



COUNTY COUNCIL

10:00 A.M., WEDNESDAY, MARCH 30, 2022

AGENDA

1. Call to Order.
2. Land Acknowledgment.
3. Moment of Silent Reflection.
4. National Anthem.
5. Roll Call.
6. Disclosure of Pecuniary Interest and General Nature Thereof.
7. Adoption of the Minutes of February 23, 2022.
8. Warden's Address.
9. Delegations:
 - a) 10:15 a.m. – Ms. Susan Chase, Specialist in Digital IT Strategy, Smart City and Innovation, Perry Group Consulting Ltd. to overview the Digital Strategy Discovery Review prepared for the County of Renfrew.
10. Correspondence.
11. Closed Meeting – pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s):
 - a) Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them (grant funding);
 - b) A proposed or pending acquisition or disposition of land by the municipality or local board (Proposed Cell Tower); and
 - c) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (legal advice).

12. Committee Reports:

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11:30 a.m. – 11:45 a.m.	a) Community Services Committee	5
11:45 a.m. – 12:00 p.m.	b) Operations Committee	43
1:00 p.m. – 1:20 p.m.	c) Health Committee	53
1:20 p.m. – 1:40 p.m.	d) Finance & Administration Committee	114
1:40 p.m. – 2:00 p.m.	e) Development & Property Committee	151
2:00 p.m. - 2:30 p.m.	f) Tariff of Fees Report	203

13. By-laws:
- a) By-law 26-22 – A By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew.
 - b) By-law 27-22 - A By-Law to execute a Transfer Payment Agreement for the Provision of Financial Support for Enterprise Renfrew County from the Province of Ontario.
 - c) By-law 28-22 – A By-Law to Amend By-law 119-18, being a By-Law to Regulate and Govern the Use of the Lands known as the Algonquin Trail (formerly known as the CP Rail Corridor) as a Linear Park.
 - d) By-law 29-22 - A By-Law to execute an Agreement between the County of Renfrew and the Ministry of Agriculture, Food and Rural Affairs.
 - e) By-law 30-22 - A By-Law to amend By-Law 39-21 being a By-Law authorizing the Warden and Clerk to execute an “Extending Letter” for the Long-Term Care Service Accountability Agreement with Ontario Health.
 - f) By-law 31-22 - A By-Law to amend By-Law 38-21 being a By-Law authorizing the Warden and Clerk to execute an “Extending Letter” for the Multi-Sector Service Accountability Agreement with Ontario Health for the Senior/Adult Day Program.
 - g) By-law 32-22 - A By-Law to execute a Transfer Payment Agreement for Funding for the Network 24 Ontario Health Team from the Province of Ontario.
 - h) By-law 33-22 - A By-Law to execute the Contribution Agreement between the County of Renfrew and Renfrew County Housing Corporation.
 - i) By-law 34-22 - A By-Law to amend By-Law 49-17 being a By-law to establish Policies and Procedures for Licensed Home Child Care Services for the County of Renfrew.
 - j) By-law 35-22 - A By-Law to authorize the Warden and Clerk to Execute the Ontario Transfer Payment Agreement for the Homelessness Prevention Program with Her Majesty the Queen In Right of Ontario as represented by the Minister of Municipal Affairs and Housing.
 - k) By-law 36-22 - A By-Law authorizing the Warden and Clerk to execute an Agreement for Request for Tender for Bonnechere Manor BM-2022-01-V3 HVAC Upgrades with Francis HVAC.
 - l) By-law 37-22 – A By-law to approve a Vaccination Policy for Long-Term Care Homes.

14. Written Reports from Representatives Appointed to External Boards
 - a) Association of Municipalities Ontario (AMO)
 - b) Eastern Ontario Regional Network (EORN)
 - c) Federation of Canadian Municipalities (FCM)
 - d) Rural Ontario Municipal Association (ROMA).
15. Notice of Motions – Raising the Ukrainian Flag.
16. Members' Written Motions.
17. New Business.
18. Closed Meeting – pursuant to Section 239 of the Municipal Act, 2001, as amended for the purpose of personal matters about an identifiable individual.
19. Confirmatory By-law 38-22 - A By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on March 30, 2022.
20. Adjournment.

NOTE: Any submissions received from the public, either orally or in writing may become part of the public record/package.

Strategic Plan

Strategic Plan Goal # 1: To inform the Federal and Provincial government on our unique needs so that Renfrew County residents get their “fair share”.

Initiatives:

- a) Create a strategic communications plan
- b) Identify and advocate for issues important to the County of Renfrew.

Strategic Plan Goal # 2: Fiscal sustainability for the Corporation of the County of Renfrew and its ratepayers.

Initiatives:

- a) Commitment from Council supporting principles within the Long-Term Financial Plan
- b) Establish Contingency Plan to respond to provincial and federal financial pressures and opportunities beyond the Long-Term Financial Plan.

Strategic Plan Goal # 3: Find cost savings that demonstrate our leadership while still meeting community needs.

Initiatives:

- a) Complete community needs assessment
- b) With identified partners implement plan to optimize service delivery to the benefit of our residents.

Strategic Plan Goal # 4: Position the County of Renfrew so that residents benefit from advances in technology, to ensure that residents and staff have fair, affordable and reasonable access to technology.

Initiatives

- a) Ensure that the County of Renfrew is top of the list for Eastern Ontario Regional Network funding for mobile broadband
- b) Lobby for secure and consistent radio systems for first responders and government
- c) Put a County of Renfrew technology strategy in place.

March 30, 2022

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Community Services Committee**, wish to report and recommend as follows:

INFORMATION

1. **Wesley United Church Soup Kitchen [Strategic Plan Goal #3 (b)]**

A new soup kitchen opened on March 5, 2022 at the Wesley United Church in Pembroke. This soup kitchen will be operational every Saturday from 4 – 6 pm and will be serving soup, sandwiches, coffee and tea to area residents. The church has indicated that everyone is welcome and no preregistration is required.

2. **Ontario Works Financial Audit [Strategic Plan Goal #2 (a)]**

On February 3, 2022, the Ontario Works financial audit was completed by Scott Rosien Black & Locke with twenty Ontario Works payments reviewed. All financial transactions were completed accurately and there were no issues or concerns identified.

BY-LAWS

3. **Affordable, Supportive Housing in Renfrew County [Strategic Goal #3]**

RESOLUTION NO. CS-CC-22-03-14

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to execute the Contribution Agreement between the County of Renfrew and the Renfrew County Housing Corporation.

Background

At its meeting on December 13, 2021, the Renfrew County Housing Corporation Board of Directors authorized the County of Renfrew to build a provincially funded **Integrated Community Housing Complex** on their property located on Lea Street and Douglas Street in Pembroke, Ontario. The County of Renfrew is taking a leadership role in addressing the housing crisis in Renfrew County by adding additional units to the rental market and by designating them affordable and supportive.

The County of Renfrew is eligible for funding from the Province of Ontario to build affordable, supportive housing in the Renfrew County catchment area. It is their intention to build a complex that will house a minimum of six 2-bedroom housing units on the Renfrew County Housing Corporation (RCHC) property located on Lea Street in Pembroke, Ontario. It is expected and required to be completed by March 31, 2023. The **Integrated Community Housing Complex** will be owned by Renfrew County Housing Corporation once built and will become part of the housing portfolio that RCHC currently operates.

4. Amendment to By-law 49-17- County of Renfrew Licensed Home Child Care Policies and Procedures [Strategic Plan Goal #3 (b)]

RESOLUTION NO. CS-CC-22-03-15

Moved by Chair

Seconded by Committee

THAT By-law No. 49-17 be amended to change polices LHCC-01, LHCC-13, LHCC-17, and include the addition of a new policy, LHCC-18 Pet and Animal Policy, to the Licensed Home Child Care Policies and Procedures.

Background:

LHCC-01 Anaphylaxis Policy is amended to meet the requirements of the Child Care and Early Years Act, 2014, and to be present in our Parent Handbook.

LHCC-13 Compliance and Contravention Policy, is amended to include our new policy LHCC-18 Pet and Animal Policy.

LHCC-17 COVID-19 Immunizations Disclosure Policy is amended to include that we are to follow the most current recommendations provided by The Chief Medical Officer of Health and/or the Ministry of Education.

Policy LHCC-18 Pet and Animal Policy is added to meet the requirements of the Renfrew County District Health Unit.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Grills, K. Love, C. Regier, J. Reinwald, D. Robinson

COUNTY OF RENFREW
BY-LAW NUMBER 33-22

**A BY-LAW TO EXECUTE THE CONTRIBUTION AGREEMENT BETWEEN THE
COUNTY OF RENFREW AND THE RENFREW COUNTY HOUSING CORPORATION**

WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes Council to enter into agreements;

AND WHEREAS Council wishes to assist with funding to provide new affordable housing;

AND WHEREAS the Renfrew County Housing Corporation is a proponent to secure funding from the Social Services Relief Funding Phase 4 Capital Component;

AND WHEREAS the Corporation of the County of Renfrew has been designated as a Service Manager, pursuant to the Housing Services Act, 2011;

NOW THEREFORE the Council of the Corporation of the County of Renfrew enacts as follows:

1. THAT authority is hereby granted for the Clerk and Director of Community Services to execute the Contribution Agreement between the County of Renfrew, Renfrew County Housing Corporation and the Ministry of Municipal Affairs and Housing and associated schedules/appendices.
2. THAT Schedule 1, attached hereto, being the Agreement, as to form and content, forms part of the By-law.
3. THAT this By-law shall come into force and take effect immediately upon the approval of County Council.

READ a first time this 30th day of March, 2022.

READ a second time this 30th day of March, 2022.

READ a third time and finally passed this 30th day of March, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

CONTRIBUTION AGREEMENT

Social Services Relief Funding Phase 4 Capital Component

THIS AGREEMENT made this 17th day of February, 2022

BETWEEN:

THE CORPORATION OF THE COUNTY OF RENFREW
(hereinafter called the "Service Manager")

AND:

RENFREW COUNTY HOUSING CORPORATION
(hereinafter called the "Proponent")

WHEREAS:

- A. The Social Services Relief Fund (SSRF) was established by the province, in response to the COVID-19 pandemic, to help communities provide a range of services and supports for vulnerable populations based on local need. Similar to SSRF Phase 2, capital costs are permitted as an eligible expense under SSRF Phase 4 for the acquisition of new, or modifications to existing facilities such as emergency shelters, supportive housing, transitional housing, and related facilities.
- B. The Minister and the Service Manager have entered into an Agreement for the purpose of establishing the Service Manager's obligations with respect to the administration of the Social Services Relief Fund components and the Minister's obligation to provide funding to the Service Manager.
- C. The Proponent has submitted a proposal to participate in the Program (the "Proposal") and to undertake Development Activities for its proposed Project in order to receive funding under the Program.
- D. The Service Manager has confirmed that the Proponent's Proposal meets the requirements of the Program. The Minister has approved funding under the Program for the Proponent subject to certain terms and conditions as set forth in its Conditional Letter of Commitment.

E. The parties wish to enter into this Agreement in order to provide funding under the Program to the Proponent for the Project.

NOW THEREFORE, the Service Manager and the Proponent agree with each other as follows:

1. INTERPRETATION

1.0 In the Agreement, including its Schedules, unless the context requires otherwise,

“Business Day” means a day other than Saturday, Sunday or a day defined as a “public holiday” in the *Employment Standards Act, 2000*, S.O. 2000, c. 41 (including any days substituted for when a public holiday falls on a Saturday or Sunday);

“Capital Component” means the Capital Component under the Program Guidelines”;

“Conditional Letter of Commitment” means a letter issued by the Minister of Municipal Affairs and Housing confirming approval of a Project under the Capital Component subject to conditions;

“*Construction Act*” means the *Construction Act*, R.S.O 1990 c.30 as amended and the regulations thereunder;

“Contribution Agreement” means this agreement entered into by the Recipient and a Proponent for the construction, acquisition and/or rehabilitation of, or the conversion of a property into a Project and which shall set out the terms for a forgivable loan, including mortgage security;

“County” means The Corporation of the County of Renfrew;

“Development Activities” means those activities which are normally undertaken for the development, construction, rehabilitation or conversion of buildings for residential purposes, including the acquisition of property;

“Funding” means funding provided under the Program, as set out in the Program Guidelines;

“Funding Schedule” means the schedule of funding setting out progress payments for the type of project to be undertaken by the Proponent as described in Schedule “B” to this agreement;

“Intended Use” means the intended use of the Project once it is complete, as set out in the Project Information Form for the Project;

“Intended Use Period” means the minimum ten (10) year period following the date of the Project completion for new facilities or conversion Projects; “Minister” means any employee or agent of the Ministry of Municipal Affairs and Housing (“MMAH”);

“Occupancy Date” means the date upon which occupancy of all units in the project is permitted as evidenced by an occupancy permit issued by the Local Municipality;

“Parties” means the County of Lanark, as Service Manager and Lanark County Housing Corporation as the Proponent and “Party” means either of them, as the context may require;

“Permitted Encumbrances” means:

- (i) the construction, acquisition, rehabilitation and/or conversion financing in respect of the Project approved by the Recipient,
- (ii) if the Project is to be added to, or part of, a building with an existing mortgage, the existing mortgage on the building up to the amount owing under it prior to putting the construction, acquisition, rehabilitation and/or conversion financing in place,
- (iii) any necessary easements for the supply of domestic utility or telecommunications services to the Project or adjacent properties,
- (iv) any necessary easements for drainage, storm or sanitary sewers, public utility lines, or other services which do not materially affect the use of the property as residential dwellings,
- (v) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with,
- (vi) any registered restrictions that run with the land providing such are complied with,

(vii) any other registered instruments disclosed and provided for in Schedule C – Permitted Encumbrances, and

(viii) the Security Documents provided for in Schedule E, if registered on title to the land;

“PIPEDA” means the *Personal Information Protection and Electronic Documents Act*, S.C. 2000 c 5 including any amendments thereto;

“Program” means the Social Services Relief Fund Phase 4 Program set out in the Program Guidelines;

“Program Guidelines” means the Guidelines for the Program forming part of the Recipient’s TPA;

“Project” means the construction, acquisition, and/or rehabilitation of, or the conversion of a property into, a facility contemplated by the Program Guidelines, or the resulting facility as the context may require;

“Project Information Form” means the project information form submitted by the Recipient to the Province for consideration of the construction, acquisition, and/or rehabilitation of, or the conversion of a property into, a Project;

“Proponent” means a Proponent selected by the Recipient to carry out a Project;

“Proposal” means the proposal to participate in the Program, submitted to the Service Manager;

“Recipient” means the Service Manager, as applicable;

“Service Manager” means the Corporation of the County of Lanark;

“Substantial Completion” means the substantial performance, within the meaning of the *Construction Act*, R.S.O. 1990, c. C.30, of all contracts which the Proponent has entered into for Development Activities in connection with the Project under this Agreement; and

“TPA” means the Recipient’s Transfer Payment Agreement for Community Homelessness Prevention Initiative, as applicable.

1.1. The following Schedules are attached to and form part of this Agreement:

Schedule A - Request for Proposal , RFP-DP-2021-02, SOCIAL SERVICES RELIEF FUND, HOUSING PROJECT, County of Renfrew Community Housing;

Schedule B - Funding Schedule;

Schedule C - Permitted Encumbrances;

Schedule D – Guidelines; and

Schedule E - Charge/Mortgage of Land.

1.2 In the event of a conflict or inconsistency between the provisions of this Agreement and the provisions of a Schedule, the provisions of this Agreement shall prevail.

1.3 All references in this Agreement to section numbers are references to sections of this Agreement unless otherwise stated.

2. FUNDING FOR SSRF4 CAPITAL COMPONENT

2.1 Funding under the Capital Funding – New Facilities component will be provided as an interest free forgivable capital loan.

2.2 Notwithstanding section 2.1, no funding shall be paid to the Proponent in respect of a project unless the Proponent and the Service Manager have executed this Contribution Agreement that provides for the use, accountability and security of the funding, and the Proponent is not in breach of this Agreement.

2.3 The Service Manager agrees to lend to the Proponent as a loan, upon the terms and subject to the conditions set out in this Agreement, the total amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00) (the “Loan”).

2.4 The Service Manager shall have the option of withholding from the amount to be disbursed under section 2.3 the amount of the cost of construction necessary to complete the construction of the Project and, in such case, the Service Manager shall disburse the amount so withheld following its receipt of satisfactory evidence that such construction is complete within the meaning of the *Construction Act* and provided that the *Construction Act* is complied with.

- 2.5 The Proponent shall use the amount of the loan for the purpose of its Development Activities in connection with the Project.
- 2.6 Funding under the capital component must be committed by February 28, 2022 and must be spent by March 31, 2023. Any funding remaining to be committed after February 28, 2022 may be reallocated to another Service Manager or Indigenous Program Administrator.
- 2.7 Acquisition projects must be able to sign an Agreement of Purchase and Sale no later than February 28, 2022. The closing date must be on or before March 31, 2022.

3. DEVELOPMENT ACTIVITIES

- 3.1 The Proponent agrees to undertake its Development Activities in connection with the Project in accordance with the provisions relating to the development of the Project contained in the Ministry of Municipal Affairs and Housing Program Guidelines – Social Services Relief Fund Phase 4 Guidelines, and the Proponents' submission (see Request for Proposals, Schedule A).
- 3.2 The Proponent shall, subject to force majeure, achieve Substantial Completion in accordance with the Social Services Relief Fund Phase 4 Guidelines.
- 3.3 The Proponent shall use its reasonable best efforts to discharge or cause the discharge of any registered construction liens so as to ensure that there are no construction liens registered against the Project on the date for the disbursement of the Loan.
- 3.4 The Proponent shall commence Development Activities on or before February 28, 2022.
- 3.5 The Proponent covenants and agrees that the Funding is subject to the *Canadian Environmental Assessment Act, 2012* and that the Project does not impose adverse impacts that cannot be mitigated.

4. CONDITIONS PRECEDENT

- 4.1 The provision of funding by the Service Manager pursuant to section 2 above is subject to the following conditions precedent, each of which is for the exclusive benefit of the Service Manager, and may be waived in full or in part by the Service Manager by written notice to the Proponent:

- a) any contribution agreement referred to in section 3 remaining in force and the Proponent being in good standing thereunder;
- b) there being no claim for Lien under the *Construction Act* registered against the Property;
- c) there being in existence no unregistered lien or statutory claim having priority against the Project;
- d) the Proponent's title to the Project being encumbered by no registered encumbrances other than the Permitted Encumbrances outlined under Schedule "C";
- e) the Proponent being in good standing under all of the Permitted Encumbrances and there being no work orders issued against the project by any governmental entity, agency or official;
- f) the Proponent having provided the Service Manager with the security documents required by section "7" and in accordance with the said section;
- g) the Proponent obtaining a current Location Survey (the Survey) prepared by a qualified land surveyor showing the location of the existing building and showing that this building is contained entirely within the limits of the land and there are no encroachments on the land from adjoining properties or in the alternative, a title insurance policy will be accepted in lieu of a survey;
- h) the Proponent having received the required planning approvals including but not limited to severance application, Official Plan and zoning by-law amendments; and
- i) the Proponent having approval of mortgage financing and interest rate in the form of a mortgage commitment satisfactory to The Corporation of the County of Renfrew to ensure full financing for the balance of the capital costs.

4.2 If any of the conditions contained in section 4.1 have not been fulfilled on the date for the disbursement of the Loan by the Service Manager pursuant to section 2.3 and 2.4 and are not waived by the Service Manager pursuant to said section 4.1, the Service Manager shall be under no obligation to make any advance of the Loan to the Proponent and the Service Manager shall thereupon have the right to terminate this Agreement and, in that event, neither party to this

Agreement shall have any rights or obligations hereunder, save and except that the Service Manager may, notwithstanding such termination, bring an action against the Proponent for all losses, costs and expenses, including, without limitation, reasonable legal fees incurred by the Service Manager in connection with this Agreement where the non-performance or non-fulfillment of a condition is a result of a breach of a covenant by the Proponent.

- 4.3 The Service Manager may inspect the Project Development activities and enter upon land and into buildings at any reasonable time without a warrant for the purpose of inspecting the building or site under the Building Code in respect of which a permit is issued or an application for a permit is made.
- 4.4 At the request of the Service Manager, the Proponent shall provide proof that occupancy of all units in the Project is permitted.
- 4.5 The Proponent will notify the Service Manager in writing of one of the following matters as soon as it becomes aware of them:
 - a) any failure by the Proponent to carry out all the Development Activities required in the Proponent's submission or any failure to carry out such Development Activities in such manner and within such time periods as are set out in the Proponent's submission;
 - b) the Proponent becoming bankrupt or insolvent or taking the benefit of any act now or hereafter in force for bankrupt or insolvent debtors or filing any proposal or making any assignment for the benefit of creditors or any arrangement or compromise;
 - c) the appointment of a receiver or a receiver and manager for all or a portion of the Project;
 - d) the taking of any steps or any action or the institution of any proceedings by the Proponent or by any other party, including, without limitation, any court or governmental body of competent jurisdiction for the dissolution, winding up or liquidation of the Proponent or its assets;
 - e) request to transfer responsibility for a project to another entity; and
 - f) any breach by the proponent of its Contribution Agreement with the Service Manager.

5. TERMS OF THE FUNDING

- 5.1 The Loan shall have a term of ten (10) years.
- 5.2 The Loan amount shall be fully forgiven on the last day of the month at the end of the term of the Loan, provided that the Proponent has fulfilled all the requirements of the Program as set out in this Agreement.
- 5.3 The Proponent shall provide the Service Manager with such information respecting the Proponent's permanent financing obligations for the Project as the Service Manager may require from time to time.
- 5.4 The proponent shall use its best efforts to ensure that construction for the Project commences within ninety (90) days of the date of the Contribution Agreement for the Project. If construction for the Project has not commenced within ninety (90) days of such date, the Minister may cancel the Funding for the Project, demand repayment of Funding for the Project and reallocate such Funding as the Minister deems appropriate.
- 5.5 The Proponent must confirm that projects funded under the Capital Funding – New Facilities component continue to be used for their intended purpose, or for longer term housing solutions, for a minimum period of 10 years following completion. During the minimum 10 year intended use period, proponents may not, without MMAH's consent, dispose of assets acquired with Funds under Program Guidelines.

6. REPORTING REQUIREMENTS

- 6.1 The Proponent acknowledges that the Service Manager is required to report to the Minister under the Administration Agreement and that in order to fulfill the said reporting requirements, it will be relying on the accuracy and timeliness of the reports and materials provided to it by the Proponent to the County pursuant to this agreement. The Proponent shall provide such accurate and timely information and documentation as is requested by the Service Manager to enable it to meet the reporting requirements of the Service Manager pursuant to the Administration Agreement.
- 6.2 The proponent will supply to the Service Manager regular milestone updates, along with detailed construction/acquisition/rehabilitation progress reports describing project progress and potential issues of concern that might delay or jeopardize the project.

6.3 The Proponent will supply signed project checklists and documentation as follows:

- for acquisition projects, registration of mortgage security or an alternate form of security;
- confirmation of Project Start (for conversion and other projects);
- confirmation of 50 per cent construction completion (for conventional projects);
- confirmation of Project Completion;
- an Audited Financial Statement for the project within six months following project completion initial occupancy date, or such additional time acceptable to MMAH;
- number of new facilities/housing (and number of units) created (i.e. acquisition conversions, modular units) by type of housing; and
- vulnerable population group(s) targeted for the housing project.

7. SECURITY

7.1 Prior to the Service Manager disbursing the Loan proceeds to the Proponent pursuant to section 2.3, the Proponent shall provide the Service Manager with executed registerable security documents, completed in accordance with this Agreement or such alternate form of security, on such terms and conditions as the Service Manager may require.

7.2 The Service Manager acknowledges and agrees that notwithstanding that the security documents provide that the principal and interest secured thereunder is payable on demand, the Service Manager shall have no right to demand payment thereunder except in accordance with the provisions of this Agreement relating to repayment. In the event of a conflict or inconsistency between the provisions of this Agreement and the security, the provisions of this Agreement shall prevail with respect to contributions from the Service Manager.

8. ACCOUNTABILITY FRAMEWORK

8.1 The Proponent agrees that it has not provided any false or misleading information in the Proposal and agrees that it shall not provide any false or misleading information to the Service Manager under this Agreement.

- 8.2 If requested, the Proponent shall submit to the Service Manager within ninety (90) calendar days following the completion of the Development Activities related to the Project or notification that the project will not proceed, an audited statement, in a form satisfactory to the Service Manger respecting its expenditure of the funds provided to it pursuant to this Agreement.
- 8.3 The Proponent shall, on forty-eight (48) hours prior written notice, give the Service Manager free access to the Project and to such staff, documents, books, records and accounts as may be determined by the Service Manager, for the purpose of verifying compliance with this Agreement.
- 8.4 The Service Manager may conduct an audit, investigation or inquiry in relation to the Project or any larger development or project of which the Project is a part and the Proponent shall co-operate with the Service Manager and provide free access to the Project and to such staff, documents, books, records and accounts as may be determined by the Service Manager.
- 8.5 The provisions of sections 8.1, 8.2, 8.3 and 8.4 shall continue to apply for a period of seven (7) years following the end of the period described in section 6.1 or the date of any early termination of this Agreement.
- 8.6 The proponent represents and warrants to the Service Manager that it is a duly incorporated, organized and validly existing body corporate under the laws of the Province of Ontario and has full capacity, power and authority to own all its property and to carry on its business as now conducted and as contemplated under this Agreement and all other agreements contemplated hereunder including, but not limited to, development, operation and management of the project, and is duly qualified and in good standing in each jurisdiction in which the character of the property owned or leased or the nature of the business carried on by it makes such qualification necessary or desirable.

9. REMEDIES

- 9.1 If the Proponent breaches any one or more of the provisions of this Agreement, and the breach is not corrected within a reasonable period of time after notice has been given to the Proponent by the Service Manager, the Service Manager may, by written notice to the Proponent:
- a) terminate this Agreement;

- b) demand immediate repayment of all or any part of any Funding in the possession or control of the Proponent that has not been used for the Project;
 - c) demand immediate repayment of all or any part of the monies paid by the Service Manager to the Proponent under this Agreement, irrespective of whether it has used any of the relevant amounts for the Project;
 - d) cancel all further installments of Funding; and
 - e) suspend further installments of Funding for such period as the Service Manager may determine appropriate.
- 9.2 All of the remedies in this Agreement and the security are cumulative and are not alternative and the Service Manager shall not be precluded from availing itself simultaneously of some or all of the said remedies and any other remedies available in equity or at law.
- 9.3 Notwithstanding any of the terms of this Agreement or of any security in respect of the funding, the Service Manager shall have the option of waiving any or all of his remedies under this Agreement and the security, but no waiver of a provision shall be deemed to constitute a waiver of any other provision, whether or not similar. Nor shall any waiver constitute a continuing waiver unless otherwise provided.
- 9.4 When the Service Manager becomes aware of a failure by a party who has received Funding to observe or perform a material condition relevant to the receipt of Funding, the Service Manager shall notify the Minister.
- 9.5 Where applicable, in determining what course of action may be undertaken to remedy the failure, the Parties shall use its best efforts to work together cooperatively with a view to maintaining, to the greatest extent possible in the circumstances, the affordability of the rents for the Project, as determined by the Contribution Agreement. The Parties acknowledge that the interests of the tenants shall be considered in determining what course of action may be most suitable to remedy the failure.
- 9.6 The obligation to indemnify or the distribution of a recovery of funding as a result of a failure will require the Service Manager and/or the party in receipt of Funding to exhaust all reasonable opportunities to seek recovery, which efforts shall include, but shall not be limited to, resorting to legal action to defend third party claims, seeking indemnification from insurance policies, if any, that may afford coverage for a particular loss and/or recovering from bonding companies or other

third parties who, at law, may be responsible for the losses as a result of a failure.

- 9.7 In situations of non-compliance due to misuse or negligence, the party in receipt of funding shall repay the Minister all funding. If a project ceases to operate as an SSRF Phase 4 Project, the Proponent shall repay the Minister all funding, subject to the discretion of the Minister to reduce the amount to be repaid at the rate specified in the Program Guidelines, provided that the party in receipt of funding has fulfilled all the requirements of the Program.

10. NOTICE

- 10.1 Any notice or other communication required, desired or permitted to be given by this Agreement shall be in writing and shall be effectively given if:

1. delivered personally;
2. sent by prepaid courier service; or
3. sent by e-mail communication, and confirmed by mailing the original documents so sent by prepaid mail on the same or following day, addressed as follows:

- i) in the case of notice to the Service Manager:

The Corporation of the County of Renfrew
Attention: Chief Administrative Officer
9 International Drive
Pembroke, ON K8A 6W5

- ii) in the case of notice to the Proponent:

Renfrew County Housing Corporation
Attention: Director of Community Services
7 International Drive
Pembroke, ON K8A 6W5

or at such other address as the party to whom such notice or other communication is to be given shall have advised the party giving same in the manner provided in this section. Any notice or other communication delivered personally or by prepaid courier service shall be deemed to have been given and received on the day it is so delivered at such address, provided that if delivered after 4:00p.m. local time or if such day is not a Business Day such notice or other

communication shall be deemed to have been given and received on the next following Business Day. Any notice or other communication transmitted by e-mail shall be deemed to have been received on the day of its transmission, provided that such day is a Business Day and such transmission is completed before 4:00 pm on such day, failing which such notice or other communication shall be deemed to have been given and received on the next Business Day after its transmission. If there has been a mail stoppage and if a party sends a notice or other communication by e-mail, such party shall be relieved from the obligation to mail the original document in accordance with this paragraph.

11. GENERAL

11.1 It is understood that the *Freedom of Information and Protection of Privacy Act* shall apply to all records submitted to or created by the Service Manager pursuant to this Agreement, additionally, the parties recognize that records in the possession or control of the Service Manager, as a municipal corporation, and the Proponent, as a corporation whose members or officers are appointed or chosen by or under the authority of the council of a municipality, may also be subject to the *Municipal Freedom of Information and Protection of Privacy Act*.

11.2 The Proponent represents and warrants that:

- a) it shall preserve the PIPEDA compliance of all PIPEDA protected information transferred to it by the Service Manager;
- b) it shall ensure the PIPEDA compliance of all PIPEDA protected information it collects in the course of performing its contractual obligations; and
- c) c) it shall ensure the PIPEDA compliance of all PIPEDA protected information that it transfers to the Service Manager.

11.3 The disbursement of the principal amount of the Loan, which is comprised of the Minister's funds, is subject to the necessary appropriations from the Federal Parliament and the Provincial Legislature, respectively. Neither the Minister nor CMHC shall have any liability in case there are no or insufficient appropriations available for CMHC undertakings or Provincial undertakings are insufficient, respectively, for all of CMHC's undertakings and Provincial undertakings.

11.4 No member of;

- a) the House of Commons or Senate of Canada;

- b) the Legislative Assembly of Ontario; or
 - c) the Municipal Council or governing body of any Municipal Agency, Board or Commission, including municipalities designated as a Service Manager shall be admitted to any share or part of any contract, agreement or commission made pursuant to this Agreement or to any benefit arising therefrom, including without limitation, any contract, agreement or commission arising from or related to the Program.
- 11.5 Time shall in all respects be of the essence in this Agreement, provided that the time for doing or completing any matter provided for under this Agreement may be extended or abridged by agreement in writing signed by the Service Manager and the Proponent or their respective solicitors on their behalf, who are hereby expressly appointed in this regard.
- 11.6 Any tender of documents or money hereunder may be made by the Service Manager or the Proponent or their respective solicitors.
- 11.7 This Agreement is made pursuant to and shall be governed by and construed in accordance with the laws of the Province of Ontario. Any reference to a statute in this Agreement includes a reference to all regulations made pursuant to such statute, all amendments made to such statute and regulations in force from time to time and to any statute or regulation which may be passed and which has the effect of supplementing or superseding such statute or regulations.
- 11.8 The headings and subheadings contained in this Agreement are inserted for convenience and for reference only and in no way define, limit or describe the scope or intent of this Agreement or form part of this Agreement.
- 11.9 This Agreement shall be read with all changes of gender and number required by the context.
- 11.10 a) The Proponent shall not transfer or convey its interest in all or any part of the Project without simultaneously assigning its interest in this Agreement to the transferee, which transferee shall enter into one or more agreements with the Service Manager, in a form satisfactory to the Service Manager, to assume all of the Proponent's obligations under this Agreement and to provide the Service Manager with Security in accordance with this Agreement;
- b) The Proponent shall not assign its interest in this Agreement without the prior written consent of the Service Manager, which consent shall not be arbitrarily withheld;

- c) For the purpose of this Agreement, a transfer of the beneficial interest in the shares of the Proponent shall be deemed to constitute an assignment if it results in a change in the party or parties who owns or own more than fifty percent (50%) of the voting shares of the said corporation.

11.11 Each of the Parties shall, at any time and from time to time, upon not less than twenty (20) business days prior written notice by the other Party, execute and deliver to the other Party a statement in writing certifying that this Agreement is in good standing, unmodified and in full force and effect, or if there have been modifications that the same are in good standing and in full force and effect, as modified, and stating the modifications. Where applicable, the statement shall state the defaults, if any, known to the Party to whom such request has been made and the action taken or proposed to be taken by such requested party with respect to same.

11.12 If more than one entity is a party to this Agreement as Proponent, all references to the Proponent shall include all of the said entities and this Agreement shall be binding on each jointly and severally.

11.13 This Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns, provided that this paragraph shall in no way derogate from the provisions of section 11.10 restricting the Proponent's ability to assign this Agreement.

IN WITNESS WHEREOF this Agreement has been executed by the Parties.

**THE CORPORATION OF THE
COUNTY OF RENFREW**

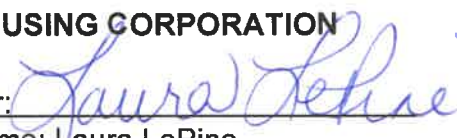
Per: 

Name: Paul Moreau

Title: Chief Administrative Officer

* I have the authority to bind the corporation.

**RENFREW COUNTY
HOUSING CORPORATION**

Per: 

Name: Laura LePine

Title: Director of Community Services

* I have the authority to bind the corporation.

Schedule "A"

**Request for Proposal - RFP-DP-2021-02 - Social Services Relief Fund, Housing
Project, County of Renfrew Community Housing**

See attached.

Schedule “B”

Funding Schedule

Funding for conventional and other projects will be based on the following instalments:

1. Fifty percent (50 %) at signing of the Contribution Agreement and submission of mortgage security registration or alternate form of security that is acceptable to the Ministry;
2. Forty percent (40%) at confirmation of fifty percent (50%) construction completion; and
3. Remaining balance upon confirmation of completion and submission of required documentation.

Schedule "C"

Permitted Encumbrances

The following instruments have been disclosed as being currently registered on title to lands on which a project described herein is to be carried out:

1. Instrument No. PMC21508, Transfer Easement, to The Hydro-Electric Power Commission of Ontario; and
2. Instrument No. RE289783, Charge/Mortgage, Chargor: Renfrew County Housing Corporation; Chargee: The Corporation of the County of Renfrew; Principal: \$3,929.01.

The following instruments shall be entitled to be registered on title to lands on which a project described herein is to be carried out:

1. All mortgages and security collateral thereto totaling principal amounts which do not exceed the total costs of the Development Activities incurred in connection with the Project, and specifically including those security registrations provided for in Section 7 of this Agreement and the Charge/Mortgage provided for in Schedule E hereto;
2. Such easements and restrictive covenants as do not prevent the Project from being constructed or used as Affordable Housing; and
3. Municipal agreements relating to the Development Activities in connection with the Project.

Schedule “D”

Addendum D to the Community Homelessness Prevention Initiative Program Guidelines

Ministry of Municipal Affairs and Housing Program Guidelines – Social Services Relief Fund Phase 4

See attached.

COUNTY OF RENFREW

BY-LAW NUMBER 34-22

A BY-LAW TO AMEND BY-LAW 49-17 BEING A BY-LAW TO ESTABLISH POLICIES AND PROCEDURES FOR LICENSED HOME CHILD CARE SERVICES FOR THE COUNTY OF RENFREW

WHEREAS on April 26, 2017, the Corporation of the County of Renfrew enacted By-law No. 49-17, being a By-law to establish policies and procedures for Licensed Home Child Care Services for the County of Renfrew, as amended on April 25, 2018, and September 29, 2021;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of amending Policy LHCC-01, LHCC-13, and LHCC-17;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of adding one new policy;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That the following policies be added to By-law 49-17 and be included in Schedule "A" of By-law 49-17:
 - LHCC-18 – Pet and Animal Policy
2. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of March, 2022.

READ a second time this 30th day of March, 2022.

READ a third time and finally passed this 30th day of March, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division –Licensed Home Child Care			POLICY #: LHCC-01
POLICY: Anaphylaxis			
DATE: April 26, 2017	REV. DATE: February 16, 2022	COVERAGE: Licensed Home Child Care	PAGE #: 1 of 5

POLICY STATEMENT:

The County of Renfrew recognizes that Anaphylaxis is a serious allergic reaction and can be life-threatening and is committed to supporting the needs of children with severe allergies. This policy is intended to provide relevant and important information on anaphylaxis to parents, home child care providers, volunteers, students, persons who are ordinarily residents and persons regularly at each home child care premises.

Anaphylaxis means a severe systematic allergic reaction which can be fatal, resulting in circulatory collapse or shock. This allergy may be related to food, insect stings, medicine, latex, exercise and other items. These provisions are intended to align with Sabrina’s Law, 2005. While it is impossible to create a risk-free environment, the County of Renfrew Licensed Home Child Care will make every attempt to minimize potentially fatal anaphylactic situations.

PROCEDURE TO REDUCE THE RISK OF EXPOSURE TO ANAPHYLACTIC CAUSATIVE AGENTS AND A SEVERE ALLERGIC REACTION:

1. Where allergies are identified in a child attending a Licensed Home Child Care location, the parents/guardians will be required to complete and sign a Child’s Individual Anaphylaxis Plan (IAP) (Appendix 1- Child’s Individual Anaphylaxis Plan).
2. If children attending the Licensed Home Child Care (LHCC) location are allergic to certain chemicals, fabric or craft items, these items will be avoided in the licensed home.
3. A child at risk of food anaphylaxis should only eat lunches and snacks that have been prepared at home or at the child care service under strictly supervised conditions. Children should not swap or share food, food utensils and food containers.
4. Special care will be taken to avoid cross contamination occurring at the LHCC by providing separate utensils for a child with allergies, taking extra care when cleaning surfaces, toys and equipment, and ensuring strict compliance with hygiene policies.
5. Parents of children attending the licensed home who have an allergy to dairy products will be asked to provide their child with alternatives. (i.e.: soya products).
6. All parents will be given updated lists of foods or other causative agents to be avoided for daily snacks, bag lunches or snacks for special activities.
7. Non-latex gloves will be used if latex allergies are identified.

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division –Licensed Home Child Care			POLICY #: LHCC-01
POLICY: Anaphylaxis			
DATE: April 26, 2017	REV. DATE: February 16, 2022	COVERAGE: Licensed Home Child Care	PAGE #: 2 of 5

8. Medication will be stored in a locked cupboard with the exception of asthma medication or epinephrine which will be carried in a waist pouch by the provider.
9. Parents/guardians will be required to fill out an Epi-Pen Medication Authorization Form. (Appendix 2- Epi-Pen Medication Authorization Form).
10. Medications will only be administered if prescribed by a physician and provided in the original, labeled container.
11. Medication will be administered by the provider.
12. For children with severe allergies to insect venoms, prevention of insect stings from bees and wasps include measures such as:
 - a. Wearing shoes when outdoors;
 - b. Regularly inspecting for bee and wasps nests on or near the property; and
 - c. Storing garbage in well-covered containers so that insects are not attracted.
13. Particular care will be taken when planning cooking or craft activities involving the use of empty food packaging to avoid inadvertently exposing the child to allergens.
14. When parents/guardians attend the orientation meeting, families will be advised to avoid eating peanut butter or other identified causative agents prior to attending the LHCC location.
15. The child care provider shall inspect and read labels for snack foods brought in by parents/guardians and direct all other students and volunteers to read these labels.
16. The child care provider will ensure that the child identified with an anaphylactic allergy is provided only with foods that are accompanied with ingredient labels and are void of the child's allergen.
17. The child care provider shall ensure that the parents of a child with anaphylactic allergies brings a functioning, non-expired epi-pen daily, and ensure they keep it with them at all times by wearing a waist pouch for the entire duration while the child is in attendance.
18. The LHCC provider will ensure that the epi-pen is returned to the parent when they pick up the child.

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division –Licensed Home Child Care			POLICY #: LHCC-01
POLICY: Anaphylaxis			
DATE: April 26, 2017	REV. DATE: February 16, 2022	COVERAGE: Licensed Home Child Care	PAGE #: 3 of 5

COMMUNICATION PLAN

1. General information on life-threatening allergies will be provided to staff, volunteers, placement students and parents/guardians prior to commencing work or placement.
2. At the time of registration parents/guardians will be asked to identify if their child has any special medical conditions, including whether their child is at risk of anaphylaxis.
3. As soon as an allergy is diagnosed, the LHCC provider will develop the Child’s Individual Anaphylaxis Plan (IAP) and complete the Anaphylaxis Emergency Plan (Appendix 3 – Anaphylaxis Emergency Plan) in consultation with the child’s parents/guardians and appropriate health professionals.
4. The child’s IAP will be revisited annually or when parents/guardians identify changes in the child’s medical needs.
5. If medication is to be administered, parents will be required to complete and sign a Medication Administration Form.
6. Signs will be posted at all entrances to inform any persons entering that there are children in attendance who are at risk for life threatening allergies.
7. The County of Renfrew Child Care Newsletter and Facebook page will be used to communicate and increase awareness of allergy issues and requirements.
8. The Anaphylaxis Emergency Plan identifying known allergies of enrolled children will be posted in the eating areas, containing allergy information and a photo of the child.
9. Parents/guardians will be required to complete a permission form to allow the licensed home to post the allergy information chart with the child’s photo.
10. All allergy information will be listed on the child’s emergency form, kept in the licensed home binder and will be taken on all field trips.
11. In the event that a child arrives at the LHCC location have just eaten an identified causative agent, (i.e.: peanut butter) they will be required to leave, change their clothing, brush their teeth and wash thoroughly before returning.
12. General information and the Anaphylaxis Policy and procedures will be reviewed annually by staff, placement students and volunteers working directly with the children as well as with service providers and other visitors.

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division –Licensed Home Child Care			POLICY #: LHCC-01
POLICY: Anaphylaxis			
DATE: April 26, 2017	REV. DATE: February 16, 2022	COVERAGE: Licensed Home Child Care	PAGE #: 4 of 5

13. For special occasions such as birthdays or other activities, the Provider will offer further guidance around those specific events.
14. In the event that a parent/guardian should forget the child’s lunch/snacks, a suitable replacement will be offered to the child and the parent/guardian will be notified. For example, should the child have an allergy to dairy, water will be offered.

TRAINING

1. Where a child is enrolled at a County of Renfrew Licensed Home Child Care location and has an anaphylactic allergy, the provider, placement students and volunteers will be provided with training from a physician or the parent of the child on the procedures to be followed in the event the child has an anaphylactic reaction, including how to recognize the signs and symptoms of anaphylaxis and how to administer medication.
2. The physician or parent will sign a statement stating they have provided training on procedures to follow if a child with a severe allergy has an anaphylactic reaction.

INDIVIDUAL ALLERGY PLAN AND EMERGENCY PROCEDURES FOR A CHILD WITH ANAPHYLAXIS

1. The parent/guardian and/or health professional of an enrolled child with an anaphylactic allergy are required to provide direction in regards to the child’s individual anaphylaxis plan, which includes:
 - a. Description of the child’s allergy;
 - b. Monitoring and avoidance strategies;
 - c. Signs and symptoms of an anaphylactic reaction;
 - d. Action to be taken by staff in the event the child has an anaphylactic reaction;
 - e. Emergency contact information; and
 - f. Parent/guardian consent that allows the staff to administer the allergy medication in the event their child has an anaphylactic reaction.
2. The licensed home visitor will review the child’s individual plan and emergency procedure with the LHCC provider, placement students and volunteers upon the child’s enrolment or prior to their first day.
3. If the child has an IAP, the provider, volunteers and placement students will also be required to read, date, and initial the IAP stating they have read it.

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division –Licensed Home Child Care			POLICY #: LHCC-01
POLICY: Anaphylaxis			
DATE: April 26, 2017	REV. DATE: February 16, 2022	COVERAGE: Licensed Home Child Care	PAGE #: 5 of 5

4. Parents are required to acknowledge that they will inform County of Renfrew Licensed Home Child Care if their child develops an allergy and required medication, or if there are any changes to an individual plan, or if their child has outgrown an allergy and no longer required medication.
5. All information on the child’s IAP should be reviewed annually with the child’s parents/guardians to ensure information is current to the child’s developmental level.

APPENDIX 1 - Child’s Individual Anaphylaxis Plan (IAP)

APPENDIX 2 - Epi-Pen Medication Authorization Form

APPENDIX 3 - Anaphylaxis Emergency Plan

This policy will be included in County of Renfrew Licensed Home Child Care Parent Handbook.

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division – Licensed Home Child Care			POLICY #: LHCC-13
POLICY: Monitoring Compliance and Contraventions			
DATE: April 26, 2017	REV. DATE: February 16, 2022	COVERAGE: Licensed Home Child Care Providers	PAGE #: 1 of 3

POLICY STATEMENT:

The County of Renfrew Department of Community Services – Child Care and Early Years Division is committed to ensuring that all individuals affiliated through the County of Renfrew Licensed Home Child Care Agency will adhere to the policies, procedures and individualized plans as outlined in the Home Child Care Licensing Manual and the Ontario Child Care and Early Years Act. Both compliance and contraventions to the policies, procedures and individualized plans will be monitored, recorded and addressed with Child Care Providers and their families, students, and volunteers.

The following required policies and procedures include:

- LHCC – 01 Anaphylactic Policy
- LHCC – 02 Medication Policy
- LHCC – 03 Sleep Supervision Policy
- LHCC – 04 Serious Occurrence Policy
- LHCC – 05 Criminal Reference Check/Vulnerable Sector Check Policy
- LHCC – 06 Staff Training and Development Policy
- LHCC – 08 Sanitary Practices Policy
- LHCC – 09 Supervision of Volunteers and Students Policy
- LHCC – 10 Fire Safety/Evacuation Procedures
- LHCC – 11 Standing Bodies of Water Policy
- LHCC – 12 Wait List Policy
- LHCC – 14 Program Statement Implementation Policy
- LHCC – 15 Substitute Home Child Care Providers
- LHCC – 16 Parent Issues and Concerns Policy
- LHCC – 17 COVID-19 Immunization Disclosure Policy
- LHCC – 18 Pet and Animal Policy
- Children’s individualized plans developed in consultation with parents and other professionals indicating how the home child care agency will support a child with an anaphylactic allergy or a child with special needs.

PROCEDURE:

1. Compliance and contraventions of the above policies will be monitored daily as they occur and on an ongoing basis. They will be monitored using observation through in-person site visits, reviewing documentation, interviews with Child Care Providers and also through spot checks and self reporting. Compliance and contraventions will be recorded by all individuals

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division – Licensed Home Child Care			POLICY #: LHCC-13
POLICY: Monitoring Compliance and Contraventions			
DATE: April 26, 2017	REV. DATE: February 16, 2022	COVERAGE: Licensed Home Child Care Providers	PAGE #: 2 of 3

involved when appropriate and addressed by the Licensed Home Visitor on an as needed basis.

Contraventions to policies will be dealt with using the following guidelines:

- a. Upon first contravention, initial discussion will take place with the individual involved and the Licensed Home Visitor, identifying the applicable contravention.
 - b. The policy or plan will be reviewed, with expectations discussed, agreed upon and recorded.
 - c. Second contraventions will be addressed as above, followed with a verbal warning recorded in their personnel file.
 - d. Third contraventions could include progressive discipline up to and including immediate termination of the Caregiver Agreement.
2. Compliance and Contraventions will be documented using the Compliance and Contravention to Policies & Procedures Monitoring Form (APPENDIX A - Compliance and Contravention to Policies & Procedures Monitoring Form) This form will document the following:
- a. Name of Provider
 - b. Location of Provider
 - c. Name of Individual(s) Involved
 - d. Policy / Plan
 - e. Date of Contravention
 - f. Details of Compliance/Contravention
 - g. Outcome
3. Records of compliance or contraventions observed will be stored in a secure location at the County of Renfrew Child Care and Early Years Office for at least seven years from the date of creation in accordance with section 82 of the Child Care and Early Years Act, 2014 and the County of Renfrew Records Retention Policy.
4. The Licensed Home Visitor is required to ensure that a review of policies, procedures and individualized plans is conducted. A record must be signed by each person who conducted or participated in the review. If the Child Care Provider is the individual who conducted the review of the policies, procedures and individualized plans, they can date and sign the review.

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division – Licensed Home Child Care			POLICY #: LHCC-13
POLICY: Monitoring Compliance and Contraventions			
DATE: April 26, 2017	REV. DATE: February 16, 2022	COVERAGE: Licensed Home Child Care Providers	PAGE #: 3 of 3

5. The date on the records of review must indicate that the policies, procedures and individualized plans have been reviewed at least annually by the licensee.

APPENDIX A – Compliance and Contravention to Policies & Procedures Monitoring Form

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division – Licensed Home Child Care			POLICY #: LHCC-17
POLICY: COVID-19 Immunization Disclosure Policy			
DATE: September 7, 2021	REV. DATE: February 16, 2022	COVERAGE: Licensed Home Child Care Providers & Licensed Home Visitors	PAGE #: 1 of 3

POLICY STATEMENT:

The purpose of this policy is to outline organizational expectations with regards to COVID-19 immunization disclosure. This information will follow the most current recommendations provided by The Chief Medical Officer of Health and/or the Ministry of Education.

Contingent upon vaccine availability, all eligible individuals, are strongly encouraged to receive a COVID-19 vaccine, unless there is a medical reason to not receive a vaccine.

BACKGROUND:

County of Renfrew Licensed Home Child Care recognizes the importance of immunization of individuals regularly interacting and providing services to children due to the nature of their work and potential for exposure in the community. This COVID-19 immunization policy aims to protect the child care program’s population including children, staff, volunteers, students on educational placements and any person providing child care or other services to a child in care.

COVID-19 is an acute respiratory illness caused by the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2). It may be characterized by fever, cough, shortness of breath, and several other symptoms. Asymptomatic infection is also possible. The risk of severe disease increases with age but is not limited to the elderly and is elevated in those with underlying medical conditions.

APPLICATION OF POLICY

The Immunization Disclosure Policy will apply to the following groups of individuals, except where the individual works remotely and the individual’s work does not involve in-person interactions:

- Employees of the licensee (including home visitors in the case of home child care);
- Home child care providers;
- Volunteers;
- Students on an educational placement;
- Any licensee who regularly interacts with children, staff or providers;
- Adults ordinarily a resident of or regularly present at a home child care premises; and

County of Renfrew Policies and Procedures			
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Any person who provides child care or other services to a child who receives child care (e.g., special needs resourcing consultant).

PROCEDURE/POLICY:

The Chief Medical Officer of Health has directed all licensed child care programs to develop, implement and ensure compliance with a COVID-19 immunization disclosure policy. All individuals covered by this policy must provide one of the following:

1. Proof of all required doses of a COVID-19 vaccine approved by the World Health Organization.
2. Written proof of a medical reason, provided by either a physician or nurse practitioner that sets out:
 - a. that the person cannot be vaccinated against COVID-19; and
 - b. the effective time period for the medical reason (i.e., permanent or time- limited).
3. Proof that the individual has completed an educational session approved by County of Renfrew Licensed Home Child Care.

Child Care Providers, regular visitors and residents in the home, who are eligible, must provide proof of vaccination as part of the application process required to open a Licensed Home with the County of Renfrew.

EDUCATIONAL SESSION

The educational session has been approved by and/or provided by County of Renfrew Licensed Home Child Care and addresses all of the following learning components:

- How COVID-19 vaccines work;
- Vaccine safety related to the development of the COVID-19 vaccines;
- Benefits of vaccination against COVID-19;
- Risks of not being vaccinated against COVID-19; and
- Possible side effects of COVID-19 vaccination.

SUPPORT FOR VACCINATION

County of Renfrew Licensed Home Child Care will provide the following supports for people subject to this policy to receive a vaccine:

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division – Licensed Home Child Care			POLICY #: LHCC-17
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- Peer to peer support;
- Assistance with booking vaccine appointments; and
- Provide flexibility and support relating to the vaccine.

TESTING REQUIREMENTS

Individuals subject to the policy who are not fully vaccinated must regularly complete an antigen point of care testing for COVID-19. Individuals must provide verification of negative test results at two times per week. To support this process:

- Testing requirements will follow the most current recommendation by The Chief Medical Officer of Health and/or the Ministry of Education.

Individuals can submit photo evidence of their rapid antigen test results for verification by the Licensed Home Visitors.

CONFIDENTIALITY STATEMENT

As per s. 77 of O. Reg 137/15 made under the Child Care and Early Years Act, 2014, County of Renfrew Licensed Home Child Care is required to report such statistical information to the Ministry of Education as may be required. No identifying information will be provided to the ministry in relation to this policy; all statistical information will be provided in aggregate form.

This policy will be included in County of Renfrew Licensed Home Child Care Parent Handbook.

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division – Licensed Home Child Care			POLICY #: LHCC-18
POLICY: Pet and Animal Policy			
DATE: March 9, 2022	REV. DATE: New	COVERAGE:	PAGE #: 1 of 2

POLICY STATEMENT:

The County of Renfrew recognizes that infection prevention and control of facility pets as well as visiting animals is a vital policy in Licensed Home Child Care. This policy is intended to provide relevant and important information on pets and animals to parents, home child care providers, volunteers, and students, persons who are ordinarily residents and persons regularly at each home child care premises.

Interaction with animals can provide a valuable learning experience for children. Infants and children, particularly those less than 5 years of age, have an increased risk of infection due to their developing immune systems and frequent hand-to-mouth activities. There are infection control measures that should be taken to decrease the risks of bacteria transmission when handling pets or visiting animals.

Child Care Providers and Licensed Home Visitors will work together on an individual basis, and in conjunction with the Renfrew County District Health Unit, to determine what type of animal or pet is permitted in the Licensed Home.

PROCEDURE:

1. Contact between children and animals should be supervised at all times.
2. Proper hand washing must be done with the Child Care Provider and children before and after touching the animal.
3. Hand hygiene should be done before and after contact with animal food, toys, bedding and/or general environment.
4. Children should be encouraged to never kiss or put their face close to the animal.
5. Ensure children understand they are to never touch animal stool.
6. Animals are prohibited from sleeping areas as well as entering all food preparation and eating areas.
7. Child Care Provider must ensure daily health screening of the animal for signs of infection/injury.
8. All cages/tanks must be cleaned/disinfected. It will be added to the Cleaning and Disinfecting Form as it applies to each Child Care Provider. Never clean tanks, feeders, water containers or equipment in sinks or areas where food is prepared, served or eaten.

County of Renfrew Policies and Procedures			
DEPARTMENT: Community Services – Child Care and Early Years Division – Licensed Home Child Care			POLICY #: LHCC-18
POLICY: Pet and Animal Policy			
DATE: March 9, 2022	REV. DATE: New	COVERAGE:	PAGE #: 2 of 2

9. Ensure contact number for Veterinarian is readily accessible.
10. Rabies inoculation status for cats, dogs, and ferrets must be provided to the Licensed Home Visitor and kept in the Child Care Providers file on the premises.
11. Child Care Providers must ensure the animals' temperament supports being around children and people who do not reside in the home on a regular basis.
12. Child Care Provider to note the importance of information for pregnant women pertaining to litter changes due to toxoplasmosis – a disease that can cause birth defects.
13. Child Care Provider will ensure families, or anyone entering the home, is aware if the Provider has pets or animals in the Licensed Home.

PROCEDURE DUE TO AN INJURY FOLLOWING A BITE OR SCRATCH

1. Child Care Provider should perform First Aid as required based on the injury.
2. If anyone is injured by an animal, immediately contact the Licensed Home Visitor who will then notify the Renfrew County District Health Unit at 613-732-3629 ext. 505, and the local animal authority.
3. Parents will be notified and an accident form will be completed.
4. Should an incident occur that if someone is injured, Licensed Home Visitors will review situation and discuss causes of the injury.

County of Renfrew Licensed Home Child Care will follow the most current recommendations from the Renfrew County District Health Unit and is subject to change based on updated information.

REFERENCES:

- A Public Health Document for Child Care, 2019 Edition
- Infection Prevention and Control for Animals in Areas of Public Health Interest

March 30, 2022

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. 2022 Capital Program

Attached as Appendix I are the Capital Program maps for the planned projects for County Roads and Structures in 2022, including the budget allocation.

2. Excess Soils Management [Strategic Plan Goal No. 3]

Attached as Appendix II is a brief prepared by the Public Works and Engineering Department staff on the findings from research conducted and through discussions with the Ministry of Environment, Conservation and Parks (MECP) on their recently enacted requirements of Regulation 406/19, On-Site and Excess Soil Management Regulation. The research concludes that Regulation 406/19 does not significantly impact County operations or projects.

A webinar session with the Senior Policy Advisor for the Ministry of Environment, Conservation and Parks was held on March 22, 2022 for the County of Renfrew and lower-tier municipal public works staff to overview the Regulation 406/19, On-Site and Excess Soil Management.

Our Committee directed staff to develop a policy regarding the management and reuse of excess soils resulting from County of Renfrew capital and maintenance projects and to update the property owner declaration form to meet the consent requirements under Ontario Regulation 406/19.

3. **Transportation Master Plan [Strategic Plan Goal No. 2]**

Through feedback received on the circulation of options for establishing funding for growth related projects, it has been recommended by a number of local municipalities that the County proceed with completing a Transportation Master Plan (TMP) in order to better identify those projects resulting from growth and establish the costs associated with them.

In anticipation that the development of a TMP may be of benefit to the County, staff sounded the market in late 2021 and received proposed costs averaging \$188,556 for the services required to establish a TMP. Infrastructure to be considered in the TMP would be to include County Roads, Bridges, Structure Culverts, and Active Transportation infrastructure (trails, hardened shoulders, etc.). A County TMP shall, at minimum:

- Integrate with County and local Official Plans;
- Establish a vision for transportation within the County and guiding principles supporting the vision;
- Proactively plan for all modes of travel;
- Optimize investments in transportation infrastructure;
- Identify projects not currently included in the 10-Year Asset Management Plan resulting from growth;
- Identify joint partnership funding opportunities;
- Provide accessible streets for all ages and abilities;
- Investigate and provide insights on potential for a County transit system;
- Encourage seamless, multi-modal travel and transfers between different transportation modes;
- Promote active lifestyles;
- Support a vibrant and connected community; and
- Enhance quality of life for the people who live, work, and play in the County of Renfrew.

The development of a TMP is anticipated to be a lengthy process, requiring investigation and analysis of all County transportation infrastructure, cooperation with all local municipalities, and review of all policies relating to roads, bridges, trails, and prioritization of works. There will also be opportunity to cooperate with local municipalities who have completed, or are in the process of completing, a TMP to ensure the County's TMP

coincides with the others. It is anticipated that a County TMP will require up to two years to complete.

Our Committee directed the Public Works and Engineering Department staff to issue a Request for Proposal (RFP) for Professional Services to develop a Transportation Master Plan for the County of Renfrew. As the development of a TMP has not been included in the 2022 budget, the funding for this will come from the Working Capital Reserve.

4. Winter Operations [Strategic Plan Goal No. 3]

Table 1 provides a summary of winter events, material usage and precipitation amounts for the 2021/2022 winter months. Table 2 outlines the Significant Weather Events declared to date for the 2021/2022 winter season. Staff continues to be ready to respond to winter events as they occur.

Table 1

Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation	
	Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Weather Station	Amount (mm)
Nov	7	2	7	0	7	665.6	588.7	Petawawa Bancroft	41.0 62.2
Dec	18	8	19	1	8	5,565.4	1,679.9	Petawawa Bancroft	55.0 78.9
Jan	16	3	17	2	2	4,354.2	2,186.4	Petawawa Bancroft	33.2 52.2
Feb								Petawawa Bancroft	
Totals	41	13	43	3	17	10,585.2	4,455.0	Petawawa Bancroft	129.2 193.3

Table 2

Declaration			Declaration			Reason
Start			End			
Month	Day	Time	Month	Day	Time	
Dec	5	3:00 PM	Dec	7	8:00 AM	Snow/Ice
Dec	10	10:30 PM	Dec	12	6:46 AM	Ice
Dec	15	7:00 AM	Dec	16	8:00 AM	Ice
Dec	24	3:27 PM	Dec	26	7:14 AM	Ice
Jan	16	6:30 PM	Jan	19	1:30 PM	Snow
Feb	17	2:00 PM	Feb	18	1:30 PM	Snow
Feb	21	4:00 PM	Feb	23	3:00 PM	Snow/Ice

RESOLUTIONS

5. Tourism Signage Fees on County Roads [Strategic Plan Goal No. 1]

RESOLUTION NO. OP-CC-22-03-32

Moved by Chair

Seconded by Committee

THAT County Council approve waiving the Tourism Signage fees on County Roads for 2022; AND FURTHER THAT the Tourism Signage fees be reinstated in January 2023; AND FURTHER THAT the Warden send a letter to the Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries, requesting the Ministry to consider suspending the Tourism-Oriented Directional Signing (TODS) fees in 2022.

Background

In October 2020, County Council approved by Resolution No. OP-CC-20-10-63 the waiving the Tourism Signage fees on County Roads for the remainder of 2020 and for 2021 and to have these fees reinstated in 2022.

The total loss of revenue for the County was approximately \$50,000 per year for a total of \$100,000. Signage fees are based on a five-year cycle with a small sign costing a business \$300 and a large sign costing \$425. The last 24-months of the pandemic have been the most challenging for the

tourism industry and it is believed tourism operators currently have a number of financial difficulties. Staff are recommending that these fees be waived for 2022 and be reinstated in January 2023. By waving these fees, this will help reduce fiduciary concerns for these operators. Staff has confirmed there are savings available in the Operations Budget to accommodate this request.

All of which is respectfully submitted.

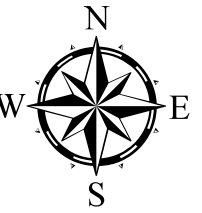
T. Peckett, Chair

And Committee Members: D. Bennett, B. Hunt, S. Keller, D. Lynch, D. Robinson, J. Tiedje

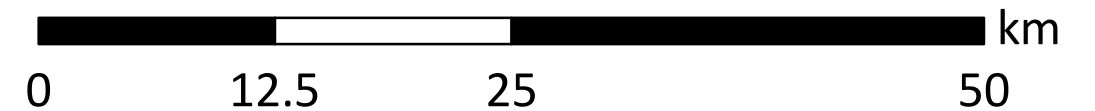
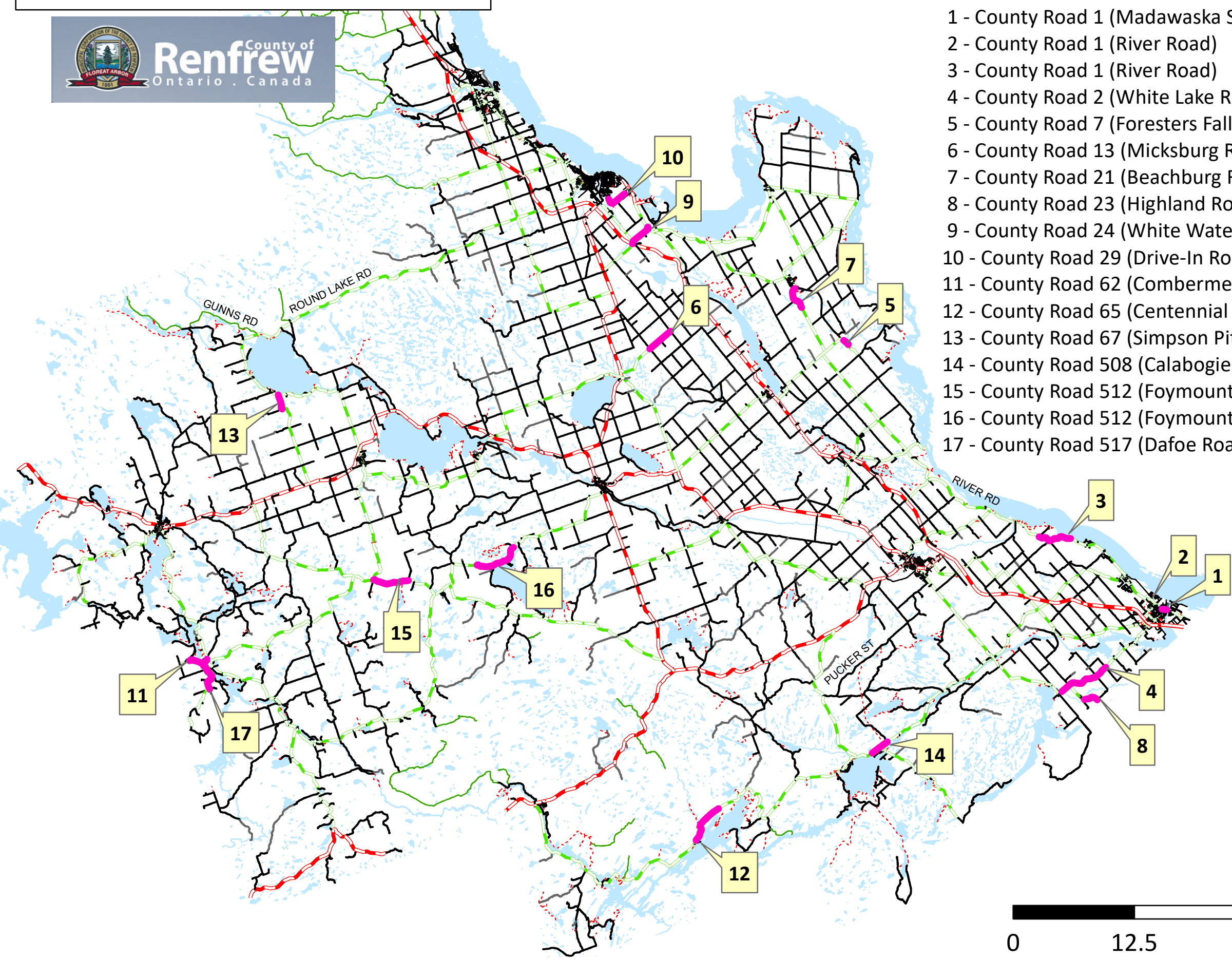
2022 CAPITAL WORKS - ROAD PROJECTS



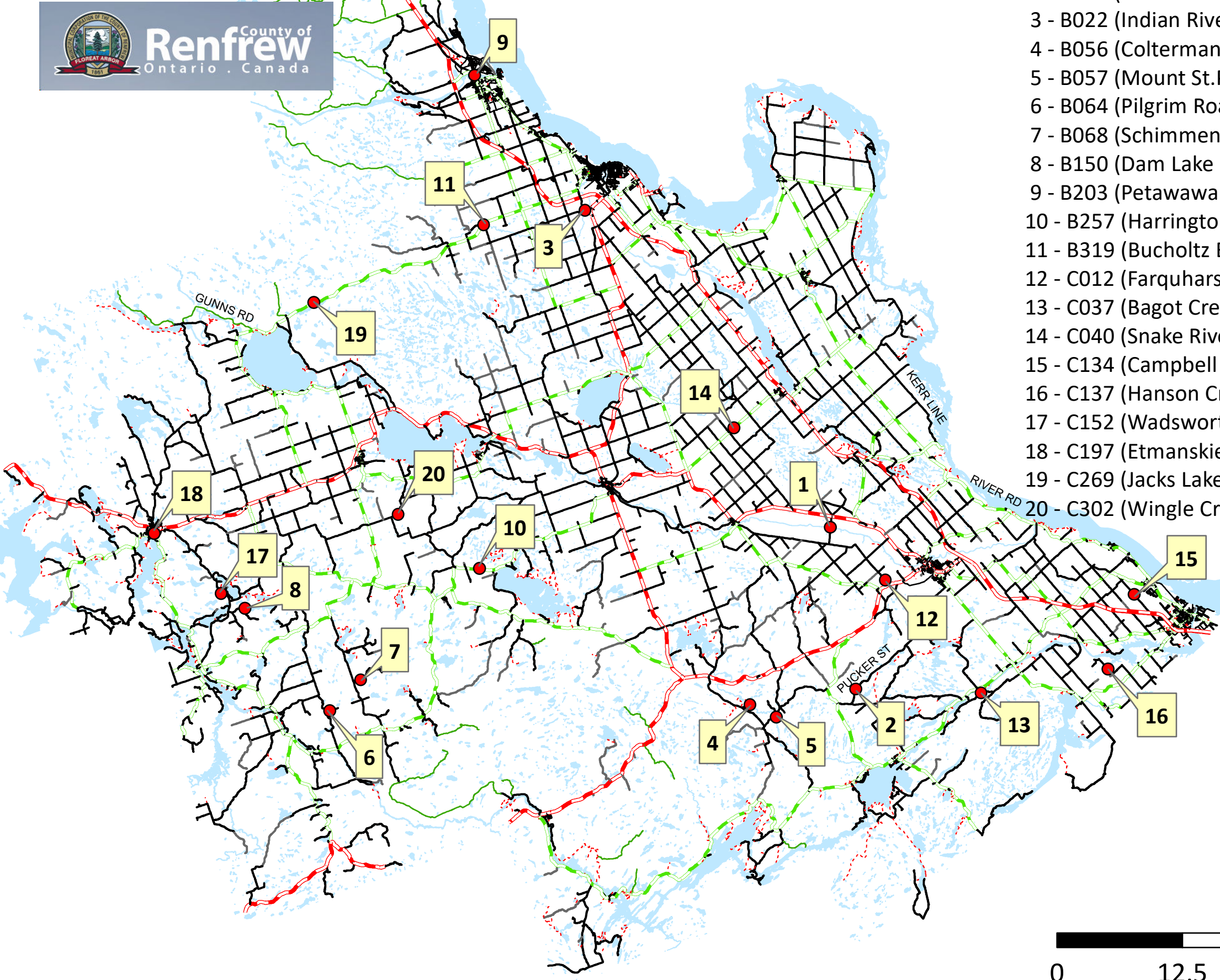
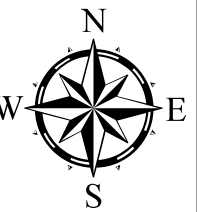
Appendix I



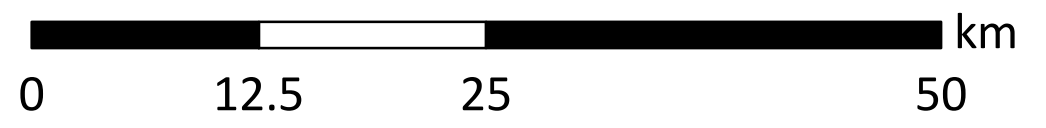
	BUDGET
1 - County Road 1 (Madawaska Street)	159,824
2 - County Road 1 (River Road)	520,000
3 - County Road 1 (River Road)	774,080
4 - County Road 2 (White Lake Road)	1,088,684
5 - County Road 7 (Foresters Falls Road)	357,500
6 - County Road 13 (Micksburg Road)	597,700
7 - County Road 21 (Beachburg Road)	870,707
8 - County Road 23 (Highland Road)	324,650
9 - County Road 24 (White Water Road)	826,560
10 - County Road 29 (Drive-In Road)	382,700
11 - County Road 62 (Combermere Road)	62,953
12 - County Road 65 (Centennial Lake Road)	1,128,270
13 - County Road 67 (Simpson Pit Road)	781,000
14 - County Road 508 (Calabogie Road)	636,320
15 - County Road 512 (Foymount Road)	846,400
16 - County Road 512 (Foymount Road)	2,336,180
17 - County Road 517 (Dafoe Road)	1,134,484



2022 CAPITAL WORKS - STRUCTURES



	BUDGET
1 - B002 (Bonnechere River Bridge)	350,000
2 - B005 (Scollard Bridge)	600,000
3 - B022 (Indian River Bridge)	1,200,000
4 - B056 (Colterman Bridge)	100,000
5 - B057 (Mount St.Patrick Bridge)	800,000
6 - B064 (Pilgrim Road Bridge)	180,000
7 - B068 (Schimmens Creek Bridge)	100,000
8 - B150 (Dam Lake Bridge)	100,000
9 - B203 (Petawawa River Bridge)	1,300,000
10 - B257 (Harrington Creek Bridge)	800,000
11 - B319 (Bucholtz Bridge)	950,000
12 - C012 (Farquharson's Culvert)	135,000
13 - C037 (Bagot Creek Culvert)	342,000
14 - C040 (Snake River Culvert)	108,000
15 - C134 (Campbell Drive Culvert)	585,000
16 - C137 (Hanson Creek Culverts)	162,000
17 - C152 (Wadsworth Lake Culvert)	252,000
18 - C197 (Etmanskie Swamp Culvert)	1,100,000
19 - C269 (Jacks Lake Culverts)	180,000
20 - C302 (Wingle Creek Culverts)	180,000



REPORT

Appendix II

DATE: February 15, 2022

**SUBJECT: County of Renfrew Infrastructure Projects
Management of On-Site and Excess Soils**

BACKGROUND

The County of Renfrew undertakes a great deal of projects on varying infrastructure requiring excavation on an annual basis. Where possible, clean material which has been excavated is reused within the same project site. Any soils, or granular material, which cannot be reused within the project site may be managed in a number of different ways. Ontario Regulation 406/19, *On-Site and Excess Soil Management*, under the Environmental Protection Act sets the requirements for managing excess soils. This document provides a summary of effects O.Reg. 406/19 will have on County of Renfrew excavation projects.

DISCUSSION

Per discussion with the Ministry of Environment, Conservation and Parks (MECP), O. Reg. 406/19, and MECP's Soil Rules, much of the excess soils resulting from County of Renfrew infrastructure projects may be considered exempt from the planning requirements of the regulation as they would be considered projects related to maintaining infrastructure in a fit state of repair. As such, items such as assessment of past uses, sampling and analysis planning, soil characterization reports, excess soil destination assessment reports, tracking, and declaration by a Qualified Person may not be required under many of the County's infrastructure projects. However, we currently meet the other requirements such as attaining written documentation prior to depositing excess soils at a reuse site.

Should a new public highway (including supporting infrastructure such as bridges or storm sewers) or facility be constructed, it would be subject to the full requirements of O. Reg. 406/19 and require registration with the Ministry of Environment, Conservation and Parks (MECP). Projects subject to the planning requirements of O. Reg. 406/19 will

require all of the above items be completed or overseen by a QP. A QP must meet one of the following criteria:

- A person who holds a license, limited license, or temporary licence under the Engineers Act; or
- The person holds a certificate of registration under the Professional Geoscientists Act and is a practising member, temporary member, or limited member of the Association of Professional Geoscientists of Ontario.

As such, many Municipalities, including the County, may require additional Consultant services and associated costs to meet the requirements of O. Reg. 406/19 on projects which may not meet the exemption criteria.

Salt use on a public highway is not listed as a contamination source in Ontario Regulation 153/04, Records of Site Condition. However, should a source of contamination, or past contamination, be suspected to be present in a project area requiring excavation, the full requirements of O. Reg. 406/19 and the procedures outlined in the MECP's 'Rules for Soil Management and Excess Soil Quality Standards' should be followed to confirm contamination is not present. If contamination is confirmed to be present, the requirements of O. Reg. 153/04 must be adhered to for the project.

CONCLUSIONS

Further research will be required into the full requirements and exemptions from Ontario Regulation 406/19 and a Policy may be of benefit to ensure that all projects meet requirements of the Regulation and ensure they fall within exemption status from the planning portion of the Regulation. However, at this time, in consideration of the exemptions provided from the planning portion of the Regulation, it is concluded that County projects will not be greatly impacted by the Regulation so long as the following continues to apply when excess soils are produced from a project:

1. Soils in the project site are not suspected to contain contaminants which would classify excess soils as waste or hazardous;
2. Excess soils are transported directly from the project site to the reuse site, a class 1 soil management site, a class 2 soil management site, or a local waste transfer;
3. The owner or operator of the reuse site has consented in writing to the deposit of the excess soil at the reuse site and has identified the purpose for and location at which the excess soils will be reused;
 - a. The existing template agreement requires updating to include the use and location of the excess soil at the reuse site.
4. The excess soil is dry, and remains dry, until it is finally placed at the reuse site.

