

COUNTY OF RENFREW

DEVELOPMENT AND PROPERTY DEPARTMENT REPORT

TO: Development and Property Committee

FROM: Craig Kelley, Director of Development and Property

DATE: September 8, 2020

SUBJECT: Department Report

RESOLUTIONS

1. Service Delivery Improvement Project – Provision of Unallocated Funds Amendment

Recommendation: THAT the Development and Property Committee recommend to the Finance and Administration Committee that County Council amend the resolution from May 27, 2020 to reallocate the funds reserved for the Renfrew County Economic Task Force to the Service Delivery Improvement Project (SDIP);

AND FURTHER THAT \$250,000 from the COVID-19 Emergency Funding Assistance Program be reallocated to the funds required for pandemic economic development response as identified by the Renfrew County Economic Task Force;

AND FURTHER THAT the Development and Property Committee recommend to the Finance and Administration Committee that County Council provide the SDIP with up to \$300,000 from the Provision for Unallocated Funds for necessary upgrades to the County Council Chambers to react to the realities of the COVID-19 pandemic, including social distancing and audio/visual requirements, that were not part of the SDIP project contract;

AND FURTHER THAT staff be directed to engage +VG Architects to create designs and Class B estimates to upgrades to the Council Chambers and bring back to Committee and Council at a future meeting for direction and approval.

Background

In May 2020, County Council endorsed the following resolution:

“THAT County Council provide funds to efforts of the Renfrew County Economic Task Force in the amount of \$250,000 from the Provision for Unallocated Funds.”

On August 12, 2020, the Province of Ontario announced that it would be providing municipalities with up to \$1.6 Billion in First Round of Emergency Funding Assistance that would help ensure the delivery of critical public services during COVID-19 as part of the Federal government’s Safe Restart Program. The County of Renfrew was notified that it would receive \$2,780,100 to support COVID-19 operating costs and pressures.

It has become abundantly clear that our Council Chambers will be insufficient to hold council meetings and maintain the recommendations of public health regarding distancing and common workspace areas. As the Service Delivery Improvement Project is underway, we have reached out to our architects for a scope of costs for upgrades to bring the Council Chambers to a point where larger meetings will be possible, and that they would be better served for livestreaming in the future. Our current furniture, audio/visual, and electrical components and connections do not allow for simple modifications or a modular solution. The companies that we have currently engaged feel that there are efficiencies to be had if we extend the current contract to include this work as part of the SDIP and the timeline/phasing plan. Current estimates to create architectural drawings and to finish the construction, including audio/visual requirements that would allow for continued livestreaming, are approximately \$314,000. Staff have not reviewed to finalize plans, pending direction from Committee and Council.

Staff has reviewed the letter announcing the Emergency Funding Program and feel that the COVID-19 Business Development Fund and other related expenses fit the criteria, as we understand it. As such, we are recommending that the Provision for Unallocated Funds is replenished to allow for a subsequent reallocation to the Service Delivery Improvement Project.

2. Economic Development Division

Attached as Appendix I is the Economic Development Division Report, prepared by Mr. Alastair Baird, Manager of Economic Development, providing an update on activities.

3. Ottawa Valley Tourist Association

Attached as Appendix II is the Ottawa Valley Tourist Association Report, prepared by Mr. Alastair Baird, Manager of Economic Development, providing an update on activities.

4. Enterprise Renfrew County

Attached as Appendix III is the Enterprise Renfrew County Report, prepared by Mr. Alastair Baird, Manager of Economic Development, providing an update on activities.

5. Forestry and GIS Division

Attached as Appendix IV is the Forestry and GIS Division Report, prepared by Mr. Jason Davis, Manager of Forestry and GIS, providing an update on activities.

6. Algonquin Trail Advisory Committee

Attached as Appendix V is the Algonquin Trail Advisory Committee Report, prepared by Mr. Jason Davis, Manager of Forestry and GIS, providing an update on activities.

7. Real Property Assets Division

Attached as Appendix VI is the Real Property Assets Division Report, prepared by Mr. Kevin Valiquette, Manager of Real Property Assets, providing an update on activities.

