



COUNTY COUNCIL

10:00 A.M., WEDNESDAY, August 31, 2022

AGENDA

1. Call to Order.
2. Land Acknowledgment.
3. Moment of Silent Reflection.
4. National Anthem.
5. Roll Call.
6. Disclosure of Pecuniary Interest and General Nature Thereof.
7. Adoption of the Minutes of June 21, 2022 and June 29, 2022.
8. Warden's Address.
9. Delegations:
 - a) 10:15 a.m. - Official Opening of the Reconciliation Garden.
10. Correspondence.
11. Closed Meeting – pursuant to Section 239 of the Municipal Act, 2001, as amended, for the purpose of: a) a proposed or pending acquisition or disposition of land by the municipality or local board (Paramedic Base and Integrated Community Housing Complex); and b) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency (Algonquin Trail).

12. Committee Reports:

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11:45 a.m. – 11:55 a.m.	a) Community Services Committee	4
11:55 a.m. – 12:05 p.m.	b) Operations Committee	21
12:05 p.m. – 12:20 p.m.	c) Development & Property Committee 2023 Ontario Winter Games	40
12:20 p.m. – 12:30 p.m.	d) Health Committee	116
1:30 p.m. – 1:40 p.m.	e) Finance & Administration Committee	141

13. By-laws:
 - a) By-law 97-22 – A By-Law to Amend By-Law 59-02 Corporate Policies and Procedures for the County of Renfrew.
 - b) By-law 98-22 - A By-Law to Execute an Agreement between the County of Renfrew and the Esri Regional Government Enterprise Agreement.
 - c) By-law 99-22 – A By-Law to Enter into an Agreement for Janitorial Services at Renfrew County Place.
 - d) By-law 100-22 - A By-Law to Amend By-Law 50-17 - to Authorize the County of Renfrew to enter into an Agreement with Licensed Home Child Care Service Providers.
 - e) By-law 101-22 - A By-Law Concerning the Collective Agreement with the Canadian Union of Public Employees (CUPE) Local 4698, County of Renfrew Paramedic Service.
14. Written Reports from Representatives Appointed to External Boards
 - a) Association of Municipalities Ontario (AMO)
 - b) Eastern Ontario Regional Network (EORN)
 - c) Federation of Canadian Municipalities (FCM)
 - d) Rural Ontario Municipal Association (ROMA).
15. Notice of Motions.
16. Members' Written Motions.
17. New Business.
18. Paul Moreau's Farewell.
19. Confirmatory By-law 102-22 - A By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on August 31, 2022.
20. Adjournment.

NOTE: Any submissions received from the public, either orally or in writing may become part of the public record/package.

Strategic Plan

Strategic Plan Goal # 1: To inform the Federal and Provincial government on our unique needs so that Renfrew County residents get their “fair share”.

Initiatives:

- a) Create a strategic communications plan
- b) Identify and advocate for issues important to the County of Renfrew.

Strategic Plan Goal # 2: Fiscal sustainability for the Corporation of the County of Renfrew and its ratepayers.

Initiatives:

- a) Commitment from Council supporting principles within the Long-Term Financial Plan
- b) Establish Contingency Plan to respond to provincial and federal financial pressures and opportunities beyond the Long-Term Financial Plan.

Strategic Plan Goal # 3: Find cost savings that demonstrate our leadership while still meeting community needs.

Initiatives:

- a) Complete community needs assessment
- b) With identified partners implement plan to optimize service delivery to the benefit of our residents.

Strategic Plan Goal # 4: Position the County of Renfrew so that residents benefit from advances in technology, to ensure that residents and staff have fair, affordable and reasonable access to technology.

Initiatives

- a) Ensure that the County of Renfrew is top of the list for Eastern Ontario Regional Network funding for mobile broadband
- b) Lobby for secure and consistent radio systems for first responders and government
- c) Put a County of Renfrew technology strategy in place.

August 31, 2022

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Community Services Committee**, wish to report and recommend as follows:

INFORMATION

1. Manager of Child Care and Early Years

We are pleased to announce Margo Smith has accepted the position of Manager of Child Care and Early Years. Margo comes to us from the Community Services Department where she was the Supervisor of Ontario Works, and has been with the Community Services Department for 24 years and brings a wealth of knowledge into the role.

2. Renfrew County Housing Corporation Changes to Staffing and Service Delivery [Strategic Plan Goals #2 & #3]

At the August 10, 2022 Renfrew County Housing Corporation (RCHC) Board of Director's Meeting, the elimination of 11 administration positions and the addition of 12 revised administration positions (one new position) was approved. These changes will transform staffing and services to align with a life stabilization and housing retention focus.

RCHC has a caseload of approximately 1250 ongoing tenants that are receiving monthly rental allowances or subsidies. In addition, a housing registry waitlist is maintained (1225 applications as of the second quarter 2022), as well as the intake and management for other community housing programs, including Ontario Renovates, Affordable Homeownership, Homelessness Prevention Program (formerly Community Homelessness Prevention Initiative - CHPI), Canada-Ontario Community Housing Initiative, and Ontario Priorities Housing Initiative.

Health and homelessness issues increased during the COVID-19 pandemic. The ability to live affordably and safely has been increasingly difficult for many households throughout Renfrew County.

The implementation of these changes will connect tenants with a caseworker who will assist them with all matters of their tenancy (work orders, annual reviews, payment arrangements, disputes with neighbours, referrals to health or other services, etc.).

3. **2022 Second Quarter (April to June) Community Housing Registry Waitlist Statistics [Strategic Plan Goals #1, #2 & #3]**

	New Eligible Applications	Total Eligible Applications	Total # of Active Applicants	Eligible Transfer Applicants	Eligible SP Applicants
Senior	1	72	85	14	0
Adult	138	731	774	38	13
Family	55	422	686	37	39
TOTALS	194	*1225	**1545	89	52

***1225 eligible applications as of June 30, 2022**

Bedroom Size	Senior	Adult	Family
1	68	686	0
2	4	45	194
3	0	0	132
4	0	0	63
5	0	0	33
TOTALS	72	731	422

****1545 active applicants as of June 30, 2022**

Bedroom Size	Senior	Adult	Family	Dependents
1	81	730	0	0
2	4	44	311	171
3	0	0	211	260
4	0	0	98	189
5	0	0	66	142
TOTALS	85	774	686	762

4. **Move Ins, Move Outs, and Internal Transfers Comparison [Strategic Plan Goal #1]**

	Move Outs Second Quarter 2022	Move Ins Second Quarter 2022	Internal Transfers Second Quarter 2022
Pembroke & Area	10	10	2
Renfrew	5	3	1
Arnprior	5	5	0

5. **Landlord and Tenant Board Notices and Applications [Strategic Plan Goals #1 & #2]**

Second Quarter 2022	Arnprior	Renfrew	Pembroke & Area
N4's Issued	64	68	225
N5's Issued	2	2	3
N6's Issued	1	0	1
L1's Issued	0	2	0
L2's Issued	1	0	2

N4 Notice to Terminate a Tenancy Early for Non-Payment of Rent

N5 Notice to Terminate a Tenancy Early

N6 Notice to Terminate a Tenancy Early for Illegal Acts

L1 Application to Evict a Tenant for Non-payment of Rent and to Collect Rent the Tenant Owes

L2 Application to End a Tenancy and Evict a Tenant or Collect Money

6. **Ontario Works Caseload Statistics [Strategic Plan Goal #1 (b)]**

Month	2022 Total Caseload	2021 Total Caseload
January	1,052	1,062
February	1,083	1,052
March	1,118	1,076
April	1,127	1,048
May	1,147	1,037

Month	2022 Total Caseload	2021 Total Caseload
June	1,143	1,014
July		1,002
August		985
September		946
October		974
November		977
December		1,017

7. Inclusion Services Statistics [Strategic Plan Goal # 1 (a)]

The following chart indicates Inclusion Services monthly statistics from January to June 2022.

Month	Children Served
January	173
February	174
March	176
April	177
May	178
June	175

8. Licensed Home Child Care Statistics [Strategic Plan Goal # 1 (a)]

The following chart indicates the County of Renfrew Licensed Home Child Care program monthly statistics from January to June 2022.

Month	Children Served	Open Homes	Children on Waitlist
January	15	3	88
February	19	4	94
March	20	4	98
April	23	4	77
May	24	5	91
June	25	5	95

9. **Licensed Child Care Statistics [Strategic Plan Goal # 1 (a)]**

The following chart indicates monthly statistics for licensed child care in Renfrew County from January to June 2022.

Month	Licensed Capacity	Operating Capacity	Children Served	Children Served, Receiving Fee Subsidy
January	2138	1255	1146	316
February	2138	1352	1107	317
March	2138	1380	1185	315
April	2139	1402	1202	311
May	2139	1398	1232	309
June	2139	1409	1242	327

RESOLUTIONS

10. **Affordable, Supportive Housing in Renfrew County – Integrated Community Housing Complex in Pembroke, Ontario [Strategic Plan Goal #2]**

RESOLUTION NO. CS-CC-22-08-59

Moved by Chair

Seconded by Committee

THAT County Council accept the Pembroke Multi-Residential concept as presented by VG Architects;

AND FURTHER, that staff be directed to proceed with the Tender Process to build new housing units, located at Lea Street and Douglas Street in the City of Pembroke, on lands owned by the Renfrew County Housing Corporation (RCHC);

AND FURTHER, approve the reallocation of \$250,000 from the Ontario Priorities Housing Initiative (OPHI) program, that was originally approved for an affordable secondary suites program, to be used for the Integrated Community Housing Complex in Pembroke, Ontario. CARRIED.

Background

At the December 2021 meeting of County Council, Resolution No. CS-CC-21-12-70 was passed, which stated:

“THAT County Council approve that staff be directed to proceed with a Request for Proposal (RFP) for a design-build project for new housing units, to be located at Lea Street and Douglas Street in the City of Pembroke, on lands owned by the Renfrew County Housing Corporation (RCHC);
AND FURTHER THAT staff bring back the housing proposals to County Council for approval;
AND FURTHER THAT the housing units, once completed, form part of the RCHC housing assets;
AND FURTHER THAT County Council pass a By-law at a future meeting of County Council to authorize the Warden and Clerk to execute the Contribution Agreement and all other related documents between the County of Renfrew and the Ministry of Municipal Affairs and Housing.”

VG Architects have submitted an architectural plan that will allow for the building of a 12 bed project on the property located at Lea and Douglas Street in Pembroke. In order to proceed with the construction of this project, the additional funding through the OPHI program needs to be allocated to this building and the construction of these units needs to start in 2022 in order to meet the required timelines.

BY-LAWS

- 11. Amendment to By-law 50-17- County of Renfrew New Licensed Home Agreement [Strategic Plan Goal # 3 (b)]**

RESOLUTION NO. CS-CC-22-08-54

Moved by Chair

Seconded by Committee

THAT County Council approve that By-law No. 50-17 authorizing the County of Renfrew to enter into an agreement with Licensed Home Child Care service providers, be amended to enter into an agreement with Jessica Walker (located in Haley Station).

Background

Since 2018, the County of Renfrew has been licensed by the Ministry of Education to operate a Licensed Home Child Care Agency. Currently, there

are five homes operating with 24 full-time children. One home resides in Arnprior, three homes are in Pembroke, and the fifth home is in Eganville.

Attached as Appendix CC-I is the By-law to amend By-law 50-17 authorizing the County of Renfrew to enter into an agreement with Licensed Home Child Care providers, as well as the Funding Agreement with Jessica Walker.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Grills, K. Love, C. Regier, J. Reinwald, D. Robinson

COUNTY OF RENFREW

BY-LAW NUMBER 100-22

A BY-LAW TO AMEND BY-LAW 50-17 - TO AUTHORIZE THE COUNTY OF RENFREW TO ENTER INTO AN AGREEMENT WITH LICENSED HOME CHILD CARE SERVICE PROVIDERS

WHEREAS on April 26, 2017, the Corporation of the County of Renfrew enacted By-law No. 50-17, being a By-law to authorize the County of Renfrew to enter into an agreement with Licensed Home Child Care service providers, as amended on August 30, 2017, February 28, 2018, May 30, 2018, September 26, 2018, February 27, 2019, March 27, 2019, August 25, 2021, November 24, 2021, May 25, 2022, and June 29, 2022;

AND WHEREAS the County of Renfrew is the Consolidated Municipal Service Manager for Social Service Programs and responsible for child care services in the County of Renfrew;

AND WHEREAS the County of Renfrew has been approved by the Ministry of Education to operate a Licensed Home Child Care Agency within the Child Care and Early Years Division;

AND WHEREAS it is necessary to amend By-law NO. 50-17 to include an additional licensed home child care provider;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the Warden and Clerk are hereby authorized to sign and seal all things, papers and documents necessary or incidental to the execution of this by-law.
2. THAT the Warden and Clerk are hereby authorized and instructed to enter into a service agreement with Jessica Walker for the provision of child care in their home and that By-law 50-17 is hereby amended.
4. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of August 2022.

READ a second time this 31st day of August 2022.

READ a third time and finally passed this 31st day of August 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

FUNDING AGREEMENT FOR LICENSED CHILD CARE

BETWEEN:

County of Renfrew Child Care Agency
(the "Agency")

-and-

Jessica Walker
(the "Provider")

WHEREAS the Agency has been licensed by the Province of Ontario as a Home Child Care Agency under the *Child Care and Early Years Act, 2014* (the "Act"), and is in a position to provide funding to the Provider;

AND WHEREAS the Provider is a child care provider as defined in the *Act* and has agreed to provide home child care as defined in the *Act*;

THEREFORE THE PARTIES agree as follows:

1. Definition

In this Agreement, unless there is something in the subject matter or context inconsistent therewith, the terms and expressions used in this Agreement that are defined terms and expressions under the *Act* or Regulations made under the *Act*, shall have the same meaning as in the *Act* or the Regulations.

Other Definitions

"Agency Staff" means the staff of the Agency authorized to exercise the rights and perform the duties of the Agency under this Agreement.

"Agreement" means this Agreement, as may be amended from time to time.

"Home" means the premises at which the Provider is providing home child care services.

2. Status

The Agency and the Provider confirm that this is a funding agreement and they specifically deny any intention or agreement to be or to become agents, one for the other, or to create a partnership or other relationship whereby either would be held liable for any tortious, negligent, contractual or other acts, either of omission or commission, of the other party. Neither party shall have any authority to act for or to

assume or to incur any obligations or responsibilities on behalf of the other party unless specifically provided for in this Agreement. The parties specifically agree that this Agreement does not create an employer/employee relationship between the Agency and the Provider.

3. Term

- a) Unless otherwise provided herein, this Agreement shall remain in force from August 31, 2022, until it is superseded or replaced by a subsequent agreement in writing between the parties, or unless terminated in its entirety by either party by giving to the other party thirty (30) days advance written notice of such termination. In the event that this Agreement is terminated by either party, the Provider will refund forthwith to the Agency all monies advanced to it by the Agency which have not been expended by the Provider in accordance with this Agreement.
- b) Notwithstanding any other provision of this Agreement the Agency may immediately terminate this Agreement, in whole or in part, with respect to the provision of any particular service where the Agency, in its sole and unfettered discretion, determines that the health, welfare or safety of any child is at risk.

4. Program

- a) The Provider agrees to provide quality home child care services in accordance with relevant provincial legislation, the policies, guidelines and requirements of Canada, Ontario and the Agency's Child Care Policies and Procedures as amended from time to time, including, but not limited to the child care policies specific to the operation of the licensed Home. The Provider acknowledges that it has received and reviewed the Agency's Child Care Policies and Procedures.
- b) The Provider is not to provide care for more than six (6) children at any one time.
- c) The Provider shall not make private child care arrangements with families placed by the Agency. Should the Provider make such arrangements, the Agency shall be entitled to immediately terminate this Agreement.
- d) The Provider shall immediately provide written notification to the Agency that there is a risk of a temporary closure of the Home in order that the Agency be able to make alternate care arrangements for the children. The Provider shall immediately contact all parents/caregivers and the Agency in the event that the home will not be operating on any particular day or at any particular time during which it would ordinarily be operating.
- e) The Provider understands that if the Home is closed and therefore not operating on any particular day or at any particular time, there will be no funding from the

Agency. Likewise, if the Home is open but there are no children approved for placement in the Home, there shall be no funding provided by the Agency.

- f) The Provider shall participate in all training workshops recommended by the Agency.
- g) The Provider agrees to complete a First Aid course, as recommended by the Agency, within sixty days of the signing of this Agreement. The Provider further agrees to deliver to the Agency, immediately upon it becoming available, a certificate demonstrating completion of the First Aid course.
- h) The Provider shall create an inclusive child care setting which can accommodate children with special needs.
- i) The Provider shall return to the Agency all property, goods, acquisitions, and signage supplied by the Agency within 30 days of termination of this Agreement.
- j) In the event that the Provider ceases operations, it shall not dispose of any records related to the services provided for under this Agreement and shall immediately deliver those records to the Agency or, alternatively, immediately provide copies of those records to the Agency.

5. Payment

The Agency shall pay to the Provider, one month in arrears, for each approved child receiving child care services at the Home, an amount equal to the approved hourly rate multiplied the agreed upon hours, all as contained in the individual Resource Funding Agreement for each child.

6. Agency Access, Consultation and Recommendations

- a) In order to allow the Agency staff (as designated by the Agency) to observe and evaluate the services and inspect all records relating to the services provided pursuant to this Agreement, the Provider shall permit Agency Staff, during regular business hours of the Provider or at such other times as the Agency, in its sole discretion, may deem to be reasonable in the circumstances, to enter any premises used by the Provider in connection with the provision of the services pursuant to this Agreement;
- b) In order to allow the Agency to carry out such oversight of the provision of care to children at the Home, as may be deemed necessary by the Agency and, or the Province of Ontario, the Provider shall permit Agency Staff, during regular business hours of the Provider or at such other times as the Agency, in its sole discretion, may deem to be reasonable in the circumstances, to enter any premises used by the Provider;

- c) The Provider shall make available to the Agency all relevant financial records including but not limited to child attendance sheets or other reports Agency within 10 business days of such request made by the Agency. The Provider shall also allow the Agency to copy those records on site, or alternatively, allow for the removal of the aforementioned records by the Agency for the purpose of copying such records; and
- d) Once the Agency has obtained access to and has reviewed the aforementioned records, and has consulted with the Provider, all as described above, the Agency may make recommendations to the Provider with respect to any matters related to this Agreement, including proper accounting and oversight methods and procedures or any other matter that the Agency deems necessary. The Provider agrees to immediately implement and to abide by any such recommendations made by the Agency and to provide to the Agency such proof of implementation and compliance as may be required by the Agency.

7. Reports

The Provider shall prepare and submit to the Agency, within 5 days following the end of each calendar month in a year, a Monthly Expense/Statistical Report in the form and content of the template attached hereto as Schedule "A" reflecting actual monthly costs for the previous month. In addition to the foregoing the Provider shall:

- a) complete and maintain daily attendance records of staff and children which the Agency may inspect and audit from time to time as it sees fit as well as records of expenses incurred where funding is being provided by the County in connection with any particular child; and
- b) prepare and submit to the Agency, at any time upon request by the Agency, a comprehensive report, in a form and substance acceptable to the Agency, respecting the services being provided by the Provider, which services may include, services delivered in the preceding year.

8. Financial Reports

- a) The Agency may, at any time, request information from the Provider in connection with attendance and expense records and the Provider shall immediately provide that information and materials to the Agency.
- b) The Provider shall adhere to any additional financial reporting requirements in accordance with relevant provincial legislation, the polices, guidelines and requirements of Canada, Ontario and the Agency's Child Care Policies and Procedures as amended from time to time. The Provider acknowledges that it has received and reviewed the Agency's Child Care Policies and Procedures.

- c) The Provider shall prepare and submit annually, or at any time upon reasonable request, a financial report in such form and containing such information as the Agency may require.
- d) The Provider shall comply with the Agency's policies on the treatment of revenues and expenditures. The Provider acknowledges that it has received and reviewed these policies on the treatment of revenues and expenditures.

9. Confidentiality

The Provider will hold confidential and will not disclose or release to anyone, including any person, partnership, corporation or other entity, other than the Agency, at any time during or following the term of this Agreement, except where required by law, any information or document that tends to identify any individual in receipt of services without first obtaining the written consent of the individual or the individual's parent or guardian prior to the release or disclosure of such information or document.

10. Indemnification

The Provider will, both during and following the term of this Agreement, indemnify and save harmless the Agency, its officers, directors, employees, agents, servants and volunteers from all costs, losses, damages, judgments, claims, demands, suits, actions, complaints or other proceedings in any manner based upon, occasioned by or attributable to anything done or omitted to be done by the Provider, its directors, officers, employees, agents, servants or volunteers in connection with services provided, purported to be provided or required to be provided by the Provider pursuant to this Agreement.

11. Insurance

- a) The Provider will obtain and maintain in full force and effect during the term of this Agreement, general liability insurance acceptable to the Agency in an amount not less than two million dollars (\$2,000,000) per occurrence in respect of the services provided pursuant to this Agreement.
- b) The general liability insurance policy shall:
 - i. include the Agency as an additional insured;
 - ii. contain a cross-liability clause endorsement;
 - iii. contain a clause including liability arising out of the Agreement; and
 - iv. contain a provision that the Agency is to be notified by the insurer should the Provider fail to make the required premium payments and that the

policy shall not be terminated by the insurer until such notice has been provided to the Agency and the Agency has been afforded a reasonable time to arrange for the payment of the premiums.

- c) The Provider shall provide to the Agency on or before January 31 of any calendar year proof that the above-noted insurance is in place and, in addition to this, shall, upon request of the Agency at any time, provide such proof of insurance to the Agency.

12. Freedom of Information

Any information collected by the Agency pursuant to this Agreement is subject to the rights and safeguards provided for in the *Municipal Freedom of Information and Protection of Privacy Act*, and the *Freedom of Information and Protection of Privacy Act*.

13. Human Rights Code

It is a condition of this Agreement, and of every Agreement entered into pursuant to the performance of this Agreement, that no right under s. 5 of *Ontario Human Rights Code*, as amended, will be infringed. Breach of this condition is sufficient grounds for immediate cancellation of this Agreement with no further notice required.

14. Severability

If any provision or portion of any provision in this Agreement shall be held by a Court of competent jurisdiction to be unenforceable, invalid or illegal, such provision or such portion of the provision shall be severable and the remaining provisions or portions shall remain valid and binding.

15. Governing Law

- a) This Agreement shall be construed in accordance with and governed by the laws in force in the Province of Ontario.
- b) The parties agree that any legal proceedings in connection with any matter arising from or related to this Agreement shall be commenced in the Province of Ontario.

16. Laws

The Provider shall at all times comply with any and all applicable federal, provincial and municipal laws, by-laws, ordinances, statutes, rules, regulations and orders and policies and procedures in respect of the performance of this Agreement.

17. Notice

Any notice required or desired to be given hereunder shall be delivered in person or sent by prepaid registered mail addressed as follows:

a) To: County of Renfrew, Child Care and Early Years Division
7 International Drive
Pembroke, ON K8A 6W5
Attn: Manager, Child Care and Early Years Division

Copy to: County of Renfrew
7 International Drive
Pembroke, ON K8A 6W5
Attn: Director, Community Services

b) To: Jessica Walker
697 Calvin Road
Haley Station, ON K0J 1Y0

or at such other address as may be furnished in writing from time to time by either party to the other. Any notice sent by registered mail shall be effective when received by the addressee.

18. Entire Agreement

The Provider and the Agency acknowledge that there are no covenants, representations, warranties, agreements or conditions expressed or implied, collateral or otherwise forming part of or in any way affecting or relating to this Agreement except as expressly set out in this Agreement and the Schedules annexed hereto and that this Agreement and the Schedules constitute the entire agreement between the Provider and the Agency.

19. Non-Waiver

No condoning, excusing or overlooking by the Agency of any default, breach or non-observance by the Provider at any time or times in respect of any covenant, proviso or condition contained in this Agreement shall operate as a waiver of the Agencies rights hereunder in respect of any continuing or subsequent default, breach or non-observance, or so as to defeat or effect in any way the rights of the Agency. No waiver shall be inferred from or implied by anything done or omitted to be done by the Agency save only by way of express waiver in writing.

20. Successors

This Agreement shall ensure to the benefit of and be binding upon the respective heirs, executors, administrators, permitted successors and assigns of the Provider.

21. Amendments

This Agreement can only be amended by written agreement signed by both parties.

For the convenience of the parties, this Agreement may be executed in counterpart and acceptance of this Agreement may be delivered electronically or by facsimile.

IN WITNESS WHEREOF this Agreement has been signed by an authorized County of Renfrew official on behalf of the Agency and on behalf of the Provider by its proper signing officers.

SIGNED, SEALED AND DELIVERED:

On the _____ day of _____, 2022

On Behalf of the County of Renfrew:

Witness - County of Renfrew

Debbie Robinson,
Warden
County of Renfrew

Witness - County of Renfrew

Paul V. Moreau,
Chief Administrative Officer/Clerk
County of Renfrew

On Behalf of Jessica Walker, Provider:

Witness Signature

Signature

**(Name and Position)

Witness Signature

Signature

**(Name and Position)

* Witness required where the Provider is a sole proprietor or partner in a partnership. Not required when corporate seal is affixed.

** I have the authority to bind the corporation.

August 31, 2022

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. **Monthly Project Status Report [Strategic Plan Goal No. 3]**

Attached as Appendix I is the Monthly Project Status Report for the information of Council.

2. **Capital Program Variance Report [Strategic Plan Goal No. 3]**

Attached as Appendix II is the Capital Program Variance Report for the information of Council.

3. **American Public Works Association (APWA) Recognition**

Attached as Appendix III is a letter from American Public Works Association (APWA) President Mr. Keith Pugh, PE, PWLF thanking the County of Renfrew for its support of the Director of Public Works and Engineering for involvement in the APWA and also appointing the Director to the position of Chair of the APWA Snow Conference Program Review Committee.

The 2023 Snow Conference, which will be held in Omaha, Nebraska has it all, from expert-led snow and ice education sessions to an exhibit floor full of vendors excited to show you the latest winter maintenance solutions for your community.

The American Public Works Association (APWA) serves professionals in all aspects of public works—a fact that sets it apart from other organizations and makes it an effective voice of public works throughout North America. With a worldwide membership more than 30,000 strong, APWA includes not only personnel from local, county, state/province, and federal agencies,

but also private sector personnel who supply products and services to those professionals.

As a comprehensive public works resource, APWA continues in its rich tradition of making a difference both on an individual and professional level. APWA is a not-for-profit organization that prides itself on its ability to provide varied educational and networking opportunities that help public works personnel grow in their professionalism and improve the quality of life in the communities they serve.

4. Phragmites Removal County Road 62 (Combermere Road)

Invasive Phragmites is considered one of Canada’s worst invasive species. It grows quickly and can affect agriculture, cause road safety hazards, and impact recreational activities such as swimming, boating, and angling.

The Chair of the Carson Trout Lepine and Greenan Lakes Association, Ms. Wendy Wolak, took the initiative to apply for a grant through the Green Shovels Collaborative (Green Shovels – www.greenshovels.ca) and successfully received funding to complete a phragmite removal along County Road 62 (Combermere Road) just south of Barry’s Bay. Ms. Wolak and her group of volunteers successfully removed phragmites from the affected area (Valley Gazette article and photos are attached as Appendix IV), with the assistance of the South West Patrol staff. The Patrol staff supplied traffic control signage, safety vests and will remove and properly dispose of the bagged phragmites once the specified solarization has been achieved.

Our committee directed Warden Robinson to prepare a letter of thanks and congratulations Ms. Wendy Wolak for the work of the Carson Trout Lepine and Greenan Lakes Association in removing the phragmites.

5. PWO-2022-21 Service Truck [Strategic Plan Goal No. 2]

Tenders for the supply and delivery of one Service Truck were requested and received as follows:

1. Fraser Durham Chrysler Dodge Jeep Ram Inc.,
Oshawa, ON \$145,065.00
2. Surgenor Chevrolet Buick GMC Cadillac Ltd., Ottawa, ON \$149,780.00

3. Rush Truck Centres of Canada Limited, Pembroke, ON \$188,791.72
All amounts exclude applicable taxes

The current 2022 Department Budget includes funds in the amount of \$150,000 for a service truck. Staff reviewed the tender results and confirmed that there are sufficient funds to complete the contract as tendered. Our committee approved the purchase of this service truck from Fraser Durham Chrysler Dodge Jeep Ram Inc., Oshawa, Ontario in accordance with the requirements under County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services.

RESOLUTIONS

6. Proposed Departmental Growth [Strategic Plan Goal No. 3]

RESOLUTION NO. OP-CC-22-08-98

Moved by Chair

Seconded by Committee

THAT County Council endorse in principle the restructuring plan in the Public Works and Engineering Department that include the addition of 1) a Civil Designer; 2) an Engineering Technician; and 3) an Operations Coordinator; AND FURTHER THAT the appropriate business cases be brought to the 2023 budget deliberations for consideration.

Background

Attached as Appendix V is a presentation outlining the benefits of moving forward with the proposed Public Works and Engineering Department changes with the addition of 1) a Civil Designer; 2) an Engineering Technician; and 3) an Operations Coordinator along with the financial impacts on the Department. Mr. Taylor Hanrath, Manager of Infrastructure will overview the presentation at County Council.

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: D. Bennett, B. Hunt, S. Keller, D. Lynch, D. Robinson, J. Tiedje

Project Name/Municipality	Location		Lengths	Description	Status/Schedule						Comments		
	From	To			Env. Assess	Survey	Design	Tender/RFP	Award	Const. Start		Const. End	
ROAD RECONSTRUCTION/REHABILITATION													
21	Beachburg Road	Buchannan's Pit	Urban Beginning	2.49	Rehabilitation	100%	100%	100%	May	June	July	October	Design by Stantec;
	Whitewater Region												
512	Foymount Road	B257	Verch Road	4.70	Reconstruction	100%	100%	95%	August	August	September	November	Design by BTE; Coordinating Utilities; CCC underway in May
	Bonnechere Valley												
BRIDGE/CULVERT RECONSTRUCTION/REHABILITATION													
B002	Bonnechere River Bridge	Admaston/Bromley (Bonnechere Road)			Rehabilitation	100%	100%	100%	2021	2021	May	August	Design by Stantec; Construction by Clearwater
B005	Scollard Bridge	Admaston/Bromley (Pucker Street)			Superstructure Replacement	100%	100%	100%	May	June	August	September	Design by HP Engineering; Tender Closes May 26th
B022	Indian River Bridge	Laurentian Valley (Sandy Beach Road)			Rehabilitation	100%	100%	100%	March	May	June	November	Design by WSP; Tender Closed April 19th
B056	Colterman Bridge	Greater Madawaska (Colterman Road)			Clean and Paint	100%	100%	100%	May	June	July	September	Day Labour Project
B057	Mount St. Patrick Bridge	Greater Madawaska (Mount St. Patrick Road)			Superstructure Replacement	100%	100%	100%	March	April	May	September	Design by HP Engineering; Construction by Coco Paving
B064	Pilgrim Road Bridge	Brudenell, Lyndoch & Raglan (Pilgrim Road)			Rehabilitation	100%	100%	100%	May				Design by JL Richards; Construction deferred
B068	Schimmins Creek Bridge	Brudenell, Lyndoch & Raglan (Welk Road)			Clean and Paint	100%	100%	100%	May	June	September	September	Day Labour Project
B150	Dam Lake Bridge	Madawaska Valley (Stanley Olsheski Road)			Clean and Paint	100%	100%	100%	May	June	September	October	Day Labour Project
B203	Petawawa River Bridge	Petawawa (CR51 Petawawa Boulevard)			Rehabilitation	100%	100%	100%	March	April	May	November	Design by WSP; Construction by BEI
B257	Harrington Creek Bridge	Bonnechere Valley (CR512 Foymount Road)			Replace w/ Culvert	100%	100%	90%	July	August	September	November	Design by BTE; Part of 512 Reconstruction
B319	Bucholtz Bridge	Laurentian Valley (CR58 Round Lake Road)			Rehabilitation	100%	100%	100%	February	April	June	October	Design by McIntosh Perry; Construction by GMP;
C012	Farquharson's Culvert	Admaston/Bromley (S. McNaughton Road)			Rehabilitation	100%	100%	90%	May	2024	2024	2024	Design by HP Engineering; Construction deferred
C037	Bagot Creek Culvert	Greater Madawaska (Lower Spruce Hedge Road)			Replace	100%	100%	100%	May	June	August	September	Design by HP Engineering
C040	Snake River Culvert	Admaston/Bromley (CR8 Cobden Road/Main Street)			Rehabilitation	90%	90%	90%					Day Labour Project; Construction deferred
C134	Campbell Drive Culvert	McNab/Braeside (Campbell Drive)			Rehabilitation	100%	100%	90%	May	2024	2024	2024	Design by HP Engineering;; Construction deferred
C137	Hanson Creek Culverts	McNab/Braeside (Robertson Line)			Lining w/ Road Works	90%	100%	60%	May	June			Design by WSP; Construction deferred
C152	Wadsworth Lake Culvert	Madawaska Valley (Old Barry's Bay Road)			Replace	100%	100%	100%	May	June	July	September	Design by HP Engineering
C197	Etmanskie Swamp Culvert	Madawaska Valley (CR62 John Street)			Rehab or Replace	90%	100%	60%	April	August	2023	2023	Design by JL Richards; Construction deferred
C269	Jacks Lake Culverts	Killaloe, Hagarty & Richards (CR58, Round Lake Road)			Replace	100%	100%	100%	April	May	July	July	Design by HP Engineering; Construction by Day Labour
C302	Wingle Creek Twin Culverts	Killaloe, Hagarty & Richards (Rochfort Road)			Replace	100%	100%	90%	May	June	August	August	Design Internal; Construction by Day Labour
FUTURE ENGINEERING													
B007	Butler Bridge	Admaston/Bromley (Butler Road)			Design for Rehabilitation	30%	10%	10%	May	June	2023	2023	Design by Stantec, Construction in 2023
B044	Douglas Bridge	Admaston/Bromley (CR5 Stone Road)			Design for Rehabilitation	30%	60%	25%	July	August	2023	2023	RFP for design needed; DCS done in 2021
B102	Brennans Creek Bridge	Killaloe, Hagarty & Richards (CR512 Queen Street)			Design for Rehabilitation	30%	10%	0%	May	August	2023	2023	RFP for design needed
B108	Tramore Bridge	Killaloe, Hagarty & Richards (Tramore Road)			Design for Rehabilitation	30%	10%	0%	August	August	2023	2023	RFP for design needed
B156	Burnt Bridge	Brudenell, Lyndoch & Raglan (Burnt Bridge Road)			Design for Rehabilitation	30%	10%	0%	August	September	2023	2023	RFP for design needed
B232	Cochrane Creek Bridge	North Algona Wilberforce (Cement Bridge Road)			Design for Rehabilitation	30%	10%	0%	September	September	2023	2023	RFP for design needed
B310	Ski Hill Bridge	Laurentian Valley (CR58 Round Lake Road)			Design for Rehabilitation	30%	60%	25%	August	August	2023	2023	RFP for design needed; DCS done in 2021
C001	Berlanquet Creek Culvert	Admaston/Bromley (CR5 Stone Road)			Design for Replacement	30%	10%	0%	July	August	2023	2023	RFP for design needed
C025	Borne Road Culvert	Laurentian Valley (CR58 Round Lake Road)			Design for Rehabilitation	100%	100%	90%	2023	2023	2023	2023	Design by WSP; Construction in 2023
C051	Harris Creek Culvert	Admaston/Bromley (Proven Line)			Design for Replacement	30%	10%	0%	September	September	2023	2023	Internal Design; Geotech needed
C130	Lochiel Creek Culvert North	McNab/Braeside (CR63)			Design for Replacement	30%	10%	0%	July	August	2023	2023	RFP for design needed
C191	Dicks Road Culvert	Laurentian Valley (Dicks Road)			Design for Replacement	30%	10%	0%	July	August	2023	2023	RFP for design needed
C201	Broomes Creek Culvert	Whitewater Region (CR7 Foresters Falls Road)			Detailed Design w/ Dam	90%	80%	50%	April	September	2023	2023	RFP for detailed design of dam & culvert needed. MCEA done
C204	Bellowes Creek Culvert	Whitewater Region (CR12 Westmeath Road)			Design for Rehabilitation	30%	10%	0%	July	August	2023	2023	RFP for design needed
C268	St. Columbkille's Culvert	Laurentian Valley (CR58 Round Lake Road)			Design for Replacement	30%	10%	0%	July	August	2023	2023	RFP for design needed
C325	Neilson Creek Culvert	Bonnechere Valley (Clear Lake Road)			Design for Replacement	30%	10%	0%	July	August	2023	2023	RFP for design needed
30	Lake Dore Road	North Algona Wilberforce (From Highway 60 to Sperberg)			Design for Rehabilitation	50%	100%	20%	February	March	2023	2023	Design by Tatham; Construction in 2023



Operations Division Monthly Project Status Report - August 2022
Department of Public Works & Engineering

OPERATIONS TENDERS										
Type	Description	Term (Years)	Type	Specification	Tender	Award	Start	Complete	Status/Comments	
1	Pavement Marking	Paint/Glass Beads/Lines/Symbols	1+(+1+1+1+1)	Equipment/Material	March	March	April	June	November	Ongoing
2	Street Sweeping	Winter/Debris Removal	1	Equipment	March	April	April	May	June	Complete
3	Manhole and Catch Basin Cleaning	Winter/Debris Removal	1	Equipment	March	April	April	June	June	Complete
4	Roadside Brushing	Tree/Brush Removal	1	Equipment	May	June	June	July	November	Ongoing
5	Steel Sign Post Quotation	Sign Installation Hardware	1	Material	March	April	April	May	July	Ongoing
6	Weed Control	Wild Parsnip/Poison Ivy	5	Equipment/Material	Complete	2019	2019	June	July	Complete
7	Signs &Traffic Control Equipment	Road Signage	1	Material	March	April	April	May	August	Ongoing
8	Winter Sand	Winter Abrasives	1	Supply/Delivery/Process	June	July	August	August	October	Ongoing
9	Loader Rental	Winter Operations	1	Equipment	July	July	August	November	April	Ongoing
10	AVL Service Renewal	Automatic Vehicle Location	10	Application/Network/Data	May	2020	2020	June	2030	Ongoing
11	Shouldering	Granular/Sealing	1	Material/Installation	June	July	August	August	October	Ongoing
12	Calcium Chloride	Winter Operations	1	Material	September	September	October	October	October	Ongoing
13	Crack Sealing	Pavement Preservation	1	Material/Installation	May	July	August	August	October	Ongoing
14	Curb Repair	Preservation	1	Material/Repair	May	August	August	September	October	Ongoing

EQUIPMENT TENDERS										
Tender	Description	Quantity	Type	Specification	Tender	Award	Delivery	Status/Comments		
1	HDT (Heavy Duty Truck)	Combination Plow/Spreader	1	Replace	February	May	June	2023	Awaiting Delivery	
2	LDT (Light Duty Truck(s))	(7-1/2 ton & 1-3/4 ton 4WD)	8	Replace	February	March	April	December	Awaiting Delivery	
3	Service Vehicle	PW Operations	1	Replace	February	June	August	December	Ongoing	
4	Tractor	Tractor and Attachments	1	Replace	February	April	June	July	Complete	
5	Backhoe	Backhoe Loader and Attachments	1	Replace	February	May	June	December	Awaiting Delivery	
6	Enclosed Trailer	Construction Section	1	Replace	March	July	August	August	Ongoing	
7	Dual Axle Float	16 ft	1	Replace	May	July	August	August	Ongoing	
8	Line Paint Machine	PW Operations	1	Replace	February	July	August	September	Ongoing	
9	U-Body Water Tank	PW Operations - SWP	1	Replace	May	July	August	January	Ongoing	
10	Sweeper Attachment	Tractor Mount - GP	1	Replace	May	July	August	October	Ongoing	
11	Offset Roller	Shoulder Compaction	1	New	March	July	August	October	Ongoing	
12	Road Widener	Shouldering Machine	1	New	May	July	August	October	Ongoing	
13	Service Vehicle	PW Operations	1	New	March	2021	2021	July	Complete	
14	Service Vehicle	PW - ES	1	New	March	2021	2021	June	Complete	
15	Equipment Refurbishment(s)	As per Spring Inspection	Varies	Existing	May	May	June	October	Ongoing	
16	AVL (Automatic Vehicle Location)	AVL/Telematics	Varies	New	April	May	June	September	Ongoing	

HOUSING										
Tender	Location	Type	Type	Design	Tender	Award	Start	Complete	Status/Comments	
1	Repair - Salt Storage Shed	Calabogie Garage	Construct	Rehabilitation	2022	March	April	August	November	Ongoing
2	Repair - Sand Storage Dome/Salt Storage Shed	Calabogie Garage	Construct	Rehabilitation	2022	March	April	June	July	Complete
3	Repair - General Site	Cobden Patrol	Construct	Rehabilitation	2022	Internal	N/A	July	July	Complete

ROAD MAINTENANCE AGREEMENTS/FACILITY AGREEMENTS											
Service Provider	Location	Year	Type	Start	Complete	Term	Status/Comments				
1	Town of Arnprior	County Road 1, County Road 2	2022	Winter Road Maintenance	2022	2032	10	Ongoing			
2	Town of Deep River	County Road 72, County Road 73	2020	Winter Road Maintenance	2020	2030	10	Complete			
3	Town of Renfrew	County Road 20, County Road 52	2019	Winter Road Maintenance	2019	2029	10	Complete			
4	Township of Carlo Mayo	County Road 517	2022	Winter Road Maintenance	2022	2023	Annual	Ongoing			
5	Contractor	County Road 635	2022	Winter Road Maintenance	2022	2023	Annual	Ongoing			
6	Algonquins of Pikwakanagan	Golden Lake	2022	Use of facilities and materials	2022	2027	5	Ongoing			
7	Bonnechere Valley	Foymount	2022	Use of facilities and materials	2022	2027	5	Ongoing			

