



## **RENFREW COUNTY HOUSING CORPORATION**

**Tuesday, September 13, 2022**

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A meeting of the Renfrew County Housing Corporation Board of Directors was held on Tuesday, September 13, 2022 at 1:04 p.m. at the County of Renfrew Administration Building, Pembroke, Ontario.

Directors Present: Chair James Brose  
Warden Debbie Robinson  
Vice-Chair Cathy Regier  
Councillor Debbi Grills  
Councillor John Reinwald

Regrets: Councillor Kim Love  
Councillor Ed Jacyno

Officers Present: Craig Kelley, Chief Executive Officer  
Laura LePine, Chief Operating Officer

Staff Present: Jason Davis, Director of Development and Property  
Mike Blackmore, Director of Long-Term Care  
Jennifer Dombroskie, Manager of Housing and Homelessness  
Margo Smith, Manager of Child Care and Early Years Services  
Andrea Patrick, Manager of Ontario Works  
Kevin Raddatz, Manager of Real Estate  
Tina Peplinskie, Media Relations and Social Media Coordinator  
Connie Wilson, Administrative Assistant, Corporate Services

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Chair Brose called the meeting to order at 1:04 p.m.

Chair Brose recited the land acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People.

The roll was called and no pecuniary interests were disclosed.

**RESOLUTION NO. RCHC-C-22-09-54**

Moved by Councillor Regier

Seconded by Councillor Reinwald

THAT the minutes of the Renfrew County Housing Corporation Board of Directors meeting held on August 10, 2022 be adopted. CARRIED.

Ms. LePine overviewed the Director's Report, which is attached as Appendix A.

**RESOLUTION NO. RCHC-C-22-09-55**

Moved by Councillor Reinwald

Seconded by Councillor Grills

THAT the Renfrew County Housing Corporation (RCHC) Board of Directors approve the demolition and rebuild of 202 Cecil Street in Pembroke; AND FURTHER THAT staff be directed to start the tender process to complete the demolition and rebuild. CARRIED.

Committee noted that the demolition and rebuild will not deplete the COCHI-OPHI funding streams that are being utilized, but are only one of the items covered through this funding.

Committee discussed the rebuild of 202 Cecil Street and Ms. LePine noted that there is no design approved at this point, but the intention is to bring this item back to the Renfrew County Housing Corporation Board of Directors once the demolition has been completed. Discussion has taken place regarding the possibility of maximizing the footprint of this property by rebuilding into two units/duplex with one unit remaining as the required Rent Geared to Income replacement unit and the option for the second unit to be a new Affordable Housing unit.

Mr. Kelley confirmed that with this property, being located within close proximity to the Lea Street and Douglas Street Affordable, Supportive Housing in Renfrew County – Integrated Community Housing Complex construction project, it would be logical to utilize this already existing engineering and architectural design.

**RESOLUTION NO. RCHC-C-22-09-56**

Moved by Councillor Regier

Seconded by Councillor Grills

THAT the Renfrew County Housing Corporation Board of Directors approve the proposal as submitted by Irvcon Ltd, Pembroke, Ontario for the replacement of Flat Roofs at 260 Elizabeth Street North, Pembroke and 55 Poplar Street in Deep River, Ontario in the amount of \$413,267.00 plus HST; AND FURTHER THAT a Contract be executed. CARRIED.

**RESOLUTION NO. RCHC-C-22-09-57**

Moved by Councillor Reinwald

Seconded by Councillor Grills

THAT the Renfrew County Housing Corporation Board of Directors approve the proposal as submitted by Irvcon Ltd, Pembroke, Ontario for the replacement of the Flat Roof at 63 Russell St. and 8 Burwash St., Arnprior, Ontario in the amount of \$503,055.00 plus HST; AND FURTHER THAT a Contract be executed. CARRIED.

Chair Brose asked Mr. Raddatz to update Committee on the tenders received for the roofing projects and questioned if these would all be completed this year. Mr. Raddatz advised Committee that the recent tenders were for the replacement of four flat roofs and confirmed that the contractor has indicated that there are no material supply issues. However, weather permitting the contractor indicated that they should be able to complete two of the roofing projects this fall, with the remaining two being completed in April/May of 2023. Mr. Raddatz confirmed that the reconstruction will also include additional insulation if required to enhance the efficiency of these roofs.

**RESOLUTION NO. RCHC-C-22-09-58**

Moved by Councillor Reinwald

Seconded by Councillor Regier

THAT the Director's Report attached as Appendix A be approved. CARRIED.

Ms. Dombroskie overviewed the Manager of Housing and Homelessness Monthly Report, which is attached as Appendix B.

Committee discussed the homelessness enumeration and Ms. Dombroskie confirmed that when the Ontario Works staff are out in the field completing this survey, they are partnering with food banks across the county, community mental health organizations, addiction organizations, The Grind and several other

community agencies. Ms. Dombroskie advised that staff have been working with the Canadian Alliance to End Homelessness and have found that this survey helps connect these individuals with benefits and services that may assist them. Staff feel that this one on one contact is more meaningful to these individuals.

Warden Robinson noted the survey contains several very personal questions and questioned if there is an option for the individual to remain anonymous. Ms. Dombroskie indicated that they are able to remain anonymous, it is completely voluntary as to whether they choose to participate and their information is kept confidential.

Committee recommended that staff track the total number of individuals surveyed, those that do participate and those that do not participate in order to have an accurate enumeration of individuals requiring assistance in the County of Renfrew.

**RESOLUTION NO. RCHC-C-22-09-59**

Moved by Councillor Regier

Seconded by Councillor Reinwald

THAT the Manager, Housing and Homelessness Monthly Report attached as Appendix B be approved. CARRIED.

**NEW BUSINESS**

Chair Brose acknowledged the passing of Her Majesty Queen Elizabeth II and reminded everyone that there is a book of Condolences in the front entrance of the County Administration Building.

**RESOLUTION NO. RCHC-C-22-09-60**

Moved by Councillor Grills

Seconded by Councillor Reinwald

THAT this meeting adjourn and the next regular meeting be held on October 12, 2022. Time 1:50 p.m. CARRIED.

**COUNTY OF RENFREW  
COMMUNITY SERVICES DEPARTMENT  
RENFREW COUNTY HOUSING CORPORATION**

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**TO:** Renfrew County Housing Corporation Board of Directors  
**FROM:** Laura LePine, Director of Community Services  
**DATE:** September 13, 2022  
**SUBJECT:** Director's Report

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**INFORMATION**

**1. Community Housing Capital Projects Update [Strategic Plan Goal #2]**

Attached as Appendix I is the Renfrew County Housing Corporation 2022 Capital Projects Update as of September 2, 2022.

