



**RENFREW COUNTY HOUSING CORPORATION  
SPECIAL MEETING**

Tuesday, November 23, 2021 – 2:30 p.m.

**AGENDA**

1. Call to order.
2. Land Acknowledgement.
3. Roll call.
4. Disclosure of pecuniary interest and general nature thereof.

Page

5. Manager of Real Estate Report 3
6. Date of next meeting (at the call of the Chair) and adjournment.

**NOTE:** (a) Submissions received from the public, either orally or in writing may become part of the public record.

## **Strategic Plan**

**Strategic Plan Goal # 1: To inform the Federal and Provincial government on our unique needs so that Renfrew County residents get their “fair share”.**

**Initiatives:**

- (a) Create s strategic communications plan**
- (b) Identify and advocate for issues important to the County of Renfrew.**

**Strategic Plan Goal # 2: Fiscal sustainability for the Corporation of the County of Renfrew and its ratepayers.**

**Initiatives:**

- (a) Commitment from Council supporting principles within the Long-Term Financial Plan**
- (b) Establish Contingency Plan to respond to provincial and federal financial pressures and opportunities beyond the Long-Term Financial Plan.**

**Strategic Plan Goal # 3: Find cost savings that demonstrate our leadership while still meeting community needs.**

**Initiatives:**

- (a) Complete community needs assessment**
- (b) With identified partners implement plan to optimize service delivery to the benefit of our residents.**

**Strategic Plan Goal # 4: Position the County of Renfrew so that residents benefit from advances in technology, to ensure that residents and staff have fair, affordable and reasonable access to technology.**

**Initiatives**

- (a) Ensure that the County of Renfrew is top of the list for Eastern Ontario Regional Network funding for mobile broadband**
- (b) Lobby for secure and consistent radio systems for first responders and government**
- (c) Put a County of Renfrew technology strategy in place.**

**COUNTY OF RENFREW  
COMMUNITY SERVICES DEPARTMENT  
RENFREW COUNTY HOUSING CORPORATION**

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**TO:** Renfrew County Housing Corporation Board of Directors  
**FROM:** Kevin Raddatz, Manager of Real Estate  
**DATE:** November 23, 2021  
**SUBJECT:** Manager of Real Estate Report – Special Meeting

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**BY-LAWS**

**2. Tender Social Services Relief Fund (SSRF) Phase 2-03 Nelson Street Fence Project, Pembroke, Ontario [Strategic Plan Goal #2]**

**Recommendation:** THAT the Renfrew County Housing Corporation Board of Directors recommends to the Community Services Committee that County Council approve that Tender SSRF Phase 2-03 be awarded to BalPro Construction (o/a 2636189 Ontario) Brampton, to supply and install additional fencing of 24 units at 435-481 Nelson Street, Pembroke Ontario in the amount of \$270,006.23 plus HST; AND FURTHER THAT County Council pass a By-law to Authorize Execution of the Contract.

**Background**

Renfrew County Housing Corporation issued a request for tender to supply and install additional fencing at the townhomes consisting of 24 units located on 435 – 481 Nelson Street. Tenders were received until 2:00 p.m., October 13, 2021. This was the third time for tendering and two quotes were received.

Funding is through the Social Services Relief Fund 2. As per the SSRF guidelines, this project was to be completed by December 31, 2021. However, challenges with obtaining quotes delayed this project. The Ministry of Municipal Affairs and Housing (MMAH) is currently reviewing an extension request to allow for this work to be completed in 2022 and a request to reallocate funds in the SSRF 2 to cover the additional costs.

Tenders were received and the results submitted are as follows:

- |   |                      |
|---|----------------------|
| 1. Valley Windows and Doors                       | <b>\$ 276,049.00</b> |
| 2. BalPro Construction (o/a 2636159 Ontario Inc.) | <b>\$ 270,006.23</b> |

All amounts exclude 13% HST.

In accordance with the County of Renfrew Policy GA-01 for the Procurement of Goods & Services, competitive tenders with results greater than \$150,000 require approval from County Council.

Procurement of the services included in this tender, followed the requirements set out in Policy GA-01 – Procurement of Goods & Services.

Attached as Appendix I is a by-law for the execution of Tender SSRF Phase 2-03 Nelson Street Fence Project, Pembroke, Ontario

### **Financial Implications**

The County of Renfrew received \$194,880.49 from the Social Services Relief Fund (SSRF) Phase 2. This project is to be funded in part by this fund, with any/all shortages covered and accounted for within the Renfrew County Housing Corporation (RCHC) 2022 budget as this work is to enhance RCHC properties.

**COUNTY OF RENFREW****BY-LAW NUMBER 143-21****A BY-LAW FOR THE EXECUTION OF TENDER SSRF PHASE 2-03, NELSON STREET  
FENCE PROJECT, PEMBROKE, ONTARIO**

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WHEREAS under Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts for the purpose of renovations of County of Renfrew property;

AND WHEREAS public tenders were requested to supply and install additional fencing of 24 units at 435-481 Nelson Street, Pembroke, Ontario under Tender SSRF Phase 2-03 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by BalPro Construction (o/a 2636189 Ontario), Brampton, Ontario was reviewed and accepted by the Community Services Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. That the Council of the County of Renfrew approve of the awarding of Tender SSRF Phase 2-03 to supply and install additional fencing of 24 units at 435-481 Nelson Street as submitted by BalPro Construction (o/a 2636189 Ontario), Brampton, Ontario in the amount of \$270,006.23 plus HST.
2. That the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 24<sup>th</sup> day of November 2021.

READ a second time this 24<sup>th</sup> day of November 2021.

READ a third time and finally passed this 24<sup>th</sup> day of November 2021.

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DEBBIE ROBINSON, WARDEN

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PAUL V. MOREAU, CLERK