

COUNTY OF RENFREW

ADMINISTRATION DEPARTMENT REPORT ADDENDUM

TO: Finance and Administration Committee

FROM: Paul V. Moreau, Chief Administrative Officer/Clerk

DATE: February 11, 2021

SUBJECT: Addendum to Administration Report

RESOLUTIONS

5. Municipal Modernization Program Intake 2

Recommendation: THAT the Finance and Administration Committee recommend that staff be directed to complete an application under the Municipal Modernization Program Intake 2, by the March 15th, 2021 deadline. AND Further that the application focus on the development of an Information Technology /Digital Strategy, implementation of Service Delivery Review recommendations and projects that were proposed in the first intake and improvements to the Planning department's application process as outlined in the background report. AND FURTHER THAT if approved for funding, staff will report back to Committee and Council to recommend on cost-sharing budgetary implications.

Background

(a) Municipal Modernization Program Intake 2

The Ministry of Municipal Affairs and Housing (MMAH) announced round two of the Municipal Modernization Funding. Over \$40 million will be available to help small and rural municipalities in Ontario to improve local service delivery, find efficiencies and drive organizational transformation.

There are two funding streams available in this second intake:

Review Stream- provides funding for municipalities to undertake expenditure reviews with the goal of finding efficiencies and lowering costs in the longer term.

Implementation Stream- provides provincial cost-sharing for municipalities to undertake projects that increase municipal efficiency and effectiveness (65% Province, 35% Municipality). Municipalities can apply under this stream for projects that implement the findings of previous reviews or other evidence-based reports.

The County of Renfrew CAO and staff have met with MMAH staff to consult on the best possible projects to put forward in an application(s). During our meeting with officials from the Ministry of Municipal Affairs and Housing, the CAO and staff posed a few questions to the MMAH staff for their follow up regarding the amount of funding available to the County of Renfrew, and whether the focus of the fund is capital or operational in nature of support. To date, we have not received a response.

With two available streams of funding available in the second intake, the County staff are seeking Committee and Council approval to apply for funding for the following initiatives:

1. Development of an Information Technology /Digital Strategy;
2. Fund the implementation of Service Delivery Review recommendations and projects that were proposed in the first intake; and
3. Recommendations that are anticipated to be forthcoming in the Planning Division Service Delivery Review.

An application for an IT/Digital Strategy would center on supporting the Strategic Plan priority of Accelerating Technology and creating a Digital Strategy. This application would include support for electronic records management, accessibility document management, human resources software, one-window planning software, electronic tenders, electronic agendas and meetings, live stream support and public engagement tools, including streamlining land development applications and GIS tools. The application for implementing Service Delivery Review projects would build upon the progress and proposals contained in the first intake and would include, Council Chamber upgrades, broadband support, finding efficiencies with technology and shared services with Local Municipalities, and coordinating a response to the efficient and customer-focused approach to planning and development inquiries/applications.

COUNTY OF RENFREW

ADMINISTRATION DEPARTMENT REPORT ADDENDUM

TO: Finance and Administration Committee
FROM: Paul V. Moreau, Chief Administrative Officer/Clerk
DATE: February 11, 2021
SUBJECT: Addendum Number 2 to Administration Report

INFORMATION

6. Business Case – Long-Term Care Homes COVID-19 Screening Coordinators

Attached as IV is a business case for the Long-Term Care Homes to temporarily hire contract part-time COVID-19 Screener Coordinator positions to fulfill the new COVID-19 screening oversight requirement as well as implementation of rapid testing of staff and visitors seven days a week effective February 22, 2021 until further notice. The estimated cost is \$155,598 for Bonnechere Manor and \$155,598 for Miramichi Lodge funded by the Testing Adherence Program Funding and the Emergency and Containment Funding, if required.

The Health Committee has recommended that County Council approve the temporary hiring of contract part-time COVID-19 Screener Coordinator positions to fulfill the new COVID-19 screening in order to fulfill the ongoing requirement of active COVID-19 screening and the new requirements to provide screening oversight as well as implement rapid COVID-19 testing.

RESOLUTIONS


7. EORN Board of Directors

Recommendation: THAT the Finance and Administration Committee recommend to County Council that two names, Councillor Murphy and Councillor Tiedje, be submitted to the Eastern Ontario Wardens' Caucus to stand for election to the Board of Directors of the Eastern Ontario Regional Network.

Background

The Eastern Ontario Regional Network (EORN) is seeking three (3) additional Members on their Board of Directors who either currently hold a seat on the Board of Directors of the EOWC, or who have previously held a seat on the Board of Directors of the EOWC and who are also a member of council of a municipality which is a member of EOWC.

