



## DEVELOPMENT AND PROPERTY COMMITTEE

Tuesday, August 15, 2023 – 9:30 a.m.  
County of Renfrew Administration Building

### AGENDA

1. Call to order.
2. Land Acknowledgement.
3. Roll call.
4. Disclosure of pecuniary interest and general nature thereof.
5. Adoption of minutes of previous meeting held on June 13, 2023 (attached).
6. Delegations: None at the time of mailing.
7. Development and Property Page
  - a) Department Report 2
  - b) Economic Development Division Report 30
  - c) Ottawa Valley Tourist Association Report 37
  - d) Enterprise Renfrew County Report 45
  - e) Forestry Report 47
  - f) Real Estate Division Report 50
  - g) Planning Services Division Report 52
8. New Business.
9. Closed Meeting for the purpose a discussion of a proposed or pending acquisition or disposition of land by the municipality or local board - Keys Public School – Deep River; Renfrew County Housing Corporation Property Sale – Arnprior.
10. Date of next meeting (Tuesday, September 12, 2023) and adjournment.

**NOTE: a) County Council: Wednesday, August 30, 2023.**

- b) Submissions received from the public, either orally or in writing may become part of the public record.

**COUNTY OF RENFREW**  
**DEVELOPMENT AND PROPERTY DEPARTMENT REPORT**

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**TO:** Development and Property Committee  
**FROM:** Jason Davis, Director of Development and Property  
**DATE:** August 15, 2023  
**SUBJECT:** Department Report

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**INFORMATION**

**1. Treasurer's Report**

Attached as Appendix I is a copy of the June 2023 Treasurer's Report for the Development and Property Department.

**2. Cell Gap Project Update**

Attached as Appendix II is a Cell Gap Project update that has been received from Eastern Ontario Regional Network (EORN).

**3. Association of Municipalities of Ontario (AMO) Annual Conference Delegation**

At the May 31, 2023 session of County Council, a resolution was adopted which approved delegation requests at the August 20 to 23, 2023 Association of Municipalities of Ontario (AMO) Annual Conference in London, Ontario for items that had significance to Committees' Strategic focus.

Staff received confirmation that a delegation was approved with **Minister Graydon Smith, Ministry of Natural Resources and Forestry – Tuesday, August 22** to address the issues of accurate and current flood mapping for the major rivers and tributaries in the region. **Attendees:** Warden Peter Emon; Chair of Development and Property Committee James Brose; Chief Administrative Officer/Clerk Craig Kelley and Director of Development and Property Jason Davis.

**4. Rural Economic Development Program Funding Agreement for Rehabilitation of K & P Recreational Trail**

The County of Renfrew was successful in their Ontario Rural Economic Development (RED) funding application for improvements for the K & P Recreational Trail to a maximum of \$8,833.33. The proposed work includes culvert replacement, grading,

compaction and aggregate application on the K & P Recreational Trail and will be split over 2023 and 2024.

Resolution No. FA-CC-23-06-60 provided the Chief Administrative Officer/Clerk delegated authority for the month of July to approve consultant appointments and contract awards that would normally require Committee and/or Council approval. Under this delegated authority By-law 107-23 was passed to execute an agreement with His Majesty the King in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs – Rural Economic Development (RED) Program.

The County of Renfrew has agreed to provide funding equivalent to 75% up to a maximum amount of \$26,500, with the remainder of the funding (\$8,833.33) to be provided by the Province of Ontario. This project funding must be used by 2024. The County portion of the project funds will come from the existing K & P Recreational Trail budget for 2023 and is included in the previously approved 2023 Work Plan; however, additional funds will be required to be allocated in 2024 to complete the works under the RED funding.

## **RESOLUTIONS**

### **5. Request for Proposal DP-2023-01 – Climate Action Plan**

**Recommendation:** THAT the Development and Property Committee recommends that Request for Proposal DP-2023-01 for the Climate Change Action Plan be awarded to Ainsworth Inc., Toronto, Ontario in the amount of \$72,522 plus applicable taxes; AND FURTHER THAT the funds be taken from the Provision of Unallocated Funds.

#### **Background**

A Request for Proposal (RFP) was re-issued for the second time (previous proposal in 2022 with no submissions) in response to the County Council resolution to develop a climate change action plan to reduce greenhouse gas emissions for the County of Renfrew.

In 2023, Council allocated \$130,000 towards initiatives identified in the County of Renfrew [Strategic Plan 2023-2026](#). The Climate Change Action Plan project reflects Goal # 6 – Environmental Resiliency in the Strategic Plan. This Climate Action Plan is to identify a path forward for a ‘sustainable community’ and identify and close gaps in the existing policy framework to achieve the vision and goals that will be developed in the Plan. The action plan is to ultimately develop a results-oriented policy document that will identify various projects and further policy initiatives that can be implemented to achieve climate change goals and overall greenhouse gas reductions.

Four qualified proposals were received that satisfied the criteria of the work plan. The Ainsworth Inc. proposal was the lowest bid, but the price still exceeds the anticipated budgeted amount of \$25,000 for this project.

1) Ainsworth Inc., Toronto, Ontario	\$72,522
2) CIMA Canada Inc., Ottawa, Ontario	114,312
3) ICLEI Canada, Toronto, Ontario	127,200
4) SIA Partners Inc., Montreal, Ontario	171,850
All amounts exclude applicable taxes	

## 6. Renfrew County Housing Corporation Property – Arnprior

**Recommendation:** That the Development and Property Committee directs staff to review opportunities with housing providers for the use of County of Renfrew and Renfrew County Housing Corporation owned lands and bring back to Committee for updates and considerations.

### Background

The availability of affordable housing is a critical concern affecting the well-being and prosperity of Renfrew County. The County has an opportunity to engage in a collaborative effort with housing providers to utilize Renfrew County Housing Corporation (RCHC) lands for the development of affordable housing projects.

Corporate Policy – GA-02 Disposal of Assets contains a section regarding Housing needs which reads *“The Social Services Department will be notified through internal circulation regarding the surplus status of a property and will be afforded the opportunity to determine whether the real property is suitable for housing purposes. If it is determined that the real property is suitable for housing purposes, non-profit and cooperative housing groups within the County may be afforded the opportunity to acquire the real property at current market value. As part of the report to the appropriate Standing Committee and Council concerning the declaration of a property as surplus and the disposal of said property, Council may elect to approve a grant to housing provider to offset the acquisition cost where deemed appropriate. The sale of the property at market value in a recommendation for a grant will be submitted to Council.”*

- 1) Addressing the Housing Crisis: The shortage of affordable housing options in Renfrew County has reached a critical level. Leveraging lands owned by Renfrew County Housing Corporation for housing development can contribute significantly to alleviating this crisis and improving the quality of life of residents.
- 2) Optimizing RCHC Assets: An opportunity to make use of RCHC assets. RCHC-owned lands offer a valuable opportunity to contribute positively to the community by providing much-needed housing options.
- 3) Public-Private Partnership: Collaborating with housing providers enables the County of Renfrew and RCHC to tap into their expertise in housing development and management. This partnership model allows for efficient project execution and better allocation of resources.



- 4) **Economic Impact:** Affordable housing projects stimulate economic growth by creating jobs, increasing property values, and attracting new residents and businesses to the area. This aligns with our goals for a prosperous Renfrew County.

This initiative reflects Goal # 5 – Attainable Housing and Infrastructure in the County of Renfrew [Strategic Plan 2023-2026](#).

7. **Advisory Committees – Algonquin Trail and K & P Recreational Trail**

Virtual meetings of the Trails Advisory Committee and the K & P Recreational Management Advisory Trail Committee were held on August 3, 2023, with the following items being brought forward to the Development and Property Committee:

(a) **Land Use Agreement – Jablonski**

**Recommendation:** THAT the Development and Property Committee authorizes the Chief Administrative Officer/Clerk to approve a Land Use Agreement for encroachment on Algonquin Trail lands by Krzysztof and Elzbieta Jablonski for the purposes of an existing fence and parking area.

**Background**

County of Renfrew Corporate [Policy GA-13, Land Use Agreement Policy – County of Renfrew Owned Trails](#), dictates the requirements for encroachments on County of Renfrew lands along the Algonquin Trail and the K & P Recreational Trail.

County staff became aware of an existing encroachment along the Algonquin Trail, in the Town of Arnprior, near Ida Street North, and reached out to the property owners. The property owners subsequently submitted the Land Use Agreement application attached as Appendix III. Staff has reviewed the application and found that the encroachment is acceptable and meets the requirements of Policy GA-13.

(b) **Land Use Agreement – McBurney**

**Recommendation:** THAT the Development and Property Committee authorizes the Chief Administrative Officer/Clerk to approve a Land Use Agreement for encroachment on Algonquin Trail lands by Suzanne and Terence McBurney for the purpose of a new driveway crossing.

**Background**

County of Renfrew Corporate [Policy GA-13, Land Use Agreement Policy – County of Renfrew Owned Trails](#), dictates the requirements for encroachments on County of Renfrew lands along the Algonquin Trail and the K & P Recreational Trail.

County staff received a request for a new entrance on County Road 1 (River Road), which would require the driveway to cross and encroach on the Algonquin Trail, in the Township of McNab/Braeside, near Wrangell Road, and reached out to the property owners. The property owners subsequently submitted the Land Use Agreement

application attached as Appendix IV. Staff have reviewed the application and found that the encroachment is acceptable and meets the requirements of Policy GA-13, the [Public Works Entrance Policy](#) and [By-law 32-98](#) being a By-law to Regulate the Construction or Alteration of any Entranceways, Private Roads or Access to a County Road.

(c) **Algonquin Trail Park Area – Town of Arnprior**

**Recommendation:** THAT the Development and Property Committee grants approval to the Town of Arnprior to erect signage and additional trees along the Algonquin Trail for the purpose of identifying the Town’s business centre and a park; AND FURTHER THAT the park name “Arnprior Station” be approved.

**Background**

At the request of the Town of Arnprior, the County of Renfrew seeded an area of the Algonquin Trail corridor, parallel to the trail in the past. Attached as Appendix V is a request from the Town for permission to identify this area as a Town Park, named “Arnprior Station”.

(d) **Proposed Recreational Trails Advisory Committee Terms of Reference**

**Recommendation:** THAT the Development and Property Committee recommends to the Striking Committee and County Council, that the K & P Recreational Management Advisory Committee and the Trails Advisory Committee be amalgamated into a single Trails Advisory Committee; AND FURTHER THAT County Council approves the Terms of Reference for the new Recreational Trails Advisory Committee.

**Background**

During the 2023 Budget Workshop meetings in February of 2023, a Business Case was presented which included the transfer of responsibility for Trails from the Development and Property Department to the Public Works and Engineering Department.

Attached as Appendix VI is a draft of the new Terms of Reference for the amalgamated Recreational Trails Advisory Committee for consideration and recommendation for approval. This draft was presented to both the K & P Recreational Management Advisory Committee and the Trails Advisory Committee with no concerns.

The proposed Recreational Trails Advisory Committee structure would be as follows:



## BY-LAWS

### (e) Acquisition of the Mississippi Valley Conservation Authority (MVCA) owned section of the K & P Trail Network

**Recommendation:** THAT the Development and Property Committee recommends to County Council that a By-law be adopted authorizing the Warden and Chief Administrative Officer/Clerk to enter into an Agreement of Purchase and Sale with the Mississippi Valley Conservation Authority for the County of Renfrew section of the K & P Trail for one dollar (\$1), with a free and clear title; AND FURTHER THAT the Chief Administrative Officer/Clerk be authorized to enter into a Lease Agreement with the Mississippi Valley Conservation Authority for the County of Renfrew section of the K & P Trail, for the nominal sum of one dollar (\$1) annually until such time as the Agreement is terminated or the purchase is completed; AND FURTHER THAT an Agreement be entered with County of Lanark to share in 19% of costs to free and clear title.

### Background

The County has received an update from the County of Lanark that they intend to continue with negotiations for the acquisition of an additional section of the former K & P Rail Corridor from the Mississippi Valley Conservation Authority (MVCA).

The section of corridor to be acquired is approximately 35.2km long with 6.7km in Renfrew County, 20.7km in Lanark County, and 7.8km in Frontenac County. In order to facilitate the acquisition, a significant amount of legal survey and legal services is anticipated, estimated to cost approximately \$350,000 in total. If acquisition were to move forward, with this costing, and approval was received to proceed, the County of Renfrew would be responsible for 19% of the total cost; or approximately \$67,000 (though this could increase from estimate).

Lanark County is the lead on discussions with MVCA; however, will keep County staff in the loop as negotiations proceed. Staff will bring forward updates in the future on the acquisition and may require approval at a future meeting to contribute to the acquisition.

Attached as Appendix VII is a map that outlines the proposed purchase.

**8. Economic Development Division**

Attached as Appendix VIII is the Economic Development Division Report, prepared by Ms. Melissa Marquardt, Manager of Economic Development, providing an update on activities.

**9. Ottawa Valley Tourist Association**

Attached as Appendix IX is the Ottawa Valley Tourist Association Report, prepared by Ms. Melissa Marquardt, Manager of Economic Development, providing an update on activities.

**10. Enterprise Renfrew County**

Attached as Appendix X is the Enterprise Renfrew County Report, prepared by Ms. Melissa Marquardt, Manager of Economic Development, providing an update on activities.

**11. Forestry**

Attached as Appendix XI is the Forestry Report, prepared by Ms. Lacey Rose, County Forester, providing an update on activities.

**12. Real Estate Division**

Attached as Appendix XII is the Real Estate Division Report, prepared by Mr. Kevin Raddatz, Manager of Real Estate, providing an update on activities.

**13. Planning Division**

Attached as Appendix XIII is the Planning Division Report, prepared by Mr. Bruce Howarth, Manager of Planning Services, providing an update on activities.

**COUNTY OF RENFREW**  
**TREASURER'S REPORT - Development & Property Committee**  
**June 2023**

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>PROPERTY - Pembroke Admin</u></b>	<b><u>108,197.13</u></b>	<b><u>66,381.00</u></b>	<b><u>41,816.13</u></b>	<b><u>88,576.00</u></b>
Salaries	80,931.13	84,506.00	(3,574.87)	169,011.00
Employee Benefits	28,256.54	25,395.00	2,861.54	50,787.00
Advertising	0.00	498.00	(498.00)	1,000.00
Capital - under threshold	0.00	0.00	0.00	0.00
Depreciation	211,155.30	204,000.00	7,155.30	408,000.00
Elevator Maintenance	3,411.14	3,972.00	(560.86)	7,949.00
Garbage Disposal	3,024.02	3,180.00	(155.98)	6,355.00
Groundskeeping	3,281.22	2,880.00	401.22	5,764.00
Insurance	52,556.83	44,182.00	8,374.83	44,182.00
Janitorial Contract	63,646.71	44,550.00	19,096.71	89,100.00
Legal	0.00	1,002.00	(1,002.00)	2,000.00
Lights, Heat & Power	85,380.36	63,036.00	22,344.36	126,075.00
Mechanical	6,306.27	10,998.00	(4,691.73)	22,000.00
Memberships/Subscriptions	581.85	750.00	(168.15)	1,500.00
Miscellaneous	1,903.10	1,398.00	505.10	2,800.00
Office Supplies	13,699.50	8,934.00	4,765.50	17,860.00
Professional Development	0.00	2,502.00	(2,502.00)	5,000.00
Purchased Services	0.00	0.00	0.00	0.00
Recoveries - County	(256,894.98)	(263,064.00)	6,169.02	(526,130.00)
Recoveries - Other	0.00	(29,502.00)	29,502.00	(59,000.00)
Recruitment	0.00	378.00	(378.00)	750.00
Repairs & Maintenance	15,316.30	22,500.00	(7,183.70)	45,000.00
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Security & Monitoring	3,216.43	3,138.00	78.43	6,273.00
Special Projects	0.00	19,998.00	(19,998.00)	40,000.00
Surplus Adjustment - Capital	26,068.48	156,000.00	(129,931.52)	312,000.00
Surplus Adjustment - Depreciation	(211,155.30)	(204,000.00)	(7,155.30)	(408,000.00)
Surplus Adjustment - TRF from Reserves	(26,068.48)	(146,502.00)	120,433.52	(293,000.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Telephone	1,359.55	1,500.00	(140.45)	3,000.00
Travel	819.37	2,400.00	(1,580.63)	4,800.00
Vehicle Expenses	1,401.79	1,752.00	(350.21)	3,500.00
<b><u>PROPERTY - Renfrew County Place</u></b>	<b><u>(161,208.53)</u></b>	<b><u>(133,443.00)</u></b>	<b><u>(27,765.53)</u></b>	<b><u>(222,808.00)</u></b>
Salaries	28,692.98	44,012.00	(15,319.02)	88,027.00
Salaries	9,680.29	0.00	9,680.29	0.00
Capital - Under Threshold	0.00	0.00	0.00	0.00
Depreciation	105,699.54	105,000.00	699.54	210,000.00
Elevator Maintenance	2,386.96	3,564.00	(1,177.04)	7,122.00
Garbage Removal	1,927.90	1,998.00	(70.10)	4,001.00
Groundskeeping	23,693.08	16,002.00	7,691.08	32,000.00
Insurance	23,339.93	19,495.00	3,844.93	19,495.00
Janitorial Contract	12,465.56	33,150.00	(20,684.44)	66,300.00
Lease Revenue- Outside	(174,920.78)	(168,480.00)	(6,440.78)	(336,954.00)
Lights, Heat & Power	39,205.68	48,690.00	(9,484.32)	97,375.00
Mechanical	25,733.36	8,742.00	16,991.36	17,478.00
Miscellaneous	40.69	2,526.00	(2,485.31)	5,046.00
Municipal Taxes	4,456.08	8,900.00	(4,443.92)	17,800.00
Office Supplies / Admin Costs	5,392.66	3,564.00	1,828.66	7,137.00
Recoveries - County	(169,894.98)	(169,896.00)	1.02	(339,790.00)
Recoveries - Outside	(4,590.45)	(8,900.00)	4,309.55	(17,800.00)
Repairs & Maintenance	10,666.59	20,178.00	(9,511.41)	40,356.00