8. Planning Division

Attached as Appendix VII is the Planning Division Report, prepared by Mr. Charles Cheesman, Manager of Planning Services, providing an update on activities.

ADDENDUM TO DEVELOPMENT AND PROPERTY REPORT

Prepared by: Craig Kelley, Director of Development and Property

Prepared for: Development and Property Committee

September 8, 2020

RESOLUTIONS

9. Canada's Small Modular Reactor (SMR) Action Plan

Recommendation: THAT the Development and Property Committee direct staff to respond with an endorsement of the Statement of Principles, in keeping with the County of Renfrew's support of Small Modular Reactors (SMRs) in the past, and other pertinent economic development information as requested.

Background

Attached as Appendix VIII is an invitation to participate in Canada's Small Modular Reactor Action Plan along with a document titled "A Call to Action: A Canadian Roadmap for Small Modular Reactors" which is the result of a 10-month effort to chart a vision for the next wave of nuclear innovation.

10. Eastern Ontario Food Hub

Recommendation: THAT the Development and Property Committee direct staff to provide a letter of support to the United Counties of Prescott and Russell for the Eastern Ontario Food Hub project.

Background

Attached as Appendix IX is a news release and information sheet provided by the United Counties of Prescott and Russell (UCPR) who have developed the concept for the creation of an Eastern Ontario Food Hub that will see the creation of a facility where producers from across this region will be able to access and can grow their revenue without significantly increasing their costs. According to research conducted, producers need this facility's production and traceability equipment to get on grocery shelves. Plant Design consultant, Fulton Foods, advised the UCPR on cost projections to make the project profitable for all.

Agriculture remains a very important economic development sector in Renfrew County, and our efforts to support this vital community will be enhanced with the creation of this food hub nearby.

ECONOMIC DEVELOPMENT DIVISION REPORT

Prepared by: Alastair Baird, Manager of Economic Development

Prepared for: Development and Property Committee

Tuesday, September 8, 2020

INFORMATION

1. Ontario East Economic Development Commission Workforce Development Report

The Ontario East Economic Development Commission (OEEDC) has released a report titled Strategic Plan for the Ontario East Talent Identification Support Project, which is attached as Appendix ED-I. This Project is part of the on-going Workforce Development Program of OEEDC and its partners and was funded by the Ontario Ministry of Labour, Training and Skills Development (MLTSD) as an Ontario Labour Market Partnerships (OLMP) initiative. “The overarching objective of the project is to address the current and anticipated needs of wealth generating employment sectors in Eastern Ontario, with the specific goals of supporting the effort to grow and sustain the skilled and available labour pool for new and existing employers and to promote the advantages of living and working in Eastern Ontario.” This reflects precisely one of the key goals of Economic Development Services, and supports our local and external labour market recruiting efforts and our on-going campaign to promote Renfrew County as a place to Live, Work, Play, Learn and Invest. Director of Development and Property, Craig Kelley, has volunteered to sit on the Workforce Advisory Panel.

2. Greater Toronto Area Campaign to Attract New Residents, Investors and Tourists

In collaboration with Horizon Media and the Toronto Star newspaper the Economic Development Services campaign to attract residents—including new workers, tourists and investment to Renfrew County is underway in the Greater Toronto Area (GTA). Referenced also in the Ottawa Valley Tourist Association

Report, it includes a one page advertorial, which is attached as Appendix ED-II, in Horizon Magazine, which will be distributed to the 100,000 highest income households in the GTA.

The short video which is being looped on the giant outdoor three screen system at Yonge and Dundas Square, across from the Eaton Centre in downtown Toronto will be presented at the meeting.

3. **Socio/Economic/Environmental Impact Study of Chalk River Laboratories – Canadian Nuclear Laboratories Contract Award**

At the request of Development and Property Committee, a comprehensive analysis of the Chalk River Laboratories (CRL) of Canadian Nuclear Laboratories (CNL) is now underway. This study is being conducted by a well-regarded Canadian economic development firm, MDB Insight, which has conducted a number of other projects in Renfrew County and across Eastern Ontario. There were five excellent proposals received in response to the Request for Proposal from highly recommended and experienced firms.

