



RENFREW COUNTY HOUSING CORPORATION

Wednesday, February 10, 2021 – 1:00 p.m.

AGENDA

1. Call to order.
2. Roll call.
3. Disclosure of pecuniary interest and general nature thereof.
4. Adoption of minutes of previous meeting held on January 13, 2021.
5. Delegations: None at time of mailing.

Page

- | | |
|----------------------------------------------------------------------|---|
| 6. General Manager's Monthly Report | 2 |
| 7. New Business. | |
| 8. Closed Meeting – None at time of mailing. | |
| 9. Date of next meeting (Wednesday, March 17, 2021) and adjournment. | |

NOTE: Submissions received from the public, either orally or in writing may become part of the public record.

**COUNTY OF RENFREW
COMMUNITY SERVICES DEPARTMENT
RENFREW COUNTY HOUSING CORPORATION**

TO: Renfrew County Housing Corporation Board of Directors

FROM: Carol Neill, General Manager

DATE: February 10, 2021

SUBJECT: Monthly Report

INFORMATION

1. Applicant/Tenant Issues

(a) RENTCafé Community Housing

Eligible Applicants on Waitlist as of December 31, 2020

Community Housing Registry Waitlist Statistics as of December 31, 2020

Applicant	New Eligible Applications	Total Eligible Applications	Total # of Applicants	Eligible Transfer Applicants	Eligible SP Applicants
Senior	11	99	129	10	1
Adult	36	330	417	29	10
Family	22	243	418	25	37
TOTALS	69	672	964	64	48

Total Number of Applications as of December 31, 2020

Bedroom Size	Senior	Adult	Family
1	101	338	0
2	8	14	143
3	0	0	146
4	0	0	65
5	0	0	7
TOTALS	109	352	361

Total Number of Applicants as of December 31, 2020

Bedroom Size	Senior	Adult	Family	Dependents
1	119	394	0	0
2	10	23	156	64
3	0	0	167	123
4	0	0	81	94
5	0	0	14	62
TOTALS	129	417	418	343

Move Ins, Move Outs and Transfer Comparison

Location	Move Outs Nov 30, 2020	Move Ins Dec 1, 2020	Internal Transfers Dec 1, 2020
Arnprior	3	0	0
Renfrew	1	2	0
Pembroke & Area	2	0	0

2. **Financial**

(a) **Operating Budget**

The Consolidated Treasurer's Report for Renfrew County Housing Corporation not available at time of mailing.

(b) **Capital Budget**

The Capital Works Variance Report not available at time of mailing.

(c) **Current Arrears**

The December Arrears Report is attached as Appendix RCHC-I

The Comparison Arrears Report is attached as Appendix RCHC-II.

3. **Canada Ontario Housing Benefit**

The Ministry of Municipal Affairs and Housing (MMAH) announced a temporary pause to the Canada-Ontario Housing Benefit (COHB) in late December 2020 as they were predicting that the COHB program funding for 2020-21 to be fully committed. Applications already in process were

completed and submitted to MMAH by January 8, 2021. Applications received after this date may be determined ineligible for assistance at this time and would be advised they can re-apply when new annual planning allocations become available in April 2021.

The County of Renfrew has 113 participants receiving the COHB with an average monthly subsidy of \$284.33.

4. **COVID-19 Update**

On December 22, 2020, the province announced a province wide shutdown to stop the spread of COVID-19. On January 12, 2021 the province declared a second provincial emergency including a stay-at-home order. As a result of the December 26th shut down, we moved quickly to advise tenants living in our apartment buildings to once again limit their visitors to the building and limit their outings.

5. **Rent Café**

Yardi, the computer application used to manage our coordinated access waitlist for rent-geared-to-income applicants, has announced an upgrade to the Rent Café module. The upgrade allows for the Rent Café waitlist software to speak to the property management software allowing for the manual process to be an automated process that will now be a seamless and efficient system of moving an applicant household to tenant status. We expect to receive this upgrade in the first half of 2021 at no cost.

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RENFREW COUNTY HOUSING CORPORATION**

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COMMUNITY SERVICES COMMITTEE

Wednesday, February 10, 2021

AGENDA

1. Call to order.
2. Roll call.
3. Disclosure of pecuniary interest and general nature thereof.
4. Adoption of minutes of previous meetings held on January 13, 2021.
5. Delegations (None at time of mailing).
6. Community Services Department Page
 - (a) Department Report 2
 - (b) Ontario Works Division Report 10
 - (c) Child Care and Early Years Division Report 19
7. New Business.
8. Closed Meeting – None at time of mailing.
9. Date of next meeting (Wednesday, March 17, 2021) and adjournment.

