



FINANCE AND ADMINISTRATION COMMITTEE

Thursday, August 17, 2023

A meeting of the Finance and Administration Committee was held on Thursday, August 17, 2023 at 9:30 a.m.

Present were: Chair Jennifer Murphy
Vice-Chair Valerie Jahn
Warden Peter Emon
Councillor James Brose
Councillor Michael Donohue
Councillor Anne Giardini
Councillor David Mayville

Regrets: Councillor Glenn Doncaster

Staff Present: Craig Kelley, Chief Administrative Officer/Clerk
Jeffrey Foss, Director of Corporate Services
Laura LePine, Director of Community Services
Mike Blackmore, Director of Long-Term Care
Lee Perkins, Director of Public Works and Engineering
Jason Davis, Director of Development & Property
Daniel Burke, Manager of Finance
Greg Belmore, Manager of Human Resources
Rosalyn Gruntz, Deputy Clerk
Gwen Dombroski, Incoming Deputy Clerk
Tina Peplinskie, Media Relations and Social Media Coordinator
Connie Wilson, Administrative Assistant, Corporate Services

Chair Murphy called the meeting to order at 9:30 a.m. The Chair recited the land acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People. The roll was called, and no pecuniary interests were disclosed.

RESOLUTION NO. FA-C-23-08-69

Moved by Councillor Mayville

Seconded by Councillor Brose

THAT the minutes of the June 15, 2023 meeting be adopted. CARRIED.

Chair Murphy introduced and welcomed Mr. Byron Tan, Manager Municipal Finance, Watson & Associates, Economists Ltd. to overview the background on Development Charges in Ontario and provide findings from the study. The presentation is attached as Appendix A.

Warden Emon entered the meeting at 9:55 a.m.

Chair Murphy thanked Mr. Byron Tan for his informative presentation, noting that Mr. Tan will also be providing this presentation in-person at the August 30, 2023 session of County Council.

Committee recessed at 10:37 a.m. and reconvened at 10:47 a.m.

Administration Department Report

Mr. Kelley overviewed the Administration Department Report which is attached as Appendix B and the Addendum Administration Department Report attached as Appendix C.

Mr. Kelley advised that since the distribution of our Committee Report, the County of Renfrew has also obtained a delegation at the upcoming Association of Municipalities of Ontario (AMO) Annual Conference with the Parliamentary Assistant for the Minister of Health, regarding the Municipal Role in Public Health (Mitigation Funding).

Mr. Kelley congratulated Ms. Rose Gruntz, Deputy Clerk/Executive Assistant on her upcoming retirement and introduced Ms. Gwen Dombroski, Incoming Deputy Clerk/Executive Assistant to the County of Renfrew. Committee welcomed Gwen.

RESOLUTION NO. FA-C-23-08-70

Moved by Warden Emon

Seconded by Councillor Giardini

THAT the Finance and Administration Committee recommend that the Town of Deep River correspondence dated August 1, 2023 regarding the new Deep River & District Hospital's (DRDH) new Long-Term Care Project be forwarded to County Council for further discussion. CARRIED.

RESOLUTION NO. FA-C-23-08-71

Moved by Warden Emon

Seconded by Councillor Jahn

THAT the Finance and Administration Committee recommend that County Council adopt a By-law to Appoint a Deputy Clerk for the County of Renfrew. CARRIED.

RESOLUTION NO. FA-C-23-08-72

Moved by Councillor Giardini

Seconded by Councillor Mayville

THAT the Administration Department Report attached as Appendix B and Addendum Administration Report attached as Appendix C be approved. CARRIED.

Corporate Services Department Report

Mr. Foss overviewed the Corporate Services Department Report which is attached as Appendix D.

Committee noted that within the June 2023 Council Remuneration conference amounts, several Elected Officials are almost at their \$3,900 conference maximum. Mr. Foss advised that as per the Council Remuneration By-law, if an Elected Official is appointed by their Committee or Council to attend a conference, either as a delegation or for advocacy, there is a separate budgeted line item in the amount of \$30,000 available and only \$320.00 has been spent to the end of June.

RESOLUTION NO. FA-C-23-08-73

Moved by Councillor Brose

Seconded by Warden Emon

THAT the Finance and Administration Committee recommends to County Council that the County of Renfrew's non-union salary grid be adjusted annually based on the June 12 month average of the Consumer Price Index (CPI) for Ontario (all items) as determined by Statistics Canada; AND THAT the adjustment will be effective for Pay Period #1 each year; AND FURTHER THAT this adjustment will not be lower than any increase negotiated with any union collective agreement; AND FURTHER THAT a revised Employment By-law #1 be brought forward to a future session. CARRIED.

Committee directed that the Closed Report prepared by Gallagher Benefits Services (Canada) Group Inc. for the Non-Union Market Review, dated March 23, 2022 be distributed to County Council in password protected format, as many of the new Councillors have not seen this document.

Committee agreed that there are challenges with retention and recruitment in the municipal sector and agreed that the employment market is very competitive and noted that the non-union staff should be treated at least the same as the union groups.

Warden Emon departed the meeting at 11:50 a.m.

RESOLUTION NO. FA-C-23-08-74

Moved by Councillor Mayville

Seconded by Councillor Donohue

THAT the Finance and Administration Committee recommends to County Council the approval of amended Corporate Policy E-04 Vacation effective January 1, 2024; AND the approval of the new Corporate Policy J-06 Return of Service Incentive Program as a pilot project from September 1, 2023 to December 31, 2023 for Bonnechere Manor Long-Term Care Home; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted. CARRIED.

RESOLUTION NO. FA-C-23-08-75

Moved by Councillor Donohue

Seconded by Councillor Jahn

THAT the Finance and Administration Committee recommends to County Council that a By-law to Authorize the Submission of an Application to Ontario Infrastructure and Lands Corporation ("OILC") for Financing of Capital Work (Foymount Road Reconstruction); to Authorize Temporary Borrowing from OILC to Meet Expenditures in Connection with such Capital Work; AND to Authorize Long-Term Borrowing for such Capital Work Through the Issue of Debentures to OILC. CARRIED.

RESOLUTION NO. FA-C-23-08-76

Moved by Councillor Mayville

Seconded by Councillor Giardini

THAT the Corporate Services Department Report attached as Appendix D be approved. CARRIED.

RESOLUTION NO. FA-C-23-08-77

Moved by Councillor Brose

Seconded by Councillor Jahn

THAT this meeting adjourn and the next regular meeting be held on Thursday, September 14, 2023. Time: 12:15 p.m. CARRIED.



County of Renfrew

Development Charges – Finance Committee Meeting
August 17, 2023

Agenda



- Introductions
- Timelines of the Study Process
- Legislative Changes to the D.C.A.
- Development Charges Overview
- D.C. Exemptions
- D.C. Scenarios
- Surveys of D.C. Rates
- Next Steps
- Questions

Development Charges (D.C.)



Purpose:

- To recover the capital costs associated with residential and non-residential growth within a municipality
- The capital costs are in addition to what costs would normally be constructed as part of a subdivision (i.e. internal roads, sewers, watermains, sidewalks, streetlights, etc.)
- Municipalities are empowered to impose these charges via the Development Charges Act (D.C.A.)



Timelines of the Study Process

County of Renfrew

Timelines of the Study Process



1

April 20, 2022

Development Charges 101 Council Workshop

2

August 2022 – May 2023

County of Renfrew D.C. Start-up Process

- Kickoff meeting, staff interviews, growth forecast development, calculations, and policy review

3

August 17, 2023

Finance Committee Meeting

4

August 30, 2023

Council Workshop Meeting

5

September, 2023

Revise calculations and policies based on feedback from Council and Staff

6

Fall, 2023

Provide D.C. Report to Staff

7

Minimum of 60 Days After the Release of the Report

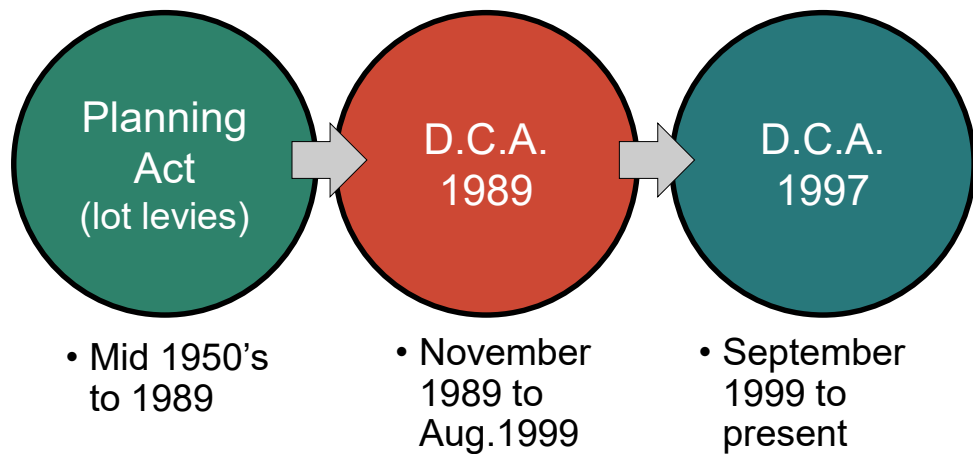
Consideration of the D.C. By-law



Legislative Changes to the D.C.A

County of Renfrew

History of D.C.s



Amendments to D.C.A. 1997

1. Bill 73: January 2016
2. Bill 108: June 2019
3. Bill 138: December 2019
4. Bill 197: July 2020
5. Bill 213: December 2020
6. Bill 109: April 2022
7. Bill 23: November 2022

Recent Changes to the D.C. Legislation



- There were a number of recent changes to the D.C.A. These changes were provided through:
 - Bill 108: *More Homes, More Choice Act*, 2019
 - Provided timing of payment provisions (for Rental Housing, Institutional development, and non-profit housing), D.C. rate freeze for site plan and zoning by-law amendments, and allows for interest to be applied
 - Bill 138: *Plan to Build Ontario Together Act*, 2019
 - Removed instalment payments for commercial and industrial
 - Bill 197: *COVID-19 Economic Recovery Act*, 2020
 - Provides a list of D.C. eligible services, classes of services, and removal of the 10% mandatory deduction and 10-year planning horizon
 - Bill 213: *Better for People, Smarter for Business Act*, 2020
 - Mandatory exemption for universities
 - Bill 109: *More Homes for Everyone Act*, 2022
 - Rules for Annual Treasurer's Statement
 - Bill 23: *More Homes, Built Faster Act*, 2022
 - Summary is provided on the next few slides

Changes to the D.C.A. - Bill 23



- The Province passed Bill 23: *More Homes Built Faster Act, 2022* on November 28, 2022
- This Bill amends a number of pieces of legislation, including the Development Charges Act (D.C.A.), and the Planning Act
 - These changes impact development charges (D.C.s), community benefits charges (C.B.C.s), and parkland dedication
- The changes provided through Bill 23 would negatively impact a Municipality's ability to collect revenues to fund growth-related capital expenditures

Changes to the D.C.A. – Bill 23 - continued



Additional DC Exemptions:

- **Affordable Rental Unit:** Where rent is no more than 80% of the average market rent, **as defined by a new Bulletin**, published by the Ministry of Municipal Affairs and Housing.
 - **Affordable Owned Unit:** Where the price of the unit is no more than 80% of the average purchase price, **as defined by a new Bulletin**, published by the Ministry of Municipal Affairs and Housing.
 - **Attainable Unit:** Excludes affordable units and rental units, **will be defined as prescribed development or class of development** and sold to a person who is at “arm’s length” from the seller.
 - Note: for affordable and attainable units, the municipality shall enter into an agreement which ensures the unit remains affordable or attainable for 25 years.
-
- **Inclusionary Zoning Units:** Affordable housing units required under inclusionary zoning by-laws
 - **Non-Profit Housing:** Non-profit housing units are exempt from D.C. installment. Outstanding installment payments due after this section comes into force will also be exempt from payment of D.C.s.
 - **Additional Residential Unit Exemptions** (units in existing rental buildings, 2nd and 3rd units in existing and new singles, semis, and rowhouses)

Currently
NOT in
force

Currently
in force

Changes to the D.C.A. – Bill 23 - continued



D.C. Discounts:

- Rental Housing Discount (based on number of bedrooms – 15%-25%)

D.C. Revenue Reduction:

- Removal of Housing as an Eligible D.C. Service
- Capital Cost Amendments (restrictions to remove studies and land)
- Mandatory Phase-In of D.C. (Maximum charge of 80%, 85%, 90%, 95%, 100% for first 5 Years of the by-law) - These rules apply to a D.C. by-law passed on or after January 1, 2022
- Historical Levels of Service from 10 years to 15 years

Changes to the D.C.A. – Bill 23 – continued.



D.C. Administration:

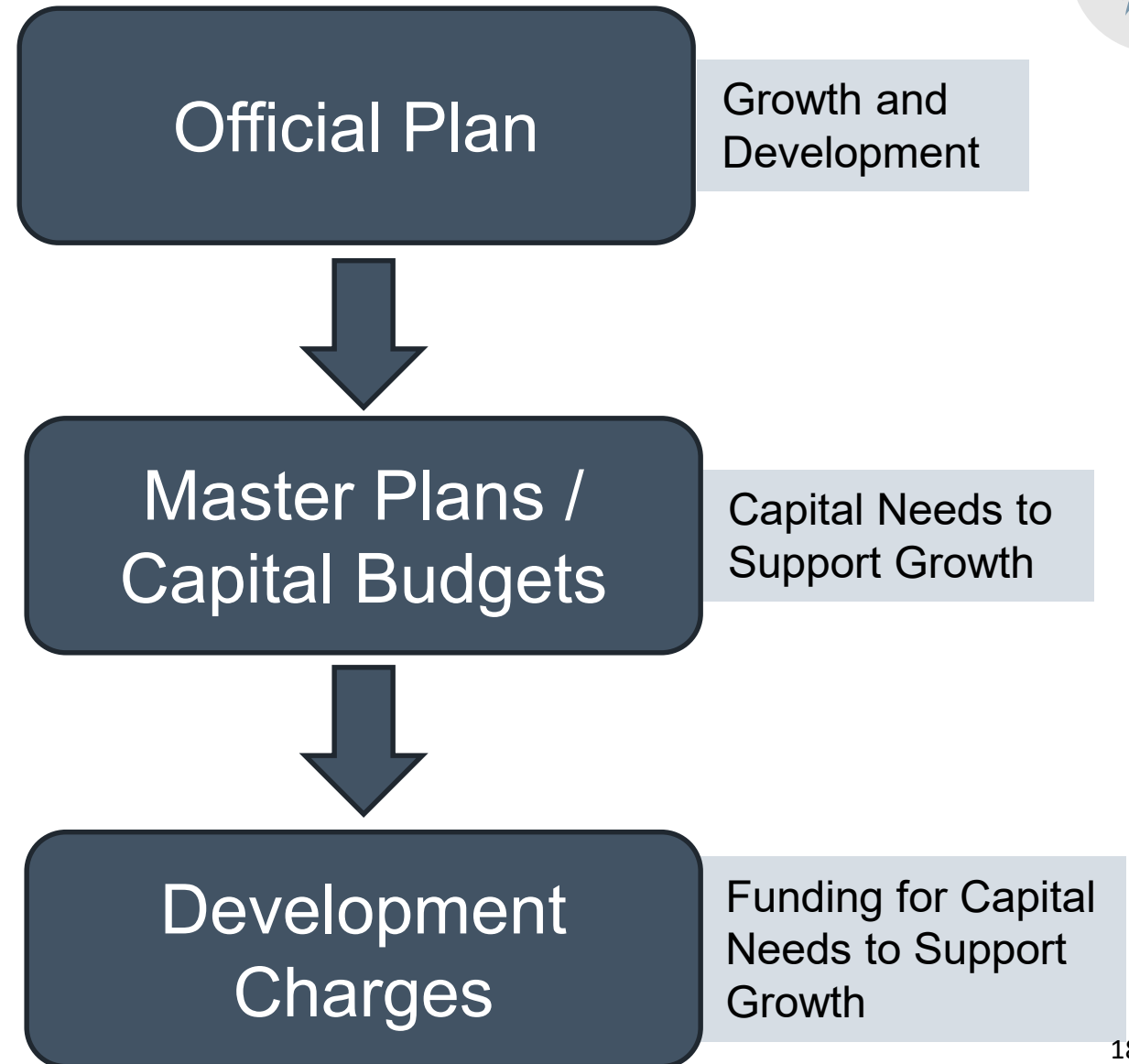
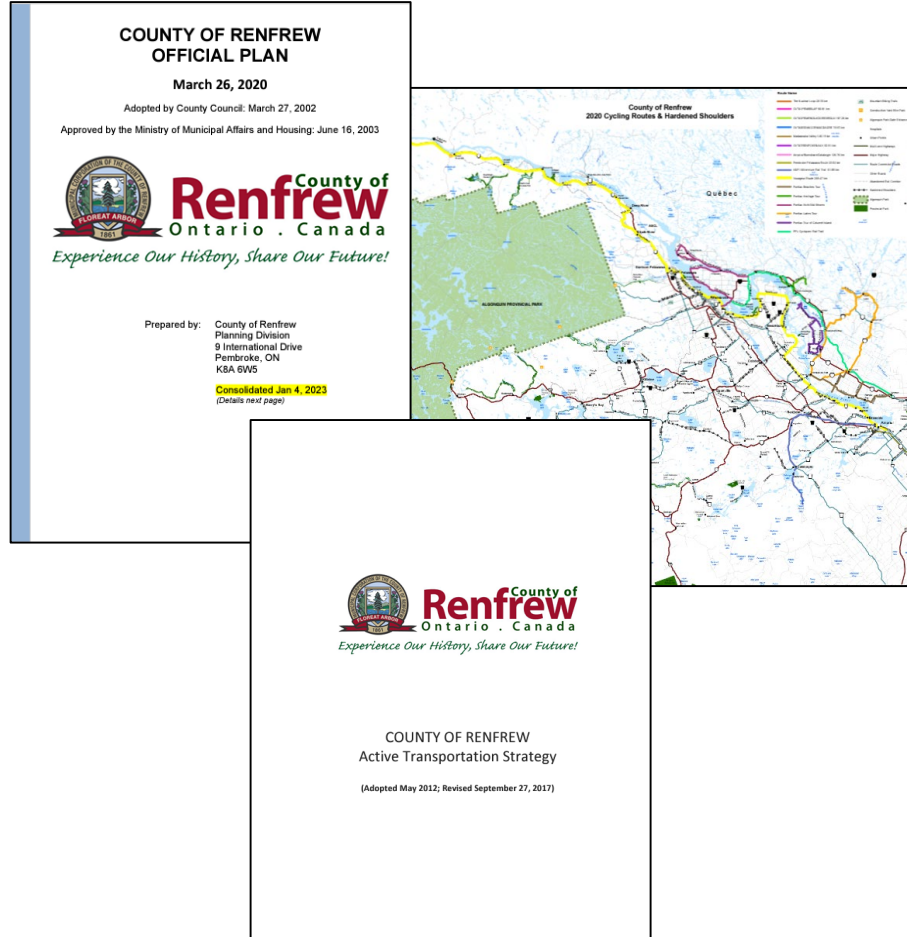
- Maximum Interest Rate for Installments and D.C. Freeze (maximum interest rate would be set at the average prime rate plus 1%)
- Requirement to Allocate 60% of the monies in the reserve funds for Water, Wastewater, and Services Related to a Highway
- D.C. by-law expiry extended to 10 years



Development Charges Overview

County of Renfrew

Municipal Financial Planning Framework



Methodology

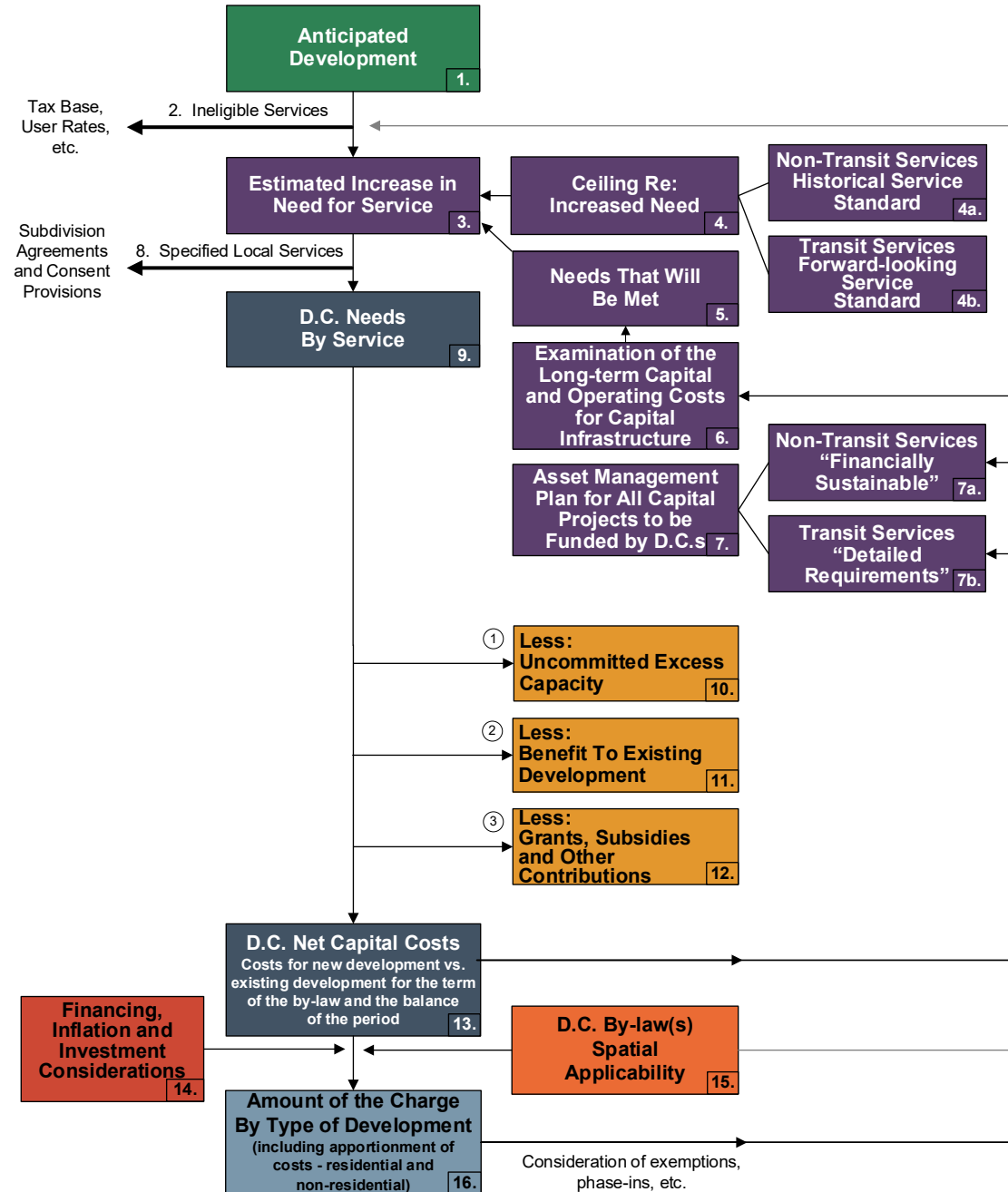


The following provides the overall methodology to calculating the charge:

1. Identify amount, type and location of growth
2. Identify servicing needs to accommodate growth
3. Identify capital costs to provide services to meet the needs
4. Deduct:
 - i. Grants, subsidies and other contributions
 - ii. Benefit to existing development
 - iii. Amounts in excess of **15-year** historical service calculation
 - iv. D.C. Reserve funds (where applicable)
5. Net costs then allocated between residential and non-residential benefit
6. Net costs divided by growth to calculate the D.C.

***Amended as per Bill 23**

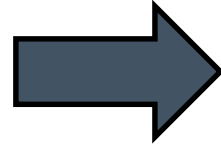
The Process of Calculating a Development Charge under the Act that must be followed



Overview of the D.C. Calculation

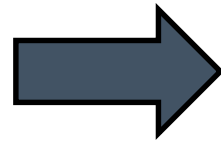


Cost of Infrastructure
Required to
Accommodate
Growth

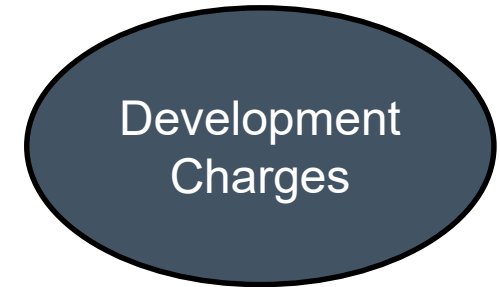


\$

Residential and Non-
residential Growth



Development Charge
per Unit
(for Residential Growth)



Development Charge
per Sq.ft.
(for Non-residential
Growth)

D.C. Eligible Services



1. Water
2. Wastewater
3. Storm water drainage
4. **Services related to a highway.**
5. Electrical power services.
6. Toronto-York subway extension.
7. Transit
8. Waste diversion
9. Policing
10. Fire protection
11. Ambulance
12. Library
13. Long-term Care
14. Parks and Recreation
15. Public Health Services
16. ~~Housing Services~~
17. Childcare and early years services.
18. Provincial Offences Act
19. Emergency Preparedness
20. Airports (Waterloo Region only).

D.C. eligible services being considered for the County's D.C. By-law.

***Amended as per Bill 23**

Growth Forecast Summary



Measure	County-Wide 13-Year 2023 to 2036
(Net) Population Increase	10,093
Residential Unit Increase	5,789
Non-Residential Gross Floor Area Increase (sq.ft.)	2,540,100

Service Standards



- Service standard measure provides a ceiling on the level of the charge which can be imposed
- D.C.A., 1997, as amended, provides that the ceiling is based on the “average of the past **15 years**”
- The D.C.A. requires a detailed review of service levels and requires consideration of both “quantity” and “quality” measures
- This involves reviewing the capital inventories in detail over the past **15 years**
- Note that this measure does not apply to water, wastewater, storm water and Transit (which now has a forward-looking service standard)

***Amended as per Bill 23**

Service Standard Worksheet



County of Renfrew Service Standard Calculation Sheet

Service: Services Related to a Highway - Roads
Unit Measure: km of roadways

Description	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023 Value (\$/km)
R4 (Rural Freeway)	6.23	6.23	6.23	6.23	6.23	6.23	6.23	6.23	6.23	6.23	6.23	6.23	6.23	6.23	6.23	\$1,560,000
U4 (Urban Freeway / Major Arterial)	2.03	2.03	2.03	2.03	2.03	2.03	2.03	2.03	2.03	2.03	2.03	2.03	2.03	2.03	2.03	\$2,588,000
R3 (Rural Arterial)	14.92	14.92	14.92	14.92	14.92	14.92	14.92	14.92	14.92	14.92	14.92	14.92	14.92	14.92	14.92	\$1,560,000
U3 (Urban Minor Arterial)	7.26	7.26	7.26	7.26	7.26	7.26	7.80	7.80	7.80	7.80	7.80	7.80	7.80	7.80	7.80	\$2,588,000
R2 (Rural Collector)	364.98	364.98	364.98	364.98	364.98	364.98	365.68	365.68	365.68	365.68	365.68	365.68	365.68	365.68	365.68	\$1,450,000
U2 (Urban Collector)	13.76	13.76	13.76	13.76	13.76	13.76	14.70	14.70	14.70	14.70	14.70	14.70	14.70	14.70	14.70	\$2,207,000
R1 (Rural Local)	404.90	404.90	404.90	404.90	404.90	404.90	404.90	404.90	404.90	404.90	404.90	404.90	404.90	404.90	404.90	\$1,300,000
U1 (Urban Local)	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	\$2,207,000
Total	816.42	816.42	816.42	816.42	816.42	816.42	818.60	818.60	818.60	818.60	818.60	818.60	818.60	818.60	818.60	

Population	108,106	108,190	108,214	108,509	109,323	109,966	110,621	111,052	111,563	111,511	112,014	112,023	112,119	112,381	114,039
Per Capita Standard	0.0076	0.0075	0.0075	0.0075	0.0075	0.0074	0.0074	0.0074	0.0073	0.0073	0.0073	0.0073	0.0073	0.0073	0.0072

15 Year Average	2008-2022
Quantity Standard	0.0074
Quality Standard	\$1,405,936
Service Standard	\$10,404

D.C. Amount (before deductions)	13 Year
Forecast Population	10,093
\$ per Capita	\$10,404
Eligible Amount	\$105,006,865

Service Standard Worksheet Continued



County of Renfrew Service Standard Calculation Sheet

Service: Services Related to a Highway - Roads
Unit Measure: Value of roadways (\$)

Description	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
R4 (Rural Freeway)	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800	9,718,800
U4 (Urban Freeway / Major Arterial)	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640	5,253,640
R3 (Rural Arterial)	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200	23,275,200
U3 (Urban Minor Arterial)	18,788,880	18,788,880	18,788,880	18,788,880	18,788,880	18,788,880	20,186,400	20,186,400	20,186,400	20,186,400	20,186,400	20,186,400	20,186,400	20,186,400	20,186,400
R2 (Rural Collector)	529,221,000	529,221,000	529,221,000	529,221,000	529,221,000	529,221,000	530,236,000	530,236,000	530,236,000	530,236,000	530,236,000	530,236,000	530,236,000	530,236,000	530,236,000
U2 (Urban Collector)	30,368,320	30,368,320	30,368,320	30,368,320	30,368,320	30,368,320	32,442,900	32,442,900	32,442,900	32,442,900	32,442,900	32,442,900	32,442,900	32,442,900	32,442,900
R1 (Rural Local)	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000	526,370,000
U1 (Urban Local)	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380	5,164,380
Total	1,148,160,220	1,148,160,220	1,148,160,220	1,148,160,220	1,148,160,220	1,148,160,220	1,152,647,320	1,152,647,320	1,152,647,320	1,152,647,320	1,152,647,320	1,152,647,320	1,152,647,320	1,152,647,320	1,152,647,320
Population	108,106	108,190	108,214	108,509	109,323	109,966	110,621	111,052	111,563	111,511	112,014	112,023	112,119	112,381	114,039
Per Capita Standard	10,621	10,612	10,610	10,581	10,502	10,441	10,420	10,379	10,332	10,337	10,290	10,289	10,281	10,257	10,107
15 Year Average	2008-2022														
Service Standard \$ per Capita	\$10,404														

Capital Costs



- Capital Cost Definition has been broadened to include:
 - **Acquire land or interest in land**
 - Improve land
 - Acquire, lease, construct or improve buildings, facilities and structures (includes furniture and equipment)
 - Equipment and rolling stock
 - Capital component of a lease for the above
 - Circulation materials for Libraries
 - Interest on money borrowed to pay for the above
- Any planning horizon for future capital needs can be used, except for Transit (which is limited to 10 years)
- Capital costs must be reduced by grants, subsidies and other contributions.
- May include authorized costs incurred or proposed to be incurred by others on behalf of a municipality/local board

Limitations on Capital



- Certain Capital Costs may not be included:
 - Parkland Acquisition
 - Vehicle & Equipment with avg. life of <7 years
 - Computer Equipment that is not integral to the delivery of the services
 - Studies
 - Possible removal of land acquisition for services (yet to be defined by the regulations)

Capital Program for 2023 Study

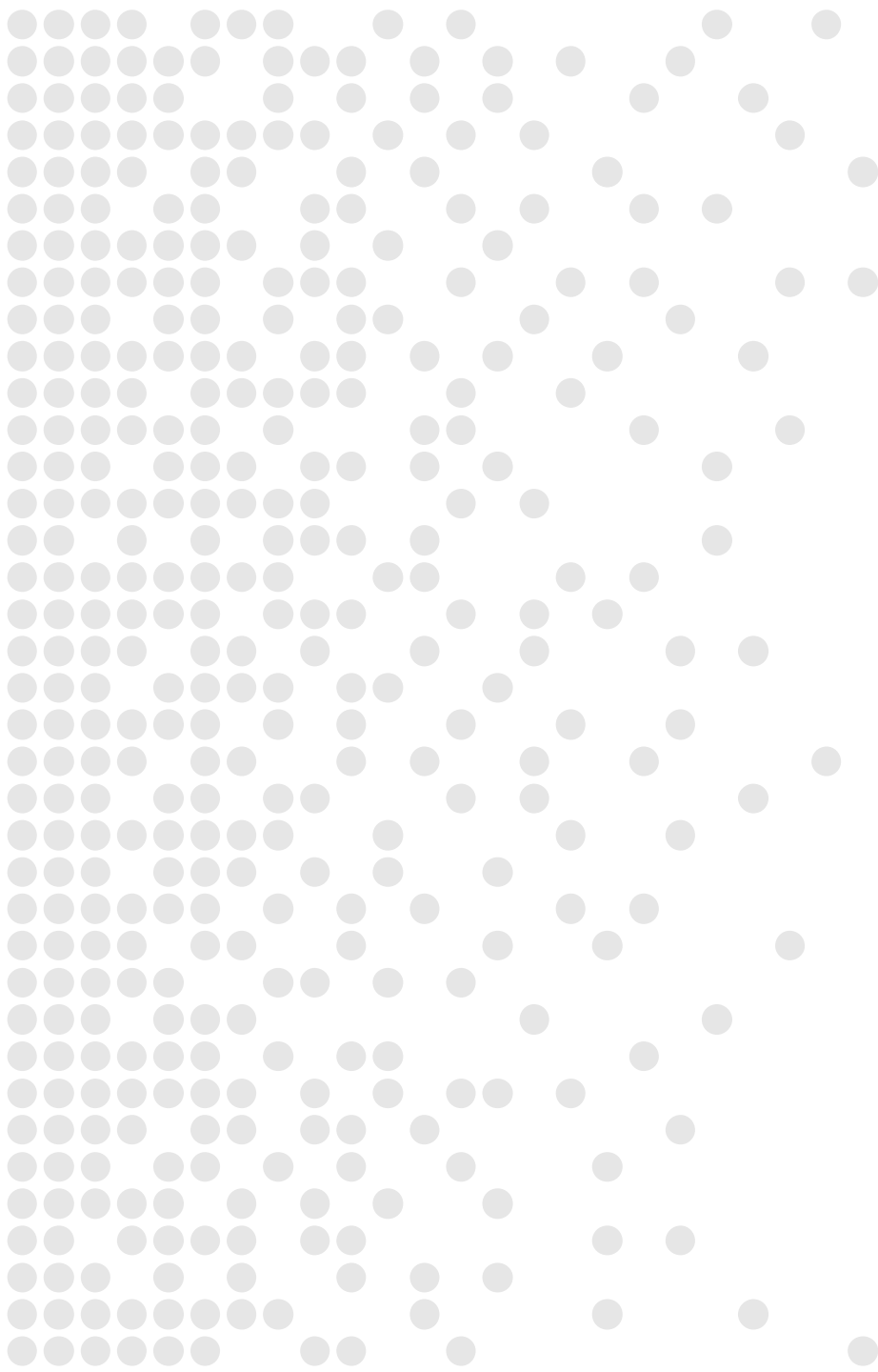


Increased Service Needs Attributable to Anticipated Development 2023-2036	Gross Capital Cost Estimate (2023\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
					Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share	Non- Residential Share
								74%	26%
Services Related to a Highway - Roads and Related	54,549,000	3,148,500	-	51,400,500	18,740,200	748,000	31,912,300	23,615,102	8,297,198
Services Related to a Highway - Public Works (Facilities, Fleet, and Equipment)	1,760,000	-	-	1,760,000	-	-	1,760,000	1,302,400	457,600
Total	56,309,000	3,148,500	-	53,160,500	18,740,200	748,000	33,672,300	24,917,502	8,754,798

Local Service Policies



- Section 59.1(1) and (2) of the Act “No Additional Levies” - prohibits municipalities from imposing additional payments or requiring construction of a service not authorized under the D.C.A., therefore, need to be clear:
 - What will be included in the D.C.; and
 - What will be required by developers as part of their development agreements
- Items considered in Local Service Policies may include:
 - Local, rural, collector & arterial roads,
 - Intersection improvements & traffic signals,
 - Streetlights & sidewalks,
 - Bike Routes/Bike Lanes/Bike Paths/Multi-Use
 - Trails/Naturalized Walkways,
 - Noise Abatement Measures,
 - Land dedications/easements,
 - Water, Wastewater & Stormwater, and
 - Park requirements.



D.C. Exemptions

County of Renfrew

Mandatory Exemptions



Mandatory Exemptions

- Upper/Lower Tier Governments and School Boards;
- Industrial building expansions (may expand by 50% with no D.C.);
- Development of lands intended for use by a university that receives operating funds from the Government (as per Bill 213);
- May add up to 2 apartments in an existing or new detached, semi-detached, or rowhouse (including in an ancillary structure);
- Add one additional unit or 1% of existing units in an existing rental residential building;
- Affordable and Attainable units (to be in force at a later date);
- Affordable inclusionary zoning units;
- Non-profit Rental Housing;
- Discount for Rental units based on bedroom size; and
- Phase-in of D.C.s.

Discretionary Exemptions

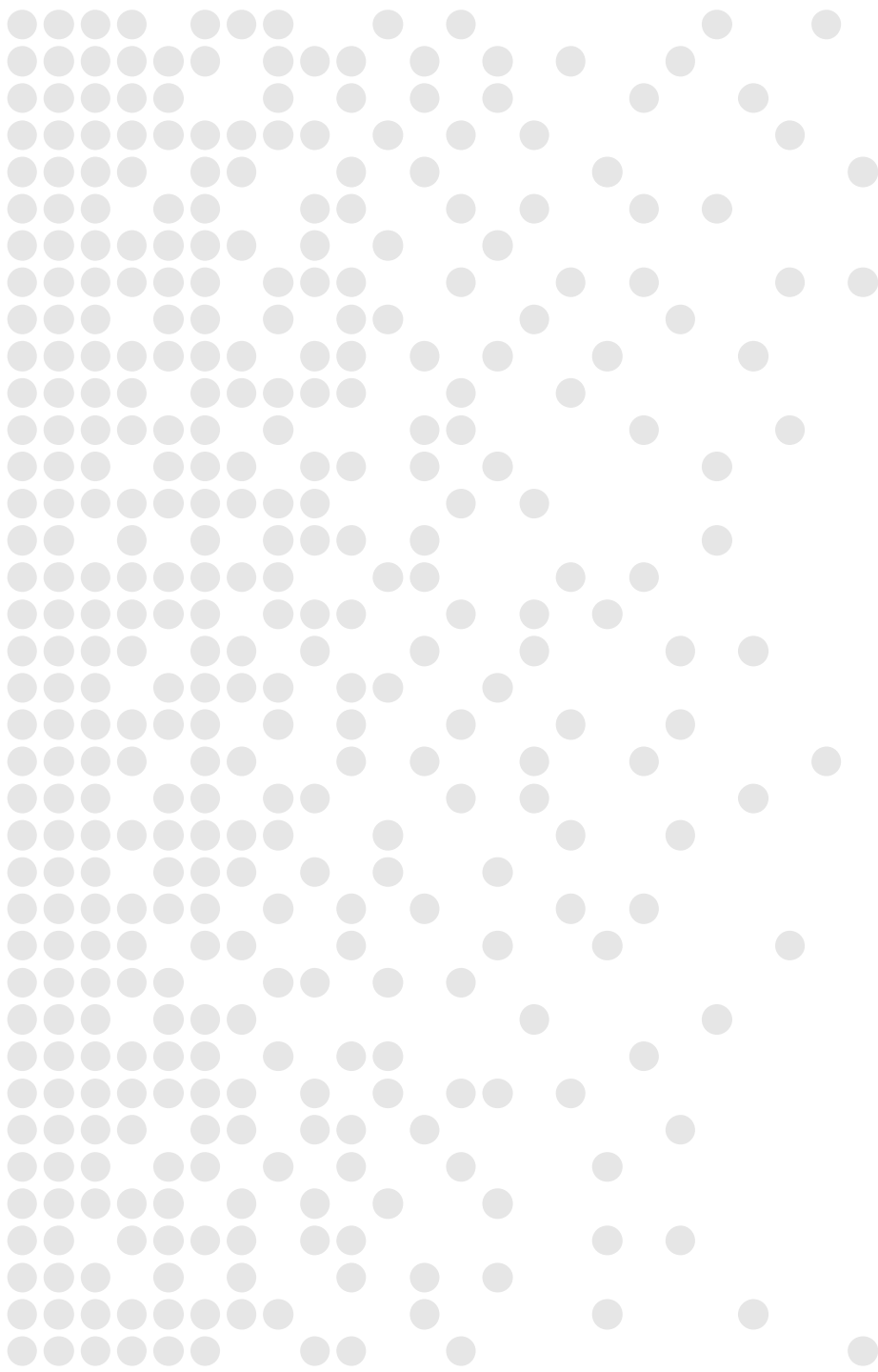
- Reduce in part or whole D.C. for types of development or classes of development (e.g. industrial or churches);
- May phase-in over time; and
- Redevelopment credits to recognize what is being replaced on site (not specific in the Act but provided by case law).

***Amended as per Bill 23³²**

Common Discretionary Exemptions



- Places of worship
- Bona fide farm buildings (but not the house)
- Industrial development
- Downtowns or infill development
- Brownfield redevelopment
- Hospitals



D.C. Scenarios

County of Renfrew

D.C. Scenarios



- Through working with Staff, we have calculated two D.C. scenarios:
 - Scenario 1 – County-Wide D.C.
 - Scenario 2 – Corridor-Area Specific D.C.

Scenario 1 – County-Wide D.C.



The assumptions include:

- The capital program is to be recovered on a County-wide basis
- This D.C. would apply to all residential and non-residential developments within the County

Scenario 2 – Corridor-Area Specific D.C.



The assumptions include:

- The following County Municipalities located along the Trans-Canada Highway (Hwy 417) are included as part of the Corridor-Area Specific calculations due to their proximity to the planned capital works
- All the identified capital is to be recovered on a Corridor-Area Specific basis
- A deduction of 5% was made to the gross capital costs to account for the potential benefit of the capital works by growth within the non-corridor municipalities
- Should the County choose this scenario, the 5% deduction will need to be funded from taxes, rates, or other non-D.C. sources
- This area-specific D.C. would only apply to residential and non-residential developments within the corridor municipalities

Corridor Municipalities:

1. Town of Arnprior
2. Township of McNab/Braeside
3. Town of Renfrew
4. Township of Horton
5. Township of Whitewater Region
6. Township of Laurentian Valley
7. Town of Petawawa
8. Town of Laurentian Hills
9. Town of Deep River

Rate Comparison



Scenario 1 – County-Wide D.C.

Service	RESIDENTIAL					NON-RESIDENTIAL
	Single and Semi-Detached Dwelling	Multiples	Apartments - 2 Bedrooms +	Apartments - Studio and 1 Bedroom	Special Care/Special Dwelling Units	(per sq.ft. of Gross Floor Area)
County Wide Services:						
Services Related to a Highway	4,759	3,907	2,883	2,170	1,913	3.45
Total County-Wide Services	4,759	3,907	2,883	2,170	1,913	3.45

Scenario 2 – Corridor-Area Specific D.C.

Service	RESIDENTIAL					NON-RESIDENTIAL
	Single and Semi-Detached Dwelling	Multiples	Apartments - 2 Bedrooms +	Apartments - Studio and 1 Bedroom	Special Care/Special Dwelling Units	(per sq.ft. of Gross Floor Area)
Corridor Area-Specific Services:						
Services Related to a Highway	5,647	4,636	3,421	2,575	2,270	3.55
Total Corridor Area-Specific Services	5,647	4,636	3,421	2,575	2,270	3.55

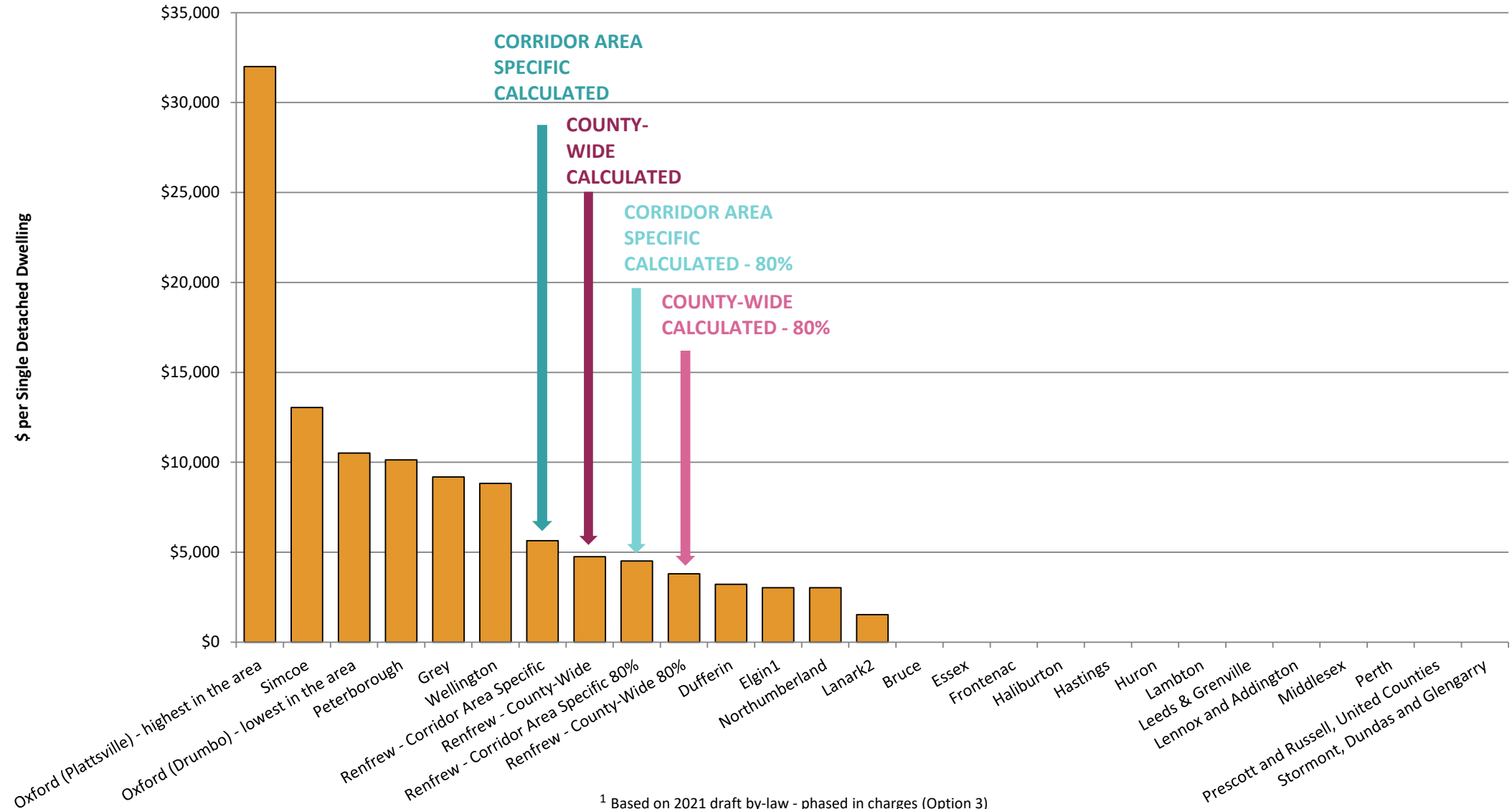


Surveys of D.C. Rates

County of Renfrew

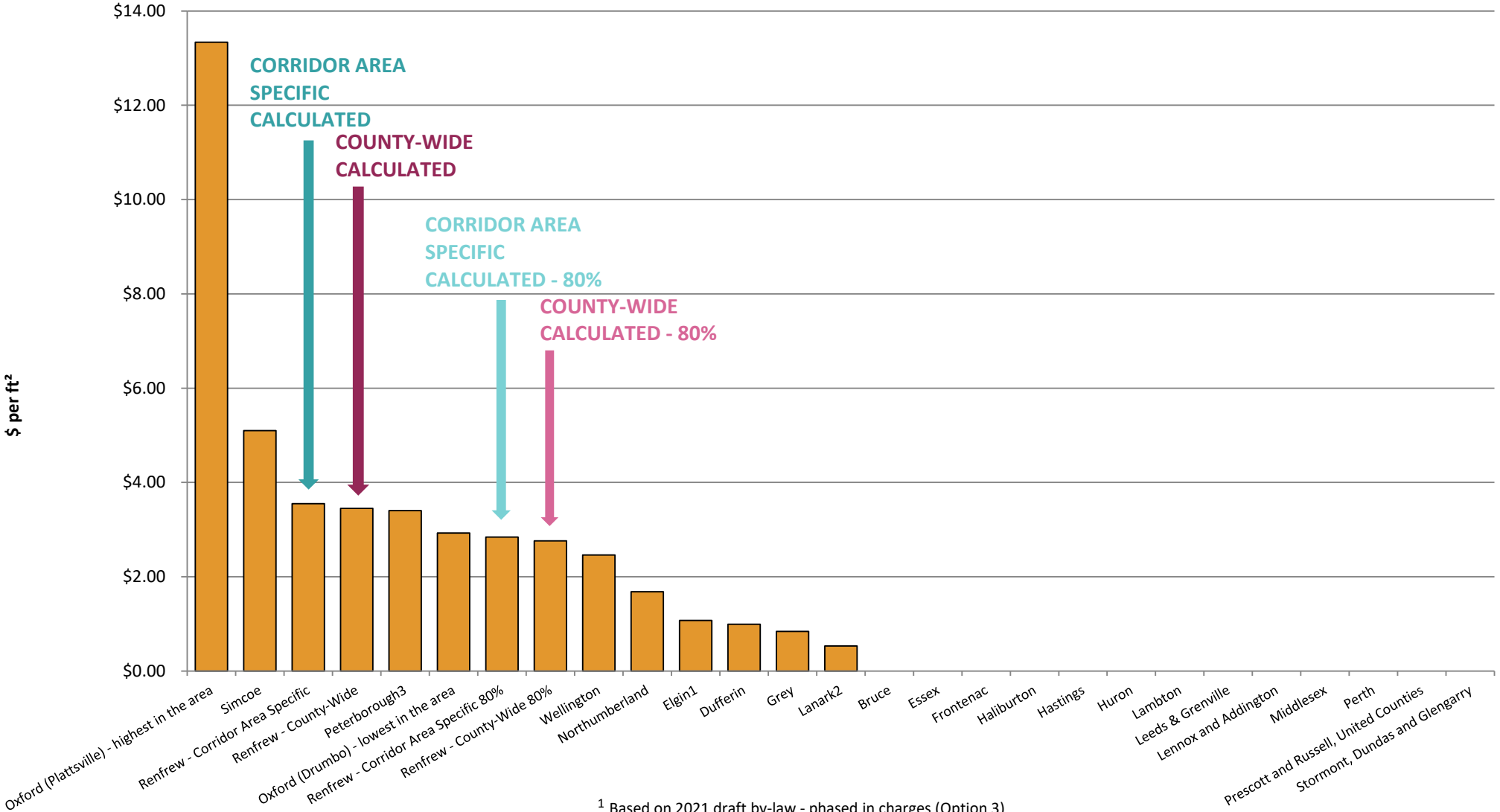
Development Charge Rates for Ontario Counties

Single Detached and Semi-Detached Dwellings



Development Charge Rates for Ontario Counties

Commercial Development - per sq.ft.



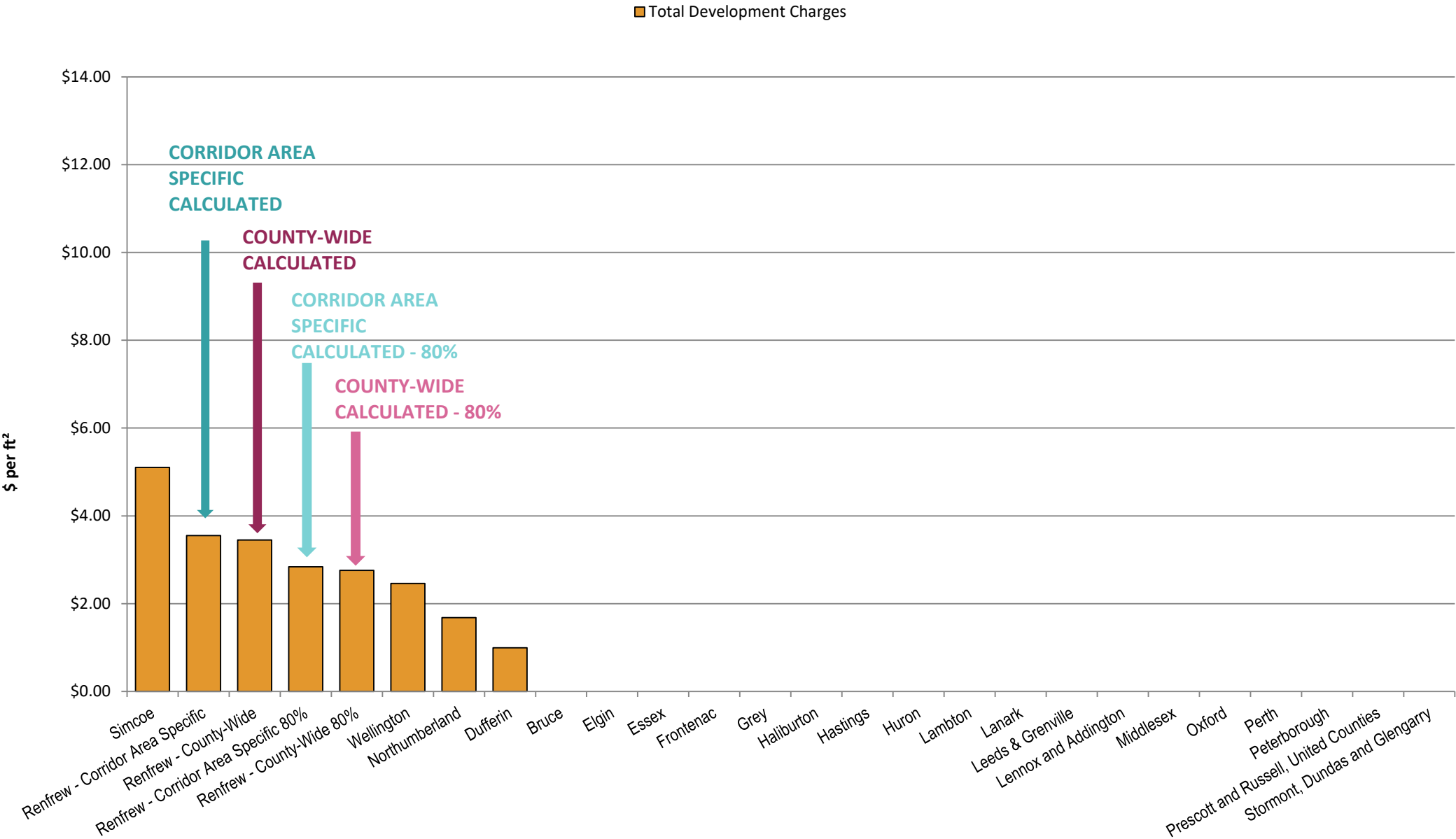
¹ Based on 2021 draft by-law - phased in charges (Option 3)

² 2021 Rate

³ for development > 250 sq.m.

Development Charge Rates Ontario Counties

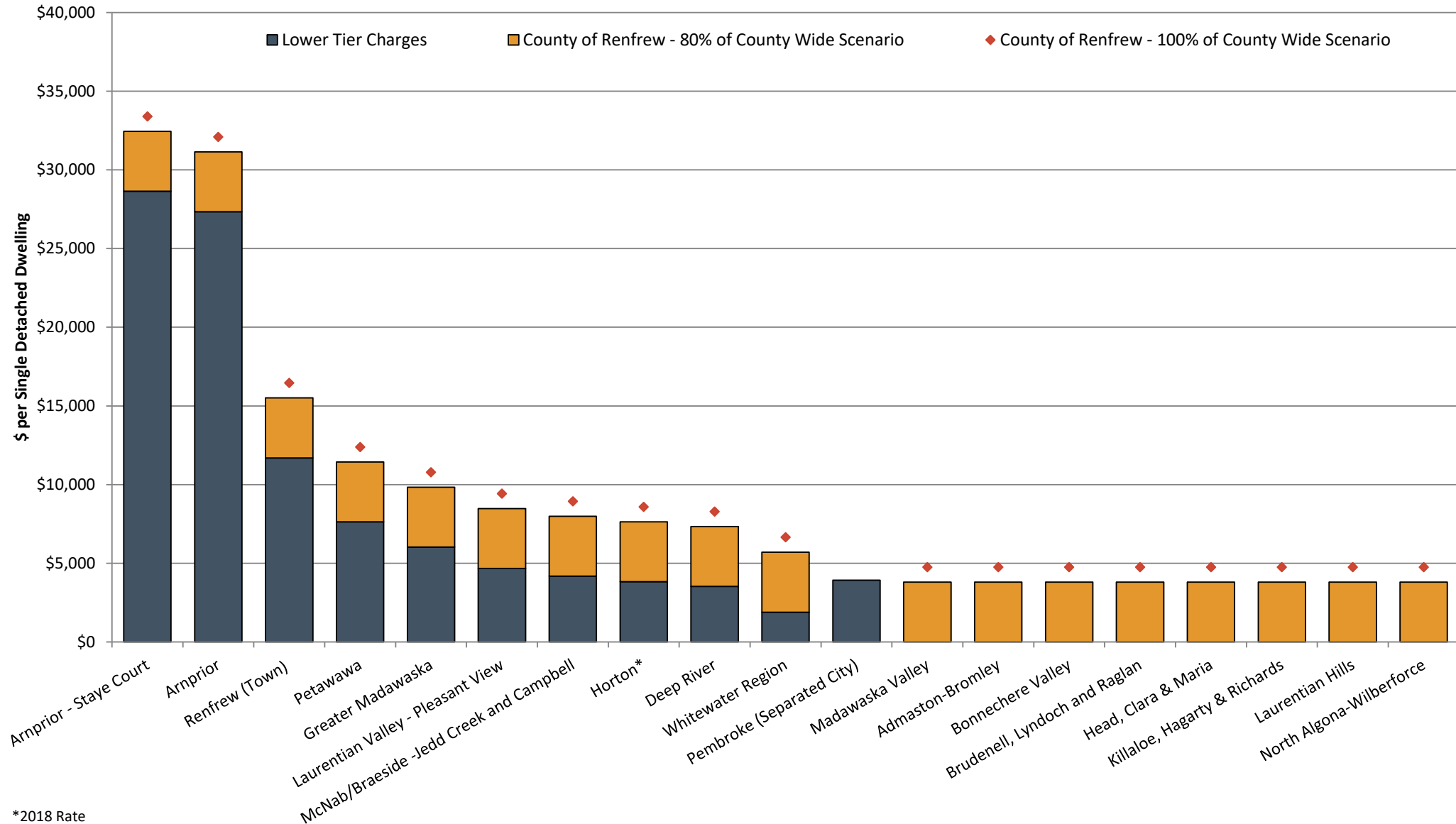
Industrial Development - per sq.ft.



Development Charge Rates for Municipalities in Renfrew County

Scenario 1 - County-Wide D.C.

Single Detached and Semi-Detached Dwellings

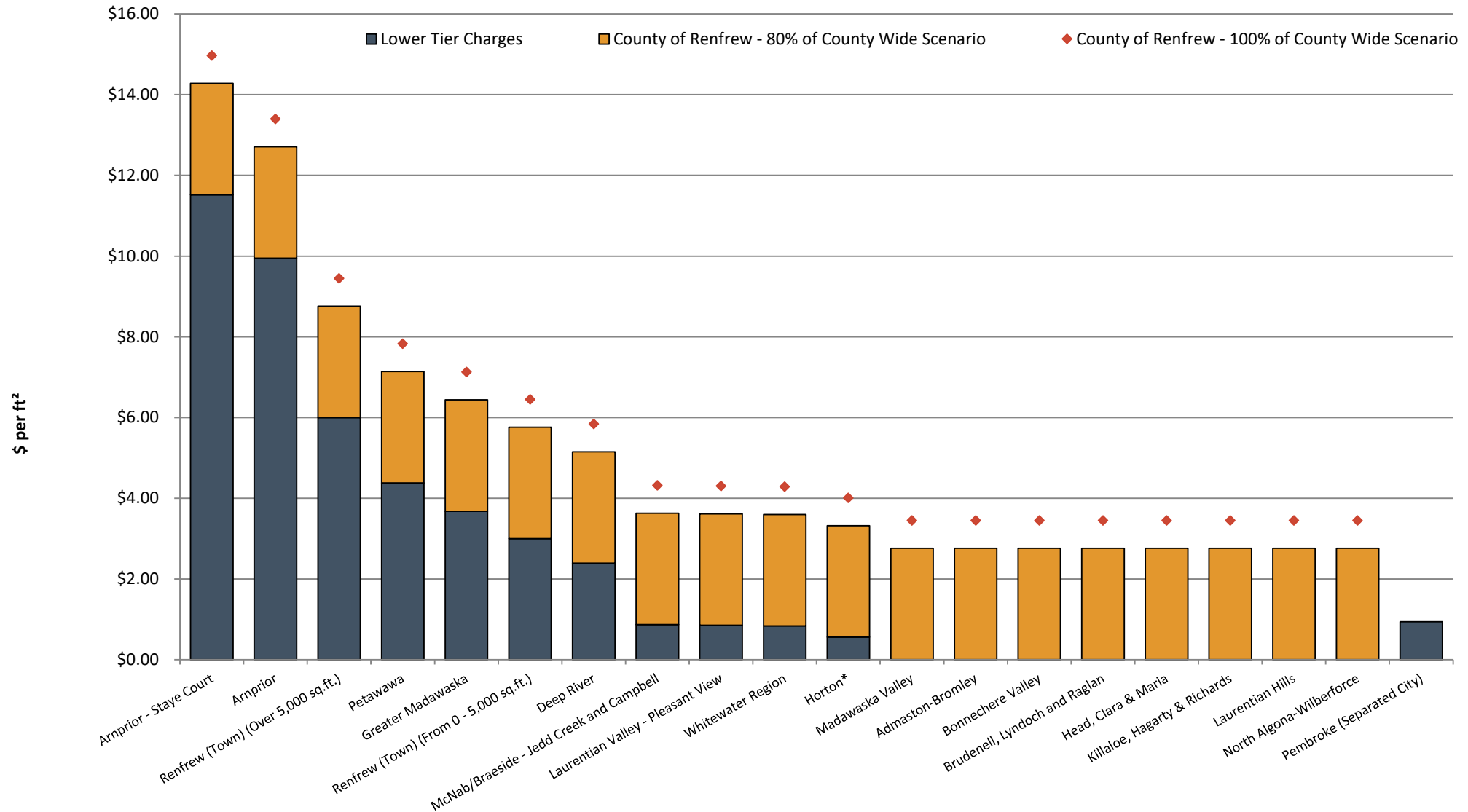


*2018 Rate

Development Charge Rates for Municipalities in Renfrew County

Scenario 1 - County-Wide D.C.

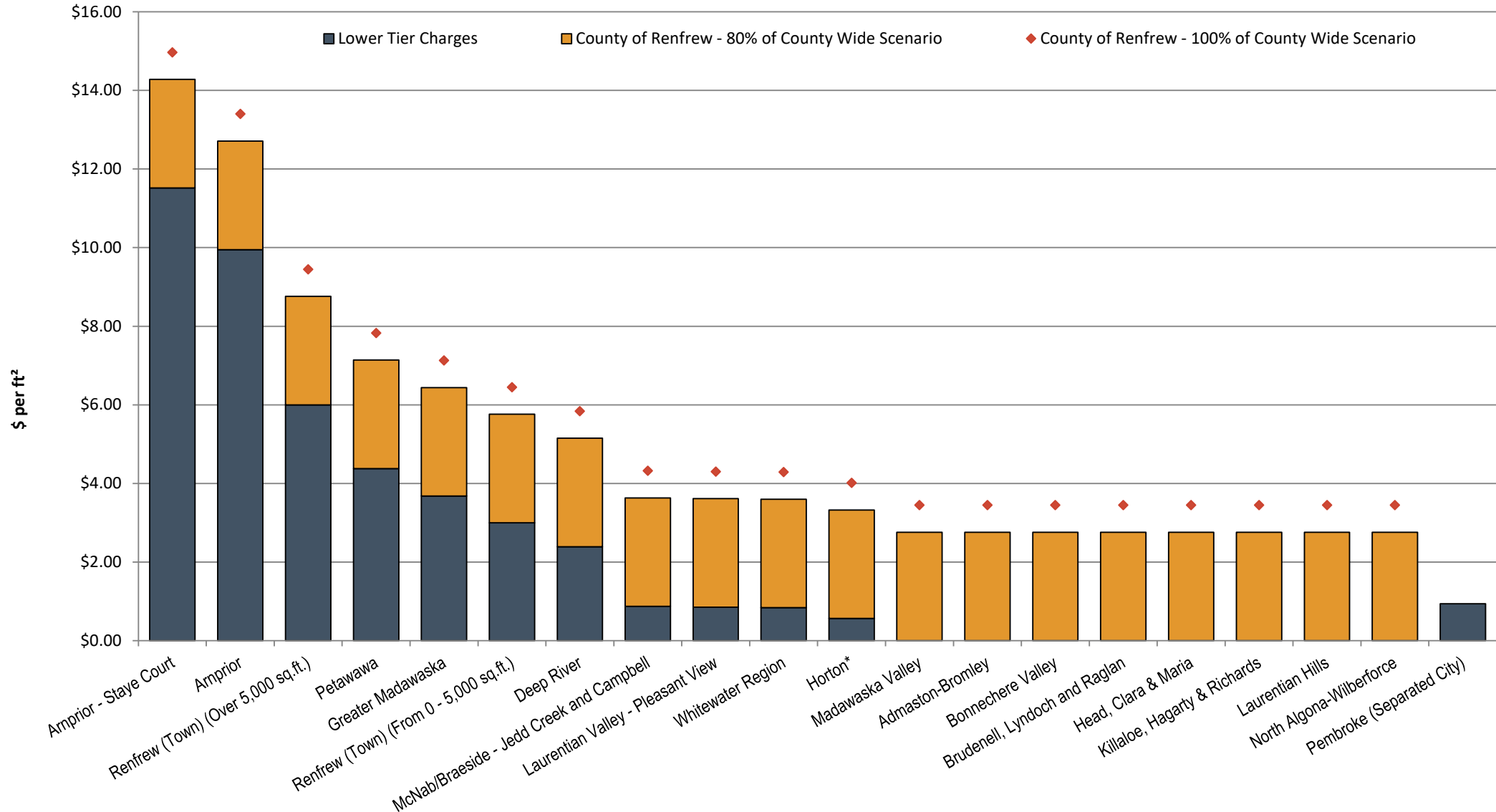
Commercial Development - per sq.ft.



Development Charge Rates for Municipalities in Renfrew County

Scenario 1 - County-Wide D.C.

Industrial Development - per sq.ft.

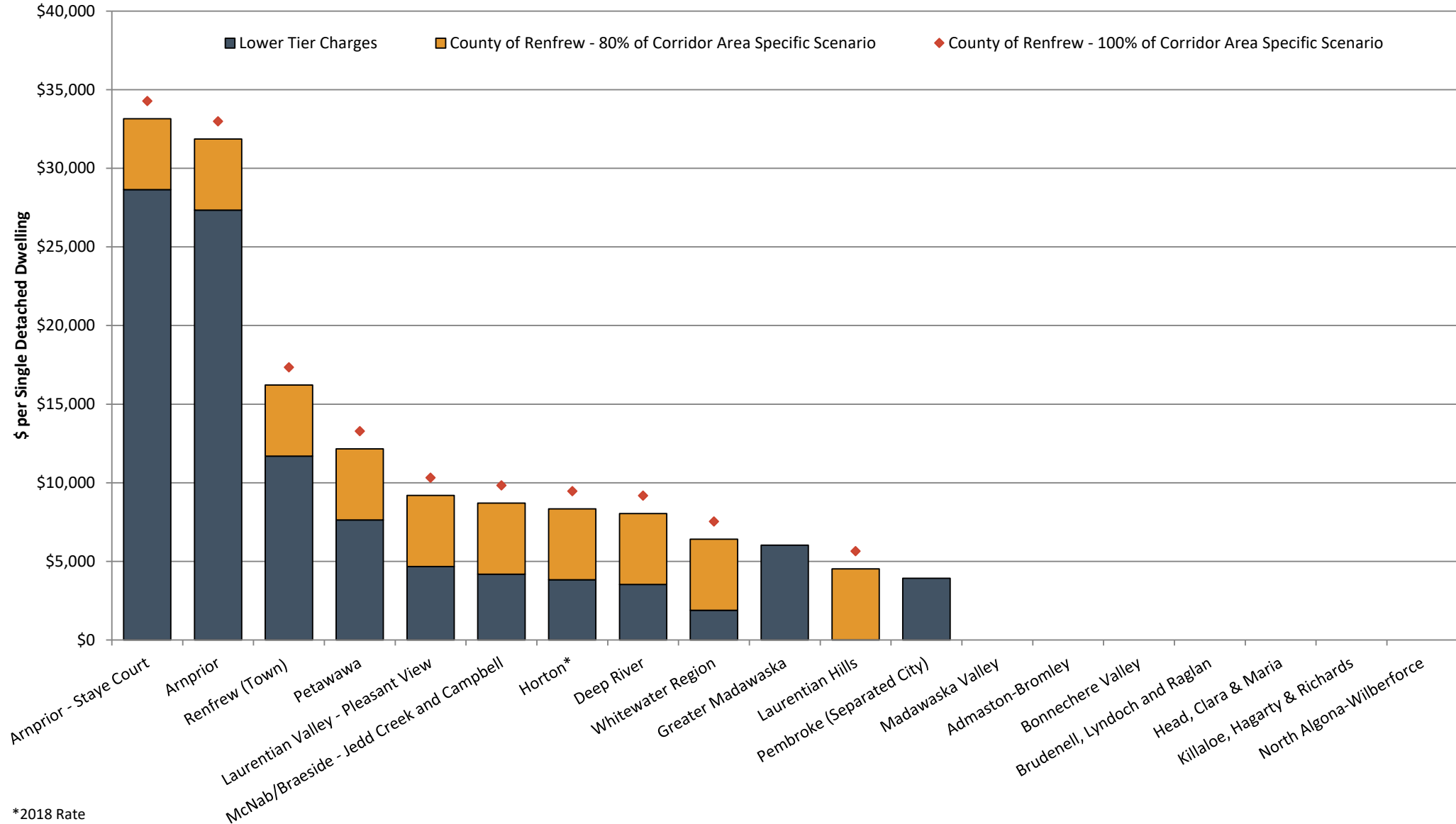


*2018 Rate

Development Charge Rates for Municipalities in Renfrew County

Scenario 2 - Corridor Area Specific D.C.

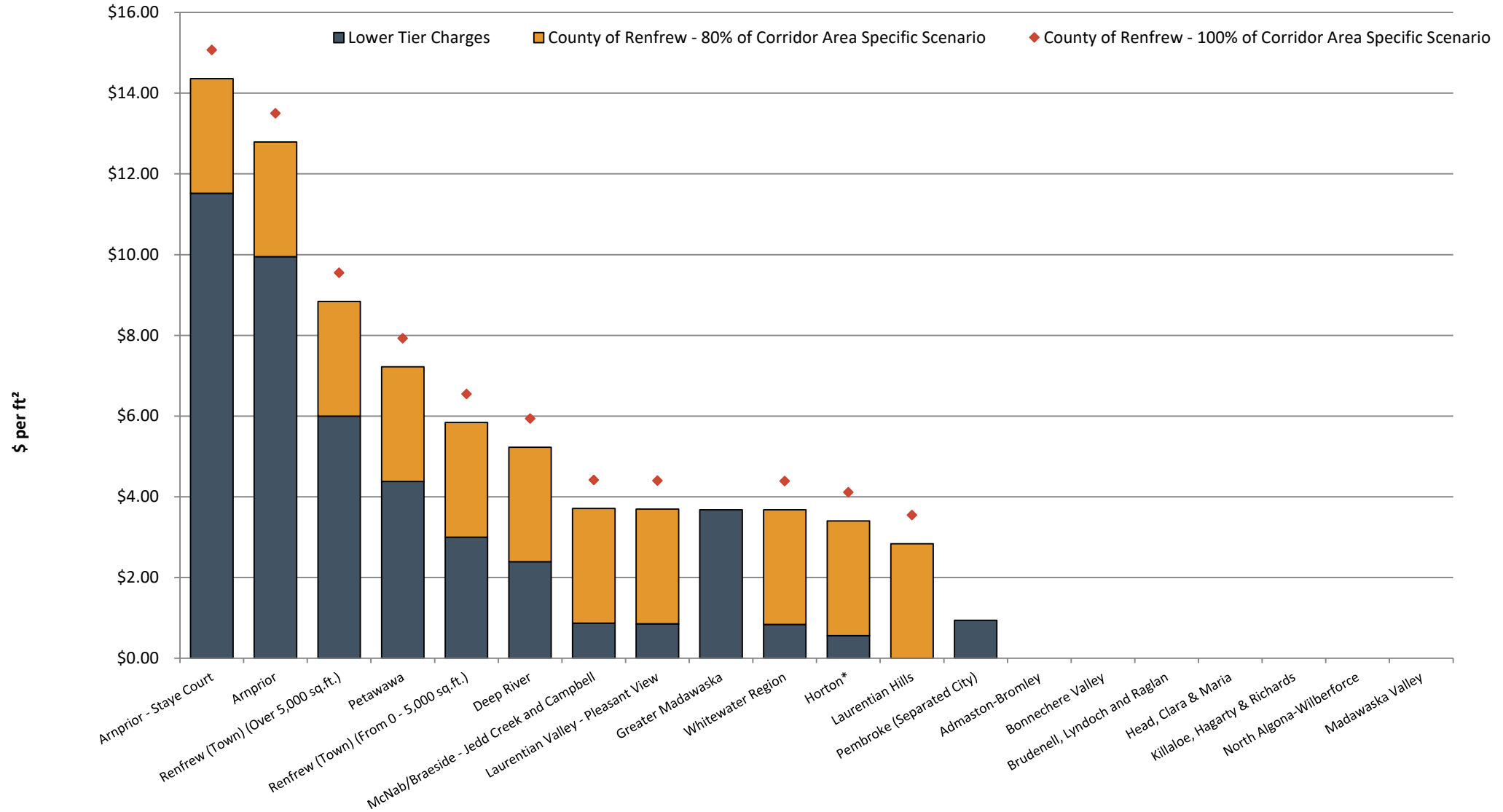
Single Detached and Semi-Detached Dwellings



Development Charge Rates for Municipalities in Renfrew County

Scenario 2 - Corridor Area Specific D.C.

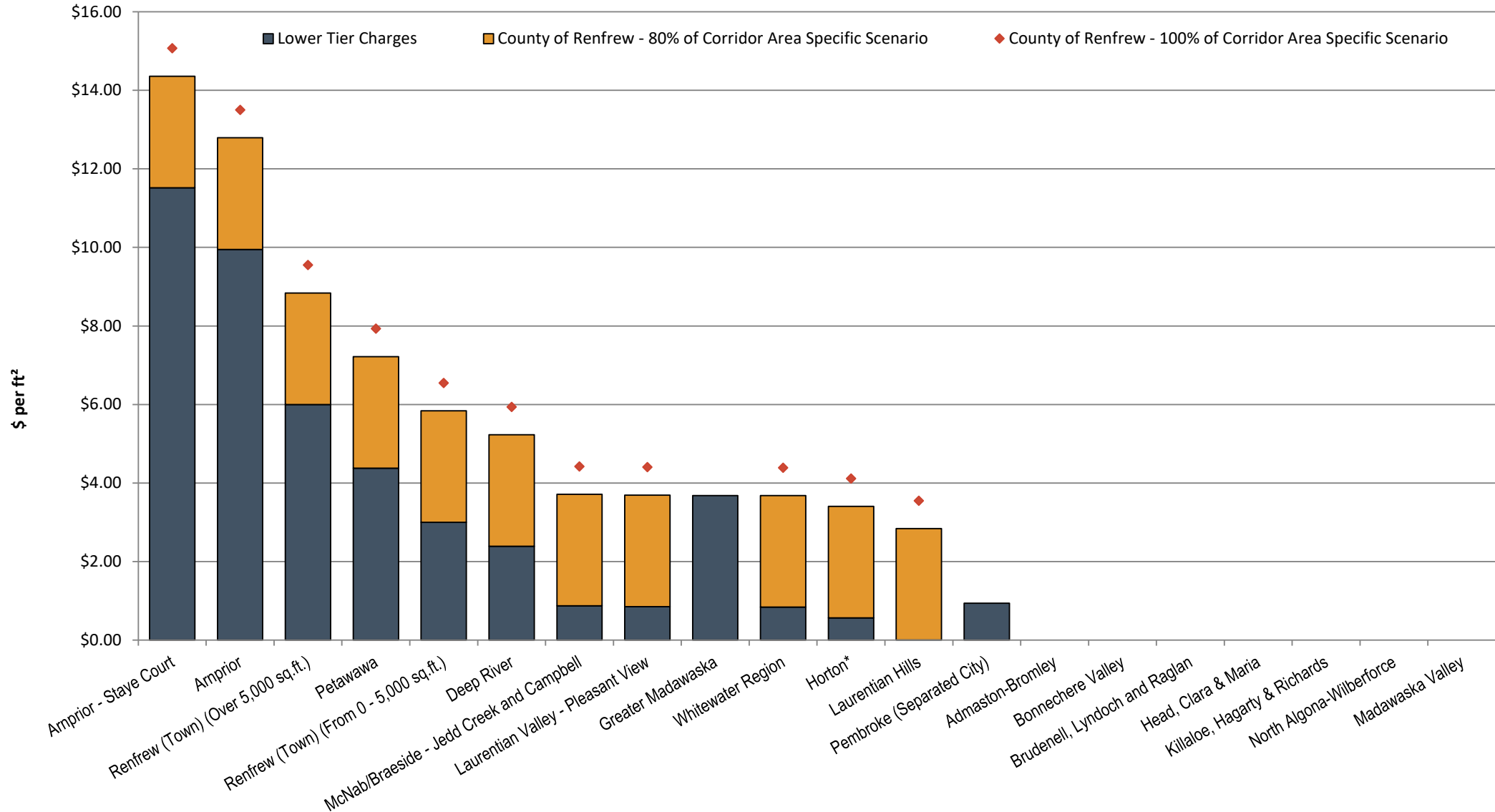
Commercial Development - per sq.ft.



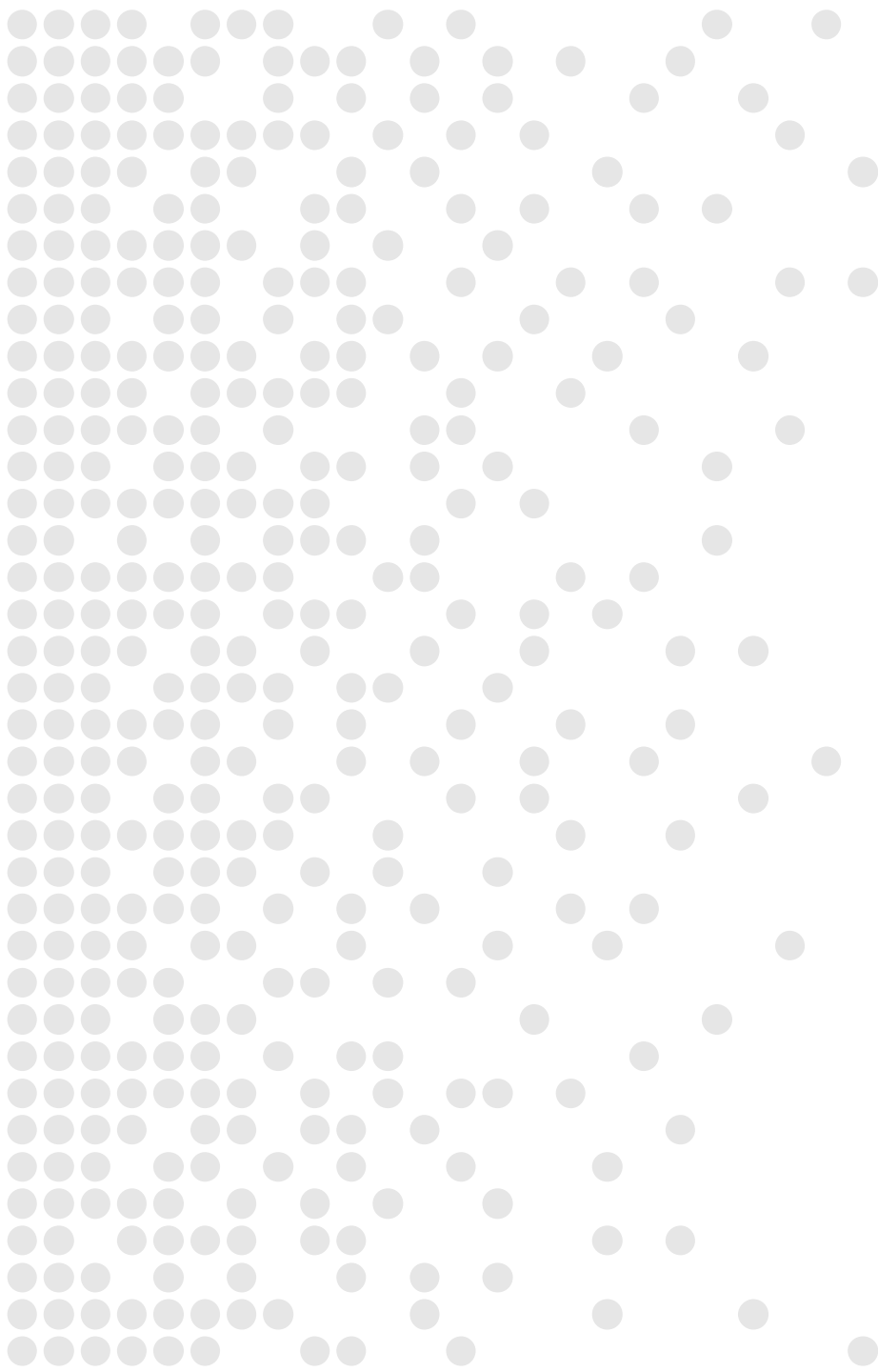
Development Charge Rates for Municipalities in Renfrew County

Scenario 2 - Corridor Area Specific D.C.

Industrial Development - per sq.ft.



*2018 Rate



Next Steps

County of Renfrew

Next Steps



April 20, 2022

Development Charges 101 Council Workshop



August 2022 – May 2023

County of Renfrew D.C. Start-up Process

- Kickoff meeting, staff interviews, growth forecast development, calculations, and policy review



August 17, 2023

Finance Committee Meeting



August 30, 2023

Council Workshop Meeting



September, 2023

Revise calculations and policies based on feedback from Council and Staff



Fall 2023

Provide D.C. Report to Staff



Minimum of 60 Days After the Release of the Report

Consideration of the D.C. By-law

Questions



COUNTY OF RENFREW

ADMINISTRATION DEPARTMENT REPORT

TO: Finance and Administration Committee

FROM: Craig Kelley, Chief Administrative Officer/Clerk

DATE: August 17, 2023

SUBJECT: Department Report

INFORMATION

1. Retirement – Deputy Clerk/Executive Assistant – Rosalyn Gruntz

Rosalyn Gruntz, Deputy Clerk/Executive Assistant provided notice of her retirement effective August 31, 2023. Rose joined the County of Renfrew on February 16, 1998 and has over 25 years of service. During her years of service Rose has successfully trained Chief Administrative Officer/Clerks Norm Lemke, Jim Hutton and Paul Moreau. Her current work in progress, Craig Kelley, will now be in a position to train her replacement. We would like to extend our thanks to Rose for all her hard work and dedication over the years and we wish her health and happiness as she moves on to this next chapter in her life!

2. New Deputy Clerk/Executive Assistant – Gwen Dombroski

The County of Renfrew is pleased to announce that the hiring process to fill the role of retiring Deputy-Clerk/Executive Assistant, Rosalyn Gruntz has been completed. Gwen Dombroski, currently Deputy Clerk/Communications Coordinator at the Township of Madawaska Valley, has accepted the position and will begin her duties with the County of Renfrew the week of August 14. Gwen is in very capable hands with Rose showing her the County ropes. You will have an opportunity to meet Gwen during Committee week. I have worked with Gwen in the past, and I am confident that she will grow into the role, with big shoes to fill. Congratulations and welcome Gwen!

3. Town of Deep River Correspondence

Attached as Appendix I is a letter dated August 1, 2023 from the Corporation of the Town of Deep River regarding their Council approval of a resolution for a grant of \$55,000 to offset the Development Charges related to the new Deep River & District Hospital's (DRDH) new Long-Term Care Project and sending a proportional grant

matching community challenge letter to the Town of Laurentian Hills, Town of Petawawa, United Townships of Head Clara Maria and the County of Renfrew. Currently, the County of Renfrew does not have a provision for granting funds to these type of requests.

4. **Association of Municipalities of Ontario (AMO) Annual Conference Delegations**

At the May 31, 2023 session of County Council, the following resolution was adopted, approving delegation requests at the August 20 to 23, 2023 Association of Municipalities of Ontario (AMO) Annual Conference in London, Ontario:

“RESOLUTION NO. FA-CC-23-05-48

THAT County Council approve the following submission for delegation requests for the Association of Municipalities Ontario Conference with the appropriate Ministers:

- Solicitor General – To discuss the financial challenges with respect to changes in the Provincial Offences Act policies;
- Minister of the Attorney General – To discuss the ongoing shortage of Justices of the Peace and the availability of Justices of the Peace physically within the County of Renfrew;
- Minister of Municipal Affairs – A discussion and request to continue funding the Municipal Modernization Fund to address challenges and opportunities related to the shift in workplace demands resulting from a post-pandemic workplace/ workforce;
- Minister of Long-Term Care to address the County of Renfrew concerns with the current model of Case Mix Index (CMI) funding;
- Minister of Health and/or Premier for sustainable funding for RC VTAC;
- Minister of Health and/or Premier for the Province to fund all WSIB presumptive claim related costs - move from 50/50 to 100% funding model;
- Minister of Long-Term Care for sustainable Funding for Community Paramedicine and support for regulatory reform of the Ambulance Act and establishing Paramedics in the Regulated Health Professions Act;
- Minister of Colleges and Universities to address the paramedic shortage in Ontario;
- Minister of Children, Community and Social Services (MCSS) to advocate for a funding review of social assistance programs that have a tremendous impact on our resources in 2024 and beyond;
- Minister of Education to advocate for a greater emphasis on rural child care spaces, including a review of the workforce crisis in rural areas;
- Minister of Municipal Affairs and Housing (MMAH) for funding design and policy should transparently and easily allow for the stacking of multiple types of funding and years of funding (the multiple funding guides between MMAH and Canada Mortgage and Housing Corporation (CMHC) do not line up);
- Minister of Infrastructure to discuss funding opportunities for County Road 51 (Petawawa Boulevard); and

- Minister of Natural Resources/Minister of Municipal Affairs and Housing to address the issues of accurate and current flood mapping for the major rivers and tributaries in the region.”

At the time of this report, staff have received confirmation of the following delegations:

Community Services Committee:

Minister Michael Parsa, Ministry of Children, Community and Social Services –

Tuesday, August 22: The County of Renfrew is part of Phase 2 of the Employment Services Transformation in October this year. The reduction in funding for the Ontario Works program will have a significant impact on our services. We advocate for a funding review of social assistance programs that have a tremendous impact on our resources in 2024 and beyond. Attending this delegation is Warden Peter Emon; Chair of Community Services Committee Anne Giardini; Chief Administrative Officer/Clerk Craig Kelley and Director of Community Services Laura LePine.

Minister of Education (representative to be announced) – Monday, August 21:

The Canada-Wide Early Learning and Child Care (CWELCC) system is a transformation that has highlighted the need for more space allocations to allow for urgent economic development within our Renfrew County communities, along with a greater emphasis on rural child care spaces, including a review of the workforce crisis across the province. Attending this delegation is Warden Peter Emon; Chair of Community Services Committee Anne Giardini; Chief Administrative Officer/Clerk Craig Kelley and Director of Community Services Laura LePine.

Development and Property Committee:

Minister Graydon Smith, Ministry of Natural Resources and Forestry – Tuesday,

August 22: To address the issues of accurate and current flood mapping for the major rivers and tributaries in the region. Attending this delegation is Warden Peter Emon; Chair of Development and Property Committee James Brose; Chief Administrative Officer/Clerk Craig Kelley and Director of Development and Property Jason Davis.

Finance and Administration Committee:

Doug Downey, Ministry of the Attorney General – Monday, August 21: Shortage of Justices of the Peace and the availability of Justices of the Peace physically. Attending this delegation is Warden Peter Emon; Chair of Finance and Administration Committee Jennifer Murphy and Chief Administrative Officer/Clerk Craig Kelley.

Health Committee:

Jill Dunlop, Minister of Colleges and Universities – Monday, August 21: Shortage of paramedics in Ontario. We are seeking a delegation with the Ministry to relay these ongoing recruitment fears and to address the recent announcement that did not include Renfrew County in the areas that are receiving educational incentives programs. Attending this delegation is Warden Peter Emon, Chair of Health

Committee Michael Donohue; Chief Administrative Officer/Clerk Craig Kelley and Director of Emergency Services Michael Nolan.

Parliamentary Assistant John Jordan, Ministry of Long-Term Care – Tuesday,

August 22: To address the County of Renfrew concerns with the Minimum Data Set - Case Mix Index Funding Model - Ontario long term care homes continue to gather data at significant health human resource expense toward determining a case mix index value to determine percentage of per diem funding. Attending this delegation is Warden Peter Emon; Chair of Health Committee Michael Donohue; Chief Administrative Officer/Clerk Craig Kelley and Director of Long-Term Care Mike Blackmore.

Operations Committee:

Parliamentary Assistant Amarjot Sandu, Ministry of Infrastructure – Tuesday,

August 22: Funding opportunities for County Road 51 (Petawawa Boulevard). Attending this delegation is Warden Peter Emon; Chair of Development and Property Committee Glenn Doncaster; Director of Public Works and Engineering Lee Perkins and Chief Administrative Officer/Clerk Craig Kelley.

The Warden will also be representing the County's interest at a joint-meeting with those communities affected by cross-border paramedic billing with the City of Ottawa, with a delegation with the Hon. Minister Sylvia Jones, the Minister of Health.

The Warden has several meetings/delegations as the Chair of the Eastern Ontario Wardens' Caucus.

5. **16th Annual Warden's Golf Tournament – Website Registration and Payment**

The 2023 Warden's Golf Tournament is scheduled for Thursday, September 21, 2023 at the Dragonfly Golf Course in Renfrew and the County of Renfrew website is now available for online registration and payment at [Annual Wardens Golf Tournament - County of Renfrew](#):

Date: Thursday, September 21, 2023
Time: 11:00 a.m. shot gun start with scramble format
Location: Dragonfly Golf Links – 955 Opeongo Road, Renfrew
Cost: \$360.00 per team or \$90.00 per individual

Entry fee includes green fees, riding cart, boxed lunch, swag bag, after game appetizers and door prizes. The proceeds of the tournament will be donated to the Support for All Fund – County of Renfrew 2023 Ontario Winter Games Legacy Fund and the Housing and Homelessness Fund. For registration questions please contact Greg Belmore, Manager of Human Resources, at GBelmore@countyofrenfrew.on.ca or 613-735-3675 ext. 427.

6. **Employee Recognition Program – Corporate Policy J-05**

On April 26, 2023, County Council approved Policy J-05 Employee Recognition Program. Employee recognition is the acknowledgement of an individual or team's behaviour, effort and accomplishments that support the County's goals and values. The County of Renfrew's Employee Recognition Program is a way for the County of Renfrew to promote a workplace culture that strives to recognize and appreciate the commitment, dedication and contributions of all employees at the County of Renfrew.

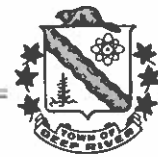
Attached as Appendix II is the bulletin announcing the first round of nominees and the successful recipients of the County's Employee Recognition Program for the period of March to June, 2023. Nominations are now open for the July to September period, closing September 30. The nomination can be done via the County of Renfrew website found here: <https://forms.countyofrenfrew.on.ca/Public-Site/County-of-Renfrew-Employee-Recognition-Nomination>

Congratulations to all of the winners and nominees and a big thank you to all of those who made nominations!

This policy contributes to Strategic Plan Goal #2, Workforce Development, and part of the identified actions to achieve the objectives in 2023.

THE CORPORATION OF THE TOWN OF DEEP RIVER

P.O. BOX 400 • 100 DEEP RIVER ROAD • DEEP RIVER, ONTARIO K0J 1P0
Tel: (613) 584-2000 • www.deepriver.ca • Fax: (613) 584-3237



August 1st, 2023

Dear County of Renfrew Council,

The County of Renfrew has a long-standing practice of supporting health care initiatives within the county. The purpose of my letter is to encourage and challenge your community, on behalf of the Town of Deep River Council to support the Deep River & District Hospital's (DRDH) new Long-Term Care Project. I would ask you to recognize that this health care campus services the wider community which includes the entire county.

The North Renfrew Health Campus (NRHC) which is operated by DRDH is about to start construction on this important community asset which is largely funded by the Province of Ontario. Over the past months DRDH has presented to Deep River Council on several occasions to provide updates on the progress and to request support for this vital project.

To date the Town of Deep River has helped to facilitate this project through the following contributions;

- Lasalle Street upgrade- Sanitary sewer upgrades to increase sewer capacity to accommodate the new facilities (\$700,000)
- Negotiation of a land transfer between the Town of Deep River, Four Seasons Conservancy and DRDH to provide extra property to DRDH to enable the new site layout for the NRHC (Estimated 4.3 acres of property donated by Deep River to enable this)
- Granting of an easement in favor of DRDH for a right-of-way to enable parking and shipping access
- Approval of a grant to offset the cost of development charges (\$55,000)

The total cost for development charges related to the new long-term care project are \$138,246. DRDH requested that Deep River Council waive these charges at the June 28th, 2023 meeting of Council. Under Deep River's Development Charges by-law these fees cannot be waived so staff were directed to report back to Council with an alternative solution to provide some level of support.

At a special meeting of Council staff presented the following resolution;

"BE IT RESOLVED THAT report number 2023-CAO-009 "North Renfrew Health Campus LTC Project-Development Charges" be received, and

THAT Council approves a grant of \$55,000 to offset the Development Charges

associated with the new Long-Term Care Facility,

THAT the Mayor on behalf of Council sends a proportional grant matching community challenge letter to Laurentian Hills, Petawawa, Head Clara Maria and the County of Renfrew

This recommendation was based on the service volumes by community statistics contained in DRDH's 2021/2022 Annual Report which clearly demonstrate that the NRHC services the larger community. The Town of Deep River residents constitute 39% of the service volumes.

Table 1-DRDH Service Volumes by community				
Community	Primary Care	Diagnostic imaging	Emergency Dept.	Average Usage
Deep River	43%	43%	30%	38.7%
Laurentian Hills	17%	12%	10%	13%
Petawawa	20%	25%	34%	26.3%
Head Clara Maria	1%	0%	0%	.3%
Other	19%	20%	26%	21.6%

The Town of Deep River respectfully requests you to join in supporting this critical health care infrastructure project by providing DRDH with \$29,861.14 proportional grant to offset the cost of development charges.

Sincerely,



Sue D'Eon
Mayor,
Town of Deep River

Employee Recognition Results

March to June – 2023

On April 26, 2023, the County of Renfrew approved Policy J-05 Employee Recognition Program. Employee recognition is the acknowledgement of an individual or team's behaviour, effort and accomplishments that support the County's goals and values. The County of Renfrew's Employee Recognition Program is a way for us to promote a workplace culture that strives to recognize and appreciate the commitment, dedication and contributions of all employees at the County of Renfrew.

Below you will find the winners and nominees from the first nomination period which ran March to June of 2023. Nominations are now being accepted for the July to September 2023 period.

Winners:

Honesty & Integrity – Diane Rantz

Diane is the Payroll Administrator for the County of Renfrew. Diane was nominated in all 5 categories with her Honesty & Integrity standing out. Diane values honesty and ethical conduct in all of her payroll dealings and how she handles confidential information. Diane ensures commitments and holds herself to account for timely completion including, rarely takes any vacation to ensure that payroll deadlines are always met and accurate pays processed.

Professionalism – Brenda Jolicoeur

Brenda is an Ontario Works Agent in the Department of Community Services. Brenda was nominated in 4 of the 5 categories with her Professionalism standing out. Brenda has dedicated over 25 years of service to the County. She is always demonstrating her professionalism at meetings, conferences and training events. Brenda is always eager to participate in new initiatives and performing outreach at the Renfrew County Youth Wellness Hub. Brenda is reliable, keeps a good attitude and leads by example.

Client Service Orientation – Anne McVean

Anne is a County Planner in the Department of Development and Property. Anne was nominated in 2 of the 5 categories with her Client Service Orientation standing out. Anne receives many inquiries regarding planning applicants from the public. She will take the time to provide the client with clear information regarding the policies and regulations to help them with what is often considered to be a frustrating and confusing process.

Focus on Results - Julie Mayotte & Stacey Levesque

Julie is a Recreation Programmer with the Day Program at Bonnechere Manor. Julie was nominated in all 5 categories with her Focus on Results standing out. She approaches each day with fresh and creative ideas to mix things up with nothing less than an outgoing, caring and positive attitude. Julie takes the

time to gather opinions and ideas from staff and she integrates resident's ideas and interests into programs, all the while maintaining a goal to include everyone.

Stacey is a Primary Care Paramedic with the Department of Emergency Services. Stacey was nominated in all 5 categories with his Focus on Results standing out. Stacey's wisdom, guidance, and experience in the workplace are invaluable, and his advice during complex situations is consistently in-line with the best course of outcome. Stacey is eternally dedicated to his patients and focused on providing them the best care possible.

Teamwork – Food Service Department Bonnechere Manor – Madeline Butson, Sandra McGarry, Chelsey Blair and Cheryl Corcoran

These nominees are part of the Food Service Department at Bonnechere Manor. They were nominated in 4 of the 5 categories with Teamwork standing out. These nominees come into work with positive attitudes and can switch priorities and plans at the drop of the hat to accommodate last minute changes. They continually go above and beyond during work and outside of working hours to assist co-workers and residents. These individuals work extremely hard and demonstrate great dedication and pride in their efforts every shift.

Nominated Employees:

Angela Yahnke	Jen Lepine	Matthew Remus
April Gagnon	Josh Brazeau	Matt Rousselle
Barb Tierney	Kelly Brown	Michelle Christie
Bernadette Plummer	Kendra Longtin	Paul Mahoney
Brittany Nagora	Kenzie Jones	Richard Stalkie
Cassie Lambert	Kevin Raddatz	Sara Laffrenier
Chantal Bulmer	Kim Barr	Scott McLeod
Claudette Demers	Kody Koepsel	Tyson Hilts
Connie Stevens	Linda Magill	Valerie Letang
Courtney Lariviere	Lindsay McLeese	Vicky Potvin
Diane Mercer	Mary-Anne Guest	
Jamie Glofcheskie	Matt Lasek	

We thank all nominators for nominating these employees this quarter. Please continue to nominate your colleagues for July to September. Nomination forms are available on the County Website, Staff Intranet or from Human Resources.

Winners from this quarter will be contacted individually to coordinate their prize and have their picture taken with the CAO.

At the end of the year, a grand prize will be selected to receive a prize value equivalent to \$500.



Craig Kelley, Julie Mayotte, Dean Quade & Mike Blackmore



Jeff Foss, Diane Rantz & Craig Kelley



Dean Quade, Mike Blackmore, Cheryl Corcoran, Chelsey Blair & Craig Kelley
Missing: Madeline Butson & Sandra McGarry



Laura LePine, Brenda Jolicoeur & Craig Kelley



Craig Kelley, Anne McVean & Bruce Howarth



Kerri-Lynn McGrath & Stacey Levesque

COUNTY OF RENFREW

ADMINISTRATION DEPARTMENT REPORT ADDENDUM

TO: Finance and Administration Committee
FROM: Craig Kelley, Chief Administrative Officer/Clerk
DATE: August 17, 2023
SUBJECT: Addendum to Administration Report

BY-LAWS

7. By-law to Appoint A Deputy Clerk

Recommendation: THAT the Finance and Administration Committee recommend that County Council adopt a By-law to Appoint a Deputy Clerk for the County of Renfrew.

Background

With the departure of Ms. Rose Gruntz at the end of August, it is prudent to appoint Ms. Gwen Dombroski as Deputy Clerk effective September 1, 2023.

COUNTY OF RENFREW

BY-LAW NUMBER -23

A BY-LAW TO APPOINT A DEPUTY CLERK

WHEREAS Section 228(2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that Council may appoint a Deputy Clerk who has all the powers and duties of the Clerk under this and any other Act;

NOW THEREFORE Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT Gwen Dombroski is appointed Deputy Clerk of the County of Renfrew.
2. THAT By-law Number 76-16, being a By-law to Appoint a Deputy Clerk be hereby repealed.
3. That this By-law shall come into force and take effect on September 1, 2023.

READ a first time this 30th day of August 2023.

READ a second time this 30th day of August 2023.

READ a third time and finally passed this 30th day of August 2023.

PETER R. EMON, WARDEN

CRAIG KELLEY, CLERK

COUNTY OF RENFREW

CORPORATE SERVICES DEPARTMENT REPORT

TO: Finance and Administration Committee

FROM: Jeffrey Foss, Director of Corporate Services

DATE: August 17, 2023

SUBJECT: Department Report

INFORMATION

1. Watson & Associates – Development Charges

Mr. Byron Tan, Manager Municipal Finance, Watson & Associates, Economists Ltd. will be attending today's meeting to provide an overview of the Development Charges Study for the County of Renfrew. The presentation is attached as Appendix I.

2. Council Remuneration – June 30, 2023

Attached as Appendix II is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at June 30, 2023.

3. Treasurer's Report – June 30, 2023

Attached as Appendix III is the June 30, 2023 monthly one-page financial summary, along with the Treasurer's Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation.

4. Provincial Offences Administration Workload

The following is a chart comparing charges received, trial notices issued, payments processed, accounts receivable files reviewed and collection notices mailed over the past five months through the Provincial Offences Administration Office.

Month 2023	Charges Received	Trial Notices Issued	Early Resolution Notices	Payments Processed	Payfines Payments Processed	Number of Files Reviewed	Licence Suspensions	Collection Notices	To Collection Agency
March	771	48	81	433	387	363	68	127	187
April	726	54	65	352	267	447	89	155	65
May	652	79	91	354	35	375	65	95	125
June	665	51	73	484	287	408	70	130	168
July	654	98	92	334	291	350	34	242	70

5. Provincial Offences Administration Backlog

The following chart highlights the ongoing backlog of court matters due to the COVID-19 shutdown:

Month 2023	# of Courts Originally Scheduled	# of Courts Cancelled	# Part I Charges in Backlog	Part III New Charges	# Part III Charges in Backlog	Total Backlog Charges	Number of Court Days Required for Backlog	Months to Clear Backlog at Current Rate
March	7	3	240	114	897	1,251	52	17
April	5	2	169	125	967	1,261	52	17
May	6	2	149	114	925	1,188	49	16
June	6	2	107	124	856	1087	45	15
July	6	3	93	91	772	956	39	13

6. Co-Op Opportunities

The Human Resources division was pleased to welcome Mackenzie Dellaire on a two-week co-op placement. Mackenzie joined the County of Renfrew from Canadore College, where she was studying Office Administration. Mackenzie actively contributed to the success of our HR team by effectively performing various administrative duties. We hope that the experience gained at the County serves her well in her future career.

The division is currently lining up additional co-op opportunities for the fall and winter semesters with Cambrian College for an HR placement lasting seven weeks, and Lambton College for an HR placement for four months. The HR division is continuing to seek out further co-op opportunities for the County of Renfrew.

Co-op programs provide an opportunity to scout and evaluate potential future employees. They often have up-to-date knowledge of the latest trends and technologies

in their field, which can contribute to innovative solutions and creative thinking. Co-op students often come from diverse backgrounds and cultures. Having a diverse workforce can contribute to a more inclusive and dynamic work environment, fostering creativity and understanding. Supervising and mentoring co-op students provides the County's existing employees with the chance to develop their leadership and management skills. This can be beneficial for their career growth, as well as for the County's succession planning.

This concerted effort at attracting co-op opportunities supports Strategic Plan Goal #2, Workforce Development.

RESOLUTIONS

7. Non-Union Salary Grid Annual Adjustment

Recommendation: THAT the Finance and Administration Committee recommends to County Council that the County of Renfrew's non-union salary grid be adjusted annually based on the June 12 month average of the Consumer Price Index (CPI) for Ontario (all items) as determined by Statistics Canada; AND THAT the adjustment will be effective for Pay Period #1 each year; AND FURTHER THAT this adjustment will not be lower than any increase negotiated with any union collective agreement; AND FURTHER THAT a revised Employment By-law #1 be brought forward to a future session.

Background

For many years, the non-union salary grid has been increased based on the guidelines provided by Council in September each year, as staff begin the work of developing the annual budget. In the last six months of 2021, the Ontario CPI averaged 4.42% on an annualized basis and Council directed that the non-union salary grid be adjusted by 1.75% for 2022. In the last six months of 2022, the Ontario CPI averaged 6.43% on an annualized basis and Council directed that the non-union salary grid be adjusted by 2% for 2023.

In 2021, Council approved a new non-union salary grid, based on the result of a comprehensive salary/pay equity review completed by an external service provider. This review compared our 2021 non-union salaries to 14 comparator municipalities and established a target salary based on the 55th percentile of all comparators. Based on this review, some non-union salaries were increased to ensure market competitiveness and pay equity compliance. However, many of our positions did not receive any adjustment. Our non-union salary grid has not kept pace with inflation. In addition, when our comparators approve increases above the 1.75% and 2% approved for the County of Renfrew, then our staff compensation falls below even the 55th percentile salary grid target.

Because of the foregoing, the Chief Administrative Officer/Clerk and Treasurer have been canvassing other Eastern Ontario Wardens' Caucus (EOWC) municipalities and researching alternative methods to ensure that salaries remain competitive, while at the same time maintaining affordability for County of Renfrew taxpayers. The labour

market is dynamic and very competitive, and other public organizations are trying to recruit and retain the same pool of talent currently employed by the County of Renfrew. It is essential that we establish some stability and predictability into to annual non-union salary adjustment process to ensure that we maintain our position as an “employer of choice” within the community. We believe that any further erosion of our salary grid against that of the other local public sector employers, will begin to have a significant impact on our ability to recruit and retain the talent we have.

Our recommendation is to use the June 12 month average of the Consumer Price Index (CPI) for Ontario (all items) as determined by Statistics Canada to ensure that we have the information by August each year to allow staff to begin developing the salary budget worksheets. The following table provides a comparison of the actual Council approved non-union adjustment vs the proposed average Ontario CPI adjustment vs the actual union wage adjustment:

		12 mth Avg Ontario CPI (all items)	Use Avg CPI Increase for Next Year	NonUnion Approved Increase	Highest Union Increase
June	2020	1.16%			
June	2021	1.47%	1.16%	1.50%	1.60%
June	2022	5.39%	1.47%	1.75%	2.00%
June	2023	4.79%	5.39%	2.00%	2.75%
June	2024		4.79%	?	3.25%
June	2025			?	3.25%

This initiative contributes to Strategic Plan Goal #2, Workforce Development, and part of the identified actions to achieve the objectives in 2023.

BY-LAWS

8. Corporate Policies and Procedures – Human Resources

Recommendation: THAT the Finance and Administration Committee recommends to County Council the approval of amended Corporate Policy E-04 Vacation effective January 1, 2024; AND the approval of the new Corporate Policy J-06 Return of Service Incentive Program as a pilot project from September 1, 2023 to December 31, 2023 for Bonnechere Manor Long-Term Care Home; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted.

Background

Attached as Appendix IV is the amended By-law 63-03 and the following policies:

a) E-04 Vacation

In today's rapidly evolving business landscape, organizations are constantly seeking innovative ways to attract and retain top talent. One crucial aspect that plays a pivotal role in employee satisfaction and retention is the vacation policy. In the race to secure the best and brightest employees, a competitive vacation policy acts as a powerful recruitment tool. By enhancing vacation entitlement, the County demonstrates its commitment to supporting employees' personal and familial well-

being, thus appealing to a broader and more diverse pool of talent. Allowing employees to take ample time off enables them to recharge, reduce burnout, and return to work with renewed energy and focus.

A progressive vacation policy sends a clear message that the County values work-life balance and prioritizes the well-being of its employees. This commitment to employee welfare fosters a positive work culture.

The labour market is dynamic and competitive, with organizations constantly vying for a competitive edge. To attract and retain talent, it is essential to keep up with industry norms and benchmarks. By aligning and enhancing the vacation policy compared with other upper tier municipalities, the County positions itself as a forward-thinking entity that adapts to market trends.

As the workforce becomes more diverse in terms of generational demographics, it is crucial to cater to the preferences and expectations of different age groups. Younger generations, such as Millennials and Generation Z, place a high value on work-life balance and experiences. Enhancing vacation entitlement is a strategic move that not only attracts and retains top talent but also contributes to a positive work culture, improved morale, increased productivity, and reduced turnover.

This policy contributes to Strategic Plan Goal #2, Workforce Development, and part of the identified actions to achieve the objectives in 2023.

b) J-06 Return of Service Incentive Program

Long-Term Care (LTC) facilities are facing a significant staffing shortage across many regions. This shortage is a result of a combination of factors, including the aging population, an increase in the number of individuals requiring long-term care, increased workloads, the COVID-19 pandemic, and unavailability of workers. Addressing the staffing shortage at Bonnechere Manor is crucial to ensuring residents receive the care and support they need and deserve.

The purpose of the Return of Service Incentive Program (the “Program”) is to outline the requirements and implementation of the Return of Service Incentive (the “Incentive”). This Policy will be a pilot project from September 1, 2023 until December 31, 2023. The Incentive is a one-time payment, which is paid to a New Recruit prior to commencing employment with the County of Renfrew with the sole objective of incentivizing them to accept employment with the County. The Incentive is subject to all applicable taxes, deductions and withholdings as required by law.

This new policy also contributes to Strategic Plan Goal #2, Workforce Development, and part of the identified actions to achieve the objectives in 2023.

9. **County Road 512 – Foymount Road Reconstruction – Temporary and Long-Term Borrowing**

Recommendation: THAT the Finance and Administration Committee recommends to County Council that a By-law to Authorize the Submission of an Application to Ontario Infrastructure and Lands Corporation (“OILC”) for Financing of Capital Work (Foymount Road Reconstruction); to Authorize Temporary Borrowing from OILC to Meet Expenditures in Connection with such Capital Work; AND to Authorize Long-Term Borrowing for such Capital Work Through the Issue of Debentures to OILC.

Background

The County of Renfrew Long-Term Financing Plan includes the provision to debt finance individual capital projects in excess of \$3 million.

At the June County Council Meeting, Resolution No. OP-CC-23-06-78 was adopted to accept the tender submitted by Bonnechere Excavating Incorporated (BEI), Renfrew, Ontario for the reconstruction of County Road 512-Foymount Road and County Structure B257 (Harrington Creek Bridge). The project is now projected to cost \$7,985,000 over two years and anticipated to be completed by October 2024.

County Road 512 (Foymount Road) B257 (Harrington Creek Structure)	2023 Budget	Low Tender	
		Projected	Variance Over/(Under)
Construction – Tender Amount County Road 512	\$3,250,000.00	\$5,776,500.97	\$2,526,500.97
Construction – Tender Amount Harrington Creek Structure	\$650,000.00	\$593,683.12	(\$56,316.88)
Utility Relocations	\$595,000.00	\$703,786.53	\$108,786.53
Property Purchases	\$75,000.00	\$115,000.00	\$40,000.00
Engineering - Design/Tendering	\$30,000.00	\$30,000.00	-
Engineering – Contract Administration and Supervision	\$300,000.00	\$300,000.00	-
Material Testing (Allowance)	\$50,000.00	\$50,000.00	-
Contingency	\$256,717.50	\$288,825.05	\$32,107.55
Applicable Taxes	\$83,472.50	\$128,088.69	\$44,616.19
Total	\$5,290,190.00	\$7,985,884.36	\$2,695,694.36
*Projected costs are based on Tender results, internal costs, and line painting			

As staff move into the 2024 budget cycle, and long-term capital planning, these increased costs will need to be addressed. While staff recommend proceeding, this will be reported on during the Fall Asset Management Plan and the Long-Term Financial Plan update to Council.

It is now necessary for County Council to adopt a by-law to authorize borrowing to meet expenditures made in connection with the reconstruction of County Road 512-Foymount Road and County Structure B257 (Harrington Creek Bridge), from Rodden Creek to Miller Road, Township of Bonnechere Valley which is attached as Appendix V. Staff are recommending the utilization of the short-term Construction Financing Program from Infrastructure Ontario while the project is under construction, which will be transitioned to a 10-year fixed debenture upon completion. The current construction loan rate is estimated at 5.42% (variable) and the 10-year fixed debenture rate estimate is 4.84%. Both rates are subject to change up to the final approval of Infrastructure Ontario.

Breakdown of Treasurer's Statement of Remuneration and Expenses Paid to County Council
2023 - YEAR-TO-DATE (JUNE)

To the Warden and Members of the Renfrew County Council:

The following is an itemized statement of remuneration and expenses paid to, and on behalf of each member of Renfrew County Council.

Name	Payroll				Payroll & Accounts Payable	Payroll & Accounts Payable	Accounts Payable		TOTAL
	Salary	ADHOC Per Diem	Mileage	Expenses	AMO FCM Advocacy / Delegations	CONVENTION Expenses	ADHOC Expenses	OTHER Expenses	
Bennett, David	7,067.00	243.00	903.04	0.00	0.00	0.00	0.00	0.00	8,213.04
Brose, James	7,952.75	486.00	796.55	0.00	0.00	3,367.19	0.00	0.00	12,602.49
Doncaster, Glenn	7,771.25	0.00	1,088.00	0.00	7,026.91	2,690.88	0.00	0.00	18,577.04
Donohue, Michael	7,771.25	527.00	1,119.69	0.00	0.00	3,101.85	0.00	0.00	12,519.79
Emon, Peter	28,205.00	6,075.00	3,834.00	1,466.12	834.43	0.00	0.00	13,425.15	53,839.70
Giardini, Anne	7,771.25	243.00	1,525.92	0.00	0.00	0.00	0.00	0.00	9,540.17
Grills, Deborah	7,087.00	284.00	1,520.48	0.00	0.00	0.00	0.00	0.00	8,891.48
Jahn, Valerie	6,845.00	41.00	1,113.84	0.00	0.00	0.00	0.00	0.00	7,999.84
Lynch, Daniel	6,845.00	1,499.00	1,729.92	0.00	0.00	2,319.47	0.00	0.00	12,393.39
MacKenzie, Mark	6,845.00	284.00	1,375.91	0.00	0.00	1,082.19	0.00	0.00	9,587.10
Mayville, David	6,845.00	41.00	1,263.90	0.00	0.00	1,520.21	0.00	0.00	9,670.11
Murphy, Jennifer	7,771.25	1,256.00	1,286.29	0.00	0.00	834.43	0.00	0.00	11,147.97
Nicholson, Neil	6,845.00	243.00	682.80	0.00	0.00	2,535.26	0.00	0.00	10,306.06
Serviss, Gary	6,845.00	0.00	348.16	0.00	0.00	0.00	0.00	0.00	7,193.16
Watt, Keith	6,845.00	527.00	73.44	0.00	0.00	0.00	0.00	0.00	7,445.44
Weir, Robert	6,845.00	486.00	2,374.56	0.00	0.00	1,482.11	0.00	0.00	11,187.67
Willmer, Mark	6,845.00	284.00	1,719.04	0.00	0.00	0.00	0.00	0.00	8,848.04
TOTAL	\$ 143,001.75	\$ 12,519.00	\$ 22,755.54	\$ 1,466.12	\$ 7,861.34	\$ 18,933.59	\$ -	\$ 13,425.15	\$ 219,962.49

2023-08-08

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2023

1

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR</u>
				<u>BUDGET</u>
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR</u>
				<u>BUDGET</u>
PUBLIC WORKS	5,632,072.76	6,972,888.00	(1,340,815.24)	10,216,019.00
Operations Committee	5,632,072.76	6,972,888.00	(1,340,815.24)	10,216,019.00
PROPERTY - Pembroke Admin	108,197.13	66,381.00	41,816.13	88,576.00
PROPERTY - Renfrew County Place	(161,208.53)	(133,443.00)	(27,765.53)	(222,808.00)
PROPERTY - Base Stations	(106,939.74)	(82,290.00)	(24,649.74)	0.00
PROPERTY - Arnprior Office	(31,294.22)	(40,020.00)	8,725.78	0.00
PROPERTY - Renfrew OPP	(28,660.43)	(23,795.00)	(4,865.43)	0.00
FORESTRY DEPT.	(92,363.51)	50,434.00	(142,797.51)	76,777.00
GIS	80,965.36	104,951.00	(23,985.64)	209,880.00
ECONOMIC DEVELOPMENT	142,145.25	216,276.00	(74,130.75)	455,029.00
ENTERPRISE CENTRE	15,038.75	11,025.00	4,013.75	28,055.00
OTTAWA VALLEY TOURIST ASSOCIATION	138,163.43	145,140.00	(6,976.57)	290,275.00
PLANNING DEPARTMENT	310,097.51	393,473.00	(83,375.49)	786,947.00
Development & Property Committee	374,141.00	708,132.00	(333,991.00)	1,712,731.00
BONNECHERE MANOR	756,089.04	756,090.00	(0.96)	1,512,178.00
MIRAMICHI LODGE	632,913.00	632,910.00	3.00	1,265,826.00
OTHER LONG TERM CARE	46,895.91	47,478.00	(582.09)	94,950.00
HEALTH SERVICES	883,977.48	883,980.00	(2.52)	1,767,955.00
OTTAWA VALLEY OHT	(0.00)	3.00	(3.00)	0.00
PARAMEDIC - 911	4,439,525.36	4,486,555.00	(47,029.64)	9,958,889.00
PARAMEDIC - OTHER	0.00	3.00	(3.00)	0.00
EMERGENCY MANAGEMENT	72,165.07	114,768.00	(42,602.93)	179,532.00
Health Committee	6,831,565.86	6,921,787.00	(90,221.14)	14,779,330.00
ONTARIO WORKS	786,879.24	566,324.00	220,555.24	1,347,203.00
CHILD CARE	214,550.53	271,925.00	(57,374.47)	448,793.00
COMMUNITY HOUSING	2,750,741.09	2,706,782.00	43,959.09	5,183,055.00
Community Services Committee	3,752,170.86	3,545,031.00	207,139.86	6,979,051.00
MEMBERS OF COUNCIL	261,561.53	257,803.00	3,758.53	613,829.00
GENERAL - ADMINISTRATION	546,075.60	512,888.00	33,187.60	989,774.00
INFORMATION TECHNOLOGY	196,760.96	268,294.00	(71,533.04)	536,587.00
HUMAN RESOURCES DEPARTMENT	195,353.84	129,829.00	65,524.84	259,687.00
Publicity/Public Relations	0.00	7,500.00	(7,500.00)	15,000.00
AGRICULTURE & REFORESTATION	4,569.91	10,002.00	(5,432.09)	20,000.00
PROVINCIAL OFFENCES ADMINISTRATION	(100,333.60)	(244,155.00)	143,821.40	(488,350.00)
PROPERTY ASSESSMENT	1,155,311.13	770,206.00	385,105.13	1,540,414.00
FINANCIAL EXPENSE	424,610.09	629,945.00	(205,334.91)	20,028,594.00
Finance & Administration Committee	2,683,909.46	2,342,312.00	341,597.46	23,515,535.00
Total Net Expenses	19,273,859.94	20,490,150.00	(1,216,290.06)	57,202,666.00
County Levy	26,446,950.00	26,446,948.00	2.00	52,893,896.00
Other Revenue	1,218,005.38	325,002.00	893,003.38	4,308,770.00
Total Revenue	27,664,955.38	26,771,950.00	893,005.38	57,202,666.00
Municipal Surplus / (Deficit)	8,391,095.44	6,281,800.00	2,109,295.44	0.00

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2023

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>MEMBERS OF COUNCIL</u>	<u>261,561.53</u>	<u>257,803.00</u>	<u>3,758.53</u>	<u>613,829.00</u>
Warden's Salary & Per Diem	34,280.00	33,730.00	550.00	80,952.00
Council - Salaries	114,796.75	114,060.00	736.75	273,745.00
Councillor Ad Hoc Meeting per Diem	6,444.00	12,150.00	(5,706.00)	29,160.00
CPP,UIC,Employer Health Tax	9,171.98	10,780.00	(1,608.02)	25,872.00
Councillor Benefits - EHC/Dental	29,836.80	32,595.00	(2,758.20)	78,223.00
Councillor Group Insurance	2,975.00	3,200.00	(225.00)	7,677.00
Ad Hoc Meeting Expenses	0.00	0.00	0.00	0.00
Advocacy	320.00	12,500.00	(12,180.00)	30,000.00
AMO Board Expenses	834.43	4,165.00	(3,330.57)	10,000.00
Computer Supplies	0.00	2,502.00	(2,502.00)	5,000.00
Council - Conventions	18,933.59	15,000.00	3,933.59	30,000.00
Council - Mileage	22,755.54	14,585.00	8,170.54	35,000.00
Councillor Liability Insurance	10,775.91	10,200.00	575.91	10,200.00
FCM Board Expenses	7,026.91	4,165.00	2,861.91	10,000.00
EOWC Meetings	179.43	0.00	179.43	0.00
Hospitality	10,893.54	10,002.00	891.54	20,000.00
Legal	0.00	1,002.00	(1,002.00)	2,000.00
Office Supplies	85.74	2,502.00	(2,416.26)	5,000.00
Publicity	9,727.16	3,000.00	6,727.16	6,000.00
Recoveries - County	(32,500.02)	(32,500.00)	(0.02)	(65,000.00)
Recoveries - Federal	(753.32)	0.00	(753.32)	0.00
Recoveries - Other	0.00	0.00	0.00	0.00
Special Projects	886.82	0.00	886.82	0.00
Warden's Expenses	14,891.27	4,165.00	10,726.27	10,000.00
Warden's Banquet Expense	0.00	0.00	0.00	10,000.00
 <u>GENERAL - ADMINISTRATION</u>	 <u>546,075.60</u>	 <u>512,888.00</u>	 <u>33,187.60</u>	 <u>989,774.00</u>
Salaries	631,106.62	628,005.00	3,101.62	1,256,014.00
Employee Benefits	207,406.21	185,555.00	21,851.21	371,110.00
Bank Charges - Moneris	2,263.97	1,152.00	1,111.97	2,300.00
Computer Maintenance	40,845.95	22,500.00	18,345.95	45,000.00
Conferences & Conventions	3,051.87	2,502.00	549.87	5,000.00
Depreciation	820.68	798.00	22.68	1,600.00
General Legal & Audit	11,101.63	12,798.00	(1,696.37)	25,600.00
Membership Fees	36,188.06	36,000.00	188.06	36,000.00
Office Expense	9,109.41	13,002.00	(3,892.59)	26,000.00
Professional Development	1,668.86	2,502.00	(833.14)	5,000.00
Recovery - Other Departments	(583,882.84)	(430,176.00)	(153,706.84)	(860,350.00)
Recruitment	512.87	498.00	14.87	1,000.00
Revenue - Provincial	0.00	0.00	0.00	0.00
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Special Projects - EOWC	21,918.30	10,050.00	11,868.30	20,100.00
Special Projects	11,073.87	15,000.00	(3,926.13)	30,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(820.68)	(798.00)	(22.68)	(1,600.00)
Surplus Adjustment - TRF to Reserves	145,562.50	0.00	145,562.50	0.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Telephone	3,867.48	2,502.00	1,365.48	5,000.00
Travel	4,280.84	10,998.00	(6,717.16)	22,000.00

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2023

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROPERTY - Pembroke Admin</u>	<u>108,197.13</u>	<u>66,381.00</u>	<u>41,816.13</u>	<u>88,576.00</u>
Salaries	80,931.13	84,506.00	(3,574.87)	169,011.00
Employee Benefits	28,256.54	25,395.00	2,861.54	50,787.00
Advertising	0.00	498.00	(498.00)	1,000.00
Capital - under threshold	0.00	0.00	0.00	0.00
Depreciation	211,155.30	204,000.00	7,155.30	408,000.00
Elevator Maintenance	3,411.14	3,972.00	(560.86)	7,949.00
Garbage Disposal	3,024.02	3,180.00	(155.98)	6,355.00
Grounds keeping	3,281.22	2,880.00	401.22	5,764.00
Insurance	52,556.83	44,182.00	8,374.83	44,182.00
Janitorial Contract	63,646.71	44,550.00	19,096.71	89,100.00
Legal	0.00	1,002.00	(1,002.00)	2,000.00
Lights, Heat & Power	85,380.36	63,036.00	22,344.36	126,075.00
Mechanical	6,306.27	10,998.00	(4,691.73)	22,000.00
Memberships/Subscriptions	581.85	750.00	(168.15)	1,500.00
Miscellaneous	1,903.10	1,398.00	505.10	2,800.00
Office Supplies	13,699.50	8,934.00	4,765.50	17,860.00
Professional Development	0.00	2,502.00	(2,502.00)	5,000.00
Recoveries - County	(256,894.98)	(263,064.00)	6,169.02	(526,130.00)
Recoveries - Other	0.00	(29,502.00)	29,502.00	(59,000.00)
Recruitment	0.00	378.00	(378.00)	750.00
Repairs & Maintenance	15,316.30	22,500.00	(7,183.70)	45,000.00
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Security & Monitoring	3,216.43	3,138.00	78.43	6,273.00
Special Projects	0.00	19,998.00	(19,998.00)	40,000.00
Surplus Adjustment - Capital	26,068.48	156,000.00	(129,931.52)	312,000.00
Surplus Adjustment - Depreciation	(211,155.30)	(204,000.00)	(7,155.30)	(408,000.00)
Surplus Adjustment - TRF from Reserves	(26,068.48)	(146,502.00)	120,433.52	(293,000.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Telephone	1,359.55	1,500.00	(140.45)	3,000.00
Travel	819.37	2,400.00	(1,580.63)	4,800.00
Vehicle Expenses	1,401.79	1,752.00	(350.21)	3,500.00
<u>PROPERTY - Renfrew County Place</u>	<u>(161,208.53)</u>	<u>(133,443.00)</u>	<u>(27,765.53)</u>	<u>(222,808.00)</u>
Salaries & Benefits	38,373.27	44,012.00	(5,638.73)	88,027.00
Capital - Under Threshold	0.00	0.00	0.00	0.00
Depreciation	105,699.54	105,000.00	699.54	210,000.00
Elevator Maintenance	2,386.96	3,564.00	(1,177.04)	7,122.00
Garbage Removal	1,927.90	1,998.00	(70.10)	4,001.00
Grounds keeping	23,693.08	16,002.00	7,691.08	32,000.00
Insurance	23,339.93	19,495.00	3,844.93	19,495.00
Insurance Claim Costs	0.00	0.00	0.00	0.00
Janitorial Contract	12,465.56	33,150.00	(20,684.44)	66,300.00
Lease Revenue- Outside	(174,920.78)	(168,480.00)	(6,440.78)	(336,954.00)
Lights, Heat & Power	39,205.68	48,690.00	(9,484.32)	97,375.00
Mechanical	25,733.36	8,742.00	16,991.36	17,478.00
Miscellaneous	40.69	2,526.00	(2,485.31)	5,046.00
Municipal Taxes	4,456.08	8,900.00	(4,443.92)	17,800.00
Office Supplies / Admin Costs	5,392.66	3,564.00	1,828.66	7,137.00
Recoveries - County	(169,894.98)	(169,896.00)	1.02	(339,790.00)
Recoveries - Outside	(4,590.45)	(8,900.00)	4,309.55	(17,800.00)
Repairs & Maintenance	10,666.59	20,178.00	(9,511.41)	40,356.00
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Security & Monitoring	515.92	3,012.00	(2,496.08)	6,029.00
Surplus Adjustment - Capital	29,935.26	524,598.00	(494,662.74)	1,049,200.00
Surplus Adjustment - Depreciation	(105,699.54)	(105,000.00)	(699.54)	(210,000.00)
Surplus Adjustment - TRF from Reserves	(29,935.26)	(524,598.00)	494,662.74	(1,049,200.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	63,570.00

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2023

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR</u>
<u>PROPERTY - Base Stations</u>	<u>(106,939.74)</u>	<u>(82,290.00)</u>	<u>(24,649.74)</u>	<u>BUDGET</u>
				<u>0.00</u>
BLDG - Repairs & Maint	5,216.37	22,536.00	(17,319.63)	45,051.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	30,861.12	31,200.00	(338.88)	62,400.00
Grounds keeping	27,038.82	23,490.00	3,548.82	46,979.00
Internal Charges	0.00	0.00	0.00	2,904.00
Janitorial Contract	9,094.47	16,584.00	(7,489.53)	33,173.00
Lights, Heat & Power	16,925.11	18,606.00	(1,680.89)	37,208.00
Mechanical	2,465.69	2,496.00	(30.31)	5,000.00
Misc. - Building Expenses	2,016.66	3,696.00	(1,679.34)	7,346.00
Recoveries - County	(169,696.86)	(169,698.00)	1.14	(339,394.00)
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Surplus Adjustment - Capital	0.00	23,796.00	(23,796.00)	47,600.00
Surplus Adjustment - Depreciation	(30,861.12)	(31,200.00)	338.88	(62,400.00)
Surplus Adjustment - TRF from Reserves	0.00	(23,796.00)	23,796.00	(47,600.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	161,733.00
<u>PROPERTY - Arnprior Office</u>	<u>(31,294.22)</u>	<u>(40,020.00)</u>	<u>8,725.78</u>	<u>0.00</u>
Bldg. - Repairs & Maintenance	1,398.76	660.00	738.76	1,322.00
Capital Under Threshold	0.00	0.00	0.00	0.00
COVID	0.00	0.00	0.00	0.00
Depreciation	19,220.10	19,200.00	20.10	38,400.00
Grounds keeping	6,431.74	2,064.00	4,367.74	4,124.00
Insurance	3,757.58	3,330.00	427.58	3,330.00
Janitorial Contract	19,406.46	15,000.00	4,406.46	30,000.00
Legal	0.00	0.00	0.00	0.00
Lights, Heat & Power	5,881.95	6,792.00	(910.05)	13,580.00
Mechanical	1,045.58	1,026.00	19.58	2,050.00
Misc. Bldg. Other	0.00	252.00	(252.00)	500.00
Recoverable County	(69,909.48)	(69,912.00)	2.52	(139,819.00)
Recovery - Outside	0.00	0.00	0.00	0.00
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Security	693.19	768.00	(74.81)	1,538.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(19,220.10)	(19,200.00)	(20.10)	(38,400.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	83,375.00
<u>PROPERTY - Renfrew OPP</u>	<u>(28,660.43)</u>	<u>(23,795.00)</u>	<u>(4,865.43)</u>	<u>0.00</u>
Salaries / Benefits	21,287.48	14,424.00	6,863.48	28,849.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	57,879.06	58,200.00	(320.94)	116,400.00
Expenses Recoverable from Others	0.00	0.00	0.00	0.00
Garbage Removal	951.45	1,074.00	(122.55)	2,153.00
Grounds keeping	19,673.56	18,000.00	1,673.56	36,000.00
Insurance	20,853.27	15,043.00	5,810.27	15,043.00
Interest Expense	45,976.08	48,907.00	(2,930.92)	95,571.00
Internal Charges	0.00	8,148.00	(8,148.00)	16,300.00
Mechanical	5,574.46	0.00	5,574.46	0.00
Municipal Taxes	11,511.65	23,000.00	(11,488.35)	46,000.00
Office Expenses	(1,158.14)	1,500.00	(2,658.14)	3,000.00
Repairs & Maint	7,790.71	16,152.00	(8,361.29)	32,298.00
Revenue - Lease - Base Rent	(232,566.78)	(232,566.00)	(0.78)	(465,134.00)
Revenue - Lease - Expense Recoveries	(79,430.52)	(86,496.00)	7,065.48	(172,986.00)
Security/Monitoring	1,857.10	0.00	1,857.10	0.00
Surplus Adjustment - Capital	0.00	20,502.00	(20,502.00)	41,000.00
Surplus Adjustment - Debt Principal Payments	149,019.25	149,019.00	0.25	300,281.00
Surplus Adjustment - Depreciation	(57,879.06)	(58,200.00)	320.94	(116,400.00)
Surplus Adjustment - From Reserves	0.00	(20,502.00)	20,502.00	(41,000.00)
Surplus Adjustment - TRF To Reserves	0.00	0.00	0.00	62,625.00

COUNTY OF RENFREW
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	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>INFORMATION TECHNOLOGY</u>	<u>196,760.96</u>	<u>268,294.00</u>	<u>(71,533.04)</u>	<u>536,587.00</u>
Salaries	207,158.27	246,798.00	(39,639.73)	493,595.00
Employee Benefits	71,131.06	76,018.00	(4,886.94)	152,039.00
Annual Software Maintenance Fees	67,197.74	54,948.00	12,249.74	109,900.00
Communication Fees	20,060.76	14,502.00	5,558.76	29,000.00
Computer Technology Supplies	4,538.70	3,498.00	1,040.70	7,000.00
Corporate Software	0.00	1,002.00	(1,002.00)	2,000.00
Depreciation	17,129.24	19,002.00	(1,872.76)	38,000.00
Office Expense	159.75	552.00	(392.25)	1,100.00
Professional Development	925.00	2,748.00	(1,823.00)	5,500.00
Purchased Services	0.00	30,000.00	(30,000.00)	60,000.00
Recoveries - County	(177,569.33)	(169,422.00)	(8,147.33)	(338,847.00)
Recruitment	0.00	0.00	0.00	0.00
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Revenue - Provincial - Special Project	0.00	0.00	0.00	0.00
Special Project	0.00	0.00	0.00	0.00
Surplus Adjustment - Capital	22,519.49	8,502.00	14,017.49	17,000.00
Surplus Adjustment - Depreciation	(17,129.24)	(19,002.00)	1,872.76	(38,000.00)
Surplus Adjustment - TRF from Reserves	(22,519.49)	(8,502.00)	(14,017.49)	(17,000.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Telephone Costs	586.28	2,652.00	(2,065.72)	5,300.00
Travel	2,572.73	4,998.00	(2,425.27)	10,000.00
 <u>HUMAN RESOURCES DEPARTMENT</u>	 <u>195,353.84</u>	 <u>129,829.00</u>	 <u>65,524.84</u>	 <u>259,687.00</u>
Salaries	334,072.86	314,847.00	19,225.86	629,695.00
Benefits	92,877.66	92,788.00	89.66	185,580.00
Conference & Convention	228.96	1,998.00	(1,769.04)	4,000.00
COVID	1,340.68	0.00	1,340.68	0.00
Depreciation	230.40	252.00	(21.60)	500.00
Expenses Recoverable From Others	25,354.03	4,998.00	20,356.03	10,000.00
Legal Fees	0.00	7,248.00	(7,248.00)	14,500.00
Membership Fees	3,266.05	3,000.00	266.05	6,000.00
Office Expense	92,174.03	12,498.00	79,676.03	25,000.00
Professional Development	3,476.47	6,000.00	(2,523.53)	12,000.00
Purchased Services	64,467.34	37,500.00	26,967.34	75,000.00
Recovery - County Departments	(317,189.81)	(309,042.00)	(8,147.81)	(618,088.00)
Recovery - Provincial	(54,514.24)	0.00	(54,514.24)	0.00
Recovery - Municipal	(53,533.04)	(47,502.00)	(6,031.04)	(95,000.00)
Recovery - Other	(23.90)	0.00	(23.90)	0.00
Recruitment	0.00	498.00	(498.00)	1,000.00
Revenue - Provincial - One Time	0.00	0.00	0.00	0.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(230.40)	(252.00)	21.60	(500.00)
Travel	3,356.75	4,998.00	(1,641.25)	10,000.00
 <u>FORESTRY DEPT.</u>	 <u>(92,363.51)</u>	 <u>50,434.00</u>	 <u>(142,797.51)</u>	 <u>76,777.00</u>
Salaries / Benefits	116,206.45	162,514.00	(46,307.55)	325,031.00
Salary Allocations	0.00	(50,040.00)	50,040.00	(100,077.00)
Advertising	618.70	300.00	318.70	600.00
Conventions	0.00	900.00	(900.00)	1,800.00
Depreciation	8,386.08	8,400.00	(13.92)	16,800.00
Legal	8,207.71	1,248.00	6,959.71	2,500.00
Memberships/Subscriptions	7,683.50	4,560.00	3,123.50	9,123.00
Miscellaneous	138.83	750.00	(611.17)	1,500.00
Office Supplies	5,330.09	1,500.00	3,830.09	3,000.00
Professional Development	135.60	1,248.00	(1,112.40)	2,500.00
Recoveries - Other	0.00	(2,598.00)	2,598.00	(5,200.00)
Revenue - Provincial	(16,160.51)	0.00	(16,160.51)	0.00
Revenues - Timber Sales	(225,414.86)	(90,000.00)	(135,414.86)	(180,000.00)
Small Tools / Supplies	1,668.73	498.00	1,170.73	1,000.00
Special Project - Other	152.64	1,248.00	(1,095.36)	2,500.00
Special Project - Well Remediation	0.00	1,800.00	(1,800.00)	3,600.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(8,386.08)	(8,400.00)	13.92	(16,800.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(24,100.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Travel	2,400.08	2,502.00	(101.92)	5,000.00
Tree Marking	0.00	1,002.00	(1,002.00)	2,000.00
Tree Planting	585.12	9,000.00	(8,414.88)	18,000.00
Vehicle Expenses	6,084.41	4,002.00	2,082.41	8,000.00

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2023

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR</u>
<u>GIS</u>	<u>80,965.36</u>	<u>104,951.00</u>	<u>(23,985.64)</u>	<u>BUDGET</u>
				<u>209,880.00</u>
Salaries & Benefits	48,956.60	99,443.00	(50,486.40)	198,880.00
Cell Telephone/Pagers	0.00	0.00	0.00	0.00
Computer Supply/Maintenance	79,204.14	10,500.00	68,704.14	21,000.00
Conventions	0.00	252.00	(252.00)	500.00
Depreciation	2,840.46	3,000.00	(159.54)	6,000.00
Membership	90.40	0.00	90.40	0.00
Office Supplies	0.00	1,002.00	(1,002.00)	2,000.00
Professional Development	0.00	252.00	(252.00)	500.00
Recoverable Outside	(2,346.00)	(750.00)	(1,596.00)	(1,500.00)
Recoveries - Municipal	0.00	(36,000.00)	36,000.00	(72,000.00)
Recoveries - provincial/federal	(44,939.78)	(37,500.00)	(7,439.78)	(75,000.00)
Recoveries - internal	0.00	(7,500.00)	7,500.00	(15,000.00)
Special Projects	0.00	75,000.00	(75,000.00)	150,000.00
Surplus Adj - Capital	0.00	0.00	0.00	0.00
Surplus Adj - Trf From Reserve	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(2,840.46)	(3,000.00)	159.54	(6,000.00)
Travel	0.00	252.00	(252.00)	500.00
Weed Inspection	0.00	0.00	0.00	0.00
<u>PUBLIC WORKS</u>	<u>5,632,072.76</u>	<u>6,972,888.00</u>	<u>(1,340,815.24)</u>	<u>10,216,019.00</u>
Administration	638,935.98	657,816.00	(18,880.02)	1,221,535.00
Capital Works - Operating Expenses	216,849.30	249,761.00	(32,911.70)	695,266.00
Clearing	0.00	0.00	0.00	0.00
Depreciation	5,351,743.50	4,900,002.00	451,741.50	9,800,000.00
Equipment	868,559.93	738,859.00	129,700.93	1,487,328.00
Housing	107,425.72	98,268.00	9,157.72	162,000.00
Maintenance	4,043,694.33	3,250,098.00	793,596.33	6,512,490.00
Trails	36,363.72	2,135,436.00	(2,099,072.28)	4,270,872.00
Recoveries - Donations In Kind	0.00	0.00	0.00	(3,500,000.00)
Recoveries - Federal	0.00	0.00	0.00	(1,470,000.00)
Recoveries - Municipal	0.00	0.00	0.00	0.00
Recoveries - Other	(57,479.68)	(157,350.00)	99,870.32	(362,699.00)
Recoveries - Provincial	(1,409,937.00)	0.00	(1,409,937.00)	(2,815,973.00)
Surplus Adjustment - Capital	4,471,484.84	3,000,000.00	1,471,484.84	37,611,829.00
Surplus Adjustment - Depreciation	(5,351,743.50)	(4,900,002.00)	(451,741.50)	(9,800,000.00)
Surplus Adjustment - Temp loan	0.00	0.00	0.00	(4,490,190.00)
Surplus Adjustment - TRF from Reserves	(3,283,824.38)	(3,000,000.00)	(283,824.38)	(29,106,439.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00

COUNTY OF RENFREW
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June 2023

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>BONNECHERE MANOR</u>	<u>756,089.04</u>	<u>756,090.00</u>	<u>(0.96)</u>	<u>1,512,178.00</u>
Recoveries - City of Pembroke	(372,402.48)	(372,402.00)	(0.48)	(744,805.00)
Total Municipal Cost	1,128,491.52	1,128,492.00	(0.48)	2,256,983.00
<u>MIRAMICHI LODGE</u>	<u>632,913.00</u>	<u>632,910.00</u>	<u>3.00</u>	<u>1,265,826.00</u>
Recoveries - City of Pembroke	(311,733.48)	(311,736.00)	2.52	(623,467.00)
Total Municipal Cost	944,646.48	944,646.00	0.48	1,889,293.00
<u>OTHER LONG TERM CARE</u>	<u>46,895.91</u>	<u>47,478.00</u>	<u>(582.09)</u>	<u>94,950.00</u>
City of Pembroke Share	(23,004.48)	(23,004.00)	(0.48)	(46,009.00)
North Renfrew Long Term Care	69,900.39	70,482.00	(581.61)	140,959.00
<u>HEALTH SERVICES</u>	<u>883,977.48</u>	<u>883,980.00</u>	<u>(2.52)</u>	<u>1,767,955.00</u>
Renfrew County & District Health Unit	883,977.48	883,980.00	(2.52)	1,767,955.00
<u>OTTAWA VALLEY OHT</u>	<u>(0.00)</u>	<u>3.00</u>	<u>(3.00)</u>	<u>0.00</u>
Salaries	142,179.28	159,900.00	(17,720.72)	319,801.00
Benefits	15,746.53	18,687.00	(2,940.47)	37,371.00
Admin Charges	170,000.00	0.00	170,000.00	0.00
Office Supplies/computer	35,352.92	0.00	35,352.92	0.00
Purchased Services	284,959.84	308,916.00	(23,956.16)	617,828.00
Recoveries - Provincial	(710,015.57)	(487,500.00)	(222,515.57)	(975,000.00)
Special project - online booking	61,777.00	0.00	61,777.00	0.00
<u>Publicity/Public Relations</u>	<u>0.00</u>	<u>7,500.00</u>	<u>(7,500.00)</u>	<u>15,000.00</u>
Publicity/Public Relations Service	0.00	7,500.00	(7,500.00)	15,000.00
Recoveries	0.00	0.00	0.00	0.00
<u>ECONOMIC DEVELOPMENT</u>	<u>142,145.25</u>	<u>216,276.00</u>	<u>(74,130.75)</u>	<u>455,029.00</u>
Salaries	104,868.48	124,482.00	(19,613.52)	248,965.00
Benefits	35,593.98	39,150.00	(3,556.02)	78,303.00
Computer Maintenance	2,351.86	1,998.00	353.86	4,000.00
Conventions	119.82	1,998.00	(1,878.18)	4,000.00
Marketing Program	17,093.78	32,748.00	(15,654.22)	65,500.00
Memberships/Subscriptions	1,957.34	2,502.00	(544.66)	5,000.00
Office Expense	2,729.78	3,000.00	(270.22)	6,000.00
ON Winter Games expenses	1,316,246.43	1,000,000.00	316,246.43	1,000,000.00
ON Winter Games Recoveries - other	(545,075.15)	0.00	(545,075.15)	0.00
ON Winter Games Recoveries - Provincial	(771,171.28)	(1,000,000.00)	228,828.72	(1,000,000.00)
Professional Development/Staff Training	0.00	378.00	(378.00)	750.00
Recoveries - Federal	0.00	0.00	0.00	0.00
Recoveries-Other	(18,270.86)	(13,002.00)	(5,268.86)	(26,000.00)
Recoveries-Municipal	(8,000.00)	0.00	(8,000.00)	0.00
Recoveries-Provincial	0.00	(38,112.00)	38,112.00	(76,219.00)
Recruitment	0.00	0.00	0.00	0.00
Special Projects	203.52	0.00	203.52	0.00
Special Projects - Agriculture	0.00	0.00	0.00	22,470.00
Special Projects - RED	1,852.93	58,632.00	(56,779.07)	117,260.00
Travel	1,644.62	2,502.00	(857.38)	5,000.00

COUNTY OF RENFREW
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			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>ENTERPRISE CENTRE</u>	<u>15,038.75</u>	<u>11,025.00</u>	<u>4,013.75</u>	<u>28,055.00</u>
Salaries	78,023.13	69,180.00	8,843.13	138,359.00
Benefits	27,715.38	23,835.00	3,880.38	47,669.00
Marketing	508.80	3,000.00	(2,491.20)	6,000.00
Office Expenses	2,433.49	1,434.00	999.49	2,869.00
Professional Development	0.00	348.00	(348.00)	700.00
Purchased Service	3,196.50	3,198.00	(1.50)	6,393.00
Recoveries - Municipalities	(9,000.00)	(6,000.00)	(3,000.00)	(6,000.00)
Recoveries - Other	0.00	(4,998.00)	4,998.00	(10,000.00)
Recoveries - Provincial	(89,702.63)	(85,584.00)	(4,118.63)	(171,165.00)
Special Projects - French Langage	9,929.59	4,998.00	4,931.59	10,000.00
Starter Company - Provincial Revenue	(4,132.64)	(36,000.00)	31,867.36	(72,000.00)
Starter Company - Special Projects	4,132.64	36,000.00	(31,867.36)	72,000.00
Summer Company - Special Projects	8,136.00	6,600.00	1,536.00	13,200.00
Prov Rev - Special Projects	(9,929.59)	0.00	(9,929.59)	0.00
Summer Company - Provincial Revenue	(8,136.00)	(6,600.00)	(1,536.00)	(13,200.00)
Telephone/Internet Access	1,551.89	1,116.00	435.89	2,230.00
Travel	312.19	498.00	(185.81)	1,000.00
 <u>OTTAWA VALLEY TOURIST ASSOCIATION</u>	 <u>138,163.43</u>	 <u>145,140.00</u>	 <u>(6,976.57)</u>	 <u>290,275.00</u>
Salaries	87,064.09	90,954.00	(3,889.91)	181,904.00
Benefits	28,171.84	31,258.00	(3,086.16)	62,516.00
Direct Contribution to OVTA (to 2022)	22,927.50	22,928.00	(0.50)	45,855.00
Recoveries	0.00	0.00	0.00	0.00
 <u>PLANNING DEPARTMENT</u>	 <u>310,097.51</u>	 <u>393,473.00</u>	 <u>(83,375.49)</u>	 <u>786,947.00</u>
Salaries	343,533.06	386,504.00	(42,970.94)	773,011.00
Employee Benefits	113,147.88	111,643.00	1,504.88	223,283.00
Computer Supplies / Maintenance	2,144.99	6,000.00	(3,855.01)	12,000.00
Conventions	2,313.38	2,502.00	(188.62)	5,000.00
Legal Fees	0.00	498.00	(498.00)	1,000.00
Memberships	503.83	2,850.00	(2,346.17)	5,700.00
Office Expense	3,041.62	8,454.00	(5,412.38)	16,913.00
Professional Development	724.84	3,000.00	(2,275.16)	6,000.00
Purchased Service	0.00	12,500.00	(12,500.00)	25,000.00
Recruitment	881.46	1,020.00	(138.54)	2,040.00
Revenues - Municipal Projects	(18,188.06)	(19,998.00)	1,809.94	(40,000.00)
Revenues - Other	(145.00)	(6,000.00)	5,855.00	(12,000.00)
Revenues - Service Charges	0.00	(17,502.00)	17,502.00	(35,000.00)
Revenues - Severance Applications	(134,285.00)	(87,000.00)	(47,285.00)	(174,000.00)
Revenues - Subdivision Applications	(13,500.00)	(25,002.00)	11,502.00	(50,000.00)
Special Projects - offical plan	3,816.99	4,002.00	(185.01)	8,000.00
Travel	6,107.52	10,002.00	(3,894.48)	20,000.00
 <u>AGRICULTURE & REFORESTATION</u>	 <u>4,569.91</u>	 <u>10,002.00</u>	 <u>(5,432.09)</u>	 <u>20,000.00</u>
Forest Fire Protection	1,519.67	2,502.00	(982.33)	5,000.00
Reforestation - Grants in Lieu	3,050.24	7,500.00	(4,449.76)	15,000.00
 <u>ONTARIO WORKS</u>	 <u>786,879.24</u>	 <u>566,324.00</u>	 <u>220,555.24</u>	 <u>1,347,203.00</u>
Depreciation	9,532.61	4,752.00	4,780.61	9,500.00
Municipal Contribution - City of Pembroke	(243,646.50)	(243,648.00)	1.50	(487,293.00)
Ontario Works Program Administration	2,039,487.87	2,058,054.00	(18,566.13)	4,101,566.00
Other Revenue	(2,404.13)	0.00	(2,404.13)	0.00
Provincial Subsidy - Ontario Works Program Admin	(1,006,558.00)	(1,252,240.00)	245,682.00	(2,275,400.00)
Provincial Subsidy - Social Assistance - Benefits	(5,672,011.72)	(6,310,002.00)	637,990.28	(12,620,000.00)
Social Assistance - Benefits	5,672,011.72	6,314,160.00	(642,148.28)	12,628,330.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(9,532.61)	(4,752.00)	(4,780.61)	(9,500.00)
Surplus Adjustment - TRF From Reserve	0.00	0.00	0.00	0.00

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2023

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR</u>
<u>CHILD CARE</u>	<u>214,550.53</u>	<u>271,925.00</u>	<u>(57,374.47)</u>	<u>BUDGET</u> <u>448,793.00</u>
Administration	82,001.53	93,348.00	(11,346.47)	183,695.00
Core Programs	157,482.00	157,482.00	0.00	314,966.00
Special Needs Resourcing	0.00	(1.00)	1.00	0.00
Special Purpose	0.00	(6.00)	6.00	0.00
EarlyON Centres	(0.00)	46,032.00	(46,032.00)	0.00
Licenced Family Home Day Care	0.00	3.00	(3.00)	0.00
CWELCC (\$10/day Child Care)	0.00	3.00	(3.00)	0.00
Municipal Contribution - City of Pembroke	(24,933.00)	(24,936.00)	3.00	(49,868.00)
<u>COMMUNITY HOUSING</u>	<u>2,750,741.09</u>	<u>2,706,782.00</u>	<u>43,959.09</u>	<u>5,183,055.00</u>
Admin Charges	105,552.54	105,552.00	0.54	211,105.00
Affordable Housing - Tax Rebate	12,418.24	4,000.00	8,418.24	12,500.00
HR Charges	39,540.00	39,540.00	0.00	79,080.00
IT Charges	17,811.00	17,814.00	(3.00)	35,622.00
Legal	0.00	0.00	0.00	0.00
Municipal Contribution - City of Pembroke	(276,343.50)	(276,342.00)	(1.50)	(552,687.00)
Non Profit Housing	691,255.00	668,286.00	22,969.00	1,336,574.00
Office Supplies	10,000.00	498.00	9,502.00	1,000.00
PROV (FED) SUBSIDY -SOCIAL HOUSING	(613,006.12)	(617,006.00)	3,999.88	(1,234,012.00)
PROV REV - COCHI	(59,639.09)	(287,088.00)	227,448.91	(574,180.00)
PROV REV - HPP	(776,222.12)	(892,848.00)	116,625.88	(1,785,700.00)
PROV REV - IAH	(22,500.00)	(34,002.00)	11,502.00	(68,000.00)
PROV REV - OPHI	(203,169.35)	(300,552.00)	97,382.65	(601,100.00)
PROV REV - COHB	(6,240.00)	0.00	(6,240.00)	0.00
PROV REV - SSRF	(496,587.36)	(1,000,002.00)	503,414.64	(2,000,000.00)
PROV REV - STRONG COMMUNITY RENT SUP	0.00	0.00	0.00	0.00
RCHC TRANSFER - BASE	2,763,436.50	2,763,438.00	(1.50)	5,526,873.00
RCHC TRANSFER - COCHI	59,639.09	287,088.00	(227,448.91)	574,180.00
RCHC TRANSFER - COVID	0.00	1,000,002.00	(1,000,002.00)	2,000,000.00
RCHC TRANSFER - HPP	776,222.12	892,848.00	(116,625.88)	1,785,700.00
RCHC TRANSFER - IAH	22,500.00	34,002.00	(11,502.00)	68,000.00
RCHC TRANSFER - OPHI	203,169.35	300,552.00	(97,382.65)	601,100.00
RCHC TRANSFER - COHB	6,240.00	0.00	6,240.00	0.00
OPHI - Direct costs	0.00	0.00	0.00	0.00
Recoveries - Outside	0.00	0.00	0.00	(235,000.00)
Surplus Adjustment - Capital	496,587.36	0.00	496,587.36	0.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF To Reserves	0.00	0.00	0.00	0.00
Travel	77.43	1,002.00	(924.57)	2,000.00

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2023

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PARAMEDIC - 911</u>	<u>4,439,525.36</u>	<u>4,486,555.00</u>	<u>(47,029.64)</u>	<u>9,958,889.00</u>
Admin - Salaries	1,039,293.83	1,034,833.00	4,460.83	2,069,671.00
Admin - Employee Benefits	358,188.95	284,765.00	73,423.95	569,529.00
Paramedic - Salaries	5,339,351.50	5,260,437.00	78,914.50	10,520,868.00
Paramedic - Employee Benefits	1,983,699.61	2,150,447.00	(166,747.39)	4,300,896.00
Admin Charge	96,445.50	96,444.00	1.50	192,891.00
Base Station Expenses	48,213.87	31,998.00	16,215.87	64,000.00
Capital Under Threshold	2,544.00	0.00	2,544.00	0.00
Communication & Computer Expense	212,987.54	137,502.00	75,485.54	275,000.00
Conferences & Conventions	1,705.73	2,748.00	(1,042.27)	5,500.00
COVID	37,905.13	0.00	37,905.13	0.00
Cross Border - Other Municipalities (Recovery)	8,733.88	0.00	8,733.88	20,000.00
Depreciation	398,047.98	600,000.00	(201,952.02)	1,200,000.00
HR Charge	129,154.02	129,156.00	(1.98)	258,308.00
Insurance	206,056.73	194,213.00	11,843.73	194,213.00
Insurance Claims Costs	0.00	4,998.00	(4,998.00)	10,000.00
IT Charge	25,229.52	25,230.00	(0.48)	50,459.00
Lease - Base Station - Internal	215,522.34	215,520.00	2.34	431,045.00
Lease - Base Station Lease - External	45,844.33	39,000.00	6,844.33	78,000.00
Lease - Admin Office - Internal	56,650.02	56,652.00	(1.98)	113,300.00
Leased Equipment	0.00	6,000.00	(6,000.00)	12,000.00
Legal	54,785.58	10,002.00	44,783.58	20,000.00
Medication Costs	57,695.18	62,502.00	(4,806.82)	125,000.00
Membership Fees	6,724.98	0.00	6,724.98	0.00
Office Expenses	30,524.50	25,002.00	5,522.50	50,000.00
Professional Development	35,397.78	18,000.00	17,397.78	36,000.00
Purchased Service	80,566.04	98,790.00	(18,223.96)	197,577.00
Recovery - City of Pembroke share	(848,679.48)	(848,682.00)	2.52	(1,697,359.00)
Recovery - County	(14,609.46)	(14,610.00)	0.54	(29,219.00)
Revenue - Donations	(2,000.00)	(1,500.00)	(500.00)	(3,000.00)
Revenue - Interest	0.00	0.00	0.00	(40,000.00)
Revenue - Other	(227,327.01)	(62,502.00)	(164,825.01)	(125,000.00)
Revenue - Provincial - One Time COVID	(124,419.32)	0.00	(124,419.32)	0.00
Revenue- Provincial Subsidy	(4,658,116.00)	(4,823,874.00)	165,758.00	(9,647,743.00)
Revenue- Special Project	(378,033.54)	(25,002.00)	(353,031.54)	(50,000.00)
Small Equipment & Supplies	197,128.64	195,000.00	2,128.64	390,000.00
Special Project	378,033.54	25,002.00	353,031.54	50,000.00
Surplus Adjustment - Capital	175,144.22	1,472,502.00	(1,297,357.78)	2,945,000.00
Surplus Adjustment - Depreciation	(398,047.98)	(600,000.00)	201,952.02	(1,200,000.00)
Surplus Adjustment - TRF from Reserves	(485,917.72)	(1,783,272.00)	1,297,354.28	(3,566,547.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	1,200,000.00
Travel	17,745.71	25,002.00	(7,256.29)	50,000.00
Uniform Allowances	4,475.00	0.00	4,475.00	0.00
Uniform, Laundry	109,591.02	75,000.00	34,591.02	150,000.00
Vehicle - recovery from other paramedic program	(141,799.60)	0.00	(141,799.60)	0.00
Vehicle Operation & Maintenance	365,088.80	369,252.00	(4,163.20)	738,500.00
<u>PARAMEDIC - OTHER</u>	<u>0.00</u>	<u>3.00</u>	<u>(3.00)</u>	<u>0.00</u>
Comm Paramedic - Salaries & Benefits	2,635.90	0.00	2,635.90	0.00
Comm Paramedic - Expenses	0.00	0.00	0.00	0.00
Comm Paramedic - Provincial Subsidy	(279,590.68)	(182,500.00)	(97,090.68)	(365,000.00)
LTC - Salaries & Benefits	1,168,911.32	757,640.00	411,271.32	1,515,276.00
LTC - Expenses	351,670.12	424,860.00	(73,189.88)	849,724.00
LTC - Provincial Subsidy	(1,221,115.20)	(1,000,002.00)	(221,113.20)	(2,000,000.00)
LTC - Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
LTC Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
LTC - Surplus Adjustment - Depreciation	(22,511.46)	0.00	(22,511.46)	0.00
Vaccine - Salaries & Benefits	23,236.64	185,002.00	(161,765.36)	370,000.00
Vaccine - Expenses	0.00	10,002.00	(10,002.00)	20,000.00
Vaccine - Provincial Subsidy	(23,236.64)	(195,004.00)	171,767.36	(390,000.00)
VTAC - Salaries & Benefits	1,094,854.17	903,545.00	191,309.17	1,807,082.00
VTAC - Expenses	187,270.29	78,960.00	108,310.29	157,918.00
VTAC - Revenue	(1,295,640.97)	(982,500.00)	(313,140.97)	(1,965,000.00)
VTAC - Surplus Adjustment - Capital	19,208.83	0.00	19,208.83	0.00
VTAC - Surplus Adjustment - Depreciation	(5,692.32)	0.00	(5,692.32)	0.00
<u>EMERGENCY MANAGEMENT</u>	<u>72,165.07</u>	<u>114,768.00</u>	<u>(42,602.93)</u>	<u>179,532.00</u>
911	49,654.11	60,000.00	(10,345.89)	60,000.00
Admin Charge (Paramedic Service)	14,609.46	14,610.00	(0.54)	44,219.00
Emergency Management	14,356.53	16,500.00	(2,143.47)	33,000.00
Fire Services Charges	0.00	0.00	0.00	100,000.00
Purchased Service	0.00	23,658.00	(23,658.00)	47,313.00
Recoveries - Other	(6,455.03)	0.00	(6,455.03)	(105,000.00)

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2023

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR</u>
<u>PROVINCIAL OFFENCES ADMINISTRATION</u>	<u>(100,333.60)</u>	<u>(244,155.00)</u>	<u>143,821.40</u>	<u>BUDGET</u> <u>(488,350.00)</u>
Salaries	161,797.17	209,957.00	(48,159.83)	419,913.00
Benefits	51,483.20	65,662.00	(14,178.80)	131,320.00
Adjudication	27,549.00	30,426.00	(2,877.00)	60,850.00
Admin Charges	28,629.00	28,632.00	(3.00)	57,258.00
Bank Charges (Visa/MasterCard)	12,507.75	15,498.00	(2,990.25)	31,000.00
Certificates of Offence	4,993.32	4,998.00	(4.68)	10,000.00
City of Pembroke - Share of Net Revenue	33,316.50	33,318.00	(1.50)	66,633.00
Collection Costs	9,695.21	17,502.00	(7,806.79)	35,000.00
Computer & Technology	6,543.85	8,250.00	(1,706.15)	16,500.00
Conventions	1,787.64	1,152.00	635.64	2,300.00
Court Transcripts	276.90	498.00	(221.10)	1,000.00
Depreciation	289.86	1,800.00	(1,510.14)	3,600.00
ICON Charges	6,253.65	10,002.00	(3,748.35)	20,000.00
Interpreter Fees	105.00	750.00	(645.00)	1,500.00
IT Charges	9,958.70	9,072.00	886.70	18,140.00
Lease/Building Costs	52,530.00	52,530.00	0.00	105,060.00
Legal Costs	0.00	1,002.00	(1,002.00)	2,000.00
Miscellaneous	333.00	750.00	(417.00)	1,500.00
Monitoring / Enforcement Fees	3,240.00	3,888.00	(648.00)	7,776.00
Office Equipment / Furniture	2,368.01	1,050.00	1,318.01	2,100.00
Office Supplies	2,095.34	3,252.00	(1,156.66)	6,500.00
Part III Prosecution	4,625.96	498.00	4,127.96	1,000.00
Postage	4.68	3,402.00	(3,397.32)	6,800.00
Purchase of Service - Notice of Fines	1,036.09	0.00	1,036.09	0.00
Purchase of Service - Prosecution	7,281.95	2,502.00	4,779.95	5,000.00
Recoveries - Provincial - One Time	0.00	0.00	0.00	0.00
Revenues - POA Fines	(530,282.80)	(754,998.00)	224,715.20	(1,510,000.00)
Revenues - POA Recoveries	0.00	0.00	0.00	0.00
Satellite Courtroom Costs	0.00	0.00	0.00	0.00
Staff Training/Development	0.00	1,002.00	(1,002.00)	2,000.00
Surplus Adjustment - Capital	0.00	5,502.00	(5,502.00)	11,000.00
Surplus Adjustment - Depreciation	(289.86)	(1,800.00)	1,510.14	(3,600.00)
Surplus Adjustment - TRF from Reserves	0.00	(5,502.00)	5,502.00	(11,000.00)
Telephone	1,537.28	4,002.00	(2,464.72)	8,000.00
Travel	0.00	1,248.00	(1,248.00)	2,500.00
Witness Fees	0.00	0.00	0.00	0.00
<u>PROPERTY ASSESSMENT</u>	<u>1,155,311.13</u>	<u>770,206.00</u>	<u>385,105.13</u>	<u>1,540,414.00</u>
MPAC	1,155,311.13	770,206.00	385,105.13	1,540,414.00
<u>FINANCIAL EXPENSE</u>	<u>424,610.09</u>	<u>629,945.00</u>	<u>(205,334.91)</u>	<u>20,028,594.00</u>
County Share - Taxes Written Off	0.00	0.00	0.00	300,000.00
Interest Expense	16,066.39	75,973.00	(59,906.61)	146,817.00
Provision for Unallocated Funds	0.00	150,000.00	(150,000.00)	300,000.00
Surplus Adjustment - Debt Principal	408,543.70	403,972.00	4,571.70	813,074.00
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	18,468,703.00
TOTAL EXPENSES	19,273,859.94	20,490,150.00	(1,216,290.06)	57,202,666.00

COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
June 2023

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>REVENUES</u>				
<u>COUNTY LEVY</u>	<u>26,446,950.00</u>	<u>26,446,948.00</u>	<u>2.00</u>	<u>52,893,896.00</u>
<u>PIL ADJUSTMENTS</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(150,000.00)</u>
<u>WATERPOWER GENERATING STATION</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>394,109.00</u>
<u>RAILWAY/HYDRO RIGHTS-OF-WAY</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>SUPPLEMENTARY REVENUE</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>
<u>PROVINCIAL SUBSIDIES</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ontario Municipal Partnership Fund	0.00	0.00	0.00	0.00
Provincial - One Time	0.00	0.00	0.00	0.00
<u>OTHER REVENUE</u>	<u>1,218,005.38</u>	<u>325,002.00</u>	<u>893,003.38</u>	<u>3,564,661.00</u>
BM Repayment of Solar Panel Loan	0.00	0.00	0.00	0.00
Donations In Kind	0.00	0.00	0.00	0.00
Gain / (Loss) - Sale of Assets	6,868.37	0.00	6,868.37	0.00
Canada Community Building Fund (Gas Tax)	0.00	0.00	0.00	2,914,661.00
Interest Revenue	1,210,628.01	325,002.00	885,626.01	650,000.00
Licenses	435.00	0.00	435.00	0.00
Other Revenue	74.00	0.00	74.00	0.00
Proceeds - Sale of Assets	0.00	0.00	0.00	0.00
<u>CONTRIBUTION FROM RESERVES</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Surplus Adjustment - TRF From Reserves	0.00	0.00	0.00	0.00
<u>TOTAL REVENUES</u>	<u>27,664,955.38</u>	<u>26,771,950.00</u>	<u>893,005.38</u>	<u>57,202,666.00</u>
<u>Municipal Surplus / (Deficit)</u>	<u>8,391,095.44</u>	<u>6,281,800.00</u>	<u>2,109,295.44</u>	<u>0.00</u>
add: Surplus Adjustment - Capital	5,240,948.48	21,017,316.00	(15,776,367.52)	42,034,629.00
add: Surplus Adjustment - To Reserves	145,562.50	0.00	145,562.50	20,040,007.00
less: Surplus Adjustment - From Reserves	(3,848,265.33)	(13,440,450.00)	9,592,184.67	(34,155,886.00)
less: Surplus Adjustment - Depreciation	(6,242,039.71)	(5,955,606.00)	(286,433.71)	(11,911,200.00)
add: Surplus Adjustment - Debt Principal Paid	557,562.95	552,991.00	4,571.95	1,113,355.00
add: Surplus Adjustment - New Debt Principal	0.00	0.00	0.00	(4,490,190.00)
<u>PSAB Surplus / (Deficit)</u>	<u>4,244,864.33</u>	<u>8,456,051.00</u>	<u>(4,211,186.67)</u>	<u>12,630,715.00</u>

COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2023

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CLIENT PROGRAMS & SERVICES</u>	<u>467,525.92</u>	<u>506,916.00</u>	<u>(39,390.08)</u>	<u>1,013,827.00</u>
Salaries	349,877.04	400,166.00	(50,288.96)	800,334.00
Salary Allocations	17,604.73	17,095.00	509.73	34,191.00
Employee Benefits	82,802.02	85,371.00	(2,568.98)	170,742.00
Computers Operation and Maintenance	750.98	3,720.00	(2,969.02)	7,440.00
COVID	5.97	0.00	5.97	0.00
Depreciation	1,145.34	1,200.00	(54.66)	2,400.00
Equipment - Replacements	304.14	0.00	304.14	0.00
Equipment Operation/Maint.	0.00	336.00	(336.00)	670.00
Hobby Crafts	81.25	0.00	81.25	0.00
Office Supplies / Other	0.00	0.00	0.00	0.00
Purchased Services	12,208.04	2,700.00	9,508.04	5,400.00
Recoveries	(4,180.26)	(4,974.00)	793.74	(9,950.00)
Recreation & Entertainment	4,205.48	2,502.00	1,703.48	5,000.00
Special Events	3,866.53	0.00	3,866.53	0.00
Staff Education	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(1,145.34)	(1,200.00)	54.66	(2,400.00)
<u>NURSING SERVICES</u>	<u>5,590,185.48</u>	<u>5,997,600.00</u>	<u>(407,414.52)</u>	<u>11,991,180.00</u>
Salaries - Admin	243,212.98	260,221.00	(17,008.02)	520,441.00
Benefits - Admin	71,903.06	68,959.00	2,944.06	137,923.00
Salaries - Direct	2,940,758.56	4,503,974.00	(1,563,215.44)	9,007,952.00
Benefits - Direct	696,795.42	938,112.00	(241,316.58)	1,876,223.00
Clinical Decision Support	0.00	0.00	0.00	0.00
Computer Operation & Maintenance	9,868.36	16,854.00	(6,985.64)	33,704.00
COVID	426,557.74	0.00	426,557.74	0.00
Depreciation	22,882.68	20,700.00	2,182.68	41,400.00
Equipment- Replacement	5,261.40	3,852.00	1,409.40	7,700.00
Equipment-Repairs & Maintenance	2,802.05	3,192.00	(389.95)	6,388.00
Fall Prevention	2,450.71	9,000.00	(6,549.29)	18,000.00
Fall Prevention - Provincial Subsidy	(9,992.31)	(9,000.00)	(992.31)	(18,000.00)
Furniture Replacements	0.00	0.00	0.00	0.00
High Intensity Needs	78,594.84	40,002.00	38,592.84	80,000.00
High Intensity Needs - Prov Subsidy	(29,525.00)	(37,998.00)	8,473.00	(76,000.00)
High Intensity Needs-Non Claims Based	10,755.15	21,684.00	(10,928.85)	43,362.00
Incontinent Supplies - (Funded at \$1.20 per diem)	63,012.14	56,250.00	6,762.14	112,500.00
IPAC Expenses	14,935.46	0.00	14,935.46	0.00
IPAC minor capital	22,549.01	0.00	22,549.01	0.00
Lab Fees	3,565.00	4,002.00	(437.00)	8,000.00
Lab Fees - Provincial Subsidy	0.00	(2,000.00)	2,000.00	(8,000.00)
Medical Director - Funded (0.30 / day)	9,774.00	9,858.00	(84.00)	19,710.00
Medical Supplies & Medication	36,802.90	46,074.00	(9,271.10)	92,143.00
Medication Safety Technology	0.00	0.00	0.00	0.00
Memberships	274.75	0.00	274.75	0.00
Miscellaneous	3,346.65	798.00	2,548.65	1,600.00
Nurse Practitioner Expenses	67,249.54	76,030.00	(8,780.46)	152,056.00
Nurse Practitioner Prov Subsidy	(60,434.00)	(61,422.00)	988.00	(122,844.00)
Phys-On-Call - Funded Expenses (\$100 / bed)	9,695.03	9,522.00	173.03	19,044.00
Phys-On-Call - Prov Subsidy (\$100 / bed)	(9,695.03)	(9,522.00)	(173.03)	(19,044.00)
Phys-On-Call - Un-Funded Expenses	0.00	0.00	0.00	0.00
Purchased Services	872,445.75	1,200.00	871,245.75	2,400.00
Purchased Services - Accommodation	116,107.86	0.00	116,107.86	0.00
RAI / MDS - Expenses	2,391.90	47,958.00	(45,566.10)	95,922.00
RAI / MDS - Prov Subsidy	0.00	0.00	0.00	0.00
Recoveries - Other	(11,588.44)	0.00	(11,588.44)	0.00
Staff Education	310.00	0.00	310.00	0.00
Surplus Adjustment - Depreciation	(22,882.68)	(20,700.00)	(2,182.68)	(41,400.00)

COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2023

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>RAW FOOD</u>	<u>377,129.34</u>	<u>361,350.00</u>	<u>15,779.34</u>	<u>722,700.00</u>
Bread	11,810.42	8,502.00	3,308.42	17,000.00
Dairy	52,275.80	44,058.00	8,217.80	88,120.00
Groceries & Vegetables	219,395.26	221,496.00	(2,100.74)	442,990.00
Meat	92,307.09	87,996.00	4,311.09	175,990.00
Nutrition Supplements	9,132.29	13,074.00	(3,941.71)	26,150.00
Raw Food Recoveries	(7,791.52)	(13,776.00)	5,984.48	(27,550.00)
<u>FOOD SERVICES</u>	<u>823,493.42</u>	<u>822,876.00</u>	<u>617.42</u>	<u>1,645,751.00</u>
Salaries	667,906.78	654,953.00	12,953.78	1,309,909.00
Salary Allocations	(34,076.90)	(17,095.00)	(16,981.90)	(34,191.00)
Employee Benefits	160,593.88	163,962.00	(3,368.12)	327,919.00
Computers - Operation & Maintenance	1,036.38	1,500.00	(463.62)	3,000.00
COVID	936.27	0.00	936.27	0.00
Depreciation	8,305.14	7,680.00	625.14	15,360.00
Dietary Supplies	31,386.37	37,482.00	(6,095.63)	74,967.00
Equipment - Operation/Maint.	1,775.32	3,438.00	(1,662.68)	6,880.00
Equipment - Replacements	359.31	0.00	359.31	0.00
Other Expenses	657.10	678.00	(20.90)	1,350.00
Purchased Services	249.33	300.00	(50.67)	600.00
Recoveries	(12,227.03)	(23,662.00)	11,434.97	(47,316.00)
Replacement - Dishes/Cutlery	2,905.78	2,568.00	337.78	5,133.00
Surplus Adjustment - Depreciation	(8,305.14)	(7,680.00)	(625.14)	(15,360.00)
Vending – Net Proceeds	1,990.83	(1,248.00)	3,238.83	(2,500.00)
<u>HOUSEKEEPING SERVICES</u>	<u>458,553.97</u>	<u>488,874.00</u>	<u>(30,320.03)</u>	<u>977,754.00</u>
Salaries	352,612.23	372,782.00	(20,169.77)	745,563.00
Employee Benefits	79,494.21	81,628.00	(2,133.79)	163,260.00
COVID	0.00	0.00	0.00	0.00
Depreciation	875.34	1,110.00	(234.66)	2,220.00
Equipment - Operation/Maint.	0.00	1,248.00	(1,248.00)	2,500.00
Equipment - Replacements	1,700.74	1,050.00	650.74	2,100.00
Housekeeping Supplies	30,297.59	36,834.00	(6,536.41)	73,670.00
Recoveries	(5,550.80)	(4,668.00)	(882.80)	(9,339.00)
Surplus Adjustment - Depreciation	(875.34)	(1,110.00)	234.66	(2,220.00)
<u>LAUNDRY AND LINEN SERVICES</u>	<u>208,267.10</u>	<u>220,094.00</u>	<u>(11,826.90)</u>	<u>440,198.00</u>
Salaries	147,460.28	154,648.00	(7,187.72)	309,300.00
Employee Benefits	39,294.68	42,640.00	(3,345.32)	85,280.00
COVID	0.00	0.00	0.00	0.00
Depreciation	3,713.14	3,714.00	(0.86)	7,428.00
Equipment Operation/Maint.	3,633.32	6,900.00	(3,266.68)	13,800.00
Laundry Supplies	12,121.32	11,292.00	829.32	22,581.00
Recoveries	(1,777.26)	(1,812.00)	34.74	(3,623.00)
Replacements	7,534.76	6,426.00	1,108.76	12,860.00
Surplus Adjustment - Depreciation	(3,713.14)	(3,714.00)	0.86	(7,428.00)

COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2023

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>BUILDINGS AND PROPERTY MAINTENANCE</u>	<u>538,303.93</u>	<u>542,018.00</u>	<u>(3,714.07)</u>	<u>1,152,545.00</u>
Salaries	153,061.66	173,602.00	(20,540.34)	347,206.00
Employee Benefits	41,684.71	45,649.00	(3,964.29)	91,297.00
Computers - Operation & Maintenance	0.00	1,452.00	(1,452.00)	2,900.00
Depreciation	301,401.90	288,150.00	13,251.90	576,300.00
Capital Below Thershold	0.00	0.00	0.00	0.00
COVID	0.00	0.00	0.00	0.00
Equipment - Operation/Maint.	0.00	0.00	0.00	0.00
Equipment - Replacements	8,294.31	16,302.00	(8,007.69)	32,600.00
Furniture - Replacements	0.00	0.00	0.00	20,064.00
Natural Gas	47,519.96	58,000.00	(10,480.04)	107,625.00
Hydro	62,307.02	52,000.00	10,307.02	189,625.00
Insurance	79,293.20	76,625.00	2,668.20	76,625.00
Cell/Pager	0.00	0.00	0.00	0.00
Purchased Services	108,658.40	93,228.00	15,430.40	186,450.00
Resident - Telephone System	14,737.43	16,002.00	(1,264.57)	32,000.00
Resident - Telephone System Recovery	(35,953.68)	(51,900.00)	15,946.32	(103,800.00)
Recoveries	(14,747.73)	(13,824.00)	(923.73)	(27,646.00)
IPAC Minor Capital	0.00	0.00	0.00	0.00
Repairs/Maint./Bldgs./Grounds	32,668.09	33,882.00	(1,213.91)	67,760.00
Surplus Adjustment - Depreciation	(301,401.90)	(288,150.00)	(13,251.90)	(576,300.00)
Travel	90.73	0.00	90.73	0.00
Water / Wastewater	40,689.83	41,000.00	(310.17)	129,839.00
<u>GENERAL AND ADMINISTRATIVE</u>	<u>721,441.66</u>	<u>618,660.00</u>	<u>102,781.66</u>	<u>1,146,479.00</u>
Salaries	289,520.20	234,280.00	55,240.20	468,565.00
Salary Allocations	(14,597.44)	(14,598.00)	0.56	(29,195.00)
Employee Benefits	86,267.82	71,735.00	14,532.82	143,473.00
Accreditation	9,575.00	6,000.00	3,575.00	6,000.00
Admin Charges	61,652.46	61,650.00	2.46	123,305.00
Advertising/Awards Dinner	3,426.23	498.00	2,928.23	5,000.00
Audit	7,632.00	5,000.00	2,632.00	10,350.00
Computer/Internet Expenses	46,197.87	37,752.00	8,445.87	75,504.00
Conventions	1,021.94	0.00	1,021.94	0.00
COVID	1,770.62	0.00	1,770.62	0.00
Depreciation	5,694.53	7,800.00	(2,105.47)	15,600.00
Equipment - Operation/Maint.	9,151.42	5,946.00	3,205.42	11,886.00
Equipment - Replacements	0.00	0.00	0.00	0.00
Gain / Loss from the Sale of an Asset	0.00	0.00	0.00	0.00
Health & Safety Program	0.00	0.00	0.00	0.00
HR Charges	53,725.50	53,724.00	1.50	107,451.00
Insurance	86,474.75	69,190.00	17,284.75	69,190.00
IT Charges	35,065.50	35,064.00	1.50	70,131.00
Legal & Labour Contract Costs	7,880.18	10,002.00	(2,121.82)	20,000.00
Memberships	14,973.73	8,940.00	6,033.73	17,885.00
Postage / Courier	1,848.00	2,688.00	(840.00)	5,374.00
Printing & Stationery	12,352.13	9,402.00	2,950.13	18,800.00
Purchased Services	23,051.35	21,359.00	1,692.35	42,715.00
Recoveries	(31,851.52)	(21,320.00)	(10,531.52)	(82,641.00)
Staff Training	4,506.27	12,018.00	(7,511.73)	24,036.00
Surplus Adjustment - Depreciation	(5,694.53)	(7,800.00)	2,105.47	(15,600.00)
Surplus Adjustment - Transfer to Reserves	0.00	0.00	0.00	0.00
Telephone	7,207.32	8,328.00	(1,120.68)	16,650.00
Travel	4,590.33	1,002.00	3,588.33	2,000.00
Uniform Allowance	0.00	0.00	0.00	20,000.00
BONNECHERE MANOR TOTALS	<u>9,184,900.82</u>	<u>9,558,388.00</u>	<u>(373,487.18)</u>	<u>19,090,434.00</u>

COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2023

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<i>RESIDENT DAYS</i>	<i>31,824.00</i>	<i>32,580.00</i>	<i>(756.00)</i>	<i>65,700.00</i>
NON-SUBSIDIZABLE EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,024.00</u>
Temporary Loan and Interest- Solar Project	0.00	0.00	0.00	0.00
Surplus Adjustment - Transfer to Reserve	0.00	0.00	0.00	49,024.00
SURPLUS ADJUSTMENT	<u>165,764.94</u>	<u>313,248.00</u>	<u>(147,483.06)</u>	<u>626,500.00</u>
Surplus Adjustment - Capital Purchases	165,764.94	313,248.00	(147,483.06)	626,500.00
TOTAL EXPENDITURE	9,350,665.76	9,871,636.00	(520,970.24)	19,765,958.00

COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
June 2023

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
MUNICIPAL SUBSIDY	1,128,491.46	1,128,492.00	(0.54)	2,256,983.00
City of Pembroke -30.63%	372,402.48	372,402.00	0.48	744,805.00
County of Renfrew - 69.37%	756,088.98	756,090.00	(1.02)	1,512,178.00
RESIDENTS REVENUE	2,177,773.53	2,028,408.00	149,365.53	4,056,813.00
Bad Debts	0.00	0.00	0.00	0.00
Basic Accommodation	1,852,596.73	1,785,000.00	67,596.73	3,570,000.00
Bed retention	0.00	0.00	0.00	0.00
Estate Recoveries - Municipal	0.00	0.00	0.00	0.00
Estate Recoveries - Provincial	0.00	0.00	0.00	0.00
Preferred Accommodation	246,581.96	243,408.00	3,173.96	486,813.00
Preferred Accommodation - HIN Claims	78,594.84	0.00	78,594.84	0.00
Preferred Accommodation - Prov COVID Reimbursement	0.00	0.00	0.00	0.00
Respite Care	0.00	0.00	0.00	0.00
OTHER REVENUE	226,897.12	84,500.00	142,397.12	201,000.00
Donations	0.00	0.00	0.00	0.00
Donations In Kind	0.00	0.00	0.00	0.00
Interest Income	187,034.73	37,500.00	149,534.73	75,000.00
Internal Transfer - From ML	0.00	0.00	0.00	0.00
Other Revenue - FIT	39,862.39	47,000.00	(7,137.61)	126,000.00
GRANTS & SUBSIDIES	5,642,375.52	6,638,956.00	(996,580.48)	12,553,390.00
Federal - ICIP	0.00	0.00	0.00	0.00
Prov Revenue - 4hrs care per day - Allied Health Professional	183,456.30	146,680.00	36,776.30	284,920.00
Prov Revenue - 4hrs care per day - Nursing Staff Supplement	(0.14)	1,425,908.00	(1,425,908.14)	2,159,606.00
Prov Revenue - Clinical Decision Support	20,000.00	0.00	20,000.00	0.00
Prov Revenue - Operating - Global LOC Subsidy	244,893.00	248,496.00	(3,603.00)	496,988.00
Prov Revenue - Operating - HIN NPC	21,842.00	21,684.00	158.00	43,362.00
Prov Revenue - Operating - Nursing & Personal Care	3,339,767.00	3,330,663.00	9,104.00	6,702,786.00
Prov Revenue - Operating - Other Accomodation	29,231.00	60,006.00	(30,775.00)	120,008.00
Prov Revenue - Operating - Pay Equity	11,430.00	11,430.00	0.00	22,860.00
Prov Revenue - Operating - Program & Support Services	406,015.00	407,130.00	(1,115.00)	819,315.00
Prov Revenue - Operating - RAI/MDS	48,452.00	47,964.00	488.00	95,922.00
Prov Revenue - Operating - Raw Food	378,918.00	361,350.00	17,568.00	722,700.00
Prov Revenue - Operating - RN	53,004.00	52,998.00	6.00	106,000.00
Prov Revenue - Operating - Structural Compliance	24,639.00	24,639.00	0.00	24,639.00
Prov Revenue - Operating -Accreditation	11,990.00	11,826.00	164.00	23,652.00
Prov Revenue - Operating -RHWB	19,569.00	0.00	19,569.00	0.00
Prov Revenue - COVID - Incremental cost funding	(188,849.00)	0.00	(188,849.00)	0.00
Prov Revenue - COVID - PSW Return of Service	0.00	0.00	0.00	0.00
Prov Revenue - COVID - PSW Wage Enhancement	555,324.00	305,808.00	249,516.00	611,614.00
Prov Revenue - IPAC Lead	20,361.00	0.00	20,361.00	0.00
Prov Revenue - Equalization	95,262.00	95,268.00	(6.00)	190,530.00
Prov Revenue - IPAC	161,928.13	45,724.00	116,204.13	45,724.00
Prov Revenue - Medication Safety Training	105,459.74	0.00	105,459.74	0.00
Prov Revenue - PSW / Behavioural Support Subsidy	29,364.00	29,364.00	0.00	58,728.00
Prov Revenue -Comp Minor Capital	51,248.00	0.00	51,248.00	0.00
Prov Revenue - Support Professional Growtrh	19,071.49	12,018.00	7,053.49	24,036.00
SURPLUS ADJUSTMENT	0.00	0.00	0.00	697,772.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	697,772.00
GRAND TOTAL REVENUES	9,175,537.63	9,880,356.00	(704,818.37)	19,765,958.00
Municipal Surplus / (Deficit)	(175,128.13)	8,720.00	(183,848.13)	0.00
less: Depreciation - BM	(344,018.07)	(330,354.00)	(13,664.07)	(660,708.00)
add: Transfer to Reserve	0.00	0.00	0.00	49,024.00
less: Transfer from Reserve	0.00	0.00	0.00	(697,772.00)
add: Capital Purchases	165,764.94	313,248.00	(147,483.06)	626,500.00
Accounting Surplus / (Deficit)	(353,381.26)	(8,386.00)	(344,995.26)	(682,956.00)

COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2023

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CLIENT PROGRAMS & SERVICES</u>	<u>431,694.27</u>	<u>437,123.00</u>	<u>(5,428.73)</u>	<u>874,247.00</u>
Salaries	299,102.02	300,040.00	(937.98)	600,083.00
Salary Allocations	31,221.58	31,225.00	(3.42)	62,443.00
Employee Benefits	73,091.21	70,362.00	2,729.21	140,723.00
Computer Operation and Maint	117.67	822.00	(704.33)	1,645.00
COVID	0.00	0.00	0.00	0.00
Depreciation	1,890.96	1,896.00	(5.04)	3,792.00
Equipment - Replacements	399.52	1,536.00	(1,136.48)	3,075.00
Equipment Operation/Maint.	382.03	1,230.00	(847.97)	2,460.00
Hobby Crafts	2,966.41	2,562.00	404.41	5,125.00
Purchased Services-Physio	21,796.80	26,844.00	(5,047.20)	53,693.00
Recoveries	(1,004.81)	0.00	(1,004.81)	0.00
Recreation & Entertainment	3,621.84	2,502.00	1,119.84	5,000.00
Revenue - Federal	0.00	0.00	0.00	0.00
Special Events	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(1,890.96)	(1,896.00)	5.04	(3,792.00)
<u>NURSING SERVICES</u>	<u>5,028,704.61</u>	<u>5,642,800.00</u>	<u>(614,095.39)</u>	<u>11,299,762.00</u>
Salaries - Administration	215,846.86	225,095.00	(9,248.14)	450,186.00
Salaries - Direct	3,791,510.40	4,313,752.00	(522,241.60)	8,627,507.00
Salary Allocations	0.00	0.00	0.00	0.00
Employee Benefits - Administration	71,459.51	67,269.00	4,190.51	134,543.00
Employee Benefits - Direct	728,450.56	745,505.00	(17,054.44)	1,491,014.00
Computer Operation and Maint	18,767.87	11,130.00	7,637.87	22,264.00
COVID	23,125.15	0.00	23,125.15	0.00
Depreciation	26,347.02	20,502.00	5,845.02	41,000.00
Equipment - Repairs & Maintenance	0.00	1,968.00	(1,968.00)	3,940.00
Equipment - Replacments	0.00	3,498.00	(3,498.00)	7,000.00
Fall Prevention	19,677.41	8,298.00	11,379.41	16,600.00
Fall Prevention - Prov Subsidy	(8,587.44)	(8,298.00)	(289.44)	(16,600.00)
High Intensity Needs	1,464.03	15,000.00	(13,535.97)	30,000.00
High Intensity Needs - Non Claims Based	4,712.64	19,692.00	(14,979.36)	39,383.00
High Intensity Needs - Prov Subsidy	(5,689.00)	(14,250.00)	8,561.00	(28,500.00)
Incontinent Supplies - (Funded at \$1.20 per diem)	53,410.45	50,490.00	2,920.45	100,985.00
IPAC	28,813.00	58,830.00	(30,017.00)	117,657.00
IPAC MINOR CAPITAL	0.00	0.00	0.00	0.00
Lab Fees	2,760.00	3,252.00	(492.00)	6,500.00
Lab Fees - Prov Subsidy	(1,615.00)	(1,625.00)	10.00	(6,500.00)
Medical Director - (0.30 / day)	6,059.00	4,544.00	1,515.00	18,177.00
Medical Nursing Supplies	33,847.38	52,578.00	(18,730.62)	105,154.00
Medication Safety Technology	0.00	0.00	0.00	0.00
Memberships	0.00	498.00	(498.00)	1,000.00
Nurse Practitioner BM Support	0.00	0.00	0.00	0.00
Nurse Practitioner Expenses	89,002.55	92,319.00	(3,316.45)	184,639.00
Nurse Practitioner Provincial Subsidy	(61,422.00)	(61,422.00)	0.00	(122,844.00)
Phys-On-Call - Funded Exp (\$100 / bed)	4,425.98	4,150.00	275.98	16,600.00
Phys-On-Call - Prov Subsidy (\$100 / bed)	(8,939.77)	(8,298.00)	(641.77)	(16,600.00)
RAI / MDS Expenses	35,607.41	58,825.00	(23,217.59)	117,657.00
RAI / MDS Prov Subsidy	0.00	0.00	0.00	0.00
Recoveries	(8,037.96)	0.00	(8,037.96)	0.00
Recoveries - Wages	(5,944.42)	0.00	(5,944.42)	0.00
Surplus Adjustment - Depreciation	(26,347.02)	(20,502.00)	(5,845.02)	(41,000.00)

COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2023

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>RAW FOOD</u>	<u>316,250.47</u>	<u>333,252.00</u>	<u>(17,001.53)</u>	<u>666,490.00</u>
Dairy	36,315.58	40,002.00	(3,686.42)	80,000.00
Groceries and Vegetables	171,627.96	183,996.00	(12,368.04)	367,990.00
Meat	97,993.38	100,002.00	(2,008.62)	200,000.00
Nutrition Supplements	10,946.70	10,002.00	944.70	20,000.00
Recoveries	(633.15)	(750.00)	116.85	(1,500.00)
<u>FOOD SERVICES</u>	<u>718,100.79</u>	<u>743,598.00</u>	<u>(25,497.21)</u>	<u>1,487,194.00</u>
Salaries	596,051.46	609,395.00	(13,343.54)	1,218,791.00
Salary Allocations	(31,221.58)	(31,225.00)	3.42	(62,443.00)
Employee Benefits	128,658.38	130,000.00	(1,341.62)	260,000.00
Café M	0.00	0.00	0.00	0.00
Computer Operation and Maint	0.00	0.00	0.00	0.00
COVID	840.23	0.00	840.23	0.00
Depreciation	8,548.08	6,498.00	2,050.08	13,000.00
Dietary Supplies	7,940.05	11,274.00	(3,333.95)	22,545.00
Equipment - Operation and Replacement	2,437.33	5,484.00	(3,046.67)	10,960.00
Food Wrap & Disposable Items	4,924.58	5,718.00	(793.42)	11,432.00
Purchased Services - BM Staff Support	10,356.85	9,952.00	404.85	19,909.00
Recoveries	(2,356.19)	0.00	(2,356.19)	0.00
Replacement - Dishes/Cutlery	3,935.93	4,998.00	(1,062.07)	10,000.00
Surplus Adjustment - Depreciation	(8,548.08)	(6,498.00)	(2,050.08)	(13,000.00)
Vending - Net Proceeds	(3,466.25)	(1,998.00)	(1,468.25)	(4,000.00)
<u>HOUSEKEEPING SERVICES</u>	<u>483,274.48</u>	<u>448,533.00</u>	<u>34,741.48</u>	<u>897,064.00</u>
Salaries	369,336.83	354,920.00	14,416.83	709,842.00
Employee Benefits	76,446.86	62,113.00	14,333.86	124,222.00
COVID	0.00	0.00	0.00	0.00
Depreciation	1,793.40	1,500.00	293.40	3,000.00
Equipment - Operation/Maint.	3,860.39	876.00	2,984.39	1,750.00
Equipment - Replacements	0.00	2,502.00	(2,502.00)	5,000.00
Furniture - Replacements	0.00	0.00	0.00	0.00
Housekeeping Supplies	33,630.40	27,498.00	6,132.40	55,000.00
Other	0.00	624.00	(624.00)	1,250.00
Recoveries	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(1,793.40)	(1,500.00)	(293.40)	(3,000.00)
<u>LAUNDRY AND LINEN SERVICES</u>	<u>142,461.64</u>	<u>144,549.00</u>	<u>(2,087.36)</u>	<u>289,102.00</u>
Salaries	108,336.29	104,481.00	3,855.29	208,962.00
Employee Benefits	21,485.05	18,180.00	3,305.05	36,360.00
COVID	0.00	0.00	0.00	0.00
Depreciation	3,995.34	750.00	3,245.34	1,500.00
Education	0.00	0.00	0.00	0.00
Equipment - Replacements	328.32	1,248.00	(919.68)	2,500.00
Equipment Operation/Maint.	1,577.28	1,248.00	329.28	2,500.00
Laundry Supplies	9,565.82	11,844.00	(2,278.18)	23,690.00
Recoveries	(1,839.81)	0.00	(1,839.81)	0.00
Replacements	3,008.69	7,548.00	(4,539.31)	15,090.00
Surplus Adjustment - Depreciation	(3,995.34)	(750.00)	(3,245.34)	(1,500.00)

COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2023

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>BUILDINGS AND PROPERTY MAINTENANCE</u>	<u>515,442.71</u>	<u>556,809.00</u>	<u>(41,366.29)</u>	<u>1,184,736.00</u>
Salaries	133,781.17	133,419.00	362.17	266,836.00
Employee Benefits	28,728.14	37,017.00	(8,288.86)	74,032.00
Computer Operation and Maint	0.00	3,282.00	(3,282.00)	6,562.00
COVID	6,242.97	0.00	6,242.97	0.00
Depreciation	407,336.90	397,500.00	9,836.90	795,000.00
Equipment - Operation/Maint.	0.00	0.00	0.00	0.00
Equipment - Replacements	23,823.18	30,000.00	(6,176.82)	60,000.00
Furniture - Replacements	0.00	0.00	0.00	40,380.00
Hydro	50,597.01	52,000.00	(1,402.99)	200,000.00
Insurance	97,916.88	83,273.00	14,643.88	83,273.00
IPAC minor capital	0.00	0.00	0.00	0.00
Natural Gas	42,279.28	42,000.00	279.28	75,000.00
Purchased Services	87,723.73	141,498.00	(53,774.27)	283,000.00
Recoveries	(7,341.01)	0.00	(7,341.01)	0.00
Repairs/Maint./Bldgs./Grounds	56,968.98	49,422.00	7,546.98	98,853.00
Replacements/Capital	0.00	0.00	0.00	0.00
Resident - Cable System	11,537.34	11,748.00	(210.66)	23,500.00
Resident - Cable/Phone Recoveries	(31,414.96)	(41,850.00)	10,435.04	(83,700.00)
Surplus Adjustment - Depreciation	(407,336.90)	(397,500.00)	(9,836.90)	(795,000.00)
Water / Wastewater	14,600.00	15,000.00	(400.00)	57,000.00
<u>GENERAL AND ADMINISTRATIVE</u>	<u>763,249.22</u>	<u>630,167.00</u>	<u>133,082.22</u>	<u>1,170,446.00</u>
Salaries	270,673.73	211,867.00	58,806.73	423,732.00
Salary Allocations	0.00	0.00	0.00	0.00
Employee Benefits	80,024.73	71,285.00	8,739.73	142,566.00
Accreditation	0.00	5,971.00	(5,971.00)	5,971.00
Admin Charges	61,564.02	61,566.00	(1.98)	123,128.00
Advertising/Awards	2,173.10	498.00	1,675.10	5,000.00
Audit	7,632.00	4,350.00	3,282.00	10,350.00
Computer Operation and Maint	38,658.60	35,202.00	3,456.60	70,400.00
Conventions	1,246.79	0.00	1,246.79	0.00
COVID	4,310.53	0.00	4,310.53	0.00
Depreciation	14,977.80	12,000.00	2,977.80	24,000.00
Equipment - Maintenance	3,692.05	5,196.00	(1,503.95)	10,392.00
Health & Safety Program	172.58	498.00	(325.42)	1,000.00
HR Charges	53,121.48	53,124.00	(2.52)	106,243.00
Insurance	80,171.37	71,046.00	9,125.37	71,046.00
Insurance Claim Costs	0.00	0.00	0.00	0.00
IT Charges	35,065.50	35,064.00	1.50	70,131.00
Legal & Labour Contract Costs	56,820.30	25,002.00	31,818.30	50,000.00
Loss (gain) of disposal of assets	10,397.31	0.00	10,397.31	0.00
Memberships / Subscriptions	14,903.87	8,388.00	6,515.87	16,770.00
Postage	2,278.96	3,252.00	(973.04)	6,500.00
Printing & Stationery	14,867.71	8,454.00	6,413.71	16,908.00
Purchased Services - From BM	33,481.62	27,320.00	6,161.62	54,641.00
Recoveries - Other	(22,122.21)	(20,500.00)	(1,622.21)	(75,996.00)
Recruiting	0.00	0.00	0.00	0.00
Staff Training	5,465.69	11,082.00	(5,616.31)	22,164.00
Minor Capital	(372.95)	0.00	(372.95)	0.00
Surplus Adjustment - Depreciation	(14,977.80)	(12,000.00)	(2,977.80)	(24,000.00)
Surplus Adjustment - Disposal of Assets	0.00	0.00	0.00	0.00
Telephone	6,999.29	7,500.00	(500.71)	15,000.00
Travel	2,023.15	4,002.00	(1,978.85)	8,000.00
Uniform Allowance	0.00	0.00	0.00	16,500.00
MIRAMICHI LODGE TOTALS	<u>8,399,178.19</u>	<u>8,936,831.00</u>	<u>(537,652.81)</u>	<u>17,869,041.00</u>

COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2023

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET
over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
RESIDENT DAYS	28,994.00	30,046.00	(1,052.00)	60,590.00
<u>NON-SUBSIDIZABLE EXPENSE</u>	<u>313,404.85</u>	<u>313,405.00</u>	<u>(0.15)</u>	<u>627,096.00</u>
Debenture Payment - Interest Only	33,080.93	33,081.00	(0.07)	58,234.00
Surplus Adjustment - Debenture Principal	280,323.92	280,324.00	(0.08)	568,862.00
Surplus Adjustment - Transfer to Reserves	0.00	0.00	0.00	0.00
Transfer to Bonnechere Manor	0.00	0.00	0.00	0.00
<u>SURPLUS ADJUSTMENT</u>	<u>203,545.69</u>	<u>351,798.00</u>	<u>(148,252.31)</u>	<u>703,600.00</u>
Surplus Adjustment - Capital Purchases	203,545.69	351,798.00	(148,252.31)	703,600.00
<u>GRAND TOTAL EXPENDITURE</u>	<u>8,916,128.73</u>	<u>9,602,034.00</u>	<u>(685,905.27)</u>	<u>19,199,737.00</u>

COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
June 2023

WARNING - ACTUAL DAYS ARE LESS THAN 97% OF BUDGET

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>MUNICIPAL SUBSIDY</u>	<u>944,646.48</u>	<u>944,652.00</u>	<u>(5.52)</u>	<u>1,889,293.00</u>
City of Pembroke -30.63%	311,733.48	311,736.00	(2.52)	623,467.00
County of Renfrew - 69.37%	632,913.00	632,916.00	(3.00)	1,265,826.00
<u>RESIDENTS REVENUE</u>	<u>2,034,511.39</u>	<u>2,032,110.00</u>	<u>2,401.39</u>	<u>4,064,219.00</u>
Bad Debt (Expense) / Recovery	0.00	0.00	0.00	0.00
Basic Accommodation	1,662,329.76	1,634,502.00	27,827.76	3,269,000.00
Bed retention	0.00	0.00	0.00	0.00
Estate Recoveries - Municipal	0.00	0.00	0.00	0.00
Estate Recoveries - Provincial	0.00	0.00	0.00	0.00
Preferred Accommodation	365,746.63	395,610.00	(29,863.37)	791,219.00
Preferred Accommodation - HIN Claims	0.00	0.00	0.00	0.00
Preferred Accommodation - Prov COVID Reimbursement	0.00	0.00	0.00	0.00
Respite Care	6,435.00	1,998.00	4,437.00	4,000.00
<u>OTHER REVENUE</u>	<u>102,968.55</u>	<u>24,900.00</u>	<u>78,068.55</u>	<u>49,800.00</u>
Donations	0.00	0.00	0.00	0.00
Donations In Kind	0.00	0.00	0.00	0.00
Interest Income	102,968.55	24,900.00	78,068.55	49,800.00
<u>GRANTS & SUBSIDIES</u>	<u>5,734,621.67</u>	<u>6,564,284.00</u>	<u>(829,662.33)</u>	<u>12,492,825.00</u>
Prov Revenue - 4hrs care - Nursing Staff Suppliment	36,000.00	1,315,004.00	(1,279,004.00)	1,991,636.00
Prov Revenue - 4hrs care - Staff Supp Allied Health	137,223.00	131,382.00	5,841.00	262,760.00
Prov Revenue - Clinical Decision Making	20,000.00	0.00	20,000.00	0.00
Prov Revenue - COVID - Incremental costs	(42,724.57)	0.00	(42,724.57)	0.00
Prov Revenue - COVID - Lost Rev Advance	13,951.00	0.00	13,951.00	0.00
Prov Revenue - COVID - PSW Wage Enhancement	471,152.00	260,712.00	210,440.00	521,429.00
Prov Revenue - RHWB	18,048.00	0.00	18,048.00	0.00
Prov Revenue - Debenture Subsidy	313,548.00	313,548.00	0.00	627,096.00
Prov Revenue - ICIP	24,730.20	0.00	24,730.20	0.00
Prov Revenue - Medication Safety	94,743.64	0.00	94,743.64	0.00
Prov Revenue - Operating Subsidy - Accreditation	(8,940.00)	10,908.00	(19,848.00)	21,816.00
Prov Revenue - Operating Subsidy - Equalization	87,246.00	87,246.00	0.00	174,492.00
Prov Revenue - Operating Subsidy - Global LOC	225,843.00	229,164.00	(3,321.00)	458,333.00
Prov Revenue - Operating Subsidy - HIN NPC	20,144.00	19,992.00	152.00	39,984.00
Prov Revenue - Operating Subsidy - Nursing & Personal Care	3,179,710.00	3,238,917.00	(59,207.00)	6,517,967.00
Prov Revenue - Operating Subsidy - Other Accomodation	120,874.00	64,920.00	55,954.00	129,837.00
Prov Revenue - Operating Subsidy - Pay Equity	11,280.00	11,280.00	0.00	22,560.00
Prov Revenue - Operating Subsidy - Program & Support Service	374,435.00	375,465.00	(1,030.00)	755,591.00
Prov Revenue - Operating Subsidy - PSW / Behavioural Support	22,020.00	22,020.00	0.00	44,040.00
Prov Revenue - Operating Subsidy - PSW return of service	5,000.00	0.00	5,000.00	0.00
Prov Revenue - Operating Subsidy - RAI/MDS	44,685.00	44,232.00	453.00	88,464.00
Prov Revenue - Operating Subsidy - Raw Food	349,446.00	333,240.00	16,206.00	666,480.00
Prov Revenue - Operating Subsidy - RN	53,004.00	53,004.00	0.00	106,008.00
Prov Revenue - Support Prof Growth	27,247.40	11,082.00	16,165.40	22,164.00
Prov Revenue - Comp Minor Capital	25,573.00	0.00	25,573.00	
Prov Revenue - IPAC Lead	20,361.00	0.00	20,361.00	
Provincial Revenue - IPAC	90,022.00	42,168.00	47,854.00	42,168.00
<u>SURPLUS ADJUSTMENT</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>703,600.00</u>
Surplus Adjustment - Trf from Reserves	0.00	0.00	0.00	703,600.00
GRAND TOTAL REVENUES	8,816,748.09	9,565,946.00	(749,197.91)	19,199,737.00
Municipal Surplus / (Deficit)	(99,380.64)	(36,088.00)	(63,292.64)	0.00
less: Depreciation	(464,889.50)	(440,646.00)	(24,243.50)	(881,292.00)
add: Transfer to Reserves	0.00	0.00	0.00	0.00
less: Transfer from Reserves	0.00	0.00	0.00	(703,600.00)
less: Disposal of Assets	0.00	0.00	0.00	0.00
add: Capital Purchases	203,545.69	351,798.00	(148,252.31)	703,600.00
add: Debenture Principal	280,323.92	313,405.00	(33,081.08)	627,096.00
ADJ Surplus / (Deficit)	(80,400.53)	188,469.00	(268,869.53)	(254,196.00)

COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
June 2023

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CAPITAL PROGRAM - EXPENSES</u>	<u>216,849.30</u>	<u>249,761.00</u>	<u>(32,911.70)</u>	<u>695,266.00</u>
Salaries	150,166.01	148,122.00	2,044.01	296,246.00
Benefits	48,090.27	41,009.00	7,081.27	82,020.00
Capital Projects - Under Threshold	0.00	0.00	0.00	0.00
COVID	0.00	0.00	0.00	0.00
Infrastructure Management	11,696.56	43,632.00	(31,935.44)	283,000.00
Misc	1,001.98	3,000.00	(1,998.02)	6,000.00
Supplies	5,894.48	13,998.00	(8,103.52)	28,000.00
<u>ADMINISTRATION</u>	<u>638,935.98</u>	<u>657,816.00</u>	<u>(18,880.02)</u>	<u>1,221,535.00</u>
Salaries	248,350.51	282,666.00	(34,315.49)	565,331.00
Benefits	76,871.84	78,942.00	(2,070.16)	157,884.00
Advertising	5,716.88	4,998.00	718.88	10,000.00
Answering Service	2,723.93	2,298.00	425.93	4,600.00
Bank Charges	187.11	0.00	187.11	0.00
Cell Telephone/Pager	3,407.03	6,600.00	(3,192.97)	13,200.00
Communications(Radio System)	43,700.82	36,000.00	7,700.82	72,000.00
Computer Hrdwr/Sftwr	34,160.39	30,000.00	4,160.39	60,000.00
Conferences & Conventions	6,467.67	2,500.00	3,967.67	7,500.00
Courier	618.97	384.00	234.97	770.00
COVID	0.00	0.00	0.00	0.00
Health & Safety (Protection)	2,867.09	0.00	2,867.09	42,000.00
Insurance	155,948.17	159,500.00	(3,551.83)	159,500.00
Insurance Claims Expense	14,927.30	17,502.00	(2,574.70)	35,000.00
Internet	1,318.20	2,550.00	(1,231.80)	5,100.00
Legal Fees	3,911.52	0.00	3,911.52	20,500.00
Membership Fees	8,775.05	6,300.00	2,475.05	9,000.00
Office Equipment Replacement	0.00	0.00	0.00	4,000.00
Office Supplies/Publications/Awards	2,532.19	4,998.00	(2,465.81)	10,000.00
Photocopier Supplies/Maint	2,478.10	2,100.00	378.10	4,200.00
Postage	0.00	228.00	(228.00)	450.00
Provincial Grants & Subsidies - COVID	0.00	0.00	0.00	0.00
Recruitment	698.08	0.00	698.08	0.00
Staff Training	14,489.65	10,002.00	4,487.65	20,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - From Reserves	0.00	0.00	0.00	0.00
Telephone	5,118.74	5,598.00	(479.26)	11,200.00
Travel	3,666.74	4,650.00	(983.26)	9,300.00
<u>TRAILS</u>	<u>(7,277.80)</u>	<u>1,990,588.00</u>	<u>(1,997,865.80)</u>	<u>321,635.00</u>
Salaries / Benefits	320.06	0.00	320.06	0.00
Salary Allocations	0.00	50,040.00	(50,040.00)	100,077.00
Algonquin - Rental Recoveries	(43,120.76)	(17,000.00)	(26,120.76)	(30,000.00)
Algonquin Trail Development	34,976.06	2,074,146.00	(2,039,169.94)	4,148,295.00
Algonquin Trail Donations	0.00	0.00	0.00	(3,500,000.00)
Algonquin Trail Federal Recoveries	0.00	0.00	0.00	(1,470,000.00)
Algonquin Trail Other Recoveries	(520.76)	0.00	(520.76)	0.00
Algonquin Trail Prov Recoveries	0.00	(127,848.00)	127,848.00	(255,699.00)
Bad Debt Expense	0.00	0.00	0.00	0.00
K&P Rail Line Development	607.91	10,998.00	(10,390.09)	22,000.00
K&P Rail Recoveries - Provincial	0.00	0.00	0.00	(2,000.00)
Office Expense	459.69	252.00	207.69	500.00
Recruitment	0.00	0.00	0.00	0.00
Recovery - Provincial	0.00	0.00	0.00	0.00
Surplus Adj - Capital	0.00	0.00	0.00	3,534,000.00
Surplus Adj - Trf From Reserve	0.00	0.00	0.00	(2,225,538.00)
Surplus Adj - Trf to Reserve	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00
<u>MAINTENANCE</u>	<u>4,043,694.33</u>	<u>3,250,098.00</u>	<u>793,596.33</u>	<u>6,512,490.00</u>
Salaries	1,168,540.15	1,144,412.00	24,128.15	2,288,842.00
Benefits	345,523.73	330,328.00	15,195.73	660,648.00
Bridges and Culverts	23,273.99	13,336.00	9,937.99	40,000.00
Hard Top Maintenance	101,767.31	128,336.00	(26,568.69)	385,000.00
Recoveries	(37,722.50)	(49,998.00)	12,275.50	(100,000.00)
Roadside Maintenance	15,291.15	50,008.00	(34,716.85)	150,000.00
Safety Devices	339,624.43	106,996.00	232,628.43	798,000.00
Winter Control	2,087,396.07	1,526,680.00	560,716.07	2,290,000.00

COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
June 2023

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>EQUIPMENT</u>	<u>868,559.93</u>	<u>738,859.00</u>	<u>129,700.93</u>	<u>1,487,328.00</u>
Salaries	117,274.76	117,566.00	(291.24)	235,137.00
Benefits	39,663.56	39,150.00	513.56	78,300.00
Salary Allocations	(51,556.05)	(51,558.00)	1.95	(103,112.00)
COVID	0.00	0.00	0.00	0.00
Provincial Grants & Subsidies - COVID	0.00	0.00	0.00	0.00
Recoveries	(254.73)	(7,500.00)	7,245.27	(15,000.00)
Small Equipment, Misc	6,654.38	27,798.00	(21,143.62)	55,600.00
Surplus Adjustment - Capital Equipment	545,826.82	0.00	545,826.82	2,753,073.00
Surplus Adjustment - Trf From Reserves	(545,826.82)	0.00	(545,826.82)	(2,753,073.00)
Surplus Adjustment - Trf To Reserves	0.00	0.00	0.00	0.00
Vehicle Operating Costs - Fuel	386,880.74	325,000.00	61,880.74	635,000.00
Vehicle Operating Costs - Insurance	47,027.63	51,403.00	(4,375.37)	51,403.00
Vehicle Operating Costs - Licence	0.00	0.00	0.00	65,000.00
Vehicle Operating Costs - Repairs & Supplies	328,089.64	240,000.00	88,089.64	500,000.00
Vehicle Operating Revenue	(5,220.00)	(3,000.00)	(2,220.00)	(15,000.00)

COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
June 2023

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>HOUSING</u>	<u>120,461.18</u>	<u>98,268.00</u>	<u>22,193.18</u>	<u>162,000.00</u>
COVID	0.00	0.00	0.00	0.00
Major Repairs	9,392.45	0.00	9,392.45	0.00
Operating Expenses	98,033.27	98,268.00	(234.73)	162,000.00
Surplus Adjustment - Capital	13,035.46	0.00	13,035.46	317,000.00
Surplus Adjustment - Trf From Reserves	0.00	0.00	0.00	(317,000.00)
<u>OTHER</u>	<u>3,912,622.56</u>	<u>3,000,000.00</u>	<u>912,622.56</u>	<u>31,007,756.00</u>
Depreciation	5,351,743.50	4,900,002.00	451,741.50	9,800,000.00
Surplus Adjustment - Capital Construction	3,912,622.56	3,000,000.00	912,622.56	31,007,756.00
Surplus Adjustment - Depreciation	(5,351,743.50)	(4,900,002.00)	(451,741.50)	(9,800,000.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
<u>CONSTRUCTION - LABOUR CLEARING ACCOUNT</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Salaries	295,458.85	259,441.00	36,017.85	518,886.00
Benefits	67,712.28	70,037.00	(2,324.72)	140,070.00
Charge to Capital Construction above	(363,171.13)	(329,478.00)	(33,693.13)	(658,956.00)
TOTAL EXPENDITURES	9,793,845.48	9,985,390.00	(191,544.52)	41,408,010.00
<u>ROADS REVENUES</u>				
Municipal Contribution	5,632,072.76	6,972,888.00	(1,340,815.24)	10,216,019.00
Misc	13,838.16	12,502.00	1,336.16	75,000.00
Provincial Grants & Subsidies	1,409,937.00	0.00	1,409,937.00	2,815,973.00
Surplus Adjustment - Temp Loan	0.00	0.00	0.00	4,490,190.00
Surplus Adjustment - TRF from Reserves	2,737,997.56	3,000,000.00	(262,002.44)	23,810,828.00
TOTAL REVENUES	9,793,845.48	9,985,390.00	(191,544.52)	41,408,010.00
MUNICIPAL SURPLUS / (DEFICIT)	0.00	0.00	0.00	0.00

Renfrew County Housing Corporation
Consolidated Treasurer's Report
June 2023

<u>Description</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Full Year Budget</u>
SALARIES	960,878.96	967,487.00	(6,608.04)	1,934,981.00
BENEFITS	249,047.35	264,603.00	(15,555.65)	529,213.00
ADMINISTRATION	593,922.66	556,645.00	37,277.66	1,407,926.00
BUILDING - HEAT LIGHT POWER	421,653.55	496,098.00	(74,444.45)	992,195.00
BUILDING - CAPITAL REPAIRS - non TCA	743,127.59	356,496.00	386,631.59	713,000.00
BUILDING - ELEVATOR	23,009.61	34,086.00	(11,076.39)	68,163.00
BUILDING - GARBAGE REMOVAL	34,829.71	39,294.00	(4,464.29)	78,572.00
BUILDING - GROUNDS KEEPING	32,560.64	36,270.00	(3,709.36)	72,510.00
BUILDING - HEATING & PLUMBING	49,598.90	71,166.00	(21,567.10)	142,325.00
BUILDING - NATURAL GAS	100,008.51	103,176.00	(3,167.49)	206,384.00
BUILDING - PAINTING	77,412.98	123,444.00	(46,031.02)	246,913.00
BUILDING - REPAIRS & MAINTENANCE	430,911.29	242,682.00	188,229.29	485,327.00
BUILDING - SNOW REMOVAL	340,762.28	293,344.00	47,418.28	440,000.00
BUILDING - TAXES	875,327.30	893,632.00	(18,304.70)	1,787,287.00
BUILDING - WATER	356,246.24	395,974.00	(39,727.76)	791,921.00
FINANCIAL - COCHI	0.00	0.00	0.00	0.00
FINANCIAL - COHB	6,240.00	0.00	6,240.00	0.00
FINANCIAL - DEPRECIATION	672,925.86	600,000.00	72,925.86	1,200,000.00
FINANCIAL - HPP	746,251.72	775,884.00	(29,632.28)	1,551,773.00
HOME OWNERSHIP REVOLVING LOANS	109,907.03	0.00	109,907.03	0.00
FINANCIAL - IAH HADD	21,500.00	34,002.00	(12,502.00)	68,000.00
FINANCIAL - MORTGAGE - INTEREST	9,749.59	245,706.00	(235,956.41)	491,429.00
FINANCIAL - ONTARIO RENOVATES (IAH & SIF)	315.18	0.00	315.18	0.00
FINANCIAL - OPHI	48,000.00	160,524.00	(112,524.00)	321,045.00
FINANCIAL - RENT SUPPLEMENT	141,441.00	145,380.00	(3,939.00)	290,761.00
FINANCIAL - RENT WAIVER	829.39	74,988.00	(74,158.61)	150,000.00
Surplus Adjustment - Depreciation	(672,925.86)	(600,000.00)	(72,925.86)	(1,200,000.00)
Surplus Adjustment - Mortgage Principal	184,425.23	0.00	184,425.23	307,736.00
Surplus Adjustment - TCA	535,144.33	750,000.00	(214,855.67)	4,100,200.00
Surplus Adjustment - Transfer to Reserves	0.00	0.00	0.00	0.00
EXPENSES	7,093,101.04	7,060,881.00	32,220.04	17,177,661.00
COUNTY TRANSFER - BASE	2,763,436.50	2,763,438.00	(1.50)	5,526,873.00
COUNTY TRANSFER - COCHI	59,639.09	273,000.00	(213,360.91)	546,000.00
COUNTY TRANSFER - COCHI Admin	0.00	14,352.00	(14,352.00)	28,709.00
COUNTY TRANSFER - COHB	6,240.00	1,500.00	4,740.00	3,000.00
COUNTY TRANSFER - COHB Admin	0.00	0.00	0.00	0.00
COUNTY TRANSFER - SSRF	0.00	0.00	0.00	2,000,000.00
COUNTY TRANSFER - HPP	746,251.72	825,888.00	(79,636.28)	1,651,773.00
COUNTY TRANSFER - HPP Admin	29,970.40	66,966.00	(36,995.60)	133,927.00
COUNTY TRANSFER - IAH - HADD	22,500.00	34,002.00	(11,502.00)	68,000.00
COUNTY TRANSFER - IAH - Ontario Renovates	0.00	0.00	0.00	0.00
COUNTY TRANSFER - OPHI	203,169.35	285,522.00	(82,352.65)	571,045.00
COUNTY TRANSFER - OPHI Admin	0.00	15,030.00	(15,030.00)	30,055.00
GAIN / (LOSS) - DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
HOME OWNERSHIP REVOLVING LOANS	109,907.03	0.00	109,907.03	0.00
INTEREST ON INVESTMENTS	46,175.87	37,500.00	8,675.87	75,000.00
MISC REVENUE	31,538.19	32,508.00	(969.81)	65,000.00
PROV SUBSIDY - DEBENTURES	0.00	0.00	0.00	474,077.00
Surplus Adjustment - Transfer from Reserves	0.00	0.00	0.00	1,204,200.00
TENANT REVENUE	2,499,836.00	2,400,054.00	99,782.00	4,800,002.00
REVENUES	6,518,664.15	6,749,760.00	(231,095.85)	17,177,661.00
Municipal SURPLUS / (DEFICIT)	(574,436.89)	(311,121.00)	(263,315.89)	0.00
less: Surplus Adjustment - Depreciation	(672,925.86)	(600,000.00)	(72,925.86)	(1,200,000.00)
add: Surplus Adjustment - TCA	535,144.33	750,000.00	(214,855.67)	4,100,200.00
add: Surplus Adjustment - Transfer To Reserves	0.00	0.00	0.00	0.00
less: Surplus Adjustment - Transfer From Reserves	0.00	0.00	0.00	(1,204,200.00)
add: Surplus Adjustment - Principal Payments	184,425.23	0.00	184,425.23	307,736.00
Accounting SURPLUS / (DEFICIT)	(527,793.19)	(161,121.00)	(366,672.19)	2,003,736.00

COUNTY OF RENFREW

BY-LAW NUMBER ~~68-23~~

**A BY-LAW TO AMEND BY-LAW 63-03 HUMAN RESOURCES CORPORATE
POLICIES AND PROCEDURES FOR THE COUNTY OF RENFREW**

WHEREAS on October 29, 2003 the Corporation of the County of Renfrew enacted By-law No. 63-03, a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of establishing a new policy and/or amending and/or removing an existing policy;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That the following amended or new policies attached to this By-law be hereby enacted as an amendment to the said By-law 63-03:
 - E-04 Vacation (amended)
 - J-06 Return of Service Incentive Program (new)
2. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this ~~31st~~ **30th** day of ~~August~~ **May**, 2023.

READ a second time this ~~31st~~ **30th** day of ~~August~~ **May**, 2023.

READ a third time and finally passed ~~31st~~ **30th** day of ~~August~~ **May**, 2023.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: E-04
POLICY: Vacation				
DATE CREATED: OCT 30/91	REVIEW DATE:	REVISION DATE: AUG 30/2023	COVERAGE: All Employees	PAGE #: 1 of 5

POLICY STATEMENT:

Each Department Head or designate is responsible for scheduling vacation dates for employees in a manner that is as fair as possible to all employees and that ensures minimum disruption of service in the Department.

POLICY SCOPE

This policy is applicable to all employees of the County of Renfrew and governs process for vacation. Consult the appropriate Collective Agreement, and applicable contract of employment for any deviations to this policy.

Changes to this policy are not retroactive, therefore any changes to this policy become effective January 1, 2024.

DEFINITIONS

Where part-time employee is referenced within this policy, it refers to all employee definitions other than full-time employees, as defined in Corporate Policy A-01 – Employee Definitions.

PROCEDURE:

1. The following schedule is used to calculate vacation entitlement for full-time employees:
 - a) Upon hire, vacation will accumulate at the rate of ~~0.83~~ **1.25** days per month for each full calendar month worked, up to December 31st.
 - b) Beginning January 1st of the vacation year during which the employee will complete one (1) full year of employment, he/she is credited with fifteen (15) working days of vacation leave.
 - c) Beginning January 1st of the vacation year during which the employee will complete ~~eight (8)~~ **five (5)** years of employment, he/she is credited with twenty (20) working days of vacation leave.
 - d) Beginning January 1st of the vacation year during which the employee will complete fifteen (15) years of employment, he/she is credited with twenty-five (25) working days of vacation leave.
 - e) **Beginning January 1st of the vacation year during which the employee will complete sixteen (16) years of employment, he/she is credited with twenty-six (26) working days of vacation leave.**

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: E-04
POLICY: Vacation				
DATE CREATED: OCT 30/91	REVIEW DATE:	REVISION DATE: AUG 30/2023	COVERAGE: All Employees	PAGE #: 2 of 5

- f) Beginning January 1st of the vacation year during which the employee will complete seventeen (17) years of employment, he/she is credited with twenty-seven (27) working days of vacation leave.
 - g) Beginning January 1st of the vacation year during which the employee will complete eighteen (18) years of employment, he/she is credited with twenty-eight (28) working days of vacation leave.
 - h) Beginning January 1st of the vacation year during which the employee will complete nineteen (19) years of employment, he/she is credited with twenty-nine (29) working days of vacation leave.
 - i) Beginning January 1st of the vacation year during which the employee will complete ~~twenty-two (22)~~ twenty (20) years of employment, he/she is credited with thirty (30) working days of vacation leave.
 - j) Beginning January 1st of the vacation year during which the employee will complete twenty-five (25) years of employment, he/she is credited with thirty-five (35) working days of vacation leave.
2. The following schedule is used to calculate vacation time entitlement for part-time employees.
- a) After one (1) year of continuous employment, part-time employees are entitled to two (2) weeks of unpaid vacation time.
 - b) After five (5) years of continuous employment, part-time employees are entitled to three (3) weeks of unpaid vacation time.
3. The following schedule is used to calculate vacation pay entitlement for part-time employees:
- a) Upon hire, the employee will receive four percent (4%) vacation pay.
 - b) After one (1) year's work (~~1,820 hours~~) receive six percent (6%) vacation pay.
 - c) After eight (8) years' work (~~14,560 hours~~) receive eight percent (8%) vacation pay.
 - d) After seventeen (17) years' work (~~30,940 hours~~) receive ten percent (10%) vacation pay.

The above noted years of work are calculated based on the full-time hours for the position held, as outlined in policy E-01 Hours of Work with each year being 1,820 or 2,080 hours respectively per year.

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: E-04
POLICY: Vacation				
DATE CREATED: OCT 30/91	REVIEW DATE:	REVISION DATE: AUG 30/2023	COVERAGE: All Employees	PAGE #: 3 of 5

4. The following applies to vacation entitlement:

a) For the purpose of vacation entitlement, years of employment means the combined years of employment as a full-time and a regular part-time employee. Part-time service is based on cumulative hours worked (see section 4 above).

b) ~~In the case of~~ A newly recruited employee with **relevant positional experience will be granted up to a maximum of 20 working days upon hire. Greater vacation entitlements will be at the discretion of significant relevant experience**, the Chief Administrative Officer (CAO), in consultation with the Chairperson of the Committee under whose jurisdiction the recruited employee falls, ~~has the discretion to adjust the starting vacation entitlement. The adjustment may be up to the maximum that the recruited employee would have earned if they had acquired all directly related experience as a County of Renfrew employee and only in exceptional circumstances.~~

Those employees who are granted an adjustment to their starting vacation entitlement, shall be credited with vacation service years based on to the entitlements above, and progress thereafter based on their credited vacation service years.

For clarity, an employee who starts with four (4) weeks' vacation, will be credited with five (5) years of vacation service and entitled to the fifth (5) week of vacation after ten (10) years representing their fifteenth (15th) vacation service year.

c) While on active payroll, employees are not permitted to take cash in lieu of vacation, **unless an exception is approved by the CAO and only under extraordinary circumstances.** An employee may carry the equivalent of one (1) year's vacation to the subsequent year. The carried over vacation must be used in the subsequent year. The carry-over of vacation time accrued in excess of policy must be approved by the Director and CAO.

5. The following applies to vacation requests:

a) Each Department Head or designate is responsible for scheduling vacation dates for employees in a manner that is as fair as possible to all employees, and that ensures minimum disruption of service in the Department.

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: E-04
POLICY: Vacation				
DATE CREATED: OCT 30/91	REVIEW DATE:	REVISION DATE: AUG 30/2023	COVERAGE: All Employees	PAGE #: 4 of 5

- b) All vacation requests must be in writing on the prescribed request for leave form, and must be pre-approved by the Department Head, or designate, and submitted to payroll prior to the taking of vacation.
 - c) All vacation is in agreement with the employee's supervisor. For approval process, length of service on active payroll is given consideration in choice of vacation periods.
 - d) All employees are entitled to two (2) weeks of consecutive earned vacation. Consecutive earned vacation periods greater than two (2) weeks may be obtained, with the expressed permission of the employee's supervisor.
 - e) Full-time non-union employees are permitted to utilize one (1) day of annual vacation in one (1) hour increments, with the pre-approval of their supervisor. All other vacation may not be taken in anything less than one-half (1/2) day increments.
 - f) Part-time employees must request unpaid vacation time in one (1) or two (2) week increments.
6. The following applies to working while on vacation:
- a) If an employee is required to report to work during a scheduled vacation period, the vacation hours will be returned to the employee's payroll bank.
7. The following applies to vacation in respect to sick leave:
- a) Approved vacation may be substituted for sick leave where the employee can establish, by a doctor's certificate, that an illness or accident occurred while on approved vacation.
 - b) Vacation credits will not accrue after a period of thirty (30) consecutive calendar days leave for illness.
 - c) If an employee is off on short-term disability and returns to work through participation in a modified work (work hardening) program, but is unable to return in full hours, their vacation entitlement will be pro-rated.
8. The following applies to vacation in respect to unpaid leaves of absence:
- a) Vacation credits will not accrue during an unpaid leave of absence (including leave on Workplace Safety and Insurance Board).

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: E-04
POLICY: Vacation				
DATE CREATED: OCT 30/91	REVIEW DATE:	REVISION DATE: AUG 30/2023	COVERAGE: All Employees	PAGE #: 5 of 5

9. The following applies to vacation in respect to termination or change of status of employment:
 - a) Upon termination of employment, or transfer from full-time employment to part-time employment, the employee is paid the pro-rated monthly portion of unused vacation that was credited on January 1st of that calendar year.
 - b) Conversely, an employee is responsible for payment of vacation taken, but not earned based on a pro-rated monthly calculation from January 1st of that calendar year.

POLICY REFERENCES

1. *Employment Standards Act, 2000* <https://www.ontario.ca/laws/statute/00e41>
2. Your guide to the *Employment Standards Act, 2000* <https://www.ontario.ca/document/your-guide-employment-standards-act-0/vacation>

APPENDIX

Appendix A – Request for Leave Form

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: J-06
POLICY: Return of Service Incentive Program				
DATE CREATED: AUG 30/2023	REVIEW DATE:	REVISION DATE:	COVERAGE: Bonnechere Manor Long- Term Care Home	PAGE #: 1 of 3

POLICY STATEMENT

Long-Term Care (LTC) facilities are facing a significant staffing shortage across many regions. This shortage is a result of a combination of factors, including the aging population, an increase in the number of individuals requiring long-term care, increased workloads, the COVID-19 pandemic, and unavailability of workers. Addressing the staffing shortage at Bonnechere Manor is crucial to ensuring residents receive the care and support they need and deserve.

The purpose of the Return of Service Incentive Program (the “**Program**”) is to outline the requirements and implementation of the Return of Service Incentive (the “**Incentive**”). This Policy will be a pilot project from September 1, 2023 until December 31, 2023. The Incentive is a one-time payment, which is paid to a New Recruit prior to commencing employment with the County of Renfrew with the sole objective of incentivizing them to accept employment with the County. The Incentive is subject to all applicable taxes, deductions and withholdings as required by law.

POLICY SCOPE

The Program applies to the following positions: Personal Support Workers (“**PSW**”), Registered Practical Nurses (“**RPN**”) and Registered Nurses (“**RN**”) at Bonnechere Manor.

DEFINITIONS

For the purpose of this Policy, the following definitions apply:

Incentive Period means the period for which the Program is in effect, from September 1, 2023, to December 31, 2023.

Commitment Window means the period of time a New Recruit is required to remain employed with the County of Renfrew at the Bonnechere Manor for Incentive eligibility.

New Recruit means individuals who are not currently employed by the County of Renfrew or who were previously employed by the County of Renfrew and have left the workplace for at least twelve (12) months.

Start Date means the first day of work with the County of Renfrew of the New Recruit who is receiving the Incentive.

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: J-06
POLICY: Return of Service Incentive Program				
DATE CREATED: AUG 30/2023	REVIEW DATE:	REVISION DATE:	COVERAGE: Bonnechere Manor Long- Term Care Home	PAGE #: 2 of 3

POLICY CONTENT

1. Program Overview

- a) The County of Renfrew will pay the Incentive to every New Recruit who is successfully hired at Bonnechere Manor during the Incentive Period, subject to the conditions outlined herein.
- b) All New Recruits on/after September 1, 2023, and on/before December 31, 2023, will be eligible for the Incentive.
- c) The Program is in addition to any provincial hiring incentive programs.

2. Incentives

The following Incentives are available to PSWs, RPNs, and RNs hired at Bonnechere Manor, subject to the conditions below:

- a) For New Recruits who accept permanent full-time employment with Bonnechere Manor:
 - i. They will receive five thousand dollars (\$5,000), subject to satisfying the conditions below.
 - ii. The Commitment Window for the New Recruit is two (2) years.
 - iii. Payment will be made by the County of Renfrew prior to the New Recruit's Start Date.
- b) For New Recruits who accept permanent part-time employment with Bonnechere Manor:
 - i. They will receive two thousand five hundred dollars (\$2,500), subject to satisfying the conditions below.
 - ii. The Commitment Window for the New Recruit is two (2) years.
 - iii. Payment will be made by the County of Renfrew prior to the New Recruit's Start Date.
- c) For New Recruits who accept permanent casual/relief employment with Bonnechere Manor:
 - i. They will receive five hundred dollars (\$500), subject to satisfying the conditions below.
 - ii. The Commitment Window for the New Recruit is one (1) year.
 - iii. Payment will be made by the County of Renfrew prior to the New Recruit's Start Date.

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: J-06
POLICY: Return of Service Incentive Program				
DATE CREATED: AUG 30/2023	REVIEW DATE:	REVISION DATE:	COVERAGE: Bonnechere Manor Long- Term Care Home	PAGE #: 3 of 3

3. Conditions for Receiving Incentive

- a. New Recruits must hold the appropriate credentials for the position and be a member in good standing with any regulatory bodies (if applicable).
- b. New Recruits must commit to their Commitment Window at a work schedule offered by the County.
- c. New Recruits must acknowledge by way of signature that they have read, understood and agreed to their offer of employment and the terms and conditions contained therein as well as accept employment with Bonnechere Manor Long-Term Care Home on the terms stated therein. The New Recruit must do this prior to receiving the Incentive and prior to the New Recruit's Start Date as an employee.
- d. New Recruits who receive the Incentive and subsequently resign or retire during their Commitment Window will be required to repay a prorated amount of the Incentive. The prorated amount will be calculated based on the remaining duration in days to complete their Commitment Window and will be deducted from their last pay.
- e. Existing County of Renfrew employees are not eligible for the Incentive; however, former County of Renfrew employees who have left the workplace for at least twelve (12) months will be considered a New Recruit under this Program.
- f. New Recruits hired under the Program who subsequently change employment status (full-time, part-time, casual and relief) will not receive any additional Incentive payment(s) following their change in employment status.

4. REVIEW

The County of Renfrew reserves the right to modify, suspend, or cancel this Program at any time for any reason, with or without notice. The County of Renfrew may also adjust the criteria for eligibility, reward amounts, and other aspects of the Program at any time, with or without notice. The County of Renfrew's decision to modify suspend, or cancel the Program will be final and binding.

THE CORPORATION OF THE COUNTY OF RENFREW

BY-LAW NUMBER XXXXX-23

A BY-LAW TO AUTHORIZE CERTAIN NEW CAPITAL WORK OF THE CORPORATION OF THE COUNTY OF RENFREW (THE “MUNICIPALITY”); TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“OILC”) FOR FINANCING OF SUCH CAPITAL WORK; TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH SUCH CAPITAL WORK; AND TO AUTHORIZE LONG-TERM BORROWING FOR SUCH CAPITAL WORK THROUGH THE ISSUE OF DEBENTURES TO OILC

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the “**Act**”) provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is now deemed to be expedient to authorize for the purposes of the Municipality the new capital work(s) described in column (2) of Schedule “A” (the “**Capital Work**”) attached hereto and forming part of this By-law (“**Schedule “A”**”) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A”, subject in each case to approval by OILC of the financing for such Capital Work(s) that will be requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule “A” (the “**Authorized Expenditure**” for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, (collectively the “**Estimated Annual Amount Payable**”) and determined that the Estimated Annual Amount Payable does not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, is not required before any such Capital Work is authorized by the Council of the Municipality;

AND WHEREAS subsection 405(1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if, the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be, (the “**Application**”) to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE COUNTY OF RENFREW ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of \$7,985,000 substantially in the form of Schedule “B” hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter approve, such execution and delivery to be conclusive evidence of such approval.
2.
 - (a) The undertaking of the Capital Work or of each Capital Work, as the case may be, in the amount of the respective estimated Authorized Expenditure set out in column (3) of Schedule “A” is hereby approved and authorized;
 - (b) any one or more of the Warden and the Treasurer are hereby authorized to conclude contracts on behalf of the Municipality for the undertaking of the Capital Work or of each Capital Work, as the case may be, in accordance with the Municipality’s usual protocol;
 - (c) where applicable, the Engineer of the Municipality will forthwith make such plans, profiles and specifications and furnish such information as in the opinion of the Engineer are necessary for the undertaking of the Capital Work or of each Capital Work, as the case may be; and

- (d) where applicable, the undertaking of the Capital Work or of each Capital Work, as the case may be, shall be carried on and executed under the superintendence and according to the direction and orders of such Engineer.
3. The Warden and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a **"Financing Agreement"**) with OILC that provides for temporary and long-term borrowing from OILC under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
 4. The Warden and/or the Treasurer are hereby authorized, pending the substantial completion of the Capital Work or of each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement which Financing Agreement provides that the information contained in the Record, as defined in the Financing Agreement, in respect of such temporary borrowings shall be deemed final, conclusive and binding on the Municipality, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or to each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.
 5. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Warden and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the **"Debentures"**); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.
 6. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under any outstanding temporary borrowing and/or the Debentures, as the case may be (the **"Obligations"**) and to pay such amounts to OILC from the Consolidated Revenue Fund.

7. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or any Debenture outstanding pursuant to the Financing Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
8.
 - (a) The Warden and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement, to request and receive any temporary borrowing and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.
 - (b) The money realized in respect of any temporary borrowing for the Capital Work(s) and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
9. This By-law takes effect on the day of passing.

ENACTED AND PASSED this _____ day of _____, A.D.
20____.

PETER EMON
WARDEN

CRAIG KELLEY
CLERK

Schedule "A"
to By-Law Number XXXXX
(New Capital Work(s))

(1)	(2)	(3)	(4)
<u>Project ID /</u> <u>Contract ID</u>	<u>Description of Capital</u> <u>Work</u>	<u>Estimated</u> <u>Expenditure</u>	<u>Loan Amount</u>
PWC-2023-12	County Rd 512 (Foymount Rd) Reconstruction	\$7,985,000	\$7,985,000

Webloans Loan Application PDF

Application for


Renfrew, The Corporation Of The County Of

Projects

Loan Application ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
0	Foymount Rd	07/17/2023	12/31/2024	\$7,985,000.00	7,985,000.00

Details of Project Foymount Rd

Project Category

Municipal Roads Infrastructure 

Project Name

Foymount Rd

Construction/Purchase Start

07/17/2023

Construction/Purchase End

12/31/2024

Energy Conservation



Project Address 1

County Rd 512 (Foymount Rd)

Project Address 2

City / Town

Eganville

Province

ON

Postal Code

K0J 1T0

Description

Reconstruction of County Road 512 (Foymount Road) and County Structure B257 (Harrington Creek Bridge), from Rodden Creek to Miller Road, Township of Bonnechere Valley, for a distance of 6.84km

Comments and/or Special Requests

Looking for construction financing for the duration of the project, which would then be converted to a 10 year debenture upon completion

Useful Life of Asset (Years)

15

Project Financial Information

Type of Financing

Construction/Short-term and Long-Term

Payment Frequency

Semiannually

Project Cost (A)

\$7,985,000.00

Other Project Funding / Financing (B):

Other Project Funding/Financing Total (B)

\$0.00

OILC Loan Amount (A-B)

\$7,985,000.00

Only include long-term borrowing in this section

Required Date	Amount	Term	Type
07/17/2023	\$7,985,000.00	10	Serial
Long-term Borrowing Total	\$7,985,000.00		

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

☐ Yes ☒ No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation

100.00

User Fees

0.00

Service Charges

0.00

Development Charges

0.00

Connection Fees

0.00

Repayment Subsidies

0.00

Other

Total

100.00%

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

☒ I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Infrastructure Ontario

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