This study will reveal the overall impact of CRL in Renfrew County and will also examine impacts in Pontiac County, Ontario and across Canada. The study will also investigate future technology, investment, growth and employment prospects at the labs and related to CRL. As a key employer, CRL is vital to our local economy. Understanding in greater detail the many aspects and impacts of those operations will assist local political and business leaders to identify opportunities, plan for the future and support and assist CRL and their employees locally, and in communications to senior levels of government. It is anticipated that the final report will be provided to the Development and Property Committee in December, 2020.

4. **Real Estate Sales in Renfrew County at Record Levels**

The August 20, 2020 edition of the Madawaska Valley Current, which is attached as Appendix ED-III, reports on the July residential statistics released by the Renfrew County Real Estate Board (RCREB) highlights that the average price for homes sold across Renfrew County is at a new record

high for the month of July. The average price of homes sold in the County in July 2020 was a record \$309,613 — a rise of 20.6 percent from July 2019.

Residential sales activity recorded in Renfrew County totalled 278 units in July. This was a large increase of 36.3 percent from July 2019. These are exciting and positive statistics for homeowners, and especially those selling homes, but higher prices increase challenges for those who are considering buying a home. Added to this is the fact that the inventory of homes for sale is very low, again posing challenges for home buyers. It does indicate great opportunity for home builders and the trades sector going forward.

OTTAWA VALLEY TOURIST ASSOCIATION REPORT

Prepared by: Alastair Baird, Manager of Economic Development

Prepared for: Development and Property Committee

September 8, 2020

INFORMATION

1. Report on Receptivity of Residents Across Canada to Host Tourists in the COVID-19 Environment

Attached as Appendix OVTA-I is a Resident Tracking Sentiment Report for August 18, 2020. The report breaks down into two sections: (1) Level of Welcome Towards Visitors and (2) Receptivity of Advertising. Pages of most interest would probably be: 7 (provincial comparison), 14-15 (Ontario, rural vs urban) and 21 (provincial comparison), 33-34 (Ontario, rural vs urban).

Very interesting to see how each province feels. Not surprising the overall feeling presently towards welcoming the United States and international markets back to Canada is not positive, and likely will not be until there is strong assurance that COVID-19 risks have diminished and/or a vaccine has been deployed universally and proven to be effective.

2. Recent Tourism Video Targeted to Local Residents as Tourists

In partnership with the Ontario's Highlands Tourism Organization (OHTO), the Ottawa Valley Tourist Association (OVTA) partnered on the creation of a video promoting the outdoor and COVID-19 safe activities available in the Ottawa Valley for residents. This Love Letter Video Campaign was shared broadly on social media and was very successful and popular. The results are listed below.

- Reach: 63,280 people
- Impressions: 262,715
- Post Clicks: 8,315
- Likes, Comments and Shares: 1,913

The video did reach much further and has gone global. Economic Development Services has also used a brief five second clip as a promotional video which is being delivered on the three large screens at Yonge and Dundas Square in downtown Toronto. This video promotion is part of an economic development outreach campaign to attract investors, residents and visitors/tourists with a one page advertorial in Horizon Magazine and distribution to 100,000 high income households in the Greater Toronto Area (GTA) with the Toronto Star newspaper.

3. Municipal Collaborative Promotional Tourism Photograph Sessions

To directly support our member municipalities, the OVTA is proposing collaborative photographic sessions with all municipalities. Those municipalities which wish to collaborate and cost-share on a 50/50 basis the services of an OVTA selected local professional photographer will be able to identify the photographic subjects they wish to have assembled to reflect their municipal attractions, sites, recreation, shopping districts and heritage. OVTA will add to this shot list any imagery we would require for general tourism marketing of the municipality and the Ottawa Valley. Interested municipalities may contact Tourism Development Officer, Melissa Marquardt, directly to discuss and to become a project partner. Participating municipalities will receive all imagery files, edited and graphically optimized by the photographer, and the maximum cost is expected to be \$500 or less per municipality. The cost will be dependent on the amount of shooting time per municipality and the number of requested photographs and subjects.

