



COMMUNITY SERVICES COMMITTEE

Wednesday, September 29, 2021

A special meeting of the Community Services Committee was held electronically on Wednesday, September 29, 2021 at 8:50 a.m.

Present were: Chair James Brose
 Warden Debbie Robinson
 Councillor Debbi Grills
 Councillor Kim Love
 Councillor Cathy Regier

City of Pembroke

Representative: Councillor Ed Jacyno

Regrets: Vice-Chair John Reinwald

Staff Present: Paul Moreau, Chief Administrative Officer/Clerk
 Laura LePine, Director of Community Services
 Craig Kelley, Director of Development and Property
 Mike Blackmore, Director of Long-Term Care
 Kevin Raddatz, Manager of Real Estate
 Jennifer Dombroskie, Manager of Housing and Homelessness
 Janet Porter, Supervisor of Technical Services (Property)
 Rosalyn Gruntz, Deputy Clerk
 Wendy Hill, Administrative Assistant

Chair Brose called the meeting to order at 8:50 a.m. The roll was called and no pecuniary interests were disclosed.

Mr. Kelley and Ms. Porter overviewed the Addendum Report attached as Appendix A regarding the replacement of front canopies at Vimy Family Project, Renfrew, ON.

RESOLUTION NO. CS-21-09-49

Moved by Councillor Regier

Seconded by Councillor Love

THAT the Community Services Committee recommends that County Council approve Tender 21-18 as submitted by William Sons 11425579 Construction Limited, Pembroke, Ontario for the replacement of three front canopies (Phase 1 of 5) in the amount of \$158,000 plus HST; AND FURTHER THAT the remaining phases be considered for an extension with the approval of committee provided that budget and timing permit; AND FURTHER THAT County Council pass a By-law to Authorize Execution of the Contract. CARRIED.

RESOLUTION NO. CS-C-21-09-50

Moved by Councillor Love

Seconded by Warden Robinson

THAT this meeting adjourn. Time – 8:55 a.m. CARRIED.

**ADDENDUM TO
RENFREW COUNTY HOUSING CORPORATION AND
COMMUNITY SERVICES COMMITTEE
September 29, 2021**

BY-LAWS

9. **Tender 21-18 - Front Canopy Replacement at Vimy Family Project, Renfrew, Ontario (Phase 1 of 5) [Strategic Goal #2]**

RESOLUTION NO. CS-CC-21-09-49

Moved by Chair

Seconded by Committee

THAT County Council approve Tender 21-18 as submitted by William Sons 11425579 Construction Limited, Pembroke, Ontario for the replacement of three front canopies (Phase 1 of 5) in the amount of \$158,000 plus HST; AND FURTHER THAT County Council pass a By-law to Authorize Execution of the Contract.

Background

Renfrew County Housing Corporation issued a request for tender for replacement of front canopies at Vimy Family Project. During the handover of the Vimy Family Property to Renfrew County Housing Corporation the front canopies were identified as being a safety concern due to the bending and twisting of existing beams and posts. Tenders were received until 2:00 p.m., August 12, 2021.

Tenders were requested and received for the replacement of front canopies as follows:

	Amount
1. DW Building	None Received
2. William Sons (# 11425579 Canada Inc)	\$158,000.00
3. Delcon	None Received

All amounts exclude 13% HST.

In accordance with the County of Renfrew Policy GA-01 for the Procurement of Goods & Services, competitive tenders with results greater than \$150,000 require approval from County Council.

Procurement of the services included in this tender, followed the requirements set out in Policy GA-01 – Procurement of Goods & Services.

Financial Implications

The cost for this contract is covered in our capital plan at \$60,000 and \$143,400 in the Canada-Ontario Community Housing Initiative (COCHI) funding. Staff have reviewed the tender results for the project and confirmed that there are sufficient funds in the 2021 Departmental budget to complete this project.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Grills, K. Love, C. Regier, J. Reinwald, D. Robinson