



## **FINANCE AND ADMINISTRATION COMMITTEE**

**Thursday, March 10, 2022**

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An electronic meeting of the Finance and Administration Committee was held on Thursday, March 10, 2022, at 9:30 a.m.

Present were: Vice-Chair Brian Hunt  
Warden Debbie Robinson  
Councillor James Brose  
Councillor Glenn Doncaster  
Councillor Michael Donohue  
Councillor Tom Peckett

Regrets: Chair Jennifer Murphy  
Councillor Robert Sweet

Staff Present: Paul Moreau, Chief Administrative Officer/Clerk  
Jeffrey Foss, Director of Corporate Services  
Craig Kelley, Director of Development and Property  
Lee Perkins, Director of Public Works and Engineering  
Laura LePine, Director of Community Services  
Mike Blackmore, Director of Long-Term Care  
Greg Belmore, Manager of Human Resources  
Daniel Burke, Manager of Finance  
Ashley Wilton, Manager of Provincial Offences  
Connie Wilson, Administrative Assistant, Corporate Services

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Vice-Chair Hunt called the meeting to order at 9:32 a.m. The Vice-Chair recited the land acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People. The roll was called, and no pecuniary interests were disclosed.

**RESOLUTION NO. FA-C-22-03-23**

Moved by Councillor Brose

Seconded by Councillor Peckett

THAT the minutes of the February 10, 2022 meeting be adopted. CARRIED

**Administration Department Report**

Mr. Moreau overviewed the Administration Department Report which is attached as Appendix A.

Committee discussed the importance of having implemented the COVID-19 Vaccination Policy however, with the recent announcements from the Province the time has arrived to repeal this policy and continue to follow the direction from the Province and Dr. Cushman, Acting Medical Officer of Health for the Renfrew County and District Health Unit.

**RESOLUTION NO. FA-C-22-03-24**

Moved by Councillor Peckett

Seconded by Councillor Donohue

THAT the Finance and Administration Committee recommend that County Council approve that Corporate Policy G-09 COVID-19 Vaccination Policy be repealed; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted. CARRIED.

**RESOLUTION NO. FA-C-22-03-25**

Moved by Councillor Brose

Seconded by Councillor Donohue

THAT the Administration Department Report attached as Appendix A be approved. CARRIED.

**Corporate Services Department Report**

Mr. Foss overviewed the Corporate Services Department Report which is attached as Appendix B.

Warden Robinson entered the meeting at 10:00 a.m.

Mr. Foss overviewed the December 31, 2021 investment reports for the County of Renfrew and Renfrew County Housing Corporation.

Committee discussed the Investment Policy and noted that as an element in the development of the Climate Change Action Plan for the County of Renfrew currently being developed by the Development and Property Department, consideration could be given to include environmentally responsible investment opportunities.

**RESOLUTION NO. FA-C-22-03-26**

Moved by Councillor Donohue

Seconded by Warden Robinson

THAT the Finance and Administration Committee direct that staff consider an environmentally responsible investment strategy for the County of Renfrew in the development of the Climate Change Action Plan.

Councillor Name	For	Against
Councillor Brose	✓	-
Chair Doncaster	✓	-
Councillor Donohue	✓	-
Councillor Hunt	✓	-
Chair Murphy	Absent	Absent
Councillor Peckett	-	✓
Warden Robinson	✓	-
Councillor Sweet	Absent	Absent
Totals	5	1

CARRIED.

Mr. Foss advised that at the recommendation of the Tax Policy Working Group, which includes all local municipal treasurers, the County of Renfrew 2022 budget included the costs associated with Municipal Tax Equity Consultants Inc. to provide an assessment roll audit study, audit follow-up and remediation efforts and a training program in advance of the next assessment cycle, so municipal staff are prepared to understand how to participate in certain appeals. MTE will be attending our March 22, 2022 Tax Policy Working Group meeting to overview the engagement process.

Mr. Foss overviewed the WSIB Actuarial Report noting the increase from \$6,499,852 at December 31, 2020 to \$11,037,276 at December 31, 2021.

**RESOLUTION NO. FA-C-22-03-27**

Moved by Councillor Donohue

Seconded by Councillor Brose

THAT the Corporate Services Department Report attached as Appendix B be approved. CARRIED.

**New Business**

Mr. Moreau overviewed the letter dated February 25, 2022 attached as Appendix C from the Ministry of Health regarding additional One-Time Various COVID-19 Initiative Funding as part of the COVID-19 response in the emergency health services sector. The County of Renfrew, Paramedic Service has been provided up to \$1,514,402 in one-time funding for the 2021 calendar year in support of the Emergency Service's COVID-19 General Expenses and Vaccine Distribution.

**RESOLUTION NO. FA-C-22-03-28**

Moved by Councillor Doncaster

Seconded by Councillor Brose

THAT this meeting adjourn and the next regular meeting be held on Thursday, April 14, 2022. Time: 11:10 a.m. CARRIED.