

COUNTY OF RENFREW

PUBLIC WORKS AND ENGINEERING DEPARTMENT REPORT

TO: Operations Committee

FROM: Lee Perkins, C.E.T., MBA, Director of Public Works and Engineering

DATE: October 13, 2020

SUBJECT: Department Report

INFORMATION

1. Monthly Project Status Report

Attached as Appendix I is the Monthly Project Status Report. Additional project specific information is provided in the Divisional reports.

2. Capital Program Variance Report

Attached as Appendix II is the Capital Program Variance Report.

3. Monthly Treasurer's Report

Attached as Appendix III is a copy of the August 2020 Treasurer's Report for the Public Works and Engineering Department.

4. Hwy 148 and County Road 40 Traffic Report

As Committee will recall from the August meeting, a request from the Township of Laurentian Valley was submitted to complete a traffic study for the intersection of Highway 148 and County Road 40 (Greenwood Road). The completed count is attached as Appendix IV. From the results, as per the Ontario Traffic Manual a traffic signal is not warranted. The results have been forwarded to the Township of Laurentian Valley and the Ministry of Transportation Ontario (MTO). The current plan has the MTO

redesigning the slip lanes but will continue to use a stop sign with a tee intersection. This intersection is the sole responsibility of the MTO.

5. Flooding – Liedtke Road, Township of Brudenell, Lyndoch and Raglan

Attached as Appendix V is an email from the Clerk-Treasurer of the Township of Brudenell, Lyndoch and Raglan requesting assistance from the County of Renfrew to resolve an annual flooding issue that occurs at the intersection of Schutt Road and Liedtke Road. Staff will review this request and provide a recommendation at a future meeting.

6. County Road 62 (Combermere Road) Parking

Attached as Appendix VI is a municipal report and resolution from the Township of Madawaska Valley requesting the County of Renfrew to consider adding parking along County Road 62 northside from Hargreaves Lane easterly. Staff will review the request and provide a recommendation at a future meeting.

7. Meeting with Garrison Petawawa

On September 11, 2020 Warden Robinson, Chair Peckett, Paul Moreau, Craig Kelley and Lee Perkins met with Garrison Petawawa Command staff. County Staff advised of the following work being proposed within the Town of Petawawa:

- Completion of a Design and Class 'A' estimate for three intersections on County Road 51 (Petawawa Boulevard) has been approved by County Council and is expected by January 2021.
- Traffic lights will be upgraded at County Road 16 (Victoria Street) and County Road 26 (Doran Road).
- A shave and pave on County Road 51 (Petawawa River Bridge) is scheduled for 2021.
- Structure B203 (Petawawa River Bridge) is scheduled for rehabilitation in 2022.

8. Whitewater Region Township Draft Parking By-law

Attached as Appendix VII is a Draft Parking By-law from the Township of Whitewater Region. Staff will review the By-law and see what implications this may have on the County of Renfrew's Parking By-law.

RESOLUTIONS

9. Tourism Signage Fees

Recommendation: THAT the Operations Committee recommend that County Council approve waiving the Tourism Signage fees on County Roads for the remainder of 2020 at the next session of Council.

Background

During the month of April at the height of the COVID-19 pandemic, billing for tourism signage was postponed. The total loss of revenue to the County will be \$44,000 for 2020. Signage fees are based on a five-year cycle with a small sign costing a business \$300 and a large sign costing \$425. With the COVID-19 pandemic it is believed tourism operators will have a number of financial difficulties and by waving these fees until 2021 this will help reduce fiduciary concerns for these operators. Staff has confirmed there are savings available in the Operations Budget to accommodate this request on a one time basis.

10. Calvary Baptist Church Retaining Wall

Recommendation: THAT the Operations Committee direct staff to remove the existing retaining wall and landscape, grade and reseed the area at the Calvary Baptist Church located at 148 Queen Street, Killaloe, Ontario.