RECOMMENDATION

THAT a Policy be developed regarding the management and reuse of excess soils resulting from County of Renfrew capital and maintenance projects; AND THAT the existing property owner declaration form be updated to meet the requirements consent under Ontario Regulation 406/19.

March 30, 2022

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Community Paramedic Program Update [Strategic Plan Goal #3]

A Point of Care Ultrasound Service (POCUS) rollout within the CPRU program is being planned, including education for staff in a train the trainer model to leverage the Canadian Point of Care Ultrasound Society's expertise and accreditation. This will result in improved assessment and diagnostic capability for the Community Paramedic Program.

The CPRU program is participating in the High Intensity Supports at Home (HISH) program in collaboration with Home and Community Care Support Services and other multidisciplinary agencies in the community to provide "wrap around" care for patients requiring more intensive supports to safely remain at home.

2. COVID-19 Testing Update [Strategic Plan Goal # 3]

Swabbing clinics continue to provide testing for eligible residents although there has been a significant decline in numbers. The clinic in Shady Nook still offers weekday clinics while Horton and Arnprior have reduced the number of testing dates.

The transition to testing with the Abbott ID Now rapid analyzers will be used almost exclusively starting next week, while PCR testing will be used on an as needed basis. All appointments for testing will continue to be booked through RCVTAC.

3. **RCVTAC – Funding [Strategic Plan Goal #2]**

Attached as Appendix I is correspondence dated February 14, 2022, from the Ministry of Health providing confirmation that the Ministry of Health has received approval to continue supporting COVID-19 testing in fiscal year 2022-23, including maintaining current funding support for the Renfrew County VTAC.

4. **COVID-19 Initiative Funding [Strategic Plan Goal #2]**

Attached as Appendix II is correspondence dated February 25, 2022, from the Ministry of Health regarding funding for various Coronavirus Disease (COVID-19) initiatives as part of the COVID-19 response in the emergency health services sector.

The County of Renfrew, Paramedic Service has been provided up to \$1,514,402 in one-time funding for 2021 in support of the Emergency Service's COVID-19 General Expenses and Vaccine Distribution.

5. **Vaccine Update [Strategic Plan Goal # 3]**

At the end of February, mass vaccine clinics were transitioned to a pop-up clinic model in response to the needs of our community. The clinics will be a continuation of the collaboration between the County of Renfrew Paramedic Service and the Renfrew County and District Health Unit. The goal is to have Pop-up Clinics in locations where there has not been community access since the fall. Approximately 500 in-home vaccinations have been completed. The in-home service will be continued until everyone who requires a vaccine has been provided access to one.

Chronic Home Care Recipients – Vaccine Statistics

The following statistics provide insight into how the County of Renfrew compares to the rest of the Province of Ontario for provision of vaccines to the 2009 chronic home-care recipients in the County of Renfrew. The data is from February 6, so it is anticipated that the County of Renfrew rates are higher.

Vaccine - 1 Dose:

Ontario – 92.4%

RCDHU – 94.6% (3rd highest rate)

Vaccine - 2 doses:
Ontario – 90.5%
RCDHU – 93.6% (2nd highest rate)

Vaccine – 3 doses:
Ontario – 67.4%
RCHDU – 73.9% (7th highest rate)

6. **Gratitude**

Attached as Appendix III is a letter from Chief Pierre Poirier, Ottawa Paramedic Service, thanking the County of Renfrew Paramedic Service for the assistance provided during the recent convoy demonstrations in Ottawa on February 19 and 20, 2022.

7. **COVID-19 Pandemic Update – Long-Term Care [Strategic Plan Goal #1]**

The Renfrew County and District Health Unit (RCDHU) declared Bonnechere Manor’s COVID outbreak that initially started on January 18, 2022 to be over on February 24, 2022. On March 2, 2022, RCDHU declared a facility wide outbreak in response to positive PCR results recorded for residents residing on Pinnacle Home Area and HM-2 North Home Area.

RCDHU has declared Miramichi Lodge 3A Home Area in a confirmed COVID outbreak status as of February 25, 2022 as the result of two residents testing positive and 1A Home Area as of March 8, 2022. Both Homes have implemented enhanced infection prevention and control measures as directed by RCDHU including:

- Use of N95 masks and protective eyewear on affected units
- Tray service for dining
- General visitor restrictions (facility wide at Bonnechere Manor and Resident Home area 3A at Miramichi Lodge)
- Social absence restrictions (facility wide at Bonnechere Manor and Resident Home area 3A at Miramichi Lodge)
- Staffing cohort
- Isolation of affected residents
- Twice daily resident symptom screening

The provincial easing of restrictions as of February 21, 2022 include:

- All general visitors 5 years and older who provide proof of being fully vaccinated against COVID-19 may resume visits to long-term care homes.
- Children under 5 years of age continue to be restricted from entering a long-term care home, except for infants 12 months or younger.
- The number of visitors (including caregivers) that may visit at a time per resident increases to three.
- All residents regardless of vaccination status can resume social day absences. Residents and family are reminded about the benefits of limiting contact with others, including avoiding large social gatherings, following masking and physical distancing as much as possible, and only being in close contact with individuals who have had three COVID-19 vaccine doses.
- Social overnight absences are able to resume for residents who have had at least three COVID-19 vaccine doses.

In an effort to address the critical nursing shortage, the Ontario Nurses Association negotiated with Premier Ford, a \$5,000 bonus for all front-line nurses in publicly-funded settings on February 11, 2022. The province is also considering resurrecting the Late-Career Nursing Initiative and the New Graduate program toward ensuring nurses are able to take time-off. AdvantAge Ontario issued a letter to Minister of Health Christine Elliott, Minister of Long-Term Care Paul Calandra, and President of the Treasury Board Prabmeet Sarkaria outlining concerns with this potential initiative, primarily that of the exclusion of other health care providers. There has been no further update.

8. Ministry of Labour [Strategic Plan Goal #1]

Paula MacDonald, Occupational Health and Safety Inspector with the Ministry of Labour, conducted inspections over the phone for Miramichi Lodge on February 10, 2022 and Bonnechere Manor on February 14, 2022. Phone inspections were conducted with a Manager and a staff member of the Joint Occupational Health and Safety Committee for each Home. The purpose of the inspection was to respond to a complaint received by the Ministry of Labour alleging workers who may be positive for COVID-19 were

working in the workplace and to review measures and procedures in place to protect workers from COVID-19. The inspection findings for both Homes concluded both Homes were compliant regarding COVID screening and infection prevention and control measures. No orders were issued.

9. **Ministry of Long-Term Care Inspection Report [Strategic Plan Goal #1]**

Ms. Susan Lui, Inspector with the Ministry of Long-Term Care conducted a Critical Incident System inspection at Miramichi Lodge on the following dates: January 27, 31, February 2, 4, 8 and 11, 2022 regarding two critical incidents. The following inspection protocols were used during this inspection: Falls Prevention; Infection Prevention and Control and Prevention of Abuse, Neglect and Retaliation. Non-compliances were not issued and the full report is available through the Ministry of Long-Term Care website: [InspectionReportPublic2 \(Itchomes.net\)](https://www.itchomes.net/InspectionReportPublic2).

BY-LAWS

10. **“Extending Letters” to the Long-Term Care Service Accountability Agreement (Strategic Plan Goal #2)**

RESOLUTION NO. H-CC-22-03-25

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to authorize the Warden and Chief Administrative Officer/Clerk to sign the “Extending Letters” for the extension of the Long-Term Care Service Accountability Agreements from March 31, 2022 until March 31, 2023 between Ontario Health and each of Bonnechere Manor and Miramichi Lodge for submission by the deadline of March 30, 2022; AND FURTHER THAT County Council pass a By-law to Amend By-law 39-21, being a By-law Authorizing the Warden and Clerk to continue the Long-Term Care Service Accountability Agreement.

Background

Bonnechere Manor and Miramichi Lodge each entered into a Long Term Care Service Accountability Agreement (L-SAA) with Ontario Health with a request to sign ‘Extending Letters’ for extension of the L-SAAs for each of Bonnechere Manor and Miramichi Lodge from March 31, 2022 until March 31, 2023 and submitted by the deadline of March 30, 2022.

11. **Bonnechere Manor Senior/Adult Day Program Multi-Sector Service Accountability Agreement (M-SAA) [Strategic Plan Goal #2]**

RESOLUTION NO. H-CC-22-03-26

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to authorize the Warden and Chief Administrative Officer/Clerk to sign the “Extending Letter” for the extension of the Multi-Sector Service Accountability Agreement from March 31, 2022 to March 31, 2023 between Ontario Health and Bonnechere Manor Senior/Adult Day Program for submission by the deadline of March 30, 2022. AND FURTHER THAT County Council pass a By-law to Amend By-law 38-21 being a By-law Authorizing the Warden and Clerk to continue the Multi-Sector Service Accountability Agreement.

Background

Bonnechere Manor has been operating the Senior/Adult Day Program in Renfrew since February 1997.

For the continuation of 100% funding for the Bonnechere Manor Senior/Adult Day Program, Ontario Health is requesting the signed ‘Extending Letter’ for the extension of the Multi-Sector Service Accountability Agreement from March 31, 2022 until March 31, 2023 and submitted by the deadline of March 30, 2022.

12. **Network 24 Ontario Health Team Implementation Funding [Strategic Plan Goal #2]**

RESOLUTION NO. H-CC-22-03-28

Moved by Chair

Seconded by Committee

THAT County Council authorize the Chief Administrative Officer to sign the Ontario Transfer Payment Agreement for the Network 24 Ontario Health Team to receive funding in the amount of \$1,125,000 (Implementation Funding) and \$75,000 (Collaborative Support) from the Province of Ontario; AND FURTHER THAT a By-law be adopted to execute a Transfer Payment Agreement with the Province of Ontario.

Background

At the September 30, 2021 meeting, County Council approved “THAT the County of Renfrew serve as the funding recipient for the Network 24 Ontario Health Team; AND FURTHER THAT these arrangements be revisited once the Network 24 Ontario Health Team becomes an independent and self-governing organization.”

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: D. Bennett, G. Doncaster, P. Emon, D. Grills, K. Love, J. Murphy, D. Robinson

Ministry of HealthTesting Planning and
Implementation777 Bay Street, 19th Floor
Toronto ON M5G 2C8

Telephone: 416 327-7727

Ministère de la SantéPlanification et mise en œuvre
relatives au dépistage777, rue Bay, 19^e étage
Toronto ON M5G 2C8

Téléphone : 416 327-7727

MEMORANDUM TO: Ms. Debbie Robinson
Warden
County of Renfrew

Ms. Leah Levesque
President & Chief Executive Officer
Arnprior Regional Health

FROM: Fredrika Scarth
Director
Testing Strategy Coordination Branch
Ministry of Health

DATE: February 14, 2022

SUBJECT: **COVID-19 Testing: Confirmation of Funding for FY 2022-23**

Thank you for your dedication and ongoing commitment in ensuring timely and equitable access to COVID-19 testing and assessments. The Ministry of Health (the ministry) understands that the Renfrew County Virtual Triage and Assessment Centre (VTAC) continues to strengthen access to health care in Renfrew County and is a critical part of the province's pandemic response.

By way of this memo, I can confirm that the Ministry of Health has received approval to continue supporting COVID-19 testing in fiscal year 2022-23, through the provincial diagnostic network overseen by Ontario Health. This includes maintaining current funding support for the Renfrew County VTAC.

Ontario Health will provide additional implementation details as they become available.

In addition, the Ministry is reviewing your proposal for expanding virtual triage services in Renfrew County to provide health care services beyond COVID-19.

.../2

Ministry officials will be in contact with you if any further information is required about your proposal, and to communicate a decision once it is made.

Sincerely,

Original signed by

Fredrika Scarth
Director, Testing Strategy Coordination Branch

- c: Mr. Matthew Anderson, President and Chief Executive Officer, Ontario Health
- Mr. Mark Walton, Senior Vice-President, COVID-19 Pandemic Response, Ontario Health
- Ms. Michele Henry, Operational Director, Provincial Diagnostic Network, Ontario Health
- Ms. Vanessa Allen, Medical Director, COVID-19 Provincial Diagnostic Network, Ontario Health
- Mr. Elham Roushani, CFO, Ontario Health
- Ms. Anna Greenberg, CRO, Toronto and East, Ontario Health
- Ms. Alison Blair, Associate Deputy Minister, Pandemic Response and Recovery, Ministry of Health
- Mr. Greg Hein, Assistant Deputy Minister, Digital Health Division, Ministry of Health



Ministry of Health
Assistant Deputy Minister
Emergency Health Services

5700 Yonge Street
6th Floor
Toronto ON M2M 4K5
Tel.: 647-919-6921
www.ontario.ca/health

Ministère de la Santé
Sous-ministre Adjointe
Services de sante d'urgence

5700 Yonge Street
6è étage
Toronto ON M2M 4K5
Tel.: 647-919-6921
www.ontario.ca/sante

February 25, 2022

eApprove-182-2021-249

Mr. Paul Moreau
Chief Administrative Officer
The County of Renfrew
County of Renfrew Paramedic Service
9 International Drive
Pembroke ON K8A 6W5

Dear Mr. Moreau:

Re: Ministry of Health Agreement with The County of Renfrew effective the 5th day of March 2014 (the “Agreement”)

This letter is further to the recent letter from the Honourable Christine Elliott, Deputy Premier and Minister of Health, in which she informed your organization that the Ministry of Health (the “ministry”) will provide The County of Renfrew for County of Renfrew Paramedic Service up to \$1,514,402 in one-time funding for the 2021 calendar year. This funding is to support various Coronavirus Disease (COVID-19) initiatives as part of the COVID-19 response in the emergency health services sector.

You are required to monitor and track COVID-19 related spending separately from your regular program operating costs related to any previously approved base and one-time funding.

Please see COVID-19 funding breakdown by initiatives along with related program policies, guidelines and reporting requirements shown in ‘COVID-19 Funding Schedule’, enclosed with this letter. Your grant will be adjusted in your electronic transfer payments upon approval of funding.

Should you require any further information or clarification, please contact Jenny Poon, Senior Financial Analyst at 416-327-7873 or by e-mail at Jenny.Poon@ontario.ca.

Thank you for your ongoing dedication and commitment to protect the health and safety of the people of Ontario during the COVID-19 pandemic.

Sincerely,



Susan Picarello
Assistant Deputy Minister

Enclosure

- c: Ms. Debbie Robinson, Warden, The County of Renfrew
Mr. Michael Nolan, Chief, Paramedic Service and Director, Emergency Services,
The County of Renfrew
Mr. Jim Yuill, Director, Financial Management Branch
Mr. Jeffrey Graham, (A) Director, Fiscal Oversight & Performance Branch
Mr. Stuart Mooney, Director, Emergency Health Program Management
& Delivery Branch (EHPMDB)
Mr. Christopher Baillie, Senior Field Manager, Central East Field Office, EHPMDB



February 28, 2022

Debbie Robinson
Warden
County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5

Warden Robinson:

On behalf of the Ottawa Paramedic Service, I wish to express our thanks for the assistance that Renfrew Paramedic Service provided to us during the recent demonstrations and occupation that the City of Ottawa experienced on February 19th and 20th, 2022.

We greatly appreciated you sending a Paramedic crew and vehicle for coverage in service to the Ottawa area during this time. Obviously with the demands of the police operation and potential impact on our daily operations they were very much appreciated.

We count on and value the partnership that the Ottawa Paramedic Service has with the Renfrew County Paramedic Service and recognize and appreciate the important role your organization played in helping us meet the challenges we faced during the Convoy occupation.

Once again, thank you for your assistance it was very much appreciated.

Sincerely yours,

Pierre Poirier, Chief
Ottawa Paramedic Service

cc: **M. Nolan, Chief, Renfrew County Paramedic Service**

COUNTY OF RENFREW

BY-LAW NUMBER 30-22

**A BY-LAW TO AMEND BY-LAW 39-21 BEING A BY-LAW AUTHORIZING THE
WARDEN AND CLERK TO EXECUTE AN “EXTENDING LETTER” FOR THE LONG-
TERM CARE SERVICE ACCOUNTABILITY AGREEMENT WITH ONTARIO HEALTH**

WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, as amended, authorizes Council to enter into agreements;

WHEREAS the County of Renfrew deems it desirable to enter into an amended agreement with Ontario Health by signing the “Extending Letter” for the Long-Term Care Service Accountability Agreement (L-SAA) from March 31, 2022 until March 31, 2023 for ongoing provincial funding;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. The amended agreements marked as Schedule “I” attached to and made part of this by-law shall constitute as amended agreements between the Corporation of the County of Renfrew Bonnechere Manor and Miramichi Lodge and Ontario Health for the “Extending Letter” to the L-SAA and Schedule E contained within the original L-SAA executed by Council be amended.
2. That the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this by-law.
3. That this by-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of March, 2022.

READ a second time this 30th day of March, 2022.

READ a third time and finally passed this 30th day of March, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK



DELIVERED ELECTRONICALLY

February 28, 2022

Mr. Mike Blackmore
Director of Long-Term Care
Corporation of the County of Renfrew
Bonnechere Manor
470 Albert Street
Renfrew, ON K7V 4L5
Email: MBlackmore@countyofrenfrew.on.ca

Dear Mr. Blackmore,

Re: CCA s. 20 Notice and Extension of Long-Term Care Home Service Accountability Agreement (“Extending Letter”)

The *Connecting Care Act, 2019* (“CCA”) requires Ontario Health (“OH”) to notify a health service provider when OH proposes to enter into, or amend, a service accountability agreement with that health service provider.

OH hereby gives notice and advises Corporation of the County of Renfrew (the “HSP”) of OH’s proposal to amend the long-term care home service accountability agreement (as described in the CCA) currently in effect between OH and the HSP (the “SAA”).

Subject to the HSP’s acceptance of this Extending Letter, the SAA will be amended with effect on March 31, 2022 as set out below. All other terms and conditions of the SAA will remain in full force and effect.

The terms and conditions in the SAA are amended as follows:

- 1) **Term** – In section 2.1, “March 31, 2022” is deleted and replaced by “March 31, 2023”.
- 2) **Schedules** – The Schedules in effect on March 31, 2022 shall remain in effect until March 31, 2023, or until such other time as may be agreed to in writing by OH and the HSP.

Unless otherwise defined in this letter, all capitalized terms used in this letter have the meanings set out in the SAA.

Please indicate the HSP’s acceptance and agreement to the amendments described in this Extending Letter by signing below and returning one scanned copy of this letter by e-mail no later than the end of business day on March 30, 2022 to: OH-East_Submissions@ontariohealth.ca.

CCA s. 20 Notice and Extension of Long-Term Care Home Service Accountability Agreement
("Extending Letter")

The HSP and OH agree that the Extending Letter may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature.

Should you have any questions regarding the information provided in this Extending Letter, please contact Sam Malek, Lead, Performance, Accountability and Funding Allocation at Sam.Malek@ontariohealth.ca or 343-300-6868.

Sincerely,



Anna Greenberg
Chief Regional Officer, Toronto and East
Ontario Health

c. Debbie Robinson, Warden, Corporation of the County of Renfrew
Eric Partington, Vice President, Performance, Accountability and Funding Allocation, Ontario Health
(East)

Signature page follows

CCA s. 20 Notice and Extension of Long-Term Care Home Service Accountability Agreement
("Extending Letter")

AGREED TO AND ACCEPTED BY

Corporation of the County of Renfrew
Bonnechere Manor

By:

_____ Date: _____
Paul Moreau mm/dd/yyyy
Chief Administrative Officer/Clerk for the County of Renfrew
I have authority to bind the health service provider.

And By:

_____ Date: _____
Debbie Robinson mm/dd/yyyy
Warden
I have authority to bind the health service provider.



DELIVERED ELECTRONICALLY

February 28, 2022

Mr. Mike Blackmore
Director of Long-Term Care
Corporation of the County of Renfrew
Miramichi Lodge
470 Albert Street
Renfrew, ON K7V 4L5
Email: MBlackmore@countyofrenfrew.on.ca

Dear Mr. Blackmore,

Re: CCA s. 20 Notice and Extension of Long-Term Care Home Service Accountability Agreement (“Extending Letter”)

The *Connecting Care Act, 2019* (“CCA”) requires Ontario Health (“OH”) to notify a health service provider when OH proposes to enter into, or amend, a service accountability agreement with that health service provider.

OH hereby gives notice and advises Corporation of the County of Renfrew (the “HSP”) of OH’s proposal to amend the long-term care home service accountability agreement (as described in the CCA) currently in effect between OH and the HSP (the “SAA”).

Subject to the HSP’s acceptance of this Extending Letter, the SAA will be amended with effect on March 31, 2022 as set out below. All other terms and conditions of the SAA will remain in full force and effect.

The terms and conditions in the SAA are amended as follows:

- 1) **Term** – In section 2.1, “March 31, 2022” is deleted and replaced by “March 31, 2023”.
- 2) **Schedules** – The Schedules in effect on March 31, 2022 shall remain in effect until March 31, 2023, or until such other time as may be agreed to in writing by OH and the HSP.

Unless otherwise defined in this letter, all capitalized terms used in this letter have the meanings set out in the SAA.

Please indicate the HSP’s acceptance and agreement to the amendments described in this Extending Letter by signing below and returning one scanned copy of this letter by e-mail no later than the end of business day on March 30, 2022 to: OH-East_Submissions@ontariohealth.ca.

CCA s. 20 Notice and Extension of Long-Term Care Home Service Accountability Agreement
("Extending Letter")

The HSP and OH agree that the Extending Letter may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature.

Should you have any questions regarding the information provided in this Extending Letter, please contact Sam Malek, Lead, Performance, Accountability and Funding Allocation at Sam.Malek@ontariohealth.ca or 343-300-6868.

Sincerely,



Anna Greenberg
Chief Regional Officer, Toronto and East
Ontario Health

c. Debbie Robinson, Warden, Corporation of the County of Renfrew
Eric Partington, Vice President, Performance, Accountability and Funding Allocation, Ontario Health
(East)

Signature page follows

CCA s. 20 Notice and Extension of Long-Term Care Home Service Accountability Agreement
("Extending Letter")

AGREED TO AND ACCEPTED BY

Corporation of the County of Renfrew
Miramichi Lodge

By:

_____ Date: _____
Paul Moreau mm/dd/yyyy
Chief Administrative Officer/Clerk for the County of Renfrew
I have authority to bind the health service provider.

And By:

_____ Date: _____
Debbie Robinson mm/dd/yyyy
Warden
I have authority to bind the health service provider.

COUNTY OF RENFREW

BY-LAW NUMBER 31-22

A BY-LAW TO AMEND BY-LAW 38-21 BEING A BY-LAW AUTHORIZING THE WARDEN AND CLERK TO EXECUTE AN “EXTENDING LETTER” FOR THE MULTI-SECTOR SERVICE ACCOUNTABILITY AGREEMENT WITH ONTARIO HEALTH FOR THE SENIOR/ADULT DAY PROGRAM

WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001 as amended, authorizes Council to enter into agreements;

WHEREAS the County of Renfrew deems it desirable to enter into an amended agreement with Ontario Health by signing the “Extending Letter” for the Multi-Sector Service Accountability Agreement (M-SAA) from March 31, 2021 until March 31, 2022 for the continuation of 100% funding for the Bonnechere Manor Senior/Adult Day Programs;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. The amended agreement marked as Schedule “I” attached to and made part of this by-law shall constitute an amended agreement between the Corporation of the County of Renfrew and Ontario Health.
2. That the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this by-law.
3. That this by-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of March, 2022.

READ a second time this 30th day of March, 2022.

READ a third time and finally passed this 30th day of March, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK



February 25, 2022

Mr. Mike Blackmore
Director of Long-Term Care
Corporation of the County of Renfrew
470 Albert Street
Renfrew, ON K7V 4L5
Email: MBlackmore@countyofrenfrew.on.ca

Dear Mr. Blackmore:

Re: CCA s. 20 Notice and Extension of Multi-Sector Service Accountability Agreement (“Extending Letter”)

The *Connecting Care Act, 2019* (“CCA”) requires Ontario Health (“OH”) to notify a health service provider when OH proposes to enter into, or amend, a service accountability agreement with that health service provider.

OH hereby gives notice and advises Corporation of the County of Renfrew (the “HSP”) of OH’s proposal to amend the multi-sector service accountability agreement (as described in the CCA) currently in effect between OH and the HSP (the “SAA”).

Subject to the HSP’s acceptance of this Extending Letter, the SAA will be amended with effect on March 31, 2022 as set out below. All other terms and conditions of the SAA will remain in full force and effect.

The terms and conditions in the SAA are amended as follows:

- 1) **Term** – In section 2.1, “March 31, 2022” is deleted and replaced by “March 31, 2023”.
- 2) **Schedules** – The Schedules in effect on March 31, 2022 shall remain in effect until March 31, 2023, or until such other time as may be agreed to in writing by OH and the HSP.

Unless otherwise defined in this letter, all capitalized terms used in this letter have the meanings set out in the SAA.

Please indicate the HSP’s acceptance and agreement to the amendments described in this Extending Letter by signing below and returning one scanned copy of this letter by e-mail no later than the end of business day on March 30, 2022 to: OH-East_Submissions@ontariohealth.ca.

CCA s. 20 Notice and Extension of Multi-Sector Service Accountability Agreement (“Extending Letter”)

The HSP and OH agree that the Extending Letter may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature.

Should you have any questions regarding the information provided in this Extending Letter, please contact Sam Malek, Lead, Performance, Accountability and Funding Allocation at Sam.Malek@ontariohealth.ca or at 343-300-6868.

Sincerely,



Anna Greenberg
Chief Regional Officer, Toronto and East
Ontario Health

c. Debbie Robinson, Warden, Corporation of the County of Renfrew
Eric Partington, Vice President, Performance, Accountability and Funding Allocation, Ontario Health
(East)

Signature page follows

CCA s. 20 Notice and Extension of Multi-Sector Service Accountability Agreement (“Extending Letter”)

AGREED TO AND ACCEPTED BY

Corporation of the County of Renfrew

By:

Paul Moreau
Chief Administrative Officer/Clerk for the County of Renfrew
I have authority to bind the health service provider.

Date: _____
mm/dd/yyyy

And By:

Debbie Robinson
Warden
I have authority to bind the health service provider.

Date: _____
mm/dd/yyyy

COUNTY OF RENFREW

BY-LAW NUMBER 32-22

A BY-LAW TO EXECUTE A TRANSFER PAYMENT AGREEMENT FOR FUNDING FOR THE NETWORK 24 ONTARIO HEALTH TEAM FROM THE PROVINCE OF ONTARIO

WHEREAS County Council approved that the County of Renfrew serve as the funding recipient for the Network 24 Ontario Health Team; AND FURTHER THAT these arrangements be revisited once the Network 24 Ontario Health Team becomes an independent and self-governing organization;

AND WHEREAS the Ministry of Health has provided to the Network 24 Ontario Health Team with Implementation and Collaborative Support funding, and it is deemed necessary and desirable that the Council of the Municipal Corporation of the County of Renfrew enacts a By-law authorizing the Corporation to enter into an agreement with the Province of Ontario as Represented, in order to receive funding to support the Network 24 Ontario Health Team;

NOW THEREFORE, the Council of the Municipal Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the Warden and Clerk are hereby authorized to sign and seal all things, papers and documents necessary for the attached Transfer Payment Agreement identified as Schedule "I" with the Province of Ontario, Ministry of Health.
2. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of March, 2022.

READ a second time this 30th day of March, 2022.

READ a third time and finally passed this 30th day of March, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the 1st day of October, 2021
as represented by the Minister of Health

B E T W E E N :

Her Majesty the Queen in right of Ontario

(the “Province”)

- and -

Corporation of the County of Renfrew

(the “Recipient”)

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

Schedule “A” - General Terms and Conditions
Schedule “B” - Project Specific Information and Additional Provisions
Schedule “C” - Project
Schedule “D” - Budget
Schedule “E” - Payment Plan
Schedule “F” - Reports, and
any amending agreement entered into as provided for in section 4.1,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule “A”, the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule “A”; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule “A”, the Additional Provisions will prevail over the provisions in Schedule “A” to the extent of the inconsistency.

3.0 COUNTERPARTS

- 3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

- 4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) **by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);**
- (b) **Her Majesty the Queen in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);**
- (c) **the Funds are:**
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project; and

- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

- SIGNATURE PAGE FOLLOWS -

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF
ONTARIO as represented by the Minister of Health**

Date

Amy Olmstead
Acting Executive Lead
Ontario Health Teams Division

Date

Paul Moreau
Chief Administrative Officer / Clerk
County of Renfrew

I have authority to bind Corporation of the County of Renfrew.

**SCHEDULE “A”
GENERAL TERMS AND CONDITIONS**

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

A1.2 Definitions. In the Agreement, the following terms will have the following meanings:

“Additional Provisions” means the terms and conditions set out in Schedule “B”.

“Agreement” means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

“Budget” means the budget attached to the Agreement as Schedule “D”.

“Business Day” means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

“Effective Date” means the date set out at the top of the Agreement.

“Event of Default” has the meaning ascribed to it in section A13.1.

“Expiry Date” means the expiry date set out in Schedule “B”.

“Funding Year” means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees, and employees.

“Maximum Funds” means the maximum Funds set out in Schedule “B”.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Project” means the undertaking described in Schedule “C”.

“Reports” means the reports described in Schedule “F”.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and

- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 Governance. The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to

Article A11.0, Article A12.0, or Article A13.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule “E”; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A10.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province’s assessment of the information the Recipient provides to the Province pursuant to section A7.1; or
- (d) if, pursuant to the *Financial Administration Act (Ontario)*, the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section A12.1.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds; or
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 Rebates, Credits, and Refunds. The Ministry will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 Acquisition. If the Recipient acquires goods, services, or both with the Funds, it will:

- (a) do so through a process that promotes the best value for money; and
- (b) comply with the *Broader Public Sector Accountability Act, 2010* (Ontario), including any procurement directive issued thereunder, to the extent applicable.

A5.2 Disposal. The Recipient will not, without the Province's prior written consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as provided for in Schedule "B" at the time of

purchase.

A6.0 CONFLICT OF INTEREST

A6.1 No Conflict of Interest. The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 Conflict of Interest Includes. For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.3 Disclosure to Province. The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 Preparation and Submission. The Recipient will:

- (a) submit to the Province at the address referred to in section A17.1, all Reports in accordance with the timelines and content requirements as provided for in Schedule "F", or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A17.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 Record Maintenance. The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.3 Inspection. The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

A7.4 Disclosure. To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 No Control of Records. No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 Auditor General. The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 Acknowledge Support. Unless otherwise directed by the Province, the Recipient will:

- (a) **acknowledge the support of the Province for the Project; and**
- (b) **ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.**

A8.2 Publication. The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 Indemnification. The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 Recipient's Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:

- (i) certificates of insurance that confirm the insurance coverage as provided for in section A10.1; or
 - (ii) other proof that confirms the insurance coverage as provided for in section A10.1; and
- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 TERMINATION WHERE NO APPROPRIATION

A12.1 Termination Where No Appropriation. If, as provided for in section A4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

A12.2 Consequences of Termination Where No Appropriation. If the Province terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;

- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A12.2(b).

A12.3 No Additional Funds. If, pursuant to section A12.2(c), the Province determines that the costs to wind down the Project exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A13.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A13.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

A13.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A13.3 Opportunity to Remedy. If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A13.4 Recipient not Remediating. If the Province provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way

that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

A13.5 When Termination Effective. Termination under Article will take effect as provided for in the Notice.

A14.0 FUNDS AT THE END OF A FUNDING YEAR

A14.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A15.0 FUNDS UPON EXPIRY

A15.1 Funds Upon Expiry. The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

A16.0 DEBT DUE AND PAYMENT

A16.1 Payment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A16.2 Debt Due. If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the

Province immediately, unless the Province directs otherwise.

A16.3 Interest Rate. The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A16.4 Payment of Money to Province. The Recipient will pay any money owing to the Province by cheque payable to the “Ontario Minister of Finance” and delivered to the Province as provided for in Schedule “B”.

A16.5 Fails to Pay. Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A17.0 NOTICE

A17.1 Notice in Writing and Addressed. Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule “B”, or as either Party later designates to the other by Notice.

A17.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.

A17.3 Postal Disruption. Despite section A17.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or fax.

A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A18.1 Consent. When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A19.0 SEVERABILITY OF PROVISIONS

A19.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A20.0 WAIVER

A20.1 Waiver Request. Either Party may, in accordance with the Notice provision set out in Article A17.0, ask the other Party to waive an obligation under the Agreement.

A20.2 Waiver Applies. Any waiver a Party grants in response to a request made pursuant to section A20.1 will:

- (a) be valid only if the Party granting the waiver provides it in writing; and**
- (b) apply only to the specific obligation referred to in the waiver.**

A21.0 INDEPENDENT PARTIES

A21.1 Parties Independent. The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A22.1 No Assignment. The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A22.2 Agreement Binding. All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A23.0 GOVERNING LAW

A23.1 Governing Law. The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A24.0 FURTHER ASSURANCES

A24.1 Agreement into Effect. The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains, and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A25.0 JOINT AND SEVERAL LIABILITY

A25.1 Joint and Several Liability. Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A26.0 RIGHTS AND REMEDIES CUMULATIVE

A26.1 Rights and Remedies Cumulative. The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A27.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a “**Failure**”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A28.0 SURVIVAL

A28.1 Survival. The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article

3.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.2(d), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A9.0, section A11.2, sections A12.2, A12.3, sections A13.1, A13.2(d), (e), (f), (g) and (h), Article A15.0, Article A16.0, Article A17.0, Article A19.0, section A22.2, Article A23.0, Article A25.0, Article A26.0, Article A27.0 and Article A28.0.

- END OF GENERAL TERMS AND CONDITIONS -

**SCHEDULE “B”
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS**

Maximum Funds	Up to a total of \$1,200,000, which includes: (a) Implementation Funding (Project A): Up to \$1,125,000 (b) Collaboration Supports Funding (Project B): Up to \$75,000
Expiry Date	March 31, 2023
Amount for the purposes of section A5.2 (Disposal) of Schedule “A”	\$5,000.00
Insurance	\$2,000,000
Contact information for the purposes of Notice to the Province	Name: Ms. Allison Costello, Director Address: Implementation and Supports Branch, Ontario Health Teams Division Ministry of Health 1075 Bay Street, 12 th Floor Toronto ON M5S 2B1 Email: allison.costello@ontario.ca
Contact information for the purposes of Notice to the Recipient	Name: Mr. Paul Moreau Position: Chief Administrative Officer / Clerk Address: County of Renfrew 9 International Drive Pembroke ON K8A 6W5 Email: pmoreau@countyofrenfrew.on.ca
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	Name: Mr. Jeffrey Foss Position: Director of Corporate Services / Treasurer Address: County of Renfrew 9 International Drive Pembroke ON K8A 6W5 Email: jfoss@countyofrenfrew.on.ca

Additional Provisions:

None

SCHEDULE “C”

Project A- Implementation Supports

Project Name: Network 24 Ontario Health Team Implementation Supports

Implementation Funding Recipient Name: Corporation of the County of Renfrew

Background

In early 2019, the Ontario Health Team (OHT) model of care was introduced as a signature initiative for health care transformation, enshrined in legislation through the *Connecting Care Act, 2019 (CCA)*.

OHTs enable patients, families, communities, providers and system leaders to work together, innovate, and build on what is best for Ontario’s health care system. Through this model, groups of health care providers work together to deliver a full and coordinated continuum of care for patients, even if they’re not in the same organization or physical location.

As a team, OHTs work towards a common vision of more integrated and better coordinated care across the Province and are enabled to achieve shared improvements according to the principles of the Quadruple Aim: improved health outcomes, patient and provider experience, and value.

The Network 24 Ontario Health Team has identified Corporation of the County of Renfrew as a member organization to serve on the OHT’s behalf as the Recipient for both Projects and has submitted an attestation to having a collaborative decision-making arrangement (CDMA) that meets the minimum specifications set out in *Guidance for Ontario Health Teams: Collaborative Decision-Making Arrangements for a Connected Health Care System, 2020*.

Alignment to System Priorities

The Project is aligned with the following priorities:

- advancing health care transformation through a model for integrated clinical and financial accountability as a signature initiative enshrined in the *Connecting Care Act, 2019*;
- COVID-19 preparedness, response and recovery through the integrated and coordinated delivery of services, including through digital health and virtual care; and
- ending hallway health care and ensuring all patients receive timely access to high quality health care.

Objectives

The objectives of the Project are to:

- support the OHT's implementation of its plans for using a population-health management approach to integrated and coordinated service delivery, including to enable OHT member and partner providers to:
 - continue to respond to COVID-19 through OHT programs linking hospitals, primary care, long-term care homes and other congregate care settings, home care and community services, and other health care services or related non-health services; and
 - maintain health system capacity during the remainder of the pandemic and throughout health system re-opening, including by regularizing new care pathways and practices, including virtual care, to help avoid a return to hallway health care;
- maintain and expand effective and representative engagement, participation, and leadership in OHT implementation activities by physicians and other clinicians from a range of practice areas and settings, including for primary care and family medicine; and
- maintain and expand effective and representative engagement and participation of patients, families, and caregivers in OHT implementation activities.

Eligible Activities

The Project shall include one or more of the following activities:

- planning and implementing a population-health management approach to integrated and coordinated service delivery;
- activities to support physician and other clinician leadership, engagement, and participation, including through compensation to physicians and other clinicians to support their involvement in OHT planning, implementation, and decision-making activities;
- activities to support patient, family, and caregiver engagement and participation, including through compensation to patients, family members, and caregivers to support their involvement in OHT activities;

- digital health, information management, and virtual care implementation activities, (provided the OHT commits to adopt core provincial digital health services, i.e., provincial clinical viewers, Health Report Manager, and eServices), including:
 - implementing initiatives to enable access to integrated patient health information in a privacy-protected manner;
 - implementing priority patient-facing digital health initiatives in alignment with the Ministry of Health’s *Ontario Health Teams: Digital Health Playbook* and in adherence to provincial standards, where and when available; examples of acceptable activities include:
 - virtual care solutions (e.g., remote patient monitoring solutions; solutions that enable telephone/video visits and meet the virtual visit requirements published by Ontario Health at <https://otn.ca/solution-providers-vendors/virtual-visit-guidance/>);
 - online appointment booking solutions; and
 - initiatives that enable Ontarians to digitally access their health information (e.g., patient access channels/portals);
 - adopting and implementing digital health solutions that include:
 - transitioning to fewer clinical systems;
 - enabling secure provider-to-provider messaging; and
 - adopting solutions that support population health and predictive analytics; and
 - planning and related activities to support achieving OHT goals and advance the OHT’s overall digital health and information management maturity;
- project management and leadership, including through investments in human resources, information management, and other OHT supports and enablers; and
- performance measurement and quality improvement activities, including practice facilitation to support change management.

The Recipient is eligible to acquire consulting services to support the following activities:

- website development and maintenance;
- translation services;
- community engagement support (e.g., support for engaging with local communities, including minority community groups); and
- facilitation and mediation services.

Expenses related to above eligible consulting services must not exceed 20% of the total value of this Agreement as outlined in Schedule D.

The Recipient is not eligible to acquire consulting services to support the development of the “Outputs” set out below, or the “Reports” set out in Schedule F.

The Project shall not include:

- acquiring consulting services to support the development of any “Outputs” set out below or “Reports” set out in Schedule F;
- acquiring goods or services, including consulting services, that are available through the OHT Central Program of Supports;
- acquiring goods or services, including consulting services, supported by other funding sources (e.g., personal protective equipment);
- developing or acquiring digital health solutions or services (including consulting) that:
 - would duplicate in functionality or purpose required provincial digital health solutions, or would require the development of new registries, data repositories, or other digital health solutions that are available in whole or part from the Ministry of Health or its delivery partners;
 - are already available through the Ministry of Health Central Program of Supports, through Ontario Health or OntarioMD, or through other delivery partners whose services or programs are funded by Ministry of Health (e.g., Provincial clinical viewers, CHRIS, HRM, and eServices); or
 - would duplicate digital health solutions or services for which existing pilot programs are in place provincially (e.g., digital identity services); and
- clinical service delivery to patients.

Milestones and Timelines

The Recipient shall work with the other members of the Network 24 Ontario Health Team towards achieving each of the following milestones (the “Milestones”) by March 31, 2023:

- Care has been re-designed for patients in the OHT’s priority population(s).
- Every patient in the OHT’s priority population(s) experiences coordinated transitions between providers - there are no ‘cold hand-offs’.
- Every patient in the OHT’s priority population(s) has access to 24/7 coordination and system navigation services.
- The majority of patients in the OHT’s priority population(s) who receive a self-management plan understand the plan, and the majority who receive access to health literacy supports use those supports.
- More patients in the OHT’s priority population(s) are accessing care virtually and accessing their digital health records.
- Most primary care providers to the OHT’s priority population(s) are members of, or partners with, the OHT.
- Information about OHT member service offerings is readily available and accessible to the public, e.g., through a website.
- Progress has been made to reduce inappropriate variation in care and implement clinical standards or best available evidence.

- The OHT’s performance has improved on measures of access, transition, coordination of care, and integration.

Outputs and Due Dates

The Recipient shall produce the following outputs by the following dates:

Item	Output	Due Date
1	A Collaborative Quality Improvement Plan (cQIP) in place in accordance with Ministry of Health direction and that includes indicators and targets specific to the Network 24 Ontario Health Team’s priority population(s) and broader system integration indicators and targets to be defined by the Ministry of Health.	March 31, 2022
2	A submission of a proposal to the Digital and Virtual Care Secretariat to access funding necessary to implement a Patient Portal.	March 31, 2022
3	A patient, family and caregiver engagement, consultation, and partnership strategy or framework in place.	June 30, 2022
4	Communication protocols in place to connect all primary care providers in the OHT with other OHT members and partners.	June 30, 2022
5	Adopt the Ontario Patient, Family and Caregiver Declaration of Values in accordance with instructions provided by the ministry	October 31, 2022
6	An OHT Expansion Plan in place on expanding the range and volume of services provided by OHT members in 2022-23, including by adding additional OHT members and/or partners.	March 31, 2023

General Requirements for Project Activities

In carrying out this Project, the Recipient shall ensure that the approved OHT shall:

- engage with a range of patients, families, and caregivers, physicians and other clinicians, and members of the community to inform its development and implementation of OHT activities;
- ensure that primary care and family medicine providers from various practice models and provider organizations serving the approved OHT’s priority population(s) have opportunities to be engaged on, participate in, and provide leadership for OHT activities;
- recognize and respect the diversity of Ontario’s communities, including by:

- ensuring its members comply with the requirements of the *French Language Services Act (FLSA)*, as applicable, and by working with the appropriate French Language Health Planning Entity or Entities for its priority patient population(s);
- recognizing and respecting the role of Indigenous peoples in planning and implementation; and
- working to ensure equitable access to care, including for Indigenous peoples, racialized communities, and Francophones;
- participate in sharing and learning opportunities offered through the Central Program of Supports, including:
 - OHT communities of practice on the Rapid-Improvement Support and Exchange (RISE) website (<https://www.mcmasterforum.org/rise>);
 - inter-OHT learning collaboratives and other information-exchange events and opportunities;
 - coaching programs; and
 - webinars and other information-exchange events hosted by RISE, the Ministry of Health, and Ontario Health; and
- participate in a central evaluation by an independent evaluator.

Project B – Collaboration Supports

Project Name: Network 24 Ontario Health Team Collaboration Supports

Collaboration Funding Recipient Name: Corporation of the County of Renfrew

Background

At maturity, OHTs will be required to provide a full and coordinated continuum of care for all but the most highly-specialized conditions to achieve better patient and population health outcomes. To support a full population, collaboration between providers and the expansion of membership over time is critical to the OHT model.

The Province made recommendations to groups of In Development Teams (those that had not yet been invited to complete a Full Application to become an Approved OHT) to collaborate and join together so that they would be as inclusive as possible and better positioned to provide a full and coordinated continuum of care to their attributed patient populations.

Now that these teams are approved as OHTs and prepare to advance and implement their year-one priorities, strengthening and solidifying the relationships across team members is critical to successfully realizing the OHT model, advancing provincial coverage, and providing Ontarians with better connected, more accessible care.

The Network 24 Ontario Health Team has identified Corporation of the County of Renfrew as a member organization to serve on the OHT's behalf as the Recipient.

Alignment to System Priorities

The Project is aligned with the following priorities:

- advancing health care transformation through a model for integrated clinical and financial accountability as a signature initiative enshrined in the *Connecting Care Act, 2019*;
- COVID-19 response and recovery through the integrated and co-ordinated delivery of services, including through digital health and virtual care; and
- ending hallway health care and ensuring all patients receive timely access to high quality health care.

Objectives

The objectives of the Project are to advance provincial coverage by:

- supporting the continued development, formalization, and operationalization of expanded memberships and collaboration across members as a result of multiple In Development (i.e., prospective) teams joining to become one OHT so that more Ontarians can benefit from the OHT model; and
- maintaining and expanding effective and representative engagement, participation, and leadership of physicians and other clinicians, as well as patients, families and caregivers in OHT implementation activities.

Scope of the Project

As part of the Project, the Recipients will:

- Uptake collaboration and facilitation supports provided by the OHT Central Program of Supports;
- Enhance collaborative governance and leadership, and build team cohesion;
- Enhance population health management approaches in care planning and delivery;
- Support physician and other clinician leadership, engagement, and participation, including through compensation to physicians and other clinicians, to ensure OHT planning, implementation, and decision-making activities are reflective of the collaboration between teams to create a unified OHT;
- Support patient, family, and caregiver (PFC) and community engagement and participation, including through compensation to patients, family members, and caregivers to ensure OHT activities are reflective of the collaboration between teams to create a unified OHT;
- Plan for inclusion of and engagement with additional providers, to support equitable, population-health focused approaches to delivering better coordinated, more integrated care for the OHT's attributed population;
- Support coordinated COVID-19 response and recovery efforts for the OHT's attributed population; and

- Acquire leadership, administrative, or project management support to carry out the above and other development activities such as facilitation or mediation services.

In carrying out the Project, it is the Province’s expectation that the Network 24 Ontario Health Team work to ensure that the needs of all communities, including those providers that provide health services to underserved communities (e.g., Indigenous, Francophone, racialized and other priority populations) are respected, included, and considered in your collaboration efforts.

The Project shall not include:

- Acquiring consulting services except for facilitation or mediation services;
- Clinical service delivery to patients;
- Acquiring goods or services that are available through the OHT Central Program of Supports; and
- Acquiring goods or services supported by other funding sources, including activities covered by OHT Implementation Supports Funding.

Milestones and Timelines

Milestones	Timelines
FY 2021-22	
Team has co-developed a shared vision/purpose, guiding principles and has identified collaboration challenges and approaches to jointly addressing them.	March 2022
Team has reviewed its year 1 implementation priorities and has developed a workplan.	March 2022
Team has reviewed PFC and community engagement activities to date and has identified areas and a plan for improvement.	March 2022
Team has reviewed physician and other clinician engagement activities to date and has identified areas and a plan for improvement.	March 2022

**SCHEDULE “D”
BUDGET**

Funding Recipient Name: Corporation of the County of Renfrew		
Primary Contact: Mr. Paul Moreau		
Funding Period Start Date: October 1 st , 2021	Funding Period End Date: March 31 st , 2023	
Project Name: Network 24 Ontario Health Team Implementation Supports		
FY	Expenditure Description	Total
2021-22	<ul style="list-style-type: none"> • Planning and implementing a population-health management approach to integrated and coordinated service delivery (no spending limit); • Digital health, information management, and virtual care implementation (no spending limit); • Physician and other clinician leadership, engagement, and participation (no spending limit); • Patient, family, and caregiver engagement and participation (no spending limit); • Project management and leadership, practice facilitation to support change management, and other implementation activities (no spending limit); and • Performance measurement and quality improvement (no spending limit). 	\$200,000
2022-23	<ul style="list-style-type: none"> • Planning and implementing a population-health management approach to integrated and coordinated service delivery (no spending limit); • Digital health, information management, and virtual care implementation (no spending limit); • Physician and other clinician leadership, engagement, and participation (no spending limit); • Patient, family, and caregiver engagement and participation (no spending limit); • Project management and leadership, practice facilitation to support change management, and other implementation activities (no spending limit); and • Performance measurement and quality improvement (no spending limit). 	\$925,000

Total Budget		\$1,125,000
* <i>Total consulting services spend permitted throughout the entire length of TPA (2021 to 2023).</i>		\$225,000
Project Name: Network 24 Ontario Health Team Collaboration Supports		
FY	Expenditure Description	Total
2021-22	<ul style="list-style-type: none"> • Staffing, including acquiring consulting services for facilitation and mediation, to support advancement of collaboration activities listed within the Scope of the Project; • Administrative and overhead expenses to support advancement of activities listed within the Scope of the Project; • Expanded physician and clinician leadership, engagement, and participation; • Expanded patient, family, and caregiver (PFC) and community leadership, engagement and participation; • Travel-related expenses (i.e., transportation, meals and accommodation) to support advancement of activities listed within the Scope of the Project. 	\$22,500
2022-23	<ul style="list-style-type: none"> • Staffing, including acquiring consulting services for facilitation and mediation, to support advancement of collaboration activities listed within the Scope of the Project; • Administrative and overhead expenses to support advancement of activities listed within the Scope of the Project; • Expanded physician and clinician leadership, engagement, and participation; • Expanded patient, family, and caregiver (PFC) and community leadership, engagement and participation; • Travel-related expenses (i.e., transportation, meals and accommodation) to support advancement of activities listed within the Scope of the Project. 	\$52,500
	Total Budget	\$75,000

SCHEDULE "E"
PAYMENT PLAN

Upon execution of the Agreement by both parties, the Province shall provide the Recipient with Funds in instalments, as it determines, for the 2021-22 Funding Year.

In the 2022-23 Funding Year, the Province will provide quarterly payments to the Recipient as follows:

2022-23 Payment Schedule	
mid-month April 2022	\$244,375
mid-month July 2022	\$244,375
mid-month October 2022	\$244,375
mid-month January 2023	\$244,375
2022-23 Total	\$977,500

** (\$925,000 + \$52,500); from SCHEDULE "D" BUDGET*

SCHEDULE “F” REPORTS

The Recipient shall work with the other members of the Network 24 Ontario Health Team to provide the following reports to the Province by the due dates specified:

Name of Report	Due Date
Spending Plan for <i>Implementation Supports Funding</i>	<ul style="list-style-type: none"> March 11, 2022
Spending Plan for <i>Collaboration Supports Funding</i>	<ul style="list-style-type: none"> March 11, 2022
Collaboration Plan for <i>Collaboration Supports Funding</i>	<ul style="list-style-type: none"> March 31, 2022
Summary of Year 1 Workplan for <i>Collaboration Supports Funding</i>	<ul style="list-style-type: none"> March 31, 2022
Harmonized Information Management Plan for <i>Implementation Supports Funding</i>	<ul style="list-style-type: none"> June 30, 2022
Quarterly Reports for <i>Implementation Supports Funding</i> and <i>Collaboration Supports Funding</i> *	<u>Due dates in FY2022-23:</u> <ul style="list-style-type: none"> July 29, 2022 (for April 2022 to June 2022 – Q1) October 31, 2022 (for July 2022 to September 2022 – Q2) January 31, 2023 (for October 2022 to December 2022 – Q3)
FY2021-22 Year End Report for <i>Implementation Supports Funding</i> and <i>Collaboration Supports Funding</i>	<ul style="list-style-type: none"> April 29, 2022 (for October 2021 to March 2022)
Final Report for <i>Implementation Supports Funding</i> and <i>Collaboration Supports Funding</i> *	<ul style="list-style-type: none"> April 28, 2023
Audited Financial Statements for <i>Implementation Supports Funding</i> and <i>Collaboration Supports Funding</i>	<ul style="list-style-type: none"> June 30, 2022 (for FY2021-2022) June 30, 2023 (for FY 2022-23)

*Quarterly reports are not required for the periods of October 2021 to March 2022 and January to March 2023 – the Recipient shall include information for October 2021 thru March 2022 in the FY2021-22 Year End Report (due April 29, 2022), and for January 2023 thru March 2023 in the Final Report (due April 28, 2023).

Reporting details:

- A) The Spending Plan for Implementation Supports Funding shall set out a brief description of the OHT's plans for using Implementation Supports Funds in FY2021-22 and FY2022-23. This will include a description of expenditures and how they advance OHT implementation objectives and activities (or projects) as well as a breakdown of total planned spending under each eligible activity, i.e., for each of:
- Planning and implementing a population-health management approach to integrated and coordinated service delivery;
 - Digital health, information management, and virtual care implementation;
 - Physician and other clinician leadership, engagement, and participation;
 - Patient, family, and caregiver engagement and participation;
 - Project management and leadership; and
 - Performance measurement and quality improvement.
- B) The Spending Plan for Collaboration Supports Funding shall set out a brief description of the OHT's plans for using the Collaboration Supports Funding in FY2021-22 and FY2022-23. This will include a description of expenditures and how they advance collaboration efforts, as well as a forecasted amount for each expenditure.
- C) The Collaboration Plan for Collaboration Supports Funding shall set out:
- A vision/purpose of the OHT which reflects the collaboration between the previously independent In Development teams;
 - Principles to guide how the OHT will achieve the Milestones set out in **Schedule C** and complete the Reports set out in **Schedule F**; and
 - Challenges identified by the OHT, as well as approaches to address the challenges that is reflective of the team's collaboration.
- D) The Summary of Year 1 Workplan for Collaboration Supports Funding sets out the following:
- The OHT's implementation priorities during its first year of implementing the OHT model;
 - Areas of Improvement identified, as well as next steps and timelines associated with addressing these areas;
 - An approach and associated timelines to engage with PFC representatives, including identifying areas for improvement to ensure collaboration with these groups is reflective of the attributed population; and
 - An approach and associated timelines to engage with physicians and other clinicians, including identifying areas of improvement to ensure collaboration with these groups is reflective of the attributed population.
- E) The Harmonized Information Management Plan for Implementation Supports Funding shall include descriptions of:
- the OHT's information management needs;
 - the OHT's information governance and accountability structures; and
 - plans for managing privacy considerations and risks, based on factors that include: assessments of privacy considerations along the relevant data flows, applicable

privacy authorities, opportunities for harmonizing privacy practices and procedures, and available controls and safeguards.

F) Each Quarterly Report shall include the following:

- a status update on the Implementation Supports project and Collaboration Supports project that includes:
 - a brief description of any new OHT activities related to both Projects;
 - a progress update on both Projects' activities described in both of the OHT's Spending Plans, including whether, and if so how, the Project activity is helping the OHT achieve success on one or more quadruple aim goals, including improving the patient experience;
 - progress updates on the Milestones and Outputs set out in Schedule "C", including key successes;
 - data on performance indicators as detailed below; and
 - descriptions of key activities planned for the next reporting period;
- a financial expenditure statement, signed by the designated financial officer of the Corporation of the County of Renfrew, that includes the following:
 - breakdowns of total spending for each eligible activity under the Implementation Supports funding, i.e., for each of:
 - planning and implementing a population-health management approach to integrated and coordinated service delivery;
 - digital health, information management and virtual care implementation;
 - physician and other clinician leadership, engagement and participation;
 - patient, family, and caregiver engagement and participation;
 - project management and leadership; and
 - performance measurement and quality improvement;
 - breakdowns of total spending for each eligible activity under the Collaboration Supports funding
 - detailing of budget-to-actual expenditures;
 - explanation of variance between budget-to-actual expenditures (if applicable);
 - forecast for upcoming reporting period(s) and year-end position; and
 - interest earned on the funds; and
- performance indicators data, as follows:
 - The Recipient shall report data to the Province on a quarterly basis on three of the performance indicators identified by the OHT in its Full Application as priority measures for monitoring implementation progress in the short term, or such other indicators as agreed upon by the Province and the OHT.
 - In its first quarterly report-back on OHT-specific indicators, the Recipient shall describe the data collection, measurement methodology and data source

being used for each indicator, as well as identify benchmarks (where available) and targets for each indicator. These indicators will not be used for the purposes of public reporting, but to monitor OHT implementation progress and evaluate the extent to which OHTs are delivering more coordinated, integrated and patient-centred care.

G) The FY2021-22 Year End Report shall include the following:

- a status update that includes the items described above for Quarterly Reports, including from a year-end perspective, and with a focus on describing OHT successes in quantitative and qualitative terms; and
- a financial expenditure statement, signed by the designated financial officer of the Corporation of the County of Renfrew, that includes the items described above for Quarterly Reports.

H) The Final Report shall include the following:

- a status update that includes:
 - a summary description of all Project activities supported by these sources of funding;
 - key OHT achievements, described in terms of the quadruple aim; and
 - data on performance indicators.
- an evaluative analysis that includes descriptions of successes, challenges, opportunities, key enablers, and lessons learned;
- a financial expenditure statement, signed by the designated financial officer of the Corporation of the County of Renfrew, that includes the items described above; and
- confirmation that a cQIP and an OHT Expansion Plan have been developed and are in place for the following fiscal year.

I) The Audited Financial Statements refers to the Recipient's annual general-purpose audited statements, within which the Project activities are expected to be clearly reported.

J) The Province may request Project status reports and other updates from time to time.

K) The Province may provide further reporting instructions on the format and content of reports.

L) The Province may request copies of the aforementioned reports at any time.

March 30, 2022

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance and Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Policy GA-06 - Investment Policy [Strategic Plan Goal #2(a)]

The Statement of Investment Policies and Goals is intended to direct the investment of surplus cash, Trust Funds, Reserve and Reserve Funds of the Corporation of the County of Renfrew in accordance with the requirements of the Municipal Act, 2001, S.O. 2001 c.25 and Ontario Regulation 438/97, as amended. This policy also requires that the Treasurer report annually to Council on investment activities as per the requirements of Ontario Regulation 438/97, as amended. Attached as Appendix I are the following BMO Nesbitt Burns Investment Reports:

1. County of Renfrew performance report as at December 31, 2021; and
2. Renfrew County Housing Corporation performance report as at December 31, 2021.

Compliance With Investment Policies and Goals

It is the opinion of the Treasurer that all investments were made in accordance with the investment policies and goals adopted by the County of Renfrew.

2. 2022 Budget – Municipal Tax Equity (MTE) Consultants Inc. [Strategic Plan Goal #3]

At the request of our local municipalities during our 2021 Tax Policy Working Group meeting, the County of Renfrew was asked to take the lead on coordinating a third-party organization on a fee for service basis for appeals for assessment changes, which resulted in Municipal Tax Equity Consultants Inc. being selected by the group. As part of the 2022 Budget,

County Council approved the costs associated with Municipal Tax Equity Consultants Inc. providing the County of Renfrew and our local municipalities with the following services:

MTE Services	Budget
Assessment Roll Audit Study	\$10,500
Assessment Audit Follow Up and Remediation Efforts	\$8,000
ABM Workshop and Knowledge Transfer	\$2,500
Ad Hoc Program Design Support	\$1,200
Total (Exclusive of HST and Disbursements)	\$22,200

Based on the Director’s approval authority noted within Corporate Policy GA-01 - Procurement of Good and Services, Mr. Jeffrey Foss, Director of Corporate Services has entered into a service agreement with Municipal Tax Equity Consultants Inc. for this Council approved amount authorizing MTE to begin their review of our assessment roll. Any resulting assessment appeals would be considered on a cost-share basis with our local municipalities.

3. 2022 Tax Policy [Strategic Plan Goal #3(b)]

The Finance Division organized a virtual Tax Policy Working Group meeting that took place on Tuesday, March 22, 2022 at 10:00 a.m. and all the local municipal treasurers were invited to attend. This virtual meeting also included a meeting of the Renfrew County Clerk-Treasurers Association (RCCTA) Finance Sub-Committee. A Tax Policy Working Group Report and Taxation By-laws will be provided at the April meeting of the Finance and Administration Committee and April session of County Council, which will include all recommendations from the March Tax Policy Working Group meeting.

4. Provincial Offences Administration Backlog [Strategic Plan Goal #3]

The following chart highlights the ongoing backlog of court matters due to the COVID-19 shutdown:

Month	# of Courts Originally Scheduled	# of Courts Cancelled	# Part I Charges in Backlog	Part III New Charges	# Part III Charges in Backlog	Total Backlog Charges	Number of Court Days Required for Backlog	Months to Clear Backlog at Current Rate
2021								
March	4	4	456	60	403	919	39	13
April	3	2	540	53	646	1239	52	17
May	6	2	514	75	355	944	39	13
June	6	2	527	90	595	1212	50	16
July	5	2	512	95	277	884	37	12.5
August	6	2	432	77	549	1058	44	15
Sept.	6	3	439	88	449	956	40	13.5
Oct.	5	2	499	125	377	1001	42	14
Nov.	7	2	560	86	540	1186	50	16.5
Dec.	6	3	534	57	555	1146	48	16
2022								
January	6	2	494	124	279	897	37	12.5
Feb	5	3	460	62	422	944	39	13

5. Association of Municipalities of Ontario (AMO) – Calculation of Payments in Lieu of Taxes [Strategic Plan Goal #3(b)]

Attached as Appendix II is a letter dated February 11, 2022 from Jamie McGarvey, AMO President to the Honourable Filomena Tassi, Minister of Public Services and Procurement Canada regarding resolution of the calculation of Payments in Lieu of Taxes (PILTs) for 2021 and 2022.

6. County of Renfrew – WSIB Actuarial Report [Strategic Plan Goal #2]

The County of Renfrew undertakes an actuarial valuation of WSIB liabilities every 3 years to meet our reporting requirements under the Public Sector Accounting Board recommendations for local government. Mondelis Actuarial completed the County of Renfrew’s Workplace Safety and Insurance Board (WSIB) liabilities valuation for the year ended December 31, 2015 and December 31, 2018. Mondelis has now completed an analysis of the 2021 fiscal year expense for the County’s WSIB benefits plan, as well

as forecasts for the fiscal years 2022 and 2023. The report and results are attached as Appendix III which have been prepared in accordance with Section 3255 of the CPA Canada Public Sector Accounting Board (PSAB). The actuarial valuation is based on the WSIB's claims history for the County of Renfrew, WSIB's estimate of future benefit costs and administrative loadings, as well as several bi-weekly WSIB invoices for the period ending around December 31, 2021. From this information, a listing of in-force claimants was generated for year end, a valuation was performed to incorporate future expectation of payment for mortality and recovery as loadings were applied for future health care costs.

The total WSIB liability has increased from \$6,499,852 at December 31, 2020 to \$11,073,276 at December 31, 2021. The Treasurer will provide a summary of the impact of this valuation on our 2021 financial statements at today's meeting.

WSIB Liability
as at Dec 31, 2021

WSIB #	Description	Pre-Adjusted		
		Year To Date 12	Adjustment	Actuary \$
856006	WSIB LIABILITY-GENERAL	(84,592.89)	6,292.89	(78,300.00)
856104	WSIB LIABILITY - PARAMEDIC	(5,362,215.12)	(3,482,613.88)	(8,844,829.00)
856038	M/L - ACCRUED WSIB LIABILITIES	(19,368.24)	(336,244.76)	(355,613.00)
856035	B/M - ACCRUED WSIB LIABILITIES	(792,717.01)	(979,325.99)	(1,772,043.00)
8029369	RCHC - ACCRUED WSIB LIABILITIES	1,706.67	(24,197.67)	(22,491.00)
		(6,257,186.59)	(4,816,089.41)	(11,073,276.00)



BY-LAWS

7. Corporate Policies and Procedures – Human Resources [Strategic Plan Goal #2]

RESOLUTION NO. FA-CC-22-03-24

Moved by Chair

Seconded by Committee

THAT County Council approve that Corporate Policy G-09 COVID-19 Vaccination Policy be repealed; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted.

Background

In November 2021, the County of Renfrew, in response to a direct request from Dr. Robert Cushman, the Acting Medical Officer of Health for the Renfrew County and District Health Unit, and with guidance from the County of Renfrew's Integrity Commissioner, Mr. Guy Giorno, deemed it desirable to adopt Corporate Policy G-09 COVID-19 Vaccination.

However, the Province of Ontario has since announced on February 14, 2022 of their intention to lift proof of vaccination requirements effective March 1, 2022 (attached as Appendix IV). Dr. Robert Cushman, Acting Medical Officer of Health of the Renfrew County and District Health Unit, is recommending that municipal government be in sync with the provincial government in terms of vaccination policies. Dr. Kieran Moore, Ontario's Chief Medical Officer of Health, is also directing that as of March 14, 2022 vaccination policies in workplaces are no longer necessary, given the period of highest COVID-19 risk is over, therefore our Committee is recommending that Council consider repealing Corporate Policy G-09 COVID-19 Vaccination Policy.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, B. Hunt, T. Peckett, D. Robinson, R. Sweet

Your performance report

as of December 31, 2021

Overview of your portfolio in Canadian \$

Account	Name	Type	Your account performance start date	Value on Dec 31, 2021	Income Earned for 12 months
495-15510	RENFREW, COUNTY OF	Corporate	Jan 1, 2006	7,100,000	190,240
Accrued interest				\$70,601	
Total value of your portfolio in Canadian \$				\$7,170,601	

Questions?

Castledine Wealth Advisory Group

ERIC CASTLEDINE
 (613) 798-4204
 eric.castledine@nbpcd.com

MICHAEL CASTLEDINE
 (613) 798-4202
 michael.castledine@nbpcd.com

JEFF CASTLEDINE
 (613) 798-4265
 jeff.castledine@nbpcd.com

IMOGEN TURNER
 (613) 798-4205
 imogen.turner@nbpcd.com

Your portfolio activity summary

Total value of your portfolio on Dec 31, 2020	\$8,175,163
Net deposits and withdrawals	-\$1,190,240
Investment growth / loss	\$185,677
Total value on Dec 31, 2021	\$7,170,601

Rates of return of your portfolio

Year-to-date	2.38%
3 months	0.64%
12 months	2.38%
3 years	2.44%
5 years	2.37%
10 years	2.40%
Since inception	2.76%

COUNTY OF RENFREW
 9 INTERNATIONAL DRIVE
 PEMBROKE ON K8A 6W5

Change in value of your portfolio

		A Net deposits and withdrawals	B Value	C Accrued interest	B + C Total value	D* Change in value	D - A Investment growth / loss
Previous calendar years							
Jan 1, 2006	Initial value	1,997,738	1,997,738		1,997,738		
Dec 31, 2006		-149,918	1,963,591	23,855	1,987,446	-10,292	139,626
Dec 31, 2007		910,874	2,967,127	38,407	3,005,534	1,018,088	107,215
Dec 31, 2008		-2,055,452	1,000,344	11,403	1,011,747	-1,993,787	61,665
Dec 31, 2009		2,061,222	3,100,695	14,432	3,115,127	2,103,380	42,158
Dec 31, 2010		1,950,278	5,135,614	23,133	5,158,748	2,043,620	93,342
Dec 31, 2011		-93,156	5,165,521	24,638	5,190,159	31,412	124,567
Dec 31, 2012		-173,483	5,100,000	34,712	5,134,712	-55,447	118,036
Dec 31, 2013		-118,665	5,109,808	35,460	5,145,269	10,556	129,221
Dec 31, 2014		-144,486	5,100,000	35,094	5,135,094	-10,175	134,311
Dec 31, 2015		2,866,855	8,100,000	72,787	8,172,787	3,037,694	170,839
Dec 31, 2016		-188,427	8,100,000	70,136	8,170,136	-2,652	185,775
Dec 31, 2017		-180,641	8,100,000	70,366	8,170,366	231	180,872
Dec 31, 2018		-182,813	8,100,000	73,186	8,173,186	2,820	185,633
Dec 31, 2019		-193,567	8,100,000	80,477	8,180,477	7,291	200,858
Dec 31, 2020		-204,164	8,100,000	75,163	8,175,163	-5,313	198,851
Current calendar year							
Dec 31, 2020	Opening value		8,100,000	75,163	8,175,163		
Mar 31, 2021			8,100,000	122,003	8,222,003		
May 31, 2021		-76,400	8,100,000	77,349	8,177,349		
Jun 30, 2021		-8,000	8,100,000	84,480	8,184,480		
Sep 30, 2021		-1,036,091	7,100,000	94,401	7,194,401		
Oct 31, 2021		-23,100	7,100,000	86,784	7,186,784		
Nov 30, 2021		-35,100	7,100,000	66,668	7,166,668		
Dec 31, 2021		-11,549	7,100,000	70,601	7,170,601		

Change in value of your portfolio

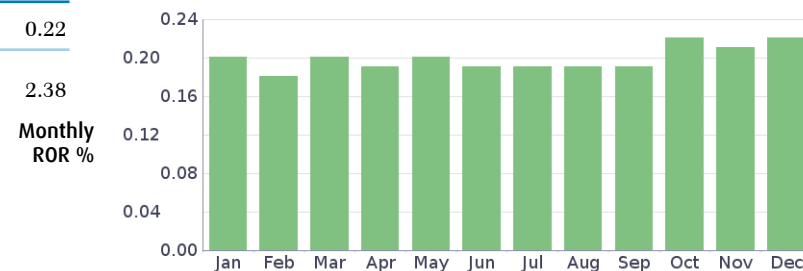
		A Net deposits and withdrawals	B Value	C Accrued interest	B + C Total value	D* Change in value	D - A Investment growth / loss
Dec 31, 2021	Year-to-date totals	-\$1,190,240	\$7,100,000	\$70,601	\$7,170,601	-\$1,004,563	\$185,677
	Since inception	\$4,911,955					\$2,258,646

*Change in value signifies the difference in value from the previous year.

Time-weighted rates of return as of December 31, 2021

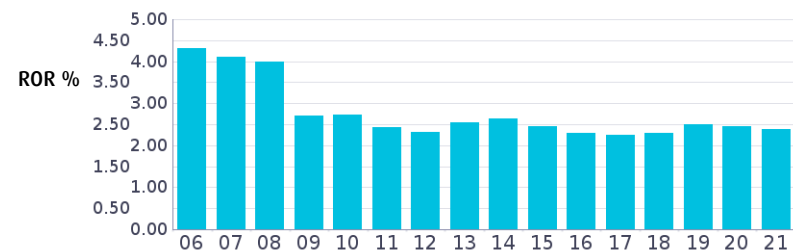
Period 2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Monthly rates of return (%)	0.20	0.18	0.20	0.19	0.20	0.19	0.19	0.19	0.19	0.22	0.21	0.22
Compound year-to-date rates of return (%)	0.20	0.38	0.57	0.76	0.96	1.15	1.34	1.53	1.72	1.94	2.16	2.38
2021 Quarters	1st	2nd	3rd	4th								
Quarterly rates of return (%)	0.57	0.57	0.57	0.64								
Cumulative rates of return (%)	0.57	1.15	1.72	2.38								

YEAR-TO-DATE PERFORMANCE



Calendar years	2021	2020	2019	2018	2017	2016	2015	2014
Rates of return (%)	2.38	2.45	2.48	2.29	2.23	2.29	2.45	2.63
	2013	2012	2011	2010	2009	2008	2007	2006
	2.53	2.30	2.42	2.72	2.70	3.98	4.10	4.29
Years	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year
Average annual compound rates of return for the period ending Dec 31, 2021 (%)	2.38	2.42	2.44	2.40	2.37	2.35	2.37	2.40
	9 year	10 year	11 year	12 year	13 year	14 year	15 year	16 year
	2.41	2.40	2.40	2.43	2.45	2.56	2.66	2.76

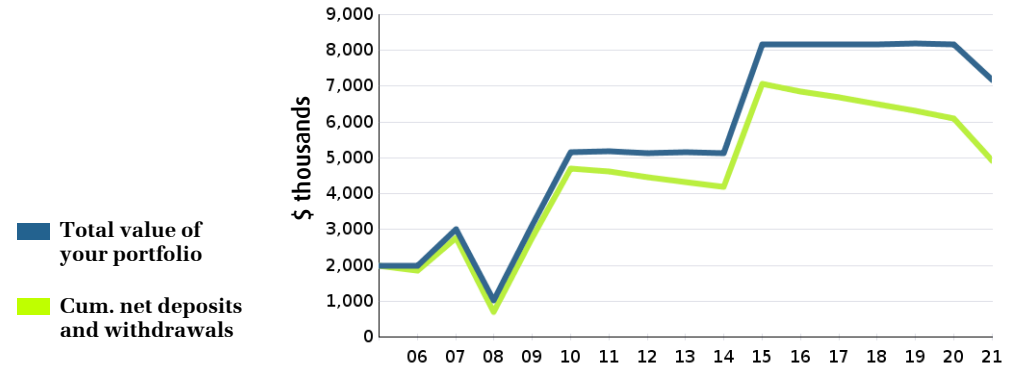
CALENDAR YEARS PERFORMANCE



Calendar years	Net deposits and withdrawals	Total value of your portfolio	Previous balance	Change in value
2006	1,847,820	1,987,446		
2007	910,874	3,005,534	1,987,446	1,018,088
2008	-2,055,452	1,011,747	3,005,534	-1,993,787
2009	2,061,222	3,115,127	1,011,747	2,103,380
2010	1,950,278	5,158,748	3,115,127	2,043,620

Calendar years	Net deposits and withdrawals	Total value of your portfolio	Previous balance	Change in value
2011	-93,156	5,190,159	5,158,748	31,412
2012	-173,483	5,134,712	5,190,159	-55,447
2013	-118,665	5,145,269	5,134,712	10,556
2014	-144,486	5,135,094	5,145,269	-10,175
2015	2,866,855	8,172,787	5,135,094	3,037,694
2016	-188,427	8,170,136	8,172,787	-2,652
2017	-180,641	8,170,366	8,170,136	231
2018	-182,813	8,173,186	8,170,366	2,820
2019	-193,567	8,180,477	8,173,186	7,291
2020	-204,164	8,175,163	8,180,477	-5,313
2021 YTD	-1,190,240	7,170,601	8,175,163	-1,004,563

YOUR PORTFOLIO VALUE



This report is for your information only. We calculate your rates of return on a total return basis, which includes price changes, dividend and interest income, and accrued interest. We obtained the information in this report from sources that we believe are reliable. Some of the information in this report may be based on information you gave us or information from third parties. You must not use or rely on the information in this report for tax purposes or as an official statement of your performance. If you do, we're not liable for any loss that results. We don't represent or warrant the information in this report and we're not liable for any errors or omissions in it. Some of the positions shown on this statement may be held at other financial institutions and may not be covered by the Canadian Investor Protection Fund. For more information about which positions are covered by the Canadian Investor Protection Fund, including which positions are held in segregation, see your monthly statements. Please contact your Investment Advisor if you have any questions about this report. ©"BMO (M-bar roundel symbol)" is a registered trade-mark of Bank of Montreal, used under license. ©"Nesbitt Burns" is a registered trade-mark of BMO Nesbitt Burns Inc. BMO Nesbitt Burns Inc. is a wholly-owned subsidiary of Bank of Montreal. BMO Wealth Management is the brand name for a business group consisting of Bank of Montreal and certain of its affiliates, including BMO Nesbitt Burns Inc., in providing wealth management products and services.

Your performance report

as of December 31, 2021

Overview of your portfolio in Canadian \$

Account	Name	Type	Your account performance start date	Value on Dec 31, 2021	Income Earned for 12 months
495-19066	RENFREW COUNTY HOUSING CORP.,	Corporate	Nov 6, 2013	200,000	2,110
Accrued interest				\$294	
Total value of your portfolio in Canadian \$				\$200,294	

Questions?