The OVTA intends to collect specifically selected photographic imagery from across Renfrew County and in the City of Pembroke whether an individual municipality collaborates directly or not in this project. The photographic subjects and the number of photos collected in non-participating municipalities, however, will be determined solely by staff and the photographer and will focus only on OVTA requirements. Those photographs would be available to all municipalities from the OVTA files.

4. Local Food and Beverage Promotions

In collaboration with the Culinary Tourism Alliance, to which OVTA is a paid member, and supported by the Ontario Ministry of Heritage, Sport,

Tourism, and Culture Industries, we are launching a project to assist our local restaurants to achieve a certification demonstrating their high quality and unique food and beverage offerings and their superior health and safety policies and practices. This project will assist food and beverage establishments and producers to achieve the prestigious Feast On® designation, an Ontario-wide program recognizing exemplary restaurant, food and beverage producers, farmers and establishments.

Presently there are five Ottawa Valley Feast On certified businesses and they are:

- OWL Rafting on the Ottawa River, Foresters Falls, Whitewater Region
- From the Ground Up Culinary, Calabogie, Greater Madawaska
- Canthooks Restaurant at Calabogie Peaks, Calabogie, Greater Madawaska
- Madawaska Kanu Camp (MKC), Near Barry's Bay, Madawaska Valley
- Lumbertown Ale House, Arnprior

This project will assist the OVTA to support more local restaurants to achieve the Feast On certification by waiving the costs of certification. These additional Feast On recognized businesses will be featured in a Great Taste of Ontario Road Trip map and promotional program. They will also be added to our own Ottawa Valley Tap and Cork Route www.tapandcork.ca.

ENTERPRISE RENFREW COUNTY REPORT

Prepared by: Alastair Baird, Manager of Economic Development

Prepared for: Development and Property Committee

September 8, 2020

INFORMATION

1. Summer Company Student Entrepreneur Wrap-up

The Enterprise Renfrew County (ERC) Summer Company has wrapped up with all six student entrepreneurs successfully completing their business planning, operations and reporting. Many of these businesses will continue to be operated by our young entrepreneurs until the change of season, and some will operate year 'round.

2. COVID-19 Business Development Fund

This special program, supported by the County of Renfrew and the City of Pembroke, has provided direct financial support to 94 businesses. Ranging from \$1,000 to \$5,000 the funds will be utilized by the businesses to improve and enhance their operations, expand marketing and sales by developing new or enhanced web and social media presence utilizing on-line sales platforms to serve more customers from more distant areas, and to apply unique solutions to COVID-19 business challenges. Successful applicants began receiving their funding on August 31, 2020.

3. Starter Company Plus Clients Compete for \$5,000 Funding

Program Officer Kim Fraser is in the final stages of reviewing business plans and cash flows from participants in the active intake of Starter Company Plus clients who have chosen to compete for the available funding. Starter Company Plus provides four months of business training, mentoring and coaching and at the final stages of the program, participants may elect to compete for a limited number of \$5,000 funding allotments. This very competitive process involves a detailed review of the client business plans, developed over the course of the program. The business plans which pass this review are eligible for the Business Pitch competition with a review

panel who will score both the business plan itself and the pitch the entrepreneur makes to support their request for funding.

The Starter Company Plus grant reviews and business pitch competition will be completed by September 18, 2020.

4. **Fall Intake Starter Company Plus**

Starting Thursday, September 24, 2020 the ERC will begin accepting applications for the fall 2020 intake of Starter Company Plus.

FORESTRY AND GIS DIVISION REPORT

Prepared by: Jason Davis, Manager of Forestry and GIS

Prepared for: Development and Property Committee

September 8, 2020

INFORMATION

1. Forestry Activities

(a) Below is the Forestry Activity Tracker information for the month of August 2020:

August Summary	County Forester Hours	County Forester %	Forestry & Trails Tech. Hours	Forestry & Trails Tech. %
Management of County Forests	104	91	0	0
Industry Support	0	0	0	0
Species at Risk	0	0	0	0
Trails	0	0	98	100
GIS	N/A	N/A	0	0
Municipal Support	0	0	0	0
Education & Public	8	7	0	0
Learning/Conference/Workshop	2	2	0	0
Admin/Other	0	0	0	0
Total	114	100	98	100

- At the request of the Renfrew County District School Board, County staff and a local forestry operator were featured in career videos produced by Edge Factor that will be available to students in the coming year as part of an initiative by the school board.
- Emerald Ash Borer (EAB) traps were checked mid-season, and suspected EAB were found on 4 of 6 traps. Specimens have been sent

away for confirmation and an update will be provided once the results have been obtained by Forestry staff.

- Tree marking and other field preparations continue for 2021 harvest tenders to go out this fall.
- Cutting and hauling is complete at Elliot and Beachburg Tracts. Operations continue at Opeongo Tract.

(b) Algonquin Park 2021-2031 Forest Management Direction

The County of Renfrew was invited to review and comment on the proposed Long-Term Management Direction (LTMD) for the 2021-2031 Forest Management Plan (FMP) for the Algonquin Park Forest, which is attached as Appendix FORGIS-I.

The FMP takes approximately three years to complete. During this time, five formal opportunities for public consultation and First Nation and Métis community involvement and consultation are provided. The first opportunity (Stage One) for this FMP occurred on December 6, 2017 when the public was invited to “Participate” in the development of the plan. This ‘Stage Two’ is an invite to review and comment on:

- the proposed long-term management direction for the forest; and,
- the areas which could reasonably be harvested, and the preferred areas for harvest operations, during the 10-year period of the plan.

The County Forester submitted a letter of support, attached as Appendix FORGIS-II for the Long-Term Management Direction of the 2021-2031 Forest Management Plan for the Algonquin Park Forest in keeping with previous resolutions of County support. Although this is not a consultation period in the planning process, opposition to forest management in Algonquin Park has already begun to be directed toward this Forest Management Plan. The County continues to support the businesses and communities that work in and because of sustainable forest management in Algonquin Park.

(c) Sustainable Growth: Ontario's Forest Sector Strategy

On August 20, 2020 the Ontario government released "Sustainable Growth: Ontario's Forest Sector Strategy", the Province's plan to create jobs and encourage economic growth in the forest industry. The strategy will support the Indigenous, northern and rural communities that depend on the sector, while ensuring the Province's forests stay healthy for generations to come. The announcement was made by the Honourable John Yakabuski, Minister of Natural Resources and Forestry.

"Our government has developed a strategy that will help create more good paying jobs for Ontarians and provide greater opportunity in communities that depend on the forestry sector," said Minister Yakabuski. "At the same time, we are taking steps to protect our forests. Ontario's sustainable forest management practices are based on the most up-to-date science and are continuously reviewed and improved to ensure the long-term health of our forests while providing social, economic and environmental benefits for everyone across the province."

The County had provided input early in the development of the Strategy, as well as on the Draft Strategy. The Strategy does shine a positive light on the forest sector, and sets the stage for advancement in the future.

2. **Weeds**

The County Weed Inspector continues to respond to weed inquiries.

3. **Ottawa Valley Recreational Trail Advisory (OVRT) Committee**

The OVRT Committee met on August 19, 2020 and directed staff to proceed with the transfer of the next grouping of properties. Committee also directed staff to contact the Honourable John Yakabuski, Minister of Natural Resources and Forestry, to request an expedited response for the unpatented crown lands.

4. **GIS**

Attached as Appendix FORGIS-III is the GIS Activity Tracker for the month of August 2020. GIS staff worked on a total of 92 GIS projects.

RESOLUTIONS

5. **K & P Recreational Trail**

Recommendation: THAT the Development and Property Committee recommend that

County Council approve that the 950 metres of the historic K & P Line in the Town of Renfrew be managed by the K & P Management Advisory Committee at the next session of Council.