Background

The above recommendation was tabled at the June 9, 2020 meeting of Operations Committee with a direction to County staff to obtain further information regarding ownership of the roadway and the original retaining wall. Attached as Appendix VIII is the legal opinion received from Borden Ladner Gervais (BLG) of Ottawa. Staff has also received the survey from Adam Kasprazak Surveying Ltd., attached as Appendix IX which indicates that the current wall on County Road 512 (Queen Street) is within the County of Renfrew's right-of-way. A remaining section of the wall is on Coll

Street and would be the responsibility of the Township of Killaloe, Hagarty, and Richards. Thus, before proceeding with any work the Township would need to be consulted as to their intentions with regards to the wall repair on Coll Street. (The Township has not yet been consulted, as a decision from Operations Committee is required). With regards to the legal opinion as when and by whom the existing wall was built, there is no definitive proof that this is the original wall installed by the Ministry of Transportation (MTO). The retaining wall that remains on Coll Street is a contiguous structure as well as the retaining wall installed on the opposite side of County Road 512 for the St. Andrews Catholic Church, which was the applicable style that MTO installed, throughout the County.

11. Surplus 1980 Champion Grader

Recommendation: THAT the Operations Committee recommend to County Council that the 1980 Champion Grader that was declared surplus be disposed of to the Renfrew County ATV Club for the purposes of trail maintenance in the amount of \$1.00; AND FURTHER THAT staff be directed to negotiate the terms of disposal that will meet the needs of the Algonquin Trail Advisory Committee.

Background

The 1980 Champion Grader was declared surplus for disposal in accordance with Corporate Policy GA-02 Disposal of Corporate Assets, Section 5.0. The Renfrew County ATV Club is a non-profit organization and has offered to purchase the grader in the amount of \$1.00 and in exchange for the provision of grading services of approximately \$10,000 to grade 79 linear kilometres of the Algonquin Trail. Grading and brushing of the Algonquin Trail remains one of the key maintenance items. With several kilometres yet to complete, this relationship will be beneficial to both organizations.

BY-LAWS

12. Policy PW-14 – Pedestrian and Trail Crossings on County Roads

Recommendation: THAT the Operations Committee recommend that a By-law be passed to amend Corporate Policy PW-14 – Pedestrian Crossings on County Roads to reflect the addition of Trail Crossings on County Roads; AND FURTHER THAT By-law 90-18 being a By-law to Amend Pedestrian Crossings for the Municipal Road within the Jurisdiction of the Municipal Corporation of the County of Renfrew be rescinded at the next session of County Council.

Background

At the August meeting of Committee, staff advised that the Eagle's Nest Trail on County Road 508 (Calabogie Road) in the Township of Greater Madawaska received a solar pedestrian crossing system. This was a 50/50 cost shared item. Committee directed staff to complete a Policy for any future considerations of this system. Attached as Appendix X is a revised Corporate Policy PW-14 – Pedestrian and Trail Crossings on County Roads that incorporates trail crossings into the policy. The added sections are highlighted for Committee's review and approval.

13. Infrastructure Division

Attached as Appendix XI is the Infrastructure Division Report, prepared by Mr. Michael Behm, Acting Manager of Infrastructure, providing an update on activities.

14. Operations Division

Attached as Appendix XII is the Operations Division Report, prepared by Mr. Richard Bolduc, Manager of Operations, providing an update on activities.

INFRASTRUCTURE DIVISION REPORT

Prepared by: Michael Behm, C.Tech., Acting Manager of Infrastructure

Prepared for: Operations Committee

October 13, 2020

BY-LAWS

1. County Road 52 (Burnstown Road) Transfer of Land

Recommendation: THAT the Operations Committee recommend that a By-law be passed to acquire Parts 6-11 on Registered Plan 49R-11071 from Marlene Freitag and Mary Melcher for the sum of One Dollar (\$1.00); AND FURTHER THAT Parts 6-11 on Registered Plan 49R-11071 be dedicated as part of the public highway upon registration of the transfer documents.