NOTE: (a) County Council: Wednesday, February 24, 2021.

- (b) Submissions received from the public, either orally or in writing may become part of the public record.

**COUNTY OF RENFREW
COMMUNITY SERVICES REPORT**

TO: Community Services Committee

FROM: Laura LePine, Director of Community Services

DATE: February 10, 2021

SUBJECT: Department Report

INFORMATION

1. Social Services Relief Fund (SSRF) Phase 2

Attached as Appendix I is correspondence dated December 15, 2020 from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, regarding SSRF Phase 2 additional funding for the County of Renfrew in the amount of \$332,600.

2. Seniors Housing Strategy Update

Committee will recall that in 2020 a consulting firm was engaged to assist in the development of a Seniors' Housing Strategy for Renfrew County and area. Re/fact Consulting has conducted a comprehensive review of senior services across the county which formed the creation of a "Seniors' Housing Strategy" intended to assist the County of Renfrew in strategic decision making and policy development regarding seniors' housing options. The review included examining services such as assisted living; supportive housing; Long-Term Care (LTC)/ Community Paramedic Partnership in the client's home; and/or additional long-term care beds. The consulting team reached out to a wide range of community stakeholders as part of the study process and has sought their feedback on the draft strategy.

Background information can be found via the County of Renfrew web site at [County of Renfrew Community Services, Seniors Housing Strategy](#).

The draft reports of the [Seniors Housing Strategy: Strategy Summary Report / Strategy Technical Appendix](#) were made available for feedback from our community and in particular, seniors themselves at these.

Re/fact Consulting will present the report at the February 10, 2021 meeting of Health Committee with the Community Services Committee in attendance.

3. Ontario Works Division Report

Attached as Appendix II is the Ontario Works Division Report prepared by Ms. Andrea Patrick, Manager of Ontario Works, providing an update on activities.

4. Child Care and Early Years Division Report

Attached as Appendix III is the Child Care and Early Years Division Report, prepared by Ms. Judy Mulvihill, Manager of Child Care and Early Years Services, providing an update on activities.

ONTARIO WORKS REPORT

Prepared by: Andrea Patrick, Manager of Ontario Works

Prepared for: Community Services Committee

February 10, 2021

INFORMATION

1. Ontario Works Caseload Statistics

Month	2020 Total Caseload	2019 Total Caseload
January	1,273	1,331
February	1,287	1,302
March	1,327	1,319
April	1,344	1,331
May	1,268	1,341
June	1,199	1,299
July	1,160	1,246
August	1,125	1,227
September	1,074	1,175
October	1,083	1,214
November	1,080	1,231
December	1,073	1,230

2. Homelessness Prevention Program (HPP)

Number of Approved Applications in December 2020	Monthly Expenditure
109	\$96,807.47

3. Ontario Works Financial Audit

On January 26, 2021 the Ontario Works financial audit was completed by Scott Rosien Black & Locke. Twenty-four Ontario Works payments were

reviewed. All financial transactions were completed accurately and there were no issues or concerns identified.

4. New Initiative in Lanark County to Address Homelessness

Attached as Appendix OW-I is an article regarding Lanark County's partnership with their local Mental Health Services to hire a registered counsellor/psychotherapist to assist individuals experiencing homelessness. The link between mental health supports and housing stability is recognized by service managers across the province and this initiative is aimed at providing the comprehensive services needed to help transition individuals from emergency shelter in local motels into more stable housing.

5. Moving on Mental Health and Addictions Planning Table Report Card

The Ontario Works Manager attended a Moving on Mental Health and Addictions Planning Table meeting on January 21, 2021. The focus of this group is to create a more efficient, effective, and client-oriented mental health and addiction system for Renfrew County. The most recent report card has been attached as Appendix OW-II providing an update on the Planning Table's progress in achieving the objectives of their strategic plan.

6. Provincial-Municipal Human Services Collaborative

The Ontario Works Manager will participate in the Provincial-Municipal Human Services Collaborative (PMHSC) which has been established to work on transformational initiatives related to human services. The PMHSC will be co-chaired by the Deputy Minister of the Ministry of Children, Community and Social Services (MCCSS) and the President of OMSSA with membership from several provincial ministries and each municipality. The mandate is to advance shared policy goals between the province and municipalities to improve outcomes in human and social services. The inaugural meeting on January 29, 2021 will focus on Human Services Integration and the vision for social assistance.