Project Name/Municipality	Location		Lengths	Description	RFP/Tender	Const. Award	Const. Start	Const. End	Comments
	From	To							
ROAD RECONSTRUCTION/REHABILITATION									
1	River Road <i>Arnprior & McNab/Braeside</i>	B258 W Exp Int Elgin Street	0.51	Rehabilitation	May	June	August	September	Thomas Cavanagh Construction Ltd., Ashton
1	River Road <i>McNab/Braeside</i>	County Road 10 (Division Street) Usborne Street	0.50	Rehabilitation	2021	2021	June	August	H&H Construction Inc., Petawawa
1	River Road <i>McNab/Braeside</i>	1.1 km west of Henry Crescent Storie Road	2.36	Rehabilitation	April	June	August	September	B.R. Fulton Construction
2	White Lake Road <i>McNab/Braeside</i>	Mountain View Road Waba Creek Bridge E Exp Int	5.44	Rehabilitation	April	May	July	August	Thomas Cavanagh Construction Ltd., Ashton
7	Foresters Falls Road <i>Whitewater Region</i>	Harriet Street (urban begins) Beginning of semi-urban	0.65	Rehabilitation	May	June	August	October	Greenwood Paving (Pembroke) Ltd., Pembroke
13	Mountain Road <i>Laurentian Valley</i>	Micksburg Road Stafford Third Line	2.78	Rehabilitation	April	May	August	September	H&H Construction Inc., Petawawa
23	Highland Road <i>McNab/Braeside</i>	Renfrew/Lanark County Line Sawmill Road	1.51	Rehabilitation	April	May	July	August	Thomas Cavanagh Construction Ltd., Ashton
24	White Water Road <i>Laurentian Valley</i>	Highway 17 County Road 40 (Greenwood Road)	2.45	Rehabilitation	May	June	September	October	H&H Construction Inc., Petawawa
29	Drive-In Road <i>Laurentian Valley</i>	City of Pembroke (South Limits) Clearview Crescent	2.15	Rehabilitation	May	June	August	August	Greenwood Paving (Pembroke) Ltd., Pembroke
62	Combermere Road <i>Madawaska Valley</i>	Combermere South Urban Limit County Road 515 (Palmer Road)	1.01	Rehabilitation	March	May	July	July	Greenwood Paving (Pembroke) Ltd., Pembroke
65	Centennial Lake Road <i>Greater Madawaska</i>	Black Donald Access Point Deer Mountain Road	4.29	Rehabilitation	March	April	July	August	Greenwood Paving (Pembroke) Ltd., Pembroke
67	Simpson Pit Road <i>Killaloe, Hagarty and Richards</i>	Buckhill Road County Road 58 (Round Lake Road)	1.42	Rehabilitation	March	May	June	July	R.G.T. Clouthier Construction Limited, Pembroke
508	Calabogie Road <i>Greater Madawaska</i>	Mill Street County Road 511 (Lanark Road)	1.94	Rehabilitation	March	May	June	June	Thomas Cavanagh Construction Limited, Ashton
512	Foymount Road <i>Brudenell Lyndoch & Raylan</i>	County Road 66 (Opeongo Road) Hubers Road	3.68	Rehabilitation	May	June	August	September	R.G.T. Clouthier Construction Limited, Pembroke
517	Dafoe Road <i>Madawaska Valley</i>	Serran Road County Road 62 (Combermere Road)	3.22	Rehabilitation	March	April	September	October	Greenwood Paving (Pembroke) Ltd., Pembroke
Various	Scratchcoat <i>Various Locations</i>	Various Locations Various Locations		Scratch Coat Paving	April	May	June	August	Bonnechere Excavating Inc., Renfrew

2022 CAPITAL PROGRAM - ROADS/BRIDGES

Road #	Location	From	To	Length (km)	2022 BUDGET	August Projected	Variance	Carry Over
Road Reconstruction/Rehabilitation								
Note: Limits and Length of projects are approximate and subject to revision based on final design and budgets								
1	Madawaska Street <i>Arnprior</i>	B258 W Exp Jnt	Elgin Street	0.51	159,824	259,000	99,176	0
1	River Road <i>McNab/Braeside</i>	County Road 10 (Division Street)	Usburne Street	0.50	520,000	520,000	0	0
1	River Road <i>McNab/Braeside</i>	1.1km West of Henry Crescent	Storie Road	2.36	774,080	932,000	157,920	0
2	White Lake Road <i>McNab/Braeside</i>	Mountain View Road	Waba Creek Bridge E Exp Jnt	5.44	1,088,684	1,472,000	383,316	0
7	Foresters Falls Road <i>Whitewater Region</i>	Harriet Street (urban begins)	Beginning of semi-urban	0.65	357,500	712,000	354,500	0
13	Mountain Road <i>Laurentian Valley</i>	Micksburg Road	Stafford Third Line	2.78	597,700	660,000	62,300	0
21	Beachburg Road <i>Whitewater Region</i>	Buchanan's Pit Entance (1046)	Urban Beginning	2.49	870,707	1,369,000	498,293	0
23	Highland Road <i>McNab/Braeside</i>	Renfrew/Lanark Line	Sawmill Road	1.51	324,650	314,000	-10,650	0
24	White Water Road <i>Laurentian Valley</i>	Highway 17	County Road 40 (Greenwood Road)	2.45	826,560	942,000	115,440	0
29	Drive-In Road <i>Laurentian Valley</i>	City of Pembroke (South Limits)	Clearview Crescent	2.15	382,700	830,000	447,300	0
62	Combermere Road <i>Madawaska Valley</i>	Combermere S Urban Lt	County Road 515 (Palmer Road)	1.01	62,953	145,000	82,047	0
65	Centennial Lake Road <i>Greater Madawaska</i>	Black Donald Access Point	Deer Mountain Road	4.29	1,128,270	1,256,000	127,730	0
67	Simpson Pit Road <i>Killaloe, Hagarty and Richards</i>	Buck Hill Road	County Road 58 (Round Lake Road)	1.42	781,000	871,000	90,000	0
508	Calabogie Road <i>Greater Madawaska</i>	Mill Street	County Road 511 (Lanark Road)	1.94	636,320	855,000	218,680	0
512	Foymount Road <i>Brudenell Lyndoch & Raglan</i>	County Road 66 (Opeongo Road)	Hubers Road	3.68	846,400	1,509,000	662,600	0
512	Foymount Road <i>Bonnechere Valley</i>	B257	Verch Road	4.70	2,336,180	1,800,000	-536,180	0
517	Dafoe Road <i>Madawaska Valley</i>	Serran Road	County Road 62 (Combermere Road)	3.22	1,134,484	1,040,000	-94,484	0
	Scratch Coat Paving	Various Locations			737,924	737,924	0	0
	Active Transportation	Various Locations			150,000	150,000	0	0
ROAD RECONSTRUCTION/REHABILITATION TOTALS				41.10	13,715,936	16,373,924	2,657,988	0
Bridge/Culvert Reconstruction/Rehabilitation								
Structure No.	Structure Name	Location			2022 BUDGET	August Projected	Variance	Carry Over
B002	Bonnechere River Bridge	Admaston/Bromley (Bonnechere Road)			350,000	350,000	0	0
B005	Scollard Bridge	Admaston/Bromley (Pucker Street)			600,000	690,000	90,000	0
B022	Indian River Bridge	Laurentian Valley (Sandy Beach Road)			1,200,000	1,355,000	155,000	0
B056	Colterman Bridge	Greater Madawaska (Colterman Road)			100,000	100,000	0	0
B057	Mount St. Patrick Bridge	Greater Madawaska (Mount St. Patrick Road)			800,000	867,000	67,000	0
B064	Pilgrim Road Bridge	Brudenell, Lyndoch & Raglan (Pilgrim Road)			180,000	40,692	-139,308	139,308
B068	Schimmins Creek Bridge	Brudenell, Lyndoch & Raglan (Welk Road)			100,000	100,000	0	0
B150	Dam Lake Bridge	Madawaska Valley (Stanley Olscheski Road)			100,000	100,000	0	0
B203	Petawawa River Bridge	Petawawa (CR51 Petawawa Boulevard)			1,300,000	2,070,000	770,000	0
B257	Harrington Creek Bridge	Bonnechere Valley (CR512 Foymount Road)			800,000	800,000	0	0
B319	Bucholtz Bridge	Laurentian Valley (CR58 Round Lake Road)			950,000	1,000,000	50,000	0
C012	Farquharson's Culvert	Admaston/Bromley (S. McNaughton Road)			135,000	38,000	-97,000	97,000
C037	Bagot Creek Culvert	Greater Madwaska (Lower Spruce Hedge Road)			342,000	315,000	-27,000	0
C040	Snake River Culvert	Admaston/Bromley (CR8 Cobden Road/Main Street)			108,000	40,000	-68,000	68,000
C134	Campbell Drive Culvert	McNab/Braeside (Campbell Drive)			585,000	38,000	-547,000	547,000
C137	Hanson Creek Culverts	McNab/Braeside (Robertson Line)			162,000	80,000	-82,000	82,000
C152	Wadsworth Lake Culvert	Madawaska Valley (Old Barry's Bay Road)			252,000	252,000	0	0
C197	Etmanskie Swamp Culvert	Madawaska Valley (CR62 John Street)			1,100,000	750,000	-350,000	350,000
C269	Jacks Lake Culverts	Killaloe, Hagarty & Richards (CR58, Round Lake Road)			180,000	180,000	0	0
C302	Wingle Creek Twin Culverts	Killaloe, Hagarty & Richards (Rochfort Road)			180,000	180,000	0	0
	General Bridge Repairs	Various Locations			200,000	200,000	0	0
BRIDGE/CULVERT RECONSTRUCTION/REHABILITATION TOTALS					9,724,000	9,545,692	-178,308	1,283,308
Future Engineering								
ID	Name	Location			2022 BUDGET	August Projected	Variance	Carry Over
B007	Butler Bridge	Admaston/Bromley (Butler Road)			100,000	53,000	-47,000	0
B044	Douglas Bridge	Admaston/Bromley (CR5 Stone Road)			45,000	45,000	0	0
B102	Brennans Creek Bridge	Killaloe, Hagarty & Richards (CR512 Queen Street)			54,000	54,000	0	0
B108	Tramore Bridge	Killaloe, Hagarty & Richards (Tramore Road)			40,000	40,000	0	0
B156	Burnt Bridge	Brudenell, Lyndoch & Raglan (Burnt Bridge Road)			25,000	25,000	0	0
B232	Cochrane Creek Bridge	North Algona Wilberforce (Cement Bridge Road)			50,000	50,000	0	0
B310	Ski Hill Bridge	Laurentian Valley (CR58 Round Lake Road)			30,000	30,000	0	0
C001	Berlanquet Creek Culvert	Admaston/Bromley (CR5 Stone Road)			38,500	38,500	0	0
C025	Borne Road Culvert	Laurentian Valley (CR58 Round Lake Road)			30,000	30,000	0	0
C051	Harris Creek Culvert	Admaston/Bromley (Proven Line)			20,000	20,000	0	0
C130	Lochiel Creek Culvert North	McNab/Braeside (CR63)			33,500	33,500	0	0
C191	Dicks Road Culvert	Laurentian Valley (Dicks Road)			20,000	20,000	0	0
C201	Broomes Creek Culvert	Whitewater Region (CR7 Foresters Falls Road)			100,000	100,000	0	0
C204	Bellows Creek Culvert	Whitewater Region (CR12 Westmeath Road)			30,000	30,000	0	0
C268	St. Columbkille's Culvert	Laurentian Valley (CR58 Round Lake Road)			75,000	75,000	0	0
C325	Neilson Creek Culvert	Bonnechere Valley (Clear Lake Road)			50,000	50,000	0	0
30	Lake Dore Road	North Algona Wilberforce (From Highway 60 to Sperberg)			100,000	140,000	40,000	0
FUTURE ENGINEERING TOTALS					841,000	834,000	-7,000	0
Traffic Signals - Upgrades		Various Locations			0	0	0	0
SAFETY DEVICES TOTALS					0	0	0	0
CAPITAL PROGRAM TOTAL:					24,280,936	26,753,616	2,472,680	1,283,308

July 18, 2022

Mr. Paul Moreau, CAO
Country of Renfrew
9 International Drive
Pembroke, Ontario Canada K8H 0E8

Dear Mr. Moreau:

On behalf of the American Public Works Association (APWA) Board of Directors, I want to thank you for your support of Lee Perkins, serving APWA through a volunteer leadership position as Chair of the APWA Snow Conference Program Review Committee for the one-year term of 2022-2023.

APWA committees are critical in providing quality services for our members. Through our volunteer leadership, APWA is able to fulfill its mission to “support those who operate, improve and maintain public works and infrastructure through advocacy, education and member engagement.” With the challenges we face in our communities and Nation, your support will provide invaluable resources for advancing quality of life for all. Make sure you ask Amy to keep you updated on the Certified Stormwater Manager Council work being done! You will likely be surprised and pleased.

Thank you again for your support. If you have any questions, please contact APWA Staff Liaison, Deanne Cross, at (800) 848-APWA, ext. 5216 or dcross@apwa.net.

Warm regards,

A handwritten signature in blue ink that reads "BK Pugh". The signature is stylized and written in a cursive-like font.

Keith Pugh, PE, PWLF
APWA President 2022-2023

Copy: Lee Perkins



Kerra Wylie, Cheryl Pini, Wendy Wolak, Sophia Sudnikowicz, Judy Armstrong, John Briggs, & Dave Stirling
(missing Denise Stirling)

These alien invaders are no match for the Phrag Fighters

STEPH ARMSTRONG
Staff Reporter

ARRY'S BAY - The Phragmites are coming, the Phragmites are coming...but not to fear, the Phrag Fighters are here!

Phragmites australis or European Common Reed is an invasive perennial grass that can devastate native ecosystems, and on July 18th, volunteers helped with its removal along the drainage ditches of Combermere Road, just south of Barry's Bay between Florence and Muskrat Lake Rd.

The effort was initiated by Wendy Wolak of Carson Trout Lepine Greenan Lakes Association, and attracted representatives from the County of Renfrew, Madawaska Valley Township, Green Shovels Collaborative (which includes Ducks Unlimited Canada, Federation of Ontario Cottagers' Associations, Invasive Species Centre, The Nature Conservancy of Canada, Ontario Federation of Anglers and Hunters, and Ontario Turtle Conservation Centre), Kaszuby Lake Cottagers Association, and KAPOA (Kamaniskeg Area Property Owners Association)

Phragmites australis first appeared in the St Lawrence River valley in the 1920's, and has been causing severe damage to coastal wetlands and beaches in North America ever since. In 2005, Agriculture and Agri-food Canada identified it as the nation's "worst" invasive plant species, and is a restricted plant under the Invasive Species Act. In Ontario, invasive Phragmites has been identified across the southern part of the province, with scattered occurrences as far north as Georgian Bay and Lake Superior; costing Ontario municipalities roughly \$3 million per year to remove.

Growing in tightly packed bunches up to 5m tall in a variety of wetlands, Phragmites have caused trouble for native biodiversity because of its ability to out compete native grasses for resources. Phragmites change the soil composition by releasing toxins into the ecosystem, making it harder for native competitors

Story continued on page 2.

Story continued from page 1.

to survive. Its long roots and thick stems make for an incredibly sturdy invasive. According to the Government of Canada, "invasive species are plants, animals, and micro-organisms that are found outside of their natural range, and whose presence poses a threat to environmental health, the economy, or society."

Non-native plants have been introduced to Canada and North America more broadly since the arrival of European colonists more than 400 years ago. However, the bulk of Canada's invasive plants arrived in the 19th century with the expansion of ship-based global trade and a surge in immigration.

Researchers estimate that 58 per cent of Canada's invasive alien plants were introduced intentionally for use in agriculture, landscaping, medicine or research. For those that didn't arrive in Canada on purpose, they likely arrived as seeds unintentionally mixed in with imported soil or crop seeds.

Given that Canada's climate is similar to most of Europe, it follows that an estimated 80 per cent of Canada's invasive plants are European, western Russian or Mediterranean in origin. Approximately 15 per cent come from Japan and China; largely as ornamental and landscaping plants.

Invasive plants impact diversity and resilience by competing for the same light, moisture and soil nutrients that native plants need to grow. These changes in species composition may affect wildlife that are adapted to native plant communities. Ultimately, invasive plants affect bio-relationships that make ecosystems strong and resilient. In addition to the obvious consequences to natural environments, invasive species can have negative influence on:

Agriculture

Invasive plants can act as hosts for crop diseases and pests, they can cause reductions in crop yields and may require increased use of pesticides to control them. This increases costs and reduces values. Invasive plants can take over farmlands, reducing crop production and grazing space. According to Environment Canada, the annual economic impact on Canadian agriculture is estimated at \$2.2 billion.

Forest Regeneration and Productivity

Invasive plants can reduce forest regeneration through direct competition with tree seedlings, resulting in reduced density and slowed growth rate. Reduction in forest regeneration results in the loss of wildlife habitat, and decreases the diversity, making it more vulnerable to insects and disease. Invasive plants can also impact beneficial soil organisms and change soil chemistry.

Health and Safety

Some invasive plants, like giant hogweed and wild parsnip cause human health

concerns because their sap is toxic to skin. Human safety may also be impacted by fast growing invasive plants. For example, *Phragmites australis* grows large and rapidly, and may reduce visibility at rights of ways, increasing the risk of car accidents. Dead, dry stalks are also highly combustible and can become a fire hazard.

Recreation

Natural areas in municipalities support a wealth of recreational activities including hunting, fishing, swimming, hiking, bird watching, and mountain biking. Invasive plants may reduce native plant biodiversity, affecting the number of songbirds in the area; walking through dense vegetation can prove difficult; and popular swimming areas may become unusable with the presence of invasive aquatic plants.

Invasive plants directly affect municipalities in increase management (e.g. project planning and monitoring) and operational costs (e.g. mowing, pruning and hand pulling) then the gaps created through removal must be addressed by using potted plant stock, or additional site maintenance to prevent the risk of re-invasion.

Other invasive plants found in Ontario:



- Autumn olive, also known as Japanese silverberry, is a deciduous perennial shrub native to Asia that was introduced into the United States in the early 1800s. Autumn olive has become a problem because it is a prolific seed producer and is capable of rapid growth, even in environments low in nutrients. It forms dense thickets that shade out native species and increases the nitrogen content of the soil.



- Common Buckthorn is native to Europe and is also known as European Buckthorn. In Canada, it is found from Nova Scotia to Saskatchewan. It was likely introduced around the 1880s, becoming widespread in the early 1900s. This species was widely planted across the country. Common Buckthorn

is of concern because it can host oat crown rust and soybean aphid.



- Dog-strangling vine is an invasive perennial herbaceous plant in the milkweed family. It is spreading rapidly and causing damage to ecosystems in southern Ontario. It forms thick mats of vegetation which hinder recreational activities, choke out native species, and negatively impact managed woodlots.
- Garlic Mustard is one of North America's most aggressive invasive plant species, spreading through deciduous forest at a rate of 6,400 sq. km every year. Sometimes called Hedge Garlic, Garlic Mustard is native to Europe, and can be found from England to Italy. Rich in vitamins A and C, it was introduced as a food source and was used as herbal medicine in the late 1800's.



- Giant hogweed is an invasive perennial herb from the carrot family. Native to the Caucasus Mountains in Southwest Asia, the plant produces large umbrella-shaped clusters of white flowers that shade out native species. It was introduced to North America in the early 1900s as a garden plant. Today, giant hogweed is scattered across southern and central Ontario, and found as far north as Kapuskasing.



- Goutweed is a herbaceous plant in the carrot family, native to Europe and northern Asia. It was introduced to North America as an ornamental in the mid-1800s. Goutweed is an aggressive invader as it is shade-tolerant and regenerates and spreads vigorously through an underground root system, allowing it outcompete native plants.
- There are over 180 honeysuckle species

in the genus *Lonicera*. These include honeysuckles native to North America, Asia, Europe, Russia and India. Sixteen honeysuckle species are found in Ontario, including ten introduced species. The species are considered invasive in North America, and Ontario in particular, include the Tatarian, Amur, Morrow, and Bells honeysuckles.

- Japanese Knotweed is an invasive, perennial herbaceous plant that is also known as Mexican Bamboo, Fleecflower, Japanese Polygonum or Huzhang. It was introduced to North America as a horticultural plant in the late 19th century and was widely planted as an ornamental, for the purposes of erosion control, and as forage for livestock.



- Leafy Spurge is native to southern Europe, and was first recorded in Canada in the 19th century. It produces a wide canopy and root structure that monopolizes water and sunlight, in addition to releasing toxins to prevent nearby plants from growing. In Manitoba, leafy spurge has grown to dominate more than 140,000 hectares of land, costing farmers and governments roughly \$19 million every year.
- Purple loosestrife is an invasive perennial, native to Europe and Asia. It was brought to North America in the early 1800s through ship ballast, imported livestock, bedding and feed, sheep fleece, as seed for gardens and for use in beekeeping. It forms thick mats of roots that prevent native plants from finding space or sufficient nutrients to thrive. As such, purple loosestrife clogs irrigation canals, reduces biodiversity in wetlands and makes farming difficult.
- Wild Parsnip is a tall perennial in the carrot family, native to Europe and Asia. It was introduced to Canada, the United States, South America and New Zealand by early European settlers who grew it as a root crop. By 1943 there were reports of Wild Parsnip growing wild in every Canadian province. By the 1970's its range included the territories, with the exception of Nunavut.

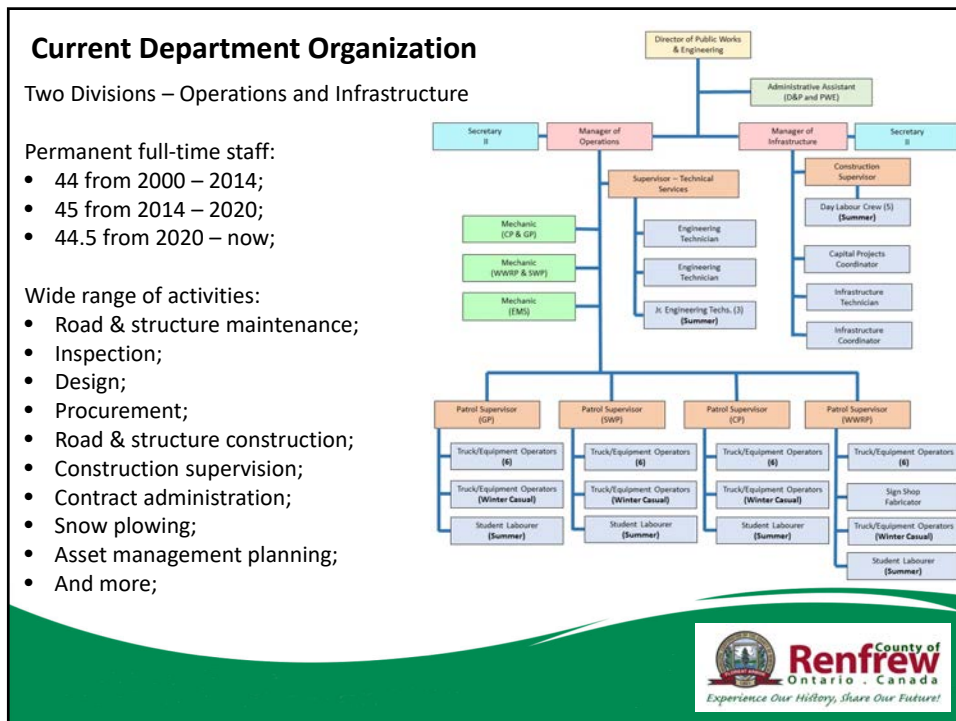
Invasive Honourable Mentions: Black Locust; Erect Hedge-parsley; Eurasian Water-milfoil; Reed Canary Grass; Scots Pine; Spotted Knapweed; White Mulberry; White Sweet Clover







1



2

Infrastructure Division

Infrastructure Coordinator:

- PWE Asset Management Plan (AMP);
- Asset condition inspections & special studies;

Infrastructure Technician:

- Corridor control;
- Traffic studies;

Capital Projects Coordinator:

- Engineering design services;
- Capital projects requiring engineering;

Construction Supervisor:

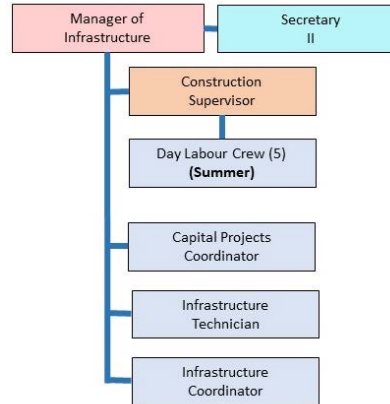
- Various road and structure projects;
- Design constructability support;
- Operations support;

Administrative Assistant II:

- Admin support;
- Drafting & issuing RFQs, RFPs, & Tenders

Manager of Infrastructure:

- Support overall team
- Keep Director & Operations Committee informed



3

Operations Division

Truck/Equipment Operators:

- Winter – plowing, maintenance, etc;
- Summer – patching, vegetation control, etc.

Sign Shop Fabricator:

- Fabricate signs and coordinate sign reflectivity;

Patrol Supervisor:

- Coordinate day-to-day operations;
- After hours response;

Mechanic:

- Repairs & maintenance on fleet;
- Fleet management;

Engineering Technician:

- Technical designs for road projects;
- Construction supervision for road projects;

Supervisor – Technical Services:

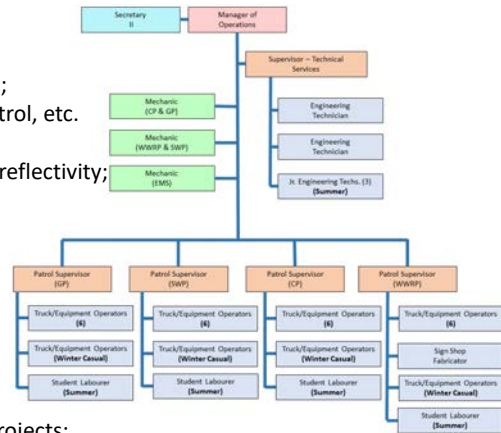
- Design review and construction planning for roads;
- Planning and coordination of Operations Programs;

Administrative Assistant II:

- Admin support;
- Drafting & issuing RFQs, RFPs, & Tenders

Manager of Operations:

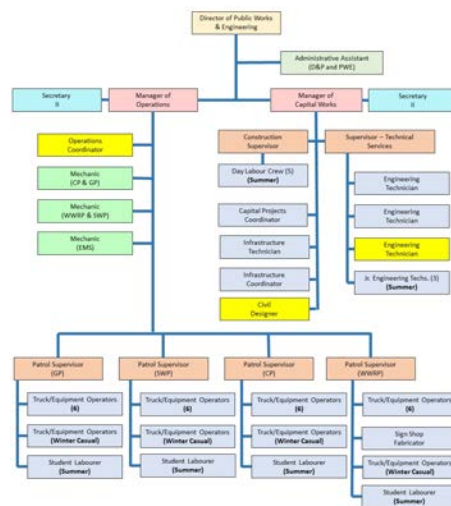
- Support overall team
- Keep Director & Operations Committee informed



4

Proposed Department Changes

- Three new positions:
 - Civil Designer;
 - Engineering Technician (additional);
 - Operations Coordinator;
- Reorganization of Department to include all Capital Works on linear infrastructure under a single Division;
- Renaming of the Infrastructure Division to the Capital Works Division;



5

Problem 1 – Consultant Fees

The County of Renfrew expended \$1,236,981 from 2016 – 2021 on Consultant Services for various structure culverts. The County has budgeted an average of \$277,200 annually over the next 5 years for similar services.



Solution 1 – Civil Designer

Staff have the skills and capability to undertake design of structure culverts in house. Unfortunately, there is currently no position designated for these duties.

A Civil Designer position could realize substantial annual savings by allowing design of structure culverts and smaller bridges to be completed 'in house'.



6

Civil Designer Discussion

Duties:

- Solicitation of services in support of designs;
- Design of structures and supporting investigations;
- Contract administration and construction supervision for designed structures;

County Benefits:

- Savings on designs;
- Savings on administration and supervision;
- Higher quality designs;
- Design completion on schedule;
- Ability to assist local Municipalities;

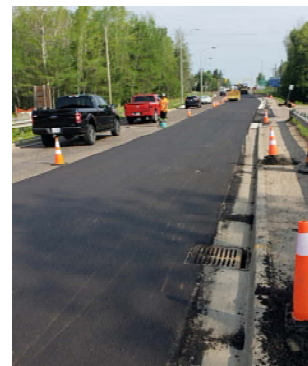


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Problem 2 – Technical Team Capacity

The roads program is increasing going forward and the capacity of the current Technical team has already been exceeded leading to the below:

- Consultant services (higher project costs);
- Like for like designs only - no reviews of roadside safety, alignments, signage, or sightlines;
- Increased use of student staff to supervise more complex projects;



Solution 2 – Engineering Technician

The County could save on Consultant services into the future, improve designs on road projects, and provide broader opportunities for summer student to participate in structure inspections, road inspections, and construction supervision. A third Engineering Technician could realize substantial savings and improve road designs going forward.



8

Engineering Technician Discussion

Duties:

- Design of roads and supporting investigations;
- Construction supervision for roads;
- Coordination of quality assurance testing;

County Benefits:

- Savings on road designs;
- Savings on construction supervision;
- Higher quality designs;
- Improved safety on roads;
- Design completion on schedule;
- Increased ability to assist local Municipalities;



9

Problem 3 – Operations Program Needs

In addition to standard plowing and road maintenance, the Operations Division undertakes a wide range of programs. These programs require technical staff to coordinate to ensure they proceed as planned. Unfortunately, this takes technical staff from road design and planning, reducing capacity for road designs, and does not allow for specialized staffing with operations specific expertise.

Solution 3 – Operations Coordinator

Having a dedicated staff member for programs like capital works on patrol facilities, AVL system, RWIS system, fleet supply, and winter sand/salt supply would ensure the programs proceed on schedule and may be improved into the future without negatively affecting the rest of the Capital Program. An Operations Coordinator could also improve programs such as electronic work orders, service requests, road patrol, and much more.



10

Operations Coordinator Discussion

Duties:

- Coordination of investigation, design, and rehabilitation of patrol facilities;
- Coordination of road maintenance programs;
- Coordination of operational programs (AVL, RWIS, H&S, WOs, SRs, etc.);

County Benefits:

- Dedication of technical staff to transportation infrastructure capital program;
- Greater expertise advancing operations programs;
- Increased ability to assist local Municipalities;



11

Cost Benefit Analysis

Projected Overall Average Annual Savings			
Projected Average Annual Costs		Projected Average Annual Savings	
Civil Designer	-\$171,654.00	Culvert Consultants	\$274,800.00
3rd EngineeringTech.	-\$100,069.00	Road Consultants	\$616,908.00
Operations Coordinator	-\$113,625.20		
Total Costs	-\$385,348.20	Total Savings	\$891,708.00
		\$506,359.80	



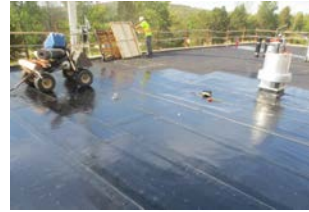
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Summary

Though the specialized services of Consultants are needed on larger road reconstruction or bridge projects, a number of the services currently undertaken by Consultants can be completed 'in house'. By completing these services in house, the County can realize the below benefits:

- Substantial cost savings;
- Improved designs;
- Improved schedule control;
- Greater ability to support local Municipalities; and
- Greater knowledge base within Department.

In order to complete these services in house, three new positions are needed in the Department of Public Works & Engineering – **Operations Coordinator, Engineering Technician, and Civil Designer.**



August 31, 2022

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development and Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Appointment of Director of Development and Property

Effective September 1, 2022, Mr. Jason Davis will be assuming the role of Director of Development and Property.

A recruitment committee consisting of Warden Robinson, Chair Sweet, Chief Mike Nolan, Human Resources Coordinator Amanda Nesbitt and current Director and incoming CAO/Clerk Craig Kelley selected Mr. Davis from amongst a qualified field of applicants. With the County for 20 years, serving most recently as the Manager of Forestry, GIS and Trails, Mr. Davis will be bringing a new passion to the role with several anticipated innovative solutions for the Department.

2. Renfrew County Day at Queen's Park

In 2020, the County of Renfrew's planned "Day at Queen's Park" was thwarted by the COVID-19 pandemic. At the time, we asked Provincial staff to keep us in mind once the legislature was open to hosting events once again. Earlier this summer, we received news of the readiness of the venue to accept such events and booked into one of the available dates.

We've been able to confirm that Thursday, November 3, 2022 will be Renfrew County Day at Queen's Park, and has received full support and endorsement from MPP John Yakabuski.

As brought forward at the time that County Council endorsed this initiative, throughout the recent strategic planning process members of County Council and Senior Leadership Team recognized that the County would benefit from greater relationships with the Provincial government leaders and their senior staff. As an economic development tool, several regions

across Ontario have used a tool known as a Queen's Park Day to promote and inform those parliamentary decision makers on their communities, businesses, innovators, and complex issues.

Typically, MPPs (and their staff) will be afforded an opportunity to discover all the County has to offer during the legislative assembly's lunch recess. The key sectors of agriculture, forestry, nuclear energy/innovation, manufacturing, and tourism would be showcased through displays, videos, presentations and a Renfrew County-grown lunch. Representatives from local sector champions would be invited to participate and present/demonstrate to the invited guests.

We will also be highlighting the 2023 Ontario Winter Games in Renfrew County at this event, with members of the Games' organizing committee who plan to bring a number of pieces of promotional items that will be presented to the Premier and to the sitting MPPs.

Staff has currently engaged the venue staff to determine the steps required to host such an event, and will bring back the logistical requirements. The budget required for this event would be funded through the Economic Development Division and the Ontario Winter Games budgets.

3. Taste of the Valley [Strategic Plan Goal No. 1]

After a two-year hiatus due to the pandemic, Taste of the Valley is returning to in-person events. Vendor registration launched in July and remains open on a first-come, first-served basis until the last event in October. Vendors can register by visiting the Taste of the Valley website at www.TOTV.ca. Attached as Appendix I is a flyer that is being circulated throughout the County of Renfrew.

Dates and locations of this year's events include:

- August 19 (10am – 5pm), Barry's Bay
- August 26 (12pm – 7pm), Eganville
- September 24 (8am – 3pm), Renfrew
- October 1 (10am – 3pm), Deep River
- October 2 (9am – 2pm), Arnprior
- October 15 (8am – 3pm), Cobden

4. Farms Open Event [Strategic Plan Goal No. 1]

Farms Open, a new initiative of the Renfrew County Agricultural Economic Development Committee and supported by the Ottawa Valley Food Co-op and County of Renfrew, is planned for September 18, 2022.

This one-day open-house style event intends to showcase the advantages of local food, the art and science of producing it, and develop relationships between consumers and producers. Farms Open will give host farms and food artisans a chance to share their passion and unique lifestyle with families, foodies and the rural curious, who otherwise have few opportunities to experience a working farm or commercial food production.

Recruitment for host sites is currently underway. Interested farms can apply by completing the online form available at <https://ovta.typeform.com/to/SJVUz9OK>.

5. Outreach and Partnerships [Strategic Plan Goal No. 1]

Heather Inwood-Montrose, Small Business Advisor, has been actively undertaking outreach and partnership development by recently completing 45 municipal and social service organization visits to promote programs and services. This has resulted in increased referrals and inquiries across the regional footprint.

In July, Enterprise Renfrew County (ERC) delivered a virtual workshop series for existing and future entrepreneurs that attracted over 100 attendees.

ERC has partnered with the Town of Petawawa's Container Market to sponsor the Youth Market for youth entrepreneurs and promote the Summer Company program.

6. Renfrew County Forest Tract Salvage Operation

A significant amount of work was undertaken by Forestry staff to assess conditions of several Renfrew County Forest Tracts after the May 21, 2022 windstorm. The most damage was sustained at Centennial Lake Tract, which is now undergoing a salvage harvest operation to make use of downed timber. Following this experience, the Division purchased a small drone, which will be able to help assess future forest health and disturbance conditions in a more efficient way. Attached as Appendix II are photos that portray some the damage that was sustained.

7. **Bill 109: More Homes for Everyone Act, 2022 Working Group [Strategic Plan Goal No. 1]**

The County hosted its first workshop with interested volunteers from local municipalities to address the changes introduced by Bill 109. Attached as Appendix III is a summary of the discussion. The purpose of the working group is to collaboratively identify and implement opportunities to improve/revamp our processes so that the Planning Division is processing applications in a timely manner, have a consistent approach across the County and avoid the financial implications of the fee refunds. The key objectives and deliverables are to have updated Official Plan policies in place by January 1, 2023. The main takeaway or consensus of the group is that we will need to “frontend” much of the application review process. More details and a further report will be forthcoming at the September Council meeting as consultation with the working group continues.

8. **Zoning By-law Project Updates [Strategic Plan Goal No. 3]**

The County has been working with the Townships of Bonnechere Valley, Killaloe, Hagarty and Richards (KHR), and North Algona Wilberforce (NAW) to create new zoning by-laws for the municipalities as required by the Planning Act. The Township of Bonnechere Valley adopted the by-law and there were no appeals, and therefore the new by-law is now in effect. Draft by-laws and mapping have been prepared and sent to NAW and KHR. Planning staff attended a meeting with KHR on August 8, 2022 to discuss the new by-law with Council and staff. Angie Schultz, GIS Coordinator has created a new interactive zoning map that is/will be available to view on the local Township’s websites once the new zoning by-laws have been approved. These interactive maps allow ratepayers, developers and staff to view the zoning by searching by property and can also view the zoning of a property overlaid on air photography.

9. **Ontario Ministry of Transportation (MTO) Consultation Portal [Strategic Plan Goal No. 1]**

MTO has created an online portal that allows applicants/stakeholders to submit applications, general inquiries, and pre-consultation requests. This system centralizes all requests, then re-allocates them to the appropriate staff, which will be a combination of which staff has responsibility over specific portions of provincial highways, workload management, and staff coverages (holidays, assignments, etc.).

As MTO navigates staffing changes and working through a backlog of applications, using [Highway Corridor Management System \(HCMS\)](#) to its full capacity will be a benefit to the MTO and all stakeholders, including municipalities, industry/companies, and the general public. While Corridor Management Officers and Planners will still work directly with our municipal counterparts, MTO asks that whenever you refer applicants/non-regulatory stakeholders to the MTO you provide them with the link to the public HCMS portal: [HCMS - Highway Corridor Management System \(gov.on.ca\)](#) (<https://www.hcms.mto.gov.on.ca/>). MTO will be making an effort to reach out to the building/planning staff and road superintendents of each local municipality.

BY-LAWS

10. Policy GA-13 – Land Use Agreement – County of Renfrew Owned Trails

RESOLUTION NO. DP-CC-22-08-72

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to amend By-Law 59-02 Corporate Policies and Procedures for the County of Renfrew to enact Policy GA-13 – Land Use Agreement – County of Renfrew Owned Trails.

Background

Policy GA-13 – Land Use Agreement – County of Renfrew Owned Trails was written in response to the Algonquin Trail Advisory Committee’s direction to prepare a Policy for the Algonquin Trail to facilitate future requests for use of the Algonquin Trail and K & P Recreational Trail surplus lands. The purpose of this Policy is to provide guidelines for staff when dealing with land use requests from abutting landowners on County trail properties and if warranted, the processing of applications to recognize existing uses upon trail property owned by the County of Renfrew.

At the direction of County Council in May, staff had legal counsel of Rasmussen Starr Ruddy of Ottawa review the draft Land Use Agreement with special attention to the use of “encroachment” within the document. Legal counsel has advised that they have no issues with the policy wording.

11. **Software Small Local Government Enterprise License Agreement (SG-EA) Esri [Strategic Plan Goal No. 4]**

RESOLUTION NO. DP-CC-22-08-73

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to enter into an Esri Regional Government Enterprise Agreement for a three-year period in the amount of \$207,000 plus HST.

Background

Development and Property Committee approved at the June meeting to enter into a three-year contract with Esri for the Small Local Government Enterprise License Agreement with the three-year costs to be taken from the Municipal Modernization Program (Intake 2 and Intake 3). Staff has consulted with the local municipalities and are pleased to advise that all 17 municipalities confirmed they are willing to enter into an agreement to participate in the Small Local Government Enterprise License Agreement under the County of Renfrew's umbrella license.

12. **Janitorial Contract – Renfrew County Place**

RESOLUTION NO. DP-CC-22-08-74

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to enter into an agreement between the County of Renfrew and GDI Integrated Facility Services, Ottawa, Ontario for the provision of janitorial services for Renfrew County Place at 450 O'Brien Road, Renfrew, Ontario in the amount of \$198,899.32 plus HST for a three (3) year period effective September 1, 2022 to August 31, 2025; AND FURTHER THAT By-law 26-13 is hereby repealed.

Background

A Request for Proposal to provide janitorial services for Renfrew County Place for the next three years (September 1, 2022 to August 31, 2025) was issued on July 19, 2022 and closed on August 3, 2022. The existing contract expires on August 31, 2022 of this year.

Mandatory site meetings were held on July 26 and 28, 2022 with two companies in attendance. A total of two bids were received as follows:

- | | |
|--|--------------|
| 1. GDI Integrated Facility Services, Ottawa, Ontario | \$198,899.32 |
| 2. Glacier Maintenance, Belleville, Ontario | \$276,055.00 |
- All amounts exclude applicable taxes

The proposal from GDI Integrated Facility Services meets the deliverables of the Request for Proposal. Procurement of the services included in this Request for Proposal followed the requirements set out in Corporate Policy GA-01 – Procurement of Goods and Services. Currently the County of Renfrew pays a monthly janitorial service fee of approximately \$7,100. The new monthly janitorial service fee will be \$5,524.98.

The contract amount is within the budget parameters for the Real Estate Division allocations for the Renfrew County Place.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, S. Keller, D. Lynch, C. Regier, J. Reinwald, D. Robinson, J. Tiedje



CELEBRATING ALL THINGS GROWN, MADE AND CREATED WITHIN RENFREW COUNTY!

BARRY'S BAY

Royal Canadian Legion
Parking Lot
250 John Street
Friday, August 19th
10:00 am to 5:00 pm

EGANVILLE

Eganville Legion Field
9 Foran Street,
Friday, August 26th
12:00 pm to 7:00 pm

RENFREW

Low Square
in front of Town Hall
127 Raglan Street South,
Saturday, September 24th
8:00 am to 3:00 pm

DEEP RIVER

Town Hall Parking Lot,
Behind Town Hall
Champlain Street
Saturday, October 1
10:00 am to 3:00 pm

ARNPRIOR

John Street
Downtown Arnprior
Between Madawaska
& Eglin Streets
Sunday, October 2
9:00 am to 2:00 pm

COBDEN

Cobden Fair Grounds
43 Astrolab Road
Saturday, October 15
8:00 am to 3:00 pm









Bill 109 Working Group Kickoff and Brainstorm Meeting Summary July 20th, 2022

1. Working Group Overview

Purpose and Goals:

- To collaboratively identify and implement opportunities to improve/revamp our processes so that we are processing applications in a timely manner; we have a consistent approach across the County; and we avoid the financial hit of the fee refunds

Key Objectives:

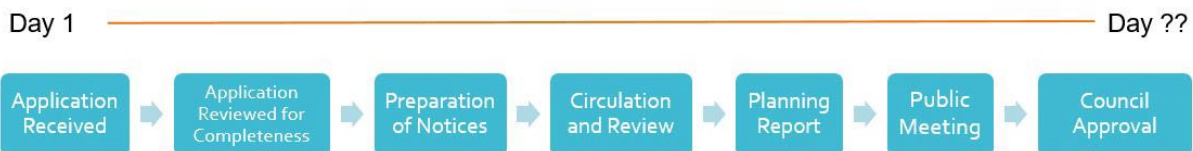
- Updated Official Plan Policies are put in place by Jan 1, 2023
 - Need to be cognizant of how election affects this timeline. Group aiming to present OPA to County Council in September
- Updated Application Review Processes are put in place by Jan 1, 2023

Deliverables:

- Report to council with an Official Plan Amendment
- Zoning By-law and Site Plan Process Flow Charts

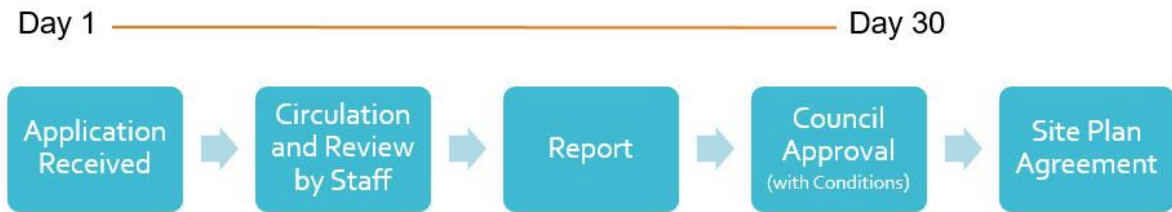
2. Review of Current Processes

Zoning By-law Process



Note: Process is rarely this simple or linear. Issues can arise during the review and/or public meeting that require amendments to the proposal or additional studies before the application can be approved

Site Plan (Current)



Site Plan Revised with Bill 109



3. Group Discussion and Brainstorm

The group discussion and brainstorm was framed around the following questions:

- What currently prevents us from meeting the legislated timelines?
- What challenges do we foresee in being able to complete the process in the legislated timeframe?
 - How can we address these challenges?
 - How do our processes (above) need to change?
 - How do our policies need to change?

i) Zoning By-law Amendment Review

Challenges to Meeting Timelines (90 days/120 with OPA)	Opportunities to Address Challenges	Considerations
Agency / Engineering loop for getting/reviewing comments and negotiation between parties	<ul style="list-style-type: none"> • Formalize requirements from reviewers/submitters • Set timelines with the reviewers for response • Establish TOR for studies and/or requirements for those studies • Increased use of holding symbols 	<ul style="list-style-type: none"> • Can anything be simplified? • What holds agencies accountable to meeting timelines?