Background

Historic records indicate that the CP spur line in the Town of Renfrew was originally part of the K & P Line. The transfer of this spur line would be in keeping with the historical records of this section of the rail line.

On August 31, 2017, the Algonquin Trail Advisory Committee passed a resolution recommending that the K & P Management Advisory Committee consider adding the CP spur line in the Town of Renfrew as part of the K & P Recreational Trail corridor for naming, maintenance and promotional purposes.

Staff has reviewed the implication of adding the 950 metres to the K & P Recreational Trail and has no concerns. Changes will be implemented when and where required on an ongoing basis. Staff has also received confirmation from the Province that only the additional 950 metres of trail would need to apply to the requirements of the Accessibility for Ontarians with Disabilities Act (AODA).

The Algonquin Trail Advisory Committee has been advised of this decision.

ALGONQUIN TRAIL ADVISORY COMMITTEE REPORT

Prepared by: Jason Davis, Manager of Forestry and GIS

Prepared for: Development and Property Committee

September 8, 2020

A virtual meeting of the Algonquin Trail Advisory Committee was held on September 3, 2020.

INFORMATION

1. 2020 Work Plan Update

Staff continue to make progress on the approved work plan. The following activities have been addressed:

- Purchase of additional dust suppression material and application on the trail;
- Brushing from Greenwood Road to the CN merge is complete;
- Installation of three gates at different locations along the trail has been completed. This contract was awarded to G.P. Splinter through the Request for Quotation process;
- Continued discussions with Ministry of Transportation staff on a number of initiatives;
- Purchase of fencing material and fence installation; and,
- Continued discussions with TransCanada Pipeline for the Overlap Agreement.

2. Ministry of Transportation Aggregate

H & H Construction Inc. of Petawawa is the successful firm to supply aggregate for the Ministry of Transportation on the County's behalf. H & H Construction Inc. has contacted the County of Renfrew to initiate a start-up meeting in September to determine logistics for the supply of aggregate. Staff will advise the Town of Laurentian Hills on the date of the meeting with a request to participate.

3. City of Pembroke Meeting

Attached as Appendix ATAC-I is correspondence along with items for discussion regarding the Algonquin Trail from the City of Pembroke. County staff met with the City on September 1, 2020 and clarified with the City that the County is responsible for providing maintenance, responding to resident concern, signage to the trail within the City of Pembroke limits.

4. 2020 Work Plan – Garrison Petawawa

Staff prepared 2020 Algonquin Trail budget that included \$119,000 for the improvements on Garrison Petawawa/TransCanada Pipeline lands west of Paquette Road. The County of Renfrew recently signed a lease agreement with

Garrison Petawawa and continue to work with TransCanada Pipeline for an Overlap Agreement. Concurrently, staff is working with Garrison Petawawa and TransCanada Pipeline for the necessary work plan approvals. As the construction season is nearing an end, our Committee directed staff to redirect the proposed 2020 funds for the improvements to the Algonquin Trail on Garrison Petawawa land west of Paquette Road to be used for improvements on the trail in the Town of Renfrew, Town of Arnprior, Town of Petawawa and the Township of Whitewater Region. The following areas will be completed with redirected funds:

- Township of Whitewater Region – completion of the aggregate application to Turcotte Road (1.5 km);
- Town of Renfrew – completion of the aggregate application from Railway Avenue to Lochiel Street North (780 m);
- Town of Petawawa - completion of the aggregate application from Portage Road to Paquette Road (1.3 km); and,
- Town of Arnprior – improvements to the approaches to the Madawaska River bridge structure.

RESOLUTIONS

5. Economic Development Impact Study

Recommendation: THAT the Algonquin Trail Advisory Committee recommend to the Development and Property Committee that staff develop a continuing economic development impact study for the Algonquin Trail.

Background

The Ottawa Valley Recreational Trail Committee (OVRT) and the Algonquin Trail (AT) Advisory Committees were provided with an update on the increased usage of the OVRT/AT since opening of the Trail. As a result of the increased usage the Algonquin Trail Advisory Committee requested that staff investigate the continuing economic impact the trail brings to the communities.

