



RENFREW COUNTY HOUSING CORPORATION

Wednesday, September 29, 2021

A special meeting of the Renfrew County Housing Corporation Board of Directors was held electronically on Wednesday, September 29, 2021 at 8:30 a.m.

Directors Present: Chair James Brose
Warden Debbie Robinson
Councillor Debbi Grills
Councillor Ed Jacyno
Councillor Kim Love
Councillor Cathy Regier

Regrets: Vice-Chair John Reinwald

Officers Present: Paul Moreau, Chief Executive Officer
Laura LePine, Chief Operating Officer

Staff Present: Craig Kelley, Director of Development and Property
Mike Blackmore, Director of Long-Term Care
Kevin Raddatz, Manager of Real Estate
Jennifer Dombroskie, Manager of Housing and Homelessness
Janet Porter, Supervisor of Technical Services (Property)
Roselyn Gruntz, Deputy Clerk
Wendy Hill, Administrative Assistant

Chair Brose called the meeting to order at 8:30 a.m. The roll was called and no pecuniary interests were disclosed.

The Chair recited the land acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People.

Mr. Kelley and Ms. Porter overviewed the Addendum Report attached as Appendix A regarding the replacement of front canopies at Vimy Family Project, Renfrew, ON.

RESOLUTION NO. RCHC-C-21-09-35

THAT the Renfrew County Housing Corporation Board of Directors recommends to the Community Services Committee that County Council approve Tender 21-18 as submitted by William Sons 11425579 Construction Limited, Pembroke, Ontario for the replacement of three front canopies (Phase 1 of 5) in the amount of \$158,000 plus HST; AND FURTHER THAT County Council pass a By-law to Authorize Execution of the Contract.

RESOLUTION NO. RCHC-C-21-09-36

Moved by Councillor Grills

Seconded by Councillor Love

THAT the Renfrew County Housing Corporation Board of Directors and the Community Services Committee recommend that Resolution No. RCHC-C-21-09-35 be amended to add "AND FURTHER THAT the remaining phases be considered for an extension with the approval of committee provided that budget and timing permit." CARRIED.

RESOLUTION NO. RCHC-C-21-09-37

Moved by Councillor Regier

Seconded by Councillor Love

THAT the Renfrew County Housing Corporation Board of Directors recommends to the Community Services Committee that County Council approve Tender 21-18 as submitted by William Sons 11425579 Construction Limited, Pembroke, Ontario for the replacement of three front canopies (Phase 1 of 5) in the amount of \$158,000 plus HST; AND FURTHER THAT the remaining phases be considered for an extension with the approval of committee provided that budget and timing permit; AND FURTHER THAT County Council pass a By-law to Authorize Execution of the Contract. CARRIED.

RESOLUTION NO. RCHC-C-21-09-38

Moved by Councillor Love

Seconded by Warden Robinson

THAT this meeting adjourn. Time 8:50 a.m. CARRIED.

**ADDENDUM TO
 RENFREW COUNTY HOUSING CORPORATION AND
 COMMUNITY SERVICES COMMITTEE
 September 29, 2021**

BY-LAWS

9. **Tender 21-18 - Front Canopy Replacement at Vimy Family Project, Renfrew, Ontario (Phase 1 of 5) [Strategic Goal #2]**

RESOLUTION NO. CS-CC-21-09-49

Moved by Chair

Seconded by Committee

THAT County Council approve Tender 21-18 as submitted by William Sons 11425579 Construction Limited, Pembroke, Ontario for the replacement of three front canopies (Phase 1 of 5) in the amount of \$158,000 plus HST; AND FURTHER THAT County Council pass a By-law to Authorize Execution of the Contract; AND FURTHER THAT the remaining phases be considered for an extension with the approval of committee provided that budget and timing permit.

Background

Renfrew County Housing Corporation issued a request for tender for replacement of front canopies at Vimy Family Project. During the handover of the Vimy Family Property to Renfrew County Housing Corporation the front canopies were identified as being a safety concern due to the bending and twisting of existing beams and posts. Tenders were received until 2:00 p.m., August 12, 2021.

Tenders were requested and received for the replacement of front canopies as follows:

	Amount
1. DW Building	None Received
2. William Sons (# 11425579 Canada Inc)	\$158,000.00
3. Delcon	None Received

All amounts exclude 13% HST.

In accordance with the County of Renfrew Policy GA-01 for the Procurement of Goods & Services, competitive tenders with results greater than \$150,000 require approval from County Council.

Procurement of the services included in this tender, followed the requirements set out in Policy GA-01 – Procurement of Goods & Services.

Financial Implications

The cost for this contract is covered in our capital plan at \$60,000 and \$143,400 in the Canada-Ontario Community Housing Initiative (COCHI) funding. Staff have reviewed the tender results for the project and confirmed that there are sufficient funds in the 2021 Departmental budget to complete this project.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Grills, K. Love, C. Regier, J. Reinwald, D. Robinson