**COUNTY OF RENFREW**  
**TREASURER'S REPORT - Development & Property Committee**  
**June 2023**

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Security & Monitoring	515.92	3,012.00	(2,496.08)	6,029.00
Surplus Adjustment - Capital	29,935.26	524,598.00	(494,662.74)	1,049,200.00
Surplus Adjustment - Depreciation	(105,699.54)	(105,000.00)	(699.54)	(210,000.00)
Surplus Adjustment - TRF from Reserves	(29,935.26)	(524,598.00)	494,662.74	(1,049,200.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	63,570.00
<b><u>PROPERTY - Base Stations</u></b>	<b><u>(106,939.74)</u></b>	<b><u>(82,290.00)</u></b>	<b><u>(24,649.74)</u></b>	<b><u>0.00</u></b>
BLDG - Repairs & Maint	5,216.37	22,536.00	(17,319.63)	45,051.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	30,861.12	31,200.00	(338.88)	62,400.00
Groundskeeping	27,038.82	23,490.00	3,548.82	46,979.00
Internal Charges	0.00	0.00	0.00	2,904.00
Janitorial Contract	9,094.47	16,584.00	(7,489.53)	33,173.00
Lights, Heat & Power	16,925.11	18,606.00	(1,680.89)	37,208.00
Mechanical	2,465.69	2,496.00	(30.31)	5,000.00
Misc - Building Expenses	2,016.66	3,696.00	(1,679.34)	7,346.00
Recoveries - County	(169,696.86)	(169,698.00)	1.14	(339,394.00)
Recoveries - Provincial One Time	0.00	0.00	0.00	0.00
Surplus Adjustment - Capital	0.00	23,796.00	(23,796.00)	47,600.00
Surplus Adjustment - Depreciation	(30,861.12)	(31,200.00)	338.88	(62,400.00)
Surplus Adjustment - TRF from Reserves	0.00	(23,796.00)	23,796.00	(47,600.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	161,733.00
<b><u>PROPERTY - Arnprior Office</u></b>	<b><u>(31,294.22)</u></b>	<b><u>(40,020.00)</u></b>	<b><u>8,725.78</u></b>	<b><u>0.00</u></b>
Bldg - Repairs & Maintenance	1,398.76	660.00	738.76	1,322.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	19,220.10	19,200.00	20.10	38,400.00
Groundskeeping	6,431.74	2,064.00	4,367.74	4,124.00
Insurance	3,757.58	3,330.00	427.58	3,330.00
Janitorial Contract	19,406.46	15,000.00	4,406.46	30,000.00
Lights, Heat & Power	5,881.95	6,792.00	(910.05)	13,580.00
Mechanical	1,045.58	1,026.00	19.58	2,050.00
Misc Bldg Other	0.00	252.00	(252.00)	500.00
Recoverable County	(69,909.48)	(69,912.00)	2.52	(139,819.00)
Recoverable Outside	0.00	0.00	0.00	0.00
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Security	693.19	768.00	(74.81)	1,538.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(19,220.10)	(19,200.00)	(20.10)	(38,400.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	83,375.00
<b><u>PROPERTY - Renfrew OPP</u></b>	<b><u>(28,660.43)</u></b>	<b><u>(23,795.00)</u></b>	<b><u>(4,865.43)</u></b>	<b><u>0.00</u></b>
Salaries / Benefits	21,287.48	14,424.00	6,863.48	28,849.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Expenses Recoverable from Others	0.00	0.00	0.00	0.00
Garbage Removal	951.45	1,074.00	(122.55)	2,153.00
Groundskeeping	19,673.56	18,000.00	1,673.56	36,000.00
Insurance	20,853.27	15,043.00	5,810.27	15,043.00
Interest Expense	45,976.08	48,907.00	(2,930.92)	95,571.00
Internal Charges	0.00	8,148.00	(8,148.00)	16,300.00
Depreciation	57,879.06	58,200.00	(320.94)	116,400.00
Mechanical	5,574.46	0.00	5,574.46	0.00

**COUNTY OF RENFREW**  
**TREASURER'S REPORT - Development & Property Committee**  
**June 2023**

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
Municipal Taxes	11,511.65	23,000.00	(11,488.35)	46,000.00
Office Expenses	(1,158.14)	1,500.00	(2,658.14)	3,000.00
Repairs & Maint	7,790.71	16,152.00	(8,361.29)	32,298.00
Revenue - Lease - Base Rent	(232,566.78)	(232,566.00)	(0.78)	(465,134.00)
Revenue - Lease - Expense Recoveries	(79,430.52)	(86,496.00)	7,065.48	(172,986.00)
Security/Monitoring	1,857.10	0.00	1,857.10	0.00
Surplus Adjustment - Capital	0.00	20,502.00	(20,502.00)	41,000.00
Surplus Adjustment - Depreciation	(57,879.06)	(58,200.00)	320.94	(116,400.00)
Surplus Adjustment - From Reserves	0.00	(20,502.00)	20,502.00	(41,000.00)
Surplus Adjustment - Debt Principal Payments	149,019.25	149,019.00	0.25	300,281.00
Surplus Adjustment - TRF To Reserves	0.00	0.00	0.00	62,625.00
<b><u>FORESTRY DEPT.</u></b>	<b><u>(92,363.51)</u></b>	<b><u>50,434.00</u></b>	<b><u>(142,797.51)</u></b>	<b><u>76,777.00</u></b>
Salaries	87,867.50	112,474.00	(24,606.50)	224,954.00
Benefits	28,338.95	0.00	28,338.95	0.00
Advertising	618.70	300.00	318.70	600.00
Conventions	0.00	900.00	(900.00)	1,800.00
COVID	0.00	0.00	0.00	0.00
Depreciation	8,386.08	8,400.00	(13.92)	16,800.00
Legal	8,207.71	1,248.00	6,959.71	2,500.00
Memberships/Subscriptions	7,683.50	4,560.00	3,123.50	9,123.00
Miscellaneous	138.83	750.00	(611.17)	1,500.00
Office Supplies	5,330.09	1,500.00	3,830.09	3,000.00
Professional Development	135.60	1,248.00	(1,112.40)	2,500.00
Recoveries - Other	0.00	(2,598.00)	2,598.00	(5,200.00)
Revenue - Provincial	(16,160.51)	0.00	(16,160.51)	0.00
Revenues - Timber Sales	(225,414.86)	(90,000.00)	(135,414.86)	(180,000.00)
Small Tools / Supplies & Maintenance	3,921.31	498.00	3,423.31	1,000.00
Special Project	152.64	1,248.00	(1,095.36)	2,500.00
Special Project - Well Remediation	0.00	1,800.00	(1,800.00)	3,600.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(8,386.08)	(8,400.00)	13.92	(16,800.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(24,100.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Travel	2,400.08	2,502.00	(101.92)	5,000.00
Tree Marking	0.00	1,002.00	(1,002.00)	2,000.00
Tree Planting	585.12	9,000.00	(8,414.88)	18,000.00
Vehicle Expenses	3,831.83	4,002.00	(170.17)	8,000.00
<b><u>GIS</u></b>	<b><u>80,965.36</u></b>	<b><u>104,951.00</u></b>	<b><u>(23,985.64)</u></b>	<b><u>209,880.00</u></b>
Salaries	37,664.20	76,888.00	(39,223.80)	153,771.00
Benefits	11,292.40	22,555.00	(11,262.60)	45,109.00
Cell Telephone/Pagers	0.00	0.00	0.00	0.00
Computer Supply/Maintenance	79,204.14	10,500.00	68,704.14	21,000.00
Conventions	0.00	252.00	(252.00)	500.00
Depreciation	2,840.46	3,000.00	(159.54)	6,000.00
Membership	90.40	0.00	90.40	0.00
Office Supplies	0.00	1,002.00	(1,002.00)	2,000.00
Professional Development	0.00	252.00	(252.00)	500.00
Recoveries - internal	0.00	(7,500.00)	7,500.00	(15,000.00)
Recoverable Outside	(2,346.00)	(750.00)	(1,596.00)	(1,500.00)
Recoverable - Prov	(44,939.78)	(37,500.00)	(7,439.78)	(75,000.00)
Recoveries - Municipal	0.00	(36,000.00)	36,000.00	(72,000.00)
Special Projects - Flood Study	0.00	75,000.00	(75,000.00)	150,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00

**COUNTY OF RENFREW**  
**TREASURER'S REPORT - Development & Property Committee**  
**June 2023**

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
Surplus Adjustment - Depreciation	(2,840.46)	(3,000.00)	159.54	(6,000.00)
Surplus Adjustment - Transfer From Reserves	0.00	0.00	0.00	0.00
Travel	0.00	252.00	(252.00)	500.00
Weed Inspection	0.00	0.00	0.00	0.00
<b><u>ECONOMIC DEVELOPMENT</u></b>	<b><u>142,145.25</u></b>	<b><u>216,276.00</u></b>	<b><u>(74,130.75)</u></b>	<b><u>455,029.00</u></b>
Salaries	104,868.48	124,482.00	(19,613.52)	248,965.00
Benefits	35,593.98	39,150.00	(3,556.02)	78,303.00
Computer Maintenance	2,351.86	1,998.00	353.86	4,000.00
Conventions	119.82	1,998.00	(1,878.18)	4,000.00
Marketing Program	17,093.78	32,748.00	(15,654.22)	65,500.00
Memberships/Subscriptions	1,957.34	2,502.00	(544.66)	5,000.00
Office Expense	2,729.78	3,000.00	(270.22)	6,000.00
ON Winter Games expenses	1,316,246.43	1,000,000.00	316,246.43	1,000,000.00
ON Winter Games Recoveries - other	(545,075.15)	0.00	(545,075.15)	0.00
ON Winter Games Recoveries - Provincial	(771,171.28)	(1,000,000.00)	228,828.72	(1,000,000.00)
Professional Development/Staff Training	0.00	378.00	(378.00)	750.00
Recoveries-Other	(26,270.86)	(13,002.00)	(13,268.86)	(26,000.00)
Recoveries-Provincial	0.00	(38,112.00)	38,112.00	(76,219.00)
Recruitment	0.00	0.00	0.00	0.00
Special Projects - Agriculture	0.00	0.00	0.00	22,470.00
Special Projects -RED	203.52	58,632.00	(58,428.48)	117,260.00
Special Projects - RED Workforce	1,852.93	0.00	1,852.93	0.00
Travel	1,644.62	2,502.00	(857.38)	5,000.00
<b><u>ENTERPRISE CENTRE</u></b>	<b><u>15,038.75</u></b>	<b><u>11,025.00</u></b>	<b><u>4,013.75</u></b>	<b><u>28,055.00</u></b>
Salaries	78,023.13	69,180.00	8,843.13	138,359.00
Benefits	27,715.38	23,835.00	3,880.38	47,669.00
COVID	0.00	0.00	0.00	0.00
Marketing	508.80	3,000.00	(2,491.20)	6,000.00
Office Expenses	2,433.49	1,434.00	999.49	2,869.00
Professional Development	0.00	348.00	(348.00)	700.00
Purchased Service	3,196.50	3,198.00	(1.50)	6,393.00
Recoveries - Federal	0.00	0.00	0.00	0.00
Recoveries - Municipalities	(9,000.00)	(6,000.00)	(3,000.00)	(6,000.00)
Recoveries - Other	0.00	(4,998.00)	4,998.00	(10,000.00)
Recoveries - Provincial	(89,702.63)	(85,584.00)	(4,118.63)	(171,165.00)
Recoveries - Provincial - One Time	(9,929.59)	0.00	(9,929.59)	0.00
Recruitment	0.00	0.00	0.00	0.00
Special Projects	9,929.59	4,998.00	4,931.59	10,000.00
Special Projects - Summer Company	8,136.00	6,600.00	1,536.00	13,200.00
Starter Company - Provincial Revenue	(4,132.64)	(36,000.00)	31,867.36	(72,000.00)
Starter Company - Special Projects	4,132.64	36,000.00	(31,867.36)	72,000.00
Summer Company - Provincial Revenue	(8,136.00)	(6,600.00)	(1,536.00)	(13,200.00)
Telephone/Internet Access	1,551.89	1,116.00	435.89	2,230.00
Travel	312.19	498.00	(185.81)	1,000.00
<b><u>OTTAWA VALLEY TOURIST ASSOCIATION</u></b>	<b><u>138,163.43</u></b>	<b><u>145,140.00</u></b>	<b><u>(6,976.57)</u></b>	<b><u>290,275.00</u></b>
Salaries	87,064.09	90,954.00	(3,889.91)	181,904.00
Benefits	28,171.84	31,258.00	(3,086.16)	62,516.00
Direct Contribution to OVTA	22,927.50	22,928.00	(0.50)	45,855.00
Recoveries	0.00	0.00	0.00	0.00
<b><u>PLANNING DEPARTMENT</u></b>	<b><u>310,097.51</u></b>	<b><u>393,473.00</u></b>	<b><u>(83,375.49)</u></b>	<b><u>786,947.00</u></b>
Salaries	343,533.06	386,504.00	(42,970.94)	773,011.00
Employee Benefits	113,147.88	111,643.00	1,504.88	223,283.00
Computer Supplies / Maintenance	2,144.99	6,000.00	(3,855.01)	12,000.00



**COUNTY OF RENFREW**  
**TREASURER'S REPORT - Development & Property Committee**  
**June 2023**

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
Conventions	2,313.38	2,502.00	(188.62)	5,000.00
Purchased Service	0.00	12,500.00	(12,500.00)	25,000.00
Land Division Advertisement Costs	0.00	0.00	0.00	0.00
Legal Fees	0.00	498.00	(498.00)	1,000.00
Memberships	503.83	2,850.00	(2,346.17)	5,700.00
Office Expense	3,041.62	8,454.00	(5,412.38)	16,913.00
Professional Development	724.84	3,000.00	(2,275.16)	6,000.00
Recoveries - Provincial - One Time	0.00	0.00	0.00	0.00
Recruitment	881.46	1,020.00	(138.54)	2,040.00
Revenues - Municipal Projects	(15,188.06)	(19,998.00)	4,809.94	(40,000.00)
Revenues - Official Plan Fees	(3,000.00)	0.00	(3,000.00)	0.00
Revenues - Other	(145.00)	(6,000.00)	5,855.00	(12,000.00)
Revenues - Service Charges	0.00	(17,502.00)	17,502.00	(35,000.00)
Revenues - Severance Applications	(134,285.00)	(87,000.00)	(47,285.00)	(174,000.00)
Revenues - Subdivision Applications	(13,500.00)	(25,002.00)	11,502.00	(50,000.00)
Special Project & Official Plan	3,816.99	4,002.00	(185.01)	8,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Travel	6,107.52	10,002.00	(3,894.48)	20,000.00
<b>Total Development &amp; Property</b>	<b>374,141.00</b>	<b>708,132.00</b>	<b>(333,991.00)</b>	<b>1,712,731.00</b>

# EORN Cell Gap Project Monthly Update July 2023

## Regional view

	Planned	Completed	New this month
Upgrades to existing towers	312	300	1
New towers in service	257	13	0
New co-locations	74	28	0
Land use authority	257	185	13
Please note that this information is collected monthly and is subject to change as the project moves forward.			

## Renfrew County

	Planned	Completed	New this month
Upgrades to existing towers	25	24	0
New towers in service	47	1	0
New co-locations	9	4	0
Land use authority	47	43	1
Please note that this information is collected monthly and is subject to change as the project moves forward.			

Note: data is updated by Rogers on the 15<sup>th</sup> of each month. Data provided for this update was received on July 15, 2023.

## Schedule "A"

## THE CORPORATION OF THE COUNTY OF RENFREW APPLICATION FOR LAND USE ON COUNTY-OWNED TRAIL LAND

<b>This is an application to consider the possibility of allowing land use or encroachment upon County-owned Trail land.</b>	
Applicant Name: KRZYSZTOF JABLONSKI & ELZBIETA	
Mailing Address/County/Postal Code: 50 IDA ST. NORTH ARNPRIOR K7S 3A1	
Telephone: 613-761-0359	Email address: chris.jablonski22@yahoo.ca
<b>LAND USE or ENCROACHMENT INFORMATION</b>	
Physical Address of property to encroach onto County-owned Trail land: 50 IDA ST. N	
Legal Description of Property: Roll # 4702 000 025 09900 000 Lot # 13116 Con #	
Plan # 32/49R14434 Parts # 3 [RP49R 6118]	
Description of the land uses and/or encroachment: (sketch/survey must be attached or application will be considered incomplete) • Attached	
Land Use / Encroachment Already Exists:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Land Use/Encroachment:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Reasons for requesting land use/encroachment: Fence that is existing. Fence secures contents that provides a clean look are stored there (cars), at the property from the trail	
Do you have a survey showing the land uses? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please submit two (2) full sized copies of the survey. Survey plan will be required for Agreement.	
<p>The Applicant understands that this application is being made in accordance with the County's Land Use Policy and may be denied on any basis, including the presence of any of the following negative factors:</p> <ol style="list-style-type: none"> <li>1. The land use interferes with the County's intent and purpose in holding the County-owned Trail land;</li> <li>2. New land uses onto park property;</li> <li>3. Additions to existing buildings or other structures that would encroach or do encroach onto County-owned Trail lands;</li> <li>4. The land use poses a danger to the public;</li> <li>5. The land use creates an unsafe condition;</li> <li>6. The land use creates liabilities for which the County cannot assign full responsibility to the owner of said land use/encroachment;</li> <li>7. Construction has commenced prior to the issuance of a required permit from the County;</li> <li>8. Adversely affects County operations, work, plans, efforts or initiatives of the County to maintain County-owned Trail lands;</li> <li>9. The land use interferes with any utility or other similar installation located on County-owned Trail lands;</li> <li>10. The land use creates a situation that is contrary to the any County By-Law, County policy or resolution or any provincial or federal regulation or legislation;</li> <li>11. The applicant is unable to reasonably demonstrate a need for the encroachment.</li> </ol>	

In the event that this application is approved, it will be necessary for the Applicant to execute a Land Use Agreement.	
<b>FEES ASSOCIATED WITH APPLICATION</b>	
One Time Administration Fee	\$250.00 once approved
Annual Fee	\$2.50 per metre sq + HST or minimum \$250 + HST
<b>SOLICITOR (if applicable)</b>	
Name:	
Address:	
Telephone #	Email:
<b>CONSENT</b>	
I/We understand and agree to provide the County with an annual Certificate of Insurance, in perpetuity, as per County policy, and to provide evidence of such insurance annually at the time the annual license fee is paid.	
I/We understand and agree to the terms of this Application.	
I/We have enclosed the application fee : <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
I/We have enclosed a detailed sketch, site plan, or survey, "to scale", which clearly shows the location and measurements of all existing and/or proposed structures/land uses on the applicant's property and all existing and/or proposed structures/land uses on the abutting County-owned Trail land (i.e. septic systems, well, landscaping, vegetation, fence/wall, driveways and paths) Yes <input type="checkbox"/> No <input type="checkbox"/>	
I/We have enclosed a letter of authorization from the applicant/property owner appointing an agent: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
I/We agree to pay the current applicable application and agreement fees and annual license fee.	
I/We authorize County staff to enter onto the subject lands to conduct a site visit in accordance with the processing of this Land Use Agreement.	
<b>SIGNATURE(S)</b>	
 Owner	 Owner
Authorized Agent (please attached letter of authorization)	
Date	





NORMA ST N

ELGIN ST W

Amprior

IDA ST N

NORMA ST S

WILLIAM ST W

IDA ST S

VANCOURT LAND ST N

8.5meters

8.5meters

8.5meters



SCHEDULE A

*Oil*

135' Old

86' Old

APPROX

SURVEY  
PIPS

NOT OPEN

136'

RAILWAY

CANADIAN

NATIONAL  
INST. 9904

Corner 8.7  
South-east

Corner 7.32  
South-east

N48°03'40"E  
IDA STREET

From Corner  
306' South-east

26.84 m

6  
144.7886 m

0.87'

To be  
Retain

41.39 m

N48°18'20"W  
48.37

N48°03'05"E  
1

2m

INST. 123871

14

N48°03'20"E  
135-00' 44"

old fence

to be  
severed  
574.07 m

59507  
91603

From  
Building

Brick  
Building

15

91.45'

91.45'

0.44'

13.9 m

Brick  
Plat  
0.6 north-east

Brick  
Plat  
0.78 north-east

STREET

N51°23'20"W

ELGIN

60.85'

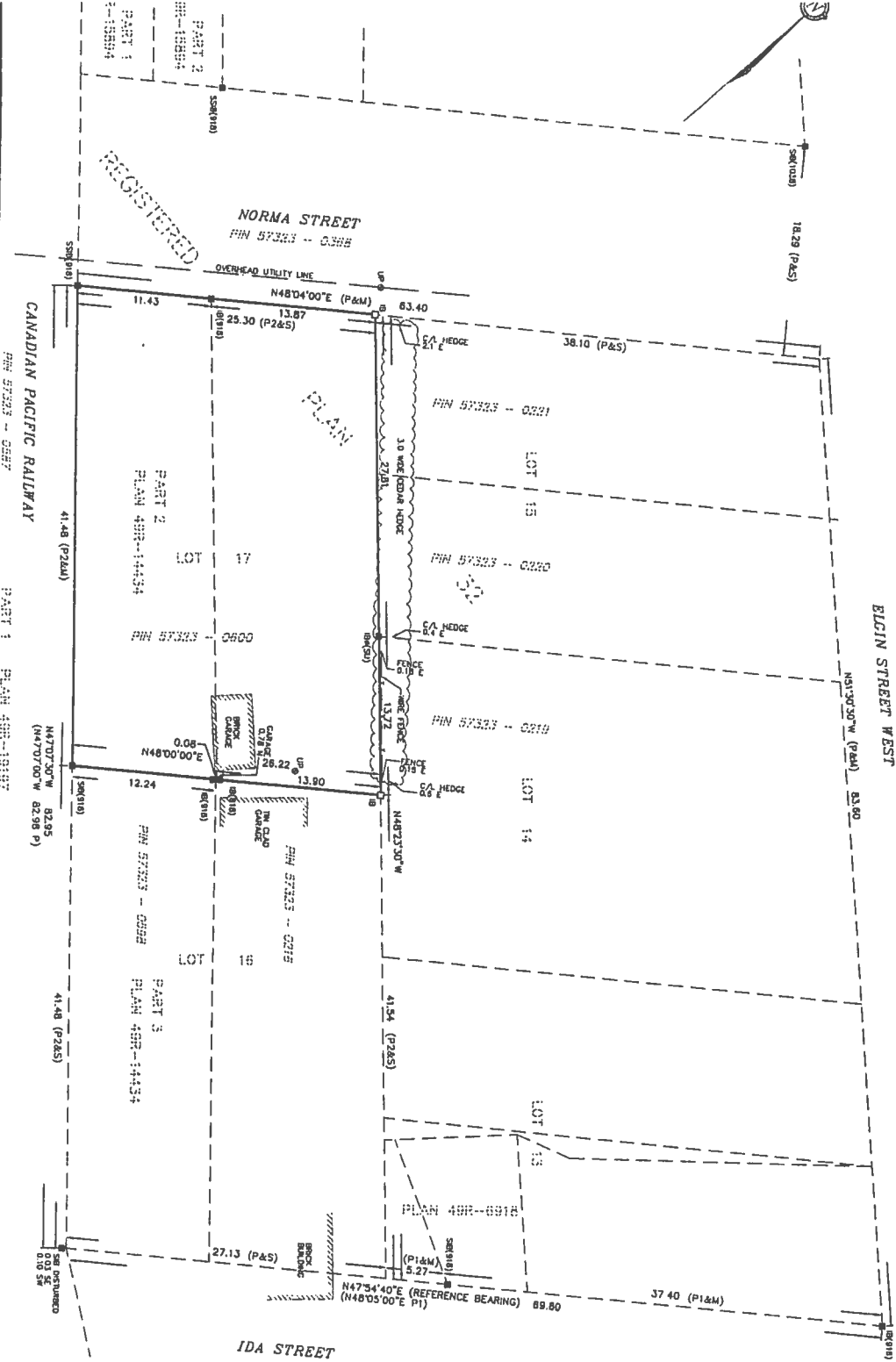
Fd.S.L.B.

N



1 - J2 ADDRESS  
E:\DATA\SYSTEM\Y338 sup.dwg (KO)

NOTES SHOWN ON THIS PLAN ARE IN METERS AND  
 IF CONVERTED TO FEET BY DIVIDING BY 0.3048



**SURVEYOR'S REAL PROPERTY REPORT - PART 1**  
 PLAN OF  
 LOT 17  
 REGISTERED PLAN 32  
 TOWN OF ANAPRIOR  
 COUNTY OF RENFREW  
 FAIRHALL, MOFFATT & WOODLAND LIMITED  
 ONTARIO LAND SURVEYORS  
 SCALE 1:250  
 0 5 10 20 25 METERS

**NOTES**  
 1. BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO  
 THE WESTERN LIMIT OF IDA STREET AS SHOWN ON  
 REGISTERED PLAN 32, HAVING A BEARING OF N47°34'40"E.

- LEGEND**
- - SURVEY MONUMENT SET
  - - SURVEY MONUMENT FOUND
  - SSB - STANDARD IRON BAR
  - SSB - SHORT STANDARD IRON BAR
  - IB - IRON BAR
  - (P) - REGISTERED PLAN 32
  - (P1) - PLAN 488-8918
  - (P2) - PLAN 488-14434
  - (S) - SET
  - (4) - EASEMENT
  - (427) - FAIRHALL, MOFFATT & WOODLAND LIMITED, O.L.S.
  - PM - PROPERTY IDENTIFIER NUMBER
  - UP - UTILITY POLE
  - (918) - DESON, SMYTH AND ROWE LTD. O.L.S.
  - (1038) - ALL SHIPPEN O.L.S.
  - (30) - SOURCE UNKNOWN

**SURVEYOR'S REAL PROPERTY REPORT - PART 2**  
 REPORT SUMMARY

**DESCRIPTION OF LAND**  
 LOT 17 REGISTERED PLAN 32, TOWN OF ANAPRIOR, COUNTY OF  
 RENFREW AS IN ALL OF PIN 57323-0200.

**REGISTERED EASEMENTS**  
 NONE REGISTERED.

**ZONING**  
 COMPLIANCE WITH ZONING, LAND USE, ENVIRONMENTAL AND BUILDING  
 REGULATIONS NOT CHECKED BY THIS REPORT.

**THIS REPORT WAS PREPARED FOR**  
 CANADIAN PACIFIC RAILWAY, INC.

**DATE**  
 29/10/16

**SURVEYOR'S CERTIFICATE**  
 1. I, THE SURVEYOR, HAVE CORRECTLY AND IN  
 ACCORDANCE WITH THE ACT AND THE REGULATIONS  
 UNDER THEREAFT, SURVEYED THE LAND SHOWN  
 ON THIS PLAN.

**ASSOCIATION OF ONTARIO  
 LAND SURVEYORS**  
 PLAN 2070037

**Fairhall, Moffatt & Woodland**  
 5175-72  
 123600  
 E 315416  
 N 503152  
 7 - 32 ANAPRIOR  
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**ASSOCIATION OF ONTARIO  
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 PLAN 2070037

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## Schedule "A"

## THE CORPORATION OF THE COUNTY OF RENFREW APPLICATION FOR LAND USE ON COUNTY-OWNED TRAIL LAND

This is an application to consider the possibility of allowing land use or encroachment upon County-owned Trail land.		
Applicant Name: <i>Suzanne + Terence McBurney</i>		
Mailing Address/County/Postal Code: <i>705 Wranaler Cir. Stittsville K2S 0R2</i>		
Telephone: <i>613-293-9702</i>	Email address: <i>timcburney@bell.net</i>	
<b>LAND USE or ENCROACHMENT INFORMATION</b>		
Physical Address of property to encroach onto County-owned Trail land: <i>60 Wranrell Rd McWab-Broesic</i>		
Legal Description of Property: Roll # <i>001-020@5800</i> Lot # <i>22</i> Con # <i>12E</i>		
Plan #	Parts #	
Description of the land uses and/or encroachment: (sketch/survey must be attached or application will be considered incomplete) <i>See attachment A</i>		
Land Use / Encroachment Already Exists: Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>		
Proposed Land Use/Encroachment: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Reasons for requesting land use/encroachment: <i>See attachment A</i>		
Do you have a survey showing the land uses? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please submit two (2) full sized copies of the survey. Survey plan will be required for Agreement.		
The Applicant understands that this application is being made in accordance with the County's Land Use Policy and may be denied on any basis, including the presence of any of the following negative factors:		
<ol style="list-style-type: none"> <li>1. The land use interferes with the County's intent and purpose in holding the County-owned Trail land;</li> <li>2. New land uses onto park property;</li> <li>3. Additions to existing buildings or other structures that would encroach or do encroach onto County-owned Trail lands;</li> <li>4. The land use poses a danger to the public;</li> <li>5. The land use creates an unsafe condition;</li> <li>6. The land use creates liabilities for which the County cannot assign full responsibility to the owner of said land use/encroachment;</li> <li>7. Construction has commenced prior to the issuance of a required permit from the County;</li> <li>8. Adversely affects County operations, work, plans, efforts or initiatives of the County to maintain County-owned Trail lands;</li> <li>9. The land use interferes with any utility or other similar installation located on County-owned Trail lands;</li> <li>10. The land use creates a situation that is contrary to the any County By-Law, County policy or resolution or any provincial or federal regulation or legislation;</li> <li>11. The applicant is unable to reasonably demonstrate a need for the encroachment.</li> </ol>		

In the event that this application is approved, it will be necessary for the Applicant to execute a Land Use Agreement.

**FEES ASSOCIATED WITH APPLICATION**

One Time Administration Fee  
Annual Fee

\$250.00 once approved  
\$2.50 per metre sq + HST or minimum \$250 + HST

**SOLICITOR (if applicable)**

Name:

Address:

Telephone #

Email:

**CONSENT**

I/We understand and agree to provide the County with an annual Certificate of Insurance, in perpetuity, as per County policy, and to provide evidence of such insurance annually at the time the annual license fee is paid.

I/We understand and agree to the terms of this Application.

I/We have enclosed the application fee:

Yes No

I/We have enclosed a detailed sketch, site plan, or survey, "to scale", which clearly shows the location and measurements of all existing and/or proposed structures/land uses on the applicant's property and all existing and/or proposed structures/land uses on the abutting County-owned Trail land (i.e. septic systems, well, landscaping, vegetation, fence/wall, driveways and paths)

Yes No

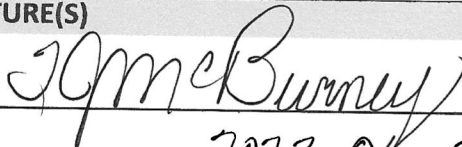
I/We have enclosed a letter of authorization from the applicant/property owner appointing an agent:  
Yes No

I/We agree to pay the current applicable application and agreement fees and annual license fee.

I/We authorize County staff to enter onto the subject lands to conduct a site visit in accordance with the processing of this Land Use Agreement.

**SIGNATURE(S)**

Owner



2023-06-09

Owner

Authorized Agent (please attached letter of authorization)

2023-06-09

Date

**Attachment A: Request for approval of crossing from 60 Wrangell Road  
across the Algonquin Trail to the River Road**

---

We currently own the property at 60 Wrangell Road and use it as a cottage/summer residence. However, we wish to build a permanent home on this property. For the project to be viable, we would need access directly from the property to the River Road to ensure year round access by the residents and emergency and service vehicles. The access, shown in the attached map, would serve three other property owners on Wrangell Road (76 Wrangell Road and 2 Stewart's Bay) who could not request similar access because of the constraints of geography. We feel that this request is justified because:

- The property is currently accessed via Wrangell Road, which is not a municipal road but is a right of way across the property of four other property owners.
- Access as requested would provide direct access to all four properties for emergency vehicles (Fire, Ambulance, Police) as well as heavy service vehicles which could not otherwise service these properties during fall/winter months.
- While the travel distance on Wrangell Road is only approximately 400 meters, the access passes through a deep gully at 46 Wrangell Road which would make winter access impossible as snow clearance on the west slope of the gully would be difficult/impossible. We have been informed by the propane suppliers in the area that they will not guarantee delivery of fuel in the winter months across the gully.
- The access would not have any affect on the traffic on the County owned trail as it will not increase the amount of traffic crossing the trail. No additional residences will be constructed.
- Direct access to these properties will benefit the County as one and possibly two permanent residences will be built, thereby increasing tax revenue.

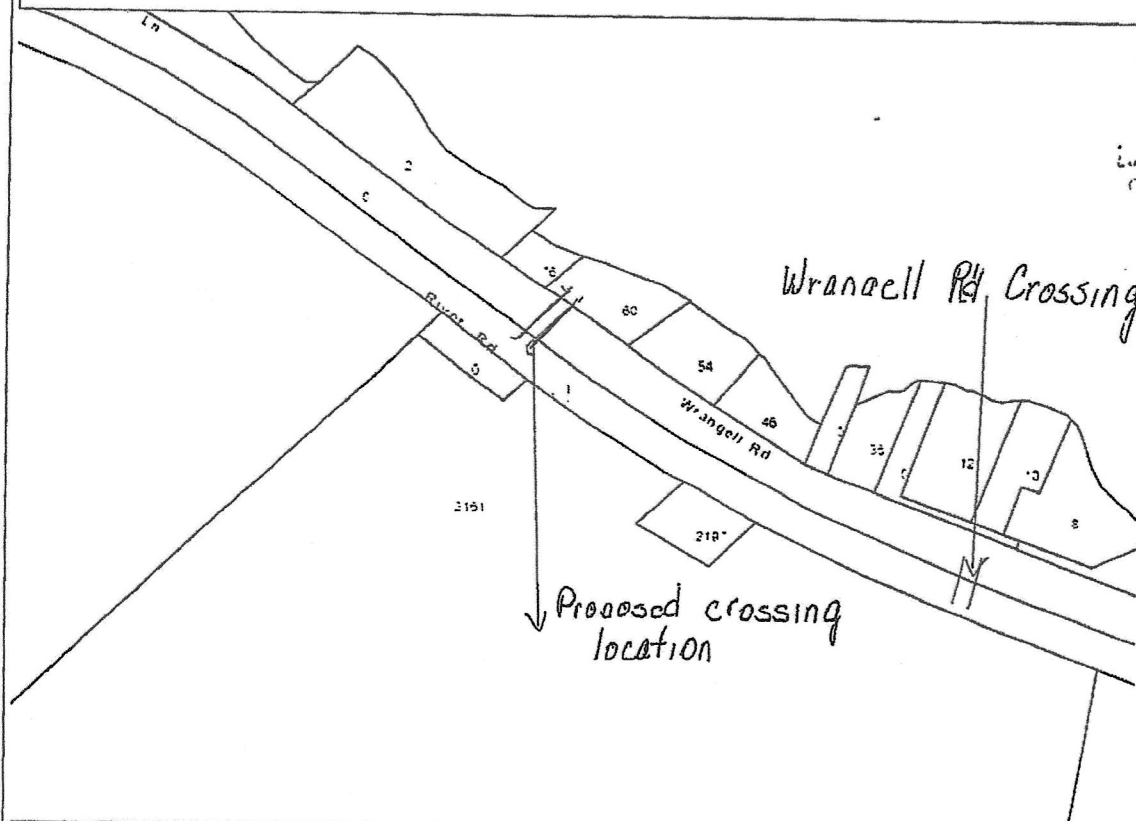
Respectfully submitted.

Yours truly,

Terence J. McBurney

**Legend**

Property Parcels  
World Street Map



Depending on the number of layers visible not all may be shown in the legend.

**Notes**

Enter description of the map

229.3 0 114.66 229.3 Meters

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
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This map was produced automatically by the County of Renfrew Mapping Website

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This map is illustrative only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation. The County of Renfrew shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.



105 Elgin St. West  
Arnprior, ON K7S 0A8

tel 613 623 4231  
fax 613 623 8091

arnprior@arnprior.ca  
[www.arnprior.ca](http://www.arnprior.ca)

May 23, 2023

Mr. Jason Davis  
Director of Development and Property  
County of Renfrew  
9 International Drive  
Pembroke, ON K8A 6W5

Dear Mr. Davis,

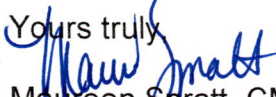
Council of the Town of Arnprior recognizes that trails provide recreational, health, economic, and social benefits to our communities and are proud to be part of the Algonquin Trail portion of the Ottawa Valley Rail Trail (OVRT). As the connecting link to the rest of the Algonquin Trail and the Lanark portion of the OVRT, the Town wishes to ensure that trail users have all the information necessary to access this multi-purpose, year-round trail.

Council at their meeting held on March 27, 2023, passed a resolution directing staff to send a letter to the County of Renfrew Algonquin Trail Advisory Committee requesting that the name "Arnprior Station" be designated to identify the newly seeded Algonquin Trail land located on John Street South at Meehan Street. This signage would identify the significance of the former rail line and the Arnprior Railroad Station that once occupied this space.

In addition, the Town is wanting to ensure that trail goers have all the information necessary for the enjoyment of the trail riding experience, therefore would like to see a designated staging/parking area complete with wayfinding signage that provides key information and directs trail goers to local businesses. Additional information that would be beneficial are: the history of the trail, requirements for trail passes, where you can (and cannot) ride, and trail etiquette.

I would be happy to provide any additional information you may need in response to this request and can be reached by email at [mspratt@arnprior.ca](mailto:mspratt@arnprior.ca) or by telephone at 613-623-4231 ext. 1817.

Yours truly,

  
Maureen Spratt, CMO  
Clerk

## **RECREATIONAL TRAILS ADVISORY COMMITTEE (RTAC)**

### **TERMS OF REFERENCE**

#### **Purpose:**

The purpose of the Recreational Trails Advisory Committee (RTAC) is to act as a public platform when updating Management Plans, provide feedback and updates on activities, and to provide recommendations to the Operations Committee pertaining to the use and management of County of Renfrew recreational trails. The two County of Renfrew recreational trails are:

- 1) the Algonquin Trail that runs from the Town of Arnprior to the United Townships of Head, Clara and Maria which is a section of the Ottawa Valley Recreational Trail that runs from Smiths Falls to Mattawa; and,
- 2) the K & P Recreational Trail which runs from the Town of Renfrew through Township of Admaston/Bromley to the Village of Calabogie in the Township of Greater Madawaska.

#### **Composition:**

The RTAC shall be comprised of members of County Council from the Local Municipalities in which the County of Renfrew Recreational Trails are located. The number of members and the appointments (including the appointments of Chair and Vice-Chair) shall be determined annually by County Council from recommendations of the Striking Committee. At minimum, the RTAC shall be comprised of four (4) members, including those described below:

- One representative appointed from the County of Renfrew Operations Committee, also to be Chair of the Recreational Trails Advisory Committee;
- One representative appointed from the Town/Townships in which sections of the K & P Recreational Trail are located;
- One representative appointed from the Town/Townships in which sections of the Algonquin Trail are located;

#### **Responsibilities:**

- Report to the Operations Committee of the County of Renfrew.
- Act as a link between the Operations Committee and the members of the public, user groups, and stakeholders.
- Evaluate various alternatives in relation to management, development, maintenance, and capital improvements on County recreational trails based on information provided by County staff, members of the public, user groups, and stakeholders.

- Review and approve Management Plans for the County's recreational trails.
- Review and recommend to the Operations Committee the annual budgets for development maintenance, and capital improvements on the County's recreational trails.
- Review and recommend to the Operations Committee Capital Asset Management Plans for the County's recreational trails.
- Ensure that all issues are identified and considered.
- Provide recommendations to the Operations Committee on appropriate uses and management of the recreational trails.
- Act as a link between the Ottawa Valley Recreational Trail Committee (Lanark County and the Township of Papineau-Cameron) and the Operations Committee.



**COUNTY OF RENFREW**

**BY-LAW NUMBER**

**A BY-LAW TO ENTER INTO AN AGREEMENT OF PURCHASE AND SALE WITH THE  
MISSISSIPPI VALLEY CONSERVATION AUTHORITY FOR A SECTION OF THE  
K & P TRAIL WITHIN THE COUNTY OF RENFREW**

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WHEREAS sections 6(1) and 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws to acquire land;

AND WHEREAS the Corporation of the County of Renfrew requires land for the purpose of a recreational trail;

NOW THEREFORE the Council of the Corporation of the County of Renfrew does hereby enact as follows:

1. THAT the Agreement of Purchase and Sale annexed hereto as Appendix "I" (together with its schedules) as incorporated herein forms a part hereof of this By-law.
2. THAT the Warden and Clerk are hereby authorized to enter into said Agreement of Purchase and Sale for a section of the K & P Trail with Mississippi Valley Conservation Authority for one dollar (\$1), and to do or cause to be done all such manner or act or thing as may be required to give full force and effect to said Agreement of Purchase and Sale and to complete same.
3. THAT this By-law shall come into force and take effect immediately upon the final passing thereof.

READ a first time this 30th day of August 2023.

READ a second time this 30th day of August 2023..

READ a third time and finally passed this 30th day of August 2023..

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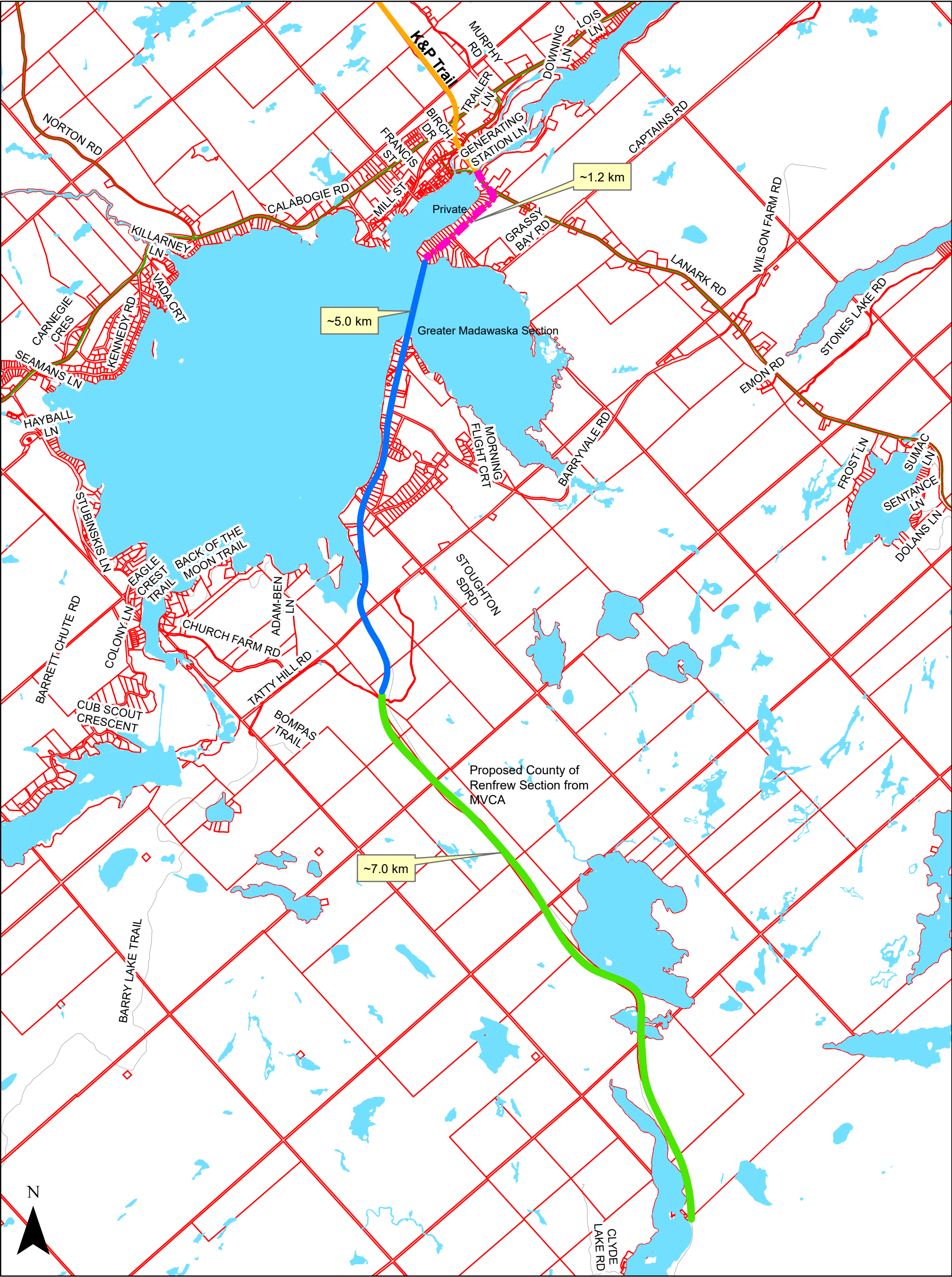
PETER EMON, WARDEN

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CRAIG KELLEY, CLERK



# For Discussion Purposes Only



## ECONOMIC DEVELOPMENT DIVISION REPORT

Prepared by: Melissa Marquardt, Manager of Economic Development

Prepared for: Development and Property Committee

August 15, 2023

### INFORMATION

#### 1. **Business Retention and Expansion (BR+E) Training Program**

On June 21, Economic Development Officer Scott Hamilton, participated as a presenter during the Ontario Ministry of Agriculture, Food and Rural Affairs BR+E Train the Trainer Program.

Participation in the BR+E Train the Trainer program is mandatory for any municipality or organization who received Rural Economic Development (RED) funding to complete a BR+E study between 2022-2024. Approximately 40 people from across Ontario participated in this training program.

Scott was selected as a presenter due to his experience conducting a BR+E study for the Township of Whitewater Region, prior to joining the County of Renfrew.

#### 2. **Culture Connector Awards Presentation**

On June 29, Economic Development staff accompanied the Warden for the presentation of the Culture Connector Awards in Arnprior.

Organized by the Local Immigration Partnership of Lanark/Renfrew (LIP), and sponsored by the County of Renfrew, the Culture Connector Awards celebrate and recognize individuals and organizations in the Ottawa Valley who have shown exceptional dedication and support to newcomers while acknowledging the outstanding efforts of those who have gone above and beyond helping them adjust to their new lives in the Ottawa Valley.

The recipients of the 2023 Culture Connector Awards include:

- **Michelle Beale**, nominated by Ajmal Khairullah. Ajmal arrived in the Ottawa Valley as an Afghan refugee, and Michelle opened her home in Arnprior to him, treating him like family. Michelle's kindness knew no bounds as she assisted Ajmal with essential paperwork, appointments, and even helped him acquire a car during his transition. But her impact went far beyond logistical support. Michelle embraced Ajmal and his Jordanian friend, celebrating important holidays together and fostering a deep bond. Her ongoing dedication, including efforts to sponsor Ajmal's persecuted family, exemplifies her selflessness and makes her a truly deserving nominee.

- **Theresa Dunn**, nominated by Jean de Dieu Basabose. For over a decade, Theresa has been a compassionate listener and a pillar of support for Jean and his family, who originally hail from Rwanda. She spearheaded the Arnprior Cares Initiative, mobilizing local churches and individuals to meet the needs of refugees, ensuring their successful integration. Through events like the Rwandan Culture Night and Family Fun Day, Theresa raised awareness and funds for the cause, while introducing Jean to various cultural integration activities. Her ongoing commitment, including the upcoming “I’m glad we’re not dead” concert, showcases her passion for promoting cultural peace and her unwavering dedication to helping refugees in Arnprior.
- **Union 108**, nominated by Emily Stovel. Led by Ro Nwosu, Union 108 is a yoga studio that exemplifies inclusivity and community diversity. Through their public advocacy, both in-person and on social media, they address structural racism and actively foster a welcoming environment. Union 108 hosts events such as Co-nnect Yoga, a free summer series that promotes diversity, inclusivity, and community connection. Ro’s role in developing Arnprior’s Cultural Night Market, alongside their commitment to personal growth and collective support, makes Union 108 a true catalyst for positive change.

<https://www.renfrewtoday.ca/2023/07/06/arnpriors-growing-diversity-and-welcoming-attitude-recognized/>

### 3. **Taste of the Valley**

The first Taste of the Valley event for 2023 was held in Eganville on Saturday, August 12, from 10:00 a.m. to 3:00 p.m., with over 45 vendors in attendance.

Vendor attendance for all 2023 locations has exceeded previous years registration with two locations already sold out of space:

- Calabogie – 57 vendors registered (new location for 2023)
- Deep River – 58 vendors registered (sold out)
- Cobden – 118 vendors registered
- Pembroke (Holiday edition) – 68 vendors registered (sold out)

Upcoming event dates include Calabogie – September 9; Deep River – September 30; Cobden – October 14; and Pembroke – December 16. All events are held from 10:00 a.m. to 3:00 p.m. More information is available at [www.TOTV.ca](http://www.TOTV.ca).

### 4. **Recently Announced and Open Funding Programs**

A number of provincial and federal funding programs are currently open and/or have been recently announced and have been shared with the local business community.

(a) Advanced Manufacturing and Innovation Competitiveness Stream

The fourth intake period for the [Advanced Manufacturing and Innovation Competitiveness Stream](#) is accepting applications until August 31, 2023.

The Advanced Manufacturing and Innovation Competitiveness (AMIC) Stream provides financial support in the form of loans and/or grants to advanced manufacturing companies with a focus on small and medium-sized enterprises across Ontario. It provides investments in capital equipment, technology adaption and skills development while supporting projects that:

- Create jobs and build talent.
- Attract and encourage private sector investment.
- Help companies to adopt technologies that improve their competitiveness.
- Lead to business growth and broad positive economic impacts.
- Encourage innovation, collaboration, and cluster development.

The fund supports business and organizations in advanced manufacturing sectors, including: aerospace, automotive, chemical, information and communications technology (ICT), life sciences and steel.

(b) New Horizons for Seniors Program

The [New Horizons for Seniors Program](#) provides federal grants to organizations wanting to help seniors (aged 55 and older) make a difference in the lives of others, and in their communities. The community-based stream of this program supports community-based projects that are designed by seniors for seniors and funds projects that empower seniors and contribute to improving their health and well-being.

Eligible organizations can apply for funding for up to \$25,000 for projects that are led by seniors and are volunteer based. The program provides funding to applicants which provide a service within one of five objection areas:

- Promoting volunteerism among seniors and other generations.
- Engaging seniors in the community through mentoring of others.
- Expanding awareness of elder abuse, including financial abuse.
- Supporting social participation and inclusion of seniors.
- Providing capital assistance for new and existing community projects and/or programs for seniors.

Municipal governments, Indigenous organizations and councils, not-for-profit and community organizations, educational, public health, social services and research institutions, and for-profit enterprises (with restrictions) are all eligible for funding. Organizations can only submit one application per project. Multiple projects may not exceed a total of \$25,000 per organization.

Applications opened on August 1, 2023 and close on September 14, 2023 at 3:00 p.m. EST.

(c) Grow Ontario Market Initiative

The Governments of Canada and Ontario are investing up to \$6 million in market development efforts through the [Sustainable Canadian Agricultural Partnership \(Sustainable CAP\)](#) to help eligible agri-food businesses and industry organizations expand into domestic and foreign markets.

The [Grow Ontario Market Initiative](#) is a new, cost-share initiative that helps food and beverage processors, farm businesses and agri-food sector organizations take actions to reach new markets. Examples of eligible projects could include:

- Market analysis and planning.
- Product development activities.
- New market-entry promotional efforts to expand opportunities for Ontario food products.

Under the Grow Ontario Market Initiative, applicants can receive up to 50% cost share for eligible costs, to a maximum of \$60,000 per business for producers and food and beverage processors, and up to \$125,000 for sector organizations.

(d) Meat Processors Capacity Improvement Initiative

The Governments of Canada and Ontario are investing up to \$10 million under the [Sustainable Canadian Agricultural Partnership \(Sustainable CAP\)](#) to enhance the capacity processing capabilities in the Province's meat processing plants and abattoirs through the [Meat Processors Capacity Improvement Initiative](#).

The Meat Processors Capacity Improvement Initiative will provide funding to eligible free-standing meat plants and abattoirs to make short-term investments in meat handling and processing equipment, technologies, and practices that improve efficiency, productivity, and food safety. The initiative is being funded through the Sustainable Canadian Agricultural Partnership (Sustainable CAP) and will provide up to \$150,000 per eligible applicant.

The Meat Processors Capacity Improvement Initiative will also cover consulting and engineering costs associated with planning future projects.

Applications open on August 31, 2023, and will remain open until January 31, 2024 or until the initiative is fully subscribed, whichever comes first. Eligible project costs can be incurred as of July 26, 2023. Eligible projects must be completed with equipment delivered by March 1, 2024. Recipients will have until June 28, 2024 to have their equipment installed.

(e) Forest Biomass Program

The [Ontario Forest Biomass Program](#) has been developed to enable the Province to achieve the objectives set out in [Sustainable Growth: Ontario's Forest Sector Strategy](#) and the provincial [Forest Biomass Action Plan](#) (FBAP). In particular, the program will focus on supporting initiatives that secure and increase long-term wood utilization across the Province, with a focus on underutilized species and forest biomass.

The program has four streams that will position Ontario as a leader in the growing circular and green economy.

- [Indigenous bioeconomy partnerships stream](#): Increase Indigenous participation in forest biomass opportunities and benefit from bioeconomy development.
- [Exploring biomass pathways stream](#): Improve public and private sector understanding of the technical, financial, scientific and operational considerations for use of forest biomass.
- [Innovative bioproduct manufacturing stream](#): Deploy innovative bioproducts and facilitate increased use of forest biomass as a feedstock in manufacturing, infrastructure, energy services and resource extraction sectors.
- [Modernization stream](#): Support forest sector transformation, competitiveness, and participation in emerging bioeconomy opportunities through use of forest biomass.

While each stream is distinct, all projects selected for funding will:

- Contribute to advancing partnerships, innovation, diversification and modernization of Ontario's forest sector.
- Encourage growth of the forest bioeconomy through new business opportunities and investments in the use of biomass, forest bioproducts and related technologies.

The program will accept applications from June 19, 2023 at 8:00 a.m. until September 29, 2023 at 11:59 p.m. or until the program funding has been fully allocated, whichever happens first.

Economic Development and Forestry staff are conducting outreach to assist and support local businesses with their program applications.

5. **Canadian Nuclear Laboratories and the Organization of Canadian Nuclear Industries Supplier Day – September 7, 2023**

Canadian Nuclear Laboratories (CNL) and the Organization of Canadian Nuclear Industries (OCNI) are hosting a supplier day on September 7, from 8:30 a.m. to 2:30 p.m., at the Chalk River site.



The Supplier Day is an opportunity for Renfrew County and MRC Pontiac businesses to connect with members of Canada's nuclear industry supply chain and learn more about the program of work underway at CNL and the opportunities it could create.

The Industry Day includes a trade show, luncheon, networking, and a full schedule of presentations and updates on CNL's future plans and opportunities for the supply chain.

CNL has made available a select number of booths at no charge for local businesses from Renfrew County, MRC Pontiac and local indigenous communities.

Local businesses are encouraged to register for the event at <https://forms.office.com/Pages/ResponsePage.aspx?id=Oee3uOXjN0iVlVV-MeVidq5b895igOJIsu4f0ATOir5UQ1dVSEJVTedLSUNCUkdJRjFPR0tUUjIVNS4u>.

#### **6. New Economic Development Business Newsletter**

The Economic Development Division is launching a digital quarterly newsletter for the local business community. The goal is to inform, engage and educate the Ottawa Valley business community about government announcements, legislative changes, funding opportunities, market intelligence, research and relevant business information.

The newsletter also aims to put a spotlight on the enterprising spirit in Renfrew County by featuring two to three businesses from a variety of sectors in each issue. Businesses are encouraged to complete the content repository form at <https://investrenfrewcounty.ca/BizSpotlight>.

Businesses, organizations, municipalities and entrepreneurs are encouraged to sign-up to receive the digital newsletter at <https://investrenfrewcounty.ca/Newsletter>. The first issue will be released later this month.

#### **7. Rural Economic Development Program Funding Agreement for Rural Community Inclusion Pilot Project**

The County of Renfrew was successful in a co-application with the County of Lanark for their Ontario Rural Economic Development (RED) funding application for a Rural Community Inclusion Pilot Project to a maximum of \$131,719.50. The Pilot Project will be spearheaded by the County of Lanark with the development of a Marketing Strategy and Implementation of the Plan for Rural Community Inclusion. The Pilot Project will span over three years from 2023-2026.

Resolution No. FA-CC-23-06-60 provided the Chief Administrative Officer/Clerk delegated authority for the month of July to approve consultant appointments and contract awards that would normally require Committee and/or Council approval. Under this delegated authority By-law 108-23 was passed to execute an agreement with

His Majesty the King in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs – Rural Economic Development (RED) Program.

The County of Renfrew has agreed to provide funding up to a maximum amount of \$44,000 over three years to be partially funded by the Provision of Unallocated Funds.

This initiative is part of Goal #2 – Workforce Development in the County of Renfrew [Strategic Plan 2023-2026](#).



**OTTAWA VALLEY TOURIST ASSOCIATION REPORT**

Prepared by: Melissa Marquardt, Manager of Economic Development

Prepared for: Development and Property Committee

August 15, 2023

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**INFORMATION****1. Community Outreach**

The Ottawa Valley Tourist Association (OVTA), in partnership with the Economic Development Division and Enterprise Renfrew County, attended Pembroke's Community Expo in May and Multicultural Festival in July. Participation at these community events is an opportunity to promote the region's tourism offerings to residents, newcomers and visitors, as well as economic development and entrepreneurship services to potential clients.

OVTA staff also attended the opening of the Lake Dore Lodge at Melissa Bishop Park in the Township of North Algona Wilberforce. The renovated property on the shores of Lake Dore provides event and meeting space for 60-80 people and includes a commercial kitchen facility.

**2. 2023 Visitor Information Centre Program**

As part of the OVTA's visitor services program, the Association supports a dozen visitor information centres (VICs) across Renfrew County and the City of Pembroke, in partnership with host municipalities. VICs are located in Arnprior (x2 locations), Renfrew (x2 locations), Cobden, Pembroke (x4 locations), Petawawa, Eganville, Killaloe and Barry's Bay.

The OVTA's support includes stocking the centres with tourism information, brochures and maps; providing customer service training to staff; conducting a familiarization tour for staff and data collection.

**VIC Familiarization Tour (FAM)**

Held over two days, the familiarization tour provides the VIC staff with firsthand knowledge of the experiences and offerings available across the Ottawa Valley by visiting a number of tourism establishments and communities. The 2023 VIC FAM Tour took place on June 27 and 29 with a total of 11 and 12 staff attending respectively.

June 27 tour locations included: The Homestead at Wolf Ridge Golf Club, Bonnechere Provincial Park, Engine House Café, Barry's Bay Train Station, Paddler Co-op and Crooked Slide Park.

June 29 tour locations included: Forest Cove Alpacas, Petawawa Military Museum, Petawawa Point, Mount Molson Dairy Bar, OWL Rafting, Pembroke Heritage Murals and Pembroke Marina.

#### Customer Service Training

Through a new partnership with [Contact North](#), the OVTA was able to offer free virtual customer service and de-escalation training to staff. OVTA staff also provided additional product knowledge training about other experiences, offerings and communities not included in the familiarization tour.

#### New Visitor Information Centre Opens

The OVTA is supporting a new visitor information centre in downtown Pembroke. Led by the Pembroke Business Improvement Association, the new VIC is located in the Phoenix Centre at 130 Pembroke Street West and is open Monday to Saturday, from 9:00 a.m. to 2:00 p.m. The VIC promotes activities, attractions and businesses across the City of Pembroke and Ottawa Valley to visitors and residents.

Ottawa Valley Tourist Association staff, along with the Development and Property Committee Chair Brose, Mayor Gervais from the City of Pembroke and City staff, attended a ribbon cutting event on June 22.

### **3. Data Collection Program**

#### Ontario Tourism Industry Health Check Report

Destination Ontario has released the [Ontario Tourism Industry Health Check Report](#) as of May 31, 2023.

#### Geo-Fencing Data Project

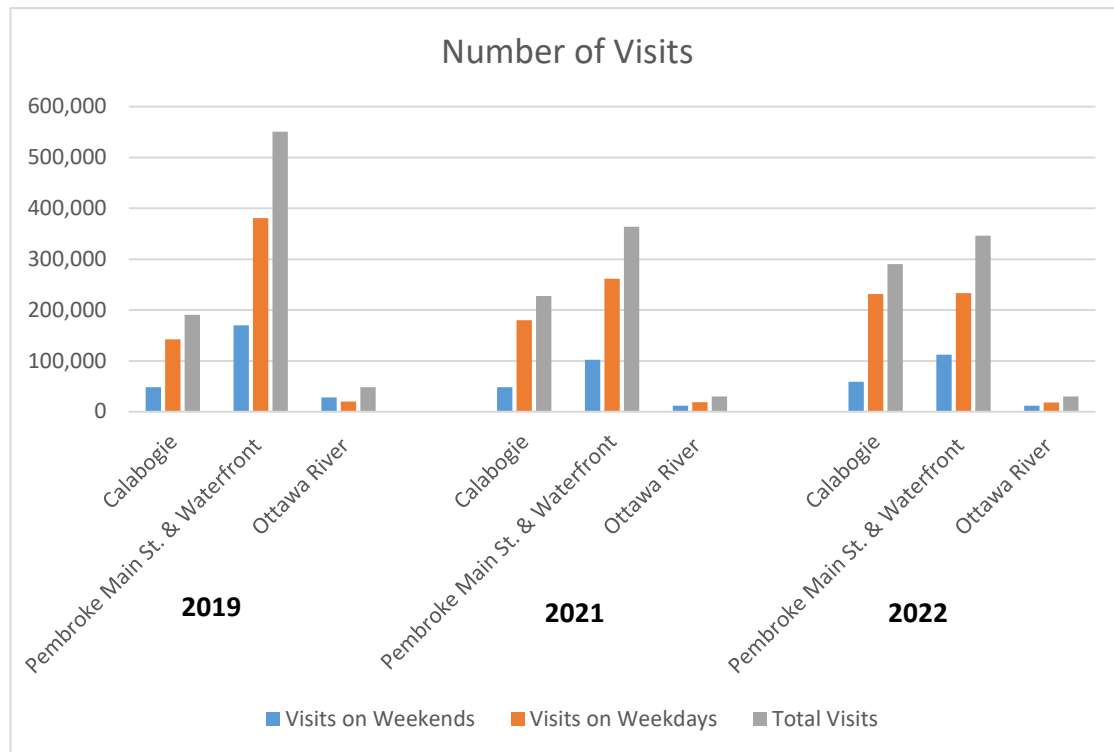
In collaboration with Ontario's Highlands Tourism Organization (OHTO), the OVTA and county destination partners in the Ontario's Highlands region participated in a pilot geo-fencing data collection project in order to obtain more timely statistics about the local visitor economy.

Using GPS, wi-fi and cellular technology, data was collected for 2019, 2021 and 2022, with 2019 being a benchmark year pre-pandemic and subsequent years measuring post-pandemic recovery. For this pilot project, data was collected in three areas including:

- The Ottawa River: specifically OWL Rafting, Wilderness Tours, Whitewater Village, Whitewater Cottage and RV Resort
- K&P Calabogie Trailhead to Millenium Trail
- Downtown Pembroke and Waterfront Marina

Data collection also provided demographic and market profile information, including top origin of visitors, household income, media consumption habits, activity preferences, etc.

The OVTA is continuing to work with OHTO to explore additional opportunities and associated costs for data collection from other geographic areas across Renfrew County in order to get a more accurate picture of visitation to the region.



Year	Geographic Area	Visits on Weekends	Visits on Weekdays	Total Visits
2019	Calabogie	48,257	142,581	190,838
	Pembroke Main St. & Waterfront	170,136	380,443	550,779
	Ottawa River	28,222	19,981	48,203
2021	Calabogie	47,947	179,734	227,681
	Pembroke Main St. & Waterfront	102,046	261,526	363,572
	Ottawa River	11,994	18,847	30,841
2022	Calabogie	58,923	231,637	290,560
	Pembroke Main St. & Waterfront	112,451	233,613	346,064
	Ottawa River	11,994	17,847	29,841

### 2019 Demographic Profile

Location	Top Location of Origin	Type of Visitor/Highlights	Top Ranking Visitor Profile Details
<b>Calabogie</b>	<ul style="list-style-type: none"> <li>• Renfrew</li> <li>• Deep River</li> <li>• Almonte</li> </ul>	<ul style="list-style-type: none"> <li>• Average household income between \$103,625-\$121,708</li> <li>• Over 40% from two person households</li> <li>• 66% labour force participation</li> <li>• Over 80% use Facebook, 80% use YouTube &amp; 40% for Instagram and LinkedIn</li> </ul>	<ul style="list-style-type: none"> <li>• Median age 53-57</li> <li>• 76%-80% homeowners</li> <li>• Enjoy gardening (67%) &amp; Canoeing/Kayaking (44%)</li> </ul>
<b>Ottawa River</b>	<ul style="list-style-type: none"> <li>• Ottawa</li> <li>• Toronto</li> <li>• Whitewater Region</li> </ul>	<ul style="list-style-type: none"> <li>• Average household income between \$112,000-\$120,000</li> <li>• Over 30% from two person households</li> <li>• 66% labour force participation</li> <li>• Over 75% use Facebook, 65% use YouTube</li> </ul>	<ul style="list-style-type: none"> <li>• Median age 51-55</li> <li>• 72%-75% homeowners</li> <li>• Enjoy nature, bird watching, snowmobiling</li> <li>• Listen to country music radio</li> </ul>
<b>Pembroke Main St. + Waterfront Park</b>	<ul style="list-style-type: none"> <li>• Ottawa</li> <li>• Petawawa</li> <li>• Pembroke</li> </ul>	<ul style="list-style-type: none"> <li>• Average household income between \$104,337-\$115,604</li> <li>• Over 43% from two person households</li> <li>• 65% labour force participation</li> <li>• Over 78% use Facebook, 66% use Youtube</li> </ul>	<ul style="list-style-type: none"> <li>• Median age 52-53</li> <li>• 70%-73% homeowners</li> <li>• Enjoy Cycling (45%) Fitness Walking (55%) &amp; Arts &amp; Crafts (47%)</li> </ul>

### 2021 Demographic Profile

Location	Top Location of Origin	Type of Visitor/Highlights	Top Ranking Visitor Profile Details
<b>Calabogie</b>	<ul style="list-style-type: none"> <li>• Ottawa</li> <li>• Renfrew</li> <li>• Whitewater Region</li> </ul>	<ul style="list-style-type: none"> <li>• Average household income between \$99,685-\$118,789</li> <li>• Over 43% from two person households</li> <li>• 65% labour force participation</li> <li>• Over 80% use Facebook, 67% use YouTube &amp; 35% for Instagram and 34% LinkedIn</li> </ul>	<ul style="list-style-type: none"> <li>• Median age 55-58</li> <li>• 73%-78% homeowners</li> <li>• Gardening (70%) &amp; Bowling (44%)</li> </ul>
<b>Ottawa River</b>	<ul style="list-style-type: none"> <li>• Toronto</li> <li>• Ottawa</li> <li>• Mississauga</li> </ul>	<ul style="list-style-type: none"> <li>• Average household income between \$128,000-\$131,000</li> <li>• Over 52% from two person households</li> <li>• 69% labour force participation</li> <li>• Over 75% use Facebook &amp; 72% use YouTube</li> </ul>	<ul style="list-style-type: none"> <li>• Median age 49-50</li> <li>• 72%-77% homeowners</li> <li>• Ice Skating (36%), Camping (43%) &amp; Yoga (28%)</li> </ul>

Location	Top Location of Origin	Type of Visitor/Highlights	Top Ranking Visitor Profile Details
<b>Pembroke Main St. + Waterfront Park</b>	<ul style="list-style-type: none"> <li>• Ottawa</li> <li>• Petawawa</li> <li>• Pembroke</li> </ul>	<ul style="list-style-type: none"> <li>• Average household income between \$108,380-\$120,247</li> <li>• Over 41% from two person households</li> <li>• 65% labour force participation</li> <li>• Over 79% use Facebook &amp; 68% use YouTube</li> </ul>	<ul style="list-style-type: none"> <li>• Median age 51-52</li> <li>• 71%-77% homeowners</li> <li>• Cycling (45%), Camping (47%) &amp; Fitness Walking (44%)</li> </ul>

#### 2022 Demographic Profile

Location	Top Locations of Origin	Type of Visitor/Highlights	Top Ranking Visitor Profile Details
<b>Calabogie</b>	<ul style="list-style-type: none"> <li>• Ottawa</li> <li>• Renfrew</li> <li>• Horton</li> </ul>	<ul style="list-style-type: none"> <li>• Average household income between \$102,147-\$115,307</li> <li>• Over 46% from two person households</li> <li>• 62% labour force participation</li> <li>• Over 80% use Facebook, 67% use YouTube</li> </ul>	<ul style="list-style-type: none"> <li>• Median age 55-59</li> <li>• 77%-79% homeowners</li> <li>• Cycling (44%), Camping (46%) &amp; Canoeing/Kayaking (44%)</li> </ul>
<b>Ottawa River</b>	<ul style="list-style-type: none"> <li>• Ottawa</li> <li>• Whitewater Region</li> <li>• Petawawa</li> </ul>	<ul style="list-style-type: none"> <li>• Average household income between \$115,686-\$117,764</li> <li>• Over 46% from two person households</li> <li>• 67% labour force participation</li> <li>• Over 78% use Facebook &amp; 69% use YouTube</li> </ul>	<ul style="list-style-type: none"> <li>• Median age 52</li> <li>• 65%-68% homeowners</li> <li>• Canoeing &amp; Kayaking (42%), Camping (45%) &amp; Hiking/Backpacking (38%)</li> </ul>
<b>Pembroke Main St. + Waterfront Park</b>	<ul style="list-style-type: none"> <li>• Petawawa</li> <li>• Pembroke</li> <li>• Laurentian Valley</li> </ul>	<ul style="list-style-type: none"> <li>• Average household income between \$105,626-\$114,273</li> <li>• Over 42% from two person households</li> <li>• 64% labour force participation</li> <li>• Over 80% use Facebook &amp; 67% use YouTube</li> </ul>	<ul style="list-style-type: none"> <li>• Median age 51-52</li> <li>• 71%-75% homeowners</li> <li>• Cycling (45%), Camping (47%) &amp; Fitness Walking (54%)</li> </ul>

#### 4. **Municipal Accommodation Tax Update**

The OVTA is a member of a provincial industry group working with the Tourism Industry Association of Ontario (TIAO) to advocate for legislative changes to the municipal accommodation tax (MAT). As more municipalities choose to implement the tax in their communities, challenges around enforcement and collection from the various short-term rental platforms are growing.

Airbnb is the only short-term rental platform who is collecting the MAT on behalf of hosts and remitting to the appropriate municipality. Other platforms such as VRBO, Booking.com, Expedia, Cottages Canada, and many more are not collecting the MAT,

resulting in a loss of revenue potential for municipalities and the eligible tourism organization. This also puts Airbnb at a disadvantage with consumers who choose to rent a short-term accommodation via a platform that does not charge the MAT tax. As such, Airbnb recently announced that they will no longer be entering into individual agreements with municipalities to collect and remit MAT funds.

During a meeting on July 25, the group had the opportunity to hear from Airbnb about their recent decision citing platform parity as the reason. They are advocating to the Government of Ontario to have legislation enacted that requires all short-term rental platforms to collect and remit MAT funds where implemented.

The Tourism Industry Association of Ontario and the industry group support this approach and as such TIAO will be advocating for this at the upcoming Association of Municipalities of Ontario (AMO) conference and the Tourism Lobby Day at Queen's Park.

The Tourism Industry Association of Ontario also surveyed the working group about two other issues related to regulating the short-term rental industry, including:

- A model where the Province collects the MAT from short-term rentals and short-term rental platforms and remits it back to the respective municipality.
- A model where the Province is responsible for licensing and regulating all short-term rentals.

Staff reached out to six municipalities in Renfrew County about the above and the majority were in favour of the two proposed models, noting some potential concerns related to planning regulations around licensing and regulation. Provincially, there was support for a model where the Province collects the MAT with some concerns related to the Province having a say in how funds are spent/allocated at the municipal level. Support of the Province licensing and regulating short-term rentals was varied. As such, TIAO will not be pursuing these two issues at this time until further research is conducted.

At the current time, the MAT is not collected in any municipality within Renfrew County.

## **5. Cycle Tourism Conference**

The Ottawa Valley Cycling and Active Transportation Alliance (OVCATA) is hosting a cycle tourism conference at the Nick Smith Centre in Arnprior on September 13.

Supported by the OVTA, Ontario's Highlands Tourism Organization and Lanark County, the event aims to draw businesses, community organizations and stakeholders,

municipal representatives and residents who are interested in using cycle tourism to build stronger communities along the Ottawa Valley Recreational Trail.

Speakers include Ontario by Bike, Discovery Routes/Voyageur Cycling Route, the Trent-Severn Trail Towns and OVCATA.

The cost to attend is \$25/person and includes lunch. Registration is available at <https://cycletourism.ticketsplease.ca/product/cashing-in-on-cycle-tourism/>.

## 6. **Sustainable Tourism Designation for Renfrew County**

As a result of financial support from the Ontario's Highlands Tourism Organization, the OVTA is pursuing a sustainable tourism designation for Renfrew County. Obtaining a destination designation is comprised of completing an assessment which measures sustainability performance under four categories, including: sustainable management, socioeconomic impacts, cultural impacts and environmental impacts. Following completion of the assessment, evidence is provided in order to be validated against destination development and management practices and an action plan is established in order to measure and improve upon future practices.

The destination assessment and designation process is expected to take approximately six to eight months to complete.

## 7. **2023 Tourism Development Fund**

The Ministry of Tourism, Culture and Sport has announced the launch of the [Tourism Development Fund](#), formerly known as the Tourism Economic Development and Recovery Fund. The fund supports projects that encourage the development of innovative new tourism products, support tourism investment or build the capacity of Ontario's tourism industry to foster new tourism investment. The fund offers a matching contribution of up to 50% (maximum of \$25,000) for new tourism projects and experiences, aligning with the project's budget.

The [Tourism Development Fund 2023](#) program aims to support projects that will increase tourist visitation and visitor spending in Ontario by:

- Developing innovative tourism products and experiences.
- Increasing domestic and/or foreign private sector tourism investment.
- Strengthening the skills, resources and abilities of the tourism industry to attract or support new tourism investments.

The application period is now open and applications will be accepted until September 14, 2023, at 5:00 p.m.

## 8. Recent Media Coverage

The Ottawa Valley was recently featured as a destination in the following publications:

- [Dine Magazine](#) – whitewater rafting with OWL Rafting and recreational geology in Eganville and at the Bonnechere Caves as part of feature spread on page 82 entitled “Raising Capital”. This feature is a result of the OVTA hosting the publisher of Dine Magazine during the summer of 2022.
- [Tout Inclus \(CBC-Radio Canada\)](#) – featured [Route Champlain](#) as the Eastern Ontario tour during a round-up of things to do in Ontario this summer. This feature is a result of the OVTA and OHTO’s travel trade and media relations efforts promoting this Ontario Francophone tourism product.



## ENTERPRISE RENFREW COUNTY REPORT

Prepared by: Melissa Marquardt, Manager of Economic Development

Prepared for: Development and Property Committee

August 15, 2023

### INFORMATION

#### 1. Workshops and Outreach

Throughout June and July, the Enterprise Renfrew County (ERC) hosted a series of virtual workshops on the topics of marketing, social media, search engine optimization and financial services.

Workshop Title	Date	Number of Participants
4 Ps of Marketing (Product, Price, Place and Promotion) with Traicon (2-part series)	June 8	20
	June 15	22
Social Media with Boum Strategies	June 21	23
Search Engine Optimization (SEO) with Boum Strategies	June 28	22
Financing and Services with Business Development Bank (BDC)	July 26	9
<b>Total Participants</b>		<b>96</b>

The Enterprise Renfrew County staff attended the Petawawa Military Family Resource Centre (PMFRC) Career Fair, in collaboration with County of Renfrew Human Resources Division, with approximately 60 attendees connecting with the team for small business start-up information and resources.

#### 2. Starter Company Plus – 2023 Spring Grant Recipients

The spring cohort of the Starter Company Plus program completed their training in July with eight successful grant applicants. Participants demonstrated dedication to meeting and completing program requirements and bringing a diverse array of offerings to Renfrew County. Grant funds distributed for the spring session total \$28,000. Program participants included:

- Adrienne Brown, Moth and Moon Tattoo, Chalk River - Tattoo and Graphic Artist
- Ben MacMurchy, bm audioworks, Renfrew - Audio recording and transfer services, DJ
- Yvonne Nobbs, Highlands Outfitters, Combermere - Outdoor adventure outfitting
- Karen Ramsden, Bake My Day Bakery, Renfrew - Home baking
- Tammy Reimer, Valley Angels, Wilno - Non-medical compassionate care

- Kathryn Stuart, Northern Viking Farm, Eganville - Icelandic sheep and chicken farm, agrifood and products
- Michelle Tierney, Mackie's Golden Meals, Golden Lake - Jamaican food, food truck
- Divya Vivekanandan, Nala's Kitchen, Killaloe - South Indian Food, cooking classes

### 3. **Starter Company Plus – 2023 Fall Intake Session**

Enterprise Renfrew County is now accepting registrations to attend information sessions regarding the fall intake of the Starter Company Plus program. Information sessions will be held virtually on August 5 from 10:00 a.m. – 11:00 a.m. and August 17 from 12:00 noon – 1:00 p.m. Entrepreneurs interested in applying for the program must attend one information session to learn more about the program, guidelines and request an application.

The deadline to apply for the fall intake session is August 25, 2023 with training commencing on September 6. Interested applicants can register for an information session at <https://bit.ly/StarterCoFall23>.

### 4. **Summer Company Wrap Up**

The Summer Company program wrap-up event will occur on August 18 at the Petawawa Container Market. Program participants will be displaying their products and creations for sale in tandem with Petawawa's Youth Entrepreneur Camp.

The public is invited to visit the Petawawa Container Market located at 16 Civic Centre Road, Petawawa from 12:00 noon – 4:00 p.m. and show support for these creative and aspiring entrepreneurs.

**FORESTRY REPORT**

Prepared by: Lacey Rose, County Forester  
Prepared for: Development and Property Committee  
August 15, 2023

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**INFORMATION****1. Emerald Ash Borer**

On June 6, 2023, the Ministry of the Environment, Conservation and Parks (MECP) published a bulletin on the [Environmental Registry of Ontario](#), stating that more time is required to provide the government response statement on the Black Ash recovery strategy, due to “the complexities associated with the protection and recovery of the species and the need to balance managing the invasive Emerald Ash Borer (the key threat to the species) and the social and economic realities of Ontario”.

A final government response statement is now expected by January 25, 2024. It is not immediately clear if the temporary suspension of Endangered Species Act protection measures for Black Ash will also be extended beyond January 2024 to allow for further consultation. County staff will review the response statement when posted and provide comments on any concerns, similar to previous stages of consultation on this matter.

**2. Oak Wilt**

Oak wilt was detected in Canada for the first time this June, in the City of Niagara Falls. Since then, it has been detected in the Township of Springwater (near Barrie) and the Town of Niagara-on-the-Lake.

Oak wilt is a vascular disease of oak trees, caused by the fungus *Bretziella fagacearum*. The fungus grows on the outer sapwood of oak trees, restricting the flow of water and nutrients through the tree. Some oak species are more vulnerable than others and can die within a year of infection. In some severe cases in red oaks, mortality can occur within two to six weeks of infection. The disease is spread naturally through overlapping root systems or by bark beetles, which are slow-moving (less than 2km/year). The main vector of spread is through the movement of infected logs as firewood or forest products. The Canadian Food Inspection Agency (CFIA) prohibits the movement of oak from known infected areas.

Staff are keeping up-to-date with information on this invasive disease and will report any suspected cases to the CFIA. More information can be obtained from the [Invasive Species Centre](#).

### 3. Beachburg Tract Public Tour

Staff hosted a public tour of the recently harvested Beachburg Tract of the Renfrew County Forest on July 19, 2023. The intent of the tour was to discuss the recent harvest and explain the next steps that will occur as we regenerate the forest. Other topics discussed included invasive species, climate change impacts on the forest and the history of the Tract. Attendance was excellent, with 20-25 people in attendance.

### 4. Shaw Woods Outdoor Education Centre Board Meeting

The County Forester attended the monthly meeting of the Board of the Shaw Woods Outdoor Education Centre (SWOEC). Salvage of trees damaged by the April ice storm and a light thinning of the red pine plantation is currently underway, resulting in temporary trail closure. The County Forester prepared a draft sign to be placed in the area by SWOEC overlooking different types of natural disturbance in the forest, since these events have become more frequent in a changing climate. The Centre has completed another successful school year with more than 3,400 local students attending programming put on by SWOEC staff.

### 5. Harvest Operations

Harvest and hauling are now complete at Crow's Nest and operations are currently underway at Centennial Lake Tract. Staff are in the process of preparing areas for the 2024 harvest tender.

Tract	Sale #	Harvest Type	Allocated Area (ha)	Total Bid Received (\$)*	Status	Invoiced** to Date for 2023 (\$)
Crow's Nest	01-23	Red Pine Plantation	8	\$ 17,880.00	Complete	\$ 18,427.32
Centennial Lake	02-23	Red and White Pine Plantation	56	\$ 101,800.00	Harvest and hauling underway.	
Pershick	03-23	Red Pine and Spruce Plantation	23	\$ 17,200.00	Complete.	\$ 12,201.88
Beachburg	03-22	White Pine Shelterwood	43	\$ 117,400.00	Complete.	\$ 174,723.56
Brudenell	02-22	Cedar and Poplar	15	\$ 28,530.00	Complete. Most revenue in 2022.	\$ 12,366.00
Round Lake East	04-22	Red Pine Thinning	18	\$ 35,489.80	Extension granted until end of 2023 due to salvage work.	
TOTAL				\$ 318,299.80		\$ 217,718.76

\* Actual invoiced amount will depend on actual, weighed volume (m3) harvested. Bid is based on estimated volume.

\*\*Invoicing can occur as long as 30 days post-haul. Mills must send in weigh slips before invoicing can occur.

In Progress

Complete

6. **Appointment of County Forester to Ontario Professional Foresters Association Council**

Lacey Rose, R.P.F. has been nominated by her peers to let her name stand for Vice President of the [Ontario Professional Foresters Association](#). The Ontario Professional Foresters Association (OPFA) is a regulatory body that governs, sets standards of entry and practice of professional forestry in Ontario. The OPFA also protects the public by providing them with simple, inexpensive legal mechanisms for complaints against members to be dealt with. OPFA Council is the governing body (similar to a board of directors) that sets strategic direction for the Association. Professional foresters are the only regulated professionals in natural resources. Members are nominated and stand for elections. Elected officers (e.g., Vice President and President) stand for a one-year term and may be re-elected to serve again. Lacey previously served as Councillor for Central East from 2016-2020. The expected time commitment for this appointment is to attend four, half-day virtual Council and five, two-hour Executive Committee virtual meetings a year. One single-day in-person Council meeting may be held. Travel expenses are covered by the OPFA. There may also be an additional two to three conference calls/year as needed. The total expected time commitment including preparation time is 1.5 days/month.

### **REAL ESTATE DIVISION REPORT**

Prepared by: Kevin Raddatz, Manager of Real Estate  
Prepared for: Development and Property Committee  
August 15, 2023

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#### **INFORMATION**

**1. Real Estate – 2023 Capital and Capital Under Threshold Projects**

Attached as Appendix RE-I is a summary report of capital and capital under threshold projects approved in the 2023 budget.

**2. Broader Public Sector (BPS) Energy Report – Ont. Regulation 25/23**

The final 2021 Energy Consumption and Greenhouse Gas Emissions (Energy Usage Data) report was completed that identified 14 buildings in the County of Renfrew and was submitted on July 20, 2023 to the Ministry of Energy.

**3. 1030 Lea Street – New Build – Progress Report**

Site preparation and construction started in May for a multi-unit affordable and supportive housing complex at the corner of Lea and Douglas Streets in Pembroke, Ontario. Progress continues as the building's footings, frost walls, slab are completed, and the framing has started.

A [Zencity](#) webpage for the project, featuring construction updates, has been created providing the viewer with a description of the project along with progress images.

## Real Estate - 2023 Capital Projects

Location	Work Description	Status			Comments
		Budget	Quote	Status	
County Admin Building					
	Generator Transfer Switch	\$33,000		In Review	Schedule for Q4
	Barrier Free Doors (EFA grant )	\$59,385	\$21,000	Awarded to Pembroke Glass	Work to commence - Sept.
Renfrew County Place	HVAC - Replacement/upgrade	\$220,000	\$90,603	Awarded to Irvcon	Work to commence - Oct.
	Paramedic Parking Shelter	\$425,000	\$301,350	In Construction	Anticipate completion in Oct.
	Parking Lot - Paving	\$50,000		In Design	Tender in Sept.
	Flat Roof Replacement	\$341,000	\$238,621	Awarded to Irvcon	Work to commence mid Sept.
80 McGonigal					
Paramedic Bases	Arnprior - Asphalt/concrete curbs	\$10,000		In Review	Schedule for Q4
	Petawawa - Asphalt/concrete curbs	\$20,000		In Review	Schedule for Q4
	Petawawa - Refurbish concrete floor	\$17,600		In Design	Schedule for Q4
OPP	Parking Lot - geotechnical investigation	\$16,500	\$9,880	Completed	Report being assessed

## PLANNING DIVISION REPORT

Prepared by: Bruce Howarth, MCIP, RPP, Manager of Planning Services

Prepared for: Development and Property Committee

August 15, 2023

### INFORMATION

#### 1. Ontario Ministry of Agriculture, Food and Rural Affairs Guideline Updates

To support the policies of the Provincial Planning Statement, various provincial agencies produce guidelines to support the various policies. For example there are Natural Heritage Guidelines, Rural Guidelines, Minimum Distance Separation, Ministry of Environment D-Series, Natural Hazards Guidelines, Archeological Guidelines, and the list goes on.

The supporting [Guidelines on Permitted Uses in Ontario's Prime Agriculture Areas](#) were developed by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) following extensive consultation with municipalities and other stakeholders. The guidelines are intended to help municipalities and farmers interpret provincial policies by recommending best practices (e.g., area limits for on-farm diversified uses). County staff circulated the released guidelines to all local municipalities for information.

#### 2. Provincial Planning Statement Update

In April the Province released a draft of the [Provincial Planning Statement](#) (ERO#019-6813) that would replace the existing Provincial Policy Statement (PPS) and the Growth Plan for the Greater Golden Horseshoe. At that time, Natural Heritage policies remained under consideration and were not released. The Natural Heritage policies and related definitions are available for review on the Environmental Registry of Ontario. The newly released provisions are largely unchanged from the 2020 PPS and there would be very limited (if any) impact for Renfrew County or the local municipalities with regards to policy changes.

#### 3. Rural Ontario Institute Housing Information System Demo

The Rural Ontario Institute (ROI) and founder Eastern Ontario Wardens' Caucus (EOWC), announced the implementation of the prototype for the centralized data tool to fill the housing information gap: the Rural Housing Information System (RHIS).

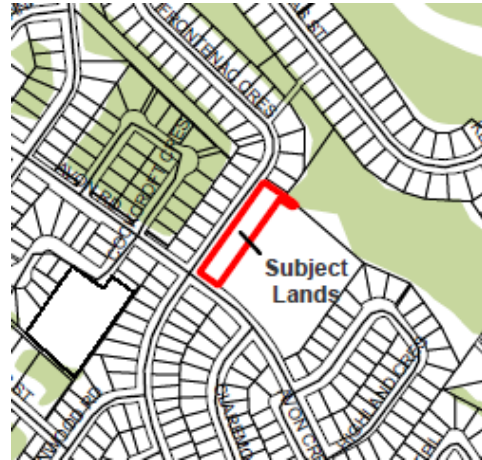
This locally driven tool will support municipalities, developers, and homebuilders in the planning and development of affordable housing. It also aims to support not for profit builders in overcoming information barriers regarding housing in rural communities. ROI and EOWC have built this tool by consolidating the information that is available through eastern Ontario municipalities' existing resources. By having a consolidated effort for



data acquisition, the RHIS will implement a streamlined approach to enhance the data collected in a centralized, digital platform. In the medium to long-term, this information will be used to appropriately strategize housing development plans, bringing appropriate affordable housing to the region and keep residents in their communities of choice. The information can be viewed on the [ROI website](#).

#### 4. **New Subdivision – Deep River (47T-23002)**

A new plan of subdivision application has been submitted in the Town of Deep River. The plan of subdivision consists of five blocks and has a total area of 0.476 hectares. The subdivision lands have road frontage along Frontenac Crescent and Avon Crescent. The subdivision proposes to create 12 townhouse units. The subdivision lands were severed from the abutting Morison School site this year. The application is being circulated in accordance with the Planning Act – due to recent Planning Act changes, a public meeting will not be held. The submitted subdivision and supporting information is available to be viewed by the public on [Zencity](#) or by scanning this QR code.



#### 5. **Draft Approval – King’s Landing (47T-22001)**

The plan of subdivision for King’s Landing, Application No. 47T-22001, in the Township of Madawaska Valley, in the village of Barry’s Bay, was draft approved on July 7, 2023. The draft approved plan is attached as Appendix PLAN-I The plan of subdivision consists of lots/blocks for a total of 78 residential lots including:

- Blocks/Lots for semi-detached dwellings
- Blocks for multiple attached dwellings
- Lots for single detached dwellings

- A block for a 42-unit apartment building or 44 stacked Townhouses, and
- Blocks of land for water access, stormwater management, and a pumping station.

#### 6. **Final Approval – Petawawa Town Centre (47T-21003)**

Final approval was given on July 20, 2023 for the plan of subdivision for Petawawa Town Centre, Application No. 47-T21003, in the Town of Petawawa. The plan of subdivision consists of 96 multiple attached units, parkland to be dedicated to the Town, and land for utilities including a Stormwater Management area. The final approved plan is attached as Appendix PLAN-II.

#### 7. **Request for Proposal DP-2023-02 – Flood Hazard Identification and Priority Setting Exercise**

Staff at the County and some local municipalities have been working with members of both the Province and Federal Governments to update Flood Plain hazard mapping. The County was successful in obtaining a grant from the federal government under the Flood Hazard Identification and Mapping Program (FHIMP). The grant would cover 50% of this first stage.

A Request for Proposal was issued for the Flood Hazard Identification and Priority Setting Exercise to qualified Engineering Consultant firms to conduct a flood hazard identification and priority setting exercise for the jurisdiction. This is the first stage of the process. The objective of this project is to determine priority areas where new or updated flood mapping is needed, and what data will need to be acquired, to complete the mapping.

This project is aligned with the federal flood mapping framework ([NRCan, 2018](#)), of which the objectives of this project will be to:

- a) Identify current mapping status,
- b) Identify shortfalls in current data and mapping,
- c) Identify and prioritize areas for acquiring new mapping, and
- d) Develop a plan to acquire data required for flood mapping and implement flood mapping across the county.

These plans will enable the County to be prepared for effective response to any future potential flood mapping funding opportunities.

A total of six proposals were received and the results are as follows:

1) Ahydtech Geomorphic Ltd., Guelph, Ontario	\$37,137
2) IN Engineering + Surveying, Brockville, Ontario	45,138
3) Aquafor Beech Ltd., Mississauga, Ontario	76,475
4) Dillon Consulting Ltd., Toronto, Ontario	122,680

5) Water's Edge, Cambridge, Ontario	123,245
6) J.L. Richards, Ottawa, Ontario	134,690
All amounts exclude applicable taxes	

The proposals were evaluated on a range of criteria including understanding of the assignment, capabilities of the project team, previous experience on similar assignments, strategy, methodology, and innovativeness of design approach, schedule, and cost. The proposal submitted by Ahydtech Geomorphic Ltd. was evaluated as the best combination of all factors included in the assignment.

This procurement followed the process set out in Corporate Policy GA-01 Procurement of Goods and Services and was awarded to Ahydtech Geomorphic Ltd., under authority of the Director of Development and Property. Staff confirm there are sufficient funds to complete project.

As indicated, 50% of the cost of this first stage is supported by the grant. The remainder of the cost would be up to the County with support from local municipalities.

## **BY-LAWS**

### **8. Phil Donohue and Helen McGregor (Agent: Jp2g Consultants Inc.) – Official Plan Amendment No. 41 (OPA 41)**

**Recommendation:** THAT the Development and Property Committee recommends to County Council that a By-law be adopted to approve Official Plan Amendment No. 41 (OPA 41).

#### **Background**

Attached as Appendix PLAN-III is the proposed Official Plan Amendment No. 41.

The OPA application is to amend Schedule A of the Official Plan to re-designate a 1.4 hectare property from Agriculture to Agriculture – Exception Three. The change in designation would facilitate the severance of one new residential lot.

Lot creation in the Agriculture designation is limited to large agricultural lots, existing agriculture-related commercial and industrial use, lot adjustments, and for a surplus dwelling. The proposed severance related to this Official Plan Amendment does not conform to the Official Plan.

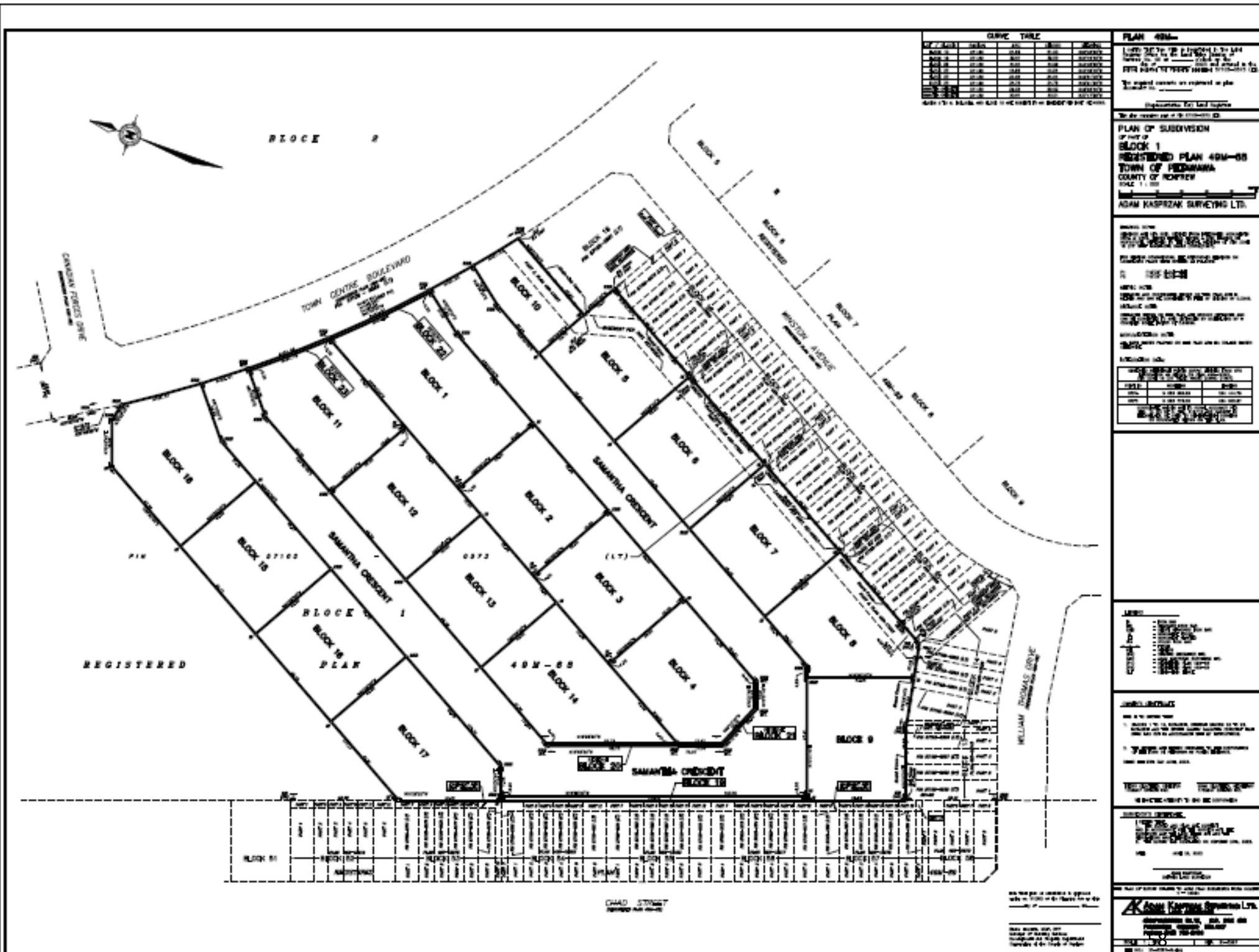
A Planning Justification Report (including an Agricultural Impact Assessment) was submitted in support of the OPA. The report indicates that the proposed severance does not conflict with the objectives of the Provincial Policy for the Agriculture designation. Agricultural uses of the severed and adjacent properties are already limited due to the size of the property (the subject lands are only 1.39 hectares in area), the presence of existing dwellings surrounding the property, and a watercourse.

The subject lands are within a small cluster of residential uses; the proposed severance is considered an infill lot between existing dwellings. The new lot, and the existing residential lots in the area, are separated from the agriculture lands to the northeast by the existing creek. The Planning Justification Report concluded that agricultural operations in the area would not be negatively impacted by the introduction of a new residential lot within the existing cluster of dwellings; and that the new lot would not introduce new land use conflicts or compatibility issues.

A public meeting was held at the Township of Admaston/Bromley office on June 15, 2023. The application was circulated in accordance with the requirements of the Planning Act. No concerns have been identified.



## FLAN 43M





**COUNTY OF RENFREW**

**BY-LAW NUMBER**

**A BY-LAW TO ADOPT AMENDMENT NO. 41  
TO THE OFFICIAL PLAN OF THE COUNTY OF RENFREW**

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WHEREAS the Council of the Corporation of the County of Renfrew, in accordance with the provisions of Sections 17 and 22 of the Planning Act, as amended hereby enacts as follows:

1. THAT Amendment No. 41 to the Official Plan of the County of Renfrew, consisting of the attached text and Schedule 'A is hereby adopted.
2. THAT this By-law shall come into force and take effect on the day of final passing thereof.

READ a first time this 30th day of August 2023.

READ a second time this 30th day of August 2023.

READ a third time this 30th day of August 2023.

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PETER EMON, WARDEN

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CRAIG KELLEY, CLERK

**AMENDMENT NO. 41**

**TO THE**

**OFFICIAL PLAN**

**FOR THE**

**COUNTY OF RENFREW**



AMENDMENT NO. 41 TO THE OFFICIAL  
PLAN FOR THE COUNTY OF RENFREW

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## **THE CONSTITUTIONAL STATEMENT**

PART A - THE PREAMBLE does not constitute part of this amendment.

PART B - THE AMENDMENT consisting of the following text and Schedule "A" constitutes Amendment No. 41 to the Official Plan for the County of Renfrew.

## **PART A - THE PREAMBLE**

### **Purpose**

To amend Schedule A of the County of Renfrew Official Plan to redesignate a 1.4 hectare property from Agriculture to Agriculture – Exception Three to permit the severance of one new residential lot.

### **Location**

The lands affected by this amendment are described as part of Lot 11 Concession 2, in the geographic Township of Admaston, in the Township of Admaston/Bromley, located on South McNaughton Road.

### **Basis**

The Official Plan for the County of Renfrew was adopted by the Council of the County of Renfrew on March 27, 2002, and approved by the Minister of Municipal Affairs and Housing on June 2003. The Official Plan was recently updated by Official Plan No. 31, under Section 26 of the Planning Act, and approved by the County of Renfrew on August 19, 2021. This amendment represents the 41<sup>st</sup> amendment to the Official Plan.

### **Proposal**

The subject lands are approximately 1.4 hectares in area with road frontage along South McNaughton Road. The owners have applied to redesignate the property from Agriculture to Agriculture – Exception Three to permit the severance of one new residential lot.

The owners are proposing to sever a residential lot that will be 0.93 hectares in area with approximately 33.8 metres of road frontage along South McNaughton Road. The retained lands are proposed to be 0.46 hectares in area with approximately 77 metres of road frontage.

### **Site Conditions and Surrounding Land Uses**

The subject lands are located in a predominantly agricultural/rural area with rural residential uses, vacant woodlands, and agricultural fields. There is a watercourse on the property with some woody vegetation.

There is an existing dwelling, well, septic system, and outbuildings on the retained lands. The lands to be severed are currently vacant.

### **Provincial Policy Statement 2020 (PPS)**

Section 3 of the *Planning Act* requires that, in exercising any authority that affects a planning matter, the council of a municipality “shall be consistent with” policy statements issued under the *Act* that are in effect. The Provincial Policy Statement (PPS) guides the overall direction of land-use matters as they

are declared to be a matter of Provincial interest. The Provincial Policy Statement is required to be read in its entirety but a number of policies are related to the subject lands and potential future development are identified below:

Section 1.1.1 states that healthy, liveable and safe communities are sustained by:

- a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;
- b) accommodating an appropriate affordable and market-based range and mix of residential types (including single-detached, additional residential units, multi-unit housing, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes}, recreation, park and open space, and other uses to meet long-term needs;
- c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;

Section 1.1.5.6 encourages opportunities to locate new or expanding lands uses that require separations from other uses.

Section 1.6.6.4 states that where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

Section 2.1 contains policies regarding natural heritage and the protection of natural features for the long-term.

Section 2.3.4 contains policies on lot creation and lot adjustments in prime agricultural areas.

2.3.4.1 states lot creation in *prime agricultural areas* is discouraged and may only be permitted for:

- a) *agricultural uses*, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;
- b) *agriculture-related uses*, provided that any new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*;
- c) *a residence surplus to a farming operation* as a result of farm consolidation, provided that:

1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*; and
2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective; and

d) *infrastructure*, where the facility or corridor cannot be accommodated through the use of easements or rights-of-way.

2.3.4.2 Lot adjustments in *prime agricultural areas* may be permitted for *legal or technical reasons*.

2.3.4.3 The creation of new residential lots in *prime agricultural areas* shall not be permitted, except in accordance with policy 2.3.4.1(c).

### **County of Renfrew Official Plan**

The County of Renfrew Official Plan implements the PPS, and sets out policies to implement County goals and objectives.

The lands impacted by this application are designated Agriculture. An Official Plan amendment is required to redesignate the property from Agriculture to Agriculture – Exception Three.

Section 6.3(3) of the Agriculture designation states that:

Numerous small land holdings are scattered throughout the Agricultural designation. These land holdings contain a variety of land uses but are mostly rural residences. Council may recognize these uses in the implementing local zoning by-laws.

Section 6.3(5) of the Agriculture designation states that consents may also be given for:

- (a) Land for agricultural purposes provided that:
- a. The parcel to be created and the parcel to be retained are both for agricultural use;
  - b. All parcels are of an appropriate size for agricultural activity common in the area;
  - c. That all parcels are sufficiently large enough to maintain flexibility for future changes in the type or size of agricultural operations, being generally not less than 40 hectares in size.

In determining the appropriateness of a new agricultural lot and lot size, consideration shall also be given to the capability, flexibility, suitability and viability of both parcels.

(b) An existing agriculture-related commercial and industrial use as defined in Section 6.3 (2) of this Plan.

(c) Lot adjustments in prime agricultural areas may be permitted for legal or technical reasons.

(d) A dwelling which is surplus to the needs of the farm operation, provided:

- i. the building and site were used for a residence prior to the time of the consolidation;
- ii. only the minimum amount of land required for the dwelling unit and appropriate sewage and water services is severed; and
- iii. no new dwelling unit may be built on the retained parcel.

Section 13.3(3) identifies local municipal roads and that development adjacent to these roads must meet the requirements of the local road authority.

General Policies are set out in Section 2.0 and are applied, as required, to new development proposals, depending the type and scale of development, the location of the site and nearby features on the landscape. These address a variety of matters including, but not limited to: 2.2(8) Natural Heritage Features, and 2.2(12) Servicing. Many of these policies contain requirements for studies and reports to address issues and provide recommendations for mitigation measures.

### **Township Zoning By-law #2004-13**

The subject lands are zoned Agriculture (A) in the Township of Admaston/Bromley Zoning By-law.

Section 22.1 of the zoning by-law states that the permitted residential uses in the Agriculture (A) zone include a maximum of two single detached dwellings accessory to a farm use, single detached dwelling on an existing lot or a legally created lot, and a group home. Permitted non-residential uses include farm, farm limited, home industry, and bed and breakfast establishment.

Section 22.2 provides the provisions for buildings or structures within the A zone including minimum lot area, lot frontage, and yard setbacks. Section 22.2(n) states:

An existing lot or a legally created lot may be used for a single detached dwelling (including a group home), a home industry and accessory structures, provided that any dwelling established complies with the separation distance from existing livestock facilities, as required by Minimum Distance Separation I (MDS I).

The applicable provisions of Section 21.2 (RU ZONE PROVISIONS) shall apply to a single detached dwelling and a home industry established on an existing lot and on a legally created lot.

A concurrent zoning by-law amendment has been applied for to the Township of Admaston/Bromley to address lot frontage and yard setbacks.

### **Submitted Studies**

A Planning Justification Report with Agricultural Impact Assessment was submitted in support of the applications.

*Planning Justification Report with Agricultural Impact Assessment, Jp2g Consultants Inc., April 3, 2023*

The purpose of this report is to set out the land use planning rationale and support for the amendments to the County of Renfrew Official Plan and the Township of Admaston/Bromley Zoning By-law to permit the proposed severance. The rationale identifies and analyses Provincial Policy, relevant policies and provisions of the Official Plan and Zoning By-law.

The report states that while the proposed severance does not conform to the consent policies of the Agriculture designation, the severance does not conflict with the objectives of the Agriculture designation for the following reasons:

*(1) To identify and protect prime agricultural areas for long-term agricultural use. Prime agricultural areas will consist of those areas where Canada Land Inventory Classes 1, 2 and 3 soils predominate.*

The subject lands contain Class 3 soils. However, Class 3 and above soils are abundant in the Township of Admaston/Bromley and the north eastern portion of the County of Renfrew. The agricultural use of the proposed severance is limited due to numerous land use constraints including the size of the property, the presence of an existing dwelling and watercourse, and abutting rural residential development.

*(2) To maintain the dominance of agriculture and agriculture-related activities as land uses in areas of the County with a high capability for agriculture and where they are considered appropriate for long-term agricultural preservation.*

The Township of Admaston/Bromley has significant agricultural land holdings and agriculture is a dominant land use in the Township. While the subject lands more broadly are in an area of agricultural and related land use, the immediate context of the proposed severed and retained lots is made up of a small cluster of existing rural residential land uses. The subject lands do not contain a high capability for agriculture due to the abutting sensitive land uses as well as the size of the property, and the watercourse.

*(3) To prevent any sterilization of agriculturally productive land by a competing or conflicting land use.*

The subject lands are only 1.39 hectares (3.44 acres) in size, abut existing rural residential land uses and have a watercourse running through them. These



factors significantly limit the viability of the property to be used as productive agricultural land.

*(4) To ensure that farm parcels remain large enough to be useful for agricultural purposes in the long term.*

As noted above, the subject lands are only 1.39 hectares (3.44 acres) in size and have an existing dwelling and a watercourse, all of which affect the lands to be useful for agricultural purposes.

*(5) To prevent non-agricultural uses from locating in the prime agricultural areas and to encourage these uses to establish in other appropriate designations.*

The proposed severance is in an area of existing non-agricultural uses and is considered as an infill lot between two existing rural residential land uses. As infill, the new lot would not increase the size of the existing non-agricultural area within the broader agricultural area.

*(6) To consider the impacts on agriculture and the agriculture community as the primary concern in uses to establish in other appropriate designations.*

The proposed severance is in an area of existing non-agricultural uses and is considered as an infill lot between two existing rural residential land uses. As infill, the new lot would not increase the size of the existing non-agricultural area within the broader agricultural area.

An Agricultural Impact Assessment (AIA) is included in the report. The purpose of the AIA is to evaluate the potential impacts of the proposed non-agricultural development on agricultural lands and agricultural operations and recommend ways to avoid, minimize and mitigate adverse impacts. The report reviewed the potential for agricultural use on the subject lands. The report stated that the proposed severance will not sterilize any existing, agriculturally productive lands, and the proposed severance is not anticipated to have any adverse impacts on the existing agricultural land within the Township, provided a development agreement is implemented as a condition of consent to notify future purchasers of the agricultural character of the area.

## **Analysis**

The County of Renfrew reviewed the application for requested redesignation of the lands from Agriculture to Agriculture – Exception Three in accordance with the Provincial Policy Statement and the policies of the County of Renfrew Official Plan.

Section 6.3(1) of the County Official Plan states that lands within the Agriculture designation are predominantly used for primary agricultural uses, such as farm residences and related buildings and structures which support the farm operation being the growing of crops, including nursery and horticultural crops; raising of livestock and other animals for food, or fur, including poultry and fish.

Severances in the agriculture designation are limited to large agricultural lots, existing agriculture-related commercial and industrial use, lot adjustments, and for a surplus dwelling. The proposed severance related to this Official Plan amendment does not conform to the Official Plan.

The submitted Planning Justification Report and Agricultural Impact Assessment (AIA) provides justification for the proposed Official Plan amendment. The report indicates that while the proposed severance does not conform to the consent policies of the Official Plan, the proposed severance does not conflict with the objectives of the Agriculture designation, specifically that the agriculture uses on the subject lands is limited due to the numerous land constrictions include the size of the property (the subject lands are only 1.39 hectares in area), the presence of an existing dwelling and water course, and abutting rural residential properties.

The Agricultural Impact Assessment indicated that the proposed severance would not subtract from the agriculturally productive land, and it is not anticipated to have any adverse impacts on the existing agricultural land within the Township provided a development agreement is implemented as a condition of the proposed consent. The development agreement will notify future purchasers of the agricultural character of the area.

The subject lands are within a small cluster of existing residential uses, and the proposed severance would be considered to be an infill lot. Due to the existing watercourse on the property, the size of the property and the existing rural residential lots abutting the property, the subject lands are considered to be limited for agricultural use. The new lot, and the existing residential lots in the area, are separated from lands used for agriculture to the northeast by the existing creek.

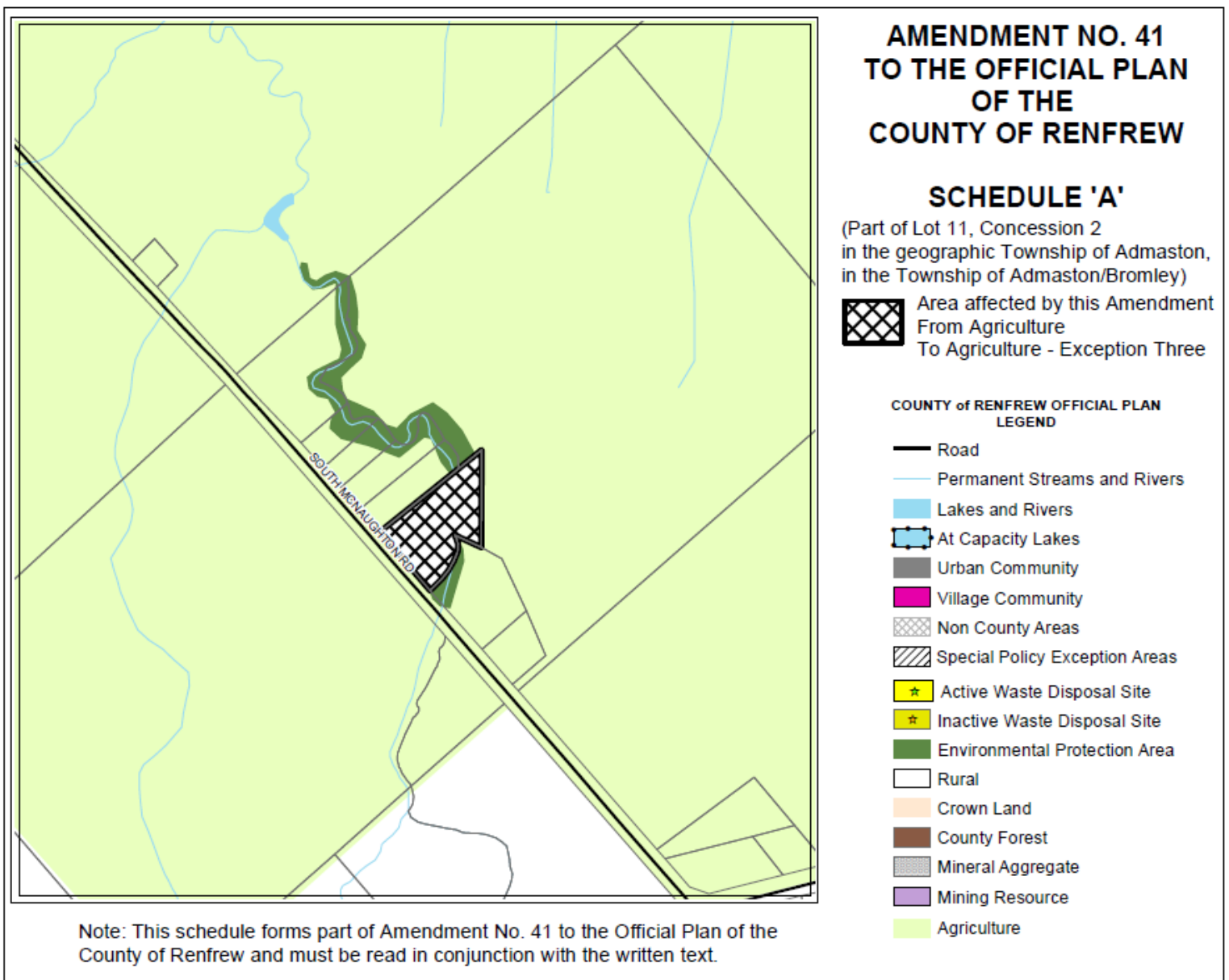
## **PART B - THE AMENDMENT**

All of this part of the document entitled Part B - The Amendment, consisting of the following text and Schedule "A" constitutes Amendment No. 41 to the Official Plan for the County of Renfrew.

### **Details of the Amendment**

The Official Plan is amended as follows:

- (a) Schedule "A" of the Official Plan is hereby amended by redesignating those lands described as Part of Lot 11, Concession 2, in the geographic Township of Admaston, in the Township of Admaston/Bromley, from "Agriculture" to "Agriculture-Exception Three", as shown on the attached Schedule "A".



### **Implementation and Interpretation**

The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan for the County of Renfrew.