

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Ordinary Session -

County Council
Pembroke, Ontario
November 9, 2023

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 9:33 a.m. on Thursday, November 9, 2023.

The Warden, Peter Emon, presided.

Warden Emon cited the Land Acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present. No pecuniary interest was disclosed.

The CAO/Clerk noted that correspondence received was forwarded to Council.

November 9, 2023

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Striking Committee**, wish to report and recommend as follows:

BY-LAWS

1. Pembroke and Area Warming Centre

RESOLUTION NO. ST-CC-23-11-07

Moved by Chair

Seconded by Committee

Recommendation: THAT County Council approve a Warming Centre Ad Hoc Committee; AND FURTHER THAT the Warden, plus a member from the City of Pembroke, a member from the Township of Laurentian Valley, a member from The Grind, and a member from the Pembroke and Area Community Taskforce (PACT) be appointed to this Committee effective immediately; AND FURTHER THAT the Warden be appointed the Chair of the Committee; AND FURTHER THAT By-law No. 102-23 be repealed, and a revised By-law to Appoint the County Committees for the Ensuing Year or Until Their Successors are Appointed be adopted at this meeting of County Council.

Background

To address the issue of homelessness in the City of Pembroke specifically, and the request to be a part of the funding solution towards a warming centre within the City of Pembroke, this group will determine the most feasible way forward and how funds may be distributed. The terms of reference continue to evolve as the situation remains fluid and the partnerships expand, and will be shared after discussion and approval by this committee. This Ad Hoc Committee will report through to the Community Services Committee. As this committee will likely extend beyond the current year, position titles have been used for the appointments. Staffing resources from the appropriate departments and municipalities will be coordinated and assigned as necessary.

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: J. Brose, P. Emon, D Grills, V. Jahn, M. MacKenzie, N. Nicholson

**COUNTY OF RENFREW
BY-LAW NUMBER 137-23**

**A BY-LAW TO APPOINT THE COUNTY COMMITTEES FOR THE
ENSUING YEAR OR UNTIL THEIR SUCCESSORS ARE APPOINTED**

WHEREAS the Municipal Act, 2001, S.O. 2001 c.25, as amended provides that every Council may pass by-laws for governing the proceedings of Council;

AND WHEREAS related acts authorize the appointment of committees, boards and special bodies;

AND WHEREAS it is deemed expedient to appoint all committees and board membership by by-law;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts that the committees for the ensuing year, or until their successors are appointed, be as follows and that the first person on each committee, where done in bold, be the Chair:

Striking: Michael Donohue, James Brose, Peter Emon, Debbi Grills, Valerie Jahn, Mark MacKenzie, Neil Nicholson

Vice-Chair: Neil Nicholson

STANDING COMMITTEES

Finance & Administration: Jennifer Murphy, James Brose, Glenn Doncaster, Michael Donohue, Peter Emon, Anne Giardini, Valerie Jahn, David Mayville

Vice-Chair: Valerie Jahn

- With responsibility for:
 - Association of Municipalities Ontario
 - County Inter-Municipal Relations Committee
 - Federation of Canadian Municipalities
 - Municipal Accessibility Advisory Committee

Operations: Glenn Doncaster, Dave Bennett, Peter Emon, Dan Lynch, Mark MacKenzie, Keith Watt, Mark Willmer

Vice-Chair: Dave Bennett

- With responsibility for:
 - Highway 17 Extension Advisory Committee

Development & Property: James Brose, Dave Bennett, Peter Emon, Dan Lynch, Mark MacKenzie, Gary Serviss, Keith Watt, Rob Weir

Vice-Chair: Rob Weir

- With responsibility for:

- Algonquins of Pikwakanagan - County of Renfrew Economic and Community Development Committee
- Chalk River Laboratories Environmental Stewardship Council
- Trails Advisory Committee
- Land Division Committee
- Ministry of Natural Resources Forest Management Plan
- Ministry of Natural Resources Regional Advisory Committee
- Ottawa Valley Tourist Association
- Renfrew County Forestry and Wood Processing Committee
- Renfrew County Agricultural Economic Development Committee
- Shaw Woods Outdoor Education Centre

Health: Michael Donohue, Peter Emon, Debbi Grills, Valerie Jahn, Jennifer Murphy, Neil Nicholson, Rob Weir, Mark Willmer; (plus two City of Pembroke representatives)

Vice-Chair: Neil Nicholson

- With responsibility for:
 - Board of Health

Community Services: Anne Giardini, Peter Emon, Debbi Grills, David Mayville, Neil Nicholson, Gary Serviss; (plus one City of Pembroke representative)

Vice-Chair: Debbi Grills

- With responsibility for:
 - Renfrew County Housing Corporation
 - United Way East Ontario

AD-HOC COMMITTEES

Algonquins of Pikwakanagan - County of Renfrew Economic and Community Development Committee: **Peter Emon**, Gary Serviss, Alternate: Jennifer Murphy

Community Health Programs Advisory Committee (CHPAC): **Michael Donohue**, Peter Emon

Highway 17 Extension Advisory Committee: **Peter Emon**, Dave Bennett, Anne Giardini, Neil Nicholson, Gary Serviss (plus one City of Pembroke representative)

K & P Management Committee: James Brose

Land Division Committee: Debbi Grills, Valerie Jahn, Mark Willmer; Alternate: Mark MacKenzie

Municipal Accessibility Advisory Committee: David Bennett

Pembroke and Area Warming Centre Committee: Peter Emon

Trails Advisory Committee: **James Brose**, Peter Emon, Dan Lynch, Keith Watt

APPOINTMENTS TO EXTERNAL BOARDS, COMMITTEES OR AGENCIES

Association of Municipalities Ontario: Peter Emon

Board of Health Appointees: James Brose, Peter Emon, Jennifer Murphy, Neil Nicholson

Chalk River Laboratories Environmental Stewardship Council: Dan Lynch

County Inter-Municipal Relations Committee: Jennifer Murphy, James Brose Peter Emon,
Gary Serviss

Vice-Chair: James Brose

Federation of Canadian Municipalities: Glenn Doncaster

Ministry of Natural Resources Forest Management Plan (Algonquin Park and Ottawa Valley
Forest): Gary Serviss

Ministry of Natural Resources Regional Advisory Committee: Mark Willmer

Ottawa Valley Tourist Association Board of Directors: David Bennett, Rob Weir

Renfrew County Agricultural Economic Development Committee: Dave Bennett

Renfrew County Forestry and Wood Processing Committee: David Bennett

Shaw Woods Outdoor Education Centre: James Brose

United Way East Ontario: Peter Emon

THAT By-law 102-23 enacted on the 28th of June 2023 is hereby repealed.

THAT this by-law shall come into force and take effect upon the passing thereof.

READ a first time this 9th day of November 2023.

READ a second time this 9th day of November 2023.

READ a third time and finally passed this 9th day of November 2023.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

Administration Report – City of Pembroke Warming Centre

Moved By: Councillor Brose

Seconded By: Councillor Mayville

THAT the County of Renfrew supports the Pembroke and Area Warming Centre operated by The Grind, Pembroke, through the Homelessness Prevention Program (HPP) to a maximum of \$80,000 for the 2023/2024 winter season; AND FURTHER THAT the Warming Centre Ad-Hoc Committee continue to develop terms of reference for the distribution of assistance and supports. CARRIED.

The CAO/Clerk provided an overview of the City of Pembroke Warming Centre Administration Report. He added that Zion Lutheran Church (Pembroke) will be holding a meeting on Sunday to vote on a decision to provide space for a warming centre from November 2023 to April 2024. The Director of Community Services provided an overview of the roll that Community Services has with homelessness noting that one support provided is through hotel/motel stays which helped a significant amount of individuals over the year. She explained that Community Services connects people in need with the services that are available. She added that staff visit The Grind at 8:00 a.m. to assess the people who have spent time there and to provide additional supports and services.

The Director of Emergency Services added that paramedics are aware of the health crisis in the County and the impact that has had on their services, noting that they have had over 30 deaths due to addictions in 2023.

The CAO/Clerk explained that by reworking the Homelessness Prevention Program (HPP) budget, \$80,000 can be directed to a Warming Centre for the 2023-2024 winter months, but cautioned that funding could not be committed for upcoming years.

Councillor Lynch questioned if the money being redirected is within the scope allocated for and if other communities may be in need of the same funding. It was noted that the money can be redistributed to the Warming Centre. It was also clarified that the mobile hub will assist in determining the needs of the community. It was noted that the homeless population is greater in the Pembroke area as people move from other communities to access the services and support that are offered in Pembroke, such as the Grind.

Moved by Councillor Serviss

Seconded by Councillor Weir

THAT County Council approve the delegation request at the 2024 Rural Ontario Municipal Association (ROMA) Annual Conference with the Minister of Municipal Affairs and Housing on behalf of the County of Renfrew and the City of Pembroke to address the funding shortfall for the establishment of emergency warming centres and shelters; AND FURTHER THAT the Chair of the Community Services Committee, along with the Warden, be designated to attend the delegations, alongside appointed City of Pembroke delegates. CARRIED.

Moved by Councillor Bennett

Seconded by Councillor Brose

THAT the Administration Report attached as Appendix I be approved. CARRIED.

Corporate Services Report

The Director of Finance and Administration overviewed the Corporate Services Report, including the Asset Management Plan, the Long Term Financial Plan and Asset Condition Ratings.

The Manager of Finance overviewed the Assets 10 Year Capital Plans and Long Term Financial Plan.

Moved by: Councillor Mayville

Seconded by: Councillor Lynch

THAT County Council approve the amended Corporate Policy for Tangible Capital Assets FIN-03 Thresholds effective January 1, 2024; AND FURTHER THAT a By-law 4-08, being a By-law to establish Corporate Policies and Procedures for Tangible Capital Assets for the County of Renfrew be adopted. CARRIED.

The Manager of Capital Works overviewed the Asset Condition Update on Roads, Bridges and Culverts.

Staff and Council acknowledged the retirement of Jeffrey Foss, Director of Finance and Administration.

Council recessed at 11:58 a.m. Council reconvened at 1:08 p.m. with all persons present except Councillor Doncaster.

The Director of Operations overviewed the Fleet Management Condition Update Report.

The Environmental Services Supervisor overviewed the Long-Term Care Condition Update Report.

The Supervisor of Technical Services overviewed the Building and Facility Condition Update Report.

Council recessed at 2:23 p.m. and reconvened at 2:33 with all persons present.

The Director of Finance and Administration provided an overview of the information received in regards to the condition updates and provided information on funding, receivables and current financing.

The Manager of Finance presented Council with factors on the Long Term Financial Plan and options for consideration.

Councillor Donohue provided a slide presentation regarding historical data and previous Long Term Financial Plans. He delivered comparisons from 2015 to current, including past capital reserve forecasts and actuals.

Moved by: Councillor Donohue

Seconded by: Councillor Weir

THAT County Council recommend that the Draft Asset Management Plan and Long Term Financial Plan be returned to a future session of County Council with updated end of 2023 financial impacts; AND FURTHER THAT County Council recommend that the 2024 Draft Budget be presented with the Asset Management Plan and Long Term Financial Plan with consideration to Option 3, as presented, including a range of potential scenarios. CARRIED.

Notice of Motion – None

New Business - None

BY-LAWS

Moved by Councillor Donohue

Seconded by Councillor Grills

THAT the following By-laws be enacted and passed:

- a) By-law 136-23 – A By-law to Amend By-Law Number 4-08 Corporate Policies and Procedures for Tangible Capital Assets for the County of Renfrew.
- b) By-law 137-23 – A By-law to Appoint the County Committees for the Ensuing Year or until their Successors are Appointed.

CARRIED.

Moved by Councillor Lynch

Seconded by Councillor Serviss

THAT By-law 138-23, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on November 9, 2023, be now numbered, deemed read three times and passed. CARRIED.

Moved by Jeffrey Foss, Director of Finance and Administration

Seconded by Councillor Jahn

THAT County Council adjourn. Time – 4:24 p.m. CARRIED.