



OPERATIONS COMMITTEE

Wednesday, October 25, 2023

A special meeting of the Operations Committee was held on Wednesday, October 25, 2023, at 9:40 a.m., at the County of Renfrew Administration Office, 9 International Drive, Pembroke, Ontario.

Present were: Warden Peter Emon
 Vice-Chair David Bennett (virtual)
 Councillor Daniel Lynch
 Councillor Mark MacKenzie
 Councillor Keith Watt
 Councillor Mark Willmer (virtual)

Regrets: Chair Glenn Doncaster

And Others: Councillor Anne Giardini
 Councillor Debbi Grills
 Councillor David Mayville
 Councillor James Brose

Staff Present: Craig Kelley, Chief Administrative Officer/Clerk
 Lee Perkins, Director of Public Works and Engineering
 Michael Blackmore, Director of Long-Term Care
 Jason Davis, Director of Development and Property
 Jeffrey Foss, Director of Corporate Services
 Laura LePine, Director of Community Services
 Gwen Dombroski, Deputy Clerk
 Tina Peplinskie, Media Relations and Social Media Coordinator
 Evelyn VanStarkenbug, Administrative Assistant

The Chief Administrative Officer/Clerk called the meeting to order at 9:40 a.m. He advised that pursuant to By-law 85-10, a By-law to Govern the Proceedings of the Council and Committees of the County of Renfrew, section 74(g), which states "The Committee Chair shall preside, or alternatively the Vice-Chair upon request of the Chair. In the physical absence of the

Committee Chair, the Vice-Chair shall preside, or in the physical absence of both, such other Member of the Committee as may be appointed by the concurring vote of a majority of the Members of the Committee present," Committee is required to appoint a Chair to preside over the meeting.

RESOLUTION NO. OP-C-23-10-121

Moved by Warden Emon

Seconded by Councillor Lynch

THAT due to the absence of the Chair and the physical absence of the Vice-Chair, Councillor Watt be appointed to preside over the Operations Committee meeting. CARRIED.

The land acknowledgement identifying that the meeting was being held on the traditional territory of the Algonquin People was recited. The roll was called, and no pecuniary interests were disclosed.

Operations Division

The Director of Public Works and Engineering overviewed the Operations Division Report, which is attached as Appendix A.

RESOLUTION NO. OP-C-23-10-122

Moved by Warden Emon

Seconded by Councillor MacKenzie

THAT the Operations Committee recommends that County Council approve the bid submitted by Gincor, Mattawa, Ontario, for the acquisition of three tandem truck and plow units, in the amount of \$1,254,975, plus applicable taxes; AND FURTHER THAT County Council adopt a By-law to Authorize Execution of the Contract; AND FURTHER THAT County Council reassign the sum of capital funds in the amount of \$175,593 from the offset roller and the road shouldering machine to the purchase of the three tandem plow truck and plow units. CARRIED.

RESOLUTION NO. OP-C-23-10-123

Moved by Councillor Lynch

Seconded by Councillor MacKenzie

THAT the Public Works and Engineering Department Report, which is attached as Appendix A be approved. CARRIED.

RESOLUTION NO. OP-C-23-10-124

Moved by Warden Emon

Seconded by Councillor MacKenzie

THAT this meeting adjourn and the next regular meeting be held on November 14, 2023. Time: 9:47 a.m. CARRIED.

OPERATIONS DIVISION REPORT

Prepared by: Richard Bolduc, A.Sc.T., Manager of Operations

Prepared for: Operations Committee

October 25, 2023

BY-LAWS

1. PWO-2023-26 – Three Tandem Truck and Plow Units

Recommendation: THAT the Operations Committee recommends that County Council approve the bid submitted by Gincor, Mattawa, Ontario for the acquisition of three tandem truck and plow units, in the amount of \$1,254,975, plus applicable taxes; AND FURTHER THAT County Council adopt a By-law to Authorize Execution of the Contract; AND FURTHER THAT County Council reassign the sum of capital funds in the amount of \$175,593 from the offset roller and the road shouldering machine to the purchase of the three tandem plow truck and plow units.

Background

Submissions were requested from three suppliers through the Canoe Procurement Group of Canada for vehicle and equipment acquisition. One supplier submitted a bid as follows:

- | | |
|----------------------------------|---------------------|
| 1. Gincor, Mattawa, Ontario | \$418,325 per truck |
| Amount excludes applicable taxes | |

Financial Implications

An allocation of \$1,112,000 was set aside in the 2023 Department Budget for the supply and delivery of three tandem truck and plow units. The bid received from Gincor for three trucks totalled \$1,254,975, plus applicable taxes, leaving an outstanding amount of \$142,975, plus applicable taxes.

The County of Renfrew has set aside \$175,593 within the Department's 2023 Capital Equipment over Threshold Budget for the purchase of an offset roller and a road shouldering machine. Upon careful review, it is the recommendation of staff that the acquisition of three tandem truck and plow units is more of a necessity than the previously mentioned equipment. Therefore, staff are proposing to reallocate the \$175,593 initially earmarked for the offset roller and the road shouldering machine to fund the three new tandem truck and plow units.