**RESOLUTIONS**

**2. Demolition and Rebuild of 202 Cecil Street, Pembroke [Strategic Plan Goal #3]**

**Recommendation:** THAT the Renfrew County Housing Corporation (RCHC) Board of Directors approve the demolition and rebuild of 202 Cecil Street in Pembroke. AND FURTHER that staff be directed to start the tender process to complete the demolition and rebuild.

**Background**

At the May 25, 2022 meeting of County Council, Resolution No. CS-CC-22-05-39 was passed, which stated:

“THAT County Council approve the renewed Action Plan under the National Housing Strategy for 2022-23; AND FURTHER THAT County Council authorize the Warden and Clerk to execute the amended Transfer Payment Agreement for the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI) between the County of Renfrew and the Ministry of Municipal Affairs and Housing.”

The COCHI-OPHI Investment Plan 2022-23 included an amount under the COCHI funding of \$545,471 to complete a demolition and rebuild of RCHC property located at 202 Cecil Street, Pembroke. In August 2022, the Ministry of Municipal Affairs and Housing (MMAH) issued a letter approving the County of Renfrew's COCHI-OPHI Investment Plan 2022-23. This property is a single family, rent-gearred-to-income (RGI) home that is part of the RCHC portfolio and is currently vacant. This home was built in 1975 and has had many repairs and upgrades completed over the last 20 years. Recent repair issues resulted in a building condition assessment completed and since it is in a poor state of repair, the recommendation was to demolish the building and rebuild on the same location. It is the intention to rebuild a duplex on the site that would replace the RGI unit and create an additional affordable rental unit. The cost to complete this is funded through MMAH – COCHI funding.

**3. Contract Approval – DP-RCHC-22-100 – 260 Elizabeth and 55 Poplar Flat Roof Replacements [Strategic Plan Goal #2]**

**Recommendation:** THAT the Renfrew County Housing Corporation Board of Directors approve the proposal as submitted by Irvcon Ltd, Pembroke, Ontario for the replacement of Flat Roofs at 260 Elizabeth Street North, Pembroke and 55 Poplar Street in Deep River, Ontario in the amount of \$413,267.00 plus HST; AND FURTHER THAT a Contract be executed.

**Background**

Renfrew County Housing Corporation issued a request for tender for the replacement of Flat Roofs at 260 Elizabeth Street North, Pembroke and 55 Poplar Street in Deep River, Ontario. Tenders were received until 2:00 p.m., September 1, 2022. The roofs have not been rehabilitated in the last 25 years and have reached the end of the lifecycle. Ten companies requested proposal documents and ten companies attended the mandatory site meeting. Two proposals were received to complete this work.

- |  |           |
|--|-----------|
| 1. Irvcon Ltd., Pembroke, ON                       | \$413,267 |
| 2. T. Hamilton & Son Roofing Inc., Scarborough, ON | \$519,000 |

Amount excludes 13% HST

In accordance with the Renfrew County Housing Corporation Policy RCHC-02 for the Procurement of Goods & Services, competitive tenders with results greater than \$100,000 require RCHC Board of Directors approval. Procurement of the services included in this proposal followed the requirements set out in Policy RCHC-02 – Procurement of Goods & Services.

### **Financial Implications**

The cost for this Contract is covered under the Ontario Priorities Housing Initiative (OPHI) program funding. The Approved budget for these two roof replacements is \$425,000. Staff confirm that there are sufficient funds in the OPHI year 3 budget to complete the project as proposed.

#### **4. Contract Approval – DP-RCHC-22-202 – 63 Russell and 8 Burwash, Arnprior Flat Roof Replacements [Strategic Plan Goal #2]**

**Recommendation:** THAT the Renfrew County Housing Corporation Board of Directors approve the proposal as submitted by Irvcon Ltd, Pembroke, Ontario for the replacement of the Flat Roof at 63 Russell St. and 8 Burwash St., Arnprior, Ontario in the amount of \$503,055.00 plus HST; AND FURTHER THAT a Contract be executed.

### **Background**

Renfrew County Housing Corporation issued a request for tender for the replacement of Flat Roofs at 63 Russell Street and 8 Burwash Street in Arnprior, Ontario. Tenders were received until 2:00 p.m., September 1, 2022. The roofs have not been rehabilitated in the last 25 years and have reached the end of the lifecycle. Nine companies requested proposal documents and nine companies attended the mandatory site meeting. Four proposals were received to complete this work.

1. Irvcon Ltd., Pembroke, ON	\$503,055
2. T. Hamilton & Son Roofing Inc., Scarborough, ON	\$517,500
3. Simluc Contractors Ltd., Ottawa, ON	\$596,068
4. Covertite, Ottawa, ON	\$967,500

Amount excludes 13% HST

In accordance with the Renfrew County Housing Corporation Policy RCHC-02 for the Procurement of Goods & Services, competitive tenders with results greater than \$100,000 require RCHC Board of Directors approval.

Procurement of the services included in this proposal followed the requirements set out in Policy RCHC-02 – Procurement of Goods & Services.

**Financial Implications**

The funding for roof replacement is covered under the Canada-Ontario Community Housing Initiative (COCHI) program. This project will require additional funds in the amount of \$178,696.00 and the funds will be reallocated within the funding program. Staff confirm that there are sufficient funds to complete the project.



# RCHC-2022 Capital Projects > \$50K

Appendix I

Location	Work Description	Status			Comments
		Budget	Quote	Status	
425 Nelson Street	Asphalt shingle roof	\$60,000.00	\$23,500.00	Awarded to Norlock	Anticipate start date mid Sept.
510 MacKay Street	Patio door replacement	\$50,000.00	\$57,776	Awarded to Valley Window & Door	Anticipate start date Sept.
					Note: Supplier delivery delays
1030-1106 Lea St - (4) Townhome Blocks	Exterior windows	\$275,000.00	\$214,534	Awarded to Valley Window & Door	Anticipate start date mid Sept.
					Note: Supplier delivery delays
75 Stafford Street	Plumbing fixture replacement (including bathroom vanities)	\$75,000.00		Scope of Work in review	
130-144 Fraser, 135-147 Arnolds, 520-546 Nelson - (6) Townhome Blocks	Siding and soffits	\$170,000.00		Scope of Work in review	
260 Elizabeth Street North	Patio and exterior fire doors	\$150,000.00	\$ 132,112	Awarded to Valley Window & Door	Project started , anticipate completion mid Sept.
174/178, 202 Massey, 220/350 Arith Blvd - (14) Duplex & (1) Single Fam	Massard roof	\$150,000.00	\$149,500.00	Awarded to Lair's Construction	Project start date , Sept . 12, 2022
	asphlat shingle replacement				
260 Elizabeth Street North	Flat roof replacement	\$250,696.00	\$242,699.00	RFP closed Sept. 1, 2022	Contract to be awarded
55 Poplar	Flat roof replacement	\$175,000.00	\$170,567.00	RFP - closed Sept. 1,2022	Contract to be awarded
63 Russell	Flat roof replacement	\$150,000.00	\$259,040.00	RFP - closed Sept. 1,2022	Contract to be awarded
8 Burwash	Flat roof replacement	\$174,304.00	\$244,014.00	RFP - closed Sept. 1,2022	Contract to be awarded
204/206-240/242 Cecil St	Furance replacements	\$75,000.00	\$ 69,977	Completed	Contractor completed installations - May 20

**COUNTY OF RENFREW  
COMMUNITY SERVICES DEPARTMENT  
RENFREW COUNTY HOUSING CORPORATION**

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**TO:** Renfrew County Housing Corporation Board of Directors  
**FROM:** Jennifer Dombroskie, Manager, Housing and Homelessness  
**DATE:** September 13, 2022  
**SUBJECT:** Monthly Report

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**INFORMATION**

**1. Annual General Report [Strategic Plan Goals #1, #2 & #3]**

Attached as Appendix RCHC-I is the 2021 Annual General Report for Renfrew County Housing Corporation.

**2. Point-in-Time Count – Homelessness Enumeration [Strategic Plan Goals #1 & #3]**

The Point-in-Time Count is an important exercise in understanding homelessness in our community. The information gained helps to shape the delivery of our Homelessness Prevention Program. Community Services staff will work with agencies across Renfrew County the week of September 19, 2022, to connect with people who are experiencing homelessness to collect data and to link people with services and supports.

Attached as Appendix RCHC-II is the Point-in-Time Count Information Sheet.

Attached as Appendix RCHC-III is the Point-in-Time Count Survey Questions.

# Renfrew County Housing Corporation (A Place to Call Home)

## Annual General Report

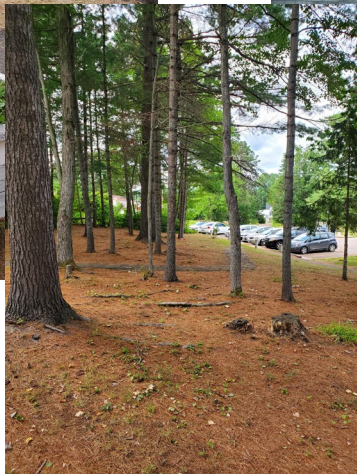
2021





## TABLE OF CONTENTS

Message from the Manager	3
Introduction	4
Board of Directors - 2021	5
Organizational Chart	6
Housing Registry	7
RENTCafé Application Database	7
2021 Wait List	8
Vacancies	9
Property Management Report	10
Capital Reserve Contributions & Withdrawals	11
Ameresco Asset Planner	11
RCHC Portfolio	12
2021 Rent Supplement Portfolio	13
Canada Ontario Housing Benefit (COHB)	13
Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI)	14
Community Homelessness Prevention Initiative (CHPI)	15
Homelessness Prevention Program (HPP)	15
Rental Allowance Program	16
Emergency Minor Home Repair Program	16



# Message from the Manager

September 2022

Respectfully we acknowledge that we are on the traditional territory of the Algonquin People and are grateful to the First Nations for their rich history and teachings, care of the land, and many continued displays of friendship.

Renfrew County Housing Corporation is about people, community, and safe, affordable housing. Moreover, we help in providing a place to call home. It is my pleasure to present to you the Renfrew County Housing Corporation (RCHC) Annual General Report for 2021, highlighting our portfolio and accomplishments.

Throughout 2021, our communities continued to be impacted by the COVID-19 pandemic and the ripple effects of this were present in all facets of our services and business. Community need for housing, income, and food security supports were at unprecedented levels in recent history. Global trends regarding deficits in supply and demand caused delays in planned property upgrades. Approaching 2022, work that was previously on hold due to the pandemic such as non-emergency work orders and in-person staff and tenant meetings resumed.

During May 2021, the Renfrew County Housing Corporation Board and County Council approved structural changes to our property management model by partnering with and leveraging the expertise of the Development and Property Department. This change improved the organization of building maintenance and asset planning/management. Also, during May 2021, the County of Renfrew commenced a partnership with the Canadian Alliance to End Homelessness through Built for Zero Renfrew County, an initiative to end chronic homelessness. Built for Zero Renfrew County has developed a working group of social service professionals from the County of Renfrew Community Services Department, The Grind, Safe Shelter for Youth, and Community Mental Health. This group works on identifying and providing supports to people experiencing homelessness through enumeration using a By-Name List model. During October 2021, homelessness enumeration continued by completing Point-In-Time surveys. At the of May 2021 a 3-year Collective Agreement between the Renfrew County Housing Corporation and the Canadian Union of Public Employees Local 4425 was ratified.

July 2021 marked my transition from Acting General Manager to Manager of Housing and Homelessness, and the following month Kevin Raddatz joined the Development and Property Department as Manager of Real Estate (for County of Renfrew and Renfrew County Housing Corporation properties).

With sincere gratitude I would like to acknowledge the dedication and excellent work of our staff who year-over-year continue to approach our services with pride, care, and innovation. On behalf of the RCHC staff, I would also like to acknowledge and thank the RCHC Board of Directors, as well as Director of Community Services Laura LePine and Director of Development and Property Craig Kelley, for their guidance and leadership throughout 2021.

Respectfully submitted,

Jennifer Dombroskie

Manager of Housing and Homelessness  
Renfrew County Housing Corporation

# Introduction

The RCHC was established on January 1<sup>st</sup>, 2001 to manage rent-geared-to-income housing in the County of Renfrew for low to moderate-income households. The Corporation also manages the Rent Supplement Program, which is a successful partnership with private landlords in our communities throughout the County of Renfrew. In addition to administrating and managing the rent-geared-to-income housing program, and as directed by the Service Manager, RCHC also assists with the overall monitoring and implementation of housing and homelessness programs as outlined within this report.

The RCHC property portfolio consists of:

594	Units located in 19 apartment buildings
57	Single family units
152	Family duplex units
217	Family row housing units
1020	Total

In 2007, RCHC assumed sole shareholder responsibilities of the Ottawaska Housing Corporation, consisting of 57 units in two projects made up of 1-, 2- and 3-bedroom homes. This portfolio is managed in accordance with Part VI of the Social Housing Reform Act, O.Reg. 339/01, and has been revoked and replaced with the Housing Services Act, 2011.

In November 2014 County Council approved the County of Renfrew Asset Management Plan, which includes Renfrew County Housing Corporation’s 10-year capital plan, risk management component, asset inventory, and levels of service. The Long-Term Financial Management Plan is to be used as a guide by County Council during the annual budget process.

In 2018 Renfrew County Housing Corporation Board of Directors received a request from the Opeongo Non-Profit Community Residential Inc. that the Renfrew County Housing Corporation absorb the Opeongo Non-Profit Housing Corporation. Opeongo Non-Profit Community Residential Development Inc. is a non-profit housing provider located at 124 Vimy Boulevard, which is near the Renfrew County Housing Corporation project located at 41 Vimy Boulevard.

During 2019 the Renfrew County Housing Corporation began the process of absorbing the Opeongo Non-Profit Housing Corporation portfolio. The final transfer of ownership from Opeongo Non-Profit Community Residential Development Inc to Renfrew County Housing Corporation was approved by County Council at the November 25, 2020 Council meeting and the agreement closed on December 31, 2020, fully completing the transfer of assets.

The 2021 Annual General Report will highlight RCHC operations and services including capital upgrades and programs that support housing availability, stability, and affordability.



# Board of Directors - 2021

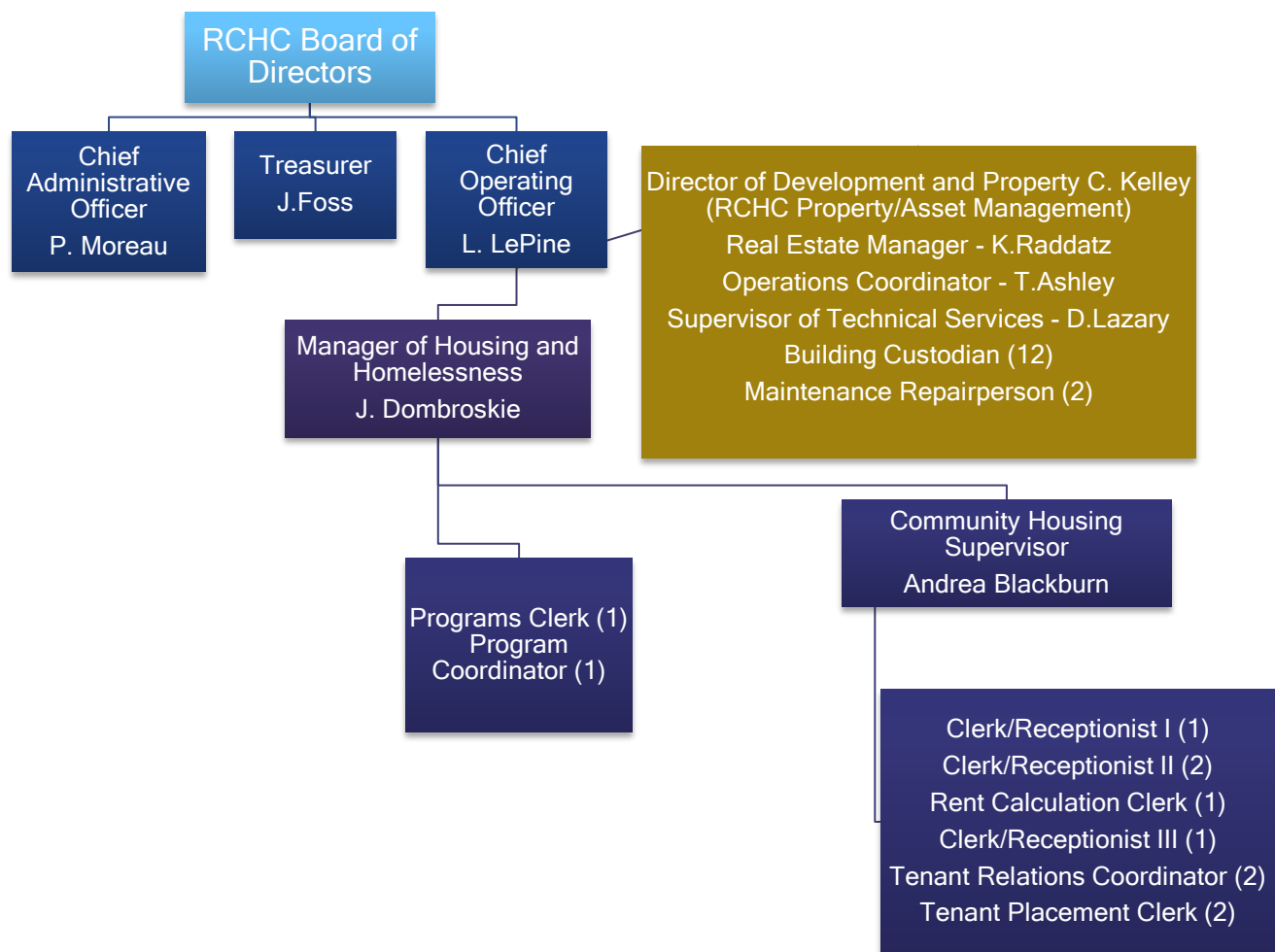
The Board is responsible for directing the overall operations of the organization. Directors are appointed to the County Committees for the ensuing year or until their successors are appointed.

Director's Name	Area of Representation
James Brose, Chair	Twp of North Algona Wilberforce
John Reinwald, Vice-Chair	Town of Laurentian Hills
Debbie Robinson, Warden	Twp of Laurentian Valley
Debbie Grills	Twp of Head, Clara and Maria
Kim Love	Twp of Madawaska Valley
Cathy Regier	Twp of Whitewater Region
Ed Jacyno	City of Pembroke Representative

Paul Moreau	Chief Executive Officer / Secretary
Laura LePine	Chief Operating Officer
Jeffrey Foss	Treasurer



# Organizational Chart





# Housing Registry

The goal of the Registry is to provide under legislation, equitable and accessible services to all applicants seeking rent-geared-to-income (RGI) accommodations in the County of Renfrew. The Housing Registry also maintains the rent-geared-to-income waiting list for the Non-Profit Housing Providers in the County of Renfrew.

The Housing Registry was established by the County of Renfrew and is administered by the Renfrew County Housing Corporation by way of a service agreement with the Service Manager. The Registry was established in 2003, twelve months after the point of transfer from the province, in accordance with Social Housing Reform Act, 2000(SHRA).

## **The Purpose of the Registry is to:**

1. Maintain the Centralized Waiting List database for applications.
2. Record refusals, requests, arrears, vacancies and offers.
3. Provide general information on RGI assistance and special needs housing.
4. Maintain consistency of rules.
5. Ensure personal information is confidential.
6. Monitor operations of the access points within the system with appropriate operational adjustments, if needed.
7. Ensure that applicant forms and information on RGI assistance is available to the public. (List of Public Information Available to the Public in a binder).

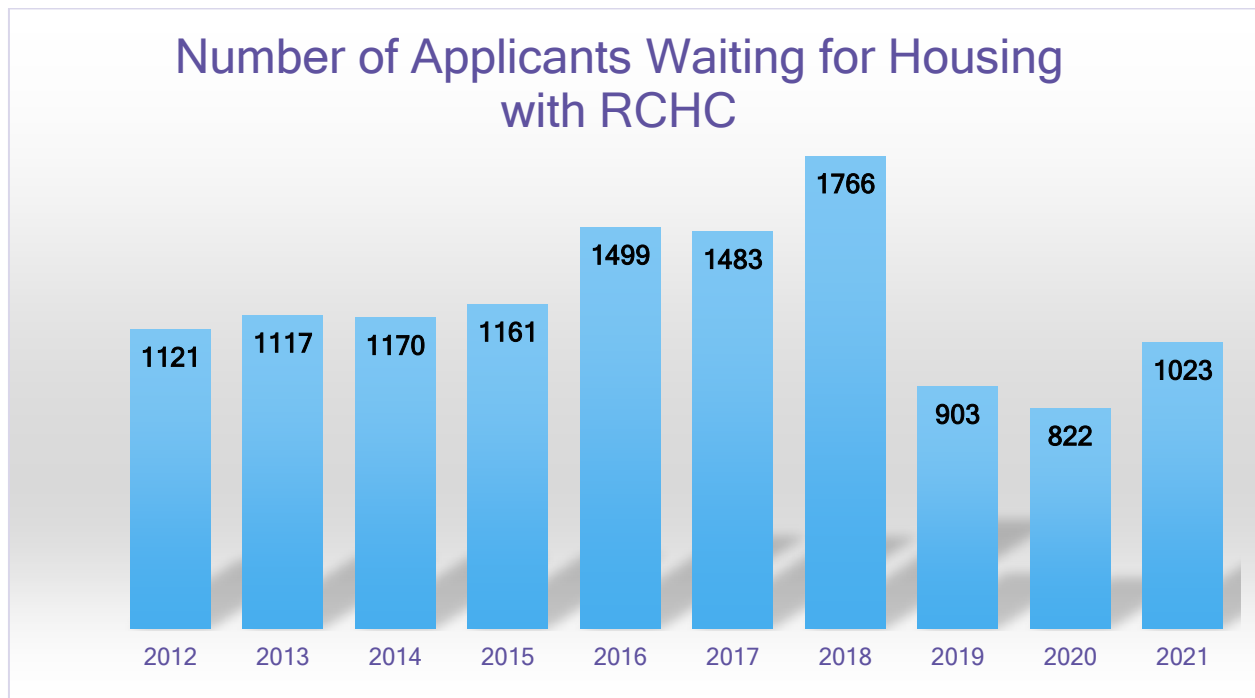
## **RENTCafé Application Database**

RENTCafé is an application and waitlist management database that provides the ability to accept applications via an online Applicant Portal, that also can provide applicants with the ability to update their application online.

All applications for Community Housing are entered into the RENTCafé database. The only Special Priority Status in the County of Renfrew are victims of domestic violence. All housing providers are access points for applications. The applications are then forwarded to the RCHC by the applicant or a housing provider. Starting 2020 applicants are able to find the Social Housing Application online where they can apply, update, and check their status at <https://www.socialhousingapplication.com>. The application will automatically appear on the RCHC Rent Café Dashboard. Paper applications will continue to be available.

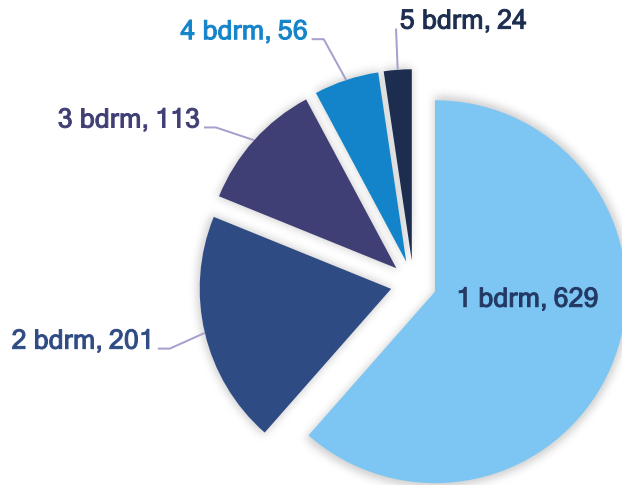
RCHC 2021 Application Statistics	
New Applications Processed	
Applications Reactivated	
Applications Deemed Ineligible	
Households Housed	
Transfers	

## 2021 Wait List



\*Numbers above include applications with non-profits housing providers.

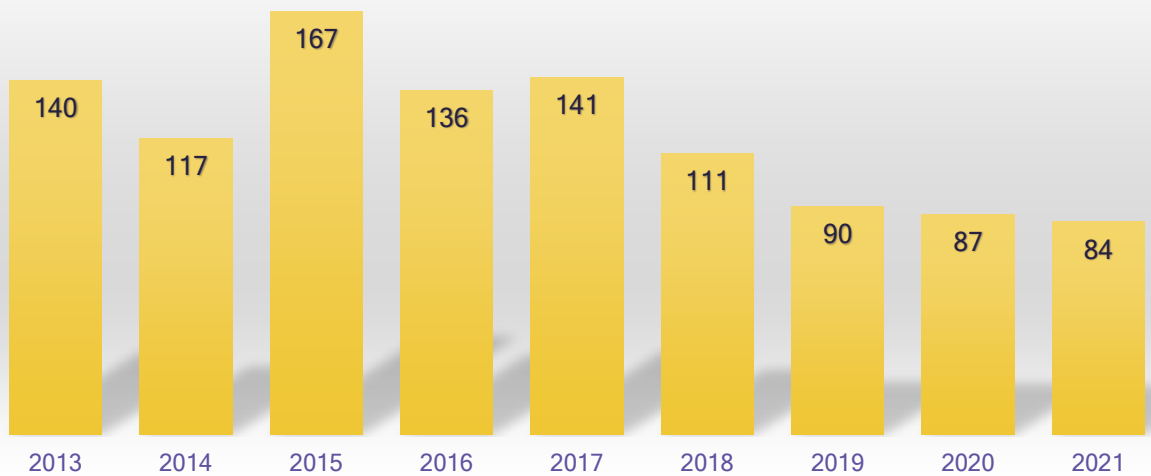
## APPLICATIONS ON THE RCHC WAITING LIST BY BEDROOM SIZE AS AT DECEMBER 31, 2021



## Vacancies

When a housing provider has a vacancy, which cannot be filled by an internal transfer, the provider will then turn to their chronological waiting list that has been supplied to them by the Registry.

## RCHC Move Outs



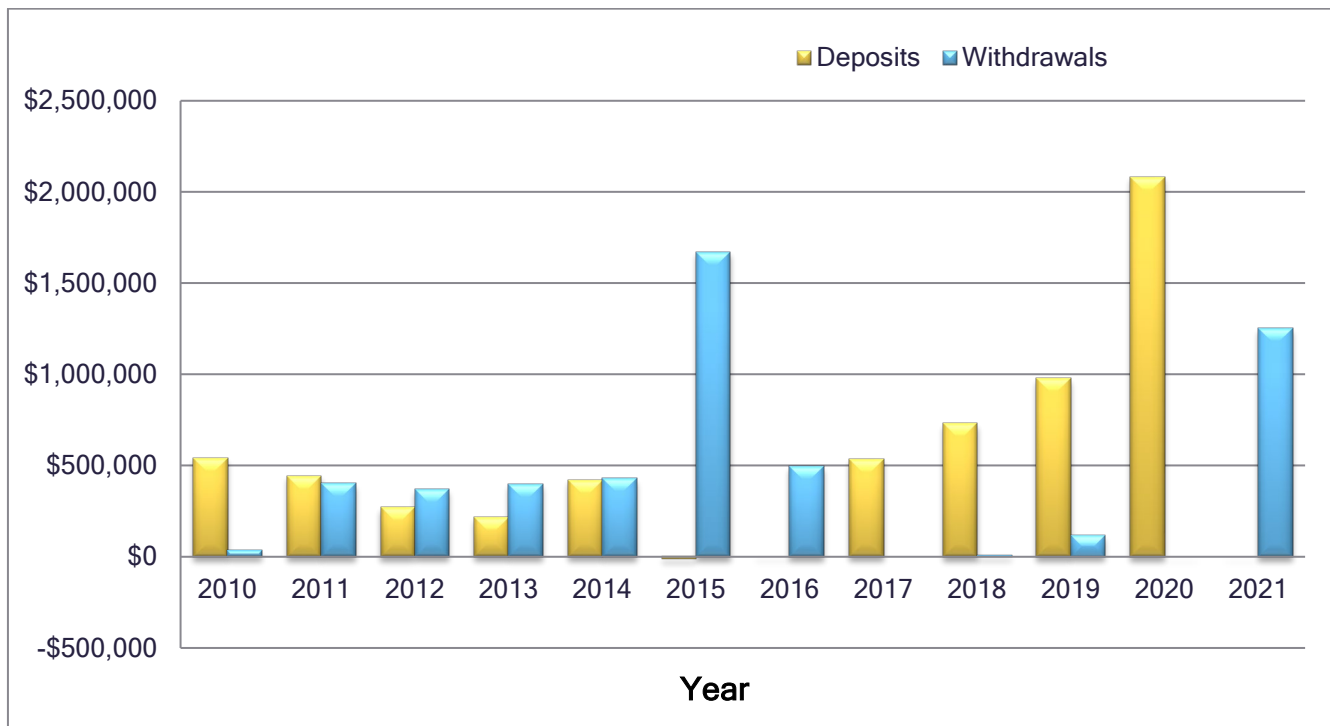
# Property Management Report

Once again, the RCHC Team was committed to the Community Housing direction of “Building a strong foundation for the future”.

- Through the Community Homelessness Prevention Initiative funding, Rental Allowance Program, 141 households have been assisted. This funding allows for a rental allowance to assist with rental affordability.
- To ensure accountability, and meet the Housing Service Act requirements, the 10 Year Housing and Homelessness Plan Report Card is completed each year looking back on the previous year's activities. The Housing Report Card includes such indicators as number of new units created, updated waiting list statistics, number of new partnerships, along with local statistics. The County of Renfrew 10-year Housing and Homelessness Plan Report card was updated in June 2021.
- In 2021 the Emergency Minor Home Repair assisted 9 homeowners with Emergency Repairs allowing them to remain in their homes. This program is open to low-income homeowners who require minor home repairs that will allow for continued safe occupancy of their home.
- Collected \$15,791.09 from former tenants who had arrears with RCHC.
- The Tenant Relations Coordinators (TRCs) have been working closely to build relationships with tenants, staff, and community agencies to assist tenants maintaining their tenancy.
- Completed 97 capital jobs which included 22 Tangible Capital Assets (TCAs) and 75 non-Tangible Capital Assets (non-TCAs).



## Capital Reserve Contributions & Withdrawals



**Note-**Higher deposits for 2020 were due to project delays caused by the COVID-19 pandemic as well as the acquisition of Opeongo Non-Profit Housing.

## Ameresco Asset Planner

Asset Planner is a web-based software program that is intended to provide the Service Manager and housing provider with a capital planning tool to better understand the physical condition of their buildings, to improve the prioritization of capital demands, and to make informed decisions that spend capital dollars wisely.

The asset program is an enhancement to the Building Condition Assessment (BCA) implemented by the Board in 2007. In 2007, it was recommended that RCHC BCAs be performed every 3 to 5 years to ensure the integrity of the data.

In 2018 Building Condition Assessments were completed on all Renfrew County Housing Corporation properties as well as the six non-profit housing provider properties located in the County of Renfrew. The Building Condition Assessment will provide RCHC with updated comprehensive building deficiency information and forecasts possible future maintenance or repair requirements for all RCHC properties.

# RCHC Portfolio

LOCATION	HOUSING TYPE	# of UNITS	DESCRIPTION
<b>Pembroke</b>			
425 Nelson	Apartment	15	One bedroom
River Rd/Mackay St	Apartment	50	One bedroom
150 Elizabeth	Apartment	39	One bedroom
400 Nelson	Apartment	14	One bedroom
260 Elizabeth	Apartment	60	59 one & 1 two
435 - 481 Nelson	Row Housing	24	12 three & 12 two
1030 - 1106 Lea	Row Housing	35	11 two, 16 three, 6 four & 2 five
1110 - 1144 Lea	Row Housing	16	8 three, 6 four & 2 fives
Nelson/Fraser/Arnolds	Row Housing	29	21 two & 8 three
Bronx/Reynolds	Row Housing	30	19 three, 8 four & 3 five
172 - 202 Cecil	Duplex & 1 Single	3	3 three
204 - 242 Cecil	Duplexes	36	8 two, 18 three, 6 four & 4 five
<b>TOTAL</b>		<b>351</b>	
<b>And Area</b>			
Barry's Bay	Apartment	35	One bedroom
Beachburg	Apartment	12	One bedroom
Cobden	Apartment	20	One bedroom
Deep River	Apartment	24	One bedroom
Eganville	Apartment	26	One bedroom
Palmer Rapids	Apartment	21	One bedroom
<b>TOTAL</b>		<b>138</b>	
<b>Renfrew</b>			
Lorne Street	Apartment	12	One bedroom
Vimy Boulevard	Apartment	42	One bedroom
Hall Avenue	Apartment	89	One bedroom
Moran Heights	Single	31	6 two and 25 three
Oak Crescent	Duplexes	26	6 two, 10 three, 8 four & 2 five
Airth Boulevard	Duplexes	29	8 two, 16 three, 3 four & 2 five
Vimy Family Units	Row Housing	42	2 and 3 bedrooms
<b>TOTAL</b>		<b>271</b>	
<b>Arnprior</b>			
229/231 Albert	Apartment	24	One bedroom
8 Burwash	Apartment	54	53 one & 1 two
63 Russell	Apartment	41	One bedroom
McLachlin Heights	Singles	25	5 two & 20 three
200 Caruso Street	Row Housing	25	16 two & 9 three
26 Spruce Crescent	Row Housing	16	11 two & 5 three
	Apartment	16	One bedroom
Wilfred/Allan	Duplexes	20	10 three & 10 four
Sullivan Crescent	Duplexes	18	2 two, 10 three & 6 four
Wilfred/Edward	Duplexes	20	6 two, 10 three, 2 four & 2 five
228 Edward	Duplexes	1	3 bedrooms
<b>TOTAL</b>		<b>260</b>	
<b>RCHC TOTAL</b>		<b>1020</b>	



# 2021 Rent Supplement Portfolio

Rent Supplement Programs were developed by Ontario Housing Corporation to provide RGI housing outside the Ontario Housing Corporation's portfolio of public housing units. When the Housing Corporations were devolved to the Service Manager, so was the responsibility for the Rent Supplement Programs.

Once an RCHC applicant accepts a unit under the Rent Supplement Program, that applicant is now the tenant of that private landlord. The role of RCHC is to inform the tenant and the landlord of the RGI rent payable by the rent supplement tenant. The RCHC on a monthly basis pays the difference between the guaranteed landlord rent amount and the amount payable by the tenant. The tenant and landlord have a normal landlord / tenant relationship. The RCHC works closely with the private landlord to help ensure a successful tenancy.

Total Rent Supplement Units as of December 31, 2021 was as follows:

Location	Number of Rent Supplement Units
Arnprior	24
Beachburg	2
Deep River	1
Pembroke	14
Petawawa	5
Renfrew	25
<b>Total Rent Supplements</b>	<b>71</b>

Included in the above numbers are 19 rent supplement units through the Strong Communities Rent Supplement Program.

## Canada-Ontario Housing Benefit

The Canada Ontario Housing Benefit (COHB) is a monthly housing allowance paid directly to a person or household. The COHB is provided to low-income households to assist with housing costs. The housing benefit payment is not tied to a physical housing unit or a specific address, it is attached to the person or household. The County of Renfrew was allocated \$204,099 for 2020-2021 and assisted 115 households. The County of Renfrew was allocated \$267,431 for 2021-2022 and assisted 103 households.

# Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI)

COCHI funding represents a re-investment of federal funding that has been declining under the Canada-Ontario Social Housing Agreement. It provides an opportunity for Service Managers and housing providers to address the challenges associated with projects reaching the end of their operating agreements and/or mortgages maturity. The Province recognizes the significant challenges that Service Managers face in maintaining this important supply of community housing.

OPHI is modelled after similar, previous affordable housing programs, with the most recent being the Investment in Affordable Housing Program Extension (IAH-E). There are several additional features in this program, including the addition of a support service component and the eligibility of social housing under Ontario Renovates.

Program	Funding Available	Explanation
Year 1 – (2019-2020) COCHI		
<b>Capital Component – Repair</b>	\$91,994	Designated Substance Testing in various Non-Profit Housing Provider building and Renfrew County Housing Corporation buildings
Year 2 – (2020-2021) COCHI		
<b>Capital Component – Repair</b>	\$259,624	Replacement of HVAC systems and installation of fall protection for flat roofs
Year 3 – (2021-2022) COCHI		
<b>Capital Component - Repair</b>	\$587,499	Roofing replacement/repairs, barrier-free renovations, sidewalk repairs/lowering of curbs/installation of ramps for universal access
Year 1 – (2019-2020) OPHI		
<b>Capital Component – Ontario Renovates</b>	\$817,400	Various repairs to the Non-Profit Housing Providers buildings and Renfrew County Housing Corporation buildings
Year 2 – (2019-2020) OPHI		
<b>Capital Component – Ontario Renovates</b>	\$423,500	Installation of notifiers and relays; infrared testing
Year 3 – (2021-2022) OPHI		
<b>Capital Component – Ontario Renovates</b>	\$659,300	Roof replacement, siding replacement, chimney removal



# Community Homelessness Prevention Initiative (CHPI)

The Community Homelessness Prevention Initiative (CHPI) aims to prevent, address and reduce homelessness by improving access to adequate, suitable and affordable housing that is linked to flexible support services based on people's needs. CHPI is the result of the consolidation of funding from five provincial homelessness-related programs.

The Province has established seven principles for the CHPI. These principles are:

1. Housing First
2. People Centered
3. Partnership Based
4. Locally Driven
5. Inclusive
6. Fiscally Responsible
7. Outcome-Focused

## Homelessness Prevention Program (HPP)

The Province also identified two key outcomes for the CHPI, which will measure performance and ensure accountability:

- a) People experiencing homelessness obtain and retain housing; and,
- b) People at risk of homelessness remain housed.

The Homelessness Prevention Programs (HPP) vision is the reduction and prevention of homelessness in communities throughout the County of Renfrew. The objectives to end homelessness are to develop a service system that will suit the specific needs of the people of Renfrew County. The Homelessness Prevention Program supports the prevention of homelessness by assisting with financial support for low-income households at imminent risk of eviction or utility disconnection. Individuals/families who meet the eligibility criteria are eligible to receive funds through HPP once every 12 months at a maximum of \$1,500 for single/couple households and \$2,000 for households with children. In 2021, we assisted 1258 households with this program.



## Rental Allowance Program

The CHPI Rental Allowance Program is a monthly supplement paid to the landlord on behalf of a household in need of rental assistance; \$275/month for single or couples with no dependents or \$375/month for families, or sole support parents with children. This supplement is meant to bridge the gap between affordable rent and the actual market rent charged by the landlord. The County of Renfrew is committed to ensuring that the residences of Renfrew County have access to safe and affordable housing. In 2021, we assisted 141 households with this program.



## Emergency Minor Home Repair Program

Emergency Minor Home Repair Program is open to low-income homeowners who require minor home repairs that will allow for continued safe occupancy of their home. This grant is available for eligible homeowners who are at risk of being homeless this includes renovations to make their home more accessible, furnace replacement, electrical repairs and other health and safety issues. The household income must not exceed \$60,000 and the Municipal Property Assessment Corporation Tax Assessment (MPAC) value of the home must be at or below \$175,000.

The Emergency Minor Home Repair is provided in the form of a one-time grant up to the amount of \$5,000. Approved Projects are paid directly to the contractor. Participants must plan to remain in their home for at least five years and must be able to confirm they have exhausted all other funding sources available for home repairs. In 2021 the Emergency Minor Home Repair assisted 9 homeowners with Emergency Repairs allowing them to remain in their homes.

# ARE YOU EXPERIENCING CHRONIC HOMELESSNESS?



## The Point-in-Time Survey

The Point-in-Time survey is a count of people experiencing homelessness (sheltered, sleeping rough, “couch surfing”) on a selected date in the calendar year. This survey will occur during the week of September 18th; however, answers should be based on your homelessness experience on September 18th ONLY.



## Our Goal

Our goal is to use the data collected by the Point-in-Time survey to gain a better understanding of the experience of homelessness within Renfrew County, and to create an improved plan on how to handle homelessness in our community.



## Your Role

By completing the brief survey, participants play a very important role in getting accurate data.



## Who To Contact

For more information, contact Ontario Works / Sheri Thompson at 613-732-2601 ext. 141.

## County of Renfrew's Point-in-Time Count Survey

The Ministry of Municipal Housing and Affairs has outlined 17 questions that we must ask in our survey. Please answer the following questions as best as you can:

Date: \_\_\_\_\_

First and Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Is anyone helping you find permanent housing:

- ☐ Yes
- ☐ No
- ☐ Unsure

Point of Contact (agency you are filling out the application): \_\_\_\_\_

On **Sunday, September 18<sup>th</sup>**, where did you sleep?

- ☐ Rough sleeping (sleeping outside, camping, etc.)
- ☐ Staying with a friend/family member short term (couch surfing)
- ☐ Motel
- ☐ Hospital
- ☐ Incarcerated (Provincial Only)
- ☐ Addiction Treatment Services
- ☐ Child Welfare
- ☐ Short Term Housing
- ☐ Other (please specify): \_\_\_\_\_
- ☐ Decline to Answer

In the last 12 months, how many months have you been homeless without permanent housing?

- |                            |  |
|----------------------------|--|
| <input type="checkbox"/> 1 | <input type="checkbox"/> 8                                       |
| <input type="checkbox"/> 2 | <input type="checkbox"/> 9                                       |
| <input type="checkbox"/> 3 | <input type="checkbox"/> 10                                      |
| <input type="checkbox"/> 4 | <input type="checkbox"/> 11                                      |
| <input type="checkbox"/> 5 | <input type="checkbox"/> 12 or more                              |
| <input type="checkbox"/> 6 | <input type="checkbox"/> If more than 12 months, please specify: |
| <input type="checkbox"/> 7 | _____  |

Reason for Homelessness:

- ☐ Relationship breakdown
- ☐ Evicted (landlord sold, nonpayment of rent, please specify):
- ☐ Kicked out of most recent housing by parents, other tenant, etc.
- ☐ Irreparable damage done to most recent accommodation

- ☐ Specify (at your discretion):

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- ☐ Decline to answer

**Gender Identity:**

- ☐ Male  
☐ Female  
☐ Transgender  
☐ Non-Binary  
☐ Other: \_\_\_\_\_  
☐ Unsure  
☐ Decline to answer

**Sexual Orientation:**

- ☐ Heterosexual or Straight  
☐ Asexual  
☐ Bisexual  
☐ Homosexual or Gay  
☐ Pansexual  
☐ Other: \_\_\_\_\_  
☐ Unsure  
☐ Decline to answer

**Race:**

- ☐ White or Caucasian  
☐ Black or African American  
☐ Indigenous  
☐ Hispanic or Latino  
☐ Asian or Pacific Islander  
☐ Other: \_\_\_\_\_  
☐ Unsure  
☐ Decline to answer

**Are you a veteran?**

- ☐ Yes  
☐ No

**Do you have a child or other children that are experiencing homelessness with you?**

- ☐ Yes  
☐ No  
☐ Decline to answer

**Have you had any Child Welfare Involvement?**

- ☐ Yes
- ☐ No
- ☐ Decline to answer

What is your source of income?

- ☐ Full time employment
- ☐ Part time employment
- ☐ ODSP
- ☐ Ontario Works
- ☐ CPP
- ☐ Other: \_\_\_\_\_
- ☐ Decline to answer

### Health Information

Do you suffer from an illness or medical condition?

- ☐ Yes
- ☐ No
- Specify (at your discretion): \_\_\_\_\_
- ☐ Decline to answer

Do you have any physical limitations?

- ☐ Yes
- ☐ No
- Specify (at your discretion): \_\_\_\_\_
- ☐ Decline to answer

Do you have any learning or cognitive limitations?

- ☐ Yes
- ☐ No
- Specify (at your discretion): \_\_\_\_\_
- ☐ Decline to answer

Do you have a mental health illness?

- ☐ Yes
- ☐ No
- Specify (at your discretion): \_\_\_\_\_
- ☐ Decline to answer

Do you have a substance use disorder?

- ☐ Yes
- ☐ No
- Specify (at your discretion): \_\_\_\_\_
- ☐ Decline to answer