Councillor Murphy and Councillor Tiedje have both expressed an interest in letting their names stand for election to the Eastern Ontario Regional Network (EORN) Board of Directors. Candidates must submit a biography and will be offered up to 5 minutes to address the EOWC board at their meeting scheduled for Friday, March 12, 2021. A resolution of County Council is required. The Directors are elected for a two (2) year term, and shall be eligible for re-election at the end of their term; however, no Director shall serve for more than three (3) consecutive terms. Directors to the EORN Board take office on the day of the EORN annual general meeting which is scheduled for May 6, 2021 to the annual general meeting in the spring of 2023.

	<p align="center">Business Case – Staffing Report</p> <p align="center">Date: February 10, 2021 Department: LTCHs Bonnechere Manor & Miramichi Lodge Report Prepared by: Shelley Sheedy, Director of Long-Term Care</p>
<p>Proposal</p>	<p>Addition of Temporary Part-Time Screener Coordinator positions to fulfill the new COVID-19 screening oversight requirement as well as implementation of rapid testing of staff and visitors.</p>
<p>Position</p>	<p>Non-Union Temporary Contract Part-time Screener positions Group Three, Step One \$25.10 per hour</p>
<p>Summary</p> <ul style="list-style-type: none"> • Background • Discussion 	<p><u>Background</u></p> <p>Since March 2020, in compliance with “COVID-19 Directive #3 for Long-Term Care Homes under the Long-Term Care Homes Act, 2007 Issued under Section 77.7 of the Health Protection and Promotion Act (HPPA), R.S.O. 1990, c. H.7.”, Bonnechere Manor and Miramichi Lodge have ensured the completion of active COVID-19 screening of all persons entering and exiting the Homes. Active screening requires a designated individual to apply a provincial screening tool, including temperature check, as well as witness and recording of these results. The screening task and related visit/leave facilitation is required 24/7 for incoming and outgoing residents, staff and visitors.</p> <p>With the increase in types and frequency of visits in long-term care; in September 2020 Committee and Council approved the hiring of temporary contract ‘screeners’ to fulfill these functions without negatively impacting direct resident care and funded by the monthly provincial “COVID Emergency and Containment” funding (and the Federal Safe Restart Funding for municipalities, if required).</p> <p>On January 19, 2021, long-term care homes were informed of a provincial directive to hire “third party oversight” of COVID-19 screening of staff and visitors to the Homes with new designated funding; for our ‘large’ homes this amount is \$108,000 from January 1 to March 31, 2021.</p> <p>At the same time, long-term care homes are required to implement onsite rapid testing for surveillance of staff and visitors by February 22, 2021. While we support this important advancement in earlier detection of asymptomatic or pre-symptomatic risks, given the provincial shortage of long-term care direct care staff; we will need to focus on new staff. We had previously reached out to other healthcare partners without success to date.</p>



Business Case – Staffing Report

Date: February 10, 2021

Department: LTCHs Bonnechere Manor & Miramichi Lodge

Report Prepared by: Shelley Sheedy, Director of Long-Term Care

Discussion

In order to fulfill the ongoing requirement of active COVID-19 screening, facilitation of resident visits and the new requirements to provide oversight as well as implement rapid COVID-19 testing, Committee and Council approval is required to temporarily hire part-time contract Screener Coordinators for these purposes.

Recommendation

THAT the Health Committee recommend to County Council that the Homes hire contract Part-Time COVID-19 Screener Coordinator positions to fulfill the new COVID-19 screening oversight requirement as well as implementation of rapid testing of staff and visitors seven days a week effective February 22, 2021 until further notice at an estimated cost of \$155,598 for Bonnechere Manor and \$155,598 for Miramichi Lodge funded by the Testing Adherence Program Funding and the Emergency and Containment Funding, if required. Further, that the Finance & Administrative Committee be so advised.

Financial Considerations

Bonnechere Manor: January to December 31/21*

Proposed salary (\$25.10/hour) for 5,110 hours plus benefit expense: \$155,598

Testing Adherence Program Funding (Jan-Mar/21) \$108,000

Emergency and Containment Funding (\$112,000/month) \$112,000

Miramichi Lodge: January to December 31/21*

Proposed salary (\$25.10/hour) for 5,110 hours plus benefit expense: \$155,598

Testing Adherence Program Funding (Jan-Mar/21) \$108,000

Emergency and Containment Funding (\$105,000/month) \$105,000

*NOTE: Temporary contract positions will be terminated earlier if active screening directives eliminated.