Castledine Wealth Advisory Group

ERIC CASTLEDINE
(613) 798-4204
eric.castledine@nbpcd.com

MICHAEL CASTLEDINE
(613) 798-4202
michael.castledine@nbpcd.com

JEFF CASTLEDINE
(613) 798-4265
jeff.castledine@nbpcd.com

IMOGEN TURNER
(613) 798-4205
imogen.turner@nbpcd.com

Your portfolio activity summary

Total value of your portfolio on Dec 31, 2020	\$200,214
Net deposits and withdrawals	-\$2,110
Investment growth / loss	\$2,190
Total value on Dec 31, 2021	\$200,294

Rates of return of your portfolio

Year-to-date	1.10%
3 months	0.30%
12 months	1.10%
3 years	1.87%
5 years	2.10%
Since inception	2.19%

RENFREW COUNTY
HOUSING CORPORATION
C/O JEFF FOSS
9 INTERNATIONAL DRIVE
PEMBROKE ON K8A 6W5

Change in value of your portfolio

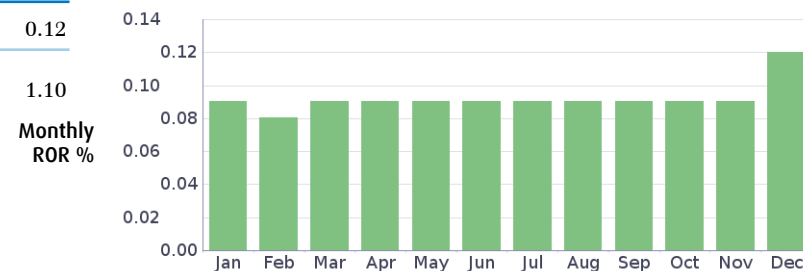
		A Net deposits and withdrawals	B Value	C Accrued interest	B + C Total value	D* Change in value	D - A Investment growth / loss
Previous calendar years							
Nov 6, 2013	Initial value	1,000,000	1,000,000		1,000,000		
Dec 31, 2013			1,000,000	3,228	1,003,228	3,228	3,228
Dec 31, 2014		-21,960	1,000,000	3,292	1,003,292	64	22,024
Dec 31, 2015		-424,566	600,000	1,941	601,941	-401,351	23,215
Dec 31, 2016		-15,227	600,000	1,941	601,941		15,227
Dec 31, 2017		-415,623	200,000	554	200,554	-401,387	14,236
Dec 31, 2018		-4,700	200,000	554	200,554		4,700
Dec 31, 2019		-4,700	200,000	554	200,554		4,700
Dec 31, 2020		-4,713	200,000	214	200,214	-340	4,373
Current calendar year							
Dec 31, 2020	Opening value		200,000	214	200,214		
Mar 31, 2021			200,000	734	200,734		
Jun 30, 2021			200,000	1,260	201,260		
Sep 30, 2021			200,000	1,792	201,792		
Nov 30, 2021		-2,110	200,000	48	200,048		
Dec 31, 2021			200,000	294	200,294		
Dec 31, 2021	Year-to-date totals	-\$2,110	\$200,000	\$294	\$200,294	\$80	\$2,190
	Since inception	\$106,402					\$93,892

*Change in value signifies the difference in value from the previous year.

Time-weighted rates of return as of December 31, 2021

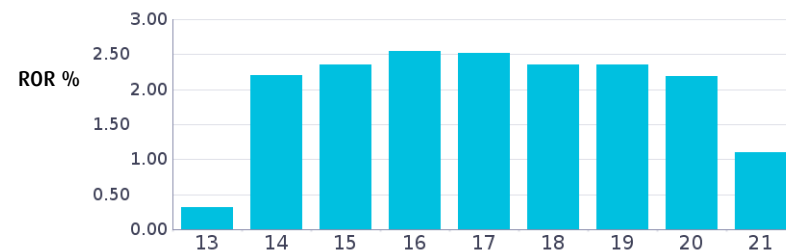
Period 2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Monthly rates of return (%)	0.09	0.08	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.12
Compound year-to-date rates of return (%)	0.09	0.17	0.26	0.35	0.44	0.52	0.61	0.70	0.79	0.88	0.97	1.10
2021 Quarters	1st	2nd	3rd	4th								
Quarterly rates of return (%)	0.26	0.26	0.26	0.30								
Cumulative rates of return (%)	0.26	0.52	0.79	1.10								

YEAR-TO-DATE PERFORMANCE



Calendar years	2021	2020	2019	2018	2017	2016	2015	2014	
Rates of return (%)	1.10	2.18	2.35	2.35	2.51	2.54	2.35	2.20	
	2013								
	0.32*								
Years	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year	
Average annual compound rates of return for the period ending Dec 31, 2021 (%)	1.10	1.64	1.87	1.99	2.10	2.17	2.20	2.20	
	9 year								
	2.20*								

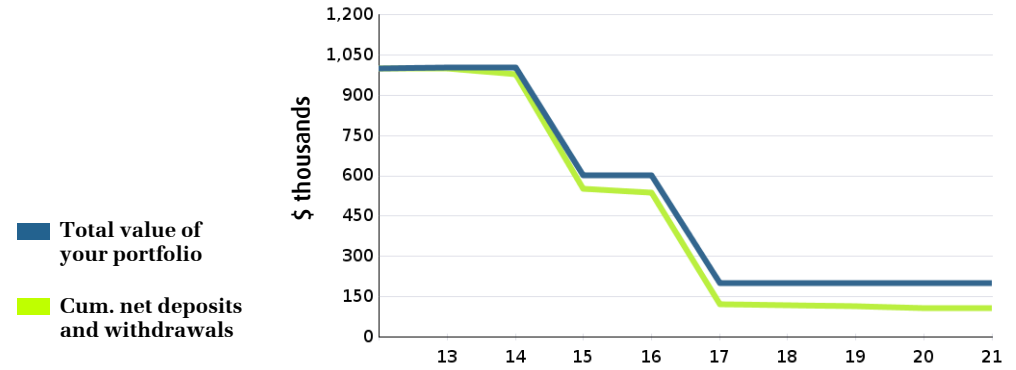
CALENDAR YEARS PERFORMANCE



Calendar years	Net deposits and withdrawals	Total value of your portfolio	Previous balance	Change in value
2013	1,000,000	1,003,228		
2014	-21,960	1,003,292	1,003,228	64
2015	-424,566	601,941	1,003,292	-401,351
2016	-15,227	601,941	601,941	
2017	-415,623	200,554	601,941	-401,387

Calendar years	Net deposits and withdrawals	Total value of your portfolio	Previous balance	Change in value
2018	-4,700	200,554	200,554	
2019	-4,700	200,554	200,554	
2020	-4,713	200,214	200,554	-340
2021 YTD	-2,110	200,294	200,214	80

YOUR PORTFOLIO VALUE



* - partial period.

This report is for your information only. We calculate your rates of return on a total return basis, which includes price changes, dividend and interest income, and accrued interest. We obtained the information in this report from sources that we believe are reliable. Some of the information in this report may be based on information you gave us or information from third parties. You must not use or rely on the information in this report for tax purposes or as an official statement of your performance. If you do, we're not liable for any loss that results. We don't represent or warrant the information in this report and we're not liable for any errors or omissions in it. Some of the positions shown on this statement may be held at other financial institutions and may not be covered by the Canadian Investor Protection Fund. For more information about which positions are covered by the Canadian Investor Protection Fund, including which positions are held in segregation, see your monthly statements. Please contact your Investment Advisor if you have any questions about this report. ©"BMO (M-bar roundel symbol)" is a registered trade-mark of Bank of Montreal, used under license. ©"Nesbitt Burns" is a registered trade-mark of BMO Nesbitt Burns Inc. BMO Nesbitt Burns Inc. is a wholly-owned subsidiary of Bank of Montreal. BMO Wealth Management is the brand name for a business group consisting of Bank of Montreal and certain of its affiliates, including BMO Nesbitt Burns Inc., in providing wealth management products and services.

Sent via email to: filomena.tassi@parl.gc.ca

February 11, 2022

The Honourable Filomena Tassi, PC MP
Minister of Public Services and Procurement Canada
Place du Portage, Phase III, Room 18A1
11 Laurier Street
Gatineau, Quebec K1A 0S5

Dear Minister Tassi:

The Mayor of Ottawa, the Ontario Minister of Finance, and others have been in touch with you and your predecessor regarding the calculation of Payments in Lieu of Taxes (PILTs) for 2021 and 2022.

With 282 municipal governments in Ontario awaiting a successful resolution of this issue, I write to share the expectation of our members that the federal government will honour its obligations, keep municipal budgets whole, and resolve this matter without further delay.

This issue at hand has arisen because the Ontario provincial government undertook measures to reduce provincial business education tax rates in 2021. This measure was in part, a provincial response to help businesses during the pandemic. Provincial and municipal expectations are that federal PILT calculations would continue to be made based on 2020 rates. This would result in stable municipal PILT revenue for 2021. However, it would seem the federal government is contemplating other approaches.

If a federal decision to not pay the regulated rates is implemented, this would have a significant impact on municipal budgets. The municipal revenue loss for 2021 is estimated at \$20 million. A reduction in these payments would necessitate property tax increases or local service reductions to make up the shortfall. I would further emphasize that no new or additional federal dollars are being sought. These dollars are already budgeted for federally, and municipally.

I can appreciate this sum may seem small in the context of federal budgets, but it represents big dollars to municipalities. In the fiscal year 2021, for the City of Ottawa, it represents \$10 million in lost revenue. Surely, an additional property tax increase in Ottawa owing to this circumstance would not be welcomed by residents or businesses at this time.

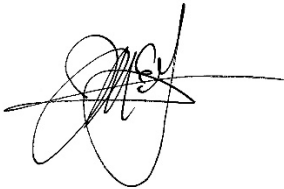
The Mayor of Petawawa advises that nearly \$1 million in PILT payments are at stake, a 10% hit to the municipal budget. He has reported that an unfavourable federal reply would mean a property tax increase of 24-26%. In a third municipality, finances are so tight their Treasurer is considering an application to the Dispute Advisory Panel for the \$550.00 that is at risk. Surely, of all the fiscal challenges municipalities face at this time, this need not be one of them, nor should the federal government view this relief measure undertaken by the Province of Ontario as an unexpected financial windfall.

To date, I understand no formal decision on the use of provincially regulated rates has been communicated to municipalities. I urge you to direct federal agencies and crown corporations to make PILT payments to municipalities for 2021 based on the prescribed rates established by the provincial regulation or find another means to keep municipal finances whole for 2021 and beyond. That solution could be a legislative or regulatory amendment or supplementary payments as permitted under the PILT Act.

In closing, I am reminded of what I said about the federal-provincial-municipal relationship to Ontario legislators just last month. I said, "the degree of collaboration and intergovernmental cooperation these past two years is an inspiring example at a tumultuous time." I ask for this statement to remain true with a speedy federal resolution on this issue.

I would be pleased to discuss this issue further. I have copied the mayors of the twenty municipal governments most affected by this issue, but clearly interest extends to a majority of Ontario municipalities as well.

Sincerely,



Jamie McGarvey

AMO President and Mayor of the Town of Parry Sound

- Cc. The Honourable Chrystia Freeland, PC MP Deputy Prime Minister and Minister of Finance
 The Honourable Dominic LeBlanc, PC QC MP Minister of Intergovernmental Affairs, Infrastructure and Communities
 The Honourable Peter Bethlenfalvy, MPP Ontario Minister of Finance

The Honourable Steve Clark, MPP Ontario Minister of Municipal Affairs and Housing
Casey Brendon, President, Ontario Municipal Tax and Revenue Association
Joanne Vanderheyden, President, Federation of Canadian Municipalities
Floyd Pinto, Mayor, Township of Adjala-Tosorontio
Mitch Panciuk, Mayor, City of Belleville
Brian Ostrander, Mayor, Municipality of Brighton
Glen G. Grant, Mayor, City of Cornwall
Suzanne D'Eon, Mayor, Town of Deep River
Sandie Macdonald, Mayor, Township of Essa
Brian Bigger, Mayor, City of Greater Sudbury
Fred Eisenberger, Mayor, City of Hamilton
Bryan Paterson, Mayor, City of Kingston
Berry Vrbanovic, Mayor, City of Kitchener
John Reinwald, Mayor, Town of Laurentian Hills
Ed Holder, Mayor, City of London
Ric Bresee, Mayor, Loyalist Township
Barb Clumpus, Mayor, Municipality of Meaford
Bonnie Crombie, Mayor, City of Mississauga
Milton McIver, Mayor, Municipality of Northern Bruce Peninsula
Jim Watson, Mayor, City of Ottawa
Bob Sweet, Mayor, Town of Petawawa
Jim Harrison, Mayor, City of Quinte West
John Tory, Mayor, City of Toronto
Drew Dilken, Mayor, City of Windsor



February 11, 2022

Jeff Foss
 Director of Corporate Services
 County of Renfrew
 9 International Drive
 Pembroke ON K8A 6W5

Dear Jeff:

**Re: County of Renfrew – Fiscal year ending December 31, 2021
 WSIB Schedule 2 Accounting Disclosure under PS 3255**

As requested, we have completed an analysis of the 2021 expense for the County of Renfrew's ("the County") Schedule 2 WSIB plan, as required under CPA Canada Public Sector Accounting. A full actuarial valuation effective December 31, 2021 has been prepared for the purposes of this report. Extrapolations for the current fiscal period of January 1 to December 31, 2021 were based on the prior full valuation of the plan which was effective December 31, 2018.

Accounting exhibits have been prepared for the following reporting groups of the County:

Firm	Firm #
Bonnechere Manor	856035
Miramichi Lodge	856038
Paramedic	856104
RCHC	802939
General	856006

The tables appended at the end of this report contain the accounting disclosures for 2021, as well as projected disclosures for 2022 and 2023.

BENEFITS PROGRAM

The County is a Schedule 2 employer with WSIB. As a result, the County self-insures the benefit costs under the Workplace Safety and Insurance Act. The WSIB administers the plan and is reimbursed by the County for the cost of benefits and related expenses.

SUMMARY OF RESULTS

The following tables summarize the plan's results for fiscal 2021 and as at December 31, 2021, for each firm:

Firm	Bonnechere Manor	Miramichi Lodge	Paramedic	RCHC	General	Total
Firm #	856035	856038	856104	802939	856006	
Expense	874,426	305,972	4,059,702	20,321	19,203	5,279,624
Financial Position						
Accrued Benefit Obligation	1,772,043	355,613	8,844,829	22,491	78,300	11,073,276
Plan Assets	0	0	0	0	0	0
Funded Status	(1,772,043)	(355,613)	(8,844,829)	(22,491)	(78,300)	(11,073,276)
Off-Balance Sheet Items						
Unamortized (Gain)/Loss	0	0	0	0	0	0
Balance Sheet Items						
Asset/(Liability)	(1,772,043)	(355,613)	(8,844,829)	(22,491)	(78,300)	(11,073,276)

Accrued Benefit Obligation as at December 31, 2021

Firm	Bonnechere Manor	Miramichi Lodge	Paramedic	RCHC	General	Total
Firm #	856035	856038	856104	802939	856006	
In-force Claims	1,078,364	114,819	6,846,586	0	0	8,039,769
Provision for future claims	693,679	240,794	1,998,243	22,491	78,300	3,033,508
Total	1,772,043	355,613	8,844,829	22,491	78,300	11,073,277

DATA

Data was provided by the WSIB and the County for the valuation at December 31, 2021, including benefit and in-force claimant information. We have relied on the data provided by WSIB and the County, and no tests were carried out to verify the reliability of the data, other than a review of the data for reasonableness.

Active employees are provided WSIB coverage. The following table summarizes the benefits that are currently being paid to injured workers and/or their surviving spouses (i.e. "in-force" benefits), which was collected as of September 30, 2021.

Age Group	Number of Payees			Average Years Since Accident	Average Monthly Payment
	Male	Female	Total		
Under 50	5	6	11	2.8	2,912
50 to 55	2	0	2	3.1	4,711
55 to 60	1	4	5	10.2	1,701
60 to 65	2	1	3	8.1	2,548
65 to 70	0	1	1	20.0	118
70 to 75	0	0	0	0.0	0
75 to 80	0	0	0	0.0	0
80 to 85	<u>0</u>	<u>1</u>	<u>1</u>	6.2	1,519
Totals	10	13	23	6.0	2,575

The counts for each firm with in-force benefits, and average monthly payments payable with respect to various benefit types:

Firm #	Number of Payees			Total	Monthly Average
	856035	856038	856104		
Non-Economic Loss	0	1	0	1	118
Loss of Earnings	5	2	14	21	2,743
Survivor Pension	<u>1</u>	<u>0</u>	<u>0</u>	<u>1</u>	1,519
Total	6	3	14	23	2,575

The two remaining firms (802939 and 856006) do not have members with in-force benefits.

In addition to the liability for in-force claims, a liability was held for benefits not yet awarded, to provide for any future in-force claims and expenses.

AUDITOR CONFIRMATION

- a) We are aware that the auditor intends to use our valuation work for audit evidence.
- b) I am a Fellow in good standing with the Canadian Institute of Actuaries (CIA).
- c) We have been engaged by the County's management to perform the valuation.
- d) The valuation has been performed in accordance with the standards of the CIA.
- e) The valuation includes all employee future benefit plans of the County required to be included in the valuation for which we have been retained.
- f) The Plan is a defined benefit plan as defined by the CPA Canada Public Sector Accounting Board (PSAB).
- g) The valuation has been determined in accordance with our understanding of PS 3255.
- h) We have included the effect of all known substantive commitments.
- i) No settlement or curtailment has been identified to us by the County.
- j) The valuation has been performed using a discount rate determined in accordance with PS 3255 and best estimate assumptions determined by management.
- k) The following specific information is provided:
 - i) The participant group is summarized above.
 - ii) The benefits are summarized above.
 - iii) The accrued benefit method was used, with the value of current claimant benefits determined as at the valuation date.
 - iv) The following significant actuarial assumptions were used:
 - A discount rate of 2.75% per year is used to determine the value of obligations at December 31, 2021; this is the single rate which equates to values determined using the CIA-Fiera Capital spot rate yield curve in effect at that date, which is used as a proxy for the County's cost of borrowing. A discount rate of 3.75% per year was used to determine the value of obligations at December 31, 2020 and for the determination of plan costs during 2021.
 - The plans are unfunded; no asset return assumption is made.
 - A salary growth rate is not assumed since benefits are not related to future earnings.
 - Provision for future claims is consistent with WSIB available factors for benefits not yet awarded.
 - Mortality rates established for injured workers in the 2018 WSIB Actuarial valuation report have been used to determine the value of benefits in pay to injured workers and their spouses.
 - Inflation is assumed to be 2.5% per year.
 - The Current Service Cost is determined on the basis of historical costs.

- Liabilities and current service costs were loaded for future benefits not yet awarded and administrative costs. These loadings were based on WSIB’s estimate of future benefit costs and administrative loadings for the County of Renfrew at December 31, 2020. An estimate was used for the Health Care allowances. The following table provides a summary of these loadings:

Loading	Rate
Accidents prior to 1990 and Survivors’ pensions	15.74%
Accidents from 1990 to 1997 and Non-economic loss pensions	58.07%
Accidents after 1997	16.90%
Health Care and Non-income Benefits and Independent Living Allowances	20.70%
Administrative	4.80%

- For groups with no in-force claims, the liability held was based on historical claims that was loaded for future health care and chronic mental stress costs not yet awarded as well as administrative costs.
- The current service cost for each group, as a percent of gross payroll, of the County is shown in the following table. The rate determined in the previous valuation is shown for comparison purposes.

Firm	Firm #	2021 Gross Payroll	2021 Current Service Cost	2018 Current Service Cost
Bonnechere Manor	856035	\$ 11,157,723	2.35%	1.92%
Miramichi Lodge	856038	\$ 10,988,972	0.41%	0.23%
Paramedic	856104	\$ 11,760,674	7.95%	9.16%
RCHC	802939	\$ 1,666,378	0.12%	0.03%
General	856006	\$ 12,142,153	0.19%	0.17%
Total Group		\$ 47,715,899	2.66%	2.61%

- v) Actuarial gains and losses are expensed immediately in the fiscal in the fiscal year that they arise.
 - vi) The plan is not funded; assets are not considered in this report.
 - vii) PSAS already adopted.
 - viii) The valuation allowance is zero.
 - ix) No defined contribution plans are accounted for in the valuation.
 - x) No deviations from the benefit plan are used.
 - xi) No significant non-routine events occurred during the year.
- l) Results have been extrapolated from the full valuation performed at December 31, 2021.
- m) We are not aware of any changes to the plan’s provisions which occurred in the period from the valuation date to the date of this report. Management has agreed to advise us of any changes to the plan which occur in the period from the valuation date up to the date of this report.

- n) We are not aware of any matters that have occurred in the period from the valuation date to the date of this report that would have a material effect on the valuation.
- o) Source data has been used as provided by the County. No verifications have been performed.
- p) We affirmatively update the representations made in (a) through (o) as at the date of this report. The attached exhibits provide disclosure calculations for fiscal 2021, as well as projections for fiscal 2022 and 2023.

In my opinion:

- The data upon which this valuation is based are sufficient and reliable for the purposes of the valuation.
- The assumptions are appropriate for the purpose of the valuation.
- The calculations have been made in accordance with my understanding of the requirements of PS 3255.

This report has been prepared, and my opinions given, in accordance with accepted actuarial practice in Canada.

We trust that the above proves sufficient for your current needs. Should you require additional information or additional calculations, please contact me.

Sincerely,



Kathryn T. Licata, FSA, FCIA, MAAA
kathy.licata@mondelis.com
Direct : 519-804-2895

Att.

2021 Accounting Schedule – WSIB Benefits

	Bonnechere	Miramichi				
	Manor	Lodge	Paramedic	RCHC	General	Total
Fiscal Year Ending December 31 of	2021	2021	2021	2021	2021	2021
Discount rate at start of period	3.75%	3.75%	3.75%	3.75%	3.75%	3.75%
Discount rate at end of period	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%
Interest rate on assets	n/a	n/a	n/a	n/a	n/a	n/a
Long term inflation	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Health care inflation	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%
CPI increase assumption	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Mortality assumption	WSIB	WSIB	WSIB	WSIB	WSIB	WSIB
Reconcile Obligation						
Obligation at start of year	1,011,017	94,441	5,322,427	2,270	69,697	6,499,852
Change in obligation from revaluation	0	0	0	0	0	0
Plan amendments in year	0	0	0	0	0	0
Employer current service cost	214,025	24,124	950,795	579	20,695	1,210,218
Member contributions	0	0	0	0	0	0
Benefit payments	(113,400)	(44,800)	(537,300)	(100)	(10,600)	(706,200)
Interest on obligation	<u>43,813</u>	<u>3,606</u>	<u>225,171</u>	<u>105</u>	<u>3,191</u>	<u>275,886</u>
Obligation at end of year	1,155,455	77,371	5,961,093	2,854	82,983	7,279,756
Actual obligation at end of year	<u>1,772,043</u>	<u>355,613</u>	<u>8,844,829</u>	<u>22,491</u>	<u>78,300</u>	<u>11,073,276</u>
(Gain)/Loss recognized at end of year	616,588	278,242	2,883,736	19,637	(4,683)	3,793,520

2021 Accounting Schedule – WSIB Benefits

Fiscal Year Ending December 31 of	Bonnechere Manor 2021	Miramichi Lodge 2021	Paramedic 2021	RCHC 2021	General 2021	Total 2021
Reconcile Plan Funds						
Asset at start of period	0	0	0	0	0	0
Employer contributions	113,400	44,800	537,300	100	10,600	706,200
Benefit payments	(113,400)	(44,800)	(537,300)	(100)	(10,600)	(706,200)
Fund earnings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Asset at end of period	0	0	0	0	0	0
Benefit Expense						
Current service cost	214,025	24,124	950,795	579	20,695	1,210,218
Interest on obligation	43,813	3,606	225,171	105	3,191	275,886
Interest on assets	0	0	0	0	0	0
Amortize plan improvements	0	0	0	0	0	0
Amortize gains and losses	<u>616,588</u>	<u>278,242</u>	<u>2,883,736</u>	<u>19,637</u>	<u>(4,683)</u>	<u>3,793,520</u>
Expense	874,426	305,972	4,059,702	20,321	19,203	5,279,624
Balance Sheet asset (liability)						
Amount at start of period	(1,011,017)	(94,441)	(5,322,427)	(2,270)	(69,697)	(6,499,852)
Benefit expense in period	(874,426)	(305,972)	(4,059,702)	(20,321)	(19,203)	(5,279,624)
Employer contribution	<u>113,400</u>	<u>44,800</u>	<u>537,300</u>	<u>100</u>	<u>10,600</u>	<u>706,200</u>
Amount at end of period	(1,772,043)	(355,613)	(8,844,829)	(22,491)	(78,300)	(11,073,276)

2021 Accounting Schedule – WSIB Benefits

Fiscal Year Ending December 31 of	Bonnechere Manor 2021	Miramichi Lodge 2021	Paramedic 2021	RCHC 2021	General 2021	Total 2021
Reconcile funded status						
Benefit obligation at end of period	1,772,043	355,613	8,844,829	22,491	78,300	11,073,276
Asset value at end of period	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Funded status - surplus (deficit)	(1,772,043)	(355,613)	(8,844,829)	(22,491)	(78,300)	(11,073,276)
Unamortized losses (gains)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Balance Sheet asset (liability)	(1,772,043)	(355,613)	(8,844,829)	(22,491)	(78,300)	(11,073,276)
Actuarial (gains) & losses						
Total Net Unamortized Gain/(Loss)						
Unamortized Balance Beginning of Year	0	0	0	0	0	0
Gain/(Loss) in period	(616,588)	(278,242)	(2,883,736)	(19,637)	4,683	(3,793,520)
Amortization in Current Period	<u>616,588</u>	<u>278,242</u>	<u>2,883,736</u>	<u>19,637</u>	<u>(4,683)</u>	<u>3,793,520</u>
Unamortized Balance End of Year	0	0	0	0	0	0
Sensitivity Testing (Change in Obligation)						
1% increase in discount rate						(896,000)
1% decrease in discount rate						1,036,000

2022 Accounting Schedule – WSIB Benefits – Forecast

	Bonnechere	Miramichi				
	Manor	Lodge	Paramedic	RCHC	General	Total
Fiscal Year Ending December 31 of	2022	2022	2022	2022	2022	2022
Discount rate at start of period	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%
Discount rate at end of period	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%
Interest rate on assets	n/a	n/a	n/a	n/a	n/a	n/a
Long term inflation	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Health care inflation	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%
CPI increase assumption	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Mortality assumption	WSIB	WSIB	WSIB	WSIB	WSIB	WSIB
Reconcile Obligation						
Obligation at start of year	1,772,043	355,613	8,844,829	22,491	78,300	11,073,276
Change in obligation from revaluation	0	0	0	0	0	0
Plan amendments in year	0	0	0	0	0	0
Employer current service cost	262,456	44,766	935,281	2,049	23,081	1,267,633
Member contributions	0	0	0	0	0	0
Benefit payments	(135,300)	(43,400)	(788,900)	(2,000)	(6,900)	(976,500)
Interest on obligation	<u>54,088</u>	<u>10,414</u>	<u>258,106</u>	<u>647</u>	<u>2,693</u>	<u>325,948</u>
Obligation at end of year	1,953,287	367,393	9,249,316	23,187	97,174	11,690,357
Actual obligation at end of year	<u>1,953,287</u>	<u>367,393</u>	<u>9,249,316</u>	<u>23,187</u>	<u>97,174</u>	<u>11,690,357</u>
(Gain)/Loss recognized at end of year	0	0	0	0	0	0

2022 Accounting Schedule – WSIB Benefits – Forecast

	Bonnechere	Miramichi				
	Manor	Lodge	Paramedic	RCHC	General	Total
Fiscal Year Ending December 31 of	2022	2022	2022	2022	2022	2022
Reconcile Plan Funds						
Asset at start of period	0	0	0	0	0	0
Employer contributions	135,300	43,400	788,900	2,000	6,900	976,500
Benefit payments	(135,300)	(43,400)	(788,900)	(2,000)	(6,900)	(976,500)
Fund earnings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Asset at end of period	0	0	0	0	0	0
Benefit Expense						
Current service cost	262,456	44,766	935,281	2,049	23,081	1,267,633
Interest on obligation	54,088	10,414	258,106	647	2,693	325,948
Interest on assets	0	0	0	0	0	0
Amortize plan improvements	0	0	0	0	0	0
Amortize gains and losses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expense	316,544	55,180	1,193,387	2,696	25,774	1,593,581
Balance Sheet asset (liability)						
Amount at start of period	(1,772,043)	(355,613)	(8,844,829)	(22,491)	(78,300)	(11,073,276)
Benefit expense in period	(316,544)	(55,180)	(1,193,387)	(2,696)	(25,774)	(1,593,581)
Employer contribution	<u>135,300</u>	<u>43,400</u>	<u>788,900</u>	<u>2,000</u>	<u>6,900</u>	<u>976,500</u>
Amount at end of period	(1,953,287)	(367,393)	(9,249,316)	(23,187)	(97,174)	(11,690,357)

2022 Accounting Schedule – WSIB Benefits – Forecast

	Bonnechere	Miramichi				
	Manor	Lodge	Paramedic	RCHC	General	Total
Fiscal Year Ending December 31 of	2022	2022	2022	2022	2022	2022
Reconcile funded status						
Benefit obligation at end of period	1,953,287	367,393	9,249,316	23,187	97,174	11,690,357
Asset value at end of period	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Funded status - surplus (deficit)	(1,953,287)	(367,393)	(9,249,316)	(23,187)	(97,174)	(11,690,357)
Unamortized losses (gains)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Balance Sheet asset (liability)	(1,953,287)	(367,393)	(9,249,316)	(23,187)	(97,174)	(11,690,357)
Actuarial (gains) & losses						
Total Net Unamortized Gain/(Loss)						
Unamortized Balance Beginning of Year	0	0	0	0	0	0
Gain/(Loss) in period	0	0	0	0	0	0
Amortization in Current Period	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Unamortized Balance End of Year	0	0	0	0	0	0

2023 Accounting Schedule – WSIB Benefits - Forecast

	Bonnechere	Miramichi				
	Manor	Lodge	Paramedic	RCHC	General	Total
Fiscal Year Ending December 31 of	2023	2023	2023	2023	2023	2023
Discount rate at start of period	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%
Discount rate at end of period	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%
Interest rate on assets	n/a	n/a	n/a	n/a	n/a	n/a
Long term inflation	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Health care inflation	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%
CPI increase assumption	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Mortality assumption	WSIB	WSIB	WSIB	WSIB	WSIB	WSIB
Reconcile Obligation						
Obligation at start of year	1,953,287	367,393	9,249,316	23,187	97,174	11,690,357
Change in obligation from revaluation	0	0	0	0	0	0
Plan amendments in year	0	0	0	0	0	0
Employer current service cost	269,017	45,885	958,663	2,100	23,658	1,299,323
Member contributions	0	0	0	0	0	0
Benefit payments	(119,800)	(30,600)	(666,200)	(1,700)	(5,800)	(824,100)
Interest on obligation	<u>59,466</u>	<u>10,944</u>	<u>271,559</u>	<u>672</u>	<u>3,243</u>	<u>345,884</u>
Obligation at end of year	2,161,970	393,622	9,813,338	24,259	118,275	12,511,464
Actual obligation at end of year	<u>2,161,970</u>	<u>393,622</u>	<u>9,813,338</u>	<u>24,259</u>	<u>118,275</u>	<u>12,511,464</u>
(Gain)/Loss recognized at end of year	0	0	0	0	0	0

2023 Accounting Schedule – WSIB Benefits - Forecast

Fiscal Year Ending December 31 of	Bonnechere	Miramichi				
	Manor 2023	Lodge 2023	Paramedic 2023	RCHC 2023	General 2023	Total 2023
Reconcile Plan Funds						
Asset at start of period	0	0	0	0	0	0
Employer contributions	119,800	30,600	666,200	1,700	5,800	824,100
Benefit payments	(119,800)	(30,600)	(666,200)	(1,700)	(5,800)	(824,100)
Fund earnings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Asset at end of period	0	0	0	0	0	0
Benefit Expense						
Current service cost	269,017	45,885	958,663	2,100	23,658	1,299,323
Interest on obligation	59,466	10,944	271,559	672	3,243	345,884
Interest on assets	0	0	0	0	0	0
Amortize plan improvements	0	0	0	0	0	0
Amortize gains and losses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expense	328,483	56,829	1,230,222	2,772	26,901	1,645,207
Balance Sheet asset (liability)						
Amount at start of period	(1,953,287)	(367,393)	(9,249,316)	(23,187)	(97,174)	(11,690,357)
Benefit expense in period	(328,483)	(56,829)	(1,230,222)	(2,772)	(26,901)	(1,645,207)
Employer contribution	<u>119,800</u>	<u>30,600</u>	<u>666,200</u>	<u>1,700</u>	<u>5,800</u>	<u>824,100</u>
Amount at end of period	(2,161,970)	(393,622)	(9,813,338)	(24,259)	(118,275)	(12,511,464)

2023 Accounting Schedule – WSIB Benefits - Forecast

	Bonnechere	Miramichi				
	Manor	Lodge	Paramedic	RCHC	General	Total
Fiscal Year Ending December 31 of	2023	2023	2023	2023	2023	2023
Reconcile funded status						
Benefit obligation at end of period	2,161,970	393,622	9,813,338	24,259	118,275	12,511,464
Asset value at end of period	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Funded status - surplus (deficit)	(2,161,970)	(393,622)	(9,813,338)	(24,259)	(118,275)	(12,511,464)
Unamortized losses (gains)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Balance Sheet asset (liability)	(2,161,970)	(393,622)	(9,813,338)	(24,259)	(118,275)	(12,511,464)
Actuarial (gains) & losses						
Total Net Unamortized Gain/(Loss)						
Unamortized Balance Beginning of Year	0	0	0	0	0	0
Gain/(Loss) in period	0	0	0	0	0	0
Amortization in Current Period	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Unamortized Balance End of Year	0	0	0	0	0	0

NEWS RELEASE

Ontario Moving to Next Phase of Reopening on February 17

Improvements in key indicators allowing province to safely ease public health measures sooner

February 14, 2022

[Office of the Premier](#)

TORONTO — With key public health and health system indicators continuing to improve, the Ontario government, in consultation with the Chief Medical Officer of Health, is cautiously and gradually easing public health measures sooner, with the next phase of measures being eased on February 17, 2022 at 12:01 a.m.

“Given how well Ontario has done in the Omicron wave we are able to fast track our reopening plan,” said Premier Doug Ford. “This is great news and a sign of just how far we’ve come together in our fight against the virus. While we aren’t out of the woods just yet we are moving in the right direction.”

Last month, Ontario [released its plan](#) to follow a cautious and phased approach to lifting public health and workplace safety measures if health indicators continued to remain stable and improve. Positivity rates have fallen and new admissions to hospital and ICU have been declining week over week, signalling that the Omicron peak is behind us. Over the coming days and weeks, these trends are expected to continue, allowing the province to safely accelerate its timelines.

“Thanks to the province’s high vaccination rates and the continued sacrifices of Ontarians, we are now in a position where we can move forward in our plan earlier than anticipated,” said Christine Elliott, Deputy Premier and Minister of Health. “With hospitalizations and ICU admissions continuing to decline, we are committed to maintaining a gradual and cautious approach to protect our hospital capacity and ensure patients can access the care they need when they need it.”

Effective February 17, 2022

Ontario will further ease public health measures, including, but not limited to:

- Increasing social gathering limits to 50 people indoors and 100 people outdoors
- Increasing organized public event limits to 50 people indoors, with no limit outdoors
- Removing capacity limits in the following indoor public settings where proof of vaccination is required, including but not limited to:
 - Restaurants, bars and other food or drink establishments without dance facilities
 - Non-spectator areas of sports and recreational fitness facilities, including gyms
 - Cinemas
 - Meeting and event spaces, including conference centres or convention centres
 - Casinos, bingo halls and other gaming establishments
 - Indoor areas of settings that choose to opt-in to proof of vaccination requirements.
- Allowing 50 per cent of the usual seating capacity at sports arenas
- Allowing 50 percent of the usual seating capacity for concert venues and theatres
- Increasing indoor capacity limits to 25 per cent in the remaining higher-risk settings where proof of vaccination is required, including nightclubs, restaurants where there is dancing, as well as bathhouses and sex clubs
- Increasing capacity limits for indoor weddings, funerals or religious services, rites, or ceremonies to the number of people who can maintain two metres physical distance. Capacity limits are removed if the location opts-in to use proof of vaccination or if the service, rite, or ceremony is occurring outdoors.

Capacity limits in other indoor public settings, such as grocery stores, pharmacies, retail and shopping malls, will be maintained at, or increased to, the number of people who can maintain two metres physical distance.

In addition, as of 8:00 a.m. on Friday, February 18, 2022, Ontario is expanding booster dose eligibility to youth aged 12 to 17. Appointments can be booked through the [provincial booking system](#) and the Provincial Vaccine Contact Centre, as well as at [select pharmacies](#) administering the Pfizer vaccine. Appointments will be booked for approximately six months (168 days) after a second dose. To book an appointment online, individuals must be 12 years old at the time of appointment.

Effective March 1, 2022

Ontario intends to take additional steps to ease public health measures if public health and health system indicators continue to improve. This includes lifting capacity limits in all remaining indoor public settings.

Ontario will also lift proof of vaccination requirements for all settings at this time. Businesses and other settings may choose to continue to require proof of vaccination. Masking requirements will remain in place at this time, with a specific timeline to lift this measure to be communicated at a later date.

To manage COVID-19 over the long-term, public health units can deploy local and regional responses based on local context and conditions.

“Thanks to the efforts of Ontarians to help blunt the transmission of Omicron, our health care indicators suggest a general improvement in the COVID-19 situation in the province,” said Dr. Kieran Moore, Chief Medical Officer of Health. “We are now in a position to lift more public health measures, but it is important to stay vigilant, as we don’t want to cause any further disruption to people’s everyday lives. We must continue to prevent the transmission of COVID-19 in our communities by following the measures in place and by vaccinating those who have not yet received their doses.”

Quick Facts

- Due to a steady decline in COVID-19 related hospitalizations and ICU admissions, on February 10, 2022, the government lifted Directive 2 to begin a gradual and cautious resumption of non-urgent and non-emergent surgeries and procedures across the province.
- Since Ontario entered modified Step Two, over 202,000 Ontarians have received a first dose and more than 2,575,000 Ontarians have received their booster.
- To further support the province’s cautious easing of public health measures, Ontario is expanding access to free rapid tests, with 5.5 million rapid tests to be distributed each week for eight weeks through pharmacies, grocery stores, and community partners in vulnerable communities.
- Effective January 4, 2022, the use of the enhanced vaccine certificate with QR code and the Verify Ontario app must be used in settings where proof of vaccination is required.
- Download your vaccine certificate by visiting <https://covid-19.ontario.ca/get-proof/>.
- To have your vaccine certificate mailed to you, call the Provincial Vaccine Contact Centre at 1-833-943-3900.
- On January 17, 2022, Health Canada approved the antiviral Paxlovid. Ontario received approximately 10,000 courses of treatment from the federal government in January, with additional allocations of more than 10,000 courses for February and 33,000 courses for March. [Eligibility is currently focused on adults with the highest risk of severe outcomes.](#)
- In response to the highly transmissible Omicron variant, Ontario updated its COVID-19 testing and isolation guidelines. [Learn more](#) about what to do if you have symptoms or have been exposed to COVID-19.

Additional Resources

- [Ontario Expanding Access to Free Rapid Tests for General Public](#)
- [Ontario Outlines Steps to Cautiously and Gradually Ease Public Health Measures](#)
- [Proof of Vaccination Guidance under the Reopening Ontario \(A Flexible Response to COVID-19\) Act, 2020](#)
- [All Ontarians 18+ Eligible for COVID-19 Booster Appointments at Three-Month Interval](#)
- For public inquiries, please contact the Provincial Vaccine Contact Centre at 1-833-943-3900 (TTY for people who are deaf, hearing-impaired or speech-impaired: 1-866-797-0007).
- For resources in multiple languages to help local communication efforts in responding to COVID-19, visit Ontario’s [COVID-19 communication resources webpage](#).
- Businesses that have questions about public health and workplace safety measures can call the Stop the Spread Business Information Line at 1-888-444-3659.

Related Topics

COUNTY OF RENFREW

BY-LAW NUMBER 26-22

**A BY-LAW TO AMEND BY-LAW 63-03 HUMAN RESOURCES CORPORATE
POLICIES AND PROCEDURES FOR THE COUNTY OF RENFREW**

WHEREAS on October 29, 2003 the Corporation of the County of Renfrew enacted By-law No. 63-03, a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of establishing a new policy and/or amending and/or removing an existing policy;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That Policy G-09 COVID-19 Vaccination Policy be hereby repealed.
2. That By-law 131-21 be hereby repealed.
3. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of March, 2022.

READ a second time this 30th day of March, 2022.

READ a third time and finally passed this 30th day of March, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

March 30, 2022

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development and Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Taste of the Valley 2022 [Strategic Plan Goal No. 1]

Business Development Officer David Wybou is working with farmers' markets and municipalities in Arnprior, Renfrew, Whitewater Region, Bonnechere Valley, Madawaska Valley and Deep River in order to establish live, in-person Taste of the Valley Events for 2022. Most farmers' markets were open last year and market vendors as well as the general public are anxious to again enjoy what the various Taste of the Valley events around the County have to offer. Final dates and Taste of the Valley host municipalities are still to be confirmed but planning and coordination is on-going with past Taste of the Valley host municipalities and organizations.

2. Open Farm Day Renfrew County [Strategic Plan Goal No. 1]

Business Development Officer David Wybou is working with a committee of local farmers in the development of an Open Farm Day. This event is modelled on successful Open Farm Days held in Canada and the United States. Planned for Sunday, September 18, 2022, the event will attract visitors from across the County, Ottawa, Pontiac County and eastern Ontario. The objective is to showcase what local farms have to offer, assist consumers to understand how food is produced, and to demonstrate the value of shopping and eating locally. The event is still in the planning stages, with descriptive and promotion materials and farm participant applications to be available soon.

3. **OVTA Tourism Awards and Annual General Meeting [Strategic Plan Goal No. 1]**

Nominations are open for the Ottawa Valley Tourism Awards in the following categories:

- Tourism Champion (individual)
- Business of Distinction (business)
- Special Event (event)

Municipalities are encouraged to nominate local individuals, tourism businesses and events who have gone above and beyond to help grow tourism in the Ottawa Valley during 2021. Nominations will be accepted until Friday, April 1, 2022 and the awards will be announced during the Ottawa Valley Tourist Association (OVTA) Annual General Meeting which is scheduled for Tuesday, April 26, 2022 from 10:00 a.m. to 12:00 p.m. via Zoom.

4. **Tourism Oriented-Directional Signing (TODS) Program [Strategic Plan Goal No. 1]**

In November 2021, staff surveyed the OVTA membership about increasing costs to the Tourism-Oriented Directional Signing (TODS) program delivered by the Province of Ontario. Attached as Appendix I are the results of the survey.

At the February 22, 2022 OVTA Board meeting, the Board agreed to send a letter to the Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries and to the Tourism Industry Association of Ontario (TIAO) expressing concerns over rising costs for the TODS program and its impact to businesses.

Staff have also requested similar letters of support from the County partners within the Ontario's Highlands regions, including Frontenac, Hastings, Haliburton, Lanark and Lennox and Addington.

In the survey we asked about tourism business awareness of the County of Renfrew Tourism Oriented Destination Signage (TODS) program of blue and white signs, and if businesses would like more information. Twenty-seven businesses were interested in receiving information about the County TODS

program and Tourism Development Officer Melissa Marquardt, working with the Public Works and Engineering Department, has circulated that information to the local businesses.

5. Small Local Government Enterprise License Agreement (SG-EA) [Strategic Plan Goal No. 4]

On February 16, 2022, GIS staff provided the local municipalities an update on the County of Renfrew's GIS services and capabilities along with ESRI's Small Local Government Enterprise License Agreement (SG-EA). Attached as Appendix II is the information that was provided during the virtual meeting. A business case to move forward will be brought forward at a future date pending a review of funding opportunities that may arise after a review of the County's Digital Strategy is presented to County Council.

6. Rural Housing Affordability Roundtable [Strategic Plan Goal No. 1]

Attached as Appendix III is a letter from the Eastern Ontario Wardens' Caucus providing a response to the Minister of Municipal Affairs and Housing regarding the Rural Housing Affordability Roundtable held on January 23, 2022. Like many regions of the Province, Eastern Ontario is facing critical needs when it comes to affordable and community housing. The Ministry was requesting insight on how the development process timelines could be improved and what processes appear to be holding up development approvals.

It is recognized there are improvements to the approvals process that could be implemented through changes to the Planning Act to speed up development approvals. In Renfrew County it does not appear that the development approval process is the limiting factor or a reason for "holding growth back". There are existing approvals for over 13,000 lots within Renfrew County. Attached as Appendix IV is a generalized map showing the location of existing vacant properties across the County. Please note that this data was derived from Municipal Property Assessment Corporation (MPAC) assessed properties, and not every property may be "developable" as there may be existing constraints such as environmental protection areas, flooding hazards or separation distances from aggregates that impact development potential. Even taking a conservative estimate that 40% of the lots were not developable for various reasons, there are

existing developable lots to accommodate growth of 18,400 people (8,000 lots x 2.3 persons per household).

The population that can be accommodated within the existing development approvals exceeds the growth the County has historically experienced. The 2021 census indicated that the population of Renfrew County increased by 3.9%, or an increase of 3,971 people over 5 years. At this growth rate it would take over 20 years just to develop the existing lots within the County. The process to approve new lots is not limiting housing availability. Limiting factors would appear to be more attributable to market conditions, unwilling sellers of vacant buildable lots, and the lack of trades' people.

RESOLUTIONS

7. Canadian Nuclear Laboratories (CNL) Petition [Strategic Plan Goal No. 1]

RESOLUTION NO. DP-CC-22-03-22

Moved by Chair

Seconded by Committee

THAT County Council recommend that the Warden sign a petition to the Canadian Nuclear Safety Commission (CNSC) in collaboration with the Town of Deep River in their support of the Near Surface Disposal Facility (NSDF).

Background

Attached as Appendix V is a letter from Mayor Sue D'Eon, Town of Deep River requesting that Warden Debbie Robinson sign a petition in support of the Canadian Nuclear Laboratories (CNL) proposed Near Surface Disposal Facility (NSDF) to be located on Chalk River Laboratories site. Mayor D'Eon is seeking the Warden's signature as one of ten (10) key supporters on the petition the Town of Deep River is submitting to the Canadian Nuclear Safety Commission (CNSC).

Chalk River Laboratories (CRL) is Canada's premier nuclear research facility and has been a vital economic driver for the County of Renfrew since 1942. The site is the property of Atomic Energy of Canada Ltd. (AECL), a federal Crown Corporation who manages the laboratories on behalf of Natural Resources Canada and the Government of Canada. CRL is the largest licensed nuclear site in Canada.

CRL is the site of major research and development to support and advance nuclear technology, in particular CANDU commercial electric power generation technology, and now Small Modular Reactors. The broad range of scientific research and development at CRL includes physics, metallurgy, chemistry, biology, engineering, mathematics, computer science, advanced materials, environmental monitoring, robotics, hydrogen, and nuclear medicine. The many unique research facilities in all fields of science and technology and an employee team of 2,700 make this Canada's single largest science and technology research and development site.

The NSDF is an engineered waste management site designed to host low-level nuclear waste material. The vast majority of that material is already present on the Chalk River Laboratories site. This comprised of low-level radioactive legacy waste from seventy years of research and development, and construction and demolition waste from the 100 structures on site demolished as part of the site revitalization and construction of new research facilities. Additional low-level radioactive waste from hospitals, universities, industry and nuclear research facilities will be received and managed at the NSDF from across eastern Canada.

County Council has already agreed to intervene in support of the NSDF project with a written submission to the CNSC and as an intervenor at the CNSC Public hearings in April 2022.

8. **Canadian Pacific (CP) Rail Acquisition Support**

RESOLUTION NO. DP-CC-22-03-24

Moved by Chair

Seconded by Committee

THAT County Council recommend that the Warden send a letter to the Hon. Greg Rickford, Minister of Northern Development, Mines, Natural Resources and Forestry requesting that the Province's Registry Office permit the use of compiled plans, instead of very costly surveys, to transfer the remaining Canadian Pacific (CP) lands running through Crown Land to the County of Renfrew and the Township of Papineau-Cameron; AND FURTHER THAT a copy of this letter be sent to MPP John Yakabuski, Renfrew-Nipissing-Pembroke and MPP Vic Fedeli, Nipissing.

Background

Trails staff continue to engage with Provincial staff for their support to accept from the Province's Registry Office staff to use compiled plans, instead of very costly surveys, to transfer the remaining lands running through Crown Land to the County of Renfrew and the Township of Papineau-Cameron for a savings to the County of Renfrew, Township of Papineau-Cameron and Lanark County of \$400,000.

9. Design Build of an Affordable Multi-Residential Housing Project [Strategic Plan Goal No. 2]

RESOLUTION NO. DP-CC-22-03-27

Moved by Chair

Seconded by Committee

THAT County Council direct staff to negotiate the proposal submitted by William Sons, Petawawa, Ontario for RFP-DP-2022-01 Design-Build of an Affordable Multi-Residential Housing Project; AND FURTHER THAT a final proposal that includes a revised budget and contract be brought to County Council for final approval.

Background

At the joint meeting of Community Services and Development and Property Committees on December 13, 2021, staff was directed to issue a Request for Proposal (RFP) for the construction of at least six new affordable and supportive housing units in the City of Pembroke at the intersection of Lea Street and Douglas Street. The RFP was issued on December 20, 2021, with a deadline of February 25, 2022. Two complete proposals were received by the deadline from Buttcon Construction and William Sons.

On March 1, 2022, the selection committee comprised of Paul Moreau, Chief Administrative Officer/Clerk; Craig Kelley, Director of Development and Property; Laura LePine, Director of Community Services and Kevin Raddatz, Manager of Real Estate met to discuss the proposals and share their independent scoring of the proposals. The selection committee determined that the proposal submitted by William Sons fit the scope of the project and should move forward in the process. Unfortunately, the estimated budget presented in the proposal exceeds the current budget allotted to this project. Staff are recommending that a meeting be held with the proponent to discuss a revision of the scope and a review of the budget

to determine how efficiencies could be attained, while staff also determine next steps which will include a business plan, should it be required, for additional funds that still may be required to allow this project to move forward in a timely fashion. The results of that meeting and renegotiation will be brought to County Council for consideration.

BY-LAWS

10. Transfer Payment Agreement to Fund Enterprise Renfrew County 2022-2023 [Strategic Plan Goal No. 1]

RESOLUTION NO. DP-CC-22-03-23

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to enter into a Transfer Payment Agreement (TPA) with the Province of Ontario for the financial and program support of Enterprise Renfrew County provided that the terms of the 2022-2023 agreement maintain the integrity and commitments of previous TPAs.

Background

The Province of Ontario has been a major financial supporter of Enterprise Renfrew County (ERC) since its formation 21 years ago. Annually, upon approval of the business plan and budget ERC submits to the Province, a TPA is established between the County of Renfrew and the Province of Ontario to transfer funds to ERC to support operations fostering, developing and training entrepreneurs and providing funding directly to selected high performing new businesses.

11. By-law 119-18 – To Regulate and Govern the Use of the Algonquin Trail

RESOLUTION NO. DP-CC-22-03-25

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to amend By-law 119-18 being a By-law to Regulate and Govern the Use of the Lands Known as the Algonquin Trail (Formerly known as the CP Rail Corridor) as a Linear Park to be consistent with County of Lanark's closing date for the All-Terrain Vehicle (ATV) season of November 30 and to include a schedule of fees.

Background

Partnering with Lanark County and the Township of Papineau-Cameron, By-law 119-18 to regulate and govern the use of the Algonquin Trail was created and passed by Council. Staff is aware of inconsistent dates for ATV use between Lanark County and the County of Renfrew and also the lack of a schedule of fees within the By-law. Staff continue to work with the Provincial Offences Act Manager in the process to register the schedule of fees, attached as Appendix VI with the Regional Senior Justice of the Peace for the East Region through the Ministry of Attorney General.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, S. Keller, D. Lynch, C. Regier, J. Reinwald,
D. Robinson, J. Tiedje



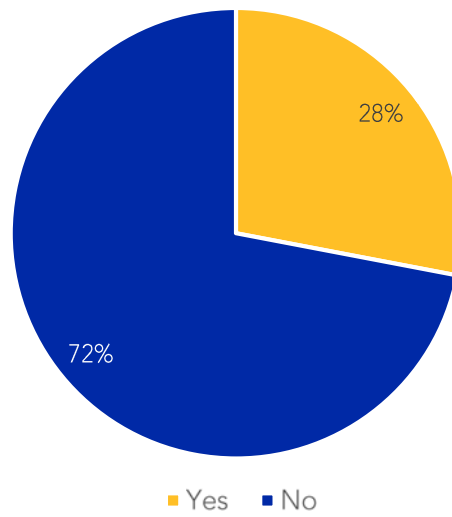
Ottawa Valley

TODS Survey Results

50 RESPONSES RECEIVED
(23% RESPONSE RATE)

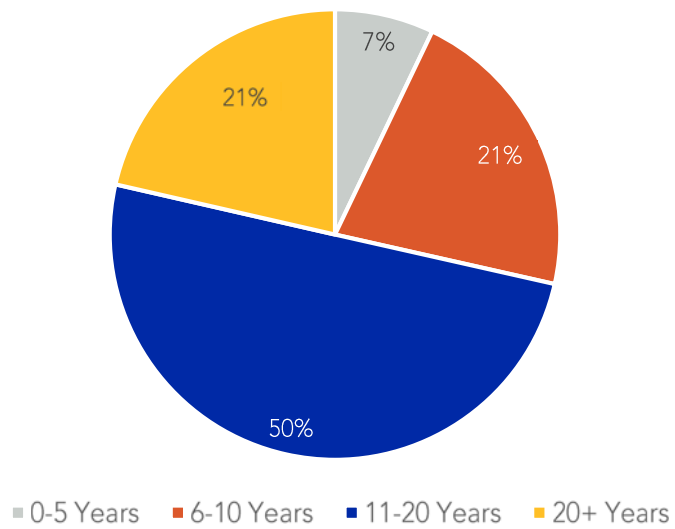
SURVEY PERIOD: DECEMBER 1-10, 2021

Question 1: Does your business currently participate in the Ontario Tourism Oriented Directional Signage (TODS) Program?



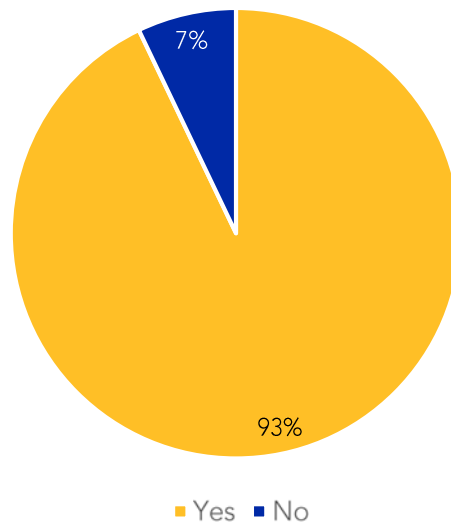
50/50 respondents

Question 2: How long has your business participated in this program?



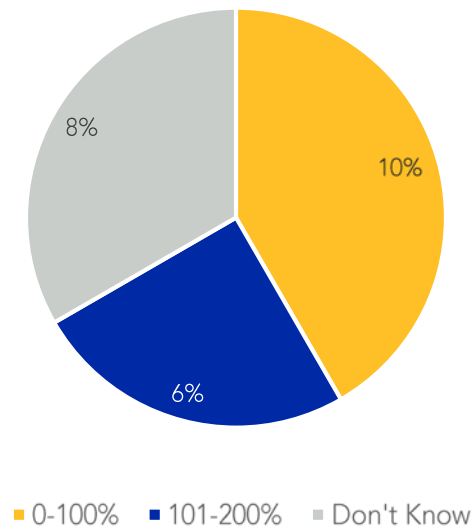
14/50 respondents

Question 3: Has your business experienced a fee increase for participating in this program in the past 5 years?



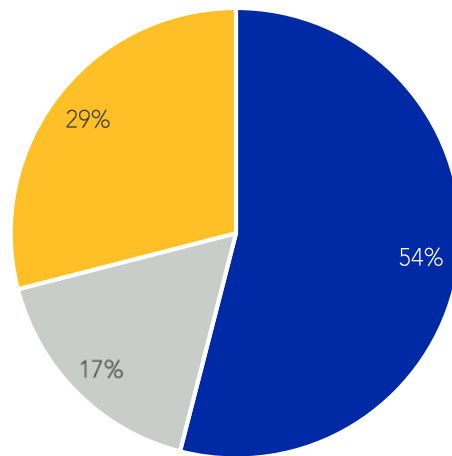
14/50 respondents

Question 4: Indicate the percentage increase in the past 5 years.



12/50 respondents

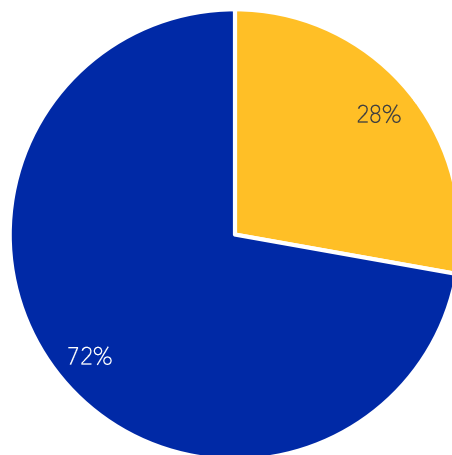
Question 5: What is the reason for not participating in the TODS program?



■ Cost ■ Unaware of Program ■ Not Applicable

35/50 respondents

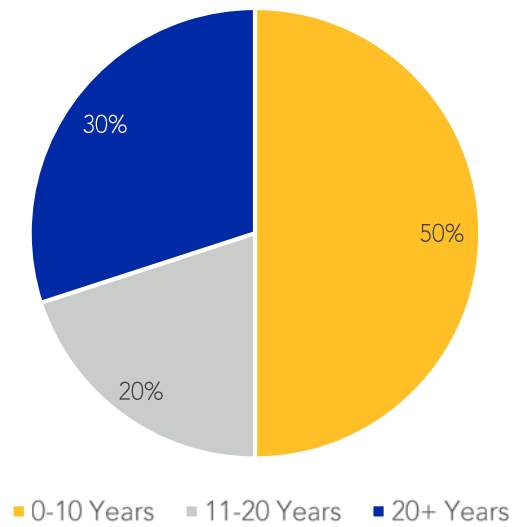
Question 6: If not currently participating in this program has your business participated in the past?



■ Yes ■ No

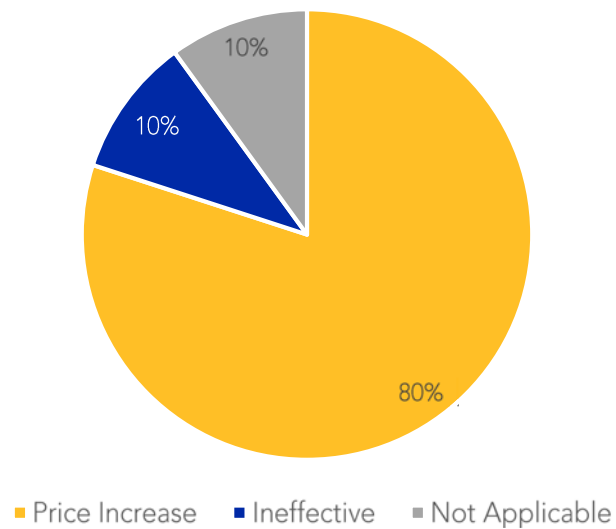
36/50 respondents

Question 7: How many years did your business participate in the program?



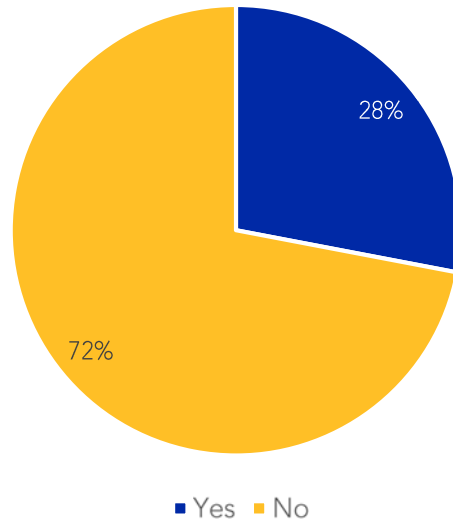
10/50 respondents

Question 8: What was the reason for cancelling participation in the TODS program?



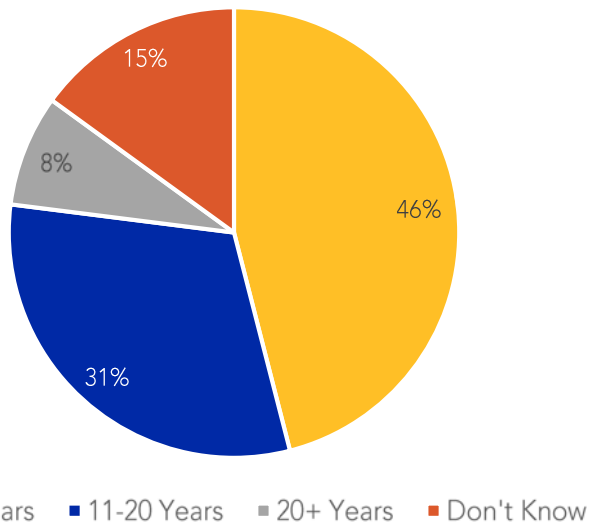
10/50 respondents

Question 9: Does your business participate in the Renfrew County Tourism Oriented Directional Signage program?



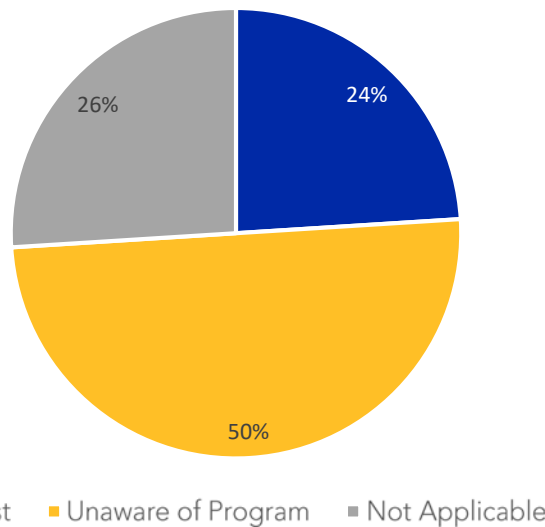
50/50 respondents

Question 10: How many years have you participated in this program?



13/50 respondents

Question 11: Reason for not participating in the Renfrew County signage program.



34/50 respondents

Additional Comments:

- *They should charge according to the budget a group or business is able to afford. Give a deal To non profit facilities or museums.*
- *It would be great if Renfrew County could assist tourism business with more signage. The provincial government has zero interest in assisting tourism businesses with the Canadian TODS program or anything else, so a local Renfrew County initiative would be very much welcomed.*
- *It would be better for all businesses to have the opportunity to participate and be represented, not just the biggest ones with more dollars. A more concentrated and targeted approach to advertising the businesses in a localized area would be a great way to really showcase the wealth and scope of what each area has to offer.*
- *This is a huge opportunity for my current a future business if it is done right. It would be very helpful if the County had access to a signage expert to consult with to determine how road signage would be for each specific business and give recommendations.*
- *It would be beneficial to trail tourism to indicate where official trail heads are. In partnership with OHTO we have invested in trailhead boards and with landowners for trailheads.*

- *the original program, from the 1980s was much more useful. Harris broke a good thing. There is now no comprehensive tourism directory for the province of Ontario; this lack has been pointed out to me by international tourists. They feel it is unconscionable for the gov to be so unsupportive of the sector*
- *I believe they are quite effective at motivating getting off the highway and bringing people into our small communities. When I travel, I always pay attention to them.*
- *When TODS increased their prices from \$150/sign to \$400/sign we cancelled two signs and kept two. Honestly at \$400/sign they are overpriced and not as necessary as they once were now that everyone uses internet to find places. If you drive the highways, there are a lot of missing signs that customers obviously cancelled for the above reasons.*
- *They should be free as they are helping Ontario tourism. Small non profit organizations cannot afford the rates.*
- *Todd take forever to set up sign. I have done 3 times and each time worst. 9 months late to 18 months past date. What's worst every 3 years you pay a sign replacement like \$500 last item and a) they don't actually replace sign, b) too soon as these signs seem to last 10 years and c) if you don't get your sign for 2 years and out of season so you can't even promote the the next year you pay the rental and replacement fee it is very hard to justify the expense in marketing. They also tend to put signs in atypical places and it is a struggle to get them moved.*
- *It is a monopoly. When a businesses sign is already up from year to year with no changes, the fee should not increase. Is the program still affiliated with a US sign company?*
- *The Tods signage is very expensive, but a presence is required on the major highway.*
- *Todds needs to look at their pricing structure again*
- *I find it expensive for a small business*

Agenda

- Introduction
- What is GIS?
- County GIS Data
- GIS County Examples
- ESRI SG-EA
- Costs
- Next Steps



What is GIS ?



A geographic information system (GIS) is a system that creates, manages, analyzes, and maps all types of data. GIS connects data to a map, integrating location data (where things are) with all types of descriptive information (what things are like there). GIS helps users understand patterns, relationships, and geographic context. The benefits include improved communication and efficiency as well as better management and decision making.

GIS can be thought of as a high-tech equivalent of a map, but it is more than just using static maps, it is also cloud mapping using web mapping applications

Data from multiple organizations
 Ministry of Northern Development, Mines, Natural Resources and Forestry
 Ministry of Transportation (MTO)
 Agriculture and Agri-Food Canada
 Ministry of Health (MCH)
 Air Photos/remote sensing (DRAPE)
 Municipal Property Assessment Corporation (MPAC)

Supports all County Departments
 Supports all Municipalities through the GIS Web Application and custom mapping requests
 Supports the Public through the GIS Web Application
 Upper Ottawa Valley User Group

Data

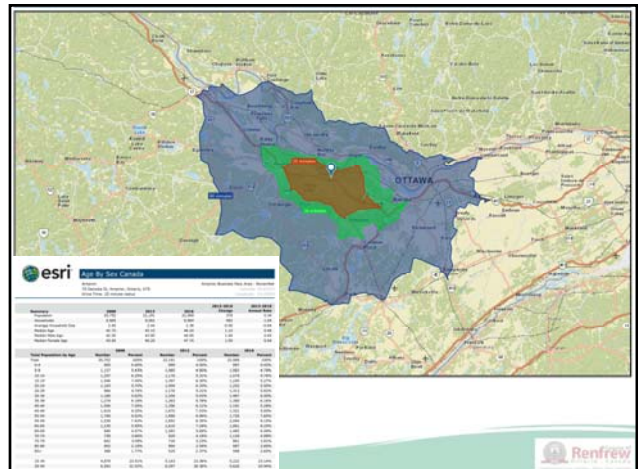
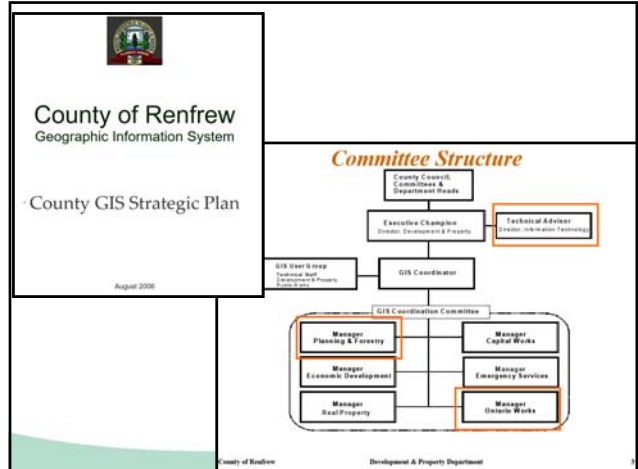
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PLAN ID	2	DAVIS CHRISTI	1	0															
PLAN ID	3	DAVIS LAMAR	1	0															

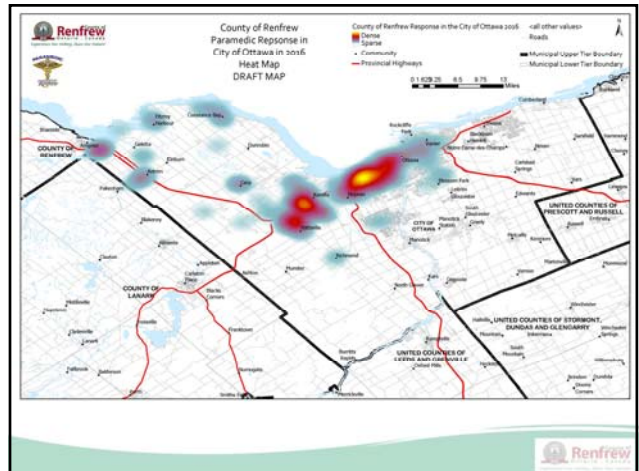
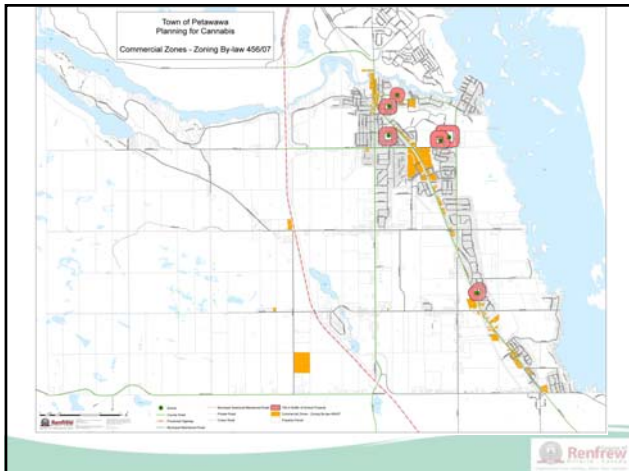
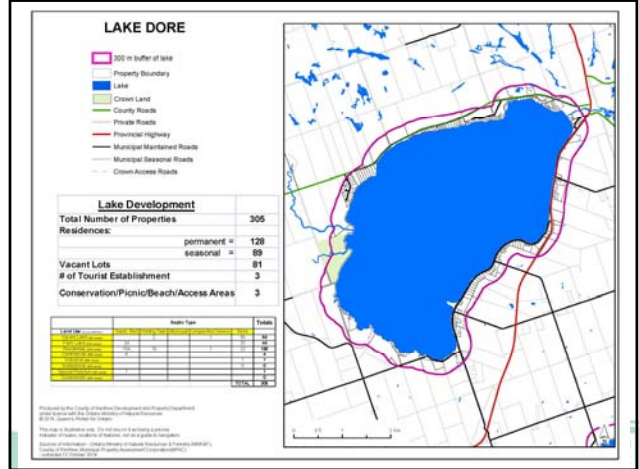
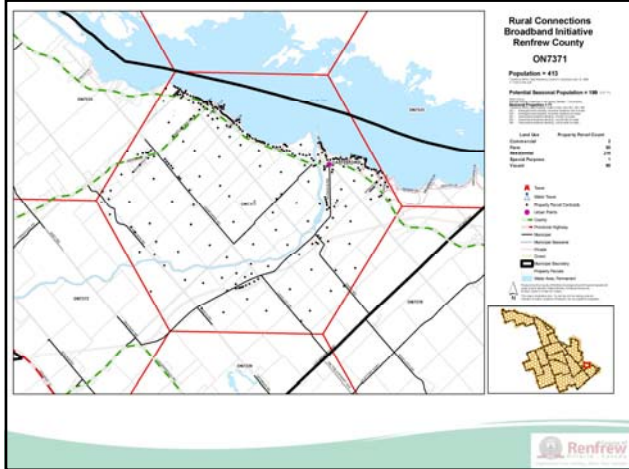
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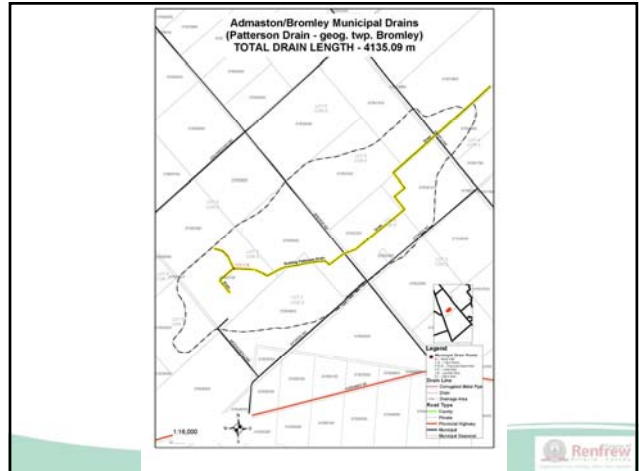
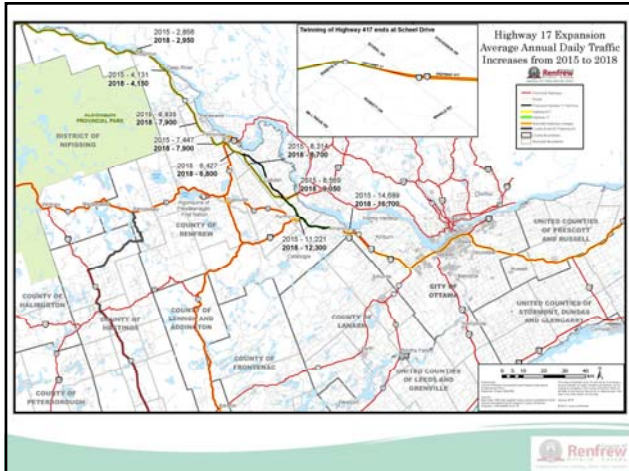
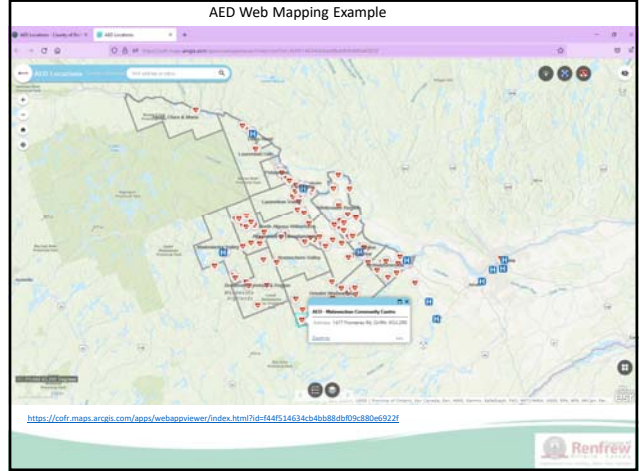
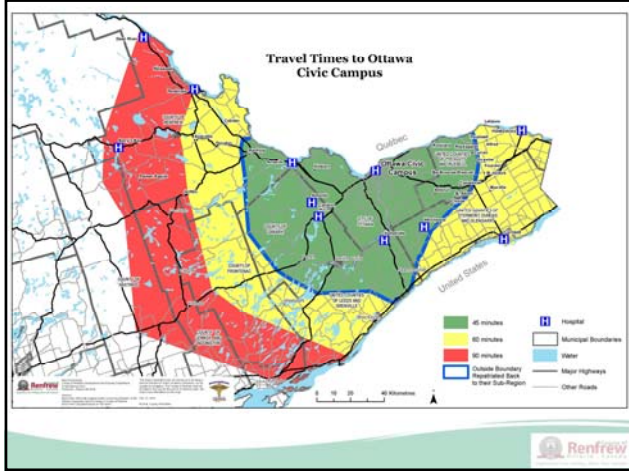
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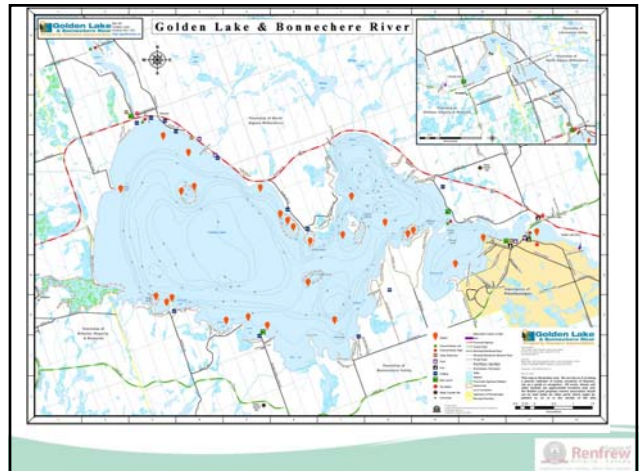
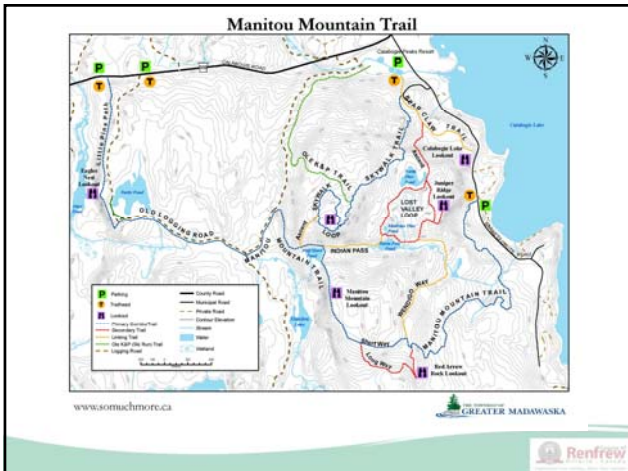
Corporate Datasets

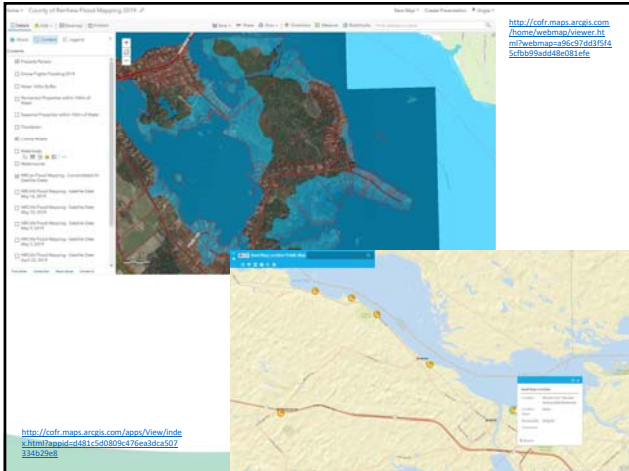
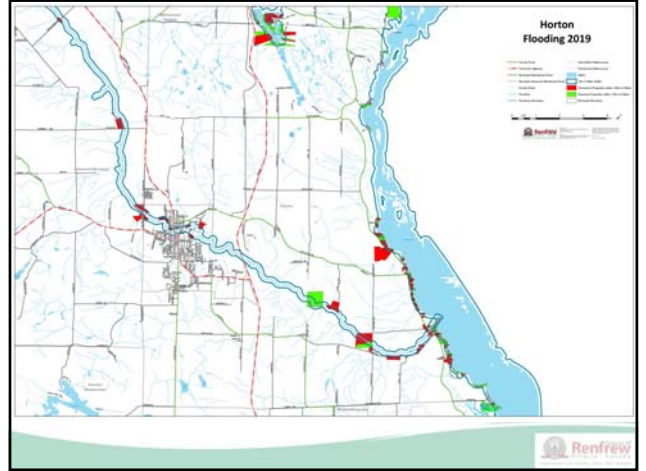
- Property Parcels
- Road Centreline
- Severances
- Trails
- Civic Address Points











Civic Addressing Online PIN Form Example

Civic Addressing - New PINs Form

Enter new location of PIN (pin address)

- 1. Enter Information**

Enter PIN location address

From the address PIN location

Street Name

Pin Location

Pin Address

Pin Address

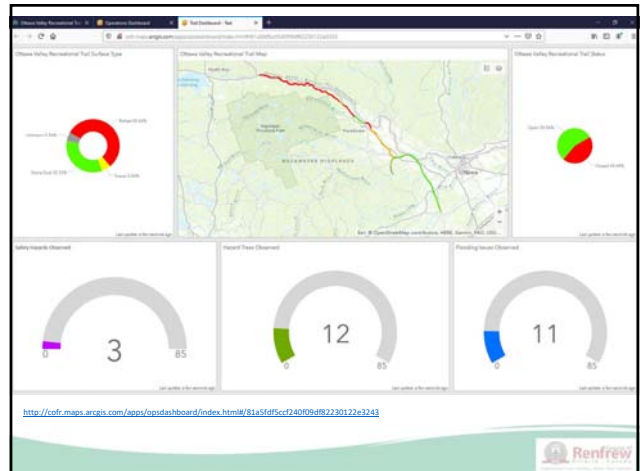
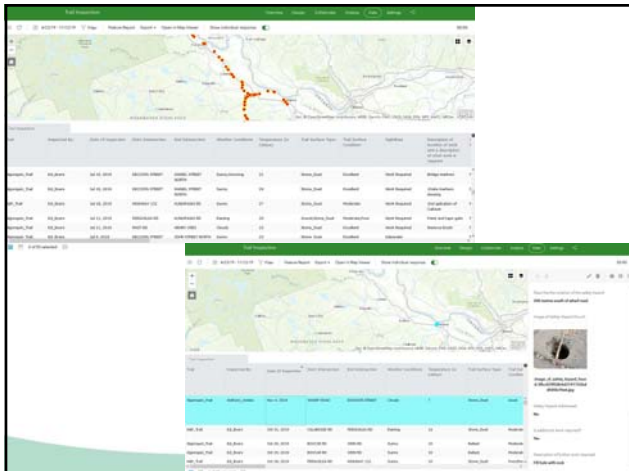
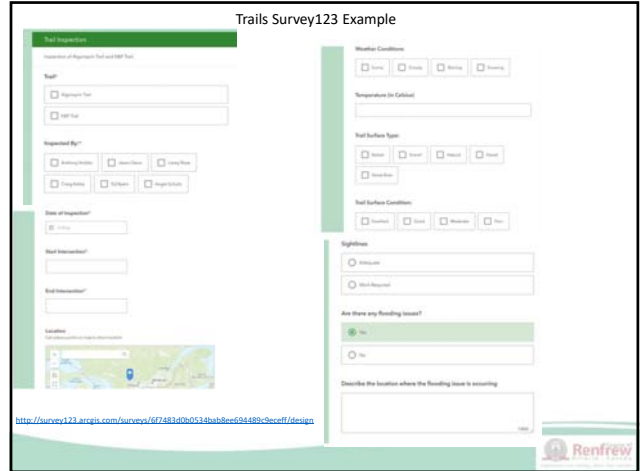
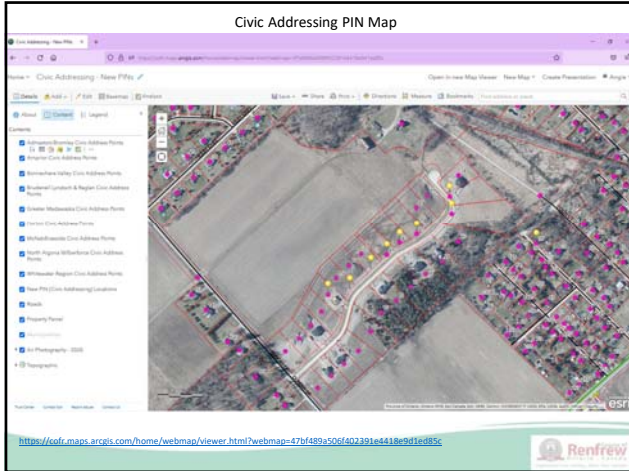
Pin Address
- 2. Select Location**

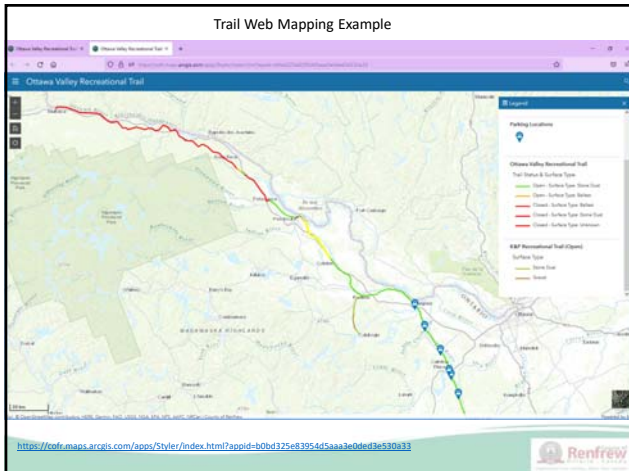
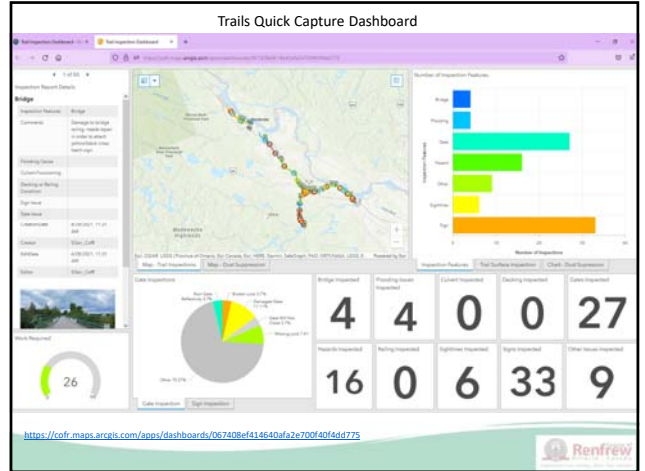
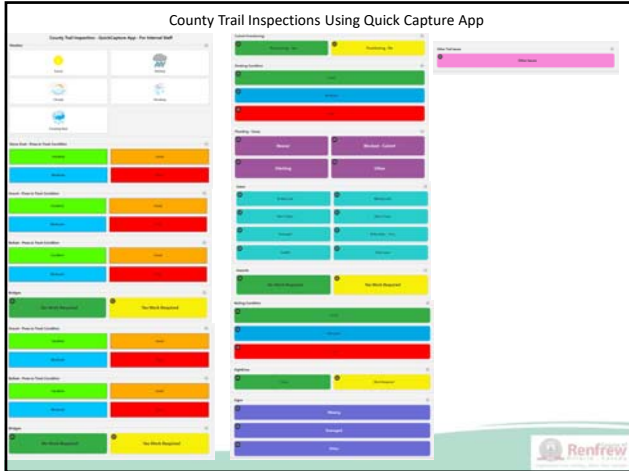
Specify the location for the user for address mapping the map in the map view of the following application
- 3. Complete Form**

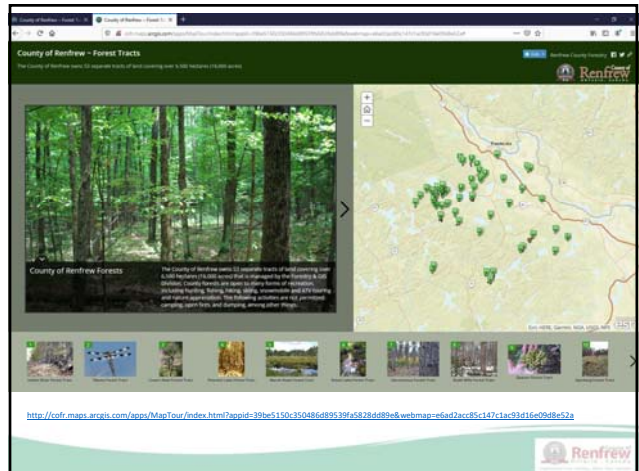
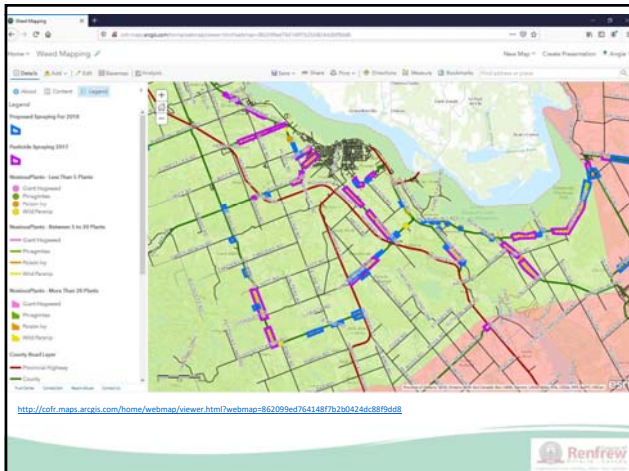
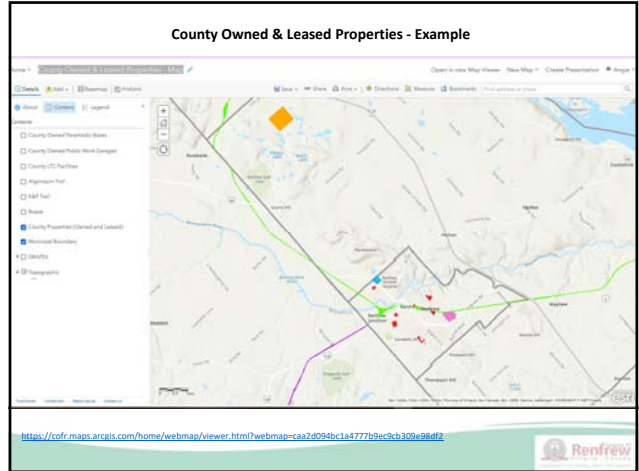
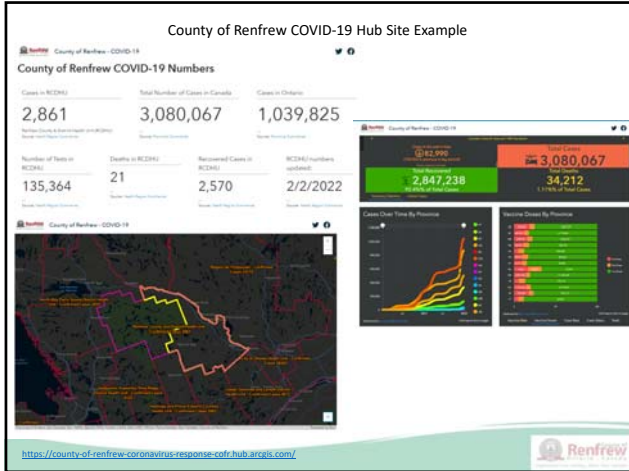
Click the 'Complete Form' button

Complete Form

<http://cofr.maps.arcgis.com/apps/GeoForm/index.html?appid=cdfffa177d3e445ca3ca16000116c4>







<https://renfrewcounty.gisarcortex.com/Items/Viewer/index.html?viewer=CountyOfRenfrewPublicGISViewerPublic>

* at this time the County will continue with the consultant for this service.

GIS OPPORTUNITY

STRATEGY AT A GLANCE (2019 - 2022)

Vision: To provide high quality services to the residents of the County of Renfrew in an efficient and cost effective manner.

Mission: To provide high quality services to the residents of the County of Renfrew in an efficient and cost effective manner.

Service Delivery Review: To provide high quality services to the residents of the County of Renfrew in an efficient and cost effective manner.

Digital Strategy

Potential Opportunities: Digital Service, Digital Workplace and Collaboration, Services and process Transformation, Data and Architecture.

Enterprise Wide: Summary Of Opportunities

Final Report
County of Renfrew
Service Delivery Review

Small Local Government – Enterprise License Agreement (SG-EA)

Overview for County of Renfrew

Sarah Seymour, Esri Canada Account Manager

County of Renfrew – Esri background

- Population – 88,512 as of 2016
- 17 lower tiers (not including Pembroke & Algonquins of Pikwakanagan tbd)
- 8 municipalities with Esri licenses
- 8 standard Esri renewals due at different times
- \$52,044 estimated (2022)
- Lower tiers include:
 - Esri software - Greater Madawaska (lapsed), Laurentian Valley, Bonnechere Valley, Whitewater Region, Renfrew Town, Arnprior Town, Algonquins of Pikwakanagan
 - Currently not an Esri customer: Head, Clara & Maria, Madawaska Valley, Brudenell, Lyndoch & Raglan, Laurentian Hills, Killaloe, Hagarty & Richards, Petawawa, McNab/Braeside, Horton, Adamston/Bromley, North Algona Wilberforce and Deep River.

Esri Current Estimated 2022 Spend

County of Renfrew and lower tiers

Name	ESRI Products	2022 Est. Spend	Name	ESRI Products
County of Renfrew	Yes	\$37,499	Head, Clara, Maria	No
Greater Madawaska	Yes	\$0	Madawaska Valley	No
Laurentian Valley	Yes	\$1680	Brudenell, Lyndoch & Raglan	No
Bonnechere Valley	Yes	\$875	Laurentian Hills	No
Whitewater Region	Yes	\$1,020	Killaloe, Hagarty & Richards	No
Renfrew Town	Yes	\$2310	North Algona Wilberforce	No
Arnprior Town	Yes	\$2,850	Adamston/Bromley	No
Algonquins of Pikwakanagan	Yes	\$3,010	Petawawa (Community Maps)	No
			McNab/Braeside	No
			Horton	No
			Deep River	No
		total		

Plus 5000 additional credits were purchased by County of Renfrew in 2021 (\$800) = total estimated 2022 amount of \$52,044

Esri's Small Local Government Enterprise License Agreement (SG-EA)

- Ability to expand and capitalize your GIS investment
- Lower software cost per unit
- Current maintenance
- Removes uncertainty over access to software and fluctuating budgets
- Ensures access to current software, support, training & consulting
- Architectural flexibility
- Predictable spend /budgeting ... no surprises
- Discounts on other Esri software IF required (non-royalty bearing offerings)
- Minimize time-consuming and restrictive procurements
- Reduced administrative costs

Esri's Small Local Government Enterprise License Agreement (SG-EA)

Background

- Standard offering based on population across Canada
- Fixed annual fee for software, maintenance and on-line training
- Pricing based on 3 year commitment with established stepped pricing
- Unlimited use of Esri ArcGIS Desktop and ArcGIS Enterprise Software
- Capped used of ArcGIS Online and other software
- Professional Services and Instructor Led Training is purchased separately
- Access to Esri International User Conference

Esri's Small Local Government Enterprise License Agreement (SG-EA)


What's included in the SG-EA - Tier 3 - 50,001 to 100,000 population

- Unlimited Software Access to the following Esri software for term of agreement:
 - ArcGIS Desktop Products - Advanced, Standard, Basic
 - ArcGIS Desktop Extensions - 3D Analyst, Spatial Analyst, Geostatistical Analyst, Publisher, Network Analyst, Schematics, Workflow Manager and Data Reviewer
 - ArcGIS Engine
 - ArcGIS Runtime - Standard
 - ArcGIS Runtime Analysis Extension
- ArcGIS Developer Subscription - annual Professional subscription to ArcGIS Developer (1)

Esri CityEngine - Single Use Licenses (2)

ArcGIS Online User Types (named user) - Viewers (250), Creators (250), Credits (42,500 = 37,300 + 5000 from Insights)

ArcGIS Online Premium Apps (named user) - ArcGIS Insights (5), Tracker for ArcGIS (50)



Esri's Small Local Government Enterprise License Agreement (SG-EA)

Pricing summary - SG-EA - Tier 3 - 50,001 to 100,000 population

- Annual fee based on population at start of 3yr contract/commitment
- 2022 - \$67,600 + 2023 - \$68,990 + 2024 - \$70,410 = \$207,000 - 3yr total commitment
 Minus a credit for current remaining support (pro-rated)
 Invoiced yearly
- 3 documents provided by Esri Canada for signature:
 - SG-EA Contract Letter
 - SG-EA Terms and Conditions
 - SG-EA Quote for 1st year
- If the population increase beyond 100K in the 3yr term then at renewal the agreement would be bumped up to Tier 4 - 100,101 to 150,000 population. The cost would increase in 2025 to \$104,500 (2026 and 2027 pricing is per one month's fee should be allowed for each year)

Esri Current Estimated 2022 Spend
 County of Renfrew and lower tier


Name	ESRI Products	2022 Est. Spend	Name	ESRI Products
County of Renfrew	Yes	\$37,499	West, Clark, West	No
Crester Macdonald	Yes	\$0	Madocawa Valley	No
Lakeland Valley	Yes	\$1090	Stuberell, Lyndoch McQueen	No
Donchere Valley	Yes	\$875	Killean, Higgins & Richards	No
Whitewater Region	Yes	\$1,020	North Algona Whitehorse	No
Harbour Town	Yes	\$2310	Adrianston/Ormsley	No
Ranger Town	Yes	\$2,850	Redbank (Community Maps)	No
Arguably of Piskawagan	Yes	\$3,310	Wainhill/Beausoleil	No
			Worton	No
			Coop River	No
	Total	\$51,244		

Plus 6000 additional credits were purchased by County of Renfrew in 2021 (\$800 = total estimated 2022 spend of \$52,044)



ESRI SG-EA Summary

- Cost savings for GIS Applications
- Staff will have access to:
 - ArcGIS Desktop Products at all levels - (with all extensions)
 - More ArcGIS Online users than you currently have
 - 250 Viewers
 - 250 Creators (can create maps and apps, and have access to Field Maps for field data collection)




Financial Summary

Year	ESRI - EA Cost	County of Renfrew	Difference
2022	\$67,600	\$37,499	\$30,101
2023	\$68,990		
2024	\$70,410		

Year	ESRI - EA Cost	County of Renfrew	Municipal*	Difference
2022	\$67,600	\$37,499	\$8,735	\$21,366
2023	\$68,990			
2024	\$70,410			

* Not including A of P



Next Steps -

- Letter of support for the County to sign the ELA with ESRI Canada
 - Willing to contribute financially with existing money spent on ESRI products and possibly more
 - Willing to contribute financially for those that do not have ESRI products
 - Consideration for enhanced GIS Information for Municipal data
 - Staffing?

Name	ESRI Products	2022 Est. Spend
County of Renfrew	Yes	\$37,499
Greater Madawaska	Yes	\$0
Laurentian Valley	Yes	\$1,680
Bonnechere Valley	Yes	\$875
Whitewater Region	Yes	\$1,020
Renfrew Town	Yes	\$2,310
Amprior Town	Yes	\$2,850
Algonquins of Pikvakanagan	Yes	\$3,010
	total	\$51,244



Thank you and Questions





c/o County of Renfrew 9 International Drive, Pembroke ON, K8A 6W5

February 15, 2022

Honourable Steve Clark
Ministry of Municipal Affairs and Housing
Office of the Minister
77 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Re: Rural Housing Affordability Roundtable

Dear Minister Clark,

I appreciated having the opportunity to represent the Eastern Ontario Wardens' Caucus at the Rural Housing Affordability Roundtable on January 23, 2022.

The EOWC shares the Province's goals on housing, including creating more supply and cutting red tape to make approvals easier and faster. Like many regions of the province, Eastern Ontario is facing critical needs when it comes to affordable and community housing.

In response to your request for follow up information, the Caucus has provided examples from two EOWC member municipalities. Both the County of Renfrew and the County of Northumberland have provided extensive information and examples (attached to this letter) regarding housing development.

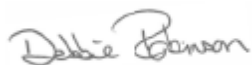
The County of Renfrew is the largest County in Ontario and is made up of 17 communities. This gives it a unique perspective when it comes to the challenges facing rural municipalities and understanding the impediments to development and growth.

The County of Northumberland was selected as an example, as it is located in close proximity to the Greater Toronto Area and is facing significant growth pressures. For example, the current Provincial forecasts indicate that the population for Northumberland County will grow to 122,000 people and 44,000 jobs by the year 2051. However, increasing the supply of affordable and attainable housing in Northumberland County remains a significant challenge.

The Caucus appreciated having the opportunity to provide an update during the multi-ministerial delegation at ROMA on our innovative data solution that is being developed in collaboration with the Rural Ontario Institute (ROI). This digital tool will provide local, reliable, and current rural data to assist municipalities in the planning and construction of new, affordable housing. We believe this platform will eventually become a province-wide solution and will be a helpful tool to the Province.

In closing, the EOWC is committed to working with the Province to find creative and flexible approaches to achieve our shared goals.

Sincerely,

A handwritten signature in cursive script that reads "Debbie Robinson".

Debbie Robinson
Chair, 2022, Eastern Ontario Wardens' Caucus

Attachments:

Appendix A – County of Renfrew Response
Appendix B – County of Northumberland Response

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

February 15, 2022

The Honorable Steve Clark
Minister of Municipal Affairs and Housing
17th Floor, 777 Bay Street
Toronto, Ontario M7A 2J3
minister.mah@ontario.ca

Dear Minister Clark:

Thank you for your ongoing commitment to work with municipalities as we seek solutions to the housing crisis in Ontario. In an effort to continue this dialogue, please receive the information below as the County of Renfrew's contribution to your Rural Housing Affordability Roundtable.

As we indicated during our delegation meeting with you at ROMA, the County of Renfrew is very interested in being a partner with the province to investigate innovative solutions to the housing needs of Ontarians, in particular those residing in rural communities.

You will see from the summary below, that our staff looked at your questions through a rural lens, and I am very pleased with the expertise and professionalism by which our staff have compiled the information.

They also took the opportunity to review the recommendations of the *Ontario Housing Affordability Task Force* and have offered their commentary which, I believe, will be of value to you and your Ministry going forward.

As always, please feel free to reach out should you wish to have further discussion with the County of Renfrew.

Best regards,

Debbie Robinson
Warden, County of Renfrew
warden@countyofrenfrew.on.ca

c: John Yakabuski, MPP, Renfrew-Nipissing-Pembroke

County of Renfrew response to Minister Steve Clark's letter:

Can your municipalities provide specific data on the number of housing development approvals that have been provided by your municipalities but have yet to be acted on? Are these approvals fully zoned and permitted?

Within the draft approved subdivisions in Renfrew County there are approximately 2,572 residential units approved that have not been acted upon. In addition, in the areas outside of subdivisions, in the rural areas of the County there are 4,982 vacant parcels between the sizes of 0.25 acres and 5 acres. There are 6,246 vacant parcels of land that are greater than 5 acres. There are existing approvals for approximately 13,800 residential units. The process of approving new lots or planning applications does not appear to be "holding growth back" or limiting housing availability. The limiting factor would appear to be the market, unwilling sellers of vacant buildable lots, and the lack of trades people.

With respect to the other questions outline in your letter, the County of Renfrew has the following responses to offer:

1. *Can your municipalities provide insight on how the provincial government, the province's agencies, or conservation authorities are holding up development approvals?*
 - Overall – The province could improve data and GIS information available to municipalities related to provincial interests. In many cases the data is either outdated, or at a scale/accuracy that is not relevant on a site specific/development basis. The developer or municipality must still undertake their own review/study because provincial data is not providing the necessary information to make good planning decisions.
 - MOECC
 - ECA's are taking a very long time for review and approval
 - Very poor information on who to contact for different issues (i.e. stormwater, septage spreading, emissions, water taking, septic approval)
 - Response time once you contact someone is poor (sometimes non-existent). Landowners/ developers (and municipalities) are just ignoring requirements because there is a lack of information/response
 - Approvals/reports for species at risk are cumbersome, time consuming and expensive.
 - MTO
 - Has restrictive policies/standards for non-divided highways such as Hwy 41 and 60 that is limiting growth adjacent or connected to the highway. The standards for development are acting as a deterrent in some locations
 - Response time could be improved, but not as bad as MOECC.
 - Land Registry Office
 - The local land registry office in Pembroke is closed. The development community in Renfrew County has described the new process and registry system a "nightmare". Every document goes into a file and then the individual

registrars pick from this file (apparently in the order it was deposited). The registrar can be from anywhere with no knowledge the area that they are registering. If an amendment or simple correction is all that is required, it can result in weeks of delay as the depositor doesn't know who to contact until they received something back from the registrar.

- Lack of consistency – individual registrars are not consistent and agreements/covenants accepted for one property may not be accepted by a different registrar for an adjacent property.
- Hydro One
 - Will not provide any useful engagement with the local planning authority on development – will only work with the developers and does not work with planning authorities or other agencies involved in development approval. Requires developers to play “middle man” between varying agencies.
 - Timelines for approvals are significant.
 - Our understanding that the cost of installing power to development is significantly higher in Ontario than other provinces.
- MMAH
 - Despite policies in the PPS to have consideration for local context, MMAH staff seem to have a one-size fits all philosophy with very little effort put towards solution orientated approaches or local considerations. The same standards/requirements in large urban areas or high growth municipalities are placed on small rural low growth areas.

2. *Are there any other considerations that were not covered in our discussions that are relevant to the issue of increasing housing supply in Ontario?*

- While the County supports and recognizes Indigenous communities, the “consultation” process could be improved. There are no clear guidelines or responsibilities for consultation. There is very little predictability to outcomes or potential costs or process. Costs and timelines are key factors developers consider when deciding whether a particular project would be worthwhile – the unknowns involved in the First Nation consultation process can be daunting and dissuading.
- Experienced developers - Renfrew County is characterized as a slow growth area. As such many of our developers are first time, or one-off developers. Experienced developers are able to quickly obtain approvals and move through the build out phases of development in the County. Many of our inexperienced developers struggle to understand the process, requirements, and costs involved in the development process. Development where the applicant is inexperienced has added much time to the approvals process. If the province were to legislate or implement mandatory timelines for planning approvals, it should also consider clarifying the responsibilities of the developer to provide satisfactory supporting information/reports/studies with the application.

Ontario Housing Affordability Task Force recommendations. Comments from a Renfrew County planning perspective:

1. *Set a goal of building 1.5 million new homes in ten years.*

Comment: The County has much land available for growth and development.

2. *Amend the Planning Act, Provincial Policy Statement, and Growth Plans to set “growth in the full spectrum of housing supply” and “intensification within existing built-up areas” of municipalities as the most important residential housing priorities in the mandate and purpose.*

Comment: The County as a historically “low growth” area has much land and lots available for development. Historically, it has been demand and market affecting the slow growth. Infill and intensification targets in Renfrew County act as a barrier as opposed to providing flexibility. The County is not experiencing the same demand or constraints as the GTA – this is more a growth area concern.

3. *Limit exclusionary zoning in municipalities through binding provincial action:*

- a) Allow “as of right” residential housing up to four units and up to four storeys on a single residential lot.
- b) Modernize the Building Code and other policies to remove any barriers to affordable construction and to ensure meaningful implementation (e.g. allow single-staircase construction for up to four storeys, allow single egress, etc.).

Comment: There is a difference again between growth areas and the County, allowing 4 units per lot in small towns and villages who often have servicing capacity issues/concerns may not be as desirable compared to large urban areas. No specific comments on 3b) Building Code.

4. *Permit “as of right” conversion of underutilized or redundant commercial properties to residential or mixed residential and commercial use.*

Comment: This is more of a GTA/growth area pressure. This change would have very little impact in Renfrew County.

5. *Permit “as of right” secondary suites, garden suites, and laneway houses province-wide.*

Comment: This is already in the Planning Act and is currently being rolled out into local Zoning By-laws.

6. *Permit “as of right” multi-tenant housing (renting rooms within a dwelling) province-wide.*

Comment: Currently I am unaware of any restrictions to prevent this in Renfrew County.

7. *Encourage and incentivize municipalities to increase density in areas with excess school capacity to benefit families with children.*

Comment: Municipalities would likely accept any “incentivation” offered by the Province. Again, less of an ability or issue in a “low-growth area”. We have land and opportunities, it is getting the citizens of Ontario to come here.

8. *Allow “as of right” zoning up to unlimited height and unlimited density in the immediate proximity of individual major transit stations within two years if municipal zoning remains insufficient to meet provincial density targets.*

Comment: Not relevant to the County of Renfrew municipalities.

9. *Allow “as of right” zoning of six to 11 storeys with no minimum parking requirements on any streets utilized by public transit (including streets on bus and streetcar routes).*

Comment: Not relevant to the County of Renfrew municipalities.

10. *Designate or rezone as mixed commercial and residential use all land along transit corridors and redesignate all Residential Apartment to mixed commercial and residential zoning in Toronto.*

Comment: Not relevant to the County of Renfrew municipalities.

11. *Support responsible housing growth on undeveloped land, including outside existing municipal boundaries, by building necessary infrastructure to support higher density housing and complete communities and applying the recommendations of this report to all undeveloped land.*

Comment: Interesting... how do you compel the “urban municipality” who is the owner and operator of the infrastructure to build and extend infrastructure to outside of municipal boundaries... Who would determine “responsibility”?

12. *Create a more permissive land use, planning, and approvals system:*

a) Repeal or override municipal policies, zoning, or plans that prioritize the preservation of physical character of neighbourhood

Comment: None in Renfrew County to our knowledge

b) Exempt from site plan approval and public consultation all projects of 10 units or less that conform to the Official Plan and require only minor variances.

Comment: Local municipalities have different policies/by-laws. Site plan has been useful to address many issues for development in units less than 10. I’m not sure what the benefit is to this. The Site plan process that local municipalities have in Renfrew County is significantly less onerous than GTA/growth areas.

c) Establish province-wide zoning standards, or prohibitions, for minimum lot sizes, maximum building setbacks, minimum heights, angular planes, shadow rules, front doors, building depth, landscaping, floor space index, and heritage view cones, and planes; restore pre-2006 site plan exclusions (colour, texture, and type of materials, window details, etc.) to the Planning Act and reduce or eliminate minimum parking requirements; and

Comment: Again, more GTA growth area related. Some provincial standards would be good, but we already don't deal with angular plans, shadow, heritage colour/texture/materials. Provincial standards would actually add to what County of Renfrew municipalities require.

d) Remove any floorplate restrictions to allow larger, more efficient high-density towers.

Comment: Not relevant to the County of Renfrew municipalities.

13. Limit municipalities from requesting or hosting additional public meetings beyond those that are required under the Planning Act.

Comment: Has not been an issue in Renfrew County or our municipalities to our knowledge.

14. Require that public consultations provide digital participation options.

Comment: Not sure what this would entail... this could add time/process?

15. Require mandatory delegation of site plan approvals and minor variances to staff or pre-approved qualified third-party technical consultants through a simplified review and approval process, without the ability to withdraw Council's delegation.

Comment: Staff would support this... would local Council? There would need to be clear expectations/standards to be applied. Potential to add conflict with staff/council, increase cost to municipality for third-party review, municipality would need qualified staff at local level.

16. Prevent abuse of the heritage preservation and designation process by:

a) Prohibiting the use of bulk listing on municipal heritage registers

b) Prohibiting reactive heritage designations after a Planning Act development application has been filed

Comment: Has not been an issue in Renfrew County or our municipalities to our knowledge. Only limited heritage properties in the County and no "bulk listings".

17. Requiring municipalities to compensate property owners for loss of property value as a result of heritage designations, based on the principle of best economic use of land.

Comment: Has not been an issue in Renfrew County or our municipalities to our knowledge.

18. Restore the right of developers to appeal Official Plans and Municipal Comprehensive Reviews.

Comment: Has not been an issue in Renfrew County or our municipalities to our knowledge.

19. Legislate timelines at each stage of the provincial and municipal review process, including site plan, minor variance, and provincial reviews, and deem an application approved if the legislated response time is exceeded.

Comment: For small/low growth areas most (if not all) rely on the private sector professionals to review and provide comment. Timelines and automatic approvals may unintentionally have negative consequences for smaller municipalities that do not have full time qualified staff for review.

20. Fund the creation of “approvals facilitators” with the authority to quickly resolve conflicts among municipal and/or provincial authorities and ensure timelines are met.

Comment: This seems like a reboot of what the province tried to do previously with the OLT facilitators. Provincially funded “facilitators” sounds fine, but would it become another layer or step or quasi-tribunal?

21. Require a pre-consultation with all relevant parties at which the municipality sets out a binding list that defines what constitutes a complete application; confirms the number of consultations established in the previous recommendations; and clarifies that if a member of a regulated profession such as a professional engineer has stamped an application, the municipality has no liability and no additional stamp is needed.

Comment: Another legislated step... would require additional planning staff at either the County or local level to meet expectations.

22. Simplify planning legislation and policy documents.

Comment – Agree

23. Create a common, province-wide definition of plan of subdivision and standard set of conditions which clarify which may be included; require the use of standard province-wide legal agreements and, where feasible, plans of subdivision.

Comment: Agree

24. Allow wood construction of up to 12 storeys.

Comment: Not a planning concern, but sure.

25. Require municipalities to provide the option of pay on demand surety bonds and letters of credit.

Comment: Agree – may need training session with municipal staff and treasurers but it is a reasonable recommendation.

26. Require appellants to promptly seek permission (“leave to appeal”) of the Tribunal and demonstrate that an appeal has merit, relying on evidence and expert reports, before it is accepted.

Comment: Agree.

27. Prevent abuse of process:

a) Remove right of appeal for projects with at least 30% affordable housing in which units are guaranteed affordable for at least 40 years.

b) Require a \$10,000 filing fee for third-party appeals.

c) Provide discretion to adjudicators to award full costs to the successful party in any appeal brought by a third party or by a municipality where its council has overridden a recommended staff approval.

Comment: Has not been an issue in Renfrew County or our municipalities to our knowledge. Seems to be more of a GTA/growth area impact.

28. Encourage greater use of oral decisions issued the day of the hearing, with written reasons to follow, and allow those decisions to become binding the day that they are issued.

Comment: Agree.

29. Where it is found that a municipality has refused an application simply to avoid a deemed approval for lack of decision, allow the Tribunal to award punitive damages.

Comment: Has not been an issue in Renfrew County or our municipalities to our knowledge. Not sure we want to encourage “punitive damages” to municipalities, especially local/small municipalities that lack the expertise and resources of GTA municipalities.

30. Provide funding to increase staffing (adjudicators and case managers), provide market-competitive salaries, outsource more matters to mediators, and set shorter time targets.

Comment: Agree - This is an OLT issue.

31. In clearing the existing backlog, encourage the Tribunal to prioritize projects close to the finish line that will support housing growth and intensification, as well as regional water or utility infrastructure decisions that will unlock significant housing capacity.

Comment: Agree, this is an OLT issue.

32. Waive development charges and parkland cash-in-lieu and charge only modest connection fees for all infill residential projects up to 10 units or for any development where no new material infrastructure will be required.

Comment: Development charges are so low in Renfrew County compared to GTA/Growth areas, they are not a detriment to development. This would be taking away a source of revenue in municipalities with already tight budgets.

33. Waive development charges on all forms of affordable housing guaranteed to be affordable for 40 years.

Comment: Seems reasonable; this impacts municipal budgets. Would this type of grant or incentive be better to be paid by the province?

34. Prohibit interest rates on development charges higher than a municipality's borrowing rate.

Comment: Seems reasonable

35. Regarding cash in lieu of parkland, s.37, Community Benefit Charges, and development charges:

a) Provincial review of reserve levels, collections and drawdowns annually to ensure funds are being used in a timely fashion and for the intended purpose, and, where review points to a significant concern, do not allow further collection until the situation has been corrected.

b) Except where allocated towards municipality-wide infrastructure projects, require municipalities to spend funds in the neighbourhoods where they were collected. However, where there's a significant community need in a priority area of the City, allow for specific ward-to-ward allocation of unspent and unallocated reserves.

Comment: Seems reasonable; Would require enhanced tracking/reporting which increases municipal costs and staff time.