7. Staff Training

The Ministry of Children, Community and Social Services has partnered with the University of Western Ontario to provide domestic violence training for social assistance staff. The Domestic Violence Death Review Committee

recommended that social assistance staff receive specialized education on the dynamics of intimate partner violence including warning signs and risk factors, and when to reach out to other services. All Ontario Works staff will be participating in this important training.

CHILD CARE AND EARLY YEARS REPORT

Prepared by: Judy Mulvihill, Manager of Child Care and Early Years Division

Prepared for: Community Services Committee

February 10, 2021

INFORMATION

1. **Special Needs Resourcing Statistical Report**

Attached as Appendix CC-I is the Special Needs Statistical Report as of December 31, 2020.

2. **Targeted Emergency Child Care**

Attached as Appendix CC-II is the Targeted Emergency Child Care Report.

3. **Provincial Child Care & Early Years Funding Re-Investment**

Attached as Appendix CC-III is a Provincial announcement advising that \$66M of the Provincial Child Care & Early Years Funding is being reallocated to municipalities for the period of January to March 2021, with \$367,620 of that fund for the County of Renfrew. This \$66M in funding is being provided in addition to the 2021 allocation previously communicated by the Ministry of Education in December 2020.

This funding is being provided to support increased costs of operating child care and EarlyON child and family centres during the COVID-19 outbreak. Consistent with the approach and parameters taken for Federal Safe Restart Funding, the County of Renfrew will have the flexibility to determine how to best use this funding to help the sector adapt to the current environment and address the unique needs of local communities stemming from the outbreak. This may include, but is not limited to, costs associated with the following:

- Personal protective equipment;
- Enhanced cleaning;
- Additional staff to meet health and safety requirements;

- Support for operators with vacancies due to lower enrolment in programs;
- Support for operators to cover child absenteeism;
- Support where there may be short term vacancies locally as child care centres adjust to the health and safety requirements;
- Support for child care staff absenteeism where staff need to stay home because they or their children are sick or need to self isolate; and
- Minor capital required (less than \$5,000) in accordance with the ministry's reopening operational guidance or local public health requirements.

In addition to the parameters outlined above, this funding can also be used to provide time-limited and targeted support during the temporary before/after school closure January 4-22, 2021 to ensure that centres that offer before/after programs can remain financially sustainable to continue serving school children once the closure is lifted. Risks to On-Going Viability-Funding should be prioritized to those before and after school providers who demonstrate that the financial impact from the closure period will impact their ability to deliver programs following the closure period.

RESOLUTIONS

4. Capacity Training for Licensed Child Care Providers

Recommendation: THAT the Social Services Committee recommends to County Council the approval of Lorrie Baird and Dr. Jean Clinton providing professional development training to EarlyON and Licensed Child Care Providers throughout 2021 utilizing Capacity Funding.

Background:

Lorrie Baird and Dr. Jean Clinton are recognized provincial leaders in the education of Registered Early Childhood Educators working in the early learning system and have been featured on the Ministry of Education's pedagogical learning portal at the following link:

Lorrie Baird: [Ministry of Education Pedagogical Learning Portal](#)

Dr. Jean Clinton: [Ministry of Education Pedagogical Learning Portal](#)

Since 2018, the County of Renfrew has partnered with Lorrie Baird to lead capacity building training for Registered Early Childhood Educators in Renfrew County. There is a plan to continue training into 2021 in collaboration with both Lorrie Baird and Dr. Jean Clinton. This collaborative effort builds on the work that has been accomplished in the sector for the past three years. As a result of COVID 19, a shift in training focus and methodology has afforded the sector with specialized skills in managing their profession through a pandemic.

2021 Summary is as follows:

Pedagogical Leadership Mentorship Program with Lorrie Baird
(continuation of 2018 work to present)

Timeline: March-June 2021

Cost: Forty hours of Pedagogical Leadership Mentorship Program- \$8,000

Engaging in Classroom Research with Lorrie Baird (continuation of 2018 work to present)

Timeline: March-June 2021

Cost: Twenty five hours - \$5,000

'Love Builds Brains' (continuation of 2020 series) and Facilitator Training with Lorrie Baird and Dr. Jean Clinton

Timeline: February-June 2021

Cost: Five sessions plus Facilitator Training, includes costs for both presenters - \$25,500

Enterprise Talk-Effective Communication with Children, 2 part series with Lorrie Baird

Timeline: March-June 2021

Cost: Two sessions - \$2,000.00

RECE Mentor-to-Mentor Program

Timeline: 12 month period

Cost: 24 hours - \$6,000