REAL PROPERTY ASSETS DIVISION REPORT

Prepared by: Kevin Valiquette, Manager of Real Property Assets

Prepared for: Development and Property Committee

September 8, 2020

INFORMATION

1. Real Property – Projects Update

Attached as Appendix RP-I is a summary report of all projects currently underway that involve the Real Property Assets Division. Details on each project are included in the comments section.

2. Real Property – 2020 Capital Projects

Attached as Appendix RP-II is a summary report of all capital projects approved in the 2020 budget.

3. Service Delivery Improvement Project

Phase 1, which is the east wing renovation for the Development and Property and the Public Works and Engineering Departments as well as the Hard Rock Café and Front Reception area, is proceeding well. This area is scheduled to be turned over to the County the week of October 19, 2020. This scheduled time frame will be very tight with a more realistic date towards the first of November.

Phase 1B which is the new courtroom area is scheduled for completion mid December and it is anticipated this timeline will be met.

Staff are preparing to have the present Public Works area vacated for

November 1 as this will be Phase 2 and will incorporate new Boardrooms and a Lunch Room/Collaboration area. Phase 3 is the Social Services area and will be started when the present Renfrew County and District Health Unit area is vacated.

4. New Pylon Sign – County Administration Building, 9 International Drive

The Request for Proposal (RFP) for the Pylon Sign has been awarded to Everest Signs from Toronto. The key components in the selection were:

- The proposal provided clear, concise designs with additional contemporary design options.
- Quality and size of similar projects completed including municipal projects and references provided.
- Proposal provided all the requirements listed in the RFP including engineering, permits, etc.
- The company was established in 1986 and provides full service capabilities including design, manufacturing, engineering and installation.
- Three-year parts and labour warranty on the installation is included.

The cost of the original proposal was \$60,900 on the basic concept design. The review Committee selected the optional proposal that was provided at a cost of \$70,800. This option incorporates a newer contemporary design as well as an 8mm full colour LED reader board. The reader board display was also increased to 3ft. x 8ft. from the original request of 2ft. x 8ft. The project budget was \$50,000. The additional funds will be taken from the Humidifier Replacement capital project which is deferred with the current redevelopment project taking place.

5. Summer Students – Real Property Division

I would like to extend my thanks and appreciation to the two summer students assisting the Division this year, Ms. Kaileigh Wright and Mr. Nicholas Wouda who have both returned to school for the upcoming year. Both students were a pleasure to work with and greatly assisted the Division during the busy summer months and with the number of projects currently underway.

PLANNING DIVISION REPORT

Prepared by: Charles Cheesman, MCIP, RPP, Manager of Planning Services

Prepared for: Development and Property Committee

September 8, 2020

INFORMATION

1. Planning Division Activity Tracker

Attached as Appendix PLAN-I is the Activity Tracker for August 2020. In August, the Planning Division opened 17 new severance applications and prepared 13 planning checklists for general inquiries (pre-consultations).

For the period January – August 2020, the County of Renfrew opened 64 severance applications compared to 67 over the same period in 2019. With respect to decisions, 51 decisions were rendered from January – August 2020 compared to 90 rendered over the same period in 2019.

A part lot control exemption by-law was approved in the Town of Arnprior for 28 townhouse units. In the Township of Greater Madawaska, a condominium was approved for 14 existing units.

2. Official Plan Amendments (OPAs) Exemption

Attached as Appendix PLAN-II is notification from the Ministry of Municipal Affairs and Housing (MMAH) advising that Ontario Regulation 471/20 has been signed, thereby adding Renfrew County to the list of municipalities (approximately 120) exempted from ministerial approval for official plan amendments under Ontario Regulation 525/97. This exemption from ministerial approval will apply to any official plan amendment that County Council adopts on or after August 31, 2020 (except for those related to five-year reviews).

The effect of Ontario Regulation 471/20 is that an official plan amendment will come into effect following adoption by County Council and clearance of the 20day appeal period. Since there will be no need to forward an amendment to the Province for approval, this process will save time and money (i.e., the \$12,000 fee MMAH now charges to approve amendments).