36. Recommend that the federal government and provincial governments update HST rebate to reflect current home prices and begin indexing the thresholds to housing prices, and that the federal government match the provincial 75% rebate and remove any clawback.

Comment: Not a planning issue.

37. Align property taxes for purpose-built rental with those of condos and low-rise homes.
- Comment:** Not a planning issue; there would be an impact on municipal budget.
38. Amend the Planning Act and Perpetuities Act to extend the maximum period for land leases and restrictive covenants on land to 40 or more years.
- Comment:** Has not been an issue in Renfrew County, may make some legal agreements easier.
39. Eliminate or reduce tax disincentives to housing growth.
- Comment:** Not a planning issue; unaware of any tax disincentives implemented in Renfrew County or local municipalities.
40. Call on the Federal Government to implement an Urban, Rural and Northern Indigenous Housing Strategy.
- Comment:** Not an impact to the County of Renfrew at this time.
41. Funding for pilot projects that create innovative pathways to homeownership, for Black, Indigenous, and marginalized people and first-generation homeowners.
- Comment:** Not an impact to the County of Renfrew at this time.
42. Provide provincial and federal loan guarantees for purpose-built rental, affordable rental and affordable ownership projects.
- Comment:** Support for more federal/provincial financial incentives to the private market to support affordable housing.
43. Enable municipalities, subject to adverse external economic events, to withdraw infrastructure allocations from any permitted projects where construction has not been initiated within three years of build permits being issued.
- Comment:** Agreed, hasn't been a significant issue for Renfrew County.
44. Work with municipalities to develop and implement a municipal services corporation utility model for water and wastewater under which the municipal corporation would borrow and amortize costs among customers instead of using development charges.
- Comment:** Not a planning issue, unsure of the impacts of this recommendation.
45. Improve funding for colleges, trade schools, and apprenticeships; encourage and incentivize municipalities, unions and employers to provide more on-the-job training.
- Comment:** Agree, not a planning issue.
46. Undertake multi-stakeholder education program to promote skilled trades.
- Comment:** Agree, not a planning issue.

47. Recommend that the federal and provincial government prioritize skilled trades and adjust the immigration points system to strongly favour needed trades and expedite immigration status for these workers, and encourage the federal government to increase from 9,000 to 20,000 the number of immigrants admitted through Ontario's program.

Comment: Agree, not a planning issue.

48. The Ontario government should establish a large "Ontario Housing Delivery Fund" and encourage the federal government to match funding. This fund should reward:

a) Annual housing growth that meets or exceeds provincial targets

b) Reductions in total approval times for new housing

c) The speedy removal of exclusionary zoning practices

Comment: Additional monies/support from province/federal government is always appreciated.

49. Reductions in funding to municipalities that fail to meet provincial housing growth and approval timeline targets.

Comment: Would this unfairly target small municipalities that do not have the staff/resources to meet targets (could this apply only to high growth areas)?

50. Fund the adoption of consistent municipal e-permitting systems and encourage the federal government to match funding. Fund the development of common data architecture standards across municipalities and provincial agencies and require municipalities to provide their zoning bylaws with open data standards. Set an implementation goal of 2025 and make funding conditional on established targets.

Comment: The cost of these systems versus the applications in small/low growth municipalities is uneconomical. If funded by the province it may help.

51. Require municipalities and the provincial government to use the Ministry of Finance population projections as the basis for housing need analysis and related land use requirements.

Comment: Agree. save municipalities expense of hiring outside consultants or disputing numbers between consulting groups/developers.

52. Resume reporting on housing data and require consistent municipal reporting, enforcing compliance as a requirement for accessing programs under the Ontario Housing Delivery Fund.

Comment: Not a planning issue, but would result in additional reporting/work for local municipalities.

53. Report each year at the municipal and provincial level on any gap between demand and supply by housing type and location, and make underlying data freely available to the public.

Comment: Not a planning issue, but would result in additional reporting/work for local municipalities.

54. Empower the Deputy Minister of Municipal Affairs and Housing to lead an all-of-government committee, including key provincial ministries and agencies, that meets weekly to ensure our remaining recommendations and any other productive ideas are implemented.

Comment: Not a planning issue.

55. Commit to evaluate these recommendations for the next three years with public reporting on progress.

Comment: Not a planning issue.

Respectfully submitted,
County of Renfrew

Follow up to Rural Housing Affordability Roundtable Northumberland County Responses

1. *Can your municipalities provide specific data on the number of housing development approvals that have been provided by your municipalities but have yet to be acted on? Are these approvals fully zoned and permitted?*

- In Northumberland, information on the time between development approval (planning process) and the construction start time (building process) is not readily available
- In Northumberland, zoning is typically a requirement and in-effect at the time a housing development approval is granted (i.e. subdivision/condo approval and/or site plan approval)
- Generally, proponents of development projects initiate construction immediately after approval is given, particularly where development security deposits or other financial arrangements have been secured in development agreements
- In Northumberland, we monitor development activity in the planning/development approvals process and building/construction activity as follows:

Residential Units In Planning Process					
	Detached	Semi	Town	Multi-res	Total
Northumberland	1729	352	624	800	3505

Residential Units Building Activity (by year)					
	Detached	Semi	Town	Multi-res	Total
2019	251	56	190	36	533
2020	361	34	26	114	535
2021 (draft)	469	44	79	114	706

- The above information illustrates that Northumberland municipalities are reviewing and have sufficient supply of residential units in the planning process and building activity from development approvals is increasing year over year.

2. *Can your municipalities provide insight on how the provincial government, the province's agencies, or conversation authorities are holding up development approvals?*

- The increasing complexity and ongoing changes to provincial policies, plans and legislation in the development process requires detailed attention from municipalities

and proponents to ensure development proposals conform to and/or are consistent with provincial requirements prior to issuing approval. In Northumberland, the development review process must consider several policies from various provincial documents such as:

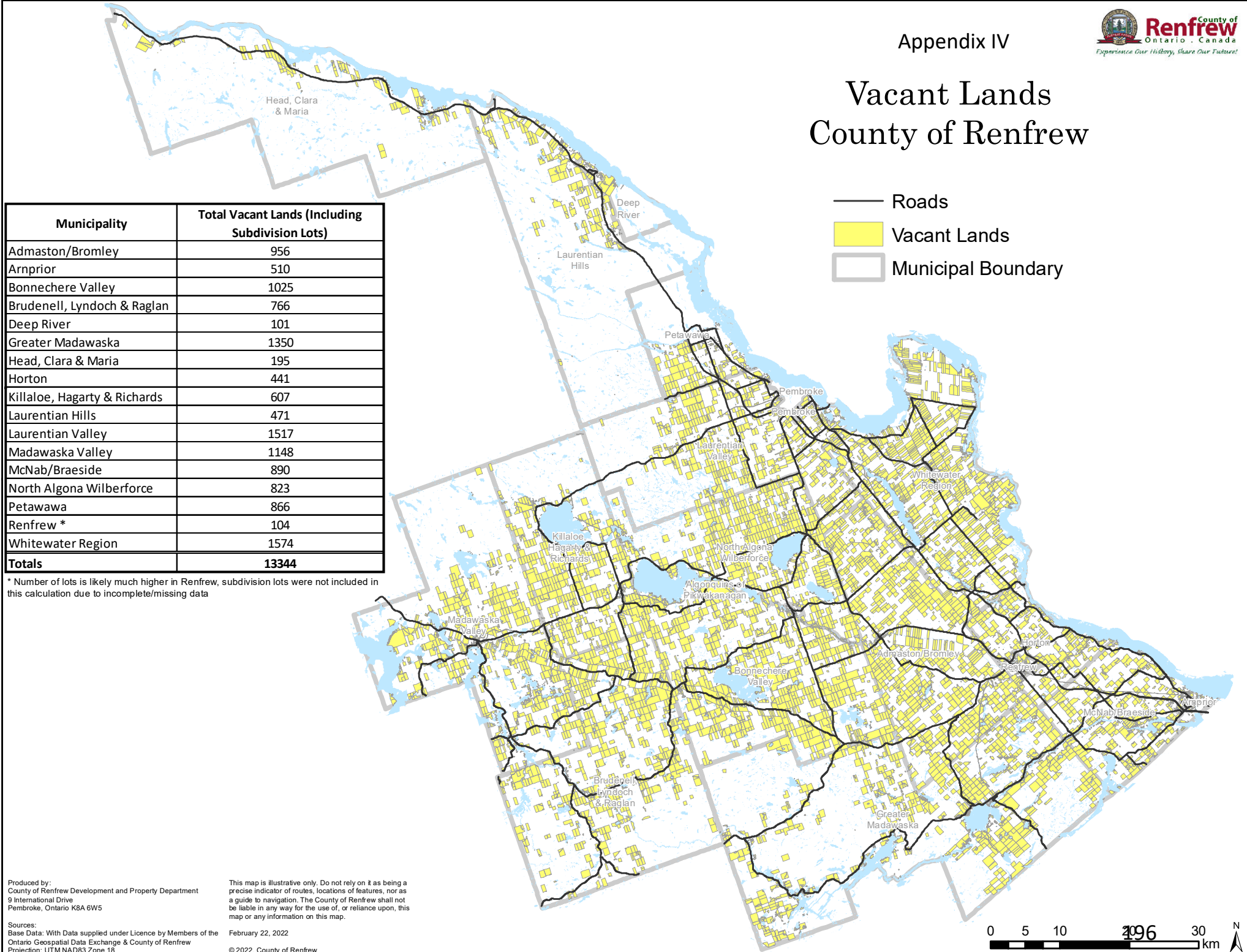
- Provincial Policy Statement
 - Oak Ridges Moraine Conservation Plan
 - Growth Plan: A Place to Grow
 - Growth Plan Natural Heritage System
 - Growth Plan Agricultural Land Base
 - Ontario Heritage Act
 - Environmental Protection Act
 - Species at risk protection
 - Provincial Noise Guidelines
 - Development (D-Series) Guidelines
- The time commitment required to ensure all provincial matters are addressed in the development process is significant, particularly for rural municipalities with limited resources and on-staff expertise
 - Constant changes and updates to provincial documents and legislation from varying Ministries at the same time causes delays as municipalities try to ‘keep-up’ – i.e. familiarize themselves with legislative changes and simultaneously apply the latest relevant information in the development approval process – which is particularly onerous for small sized municipalities, often with limited planning/housing staff
 - Infrastructure (water and sewage) capacity constraints can cause delays to development approvals, particularly as development approvals rely on confirmed water and sewage capacity availability - Infrastructure funding is needed to support upgrades/expansions to municipal water and wastewater plant capacities to support timely development approvals



3. *Are there any other considerations that were not covered in our discussions that are relevant to the issue of increasing housing supply in Ontario?*

- Generally, there are a number of actions required, from measures to increase the supply of affordable market housing, to expanding affordable housing options, to measures for a financially sustainable model for community housing.
- As the provincial and federal governments explore innovative solutions to unlock housing, consideration for the unique rural context is essential. Rural municipalities are using the tools provided by the province to address this issue in our communities. To amplify these efforts, expansion of the toolkit is required including:

- Unlocking municipal access to surplus lands to enable affordable housing development that reflects the best practices of mixed market housing (RGI, deep affordable, affordable, attainable, market rent housing) with a variety of tenure and with a variety of partners.
 - Access to dedicated funding streams for rural communities to support the construction of affordable housing.
 - Building housing in a rural community is just as expensive as building in an urban community, this means that the same types of innovative partnerships and models are required. However, there is not often the system capacity depth that is present in urban areas, flexibility is required to support the creation of housing with recognition of the rural context – i.e., involvement of the private sector; consideration of unique building structures and governance models eligible for funding.
 - Review the Development Charge Act and framework to support a system that incentivizes density of buildings rather than assessing on a per unit basis.
 - Create funding programs for municipalities to support the creation of affordable multi-residential units via incentives such as development charge rebates, tax increment equivalent grants and infrastructure loans (to support stable sources of financing for affordable housing).
- Incentivizing affordable housing is expensive. Support dedicated resources (staff and funding) at the municipal level to be able to increase local capacity to support the development of more affordable housing. e.g., the revenue from development charges are intended for 'development to fund development', when incentivization opportunities exist, it is done predominately through local municipal levies.

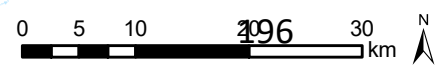
Vacant Lands County of Renfrew



-  Roads
-  Vacant Lands
-  Municipal Boundary

Municipality	Total Vacant Lands (Including Subdivision Lots)
Admaston/Bromley	956
Arnprior	510
Bonnechere Valley	1025
Brudenell, Lyndoch & Raglan	766
Deep River	101
Greater Madawaska	1350
Head, Clara & Maria	195
Horton	441
Killaloe, Hagarty & Richards	607
Laurentian Hills	471
Laurentian Valley	1517
Madawaska Valley	1148
McNab/Braeside	890
North Algonia Wilberforce	823
Petawawa	866
Renfrew *	104
Whitewater Region	1574
Totals	13344

* Number of lots is likely much higher in Renfrew, subdivision lots were not included in this calculation due to incomplete/missing data



From: Suzanne D'eon
Sent: February 25, 2022 2:45 PM
To: Debbie Robinson; Warden
Cc: Reeve Doncaster

Subject: Fw: Requesting your support for a petition to the federal government in support of NSDF

Good afternoon Warden, I hope this finds you well.

Reeve Doncaster and I will be submitting the attached E-petition to Parliament in support of the Near Surface Disposal Facility (NSDF) project.

As you are aware, the NSDF is critical to the future of the Chalk River Laboratories (CRL) and CRL is an environmentally responsible employer and a vital economic engine in Renfrew County.

We understand that opponents of NSDF have used such petitions in the past and believe it's important to ensure that supporters' voices are heard as well.

The petition must be sponsored by a Member of Parliament and I understand Renfrew Nipissing Pembroke MP Cheryl Gallant is willing to sponsor it. The Reeve and I will be identified as the initiators.

In order to submit the petition to the federal government website, *I need to identify at least five (and up to 10) Canadian citizen/Canadian resident supporters along with their email addresses.*

That is why I am contacting you.

Would you please consider being one of our 10 supporters?

Having the support of local leaders like yourself would provide a strong message.

Once the petition goes live, it will be promoted by CNL for 60-90 days.

If it receives more than 500 signatures, the Government is committed to provide a written response.

Thanks very much for your consideration.

I look forward to hearing from you as soon as possible.

Thank you,

Sue D'Eon
Mayor
Town of Deep River

COUNTY OF RENFREW

BY-LAW NUMBER 27-22

**A BY-LAW TO EXECUTE A TRANSFER PAYMENT AGREEMENT FOR THE
PROVISION OF FINANCIAL SUPPORT FOR ENTERPRISE RENFREW COUNTY FROM
THE PROVINCE OF ONTARIO**

WHEREAS the County of Renfrew has supplied to the Province of Ontario a Business Plan and Budget for the fiscal period of April 1, 2022 to March 31, 2023;

AND WHEREAS it is deemed necessary and desirable that the Council of the Municipal Corporation of the County of Renfrew enacts a By-law authorizing the Corporation to enter into an agreement with the Province of Ontario as Represented, in order to receive funding to support the entrepreneurship development activities of Enterprise Renfrew County;

AND WHEREAS the Transfer Payment Agreement (TPA) provided by the Province of Ontario does accurately reflect the business plan initiatives and reflects and supports the budget as developed by Enterprise Renfrew County, and does not vary substantively from the funding provided by the Province of Ontario in the previous TPA;

AND WHEREAS the County of Renfrew Warden and Chief Administrative Officer under delegated authority have reviewed the Transfer Payment Agreement that will form the basis of the ERC funding and reporting relationship with the Province of Ontario over the fiscal period of April 1, 2022 to March 31, 2023.

NOW THEREFORE, the Council of the Municipal Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the Warden and Clerk are hereby authorized to sign and seal all things, papers and documents necessary for the attached Transfer Payment Agreement identified as Schedule "I" with the Province of Ontario, Ministry of Economic Development, Job Creation and Trade.
2. THAT the Municipal Corporation of the County of Renfrew commits to implementing projects and spending the Enterprise Renfrew County funding in accordance with all provisions specified in the Agreement.

3. THAT the Agreement attached hereto and annotated as Schedule "I" is hereby deemed to be a schedule to this By-law.
4. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of March, 2022.

READ a second time this 30th day of March, 2022.

READ a third time and finally passed this 30th day of March, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 28-22

A BY-LAW TO AMEND BY-LAW 119-18, BEING A BY-LAW TO REGULATE AND GOVERN THE USE OF THE LANDS KNOWN AS THE ALGONQUIN TRAIL (FORMERLY KNOWN AS THE CP RAIL CORRIDOR) AS A LINEAR PARK

WHEREAS on November 28, 2018 the Corporation of the County of Renfrew enacted By-law No. 119-18, a By-Law to Regulate and Govern the Use of the Lands known as the Algonquin Trail (Formerly known as the CP Rail Corridor) as a Linear Park;

AND WHEREAS on January 29, 2020 the said By-law was amended to provide clarity to Section 2 Permitted Uses and to change the use of operating an Off-Road Vehicle from May 15 to May 1 in Section 2 (x);

AND WHEREAS it is now deemed desirable and expedient to amend the said By-law to provide clarity to Section 2 Permitted Uses and to change the use of operating an Off-Road Vehicle from November 15 to November 30 in Section 2 (x) and to include a schedule of fees.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of March 2022.

READ a second time this 30th day of March 2022.

READ a third time and finally passed this 30th day of March 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

Schedule "I"

Item	Offence	Set Fine
1.	Vehicle must meet all applicable provincial and manufacturer safety standards with regard to safety equipment and serviceability of the vehicle.	\$185.00
2.	Failure to operate the vehicle in an unsafe manner for the driver, passengers and other trail users.	\$185.00
3.	Does not meet the manufacturer sound level standards.	\$300.00
4.	Drive ATV with passenger seated improperly.	\$360.00
5.	Speeding — more than 20 km/h where limit is 20 km/h or less.	\$220.00
6.	Speeding — more than 50 km/h where limit is 50 km/hr.	\$220.00
7.	Tampering with or removing signage posted by or in partnership with County of Renfrew.	\$185.00
8.	Disobeying signage posted by the County of Renfrew.	\$185.00
9.	Using the Ottawa Valley Recreational Trail (OVRT)/Algonquin Trail during a closure of the OVRT/Algonquin Trail by the County of Renfrew due to extreme weather conditions, maintenance, or <u>before or after prescribed dates and times the trail is open.</u>	\$220.00
10.	Littering, or failing to pick up after dogs or horses.	\$185.00
11.	Failing to control a pet, including dogs and horses.	\$185.00
12.	Camping or causing any person to camp.	\$185.00
13.	Hunting or causing any person to hunt.	\$185.00
14.	Discharging or operating a weapon or firearm or causing any person to discharge or operate any weapon or firearm.	\$185.00
15.	Vandalizing the Property or causing any person to vandalize the Property.	\$250.00

Item	Offence	Set Fine
16.	Starting or feeding an open-air fire.	\$185.00
17.	Removing, destroying, or otherwise disturbing any Natural Features without written consent of the County of Renfrew.	\$185.00
18.	Operation of a Dirt Bike or Motorcycle	\$185.00
19.	Operation of a Motor vehicle without Ontario Federation ATV (OFATV) permit displayed on vehicle pending permit required approval of County Council.	\$220.00

**At the discretion of enforcement official fines doubled in Community Safety Zones areas as signed along the Trail.

COUNTY OF RENFREW

DEVELOPMENT AND PROPERTY COMMITTEE REPORT

TO: County Council
FROM: Development and Property Committee
DATE: March 30, 2022
SUBJECT: Tariff of Fees By-law – Planning Division

The following report was tabled at the February 23, 2022 session of County Council and deferred to March 30, 2022:

INFORMATION

1. **Planning Tariff of Fees By-law [Strategic Plan Goal No. 3]**

Our Committee debated the following resolution that was contained in our Committee report:

“THAT the Development and Property Committee recommend that County Council pass the new Tariff of Fees By-law for Applications Made in Respect of Planning Matters; AND FURTHER THAT By-law Number 8-19 is hereby repealed.”

Several members of our Committee noted they have concerns with the establishment of a fee for General Inquiries, as growth for the smaller local municipalities is dependent on severances and not subdivisions. It was also noted that 11 municipalities of the 17 within the County of Renfrew rely on their Clerk or the County of Renfrew for assistance in planning matters.

Our Committee directed that this By-law be forwarded to County Council without changes for a more fulsome discussion prior to passing the By-law.

The authority to pass a Tariff of Fees By-law is provided for under section 69 (1) of the Planning Act, which requires the By-law to be designed to meet only the anticipated costs to the municipality of processing the

different types of applications. Staff is recommending increases in some of the fees, which are highlighted in bold and strike-out in Appendix I. Attached as Appendix II is a chart illustrating the current County of Renfrew fee structure for Planning Act applications compared to fees in other counties in Ontario.

In addition to increased fees for certain applications, there are several new fees that are required as a result of changes to the Planning Act and the County of Renfrew receiving delegated approval authority for Official Plan Amendments. In addition, staff are proposing a fee for general inquiries/pre-consultation.

The basic premise is that the general taxpayer should not be subsidizing individual applicants. The County of Renfrew has been increasing these fees over the past few years to better cover our costs and to reflect the fee structure of other municipalities across the Province, although many of our fees are still lower than other jurisdictions. It is important to note that a straight comparison of fees between municipalities is not always possible because different jurisdictions may have different responsibilities and costs associated with a given Planning Act application.

Not all the fees are proposed to be increased, such as those for plan of subdivision/condominium. The current fee structure for these applications is consistent with fees in other counties that were surveyed.

On average, it takes approximately 300 minutes of staff time to process a general inquiry which averages to \$300 of staff time. Following the recommendations of the Planning Service Delivery review, staff are recommending that the County implement a fee/deposit for general inquiries. Anyone who submits a general inquiry would be required to pay a fee, if the general inquiry becomes an application where fees are due, the inquiry fee is credited. Looking at the comparison fee chart, many municipalities have chosen not to implement a charge for general inquiries, but for those that do implement a charge, the average is around \$300. It is proposed that the County implement a fee of \$200 for general inquiries, but that the fee be offset by a reduction of \$200 in planning application fees if the inquiry results in an application within 12 months of receiving a response.

The key proposed fee changes include:

- Consent applications increased by \$100 to \$1,200
- New fee for cancellation certificate - \$300
- New fee for additional certificate - \$100
- Validation of Title - increase of \$550 to \$1,200
- New fee for Amendments to County of Renfrew Official Plan - \$2,000
- New fee for the approval of an adopted Local Official Plan Amendment - \$500
- Local Planning Approvals:
 - Increase Official Plan Amendment by \$400 to \$1,500
 - Increase zoning by-law review by \$100 to \$850
 - New fee for processing minor variance application - \$750
 - New fee for processing local consent applications - \$1,400
 - New fee for site plan applications review (previously by the hour) - \$500
 - New fee for site plan review for lots implementing the requirements of a plan of subdivision application - \$50
 - Minor Variance (planning report only) increase by \$25 to \$400
 - Consent (planning report only) increase by \$25 to \$400
- General inquiries (pre-consultations) - new fees
 - For application where County is approval authority - \$200
 - Additional consultation within twelve-month period post response - \$50
 - Planning fee for application submitted within twelve months of receiving a response be reduced by \$200
 - For applications where local municipality is the approval authority - \$200
 - Additional consultation within 12-month period post response - \$50
 - Planning fee to local municipality for processing an application within 12 months of receiving a response be reduced by - \$200
 - For applications where there are joint approvals at the County and local municipality - \$200
 - Additional consultation within 12-month period post response - \$50

- Planning fee to local municipality for processing an application within 12 months of receiving a response be reduced by - \$200
- Hourly fees have been updated to align with the County of Renfrew schedule of fees:
 - Director - \$130
 - Manager - \$100
 - County Planner - \$75
 - Junior Planner - \$60
 - Clerical - \$55

County Council requested further information on the number of General Inquiries (GI) that are received and completed annually, and on average the number of GI's that become consent applications.

In response to County Council's inquiry, Planning staff has reviewed the statistics from the past five years and have prepared the following summary:

Year	GI's	Consent Applications	% of GI's to Applications
2021	254	206	81.10%
2020	215	106	49.30%
2019	179	110	61.45%
2018	173	152	87.86%
2017	154	147	95.45%

In 2022 staff has received a further 67 General Inquiries.

COUNTY OF RENFREW

BY-LAW NUMBER 17-22

**A TARIFF OF FEES BY-LAW FOR APPLICATIONS MADE
IN RESPECT OF PLANNING MATTERS**

WHEREAS Section 69(1) of the Planning Act, R.S.O. 1990, c. P.13, as amended, provides that the Council of a Municipality, may by by-law, prescribe a Tariff of Fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated costs to the Municipality in respect of the processing of each type of application provided for in the tariff.

AND WHEREAS it is deemed desirable to prescribe a Tariff of Fees establishing a fee for the processing of applications to the Approval Authority (County of Renfrew) outlined below;

AND WHEREAS it is deemed desirable to prescribe a Tariff of Fees establishing fees for the processing of applications made in respect of planning matters to the local municipalities of the County of Renfrew.

NOW THEREFORE the Council of the Municipal Corporation of County of Renfrew hereby enacts as follows:

1. CONSENTS

- a) That a fee of \$~~1,100.00~~ **1,200.00** for each new lot created is hereby established for consent applications ~~to~~ **by** the Approval Authority.
- b) That a fee of \$~~1,100.00~~ **1,200.00** for each consent application that does not create a new lot (i.e., lot addition, right-of-way, easement, etc.) is hereby established by the Approval Authority.
- c) That a fee of \$300.00 for each application for a cancelation of consent certificate is hereby established by the Approval Authority.**
- d) That a fee be established for the issuance of a final certificate by the Approval Authority:**
 - (i) For the first final certificate** **\$0.00**
 - (ii) For each additional final certificate** **\$100.00**
- ~~e)~~ That a fee of \$550.00 is hereby established for a major revision to a consent application (i.e., recirculation to any reviewing agency and local

municipalities) and \$325.00 for a minor revision to a consent application, as determined by the Manager of Planning Services.

- d/f) Upon determination by the Manager of Planning Services (or by the Land Division Committee, as the case may be) that a peer review of a technical study is required to justify a proposed consent application, the applicant shall be required to pay to the County, as a deposit, an amount equal to the estimated professional fees for the peer review of such study. Further, the applicant shall be required to reimburse the County for the actual fees and expenses of the County's peer review professional which are beyond the review of the applicant's study (i.e., pre-consultation, dispute resolution, municipal board hearings).

2. VALIDATION OF TITLE

- a) That a fee of \$~~650.00~~**1,200.00** in addition to all legal costs incurred by the County is hereby established for processing Validation of Title applications by the Approval Authority.

3. SUBDIVISION/CONDOMINIUM/PART LOT CONTROL BY-LAWS

a) Subdivisions

i) Initial Application Fee

- For any proposed plan of subdivision submitted to the County of Renfrew for approval:
 - up to 10 developable lots/blocks \$4,000.00
 - more than 10 developable lots/blocks \$8,500.00

*Note: If a block in a plan of subdivision is to be further subdivided into lots, the application fee will be based on the final number of lots to be created.

ii) Notice of Application

- Department advertises notice of subdivision application in accordance with the Planning Act.

- iii) Major Plan Revision (Re-circulation) 50% of the Initial Application Fee as indicated in 3.a)i) above

- For major revisions to the draft plan, draft approved plan and/or conditions of draft approval which require major recirculation.

iv) Minor Revision or Emergency Extension \$650.00

- For minor revisions to the draft plan, draft approved plan and/or draft conditions which do not require major recirculation and for each emergency extension to draft approval of not more than three (3) months.

v) Draft Approval Extension (Annual) \$1,000.00

- For each extension of draft approval of not more than twelve (12) months beyond the usual three (3) years draft approval granted by the County.

b) Condominiums

i) Initial Application Fee

- For any proposed plan of condominium submitted to the Corporation of the County of Renfrew:

- Up to 10 units/common elements/blocks \$4,000.00
- more than 10 units/common elements/blocks \$8,500.00

ii) Exemption

- For any plan of condominium submitted to the Corporation of the County of Renfrew for exemption under section 50 of the Condominium Act, as amended. \$1,500.00

iii) Major Plan Revision (Re-circulation) 50% of the Initial Application Fee as indicated in 3.b)i) above

- For major revisions to the draft plan, draft approved plan and/or conditions of draft approval which require major recirculation.

iv) Minor Revision or Emergency Extension \$650.00

- For minor revisions to the draft plan and/or draft conditions, which do not require major recirculation and for each emergency extension to draft approval of not more than three (3) month(s).

v) Draft Approval Extension (Annual) \$1,000.00

- For each extension of draft approval of not more than twelve (12) months beyond the usual three (3) years draft approval granted by the County.

c) **Part Lot Control Exemption By-law**

i) Final Approval \$600.00

- Payable prior to the By-law being given final approval by the County.

d) **Peer Review Deposit**

i) Plan of Subdivision and Plan of Condominium

A deposit of \$15,000.00 shall be paid to the County at the time of application or, if required at pre-consultation, to cover the cost of undertaking a peer review of any technical study or studies submitted in support of an application (or pre-consultation) for a plan of subdivision or plan of condominium. The deposit shall be applied to the cost of the peer review with any surplus refunded to the applicant. If the costs of peer review exceed the deposit, the applicant will be charged any additional costs incurred.

Further, the applicant shall be required to reimburse the County for the fees and expenses of the County’s peer review professionals which are beyond the review of the applicant’s technical studies (i.e., dispute resolution, municipal board hearings). Technical studies include, but are not limited to hydrogeology studies, environmental impact studies, servicing options study, traffic studies, soil studies and noise assessment studies.

4. **OFFICIAL PLAN ~~AND ZONING BY-LAW~~ AMENDMENTS**

a) **Application to amend the County of Renfrew Official Plan** **\$2,000.00**

a)b) **Approval of an adopted Local Official Plan Amendment** **\$500.00**

5. PROCESSING OF LOCAL PLANNING ACT APPROVALS

- a) Where an application is submitted by an applicant to a municipality:
- i) For each site specific application pursuant to section 21 of the Planning Act (Official Plan Amendment) - review of Application to amend Official Plan, and preparation and processing of amendment. ~~\$900.00~~1,500.00
 - ii) For each site specific application pursuant to section 34 of the Planning Act (Zoning By-law Amendments) - review of Application to amend Zoning By-laws and preparation and processing of amendment. ~~\$750.00~~850.00
 - iii) Where a combination of requests for site-specific amendments pursuant to sections 17, 21 and 34 of the Planning Act are submitted the fee charged for each additional request above the first submitted for the same site shall be reduced by \$100.00
 - iv) To remove a holding symbol pursuant to section 36 of the Planning Act. \$200.00
 - v) **For each site specific application pursuant to section 45 of the Planning Act (minor variance application) – review of application for a minor variance, preparation and processing of the application.** **\$750.00**
 - vi) **For each site specific application pursuant to section 53 of the Planning Act (consent application) – review of application for a consent application, preparation and processing of the application.** **\$1,400.00**
 - vii) **For each site specific application pursuant to section 41 of the Planning Act (site plan control) – review of the application.** **\$500.00**

For site plan applications implementing requirements of a plan of subdivision. **\$50.00**

5-6. GENERAL INQUIRIES (ALSO KNOWN AS PRE-CONSULTATIONS)

- a) **Submission of a general inquiry for a Planning Act application where the County is the Approval Authority (i.e., subdivision, condominium, consent, County Official Plan Amendment, Local Official Plan Amendment).** **\$200.00**

- b) Resubmission or a revised submission of a general inquiry for a Planning Act application where the County is the approval authority that is submitted within 12 months from when a response was received and a fee under section 6.a) was paid. \$50.00
- c) Notwithstanding the fees listed in the By-law, where the County is the Approval Authority and the applicant has submitted and paid a general inquiry fee under section 6.a), if the associated planning application is submitted within 12 months of the inquiry response, the fee shall be reduced by \$200.00
- d) Submission of a general inquiry for a Planning Act application where the local municipality is the approval authority (i.e., zoning amendment, site plan, minor variance). \$200.00
- e) Resubmission or a revised submission of a general inquiry for a Planning Act application where the local municipality is the approval authority that is submitted within 12 months from when a response was received and a fee under section 6.d) was paid. \$50.00
- f) Notwithstanding the fees listed in this By-law, where the local municipality is the Approval Authority and the applicant has submitted and paid a general inquiry fee under section 6.d), if the associated planning application is submitted within 12 months of the inquiry response, the associated planning fee charged to the local municipality will be reduced by \$200.00
- g) Submission of a general inquiry where there may be multiple Planning Act approvals at either the County or local municipality (i.e., subdivision and zoning amendment). \$200.00
- h) Resubmission or a revised submission of a general inquiry where there may be multiple Planning Act approvals at either the County or local municipality that is submitted within 12 months from when a response was received and a fee under section 6.g) was paid. \$50.00
- ~~6-i~~i) Notwithstanding the fees listed in this By-law, where there are multiple Planning Act approvals at either the County or local level and the applicant has submitted and paid a general inquiry fee under section 6.g), if the associated planning application is submitted within 12 months of the inquiry response, the associated planning fee charged to the local municipality will be reduced by \$200.00

7. OTHER

- a) Where applicable, the following hourly rates apply:
 - i) Director \$~~80.00~~130.00
 - ii) Manager ~~of Planning Services~~ \$~~70.00~~100.00
 - iii) ~~Senior~~County Planner \$~~60.00~~75.00
 - iv) Junior Planner, ~~GIS Technician~~ \$~~50.00~~60.00
 - v) Secretary/~~Clerical~~ \$~~45.00~~55.00
- b) Minor Variance Reports for local municipalities \$~~375.00~~400.00
- c) Consent Reports for lower tier committees of adjustment \$~~375.00~~400.00

8. That By-law 8-19 is hereby repealed.

9. This By-law shall come into force and take effect on the 23rd day of February 2022.

READ a first time this 23rd day of February 2022.

READ a second time this 23rd day of February 2022.

READ a third time and finally passed this 23rd day of February 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

2021 FEE COMPARISON CHART – Planning Application Fees

County	Consents	ZBA	OPA	Plan of Subdivision	General Inquiries
Renfrew	\$1,100	No Fee* There is a \$750 processing fee	No fee* There is a \$900 processing fee for local	- up to 10 lots \$4,000 - more than 10 lots \$8,800	
Bruce	\$2,590	\$3,140	\$3,490	Up to 20 lots \$5,890 21 to 50 lots \$7,360	\$200
Elgin	\$1,250			\$4,000	
Grey			\$1,750	Up to 20 lots \$3,450 21 to 75 lots \$3,450 + \$115.50 per lot	
Haldimand	\$2,277	\$35,885	\$4,622	\$5,090 Minimum Fee + each Additional Lot \$65.50	\$324
Haliburton	\$1,300		\$3,000 to amend County Plan & \$1,500 to amend Local OP	Initial Fee - \$3,000 + \$150 per lot	\$200
Hastings	\$900		\$1,000	Up to 20 lots \$3,000 Up to 50 lots \$4,000 Over 50 lots \$6,000	
Huron County	\$2,208	\$1,986	\$3,864	1 to 10 lots \$6,623	
Kawartha Lakes	\$1,143	\$22,086	\$3,991	\$6,590 + \$25 per lot	\$300
Lanark	\$1,000		\$1,200	1 to 19 lots \$2,500 20 to 49 lots \$4,500	
Leeds & Grenville	\$800		\$1,500	up to 20 lots \$2,000 21 to 50 lots \$4,000 more than 50 lots \$6,000	
Middlesex	\$1,750	\$2,500	\$5,000	1 to 20 lots \$4,000 21 to 50 lots \$5,000 51 + lots \$6,000	
Muskoka			\$2,800	up to 10 lots \$3,000	
Norfolk	\$2,816	\$3,802	\$3,972	\$6,985 + \$75 per lot	\$446
Oxford County	\$2,065		\$2,735	\$3,630	
Peterborough	\$1,150	\$1,500	\$1,975	up to 20 lots \$4,500 up to 50 lots \$6,500 more than 50 lots \$8,500	
Prescott & Russell	\$1,250		\$3,700	up to 20 lots \$3,200 21 to 50 lots \$5,800 more than 50 lots \$7,300	
Prince Edward County	\$1,900	\$2,350	\$4,825	up to 20 lots \$8,670 up to 50 lots \$9,690 over 50 lots \$7,140	\$500 for subdivision/OPA \$0 for Consent
Stormont, Dundas & Glengarry	\$880		\$3,290	up to 20 lots \$2,200 21 to 50 lots \$4,400 more than 50 lots \$6,595	
Wellington	\$4,630		\$3,170	\$3,540	
AVERAGE	\$1,723	\$9,156	\$3,243	\$5,836.31	\$318

Notice of Motion

March 30, 2022

Moved By: Warden Robinson

Seconded by: Councillor

WHEREAS Ukraine is facing an unprecedented and unjustified attack on their sovereignty and way of life; and

WHEREAS every day, news stories and photographic and video images describing the tenacity and bravery of the Ukrainian people and President Volodymyr Zelenskyy are being distributed around the world; and

WHEREAS the County of Renfrew stands with other communities around the world, and all the people of Ukraine to strongly condemn this unprovoked attack;

THEREFORE, BE IT RESOLVED THAT our thoughts are with the people of Ukraine during this deeply troubling time;

THAT we support the rights of Ukrainian people to live in a peaceful, prosperous, and sovereign country;

THAT we show support to Ukraine and the Ukrainian community by raising the Ukrainian flag at County Administration Buildings;

THAT the Ukrainian flag remain raised until April 30, 2022.

COUNTY OF RENFREW

BY-LAW NUMBER 38-22

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL
OF THE COUNTY OF RENFREW AT THE MEETING HELD
ON MARCH 30, 2022**

WHEREAS Subsection 5(1) of the *Municipal Act, 2001, S.O. 2001, Chapter 25*, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the County of Renfrew at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the County of Renfrew enacts as follows:

1. The action of the Council of the County of Renfrew in respect of each motion and resolution passed and other action taken by the Council of the County of Renfrew at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Warden and the appropriate officials of the County of Renfrew are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the County of Renfrew referred to in the preceding section.
3. The Warden, and the Clerk, or in the absence of the Clerk the Deputy Clerk, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the County of Renfrew.
4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of March 2022.

READ a second time this 30th day of March 2022.

READ a third time and finally passed this 30th day of March 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK