

## COUNTY OF RENFREW

### DEVELOPMENT AND PROPERTY DEPARTMENT REPORT

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**TO:** Development and Property Committee  
**FROM:** Craig Kelley, Director of Development and Property  
**DATE:** May 11, 2021  
**SUBJECT:** Department Report

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#### INFORMATION

1. **Financial Report [Strategic Plan Goal No. 2]**

Attached as Appendix I is a copy of the March 2021 Treasurer's Report for the Development and Property Department.

2. **Residential and Condo Sale Statistics**

Attached as Appendix II are the statistics for the residential and condo sales for all the municipalities within the County of Renfrew.

3. **Ontario Golfing Prohibition**

Attached as Appendix III is a resolution from Brantford City Council requesting the Province of Ontario to withdraw its prohibition on golfing and any other outdoor recreational activities.

4. **Appointment of Manager of Planning**

Effective May 10, 2021, Bruce Howarth will be filling the role as Manager of Planning Services (Acting).

5. **Economic Development Division**

Attached as Appendix IV is the Economic Development Division Report, prepared by Mr. Alastair Baird, Manager of Economic Development, providing an update on activities.

6. **Ottawa Valley Tourist Association**

Attached as Appendix V is the Ottawa Valley Tourist Association Report, prepared by Mr. Alastair Baird, Manager of Economic Development, providing an update on activities.

7. **Enterprise Renfrew County**

Attached as Appendix VI is the Enterprise Renfrew County Report, prepared by Mr. Alastair Baird, Manager of Economic Development, providing an update on activities.

8. **Forestry and GIS Division**

Attached as Appendix VII is the Forestry and GIS Division Report, prepared by Mr. Jason Davis, Manager of Forestry and GIS, providing an update on activities.

9. **Real Property Assets Division**

Attached as Appendix VIII is the Real Property Assets Division Report, prepared by Mr. Craig Kelley, Director of Development and Property, providing an update on activities.

10. **Planning Division**

Attached as Appendix IX is the Planning Division Report, prepared by Mr. Craig Kelley, Director of Development and Property, providing an update on activities.

**COUNTY OF RENFREW**  
**TREASURER'S REPORT - Development & Property Committee**  
**March 2021**

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>PROPERTY - Pembroke Admin</u></b>	<b><u>156,027</u></b>	<b><u>122,363</u></b>	<b><u>33,664</u></b>	<b><u>411,486</u></b>
Advertising	0	249	(249)	1,000
Capital - under threshold	0	0	0	0
COVID	408	0	408	0
Depreciation	56,737	56,751	(14)	227,000
Elevator Maintenance	1,566	1,938	(372)	7,755
Employee Benefits	15,243	15,591	(348)	67,556
Garbage Disposal	988	1,500	(512)	6,000
Groundskeeping	102	1,440	(1,338)	5,765
Insurance	35,813	33,572	2,241	33,572
Janitorial Contract	25,330	27,501	(2,171)	110,000
Legal	0	501	(501)	2,000
Lights,Heat & Power	25,575	30,750	(5,175)	123,000
Mechanical	9,073	4,974	4,099	19,890
Memberships/Subscriptions	696	624	72	2,500
Miscellaneous	335	699	(364)	2,800
Office Supplies	10,157	6,888	3,269	27,546
Professional Development	0	1,251	(1,251)	5,000
Recoveries - County	(28,441)	(7,011)	(21,430)	(28,052)
Recoveries - Other	519	(3,126)	3,645	(12,500)
Revenue - Provincial - One Time	0	0	0	0
Recruitment	0	189	(189)	750
Repairs & Maintenance	7,964	14,847	(6,883)	59,384
Revenue - Lease	0	(72,999)	72,999	(292,000)
Salaries	49,714	52,755	(3,041)	228,600
Security & Monitoring	140	1,530	(1,390)	6,120
Special Projects	0	6,249	(6,249)	25,000
Surplus Adjustment - Capital	469,565	527,499	(57,934)	2,110,000
Surplus Adjustment - Depreciation	(56,737)	(56,751)	14	(227,000)
Surplus Adjustment - TRF from Reserves	(469,565)	(527,499)	57,934	(2,110,000)
Surplus Adjustment - TRF to Reserves	0	0	0	0
Telephone	469	375	94	1,500
Travel	375	1,200	(825)	4,800
Vehicle Expenses	0	876	(876)	3,500
 <b><u>PROPERTY - Renfrew County Place</u></b>	 <b><u>(52,612)</u></b>	 <b><u>(60,628)</u></b>	 <b><u>8,016</u></b>	 <b><u>(234,273)</u></b>
Bad Debts Expense	0	0	0	0
Capital - Under Threshold	0	0	0	0
Depreciation	48,869	48,249	620	193,000
COVID	8,037	0	8,037	0
Elevator Maintenance	1,250	1,737	(487)	6,948
Garbage Removal	2,290	975	1,315	3,903
Groundskeeping	5,844	5,484	360	21,931
Insurance	15,941	15,886	55	15,886
Insurance Claim Costs	0	0	0	0
Janitorial Contract	20,621	23,805	(3,184)	95,217
Lease Revenue- Outside	(85,551)	(86,244)	693	(344,976)
Lights,Heat & Power	30,798	23,751	7,047	95,000
Mechanical	4,985	4,161	824	16,646
Miscellaneous	0	1,245	(1,245)	4,972
Municipal Taxes	4,168	4,000	168	16,000
Office Supplies / Admin Costs	547	1,764	(1,217)	7,060
Recoveries - County	(80,399)	(85,650)	5,251	(342,594)
Revenue - Provincial - One Time	0	0	0	0
Recoveries - Outside	0	(3,999)	3,999	(16,000)
Repairs & Maintenance	7,259	9,843	(2,584)	39,372

**COUNTY OF RENFREW**  
**TREASURER'S REPORT - Development & Property Committee**  
**March 2021**

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
Salaries	11,528	21,144	(9,616)	91,627
Security & Monitoring	70	1,470	(1,400)	5,882
Surplus Adjustment - Capital	0	30,501	(30,501)	122,000
Surplus Adjustment - Depreciation	(48,869)	(48,249)	(620)	(193,000)
Surplus Adjustment - TRF from Reserves	0	(30,501)	30,501	(122,000)
Surplus Adjustment - TRF to Reserves	0	0	0	48,853
Special Projects	0	0	0	0
<b><u>PROPERTY - Base Stations</u></b>	<b><u>(43,944)</u></b>	<b><u>(41,250)</u></b>	<b><u>(2,694)</u></b>	<b><u>0</u></b>
BLDG - Repairs & Maint	11,448	8,490	2,958	33,952
Capital Under Threshold	0	0	0	0
Depreciation	15,431	15,441	(10)	61,750
Groundskeeping	13,608	11,226	2,382	44,904
Internal Charges	0	0	0	0
Janitorial Contract	3,862	7,899	(4,037)	31,593
Lights, Heat & Power	9,054	9,075	(21)	36,300
Mechanical	0	2,682	(2,682)	10,727
Misc - Building Expenses	200	1,560	(1,360)	6,240
Recoveries - County	(82,115)	(82,182)	67	(328,725)
Recoveries - Outside	0	0	0	0
Surplus Adjustment - Capital	0	0	0	15,000
Surplus Adjustment - Depreciation	(15,431)	(15,441)	10	(61,750)
Surplus Adjustment - TRF from Reserves	0	0	0	(15,000)
Surplus Adjustment - TRF to Reserves	0	0	0	165,009
Special Projects	0	0	0	0
<b><u>PROPERTY - Arnprior Office</u></b>	<b><u>(18,460)</u></b>	<b><u>(18,835)</u></b>	<b><u>375</u></b>	<b><u>0</u></b>
Bldg - Repairs & Maintenance	1,852	1,374	478	5,500
Capital Under Threshold	0	0	0	0
Depreciation	9,611	9,501	110	38,000
COVID	0	0	0	0
Groundskeeping	2,005	1,005	1,000	4,023
Insurance	2,709	2,678	31	2,678
Janitorial Contract	7,435	6,750	685	27,000
Legal	0	0	0	0
Lights, Heat & Power	2,013	3,312	(1,299)	13,249
Mechanical	0	501	(501)	2,000
Misc Bldg Other	0	126	(126)	500
Purchased Service	0	0	0	0
Recoverable County	(34,544)	(34,956)	412	(139,825)
Recoverable Outside	0	0	0	0
Revenue - Provincial - One Time	0	0	0	0
Security	70	375	(305)	1,500
Telephone	0	0	0	0
Surplus Adjustment - TRF to Reserves	0	0	0	83,375
Surplus Adjustment - Depreciation	(9,611)	(9,501)	(110)	(38,000)
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - TRF from Reserves	0	0	0	0
<b><u>PROPERTY - Renfrew OPP</u></b>	<b><u>46,311</u></b>	<b><u>43,789</u></b>	<b><u>2,522</u></b>	<b><u>0</u></b>
Salaries / Benefits	10,865	4,395	6,470	19,041
Capital Under Threshold	0	0	0	0
Expenses Recoverable from Others	560	0	560	0
Garbage Removal	1,145	525	620	2,100
Groundskeeping	5,427	7,380	(1,953)	29,520
Heat, Light & Power	0	0	0	0
Insurance	12,235	12,078	157	12,078

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	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
Interest Expense	10,009	10,009	(0)	112,988
Internal Charges	2,941	2,937	4	11,752
Janitorial Contract	0	0	0	0
Depreciation	28,940	28,875	65	115,500
Mechanical	0	0	0	0
Municipal Taxes	10,767	10,164	603	40,656
Office Expenses	676	0	676	0
Repairs & Maint	3,704	7,878	(4,174)	31,510
Revenue - Lease - Base Rent	(115,289)	(115,290)	1	(461,158)
Revenue - Lease - Expense Recoveries	(39,715)	(36,663)	(3,052)	(146,657)
Security/Monitoring	2,610	0	2,610	0
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(28,940)	(28,875)	(65)	(115,500)
Surplus Adjustment - From Reserves	0	0	0	0
Surplus Adjustment - Debt Principal Payments	140,376	140,376	(0)	282,865
Surplus Adjustment - TRF To Reserves	0	0	0	65,305
<b><u>FORESTRY DEPT.</u></b>	<b><u>(50,152)</u></b>	<b><u>4,323</u></b>	<b><u>(54,475)</u></b>	<b><u>28,130</u></b>
Advertising	0	75	(75)	300
Benefits	10,712	0	10,712	0
Conventions	105	450	(345)	1,800
COVID	0	0	0	0
Depreciation	5,725	5,751	(26)	23,000
Legal	0	225	(225)	900
Maintenance Operations	0	0	0	0
Memberships/Subscriptions	0	2,226	(2,226)	8,900
Miscellaneous	0	249	(249)	1,000
Office Supplies	643	726	(83)	2,900
Professional Development	0	375	(375)	1,500
Revenue - Provincial - One Time	0	0	0	0
Recoveries - Other	0	(501)	501	(2,000)
Revenues - Timber Sales	(89,368)	(45,000)	(44,368)	(180,000)
Salaries	23,760	36,972	(13,212)	164,301
Small Tools / Supplies	0	249	(249)	1,000
Special Project - Well Remediation	0	900	(900)	3,600
Special Project	0	624	(624)	2,500
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(5,725)	(5,751)	26	(23,000)
Surplus Adjustment - TRF to Reserves	0	0	0	8,529
Surplus Adjustment - TRF from Reserves	0	0	0	(14,100)
Travel	0	1,251	(1,251)	5,000
Tree Marking	571	1,626	(1,055)	6,500
Tree Planting	0	2,001	(2,001)	8,000
Vehicle Expenses	3,426	1,875	1,551	7,500
Weed Inspection	0	0	0	0
<b><u>TRAILS DEPT.</u></b>	<b><u>(1,802)</u></b>	<b><u>70,581</u></b>	<b><u>(72,383)</u></b>	<b><u>312,113</u></b>
Salaries / Benefits	0	3,864	(3,864)	16,747
Salary Allocations	12,301	12,297	4	49,192
Algonquin - Rental Recoveries	(16,434)	(15,000)	(1,434)	(25,000)
Algonquin Trail Development	1,971	62,001	(60,030)	248,000
Algonquin Trail Federal Recoveries	0	0	0	0
Algonquin Trail Municipal Recoveries	0	0	0	0
Algonquin Trail Donations	0	0	0	(3,500,000)
Algonquin Trail Other Recoveries	0	0	0	0
Algonquin Trail Prov Recoveries	0	0	0	0
CN Rail Development	0	0	0	0
K&P Rail Line Development	0	7,044	(7,044)	28,174
K&P Rail Recoveries - Provincial	0	0	0	(6,500)

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	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
K&P Rail Recoveries Municipal	0	0	0	0
Office Expense	0	126	(126)	500
Recruitment	0	249	(249)	1,000
Surplus Adj - Capital	361	0	361	3,534,000
Surplus Adj - Trf From Reserve	0	0	0	(34,000)
Travel	0	0	0	0
<b><u>GIS</u></b>	<b><u>63,326</u></b>	<b><u>57,309</u></b>	<b><u>6,017</u></b>	<b><u>246,247</u></b>
Salaries	37,943	40,590	(2,647)	175,893
Benefits	11,124	10,467	657	45,354
Conventions	0	126	(126)	500
Professional Development	0	126	(126)	500
Travel	0	126	(126)	500
Office Supplies	0	249	(249)	1,000
Computer Supply/Maintenance	14,193	8,001	6,192	32,000
Cell Telephone/Pagers	66	0	66	0
Membership	0	0	0	0
Special Project	0	0	0	0
Recoverable Outside	0	(876)	876	(3,500)
Recoverable Federal	0	0	0	0
Recoveries - Municipal	0	(2,001)	2,001	(8,000)
Weed Inspection	0	501	(501)	2,000
<b><u>ECONOMIC DEVELOPMENT</u></b>	<b><u>85,477</u></b>	<b><u>110,813</u></b>	<b><u>(25,336)</u></b>	<b><u>628,476</u></b>
Benefits	17,196	15,549	1,647	67,384
Business Directory	0	0	0	0
Computer Maintenance	2,007	750	1,257	3,000
Conventions	0	375	(375)	1,500
Depreciation	0	0	0	0
COVID	0	0	0	0
Hospitality	0	201	(201)	800
Expenses Recovered from Others	0	0	0	0
Legal	0	0	0	0
Marketing Program	19,747	17,499	2,248	70,000
Memberships/Subscriptions	1,956	624	1,332	2,500
Miscellaneous	0	0	0	0
Office Expense	893	999	(106)	4,000
Ottawa River Waterway Project	0	0	0	0
Professional Development/Staff Training	13	186	(173)	750
Recoveries - Federal	(20,077)	(2,499)	(17,578)	(10,000)
Recoveries-Other	0	(2,499)	2,499	(10,000)
Recoveries-Provincial	0	(8,001)	8,001	(32,000)
Recoveries - Provincial - One Time	0	0	0	0
Salaries	54,920	58,632	(3,712)	254,072
Special Projects- Ride Share	0	3,000	(3,000)	30,000
Special Projects - RED	6,106	1,749	4,357	7,000
Special Projects - Agriculture	0	0	0	22,470
Special Projects	2,717	20,000	(17,283)	200,000
Special Projects - Renfrewshire	0	2,499	(2,499)	10,000
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	0	0	0	0
Surplus Adjustment - Transfer From Reserves	0	0	0	0
Travel	0	1,749	(1,749)	7,000
<b><u>ENTERPRISE CENTRE</u></b>	<b><u>7,014</u></b>	<b><u>(846)</u></b>	<b><u>7,860</u></b>	<b><u>28,055</u></b>
Benefits	8,167	8,124	43	35,208
Marketing	1,236	1,374	(138)	5,500
Miscellaneous	0	0	0	0
Office Expenses	484	999	(515)	4,000

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COVID	0	0	0	0
Professional Development	0	174	(174)	700
Purchased Service	1,566	1,566	(0)	6,262
Recoveries - Federal	0	0	0	0
Recoveries - Municipalities	(6,000)	(6,000)	0	(6,000)
Recoveries - Other	0	(1,251)	1,251	(5,000)
Recoveries - Provincial	(30,018)	(41,049)	11,031	(164,200)
Recoveries - Provincial - One Time	0	0	0	0
Salaries	30,072	32,172	(2,100)	139,411
Special Projects	967	1,251	(284)	5,000
Special Projects - Summer Company	0	5,250	(5,250)	21,000
Summer Company - Provincial Revenue	0	(5,250)	5,250	(21,000)
Starter Company - Provincial Revenue	(33,104)	(15,000)	(18,104)	(60,000)
Starter Company - Other Revenue	0	0	0	0
Starter Company - Special Projects	33,104	15,000	18,104	60,000
Telephone/Internet Access	541	876	(335)	3,500
Travel	0	918	(918)	3,674
<b><u>OTTAWA VALLEY TOURIST ASSOCIATION</u></b>	<b><u>44,838</u></b>	<b><u>64,388</u></b>	<b><u>(19,550)</u></b>	<b><u>276,288</u></b>
Salaries	28,556	43,152	(14,596)	186,991
Benefits	8,103	13,056	(4,953)	56,577
Direct Contribution to OVTA	8,180	8,180	0	32,720
Recoveries	0	0	0	0
<b><u>PLANNING DEPARTMENT</u></b>	<b><u>140,413</u></b>	<b><u>151,995</u></b>	<b><u>(11,582)</u></b>	<b><u>671,346</u></b>
Computer Supplies / Maintenance	7,006	3,000	4,006	12,000
Conventions	712	750	(38)	3,000
County Official Plan	0	249	(249)	1,000
COVID	0	0	0	0
Depreciation	0	0	0	0
Employee Benefits	43,582	39,378	4,204	170,632
Land Division Advertisement Costs	0	0	0	0
Legal Fees	280	249	31	1,000
Memberships	562	876	(314)	3,500
Miscellaneous	0	0	0	0
Office Expense	3,232	4,125	(893)	16,500
Professional Development	39	750	(711)	3,000
Recruitment	1,015	501	514	2,000
Revenues - Municipal Projects	0	(2,499)	2,499	(10,000)
Revenues - Other	0	(501)	501	(2,000)
Revenues - Service Charges	(17,775)	(8,751)	(9,024)	(35,000)
Revenues - Severance Applications	(27,050)	(34,374)	7,324	(137,500)
Recoveries - Provincial - One Time	0	0	0	0
Revenues - Subdivision Applications	(12,350)	(6,249)	(6,101)	(25,000)
Salaries	140,967	150,741	(9,774)	653,214
Special Projects	0	0	0	0
Special Projects - Algonquin Land Claim	0	0	0	0
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	0	0	0	0
Surplus Adjustment - TRF from Reserves	0	0	0	0
Travel	191	3,750	(3,559)	15,000
<b>Total Development &amp; Property</b>	<b>376,436</b>	<b>504,002</b>	<b>(127,566)</b>	<b>2,367,868</b>

MLS® Residential Market Activity										
Month of March										
AREA	TWP	Units Sold		% Change	5 Year Average	Average Days on Market	Average Sale Price		% Change	5 Year Average
		2021	2020				2021	2020		
510	Deep River	17	6	183.3%	7.8	11.6	263,954	248,400	6.3%	210,878
511	Chalk River	13	1	1200.0%	5.6	37.4	288,415	235,000	22.7%	236,492
512	Head Twps	1	0		0.2	14	302,000	-		-
513	Laurentian Hills North	1	0		0	8	789,900	-		789,900
520	Petawawa	85	44	93.2%	39.2	6.2	424,998	303,945	39.8%	324,150
530	Pembroke	48	19	152.6%	22.8	0	274,886	243,361	13.0%	208,338
531	Laurentian Valley Twps	23	12	91.7%	11.4	15.7	319,704	252,031	26.9%	296,372
540	Renfrew	9	8	12.5%	10	11.9	308,311	229,850	34.1%	234,416
541	Admaston/Bromley	5	1	400.0%	3.4	13.6	388,280	125,000	210.6%	244,631
542	Great Madawaska Twp	5	4	25.0%	3.8	32.2	807,000	362,488	122.6%	450,031
544	Horton Twp	9	4	125.0%	5	9.1	788,167	432,750	82.1%	425,694
550	Arnprior	32	14	128.6%	19	9.9	515,666	380,993	35.3%	336,236
551	McNab/Braeside Twps	11	7	57.1%	7	21.1	550,610	405,464	35.8%	380,373
560	Eganville/Bonnechere	10	3	233.3%	6.6	14.3	347,451	252,333	37.7%	221,708
561	N Algona/Wilberforce Twp	5	2	150.0%	3.6	14.4	488,980	515,000	-5.1%	349,373
570	Madawaska Valley	2	5	-60.0%	5	74	511,250	396,200	29.0%	341,336
571	Killaloe/Round Lake	1	1	0.0%	0.8	14	350,000	360,000	-2.8%	276,000
572	Brudenell/Lyndoch/Raglan	1	0		1	9	420,000	-		293,444
580	Whitewater Region	8	2	300.0%	3.8	17	637,750	155,500	310.1%	307,875
581	Beachburg	3	7	-57.1%	2.4	11	292,000	327,071	-10.7%	250,443
582	Cobden	7	0		2.8	32.3	416,000	-		226,825
Total		296	140	111.4%	161.4		\$ 408,803	\$ 249,879	63.6%	260,600

Year - To - Date										
AREA	TWP	Units Sold		% Change	5 Year Average	Average Days on Market	Average Sale Price		% Change	5 Year Average
		2021	2020				2021	2020		
510	Deep River	33	16	106.3%	16.8	27.2	265,828	207,410	28.2%	200,864
511	Chalk River	22	6	266.7%	10.8	30.9	270,814	153,150	76.8%	206,829
512	Head Twps	1	0		0.2	14	302,000	-		302,000
513	Laurentian Hills North	2	0		0.8	7	519,450	-		421,483
520	Petawawa	131	82	59.8%	73.8	11.7	410,861	296,200	38.7%	306,103
530	Pembroke	87	53	64.2%	52.4	28	258,411	212,564	21.6%	200,205
531	Laurentian Valley Twps	45	25	80.0%	23.4	17.8	343,957	289,616	18.8%	301,984
540	Renfrew	27	20	35.0%	23.8	24.8	289,518	217,910	32.9%	215,676
541	Admaston/Bromley	8	4	100.0%	6.2	20.3	285,413	140,750	102.8%	230,922
542	Great Madawaska Twp	10	11	-9.1%	9.8	62.1	588,750	364,563	61.5%	407,051
544	Horton Twp	12	5	140.0%	6.8	32.8	699,875	424,180	65.0%	373,242
550	Arnprior	51	44	15.9%	36.4	13.2	502,013	341,863	46.8%	320,630
551	McNab/Braeside Twps	22	16	37.5%	14.8	35.5	493,813	440,717	12.0%	363,175
560	Eganville/Bonnechere	14	6	133.3%	11.6	15.8	366,108	205,750	77.9%	214,724
561	N Algona/Wilberforce Twp	9	4	125.0%	7	12.2	472,100	353,750	33.5%	314,121
570	Madawaska Valley	18	10	80.0%	13.6	47.6	380,105	320,545	18.6%	279,643
571	Killaloe/Round Lake	6	1	500.0%	2.2	60.8	299,000	360,000	-16.9%	236,500
572	Brudenell/Lyndoch/Raglan	5	1	400.0%	2.4	17	347,980	-		243,620
580	Westmeath Twp	18	6	200.0%	11.8	17.3	494,073	196,286	151.7%	282,493
581	Beachburg	8	10	-20.0%	5.4	9.8	382,313	301,044	27.0%	277,890
582	Cobden	9	6	50.0%	5.8	31.6	383,778	148,333	158.7%	193,251
Total		538	326	65.0%			\$ 378,927	\$ 280,450	35.1%	273,243

MLS® Residential Market	March 2021	Compared to March 2020
New Listings	382	66.1%
Active Listings	201	-58.7%





## Appendix III

April 30, 2021

Hon. Doug Ford, Premier  
Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Sent via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford,

Please be advised that at the Brantford City Council Meeting held April 27, 2021, the following resolution was adopted:

**Request - Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities**

WHEREAS COVID-19 restrictions have had significant impacts; and

WHEREAS many forms of socializing, recreation and sport have been curtailed; and

WHEREAS the game of golf can be enjoyed while maintaining proper social distancing;

THEREFORE BE IT RESOLVED THAT The Corporation of The City of Brantford recommends:

- A. THAT The Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities which can be enjoyed while maintaining proper social distancing; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Premier of Ontario; Will Bouma, MPP, Brantford-Brant, the Association of Municipalities of Ontario, Ontario Big City Mayors; and the list of other Municipalities in Ontario.

Yours truly,

Tanya Daniels  
City Clerk  
[tdaniels@brantford.ca](mailto:tdaniels@brantford.ca)

cc MPP Will Bouma, Brantford-Brant  
Association of Municipalities of Ontario (AMO)  
Ontario Big City Mayors  
All Ontario Municipalities

**CITY CLERK'S OFFICE** City Hall, 100 Wellington Square, Brantford, ON N3T 2M2 P.O Box 818, Brantford, ON N3T 5R7  
Phone: (519) 759-4150 Fax: (519) 759-7840 [www.brantford.ca](http://www.brantford.ca)

## **ECONOMIC DEVELOPMENT DIVISION REPORT**

Prepared by: Alastair Baird, Manager of Economic Development

Prepared for: Development and Property Committee

May 11, 2021

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### **INFORMATION**

**1. GIS Planning's Zoom Prospector Now Live and Featuring Renfrew County Industrial Properties [Strategic Plan Goal No. 3(b)]**

Renfrew County Economic Development, in partnership with Ontario East Economic Development Commission, has subscribed to GIS Planning's Zoom Prospector online tool. The site will feature Renfrew County industrial properties available for sale or lease and this information becomes part of an internationally accessible database. Business Development Officer, David Wybou is leading the project for the County of Renfrew, which will help promote local industrial buildings and properties to site selectors, business people and entrepreneurs. The tool also features local demographic data and industry intelligence.

**2. Taste of the Valley to Create New Local Food Videos [Strategic Plan Goal No. 3(b)]**

To mitigate the challenges of hosting live events with health concerns over the spread of COVID-19, for Taste of the Valley in 2021, on-line events will be developed to maintain the momentum of Taste of the Valley in local and regional markets. Economic Development Services will develop food show and unique cooking experience videos featuring local chefs preparing meals on site at local farms and restaurants that will feature a broad range of locally grown and produced products along with information on how and where they can be purchased across Renfrew County. This project will support the virtual Taste of the Valley on-line marketplace which launches soon.

3. **Meetings with Global First Power-micro Small Modular Reactor (mSMR) Developer locating at Chalk River Laboratories (CRL) [Strategic Plan Goal No.1(b)]**

Economic Development Staff recently held two separate meetings with representatives of Global First Power (GFP). GFP is the first company to be approved by the Canadian Nuclear Safety Commission (CNSC) to develop and demonstrate the operation of a SMR at Chalk River Laboratories. SMR technology development is a key strategic initiative for Canadian Nuclear Laboratories in the clean energy sector in addition to their work in Hydrogen Technology, Reactor Sustainability and the development of Advanced Fuels.

4. **Socio/Economic/Environmental Impact of Canadian Nuclear Laboratories and Chalk River Laboratories on Renfrew County [Strategic Plan Goal No.1(b)]**

The final report developed from this study is now complete and County Council has received an electronic version. A hard copy of the report is being distributed to each County Councillor and to our local MP, MPP, the Mayor of the City of Pembroke and the Warden of Pontiac County.

## **RESOLUTIONS**

5. **Financial Contribution to the Ottawa River Waterway [Strategic Plan Goal No. 3(b)]**

**Recommendation:** THAT the Development and Property Committee recommend that County Council approve the provision of up to \$5,000 to support the marketing of the Ottawa River Waterway and the many tourism opportunities it presents for visitors and residents alike;

AND FURTHER THAT the contribution is subject to a matching contribution from the City of Pembroke being provided and a requirement that the contribution is directed only at marketing the waterway to an audience and market that the Ottawa Valley Tourist Association (OVTA) has, will or may also identify as a viable market for watersports tourism.

## **Background**

Warden Jane Toller was a delegation to Development and Property Committee on Tuesday, February 9, 2021, at which time she presented an overview of plans by MRC Pontiac to revitalize the boat haul around system and motorboat touring on the Ottawa River. At one time there had been a coordinated system of staff, trucks and adjustable trailers located at existing or newly built boat ramps from Lake Temiskaming to Fitzroy Harbour in West Carleton/City of Ottawa. Known as the Temiskawa Waterway it operated for a few years but the service gradually deteriorated as funding was depleted. There is still a limited boat haul around service being offered around some of the Ontario Power Generation and Hydro Quebec generating stations, across Allumette Island and also between the Rideau Canal and Arnprior. Warden Toller wishes to revitalize the truck and trailer boat haul around system and market the Ottawa River Waterway to the boating public. Warden Toller suggested a \$5,000 contribution from the County of Renfrew to assist the MRC Pontiac effort. Warden Toller made a similar delegation to the City of Pembroke with the same request for a \$5,000 financial contribution. City staff are also preparing a report to City Council regarding the project and the request for funding. A request was made to Warden Toller to send a letter outlining the scale and scope of the project and how a financial contribution from the County of Renfrew would be utilized. That letter was presented to Committee at the April 13, 2021 meeting. At that time staff was directed to investigate and prepare a recommendation for Committee.

## **OTTAWA VALLEY TOURIST ASSOCIATION REPORT**

Prepared by: Alastair Baird, Manager of Economic Development

Prepared for: Development and Property Committee

May 11, 2021

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### **INFORMATION**

#### **1. OVTA Annual General Meeting [Strategic Plan Goal No. 3.]**

A Save the Date was sent out to Ottawa Valley Tourist Association (OVTA) members and stakeholders for the OVTA [Virtual Annual General Meeting](#) (AGM) taking place on May 31, 2021 at 1:00 p.m. A link to the Zoom meeting will be sent to those who have registered prior to the meeting. The AGM will be an excellent opportunity for elected leaders to network with our tourism industry and receive a valuable state of the local tourism review of the past year and the highlights of planning for 2021, as we gradually emerge from the COVID-19 pandemic and health and safety precautions.

#### **2. OVTA Road and Cycling Maps [Strategic Plan Goal No. 3.]**

The OVTA 2021 Road Map and Cycling Map are in the final stages of design. In this environment of local tourism as a priority, the OVTA Road Map, our major and most universally representative print marketing, will be distributed through Canada Post to all homes in Renfrew County.

## **ENTERPRISE RENFREW COUNTY REPORT**

Prepared by: Alastair Baird, Manager of Economic Development

Prepared for: Development and Property Committee

May 11, 2021

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### **INFORMATION**

1. **Summer Company 2021 Student Entrepreneurs [Strategic Plan Goal No. 1(b)]**

Two students have entered into Summer Company 2021 contracts with the County. This is exciting as once again where in a COVID-19 environment, our entrepreneurial students are taking the initiative to start up their own business. Enterprise Renfrew County (ERC) can host seven student entrepreneurs, providing up to \$3,000 to each of them to develop and operate their Summer Company enterprise.

2. **Starter Company Plus Program [Strategic Plan Goal No. 1(b)]**

Sixteen applicants started their three-month training program on May 3, 2021. Enterprise Renfrew County and Economic Development Division staff, volunteer mentors and local professionals from the insurance, accounting, marketing, business planning and legal sectors all provide valuable guidance and information to the clients.

## **FORESTRY AND GIS DIVISION REPORT**

Prepared by: Jason Davis, Manager of Forestry and GIS

Prepared for: Development and Property Committee

May 11, 2021

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### **INFORMATION**

#### **1. Forestry Activities**

- (a) It is anticipated that residents, landowners and municipalities will start seeing the impacts of Gypsy Moth larvae feeding on trees soon in hotspots within the County. Attached as Appendix FORGIS-I is an information sheet from the Eastern Ontario Model Forest and Invasive Species Centre which provides information pertinent to Gypsy Moth in 2021. This resource will be useful if public inquiries are as numerous as they were last year. **[Strategic Plan Goal No. 3]**
- (b) The County Forester was successful in her application to the Inaugural Board to initiate the formation and establishment of the Global Network for Young Professionals in Forestry (ForYP) and was offered the position of Vice-Chair (North). The seven other members of the board represent the United Kingdom, Kenya, Nigeria, New Zealand and Philippines. The ForYP network is to be launched at the May 2022 World Forestry Congress in Seoul, Republic of Korea. The position on the board is a two-year term. Many of the meetings and work will occur outside of work hours, but some work and communication may take place during work hours.
- (c) Natural Resources Canada/Canadian Forest Service has requested assistance in setting up and maintaining a trial site for parasitoid release against invasive emerald ash borer in the local area. A site has been selected for trial release in Pembroke for 2021, but NRCan staff are unable to travel for field work due to COVID-19. As these parasitic wasps are the best chance in the urgent fight against emerald ash borer (EAB), this work is important in advancing the research so that it may occur on a larger scale before EAB destroys ash within its entire range. Many years of controlled trials are

required before biological controls can be approved for implantation on a wider scale. Further information is provided in an article on the CTV News site "[Canadian researchers successfully raise wasps that kill the emerald ash borer.](#)"

A similar trial occurred in the Town of Renfrew for several years. Committee may recall that the EAB has spread rapidly across the County in recent years; however, is not yet confirmed everywhere.  
**[Strategic Plan Goal No. 3]**

- (d) A Request for Quotation (RFQ) was issued April 16, 2021 for 16 hectares of manual tending around red and white pine trees planted in 2017. Tending is required to ensure the trees are not overtopped by faster-growing, competitive species. The RFQ closed on May 7, 2021.
- (e) Attached as Appendix FORGIS-II is a news release advising that on May 6, 2021 the Ontario Government released the Draft Forest Biomass Action Plan to help create jobs and reduce waste by unlocking the potential forest biomass. The Ontario government is promoting economic development and sustainable forest management by releasing a draft Forest Biomass Action Plan for public review and comment. Ontario's action plan examines innovative uses of forest biomass: mill by-products and other wood matter with applications from heat and power generation to sustainable, low-carbon consumer products.

## **2. Trails Activities – Renfrew County ATV Annual General Meeting**

At the request of the Renfrew County ATV Club (RCATV) Chair Sweet and County of Renfrew staff participated in the Annual General Meeting (AGM) held virtually on April 24, 2021 and provided an update on the 2021 Algonquin Trail work plan. The RCATV Club is one of the fastest growing clubs in Ontario with over 1,000 members in 2020 and anticipate further growth in 2021.



**3. Public Notice for Noxious Weeds**

Attached as Appendix FORGIS-III is the annual Public Notice to Residents and Property Owners in Renfrew County regarding Noxious Weeds as part of the Weed Control Act of Ontario requirements.

**4. GIS – Next Generation (NG) 9-1-1 [Strategic Plan Goal No. 3]**

NG9-1-1 is the transition of 9-1-1 from analogue systems to IP-based systems. Attached as Appendix FORGIS-IV is information on the change that will enhance emergency number (9-1-1) services to create a faster, more resilient system allowing voice, data, photos, videos and text messages to flow seamlessly from the public to 9-1-1.

In preparation for NG9-1-1 the County of Renfrew GIS staff has started creating data points for civic addressed locations. Support is required from the local municipalities to verify that these point addresses are correct and also help maintain these GIS civic address points. Staff has created a GeoForm Application and web map that the municipalities can use to add in new civic address points.

**5. Staffing Update**

Mr. Steve Gair has accepted a four-month contract as the County of Renfrew's Trail Coordinator. Mr. Gair's focus will be upkeep and maintenance of County Trails such as removal of fallen trees from trails, installing signage, install and/or repair fencing.

**RESOLUTIONS**

**6. Black Ash Protection and Recovery [Strategic Plan Goal No. 1]**

**Recommendation:** THAT the Development and Property Committee recommend that staff prepare a response in advance of the May 27, 2021 deadline for early engagement on the protection and recovery approach on Black Ash similar to previous responses by the County of Renfrew to the Province concerning restrictive Butternut regulations.

## **Background**

On April 27, 2021, the Committee on the Status of Species at Risk in Ontario's (COSSARO) annual report on species assessments was posted on the Environmental Registry of Ontario by the Ministry of the Environment, Conservation and Parks (MECP). The report includes new species assessed and listed as "At Risk". This posting was an information notice, as the designations made by COSSARO do not require consultation and are advice to MECP. One of seven species newly listed as endangered is Black Ash (*Fraxinus nigra*), which is common to forests and lowlands in Renfrew County but currently being attacked across much of its range by Emerald Ash Borer (EAB), an invasive beetle.

The implications are that upon listing under the Endangered Species Act (ESA), species that are classified as endangered or threatened are automatically protected from being killed, harmed or harassed. These protections also include prohibitions on the possession, transportation, purchase and sale of endangered or threatened species. The damage or destruction of the habitat for species that are listed as endangered or threatened under the ESA is also automatically prohibited. While the details on how this protection will be implemented have not yet been set, this implies that cutting or incidental felling of black ash during development or forest management will be prohibited, along with the filling in or disturbance of swales or other habitat that black ash may grow in.

County Forestry staff have already filled in the survey posted on the listing. Staff are communicating with other organizations on responses, and recommend a more formal response be submitted to MECP from the County of Renfrew.

## **Gypsy Moth and the summer of 2021 – what to expect, and what to do**

The populations of European gypsy moth (*Lymantria dispar dispar*) seemed to intensify in the summer of 2020 in a broad area across Southern Ontario. But the signs were there that the populations were building before then, as forests in Southwestern Ontario were heavily defoliated in 2019. Gypsy moth can easily spread as egg masses that are laid on surfaces such as cars and campers. Once they hatch, the new larvae hang on silken threads and disperse locally by the wind. By the end of the feeding cycle in early July 2020, the damage was described by the Forest Health team at the Ministry of Natural Resources and Forestry (MNRF) as “moderate - severe”.

### **What should we expect in 2021?**

Anyone who has had the time to patrol their property and look for gypsy moth egg masses will know that there are a lot of egg masses out there! The Ministry of Natural Resources and Forestry did some detailed sampling across the infected zone and have forecasted that, should all of these eggs hatch successfully and develop through all of their larval stages, we should expect “severe” defoliation. [Click here](#) for MNRF's forecast and other related information.

### **The hatch of 2021**

There are many factors which will impact the hatching success of egg masses. After they have been laid in July until they hatch in April / May the following year, they will be subject to predation by birds and small mammals. Birds such as chickadees, nuthatches and brown creepers will feed on them, which may keep low populations in check. However, in years of abundant egg masses, there are simply too many for this type of natural control to help limit the population of caterpillars.

Extended periods of low winter temperatures may also cause egg mass mortality. Some reports state that prolonged periods of -20°C will be enough, while other reports state that -30°C is required. Again, while this may affect some eggs, it may not be enough.

Once spring arrives, the egg masses lie dormant until the environmental conditions are favourable for the hatch. Accumulated heat and increasing day length are the primary triggers, so the hatch will likely start in Southwestern Ontario before Eastern Ontario. There are reports from Southwestern Ontario that the hatch in 2021 began as early as April 16<sup>th</sup>, with some early hatching seen in Lanark County on April 19<sup>th</sup>.

BioForest is a company based out of Sault Ste. Marie, that specializes in innovative product development and consulting strategies for urban and commercial forest protection. BioForest's purpose is to save trees from insect pests and diseases, while having minimal impact on the surrounding environment. Using a science-based approach, BioForest is committed to implementing effective pest management and forest health strategies. They have provided

predictive mapping on the 2021 gypsy moth egg hatch based on environmental modelling. For instance, they forecast that 10% of the egg masses in Eastern Ontario will hatch by May 2 to 4, while 90% will have hatched by May 17 to 19. For more details, [click here](#) for the BioForest website.

### What can homeowners and woodlot managers do?

1. **Remove the egg masses.** Between July and the following April, you can remove and destroy egg masses. They can be found on any tree that the gypsy moth fed on last summer and other surfaces such as decks, rocks, trailers, and lawn furniture. The best way to remove egg masses is to use a butter knife and scrape them into a coffee can or other receptacle. Once you have accumulated them, destroy them in what ever way you decide. Official recommendations are to soak them in soapy water for 48 hours, but it may be more satisfying to throw them into your wood stove. Do not simply scrape them off the tree and onto the ground as they are likely to hatch and survive. Some useful video links:

- [Removal \(City of Toronto\)](#)
- [Removal \(City of London\)](#)

2. **Spray the newly emerged and feeding larvae.** Once the eggs hatch, the larvae tend to remain close to the hatching site for a day or so before moving up the tree to begin their feeding. This gives you a chance to verify that they have hatched, and that the battle will be moving on to the next stage – which calls for different tactics. You won't even notice the defoliation at this point, and you might be lulled into thinking "it won't be so bad". Now is the time to take any kind of spraying action. At a smaller scale, you can purchase BTK in 100 ml containers at the hardware store or garden centre. Last year, most suppliers sold out quickly so make sure you have your supply. You can mix this up in a hand or back-pack sprayer, following the mixing instructions on the package. Spray directly on the foliage. Early morning or later in the evening is best. Avoid spraying if it has just rained or is likely to rain, as this will wash the insecticide off the foliage. You may need two or more applications. [Click here](#) for more info.

At a larger scale, landowners may participate in an aerial spraying program. This is logistically challenging, given the regulations that apply to aerial spraying companies, the relatively small blocks that will be sprayed, and the need to time the spray at the right time of larval development, and with the right environmental conditions on the day of spraying. The areas that are sprayed should be monitored for effectiveness by laying out some white sheets or tarps on the ground before the spraying, and then seeing how many larvae die and fall out of the trees.

**3. Trap and destroy the growing larvae.** About three to four weeks after the hatch, the larvae are getting big enough that they begin to descend from the treetops and find a place to hide near ground level. This is the ideal time to use the burlap bag trap method. Basically, you are providing them with an ideal hiding spot so that you can then remove and destroy them. [Click here](#) for more information.

Or watch this video: [Burlap around tree \(City of Toronto\)](#)

You can also trap gypsy moth larvae using a “Tanglefoot” type product. This gummy substance traps the caterpillars as they travel up and down the tree. Do not apply this directly to the tree. Wrap your bark in plastic wrap first, and then apply the Tanglefoot on top of the wrap.

**4. Hope for Nature to come to the rescue.** While all of the above tactics can help to protect individual trees, or smaller areas, none of these will have an impact on the overall population of gypsy moth. There are simply too many of them, and there is a lot of forest out there where no one is trying to control them. The good news is that nature can, and will, come to our rescue. There are two main control factors – one is a virus, and the other is a fungus.

The **NPV (nucleopolyhedrosis virus)** is usually the most important factor in the collapse of gypsy moth outbreaks in North America. The virus is always present in a gypsy moth population and can be transmitted from the female moth to her offspring. It spreads naturally through the gypsy moth population, especially when caterpillars are abundant. During a gypsy moth outbreak, caterpillars become more susceptible to this virus disease because they are stressed from competing with one another for food and space. Typically, 1 to 2 years after an outbreak begins, the NPV disease causes a major die-off of caterpillars.

Another natural killer of gypsy moth caterpillars is a fungus called **Entomophaga maimaiga**. Fungal spores that overwinter in the soil will infect young caterpillars early in the summer. When the young caterpillars die, their bodies produce windblown spores that can spread and infect older caterpillars. Large caterpillars killed by the fungus will hang head down from the tree trunk, and the bodies of the dead caterpillars appear dry, stiff, and brittle. Within several days, the cadavers fall to the soil and disintegrate, releasing the spores that will overwinter back into the soil. The fungus is most active in cooler, wetter periods.

Some birds, mammals and rodents will also feed on the growing larvae – but this type of predation is unlikely to cause a population decline.

### **What happens after the trees have been defoliated?**

Most of the hardwood trees can produce a new set of leaves if they have been completely defoliated. But this puts a stress on the tree as it uses valuable resources. It is especially stressful if they are trying to do so in a period of hot, dry weather. Fortunately, hardwoods rarely die after defoliation.

Conifers such as white pine and white spruce will have a harder time. They cannot re-foliate, and must rely on the photosynthesis of older needles to sustain their growth. If gypsy moth defoliates a conifer in successive years, it will likely die.

The best thing you can do in both of these cases is to try to keep your trees as healthy as possible to begin with. If you can, water your trees in those hot, dry periods.

For more information email MNRF at: [info.mnrfscience@ontario.ca](mailto:info.mnrfscience@ontario.ca)

Or

The Invasive Species Centre at: [info@invasivespeciescentre.ca](mailto:info@invasivespeciescentre.ca)

The Early Detection & Rapid Response (EDRR) Network Ontario is a community action project coordinated by the Invasive Species Centre in collaboration with the Eastern Ontario Model Forest and the Ontario Invasive Plant Council. This project aims to train and equip volunteers with the skills and resources needed to better detect and reduce invasive species in Ontario, one community at a time. To learn more and get involved, [click here](#) to visit the EDRR webpage.

This project is funded by the Ontario Trillium Foundation.



## NEWS RELEASE

# Ontario Releases Draft Forest Biomass Action Plan

Plan will help create jobs and reduce waste by unlocking the potential of forest biomass

**May 06, 2021**

[Ministry of Natural Resources and Forestry](#)

TORONTO — The Ontario government is promoting economic development and sustainable forest management by releasing a draft Forest Biomass Action Plan for public review and comment. Ontario's action plan examines innovative uses of forest biomass: mill by-products and other wood matter with applications from heat and power generation to sustainable, low-carbon consumer products.

"In our forest sector strategy, our government committed to helping Ontario's forest industry reach its full potential, through recovery and into the future," said John Yakabuski, Minister of Natural Resources and Forestry. "By working with Indigenous partners and the forest sector, we have advanced that commitment with a proposal to unlock the potential of Ontario's forest biomass."

Developing a Forest Biomass Action Plan is a key commitment of [Sustainable Growth: Ontario's Forest Sector Strategy](#) announced in August 2020. Following that announcement, the ministry convened a working group of more than a dozen members from the forest biomass supply chain to develop a draft action plan for public consultation.

The draft action plan outlines five objectives:

- identifying pathways to markets for forest biomass
- supporting demand for forest bioenergy and bioproducts
- improving the business and regulatory environments for the use of forest biomass
- supporting holistic, culturally relevant pathways for Indigenous community involvement in forest biomass value chains to support reconciliation between Indigenous communities and the Crown
- communicating, collaborating and informing on forest biomass opportunities.

“Expanding the use of forest biomass is essential to the competitiveness of the forest industry and will further assist in meeting an increased demand for dimensional lumber and other wood products,” said Ian Dunn, President and Chief Executive Officer, Ontario Forest Industries Association. “This plan will create jobs and promote sustainable economic development, which OFIA and its member companies are deeply committed to. OFIA is pleased to see the government continue to make progress on the goals set out in the Forest Sector Strategy.”

“The continued sustainable development of the forest sector is vital to Ontario’s economy and many communities across the province,” said Minister Yakabuski. “This action plan sets out a path to new markets and local jobs – and it does so while improving our environmental stewardship.”

Consultation on the draft Forest Biomass Action Plan through the [Environmental Registry](#) will close June 21. Additional comments received will be considered as the government completes further consultations with Indigenous partners.

## Quick Facts

- Forestry was deemed an essential industry during the COVID-19 pandemic as the industry provided materials used in hospital masks, gowns and other hygiene products, as well as packaging for sterile medical and food



wrappings.

- The forest sector generated \$17.6 billion in revenue from the sale of manufactured goods and services in 2019 and supported approximately 143,000 direct and indirect jobs in 2020.
- Wood produced from Ontario's Crown forests is sustainably sourced and renewable. Wood is a renewable resource, a clean energy source, and a sustainable – and biodegradable – alternative to single-use plastics.

## Additional Resources

- [Environmental Registry of Ontario](#)
- [Sustainable Growth: Ontario's Forest Sector Strategy](#)

## Media Contacts

### Media Desk

Communications Services Branch

[416-314-2106](tel:416-314-2106)

[MediaDesk.MNRF@ontario.ca](mailto:MediaDesk.MNRF@ontario.ca)

### Ryan Ferizovic

Minister's Office

[Ryan.Ferizovic@ontario.ca](mailto:Ryan.Ferizovic@ontario.ca)

## **NOTICE TO RESIDENTS AND PROPERTY OWNERS REGARDING NOXIOUS WEEDS**

The main purpose of the *Weed Control Act, R.S.O. 1990* is to reduce the impact of noxious weeds on the industries of agriculture and horticulture. This Act excludes lawns, gardens and private areas for personal enjoyment and leisure.

Under the *Weed Control Act, R.S.O. 1990*, Chapter W.5, Sections 3, 13, 16, 18 and 23, you are requested to destroy all noxious weeds and weed seeds on your property by June 25th, 2021 and throughout the season. Sections 3, 13, 16, 18 and 23 do not apply to noxious weeds that are far enough away from any land used for agricultural or horticultural purposes, as they do not interfere with that use.

After June 25th, 2021, the County of Renfrew Weed Inspector may enter upon the said lands and may cause any noxious weeds discovered to be destroyed, charging the cost against the land, as set out in the Act.

THE FOLLOWING IS A LIST OF THE NOXIOUS WEEDS: Common Barberry, Dodder spp., Wild Parsnip, Cypress Spurge, Smooth Bedstraw, Dog-Strangling Vine, Poison Hemlock, Leafy Spurge, European Buckthorn, Dog-Strangling Vine-Black, Poison-ivy, Bull Thistle, Wild Chervil, Jointed Goatgrass, Ragweed spp., Canada Thistle, Colt's-foot, Giant Hogweed, Tansy Ragwort, Serrated Tussock, Common Crupina, Knapweed spp., Sow-Thistle spp., Woolly Cupgrass, Kudzu

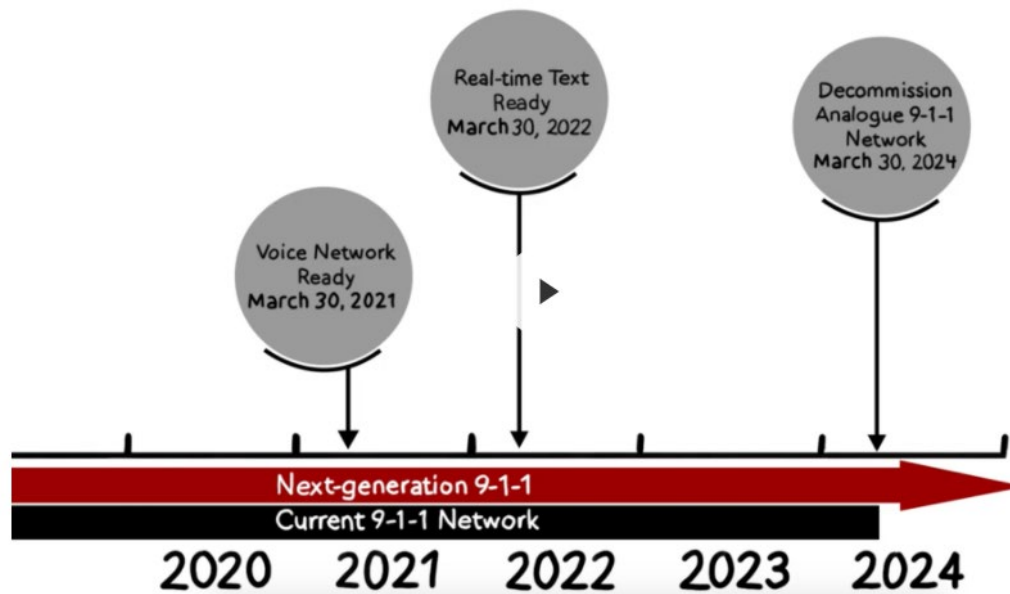
Jason Davis, Area Weed Inspector  
County of Renfrew  
9 International Drive  
Pembroke ON K8A 6W5  
Phone: (613) 735-3204  
Fax: (613) 735-2081  
[jdavis@countyofrenfrew.on.ca](mailto:jdavis@countyofrenfrew.on.ca)

# Next Generation 9-1-1

The existing 9-1-1 system was designed based on landline telephones and assumes the calls are coming from fixed, known addresses. Today, most emergency calls, originate from smartphones, often while away from home. 80% of 911 are coming from Cell phones.

NG9-1-1 is the transition of 9-1-1 from analogue systems to IP-based systems. The change will enhance emergency number (9-1-1) services to create a faster, more resilient system allowing voice, data, photos, videos and text messages to flow seamlessly from the public to 9-1-1.

The image below outlines the timeline for this transition to NG9-1-1



Next Generation 9-1-1 (NG9-1-1) introduces a GIS requirement that will more accurately locate the 9-1-1 caller and ensure they reach the appropriate responders in an emergency event. NG9-1-1 relies on Point in Polygon processes to locate both the caller and the emergency.

These are the GIS data layers that are required:

- Road Centerline File (the County currently has this GIS file in place)
- Site/Structure Address Points (the County is currently working on creating this layer)
- PSAP Boundary (layer from MoH)
- Emergency Service Boundaries for Police, Fire and EMS (layer from MoH)
- Provisioning Boundaries

There are layers that the National Emergency Number Association (NENA) GIS standard require and others that are strongly recommended and recommended. Below is a slide from esri Canada outlining these requirements.

## NENA GIS Data Model Layers



Required	Strongly Recommended	Recommended
<ul style="list-style-type: none"><li>• Road Centerline</li><li>• Site/Structure Address Points</li><li>• PSAP Boundary</li><li>• Emergency Service Bdrys<ul style="list-style-type: none"><li>• Police, Fire, EMS</li></ul></li><li>• Provisioning Boundary</li></ul>	<ul style="list-style-type: none"><li>• Street Name Alias</li><li>• Provinces</li><li>• Counties or Equivalents</li><li>• Other Boundaries:<ul style="list-style-type: none"><li>• Unincorporated Community Neighbourhood</li><li>• Others</li></ul></li></ul>	<ul style="list-style-type: none"><li>• Railroad Centerlines</li><li>• Hydrology Lines</li><li>• Hydrology Polygons</li><li>• Cell Sector Location</li><li>• Mile Marker Location</li><li>• Trails and Footpaths</li><li>• Landmarks</li></ul>

In NG 9-1-1, NENA is recommending a 72 hour update cycle, which means when a new civic address is issued the goal is to have it upload/shared to the national system with 72 hours.

In preparation for NG9-1-1 the County of Renfrew GIS staff has started creating data points for civic addressed locations. Support is required from the local municipalities to verify that these point addresses are correct and also help maintain these GIS civic address points. Staff has created a GeoForm Application and web map that the municipalities can use to add in new civic address points.

## **REAL PROPERTY ASSETS DIVISION REPORT**

Appendix VIII

Prepared by: Craig Kelley, Director of Development and Property

Prepared for: Development and Property Committee

May 11, 2021

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### **INFORMATION**

**1. Real Property – Projects Update [Strategic Plan Goal No. 2 (a)]**

Attached as Appendix RP-I is a summary report of all projects currently underway that involve the Real Property Assets Division. Details on each project are included in the comments section.

**2. Real Property – 2021 Capital and Capital Under Threshold Projects [Strategic Plan Goal No. 2 (a)]**

Attached as Appendix RP-II is a summary report of capital and capital under threshold projects approved in the 2021 budget.

**3. Service Delivery Improvement Project (SDIP)/County Administration Building Renovations [Strategic Plan Goal No. 3 (b)]**

Mr. Kelley and Mr. Foss will be providing an update to Committee on the to-date budget and current financial situation.

- Due to COVID-19 concerns, the site was shutdown for a 2-week period. Construction resumed May 5th.
- Community Services moved into the building on May 5 and 6.
- The lease at Lake Street will be in place until the end of June to act as our storage repository of surplus equipment and furniture, until such time as the renovation project is complete and items are disposed or and/or reallocated.
- The large entrance sign was installed May 5 and 6. Training will take place shortly on use of the digital information board.

## Real Property - Projects Update

Location	Work Description	Status			Comments
		Budget	Quote	Status	
County Admin Building	CAB Service Delivery Project			In Progress	Architectural Design for tendering in spring
	RFP - New Pylon Sign			In Progress	Final Sign Installation May 2021
	Archive Storage	\$70,000		In Progress	Installation Started to be completed June 2021
	Security System & Cameras	\$40,000			
Renfrew County Place	Caulking around windows	\$50,000			
	Lighting upgrade - Paramedic Garage	\$10,000			
	A/C Coil Repairs	\$10,000			
	Parking Lot -Paving	\$50,000			
80 McGonigal					
Leases	Child's Paradise - 450 O'Brien				Expired Feb 28, 2019. Renewal Outstanding
	RCHC 169 Lake Street				Lease ends May 31 2021
	Child Care - Pembroke				Lease ends May 31 2021
	OW 169 Lake Street				Lease expired -Month to month exercised
Facilities	Asset Management			On Going	Annual Building Condition Assess. 2021 submitted.
	Green Energy Act 507/18			On Going	2021 Reporting requirement to Ministry for October
	Building Lockdown Policy			Deferred	
	Energy Management Plan			Deferred	
Paramedic Bases					
OPP					

## Real Property 2021 Capital Projects

Project - Capital	Building	Budget	Start Date	Final Cost	Status
Service Delivery Improvement Project	County Admin Building	\$4,112,961	June 1, 2020		In Construction
Electronic Sign	County Admin Building	\$50,000	January 1, 2021		In Progress
Archive Storage	County Admin Building	\$70,000	March 1, 2021		In Progress
Security System & Cameras	County Admin Building	\$40,000			
Caulking around windows	Renfrew County Place	\$50,000			
Lighting upgrade - Paramedic Garage	Renfrew County Place	\$10,000			
A/C Coil Repairs	Renfrew County Place	\$10,000			
Parking Lot - Paving	Renfrew County Place	\$50,000			
Total		\$4,392,961			

## **PLANNING DIVISION REPORT**

Prepared by: Craig Kelley, Director of Development and Property

Prepared for: Development and Property Committee

May 11, 2021

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### **INFORMATION**

#### **1. Staffing Update**

Welcome to Alex Benzie, our new Intern in the Planning Division. Alex comes to us from the University of Waterloo where she is currently pursuing her Master of Arts, Planning degree. Alex has worked in the private sector for several years and is now looking to further her skills as a municipal planner. Alex will be with us until the end of August and will play an important role in assisting us with our current capacity to complete files in our system.

#### **2. Proposed Changes to Certain Land Division Provisions in the Planning Act**

The government is proposing changes to the Planning Act related to control of the division of land (subdivision control (Section 50), plans of subdivision (Section 51), consents (Section 53) and validations (Section 57)), as well as other housekeeping or consequential changes to the Act. A summary of the changes is available on the Environmental Registry of Ontario Number [019-3495](#) and comments can be made until May 25, 2021.

### **RESOLUTIONS**

#### **3. Recreational Cannabis in Ontario and Land Use Planning [Strategic Plan Goal No. 3(b)]**

**Recommendation:** THAT the Development and Property Committee recommend to County Council that, with approval from the Finance and Administration Committee, funds be used from the Cannabis Reserve Fund to undertake a land use planning study with respect to cannabis cultivation, production and processing in the County or study area region;



AND FURTHER THAT the study include evaluating potential associated impacts on sensitive land uses and recommending an approach for zoning cannabis production facilitates, and that the authors of the study consider and report upon any other land use planning considerations as relevant and deemed appropriate;

AND FURTHER THAT this project be done in partnership with local municipalities.

### **Background**

County of Renfrew Planning staff have been engaged with several lower tier municipalities as they seek clarification on zoning matters as they pertain to cannabis cultivation, production and processing in their region(s). The legalization of recreational cannabis in Canada has caused local municipalities in Ontario to attempt to discern how the related Federal and Provincial legislation framework impacts their communities. Legalization affects land use planning in two forms: zoning related to retail use, and zoning related to production.

Recreational Cannabis Retail Sales and Zoning/Land Use As per Section 42(2) of the Cannabis Licencing Act:

"the authority to pass a by-law under section 34, 38 or 41 of the Planning Act does not include the authority to pass a by-law that has the effect of distinguishing between a use of land, a building or a structure that includes the sale of cannabis and a use of land, a building or a structure that does not include the sale of cannabis."

Section 34 of the Planning Act relates to zoning by-laws, Section 38 to interim control by-laws and Section 41 to site plan control by-laws.

Municipalities have, within their powers, the permitted right to impose zoning requirements on land being developed, such as separation distances from sensitive land uses (i.e. residential, institutional, open space, etc.). However, current cannabis regulations remove the ability for municipalities such autonomy in many instances. For the purposes of this report and recommendation, planning staff have focused their efforts and conversations on the product of cannabis as many municipalities are already familiar with retail operations and have taken appropriate steps at this time to determine where they could be located in their communities.

## Production of Cannabis

A licence is required from Health Canada in order to cultivate (i.e. grow) cannabis in Canada, whether it be for commercial, medical or recreational purposes. There are three types of licences where licensees would be permitted to grow cannabis indoors/outdoors, subject to meeting a number of imposed conditions and requirements of the licence. The three types of cannabis cultivation licences include:

- i. standard licence
- ii. micro-licence
- iii. nursery licence.

In addition to permitting the growing of cannabis, a standard and micro cultivation licence also permits the drying, trimming and milling of cannabis as ancillary uses. Whereas, a nursery licence only permits the drying of cannabis as an ancillary use. In accordance with the regulations, cannabis must be produced, packaged, labelled, stored, sampled and tested indoors.

It should also be pointed out that municipal zoning requirements must be complied with when cultivating/producing cannabis under any of the three licences noted above.

Cannabis production in Ontario is a relatively new land use and the potential impacts on sensitive land uses are not fully understood. What we are seeing, in several municipalities, is a number of producers establishing themselves without permission or consultation. There have been significant impacts to neighbours, entrances, and local officials who do not have a clear path forward for approvals, or otherwise. During County staff's conversation with local municipalities that reached out for guidance, some of the main concerns were with regards to security, access, lighting, water supply, effluent and drainage, and noxious odours.

At this point, three municipalities have passed and imposed an interim control by-law that prohibits cannabis production facilities until a study is completed to determine compatible land use impacts and methods of regulation. These three municipalities have asked the County of Renfrew to complete this study, but we do not have the capacity to do so within the timelines required.