



## OPERATIONS COMMITTEE

Tuesday, August 10, 2021

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An electronic meeting of the Operations Committee was held on Tuesday, August 10, 2021 at 9:30 a.m.

Present were:

- Chair Tom Peckett
- Warden Debbie Robinson
- Vice-Chair David Bennett
- Councillor Brian Hunt
- Councillor Sheldon Keller
- Councillor Daniel Lynch
- Councillor Janice Tiedje

Staff Present:

- Paul Moreau, Chief Administrative Officer/Clerk
- Lee Perkins, Director of Public Works and Engineering
- Craig Kelley, Director of Development and Property
- Jeffrey Foss, Director of Corporate Services
- Taylor Hanrath, Acting Manager of Infrastructure
- Rosalyn Gruntz, Deputy Clerk
- Evelyn VanStarkenburg, Administrative Assistant

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Chair Peckett called the meeting to order at 9:30 a.m. The roll was called, and no pecuniary interests were disclosed.

### **RESOLUTION NO. OP-C-21-08-99**

Moved by Councillor Hunt

Seconded by Councillor Bennett

THAT the minutes of the June 15 and June 30, 2021 meetings be approved.

CARRIED.

**Administration**

Mr. Moreau overviewed the Administration Report which is attached as Appendix A.

Mr. Moreau advised that the County applied for five delegations at the Association of Municipalities of Ontario (AMO) Conference and has received notification that they were approved for three. He noted that the position papers were being provided to all Committees to make Councillors aware of what is being presented in advance of the delegations which will occur on August 16 and 17, 2021. Mr. Moreau noted that there is an overlap between the County of Renfrew position papers and the Eastern Ontario Wardens' Caucus (EOWC) briefing notes and that the EOWC priorities align very well with the County of Renfrew's position on those topics and demonstrates the significant role our Warden has as Chair of the EOWC.

**Public Works and Engineering**

Mr. Perkins overviewed the Public Works and Engineering Department Report which is attached as Appendix B.

Warden Robinson vacated the meeting at 9:35 a.m.

**RESOLUTION NO. OP-C-21-08-100**

Moved by Councillor Lynch

Seconded by Councillor Hunt

THAT the Operations Committee approve the request from the Township of McNab/Braeside to utilize a photo radar machine on County roads within their municipality. CARRIED.

Discussion occurred with regards to the Capital Variance Report and that the projected variance may not depict a true picture of the status of the projects at the end of the year as there is no indication in the report when a project is deferred to a future year that the funds will be carried over. It was noted that the Divisional Reports do provide clarification on any significant financial or logistical challenges that arise with any construction projects along with recommendations on how to move forward within the Operations Report.

**RESOLUTION NO. OP-C-21-08-101**

Moved by Councillor Hunt

Seconded by Councillor Lynch

THAT staff be directed to review the Capital Program Variance Report to address projects that are carried over to future years to reflect a more accurate reporting of the project status. CARRIED.

Warden Robinson re-entered the meeting at 9:50 a.m.

Committee expressed concerns with challenges that may arise with the implementation of the Road Naming Policy and would like clarification on the what the expectations from local municipalities would be prior to presenting the County of Renfrew with a resolution requesting a name change. Mr. Perkins advised that several local municipalities currently do have policies and procedures in place for renaming roads. He also noted that many County roads go through more than one municipality and the County of Renfrew would be required to consult will all municipalities that would be involved with a road name change.

**RESOLUTION NO. OP-C-21-08-102**

Moved by Councillor Keller

Seconded by Councillor Bennett

THAT the Operations Committee recommend that County Council pass a By-law to adopt Policy PW-16 – Renaming of County Roads. MOTION WITHDRAWN.

**RESOLUTION NO. OP-C-21-08-103**

Moved by: Warden Robinson

Seconded by: Chair Peckett

THAT the Operations Committee table the recommendation to pass a By-law to adopt Policy PW-16 – Renaming of County Roads to enable staff to complete further study and bring back to a future meeting. CARRIED.

**RESOLUTION NO. OP-C-21-08-104**

Moved by Councillor Lynch

Seconded by Councillor Bennett

THAT the Operations Committee recommend that Contract PWO-2021-28 for the supply and delivery of diesel fuel, gasoline, heating oil and above ground storage tanks as submitted by W.O. Stinson & Son Ltd., Pembroke, Ontario in the amount of \$895,832 plus applicable taxes be approved; AND FURTHER THAT County Council pass a By-law to Authorize Execution of the Contract. CARRIED.

**Infrastructure Division**

Mr. Hanrath overviewed the Infrastructure Division Report, which is part of the Public Works and Engineering Department Report.

Discussion occurred with regards to a legal opinion that was received on the delamination of the wearing surface of County Structure B002 (Bonnechere River Bridge) which was rehabilitated in 2014. Mr. Hanrath advised that the Contract Administrator/Design Consultant for the project was Morrison Hershfield and the rehabilitation contract was awarded to Carlington Construction. The cost to repair the bridge would be approximately \$400,000.

Committee was advised that tendering is an open process, and the contractor is permitted to bid on projects; however, past performance is a factor in the decision making when contracting out work. It was noted that both the contractor and engineering consultant have not been awarded contracts since 2014.

Staff were directed to provide the name of the contractor and consultant to the local Municipal Reeves/Mayors and Public Works Supervisors/Directors.

Committee was advised that the replacement of County Structure C058 (Constant Creek Culverts) started on Monday, August 9, 2021 using County of Renfrew Day labour forces. Councillor Hunt requested that the Township of Greater Madawaska be kept apprised of the timelines for opening the road as this has a significant impact for a family that is hosting an event over the September long weekend.

**RESOLUTION NO. OP-C-21-08-105**

Moved by Warden Robinson

Seconded by Councillor Lynch

THAT the Operations Committee recommend that the additional fees letter for County Road 51 Intersections from Doran Road to Garrison Petawawa, dated July 14, 2021 as submitted by AECOM identifying additional design costs associated with change in scope of design in the amount of \$86,649, plus applicable taxes, be approved; AND FURTHER THAT an amendment to PWC-2020-48 and Purchase Order be issued for the additional services. CARRIED.

**RESOLUTION NO. OP-C-21-08-106**

Moved by Councillor Keller

Seconded by Councillor Hunt

THAT the Operations Committee recommend that design for rehabilitation of County Structure C197 (Etmanskie Swamp Culvert) cease; AND FURTHER THAT the replacement of C197 (Etmanskie Swamp Culvert) be planned and budgeted for 2022. CARRIED.

Mr. Hanrath advised that staff continue to monitor Structure C197 (Etmanskie Swamp Culvert) for safety as the design consultant has identified some concerns.

**RESOLUTION NO. OP-C-21-08-107**

Moved by Councillor Hunt

Seconded by Councillor Lynch

THAT the Operations Committee direct staff to solicit the services of an Engineering firm to undertake recommendations and design for a most cost-effective retaining wall system along County Road 512 (Queen Street) near Killaloe Baptist Church. MOTION WITHDRAWN.

**RESOLUTION NO. OP-C-21-08-108**

Moved by Warden Robinson

Seconded by: Chair Peckett

THAT the Operations Committee direct staff to solicit the services of an Engineering firm to undertake recommendations and design for a most cost-effective retaining wall system along County Road 512 (Queen Street) near Killaloe Baptist Church; AND FURTHER THAT staff investigate the costs associated with repairing of adjacent retaining wall across the street at St. Andrew's Catholic Church. CARRIED.

**Operations Division**

Mr. Perkins overviewed the Operations Division Report, which is part of the Public Works and Engineering Department Report.

Mr. Perkins noted that a Frequently Asked Questions Weed Fact Sheet along with a map that outlines the areas where spraying occurred was provided to all who contacted the County with concerns on the weed spraying program.

**RESOLUTION NO. OP-C-21-08-109**

Moved by Councillor Lynch

Seconded by Councillor Hunt

THAT the Operations Committee recommend that Contract PWO-2021-27 for the purchase of a water truck as submitted by Eastway Tank, Pump & Meter Ltd., Ottawa, Ontario in the amount of \$199,500 plus applicable taxes be awarded; AND FURTHER THAT County Council pass a By-law to Authorize Execution of the Contract. CARRIED.

**RESOLUTION NO. OP-C-21-08-110**

Moved by Councillor Hunt

Seconded by Councillor Bennett

THAT the Administration and the Public Works and Engineering Department Reports attached as Appendices A and B be approved. CARRIED.

**RESOLUTION NO. OP-C-21-08-111**

Moved by Councillor Hunt

Seconded by Councillor Bennett

THAT this meeting adjourn and the next regular meeting be held on September 14, 2021. Time: 10:37 a.m. CARRIED.