Background

In July of this year, Marlene Freitag and Mary Melcher submitted an application for a severance of property along a portion of County Road 52 (Burnstown Road) within Part of Lot 25, Concession 2, in the geographic Township of McNab, Township of McNab/Braeside. Upon review of the survey plans it was found that road widening was surveyed as Parts 6-11 on Registered Plan 49R-11071. An Option to Purchase was signed by the owners at the time and payment was made. However, the transfer documents were never registered. It is now necessary to clean up the title of the lands by completing the legal transfer.

The property to be transferred to the County is identified as Parts 6-11 on Registered Plan 49R-11071 which is attached as Appendix IN-I. The County of Renfrew will cover the expenses associated with the transfer.

OPERATIONS DIVISION REPORT

Prepared by: Richard Bolduc, A.Sc.T., Manager of Operations

Prepared for: Operations Committee

October 13, 2020

INFORMATION

1. Summer Operations

Summer operations are in the process of winding down as preparations are made for the coming winter season. As weather conditions permit, staff will continue with a variety of operations including roadside brushing, ditch and culvert cleanouts, sign replacements and routine surface maintenance and repairs.

2. Winter Operations

a) Operational Status and Winter Readiness

Staff is making preparations for the coming winter season. In this regard the Department is required to be 50% operational by November 1 and 100% operational by November 15, 2020. Night Patrol shifts are scheduled to commence on November 15, 2020 and will continue until April 2, 2021.

b) Winter Sand

The supply, delivery and stockpiling of winter sand at the various patrol locations is ongoing at this time. It is anticipated that this work will be completed in early October.

c) Winter Maintenance Agreements

The following is the current list of winter maintenance agreements that have been completed for the 2020/2021 winter season:

- Winter Maintenance Services for a portion of County Road 517 (Dafoe Road) provided by the Township of Carlow/Mayo.
- Winter Maintenance Services for County Road 635 (Swisha Road) provided by Pat Stewart Trucking Inc.

The following is the current approved Municipal multi-year agreement partner for winter maintenance:

- Town of Renfrew – Term 2019 - 2029

The following is the current list of Municipal year-to-year partners that are reviewing the proposed multi-year contract for winter maintenance:

- Town of Arnprior – Proposed term – 2020 - 2030
- Town of Deep River – Proposed term – 2020 - 2030

The following is the current multi-year facility rental agreements for the County of Renfrew winter operations equipment:

- Rental agreement with the Township of Bonnechere Valley for the use of one bay at the Foymount Patrol.
- Rental agreement with the Algonquins of Pikwakanagan for the use of one bay at the Golden Lake Patrol.

3. **Fleet Management – Disposal of Surplus Items**

At the time of the writing of this report, the Department is continuing with the cycle of disposals for the current inventory of surplus assets.

The following item was offered to the local Municipalities during the last round of Municipal circulations and the Town of Deep River was the successful bidder for the bid amount shown. No other bids were received.

Description	Bid Amount
Asphalt Hot Box	\$2,700

The following item was offered to the local Municipalities during the last round of Municipal circulations for the starting bid amount. No bids were received, therefore the item will now proceed to public auction as soon as practicable.

Description	Starting Bid Amount
Dodge Ram 1500 p/u Truck 4x4	\$500

4. **Quotation - PWO-2020-25 Goshen 2 Man Door Replacement**

Quotations were requested and received for the Goshen Two Man Door Replacement as follows:

		<u>Submitted Amount</u>
1.	R.G.T. Clouthier Construction Limited, Pembroke, ON	\$10,464.00
2.	JPL Construction Services, Pembroke, ON	\$12,562.00
All amounts exclude applicable taxes		

This quotation has been awarded to R.G.T. Clouthier Construction Limited under the authorization of the Director of Public Works and Engineering. Procurement followed the process set out in Corporate Policy GA-01 Procurement of Goods and Services.