



COUNTY COUNCIL

10:00 A.M., WEDNESDAY, APRIL 27, 2022

AGENDA

1. Call to Order.
2. Land Acknowledgment.
3. Moment of Silent Reflection.
4. National Anthem.
5. Roll Call.
6. Disclosure of Pecuniary Interest and General Nature Thereof.
7. Adoption of the Minutes of March 23 and March 30, 2022.
8. Warden's Address.
9. Delegations:
 - a) Ms. Jennifer Gardner, Communications Advisor and Micro Modular Reactor Project at Chalk River; Mr. Jos Diening, Managing Director; Mr. Eric McGoe, Director of Communications and Engagement, Global First Power.
10. Correspondence.
11. Committee Reports:

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10:30 a.m. – 10:45 a.m.	a) Health Committee	5
10:45 a.m. – 10:55 a.m.	b) Community Services Committee	14
10:55 a.m. – 11:20 a.m.	c) Operations Committee	31
11:20 a.m. – 11:40 a.m.	d) Finance & Administration Committee	86
11:40 a.m. – 12:00 p.m.	e) Development & Property Committee	190
1:00 p.m. – 1:15 p.m.	f) Ontario Winter Games	
1:15 p.m. – 1:25 p.m.	g) CAO Recruitment Committee	233

12. Closed Meeting – pursuant to Section 239 of the Municipal Act, 2001, as amended for the purpose of litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Insurance Claims and RCP Lease).

13. By-laws:

- a) By-law 41-22 – A By-Law to Set Tax Ratios for County Purposes and Lower-Tier Purposes for the Year 2022.
- b) By-Law 42-22 - A By-Law to Set Tax Rate Reductions for Prescribed Property Subclasses for County Purposes and For Lower-Tier Purposes for the Year 2022.
- c) By-law 43-22 - A By-Law to Establish the 2022 Tax Rates for County of Renfrew Purposes.
- d) By-law 44-22 - A By-Law to amend By-Law 63-03 Human Resources Corporate Policies and Procedures for the County of Renfrew.
- e) By-law 45-22 - A By-Law for the Execution of Contract PWC-2022-57 Rehabilitation of County Structure B057 (Mount St. Patrick Bridge).
- f) By-law 46-22 - A By-Law for the Execution of Contract PWC-2022-18 Rehabilitation of County Structure B319 (Bucholtz Bridge)
- g) By-law 47-22 - A By-Law for the Execution of Contract PWC-2022-09 Close-Cut Clearing of County Road 512 (Foymount Road).
- h) By-law 48-22 - A By-Law for the Execution of Contract PWC-2022-04 Rehabilitation of County Road 517 (Dafoe Road).
- i) By-law 49-22 - A By-Law for the Execution of Contract PWC-2022-65 Rehabilitation of County Road 65 (Centennial Lake Road).
- j) By-law 50-22 - A By-Law for the Execution of Contract PWO-2022-01 for the Supply and Delivery of Eight Light Duty Pick-Up Trucks.
- k) By-law 51-22 - A By-Law for the Execution of Contract PWO-2022-02 For Pavement Marking.
- l) By-law 52-22 - A By-Law to Acquire Land County Road 65 (Centennial Lake Road).
- m) By-law 53-22 - A By-Law to Execute a Program Services Agreement with Futurpreneur Canada.
- n) By-law 54-22 - A By-Law to Delegate to the Development and Property Committee and to Appointed Officers the Authority Vested in the Council of the County of Renfrew with Respect to Entering Planning Service Agreements with Local Municipalities.
- o) By-law 55-22 - A By-Law for the Execution of Request for Proposal RCHC-22-05 Window Replacement at 1030-1106 Lea Street, Pembroke Ontario.
- p) By-law 56-22 - A By-Law for the execution of Contract PWC-2022-22 Rehabilitation of County Structure B022 (Indian River Bridge).
- q) By-law 57-22 - A By-Law for the execution of Contract PWC-2022-56 Rehabilitation of County Structure B203 (Petawawa River Bridge).

- r) By-law 58-22 - A By-Law to alter highways and structures in the County of Renfrew.
 - s) By-law 59-22 - A By-Law to enter into an Agreement with Rogers Communications Inc. for the Installation and Operation of a Telecommunication Tower on County of Renfrew Owned Forest Property, the Ireland South Tract.
- 14. Written Reports from Representatives Appointed to External Boards
 - a) Association of Municipalities Ontario (AMO)
 - b) Eastern Ontario Regional Network (EORN)
 - c) Federation of Canadian Municipalities (FCM)
 - d) Rural Ontario Municipal Association (ROMA).
 - 15. Notice of Motions.
 - 16. Members' Written Motions.
 - 17. New Business
 - 18. Confirmatory By-law 60-22 - A By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on April 27, 2022.
 - 19. Adjournment.
- NOTE:** Any submissions received from the public, either orally or in writing may become part of the public record/package.

Strategic Plan

Strategic Plan Goal # 1: To inform the Federal and Provincial government on our unique needs so that Renfrew County residents get their “fair share”.

Initiatives:

- a) Create a strategic communications plan
- b) Identify and advocate for issues important to the County of Renfrew.

Strategic Plan Goal # 2: Fiscal sustainability for the Corporation of the County of Renfrew and its ratepayers.

Initiatives:

- a) Commitment from Council supporting principles within the Long-Term Financial Plan
- b) Establish Contingency Plan to respond to provincial and federal financial pressures and opportunities beyond the Long-Term Financial Plan.

Strategic Plan Goal # 3: Find cost savings that demonstrate our leadership while still meeting community needs.

Initiatives:

- a) Complete community needs assessment
- b) With identified partners implement plan to optimize service delivery to the benefit of our residents.

Strategic Plan Goal # 4: Position the County of Renfrew so that residents benefit from advances in technology, to ensure that residents and staff have fair, affordable and reasonable access to technology.

Initiatives

- a) Ensure that the County of Renfrew is top of the list for Eastern Ontario Regional Network funding for mobile broadband
- b) Lobby for secure and consistent radio systems for first responders and government
- c) Put a County of Renfrew technology strategy in place.

April 20, 2022

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Clinical Assessment Centres [Strategic Plan Goal # 3]

The County of Renfrew began the transition from COVID-19 testing clinics to Clinical Assessment Centres over the past several weeks to continue the process of monitoring the transmission and contraction rates of the population. Operating in stationary and mobile teams, the Emergency Services Department is now performing COVID-19 rapid molecular testing through a nasopharyngeal (NP) swab and the use of ID Now equipment. Should a patient test positive, based on risk factors they are then provided an assessment to determine their eligibility in receiving antivirals. At this time COVID-19 testing appointments are booked through RCVTAC to ensure eligibility and are performed on site by paramedics with administrative support. Tests are processed and uploaded to Ontario Laboratory Information System (OLIS) through Mobile Ordering Results Entry (MORE) system.

2. Vaccine Update [Strategic Plan Goal # 3]

With the increase of the number of COVID-positive cases in the community, the province has requested the Service to begin preparation for delivery of fourth dose vaccinations. The Ministry of Health has updated COVID-19 Vaccine third dose booster recommendations.

The Renfrew County and District Health Unit plans to move forward to support this increase in demand by continuing pop up clinics in partnership with Emergency Services throughout the county.

3. National Public Safety Telecommunicators Week

The County of Renfrew shares a unique working relationship with our partners in care delivery at the Central Ambulance Communications Centre. The Service is dependent upon the information provided by Dispatch often from frightened or injured callers, to arrive in a safe and timely manner prepared to assist.

The week of April 10-16 was National Public Safety Telecommunicators Week. We acknowledged the vital service performed with bravery, patience and compassion by the men and women at Central Ambulance Communications Centre, during this week dedicated to them.

4. COVID-19 Pandemic Update – Long-Term Care (Strategic Plan Goal #1)

As previously reported, the government plans to provide eligible full-time nurses with a retention incentive of up to \$5,000 per person and a prorated payment of up to \$5,000 for eligible part-time and casual nursing staff to help retain nurses. The employer has not received this funding to date.

The Co-Payment Waiver Program introduced on April 23, 2021 for long-term care residents admitted from hospitals as a temporary, emergency measure to support hospital capacity at the peak of the third wave is expected to end as of the day the Fixing Long-Term Care Act, 2021 comes into force on April 11, 2022. The program waives the co-payment for patients in Alternate Level of Care (ALC) beds in hospitals who agree to move to a long-term care home that is not their first-choice home. Currently the government continues to fund two Bonnechere Manor residents and five Miramichi Lodge residents, as their fees are waived until they are offered and accept a spot in their preferred home, they refuse the offer of a bed in the home of their first choice, or exit the long-term care system per the existing eligibility criteria.

On March 29, the government announced the Pandemic and Emergency Preparedness Act, 2022 that, if passed, will address the following:

Recruitment of more doctors, nurses and personal support workers (PSWs):

- Invest \$142 million to launch the new “Learn and Stay” grant to expand the Community Commitment Program for Nurses for up to 1,500 nurse

graduates each year to receive full tuition reimbursement in exchange for committing to practice for two years in an underserved community. Starting in Spring 2023, applications will open for up to 2,500 eligible students each year who commit to stay in their region working in an underserved community for up to two years after graduating. Students will be eligible to receive full, upfront funding for tuition, books and other direct educational costs.

- Make it easier and quicker for foreign-credentialed health workers to begin practicing in Ontario by reducing barriers to registering with and being recognized by health regulatory colleges.
- Make the \$3.00 per hour temporary wage enhancement for PSWs and \$2.00 per hour direct support workers (DSWs) permanent.
- Train more doctors through an expansion of medical school education. Ontario is adding 160 undergraduate seats and 295 postgraduate positions over the next five years.
- Invest \$41.4 million annually to support the clinical education component in Ontario's nursing education programs to expand laboratory capacity supports and hands-on learning for students.

Expand domestic production of personal protective equipment (PPE) and critical supplies:

- Attract new investment and encourage early adoption of Ontario-made innovations in hospitals and the health system and leverage the province's extensive manufacturing capability wherever possible to maintain a healthy stockpile of quality PPE.
- Prohibit the sale of government-provided PPE and CSE that has been provided without charge or payment of a fee, preventing hoarding and protecting consumers from bad actors.

Strengthen emergency oversight and coordination by:

- Establishing clear accountability and governance frameworks for emergencies.
- Requiring the development of a provincial emergency management plan that is publicly available, reviewed and revised at least every five years, with an annual public report on progress of the plan.
- Enhancing identification, assessment and planning requirements for potential emergency threats.

5. **Fixing Long-Term Care Act, 2021 (Strategic Plan Goal #1)**

Fixing Long-Term Care Act, 2021 came into force on April 11, 2022, which repeals and replaces the existing Long-Term Care Homes Act, 2007 and revokes Ontario Regulation 79/10.

This new Act will enhance resident quality of care and life in several key areas including:

- **Resident Rights:** Aligning the language in the Residents' Bill of Rights more closely with the grounds of discrimination in the Ontario Human Rights Code. Expanding the rights of residents to have support from their caregivers and assistance in contacting them, as well as to receive care and services based on a palliative care philosophy.
- **Hours of Care:** Enshrining a commitment to provide a system target average of four hours of direct care per resident per day by March 2025; and a target average of 36 minutes of allied health care by March 2023. Including interim annual targets and requiring public reporting on progress towards these targets – including a plan to address barriers if targets are not being met.
- **Resident Safety and Wellbeing:** Expanding and clarifying infection prevention and control roles and requirements. Introducing a new requirement for air conditioning in resident rooms. Increasing menu planning flexibility and allowing more food choice to better meet the needs of residents.
- **Caregivers:** Defining a caregiver and requiring all long-term care homes to have a visitor policy that respects the Residents' Bill of Rights and ensures that caregivers continue to have access to homes during an outbreak subject to any applicable laws.
- **Quality:** Placing greater emphasis on resident quality of care, quality of life and continuous quality improvement, including provisions to enable the Minister to establish a Long-Term Care Quality Centre.
- **Development and Redevelopment:** Streamlining processes and providing more flexibility in managing licence expiries.
- **Emergency Planning:** Enhancing requirements to support greater preparedness during emergencies, including outbreaks, epidemics and pandemics. Ensuring continuity of certain requirements that currently reside under the Reopening Ontario Act, 2020.

- Medical Directors: Clarifying roles and responsibilities to improve oversight.
- Accountability: Setting out the criteria and amounts for issuing administrative monetary penalties. Expanding whistleblower protection when information is disclosed to resident and family councils. Enhancing screening measures for staff, volunteers and members of a board of directors based on offences that involve elements of abuse, improper care, intentional harm, and the misuse of finances of vulnerable persons.
- Palliative Care: Requiring that the interdisciplinary assessment of a resident's palliative care needs for their plan of care considers their physical, psychological, emotional, social, cultural and spiritual needs. Clarifying that, based on an interdisciplinary assessment, an explanation of palliative care options may include early palliative care and, where appropriate, end-of-life care and that the palliative care options made available include (at minimum) quality of life improvements, symptom management, psychosocial support and end-of-life care (if appropriate). It also reaffirms that consent is required.

6. Four Hours of Care Funding – Update on Year 2 Funding (Strategic Plan Goal #2)

- A point of clarification regarding funding allocation. The Ministry communicated the annual notional allocation to homes last year through separate letters and the Long-Term Care Staffing Increase Funding Policy. As pointed out by AdvantAge Ontario, the documents did not mention that the funding would not be cumulative. Therefore, it led to the expectation and understanding that homes might receive funding in an increasing trend (last year + current year funding). This is not the case.
- At the outset of the Ministry announcement regarding intent to achieve four hours of resident care, there were assumptions made that this meant each Ontario Long Term Care Home would be required to achieve this standard. The Ministry identified that Homes are expected to use the allocated funding to increase the staffing level towards the provincial average targets, not the home level.

7. 2022 Unbudgeted Tangible Capital Assets (Strategic Plan Goal #2)

During the development of the 2022 Budget, computer file server replacements at both Homes were not reflected on the capital budget, in error. We anticipate that a surplus from operations in 2022 will create sufficient room to finance the purchase of these two file servers. In addition, there were several other capital items not added to the 2022 budget for capital replacement that will be financed from COVID subsidies, as shown in the chart below:

Home	Item	2022 Budget	2022 Estimate	Funding Source
Miramichi Lodge	Computer File Server	0	18,400	Operating Savings
Miramichi Lodge	3 Dishwashers	0	57,000	COVID Containment
Miramichi Lodge	Outdoor Sign	0	41,800	COVID Containment
Bonnechere Manor	Computer File Server	0	18,400	Operating Savings
			135,600	

RESOLUTIONS

8. Bonnechere Manor Senior/Adult Day Program Multi-Sector Service Accountability Agreement (M-SAA) Schedule F – Declaration of Compliance (Strategic Plan Goal #2)

RESOLUTION NO. H-CC-22-04-43

Moved by Chair

Seconded by Committee

THAT County Council authorize the Warden and Chief Administrative Officer/Clerk to sign Schedule F – Declaration of Compliance for the period April 1, 2021 to March 31, 2022, as part of the Multi-Sector Service Accountability Agreement (M-SAA) Amending Agreement between Ontario Health and Bonnechere Manor Senior/Adult Day Program for the continuation of 100% funding.

Background

Bonnechere Manor has been operating a Senior/Adult Day Program in Renfrew since February 1997. The program is available to residents in and around the communities, Monday to Friday from 8:00 a.m. to 4:00 p.m. Access into the day program is through the Home and Community Care Support Services.

For the continuation of 100% funding for the Bonnechere Manor Senior/Adult Day Program, Ontario Health is requesting the signed Schedule F – Declaration of Compliance for the period of April 1, 2021 to March 31, 2022 attached as Appendix I.

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: D. Bennett, G. Doncaster, P. Emon, D. Grills, K. Love, J. Murphy, D. Robinson

SCHEDULE F – DECLARATION OF COMPLIANCE**DECLARATION OF COMPLIANCE**

Issued pursuant to the MSAA effective April 1, 2022

To: **The Board of Directors** of the Ottawa Valley Ontario Health Team.
 Attn: Board Chair.

From: **The Board of Directors** (the “Board”) of the County of Renfrew Council (the “HSP”)

Date: April 27, 2022

Re: April 1, 2021 – March 31, 2022 (the “Applicable Period”)

Unless otherwise defined in this declaration, capitalized terms have the same meaning as set out in the MSAA between the Ontario Health Region and the HSP effective April 1, 2021.

The Board has authorized me, by resolution dated April 27, 2022, to declare to you as follows:

After making inquiries of the Mike Blackmore, Director of Long-Term Care and other appropriate officers of the HSP and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board’s knowledge and belief, the HSP has fulfilled, its obligations under the service accountability agreement (the “MSAA”) in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP has complied with:

- (i) Article 4.8 of the MSAA concerning applicable procurement practices;
- (ii) The *Public Sector Compensation Restraint to Protect Public Services Act, 2010*, and
- (iii) The *Connecting Care Act, 2019*

Paul V. Moreau
Chief Administrative Officer/Clerk

Debbie Robinson
Warden, County of Renfrew

SCHEDULE F – DECLARATION OF COMPLIANCE

Appendix 1 - Exceptions

[Please identify each obligation under the MSAA that the HSP did not meet during the Applicable Period, together with an explanation as to why the obligation was not met and an estimated date by which the HSP expects to be in compliance.]

April 27, 2022

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Community Services Committee**, wish to report and recommend as follows:

INFORMATION

1. Community Housing Renewal Strategy (CHRS) [Strategic Plan Goal #1]

Attached as Appendix I is a letter dated March 31, 2022 from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, introducing a new regulatory framework under the CHRS.

2. More Homes for Everyone Plan [Strategic Plan Goal #1]

Attached as Appendix II is a letter dated March 31, 2022 from Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing, regarding the More Homes for Everyone Plan that proposes targeted policies and initiatives for the immediate term to address market speculation, protect homebuyers and increase housing supply.

3. Social Services Relief Fund [Strategic Plan Goal #2]

The Social Services Relief Fund (SSRF) is a new investment by the Ontario government as a result of the COVID 19 pandemic. The SSRF provides assistance to individuals to help protect the health and safety of the province's most vulnerable people, including people who are homeless or at-risk of becoming homeless, low-income households, social assistance recipients, people without jobs, households who depend on housing supports to maintain stable housing, people whose financial situation is precarious due to the COVID-19 crisis, people who live in community and supportive housing, and people who depend on social services, to meet their basic needs.

This SSRF was first announced on March 23, 2020. Since then, there have been four rounds of the SSRF. In addition to providing direct support to tenants and clients through Renfrew County Housing Corporation, Child Care and Early Years and Ontario Works, over 60 Renfrew County community-based agencies received funding through the SSRF to provide services and supports to residents of Renfrew County. These supports include food security, emergency housing support, transportation support, community-based counselling and support services, enhanced cleaning and protection supplies, safety enhancements, and supplies and services for those affected by COVID 19.

Since April 2020, the County of Renfrew has received \$6,688,196:

April 2020 – SSRF 1	\$1,773,100
August 2020 – SSRF 2	\$1,137,918
December 2020 – SSRF 2	\$ 332,600 – Additional Funds
March 2021 – SSRF 3	\$1,621,978
August 2021 – SSRF 4	\$1,822,600 (includes \$1,500,00 towards a capital project)

RESOLUTIONS

4. **Homelessness Prevention Program Transfer Payment Agreement [Strategic Plan Goal #3 (b)]**

RESOLUTION NO. CS-CC-22-04-32

Moved by Chair

Seconded by Committee

THAT County Council authorizes the Warden and Clerk to execute the amended Homelessness Prevention Program Transfer Payment Agreement between the County of Renfrew and the Ministry of Municipal Affairs and Housing.

Background

On April 7, 2022 the Ministry of Municipal Affairs and Housing notified the County of Renfrew of a conditional allocation of Social Services Relief Phase 5 funding in the amount of \$800,400 for the 2022-23 fiscal year, pending approval of the Investment Plan.

5. **New Child Care Supervisor Position [Strategic Goal #2 (a)]**

RESOLUTION NO. CS-CC-22-04-34

Moved by Chair

Seconded by Committee

THAT County Council approve that a contract Child Care Supervisor be hired in Group 7 of the Salary Range (\$70,758 to \$80,748); AND FURTHER THAT 100% of the funding for the position be from the Canada-Wide Early Learning and Child Care (CWELCC) funding.

Background

This position will support the implementation of the new Canada Wide Early Learning and Child Care Plan funded through the province at a rate of 100%.

Program implementation time is short and anticipated changes reflecting the new Guidelines will be complex and broad.

Attached as Appendix III is a memorandum to CMSMs dated April 12, 2022, from Holly Moran, Assistant Deputy Minister, Ministry of Education, providing information on the implementation of the Canada-Wide Early Learning and Child Care Plan between the Province of Ontario and the Government of Canada. Appendix A in the memorandum provides an initial allocation of funding as follows:

- Fee Reduction \$2,500,655
- Workforce Compensation \$208,024
- Administration \$122,943
- Total CWELCC Funding \$2,881,622

Attached as Appendix IV is the Business Case for the Child Care Supervisor position to assist with the roll out of the CWELCC Plan.

BY-LAWS

6. **Contract Approval – RFP RCHC-22-05 Window Replacement at 1030-1106 Lea Street, Pembroke Ontario [Strategic Plan Goal #3]**

RESOLUTION NO. CS-CC-22-04-28

Moved by Chair

Seconded by Committee

THAT County Council approve the awarding of Request for Proposal RCHC-22-05 for the replacement of windows in four (4) town home blocks at 1030-1106 Lea Street, Pembroke, as submitted by Valley Window and Door, Pembroke, Ontario in the amount of \$214,534 plus HST; AND FURTHER THAT County Council pass a By-law to Authorize Execution of the Contract.

Background

Renfrew County Housing Corporation issued a Request for Proposal for the replacement of windows in four (4) town home blocks located at 1030 – 1106 Lea Street Pembroke, Ontario. Proposals were received until 2:00 p.m., March 31, 2022. Improvement of energy efficiency is a priority in our buildings and the replacement of existing windows with new efficient units will result in improved efficiency. Four (4) companies requested the proposal documents, and three companies were in attendance of the mandatory site meeting. All three companies in attendance submitted a proposal to complete the work. The results of the proposals are as follows:

1. Valley Window and Door, Pembroke, ON	\$214,534.00
2. 11425579 Canada Inc., Pembroke, ON	\$284,694.85
3. Renovco Ottawa Inc., Ottawa, ON	\$293,819.72
All amounts exclude 13% HST	

Procurement of the services included in this tender, followed the requirements set out in Corporate Policy GA-01 – Procurement of Goods and Services.

Financial Implications

The cost for this contract is covered in our capital plan at \$275,000. There are sufficient funds in the 2022 Departmental budget to complete the project as proposed.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Grills, K. Love, C. Regier, J. Reinwald, D. Robinson

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



234-2022-981

March 31, 2022

Dear Heads of Council and Chairs of District Social Services Administration Boards:

In April of 2019, our government announced the Community Housing Renewal Strategy (CHRS) which outlined our plan to work with Ontario's partners in municipalities, non-profits, and housing co-ops to stabilize and grow the community housing sector.

We have already made great progress achieving these objectives as evidenced by the *Protecting Tenants and Strengthening Community Housing Act, 2020* (Bill 184), which supports our government's plan to ensure all Ontarians can find a home that meets their needs and budget.

Our government has delivered on the CHRS by:

- Launching programs under the **National Housing Strategy** to maintain affordability and rental support for households, grow community housing supply, and connect households with opportunities for homeownership;
- Providing over 9,000 low-income households with portable housing benefits (PHB) through the Canada-Ontario Housing Benefit (COHB);
- Making life easier and safer for tenants and housing providers by simplifying Rent-Geared-to-Income (RGI) rules, changing waitlist rules to allow vacant units to be filled more quickly, and limiting access for those previously evicted for criminal activity; and
- Passing amendments made to the *Housing Services Act, 2011* to enable the creation of a new regulatory framework for community housing that is more efficient and better meets households' needs.

It is with great pride that I can inform you that our government is introducing a new regulatory framework under the CHRS. The new regulatory framework responds to our extensive consultation with the sector and stabilizes Ontario's community housing system for those who live and work in it.

We have made regulatory changes to protect much-needed community housing across the province and make sure the system is sustainable over the long term.

.../2

The new community housing framework encourages housing providers to remain in the system by signing service agreements. This will protect critical community housing supply and encourage housing providers to continue to offer deeply affordable rents for tens of thousands of Ontario households.

These changes will ensure community housing is there for the people who need it most by requiring Service Managers to set local income and asset limits and continuing to prioritize survivors of domestic violence and human trafficking for rent-geared-to-income assistance.

These changes will also improve efficiency and update accountability rules to encourage new programs that meet local housing needs.

These changes will begin to come into effect on July 1, 2022, with full implementation by July 1, 2023.

For your information, copies of the regulations are posted here:

<https://www.ontario.ca/laws/regulation/r22242>

<https://www.ontario.ca/laws/regulation/r22241>

On behalf of our government, I would like to extend our thanks for your work in developing the new framework. We look forward to continuing to work with our municipal partners to develop guidance material to support implementation of these changes in local communities over the coming months.

Sincerely,



Steve Clark
Minister



March 31, 2022

Good Afternoon,

On March 30, 2022, the government released its [More Homes for Everyone Plan](#), that proposes targeted policies and initiatives for the immediate term to address market speculation, protect homebuyers and increase housing supply.

Details about the range of measures in the government's plan can be found in the news release here: [Ontario is Making It Easier to Buy a Home | Ontario Newsroom](#).

The More Homes for Everyone Plan is informed by a three-part consultation with industry, municipalities and the public. This includes the Rural Housing Roundtable and the first ever Ontario-Municipal Housing Summit, letters to all 444 municipalities asking for their feedback, and follow-up meetings with the leaders of municipal organizations. On behalf of the ministry, thank you for being part of our consultations and sharing your valuable input.

The government also introduced [Bill 109 - the More Homes for Everyone Act, 2022](#), and is seeking feedback on the changes proposed under the legislation and on other initiatives, through a series of housing related public consultations. This includes seeking input on how to support gentle density for [multi-generational and missing middle housing](#), as well as addressing [housing needs in rural and northern communities](#). These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

The government committed to prioritizing implementation of the [Housing Affordability Task Force's recommendations](#) over the next four years, with a housing supply action plan every year, starting in 2022-23. To facilitate this, the government plans to establish a Housing Supply Working Group, that would engage with municipal and federal governments, partner ministries, industry, and associations to monitor progress and support improvements to its annual housing supply action plans.

Ontario looks forward to continued collaboration with municipalities to address the housing crisis and hear your ideas and advice on the More Homes for Everyone Plan.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Manson-Smith".

Kate Manson-Smith

Deputy Minister

- c. Joshua Paul, Assistant Deputy Minister – Housing Division
Sean Fraser, Assistant Deputy Minister – Planning and Growth Division
Caspar Hall, Assistant Deputy Minister – Local Government Division

Memorandum To: Chief Administrative Officers,
General Managers and/or Directors, Consolidated
Municipal Service Managers (CMSMs) and District Social
Services Administration Boards (DSSABs)

From: Holly Moran
Assistant Deputy Minister
Early Years and Child Care Division
Ministry of Education

Subject: Implementation of the Canada-Wide Early Learning and
Child Care Plan between the Province of Ontario and the
Government of Canada

I am pleased to share updates on the implementation of the Canada-Wide Early Learning and Child Care (CWELCC) System. Following the ministry communication on March 28, 2022 (see Attachment 1), this memo provides further detail and key information to support our partners as we work together to implement the CWELCC System.

Ontario's Action Plan for meeting its CWELCC commitments takes a phased approach to achieve its key objectives: affordability, accessibility, quality workforce, inclusion, and enhanced data and reporting.

Funding Overview

Under the agreement with the federal government, Ontario will receive \$13.2B over six years, which Ontario will use over five years, to reduce fees for families and deliver an average of \$10 a day child care for eligible children by September 2025. Appendix A provides the initial CWELCC 2022 allocations to CMSMs/DSSABs.

In 2022, CMSMs/DSSABs will receive funding under Ontario's CWELCC System, as part of a transitional allocation approach. In the initial rollout, \$785M has been allocated to address fee reductions, workforce compensation, administration and accounts for inflation.

Funding allocations have been determined using data that represents the current licensed child care system and projections for the 2022 calendar year. This includes data from the *Licensed Child Care Operations Survey* and the *Child Care Licensing System* (CCLS). The remaining 2022 CWELCC allocations, related to space expansion, will be allocated in the coming months. For 2023 and beyond, the ministry's intent is to allocate child care funding using a revised child care funding formula. The ministry will consult with CMSMs/DSSABs on the development of the new funding formula later in 2022.

Participation in CWELCC

All Licensees with programs serving children under the age of 6 (or turning 6 before June 30) are eligible to apply to participate in the CWELCC System. Existing Licensees must advise their service system manager by September 1, 2022 of their intention to participate in the CWELCC System. Licensees that choose not to participate may continue to operate under the existing provincial licensing and regulatory framework and purchase of service agreements with their local CMSM/DSSAB. Licensees that are not part of the CWELCC System will not receive CWELCC System funding and may continue to set their own parent fees.

Licensees will be required to meet the following conditions in order to participate:

- In receipt of an existing or new purchase of service agreement with the service system manager
- Demonstrate financial viability
- Maintain the child care fees for Licensees who were in operation as of March 27, 2022 unless a fee increase was communicated to families/parents prior to the announcement of the CWELCC System on March 28, 2022.
- Maintain existing licensed spaces for ages 0-5 (pre-CWELCC announcement on March 28, 2022). Licensees may not convert existing 0-5 spaces to other age groups

The funding guideline addendum provided in Attachment 2 sets out the detailed requirements regarding CWELCC participation criteria.

Amendments to Child Care and Early Years Act, 2014: O. Reg 137/15 and O. Reg 138/15

To support the implementation of CWELCC system amendments have been made to O. Reg 137/15 and O. Reg 138/15 under the *Child Care and Early Years Act, 2014* (CCEYA) that would establish a clear cost control framework to support long term sustainability of the CWELCC system.

These amended regulations establish:

- an immediate freeze (effective March 27, 2022) on all parent fees for eligible children that would remain in effect until a licensee or applicant notifies their service system manager that they are not enrolling in the CWELCC system OR the licensee completes the enrolment process;
- a requirement that licensees enrolled in the CWELCC system reduce the daily cost of a licensed space by 25%, to a floor of \$12;
- a requirement that CMSMs and DSSABs reduce by 25% the parent contribution that is paid by a family receiving child care subsidy for eligible children;
- requirements related to retroactive payments, refunds, and non-base fees;
- requirements for notification to parents and staff/providers regarding whether or not the licensee intends to enroll in the CWELCC system;
- requirements to support parental choice when a licensee does not enroll in the CWELCC system; and,
- related enforcement mechanisms.

CWELCC Addendum Overview

The following will provide an overview of the CWELCC Addendum to the Ontario Child Care and EarlyON Child and Family Centres Service Management and Funding Guideline (Guideline). For full details and implementation please refer to the Guideline.

Fee Reduction

A graduated approach to fee reductions will begin in Spring 2022 as follows:

- A fee reduction of up to 25% (to a minimum of \$12 per day) for eligible children retroactive to April 1, 2022
- A 50% daily fee reduction on average for eligible children by the end of calendar year 2022
- \$10 average daily child care fees for eligible children September 2025.

Fee Subsidy Parental Contribution Reduction

To ensure an equivalent fee reduction for families receiving child care fee subsidy who pay a parental contribution, amendments have been made under O. Reg 138/15. The amendments require

CMSMs/DSSABs to reduce by 25% the parental contribution for eligible children who hold a spot with a licensed program that has enrolled in the CWELCC System. CMSMs and DSSABs will calculate the parental contribution reduction for fee subsidy families and provide the Licensee with the parental contribution refund amount.

Workforce Compensation

Workforce compensation funding is available to eligible staff employed by Licensees regardless of the age of the children they are supporting.

Eligible staff categories will have their hourly wage increased to align with the wage floor and will be eligible for an annual increase, including staff in licensed before and after school programs for 6-12 years.

Overview of Implementation Timelines

For Licensees participating in the CWELCC System, the 2022 fee reduction will be implemented in two phases. In phase one, Ontario will begin with an immediate first step of reducing child care fees for eligible children by 25 per cent (to a minimum of \$12 per day), retroactive to April 1, 2022. In phase two, the parent fees for the same age group will be reduced again to reach an average reduction of 50% by as of December 31, 2022. Further fee reductions occur by September 2024, culminating in a final reduction to an average of \$10-a-day child care by September 2025.

As announced, Ontario will improve compensation for the child care workforce effective April 2022. CMSMs and DSSABs will receive funding to raise the wage floor to \$18 per hour for Registered Early Childhood Educators (RECEs) and \$20 per hour for RECE Supervisors to improve recruitment and retention in the child care workforce. Going forward, RECE program staff and supervisors will receive a \$1 per hour wage increase each year from 2023 to 2026, up to a maximum of \$25/hour.

In addition, workforce compensation funding will be provided to Licensees to offset wage increases for Non-RECE staff associated with the increased minimum wage that came into effect January 1, 2022. Non-RECE staff have a wage floor of \$17 per hour including both the minimum wage and the Wage Enhancement Grant of \$2 per hour.. CMSMs/DSSABs should ensure funding provided to Licensees supports inflationary costs associated with base fees for a Licensee's child care operations for eligible children, including inflationary compensation increases for staff. Funding for 2.6% inflationary increases has been provided through the allocation in 2022.

Ontario is also working to develop a workforce strategy aimed at continuing to support improved recruitment and retention in the sector.

In the spring and summer of 2022, we will engage sector partners regarding space expansion priorities and the development of an inclusion framework to support the needs of vulnerable and diverse populations including Indigenous, Francophone, Black and other racialized, newcomer, low-income and children with special needs. In late 2022, CMSMs/DSSABs will be expected to develop space expansion plans and build on existing community service plans.

Throughout the year, the province will also update provincial quality tools, continue to work with our service system partners to review updates to the Special Needs Resourcing guideline, develop and implement a child care start-up grant program, and consult on possible additional regulatory changes such as flexible staffing requirements for child care programs serving school age children and changes to the CWELCC System application process for licensees not yet participating.

Role of Service System Managers

CMSMs/DSSABs will continue their critical role as the designated child care and early years service system managers responsible for planning and managing licensed child care services and EarlyON Child and Family Centers in their communities.

To support the CWELCC System, service system managers will be expected to extend funding to all eligible Licensees that choose to participate and agree to the terms and conditions under the System. We recognize this will be a fundamental shift for some CMSMs/DSSABs and we will work with you to support children and families with accessing more affordable licensed child care. Administrative funding will be restored, as we recognize this is not the time to implement the previously announced funding cuts.

Attachment 2 provides funding guidelines for CMSM/DSSABs, with information on:

- Licensee eligibility and participation criteria
- Funding and Accountability
- Eligible expenses
- Reporting requirements
- Wage increases for eligible program staff

All licensees who wish to participate in the CWELCC System will be required to work with their service system manager to ensure that they meet provincial requirements and agree to the terms and conditions associated with the CWELCC System. Changes to the licensing process will be introduced to ensure that service system managers have the opportunity to advise potential applicants of funding availability in advance of licensing.

In the effort to support immediate and consistent implementation, the ministry is sharing a sample CWELCC application form and purchase of service agreement checklist tool that can be used by CMSMs/DSSABs to begin enrollment of licensees in the CWELCC System as early as April 19, 2022.

Finally, CMSM/DSSABs will be expected to establish policies and procedures to facilitate ongoing communication, distribution of information, and the inclusion of accessible information on their child care websites.

Cash Flow Payment

Funding for CWELCC will be paid to CMSMs/DSSABs one month in advance to ensure CMSMs/DSSABs have adequate cash flow to provide to child care Licensees. As a result, the payments flowed to CMSMs/DSSABs for the period of April to December 2022 will include funding for 10 months, including for January 2023 which will require a higher level of funding to cover the next fee reduction starting December 31, 2022.

Funding will be provided in 10 equal payments in 2022, CMSMs/DSSABs should budget to ensure that based on the cash flows received in 2022, adequate funding is available to support the additional fee reduction in the month of January 2023.

The first CWELCC payment to CMSMs will be deposited in May and will include payments for the months of April, May, and June.

Next Steps

Successful implementation of the CWELCC System is only possible with the commitment, knowledge, and experience of Ontario's diverse range of child care and early years leaders. Over the coming months, we will collaborate with CMSMs/DSSABs, Licensees and other sector partners as we

chart our path forward. Continued targeted engagement will focus on next steps for fee reductions, approaches to enable workforce recruitment and retention, space expansion planning, and the development of frameworks to support directed growth, inclusion, and quality.

I want to extend my sincere gratitude to you and your staff for your unwavering commitment to supporting your communities. We look forward to working with you on the transformational work ahead.

Please note, the communications products related to this memo will be released in English. Products translated in French will be made available shortly. In the meantime, if you have any questions, please contact your Early Years Advisor (EYA). A listing of EYAs can be found on the [ministry website](#).

Veillez noter que les documents de référence liés à cette note de service seront publiés en anglais. Les traductions en français seront disponibles sous peu. Si vous avez des questions dans l'entremise, veuillez communiquer avec votre conseillère pour la petite enfance (CPE). Vous trouverez une liste des CPE sur le [site Web du ministère](#).

Sincerely,

Holly Moran
Assistant Deputy Minister
Early Years and Child Care Division
Ministry of Education

c: Early Years Advisors, Programs and Service Integration Branch
Financial Analysts, Financial Accountability and Data Analysis Branch

Attachments:

- Attachment 1: March 28, 2022 Email Communication: "Canada-Wide Early Learning and Child Care Agreement between the Province of Ontario and the Government of Canada"
- Attachment 2: Addendum to Ontario Child Care and EarlyON Child and Family Centres Service Management and Funding Guideline (2022)

Appendix:

- Appendix A: Initial 2022 CWELCC Allocations to CMSMs/DSSABs

Appendix A: Initial 2022 CWELCC Allocations to CMSMs/DSSABs

CMSM/DSSAB	Fee Reduction	Workforce Compensation	Administration	2022 Total CWELCC Funding
Corporation of the City of Brantford	4,728,232	375,260	198,412	5,301,904
City of Cornwall	2,535,129	253,832	146,517	2,935,478
City of Greater Sudbury	8,104,135	273,626	272,615	8,650,376
The City of Hamilton	29,000,451	1,189,378	728,912	30,918,741

CMSM/DSSAB	Fee Reduction	Workforce Compensation	Administration	2022 Total CWELCC Funding
Corporation of the City of Kawartha Lakes	1,828,971	167,774	110,971	2,107,716
Corporation of the City of Kingston	6,341,517	489,458	210,173	7,041,148
Corporation of the City of London	23,255,717	1,597,149	560,886	25,413,752
City of Ottawa	56,995,831	1,767,825	1,247,915	60,011,571
Corporation of the City of Peterborough	5,472,602	278,039	203,369	5,954,010
Corporation of the City of St. Thomas	2,712,998	356,590	133,490	3,203,078
Corporation of the City of Stratford	2,064,107	183,271	119,462	2,366,840
City of Toronto	190,796,428	4,899,614	3,410,578	199,106,620
Corporation of the City of Windsor	14,532,971	1,373,963	482,780	16,389,714
Corporation of the County of Bruce	2,880,681	206,575	124,841	3,212,097
Corporation of the County of Dufferin	3,096,331	147,125	129,324	3,372,780
Corporation of the County of Grey	2,915,923	338,301	136,285	3,390,509
Corporation of the County of Hastings	4,277,712	319,472	160,440	4,757,624
Corporation of the County of Huron	1,749,848	130,427	109,547	1,989,822
Corporation of the County of Lambton	4,669,992	559,477	174,943	5,404,412
County of Lanark	3,307,774	61,074	141,928	3,510,776
County of Lennox & Addington	1,444,266	80,356	100,581	1,625,203
County of Northumberland	2,097,542	203,870	119,356	2,420,768
County of Oxford	2,513,496	114,260	130,590	2,758,346
County of Renfrew	2,550,655	208,024	122,943	2,881,622
County of Simcoe	19,653,100	1,135,931	537,417	21,326,448
County of Wellington	8,123,151	378,374	249,094	8,750,619
District Municipality of Muskoka	1,416,813	47,757	96,890	1,561,460
Corporation of the Municipality of Chatham-Kent	4,011,345	345,712	172,148	4,529,205
The Corporation of Norfolk County	2,208,955	180,958	125,949	2,515,862
Regional Municipality of Durham	38,684,759	1,831,283	960,752	41,476,794
Regional Municipality of Halton	47,406,146	2,172,091	1,008,270	50,586,507
Regional Municipality of Niagara	14,520,586	1,039,646	459,944	16,020,176
Regional Municipality of Peel	72,685,395	3,555,871	1,512,348	77,753,614
Regional Municipality of Waterloo	22,819,656	784,821	513,843	24,118,320
Regional Municipality of York	96,920,973	4,284,640	1,950,028	103,155,641
United Counties of Leeds & Grenville	2,818,349	315,698	136,760	3,270,807
United Counties of Prescott & Russell	4,059,516	226,856	182,643	4,469,015
Algoma District Services Administration Board	1,223,984	71,037	94,991	1,390,012
District of Cochrane Social Service Administration Board	2,900,598	203,609	143,405	3,247,612
District of Nipissing Social Services Administration Board	3,792,222	335,783	167,296	4,295,301
District of Parry Sound Social Services Administration Board	996,868	18,221	80,646	1,095,735
District of Sault Ste Marie Social Services Administration Board	2,575,839	147,215	125,632	2,848,686
District of Timiskaming Social Services Administration Board	1,001,479	77,469	85,234	1,164,182
Kenora District Services Board	1,742,109	30,263	105,539	1,877,911

CMSM/DSSAB	Fee Reduction	Workforce Compensation	Administration	2022 Total CWELCC Funding
Manitoulin-Sudbury District Social Services Administration Board	435,048	43,492	81,437	559,977
Rainy River District Social Services Administration Board	667,016	20,222	76,058	763,296
District of Thunder Bay Social Services Administration Board	3,462,782	178,312	140,135	3,781,229
PROVINCIAL TOTAL	734,000,000	33,000,000	18,283,317	785,283,316



BUSINESS CASE - STAFFING REPORT

Date: April 20, 2022

Department: Community Services, Child Care
Division

Report Prepared by: Judy Mulvihill

PROPOSAL	To hire a new contract Child Care Supervisor (1820 hours) with mandatory benefits.
POSITION(S) Union <input type="checkbox"/> Non-Union <input checked="" type="checkbox"/>	To lead the roll out of the new Canada-Wide Early Learning and Child Care Plan (CWELCC).
SUMMARY <ul style="list-style-type: none"> • Background • Discussion 	<p>The Government of Ontario has announced a new Canada-Wide Early Learning and Child Care Plan (CWELCC) effective April 1, 2022.</p> <p>Under the agreement with the federal government, Ontario will receive \$13.2B over six years, which Ontario will use over five years, to reduce fees for families and deliver an average of \$10 a day child care for eligible children by September 2025. The County of Renfrew has been granted the following initial administration allocation for 2022 of \$122, 943.</p> <p>Canada-Wide Early Learning and Child Care Plan (CWELCC) funding for this allocation is to implement and administer the new program which will significantly reduce parent fees for all families (including both full fee and fee subsidy), modify the existing fee subsidy system and address barriers to the provision of inclusive child care.</p> <p>A review of the present system of fee subsidy management, administration of funding for licensed child care operators and creation of new policies, procedures and agreements with operators will need to occur over the coming months. Management of these changes is expected to occur over the long term.</p> <p>The creation of a new position, fully funded through CWELCC, will allow for a focused and systematic review and implementation of the new program. These changes will not only affect internal practises but will impact our local licensed child care system and the families in our community. It will be imperative that communication and change be processed and delivered in a manner that is effective in producing changes that meets the provincial/federal objective while local priorities, needs and challenges are met.</p>

RECOMMENDATION	THAT the Community Services Committee recommends that County Council approves the addition of one contract Child Care supervisor to the Child Care and Early Years Division.
FINANCIAL CONSIDERATIONS	This position is classified as Group 7, with an annual salary range in 2022 of \$70,758 to \$84,442 plus mandatory benefits. This position will be fully funded through CWELCC funding.

COUNTY OF RENFREW

BY-LAW NUMBER 55-22

**A BY-LAW FOR THE EXECUTION OF REQUEST FOR PROPOSAL RCHC-22-05
WINDOW REPLACEMENT AT 1030-1106 LEA STREET, PEMBROKE ONTARIO**

WHEREAS under Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts for the purpose of renovations of County of Renfrew property;

AND WHEREAS public tenders were requested for the replacement of windows under Request for Proposal RCHC-22-05 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Valley Window and Door, Pembroke, Ontario was reviewed and accepted by the Community Services Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Request for Proposal RCHC-22-05 for the replacement of windows at 1030-1106 Lea Street, Pembroke, Ontario as submitted by Valley Window and Door, Pembroke, Ontario in the amount of \$214,534 plus HST.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

April 27, 2022

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Monthly Status Report [Strategic Plan Goal No. 3]

Attached as Appendix I is the Monthly Project Status Report for the information of Council.

2. Capital Program Variance Report [Strategic Plan Goal No. 3]

Attached as Appendix II is the Capital Program Variance Report for the information of Council.

3. Increase in Speed Limits – Provincial Highways

Attached as Appendix III is a letter from the Ministry of Transportation advising of the increase in speed limit along certain 400 series and appropriate sections of provincial highways. Of particular interest to the County of Renfrew is the section of Highway 417 from Kanata to Arnprior which increased from 100 km/h to 110 km/h on April 22, 2022.

4. On-Site and Excess Soil Management, Ontario Regulation 406/19

On March 22, 2022 County Staff facilitated a virtual meeting with Laura Blease, Senior Policy Advisor, Environmental Policy Branch, Ministry of the Environment, Conservation and Parks to discuss the On-Site and Excess Soil Management, Ontario Regulation 406/19. Eleven of our partner municipalities were in attendance. Attached as Appendix IV is a copy of the PowerPoint slides that Ms. Blease presented to the group. This legislation will not have any major impacts on County operations or projects going forward. Staff are working on an Excess Soils Policy which will be brought forward to Council at a future date.

5. **2022 Council Project Tour**

During the summer of 2021, Warden Robinson and CAO Paul Moreau attended several planned, ongoing, and completed Capital Projects for the 2021 construction season. The 'project tour' was considered beneficial and may be of benefit to Council to witness the wide expanse of projects undertaken annually on roads, bridges, and structure culverts. Our Committee directed staff to schedule a road tour in August.

6. **B005 (Scollard Bridge) Design Update [Strategic Plan Goal No. 2]**

Design is continuing for the rehabilitation of County Structure B005 (Scollard Bridge) by HP Engineering Incorporated. Three design alternatives were evaluated during the preliminary design and the table below provides a summary for comparison of each alternative:

Alternative	Description	Design Life (years)	Construction Duration (weeks)	Net Present Value	Estimated Cost (Class C)
1	Replace Superstructure minimal additional works	20 - 25	8 - 10	\$729,417	\$533,412
2	Replace Superstructure with new foundation supports in existing	75	10 - 12	\$676,917	\$617,832
3	Replace Superstructure with full restoration of substructure	50 - 60	10 - 12	\$707,401	\$637,572
4	Full Replacement	75	14 - 16	\$909,085	\$850,000

As seen above, Alternative 2 provides a substantially greater design life (50+ years) for a relatively low increase in cost (estimated \$84,420 higher cost than Alternative 1). Due to the benefit of a greater service life, and little negative implications, staff have directed HP Engineering Incorporated to continue detailed design on Alternative 2.

7. County Road 512 (Foymount Road) Timeline Update [Strategic Plan Goal No. 2]

The tender for close-cut clearing along County Road 512 (Foymount Road), from Miller Road to Harrington Creek Bridge, in the Township of Bonnechere Valley, closed on April 7, 2022. As the project is proceeding, County staff reached out to staff at Bell and Hydro One to advise that close-cut clearing is anticipated to be completed by June 2, 2022. Bell staff have advised that utility relocations could take up to one year to complete due to the large number of poles to be relocated and 83 requiring rock drilling.

Following this news, County staff discussed further with Bell and Hydro staff and are in the process of preparing a plan by which Bell and Hydro could complete a portion of the relocations at the west end of the project by mid to late August allowing for a section of the road works to be undertaken and the County structure replaced. Further coordination will be required with Hydro and Bell to ensure that no issues arise with two contractors working in the same area.

8. Transportation Master Plan Update [Strategic Plan Goal No. 2]

In response to some local municipalities inquiring on the possibility of including local Transportation Master Plans (TMP) with the County of Renfrew's to realize savings, an email has been issued to all local Municipal Public Works staff and County representatives requesting they provide the Public Works staff with a timetable for an official decision on whether they wish to be included. As part of the Request for Proposal, local Municipal TMP's will be included as provisional items. By doing so, a local Municipality may withdraw their TMP without penalty to the County or other participating local municipalities.

9. Winter Operations [Strategic Plan Goal No. 3]

Table 1 provides a summary of winter events, material usage and precipitation amounts for the 2021/2022 winter months. Table 2 outlines the Significant Weather Events declared to date for the 2021/2022 winter season. Staff continues to be ready to respond to winter events as they occur.

Table 1

Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation	
	Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Weather Station	Amount (mm)
Nov	7	2	7	0	7	665.6	588.7	Petawawa	41.0
								Bancroft	62.2
Dec	18	8	19	1	8	5,565.4	1,679.9	Petawawa	55.0
								Bancroft	78.9
Jan	16	3	17	2	2	4,354.2	2,186.4	Petawawa	33.2
								Bancroft	52.2
Feb	16	7	14	12	4	5,803.3	1,724.4	Petawawa	57.4
								Bancroft	100.8
Totals	57	20	57	15	21	16,388.5	6,179.4	Petawawa	186.6
								Bancroft	294.1

Table 2

Declaration Start			Declaration End			Reason
Month	Day	Time	Month	Day	Time	
Dec	5	3:00 PM	Dec	7	8:00 AM	Snow/Ice
Dec	10	10:30 PM	Dec	12	6:46 AM	Ice
Dec	15	7:00 AM	Dec	16	8:00 AM	Ice
Dec	24	3:27 PM	Dec	26	7:14 AM	Ice
Jan	16	6:30 PM	Jan	19	1:30 PM	Snow
Feb	17	2:00 PM	Feb	18	1:30 PM	Snow
Feb	21	4:00 PM	Feb	23	3:00 PM	Snow/Ice
Mar	6	7:30 AM	Mar	6	12:00 PM	Ice
Mar	23	2:50 PM	Mar	25	9:00 PM	Ice
Mar	30	2:00 PM	Mar	31	10:02 AM	Ice

10. Spring Load Restrictions [Strategic Plan Goal No. 2]

The County of Renfrew By-law 11-12 to Designate a Reduced Load Period on County Roads pertains to spring load restrictions that may be imposed commencing March 1 and extend to May 31 each year. The County placed advertisements in the local newspapers and provided notifications to the local municipalities to advise the public and commercial haulers that spring load restrictions commenced on March 21, 2022. Staff are monitoring the progress of the spring breakup to determine whether it will be possible to

lift road restrictions prior to May 31. The signs indicating the restrictions will be adjusted to reflect any changes to the period of the restrictions.

RESOLUTIONS

11. Target Bridge Condition Index (BCI) and Pavement Condition Index (PCI) Values [Strategic Plan Goal No. 2]

RESOLUTION NO. OP-CC-22-04-40

Moved by Chair

Seconded by Committee

THAT County Council amend the existing Asset Management Plan to set target system average condition values at 68 for Bridge and Structural Culvert assets.

Background

Attached as Appendix V is a staff report regarding the recommended target system average condition values for Bridges, Structural Culverts, and Roads. It is recommended the level of service identified in the County's current Asset Management Plan for Roads be maintained but be updated for Bridges and Structure Culverts.

BY-LAWS

12. Request for Tenders [Strategic Plan Goal No. 2]

The following Request for Tenders were issued during the month of April for the Public Works and Engineering Department. Staff have reviewed the projected costs and confirm there is sufficient funds in the Capital and Operations Budget to complete the projects as tendered and proposed. The Tenders were processed in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services. All amounts exclude applicable taxes.

a) PWC-2022-57 – Rehabilitation of County Structure B057 (Mount St. Patrick Bridge)

RESOLUTION NO. OP-CC-22-04-41

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2022-57 as submitted by Coco Paving Inc., Kingston, Ontario for the rehabilitation of County

Structure B057 (Mount St. Patrick Bridge) in the amount of \$686,698 plus HST; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

Background

County Structure B057 (Mount St. Patrick Bridge) is located on Mount St. Patrick Road, 5km south of Highway 132, in the geographic Township of Brougham in the Township of Greater Madawaska. A Request for Tender (RFT) was issued for the rehabilitation of Mount St. Patrick Bridge and the results were as follows:

- | | |
|--|--------------|
| 1. Coco Paving Inc., Kingston, ON | \$686,698.00 |
| 2. Bonnechere Excavating Inc., Renfrew, ON | \$754,760.00 |
| 3. 2274084 Ontario Ltd., a/o GMP Contracting Ltd., Markham, ON | \$772,019.87 |

The current 2022 Capital Works budget includes funds in the amount of \$800,000 for the rehabilitation of County Structure B057. A comparison of the 2022 budget and projected costs is provided in the following table:

B057 (Mount St. Patrick Bridge)			
	2022 Budget	Low Tender	
		Projected	Variance Over/(Under)
Construction	620,000.00	698,783.88	78,783.88
Engineering - Design/Tendering	30,000.00	40,000.00	10,000.00
Project Administration & Construction Supervision	90,000.00	82,735.97	(7,264.03)
Material Testing (Allowance)	10,000.00	10,000.00	-
Contingency	50,000.00	34,939.19	(15,060.81)
Total	800,000.00	866,459.05	66,459.05
* All costs are net HST			
* Projected costs are based on Tender results			

Design services for the rehabilitation of County Structure B057 (Mount St. Patrick) were solicited through a Request for Proposal (RFP) and awarded to HP Engineering under the signing authority of the CAO. The RFP terms of reference identified the potential for follow-on works under the contract for Contract Administration (CA) services and a proposal for CA services was requested from HP Engineering Incorporated. HP has provided a proposal, with a proposed cost of

\$81,305, plus HST. The CA services have been awarded to HP Engineering under the signing authority of the CAO.

b) PWC-2022-18 – Rehabilitation of County Structure B319 (Bucholtz Bridge) [Strategic Plan Goal No.2]

RESOLUTION NO. OP-CC-22-04-42

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2022-18 as submitted by 2274084 Ontario Ltd., a/o GMP Contracting Ltd., Markham, Ontario for the rehabilitation of County Structure B319 (Bucholtz Bridge) in the amount of \$835,495.47 plus HST; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

Background

County Structure B319 (Bucholtz Bridge) is located on County Road 58 (Round Lake Road), 100 metres east of Bucholtz Road, in the geographic Township of Alice in the Township of Laurentian Valley. A Request for Tender (RFT) was issued for the rehabilitation of Bucholtz Bridge and the results are as follows:

1. 2274084 Ontario Ltd., a/o GMP Contracting Ltd., Markham, ON	\$835,495.47
2. Bonnechere Exacavating Inc., Renfrew, ON	\$845,159.00
3. Dalcon Constructors Ltd., Ottawa, ON	\$847,000.00
4. Coco Paving Inc., Kingston, ON	\$976,544.50
5. Urban Links, Grimsby, ON	\$1,008,000.00
6. Willis Kerr Contracting Ltd., Kemptville, ON	\$1,274,758.60

The current 2022 Capital Works budget includes funds in the amount of \$950,000 for the rehabilitation of County Structure B319. A comparison of the 2022 budget and projected costs is provided in the following table:

B319 (Bucholtz Bridge) Rehabilitation			
	2022 Budget	Low Tender	
		Projected	Variance Over/(Under)
Construction	750,000.00	850,200.19	100,200.19
Engineering - Design/Tendering	1,000.00	1,000.00	-
Project Administration & Construction Supervision	100,000.00	90,719.04	(9,280.96)
Material Testing (Allowance)	15,000.00	15,000.00	-
Contingency	84,000.00	42,510.01	(41,489.99)
Total	950,000.00	999,429.24	49,429.24
* All costs are net HST			
* Projected costs are based on Tender results			

c) **PWC-2022-09 – Close-Cut Clearing along County Road 512 (Foymount Road) [Strategic Plan Goal No. 2]**

RESOLUTION NO. OP-CC-22-04-43

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2022-09 as submitted by Six Nations Aecon Joint Venture, Toronto, Ontario for close-cut clearing along County Road 512 (Foymount Road) from Miller Road to County Structure B257 (Harrington Creek Bridge) in the amount of \$151,477.44 plus HST; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

Background

County Road 512 (Foymount Road) is due for reconstruction from Miller Road to County Structure B257 (Harrington Creek Bridge).

Reconstruction of this section of road requires substantial utility relocations in order to accommodate realignment of the deficient horizontal curves. To accommodate these utility relocations and improve sightlines throughout the project, clearing of all trees from within the new County right-of-way is required.

A Request for Tender was issued for the close-cut clearing of County Road 512 (Foymount Road) from Miller Road to Harrington Creek Bridge and results were as follows:

- | | |
|---|--------------|
| 1. Six Nations Aecon Joint Venture, Toronto, ON | \$151,477.44 |
|---|--------------|

The current 2022 Capital Works budget includes funds in the amount of \$2,336,180 for the reconstruction of this section of County Road 512 (Foymount Road).

d) PWC-2022-04 Rehabilitation of County Road 517 (Dafoe Road)

RESOLUTION NO. OP-CC-22-04-45

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2022-04 as submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario for the rehabilitation of County Road 517 (Dafoe Road) in the amount of \$943,818.01 plus HST; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

Background

Tenders were requested and received for the rehabilitation of County Road 517 (Dafoe Road) from Serran Road to County Road 62 (Combermere Road), a distance of 3.36 kilometres in the Township of Madawaska Valley as follows:

- | | |
|--|----------------|
| 1. Greenwood Paving (Pembroke) Ltd., Pembroke ON | \$943,818.01 |
| 2. R.G.T. Clouthier Construction Ltd., Pembroke ON | \$984,994.00 |
| 3. Bonnechere Excavating Inc., Renfrew ON | \$1,096,283.78 |
| 4. H&H Construction Inc., Petawawa ON | \$1,196,858.64 |

The current 2022 Capital Works budget includes funds in the amount of \$1,134,484 for the rehabilitation of County Road 517 (Dafoe Road). A comparison of the 2022 budget and projected costs is provided in the following table:

County Road 517 (Dafoe Road) Rehabilitation			
	2022 Budget	Low Tender	
		Projected	Variance Over/(Under)
Construction	1,005,894.55	962,973.21	(42,921.34)
Engineering - Design/Tendering	10,000.00	10,000.00	-
Project Administration & Construction Supervision	15,000.00	15,000.00	-
Material Testing (Allowance)	3,000.00	3,000.00	-
Contingency	100,589.45	48,148.66	(52,440.79)
Total	1,134,484.00	1,039,121.87	(95,362.13)
* All costs are net HST			
* Projected costs are based on Tender results			

e) PWC-2022-65 Rehabilitation of County Road 65 (Centennial Lake Road)

RESOLUTION NO. OP-CC-22-04-46

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2022-65 as submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario for the rehabilitation of County Road 65 (Centennial Lake Road) in the amount of \$1,143,330.89 plus HST; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

Background

Tenders were requested and received for the rehabilitation of County Road 65 (Centennial Lake Road) from the Black Donald Access Point to Deer Mountain Road, a distance of 4.45 kilometres in the Township of Greater Madawaska as follows:

1. Greenwood Paving (Pembroke) Ltd., Pembroke ON	\$1,143,330.89
2. R.G.T. Clouthier Construction Ltd., Pembroke ON	\$1,230,524.00
3. H&H Construction Inc., Petawawa ON	\$1,309,292.92
4. Bonnechere Excavating Inc., Renfrew ON	\$1,445,357.88
5. The Eastway Contracting Inc., Pembroke ON	\$1,454,272.82

The current 2022 Capital Works budget includes funds in the amount of \$1,128,270 for the rehabilitation of County Road 65 (Centennial Lake Road). A comparison of the 2022 budget and projected costs is provided in the following table:

County Road 65 (Centennial Lake Road) Rehabilitation			
	2022 Budget	Low Tender	
		Projected	Variance Over/(Under)
Construction	998,427.27	1,167,015.11	168,587.84
Engineering - Design/Tendering	6,000.00	6,000.00	-
Project Administration & Construction Supervision	21,000.00	21,000.00	-
Material Testing (Allowance)	3,000.00	3,000.00	-
Contingency	99,842.73	58,350.76	(41,491.97)
Total	1,128,270.00	1,255,365.87	127,095.87
* All costs are net HST			
* Projected costs are based on Tender results			

f) **PWO-2022-01 Light Duty Pick-Up Trucks**

RESOLUTION NO. OP-CC-22-04-47

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWO-2022-01 as submitted by Surgenor Chevrolet Buick GMC Cadillac, Ottawa, Ontario for the supply and delivery of eight light duty pick-up trucks in the amount of \$432,318 plus applicable taxes; AND FURTHER THAT a By-law to Authorize the Execution of the Contract be passed.

Background

Tenders were requested for the supply and delivery of eight pick-up trucks and received as follows:

- | | |
|--|-----------|
| 1. Surgenor Chevrolet Buick GMC Cadillac, Ottawa, ON | \$432,318 |
| 2. Urban Ford Sales Ltd., Arnprior, ON | Rejected |

The current 2022 Department Budget includes funds in the amount of \$297,000 for seven pick-up trucks. An additional light duty pick-up truck was added to the 2022 tender due to an incident that occurred in January 2022. The submission from Urban Ford Sales Ltd. was rejected due to incompleteness of the tender and not meeting the minimum requirements as set out in the specifications.

g) PWO-2022-02 Pavement Marking

RESOLUTION NO. OP-CC-22-04-48

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWO-2022-02 as submitted by Provincial Road Markings Inc., Guelph, Ontario for Pavement Marking in the amount of \$657,003 plus HST; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

Background

Tenders were requested and received for pavement marking of various County Roads as follows:

1. Provincial Road Markings Inc., Guelph, ON	\$657,003.00
2. Almon Equipment Ltd., Toronto, ON	\$754,777.35
3. Trillium Pavement Marking, Carleton Place, ON	Incomplete
4. Northside Pavement Markings Ltd., Fredericton, NB	Incomplete

The Townships of Admaston/Bromley, Bonnechere Valley, Greater Madawaska, Horton, Laurentian Valley, Madawaska Valley and McNab/Braeside were participants on this Tender. The bid price stipulated in this report does not include their portion of the Tender. In alignment with previous years, staff will provide the municipalities with the results for their portion of the Tender to award as per their procurement policy.

**13. County Road 65 (Centennial Lake Road) Transfer of Land – McKinnon
[Strategic Plan Goal No. 2]**

RESOLUTION NO. OP-CC-22-04-44

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to acquire Part 1 on Plan 49R-20034 in the geographic Township of Matawatchan in the Township of Greater Madawaska from Corey McKinnon for the sum of \$1.00; AND FURTHER THAT Part 1 on Plan 49R-20034 be dedicated as part of the public highway upon registration of the transfer documents.

Background

An application for consent for a property along County Road 65 (Centennial Lake Road) within part of Lot 15, Concession 9, in the geographic Township of Matawatchan in the Township of Greater Madawaska has been received.

In order to consolidate the lands, the County of Renfrew has included a condition of consent to application No. B43/21 that the applicants convey a one-foot square piece of property to the adjacent road authority. Since Centennial Lake Road is a County Road (County Road 65), the one-foot square is to be conveyed to the County of Renfrew. All costs associated with the transfer will be the responsibility of the applicants. The property to be transferred to the County is identified as Part 1 on Plan 49R-20034 on the attached Appendix VI.

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: D. Bennett, B. Hunt, S. Keller, D. Lynch, D. Robinson, J. Tiedje

Project Name/Municipality		Location		Lengths	Description	Status/Schedule							Comments
		From	To			Env. Assess	Survey	Design	Tender/RFP	Award	Const. Start	Const. End	
ROAD RECONSTRUCTION/REHABILITATION													
21	Beachburg Road	Buchanan's Pit Entance	Urban Beginning	2.49	Rehabilitation	100%	100%	50%	May	June	July	October	Design by Stantec;
	Whitewater Region												
512	Foymount Road	B257	Verch Road	4.70	Reconstruction	100%	100%	95%	July	August	September	November	Design by BTE; Coordinating Utilities; CCC underway in May
	Bonnechere Valley												
BRIDGE/CULVERT RECONSTRUCTION/REHABILITATION													
B002	Bonnechere River Bridge	Admaston/Bromley (Bonnechere Road)			Rehabilitation	100%	100%	100%	2021	2021	May	August	Design by Stantec; Construction by Clearwater
B005	Scollard Bridge	Admaston/Bromley (Pucker Street)			Superstructure Replacement	100%	100%	60%	May	June	July	September	Design by HP Engineering
B022	Indian River Bridge	Laurentian Valley (Sandy Beach Road)			Rehabilitation	100%	100%	100%	March	April	May	October	Design by WSP; Tender Close April 19th
B056	Colterman Bridge	Greater Madawaska (Colterman Road)			Clean and Paint	90%	60%	70%	May	June	September	September	Day Labour Project
B057	Mount St. Patrick Bridge	Greater Madawaska (Mount St. Patrick Road)			Superstructure Replacement	100%	100%	100%	March	April	May	September	Design by HP Engineering; Construction by Coco Paving
B064	Pilgrim Road Bridge	Brudenell, Lyndoch & Raglan (Pilgrim Road)			Rehabilitation	100%	100%	40%	May	June	July	August	Design by JL Richards
B068	Schimmins Creek Bridge	Brudenell, Lyndoch & Raglan (Welk Road)			Clean and Paint	90%	60%	70%	May	June	September	September	Day Labour Project
B150	Dam Lake Bridge	Madawaska Valley (Stanley Olsheski Road)			Clean and Paint	90%	60%	70%	May	June	September	October	Day Labour Project
B203	Petawawa River Bridge	Petawawa (CR51 Petawawa Boulevard)			Rehabilitation	100%	100%	100%	March	April	May	November	Design by WSP; Tender Close April 12th
B257	Harrington Creek Bridge	Bonnechere Valley (CR512 Foymount Road)			Replace w/ Culvert	100%	100%	90%	July	August	September	November	Design by BTE; Part of 512 Reconstruction
B319	Bucholtz Bridge	Laurentian Valley (CR58 Round Lake Road)			Rehabilitation	100%	100%	100%	February	April	May	October	Design by McIntosh Perry; Construction by GMP;
C012	Farquharson's Culvert	Admaston/Bromley (S. McNaughton Road)			Rehabilitation	90%	100%	50%	May	June	July	August	Design by HP Engineering
C037	Bagot Creek Culvert	Greater Madwaska (Lower Spruce Hedge Road)			Replace	90%	100%	60%	May	June	August	September	Design by HP Engineering
C040	Snake River Culvert	Admaston/Bromley (CR8 Cobden Road/Main Street)			Rehabilitation	90%	60%	60%			September	September	Day Labour Project
C134	Campbell Drive Culvert	McNab/Braeside (Campbell Drive)			Rehabilitation	90%	100%	30%	May	June	August	September	Design by HP Engineering
C137	Hanson Creek Culverts	McNab/Braeside (Robertson Line)			Lining w/ Road Works	90%	100%	60%	May	June	August	September	Design by WSP; Construction by Day Labour
C152	Wadsworth Lake Culvert	Madawaska Valley (Old Barry's Bay Road)			Replace	90%	100%	30%	May	June	July	September	Design by HP Engineering
C197	Etmanskie Swamp Culvert	Madawaska Valley (CR62 John Street)			Rehab or Replace	90%	100%	60%	April	May	June	July	Design by JL Richards; Construction by Day Labour
C269	Jacks Lake Culverts	Killaloe, Hagarty & Richards (CR58, Round Lake Road)			Replace	90%	100%	60%	April	May	August	August	Design by HP Engineering; Construction by Day Labour
C302	Wingle Creek Twin Culverts	Killaloe, Hagarty & Richards (Rochfort Road)			Replace	100%	100%	40%	May	June	August	August	Design Internal; Construction by Day Labour
FUTURE ENGINEERING													
B007	Butler Bridge	Admaston/Bromley (Butler Road)			Design for Rehabilitation	30%	10%	0%	May	June	2023	2023	RFP for design needed
B044	Douglas Bridge	Admaston/Bromley (CR5 Stone Road)			Design for Rehabilitation	30%	60%	25%	July	August	2023	2023	RFP for design needed; DCS done in 2021
B102	Brennans Creek Bridge	Killaloe, Hagarty & Richards (CR512 Queen Street)			Design for Rehabilitation	30%	10%	0%	May	June	2023	2023	RFP for design needed
B108	Tramore Bridge	Killaloe, Hagarty & Richards (Tramore Road)			Design for Rehabilitation	30%	10%	0%	August	August	2023	2023	RFP for design needed
B156	Burnt Bridge	Brudenell, Lyndoch & Raglan (Burnt Bridge Road)			Design for Rehabilitation	30%	10%	0%	June	June	2023	2023	RFP for design needed
B232	Cochrane Creek Bridge	North Algona Wilberforce (Cement Bridge Road)			Design for Rehabilitation	30%	10%	0%	June	July	2023	2023	RFP for design needed
B310	Ski Hill Bridge	Laurentian Valley (CR58 Round Lake Road)			Design for Rehabilitation	30%	60%	25%	July	August	2023	2023	RFP for design needed; DCS done in 2021
C001	Berlanquet Creek Culvert	Admaston/Bromley (CR5 Stone Road)			Design for Replacement	30%	10%	0%	July	August	2023	2023	RFP for design needed
C025	Borne Road Culvert	Laurentian Valley (CR58 Round Lake Road)			Design for Rehabilitation	100%	100%	90%	2023	2023	2023	2023	Design by WSP; Construction in 2023
C051	Harris Creek Culvert	Admaston/Bromley (Proven Line)			Design for Replacement	30%	10%	0%	June	July	2023	2023	Internal Design; Geotech needed
C130	Lochiel Creek Culvert North	McNab/Braeside (CR63)			Design for Replacement	30%	10%	0%	June	July	2023	2023	Internal Design; Geotech needed
C191	Dicks Road Culvert	Laurentian Valley (Dicks Road)			Design for Replacement	30%	10%	0%	June	July	2023	2023	Internal Design; Geotech needed
C201	Broomes Creek Culvert	Whitewater Region (CR7 Foresters Falls Road)			Detailed Design w/ Dam	90%	80%	50%	April	May	2023	2023	RFP for detailed design of dam & culvert needed. MCEA done
C204	Bellows Creek Culvert	Whitewater Region (CR12 Westmeath Road)			Design for Rehabilitation	30%	10%	0%	May	June	2023	2023	RFP for design needed
C268	St. Columbkille's Culvert	Laurentian Valley (CR58 Round Lake Road)			Design for Replacement	30%	10%	0%	May	June	2023	2023	RFP for design needed
C325	Neilson Creek Culvert	Bonnechere Valley (Clear Lake Road)			Design for Replacement	30%	10%	0%	May	June	2023	2023	RFP for design needed
30	Lake Dore Road	North Algona Wilberforce (From Highway 60 to Sperberg)			Design for Rehabilitation	30%	20%	10%	February	March	2023	2023	Design by Tatham;

2022 CAPITAL PROGRAM - ROADS/BRIDGES										Appendix II
	Road #	Location	From		To	Length (km)	2022 BUDGET	April Projected	Variance	Carry Over
	Road Reconstruction/Rehabilitation									
	Note: Limits and Length of projects are approximate and subject to revision based on final design and budgets									
	1	Madawaska Street	B258 W Exp Jnt		Elgin Street	0.51	159,824	159,824	0	0
		Arnprior								
	1	River Road	County Road 10 (Division Street)		Usburne Street	0.50	520,000	520,000	0	0
		McNab/Braeside								
	1	River Road	1.1km West of Henry Crescent		Storie Road	2.36	774,080	774,080	0	0
		McNab/Braeside								
	2	White Lake Road	Mountain View Road		Waba Creek Bridge E Exp Jnt	5.44	1,088,684	1,088,684	0	0
		McNab/Braeside								
	7	Foresters Falls Road	Harriet Street (urban begins)		Beginning of semi-urban	0.65	357,500	357,500	0	0
		Whitewater Region								
	13	Mountain Road	Micksburg Road		Stafford Third Line	2.78	597,700	597,700	0	0
		Laurentian Valley								
	21	Beachburg Road	Buchannan's Pit Entance (1046)		Urban Beginning	2.49	870,707	870,707	0	0
		Whitewater Region								
	23	Highland Road	Renfrew/Lanark Line		Sawmill Road	1.51	324,650	324,650	0	0
		McNab/Braeside								
	24	White Water Road	Highway 17		County Road 40 (Greenwood Road)	2.45	826,560	826,560	0	0
		Laurentian Valley								
	29	Drive-In Road	City of Pembroke (South Limits)		Clearview Crescent	2.15	382,700	382,700	0	0
		Laurentian Valley								
	62	Combermere Road	Combermere S Urban Lt		County Road 515 (Palmer Road)	1.01	62,953	62,953	0	0
		Madawaska Valley								
	65	Centennial Lake Road	Black Donald Access Point		Deer Mountain Road	4.29	1,128,270	1,260,000	131,730	0
		Greater Madawaska								
	67	Simpson Pit Road	Buck Hill Road		County Road 58 (Round Lake Road)	1.42	781,000	781,000	0	0
		Killaloe, Hagarty and Richards								
	508	Calabogie Road	Mill Street		County Road 511 (Lanark Road)	1.94	636,320	636,320	0	0
		Greater Madawaska								
	512	Foymount Road	County Road 66 (Opeongo Road)		Hubers Road	3.68	846,400	846,400	0	0
		Brudenell Lyndoch & Raglan								
	512	Foymount Road	B257		Verch Road	4.70	2,336,180	2,336,180	0	0
		Bonnechere Valley								
	517	Dafoe Road	Serran Road		County Road 62 (Combermere Road)	3.22	1,134,484	1,040,000	-94,484	0
		Madawaska Valley								
		Scratch Coat Paving	Various Locations				737,924	737,924	0	0
		Active Transportation	Various Locations				150,000	150,000	0	0
ROAD RECONSTRUCTION/REHABILITATION TOTALS						41.10	13,715,936	13,753,182	37,246	0
	Bridge/Culvert Reconstruction/Rehabilitation									
	Structure No.	Structure Name	Location			2022 BUDGET	April Projected	Variance	Carry Over	
	B002	Bonnechere River Bridge	Admaston/Bromley (Bonnechere Road)			350,000	350,000	0	0	
	B005	Scollard Bridge	Admaston/Bromley (Pucker Street)			600,000	700,000	100,000	0	
	B022	Indian River Bridge	Laurentian Valley (Sandy Beach Road)			1,200,000	1,200,000	0	0	
	B056	Colterman Bridge	Greater Madawaska (Colterman Road)			100,000	100,000	0	0	
	B057	Mount St. Patrick Bridge	Greater Madawaska (Mount St. Patrick Road)			800,000	880,000	80,000	0	
	B064	Pilgrim Road Bridge	Brudenell, Lyndoch & Raglan (Pilgrim Road)			180,000	180,000	0	0	
	B068	Schimmins Creek Bridge	Brudenell, Lyndoch & Raglan (Welk Road)			100,000	100,000	0	0	
	B150	Dam Lake Bridge	Madawaska Valley (Stanley Olscheski Road)			100,000	100,000	0	0	
	B203	Petawawa River Bridge	Petawawa (CR51 Petawawa Boulevard)			1,300,000	1,300,000	0	0	
	B257	Harrington Creek Bridge	Bonnechere Valley (CR512 Foymount Road)			800,000	800,000	0	0	
	B319	Bucholtz Bridge	Laurentian Valley (CR58 Round Lake Road)			950,000	1,000,000	50,000	0	
	C012	Farquharson's Culvert	Admaston/Bromley (S. McNaughton Road)			135,000	135,000	0	0	
	C037	Bagot Creek Culvert	Greater Madwaska (Lower Spruce Hedge Road)			342,000	342,000	0	0	
	C040	Snake River Culvert	Admaston/Bromley (CR8 Cobden Road/Main Street)			108,000	108,000	0	0	
	C134	Campbell Drive Culvert	McNab/Braeside (Campbell Drive)			585,000	585,000	0	0	
	C137	Hanson Creek Culverts	McNab/Braeside (Robertson Line)			162,000	162,000	0	0	
	C152	Wadsworth Lake Culvert	Madawaska Valley (Old Barry's Bay Road)			252,000	252,000	0	0	
	C197	Etmanskie Swamp Culvert	Madawaska Valley (CR62 John Street)			1,100,000	1,100,000	0	0	
	C269	Jacks Lake Culverts	Killaloe, Hagarty & Richards (CR58, Round Lake Road)			180,000	180,000	0	0	
	C302	Wingle Creek Twin Culverts	Killaloe, Hagarty & Richards (Rochfort Road)			180,000	180,000	0	0	
		General Bridge Repairs	Various Locations			200,000	200,000	0	0	
BRIDGE/CULVERT RECONSTRUCTION/REHABILITATION TOTALS						9,724,000	9,954,000	230,000	0	
	Future Engineering									
	ID	Name	Location			2022 BUDGET	April Projected	Variance	Carry Over	
	B007	Butler Bridge	Admaston/Bromley (Butler Road)			100,000	100,000	0	0	
	B044	Douglas Bridge	Admaston/Bromley (CR5 Stone Road)			45,000	45,000	0	0	
	B102	Brennans Creek Bridge	Killaloe, Hagarty & Richards (CR512 Queen Street)			54,000	54,000	0	0	
	B108	Tramore Bridge	Killaloe, Hagarty & Richards (Tramore Road)			40,000	40,000	0	0	
	B156	Burnt Bridge	Brudenell, Lyndoch & Raglan (Burnt Bridge Road)			25,000	25,000	0	0	
	B232	Cochrane Creek Bridge	North Algona Wilberforce (Cement Bridge Road)			50,000	50,000	0	0	
	B310	Ski Hill Bridge	Laurentian Valley (CR58 Round Lake Road)			30,000	30,000	0	0	
	C001	Berlanquet Creek Culvert	Admaston/Bromley (CR5 Stone Road)			38,500	38,500	0	0	
	C025	Borne Road Culvert	Laurentian Valley (CR58 Round Lake Road)			30,000	30,000	0	0	
	C051	Harris Creek Culvert	Admaston/Bromley (Proven Line)			20,000	20,000	0	0	
	C130	Lochiel Creek Culvert North	McNab/Braeside (CR63			33,500	33,500	0	0	
	C191	Dicks Road Culvert	Laurentian Valley (Dicks Road)			20,000	20,000	0	0	
	C201	Broomes Creek Culvert	Whitewater Region (CR7 Foresters Falls Road)			100,000	100,000	0	0	
	C204	Bellowes Creek Culvert	Whitewater Region (CR12 Westmeath Road)			30,000	30,000	0	0	
	C268	St. Columbille's Culvert	Laurentian Valley (CR58 Round Lake Road)			75,000	75,000	0	0	
	C325	Neilson Creek Culvert	Bonnechere Valley (Clear Lake Road)			50,000	50,000	0	0	
	30	Lake Dore Road	North Algona Wilberforce (From Highway 60 to Sperberg)			100,000	140,000	40,000	0	
FUTURE ENGINEERING TOTALS						841,000	881,000	40,000	0	
Traffic Signals - Upgrades			Various Locations			0	0	0	0	
SAFETY DEVICES TOTALS						0	0	0	0	
CAPITAL PROGRAM TOTAL:						24,280,936	24,588,182	307,246	0	

Ministry of Transportation

Director's Office
Northeast Operations
447 McKeown Avenue
North Bay ON P1B 9S9
705 497-5500

Ministère des Transports

Bureau du directeur
Opération – Nord-Est
447, avenue McKeown
North Bay ON P1B 9S9
705 497-5500



March 30, 2022

Ms. Debbie Robinson
Warden
County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5

Dear Warden Robinson:

The Minister of Transportation announced on March 29, 2022, that the government is raising the speed limit permanently from 100 kilometres per hour to 110 kilometres per hour on six sections of provincial highways in southern Ontario.

In addition, the government is developing an implementation plan to raise the posted speed limit to 110 kilometres per hour more broadly on appropriate sections of provincial highways with a current posted speed limit of 100 kilometres per hour, subject to public safety considerations.

The Ministry of Transportation (MTO) is planning to commence implementation in Spring 2022, beginning with sections of provincial highways that have been carefully selected for their ability to safely accommodate an increased posted speed limit of 110 km/h.

Beginning April 22, 2022, the speed limit will be raised permanently to 110 km/h on the following sections of provincial highways in southern Ontario:

- Queen Elizabeth Way (QEW) from Hamilton to St. Catharines
- Highway 402 from London to Sarnia
- Highway 417 from Ottawa to the Ontario/Quebec border
- Highway 401 from Windsor to Tilbury
- Highway 404 from Newmarket to Woodbine
- Highway 417 from Kanata to Arnprior

In addition to raising the speed limit permanently on sections of highways in southern Ontario, at the same time, the province is also raising the speed limit to 110 km/h on a trial basis on the following sections of provincial highways in Northern Ontario:

- Highway 400 from MacTier to Nobel
- Highway 11 from Elmsdale to South River

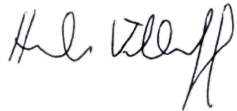
.../2

The intent of this initiative is to align posted speeds on highways with the way motorists currently drive. MTO plans to monitor all sections where an increased posted speed limit of 110 km/h is planned to be implemented. The monitoring program will include monitoring of changes in traffic speeds and the number and severity of collisions in the raised speed limit areas.

As part of this initiative, MTO is reaching out to seek your input and feedback on the planned speed limit increase on selected highway sections. Please find attached, information material related to the speed limit initiative and general background information on speed limits in Ontario. Comments from the County of Renfrew on the planned speed limit increase are requested by April 7, 2022. Please email your feedback to Justin White, P.Eng, Senior Traffic Engineer at Justin.White@ontario.ca. If you have any further questions related to this initiative, please do not hesitate to contact me at Herb.Villneff@ontario.ca.

Thank you in advance for your assistance.

Sincerely,




Herb Villneff
Director, Northeast Operations

- c. S. Graham, P.Eng., Manager, MTO Provincial Traffic Office
J. White, P.Eng., Senior Traffic Engineer, MTO Provincial Traffic Office

Environment, Conservation, and Parks

Overview of O. Reg. 406/19 On-Site and Excess Soil Management County of Renfrew


Dates and Time: March 22, 2022
10:00am to 11:30am

Ontario 

Presentation Overview

- Overview of Excess Soil Reuse under O. Reg. 406/19
- January 1, 2022 - Regulatory Requirements
- Additional Resources
- Appendices
 - Appendix A: Soil Storage Rules - Dry and Liquid
 - Appendix B: Qualified Person Requirements in O. Reg. 406/19
 - Appendix C: Generic Excess Soil Quality Standards

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Ontario 

Overview of Excess Soil Reuse under O. Reg. 406/19

DISCLAIMER

This presentation is intended to be a brief summary of some of the requirements of Ontario Regulation 406/19 On-Site and Excess Soil Management (the regulation) made under the Environmental Protection Act and the Rules for Soil Management and Excess Soil Quality Standards - a document incorporated by reference in the regulation. This is for information purposes only and should not be construed as legal advice or substitute for seeking independent legal advice on any issues related to the regulation. Any person seeking to fully understand how the regulation may apply to any of the activities they are engaged in must refer to the regulation. In the event of any inconsistency between the regulation and this presentation, the regulation will always take precedence.

Overview of Regulatory Requirements

- Regulation titled **O. Reg. 406/19: On-Site and Excess Soil Management** under the Environmental Protection Act (EPA), was finalized in December 2019, supported by:
 - Rules for Soil Management and Excess Soil Quality Standards
 - Beneficial Reuse Assessment Tool (BRAT)
 - Complementary provisions in O. Reg. 153/04 (Brownfields Remediation Regulation), Reg. 347 and O. Reg. 351/12 (Waste Management Regulations)

Phased Regulatory Implementation	Timing
Reuse Rules and Waste Designation Clarification <ul style="list-style-type: none">Including excess soil reuse standards	January 1, 2021
Excess Soil Reuse Planning Requirements <ul style="list-style-type: none">For larger or riskier generating projects (some exemptions)<ul style="list-style-type: none">Assessment of past uses, and if required sampling and characterizationDestination assessment reportTracking and registrationHauling recordLarger reuse site registration	January 1, 2022
Restriction on the deposit of clean soil at landfill sites	January 1, 2025

Note: Jan 1, 2022 requirements are proposed to be moved to Jan 1, 2023 (see next slide)

ERO Regulatory Amendment Proposal O. Reg. 406/19

- Proposal to temporarily pause the implementation of provisions in the Excess Soil Regulation that came into effect January 1, 2022 until January 1, 2023
- The proposed pause would provide more time for gradual implementation and better understanding of the regulation
- [Currently posted on the ERO for comment until April 10, 2022: Implementation Pause of Excess Soil Requirements in Effect January 1, 2022 | Environmental Registry of Ontario](#)
- In the meantime, the regulatory framework under O. Reg 406/19 as it was in effect before January 1, 2022 continues to apply e.g., excess soil quality standards, waste designation, rules on when approvals are required and not required, etc.

O. Reg. 406/16 - What is In and Out of Scope?

In Scope

- O. Reg. 406/19 (Excess Soil Regulation) applies to the management of excess soil, which may include liquid soil and/or crushed rock as defined in the regulation, including contaminated excess soil that are not considered hazardous waste
- Sediment cleaned out and removed from stormwater management (SWM) ponds
- The deposit and final placement of excess soil at a pit or quarry for reuse at the pit or quarry, including for the purpose of rehabilitating a pit or quarry managed under the *Aggregates Resources Act*
- The removal and relocation of excess soil from the bed of a surface water body

Out of Scope

- [Hazardous waste, asbestos waste or other types of waste within the meaning of Regulation 347 including liquid industrial waste, or removing debris or sewage from a catch basin](#)
- Hauled sewage managed under O. Reg. 351/12 and rock that does not fit within the definition of soil and/or excess soil under O. Reg. 406/19
- Consolidated or unconsolidated aggregate as part of the operation of a pit or quarry within the meaning of the *Aggregate Resources Act* that is excavated and moved off-site, including the use and production of recycled aggregate in the pit or quarry
- The production of peat from a peat extraction operation
- The final placement of excess soil on the bed of a surface water body

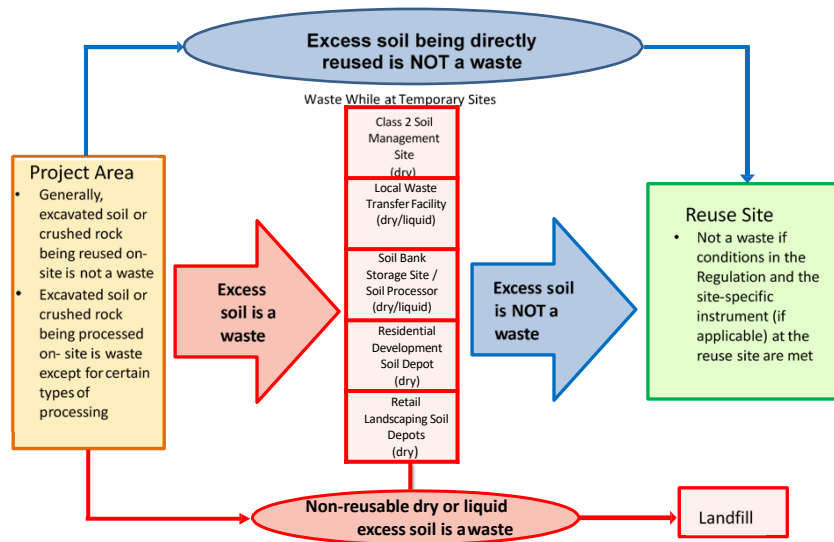
Rules for Excess Soil Reuse

- Excavated soil or crushed rock becomes excess soil upon leaving a project area.
- Generally, soil and rock staying in the project area is not a waste and can be reused.
- The rules for reuse of excess soil are found in [sections 3, 4 and 5](#) of the regulation, [which then refer to other key sections of the regulation and both parts of the Rules for Soil Management and Excess Soil Quality Standards.](#)
- In order to be reused and not designated as waste, excess soil being reused at another site must meet all of these conditions:
 1. The excess soil is directly transported to a reuse site from a project area, a Class 1 soil management site or Class 2 soil management site, or local waste transfer facility
 2. The owner or operator of the reuse site has agreed in writing to deposit the excess soil at the reuse site
 3. There is a beneficial use for that excess soil and the quality and quantity of excess soil being taken to that site are consistent with the beneficial use
 4. The excess soil is dry soil and remains dry soil until it is finally placed at the reuse site, or, if it is liquid soil, a site-specific instrument authorizes the excess soil to be deposited at the reuse site
- These criteria are intended to ensure that the excess soil will be reused at the reuse site for a beneficial purpose and that the quality and quantity of the excess soil to be deposited at the reuse site for final placement are appropriate for that purpose

Opportunities for Reuse under O. Reg. 406/19

- **On-site reuse** of excavated soil or crushed rock at the project area is recommended, where practical, feasible and appropriate
- If direct reuse of the excess soil cannot be achieved at the project area, the project leader may consider the following approaches to managing the excess soil:
 - If soil quality is a factor, **either on-site low risk processing or processing at a soil processing site**, after which the excess soil may be able to be beneficially reused and no longer be considered a waste
 - If a reuse site is not ready to accept the excess soil, **temporary storage** on the project area or at another site (such as a Class 2 soil management site or a local waste transfer facility if applicable) until the reuse site becomes available
 - Other local interim sites if soil is of appropriate quality such as a **residential development soil depot or a retail landscaping soil depot**
 - If a reuse site has not been identified, transportation of reusable excess soil to a **soil bank storage site**, this soil then becomes the responsibility of the soil bank storage site operator
 - Transportation to a landfill for use in **landfill operations or disposal**, with some restrictions as of January 1, 2025
 - If the excess soil is liquid soil, often generated through hydro-excavation, tunneling and removal of sediment from stormwater management ponds, **dewatering or solidifying** the excess soil so it could be reused as dry soil, if appropriate quality

Waste Designation Flowchart



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Ontario 

Environment, Conservation, and Parks

January 1, 2022 - Regulatory Requirements

Note: Jan 1, 2022 requirements are proposed to be moved to Jan 1, 2023

Ontario 

Excess Soil Reuse Planning Requirements

- To help ensure reuse of excess soil from a project area is being planned and undertaken appropriately, the Excess Soil Regulation includes planning requirements as of **January 1, 2022**, for some projects generating excess soil
- The excess soil reuse planning requirements apply to the following types of projects which are, generally, larger in scale or more likely to generate excess soil with some contaminants:
 1. Projects generating **2000m³ or more** of excess soil and that are in a settlement area* (such as cities and towns); this trigger does not apply to projects in rural areas
 2. Projects for which part of the project area has a past or present use that is a gas station, garage, used for the operation of dry-cleaning equipment, or industrial use (uses associated with an “**enhanced investigation project area**” as defined in O. Reg. 406/19)
 3. Projects for which the **primary purpose is to remediate contaminated lands** (note that if a new property use cannot proceed without completion of soil remediation, such as soil removal, this should be considered a primary purpose)
- *Settlement areas are defined in the *Planning Act* and identified in official plans, areas outside of a “settlement area” are typically rural countryside which are not designated for development as part of a city, town or other settlement area

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Excess Soil Reuse Planning Requirements

- The **responsibility** for the proper management and disposal of excess soil is on the generator of the excess soil - the project leader/the owner/operator of the project area
- The excess soil reuse planning requirements include the following, those bolded require Qualified Person (QP) oversight:
 1. Registration of a notice in the Excess Soil Registry for the project
 2. **Completion of an assessment of past uses and, if necessary, a sampling and analysis plan and a soil characterization report**
 3. **Completion of an excess soil destination assessment report**
 4. Development and application of a tracking system, in accordance with the Soil Rules
- To read more about the key requirements associated with the reuse planning [requirements, see sections 8-16 of the Excess Soil Regulation and Part I, Section B of the Soil Management Rules](#)

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Exemptions from Reuse Planning Requirements

- The regulation includes several exemptions from all or some of the planning requirements related to soil reuse planning.
- These exemptions reflect some low risk scenarios, some scenarios where responsibility for the soil is not changing, and some scenarios to help encourage reuse in similar projects:
 1. If 100 m³ or less of excess soil is being removed from the project area and being directly transported to a waste disposal site, such as a landfill (this does not apply a Class 2 soil management site)
 2. The reason for removal of excess soil is to respond to an emergency, such as an existing danger to the health or safety of any person, a serious risk of injury or damage to any property or to any plant or animal life, or to respond to a spill
 3. Projects that are related to maintaining infrastructure in a “fit state of repair” other than excavation of excess soil from a stormwater management pond
 4. The excavation of topsoil which is transported directly for reuse as topsoil at a reuse site, and there is a low risk of contamination (the project area has never been an enhanced project investigation area, and the primary purpose of the project where the excess soil was removed from was not the remediation of contaminated land)
 5. The excess soil is excavated as a part of an infrastructure project and after removal from the project area, the excess soil is being reused (finally placed) as part of an undertaking related to another infrastructure project with the same project leader or a public body
 6. The excess soil is being deposited at a local waste transfer facility and the amount of excess soil to be deposited is 100 m³ or less

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Additional Exemptions

Existing Contract Exemption

- The regulation exempts soil management contracts entered into before January 1, 2022 from the reuse planning requirements (i.e., registration, assessment of past uses, sampling and analysis, tracking, etc.).
- If a contract has not been completed by January 1, 2026, it would be required to complete the excess soil reuse planning requirements in relation to excess soil movements from that date forward.
- Other regulatory rules would continue to apply, including provisions specifying excess soil reuse rules to avoid the waste designation.

Completed Assessments Exemption

- The regulation also recognizes past use assessments, sampling and analysis plans and soil characterization reports completed for a specific project before January 1, 2022 as assessments, plans and reports under the regulation for that project.
- This ensures these studies do not have to be repeated for a project continuing based on those studies. This would not apply to a different project.
- Other aspects of reuse planning, e.g., registration, continue to apply.

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Requirements for Transportation of Excess Soil

- As of January 1, 2021 hauling record information was able to be provided verbally and requirements for vehicles that are used in the transportation of excess soil must ensure safe containment during transportation, with additional requirements for liquid soil

As of **January 1, 2022** the ability to provide verbal hauling information was replaced with the need for a more **formalized hauling record**

- Haulers are required to carry a **physical or electronic hauling record** during all times of transport
- Hauler must **provide the hauling record to the site** which will be accepting the excess soil for deposit for a beneficial reuse, or for temporary storage, processing or disposal
- Under the regulation, a waste environmental compliance approval (**ECA**) or environmental activity and sector registry (**EASR**) is not required for the transportation of dry or liquid soil, these have been replaced with regulatory rules

Hauling Record Requirements - January 1, 2022

The hauling record must contain the following information:

- The **location** where the excess soil was loaded for transportation
- The **date and time** at which the excess soil was loaded for transportation
- The **quantity** of excess soil in the load
- The name of an **individual who may be contacted** regarding inquiries about the load, including the **excess soil quality**
- The name of the corporation, partnership or firm **transporting** the excess soil
- The name of the driver of the vehicle and the **number plates** issued for the vehicle under the *Highway Traffic Act*
- The **location** of where the load is to be deposited

If the excess soil is denied at a deposit location due to concerns regarding its quality, it should never be taken to an unplanned deposit site - any alternate site at which excess soil is deposited must be **directed by the project leader** or the operator of a project area and must be reflected on the hauling record

ONEIA - Hauling Template for Multiple Loads

(insert your company logo here)

Excess Soil Multiple Pickup Hauling Record
 P/O Ticket: _____

REGISTERED GENERATOR: Location 1			
Contact Name:		Tel:	
Signature:		Email:	
Generating Company	Address	City, Province	Postal Code
GENERATING SITE Street Address: _____ City: _____ Quantity: _____ Soil Information: _____ Profile/ID #: _____ Other Notes: _____ Quantity Loaded: _____ Contact Name: _____ Tel: _____ Email: _____ (For soil quality info) REGISTERED GENERATOR: Location 2 Contact Name: _____ Tel: _____ Signature: _____ Email: _____ Generating Company: _____ Address: _____ City, Province: _____ Postal Code: _____			
GENERATING SITE Street Address: _____ City: _____ Quantity: _____ Location 2: _____ Soil Information: _____ Profile/ID #: _____ Other Notes: _____ Quantity Loaded: _____ REGISTERED GENERATOR: Location 3 Contact Name: _____ Tel: _____ Signature: _____ Email: _____ Generating Company: _____ Address: _____ City, Province: _____ Postal Code: _____			

GENERATING SITE Street Address: _____ City: _____ Quantity: _____ Location 3: _____ Soil Information: _____ Profile/ID #: _____ Other Notes: _____ Quantity Loaded: _____ Contact Name: _____ Tel: _____ Email: _____ (For soil quality info) REGISTERED GENERATOR: Location 4 Contact Name: _____ Tel: _____ Signature: _____ Email: _____ Generating Company: _____ Address: _____ City, Province: _____ Postal Code: _____			
GENERATING SITE Street Address: _____ City: _____ Quantity: _____ Location 4: _____ Soil Information: _____ Profile/ID #: _____ Other Notes: _____ Quantity Loaded: _____ Contact Name: _____ Tel: _____ Email: _____ (For soil quality info) TRANSPORTER Transport Company: _____ Address: _____ City: _____ Postal Code: _____ Driver Name: _____ Tel: _____ License Plate #: _____ Email: _____ RECEIVER Receiving Company: _____ Address: _____ City: _____ Postal Code: _____ Date Unloaded: _____ Time Unloaded: _____ Lat.: _____ Long.: _____ (I hereby verify that the above listed material has been accepted and that the materials are representative of the materials outlined in the above.) Authorizer Name: _____ Tel: _____ Signature: _____ Email: _____			

Highlighted sections denote required information to meet Section 18 (Information to be Provided) of Ontario Regulation 406/19 On-Site and Excess Soil Management.

Template produced by the Ontario Environment Industry Association, 2020

Excess Soil Registry and RPRA

- On March 15, 2021, the Minister of the Environment, Conservation and Parks directed the Resource Productivity & Recovery Authority (RPRA) to develop, implement and maintain a [Registry](#) for regulated persons to file their required notices as per the Excess Soil Regulation under the *Environmental Protection Act*

RPRA's Role

- Operate the Registry to **enable regulated persons to comply with registration** and notice filing requirements outlined in the Regulation
- Enable the **Ministry access** to notice filings and associated data
- Enable **public access** to the information contained in notice filings
- Set and collect fees** in a transparent and consultative manner to recover the costs for the Registry development, deployment and ongoing support to regulated persons
- Support **stakeholders with training and resources** to enable effective and efficient use of the Registry

Requirements for Larger Reuse Sites

- Reuse sites accepting at least 10,000m³ of excess soil for an undertaking will be required to:
 - **file a notice** on the public Registry
 - **establish procedures to account for every load** of excess soil being deposited at the reuse site and ensure that the storage of excess soil does not cause any adverse effects
- For existing reuse sites, this requirement only applies if they accept more than 10,000m³ **after** January 1st, 2022
- These requirements also don't apply to reuse sites that are part of an undertaking related to an **infrastructure project**
- These additional requirements will help to ensure that these reuse sites are receiving soil that meets the appropriate reuse conditions and that the storage of excess soil for final placement in respect of an undertaking at the reuse site does not cause an adverse effect

Types of Interim Sites

- There are **several different types** of interim sites under the Excess Soil Regulation that can be utilized for the purpose of storage on a temporary basis and/or processing excess soil and/or liquid soil
- In most cases, these interim sites do not require a waste Environmental Compliance Approval (ECA) if regulatory rules are followed, however some interim sites would require a waste-ECA
- The following table summarizes the types of interim sites in the Excess Soil Regulation and where a waste-ECA would be required:

Type of Interim Site	Waste-ECA Required?
Residential Development Soil Depot	No
Retail Landscaping Soil Depot	No
Local Waste Transfer Facility	No
Class 2 Soil Management Site	No
Soil Bank Storage Site (Class 1 Soil Management Site)	Yes
Soil Processing Site (Class 1 Soil Management Site)	Yes

Additional Resources

Additional Resources

For additional information, including guidance and tools developed by external partners:

- Ontario Government Excess Soil Page: ontario.ca/page/handling-excess-soil
 - First set of 3 factsheets launched January 25, 2022
- Ontario Provincial Standard Specification (OPSS) 180 - General Specification for the Management of Excess Materials: currently being updated by MTO
- RPRA's Excess Soil Registry: rp.ra.ca/excess-soil-registry
- Ontario Environment Industry Association (ONEIA) - Best Practices and Templates:
 - Hauling Best Practices and Template: <https://www.oneia.ca/excess-soils/hauling-best-practices>
 - Temporary Sites Best Practices: <https://www.oneia.ca/Temporary-Sites-Best-Practices>
 - Qualified Persons Best Practices: <https://www.oneia.ca/qp-best-practices>
- [Qualified Person Community of Ontario \(QPCO\)](https://www.qpcoco.org/): QPCO – Qualified Persons Community of Ontario
- Ontario Society of Professional Engineers (OSPE) - Best Practices for Aggregate Pit and Quarry Rehabilitation: <https://ospe.on.ca/excess-soil-reports/>
- OSSGA document on Excess Soil Best Management Practices for Pits/Quarries: https://www.ossga.com/rehabilitation_and_excess_soil/
- Canadian Urban Institutes (CUI) - Excess Soil By-Law Language Tool: <https://canurb.org/initiatives/excess-soil-by-law-tool/>
- RSC Guide (currently in draft, to be updated soon): <https://ero.ontario.ca/notice/019-2551>

Our Coordinates

For Further Questions:

- **Policy** - Laura Blease laura.blease@ontario.ca and Reema Kureishy Reema.Kureishy@ontario.ca
- **Regional Operations** - Lisa Tanaka lisa.tanaka@ontario.ca
- **Standards** - Paul Welsh paul.g.welsh@ontario.ca
- **Approvals** - Andrew Neill andrew.neill@ontario.ca
- **Brownfields** - Dean Therrien dean.therrien@ontario.ca

THANK YOU!

Appendices

Appendix A - Soil Storage Rules

The following applies to **dry soil** stored at any site, including a project area:

- Soil to be stored and managed to prevent any adverse effects associated with its receiving, processing, storage and movement - to manage noise, dust, mud tracking, leaching, run-off and erosion as well as any potential air or odour impacts
- Soil must be stored in stockpiles and the maximum size of each stockpile shall not exceed 2,500m³
- Any soil that is sampled and analysed must be kept segregated from other soil and soil of different qualities intended for different beneficial uses
- The soil must not be stored within 30 metres of a waterbody and within 10 metres of the property line (boundary), unless any of the following apply:
 - 500m³ or less of excess soil will be stored at any one time at the project area
 - Excess soil storage at the project area for a week or less
 - The storage location has a physical barrier (e.g., concrete wall) between the excess soil and the property boundary
 - The storage is taking place in a public road right-of-way
- Soil shall be stored in a manner that prevents any contaminants from the soil from leaching into the ground water

Appendix A - Soil Storage Rules

The following applies to **liquid soil** stored at either a project area or a local waste transfer facility:

- All storage and processing locations of liquid soil, processed or dewatered or solidified soil and process residues shall be readily accessible for inspection by a provincial officer
- No more than 10,000m³ of liquid soil, processed or dewatered or solidified soil and process residues may be present at the site at any one time
- All liquid soil, processed or dewatered or solidified soil and process residues that are liquid shall be stored in a leakproof container on an impermeable surface in a manner sufficient to contain and prevent the material from escaping into the natural environment

Appendix B - QP Requirements for O. Reg. 406/19

- The following table summarizes which type of QP (section 5 and/or 6 as defined in O. Reg. 153/04) is required for various elements of the Excess Soil Regulation:

Activity and Location	Relevant Sections and Date	Regulatory Reference
Project Area - Planning Requirements	Section 5 - Jan 1, 2022	Sections 8 to 16
Project Area - Registry	Section 5 or 6, as applicable - Jan 1, 2021	Section 13 of Schedule 1
Reuse Site - Use of BRAT - Site-Specific Standards	Section 5 and 6 - Jan 1, 2021	Subsections 5 (2) to (5) and section 20
Reuse Site - Use of RA - Site-Specific Standards	Section 6 - Jan 1, 2021	Soil Rules - Part 1 - Section D - 4
Reuse Site - Larger Sites	Section 5 and 6 - Jan 1, 2022	Paragraph 7 of subsection 19 (4)
Any Site - Dewater/Solidify with Natural/Synthetic Polymers	Section 5 and 6 - Jan 1, 2021	Subsection 6 (4)
Any Site - Waste Designation, Processing and Storage	Section 5 - Jan 1, 2021	All remaining sections of O. Reg. 406/19

Appendix C - Generic Excess Soil Quality Standards

Table Description	Small Volume O. Reg. 153/04 (up to 350 m³)	Volume Independent (350 m³+)
Full Depth, Background	Table 1	Table 1
Full Depth, Potable	Table 2	Table 2.1
Full Depth, Non-Potable	Table 3	Table 3.1
Stratified, Potable	Table 4	Table 4.1
Stratified, Non-Potable	Table 5	Table 5.1
Full Depth, Shallow Soil, Potable	Table 6	Table 6.1
Full Depth, Shallow Soil, Non-Potable	Table 7	Table 7.1
Full Depth, Within 30 m of a Water Body, Potable	Table 8	Table 8.1
Full Depth, Within 30 m of a Water body, Non-Potable	Table 9	Table 9.1

REPORT

DATE: April 7, 2022

SUBJECT: Asset Management
Target Condition Values for Roads, Bridges, and Structural Culverts

1.0 BACKGROUND

Ontario Regulation 588/17, *Asset Management Planning for Municipal Infrastructure*, under the Infrastructure for Jobs and Prosperity Act [1] sets the requirements for Municipal Asset Management. Per the Regulation, every Municipality is required to prepare a strategic asset management policy which outlines the procedures, commitments, and considerations in developing and maintaining their asset management plan.

As endorsed by the County Council in 2014, the County of Renfrew's Asset Management Plan (CAMP) [2] dictates the targets, and plan to meet those targets, for improving or maintaining the condition of the County's major infrastructure. The CAMP meets much of the legislated requirements for, and is used as, an asset management policy. Tables 1, 2, and 3 included in Appendix A, copied from the CAMP, dictate the 2014 and target Level of Service for Road, Bridge, and Major Culvert (also known as Structure Culvert) Assets, respectively, set by the County.

O. Reg. 588/17 provides several tables to be utilized in establishing and analyzing the Level of Service for different asset types. The tables for roads and bridges and culverts from the Regulation are included in Appendix B. A single table is used for Bridges and Culverts as culverts exceeding 3m in span are classified as bridges, as per the Canadian Highway Bridge Design Code (CHBDC). It can be noted that the County's CAMP LOS table for Roads in Appendix A meets all of the template requirements shown in Appendix B Table 4, for Roads, from the Regulation. However, the County's CAMP LOS tables for Bridges and Structure Culverts in Appendix A are missing the quality technical requirement of a target average BCI for bridges and culverts. The requirement for these tables under O.Reg. 588/17 comes into effect July 1, 2022. As such, an average BCI target is required to be established for the County's bridge and structure culvert systems.

2.0 DISCUSSION

2.1 Bridge & Structure Culvert Inspections

Per the requirements of O. Reg. 104/97, *Standards for Bridges*, under the Public Transportation and Highway Improvement Act [3], every bridge shall be inspected at least once every second calendar year under the direction of a Professional Engineer, and in accordance with the Ontario Structure Inspection Manual (OSIM) [4]. Following OSIM, bridges are inspected on an element by element basis, with each element being quantified and rated (with quantities) in a condition state of excellent, good, fair, or poor. The diagrams included in Appendix C illustrate the elements of several types of bridges. The evaluation of condition states through OSIM generally follows the below:

- Excellent condition state is reserved for newer elements, this condition state is reduced by the age and exposure of the component regardless of appearance;
- Good condition state is reserved for elements which do not have any significant deterioration or defects;
- Fair condition state is reserved for elements showing signs of moderate deterioration, with evident defects, but generally still operate as intended with no risk of affecting user safety;
- Poor condition stated is reserved for elements showing signs of severe deterioration, with evident ongoing defects, with deterioration possible affecting the operation of the element and risk of future impact on user safety.

The County of Renfrew has OSIM inspections completed annually on approximately half of the County Bridges and Structure Culverts, to ensure all structures are inspected within a two calendar year period, meeting O. Reg. 104/97 requirements. Structures which are in generally poor condition or require load posting are inspected on an annual basis for increased monitoring.

2.2 Bridge Condition Index (BCI)

The Bridge Condition Index (BCI) calculated comparing the theoretical current value of the bridge with the theoretical replacement value of the bridge using the formulas below:

- $BCI = (Current\ Value / Replacement\ Value) \times 100$ [5]
 - Current Value = Sum of [Element Unit Cost x (E+0.75G+0.4F+0.0P)]

- E = quantity of element in excellent condition;
 - G = quantity of element in good condition;
 - F = quantity of element in fair condition;
 - P = quantity of element in poor condition.
- Replacement Value = Sum of [Element Unit Cost x Element Quantity]

The Element Unit Costs can be established by the entity completing the calculation. The County of Renfrew uses the Element Unit Costs established in the MTO Standard Replacement Costs for All Elements. The Element Unit Costs are theoretical in nature, have remained unchanged since 2007, and do not represent actual estimated replacement cost for elements; but are used more as a weighting for an elements effect on the Bridge's overall condition. Some elements have a replacement value of \$0 for the purposes of calculating BCI.

The BCI calculation was not a regulated or legislated calculation; however, for consistency the County has followed MTO's standard replacement costs in calculating it as a reference. However, O.Reg. 588/17 has now regulated that average BCI values be evaluated and targeted in an Asset Management Policy.

Using BCI alone in evaluating the needs of a structure, or a system of structures, can be misleading as the BCI calculation, understandably, weights a far greater proportion of the structure's condition on the condition of the structural elements. For instance, a structure may have a severely deteriorated wearing surface, barriers that do not meet code and may be unsafe at travelled speeds, and many other secondary elements in fair or poor condition; requiring significant works to ensure full structure replacement isn't needed in the near future, but still have a BCI of 70 or more. Conversely, a structure with a BCI below 50 may still have some design life before requiring major rehabilitation/replacement or becoming a safety concern. Additionally, the condition of an element cannot increase higher than 'Good' when rehabilitated or repaired as 'Excellent' is reserved for new elements or structures. Due to this, even a rehabilitated bridge may only have a BCI of 75 and not have a need for rehabilitation for 15 to 20 years.

In consideration of the above, the needs of the structure (repair, rehabilitation, and/or replacement) and time of need (TON) recommendations of the inspector must be taken into consideration when reviewing the level of service for the structure as well. As such, the system adequacy must continue to be monitored as well.

2.3 County Structure Conditions

As of December 2021, the average BCI for the County's bridge and structure culvert systems was 69.3 and 67.3 respectively. The highest structure's BCI being 98 and the lowest structure's BCI being 13. The average BCI for the County's bridges is projected to be 67 in 2031 and the average BCI for the County's structure culverts is projected to be 68 for structure culverts.

The LOS system adequacy metric included in the CAMP measures the percentage of structures which do not have immediate needs. As of this date the system adequacy is 94.7% (target of 75%) for the County's bridges and 93.2% (target of 90%) for the County's structure culverts. As such, the County's structure conditions exceed target requirements established by the CAMP.

2.4 Target System Average BCIs

The requirements of inspecting bridges every two calendar years is also adhered to by MTO. MTO uses BCI values calculated from their inspections to predict needs and plan works on the bridge following the below table:

Rating	Maintenance schedule
Good: BCI Range 70 -100	Maintenance is not usually required within the next five years
Fair: BCI Range 60 -70	Maintenance work is usually scheduled within the next five years. This is the ideal time to schedule major bridge repairs to get the most out of bridge spending.
Poor: BCI Less than 60	Maintenance work is usually scheduled within one year.

[6]

As seen above, MTO aims to not allow the BCI value of Highway bridges to fall below a BCI of 60. This is due to the high traffic volume impacts of these bridges and is over and above values that should be targeted for County Structures as it would not be economically feasible. However, targeting a system average BCI in excess of 60 is recommended and aligns with the current condition of County Structures.

As the existing condition of the County's structures falls within the system adequacy targets, maintaining or exceeding the current system average BCI for the County's structures is beneficial and economically achievable.

3.0 RECOMMENDATIONS

As the CAMP was well researched and effectively lays out achievable average PCI targets for the County's road system, it is not recommended that changes to the Roads LOS occur.

O.Reg.588/17 legislates that a target average BCI be set for bridges, and culverts meeting the technical definition of a bridge. Given the information provided in the previous sections, a target system average BCI of 68 is recommended for both County bridges and structure culverts.

It is recommended that the CAMP be amended with the Bridge and Structure Culvert LOS tables included in Appendix C, which have been updated to include target average BCI values for the system and LOS analysis of the current system.

APPENDIX A

Level of Service Tables from County Asset Management Plan (November, 2014)

For Roads, Bridges, and Structure Culverts

Table 1 – Level of Service (LOS) Analysis for Roads from County Asset Management Plan, November 26, 2014

Level of Service Objectives	Level of Service Components	Performance Measure	Existing LOS	Recommended LOS (Long-Range)	Risk	Comments
Legislative Compliance	Highway Traffic Act, Municipal Act	Compliance with Acts and Regulations.	100%	100%	High	Roads to be maintained in safe condition, minimum maintenance standards.
Safety	Compliance with industry standards (TAC, OPS, Minimum Maintenance Standards)	Regular patrols, Annual inspections, documentation of conditions and actions.	100%	100%	High	Regular inspection program to track any deterioration of conditions, safety and warning signs, and mitigation measures.
Asset Condition	Roads can be maintained in safe conditions	Roads are open and available for normal use.	100%	100%	High	Ensure public access, Emergency response and service continuity.
	County Roads without seasonal load posting	% km of roads without seasonal load restrictions.	40%	50% (75%)	Medium	Long term objective to remove spring load restrictions on all County Roads. Risk to business continuity.
	Pavement condition	Average PCI (pavement condition index).	65.7	70.0 (72.5)	High	Maintain average PCI (High) Priority to improve average pavement condition on highest volume roads. (Medium)
System Adequacy	Availability	System (roads bridges and culverts) open and passable year round with posted limitations.	100%	100%	High	Ensures access to all areas of County at basic level of service in safe condition. (Roads, bridges and culverts) open and passable year-round
	Overall System Adequacy	Percentage of roads without immediate rehabilitation needs.	58.7%	60% (75%)	High	Achieve established minimum standard for upper tier system, comparable to peer group. Provide good quality, safe, reliable, year-round road system to sustain local economy and provide core services.

Table 2 – Level of Service (LOS) Analysis for Bridges from County Asset Management Plan, November 26, 2014

Level of Service Objectives	Level of Service Components	Performance Measure	Existing LOS	Recommended LOS	Risk	Comments
Legislative Compliance	Canadian Highway Bridge Design Code	Compliance with Acts and Regulations	100%	100%	High	All new bridges to be designed to comply with current design standards.
Safety	Ontario Municipal Act	Bi-annual OSIM Inspections	100%	100%	High	Regular inspection program
Asset Condition	All bridges on County Roads and on local roads with AADT >400	No Load restrictions	100%	100%	High	Ensure Emergency response and business continuity
	Maintains two-way traffic	Sufficient Bridge deck width for two travel lanes	AADT <50 0% 50-200 25% >200 95%	AADT <50 25% 50-201 50% >200 95%	Low Medium High	Temporary and Single Lane Bridges Acceptable if existing and in good condition or when on low volume road.
System Adequacy	All bridges are open and available for use with posted restrictions where applicable.	Restricted Capacity Bridges only on local roads with alternate routes.	100%	100%	High	Bridge posting by-law; Bridge rehabilitation or replacement based on BCI
	Overall System condition	Structures without immediate repair or rehabilitation needs	76%	75%	High	Bridge rehabilitation or replacement based on BCI. Includes width deficient temporary single-lane bridges.

Table 3 – Level of Service (LOS) Analysis for Major Culverts (over 3.0 m in Span) from County Asset Management Plan, November 26, 2014

Level of Service Objectives	Level of Service Components	Performance Measure	Existing LOS	Recommended LOS	Risk	Comments
Legislative Compliance	Canadian Highway Bridge Design Code	Compliance with Acts and Regulations	100%	100%	High	All new bridges to be designed to comply with current design standards. No critical deficiencies on existing bridges.
Safety	Ontario Municipal Act	Bi-annual OSIM Inspections	100%	100%	High	Regular inspection program to confirm structure condition and required repair or maintenance
Asset Condition	Culverts on all County Roads and local roads with AADT >400	No Load restrictions	100%	100%	High	Ensure Emergency response and business continuity
	Platform width and barriers	Compliance with design Standards	AADT <50 25% 50-200 65% >200 92%	AADT <50 25% 50 – 200 75% >200 95%	Low Medium High	Single lane width acceptable as existing or as temporary on low volume road.
System Adequacy	All culverts are open and available for use with posted restrictions where applicable.	Restricted Capacity structures only on local roads with alternate routes..	100%	98%	High	Bridge posting by-law
	Overall System condition	Structures without immediate needs	93%	90%	High	Consider rehabilitation or replacement based on BCI and individual assessment of risk.

APPENDIX B

O. Reg. 588/17 Template Tables for Presenting Qualitative & Technical Metrics in AMP For Roads & Bridges and Culverts

Table 4 – TABLE 4 from O.Reg. 588/17 providing template of minimum qualitative and technical requirements for Roads

Column 1 Service attribute	Column 2 Community levels of service (qualitative descriptions)	Column 3 Technical levels of service (technical metrics)
Scope	Description, which may include maps, of the road network in the municipality and its level of connectivity.	Number of lane-kilometres of each of arterial roads, collector roads and local roads as a proportion of square kilometres of land area of the municipality.
Quality	Description or images that illustrate the different levels of road class pavement condition.	<ol style="list-style-type: none"> 1. For paved roads in the municipality, the average pavement condition index value. 2. For unpaved roads in the municipality, the average surface condition (e.g. excellent, good, fair or poor).

Table 5 – TABLE 5 from O.Reg. 588/17 providing template of minimum qualitative and technical requirements for Bridges and Culverts

Column 1 Service attribute	Column 2 Community levels of service (qualitative descriptions)	Column 3 Technical levels of service (technical metrics)
Scope	Description of the traffic that is supported by municipal bridges (e.g., heavy transport vehicles, motor vehicles, emergency vehicles, pedestrians, cyclists).	Percentage of bridges in the municipality with loading or dimensional restrictions.
Quality	<ol style="list-style-type: none"> 1. Description or images of the condition of bridges and how this would affect use of the bridges. 2. Description or images of the condition of culverts and how this would affect use of the culverts. 	<ol style="list-style-type: none"> 1. For bridges in the municipality, the average bridge condition index value. 2. For structural culverts in the municipality, the average bridge condition index value.

APPENDIX C

UPDATED LOS TABLES FOR COUNTY BRIDGES AND STRUCTURE CULVERTS

Table 6 – Recommended Updated Level of Service (LOS) Analysis for Bridges

Level of Service Objectives	Level of Service Components	Performance Measure	Existing LOS	Recommended LOS	Risk	Comments
Legislative Compliance	Canadian Highway Bridge Design Code	Compliance with Acts and Regulations	100%	100%	High	All new bridges to be designed to comply with current design standards.
Safety	Ontario Municipal Act	Bi-annual OSIM Inspections	100%	100%	High	Regular inspection program
Asset Condition	All bridges on County Roads and on local roads with AADT >400	No Load restrictions	100%	100%	High	Ensure Emergency response and business continuity
	Maintains two-way traffic	Sufficient Bridge deck width for two travel lanes	AADT <50 0% 50-200 25% >200 95%	AADT <50 25% 50-201 50% >200 95%	Low Medium High	Temporary and Single Lane Bridges Acceptable if existing and in good condition or when on low volume road.
System Adequacy	All bridges are open and available for use with posted restrictions where applicable.	Restricted Capacity Bridges only on local roads with alternate routes.	100%	100%	High	Bridge posting by-law; Bridge rehabilitation or replacement based on BCI
	Overall System Adequacy Condition	Structures without immediate repair or rehabilitation needs	94.7% 76%	90% 75%	High	Bridge rehabilitation or replacement needs based on BCI. Includes width deficient temporary single-lane bridges.
	System Condition	Average BCI value for System	69.3	68	High	Bridge Condition Index (BCI)

Table 7 – Recommended Updated Level of Service (LOS) Analysis for Major Culverts (over 3.0 m in Span)

Level of Service Objectives	Level of Service Components	Performance Measure	Existing LOS	Recommended LOS	Risk	Comments
Legislative Compliance	Canadian Highway Bridge Design Code	Compliance with Acts and Regulations	100%	100%	High	All new bridges to be designed to comply with current design standards. No critical deficiencies on existing bridges.
Safety	Ontario Municipal Act	Bi-annual OSIM Inspections	100%	100%	High	Regular inspection program to confirm structure condition and required repair or maintenance
Asset Condition	Culverts on all County Roads and local roads with AADT >400	No Load restrictions	100%	100%	High	Ensure Emergency response and business continuity
	Platform width and barriers	Compliance with design Standards	AADT <50 25% 50-200 65% >200 92%	AADT <50 25% 50 – 200 75% >200 95%	Low Medium High	Single lane width acceptable as existing or as temporary on low volume road.
System Adequacy	All culverts are open and available for use with posted restrictions where applicable.	Restricted Capacity structures only on local roads with alternate routes..	100%	98%	High	Bridge posting by-law
	Overall System Adequacy condition	Structures without immediate needs	93.2%	90%	High	Consider rehabilitation or replacement based on BCI and individual assessment of risk.
	System Condition	Average BCI value for System	67.3	68	High	Bridge Condition Index (BCI)

REFERENCES

- [1] Government of Ontario, "Infrastructure for Jobs and Prosperity Act Ontario Regulation 588/17," *Asset Management Planning for Municipal Infrastructure*, 19-Nov-2018. [Online]. Available: <https://www.ontario.ca/laws/regulation/r17588>. [Accessed: 17-Jan-2022].
- [2] Corporation of the County of Renfrew, *Asset Management Plan*, 26-Nov-2014.
- [3] Government of Ontario, "Public Transportation and Highway Improvement Act Ontario Regulation 104/97," *Standards for Bridges*, 6-Dec-2010. [Online]. Available: <https://www.ontario.ca/laws/regulation/970104>. [Accessed: 17-Jan-2022].
- [4] Ministry of Transportation, *Ontario Structure Inspection Manual (OSIM)*, Apr-2008.
- [5] Ontario Good Roads Association, "Bridge Inspections," *Assessing Defects and Details for Safety Q & A*, 12-4-2019. [Online]. Available: <https://www.ogra.org/files/Education/Webinar/BridgeInspection/Bridge%20Inspection%20-%20Assessing%20Defects%20&%20Details%20for%20Safety%20Q&A.pdf>. [Accessed: 17-Jan-2022].
- [6] Ministry of Transportation, "Highways & Bridges," *Bridge repairs*, 18-Aug-2015. [Online]. Available: <http://www.mto.gov.on.ca/english/highway-bridges/ontario-bridges.shtml>. [Accessed: 17-Jan-2022].

COUNTY OF RENFREW

BY-LAW NUMBER 45-22

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWC-2022-57 REHABILITATION
OF COUNTY STRUCTURE B057 (MOUNT ST. PATRICK BRIDGE)**

WHEREAS under Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts to construct and maintain County Roads and Bridges;

AND WHEREAS public tenders were requested for the rehabilitation of County Structure B057 (Mount St. Patrick Bridge) under Contract PWC-2022-57 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Coco Paving Inc., Kingston, Ontario was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Contract PWC-2022-57 for the rehabilitation of County Structure B057 (Mount St. Patrick Bridge) as submitted by Coco Paving Inc., Kingston, Ontario in the amount of \$686,698 plus HST.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 46-22

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWC-2022-18 REHABILITATION
OF COUNTY STRUCTURE B319 (BUCHOLTZ BRIDGE)**

WHEREAS under Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts to construct and maintain County Roads and Bridges;

AND WHEREAS public tenders were requested for the rehabilitation of County Structure B319 (Bucholtz Bridge) under Contract PWC-2022-18 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by 2274084 Ontario Ltd., a/o GMP Contracting Ltd., Markham, Ontario was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Contract PWC-2022-18 for the rehabilitation of County Structure B319 (Bucholtz Bridge) as submitted by 2274084 Ontario Ltd., a/o GMP Contracting Ltd., Markham, Ontario in the amount of \$835,495.47 plus HST.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 47-22

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWC-2022-09 CLOSE-CUT
CLEARING OF COUNTY ROAD 512 (FOYMOUNT ROAD)**

WHEREAS under Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts to construct and maintain County Roads and Bridges;

AND WHEREAS public tenders were requested for the close-cut clearing of County Road 512 (Foymount Road) under Contract PWC-2022-09 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Six Nations Aecon Joint Venture, Toronto, Ontario was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Contract PWC-2022-09 for close-cut clearing of County Road 512 (Foymount Road) as submitted by Six Nations Aecon Joint Venture, Toronto, Ontario in the amount of \$151,477.44 plus HST.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 48-22

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWC-2022-04 REHABILITATION
OF COUNTY ROAD 517 (DAFOE ROAD)**

WHEREAS under Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts to construct and maintain County Roads and Bridges;

AND WHEREAS public tenders were requested for the rehabilitation of County Road 517 (Dafoe Road) under Contract PWC-2022-04 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Contract PWC-2022-04 rehabilitation of County Road 517 (Dafoe Road) as submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario in the amount of \$943,818.01 plus HST.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 49-22

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWC-2022-65 REHABILITATION
OF COUNTY ROAD 65 (CENTENNIAL LAKE ROAD)**

WHEREAS under Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts to construct and maintain County Roads and Bridges;

AND WHEREAS public tenders were requested for the rehabilitation of County Road 65 (Centennial Lake Road) under Contract PWC-2022-65 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Contract PWC-2022-65 rehabilitation of County Road 65 (Centennial Lake Road) as submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario in the amount of \$1,143,330.89 plus HST.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 50-22

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWO-2022-01 FOR THE SUPPLY
AND DELIVERY OF EIGHT LIGHT DUTY PICK-UP TRUCKS**

WHEREAS The Municipal Act, 2001, S.O. 2001, c.25, as amended, requires a municipality to adopt policies with respect to the procurement of goods and services;

AND WHEREAS public tenders were requested for the supply and delivery of four light-duty pick-up trucks, under Contract PWO-2022-01 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Surgenor Chevrolet Buick GMC Cadillac, Ottawa, Ontario was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. That the Council of the County of Renfrew approve the awarding of Contract PWO-2022-01 for the supply and delivery of eight light-duty pick-up trucks as submitted by Surgenor Chevrolet Buick GMC Cadillac, Ottawa, Ontario in the amount of \$432,318 plus applicable taxes.
2. That the Warden and Clerk be empowered to do and execute all things, papers and documents necessary for the execution of the said contract.
3. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 51-22

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWO-2022-02
FOR PAVEMENT MARKING**

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, requires a municipality to adopt policies with respect to the procurement of goods and services;

AND WHEREAS public tenders were requested for pavement marking under Contract PWO-2022-02 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Provincial Road Markings Inc., Guelph, Ontario was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. That the Council of the County of Renfrew approve of the awarding of Contract PWO-2022-02 for pavement marking, as submitted by Provincial Road Markings Inc., Guelph, Ontario in the amount of \$657,003 plus HST.
2. That the Warden and Clerk be empowered to do and execute all things, papers and documents necessary for the execution of the said Contract.
3. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 52-22

A BY-LAW TO ACQUIRE LAND COUNTY ROAD 65 (CENTENNIAL LAKE ROAD)

WHEREAS under Section 6(1) and Section 8 of the Municipal Act, S.O. 2001, c.25, as amended, a municipality may pass by-laws to acquire land;

AND WHEREAS under Section 5(3) of the Act, the County of Renfrew's capacity, rights, powers and privileges must be exercised by By-law;

AND WHEREAS under Section 31(6) of the Act, if a municipality acquires land for the purpose of widening a highway, the land acquired forms part of the highway to the extent of the designated widening;

AND WHEREAS the County Operations Committee has reviewed and approved the transfer of the land described, for the purpose of road reconstruction.

NOW THEREFORE the Council of the Municipal Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the Corporation of the County of Renfrew acquire the lands located in Part of Lot 15, Concession 9 in the geographic Township of Matawatchan in the Township of Greater Madawaska, described as Part 1 on Plan 49R-20034 from Korey McKinnon for the sum of One Dollar (\$1.00).
2. THAT the lands are hereby dedicated as part of the highway namely County Road 65 (Centennial Lake Road) immediately upon registration of the transfer documents.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THE SURVEY WAS COMPLETED ON JANUARY 7, 2022.

FEBRUARY 17, 2022

DATE

IAN B. WALLACE, O.L.S.

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-23543.

SCHEDULE

PART	DESCRIPTION	PIN	AREA
1	PART OF ROAD ALLOWANCE BETWEEN LOTS 15 & 16, CON 9	PT 57488-0331	0.09 SQ.M.

PLAN OF SURVEY OF
PART OF THE ROAD ALLOWANCE
BETWEEN LOTS 15 & 16, CONCESSION 9
(CLOSED BY BY-LAW 54-2012, INSTRUMENT RE161801)
GEOGRAPHIC TOWNSHIP OF MATAWATCHAN
TOWNSHIP OF GREATER MADAWASKA
COUNTY OF RENFREW

SCALE 1 : 50 METRES



THE INTENDED PLOT SIZE OF THIS PLAN IS 432MM
IN WIDTH BY 279MM IN HEIGHT WHEN PLOTTED AT
A SCALE OF 1:50

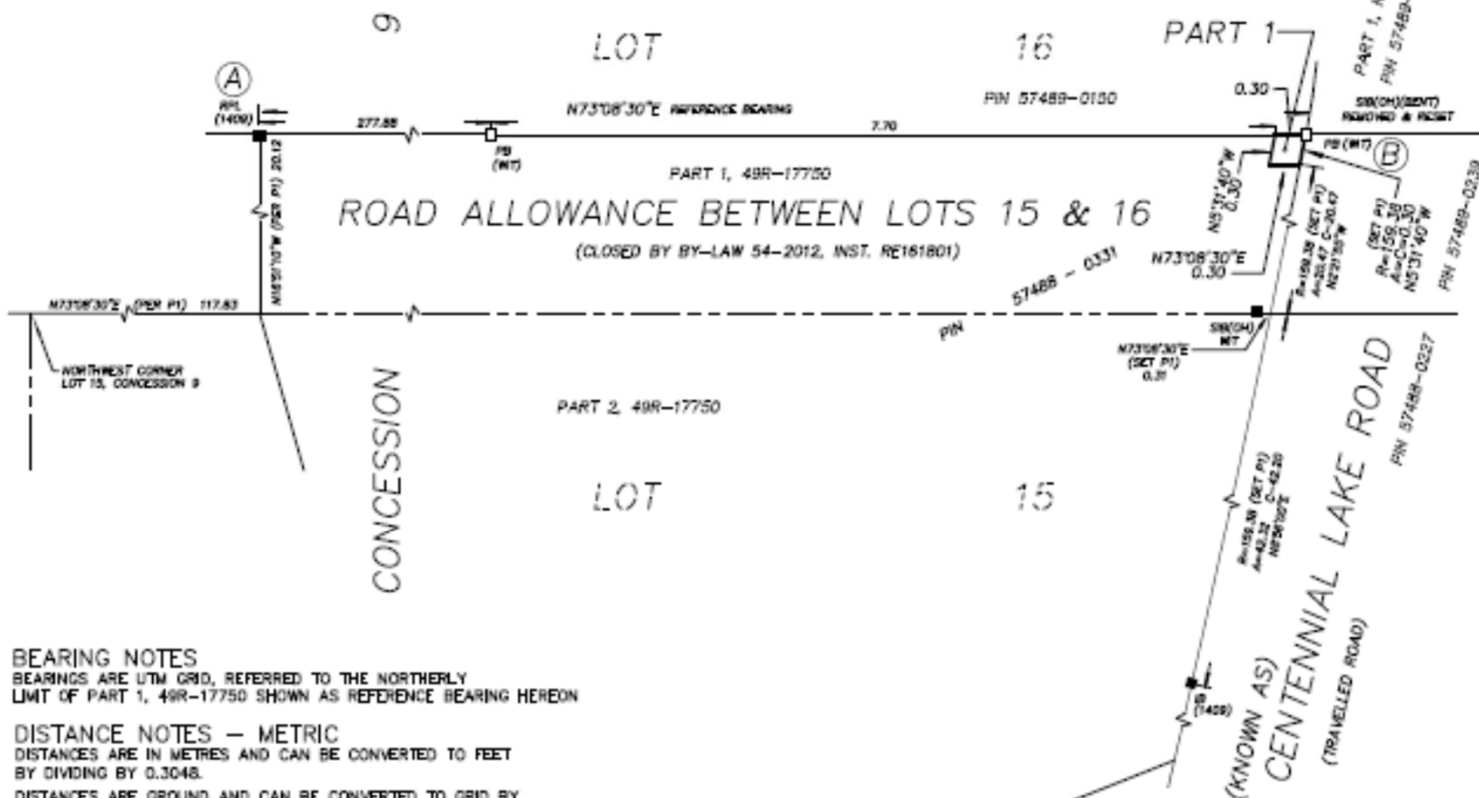
PLAN 49R-20034

Received and deposited

March 4th, 2022

Lucy Wang

Representative for the
Land Registrar for the
Land Titles Division of
Renfrew (No.49)



BEARING NOTES

BEARINGS ARE UTM GRID, REFERRED TO THE NORTHERLY
LIMIT OF PART 1, 49R-17750 SHOWN AS REFERENCE BEARING HEREON

DISTANCE NOTES - METRIC

DISTANCES ARE IN METRES AND CAN BE CONVERTED TO FEET
BY DIVIDING BY 0.3048.

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY
MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99993

LEGEND

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT SET
- SIB DENOTES STANDARD IRON BAR
- IB DENOTES IRON BAR
- PB DENOTES PLASTIC BAR
- RPL DENOTES ROCK PLUG
- WIT DENOTES WITNESS
- OH DENOTES ONTARIO HYDRO
- 1409 DENOTES W.R. WOLLERMAN, O.L.S.
- P1 DENOTES PLAN 49R-17750

INTEGRATION DATA

OBSERVED REFERENCE POINTS DERIVED FROM GPS OBSERVATIONS USING A REAL
TIME NETWORK AND ARE REFERRED TO UTM ZONE 18 (75° WEST LONGITUDE)
NAD83(CRS82)(2010).

RURAL ACCURACY PER SEC. 14(3), OREG. 216/10.

POINT ID	NORTHING	EASTING
A	5004635.88	337390.83
B	5004718.79	337664.43

CAUTION: COORDINATES SHOWN IN THIS PLAN ARE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN



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April 27, 2022

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance and Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Media Relations and Social Media Coordinator

Ms. Tina Peplinskie was the successful candidate for the position of Media Relations and Social Media Coordinator at the County of Renfrew effective April 11, 2022. Tina comes to us from the Pembroke Observer and News and has had a close relationship with the County, reporting on local events and programs at the County of Renfrew for over 20 years.

2. Retirement – Information Technology Department – IT Technician / Webmaster

Mr. Roger Goldberg has provided notice of his retirement effective June 13, 2022. Roger joined the County on April 15, 2002 and will reach 20 years of service this month. We would like to extend our thanks for the many contributions Roger has made to the County of Renfrew and we wish him health and happiness as he moves on to this next chapter in life.

3. COVID-19 Corporate Financial Summary to December 31, 2021 [Strategic Plan Goal #2 (b)]

Attached as Appendix I is a chart summarizing the financial activities for all County of Renfrew Departments in relation to our COVID-19 initiatives to December 31, 2021.

4. **Unaudited 2021 Financial Statements [Strategic Plan Goal #2 (a)]**

Attached as Appendix II are the 2021 Unaudited Financial Statements for the Renfrew County Housing Corporation, Bonnechere Manor, Miramichi Lodge and the General Revenue Fund. Please note that these Financial Statements not only include a Statement of Revenue and Expenditures and Balance Sheet for the year ending December 31, 2021, but also a breakdown of the Accumulated Surplus for each entity as at December 31, 2021. The Statement of Revenue and Expenditures is presented comparing the actual results for 2021 to the 2021 budget adopted by County Council. These Financial Statements reflect a total municipal surplus of \$472,085.

To convert these statements to be fully PSAB compliant, we must add back amortization expense but remove any impact for capital, reserve transfers, debt principal and debt proceeds. The adjusted Accounting Surplus totals \$9,736,941 which is allocated as follows:

- \$6,828,317 increase to tangible capital assets (net of amortization)
- \$1,682,225 decrease in long term debt
- \$375,000 decrease in unfinanced capital (Centennial Lake Bridge)
- \$4,589,922 increase in employee liabilities
- \$306,640 increase in reserves
- \$5,134,681 increase in unallocated surplus
 - \$815,158 to Renfrew County Housing Corporation
 - \$924,390 to Bonnechere Manor
 - \$307,861 to Miramichi Lodge
 - \$3,087,271 to the General Revenue Fund.

The 2020 Accumulated Surplus increased by \$9,736,941 to \$334,218,994 as at December 31, 2021.

5. **2022 Annual Repayment Limit (ARL)**

Attached as Appendix III is a letter from Ruchi Parkash, Director (A), Municipal Finance Policy Branch, Ministry of Municipal Affairs and Housing enclosing the County's 2022 Annual Repayment Limit (ARL). The Province has adjusted the joint local board fees and revenues for Long-Term Care Homes reported in the County's 2020 FIR to include only our share of such revenues.

6. **Municipal Finance Officers' Association of Ontario (MFOA) 2022 Federal Budget Summary [Strategic Plan Goal #2]**

Attached as Appendix IV is a Municipal Finance Officers' Association of Ontario (MFOA) Summary of the 2022 Federal Budget document dated April 7, 2022.

7. **Provincial Offences Administration Backlog [Strategic Plan Goal #3]**

The following chart highlights the ongoing backlog of court matters due to the COVID-19 shutdown:

Month 2022	# of Courts Originally Scheduled	# of Courts Cancelled	# Part I Charges in Backlog	Part III New Charges	# Part III Charges in Backlog	Total Backlog Charges	Number of Court Days Required for Backlog	Months to Clear Backlog at Current Rate
January	6	2	494	124	279	897	37	12.5
Feb	5	3	460	62	422	944	39	13
March	4	4	456	60	403	919	39	13

RESOLUTIONS

8. **Ottawa Valley Ontario Health Team Reserve**

RESOLUTION NO. FA-CC-22-04-30

Moved by Chair

Seconded by Committee

THAT County Council approve that an Ottawa Valley Ontario Health Team (OVOHT) Reserve be established in the amount of \$65,000 for use of the OVOHT steering committee consistent with the provisions outlined in the Transfer Payment Agreement.

Background

The Province has provided a provincial subsidy from October 2021 to March 2023 to the Ottawa Valley Ontario Health Team to be administered through the County of Renfrew. This funding includes up to \$65,000 of administration costs. The OVOHT has requested that the County of Renfrew charge the full administration allocation in March 2022 and retain these funds for use in the event the OVOHT exceeds its funding allocation in the future.

BY-LAWS

9. 2022 Tax Policy [Strategic Plan Goal #3(b)]

RESOLUTION NO. FA-CC-22-04-33

Moved by Chair

Seconded by Committee

THAT County Council approve that a By-law setting the starting 2022 tax ratios for County purposes and lower-tier purposes for the year 2022 be adopted.

RESOLUTION NO. FA-CC-22-04-34

Moved by Chair

Seconded by Committee

THAT County Council approve that the 2022 tax ratio By-law include a revenue neutral ratio for the Landfill class at 1.189066.

RESOLUTION NO. FA-CC-22-04-35

Moved by Chair

Seconded by Committee

THAT County Council approve a reduction in the Broad Industrial Ratio down to the Provincial Threshold of 2.63, phased in over a 2-year period beginning with the 2022 taxation cycle.

RESOLUTION NO. FA-CC-22-04-36

Moved by Chair

Seconded by Committee

THAT County Council approve that the 2022 tax rates for the County of Renfrew include a calculation to apply a municipal budgetary tax increase to the industrial and large industrial classes equal to 50% of the tax rate increase over the 2022 notional tax rate for the residential class.

Background - Executive Summary of 2022 Tax Policy Recommendations from the Tax Policy Working Group

The Finance Division held a Virtual Tax Policy Working Group meeting Tuesday, March 22, 2022 that included the local Municipal Treasurers. The following is an Executive Summary of the recommendations from the Tax Policy Working Group. A slide deck was prepared for the March 22 meeting of the TPWG and is available upon request.

Ratios - The Tax Policy Working Group (TPWG) is recommending that we maintain the 2022 starting ratios. The option is not available in 2022 to reset the ratios to avoid tax shifts between the classes because there was no reassessment impact in 2022. In addition, TPWG suggests that we hold firm to the valuation principles we established many years ago. If we had the ability to move to revenue neutral ratios and prevent properties from receiving the benefit of lower valuations, then we have made a fundamental shift in these principles.

At our April 2021 County Council meeting, approval was received to reduce the Industrial Class Ratio down to the Provincial Threshold of 2.63, phased in over a 2-year period, beginning with the 2022 taxation cycle. The broad industrial starting ratio will therefore reduce from 3.19541 to 2.900678 in 2022. Once fully implemented, this change would remove the last tax classes that are subject to levy restriction. All tax classes would then be at or below the provincial threshold and any municipal budgetary increase would be applied to all tax classes.

New Landfill Class and Ratios - On December 13, 2016, an amendment to Ontario Regulation 282/98 under the Assessment Act was filed, which implements several of the Landfills Assessment Review recommendations. The regulation prescribes the use of the historic valuation methodology to assess landfills for the 2016 reassessment. The historic methodology values landfills as vacant industrial land, with structures assessed based on the replacement cost approach; prescribes the exclusion of environmental protection features from the assessed value of landfills; and establishes a new landfill property class. Municipalities with properties in the Landfill class in their jurisdiction must include a Landfill class tax rate and tax ratio starting in 2017. On April 5, 2017 the Ministry of Finance advised all municipalities that Ontario Regulations 94/17, 95/17, 97/17, 98/17 and 99/17 had been filed to implement the municipal tax policy framework. In 2017, Renfrew County chose a Starting Ratio for the Landfill class to be the same as the 2017 Starting Ratios for the Commercial class at 1.814700.

For the 2022 taxation year, confirmation has been received from the Ministry of Finance that O. Reg 95/17, Section 10.2 will continue to be applied for tax year 2022. Therefore, the transition ratio for the Landfill class is the Revenue Neutral ratio, with the ability to increase it up to 5%.

The revenue neutral ratio for 2022 is 1.189066. If this regulation does not change for subsequent years, then the Transition Ratio for the Landfill Class will be recalculated every year since it has to equal the Revenue Neutral Ratio for that class. The Revenue Neutral Ratios are calculated to raise the same proportion of the levy for each class as it paid in the previous tax year. **Therefore, TPWG is recommending that for 2022, County Council adopt the revenue neutral ratio for the Landfill class at 1.189066.**

Multi Residential Ratios - The TPWG considered a reduction in the Multi-Residential Ratio to match the ratio in the New Multi-Residential Ratio Tax Class. There are 108 multi-residential properties in the County (average CVA of \$1.5M) and 5 new multi-residential properties (average CVA \$2.5M). A reduction in the Multi-Residential Ratio to match the ratio in the New Multi-Residential Ratio Tax Class would result in a shift of the property tax burden away from multi residential (47.9%) and onto all other classes (1.17%). This decision has been deferred until after the next market based reassessment and after we survey our peers.

Levy Restriction - Although we have reduced the Industrial Ratios halfway to provincial threshold, they are still above this threshold and therefore they are still subject to a levy restriction of 50%. County staff are recommending that the County elect to increase the industrial and large industrial tax rates by 50% of the residential based on notional tax rates. This option was also chosen by County Council in prior years.

Notional Rate Adjustment - In response to municipal requests, a technical adjustment to the provincially prescribed notional property tax rate calculation was announced in the 2016 Ontario Budget. This adjustment ensures that when calculating notional tax rates, municipalities and the Province are able to address any unintended effects due to specific in-year property assessment changes, such as assessment appeal losses. Municipalities have the option to adjust the year-end assessment used in the notional property tax rate calculation to offset changes resulting from certain in-year reassessment related changes, including: Assessment Review Board decisions; Request for Reconsiderations; Post Roll Amended Notices; and Special Advisory Notices. In 2016, regulations were enacted for each municipality that adopted the adjustment. For 2017 and future years, the Ministry has taken steps to ensure a more streamlined process,

which will not require further regulations. Adoption of the adjustment can be implemented for any municipality by selecting the adjustment through the OPTA system. To ensure the ongoing integrity of education property tax revenues, the property tax rate calculation adjustment is also applied to education property tax rates. **TPWG is not recommending that we adjust year end taxation through the use of this option.**

Discount Rates - The County has always used the legislated reductions of 30% for Commercial and 35% for Industrial vacant units, vacant land and excess land. The Province began providing municipalities with broad flexibility for 2017 and future years to tailor the programs to reflect community needs and circumstances, while considering the interests of local businesses. Municipalities can implement changes to the existing discount by notifying the Minister of Finance of their intent to utilize this flexibility and provide details of the proposed changes along with a council resolution. In 2018, County Council passed a resolution seeking Ministerial consent to eliminate the vacant and excess land subclasses as well as the vacant building rebate program for the 2019 taxation year and thereafter.

On December 7, 2018, O. Reg. 490/18 was filed amending O. Reg. 580/17 under the Municipal Act, 2001 to implement requested changes to the Vacant and Excess Land Subclasses. For the purposes of subsection 313 (1.3) of the Act, the County of Renfrew is authorized to pass a by-law providing that a tax rate reduction in paragraph 2, 3, 4 or 5 of subsection 313 (1) of the Act does not apply for a taxation year after 2018.

Also, on December 7, 2018, O. Reg. 491/18 was filed amending O. Reg. 325/01 under the Municipal Act, 2001 to implement requested changes to the Vacant Unit Rebate. For the 2019 taxation year and subsequent taxation years, the lower-tier municipalities in the County of Renfrew are not required to have a program to provide tax rebates to owners of property that have vacant portions.

Optional Small Business Subclass - TPWG is not recommending the introduction of this new subclass at this time. To date, Toronto and Ottawa are the only two municipalities that have elected to implement this subclass. The new subclass allows for an up to 35% reduction in the commercial and industrial rates, with the possibility of the province matching the reduction in the education rate. At the fall 2021 tax policy

working group meeting, it was recommended that this subclass not be adopted for the following reasons:

Municipalities must establish a process for identifying properties and portions of properties eligible for inclusion in the subclass. This can be an application-based process and/or a criteria-based determination process not requiring individual applications by property owners. They may also use both a criteria-based determination process and an application process.

Municipalities opting to use the subclass must appoint a Program Administrator and an Appellate Authority.

The Program Administrator is responsible for providing MPAC with a list of the properties, or portions of properties, that are approved for inclusion in the subclass for a taxation year.

The Appellate Authority is responsible for hearing any appeals of the Program Administrator's eligibility decisions.

This reduction in the tax burden for this new class would result in a shift in taxation onto all other classes.

Optional Small Scale On-Farm Business Subclass - TPWG is not recommending the introduction of this new subclass at this time. This subclass, if adopted, provides for a 75% reduction off the commercial or industrial tax rate of the first \$50,000 of applicable assessment. New to 2022, the municipality may opt to apply the reduction on up to the first \$100,000 of assessment. Currently there are 5 properties in Renfrew County who are eligible under this subclass with a combined CVA of only \$192,600. Due to the limited number of properties, it was recommended that this subclass not be adopted.

Tax Relief for Low Income Seniors/Disabled - TPWG is not recommending any changes to the current policy to defer assessment related tax increases for low income and disabled seniors.

Tax Relief on Eligible Property Occupied by Eligible Charities - TPWG is not recommending any change to the current by-law establishing a tax rebate program for eligible charities in the amount of 40% of the taxes payable on eligible commercial or industrial properties.

Deadlines for LTM Tax Rating By-laws - As we are all using OPTA to generate all business class property tax bills, the system will not be available until **ALL** LTM's complete their budget processes and adopt a rating by-law. TPWG is recommending that all tax rating by-laws should be adopted prior to **June 17, 2022** and all tax rates should be entered by each municipality into the OPTA system by that same date. This process would allow the issuance of property tax bills to the business community before the summer vacation period.

10. **2022 County of Renfrew Tax Rate By-law [Strategic Plan Goal #3(b)]**

RESOLUTION NO. FA-CC-22-04-37

Moved by Chair

Seconded by Committee

THAT County Council approve that a By-law to Establish the 2022 Tax Rates for County of Renfrew Purposes be adopted.

Background

At the January 17, 2022 Session of County Council, By-law Number 5-22, being a By-law to Adopt the Estimates for the Sums Required During the Year 2022 for General, Capital and All Purposes of the County of Renfrew was adopted in the amount of Fifty Million, Five Hundred and Forty Thousand, Three Hundred and Eighty Dollars (\$50,540,380) as the estimate of property tax levy required during the year 2022. As a result of our Tax Policy recommendations we are now able to recommend the adoption of the County tax rates for 2022. The following table provides a summary of the 2022 County tax rates with a comparison to the 2021 rates:

Property Class	2021 Tax Rates	2022 Tax Rates
Residential	0.00375065	0.00381620
Residential - FAD (Phase I)	0.00131273	0.00133567
Multi-Residential	0.00728975	0.00741717
New Multi-Residential	0.00375065	0.00381620
Commercial - Occupied	0.00680630	0.00692526
Commercial - Vacant	0.00680630	0.00692526
Commercial - FAD (Phase I)	0.00131273	0.00133567
Industrial - Occupied	0.01051561	0.01028676
Industrial - Vacant	0.01051561	0.01028676
Large Industrial - Occupied	0.01311897	0.01160081

Property Class	2021 Tax Rates	2022 Tax Rates
Large Industrial – Vacant	0.01311897	0.01160081
Landfill	0.00445977	0.00453772
Pipelines	0.00499886	0.00508623
Farmland	0.00093766	0.00095405
Managed Forest	0.00093766	0.00095405

11. **Human Resources Corporate Policies and Procedures [Strategic Plan Goal #2]**

RESOLUTION NO. FA-CC-22-04-38

Moved by Chair

Seconded by Committee

THAT County Council approve Corporate Policies A-09 Misconduct in the Workplace, E-01 Hours of Work and Overtime, E-02 Statutory and Paid Holiday FT, E-03 Statutory and Paid Holiday Other than FT and E-04 Vacation; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted.

Background

A-09 Misconduct in the Workplace

At the Finance and Administration Committee meeting held October 14, 2021 revised policy A-09 Misconduct in the Workplace was presented. Committee directed that this policy be returned to Human Resources for further review and clarification regarding the term “illegal drugs” versus “narcotic” or other appropriate terminology. Staff advised that there currently is another Corporate Policy G-08 Impairment in the Workplace – Drug and Alcohol/Fitness for Duty that addresses the management of impairment related issues.

The policy has been amended to refer to policy G-08 removing the references to illegal drugs.

E-01 Hours of Work and Overtime

- Last revision was 2 years ago
- Updated to match new policy template
- Realignment of information for ease of use
- Removed hours and standardized to working days
- Overtime changed from daily hours of work to weekly hours of work

- Listed ESA entitlements for breaks and lunches
- Clarified policy for non-full-time employees
- For Group B added appendices to revise automatically with Employment By-law #1 changes.

E-02 Statutory and Paid Holidays FT

- Last revision was 6 months ago
- Updated to match new policy template
- Included process banking public holidays per the ESA
- Clarified expectation for paying out public holiday banks in an effort to manage ongoing corporate liability.

E-03 Statutory and Paid Holidays for All Employees Other than FT

- Last revision was 6 months ago
- Updated to match new policy template
- Included process banking public holidays per the ESA
- Clarified expectation for paying out public holiday banks in an effort to manage ongoing corporate liability.

E-04 Vacation

- Last revision was 13 years ago
- Updated to match new policy template
- Clarified process for vacation time entitlement for part time employees
- Restructured for ease of reference
- Codified current practice when vacation is in excess of policy
- Clarified process for change in employment status and impact to vacations
- Included policy references linking back to ESA.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, B. Hunt,
T. Peckett, D. Robinson, R. Sweet

COVID19 Financial Summary January 1 to December 31, 2021

Department	Additional Payroll Costs	Additional Expenses	Total	Provincial Revenues	Other Revenue	Federal Safe Start Revenues	Net Expense/(Surplus)	Notes
Admin		\$29,373.87	\$29,373.87			-\$ (29,373.87)	\$0.00	
BM	\$1,041,731.96	\$326,017.57	\$1,367,749.53	-\$ (1,367,749.53)			\$0.00	
Child Care		\$695,808.77	\$695,808.77	-\$ (793,703.77)			-\$ (97,895.00)	Will result in \$97,895.00 of admin revenue allocated to Child Care
HR	\$66,817.16	\$15,298.87	\$82,116.03			-\$ (82,116.03)	\$0.00	
Housing		\$1,280,899.89	\$1,280,899.89	-\$ (1,222,636.07)		-\$ (58,263.82)	-\$ (0.00)	
ML	\$862,534.09	\$350,206.29	\$1,212,740.38	-\$ (1,212,740.38)			\$0.00	
OW		\$2,000.73	\$2,000.73			-\$ (2,000.73)	\$0.00	
Planning		\$203.52	\$203.52			-\$ (203.52)	\$0.00	
POA		\$226,746.10	\$226,746.10			-\$ (226,746.10)	\$0.00	Covid expenses are lost revenue due to COVID
Property		\$95,290.38	\$95,290.38			-\$ (95,290.38)	\$0.00	
Paramedic - 911	\$196,154.69	\$432,864.47	\$629,019.16	-\$ (629,019.16)			\$0.00	
Paramedic - VTAC Swabbing Clinics	\$1,381,868.21	\$77,822.73	\$1,459,690.94	-\$ (268,790.94)	-\$ (1,190,900.00)		\$0.00	Funding via a MOU with the Arnprior Hospital, shortfall made up with regular SRF funding
Paramedic - Vaccination	\$564,831.28	\$16,681.34	\$581,512.62	-\$ (581,512.62)			\$0.00	
Paramedic - VTAC Call Centre	\$236,848.00	\$16,157.30	\$253,005.30		-\$ (253,005.30)		\$0.00	Funded via MOU with Arnprior Hospital to cover direct costs
Public Works	\$15,997.21	\$62,374.60	\$78,371.81			-\$ (78,371.81)	\$0.00	
RCHC		\$1,326,508.59	\$1,326,508.59	-\$ (1,376,750.24)		-\$ (68,215.30)	-\$ (118,456.95)	SSRF funding will result in \$118,456.95 of admin revenue being allocated to RCHC
Totals	\$4,366,782.60	\$4,954,255.02	\$9,321,037.62	-\$ (7,452,902.71)	-\$ (1,443,905.30)	-\$ (640,581.56)	-\$ (216,351.95)	

**Accumulated Surplus
as at Dec 31, 2021**

	General Fund	ML	BM	RCHC	Total
Municipal Surplus / (Deficit)	(490,620.53)	24,309.24	142,816.83	795,579.51	472,085.05
add: Surplus Adjustment - Capital	18,119,441.55	(828,519.40)	670,263.80	1,974,733	19,935,919.01
add: Surplus Adjustment - To Reserves	18,850,325.07	0.00	49,024.00	0.00	18,899,349.07
less: Surplus Adjustment - From Reserves	(16,762,493.68)	(192,713.95)	(386,607.24)	(1,250,894.38)	(18,592,709.25)
less: Surplus Adjustment - Depreciation	(11,530,279.65)	298,495.28	(633,903.80)	(1,184,024.65)	(13,049,712.82)
add: Surplus Adjustment - Debt Principal Paid	1,221,210.48	508,560.38		366,121	2,095,891.41
add: Surplus Adjustment - New Debt Principal	(23,881.82)				(23,881.82)
PSAB Surplus / (Deficit)	9,383,701.42	(189,868.45)	(158,406.41)	701,514.09	9,736,940.65

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
	YTD ACTUAL	YTD BUDGET	VARIANCE	FULL YEAR BUDGET
PUBLIC WORKS	8,419,448	8,907,110	(487,662)	8,907,110
Operations Committee	8,419,448	8,907,110	(487,662)	8,907,110
PROPERTY - Pembroke Admin	228,220	411,486	(183,266)	411,486
PROPERTY - Renfrew County Place	(234,273)	(234,273)	0	(234,273)
PROPERTY - Base Stations	(0)	0	0	0
PROPERTY - Arnprior Office	0	0	0	0
PROPERTY - Renfrew OPP	(0)	0	(0)	0
FORESTRY DEPT.	28,130	28,130	0	28,130
TRAILS DEPT.	290,656	312,113	(21,457)	312,113
GIS	245,641	246,247	(606)	246,247
ECONOMIC DEVELOPMENT	629,218	628,476	742	628,476
ENTERPRISE CENTRE	28,055	28,055	0	28,055
OTTAWA VALLEY TOURIST ASSOCIATION	276,288	276,288	0	276,288
PLANNING DEPARTMENT	502,047	671,346	(169,300)	671,346
Development & Property Committee	1,993,981	2,367,868	(373,887)	2,367,868
BONNECHERE MANOR	1,490,227	1,490,227	(0)	1,490,227
MIRAMICHI LODGE	1,247,451	1,247,451	0	1,247,451
OTHER LONG TERM CARE	39,258	100,228	(60,970)	100,228
HEALTH SERVICES	1,733,289	1,733,289	0	1,733,289
PARAMEDIC - 911	11,052,589	8,308,907	2,743,682	8,308,907
PARAMEDIC - OTHER	126,021	0	126,021	0
EMERGENCY MANAGEMENT	89,269	175,153	(85,884)	175,153
Health Committee	15,778,103	13,055,255	2,722,848	13,055,255
ONTARIO WORKS	1,004,047	1,306,014	(301,967)	1,306,014
CHILD CARE	513,596	513,259	337	513,259
SOCIAL HOUSING	4,944,870	4,930,369	14,501	4,930,369
Social Services Committee	6,462,513	6,749,642	(287,129)	6,749,642
MEMBERS OF COUNCIL	429,232	518,295	(89,063)	518,295
GENERAL - ADMINISTRATION	923,421	930,565	(7,144)	930,565
INFORMATION TECHNOLOGY	407,027	465,820	(58,793)	465,820
HUMAN RESOURCES DEPARTMENT	91,808	247,767	(155,959)	247,767
Publicity/Public Relations	9,525	15,000	(5,475)	15,000
AGRICULTURE & REFORESTATION	14,854	20,000	(5,146)	20,000
PROVINCIAL OFFENCES ADMINISTRATION	(546,849)	(546,849)	0	(546,849)
PROPERTY ASSESSMENT	1,546,566	1,545,566	1,000	1,545,566
FINANCIAL EXPENSE	18,261,202	18,963,381	(702,179)	18,963,381
Finance & Administration Committee	21,136,786	22,159,545	(1,022,760)	22,159,545
Total Net Expenses	53,790,832	53,239,420	551,412	53,239,420
County Levy	48,945,594	48,945,594	0	48,945,594
Other Revenue	4,354,617	4,293,826	60,791	4,293,826
Total Revenue	53,300,211	53,239,420	60,791	53,239,420
Municipal Surplus / (Deficit)	(490,621)	0	(490,621)	0

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>MEMBERS OF COUNCIL</u>	<u>429,232</u>	<u>518,295</u>	<u>(89,063)</u>	<u>518,295</u>
AMO Board Expenses	972	10,000	(9,028)	10,000
Computer Supplies	2,497	5,000	(2,503)	5,000
Council - Conventions	15,421	30,000	(14,579)	30,000
Council - Mileage	4,273	12,400	(8,127)	12,400
Council - Salaries	242,505	247,441	(4,936)	247,441
Councillor Benefits - EHC/Dental	62,126	60,000	2,126	60,000
Councillor Group Insurance	5,916	5,500	416	5,500
Councillor Liability Insurance	9,092	8,588	504	8,588
Councillor Ad Hoc Meeting per Diem	32,562	28,835	3,727	28,835
Ad Hoc Meeting Expenses	0	0	0	0
CPP,UIC,Employer Health Tax	19,619	18,000	1,619	18,000
FCM Board Expenses	6,462	10,000	(3,539)	10,000
Hospitality	4,821	20,000	(15,179)	20,000
Office Supplies	2,151	5,000	(2,849)	5,000
Legal	346	2,000	(1,654)	2,000
Recoveries - County	(66,789)	(59,400)	(7,389)	(59,400)
Recoveries - Outside	0	0	0	0
Recoveries - Federal	(396)	0	(396)	0
Special Events	486	30,000	(29,514)	30,000
Warden's Salary & Per Diem	85,150	74,931	10,219	74,931
Warden's Expenses	2,019	10,000	(7,981)	10,000
Warden's Banquet Expense	0	0	0	0
<u>GENERAL - ADMINISTRATION</u>	<u>923,421</u>	<u>930,565</u>	<u>(7,144)</u>	<u>930,565</u>
Bank Charges - Moneris	2,138	1,400	738	1,400
Computer Maintenance	46,696	38,000	8,696	38,000
Conferences & Conventions	1,883	4,000	(2,117)	4,000
Depreciation	1,641	1,700	(59)	1,700
Employee Benefits	333,519	314,473	19,046	314,473
General Legal & Audit	23,425	28,000	(4,575)	28,000
Membership Fees	35,223	29,784	5,439	29,784
COVID	29,374	0	29,374	0
Office Expense	17,640	26,000	(8,360)	26,000
Professional Development	2,401	5,000	(2,599)	5,000
Recovery - Other Departments	(811,117)	(781,973)	(29,144)	(781,973)
Recovery - Outside	(149)	(500)	351	(500)
Revenue - Provincial	(47,144)	0	(47,144)	0
Revenue - Provincial - One Time	(29,374)	0	(29,374)	0
Recruitment	0	0	0	0
Salaries	1,249,190	1,189,881	59,309	1,189,881
Special Projects - EOWC	17,500	19,500	(2,000)	19,500
Special Projects - Service Delivery Review	31,889	0	31,889	0
Special Projects - Strategic Plan	14,560	30,000	(15,440)	30,000
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - TRF from Reserves	0	0	0	0
Surplus Adjustment - Depreciation	(1,641)	(1,700)	59	(1,700)
Telephone	4,381	5,000	(619)	5,000
Travel	1,385	22,000	(20,615)	22,000

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROPERTY - Pembroke Admin</u>	<u>228,220</u>	<u>411,486</u>	<u>(183,266)</u>	<u>411,486</u>
Advertising	0	1,000	(1,000)	1,000
Capital - under threshold	0	0	0	0
COVID	42,474	0	42,474	0
Depreciation	216,909	227,000	(10,091)	227,000
Elevator Maintenance	6,948	7,755	(807)	7,755
Employee Benefits	70,386	67,556	2,830	67,556
Garbage Disposal	7,047	6,000	1,047	6,000
Groundskeeping	3,280	5,765	(2,485)	5,765
Insurance	35,813	33,572	2,241	33,572
Janitorial Contract	100,642	110,000	(9,358)	110,000
Legal	0	2,000	(2,000)	2,000
Lights, Heat & Power	96,463	123,000	(26,537)	123,000
Mechanical	10,812	19,890	(9,078)	19,890
Memberships/Subscriptions	850	2,500	(1,650)	2,500
Miscellaneous	6,149	2,800	3,349	2,800
Office Supplies	13,823	27,546	(13,723)	27,546
Professional Development	0	5,000	(5,000)	5,000
Recoveries - County	(481,673)	(28,052)	(453,621)	(28,052)
Recoveries - Other	(64,979)	(12,500)	(52,479)	(12,500)
Revenue - Provincial - One Time	(42,474)	0	(42,474)	0
Recruitment	2,615	750	1,865	750
Repairs & Maintenance	24,375	59,384	(35,009)	59,384
Revenue - Lease	0	(292,000)	292,000	(292,000)
Salaries	233,196	228,600	4,596	228,600
Security & Monitoring	2,448	6,120	(3,672)	6,120
Special Projects	3,388	25,000	(21,612)	25,000
Surplus Adjustment - Capital	2,409,031	2,110,000	299,031	2,110,000
Surplus Adjustment - TCA funded by COVID	(40,729)	0	(40,729)	0
Surplus Adjustment - Depreciation	(216,909)	(227,000)	10,091	(227,000)
Surplus Adjustment - TRF from Reserves	(2,368,302)	(2,110,000)	(258,302)	(2,110,000)
Surplus Adjustment - TRF to Reserves	150,000	0	150,000	0
Telephone	2,887	1,500	1,387	1,500
Travel	1,044	4,800	(3,756)	4,800
Vehicle Expenses	2,707	3,500	(793)	3,500

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROPERTY - Renfrew County Place</u>	<u>(234,273)</u>	<u>(234,273)</u>	<u>0</u>	<u>(234,273)</u>
Bad Debts Expense	0	0	0	0
Capital - Under Threshold	0	0	0	0
COVID	52,546	0	52,546	0
Depreciation	195,476	193,000	2,476	193,000
Elevator Maintenance	4,887	6,948	(2,061)	6,948
Garbage Removal	5,648	3,903	1,745	3,903
Groundskeeping	18,400	21,931	(3,531)	21,931
Insurance	15,941	15,886	55	15,886
Insurance Claim Costs	0	0	0	0
Janitorial Contract	82,641	95,217	(12,576)	95,217
Lease Revenue- Outside	(345,685)	(344,976)	(709)	(344,976)
Lights, Heat & Power	89,930	95,000	(5,070)	95,000
Mechanical	24,132	16,646	7,486	16,646
Miscellaneous	1,269	4,972	(3,703)	4,972
Municipal Taxes	17,066	16,000	1,066	16,000
Office Supplies / Admin Costs	3,277	7,060	(3,783)	7,060
Recoveries - County	(330,274)	(342,594)	12,320	(342,594)
Revenue - Provincial - One Time	(52,546)	0	(52,546)	0
Recoveries - Outside	(17,383)	(16,000)	(1,383)	(16,000)
Repairs & Maintenance	37,652	39,372	(1,720)	39,372
Salaries & Benefits	25,111	91,627	(66,516)	91,627
Security & Monitoring	4,060	5,882	(1,822)	5,882
Surplus Adjustment - Capital	0	122,000	(122,000)	122,000
Surplus Adjustment - Depreciation	(195,476)	(193,000)	(2,476)	(193,000)
Surplus Adjustment - TRF from Reserves	0	(122,000)	122,000	(122,000)
Surplus Adjustment - TRF to Reserves	129,056	48,853	80,203	48,853
Special Projects	0	0	0	0
<u>PROPERTY - Base Stations</u>	<u>(0)</u>	<u>0</u>	<u>0</u>	<u>0</u>
BLDG - Repairs & Maint	30,104	33,952	(3,848)	33,952
Capital Under Threshold	0	0	0	0
COVID	270	0	270	0
Depreciation	61,725	61,750	(25)	61,750
Groundskeeping	34,042	44,904	(10,862)	44,904
Internal Charges	2,904	0	2,904	0
Janitorial Contract	20,174	31,593	(11,419)	31,593
Lights, Heat & Power	26,551	36,300	(9,749)	36,300
Mechanical	1,819	10,727	(8,908)	10,727
Misc - Building Expenses	5,364	6,240	(876)	6,240
Recoveries - County	(328,727)	(328,725)	(2)	(328,725)
Revenue - Provincial - One Time	(270)	0	(270)	0
Recoveries - Outside	(92)	0	(92)	0
Surplus Adjustment - Capital	0	15,000	(15,000)	15,000
Surplus Adjustment - Depreciation	(61,725)	(61,750)	25	(61,750)
Surplus Adjustment - TRF from Reserves	0	(15,000)	15,000	(15,000)
Surplus Adjustment - TRF to Reserves	207,861	165,009	42,852	165,009
Special Projects	0	0	0	0

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROPERTY - Arnprior Office</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bldg - Repairs & Maintenance	1,852	5,500	(3,648)	5,500
Capital Under Threshold	0	0	0	0
Depreciation	38,446	38,000	446	38,000
COVID	0	0	0	0
Groundskeeping	5,195	4,023	1,172	4,023
Insurance	2,709	2,678	31	2,678
Janitorial Contract	29,741	27,000	2,741	27,000
Legal	0	0	0	0
Lights, Heat & Power	7,748	13,249	(5,501)	13,249
Mechanical	440	2,000	(1,560)	2,000
Misc Bldg Other	170	500	(330)	500
Purchased Service	0	0	0	0
Recoverable County	(133,904)	(139,825)	5,921	(139,825)
Revenue - Provincial - One Time	0	0	0	0
Recoverable Outside	(19)	0	(19)	0
Recovery-Province	0	0	0	0
Security	637	1,500	(863)	1,500
Telephone	0	0	0	0
Surplus Adjustment - TRF to Reserves	85,432	83,375	2,057	83,375
Surplus Adjustment - Depreciation	(38,446)	(38,000)	(446)	(38,000)
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - TRF from Reserves	0	0	0	0
<u>PROPERTY - Renfrew OPP</u>	<u>(0)</u>	<u>0</u>	<u>(0)</u>	<u>0</u>
Salaries / Benefits	51,093	19,041	32,052	19,041
Capital Under Threshold	0	0	0	0
Expenses Recoverable from Others	560	0	560	0
Garbage Removal	2,976	2,100	876	2,100
Groundskeeping	17,750	29,520	(11,770)	29,520
Insurance	12,235	12,078	157	12,078
Interest Expense	109,471	112,988	(3,517)	112,988
Internal Charges	20,406	11,752	8,654	11,752
Depreciation	115,758	115,500	258	115,500
Mechanical	4,427	0	4,427	0
Municipal Taxes	44,088	40,656	3,432	40,656
Office Expenses	3,156	0	3,156	0
Repairs & Maint	12,818	31,510	(18,692)	31,510
Revenue - Lease - Base Rent	(462,814)	(461,158)	(1,656)	(461,158)
Revenue - Lease - Expense Recoveries	(159,828)	(146,657)	(13,171)	(146,657)
Security/Monitoring	7,303	0	7,303	0
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(115,758)	(115,500)	(258)	(115,500)
Surplus Adjustment - From Reserves	0	0	0	0
Surplus Adjustment - Debt Principal Payments	282,865	282,865	(1)	282,865
Surplus Adjustment - TRF To Reserves	53,493	65,305	(11,812)	65,305

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>INFORMATION TECHNOLOGY</u>	<u>407,027</u>	<u>465,820</u>	<u>(58,793)</u>	<u>465,820</u>
Annual Software Maintenance Fees	73,997	100,150	(26,153)	100,150
Communication Fees	26,435	29,896	(3,461)	29,896
Computer Technology Supplies	3,688	5,000	(1,312)	5,000
Corporate Software	0	2,000	(2,000)	2,000
Depreciation	37,638	35,000	2,638	35,000
Fringe Benefits	125,928	133,060	(7,132)	133,060
COVID	0	0	0	0
Office Expense	1,947	1,100	847	1,100
Professional Development	4,451	5,950	(1,499)	5,950
Purchased Services	9,362	10,000	(638)	10,000
Recoveries - County	(337,981)	(331,819)	(6,162)	(331,819)
Recoveries - Outside	0	0	0	0
Revenue - Provincial - One Time	0	0	0	0
Revenue - Provincial - Special Project	(25,716)	0	(25,716)	0
Salaries	489,849	493,022	(3,173)	493,022
Special Project	25,716	0	25,716	0
Surplus Adjustment - Capital	34,479	34,400	79	34,400
Surplus Adjustment - Depreciation	(37,638)	(35,000)	(2,638)	(35,000)
Surplus Adjustment - TRF from Reserves	(34,479)	(34,400)	(79)	(34,400)
Surplus Adjustment - TRF to Reserves	0	0	0	0
Telephone Costs	4,380	5,300	(920)	5,300
Travel	4,973	12,161	(7,188)	12,161
<u>HUMAN RESOURCES DEPARTMENT</u>	<u>91,808</u>	<u>247,767</u>	<u>(155,959)</u>	<u>247,767</u>
Benefits	143,643	113,955	29,688	113,955
Capital Under Threshold	0	0	0	0
Conference & Convention	0	4,000	(4,000)	4,000
COVID	15,299	0	15,299	0
Depreciation	461	0	461	0
Expenses Recoverable From Others	2,276	10,000	(7,724)	10,000
Legal Fees	(131,602)	60,000	(191,602)	60,000
Membership Fees	4,146	3,000	1,146	3,000
Office Expense	34,325	33,500	825	33,500
Professional Development	6,476	5,000	1,476	5,000
Purchased Services	111,918	109,864	2,054	109,864
Recovery - County Departments	(597,066)	(528,299)	(68,767)	(528,299)
Recovery - Municipal	(4,133)	0	(4,133)	0
Recovery - Federal	0	0	0	0
Recovery - Outside Agencies	(31)	(32,000)	31,969	(32,000)
Revenue - Provincial - One Time	(82,116)	0	(82,116)	0
Recruitment	3,710	5,000	(1,290)	5,000
Salaries	583,266	444,747	138,519	444,747
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(461)	0	(461)	0
Travel	1,698	19,000	(17,302)	19,000

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>FORESTRY DEPT.</u>	<u>28,130</u>	<u>28,130</u>	<u>0</u>	<u>28,130</u>
Advertising	540	300	240	300
Conventions	195	1,800	(1,605)	1,800
COVID	0	0	0	0
Depreciation	19,836	23,000	(3,164)	23,000
Legal	0	900	(900)	900
Maintenance Operations	0	0	0	0
Memberships/Subscriptions	8,177	8,900	(723)	8,900
Miscellaneous	2,113	1,000	1,113	1,000
Office Supplies	2,242	2,900	(658)	2,900
Professional Development	0	1,500	(1,500)	1,500
Property Survey Costs	0	0	0	0
Recoveries - Other	0	(2,000)	2,000	(2,000)
Revenue - Provincial - One Time	0	0	0	0
Revenues - Timber Sales	(224,896)	(180,000)	(44,896)	(180,000)
Salaries / Benefits	211,909	213,493	(1,584)	213,493
Salary Allocations	(49,192)	(49,192)	0	(49,192)
Small Tools / Supplies	87	1,000	(913)	1,000
Special Project - Well Remediation	0	3,600	(3,600)	3,600
Special Project - Other	0	2,500	(2,500)	2,500
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(19,836)	(23,000)	3,164	(23,000)
Surplus Adjustment - TRF to Reserves	53,286	8,529	44,757	8,529
Surplus Adjustment - TRF from Reserves	0	(14,100)	14,100	(14,100)
Travel	3,553	5,000	(1,447)	5,000
Tree Marking	1,461	6,500	(5,039)	6,500
Tree Planting	9,769	8,000	1,769	8,000
Vehicle Expenses	8,886	7,500	1,386	7,500
Weed Inspection	0	0	0	0
<u>TRAILS DEPT.</u>	<u>290,656</u>	<u>312,113</u>	<u>(21,457)</u>	<u>312,113</u>
Salaries / Benefits	17,198	16,747	451	16,747
Salary Allocations	49,192	49,192	0	49,192
Algonquin - Rental Recoveries	(40,376)	(25,000)	(15,376)	(25,000)
Algonquin Trail Development	1,387,357	248,000	1,139,357	248,000
Algonquin Trail Federal Recoveries	(405,000)	0	(405,000)	0
Algonquin Trail Municipal Recoveries	0	0	0	0
Algonquin Trail Donations	(40,000)	(3,500,000)	3,460,000	(3,500,000)
Algonquin Trail Other Recoveries	0	0	0	0
Algonquin Trail Prov Recoveries	(9,632)	0	(9,632)	0
Bad Debt Expense	969	0	969	0
CN Rail Development	0	0	0	0
K&P Rail Line Development	27,002	28,174	(1,172)	28,174
K&P Rail Recoveries Municipal	0	0	0	0
K&P Rail Recoveries - Provincial	(11,366)	(6,500)	(4,866)	(6,500)
Office Expense	36	500	(464)	500
Recruitment	0	1,000	(1,000)	1,000
Surplus Adj - Capital	14,233	3,534,000	(3,519,767)	3,534,000
Surplus Adj - Trf to Reserve	40,000	0	40,000	0
Surplus Adj - Trf From Reserve	(738,958)	(34,000)	(704,958)	(34,000)
Travel	0	0	0	0

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>GIS</u>	<u>245,641</u>	<u>246,247</u>	<u>(606)</u>	<u>246,247</u>
Salaries	175,776	175,893	(117)	175,893
Benefits	46,398	45,354	1,044	45,354
Conventions	31	500	(469)	500
Depreciation	4,280	0	4,280	0
Professional Development	743	500	243	500
Travel	20	500	(480)	500
Office Supplies	1,299	1,000	299	1,000
Computer Supply/Maintenance	24,652	32,000	(7,348)	32,000
Cell Telephone/Pagers	298	0	298	0
Membership	100	0	100	0
Special Project	0	0	0	0
Recoverable Outside	(1,254)	(3,500)	2,246	(3,500)
Recoveries - Municipal	(3,520)	(8,000)	4,480	(8,000)
Recoveries - Federal	0	0	0	0
Surplus Adj - Capital	28,420	0	28,420	0
Surplus Adj - Trf From Reserve	(28,420)	0	(28,420)	0
Surplus Adjustment - Depreciation	(4,280)	0	(4,280)	0
Weed Inspection	1,099	2,000	(901)	2,000
<u>PUBLIC WORKS</u>	<u>8,419,448</u>	<u>8,907,110</u>	<u>(487,662)</u>	<u>8,907,110</u>
Administration	1,094,996	1,062,694	32,302	1,062,694
Capital Works - Operating Expenses	605,555	597,660	7,895	597,660
Equipment	1,255,976	1,256,523	(547)	1,256,523
Housing	138,840	186,550	(47,710)	186,550
Maintenance	5,472,444	5,878,683	(406,239)	5,878,683
Depreciation	9,688,279	9,600,000	88,279	9,600,000
Surplus Adjustment - Capital	14,279,920	20,522,718	(6,242,798)	20,522,718
Surplus Adjustment - Depreciation	(9,688,279)	(9,600,000)	(88,279)	(9,600,000)
Surplus Adjustment - Temp Loans	(23,882)	0	(23,882)	0
Surplus Adjustment - Capital Funded by COVID	(58,278)	0	(58,278)	0
Surplus Adjustment - TRF to Reserves	0	0	0	0
Surplus Adjustment - TRF from Reserves	(12,475,356)	(19,165,213)	6,689,857	(19,165,213)
Recoveries - Federal	0	0	0	0
Recoveries - Donations In Kind	(364,900)	0	(364,900)	0
Recoveries - Municipal	(14,961)	0	(14,961)	0
Recoveries - Other	(133,402)	(75,000)	(58,402)	(75,000)
Recoveries - Provincial	(1,357,505)	(1,357,505)	0	(1,357,505)
Clearing	0	0	0	0
<u>BONNECHERE MANOR</u>	<u>1,490,227</u>	<u>1,490,227</u>	<u>(0)</u>	<u>1,490,227</u>
Total Municipal Cost	2,148,229	2,148,229	(0)	2,148,229
Recoveries - City of Pembroke	(658,002)	(658,002)	0	(658,002)
<u>MIRAMICHI LODGE</u>	<u>1,247,451</u>	<u>1,247,451</u>	<u>0</u>	<u>1,247,451</u>
Total Municipal Cost	1,798,257	1,798,257	0	1,798,257
Recoveries - City of Pembroke	(550,806)	(550,806)	0	(550,806)
<u>OTHER LONG TERM CARE</u>	<u>39,258</u>	<u>100,228</u>	<u>(60,970)</u>	<u>100,228</u>
North Renfrew Long Term Care	56,593	144,483	(87,890)	144,483
City of Pembroke Share	(17,335)	(44,255)	26,920	(44,255)
<u>HEALTH SERVICES</u>	<u>1,733,289</u>	<u>1,733,289</u>	<u>0</u>	<u>1,733,289</u>
Renfrew County & District Health Unit	1,733,289	1,733,289	0	1,733,289
Renfrew County & District Health Unit - Rebate	0	0	0	0

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>NETWORK 24 OHT</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Recruitment	2,493	0	2,493	0
Office Supplies	25	0	25	0
Recoveries - Provincial	(2,518)	0	(2,518)	0
<u>Publicity/Public Relations</u>	<u>9,525</u>	<u>15,000</u>	<u>(5,475)</u>	<u>15,000</u>
Publicity/Public Relations Service	9,525	15,000	(5,475)	15,000
Recoveries	0	0	0	0
<u>ECONOMIC DEVELOPMENT</u>	<u>629,218</u>	<u>628,476</u>	<u>742</u>	<u>628,476</u>
Benefits	67,347	67,384	(37)	67,384
Business Directory	0	0	0	0
Computer Maintenance	2,242	3,000	(758)	3,000
Conventions	524	1,500	(976)	1,500
COVID	0	0	0	0
Depreciation	0	0	0	0
Hospitality	1,649	800	849	800
Expenses - Recoverable from Others	0	0	0	0
Legal	0	0	0	0
Marketing Program	62,087	70,000	(7,914)	70,000
Memberships/Subscriptions	4,867	2,500	2,367	2,500
Miscellaneous	0	0	0	0
Office Expense	4,245	4,000	245	4,000
Ottawa River Waterway Project	0	0	0	0
Professional Development/Staff Training	130	750	(620)	750
Recoveries - Federal	(12,150)	(10,000)	(2,150)	(10,000)
Recoveries-Other	(517)	(10,000)	9,483	(10,000)
Revenue - Provincial - Winter Games	(0)	0	(0)	0
Recoveries-Provincial	(7,700)	(32,000)	24,300	(32,000)
Recruitment	0	0	0	0
Salaries	254,432	254,072	360	254,072
Special Projects	6,106	30,000	(23,894)	30,000
Special Projects - Agriculture	22,470	22,470	0	22,470
Special Projects - RED	22,552	7,000	15,552	7,000
Special Projects - Renfrewshire Twinning	31	10,000	(9,969)	10,000
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	0	0	0	0
Surplus Adjustment - Transfer From Reserves	0	0	0	0
Surplus Adjustment - Transfer To Reserves	200,000	0	200,000	0
Travel	903	7,000	(6,097)	7,000
Special Projects -Winter Games	0	200,000	(200,000)	200,000
ON Winter Games expenses	85,116	0	85,116	0
ON Winter Games Recoveries - Provincial	(85,116)	0	(85,116)	0
ON Winter Games Recoveries - other	0	0	0	0

COUNTY OF RENFREW
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over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>ENTERPRISE CENTRE</u>	<u>28,055</u>	<u>28,055</u>	<u>0</u>	<u>28,055</u>
Benefits	34,420	35,208	(788)	35,208
Marketing	2,633	5,500	(2,867)	5,500
Miscellaneous	0	0	0	0
COVID	0	0	0	0
Office Expenses	1,914	4,000	(2,086)	4,000
Professional Development	0	700	(700)	700
Purchased Service	6,262	6,262	0	6,262
Recoveries - Federal	0	0	0	0
Recoveries - Municipalities	(6,000)	(6,000)	0	(6,000)
Recoveries - Other	0	(5,000)	5,000	(5,000)
Recoveries - Provincial - One Time	(32,000)	0	(32,000)	0
Recoveries - Provincial	(156,419)	(164,200)	7,781	(164,200)
Salaries	139,760	139,411	349	139,411
Special Projects	32,637	5,000	27,637	5,000
Summer Company - Special Projects	12,887	21,000	(8,113)	21,000
Summer Company - Provincial Revenue	(12,887)	(21,000)	8,113	(21,000)
Starter Company - Provincial Revenue	(93,104)	(60,000)	(33,104)	(60,000)
Starter Company - Other Revenue	0	0	0	0
Starter Company - Special Projects	95,456	60,000	35,456	60,000
Telephone/Internet Access	2,191	3,500	(1,309)	3,500
Travel	306	3,674	(3,368)	3,674
<u>OTTAWA VALLEY TOURIST ASSOCIATION</u>	<u>276,288</u>	<u>276,288</u>	<u>0</u>	<u>276,288</u>
Salaries	133,430	186,991	(53,561)	186,991
Benefits	41,358	56,577	(15,219)	56,577
Direct Contribution to OVTA (to 2022)	101,499	32,720	68,779	32,720
Recoveries	0	0	0	0
<u>PLANNING DEPARTMENT</u>	<u>502,047</u>	<u>671,346</u>	<u>(169,300)</u>	<u>671,346</u>
Computer Supplies / Maintenance	10,932	12,000	(1,068)	12,000
Conventions	3,042	3,000	42	3,000
County Official Plan	4,691	1,000	3,691	1,000
COVID	204	0	204	0
Depreciation	0	0	0	0
Employee Benefits	176,154	170,632	5,522	170,632
Land Division Advertisement Costs	0	0	0	0
Legal Fees	409	1,000	(591)	1,000
Memberships	2,155	3,500	(1,345)	3,500
Miscellaneous	15	0	15	0
Office Expense	17,271	16,500	771	16,500
Professional Development	2,761	3,000	(239)	3,000
Recruitment	6,924	2,000	4,924	2,000
Revenues - Municipal Projects	(5,800)	(10,000)	4,200	(10,000)
Revenues - Other	(225)	(2,000)	1,775	(2,000)
Revenues - Service Charges	(57,875)	(35,000)	(22,875)	(35,000)
Revenues - Severance Applications	(222,300)	(137,500)	(84,800)	(137,500)
Recoveries - Provincial - One Time	(204)	0	(204)	0
Revenues - Subdivision Applications	(61,900)	(25,000)	(36,900)	(25,000)
Salaries	624,824	653,214	(28,390)	653,214
Special Projects	20,250	0	20,250	0
Special Projects - Algonquin Land Claim	0	0	0	0
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	0	0	0	0
Surplus Adjustment - TRF from Reserves	(20,250)	0	(20,250)	0
Travel	969	15,000	(14,031)	15,000

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
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over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>AGRICULTURE & REFORESTATION</u>	<u>14,854</u>	<u>20,000</u>	<u>(5,146)</u>	<u>20,000</u>
Reforestation - Grants in Lieu	13,334	15,000	(1,666)	15,000
Forest Fire Protection	1,520	5,000	(3,480)	5,000
 <u>ONTARIO WORKS</u>	 <u>1,004,047</u>	 <u>1,306,014</u>	 <u>(301,967)</u>	 <u>1,306,014</u>
Social Assistance - Benefits	9,293,504	12,827,000	(3,533,496)	12,827,000
Ontario Works Program Administration	3,748,665	4,140,096	(391,431)	4,140,096
Homelessness	5,043	5,000	43	5,000
Emergency Energy Fund	0	0	0	0
Depreciation	11,531	20,500	(8,969)	20,500
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(11,531)	(20,500)	8,969	(20,500)
Surplus Adjustment - TRF From Reserve	0	0	0	0
Provincial Subsidy - Social Assistance - Benefits	(9,287,148)	(12,795,000)	3,507,852	(12,795,000)
Provincial Subsidy - Ontario Works Program Admin	(2,408,501)	(2,406,500)	(2,001)	(2,406,500)
Other Revenue	(5,043)	(5,000)	(43)	(5,000)
Municipal Contribution - City of Pembroke	(342,474)	(459,582)	117,108	(459,582)
 <u>CHILD CARE</u>	 <u>513,596</u>	 <u>513,259</u>	 <u>337</u>	 <u>513,259</u>
Administration	369,516	371,580	(2,064)	371,580
Fee Subsidy	2,018,956	3,250,000	(1,231,044)	3,250,000
General Operating	3,986,144	1,205,547	2,780,597	1,205,547
Depreciation	0	0	0	0
OW Child Care	4,875	77,000	(72,125)	77,000
Family Support	0	0	0	0
Healthy Kids	0	0	0	0
Special Needs Resourcing	827,643	963,731	(136,088)	963,731
Special Purpose	2,797,406	2,890,862	(93,456)	2,890,862
Pay Equity	122,957	122,957	(0)	122,957
Licensed Family Home Day Care	252,776	365,788	(113,012)	365,788
Licensed Family Home Day Care - Recoveries	(252,776)	(365,788)	113,012	(365,788)
Early Years	1,494,362	1,551,241	(56,880)	1,551,241
Early Years Subsidy	(1,494,362)	(1,551,241)	56,880	(1,551,241)
Provincial Subsidy	(9,556,263)	(8,310,443)	(1,245,820)	(8,310,443)
Surplus Adjustment - Depreciation	0	0	0	0
Surplus Adjustment - From Reserves	0	0	0	0
Municipal Contribution - City of Pembroke	(57,638)	(57,975)	337	(57,975)

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
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over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>SOCIAL HOUSING</u>	<u>4,944,870</u>	<u>4,930,369</u>	<u>14,501</u>	<u>4,930,369</u>
Admin Charges	134,920	134,920	0	134,920
Affordable Housing - Tax Rebate	12,411	12,000	411	12,000
HR Charges	81,325	81,325	0	81,325
IT Charges	34,490	34,490	0	34,490
Legal	874	0	874	0
Non Profit Housing	1,254,097	1,250,000	4,097	1,250,000
Office Supplies	1,905	1,000	905	1,000
COVID	1,280,900	0	1,280,900	0
PROV REV - STRONG COMMUNITY RENT SUP	(140,086)	(140,086)	0	(140,086)
PROV REV - CHPI	(1,191,478)	(1,447,308)	255,830	(1,447,308)
PROV REV - IAH	(101,247)	0	(101,247)	0
PROV REV - SDV PHB	0	0	0	0
PROV REV - OPHI	(651,399)	(659,300)	7,901	(659,300)
PROV REV - COCHI	(85,336)	(451,899)	366,563	(451,899)
PROV REV - SSRF-COVID	(2,599,386)	0	(2,599,386)	0
PROV REV - SRF-COVID	(126,479)	0	(126,479)	0
PROV (FED) SUBSIDY -SOCIAL HOUSING	(1,202,680)	(1,202,678)	(2)	(1,202,678)
RCHC TRANSFER - BASE	5,474,518	5,419,451	55,067	5,419,451
RCHC TRANSFER - CAPITAL	0	0	0	0
RCHC TRANSFER - STRONG COMMUNITY RENT SUPP	140,086	140,086	(0)	140,086
RCHC TRANSFER - IAH	101,247	0	101,247	0
RCHC TRANSFER - CHPI	1,191,478	1,447,608	(256,130)	1,447,608
RCHC TRANSFER - SDV PHB	0	0	0	0
RCHC TRANSFER - OPHI	651,399	659,300	(7,901)	659,300
RCHC TRANSFER - COCHI	85,336	451,899	(366,563)	451,899
RCHC TRANSFER - COVID	1,444,966	0	1,444,966	0
Recoveries - Outside	(240,272)	(237,243)	(3,029)	(237,243)
Special Projects - IAH - Petawawa	0	0	0	0
Special Projects - SIF	0	0	0	0
Surplus Adjustment - TRF To Reserves	0	0	0	0
Surplus Adjustment - TRF from Reserves	(52,038)	0	(52,038)	0
Travel	249	2,000	(1,751)	2,000
Municipal Contribution - City of Pembroke - Capital	0	0	0	0
Municipal Contribution - City of Pembroke	(554,930)	(565,196)	10,266	(565,196)

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
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over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PARAMEDIC - 911</u>	<u>11,052,589</u>	<u>8,308,907</u>	<u>2,743,682</u>	<u>8,308,907</u>
Admin - Admin Charge	198,403	198,403	0	198,403
Admin - Base Hospital Charges	129,266	66,625	62,641	66,625
Admin - Communication & Computer Expense	276,040	245,692	30,348	245,692
Admin - Conferences & Conventions	153	4,500	(4,347)	4,500
Admin - Employee Benefits	423,490	463,413	(39,923)	463,413
Admin - HR Charge	207,283	158,303	48,980	158,303
Admin - IT Charge	49,299	49,299	0	49,299
Admin - Lease - Internal	65,223	0	65,223	0
Admin - Legal	101,480	25,000	76,480	25,000
Admin - Membership Fees	3,550	0	3,550	0
Admin - Office Expenses	79,645	39,975	39,670	39,975
Admin - Professional Development	40,414	40,000	414	40,000
Admin - Purchased Service	147,548	134,500	13,048	134,500
Admin - Salaries	1,712,275	1,777,762	(65,487)	1,777,762
Admin - Special Projects	13,295	65,000	(51,705)	65,000
Admin - Travel	11,771	40,000	(28,229)	40,000
Admin - Uniform Allowances	3,081	0	3,081	0
Paramedic - Base Station Expenses	59,913	86,000	(26,087)	86,000
Paramedic - Base Station Lease - External	77,686	76,932	754	76,932
Paramedic - Base Station - Internal	405,063	470,286	(65,223)	470,286
Paramedic - Employee Benefits	5,253,307	2,876,312	2,376,995	2,876,312
Paramedic - Insurance	159,099	139,421	19,678	139,421
Paramedic - Insurance Claims Costs	10,052	10,000	52	10,000
Paramedic - Uniform, Laundry	173,867	127,000	46,867	127,000
Paramedic - Salaries	10,148,115	9,702,707	445,408	9,702,707
Paramedic - Small Equipment & Supplies	510,580	386,540	124,040	386,540
Paramedic - Leased Equipment	11,869	0	11,869	0
Paramedic - COVID	432,864	0	432,864	0
Paramedic - Vehicle Operation & Maintenance	608,882	494,300	114,582	494,300
Paramedic - Salary Allocations - PW	91,098	90,019	1,079	90,019
Paramedic - Sprec Projects - PTSI & Fatigue Risk Mgt	541,341	455,000	86,341	455,000
Capital Under Threshold	0	0	0	0
Depreciation	1,106,381	1,121,000	(14,619)	1,121,000
Recovery - County	(28,153)	(28,153)	0	(28,153)
Expense (Recovery) - Cross Border - Other Municipalities	18,742	0	18,742	0
Revenue - Interest	(32,816)	(70,000)	37,184	(70,000)
Recovery - Other Agency	0	0	0	0
Revenue - Other	(109,944)	(241,000)	131,056	(241,000)
Revenue - Donations	(16,034)	0	(16,034)	0
Revenue- Federal - DND / Indigenous	(40,831)	0	(40,831)	0
Revenue- Federal - PTSI & Fatigue Risk Mgt	(541,341)	(455,000)	(86,341)	(455,000)
Revenue - Provincial - One Time - Summer Jobs	0	0	0	0
Revenue - Provincial - One Time Pandemic Pay	18,244	0	18,244	0
Revenue - Provincial - One Time COVID	(629,019)	0	(629,019)	0
Revenue - Provincial - Special	0.00	0	0	0
Revenue- Insurance Proceeds	0	0	0	0
Revenue- Provincial Subsidy	(9,050,983)	(9,047,427)	(3,556)	(9,047,427)
Surplus Adjustment - Capital	1,044,691	1,490,000	(445,309)	1,490,000
Surplus Adjustment - Depreciation	(1,106,381)	(1,121,000)	14,619	(1,121,000)
Surplus Adjustment - TRF to Reserves	1,106,381	1,121,000	(14,619)	1,121,000
Surplus Adjustment - TRF from Reserves	(1,044,691)	(1,490,000)	445,309	(1,490,000)
Municipal Contribution - City of Pembroke	(1,587,609)	(1,193,502)	(394,107)	(1,193,502)

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
December 2021**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PARAMEDIC - OTHER</u>	<u>126,021</u>	<u>0</u>	<u>126,021</u>	<u>0</u>
LTC - Salaries & Benefits	2,232,169	1,687,500	544,669	1,687,500
LTC - Expenses	462,230	562,500	(100,270)	562,500
Surplus Adjustment - Depreciation	(25,919)	0	(25,919)	0
LTC - Capital	308,668	0	308,668	0
LTC - Provincial Subsidy	(2,851,127.44)	(2,250,000)	(601,127)	(2,250,000)
VTAC - Salaries & Benefits	1,371,692	969,600	402,092	969,600
VTAC - Expenses	88,173	242,400	(154,227)	242,400
VTAC - Revenue - Provincial one time	(268,791)	0	(268,791)	
VTAC - Revenue - Other Agency	(1,191,074)	(1,212,000)	20,926	(1,212,000)
VTAC ADMIN - Salaries & Benefits	236,848	0	236,848	0
VTAC ADMIN - Expenses	16,157	0	16,157	0
VTAC ADMIN - Revenue - Other Agency	(253,005)	0	(253,005)	0
Comm Paramedic - Salaries & Benefits	381,708	331,000	50,708	331,000
Comm Paramedic - Expenses	0	0	0	0
Comm Paramedic - Provincial Subsidy	(381,708)	(331,000)	(50,708)	(331,000)
Vaccine - Salaries & Benefits	564,831	0	564,831	0
Vaccine - Expenses	16,681	0	16,681	0
Vaccine - Provincial Subsidy	(581,513)	0	(581,513)	0
<u>EMERGENCY MANAGEMENT</u>	<u>89,269</u>	<u>175,153</u>	<u>(85,884)</u>	<u>175,153</u>
911	49,654	60,000	(10,346)	60,000
Admin Charge (Paramedic Service)	28,153	28,153	0	28,153
Emergency Management	17,917	41,000	(23,083)	41,000
Fire Services Charges	107,438	110,000	(2,562)	110,000
Purchased Service	0	51,000	(51,000)	51,000
Recoveries - Other	(113,893)	(115,000)	1,107	(115,000)

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
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over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROVINCIAL OFFENCES ADMINISTRATION</u>	<u>(546,849)</u>	<u>(546,849)</u>	<u>0</u>	<u>(546,849)</u>
Adjudication	66,699	80,850	(14,151)	80,850
Admin Charges	52,749	52,749	0	52,749
Bank Charges (Visa/Mastercard)	30,456	26,000	4,456	26,000
Certificates of Offence	5,714	10,000	(4,286)	10,000
City of Pembroke - Share of Net Revenue	45,980	78,406	(32,426)	78,406
Collection Costs	25,398	40,000	(14,602)	40,000
Computer & Technology	15,665	16,075	(410)	16,075
Conventions	0	2,300	(2,300)	2,300
COVID	69	0	69	0
Court Transcripts	0	3,000	(3,000)	3,000
Depreciation	6,000	6,500	(500)	6,500
Fringe Benefits	87,642	84,298	3,344	84,298
ICON Charges	16,846	25,350	(8,504)	25,350
Interpreter Fees	601	3,000	(2,399)	3,000
IT Charges	18,047	18,047	0	18,047
Lease/Building Costs	102,000	102,000	0	102,000
Legal Costs	1,018	1,000	18	1,000
Miscellaneous	0	1,500	(1,500)	1,500
Monitoring / Enforcement Fees	7,776	7,776	0	7,776
Office Equipment / Furniture	1,714	2,100	(386)	2,100
Office Supplies	6,531	6,500	31	6,500
Part III Prosecution	13,827	16,500	(2,673)	16,500
Postage	4,191	6,800	(2,609)	6,800
Purchase of Service - Prosecution	33,705	43,800	(10,095)	43,800
Purchase of Service - Notice of Fines	5,696	4,000	1,696	4,000
Revenues - POA Fines	(1,190,550)	(1,510,000)	319,450	(1,510,000)
Revenues - POA Recoveries	(1,581)	0	(1,581)	0
Recoveries - Provincial - One Time	(226,746)	0	(226,746)	0
Salaries	316,354	311,675	4,679	311,675
Satellite Courtroom Costs	0	4,925	(4,925)	4,925
Staff Training/Development	504	2,000	(1,496)	2,000
Surplus Adjustment - Capital	0	23,000	(23,000)	23,000
Surplus Adjustment - Depreciation	(6,000)	(6,500)	500	(6,500)
Surplus Adjustment - TRF from Reserves	0	(23,000)	23,000	(23,000)
Telephone	12,449	7,000	5,449	7,000
Travel	398	4,500	(4,102)	4,500
Witness Fees	0	1,000	(1,000)	1,000
<u>PROPERTY ASSESSMENT</u>	<u>1,546,566</u>	<u>1,545,566</u>	<u>1,000</u>	<u>1,545,566</u>
MPAC	1,546,566	1,545,566	1,000	1,545,566
<u>FINANCIAL EXPENSE</u>	<u>18,261,202</u>	<u>18,963,381</u>	<u>(702,179)</u>	<u>18,963,381</u>
Capping Costs (Forgone Revenue Approach)	0	0	0	0
County Share - Taxes Written Off	360,101	300,000	60,101	300,000
Provision for Bad Debt Expense	0	0	0	0
Provision for Unallocated Funds	0	300,000	(300,000)	300,000
Special Project - Insurance Pressure	0	100,000	(100,000)	100,000
Special Project - EORN - Gap Analysis & Cell Project	0	0	0	0
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - TRF to Reserves	16,824,816	16,810,908	13,908	16,810,908
Surplus Adjustment - Debt Principal	938,346	1,201,813	(263,467)	1,201,813
Interest Expense	137,939	250,660	(112,721)	250,660
Vacant Building Rebates	0	0	0	0

TOTAL EXPENSES	53,790,832	53,239,420	551,412	53,239,420
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December 2021

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>REVENUES</u>				
<u>COUNTY LEVY</u>	<u>48,945,594</u>	<u>48,945,594</u>	<u>0</u>	<u>48,945,594</u>
<u>PIL ADJUSTMENTS</u>	<u>(109,521)</u>	<u>(150,000)</u>	<u>40,479</u>	<u>(150,000)</u>
<u>WATERPOWER GENERATING STATION</u>	<u>394,109</u>	<u>394,109</u>	<u>0</u>	<u>394,109</u>
<u>RAILWAY/HYDRO RIGHTS-OF-WAY</u>	<u>0</u>	<u>5,000</u>	<u>(5,000)</u>	<u>5,000</u>
<u>SUPPLEMENTARY REVENUE</u>	<u>569,916</u>	<u>500,000</u>	<u>69,916</u>	<u>500,000</u>
<u>PROVINCIAL SUBSIDIES</u>	<u>13,908</u>	<u>0</u>	<u>13,908</u>	<u>0</u>
Ontario Municipal Partnership Fund	0	0	0	0
Provincial - One Time	13,908	0	13,908	0
Move Ontario - Roads & Bridges	0	0	0	0
<u>OTHER REVENUE</u>	<u>3,486,205</u>	<u>3,544,717</u>	<u>(58,512)</u>	<u>3,544,717</u>
Interest Revenue	654,663	750,000	(95,337)	750,000
Other Revenue	35	0	35	0
BM Repayment of Solar Panel Loan	0	0	0	0
Gas Tax Funding	2,793,217	2,793,217	(0)	2,793,217
Donations In Kind	0	0	0	0
Proceeds - Sale of Assets	0	0	0	0
Gain / (Loss) - Sale of Assets	37,854	0	37,854	0
Licenses	435	1,500	(1,065)	1,500
<u>CONTRIBUTION FROM RESERVES</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Surplus Adjustment - TRF From Reserves	0	0	0	0
<u>TOTAL REVENUES</u>	<u>53,300,211</u>	<u>53,239,420</u>	<u>60,791</u>	<u>53,239,420</u>
<u>Municipal Surplus / (Deficit)</u>	<u>(490,621)</u>	<u>0</u>	<u>(490,621)</u>	<u>0</u>
add: Surplus Adjustment - Capital	18,119,442	27,851,118	(9,731,676)	27,851,118
add: Surplus Adjustment - To Reserves	18,850,325	18,302,979	547,346	18,302,979
less: Surplus Adjustment - From Reserves	(16,762,494)	(23,007,713)	6,245,219	(23,007,713)
less: Surplus Adjustment - Depreciation	(11,530,280)	(11,442,950)	(87,330)	(11,442,950)
add: Surplus Adjustment - Debt Principal Paid	1,221,210	1,484,678	(263,468)	1,484,678
add: Surplus Adjustment - New Debt Principal	(23,882)	0	(23,882)	0
<u>PSAB Surplus / (Deficit)</u>	<u>9,383,701</u>	<u>13,188,112</u>	<u>(3,804,411)</u>	<u>13,188,112</u>

County of Renfrew
Balance Sheet
December 2021

	2021	2020
PETTY CASH	1,700	2,100
BANK ACCOUNT	55,342,129	49,820,875
CERTIFICATES OF DEPOSIT	7,171,100	8,175,684
INVESTMENTS - EOWC BROADBAND	0	0
RECEIVABLES	2,363,716	2,310,945
ALLOWANCE FOR DOUBTFUL ACCOUNTS	0	0
DUE TO/FROM	(2,662,642)	(4,431,913)
PREPAID EXPENSES	207,899	107,932
INVENTORY	599,223	552,881
LAND	3,646,452	3,615,126
LAND IMPROVEMENT	1,592,020	1,592,020
BUILDING	29,604,813	24,749,141
LEASEHOLD IMPROVEMENT	459,273	543,901
MACHINERY & EQUIPMENT	5,974,519	5,338,032
VEHICLE	16,151,392	15,455,522
LINEAR ASSET	355,125,665	347,982,747
WIP - PUBLIC WORKS - CONSTRUCTION	34,897,416	30,336,277
ROOFING SYSTEM	1,799,636	1,799,636
WIP - PUBLIC WORKS - JOB COST RECONCILED	(0)	0
WIP - OTHER	50,223,405	52,893,061
FIXED ASSET - CLEARING	12,211	11,194
ACCUMULATED DEPRECIATION	(251,426,784)	(242,817,002)
OTHER ASSETS	0	0
ASSETS	311,083,144	298,038,159
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	(13,674,003)	(17,381,979)
WSIB LIABILITY - PARAMEDIC	(8,844,829)	(5,322,427)
SICK LEAVE LIABILITY	(41,997.02)	(38,694)
WSIB LIABILITY - GENERAL	(78,300)	(69,697)
LONG TERM DEBT	(10,579,708)	(6,741,018)
ACCRUED INTEREST - LONG TERM DEBT	(65,086)	(68,825)
ACCUMULATED SURPLUS	(268,415,518)	(252,845,861)
SURPLUS - CURRENT YEAR	(9,383,701)	(15,569,657)
LIABILITIES AND NET ASSETS	(311,083,144)	(298,038,159)

**Accumulated Surplus
as at Dec 31, 2021**

GENERAL - Accumulated Surplus	Opening	Increase	Decrease	Net Change	Allocate Interest & Surplus	TRF between Reserves	Closing
Fixed Assets	401,076,125.59	16,226,940.98	(2,949,296.05)	13,277,644.93			414,353,770.52
Accumulated Depreciation	(242,817,001.93)	(11,530,279.65)	2,920,497.21	(8,609,782.44)			(251,426,784.37)
Work In Process- PW	30,336,277.33	4,561,139.07		4,561,139.07			34,897,416.40
Work In Process-Other	52,904,255.04		(2,668,638.50)	(2,668,638.50)			50,235,616.54
	241,499,656.03	9,257,800.40	(2,697,437.34)	6,560,363.06			248,060,019.09
Long Term Debt	0.00			0.00			0.00
LTD - OPP	(3,823,949.41)		282,864.50	282,864.50			(3,541,084.91)
LTD - Claybank Bridge	(2,917,069.05)		351,406.91	351,406.91			(2,565,662.14)
LTD - Madawaska Bridge	(4,646,233.14)	(38,666.86)	211,939.07	173,272.21			(4,472,960.93)
Unfinanced - Centennial Lake Bridge	(593,068.11)		375,000.00	375,000.00			(218,068.11)
Sick Leave Liability	(38,694.09)	(3,302.93)		(3,302.93)			(41,997.02)
WSIB Liability - General	(69,697.00)	(8,603.00)		(8,603.00)			(78,300.00)
WSIB Liability - Paramedic	(5,322,427.00)	(3,522,402.00)		(3,522,402.00)			(8,844,829.00)
	(17,411,137.80)	(3,572,974.79)	1,221,210.48	(2,351,764.31)			(19,762,902.11)
Child Care - Capital Reserve	0.00			0.00			0.00
Child Care - Mitigation Reserve	1,520,237.27			0.00	14,444.75		1,534,682.02
Ec Dev - Economic Development Reserve	0.00			0.00			0.00
Ec Dev - OSTAR (RED) Reserve	35,000.00			0.00			35,000.00
Forestry - Reforestation Reserve	180,918.25	53,285.70		53,285.70	1,689.98		235,893.93
General - Development Reserve	8,697.26			0.00	82.62		8,779.88
General - Gas Tax Reserve Fund	(0.00)	2,793,216.99	(2,793,216.99)	0.00			(0.00)
General - Insurance Reserve	150,000.00			0.00			150,000.00
General - Sick Leave Reserve	69,458.23			0.00			69,458.23
General - TCA Renewal Reserve	16,001,511.22	5,581,599.00	(12,838,064.13)	(7,256,465.13)		8,781,346.65	17,526,392.74
General - Working Capital Reserve	16,355,529.88		(14,233.22)	(14,233.22)	3,036,988.33		19,378,284.99
General - Bldg Reserve	3,077,415.20	422,348.95		422,348.95	28,992.65		3,528,756.80
General - OPP Building Reserve	755,047.06	53,493.08		53,493.08			808,540.14
General - Provincial Modernization Reserve	0.00			0.00			0.00
General - Cannabis Reserve	156,321.00	13,908.00	(20,250.24)	(6,342.24)			149,978.76
Housing - Non Profit Capital Reserve	116,221.54			0.00			116,221.54
Housing - Statutory Entitlement	197,157.73		(52,038.47)	(52,038.47)	1,873.34		146,992.60
PS - Equipment Reserve	2,168,069.94	1,106,381.35	(1,044,690.63)	61,690.72			2,229,760.66
PS - Community Paramedic Reserve	738,884.10			0.00			738,884.10
PS - Severance Reserve	1,378,861.90			0.00			1,378,861.90
PW - Capital Works Reserve	195,254.65	8,586,092.00		8,586,092.00		(8,781,346.65)	0.00
PW - Equipment Reserve	0.00			0.00			0.00
PW - Winter Control Reserve	250,000.00			0.00			250,000.00
Social Services - Fiscal Pressure Reserve	336,742.58			0.00	3,199.61		339,942.19
Trail - Algonquin Trail Reserve	14,124.82	40,000.00		40,000.00			54,124.82
Ontario Winter Games	0.00	200,000.00		200,000.00			200,000.00
WSIB Reserve - General	621,547.44			0.00			621,547.44
WSIB Reserve - Paramedic	(0.00)			0.00			(0.00)
	44,327,000.07	18,850,325.07	(16,762,493.68)	2,087,831.39	3,087,271.28	0.00	49,502,102.74
Unallocated Surplus				3,087,271.28	(3,087,271.28)		0.00
Totals	268,415,518.30	24,535,150.68	-18,238,720.54	9,383,701.42	0.00	0.00	277,799,219.72

INCOME STMT MUNICIPAL SURPLUS

Difference to Unallocated Surplus **(490,620.53)**

ASSETS DISPOSED - through income stmt already (28,798.84)

LIABILITY CHANGE - through income stmt already (3,534,307.93)

LTD ADJUSTMENT - loan amount different from project cost (14,785.04)

CHANGE IN MUNICIPAL SURPLUS EXPLAINED **(3,577,891.81)**

Project ID	Project Name	Project Description	Project Length	Project Year	Actual	Estimated	Variance
12-C124	CAMERON CULVERT (16015)	ON USBORNE RD	C	2021	\$0.00	\$0.00	\$0.00
13-B2	BONNECHERE RIVER BRIDGE	ON BONNECHERE ROAD	B	2021	\$70,165.45	\$400,000.00	\$329,834.55
14-B258	MADAWASKA RIVER BRIDGE	ON CR1 AT 1.87 KM	B	2021	\$25,443.16	\$0.00	-\$25,443.16
14-B95	HYLAND CREEK BRIDGE	ON HYLAND CREEK ROAD	B	2021	\$8,278.01	\$200,000.00	\$191,721.99
15-C300	WOLF ROAD TWIN PIPES	ON WOLFE ROAD	C	2021	\$205,829.75	\$200,000.00	-\$5,829.75
16-51-3.71	CR51-RIVER RD TO SILKE DR	5.31KM TO 9.46KM	4.15	2021	\$1,161.59	\$0.00	-\$1,161.59
17-51-12.1	DORAN RD TO MILITARY CAMP RD	12.11KM TO 13.57KM	1.46	2021	\$267,554.90	\$0.00	-\$267,554.90
17-512-30.	BUELOW RD TO SILVER LAKE RD	30.91KM TO 37.30KM	6.39	2021	\$17,470.52	\$3,039,300.00	\$3,021,829.48
17-B110	CAPTAIN CHRISTOPHER BELL BRIDG	ON CR1 AT 3.47KM	B	2021	\$1,997.04	\$0.00	-\$1,997.04
18-1-22.1	G-CHRISTOPHER BELL BRDG TOCR20	22.10KM TO 24.64KM	2.54	2021	\$8,442.70	\$0.00	-\$8,442.70
18-5-0.00	G-HWY 132 TO REID ROAD	0.00KM TO 1.80KM	1.8	2021	\$1,282.17	\$0.00	-\$1,282.17
18-52-15.6	G-PUCKER ST TO HWY60 COUMBES	15.63KM TO 17.48KM	1.85	2021	\$577,629.63	\$557,217.00	-\$20,412.63
18-B101	BONNECHERE RIVER BRIDGE	ON CR58 AT 20.92KM	B	2021	\$12,465.09	\$0.00	-\$12,465.09
18-B180	HURDS CREEK BRIDGE	ON BLACK CREEK ROAD	B	2021	\$496,182.98	\$850,000.00	\$353,817.02
18-B234	COLES CREEK BRIDGE	ON CR512 AT 0.34KM	B	2021	\$8,140.53	\$0.00	-\$8,140.53
18-C201	BROOMES CREEK CULVERT	CR7 FORESTER FALLS RD 10.41KM	C	2021	\$15,300.85	\$1,000,000.00	\$984,699.15
19-508-34	WASHOUT-120M E OF GOSHEN RD	35.61KM TO 35.75KM	0.14	2021	\$82,473.76	\$50,000.00	-\$32,473.76
19-512-34	SILVER LAKE RD TO MILLER RD	2.42KM	2.42	2021	\$485.43	\$0.00	-\$485.43
19-515-16.	PALMER RAPIDS ROAD	16.02KM TO 18.30KM	2.28	2021	-\$41,789.10	\$0.00	\$41,789.10
19-515-28.	QUADVILLE ROAD	28.46KM TO 34.15KM	5.69	2021	\$33,403.54	\$0.00	-\$33,403.54
19-52-11.3	FRASER RD NORTHERLY 1.8KM	11.36KM TO 13.16KM	1.8	2021	\$576,289.88	\$1,064,840.00	\$488,550.12
19-65-18.7	CENTENNIAL LAKE ROAD	22.8KM TO 26.78KM	3.98	2021	\$1,465.34	\$0.00	-\$1,465.34
19-67-4.07	SIMPSON PIT ROAD	4.07KM TO 1.17KM	2.1	2021	\$1,185.80	\$0.00	-\$1,185.80
19-B101	BONNECHERE RIVER BRIDGE	ON CR58 AT 20.92KM	B	2021	\$165.87	\$0.00	-\$165.87
19-B202	CAMERON STREET BRIDGE	ON CAMERON STREET	B	2021	\$220,178.17	\$170,000.00	-\$50,178.17
19-B8	SYLVESTER POWER'S BRIDGE	ON KENNELLY ROAD	B	2021	\$5,219.58	\$0.00	-\$5,219.58
19-C222	PLEASANT VALLEY STEEL ARCH	0.6KM N CR49 PLEASANT VALLEYRD	C	2021	\$115,752.75	\$200,000.00	\$84,247.25
20-1-13.30	MAST ROAD TO HENRY CRESCENT	13.30KM TO 15.12KM	1.82	2021	\$955,691.00	\$634,240.00	-\$321,451.00
20-1-2.62	ELGIN STREET TO USBORNE STREET	2.62KM TO 3.96KM	1.36	2021	\$443,370.58	\$890,609.00	\$447,238.42
20-12-0.00	CR21 TO OLD MILL BRIDGE ROAD	0.00KM TO 4.71KM	4.71	2021	\$936.18	\$0.00	-\$936.18
20-20-0.00	CR20 & HWY 60 - IMPROVEMENTS	0.00KM TO 0.10KM	0.1	2021	\$46,325.26	\$60,000.00	\$13,674.74
20-21-9.63	CR49 TO HILA ROAD	9.63KM TO 17.62 KM	7.99	2021	\$662,563.55	\$474,009.00	-\$188,554.55
20-26-18.8	37 DORAN ROAD PATCH	19.00KM TO 19.05KM	0.05	2021	\$0.00	\$0.00	\$0.00
20-34-0.00	CR508 TO PUCKER STREET	0.00KM TO 7.48KM	7.48	2021	\$161,481.76	\$0.00	-\$161,481.76
20-37-0.00	CULVERT REPLACE-570M W DORANRD	1.62KM TO 1.64KM	0.02	2021	\$0.00	\$0.00	\$0.00
20-508-17.	ASPHALT EDGE - CALABOGIE RD	17.60KM TO 19.04KM	1.44	2021	\$0.00	\$0.00	\$0.00
20-508-22.	ASPHALT EDGE - CALABOGIE ROAD	22.34KM TO 24.26KM	1.92	2021	\$0.00	\$0.00	\$0.00
20-508-25.	ASPHALT EDGE - CALABOGIE ROAD	25.01KM TO 26.27KM	1.26	2021	-\$0.01	\$0.00	\$0.01
20-51-12.1	CR26 TO CR55 - REHAB	12.11KM TO 13.25KM	1.14	2021	\$734,866.41	\$800,000.00	\$65,133.59
20-5-15.57	CULVERT REPLACEMENT-GALLAGHER	16.77KM TO 16.79KM	0.02	2021	\$19,903.26	\$0.00	-\$19,903.26
20-515-13.	CR514 TO SCHRÖDER ROAD	13.09KM TO 15.89KM	2.89	2021	\$814.09	\$0.00	-\$814.09
20-5-4.36	BERLANQUET RD TO 1574 STONE RD	4.36KM TO 7.76KM	3.4	2021	\$745,465.19	\$1,168,736.00	\$423,270.81
20-58-22.0	DUNNES BAY LANE TO RED ROCK RD	22.06KM TO 25.03KM	2.97	2021	\$0.00	\$0.00	\$0.00
20-635-0.0	CULVERT REPLACEMENT AT LR 0.20	0.15KM TO 0.25KM	0.1	2021	\$13,218.62	\$100,000.00	\$86,781.38
20-65-18.7	DEER MOUNTAIN RD TO CHIMO RD S	18.74KM TO 23.53KM	4.79	2021	\$1,136,180.31	\$1,078,300.00	-\$57,880.31
20-67-6.17	BYERS CREEK ROAD TO BUCK HILL	6.17KM TO 8.67KM	2.5	2021	\$521,350.95	\$921,200.00	\$399,849.05
20-71-6.15	CULVERT REPLACEMENT-1.4 N CR65	8.10KM TO 8.20KM	0.1	2021	\$73,743.08	\$100,000.00	\$26,256.92
20-7-5.06	BEACHBURG RD TO HARRIET ST	5.06KM TO 7.88KM	2.82	2021	\$728,117.33	\$710,836.00	-\$17,281.33
20-B203	PETAWAWA RIVER BRIDGE	ON PETAWAWA BOULEVARD	B	2021	\$8,685.61	\$130,000.00	\$121,314.39
20-B21	B-LINE BRIDGE	ON B-LINE ROAD	B	2021	\$0.00	\$0.00	\$0.00
20-B240	FOURTH CHUTE BRIDGE	ON FOURTH CHUTE ROAD	B	2021	\$731,878.02	\$400,000.00	-\$331,878.02
20-B319	BUCHOLTZ BRIDGE	ON ROUND LAKE ROAD	B	2021	\$74,367.03	\$432,000.00	\$357,632.97
20-C116	DUNLOP CRESCENT CULVERT	ON DUNLOP CRESCENT	C	2021	\$633,382.68	\$400,000.00	-\$233,382.68
20-C142	QUADE CREEK CULVERT	ON BURCHAT ROAD	C	2021	\$114,206.74	\$225,000.00	\$110,793.26
20-C197	ETMANSKIE SWAMP CULVERT	ON JOHN STREET	C	2021	\$42,732.30	\$300,000.00	\$257,267.70
20-C252	VANDER PLOEGS CULVERT	ON RUSSETT DRIVE	C	2021	\$138,317.95	\$200,000.00	\$61,682.05
20-C3	MOORES CREEK CULVERT	ON STONE ROAD	C	2021	\$11,454.00	\$50,000.00	\$38,546.00
20-C58	CONSTANT CREEK CULVERT	ON FERGUSON LAKE ROAD	C	2021	\$964,171.70	\$715,000.00	-\$249,171.70
20-C99	COTTON CREEK BRIDGE	ON MATAWATCHAN ROAD	C	2021	\$672,952.44	\$280,000.00	-\$392,952.44
20-LAND	LAND	LAND	L	2021	-\$8,050.00	\$0.00	\$8,050.00
21-16-0.00	VICTORIA STREET ROAD REPAIR	0.19KM TO 0.20KM	0.01	2021	\$13,699.67	\$0.00	-\$13,699.67
21-2-0.00	DANIEL STREET NORTH	0.00KM TO 1.73KM	1.73	2021	\$23,608.32	\$0.00	-\$23,608.32
21-25-1.41	LAURENTIAN DR-CIVIC-LIMESTONE	1.95KM TO 2.48KM	0.53	2021	\$8,028.00	\$0.00	-\$8,028.00
21-28-6.31	DORAN ROAD REPAIR	8.25KM TO 8.28KM	0.03	2021	\$21,208.88	\$0.00	-\$21,208.88
21-35-0.00	OLD RAIL CROSSING REPAIR	0.84KM TO 0.86KM	0.02	2021	\$9,417.57	\$0.00	-\$9,417.57
21-4-11.84	QUEENS LINE CULVERT REPAIR	13.86KM TO 13.96KM	0.1	2021	\$5,672.43	\$0.00	-\$5,672.43
21-512-0.0	QUEEN ST BAPTIST CHURCH WALL	0.04KM	0.04	2021	\$11,629.76	\$0.00	-\$11,629.76
21-512-22	RWIS TOWER ROAD REPAIR	23.18KM TO 23.25KM	0.07	2021	\$41,285.91	\$0.00	-\$41,285.91
21-51-3.71	PETAWAWA BLVD-CULVERT LINER	4.55KM TO 4.57KM	0.02	2021	\$45,587.06	\$0.00	-\$45,587.06
21-515-18	GUINEY RD TO QUADVILLE	18.30KM TO 23.10KM	4.8	2021	\$307,767.99	\$0.00	-\$307,767.99
21-58-60	TV TOWER ROAD REPAIR	60.08KM TO 60.11KM	0.03	2021	\$12,526.20	\$0.00	-\$12,526.20
21-62-9	CHAPESKIE RD & HORSESHOE LANE	8.57KM TO 14.88KM	6.31	2021	\$26,511.93	\$0.00	-\$26,511.93
21-68-3.5	DOVETAIL & DIAMOND LAKE	5.62KM TO 8.92KM	3.3	2021	\$213,398.47	\$0.00	-\$213,398.47
21-70-0.00	RUBY ROAD - LINEAR REF 2.88	2.88KM TO 2.95KM	0.07	2021	\$47,179.36	\$0.00	-\$47,179.36
21-B150	DAM LAKE BRIDGE	11.5KM SOUTH OF CR 62	B	2021	\$2,379.61	\$0.00	-\$2,379.61
21-B22	INDIAN RIVER BRIDGE	ON SANDY BEACH ROAD	B	2021	\$20,105.09	\$100,000.00	\$79,894.91
21-B5	SCOLLARD BRIDGE	ON PUCKER STREET	B	2021	\$1,306.37	\$40,000.00	\$38,693.63
21-B57	MOUNT ST. PATRICK BRIDGE	ON MOUNT ST. PATRICK ROAD	B	2021	\$45,999.87	\$60,000.00	\$14,000.13
21-B64	PILGRIM ROAD BRIDGE	ON PILGRIM ROAD	B	2021	\$1,546.01	\$20,000.00	\$18,453.99
21-C12	FARQUHARSON'S CULVERT	ON SOUTH MCNAUGHTON ROAD	C	2021	\$612.23	\$15,000.00	\$14,387.77
21-C134	CAMPBELL DRIVE CULVERT	ON CAMPBELL DRIVE	C	2021	\$1,918.59	\$65,000.00	\$63,081.41
21-C137	HANSON CREEK CULVERTS	ON ROBERTSON LANE	C	2021	\$7,523.16	\$18,000.00	\$10,476.84
21-C152	WADSWORTH LAKE CULVERT	ON OLD BARRY'S BAY ROAD	C	2021	\$0.00	\$28,000.00	\$28,000.00
21-C25	BORNE ROAD CULVERT	ON BORNE ROAD	C	2021	\$31,610.03	\$30,000.00	-\$1,610.03
21-C269	JACKS LAKE CULVERTS	ON ROUND LAKE ROAD	C	2021	\$0.00	\$20,000.00	\$20,000.00
21-C302	WINGLE CREEK TWIN CULVERTS	ON ROCHFORD ROAD	C	2021	\$1,303.55	\$20,000.00	\$18,696.45
21-C37	BAGOT CREEK CULVERT	ON LOWER SPRUCE HEDGE ROAD	C	2021	\$0.00	\$38,000.00	\$38,000.00
21-C40	SNAKE RIVER CULVERT	ON SNAKE RIVER LINE	C	2021	\$0.00	\$12,000.00	\$12,000.00
21-LAND	LAND	LAND	L	2021	\$39,375.98	\$0.00	-\$39,375.98
21-NO PROJ	NO PROJECT #	NO PROJECT #	NO	2021	\$0.00	\$916,431.00	\$916,431.00
21-SIGNALS	SIGNALS	SIGNALS	S	2021	\$13,401.79	\$200,000.00	\$186,598.21
CULO_21_C337-1	BERLANGUET CREEK CULVERT				\$364,900.00	\$0.00	
					\$13,659,805.25	\$19,383,718.00	\$6,088,812.75

**COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
DECEMBER 2021**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CAPITAL PROGRAM - EXPENSES</u>	<u>605,555</u>	<u>597,660</u>	<u>7,895</u>	<u>597,660</u>
Salaries	322,496	292,249	30,247	292,249
Benefits	80,005	73,861	6,144	73,861
COVID	2,946	0	2,946	0
Capital Projects - Under Threshold	72,062	0	72,062	0
Legal - Right of Way	0	0	0	0
Misc	4,755	6,000	(1,245)	6,000
Purchased Services	0	0	0	0
Recoveries	(11,973)	0	(11,973)	0
Infrastructure Management	110,103	196,250	(86,147)	196,250
Supplies	25,161	29,300	(4,139)	29,300
<u>ADMINISTRATION</u>	<u>1,094,996</u>	<u>1,062,694</u>	<u>32,302</u>	<u>1,062,694</u>
Salaries	477,499	477,585	(86)	477,585
Benefits	133,281	127,239	6,042	127,239
Advertising	19,468	25,000	(5,532)	25,000
Bad Debts	0	0	0	0
Answering Service	5,645	4,600	1,045	4,600
Cell Telephone/Pager	11,079	13,200	(2,121)	13,200
Communications(Radio System)	68,339	71,750	(3,411)	71,750
Computer Hrdwr/Sftwr	68,550	53,000	15,550	53,000
Conferences & Conventions	304	7,200	(6,896)	7,200
Courier	576	770	(194)	770
COVID	0	0	0	0
Health & Safety (Protection)	37,988	42,000	(4,012)	42,000
Insurance	128,324	107,500	20,824	107,500
Insurance Claims Expense	63,924	30,000	33,924	30,000
Internet	2,941	5,100	(2,159)	5,100
Legal Fees	23,574	20,000	3,574	20,000
Membership Fees	7,501	8,500	(999)	8,500
Office Equipment Replacement	193	4,100	(3,907)	4,100
Office Supplies/Publications/Awards	10,028	10,000	28	10,000
Photocopier Supplies/Maint	3,069	4,200	(1,131)	4,200
Postage	321	450	(129)	450
Recoveries	0	0	0	0
Recoveries - Federal	0	0	0	0
Provincial Grants & Subsidies - COVID	(20,094)	0	(20,094)	0
Recruitment	20,275	10,000	10,275	10,000
Surplus Adjustment - Capital	0	16,000	(16,000)	16,000
Surplus Adjustment - From Reserves	0	(16,000)	16,000	(16,000)
Staff Training	17,736	20,000	(2,264)	20,000
Telephone	8,462	11,200	(2,738)	11,200
Travel	6,013	9,300	(3,287)	9,300

COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
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	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>MAINTENANCE</u>	<u>5,472,444</u>	<u>5,878,683</u>	<u>(406,239)</u>	<u>5,878,683</u>
Salaries	1,896,580	1,890,055	6,525	1,890,055
Benefits	524,404	523,355	1,049	523,355
Bridges and Culverts	36,675	40,000	(3,325)	40,000
Roadside Maintenance	133,259	180,000	(46,741)	180,000
Hard Top Maintenance	382,158	360,000	22,158	360,000
Loose Top Maintenance	0	0	0	0
Winter Control	1,887,767	2,415,273	(527,506)	2,415,273
Safety Devices	726,695	570,000	156,695	570,000
Misc	96	0	96	0
Recoveries	(115,190)	(100,000)	(15,190)	(100,000)
<u>EQUIPMENT</u>	<u>1,255,976</u>	<u>1,256,523</u>	<u>(547)</u>	<u>1,256,523</u>
Salaries	216,864	211,500	5,364	211,500
Benefits	66,484	65,135	1,349	65,135
Salary Allocations	(90,232)	(92,212)	1,980	(92,212)
COVID	58,278	0	58,278	0
Small Equipment, Misc	83,338	65,600	17,738	65,600
Vehicle Operating Costs - Fuel	478,382	435,000	43,382	435,000
Vehicle Operating Costs - Insurance	46,730	42,500	4,230	42,500
Vehicle Operating Costs - Licence	55,277	59,000	(3,723)	59,000
Vehicle Operating Costs - Repairs & Supplies	433,568	500,000	(66,432)	500,000
Vehicle Operating Revenue	(14,000)	(20,000)	6,000	(20,000)
Provincial Grants & Subsidies - COVID	(58,278)	0	(58,278)	0
Surplus Adjustment - Capital Equipment	442,039	893,000	(450,961)	893,000
Surplus Adjustment - TCA funded by COVID	(58,278)	0	(58,278)	0
Surplus Adjustment - Trf To Reserves	0	0	0	0
Surplus Adjustment - Trf From Reserves	(383,761)	(893,000)	509,239	(893,000)
Recoveries	(20,435)	(10,000)	(10,435)	(10,000)
<u>HOUSING</u>	<u>138,840</u>	<u>186,550</u>	<u>(47,710)</u>	<u>186,550</u>
Operating Expenses	137,859	162,000	(24,141)	162,000
COVID	1,150	0	1,150	0
Major Repairs	0	24,550	(24,550)	24,550
Surplus Adjustment - Capital	250,138	230,000	20,138	230,000
Surplus Adjustment - Trf From Reserves	(250,138)	(230,000)	(20,138)	(230,000)
Misc	0	0	0	0
Recoveries	(170)	0	(170)	0
<u>OTHER</u>	<u>13,587,743</u>	<u>19,383,718</u>	<u>(5,795,975)</u>	<u>19,383,718</u>
Depreciation	9,688,279	9,600,000	88,279	9,600,000
Surplus Adjustment - Depreciation	(9,688,279)	(9,600,000)	(88,279)	(9,600,000)
Surplus Adjustment - Capital Construction	13,587,743.42	19,383,718	(5,795,975)	19,383,718
Surplus Adjustment - TRF to Reserves	0	0	0	0

COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
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	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CONSTRUCTION - LABOUR CLEARING ACCOUNT</u>	<u>0</u>	<u>0</u>	<u>(0)</u>	<u>0</u>
Salaries	480,976	408,322	72,654	408,322
Benefits	67,917	81,393	(13,476)	81,393
Charge to Capital Construction above	(548,893)	(489,715)	(59,178)	(489,715)
TOTAL EXPENDITURES	22,155,554	28,365,828	(6,210,274)	28,365,828
 <u>ROADS REVENUES</u>				
Municipal Contribution	8,419,448	8,907,110	(487,662)	8,907,110
Donations In Kind	364,900	0	364,900	0
Provincial Grants & Subsidies	1,357,505	1,357,505	0	1,357,505
Surplus Adjustment - TRF from Reserves	11,841,457	18,026,213	(6,184,756)	18,026,213
Surplus Adjustment - Temp Loan	23,882	0	23,882	0
Federal Grants & Subsidies	0	0	0	0
Other Revenue - Capital Asset	0	0	0	0
Municipal Recovery	14,961	0	14,961	0
Misc	133,402	75,000	58,402	75,000
TOTAL REVENUES	22,155,554	28,365,828	(6,210,274)	28,365,828
 Municipal Surplus / (Deficit)				
	0	0	0	0

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
December 2021**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CLIENT PROGRAMS & SERVICES</u>	<u>801,356</u>	<u>737,937</u>	<u>63,419</u>	<u>737,937</u>
Salaries	543,767	492,948	50,819	492,948
Employee Benefits	120,516	96,756	23,760	96,756
Salary Allocations	75,320	75,320	(0)	75,320
Computer Operation and Maint	366	1,145	(779)	1,145
COVID	4,100	0	4,100	0
Depreciation	3,782	3,792	(10)	3,792
Equipment - Replacements	621	3,075	(2,454)	3,075
Equipment Operation/Maint.	1,359	2,460	(1,101)	2,460
Hobby Crafts	4,335	5,125	(790)	5,125
New Horizons	0	0	0	0
Purchased Services-Physio	39,517	48,807	(9,290)	48,807
Purchased Services-Other	0	0	0	0
Revenue - Federal	0	0	0	0
Recoveries	0	0	0	0
Recreation & Entertainment	9,762	10,507	(745)	10,507
Special Events	1,692	1,794	(102)	1,794
Surplus Adjustment - Depreciation	(3,782)	(3,792)	10	(3,792)
<u>NURSING SERVICES</u>	<u>9,171,995</u>	<u>8,336,524</u>	<u>835,471</u>	<u>8,336,524</u>
Salaries - Direct	6,735,781	6,353,366	382,415	6,353,366
Employee Benefits - Direct	1,329,798	1,036,676	293,122	1,036,676
Salary Allocations	(17,765)	(17,765)	(0)	(17,765)
Salaries - Administration	410,027	438,945	(28,918)	438,945
Employee Benefits - Administration	122,725	119,253	3,472	119,253
Computer Operation and Maint	25,491	30,476	(4,985)	30,476
COVID	125,969	0	125,969	0
Depreciation	40,395	40,000	395	40,000
Equipment - Repairs & Maintenance	5,562	3,940	1,622	3,940
Equipment Replacement	0	0	0	0
High Intensity Needs	27,040	30,000	(2,960)	30,000
High Intensity Needs - Non Claims Based	29,598	39,384	(9,786)	39,384
High Intensity Needs - Prov Subsidy	(25,688)	(28,500)	2,812	(28,500)
Incontinent Supplies - (Funded at \$1.20 per diem)	101,695	72,700	28,995	72,700
IPAC	92,028	0	92,028	0
Fall Prevention	20,106	16,600	3,506	16,600
Fall Prevention - Prov Subsidy	(20,106)	(16,600)	(3,506)	(16,600)
Lab Fees	6,215	10,000	(3,785)	10,000
Lab Fees - Prov Subsidy	(6,215)	(10,000)	3,785	(10,000)
Medical Director - (0.30 / day)	17,825	18,177	(352)	18,177
Medical Nursing Supplies	119,445	103,654	15,791	103,654
Memberships	0	1,000	(1,000)	1,000
Nurse Practitioner Expenses	155,388	166,831	(11,443)	166,831
Nurse Practitioner Provincial Subsidy	(117,827)	(122,853)	5,026	(122,853)
Nurse Practitioner BM Support	(18,781)	(21,989)	3,208	(21,989)
Phys-On-Call - Un-Funded	0	0	0	0
Phys-On-Call - Funded Exp (\$100 / bed)	17,188	16,515	673	16,515
Phys-On-Call - Prov Subsidy (\$100 / bed)	(17,188)	(16,515)	(673)	(16,515)
Medication Safety Technology	14,253	0	14,253	0
RAI / MDS Expenses	87,617	113,229	(25,612)	113,229
RAI / MDS Prov Subsidy	0	0	0	0
Recoveries	(27,358)	0	(27,358)	0
Recoveries - Wages	(20,827)	0	(20,827)	0
Staff Training	0	0	0	0
Surplus Adjustment - Depreciation	(40,395)	(40,000)	(395)	(40,000)

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
December 2021**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>RAW FOOD</u>	<u>610,868</u>	<u>578,029</u>	<u>32,839</u>	<u>578,029</u>
Nutrition Supplements	23,697	18,000	5,697	18,000
HIN Nutrition - Non Claims Based	0	0	0	0
Groceries and Vegetables	321,919	301,108	20,811	301,108
Meat	197,971	193,561	4,410	193,561
Dairy	70,230	70,360	(130)	70,360
Recoveries	(2,948)	(5,000)	2,052	(5,000)
<u>FOOD SERVICES</u>	<u>1,456,177</u>	<u>1,465,748</u>	<u>(9,571)</u>	<u>1,465,748</u>
Salaries	1,177,353	1,192,463	(15,110)	1,192,463
Employee Benefits	247,106	268,130	(21,024)	268,130
Salary Allocations	(57,555)	(57,555)	0	(57,555)
COVID	21,729	0	21,729	0
Dietary Supplies	20,357	18,137	2,220	18,137
Computer Operation and Maint	634	500	134	500
Depreciation	13,254	12,000	1,254	12,000
Equipment - Operation and Replacement	10,182	10,663	(481)	10,663
Food Wrap & Disposable Items	7,583	7,995	(412)	7,995
Meals on Wheels Costs	0	0	0	0
Memberships and Subscriptions	0	0	0	0
Misc Supplies	0	0	0	0
Purchased Services - BM Staff Support	27,159	19,677	7,482	19,677
Recoveries	(3,578)	0	(3,578)	0
Replacement - Dishes/Cutlery	9,165	9,738	(573)	9,738
Surplus Adjustment - Depreciation	(13,254)	(12,000)	(1,254)	(12,000)
Café M	0	0	0	0
Vending - Net Proceeds	(3,957)	(4,000)	43	(4,000)
<u>HOUSEKEEPING SERVICES</u>	<u>949,725</u>	<u>910,181</u>	<u>39,544</u>	<u>910,181</u>
Salaries	733,391	702,824	30,567	702,824
Employee Benefits	157,419	149,357	8,062	149,357
Depreciation	3,070	2,000	1,070	2,000
COVID	7,586	0	7,586	0
Equipment - Operation/Maint.	1,332	1,750	(418)	1,750
Equipment - Replacements	4,198	5,000	(802)	5,000
Furniture - Replacements	0	0	0	0
Housekeeping Supplies	45,985	50,000	(4,015)	50,000
Other	983	1,250	(267)	1,250
Purchased Services	0	0	0	0
Recoveries	(1,169)	0	(1,169)	0
Surplus Adjustment - Depreciation	(3,070)	(2,000)	(1,070)	(2,000)
<u>LAUNDRY AND LINEN SERVICES</u>	<u>297,730</u>	<u>286,190</u>	<u>11,540</u>	<u>286,190</u>
Salaries	206,063	203,308	2,755	203,308
Employee Benefits	48,105	44,727	3,378	44,727
COVID	10,427	0	10,427	0
Depreciation	1,461	0	1,461	0
Laundry Supplies	19,770	18,000	1,770	18,000
Equipment - Replacements	322	2,500	(2,178)	2,500
Equipment Operation/Maint.	1,228	2,105	(877)	2,105
Other	0	0	0	0
Purchased Services	0	0	0	0
Recoveries	(3,050)	0	(3,050)	0
Replacements	14,866	15,550	(684)	15,550
Surplus Adjustment - Depreciation	(1,461)	0	(1,461)	0

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
December 2021**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>BUILDINGS AND PROPERTY MAINTENANCE</u>	<u>1,087,964</u>	<u>1,043,659</u>	<u>44,305</u>	<u>1,043,659</u>
Salaries	247,649	242,559	5,090	242,559
Employee Benefits	71,854	65,672	6,182	65,672
Computer Operation and Maint	1,235	900	335	900
COVID	63,701	0	63,701	0
Depreciation	742,116	779,000	(36,884)	779,000
Equipment - Operation/Maint.	524	0	524	0
Equipment - Replacements	48,571	50,000	(1,429)	50,000
Furniture - Replacements	17,878	40,380	(22,502)	40,380
Hydro	204,282	185,000	19,282	185,000
Natural Gas	61,846	70,000	(8,154)	70,000
Insurance	67,741	67,805	(64)	67,805
Purchased Services	233,004	215,790	17,214	215,790
Recoveries	(15,568)	(3,900)	(11,668)	(3,900)
Resident - Cable System	22,587	20,000	2,587	20,000
Resident - Cable/Phone Recoveries	(67,432)	(50,000)	(17,432)	(50,000)
Repairs/Maint./Bldgs./Grounds	70,630	86,953	(16,323)	86,953
Replacements/Capital	0	0	0	0
IPAC minor capital	2,538	0	2,538	0
Surplus Adjustment - Depreciation	(742,116)	(779,000)	36,884	(779,000)
Water / Wastewater	56,924	52,500	4,424	52,500
<u>GENERAL AND ADMINISTRATIVE</u>	<u>1,506,582</u>	<u>1,144,950</u>	<u>361,632</u>	<u>1,144,950</u>
Salaries	646,743	375,652	271,091	375,652
Employee Benefits	147,984	113,807	34,177	113,807
Salary Allocations	(0)	0	(0)	0
Accreditation	5,633	5,971	(338)	5,971
Advertising/Awards	23,239	15,000	8,239	15,000
Audit	9,163	8,900	263	8,900
Admin Charges	123,111	123,111	0	123,111
Computer Operation and Maint	42,270	51,449	(9,179)	51,449
Conventions	1,847	3,000	(1,153)	3,000
Depreciation	24,443	23,500	943	23,500
COVID	21,597	0	21,597	0
Equipment - Maintenance	5,742	10,392	(4,650)	10,392
Equipment - Replacements	0	0	0	0
Gain / Loss on Disposal of Asset	0	0	0	0
Health & Safety Program	1,623	1,000	623	1,000
HR Charges	109,260	109,260	0	109,260
Insurance	56,953	48,192	8,761	48,192
Insurance Claim Costs	0	0	0	0
IT Charges	68,845	68,845	0	68,845
Legal & Labour Contract Costs	136,622	50,000	86,622	50,000
Memberships / Subscriptions	16,649	17,340	(691)	17,340
Postage	6,994	6,500	494	6,500
Printing & Stationery	16,093	16,908	(815)	16,908
Purchased Services - From BM	64,585	73,876	(9,291)	73,876
Recoveries - Other	(37,545)	(5,000)	(32,545)	(5,000)
Recruiting	0	0	0	0
Staff Training	6,987	20,000	(13,013)	20,000
Surplus Adjustment - Depreciation	(24,443)	(23,500)	(943)	(23,500)
Surplus Adjustment - Disposal of Assets	0	0	0	0
Telephone	15,449	12,247	3,202	12,247
Transportation	0	0	0	0
Travel	2,304	2,000	304	2,000
Uniform Allowance	14,435	16,500	(2,065)	16,500

**COUNTY OF RENFREW
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over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
MIRAMICHI LODGE TOTALS	<u>15,882,397</u>	<u>14,503,218</u>	<u>1,379,179</u>	<u>14,503,218</u>
RESIDENT DAYS	<u>57,563</u>	<u>60,590</u>	<u>(3,027)</u>	<u>60,590</u>
NON-SUBSIDIZABLE EXPENSE	<u>622,512</u>	<u>626,810</u>	<u>(4,298)</u>	<u>626,810</u>
Seniors Housing Strategy	2,656	0	2,656	0
Transfer to Bonnechere Manor	0	0	0	0
Debenture Payment - Interest Only	111,295	118,249	(6,954)	118,249
Surplus Adjustment - Debenture Principal	508,560	508,561	(1)	508,561
Surplus Adjustment - Transfer to Reserves	0	0	0	0
SURPLUS ADJUSTMENT	<u>298,495</u>	<u>345,000</u>	<u>(46,505)</u>	<u>345,000</u>
Surplus Adjustment - Capital Purchases	298,495	345,000	(46,505)	345,000
GRAND TOTAL EXPENDITURE	<u>16,803,404</u>	<u>15,475,028</u>	<u>1,328,376</u>	<u>15,475,028</u>
MUNICIPAL SUBSIDY	<u>1,798,257</u>	<u>1,798,257</u>	<u>0</u>	<u>1,798,257</u>
City of Pembroke -30.63%	550,806	550,806	0	550,806
County of Renfrew - 69.37%	1,247,451	1,247,451	0	1,247,451
RESIDENTS REVENUE	<u>4,153,938</u>	<u>4,214,492</u>	<u>(60,554)</u>	<u>4,214,492</u>
Basic Accommodation	3,264,831	3,341,060	(76,229)	3,341,060
Bad Debt (Expense) / Recovery	0	0	0	0
Preferred Accommodation	789,066	866,672	(77,606)	866,672
Preferred Accommodation - HIN Claims	27,040	0	27,040	0
Preferred Accommodation - Prov COVID Reimbursement	73,002	0	73,002	0
Respite Care	0	6,760	(6,760)	6,760
Estate Recoveries - Provincial	0	0	0	0
Estate Recoveries - Municipal	0	0	0	0
Bed retention	0	0	0	0
OTHER REVENUE	<u>30,775</u>	<u>30,000</u>	<u>775</u>	<u>30,000</u>
Donations	0	0	0	0
Donations In Kind	0	0	0	0
Interest Income	30,775	30,000	775	30,000
Other Revenue	0	0	0	0

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
December 2021**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>GRANTS & SUBSIDIES</u>	<u>10,652,029</u>	<u>9,087,279</u>	<u>1,564,750</u>	<u>9,087,279</u>
Prov Revenue - Nursing & Personal Care	5,815,083	6,308,764	(493,681)	6,308,764
Prov Revenue - Program & Support Services	730,704	730,715	(11)	730,715
Prov Revenue - Raw Food	578,016	578,029	(13)	578,029
Prov Revenue - Other Accommodation	147,840	54,914	92,926	54,914
Prov Revenue - Accreditation	21,816	21,812	4	21,812
Prov Revenue - Equalization	174,492	175,710	(1,218)	175,710
Prov Revenue - High Wage	18,945	18,945	0	18,945
Prov Revenue - Pay Equity	22,560	22,560	0	22,560
Prov Revenue - HIN NPC	39,384	39,384	0	39,384
Prov Revenue - RN	106,008	106,000	8	106,000
Prov Revenue - RAI/MDS	86,640	86,644	(4)	86,644
Prov Revenue - Staff Supp RN	0	0	0	0
Prov Revenue - Staff Supp Allied Health	0	0	0	0
Prov Revenue - Support Prof Growth	6,987	0	6,987	0
Prov Revenue - Clinical Decision Making	0	0	0	0
Prov Revenue - One Time - COVID	1,212,740	0	1,212,740	0
Prov Revenue - One Time - Lost Rev Advance	506,459	0	506,459	0
Prov Revenue - Global LOC	398,526	272,655	125,871	272,655
Prov Revenue - Medication Safety	14,253	0	14,253	0
Prov - PSW / Behavioural Support Subsidy	44,040	44,040	0	44,040
Provincial - Debenture Subsidy	627,096	627,107	(11)	627,107
Prov Rev - ICIP	10,685	0	10,685	0
Provincial Revenue - IPAC	89,755	0	89,755	0
Federal - New Horizons	0	0	0	0
<u>SURPLUS ADJUSTMENT</u>	<u>192,714</u>	<u>345,000</u>	<u>(152,286)</u>	<u>345,000</u>
Surplus Adjustment - Trf from Reserves	192,714	345,000	(152,286)	345,000
GRAND TOTAL REVENUES	16,827,713	15,475,028	1,352,685	15,475,028
Municipal Surplus / (Deficit)	24,309	0	24,309	0
less: Depreciation	(828,519)	(860,292)	31,773	(860,292)
add: Transfer to Reserves	0	0	0	0
less: Transfer from Reserves	(192,714)	(345,000)	152,286	(345,000)
less: Disposal of Assets	0	0	0	0
add: Capital Purchases	298,495	345,000	(46,505)	345,000
add: Debenture Principal	508,560	508,561	(1)	508,561
ADJ Surplus / (Deficit)	(189,868)	(351,731)	161,863	(351,731)

Miramichi Lodge
Balance Sheet
December 2021

	2021	2020
PETTY CASH	2,600	2,600
BANK ACCOUNT	4,473,346	3,520,799
CERTIFICATES OF DEPOSIT	0	0
RECEIVABLES	30,187	36,212
DUE TO/FROM	(1,800,718)	(698,308)
PREPAID EXPENSES	17,314	21,814
INVENTORY	41,122	29,101
LAND	433,427	433,427
LAND IMPROVEMENT	630,909	630,909
BUILDING	32,033,402	31,860,663
MACHINERY & EQUIPMENT	2,855,253	2,764,499
CAPITAL WORK IN PROGRESS	0	0
ROOFING SYSTEM	401,258	401,258
WORK IN PROGRESS	10,685	0
CLEARING - FIXED ASSET CLEARING	0	0
ACCUMULATED DEPRECIATION	(13,257,530)	(12,453,328)
OTHER ASSETS	0	0
ASSETS	25,871,255	26,549,647
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	(1,179,649)	(1,436,210)
ACCRUED SICK LEAVE LIABILITY	(371,700)	(349,320)
ACCRUED WSIB LIABILITY	(355,613)	(94,441)
LONG TERM DEBT	(1,707,495)	(2,216,056)
ACCRUED INTEREST ON LTD	(23,348)	(30,302)
A/P - DONATIONS	0	0
SURPLUS - CURRENT YEAR	189,868	(97,745)
SURPLUS - ACCUMULATED	(22,423,318)	(22,325,573)
LIABILITIES AND NET ASSETS	(25,871,255)	(26,549,647)

**Accumulated Surplus
as at Dec 31, 2021**

ML - Accumulated Surplus	Opening	Increase	Decrease	Net Change	Allocation	Reserves	Closing
Fixed Assets	36,090,756.03	287,810.48	(24,318.00)	263,492.48			36,354,248.51
Accumulated Depreciation	(12,453,328.42)	(828,519.40)	24,318.00	(804,201.40)			(13,257,529.82)
Work In Process-Construction	0.00	10,684.80		10,684.80			10,684.80
	23,637,427.61	(530,024.12)	0.00	(530,024.12)			23,107,403.49
Long Term Debt	(2,216,055.82)		508,560.38	508,560.38			(1,707,495.44)
Sick Leave Liability	(349,319.75)	(22,380.25)		(22,380.25)			(371,700.00)
WSIB Liability	(94,441.00)	(261,172.00)		(261,172.00)			(355,613.00)
	(2,659,816.57)	(283,552.25)	508,560.38	225,008.13			(2,434,808.44)
Inventory Reserve	0.00			0.00			0.00
Sick Leave Reserve	186,402.00			0.00			186,402.00
Contingency Reserve	0.00			0.00			0.00
Equipment Reserve	38,781.95			0.00			38,781.95
Butterfly	159,419.00			0.00			159,419.00
Unallocated	832,661.94		(192,713.95)	(192,713.95)	307,861.49		947,809.48
WSIB Reserve	228,442.00			0.00			228,442.00
	1,445,706.89	0.00	(192,713.95)	(192,713.95)			1,560,854.43
Unallocated Surplus				307,861.49	(307,861.49)		0.00
Totals	22,423,317.93	(813,576.37)	315,846.43	(189,868.45)	0.00	0.00	22,233,449.48

INCOME STMT MUNICIPAL SURPLUS	24,309.24
Difference to Unallocated Surplus	283,552.25
ASSETS DISPOSED - through income stmt already	0.00
LIABILITY CHANGE - through income stmt already	(283,552.25)
CHANGE IN MUNICIPAL SURPLUS EXPLAINED	(283,552.25)

COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
December 2021

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CLIENT PROGRAMS & SERVICES</u>	<u>801,324</u>	<u>812,388</u>	<u>(11,064)</u>	<u>812,388</u>
Salaries	585,507	645,862	(60,355)	645,862
Employee Benefits	153,184	124,223	28,961	124,223
Salary Allocations	25,873	29,889	(4,016)	29,889
Computers Operation and Maintenance	1,234	2,002	(768)	2,002
Depreciation	1,793	1,000	793	1,000
Equipment - Replacements	1,138	1,000	138	1,000
Equipment Operation/Maint.	113	670	(557)	670
Hobby Crafts	26	500	(474)	500
New Horizons - Federal Subsidy	0	0	0	0
New Horizons Expense	0	0	0	0
Office Supplies / Other	181	0	181	0
Other - Cable TV	0	0	0	0
Purchased Services	23,074	0	23,074	0
Recoveries	(3,738)	(9,950)	6,212	(9,950)
Recreation & Entertainment	6,041	8,912	(2,871)	8,912
Special Events	8,487	9,280	(793)	9,280
Staff Education	204	0	204	0
Surplus Adjustment - Depreciation	(1,793)	(1,000)	(793)	(1,000)

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
December 2021**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>NURSING SERVICES</u>	<u>9,471,108</u>	<u>8,668,653</u>	<u>802,455</u>	<u>8,668,653</u>
Salaries - Direct	6,438,927	6,504,340	(65,413)	6,504,340
Benefits - Direct	1,767,094	1,153,825	613,269	1,153,825
Salary Allocations	0	0	0	0
Salaries - Admin	508,429	474,929	33,500	474,929
Benefits - Admin	152,530	121,003	31,527	121,003
Computer Operation & Maintenance	19,907	26,664	(6,757)	26,664
COVID	158,278	0	158,278	0
Depreciation	40,569	46,000	(5,431)	46,000
Equipment- Replacement	1,632	11,600	(9,968)	11,600
Equipment-Repairs & Maintenance	2,538	3,097	(559)	3,097
Furniture Replacements	0	0	0	0
High Intensity Needs	54,972	40,000	14,972	40,000
High Intensity Needs-Non Claims Based	22,743	42,822	(20,079)	42,822
High Intensity Needs - Prov Subsidy	(52,224)	(38,000)	(14,224)	(38,000)
Incontinent Supplies - (Funded at \$1.20 per diem)	104,704	76,980	27,724	76,980
IPAC minor capital	24,667	0	24,667	0
IPAC Expenses	115,314	0	115,314	0
Clinical Decision Support	4,551	0	4,551	0
Fall Prevention	11,923	18,000	(6,077)	18,000
Fall Prevention - Provincial Subsidy	(11,923)	(18,000)	6,077	(18,000)
Lab Fees	8,120	8,000	120	8,000
Lab Fees - Provincial Subsidy	(8,120)	(8,000)	(120)	(8,000)
Medical Director - Funded (0.30 / day)	19,710	19,710	0	19,710
Medical Supplies & Medication	66,751	116,089	(49,338)	116,089
Memberships	0	0	0	0
Nurse Practitioner Expenses	18,781	21,989	(3,208)	21,989
Miscellaneous	148	1,600	(1,452)	1,600
Phys-On-Call - Un-Funded Expenses	0	0	0	0
Phys-On-Call - Funded Expenses (\$100 / bed)	18,638	17,100	1,538	17,100
Phys-On-Call - Prov Subsidy (\$100 / bed)	(18,638)	(17,100)	(1,538)	(17,100)
Purchased Services	2,008	4,000	(1,992)	4,000
RAI / MDS - Expenses	94,321	88,005	6,316	88,005
RAI / MDS - Prov Subsidy	0	0	0	0
Medication Safety Technology	0	0	0	0
Recoveries - Other	(54,672)	0	(54,672)	0
Staff Education	0	0	0	0
Surplus Adjustment - Depreciation	(40,569)	(46,000)	5,431	(46,000)
<u>RAW FOOD</u>	<u>687,754</u>	<u>626,778</u>	<u>60,976</u>	<u>626,778</u>
Meat	170,874	158,331	12,543	158,331
Dairy	92,849	90,521	2,328	90,521
Bread	14,128	13,658	470	13,658
Groceries & Vegetables	383,661	351,173	32,488	351,173
Nutrition Supplements	30,089	25,405	4,684	25,405
Raw Food Recoveries	(3,848)	(12,310)	8,462	(12,310)

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
December 2021**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>FOOD SERVICES</u>	<u>1,673,842</u>	<u>1,484,040</u>	<u>189,802</u>	<u>1,484,040</u>
Salaries	1,250,230	1,225,538	24,692	1,225,538
Employee Benefits	383,879	265,968	117,911	265,968
Salary Allocations	(61,776)	(61,776)	0	(61,776)
Computers - Operation & Maintenance	1,968	1,980	(12)	1,980
Depreciation	15,181	12,000	3,181	12,000
COVID	75,285	0	75,285	0
Dietary Supplies	45,932	62,984	(17,052)	62,984
Equipment - Operation/Maint.	6,841	6,800	41	6,800
Equipment - Replacements	4,357	4,500	(143)	4,500
Vending - Net Proceeds	(1,968)	(2,500)	532	(2,500)
Other Expenses	1,116	1,750	(634)	1,750
Purchased Services	520	600	(80)	600
Recoveries	(38,254)	(31,437)	(6,817)	(31,437)
Replacement - Dishes/Cutlery	5,711	9,633	(3,922)	9,633
Staff Education	0	0	0	0
Surplus Adjustment - Depreciation	(15,181)	(12,000)	(3,181)	(12,000)
<u>HOUSEKEEPING SERVICES</u>	<u>1,039,836</u>	<u>918,814</u>	<u>121,022</u>	<u>918,814</u>
Salaries	746,753	713,219	33,534	713,219
Employee Benefits	223,938	138,181	85,757	138,181
Depreciation	2,217	2,223	(6)	2,223
COVID	1,322	0	1,322	0
Equipment - Operation/Maint.	1,032	2,500	(1,468)	2,500
Equipment - Replacements	2,339	2,100	239	2,100
Furniture - Replacements	0	0	0	0
Housekeeping Supplies	67,551	71,673	(4,122)	71,673
Purchased Services	0	0	0	0
Recoveries	(3,099)	(8,859)	5,760	(8,859)
Staff Education	0	0	0	0
Surplus Adjustment - Depreciation	(2,217)	(2,223)	6	(2,223)
<u>LAUNDRY AND LINEN SERVICES</u>	<u>435,161</u>	<u>469,723</u>	<u>(34,562)</u>	<u>469,723</u>
Salaries	290,777	339,546	(48,769)	339,546
Employee Benefits	95,844	79,729	16,115	79,729
Replacements	15,292	18,760	(3,468)	18,760
Depreciation	7,429	7,200	229	7,200
COVID	0	0	0	0
Equipment Operation/Maint.	12,721	13,800	(1,079)	13,800
Equipment Replacements	0	0	0	0
Laundry Supplies	23,940	21,315	2,625	21,315
Recoveries	(3,414)	(3,427)	13	(3,427)
Staff Education	0	0	0	0
Surplus Adjustment - Depreciation	(7,429)	(7,200)	(229)	(7,200)

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
December 2021**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>BUILDINGS AND PROPERTY MAINTENANCE</u>	<u>1,164,613</u>	<u>1,164,888</u>	<u>(275)</u>	<u>1,164,888</u>
Salaries	322,927	326,856	(3,930)	326,856
Employee Benefits	106,050	86,334	19,716	86,334
Computers - Operation & Maintenance	1,796	2,900	(1,104)	2,900
Depreciation	552,934	550,000	2,934	550,000
COVID	8,825	0	8,825	0
Equipment - Operation/Maint.	0	0	0	0
Equipment - Replacements	19,764	54,500	(34,736)	54,500
Furniture - Replacements	2,936	40,064	(37,128)	40,064
Natural Gas	82,384	105,000	(22,616)	105,000
Hydro	193,716	185,000	8,716	185,000
Insurance	61,424	56,417	5,007	56,417
Cell/Pager	0	0	0	0
Purchased Services	225,351	171,433	53,918	171,433
Resident - Telephone System	29,286	32,000	(2,714)	32,000
Resident - Telephone System Recovery	(75,584)	(64,710)	(10,874)	(64,710)
Recoveries	(24,855)	(23,166)	(1,689)	(23,166)
IPAC Minor Capital	17,479	0	17,479	0
Repairs/Maint./Bldgs./Grounds	58,452	70,460	(12,008)	70,460
Travel	291	0	291	0
Surplus Adjustment - Depreciation	(552,934)	(550,000)	(2,934)	(550,000)
Water / Wastewater	134,371	121,800	12,571	121,800

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
December 2021**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>GENERAL AND ADMINISTRATIVE</u>	<u>1,472,508</u>	<u>1,230,811</u>	<u>241,697</u>	<u>1,230,811</u>
Salaries	736,978	539,830	197,148	539,830
Employee Benefits	227,947	149,167	78,780	149,167
Salary Allocations	(27,544)	(27,544)	(0)	(27,544)
Accreditation	5,704	5,971	(267)	5,971
Admin Charges	123,300	123,300	0	123,300
Advertising/Awards Dinner	33,629	23,000	10,629	23,000
Audit	9,163	9,073	90	9,073
Computer/Internet Expenses	59,220	65,048	(5,828)	65,048
Conventions	1,450	3,000	(1,550)	3,000
COVID	35,578	0	35,578	0
Depreciation	13,780	18,000	(4,220)	18,000
Equipment - Operation/Maint.	10,073	8,340	1,733	8,340
Equipment - Replacements	246	400	(154)	400
Facility Rental	0	0	0	0
Gain / Loss from the Sale of an Asset	0	0	0	0
Health & Safety Program	702	1,100	(398)	1,100
HR Charges	110,503	110,503	0	110,503
Insurance	56,364	51,975	4,389	51,975
IT Charges	68,845	68,845	0	68,845
Legal & Labour Contract Costs	46,376	50,000	(3,624)	50,000
Memberships	14,961	17,485	(2,524)	17,485
Postage / Courier	5,108	5,374	(266)	5,374
Printing & Stationery	16,944	18,800	(1,856)	18,800
Proceeds from the Sale of an Asset	0	0	0	0
Purchased Services	566	1,720	(1,154)	1,720
Recoveries	(112,949)	(73,876)	(39,073)	(73,876)
Staff Training	12,638	27,000	(14,362)	27,000
Surplus Adjustment - Depreciation	(13,780)	(18,000)	4,220	(18,000)
Surplus Adjustment - Transfer to Reserves	0	0	0	0
Telephone	14,163	15,300	(1,137)	15,300
Transportation - Residents	0	0	0	0
Travel	7,410	17,000	(9,590)	17,000
Uniform Allowance	15,135	20,000	(4,865)	20,000
<u>BONNECHERE MANOR TOTALS</u>	<u>16,746,144</u>	<u>15,376,095</u>	<u>1,370,049</u>	<u>15,376,095</u>
<u>RESIDENT DAYS</u>	<u>63,306</u>	<u>65,700</u>	<u>(2,394)</u>	<u>65,700</u>
<u>NON-SUBSIDIZABLE EXPENSE</u>	<u>49,024</u>	<u>49,024</u>	<u>0</u>	<u>49,024</u>
Temporary Loan and Interest- Solar Project	0	0	0	0
Surplus Adjustment - Transfer to Reserve	49,024	49,024	0	49,024
<u>SURPLUS ADJUSTMENT</u>	<u>670,264</u>	<u>1,151,000</u>	<u>(480,736)</u>	<u>1,151,000</u>
Surplus Adjustment - Capital Purchases	670,264	1,151,000	(480,736)	1,151,000
<u>TOTAL EXPENDITURE</u>	<u>17,465,432</u>	<u>16,576,119</u>	<u>889,313</u>	<u>16,576,119</u>

COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
December 2021

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>MUNICIPAL SUBSIDY</u>	<u>2,148,229</u>	<u>2,148,229</u>	<u>(0)</u>	<u>2,148,229</u>
City of Pembroke -30.63%	658,002	658,002	0	658,002
County of Renfrew - 69.37%	1,490,227	1,490,227	(0)	1,490,227
<u>RESIDENTS REVENUE</u>	<u>4,072,713</u>	<u>4,035,433</u>	<u>37,280</u>	<u>4,035,433</u>
Basic Accommodation	3,551,316	3,545,133	6,183	3,545,133
Bad Debts	(3,232)	0	(3,232)	0
Preferred Accommodation	448,364	486,813	(38,449)	486,813
Preferred Accommodation - HIN Claims	54,972	0	54,972	0
Preferred Accommodation - Prov COVID Reimbursement	21,292	0	21,292	0
Respite Care	0	3,487	(3,487)	3,487
Estate Recoveries - Provincial	0	0	0	0
Estate Recoveries - Municipal	0	0	0	0
Bed retention	0	0	0	0
<u>OTHER REVENUE</u>	<u>175,353</u>	<u>168,767</u>	<u>6,586</u>	<u>168,767</u>
Donations	7,595	0	7,595	0
Donations In Kind	0	0	0	0
Interest Income	49,944	45,000	4,944	45,000
Other Revenue - FIT	117,814	123,767	(5,953)	123,767
Internal Transfer - From ML	0	0	0	0
Other Revenue	0	0	0	0
<u>GRANTS & SUBSIDIES</u>	<u>10,825,347</u>	<u>9,072,690</u>	<u>1,752,657</u>	<u>9,072,690</u>
Prov Revenue - Nursing & Personal Care	6,462,341	6,494,166	(31,825)	6,494,166
Prov Revenue - Program & Support Services	792,324	792,342	(18)	792,342
Prov Revenue - Raw Food	626,760	626,778	(18)	626,778
Prov Revenue - Other Accomodation	249,000	141,989	107,011	141,989
Prov Revenue - Accreditation	23,652	23,652	0	23,652
Prov Revenue - Equalization	190,524	190,530	(6)	190,530
Prov Revenue - High Wage	23,193	23,193	0	23,193
Prov Revenue - Pay Equity	22,860	22,860	0	22,860
Prov Revenue - Structural Compliance	160,146	160,146	0	160,146
Prov Revenue - HIN NPC	42,708	42,705	3	42,705
Prov Revenue - RN	106,008	106,000	8	106,000
Prov Revenue - RAI/MDS	93,948	93,951	(3)	93,951
Prov - RPN Subsidy	0	0	0	0
Prov - Allied Health Professional	0	0	0	0
Prov - Clinical Decision Support	4,551	0	4,551	0
Prov - Support Professional Growtrh	8,875	0	8,875	0
Prov - Global LOC Subsidy	432,129	295,650	136,479	295,650
Prov - PSW / Behavioural Support Subsidy	58,728	58,728	0	58,728
Prov - Medication Safety Training	8,168	0	8,168	0
Prov Revenue - IPAC	205,481	0	205,481	0
Prov - One Time Funding - COVID	1,367,750	0	1,367,750	0
Prov - One Time Funding - Basic Rev Recovery	(67,154)	0	(67,154)	0
Federal - ICIP	13,356	0	13,356	0
<u>SURPLUS ADJUSTMENT</u>	<u>386,607</u>	<u>1,151,000</u>	<u>(764,393)</u>	<u>1,151,000</u>
Surplus Adjustment - TRF from Reserves	386,607	1,151,000	(764,393)	1,151,000
GRAND TOTAL REVENUES	17,608,249	16,576,119	1,032,130	16,576,119
Municipal Surplus / (Deficit)	142,817	0	142,817	0

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
December 2021**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
less: Depreciation - BM	(633,904)	(636,423)	2,519	(636,423)
add: Transfer to Reserve	49,024	49,024	0	49,024
less: Transfer from Reserve	(386,607)	(1,151,000)	764,393	(1,151,000)
add: Capital Purchases	670,264	1,151,000	(480,736)	1,151,000
Accounting Surplus / (Deficit)	(158,406)	(587,399)	428,993	(587,399)

Bonnechere Manor
Balance Sheet
December 2021

	2021	2020
PETTY CASH	3,200	3,200
BANK ACCOUNT	6,795,516	5,162,991
CERTIFICATES OF DEPOSIT	0	0
RECEIVABLES	26,638	37,038
DUE TO/FROM	(1,043,484)	30,512
PREPAID EXPENSES	10,000	14,600
INVENTORY	100,249	95,044
LAND	245,554	245,554
LAND IMPROVEMENT	508,073	508,073
BUILDING	20,074,293	19,903,426
LEASEHOLD IMPROVEMENT	0	0
MACHINERY & EQUIPMENT	2,919,984	2,788,122
VEHICLE	0	0
LINEAR ASSET	0	0
CAPITAL WORK IN PROGRESS	0	0
ROOFING SYSTEM	1,496,230	1,133,599
WORK IN PROGRESS	13,356	133,451
FIXED ASSETS CLEARING	(0)	0
ACCUMULATED DEPRECIATION	(12,190,418)	(11,677,979)
OTHER ASSETS	0	0
ASSETS	18,959,189	18,377,631
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	(1,600,057)	(1,638,131)
ACCRUED SICK LEAVE LIABILITY	(364,838.37)	(347,826)
ACCRUED WSIB LIABILITY	(1,772,043)	(1,011,017)
A/P - DONATIONS	0	0
SURPLUS - CURRENT YEAR	158,406	(676,567)
SURPLUS - ACCUMULATED	(15,380,657)	(14,704,090)
LIABILITIES AND ACCUMULATED SURPLUS	(18,959,189)	(18,377,631)

**Accumulated Surplus
as at Dec 31, 2021**

BM - Accumulated Surplus	Opening	Increase	Decrease	Net Change	Allocation	Transfer between Reserves	Closing
Fixed Assets	24,578,773.55	790,358.56	(124,999.38)	665,359.18			25,244,132.73
Accumulated Depreciation	(11,677,979.25)	(637,438.23)	124,999.38	(512,438.85)			(12,190,418.10)
Work In Process-Construction	133,450.76	13,356.00	(133,450.76)	(120,094.76)			13,356.00
	13,034,245.06	166,276.33	(133,450.76)	32,825.57			13,067,070.63
Long Term Debt	0.00			0.00			0.00
Sick Leave Liability	(347,825.70)	(17,012.67)		(17,012.67)			(364,838.37)
WSIB Liability	(1,011,017.00)	(761,026.00)		(761,026.00)			(1,772,043.00)
	(1,358,842.70)	(778,038.67)	0.00	(778,038.67)			(2,136,881.37)
CMI Stabilization Reserve	248,242.00			0.00			248,242.00
Equipment Reserve	100,000.00			0.00			100,000.00
Butterfly	149,318.00			0.00			149,318.00
UnAllocated	2,710,950.95		-386,607.24	(386,607.24)	924,389.93		3,248,733.64
WSIB Reserve	496,744.00	49,024.00		49,024.00			545,768.00
	3,705,254.95	49,024.00	(386,607.24)	(337,583.24)			4,292,061.64
Unallocated Surplus				924,389.93	(924,389.93)		0.00
Totals	15,380,657.31	(562,738.34)	(520,058.00)	(158,406.41)	0.00	0.00	15,222,250.90

INCOME STMT MUNICIPAL SURPLUS	142,816.83
Difference to Unallocated Surplus	781,573.10
ASSETS DISPOSED - through income stmt already	0.00
Depn on Adult Day Assets reflected in Depn above	(3,534.43)
LIABILITY CHANGE - through income stmt already	(778,038.67)
CHANGE IN MUNICIPAL SURPLUS EXPLAINED	(781,573.10)

Renfrew County Housing Corporation
Consolidated Treasurer's Report
December 2021

<u>Description</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Full Year Budget</u>
SALARIES	1,777,325	1,876,401	(99,076)	1,876,401
BENEFITS	412,889	456,808	(43,919)	456,808
ADMINISTRATION	1,134,730	1,304,188	(169,458)	1,304,188
COVID	1,326,509	0	1,326,509	0
BUILDING - HEAT LIGHT POWER	859,230	967,995	(108,765)	967,995
BUILDING - REPAIRS & MAINTENANCE	614,739	441,206	173,533	441,206
BUILDING - NATURAL GAS	177,440	201,350	(23,910)	201,350
BUILDING - HEATING & PLUMBING	56,976	129,386	(72,410)	129,386
BUILDING - TAXES	1,677,897	1,743,695	(65,798)	1,743,695
BUILDING - WATER	806,337	772,606	33,731	772,606
BUILDING - ELEVATOR	52,776	66,500	(13,724)	66,500
BUILDING - PAINTING	130,976	240,891	(109,915)	240,891
BUILDING - GARBAGE REMOVAL	71,855	76,656	(4,801)	76,656
BUILDING - SNOW REMOVAL	257,331	250,000	7,331	250,000
BUILDING - GROUNDS KEEPING	62,139	69,056	(6,917)	69,056
BUILDING - CAPITAL REPAIRS - non TCA	506,034	798,499	(292,465)	798,499
FINANCIAL - DEPRECIATION	1,184,025	1,256,647	(72,622)	1,256,647
FINANCIAL - RENT WAIVER	145,686	246,842	(101,156)	246,842
FINANCIAL - MORTGAGE - INTEREST	716,736	717,624	(888)	717,624
FINANCIAL - RENT SUPPLEMENT	264,628	290,761	(26,133)	290,761
FINANCIAL - STRONG COMMUNITY RENT SUPP	130,557	140,086	(9,529)	140,086
FINANCIAL - CHPI	1,160,716	1,375,228	(214,512)	1,375,228
FINANCIAL - SDV - PHB 90%	0	0	0	0
FINANCIAL - COCHI	158,532	429,304	(270,772)	429,304
FINANCIAL - OPHI	624,929	626,335	(1,406)	626,335
FINANCIAL - ONTARIO RENOVATES (IAH & SIF)	42,497	0	42,497	0
FINANCIAL - COHB	2,932	0	2,932	0
FINANCIAL - IAH HADD	58,750	0	58,750	0
FINANCIAL - IAH - HOME OWNERSHIP	0	0	0	0
Surplus Adjustment - Depreciation	(1,184,025)	(1,256,647)	72,622	(1,256,647)
Surplus Adjustment - Mortgage Principal	366,121	366,121	(0)	366,121
Surplus Adjustment - Transfer to Reserves	0	0	0	0
Surplus Adjustment - TCA funded by OPHI	(462,965)	0	(462,965)	0
Surplus Adjustment - TCA funded by COCHI	(101,861)	0	(101,861)	0
Surplus Adjustment - TCA funded by COVID	(159,012)	0	(159,012)	0
Surplus Adjustment - TCA	1,974,733	1,776,450	198,283	1,776,450
EXPENSES	14,848,160	15,363,988	(515,828)	15,363,988
GAIN / (LOSS) - DISPOSAL OF ASSETS	(25,556)	0	(25,556)	0
INTEREST ON INVESTMENTS	47,368	42,000	5,368	42,000
MISC REVENUE	63,889	72,215	(8,326)	72,215
PROV SUBSIDY - DEBENTURES	681,990	681,990	0	681,990
Surplus Adjustment - Transfer from Reserves	1,250,894	1,776,450	(525,556)	1,776,450
TENANT REVENUE	4,530,193	4,672,989	(142,796)	4,672,989
COUNTY TRANSFER - BASE	5,474,518	5,419,451	55,067	5,419,451
COUNTY TRANSFER - CAPITAL	0	0	0	0
COUNTY TRANSFER - COVID	1,444,966	0	1,444,966	0
COUNTY TRANSFER - CHPI	1,160,716	1,375,228	(214,512)	1,375,228
COUNTY TRANSFER - CHPI ADMIN	30,762	72,380	(41,618)	72,380
COUNTY TRANSFER - COCHI	71,137	429,304	(358,167)	429,304
COUNTY TRANSFER - COCHI Admin	14,198	22,595	(8,397)	22,595
COUNTY TRANSFER - OPHI	624,929	626,335	(1,406)	626,335
COUNTY TRANSFER - OPHI Admin	26,470	32,965	(6,495)	32,965
COUNTY TRANSFER - COHB	2,932	0	2,932	0
COUNTY TRANSFER - COHB Admin	3,000	0	3,000	0
COUNTY TRANSFER - IAH - Ontario Renovates	42,497	0	42,497	0
COUNTY TRANSFER - IAH - HADD	58,750	0	58,750	0
COUNTY TRANSFER - IAH Home Ownership	0	0	0	0
COUNTY TRANSFER - IAH Admin	0	0	0	0
COUNTY TRANSFER - SIF - SDV - PHB	0	0	0	0
COUNTY TRANSFER - SIF - SDV - PHB Admin	0	0	0	0
COUNTY TRANSFER - SIF- Ontario Renovates	0	0	0	0
COUNTY TRANSFER - SIF ADMIN	0	0	0	0
COUNTY TRANSFER - SHIP	0	0	0	0
COUNTY TRANSFER - STRONG COMM Rent Supplement	140,086	140,086	(0)	140,086
REVENUES	15,643,740	15,363,988	279,752	15,363,988
Municipal SURPLUS / (DEFICIT)	795,580	0	795,580	0
less: Surplus Adjustment - Depreciation	(1,184,025)	(1,256,647)	72,622	(1,256,647)
add: Surplus Adjustment - TCA	1,974,733	1,776,450	198,283	1,776,450
add: Surplus Adjustment - Transfer To Reserves	0	0	0	0
less: Surplus Adjustment - Transfer From Reserves	(1,250,894)	(1,776,450)	525,556	(1,776,450)
add: Surplus Adjustment - Principal Payments	366,121	366,121	(0)	366,121
Accounting SURPLUS / (DEFICIT)	701,514.09	(890,526)	1,592,040	(890,526)

Renfrew County Housing Corporation
Balance Sheet
December 2021

	2021	2020
PETTY CASH	550	550
BANK ACCOUNT	4,882,200	4,096,636
CERTIFICATES OF DEPOSIT	200,294	200,214
RECEIVABLES	504,073	1,413,564
ALLOWANCE FOR DOUBTFUL ACCOUNTS	(47,248)	(30,149)
DUE TO/FROM	187,454	75,310
REVOLVING LOAN FUND	(531,670)	(410,629)
PREPAID EXPENSES	186,835	204,758
INVENTORY	0	0
LAND	2,018,776	2,018,776
LAND IMPROVEMENT	3,081,157	2,780,003
BUILDING	32,696,703	31,938,109
MACHINERY & EQUIPMENT	1,027,555	948,935
VEHICLE	498,413	488,631
ROOFING SYSTEM	2,080,538	2,067,200
CONSTRUCTION - WIP	815,699	83,826
FIXED ASSETS CLEARING	0	0
ACCUMULATED DEPRECIATION	(25,948,080)	(24,819,871)
OTHER ASSETS	0	0
ASSETS	21,653,249	21,055,862
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	(1,310,720)	(1,041,972)
ACCRUED SICK LEAVE LIABILITY	(156,756)	(182,954)
ACCRUED WSIB LIABILITY	(22,491)	(2,270)
LONG TERM DEBT	(1,196,596)	(1,562,716)
ACCRUED INTEREST ON LTD	(2,612)	(3,390)
SURPLUS - ACCUMULATED	(18,262,560)	(16,261,887)
SURPLUS - CURRENT YEAR	(701,514)	(2,000,673)
LIABILITIES AND NET ASSETS	(21,653,249)	(21,055,862)

**Accumulated Surplus
as at Dec 31, 2021**

RCHC - Accumulated Surplus	Opening	Increase	Decrease	Net Change	Allocation	Transfer between Reserves	Closing
Fixed Assets	40,241,654.05	1,242,859.92	(81,372.06)	1,161,487.86			41,403,141.91
Accumulated Depreciation	(24,819,871.31)	(1,184,024.65)	55,815.85	(1,128,208.80)			(25,948,080.11)
Work In Process - Construction	83,825.54	731,873.14		731,873.14			815,698.68
	15,505,608.28	790,708.41	(25,556.21)	765,152.20			16,270,760.48
Long Term Debt	(1,562,716.42)		366,120.55	366,120.55			(1,196,595.87)
Sick Leave Liability	(182,954.00)		26,198.00	26,198.00			(156,756.00)
WSIB Liability	(2,270.00)	(20,221.00)		(20,221.00)			(22,491.00)
	(1,747,940.42)	(20,221.00)	392,318.55	372,097.55			(1,375,842.87)
WSIB Reserve	148,482.79			0.00			148,482.79
Working Capital Reserve	50,000.00			0.00			50,000.00
Capital Reserve	4,306,409.39		(1,250,894.38)	(1,250,894.38)	815,158.72		3,870,673.73
Capital Reserve-Ottawaska	0.00			0.00			0.00
IAH Reserve	0.00			0.00			0.00
IAH Admin Reserve	0.00			0.00			0.00
Home Ownership Reserve	0.00			0.00			0.00
	4,504,892.18	0.00	(1,250,894.38)	(1,250,894.38)		0.00	4,069,156.52
Unallocated Surplus				815,158.72	(815,158.72)		
Totals	18,262,560.04	770,487.41	-884,132.04	701,514.09	0.00	0.00	18,964,074.13

INCOME STMT MUNICIPAL SURPLUS	795,579.51
Difference to Unallocated Surplus	19,579.21
ASSETS DISPOSED - through income stmt already	(25,556.21)
LIABILITY CHANGE - through income stmt already	5,977.00
CHANGE IN MUNICIPAL SURPLUS EXPLAINED	(19,579.21)

**Ministry of
Municipal Affairs
and Housing**

Municipal Finance Policy Branch

777 Bay Street, 13th Floor
Toronto ON M7A 2J3
Tel.: 416-585-6111

**Ministère des Affaires
municipales et du Logement**

Direction des politiques relatives
aux finances municipales

777, rue Bay, 13^e étage
Toronto ON M7A 2J3
Tél. : 416-585-6111



April 04, 2022

Dear Municipal Treasurer, Clerk/Treasurer:

I am pleased to enclose a report showing your municipality's 2022 Annual Repayment Limit (ARL) respecting long-term debt and financial obligations. Your 2022 ARL was calculated based on 25 percent of your net own source revenues as reported in your 2020 Financial Information Return (FIR).

Municipalities in Ontario are responsible for ensuring that they do not exceed their ARL. When a municipality proposes long-term borrowing (or other long-term financial obligation), the municipal treasurer is responsible for updating the limit provided by the Ministry. The treasurer must determine if there is capacity within the municipality's ARL to undertake the planned borrowing. Schedule 81 of the FIR may be among the schedules of interest to the treasurer when updating the municipality's ARL.

We have adjusted the joint local board fees and revenues for homes for the aged reported in your 2020 FIR to include only your share of such revenues. If you have any concerns with this adjustment, you may request a review of the adjustment calculation, in which case you will be requested to submit necessary additional information for both your municipality and all other municipalities participating in the joint local board for the homes.

If you require any further information, please contact the appropriate Municipal Services Office of the Ministry of Municipal Affairs and Housing (list enclosed).

Yours truly,

Ruchi Parkash
Director (A)

Enclosures

2022 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE: 69000
MUNID: 47000
MUNICIPALITY: Renfrew Co
UPPER TIER:
REPAYMENT LIMIT: \$ 19,179,298

The repayment limit has been calculated based on data contained in the 2020 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2022

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate		
(a)	20 years @ 5% p.a.	\$ 239,016,451
(a)	15 years @ 5% p.a.	\$ 199,074,559
(a)	10 years @ 5% p.a.	\$ 148,097,458
(a)	5 years @ 5% p.a.	\$ 83,036,325
7% Interest Rate		
(a)	20 years @ 7% p.a.	\$ 203,185,761
(a)	15 years @ 7% p.a.	\$ 174,683,401
(a)	10 years @ 7% p.a.	\$ 134,707,366
(a)	5 years @ 7% p.a.	\$ 78,638,910

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Renfrew Co

MMAH CODE:

69000

Debt Charges for the Current Year

0210	Principal (SLC 74 3099 01)	1,340,936
0220	Interest (SLC 74 3099 02)	398,551
0299	Subtotal	1,739,487
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	Total Debt Charges	1,739,487

Amounts Recovered from Unconsolidated Entities

1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	0
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	620,233
1420	Total Debt Charges to be Excluded	620,233
9920	Net Debt Charges	1,119,254

Excluded Revenue Amounts

1610	Total Revenue (SLC 10 9910 01)	144,800,738
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	0
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	64,747,395
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	729,439
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	6,024,817
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	3,563,729
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	-107,865
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	0
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	611,101
2253	Other Deferred revenue earned (SLC 10 1814 01)	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01)	790,657
2299	Subtotal	76,359,273
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	-12,752,745
2610	Net Revenues	81,194,210
2620	25% of Net Revenues	20,298,552
9930	ESTIMATED ANNUAL REPAYMENT LIMIT (25% of Net Revenues less Net Debt Charges)	19,179,298

* SLC denotes Schedule, Line Column.



**MUNICIPAL FINANCE
OFFICERS' ASSOCIATION
OF ONTARIO**

FEDERAL BUDGET 2022: A PLAN TO GROW OUR ECONOMY AND MAKE LIFE MORE AFFORDABLE

Date: April 7, 2022

1. BUDGET AND RELATED DOCUMENTS

[2022 Federal Budget](#), [Budget News Release](#)

2. FEDERAL BUDGET 2022 PRIORITIES

The 2022 budget stresses a number of themes:

- Making housing more affordable
- A strong, growing, and resilient economy
- Clean air and a strong economy
- Creating good middle class jobs
- Canada's leadership in the world
- Strong public health care
- Moving forward on reconciliation
- Safe and inclusive communities
- Tax fairness and effective government

3. MUNICIPAL HIGHLIGHTS

INFRASTRUCTURE

- \$398M over two years to support community infrastructure on reserves, of which at least \$247M will be directed toward water and wastewater infrastructure (p. 173).
- Accelerate the deadline for provinces to fully commit their remaining funding under the Investing in Canada Infrastructure Program to priority projects to March 31, 2023 (from 2025) (p. 70).
- Extend the Investing in Canada Infrastructure Program's construction deadline from October 2027 to October 2033. To support this extension, Budget 2022 proposes to adjust the program's funding profile so that funding is available when needed (p. 70).
- \$55M over five years to the Parks Canada Agency for the Trans Canada Trail (p. 103).

- \$4B over five years to the Canada Mortgage and Housing Corporation (CMHC) to launch a new Housing Accelerator Fund, an application-based tool to help accelerate the municipal planning process. The Fund is designed to be flexible to the needs and realities of municipalities and communities. Government supports will be targeted to ensure a balanced supply that includes a needed increase to the supply of affordable housing (p.37).
- Create flexibility within federal infrastructure programs, including the Canada Community-Building Fund (formerly Gas Tax Fund), to tie access to infrastructure funding to actions by provinces, territories, and municipalities to increase housing supply where it makes sense to do so (p. 37).
- \$4B over seven years to close the Indigenous housing gap to support First Nations, Inuit and Metis communities (p. 174).
- \$300M over five years through the CMHC to co-develop and launch an Urban, Rural, and Northern Indigenous Housing Strategy (p. 174).
- Double the qualifying expense limit of the Home Accessibility Tax Credit to \$20,000 for the 2022 and subsequent tax years (p. 190).
- \$1.5B over two years to extend the Rapid Housing Initiative.
 - This new funding is expected to create at least 6,000 new affordable housing units, with at least 25% of funding going towards women-focused housing projects (p. 38).
- Advance \$2.9B in funding, on a cash basis, under the National Housing Co-Investment Fund, so that all remaining funds will be spent by 2025/26.
 - This will accelerate the creation of up to 4,300 new units and the repair of up to 17,800 units for the Canadians who need them most (p. 38).
- \$475M in 2022/23 to provide a one-time \$500 payment to those facing housing affordability challenges (p. 40).
- Reallocate \$500M of funding on a cash basis from the National Housing Co-Investment Fund to launch a new Co-operative Housing Development Program aimed at expanding co-op housing in Canada (p. 40).
- \$1B in loans to be reallocated from the Rental Construction Financing Initiative to support co-op housing projects (p. 40).
- Introduce a Multigenerational Home Renovation Tax Credit, which would provide up to \$7,500 in support for constructing a secondary suite for a senior or an adult with a disability (p. 41).
- \$150M over five years, starting 2022/23, to develop the Canada Green Buildings Strategy.
 - Will include initiatives to further drive building code reform; to accelerate the adoption and implementation of performance-based national building codes; to promote the use of lower carbon construction materials; and to increase the climate resilience of existing buildings (p. 42).
- \$200M over five years to create the Deep Retrofit Accelerator Initiative, which will provide support for retrofit audits and project management for large projects to accelerate the pace of deep retrofits in Canada, including a focus on low-income affordable housing (p. 42).

- \$33.2M over five years, starting 2022/23, including \$6M from the Green Infrastructure – Energy Efficient Buildings Program to implement a Greener Neighbourhoods Pilot Program in up to six community housing neighbourhoods to pilot “Energiesprong” model in Canada (p. 42).
- \$183.2M over seven years with \$8.5M in remaining amortization, and \$7.1M ongoing to conduct research and development on innovative construction materials and to revitalize national housing and building standards to encourage low-carbon construction solutions (p. 43).
- \$458.5M to provide low-interest loans and grants to low-income housing providers as part of the low-income stream of the Canada Greener Homes Loan program (p. 42).
- \$562.2M over two years, beginning in 2024/25, to continue providing doubled annual funding for *Reaching Home Strategy* to prevent and address homelessness (p. 43).
- \$18.1M over three years to conduct research about what further measures could contribute to eliminating chronic homelessness (p. 44).
- \$62.2M over three years, beginning in 2024/25, to launch a new Veteran Homelessness Program that will provide services and rent supplements to veterans experiencing homelessness in partnership with community organizations (p. 44).
- Introduce the Tax-Free First Home Savings Account that would give prospective first-time home buyers the ability to save up to \$40,000. Like an RRSP, contributions would be tax-deductible, and withdrawals to purchase a first home—including investment income— would be non-taxable (p. 45).
- Double the First-Time Home Buyers’ Tax Credit amount to \$10,000. The enhanced credit would provide up to \$1,500 in direct support to home buyers (p. 45).
- \$200M in dedicated support under the existing Affordable Housing Innovation Fund. This will include \$100M to support non-profits, co-ops, developers, and rent-to-own companies building new rent-to-own units (p. 46).
- \$5M over two years to support the development and implementation of a Home Buyers’ Bill of Rights and bring forward a national plan to end blind bidding (p. 47).
- Introduce new rules to ensure profits from flipping properties are taxed fully and fairly. Specifically, any person who sells a property they have held for less than 12 months would be considered to be flipping properties and would be subject to full taxation on their profits as business income (p. 49).

COVID-19

- \$732M to further support global efforts of access to vaccines, tests, and treatments (p. 144).
- \$20M over five years to research long-term impacts of COVID (p. 153).

EMPLOYMENT

- Amend the Employment Insurance Act to make workers eligible before they become unemployed and enable employers to receive direct support to retrain workers (p. 121).
- \$2.5M to launch a new union-led advisory table to advise government on priority investments to help workers navigate the changing labour market (p. 121).
- \$84.2M over four years to double funding for the Union Training and Innovation Program to help underrepresented groups begin careers in skilled trades (p. 121).
- Introduce a Labour Mobility Deduction – tax recognition for up to \$4,000 per year in eligible travel and temporary relocation expenses to eligible tradespersons and apprentices (p. 123).
- \$115M over five years and \$30M ongoing to expand the Foreign Credential Recognition Program to help internationally trained health care professions get their credentials recognized in Canada (p. 123).
- \$272.6M over five years to implement an employment strategy for persons with disabilities through the Opportunities Fund, including \$20M to the Ready, Willing and Able program to help persons with autism spectrum disorder or intellectual disabilities find employment (p. 124).
- Improving the Temporary Foreign Worker program with the following investments:
 - \$29.3M over three years to introduce a Trusted Employer Model to reduce red tape for repeat employers who meet high standards in working and living conditions, protections, and wages in high-demand fields (p. 125).
 - \$48.2M over three years, with \$2.8M in remaining amortization, to implement a new foreign labour program for agriculture and fish processing (p. 125).
 - \$64.6M over three years to increase capacity to process employer applications within established service standards (p. 125).
 - \$14.6M, with \$3M in remaining amortization, to make improvements to the quality of employer inspections and hold employers accountable for the treatment of workers (p. 125).
- \$1.9M to complete a review of the Employment Equity Act with a report publicized in fall 2022 (p. 125).

ENVIRONMENT AND CLIMATE CHANGE

- \$29.6M over three years to Crown-Indigenous Relations and Northern Affairs Canada to support the co-development of an Indigenous Climate Leadership Agenda to support self-determined action in addressing Indigenous peoples' climate priorities (p. 176).
- \$1.7B over five years with \$0.8M in remaining amortization, to Transport Canada to extend the Incentives for Zero-Emission Vehicles (iZEV) program until March 2025 (p. 91).
- \$400M over five years to fund the deployment of ZEV charging infrastructure in sub-urban and remote communities through the Zero-Emission Vehicle Infrastructure Program (p.92).
- \$547.5M over four years to launch a new purchase incentive program for medium- and heavy-duty ZEVs (p. 92).

- \$33.8M over five years with \$42.1M in remaining amortization, to work with provinces and territories to develop and harmonize regulations and to conduct safety testing for long-haul zero-emission trucks (p. 92).
- \$199.6M over five years and \$0.4M ongoing, to expand the Green Freight Assessment Program, which will be renamed the Green Freight Program, to support assessments and retrofits of more vehicles and a greater diversity of fleet and vehicle types (p. 92).
- \$329.4M over six years with \$0.6M in remaining amortization, to triple the size of the Agricultural Clean Technology Program (p. 93).
- \$469.5M over six years, with \$0.5M in remaining amortization to expand the Agricultural Climate Solutions program's On-Farm Climate Action Fund (p. 93).
- \$150M for a resilient agricultural landscape program to support carbon sequestration, adaptation, and address other environmental co-benefits, to be discussed with provinces and territories (p. 93).
- \$100M over six years to support post-secondary research in developing technologies and crop varieties that will allow for net-zero emission agriculture (p. 93).
- \$780M over five years to expand the Nature Smart Climate Solutions Fund to support projects that conserve, restore and enhance wetlands, peatlands, and grasslands to capture and store carbon (p. 93).
- Up to \$30M over two years to administer direct payments to support emission-intensive, trade-exposed small and medium-sized enterprises (p. 94).
- \$194M over five years to expand the Industrial Energy Management System program to support ISO 50001 certification, energy managers, cohort-based training, audits, and energy efficiency-focused retrofits for key small-to-moderate projects that fill a gap in the federal suite of industrial programming (p. 96).
- \$250M over four years to support pre-development activities of clean electricity projects of national significance, such as inter-provincial electricity transmission projects and small modular reactors (p. 98).
- \$600M over seven years starting in 2022/23, for the Smart Renewables and Electrification Pathways Program to support additional renewable electricity and grid modernization projects (p. 98).
- \$2.4M in 2022/23 to establish a Pan-Canadian Grid Council, which would provide external advice in support of national and regional electricity planning (p. 98).
- \$25M starting 2022/23, to establish Regional Strategic Initiatives to work with provinces, territories, and relevant stakeholders to develop net-zero energy plans (p. 98).
- \$43.5M over five years and \$8.7M ongoing to create a new Canada Water Agency (p. 101).
- \$19.6M in 2022/23 to sustain the Freshwater Action Plan (p. 101).
- \$25.0M over five years to support the Experimental Lakes Area (p. 101).
- \$44.9M over five years and \$9.0M ongoing to support the Great Lakes Fishery Commission (p.101).
- \$183.1M over five years to reduce plastic waste and increase plastic circularity by developing and implementing regulatory measures, and conducting scientific research to inform policy-making (p. 102).
- \$515M over 5 years to provide support to provinces, territories, and Indigenous communities for wildfire mitigation, response, and monitoring (p. 103).

HEALTHCARE

- \$296M over four years starting in 2023/24 and \$74M ongoing to address global health security priorities, such as infectious disease prevention and response (p. 144).
- \$5.3B over five years and \$1.7B ongoing for dental care for families with income less than \$90,000 annually and no co-pays for those with income below \$70,000:
 - 2022 - Start with under 12-year-olds
 - 2023 – Expands to under 18-year-olds, seniors, and persons living with a disability in 2023
 - 2025 – Full implementation (p. 152).
- \$26.2M over four years, and \$7M ongoing to increase the maximum amount of forgivable Canada Student Loans by 50% for health care workers in underserved rural or remote communities. Commitment to review list of eligible professionals and definition of rural communities (p. 152).
- \$20M over five years on research to learn more about brain health and dementia, to improve treatment, and to evaluate and address mental health consequences for caregivers and different models of care (p. 153).
- \$30M over three years to help accelerate innovations in brain health and aging (p. 153).
- \$140M over two years for Health Canada and Wellness Together Canada portal to provide tools and services to support mental health and well-being (p. 156).
- \$100M over three years to address opioid crisis and support harm reduction, treatment and prevention (p. 157).
- \$3.7M over four years to design and implement a Mental Health Fund for Black federal public servants (p. 157).
- \$436.2M over five years, with \$15.5M in remaining amortization, to enhance surveillance and risk assessment capacity in the Public Health Agency of Canada, including real-time tracking of virus evolution, and emerging respiratory infections and vaccine safety and effectiveness (p. 158).
- \$50M to support operations of the National Emergency Strategic Stockpile, to maintain key medical supply holdings (p. 158).
- \$25M over two years to establish a national pilot project for a Menstrual Equity Fund to make menstrual products available those in need (p. 158).
- Expand the Medical Expense Tax Credit to include medical expenses of surrogate mother or donors (p. 159).
- Expand the Medical Expense Tax Credit to include fees paid to fertility clinics and donor banks in order to obtain donor sperm and ova (p. 159).
- \$30M over four years to build upon the success of the CAN Health Network, and expand it nationally to Quebec, the territories, and Indigenous communities (p. 72).

ECONOMIC INVESTMENT

- \$1B over five years to create an operationally independent federal innovation and investment agency (p. 62).

- Phase out access to the small business tax rate more gradually, with access to be fully phased out when taxable capital reaches \$50M, rather than at \$15M (p. 64).
- \$3.8B in support over eight years, on a cash basis to implement Canada's first Critical Minerals Strategy (p. 66).
- \$450M over five years to support supply chain projects through the National Trade Corridors Fund, which will help ease the movement of goods across Canada's transportation networks (p. 69).
- \$136.3M over five years to develop industry-driven solutions to use data to make our supply chains more efficient (p.69).
- \$16.9M over five years to continue making Canada's supply chains more competitive, including working to ensure that regulations across various modes of cargo transportation work effectively together (p.70).
- \$45M over four years on a cash basis, to Innovation, Science and Economic Development Canada to engage with stakeholders, conduct market analysis, and support projects that will strengthen Canada's semiconductor industry (p. 72).
- \$750M over six years to support the further growth and development of Canada's Global Innovation Clusters (p. 73).
- \$61.6M over five years and \$22.9M ongoing to Innovation, Science and Economic Development Canada for various initiatives to build a world class intellectual property regime (p.75).
- \$35M over five years for the CanExport program to help Canadian businesses secure their intellectual property in foreign markets (p. 75).
- \$125M over five years and \$25M ongoing, for the Research Support Fund to build capacity within postsecondary institutions to identify, assess, and mitigate potential risks to research security (p. 76).
- \$34.6M over five years and \$8.4M ongoing, to enhance Canada's ability to protect our research, and to establish a Research Security Centre that will provide advice and guidance directly to research institutions (p. 76).
- \$38.3M over four years, starting in 2023/24, and \$12.7M ongoing for the federal granting councils to add new, internationally recruited Canada Excellence Research Chairs in the fields of science, technology, engineering, and mathematics (p. 77).
- \$40.9M over five years and \$9.7M ongoing to the federal granting councils to support targeted scholarships and fellowships for promising Black student researchers (p. 78).
- \$14.5M over five years with \$8.4M in remaining amortization and \$2.5M ongoing, to support the completion and operations of the Canadian High Arctic Research Station (p. 78).
- \$4.7M over five years and \$1.1M ongoing, to create a Trade Remedy Counselling Unit that will assist companies, with a focus on small and medium-sized enterprises (p. 79).
- \$20M over two years in support of a new Indigenous Tourism Fund to help the Indigenous tourism industry recover from the pandemic and position itself for long-term, sustainable growth (p. 83).
- \$4.8M over two years to the Indigenous Tourism Association of Canada to support its operations, which continue to help the Indigenous tourism industry rebuild and recover from the pandemic (p. 83).

- \$150M over five years to Indigenous Services Canada's Lands and Economic Development Services Program and Community Opportunity Readiness Program, to advance shovel-ready economic opportunities in Indigenous communities (p. 177).
- \$15M over five years to the Canadian Northern Economic Development Agency to support Indigenous economic development in the North (p. 177).
- \$35M over five years to Indigenous Services Canada to increase economic capacity supports, including specialized training opportunities delivered by Indigenous-led organizations (p. 177).
- Forgive up to 50% of the COVID-Indigenous Business Initiative loans that supported businesses in need during the pandemic (p. 178).

TRANSPORTATION

- \$396.8M over two years for planning and design steps in support of high frequency rail between Toronto and Quebec City (p. 81).
- \$42.8M over four years, starting in 2023/24, with \$169.4M in remaining amortization, to VIA Rail Canada to construct, maintain, and upgrade stations and maintenance centres in the Windsor to Quebec City corridor (p. 81).

4. OTHER INITIATIVES

TAXATION

- A temporary Canada Recovery Dividend, under which banking and life insurers' groups will pay a one-time 15% tax on taxable income above \$1B in the 2021 tax year. The Dividend will be paid in equal instalments over five years (p. 205).
- A permanent increase to the corporate income tax rate by 1.5 percentage points on the taxable income of banking and life insurance groups above \$100M; the overall federal corporate income tax rate above this income threshold will increase from 15% to 16.5% (p. 205).
- The Government commits to examining a new minimum tax regime, to address tax avoidance, with details on a proposed approach to be released in the 2022 Fall Economic and Fiscal Update (p. 207).

DEFENCE

- Commit to a defence policy review, examining the size and capabilities of the Canadian Armed Forces, its roles and responsibilities, and that it is appropriately resourced (p. 133).
- \$6.1B over five years, with \$1.3B in remaining amortization, and \$1.4B ongoing to the Department of National Defence (p. 135).

- \$100.5M over six years, with \$1.7M in remaining amortization, and \$16.8M ongoing to support culture change in the Canadian armed forces (p. 135).
- \$144.3M over five years and \$31.6M ongoing to expand the Canadian Armed Forces' health services and physical fitness program to be more responsive to women and gender-diverse military personnel (p. 136).
- \$875.2M over five years, and \$238.2M ongoing to address the cyber threat landscape:
 - \$263.9M (\$96.5M ongoing) to enhance abilities to launch cyber operations to prevent and defend against cyber attacks,
 - \$180.3M (\$40.6M ongoing) to enhance abilities to prevent and respond to cyber attacks on critical infrastructure,
 - \$178.7M (\$39.5M ongoing) to expand protection for small departments, agencies and crown corps,
 - \$252.3M (\$61.7M ongoing) to make critical government systems more resilient to cyber incidents (p. 136).
- \$17.7M over five years and \$5.5M ongoing to establish a research chair program to fund research on cutting-edge technology to enhance Canada's cyber security capabilities (p. 136).
- \$500M to provide military aid to Ukraine (p. 137).
- \$1B in loan resources to the Ukrainian government through the International Monetary Fund (p. 139).
- \$89.9M over five years and \$8.8M ongoing to enhance capacity to expand scope of anti-money laundering for crowdfunding platforms and payment service providers, build expertise on virtual currency, and modernize its compliance functions (p. 141).
- \$2M to Public Safety Canada to develop and design a new Financial Crimes Agency (p. 141).
- \$10M over five years and \$2M ongoing to coordinate, develop and implement government-wide measures to combat disinformation (p. 142).

SAFE AND INCLUSIVE COMMUNITIES

- \$100M over five years to support the implementation of the forthcoming Federal LGBTQ2 Action Plan, which will support a fairer and more equal Canada for LGBTQ2 Canadians (p. 184).
- \$85M over four years to support the work underway to launch a new Anti-Racism Strategy and National Action Plan on Combatting Hate (p. 184).
- \$11.2M over five years half of which will go towards supporting the Special Envoy on Preserving Holocaust Remembrance and Combatting Antisemitism, while the other half will be used to support the new Special Representative on Combatting Islamophobia (p. 185).
- \$20M to support the construction of the new Holocaust Museum in Montréal (p. 185).
- \$50M over two years for the Supporting Black Canadian Communities Initiative (p. 185).
- \$4M to help support the Muslims in Canada Archive (p. 186).

- \$24.7M over five years with \$0.3M in remaining amortization, and \$5.4M ongoing to establish a secretariat to support the Minister of Emergency Preparedness and to enhance federal coordination of emergency responses (p.192).
- \$20M over two years will be spent on an expanded New Horizons for Seniors Program to support more projects that improve the quality of life for seniors and help them continue to fully participate in their communities (p. 190).
- \$539.3M to enable provinces and territories to supplement and enhance services and supports within their jurisdictions to prevent gender-based violence and support survivors (p. 192).
- \$83.8M over five years to add 24 new superior court positions (p. 193).
- \$12.1M over two years to support the creation, co-production, promotion, and touring of productions with Canadian commercial and not-for-profit performing arts companies (p. 194)
- \$50M for the Canada Council for the Arts, and Telefilm Canada to compensate for the loss of revenue due to COVID (p. 195).

SUPPORTING INDIGENOUS COMMUNITIES

- \$4B over six years to ensure First Nations children continue to receive the support they need through Jordan's Principle to ensure that all First Nations children can access the health, social, and educational services. This funding will also support long term reforms to improve the implementation of Jordan's Principle (pp. 168-169).
- \$340.8M over ten years to support Wabaseemoong Independent Nations' exercise of jurisdiction (p. 169).
- \$87.3M over three years to enable Indigenous communities to continue to work with the federal government and the provinces and territories to support the implementation of Indigenous child welfare laws (p. 169).
- To address the legacy of the residential school, the Federal government proposes to spend:
 - \$209.8M over five years to increase the support provided to communities to document, locate, and memorialize burial sites at former residential schools;
 - \$10.4M over two years to support the appointment of a Special Interlocutor;
 - \$5.1M over five years to support community-led responses to unmarked burial sites;
 - \$25M over three years to support the digitization of millions of documents relating to the federal Indian Day School System;
 - \$25M over three years to support the commemoration and memorialization of former residential school sites (p. 170).
- In an effort to shore up the foundations necessary for healthy communities, the Federal commits to:
 - \$268M to continue to provide high-quality health care in remote and isolated First Nations communities on-reserves,
 - An additional \$190.5M for the Indigenous Community Support Fund to help mitigate COVID,

- \$227.6M over two years to maintain trauma-informed, culturally-appropriate, Indigenous led services to improve mental wellness (p. 171).
- \$65.8M over five years and \$11M ongoing, to accelerate work to meet legislated requirements, including the co-development of an action plan with Indigenous partners and to spend \$9.5M over five years to the Department of National Defence to align its operations and engagement with Indigenous peoples with the *United Nations Declaration on the Rights of the Indigenous People Act* (p. 175).
- \$103.4M over five years to develop a National Benefit-Sharing Framework, and the expansion of both the Indigenous Partnership Office and the Indigenous Natural Resource Partnerships program (p. 176).
- \$27.9M over two years for the Line 3 and the Trans Mountain Expansion Project pipelines' Indigenous Advisory and Monitoring Committees (p.176).

[OTHER]

- \$625M over four years beginning in 2023/24 for an Early Learning and Child Care Infrastructure Fund to address facility costs (p. 115).
- \$385.7M over five years and \$86.5M ongoing to facilitate timely and efficient entry to Canada for foreign visitors, workers, and students (p. 118).
- \$1.3B over five years and \$331.2M ongoing to support long-term stability of Canada's asylum system (p. 118).
- \$43.5M for immigration and refugee legal aid services (p. 119).
- \$187.3M over five years and \$37.2M ongoing to improve Immigration, Refugees and Citizenship Canada's capacity to respond to increased volumes and improve technology to meet increased demand due to increased immigration targets (p. 119).
- \$17.7M over five years to launch a financial sector legislative review focused on the digitalization of money and maintaining financial sector stability and security. The first phase of the review will be directed at digital currencies, including cryptocurrencies and stablecoins (p. 214).

5. STATE OF THE ECONOMY

OVERVIEW

Following a rebound of 4.6% in 2021, real GDP growth is expected to be 3.9% in 2022. The growth for 2022 has been revised down from 4.2% expected in the 2021 Economic and Fiscal Update to reflect slower than expected growth in the first quarter of 2022 caused by the Omicron variant. The outlook for real GDP growth for 2023 has been revised to 3.1% (p. 220).

The outlook for GDP inflation has been revised significantly to 3.7% in 2022, compared to 2.4% in the Economic and Fiscal Update. The outlook for Consumer Price Index (CPI) inflation is projected at 3.9% for 2022, consistent with global trends (pp. 220-221).

The aggregate principal amount of money to be borrowed by the government in 2022/23 is projected to be \$435B, about 80% of which is composed of existing debt that is maturing and being refinanced. Public debt charges are projected to remain sustainable at \$26.9B for 2022/23, representing 1% of GDP. Interest rates are forecasted to increase slightly throughout the forecast horizon, resulting in public debt charges rising to \$42.9B, or 1.4% of GDP by 2026/27 (pp. 262-263).

GLOBAL OUTLOOK (P. 239)

Russia's invasion of Ukraine and related economic and financial sanctions has created a negative global supply shock that is pushing up commodity prices and inflation. Canada is less exposed to the economic fallout than other regions such as Europe, given Canada's limited trade links to Russia and Ukraine and our position as a net exporter of many commodities now in short supply. However, the conflict has disrupted global trade, led to tighter financial conditions, and put additional pressures on already stretched supply chains. Overall, the net impact on economic activity is highly uncertain and depends on global growth, commodity prices, and global interest rates.

Another major uncertainty is the impact of the COVID-19 resurgence in China and other regions on supply chains, and the effects of supply and labour shortages on inflation.

6. STATE OF FEDERAL FINANCES

FEDERAL TRANSFERS

Transfer	Details
Canada Health Transfer (CHT)	Total CHT support is projected to be \$45.1B in 2021/22. Beginning in 2022/23, the CHT is projected to grow from \$45.2B to \$56B in 2026/27, in line with a three-year moving average of nominal GDP growth, with funding guaranteed to increase by at least 3% per year.
Canada Social Transfer (CST)	The CST is legislated to grow at 3% per year. CST is expected to grow from \$15.5B in 2021/22 to \$15.9B in 2022/23. The CST is forecasted to increase to \$17.9B in 2026/27.
Canada Community-Building Fund (formerly known as the Gas Tax Fund)	Canada Community-Building Fund payments are indexed at 2% per year, with increases applied in \$100M increments. The Fund remains at \$2.3B in 2022/23 and will

	increase to \$2.4B in 2023/24 and \$2.5B in 2025/26.
Equalization	Equalization is expected to grow from \$20.9B in 2021/22 to \$21.9B in 2022/23. Equalization is forecasted to reach \$27.1B by 2026/27.
Territorial Formula Financing	Expected to grow from \$4.4B in 2021/22 to \$4.6B in 2022/23. TFF is forecasted to reach \$5.4B by 2026/27.
Canada-Wide Early Learning and Child Care	Canada-wide early learning and child care transfer payments are expected to increase from \$2.9B in 2021/22 to \$7.9B in 2026/27. Payments are expected to reach \$4.5B in 2022/23.

Adapted from: Budget 2022, [Table A1.6, Outlook for Program Expenses], (pp. 232-235)

Appendix A: Revenue Outlook (p. 227)

Outlook for Budgetary Revenues

Table A1.5

The Revenue Outlook

billions of dollars

	Projection						
	2020– 2021	2021– 2022	2022– 2023	2023– 2024	2024– 2025	2025– 2026	2026– 2027
Income tax revenues							
Personal income tax	174.8	189.4	197.3	205.7	214.7	225.5	236.1
Corporate income tax	54.1	72.8	68.4	69.9	72.5	76.8	79.5
Non-resident income tax	8.1	10.3	10.9	11.5	12.0	12.4	13.0
Total	237.0	272.5	276.6	287.1	299.2	314.7	328.6
Excise tax and duty revenues							
Goods and Services Tax	32.4	44.0	47.8	49.5	51.2	52.8	54.7
Customs import duties	4.3	5.1	5.5	5.9	6.2	6.5	6.9
Other excise taxes/duties	10.3	11.1	12.0	12.5	12.6	12.7	12.8
Total	47.0	60.2	65.3	67.9	69.9	72.0	74.4
Other taxes	0.0	0.0	0.2	0.9	0.9	1.0	1.0
Total tax revenues	283.9	332.7	342.1	355.9	370.0	387.8	404.1
Proceeds from the pollution pricing framework	4.4	6.7	8.2	10.2	12.3	14.2	16.2
Employment Insurance premium revenues	22.4	23.8	25.8	28.0	30.4	32.2	33.3
Other revenues							
Enterprise Crown corporations	-10.5	12.3	10.1	9.5	9.9	11.2	12.4
Other programs	14.1	17.8	20.4	23.5	25.4	26.6	26.5
Net foreign exchange	2.2	1.2	1.7	2.4	2.8	3.1	3.5
Total	5.7	31.2	32.3	35.4	38.1	40.9	42.3
Total budgetary revenues	316.4	394.4	408.4	429.5	450.8	475.1	496.0
Per cent of GDP							
Total tax revenues	12.9	13.3	12.7	12.6	12.6	12.8	12.8
Proceeds from the pollution pricing framework	0.2	0.3	0.3	0.4	0.4	0.5	0.5
Employment Insurance premium revenues	1.0	1.0	1.0	1.0	1.0	1.1	1.1
Other revenues	0.3	1.3	1.2	1.3	1.3	1.3	1.3
Total budgetary revenues	14.3	15.8	15.2	15.2	15.4	15.6	15.7

Note: Totals may not add due to rounding.

Table A1.5 above provides an overview of projected budgetary revenues by major component.

Appendix B: Expense Outlook

Outlook for Program Expenses

Table A1.6

The Expense Outlook

billions of dollars

	2020– 2021	2021– 2022	2022– 2023	Projection			
				2023– 2024	2024– 2025	2025– 2026	2026– 2027
Major transfers to persons							
Elderly benefits	58.5	61.0	68.2	73.6	78.0	82.6	87.2
Employment Insurance benefits ¹	58.4	39.0	31.3	24.4	24.8	25.4	26.3
COVID-19 income support for workers ²	55.8	17.7	0.4	0.0	0.0	0.0	0.0
Canada Child Benefit ³	27.4	26.3	25.2	26.6	27.6	28.5	29.4
Total	200.1	144.0	125.1	124.6	130.4	136.4	142.9
Major transfers to other levels of government							
Canada Health Transfer	45.9	45.1	45.2	49.1	51.8	53.9	56.0
Canada Social Transfer	15.0	15.5	15.9	16.4	16.9	17.4	17.9
Equalization	20.6	20.9	21.9	23.8	25.1	26.1	27.1
Territorial Formula Financing	4.2	4.4	4.6	4.9	5.1	5.2	5.4
Canada Community-Building Fund	4.3	2.3	2.3	2.4	2.4	2.5	2.5
Home care and mental health	1.3	1.5	1.2	1.2	1.2	1.2	1.2
Canada-wide early learning and child care ⁴	0.0	2.9	4.5	5.6	6.6	7.9	7.9
Other fiscal arrangements ⁵	15.4	-5.2	-5.6	-6.5	-6.8	-7.1	-7.5
Total	106.7	87.4	90.0	96.9	102.2	107.2	110.5
Proceeds from the pollution pricing framework returned							
	4.6	4.1	8.0	11.9	12.4	14.3	16.2
Direct program expenses							
Canada Emergency Wage Subsidy	80.2	20.9	0.0	0.0	0.0	0.0	0.0
Other transfer payments	98.0	94.2	86.3	83.7	81.3	81.3	79.1
Operating expenses ⁶	119.1	122.4	116.0	113.4	112.9	113.8	114.5
Total	297.2	237.5	202.2	197.1	194.2	195.2	193.6
Total program expenses, excluding net actuarial losses	608.5	473.0	425.4	430.4	439.2	453.1	463.3
Net actuarial losses (gains)	15.3	10.3	8.9	6.1	2.4	0.8	-1.8
Per cent of GDP							
Major transfers to persons	9.1	5.8	4.7	4.4	4.5	4.5	4.5
Major transfers to other levels of government	4.8	3.5	3.3	3.4	3.5	3.5	3.5
Direct program expenses	13.5	9.5	7.5	7.0	6.6	6.4	6.1
Total program expenses	27.6	18.9	15.8	15.3	15.0	14.9	14.7

Note: Totals may not add due to rounding.

¹ EI benefits include regular EI benefits, sickness, maternity, parental, compassionate care, fishing and work-sharing benefits, and employment benefits and support measures. Remaining EI costs relate mainly to administration and are part of operating expenses. This includes the portion of payments for the Emergency Response Benefit charged to the EI Operating

Appendix C: Private Sector Forecasts (p. 222)

Table A1.1
Average Private Sector Forecasts
Per cent, unless otherwise indicated

	2021	2022	2023	2024	2025	2026	2021-2026
Real GDP growth¹							
2021 <i>Economic and Fiscal Update</i>	4.5	4.2	2.8	2.0	1.8	1.8	2.8
Budget 2022	4.6	3.9	3.1	2.0	1.9	1.8	2.9
GDP inflation¹							
2021 <i>Economic and Fiscal Update</i>	8.0	2.4	1.5	1.9	1.9	1.9	2.9
Budget 2022	8.2	3.7	1.7	1.8	1.9	1.9	3.2
Nominal GDP growth¹							
2021 <i>Economic and Fiscal Update</i>	12.8	6.7	4.3	3.9	3.7	3.8	5.9
Budget 2022	13.1	7.7	4.8	3.9	3.8	3.7	6.2
Nominal GDP level (billions of dollars)¹							
2021 <i>Economic and Fiscal Update</i>	2,488	2,656	2,771	2,879	2,987	3,100	
Budget 2022	2,496	2,689	2,819	2,929	3,040	3,153	
Difference between EFU 2021 and Budget 2022	8	33	48	50	53	53	41
3-month treasury bill rate							
2021 <i>Economic and Fiscal Update</i>	0.1	0.5	1.2	1.6	1.9	2.0	1.2
Budget 2022	0.1	0.8	1.7	2.0	2.1	2.1	1.5
10-year government bond rate							
2021 <i>Economic and Fiscal Update</i>	1.4	1.9	2.3	2.5	2.7	2.9	2.3
Budget 2022	1.4	2.0	2.4	2.6	2.8	3.0	2.4
Exchange rate (US cents/C\$)							
2021 <i>Economic and Fiscal Update</i>	80.0	80.6	80.7	80.4	80.4	80.6	80.5
Budget 2022	79.8	79.9	80.2	80.5	80.4	80.1	80.2
Unemployment rate							
2021 <i>Economic and Fiscal Update</i>	7.6	6.1	5.7	5.7	5.6	5.7	6.1
Budget 2022	7.4	5.8	5.5	5.5	5.5	5.5	5.8
Consumer Price Index inflation							
2021 <i>Economic and Fiscal Update</i>	3.3	3.1	2.3	2.1	2.1	2.0	2.5
Budget 2022	3.3	3.9	2.4	2.2	2.1	2.0	2.6
U.S. real GDP growth							
2021 <i>Economic and Fiscal Update</i>	5.6	3.9	2.6	1.9	1.8	1.8	2.9
Budget 2022	5.7	3.8	2.6	2.0	1.8	1.9	3.0
West Texas Intermediate crude oil price (\$US per barrel)							
2021 <i>Economic and Fiscal Update</i>	68	73	68	66	65	63	67
Budget 2022	68	80	74	70	68	66	71

Note: Forecast averages may not equal average of years due to rounding. Numbers may not add due to rounding.

¹ Figures have been restated to reflect the historical revisions in the Canadian System of National Accounts.

Sources: Statistics Canada; for the 2021 *Economic and Fiscal Update*, Department of Finance Canada November 2021 survey of private sector economists, which has been adjusted to incorporate the actual results of the National Accounts for the third quarter of 2021 released on November 30, 2021; for Budget 2022, Department of Finance Canada February 2022 survey of private sector economists, which has been adjusted to incorporate the actual results of the National Accounts for the fourth quarter of 2021 released on March 1, 2022.

PREPARED BY:

Suzanna Dieleman
Manager of Policy
suzanna@mfoa.on.ca
416-362-9001 x 222

Colin Macdonald
Manager, Investment Services
colin@mfoa.on.ca
416-362-9001 x232

Christine Duong
Policy Team Lead
christine@mfoa.on.ca
416-362-9001 x 230

Julie Turcsanyi
Office Administrator
julie@mfoa.on.ca
416-362-9001 x 224

COUNTY OF RENFREW

BY-LAW NUMBER 41-22

**A BY-LAW TO SET TAX RATIOS FOR COUNTY PURPOSES AND
LOWER-TIER PURPOSES FOR THE YEAR 2022**

WHEREAS it is necessary for the Council of the County of Renfrew, pursuant to Section 308 of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, to establish the tax ratios for 2022 for the County of Renfrew and its lower-tier municipalities;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the *Assessment Act, R.S.O. 1990, c.A.31*, as amended, and Regulations thereto.

NOW THEREFORE, the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT for the taxation year 2022, the tax ratio for property in:
 - (a) the residential property class is 1.000000;
 - (b) the multi-residential property class is 1.943600;
 - (c) the new multi-residential property class is 1.000000;
 - (d) the commercial property class is 1.814700;
 - (e) the industrial property class is 2.716839;
 - (f) the large industrial property class is 3.063894;
 - (g) the pipelines property class is 1.332800;
 - (h) the farm property class is 0.250000;
 - (i) the managed forest property class is 0.250000;
 - (j) the landfill property class is 1.189066.
2. THAT for purposes of this by-law, the commercial property class includes all commercial office property, shopping centre property and parking lot property.
3. THAT the large industrial optional property class applies within the County of Renfrew and its lower-tier municipalities.
4. This by-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April, 2022.

READ a second time this 27th day of April, 2022.

READ a third time and finally passed this 27th day of April, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 42-22

A BY-LAW TO SET TAX RATE REDUCTIONS FOR PRESCRIBED PROPERTY SUBCLASSES FOR COUNTY PURPOSES AND FOR LOWER-TIER PURPOSES FOR THE YEAR 2022

WHEREAS it is necessary for the Council of the County of Renfrew, pursuant to Section 313 of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, to establish tax rate reductions for prescribed property subclasses for 2022 for the County of Renfrew and its lower-tier municipalities;

AND WHEREAS the property subclasses subject to tax rate reductions are those prescribed under Section 8 of the *Assessment Act, R.S.O. 1990, c.A.31*, as amended;

AND WHEREAS Ontario Regulation 490/18, Amending O. REG. 580/17, states that for the purposes of subsection 313 (1.3) of the Act, the County of Renfrew is authorized to pass a by-law providing that a tax rate reduction in paragraph 2, 3, 4 or 5 of subsection 313 (1) of the Act does not apply for a taxation year after 2018;

NOW THEREFORE, the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the tax rate reduction for:
 - (a) the excess land and vacant land subclasses in the commercial property class is 0%;
 - (b) the excess land and vacant land subclasses in the industrial property class is 0%;
 - (c) the excess land and vacant land subclasses in the large industrial property class is 0%;
 - (d) the first subclass of farmland awaiting development in the residential/farm, multi-residential, commercial or industrial property class is 65%;
 - (e) the second subclass of farmland awaiting development in the residential/farm, multi-residential, commercial or industrial property class is 0%.
2. THAT for purposes of this by-law;
 - (a) the commercial property class includes all commercial office property, shopping centre property and parking lot property;
 - (b) the first subclass of farmland awaiting development and the second subclass of farmland awaiting development consist of land as defined in accordance with the Assessment Act, as amended, and the regulations thereto.
3. This by-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April, 2022.

READ a second time this 27th day of April, 2022.

READ a third time and finally passed this 27th day of April, 2022.

COUNTY OF RENFREW

BY-LAW NUMBER 43-22

**A BY-LAW TO ESTABLISH THE 2022 TAX RATES FOR
COUNTY OF RENFREW PURPOSES**

WHEREAS the Council of the Corporation of the County of Renfrew shall in each year prepare and adopt estimates of the sums it requires during the year for the purposes of the municipal corporation pursuant to Section 289 of the *Municipal Act, 2001 S.O. 2001, c. 25*, as amended;

AND WHEREAS the Council of the Corporation of the County of Renfrew on January 17, 2022 adopted By-law Number 5-22, being a By-law to Adopt the Estimates for the Sums Required During the Year 2022 for General, Capital and All Purposes of the County of Renfrew;

AND WHEREAS Council adopted the sum of Fifty Million, Five Hundred and Forty Thousand, Three Hundred and Eighty Dollars (\$50,540,380) as the estimate of the property tax levy required during the year 2022 for general, capital and all purposes of the Corporation of the County of Renfrew;

AND WHEREAS, pursuant to Section 311 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that for purposes of raising the General County Levy, the Council of the County shall each year, by by-law, direct the Council of each lower-tier municipality to levy a separate rate, as specified in the by-law, on the assessment in each property class in the lower-tier municipality rateable for county purposes;

AND WHEREAS all property assessment rolls on which the 2022 taxes are to be levied have been returned and revised pursuant to the provisions of the *Assessment Act*;

AND WHEREAS the tax ratios on the property classes prescribed pursuant to Section 7 of the *Assessment Act* and the regulations thereto (the "Prescribed Property Classes") for the 2022 taxation year have been set out by by-law by the Corporation of the County of Renfrew for the County and lower-tier purposes;

AND WHEREAS the subclass tax rate reductions on the property subclasses prescribed pursuant to Section 8 of the *Assessment Act* (the "Prescribed Property Subclasses") for the 2022 taxation year have been set out by by-law by the Corporation of the County of Renfrew for County and lower-tier purposes;

AND WHEREAS the tax rates on the Prescribed Property Classes and Prescribed Property Subclasses have been calculated in accordance with the provisions of the *Municipal Act, 2001* and the manner set out herein;

NOW THEREFORE, the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That for the year 2022 the rates to be applied on the taxable and payment-in-lieu assessment in each municipality rateable for County purposes shall be as follows:

Residential	0.00381620
Residential - FAD (Phase I)	0.00133567
Multi-Residential	0.00741717
New Multi-Residential	0.00381620
Commercial - Occupied	0.00692526
Commercial - Vacant	0.00692526
Commercial - FAD (Phase I)	0.00133567
Industrial - Occupied	0.01028676
Industrial - Vacant	0.01028676
Large Industrial - Occupied	0.01160081
Large Industrial – Vacant	0.01160081
Landfill	0.00453772
Pipelines	0.00508623
Farmland	0.00095405
Managed Forest	0.00095405

2. That for purposes of this by-law:
 - (a) the commercial property class includes all commercial office property, shopping centre property and parking lot property;
 - (b) the first subclass of farmland awaiting development and second subclass of farmland awaiting development consists of land as defined within the Assessment Act, as amended, and the regulations thereto.
3. The dollar amount to be raised for County purposes by each lower-tier municipality by application of the various tax rates so specified within this by-law on the taxable and payment-in-lieu assessment in each property class in the lower-tier municipality rateable for County purposes is as set out in Schedule “A” attached to and forming part of this by-law.
4. That the dollar amount to be raised for County purposes by each lower-tier as set out in Schedule “A” shall be paid to the County in accordance with County of Renfrew By-law 34-12.
5. That this by-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April, 2022.

READ a second time this 27th day of April, 2022.

READ a third time and finally passed this 27th day of April, 2022.

SCHEDULE "A"

2022

PROPERTY TAXATION FOR COUNTY PURPOSES:

MUNICIPALITY	<u>TAXABLE ASSESSMENT</u>	<u>PAYMENT-IN-LIEU ASSESSMENT</u>	<u>TOTAL</u>	<u>% OF TOTAL</u>
TOWNS				
ARNPRIOR	4,331,321	97,812	4,429,133	8.8%
DEEP RIVER	1,693,514	813,311	2,506,825	5.0%
LAURENTIAN HILLS	1,614,224	194,160	1,808,384	3.6%
PETAWAWA	6,355,538	2,736,042	9,091,580	18.0%
RENFREW	3,276,092	148,505	3,424,597	6.8%
Sub-Total	17,270,689	3,989,830	21,260,519	42.1%
TOWNSHIPS				
ADMASTON/BROMLEY	1,379,393	4,093	1,383,486	2.7%
BONNECHERE VALLEY	2,018,858	24,177	2,043,035	4.0%
BRUDENELL, LYNDON RAGLAN	908,369	43,671	952,040	1.9%
GREATER MADAWASKA	3,165,271	58,346	3,223,617	6.4%
HEAD, CLARA & MARIA	825,022	127,060	952,082	1.9%
HORTON	1,754,433	1,419	1,755,852	3.5%
KILLALOE, HAGARTY & RICHARDS	1,424,626	35,023	1,459,649	2.9%
LAURENTIAN VALLEY	5,106,543	70,434	5,176,977	10.2%
MADAWASKA VALLEY	3,027,956	61,966	3,089,922	6.1%
McNAB/BRAESIDE	3,804,559	10,863	3,815,422	7.5%
NORTH ALGONA WILBERFORCE	1,840,537	12,696	1,853,233	3.7%
WHITEWATER REGION	3,533,014	41,532	3,574,546	7.1%
Sub-Total	28,788,581	491,280	29,279,861	57.9%
TOTAL	46,059,270	4,481,110	50,540,380	100.0%

COUNTY OF RENFREW

BY-LAW NUMBER 44-22

**A BY-LAW TO AMEND BY-LAW 63-03 HUMAN RESOURCES CORPORATE
POLICIES AND PROCEDURES FOR THE COUNTY OF RENFREW**

WHEREAS on October 29, 2003 the Corporation of the County of Renfrew enacted By-law No. 63-03, a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of establishing a new policy and/or amending and/or removing an existing policy;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That the following new or revised policies attached to this By-law be hereby enacted as an amendment to the said By-law 63-03:
 - A-09 Misconduct in the Workplace
 - E-01 Hours of Work and Overtime
 - E-02 Statutory and Paid Holidays FT
 - E-03 Statutory and Paid Holidays for All Employees Other than FT
 - E-04 Vacation
2. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April, 2022.

READ a second time this 27th day of April, 2022.

READ a third time and finally passed 27th day of April, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: A-09
POLICY: Misconduct in the Workplace			
DATE: Jun 28/01	REV. DATE: Apr27/22	COVERAGE: All Employees	PAGE #: 1 of 6

POLICY STATEMENT

The County of Renfrew is committed to providing a safe and secure workplace for its employees, which is free from harassment, violence, discrimination and behavior that would otherwise contravene County of Renfrew policy. The County takes all incidents of misconduct seriously, and will issue discipline in accordance with policy H-02 Discipline and Dismissal that is appropriate in the circumstances.

POLICY SCOPE

This policy governs misconduct in the workplace, which includes any space where work is performed, or where County activities are carried out, such as work assignments, business travel, training, conferences, and work-related social functions. In some cases, misconduct may also be found to have occurred privately outside of the workplace. This policy is applicable to all employees including students and volunteers and covers the following content:

- Misconduct in the workplace
- Types of misconduct
- Discipline and dismissal
- Roles and responsibilities
- How to report misconduct in the workplace
- Investigation of misconduct in the workplace

Consult the appropriate Collective Agreement for any deviations to this policy.

POLICY DEFINITIONS

Code means the *Ontario Human Rights Code, 1990*.

Discrimination means discrimination under the *Code*, and may include not individually assessing the unique merits, capacities and circumstances of persons belonging to a protected ground, in addition to making stereotypical generalizations based on presumed or real traits, and having the impact of excluding persons, imposing burdens and denying benefit.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: A-09
POLICY: Misconduct in the Workplace			
DATE: Jun 28/01	REV. DATE: Apr27/22	COVERAGE: All Employees	PAGE #: 2 of 6

Harassment means engaging in a course of vexatious comment or conduct that is known or ought reasonably to be known to be unwelcome. This can include bullying, intimidation, shouting, spreading rumors, jokes, teasing, innuendos, hate speech, microaggressions, sexual harassment, abuse, violence and circulation of images/materials in print or electronic form that a reasonable person would perceive as offensive, embarrassing or demeaning.

Misconduct means an inappropriate action, offense or professional fault that defies County of Renfrew values, rules, standards, by-laws, directives, regulations, policies and procedures and are subject to disciplinary action up to and including dismissal.

Sexual harassment means engaging in a course of vexatious comment or conduct against a person because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome; or, making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement and the person knows or ought reasonably to know that the solicitation or advance is unwelcome. This can include images, questions, discussions, stories, jokes, comments, demands, requests, abuse and threats of a sexual nature or pertaining to sex, gender, gender expression or sexual orientation. Sexual harassment also means leering, unnecessary and inappropriate physical contact or advances, sexual violence and sexual assault.

Workplace violence means the exercise of physical force by a person against another person that causes or could cause physical injury; or an attempt to exercise physical force against a person that could cause physical injury; or a statement or behaviour that it is reasonable for a person to interpret as a threat to exercise physical force against them that could cause physical injury.

Workplace means any space where work is performed, or where County activities are carried out, inclusive of work assignments, business travel, training, conferences, and work-related social functions.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: A-09
POLICY: Misconduct in the Workplace			
DATE: Jun 28/01	REV. DATE: Apr27/22	COVERAGE: All Employees	PAGE #: 3 of 6

POLICY CONTENT

1. Misconduct in the Workplace

In the course of employment, all parties under this policy are expected to conduct themselves professionally and to abstain from behavior that would amount to misconduct in the workplace. Misconduct in the workplace can create serious problems for the organization and its workforce, and so instances of misconduct will be taken seriously by the County of Renfrew.

2. Types of Misconduct

While not an exhaustive list, the County of Renfrew recognizes the following may be considered misconduct in the workplace:

- Culpable absenteeism
- Acts or behaviors that constitute workplace harassment, sexual harassment, discrimination or violence in the workplace
- Any other action or behavior that would constitute just cause at law
- Breach of County of Renfrew by-law, policy or procedure
- Breach of County of Renfrew Code of Conduct
- Breach of employment contract
- Committing a criminal act
- Destruction of company property or property of another employee
- Disobedience or insolence
- Impairment at work
- Improper use of County issued technological devices or internet
- Libel, slander or defamation of the organization or its employees
- Lying or dishonesty
- Microaggressions
- Obscene or threatening language
- Off-duty conduct that brings harm to the work relationship and/or the employer

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: A-09
POLICY: Misconduct in the Workplace			
DATE: Jun 28/01	REV. DATE: Apr27/22	COVERAGE: All Employees	PAGE #: 4 of 6

- Distribution, sale, transfer or unauthorized use/possession of drugs that cause impairment in the workplace, while on duty or while operating employer-owned vehicles or equipment. See Policy G-08 Impairment in the Workplace – Drug & Alcohol/Fitness for Duty regarding use/possession of medically prescribed drugs in the workplace
- Reprisal or retaliation against another employee
- Sabotage directed towards the organization or its employees
- Theft or fraud
- Unethical or immoral conduct
- Unprofessionalism
- Unsafe or reckless conduct
- Unauthorized disclosure of trade secrets, confidential information, or matters of business and employment not available to the public
- Use of business knowledge or information obtained through employment to benefit personally
- Willful neglect of duty

3. Discipline and Dismissal

In instances where misconduct is found to have occurred, the County of Renfrew will respond in accordance with Policy H-02 Discipline and Dismissal. This means that in some cases, discipline will not be progressive and may result in dismissal.

4. Roles and Responsibilities

The County of Renfrew recognizes that we all play a role in upholding and adhering to this policy. The following outlines the various roles and responsibilities placed on those in the workplace:

The Employer is responsible for the following:

- Establish and maintain a program and policy, reviewed annually, with respect to workplace violence and harassment that is accessible to all parties covered under this policy and satisfies legislative requirements

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: A-09
POLICY: Misconduct in the Workplace			
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- Prevent employees from engaging in acts or behavior that constitute misconduct in the workplace
- Provide training on this policy that is accessible to all parties covered under this policy
- Establish and advertise a secure process for employees to submit workplace misconduct complaints
- Investigate complaints to the extent that is appropriate in the circumstances and take corrective action if misconduct is found to have occurred
- Provide support to those involved in misconduct related complaints and investigations

Supervisors are responsible for the following:

- Address and prevent instances of misconduct
- Adhere to this policy and refrain from engaging in behavior considered to be misconduct under this policy
- Promote and enforce this policy amongst their teams and departments
- Complete training on this policy when required
- Coordinate policy training for staff who seek it
- Participate and exercise discretion in the complaint and investigation process
- Consultation with the Department Head and Human Resources on matters related to misconduct in the workplace
- Call 911 in situations that may require emergency services

Employees are responsible for the following:

- Adhere to this policy and refrain from engaging in misconduct in the workplace
- Complete training on this policy when required
- Report instances of misconduct in good faith to their Supervisor, Human Resources or appropriate designate
- Participate and exercise discretion in the complaint and investigation process when misconduct occurs or is alleged

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: A-09
POLICY: Misconduct in the Workplace			
DATE: Jun 28/01	REV. DATE: Apr27/22	COVERAGE: All Employees	PAGE #: 6 of 6

5. Complaint Submission

Any employee who holds an honest and true belief that they or another employee has experienced harassment, discrimination, violence or any other behavior considered misconduct in the workplace, are encouraged to file a written complaint with their Supervisor, Human Resources or the appropriate designate. Complaints can be submitted in electronic or hard copy format. Any employee that submits a complaint, or who participates in an investigation, will be free from reprisal for having done so. Complaints submitted in respect to this policy shall be done honestly and in good faith. If a complaint is deemed to be false or dishonest in anyway it will be considered a serious breach of this policy. Any such breach will be subject to discipline up to and including dismissal in accordance with policy H-02 Discipline and Dismissal.

All employees are encouraged to bring their complaint to their direct Supervisor. For complaints made against the employee's direct Supervisor, the employee may present their complaint to the department head or the Manager of Human Resources. For complaints made against the Manager of Human Resources, employees may present their complaint to the Director of Corporate Services or Chief Administrative Officer/Clerk. For complaints made against the Chief Administrative Officer/Clerk, employees may present their complaint to the Warden.

6. Investigation and Corrective Action

The County of Renfrew, and its agents, officials and representatives will take seriously, and treat confidentially, any complaint filed in respect to this policy and will conduct an investigation that is appropriate in the circumstances. Investigations can include interviews with complainants, respondents, witnesses and any other parties that may be relevant. Information obtained about an incident or complaint of workplace harassment or discrimination, including identifying information about any individuals involved, will not be disclosed unless the disclosure is necessary for the purposes of investigating or taking corrective action with respect to the incident or complaint, or is otherwise required by law. In instances where there are findings of misconduct, corrective action in accordance with H-02 may be taken. Any complainant or respondent in a workplace harassment, discrimination or violence investigation under this policy will be provided with the outcome of the investigation and any corrective action as a result.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-01
POLICY: Hours of Work and Overtime			
DATE: NOV26/97	REV. DATE: APR 27/22	COVERAGE: All Employees	PAGE #: 1 of 6

POLICY STATEMENT:

In order to administer its affairs as efficiently and effectively as possible and in the best interest of the general public, the County of Renfrew establishes hours of work, including shift work if required, for all job classifications.

POLICY SCOPE

This policy is applicable to all employees of the County of Renfrew and governs office hours, hours of work and overtime, and extreme weather events. Consult the appropriate Collective Agreement, and applicable contract of employment for any deviations to this policy.

DEFINITIONS

There are no definitions for this policy.

PROCEDURE:

1. Office Hours

(a) General Administration

- i. The normal hours of business for all general administration, with the exception of the Long-Term Care Homes are 8:00 a.m. to 4:00 p.m.

(b) Public Works & Engineering Patrol Garages

- i. The normal hours of business are designated by the Director of Public Works & Engineering in accordance with seasonal requirements.

(c) Long-Term Care Homes

- i. Operate on a rotating shift schedule of operational categories that are established by the Director of Long-Term Care

(d) Paramedic Service

- i. Operates on a 24 hour/day, 7 day/week rotating shift schedule, as established by the Director of Emergency Services/Chief Paramedic Service.

2. Hours of work:

(a) Administrative/Management/Supervisory/Technical (FT)

- i. the normal minimum daily hours of work consist of seven (7) hours per day, as designated by the Department Head.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-01
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- ii. A one (1) hour, unpaid lunch break is provided, scheduled at a time mutually agreed upon by the Manager.
 - iii. A paid fifteen (15) minute break period is provided in both the first and second half of the shift.
- (b) Public Works & Engineering Operational Employees
 - i. the normal daily hours of work consist of eight (8) hours per day as designated by the Department Head.
 - ii. A paid thirty (30) minute lunch break is provided during the shift.
 - iii. A paid fifteen (15) minute break period is provided in both the first and second half of the shift.
 - iv. Employees who are called in to work prior to their normal starting time are required to go home after a total of eight (8) hours are worked, unless additional work is assigned from the Supervisor.
 - v. Employees are entitled to a shift premium for scheduled night and weekend patrol shifts, as established in the County of Renfrew's Employment By-Law.
- (c) Paramedic Service Operational Employees and Operational Commanders
 - i. the normal daily hours of work consist of twelve (12) hours per day as designated by the Director of Emergency Services/Chief – Paramedic Service.
 - ii. A paid thirty (30) minute meal break is provided during shift.
 - iii. A paid fifteen (15) minute break period is provided in both the first and second half of a shift.
 - iv. Commanders are entitled to a shift premium for scheduled night and weekend patrol shifts, as established in the County of Renfrew's Employment By-Law.
- (d) Part-time/Contract Employees
 - i. Employee's hours of work will be designated by the Department Head.
- (e) Each Department Head ensures that each employee in his/her department is working the required number of hours for his/her classification.
- (f) Hours of work as established above are subject to accommodation agreements provided under Corporate Policy A-04 – Ontario Human Rights Code.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-01
POLICY: Hours of Work and Overtime			
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3. Overtime:

- (a) Group A includes all employees below Group 7 on the County of Renfrew's Employment By-Law, and those not explicitly included in 3 (b), (c) or (d).
 - i. all authorized work beyond the normal weekly hours of work is considered overtime and is paid at the rate of time and one-half
 - ii. upon mutual agreement with their Department Head, employees may receive time and one-half off with pay at a mutually agreeable time for overtime hours worked. Overtime shall not accumulate on a time-off-in-lieu basis beyond ten (10) working days at any given time.
 - iii. Time off in lieu of overtime banks will be automatically paid out on the last pay period of each calendar year. Upon approval, a maximum of five (5) working days may be carried over into the next calendar year, provided the maximum accumulation never exceeds ten (10) working days at any time.
 - iv. Public Works & Engineering operational employees may carry over hours from one year to the next, provided that the maximum accumulation never exceeds ten (10) working days at any time.
- (b) Group B includes all management and professional employees listed in Appendix A
 - i. All pre-authorized work beyond the normal weekly hours of work is considered overtime. (i) Management/professional employees are eligible for time off in lieu of overtime pay to a maximum of ten (10) working days per calendar year.
 - ii. In the event there is a declared Federal, Provincial, or County of Renfrew state of emergency in any calendar year, an additional thirty-five (35) pre-approved, and recorded hours in excess of the seventy (70) hours, for a total of one hundred and five (105) hours in one calendar year.
 - iii. A maximum of five (5) working days may be carried from one year to the next provided that the maximum accumulation never exceeds ten (10) working days at any time. The annual accumulation plus the carry-over shall not exceed ten (10) working days at any time in the subsequent year.
 - iv. There is no provision to grant pay in lieu of days off. Requests for pay in lieu of overtime must be approved by the Department Head and the Chief Administrative Officer.
- (c) Group C includes Paramedic Service Commanders, Public Works & Engineering Patrol Supervisors and Construction Supervisors.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-01
POLICY: Hours of Work and Overtime			
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- i. All pre-authorized work beyond the weekly hours of work is considered overtime.
- ii. Employees are eligible for time off in lieu of overtime pay at straight time, to a maximum of ten (10) working days per calendar year. If mutual agreement is not reached, the time off may be scheduled by the Manager.
- iii. Additional overtime beyond the normal weekly hours and in excess of the ten (10) working days in ii is considered as overtime and is paid at the rate of straight time for a maximum of an additional ten (10) working days.
- iv. Banked time off in lieu of overtime not used in the calendar year in which it was earned will be automatically paid out on the last pay period of each calendar year.

(d) Group D includes all RCHC and Long-Term Care Homes Supervisors

- i. All pre-authorized work beyond the weekly hours of work is considered overtime.
- ii. Employees are eligible for time off in lieu of overtime pay at straight time, to a maximum of ten (10) working days per calendar year. If mutual agreement is not reached, the time off may be scheduled by the Department Head.
- iii. Additional overtime performed by RCHC Supervisors beyond the normal weekly hours and in excess of the ten (10) working days above is considered as overtime and is paid or taken off at the rate of straight time for a maximum of ten (10) working days, at the discretion of the employee's supervisor.
- iv. Employees will be provided three and one-half (3.5) hours of overtime per week of on call. On call refers to time periods during which an employee must be available and able to respond, within a reasonable time, to resolve a problem, either by returning to the workplace or off-site (if applicable). On call applies to time periods that are not regularly scheduled working hours. An employee assigned to be on call is not required to stay at home, but they must make sure that they can be contacted and is able to start work or respond to calls within a reasonable time. It is understood that a return to the workplace may not be necessary in most situations.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-01
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- v. Banked time off in lieu of overtime not used in the calendar year in which it was earned will be automatically paid out on the last pay period of each calendar year.
- 6. Extreme Weather Events
 - a) When extreme weather conditions or other unforeseen acts of nature prevent an employee from attending work, the employee shall immediately notify his or her supervisor and explain the situation.
 - b) In the event that severe weather conditions etc. affect an employee's ability to attend work, the Department Head or designate may grant approval for an employee to report to work late, leave for home early, assign work from home in accordance with Corporate Policy E-11 – Remote Work Arrangements (Telecommuting), or approve a leave request.
 - c) The decision to close operations early or for the day will rest with the County's Chief Administrative Officer (CAO) or designate.
 - i. In the event the employer sends an employee home, the employee shall be paid their wages based on a regular work day for the period.
 - ii. Employees who are on sick leave or an approved leave shall have the day(s) recorded based on the original request.
 - d) Although these procedures have been developed primarily for circumstances related to inclement weather or other unforeseen acts of nature, they will also serve as a guideline in the event of other conditions that require closing or evacuation of County facilities.

POLICY REFERENCES

1. *Employment Standards Act, 2000* <https://www.ontario.ca/laws/statute/00e41>
2. Your guide to the *Employment Standards Act, 2000*
<https://www.ontario.ca/document/your-guide-employment-standards-act-0/hours-work>

APPENDICES

Appendix A: List of Management/Professional Employees under Group B

Appendix B: Application for Leave

Appendix C: Overtime Pre-Authorization

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-01
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Appendix D: Overtime Sheet – Time and one half

Appendix E: Overtime Sheet – Straight Time

Policy E-01 – Appendix A – List of Management/Professional Employees Under Group B

The job classes deemed to be management/professional for the purposes of Policy E-01 are as follows, based on classification under the County of Renfrew's Employment By-Law, and may be amended in accordance with the County of Renfrew's Employment By-Law.

Group 7:

- Early Years Supervisor
- Client Programs Supervisor
- Supervisor Client/Outreach Programs Supervisor
- GIS Supervisor
- Executive Assistant/Deputy Clerk

Group 8:

- Administration Supervisor
- Dietitian
- Environmental Services Supervisor
- Food Services Supervisor
- Prosecutor
- Prosecutor (Bilingual)
- Supervisor – Technical Services (Public Works)
- Supervisor – Ontario Works
- Senior Planner

Group 9:

- Employee Health Coordinator
- Manager – Economic Development Services
- Manager – Forestry & GIS
- Manager – Planning Services
- Manager – Real Property Assets
- Physiotherapist
- POA Manager

Group 10:

- Manager – Human Resources
- Manager – Finance
- Manager – Information Technology
- Housing Manager
- Manager – Child Care Services
- Manager – Ontario Works
- Resident Care Coordinator

Group 11:

- Manager – Infrastructure
- Manager – Operations

Group 12:

- Deputy Chief – Operations
- Deputy Chief – Clinical Programs
- Director of Care

Group 13:

- Nurse Practitioner

Group 14:

- Administrator – Miramichi Lodge

Group 15:

Group 16:

- Director – Development & Property
- Director – Public Works & Engineering
- Director - Emergency Services/Chief Paramedic Services
- Director – Community Services

Group 17:

- Director – Long-Term Care
- Director – Corporate Services

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-02
POLICY: Statutory and Paid Holidays FT Policy			
DATE: Oct 30/91	REV. DATE: Apr 27/22	COVERAGE: All Full-Time Employees	PAGE #: 1 of 3

POLICY STATEMENT

The County of Renfrew recognizes that a healthy work-life balance is crucial to the overall health and wellness of our workforce. The County also adheres to all applicable employment legislation in respect to statutory holidays.

POLICY SCOPE

This policy is applicable to all full-time employees of the County of Renfrew and governs designated paid holidays entitlements for each calendar year. This policy covers the following content:

- Paid holidays observed for full-time employees
- Floating holiday
- Paid holiday stipulations

Consult the appropriate Collective Agreement for any deviations to this policy.

POLICY DEFINITIONS

There are no policy definitions for this policy.

POLICY CONTENT

1. Paid Holidays Observed for Full-time Employees

The County observes the following as paid holidays for full-time employees:

New Year's Day	Civic Holiday	Boxing Day
Family Day	Labour Day	
Good Friday	National Day for Truth and Reconciliation	

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-02
POLICY: Statutory and Paid Holidays FT Policy			
DATE: Oct 30/91	REV. DATE: Apr 27/22	COVERAGE: All Full-Time Employees	PAGE #: 2 of 3

Easter Monday

Thanksgiving Day

Victoria Day

Remembrance Day

Canada Day

Christmas Day

plus, any other day proclaimed hereafter by the Federal or Provincial Government is recognized as an additional holiday.

2. Floating Holiday

- a) In addition to the holidays listed above, each employee is allowed one (1) holiday known as a floating holiday. The date and time for taking this floating holiday is mutually agreed upon by the employee and the appropriate Department Head. A floating holiday cannot be carried over from one calendar year to the next.
- b) The additional floating holiday is credited January 1st of each year, as long as the Employee works the full scheduled shift immediately preceding and following January 1st of each year.

3. Paid Holiday Stipulations

The following apply to compensation for holidays worked:

- a) Employees are paid time and one-half (1 & 1/2) for work performed on the above holidays and in addition, shall receive a day off at straight pay at a time agreeable to both the employee and Department Head, with the hours placed into a payroll bank.
- b) If a paid holiday is observed on an employee's scheduled day off and the employee does not work on that day, they are allowed another day off with pay at a time agreeable to the Department Head, with the hours placed into a payroll bank.
- c) When a holiday falls during a scheduled vacation period, an additional day off with pay is granted, with the hours placed into a payroll bank.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-02
POLICY: Statutory and Paid Holidays FT Policy			
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- d) No more than four (4) days in lieu of paid holidays are accumulated at any time in accordance with the Employee's normal daily hours of work, as established in Corporate Policy E-01 – Hours of Work & Overtime. Days in lieu of paid holidays accumulated beyond the allowable four (4) days will be automatically paid out.
- e) Any day in lieu of a paid holiday in this Policy is at a mutually agreeable time. If the parties are unable to agree, such days are added to the employee's vacation or weekends off.
- f) Paid holidays will not accrue or become eligible for payment if an employee is on an unpaid leave of absence (including Workplace Safety and Insurance Benefits) or after a period of thirty (30) consecutive days leave for illness.
- g) Where a Statutory Holiday falls on a Saturday or Sunday, the County of Renfrew aligns their Statutory Holiday as directed by the *Ministry of the Attorney General* for Provincial Offences Administration.

POLICY REFERENCES

1. *Employment Standards Act, 2000* <https://www.ontario.ca/laws/statute/00e41>
2. Your guide to the *Employment Standards Act, 2000* <https://www.ontario.ca/document/your-guide-employment-standards-act-0/public-holidays>

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-03
POLICY: Statutory and Paid Holidays Other than FT Policy			
DATE: May/87	REV. DATE: Apr 27/22	COVERAGE: All Employees other than full-time	PAGE #: 1 of 3

POLICY STATEMENT

The County of Renfrew recognizes that a healthy work-life balance is crucial to the overall health and wellness of our workforce. The County also adheres to all applicable employment legislation in respect to statutory holidays.

POLICY SCOPE

This policy is applicable to all staff other than full-time employees of the County of Renfrew and governs designated paid holidays entitlements for each calendar year. This policy covers the following content:

- Paid holidays observed for all staff other than full-time employees
- Floating holiday
- Paid holiday stipulations

Consult the appropriate Collective Agreement for any deviations to this policy.

POLICY DEFINITIONS

There are no policy definitions for this policy.

POLICY CONTENT

1. Paid Holidays Observed for all Staff Other Than Full-time Employees

The County observes the following paid holidays for all staff other than full-time employees:

New Year's Day	Civic Holiday	Boxing Day
Family Day	Labour Day	
Good Friday	National Day for Truth and Reconciliation	

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-03
POLICY: Statutory and Paid Holidays Other than FT Policy			
DATE: May/87	REV. DATE: Apr 27/22	COVERAGE: All Employees other than full-time	PAGE #: 2 of 3

Easter Monday	Thanksgiving Day
Victoria Day	Remembrance Day
Canada Day	Christmas Day

plus, any other day proclaimed hereafter by the Federal or Provincial Government is recognized as an additional holiday.

2. Floating Holiday

- In addition to the holidays listed above, all staff other than full-time employees are entitled to one (1) additional day known as a floating holiday. The date and time for taking this holiday is mutually agreed upon by the employee and the appropriate Department Head. A floating holiday cannot be carried over from one calendar year to the next.
- The additional floating holiday is credited on January 1st of each year, as long as the Employee works the full scheduled shift immediately preceding and following January 1st of each year.

3. Paid Holiday Stipulations

The following apply to compensation for holidays worked:

- All staff other than full-time employees are paid at the rate of time and one-half (1 & 1/2) for all hours worked on a paid holiday listed above, and in addition shall receive a day off at straight pay; as calculated in section e) at a time agreeable to both the employee and Department Head, with the hours placed into a payroll bank.
- When a holiday falls during a scheduled vacation period, an additional day with pay is granted.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-03
POLICY: Statutory and Paid Holidays Other than FT Policy			
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- c) No more than four (4) days in lieu of paid holidays are accumulated at any time in accordance with the Employee's prescheduled daily hours of work, as established in Corporate Policy E-01 – Hours of Work and Overtime. Days in lieu of paid holidays accumulated beyond the allowable four (4) days will be automatically paid out.
- d) Any day in lieu of a paid holiday in this Policy is to be taken at a mutually agreeable time. If the parties are unable to agree, such days are added to the Employee's vacation or weekends off.
- e) All staff other than full-time employees are compensated for all of the paid holidays not worked and the entitled floating holiday based on the *Employment Standards Act, 2000* pro-rating of twenty (20) working days prior to the holiday and must work the shift immediately preceding and following the holiday.
- f) Where a Statutory Holiday falls on a Saturday or Sunday, the County of Renfrew aligns their Statutory Holiday as directed by the *Ministry of the Attorney General* for Provincial Offences Administration.

POLICY REFERENCES

1. *Employment Standards Act, 2000* <https://www.ontario.ca/laws/statute/00e41>
2. Your guide to the *Employment Standards Act, 2000*
<https://www.ontario.ca/document/your-guide-employment-standards-act-0/public-holidays>

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-04
POLICY: Vacation			
DATE: OCT30/91	REV. DATE: APR 27/22	COVERAGE: All Employees	PAGE #: 1 of 4

POLICY STATEMENT:

Each Department Head or designate is responsible for scheduling vacation dates for employees in a manner that is as fair as possible to all employees and that ensures minimum disruption of service in the Department.

POLICY SCOPE

This policy is applicable to all employees of the County of Renfrew and governs process for vacation. Consult the appropriate Collective Agreement, and applicable contract of employment for any deviations to this policy.

DEFINITIONS

Where part-time employee is referenced within this policy, it refers to all employee definitions other than full-time employees, as defined in Corporate Policy A-01 – Employee Definitions.

PROCEDURE:

1. The following schedule is used to calculate vacation entitlement for full-time employees:
 - a) Upon hire, vacation will accumulate at the rate of 0.83 days per month for each full calendar month worked, up to December 31st.
 - b) Beginning January 1st of the vacation year during which the employee will complete one (1) full year of employment, he/she is credited with fifteen (15) working days of vacation leave.
 - c) Beginning January 1st of the vacation year during which the employee will complete eight (8) years of employment, he/she is credited with twenty (20) working days of vacation leave.
 - d) Beginning January 1st of the vacation year during which the employee will complete fifteen (15) years of employment, he/she is credited with twenty-five (25) working days of vacation leave.
 - e) Beginning January 1st of the vacation year during which the employee will complete twenty-two (22) years of employment, he/she is credited with thirty (30) working days of vacation leave.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-04
POLICY: Vacation			
DATE: OCT30/91	REV. DATE: APR 27/22	COVERAGE: All Employees	PAGE #: 2 of 4

2. The following schedule is used to calculate vacation time entitlement for part-time employees.
 - a) After one (1) year of continuous employment, part-time employees are entitled to two (2) weeks of unpaid vacation time.
 - b) After five (5) years of continuous employment, part-time employees are entitled to three (3) weeks of unpaid vacation time.
3. The following schedule is used to calculate vacation pay entitlement for part-time employees:
 - a) Upon hire, the employee will receive four percent (4%) vacation pay.
 - b) After one (1) year's work (1,820 hours) receive six percent (6%) vacation pay.
 - c) After eight (8) years' work (14,560 hours) receive eight percent (8%) vacation pay.
 - d) After seventeen (17) years' work (30,940 hours) receive ten percent (10%) vacation pay.
4. The following applies to vacation entitlement:
 - a) For the purpose of vacation entitlement, years of employment means the combined years of employment as a full-time and a regular part-time employee. Part-time service is based on cumulative hours worked (see section 4 above).
 - b) In the case of a newly recruited employee with significant relevant experience, the Chief Administrative Officer (CAO), in consultation with the Chairperson of the Committee under whose jurisdiction the recruited employee falls, has the discretion to adjust the starting vacation entitlement. The adjustment may be up to the maximum that the recruited employee would have earned if they had acquired all directly related experience as a County of Renfrew employee.
 - c) While on active payroll, employees are not permitted to take cash in lieu of vacation. An employee may carry the equivalent of one (1) year's vacation to the subsequent year. The carried over vacation must be used in the subsequent year. The carry-over of vacation time accrued in excess of policy must be approved by the Director and CAO.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-04
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5. The following applies to vacation requests:
 - a) Each Department Head or designate is responsible for scheduling vacation dates for employees in a manner that is as fair as possible to all employees, and that ensures minimum disruption of service in the Department.
 - b) All vacation requests must be in writing on the prescribed request for leave form, and must be pre-approved by the Department Head, or designate, and submitted to payroll prior to the taking of vacation.
 - c) All vacation is in agreement with the employee's supervisor. For approval process, length of service on active payroll is given consideration in choice of vacation periods.
 - d) All employees are entitled to two (2) weeks of consecutive earned vacation. Consecutive earned vacation periods greater than two (2) weeks may be obtained, with the expressed permission of the employee's supervisor.
 - e) Full-time non-union employees are permitted to utilize one (1) day of annual vacation in one (1) hour increments, with the pre-approval of their supervisor. All other vacation may not be taken in anything less than one-half (1/2) day increments.
 - f) Part-time employees must request unpaid vacation time in one (1) or two (2) week increments.

6. The following applies to working while on vacation:
 - a) If an employee is required to report to work during a scheduled vacation period, the vacation hours will be returned to the employee's payroll bank.

7. The following applies to vacation in respect to sick leave:
 - a) Approved vacation may be substituted for sick leave where the employee can establish, by a doctor's certificate, that an illness or accident occurred while on approved vacation.
 - b) Vacation credits will not accrue after a period of thirty (30) consecutive calendar days leave for illness.
 - c) If an employee is off on short-term disability and returns to work through participation in a modified work (work hardening) program, but is unable to return in full hours, their vacation entitlement will be pro-rated.

Corporate Policies and Procedures			
DEPARTMENT: Human Resources			POLICY #: E-04
POLICY: Vacation			
DATE: OCT30/91	REV. DATE: APR 27/22	COVERAGE: All Employees	PAGE #: 4 of 4

8. The following applies to vacation in respect to unpaid leaves of absence:
 - a) Vacation credits will not accrue during an unpaid leave of absence (including leave on Workplace Safety and Insurance Board).
9. The following applies to vacation in respect to termination or change of status of employment:
 - a) Upon termination of employment, or transfer from full-time employment to part-time employment, the employee is paid the pro-rated monthly portion of unused vacation that was credited on January 1st of that calendar year.
 - b) Conversely, an employee is responsible for payment of vacation taken, but not earned based on a pro-rated monthly calculation from January 1st of that calendar year.

POLICY REFERENCES

1. *Employment Standards Act, 2000* <https://www.ontario.ca/laws/statute/00e41>
2. Your guide to the *Employment Standards Act, 2000*
<https://www.ontario.ca/document/your-guide-employment-standards-act-0/vacation>

APPENDIX

Appendix A – Request for Leave Form

April 27, 2022

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development and Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Twinning – Renfrewshire [Strategic Plan Goal No. 1]

Chair Robert Sweet, Director Craig Kelley, Manager of Economic Development Alastair Baird, and members of the Upper Ottawa Valley Chamber of Commerce (UOVCC) met on Tuesday April 5, 2022 to discuss opportunities as they relate to a Chamber Initiated Business Twinning Mission with Renfrewshire's Chamber of Commerce(s) in late 2022/early 2023. The UOVCC is extremely excited at the prospect of working with likeminded individuals in Renfrewshire, Scotland and the opportunities that exist, and will be forming a small committee of community leaders to shepherd this initiative forward in the coming months.

2. Building Broadband Faster Act, 2021

Attached as Appendix I is the submission made jointly by the Eastern Ontario Wardens' Caucus (EOWC) and Eastern Ontario Regional Network (EORN) chairs to Ontario's Standing Committee on General Government Policy on the Building Better Broadband Act and Getting Ontario Connected Act on March 30, 2022. Notice for the opportunity to provide comment was received on Monday, March 28, 2022. EORN worked collaboratively with staff from Southwestern Integrated Fibre Technology (SWIFT) in southwestern Ontario and Blue Sky in northern Ontario to ensure that there was alignment on messaging about the concerns. Association of Municipalities Ontario (AMO) staff appeared before the Standing Committee on March 30, 2022 to voice concerns on behalf of their members. The attached response (Appendix II) was provided by the

April 7, 2022 deadline to the Standing Committee on General Government. The response was based on previous positions adopted by Council.

3. **Canadian Nuclear Laboratories (CNL) Industry Day [Strategic Plan Goal No. 1]**

Business Development Officer David Wybou participated in a meeting with members of the Canadian Nuclear Laboratories organizing team for CNL's annual Industry Day. This year's event will take place on Thursday, June 2, 2022 at CNL's new Logistics building at the entrance to the Chalk River Laboratories. Renfrew County businesses will have the opportunity to participate with a booth at no charge. Trades contractors and manufacturers will find this business development opportunity of particular interest. Mr. Wybou continues to work closely with CNL and is recruiting local businesses to participate and build business relationships with CNL, and its many contractors.

4. **Major Tourism Funding Announcement [Strategic Goal No. 3]**

Attached as Appendix III is an announcement from the Federal Economic Development Agency for Southern Ontario (FedDev Ontario) on a new funding stream to be delivered via the Federal Government Tourism Relief Fund via the Regional Tourism Organization (RTO) network in Ontario. RTO 11, Ontario's Highlands Tourism Organization (OHTO) supports the County of Renfrew, as well as the Counties of Hastings, Lanark, Frontenac and Lennox and Addington, and will have \$3 million in funding to deliver across the region. OHTO and the Ottawa Valley Tourist Association (OVTA) have been anticipating this funding announcement and welcome the positive news to help our tourism sector rebuild and innovate in our recovery from COVID-19. OHTO will circulate further information regarding the application process to all members of Council.

5. **Weed Inspection [Strategic Plan Goal No. 3]**

Correspondence was sent to all lower-tier municipalities reminding of the 2014 appointment of Jason Davis as the County's Area Weed Inspector and also requesting to be informed if the lower-tier municipality has appointed their own local Weed Inspector.

6. Secondary Dwellings [Strategic Plan Goal No. 3]

Secondary dwellings are a self-contained residential unit that has kitchen and bathroom facilities that is located on the same property as the primary dwelling. It can be lived in by the property owner, other family members, or rented out. They are commonly known as in-law flats, secondary suites, coach houses, and accessory or basement apartments. Changes to the Planning Act and County of Renfrew Official Plan have made secondary dwellings a new housing option for municipalities and property owners to consider. Municipalities are updating their zoning by-laws and developing provisions for allowing these housing units.

Attached as Appendix IV is a brochure that County staff has prepared which will be made available on the County of Renfrew website and provided to all local municipalities as information to the public. The brochure provides an explanation of what a secondary dwelling is and the current policies regarding their use.

7. Plan of Subdivision Final Approval [Strategic Plan Goal No. 3]

Two plans of subdivision were given final approval. The Shames subdivision in the Town of Petawawa creates 14 lots. The Combermere Lodge subdivision and condominium in the Township of Madawaska Valley creates 44 new lots.

8. Official Plan Amendment No. 11 (OPA No. 11)

On March 24, 2022, the Ministry of Municipal Affairs and Housing approved OPA No. 11 for the Township of Whitewater Region. The approval triggers an appeal period and if no appeals are received by the Ministry then the decision is final.

9. Whitewater Comprehensive Review Settlement Boundary

The County received an application to amend the Official Plan from the Township of Whitewater Region. The application proposes changes to the settlement boundary of Cobden and some of the land use designations in the area. Staff will be processing the application in accordance with the requirements of the Planning Act and a public meeting will be scheduled to

be held at the municipal office of the Township of Whitewater Region in June.

10. **Planning Assistance to the Township of Whitewater Region**

The Township of Whitewater Region has requested County assistance for an eight-week period while the Township Planner is on leave. The County will be primarily preparing notices required under the Planning Act. In addition, planning staff will be preparing consent reports and attending a Committee of Adjustment meeting on April 21, 2022.

11. **News Release – Ontario is Making it Easier to Buy a Home**

On March 30, 2022, the Ministry of Municipal Affairs and Housing issued a news release, attached as Appendix V, on a plan to act on recommendations from the Housing Affordability Task Force, and the Provincial-Municipal Housing Summit.

A few of the highlights include:

- Working with municipalities to identify and enhance measures that will crack down on land speculation and protect home buyers. This is in response to feedback the Province solicited from municipalities regarding projects that are approved by the municipality, but unbuilt by the developer.
- Supporting municipalities with resources, tools and standards to provide timely review and adjudication processes by both **extending legislated timelines for decisions while focusing the decision-making process (emphasis added)**.
- Investing more than \$19 million to help the Ontario Land Tribunal (OLT) and the Landlord and Tenant Board to reduce their backlogs.
- Making it easier to build more community housing by making better use of provincially owned lands for non-profit housing providers. To preserve the existing stock of community housing and modernize the system for those who depend on it.
- The Province will be consulting with the public and municipalities on how to develop recommendations on how to support gentle density for multi-generational and missing middle housing, as well as addressing housing needs in rural and northern communities.

RESOLUTIONS

12. Departmental Capacity Review – Planning

RESOLUTION NO. DP-CC-22-04-36

Moved by Chair

Seconded by Committee

THAT County Council direct staff to review the complement of Planning Division staff, along with a forecast of planning applications, including general inquiries and bring a report back to Council; AND FURTHER THAT business cases for additional resources, if identified as being required, are brought forward at the same time.

Background

The Focused Strategic Review of Planning Services identified several priorities that referenced staff capacity, workload, and/or succession planning. As mentioned to Council, the Planning Division is currently witnessing an unprecedented volume of applications and inquiries, likely fueled by property values and the attractiveness of investing in Renfrew County post-pandemic. In order to respond to these applications in an expeditious manner, it is prudent to review our human resources and determine what roles need to be filled and act upon those findings. Recent announcements of the Provincial government indicate to our Department that the process for planning approvals is likely going to be more intensive at the local level. Additionally, as we provide planning support for the majority of the County's local municipalities, we want to ensure we have the appropriate capacity into the future and continue to develop our planning staff to assume roles left vacant due to retirement.

13. Nuclear Energy Omission from Federal Green Bond Framework Funds Program [Strategic Plan No. 1]

RESOLUTION NO. DP-CC-22-04-37

Moved by Chair

Seconded by Committee

THAT County Council authorize the Warden to send a letter to the Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance, calling for the inclusion of nuclear energy in the Green Bond Framework.

Background

To support Pan-Canadian environmental protection the federal government is creating a Green Bond Framework to help finance investments in a broad range of areas that will support and foster pollution reduction, green energy production and greenhouse gas emission reductions. Nuclear energy is specifically omitted from the list of Eligible Green Expenditures. Categorizing nuclear energy in a very negative and inappropriate manner, the Green Bond Framework identifies nuclear energy in a list of industrial investment areas that are specifically excluded from the Green Bond Framework. This list includes transportation, exploration and production of fossil fuels, nuclear energy, arms manufacturing and gambling, manufacture and production of tobacco products and manufacture and production of alcoholic beverages.

Omission from what will be a very important financial support for research and development and product and process development will be very detrimental to the nuclear industry, including operations at Chalk River Laboratories and the development and demonstration of next generation Small Modular Reactors (SMRs) here in Renfrew County and at other licenced nuclear research and development sites across Canada. Nuclear energy is a non-Green House Gas (GHG) emitting source of both electrical and thermal energy. Presently nuclear energy provides 60% of Ontario's electrical supply. In order to achieve a non-GHG energy future it is highly likely that globally, nuclear energy will be a key contributor to the electrical supply needs globally.

The Canadian Association of Nuclear Host Communities (CANHC) of which the Town of Deep River and County of Renfrew are both members, all its member municipalities, and nuclear sector businesses and organizations across Canada have chosen to communicate to the federal government their objections to this exclusion of nuclear energy from the Green Bond Framework.

Extract from Green Bond Framework:

"The Government of Canada intends to allocate an amount equal to the net proceeds of any green bonds issued (the "Green Bonds") to finance and/or refinance, in whole or in part, expenditures that meet any of environmental eligibility criteria set out in this Framework (the "Eligible

Green Expenditures"), with the intent that these expenditures would not cause significant harm to any of the priorities identified in Section 1.1.

Eligible Green Expenditures can include any government expenditures, including but not limited to transfer payments (e.g., grants, contributions, etc.), loans, subsidies, fiscal measures (e.g., tax credits and tax expenditures) and capital and operational expenditures (e.g., salaries and operating expenses). Expenditures related to research and development, funding for scientific purposes, and international transfers in support of the eligible green expenditure categories can also be included, as appropriate. Eligible Green Expenditures are limited to federal government expenditures, including those of departments, agencies and select Crown corporations occurring no earlier than two fiscal years prior to the issuance, the fiscal year of issuance, and no later than two fiscal years following the fiscal year of issuance (the "Eligible Expenditure Window")."

14. Bill 109 – More Homes for Everyone Act, 2022 [Strategic Plan Goal No. 1]

RESOLUTION NO. DP-CC-22-04-39

Moved by Chair

Seconded by Committee

THAT County Council authorize the Warden to send a letter to the Minister of Municipal Affairs and Housing in response to Bill 109, that addresses: i) concern regarding municipalities ability to achieve the proposed timelines without penalty; ii) the need for increased funding resources to assist with the need to add staff capacity to meet the new approval timelines; iii) clarity on timelines for agency feedback and concurrent provincial approvals; and, iv) increased resources to encourage post-secondary students to pursue a career in municipal planning.

Background

On March 30, 2022 the Province introduced Bill 109 which intends to "support a plan to crack down on speculators who are driving up the cost of housing, protect homebuyers from predatory development practices, and create more housing options for homeowners and renters by accelerating development timelines to get more homes built faster." Attached as

Appendix VI is the release issued by the Province. The Bill proposes the following changes that will impact the municipal planning application review process.

- Municipalities that do not process site plan applications, zoning amendments, and official plan amendment applications within the legislated timelines will need to gradually refund the application fees starting at 50% of the fee after 60 days of receiving a completed application, to a full refund of the fee if not processed within 120 days of receiving a completed application.
- Creation of a Community Infrastructure and Housing Accelerator, a new tool to help accelerate the municipal planning process. Municipalities would need to pass a council resolution and submit a formal request to the Minister of Municipal Affairs and Housing to utilize the tool.
- Empower the Minister of Infrastructure to make a regulation to authorize land owners and applicants the use of types of surety bonds and other prescribed instruments to secure agreements for local approval of land use planning matters.

Timelines for Official Plans, Zoning By-laws and Site Plan Approvals

The County of Renfrew approves Official Plan amendments for both local official plans and the County of Renfrew Official Plan. Historically, it is estimated that an application to amend an Official Plan has taken 150 to 180 days for straight-forward applications. More complicated proposals take longer. The County does not have the resources that would enable us to make decisions within 60 days for Official Plans (County approvals) or the necessary support for municipalities for site plan approval or zoning approvals in 60 days.

Community Infrastructure and Housing Accelerator

Attached as Appendix VII is the draft guideline for the Community Infrastructure and Housing Accelerator. At this time, staff are not aware of how this process would work and what stages of development approvals would be accelerated. The draft guideline provides the following information.

The Minister will consider making a community infrastructure and housing accelerator order on the request of the council of a local municipality

(lower- or single-tier) where the Minister believes it is in the public interest to do so.

A community infrastructure and housing accelerator order can be used to regulate the use of land and the location, use, height, size and spacing of buildings and structures to permit certain types of development.

In issuing an order, the Minister is able to:

- provide an exemption for other necessary planning-related approvals from provincial plans, the Provincial Policy Statement and municipal official plans, but only if this is specifically requested by the municipality; and,
- impose conditions on the municipality and/or the proponent.

The Minister may make a community infrastructure and housing accelerator order to expedite the following types of priority developments:

- community infrastructure that is subject to Planning Act approval including: lands, buildings, and structures that support the quality of life for people and communities by providing public services for matters such as health, long-term care, education, recreation, socio-cultural activities, and security and safety;
- any type of housing, including community housing, affordable housing and market-based housing;
- buildings that would facilitate employment and economic development; and,
- mixed-use developments.

When making a community infrastructure and housing accelerator order, subsection 34.1 (15) of the Planning Act would allow the Minister, upon request of a local municipality, to provide that specific subsequent approvals are not subject to provincial plans, the Provincial Policy Statement and municipal official plans. Subsequent approvals are licences, permits, approvals, permissions or other matters that are required before a use permitted by a community infrastructure and housing accelerator order could be established, such as plans of subdivision and site plan control.

Surety Bonds

Many planning agreements (i.e., plan of subdivision or site plan) require developers to post securities to ensure that infrastructure will be constructed to an approved standard. The cost of providing security (i.e., cash or letter of credit) can be significant depending on the scale of the development. Planning staff support this proposed change as it should still provide the assurances necessary to have the infrastructure completed while reducing development costs.

In March 2022, the County commented on the 55 recommendations provided by the Ontario Housing Affordability Task Force. Action item 22 was a recommendation to simplify planning legislation and policy documents. The County response agreed with this Task Force recommendation. This introduced legislation does the opposite, it adds to the complexity of the Planning Act and does not address any of the issues creating the long development times in Ontario. In simple terms, this introduced Bill says “municipalities do it faster or we will penalize you” but the proposed legislation doesn’t provide a municipality with any meaningful tools, resources, or processes to improve.

For example, the proposed “Community Infrastructure and Housing Accelerator” appears to be a method of allowing municipalities to circumvent development policies contained in the Provincial Policy Statement and the Official Plan. If the Province views these policies as limiting and slowing the development process, instead of creating a new complicated “accelerator” process to deal with complicated policies, a more reasonable approach and long-term solution would be to eliminate or change the policies.

The review of site plans, zoning amendments and official plans have increasingly become more complex over the past few decades. Each of these processes include circulation to a variety of agencies and utility providers including telephone, gas, hydro, school boards, land registry office, provincial ministries, and first nations consultation. The information package circulated by the Province makes note that in the Greater Golden Horseshoe it takes on average 12-30 months’ time for site plan approval, 7-25 months for subdivision approval, and 9-25 months for a zoning amendment.

The Planning Act has sometimes been referred to as a piece of legislation that is a “patch on a patch”. The proposed Bill 109 does not reduce or change the complexity or details that a municipality is to go through, just reduces the time for it to make a decision and penalizes the municipality if it cannot achieve that standard. The Province appears to be saying to municipalities, these 12-30 month processes now must be done in 60 days but it does not change or address the root of the issue of the complexity that development has become. The legislation appears to be saying to municipalities, do the same job and reduce the timelines by 90% or else the taxpayers will be responsible for covering the cost of the growth. It does not appear to improve processes or implement penalties on any of the other agencies that a municipality is required to accommodate. The proposed amendment would add another patch to the already complex Planning Act.

Throughout Ontario there is already a shortage of staff in nearly every aspect of development review and approvals. Whether it is at a provincial ministry, an engineer, a surveyor, a biologist, an architect, an archaeologist, or a planner. There are currently more municipal planning job postings now than at any time in memory. If the Province implements these requirements for reduced approval timelines, all municipalities across Ontario will need to increase planning staff capacity. Municipalities will be competing even harder for an already limited supply of potential employees. It is already a challenge for rural Ontario to attract staff and this legislation would exasperate that task. To meet the expanding need for planners it is recommended that the Province undertake a program that encourages more post-secondary students to pursue a career in planning.

BY-LAWS

15. Program Services Agreement – Futurpreneur Canada [Strategic Plan Goal No. 1]

RESOLUTION NO. DP-CC-22-04-38

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to enter into a Program Services Agreement with Futurpreneur Canada to assist in the delivery of programs in the community.

Background

Futurpreneur Canada, a not-for-profit corporation established to support and provide business loans to entrepreneurs, has been a partner of Enterprise Renfrew County (ERC) for eleven years. ERC directs our clients to Futurpreneur Canada resources, information, entrepreneurial support and business loans. This has been a positive relationship for ERC and our clients. As part of this Agreement, should any of the ERC clients we refer to Futurpreneur Canada enter into a business loan agreement with Futurpreneur Canada, ERC will receive an 'administrative payment' for the referral. For the first five loans that payment will be \$200 per loan, and for subsequent loans it will be \$400 per loan.

16. Delegation of Approval – Planning Services Agreement(s) [Strategic Plan Goal No. 2]

RESOLUTION NO. DP-CC-22-04-40

Moved by Chair

Seconded by Committee

WHEREAS the County provides planning services to 12 local municipalities regarding local approvals and processes; AND WHEREAS in September 2021 County Council directed staff to circulate local municipalities a service agreement with respect to local planning services; AND WHEREAS these agreements provide stability and predictability to the planning services that the County provides to local municipalities; NOW THEREFORE it is recommended a By-law be passed delegating authority to the Director of Development and Property to enter Planning Services Agreement(s) with local municipalities; AND FURTHER THAT staff be directed to correspond with local municipalities for which the County provides local planning services that have not yet signed a Planning Services Agreement.

Background

The County of Renfrew provides planning services for three functions:

- a) County Approvals (i.e., Subdivision, Official Plan Amendments, Consents)
- b) Local Approvals (i.e., Zoning, Minor Variances, and Site Plan)
- c) Special Projects (i.e., Comprehensive Zoning Updates)

As part of the County review of strategic services and modernizing the Planning Division, in September, County Council directed staff to reach out to formalize a shared service agreement with local municipalities with

respect to local planning approvals. A draft agreement and an invitation to meet was sent to all local municipalities. These agreements are intended to provide formality, stability and predictability so that the County can manage our resources effectively and efficiently.

Due to an unprecedented year in the number of submitted applications, combined with being understaffed, the timelines for processing applications have been impacted. In addition, as most organizations, the timelines have been impacted by the pandemic. The Planning Division had to prioritize different applications and processes to efficiently deliver services. The Division has prioritized plans of subdivision, zoning amendment and official plan amendments so that there are no delays for these applications, and in recognition of the legislative timelines that we are obligated to meet. It is estimated that in 2021 more than 50% of staff time was spent on processing planning approvals on behalf of local municipalities.

The backlog of Consent Files and General Inquiries (County processes) is a result of the Division giving priority to local approvals over the County approvals. The County Planning Division provides planning support to 12 local municipalities.

- Admaston/Bromley
- Bonnechere Valley
- Brudenell Lyndoch and Raglan
- Deep River
- Head, Clara and Maria
- Horton
- Killaloe, Hagarty and Richards
- Laurentian Hills
- Madawaska Valley
- McNab/Braeside
- North Algona Wilberforce
- Petawawa

Planning staff have met with most municipalities to discuss the agreements. To date, the only municipalities that have approved the Planning Services Agreement are the Townships of Bonnechere Valley and Killaloe, Hagarty and Richards. An executed By-law will allow the Director of Development and Property to sign and enter into agreements with the local municipalities.

The Province is proposing to shift approval timelines and this will impact County staff ability to provide timely and efficient services to local municipalities. To be able to address and analyze staffing capacity, the

County needs to know and estimate the anticipated workload. Without understanding the long-term predicted work for local municipalities, County staff are not able to address any capacity issues. It is recommended that the local municipalities that utilize County planning services for local approvals again be approached to enter into these Service Agreements as directed by County Council.

17. Telecommunication Tower [Strategic Plan Goal No. 1]

Recommendation: THAT County Council authorize the Warden and the Chief Administrative Officer/Clerk to enter into a Lease Agreement with Rogers Communications Inc. for the installation of a telecommunication tower on the County of Renfrew owned forest property, the Ireland South Tract, at Lalande Road and Little Ireland Road in the Township of Brudenell, Lyndoch and Raglan; AND FURTHER THAT a By-law to execute the agreement be passed; AND FURTHER THAT the revenue will be used by the Forestry Division and re-evaluated if the term is extended.

Background

Rogers Communications Inc. is proposing to install on County of Renfrew owned forest property, the Ireland South Tract, at Lalande Road and Little Ireland Road in the Township of Brudenell, Lyndoch and Raglan to provide wireless voice and data for the surrounding area.

Staff engaged the services of the County solicitor Mr. David Stewart of the law firm McNab, Stewart and Prince who reviewed the proposal against the existing cell tower agreement with Rogers Communications Inc. for the tower site on Miramichi Lodge lands in the City of Pembroke. Mr. Stewart has advised that he has no concerns with the proposed Agreement.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, S. Keller, D. Lynch, C. Regier, J. Reinwald, D. Robinson, J. Tiedje



March 31, 2022

Standing Committee on General Government
Legislative Assembly
111 Wellesley Street West
Toronto, Ontario
M7A 1A2

Attention: Isaiah Thorning, Committee Clerk

Re: Comments on the Proposed legislative amendments to the Building Broadband Faster Act, 2021 included in the Getting Ontario Connected Act, 2022

The Eastern Ontario Wardens' Caucus (EOWC) thanks the Ministry of Infrastructure for the opportunity to comment on the proposed legislative amendments to *The Building Broadband Faster Act (BBFA), 2021* and *The Getting Ontario Connected Act, 2022*.

The EOWC, through Eastern Ontario Regional Network (EORN), has over the last twelve years, worked diligently to bring connectivity to underserved areas within eastern Ontario. EORN has successfully developed a model that brings together the federal and provincial governments and the private sector along with our own local municipalities to improve both broadband and cellular networks for residents and businesses across the region.

EORN's two regional broadband and cellular projects together will have resulted in infrastructure builds of nearly \$500 million dollars. Even with that significant investment we know much more needs to be done, and that is why EOWC and EORN applaud the Government of Ontario for its commitment to ensuring access to reliable connectivity for all homes and businesses to high-speed internet services by the end of 2025.

Both organizations have identified over the years the critical importance of reducing barriers to building out the broadband and cellular infrastructure in order to bring connectivity to residents and businesses across eastern Ontario. Many of the provisions in the *Building Broadband Faster Act* and Bill 93, *The Getting Ontario Connected Act, 2022* will help with the efficient deployment of broadband related infrastructure. However, both our organizations are concerned that the proposal to establish an administrative penalties (AMP) regime, which coupled with very short permitting approvals timelines, could have serious financial and administrative implications for the municipalities.

Permitting

The most significant concern is the 10–15 day turnaround for the issuance of municipal permits. While we believe that it is critically important that all stakeholders be held accountable in ensuring that every effort is made to reduce broadband deployment timelines, a more appropriate and adequate timeframe for municipal permit approvals would be 30-40 days. This timeframe would fit the typical Internet Service Providers (ISPs) process around ordering equipment after engineering has been completed. In other words, a permit approval timeline that mirrors industry operational activities would support both municipalities and proponents and reduce unnecessary pressure on municipal resources.

Funding

Furthermore, we strongly recommend that additional funding be provided to support affected municipalities, who may need to hire new staff and train on the new processes. In our experience this will be particularly important for many of our smaller municipalities. While we acknowledge that the Ministry is proposing to introduce a Technical Assistance Team (TAT) to support the municipalities and ISPs, in total there are over 113 municipalities in eastern Ontario, who will be impacted and likely need assistance. We have real concerns that the TAT will not have the capacity to respond in a timely manner to the high-volume of inquiries to support and enable the municipalities to meet the requirements laid out in the legislation.

It should also be noted that municipalities are currently unaware of the magnitude of administrative expectations that will be placed on them given that the locations and sizes of the projects have not yet been disclosed for the ICON, AHSIP, or UBF programs. As a result, it is very likely that local governments will be unable to proactively prepare, and therefore may inadvertently fall short on their obligation to meet the provincial requirements, ultimately subjecting them to financial penalties.

Stakeholders

In addition, in order to ensure a cohesive effort in reducing barriers to broadband expansion, the proposed amendments should be applicable to all stakeholders and associated organizations that require permits/approvals to expedite the deployment of infrastructure. We recognize that some of the stakeholders are federally regulated entities like, Canadian Pacific Railway (CP), Canadian National Railway (CN) and Via Rail. Each of these organizations have extensive corridors and infrastructure across eastern Ontario and we expect many of the projects that will be designated under provincial legislation will need access to, or cross, their infrastructure. We highly recommend that Ontario work closely with the Federal Government to ensure efficient approvals processes with these federally regulated organizations are in place. We understand that the broadband one window (BOW) will ensure that provincial ministries and organizations develop timely provincial approval processes and we further expect that the timeline municipalities will be required to follow will be the same for ministries and provincial organizations.

Infrastructure

We further understand that through the provision of the *Ontario Underground Infrastructure Notification System Act (2012)*, the province intends to set up a dedicated locator program to assist with fast-tracking locate approvals. We certainly support this new initiative, but we are very concerned

about the lack of overall locator resources, regardless of how they are utilized. Until this problem is adequately addressed, the queue for locates will continue to grow exponentially and intensify without an effective resolution.

Towers will be a part of any solution proposed through the various funding streams for rural and remote areas. The *Building Broadband Faster Act* does not address the process which is a federal governed and will have the potential to impact timing of projects. In EORN's experience, completing the land use authority process can take between 60 to 240 plus days, depending on the site and review process. The Ministry's stance on this process needs to be clear that they will default to the federal regulations and not impose penalties to municipalities if the process is longer than anticipated.

Thank you for taking our comments into consideration.

Sincerely,



Debbie Robinson,
EOWC Chair



J. Murray Jones,
EORN Chair

cc
EOWC Board of Directors
EORN Board of Directors

Chief Administrative
 Officer/Clerk



April 6, 2022

Standing Committee on General Government
 Legislative Assembly
 111 Wellesley Street West
 Toronto, ON M7A 1A2

Attention: Isaiah Thorning, Committee Clerk

Re: Comments on the proposed legislative amendments to the Building Broadband Faster Act, 2021 included in the Getting Ontario Connected Act, 2022

The County of Renfrew thanks the Ministry of Infrastructure for the opportunity to comment on the proposed legislative amendments to the *Building Broadband Faster Act (BBFA), 2021* and the *Getting Ontario Connected Act, 2022*.

Through the work of the Eastern Ontario Wardens' Caucus and the Eastern Ontario Regional Network (EORN), eastern Ontario has seen improvement in connectivity over the past 12-year period, but there is much more to be done to ensure all residents and businesses have access to reliable, affordable high-speed internet and cellular services. As a contributing partner to EORN, the County of Renfrew applauds the Government of Ontario for its commitment to ensuring access to reliable connectivity for all homes and businesses by the end of 2025 and recognizing that these services are a pillar to the growth, development and sustainability for our communities.

Many of the provisions in the *Building Broadband Faster Act* and Bill 93, the *Getting Ontario Connected Act, 2022* will help with the efficient deployment of broadband related infrastructure. However, there are concerns that the proposal to establish an administrative penalties (AMP) regime, which coupled with very short permitting approvals timelines, may have serious financial and administrative implications for us and all municipalities of Ontario.

Permitting

The most significant concern is the 10 to 15-day turnaround for the issuance of municipal permits. While we believe that it is critically important that all stakeholders be held accountable in ensuring that every effort is made to reduce broadband deployment timelines, a more appropriate and adequate timeframe for municipal permit approvals would be 30 to 40 days. This timeframe would fit the typical Internet Service Providers (ISPs) process around ordering equipment after engineering has been completed. In other words, a permit approval timeline that mirrors industry operational activities would support both municipalities and proponents and reduce unnecessary pressure on municipal resources.

Funding

Furthermore, we strongly recommend that additional funding be provided to support affected municipalities who may need to hire new staff and train on the new processes. In our experience this will be particularly important for many of us, especially smaller municipalities. While we acknowledge that the ministry is

proposing to introduce a Technical Assistance Team (TAT) to support the municipalities and ISPs, in total there are over 113 municipalities in eastern Ontario who will be impacted, and likely need assistance. We have real concerns that the TAT will not have the capacity to respond in a timely manner to the high-volume of inquiries to support and enable the municipalities to meet the requirements laid out in the legislation.

It should also be noted that municipalities are currently unaware of the magnitude of administrative expectations that will be placed on them given that the locations and sizes of the projects have not yet been disclosed for the ICON, AHSIP or UBF programs. As a result, it is very likely that local governments will be unable to proactively prepare, and therefore may inadvertently fall short on their obligation to meet the provincial requirements, ultimately subjecting them to financial penalties.

Stakeholders

In addition, to ensure a cohesive effort in reducing barriers to broadband expansion, the proposed amendments should be applicable to all stakeholders and associated organizations that require permits/approvals to expedite the deployment of infrastructure. We recognize that some of the stakeholders are federally regulated entities, like the Canadian Pacific Railway (CP), the Canadian National Railway (CN) and Via Rail. Each of these organizations have extensive corridors and infrastructure across eastern Ontario and we expect many of the projects that will be designated under provincial legislation will need access to, or cross, their infrastructure. We highly recommend that Ontario work closely with the Federal Government to ensure efficient approvals processes with these federally regulated organizations are in place. We understand that the broadband one window (BOW) will ensure that provincial ministries and organizations develop timely provincial approval processes, and we further expect that the timeline municipalities will be required to follow will be the same for ministries and provincial organizations.

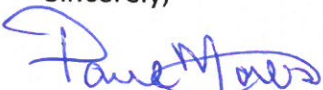
Infrastructure

We further understand that through the provision of the *Ontario Underground Infrastructure Notification System Act, 2012*, the Province intends to set up a dedicated locator program to assist with fast-tracking locate approvals. We certainly support this new initiative, but we are very concerned about the lack of overall locator resources, regardless of how they are utilized. Until this problem is adequately addressed, the queue for locates will continue to grow exponentially and intensify without an effective resolution.

Towers will be a part of any solution proposed through the various funding streams for rural and remote areas. The *Building Broadband Faster Act* does not address the process, which is federally governed, and will have the potential to impact timing of projects. Completing the land use authority process can take from 60 to 240 plus days, depending on the site and review process. The ministry's stance on this process needs to be clear that they will default to the federal regulations and not impose penalties to municipalities if the process is longer than anticipated.

Thank you for taking our comments into consideration.

Sincerely,



Paul V. Moreau, CAO/Clerk

c: Eastern Ontario Wardens' Caucus
Eastern Ontario Regional Network

Government of Canada announces \$68.5 million in relief support for southern Ontario tourism sector

From: [Federal Economic Development Agency for Southern Ontario](#)

Background

Today, the Honourable Helena Jaczek, Minister responsible for the Federal Economic Development Agency for Southern Ontario ([FedDev Ontario](#)), announced a Government of Canada investment of \$68.5 million to support Indigenous Tourism Ontario and 11 Regional Tourism Organizations (RTOs) in southern Ontario.

This support, provided through the Government of Canada's [Tourism Relief Fund](#), delivered by FedDev Ontario, will allow the following not-for-profit organizations to provide non-repayable contributions of up to \$100,000 to tourism businesses and organizations, to help them develop new and enhanced products and services to attract visitors and prepare for future growth. This investment is pending successful completion of signed contribution agreements.

This builds on a FedDev Ontario investment of \$6.6 million for ITO and some RTOs at the beginning of the pandemic, to help the region's tourism sector in adapting to the impacts of COVID-19.

Organization	Region Served	Total Funding (non-repayable)
Indigenous Tourism Ontario (ITO)	Ontario	\$3.5 million
Southwest Ontario Tourism Corporation (RTO 1)	Windsor/Essex/Sarnia-Lambton London/Middlesex Oxford County; Norfolk County Haldimand County Elgin County Chatham-Kent	\$7 million
Tourism Partnership of Niagara (RTO 2)	Niagara Region Niagara-On-The-Lake St. Catharines Niagara Falls Fort Erie Port Colborne Grimsby	\$8.5 million

Organization	Region Served	Total Funding (non-repayable)
<u>Hamilton Halton Brant Regional Tourism Association (RTO 3)</u>	Brant County Brantford Hamilton Regional Municipality of Halton Six Nations of the Grand River Territory Mississaugas of the Credit First Nation	\$5 million
<u>Regional Tourism Organization 4 Inc. (RTO 4)</u>	Guelph Waterloo Region Huron County Perth County Wellington County Stratford	\$5 million
<u>Toronto Convention & Visitor Association (RTO 5)</u>	Toronto	\$10 million
<u>Central Counties Tourism (RTO 6)</u>	Durham Region York Region Headwaters Tourism Region	\$8 million
<u>Regional Tourism Organization 7 (RTO 7)</u>	Bruce County Grey County City of Barrie City of Orillia Simcoe County	\$7 million
<u>Regional Tourism Organization 8 (RTO 8)</u>	Peterborough Kawartha Lakes Northumberland Port Hope Cobourg	\$3 million
<u>Region 9 Regional Tourism Organization (RTO 9)</u>	Quinte West Prince Edward County Belleville Kingston	\$3 million

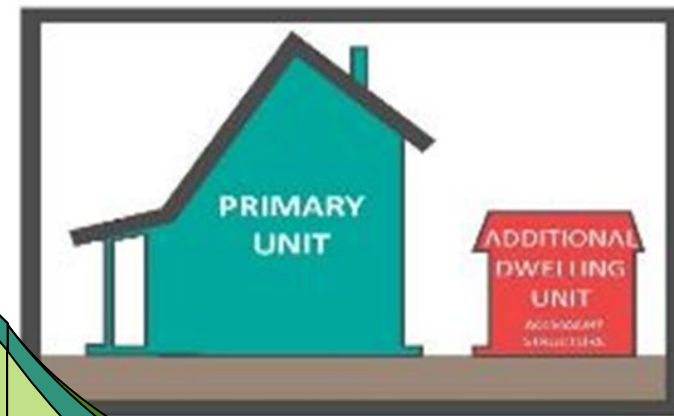
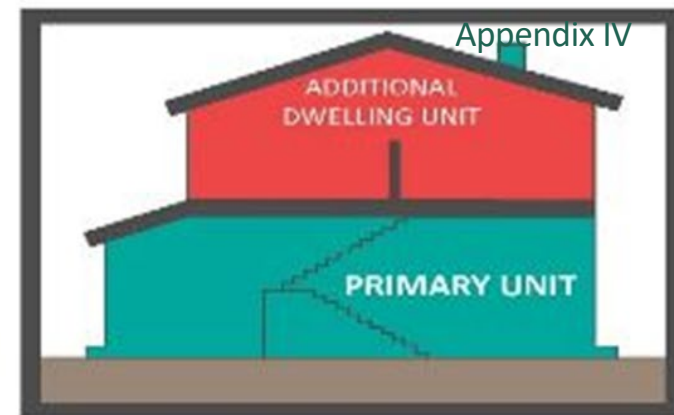
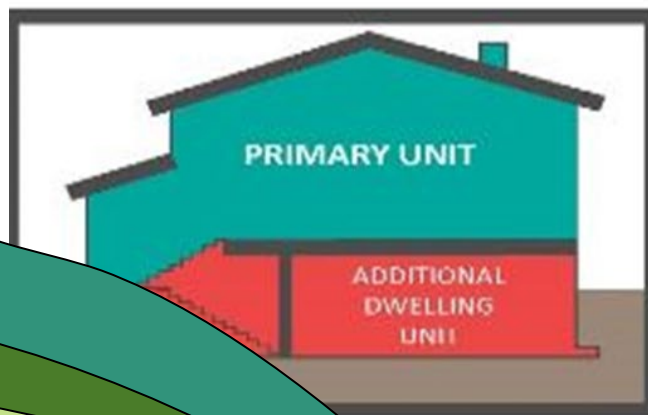
Organization	Region Served	Total Funding (non-repayable)
	Brockville Cornwall	
<u>Ottawa Tourism and Convention Authority Inc. (RTO 10)</u>	Ottawa	\$5.5 million
<u>Ontario's Highlands Tourism Organization (RTO 11)</u>	Lanark County Frontenac County Lennox and Addington County; Hastings County Haliburton County Belleville Quinte West South Algonquin Trenval Renfrew County	\$3 million

To learn more, visit [FedDev Ontario's web page](#). Applications will open in the coming weeks. Visit [your local RTO](#) or [ITO](#) website to learn more about eligibility and how to apply.

What is a Secondary Dwelling?

A secondary dwelling is a self-contained residential unit that has kitchen and bathroom facilities, that is located on the same property as the primary dwelling. It can be lived in by yourself or rented out, but cannot be severed from the lot of the principal dwelling or sold. They are commonly known as in-law flats, secondary suites, coach houses, and accessory or basement apartments.

Secondary dwellings are a great option if you are considering adding an additional source of income, and you can provide your family or community with an affordable housing opportunity in the process.



**CHECK THE ZONING BY-LAW
OF YOUR TOWNSHIP FOR
ENTRANCE, PARKING,
SETBACK AND OTHER
REQUIREMENTS.**

Contact Us

Development and Planning
9 International Drive
Pembroke, ON K8A 6W5
613-735-7288

Visit us on the Web:

<https://www.countyofrenfrew.on.ca/en/business-and-development/planning-and-land-use.aspx>

Secondary Dwellings

In the County of Renfrew



Steps to Occupancy

- CONFIRM that your project conforms to the Zoning By-law. Potential need to obtain approval (Zoning By-law amendment or Minor Variance).
- Prepare and submit a BUILDING PERMIT to the Township.
- DEMONSTRATE compliance with both Zoning By-law and Building Code.
- ISSUE building permit. Complete work and proper inspections.
- Obtain an OCCUPANCY PERMIT from Building Department.

Who can have a secondary dwelling?

For properties on full municipal services:

- A secondary dwelling can be permitted. Check your local Zoning By-law for minimum standards for secondary dwelling units (look for things like dwelling unit area, minimum lot area, parking and servicing, etc.).

For properties on private services:

- If your lot is greater than 2 Ha (4.94 acres), secondary dwellings are permitted and do NOT have to share the same water and septic systems.
- If your lot is greater than 0.8 Ha (2 acres), but less than 2 Ha, the secondary dwelling is permitted but must share the same water and septic services as the main dwelling.
- If your lot is greater than 0.4 Ha (1 acre) but less than 0.8 Ha (2 acres), a secondary dwelling unit may be considered on a case-by-case basis. A Minor Variance application to your local municipality is required, supported with a hydrological evaluation that the site is suitable for the proposed secondary dwelling. Contact your local municipality for details.

Basic Zoning Criteria

- ~ Single-detached, semi-detached or freehold street townhouse.
- ~ No other accessory living structures are on the property already.
- ~ Your property is not within a floodplain or Natural Heritage Feature Zone, or hazard lands (i.e., highly erosive areas, areas with slope stability issues).
- ~ Your lot has adequate servicing to accommodate a secondary dwelling unit.

Restrictions on Secondary Dwellings:

- ✧ Mobile homes and Recreational Vehicles are not considered secondary dwellings.
- ✧ A secondary dwelling is not permitted on an 'at capacity lake' or a 'near capacity lake'.
- ✧ To have a secondary dwelling on a waterfront property, studies must be provided to determine there will be no negative impact on the water body or potable drinking water, and septic effluent levels.
- ✧ A secondary dwelling may NOT be severed from the lot with the primary dwelling.

Ontario is Making It Easier to Buy a Home

Province introduces plan that will crack down on market speculation, protect homebuyers, and increase housing supply.

March 30, 2022

[Municipal Affairs and Housing](#)

TORONTO — Today, the Ontario government introduced legislation that, if passed, will support a plan to crack down on speculators who are driving up the cost of housing, protect homebuyers from predatory development practices, and create more housing options for homeowners and renters by accelerating development timelines to get more homes built faster. The More Homes for Everyone Act outlines the next suite of concrete actions the province is taking to address Ontario's housing crisis. This plan, built on recommendations from the [Housing Affordability Task Force](#) and the first-ever [Provincial-Municipal Housing Summit](#), will deliver both near-term solutions and long-term commitments to provide more attainable housing options for Ontario families.

"Ontario is the best place to live, start a business and raise a family, but we can only build on our success if all hardworking Ontarians and their families are able to find the home they need and want," said Premier Doug Ford. "As Ontario's population and our economy continue to grow, building more homes is another way that we're keeping costs down for families across the province."

More Homes for Everyone is a plan that would deliver real solutions to address Ontario's housing crisis by:

- Increasing the non-resident speculation tax rate to 20 per cent, expanding the tax beyond the Greater Golden Horseshoe to apply provincewide and closing loopholes to fight tax avoidance, effective March 30, 2022. The tax applies to homes purchased anywhere in Ontario by foreign nationals, foreign corporations or taxable trustees.
- Working with municipalities to identify and enhance measures that will crack down on land speculation and protect home buyers. This is in response to feedback the province solicited from municipalities regarding projects that are approved by the municipality, but unbuilt by the developer.
- Strengthening consumer protections for purchasers of new homes by doubling fines and extending building license suspensions to address unethical conduct by developers, while ensuring penalties for cancelled projects are aligned with the impact on homebuyers. The government is also proposing to enable Tarion to extend warranties on unfinished items in a new home.
- Supporting municipalities with resources, tools and standards to provide timely review and adjudication processes by both extending legislated timelines for decisions while focusing the decision-making process.
- Creating a new tool specifically designed to accelerate planning processes for municipalities. The Community Infrastructure and Housing Accelerator would help municipalities expedite approvals for housing and community infrastructure, like hospitals and community centres, with clear requirements for both consultation and public notice. The tool could not be used in the Greenbelt, maintaining the government's commitment to protecting this valued area.
- Investing more than \$19 million to help the Ontario Land Tribunal (OLT) and the Landlord and Tenant Board to reduce their backlogs. This funding will enable the tribunals to appoint new adjudicators, have resources on hand for mediation, and resolve land use planning and tenant and landlord disputes more quickly. This will also allow the OLT to expand their digital offerings to further enhance efficiency and provide more e-services.
- Conducting consultation on the concept of a multi-generational community, which will begin the process of implementing "missing middle" housing policies that will work to implement gentle density and multi-generational homes on the ground across different types of municipalities.
- Making it easier to build more community housing by making better use of provincially-owned lands for non-profit housing providers. To preserve the existing stock of community housing and modernize the system for those who

depend on it, the government has established a new regulatory framework under the [Community Housing Renewal Strategy](#) that encourages housing providers to stay in the system and help vulnerable Ontarians get back on their feet.

Ontario commits to a housing supply action plan every year over four years, starting in 2022-23, with policies and tools that support implementing the recommendations from the housing affordability Task Force's report.

"Through consultations with the public, the first ever Provincial-Municipal Housing Summit, and the Housing Affordability Task Force, we heard that speculative behavior in the market and long, drawn-out approval processes are making it too difficult for Ontarians to realize the dream of home ownership. Our government's plan proposes smart, targeted measures to protect consumers, and make the process work better and faster, help more Ontarians find the home that's right for them and their families," said Minister Clark. "However, there is no silver bullet to addressing the housing crisis. It requires a long-term strategy with long-term commitment and coordination at all levels of government. We are committed to introducing an update to Ontario's Housing Supply Action Plan every year over four years in partnership with municipalities and sector associations and deliver long-term solutions for all Ontarians."

"Our government is cracking down on bad actors and defending future homeowners from unethical and egregious practices, ensuring developers looking to make a quick buck will think twice before trying to take advantage of hard-working Ontarians," said Ross Romano, Minister of Government and Consumer Services. "These changes will not only improve access to housing but will also protect Ontarians making one of the biggest purchases of their lives – a new home."

Quick Facts

- In 2021, two years after implementing [More Homes, More Choice](#), Ontario had more than 100,000 new housing starts, the highest level since 1987, and the highest level of new rental starts in 30 years (since 1991).
- A [Scotiabank housing report](#) found that Ontario is one of the few provinces in Canada below the national average for the supply of homes per capita, with Canada having the lowest amount of housing per capita of any of the G7 countries.
- More Homes for Everyone is the result of a three-part consultation with industry, municipalities, and the public. This includes the [report from the Housing Affordability Task Force](#), which highlights expert recommendations to increase supply and serves as Ontario's long-term housing road-map to address the housing crisis.
- Along with the measures to cut red tape and get homes built faster, our government is helping municipalities make their planning and approvals processes more efficient and identify potential savings through the new [Streamline Development Approval Fund](#) (over \$45 million provided) as well as the [Municipal Modernization Program](#) (over \$68 million provided through three intakes) and the [Audit and Accountability Fund](#) (over \$23 million provided through three intakes). This funding is helping municipalities streamline and modernize their planning processes including official plan and zoning updates, plan of subdivision and site plan approvals, and improve their delivery of other local services.
- [Ontario is consulting with the public, municipalities and stakeholders](#) to develop recommendations on how to support gentle density for multi-generational and missing middle housing, as well as addressing housing needs in rural and northern communities.
- Ontario is also consulting with the public on proposed regulation changes to address unethical condo cancellations. Provide your input at: [Proposed regulations to better inform and protect purchasers of condominium homes \(ontariocanada.com\)](#)

Additional Resources

- [Ontario's More Homes for Everyone Plan](#)
- [Ontario's Housing Supply Progress](#)
- [Phase Two Public Consultations of Growing the Greenbelt](#)

Related Topics

Government

Learn about the government services available to you and how government works. [Learn more](#)

Home and Community

Information for families on major life events and care options, including marriage, births and child care. Also includes planning resources for municipalities. [Learn more](#)

Taxes and Benefits

Learn about taxes in Ontario and what they support, including tax credits you can get to help you with living and business costs. [Learn more](#)

Media Contacts

Zoe Knowles
Minister’s Office
Zoe.Knowles@ontario.ca

Communications Branch
[mma.media@ontario.ca](mailto:mmm.media@ontario.ca)

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Province Releases Bill 109, More Homes for Everyone Act, 2022

Minister Steve Clark has tabled Bill 109, *More Homes for Everyone Act, 2022*.

Subsequent consultations are now open.

In response to the recent Housing Affordability Task Force Report and the Provincial-Municipal Housing Summit, Minister Steve Clark has tabled [Bill 109, More Homes for Everyone Act, 2022](#) (Bill 109). Bill 109 is part of a four-year plan to implement the recommendations from the Housing Affordability Task Force Report. The omnibus bill includes changes to the *Development Charges Act, 1997*, *Planning Act, 1990*, and more. Some highlights of the proposed changes include:

Changes to the Development Charges Act, 1997

- Increasing transparency by requiring Treasurer Statement's relating to development charge
- by-laws available to the public on municipal websites.

Changes to the Planning Act, 1990

- Municipalities that do not process site plan applications and official plan amendment applications within the legislated timelines will need to gradually refund the application fees: 0% of the fee if not processed within 60 days of receiving a completed application, 75% of the fee if not processed within 75 days of receiving a completed application, full refund of the fee if not processed within 120 days of receiving a completed application.
- Creation of a Community Infrastructure and Housing Accelerator, a new tool to help accelerate the municipal planning process. Municipalities would need to pass a council resolution and submit a formal request to the Minister of Municipal Affairs and Housing to utilize the tool.
- Require municipalities with a Community Benefits Charge by-law to publicly consult and undergo a by-law review every 5 years.
- For Transit-Oriented Community developments, alternative parkland dedication rates are amended to allow: for sites with 5 hectares or less, parkland dedication rate is capped at 10% of the land or its value; for sites with more than 5 hectares, parkland dedication rate is capped at 15% of the land or its value.
- For Transit-Oriented Community developments, the Minister of Infrastructure may identify encumbered land to be conveyed for parkland or other public recreational purposes.
- Empower the Minister of Infrastructure to make a regulation to authorize land owners and applicants the use of types of surety bonds and other prescribed instruments to secure agreements for local approval of land use planning matters.

The Province has also announced a number of consultations related to housing, available on the Environmental Registry of Ontario and Regulatory Registry.

- [Seeking Feedback on Housing Needs in Rural and Northern Municipalities](#) - this consultation is seeking feedback on ways to address the unique housing needs of rural and northern municipalities in Ontario (comments close April 29, 2022).
- [Opportunities to increase missing middle housing and gentle density, including supports for multigenerational housing](#) - this consultation is focused on finding ways to support gentle density and increase Ontario's missing middle housing, including encouraging multigenerational housing solutions (comments close April 29, 2022).
- [Community Infrastructure and Housing Accelerator – Proposed Guideline](#) - the proposed guideline would set out matters such as where and how to apply the proposed Community Infrastructure and Housing Accelerator tool (comments close April 29, 2022).
- [Proposed Planning Act Changes \(the proposed More Homes for Everyone Act, 2022\)](#) – this consultation is related to Schedule 5 of Bill 109 (comments close April 29, 2022).
- [Proposed Development Charges Act changes \(the proposed More Homes for Everyone Act, 2022\)](#) - this consultation is related to Schedule 2 of Bill 109 (comments close April 29, 2022).
- [Proposed amendments to O. Reg. 82/98 under the Development Charges Act, 1997 in support of the proposed More Homes for Everyone Act, 2022](#) - this consultation relates to reporting requirements for municipalities that levy DCs (comments close April 6, 2022).
- [Proposed amendments to O. Reg. 509/20 under the Planning Act in support of the proposed More Homes for Everyone Act, 2022](#) - this consultation relates to reporting requirements for municipalities that have a CBC by-law or parkland dedication provision (comments close April 6, 2022).

MFOA Next Steps

MFOA staff are currently reviewing Bill 109 and subsequent consultations and will continue to monitor the situation and update its members. To hear initial thoughts from your peers, sign up for MFOA's April Discussion Forums by population size:

- [Population Size 100,000+ - April 1 at 10AM](#)
- [Population Size 10,000 - 100,000 - April 1 at 12PM](#)
- [Population Size Under 10,000 - April 1 at 2PM](#)

Join MFOA on April 13th from 12-1:30PM EST for **Affordable Housing and Housing Affordability**, a discussion forum on the municipal role in housing. Learn from our panel of experts and chat with your colleagues on this hot button issue.

Community Infrastructure and Housing Accelerator – Proposed Guideline

Proposal Overview:

Bill 109, the More Homes for Everyone Act, 2022 was introduced in the Legislature on March 30, 2022. If passed, section 5 of Schedule 5 to the Bill would amend the Planning Act to establish a new “community infrastructure and housing accelerator” tool. The Minister of Municipal Affairs and Housing would have the power to make orders to respond to municipal council resolutions requesting expedited zoning outside of the Greenbelt Area.

Subsection 34.1 (25) of the Planning Act would require the Minister to establish guidelines governing how community infrastructure and housing accelerator orders may be made. The guidelines may, among other matters, restrict orders to certain geographic areas or types of development. The guidelines would have to be in place before a community infrastructure and housing accelerator order could be issued and would need to be published on a website of the Government of Ontario.

The draft guidelines outlined below have been prepared for consultation purposes. This consultation draft of proposed guidelines is intended to facilitate dialogue and stimulate feedback. The comments received during consultation will be considered during the final preparation of the guidelines.

Caution: The content, structure, form and wording of the consultation draft are subject to change.

Draft Guidelines: Minister’s Orders at Request of Municipalities (Community Infrastructure and Housing Accelerator Tool)

Where the tool may be used

Subsection 34.1 (11) of the Planning Act provides that a community infrastructure and housing accelerator order cannot be made in the Greenbelt Area (as defined in [Ontario Regulation 59/05 “Designation of Greenbelt Area”](#)) which includes specified lands within:

- the Oak Ridges Moraine Area
- the Niagara Escarpment Plan Area
- the Protected Countryside plan areas

- the Glenorchy Addition plan area
- the 2017 Urban River Valley Area Additions plan area
- Any additional Urban River Valley Areas that may be added through the current [Growing the Greenbelt phase II consultation](#)

Local municipalities (lower and single tier only) may request a community infrastructure and housing accelerator order relating to lands within their geographic boundaries.

Community infrastructure and housing accelerator orders

The Minister will consider making a community infrastructure and housing accelerator order on the request of the council of a local municipality (lower or single tier) where the Minister believes it is in the public interest to do so.

A community infrastructure and housing accelerator order can be used to regulate the use of land and the location, use, height, size and spacing of buildings and structures to permit certain types of development.

The requesting municipality is responsible for providing public notice, undertaking consultation and ensuring the order, once made, is made available to the public.

In issuing an order, the Minister is able to:

- provide an exemption for other necessary planning-related approvals from provincial plans, the Provincial Policy Statement and municipal official plans, but only if this is specifically requested by the municipality, and
- impose conditions on the municipality and/or the proponent.

Types of development

The Minister may make a community infrastructure and housing accelerator order to expedite the following types of priority developments:

- community infrastructure that is subject to Planning Act approval including: lands, buildings, and structures that support the quality of life for people and communities by providing public services for matters such as health, long-term care, education, recreation, socio-cultural activities, and security and safety
- any type of housing, including community housing, affordable housing and market-based housing
- buildings that would facilitate employment and economic development, and
- mixed-use developments.

For greater clarity, a community infrastructure and housing accelerator order will address zoning matters and will not address environmental assessment matters related to infrastructure.

Subsequent approvals

When making a community infrastructure and housing accelerator order, subsection 34.1 (15) of the Planning Act would allow the Minister, upon request of a local municipality, to provide that specific subsequent approvals are not subject to provincial plans, the Provincial Policy Statement and municipal official plans. Subsequent approvals are licences, permits, approvals, permissions or other matters that are required before a use permitted by a community infrastructure and housing accelerator order could be established, such as plans of subdivision and site plan control.

The Minister will only consider an exemption from provincial policy requirements if the subsequent approval is needed to facilitate the proposed project, and the municipality provides a plan that would, in the opinion of the Minister, adequately mitigate any potential impacts that could arise from the exemption. This includes, but is not limited to, matters dealing with:

- Community engagement
- Indigenous engagement
- Environmental protection/mitigation

Conditions

The Minister may impose conditions on the approval of a community infrastructure and housing accelerator order. Conditions could be imposed to ensure that certain studies, assessments, consultations and other necessary due diligence associated with any proposed development that would be subject to the community infrastructure and housing accelerator order would be adequately addressed before construction or site alteration can begin. The lifting of a Minister's condition is at the sole discretion of the Minister.

Existing Aboriginal or treaty rights

This guideline shall be implemented in a manner that is consistent with the recognition and affirmation of existing Aboriginal and treaty rights in section 35 of the Constitution Act, 1982.

COUNTY OF RENFREW
BY-LAW NUMBER 53-22
A BY-LAW TO EXECUTE A PROGRAM SERVICES AGREEMENT
WITH FUTURPRENEUR CANADA

WHEREAS Section 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, as amended, authorizes Council to enter into agreements;

AND WHEREAS the County of Renfrew deems it desirable to enter into a Program Services Agreement between with Futurpreneur Canada to assist in the delivery of programs in the community.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the Program Services Agreement marked as Schedule “I” attached to and made part of this By-law shall constitute an agreement between the Municipal Corporation of the County of Renfrew and Futurpreneur Canada.
2. THAT the Warden and Clerk for the Corporation of the County of Renfrew are hereby authorized to sign and seal all things, papers and documents necessary to the execution of this By-law.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

Schedule I

PROGRAM SERVICES AGREEMENT

THIS AGREEMENT (the “**Agreement**”) is made as of the ____ day of _____, 2022 (the “**Effective Date**”)

BETWEEN:

FUTURPRENEUR CANADA
(hereinafter referred to as “**Futurpreneur**”)

- and -

Enterprise Renfrew County
(hereinafter referred to as the “**Referral Partner**”)

(hereinafter collectively referred to as the “**Parties**” or “**Party**” as applicable.)

WHEREAS Futurpreneur is a Canadian corporation incorporated under Part II of the *Canada Corporations Act* and is a registered not-for-profit organization continuing under the *Canada Not-for-profit Corporations Act* (CNCA);

AND WHEREAS in furtherance of its not-for-profit objects, Futurpreneur has established programs to support young entrepreneurs, including programs providing start-up financing for new businesses, linking young entrepreneurs with business mentors, assisting with the preparation of business plans and cash flow forecasts, and other similar services (the “**Programs**”);

AND WHEREAS the Referral Partner is a Small Business Enterprise Center organization located in the County of Renfrew which provides community services to the local community;

AND WHEREAS Futurpreneur wishes to engage the Referral Partner to assist in the delivery of the Programs by providing the services described herein (the “**Referral Services**”) and the Referral Partner wishes to provide such Services to Futurpreneur;

NOW THEREFORE, in consideration of the mutual covenants and premises herein contained, the Parties agree as follows:

1. DELIVERY OF THE PROGRAM SERVICES

1.1 The Referral Partner agrees to provide the following services (the “**Referral Services**”) to Futurpreneur:

- a) To represent Futurpreneur and the Programs pursuant to the terms of this agreement for the

delivery of the Programs in the Community, and the individual so designated will:

- i. maintain a level of understanding and familiarity with the Programs, including their goals, features, application criteria and application procedures, and any amendments or modifications to the Programs that may be made from time to time, sufficient to deliver the Services in a competent and professional manner;
 - ii. permit their address, email and telephone number to be published by Futurpreneur in informational materials, including printed materials and websites; and
- b) identify individuals eligible to participate in the Programs and refer them to Futurpreneur pursuant to a standard procedure agreed to between the Parties; and
- c) make personnel available, if required, to witness the participant's signature of the application and loan documents, verify their identity against original government issued photo identification and submit all related documentation to the Futurpreneur regional office and/or the appointed Futurpreneur relationship manager.
- d) to assist Futurpreneur with the recruitment of qualified individuals willing to act as mentors in the Program generally, or as mentors for specific Program participants.

1.2 To assist the Referral Partner in providing the Services, Futurpreneur agrees:

- A. to provide the Referral Partner with access to information, manuals and online resources relating to the Programs and the organization of Futurpreneur sufficient to allow the Referral Partner to maintain the level of understanding and familiarity required to deliver the Services;
- B. to assist the Referral Partner with local public awareness efforts that raise the profile of Futurpreneur and the Programs and increase opportunities to support young entrepreneurs in the Community;
- C. to promote participation in the Futurpreneur mentorship program, which is an integral part of the Programs, in the Community;
- D. to provide the Referral Partner with promotional materials such as brochures and information packages for distribution to potential applicants and other community partners;
- E. to issue administrative payments to the Referral Partner on a quarterly basis (with the first quarter starting on April 1 and ending on June 30), which payments shall be calculated based on:
 - i. the number of applicants who received Services from the Referral Partner under this Agreement that resulted in approved and advanced loans from Futurpreneur in the applicable quarter.

1.3 The fees described in Appendix I to this Agreement are inclusive of all sales or other taxes, if any, that are or may be due in connection with the supply of the Services. The Referral Partner shall be solely responsible for determining what sales or other taxes it may owe as a consequence of the administrative payments and for reporting and remitting such taxes in a timely manner.

1.4 In the event of a dispute between the Parties over which category of Services were provided to a successful applicant, the Parties shall make commercially reasonable efforts to resolve the dispute to their mutual satisfaction.

1.5 The Referral Partner acknowledges and agrees that Futurpreneur shall have and maintain full and complete direction, control, and supervision over its Programs and eligibility criteria and that any change to its Programs and eligibility criteria (or to standard procedures developed between the Referral Partner and Futurpreneur pursuant to this Agreement) will only be made with the written consent and approval of Futurpreneur.

1.6 Notwithstanding anything in this Agreement to the contrary, it is understood and agreed by the Parties that:

- A. the Referral Partner is an independent contractor under this Agreement and that neither the Referral Partner nor any of its representatives or subcontractors are to be an employee, partner, joint venture participant or agent of Futurpreneur; and
- B. neither Party shall hold itself out as the agent, representative, or employee of the other nor shall either Party contract or incur obligations in the name of the other. Each Party shall make it clear to third parties that it is not the agent of the other Party. Neither Party shall make any representations or warranties or promises on behalf of the other Party without such Party's prior written consent.

2. TERM AND TERMINATION

2.1 This Agreement shall commence on the Effective Date and shall automatically renew annually on the first anniversary of the Effective Date unless otherwise terminated as per the terms of this contract.

2.2 Either Party may terminate this Agreement without cause by giving thirty (30) days' written notice to the other Party. In the event that the Referral Partner fails to comply with any of the terms of this Agreement, Futurpreneur may immediately terminate this Agreement by providing notice in writing to the Referral Partner. If the Referral Partner is inactive for a period of twenty-four (24) months, Futurpreneur would consider terminating the contract with a thirty (30) days' notice.

2.3 Regardless of the reason for termination of this Agreement, upon exercise of the termination rights granted pursuant to Section 2.2 above, Futurpreneur shall pay to the Referral Partner all outstanding administrative fees owing to the Referral Partner pursuant to this Agreement

up to the date of termination within thirty (30) days of the date of termination pursuant to Section 1.4 g) above.

3. PRIVACY AND CONFIDENTIALITY

3.1 The Referral Partner will, in the delivery of the Services, comply with applicable privacy and anti-spam legislation. The Referral Partner will collect, use and disclose personal information only to the extent required to perform its obligations under this Agreement and will adopt security safeguards appropriate to the sensitivity of the personal information it will receive in order to protect such personal information, including all information collected and sent via the internet.

3.2 Both Parties agree to protect the confidential information of all applicants and persons who access the Programs and Services, and to prevent any wrongful use, dissemination or publication of the confidential information not permitted hereunder by a reasonable degree of care, but no less than the degree of care than it uses to protect its own confidential information of a like nature and that is required by provincial and federal legislation.

3.3 Notwithstanding the foregoing, the Parties understand and agree that this Agreement and all information collected hereunder is subject to the rights and safeguards set out in applicable federal or provincial privacy and personal information protection legislation.

4. GENERAL PROVISIONS

4.1 This Agreement shall be binding on the successors and assigns of the Parties hereto.

4.2 Any invalidity in whole or in part of any provision of this Agreement shall not affect the validity of any other of its provisions.

4.3 No term or provision hereof shall be deemed waived and no breach excused unless such waiver or consent shall be in writing and signed by the Party claimed to have waived or consented, and such written waiver shall only serve to waive or excuse, as the case may be, the particular breach to which it applies and no other.

4.4 Notices, reports and other communications required or permitted to be given under this Agreement shall be addressed as follows:

to the Referral Partner:

Enterprise Renfrew County
9 International Drive
Pembroke ON K8A 6W5

to Futurpreneur Canada:

133 Richmond Street West, Suite 700
Toronto, Ontario, M5H 2L3

IN WITNESS WHEREOF the Parties agree to the terms above and have executed this Agreement:

Enterprise Renfrew County

Signature: _____

Paul V. Moreau

CAO/Clerk

**Futurpreneur Canada
Vice-President :**

Signature: _____

Name:

Title:

Signature: _____

Debbie Robinson

Warden

APPENDIX I – ADMINISTRATIVE FEES FOR DELIVERY OF PROGRAM SERVICES

EFFECTIVE APRIL 1, 2022

For **REFERRAL SERVICES** as outlined in Section 1.1, 1.2E and 1.3

Approved Applicants/after Loans disbursed	The first 5 loans after April 1 st each year	\$200 each
Approved Applicants/after Loans Disbursed	Loan 6 and above after April 1 st each year	\$400 each

COUNTY OF RENFREW

BY-LAW NUMBER 54-22

**A BY-LAW TO DELEGATE TO THE DEVELOPMENT AND PROPERTY COMMITTEE
AND TO APPOINTED OFFICERS THE AUTHORITY VESTED IN THE COUNCIL OF THE
COUNTY OF RENFREW WITH RESPECT TO ENTERING PLANNING SERVICE
AGREEMENTS WITH LOCAL MUNICIPALITIES**

WHEREAS local municipalities located within the geography of the County and County Councillors have expressed interest in having local planning advice, assistance and services provided by the County;

AND WHEREAS Subsection 11(1-2) of the Municipal Act provides broad authority for upper-tier municipalities to manage their respective financial affairs and to provide any service the upper-tier municipality considers desirable for the public;

AND WHEREAS County Council considers the County provision of local planning advice, assistance and services to be desirable in terms of providing value to the local citizenry/common taxpayer and has determined that Planning Services should be offered to local municipalities related to local Planning Act applications;

AND WHEREAS Subsection 19(2)3 and 20 of the Municipal Act allows an upper-tier municipality to provide a service in a local municipality as long as one of the purposes for its provision is for lower-tier municipal purposes, there is consent from the local municipality, and the municipalities enter into an agreement with respect to the provision of such services;

AND WHEREAS the Delegation of Authority pursuant to this provision may be subject to such conditions as the Council by-law provides;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the delegation of authority and procedures relating to Planning Services Agreements be as set out in Schedule "I" to this By-law.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

SCHEDULE I

Delegation of Powers

1. Delegation by County Council to the Director of Development and Property

THAT the Council of the Corporation of County of Renfrew delegates to the Director of Development and Property, the authority to:
 - a) Enter into Planning Services Agreement(s) with local municipalities;
 - b) Amend Planning Services Agreement(s) with local municipalities;
 - c) Terminate Planning Service Agreement(s) with local municipalities.

COUNTY OF RENFREW

BY-LAW NUMBER 59-22

**A BY-LAW TO ENTER INTO AN AGREEMENT WITH ROGERS
COMMUNICATIONS INC. FOR THE INSTALLATION AND OPERATION OF A
TELECOMMUNICATION TOWER ON COUNTY OF RENFREW OWNED FOREST
PROPERTY, THE IRELAND SOUTH TRACT**

WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes Council to enter into agreements for the purpose of leasing;

AND WHEREAS the County of Renfrew deems it desirable to enter into a telecommunications site agreement with Rogers Communications Inc. for the installation and operation of a 90-metre telecommunication tower on the County of Renfrew owned forest property, the Ireland South Tract, at Lalande Road and Little Ireland Road in the Township of Brudenell, Lyndoch and Raglan;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the Telecommunications Site Agreement marked as Schedule "I" attached to and made part of this By-law shall constitute an agreement between the Corporation of the County of Renfrew, Landlord and Rogers Communication Inc., Tenant.
2. THAT the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this By-law.
3. THAT this By-law shall come into force on April 27, 2022.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

April 27, 2022

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **CAO Recruitment Committee**, wish to report and recommend as follows:

INFORMATION

1. Timing/Municipal Elections

Section 275 (1) of the Municipal Act speaks to Restricted Acts of Council after Nomination Day on August 19, 2022 (see provisions of the Municipal Act below). If the recruitment process is commenced in May, it could be completed by the middle of August and there may be an opportunity for some overlap, depending on the candidate and the wishes of the Recruitment Committee and Council.

In terms of the municipal election, 13 councillors will need to declare their intention to run for office by the close of nominations on August 19, 2022, to avoid lame duck prior to Election Day. After the election on October 24, 2022, there will be a lame duck council if there are 5 or more new councillors.

It is important for the Ad Hoc CAO/Clerk Recruitment Committee to have concluded the recruitment process by August 19, 2022.

RESOLUTIONS

2. Human Resources Division Lead on Recruitment Process

RESOLUTION NO. RC-CC-22-04-02

Moved by Chair

Seconded by Committee

THAT County Council approve that the Human Resources Division lead the recruitment process for the County's CAO/Clerk position.

Background

With the creation of the Corporate Services Department and a separate Human Resources Division, the County of Renfrew is better positioned to assist the Committee and County Council with the recruitment process.

The Human Resources Division will undertake the following tasks at the direction of the CAO/Clerk Recruitment Committee.

- Prepare Job Ad and Advertising Resources for Committee review
- Post Ad once reviewed by Committee members
- Gather resumes, prepare matrix of applicants and portfolio for review of Committee, including short listing qualified candidates
- Assist Committee with candidate selection for Interviews
- Prepare PXT performance model, and conduct PXT assessments (if Committee directs, and after stage 1 interviews complete)
- Assist with interview process design (questions, presentations, projects etc.)
- Coordinate Interviews including logistics, interview package (questions, resumes etc.) for as many rounds of interviews as necessary
- Assist with conducting reference checks
- Assist with drafting offer letter and contract of employment for successful candidate
- Unsuccessful applicant notifications, after acceptance of offer
- Onboarding and orientation of CAO/Clerk.

3. **Internal versus Internal/External Competition for CAO/Clerk Position**

RESOLUTION NO. RC-CC-22-04-01

Moved by Chair

Seconded by Committee

THAT County Council approve that an Internal/External Competition be used for the CAO/Clerk position recruitment process.

Background:

While there might be a number of internal candidates for the CAO/Clerk position, the benefits of an external competition far outweigh seeking a replacement through an internal competition limited to only internal candidates. The Ad Hoc CAO/Clerk Recruitment Committee has determined that:

- An external recruitment process will ensure a larger pool of candidates for the position of CAO/Clerk. A larger pool of candidates means that you can be more selective and outline preferred requirements regarding education, expertise, and experience.
- Bringing in candidates from outside the County will allow for applicants with a more varied skill set. A new perspective can help outline areas of improvement while recommending new approaches to work. These new approaches can result

in positive workplace changes that increase productivity and improve overall performance among other employees.

- Diversity is a welcome development in every municipality, and external recruitment can help companies achieve this.

4. **CAO Recruitment Budget**

RESOLUTION NO. RC-CC-22-04-03

Moved by Chair

Seconded by Committee

THAT County Council approve a \$50,000 budget to be taken from the Provision for Unallocated Funds Account.

Background

It is necessary to approve a budget for costs related to advertising the job ad as well as to pay for an external venue for interviews.

All of which is respectfully submitted.

Debbie Robinson, Chair

And Committee Members: P. Emon, J. Murphy, R. Sweet

RESTRICTED ACTS AFTER NOMINATION DAY

Restricted acts

275 (1) *The council of a local municipality shall not take any action described in subsection (3) after the first day during the election for a new council on which it can be determined that one of the following applies to the new council that will take office following the election:*

- 1. If the new council will have the same number of members as the outgoing council, the new council will include less than three-quarters of the members of the outgoing council.*
- 2. If the new council will have more members than the outgoing council, the new council will include less than three-quarters of the members of the outgoing council or, if the new council will include at least three-quarters of the members of the outgoing council, three-quarters of the members of the outgoing council will not constitute, at a minimum, a majority of the members of the new council.*
- 3. If the new council will have fewer members than the outgoing council, less than three-quarters of the members of the new council will have been members of the outgoing council or, if at least three-quarters of the members of the new council will have been members of the outgoing council, three-quarters of the members of the new council will not constitute, at a minimum, a majority of the members of the outgoing council. 2001, c. 25, s. 275 (1).*

Basis for determination

(2) If a determination under subsection (1) is made,

- (a) after nomination day but before voting day, the determination shall be based on the nominations to the new council that have been certified and any acclamations made to the new council; or*
- (b) after voting day, the determination shall be based on the declaration of the results of the election including declarations of election by acclamation. 2001, c. 25, s. 275 (2).*

Restrictions

(3) The actions referred to in subsection (1) are,

- (a) the appointment or removal from office of any officer of the municipality;*
- (b) the hiring or dismissal of any employee of the municipality;*
- (c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and*
- (d) making any expenditures or incurring any other liability which exceeds \$50,000. 2001, c. 25, s. 275 (3); 2006, c. 32, Sched. A, s. 114 (1).*

COUNTY OF RENFREW

BY-LAW NUMBER 60-22

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL
OF THE COUNTY OF RENFREW AT THE MEETING HELD
ON APRIL 27, 2022**

WHEREAS Subsection 5(1) of the *Municipal Act, 2001, S.O. 2001, Chapter 25*, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the County of Renfrew at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the County of Renfrew enacts as follows:

1. The action of the Council of the County of Renfrew in respect of each motion and resolution passed and other action taken by the Council of the County of Renfrew at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Warden and the appropriate officials of the County of Renfrew are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the County of Renfrew referred to in the preceding section.
3. The Warden, and the Clerk, or in the absence of the Clerk the Deputy Clerk, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the County of Renfrew.
4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 27th day of April 2022.

READ a second time this 27th day of April 2022.

READ a third time and finally passed this 27th day of April 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK