

COUNTY OF RENFREW

DEVELOPMENT AND PROPERTY DEPARTMENT REPORT

TO: Development and Property Committee
FROM: Craig Kelley, Director of Development and Property
DATE: April 13, 2021
SUBJECT: Department Report

INFORMATION

1. **2020 Unaudited Financial Statements [Strategic Plan No. 2]**

Attached as Appendix I is a copy of the 2020 Unaudited Financial Statement for the Development and Property Department as at December 31, 2020. Mr. Jeffrey Foss, Director of Corporate Services will provide an overview at Committee.

2. **Economic Development Division**

Attached as Appendix II is the Economic Development Division Report, prepared by Mr. Alastair Baird, Manager of Economic Development, providing an update on activities.

3. **Ottawa Valley Tourist Association**

Attached as Appendix III is the Ottawa Valley Tourist Association Report, prepared by Mr. Alastair Baird, Manager of Economic Development, providing an update on activities.

4. **Enterprise Renfrew County**

Attached as Appendix IV is the Enterprise Renfrew County Report, prepared by Mr. Alastair Baird, Manager of Economic Development, providing an update on activities.

5. **Forestry and GIS Division**

Attached as Appendix V is the Forestry and GIS Division Report, prepared by Mr. Jason Davis, Manager of Forestry and GIS, providing an update on activities.

6. **Real Property Assets Division**

Attached as Appendix VI is the Real Property Assets Division Report, prepared by Mr. Kevin Valiquette, Manager of Real Property Assets, providing an update on activities.

ECONOMIC DEVELOPMENT DIVISION REPORT

Prepared by: Alastair Baird, Manager of Economic Development

Prepared for: Development and Property Committee

April 13, 2021

INFORMATION**1. CENGN Funding Application Unsuccessful**

Canada's Centre of Excellence in Next Generation Networks (CENGN) drives technology innovation and industry growth through our test bed, technical expertise, talent development, and partner ecosystem. CENGN's ecosystem includes members Bell Canada, Cisco, EXFO, Juniper Networks, Mitel, Nokia, Ribbon Communications, TELUS, and Wind River. The company also partners with the federal government through the Networks of Centres of Excellence (NCE) and the Ontario government through the Ontario Centres of Innovation (OCI).

Through our projects, CENGN enables small and medium Canadian Enterprises to test and validate promising technologies, removing barriers to product commercialization and accelerating market growth. Recent projects have been focused on communications gaps in northern and rural Ontario.

Economic Development Services was unsuccessful with our application for funding to support the demonstration of an innovative solution to the broadband service challenges faced in Renfrew County. CENGN had limited funding and was seeking only a few demonstration projects. Attached as Appendix ED-I is a letter from Tolu Olutade, Broadband Innovation Specialist with CENGN.

2. CNL/CRL Socio/Economic/Environmental Impact Report

Mr. Paul Blais of MDB Insights, the firm that conducted this study on behalf of the County of Renfrew, will present a summary of the report to Committee as a delegation. A copy of the final draft of the Social, Economic

and Environmental Impact Analysis of Canadian Nuclear Laboratories (CNL)/Chalk River Laboratories (CRL) will be circulated prior to Committee.

3. **Agri-business/Agri-tourism Virtual Workshop**

In partnership with Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), Business Development Officer Mr. David Wybou, coordinated and co-hosted this year's North and Eastern Ontario Local Food Conference with the Northern Ontario Farm Innovation Alliance. An annual event, this is the first time the local food conference has partnered with another region outside of Eastern Ontario and the first time that the conference was held virtually. The conference is a tool to educate, promote and celebrate local food, typically attracting around 200 participants from agriculture, agri-food, local food business associations, related organizations and various levels of government business development professionals, for a one day workshop. This year's virtual conference took place over four consecutive Wednesday mornings and attracted **535 participants** for some or all of the sessions. Post-event survey results yielded a 95.5% overall satisfaction level.

4. **Ontario Winter Games Update**

Ms. Cindy Burwell, a past resident of Renfrew County and now returning to live here, has been engaged as the Ontario Winter Games 2022 Renfrew County Games Coordinator. Her professional experience managing major events in Canada and Europe will be invaluable to the delivery by Renfrew County of a spectacular Ontario Winter Games 2022 for competitors, their families, and spectators from across Ontario. Games Chair Emon has now put in place the 16 sub-committee chairs to coordinate the many aspects of delivering this complex and major event.

5. **Funding Programs**

Ontario:

The Ontario governments COVID-19 relief funding, the **Ontario Small Business Support Grant**, to help businesses recover costs for personal protective equipment and providing extra support for businesses required to close or significantly restrict services as a result of provincial public

health measures, closed for applications April 7, 2021 and Ontario's Main Street Relief Grant closed March 31, 2021.

There is still provincial funding for property tax and energy cost rebates.

Coming Soon:

Ontario Tourism and Hospitality Small Business Support Grant: The government is introducing the new Ontario Tourism and Hospitality Small Business Support Grant, which will provide an estimated \$100 million in one-time payments of \$10,000 to \$20,000 to eligible small businesses in the tourism and hospitality sector.

Examples of eligible businesses include:

- Hotels
- Motels
- Travel agencies
- Amusement and water parks
- Hunting and fishing camps
- Recreational and vacation camps (for example, children's overnight summer camps)

Application details will be available soon. Any small businesses that received the Ontario Small Business Support Grant will not be eligible for this new grant.

<https://www.ontario.ca/page/businesses-get-help-covid-19-costs>

Canada:

Canada Emergency Wage Subsidy (CEWS): Up to 75% of an employee's wages for qualifying eligible employers to keep and re-hire employees and avoid layoffs, with current rates extended until June 5, 2021.

Extending the Work-Sharing Program: The maximum duration of the [Work-Sharing Program](#) has been extended from 38 weeks to 76 weeks for employers affected by COVID-19. This measure will provide income support to employees eligible for Employment Insurance who agree to reduce their

normal working hours because of developments beyond the control of their employers.

Various loan programs are still in effect and offered through major financial institutions, including locally the Rural Relief and Recovery Fund, through Renfrew County Community Futures Development Corporation.

Links:

Canada: https://www.canada.ca/en/department-finance/economic-response-plan.html?mc_cid=73c6b2fda8&mc_eid=74dbec672c#businesses

Renfrew County Community Futures Development Corporation/FedDev Ontario, RRRF: <https://www.rccfdc.org/blog/>

There are also various sector support programs:

https://www.canada.ca/en/department-finance/economic-response-plan.html?mc_cid=73c6b2fda8&mc_eid=74dbec672c#industry

6. **Ottawa River Waterway**

Attached as Appendix ED-II is a letter from Warden Jane Toller that was received subsequent to the February 8, 2021 delegation of Development and Property Committee by Mayor Gagnon and Warden Toller. In this letter Warden Toller outlines the plans for the re-establishment of operations and marketing of the Ottawa River Waterway. This system utilizes a truck and trailer to lift pleasure craft around hydro electric generating stations on the Ottawa River on a fee for service basis. Warden Toller is requesting a contribution from the County of Renfrew for \$5,000.

7. **Ontario Recreation Facilities Association Inc. (ORFA)**

Attached as Appendix ED-III is a letter dated March 9, 2021 from Cathy Seguin, President of the Ontario Recreation Facilities Association Inc.. This letter highlights the importance of community recreation facilities and provides links to facilities management tools which may be of interest to community recreation facilities managers and operators and elected leaders.

OTTAWA VALLEY TOURIST ASSOCIATION REPORT

Prepared by: Alastair Baird, Manager of Economic Development

Prepared for: Development and Property Committee

April 13, 2021

INFORMATION**1. Ottawa Valley Road and Cycling Maps**

Advertising orders for the Ottawa Valley Road Map and Cycling Map are still being accepted. A 15% discount is being offered to Ottawa Valley Tourist Association (OVTA) members advertising in both the Road and Cycling Maps. The advertising order form is attached as Appendix OVTA-I which can be submitted to info@ottawavalley.travel.

2. OVTA Website

Information can still be submitted for the OVTA's new consumer facing website. All members are required to submit their business listings for inclusion in the online directory.

Members have two options for directory listings:

- **Basic Business Listing** – includes business name, physical address, telephone (local and toll-free), website link and logo.
- First basic listing is FREE.
- Additional basic listings are \$25 each/year.
- **Enhanced Business Listing** – includes all basic listing information, plus email link, social links (facebook, Instagram, twitter, youtube, trip advisor), google map location, 200-word description and 4 images.
- Upgrade any basic listing to an Enhanced listing for \$100 each/year.
- Basic listing fee of \$25 is waived if upgraded to an Enhanced listing.

Information must be submitted online (including the free listing) by clicking [here](#).

ENTERPRISE RENFREW COUNTY REPORT

Prepared by: Alastair Baird, Manager of Economic Development

Prepared for: Development and Property Committee

April 13, 2021

INFORMATION**1. Small Business Centres Ontario [Strategic Plan Goal No. 1 (b)]**

[Small Business Centres](#) (SBC) Ontario is pleased to announce the launch of their new website in February 2021 which serves as a hub for 54 existing Small Business and Entrepreneurship Centres (SBECs), including Enterprise Renfrew County. Through funding from the Ontario Government under the Ontario Together Fund initiative, the site has been created to increase access and awareness of Small Business COVID Recovery services available to small businesses.

By coming together as a formalized network, SBC Ontario can showcase services, events, locations and e-learning in one web portal to increase awareness and access to supports available for small businesses as they recover from the economic impact of COVID-19.

2. Virtual Business Advisory Program [Strategic Plan Goal No. 1 (b)]

Local businesses are now able to take advantage of local expertise thanks to the new Virtual Business Advisory Program offered through Enterprise Renfrew County. This program is part of our efforts to enhance services at Ontario's Business Enterprise Centres through the creation of a [COVID-19 Economic Recovery Network](#). Funding from the Ontario Together Fund will enable Enterprise Renfrew County to provide businesses with advisory assistance that they need in order to recover from the effects of COVID-19.

Local business owners are matched with professional advisors who will provide FREE one-on-one specialized, confidential advice (limited to three hours per business owner's application.)

After their specific business needs are assessed, a one-on-one virtual advisory session will be set up with a qualified advisor. Business owners may choose to arrange and pay for additional services with an advisor outside of the Virtual Business Advisory Program offered by Enterprise Renfrew County.

To participate in the program, businesses:

- Must be located and operate in the County of Renfrew or City of Pembroke.
- Be a registered business.
- Have 0 – 50 employees.
- Currently operating and earning some revenue.

Home based businesses are eligible. Businesses wishing to apply must fill out an application form with Enterprise Renfrew County.

FORESTRY AND GIS DIVISION REPORT

Prepared by: Jason Davis, Manager of Forestry and GIS

Prepared for: Development and Property Committee

April 13, 2021

INFORMATION

1. Forestry Activities

(a) 2021 operations are paused for the spring melt period and below is an update of the 2021 revenues.

Tract	Sale #	Harvest Type	Allocated Area (ha)	Total Bid Received (\$)*	Status	Invoiced** Revenue to Date (\$)	% of bid price
Opeongo Line	11-19	Poplar/Mixedwood Clearcut, shelterwood	162	115,445.00	This contract is from July 2, 2019-December 31, 2021 . Harvest and hauling underway. Started May 2020, \$76,960.29 revenue in 2020. Work is continuing in 2021.	42,036.39	36
Germanicus	19-20	Red Pine Thinning	12	22,068.00	Complete. Additional \$21,148.20 revenue generated in 2020.	5,513.16	25
Byer's Creek	01-21	Red Pine Thinning	21	82,520.00	Harvest and haul underway	47,331.98	57
Brudenell	02-21	Red Pine Thinning	26	70,900.00			
TOTAL				250,933.00		94,881.53	38

* Actual invoiced amount will depend on actual, weighed volume (m3) harvested. Bid is based on estimated volume.

**Invoicing can occur as long as 30 days post-haul. Mills must send in weigh slips before invoicing can occur.

In Progress

Complete

2. GIS

The County received the DRAPE III product and staff has prepared a presentation to review the latest air photography.

3. K & P Trail – Mississippi Valley Conservation Authority (MVCA) [Strategic Plan Goal No. 3(b)]

Attached as Appendix FORGIS-I is information received from Mississippi Valley Conservation Authority (MVCA), Lanark County and Frontenac County regarding ownership and use of the K & P Trail on their individual sections. General Manager of the Mississippi Valley Conservation Authority, Sally McIntyre, has informed the County of Renfrew through correspondence that the MVCA is in a position to open discussion with Renfrew and Lanark Counties regarding the sale of their portion of the K & P Trail from south of Calabogie Lake to the Lanark County/Frontenac

County border. The following resolution was passed by the K & P Management Advisory Committee.

“THAT the K & P Management Advisory Committee direct staff to contact Lanark and Frontenac Counties and the Township of Greater Madawaska to open discussions of ownership of the K & P Trail and bring a report back to Committee for review;

AND FURTHER THAT staff engage directly in discussions with Mississippi Valley Conservation Authority (MVCA) to understand their expectation for the transfer;

AND FURTHER THAT the Development and Property Committee be so advised.”

REAL PROPERTY ASSETS DIVISION REPORT

Prepared by: Kevin Valiquette, Manager of Real Property Assets

Prepared for: Development and Property Committee

April 13, 2021

INFORMATION**1. Service Delivery Improvement Project (SDIP) [Strategic Plan No. 3]**

Project Status as of April 1, 2021

a) Front Reception Area

- Occupancy is expected in mid-April.

b) Phase 1B (Courtroom, Entrance and Waiting Area)

- Occupancy permit was received March 24, 2021 and the area has been turned over to the County.

c) Phase 2 (Boardrooms, Collaborative Area)

- Scheduled for occupancy early May.

d) Phase 3 (Community Services and Paramedic Area)

- Occupancy Permit is expected week of April 5, 2021.
- Community Services move date scheduled for May 5 and 6, 2021.
- Paramedic move has been rescheduled to a later date. This area has been allocated as swing space for Administration and Corporate Services Department currently located on Second Floor. The entire west wing area on will be relocated to allow for construction in that phase. This move is scheduled for April 14-16, 2021.

e) Phase 4 (Corporate Services)

- Scheduled for construction April 19, 2021. The area will be vacated of staff with construction estimated to be six to eight weeks.

f) Council Chambers

- Occupancy is planned for May 2021.

g) Facility Entrance and Access

- The facility entrance has been relocated from the Shipping and Receiving area to the Courtroom Entrance on the east side of the building with access from the driveway at 7 International Drive. The entrance is still locked but is the access point for mail, visitor access and sign-in as per protocols.

Financials

Approved Construction Contract:	\$3,417,307	
Approved Council Chambers Reno:	\$300,000	
Change Order Contingency:	\$175,000	(part of \$3,417,307 cost)
Change Orders to Date:	\$331,893	
Contingency Overage:	\$156,893	

Several scope changes have been requested and added for the overall improvement of the project. These include addition of showers for the facility, upgrade of phone/data wiring in Phase 4, millwork changes and increased floor area for ceramic tile replacement in the reception area.

Staff will be bringing a full financial report to May Committee.