	<ul style="list-style-type: none"> • Hold application in abeyance? • Zoning with conditions? (engage with province to get regulations approved) • Establish a review checklist for internal departments (similar to what is done for severances) 	<ul style="list-style-type: none"> • Need to determine if this is OK
Agencies drag their feet – especially ministries	<ul style="list-style-type: none"> • Establish set timelines for review/accepting comments back (assume no comment if comments not received) 	<ul style="list-style-type: none"> • As of Jan 1 – provincial ministries also have timelines
<p>Poor quality of applications</p> <ul style="list-style-type: none"> - maps/sketches - detail of requested application - Reluctance by applicants to submit studies/supporting info (due to cost) - Non “planners”/experts submitting applications 	<ul style="list-style-type: none"> • Require a pre-consultation • Provide very clear expectations to the applicant • Circulate pre-consultation applications • Two step general inquiry/pre-consultation process • “development review team” to review pre-application submissions • Clearer complete application requirements • Letter/sign off to applicant at end of pre-application stage with green light to proceed to application? 	<ul style="list-style-type: none"> • Should there be a pre-consultation fee? • Can we leverage drawdown fees for engineering review (via Municipal Act?) • Who needs to be at the table for the pre-consultation?
Consultants are also busy, responses to municipal comments take time	<ul style="list-style-type: none"> • Require a pre-application process to address issues ahead of time 	<ul style="list-style-type: none"> • Can we take a financial hit when projects overall very complex?
Public comments – unknown of comments to come/concerns (How do we manage public input into the process and the potential delay?)	<ul style="list-style-type: none"> • Time after/before public meeting to sit down with the public • Front-end public open house required by the developer to hold 	<ul style="list-style-type: none"> •
Zoning By-law process with site plan and/or consent/subdivision, etc	<ul style="list-style-type: none"> • OPA/ZBA’s should come with the “concepts of a site plan” 	<ul style="list-style-type: none"> • What level of detail does the concept need to include? • How can we work with the applicant on the timing of applications?
Local zoning by-law in tandem with County OPA – may take longer too coordinate between two levels	<ul style="list-style-type: none"> • Pre-consultation with both town/township and county 	<ul style="list-style-type: none"> • How can we work with the applicant on the timing of applications?

ii) *Site Plan Review*

Challenges to Meeting Timelines	Opportunities to Address Challenges	Considerations
Review/back and forth between agencies/internal departments/peer review, planning staff can take time	<ul style="list-style-type: none"> • Implement broad conditions of approval • Require approval of plans/drawings as part of complete application requirement • Refuse applications 	<ul style="list-style-type: none"> • Could include approval of drawings/plans as condition... Can't go back on approval though, so what are the key things that need to be determined before conditional approval, and how can that be identified ahead of time (i.e. pre-consultation) • Include peer review in this? • How will this impact staff/council relationship?
Inconsistent approach of what to look for/how to evaluate site plans	<ul style="list-style-type: none"> • Guideline/internal checklist to guide review of site plan applications 	<ul style="list-style-type: none"> • Separate guideline for rural vs. built-up areas?

iii) *Discussion Summary*

Bringing this all together, there is a consensus amongst group members that the pre-application review process will need to be enhanced. We now have a list of potential amendments to the application review process; potential amendments to the Official Plan; and other enabling processes/policies that will need to be in place:

Potential Amendments to Application Review Process

- *At the start of process:*
 - Enhanced pre-consultation process and review of plans
 - Applicant will submit general inquiry form
 - During this initial process, requirements for complete application are identified (i.e. studies, approvals/sign-offs, and/or public consultation), and whether or not a formal pre-consultation meeting/review is required
 - If application is complex, a formal pre-consultation will be required
 - Applicant will submit all required all studies/plans to be reviewed by relevant internal/external persons
 - A pre-consultation meeting will be set up with relevant persons to discuss proposal/any issues
 - An applicant-led public consultation meeting may be required

- Upon review of these items and when ready to go, applicant will receive planning “sign-off”, to move forward with formal application
- *Towards the end of the process:*
 - Consider what can be part of conditions for site plan approval
 - Consider what can be incorporated into holding provisions (zoning)
 - Recommend refusal if not timelines not about to be met and issues not yet addressed

Potential Amended Policies for OPA

- Add “Site Plan” to 17.17(2)
- Additional complete application requirements in 17.2(2) or 17.2(3) (i.e. include language related to “sign off” of plans and studies before proceeding to formal application and potential for applicant-led public consultation)
 - *Alternatively, include “appendix” for requirements to allow tweaks/updates as needed without having to go through an OPA*
- In 17.17(1), replace “encourage” with “required”

Other Enabling Processes/Policies

- Terms of references and/or minimum standards for relevant studies (i.e. Hydro-geo)
- Site plan checklist/guidelines
- Checklist for township staff review
- Site Plan Agreement templates
- Updated fee by-laws

4. Moving Forward and Next Steps

- i) Gauge group thoughts on:
 - How do we operationalize the enhanced pre-consultation?
 - What needs to be required as complete application, in addition to required studies: agency comments? Engineering staff and/or peer review comments? Public pre-consultation (would need policy amendment to 17.18)? Staff or agency “sign-off”?
 - Base requirements for complete application on results of pre-consultation?
 - Are we limited to what we can require by the Planning Act?
 - How do the fee by-laws need to be updated?
 - General inquiry fee?
 - Pre-consultation fee?
 - Amended application fee?
 - Incomplete application fee?
 - Different fees for major vs. minor applications?
- ii) Based on feedback on the above, draft OPA and revised process flows

COUNTY OF RENFREW

BY-LAW NUMBER 97-22

**A BY-LAW TO AMEND BY-LAW 59-02 CORPORATE POLICIES AND PROCEDURES FOR
THE COUNTY OF RENFREW**

WHEREAS on November 27, 2002 the Corporation of the County of Renfrew enacted By-law No. 59-02, a By-law to establish Corporate Policies and Procedures for the County of Renfrew;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of establishing a new policy and/or amending an existing policy and/or removing an existing policy;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the following new or revised Policy attached to this By-law be hereby enacted as an amendment to the said By-law 59-02:
 - Policy GA-13 – Land Use Agreement – County of Renfrew Owned Trails.
2. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of August 2022.

READ a second time this 31st day of August 2022.

READ a third time and finally passed this 31st day of August 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

CORPORATE POLICIES AND PROCEDURES			
SECTION: Development and Property			POLICY #: GA-13
POLICY: Land Use Agreement Policy – County of Renfrew Owned Trails			
DATE: August 2022	REV. DATE:	COVERAGE: All County Trails	PAGE #: 1 of 17

BACKGROUND

County of Renfrew Trail lands including the Algonquin and K & P Recreational Trails shall be kept free of encroachments. However, under certain circumstances the County may allow encroachments to take place. This Policy outlines the steps necessary to address existing or proposed encroachments on County-owned Trail lands.

PURPOSE

The purpose of this Policy is to provide guidelines for dealing with encroachments on County-owned Trail lands, and if warranted, the processing of applications to recognize existing encroachments on County-owned Trail lands, and proposed encroachments on County-owned Tail lands.

There are numerous examples around the County where individual property owners innocently, or with intent, have improved or built on County-owned Trail lands without the express permission of the County.

Where these situations exist, the County has the authority under the provisions of its policies and the Municipal Act, 2001, S.O., 2001, c.25 (the “Municipal Act, 2001”) as amended, to deal with the encroachments accordingly to manage the risk to the Municipality and continue to maintain access to public property either by removing the encroachments or entering into a Land Use Agreement with the adjacent property owner.

POLICY

All existing and proposed privately owned encroachments onto trails owned and under the jurisdiction of the County of Renfrew shall be subject to this Land Use Agreement Policy.

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It is the general policy of the County that encroachments not be allowed onto County-owned Trail lands. Except as otherwise specifically permitted by the County, where an encroachment has been identified it must be removed and the lands returned to their original state to the satisfaction of the County. All related costs shall be at the expense of the encroaching party.

The County may approve encroachments under special circumstances where public safety is not affected, County interests are not adversely affected, and the public right of usage is not materially diminished by permitting the encroachment. Permission to allow an encroachment shall be by written agreement between the property owner and the County. Failure on the part of the encroaching party to agree to this process will result in the removal of the encroachment at the encroaching party's expense.

When an existing or proposed building or structure encroaches onto County-owned Trail lands, the County will require a Land Use Agreement if the County decides to allow the encroachment to remain under certain terms and conditions.

All encroachments, whether existing or proposed, shall be reviewed on a case-by-case basis. No decision by the County on one case shall be deemed to bind the County on another case.

Encroachments

No person shall encroach upon or take possession of any County-owned Trail lands by any means whatsoever, including the construction, installation or maintenance of any fence or structure, the dumping or storage of any materials or plantings, or planting, cultivating, grooming or landscaping thereon.

Other encroachments may be structural (e.g., construction of decks, pools, and retaining walls), non-structural (e.g., pool drainage, application of pesticides, waste dumping), or vegetative (e.g., planting of vegetable gardens, removal of wildflowers, shrubs, and trees).

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When an encroachment is discovered, the encroaching party may make an application to the County to continue the encroachment/land use. See Application for a Land Use Agreement set out below.

Applications to continue encroachments/land uses, or to propose new encroachments/land uses will only be considered in the event that the encroachments/land uses do not materially interfere with County operations and/or capital construction or the public right of usage.

Standards for Assessing Encroachments

The following is a non-exhaustive list of factors that will be considered by the County to militate against permitting an encroachment:

- The encroachment/land use creates an unsafe condition/poses a danger to the public, such as but not restricted to:
 - impeding or restricting sight lines, impedes normal access, obstructs vision of traffic or pedestrians, creates operational conflicts or creates hazards during the winter season (when snow covers the ground, such as rocks, boulders, wires, lines, etc.).
- The encroachment/land use diminishes the public’s right of usage, such as but not restricted to:
 - impeding the public’s passage and/or access along a travelled portion of a road or trail; or interferes or obstructs normal pedestrian, or vehicular use.
- The encroachment/land use interferes with the County’s current or future intent and purpose in holding the County-owned Trail land.
- The encroachment/land use is an addition to existing buildings or other structures that would encroach or do encroach onto County-owned Trail land.
- The encroachment/land use creates liabilities for which the County cannot assign full responsibility to the owner of said encroachment.

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- Construction has commenced prior to the issuance of a required permit from the County.
- The encroachment/land use adversely affects County operations, work, plans, efforts or initiatives of the County to maintain County-owned Trail lands.
- The encroachment/land use interferes with any utility or other similar installation located on County-owned Trail lands including underground infrastructure.
- The encroachment/land use creates a situation that is contrary to any County By-law, County policy or resolution or any provincial or federal regulation or legislation.
- The applicant is unable to reasonably demonstrate a need for the encroachment/land use.
- The encroachment/land use will be in conflict with and/or create an issue with future capital works projects.

Insurance and Indemnity

In cases of an approved encroachment/land use, the landowner must provide insurance in a form satisfactory and acceptable to the County, at the time the Land Use Agreement is signed by the property owner.

The encroaching party must be capable of holding adequate insurance in perpetuity and indemnifying the County from all claims that may result by reason of the existence of the encroachment/land use.

The applicant will be required to maintain property damage and general liability insurance in the amount of \$2,000,000 (individual) or \$5,000,000 (corporation), or such higher amount as determined by the County as a condition of approving an encroachment, and the Corporation of the County of Renfrew must be named an additional insured on such policy. Specific coverages required under such policy may be different for individual applicants and corporate applicants and may differ

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as between applicants depending on the nature of the encroachment and the use of the lands. Please refer to Schedule “C” Form of Agreement for further specifics. The onus is on the landowner to carry the insurance in perpetuity and to provide the County with a certificate of insurance at renewal, or such other frequency as reasonably required by the County.

The applicant agrees to indemnify and hold harmless the County from and against all liability in respect to all claims that may arise or be made against the County resulting from the encroachment.

All approved encroachments/land uses are considered to be placed at the property owner’s own risk. The County is not responsible for repairing or replacing the lands that are subject to the encroachment/land use, or for any damages arising from normal County operation over lands onto which the encroachment may extend, including removal of snow, ice, trees, brush or other vegetation therefrom, or as a result of County repairs or reconstruction of the Trails.

Implementation Procedure

Upon the discovery of an encroachment onto County property, the registered owner of the encroaching property will be notified in writing of the encroachment and the options available to such owner, namely:

1. **REMOVAL:** Where the encroachment/land use is to be removed, removal and the associated expenses are the responsibility of the encroaching party, at the encroaching party’s own expense. Should the encroaching party not remove the encroachment within the specified period of time, then the County shall do so at the expense of the encroaching registered owner. All associated fees and charges will be billed to the encroaching registered owner. If the fees and charges are not paid as requested, they will be added to the tax roll as provided for under section 398(2) of the Municipal Act, 2001, as amended.

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2. **LAND USE APPLICATION:** If the encroaching party wants to apply to the County of Renfrew for the right to continue the encroachment/land use, or propose a new encroachment/land use, they may make an application to the County following the process as outlined below under the Application for a Land Use Agreement.

3. **PURCHASE:** Where the encroachment/land use has existed for a period of time that the County deems to be significant, and the use throughout such period of time has been exclusive to the encroaching party, consideration may be given to the disposition of the occupied lands for costs including, but not limited to, survey, legal and registration fees. Following the County of Renfrew Corporate Policies and Procedures **GA-02 Disposal of Assets**, the County may, in its unfettered discretion, require that the fair market value of any lands to be so transferred also be paid to the County upon such disposition, and the County’s own determination as to fair market value shall be final and not subject to appeal or assessment by any other party other than the County.

4. **LEASE:** If the encroaching party does not wish to purchase the lands, then a lease agreement may be considered for a period equal to the shorter of:
 - a) As long as the occupant continues to be the registered owner of the adjoining lands;
 - b) Until the encroachment is removed; or
 - c) Until the property is required for County purposes.

5. **LICENSE:** If the land use or encroachment is intended to continue for a brief period not exceeding five years, or such longer period as the County may unilaterally determine is appropriate, and is not otherwise contrary to this Policy and may have commercial benefit, then a license agreement may be considered. Any such license granted shall be to the present owner of the adjacent property, and shall not run with the land and shall terminate on any transfer of the adjacent property by the licensee.

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Application for Land Use Agreement

The following information must be submitted before the County will consider an Application for Land Use Agreement to authorize an existing or proposed encroachment/land use upon County-owned Trail land:

1. A completed Application Form attached as Appendix “A” to this Policy.
2. An application fee as established from time to time by the County.
3. A copy of the deed of the encroaching party’s lands which abut the subject County-owned Trail lands.
4. A plan or sketch of the subject lands with details of the land use clearly indicated thereon.
5. Any pertinent history of the land use such as the estimated length of time of the said land use has been in place, purpose, need to extend, etc.

The Application will be submitted to the County of Renfrew and circulated to appropriate Departments for review, comment and recommendations.

A staff report with a recommendation is then presented to the appropriate Committee for their consideration. Nothing in such staff report shall bind the said Committee or Council.

If approved by the County, the applicant will be required to pay all costs associated with the transaction, including the costs of the registration of the Land Use Agreement. A Registered Reference Plan indicating the land use as a Part thereon is required for the preparation of the Land Use Agreement and for registration purposes.

The Land Use Agreement will be prepared by the County of Renfrew and registered by the County’s Solicitors.

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Form of Agreement

Attached as Schedule “C” to this Policy is the Form of Agreement to be used in cases where a Land Use Application has been approved. Minor deviations not impacting the nature of the Agreement may be permitted at the discretion of the County, and upon approval by the County’s Solicitors.

Enforcement

Encroaching on County-owned Trail land and/or failing to remove encroachments/land uses by the owner may result in penalties pursuant to the Municipal Act, 2001 and County policy.

The County of Renfrew shall have the right to remove any encroachments and unauthorized land uses upon County-owned Trail land in contravention of County policy at the cost of the property owner.

Any fees, costs, and expenses incurred by the County in the enforcement of this Policy shall be added to the tax roll pursuant to Section 398 of the Municipal Act, 2001, as amended, from time to time.

ATTACHMENTS

- Schedule “A” – Land Use Agreement Application Form
- Schedule “B” – Land Use Agreement Proposal Sketch Form
- Schedule “C” – Sample of Form of Land Use Agreement

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POLICY REVIEW AND PROCEDURE

This Policy will be reviewed as required, but in any case, no later than five years from the date of the most recent review.

The County will be responsible for initiating the review of this Policy.

Compensation Requirements

All approved Land Use Applications are subject to a one-time Administration Fee of \$250.00. Annual fees are in addition to the Administration Fee.

Annual Fees: Flat rate of \$2.50/square metre, plus HST, or a minimum of \$250 + HST annually with an escalation clause of 1.5%. For clarity, requests to cross the Trail for utilities and for non-registered on title access agreements, the fee is \$250 + HST annually with an escalation clause of 1.5%.

Waiving of Compensation Requirements

1. Should a new request for use of the County-owned Trail lands be beneficial to the County of Renfrew, the County may at its discretion waive the annual fees. A written request must be made to the Director of Development and Property.
2. The Forestry and GIS Services Division will review the request and make recommendations to the Director of Development and Property.
3. The Director of Development and Property is responsible for ensuring County staff have:
 - a) reviewed the condition of the requested portion of the County-owned Trail.
 - b) ensured compliance issues, as per the approved Land Use Policy, are extended to capture requested use of County-owned trail lands.

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- c) informed the Development and Property Committee of the request, through the appropriate Ad-Hoc Committee.
 - d) submitted a memorandum to the Director of Development and Property confirming acceptance of all necessary conditions.
4. The Director of Development and Property will submit a memorandum to the Chief Administrative Officer/Clerk, who has the approval to authorize the waiving of fees as per the Land Use Policy to the lease schedule.
 5. The Chief Administrative Officer/Clerk will approve or disapprove the request.

Schedule "A"

THE CORPORATION OF THE COUNTY OF RENFREW APPLICATION FOR LAND USE ON COUNTY-OWNED TRAIL LAND

This is an application to consider the possibility of allowing land use or encroachment upon County-owned Trail land.		
Applicant Name:		
Mailing Address/County/Postal Code:		
Telephone:	Email address:	
LAND USE or ENCROACHMENT INFORMATION		
Physical Address of property to encroach onto County-owned Trail land:		
Legal Description of Property: Roll #	Lot #	Con #
Plan #	Parts #	
Description of the land uses and/or encroachment: (sketch/survey must be attached or application will be considered incomplete)		
Land Use / Encroachment Already Exists:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Proposed Land Use/Encroachment:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Reasons for requesting land use/encroachment:		
Do you have a survey showing the land uses? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please submit two (2) full sized copies of the survey. Survey plan will be required for Agreement.		
<p>The Applicant understands that this application is being made in accordance with the County's Land Use Policy and may be denied on any basis, including the presence of any of the following negative factors:</p> <ol style="list-style-type: none"> 1. The land use interferes with the County's intent and purpose in holding the County-owned Trail land; 2. New land uses onto park property; 3. Additions to existing buildings or other structures that would encroach or do encroach onto County-owned Trail lands; 4. The land use poses a danger to the public; 5. The land use creates an unsafe condition; 6. The land use creates liabilities for which the County cannot assign full responsibility to the owner of said land use/encroachment; 7. Construction has commenced prior to the issuance of a required permit from the County; 8. Adversely affects County operations, work, plans, efforts or initiatives of the County to maintain County-owned Trail lands; 9. The land use interferes with any utility or other similar installation located on County-owned Trail lands; 10. The land use creates a situation that is contrary to the any County By-Law, County policy or resolution or any provincial or federal regulation or legislation; 11. The applicant is unable to reasonably demonstrate a need for the encroachment. 		

In the event that this application is approved, it will be necessary for the Applicant to execute a Land Use Agreement.	
FEES ASSOCIATED WITH APPLICATION	
One Time Administration Fee	\$250.00 once approved
Annual Fee	\$2.50 per metre sq + HST or minimum \$250 + HST
SOLICITOR (if applicable)	
Name:	
Address:	
Telephone #	Email:
CONSENT	
I/We understand and agree to provide the County with an annual Certificate of Insurance, in perpetuity, as per County policy, and to provide evidence of such insurance annually at the time the annual license fee is paid.	
I/We understand and agree to the terms of this Application.	
I/We have enclosed the application fee : <input type="checkbox"/> Yes <input type="checkbox"/> No	
I/We have enclosed a detailed sketch, site plan, or survey, "to scale", which clearly shows the location and measurements of all existing and/or proposed structures/land uses on the applicant's property and all existing and/or proposed structures/land uses on the abutting County-owned Trail land (i.e. septic systems, well, landscaping, vegetation, fence/wall, driveways and paths) Yes <input type="checkbox"/> No <input type="checkbox"/>	
I/We have enclosed a letter of authorization from the applicant/property owner appointing an agent: Yes <input type="checkbox"/> No <input type="checkbox"/>	
I/We agree to pay the current applicable application and agreement fees and annual license fee.	
I/We authorize County staff to enter onto the subject lands to conduct a site visit in accordance with the processing of this Land Use Agreement.	
SIGNATURE(S)	

Owner	Owner
Authorized Agent (please attached letter of authorization)	

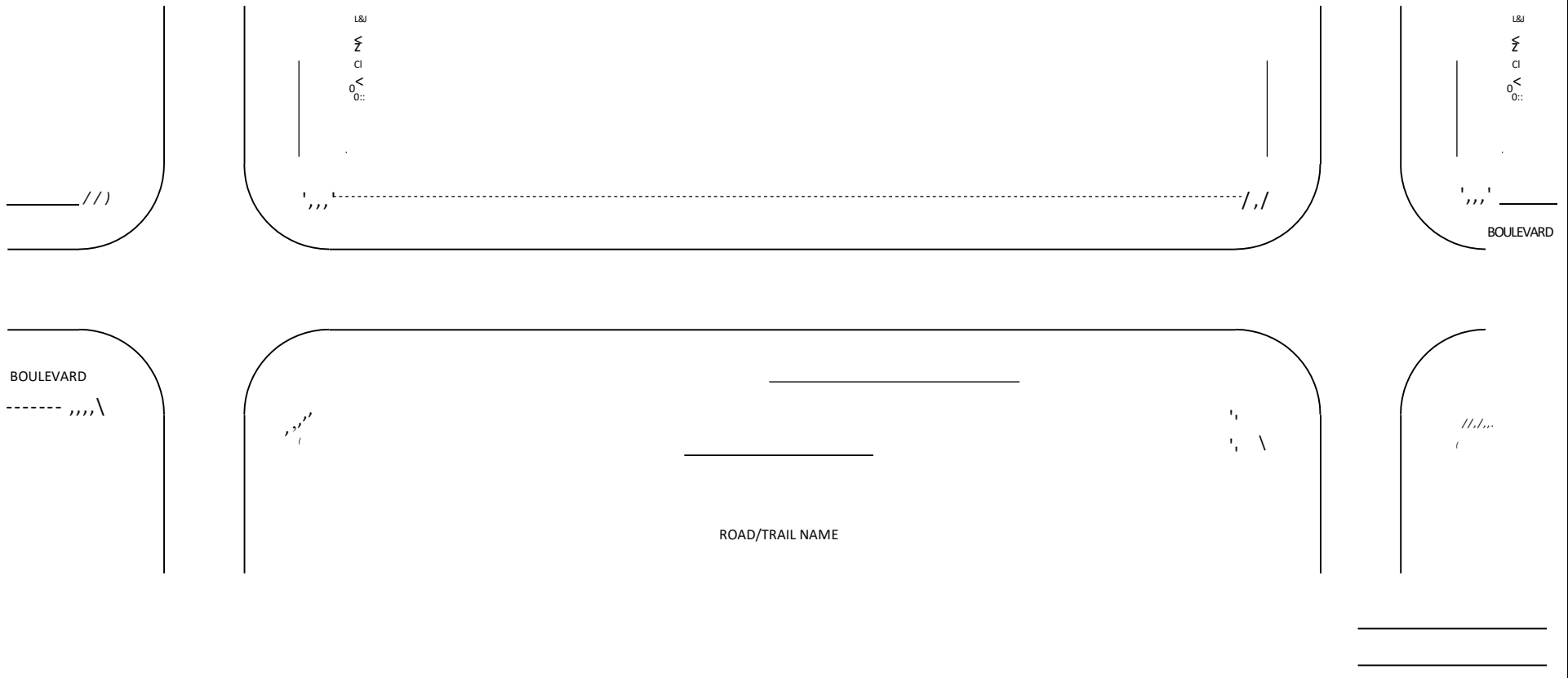
Date	

Schedule "B"

COUNTY OF RENFREW LAND USE AGREEMENT APPLICATION DRAWING OF LAND USES

ROLL NUMBER

X
INDICATE NORTH



DRAWN BY:

DATE:

Schedule "C"

SAMPLE AGREEMENT

THIS AGREEMENT made in duplicate this day of _____

B E T W E E N:

THE CORPORATION OF THE COUNTY OF RENFREW

(hereinafter called the "County") OF THE FIRST PART

A N D

XX

(hereinafter called the "Owner") OF THE SECOND PART

WHEREAS the Owner represents that they are the registered owner of certain lands and premises in the County of Renfrew, which abut on the side of [TRAIL], known municipally as [ADDRESS], in the County of Renfrew, and being more particularly described in Appendix "A" attached hereto;

AND WHEREAS [DESCRIBE LAND USE (in Appendix if necessary)], hereinafter referred to as "Land Use", has been wholly or partly constructed by the Owner, or its predecessors, in the County of Renfrew ;

AND WHEREAS the Owner has petitioned the Municipality of the Corporation of the County of Renfrew that they be allowed to maintain and use the said Land Use;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and the sum of TWO DOLLARS (\$2.00) of lawful money of Canada, now paid by the Owner to the County, the receipt whereof is hereby acknowledged, the Owner covenants and agrees with the County as follows:

1. The Owner, their executors, administrators, successors and assigns, are hereby allowed to use and maintain the Land Use, for so long as the Land Use shall remain in its present location, provided the Owner is not in default of the terms of this Agreement.

2. Upon demolition or removal of the Land Use, all parts of the Land Use upon County-owned Trail land for [ADDRESS] shall be removed by the Owner to the satisfaction of the County at the expense of the Owner, and without compensation to the Owner.

3. In the event of failure by the Owner to remove the Land Use as required by Section 2 hereof, the same may be removed by the forces of the County, without compensation to the Owner, and the cost of said removal shall be a first priority encumbrance upon the Owner's lands and may be recovered in a like manner as municipal taxes.

4. The Owner shall pay to the County so long as the said Land Use is used and maintained upon the road/trail the sum of [\$\$SUM] as an [ANNUAL CHARGE OR ONE TIME FEE] for such privilege and such fee or charge shall form a charge upon the lands of the Owner of the said lands, his executors, administrators, successors and assigns, and upon default of payment after reasonable notice may be recovered as a lien upon the said lands in a like manner as taxes. Failure to make payment in accordance with this section shall be considered a default under this Agreement, and at the election of the County, the County may revoke the Owner's use of the Land Use and require removal of the Land Use in accordance with Section 2 above.

5. [optional clause]

If, during the term of this Agreement, the County requires the use of part or all of the Land Use lands for any County purpose, the County may terminate this Agreement and require the Owner to remove the Land Use at the Owner's expense upon 90 days written notice being given to the Owner by the County. The Owner shall not make any claim against the County on account of such removal and will restore the Land Use lands to a safe and proper condition satisfactory to the County. Provided that if the Owner neglects, refuses or fails to do so within the time specified, the County may remove the Land Use and restore the lands to a safe and proper condition and may charge the cost thereof to the Owner, of which cost the invoice of the County will be final and the County may recover such cost from the Owner in any court of competent jurisdiction as a debt due by the Owner to the County. In addition, any fees due and any costs incurred upon termination of this Agreement shall be a first priority encumbrance upon the said lands herein described and may be recovered in like manner as municipal taxes. No remedy conferred upon or reserved to the County is intended to be exclusive of any other remedy whether given herein or not, but every such remedy shall be cumulative and shall be in addition to every other remedy.

6. for companies

The Owner shall at their own expense obtain and maintain during the term of this Agreement, and provide the County with evidence of comprehensive general liability insurance for an amount not less than Five Million (\$5,000,000.00) Dollars and shall include the County as an additional insured with respect to the Owners' use and operations on the property described in this Agreement; such policy to include non-owned automobile liability, personal injury, broad form property damage, contractual liability, owners' and contractors' protective, completed operations, contingent employers liability, cross liability and severability of interest clauses. The

aforementioned policy will not be cancelled or permitted to lapse unless the insurer notifies the County in writing at least thirty (30) days prior to the date of cancellation or expiry. The Owner will provide that evidence of such insurance shall be delivered to the County promptly at inception of this Agreement and thereafter on the insurance renewal date.

7. for homeowners

The Owner shall at their own expense obtain and maintain during the term of this Agreement, and provide the County with evidence of general liability insurance (homeowners) for an amount not less than Two Million (\$2,000,000.00) Dollars and shall include the County as an additional insured with respect to the Owners' use and operations on the property described in this Agreement. The aforementioned policy will not be cancelled or permitted to lapse unless the insurer notifies the County in writing at least thirty (30) days prior to the date of cancellation or expiry. The Owner will provide that evidence of such insurance shall be delivered to the County promptly at inception of this Agreement and thereafter on the insurance renewal date.

8. The Owner covenants that they shall maintain the Land Use in a good and safe condition, at their own expense, and that the Owner, their heirs, executors, administrators, successors and assigns, as Owner and occupiers from time to time of the said lands described in Appendix "A" attached hereto, will at all times indemnify and save harmless the County of and from all claims, loss, costs, damages and expenses of every nature whatsoever which the County or any third party, may suffer, be at or be put to, for or by reason of or on account of the existence of, use, maintenance or repair, or lack of repair of the said Land Use or anything done or purported to be done pursuant to this Agreement, or any act or neglect in carrying out anything to be done pursuant to this Agreement.

9. The Owner waives the right to make any claim against the County, its contractors, employees, or agents, relating in any way to the Land Use, for any losses or damage incurred by the Owner as a result of the actions or omissions of the County, whether or not those actions or omissions arise from the negligence of the County, its contractors, agents or employees.

10. Such sums as may become due or for which the Owner may be obligated under this Agreement respecting the said Land Use shall be a first priority encumbrance and charge upon the said lands and premises described in Appendix "A" attached hereto in priority to all other claims, liens, mortgages or charges.

11. The Owner covenants and agrees that this Agreement shall cover the Land Use upon the County-owned property adjacent to the said lands described in Appendix "A" attached hereto, and does not imply or grant any permission to erect any part of any new building on the said encroachment, or enlarge or extend the said encroachment, unless otherwise explicitly stated in this Agreement.

12. This Agreement may, at the expense of the Owner, be registered on title to the property of the Owner, and the lands upon which the Land Use is conducted.

13. This agreement shall be binding upon the Owner, their heirs, executors, administrators, successors and assigns, as Owner and occupier from time to time of the lands and premises described in Appendix "A" attached hereto and the covenants herein contained shall be deemed to run with the lands and premises and bind the owners and occupiers thereof from time to time.

IN WITNESS WHEREOF the County and Owner have hereunto set their hand and seal.

THE CORPORATION OF THE COUNTY OF RENFREW

Per:
Title:
I have the authority to bind the Corporation

Per:
Title:
I have the authority to bind the Corporation

Witness:

OWNER

Witness:

OWNER #2 (if applicable)

OR

[CORPORATE OWNER]

Per:
Title:
I have the authority to bind the Corporation

COUNTY OF RENFREW

BY-LAW NUMBER 98-22

**A BY-LAW TO EXECUTE AN AGREEMENT BETWEEN THE COUNTY OF RENFREW
AND THE ESRI REGIONAL GOVERNMENT ENTERPRISE AGREEMENT**

WHEREAS Section 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, as amended, authorizes Council to enter into agreements;

AND WHEREAS the County of Renfrew deems it desirable to enter into an agreement between the County of Renfrew and the Esri Regional Government Enterprise for a three-year agreement effective August 1, 2022 granting access to the Esri RG-EA program.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the agreement marked as Schedule "1" attached to and made part of this By-law shall constitute an agreement between the Municipal Corporation of the County of Renfrew and the Esri Regional Government Enterprise.
2. THAT the Warden and Clerk for the Corporation of the County of Renfrew are hereby authorized to sign and seal all things, papers and documents necessary to the execution of this By-law.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of August, 2022.

READ a second time this 31st day of August, 2022.

READ a third time and finally passed this 31st day of August, 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CAO/CLERK

August 2, 2022

Schedule I

Jason Davis
Forestry and GIS Manager
County of Renfrew
Planning
9 International Drive
Pembroke, ON K8A 6W5

Esri Regional Government Enterprise Agreement Quote #: 00029585

Dear Mr. Davis,

Thank you for your interest in Environmental Systems Research Institute, Inc. (Esri) software at your organization. As follow up to our discussions on establishing an Esri Regional Government Enterprise Agreement (RG-EA) for the County of Renfrew and its affiliates, I am pleased to provide you with our proposal outlining Esri's RG-EA program offering.

The Esri RG-EA is a three-year agreement that grants your organization access to the Esri software listed below on an unlimited basis including maintenance and unlimited technical support provided by Esri Canada on all software offered through the ELA for the term of the agreement. The Esri RG-EA will be effective on August 1, 2022 and will require a firm, three-year commitment.

The Esri RG-EA program includes unlimited access by your organization during the term of the agreement to the Esri software listed below. Licenses are valid for the term of the RG-EA.

ArcGIS for Desktop Software - Advanced, Standard and Basic.

ArcGIS for Desktop Extensions - 3D Analyst, Spatial Analyst, Geostatistical Analyst, Publisher, Network Analyst, Schematics, ArcGIS Workflow Manager, Data Reviewer.

ArcGIS Enterprise - Advanced and Standard (Enterprise and Workgroup).

ArcGIS Enterprise Extensions - 3D Analyst, Spatial Analyst, Geostatistical Analyst, Workflow Manager, Network Analyst.

ArcGIS Enterprise Additional Capability Server - Image Server.

ArcGIS Monitor

ArcGIS Engine

ArcGIS Engine Extensions - 3D Analyst, Spatial Analyst, Geodatabase Update, Network Analyst, Schematics.

ArcGIS Runtime - Standard.

ArcGIS Runtime Analysis Extension.

The Esri RG-EA program includes limited licenses of the following Esri software including the additional benefits listed below during the term of the RG-EA:

ArcGIS Developer Subscription - One (1) annual Professional subscription to ArcGIS Developer.

Esri CityEngine - Two (2) Single Use Licenses.

ArcGIS Online User Types - 250 Viewer, 250 Creator.

ArcGIS Online Service Credits - 37,500.

ArcGIS Enterprise User Type - Unlimited Viewer, 250 Creator.

ArcGIS Insights - Five (5) Licenses.

Insights in ArcGIS Enterprise - Five (5) Licenses.

Tracker for ArcGIS Online - 50 Licenses.

Tracker for ArcGIS Enterprise - 50 Licenses.

ArcGIS Parcel Fabric User Type Extension for ArcGIS Enterprise - Four (4) Licenses.

ArcGIS Utility Network User Type Extension for ArcGIS Enterprise - Four (4) Licenses.

ArcGIS Trace Network User Type Extension for ArcGIS Enterprise - Four (4) Licenses.

Esri International User Conference Registration Passes - Four (4) complimentary registrations for Esri International User Conference for each year the SG-EA is in effect.

Authorized Technical Support Callers - Four (4) named callers for technical support.

Self-Paced e-Learning (Web training) - Uncapped access to the Esri training site included during agreement term, as covered under standard maintenance.

The RG-EA fee for your earmarked 3-year period is a lump sum of **\$207,000.00** which is payable in annual installments as follows:

Year 1	Year 2	Year 3
\$ 67,600.00	\$ 68,990.00	\$ 70,410.00

Note: Applicable taxes are not included.

All current departments, employees, and in-house contractors of the organization will be eligible to use the Esri software and services listed above.

The following key business terms and conditions will apply:

- For existing users of Esri software, your organization must be current in maintenance to initiate an Esri RG-EA if those products are part of the agreement.
- If your organization wishes to acquire and/or maintain any Esri software during the term of the Esri RG-EA that is not included in this proposal, it may do so separately from the RG-EA at the current pricing that is available for your organization for software and maintenance.
- The Esri software and services included in this proposal may only be deployed and used by the departments and employees licensed to participate in the Esri RG-EA.
- In addition to the County of Renfrew, the following communities are included in the Esri RG-EA:

1. The Corporation of the United Townships of Head, Clara & Maria
 2. Township of Greater Madawaska
 3. Township of Madawaska Valley
 4. Township of Brudenell, Lyndoch & Raglan
 5. The Corporation of the Town of Laurentian Hills
 6. Township of Laurentian Valley
 7. Township of Killaoe, Hagarty & Richards
 8. The Corporation of the Township of Bonnechere Valley
 9. North Algona Wilberforce Township
 10. Corporation of the Township of Admaston\Bromley
 11. The Corporation of the Township of Whitewater Region
 12. Corporation of the Town of Petawawa
 13. The Corporation of the Township of McNab/Braeside
 14. Corporation of the Township of Horton
 15. Town of Renfrew
 16. The Corporation of the Town of Arnprior
 17. The Corporation of the Town of Deep River
- Esri technology that may be embedded in third-party products that your organization licensed or may acquire is not included under the Esri RG-EA.
 - Your organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.
 - The first annual installment payment of the RG-EA will be due within 30 days of the effective date of the Esri RG-EA. The annual installment payments will be due within 30 days of the anniversary date of the effective date of the RG-EA.
 - Your organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate up to four (4) individuals who may directly contact Esri Canada for Tier 2 technical support.
 - Your organization will provide an annual report of installed Esri software to Esri Canada.
 - Esri software and updates that your organization is licensed to use will be available for download automatically as they become available.
 - Your organization will act as an Esri reference site and will permit Esri to publicize its use of Esri software and services.
 - Licenses are valid for the term of the RG-EA.
 - The RG-EA entitlements and benefits available to your organization are conditional upon your organization being current in its payments of the applicable annual RG-EA fee installments.

This offer is valid until August 15, 2022. To accept this proposal, please have this proposal and the enclosed Esri RG-EA signed by an authorized signatory of your organization and return a signed copy of both the proposal and the whole Esri RG-EA to my attention.

By accepting this proposal your organization unconditionally acknowledges and agrees that in addition to the terms and conditions set out under this proposal, the order arising from this proposal is governed by the terms and conditions of the applicable Esri RG-EA and that no additional or different terms or conditions other than those expressly approved in writing by Esri and Esri Canada shall be binding on this order.

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization. If you have any questions or require additional information, please contact me at (613) 691-1848 or email at sseymour@esri.ca. Otherwise, I will follow up with you within the next few weeks.

Thank you very much for your consideration.

Best regards,

DocuSigned by:
Sam Seymour
EB91DB1EBA47427
Sam Seymour
Account Manager

This Esri ELA Proposal is Accepted and Agreed on behalf of County of Renfrew:

By: _____
Debbie Robinson, Warden

By: _____
Paul V. Moreau, CAO/Clerk

Date: _____

Customer/Client	Information
County of Renfrew Planning 9 International Dr Pembroke, ON K8A 6W5 Canada Attn / À l'attention de: Jason Davis Dept / Service: Planning Tel / Tél: (613) 735-3204 Ext / Poste: 463	Sales Quote # / N° de la proposition: 00029585 Document Date / Date du document: 2022-08-02 Customer # / N° de client: 101169 Currency / Monnaie: CAD Validity Start Date / Début de la période de validité: 2022-08-02 Validity End Date / Fin de la période de validité: 2022-08-15 Sales Contact / Représentant: Sam Seymour

Line# N° ligne	Material / Description Produit / Description	Qty Qté	Ordered Comm	List Price Prix courant	Extended Price Total partiel
1	7000128 Esri Small Local Government Enterprise License Agreement - Population 50K to 100K 2022-08-15 - 2023-08-14	1	<input type="checkbox"/>	\$67,600.00 EA	\$67,600.00
2	7000128 Esri Small Local Government Enterprise License Agreement - Population 50K to 100K 2023-08-15 - 2024-08-14	1	<input type="checkbox"/>	\$68,990.00 EA	\$68,990.00
3	7000128 Esri Small Local Government Enterprise License Agreement - Population 50K to 100K 2024-08-15 - 2025-08-14	1	<input type="checkbox"/>	\$70,410.00 EA	\$70,410.00

Term Licenses SubTotal/ Total Partiel	\$207,000.00
SubTotal/ Total Partiel	\$207,000.00
HST	\$26,910.00
Total	\$233,910.00

Terms and Conditions

GENERAL TERMS

1. The information in this proposal quote is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, re-transmission, dissemination, or other use of, or taking of any action in reliance to this information by persons, or entities, or other than the intended recipient, is prohibited.
2. Prices do not include applicable taxes or shipping unless specifically stated.
3. Unless otherwise quoted, prices do not include travel and expenses.
4. Prices quoted are based on fulfillment of the entire order. Any changes are subject to a revised quotation.
5. Esri Canada will not be liable for any failure of or delay in the performance of its obligations under a customer order for the period that such failure or delay is due to causes beyond Esri Canada's reasonable control. Such causes may include, but are not limited to, an act of God, cyber-attack, major disruption to a public infrastructure system, epidemic, public health emergency or government order.
6. Other than non-conflicting deliverables descriptions, quantities, pricing and delivery instructions any terms contained in any customer purchase order or other customer ordering document will not apply and are of no effect. No such terms override the terms of this document irrespective of the date of issuance of the purchase order or other customer ordering document or any performance or action by us unless we expressly agree in writing.
7. A signed proposal transmitted through electronic means such as fax or email is valid and binding even if an original paper document bearing the customer's original signature is not delivered.
8. These general terms apply to all orders.

