



FINANCE AND ADMINISTRATION COMMITTEE

Tuesday, August 24, 2021

An electronic meeting of the Finance and Administration Committee was held on Tuesday, August 24, 2021, at 11:00 a.m.

Present were: Chair Jennifer Murphy
 Vice-Chair Brian Hunt
 Councillor James Brose
 Councillor Glenn Doncaster
 Councillor Michael Donohue
 Councillor Tom Peckett
 Councillor Robert Sweet

Regrets: Warden Debbie Robinson

Staff Present: Paul Moreau, Chief Administrative Officer/Clerk
 Jeffrey Foss, Director of Corporate Services
 Craig Kelley, Director of Development and Property
 Lee Perkins, Director of Public Works and Engineering
 Laura LePine, Director of Community Services
 Mike Blackmore, Director of Long-Term Care
 Chris Ryn, Manager of Information Technology
 Daniel Burke, Manager of Finance
 Greg Belmore, Manager of Human Resources
 Rosalyn Gruntz, Deputy Clerk

Chair Murphy called the meeting to order at 11:00 a.m. The roll was called, and no pecuniary interests were disclosed.

Corporate Services Department

Mr. Foss overviewed the Addendum Report attached as Appendix A regarding the Information Technology Digital Strategy and advised that the evaluation group was unanimous in their decision to select Perry Group Consulting Ltd.

Committee questioned if this will address the Accessibility for Ontarians with Disabilities Act (AODA) accessibility requirements for documents and once the review has been completed, will there be an opportunity to extend this review to the lower tiers. Mr. Foss advised Committee that Perry Group Consulting Ltd. has extensive experience and one of the elements of the Request for Proposal (RFP) was to address AODA requirements and how we need to incorporate this into our digital strategy moving forward. The terms of the contract/engagement is strictly for the County of Renfrew, but there will be foundational principles and best practices that will be applicable to all municipalities within the County of Renfrew. We will be in a position to share what we learn from this proposal with our local municipalities, as well as our Eastern Ontario Wardens' Caucus partners.

RESOLUTION NO. FA-C-21-08-97

Moved by Councillor Sweet

Seconded by Councillor Brose

THAT the Finance and Administration Committee recommend that County Council adopt a By-law to Authorize the Warden and Clerk to Enter into a Service Agreement Between the Corporation of the County of Renfrew and Perry Group Consulting, Mississauga, Ontario for preparation of the Information Technology Digital Strategy in the amount of \$59,675.00 excluding HST at this session of Council; AND FURTHER THAT the funding for this project be allocated from the Municipal Modernization Program Intake 2 Review stream funding of \$75,000. CARRIED.

RESOLUTION NO. FA-C-21-08-98

Moved by Councillor Donohue

Seconded by Councillor Doncaster

THAT this meeting adjourn and the next regular meeting be held on September 16, 2021. Time: 11:11 a.m. CARRIED.