



RENFREW COUNTY HOUSING CORPORATION

Wednesday, October 12, 2022 – 1:00 p.m.

AGENDA

1. Call to order.
2. Land Acknowledgement.
3. Roll call.
4. Disclosure of pecuniary interest and general nature thereof.
5. Adoption of minutes of previous meeting held on September 13, 2022.
6. Delegations: None at the time of mailing.

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| 7. Director's Report | 3 |
| 8. New Business. | |
| 9. Closed Meeting – None at time of mailing. | |
| 10. Date of next meeting (at the call of the Chair) and adjournment. | |

NOTE: a) Submissions received from the public, either orally or in writing may become part of the public record.

Strategic Plan

Strategic Plan Goal # 1: To inform the Federal and Provincial government on our unique needs so that Renfrew County residents get their “fair share”.

Initiatives:

- a) Create a strategic communications plan
- b) Identify and advocate for issues important to the County of Renfrew.

Strategic Plan Goal # 2: Fiscal sustainability for the Corporation of the County of Renfrew and its ratepayers.

Initiatives:

- a) Commitment from Council supporting principles within the Long-Term Financial Plan
- b) Establish Contingency Plan to respond to provincial and federal financial pressures and opportunities beyond the Long-Term Financial Plan.

Strategic Plan Goal # 3: Find cost savings that demonstrate our leadership while still meeting community needs.

Initiatives:

- a) Complete community needs assessment
- b) With identified partners implement plan to optimize service delivery to the benefit of our residents.

Strategic Plan Goal # 4: Position the County of Renfrew so that residents benefit from advances in technology, to ensure that residents and staff have fair, affordable and reasonable access to technology.

Initiatives

- a) Ensure that the County of Renfrew is top of the list for Eastern Ontario Regional Network funding for mobile broadband
- b) Lobby for secure and consistent radio systems for first responders and government
- c) Put a County of Renfrew technology strategy in place.

COUNTY OF RENFREW
COMMUNITY SERVICES DEPARTMENT
RENFREW COUNTY HOUSING CORPORATION

TO: Renfrew County Housing Corporation Board of Directors
FROM: Laura LePine, Director of Community Services
DATE: October 12, 2022
SUBJECT: Director's Report

INFORMATION

1. Community Housing Capital Projects Update [Strategic Plan Goal #2]

Attached as Appendix I is the Renfrew County Housing Corporation 2022 Capital Projects Update as of September 30, 2022.

RESOLUTIONS

2. Contract Approval – DP-RCHC-2022-M-01 – Pembroke Snow Removal [Strategic Plan Goal #3]

Recommendation: THAT the Renfrew County Housing Corporation Board of Directors approve a three-year tender submitted by McCrex Excavating Ltd. Pembroke, Ontario for the provision of snow removal services at ten Renfrew County Housing Corporation properties located throughout the City of Pembroke in the amount of for \$877,183 plus HST for the period of November 1, 2022, to October 31, 2025.

Background

Development and Property staff issued a Request for Tender for the snow removal services at ten housing locations throughout Pembroke. Tenders were received until 2:00 pm on September 27, 2022. This contract was tendered in 2021 for a one-year contract and the lowest bid value was \$265,000. Three companies requested proposal documents and three

companies attended the mandatory site meeting. One proposal was received to complete this work.

1. McCrea Excavating Ltd., Pembroke, Ontario \$877,183
Amount excludes all applicable taxes.

In accordance with the Renfrew County Housing Corporation Policy RCHC-02 for the Procurement of Goods & Services, Section 19.7 indicates that “Awards emanating from a Request for Proposal that are greater than \$100,000 require approval from the Renfrew County Housing Corporation Board of Directors”.

Procurement of the services included in this tender followed the requirements set out in Policy RCHC-02 – Procurement of Goods & Services.

Financial Implications

The cost for this contract will be covered in the Renfrew County Housing Corporation Annual Operating Budgets. The three-year contract of \$877,183 will be broken down into three annual payments of \$292,934. Compared to the contract for 2021 which was \$265,000, there is a 10.3% increase. Rising fuel and liability insurance expenses have caused higher snow removal contract expenses.

RCHC-2022 Capital Projects > \$50K

Location	Work Description	Status			Comments
		Budget	Quote	Status	
425 Nelson Street	Asphalt shingle roof	\$60,000.00	\$23,500.00	Awarded to Norlock	In progress -anticipate mid Oct completion
510 MacKay Street	Patio door replacement	\$50,000.00	\$57,776	Awarded to Valley Window & Door	In progress -anticipate end of Oct completion
1030-1106 Lea St - (4) Townhome Blocks	Exterior windows	\$275,000.00	\$214,534	Awarded to Valley Window & Door	In progress -anticipate mid Oct completion
75 Stafford Street	Plumbing fixture replacement (including bathroom vanities)	\$75,000.00		Scope of Work in review	
130-144 Fraser, 135-147 Arnolds, 520-546 Nelson - (6) Townhome Blocks	Siding and soffits	\$170,000.00		Scope of Work in review	
260 Elizabeth Street North	Patio and exterior fire doors	\$150,000.00	\$ 132,112	Awarded to Valley Window & Door	In progress -anticipate end of Oct completion
174/178, 202 Massey, 220/350 Arith Blvd - (14) Duplex & (1) Single Fam	Massard roof	\$150,000.00	\$149,500.00	Awarded to Lair's Construction	In progress - at 30 % completion
	asphlat shingle replacement				
260 Elizabeth Street North	Flat roof replacement	\$250,696.00	\$242,699.00	Awarded to Irvcon	Start date - to be determined
55 Poplar	Flat roof replacement	\$175,000.00	\$170,567.00	Awarded to Irvcon	Start date - to be determined
63 Russell	Flat roof replacement	\$150,000.00	\$259,040.00	Awarded to Irvcon	Project start date - Oct 12
8 Burwash	Flat roof replacement	\$174,304.00	\$244,014.00	Awarded to Irvcon	Start date - to be determined
204/206-240/242 Cecil St	Furance replacements	\$75,000.00	\$ 69,977	Completed	Contractor completed installations - May 20