PRODUCT OFFERING TERMS

9. **Esri Products Terms.** Environmental Systems Research Institute, Inc. (**Esri**) is the third-party licensor for all Esri products listed under this quote which are ordered from Esri Canada.
(a) Unless superseded by a signed Esri license agreement, all such Esri products shall be licensed only under Esri's standard licensing terms and conditions which are available online on Esri's website at <https://www.esri.com/en-us/legal/terms/master-agreement-product> as updated by Esri from time to time and may be requested separately from Esri Canada (**Esri Products Licensing Terms**). Esri provides the most current version of its governing Esri Products Licensing Terms on its website for licensees to review periodically for updates.
(b) For Esri products licensed through click-through licensing, customer agrees that the click-through version of the Esri Products Licensing Terms is required to be accepted by the customer during the product installation process for such Esri products. A copy of the applicable click-through version of the Esri Products Licensing Terms may also be requested separately from Esri Canada.
(c) You may have an existing signed Esri license agreement on file that covers your order for Esri products. If so, please reference the applicable Esri license agreement number on your purchase order. To clarify, unless superseded by your signed Esri license agreement, the Esri Products Licensing Terms will apply to your order.
10. **VertiGIS Products Terms.** VertiGIS North America Ltd., formerly Latitude Geographics Group Ltd. (**VertiGIS**) is the third-party licensor for all VertiGIS products listed under this quote which are ordered from Esri Canada. Unless superseded by a signed VertiGIS license agreement, all such VertiGIS products shall be licensed only under the terms and conditions of the VertiGIS click-through license agreement which is available on VertiGIS's website at <https://www.geocortex.com/legal/> as updated by VertiGIS from time to time and may be requested separately from Esri Canada.
11. **DigitalGlobe Product Terms.** Digital Globe, Inc. (**DigitalGlobe**) is the third-party licensor for all DigitalGlobe products listed under this quote which are ordered from Esri Canada. All such DigitalGlobe products listed under this quote shall be licensed only under DigitalGlobe's applicable standard licensing terms and conditions for such DigitalGlobe products which are available on DigitalGlobe's website at <https://www.digitalglobe.com/legal/information> as updated by DigitalGlobe from time to time and may be requested separately from Esri Canada (**DigitalGlobe Product License Terms**). By signing this proposal, accessing or using the DigitalGlobe product(s) you acknowledge that you have read, understand and agree to comply with the DigitalGlobe Product License Terms.
12. **Other Third-Party Products Terms.** Other third-party licensor products listed on this quote are governed by the applicable third-party licensor's licensing terms and conditions either available on such third-party licensor's website or provided separately by Esri Canada.
13. **Esri Canada Address Manager Web Application Terms.** Esri Canada's licensed Address Manager Web Application listed under this quote shall be licensed under Esri Canada's standard end-user licensing terms and conditions available online on Esri Canada's website at <https://www.esri.ca/addressmanagerterms> as updated by Esri Canada from time to time (**Address Manager Licensing Terms**) as a click-through version for customer's click-through acceptance or as a downloadable signature version for customer to sign and return to Esri Canada. Notwithstanding Esri Canada's receipt of a customer signed quote or customer issued purchase order, any customer order for Address Manager will not be binding on Esri Canada until the customer has accepted the Address Manager Licensing Terms for the ordered product as required by Esri Canada.
14. **Other General Product Terms:**
(a) For products listed under this quote subject to click-through licensing (**Click-Through Products**), the completion of the acceptance process of the applicable product click-through license agreement shall be binding on the customer invoiced in this quote.
(b) Products are not typically delivered with physical media. Applicable fees may apply if physical media is required.
(c) Unless otherwise agreed by Esri Canada in writing, all ordered products shall be delivered to customer with applicable product installation access information and materials (**Product Delivery**) and at any time prior to Product Delivery (**Cancellation Period**) customer may cancel its order by providing a written order cancellation notice to Esri Canada (**Order Cancellation Notice**). Customer's order for products (inclusive of Click-Through Products) shall be final and binding upon the expiration of the Cancellation Period unless Esri Canada is in receipt of a valid Order Cancellation Notice.
(d) **All disclaimer and limitation of liability provisions for the benefit of the licensor in the applicable license agreement shall equally extend and apply to Esri Canada with respect to Esri Canada's performance of this order.**

(e) All licensor product program offerings listed under this quote (e.g., educational programs and enterprise licensing programs) will be governed by the applicable program specific terms and conditions required for such offering and provided separately by Esri Canada.

15. **Product Maintenance and Support.** Esri Canada provides maintenance and technical support for eligible products ordered from Esri Canada in accordance with Esri Canada's most current version of its applicable Software Maintenance Program Policy available on Esri Canada's website at <https://www.esri.ca/softwaremaintenance> and may also be requested separately from Esri Canada.

TRAINING OFFERING TERMS

16. Training listed under this quote which is delivered by Esri Canada as an open enrollment instructor-led training course will be provided in accordance with Esri Canada's open enrollment terms and conditions available on Esri Canada's website at <https://esri.ca/trainingterms> and may be requested separately from Esri Canada.
17. Training listed under this quote which is delivered by Esri Canada as a client-specific instructor-led training course will be governed by Esri Canada's required Service Request terms and conditions.
18. Prepaid Esri Canada instructor-led training listed under this quote will be governed by the terms and conditions of the related Esri Canada proposal letter referencing this quote and Esri Canada's open enrollment terms and conditions available on Esri Canada's website at <https://esri.ca/trainingterms> and may be requested separately from Esri Canada.
19. All third-party delivered training offerings listed under this quote will be governed by the applicable training terms and conditions as required by the third-party which will be provided separately by such third-party.

ESRI CANADA ADVANTAGE PROGRAM OFFERING TERMS

20. An Esri Canada Advantage Program (**AP**) offering or additional AP Credits listed under this quote will be governed exclusively by Esri Canada's required AP offering terms and conditions and any additional payment terms included in an Esri Canada issued invoice.

Conditions

CONDITIONS GÉNÉRALES

1. Les informations contenues dans cette présente proposition devis sont destinées uniquement à la personne ou à l'entité à laquelle elles s'adressent et peuvent contenir des informations confidentielles ou privilégiées. Toute prise de connaissance, analyse, retransmission, diffusion ou autre utilisation de ces informations de même que toute action fondée sur ces informations par des personnes ou des entités autres que le destinataire prévu sont interdites.
2. Les prix n'incluent pas les taxes applicables ni les frais d'expédition, sauf indication contraire.
3. Sauf indication contraire, les prix ne comprennent pas les frais de déplacement ni les dépenses ou déboursés.
4. Esri Canada ne sera pas responsable de tout manquement ou retard dans l'exécution de ses obligations, relativement aux produits ou services commandés par un client, pour la période de temps pendant laquelle ce manquement ou ce retard est dû à des causes indépendantes du contrôle raisonnable d'Esri Canada, agissant raisonnablement. Ces causes peuvent inclure, sans s'y limiter, un cas de force majeure, une cyberattaque, une perturbation majeure d'un système d'infrastructure publique, une épidémie, une urgence de santé publique ou une ordonnance d'un gouvernement.
5. Les prix indiqués sont basés sur l'exécution de l'intégralité de la commande. Toute modification pourrait faire l'objet d'un devis révisé.
6. À l'exception des descriptions des produits livrables, des quantités, des prix et des instructions de livraison qui ne sont pas contradictoires, les conditions contenues dans tout bon de commande ou autre document de commande du client ne s'appliquent pas et n'ont aucun effet. Aucune condition stipulée dans un tel bon de commande ou autre document de commande du client ne peut remplacer l'une ou l'autre des conditions du présent document, et ce, sans égard à la date d'émission du bon de commande ou de l'autre document de commande du client, ni à toute action ou prestation de notre part, à moins que nous l'ayons expressément approuvée par écrit.
7. Une proposition signée transmise par des moyens électroniques tels que la télécopie ou le courrier électronique est valide et contraignante, même si un document papier original portant la signature originale du client n'est pas remis.
8. Les présentes conditions générales s'appliquent à toutes les commandes.

CONDITIONS DE L'OFFRE DE PRODUITS

9. **Conditions d'utilisation des produits Esri.** Environmental Systems Research Institute, Inc. (**Esri**) est le concédant de licence tiers pour tous les produits Esri énumérés dans le présent devis qui sont commandés auprès d'Esri Canada.
(a) À moins qu'elles soient remplacées par un contrat de licence Esri dûment signé, les licences de tous ces produits Esri peuvent uniquement être octroyées en vertu des conditions standards de licence d'Esri disponibles sur le site web d'Esri <https://www.esri.com/en-us/legal/terms/master-agreement-product> telles que mises à jour de temps à autre par Esri. Ces conditions peuvent être obtenues séparément auprès d'Esri Canada (**Conditions des licences de produits Esri**). Esri fournit la plus récente version des Conditions des licences de produits Esri sur son site web. Les détenteurs de licence sont invités à consulter régulièrement les mises à jour de ces conditions.
(b) Dans le cas des produits Esri sous licence en vertu d'un contrat d'achat au clic, le client reconnaît que la version des Conditions des licences de produits Esri applicable lors de l'achat au clic doit être acceptée par le client pendant le processus d'installation de ces produits Esri. Il est également possible d'obtenir séparément une copie de la version applicable des Conditions des licences de produits Esri pour les licences achetées au clic auprès d'Esri Canada.
(c) Il se peut que vous disposiez actuellement d'un contrat de licence Esri dûment signé couvrant votre commande de produits Esri. Si tel est le cas, veuillez indiquer le numéro de la licence Esri applicable sur votre bon de commande. Pour plus de clarté, à moins d'être remplacées par votre contrat de licence Esri dûment signé, les Conditions des licences de produits Esri s'appliqueront à votre commande.
10. **Conditions d'utilisation des produits VertiGIS.** VertiGIS North America Ltd., anciennement Latitude Geographics Group Ltd. (**VertiGIS**) est le concédant de licence tiers pour tous les produits VertiGIS énumérés dans le présent devis qui sont commandés auprès d'Esri Canada. À moins d'être remplacées par un contrat de licence VertiGIS dûment signé, les licences de tous ces produits VertiGIS peuvent uniquement être octroyées en vertu des conditions de licence des produits VertiGIS achetés au clic disponibles sur le site web de VertiGIS au <https://www.geocortex.com/legal/> que mises à jour de temps à autre par VertiGIS. Ces conditions peuvent être obtenues séparément auprès d'Esri Canada.
11. **Conditions d'utilisation des produits DigitalGlobe.** DigitalGlobe, Inc. (**DigitalGlobe**) est le concédant de licence tiers pour tous les produits DigitalGlobe énumérés dans le présent devis qui sont commandés auprès d'Esri Canada. Les licences de produits DigitalGlobe énumérés sur le présent devis peuvent uniquement être octroyées en vertu des conditions standards de licence applicables d'Esri Canada pour ces produits DigitalGlobe disponibles sur le site web d'Esri Canada <http://www.digitalglobe.com/legal/information> telles que mises à jour de temps à autre par DigitalGlobe. Ces conditions peuvent être obtenues séparément auprès d'Esri Canada (**Conditions des licences de produits DigitalGlobe**). En signant cette proposition, en accédant aux produits DigitalGlobe ou en utilisant les produits DigitalGlobe, vous reconnaissez que vous avez lu, compris et accepté de vous conformer aux Conditions des licences de produits DigitalGlobe.
12. **Conditions d'autres produits tiers.** Les autres produits de tiers concédants de licence énumérés sur le présent devis sont régis par les conditions de licence applicables du tiers concédant de licence, qui sont disponibles sur le site web de ce tiers concédant de licence ou fournies séparément par Esri Canada.
13. **Conditions de l'application web Address Manager d'Esri Canada.** La licence de l'application web Address Manager d'Esri Canada énumérés dans le présent devis sera accordée suivant les modalités de licence d'utilisateur final standard d'Esri Canada accessibles en ligne sur le site web d'Esri Canada à l'adresse <https://www.esri.ca/conditionsaddressmanager> et révisées par Esri Canada de temps à autre (les « modalités de licence Address Manager ») sous forme de version cliquable pour acceptation par le client ou sous forme de version téléchargeable avec signature que le client doit signer et retourner à Esri Canada. Nonobstant la réception par Esri Canada d'un devis signé par le client ou d'un bon de commande émis par le client, toute commande du client relativement à l'application Address Manager ne liera pas Esri Canada tant que le client n'aura pas accepté les modalités de licence Address Manager pour le produit commandé comme l'exige Esri Canada.
14. **Autres conditions générales sur les produits.**
(a) Pour tous les produits énumérés dans le présent devis qui peuvent être obtenus en vertu d'une licence achetée au clic (**Produits achetés au clic**), le fait de compléter le processus d'acceptation de la licence achetée au clic liera légalement le client figurant au présent devis.
(b) Les produits ne sont généralement pas livrés avec des supports physiques. Des frais applicables peuvent s'appliquer si des supports physiques sont requis.
(c) À moins d'une entente écrite à l'effet contraire acceptée par Esri Canada, tous les produits commandés doivent être fournis au client avec l'information et le matériel adéquats donnant accès à l'installation (**Livraison du produit**). À tout moment avant la livraison du produit (**Période d'annulation**), le client peut annuler sa commande,

à condition d'envoyer un avis d'annulation de commande écrit à Esri Canada (**Avis d'annulation de commande**). La commande de produits du client (y compris les Produits achetés au clic) sera définitive et exécutoire à l'expiration de la Période d'annulation, à moins qu'Esri Canada ait reçu un Avis d'annulation de commande valide.

(d) **Toutes les clauses de renonciation et de limitation de responsabilité au bénéfice du concédant de licence dans le contrat de licence applicable s'étendent et s'appliquent également à Esri Canada en ce qui concerne l'exécution de la présente commande par Esri Canada.**

(e) Toutes les offres de programmes des concédants de licence énumérées dans le présent devis (p. ex., les programmes de formation et les programmes de licences pour les entreprises) seront régies par des conditions propres et applicables à ces programmes, et fournies séparément par Esri Canada.

15. **Entretien et assistance pour les produits.** Esri Canada fournit des services d'entretien et d'assistance technique pour les produits admissibles commandés auprès d'Esri Canada conformément à la version la plus récente de sa politique du programme d'entretien des logiciels disponible sur le site web d'Esri Canada au <http://www.esri.ca/entretiendelogiciels>. Il est également possible d'en obtenir une copie séparément auprès d'Esri Canada.

CONDITIONS DES OFFRES DE FORMATION

16. La formation mentionnée dans le présent devis qui prend la forme d'un cours magistral ouvert à tous offert par Esri Canada sera offerte conformément aux conditions de la formation ouverte à tous d'Esri Canada disponibles sur le site web d'Esri Canada à l'adresse <https://esri.ca/conditionsdeformation>. Ces conditions peuvent également être obtenues séparément auprès d'Esri Canada.
17. La formation mentionnée dans le présent devis qui prend la forme d'un cours magistral propre au client offert par Esri Canada sera régie par les conditions de la demande de service d'Esri Canada exigées par cette dernière.
18. La formation mentionnée dans le présent devis qui prend la forme d'une formation prépayée dispensée par des instructeurs d'Esri Canada sera régie par les conditions de la lettre de La formation mentionnée dans le présent devis qui prend la forme d'un cours magistral propre au client offert par Esri Canada sera régie par les conditions de la demande de service d'Esri Canada exigées par cette dernière. proposition d'Esri Canada faisant référence au présent devis et par les conditions de la formation ouverte à tous d'Esri Canada disponibles sur le site web d'Esri Canada à l'adresse <https://esri.ca/conditionsdeformation>. Ces conditions peuvent également être obtenues séparément auprès d'Esri Canada.
19. Toutes les offres de formation fournies par des tiers et répertoriées dans la présente proposition seront régies par les conditions de formation applicables, requises par la tierce partie. Ces conditions seront fournies séparément par cette tierce partie.

CONDITIONS DU PROGRAMME AVANTAGES D'ESRI CANADA

20. Une offre de programme Avantage d'Esri Canada (**PA**) ou des crédits du PA supplémentaires indiquée dans le présent devis sera régie exclusivement par les conditions de l'offre de PA exigées par Esri Canada et par toute condition de paiement supplémentaire incluse dans une facture émise par Esri Canada.

This proposal is accepted by the customer when signed below or is deemed to be accepted upon the customer's issuance of a purchase order or other form of purchase commitment for the applicable offerings except as otherwise provided herein / Cette proposition est acceptée par le client lorsqu'elle est signée ci-dessous ou est réputée acceptée lorsque le client émet un bon de commande ou toute autre forme d'engagement d'achat pour les offres applicables sauf disposition contraire du présent document :

Paul V. Moreau

Name (Print) / Nom de la personne autorisée (en caractères d'imprimerie)

Chief Administrative Officer/Clerk

Title / Fonction

Municipal Corporation of the County of Renfrew

Full legal name of Customer / Nom officiel complet du client

Signature

Date

Purchase Order Number (if known). Please attach copy of PO if PO number is provided / Numéro du bon de commande (s'il est connu). Veuillez joindre une copie du bon de commande si le numéro du bon de commande est fourni.

When purchasing ArcGIS Online Named Users, provide the applicable ArcGIS Online Subscription ID(s) :

Proposal acceptance / Acceptation de la proposition

Check the box to confirm addresses below. Update in the address correction box below.

Cochez cette case pour confirmer l'adresse ci-dessous. Indiquer toute modification dans la case appropriée ci-dessous.

Invoice To / Facturer à

County of Renfrew
9 International Dr
Pembroke, ON K8A 6W5
Canada
Attn / À l'attention de: **Jason Davis**
Dept / Service: **Planning**
Tel / Tél: **(613) 735-3204**

Ship To / Livrer à

County of Renfrew
9 International Dr
Pembroke, ON K8A 6W5
Canada
Attn / À l'attention de: **Jason Davis**
Dept / Service: **Planning**
Tel / Tél: **(613) 735-3204**

End User / Nom de l'utilisateur final

County of Renfrew
9 International Dr
Pembroke, ON K8A 6W5
Canada

Address Correction

Address Correction

Address Correction

Esri Canada Contact information

To process this order, please contact Esri Canada Customer Care with your Purchase Order Number by faxing this confirmation to **416-441-0681** or scanned confirmation by e-mail to **customer care@esri.ca**.

Coordonnées d'Esri Canada

Pour traiter la présente commande, communiquez votre numéro de bon de commande au service à la clientèle d'Esri Canada en télécopiant la présente confirmation au **416-441-0681** ou encore en l'envoyant, numérisée, par courriel à **customer care@esri.ca**.

Physical media required (fees may apply) / Demande de logiciel sur support physique (des frais peuvent s'appliquer):

Yes / Oui

Provide any additional details below / Directives du client:

Please report any discrepancies to Customer Care at 1-800-447-9778 or customer care@esri.ca.
Veillez nous aviser de toute erreur à customer care@esri.ca ou en téléphonant au 1-800-447-9778.

Esri Use Only:

Cust. Name _____
Cust. # _____
PO # _____
Esri Agreement # 00310523.0



**REGIONAL GOVERNMENT
ENTERPRISE AGREEMENT
(RG1)**

This Agreement is by and between _____ County of Renfrew _____ ("**Managing Customer**") and **Environmental Systems Research Institute, Inc. ("Esri")**; and the Authorized Distributor listed on the signature page ("**Authorized Distributor**").

This Agreement sets forth the terms for Managing Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

**Table A
List of Products**

Uncapped Quantities

Desktop Software and Extensions (Single Use)

ArcGIS Desktop Advanced
ArcGIS Desktop Standard
ArcGIS Desktop Basic
ArcGIS Desktop Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Software and Extensions

ArcGIS Enterprise and Workgroup (Advanced and Standard)
ArcGIS Monitor
ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager

Enterprise Additional Capability Servers

ArcGIS Image Server

Developer Tools

ArcGIS Engine
ArcGIS Engine Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Engine Geodatabase Update, ArcGIS Network Analyst, ArcGIS Schematics
ArcGIS Runtime (Standard)
ArcGIS Runtime Analysis Extension

Limited Quantities

One (1) Professional subscription to ArcGIS Developer
Two (2) ArcGIS CityEngine Single Use Licenses
250 ArcGIS Online Viewers
250 ArcGIS Online Creators
37,500 ArcGIS Online Service Credits
250 ArcGIS Enterprise Creators
5 ArcGIS Insights in ArcGIS Enterprise
5 ArcGIS Insights in ArcGIS Online
50 ArcGIS Tracker for ArcGIS Enterprise
50 ArcGIS Tracker for ArcGIS Online
4 ArcGIS Parcel Fabric User Type Extensions (Enterprise)
4 ArcGIS Utility Network User Type Extensions (Enterprise)
4 ArcGIS Trace Network User Type Extensions (Enterprise)

OTHER BENEFITS

Number of Esri User Conference registrations provided annually	4
Number of Tier 1 Help Desk individuals authorized to call Distributor	4
Maximum number of sets of backup media, if requested*	2

*Additional sets of backup media may be purchased for a fee

Managing Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("**Ordering Document**"). **ADDITIONAL OR CONFLICTING TERMS IN MANAGING CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Authorized Distributor's or Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("**Effective Date**"). An executed Agreement transmitted through electronic means, such as fax or e-mail, is valid and binding even if an original paper document bearing each party's original signature is not delivered.

This Agreement authorizes the entities listed in Attachment 1 (each an "**Authorized Entity**") to use Products listed in Table A, provided Authorized Entity signs and returns an executed Authorized Entity Acknowledgment Statement and agrees to be bound by the terms and conditions of this Agreement. Managing Customer may not Deploy any Products to an Authorized Entity until Managing Customer has received and sent to Authorized Distributor and Esri the executed Authorized Entity Acknowledgment Statement.

Term of Agreement: Three (3) years, August 1, 2022 - July 31, 2025

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

County of Renfrew
(Managing Customer)

Esri Canada Limited
(Authorized Distributor)

By: _____
Authorized Signature

By: _____
Authorized Signature

Printed Name: Debbie Robinson

Printed Name: Paul V. Moreau

Title: Warden

Title: CAO/Clerk

Date: _____

Date: _____

MANAGING CUSTOMER CONTACT INFORMATION

ENVIRONMENTAL SYSTEMS
RESEARCH INSTITUTE, INC.
(Esri)

Contact: Jason Davis

By: 
Authorized Signature

Address: 9 International Drive

City, State, Postal Code: Pembroke, ON K8A 6W5

Printed Name: William C. Fleming

Country: Canada

Title: Director, Contracts and Legal

Quotation Number (if applicable): _____

Telephone: 613-735-7288

E-mail: jdavis@countyofrenfrew.on.ca

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Customer" means Managing Customer and Authorized Entity.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Managing Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <https://www.esri.com/en-us/legal/terms/full-master-agreement> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Authorized Distributor or Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Managing Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Managing Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Technical Support provided to the Tier 1 Help Desk when a Case

cannot be resolved through Tier 1 Support. Customer will receive Tier 2 Support from the Authorized Distributor.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement. Additionally, Esri grants to Managing Customer the right to Deploy for Customer's internal use, provided prior to Deploying to an Authorized Entity, Authorized Distributor and Esri receive a signed copy of the Authorized Entity Acknowledgment Statement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Managing Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference

registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-owned entities, either party may terminate this Agreement before any subsequent year if Managing Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

3.6 Termination of an Individual Authorized Entity. Authorized Distributor and Esri may terminate the license rights of a particular Authorized Entity for material breach without terminating this Agreement with Managing Customer. The breaching Authorized Entity will be given a period of thirty (30) days from the date of written notice to cure any material breach. Upon the termination of an Authorized Entity, all Products Deployed to the Authorized Entity will also terminate. Managing Customer shall reasonably cooperate with Authorized Distributor and Esri in termination of an Authorized Entity for material breach of this Agreement, including enforcement of the Agreement with respect to such Authorized Entity. There will be no reduction in the Fee if an Authorized Entity's rights are terminated. The terminated Authorized Entity will have no further access to any benefits, entitlements, rights, or other items included in or otherwise related to this Agreement.

3.7 Termination by Authorized Entity. If an Authorized Entity no longer desires to participate in this Agreement, the Authorized Entity may terminate; however, there will be no decrease in the Fee as a result.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Managing Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Managing Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <https://support.esri.com/en/other-resources/product-life-cycle>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Managing Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Authorized Distributor software maintenance policy as modified by this Article 5.0—Maintenance. At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Managing Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.

3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Managing Customer may change the Tier 1 Help Desk individuals by written notice to Authorized Distributor.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.
4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Managing Customer will provide the Authorized Distributor with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Authorized Distributor and Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

8.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Authorized Distributor and Esri reserve the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.

8.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer

the Products to Customer or uninstall, remove, and destroy all copies of the Products.

8.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Authorized Distributor and Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

ATTACHMENT 1 AUTHORIZED ENTITY LIST

- | | |
|---|---|
| <p>1. Authorized Entity Name: <u>Customer 248</u>
 <u>The Corporation of the United Townships of Head,</u>
 <u>Clara & Maria</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> | <p>10. Authorized Entity Name: <u>Customer 2935</u>
 <u>The Corporation of the Township of</u>
 <u>Admaston\Bromley</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> |
| <p>2. Authorized Entity Name: <u>Customer 2518</u>
 <u>Township of Greater Madawaska</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> | <p>11. Authorized Entity Name: <u>Customer 7009</u>
 <u>The Corporation of the Township of Whitewater</u>
 <u>Region</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> |
| <p>3. Authorized Entity Name: <u>Customer 4123</u>
 <u>Township of Madawaska Valley</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> | <p>12. Authorized Entity Name: <u>Customer 17187</u>
 <u>Corporation of the Town of Petawawa</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> |
| <p>4. Authorized Entity Name: <u>Customer 1503</u>
 <u>Township of Brudenell, Lyndoch & Raglan</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> | <p>13. Authorized Entity Name: <u>Customer 7178</u>
 <u>The Corporation of the Township of</u>
 <u>McNab/Braeside</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> |
| <p>5. Authorized Entity Name: <u>Customer 2961</u>
 <u>The Corporation of the Town of Laurentian Hills</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> | <p>14. Authorized Entity Name: <u>Customer 2887</u>
 <u>The Corporation of the Township of Horton</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> |
| <p>6. Authorized Entity Name: <u>Customer 9387</u>
 <u>Township of Laurentian Valley</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> | <p>15. Authorized Entity Name: <u>Customer 8223</u>
 <u>Corporation of the Town of Renfrew</u>
 Contact Name: _____
 Address: _____

 Phone: _____
 E-mail: _____</p> |

7. Authorized Entity Name: Customer 2420
Township of Killaoe, Hagarty & Richards
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

8. Authorized Entity Name: Customer 3674
The Corporation of the Township of Bonnechere
Valley
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

9. Authorized Entity Name: Customer 2915
Municipal Corporation of North Algona Wilberforce
Township
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

16. Authorized Entity Name: Customer 8795
The Corporation of the Town of Arnprior
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

17. Authorized Entity Name: Customer 4109
The Corporation of the Town of Deep River
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

18. Authorized Entity Name: _____
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Authorized Distributor and Esri. Authorized Distributor and Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

Accordingly, Authorized Entity, as a Customer, represents it has received and read the Agreement, and understands and agrees to be bound by the Agreement, for use of Products received from Managing Customer. Authorized Entity agrees that Authorized Distributor and Esri may pursue remedies against Authorized Entity for material breach of the Agreement. All Deployments made by Managing Customer to Authorized Entity shall be made through Managing Customer's centralized point of contact. Tier 1 Help Desk will provide Maintenance to Authorized Entity. Authorized Entity grants Managing Customer the right to unilaterally sign amendments to this Agreement, which shall be binding on Authorized Entity.

No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

The Corporation of the United Townships of Head, Clara & Maria
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

Accordingly, Authorized Entity, as a Customer, represents it has received and read the Agreement, and understands and agrees to be bound by the Agreement, for use of Products received from Managing Customer. Authorized Entity agrees that Authorized Distributor and Esri may pursue remedies against Authorized Entity for material breach of the Agreement. All Deployments made by Managing Customer to Authorized Entity shall be made through Managing Customer's centralized point of contact. Tier 1 Help Desk will provide Maintenance to Authorized Entity. Authorized Entity grants Managing Customer the right to unilaterally sign amendments to this Agreement, which shall be binding on Authorized Entity.

No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Township of Greater Madawaska
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

Accordingly, Authorized Entity, as a Customer, represents it has received and read the Agreement, and understands and agrees to be bound by the Agreement, for use of Products received from Managing Customer. Authorized Entity agrees that Authorized Distributor and Esri may pursue remedies against Authorized Entity for material breach of the Agreement. All Deployments made by Managing Customer to Authorized Entity shall be made through Managing Customer's centralized point of contact. Tier 1 Help Desk will provide Maintenance to Authorized Entity. Authorized Entity grants Managing Customer the right to unilaterally sign amendments to this Agreement, which shall be binding on Authorized Entity.

No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Township of Madawaska Valley
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Township of Brudenell, Lyndoch & Raglan
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

The Corporation of the Town of Laurentian Hills
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Township of Laurentian Valley
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Township of Killaroe, Hagarty & Richards
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

The Corporation of the Township of Bonnechere Valley
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Municipal Corporation of North Algona Wilberforce Township
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

The Corporation of the Township of Admaston\Bromley
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

The Corporation of the Township of Whitewater Region
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Corporation of the Town of Petawawa
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

The Corporation of the Township of McNab/Braeside
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

The Corporation of the Township of Horton
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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Accepted and Agreed:

Corporation of the Town of Renfrew
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**"), _____ Esri Canada Ltd _____ ("**Authorized Distributor**"), and _____ County of Renfrew _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise ("**Agreement**") Agreement for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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Accepted and Agreed:

The Corporation of the Town of Arnprior
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

The Corporation of the Town of Deep River
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

COUNTY OF RENFREW

BY-LAW NUMBER 99-22

**A BY-LAW TO ENTER INTO AN AGREEMENT FOR JANITORIAL SERVICES
AT RENFREW COUNTY PLACE**

WHEREAS it is deemed desirable to extend the agreement for the provision of janitorial services at Renfrew County Place located at 450 O'Brien Road, Renfrew, Ontario;

AND WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, permit municipalities to pass by-laws related to these matters;

AND WHEREAS public tenders were requested for janitorial services at Renfrew County Place, 450 O'Brien Road, Renfrew, Ontario for a three-year period effective September 1, 2022 to August 31, 2025 under in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the proposal submitted by GDI Integrated Facility Services, Ottawa, Ontario was reviewed and accepted by the Development and Property Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of janitorial services at Renfrew County Place, 450 O'Brien Road, Renfrew, Ontario as submitted by Bonnechere Excavating Incorporated, Renfrew, Ontario for a three-year period in the amount of \$198,899.32 plus HST for the three (3) year period effective September 1, 2022 to August 31, 2025.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT By-law 26-13 is hereby repealed.
4. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of August 2022.

READ a second time this 31st day of August 2022.

READ a third time and finally passed this 31st day of August 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

APPENDIX B

AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT made in duplicate the **31st** day of **August, 2022** between the Corporation of the County of Renfrew, represented by the Warden and Clerk of the County of Renfrew

hereinafter called the "Owner".

and

69 Auriga Drive, Ottawa, Ontario K2E 7Z2

GDI Services (Canada) LP, Unit 1, 580 Industrial Avenue Ottawa, Ontario K1G 0Y9

hereinafter called the "Contractor:

shall be effective from the **1st** day of **September, 2022** to the **31st** day of **August, 2025** for a period of three (3) years.

WITNESSETH: that the Owner and the Contractor undertake and agree as follows:

ARTICLE A-1

The Contractor shall provide all labour, material, equipment and services necessary to perform all work described in the Contract Documents titled as:

RFP PROPERTY 2022-05

Janitorial Services
Renfrew County Place
450 O'Brien Road
Renfrew, Ontario

ARTICLE A-2

The following is an exact list of Contract Documents referred to in Article A-1:

RFP Property 2022-05

Instructions to Tenders
Tender Forms General Conditions Schedule of Services
Agreement between Owner and Contractor

ARTICLE A-3

The Owner shall pay the Contractor in consideration of the performance of the work of this Contract in lawful money of Canada the sum of:

One hundred and ninety eight thousand, eight hundred and ninety-nine dollars and 32 cents

(\$198,899.32) for a three (3) year period in thirty-six (36) monthly installments of

Five thousand, five hundred and twenty-four dollars and 98 cents

(\$5,524.98) each, subject to the conditions of the Contract. **(HST excluded)**

ARTICLE A-4

The documents listed above thereto annexed and signed in duplicate by both parties, are all to be read into and form part of this Agreement and the whole shall constitute the Contract between the parties and it shall inure to the benefits of and be binding upon them and their successors, executors and administrators.

ARTICLE A-5

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Corporation for whom they are intended or if sent by post or telegram addressed as follows:

The Owner at **9 International Drive, Pembroke, Ontario, K8A 6W5**

69 Auriga Drive, Ottawa, Ontario K2E 7Z2

The Contractor at ~~Unit 1, 580 Industrial Avenue Ottawa, Ontario K1G 0Y9~~

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

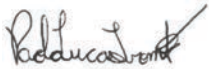
SIGNED, SEALED AND DELIVERED

in the presence of

Debbie Robinson, Warden
County of Renfrew

Witness

Paul V. Moreau, CAO
County of Renfrew



Paola Trombetti



Witness

Signature

Wayne Close

Name)

(Print
GDI Integrated Facilities

August 31, 2022

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Clinical Assessment Centres [Strategic Plan Goal #3]

Assessment Centre

Assessment Centre staff continue to swab, test, and provide assessments for possible COVID-19 and STREP A cases. Following an assessment, Paramedics consult with RCVTAC to discuss the patient's eligibility for antivirals, antibiotics, or any other possible treatment plans. The Cobden site has opened and is available to the community twice each week, providing service to the surrounding communities. The Laurentian Valley and Arnprior sites run daily and the mobile assessment sites in Horton, Barry's Bay, and Deep River run on a weekly basis.

Vaccines

The Service continues the collaboration with the Renfrew County and District Health Unit to provide walk-in COVID-19 vaccine clinics in Renfrew, Arnprior, Laurentian Valley, Chalk River, and Barry's Bay. With the new expanded eligibility for second booster shots, approximately 260 people have been vaccinated at these sites over the past few weeks. In-home vaccinations continue to provide this service to individuals unable to attend walk-in clinics.

2. Valley Manor Outbreak

Valley Manor in Barry's Bay experienced a significant COVID-19 outbreak in July. On Monday, July 25, 2022, Valley Manor requested the County of Renfrew Paramedic Service to assist using our rapid response team of Community Paramedics.

A Community Paramedic/Sierra Team member attended Valley Manor to provide a needs-assessment. Key issues were identified, including identification of COVID positive individuals, and infection prevention and control procedures to prevent further spread.

The Service coordinated several stakeholder meetings to identify how best to support Valley Manor. Stakeholders included the Barry's Bay Hospital, Township, Renfrew County & District Health Unit, Community Care, Ministry of Long-Term Care, and Ontario Health, among others.

Service staff assisted each day of the week of July 25 to assess, provide care, help develop care plans, assist with testing the residents, obtain blood work and antivirals, and provide support to staff. Valley Manor was also provided an ID Now testing device so that results would be immediately available. Stakeholder meetings continued the week of August 1. The focus is now on surveillance testing of residents who were not initially COVID positive and to providing any further support needed. Valley Manor has requested community volunteer support to assist with provision of basic care in the Home.

3. **COVID-19 Pandemic Update – Long-Term Care (Strategic Plan Goal #3)**

Home Outbreak Status:

Bonnechere Manor: On June 28, 2022, the Renfrew County and District Health Unit (RCDHU) declared Resident Home Areas HM1-N, HM1-S and HM2-N in suspect COVID-19 outbreak. Isolation requirements were lifted for HM1-S on July 28, 2022 and for HM1-N on July 29, 2022. The facility outbreak status was lifted on August 2, 2022.

Miramichi Lodge: On July 11, 2022, the RCDHU declared Resident Home Area 1B in a suspect COVID-19 outbreak. The outbreak was declared over on July 22, 2022.

On August 2, 2022, the RCDHU declared Resident Home Area 2A to be in a confirmed COVID-19 outbreak.

The Ministry of Long-Term Care released a memo on July 15, 2022 from the Associate Deputy Minister Erin Hannah advising of the expansion of eligibility for 4th doses of COVID-19 vaccine for individuals 18 to 59 years of age. The current recommendation for Long-Term Care Homes is to

commence vaccination campaigns closer to the fall in order to improve the likelihood of alignment with the prevailing COVID-19 variant.

The Ontario Government released an update on July 21, 2022 reporting the COVID-19 paid sick days are extended to March 31, 2023. The amended Employment Standards Act, 2000 requires employers to provide employees with up to three days of paid infectious disease emergency leave because of certain reasons related to COVID-19. This entitlement is in addition to employees' rights to unpaid infectious disease emergency leave.

Paid infectious disease emergency leave is available for certain reasons related to COVID-19, including:

- going for a COVID-19 test
- staying home awaiting the results of a COVID-19 test
- being sick with COVID-19
- getting individual medical treatment for mental health reasons related to COVID-19
- going to get vaccinated
- experiencing a side effect from a COVID-19 vaccination
- having been advised to self-isolate due to COVID-19 by an employer, medical practitioner or other specified authority
- providing care or support to certain relatives for COVID-19 related reasons

4. **Fixing the Long-Term Care Act (Strategic Plan Goal #3)**

As of July 11, 2022, three months has passed since the Fixing Long-Term Care Act, 2021 (FLTCA) and Ontario Regulation 246/22 came into force.

The following areas required compliance by July 11, 2022:

- **Emergency Planning** – Section 90 of FLTCA and Sections 268-273 of the Regulation outlines the requirements for licensees on emergency plans.
 - NOTE: Attestation on Emergency Planning – as required in Section 270 of the Regulation, licensees must prepare and submit an attestation to the Director on an annual basis and the Ministry will communicate details about the attestation form and process in the near future.
- **Menu Planning** – Menu planning provisions set out in Ontario Regulation 246/22 Section 70 will be revoked and replaced with the new requirements in Section 390 (1).

- **Continuous Quality Improvement Initiative** – Section 168 (5) and (6) sets out interim report requirements for the 2022-23 fiscal year. This report must be published on the home’s website by July 11, 2022, and provided to the Residents’ Council and Family Council, if any. At this time, there is no mandatory template for this report; however, the interim report must contain the following information, as outlined in the regulation:
 - The name and position of the designated lead for the continuous quality improvement initiative
 - A written description of the home’s priority areas for quality improvement, objectives, policies, procedures and protocols for the continuous quality improvement initiative
 - A written description of the process used to identify the home’s priority areas for quality improvement
 - A written description of a process to monitor and measure progress, identify and implement adjustments and communicate outcomes for the home’s priority areas for quality improvement
- **Police Record Checks** – According to Section 254 (5), a police record check is required for staff hired or volunteers accepted during a pandemic.
- **Public Website** – Section 271 requires homes to have a public website with specific information, including but not limited to, disclosure of whether or not a home has air conditioning in resident rooms, where applicable.

The following are areas that require compliance by July 27, 2022:

- **Care Conferences** – According to Section 30 (4) of the Regulation, licensees are required to ensure that a care conference is held within three months of Ontario Regulation 95/20 ceasing to be in force (April 27, 2022) if none had been held since the resident was admitted or if a resident’s last care conference was conducted more than one year prior to April 27, 2022.
- **Annual Physical Exams** – According to Section 88 (5), licensees are required to ensure that the annual physical examination is held within three months of Ontario Regulation 95/20 ceasing to be in force (April 27, 2022), if an annual physical examination had not been held one year prior to that date.

RESOLUTIONS

5. **Long-Term Care Homes Policies and Procedures – Vaccination Policy (Strategic Plan Goal #3)**

RESOLUTION NO. H-CC-22-08-75

Moved by Chair

Seconded by Committee

THAT County Council approve that Policy G-010 Vaccination Policy for the Long-Term Care Homes remain applicable until October 19, 2022.

Background

A presentation of the Long-Term Care Homes Vaccination Policy was given at the Special Health Committee meeting held on March 28, 2022 and an update was also provided at the May 25, 2022 and June 29, 2022 County Council meetings.

Staff is recommending that the Long-Term Care Homes Vaccination Policy, attached as Appendix I, remain valid until October 19, 2022, in consideration of the increasing prevalence of COVID -19 and the risk posed to vulnerable populations.

6. **Physician Shortages in Ontario (Strategic Plan Goal #1)**

RESOLUTION NO. H-CC-22-08-77

Moved by Chair

Seconded by Committee

THAT County Council approve that the Warden send a letter to the Provincial and Federal Ministers of Health regarding the physician shortage in rural Ontario focusing on the points noted below:

“WHEREAS the Province of Ontario and particularly rural areas such as the County of Renfrew are experiencing a severe shortage of family physicians, leaving many people without access to primary care;
AND WHEREAS the Province of Ontario took progressive action to support Ontario colleges to provide free tuition for Personal Support Worker students who agreed to enter into this field of study and work;
AND WHEREAS it is recognized that there are significant education costs for a student pursuing a career in medicine;

NOW THEREFORE BE IT RESOLVED that the County of Renfrew respectfully requests that the Province of Ontario supported by the Government of Canada work with municipalities to develop creative solutions to ensure all Canadians have timely access to the care they need;
AND FURTHER THAT in order to support municipalities and their residents, the Provincial and Federal Governments begin immediately to provide financial incentives to students entering medical school who commit to a return of service requiring them to practise family medicine in underserved rural municipalities;
AND FURTHER THAT the Provincial and Federal Governments work with Canadian universities to increase the number of students accepted into medical school and residency programs beginning in 2023;
And that the Province expedites a review of the accreditation process for foreign trained medical practitioners with the goal of finding flexibility in the accreditation requirements as well as reducing the time it takes for accreditation;
AND FURTHER THAT the Province of Ontario form a province-wide task force dedicated to identifying innovative health-care initiatives already operating as well as develop new ways of ensuring access to primary care that is not solely dependent on family physicians.”

Background

Our Committee reviewed a letter from the Town of South Bruce Peninsula entitled “Physician Shortages in Ontario” attached as Appendix II, requesting the Provincial and Federal governments to take steps to provide support and subsidy to students entering medical school with the intention of becoming practicing physicians in the Province of Ontario and particularly in underserved rural and northern municipalities. The request also asks that both governments work with Canadian universities to increase the number of students accepted into medical school and residency programs, and further that the Province expedites the accreditation process for foreign medical practitioners.

Our Committee directed that staff prepare a similar letter to be sent to the Provincial and Federal Ministers of Health.

BY-LAWS

7. Paramedic Service Collective Agreement CUPE (Strategic Plan Goal #2)

RESOLUTION NO. H-CC-22-08-73

Moved by Chair

Seconded by Committee

THAT County Council adopt a by-law approving the new collective agreement between the Canadian Union of Public Employees Local 4698, the County of Renfrew Paramedic Service and the County of Renfrew for the term January 1, 2020 to December 31, 2023.

Background

Negotiations commenced for CUPE 4698 Paramedic Service in February of 2020. Due to the declaration of a global pandemic in March of 2020, negotiations were put on hold, and resumed virtually in the spring of 2021 with a conciliator present. Virtual negotiations occurred throughout 2021 with some challenges due to the significant changes the employer was proposing mainly in regards to a new 14-shift rotation and some other necessary updates to move the agreement from outdated hospital language to language that will meet the current needs of the service and evolving programs within. Negotiations surrounding scheduling changes took place throughout most of 2021 with negotiations around other parameters of the agreement occurring in 2022. Both parties experienced some difficulties coming to a final agreement in spring of 2022 and were able to reach a tentative agreement in June of this year. In-person negotiation dates and the presence of a CUPE national representative aided in the tentative agreement that was reached in June. A number of proposed changes the employer anticipated were not agreed upon and will be discussed in the next round of negotiations.

This is a four-year term agreement from January 1, 2020 to December 31, 2023.

Highlight of changes to new Collective Agreement:

General cleanup: Gender specific pronouns changed to gender neutral pronouns as well as “County” replaced with “Employer” and used consistently throughout the agreement. Language around holiday pay and qualifiers updated to conform to Employment Standards Act. Ongoing Letter of Understanding’s incorporated into document.

Scheduling: New language introduced to support the ability for the Employer to implement a 14-shift rotation, with updates to vacation, seniority, and other applicable areas to support this change. Changes were made to eliminate part-time positions and exclusively having full-time and casual positions.

Short-Term Disability (STD): Introduction of individual sick day language providing full-time employees up to 15 sick days per calendar year. Currently some old STD (short-term disability) qualifying period language that does not fit with the intent of individual sick days and STD is an item that will be discussed at the next round of negotiations.

Health Benefits: Extended health care and dental plan coverage, employer increased payment of premiums effective January 1, 2023 from 75% to 85% of premiums for eligible employees.

Notices of Cease of Past Practice: Cease of past practice for unlimited sick days; unlimited statutory/OT (overtime) banks for casual employees; change in past practice of seniority calculation; correspondence regarding rights to Return-To-Work representatives; calculation of OT premiums; paid meal breaks and a number of other practices problematic and costly to the employer.

Tax Documents: The Employer will provide a T2200 form to staff for personal cellphone use only upon request.

Shift and Weekend Premium: Increase from \$1.20 to \$1.25 per hour.

Safety Footwear: Increase from \$68 for 504 hours worked to \$150 for 504-1,599 hours worked in previous year. Increase from \$275 for 2,028 hours worked to \$300 for 1,600+ hours worked in previous year.

Paid meal claims: Increase from \$14.00 per meal claim to \$15.00 per meal claim.

Wage Increase:

January 1, 2020	January 1, 2021	January 1, 2022	January 1, 2023
1.5%	1.6%	2%	2.75%

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: D. Bennett, G. Doncaster, P. Emon, D. Grills, K. Love, J. Murphy, D. Robinson

County of Renfrew Long-Term Care Homes Policy			
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POLICY: COVID-19 Vaccination for County of Renfrew LTCH's			
DATE: Mar 28/22	REV. DATE: August 10/22	COVERAGE: All Employees/Caregivers/Visitors	PAGE #: 1 of 11

BACKGROUND

The County of Renfrew Department of Long-Term Care wishes to establish a policy that accurately reflects its duty to protect the health and safety of both our vulnerable Long-Term Care residents and the workforce without sacrificing its duty to comply with laws related to Human Rights and Privacy.

We continue to strive to achieve a balance between protecting residents from the evolving level of COVID-19 risk, and supporting overall quality of life and health and wellbeing of residents and their valued team members. We also remain conscious of the need to mitigate staffing pressures to ensure that we continue to provide high quality of care, while seeking to enhance staff satisfaction and experience.

In accordance with Ministry of Health (MOH) guidance, the *County of Renfrew Long-Term Care Home COVID-19 Vaccination Policy* is developed based on science, current best practices, regulatory review, and public health expertise in the context of the evolving global COVID-19 pandemic.

Vaccination remains the best defense against COVID-19, and, combined with other preventative measures, high vaccination rates help limit and prevent the spread of this virus in Long-Term Care homes. Vaccination against COVID-19 helps reduce the number of new cases, and, most importantly, reduces severe outcomes including hospitalizations and death due to COVID-19 in both residents and others who may be present in the long-term care environment.

Frontline healthcare workers can be at risk for occupational exposure and can potentially transmit infection to vulnerable populations. Healthcare workers are essential to the provision of healthcare, and their absence due to illness could compromise health system capacity.

Optimizing the protection of healthcare workers can help to balance any disproportionate burden of those taking on additional risks to protect the public, thereby upholding the ethical principle of reciprocity. Maintaining health system capacity is crucial to minimize serious illness and overall deaths while minimizing societal disruption as a result of the COVID-19 pandemic.

While the primary 2-dose COVID-19 vaccine series provided heroic efficacy against COVID-19, emerging evidence has now demonstrated a considerable decrease in COVID-19 vaccine protection against COVID-19 infection over time, and reduced efficacy against the variants of concern (VoC's) including the now predominant Delta and Omicron variants and sub-variants.

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“Booster Doses” are COVID-19 vaccines administered after the primary 2-dose series. The intent of a booster dose is to restore the protection that may have decreased to a level that is no longer sufficient for prevention or protection against COVID-19 and/or VoC’s. Studies have evidenced improved vaccine efficacy with the booster dose against both the Delta and Omicron variants.

In high-risk settings like long-term care homes, vaccines have proven to be very effective against severe illness and outcomes, especially with a third or fourth dose. Evidence shows that boosters are highly effective against severe outcomes, including hospitalizations and death, with a third dose restoring protection from hospitalization to 95%.

This means people who received a third dose are less likely to become infected and then pass the virus to others.

With less people infected within long-term care homes, residents can enjoy the freedoms that support theirs and their family’s overall health and wellbeing. Additionally, with less COVID-19 infections, there is a decreased risk for workers and lessened impact on the workforce as a whole, resulting in reduced staffing challenges and an overall improved experience for workers.

POLICY STATEMENT

This policy is intended to proactively protect those who are at greatest risk of both exposure and serious harms due to COVID-19, prior to severe outcomes being observed.

The County of Renfrew will take every reasonable precaution in the circumstances for the protection of both vulnerable long-term Care residents in accordance with the Long-Term Care Homes Act, 2007, and workers from the hazards of COVID-19 per *Occupational Health and Safety Act, 1990 (“OHS A”)*, O. Reg. 79/10, and any other applicable legislation or Directives. The County endeavors to encourage, support and maximize COVID-19 vaccination in its workplaces, and recognizes it as a critical preventative and control measure.

Towards this effort, a transparent and evidenced based risk analysis framework will be applied to guide the determination of appropriate infection prevention and control and health and safety measures.

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The National Advisory Committee on Immunization (NACI) has outlined key considerations in determining risk, inclusive of immunization status and requirements for booster dose(s) of the COVID-19 vaccine. This risk analysis will guide decision-making, and support re-evaluation at appropriate intervals. **This policy will be re-evaluated October 19, 2022.**

	Assessment of:	Considerations:
Jurisdictional	Local epidemiology	<ul style="list-style-type: none"> • Circulation of virus, including VoC • Evidence of decreasing protection against severe disease, infection, transmission
	Health system capacity and access	<ul style="list-style-type: none"> • Limited health system capacity to withstand a surge in cases • Reduced access to health care
	Vaccine coverage of primary series in the population	<ul style="list-style-type: none"> • Lower vaccine coverage at a regional population level leads to lower indirect protection and higher risk of breakthrough infection
Individual	Risk of increased waning of protection and/or less protection	<ul style="list-style-type: none"> • Shorter interval between doses in the primary series • Longer time since completion of primary series • Moderately to severely immunocompromised individuals • Vaccination with only viral vector vaccines
	Risk of severe illness from COVID-19	<ul style="list-style-type: none"> • Older age • Underlying medical condition (including those who are immunocompromised and who received a three-dose primary series) • Racialized and marginalized populations who have been disproportionately affected due to a number of intersecting equity factors
	Risk of transmission to individuals at increased risk of severe illness from COVID-19	<ul style="list-style-type: none"> • Close contact with those at risk for severe disease (e.g., healthcare provider, primary caregiver) • Decreased ability to physically distance (e.g., congregate living settings) • Decreased access to infection prevention and control measures

(Source: Public Health Agency of Canada (December 2021). *An Advisory Statement (ACS) National Advisory Committee on Immunization (NACI) Guidance on booster COVID-19 vaccine doses in Canada – Update December 3, 2021.* Retrieved electronically March 10, 2022.)

Based on risk analysis, the precautionary principle supports mandatory vaccination of all County of Renfrew Long-Term Care employees, students, volunteers, support workers, essential caregivers, and general visitors against COVID-19 in accordance with the highest level of protection medically recommended for the Long-Term Care Sector.

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Vaccination Requirements for all County of Renfrew Long-Term Care employees, students, volunteers, support workers, and essential caregivers include:

- a) all required doses of a COVID-19 vaccine to be fully vaccinated against COVID-19
- b) booster dose(s) of a COVID-19 vaccine authorized by Health Canada in accordance with the highest level protection medically recommended for the long-term care sector.
- c) with 14 days passing after receiving last vaccine (*This 14 days will need to be considered in the context of staffing, and onboarding for new employees*)

General visitors, contract workers and children aged 5-11 are required to provide proof of vaccination including a minimum of the primary 2-doses of a COVID-19 vaccine approved by Health Canada with 14-days passing after receiving their last vaccine.

Visitors of any kind who are not fully vaccinated as outlined above are restricted to outdoor visits, based on the ability of the home to reasonably accommodate.

Exceptions:

- A General Visitor or caregiver attending the home to visit or attend to a resident receiving palliative end-of-life care
- Children/Infants under the age of five (5) provided no vaccine has been approved for this demographic.
- A support worker who is attending the home for emergency or palliative situations, to provide timely medical care, or for the sole purpose of making a delivery

Booster doses following COVID-19 infection confirmed via Rapid Antigen Test (RAT), and/or PCR:

- Individuals who have tested positive for COVID-19 after their primary 2-dose vaccine series, but before receiving the booster dose may be recommended to wait to receive their booster dose until 90 days after testing positive, however, they may receive their booster once they are asymptomatic and isolation completed (with informed consent).

In this event, the individual is required to provide the home with the date of positive RAT/PCR test, and must provide proof of receiving their booster dose no more than 90 days from date of positive test.

POLICY SCOPE

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This policy applies to all County of Renfrew Department of Long-Term Care employees, students, volunteers, support workers, essential caregivers, and general visitors. This policy covers the following content:

- Proof of vaccination
- Non-vaccinated parties
- Accommodations
- Encouraging vaccination
- Enforcement
- Roles and responsibilities
- Privacy and confidentiality
- Amendments

Consult the appropriate Collective Agreement for any deviations to this policy.

POLICY DEFINITIONS

Covered individuals includes any staff member, student/trainee, volunteer, or other designated essential caregiver currently working in-person in a health care organization, including workers and general visitors that are not providing direct patient care and are frequently in the patient environment (i.e. cleaning staff, research staff, or other administrative staff).

COVID-19 is the infectious disease caused by SARS-CoV-2, a highly contagious virus.

Vaccine(s) refers to a vaccine approved by Health Canada for use in Canada in relation to COVID-19.

Vaccination refers to the administration of a vaccine to protect individuals from COVID-19. It may include the administration of one or more doses of a vaccine.

Vaccinated refers to an individual who has received all recommended doses of a vaccine that is recommended or required **with 14 days passing after receiving last vaccine.**

POLICY CONTENT

1. Proof of Vaccination

Covered individuals who receive COVID-19 vaccinations are required to submit proof of vaccination using the Ontario Ministry of Health receipt or equivalent with 14 days passing after receiving last vaccine to be permitted access to the Home. **Any covered individuals that**

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begins to work at the County of Renfrew Department of Long-Term Care are required to submit proof of vaccination as a condition of employment.

Vaccination status information, including vaccine type and the date, time, and location for each vaccine dosage, will be collected, used and disclosed pursuant to The County's Privacy policy, the terms of this policy, and all applicable privacy legislation. Vaccination status information will only be collected, used and disclosed as required for the reasonable purpose of:

- Health and safety planning and as a reasonable precaution to ensure the health and safety of the workforce amidst a pandemic;
- Limited disclosure to County clients as required by the terms of the service relationship or when determined to be necessary and lawful by the County; and
- Administering this policy.
- A receipt of vaccination can be obtained by logging into the Ontario COVID-19 portal at <https://covid19.ontariohealth.ca/>. An acceptable Ontario receipt will look like this:



2. Non-vaccinated Parties

Covered individuals who do not submit proof of vaccination will be deemed non-vaccinated and will be denied access to the home. Staff will remain on or be placed on an unpaid leave of absence.

3. Accommodation

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The County is committed to a workplace free from discrimination and harassment in accordance with the *Ontario Human Rights Code, 1990*. The County will provide reasonable accommodation for covered individuals belonging to a prohibited ground under the *Code*, short of undue hardship. Covered individuals who refuse vaccination due to personal preference do not qualify for accommodation under the *Code*.

Covered individuals seeking accommodation must identify the specific prohibited ground they believe exempts them from vaccination. Those who request accommodation must reasonably participate in the accommodation process by providing information related to the relevant prohibited ground, any limitations or restrictions that exist, and any remedies that may enable accommodation. To discuss possible exemptions related to a prohibited ground, covered individuals should contact their immediate Supervisor and Human Resources. If an exemption is medical in nature, covered individuals should contact an Employee Health Coordinator directly.

Medical Exemptions:

Individuals must provide proof of a valid medical exemption in the form of an enhanced vaccination certificate that:

- a) confirms that the individual cannot be vaccinated against COVID-19 or cannot receive a subsequent dose of a COVID-19 vaccine for a medical reason
- b) is issued in accordance with Ministry of Health's guidance on Medical Exemptions to COVID-19 vaccination (as amended)
- c) specifies the effective time-period for the medical exemption

If the medical exemption is time-limited, the covered individual is required to provide proof of vaccination within 30 days of the medical exemption expiring.

4. Encouraging Vaccination

To maximize vaccination rates for its workforce, the County will, to the extent possible:

- Assist covered individuals by providing information on COVID-19 vaccination and locations where COVID-19 vaccinations may be administered; and
- Approve reasonable time off requests for covered individuals to access vaccination during work hours with no loss of wages, wherever possible.
- Endeavor to provide on-site access to COVID-19 Vaccination during working hours to facilitate accessibility to the vaccine.

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Education: County of Renfrew Long-Term Care Homes shall make available to staff, support workers, student placements, volunteers and caregivers education and/or resources that includes the following information:

- a) how COVID-19 vaccines work
- b) vaccine safety related to the development of the COVID-19 vaccines
- c) the benefits of vaccination against COVID-19
- d) risks of not being vaccinated against COVID-19
- e) possible side effects of COVID-19 vaccination

5. Enforcement

Employees placed on a general non-statutory unpaid leave of absence are subject to Policy E-08 General and Unpaid Leaves of Absences, which outlines the impacts to employee benefit entitlements.

If misleading or false information has been provided with respect to vaccination status, test results or accommodation the County of Renfrew may issue discipline in accordance with Policy H-02 Discipline and Dismissal where necessary.

Vaccination reduces the chance that you will get sick or infected if you are exposed to COVID-19. A layered approach to workplace infection prevention and control measures reduce the chance of being exposed to the virus. COVID-19 vaccines do not replace the need for strict adherence to established COVID-19 public health measures.

Communication: The County of Renfrew shall ensure that information on the proof of vaccination requirements, is communicated to all covered individuals and to residents and their substitute decision makers.

Communication will include the consequences for individuals who do not provide proof of vaccination, (or approved accommodation) including that they cannot attend the home for the purpose of working, undertaking a student placement, volunteering, or visiting or attending to a resident within the Long-Term Care Home.

Any additional consequences shall be in accordance with the licensees applicable human resource policies, collective agreements, and any applicable legislation, directives and policies.

(Source: [Ministers Directive: Long-Term care Home COVID-19 Immunization Policy](#))

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6. Roles and Responsibilities

The County of Renfrew recognizes that we all play a role in upholding this policy. The following outlines the various roles and responsibilities placed on all parties in the workplace.

The Employer is responsible for the following:

- Compliance with this policy, and all applicable legal obligations with respect to occupational health and safety, human rights, privacy and other relevant legislation;
- Ensure protection of all covered individuals and take all reasonable precautions to this end;
- Establish, and review as required, all personal protective equipment requirements and preventive measures needed to reasonably protect its workforce from COVID-19;
- Maintain the dignity, privacy and respect of all covered individuals on matters related to this policy; and

Supervisors are responsible for the following:

- Comply with this policy and fulfil all responsibilities assigned to Supervisors;
- Ensure protection of all covered individuals and take all reasonable precautions to this end;
- Ensure covered individuals are using personal protective equipment and following preventive and control measures set by the County;
- Work with management to collectively administer this policy.

Covered individuals are responsible for the following:

- Comply with all aspects of this policy;
- Use all personal protective equipment required under this policy; and
- Follow all preventive and control measures set by the County with respect to COVID-19.

7. Privacy and Confidentiality

- Information pertaining to medical contraindication, and/or confirmation with respect to any other exemption granted will be collected and stored by the Occupational Health Department.

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- Supporting documentation related to any non-medical request for an exemption will be collected and maintained by Human Resources.
- This information will be used internally by the County for the purpose of administration of the policy, outbreak planning and management, workforce management, scheduling and as otherwise permitted or required by law. It will be held in confidence, securely stored and shared only as required to achieve these purposes.
- Staff should note that the County may be required to collect and maintain statistical information and, on request of the Office of the Chief Medical Officer of Health, may need to disclose the statistical information to the Ministry of Health.
- Any other disclosure in accordance with this policy will be de-identified and/or aggregated, unless permitted or required by law (e.g., occupational health or public health reporting etc.).
- Any questions about the collection, use or disclosure of this information should be directed to Human Resources.

8. Amendments

The County will review this policy and update it reasonably as required to mirror the evolving evidence, and nature of the pandemic.

Reference Documents:

- [Government of Canada. COVID-19 vaccine: Canadian Immunization Guide. Retrieved electronically March 11, 2022](#)
- [Government of Ontario. \(February 10, 2022\) Ministers Directive: Long-term care home COVID-19 immunization policy. Retrieved electronically March 11, 2022](#)
- [Occupational Health and Safety Act, R.S.O. 1990, c. O.1. Retrieved electronically March 10, 2022.](#)
- [Ontario Human Rights Commission. \(September 2021\) Policy Statement on COVID-19 vaccine mandates and proof of vaccine certificates. Retrieved electronically March 10, 2022.](#)
- [Ontario Ministry of Health \(February 2022\). COVID-19 Vaccine Third Dose Recommendations. Retrieved electronically March 10, 2022.](#)

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- **Ontario Ministry of Health (February 2022). RESOURCE GUIDE: MINISTERS DIRECTIVE LONG-TERM CARE HOME COVID-19 IMMUNIZATION POLICY. Retrieved electronically March 22, 2022.**
- **Long-Term Care Homes Act, 2007, S.O. 2007, c. 8. Retrieved electronically March 11, 2022.**
- **O. Reg. 79/10: GENERAL under Long-Term Care Homes Act, 2007, S.O. 2007, c. 8. Retrieved electronically March 11, 2022.**
- **Public Health Agency of Canada (December 2021). An Advisory Statement (ACS) National Advisory Committee on Immunization (NACI) Guidance on booster COVID-19 vaccine doses in Canada – Update December 3, 2021. Retrieved electronically March 10, 2022.**



July 22, 2022

Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

Re: Physician Shortages in Ontario

Ontario has one of the most revered health care systems in the world. The residents of Ontario have been fortunate to have access to medical professionals from all branches of the medical field.

Our Province continually monitors the needs of its citizens and strives to make progressive changes to continue to meet the needs of Ontarians. Evidence of this progressive action on the part of the government was the identification of the shortage of Personal Support Workers. Recognizing the vital role that they play in health care, the Province supported Ontario colleges in providing free tuition for students who agreed to study for and become Personal Support Workers. We applaud the Province for this progressive action.

Like many municipalities, we have noticed that as each year goes by, we begin to see fewer physicians. The shortage is becoming alarming as we hear daily that many people are without a physician and do not have access to a primary medical care giver. The shortage of physicians is reaching our hospital emergency rooms as many in our rural communities are forced to close periodically as there are no physicians to staff them.

Another issue which is exacerbating the physician shortage is the limited spaces available in Canadian Universities for medical school and in residency programs. Increases to the number of students who are accepted could go a long way to ensure that more students graduate and become contributing physicians in our communities.

A third issue that causes concern is the seemingly onerous process for foreign and international physicians to become accredited to practice in Ontario. We have had interactions with individuals who have come to our community and are accomplished physicians but are not able to practice in Ontario as they at times cannot afford the cost for accreditation and in other instances, the process is quite lengthy meaning that they must take other positions, outside of their field, thus wasting their talent.



TOWN OF SOUTH BRUCE PENINSULA

The Town of South Bruce Peninsula has seriously contemplated all of these issues and has taken steps to address the shortage experienced in our community. Council has monetarily supported a local Physician Recruitment Committee and has held money in reserves to assist with the hiring of a recruiter and to be used to assist new physicians requiring funds to set up an office and find housing.

We are reaching out to you to ask for your assistance in addressing the physician shortage. We would like to see subsidy opportunities for students who commit to becoming practicing physicians and would expect that the Province would put protective measures in place to ensure that students receiving funding commit to practicing in Ontario. We would support an expedited accreditation process for foreign physicians. We would encourage the increase of additional student spaces in medical school and residency programs.

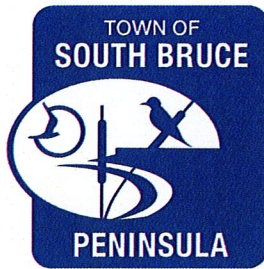
The Town of South Bruce Peninsula is not alone in its convictions to address the physician shortages. We welcome you to contact us directly to have conversations about how all levels of government can work together to end this shortage.

Yours very truly,

Mayor Janice Jackson
janice.jackson@southbrucepeninsula.com
519-534-1400 ext 200

Enclosure (1)

cc: Hon. Sylvia Jones, Minister of Health and Long-Term Care sylvia.jones@pc.ola.org
Rick Byers, MPP, Bruce Grey Owen Sound rick.byers@pc.ola.org
Hon. Stephen Lecce, Minister of Education stephen.lecce@pc.ola.org
Prime Minister Justin Trudeau justin.trudeau@parl.gc.ca
Hon. Jean-Yves Duclos, Minister of Health jean-yves.cuclos@parl.gc.ca
Alex Ruff, MP, Bruce Grey Owen Sound alex.ruff@parl.gc.ca
All Municipalities in Ontario
College of Physicians and Surgeons of Ontario feedback@cpso.on.ca



Excerpt from Council Meeting Minutes – July 19, 2022

23. Notice of Motion – Mayor Jackson – Physician Subsidy

Mayor Jackson explained the meeting with the Physician Recruitment Committee and how a retired recruiter is willing to help the Committee but that we need to support medical students. The motion would be forwarded to the Minister, the Premier, the Prime Minister and all Ontario municipalities.

Discussion included the closing of hospital ERs, people without family doctors, the difficulty for professionals to obtain accreditation to work in our Province, having levels of accreditation to relieve pressure, community health models including nurse practitioners, ideas that the recruiter has and how she recruited 77 doctors.

R-266-2022

It was **Moved** by J. Jackson, **Seconded** by K. Durst and **Carried**

Whereas the Province of Ontario and particularly rural areas such as South Bruce Peninsula, are experiencing a severe shortage of physicians, leaving many people without access to medical care;

And whereas when the Province of Ontario realized the shortage of Personal Support Workers, they took progressive action to support Ontario colleges to provide free tuition for students who agreed to enter into this field of study and work;

And whereas it is recognized that the education costs for a physician can be a deterrent for students contemplating entering the medical field;

And whereas the Town of South Bruce Peninsula has taken steps to support the recruitment of physicians by earmarking money to hire a recruiter, by monetarily supporting a recruitment Committee and by providing money for new physicians to use to set up office space and for housing;

Now therefore be it resolved that the Town of South Bruce Peninsula respectfully requests that the Province of Ontario and Government of Canada recognizes that the shortage in health care workers is not unique to Personal Support Workers but is also relevant to physicians including specialists and general practitioners;

And that in order to support Ontario municipalities and their residents, the Provincial and Federal Governments take steps to provide support and subsidy to students entering

medical school with the intention of becoming practicing physicians in the Province of Ontario and particularly in underserved rural and northern municipalities;

And that the Provincial and Federal Governments work with Canadian universities to increase the number of students accepted into medical school and residency programs;

And that the Province expedites the accreditation process for foreign medical practitioners ;

And further that the Town of South Bruce Peninsula supports whatever protective measures the Provincial and Federal Governments place on the subsidy given to ensure that the students receiving the funding become practicing physicians in the Province of Ontario.

COUNTY OF RENFREW

BY-LAW NUMBER 101-22

EMPLOYMENT BY-LAW #2

A BY-LAW CONCERNING THE COLLECTIVE AGREEMENT WITH THE CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 4698, AND COUNTY OF RENFREW PARAMEDIC SERVICE

WHEREAS the Corporation of the County of Renfrew deems it advisable to ratify by By-Law the Collective Agreement with the Canadian Union of Public Employees (CUPE) Local 4698, County of Renfrew Paramedic Service;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. All provisions as outlined in Schedule "A" attached and forming the Collective Agreement between the Corporation of the County of Renfrew and CUPE Local 4698, County of Renfrew Paramedic Service, shall form the basis of wage rates and working conditions for the period of January 1, 2020 to December 31, 2023.
2. All amendments shall be presented to Council in the form of a replacement by-law.
3. In conjunction with the provisions of the Chief Administrative Officer's By-law, the C.A.O. shall be responsible for the administration of this by-law and will be accountable to the Council for its enforcement.
4. This by-law shall not be interpreted to contradict or violate any statute or regulation of the Province of Ontario.
5. That By-law 81-16 is hereby repealed.
6. This by-law shall come into force and be effective on September 1, 2022.

READ a first time this 31st day of August 2022.

READ a second time this 31st day of August 2022.

READ a third time and finally passed this 31st day of August 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

August 31, 2022

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance and Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Council Remuneration [Strategic Plan Goal #2]

Attached as Appendix I is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at June 30, 2022. Council will note that the column entitled "Convention Expenses" in the Statement of Remuneration and Expenses was changed to the \$3,900 maximum as per the May 25, 2022 session of County Council where Resolution No. FA-CC-22-05-54 was adopted as follows:

"THAT County Council approve that Convention Expenses for Elected Officials be reinstated to \$3,900 per member; AND FURTHER THAT these funds be taken from surplus or reserve funds."

2. Treasurer's Report – June 30, 2022 [Strategic Plan Goal #2]

As directed by County Council, the Treasurer's Report is to be provided on a quarterly basis from January to September. Accordingly, attached as Appendix II is the June 30, 2022 monthly one page financial summary, along with the Treasurer's Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation.

3. COVID-19 Corporate Financial Summary to June 30, 2022 [Strategic Plan Goal #2 (b)]

Attached as Appendix III is a chart summarizing the financial activities for all County of Renfrew Departments in relation to our COVID-19 initiatives to June 30, 2022.

4. Provincial Offences Administration Backlog [Strategic Plan Goal #3]

The following chart highlights the ongoing backlog of court matters due to the COVID-19 shutdown:

Month 2022	# of Courts Originally Scheduled	# of Courts Cancelled	# Part I Charges in Backlog	Part III New Charges	# Part III Charges in Backlog	Total Backlog Charges	Number of Court Days Required for Backlog	Months to Clear Backlog at Current Rate
January	6	2	494	124	279	897	37	12.5
Feb	5	3	460	62	422	944	39	13
March	7	3	454	59	430	943	39	13
April	5	2	451	112	304	867	36	12
May	6	2	384	125	925	1434*	60	20
June	7	4	391	87	956	1434	60	20

*The increase in the Part III backlog number, represents the total number of backlog of files both within the month of May, as well as matters scheduled to future court days. Prior to May 2022, the backlog of Part III's only included matters listed in court each month that were not completed. Going forward, the report will now include the total number of Part III's that are actively before the court.

5. Renfrew County and District Health Unit (RCDHU) – Audited Financial Statements [Strategic Plan Goal #2]

Attached as Appendix IV are the Renfrew County and District Health Unit Audited Financial Statements for the year ended December 31, 2021.

6. 2023 Budget Guidelines - [Strategic Plan Goal #3]

At the April 29, 2015 session of County Council, the Long-Term Financial Plan (LTFP) was presented with the following Resolution No. FA-CC-15-04-46 being adopted:

“THAT County Council approve the Long-Term Financial Plan to be used as a guideline for future budget deliberations to strategically finance the County of Renfrew’s Asset Management Plan; AND FURTHER THAT the Long-Term Financial Plan and scorecard be reviewed each year as part of the budget process.” The long-term financial plan approved by County Council includes an annual levy increase of 3% and a restriction in the use of that levy increase to only 2.5% per year for operating expenses.

Council needs to be aware that there are a number of fiscal pressures that will have an impact on the ability to deliver a 2023 budget within the 3% levy target established in the Long-Term Financial Plan. Those pressures include, but are not limited to, the following challenges:

1. The third year of the RCHC CUPE Local 4425 collective agreement increase in wages 1.5%.
2. ML CUPE Local 3586 and BM CUPE Local 1508 collective agreements expire on December 31 2022.
3. Paramedic CUPE Local 4698 agreement in principle for the 2020-2023 period, including a 2.75% wage increase and other enhancements for 2023.
4. ONA Local Agreement expired in 2020. ONA and the employer agreed to abandon the Central Hospital Award with respect to wages following the 1% wage cap introduced with Bill 124 and ONA members received 1.75% in April 2022.
5. Council approved the Gallagher Report for Council salary increases of \$100,672 phased in over 4 years.
6. Return of the Council budget to pre-COVID level at \$100,000.
7. Council approved the Gallagher Report for Non-Union Compensation in 2022. The full year impact of this change is estimated at \$700,000.
8. Canada's inflation rate at 8.1% in June 2022.
9. Algonquin Trail - \$2 million approved in 2021 to be financed from the Working Capital Reserve and repaid from a future operating surplus. This project remains unfinanced.
10. Algonquin Trail - \$2 million approved in 2022 Budget to be financed from the Working Capital Reserve and repaid from a future operating surplus. This project remains unfinanced.
11. Public Works staffing restructuring proposal in August 2022 for three additional positions at \$417,000 per year.
12. Public Works capital overspending by \$2.5 million in the June 2022 Committee Report.
13. RCHC capital overspending of \$210,000 in the June 2022 Committee Report.
14. Renfrew County and District Health Unit expected cost increase to obligated municipalities of \$900,000 per year.
15. Increase in benchmark capital costs of 20% for buildings, fleet, roads, bridges and culverts within our 10 year capital plan based on 2022 tender results (\$263 million x 20% = \$52 million).

16. Implementation of the Business Analyst position within the IT Division per the recommendations of the Perry Group Digital Strategy Report (\$100,000+).
17. A recent survey of the EOWC Treasurer Group suggests that municipal insurance renewals for the 2022-2023 year have been 17% to 23% (\$150,000 impact).
18. Emergency Services department is \$1 million over budget as of June 30, 2022.
19. New Planner position approved in April 2022 at \$105,000 including benefits, not provided for in 2022 budget.
20. Paramedic WSIB actuarial estimate in 2021 may require a higher payroll burden factor in 2023 budget than 9% to prepare for next actuarial review in 2024.

County Council is asked to consider these issues over the next several weeks and provide staff with budget guidelines at the September 19, 2022 Finance and Administration Committee meeting. Specifically, staff are seeking direction on a target municipal levy increase for 2023 and a target 2023 non-union COLA increase.

7. 2022 Tax Rates Summary [Strategic Plan Goal #2]

Attached as Appendix V is a summary identifying the 2022 general use tax rates for municipalities within Renfrew County. The source of this data is the Online Property Tax Analysis (OPTA) system.

8. 2022 Taxable and PIL Levy by Levy Type [Strategic Plan Goal #2]

Attached as Appendix VI is a report created by multiplying the 2022 general use tax rates (above) by the 2022 assessment totals on the 2022 return roll and by our Council approved tax ratios. The source of this data is the Online Property Tax Analysis (OPTA) system using the general tax rate for upper and lower tiers, excluding any “special area rates” (street lights, etc.).

9. 2022 Levy Summary Report [Strategic Plan Goal #2]

Attached as Appendix VII is a chart that identifies the real budget impact on ratepayers in each municipality based on the tax rates adopted by each municipal council. The Online Property Tax Analysis (OPTA) system multiplies the adopted general tax rates by the Current Value Assessment (CVA) totals in each property class and then calculates the estimated

taxation after applying the correct tax ratios. It calculates the levy change from 2021 to 2022 and then subtracts Weighted Current Value Assessment (CVA) Growth percentage to arrive at the “net budget impact” percentage for each municipality. The enclosed report also includes a chart using the “net budget impact” column to sort the data from highest to lowest in terms of percentage.

RESOLUTIONS

10. Inaugural Meeting of County Council

RESOLUTION NO. FA-CC-22-08-76

Moved by Chair

Seconded by Committee

THAT County Council approve that the Inaugural Meeting of County Council be held on Wednesday, November 23, 2022.

Background

Following the Municipal election on October 24, 2022 the new term of Council begins on November 15, 2022. As Council is aware, the lower-tier municipalities will need to swear in their council prior to our Inaugural meeting. Staff has asked all of the local municipalities when they will be holding their Inaugural meeting in 2022 and we have now heard from all local municipalities and the latest date set by the local municipalities is December 6, 2022.

Our Committee discussed the options available for the Inaugural Meeting, noting that 16 of the 17 municipalities will have sworn in their Council's by November 22, 2022, therefore County Council will have a quorum. Our Committee also noted that several municipalities have changed their Inaugural Meeting dates to an earlier date to swear in their Council and ensure better continuity in governance. Committee felt that the new Chief Administrative Officer/Clerk should have the support of the new Council as soon as possible and out of consideration for the municipalities that have moved ahead their Inaugural Meeting dates, our Committee determined that Wednesday, November 23, 2022 would be the best date to hold the County of Renfrew's Inaugural Meeting to ensure a better continuity in governance. The remaining municipality could be sworn in at a later date.

Once the date for the inaugural meeting is approved, staff will provide council with a recommendation on the nomination period for the office of the Warden. Currently, our Procedural By-law Section 17 a) ii) states that “In a municipal election year, nomination for the office of the Warden must be filed with the Clerk 14 days prior to the Inaugural Session”, therefore if November 23, 2022 is approved for the Inaugural Meeting date, then the nominations for the office of the Warden must be filed with the Clerk by 4:00 p.m. Wednesday, November 9th.

11. County of Renfrew Multi-Year Accessibility Plan 2022 - 2026

RESOLUTION NO. FA-CC-22-08-77

Moved by Chair

Seconded by Committee

THAT County Council approve the County of Renfrew Multi-Year Accessibility Plan for 2022 to 2026.

Background

Attached as Appendix VIII is the Multi-Year Accessibility Plan for 2022 to 2026. At a meeting of the County’s Accessibility Advisory Committee on July 28, 2022 the plan was approved.

The [Accessibility for Ontarians with Disabilities Act, 2005](#) is ground-breaking legislation that continues to improve life for people with disabilities. Under the act there are five accessibility standards that cover customer service, information and communications, employment, transportation and the design of public spaces. One of the requirements is for organizations in Ontario to develop multi-year accessibility plans that outline their strategy to prevent and remove barriers and help our province reach its accessibility goals.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, B. Hunt, T. Peckett, D. Robinson, R. Sweet

JUNE 2022 - YEAR-TO-DATE

To the Warden and Members of the Renfrew County Council:

The following is an itemized statement of remuneration and expenses paid to, and on behalf of each member of Renfrew County Council.

Name	Payroll				Payroll & Accounts Payable	Payroll & Accounts Payable	Accounts Payable		TOTAL
	Salary	ADHOC Per Diem	Mileage	Expenses	FCM AMO Advocacy / Delegations	CONVENTION Expenses (\$3,900 max)	ADHOC Expenses	OTHER Expenses	
Bennett, David	6,055.40	1,701.00	445.30	0.00	0.00	0.00	0.00	0.00	8,201.70
Brose, James	6,963.35	0.00	213.50	0.00	0.00	943.92	0.00	0.00	8,120.77
Doncaster, Glenn	6,055.40	0.00	122.00	0.00	1,215.00	752.01	0.00	0.00	8,144.41
Donohue, Michael	6,963.35	1,458.00	642.94	0.00	407.04	752.01	0.00	0.00	10,223.34
Emon, Peter	6,233.42	1,701.00	658.80	0.00	4,507.20	3,599.01	0.00	0.00	16,699.43
Grills, Deborah	6,055.40	243.00	629.52	0.00	0.00	0.00	0.00	0.00	6,927.92
Hunt, Brian	6,451.42	1,701.00	897.92	0.00	0.00	1,645.04	0.00	0.00	10,695.38
Keller, Sheldon	6,055.40	486.00	590.48	0.00	0.00	0.00	0.00	0.00	7,131.88
Love, Kim	6,055.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,055.40
Lynch, Daniel	6,273.40	972.00	678.93	0.00	0.00	0.00	0.00	0.00	7,924.33
Murphy, Jennifer	6,963.35	729.00	478.24	0.00	0.00	752.00	0.00	0.00	8,922.59
Peckett, Tom	6,963.35	0.00	614.88	0.00	0.00	893.04	0.00	0.00	8,471.27
Regier, Cathy	6,273.40	0.00	224.48	0.00	0.00	893.04	0.00	0.00	7,390.92
Reinwald, John	6,055.40	243.00	336.72	0.00	0.00	0.00	0.00	0.00	6,635.12
Robinson, Debbie	27,652.10	6,804.00	209.84	0.00	0.00	1,159.05	0.00	738.64	36,563.63
Sweet, Robert	7,200.67	2,187.00	387.72	0.00	0.00	700.92	0.00	0.00	10,476.31
Tiedje, Janice	6,055.40	0.00	294.63	0.00	0.00	0.00	0.00	0.00	6,350.03
TOTAL	\$ 130,325.61	\$ 18,225.00	\$ 7,425.90	\$ -	\$ 6,129.24	\$ 12,090.04	\$ -	\$ 738.64	\$ 174,934.43

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
PUBLIC WORKS	4,424,276	4,640,418	(216,142)	9,129,022
Operations Committee	4,424,276	4,640,418	(216,142)	9,129,022
PROPERTY - Pembroke Admin	78,841	72,789	6,052	107,733
PROPERTY - Renfrew County Place	(122,154)	(137,861)	15,707	(228,416)
PROPERTY - Base Stations	(96,955)	(82,428)	(14,527)	0
PROPERTY - Arnprior Office	(16,720)	(42,018)	25,298	0
PROPERTY - Renfrew OPP	(64,614)	(75,492)	10,878	0
FORESTRY DEPT.	77,553	19,618	57,935	31,132
TRAILS DEPT.	350,313	134,869	215,444	314,210
GIS	131,915	124,282	7,633	248,544
ECONOMIC DEVELOPMENT	216,814	208,843	7,971	440,167
ENTERPRISE CENTRE	12,437	11,031	1,406	28,055
OTTAWA VALLEY TOURIST ASSOCIATION	134,781	141,595	(6,814)	283,195
PLANNING DEPARTMENT	352,677	367,878	(15,201)	735,746
Development & Property Committee	1,054,888	743,106	311,782	1,960,366
BONNECHERE MANOR	737,648	737,652	(4)	1,475,296
MIRAMICHI LODGE	617,477	617,478	(2)	1,234,953
OTHER LONG TERM CARE	19,209	47,226	(28,017)	94,443
HEALTH SERVICES	866,645	866,646	(2)	1,733,289
OTTAWA VALLEY OHT	0	0	0	0
PARAMEDIC - 911	5,247,051	4,485,270	761,781	8,663,139
PARAMEDIC - OTHER	240,023	0	240,023	0
EMERGENCY MANAGEMENT	111,240	120,078	(8,838)	175,153
Health Committee	7,839,291	6,874,350	964,941	13,376,273
ONTARIO WORKS	510,495	588,369	(77,874)	1,338,041
CHILD CARE	243,575	263,333	(19,758)	526,437
COMMUNITY HOUSING	2,530,223	2,515,763	14,460	5,035,116
Community Services Committee	3,284,294	3,367,465	(83,171)	6,899,594
MEMBERS OF COUNCIL	200,167	226,534	(26,367)	529,954
GENERAL - ADMINISTRATION	446,038	487,202	(41,164)	943,406
INFORMATION TECHNOLOGY	197,401	237,385	(39,984)	474,759
HUMAN RESOURCES DEPARTMENT	133,231	127,023	6,208	254,064
Publicity/Public Relations	1,782	7,500	(5,718)	15,000
AGRICULTURE & REFORESTATION	4,000	10,002	(6,002)	20,000
PROVINCIAL OFFENCES ADMINISTRATION	(250,812)	(250,812)	0	(497,332)
PROPERTY ASSESSMENT	770,850	770,850	(0)	1,541,700
FINANCIAL EXPENSE	500,421	619,883	(119,462)	20,087,400
Finance & Administration Committee	2,003,078	2,235,567	(232,489)	23,368,951
Total Net Expenses	18,605,826	17,860,906	744,920	54,734,206
County Levy	25,270,194	25,270,190	4	50,540,380
Other Revenue	461,407	326,502	134,905	4,193,826
Total Revenue	25,731,601	25,596,692	134,909	54,734,206
Municipal Surplus / (Deficit)	7,125,774	7,735,786	(610,012)	0

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>MEMBERS OF COUNCIL</u>	<u>200,167</u>	<u>226,534</u>	<u>(26,367)</u>	<u>529,954</u>
Ad Hoc Meeting Expenses	0	0	0	0
Advocacy	1,170	12,500	(11,330)	30,000
AMO Board Expenses	3,744	4,165	(421)	10,000
Computer Supplies	331	2,502	(2,171)	5,000
Council - Conventions	10,931	15,000	(4,069)	30,000
Council - Mileage	7,426	5,165	2,261	12,400
Council - Salaries	102,674	104,905	(2,231)	251,771
Councillor Ad Hoc Meeting per Diem	11,421	12,225	(804)	29,340
Councillor Benefits - EHC/Dental	23,009	25,000	(1,991)	60,000
Councillor Group Insurance	2,635	2,750	(115)	6,600
Councillor Liability Insurance	9,715	10,001	(286)	10,001
CPP,UIC,Employer Health Tax	8,946	8,335	611	20,000
FCM Board Expenses	1,215	4,165	(2,950)	10,000
Hospitality	5,872	10,002	(4,130)	20,000
Legal	2,198	1,002	1,196	2,000
Office Supplies	640	2,502	(1,862)	5,000
Recoveries - County	(29,291)	(31,700)	2,409	(63,400)
Recoveries - Federal	(688)	0	(688)	0
Recoveries - Other	(368)	0	(368)	0
Special Projects	2,234	0	2,234	0
Warden's Expenses	1,898	4,165	(2,267)	10,000
Warden's Salary & Per Diem	34,456	33,850	606	81,242
Warden's Banquet Expense	0	0	0	0
<u>GENERAL - ADMINISTRATION</u>	<u>446,038</u>	<u>487,202</u>	<u>(41,164)</u>	<u>943,406</u>
Bank Charges - Moneris	1,167	1,002	165	2,000
Computer Maintenance	33,157	22,500	10,657	45,000
Conferences & Conventions	2,268	1,998	270	4,000
COVID	18,835	0	18,835	0
Depreciation	821	852	(31)	1,700
Employee Benefits	174,944	178,601	(3,657)	357,207
General Legal & Audit	8,621	13,998	(5,377)	28,000
Membership Fees	35,085	31,000	4,085	31,000
Office Expense	7,558	13,002	(5,444)	26,000
Professional Development	1,119	2,502	(1,383)	5,000
Recovery - Other Departments	(514,738)	(448,926)	(65,812)	(897,849)
Recruitment	2,852	0	2,852	0
Revenue - Provincial	(31,124)	0	(31,124)	0
Revenue - Provincial - One Time	(19,307)	0	(19,307)	0
Salaries	618,273	633,275	(15,002)	1,266,548
Special Projects - EOWC	22,922	9,750	13,172	19,500
Special Projects	13,082	15,000	(1,918)	30,000
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(821)	(852)	31	(1,700)
Surplus Adjustment - TRF to Reserves	65,000	0	65,000	0
Surplus Adjustment - TRF from Reserves	0	0	0	0
Telephone	2,193	2,502	(309)	5,000
Travel	4,129	10,998	(6,869)	22,000

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROPERTY - Pembroke Admin</u>	<u>78,841</u>	<u>72,789</u>	<u>6,052</u>	<u>107,733</u>
Advertising	0	498	(498)	1,000
Capital - under threshold	0	0	0	0
COVID	0	0	0	0
Depreciation	203,593	113,502	90,091	227,000
Elevator Maintenance	3,276	3,876	(600)	7,755
Employee Benefits	25,351	22,510	2,841	45,025
Garbage Disposal	3,065	3,102	(37)	6,200
Groundskeeping	473	2,880	(2,407)	5,765
Insurance	40,165	37,812	2,353	37,812
Janitorial Contract	51,151	55,002	(3,851)	110,000
Legal	0	1,002	(1,002)	2,000
Lights,Heat & Power	55,736	61,500	(5,764)	123,000
Mechanical	5,597	9,948	(4,351)	19,890
Memberships/Subscriptions	778	1,248	(470)	2,500
Miscellaneous	3,765	11,400	(7,635)	22,800
Office Supplies	11,234	13,776	(2,542)	27,546
Professional Development	0	2,502	(2,502)	5,000
Recoveries - County	(247,378)	(255,522)	8,144	(511,052)
Recoveries - Other	(46)	(29,502)	29,456	(59,000)
Recruitment	0	378	(378)	750
Repairs & Maintenance	19,366	29,694	(10,328)	59,384
Revenue - Provincial - One Time	0	0	0	0
Salaries	84,677	73,217	11,460	146,438
Security & Monitoring	1,711	3,060	(1,349)	6,120
Special Projects	0	62,502	(62,502)	125,000
Surplus Adjustment - Capital	17,298	172,002	(154,704)	344,000
Surplus Adjustment - Depreciation	(203,593)	(113,502)	(90,091)	(227,000)
Surplus Adjustment - TRF from Reserves	0	(214,998)	214,998	(430,000)
Surplus Adjustment - TRF to Reserves	0	0	0	0
Telephone	1,273	750	523	1,500
Travel	493	2,400	(1,907)	4,800
Vehicle Expenses	857	1,752	(895)	3,500
<u>PROPERTY - Renfrew County Place</u>	<u>(122,154)</u>	<u>(137,861)</u>	<u>15,707</u>	<u>(228,416)</u>
Capital - Under Threshold	0	0	0	0
COVID	0	0	0	0
Depreciation	98,462	97,500	962	195,000
Elevator Maintenance	2,387	3,474	(1,087)	6,948
Garbage Removal	1,984	1,950	34	3,903
Groundskeeping	13,980	13,002	978	26,000
Insurance	17,723	16,260	1,463	16,260
Insurance Claim Costs	0	0	0	0
Janitorial Contract	40,224	47,610	(7,386)	95,217
Lease Revenue- Outside	(175,019)	(175,926)	907	(351,850)
Lights,Heat & Power	46,481	47,502	(1,021)	95,000
Mechanical	22,333	8,322	14,011	16,646
Miscellaneous	0	2,490	(2,490)	4,972
Municipal Taxes	8,533	8,250	283	16,500
Office Supplies / Admin Costs	9,719	3,528	6,191	7,060
Recoveries - County	(164,880)	(176,370)	11,490	(352,740)
Recoveries - Outside	0	(8,250)	8,250	(16,500)
Repairs & Maintenance	10,475	19,686	(9,211)	39,372
Revenue - Provincial - One Time	0	0	0	0
Salaries & Benefits	14,479	47,671	(33,192)	95,344
Security & Monitoring	563	2,940	(2,377)	5,882
Surplus Adjustment - Capital	28,864	245,940	(217,076)	491,875
Surplus Adjustment - Depreciation	(98,462)	(97,500)	(962)	(195,000)
Surplus Adjustment - TRF from Reserves	0	(245,940)	245,940	(491,875)
Surplus Adjustment - TRF to Reserves	0	0	0	63,570

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROPERTY - Base Stations</u>	<u>(96,955)</u>	<u>(82,428)</u>	<u>(14,527)</u>	<u>0</u>
BLDG - Repairs & Maint	8,853	21,984	(13,131)	43,952
Capital Under Threshold	0	0	0	0
COVID	0	0	0	0
Depreciation	30,863	30,882	(19)	61,750
Groundskeeping	27,411	22,452	4,959	44,904
Internal Charges	0	0	0	0
Janitorial Contract	8,743	15,798	(7,055)	31,593
Lights, Heat & Power	16,743	18,150	(1,407)	36,300
Mechanical	3,253	5,364	(2,111)	10,727
Misc - Building Expenses	4,931	3,120	1,811	6,240
Recoveries - County	(166,888)	(169,296)	2,408	(338,587)
Revenue - Provincial - One Time	0	0	0	0
Surplus Adjustment - Capital	0	17,550	(17,550)	35,095
Surplus Adjustment - Depreciation	(30,863)	(30,882)	19	(61,750)
Surplus Adjustment - TRF from Reserves	0	(17,550)	17,550	(35,095)
Surplus Adjustment - TRF to Reserves	0	0	0	164,871
<u>PROPERTY - Arnprior Office</u>	<u>(16,720)</u>	<u>(42,018)</u>	<u>25,298</u>	<u>0</u>
Bldg - Repairs & Maintenance	887	2,748	(1,861)	5,500
Capital Under Threshold	19,317	0	19,317	0
COVID	0	0	0	0
Depreciation	19,223	19,248	(25)	38,500
Groundskeeping	5,821	2,010	3,811	4,023
Insurance	3,027	2,754	273	2,754
Janitorial Contract	15,250	13,500	1,750	27,000
Legal	0	0	0	0
Lights, Heat & Power	4,319	6,624	(2,305)	13,249
Mechanical	3,611	1,002	2,609	2,000
Misc Bldg Other	0	252	(252)	500
Recoverable County	(69,087)	(71,658)	2,571	(143,321)
Recovery - Outside	(5)	0	(5)	0
Revenue - Provincial - One Time	0	0	0	0
Security	140	750	(610)	1,500
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(19,223)	(19,248)	25	(38,500)
Surplus Adjustment - TRF from Reserves	0	0	0	0
Surplus Adjustment - TRF to Reserves	0	0	0	86,795
<u>PROPERTY - Renfrew OPP</u>	<u>(64,614)</u>	<u>(75,492)</u>	<u>10,878</u>	<u>0</u>
Capital Under Threshold	0	0	0	0
Depreciation	57,879	57,750	129	115,500
Expenses Recoverable from Others	0	0	0	0
Garbage Removal	1,128	1,050	78	2,100
Groundskeeping	13,568	16,758	(3,190)	33,520
Insurance	13,674	12,480	1,194	12,480
Interest Expense	9,268	9,268	0	103,647
Internal Charges	5,878	5,874	4	11,752
Mechanical	941	0	941	0
Municipal Taxes	22,044	22,500	(456)	45,000
Office Expenses	1,411	0	1,411	0
Repairs & Maint	3,979	15,756	(11,777)	31,510
Revenue - Lease - Base Rent	(232,567)	(230,580)	(1,987)	(461,158)
Revenue - Lease - Expense Recoveries	(79,431)	(84,600)	5,169	(169,203)
Salaries / Benefits	27,674	11,369	16,305	22,740
Security/Monitoring	3,184	0	3,184	0
Surplus Adjustment - Capital	0	4,998	(4,998)	10,000
Surplus Adjustment - Debt Principal Payments	144,633	144,633	0	291,443
Surplus Adjustment - Depreciation	(57,879)	(57,750)	(129)	(115,500)
Surplus Adjustment - From Reserves	0	(4,998)	4,998	(10,000)
Surplus Adjustment - TRF To Reserves	0	0	0	76,169

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>INFORMATION TECHNOLOGY</u>	<u>197,401</u>	<u>237,385</u>	<u>(39,984)</u>	<u>474,759</u>
Annual Software Maintenance Fees	31,157	50,076	(18,919)	100,150
Communication Fees	23,164	25,446	(2,282)	50,896
Computer Technology Supplies	988	2,250	(1,262)	4,500
Corporate Software	0	1,002	(1,002)	2,000
COVID	0	0	0	0
Depreciation	18,777	19,002	(225)	38,000
Fringe Benefits	68,422	64,018	4,404	128,032
Office Expense	313	552	(239)	1,100
Professional Development	454	2,748	(2,294)	5,500
Purchased Services	0	4,998	(4,998)	10,000
Recoveries - County	(167,414)	(167,412)	(2)	(334,828)
Recruitment	1,152	0	1,152	0
Revenue - Provincial - One Time	(2,317)	0	(2,317)	0
Revenue - Provincial - Special Project	(35,009)	(35,000)	(9)	(35,000)
Salaries	234,827	246,057	(11,230)	492,109
Special Project	36,551	35,000	1,551	35,000
Surplus Adjustment - Capital	0	8,502	(8,502)	17,000
Surplus Adjustment - Depreciation	(18,777)	(19,002)	225	(38,000)
Surplus Adjustment - TRF from Reserves	0	(8,502)	8,502	(17,000)
Surplus Adjustment - TRF to Reserves	0	0	0	0
Telephone Costs	2,082	2,652	(570)	5,300
Travel	3,031	4,998	(1,967)	10,000
<u>HUMAN RESOURCES DEPARTMENT</u>	<u>133,231</u>	<u>127,023</u>	<u>6,208</u>	<u>254,064</u>
Benefits	88,673	85,963	2,710	171,925
Conference & Convention	0	1,998	(1,998)	4,000
COVID	15,004	0	15,004	0
Depreciation	230	252	(22)	500
Expenses Recoverable From Others	3,258	4,998	(1,740)	10,000
Legal Fees	2,551	7,248	(4,697)	14,500
Membership Fees	3,353	3,000	353	6,000
Office Expense	10,615	15,000	(4,385)	30,000
Professional Development	3,056	6,000	(2,944)	12,000
Purchased Services	56,285	55,602	683	111,200
Recovery - County Departments	(302,094)	(302,094)	0	(604,187)
Recovery - Federal	0	0	0	0
Recovery - Municipal	(22,687)	(58,002)	35,315	(116,000)
Recruitment	76	498	(422)	1,000
Revenue - Provincial - One Time	(55,329)	0	(55,329)	0
Salaries	329,120	299,312	29,808	598,626
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(230)	(252)	22	(500)
Travel	1,348	7,500	(6,152)	15,000
<u>FORESTRY DEPT.</u>	<u>77,553</u>	<u>19,618</u>	<u>57,935</u>	<u>31,132</u>
Advertising	0	150	(150)	300
Conventions	235	900	(665)	1,800
COVID	0	0	0	0
Depreciation	8,386	11,502	(3,116)	23,000
Legal	0	450	(450)	900
Memberships/Subscriptions	7,525	4,452	3,073	8,900
Miscellaneous	502	498	4	1,000
Office Supplies	4,606	2,448	2,158	4,900
Professional Development	1,000	750	250	1,500
Recoveries - Other	0	(498)	498	(1,000)
Revenue - Provincial - One Time	0	0	0	0
Revenues - Timber Sales	(23,766)	(90,000)	66,234	(180,000)
Salaries / Benefits	105,527	108,784	(3,257)	217,566
Salary Allocations	(25,066)	(25,068)	2	(50,134)
Small Tools / Supplies	748	498	250	1,000
Special Project - Other	331	1,248	(917)	2,500
Special Project - Well Remediation	0	1,800	(1,800)	3,600
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(8,386)	(11,502)	3,116	(23,000)
Surplus Adjustment - TRF from Reserves	0	0	0	(8,100)
Surplus Adjustment - TRF to Reserves	0	0	0	0
Travel	1,570	2,502	(932)	5,000
Tree Marking	621	5,952	(5,331)	11,900
Tree Planting	0	1,002	(1,002)	2,000
Vehicle Expenses	3,720	3,750	(30)	7,500

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>TRAILS DEPT.</u>	<u>350,313</u>	<u>134,869</u>	<u>215,444</u>	<u>314,210</u>
Algonquin - Rental Recoveries	(17,565)	(17,000)	(565)	(30,000)
Algonquin Trail Development	419,625	1,473,180	(1,053,555)	2,946,355
Algonquin Trail Donations	(40,000)	0	(40,000)	(3,500,000)
Algonquin Trail Federal Recoveries	0	0	0	0
Algonquin Trail Other Recoveries	(5,517)	0	(5,517)	0
Algonquin Trail Prov Recoveries	0	(127,848)	127,848	(255,699)
Bad Debt Expense	0	0	0	0
K&P Rail Line Development	105	14,442	(14,337)	28,878
K&P Rail Recoveries - Provincial	(31,400)	(6,500)	(24,900)	(6,500)
Office Expense	0	252	(252)	500
Recruitment	0	0	0	0
Salaries / Benefits	0	8,501	(8,501)	16,998
Salary Allocations	25,066	25,068	(2)	50,134
Surplus Adj - Capital	0	0	0	3,534,000
Surplus Adj - Trf From Reserve	0	(1,235,226)	1,235,226	(2,470,456)
Surplus Adj - Trf to Reserve	0	0	0	0
Travel	0	0	0	0
<u>GIS</u>	<u>131,915</u>	<u>124,282</u>	<u>7,633</u>	<u>248,544</u>
Benefits	24,408	23,289	1,119	46,575
Cell Telephone/Pagers	165	0	165	0
Computer Supply/Maintenance	22,357	16,002	6,355	32,000
Conventions	66	252	(186)	500
Depreciation	2,840	0	2,840	0
Membership	100	0	100	0
Office Supplies	270	498	(228)	1,000
Professional Development	0	252	(252)	500
Recoverable Outside	(1,157)	(750)	(407)	(1,500)
Recoveries - Municipal	0	(6,000)	6,000	(12,000)
Salaries	84,790	89,485	(4,695)	178,969
Surplus Adj - Capital	0	0	0	0
Surplus Adj - Trf From Reserve	0	0	0	0
Surplus Adjustment - Depreciation	(2,840)	0	(2,840)	0
Travel	0	252	(252)	500
Weed Inspection	915	1,002	(87)	2,000
<u>PUBLIC WORKS</u>	<u>4,424,276</u>	<u>4,640,418</u>	<u>(216,142)</u>	<u>9,129,022</u>
Administration	646,338	600,086	46,252	1,124,616
Capital Works - Operating Expenses	208,739	273,030	(64,291)	546,055
Clearing	0	0	0	0
Depreciation	4,907,885	4,850,004	57,881	9,700,000
Equipment	655,782	618,320	37,462	1,266,900
Housing	104,931	122,818	(17,887)	186,550
Maintenance	3,050,904	3,036,164	14,740	6,079,901
Recoveries - Donations In Kind	0	0	0	0
Recoveries - Federal	0	0	0	0
Recoveries - Municipal	0	0	0	0
Recoveries - Other	(12,927)	(10,000)	(2,927)	(75,000)
Recoveries - Provincial	(1,369,692)	(257,336)	(1,112,356)	(2,739,384)
Surplus Adjustment - Capital	1,140,201	3,092,604	(1,952,403)	26,492,939
Surplus Adjustment - Depreciation	(4,907,885)	(4,850,004)	(57,881)	(9,700,000)
Surplus Adjustment - TRF from Reserves	0	(2,835,268)	2,835,268	(23,753,555)
Surplus Adjustment - TRF to Reserves	0	0	0	0

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>BONNECHERE MANOR</u>	<u>737,648</u>	<u>737,652</u>	<u>(4)</u>	<u>1,475,296</u>
Recoveries - City of Pembroke	(363,320)	(363,318)	(2)	(726,639)
Total Municipal Cost	1,100,967	1,100,970	(3)	2,201,935
<u>MIRAMICHI LODGE</u>	<u>617,477</u>	<u>617,478</u>	<u>(2)</u>	<u>1,234,953</u>
Recoveries - City of Pembroke	(304,130)	(304,128)	(2)	(608,260)
Total Municipal Cost	921,606	921,606	0	1,843,213
<u>OTHER LONG TERM CARE</u>	<u>19,209</u>	<u>47,226</u>	<u>(28,017)</u>	<u>94,443</u>
City of Pembroke Share	(27,134)	(23,256)	(3,878)	(46,516)
North Renfrew Long Term Care	46,343	70,482	(24,139)	140,959
<u>HEALTH SERVICES</u>	<u>866,645</u>	<u>866,646</u>	<u>(2)</u>	<u>1,733,289</u>
Renfrew County & District Health Unit	866,645	866,646	(2)	1,733,289
<u>OTTAWA VALLEY OHT</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Admin Charges	65,000	0	65,000	0
Benefits	5,926	0	5,926	0
Office Suplies/computer	18,221	0	18,221	0
Purchased Services	69,884	0	69,884	0
Recoveries - Provincial	(219,290)	0	(219,290)	0
Recruitment	76	0	76	0
Salaries	60,183	0	60,183	0
<u>Publicity/Public Relations</u>	<u>1,782</u>	<u>7,500</u>	<u>(5,718)</u>	<u>15,000</u>
Publicity/Public Relations Service	1,782	7,500	(5,718)	15,000
Recoveries	0	0	0	0
<u>ECONOMIC DEVELOPMENT</u>	<u>216,814</u>	<u>208,843</u>	<u>7,971</u>	<u>440,167</u>
Benefits	36,614	34,599	2,015	69,195
Business Directory	0	0	0	0
Computer Maintenance	3,083	1,500	1,583	3,000
Conventions	2,661	750	1,911	1,500
COVID	0	0	0	0
Depreciation	0	0	0	0
Expenses - Recoverable from Others	0	0	0	0
Hospitality	509	498	11	1,000
Legal	0	0	0	0
Marketing Program	39,812	34,998	4,814	70,000
Memberships/Subscriptions	3,575	1,752	1,823	3,500
Office Expense	3,017	1,500	1,517	3,000
ON Winter Games expenses	45,190	649,998	(604,808)	1,300,000
ON Winter Games Recoveries - other	(45,000)	0	(45,000)	0
ON Winter Games Recoveries - Provincial	(190)	(649,998)	649,808	(1,300,000)
Professional Development/Staff Training	305	372	(67)	750
Recoveries - Federal	0	0	0	0
Recoveries-Other	(3,157)	(2,502)	(655)	(5,000)
Recoveries-Provincial	0	(12,498)	12,498	(25,000)
Recruitment	3,484	0	3,484	0
Salaries	122,551	129,376	(6,825)	258,752
Special Projects	0	12,498	(12,498)	25,000
Special Projects - Agriculture	0	0	0	22,470
Special Projects - RED	(1,400)	0	(1,400)	0
Special Projects - Renfrewshire Twinning	0	2,502	(2,502)	5,000
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	0	0	0	0
Surplus Adjustment - Transfer From Reserves	0	0	0	0
Surplus Adjustment - Transfer To Reserves	0	0	0	0
Travel	5,760	3,498	2,262	7,000

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>ENTERPRISE CENTRE</u>	<u>12,437</u>	<u>11,031</u>	<u>1,406</u>	<u>28,055</u>
Benefits	14,472	18,116	(3,644)	36,233
COVID	0	0	0	0
Marketing	1,198	2,502	(1,304)	5,000
Office Expenses	3,771	1,488	2,283	2,971
Professional Development	0	348	(348)	700
Purchased Service	3,101	3,102	(2)	6,201
Recoveries - Federal	0	0	0	0
Recoveries - Municipalities	(6,000)	(6,000)	0	(6,000)
Recoveries - Other	0	(2,502)	2,502	(5,000)
Recoveries - Provincial	(54,813)	(83,040)	28,227	(166,075)
Recoveries - Provincial - One Time	0	0	0	0
Salaries	47,476	70,927	(23,451)	141,851
Special Projects	1,829	2,502	(673)	5,000
Starter Company - Provincial Revenue	(19,391)	(30,000)	10,609	(60,000)
Starter Company - Special Projects	19,391	30,000	(10,609)	60,000
Summer Company - Special Projects	0	12,000	(12,000)	24,000
Summer Company - Provincial Revenue	0	(12,000)	12,000	(24,000)
Telephone/Internet Access	1,312	1,752	(440)	3,500
Travel	92	1,836	(1,744)	3,674
<u>OTTAWA VALLEY TOURIST ASSOCIATION</u>	<u>134,781</u>	<u>141,595</u>	<u>(6,814)</u>	<u>283,195</u>
Benefits	25,940	27,496	(1,556)	54,995
Direct Contribution to OVTA (to 2022)	26,517	26,518	(1)	53,034
Recoveries	0	0	0	0
Salaries	82,324	87,581	(5,257)	175,166
<u>PLANNING DEPARTMENT</u>	<u>352,677</u>	<u>367,878</u>	<u>(15,201)</u>	<u>735,746</u>
Computer Supplies / Maintenance	15,887	6,000	9,887	12,000
Conventions	458	1,500	(1,042)	3,000
COVID	0	0	0	0
Employee Benefits	103,227	97,013	6,214	194,026
Legal Fees	0	498	(498)	1,000
Memberships	562	2,352	(1,790)	4,700
Office Expense	7,140	8,250	(1,110)	16,500
Professional Development	203	1,500	(1,297)	3,000
Recoveries - Provincial - One Time	0	0	0	0
Recruitment	5,727	1,002	4,725	2,000
Revenues - Municipal Projects	0	(19,998)	19,998	(40,000)
Revenues - Other	(55)	(1,002)	947	(2,000)
Revenues - Service Charges	(25,560)	(17,502)	(8,058)	(35,000)
Revenues - Severance Applications	(88,850)	(68,748)	(20,102)	(137,500)
Revenues - Subdivision Applications	(8,400)	(12,498)	4,098	(25,000)
Salaries	339,963	359,509	(19,546)	719,020
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - TRF from Reserves	0	0	0	0
Travel	2,375	10,002	(7,627)	20,000
<u>AGRICULTURE & REFORESTATION</u>	<u>4,000</u>	<u>10,002</u>	<u>(6,002)</u>	<u>20,000</u>
Forest Fire Protection	1,520	2,502	(982)	5,000
Reforestation - Grants in Lieu	2,481	7,500	(5,019)	15,000
<u>ONTARIO WORKS</u>	<u>510,495</u>	<u>588,369</u>	<u>(77,874)</u>	<u>1,338,041</u>
Depreciation	4,665	6,000	(1,335)	12,000
Homelessness	5,043	5,000	43	5,000
Municipal Contribution - City of Pembroke	(164,613)	(192,222)	27,609	(437,070)
Ontario Works Program Administration	1,887,799	2,082,379	(194,580)	4,149,611
Other Revenue	(5,043)	(5,000)	(43)	(5,000)
Provincial Subsidy - Ontario Works Program Admin	(1,222,648)	(1,317,790)	95,142	(2,406,500)
Provincial Subsidy - Social Assistance - Benefits	(5,202,789)	(6,309,990)	1,107,201	(12,620,000)
Social Assistance - Benefits	5,212,747	6,325,992	(1,113,245)	12,652,000
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(4,665)	(6,000)	1,335	(12,000)
Surplus Adjustment - TRF From Reserve	0	0	0	0

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CHILD CARE</u>	<u>243,575</u>	<u>263,333</u>	<u>(19,758)</u>	<u>526,437</u>
Administration	170,028	167,051	2,977	331,105
CWELCC	12,386	0	12,386	0
Depreciation	0	0	0	0
Early Years	812,148	825,077	(12,929)	1,650,145
Early Years Subsidy	(812,148)	(825,077)	12,929	(1,650,145)
Fee Subsidy	1,069,532	1,624,998	(555,466)	3,250,000
General Operating	859,481	1,177,332	(317,851)	2,354,660
Licensed Family Home Day Care	137,734	181,461	(43,727)	362,916
Licensed Family Home Day Care - Recoveries	(137,734)	(181,461)	43,727	(362,916)
Municipal Contribution - City of Pembroke	(26,677)	(29,551)	2,874	(59,078)
OW Child Care	600	38,502	(37,902)	77,000
Pay Equity	61,478	61,476	2	122,957
Provincial Subsidy	(3,483,867)	(4,487,006)	1,003,139	(8,971,239)
Special Needs Resourcing	458,224	519,597	(61,373)	1,039,174
Special Purpose	1,122,390	1,190,934	(68,544)	2,381,858
Surplus Adjustment - Depreciation	0	0	0	0
Surplus Adjustment - From Reserves	0	0	0	0
<u>COMMUNITY HOUSING</u>	<u>2,530,223</u>	<u>2,515,763</u>	<u>14,460</u>	<u>5,035,116</u>
Admin Charges	102,923	102,924	(1)	205,847
Affordable Housing - Tax Rebate	3,591	4,000	(409)	12,000
COVID	219,323	0	219,323	0
HR Charges	37,448	37,446	2	74,895
IT Charges	16,592	16,590	2	33,183
Legal	102	0	102	0
Municipal Contribution - City of Pembroke	(283,950)	(291,121)	7,171	(582,657)
Non Profit Housing	645,715	649,998	(4,283)	1,300,000
Office Supplies	299	498	(199)	1,000
PROV (FED) SUBSIDY -SOCIAL HOUSING	(554,204)	(554,206)	2	(1,108,410)
PROV REV - CHPI	(487,873)	(723,804)	235,931	(1,447,608)
PROV REV - COCHI	(717,757)	(288,756)	(429,001)	(577,509)
PROV REV - HPP	(446,425)	0	(446,425)	0
PROV REV - IAH	(123,940)	(34,002)	(89,938)	(68,000)
PROV REV - OPHI	(1,014,842)	(307,824)	(707,018)	(615,650)
PROV REV - SRF-COVID	(955)	0	(955)	0
PROV REV - SSRF-COVID	(737,088)	0	(737,088)	0
PROV REV - STRONG COMMUNITY RENT SUP	(35,021)	(70,044)	35,023	(140,086)
RCHC TRANSFER - BASE	2,548,629	2,548,632	(3)	5,332,258
RCHC TRANSFER - CHPI	487,873	723,804	(235,931)	1,447,608
RCHC TRANSFER - COCHI	717,757	288,756	429,001	577,509
RCHC TRANSFER - COVID	518,720	0	518,720	0
RCHC TRANSFER - HPP	446,425	0	446,425	0
RCHC TRANSFER - IAH	123,940	34,002	89,938	68,000
RCHC TRANSFER - OPHI	1,014,842	307,824	707,018	615,650
RCHC TRANSFER - STRONG COMMUNITY RENT SUPP	35,021	70,044	(35,023)	140,086
Recoveries - Outside	0	0	0	(235,000)
Surplus Adjustment - Capital	11,847	0	11,847	0
Surplus Adjustment - TRF from Reserves	0	0	0	0
Surplus Adjustment - TRF To Reserves	0	0	0	0
Travel	1,232	1,002	230	2,000

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PARAMEDIC - 911</u>	<u>5,247,051</u>	<u>4,485,270</u>	<u>761,781</u>	<u>8,663,139</u>
Admin - Admin Charge	98,325	98,328	(3)	196,650
Admin - Base Hospital Charges	51,078	33,978	17,100	67,958
Admin - Communication & Computer Expense	145,762	125,304	20,458	250,606
Admin - Conferences & Conventions	13,297	2,250	11,047	4,500
Admin - Employee Benefits	265,974	257,263	8,711	514,523
Admin - HR Charge	121,832	121,830	2	243,664
Admin - IT Charge	24,343	24,342	1	48,686
Admin - Lease - Internal	60,112	55,002	5,110	110,000
Admin - Legal	48,392	19,998	28,394	40,000
Admin - Membership Fees	4,008	0	4,008	0
Admin - Office Expenses	24,975	20,388	4,587	40,775
Admin - Professional Development	59,058	22,500	36,558	45,000
Admin - Purchased Service	87,885	68,598	19,287	137,190
Admin - Salaries	851,498	922,375	(70,877)	1,844,746
Admin - Special Projects	0	0	0	0
Admin - Travel	11,468	19,998	(8,530)	40,000
Admin - Uniform Allowances	4,364	0	4,364	0
Capital Under Threshold	0	0	0	0
Depreciation	557,295	560,502	(3,207)	1,121,000
Expense (Recovery) - Cross Border - Other Municipalities	0	0	0	20,000
Municipal Contribution - City of Pembroke	(626,355)	(563,761)	(62,594)	(1,244,386)
Paramedic - Base Station - Internal	206,202	208,224	(2,022)	416,450
Paramedic - Base Station Expenses	54,706	37,002	17,704	74,000
Paramedic - Base Station Lease - External	43,821	39,234	4,587	78,471
Paramedic - COVID	194,607	0	194,607	0
Paramedic - Employee Benefits	1,755,613	1,470,898	284,715	2,941,792
Paramedic - Insurance	176,557	170,529	6,028	170,529
Paramedic - Insurance Claims Costs	10,041	4,998	5,043	10,000
Paramedic - Leased Equipment	11,869	5,934	5,935	11,869
Paramedic - Salaries	5,582,195	4,975,800	606,395	9,951,601
Paramedic - Small Equipment & Supplies	207,755	193,272	14,483	386,540
Paramedic - Uniform, Laundry	87,973	72,498	15,475	145,000
Paramedic - Vehicle Operation & Maintenance	367,228	252,096	115,132	504,186
Recovery - County	(14,324)	(14,322)	(2)	(28,646)
Recovery - Other Agency	(4,070)	0	(4,070)	0
Revenue - Donations	(25)	(1,002)	977	(2,000)
Revenue - Interest	0	0	0	(40,000)
Revenue - Other	(253,072)	(62,502)	(190,570)	(125,000)
Revenue - Provincial - One Time COVID	(457,845)	0	(457,845)	0
Revenue- Provincial Subsidy	(4,525,489)	(4,656,282)	130,793	(9,312,565)
Revenue- Special Project	(31,391)	0	(31,391)	0
Special Project	31,391	0	31,391	0
Surplus Adjustment - Capital	0	957,498	(957,498)	1,915,000
Surplus Adjustment - Depreciation	(557,295)	(560,502)	3,207	(1,121,000)
Surplus Adjustment - TRF from Reserves	0	(957,498)	957,498	(1,915,000)
Surplus Adjustment - TRF to Reserves	557,295	560,500	(3,205)	1,121,000
<u>PARAMEDIC - OTHER</u>	<u>240,023</u>	<u>0</u>	<u>240,023</u>	<u>0</u>
Comm Paramedic - Expenses	40,000	0	40,000	0
Comm Paramedic - Provincial Subsidy	(91,250)	(182,500)	91,250	(365,000)
Comm Paramedic - Salaries & Benefits	119,964	182,500	(62,536)	365,000
LTC - Expenses	263,868	199,998	63,870	400,000
LTC - Provincial Subsidy	(554,633)	(999,998)	445,365	(2,000,000)
LTC - Salaries & Benefits	447,363	800,000	(352,637)	1,600,000
LTC - Surplus Adjustment - Capital	0	0	0	0
LTC - Surplus Adjustment - Depreciation	(22,511)	0	(22,511)	0
Vaccine - Expenses	875	10,002	(9,127)	20,000
Vaccine - Salaries & Benefits	228,022	185,002	43,020	370,000
Vaccine - Provincial Subsidy	(228,896)	(195,004)	(33,892)	(390,000)
VTAC - Expenses	98,269	289,224	(190,955)	578,448
VTAC - Revenue - Other Agency	(684,447)	(600,002)	(84,445)	(1,200,000)
VTAC - Revenue - Provincial one time	0	0	0	0
VTAC - Surplus Adjustment - Capital	53,739	0	53,739	0
VTAC - Surplus Adjustment - Depreciation	(1,841)	0	(1,841)	0
VTAC - Salaries & Benefits	571,502	310,778	260,724	621,552
VTAC ADMIN - Expenses	27,986	0	27,986	0
VTAC ADMIN - Revenue - Other Agency	(362,562)	(372,502)	9,940	(745,000)
VTAC ADMIN - Salaries & Benefits	334,576	372,502	(37,926)	745,000
<u>EMERGENCY MANAGEMENT</u>	<u>111,240</u>	<u>120,078</u>	<u>(8,838)</u>	<u>175,153</u>
911	49,654	60,000	(10,346)	60,000
Admin Charge (Paramedic Service)	14,324	14,322	2	28,646
Emergency Management	47,262	29,256	18,006	58,507
Fire Services Charges	0	0	0	100,000
Purchased Service	0	16,500	(16,500)	33,000
Recoveries - Other	0	0	0	(105,000)

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROVINCIAL OFFENCES ADMINISTRATION</u>	<u>(250,812)</u>	<u>(250,812)</u>	<u>0.00</u>	<u>(497,332)</u>
Adjudication	28,347	40,428	(12,081)	80,850
Admin Charges	28,519	27,306	1,213	54,610
Bank Charges (Visa/Mastercard)	13,119	13,998	(879)	28,000
Certificates of Offence	5,115	4,998	117	10,000
City of Pembroke - Share of Net Revenue	27,434	36,028	(8,594)	71,437
Collection Costs	13,524	19,998	(6,474)	40,000
Computer & Technology	7,554	8,250	(696)	16,500
Conventions	0	1,152	(1,152)	2,300
Court Transcripts	0	1,500	(1,500)	3,000
COVID	134	0	134	0
Depreciation	1,898	3,252	(1,355)	6,500
Fringe Benefits	41,750	51,233	(9,483)	102,468
ICON Charges	7,275	12,678	(5,403)	25,350
Interpreter Fees	231	1,500	(1,269)	3,000
IT Charges	9,033	9,036	(3)	18,066
Lease/Building Costs	51,000	51,000	0	102,000
Legal Costs	0	498	(498)	1,000
Miscellaneous	0	750	(750)	1,500
Monitoring / Enforcement Fees	3,888	3,888	0	7,776
Office Equipment / Furniture	595	1,050	(455)	2,100
Office Supplies	2,900	3,252	(352)	6,500
Part III Prosecution	4,146	0	4,146	0
Postage	1,294	3,402	(2,108)	6,800
Purchase of Service - Notice of Fines	875	1,998	(1,123)	4,000
Purchase of Service - Prosecution	12,842	37,398	(24,556)	74,800
Recoveries - Provincial - One Time	(59,824)	0	(59,824)	0
Revenues - POA Fines	(594,942)	(754,998)	160,056	(1,510,000)
Revenues - POA Recoveries	0	0	0	0
Salaries	140,922	165,093	(24,171)	330,186
Satellite Courtroom Costs	0	0	0	4,925
Staff Training/Development	0	1,002	(1,002)	2,000
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - Depreciation	(1,898)	(3,252)	1,355	(6,500)
Surplus Adjustment - TRF from Reserves	0	0	0	0
Telephone	3,413	4,002	(589)	8,000
Travel	0	2,250	(2,250)	4,500
Witness Fees	44	498	(454)	1,000
<u>PROPERTY ASSESSMENT</u>	<u>770,850</u>	<u>770,850</u>	<u>(0)</u>	<u>1,541,700</u>
MPAC	770,850	770,850	(0)	1,541,700
<u>FINANCIAL EXPENSE</u>	<u>500,421</u>	<u>619,883</u>	<u>(119,462)</u>	<u>20,087,400</u>
County Share - Taxes Written Off	0	0	0	300,000
Interest Expense	64,969	64,969	(0)	167,064
Provision for Unallocated Funds	22,907	150,000	(127,093)	300,000
Special Project - Assesment review	18,630	10,998	7,632	22,000
Surplus Adjustment - Debt Principal	393,916	393,916	(0)	1,010,895
Surplus Adjustment - TRF to Reserves	0	0	0	18,287,441
TOTAL EXPENSES	18,605,826	17,860,906	744,920	54,734,206

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2022

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>REVENUES</u>				
COUNTY LEVY	25,270,194	25,270,190	4	50,540,380
PIL ADJUSTMENTS	0	0	0	(150,000)
WATERPOWER GENERATING STATION	0	0	0	394,109
RAILWAY/HYDRO RIGHTS-OF-WAY	0	0	0	5,000
SUPPLEMENTARY REVENUE	0	0	0	500,000
PROVINCIAL SUBSIDIES	0	0	0	0
Ontario Municipal Partnership Fund	0	0	0	0
Provincial - One Time	0	0	0	0
OTHER REVENUE	461,407	326,502	134,905	3,444,717
BM Repayment of Solar Panel Loan	0	0	0	0
Donations In Kind	0	0	0	0
Gain / (Loss) - Sale of Assets	26,756	0	26,756	0
Gas Tax Funding	0	0	0	2,793,217
Interest Revenue	434,216	325,002	109,214	650,000
Licenses	435	1,500	(1,065)	1,500
Other Revenue	0	0	0	0
Proceeds - Sale of Assets	0	0	0	0
CONTRIBUTION FROM RESERVES	0	0	0	0
Surplus Adjustment - TRF From Reserves	0	0	0	0
TOTAL REVENUES	25,731,601	25,596,692	134,909	54,734,206
Municipal Surplus / (Deficit)	7,125,774	7,735,786	(610,012)	0
add: Surplus Adjustment - Capital	1,251,948	1,406,490	(154,542)	6,346,970
add: Surplus Adjustment - To Reserves	622,295	0	622,295	19,799,846
less: Surplus Adjustment - From Reserves	0	(2,684,712)	2,684,712	(5,377,526)
less: Surplus Adjustment - Depreciation	(5,937,170)	(5,770,248)	(166,922)	(11,540,450)
add: Surplus Adjustment - Debt Principal Paid	538,549	538,549	(0)	1,302,338
add: Surplus Adjustment - New Debt Principal	0	0	0	0
PSAB Surplus / (Deficit)	3,601,396	1,225,865	2,375,531	10,531,178

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2022**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
			over / (under)	
<u>CLIENT PROGRAMS & SERVICES</u>	<u>404,508</u>	<u>560,976</u>	<u>(156,468)</u>	<u>1,121,944</u>
Salaries	326,518	432,938	(106,420)	865,872
Salary Allocations	15,573	31,760	(16,187)	63,520
Employee Benefits	53,720	83,318	(29,598)	166,638
Computers Operation and Maintenance	66	2,652	(2,586)	5,302
COVID	575	0	575	0
Depreciation	1,146	810	336	1,623
Equipment - Replacements	0	1,998	(1,998)	4,000
Equipment Operation/Maint.	0	336	(336)	670
Hobby Crafts	0	252	(252)	500
Office Supplies / Other	81	0	81	0
Purchased Services	2,192	2,700	(508)	5,400
Recoveries	(354)	(4,974)	4,620	(9,950)
Recreation & Entertainment	5,214	4,458	756	8,912
Special Events	923	5,538	(4,615)	11,080
Staff Education	0	0	0	0
Surplus Adjustment - Depreciation	(1,146)	(810)	(336)	(1,623)
<u>NURSING SERVICES</u>	<u>4,493,941</u>	<u>5,051,610</u>	<u>(557,669)</u>	<u>10,123,703</u>
Salaries - Admin	272,858	255,509	17,349	511,021
Benefits - Admin	75,032	66,891	8,141	133,779
Salaries - Direct	3,280,753	3,850,139	(569,386)	7,700,279
Benefits - Direct	650,263	680,895	(30,632)	1,361,793
Clinical Decision Support	0	0	0	0
Computer Operation & Maintenance	14,385	14,646	(262)	29,295
COVID	66,810	0	66,810	0
Depreciation	21,501	19,752	1,749	39,500
Equipment- Replacement	67	5,802	(5,735)	11,600
Equipment-Repairs & Maintenance	593	2,196	(1,603)	4,388
Fall Prevention	11,816	9,000	2,816	18,000
Fall Prevention - Provincial Subsidy	(18,212)	(9,000)	(9,212)	(18,000)
Furniture Replacements	0	0	0	0
High Intensity Needs	42,447	19,998	22,449	40,000
High Intensity Needs - Prov Subsidy	(22,241)	(19,002)	(3,239)	(38,000)
High Intensity Needs-Non Claims Based	6,803	21,414	(14,611)	42,822
Incontinent Supplies - (Funded at \$1.20 per diem)	59,786	45,000	14,786	90,000
IPAC Expenses	14,972	0	14,972	0
IPAC minor capital	0	0	0	0
Lab Fees	1,755	4,002	(2,247)	8,000
Lab Fees - Provincial Subsidy	(1,755)	(2,000)	245	(8,000)
Medical Director - Funded (0.30 / day)	9,774	9,858	(84)	19,710
Medical Supplies & Medication	32,841	48,252	(15,411)	96,493
Medication Safety Technology	0	0	0	0
Memberships	0	0	0	0
Miscellaneous	0	798	(798)	1,600
Nurse Practitioner Expenses	0	0	0	24,494
Phys-On-Call - Funded Expenses (\$100 / bed)	8,680	8,550	130	17,100
Phys-On-Call - Prov Subsidy (\$100 / bed)	(9,416)	(8,550)	(866)	(17,100)
Phys-On-Call - Un-Funded Expenses	0	0	0	0
Purchased Services	1,037	1,998	(961)	4,000
RAI / MDS - Expenses	3,811	45,214	(41,403)	90,429
RAI / MDS - Prov Subsidy	0	0	0	0
Recoveries - Other	(8,919)	0	(8,919)	0
Staff Education	0	0	0	0
Surplus Adjustment - Depreciation	(21,501)	(19,752)	(1,749)	(39,500)

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2022**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
			over / (under)	
<u>RAW FOOD</u>	<u>334,983</u>	<u>313,386</u>	<u>21,597</u>	<u>626,778</u>
Bread	7,739	6,828	911	13,658
Dairy	43,268	45,258	(1,990)	90,521
Groceries & Vegetables	190,609	180,396	10,213	360,788
Meat	86,597	79,164	7,433	158,331
Nutrition Supplements	13,105	12,702	403	25,405
Raw Food Recoveries	(6,335)	(10,962)	4,627	(21,925)
<u>FOOD SERVICES</u>	<u>850,489</u>	<u>757,331</u>	<u>93,158</u>	<u>1,514,680</u>
Salaries	678,101	627,873	50,228	1,255,742
Salary Allocations	(31,760)	(31,760)	(0)	(63,520)
Employee Benefits	145,335	137,430	7,905	274,862
Computers - Operation & Maintenance	671	1,080	(409)	2,160
COVID	39,012	0	39,012	0
Depreciation	7,688	7,002	686	14,000
Dietary Supplies	20,817	33,120	(12,303)	66,250
Equipment - Operation/Maint.	2,603	3,438	(835)	6,880
Equipment - Replacements	0	2,250	(2,250)	4,500
Other Expenses	914	876	38	1,750
Purchased Services	214	300	(86)	600
Recoveries	(8,629)	(20,846)	12,217	(41,677)
Replacement - Dishes/Cutlery	4,739	4,818	(79)	9,633
Surplus Adjustment - Depreciation	(7,688)	(7,002)	(686)	(14,000)
Vending – Net Proceeds	(1,527)	(1,248)	(279)	(2,500)
<u>HOUSEKEEPING SERVICES</u>	<u>469,879</u>	<u>477,884</u>	<u>(8,005)</u>	<u>955,771</u>
Salaries	363,537	365,470	(1,933)	730,944
Employee Benefits	76,208	73,690	2,518	147,379
COVID	4,650	0	4,650	0
Depreciation	1,108	1,110	(2)	2,223
Equipment - Operation/Maint.	1,426	1,248	178	2,500
Equipment - Replacements	0	1,050	(1,050)	2,100
Housekeeping Supplies	34,525	40,932	(6,407)	81,860
Recoveries	(10,469)	(4,506)	(5,963)	(9,012)
Surplus Adjustment - Depreciation	(1,108)	(1,110)	2	(2,223)
<u>LAUNDRY AND LINEN SERVICES</u>	<u>220,623</u>	<u>214,154</u>	<u>6,469</u>	<u>428,314</u>
Salaries	158,882	151,619	7,263	303,235
Employee Benefits	38,548	36,855	1,693	73,712
COVID	0	0	0	0
Depreciation	3,715	3,648	67	7,300
Equipment Operation/Maint.	6,700	6,900	(200)	13,800
Laundry Supplies	11,101	10,968	133	21,939
Recoveries	(1,728)	(1,746)	18	(3,486)
Replacements	7,121	9,558	(2,437)	19,114
Surplus Adjustment - Depreciation	(3,715)	(3,648)	(67)	(7,300)

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2022**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

over / (under)

**FULL YEAR
BUDGET**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>BUILDINGS AND PROPERTY MAINTENANCE</u>	<u>551,873</u>	<u>559,560</u>	<u>(7,687)</u>	<u>1,179,139</u>
Salaries	167,389	169,012	(1,623)	338,021
Employee Benefits	41,573	43,946	(2,373)	87,892
Computers - Operation & Maintenance	0	1,452	(1,452)	2,900
Depreciation	288,148	274,998	13,150	550,000
Capital Below Threshold	2,330	0	2,330	0
COVID	23,295	0	23,295	0
Equipment - Operation/Maint.	403	0	403	0
Equipment - Replacements	9,983	18,798	(8,815)	37,600
Furniture - Replacements	1,807	20,034	(18,227)	40,064
Natural Gas	50,154	56,000	(5,846)	105,000
Hydro	55,946	51,000	4,946	185,000
Insurance	69,659	62,652	7,007	62,652
Cell/Pager	0	0	0	0
Purchased Services	100,804	95,964	4,840	191,933
Resident - Telephone System	14,143	16,002	(1,859)	32,000
Resident - Telephone System Recovery	(38,026)	(32,358)	(5,668)	(64,710)
Recoveries	(13,435)	(15,672)	2,237	(31,345)
IPAC Minor Capital	3,053	0	3,053	0
Repairs/Maint./Bldgs./Grounds	20,261	32,730	(12,469)	65,460
Surplus Adjustment - Depreciation	(288,148)	(274,998)	(13,150)	(550,000)
Travel	144	0	144	0
Water / Wastewater	42,391	40,000	2,391	126,672
<u>GENERAL AND ADMINISTRATIVE</u>	<u>726,580</u>	<u>677,140</u>	<u>49,440</u>	<u>1,319,642</u>
Salaries	295,857	251,037	44,820	502,077
Salary Allocations	(13,956)	(13,955)	(1)	(27,912)
Employee Benefits	73,562	73,814	(252)	147,625
Accreditation	2,090	5,971	(3,881)	5,971
Admin Charges	64,264	64,266	(2)	128,528
Advertising/Awards Dinner	10,568	9,000	1,568	30,000
Audit	4,070	4,000	70	9,346
Computer/Internet Expenses	47,945	34,002	13,943	68,005
Conventions	620	1,500	(880)	3,000
COVID	29,031	0	29,031	0
Depreciation	7,784	7,002	782	14,000
Equipment - Operation/Maint.	4,699	4,272	427	8,549
Equipment - Replacements	0	198	(198)	400
Gain / Loss from the Sale of an Asset	4,528	0	4,528	0
Health & Safety Program	0	552	(552)	1,100
HR Charges	50,884	50,886	(2)	101,767
Insurance	62,989	62,000	989	62,000
IT Charges	34,220	34,218	2	68,440
Legal & Labour Contract Costs	11,468	23,250	(11,782)	46,496
Memberships	592	8,940	(8,348)	17,885
Postage / Courier	2,687	2,688	(1)	5,374
Printing & Stationery	7,866	9,402	(1,536)	18,800
Purchased Services	21,551	20,430	1,121	40,857
Recoveries	(7,364)	(15,951)	8,587	(31,898)
Staff Training	10,127	33,966	(23,839)	67,932
Surplus Adjustment - Depreciation	(7,784)	(7,002)	(782)	(14,000)
Surplus Adjustment - Transfer to Reserves	0	0	0	0
Telephone	6,942	7,656	(714)	15,300
Travel	930	4,998	(4,068)	10,000
Uniform Allowance	410	0	410	20,000
BONNECHERE MANOR TOTALS	<u>8,052,875</u>	<u>8,612,041</u>	<u>(559,166)</u>	<u>17,269,971</u>

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2022**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
RESIDENT DAYS	30,376	32,580	(2,204)	65,700
NON-SUBSIDIZABLE EXPENSE	<u>0</u>	<u>0</u>	<u>0</u>	<u>49,024</u>
Temporary Loan and Interest- Solar Project	0	0	0	0
Surplus Adjustment - Transfer to Reserve	0	0	0	49,024
SURPLUS ADJUSTMENT	<u>218,524</u>	<u>193,398</u>	<u>25,126</u>	<u>386,800</u>
Surplus Adjustment - Capital Purchases	218,524	193,398	25,126	386,800
TOTAL EXPENDITURE	<u>8,271,399</u>	<u>8,805,439</u>	<u>(534,040)</u>	<u>17,705,795</u>

COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2022

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	over / (under)			<u>FULL YEAR</u>
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>BUDGET</u>
<u>MUNICIPAL SUBSIDY</u>	<u>1,100,967</u>	<u>1,100,964</u>	<u>3</u>	<u>2,201,935</u>
City of Pembroke -30.63%	363,320	363,318	2	726,639
County of Renfrew - 69.37%	737,648	737,646	2	1,475,296
<u>RESIDENTS REVENUE</u>	<u>1,985,760</u>	<u>2,018,406</u>	<u>(32,646)</u>	<u>4,036,813</u>
Bad Debts	0	0	0	0
Basic Accommodation	1,720,965	1,774,998	(54,033)	3,550,000
Bed retention	0	0	0	0
Estate Recoveries - Municipal	0	0	0	0
Estate Recoveries - Provincial	0	0	0	0
Preferred Accommodation	222,348	243,408	(21,060)	486,813
Preferred Accommodation - HIN Claims	42,447	0	42,447	0
Preferred Accommodation - Prov COVID Reimbursement	0	0	0	0
Respite Care	0	0	0	0
<u>OTHER REVENUE</u>	<u>78,163</u>	<u>77,500</u>	<u>663</u>	<u>188,767</u>
Donations	0	0	0	0
Donations In Kind	0	0	0	0
Interest Income	38,119	22,500	15,619	45,000
Internal Transfer - From ML	0	0	0	0
Other Revenue	0	0	0	0
Other Revenue - FIT	40,044	55,000	(14,956)	143,767
<u>GRANTS & SUBSIDIES</u>	<u>6,977,686</u>	<u>5,452,899</u>	<u>1,524,787</u>	<u>10,891,480</u>
Federal - ICIP	24,692	0	24,692	0
Prov Revenue - 4hrs care per day - Allied Health Professional	162,632	122,112	40,520	244,226
Prov Revenue - 4hrs care per day - Nursing Staff Supplement	863,264	648,144	215,120	1,296,292
Prov Revenue - Clinical Decision Support	10,449	0	10,449	0
Prov Revenue - core operating - Global LOC Subsidy	240,619	304,518	(63,899)	609,039
Prov Revenue - core operating - HIN NPC	21,517	21,354	163	42,705
Prov Revenue - core operating - Nursing & Personal Care	3,265,384	3,226,605	38,779	6,438,906
Prov Revenue - core operating - Other Accommodation	65,915	69,858	(3,943)	139,712
Prov Revenue - core operating - Pay Equity	11,430	11,430	0	22,860
Prov Revenue - core operating - Program & Support Services	399,117	396,174	2,943	792,342
Prov Revenue - core operating - RAI/MDS	47,466	46,974	492	93,951
Prov Revenue - core operating - Raw Food	337,360	313,392	23,968	626,778
Prov Revenue - core operating - RN	53,004	52,998	6	106,000
Prov Revenue - core operating - Structural Compliance	61,596	73,914	(12,318)	147,828
Prov Revenue - core operating -Accreditation	11,826	11,826	0	23,652
Prov Revenue - COVID - Basic Rev Recovery	(62,411)	0	(62,411)	0
Prov Revenue - COVID - Incremental cost funding	547,402	0	547,402	0
Prov Revenue - COVID - PSW Return of Service	5,000	0	5,000	0
Prov Revenue - COVID - PSW Wage Enhancement	462,746	0	462,746	0
Prov Revenue - COVID - RN RPN retention payment	97,500	0	97,500	0
Prov Revenue - Equalization	95,262	95,268	(6)	190,530
Prov Revenue - IPAC	150,050	0	150,050	0
Prov Revenue - Medication Safety Training	55,228	0	55,228	0
Prov Revenue - PSW / Behavioural Support Subsidy	29,364	29,364	0	58,728
Prov Revenue - Support Professional Growth	21,274	28,968	(7,694)	57,931
<u>SURPLUS ADJUSTMENT</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>386,800</u>
Surplus Adjustment - TRF from Reserves	0	0	0	386,800
GRAND TOTAL REVENUES	10,142,577	8,649,769	1,492,808	17,705,795
Municipal Surplus / (Deficit)	1,871,178	(155,670)	2,026,848	0
less: Depreciation - BM	(331,091)	(314,322)	(16,769)	(628,646)
add: Transfer to Reserve	0	0	0	49,024
less: Transfer from Reserve	0	0	0	(386,800)
add: Capital Purchases	218,524	193,398	25,126	386,800
Accounting Surplus / (Deficit)	1,758,611	(276,594)	2,035,205	(579,622)

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2022**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<u>CLIENT PROGRAMS & SERVICES</u>	<u>445,117</u>	<u>490,598</u>	<u>(45,481)</u>	<u>981,208</u>
Salaries	264,347	344,410	(80,063)	688,822
Salary Allocations	38,072	38,076	(4)	76,145
Employee Benefits	53,335	71,188	(17,853)	142,380
Computer Operation and Maint	0	822	(822)	1,645
COVID	67,611	0	67,611	0
Depreciation	1,891	1,896	(5)	3,792
Equipment - Replacements	723	1,536	(813)	3,075
Equipment Operation/Maint.	635	1,230	(595)	2,460
Hobby Crafts	876	2,562	(1,686)	5,125
Purchased Services-Physio	16,572	24,402	(7,830)	48,807
Recoveries	0	0	0	0
Recreation & Entertainment	2,760	5,250	(2,490)	10,507
Revenue - Federal	0	0	0	0
Special Events	185	1,122	(937)	2,242
Surplus Adjustment - Depreciation	(1,891)	(1,896)	5	(3,792)
<u>NURSING SERVICES</u>	<u>4,756,269</u>	<u>4,794,492</u>	<u>(38,223)</u>	<u>9,576,853</u>
Salaries - Administration	262,396	223,314	39,082	446,627
Salaries - Direct	3,542,596	3,686,664	(144,068)	7,373,328
Salary Allocations	(8,883)	(8,880)	(3)	(17,765)
Employee Benefits - Administration	64,303	64,338	(35)	128,678
Employee Benefits - Direct	630,053	605,001	25,052	1,210,007
Computer Operation and Maint	16,777	14,238	2,539	28,476
COVID	84,637	0	84,637	0
Depreciation	18,433	20,502	(2,069)	41,000
Equipment - Repairs & Maintenance	415	1,968	(1,553)	3,940
Fall Prevention	2,806	8,298	(5,492)	16,600
Fall Prevention - Prov Subsidy	(4,788)	(8,298)	3,510	(16,600)
High Intensity Needs	8,050	15,000	(6,950)	30,000
High Intensity Needs - Non Claims Based	13,833	19,692	(5,859)	39,384
High Intensity Needs - Prov Subsidy	(11,822)	(14,250)	2,428	(28,500)
Incontinent Supplies - (Funded at \$1.20 per diem)	47,983	50,490	(2,507)	100,985
IPAC	9,686	0	9,686	0
IPAC MINOR CAPITAL	2,080	0	2,080	0
Lab Fees	2,235	4,998	(2,763)	10,000
Lab Fees - Prov Subsidy	(1,745)	(2,500)	755	(10,000)
Medical Director - (0.30 / day)	4,544	4,544	0	18,177
Medical Nursing Supplies	51,291	51,828	(537)	103,654
Medication Safety Technology	8,892	0	8,892	0
Memberships	0	498	(498)	1,000
Nurse Practitioner BM Support	0	0	0	(24,494)
Nurse Practitioner Expenses	88,434	85,918	2,516	171,841
Nurse Practitioner Provincial Subsidy	(61,422)	(61,428)	6	(122,853)
Phys-On-Call - Funded Exp (\$100 / bed)	4,297	4,129	168	16,515
Phys-On-Call - Prov Subsidy (\$100 / bed)	(8,681)	(8,256)	(425)	(16,515)
RAI / MDS Expenses	20,468	57,186	(36,718)	114,368
RAI / MDS Prov Subsidy	0	0	0	0
Recoveries	(8,546)	0	(8,546)	0
Recoveries - Wages	(3,620)	0	(3,620)	0
Surplus Adjustment - Depreciation	(18,433)	(20,502)	2,069	(41,000)

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2022**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>RAW FOOD</u>	<u>302,234</u>	<u>289,008</u>	<u>13,226</u>	<u>578,028</u>
Dairy	33,793	35,178	(1,385)	70,360
Groceries and Vegetables	161,987	150,552	11,435	301,107
Meat	97,147	96,780	367	193,561
Nutrition Supplements	10,209	9,000	1,209	18,000
Recoveries	(902)	(2,502)	1,600	(5,000)
<u>FOOD SERVICES</u>	<u>727,858</u>	<u>735,033</u>	<u>(7,175)</u>	<u>1,470,031</u>
Salaries	596,410	594,971	1,439	1,189,938
Salary Allocations	(29,190)	(29,187)	(3)	(58,379)
Employee Benefits	113,140	136,175	(23,035)	272,347
Café M	0	0	0	0
Computer Operation and Maint	0	252	(252)	500
COVID	32,201	0	32,201	0
Depreciation	8,028	6,498	1,530	13,000
Dietary Supplies	3,741	9,978	(6,237)	19,951
Equipment - Operation and Replacement	1,652	5,412	(3,760)	10,822
Food Wrap & Disposable Items	3,998	4,398	(400)	8,794
Purchased Services - BM Staff Support	8,147	10,088	(1,941)	20,174
Recoveries	(2,145)	0	(2,145)	0
Replacement - Dishes/Cutlery	2,223	4,944	(2,721)	9,884
Surplus Adjustment - Depreciation	(8,028)	(6,498)	(1,530)	(13,000)
Vending - Net Proceeds	(2,321)	(1,998)	(323)	(4,000)
<u>HOUSEKEEPING SERVICES</u>	<u>541,488</u>	<u>450,614</u>	<u>90,874</u>	<u>901,219</u>
Salaries	405,334	347,964	57,370	695,924
Employee Benefits	73,264	73,646	(382)	147,295
COVID	39,473	0	39,473	0
Depreciation	1,264	1,500	(236)	3,000
Equipment - Operation/Maint.	148	876	(728)	1,750
Equipment - Replacements	0	2,502	(2,502)	5,000
Furniture - Replacements	323	0	323	0
Housekeeping Supplies	22,945	25,002	(2,057)	50,000
Other	0	624	(624)	1,250
Surplus Adjustment - Depreciation	(1,264)	(1,500)	236	(3,000)
<u>LAUNDRY AND LINEN SERVICES</u>	<u>132,260</u>	<u>149,851</u>	<u>(17,591)</u>	<u>299,707</u>
Salaries	95,705	102,433	(6,728)	204,866
Employee Benefits	16,709	22,536	(5,827)	45,071
COVID	5,006	0	5,006	0
Depreciation	2,591	750	1,841	1,500
Education	605	0	605	0
Equipment - Replacements	0	1,248	(1,248)	2,500
Equipment Operation/Maint.	1,115	1,248	(133)	2,500
Laundry Supplies	7,456	11,502	(4,046)	23,000
Recoveries	(934)	0	(934)	0
Replacements	6,597	10,884	(4,287)	21,770
Surplus Adjustment - Depreciation	(2,591)	(750)	(1,841)	(1,500)

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2022**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>BUILDINGS AND PROPERTY MAINTENANCE</u>	<u>434,045</u>	<u>512,467</u>	<u>(78,422)</u>	<u>1,069,330</u>
Salaries	112,802	124,754	(11,952)	249,506
Employee Benefits	28,651	36,055	(7,404)	72,105
Computer Operation and Maint	0	450	(450)	900
COVID	8,084	0	8,084	0
Depreciation	398,797	397,500	1,297	795,000
Equipment - Operation/Maint.	0	0	0	0
Equipment - Replacements	5,462	30,000	(24,538)	60,000
Furniture - Replacements	0	20,190	(20,190)	40,380
Hydro	51,471	50,000	1,471	185,000
Insurance	75,703	69,096	6,607	69,096
IPAC minor capital	0	0	0	0
Natural Gas	38,760	33,800	4,960	70,000
Purchased Services	94,504	107,898	(13,394)	215,790
Recoveries	(5,540)	(1,950)	(3,590)	(3,900)
Repairs/Maint./Bldgs./Grounds	28,317	43,974	(15,657)	87,953
Replacements/Capital	2,284	0	2,284	0
Resident - Cable System	11,494	10,002	1,492	20,000
Resident - Cable/Phone Recoveries	(33,057)	(25,002)	(8,055)	(50,000)
Surplus Adjustment - Depreciation	(398,797)	(397,500)	(1,297)	(795,000)
Water / Wastewater	15,112	13,200	1,912	52,500
<u>GENERAL AND ADMINISTRATIVE</u>	<u>768,211</u>	<u>586,063</u>	<u>182,148</u>	<u>1,153,750</u>
Salaries	358,962	198,107	160,855	396,214
Salary Allocations	0	0	0	0
Employee Benefits	76,698	65,474	11,224	130,943
Accreditation	0	5,971	(5,971)	5,971
Admin Charges	64,166	64,164	2	128,333
Advertising/Awards	4,007	4,800	(793)	20,000
Audit	4,070	4,000	70	9,346
Computer Operation and Maint	26,351	23,226	3,125	46,448
Conventions	620	1,500	(880)	3,000
COVID	7,266	0	7,266	0
Depreciation	13,121	12,000	1,121	24,000
Equipment - Maintenance	2,024	5,196	(3,172)	10,392
Health & Safety Program	15	498	(483)	1,000
HR Charges	50,312	50,814	(503)	101,623
Insurance	64,588	62,648	1,940	62,648
Insurance Claim Costs	0	0	0	0
IT Charges	34,220	34,218	2	68,440
Legal & Labour Contract Costs	45,029	14,000	31,029	50,000
Loss (gain) of disposal of assets	4,086	0	4,086	0
Memberships / Subscriptions	15,678	8,388	7,290	16,770
Postage	3,442	3,252	190	6,500
Printing & Stationery	9,834	8,454	1,380	16,908
Purchased Services - From BM	2,637	15,951	(13,314)	31,898
Recoveries - Other	(20,479)	(22,932)	2,453	(45,857)
Recruiting	0	0	0	0
Staff Training	2,824	31,716	(28,892)	63,426
Surplus Adjustment - Depreciation	(13,121)	(12,000)	(1,121)	(24,000)
Surplus Adjustment - Disposal of Assets	0	0	0	0
Telephone	9,397	6,120	3,277	12,247
Travel	2,463	498	1,965	1,000
Uniform Allowance	0	0	0	16,500
MIRAMICHI LODGE TOTALS	<u>8,107,481</u>	<u>8,008,126</u>	<u>99,355</u>	<u>16,030,126</u>

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2022**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
RESIDENT DAYS	27,744	30,046	(2,302)	60,590
<u>NON-SUBSIDIZABLE EXPENSE</u>	<u>313,405</u>	<u>313,405</u>	<u>(0)</u>	<u>727,424</u>
Debenture Payment - Interest Only	48,288	48,288	(0)	89,079
Surplus Adjustment - Debenture Principal	265,117	265,117	(0)	537,731
Surplus Adjustment - Transfer to Reserves	0	0	0	100,614
Transfer to Bonnechere Manor	0	0	0	0
<u>SURPLUS ADJUSTMENT</u>	<u>432,081</u>	<u>292,878</u>	<u>139,203</u>	<u>585,760</u>
Surplus Adjustment - Capital Purchases	432,081	292,878	139,203	585,760
GRAND TOTAL EXPENDITURE	8,852,967	8,614,409	238,558	17,343,310

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2022**

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>MUNICIPAL SUBSIDY</u>	<u>921,606</u>	<u>921,606</u>	<u>0</u>	<u>1,843,213</u>
City of Pembroke -30.63%	304,130	304,128	2	608,260
County of Renfrew - 69.37%	617,477	617,478	(2)	1,234,953
<u>RESIDENTS REVENUE</u>	<u>1,900,793</u>	<u>2,030,838</u>	<u>(130,045)</u>	<u>4,061,689</u>
Bad Debt (Expense) / Recovery	0	0	0	0
Basic Accommodation	1,536,336	1,633,986	(97,650)	3,267,976
Bed retention	0	0	0	0
Estate Recoveries - Municipal	0	0	0	0
Estate Recoveries - Provincial	0	0	0	0
Preferred Accommodation	356,406	394,998	(38,592)	790,000
Preferred Accommodation - HIN Claims	8,050	0	8,050	0
Preferred Accommodation - Prov COVID Reimbursement	0	0	0	0
Respite Care	0	1,854	(1,854)	3,713
<u>OTHER REVENUE</u>	<u>24,128</u>	<u>15,000</u>	<u>9,128</u>	<u>30,000</u>
Donations	0	0	0	0
Donations In Kind	0	0	0	0
Interest Income	24,128	15,000	9,128	30,000
Other Revenue	0	0	0	0
<u>GRANTS & SUBSIDIES</u>	<u>7,141,694</u>	<u>5,427,391</u>	<u>1,714,303</u>	<u>10,822,648</u>
Prov Revenue - 4hrs care - Nursing Staff Supplement	796,120	597,732	198,388	1,195,469
Prov Revenue - 4hrs care - Staff Supp Allied Health	149,984	112,614	37,370	225,230
Prov Revenue - Clinical Decision Making	15,000	0	15,000	0
Prov Revenue - COVID - Incremental costs	635,081	0	635,081	0
Prov Revenue - COVID - Lost Rev Advance	(10,020)	0	(10,020)	0
Prov Revenue - COVID - PSW Wage Enhancement	395,379	0	395,379	0
Prov Revenue - COVID - RN RPN retention payment	140,000	0	140,000	0
Prov Revenue - Debenture Subsidy	313,548	313,554	(6)	627,107
Prov Revenue - ICIP	13,045	0	13,045	0
Prov Revenue - Medication Safety	44,209	0	44,209	0
Prov Revenue - Operating Subsidy - Accreditation	10,908	10,908	0	21,812
Prov Revenue - Operating Subsidy - Equalization	87,246	87,858	(612)	175,711
Prov Revenue - Operating Subsidy - Global LOC	221,907	280,836	(58,929)	561,669
Prov Revenue - Operating Subsidy - HIN NPC	19,742	19,692	50	39,384
Prov Revenue - Operating Subsidy - Nursing & Personal Care	3,174,542	3,123,870	50,672	6,220,094
Prov Revenue - Operating Subsidy - Other Accomodation	74,170	69,625	4,545	134,759
Prov Revenue - Operating Subsidy - Pay Equity	11,280	11,280	0	22,560
Prov Revenue - Operating Subsidy - Program & Support Service	368,077	365,358	2,719	730,715
Prov Revenue - Operating Subsidy - PSW / Behavioural Support	22,020	22,020	0	44,040
Prov Revenue - Operating Subsidy - RAI/MDS	43,774	43,320	454	86,644
Prov Revenue - Operating Subsidy - Raw Food	311,123	289,014	22,109	578,029
Prov Revenue - Operating Subsidy - RN	53,104	52,998	106	106,000
Prov Revenue - Support Prof Growth	20,814	26,712	(5,898)	53,425
Provincial Revenue - IPAC	230,641	0	230,641	0
<u>SURPLUS ADJUSTMENT</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>585,760</u>
Surplus Adjustment - Trf from Reserves	0	0	0	585,760
GRAND TOTAL REVENUES	9,988,222	8,394,835	1,593,387	17,343,310
Municipal Surplus / (Deficit)	1,135,254	(219,574)	1,354,828	0
less: Depreciation	(444,125)	(440,646)	(3,479)	(881,292)
add: Transfer to Reserves	0	0	0	100,614
less: Transfer from Reserves	0	0	0	(585,760)
less: Disposal of Assets	0	0	0	0
add: Capital Purchases	432,081	292,878	139,203	585,760
add: Debenture Principal	265,117	265,117	(0)	552,938
ADJ Surplus / (Deficit)	1,388,328	(102,225)	1,490,553	(227,740)

COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
June 2022

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CAPITAL PROGRAM - EXPENSES</u>	<u>208,739</u>	<u>273,030</u>	<u>(64,291)</u>	<u>546,055</u>
Benefits	38,945	37,329	1,616	74,653
Capital Projects - Under Threshold	0	0	0	0
COVID	2,502	0	2,502	0
Infrastructure Management	27,567	71,202	(43,635)	142,400
Misc	499	3,000	(2,501)	6,000
Salaries	133,365	145,971	(12,606)	291,947
Supplies	5,861	15,528	(9,667)	31,055
<u>ADMINISTRATION</u>	<u>646,338</u>	<u>600,086</u>	<u>46,252</u>	<u>1,124,616</u>
Advertising	15,014	10,998	4,016	22,000
Answering Service	1,784	2,298	(514)	4,600
Benefits	70,955	65,409	5,546	130,816
Cell Telephone/Pager	6,595	6,600	(5)	13,200
Communications(Radio System)	34,659	35,874	(1,215)	71,750
Computer Hrdwr/Sftwr	53,104	29,100	24,004	58,200
Conferences & Conventions	5,205	2,500	2,705	7,200
Courier	315	384	(69)	770
COVID	0	0	0	0
Health & Safety (Protection)	24,480	0	24,480	42,000
Insurance	145,452	141,156	4,296	141,156
Insurance Claims Expense	10,848	17,502	(6,654)	35,000
Internet	1,492	2,550	(1,058)	5,100
Legal Fees	8,568	0	8,568	20,500
Membership Fees	8,243	6,300	1,943	9,000
Office Equipment Replacement	0	0	0	4,100
Office Supplies/Publications/Awards	5,622	4,800	822	10,000
Photocopier Supplies/Maint	1,885	2,100	(215)	4,200
Postage	32	228	(196)	450
Provincial Grants & Subsidies - COVID	(19,229)	0	(19,229)	0
Recruitment	4,753	4,998	(245)	10,000
Salaries	242,204	247,039	(4,835)	494,074
Staff Training	16,300	10,002	6,298	20,000
Surplus Adjustment - Capital	0	0	0	0
Surplus Adjustment - From Reserves	0	0	0	0
Telephone	5,382	5,598	(216)	11,200
Travel	2,676	4,650	(1,974)	9,300
<u>MAINTENANCE</u>	<u>3,050,904</u>	<u>3,036,164</u>	<u>14,740</u>	<u>6,079,901</u>
Benefits	290,008	262,497	27,511	525,001
Bridges and Culverts	8,007	13,336	(5,329)	40,000
Hard Top Maintenance	45,718	120,002	(74,284)	360,000
Recoveries	(32,424)	(49,998)	17,574	(100,000)
Roadside Maintenance	15,277	59,992	(44,715)	180,000
Safety Devices	69,702	105,994	(36,292)	798,000
Salaries	1,062,321	980,817	81,504	1,961,627
Winter Control	1,592,294	1,543,524	48,770	2,315,273
<u>EQUIPMENT</u>	<u>655,782</u>	<u>618,320</u>	<u>37,462</u>	<u>1,266,900</u>
Benefits	34,789	33,624	1,165	67,244
COVID	0	0	0	0
Provincial Grants & Subsidies - COVID	0	0	0	0
Recoveries	(374)	(5,000)	4,626	(10,000)
Salaries	108,702	107,601	1,101	215,202
Salary Allocations	(46,438)	(46,437)	(1)	(92,876)
Small Equipment, Misc	1,369	32,802	(31,433)	65,600
Surplus Adjustment - Capital Equipment	0	631,665	(631,665)	1,895,000
Surplus Adjustment - Trf From Reserves	0	(631,665)	631,665	(1,895,000)
Surplus Adjustment - Trf To Reserves	0	0	0	0
Vehicle Operating Costs - Fuel	326,108	215,000	111,108	435,000
Vehicle Operating Costs - Insurance	47,076	46,730	346	46,730
Vehicle Operating Costs - Licence	1,497	0	1,497	60,000
Vehicle Operating Costs - Repairs & Supplies	186,112	240,000	(53,888)	500,000
Vehicle Operating Revenue	(3,060)	(6,000)	2,940	(20,000)

COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
June 2022

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
HOUSING	104,931	122,818	(17,887)	186,550
COVID	383	0	383	0
Major Repairs	0	24,550	(24,550)	24,550
Operating Expenses	104,548	98,268	6,280	162,000
Surplus Adjustment - Capital	0	180,000	(180,000)	317,000
Surplus Adjustment - Trf From Reserves	0	(180,000)	180,000	(317,000)
OTHER	1,140,201	2,280,939	(1,140,738)	24,280,939
Depreciation	4,907,885	4,850,004	57,881	9,700,000
Surplus Adjustment - Capital Construction	1,140,201	2,280,939	(1,140,738)	24,280,939
Surplus Adjustment - Depreciation	(4,907,885)	(4,850,004)	(57,881)	(9,700,000)
Surplus Adjustment - TRF to Reserves	0	0	0	0
CONSTRUCTION - LABOUR CLEARING ACCOUNT	0	0	0	0
Benefits	31,953	35,920	(3,967)	71,844
Charge to Capital Construction above	(214,299)	(225,135)	10,836	(450,273)
Salaries	182,346	189,215	(6,869)	378,429
TOTAL EXPENDITURES	5,806,894	6,931,357	(1,124,463)	33,484,961
ROADS REVENUES				
Municipal Contribution	4,424,276	4,640,418	(216,142)	9,129,022
Misc	12,927	10,000	2,927	75,000
Provincial Grants & Subsidies	1,369,692	257,336	1,112,356	2,739,384
Surplus Adjustment - TRF from Reserves	0	2,023,603	(2,023,603)	21,541,555
TOTAL REVENUES	5,806,894	6,931,357	(1,124,463)	33,484,961
MUNICIPAL SURPLUS / (DEFICIT)	0	0	0	0

Renfrew County Housing Corporation
Consolidated Treasurer's Report
June 2022

<u>Description</u>	<u>YTD</u> <u>Actual</u>	<u>YTD</u> <u>Budget</u>	<u>Variance</u>	<u>Full Year</u> <u>Budget</u>
ADMINISTRATION	530,932	565,931	(34,999)	1,276,843
BENEFITS	213,423	215,287	(1,864)	430,576
BUILDING - HEAT LIGHT POWER	418,716	484,008	(65,292)	967,995
BUILDING - CAPITAL REPAIRS - non TCA	397,818	335,496	62,322	686,640
BUILDING - ELEVATOR	30,025	33,252	(3,227)	66,500
BUILDING - GARBAGE REMOVAL	39,268	38,346	922	76,656
BUILDING - GROUNDS KEEPING	9,464	34,530	(25,066)	69,056
BUILDING - HEATING & PLUMBING	25,187	64,692	(39,505)	129,386
BUILDING - NATURAL GAS	100,642	100,686	(44)	201,350
BUILDING - PAINTING	66,773	120,462	(53,689)	240,891
BUILDING - REPAIRS & MAINTENANCE	366,891	220,602	146,289	441,206
BUILDING - SNOW REMOVAL	283,590	266,668	16,922	400,000
BUILDING - TAXES	870,472	871,856	(1,384)	1,743,695
BUILDING - WATER	388,852	386,298	2,554	772,606
COVID	423,657	0	423,657	0
FINANCIAL - CHPI	226,619	662,280	(435,661)	1,324,561
FINANCIAL - COCHI	83,379	259,878	(176,499)	519,758
FINANCIAL - COHB	0	0	0	0
FINANCIAL - DEPRECIATION	597,699	628,320	(30,621)	1,256,647
FINANCIAL - HPP	345,331	0	345,331	0
FINANCIAL - IAH HADD	22,500	34,002	(11,502)	68,000
FINANCIAL - MORTGAGE - INTEREST	14,381	14,381	0	646,515
FINANCIAL - ONTARIO RENOVATES (IAH & SIF)	8,381	0	8,381	0
FINANCIAL - OPHI	214,149	277,044	(62,895)	554,085
FINANCIAL - RENT SUPPLEMENT	134,324	145,380	(11,056)	290,761
FINANCIAL - RENT WAIVER	1,086	100,014	(98,928)	200,000
FINANCIAL - STRONG COMMUNITY RENT SUPP	29,121	70,044	(40,923)	140,086
SALARIES	846,827	924,561	(77,734)	1,849,129
Surplus Adjustment - Depreciation	(597,699)	(628,320)	30,621	(1,256,647)
Surplus Adjustment - Mortgage Principal	179,794	0	179,794	361,821
Surplus Adjustment - TCA	486,097	0	486,097	1,482,665
Surplus Adjustment - TCA funded by COCHI	(83,379)	0	(83,379)	0
Surplus Adjustment - TCA funded by COVID	(274,758)	0	(274,758)	0
Surplus Adjustment - TCA funded by OPHI	(173,445)	0	(173,445)	0
Surplus Adjustment - Transfer to Reserves	0	0	0	0
EXPENSES	6,226,118	6,225,698	420	14,940,781
COUNTY TRANSFER - BASE	2,548,629	2,541,551	7,078	5,332,258
COUNTY TRANSFER - CHPI	226,619	662,280	(435,661)	1,324,561
COUNTY TRANSFER - CHPI ADMIN	261,254	61,524	199,730	123,047
COUNTY TRANSFER - COCHI	701,989	259,880	442,109	519,758
COUNTY TRANSFER - COCHI Admin	15,767	28,876	(13,109)	57,751
COUNTY TRANSFER - COHB	0	0	0	0
COUNTY TRANSFER - COHB Admin	0	0	0	0
COUNTY TRANSFER - COVID	518,720	0	518,720	0
COUNTY TRANSFER - HPP	446,425	0	446,425	0
COUNTY TRANSFER - HPP Admin	0	0	0	0
COUNTY TRANSFER - IAH - HADD	26,000	34,002	(8,002)	68,000
COUNTY TRANSFER - IAH - Ontario Renovates	90,541	0	90,541	0
COUNTY TRANSFER - OPHI	995,201	277,042	718,159	554,085
COUNTY TRANSFER - OPHI Admin	19,641	30,782	(11,141)	61,565
COUNTY TRANSFER - STRONG COMM Rent Supplement	35,021	70,044	(35,023)	140,086
GAIN / (LOSS) - DISPOSAL OF ASSETS	0	0	0	0
INTEREST ON INVESTMENTS	23,372	19,002	4,370	38,000
MISC REVENUE	28,017	32,508	(4,492)	65,000
PROV SUBSIDY - DEBENTURES	0	0	0	619,986
Surplus Adjustment - Transfer from Reserves	0	0	0	1,482,665
TENANT REVENUE	2,519,564	2,277,018	242,546	4,554,019
REVENUES	8,456,761	6,294,509	2,162,252	14,940,781
Municipal SURPLUS / (DEFICIT)	2,230,644	68,811	2,161,833	0
less: Surplus Adjustment - Depreciation	(597,699)	(628,320)	30,621	(1,256,647)
add: Surplus Adjustment - TCA	486,097	0	486,097	1,482,665
add: Surplus Adjustment - Transfer To Reserves	0	0	0	0
less: Surplus Adjustment - Transfer From Reserves	0	0	0	(1,482,665)
add: Surplus Adjustment - Principal Payments	179,794	0	179,794	361,821
Accounting SURPLUS / (DEFICIT)	2,298,834	(559,509)	2,858,343	(894,826)

COVID19 Financial Summary January 1 to June 30, 2022

Department	Additional Payroll Costs	Additional Expenses	Total	Provincial Revenues	Other Revenue	Federal Safe Start Revenues	Net Expense/ (Surplus)	Notes
Admin	\$472.55	\$18,834.50	\$19,307.05			-\$ (19,307.05)	\$0.00	
BM	\$264,896.00	\$383,375.00	\$648,271.00	-\$ (648,271.00)			\$0.00	
Child Care	\$1,811.39		\$1,811.39			-\$ (1,811.39)	\$0.00	
HR	\$40,325.13	\$15,003.76	\$55,328.89			-\$ (55,328.89)	\$0.00	
Housing		\$219,323.30	\$219,323.30	-\$ (219,323.30)			\$0.00	
IT	\$2,317.24		\$2,317.24			-\$ (2,317.24)	\$0.00	
ML	\$261,250.00	\$677,670.00	\$938,920.00	-\$ (938,920.00)			\$0.00	
OW	\$4,297.22		\$4,297.22			-\$ (4,297.22)	\$0.00	
POA		\$59,823.59	\$59,823.59			-\$ (59,823.59)	\$0.00	COVID expenses are lost revenue due to COVID
Paramedic - 911	\$263,237.82	\$194,607.36	\$457,845.18	-\$ (90,571.05)		-\$ (367,274.13)	\$0.00	
Paramedic - LTC Program	\$52,541.57		\$52,541.57	-\$ (20,834.61)		-\$ (31,706.96)	\$0.00	
Paramedic - VTAC Swabbing Clinics	\$571,502.25	\$150,167.00	\$721,669.25		-\$ (684,447.10)		\$37,222.15	Funded via MOU with Arnprior Hospital to cover direct costs, Outage is timing difference
Paramedic-Vaccination	\$228,021.65	\$874.60	\$228,896.25	-\$ (187,561.34)		-\$ (41,334.91)	\$0.00	
Paramedic - VTAC Call Centre	\$334,576.00	\$27,986.00	\$362,562.00		-\$ (362,562.00)		\$0.00	
Public Works	\$16,344.04	\$2,884.69	\$19,228.73			-\$ (19,228.73)	\$0.00	
RCHC		\$423,657.46	\$423,657.46	-\$ (517,764.63)		-\$ (955.03)	-\$ (95,062.20)	Admin fees on SSRF 2,4, & 5 provide \$95,000 in revenue to RCHC
Totals	\$2,041,592.86	\$2,174,207.26	\$4,215,800.12	-\$ (2,623,245.93)	-\$ (1,047,009.10)	-\$ (603,385.14)	-\$ (57,840.05)	

Financial Statements of

**RENFREW COUNTY
AND DISTRICT HEALTH UNIT**

Year ended December 31, 2021



Renfrew County and District Health Unit

"Optimal Health for All in Renfrew County and District"

June 28, 2022

MANAGEMENT REPORT

Management's Responsibility for the Financial Statements:

The accompanying financial statements for the Renfrew County and District Health Unit are the responsibility of management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

A summary of the significant accounting policies are described in Note 1 to the financial statements. The preparation of the financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Renfrew County and District Health Unit's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Board of Health meets with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Scott Rosien Black & Locke, independent external auditors appointed by the Board of Health. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Renfrew County and District Health Unit financial statements.

Heather G. Daly, CPA, CMA
CEO (A)/Director, Corporate Services

INDEPENDENT AUDITORS' REPORT

To the Chair and Members of the Board of Health of the
Renfrew County and District Health Unit

Opinion

We have audited the financial statements of the Renfrew County and District Health Unit, which comprise the statement of financial position as at December 31, 2021, and the statements of operations, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Renfrew County and District Health Unit as at December 31, 2021, and the results of its operations, change in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Renfrew County and District Health Unit in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Renfrew County and District Health Unit's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Renfrew County and District Health Unit or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Renfrew County and District Health Unit's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Renfrew County and District Health Unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Renfrew County and District Health Unit's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Renfrew County and District Health Unit to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Scott Rosiem Black + Locke

Chartered Professional Accountants
Licensed Public Accountants

Pembroke, Ontario
June 28, 2022

RENFREW COUNTY AND DISTRICT HEALTH UNIT


Statement of Financial Position

December 31, 2021, with comparative figures for 2020


	2021	2020
Financial Assets		
Cash	\$ 3,550,333	\$ 454,853
Receivable from Province of Ontario (note 2)	-	1,850,057
Receivable from Government of Canada	256,019	421,559
Other receivables	5,824	116,970
Total financial assets	3,812,176	2,843,439
Financial Liabilities		
Accounts payable and accrued liabilities	1,266,478	1,866,794
Payable to Province of Ontario (note 2)	1,522,228	-
Deferred revenue (note 3)	21,730	23,652
Total financial liabilities	2,810,436	1,890,446
Net Financial Assets	1,001,740	952,993
Non-Financial Assets		
Tangible capital assets-net (note 4)	3,113,520	2,690,438
Prepaid expenses	99,287	57,681
	3,212,807	2,748,119
Accumulated Surplus (note 6)	\$ 4,214,547	\$ 3,701,112

Related party transactions (note 8)
Commitments and contingencies (note 9)

On behalf of the Board:



Member



Member

The accompanying notes are an integral part of these financial statements.

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Statement of Operations

Year ended December 31, 2021, with comparative figures for 2020

	2021	2021	2020
	Budget	Actual	Actual
Revenue:			
Grants – Province of Ontario (note 7)	\$10,899,378	\$ 10,061,231	\$10,216,915
Municipalities	2,005,193	2,005,193	1,848,732
	12,904,571	12,066,424	12,065,647
Interest	-	6,449	15,574
Interest on reserve funds	-	7,657	9,264
User fees	25,000	1,440	5,945
Program recoveries	-	60,383	-
	12,929,571	12,142,353	12,096,430
Expenditure:			
Mandatory Programs	8,210,794	3,953,933	4,679,887
Mandatory Programs – COVID-19	-	3,878,683	2,875,913
Ontario Seniors Dental Care Program	602,400	602,400	388,177
Ontario Seniors Dental Care Program – New Dental Clinic Pembroke	167,981	410	-
Unorganized Territories	53,200	22,754	25,036
Unorganized Territories – COVID-19	-	30,446	28,164
Public Health Inspector Practicum Program	10,000	10,000	10,000
Public Health Case and Contact Management	1,773	1,773	23,327
Temporary Pandemic Pay Initiative	-	-	8,959
Smoke-Free Ontario Enforcement Tablet Upgrade	6,000	750	-
School-Focused Nurses Initiative	378,698	671,609	221,302
Ontario Seniors Dental Care Program Capital Rainbow Valley Community Health Center	15,534	-	4,164
Healthy Babies Healthy Children	689,154	583,371	894,397
COVID-19 Extraordinary Costs	-	-	771,537
COVID-19 General Program	1,561,130	689,328	-
COVID-19 Vaccine Program	1,232,907	1,023,818	-
Amortization of tangible capital assets	-	181,758	153,508
Loss on disposal of tangible capital assets	-	270	19,986
Non-fundable expenses	-	(22,385)	175,608
	12,929,571	11,628,918	10,279,965
Annual surplus	-	513,435	1,816,465
Accumulated surplus, beginning of year	3,701,112	3,701,112	1,884,647
Accumulated surplus, end of year	\$ 3,701,112	\$ 4,214,547	\$ 3,701,112

The accompanying notes are an integral part of these financial statements.

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Statement of Change in Net Financial Assets

Year ended December 31, 2021, with comparative figures for 2020

	2021	2021	2020
	Budget	Actual	Actual
Annual surplus	\$ -	\$ 513,435	\$ 1,816,465
Amortization of tangible capital assets	-	181,758	153,508
Acquisition of tangible capital assets	-	(605,110)	(2,306,288)
Loss on disposal of capital assets	-	270	19,987
Decrease (increase) in prepaid expenses	-	(41,606)	7,745
Increase (decrease) in net financial assets	-	48,747	(308,583)
Net financial assets, beginning of year	-	952,993	1,261,576
Net financial assets, end of year	\$ -	\$ 1,001,740	\$ 952,993

The accompanying notes are an integral part of these financial statements.

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Statement of Cash Flows

Year ended December 31, 2021, with comparative figures for 2020

	2021	2020
Operations:		
Annual surplus	\$ 513,435	\$ 1,816,465
Non-cash charge to operations:		
Amortization of tangible capital assets	181,758	153,508
Loss on disposal of tangible capital assets	270	19,987
Changes in non-cash operating working capital:		
Decrease (increase) in receivable from Government of Canada	165,540	(248,913)
Decrease (increase) in receivable from Province of Ontario	1,850,057	(1,850,057)
Decrease (increase) in other receivables	111,146	(110,064)
Decrease (increase) in prepaid expenses	(41,606)	7,745
Increase (decrease) in accounts payable and accrued liabilities	(600,316)	961,350
Increase (decrease) in payable to Province of Ontario	1,522,228	(272,827)
Decrease in deferred revenue	(1,922)	(148,998)
Increase in cash from operations	3,700,590	328,196
Capital:		
Acquisition of tangible capital assets	(605,110)	(2,306,288)
Net investment in tangible capital assets	(605,110)	(2,306,288)
Increase (decrease) in cash	3,095,480	(1,978,092)
Cash, beginning of year	454,853	2,432,945
Cash, end of year	\$ 3,550,333	\$ 454,853

The accompanying notes are an integral part of these financial statements.

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements

Year ended December 31, 2021

The Renfrew County and District Health Unit is established under the Health Protection and Promotion Act and provides programs and services in accordance with the legislative mandate for Boards of Health in Ontario.

1. Accounting Policies:

The financial statements of the Renfrew County and District Health Unit are the representation of management prepared in accordance with Canadian Public Sector accounting standards as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted are as follows:

(a) Reporting Entity:

(i) Programs included:

These statements reflect the assets, liabilities, revenues and expenditures of the following programs:

Public Health Programs
Healthy Babies Healthy Children Program

All inter-program assets and liabilities have been eliminated.

(b) Basis of Accounting:

(i) Accrual Basis of Accounting

Sources of revenue and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(ii) Deferred Revenue

Deferred revenue represents amounts which have been received but for which the related expenditure has yet to be incurred. This amount will be recognized as revenue in the fiscal year the expenditure is incurred.

(iii) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenditures, provides the change in net financial assets for the year.

(iv) Cash

Cash is defined as cash on hand and cash on deposit, net of outstanding cheques at the reporting date.

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 2

Year ended December 31, 2021

1. Accounting Policies - continued:

(b) Basis of Accounting - continued:

(v) Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	Estimated useful life
Office furniture	20 years
Medical and office equipment	5 years
Information technology	5 years
Telecommunications	10 years
Leasehold improvements	term of lease

Tangible capital assets are not amortized in the year of acquisition.

The Renfrew County and District Health Unit has a capitalization threshold so that individual capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of the transfer.

(vi) Government Transfers

Government transfers are recognized in the financial statements in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made.

(vii) Financial Instruments

The Renfrew County and District Health Unit has classified its cash as held for trading and is stated at fair value. Receivable from Government of Canada and other receivables are classified as loans and receivables which are measured at amortized cost. Accounts payable and accrued liabilities and payable to the Province of Ontario are classified as other liabilities, each of which is measured on an amortized cost basis.

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 3

Year ended December 31, 2021

1. Accounting Policies - continued:

(viii) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts in the financial statements and accompanying notes.

Due to the inherent uncertainty in making estimates, actual results could differ from those estimates. These estimates are reviewed periodically and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known.

2. Receivable from (payable to) the Province of Ontario:

The net amount receivable from (payable to) the Province of Ontario is comprised of the following amounts:

	2021	2020
Ministry of Health:		
Mandatory Programs	\$ 1,502	\$ 1,575
Universal Influenza Immunization Program	2,690	6,455
Needle Exchange Program	(1,997)	(1,997)
Small Drinking Water Systems Program	(66)	(66)
Injury and Family Abuse Prevention Project	-	(16,063)
Promote Healthy Pregnancy and Child Development Project	-	(14,398)
Harm Reduction Program Enhancement	(360)	(360)
Unorganized Territories	(123)	(123)
Meningococcal C Vaccine Program	12,223	901
Human Papilloma Virus Vaccine Program	14,722	1,105
Community Infrastructure Renewal Fund	(810)	(810)
Ontario Seniors Dental Care Program	-	(115,380)
Covid-19 Extraordinary Costs	(35)	796,565
Covid-19 General Program	(882,910)	-
Covid-19 Vaccine Program	(600,637)	-
Temporary Pandemic Pay Initiative	-	(59,441)
School-Focused Nurses Initiative	41,660	(29,948)
Public Health Case & Contact Management Solution	-	6,154
Public Health Inspector Practicum Program	2,494	2,494
Public Health Inspector Tablets	1,498	-
Capital Project: Renovation Costs	-	1,000,000
Capital Project: OSDCP Pembroke Dental	-	186,619
Capital Project: OSDCP Rainbow Valley Dental	-	34,466
Ministry of Children, Community and Social Services		
Healthy Babies Healthy Children Program	(112,079)	82,231
Ministry of Environment:		
Environmental Protection Program	-	(29,922)
	<u>\$(1,522,228)</u>	<u>\$ 1,850,057</u>

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 4

Year ended December 31, 2021

3. Deferred revenue:

	2021	2020
Municipal levy	\$ 20,737	\$ 22,659
You're The Chef grant	993	993
	<hr/>	<hr/>
	\$ 21,730	\$ 23,652

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 5

Year ended December 31, 2021

4. Tangible Capital Assets:

	Office Furniture	Medical and Office Equipment	Information Technology	Tele- Communications	Leasehold Improvements	2021 Total	2020 Total
COST							
Balance, beginning of year	\$ 325,129	\$ 481,936	\$ 521,265	\$ 63,728	\$ 1,798,143	\$ 3,190,201	\$ 1,197,643
Additions during the year	-	165,066	42,143	-	397,901	605,110	2,306,288
Disposals during the year	(540)	-	(201)	-	-	(741)	(313,730)
Balance, end of year	\$ 324,589	\$ 647,002	\$ 563,207	\$ 63,728	\$ 2,196,044	\$ 3,794,570	\$ 3,190,201
ACCUMULATED AMORTIZATION							
Balance, beginning of year	\$ 57,403	\$ 46,131	\$ 338,565	\$ 57,664	\$ -	\$ 499,763	\$ 639,998
Amortization for the year	16,229	94,649	64,816	6,064	-	181,758	153,508
Disposals during the year	(270)	-	(201)	-	-	(471)	(293,743)
Balance, end of year	\$ 73,362	\$ 140,780	\$ 403,180	\$ 63,728	\$ -	\$ 681,050	\$ 499,763
Net Book Value of Tangible Capital Assets	\$ 251,227	\$ 506,222	\$ 160,027	\$ -	\$ 2,196,044	\$ 3,113,520	\$ 2,690,438

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 6

Year ended December 31, 2021

5. Pension Agreements:

The Renfrew County and District Health Unit, on behalf of its eligible employees, is a participant in the Ontario Municipal Employees Retirement System (OMERS). OMERS is a defined benefit pension plan, fully funded by equal contributions from participating employers and employees, and by the investment earnings of the OMERS Fund. OMERS pensions are calculated using a defined benefit formula, taking into account length of service and average annual wage that is designed to integrate with the pension payable from the Canada Pension Plan. The amount contributed to OMERS for 2021 was \$522,792 (2020 - \$534,205) for current service and is included as an expenditure on the Statement of Operations. At December 31, 2021 there is no liability for past service under this agreement.

Because OMERS is a multi-employee pension plan the Renfrew County and District Health Unit does not recognize any share of the last reported pension plan deficit for 2021 of \$69,000,000 based on the fair market value of the Plan's Assets, as this is a joint responsibility of all Ontario municipalities and their employees.

6. Accumulated Surplus:

	2021	2020
Invested in tangible capital assets	\$ 3,113,520	\$ 2,690,438
General revenue	231,540	209,227
Reserve funds	869,487	801,447
	\$ 4,214,547	\$ 3,701,112

(a) Continuity of reserve funds:

Reserve funds comprise funds set aside for specific purposes by the Board of Health.

	Opening Balance January 1 2021	Transfer	Interest	Closing Balance December 31 2021
Payroll	\$ 599,425	\$ -	\$ 5,700	\$ 605,125
Operations	102,022	60,383	988	163,393
Technological upgrades	100,000	-	969	100,969
Total Reserve Funds	\$ 801,447	\$ 60,383	\$ 7,657	\$ 869,487

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 7

Year ended December 31, 2021

7. Grants - Province of Ontario:

	2021	2021	2020
	Budget	Actual	Actual
Mandatory Programs	\$ 5,272,200	\$ 5,272,127	\$ 5,272,164
Mitigation	908,400	908,400	908,400
Ontario Seniors Dental Care Program	602,400	602,400	487,020
Unorganized Territories	53,200	53,200	53,200
Covid-19 Extraordinary costs	-	-	796,600
Covid-19 General Program	1,561,130	698,290	-
Covid-19 Vaccine Program	1,232,908	1,037,962	-
School-Focused Nurses Initiative	378,698	671,609	221,302
Public Health Case and Contact Management	1,773	1,773	23,327
Public Health Inspector Practicum Program	10,000	10,000	10,000
SFO Enforcement Tablet Upgrades	6,000	5,998	-
Temporary Pandemic Pay Initiative	-	-	8,959
Capital Project: Renovation Costs	-	-	1,000,000
Capital Project: OSDCP Rainbow Valley Dental	15,534	15,534	346,466
Capital Project: OSDCP Pembroke Dental	167,981	167,981	186,619
Universal Influenza Immunization Program	-	2,690	6,455
Meningococcal C Vaccine Program/ Human Papilloma Virus Vaccine Program	-	26,945	2,006
Healthy Babies Healthy Children	689,154	586,322	894,397
	<u>\$10,899,378</u>	<u>\$ 10,061,231</u>	<u>\$10,216,915</u>

8. Related Party Transactions:

The Renfrew County and District Health Unit recorded rent in the amount of \$43,990 (2020 - \$301,440) including non-rebateable Harmonized Sales Tax to the County of Renfrew which are included in the rent and utilities expense.

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 8

Year ended December 31, 2021

9. Commitments and Contingencies:

Long-term lease:

The Renfrew County and District Health Unit rents office space under long-term operating leases as disclosed below:

	Barry's Bay	Renfrew	Pembroke	Total
Minimum annual rental payable including Harmonized Sales Taxes:				
December 31, 2022	7,408	49,825	367,127	424,360
December 31, 2023	7,408	25,159	367,127	399,694
December 31, 2024	7,408	-	367,127	374,535
December 31, 2025	1,852	-	367,127	368,979
December 31, 2026	-	-	384,609	384,609
December 31, 2027	-	-	384,609	384,609
December 31, 2028	-	-	384,609	384,609
December 31, 2029	-	-	384,609	384,609
December 31, 2030	-	-	384,609	384,609
	\$ 24,076	\$ 74,984	\$ 3,391,553	\$ 3,490,613

The lease for the Pembroke location is for a ten-year term that expires December 31, 2030.

The lease for the Renfrew location, located in a County owned facility, is for a five-year term that expires June 30, 2023.

The lease for the Barry's Bay dental office location is for a five-year term that expires March 30, 2025.

Overdraft Lending Facility:

The Renfrew County and District Health Unit has signed and overdraft lending facility of \$500,000 and a one-time funding facility for up to \$2 million to cover the renovation costs at 141 Lake Street, Pembroke, Ontario. At December 31, 2021 the facilities have not been utilized.

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 9

Year ended December 31, 2021

10. Financial Instruments:

The fair value of cash, receivable from Government of Canada, other receivables, accounts payable and accrued liabilities and payable to Province of Ontario is approximately equal to their carrying value due to their short-term nature.

It is the Health Unit's opinion that the facility is not exposed to significant interest, currency or credit risks arising from its financial instruments.

11. Uncertainty due to COVID-19:

In March 2020 the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national and global economies. The overall effect of these events on the Health Unit and its operations is too uncertain to be estimated at this time. The impacts will be accounted for when they are known and may be assessed.

12. Budget Figures:

The operating budget approved by the Board of Health is reflected on the Statement of Operations. As per a province wide directive by the Ministry of Health, many of the initial budgeted program's operations and funding were re-directed to respond to the COVID-19 pandemic.

13. Comparative Figures:

Certain of the 2020 comparative figures have been reclassified to conform with the financial presentation adopted in 2021.

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 10

Year ended December 31, 2021

14. Segmented Information:

2021	Salaries & Benefits	Fees, Honoraria & Purchased Services	Travel	Materials & Supplies	Rent & Utilities	Office & Tech	Telephone & Internet	Other	Total
Mandatory Programs	\$ 3,030,699	\$ 409,005	\$ 57,815	\$ 83,830	\$ 383,544	\$ (106,833)	\$ 95,873	\$ -	\$ 3,953,933
Mandatory Programs - COVID-19	3,878,683	-	-	-	-	-	-	-	3,878,683
Ontario Seniors Dental Care Program	216,029	255,528	9,289	50,039	7,854	62,407	1,254	-	602,400
Ontario Seniors Dental Care Program New Dental Clinic Pembroke	-	410	-	-	-	-	-	-	410
Unorganized Territories	3,432	-	981	-	-	18,341	-	-	22,754
Unorganized Territories - COVID-19	30,446	-	-	-	-	-	-	-	30,446
Public Health Inspector Practicum Program	8,549	-	1,451	-	-	-	-	-	10,000
Public Health Case and Contact Mgmt	-	-	-	-	-	1,773	-	-	1,773
Smoke-Free Ontario Enforcement Tablet Upgrades	-	-	-	750	-	-	-	-	750
School-Focused Nurses Initiative	671,609	-	-	-	-	-	-	-	671,609
Healthy Babies Healthy Children	555,770	2,239	17,801	3,140	-	656	3,765	-	583,371
COVID-19 General Program	108,008	391,204	9,895	23,454	10,914	134,042	11,811	-	689,328
COVID-19 Vaccine Program	796,751	40,233	44,681	8,651	7,561	124,942	999	-	1,023,818
Amortization of tangible capital assets	-	-	-	-	-	-	-	181,758	181,758
Loss on disposal of tangible capital assets	-	-	-	-	-	-	-	270	270
Non-fundable expenses	(22,385)	-	-	-	-	-	-	-	(22,385)
Total expenditures	\$ 9,277,591	\$ 1,098,619	\$ 141,913	\$ 169,864	\$ 409,873	\$ 235,328	\$ 113,702	\$ 182,028	\$ 11,628,918

RENFREW COUNTY AND DISTRICT HEALTH UNIT

Notes to Financial Statements, page 11

Year ended December 31, 2021

14. Segmented Information (continued):

2020	Salaries & Benefits	Fees, Honoraria & Purchased Services	Travel	Materials & Supplies	Rent & Utilities	Office & Tech	Telephone & Internet	Other	Total
Mandatory Programs	\$ 2,918,541	\$ 701,743	\$ 108,559	\$ 111,851	\$ 582,801	\$ 147,713	\$ 108,679	\$ -	\$ 4,679,887
Mandatory Programs - COVID-19	2,875,913	-	-	-	-	-	-	-	2,875,913
Ontario Seniors Dental Care Program	206,006	103,534	1,568	12,759	2,376	59,589	2,345	-	388,177
Unorganized Territories	8,122	-	91	-	-	16,823	-	-	25,036
Unorganized Territories - COVID-19	28,164	-	-	-	-	-	-	-	28,164
Public Health Inspector Practicum Program	6,632	-	3,368	-	-	-	-	-	10,000
Public Health Case and Contact Mgmt	23,327	-	-	-	-	-	-	-	23,327
Temporary Pandemic Pay Initiative	8,959	-	-	-	-	-	-	-	8,959
School-Focused Nurses Initiative	221,302	-	-	-	-	-	-	-	221,302
OSDCP Capital Rainbow Valley Community Health Centre	-	-	-	4,164	-	-	-	-	4,164
Healthy Babies Healthy Children	859,182	86	25,382	3,095	-	6,652	-	-	894,397
COVID-19 Extraordinary Costs	771,537	-	-	-	-	-	-	-	771,537
Amortization of tangible capital assets	-	-	-	-	-	-	-	153,508	153,508
Loss on disposal of tangible capital assets	-	-	-	-	-	-	-	19,986	19,986
Non-fundable expenses	175,608	-	-	-	-	-	-	-	175,608
Total expenditures	\$ 8,103,293	\$ 805,363	\$ 138,968	\$ 131,869	\$ 585,177	\$ 230,777	\$ 111,024	\$ 173,494	\$ 10,279,965

2022 Tax Rates Summary

Using Actual rates on July 27, 2022 1:21PM EST.

	Residential		New Multi-residential	Multi-residential	Commercial						Industrial			Large Industrial		Landfills	Pipelines	Farm	Managed Forests
	Occupied	FAD Phase 1	Occupied	Occupied	Occupied	Excess Land	Vacant Land	On-Farm Bus. 1	On-Farm Bus. 2	FAD Phase 1	Occupied	Excess Land	Vacant Land	Occupied	Excess Land	Occupied	Occupied	Occupied	Occupied
Tax Ratios	1.000000		1.000000	1.943600	1.814700						2.716839			3.063894		1.189066	1.332800	0.250000	0.250000
County of Renfrew	0.00381620	0.00133567	0.00381620	0.00741717	0.00692526	0.00692526	0.00692526	0.00692526	0.00692526	0.00133567	0.01028676	0.01028676	0.01028676	0.01160081	0.01160081	0.00453772	0.00508623	0.00095405	0.00095405
Education	0.00153000	0.00053550	0.00153000	0.00153000	0.00880000	0.00880000	0.00880000	0.00220000	0.00220000	0.00053550	0.00880000	0.00880000	0.00880000	0.00880000	0.00880000	0.00880000	0.00880000	0.00038250	0.00038250
Education- Retained New Con.					0.00980000	0.00980000	0.00980000			0.00053550	0.00980000	0.00980000	0.00980000	0.00980000	0.00980000				
Education- Retained					0.01250000	0.01250000	0.01250000			0.00053550	0.01250000	0.01250000	0.01250000	0.01250000	0.01250000	0.00980000	0.00980000		
Education- New Construction					0.00880000	0.00880000	0.00880000	0.00220000	0.00220000	0.00053550	0.00880000	0.00880000	0.00880000	0.00880000	0.00880000				
McNab/Braeside Township, 4701	0.00649279	0.00227248	0.00649279	0.01261939	0.01178247	0.01178247	0.01178247	0.01178247	0.01178247	0.00227248	0.01713927	0.01713927	0.01713927	0.01932868	0.01932868	0.00772035	0.00865359	0.00162320	0.00162320
Arnprior Town, 4702	0.00886646	0.00310326	0.00886646	0.01723285	0.01608996	0.01608996	0.01608996	0.01608996	0.01608996	0.00310326	0.02408874	0.02408874	0.02408874	0.02716589	0.02716589	0.01054281	0.01181722	0.00221662	0.00221662
Greater Madawaska Township, 4706	0.00422077	0.00147727	0.00422077	0.00820349	0.00765944	0.00765944	0.00765944	0.00765943	0.00765943	0.00147727	0.01146716	0.01146716	0.01146716	0.01293200	0.01293200	0.00501878	0.00562545	0.00105519	0.00105519
Brudenell, Lyndoch and Raglan Township, 4719	0.00578097	0.00000000	0.00578097	0.01123589	0.01049073	0.01049073	0.01049073	0.00000000	0.00000000	0.00000000	0.01558926	0.01558926	0.01558926	0.01558926	0.01558926	0.00687395	0.00770488	0.00144524	0.00144524
Madawaska Valley Township, 4726	0.00538659	0.00188531	0.00538659	0.01046938	0.00977505	0.00977505	0.00977505	0.00977505	0.00977505	0.00188531	0.01463451	0.01463451	0.01463451	0.01650395	0.01650395	0.00640502	0.00717925	0.00134665	0.00134665
Killaloe, Hagarty & Richards Township, 4731	0.00677163	0.00237007	0.00677163	0.01316135	0.01228848	0.01228848	0.01228848	0.01228848	0.01228848	0.00237007	0.01839744	0.01839744	0.01839744	0.00000000	0.00000000	0.00805191	0.00902523	0.00169291	0.00169291
Bonnechere Valley Township, 4738	0.00670694	0.00234743	0.00670694	0.01303561	0.01217109	0.01217109	0.01217109	0.01217109	0.01217109	0.00234743	0.01810461	0.01810461	0.01810461	0.02041733	0.02041733	0.00797500	0.00893901	0.00167673	0.00167673
Admaston/Bromley Township, 4742	0.00675592	0.00236457	0.00675592	0.01313081	0.01225997	0.01225997	0.01225997	0.01225997	0.01225997	0.00236457	0.01835474	0.01835474	0.01835474	0.02069941	0.02069941	0.00803323	0.00900429	0.00168898	0.00168898
Horton Township, 4746	0.00558840	0.00195594	0.00558840	0.01086161	0.01014127	0.01014127	0.01014127	0.01014127	0.01014127	0.00195594	0.01518278	0.01518278	0.01518278	0.01518278	0.01518278	0.00664498	0.00744822	0.00139710	0.00139710
Renfrew Town, 4748	0.01049617	0.00367366	0.01049617	0.02040036	0.01904740	0.01904740	0.01904740	0.00000000	0.00000000	0.00367366	0.02803053	0.02803053	0.02803053	0.03161121	0.03161121	0.01248064	0.01398930	0.00262404	0.00262404
Whitewater Region Township, 4758	0.00663439	0.00232204	0.00663439	0.01289460	0.01203943	0.01203943	0.01203943	0.01203943	0.01203943	0.00232204	0.01787338	0.01787338	0.01787338	0.02015657	0.02015657	0.00788873	0.00884231	0.00165860	0.00165860
Laurentian Valley Township, 4766	0.00441541	0.00154539	0.00441541	0.00858179	0.00801264	0.00801264	0.00801264	0.00801264	0.00801264	0.00154539	0.01182742	0.01182742	0.01182742	0.01333828	0.01333828	0.00525022	0.00588486	0.00110386	0.00110386
North Algona Wilberforce Township, 4769	0.00687077	0.00240477	0.00687077	0.01335403	0.01246839	0.01246839	0.01246839	0.01246839	0.01246839	0.00240477	0.01866678	0.01866678	0.01866678	0.02105131	0.02105131	0.00816980	0.00915736	0.00171769	0.00171769
Petawawa Town, 4779	0.00429965	0.00150487	0.00429965	0.00835680	0.00780257	0.00780257	0.00780257	0.00780257	0.00780257	0.00150487	0.01146251	0.01146251	0.01146251	0.01292675	0.01292675	0.00511256	0.00573057	0.00107492	0.00107492
Laurentian Hills Town, 4792	0.00742021	0.00259707	0.00742021	0.01442192	0.01346546	0.01346546	0.01346546	0.01346546	0.01346546	0.00259707	0.02015952	0.02015952	0.02015952	0.02273474	0.02273474	0.00882312	0.00988966	0.00185505	0.00185505
Deep River Town, 4796	0.01036680	0.00362838	0.01036680	0.02014891	0.01881263	0.01881263	0.01881263	0.01881263	0.01881263	0.00362838	0.02790503	0.02790503	0.02790503	0.03146968	0.03146968	0.01232681	0.01381687	0.00259170	0.00259170
Head, Clara & Maria Township, 4798	0.00208325	0.00072914	0.00208325	0.00404900	0.00378047	0.00378047	0.00378047	0.00378047	0.00378047	0.00072914	0.00565985	0.00565985	0.00565985	0.00638286	0.00638286	0.00247712	0.00277656	0.00052081	0.00052081

2022 Taxable and PIL Levy from 2022 Return Roll by Levy Type

Using Actual rates on July 27, 2022 2:23PM EST.

	Residential		New Multi-residential	Multi-residential	Commercial						Industrial			Large Industrial		Landfills	Pipelines	Farm	Managed Forests	Total
	Occupied	FAD Phase 1	Occupied	Occupied	Occupied	Excess Land	Vacant Land	On-Farm Bus. 1	On-Farm Bus. 2	FAD Phase	Occupied	Excess Land	Vacant Land	Occupied	Excess Land	Occupied	Occupied	Occupied	Occupied	
Renfrew Co, 4700	38,994,940	373	46,756	1,206,998	6,726,677	48,880	135,422	1,334	0	1,588	336,031	9,668	16,762	455,675	4,739	1,953	1,921,232	586,706	44,655	50,540,388
Education	15,592,846	149	18,745	248,977	9,657,780	62,260	172,934	424	0	637	292,665	8,318	14,689	411,450	3,595	4,218	3,324,042	235,225	17,904	30,066,857
McNab/Braeside Township, 4701	5,904,951	0	0	13,112	151,467	201	259	0	0	0	38,390	768	4,837	0	0	859	275,859	96,027	3,801	6,490,532
Arnprior Town, 4702	7,854,614	835	20,552	609,058	1,408,523	6,696	44,365	0	0	3,690	146,987	2,187	15,496	147,234	1,695	0	29,508	1,540	0	10,292,980
Greater Madawaska Township, 4706	3,430,497	0	0	0	117,032	672	1,343	0	0	0	1,566	0	281	0	0	147	0	6,324	7,515	3,565,378
Brudenell, Lyndoch and Raglan Township, 4719	1,313,128	0	0	8,562	72,824	1,415	67	0	0	0	15,208	831	0	0	0	22	0	25,892	4,255	1,442,205
Madawaska Valley Township, 4726	3,943,006	0	0	25,095	349,987	769	7,074	0	0	0	24,759	439	224	0	0	54	0	5,107	5,127	4,361,641
Killaloe, Hagarty & Richards Township, 4731	2,435,301	0	0	14,688	115,371	0	2,128	0	0	0	3,159	0	0	0	0	49	0	15,957	3,433	2,590,086
Bonnechere Valley Township, 4738	3,249,147	0	0	46,754	178,370	1,740	2,456	0	0	0	36,592	933	0	0	0	44	0	61,845	10,681	3,588,561
Admaston/Bromley Township, 4742	1,854,059	0	0	0	52,877	0	0	631	0	0	14,403	233	0	0	0	35	257,523	264,811	4,762	2,449,335
Horton Township, 4746	2,125,598	0	0	15,836	128,209	330	979	0	0	0	30,305	982	0	0	0	86	227,081	39,891	2,198	2,571,494
Renfrew Town, 4748	6,226,574	0	0	579,562	2,287,839	30,122	50,260	0	0	0	137,183	1,637	12,765	54,555	1,239	1,348	32,721	1,198	139	9,417,143
Whitewater Region Township, 4758	5,159,686	0	0	29,799	392,301	1,127	6,084	0	0	0	31,462	2,134	1,190	104,230	740	153	162,973	318,253	4,068	6,214,199
Laurentian Valley Township, 4766	4,544,847	16	0	15,387	869,737	15,509	8,727	732	0	0	27,791	287	1,210	122,471	3,604	571	297,156	77,748	3,079	5,988,871
North Algona Wilberforce Township, 4769	3,082,714	0	0	0	139,609	404	141	0	0	0	48,175	112	0	0	0	36	0	53,497	12,289	3,336,976
Petawawa Town, 4779	6,590,470	0	24,572	654,482	2,632,630	15,088	71,553	0	0	0	27,792	864	457	0	0	0	220,891	1,601	2,607	10,243,007
Laurentian Hills Town, 4792	2,439,791	0	0	7,687	367,109	1,710	11,967	671	0	0	35,862	2,336	0	0	0	0	644,183	659	4,540	3,516,514
Deep River Town, 4796	3,934,960	0	43,738	114,146	2,093,946	8,362	8,259	0	0	0	16,020	120	0	559,565	0	108	29,527	0	378	6,809,128
Head, Clara & Maria Township, 4798	128,582	0	0	0	88,805	0	2,480	0	0	0	1,045	1,066	0	0	0	0	297,603	0	173	519,753
Total Lower Tier	64,217,925	850	88,862	2,134,167	11,446,636	84,145	218,142	2,034	0	3,690	636,700	14,931	36,461	988,054	7,278	3,512	2,475,023	970,349	69,044	83,397,803
Grand Total	118,805,711	1,373	154,363	3,590,142	27,831,093	195,285	526,498	3,791	0	5,915	1,265,396	32,916	67,912	1,855,179	15,612	9,683	7,720,297	1,792,281	131,602	164,005,047

Taxable and PIL Levy from Returned Roll Renfrew Co, 4700

	2022 Estimated Taxation	2021 Estimated Taxation	Difference \$	Difference %	Wtd CVA Growth	2022 Net Budget Impact
Admaston/Bromley Township, 4742	2,449,335	2,344,852	104,483	4.46%	0.71%	3.75%
Arnprior Town, 4702	10,292,980	9,957,060	335,920	3.37%	3.68%	-0.31%
Bonnechere Valley Township, 4738	3,588,561	3,536,356	52,205	1.48%	0.89%	0.59%
Brudenell Lyndoch Raglan Township, 4719	1,442,205	1,405,500	36,705	2.61%	1.09%	1.52%
Deep River Town, 4796	6,809,128	6,024,214	784,914	13.03%	11.06%	1.97%
Greater Madawaska Township, 4706	3,565,378	3,429,417	135,961	3.96%	1.24%	2.72%
Head Clara Maria Township, 4798	519,753	498,501	21,252	4.26%	4.47%	-0.21%
Horton Township, 4746	2,571,494	2,501,313	70,181	2.81%	1.92%	0.89%
Killaloe, Hagarty & Richards Township, 4731	2,590,086	2,549,746	40,340	1.58%	0.64%	0.94%
Laurentian Hills Town, 4792	3,516,514	3,495,454	21,060	0.60%	0.65%	-0.05%
Laurentian Valley Township, 4766	5,988,871	5,787,698	201,173	3.48%	0.61%	2.87%
Madawaska Valley Township, 4726	4,361,641	4,224,618	137,023	3.24%	1.01%	2.23%
Mcnab/Braeside Township, 4701	6,490,532	6,034,484	456,048	7.56%	1.47%	6.09%
North Algona Wilberforce Township, 4769	3,336,976	3,277,302	59,674	1.82%	1.84%	-0.02%
Petawawa Town, 4779	10,243,007	9,841,514	401,493	4.08%	0.18%	3.90%
Renfrew Co, 4700	50,540,388	48,945,642	1,594,746	3.26%	1.65%	1.61%
Renfrew Town, 4748	9,417,143	9,069,614	347,529	3.83%	0.33%	3.50%
Whitewater Region Township, 4758	6,214,199	6,004,057	210,142	3.50%	1.78%	1.72%
	133,938,191	128,927,342	5,010,849	3.89%	1.65%	2.24%

	2022 Estimated Taxation	2021 Estimated Taxation	Difference \$	Difference %	Wtd CVA Growth	2022 Net Budget Impact
Mcnab/Braeside Township, 4701	6,490,532	6,034,484	456,048	7.56%	1.47%	6.09%
Petawawa Town, 4779	10,243,007	9,841,514	401,493	4.08%	0.18%	3.90%
Admaston/Bromley Township, 4742	2,449,335	2,344,852	104,483	4.46%	0.71%	3.75%
Renfrew Town, 4748	9,417,143	9,069,614	347,529	3.83%	0.33%	3.50%
Laurentian Valley Township, 4766	5,988,871	5,787,698	201,173	3.48%	0.61%	2.87%
Greater Madawaska Township, 4706	3,565,378	3,429,417	135,961	3.96%	1.24%	2.72%
Madawaska Valley Township, 4726	4,361,641	4,224,618	137,023	3.24%	1.01%	2.23%
Deep River Town, 4796	6,809,128	6,024,214	784,914	13.03%	11.06%	1.97%
Whitewater Region Township, 4758	6,214,199	6,004,057	210,142	3.50%	1.78%	1.72%
Renfrew Co, 4700	50,540,388	48,945,642	1,594,746	3.26%	1.65%	1.61%
Brudenell Lyndoch Raglan Township, 4719	1,442,205	1,405,500	36,705	2.61%	1.09%	1.52%
Killaloe, Hagarty & Richards Township, 4731	2,590,086	2,549,746	40,340	1.58%	0.64%	0.94%
Horton Township, 4746	2,571,494	2,501,313	70,181	2.81%	1.92%	0.89%
Bonnechere Valley Township, 4738	3,588,561	3,536,356	52,205	1.48%	0.89%	0.59%
North Algona Wilberforce Township, 4769	3,336,976	3,277,302	59,674	1.82%	1.84%	-0.02%
Laurentian Hills Town, 4792	3,516,514	3,495,454	21,060	0.60%	0.65%	-0.05%
Head Clara Maria Township, 4798	519,753	498,501	21,252	4.26%	4.47%	-0.21%
Arnprior Town, 4702	10,292,980	9,957,060	335,920	3.37%	3.68%	-0.31%
Totals	133,938,191	128,927,342	5,010,849	3.89%	1.65%	2.24%



County of Renfrew Multi-Year Accessibility Plan 2022 – 2026

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Message from the Chief Administrative Officer

The County of Renfrew is committed to the development of a community that prides itself on the provision of accessible, barrier free, welcoming and inclusive spaces, while maintaining a customer services focus through its online and in-person information locations.

The County of Renfrew endeavors to make accessibility part of our everyday interactions, and to provide common access to our services.

This multi-year Accessibility Plan is developed to enhance the accessibility of our digital and physical spaces, services, programs and employment practices. We want to ensure that our employees, citizens, and all who live, work and visit our county feel welcome and can access our services when they need to.

The legislated compliance requirements under Accessibility for Ontarians with Disabilities Act (AODA) and the Integrated Accessibility Standards regulation (IASR) are to ensure the principles of accessibility – dignity, independence, integration, and equal opportunity are considerations in the services we provide.

We work with our colleagues, partners and communities to understand and remove accessibility barriers, and create a truly equitable and inclusive environment for our employees and citizens with disabilities.

Paul Moreau
Chief Administrative Officer

Introduction

The County of Renfrew is a rural County in Eastern Ontario; the largest County geographically and has 17 lower-tier municipalities. The County's population is approximately 90,000 people and provides the following services to its residents:

- Administration
- Provincial Offences Court Administration
- Public Works and Engineering (County Roads, bridges and culverts)
- Land Use Planning (County Official Plan)
- Forestry, GIS and County Trail network
- Economic Development
- Ottawa Valley Tourist Association
- Emergency Services (Land Ambulance, Community Paramedicine and Emergency Management)
- Community Services (Housing, Ontario Works and Child Care)
- Long Term Care Homes (Bonnechere Manor and Miramichi Lodge).

Our Mission is to deliver high quality services to the residents of the County of Renfrew in an efficient and cost-effective manner.

Our Vision

The County of Renfrew is recognized as a model rural community, balancing fiscal responsibility and the delivery of services and infrastructure that meet community needs. We have earned this reputation by:

1. Having a strong voice with the Federal and Provincial governments on shared investments;
2. Managing our fiscal picture through sustainable asset management;
3. Identifying efficiencies that allow the County to improve service delivery while meeting the service level expectations of our residents;
4. Enhancing the four pillars of economic development leading to improved quality of life; and
5. Working effectively with the 17 lower-tier municipalities.



This plan briefly reviews recent measures taken to remove barriers, and identifies what actions need to be addressed in 2022-2026 to best address inclusivity and remove barriers to be compliant with the Ontarians with Disabilities Act.

This Multi-Year Accessibility Plan is under the jurisdiction of the Council of the Corporation of the County of Renfrew, facilitated by the Chief Administrative Officer/Clerk. The contact is the CAO/Clerk or Deputy Clerk at:

Corporation of the County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5
Telephone: 613-735-7288
Email: info@countyofrenfrew.on.ca
Website: County of Renfrew

Legislation

In June 2005, the Ontario Government passed the [Accessibility for Ontarians with Disabilities Act \(AODA\)](#) setting the goal of a fully Accessible Ontario by 2025. Ontario has set standards in the five areas of customer service, employment, information and communications, public transportation and public spaces (built environment).

The [Accessibility Standards for Customer Service](#) came into effect on January 1, 2008, making them the first to become law under the AODA. This regulation requires all municipalities be in-compliance by January 1, 2010 and all private and not-for-profit sectors to follow by January 1, 2012. Customer Service joins the four other standards as part of the Integrated Accessibility Standards (Ontario Regulation 191/11).

The [Integrated Accessibility Standards](#) came into effect on July 1, 2011. This law applies to all organizations – public, private and non-profit sectors. Each of the five areas of the regulation is phased-in through time for each sector. Each Standard provides guidelines and deadlines for organizations in the Province, with one or more employees, to follow and meet. The Accessibility Directorate (www.Access.ON) has created a Guide to Ontario's Accessibility Regulations to assist organizations with planning.

The [Ontario Human Rights Code](#) and the Accessibility for Ontarians with Disabilities Act (AODA) both deal with accessibility, but are two very different pieces of legislation. The Ontario Human Rights Code is an individual complaints-based legislation that addresses discrimination. The Integrated Accessibility Standards Regulation created under the AODA applies to all organizations in Ontario.

Under the Ontario Human Rights Code, everyone has the right to equal treatment without discrimination. The goal of the Code is to provide for equal rights so as, to create a climate of respect where everyone feels part of the community and can contribute fully. The Ontario Human Rights Code requires organizations to accommodate people with disabilities to the point of undue hardship.

The Integrated Accessibility Standards Regulation (IASR) does not replace or affect the legal rights or obligations that arise under the Ontario Human Rights Code and other laws relating to the accommodation of people with disabilities. The IASR establishes a compliance framework that applies to all public, private and not-for-profit organizations with at least one employee. The goal of the AODA and the standards enacted is to make Ontario accessible by 2025.

The Accessibility for Ontarians with Disabilities Act requires that municipalities prepare and maintain multi-year plans to remove accessibility barriers in our respective municipality. The accessibility plan shall address the identification, prevention, and removal of barriers to persons with disabilities, which is accomplished through the use and implementation of by-laws, policies, investment, training, partnerships, consultation, and service delivery of the Municipality.

The County of Renfrew is committed to ensuring equal access and participation for all people with disabilities. We are committed to treating people with disabilities in a way that allows them to maintain their dignity and independence. We believe in integration and we are committed to meeting the needs of people with disabilities in a timely manner. We will do so by removing and preventing barriers to accessibility and meeting our accessibility requirements under the *Accessibility for Ontarians with Disabilities Act* and Ontario's accessibility laws.

Employment

The County of Renfrew is committed to inclusive and accessible employment practices that ensure the process of recruiting, hiring, communicating and retaining employees who have disabilities is effective.

Staff and managers are trained to support the goals of Accessibility for Ontarians with Disabilities Act (AODA) and understanding employer obligations to provide employment obligations. Barriers in the workplace are identified and policies and procedures at the County of Renfrew are respected and promote the dignity and independence of people with disabilities.

A revised Accessibility Policy has been developed with an organizational statement of commitment to meet accessibility and to incorporate AODA 2005 Accessibility Standards for customer service. We will continue to develop, implement and maintain policies governing how the County of Renfrew achieves accessibility through meeting the integrated Accessibility Standards Regulation.

County of Renfrew Accessibility Advisory Committee (AAC)

The Accessibility for Ontarians with Disabilities Act (AODA) requires all municipalities with a population of 10,000 or more to establish an Accessibility Advisory Committee (AAC).

The County of Renfrew's Accessibility Advisory Committee is comprised of 9 citizen members, 10 lower-tier representatives and one member of County Council appointed as Chair. The County commits to ensuring that 50% of its members have a disability. Members come from different backgrounds and from various areas of the County and have a desire to help those living with disabilities.

The Accessibility Advisory Committee informs Council on ways to remove barriers and improve opportunities for persons with disabilities with respect to County programs, services and facilities.

The County of Renfrew AAC provides advice, recommendations and support to County Council and departments regarding accessibility plans and policies.

Customer Service

A Customer Services Standard Policy has been developed setting out the procedures and practices to accommodate the diverse needs of all of our residents.

The County of Renfrew has met and will continue to meet all of the Customer Service standards of the Integrated Accessibility Standards regulation (IASR) by:

- Training staff and volunteers on providing accessible customer service;
- Ensuring that anyone who provides service on behalf of the County has been trained on providing accessible customer service;
- Ensuring that customers who use assistive devices, support animals or support persons are welcomed;
- Monitoring customer service to ensure we are maintaining and improving upon the level of accessibility we provide in programs, services, and facilities;
- Exploring new technologies that support internal and external customer service.

Information and Communication

The Multi-Year Accessibility Plan has been posted on the County's website and is available in an accessible format.

AODA required that any new websites or web content published after January 1, 2012 are to conform to the Web Content Accessibility Guidelines (WCAG 2.0) by January 1, 2021. To ensure compliance with AODA, the County of Renfrew introduced a new accessible website on February 1, 2021 and makes every effort to ensure all documents posted to the website are compliant. A disclaimer is also placed on our website to contact the County should a person with a disability require an alternate format.

The County continues to improve the accessibility of all public facing applications, website and web content to comply with the Accessibility for Ontarians with Disabilities Act (AODA) and Web Content Accessibility Guidelines (WCAG).

All public facing service counters are equipped with lower counters and the public can request documents in accessible formats in person or through the website.

The County of Renfrew recently integrated its services:

- In 2019, the County integrated the Renfrew offices of the County's Community Services Department (Child Care Services, Ontario Works and Renfrew County Housing Corporation) into a seamless unit at Renfrew County Place in Renfrew.
- In 2021, the County amalgamated and moved the Pembroke offices of the County's Community Services Department into the County Administration building in Pembroke.

- All facilities were renovated to meet all customer service accessibility standards, by converting public washrooms to universal washrooms and installing wheelchair access and handrails as needed. All doors include cylindrical lever handles and automatic accessible swing doors. Most conference rooms and offices have automatic on off lighting switches for accessibility and energy efficiency.

The County is committed to ensuring that information and communications are available and accessible to people with disabilities, and will make reasonable efforts based upon the needs of the community and upon request within the County's budgetary and time constraints.

The County also invites our community to provide feedback regarding the accessibility of our goods, services and facilities.

We welcome the opportunity to learn and improve through the experiences of others within our community.

Additional Information

Paul Moreau, Chief Administrative Officer/Clerk
613-735-7288

COUNTY OF RENFREW

BY-LAW NUMBER 102-22

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL
OF THE COUNTY OF RENFREW AT THE MEETING HELD
ON AUGUST 31, 2022**

WHEREAS Subsection 5(1) of the *Municipal Act, 2001, S.O. 2001, Chapter 25*, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the County of Renfrew at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the County of Renfrew enacts as follows:

1. The action of the Council of the County of Renfrew in respect of each motion and resolution passed and other action taken by the Council of the County of Renfrew at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Warden and the appropriate officials of the County of Renfrew are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the County of Renfrew referred to in the preceding section.
3. The Warden, and the Clerk, or in the absence of the Clerk the Deputy Clerk, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the County of Renfrew.
4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of August 2022.

READ a second time this 31st day of August 2022.

READ a third time and finally passed this 31st day of August 2022.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK