



COUNTY COUNCIL

10:00 A.M., WEDNESDAY, JANUARY 31, 2024

AGENDA

1. Call to Order.
2. Land Acknowledgment.
3. Moment of Silent Reflection.
4. National Anthem.
5. Roll Call. Page
6. Disclosure of Pecuniary Interest and General Nature Thereof.
7. Adoption of the Minutes of November 29, 2023 and December 12, 2023. 3
8. Warden's Address.
9. Delegations:
 - a) 10:15 a.m. – Jane Toller, Warden, MRC Pontiac, Energy from Waste Project.
 - b) 10:30 a.m. – Mark Brillon, Sean Teixeira, and Saad El Kassab, Energere, Climate Action Plan 46
10. Correspondence:
 - a) Letter from Angela Cooke, Assistant Deputy Minister, Community & Supportive Housing Division, Ministry of Municipal Affairs and Housing RE: Residual Funding. 72
11. Committee Reports:

10:45 a.m. – 11:00 a.m.	a) Development & Property Committee	73
11:00 a.m. – 11:15 a.m.	b) Operations Committee	141
11:15 a.m. – 11:30 a.m.	c) Health Committee	177
11:30 a.m. – 11:45 a.m.	d) Community Services Committee	202
11:45 a.m. – 12:00 p.m.	e) Finance & Administration Committee	238
12. By-laws:
 - a) By-law 6-24 –A By-Law To Amend By-Law 93-21 Being a By-Law to Execute a Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP) COVID Resiliency Fund for Improvements to the Ottawa Valley Recreational Trail/Algonquin Trail in the Town of Laurentian Hills.

- b) By-Law 7-24 -A By-Law to Refuse Amendment No. 42 to the Official Plan of the County Of Renfrew.
 - c) By-law 8-24 –A By-Law to Authorize Speed Limits.
 - d) By-law 9-24 - A By-Law to Amend By-Law 65-21 Regulate the Parking of Vehicles on or Adjacent to County Roadways.
 - e) By-Law 10-24 - A By-Law for the Execution of Contract PWC-2024-07 Rehabilitation of County Structure B007 (Butler Bridge).
 - f) By-Law 11-24 -A By-Law to Amend By-Law 10-15 Being a By-Law to Consolidate all By-Laws With Respect to Roads and Bridges Included in the County Road System.
 - g) By-law 12-24 - A By-Law Authorizing the Warden and Clerk to Execute an Agreement Between the County of Renfrew and Ontario Health for Funding Support for the 2023/24 Virtual Care Programs – Online Appointment Booking Agreement.
 - h) By-law 13-24 - A By-Law Granting Authority to the Warden and Clerk to Execute all Funding Agreements Between the County of Renfrew and Funding Agencies Including, but not Limited to the Province, Ontario Health, Etc.
 - i) By-law 14-24 - A By-Law to Amend By-Law 49-17 - To Establish Policies and Procedures for Licensed Home Child Care Services for the County of Renfrew.
 - j) By-law 15-24 - A By-Law to Amend By-Law 63-03 Human Resources Corporate Policies and Procedures for the County of Renfrew.
13. Closed Meeting – pursuant to Section 239 of the Municipal Act, 2001, as amended for the purpose of: a) Labour relations or employee negotiations (collective bargaining).
14. Written Reports from Representatives Appointed to External Boards
- a) Association of Municipalities Ontario (AMO)
 - b) Chalk River Stewardship Council
 - c) Eastern Ontario Regional Network (EORN)
 - d) Federation of Canadian Municipalities (FCM)
 - e) Rural Ontario Municipal Association (ROMA).
15. Notice of Motions.
16. Members’ Written Motions.
- a) Councillor Neil Nicholson – Unaffordable Rural Water and Wastewater Rates. Page 345
17. New Business
- a) Councillor Dan Lynch – Push Up Challenge
18. Confirmatory By-law 16-24 - A By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on January 31, 2024.
19. Adjournment.

NOTE: Any submissions received from the public, either orally or in writing may become part of the public record/package.

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Ordinary Session -

County Council
Pembroke, Ontario
November 29, 2023

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on Wednesday, November 29, 2023.

The Warden, Peter Emon, presided.

Warden Emon recited the Land Acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present, except Councillor Jahn. Councillor Grills, Councillor MacKenzie and Councillor Willmer attended virtually. No pecuniary interest was disclosed.

Moved by Councillor Bennett

Seconded by Councillor Mayville

THAT the minutes of October 29, and November 9, 2023 be adopted. CARRIED.

Warden Emon on behalf of Council wished Councillor Giardini a Happy Birthday.

Warden Emon addressed Council as follows:

During the month of November, I attended 12 meetings on County business.

I presented the EOWC's Regional Housing Plan at the ROMA Board Meeting held on Friday, November 10.

On Thursday, November 23, I attended meetings with several key members of the Ontario Legislature at Queen's Park to discuss the strategic priorities of the Eastern Ontario Warden's Caucus, and brought greetings from Renfrew County.

This past Monday I attend the 2023 Housing Forum in Toronto, where we discussed the following:

- Housing enabling infrastructure, such as water and wastewater capacity, further to our conversation at Development and Property with respect to communal systems.
- Activating the Missing Middle. The Missing middle refers to all housing types that fall between detached houses and mid to high rise buildings. To provide diverse housing options Ontario will need to build more missing middle homes.
- Inclusive Housing as part of an effective Housing Supply Action Plan. The Province will need to ensure it is building housing that is both affordable and meets the needs of all Ontarians.
- Fresh approaches are needed to tackle Ontario's housing crisis, including modular and innovative homes can be part of the solution. On this point, Minister Calandra announced that they were taking a proactive approach to prequalification of suppliers, and the procurement process would be streamlined.

We continue to meet weekly on the issue of a warming centre in Pembroke. Movement has been made to use the site of the Pembroke Farmers' Market and the infrastructure is due to be ready over the next week.

As announced at the Community Services Committee, I would like to congratulate the Director of Community Services, Laura LePine on receiving the 2023 Ontario Municipal Social Services Association (OMSSA) Patti Moore Human Services Integration Award. This award recognizes an OMSSA member who has displayed extraordinary leadership and has made an exceptional contribution to human services. Laura will be receiving the award at a special recognition event tomorrow evening.

On behalf of Council, I wish to express our sincere condolences to both the Briscoe Family and the Township of Admaston Bromley work family on the passing of Beverly Briscoe, who passed away on November 9, 2023. Bev was the Clerk Treasurer at Admaston Bromley Township for 37 years.

On behalf of Council, I wish to express our sincere condolences to the Pecoskie family and the community of the Township of Killaloe, Hagarty, Richards on the passing of former Councillor Stanley Pecoskie. Stanley was a huge supporter of local events and relished his role as a municipal councillor.

Recently the Algonquins of Pikwakanagan declared a State of Emergency due to the opioid crisis. The County of Renfrew shares their concerns and are committed to addressing that society is facing a serious public health, social and safety issue due to the opioid crisis.

On December 6, 2023 at 12 noon, EVA – Renfrew County will be holding a vigil at the Women’s Monument at 2 Harry Street in Petawawa. This vigil will honour the 14 women who were killed in Montreal, honour the women killed in Renfrew County and will remember the missing and murdered indigenous women. Everyone is invited to attend this event. Earlier this year, the County of Renfrew, along with many local municipalities have declared Intimate Partner Violence an epidemic. This vigil commemorates those who we have lost to Intimate Partner Violence and reminds us that the work to end Intimate Partner Violence is still ongoing.

EVA – Renfrew County is also one of this year’s recipients of United Way’s Community Builder of the Year Award, for their work that has had a unique and lasting impact on our community, that exemplifies compassion for others, and that builds stronger, healthier communities for everyone.

Today, Council and Staff are wearing white ribbons which signify the White Ribbon Pledge which is an international campaign aimed at raising awareness about and ending violence against women. By wearing a white ribbon, individuals pledge to never commit, condone or remain silent about violence against women. The campaign encourages people to take an active role in promoting gender equality, raising awareness, and taking action to prevent violence. Thank you for wearing white ribbons.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Peter Emon, Warden

Delegations were heard as follows:

- a) The Director of Planning and Development presented the Warden’s Community Service Awards, as follows:

Individual - Wanda Hilts (she/her)

Individual – Clair Cox (he/him)

Not-For-Profit Organization – Whitewater Sno-Goers Snowmobile Club

Council recessed at 10:26 a.m. Council reconvened at 10:41 a.m. with the same persons present.

- b) Sabine Mersmann, President and CEO, and Scott Coombes, Vice President of Finance and Corporate Services/Chief Financial Officer, Pembroke Regional Hospital, addressed Council

at 10:42 a.m. and overviewed a PowerPoint presentation outlining the services and outreach of Pembroke Regional Hospital, including the proposed conversion of electronic medical records, the proposed costs, and potential funding. They concluded their presentation by requesting that the County of Renfrew consider investing in the conversion to the Hospital Information System.

- c) 2023 Report Card, Craig Kelley, CAO/Clerk, overviewed the 2023 County Council Report Card, highlighting the Strategic Plan Goals achievements and accomplishments that have been completed or have been initiated throughout 2023.

The CAO/Clerk noted that correspondence received was forwarded to Council for consideration.

DRAFT

Councillor Anne Giardini, Chair of the Community Services Committee brought in and read the resolutions of the following report:

November 29, 2023

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Community Services Committee**, wish to report and recommend as follows:

INFORMATION

1. Patti Moore Human Services Integration Award

Attached as Appendix I is a letter from the Ontario Municipal Social Services Association (OMSSA) president and executive director notifying that Laura LePine is the 2023 recipient of the Patti Moore Human Services Integration Award. This award is an annual award that is given to a social services leader who has a proven and respected track record of achievement in human services and in the development and/or application of the theory and practice of human services integration; demonstrated experience and commitment in placing clients/people at the centre of the planning and administration of human services and someone who has strengthened or broadened internal and external relationships to achieve a common vision of seamless service delivery. The award will be presented at the OMSSA Annual Policy Conference in Toronto November 30, 2023, to December 1, 2023. In addition to receiving the award, Laura will be featured in OMSSA's Knowledge Exchange Blog for January. Congratulations to Laura on this tremendous achievement.

2. Senior Women Living Together (SWLT)

Attached as Appendix II is a poster announcing that the program Senior Women Living Together will be launching in Renfrew County in January 2024. SWLT is a housing program/platform that connects senior women to shared housing opportunities. Originally operating in Peterborough, ON and to its success, the program is branching out into other communities, Renfrew County being the first in the area that this program is moving into.

3. Canadian Union of Public Employees (CUPE) Local 4425 Update

On October 3, 2023, the County of Renfrew received formal notice from CUPE Local 4425 that represents Renfrew County Housing Corporation unionized staff, expressing their intent to initiate collective bargaining for the existing agreement set to expire on December 31, 2023. Additionally, during the month of July 2023, CUPE Local 4425 submitted a request for a job evaluation and pay equity review, as outlined in Article 2

of the Collective Agreement and the associated Job Evaluation Terms of Reference. Job evaluation and pay equity reviews and discussions are underway.

4. 2023 Third Quarter (July to September) Homelessness Prevention Program (HPP)

Budget Summary (April 1, 2023, to March 31, 2024)

Capital Component	\$1,000,000
Strong Communities Rent Supplement Program	\$200,000
Emergency Minor Home Repairs Program	\$200,000
Rent Allowance Program	\$845,000
Homelessness Prevention Program (Emergency Assistance)	\$845,740
Additional Supports for Chronic Homelessness and Food Security	\$300,000
5% Program Administration Fees	\$178,460
Total Budget	\$3,569,200

5. Strong Communities Rent Supplement Program

This program provides monthly rent-geared-to-income subsidies within approved private market rental units.

Number of ongoing subsidies: 21

Third Quarter Expenditure: \$33, 588

*Actively seeking additional units

6. Emergency Minor Home Repairs

This program helps low-income homeowners stay safely housed within their home by covering essential minor home repairs up to \$7,500.

Number of Applications Approved-Third Quarter: 4

Third Quarter Expenditure: \$21,895.64

*As of November 1, 2023, there are an additional 3 applications in process.

7. Rent Allowance Program

This program provides a monthly rent allowance of \$300 for households without children and \$400 for households with children.

Average of ongoing allowances: without children 115; households with children 48

Third Quarter Expenditure: \$142,100

*Onboarding of additional recipients via the chronological waitlist is underway.

8. Homelessness Prevention Program (Emergency Assistance)

This program provides emergency financial assistance to help maintain housing and to help with emergency expenses related to homelessness. Eligible expenses may include temporary hotel/motel stay, rent arrears, rent deposits, utility arrears, transportation, or other extraordinary expenses. Maximum eligibility is \$1,500 for households without children and \$2,000 for households with children.

Number of Applications Approved – Third Quarter: 297

Third Quarter Expenditure: \$237,235.59

9. Point-In-Time Count Survey

The Point-In-Time Count (PIT) is an annual homelessness enumeration survey that helps identify how many people experienced homelessness on a set date. This year the PIT date was Friday, October 27th and the survey period extended from that date up to Friday, November 3rd. Surveys were completed at over a dozen locations across the County of Renfrew by the staff and volunteers of various agencies, as well as staff from Community Services, Paramedic Services, and the Renfrew County District Health Unit. Thank you to the participants who shared their information and to the surveyors who helped to not only collect data but to connect people with services.

Attached as Appendix III is an infographic that summarizes the survey results.

Attached as Appendix IV is a summary of the data for each question asked.

RESOLUTIONS

10. Support of Resolution from the Municipality of Bluewater

RESOLUTION NO. CS-CC-23-11-47

Moved by Chair

Seconded by Committee

THAT County Council supports the resolution from the Municipality of Bluewater respecting childcare availability, and directs staff to send a letter of support to the Ministry of Children, Community and Social Services with copies being sent to the Premier of Ontario.

Background

Attached as Appendix V is correspondence dated October 2, 2023, from the Municipality of Bluewater regarding the critical issue of childcare availability in the province of Ontario and how it is linked to educational requirements and low wages within the childcare sector.

BY-LAWS

11. **An Agreement With Licensed Home Child Care Service Providers, be Amended to Enter Into An Agreement with Candace Gellert (Laurentian Valley)**

RESOLUTION NO. CS-CC-23-11-49

Moved by Chair

Seconded by Committee

THAT the County Council recommend that By-law No. 50-17 authorizing the County of Renfrew to enter into an agreement with Licensed Home Child Care service providers, be amended to enter into an agreement with Candace Gellert (Laurentian Valley).

Background

Since 2018, the County of Renfrew has been licensed by the Ministry of Education to operate a Licensed Home Child Care Agency. Currently, there are eight homes operating under the license. One home is located in Arnprior, one in Eganville, one in Hayley Station and five homes are located in Pembroke.

Attached as Appendix VI is the By-law to amend By-law 50-17 authorizing the County of Renfrew to enter into an agreement with Licensed Home Child Care providers, as well as the Funding Agreement with Candace Gellert.

All of which is respectfully submitted.

Anne Giardini, Chair

And Committee Members: P. Emon, D. Grills, D. Mayville, N. Nicholson, G. Serviss

The Report was adopted as presented.

Council congratulated the Director of Community Services on receiving the Patti Moore Human Services Integration Award Patti Moore award.

Council recessed at 12:00 p.m. Council reconvened at 12:48 a.m. with the same persons present.

Councillor Glenn Doncaster, Chair of the Operations Committee brought in and read the resolutions in the following report:

November 29, 2023

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. **Monthly Project Status Report**

Attached as Appendix I is the Monthly Project Status Report for the information of Council.

2. **Capital Program Variance Report**

Attached as Appendix II is the Capital Program Variance Report for the information of Council.

3. **Policy PW-22 – Naming Bridges and Culverts Policy**

Attached as Appendix III, is Policy PW-22 – Naming Bridges and Culverts, which has been developed to ensure that the naming of bridges and culverts is consistent with the Public Works and Engineering Department’s primary objective of providing and maintaining a safe road system. This also provides an opportunity to honour the heritage of the area. In order to be considered as part of the final policy to be presented to County Council in February 2024, staff are requesting that comments be provided to the Director of Public Works and Engineering, Lee Perkins, by January 15, 2024.

4. **Operational Status and Winter Readiness**

The Public Works and Engineering Department reached 100% fleet readiness on October 31, 2023, as per the Winter Maintenance Operations Guidelines.

RESOLUTIONS

5. **Haley Station – All-Way Stop Warrant – County Road 61 (Haley Road) at Godfrey Road**

RESOLUTION NO. OP-CC-23-11-128

Moved by Chair

Seconded by Committee

THAT County Council direct staff to advise the Township of Whitewater Region that the

intersection of County Road 61 (Haley Road and Godfrey Road) with Haley Road and Fire Hall Lane does not meet the warrants for an all-way stop.

Background

Attached as Appendix IV is a resolution received from the Township of Whitewater Region dated September 20, 2023, requesting that the County of Renfrew investigate the need for an all-way stop at the intersection of Haley Road with Godfrey Road and Fire Hall Lane.

On October 18, 2023, staff completed a turning movement intersection count at the noted location. The results of the count have been inputted into the “All-Way Stop Sign Control Warrant Worksheet” as used in the Ontario Traffic Manual Book 5, for determining if an all-way stop is warranted at this location.

As Haley Road has been identified as a Collector Roadway, the requirement for an all-way stop is determined by two factors, being:

- i) The total vehicle volume for the intersection must exceed 250 vehicles for the average of four peak hours of the day; and,
 - ii) The volume split does not exceed an average of 70/30 based on those same counts.
- The results of the four peak hours of the count indicate total intersection volumes, for vehicles and pedestrians combined, are 158, 78, 67, and 150. In order for an all-way stop to be warranted, all four of these peak hours would require volumes in excess of 250 vehicles and pedestrians combined.

The warrant spreadsheet and a map showing the location of the intersection is attached as Appendix V.

BY-LAWS

6. Policy PW-21 – Entrance Policy and Design Guidelines

RESOLUTION NO. OP-CC-23-11-127

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law approving Policy PW-21 Entrance Policy and Design Guidelines; AND FURTHER THAT By-law 32-98 being a By-law to Regulate the Construction or Alteration of any Entranceways, Private Roads or Access to a County Road be rescinded.

Background

In 1998, By-law 32-98 being a By-law to Regulate the Construction or Alteration of any Entranceways, Private Roads or Access to a County Road was adopted. This By-law is no longer applicable as it includes County Roads and fees that are incorrect. Policy PW-21 Entrance Policy and Design Guidelines has been in place for several years; however, is

not included as part of the Corporate Policies for the Public Works and Engineering. Staff are recommending that Policy PW-21 be adopted as a Corporate Policy to replace By-law 32-98.

7. **PWO-2023-10 – Wheeled Excavator and Attachments**

RESOLUTION NO. OP-CC-23-11-129

Moved by Chair

Seconded by Committee

THAT County Council approve the bid submitted by Toromont CAT, Ottawa, Ontario, for the acquisition of one wheeled excavator and required attachments, in the amount of \$533,424.00, plus applicable taxes; AND FURTHER THAT County Council adopt a By-law to Authorize Execution of the Contract.

Background

Submissions were requested and received from two suppliers through the Canoe Procurement Program as follows:

- | | |
|--|--------------|
| 1. Toromont CAT, Ottawa, Ontario | \$606,287.00 |
| 2. Brandt Tractor Ltd., Regina, Saskatchewan | Rejected |
- Amount excludes applicable taxes.

Financial Implications

The combined approved budget for the wheeled excavator and all attachments is \$550,000.00. The total bid received from Toromont CAT is \$606,287.00, plus applicable taxes. To remain within the approved budget, staff are proposing to purchase the excavator and the immediate required attachments, which are the ditching bucket and the forestry head, in the amount of \$533,424.00, plus applicable taxes.

All of which is respectfully submitted.

Glenn Doncaster, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, K. Watt, M. Willmer

The Report was adopted as amended.

Councillor Nicholson requested that Item #5 of the Operations Report, Haley Station – All-Way Stop Warrant – County Road 61 (Haley Road) at Godfrey Road was severed from the report and voted on separately.

RESOLUTION NO. OP-CC-23-11-128

Moved by Chair

Seconded by Committee

THAT County Council direct staff to advise the Township of Whitewater Region that the

intersection of County Road 61 (Haley Road and Godfrey Road) with Haley Road and Fire Hall Lane does not meet the warrants for an all-way stop. MOTION DEFEATED.

Staff were directed to bring Item #5 of the Operations Report, Haley Station – All-Way Stop Warrant – County Road 61 (Haley Road) at Godfrey Road back to the Operations Committee in January.

DRAFT

Councillor Michael Donohue, Chair of the Health Committee brought in and read the resolutions of the following report:

November 29, 2023

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Long-Term Care Resident Statistics

Bonnechere Manor Resident Statistics

Statistics	August 2023	September 2023	October 2023
Population at end of Month	174	176	176
# of Female Residents	96	99	100
# of Male Residents	78	77	76
Vacant Beds at End of Month	2 LTC / 2 Respite	0 LTC / 2 Respite	2 LTC / 2 Respite
YTD Occupancy Rate: LTC	98.71%	99.03%	98.88%
Respite	0.00%	0.00%	0.00%
Resident Deaths	8	3	6
Resident Discharges	0	0	0
Resident Admissions	8	5	6

Miramichi Lodge Resident Statistics

Statistics	August 2023	September 2023	October 2023
Population at end of Month	164	163	163
# of Female Residents	108	106	107
# of Male Residents	56	57	56
Vacant Beds at End of Month	0 LTC / 2 Respite	3 LTC / 0 Respite	2 LTC / 1 Respite
YTD Occupancy Rate: LTC	98.05%	98.07%	98.15%
Respite	49.18%	53.85%	55.10%
Resident Deaths	2	8	3

Statistics	August 2023	September 2023	October 2023
Resident Discharges	0 LTC / 6 Respite	0 LTC / 3 Respite	0 LTC / 4 Respite
Resident Admissions	3 LTC / 5 Respite	5 LTC / 5 Respite	4 LTC / 3 Respite

Home & Community Care Support Services Champlain Client Waitlist Information

Renfrew County Long-Term Care Homes (LTCHs)	Patients waiting for 1 st choice from Community/Hospital	Patients waiting for 1 st choice to transfer from another LTCH	Totals
Bonnechere Manor	110	31	141
Caessant Care Cobden	40	18	58
Deep River & District Hospital – The Four Seasons Lodge	8	8	16
Grove (The) Nursing Home	123	27	150
Groves Park Lodge	38	18	56
Marianhill Inc.	48	17	65
Miramichi Lodge	227	47	274
North Renfrew LTC Services	53	22	75
Valley Manor Inc.	38	13	51
Totals	685	201	886

2. Ministry of Long-Term Care – Revised Masking Requirements

The Ministry of Long-Term Care has updated the COVID-19 Guidance Document for Long-Term Care Homes in Ontario, with enhanced masking requirements to take effect no later than November 7, 2023. Upon consideration of the advice of the Chief Medical Officer of Health, the following enhanced masking measures will be implemented for Bonnechere Manor and Miramichi Lodge regardless of outbreak status:

- All persons excluding residents must wear a medical grade mask while in the Home. This includes staff, students, support workers, volunteers, visitors, and essential caregivers.
- Staff may remove their masks in break areas when eating, drinking and when outdoors.
- Visitors/essential caregivers may remove their mask when with the resident in the resident's room or when eating or drinking with the resident in communal spaces.

3. Accreditation Canada

Accreditation Canada surveyors Darlene Oakes (Team Lead) and Angela Patrick attended both Bonnechere Manor and Miramichi Lodge from June 25 until June 29, 2023, for the first joint accreditation survey. The County of Renfrew Long-Term Care Homes successfully defended the highest of all ratings previously achieved as individual Homes - Accredited with Exemplary Standing.

This accreditation not only reflects the quality of our work but also the trust and confidence that our residents and families place in us. We can take immense pride in knowing that our contributions have made a meaningful impact on the reputation of our Homes and the care that our residents receive. This is a result of not only the professionalism and dedication of our staff, but also the invaluable support from our community – residents, family members, volunteers, Resident and Family Councils, Auxiliary, Foundations, and our elected officials. Thank you to Warden Peter Emon, Health Committee Chair Michael Donohue and Chief Administrative Officer Craig Kelley for participating in the first joint County of Renfrew Long-Term Care Homes Accreditation Canada survey.

4. Delegation – Integrated Virtual Care

Executive Director of the Petawawa Centennial Family Health Centre, Ms. Judy Hill, and Medical Lead, Renfrew County Virtual Triage and Assessment Centre, Dr. Jonathan Fitzsimon, presented an update of the Integrated Virtual Care Program.

The Petawawa Centennial Family Health Centre was congratulated for being awarded the Association of Family Health Teams of Ontario 2023 Bright Lights Award in the category of: Using a population-based approach to provide care to the community Achievement: Integrated Virtual Care.

5. Renfrew County Virtual Triage and Assessment Centre (RC VTAC)

In October, the Renfrew County Virtual Triage and Assessment Centre (RC VTAC) launched the new Focused Paramedic Health Review. This service is for unattached patients, who are between the ages of 40 to 64 years old and have used RC VTAC more than three times in the last year. In the RC VTAC system, there are approximately 1,300 patients identified who qualify for this service.

During an appointment, a Focused Paramedic Health Review will be conducted with the patient in person, focusing on health promotion, disease prevention and health education. An RC VTAC physician may be consulted for interventions as needed.

6. Improving Community Resilience – Emergency Management Application for Funding

The Ontario government is investing \$5 million to ensure communities across the province have the resources and equipment they need to prepare for natural disasters and emergencies.

The Provincial government is now accepting applications for the new Community Emergency Preparedness Grant to help communities and organizations purchase critical supplies, equipment and deliver training and services to improve local emergency preparation and response.

The Emergency Services Department will be submitting an application to the Ontario Community Emergency Preparedness Grant to improve the resilience of our communities.

The application will be to improve our readiness and response capabilities for flood and natural disaster mitigation and recovery. This application will request financial assistance to purchase a sandbag processing machine, supplies and equipment to be shared among all local municipalities and First Nations as well as funding to support the organization and training for staff and volunteers from local municipalities and First Nations.

The deadline for this application is November 30th, 2023. Further information will be provided to Health Committee as it becomes available.

BY LAWS

7. Dedicated Off-Load Nurses Program

RESOLUTION NO. H-CC-23-11-126

Moved by Chair

Seconded by Committee

THAT County Council authorize the Warden and Clerk to sign a Memorandum of Agreement with the Ministry of Health for \$421,000.00 in one-time funding for the 2023/24 funding year to support the Dedicated Offload Nurses Program.

Background

A notification of funding was received from the Deputy Premier and the Minister of Health, the Honourable Sylvia Jones in the amount of \$421,000.00 for the Dedicated Off-Load Nurses Program which was brought to Committee in September. Attached is a Memorandum of Agreement and proposed budget.

8. Offload Staffing Job Description and Memorandum of Agreement

RESOLUTION NO. H-CC-23-11-127

Moved by Chair

Seconded by Committee

THAT County Council authorize the Warden and Clerk to sign a Memorandum of Agreement with the Pembroke Regional Hospital for Advanced Care Paramedics to participate in the Emergency Department to facilitate early ambulance offload transfers of patients onto hospital stretchers.

Background

Attached is a Memorandum or Agreement between the County of Renfrew and the Pembroke Regional Hospital for Advanced Care Paramedics to participate in the Emergency Department as team-members to facilitate early ambulance offload transfers of patients onto hospital stretchers and to provide clinical care and management to increase patient flow in the Emergency Department.

9. Agreement - Influenza Vaccine Administration

RESOLUTION NO. H-CC-23-09-128

Moved by Chair

Seconded by Committee

THAT County Council authorize the Warden and Clerk to sign a Memorandum of Agreement with the Renfrew County and District Health Unit to contract the Community Paramedic Program to deliver/assist with delivery of influenza and COVID-19 vaccinations for the term October 30, 2023, to December 31, 2023.

Background

A Memorandum of Agreement between the County of Renfrew and the Renfrew County and District Health Unit for the delivery of Influenza and COVID19 vaccine by Paramedics. The term of this Agreement will be October 30, 2023, to December 31, 2023. A rate of \$42.27 plus 44% benefit for a Primary Care Paramedic and \$46.51 plus 44% benefit for an Advanced Care Paramedic per hour will be paid for the scheduled training and duration of services, carried out by County of Renfrew Community Paramedic Service employees.

10. **Leased Space – 2nd Floor - Miramichi Lodge**

RESOLUTION NO. H-CC-23-11-130

Moved by Chair

Seconded by Committee

THAT County Council authorize the Warden and Clerk to sign a lease agreement between Miramichi Lodge and Ms. Brenda Kincaide, Foot Care Service Provider, for the occupancy of a leased space room within Miramichi Lodge, located at 725 Pembroke Street West, Pembroke Ontario, at an annual amount of \$4,764.00 for the period of January 1, 2024, to December 31, 2024.

Background

Miramichi Lodge was designed to include additional space to lease in order to generate revenue. Ms. Brenda Kincaide, Foot Care Service Provider at Miramichi Lodge, currently leases the 240 square foot space located on the second floor and provides foot care services to external clients. Ms. Kincaide has indicated that she wishes to continue to lease the space for a twelve (12) month term. The County of Renfrew Development and Property Department has assessed the area and determined a fair market rent would be a 2% increase from the last agreement, which was in 2020, with a reprieve during the Pandemic, for an annual amount of \$4,764.00 payable in monthly installments of \$397.00. The lease agreement and by-law are attached.

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: P. Emon, D. Grills, V. Jahn, J. Murphy, N. Nicholson, R. Weir, M. Willmer

The Report was adopted as presented.

Councillor James Brose, Chair of the Development & Property Committee brought in and read the resolutions of the following report:

November 29, 2023

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development and Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Request for Proposal for Engineering Services for Housing Solutions

The County of Renfrew, like the rest of Ontario and Canada, has identified the urgent need for affordable housing solutions to address the growing housing crisis within our community. Recently, several different potential affordable housing projects have been discussed at Committee and Council level in locations such as Renfrew, Arnprior, and Deep River. In addition, organizations (both private and public) have approached the County inquiring about partnering on an affordable housing initiative. At this time we have not been provided funding to proceed with a project, but the Federal government at an event in London has signalled that it is prepared to start distributing \$4 billion to municipalities for the creation of affordable housing. In addition, the Provincial government has signalled it will be looking to fund affordable housing developments.

With limited resources and funding available, it is important that the County of Renfrew be prepared to act swiftly when funding or grant opportunities arise. To accomplish this, Planning staff could prepare comprehensive site plans that are ready for immediate implementation. In anticipation of future funds being available, staff are proposing to issue a Request for Proposals (RFP) to solicit competitive bids from qualified engineering firms to achieve site plan approval for multiple sites. The RFP would request the following services to work with County staff in both the Planning and Housing Divisions:

- a) Site Evaluation and Analysis: Conduct thorough assessments of potential development sites, considering factors such as topography, soil conditions, environmental impact, and infrastructure availability.
- b) Site Planning and Design: Develop detailed site plans that include building layouts, parking facilities, landscaping, and utility infrastructure.
- c) Regulatory Compliance: Ensure that all plans comply with local zoning regulations, environmental laws, and other relevant codes and standards.
- d) Obtain Site Plan approvals from the local municipality. Obtaining site plan approval does not obligate the County to build the units or housing, but it will speed up the process and let the County be ready to build faster when funding is available.

This is currently not a budgeted item and will be included as part of the 2024 Budget discussions. The cost of obtaining site plan approval would be guided by the results of the RFP. As a starting point, staff suggest an amount of \$150,000. We believe this investment is beneficial to address the pressing need for affordable housing in our community.

Steps to move forward with this project are:

- a) Obtain approval to proceed with an RFP from Council;
- b) Prioritize how many and which sites to proceed with;
- c) Planning Division and Housing Division to collaborate and draft the RFP documents;
- d) Issue the RFP to qualified engineering firms;
- e) Evaluate received proposals and select the most suitable engineering firm;
- f) Commence site planning and design activities; and,
- g) Receive Site Plan approval to be shovel ready to build when Provincial and/or Federal monies are available.

2. **Funders Forum**

The Renfrew County Community Futures Development Corporation (CFDC) is hosting a [Funders Forum](#) on November 30, 2023, from 9:00 a.m. to 2:00 p.m., at the Horton Community Centre. Interested individuals can register to attend by selecting the link.

The free forum is an opportunity for businesses and community organizations to learn about how to submit a successful application and hear about funding opportunities from various governments and agencies, including the Province of Ontario, FedDev Ontario, Ontario Trillium Foundation, United Way, and Renfrew County CFDC.

3. **Taste of the Valley**

The fourth [Taste of the Valley](#) event was held in Cobden on October 14, 2023, with more than 135 vendors in attendance and attracting over 5,000 visitors.

The last event in the series is the Holiday edition scheduled for December 16, 2023, from 10:00 a.m. to 3:00 p.m., at the Germania Club in Pembroke.

4. **Invest Renfrew County Newsletter**

The second issue of the Invest Renfrew County [business newsletter](#) was released on November 8, 2023.

5. **CORE Business Consultations and Services Report**

The following data details Enterprise Renfrew County's consultation and outreach efforts from April 1 – September 30, 2023.

Activity (on-going)	Year-to-Date	Annual Target
CORE Inquiries	433 (58%)	750
CORE Consultations Exploring Entrepreneurship	51 (68%)	75
CORE Consultations Starting a Business	67 (89%)	75
CORE Consultations Existing Business	54	25
Number of Businesses Started	8 (40%)	20
Number of Businesses Sustained	8 (40%)	20
Number of Businesses Expanded	9	4
Number of Jobs Created	11 (44%)	25
Starter Company Plus Program (\$32,000 in grants were issued to 9 recipients in November as part of the fall Starter Company Plus intake)		
Number of Completed Approved Participants	10	12
Number of Grants Issued	17 (\$60,000)	12
Dollar (\$) Value of Investment Leveraged	\$101,944	\$112,000
Number of Businesses Started	6	10
Number of Businesses Expanded	4	2
Number of Jobs Created	21	15
Summer Company Program		
Number of Applications	16	5
Number of Completed Participants	5	5
Number of Businesses Started	5	5
Number of Jobs Created	5	5
Number Interested in Pursuing Entrepreneurship as a Career Option	5	5

6. 1030 Lea Street – New Build – Progress Report

Progress continues on the multi-unit affordable and supportive housing complex at the corner of Lea and Douglas Streets in Pembroke, Ontario. A [Zencity](#) webpage for the project, featuring construction updates, provides the viewer with a description of the project along with progress images. The framing phase is now officially complete, and the asphalt shingles on the roof have been installed. The contractor is currently focused on the interior work, particularly the electrical and HVAC systems within the units. Authorized changes to date total \$199,663.13 with a revised construction value to date of \$3,314,342.86. A cost savings change order is still forthcoming with an approximate estimated value of \$30,000-\$40,000.

7. **Subdivision Activity**

During the month of October, the County received six applications for subdivision approval (typically the average is 3-4 a year) as follows:

- 47T-23003 – Elias Lane (Greater Madawaska) – 8 lots
- 47T-23004 – Sipolins Road (Greater Madawaska) – 6 lots
- 47T-23005 – Rose Lane (Greater Madawaska) – 6 lots
- 47T-23006 – River Road Estates (McNab/Braeside) – 23 lots
- 47T-23007 – Robinson Lane (Laurentian Valley) – 156 lots (55 singles, 34 semi, 34 multi attached, 33 condo)
- 47T-23008 – Black Bay Road (Petawawa) – 56 lots

Staff are in the process of circulating these applications for review with the local municipalities, the required agencies under the Planning Act, peer reviewers, and the public. As a result of recent changes to the Planning Act there will be no public meetings regarding these developments.

8. **County of Renfrew On-line Hosted Web Mapping Application**

The County hosts a web-based GIS mapping program available to County staff, local staff, and members of the public. Our hosted web mapping application (Geocortex Web Mapping Application) requires an update in 2024/2025, due to the retirement of JavaScript Version 3.x on July 1, 2024. Our current hosting company, VertiGIS, has created a new application called VertiStudio that runs on JavaScript Version 4.x. To keep the on-line web mapping working, we will be required to migrate our current web mapping application Geocortex Essentials to the new VertiGIS Studio and this will come with a cost of approximately \$62,000. The County is looking into various options that will be considered for the 2024 budget:

- i) Continue a hosting partnership with VertiGIS and move forward with the migration/update to the newest version of the program.
- ii) Move forward with the installation of our own ArcGIS Server and other Esri web based tools (instead of using a host) to allow the County to continue using mail notifications and allowing access to the severance history Adobe files.
- iii) Look at creating our own web mapping application using ArcGIS Online with less functionality on the secure site (i.e. no mail notification report, Municipal Plan Review (MPR) function, or access to severance data).
- iv) End our Agreement with VertiGIS and not provide online mapping.

RESOLUTIONS

9. Official Plan Amendment – Alternative Notice Provisions

RESOLUTION NO. DP-CC-23-11-129

Moved by Chair

Seconded by Committee

THAT County Council directs staff to undertake an Official Plan Amendment to introduce alternative notice policies for Planning Act Applications; AND FURTHER THAT a letter be sent under the Warden's signature to the Minister of Municipal Affairs and Housing, in support of the resolution from the Corporation of the Municipality of Wawa requesting the Provincial Government to make an amendment to the Legislation Act, 2006, to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations.

Background

Recently it was announced that Metroland is shutting its print division. This has left the County of Renfrew (and local municipalities) without a print paper that reaches the public to satisfy the Planning Act requirement for circulation when we undertake an initiative that is municipal-wide (like this proposed Official Plan Amendment (OPA)).

In addition, as it relates to the ceasing of print publications, attached as Appendix I, is a resolution from the Council of the Municipality of Wawa, which advises that their local newspaper "Algoma News Review" has ceased print publication. Wawa is requesting the Provincial Government to make an amendment to the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations.

The Planning Act allows for local alternatives for providing notice under the requirement that the Official Plan contains policies specifying details of the notice. Staff propose a County Official Plan Amendment to introduce alternative notice provisions. Staff would reach out to the local municipalities for input into the policy. As a first draft, we propose the following policy:

Public Consultation

Consultation is intended to foster communication, education of issues, and conflict resolution early in the planning process. The County recognizes that public consultation is a key component of the planning process.

All Planning Act applications shall adhere to the prescribed measures for public consultation strategies, public meetings, and notification procedures in accordance with the Planning Act and associated regulations. Applicable regulations under the Planning Act include, but are not limited to, O. Reg. 545/06 on Zoning By-Laws, Holding By-Laws, and Interim Control By-Laws; O. Reg. 544/06 on Plans of Subdivision; O. Reg. 543/06 on Official Plans and Plan Amendments; O. Reg. 200/96

on Minor Variance Applications; and O. Reg. 197/96 on Consent Applications. In some instances, the public consultation required by the County may exceed these requirements as deemed appropriate and as outlined in this Plan.

Policies for Public Consultation

- a) The County and local municipalities shall use a variety of communication methods to seek input on planning matters and to provide information to the public. Depending on the issues, and in accordance with the Planning Act and associated regulations, the approval authority shall choose the most appropriate method of communication, which may include any or all of the following:
- i) Personal service or prepaid first class mail;
 - ii) E-mail;
 - iii) Public notice signs;
 - iv) Surveys, electronic or mail-out;
 - v) Neighbourhood Open Houses and/or Public Information Centres;
 - vi) Neighbourhood Working Groups or Focus Groups;
 - vii) Information meetings;
 - viii) Statutory Public meetings;
 - ix) Website or internet engagement platforms (e.g. Zencity); and/or any other methods as deemed necessary by the approval authority and established by amendment to this Plan;
 - x) Public meetings (where required by the Planning Act) shall be held to inform and obtain feedback from the public on Planning Act applications, the policies of this Plan, and where required by the County. The format of the public meeting shall be based on the type of Planning Act application and may be in the form of an Information Meeting, Statutory Public Meeting, or both;
 - xi) Depending on the nature and scope of the development application, the approval authority may require the applicant to hold a Neighbourhood Open House as part of Pre-Consultation prior to the submission of a complete application. As prescribed by the Planning Act and associated regulations, the approval authority may require the applicant to complete and submit a Public Consultation Strategy as part of an Official Plan Amendment, Zoning By-Law Amendment and Plan of Subdivision;
 - xii) The Approval Authority may require the applicant to hold additional meetings beyond that of the Pre-Consultation Meeting, Neighbourhood Meeting, Information Meeting and Statutory Public Meeting to provide the community with additional information regarding the proposal, such as technical studies, and to provide opportunities for conflict resolution;
 - xiii) Policies for Alternative Public Consultation Measures (Planning Act s. 17(19.3), s. 34 (14.3), s. 51(19.3.1), s 53(4.3)) 2.2.17 – The Approval Authority may establish alternative public consultation measures to notify prescribed persons and public bodies of proposed development using a combination of

- the measures above that the municipality deems suitable for providing public notice;
- xiv) The County and/or local Municipalities may develop a Municipal Consultation Strategy, which provides additional direction for Planning Act matters for which they are the approval authority. Where a Municipal Consultation Strategy has been approved, the direction of the Strategy shall be followed; and,
 - xv) Community consultation requirements for the Community Planning Permit System may be developed by local Municipalities seeking to pursue the use of such System.

BY-LAWS

10. Ottawa Valley Business Hive Space Sharing Agreement

RESOLUTION NO. DP-CC-23-11-128

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to enter into an agreement with the Corporation of the Town of Renfrew for office space for Enterprise Renfrew County commencing on January 1, 2024, for a five-year period.

Background

The Corporation of the Town of Renfrew has created the Ottawa Valley Business Hive located within Town Hall at 127 Raglan Street South, Renfrew, Ontario. The Ottawa Valley Business Hive is a shared office space housing a number of community and service oriented organizations including Renfrew County Community Futures Development Corporation and the Renfrew and Area Chamber of Commerce. Relocating the Enterprise Renfrew County office from temporary space at Renfrew County Place, 450 O'Brien Road to 127 Raglan Street South provides synergies between the various organizations to further collaborate and support the community at large. The term of the agreement would be for five years commencing on January 1, 2024, and ending on December 31, 2028, with an option to renew or extend this Agreement and the Licence granted hereunder for one (1) further term of five (5) years.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, G. Serviss, K. Watt, R. Weir

The Report was adopted as presented.

Councillor Jennifer Murphy, Chair of the Finance & Administration committee brought in and read the resolutions of the following report:

November 29, 2023

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance and Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Service Delivery Review / StrategyCorp Update

Since early October 2020, the County of Renfrew has been engaged with StrategyCorp on an update to the Service Delivery Review, including an examination of the composition and responsibilities of the Senior Leadership Team (SLT) given the impending changes coming due to retirements. To this point, interviews and consultations have occurred with members of the SLT, and with the Chairpersons of the standing committees. StrategyCorp has also received a list of municipal comparators, and all of the key strategic documents, in order to assist with a fulsome report. It is anticipated that the Chief Administrative Officer/Clerk will receive a draft report with several recommendations by the end of November 2023, and will bring them to a closed meeting of County Council when fully analyzed for potential impact.

2. Agenda Management System

There are several municipalities using an Electronic Agenda Management Provider to streamline and improve this process. An Electronic Agenda Management System is a software application that is used to electronically create meeting documents, route them for review and approval (workflow) and publish those documents to websites. An Electronic Agenda Management System easily provides the opportunity to generate records from reports, and minutes from agendas, and Council directives or action items from the minutes for staff to complete. An Electronic Agenda Management System essentially manages the documents from creation to archive for easy retrieval. It allows for a single source publishing, meaning content is entered once into the report template and once entered it is used on multiple documents (agenda, motions) through to minute completion.

The Clerk's Office would like to adopt the practice of an agenda automation system to improve the workflow process and eliminate inefficiencies and duplication of work. Staff has determined that it is now time to move to a platform that suits the needs of the County of Renfrew.

Staff have been in touch with several of our colleagues across the eastern region group of clerks, as well as many of the local municipalities, on their preferred software platforms.

Over the course of the next few weeks, we will assess those platforms against the needs of the County of Renfrew and select one to move forward with.

Funding required for implementation will be included in the appropriate budget(s) and likely shared across departments.

3. Council Remuneration – September 30, 2023

Attached as Appendix I is the Treasurer’s Statement of Remuneration and Expenses paid to County Council as of September 30, 2023.

4. Treasurer’s Report – September 30, 2023

Attached as Appendix II is the September 30, 2023 monthly one-page financial summary, along with the Treasurer’s Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation.

5. Provincial Offences Administration – East Region Manager’s Meeting

On September 25, 2023, Manager of Provincial Offences, Ashley Wilton attended an East Region Manager’s meeting in Perth. His Worship, Regional Senior Justice of the Peace Kreling also attended. Discussion items included Clerk of the Court Reforms, Part III prosecution download and joint legal oversight options, body cam and dash cam evidence, 2024 court calendar and ongoing case backlog. His Worship Kreling has indicated that his resources have improved for 2024, and the Pembroke courts will see a return of judicial availability for special trials and the reallocation of some of the lost satellite court dates. The group also discussed advocacy options and the judicial appointment process. Subsequently, the United Counties of Leeds Grenville forwarded the letter to Minister Downey, which is attached as Appendix III.

6. Provincial Offences Administration – Part III Prosecution Services Update

Director of Corporate Services, Jeffrey Foss and Manager of Provincial Offences, Ashley Wilton met with the new County of Renfrew Ontario Court of Justice Crown Attorney James Bocking on October 26, 2023 regarding the transfer of Part III prosecution services. A tentative target of Q2 in 2024 was set to accept this transfer of Part III prosecutions. Concurrently, the Manager of Provincial Offences has been coordinating with the United Counties of Leeds and Grenville (UCLG) and the Town of Perth regarding group oversight options for prosecution responsibilities. Attached as Appendix IV are the standard transfer documents provided by the Crown’s Office related to this transfer agreement. Further information will be brought forward in early 2024.

7. Take Our Kids to Work Day 2023

Take Our Kids to Work Day is an annual career exploration event, held every November, where Grade 9 students across Canada spend the day in the life of a working professional. This year’s event took place on November 1. The County was pleased to

have students at our workplaces again this year. The experiences on this day enhance the student's understanding of the realities of working life and supports them in their own career exploration to make more informed choices. The event also gives parents the opportunity to discuss career prospects with their children, allows our organization the opportunity to share knowledge, experience and advice around career choices and relevant skills required in today's workplace.

8. **Co-Op Placements**

Co-operative Education (Co-op) provides high school students with valuable community-based experience while earning credits towards a graduation diploma. Co-op, a type of experiential learning, allows students to apply and reflect on their learning in a setting outside school and helps engage and motivate students. Students are often more successful when learning is meaningful and connected to their lives and community. The County of Renfrew is currently hosting two co-op students at Miramichi Lodge and hopes the experience helps the students confirm career decisions before starting post-secondary education, including apprenticeships. Further, the County of Renfrew hopes the students can build an evidence-based career portfolio to support the application process for work, college or university. Lastly, the largest benefit to the County of Renfrew is the establishment of contacts in the workplace for networking opportunities and demonstrate that municipal jobs are an attractive career path.

RESOLUTIONS

9. **Resolution to Support the EOWC 7 in 7 Plan With an Additional Contribution**

RESOLUTION NO. FA-CC-23-11-96

Moved by Chair

Seconded by Committee

THAT County Council approve that the County of Renfrew supports the total contribution of \$468,000.00 required for the Eastern Ontario Wardens' Caucus (EOWC) 7 in 7+ Regional Housing Plan deliverables to March 31, 2024 as presented by Eastern Ontario Regional Network (EORN), to be shared equally amongst the 13 member municipalities, with \$36,000.00 being the County's share.

Background

At the October 12, 2023, meeting of the Eastern Ontario Wardens' Caucus (EOWC), members received an update from the project manager for the regional housing plan (7 in 7+), the Eastern Ontario Regional Network (EORN). Over the past several months, EORN has been acting as the Project Manager, working with KWM Consulting to develop the regional business case. That contract has now been completed and further work is required to develop the business case into an affirmative business and action plan, including assessing financial aggregators, applications to upper-tier governments, arranging lobbying efforts, and the roll-out of a suitable procurement model. The EOWC had previously approved EORN as the Project Manager, and feels strongly that they

continue this work until the end of March 31, 2024, identifying this as a date when the final plans would be completed.

10. **Town of Arnprior – Community Improvement Plan**

RESOLUTION NO. FA-CC-23-11-99

Moved by Chair

Seconded by Committee

THAT County Council direct staff to review the information from the Town of Arnprior and provide a report to a future meeting of this Committee detailing the projected impact on the County of Renfrew to participate in the tax assistance program for the Town of Arnprior.

Background

Within the Town of Arnprior’s Community Improvement Plan, there is a Brownfield Remediation Tax Assistance Program. Whereby, in accordance with Section 365.1 of the Municipal Act, the Town may defer or cancel all or a portion of municipal taxes during the period in which the brownfield site is being cleaned up or redeveloped (the rehabilitation period and statement period, as defined in the Municipal Act). Under the Program, it indicates that the Town may formally request the County of Renfrew to participate in the tax assistance program and the Town may also apply to the Minister of Finance, on behalf of the property owner, to have the education portion of the property taxes deferred or cancelled. The Town of Arnprior has recently received an application under this CIP program and are reaching out to the County of Renfrew to determine if the County of Renfrew has a program or if they would consider participating in the tax assistance program.

The County of Renfrew has advised the Town of Arnprior that there is no upper-tier Community Improvement Plan in effect. After reviewing Section 365.1 of the Municipal Act, the County of Renfrew also advised the Town of Arnprior that the next steps would be for them to send a letter of request to the County of Renfrew for consideration at a future meeting of the Finance & Administration Committee. Accordingly, attached as Appendix V from the Town of Arnprior is their formal request letter, a copy of the resolution and the recent staff report regarding their formal request for the County of Renfrew’s participation in the Brownfield Remediation Tax Assistance Program under the Town’s Community Improvement Plan.

BY-LAWS

11. **Benefits Renewal of Services**

RESOLUTION NO. FA-CC-23-11-100

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to enter into a service agreement renewal with Cowan Benefits Consulting for the period January 1, 2024 to December 31, 2024; AND

FURTHER THAT a By-law to enter into a service agreement renewal with Manulife Financial for the provision of a benefits insurance program (Policy 4704) for the period of January 1, 2024 to December 31, 2024 be adopted.

Background

The Municipal Benefits Committee (MBC) met with our benefits consultants, Cowan Insurance, on October 27, 2023 to conduct a review of the services and plans. The renewal period for these services is January 1, 2024 – December 31, 2024. The MBC voted to continue with Cowan’s consulting services, as well as to continue with Manulife Financial for the provision of a benefits insurance program for the period of January 1, 2024 to December 31, 2024.

Annual Employee Benefits Plan Renewal

As a result of plan design management and the efforts of our benefits consultants, Cowan Insurance Group, our renewal rates have been negotiated for 2024 with an overall decrease on the annual premium of approximately \$165,000.00.

Attached as Appendix VI is the presentation that includes the executive summary from Cowan Insurance Group which shows the 2024 renewal information for the MBC as a whole.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, P. Emon, A. Giardini, V. Jahn, D. Mayville

The Report was adopted as presented.

Council requested additional information be brought forward to an upcoming meeting on Community Improvement Plans.

Moved by Councillor Donohue

Seconded by Councillor Lynch

THAT the agenda be amended to move the Closed Session to Item 18 on the Agenda. CARRIED.

Moved by Councillor Grills

Seconded by Councillor Mayville

THAT the following By-laws be enacted and passed:

- a) By-law 139-23 – A By-Law To Establish Policy PW-21 – Entrance Policy and Design Guidelines Within the Jurisdiction of The Corporation of the County of Renfrew
- b) By-Law 140-23 - A By-Law for the Execution of Contract PWO-2023-10 Supply and Delivery of One Wheeled Excavator and Attachments
- c) By-Law 141-23 - A By-Law to Enter into a Lease Agreement with the Town of Renfrew Office Space – 127 Raglan Street South
- d) By-law 142-23 – A By-Law to Enter into a Memorandum of Agreement with the Ministry of Health for \$421,000 in one-time funding for the 2023/24 funding year to support the Dedicated Offload Nurses Program.
- e) By-law 143-23 – A By-Law to Enter into a Memorandum of Agreement with the Pembroke Regional Hospital for Advanced Care Paramedics to participate in the Emergency Department to facilitate early ambulance offload transfers of patients onto hospital stretchers.
- f) By-law 144-23 – A By-Law to Enter into a Memorandum of Agreement with the Renfrew County and District Health Unit to contract the Community Paramedic Program to deliver/assist with delivery of influenza and COVID-19 vaccinations for the term of October 30, 2023 to December 31, 2023.
- g) By-law 145-23 – A By-Law to Enter into a Lease Agreement between Miramichi Lodge and Ms. Brenda Kincaide, Foot Care Service Provider, for the occupancy of a leased space room within Miramichi Lodge, located at 725 Pembroke Street West, Pembroke, Ontario, at an annual amount of \$4,764.00 for the period of January 1, 2024, to December 31, 2024.
- h) By-law 146-23 – A By-Law to Amend By-Law 50-17 to Authorize the County of Renfrew to Enter Into an Agreement With Licensed Home Child Care Service Providers.
- i) By-law 147-23 - A By-law to Authorize the Clerk to Enter Into a Service Agreement Renewal with Cowan Benefits Consulting for a Benefits Program.
- j) By-law 148-23 - A By-law to Authorize the Clerk to Enter Into a Service Agreement with Manulife Financial for the Provision of a Benefits Program.

CARRIED.

13. Written Reports from Representatives Appointed to External Boards

- a) Association of Municipalities Ontario (AMO) – Meeting Friday - no report
- b) Chalk River Laboratories Environmental Stewardship Council – no report
- c) Eastern Ontario Regional Network (EORN) – no report

- d) Federation of Canadian Municipalities (FCM)
Councillor Doncaster provided the FCM Fall Economic Statement:
“Housing affordability is a top priority for Canadian municipalities. Today’s Fall Economic Statement takes some steps to improve housing affordability by increasing federal financing for new rental housing construction, increasing federal grants for affordable housing by \$1 billion over three years, increasing funding for co-op housing development, and supporting municipalities in regulating short-term vacation rentals .
“While FCM acknowledges the federal investments to support new housing construction announced today, the reality is that we cannot rapidly scale up new housing construction without also investing in the municipal infrastructure that supports it. In May 2023, the federal government made a commitment to deliver a landmark investment in infrastructure across this country this fall.
We are concerned that the Fall Economic Statement does not reflect the scale of infrastructure investment required to meet the national housing supply gap, and FCM will be looking to Budget 2024 for a comprehensive, ambitious investment in community infrastructure that matches the record-breaking population growth currently underway in Canada. With winter approaching, we are also calling for urgent action on the homelessness crisis impacting communities across the country.
“The challenge of investing sufficiently in infrastructure to support ambitious new levels of housing will deeply influence the quality of life of Canadians in their communities for decades to come, and forms the core of FCM’s detailed recommendations as submitted to the Standing Committee on Finance in August 2023.
“In the last year alone, Canada’s population increased by more than 1.1 million. With every home built, there is a corresponding infrastructure need that must be met. New housing depends on new municipal infrastructure: from water, to roads, to wastewater facilities, to community amenities, to public transit facilities. This is what makes the difference between laying brick and mortar, and ensuring vibrant, successful communities into the future.
“That is why FCM has consistently called on the federal government to make targeted investments in the Canada Community-Building Fund to help boost local infrastructure. It’s why FCM is leading the national call for a new Municipal Growth Framework: a new revenue tool or a set of revenue tools that are tied to Canada’s growth and redefines how we work across orders of government.
“As our nation grows, the need for municipalities to confidently meet that growth is clearer than ever. Municipalities are on the frontlines of challenges related to homelessness and mental health, climate change and more. As Budget 2024 approaches, we will, as the order of government of proximity, continue to engage with our federal counterparts, putting forward detailed, future-focused recommendations that will empower Canadians by empowering communities.”

- e) Rural Ontario Municipal Association (ROMA). Councillor Murphy reviewed her report.

Notice of Motion – None

Members' Written Motions

Councillor Serviss withdrew his Motion to Rescind, as per Section 65 of the Procedural By-Law, the decision made by Council with respect to the formula for the billing of the Fire Dispatch System.

Council recessed at 2:13 p.m. Council reconvened at 2:23 p.m. with the same persons present.

Moved by Councillor Donohue

Seconded by Councillor Weir

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, to discuss personal matters about an identifiable individual, including municipal or local board employees. CARRIED. Time 2:23 p.m.

- a) CAO/Clerk Performance Appraisal

Moved by Councillor Nicholson

Seconded by Councillor Willmer

THAT this resume as an open session of County Council. CARRIED. Time 2:51 p.m.

Moved by Councillor Watt

Seconded by Councillor Serviss

THAT By-law 149-23, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on November 29, 2023 be now numbered, deemed read three times and passed. CARRIED.

Moved by Councillor Murphy

Seconded by Councillor Lynch

THAT County Council adjourn. CARRIED. Time 2:53 p.m.

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- First Ordinary Session -

County Council
Pembroke, Ontario
December 12, 2023

INAUGURAL SESSION

The members constituting the Council of the Corporation of the County of Renfrew, being respectively the County Councillor, Reeves and Mayors where applicable, of the municipalities within the County, having previously filed their respective Clerk's Certificate as to Election of Councillor/Reeve/Mayor and Members of County Council, are as follows:

Towns

Town of Arnprior
Town of Deep River
Town of Laurentian Hills
Town of Petawawa
Town of Renfrew

County Council Member

County Councillor Daniel Lynch
Reeve Glenn Doncaster
Mayor Anne Giardini
Mayor Gary Serviss
Reeve Peter Emon

Townships/Municipalities

Township of Admaston/Bromley
Township of Bonnechere Valley
Township of Brudenell, Lyndoch & Raglan
Township of Greater Madawaska
Township of Head, Clara & Maria
Township of Horton
Township of Killaloe, Hagarty & Richards
Township of Laurentian Valley
Township of Madawaska Valley
Township of McNab/Braeside
Township of North Algona Wilberforce
Township of Whitewater Region

County Council Member

Mayor Michael Donohue
Mayor Jennifer Murphy
Mayor Valerie Jahn
Mayor Rob Weir
Mayor Debbi Grills
Mayor David Bennett
Mayor David Mayville
Reeve Keith Watt
Mayor Mark Willmer
Mayor Mark MacKenzie
Mayor James Brose
Mayor Neil Nicholson

The Inaugural Session of the Council of the Corporation of the County of Renfrew met the 12th day of December 2023 at the hour of 10:00 a.m.

The Warden, Peter Emon, presided.

Warden Emon cited the Land Acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present.

The CAO/Clerk advised that correspondence received has been forwarded to Committee, noting that the County has been advised of the OCIF allocations, however, communications are embargoed until announced by the Province.

Warden Emon provided an overview of the past year.

Warden Emon vacated his seat. The Clerk, Craig Kelley, presided.

Pursuant to Section 17 of County of Renfrew Procedural By-law 85-10 as amended, the Clerk, acting as Presiding Officer, called for nominations for Warden for the ensuing year that were filed with the Clerk of the County of Renfrew by the deadline for nominations of November 10, 2023:

Moved by Councillor Donohue

Seconded by Councillor Murphy

THAT Peter Emon, Reeve of the Town of Renfrew, being a fit and proper person to be Warden of the Municipal Corporation of the County of Renfrew, is hereby nominated as a candidate for the Wardenship of this County for the ensuing year or until such time as his successor be elected.
CARRIED.

Councillor Michael Donohue, mover of Councillor Peter Emon's nomination, spoke on behalf of his nominee. Councillor Jennifer Murphy, seconder of Councillor Peter Emon's nomination, spoke on behalf of her nominee.

Chief Administrative Officer/Clerk, Craig Kelley, declared Councillor Peter Emon Warden of the County of Renfrew for the ensuing year. Warden Emon was escorted to the podium by the mover and seconder of his nomination.

Warden Emon took the Oath of Office.

Warden Emon assumed the Chair and addressed Council as follows:

Welcome, council, staff, honoured guests and members of the media. It is with a great deal of pleasure that I address you today.

I wish to thank my mover, Councillor Donohue and seconder, Councillor Murphy and County Council for bestowing this honour on me. You have allowed me to serve as Warden again and I accept the challenge for 2024. We have lot of work to do. I believe, as do you, the office of

Warden is an instrument of council and our community as we work to continually improve all aspects of our community.

It takes a great deal of support to fulfil the role of Warden. Support from council and staff and the many welcoming and kind residents of the County. I have had support from my family and friends throughout my life acting as councillor, Mayor, Reeve, Warden and community volunteer. Please allow me to introduce to you my wife, councillors. Your support and wise counsel has been most welcome and at times urgently needed.

I would also like to acknowledge the staff from the Town of Renfrew. They represent a supportive and innovative team whom I am fortunate to have back stopping me in all of my roles.

As we heard earlier in the year and a bot earlier this morning in 2023 we worked on a number of important projects. The efforts of council will continue unabated.

Further Twinning of 417

Along with the reinvigorated 417 Advisory Committee and with the support of our community we will continue our conversations with both the Federal and Provincial governments to stress the need for the predictable and timely twinning or the enhancement of Highway 17 through the County of Renfrew and beyond. This is a critical piece of transportation infrastructure which is necessary for the continued economic stability of our community. This highway enhancement is absolutely essential for the future and necessary expansion and diversification of our communities' economy and our ability to compete with the rest of Ontario and beyond. The good news is the province has finally included the next phase, through from Scheel Drive to Bruce Street in their construction plans. Now we need to continue to remind them to fund it and to start moving rock.

We believe Highway 417 will bring interested companies and investors, visitors and future residents to -our many safe, affordable, caring and welcoming communities. We have observed and documented the positive impacts the extension of 417 to Arnprior has brought to that community and their closely linked neighbour McNab Braeside. We will continue to document the benefits in that area and in other areas on other 400 series highways and advance our case with both levels of government about the importance of the TransCanada Highway system and Highway 17 to Ontario and to Canada.

CNL

CNL for a very long time has been a vital engine which drives our economy. We look forward through our relationship with the Operators to ensure this continues. We expect and our community expects it to remain one of the world's premier nuclear research facility as it evolves.

Nuclear science and technology, research and development and radio-active waste management facilities and a thriving business cluster in Renfrew County is what we expect and will work with CNL and our community to achieve. This is in keeping with what we have observed in other international communities hosting nuclear labs and research.

We accept and support nuclear industry and science in our community. CNL, the laboratories and the science are rooted and belong here. To in any way systematically diminish them is to ignore the glorious and productive past, the significant present value and the limitless future.

Garrison Petawawa

Garrison Petawawa continues to evolve and grow. The many benefits accrued by our community extend beyond the Town of Petawawa. It generates income for many, opportunity to provide services and goods for others and a strong group of volunteers who care about and build our community.

Renfrew County has always and continues to have a strong and emotional attachment and relationship with Garrison Petawawa. We wish to ensure the serving members and civilian employees know they have our continued and heartfelt support as they fulfill their role globally in terms of defending Canada and others, providing security and disaster relief.

We, as always, look forward to the ongoing and mutually benefiting relationship with our Garrison Petawawa.

Culture/Healthy Living

This coming year, we will continue to receive nominations with regards to the Warden's Community Service awards. Recently, we had the great pleasure to award individuals and organizations for their outstanding commitment to making the County of Renfrew a better place to live, work and play.

We reside in a part of the province, the country and the world, envied by many. Our connection to Canadian history mixed with our evolving social diversity and the vibrant arts community is second to none. Renfrew County residents are fortunate to share our community with the Algonquins of Pikwagnagan community, it is a treasured relationship which needs to be constantly respected and developed.

We will through the carefully fostered partnerships with Ottawa Valley Tourism Association (OVTA) and the various cultural groups work to properly showcase and further develop our unique attributes to residents and visitors alike. I would encourage each and every one of you and your families to take the opportunity to explore the arts, culture and historical treasures we have hidden away and waiting discovery here in Renfrew County.

The County of Renfrew will continue to take an active role in healthy living by participating in a health promotion challenge with Lanark County. The Silver Chain Challenge encouraged the use of our roads, trails, hallways and any natural or man-made infrastructure to increase physical activity along with social and community engagement. I look forward to June 2024 with enthusiasm and a healthy sense of needing to improve. Our efforts to finish the Algonquin Trail will continue and we will work partners to ensure all of our trails remain an important asset for residents and visitors.

We also work with the Health Unit and a number of partners to improve the physical activeness and health of our community. We value our collaborative relationship with them as we work to ensure our community is healthy and protected during times of illness and worry.

We will work with our community to understand and demonstrate the value of our Public Health system and our local RCDHU. It is time to inform the Province of Ontario about the value and the need to have to remain a locally governed service provider and not one directed from a distant office.

Eastern Ontario Wardens' Caucus

The Eastern Ontario Wardens' Caucus (EOWC) sets priorities for the year in January of each year. As council will recall, the Caucus has been very successful in completing major projects and studies.

County of Renfrew, CAO Craig Kelley and myself will continue to support the efforts of EOWC and ensure the concerns of the County of Renfrew are duly considered.

We will continue to build on the excellence of the VTAC model of care as we take the lessons from the Warming Centre initiative and from our always developing community para-medicine program as we advocate and continue to care for our community.

Housing in 2024 will continue to be a focus for us. This year we will host a housing summit with developers, builders, not for profits and user groups to gather information. I will continue to be a strong advocate for the EOWC 7 in 7 Regional Housing Plan and the financing it will pursue which will assist us in building in our community.

Our Community Service Department continues to be a strong advocate for Housing, Homelessness and our Seniors' Housing Strategy. We value their information and insight as we work to find complete and appropriate solutions with our partners in the community.

Council will continue to speak out on issues of concern. We declared Intimate Partner Violence an Epidemic and we worked to establish a Warming Centre. Our worry, our planning and our responses to assist our community will not diminish. It is however restrained by funding.

In 2024 we will work towards hosting a regional Economic Development Summit and possibly another Queen's Park day building on our very successful day in 2022. These and other actions will be incorporated in our economic development strategy being developed in 2024.

I look forward to continuing our working relationship with our MP Cheryl Gallant, and our MPP John Yakabuski in ensuring the issues of Renfrew County and our local municipalities and our community are duly considered by our senior governments. Partnerships with our federal and provincial governments are extremely important if we are to move forward on the major initiatives offered today.

Council, through me, requests our staff to please continue to work hard on behalf of our communities. We constantly challenge you to be innovative, informative, thrifty and visionary on a daily basis. Our local councils depend upon you to be subject experts and assistants in a variety of situations. Residents and clients expect you to assist them, to protect them, to heal them and to advise them. You respond to all of these roles, challenges, requests and expectations with grace and professionalism. You do not disappoint.

Once again, we call upon you to provide thoughtful papers and policy options containing clear goals, costs and comparators upon which we can make informed decisions. We will be taking every opportunity to appear before provincial and federal bodies to offer policy options when they impact on Renfrew County.

Our community is so fortunate to have the strong efforts of Councillor Doncaster and Councillor Murphy working on our behalf at FCM and ROMA. We will continue to be a strong voice at FCM,

AMO and ROMA as we bring forward solutions which will benefit our community and other communities across Ontario and Canada.

This year with local councils facing dramatically increasing operating costs from policing and electricity to name just a few - we will no doubt be asking about any new or developing different service models and expanded partnerships as no municipality will be immune to fiscal challenges and pressures. Partnership across many fields are the new “revenue producers” for municipal government and we will need to lead and facilitate the discussions on this.

Ladies and gentlemen, it is an honour that I sit here before you as your Warden for the County of Renfrew starting my second term. I understand the immense responsibility you have graciously bestowed on me. I will encourage and work with you to adopt and implement an agenda which allows us to move forward on the issues we have mentioned today and in the past year. Together as councillors, staff and community members we will continue to make Renfrew County the best place to live, work, invest and play.

Undoubtedly 2024 will be filled with challenges, which as has occurred countless times before in these chambers, will require patience and appreciation for each other and our individual points of view and diverse goals. I am sure we will not always support each other’s goals and views, I am confident we will always expect to find ourselves at the end of the session supporting our community.

To each and every one of you, have a wonderful Christmas and I hope an extremely busy, prosperous, and successful 2024.

MP, Cheryl Gallant and MPP, John Yakabuski sent regrets along with greetings to County Council.

Chief Greg Sarazan, Algonquins of Pikwakanagan, First Nation brought greetings to County Council.

Councillor Dan Lynch on behalf of Mayor Lisa McGee, Town of Arnprior brought greetings to County Council.

Mayor Suzanne D’Eon, Town of Deep River, brought greetings to County Council.

Mayor Steve Bennett, Township of Laurentian Valley, sent regrets and provided congratulations to Warden, Peter Emon and provided greetings to County Council.

Mayor Tom Sidney, Town of Renfrew, brought greetings to County Council.

Mayor Ron Gervais, City of Pembroke brought greetings to County Council.

Colonel Jason Guiney, Commander and Chief Warrant Officer Jimmy Cote, Garrison Petawawa brought greetings to County Council via Zoom.

Council recessed at 11:13 a.m. Council reconvened at 11:30 a.m. with the same persons present.

Notice of Motion:

Councillor Nicholson provided a Notice of Motion regarding the unaffordability of Water and Wastewater Rates in rural Ontario.

The CAO/Clerk and Council acknowledged the retirement of Laura LaPine, Director of Community Services and presentations and speeches were provided acknowledging her dedication and service to the County during the past 25 years.

Council recessed at 11:57 a.m. Council reconvened at 1:13 p.m. with the same persons present, except, Councillor Mark Willmer.

DRAFT

Mayor Donohue, Chair of the Striking Committee, brought in and read the resolutions of the following report:

December 12, 2023

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Striking Committee**, wish to recommend as follows:

BY-LAWS

1. **A By-law to Establish the County Committees for the Ensuing Year**

RESOLUTION NO. ST-CC-24-01-01

Moved by Chair

Seconded by Committee

That the persons listed in By-law No. 1-24, as amended be the committees for the ensuing year and that the first person named on each committee, where bold, be the Chair and that these be established by by-law at this session of County Council.

COUNTY OF RENFREW

BY-LAW NUMBER 1-24

**A BY-LAW TO APPOINT THE COUNTY COMMITTEES FOR THE
ENSUING YEAR OR UNTIL THEIR SUCCESSORS ARE APPOINTED**

WHEREAS the Municipal Act, 2001, S.O. 2001 c.25, as amended provides that every Council may pass by-laws for governing the proceedings of Council;

AND WHEREAS related acts authorize the appointment of committees, boards and special bodies;

AND WHEREAS it is deemed expedient to appoint all committees and board membership by by-law;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts that the committees for the ensuing year, or until their successors are appointed, be as follows and that the first person on each committee, where done in bold, be the Chair:

Striking: Michael Donohue, James Brose, Peter Emon, Debbi Grills, Valerie Jahn, Mark MacKenzie, Neil Nicholson

Vice-Chair: Neil Nicholson

STANDING COMMITTEES

Finance & Administration: Jennifer Murphy, James Brose, Glenn Doncaster, Michael Donohue, Peter Emon, Anne Giardini, Valerie Jahn, David Mayville

Vice-Chair: Valerie Jahn

With responsibility for:

- Association of Municipalities Ontario
- County Inter-Municipal Relations Committee
- Federation of Canadian Municipalities
- Municipal Accessibility Advisory Committee

Operations: Glenn Doncaster, Dave Bennett, Peter Emon, Dan Lynch, Mark MacKenzie, Keith Watt, Mark Willmer

Vice-Chair: Dave Bennett

With responsibility for:

- Highway 17 Extension Advisory Committee

Development & Property: James Brose, Dave Bennett, Peter Emon, Dan Lynch, Mark MacKenzie, Gary Serviss, Keith Watt, Rob Weir

Vice-Chair: Rob Weir

With responsibility for:

- Algonquins of Pikwakanagan - County of Renfrew Economic and Community Development Committee
- Chalk River Laboratories Environmental Stewardship Council
- Trails Advisory Committee
- Land Division Committee
- Ministry of Natural Resources Forest Management Plan
- Ministry of Natural Resources Regional Advisory Committee
- Ottawa Valley Tourist Association
- Renfrew County Forestry and Wood Processing Committee
- Renfrew County Agricultural Economic Development Committee
- Shaw Woods Outdoor Education Centre

Health: Michael Donohue, Peter Emon, Debbi Grills, Valerie Jahn, Jennifer Murphy, Neil Nicholson, Rob Weir, Mark Willmer; (plus two City of Pembroke representatives)

Vice-Chair: Neil Nicholson

With responsibility for:

- Board of Health

Community Services: Anne Giardini, Peter Emon, Debbi Grills, David Mayville, Neil Nicholson, Gary Serviss; (plus one City of Pembroke representative)

Vice-Chair: Debbi Grills

With responsibility for:

- Renfrew County Housing Corporation
- United Way East Ontario

AD-HOC COMMITTEES

Algonquins of Pikwakanagan - County of Renfrew Economic and Community Development Committee: **Peter Emon**, Gary Serviss, Alternate: Jennifer Murphy

Community Health Programs Advisory Committee (CHPAC): **Michael Donohue**, Peter Emon
Highway 17 Extension Advisory Committee: **Peter Emon**, Dave Bennett, James Brose, Glenn Doncaster, Anne Giardini, Neil Nicholson, Gary Serviss (plus one City of Pembroke representative)

Land Division Committee: Debbi Grills, Valerie Jahn, Mark Willmer; Alternate: Mark MacKenzie

Municipal Accessibility Advisory Committee: David Bennett

Pembroke and Area Warming Centre Committee: Peter Emon

Trails Advisory Committee: James Brose, Peter Emon, Dan Lynch, Keith Watt

APPOINTMENTS TO EXTERNAL BOARDS, COMMITTEES OR AGENCIES

Association of Municipalities Ontario: Peter Emon

Board of Health Appointees: James Brose, Peter Emon, Jennifer Murphy, Neil Nicholson

Chalk River Laboratories Environmental Stewardship Council: Dan Lynch

County Inter-Municipal Relations Committee: **Jennifer Murphy**, James Brose, Peter Emon, Gary Serviss

Vice-Chair: James Brose

Federation of Canadian Municipalities: Glenn Doncaster

Ministry of Natural Resources Forest Management Plan (Algonquin Park and Ottawa Valley Forest): Gary Serviss

Ministry of Natural Resources Regional Advisory Committee: Mark Willmer

Ottawa Valley Tourist Association Board of Directors: David Bennett, Rob Weir

Renfrew County Agricultural Economic Development Committee: Dave Bennett

Renfrew County Forestry and Wood Processing Committee: David Bennett

Shaw Woods Outdoor Education Centre: James Brose

United Way East Ontario: Peter Emon

THAT By-law 137-23 enacted on the 9th of November 2023 is hereby repealed.

THAT this by-law shall come into force and take effect upon the passing thereof.

READ a first time this 12th day of December 2023.

READ a second time this 12th day of December 2023.

READ a third time and finally passed this 12th day of December 2023.

The Report was adopted as presented.

Moved by Councillor Murphy

Seconded by Councillor Brose

THAT the following By-laws be enacted and passed:

- a) By-law 1-24 A By-law to Appoint the County Committees for the ensuing year or until their successors are appointed.
- b) By-law 2-24 A By-law to Authorize the Borrowing of Money to meet Current and Capital Expenditures for the year 2024. CARRIED.

Councillor Donohue questioned when the Borrowing of Money By-law was last utilized. The CAO/Clerk advised that he would inquire and provide the information at an upcoming meeting.

Moved by Councillor Donohue

Seconded by Councillor Lynch

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal for the purpose of personal matters about an identifiable individual, including municipal or local board employees. CARRIED. Time: 1:17 p.m.

- a) Organizational Review
- b) CAO/Clerk Goals and Objectives

Moved by Councillor Serviss

Seconded by Councillor Jahn

THAT this resume as an open session of County Council. CARRIED. Time: 2:13 p.m.

Moved by Councillor Giardini

Seconded by Councillor Watt

THAT By-law 3-24 being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on December 12, 2023, be now numbered, deemed read three times and passed. CARRIED.

Moved by Councillor Grills

Seconded by Councillor MacKenzie

THAT County Council adjourn. Time 2:16 p.m. CARRIED.



COUNTY OF RENFREW

CLIMATE CHANGE ACTION PLAN [RFP-DP-2023-01]

January 31st, 2024



TABLE OF CONTENTS

- I. INTRODUCING THE TEAM
- II. CONTEXT AND CORE PRINCIPLE FOR OUR MANDATE
- III. CURRENT PROGRESS : GHG INVENTORY
- IV. NEXT STEPS & ESTIMATED TIMELINE
- V. QUESTIONS/ANSWERS

ROUND TABLE



Team



Mark Brillon
Lead Project Manager



Saad El-Kassab
Lead Consultant



Emmanuelle Pey
Communications
Strategy Advisor



Chris Onysko
Energy Engineer



Mélanie Pelletier
Financial Subsidy
Program Coordinator



Bruce Howarth
Manager of Planning Planning
Services (County of Renfrew)



Randy Topp
Executive Sponsor



Andrew MacPherson
Energy Management
Specialist



Derek Satnik
Renewable Energy &
Net-Zero
Energy development
Specialist (S2E)



Sean Teixeira
Business Development
Manager & Support
teixeiras@energere.com

SCOPE OF WORK



Context

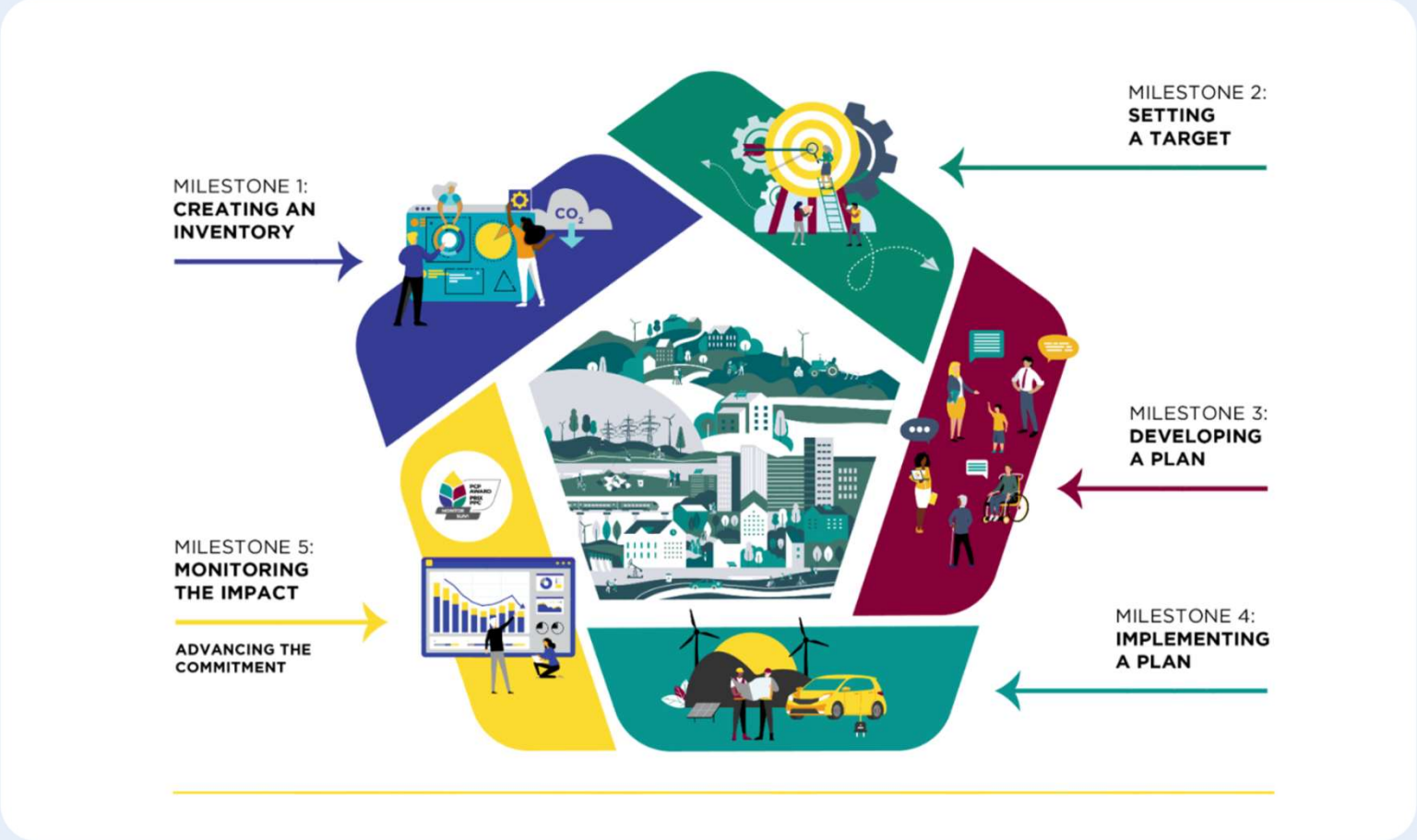
About our mandate



In response to the ever-increasing challenges posed by climate change and population growth, the County of Renfrew has set forth ambitious objectives to achieve net-zero emissions by 2050, building upon the foundation established by the FCM PCP program.

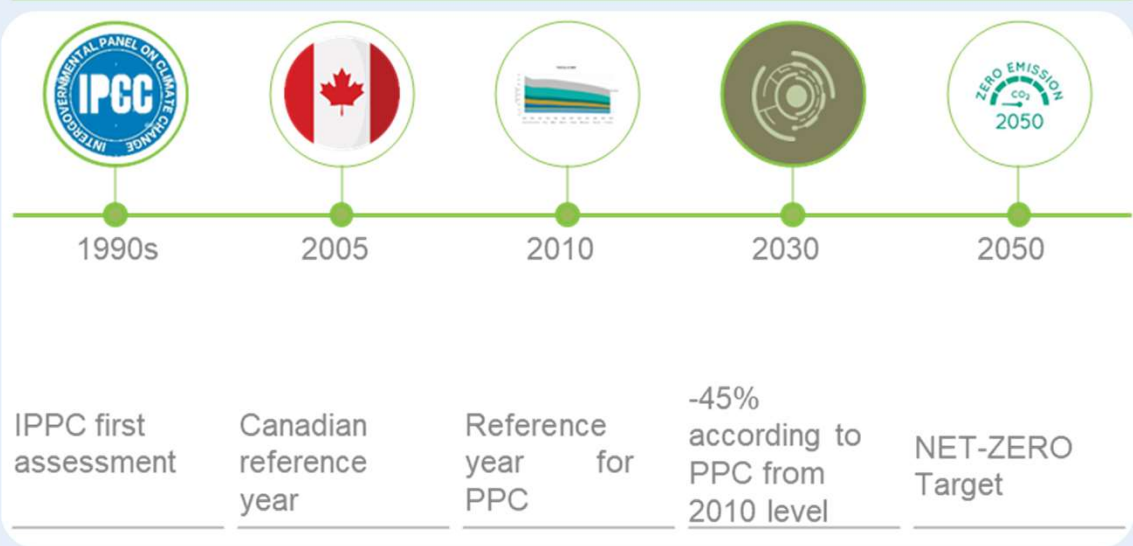
To assist the County of Renfrew in their objectives to fully decarbonize their operations by 2050, Ainsworth and its partners (the "Ainsworth Integrated Team") will develop a Climate Change Action Plan (CCAP) outlining short term targets and actions required to improve energy efficiency, reduce energy consumption, scale up renewable energy generation, and reduce greenhouse gas emissions.

The essence of our mandate : the Partners for Climate Protection (PCP) program



Data as well as funding, becomes increasingly available to achieve national and regional decarbonization efforts

National research and targets exists for several decades ...



... but only now its capabilities have improved dramatically to allow wide adoption

- Improved national case reports
- Public & specialized funds
- Growth of data availability
- Expansion of shared services
- Increased investment activity

We will adopt a systemic approach to improve integration with current county's workstreams

APPROACH

Alignment with relevant existing strategies

Description

- Our mandate will be intricately aligned with the broader strategy and will closely monitor outputs from relevant workstreams such as, but not limited to, the Transportation Master Plan, the Active Transportation Strategy, the Energy plan, the Asset Management Plan and the Forest Management Plan

Incorporation into Policy Framework

- The GHG Reduction Plan will be seamlessly incorporated into the county's strategy framework, ensuring that it complements and reinforces the objectives outlined in previous plans according to stakeholders' feedback and strengthen commitment to environmental stewardship.

Monitoring and Reporting Mechanism

- Including forward-looking trends and establishing robust monitoring and reporting mechanisms as the cornerstone of our approach.

IMPACT

Desired yield from core principles

By focusing on integration, we aim to create a holistic approach that not only promotes sustainability but also tackles environmental challenges through effective collaboration and knowledge transmission.

Value addition to be identified

Autonomy
~before 2025

An integrated approach will optimize action across all sectors

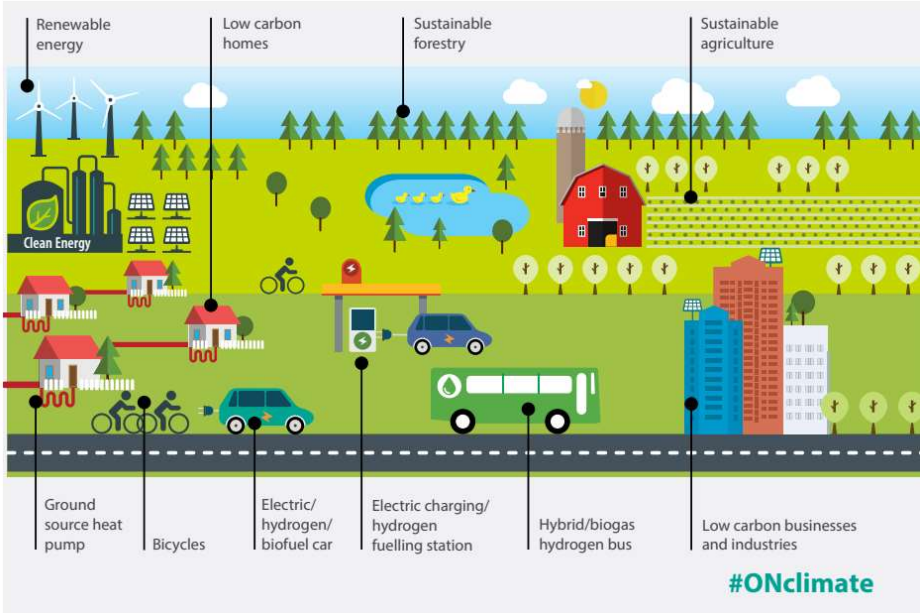


Fig. 1. Investment across all sectors is also anticipated in Ontario.
 ONTARIO'S CLIMATE CHANGE STRATEGY, 2015

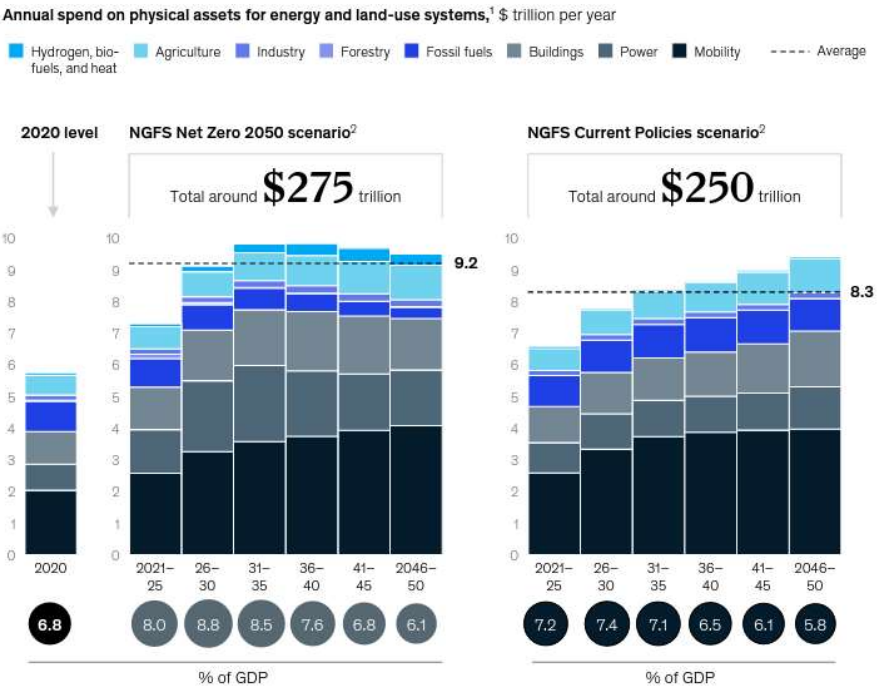


Fig. 2. Global investments anticipated for comprehensive net-zero action plans per sectors, McKinsey & Company (Network for Greening the Financial System 2021 REMIND-MAGPIE model; Vivid Economics; McKinsey Center for Future Mobility Electrification Model; McKinsey Hydrogen Insights; McKinsey Power Solutions; McKinsey-Mission Possible Partnership collaboration; McKinsey Sustainability Insights; McKinsey Agriculture Practice; McKinsey Nature Analytics; McKinsey Global Institute analysis), 2022

A successful integration will drive the desired impact on energy emissions

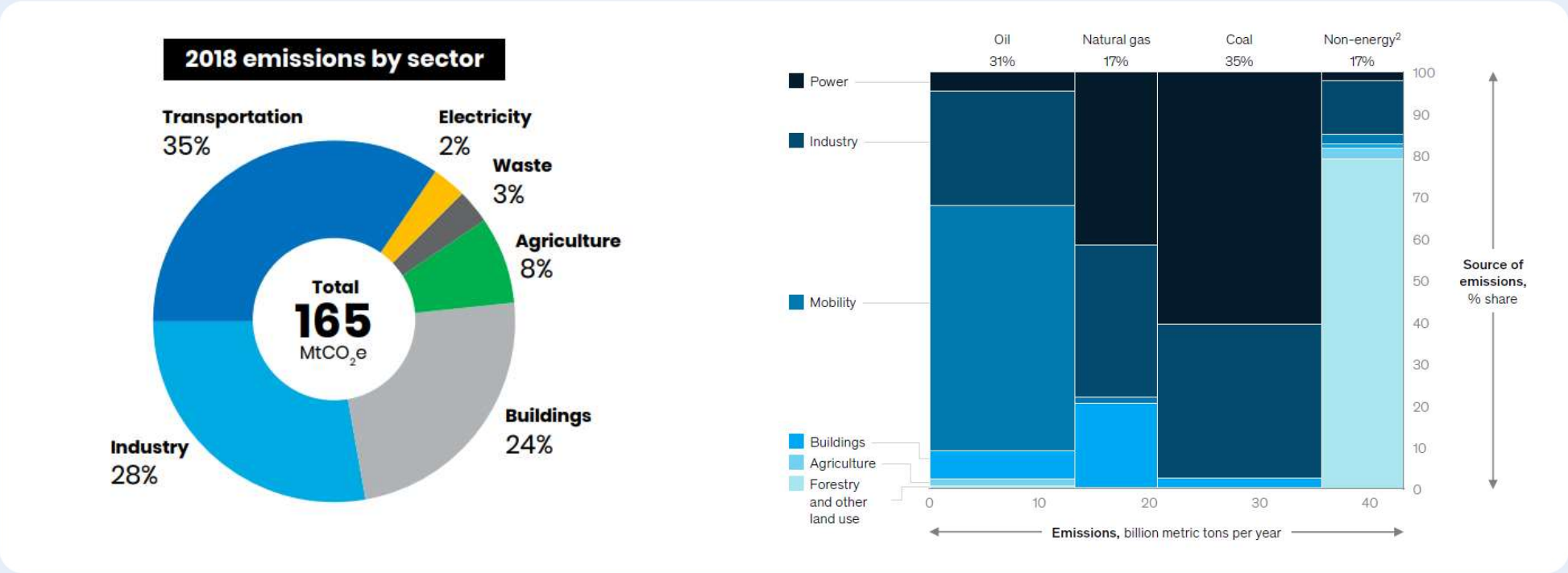


Fig. 3. In Ontario, more than 80% of emissions are related to fossil fuels consumption, *Greenhouse Gas Progress Report of the Environmental Commissioner of Ontario, 2018 Canada's Official Greenhouse Gas Inventory, 2018*

Fig. 4. Worldwide, more than 80% of emissions are related to fossil fuels consumption, *Mckinsey & Company (EMIT database by McKinsey Sustainability Insights, International Energy Agency, Mckinsey Global Institute analysis), 2022*

And align our agenda with Ontario's energy transformation

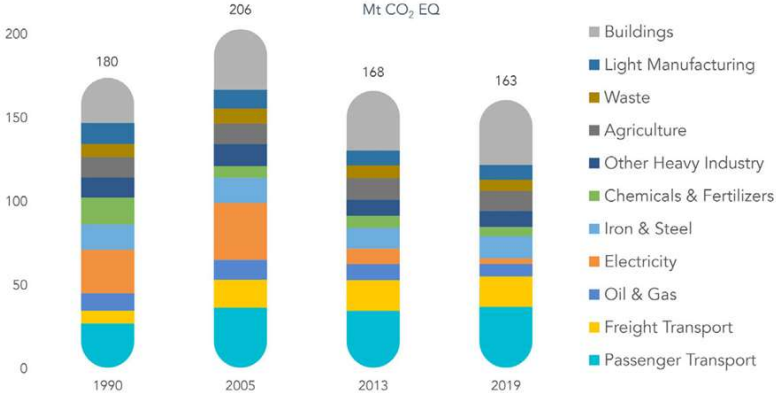


Fig. 5. Emission reduction will be expected across sectors to achieve net-zero, Ontario Energy Association, 2021

- Continue to be a leader in fleet electrification by providing our world-class electrification expertise to help enable the transition of municipal and large corporate fleet vehicles.
- Continue to be a leader in mass transit transportation electrification, by executing projects in the marine transportation sector, as well as eBus transit spaces.
- By 2025, lead the electrification of the trucking sector by developing and deploying critical charging infrastructure.
- Continue to participate in industry leading climate change adaptation research with Ouranos to better inform our business decisions and processes (since 2007).
- Be a global leader in economy-scale electrification, bringing our expertise in consumer transport, trucking, fleet and mass transit electrification to other national and global markets.
- Be a market leader with fully established practices and robust processes to select, partner and sustain environmentally conscious supplier relationships.
- Continue to lead energy storage industry development through leadership positions in organizations such as Energy Storage Canada.
- As Canada's largest corporate Green Bond issuer after our 2020 issuance, continue to expand the issuance of Green Bonds to raise awareness and profile of clean energy projects.
- Lead the completion of taxonomy to define the technologies that can advance the transition to a net-zero carbon economy.
- Incorporate environmentally friendly policies, processes and metrics in existing sourcing and procurement practices, partnering with Tier 1 suppliers to develop a mandate of "Carbon Neutral" sub-supplier selection process.
- Be a leader in nature-based climate solutions in the utility space, using the power of nature to build resilience of our assets and to help mitigate the effects of climate change.

Fig. 6. Global investments anticipated to develop and deploy new technologies to speed up Ontario's energy transformation, Ontario Power Generation, 2018

While focusing on Return On Investments for early implementation

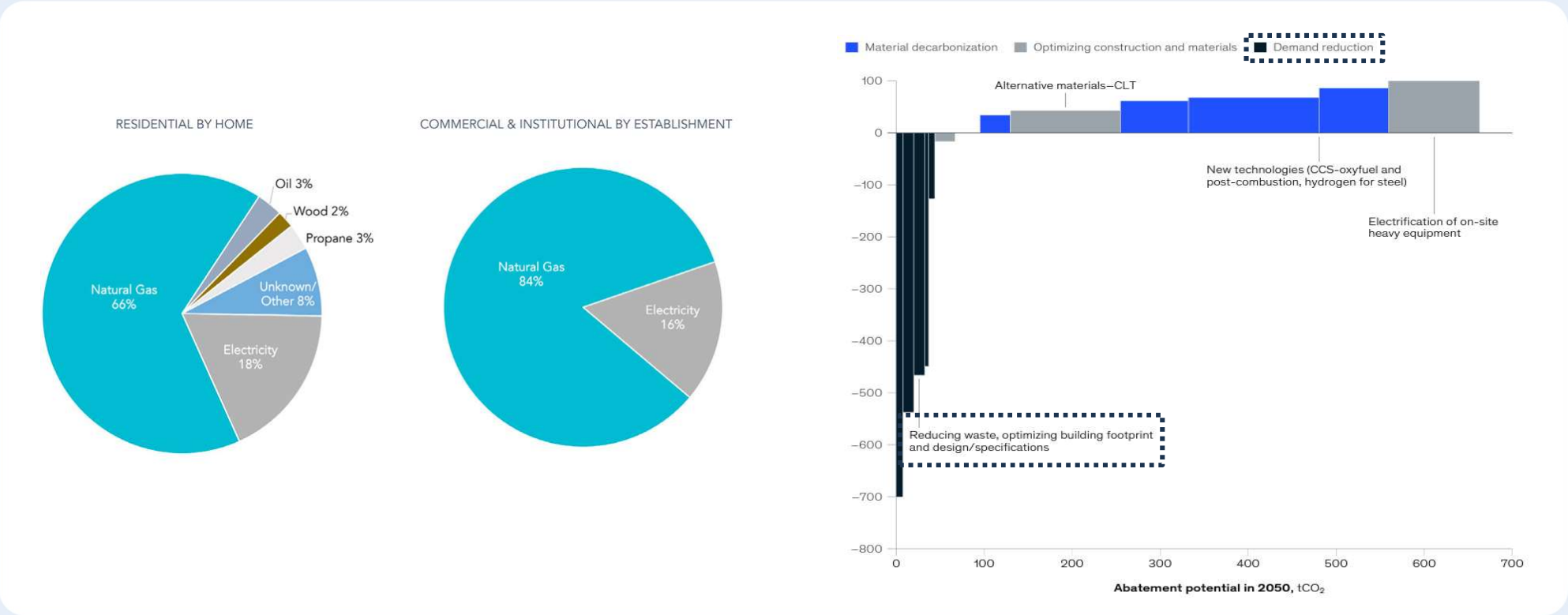


Fig. 7. Ontario Space Heating By Fuel Type in 2019, Ontario Energy Association, 2021

Fig. 8. Abatement will also play a key role and will prioritize demand reduction for early implementation. Mckinsey & Company (Decarbonization Pathway Optimizer), 2021

We will adopt a systematic approach to accelerate value creation yield

APPROACH TO DRIVE GHG REDUCTIONS

Data Readiness

Description

- Comprehensive process to gather data across municipal divisions
- Data normalized, classified, analyzed (at a preliminary level), and insights visualized automatically with Tapio software tool.

Proven Implementation

- Convergence analysis leveraging data to enable the identification of 'smart measures' to set a winning and effective trajectory
- High level analysis of financial viability and other relevant data to identify potential yield within the ecosystem

Go beyond the known value chain

- Including forward-looking trends and proposing innovative solutions, even if not immediately viable. (existing in-field options and solutions under our team's scrutiny)

IMPACT

Short-term yield identified within known value-chain
-37% to -45%

through improvements in existing assets and mobility alone

Value addition to be identified

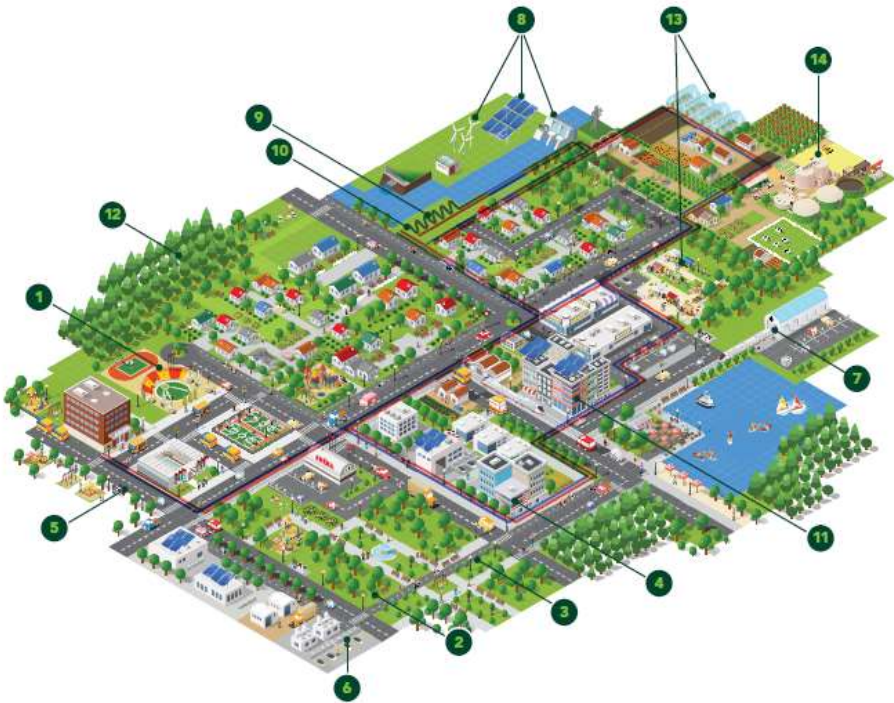
-90%

~before 2050

Ainsworth will play a crucial role in supporting the county by offering access to their entire network of professionals

GDI  **AINSWORTH** offers innovative solutions tailored to cities and municipalities of all sizes.

Deploy new solutions aligned with your decarbonization strategy!



LIGHTING:

- 1 Lighting of sports fields
- 2 Street lighting
- 3 Decorative lighting
- 4 Intelligent control (lighting, security system, etc.)

MOBILITY:

- 5 Electric bike station
- 6 Electric vehicle (EV) charging stations
- 7 Electric mobility

ENERGY EFFICIENT INFRASTRUCTURE:

- 8 Renewable energy generation
- 9 Geothermal energy
- 10 Energy loop (heat sharing)
- 11 Control of energy efficiency in buildings

CARBON SINKS

- 12 **CARBON SINKS**
- 13 **CIRCULAR ECONOMY**
(greenhouses and vertical farms)

BIOMETHANIZATION

An aerial photograph of a road winding through a dense forest. A white bus with an orange roof is driving on the road. The trees are lush green, and the overall scene is bright and natural.

CURRENT PROGRESS : GHG INVENTORY

Methodology

Classification of greenhouse gas emissions

Scope 1: direct emissions

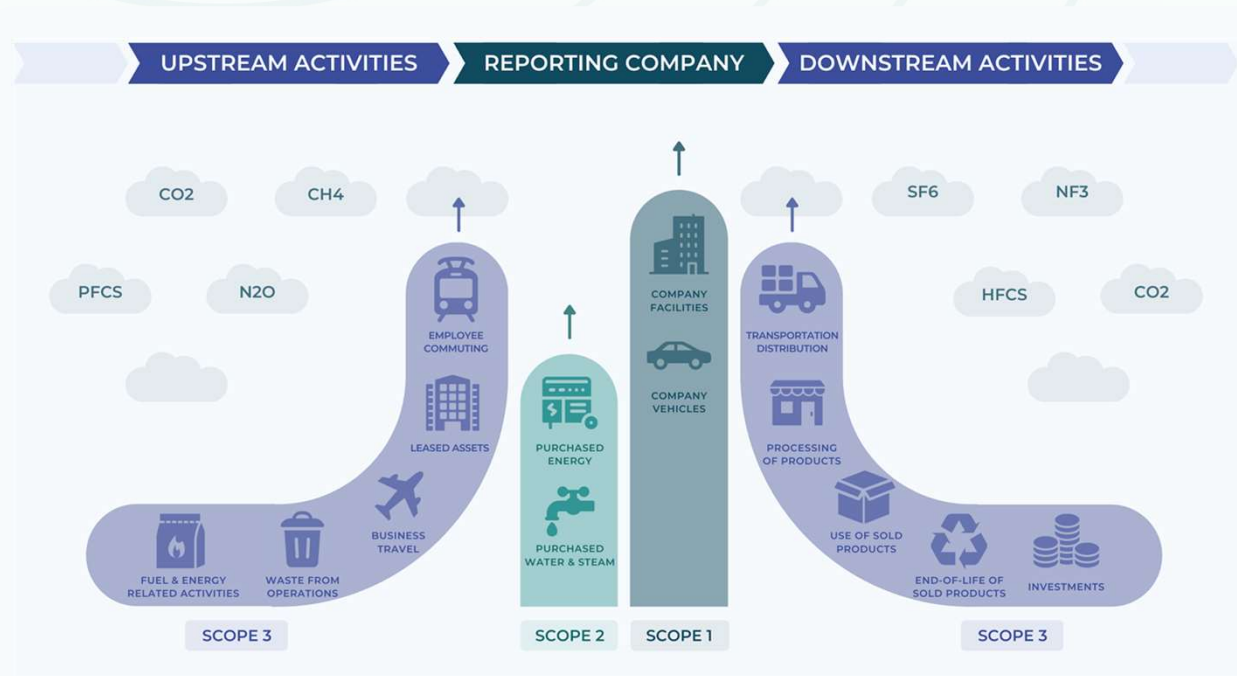
Emissions stemming from sources owned or controlled by the organization. Mainly attributed to the combustion of fossil fuels for heating or company vehicles.

Scope 2: indirect emissions

Emissions resulting from the production of imported electricity, heat, or steam for the organization's activities.

Scope 3: Other indirect emissions

All other emissions indirectly generated throughout the organization's value chain, such as the purchase of products and services, employee travel, logistics, waste, etc.



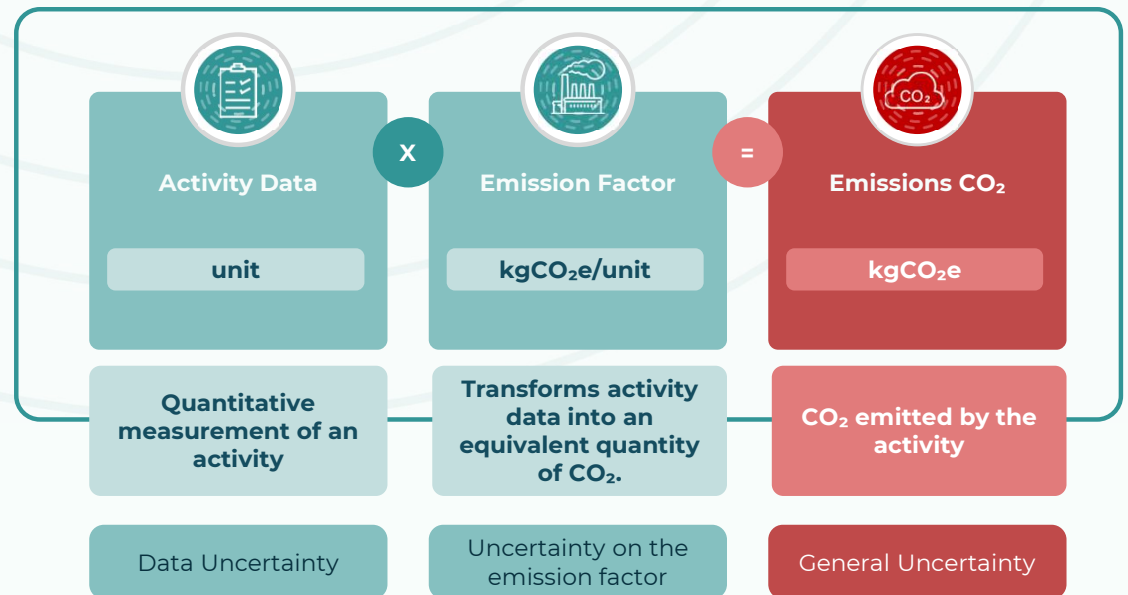
Methodology

Understanding calculations

Calculation

Emissions are calculated by multiplying an activity data (physical or financial) by an emission factor from reference databases.

These emissions are then summed to obtain the total quantity of emissions per scope/driver.



Understanding the boundaries

The perimeters of the analysis was defined following the PPC protocol

ORGANIZATIONAL BOUNDARY

The organizational boundaries include information about **entities (main company, subsidiaries, etc.) that must be accounted for in the carbon footprint and how to account for them.**

For entities that are not directly part of the main company (joint ventures, leases, shared facilities, etc.), there are two main approaches to determine whether to include them in the study boundaries.

- The equity share approach: the organization consolidates emissions from facilities based on its equity share.
- **The control approach is divided into two types: financial control and operational control.**

OPERATIONAL BOUNDARY

Operational boundaries define the exact emission sources that must be considered in the assessment.

- **Direct emissions** come from stationary and mobile greenhouse gas sources controlled by the legal entity/organization.
- **Indirect emissions** are greenhouse gas emissions resulting from the activities of the legal entity/organization but originating from greenhouse gas sources controlled by other entities.

Methodology

Current Data Collection Process and Accuracy

How is the data collected?

- **Identification of the reference year.**
- Identification of the county's main emission sources and categorization.
- Data is collected based on, for example:
 - a. Invoices from suppliers.
 - b. Internal surveys for commuting travel.

What data to use to improve accuracy?

- **Different pieces of information** can be used to model the same emission source (for example, electricity can be modeled through purchased kWh, monetary amount, etc.).
- Generally, selecting data closest to physical measurements will enhance the reliability of results (for instance, using kWh for electricity will be more accurate than using euros).

Methodology

Accuracy of Data Entries & Data Collection

Managing uncertainties

- The uncertainties related to **activity data** are sometimes provided by the Tapio tool based on data quality.
- The uncertainties related to **emission factors (EF)** are directly defined by the Greenhouse Gas Protocol methodology.

Estimates can be made, but they increase uncertainty.

Incertitude normalisée sur les données

UNCERTAINTY ON ACTIVITY DATA

Uncertainty

Internal Direct Data (Invoices or Meters)	5%
Processed Internal Data (e.g., conversion)	10%
Internally Derived Data with Some Assumptions	20%
Precise Internal Data Unavailable, Estimated Data	50%
Internal Data Unavailable, Data Obtained Based on Benchmark	80%

Main assumptions and data

Which data have been considered for the county

In the context of this mandate, we will confirm the relevance of each source and provide you with a data collection file to specify each required piece of information.

Emission source	Scope	Assumptions	More information on data collection
Stationary emissions	Scope 1 & 2	Energy bills for all buildings	Data in kWh or in m3
Mobile emissions	Scope 1 & 2	Energy bills for all mobile fleet	Data in kWh or in liters
Street lighting	Scope 1 & 2	Energy bills for all street lighting and traffic signals	Data in kWh or in m3
Other infrastructures	Scope 1 & 2	Energy bills for all waste and water infrastructure	Data in kWh or in m3
Refrigerant Gases	Scope 1	The refrigerant gases contained in cooling systems.	Refills in KG
Waste	Scope 3	Waste production and management	Data for county employees
Home-to-work commuting (option)	Scope 3	Mobile combustions due to employee commuting	Collection through a survey on a representative population or the entire employee base if possible
Business travel (option)	Scope 3	Mobile combustions due to business travel	Collection through a survey for the reporting year

Main assumptions and data

Which data have been considered for the community

In the context of this mandate, we will confirm the relevance of each source and provide you with a data collection file to specify each required piece of information.

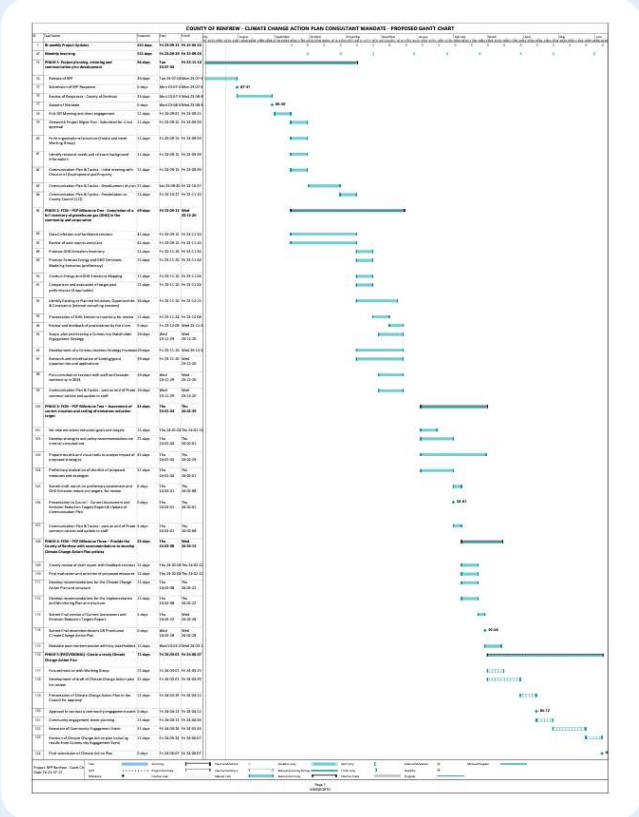
Emission source	Scope	Assumptions	More information on data collection
Residential	Scope 1 & 2	Energy consumption for all residential sector	Data in kWh or in m3
Commercial/ Institutional	Scope 1 & 2	Energy consumption for all Commercial/Institutional sector	Data in kWh or in m3
Industrial	Scope 1 & 2	Energy consumption for all Industrial sector	Data in kWh or in m3
Public transportation	Scope 1 & 2	Energy consumption for the public transit	Data in kWh or in liters
Road transportation	Scope 1 & 2	Energy consumption for road transportation	Data in liters or VMT
Waste	Scope 3	Waste management and disposal	Data for the community
Agriculture (option)	Scope 3	Mobile combustions due to agriculture	Collection through report publications
Industrial processes (option)	Scope 3	Mobile combustions due to industrial processes	Collection through report publications



NEXT STEPS & ESTIMATED TIMELINE

The mandate will be structured into five distinct phases, all contingent on the final input of data collection points

- Phase 1: Project planning, visioning and communication plan development.
- Phase 2: FCM – PCP Milestone One - Completion of a full inventory of greenhouse gases (GHG) in the community and corporation; to be delivered around **8 weeks from final data collection input (est. completion in March)**
- Phase 3: FCM – PCP Milestone Two – Assessment of current situation and setting of emissions reduction target. **16 weeks from final data collection input (est. completion in April)**
- Phase 4: FCM – PCP Milestone Three – Provide the County of Renfrew with recommendations to develop Climate Change Action Plan policies. Set the structure to develop implementation and monitoring strategy. **24 weeks from final data collection input (est. completion in May)**
- Phase 5: Create a ready Climate Change Action Plan which will be provided to staff upon completion. **12 weeks after delivery of phase 1 to 4 (est. completion in July)**



Original GANTT CHART, Ainsworth | – September 2013



QUESTIONS?

January 22, 2024

Dear Service Managers and Indigenous Program Administrators:

RE: Priority Projects for Municipalities – Request for Project Business Case

I am writing to advise you of an opportunity to submit a priority project proposal to the ministry for consideration of funding under the COCHI Residual allocation.

Service Managers and Indigenous Program Administrators with priority projects should complete and submit the attached business case template for their one (1) top priority project to the Ministry of Municipal Affairs and Housing (MMAH) to be considered for funding with a funding cap of \$5 million per project. This may include a proposal to address repair needs in one of your social housing portfolios, including for Urban Native Housing .

Business cases must be for construction-ready/repair-ready priority projects where funding can be committed within the 2023-24 fiscal year. Only projects meeting the following criteria will be considered:

- Be owned by a municipal-non-profit, private non-profit proponent or co-operative housing;
- Are commitment-ready - Able to sign a contribution agreement, and have it registered on title by **March 15, 2024** as applicable; and
- Are shovel-ready - Able to start construction or repair activities within 120 days of signing the contribution agreement.

Please submit your completed business case to MMAH by **February 5, 2024**, at 5:00 p.m. The business case must be attached to your respective COCHI-OPHI Investment Plan (IP) 2023-24 case in Transfer Payment Ontario (TPON) system.

MMAH reserves the right to allocate funding at its sole discretion based on a review and evaluation of the business case submissions.

Any communication regarding additional funding must be held confidential until publicly announced by the province.

I appreciate your partnership as we work together to increase and improve the community housing stock in the community.

Yours truly,



Angela Cooke
Assistant Deputy Minister
Community & Supportive Housing Division

Enclosure

January 31, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development and Property Committee**, wish to report and recommend as follows:

INFORMATION

1. By-Laws Governing Trail Use within County of Renfrew

Attached as Appendix I is By-law 92-09 “A By-law to Prohibit Certain Activities on County of Renfrew-Owned Forests and Trails”. Also attached as Appendix II is By-law 119-18 “A By-law to Regulate and Govern the Use of the Lands Known as the Algonquin Trail (Formerly Known as the CP Rail Corridor) as a Linear Park”. Currently, By-law 92-09 governs the K & P Recreational Trail, while By-law 119-18 governs the Algonquin Trail. For continuity between the two, and any future, recreational trails, staff recommend repealing By-law 92-09 and amending or replacing By-law 119-18 to be all encompassing of the County’s recreational trails.

Combining into a single governing By-law is complicated as there are currently some key differences in the way the two recreational trails are governed; such as that motorcycles and dirt bikes are permitted on the K & P Recreational Trail, but not on the Algonquin Trail. Additionally, there are other uses that are not addressed in the existing By-law that would be best included, such as horse-drawn carriages and equipment used for maintenance by a Licensee. Staff will attempt to recommend a By-law that finds a ‘middle ground’ for users, such as allowing motorized bikes but requiring that users be licensed, insured, and have a permit – similar to current ATV/ORV users on the Algonquin Trail. Changing the governing By-law will require reviewing and updating the Management Plan for each of the trails; collaboration with Provincial Offences Administration (POA) staff regarding fines; and collaboration with Forestry staff regarding a By-law to govern County forests (if By-law 92-09 should be repealed).

Staff request that any input on a new or updated By-law governing County recreational trails be provided no later than February 29, 2024 for consideration for inclusion in the new By-law. Staff has also implemented consultation through [Zencity](#) to engage the public.

2. Record of Decision on Canadian Nuclear Laboratory – Near Surface Disposal Facility

The Canadian Nuclear Safety Commission (CNSC) has announced the Commission’s decision to amend the nuclear research and test establishment operating licence held by Canadian Nuclear Laboratories (CNL) for Chalk River Laboratories. The

amendment authorizes the construction of a near surface disposal facility (NSDF) on the Chalk River Laboratories site, which is located in Deep River, Ontario, and on the traditional unceded territory of the Algonquin Anishinaabeg peoples.

Based on its consideration of the information on the record for this application, the Commission concludes that:

- the factors described in paragraphs 19(1)(a) to 19(1)(h) of CEAA 2012, as determined in the Commission's March 2017 decision on the scope of the EA were considered for the NSDF Project
- the NSDF Project is not likely to cause significant adverse environmental effects as described in subsections 5(1) and 5(2) of CEAA 2012, provided that all proposed mitigation measures are implemented
- the duty to consult, and where applicable, accommodate, has been adequately discharged with respect to established or potential Aboriginal and/or treaty rights in relation to both the EA and licensing decisions
- CNL is qualified to carry on the activities that the amended licence would authorize
- in carrying on that activity, CNL will make adequate provision for the protection of the environment, the health and safety of persons and the maintenance of national security and measures required to implement international obligations to which Canada has agreed

The Commission acknowledges that CNL's NSDF Project is expected to have many phases beyond this application for a licence amendment to authorize its construction. Some of those NSDF Project phases will require licensing decisions by the Commission. The Commission notes that their decision regarding the authorization of the construction of the NSDF does not mark the end of the Crown's obligations regarding the duty to consult. The Commission expects CNSC staff and CNL to continue their respective consultation and engagement efforts over the lifecycle of the NSDF Project, and any subsequent applications to the Commission, with Indigenous rights-holders and their representatives, as well as with the public.

The amended Nuclear Research and Test Establishment Operating Licence that was issued to Canadian Nuclear Laboratories for Chalk River Laboratories will remain valid until March 31, 2028.

Attached as Appendix III is an email received from Joseph McBrearty, President and CEO thanking the County of Renfrew for their support during the application process and their continued support promoting CNL as a leader in innovation.

3. **Atomic Energy of Canada Limited Government-owned, Contractor-operated (GoCo) Procurement Process**

As part of Atomic Energy of Canada Limited's (AECL) procurement process for a new contractor to manage Canadian Nuclear Laboratories (under a Government-owned,

Contractor-operated, or GoCo model), AECL recently published the [draft CNL Statement of Work for the 2025-2035 period](#).

Members of the public, interested stakeholders, Indigenous nations and communities are invited to provide comments by January 31, 2024. More details are [available here](#) and all comments should be sent to aeclgoco@aecl.ca.

County Council in October 2022 was advised that in the previous Request for Expressions of Interest Government Owned Contractor Operated (GoCo) contract, the County of Renfrew wrote to the Minister of Natural Resources requesting an opportunity to provide input on their selection and that the previous ask from the County was to maintain a level of employment, investment in the campus, community development in science, and waste management. County Council passed Resolution No. DP-CC-22-10-92 “THAT the Development and Property Committee recommends to County Council that the Warden send a letter to the Federal Government reminding them of the County of Renfrew’s role in the previous Request for Expressions of Interest to manage and operate Canadian Nuclear Laboratories (CNL) to ensure the needs of the residents of the County of Renfrew continue to be met.”

4. **Pembroke and Area Airport Update**

Attached as Appendix IV is an update from the Pembroke and Area Airport. Following the Airport’s presentation to County Council in September 2023, and in an effort to keep the doors of communication open, the Airport will be providing more regular updates to County Council.

5. **Ottawa Valley Tourist Association (OVTA) Membership Survey**

The OVTA has released a membership satisfaction survey to gather input and feedback from members and stakeholders. The survey is available at <https://www.surveymonkey.com/r/OVTAMembership2024> and will remain open until February 2, 2024.

6. **Enterprise Renfrew County (ERC) Extension of Transfer Payment Agreement**

Attached as Appendix V is a letter from the Ministry of Economic Development, Job Creation and Trade’s Associate Minister of Small Business, Nina Tangri, confirming a one year extension for Enterprise Renfrew County’s (ERC) transfer payment agreement from April 1, 2024 to March 31, 2025.

7. **Enterprise Renfrew County (ERC) Webinars**

ERC is hosting a variety of webinars in January and February, including a tax information series in preparation for the upcoming tax season. More information and registration available at <https://www.enterpriserenfrewcounty.com/workshops-events>.

- January 31, 2024: 10:00 a.m. – 12:00 p.m. – Live Life SWIFT – Build Your Action Plan
- February 8, 2024: 1:00 p.m. – 3:00 p.m. – Tax Prep for Corporations with Canada Revenue Agency (CRA)
- February 13, 2024: 10:30 a.m. – 12:00 p.m. – HST Tax Information for Small Business

8. Renfrew County Forestry Harvest Tender Results

The 2024 Timber Harvest Tender for Renfrew County Forest closed on November 9, 2023. The results are below with successful bids highlighted in green. Bids were received for all tenders, with a total estimated revenue of \$282,600 should all operations be completed in 2024. Actual revenue will be calculated based on volume harvested and weighed, whereas bid prices are based on pre-harvest volume estimates.

Tract	Tender #	Total Bid Amount (\$)					
		1706217 Ontario Inc.	Risto Logging LTD	Lavern Heideman & Sons Limited	Len Rumleskie & Sons	Ott Family Logging	AJ Nagora Logging Ltd.
Budd Mills	01-24	121,800	144,200	129,800		135,048	
Killaloe	02-24			31,400			
LeClaire	03-24			13,700			
Petznick Lake	04-24			36,300		Rejected	
Ruby	05-24		49,150		57,000		23,350

9. Forestry Operations Annual Update

The 2023 Annual Report for Activities in Renfrew County Forests is attached as Appendix VI.

10. Eastern Wolf Federal Up-Listing

Environment and Climate Change Canada is seeking comments on [Canada Gazette, Part 1, Volume 157, Number 45: Order Amending Schedule 1 to the Species at Risk Act](#). The purpose of this posting is to change the Federal designation of Eastern Wolf from Special Concern to Threatened.

Provincially, Eastern Wolf was listed as Special Concern in 2008, renamed Algonquin Wolf and [up-listed](#) to Threatened in 2016, and changed back to Eastern Wolf by the Committee on the Status of Species at Risk in Ontario (COSSARO) in 2021. When the name was changed back to Eastern Wolf on the Species at Risk List in January 2023, it triggered a 2-year timeline to complete a Recovery Strategy. This has not been released to date. There was a draft recovery strategy for Algonquin Wolf in 2018, with a proposed larger hunting ban area, which brought significant backlash from [farmers](#) and [hunters](#). A final recovery strategy was not released.

Provincially, the current protection for Eastern Wolf in Ontario is:

- From a forestry on Crown land perspective, the species is covered under the Crown Forest Sustainability Act (CFSA) and operations can continue with the regular protection of identified wolf habitat values (e.g. dens and wolf rendezvous sites).
- From a hunting/trapping perspective, since 2001, no hunting or trapping of wolves or coyotes has been permitted in Algonquin Park or surrounding townships. More areas outside of Renfrew County were added to this prohibition in 2016 (Kawartha Highlands Signature Site Park, Queen Elizabeth II Wildlands Provincial Park and Killarney Provincial Park).

Why does the potential federal listing of Eastern Wolf as Threatened matter?

Eastern Wolf is already listed and protection measures are in place in Ontario. Although the Federal listing reads as though it is for federal land, it does include the following statement:

“If the Minister formed the opinion that critical habitat on non-federal land was not effectively protected or that there was an imminent threat to species, other regulatory action could be taken under SARA [Species at Risk Act]. The socio-economic impacts of each regulatory action would be assessed if this additional protection became necessary.”

Here’s an example of this imposition on caribou in Ontario: [Government of Canada sets timeline for Ontario to take action on Boreal Caribou conservation - Canada.ca](https://www.canada.ca/en/government/public/government-of-canada-sets-timeline-for-ontario-to-take-action-on-boreal-caribou-conservation)

Federal listings can and usually do include additional protection provisions and mapping of critical habitat. Ontario Federation of Agriculture (OFA), Ontario Federation of Anglers and Hunters (OFAH), and the Ontario Forest Industries Association (OFIA) have all expressed concerns and have submitted comments (OFIA submission not finalized). Main concerns include data deficiency, duplication with existing provincial protections, impacts on other species, implications to livestock production, and potential for prohibitions and protections to apply on private land. OFA and OFAH letters are attached as Appendix VII.

Our Committee directed staff to submit comments supporting local agriculture, forest and hunting/trapping industries on the reclassification of Eastern Wolf from Special Concern to Threatened on Schedule 1 (List of Wildlife Species at Risk) of the Species at Risk Act, and any future postings on Eastern Wolf. Staff submitted as part of their comments the following points:

- Specific to the proposed amendments to Schedule 1 of the SARA, the County of Renfrew is opposed to up-listing the Eastern Wolf from Special Concern to Threatened under the SARA without assurance that the general prohibitions under the SARA for the Eastern Wolf would not be applied to private and municipal land.

- This species is already protected provincially in Ontario, where most of the range occurs. To duplicate this protection is redundant, and could potentially affect landowners and sectors adversely.
- An updated assessment and more data is needed to ensure this decision is justified. The population estimate provided is not sourced and several scientific studies show that the Eastern Wolf population in and around Algonquin Park is at its carrying capacity. Nearly a decade has passed since the Committee on the Status of Endangered Wildlife in Canada (COSEWIC) assessment that proposed the up-listing of this species. A re-assessment, in-depth consultation and socioeconomic impact assessment should occur to ensure this recommendation is still warranted and would not cause undue societal harm for little benefit to the species.

Comments on this posting will be used to determine social-economic impacts and determine next steps.

11. **Future Eganville Paramedic Base**

Work commenced in November 2023 on the first phase of the project to address Post Disaster compliance with the Post Disaster Structural Work, which was completed in December 2023. Staff met with Paramedic Service in late December 2023 to review next phase of the interior design and office renovation fit-up for the first and second level. A Request for Tender (RFT) was issued on January 10, 2024 and closed on January 25, 2024.

12. **Minister Zoning Orders – McNab/Braeside**

Attached as Appendix VIII is a letter sent to the Township of McNab/Braeside from the Ministry of Municipal Affairs and Housing. In July 2021, the Ministry approved two Minister's Zoning Orders (MZO's) for properties in McNab/Braeside. The purpose of the MZO's were to facilitate approvals to allow manufacturing facilities to be built in the township. Firms involved in the construction and fabrication of modular agricultural buildings were expected to locate at the two sites, which would create up to 600 new full-time local jobs.

The Ministry has posted on the [Environmental Registry of Ontario \(ERO\)](#) the proposal to revoke the two MZO's. The Ministry was accepting comments until January 27, 2024, on the proposed revocations. Our Committee directed staff to provide comments on the Environmental Registry of Ontario (ERO) posting 019-8001, Potential Revocations, Amendments and Enhanced Monitoring of Certain Minister's Zoning Orders encouraging the Ministry to not revoke zoning orders Ontario Regulations 537/21 and 538/21.

RESOLUTIONS

13. COVID Debt Recovery and CEBA Loan Deadline

RESOLUTION NO. DP-CC-24-01-05

Moved by Chair

Seconded by Committee

THAT County Council support the letter and resolution received from the City of Stratford requesting the Federal Government to extend the full Canada Emergency Business Account (CEBA) program deadline by extending the forgiveness (up to \$20,000 of the maximum \$60,000) deadline for businesses to coincide with the new repayment deadline of December 31, 2026; AND FURTHER THAT the Warden send a letter of support to the Honourable Chrystia Freeland, Finance Minister.

Background

Attached as Appendix IX is a letter from the City of Stratford and Downtown Stratford Business Improvement Association regarding the January 18, 2024, Canada Emergency Business Account (CEBA) loan repayment deadline for businesses. The resolution “calls upon the Federal Government to extend the full CEBA program deadline by extending the forgiveness (up to \$20,000 of the maximum \$60,000) deadline for businesses to coincide with the new repayment deadline of December 31, 2026.”

The Economic Development Division surveyed the local business community about COVID debt recovery to get a better idea of recovery efforts at the local level. The survey launched on December 18, 2023, and remained open until January 5, 2024, with a total of 42 responses. A summary of the extensive survey results was included to Committee.

BY-LAWS

14. Amending By-law – Investing in Canada Infrastructure Program

RESOLUTION NO. DP-CC-24-01-04

Moved by Chair

Seconded by Committee

THAT County Council amend By-law 93-21 to execute an Amending Agreement No. 1 with His Majesty the King in Right of the Province of Ontario as represented by the Minister of Infrastructure to extend the County of Renfrew and Ontario Investing in Canada Infrastructure Program (ICIP) Transfer Payment Agreement (TPA) until December 31, 2025.

Background

Staff has been advised that their request to extend the project substantial completion date to December 31, 2024, for the rehabilitation of the Algonquin Trail/Ottawa Valley Recreational Trail, has been approved and requires an executed Amending Agreement

No. 1 for Investing in Canada Infrastructure Program (ICIP) to expire on December 31, 2025.

15. **Official Plan Amendment No. 42 – Township of McNab/Braeside**

RESOLUTION NO. DP-CC-24-01-08

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to refuse the proposed Official Plan Amendment No. 42.

Background

Attached as Appendix X is the proposed Official Plan Amendment No. 42 and the associated detailed planning report prepared by staff. The purpose of the application is to amend the County of Renfrew Official Plan and re-designate 2.0 hectares of a 58.6 hectare farm property from “Agriculture” to “Rural” to permit the future severance of two new residential building lots. Staff have reviewed the proposed amendment and recommend that County Council refuse the application because it is not consistent with the Provincial Policy Statement.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, G. Serviss, K. Watt, R. Weir

COUNTY OF RENFREW

BY-LAW NUMBER 92-09

**A BY-LAW TO PROHIBIT CERTAIN ACTIVITIES ON
COUNTY OF RENFREW-OWNED FORESTS AND TRAILS**

WHEREAS by subsection 11(2) of the *Municipal Act*, 2001, S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the County of Renfrew is authorized to pass a by-law providing for the use by the public of lands of which the Corporation is the owner and for the regulation of such use and the protection of such lands;

AND WHEREAS by sections 2, 3, 5, and 6 of the *Trespass to Property Act*, Chapter T.21 of the Revised Statutes of Ontario, 1990, the Council of the Corporation of the County of Renfrew is authorized to prohibit entry to land occupied by the Corporation of the County of Renfrew and to regulate the carrying on of certain activities on such land and for these purposes give notice thereof;

AND WHEREAS the Council of the Corporation of the County of Renfrew approved the document entitled "Renfrew County Forest Management Plan 2006-2040" which outlines the County's policies with regard to the resource management of the lands occupied by the Corporation and generally known as the Renfrew County Forest, and the "K&P Trail Management Plan" which outlines the County's policies with regard to the management of the lands occupied by the Corporation and generally known as the K&P Trail;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That By-law 34-09 is hereby repealed.
2. That the document marked Schedule "A" attached to and made a part of this by-law is hereby approved.
3. No person shall:
 - a) remove, damage or deface County property;
 - b) remove, damage or deface a relic, an artifact or natural object;
 - c) damage, deface or disturb an archaeological or historical site;
 - d) unlawfully disturb, cut, kill, remove or harm a plant or tree;
 - e) unlawfully disturb, remove or harm a natural object;
 - f) unlawfully conduct research;
 - g) litter or cause litter;
 - h) start a fire;
 - i) permit domestic animal to disturb people, damage County property or vegetation, chase or harass wildlife or cause injury;
 - j) introduce or possess a plant, animal or thing that may carry non-native or invasive species;
 - k) unlawfully occupy land in County property; or
 - l) unlawfully camp.

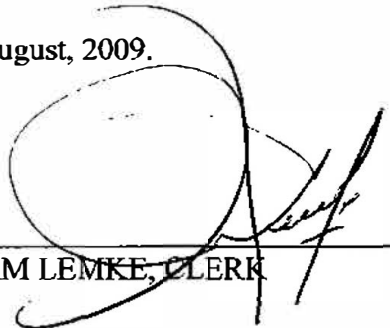
4. This by-law shall not apply to an employee of the Corporation of the County of Renfrew while acting in the course of his or her employment in managing the Renfrew County Forest or any part thereof, or any person authorized by an employee of the Corporation of the County of Renfrew to carry out any duty relating to the resource management of the Renfrew County Forest or any part thereof.
5. Officers to enforce the provisions of this by-law may be appointed by by-law of Council and an Officer so appointed shall:
 - (a) not be a member of the Council; and
 - (b) shall hold office for such term and on such conditions as may be specified by by-law of the County.
6. Any person who contravenes any provision of this by-law is, upon conviction, guilty of an offence and is liable to any penalty as provided in the *Provincial Offences Act*.
7. That this by-law shall come into force and take effect upon the passing thereof.

READ a first time this 26th day of August, 2009.

READ a second time this 26th day of August, 2009.

READ a third time and finally passed this 26th day of August, 2009.


DONALD RATHWELL, WARDEN


NORM LEMKE, CLERK

Schedule "A"
THE CORPORATION OF THE COUNTY OF RENFREW
PART 1 PROVINCIAL OFFENCES ACT
BY-LAW NO. XX-09
BY-LAW TO PROHIBIT CERTAIN ACTIVITIES ON COUNTY OF
RENFREW-OWNED FORESTS AND TRAILS

<u>Item</u>	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set Fine
1	Remove County property	s. 3(a)	\$125.00
2	Damage County property	s. 3(a)	\$125.00
3	Deface County property	s. 3(a)	\$125.00
4	Damage relic, artifact or natural object	s. 3(b)	\$125.00
5	Deface relic, artifact or natural object	s. 3(b)	\$125.00
6	Remove relic, artifact or natural object	s. 3(b)	\$125.00
7	Damage archaeological or historical site	s. 3(c)	\$125.00
8	Deface archaeological or historical site	s. 3(c)	\$125.00
9	Unlawfully disturb archaeological or historical site	s. 3(c)	\$125.00
10	Unlawfully disturb plant or tree	s. 3(d)	\$125.00
11	Unlawfully cut plant or tree	s. 3(d)	\$125.00
12	Unlawfully kill plant or tree	s. 3(d)	\$150.00
13	Unlawfully remove plant or tree	s. 3(d)	\$125.00
14	Unlawfully harm plant or tree	s. 3(d)	\$125.00
15	Unlawfully disturb natural object	s. 3(e)	\$125.00
16	Unlawfully remove natural object	s. 3(e)	\$125.00
17	Unlawfully harm natural object	s. 3(e)	\$125.00
18	Unlawfully conduct research	s. 3(f)	\$125.00
19	Litter	s. 3(g)	\$125.00
20	Cause litter	s. 3(g)	\$125.00
21	Start fire	s. 3(h)	\$150.00
22	Permit domestic animal to disturb people	s. 3(i)	\$ 75.00
23	Permit domestic animal to damage County property or vegetation	s. 3(i)	\$ 75.00
24	Permit domestic animal to chase wildlife	s. 3(i)	\$ 75.00
25	Permit domestic animal to harass wildlife	s. 3(i)	\$ 75.00
26	Permit domestic animal to cause injury	s. 3(i)	\$100.00
27	Introduce plant, animal or thing that may carry non-native or invasive species	s. 3(j)	\$150.00
28	Possess plant, animal or thing that may carry non-native or invasive species	s. 3(j)	\$150.00
29	Unlawfully occupy land in County property	s. 3(k)	\$125.00
30	Unlawfully camp	s. 3(l)	\$ 75.00

Note: The general penalty provision for the offences listed above is Section 6 of By-law XX-09, a certified copy of which has been filed.

COUNTY OF RENFREW**BY-LAW NUMBER 119-18**

(Amended January 29, 2020)

(Amended March 30, 2022)

A BY-LAW TO REGULATE AND GOVERN THE USE OF THE LANDS KNOWN AS THE ALGONQUIN TRAIL (FORMERLY KNOWN AS THE CP RAIL CORRIDOR) AS A LINEAR PARK

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, provides that Sections 9 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to a) enable municipalities to govern their affairs as they consider appropriate and, b) enhance their ability to respond to municipal issues;

AND WHEREAS Section 11 (3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, provides that a municipality is authorized to pass by-laws with respect to matters within the sphere of jurisdiction of culture, parks, recreation and heritage;

AND WHEREAS the Council of the Corporation of the County of Renfrew developed and adopted a management plan for the Algonquin Trail, as part of the Ottawa Valley Recreational Trail that addresses issues such as use, control, liability, etc.;

AND WHEREAS it is deemed expedient and in the interest of public safety to regulate and govern the use of the Algonquin Trail in the County of Renfrew;

AND WHEREAS the Council has determined that any breach of the provisions of this By-law should be subject to an Administrative Monetary Penalty.

1. DEFINITIONS

“Administrative Monetary Penalty” is a penalty imposed for a contravention of this By-law and issued upon discovery of the unlawful

event. It is due and payable with no right of appeal and constitutes a debt to the County.

“Algonquin Trail” means a 30-metre wide linear park to include all owned and leased land in the County and the City of Pembroke, and is the County of Renfrew portion of the Ottawa Valley Recreational Trail.

“Camp” includes the placement of a tent or trailer at any time on the Property or the lodging or staying overnight on the Property.

“County of Renfrew” means the Municipal Corporation of the County of Renfrew.

“Debris” includes anything that is not natural to the Property.

“Dirt Bike” means a two-wheel motorized machine used primarily for traveling on land other than registered roadways.

“Enforcement Officer” means a Provincial Offences Officer, an Ontario Provincial Police Officer, or any person exercising a power or performing duty under this By-law.

“Firearm” includes any type of gun or other firearm including an air gun, spring gun, pellet gun, tranquillizer gun, cross-bow, long-bow or other type of bow, sling shot, or any similar thing.

“Licensee” means an association or club issued a license by the County of Renfrew to use the Algonquin Trail and allow their members to use the Algonquin Trail through the issuance of permits in accordance with an executed License Agreement between the association or club and the County of Renfrew.

“Litter” includes the throwing, dumping, placing, depositing of any debris.

“Motor Vehicle” means a vehicle used for transportation relying upon a motor for operation including vehicles described as Off-Road Vehicles, Snowmobile/Motorized Snow Vehicles, Motorcycles, Dirt Bikes.

“Natural Features” means all geology, vegetation, and wildlife pertaining to, existing in or produced by nature throughout the Algonquin Trail. This includes all plant and wildlife species and wetland areas.

“Off-Road Vehicle” shall mean an off-road vehicle within the meaning of the Off Road Vehicles Act, R.S.O .1990, c.O. 4, as amended.

“Ottawa Valley Recreational Trail” or **“OVRT”** means the 296 km section of trail owned and leased by the County of Renfrew, County of Lanark and the Township of Papineau-Cameron running from outside Mattawa to outside Smiths Falls.

“Pedestrian” means any person travelling on foot or with related foot gear and not requiring the aid of a motor for propulsion.

“Permit” means a current permit issued by a Licensee authorized by the County of Renfrew to allow the use of the trail by Permit Holders.

“Permit Holder” means a person issued a permit by a Licensee authorized by the County of Renfrew.

“Signage” means postings throughout the Algonquin Trail erected by or authorized by the County of Renfrew.

“Property” means the property described as the Algonquin Trail in the County of Renfrew.

“Snowmobile/Motorized Snow Vehicle” means a motorized snow vehicle, within the meaning of the Motorized Snow Vehicles Act, R.S.O. 1990, c.M. 44, as amended.

2. **PERMITTED USES**

The following are considered permitted uses of the Algonquin Trail:

- (i) Walking, running, hiking, dog walking.
- (ii) Cross country skiing, snowshoeing.
- (iii) Orienteering, geocaching.
- (iv) Nature appreciation, bird watching, nature study.
- (v) Dog sledding.
- (vi) Cycling, including the use of E-bikes.
- (vii) Horseback riding.
- (viii) Harvesting of non-wood products such as tree seed/cones, mushrooms for personal use.
- (ix) Electric-powered personal mobility vehicles (scooters, wheelchairs, etc.)

- (x) Operating an Off-Road Vehicle on or between May 1 and November 30 inclusive, in any year. Vehicle must hold valid insurance and be properly licenced. Dates may be modified at the discretion of the Director of Development and Property, and dependent on dry conditions and an assessment of weather, safety, and consultation with user groups of which hold lease agreements.
- (xi) Other activities as approved through the execution of a land use agreement or special event permit obtained from the County of Renfrew.
- (xii) Other personal transportation as approved by the County of Renfrew.

3. **PROHIBITED ACTIVITIES**

The following activities are prohibited on the Algonquin Trail:

- (i) Tampering with or removing any signage.
 - (ii) Using the Algonquin Trail during a closure of the Algonquin Trail by the County of Renfrew due to extreme weather conditions, maintenance, or other reason at their discretion.
 - (iii) Disobeying signage posted by the County of Renfrew.
 - (iv) Camping or causing any person to camp.
 - (v) Hunting or causing any person to hunt.
 - (vi) Discharging or operating a weapon or firearm or causing any person to discharge or operate any weapon or firearm.
 - (vii) Littering, or failing to pick up after pets or horses. Failing to control a pet, including dogs and horses.
 - (viii) Vandalizing the Property or cause any person to vandalize the Property.
 - (ix) Starting or feeding an open air fire.
 - (x) Removing, destroying, or otherwise disturbing any natural features without written consent of the County of Renfrew.
 - (xi) Operation of a Dirt Bike or Motorcycle.
 - (xii) Operation of a Motor Vehicle.
4. If a person is using the Algonquin Trail while operating a Motor Vehicle in accordance with Section 2, they shall not interfere with or impede the use of the Algonquin Trail by a pedestrian or any other person using the Algonquin Trail.

5. **SPEED LIMIT**

The maximum speed limit permitted throughout the Algonquin Trail is 50 km/hour on rural parts of the trail and 20 km/hour on urban parts of the trail. Urban and rural sections of the Algonquin Trail and their respective speed limits will be delineated by signage. Every person who operates an off-road vehicle or snowmobile on the trail shall comply with the speed limits.

6. **PERMITS**

Sections of the Algonquin Trail are leased on an annual basis to the local snowmobile clubs, who operate under the auspices of the Ontario Federation of Snowmobile Clubs. As per the Motorized Snow Vehicles Act, no person shall drive a motorized snow vehicle upon a prescribed trail except under the authority of, and in accordance with, a trail permit for the motorized snow vehicle issued. During the period from December 1st to April 30th in each calendar year, permits for snowmobiles may be acquired from the Ontario Federation of Snowmobile Clubs. Permits for other uses by any other authorized organization approved by the County of Renfrew are required to display permits.

7. **CANINE AND EQUESTRIAN USE**

Canine and equestrian use requires the removal of excrement from the Algonquin Trail surface and violations are subject to penalty. Equestrian excrement shall be considered in the same manner as canine excrement.

8. **CURFEWS/TIME OF USE**

Users of the Algonquin Trail may do so from 7:00 a.m. to 11:00 p.m. unless otherwise posted by local by-laws with appropriate legislation cited.

9. **ENFORCEMENT AND PENALTIES**

- (i) Every person who uses the Algonquin Trail is subject to all Municipal by-laws and all Provincial and Federal laws and regulations. Any person violating any Municipal by-law or other law may be ordered by the County of Renfrew or an Enforcement Officer to leave the Algonquin Trail.
- (ii) No person shall hinder or obstruct, or attempt to hinder or obstruct an Enforcement Officer.

- (iii) No person shall neglect or refuse to produce information, identification or to provide any information required by any person acting pursuant to this By-law.
- (iv) In addition to any other authority they may have, an Enforcement Officer is authorized to enforce the provisions of this By-law and to order any persons believed by such Enforcement Officer to be contravening or who has contravened any provision of this By-law:
 - (a) To desist from the activity constituting or contributing to such a contravention;
 - (b) To remove from the Algonquin Trail anything owned by or in the control of such person which the officer believes is or was involved in such contravention, and;
 - (c) To leave the Algonquin Trail.
- (v) The court in which a conviction has been entered pursuant to this By-law and any other court of competent jurisdiction thereafter may make an order prohibiting the continuation or repetition of the offence by the person convicted, and such order shall be in addition to any other penalty imposed by the court on the person convicted.
- (vi) Every person who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine or penalty as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as may be amended from time to time and to any other applicable penalty, including but not limited to those defined in the Off-Road Vehicles Act, the Highway Traffic Act, the Motorized Snow Vehicles Act and the Trespass to Property Act.
- (vii) The County of Renfrew appoints the Ontario Provincial Police (“OPP”) with the authority to enforce this By-law.

10. **ADMINISTRATIVE PENALTY**

Any person found by an Enforcement Officer to have breached any provision of this By-law including applicable offences in Schedule ‘I’ may be subject to an Administrative Penalty as follows:

- (i) A breach by a Permit Holder or any user of the Trail of any provision of this By-law shall be subject to an Administrative Monetary Penalty as designated in Schedule "I".
- (ii) Upon receipt of a notice of Administrative Monetary Penalty, the Permit Holder or the person or corporation named in the notice shall pay the penalty within seven (7) days to the Municipality.
- (iii) An Administrative Monetary Penalty Notice shall include the

following information:

- (a) the Administrative Monetary Penalty Notice Date;
 - (b) the date on which the Administrative Monetary Penalty is due and payable;
 - (c) the signature of the issuing Enforcement Officer;
 - (d) particulars of the contravention reasonably sufficient to indicate the nature of the contravention;
 - (e) the amount of the Administrative Monetary Penalty; and,
 - (f) a statement advising that an unpaid Administrative Monetary Penalty will constitute a debt of the person or corporation to the Municipality.
- (iv) An Enforcement Officer may serve the Administrative Monetary Penalty Notice on a person or corporation by one of the following methods:
- (a) delivering it personally to the person or to the head office of the corporation;
 - (b) sending a copy by registered mail to the last known address of the person or the head office of the corporation; or,
 - (c) posting a copy of the notice in a conspicuous place at the site of the contravention and sending a copy by registered mail to the last known address of the person or the head office of the corporation.
- (v) An Administrative Monetary Penalty remaining unpaid after the date when it is due and payable, constitutes a debt to the Municipality owed by the person or corporation named in the notice. The Municipality may take all steps available in law to collect the unpaid penalty.
- (vi) An Administrative Monetary Penalty may not be challenged or appealed.

11. SHORT FORM WORDINGS

- 11.1 The Municipality shall make application to the Ministry of the Attorney General of Ontario for approval of Short Form Wordings and Set Fines in accordance with the Set Fine Schedule approved by resolution of Council, and such fines shall come into effect upon the approval or amendment by the Attorney General of Ontario or his designate.
- 11.2 Staff shall be authorized to make changes to the By-law or Set Fine Schedule without amendment to the By-law or Resolution of Council, if so

recommended by the Attorney General or his designate in order for the Set Fines to be approved.

- 11.3 Council may, by Resolution, amend the Set Fines under this By-law at any time. Any amendment made to the Set Fines by Resolution of Council will come into force upon approval of the Attorney General or his designate.

12. **APPLICABILITY**

This By-law does not apply to vehicles or persons:

- (i) of authorized law enforcement, firefighting, emergency medical, or other emergency personnel when carrying out authorized duties, or
- (ii) engaged in work on or along the Algonquin Trail on behalf of the County of Renfrew.

13. THAT this By-law shall come into force and take effect upon the final passing thereof.

READ a first time this 28th day of November 2018.

READ a second time this 28th day of November 2018.

READ a third time and finally passed this 28th day of November 2018.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

County of Renfrew
Part I Provincial Offences Act
Bylaw 119-18, as amended: Use of Algonquin Trail

Item	Column 1 Short form wording	Column 2 Provision creating or defining offence	Column 3 Set Fine
1.	Tampering with or removing signage posted by or in partnership with County of Renfrew.	3(i)	\$185.00
2.	Using the Ottawa Valley Recreational Trail (OVRT)/Algonquin Trail when prohibited.	3(ii)	\$220.00
3.	Disobeying signage posted by the County of Renfrew.	3(iii)	\$185.00
4.	Camping or causing any person to camp.	3(iv)	\$185.00
5.	Hunting or causing any person to hunt.	3(v)	\$185.00
6.	Discharging or operating a weapon or firearm or causing any person to discharge or operate any weapon or firearm.	3(vi)	\$185.00
7.	Littering, or failing to pick up after dogs or horses.	3(vii)	\$185.00
8.	Failing to control a pet, including dogs and horses.	3(viii)	\$185.00
9.	Vandalizing the Property or causing any person to vandalize the Property.	3(ix)	\$250.00
10.	Starting or feeding an open-air fire.	3(x)	\$185.00
11.	Removing, destroying, or otherwise disturbing any Natural Features without written consent of the County of Renfrew.	3(xi)	\$185.00
12.	Operation of a Dirt Bike or Motorcycle	3(xii)	\$185.00
13.	Operating of a motor vehicle without permit.	3(xiii)	\$220.00
14.	Speeding — more than 20 km/h where limit is 20 km/h or less.	5	\$220.00

Item	Column 1 Short form wording	Column 2 Provision creating or defining offence	Column 3 Set Fine
15.	Speeding — more than 50 km/h where limit is 50 km/hr.	5	\$220.00

Note: the general penalty provision for the offences listed above is section 9(vi) of bylaw, 119-18, as amended, a certified copy of which has been filed.

Subject: Canadian Nuclear Safety Commission Decision on the NSDF

Dear Warden Emon,

As you may be aware, the [Canadian Nuclear Safety Commission rendered their decision on the NSDF](#) yesterday, concluding that our proposed facility was “not likely to cause significant adverse environmental effects.” As a result, I can officially confirm that CNL has been granted the necessary approval to amend our Chalk River Laboratories site licence and proceed with construction of the facility.

Authorization for the Near Surface Disposal Facility concludes a seven-year process led by CNL on behalf of the Government of Canada, represented by Atomic Energy of Canada Limited (AECL), and signifies a major step forward in addressing the government of Canada’s low-level radioactive waste (LLWR). The NSDF is the right solution to address historic low-level waste at the Chalk River Laboratories, and at other AECL sites, and this decision confirms it.

I want to personally thank you for your unwavering support during this application process. This project would not have been possible without your endorsement and leadership. And having the support of local communities is instrumental in our ability to address historic waste, revitalize the site, and to continue our mission to be leaders in innovation for decades to come.

On behalf of CNL, the executive team, and our entire staff, thank you for your continued support!

Sincerely,

Joseph McBrearty
President and CEO

December 21, 2023

Subject: Activities Update at the Pembroke & Area Airport

As part of the Pembroke & Area Airport's commitment to keeping the County of Renfrew updated on what has been happening at the Pembroke & Area Airport, here are some key points of interest for October, November, and part of December.

DND Training Exercise Fuel & Operations Contract

For six weeks this fall, the airport supported a DND training exercise that saw troops in the area from Garrison Petawawa and surrounding bases. The airport's key responsibility was to provide all fuel requirements for rotary-wing (helicopter) aircraft, often multiple times a day. The daily fuel requirements often exceeded the capacity available at the airport, resulting in multiple fuel trips from the supplier.

To assist with the budget to purchase fuel, we had municipal owner support, and Renfrew County Community Futures as a backup option. This was necessary because fuel purchases were made almost daily, and fuel supplier terms were expedient.

Being able to accommodate this element of the training exercise, plus providing on-site needs, helped build our relationship with the military and elevate our capacity to provide future training events. As fuel is one of the airport's key revenue generators, this was a good exercise to close out our year.

New Aviation Business Presentation

At the airport commission meeting in November, a presentation was made by a new aviation business that is hoping to be established at the airport. The business offers skydiving for trained military personnel, as well as trained and untrained civilian customers. The business plans to market to the military community, adventure tourists, and skydivers from outside the area who are looking to further develop their skills and become licensed. The company is looking to secure an aircraft suitable for skydiving. The airport has provided startup financial incentives to assist the business.

Air Ambulance and Quality of Life Services

The airport refueled and provided on-site services to several quality-of-life aviation partners this quarter including:

- Multiple Ornge (air ambulance) visits to transfer patients.
 - Patient transfers to Ottawa delayed and rerouted due to weather.
 - Patient transfer possible because of refueling available at the airport (between 11:00pm and 5:00am) coming to the airport before helipad pickup.
 - Patient transfers due to Ornge airplanes being dispatched (cannot land at the helipad).
 - Third-party patient transfers from Pembroke to the burn unit at Sunnybrook Hospital in Toronto.
- Quebec police who were part of a rescue operation for a hunter lost in Quebec and refueling with us was a more efficient option.
- Search and rescue out of Trenton for an ATV rider accident in the northern end of Renfrew County. Aircraft arrived in the area and needed fuel, went to the scene to pick up the crew and patient, and then brought the patient to Ottawa at 12:30am.
- Third-party patient transfer aircraft bringing a patient to the local area from Hamilton for admission to long-term care.

Potential Cadet Program

There has been some interest from a cadet program to rehome to the airport as they are not able to be accommodated at their current facility. This would be a program relocation to Renfrew County, bringing regular cadets and family members to the area and providing additional opportunities for local youth. Further communications with DND on securing this program are ongoing.

Co-op Student Programs

The airport is currently supporting two cooperative education students from Renfrew County high schools for students living in Pembroke and Barry's Bay. The placement runs from September to January and students have a hands-on experience in the operations of the airport where they gain a unique understanding of aviation to pursue aviation-related careers at post-secondary institutions.

The airport has also fielded requests for post-secondary co-op placements for students enrolled in aviation-related programs. One Petawawa student completed a placement at the airport last winter and went on to work for Jazz Airlines upon graduation.

Lobby Contract Ends

The airport has decided not to renew its contract with Grassroots Public Affairs. The lobbying firm had worked with the airport for two years to attract funds and build awareness at the provincial and federal levels of government. The airport also engaged Grassroots to start building a relationship with the County of Renfrew and a presentation was made in the early fall to Renfrew County Council. This regular communication piece is a result of that initiative.

Both parties are open to a renewal of the contract if different government programs or initiatives come forward that can be lobbied for in support of the airport. The airport also has a seat on the governance committee at the Airport Management Council of Ontario (AMCO) which has also been successfully lobbying the government for recognition and support of airports.

The airport continues to stay in touch with members of the current government, and the opposition parties at the provincial and federal levels of government.

Line Painting Completed

After being unable to find a line painting contractor to repaint the lines on the runway and taxiways, the airport opted to purchase a line painting machine and Manager Steve Gilchrist trained staff on its use. The airport completed its line painting – which is a safety measure requirement of Transport Canada for certified airports – and pilots have been remarking positively on it for the past six weeks.

For More Information

You can follow more information and updates on airport happenings by following our Facebook page at www.facebook.com/flycyta or our website at www.flycyta.ca

For further details on this information or other airport requests, your airport contacts are as follows:

- Jennifer Layman, communications coordinator – jenn@fwdthink.net and 613-312-7824
- Steve Gilchrist, airport manager – info@flycyta.ca and 613-687-5300
- Natalie Tricco, airport commission assistant – info@flycyta.ca and 613-687-5300

Associate Minister of Small Business

Ministry of Economic Development,
Job Creation and TradeWhitney Block Room 1618A
99 Wellesley Street West
Toronto ON M7A 1S3
Email: smallbusiness.minister@ontario.ca

Ministre associée déléguée aux Petites Entreprises

Ministère du Développement économique,
de la Création d'emplois et du CommerceÉdifice Whitney salle 1618A
99, rue Wellesley Ouest
Toronto ON M7A 1S3
Courriel: smallbusiness.minister@ontario.ca

January 5, 2024

Heather Inwood-Montrose
Small Business Advisor
The Corporation of the County of Renfrew
9 International Drive
Pembroke, Ontario
K8A 6W5
HinwoodMontrose@countyofrenfrew.on.ca

Dear Heather Inwood-Montrose:

The Small Business Enterprise Centres (SBECs) are an important partnership for the Ministry of Economic Development, Job Creation and Trade (MEDJCT) as these centres are the champions and key supports for entrepreneurs and small businesses across Ontario.

We are pleased to announce that MEDJCT's continued partnership with The Corporation of the County of Renfrew will continue through a one-year extension of your Transfer Payment Agreement (TPA) from April 1, 2024 to March 31, 2025, at the current budgeted allocation of \$236,097 per year. This extension is an important measure to ensure that SBECs have the certainty they need to provide continuity of service in the next fiscal year.

Our goal is to have a Business Plan template released in the coming weeks to support the extension of your centre's agreement for April 1, 2024.

If you have any questions, please feel free to contact your Regional Advisor. Thank you again for your commitment and support to Ontario's entrepreneurs and small businesses.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Nina Tangri'. The signature is fluid and cursive, with a large loop at the beginning.

Nina Tangri
Associate Minister of Small Businessc: Clara Chan, Assistant Deputy Minister, Small Business and Program Delivery
Division

2023 ANNUAL REPORT FOR ACTIVITIES IN RENFREW COUNTY FOREST

PREPARED BY L. ROSE, R.P.F., ON JANUARY 3, 2024

HARVEST

Timber sales for 2023 harvest activities were advertised in November 2022. Successful bids were received for three out of four sales. One bid was received for Ruby Tract (natural mixedwood) but was not accepted due to below-market pricing. In addition, revenue was incurred from three carry-over operations (Brudenell, Beachburg and Round Lake East). A summary is provided in Table 1.

Harvesting activities took place in almost all seasons of 2023, with the exception of spring melt and species at risk timing restrictions. A significant public outreach campaign proved worthwhile with no complaints or conflicts during harvest operations at Beachburg Tract, Renfrew County Forest's (RCF) most used forest.

Approximately 21 local residents were employed on the RCF in 2023¹, on tendered harvest operations, cutting and skidding or forwarding wood, building roads, processing timber on site, supervising operations, and hauling logs to mills.



Figure 1. Post-harvest canopy at Beachburg Tract

County of Renfrew staff completed all planning (timber cruising, analysis, prescription writing), layout, tree marking, tendering, wood measurement and operations monitoring activities. A Forestry Technician was hired in May, 2023, significantly improving the ability to complete all work in-house and catching up on backlogged activities.

Table 1. Summary of 2023 Harvest Activities in RCF

Tract (DPF)	Harvest Type and Details	Area (ha)	Volume (m3)	Revenue (\$)
Crow's Nest (01-23)	Red pine thinning.	8	542	\$18,427.32
Centennial Lake (02-23)	Red and white pine thinning.	56	4,156	\$112,533.62
Pershick (03-23)	Red pine and spruce thinning.	23	994	\$12,201.88
Brudenell (02-22)	Cedar and poplar. Carry-over from 2022, requires frozen conditions. Most revenue in 2022.	4	669	\$12,366.00 ²
Beachburg (03-22)	White pine shelterwood. Carry-over from 2022, but all revenue in 2023.	43	4,568	\$174,723.56 ³
Round Lake East (04-22)	Red pine thinning. Carry-over from 2022, but all revenue in 2023.	18	1,994	\$51,167.03
Total for 2023		152	12,923	381,419.41

¹ During active operations, employed by successful bidders.

² \$7,300 of this revenue was reported in 2022's AR, but not included as accrual by Finance. It is included in this table to align Forestry reporting with Finance reporting. The total revenue for this sale (2022-23) was \$29,652.10.

³ \$11,800 of this revenue was reported in 2022's AR, but not included as accrual by Finance. It is included in this table to align Forestry reporting with Finance reporting. The total revenue for this sale (2022-23) was \$174,723.56.

RENEWAL & MAINTENANCE

In 2023, a small number of trees were planted, invasive species control measures occurred, and progress was made towards renewing pine in the Beachburg Tract.

Table 2. Summary of 2023 Renewal and Maintenance Activities

Activity	Tract Name	# Unit	Cost (\$)
Planting of red and white pine seedlings in blow down area	Centennial Lake	1,000 seedlings	
Planting of butternut seedlings grown from seed of trees tolerant of butternut canker	Kennelly	30 seedlings	0
Garlic mustard control by hand-pulling	Centennial Lake	<0.1ha	In-house
Wild parsnip control with herbicide	Ruby, Kennelly, Pershick	<1ha	\$1,966.20 (excludes HST)
Locust control with brushsaw	Pershick, Centennial Lake	<0.5ha	In-house
Beech regeneration control with brushsaw	Ruby	1ha	In-house
Mechanical site preparation	Beachburg	24ha	\$13,737.50 (excludes HST)

EDUCATION & OUTREACH

Opportunities are taken to positively promote sustainable forest management that occurs on RCF, as well as in Renfrew County as a whole, when staff time permits.

- Staff were interviewed as part of the [“Canadian Forestry Can Save the World”](#) podcast series, and [The Mass Timber Today](#) Podcast.
- Local outreach activities included:
 - o Two classroom visits (grade 7 and 9)
 - o A career fair (World of Choices for grades 8-12)
 - o A forestry session at Shaw Woods Outdoor Education Centre
 - o A harvest operation and mill tour to high school students from Petawawa, in partnership with the Petawawa Research Forest and Shaw Lumber, funded by Forests Ontario
- Post-harvest tours of the Beachburg Tract were given to 45 students from Opeongo High School, 35 Algonquin College Forestry Technician students, 25 members of the public, the SFI Central Canada Implementation Committee.



Figure 2. Algonquin College students visit harvest operations in RCF.

OTHER

Several RCF Tracts were surveyed for ice storm damage following April’s ice storm. Although there was some damage, it was not enough in any one location to warrant salvaging. Trees on edges and in more open areas tended to be most affected.

Issues related to public use of RCF are on the rise: dumping and encroachment issues occupied significant staff time in 2023, in collaboration with law enforcement officers.

Feedback was sent to the Ministry of Environment, Conservation and Parks in response to draft protection measures for Black Ash, which has been designated as Endangered under the Endangered Species Act (2007). This followed a number of previous comment submissions by the County.

One well was filled at Petznick Lake Tract. Old wells associated with homestead areas are filled on an ongoing basis as they are discovered and become accessible through improved access created by forest management activities.

Renfrew County Forest (RCF) participated in a successful Forest Stewardship Council (FSC) and, for the first time, Sustainable Forest Initiative (SFI) audit in November.

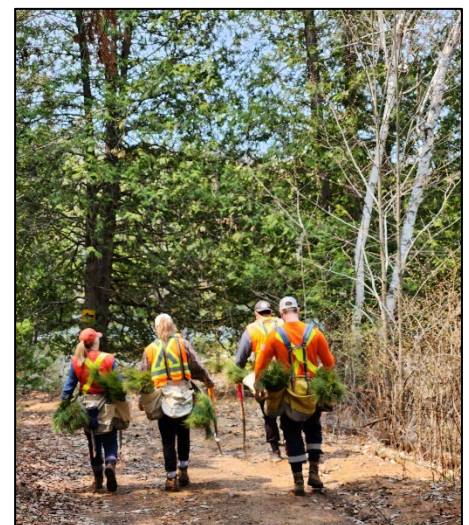


Figure 3. Development & Property staff planting trees at Centennial Lake

December 11, 2023

Paula Brand
Director, Species at Risk Act Policy Division
Canadian Wildlife Service
Environment and Climate Change Canada
351 Saint-Joseph Boulevard, 15th floor
Gatineau, Quebec
J8Y 3Z5

Sent via email to: LEPreglementations-SARAregrulations@ec.gc.ca
and submitted online via the Canada Gazette website

Dear Paula,

Re: Canada Gazette, Part I, Volume 157, Number 45: Order to amend Schedule 1 of the Species at Risk Act (SARA) for Eastern Wolves

The Ontario Federation of Agriculture (OFA) appreciates this opportunity to comment on the Canada Gazette, Part I, Volume 157, Number 45: Order to amend Schedule 1 of the Species at Risk Act (SARA) for Eastern Wolves. Our topline feedback is summarized below:

- **Oppose listing the Eastern Wolf as Threatened:** OFA opposes uplisting the Eastern Wolf from Special Concern to Threatened status under the SARA, without assurance that the general prohibitions under the SARA for the Eastern Wolf would not be applied to private land.
- **Concern that SARA prohibitions and protections could be expanded to include private lands:** SARA prohibitions and protections automatically apply on federal land for terrestrial species. However, prohibitions and protections could be applied to private lands should the Minister form the opinion that critical habitat on non-federal land is insufficiently protected, or that there is an imminent threat to the species.
- **Robust protections already exist for the Eastern Wolf:** The Eastern Wolf is listed as Threatened under Ontario's *Endangered Species Act, 2007* (ESA). Strong ESA protections exist for areas where the Eastern Wolf is found in Ontario, including habitat protections, and prohibitions that balance the recovery objectives of the species with the needs of Ontario's livestock producers.
- **Predation poses significant challenges for Ontario's livestock farmers:** Livestock farmers rely on the ability to protect their property and livestock from predators. Potentially losing the ability to do so poses a significant threat to livestock production sustainability and profitability.
- **Consideration of implications to livestock production:** OFA urges the federal government to consider the implications to livestock production should the Eastern Wolf

be classified as Threatened under the SARA, and protections and prohibitions be extended to non-federal land.

- **Request exemption for private lands:** OFA requests that should the Eastern Wolf be classified as Threatened and SARA protections and prohibitions be applied to private lands, that an exemption be created for where active agricultural operations occur.

The Ontario Federation of Agriculture (OFA) is the largest general farm organization in Ontario, proudly representing more than 38,000 farm family members. OFA has a strong voice for our members and the agri-food industry on issues, legislation and regulations administered by all levels of government. We are passionate and dedicated to ensuring that the agri-food sector and rural communities are considered and consulted with for any new or changing legislation that would impact the sustainability and growth of our farm businesses.

Ontario's agri-food sector is an economic powerhouse – producing more than 200 farm and food products, fuelling rural communities, generating nearly 750,000 jobs, and contributing over \$47 billion to Ontario's annual GDP. The province's agri-food strategy, Grow Ontario, aims to strengthen the agri-food sector, support economic growth, and ensure an efficient, reliable and responsible food supply. By removing barriers, unnecessary costs and red tape, Ontario farmers will be positioned to seize opportunities and rise to the challenge of an ambitious growth strategy, allowing the agri-food sector to drive the economy forward.

Before commenting on the specifics of the proposal, it is important to state that OFA supports the principles of species at risk protection and recovery. Collectively, Ontarians lose when species are no longer present on the provincial and federal landscape. OFA values the role played by canid predators. We also recognize the challenges canid predators present to Ontario's livestock producers, and the financial, emotional, and social impacts of livestock predation. Policies that protect species at risk must balance the recovery objectives for Eastern Wolf with the needs of Ontario's livestock producers to mitigate predation losses.

Specific to the proposed amendments to Schedule 1 of the SARA, OFA is opposed to uplisting the Eastern Wolf from Special Concern to Threatened under the SARA without assurance that the general prohibitions under the SARA for the Eastern Wolf would not be applied to private land.

General prohibitions exist under the SARA when a species is listed as endangered, threatened, or extirpated. These provisions for listed species make it an offence to, on federal land:

- kill, harm, harass, capture, or take an individual of a species;
- possess, collect, buy, sell or trade an individual of a species; and
- damage or destroy the residence (e.g. nest or den) of one or more individuals of a species, if a recovery strategy has recommended the reintroduction of that extirpated species.

On private land, these prohibitions apply only to listed aquatic species and migratory birds. However, these prohibitions could also be applied, through an order, to other species listed as

endangered, threatened, or extirpated under the Act in certain circumstances. OFA is concerned that Ontario's livestock farmers could be impacted by the possibility of expanding these protections to Eastern Wolves beyond federal lands.

Robust protections for the Eastern Wolf already currently exist in Ontario, one of the predominant locations where Eastern Wolves are found. OFA is not supportive of legislation that is duplicative and burdensome. The Eastern Wolf has been listed as Threatened since 2016 under Ontario's ESA. ESA protections prohibit the damage or destruction of species habitats that are listed as Threatened. OFA is concerned that the SARA prohibitions could expand protections for Eastern Wolf habitats into agricultural landscapes, which could affect the viability of livestock farmers.

Under the ESA, hunting or trapping of wolves in the core Eastern Wolf occurrence area, Provincial Parks, and Crown Game Reserves, is prohibited but hunting and trapping outside these areas is allowed per the provincial *Fish and Wildlife Conservation Act, 1997 (FWCA)*, and its regulations.

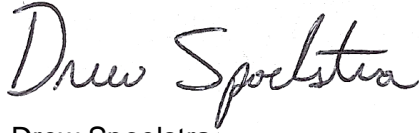
Predation poses a distinct challenge for Ontario's livestock farmers. While not all livestock farmers suffer predation losses equally, the impacts on those that do are significant. Livestock producers rely upon the "protection of property" from wildlife provisions in the FWCA. Under the Act, anyone who believes that wildlife is damaging or is about to damage their property or livestock, may, on their own land, harass or kill the offending wildlife, including Eastern Wolves. Potentially losing the options to harass, hunt, and trap those animals preying on one's livestock is a serious threat to sustainable, profitable livestock production.

Conflicts with wildlife, particularly wolves and coyotes, continue to present serious risks for Ontario's livestock farmers across the province. Ontario compensates farmers for livestock and poultry losses attributed to wildlife under the Ontario Wildlife Damage Compensation Program (OWDCP). Annual compensation payments for wildlife damage have ranged between \$800,000 and \$1.6 million, and program data has shown that wolves prey predominantly on sheep and cattle. The extent of the predation problem is difficult to determine and is most likely far greater than program data indicates. OWDCP data does not reflect ineligible claims or unreported incidences, nor does the program compensate for the true replacement value of the animal. As it is often impossible to differentiate between wolves and coyotes and their attacks, the OWDCP does not require distinguishing between coyotes and wolves. OFA is concerned that, should the SARA prohibitions apply to private lands for the Eastern Wolf, significant financial burden could be borne by farmers who suffer livestock predation by Eastern Wolves.

OFA asks that the federal government consider the implications to livestock farmers in Ontario should the Eastern Wolf be uplisted to Threatened status under the SARA and protections be applied to private lands. If the Eastern Wolf is uplisted, OFA requests that the federal government consider an exemption for private lands where active agricultural operations occur if an order to extend protections to private lands occurs.

OFA appreciates the opportunity to provide our agricultural perspective on the Canada Gazette, Part I, Volume 157, Number 45: Order to amend Schedule 1 of the Species at Risk Act (SARA) for Eastern Wolves. We trust our comments and recommendations will be considered.

Sincerely,



Drew Spoelstra
President

cc: The Honourable Graydon Smith, Minister of Natural Resources and Forestry
The Honourable Lisa Thompson, Minister of Agriculture, Food and Rural Affairs
OFA Board of Directors

ONTARIO FEDERATION OF ANGLERS & HUNTERS



Ontario Conservation Centre

P.O. Box 2800, 4601 Guthrie Drive, Peterborough, Ontario K9J 8L5
Phone: (705) 748.6324 • Fax: (705) 748.9577 • Visit: www.ofah.org • Email: ofah@ofah.org

OFAH FILE: 411
December 11, 2023

Paula Brand, Director
Species at Risk Act Policy Division Canadian Wildlife Service
Environment and Climate Change Canada
351 Saint-Joseph Boulevard, 15th Floor
Gatineau, Quebec
J8Y 3Z5

LEPreglementations-SARAregrulations@ec.gc.ca

Dear Paula:

Re: Proposed Order to amend Schedule 1 of the Species at Risk Act (SARA) for Eastern Wolves

On behalf of the Ontario Federation of Anglers and Hunters, its 100,000 members, supporters, and subscribers, and 725 member clubs, we have reviewed the proposal to designate eastern wolves as threatened under the Species at Risk Act (SARA) and submit the following comments for consideration.

Threats and Limiting Factors

The Regulatory Impact Analysis Statement (RIAS) boldly states, without sufficient evidence, that “the main threat and limiting factor for Eastern Wolves outside of protected areas is likely human-caused mortality from hunting and trapping.”

In 2016, the Ontario government prohibited the hunting and trapping of wolves and coyotes across much of the known range of eastern wolves in Ontario. While we recognize that there have been occurrences of eastern wolf in Quebec, Ontario represents the last stronghold of eastern wolves and affords them protection through provincial legislation. Logically, this means that hunting and trapping are no longer the central threat or limiting factor for eastern wolves. This continues a worrisome trend of the federal government deliberately mischaracterizing the threat posed by sustainable use activities, thereby vilifying hunters and trappers.

Genetic Introgression from Coyotes

While it may seem important to protect individual eastern wolves via the general prohibitions of SARA, it may be more important to ensure that the genetic building blocks of the eastern wolf are maintained now and into the future. Genetic swamping by eastern coyotes in Ontario could result in further genetic dilution as a result of management actions that make it impossible to reduce coyote abundance. If harvest prohibitions are to be expanded, the government must demonstrate to the public that continued hybridization with coyotes will NOT jeopardize the genetic integrity of eastern wolves. To date, the government has abjectly failed to do so.

Timing

We question the need to uplist the eastern wolf at this time. The proposal to uplist eastern wolves is based on the COSEWIC assessment from 2015 – almost a decade ago. To our knowledge, considerable research has been conducted in the intervening years, none of which is reflected in this proposal. Canadians rightly expect the government to make decisions based on the best available evidence. Proceeding with uplisting at this time, particularly with a reassessment looming, deliberately ignores important research and risks the erosion of social trust in government.

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Recommendation: Direct COSEWIC to prioritize the reassessment of eastern wolves when it is due and defer a decision on uplisting until the reassessment is complete. This would ensure that all available information is considered. The government has waited eight years to propose uplisting eastern wolves, proving that they are not in imminent danger, particularly because the main 'threats' are already prohibited across a large portion of their known range.

Impacts on Other Species

The RIAS fails to give sufficient consideration to the impact that uplisting eastern wolves could have on other species, including prey species like moose, deer, and beavers. These species are culturally, socially, and economically important to Indigenous and non-Indigenous hunters and trappers and the federal government has an obligation to thoroughly consider the downstream consequences of increasing eastern wolf populations prior to uplisting.

Thank you for considering our comments and we look forward to future discussions on species at risk management. For your reference, we have appended our 2017 response to the *Management Plan for the Eastern Wolf in Canada* as many of our concerns remain relevant and should be considered in relation to this proposal.

Yours in Conservation,



Mark Ryckman
Manager of Policy

MR/jb
Attach.

cc: OFAH Board of Directors
OFAH Big Game Advisory Committee
OFAH Small Game/Migratory Birds/Wetlands Advisory Committee
OFAH Sporting Dogs Advisory Committee
Angelo Lombardo, OFAH Executive Director
Matt DeMille, OFAH Director, Policy and Programs
OFAH Policy and Programs Staff

ONTARIO FEDERATION OF ANGLERS & HUNTERS



Ontario Conservation Centre

P.O. Box 2800, 4601 Guthrie Drive, Peterborough, Ontario K9J 8L5
Phone: (705) 748.6324 • Fax: (705) 748.9577 • Visit: www.ofah.org • Email: ofah@ofah.org

OFAH FILE: 411/794
May 30, 2017

Recovery Planning
Environment and Climate Change Canada
15th Floor, Place Vincent Massey
351 St. Joseph Boulevard
Gatineau, QC
K1A 0H3

Dear Sir/Madam:

Subject: Management Plan for the Eastern Wolf (*Canis lupus lycaon*) in Canada

On behalf of the Ontario Federation of Anglers and Hunters (OFAH), its 100,000 members, subscribers and supporters, and 740 member clubs, we have reviewed the proposed *Management Plan for the Eastern Wolf in Canada* (hereafter the Plan). While our comments are generally focused on Ontario, many of our concerns are relevant to the rest of Eastern wolf range in Canada. Please consider these comments as part of the public consultation process.

Threats

Like many species at risk, the Eastern wolf management is plagued with knowledge gaps. Addressing these knowledge gaps should be a priority for the Management Plan, and must be completed to evaluate the effects of past management actions (e.g. harvest prohibitions in Ontario) and before any additional restrictions are considered.

Threat 4.1: Linear corridors are listed as a significant threat to Eastern wolves, but the Plan fails to acknowledge that linear corridors also improve prey searching efficiency for wolves, potentially resulting in higher predation rates on moose and deer. This omission results in an incomplete and biased picture of the role that linear corridors play in eastern wolf ecology.

Threat 5.1: Hunting and trapping are listed as a threat to individual Eastern wolves, but the Plan does not adequately address the fact that these heritage activities have been prohibited across most of Eastern wolf range in Ontario, or the level of risk that remains. On page 19, the Plan states “in areas where wolf hunting is or was prohibited, but where Eastern coyote hunting is allowed, Eastern wolves were likely killed because they were confused with Eastern Coyotes”. This statement is completely unsubstantiated, and even the cited document does not effectively support that statement. This suggests an anti-hunting and anti-trapping bias in Eastern wolf research and management.

Threat 5.3: Eastern wolf populations are not limited by habitat availability, but rather by prey availability (i.e. moose, deer, and beavers). Ontario’s forest management and silvicultural practices are designed to create habitat for moose, deer, and beavers, which produces a net benefit for Eastern wolf populations. This benefit should be explicitly acknowledged in the Plan.

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Environment & Climate Change Canada
May 30, 2017
Page Two

Threat 6.1: To our knowledge, no research has been conducted to assess the impact of wolf howls on the ecology, behaviour, and movement of Eastern wolf packs in Algonquin Provincial Park. To date, it has been assumed that wolf howls are a benign activity. The “Recreational Activities” threat should be expanded to include wolf howls, and a research program (independent of Ontario Parks and the Ontario Ministry of Natural Resources and Forestry) should be initiated to determine if this intrusion into Eastern wolf habitat makes them more accepting of human presence.

Threat 8.3: The Plan states that hybridization is “a significant threat to the long-term maintenance of the genetic integrity of the Eastern Wolf”. There is no genetically pure Eastern wolf, and we will never be able to recreate it – extant Eastern wolves are, in fact, hybrids. We believe it is contradictory to provide legislative protection to a hybrid while also considering hybridization as a threat to that hybrid.

Spatial Segregation of Canid Packs

One mechanism to restore Eastern wolf populations is to give them the opportunity to expand into areas they do not currently inhabit. The landscape is currently saturated with canid packs of various genetic identities (Eastern coyotes, Eastern wolves, and admixed individuals) that segregate themselves spatially from neighbouring packs. It is highly unlikely that Eastern wolf populations will increase and expand outside of protected areas (APP and Kawartha Highlands Provincial Park) because there is no unoccupied space for them to expand into. Eastern wolves will be unable to expand their range unless 1) a void is created on the landscape, or 2) they can successfully displace coyote or other hybrid packs. This barrier to expansion will continue to exist until harvest prohibitions on other canids, specifically coyotes, are removed.

Pack Social Structure

Genetic evidence suggests that the existing harvest prohibition may have restored the natural social structure of Eastern wolf packs, which “is important for effective resource use (i.e. knowledge of prey distribution and ability to detect, pursue, and subdue prey), pup survival and, may be effective, at least in part, at precluding hybridization with coyotes due to the lower turnover of individuals within packs, and the tendency during hybridization events for genes to flow from the more common into the rarer species” (Rutledge et al. 2010). While we recognize the importance of this natural social structure, there is no research to suggest that it will allow Eastern wolves to outcompete coyotes and hybrids, which will be important for the expansion of Eastern wolf range in Ontario. Furthermore, anthropogenic mortality has been replaced by increases in natural mortality through strife, limiting the ability of Eastern wolf populations to expand.

Management Objective

The OFAH has serious concerns about the unrealistic management objective that is being proposed. In order to reach an effective population size of at least 500 mature individuals, it is estimated that a total population size of at least 2,500 wolves is required within the Extent of Occurrence. Given that the landscape of Southern and Central Ontario is already saturated with canid packs of various genetic identities, there simply is not sufficient room to support that many wolves. Achieving this population size would also require the inclusion of Eastern wolf range in Quebec. To our knowledge, genetic mixing is extensive in Quebec, which presents a significant barrier to achieving this objective.

Conservation Measures and Actions

Strategy 1.7 states “Where trapping of large canids is authorized, promote the use of humane trapping standards.” Canada is a leader in the development and use of traps that meet ISO standards under the Agreement on International Humane Trapping Standards (AIHTS). This statement further suggests an anti-trapping bias.

ONTARIO FEDERATION OF ANGLERS AND HUNTERS

Environment & Climate Change Canada
May 30, 2017
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Strategy 1.10 calls for the development and application of “management measures that target white-tailed deer, moose and beaver harvesting rates in order to maintain the natural predator-prey dynamics of the Eastern wolf”. In Ontario, moose and deer have been managed intensively for decades through the *Fish and Wildlife Conservation Act*. Science-based harvest regulations and the provision of prey habitat through forest management will generate far greater benefits for Eastern wolf populations than many of the Conservation Measures listed in the Plan. Existing statutes (e.g. *FWCA* and the *Crown Forest Sustainability Act*) have resulted in the effective management of wildlife that meets the needs of predators and human uses such as hunting and wildlife viewing. Eastern wolf management should recognize (and benefit from) these existing regulatory tools.

Thank you for considering our comments in the decision-making process. We look forward to continuing to work with the federal and Ontario governments to find realistic and workable solutions to species recovery that balance the conservation of species at risk and socio-economic benefits for the people of Canada.

Yours in Conservation,



Mark Ryckman
Senior Wildlife Biologist

MR/gh

cc: OFAH Big Game Advisory Committee
OFAH Small Game Advisory Committee
Angelo Lombardo, OFAH Executive Director
Matt DeMille, OFAH Manager, Fish & Wildlife Services
OFAH Fish & Wildlife Staff

Literature Cited

Dickie, M., R. Serrouya, S. McNay, and S. Boutin. 2016. Faster and farther: Wolf movement on linear features and implications for hunting behaviour. *J. Appl. Ecol.* 54(1):253-263.

Ministry of Municipal Affairs
and Housing

Ministère des Affaires municipales
et Logement

Municipal Services Division

Division des services aux municipalités

777 Bay Street, 16th Floor
Toronto ON M7A 2J3
Telephone: 416-585-6427
Fax.: 416 585-6882

777, rue Bay, 16e étage
Toronto ON M7A 2J3
Téléphone: 416-585-6427
Télec.: 416 585-6882



234-2023-5881

December 20, 2023

Lindsey Lee, Chief Administrative Officer/Clerk
Township of McNab/Braeside
2473 Russett Drive
Arnprior, ON K7S 3G8

Dear Lindsey Lee,

Subject: Consultations on Potential Revocation or Amendments of Certain Minister's Zoning Orders

I am writing to you to advise that the Ministry of Municipal Affairs and Housing is consulting on several proposals to revoke, amend or monitor specific Minister's Zoning Orders where limited progress has been made towards implementation of the proposed development to support the timely delivery of provincial priorities. The link to the Environmental Registry of Ontario can be found here:
<https://ero.ontario.ca/index.php/notice/019-8001>

Please note that the following zoning orders are being considered for revocation in the Township of McNab/Braeside, County of Renfrew:

- Ontario Regulation 537/21 ([ERO #019-7984](#))
- Ontario Regulation 538/21 ([ERO #019-7985](#))

Notices for public comments to the Environmental Registry of Ontario was posted on December 13, 2023, for a period of 45 days.

We encourage you to provide feedback through the Environmental Registry of Ontario postings (links provided above) or by email to mmahzoningorders@ontario.ca.

I look forward to receiving your feedback on this proposal.

Sincerely,

Hannah Evans
Assistant Deputy Minister



City of Stratford, Corporate Services Department

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: clerks@stratford.ca

Website: www.stratford.ca

December 19, 2023

Sent via e-mail: chrystia.freeland@parl.gc.ca

Honourable Chrystia Freeland, Minister of Finance of Canada

344 Bloor Street West

Suite 510

Toronto, Ontario

M5S 3A7

Dear Honourable Chrystia Freeland, Minister of Finance of Canada:

Re: Resolution – CEBA Loan Businesses

At the November 27, 2023, Stratford City Council meeting, correspondence from the Downtown Stratford Business Improvement Area regarding more business support for CEBA loan businesses was provided for endorsement as part of the Consent Agenda (CA-2023-141). Enclosed with this letter is a copy of the correspondence received.

At the meeting, Council adopted the following resolution:

R2023-520

THAT CA-2023-141, being correspondence from the Downtown Stratford Business Improvement Area regarding more business support for CEBA loan businesses, be endorsed;

AND THAT a copy of this resolution be forwarded to Chrystia Freeland, Minister of Finance of Canada, John Nater, Perth-Wellington MP, and all municipalities in Ontario for endorsement.

Sincerely,

T. Dafoe

Tatiana Dafoe, Clerk

Enclosed – as referenced above

/vt

cc: John Nater, MP Perth-Wellington
Jamie Pritchard, General Manager of the Downtown Stratford BIA
Ontario Municipalities

DOWNTOWN STRATFORD

November 17, 2023

Hon. Chrystia Freeland, Finance Minister
510-344 Bloor Street W
Toronto, Ontario M5S 3A7

Subject: The Downtown Stratford Business Improvement Area (DTSBIA) is Urging the Federal Government to Provide More Business Support for CEBA loan Businesses.

Dear Hon. Chrystia Freeland, Finance Minister,

The Downtown Stratford BIA was grateful to see some movement regarding the CEBA loans. However, after reviewing the new forgivable portion of the loans, in the announcement, the feedback from our partners, stakeholders, and members, all echoed the message that more needs to be done to lessen bankruptcies, vacancies and the subsequent increase in social issues in our community.

Tourist areas, such as Stratford, were the hardest hit by the pandemic as the stoppage of the revenue streams hit our entertainment industry and the ripple effect spilled over into restaurants, retail, and service providers. The Stratford economy was halted.

According to a 2023 report, taken from Statistics Canada's website, small businesses are major contributors to the Canadian economy. In 2022, businesses with 1 to 99 employees comprised 98.0% of all employer businesses in Canada and employed 10.7 million individuals which is almost two-thirds (63.0%) of all employees. By comparison, businesses with 100 to 500 employees, employed 3.6 million individuals (21.0% of employees) and businesses with more than 500 employees employed 2.7 million individuals (16.0% of employees) in Canada. As such, smaller businesses play an important role in employing Canadians and are a significant driver in shaping the economy.

Downtown Stratford is not made up of large corporate chains that can balance out their revenue shortfalls in a tourist area with other larger metropolitan locations that have recovered much quicker. For the most part our restaurants and shops are sole proprietorships and entrepreneurs who are fighting to keep their doors open. As the pandemic fades, elsewhere, the aftermath in tourist cities, like Stratford, hangs on. In addition Stratford businesses are facing a raft of new challenges: the cost-of-living crisis, rising prices, increased labour costs, supply disruptions, and climate events – the list goes on and on.

These new challenges and increased costs all end up raising the prices that businesses have to charge for their goods and services. This increase means both the Provincial and Federal Governments are benefiting from more tax revenue on these increased prices. The only ones not winning are the business owners as margins are shrinking with efforts to remain competitive in this difficult marketplace

For the businesses that are being crushed with heavy debt and operating in an economic sector that has been hit hard, we see closures. In Stratford Downtown alone we have 15 business closures (11 of which

DOWNTOWN STRATFORD

were hospitality businesses) to date in 2023, when looking from the start of the pandemic we have had 35 closures. Currently there are 9 of our downtown businesses that have been for sale for a number of months as owners try to escape debt. As well as there have been dozens of other small business closures in the City of Stratford in 2023. These closures represent hundreds of jobs lost with well over a hundred in the last week alone.

These lost jobs cost all levels of government revenue in taxes and an increased cost in social services to help them transition into a new career. These funds would be better served to reduce unemployment in Stratford with the businesses that grow our economic infrastructure

To limit or minimize the number of vacancies and bankruptcies affecting our downtown businesses, the Downtown Stratford BIA respectfully requests businesses pursuing the announced five percent (5%) loan also qualify for forgiveness on the forgivable portions of the loan. Of importance to note many businesses do not qualify for a loan due to the current debt load that they are dealing with. Banks and even private loan companies are not lending funds to businesses in the hospitality business (restaurants, cafes, and accommodators) even with buildings and properties as collateral. These sectors are being deemed as high risk. Businesses face remortgaging or taking out high interest rate second mortgages on their homes putting their entire existence in jeopardy.

Therefore, we are calling upon the Federal Government to Extend the full CEBA program deadline by extending the forgiveness (up to \$20,000 of the maximum \$60,000) deadline for businesses to coincide with the new repayment deadline of December 31, 2026. Let our entrepreneurs have a fighting chance.

Sincerely,

DocuSigned by:

8513F3A4EFB74C8...

Shawn Malvern

Chair of the Board of Directors DTSBIA

on behalf of the Downtown Stratford Business Improvement Area (DTSBIA)

COUNTY OF RENFREW

BY-LAW NUMBER 6-24

A BY-LAW TO AMEND BY-LAW 93-21 BEING A BY-LAW TO EXECUTE A TRANSFER PAYMENT AGREEMENT FOR THE INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP) RESILIENCY FUND FOR IMPROVEMENTS TO THE OTTAWA VALLEY RECREATIONAL TRAIL/ALGONQUIN TRAIL IN THE TOWN OF LAURENTIAN HILLS

WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, as amended, authorizes Council to enter into agreements;

AND WHEREAS the County of Renfrew has applied for funding with the Investing in Canada Infrastructure Program (ICIP) Resiliency Fund for improvements of the Ottawa Valley Recreational Trail/Algonquin Trail west of the Petawawa River in the Town of Laurentian Hills;

AND WHEREAS it is deemed necessary and desirable that the Council of the Municipal Corporation of the County of Renfrew amends By-law 93-21 authorizing the Corporation to enter into an agreement with His Majesty the King in Right of the Province of Ontario as represented by the Minister of Infrastructure to extend participation in the program until December 31, 2025.

NOW THEREFORE, the Council of the Municipal Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the Warden and Clerk are hereby authorized to sign and seal all things, papers and documents necessary for the attached Amending Agreement No. 1 identified as Schedule 'I' with the Province of Ontario under the Investing in Canada Infrastructure Program (ICIP) Resiliency Fund.
2. THAT the Municipal Corporation of the County of Renfrew commits to implementing projects and spending the ICIP funding in accordance with all provisions specified in the Agreement.
3. THAT the Agreement attached hereto and annotated as Schedule 'I' is hereby deemed to be a schedule to this By-law.
4. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of January 2024.

READ a second time this 31st day of January 2024.

READ a third time and finally passed this 31st day of January 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

This Amending Agreement No. 1 is effective as of December 27, 2023.

B E T W E E N:

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the Minister of Infrastructure**

(the "Province")

- and -

Corporation of The County of Renfrew

(CRA# 106989270)

(the "Recipient")

BACKGROUND

1. The Province and the Recipient entered into an agreement effective as of October 25, 2021.
2. The Parties wish to amend the Agreement in the manner set out in this amending agreement (the "Amending Agreement No. 1").

IN CONSIDERATION of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Capitalized terms used but not defined in Amending Agreement No. 1 have the meanings ascribed to them in the Agreement.
2. Section A.3.2. (Substantial Completion) of Schedule "A" (General Terms and Conditions) of the Agreement is deleted and replaced with the following:
 - A.3.2. **Substantial Completion.** The Recipient will ensure that each Project set out below is Substantially Completed on or before the associated date set out below:

Project ID	Project Title	Project Substantial Completion Date
2021-01-1-1475004169	Rehabilitation of Algonquin Trail/OVRT	12/31/2024

3. Section B.1.1 of Schedule “B” (Specific Information) of the Agreement is deleted and replaced with the following:

B1.1. **Expiration Date.** The Expiration Date is December 31, 2025.

4. C.3.0 Changes to the Project Description, Financial Information, Timelines and Project Standards.

SUB-SCHEDULE "C.1"
PROJECT DESCRIPTION AND FINANCIAL INFORMATION

(a) List of Projects

Project ID	Project Title	Federal Approval Date (MM/DD/YYYY)	Updated Federal Approval Date (MM/DD/YYYY)	Total Eligible Expenditures of the Project (\$)	Canada's Maximum Contribution (\$)	Percentage of Federal Support (\$)	Ontario's Maximum Contribution (\$)	Percentage of Provincial Support (%)
2021-01-1-1475004169	Rehabilitation of Algonquin Trail/OVRT	07/20/2021	12/27/2023	\$255,699.00	\$204,559.20	80%	\$51,139.80	20%

5. Clause E.2.1(b) of Schedule “E” (Eligible Expenditures and Ineligible Expenditures) of the Agreement is deleted and replaced with following:
 - (b) Cost incurred after the date by which the Project must be Substantially Completed, as set out in A.3.2 (Substantial Completion).
6. Section F.1.1 (Recipient’s Participation in Project and ICIP Evaluations) of Schedule “F” (Evaluation) of the Agreement is deleted and replaced with the following:
 - F.1.1 **Recipient’s Participation in Project and ICIP Evaluations.** The Recipient understands that the Province or Canada, or both, may ask the Recipient to participate in one or more evaluations in respect of any Project or the ICIP during and for a period of up to six years after the Substantial Completion date. The Recipient agrees, if asked and at its own expense, to provide Project-related information to the Province or Canada, or both, for any evaluation. Please refer to the section A3.2 for substantial completion date.
7. This Amending Agreement No. 1 shall be effective as of the date set out at the top of the Amending Agreement No. 1.
8. Except for the amendments provided for in Amending Agreement No. 1, all provisions in the Agreement shall remain in full force and effect.
9. This Amending Agreement No. 1 may be signed in any number of counterparts, each of which will be deemed to be an original, but all of which will constitute one and the same instrument.
10. This Amending Agreement No. 1 may be validly executed electronically, and the respective electronic signatures are the legal equivalent of manual signatures. The electronic or manual signature of a Party may be evidenced by one of the following means, and transmission of this Amending Agreement No. 1 may be brought about as follows:
 - (i) a manual signature of an authorized signing representative placed in the respective signature line of this Amending Agreement No. 1 and it is scanned as a PDF file and delivered by email to the other Party;
 - (ii) a digital signature, including the name of the authorized signing representative is typed in the respective signature line of the Amending Agreement No. 1, an image of a manual signature or an Adobe e-signature of an authorized signing representative, or any other digital signature of an authorized signing representative with the other Party’s prior written consent, is placed in the respective signature line of this Amending Agreement No. 1 and it is delivered by email to the other Party; or
 - (iii) any other means with the other Party’s prior written consent.

COUNTY OF RENFREW

BY-LAW NUMBER 7-24

**A BY-LAW TO REFUSE AMENDMENT NO. 42
TO THE OFFICIAL PLAN OF THE COUNTY OF RENFREW**

WHEREAS the Council of the Corporation of the County of Renfrew, in accordance with the provisions of Sections 17 and 22 of the Planning Act, as amended hereby enacts as follows:

1. THAT Amendment No. 42 to the Official Plan of the County of Renfrew, consisting of the attached Schedule "A" is hereby refused.
2. THAT this By-law shall come into force and take effect on the day of final passing thereof.

READ a first time this 31st day of January 2024.

READ a second time this 31st day of January 2024.

READ a third time this 31st day of January 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

Schedule A

AMENDMENT NO. 42

TO THE

OFFICIAL PLAN

FOR THE

COUNTY OF RENFREW

AMENDMENT NO. 42 TO THE OFFICIAL
PLAN FOR THE COUNTY OF RENFREW

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Implementation and Interpretation	4

THE CONSTITUTIONAL STATEMENT

PART A - THE PREAMBLE does not constitute part of this amendment.

PART B - THE AMENDMENT consisting of the following text and Schedule "A" constitutes Amendment No. 42 to the Official Plan for the County of Renfrew.

PART A - THE PREAMBLE

Purpose

To amend Schedule A of the County of Renfrew Official Plan to redesignate 2.0 hectares of a 58.6 hectare farm property from Agriculture to Rural to permit the future severance of two new residential building lots.

Location

The lands affected by this amendment are described as part of Lots 9 and 10, Concession 8, in the geographic Township of McNab, in the Township of McNab/Braeside, located on Flat Rapids Road and Mill Ridge Road.

Basis

The Official Plan for the County of Renfrew was adopted by the Council of the County of Renfrew on March 27, 2002, and approved by the Minister of Municipal Affairs and Housing on June 16, 2003. The Official Plan was recently updated by Official Plan No. 31, under Section 26 of the Planning Act, and approved by the County of Renfrew on August 19, 2021. This amendment represents the 42nd amendment to the Official Plan.

Proposal

The subject property is a 58.6 hectare farm property and is designated in the Official Plan as Agriculture. The Agriculture designation does not permit residential lot creation. The owner has applied to redesignate are 2.0 hectares of the property from Agriculture to Rural to permit the future severance of two new residential building lots. The proposed residential building lots would each be 1.0 hectare in area with 73.5 metres road frontage on Flat Rapids Road (County Road 63).

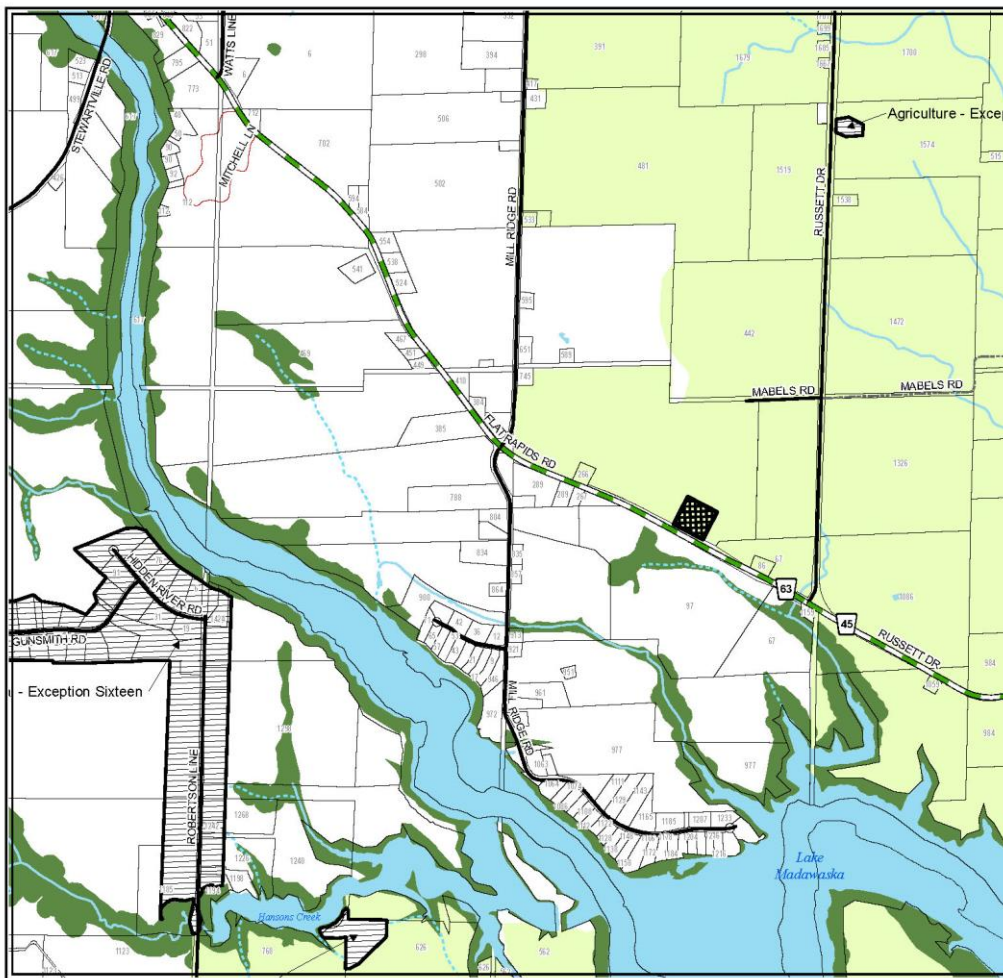
PART B - THE AMENDMENT

All of this part of the document entitled Part B - The Amendment, consisting of the following text and Schedule "A" constitutes Amendment No. 42 to the Official Plan for the County of Renfrew.

Details of the Amendment


The Official Plan is amended as follows:

- (a) Schedule "A" of the Official Plan is hereby amended by redesignating those lands described as Part of Lots 9 and 10, Concession 8 in the geographic Township of McNab, in the Township of McNab/Braeside, from "Agriculture" to "Rural", as shown in Schedule "A".



**AMENDMENT NO. 42
TO THE OFFICIAL PLAN
OF THE
COUNTY OF RENFREW**

SCHEDULE 'A'
(Part of Lots 9 and 10, Concession 8
in the Geographic Township of McNab)

 Area affected by this Amendment
From Agriculture
To Rural

- COUNTY OF RENFREW OFFICIAL PLAN
LEGEND**
-  Road
 -  Permanent Streams and Rivers
 -  Lakes and Rivers
 -  At Capacity Lakes
 -  Urban Community
 -  Village Community
 -  Non County Areas
 -  Special Policy Exception Areas
 -  Active Waste Disposal Site
 -  Inactive Waste Disposal Site
 -  Environmental Protection Area
 -  Rural
 -  Crown Land
 -  County Forest
 -  Mineral Aggregate
 -  Mining Resource
 -  Agriculture

Note: This schedule forms part of Amendment No. 42 to the Official Plan of the County of Renfrew and must be read in conjunction with the written text.

Implementation and Interpretation

The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan for the County of Renfrew.

**OFFICIAL PLAN AMENDMENT
and ZONING BY-LAW AMENDMENT
PLANNING REPORT**

- 1. FILE NO.:** OPA No.42
- 2. APPLICANT:** Joyce Rombouts (Agent)
Bruce Robillard (Owner)
- 3. MUNICIPALITY:** Township of McNab/Braeside
(Geographic Township of Admaston)
- 4. LOCATION:** Part of Lots 9 and 10, Concession 8
Flat Rapids Road and Mill Ridge Road
- 5. APPLICATIONS:** Official Plan Amendment

SUBJECT LANDS

- 6. COUNTY OF RENFREW
OFFICIAL PLAN
Land Use Designation(s)** Agriculture
- 7. TOWNSHIP OF
MCNAB/BRAESIDE
ZONING BY-LAW
Zone Category(s):** Agriculture (A)

8. DETAILS OF OFFICIAL PLAN AMENDMENT REQUEST:

The applicant has submitted an application to the County of Renfrew to amend the Official Plan to permit the future severance of two new residential building lots.

The Official Plan amendment application requests to amend Schedule A to redesignate 2.0 hectares of a 58.6 hectare property from Agriculture to Rural.

The submission includes a Soil Inspection Report, prepared by Apedaile Environmental, dated July 31, 2023.

In addition to this Official Plan amendment, a zoning by-law amendment and severance applications would be required. These applications have not been submitted at this point in time.

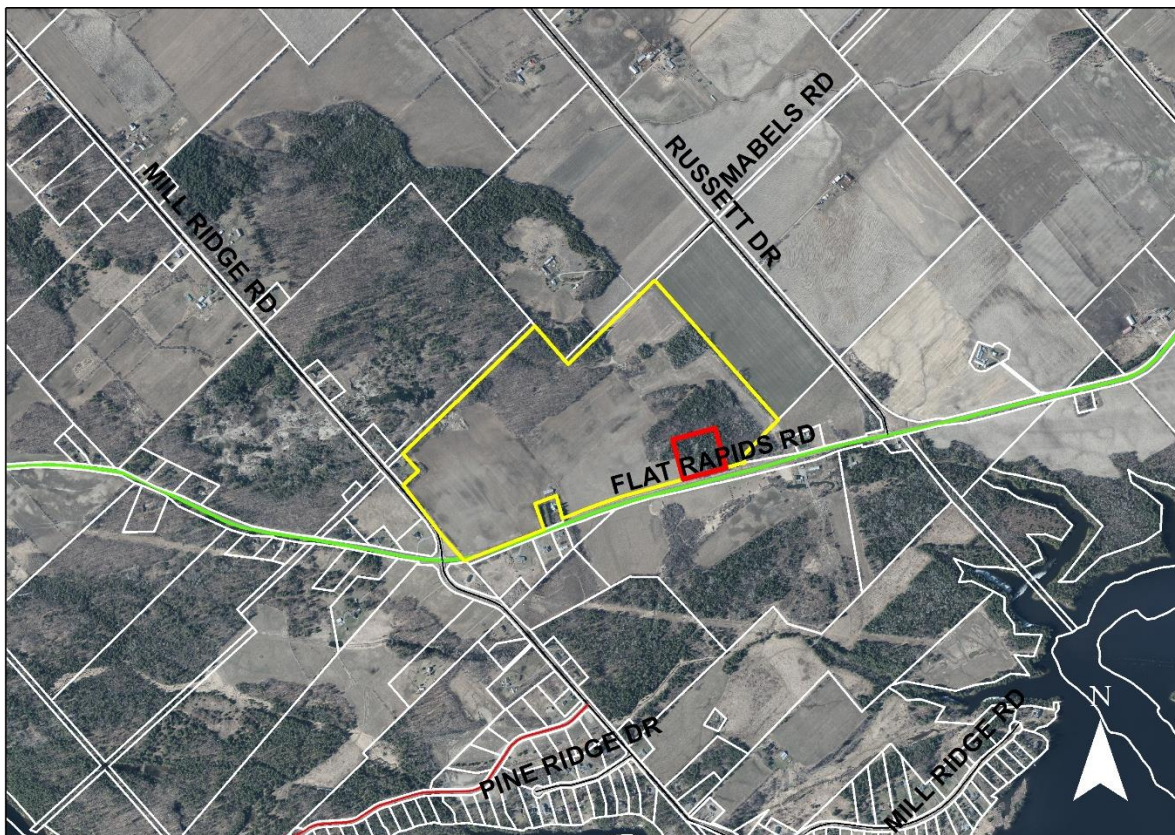
9. SITE CHARACTERISTICS AND SURROUNDING LAND USES

The subject property, outlined in yellow is 58.6 hectares in area, fronting on Flat Rapids Road (County Road 63) and Mill Ridge Road. It is largely farm fields with areas of natural bush and has three barns and a shed located on it.

The 2.0 hectare parcel with 147 metres of road frontage on Flat Rapids Road that is proposed to be redesignated is outlined in red. It is mostly wooded with a small portion of farm field, and is vacant of buildings or structures.



The subject lands are located in a predominantly agricultural/rural area. There are a few rural residential lots on the east side of Mill Ridge Road and the north side of Flat Rapids Road. West and south of these roads, respectively, are a greater number of rural residential lots amongst larger land parcels.



10. PROVINCIAL POLICY STATEMENT (PPS):

Section 3 of the *Planning Act* requires that, in exercising any authority that affects a planning matter, the council of a municipality “shall be consistent with” policy statements issued under the *Act* that are in effect. The Provincial Policy Statement (PPS) guides the overall direction of land-use matters as they are declared to be a matter of Provincial interest. The Provincial Policy Statement is required to be read in its entirety but a number of policies are related to the subject lands and potential future development are identified below:

Section 1.1.1 states that healthy, liveable and safe communities are sustained by:

- a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;

Section 1.1.5.2 identifies a range of permitted uses on rural lands, including:

- d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;

Section 1.6.6.4 states that where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

Section 1.7.1 speaks to long-term economic prosperity which should be supported by, among other initiatives:

- i) protecting agricultural resources, minimizing land use conflicts, providing opportunities to support local food, and maintaining and improving the *agri-food network*;

Section 2.1 contains policies regarding natural heritage and the protection of natural features for the long-term.

Section 2.3.1 states that prime agricultural areas shall be protected for the long-term use for agriculture.

Prime agricultural areas are areas where *prime agricultural lands* predominate. *Specialty crop areas* shall be given the highest priority for protection, followed by Canada Land Inventory Class 1, 2, and 3 lands, and any associated Class 4 through 7 lands within the *prime agricultural area*, in this order of priority.

Section 2.3.2 states that planning authorities shall designate *prime agricultural areas* and *specialty crop areas* in accordance with guidelines developed by the Province, as amended from time to time.

Planning authorities are encouraged to use an *agricultural system* approach to maintain and enhance the geographic continuity of the agricultural land base and

the functional and economic connections to the *agri-food network*.

Section 2.3.3.3 identifies that new land uses in *prime agricultural areas*, including the creation of lots and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.

Section 2.3.4 contains policies on lot creation and lot adjustments in prime agricultural areas.

Section 2.3.4.1 states lot creation in *prime agricultural areas* is discouraged and may only be permitted for:

- a) *agricultural uses*, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;
- b) *agriculture-related uses*, provided that any new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*;
- c) *a residence surplus to a farming operation* as a result of farm consolidation, provided that:
 1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*; and
 2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective; and
- d) *infrastructure*, where the facility or corridor cannot be accommodated through the use of easements or rights-of-way.

Section 2.3.4.3 states that the creation of new residential lots in *prime agricultural areas* shall not be permitted, except in accordance with policy 2.3.4.1(c).

Section 2.3.5.1 states that planning authorities may only exclude land from *prime agricultural areas* for expansions of or identification of *settlement area* in accordance with policy 1.1.3.8.

11. OFFICIAL PLAN:

The County of Renfrew Official Plan implements the PPS, and sets out policies to implement County goals and objectives.

The lands impacted by this application are designated Agriculture. An Official Plan amendment is required to redesignate the property from Agriculture to Rural in order to permit the severance of a residential lot.



Section 6.3(3) of the Agriculture designation states that:

Numerous small land holdings are scattered throughout the Agricultural designation. These land holdings contain a variety of land uses but are mostly rural residences. Council may recognize these uses in the implementing local zoning by-laws.

Section 6.3(5) of the Agriculture designation states that consents may also be given for:

- (a) Land for agricultural purposes provided that:
 - a. The parcel to be created and the parcel to be retained are both for agricultural use;
 - b. All parcels are of an appropriate size for agricultural activity common in the area;
 - c. That all parcels are sufficiently large enough to maintain flexibility for future changes in the type or size of agricultural operations, being generally not less than 40 hectares in size.
In determining the appropriateness of a new agricultural lot and lot size, consideration shall also be given to the capability, flexibility, suitability and viability of both parcels.
- (b) An existing agriculture-related commercial and industrial use as defined in Section 6.3 (2) of this Plan.
- (c) Lot adjustments in prime agricultural areas may be permitted for legal or technical reasons.
- (d) A dwelling which is surplus to the needs of the farm operation, provided:
 - i. the building and site were used for a residence prior to the time of the consolidation;
 - ii. only the minimum amount of land required for the dwelling unit and appropriate sewage and water services is severed; and
 - iii. no new dwelling unit may be built on the retained parcel.

Section 6.6(6) states that consents will not be allowed which have the effect of creating either severed or retained lots which are not directly related to agriculture unless otherwise provided for under this Section.

Section 13.3(2) identifies County roads and that development adjacent to these roads must meet the requirements of the local road authority.

Section 13.3(3) identifies local municipal roads and that development adjacent to these roads must meet the requirements of the local road authority.

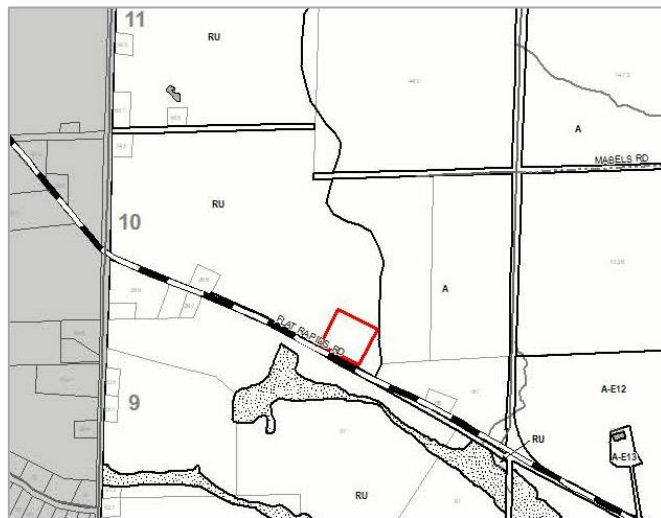
General Policies are set out in Section 2.0 and are applied, as required, to new development proposals, depending on the type and scale of development, the location of the site and nearby features on the landscape. These address a variety of matters including, but not limited to: 2.2(8) Natural Heritage Features, and 2.2(12) Servicing. Many of these policies contain requirements for studies and reports to address issues and provide recommendations for mitigation measures.

12. ZONING BY-LAW:

The subject lands are split-zoned Rural (RU) and Agriculture (A) in the Township of McNab/Braeside Zoning By-law.

Section 17.1(a) of the Rural (RU) Zone permits a single detached, semi-detached and duplex dwelling type, a limited service dwelling on an existing lot, and a group home.

Section 17.1(b) permits a wide range of non-residential uses including farm, farm limited and forestry.



Section 17.2 provides the provisions for buildings or structures within the Rural (RU) Zone including minimum lot area, lot frontage, and yard setbacks.

Section 18.1(a) of the Agriculture (A) Zone states that the permitted residential uses include a single detached dwelling accessory to a farm use, single detached dwelling on an existing lot or a legally created lot, and a group home.

Section 18.1(b) lists permitted non-residential uses in the Agriculture (A) Zone that include farm, farm limited, farm produce outlet, forestry, home industry, bed and breakfast establishment, cemetery and private airfield.

Section 18.2(b) provides the provisions for buildings or structures within the Agriculture zone including minimum lot area, lot frontage, and yard setbacks. Section 18.2(n) states:

“An existing lot or a legally created lot may be used for a single detached dwelling (including a group home), a home industry and accessory structures, provided that any dwelling to be established complies with the separation distance from existing livestock facilities, as required by Minimum Distance Separation I (MDS I).

The applicable provisions of Section 17.2 (RU ZONE PROVISIONS) shall apply to a single detached dwelling and a home industry to be established on an existing lot and on a legally created lot.”

Section 3.22(c) of the General Provisions requires that no dwelling is to be erected within the required Minimum Distance Separation (MDS1) from a livestock facility.

Section 3.23(b) requires development abutting a County road to meet the road authority’s requirements.

13. SUMMARY OF STUDIES:

In support of the application, the following study was submitted by the applicant and is summarized below:

Soil Inspection Report, prepared by Apedaile Environmental, dated July 31, 2023

The purpose of this report is to perform a detailed soil inspection and assess the Canada Land Inventory (CLI) classification for the parcel in the southeast corner of part of Lots 9 and 10, Concession 8.

The methodology includes the use of the OMAF 2017 Ag Maps tool to determine soil class. Site work was carried out on May 17, 2023, that followed the Field Manual for describing soils in Ontario (Bates et al., 1985). Soil classification was determined following the OMAFRA methodology for applying CLI.

The site visit covered a 1.5 hectare plot of land. Six test holes were advanced by auger, at random locations to retrieve core soil samples. The samples were analysed for their soil horizons, in addition to the presence and depth of mottles. The presence of bedrock within 1.5 metres of the surface was documented. Slope and surface stoniness of each sample was also observed and recorded.

The Canada Land Inventory (CLI) is used to classify soils based on how climate and soil characteristics limit the capability of land for agricultural production. The system rates potential capability, where management practices such as clearing and artificial drainage may be needed for a soil to meet its agricultural potential. There are seven classes of soil of which Classes 1, 2 and 3 are considered prime

for agricultural production. Class 4 is considered marginal for agricultural production. Class 5 has capability for hay / pasture, and Class 6 is capable for unimproved pasture. Class 7 has no agricultural capability. According to OMAF 2017, the study area is identified as a CLI 3 with limitations based on low fertility and low permeability.

The soil core samples were studied to determine the soil landscape unit description and soil classification based on the drainage class. This is the depth to mottles and bedrock. Surface textures were based on observation during sit work. The report discusses the findings of five of the soil samples. It finds that the potential for the use of these lands for cultivation is limited due to the standing water, near surface water and large boulders and/or rock outcrops. The result is that the study site has a CLI classification of 5w, with the "w" subclass indicating limitations due to the elevated water table. Class 5 soils are not considered prime for agriculture. The report describes the limitations as severe for agriculture and being suitable only as pasture. Even with best management practices the studied lands would be considered unproductive.

In summary the report confirms that the limitations to agricultural production are severe, and the soils are not prime for agricultural production.

13. CONSULTATION:

Pre-consultation comments from the County of Renfrew for the proposed severances were provided to the land owner on December 9, 2022. Based on the Official Plan mapping and the policies of the County of Renfrew Official Plan, the owner was advised in writing that the County would not support the proposed residential lot severances because of the Agriculture land designation. The comments also included other land use planning matters that could otherwise potentially impact the lot severances.

This formal Official Plan Amendment application was circulated in accordance with the *Planning Act*, and a public meeting has been scheduled. No agency concerns have been received as of the date of this Report. No public concerns have been received as of the date of this Report.

14. PUBLIC AND AGENCY ACOMMENTS:

As of the date of this report no written comments have been received from the general public. The only public agency to provide written comments is Enbridge, which on October 30, 2023, confirmed it had no objection to the application, but reserved its right to amend development conditions.

The required public meeting was held at the Township of McNab/Braeside municipal office on November 30, 2023. Mrs. Julie Robillard identified that she was attending on behalf of the applicant but had no specific comment or concern. Mr. John Townley attended and stated that he supported the proposed amendment

and the future new residential lot severances.

15. ANALYSIS:

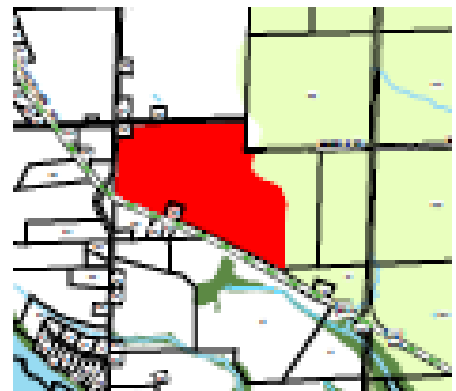
The applicant has applied to redesignate the subject lands from Agriculture to Rural to permit the future severance of two new residential building lots.

The Planning Act requires that decisions made on planning applications are consistent with Provincial policy that is set out in the Provincial Policy Statement (PPS). The PPS policies are implemented through municipal Official Plans.

The entire Robillard property is designated Agriculture in the County of Renfrew Official Plan indicated by green toning on the Schedule A map (excerpt provided in Section 11). However, the Township's Zoning By-law shows the majority of the property in the Rural (RU) Zone, with only the most eastern part of the property in the Agriculture (A) Zone, as shown in the zoning map excerpt in Section 12. The location of the proposed lots is entirely within the RU Zone. The inconsistency between the Official Plan and Zoning maps is due to the difference in age of the two documents. The Township's Zoning By-law was passed in 2010. The County Official Plan mapping was updated in 2019 by modification from the Ministry of Municipal Affairs and Housing. When McNab/Braeside's Zoning By-law is next updated, the zoning maps will correspond with the Official Plan mapping. For the Robillard property, they will eventually be zoned entirely as Agriculture (A).

When new planning applications are received and there are inconsistencies between the Official Plan and Zoning By-law, direction for land use is taken from the overarching Official Plan policies and the Provincial Policy Statement that apply to specific lands. In this case the lands are designated Agriculture in the Official Plan and the corresponding policies are applied.

The County of Renfrew Official Plan is approved by the Province of Ontario through the Ministry of Municipal Affairs and Housing. In 2019, the Province approved a 5-year update to the Plan. As part of the approval, the Province modified several areas of the mapping including the areas designated as Prime Agriculture. The subject lands are an area that the Province specifically identified and modified the designation from a Rural designation to an Agriculture Designation. See the excerpt in the image – the area in red is the area changed by the province from rural to agriculture.



The Provincial and Official Plan policies are clear that prime agricultural **areas** [emphasis added] are to be protected for the long term, from incompatible development. This includes residential lot creation which is specifically prohibited

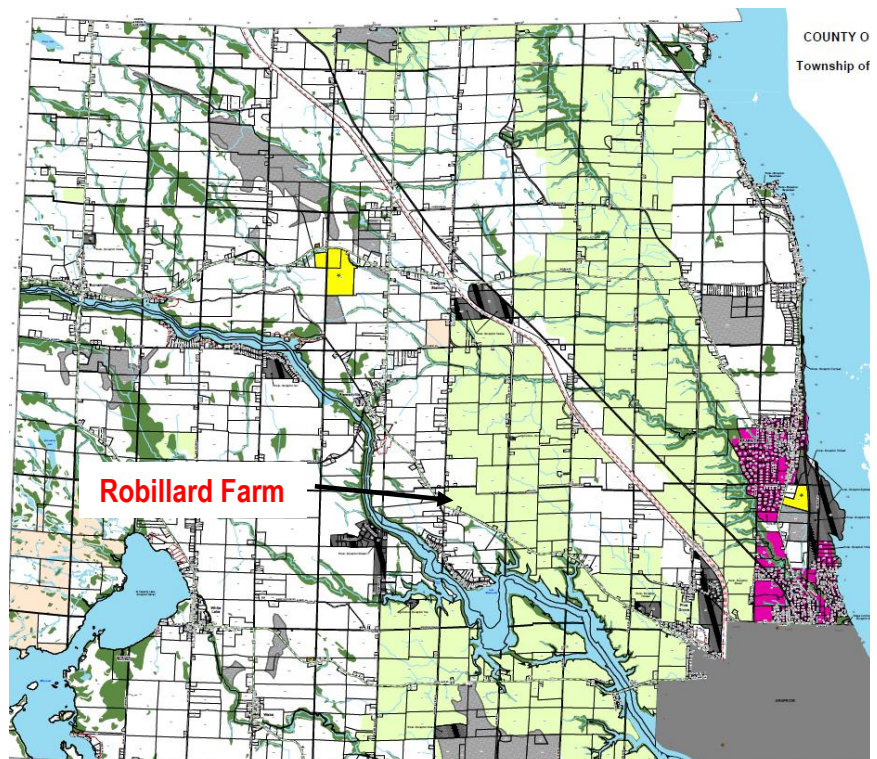
by PPS policy 2.3.4.3 and Official Plan policy Section 6.6(6). Although, prime agricultural lands are identified as being classes 1, 2 and 3 soils, under the Canada Land Inventory (CLI) system, prime agricultural **areas** include these top three classes and any associated Class 4 through 7 lands within the *prime agricultural area*, in this order of priority.

The applicant submitted the Soil Investigation, summarized in Section 13. The study incorrectly references the 2014 Provincial Policy Statement (PPS), which was updated in 2020. A notable change in the 2020 PPS, as it relates to preservation of agricultural areas is the addition of the following statement:

“ Planning authorities are encouraged to use an *agricultural system* approach to maintain and enhance the geographic continuity of the agricultural land base and the functional and economic connections to the *agri-food network*.”

This policy demonstrates that the Province places importance on not just protecting farmlands within a municipality but protecting the overall agricultural industry with all its various components and infrastructure, and their geographical connectivity.

An excerpt of the Official Plan Schedule A mapping shows the location of the Robillard property. Although the areas immediately west and south of the Robillard property are designated Rural (white toning), the Robillard property forms part of the Township’s larger overall prime agricultural land base, as shown in green, and in effect, its agricultural system. Even at this scale, it can be clearly seen that small residential lots are far more prevalent in the Rural areas and that the Agricultural designated farmlands in the Township are being protected from non-agricultural development ensuring that larger, more economically viable farm parcels are preserved. The Robillard property size is in keeping with or larger than many of the existing farm parcels.



The majority of the Robillard property is actively cultivated for cash cropping, as can be seen in in this Google Earth photo.



As shown below, the lands proposed to be redesignated for residential lots are largely located in a naturally wooded thicket that appears to be low-lying. This likely reflects the high water table indicated in the applicant’s submitted soils study. Any development of these lands would likely require significant fill.



The soils study only tested a 1.5 hectare development site within the thicket. The size has since been altered to 2.0 hectares to avoid the need for a hydrogeological study to support the future severances. As such the affected lands would creep slightly westward into the actively cultivated farmland, which are likely a higher CLI classification. The study concluded that the soils in the tested site are actually Class 5w soils in the CLI system. The study identified that they are not prime agricultural lands (i.e. Classes 1, 2 or 3), and have limitations, but are suitable for pasture. Although this conclusion contradicts the CLI mapping which

identifies the site as having Class 3 and Class 4 soils, they would be considered a pocket of lower class soils within an overall agricultural area. Disregarding the role these types of lands play in continuing the connectivity of the local agricultural system, can begin the process of fragmenting agricultural lands and reducing viable farm sizes that make up that system.

16. CONCLUSION

When making a decision regarding planning matters, the County of Renfrew is required to be consistent with the Provincial Policy Statement. The County is required to protect prime agriculture areas which are defined as:

"areas where prime agriculture land predominate. This includes areas of prime agricultural lands and associated Canada Land Inventory Class 4-7 lands, and additional areas where there is a local concentration of farms which exhibit characteristics of ongoing agriculture. Prime agricultural areas may be identified by the Ontario Ministry of Agriculture and Food using guidelines developed by the Province."

The subject lands are within the prime agricultural area. They include prime agricultural soils (as per CLI mapping and the picture illustrating that they are used for cash cropping), are within a local concentration of farms, and have been specifically identified by the Province as being part of the prime agricultural area.

Section 2.3.5 of the PPS includes a policy regarding when a planning authority may remove lands from the Prime Agricultural Areas. Section 2.3.5.1 states that "Planning authorities may only exclude land from prime agricultural areas for expansions of or identification of settlement areas". This proposed Official Plan amendment proposes to facilitate the future creation of a residential lot by the consent process, and does not expand or identify a new settlement area. The proposal therefore does not meet the criteria to be removed from the prime agricultural area.

Further, Section 2.3.4 of the PPS includes policies regarding lot creation in prime agricultural areas. Section 2.3.4.3 states that the creation of new residential lots in prime agricultural areas shall not be permitted unless it is for a residence that is surplus to a farming operation.

This proposed Official Plan amendment does not meet the criteria for the creation of a new residential lot or the removal of land from an area identified by the Province as a prime agricultural area. The submitted Official Plan Amendment 42 is not consistent with the PPS, does not represent good land use planning and staff recommend that the application be refused.

16. RECOMMENDATIONS:

That Official Plan Amendment 42 be refused.

Date: December 4, 2023

Prepared by: Anne McVean
County Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

January 31, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. All-Way Stop Haley Station

On November 29, 2023, County Council was advised that the Township of Whitewater Region had proposed the implementation of an all-way stop at the crossroads of County Road 61 (Godfrey Road) and County Road 61 (Haley Road) to address concerns about speeding in the hamlet of Haley Station.

County Council defeated Resolution No. OP-CC-23-11-128 “THAT County Council direct staff to advise the Township of Whitewater Region that the intersection of County Road 61 (Haley Road and Godfrey Road) with Haley Road and Fire Hall Lane does not meet the warrants for an all-way stop,” and requested staff to review the Township of Whitewater Region request and provide further information.

Subsequently, discussions have been underway between staff from the County of Renfrew Public Works and the Township of Whitewater Region to explore alternative options for traffic calming, given that a four-way stop is not advisable at this intersection. The proposed options include:

- Closing the entrance onto Haley Road at the intersection of Highway 17 (Township responsibility).
- Reverting Haley Road to gravel surface (Township responsibility).
- Narrowing Haley Road using road paint (Township responsibility).
- Introducing a chicane on Haley Road (Township responsibility).
- Installing speed bumps/humps on the Township section of Haley Road (Township responsibility).
- Adding rumble strips on the Township section of Haley Road (Township responsibility).
- Implementing digital speed signs (Township responsibility with 50/50 cost share on the County portion).
- Applying permanent road paint, indicating 60 km/hr maximum (Township responsibility with 50/50 cost share on County portion).
- Hanging intersection light, yellow/red, not warranted and would require a cost share agreement with the Township.
- Consider a roundabout intersection improvement, although this is not currently warranted and would require a cost share agreement with the Township.

A recommended course of action that both parties can agree upon will be provided at a future meeting for consideration.

2. County Road 37 (Murphy Road) Road Transfer

On December 7, 2023, a meeting took place between staff from the County of Renfrew, the Town of Petawawa, and Jp2g Consultants Inc., to discuss County Road 37 (Murphy Road). Originally planned for a complete rehabilitation spanning 2.6 kilometres from Portage Road to County Road 51 (Petawawa Boulevard) in the summer of 2023, the project scope was adjusted to 1.2 kilometres. This decision was influenced by ongoing neighbourhood developments along the roadway, prompting collaboration with the Town of Petawawa to finalize an urban design for the section between Woodland Crescent and County Road 51 (Petawawa Boulevard).

Had the County undertaken the initial planned pulverize and pave project in 2023, it was estimated that this section of road would have cost approximately \$690,000 to rehabilitate similarly to the current rural cross-section. The County has now earmarked \$1,537,635 for the project based on the Benchmark Cost for an Urban Reconstruction with Nominal Storm Sewer Replacement; however, the Town's request to incorporate an urban cross-section, including storm drainage, has led to an increased estimated cost of \$5,740,000, of which the County of Renfrew share is \$3,290,000 (60%) and the Town of Petawawa share is \$2,450,000 (40%).

3. Winter Operations

The early portion of the 2023/2024 winter season has brought relatively mild weather conditions, including rain, freezing rain, a few significant snow events in areas, light snow, and relatively mild temperatures. Table 1 provides a summary of winter events, material usage and precipitation amount for the months of November through December and attached as Appendix I, is a summary of the winter events and precipitation amounts since the 2018/2019 winter season. Both table 1 and the attachment indicate the type of events which were responded to, as well as the type and amount of material used during the response. Table 2 outlines the Significant Weather Events declared to date for the 2023/2024 winter season. Staff continues to be ready to respond to winter events as they occur.

Table 1

Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation	
	Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Weather Station	Amount (mm)
Nov	10	2	10	0	2	1,685.4	109.4	Petawawa Bancroft	41.2 53.1
Dec	15	7	16	0	6	3,439.6	435.4	Petawawa Bancroft	57.2 75.7
Totals	25	9	26	0	8	5,125.0	544.8	Petawawa Bancroft	98.4 128.8

Table 2

Declaration Start			Declaration End			Reason
Dec	3	8:30AM	Dec	4	9:30AM	

In viewing the data provided, it must be noted that the precipitation recorded is the total of a mixture of snow, rain and freezing rain, etc.

4. 2024 Municipal Supply and Service

Staff are in the process of preparing tenders for a variety of procurements relative to the maintenance, materials and services for roadway operations. A letter has been circulated to all the local municipalities, advising them of the planned tenders and providing them with an opportunity to participate.

RESOLUTIONS

5. Declaration of Surplus Land – County Road 62 (Combermere Road), Part of Lot 1, Concession 6, in the Township of Madawaska Valley

RESOLUTION NO. OP-CC-24-01-04

Moved by Chair

Seconded by Committee

THAT County Council declare surplus to the needs of the County of Renfrew, the land identified as part of Lot 1, Concession 6, in the Township of Madawaska Valley, and as illustrated on the attached sketch.

Background

The County of Renfrew Public Works and Engineering Department has been approached by a landowner who wishes to purchase a portion of land adjacent to their property. The land currently forms a part of County Road 62 (Combermere Road) road allowance, located in part of Lot 1, Concession 6, in the Township of Madawaska Valley, and as illustrated on the map attached as Appendix II.

The subject road allowance once formed part of a Ministry of Transportation (MTO) highway and the overall width of the road allowance in this location is greater than 50 metres, which exceeds the desired County Road Right-of-Way width of 26 metres as identified in County Policy PW-01, Road Classification and Design. Staff have reviewed the location and determined that there are no roadside features which would need to be preserved in the area requested and are in favour of selling the identified portion of the road allowance to the adjacent landowner. The actual dimensions of the land to be transferred will be determined by a legal survey and the sale of the property shall meet the requirements of County Policy GA-02, Disposal of Assets.

BY-LAWS

6. Speed Limit By-law Update

RESOLUTION NO. OP-CC-24-01-02

Moved by Chair

Seconded by Committee

THAT County Council pass a Speed Limit By-law to revise the location for the 60 km/hr speed limit on County Road 512 (Foymount Road) currently set from Civic Address 3467 Foymount Road to Miller Road to reflect Civic Address 3467 Foymount Road to Lake Clear Road; AND FURTHER THAT By-law 64-22 be repealed.

Background

In September of 2021, County Council approved a temporary reduction to the posted speed limit of County Road 512 (Foymount Road) between Civic Address 3467 and Miller Road at the request of the Township of Bonnechere Valley. The letter of request, attached as Appendix III, outlines safety concerns along the subject section of County Road 512 (Foymount Road) due to the deteriorating state of the roadway.

As part of a 2023 capital works project, Foymount Road was reconstructed between Miller Road and Lake Clear Road. As such, both County staff and the Township of Bonnechere Valley are in favour of returning the posted speed limit to 80km/hr for this section of road. Foymount Road would remain 60km/hr between 3467 Foymount Road and Lake Clear Road until the reconstruction of that section is complete.

7. A By-Law to Regulate the Parking of Vehicles on or Adjacent to County Roadways

RESOLUTION NO. OP-CC-24-01-03

Moved by Chair

Seconded by Committee

THAT County Council amend By-law No. 65-21 for the regulation of parking along County Roads to alter the regulations for parking on County Road 52 (Burnstown Road).

Background

Attached as Appendix IV, is a request from the Township of McNab/Braeside that the County of Renfrew implement a “No Parking” zone along a section of County Road 52 (Burnstown Road). Staff has reviewed the area of concern and is in support of restricting parking in this area due to the close proximity to the Burnstown Bridge and County Road 508 (Calabogie Road) intersection, as well as the narrow lanes that are available due to the presence of guiderails and buildings in the area.

The amended By-law includes “No Parking” on both sides of County Road 52 (Burnstown Road) from the intersection of County Road 508 (Calabogie Road) to the northern limit of the Burnstown Bridge, being a distance of approximately 250 metres. The Township of McNab/Braeside will be responsible for enforcement of the no parking zone in accordance with the County of Renfrew By-law. A map showing the location of the proposed restriction has been included as Appendix V.

8. PWC-2024-07 – Rehabilitation of County Structure B007 (Butler Bridge)

RESOLUTION NO. OP-CC-24-01-05

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2024-07 as submitted by Bonnechere Excavating Inc., Renfrew, Ontario, for rehabilitation of County Structure B007 (Butler Bridge) in the amount of \$1,564,071, plus applicable taxes; AND FURTHER THAT County Council adopt a By-law to execute the Contract.

Background

County Structure B007 (Butler Bridge) is located on Butler Road, approximately 1km south of Highway 60, in the Township of Admaston/Bromley.

A Request for Tenders was issued for the rehabilitation of Butler Bridge. Tenders were received until 2:00 p.m., January 11, 2024 and the results of the submissions are as follows:

1. Bonnechere Excavating Inc., Renfrew, Ontario	\$1,564,071.00
2. KB Civil Constructors Inc., North York, Ontario	1,669,000.00
3. 2274084 Ontario Ltd o/a GMP Contracting, Markham, Ontario	1,704,517.35
4. Dalcon Constructors Ltd., Ottawa, Ontario	1,767,000.00
5. Bellai Alliance Civil Inc., Ottawa, Ontario	1,779,852.00
6. Willis Kerr Contracting Ltd., Mountain, Ontario	1,786,184.00
7. Clearwater Structures Inc., Ajax, Ontario	1,790,631.00
8. GIP Paving Inc., Kingston, Ontario	1,887,570.10
9. R.W. Tomlinson Limited, Ottawa, Ontario	2,147,613.00
10. Fidelity Engineering & Construction Inc., Colborne, Ontario	2,148,000.00
All amounts exclude applicable taxes	

Financial Implications

Funds in the amount of \$1,400,000 are proposed for the rehabilitation of County Structure B007 (Butler Bridge). A comparison of the 2024 budget and projected costs is provided in the table below:

County Structure B007 (Butler Bridge)	Low Tender		
	2024 Budget	Projected	Variance Over/(Under)
Construction	1,100,000.00	1,564,071.00	464,071.00
Engineering - Design/Tendering	5,000.00	5,000.00	-
Engineering - Contract Admin/Supervision	110,000.00	130,000.00	20,000.00
Material Testing (Allowance)	15,000.00	15,000.00	-
Contingency	148,980.50	78,203.55	(70,776.95)
Applicable Taxes	21,019.50	29,393.93	8,374.43
Total	1,400,000.00	1,821,668.48	421,668.48
* Projected costs are based on Tender results, internal costs, and line painting			

Staff will review the impact that this project will have on other proposed capital projects in 2024 to confirm that there are sufficient funds proposed in the 2024 Capital Budget to complete the project as tendered.

9. **Culvert Assumption – C338 (McMahon Road Culvert)**

RESOLUTION NO. OP-CC-24-01-06

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to amend Schedule 'B' of By-law 10-15, being a By-law to Consolidate all By-laws with respect to Roads and Bridges included in the County Road System, to add County Structure C338 (McMahon Road Culvert) to the County Road System effective February 1, 2024.

Background

On June 28, 2023, County Council passed Resolution OP-CC-23-06-77 as follows:

“THAT County Council approve the assumption of McMahon Road Culvert on McMahon Road, 0.18km east of Ferguslea Road, Township of Admaston/ Bromley; AND FURTHER THAT costs for design and construction on McMahon Road Culvert be shared equally between the County of Renfrew and the Township of Admaston/Bromley; AND FURTHER THAT staff be directed to complete the design for the replacement of McMahon Road Culvert and present 2023 budget implications at a future meeting.”

Subsequently, at the September 27, 2023 meeting of County Council, it was advised that the design for McMahon Road Culvert had been completed and that due to the culvert’s failed state of condition, the Operations Committee directed staff to proceed with the replacement of the culvert under the 2023 Capital Budget in the estimated amount of \$100,000 for the County portion of the project costs. The replacement of the culvert was completed in November 2023.

The new culvert is located on McMahon Road, 0.18km east of Ferguslea Road, in the Township of Admaston/Bromley. The culvert was designed to meet the requirements of the Canadian Highway Bridge Design Code, Ministry of Transportation (MTO) Highway Drainage Design Standards, and County Policy PW-02, Bridges. As per Policy PW-02, “Following replacement, an amending By-law shall be passed by County Council to finalize the transfer to the County of Renfrew.”

County staff have all design drawings, calculations, and specifications on file. Additionally, they have reviewed the replaced culvert and found no deficiencies.

All of which is respectfully submitted.

Glenn Doncaster, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, K. Watt, M. Willmer

Winter Operations Monthly Summary 5-Year Comparison for Committee

Year	Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation (mm)	
		Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Petawawa Station	Bancroft Station
2023	Nov	10	2	10	0	2	1,685.4	109.4	41.2	53.1
2022	Nov	8	2	9	0	5	1,127.5	215.9	31.8	62.1
2021	Nov	7	2	7	0	7	65.6	588.7	41.0	62.2
2020	Nov	8	3	9	0	3	1,749.0	312.0	39.0	86.8
2019	Nov	13	0	9	0	4	1,770.0	49.0	23.5	48.8
2023	Dec	15	7	16	0	6	3,439.6	435.4	57.2	75.7
2022	Dec	16	7	20	4	2	4,792.0	998.9	29.6	35.2
2021	Dec	18	8	19	1	8	5,565.4	1,679.9	55.0	78.9
2020	Dec	18	11	19	0	6	5,227.0	1,359.0	56.0	94.9
2019	Dec	18	8	20	3	7	5,101.0	1,616.0	43.5	68.5
2023	Jan	21	6	24	5	7	6,455.5	3,972.2	15.8	26.2
2022	Jan	16	3	17	2	2	4,354.2	2,186.4	33.2	52.2
2021	Jan	15	6	17	2	5	3,322.3	2,121.6	5.0	34.8
2020	Jan	16	6	19	8	7	5,089.0	2,146.0	57.5	127.1
2019	Jan	22	5	26	12	17	5,264.0	6,015.0	49.0	72.0
2023	Feb	16	4	20	7	3	5,358.3	1,677.5	11.4	13.6
2022	Feb	16	7	14	12	4	5,803.3	1,724.4	57.4	100.8
2021	Feb	14	6	19	8	3	4,279.3	1,464.2	38.0	58.0
2020	Feb	13	5	15	9	1	3,754.0	1,165.0	52.0	53.8
2019	Feb	23	5	13	4	7	5,772.0	1,275.0	71.0	91.0
2023	Mar	10	6	12	8	3	2,309	591.4	63.4	74.2
2022	Mar	11	5	12	5	6	3,022.4	1,205.1	15.4	10.6
2021	Mar	8	1	9	3	3	554.8	703.0	35.0	54.9
2020	Mar	7	0	7	3	0	987.3	325.0	23.4	23.5
2019	Mar	8	7	15	7	3	2,185.0	336.0	46.0	66.0
2023	Apr	2	1	3	0	2	1,109.3	165.5	156.6	139.8
2022	Apr	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	Apr	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2020	Apr	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2019	Apr	3	4	4	0	1	556.0	33.0	130.0	143.0

**County Road 62 - Combermere Road
Part Lot 1, Concession 6
Township of Madawaska Valley**

Appendix II



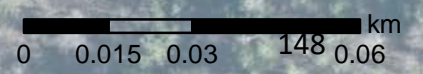
OHIO RD

COMBERMERE RD



Approximate boundary of surplus land

38904



COUNTY OF RENFREW

BY-LAW NUMBER 8-24

A BY-LAW TO AUTHORIZE SPEED LIMITS

WHEREAS Subsection (2) of Section 128 of the Highway Traffic Act, R.S.O. 1990, Chapter H.8, as amended, authorizes the Council of a Municipality by By-law, to prescribe a rate of speed of 40, 50, 60, 70, 80, 90 or 100 kilometres per hour, for motor vehicles driven on a highway or portion of highway under its jurisdiction;

AND WHEREAS it is deemed expedient that the speed limit for motor vehicles on certain highways in the County of Renfrew be decreased, increased or both.

NOW THEREFORE the Council of the Corporation of the County of Renfrew enacts as follows:

1. Notwithstanding any other By-law to the contrary, when the roads as set out on the attached schedule, are marked in compliance with the regulations under the Highway Traffic Act, the maximum rate of speed thereon shall be as outlined in Schedule 'A' attached hereto.
2. THAT the maximum rate of speed for all roads other than those outlined in Schedule 'A', shall be 80 km/h.
3. THAT the reduced rate of speed in the school safety zones designated in Schedule 'A', be in effect at the times therein specified and on the days during which school is regularly held.
4. THAT the penalties provided in Subsection (14) of Section 128 of the Highway Traffic Act, shall apply to offences against this By-law.
5. THAT this By-law shall have full force and effect from the date the portion of Highway is marked out in accordance with the regulations under the Highway Traffic Act.
6. THAT By-law 64-22 is hereby repealed.

READ a first time this 31st day of January 2024.

READ a second time this 31st day of January 2024.

READ a third time and finally passed this 31st day of January 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

SCHEDULE A

COUNTY ROAD	FROM	TO	RATE OF SPEED
1	Renfrew County Boundary	600m North of the Renfrew County Boundary	60
1	600m North of County Boundary	Daniel Street North	50
1	Daniel Street North	Division Street	40
1	Division Street	Usborne Street (Southern End)	50
1	Usborne Street (Southern End)	900m North of Usborne Street (Southern End)	60
1	500m South of Dochart Street	Dochart Street	60
1	Dochart Street	700m North of Usborne Street (North End)	50
1	700m North of Usborne Street (North End)	700m North of Toner Road	60
1	700m North of Toner Road	850m East of Mast Road	50
1	850m East of Mast Road	200m West of Mast Road	60
1	Thacker Lane	Grantham Road	60
2	Madawaska Street	Baskin Drive East & West	40
2	Baskin Drive East & West	Campbell Drive	50
2	Campbell Drive	Melanson Road	60
2	Highland Road	Eastern End of Waba Creek Bridge	60
2	Eastern End of Waba Creek Bridge	Burnstown Road	50
3	River Road	400m West of River Road	50
3	400m West of River Road	1.1km West of River Road	60
5	Highway 132	400m East of Riddell Road	60
5	650m South of Highway 60	400m South of Highway 60	60
5	400m South of Highway 60	Highway 60	50
6	Highway 60	Renfrew Town Limit	50
6	Renfrew Town Limit	Highway 17	60

COUNTY ROAD	FROM	TO	RATE OF SPEED
6	Highway 17	Goshen Road	60
7	450m West of Summerfield Drive	500m East of Cedar Haven Road	60
7	350m West of Government Road	50m East of Government Road	60
7	50m East of Government Road	Foresters Falls Southern Limit	50
7	Foresters Falls Southern Limit	250m South of the Foresters Falls Southern Limit	60
8	Highway 17	Behm Line/Snake River Line	50
8	Behm Line/Snake River Line	250m West of Behm Line/Snake River Line	60
10	Baskin Drive West	Elgin Street West/River Road	50
10	Division Street	County Road 2 (Daniel Street)	50
10 - School Safety Zone	500m North of County Road 2 (Daniel Street)	850m North of County Road 2 (Daniel Street)	40 When Flashing
12	Lookout Road	600m South of the Gore Line	60
12	600m South of the Gore Line	Gore Line	50
16	Laurentian Drive	Petawawa Boulevard	50
19	600m North of Robinson Road	Pembroke City Limit	60
20	Highway 60	400m East of Highway 60	50
20	400m East of Highway 60	1.8km East of Highway 60	60
21	1.2km South of Pappin Road	700m South of Watchhorn Drive	70
21	700m South of Watchhorn Drive	500m North of Lapasse Road	50
21	500m North of Lapasse Road	750m North of Lapasse Road	60
22	550m West of Scotch Bush Road	300m West of Scotch Bush Road	60
22	300m West of Scotch Bush Road	500m East of Scotch Bush Road	50
22	500m East of Scotch Bush Road	750m East of Scotch Bush Road	60
23	350m South of Waba Creek Bridge	100m South of Waba Creek Bridge	60

COUNTY ROAD	FROM	TO	RATE OF SPEED
23	100m South of Waba Creek Bridge	Frank Street	50
23	Frank Street	250m North of Frank Street	60
25	Petawawa Boulevard	Victoria Street	50
26	Black Bay Road	Murphy Road	60
26	Murphy Road	Petawawa Boulevard	50
29	Pembroke City Limit	Stoneyfield Drive	60
29	Stoneyfield Drive	Highway 148	50
30	Highway 60	900m East of Highway 60	50
30	900m East of Highway 60	1.0km East of Highway 60	60
34	Calabogie Road	1.3km North of Calabogie Road	60
35	TV Tower Road	Forced Road/Boundary Road East	60
35	Jean Avenue/Forced Road	Trafalgar Road	50
37	400m West of Doran Road	650m West of Doran Road	60
37	Petawawa Boulevard	400m West of Doran Road	50
42	600m West of B Line Road	Pembroke Street West	70
45	White Lake Road	Lenser Drive	60
48	1.7km West of Blind Line	175m East of Blind Line	60
49	Beachburg Road	500m East of Beachburg Road	50
49	500m East of Beachburg Road	750m East of Beachburg Road	60
49	450m South of Gore Line	200m South of Gore Line	60
49	200m South of Gore Line	Gore Line	50
50	Westmeath Road	Phoebe Street	50
50	Phoebe Street	Wright Road	60
50	250m West of Lapasse Road	Lapasse Road	60

COUNTY ROAD	FROM	TO	RATE OF SPEED
51	Pembroke City Limit	1.6km North of the Pembroke City Limit	60
51	Silke Drive	Paquette Road	50
52	White Lake Road	Museum Road	50
52	Museum Road	2.2km North of White Lake Road	60
52	1.65km South of Calabogie Road	1.9km South of Calabogie Road	60
52	1.65km South of Calabogie Road	1.2km North of Calabogie Road	50
52	1.2km North of Calabogie Road	1.45km North of Calabogie Road	60
52	2.7km South of Highway 60	1.2km South of Highway 60	60
52	1.2km South of Highway 60	Highway 60	40
55	Petawawa Boulevard	250m West of Petawawa Boulevard	60
58	1.4km East of Simpson Pit Road	500m East of Simpson Pit Road	60
58	500m East of Simpson Pit Road	Division Road	50
58	Division Road	1.4km West of Division Road	60
58	150m West of B Line Road	100m West of TV Tower Road	70
58	100m West of TV Tower Road	Boundary Road East	50
59	700m East of Highway 17	Madawaska Boulevard	70
61	300m South of Godfrey Road	250m East of Haley Road	60
62	250m West of Ohio Road	White Pine Crescent	60
62	White Pine Crescent	350m South of Palmer Road	50
62	350m South of Palmer Road	100m North of Old Barry's Bay Road	60
62	500m south of Blueberry Point Lane	Lakeshore Drive	70
62	Lakeshore Drive	Highway 60	50
63	Watts Line	Stewartville Road	50
63	Flat Rapids Road	2.1km North of Flat Rapids Road	60

COUNTY ROAD	FROM	TO	RATE OF SPEED
63	2.1km North of Flat Rapids Road	Calabogie Road	50
65	Matawatchan Road	500m East of Centennial Drive	60
66	Brudenell Road	500m West of Brudenell Road	60
66	Highway 60	1.35km South of Highway 60	60
67	2.4km South of Round Lake Road	700m South of Round Lake Road	60
67	700m South of Round Lake Road	Round Lake Road	50
68	450m East of John Watson Road	200m East of John Watson Road	60
68	200m East of John Watson Road	200m West of Guiney Road	50
68	200m West of Guiney Road	450m West of Guiney Road	60
69	Kartuzy Road	150m West of St. Francis Memorial Drive	60
69	150m West of St. Francis Memorial Drive	300m East of St. Francis Memorial Drive	40
69	300m East of St. Francis Memorial Drive	Highway 60	50
70	250m West of Hoffman Road	Hoffman Road	60
70	Hoffman Road	Western Reserve Limit	50
70	Eastern Reserve Limit	Highway 60	50
71	Highway 41	2.5km East of Highway 41	60
72	Highway 17	County Road 73 (Deep River Road)	40
73	Highway 17	County Road 72 (Ridge Road)	40
508	Calabogie Road/Hydro Dam Road	Centennial Lake Road	60
508	500m West of Norton Road	500m East of Lanark Road	60
508	500m West of Burnstown Road	500m East of Burnstown Road	60
511	Grassy Bay Road	Bluff Point Drive	60
511	Bluff Point Drive	12517 Lanark Road	50
511	12517 Lanark Road	Calabogie Road	40

COUNTY ROAD	FROM	TO	RATE OF SPEED
512	Highway 60	350m North of Ruby Road	40
512	350m North of Ruby Road	100m South of Mountain View Road	60
512	700m North of Foymount Road	Foymount Road	60
512	Brudenell Road	500m East of Brudenell Road	60
512	Sand Road	450m West of Highway 41	60
512	Civic address 3467 Foymount Road	Lake Clear Road	60
512	450m West of Highway 41	Highway 41	50
514	4.2km North of Highway 28	4.5km North of Highway 28	60
514	4.5km North of Highway 28	5.1km North of Highway 28	50
514	5.1km North of Highway 28	5.4km North of Highway 38	60
515	200m North of River Road	250m North of Burnt Bridge Road	60
515	250m North of Burnt Bridge Road	650m South of Burnt Bridge Road	50
515	650m South of Burnt Bridge Road	900m South of Burnt Bridge Road	60
515	450m West of Letterkenny Road	200m West of Letterkenny Road	60
515	200m West of Letterkenny Road	1.1km East of Letterkenny Road	50
515	1.1km East of Letterkenny Road	1.4km East of Letterkenny Road	60
517	0.4km North of Micks Road	2.2km South of Combermere Road	60
517	2.2km South of Combermere Road	Combermere Road	50
653	800m East of County Road 4	400m West of boundary with Province of Quebec	70
653	400m West of boundary with Province of Quebec	Boundary with Province of Quebec (Center of Chenaux Interprovincial Bridge)	50

The Corporation of the Township of Bonnechere Valley

49 Bonnechere Street East
P.O. Box 100
Eganville, Ontario K0J 1T0



Phone (613) 628-3101
Fax (613) 628-1336
jenniferm@eganville.com

September 1, 2021

By Email

County of Renfrew Operations Committee

Attention: Mr. Lee Perkins, Director of Public Works & Engineering

RE: Request for Speed Limit Change on County Road 512

On August 10, 2021 the Township of Bonnechere Valley Committee of the Whole reviewed the delayed reconstruction on portions of County Road 512.

The state of County Road 512 from the intersection of Miller Road to Civic number 3467 is unsafe and Council is concerned that it may result in a severe accident due to its poor condition.

The current speed limit on County Road 512 is 80 km/hr. This speed is reasonable on the newly reconstructed portions of the Road however where the road intersects with Miller Road to Civic number 3467 the roads condition is greatly deteriorated and the speed limit of 80km/hr increases the risk of injury to all users of the road.

This letter is to ask the County to please consider a speed limit reduction to 60km/hr for the portion of 512 from Miller Road to Civic number 3467. Your quick attention to this request would be greatly appreciated.

Thank you for your consideration, and we look forward to receiving a response from you.

Sincerely,

Jennifer Murphy

Jennifer Murphy, Mayor, Township of Bonnechere Valley

c.c. Paul Moreau, CAO, County of Renfrew

COUNTY OF RENFREW

BY-LAW NUMBER 9-24

**A BY-LAW TO AMEND BY-LAW 65-21 REGULATE THE PARKING OF VEHICLES
ON OR ADJACENT TO COUNTY ROADWAYS**

WHEREAS Municipal by-laws consistent with the provisions of the Highway Traffic Act, as amended, may be enacted by the proper authorities for the control of parking, standing or stopping of vehicles;

AND WHEREAS it is deemed expedient to restrict the parking of vehicles on or adjacent to roadways under the jurisdiction of the Corporation of the County of Renfrew;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT this By-law applies to a County Roadway and to that part of any other Lower-Tier Municipal Roadway within ten metres of its intersection with the County Roadway, except where a By-law regulating or prohibiting parking has been passed by the council of the area municipality having jurisdiction over that roadway.
2. THAT no person shall park a vehicle on a County Roadway except in the case of an emergency:
 - a) in such a manner as to obstruct:
 - (i) a sidewalk,
 - (ii) a crosswalk,
 - (iii) an entrance on the highway to, or from, a private road or lane, or;
 - b) within three metres of a point in the edge of the roadway and nearest a fire hydrant;
 - c) on or within 100 metres of a bridge over, under or across which the County roadway passes;
 - d) subject to clause (e), within seven metres of an intersection on the roadway;
 - e) where there is a signal-light traffic control system installed at an intersection on the roadway, within fifteen metres of the intersection;
 - f) within fifteen metres of the nearest rail of a level railway crossing;
 - g) in a position or place that prevents or is likely to prevent the removal of any vehicle already parked on the roadway;
 - h) between the hours of 2:00 a.m. and 7:00 a.m. during the winter months from November 15 to March 31;

- i) in the case of a fire station or ambulance station with an entrance-way to the County Roadway for the use of these vehicles:
 - (i) Seven metres from the entrance-way on the same side of the roadway as the station, and
 - (ii) 25 metres from the entrance-way on the opposite side of the roadway to that of the station, and;
 - j) in the case of a school under the Education Act, as amended, on both sides of the highway contiguous to the limit of the land used for school purposes while the school is open for educational purposes.
3. THAT no person shall park a vehicle on part of a County Roadway except in the case of an emergency where a sign or signs are erected prohibiting such parking.
 4. THAT no person shall park a vehicle on a part of a County Roadway described in Schedule 'A'.
 5. THAT where Schedules 'B' and 'C' apply, parking shall only be in accordance with the provisions of those Schedules.
 6. THAT Sections 1, 2, 3 and 4 do not apply to a vehicle parked by a person in the lawful performance of their duty as a police officer or by a person in the lawful performance of their duty on behalf of the County Roads Department.
 7. THAT a duly authorized person in the employ of the Lower-Tier Municipality in which a parking restriction is applied, as provided in the Provincial Offences Act, R.S.O. 1990, c. P.33, Subsection 3 of Section 1, as amended, be hereby authorized to enforce the provisions of this By-law.
 8. THAT any person who contravenes any of the provisions of the By-law is guilty of an offence and upon conviction is liable to a fine as provided for under the Provincial Offences Act.
 9. THAT where a Lower-Tier Municipality has provided the enforcement of this By-law, the Municipality is designated to collect and retain the fines applicable in accordance with Municipal Schedule of Fees and the Lower-Tier Municipalities Set Fine By-law.
 10. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of January, 2024.

READ a second time this 31st day of January, 2024.

READ a third time this 31st day of January, 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

SCHEDULE A

NO PARKING

County Road	Side	Limit From	Limit To	Period
County Road 1 (Madawaska Boulevard)	Both Sides	Decosta Street	Madawaska River Bridge	Anytime
County Road 1 (Madawaska Street)	South	Daniel Street (County Road 2)	Westerly a distance of 79 metres	Anytime
County Road 1 (Madawaska Street)	North	Madawaska River Bridge	John Street	Anytime
County Road 1 (Madawaska Street)	South	The west curb of John Street	A point 49.0 metres westerly	Anytime
County Road 1 (Madawaska Street)	North	From Curb Line on Harrington Street	Easterly a distance of 12.85 metres	Anytime
County Road 1 (Madawaska Street)	North	Harrington Street	Westerly a distance of 29 metres	Anytime
County Road 1 (Elgin Street)	South	Madawaska Street (County Road 1)	Division Street (County Road 10)	Anytime
County Road 1 (River Road)	West	Findlay Street	Robbins Lane	Anytime
County Road 2 (Daniel Street)	West	Madawaska Street (County Road 1)	Arthur Street	Anytime
County Road 2 (Daniel Street)	East	Madawaska Street (County Road 1)	Rock Lane	Anytime
County Road 2 (Daniel Street)	East	Elgin Street	Southerly a distance of 33.5 metres	Anytime
County Road 2 (Daniel Street)	East	McGonigal Street	Atkinson Street	Anytime
County Road 2 (Daniel Street)	East	Michael Street	Arthur Street	Anytime
County Road 10 (Baskin Drive)	West	Daniel Street (County Road 2)	Northerly a distance of 85.0 metres	Anytime
County Road 10 (Baskin Drive)	East	Stonehaven Way	Northerly a distance of 90 metres	8:00 am – 5:00 pm Mon-Fri
County Road 36 (TV Tower Road)	Both Sides	100 metres north of Algonquin Trail crossing	100 metres south of Algonquin Trail crossing	Anytime
County Road 51 (Petawawa Boulevard)	North	Civic Address 3187	Dundonald Drive	Anytime

County Road	Side	Limit From	Limit To	Period
County Road 52 (Burnstown Road)	Both Sides	County Road 508 (Calabogie Road)	Northern limit of Burnstown Bridge	Anytime
County Road 508 (Calabogie Road)	Both Sides	Dickson Road	Southwesterly a distance of 150 metres	Anytime
County Road 508 (Calabogie Road)	Both Sides	487 metres southwest of Dickson Road	Southwesterly a distance of 444 metres	Anytime
County Road 508 (Calabogie Road)	Both Sides	1,000 metres east of Eagle's Nest Lookout Trail	1,000 metres west of Eagle's Nest Lookout Trail	Anytime
County Road 511 (Lanark Road)	Both Sides	Mill Street	Madawaska Street	Anytime
County Road 12 (Westmeath Road)	West	35 metres north of Grace Street	South a distance of 15 metres	Anytime

SCHEDULE B
RESTRICTED PARKING

County Road	Side	Limit From	Limit To	Period	Period of Time
County Road 1 (Madawaska Street)	South	70 metres west of Daniel Street (County Road 2)	17.4 metres east of Harrington Street	8:00am- 6:00pm Mon-Sat	Three Hours
County Road 1 (Madawaska Street)	North	John Street	Elgin Street (County Road 1)	8:00am- 6:00pm Mon-Sat	Three Hours
County Road 2 (Daniel Street)	East	Michael Street	Arthur Street	All Times	Two Hours
County Road 12 (Westmeath Road)	East	50 metres south of Gore Line	Gore Line	All Times	15 Minutes
County Road 12 (Westmeath Road)	East	2052 Westmeath Road north property limit	2052 Westmeath Road south property limit	Mon-Fri	15 Minutes

SCHEDULE C
DESIGNATED PARKING SPACES FOR PERSONS WITH DISABILITIES

County Road	Side	Limit From	Limit To	Period	Period of Time
County Road 1 (Madawaska Street)	South	49 metres west of John Street	Westerly a distance of 55 metres	All Times	Two Hours



**County Road 52 - Burnstown Road
No Parking Zone**

LECKIE LN

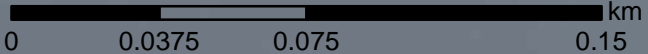
BURNSTOWN RD

STACEY DR

CALABOGIE RD



Burnstown Bridge



COUNTY OF RENFREW

BY-LAW NUMBER 10-24

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWC-2024-07
REHABILITATION OF COUNTY STRUCTURE B007 (BUTLER BRIDGE)**

WHEREAS under Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts to construct and maintain County Roads and Bridges;

AND WHEREAS public tenders were requested for the rehabilitation of County Structure B007 (Butler Bridge) under Contract PWC-2024-07 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Bonnechere Excavating Incorporated, Renfrew, Ontario was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Contract PWC-2024-07 for the rehabilitation of County Structure B007 (Butler Bridge) as submitted by Bonnechere Excavating Incorporated, Renfrew, Ontario, in the amount of \$1,564,071, plus applicable taxes.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of January 2024.

READ a second time this 31st day of January 2024.

READ a third time and finally passed this 31st day of January 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 11-24

A BY-LAW TO AMEND BY-LAW 10-15, BEING A BY-LAW TO CONSOLIDATE ALL BY-LAWS WITH RESPECT TO ROADS AND BRIDGES INCLUDED IN THE COUNTY ROAD SYSTEM

WHEREAS By-law 10-15 was passed in February 2015 establishing the County Road System and designating the roads and bridges in the municipality that formed the County Road System;

AND WHEREAS under Section 52(4) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, an upper-tier municipality may add a highway, which includes a bridge, to its system.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT Schedule 'B' of By-law 10-15 be amended by the addition of County Structure C338 (McMahon Road Culvert) to the County Road System and be designated as a County Bridge effective February 1, 2024.
2. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of January, 2024.

READ a second time this 31st day of January, 2024.

READ a third time and finally passed this 31st day of January, 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
Admaston/Bromley					
B-1	Admaston	C001	Berlanquet Creek Culvert	Stone Road-Cty Rd 5	Berlanquet Creek
B-1	Admaston	B002	Bonnechere River Bridge	Bonnechere Road	Bonnechere River
B-1	Admaston	C003	Moores Creek Culvert	Stone Road-Cty Rd 5	Moores Creek
B-1	Admaston	C004	Perrault Creek Culvert	Norton Road-Cty Rd 34	Perrault Creek
B-1	Admaston	C006	Cheese Factory Culvert	Cheese Factory Road	Harris Creek
B-1	Admaston	B007	Butler Bridge	Butler Road	Bonnechere River
B-1	Admaston	B008	Sylvester/Power's Bridge	Kennelly Road	Lambs Creek
B-1	Admaston	C009	Riopelle's Culvert	Ferguslea Road	McGee's Creek
B-1	Admaston	C010	Rath's Culvert	South McNaughton Road	McGee's Creek
B-1	Admaston	C011	Mick's Culvert	South McNaughton Road	Pettigrew Creek
B-1	Admaston	C012	Farquharson's Culvert	South McNaughton Road	McGee's Creek
B-1	Admaston	C013	Bromley Culvert	Foy Road	Foy Creek
B-1	Admaston	C014	Labombard Culvert	Chris Ruddy Road	Lamb Creek
B-1	Admaston	C016	Harold's Culvert	English Road	Halliday Creek
B-1	Admaston	C246	Culhane Culvert	Culhane Road	Cherry's Creek
B-1	Admaston	C337	Berlanquet Creek Culvert	Culhane Road	Berlanquet Creek
B-1	Admaston	C338	McMahon Road Culvert	McMahon Road	
B-2	Bromley	C038	Mink Creek Culvert	Cobden Road-Cty Rd 8	Mink Creek
B-2	Bromley	C040	Snake River Culvert	Cobden Road-Cty Rd 8	Snake River
B-2	Bromley	C041	Osceola Culvert	Micksburg Road	Bellows Creek
B-2	Bromley	C042	Mink Creek Box Culvert	Cobden Road-Cty Rd 8	Mink Creek
B-2	Bromley	C043	Dunmore Bridge	Barr Line	Harris Creek
B-2	Bromley	B044	Douglas Bridge	Stone Road-Cty Rd 5	Bonnechere River

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
B-2	Bromley	C045	Agnew Culvert (South Fork)	Agnew Road	Mink Creek
B-2	Bromley	C046	O'Neil Culvert (South Fork)	Pine Valley Road	Mink Creek
B-2	Bromley	C047	Ott Culvert	McGaghran Road	Snake River
B-2	Bromley	C048	Egan Culvert	Egan Line Road	Stoqua Creek
B-2	Bromley	C049	Rook Culvert	Burwell Road	Snake River
B-2	Bromley	C051	Harris Creek Culvert	Proven Line	Harris Creek Drain
B-2	Bromley	C052	Peever Culvert	McGuinty Road	Eady Creek
B-2	Bromley	C076	Wren Drain Box Culvert	Grattan Road-Cty Rd 22	Wren Drain
Arnprior					
B-3	Arnprior	B258	Madawaska River Bridge	Madawaska Boulevard-Cty Rd 1	Madawaska River
Bonnechere Valley					
B-4	Grattan	C081	Esmond Culvert	Opeongo Road South-Cty Rd 64	Esmond Creek
B-4	Grattan	C082	Raycroft Culvert	Opeongo Road South-Cty Rd 64	Schweigerts Creek
B-4	Grattan	C083	Sand Road Twin Pipes	Sand Road	Hurd's Creek
B-4	Grattan	C084	Augsburg Road Twin Pipes	Augsburg Road	Hurd's Creek
B-4	Grattan	C085	Hyndford-Caldwell Culvert	Scotch Bush Road	
B-4	Grattan	C087	Dellaires Culvert	Constant Lake Road	Constant Creek
B-4	Grattan	C089	Crutch Creek Culvert	Opeongo Road South-Cty Rd 64	Crutch Creek
B-4	Grattan	C090	Bradley East Culvert	Opeongo Road South-Cty Rd 64	Bradley Creek East
B-4	Grattan	B091	Danny Constant Bridge	Constant Lake Road	Perrault Creek
B-4	Grattan	B092	Balacava Bridge	Scotch Bush Road	Constant Creek
B-4	Grattan	C093	Bradley West Culvert	Opeongo Road South-Cty Rd 64	Bradley Creek
B-4	Sebastopol	C168	Lake Clear Tri Culverts	Lake Clear Road	Rodden Creek

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
B-4	Sebastopol	C169	Manning Road Creek Culvert	Manning Road	Hurd's Creek
B-4	Sebastopol	C170	Hurd's Creek Culverts	Wittkie Road	Hurd's Creek
B-4	Grattan	B180	Hurd's Creek Bridge	South Algona/Grattan Line	Hurd's Creek
B-4	Grattan	B200	Bonnechere River Lower Br	John Street	Bonnechere River
B-4	Sebastopol	C238	Townline Culvert	Foymount Road-Cty Rd 512	Hurd's Creek
B-4	Sebastopol	B257	Harrington Creek Bridge	Foymount Road-Cty Rd 512	Harrington Creek
B-4	South Algona	C299	Silver Creek Culverts	Silver Lake Road	Silver Creek
B-4	South Algona	C300	Wolfe Road Twin Pipes	Wolfe Road	Silver Creek
B-4	Sebastopol	C325	Neilson Creek Culvert	Lake Clear Road	Neilson Creek
Brudenell, Lyndoch & Raglan					
B-5	Lyndoch	C059	Eneas Creek Culvert	Palmer Road-Cty Rd 515	Eneas Creek
B-5	Brudenell	C060	John Watson Culvert 1	John Watson Road	Rockingham Creek
B-5	Brudenell	C061	John Watson Culvert 3	John Watson Road	Rockingham Creek
B-5	Brudenell	C062	John Watson Culvert 2	John Watson Road	Rockingham Creek
B-5	Lyndoch	C063	Guiney Road Culvert	Guiney Road	Smallpiece Creek
B-5	Brudenell	B064	Pilgrim Road Bridge	Pilgrim Road	Pilgrim Creek
B-5	Brudenell	C065	Rockingham Creek Culvert	Rockingham Road-Cty Rd 68	Rockingham Creek
B-5	Brudenell	C066	Voldeeks Culvert	Letterkenny Road	Rockingham Creek
B-5	Lyndoch	C067	Addington Road Culvert	Addington Road	Eneas Creek
B-5	Brudenell	B068	Schimmens Creek Bridge	Welk Road	Schimmens Creek
B-5	Lyndoch	C069	Eneas Road Culvert	Eneas Creek Road	Eneas Creek
B-5	Lyndoch	C070	Homestead Creek Culvert	Homestead Road	Homestead Creek
B-5	Lyndoch	B071	Bruceton Bridge	Keller Road	Snake Creek

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
B-5	Lyndoch	B073	Kargus Creek Bridge	Kargus Road	Little Eneas Creek
B-5	Lyndoch	B074	Fire Tower Creek Bridge	Fire Tower Road	Little Eneas Creek
B-5	Raglan	B153	Jewellville Bridge	Palmer Road-Cty Rd 515	Madawaska River
B-5	Raglan	B156	Burnt Bridge	Burnt Bridge Road	Little Mississippi River
B-5	Raglan	B233	Latchford Bridge	Palmer Road-Cty Rd 515	Madawaska River
B-5	Brudenell	C235	Devines Creek Culvert	Foymount Road-Cty Rd 512	Devines Creek
B-5	Lyndoch	C261	Kauffeldt's Culvert	Palmer Road-Cty Rd 515	Dupuis Creek
B-5	Raglan	C263	Neumans Culvert	Palmer Road-Cty Rd 515	Hochberg's Creek
B-5	Brudenell	C303	Mally's Culvert	Cormac Road	Devines Creek
B-5	Raglan	C305	Latchford Church Pipes	Palmer Road-Cty Rd 515	Madawaska River
B-5	Brudenell	C328	Devine Creek Tri Pipes	Foymount Road-Cty Rd 512	Devines Creek
Deep River					
B-6	Deep River	C192	Banting Culvert	Banting Road	Kennedy Creek
B-6	Deep River	C193	Balmers Bay Twin Pipes	Balmer Bay Road	Kennedy Creek
Greater Madawaska					
B-7	Bagot	B005	Scollard Bridge	Pucker Street	Perrault Creek
B-7	Bagot	B031	Madawaska River Bridge	Lanark Road-Cty Rd 511	Madawaska River
B-7	Bagot	B032	Calabogie Bridge	Lanark Road-Cty Rd 511	Madawaska River
B-7	Bagot	B033	Springtown Bridge	Springtown Bridge Road	Madawaska River
B-7	Bagot	B034	Constant Creek Bridge	Calabogie Road-Cty Rd 508	Constant Creek
B-7	Bagot	C036	Halliday Creek Culvert	Halliday Creek Road	Halliday Creek
B-7	Bagot	C037	Bagot Creek Culvert	Lower Spruce Hedge Road	Bagot Creek
B-7	Bagot	C126	Madawaska River Culvert	Calabogie Road-Cty Rd 508	Madawaska River
B-8	Brougham	B053	Constant Creek Bridge	Ferguson Lake Road	Constant Creek

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
B-8	Brougham	C054	Big Black Donald Creek Culvert	Centennial Lake Road-Cty Rd 65	Big Black Donald
B-8	Brougham	B055	Mountain Chute Bridge	Hydro Dam Road	Madawaska River
B-8	Brougham	B056	Colterman Bridge	Colterman Road	Constant Creek
B-8	Brougham	B057	Mount St Patrick Bridge	Mount St Patrick Road	Constant Creek
B-8	Brougham	C058	Constant Creek Culverts	Ferguson Lake Road	Constant Creek
B-8	Griffith	C094	Godin Creek Culvert	Flying Club Road	Godin Creek
B-8	Griffith	B095	Hyland Creek Bridge	Hyland Creek Road	Hyland Creek
B-8	Matawatchan	B096	Centennial Lake Bridge	Centennial Lake Road-Cty Rd 65	Centennial Lake
B-8	Matawatchan	C097	Wilson Lake Culvert	Centennial Lake Road-Cty Rd 65	Wilson Lake
B-8	Matawatchan	C098	Colton Creek Culvert	Frontenac/ Government Road	Colton Creek
B-8	Matawatchan	C099	Colton Creek Bridge	Matawatchan Road-Cty Rd 71	Colton Creek
B-8	Matawatchan	B259	Glenfield Creek Bridge	Matawatchan Road-Cty Rd 71	Glenfield Creek
Head, Clara & Maria					
B-9	Clara	C115	Dunlop Crescent Dual Culverts	Dunlop Crescent	Deux Rivieres Creek
B-9	Clara	C116	Dunlop Crescent Culvert	Dunlop Crescent	Deux Rivieres Creek
B-9	Head	B117	Mackey Creek Bridge	Mackey Creek Road	Mackey Creek
Horton					
B-10	Horton	C077	Castleford Culvert	River Road-Cty Rd 1	Loche Creek
B-10	Horton	C109	Thompson Hill Culvert	Burnstown Road-Cty Rd 52	Smiths Creeks
B-10	Horton	B110	Captain Christopher Bell Bridge	River Road-Cty Rd 1	Bonnechere River
B-10	Horton	C243	Worms Culvert	Castleford Road-Cty Rd 20	Little Halliday Creek
B-10	Horton	C334	Thompson Road Culvert	Thompson Road	

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
Killaloe, Hagarty & Richards					
B-11	Hagarty	B102	Brennans Creek Bridge	Foymount Road-Cty Rd 512	Brennans Creek
B-11	Hagarty	B103	Coslews Bridge	O'Grady Settlement Road	Brennans Creek
B-11	Hagarty	C104	Byers Creek Culverts	Simpson Pit Road-Cty Rd 67	Byers Creek
B-11	Hagarty	B108	Tramore Bridge	Tramore Road	Bonnechere River
B-11	Hagarty	B173	Byers Creek Bridge	Round Lake Road-Cty Rd 58	Byers Creek
B-11	Hagarty	B202	Cameron Street Bridge	Cameron Street	Brennans Creek
B-11	Hagarty	B234	Coles Creek Bridge	Foymount Road-Cty Rd 512	Coles Creek
B-11	Hagarty	C236	Brennans Creek Culvert	Foymount Road-Cty Rd 512	Brennans Creek
B-11	Hagarty	C237	Sicards Creek Culvert	Foymount Road-Cty Rd 512	Brennans Creek
B-11	Hagarty	C301	Funnucane Creek Culverts	O'Connor Road	Funnucane Creek
B-11	Hagarty	C302	Wingle Creek Twin Culverts	Rochfort Road	Wingle Creek
B-12	Richards	B100	Sherwood River Bridge	Round Lake Road-Cty Rd 58	Sherwood River
B-12	Richards	B101	Bonnechere River Bridge	Round Lake Road-Cty Rd 58	Bonnechere River
B-12	Richards	B105	Coulas Bay's Bridge	Bear Trail Road	
B-12	Richards	B106	Turners Bridge	Turners Road	Bonnechere River
B-12	Richards	C255	Red Rock Tri Pipes	Red Rock Road	Jack's Creek
B-12	Richards	C269	Jacks Lake Culverts	Round Lake Road-Cty Rd 58	Runnoff
B-12	Richards	C307	Turners Creek Culvert	Round Lake Road-Cty Rd 58	Turners Creek
B-12	Richards	C308	Tomasini's Culvert	Round Lake Road-Cty Rd 58	Reserve Creek
Laurentian Hills					
B-13	Rolph	B158	Meilleurs Bridge	Meilleurs Road	Huey Creek
Laurentian Valley					
B-14	Alice	B018	Davis Mills Bridge	Doran Road-Cty Rd 26	Indian River

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
B-14	Alice	B019	CPR Overhead-Pembroke	Forest Lea Road-Cty Rd 42	Indian River
B-14	Alice	B021	B-Line Bridge	B-Line Road	Indian River
B-14	Alice	B022	Indian River Bridge	Sandy Beach Road	Indian River
B-14	Alice	B023	Zanders Bridge	Zanders Road	Indian River
B-14	Alice	C024	Cliche Culvert	Sandy Beach Road	Indian River
B-14	Alice	C025	Borne Road Culvert	Borne Road	Maves Creek
B-14	Alice	B026	Old Highway 62 Bridge	Borne Road	Indian River
B-14	Alice	C027	Stencells Bridge	Stencells Road	Indian River
B-14	Alice	C028	Alice-Wilberforce Muni. Drain	Locksley Road	Henessys Creek
B-14	Alice	C029	B-Line Culvert	B-Line Road	Hales Creek
B-14	Alice	C030	Hales Creek Culvert	B-Line Road	Hales Creek
B-14	Alice	C242	Hales Creek Culvert	Petawawa Boulevard-Cty Rd 51	Hales Creek
B-14	Alice	C248	Forest Lea Culvert	Forest Lea Road-Cty Rd 42	Hales Creek
B-14	Alice	C249	Drive In Theatre Culvert	Forest Lea Road-Cty Rd 42	Hales Creek
B-14	Alice	C268	St. Columbkille's Cemetary Culvert	Round Lake Road-Cty Rd 58	Hales Creek
B-14	Alice	C312	O'Meara's Creek Box Culvert	Round Lake Road-Cty Rd 58	O'Meara's Creek
B-14	Alice	B319	Bucholtz Bridge	Round Lake Road-Cty Rd 58	Indian River
B-14	Alice	C323	Hoffmans Box Culvert	Round Lake Road-Cty Rd 58	Crooked Lake Creek
B-15	Fraser	C309	Gariepy Creek Culvert	Round Lake Road-Cty Rd 58	Gariepy Creek
B-15	Fraser	B310	Ski Hill Bridge	Round Lake Road-Cty Rd 58	Indian River
B-15	Fraser	B311	Indian River Bridge	Round Lake Road-Cty Rd 58	Indian River
B-16	Stafford	B143	McDonnells Bridge	Mud Lake Road-Cty Rd 19	Muskrat River
B-16	Stafford	B144	Johnston Bridge	Mud Lake Road-Cty Rd 19	Muskrat River

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
B-16	Stafford	B181	Peter Black Bridge	White Water Road-Cty Rd 24	Muskrat River
B-16	Pembroke	B184	Hales Creek Bridge	Golf Course Road	Hales Creek
B-16	Stafford	B185	Canal Bridge	Forest Park Road	Ottawa River
B-16	Stafford	B186	Third Line Bridge	Stafford Third Line	Mud Creek
B-16	Stafford	C187	Mud Creek Culvert	Stafford Second Line	Mud Creek
B-16	Stafford	B188	Turcotte Bridge	Code Road	
B-16	Stafford	C189	Ross Road Triple Cell	Ross Road	Mud Creek
B-16	Stafford	C190	Bucholtz Culvert	Stafford Third Line	Henessys Creek
B-16	Stafford	C191	Dicks Road Culvert	Dicks Road	Municipal Drain
B-16	Stafford	C247	De Haans Culvert	Greenwood Road-Cty Rd 40	Creek
B-16	Stafford	C265	Peter Black Culvert	White Water Road-Cty Rd 24	Henessys Creek
B-16	Stafford	C315	Ross Road Double Cell	Ross Road	Mud Creek
B-16	Stafford	C316	Kenny's Culvert	Stafford Third Line	
Madawaska Valley					
B-17	Sherwood	C174	Sherwood River Culvert	Paugh Lake Road	Sherwood River
B-17	Sherwood	C175	Paugh Lake Road Culvert	Paugh Lake Road	Paugh Lake Creek
B-17	Burns	B176	Paugh Lake Road Bridge	Paugh Lake Road	Bonnechere River
B-17	Sherwood	C177	Peplinski Homestead Culvert	Peplinski Homestead Road	Sherwood River
B-17	Sherwood	C178	Wilno Road Culvert	Wilna Road North	Sherwood River
B-17	Sherwood	C197	Etmanskie Swamp Culvert	Combermere Road-Cty Rd 62	Etmanskie Swamp
B-17	Sherwood	C327	Siberia Twin Pipes	Siberia Road-Cty Rd 69	Carson Creek
B-17	Sherwood	C332	Chapeski Culvert	Chapeski Mill Drive	Sherwood River
B-18	Radcliffe	B145	Combermere Bridge	Combermere Road-Cty Rd 62	Madawaska River
B-18	Radcliffe	C146	McPhee Road Culvert	McPhees Bay Road	Diamond Lake Creek

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
B-18	Radcliffe	C147	Turtle Culverts (aka Callaghan Cr Culverts)	Rockingham Road-Cty Rd 68	Callaghan Creek
B-18	Radcliffe	C148	Halfway Creek Culvert	Old Barrys Bay Road	Rockingham Creek
B-18	Radcliffe	C149	Olsheskie Creek Culvert	Stan Olsheskie Road	Rockingham Creek
B-18	Radcliffe	B150	Dam Lake Bridge	Martin Recoskie Road	Rockingham Creek
B-18	Radcliffe	C151	Wadsworth Creek Culvert	Vistula Road	Wadsworth Creek
B-18	Radcliffe	C152	Wadsworth Lake Culvert	Old Barry's Bay Road	Wadsworth Lake
B-18	Radcliffe	C266	Drohan Creek Culvert	Combermere Road-Cty Rd 62	Drohan Creek
B-18	Radcliffe	C267	Beanpot Creek Culvert	Combermere Road-Cty Rd 62	Beanpot Creek
B-18	Radcliffe	C304	Johnson's Creek Culvert	Combermere Road-Cty Rd 62	Johnson's Creek
B-18	Radcliffe	C331	Rockingham Creek Box Culvert	Combermere Road-Cty Rd 62	Rockingham Creek
B-18	Radcliffe	C335	Hopefield Culvert	Wilno S .Rd & Opeongo Rd N-Cty Rd 66	
McNab/Braeside					
B-19	McNab	B118	Arnprior CPR Overhead	River Road-Cty Rd 1	CPR
B-19	McNab	C119	Dochart Creek Culvert	River Road-Cty Rd 1	Dochart Creek
B-19	McNab	B120	Clay Bank Bridge	White Lake Road-Cty Rd 2	Madawaska River
B-19	McNab	B121	Waba Creek Bridge	White Lake Road-Cty Rd 2	Waba Creek
B-19	McNab	B122	Waba Creek Bridge	Burnstown Road-Cty Rd 52	Waba Creek
B-19	McNab	B123	Burnstown Bridge	Burnstown Road-Cty Rd 52	Madawaska River
B-19	McNab	C124	Cameron Culvert	Usborne Road	Dochart Creek
B-19	McNab	C125	McGregor Culvert	Lochwinnoch Road	Loche Creek
B-19	McNab	B127	Stewartville Bridge	Stewartville Road	Madawaska River
B-19	McNab	C128	Dochart Creek Culvert	Stevenson Drive	Dochart Creek

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
B-19	McNab	C130	Lochiel Creek Culvert North	Stewartville Road-Cty Rd 63	Lochiel Creek
B-19	McNab	C131	Lochiel Creek Box Culvert	Brae-Loch Road	Lochiel Creek
B-19	McNab	C133	Scheel Twin Pipes	Scheel Drive	Dochart Creek
B-19	McNab	C134	Campbell Drive Culvert	Campbell Drive	Dochart Creek
B-19	McNab	C135	Ryan Creek Culvert	Campbell Drive	Ryan Creek
B-19	McNab	C136	Robertson Twin Pipes	Robertson Line	Waba Creek
B-19	McNab	C137	Hanson Creek Culverts	Robertson Line	Hanson Creek
B-19	McNab	C139	Lochiel Creek Culvert	Milton Stewart Avenue	Lochiel Creek
B-19	McNab	C241	Tims Waba Creek Bridge	Highland Road-Cty Rd 23	Waba Creek
B-19	McNab	C251	Armstrongs Culvert	Russett Drive	Dochart Creek
B-19	McNab	C252	Vanderploegs Culvert	Russett Drive	Dochart Creek
B-19	McNab	C330	McLeods Culvert	Burnstown Road-Cty Rd 52	
North Algona Wilberforce					
B-20	North Algona	C140	Mundt's Culvert	Roesler Road	Quades Creek
B-20	North Algona	C141	Zienans Culvert	Roesler Road	Quades Creek
B-20	North Algona	C142	Quade Creek Culvert	Burchat Road	Cochrane Creek
B-20	North Algona	B179	Golden Lake Bridge	Kokomis Road-Cty Rd 70	Bonnechere River
B-20	Wilberforce	C225	Black Creek Culvert	Lake Dore Road-Cty Rd 30	Black Creek
B-20	Wilberforce	B226	Black Creek Bridge	Black Creek Road	Black Creek
B-20	Wilberforce	C227	Mink Creek Culvert	Bulger Road-Cty Rd 9	Mink Creek
B-20	Wilberforce	C229	Burnt Bridge	Burnt Bridge Road	Snake River
B-20	North Algona	B232	Cochrane Creek Bridge	Cement Bridge Road	Cochrane Creek
B-20	Wilberforce	B240	Fourth Chute Bridge	Fourth Chute Road	Bonnechere River
B-20	Wilberforce	C314	Royal Pines Culvert	Royal Pines Road	Spring Creek

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
Petawawa					
B-21	Petawawa	C194	Eichstaedt Culvert	Eichstaedt Road	Eichstaedt Creek
B-21	Petawawa	C195	Black Bay Culvert	Black Bay Road	Black Bay Creek
B-21	Petawawa	B203	Petawawa River Bridge	Petawawa Boulevard-Cty Rd 51	Petawawa River
B-21	Petawawa	C322	Black Bay Creek Culvert	Black Bay Road	Black Bay Creek
Whitewater Region					
B-22	Ross	C159	Gutz Culvert	Forester Falls Road-Cty Rd 7	Broomes Creek
B-22	Ross	C160	Broomes Creek Culvert	Grant's Settlement Road	Broomes Creek
B-22	Ross	C161	Stoppas Culvert	Stoppa Road	Muskrat River
B-22	Ross	C162	Kohlsmith Culvert	Kohlsmith Road	
B-22	Ross	C163	Bulmers Culvert	Kohlsmith Road	Tributary to Broomes
B-22	Ross	C164	Wilderness Arch	Rafting Road	
B-22	Ross	C165	Millars Culvert	Kerr Line Road	
B-22	Ross	C201	Broomes Creek Culvert	Forester Falls Road-Cty Rd 7	Broomes Creek
B-22	Ross	C254	Alan James Culvert	Queens Line-Cty Rd 4	Broomes Creek
B-22	Ross	C270	Bennetts Culvert	Kerr Line Road	
B-22	Ross	C317	Cobden Lake Culvert	Forester Falls Road-Cty Rd 7	Buttermilk Creek
B-22	Ross	C324	Rox Siding Culvert	Rox Siding Road	Muskrat River
B-23	Westmeath	C050	Eady Culvert	Snake River Line	Eady Creek
B-23	Westmeath	B198	Mill Creek Bridge	Beachburg Road-Cty Rd 21	Mill Creek
B-23	Westmeath	C204	Bellowes Creek Culvert	Westmeath Road-Cty Rd 12	Bellowes Creek
B-23	Westmeath	C205	Westmeath Culvert	Westmeath Road-Cty Rd 12	
B-23	Westmeath	C206	Gervais Creek Culvert	Lapasse Road-Cty Rd 49	Gervais Creek
B-23	Westmeath	C215	Elm Creek Culverts	Snake River Line	Elm Creek

**Schedule 'B' to By-law 10-15
County of Renfrew Structures**

Plan No.	Geographic Town/Township	Inventory No.	Structure	Road	Watercourse
B-23	Westmeath	C216	Elm Creek Tri Pipes	Waterview Road	Elm Creek
B-23	Westmeath	C217	Hila Road Culvert	Hila Road	
B-23	Westmeath	C218	Mill Creek Pipes	Zion Line	Mill Creek
B-23	Westmeath	C219	Pleasant Valley Twin Pipes	Pleasant Valley Road	Pleasant Valley Creek
B-23	Westmeath	C220	Pleasant Valley Culvert	Pleasant Valley Road	Pleasant Valley Creek
B-23	Westmeath	C221	Kenny's Culvert	Pleasant Valley Road	Pleasant Valley Creek
B-23	Westmeath	C222	Pleasant Valley Steel Arch	Pleasant Valley Road	Pleasant Valley Creek
B-23	Westmeath	C223	Randy's Culvert	Pleasant Valley Road	Pleasant Valley Creek
B-23	Westmeath	B224	Snake River Bridge	Snake River Line	Snake River
B-23	Westmeath	C244	Mackays Culvert	Beachburg Road-Cty Rd 21	
B-23	Westmeath	C245	Indian Road Culvert	Beachburg Road-Cty Rd 21	
B-23	Westmeath	C250	Pleasant Valley Culvert	Grants Settlement Road	Pleasant Valley Creek
B-23	Westmeath	C313	Nagels Culverts	Lapasse Road-Cty Rd 49	Pleasant Valley Creek

January 31, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. County of Renfrew Paramedic Service Community Programs

The initiatives undertaken by the Community Programs in December demonstrates a commitment to community-centered healthcare, innovative solutions, and effective collaboration with various stakeholders.

Education Day with Dr. Kristian Davis:

In December, the Community Paramedic Program hosted an Education Day supported by Dr. Kristian Davis, Medical Advisor to the Community Paramedic Program. The event focused on utilizing a review tool and strategies to empower a diverse range of patients to stay safely at home, aiming to enhance patient care and foster home safety.

Skin Tear Program:

This initiative involved the initiation of a six-month trial collaboration with Home and Community Care and Social Services to implement a new Skin Tear Program. The primary goal is to keep clients at home, providing wound treatment without the need for Emergency Room visits. This underscores the program's dedication to community-based healthcare solutions.

Refining Referral Processes:

The Community Paramedic Program is actively strengthening its partnership with Caredove, an e-Referral management platform for home care and community service providers, to streamline the referral process and enhance engagement with external partners efficiently. The adoption of this technology by both Ontario Health Teams in the region will significantly improve referral and communication with partners, reflecting a commitment to optimizing processes and fostering collaboration within the healthcare network.

Enhancements to Prehos Database:

The Prehos EMR database, a point of care data management system used by the Service is being refined with the goal to enable collection of live and accurate patient status data. This improvement will provide timely and precise patient care information.

Champlain Regional Stroke Network Collaboration:

The ongoing collaboration with the Champlain Regional Stroke Network showcases a commitment to expanding programs for conditions like TIA (mini strokes), with the aim of reaching a larger group of individuals in need.

Renfrew County Virtual Triage and Assessment Centre Statistics for December 2023:

- 5,907 medical reception triage encounters (inbound phone calls)
- 3,165 virtual visits booked with RC VTAC physicians,
- 367 in-person visits booked with paramedics at Clinical Assessment Centres across Renfrew County.

Focused Paramedic Health Review Program:

The Focused Paramedic Health Review program expanded to Barry's Bay in collaboration with the Madawaska Valley Family Health Team. This program successfully completed 41 health reviews since its launch, targeting unattached patients without a family physician or nurse practitioner.

2. **Emergency Management Compliance – 2023**

The annual submission to the Office of the Fire Marshall and Emergency Management was completed in December 2023. Health Committee, as the Emergency Management Planning Committee, took part in an exercise in October of 2023, as required to meet compliance legislation. A Certificate of Compliance for 2023 should be received in March 2024.

3. **Fixing Long-Term Care Act, 2021 Emergency Plans Attestation Form**

The Fixing Long-Term Care Act, 2021 (FLTCA) requires all long-term care homes to have specific emergency plans in place and administrators to annually attest to the fact that these requirements are being met. These requirements are set out in Section 90 of the FLTCA and Sections 268, 269, and 270 of Ontario Regulation 246/22. The Director of Long-Term Care, Administrator of Miramichi Lodge, Mr. Blackmore, and Administrator of Bonnechere Manor, Mr. Quade, completed the Emergency Planning Attestation forms, and submitted by the December 31, 2023, deadline.

4. **Short-Stay Respite Care Bed 2024 Application**

The Ontario Regulation 246/22 under the Fixing Long-Term Care Act, 2021 defines the short-stay program as a program in which a person is admitted to a long-term care home for a definite number of days. The Home and Community Care Support Services require that Long-Term Care Homes that operate short-stay respite care beds within their approved/licensed bed complement formally apply each year through the Short-Stay Care Beds Application. Due to the pandemic, and low staffing complement the respite programs at each Bonnechere Manor and Miramichi Lodge were paused March 2020. Miramichi Lodge reopened two short-stay beds in February 2023 and will continue to

provide this service in 2024. Bonnechere Manor will consider the reopening of the two short-stay beds in 2025 if the staffing complement permits. Both Homes completed and submitted their applications, by the deadline of December 29, 2023.

RESOLUTIONS

5. Renovation Project - Bonnechere Manor Serveries

RESOLUTION NO. H-CC-24-01-05

Moved by Chair

Seconded by Committee

THAT County Council approve \$25,000 carry forward from the Bonnechere Manor 2023 Capital Budget to the Bonnechere Manor 2024 Capital Budget to accommodate the cabinet renovation project; AND FURTHER THAT the Finance and Administration Committee be so advised.

Background

The cabinet replacement project for the Bonnechere Manor serveries was scheduled to start December 2023; however due to supply backorders, this project was delayed. We are requesting approval to carry forward \$25,000 in the Bonnechere Manor 2023 Capital Budget to the 2024 Capital Budget.

6. Leave of Absence Request

RESOLUTION NO. H-CC-24-01-011

Moved by Chair

Seconded by Committee

THAT Council accept the written leave of absence received from Councillor Valerie Jahn until her return, or up to three months as per s.73(d) of the Procedural By-law.

Background

Council Valerie Jahn submitted a request for up to three months leave of absence as per s.73(d) of the Procedural By-law.

BY LAWS

7. 2023/24 Virtual Care Programs - Online Appointment Booking Agreement

RESOLUTION NO. H-CC-24-01-02

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law authorizing the Warden and Chief Administrative Officer/Clerk to sign the 2023/24 Virtual Care Programs – Online Appointment Booking Agreement with Ontario Health.

Background

The Ministry of Health has approved funding to Ontario Health for the Online Appointment Booking project, administered through the Ottawa Valley Ontario Health Team (OVOHT). This project aims to support and improve access to primary care through the implementation of online booking for patients. The implementation of Online Booking will improve access and the patient experience, as they will be able to book appointments with their primary care provider online. This will provide more choice to patients in how and when they access their care as well as increasing their ability to schedule based on their individual needs.

8. Pre-Authorization for Funding Associated Agreements**RESOLUTION NO. H-CC-24-01-03**

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law authorizing the Warden and Chief Administrative Officer/Clerk to sign all agreements with respect to programs being delivered by the Ottawa Valley Ontario Health Team (OVOHT) where agreements are necessary with funding agencies including, but not limited to, the Province, Ontario Health, etc., provided sufficient funds are in place with the OVOHT.

Background

Request to have pre-approval for the Warden and Chief Administrative Officer/Clerk to have authority to sign for all agreements with funding agencies such as Ontario Health, etc. to ensure timely response and not defer/postpone funding opportunities for the County of Renfrew.

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: P. Emon, D. Grills, J. Murphy, N. Nicholson, R. Weir, M. Willmer

COUNTY OF RENFREW

BY-LAW NUMBER 12-24

A BY-LAW AUTHORIZING THE WARDEN AND CLERK TO EXECUTE AN AGREEMENT BETWEEN THE COUNTY OF RENFREW AND ONTARIO HEALTH FOR FUNDING SUPPORT FOR THE 2023/24 VIRTUAL CARE PROGRAMS – ONLINE APPOINTMENT BOOKING AGREEMENT.

WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001 as amended, authorizes Council to enter into agreements,

WHEREAS the County of Renfrew deems it desirable to enter into an agreement with Ontario Health for the 2023/24 Virtual Care Programs – online appointment booking (OAB) solutions with their primary care provider.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. The agreement attached to and made part of this by-law shall constitute an agreement between the Corporation of the County of Renfrew and Ontario Health.
2. That the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this by-law.
3. That this by-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of January 2024.

READ a second time this 31st day of January 2024.

READ a third time and finally passed this 31st day of January 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CAO/CLERK

2023/24 VIRTUAL CARE PROGRAMS – ONLINE APPOINTMENT BOOKING AGREEMENT

THIS AGREEMENT is effective as of the 1st day of April, 2023 (the “**Effective Date**”) between **ONTARIO HEALTH (“OH”)** AND **CORPORATION OF THE COUNTY OF RENFREW** (the “**Recipient**”)

(Each of OH and the Recipient is a “**Party**” to this Agreement, and both are the “**Parties**”).

BACKGROUND

- A.** OH wishes to engage the Recipient to participate in one or more OH programs as described in Schedule “B” (the “**Program**”) for the fiscal year commencing on April 1, 2023 and ending on March 31, 2024 (“**Fiscal Year**”).
- B.** In furtherance of the Program, and at the request of the Ministry of Health (the “**Ministry**”), OH has agreed to transfer certain funds to the Recipient to address, among other things:
 - a. Strengthen existing primary care networks within Ontario Health Teams (“**OHTs**”).
 - b. Improve the patient experience by enabling more Ontarians to book an online appointment with their primary care provider and other members of their health care team.
 - c. Support innovative uses of online appointment booking within an integrated care environment that supports timely access to care and office efficiency.
- C.** Subject to the terms and conditions of this Agreement, OH has identified that the Recipient should receive funding to address the purposes set out above.

IN CONSIDERATION of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. SCHEDULES

1.1 This Agreement includes and incorporates the following schedules:

<u>Schedule “A”:</u>	Funding
<u>Schedule “B”:</u>	Performance Requirements
<u>Schedule “C”:</u>	Reporting Requirements
<u>Schedule “D”:</u>	Partner Clinic Requirements

2. REPRESENTATIONS, WARRANTIES AND COVENANTS

2.1 **General.** The Recipient represents, warrants and covenants that:

- (a) it is, and will continue to be for the period during which this Agreement is in effect, a validly existing legal entity or partnership, existing under applicable provincial and federal laws, with full power to fulfill its obligations under this Agreement;
- (b) it has, and will continue to have for the period during which this Agreement is in effect, the experience and expertise necessary to carry out the Program;
- (c) it is, and will continue to be for the period during which this Agreement is in effect, in compliance with all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules and by-laws related to any aspect of the Program, the Funds, and this Agreement, including, without limitation O. Reg. 114/94 of the *Medicine Act, 1991* (collectively, “**Applicable Law**”);
- (d) if the Recipient is an independent health facility, as such term is defined in the *Independent Health Facilities Act, R.S.O. 1990, c.1.3*, the Recipient shall deliver to OH a copy of the license as set out in Section 3(1) of the *Independent Health Facilities Act*;
- (e) if the Recipient is a long-term care home, as such term is defined in the *Long-Term Care Homes Act S.O. 2007 c. 8.*, the Recipient shall deliver to OH a copy of the license or approval as set out in Section 95(1) of the *Long-Term Care Homes Act*;
- (f) the Recipient will, upon request, provide to OH a copy of any other license, permit, approval or certificate required in order for the Recipient to operate in compliance with Applicable Laws and to perform its obligations under this Agreement and the Program; and
- (g) unless otherwise provided for in this Agreement, any information the Recipient provided to OH in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete for the period during which this Agreement is in effect.

2.2 **Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into this Agreement; and
- (b) taken all necessary actions to authorize the execution of this Agreement.

2.3 **Governance.** The Recipient represents, warrants and covenants that it has, and will maintain, in writing for the period during which this Agreement is in effect:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient’s

organization;

- (b) procedures to ensure the ongoing effective functioning of the Recipient;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Program successfully;
- (f) procedures to enable the Recipient, in a timely manner, to identify risks to the completion of the Program, and strategies to address the identified risks;
- (g) procedures to enable the preparation and delivery of all reports required pursuant to Subsection 4.2; and
- (h) procedures to enable the Recipient to deal with such other matters as the Recipient considers necessary to ensure that the Recipient carries out its obligations under this Agreement.

2.4 **Supporting Documentation.** Upon request, the Recipient will provide OH with proof of the matters referred to in this Section 2.

3. FUNDING

- 3.1 Subject to the terms and conditions set out in this Agreement, OH shall provide the Recipient with funding for the Program in the amounts and in accordance with the requirements specified in Schedule "A" (the "**Funds**"). OH is not obligated to provide any Funds beyond the maximum aggregate amounts set out in Schedule "A".
- 3.2 All Funds specified in Schedule "A" are provided to the Recipient for (a) Performance Requirements that must be completed by the end of the Term and in accordance with the terms and conditions of this Agreement; and (b) Reporting Requirements that must be completed in accordance with the terms and conditions of this Agreement.
- 3.3 Notwithstanding any provision in this Agreement, the payment of any Funds to the Recipient is conditional upon OH's receipt of funds from the Ministry designated for the purposes of the Program and in such amounts sufficient to cover the funding obligations of OH under this Agreement.
- 3.4 The Parties acknowledge that the Ministry may make additional funding allocations in connection with the Program to OH. In the event that OH transfers such additional funding to the Recipient, the terms and conditions of this Agreement shall apply.
- 3.5 Without limiting any rights of OH herein, the Recipient shall, upon expiry or early termination of this Agreement, return to OH any unspent Funds remaining in its possession or control, unless

otherwise agreed to by OH in writing. Funds spent by the Recipient in breach of this Agreement are subject to immediate repayment to OH upon demand.

- 3.6 In connection with the Program, the Recipient may choose to engage one or more local hospitals or other health facilities (each a “**Partner Clinic**”) as a subcontractor to ensure adequate access to the Program within the Recipient’s region. Where this occurs, the Recipient shall enter into a performance agreement with such subcontractor to bind the subcontractor to the applicable obligations and requirements of the Recipient in this Agreement. The performance agreement between the Recipient and the Partner Clinic shall include the requirements outlined in Schedule “D”. The engagement of a subcontractor shall not relieve the Recipient of its obligations under this Agreement and the Recipient shall at all times remain jointly and severally liable for the acts or omissions of its subcontractors.
- 3.7 Upon direction from OH, the Recipient shall return all unspent Funds to OH following the end of the Fiscal Year settlement process. Notwithstanding the foregoing, OH may, in writing, permit the Recipient to retain any unspent Funds if OH determines the Recipient has successfully completed the Performance Requirements set out in Schedule “B” for one or more OH programs.

4. PERFORMANCE AND REPORTING REQUIREMENTS

4.1 Performance Requirements - General

- 4.1.1. The Recipient shall actively promote the quality standards as identified by OH and perform the requirements, deliverables, and expectations as described in Schedule “B” (collectively, the “**Performance Requirements**”).
- 4.1.2. At all times and notwithstanding the expiration of the Term (as defined below) of this Agreement, the Recipient agrees to continually support and promote the improvement of performance and quality indicators determined by OH from time to time, including the priority indicators included in the applicable performance scorecards issued by OH.

4.2 Reporting Requirements

- 4.2.1. The Recipient agrees to provide to OH the reports, updates, and performance data as specified in Schedule “C”, in accordance with the timelines and content requirements set out therein (the “**Reporting Requirements**”). The Reporting Requirements will address both short and long-term needs, and will be reviewed on a periodic basis with the Recipient at such times as determined by OH.
- 4.2.2. In addition to the Reporting Requirements specified in Schedule “C”, the Recipient agrees to submit to OH any other reports reasonably requested by OH, in the form, and in accordance with the timelines as agreed to with the Recipient.
- 4.2.3. The Recipient agrees to participate with OH in the development and monitoring of performance and quality indicators and in the interpretation and data analysis relating to such indicators. The Recipient consents to public reporting of the performance and

quality indicators and the corresponding data comparisons with other hospitals and health care facilities, as applicable, provided that such reports are first provided to the Recipient for review and comment.

- 4.2.4. Each Party confirms its commitment to working collaboratively to continually improve the performance and quality of the Program over time.

5. PERFORMANCE AND REPORTING MANAGEMENT

5.1 Reviews

- 5.1.1. OH will conduct periodic performance reviews to assess progress against the Performance Requirements and compliance with the Reporting Requirements at such times as determined by OH.
- 5.1.2. In the event that the Recipient fails to achieve any of the Performance Requirements, OH may take any or all of the following actions: (i) work together with the Recipient to improve performance; (ii) require the Recipient to immediately repay the proportion of the Funds that relates to the outstanding Performance Requirements; (iii) adjust or withhold future funding from OH; and (iv) take such other action as OH deems advisable in the circumstance.
- 5.1.3. Notwithstanding anything to the contrary, if OH determines, acting reasonably, that the Performance Requirements and Reporting Requirements are, in whole or in part, unable to be achieved by the Recipient due to factors beyond the Recipient's control, OH will collaborate with the Recipient to develop and implement a mutually agreed upon joint response plan which may include an amendment to the Recipient's obligations under this Agreement. For clarity, in such event, failure to meet an obligation under this Agreement will not be considered to be a breach of this Agreement to the extent that such failure is caused by a factor beyond the Recipient's control, as determined by OH acting reasonably.

6. IN-YEAR RECONCILIATION, ADJUSTMENTS, & YEAR-END SETTLEMENT

6.1 In-Year Reconciliation and Adjustment

- 6.1.1. An in-year reconciliation process may be undertaken by OH in its sole discretion, and at such time as determined by OH.
- 6.1.2. As a result of the in-year reconciliation process, where OH, in consultation the Recipient, determines that an in-year re-allocation is required, OH will effect such adjustment by providing written notice to the Recipient. If necessary, OH may require the Recipient to return to OH that portion of the Funds already paid by OH that relates

to the re-allocation. Any re-allocation will be documented in an in-year re-allocation letter from OH.

6.2 Year-End Settlement

- 6.2.1. OH will also undertake a settlement process following the end of the Fiscal Year to determine whether all Performance Requirements have been successfully performed.
- 6.2.2. Where Performance Requirements have not been successfully performed, upon written notice to the Recipient, the Recipient shall forthwith return to OH that portion of the Funds that relate to the performance shortfall.
- 6.2.3. Year-end settlement will be conducted using the settlement criteria and system as set out in Schedule "A".
- 6.2.4. OH will endeavour to complete the year-end settlement by September 30 of the Subsequent Fiscal Year, provided that OH receives all necessary data required to perform the year-end settlement within the requested time frame.

7. CHANGE IN LEGAL STATUS

- 7.1 The Recipient shall provide thirty (30) days' written notice to OH prior to any dissolution, amalgamation, legal or business name change or any other action that would change the legal status of the Recipient. The notice should outline the details of such actions, including without limitation, the Recipient's new legal name, operating name, contact information, address, and authorized signatories, as applicable. Failure to provide such notice may result in delays in or cancellation of the payment of Funds.

8. TERM & TERMINATION

- 8.1 This Agreement shall commence on the Effective Date and terminate March 31, 2024 (the "**Term**").
- 8.2 Notwithstanding Subsection 8.1, in the event that OH pays funds to the Recipient in respect of the Program for the next fiscal year ("**Subsequent Fiscal Year**"): (a) the terms of this Agreement shall continue to apply to such funds with the necessary modifications if a new funding agreement is entered into between the Parties for the Subsequent Fiscal Year ("**Subsequent Agreement**"); and (b) OH is not obligated to provide such funds in the same amounts as set out in Schedule "A". Upon execution of the Subsequent Agreement, such funds shall be deemed to have been provided pursuant to, and shall be governed by, the provisions of the Subsequent Agreement.
- 8.3 OH reserves the right to withhold payment of any and all funds to the Recipient in respect of the Subsequent Fiscal Year in the event that the Subsequent Agreement is not executed within forty-five (45) calendar days of issuance to the Recipient by OH.

- 8.4 Acceptance by the Recipient of funds paid by OH in respect of the Program for the Subsequent Fiscal Year shall evidence the Recipient's acceptance of Subsection 8.2 and Subsection 8.3.
- 8.5 Either Party may terminate this Agreement at any time upon the provision of a minimum of ninety (90) calendar days' prior written notice to the other Party.
- 8.6 OH may immediately terminate or amend this Agreement upon written notice to the Recipient, without liability, if: (i) the funding allocated to the Recipient under this Agreement is not paid to OH by the Ministry; (ii) the funding commitment is otherwise cancelled by the Ministry; or (iii) OH deems such termination or amendment to be in the public interest or in the best interest of the healthcare system in Ontario.
- 8.7 In the event of termination, the Recipient shall be entitled only to the amount of Funds earned pursuant to this Agreement up to the effective date of such termination.

9. RECORD MAINTENANCE

- 9.1 The Recipient shall maintain: (a) all financial records (including invoices) relating to the Funds provided hereunder in a manner consistent with accounting principles generally accepted in Canada; and (b) all non-financial documents and records relating to the Recipient's performance of its obligations hereunder in accordance with the Recipient's reasonable document retention policies.

10. COMPLIANCE

- 10.1 The Recipient shall have full and direct responsibility for compliance with any federal and provincial requirements pertaining to disclosure or payment of income taxes, unemployment insurance contributions, workplace safety and insurance premiums, HST, Canada Pension Plan contributions or any other payments or contributions which may be required in respect of the fees and expenses to be paid by the Recipient to any of its employees, agents or consultants employed or retained by the Recipient in connection with this Agreement. The Recipient agrees to indemnify and hold OH harmless from any and all claims, losses or demands made against OH with respect to any such taxes, contributions, remittances, premiums, withholdings, or similar payments.

11. INDEMNITIES AND INSURANCE

- 11.1 The Recipient agrees to defend, indemnify and save OH harmless from any and all claims, losses or demands made against OH arising from any act, omission, fault, default or negligence of the

Recipient, its employees, agents, subcontractors, or consultants directly related to the performance or non-performance of its obligations under this Agreement.

11.2 During the period in which this Agreement is in effect the Recipient shall maintain in full force and effect general liability insurance for a minimum of CAD \$2,000,000 for any one occurrence. Such insurance shall name Ontario Health as additional insured, but only with respect to this Agreement. The general liability insurance shall include at least the following:

- products and completed operations;
- personal injury;
- cross liability;
- contractual liability;
- thirty (30) days' prior written notice of material change to, cancellation, or non-renewal of the policy.

The Recipient shall provide OH with evidence of insurance upon request.

12. CONFLICTS OF INTEREST

12.1 The Recipient shall ensure that the performance of its obligations hereunder is carried out in all its aspects without any actual, potential, or perceived conflict of interest by any person, in whatever capacity.

12.2 The Recipient shall disclose to OH in writing without delay any actual, potential, or perceived situation that may be reasonably interpreted as an actual, potential, or perceived conflict of interest.

12.3 In the event that an actual, potential, or perceived conflict of interest is identified, OH reserves the right to suspend the payment of Funds until the actual, potential, or perceived conflict of interest is resolved to the satisfaction of OH, acting reasonably. If any conflict of interest cannot be resolved to the satisfaction of OH, acting reasonably, OH may terminate this Agreement and the Recipient will forthwith repay all Funds paid by OH, if required by OH in writing.

13. PRIVACY AND ACCESS

13.1 The Recipient acknowledges that the performance of the Parties' obligations under this Agreement does not involve the access, collection, use and/or disclosure of personal health information ("PHI"), as that term is defined under the Ontario Personal Health Information Protection Act, 2004 ("PHIPA"), and/or personal information ("PI"), as defined under the Ontario Freedom of Information and Protection of Privacy Act ("FIPPA"), on behalf of OH. Notwithstanding the foregoing, if the Recipient is required to access, collect, use and/or disclose PHI and/or PI in connection with this Agreement, the Recipient agrees that it will comply with all applicable privacy legislation, including PHIPA and/or FIPPA.

- 13.2 In the event that the Parties' obligations under this Agreement are subsequently amended in writing to involve the disclosure of PI and/or PHI to OH, or the collection of PI and/or PHI from OH, the Parties agree that:
- (a) the terms and conditions respecting such collection and/or disclosure of PI and/or PHI shall be governed by the terms of OH's standard form of a Master Data Sharing Agreement (the "**Master DSA**") which shall be executed between the Parties prior to such collection and/or disclosure of PI and/or PHI;
 - (b) in accordance with the terms of the Master DSA, to the extent that the Recipient agrees to disclose PHI and/or PI to OH under this Agreement (or any amendments thereafter), the names and descriptions of the data elements to be disclosed by the Recipient to OH, as well as the transfer method, timing and frequency respecting such disclosure(s), shall be as set forth or otherwise referenced in Schedule "C" to this Agreement; and
 - (c) for clarity, in the event this Agreement expires or terminates, the Master DSA in accordance with its own terms and conditions will continue to apply to the collection, use and disclosure of PHI and/or PI between OH and the Recipient as set out in Schedule "C".
- 13.3 OH is designated as an "institution" within the meaning of FIPPA and as a result, all persons may have a legal right of access to information in the custody and/or control of OH, subject to a limited set of exemptions. Notwithstanding any provision in this Agreement, the Recipient acknowledges and agrees that this Agreement and any records or information related to this Agreement, or any portion thereof, may be disclosed in accordance with the provisions of FIPPA, based on an access request to a Party, an order of the Information and Privacy Commissioner or as otherwise required under Applicable Law. In the event that the Recipient is designated as an "institution" within the meaning of FIPPA, OH acknowledges and agrees that this Agreement and any records or information related to this Agreement, or any portion thereof, may be disclosed in accordance with the provisions of FIPPA, based on an access request to a Party, an order of the Information and Privacy Commissioner or as otherwise required under Applicable Law.

14. CONFIDENTIALITY

- 14.1 All information, data, material, notes, documents, memoranda, computer programs, files and other information of any kind provided by OH to the Recipient in connection with this Agreement (collectively, "**Confidential Information**") shall remain the property of OH, and, upon the termination or expiry of this Agreement for any reason whatsoever, the Recipient shall return all Confidential Information to OH or otherwise securely destroy the Confidential Information to the satisfaction of OH.
- 14.2 The Recipient shall not disclose, or in any way use, either directly or indirectly, any Confidential Information either during the period during which this Agreement is in effect or at any time

thereafter, except strictly in connection with the performance of its obligations hereunder, as permitted under this Agreement or as expressly authorized by OH. Except for PHI and PI, this restriction shall cease to apply to information ordered to be disclosed by a court of competent jurisdiction or otherwise required to be disclosed by law, or to information which becomes available to the public generally, other than by reason of a breach of this clause.

15. VERIFICATION & AUDIT

- 15.1 On reasonable notice to the Recipient, OH, the Auditor General of Ontario (the “**AG**”) and/or independent audit professionals acting on behalf of OH and/or the AG (collectively, the “**Auditors**”) shall be permitted access to relevant financial records, patient charts and other information in the custody or control of the Recipient in order to verify any information submitted by the Recipient to OH hereunder. Except for the AG, any other auditors shall first enter into confidentiality obligations reasonably acceptable to the Recipient and OH.
- 15.2 The Recipient and OH acknowledge that the Auditors, in conducting such an audit, may review records in the custody or control of the Recipient which contain PI and/or PHI, subject to the applicable obligations of the Recipient and/or the Auditors under PHIPA and/or FIPPA in respect of the collection, use and disclosure of such records for auditing purposes. In accordance with s. 39(1)(b) of PHIPA, the Recipient agrees to disclose records in the custody or control of the Recipient which contain PHI to the Auditors provided that the Auditors do not remove any records containing such PHI from the Recipient’s premises in conducting the audit.

16. DISPUTE RESOLUTION

- 16.1 Each Party agrees to utilize all reasonable efforts to resolve any dispute, whether arising during the period this Agreement is in effect or at any time after the expiration or termination of this Agreement, which touches upon the validity, construction, meaning, or performance of this Agreement or the rights and liabilities of the Parties or any matter arising out of or connected with this Agreement, promptly and in an amicable and good faith manner by negotiations between the Parties.
- 16.2 Either Party may refer any dispute to a dispute management committee, consisting of senior managers of each of the Parties who have the authority to bind such Party (the “**Dispute Management Committee**”). The Dispute Management Committee shall meet as soon as is reasonably possible after a dispute is referred to it, giving due regard to the nature and impact of the issue under consideration.


17. GENERAL


- 17.1 OH may amend this Agreement, acting reasonably, by providing written notice of the amendment to the Recipient and such amendment shall be effective ten (10) business days after such written notice has been provided.
- 17.2 This Agreement shall enure to the benefit of, and be binding upon, the Parties hereto and their respective heirs, executors and successors, but shall not be assignable by any of the Parties hereto without the prior written consent of the other Party.
- 17.3 This Agreement shall be interpreted and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein.
- 17.4 Subsection 3.5, Subsection 3.6, Subsection 3.7, Subsection 5.1.2, Subsection 6.2, Subsection 8.2, Subsection 8.3, Subsection 8.4, Section 9, Section 10, Subsection 11.1, Section 13, Section 14, Section 15, Section 16, Section 17 and all other provisions of this Agreement which are by their nature intended to survive the expiration or termination of this Agreement shall not be prejudiced by and shall survive such expiration or termination.
- 17.5 This Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained herein and supersedes all prior oral or written representations and agreements. In the event of any conflict between this Agreement and the Master DSA in respect of the collection, use or disclosure of PHI or PI by OH, the terms of the Master DSA prevail.
- 17.6 The invalidity or unenforceability of any provision or covenant contained in this Agreement shall not affect the validity or enforceability of any other provision or covenant herein contained and any such invalid provision or covenant shall be deemed to be severable.
- 17.7 No waiver of any provision of this Agreement shall be effective unless it is in writing and signed by the Party against which it is sought to be enforced. The delay or failure by either Party to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of that Party's right to thereafter enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise of these rights or any other right.
- 17.8 This Agreement may be executed in counterparts and when each Party has executed an identical counterpart and delivered a copy thereof to the other Party, then all the counterparts taken together shall be deemed to constitute a single identical agreement dated as of the Effective Date.

[Signature page follows]

IN WITNESS WHEREOF this 2023/24 VIRTUAL CARE PROGRAMS – ONLINE APPOINTMENT BOOKING AGREEMENT has been executed by the Parties hereto.

ONTARIO HEALTH

By: 
Name: Elham Roushani
Title: Chief Financial Officer,
Ontario Health
Date: December 6, 2023

By: 
Name: Anna Greenberg
Title: Chief Regional Officer, Toronto and East
Ontario Health
Date: December 6, 2023

**CORPORATION OF THE COUNTY OF
RENFREW**

By: _____
Name:
Title:
Date:

I have the ability to bind the organization.

**SCHEDULE "A"
FUNDING**

A. Introduction

The Recipient shall participate in the Program(s) for which Funds have been allocated, as specified in this Schedule "A".

B. Funding

The Recipient will receive the following Funds for the service.

Organization Name: Corporation of the County of Renfrew

Online Appointment Booking

Service	2023/24 Allocated Funding
Online Appointment Booking (OAB) Project	\$76,382.00
Total	\$76,382.00

The funding amounts noted above were established as per the project proposals submitted to the Region and approved by the Ontario Health Digital and Virtual Care Secretariat.

C. Allocated Volumes - Licenses

As per Schedule "B", 40% of the total funding noted in the above table for the OAB Project is associated with the achievement of the target volume between April 1, 2023 and March 31, 2024. Partial completion of target volume will result in partial payment of funds, as described in Schedule "B".

Target Volume	2023/24 Target
OAB Licensing Allocation	97

D. Settlement Criteria

Performance Deliverables have been specified in Schedule "B", and each Performance Deliverable has been assigned a percentage of the total initiative’s funding (the “Funding At Risk”). In the event that the Recipient does not meet the specified Compliance Threshold for a Performance Deliverable in alignment with the Program Expectations, OH will recover the corresponding Funding At Risk for that Performance Deliverable.

Please note that data submissions/adjustments following the April 2023 submission will not impact funded volumes. Additional details regarding data submission are included in Schedule "C".

SCHEDULE “B”**PERFORMANCE REQUIREMENTS****A. Introduction**

The Recipient shall perform the Performance Requirements as specified below, for the Program(s) for which the Funds have been allocated as specified in Schedule “A”. The Funds should be applied to support the Goals and Funding Purpose specified below, and the Recipient shall adhere to the Program Expectations specified below.

As per Subsection 5.1.2 of the Agreement, in the event that the Recipient fails to achieve any of the Performance Requirements, OH (Ontario Health) may take any or all of the following actions: (i) work together with the Recipient to improve performance; (ii) require the Recipient to immediately repay the proportion of the Funds that relates to the outstanding Performance Requirements; (iii) adjust or withhold future funding from OH; and (iv) take such other action as OH deems advisable in the circumstance.

Associated Reporting Requirements are detailed in Schedule “C”.

B. Performance Requirements**I. Goals and Funding Purpose**

This funding is intended to support the recovery of the health system by transforming how care is delivered and assisting Ontario Health Teams (OHTs) and the broader health sector to build their digital health maturity.

Online appointment booking (OAB) solutions improve patient access and convenience by enabling patients and caregivers to access 24/7 booking options. OAB solutions provide appointment confirmations and reminders, which can reduce missed appointments. Integrated solutions can also improve administrative capacity and increase office efficiency. Email addresses and online enquiry forms are not OAB solutions, as they require human interaction to confirm appointment availability.

The objectives of this funding are to:

- Strengthen existing primary care networks within OHTs.
- Improve the patient experience by enabling more Ontarians to book an online appointment with their primary care provider and other members of their health care team.
- Support innovative uses of online appointment booking within an integrated care environment that supports timely access to care and office efficiency.

II. Program Expectations

The Recipient hereby acknowledges and agrees that they will undertake activities to support the planning, implementation, adoption, and evaluation of the project as outlined in the agreed upon project proposal and below in Section III. Performance Deliverables. In addition, the Recipient shall:

1. Engage on a regular schedule (at least every four (4) weeks) with OH on project progress, milestones, issues, and mitigation strategies.
2. Complete reporting and progress reports as per the Reporting Requirements defined in Schedule "C".
3. Participate in and support the implementation of an OH-led evaluation that focuses on assessing the value and opportunity to spread and scale online appointment booking.
4. Ensure that resources are available (such as Information Technology (IT)/Decision Support/Project Management (PM)) for the collection of data, as required to support reporting and evaluation, as applicable.
5. The technology used must meet the mandatory requirements in the Online Appointment Booking Service Standard.
6. If applicable, report on specific regional metrics, as requested by the OH Regions, related to individual projects.

III. Performance Deliverables

The Recipient's performance will be measured against the Program Expectations and the following Performance Deliverables. Should performance not meet the specified Compliance Threshold, OH may require the Recipient to submit an action plan, in addition to other actions as OH deems advisable in the circumstance in accordance with Subsection 5.1.2 of the Agreement and Part A (Introduction) of this Schedule "B".

Online Appointment Booking Project

#	Performance Deliverable	Compliance Threshold	Funding At Risk (%)
1	Demonstrate ongoing delivery of online appointment booking as per the agreed upon project proposal.	Submission of quarterly status reports as outlined in <u>Schedule "C"</u> .	30% (Quarterly submissions for the period that the project is active in FY2023-24 are required; funding will be prorated accordingly if status reports are not submitted)

#	Performance Deliverable	Compliance Threshold	Funding At Risk (%)
2	Collect patient, provider, and administrative staff survey information.	Submission of patient, provider and administrative staff survey data as outlined in <u>Schedule “C”</u> .	15% (Submission twice per year, November 30, 2023, and April 30, 2024)
3	Complete and provide a Project Close Out Report, which will include, but will not be limited to, the following items: <ul style="list-style-type: none"> • lessons learned • sustainability plans which reflect lessons learned using a quality improvement approach • project evaluation data (as applicable) 	Submission of Project Close Out Report by April 30, 2024, as outlined in <u>Schedule “C”</u> .	15%
4	Achievement of allocated licenses as specified in <u>Schedule “A”</u> .	Achievement of the allocated licenses specified in <u>Schedule “A”</u> (or documented revised allocated licenses, as agreed upon by the Recipient, OH and the Regional Digital Health Leads) by March 31, 2024. Allocated licenses achieved will be assessed as per the data collected in the quarterly data submission file.	40% (Based on volumes achieved proportionate to the overall target)

SCHEDULE “C”

REPORTING REQUIREMENTS

A. Introduction

The Recipient shall submit reports, updates, and performance data to OH as specified below, for the Program(s) for which the Funds has been allocated as specified in Schedule “A”.

B. Reporting Requirements

Purpose:

- Reported indicators will be consolidated by OH and used to support ongoing program implementation, progress, and improvement.
- Reported indicators will be made available to the Regions and Ontario Health Teams (OHTs).

1) Contact Profile Reporting

- a. The Recipient will designate an Overall Contract Management Lead for this Agreement, and an Online Appointment Booking Lead, who will serve as primary contacts with OH on volume and program quality improvement efforts. The attached template “Online Appointment Booking Agreement Contact Profile” must be completed and submitted to OH within 2 weeks upon receipt of this Agreement.
- b. The Recipient will designate a Data Reporting Lead to serve as a single point of contact with OH on data reporting issues. The attached template “Online Appointment Booking Agreement Contact Profile” must be completed and submitted to OH within 2 weeks upon receipt of this Agreement.

2) Online Appointment Booking Project Reporting

a. Quarterly Status Reports

The Recipient will submit quarterly reports to OH by the 10th business day following the end of each quarter (e.g. 10th business day of October for Quarter 2 activity) via email to oab@ontariohealth.ca which will reflect activity from service launch, up until March 31, 2024. OH Regions should also be copied on the email submission. OH has provided the Recipient with a Data Submission document and template to support quarterly reporting requirements.

Note: The data to be submitted to OH should not include PHI/PI. Monthly activity indicators will be reported to OH at the aggregate level for each OHT patient population served by the program.

Note: If there are challenges with the provision of this data (e.g., timing, availability, organizational policy constraints, etc.), the Recipient must engage with OH to identify an alternate approach to successfully complete the reporting requirements outlined in Schedule “B”. This alternate approach must be mutually agreed upon by the Parties, in writing.

b. Patient, Provider and Administrative Surveys

The Recipient will submit patient and provider survey results to OH on November 30, 2023, and April 30, 2024. A copy of these results should also be sent to the OH Regions.

The template to be used, additional details regarding the data to be submitted, and the transmission method will be communicated by OH at a later date. The submission should not include PHI/PI.

c. Project Close Out Report

The Recipient will submit a Project Close Out Report by April 30, 2024, to oab@ontariohealth.ca. A copy of this report should also be sent to the OH Regions. OH has provided the Recipient with a Data Submission document and template to support the Project Close Out Report. The Project Close Out Report submission will include the following elements:

- details on lessons learned throughout the course of the project (such as, what worked well, challenges, and adaptive changes that were made), which considers all aspects of the project lifecycle (such as planning, implementation, adoption, and optimization);
- details on the sustainability plans for program operations past the funding period; and
- project evaluation data (as applicable).

Note: While various parties may submit information on behalf of Recipient, the Recipient is responsible at all times for the activities contemplated by the Agreement.

3) Additional Reporting

a. Additional Reporting

Recipients may be required to submit additional information to regions and /or OH, as requested by the OH Regions, related to individual projects. This additional information should not include PHI/PI.

SCHEDULE “D”**PARTNER CLINIC REQUIREMENTS****A. Background**

To implement and operate online appointment booking projects approved for funding, the Recipient may engage with partner organizations (each a “Partner Clinic”).

B. Funding Requirements

1. Funding will be provided by OH to the Recipient and will be settled in accordance with the terms of this Agreement.
2. The terms and conditions related to all funding provided by the Recipient to the Partner Clinic, as applicable, will be determined directly by the Recipient and the Partner Clinic and outlined in agreements between the Recipient and the Partner Clinic.
3. The Recipient is responsible for ensuring that deliverables performed by the Partner Clinic are subject to the expectations outlined in Schedules “B” and “C” of this Agreement, as appropriate.

C. Data Reporting Requirements

1. All deliverables performed by the Partner Clinic must be reported in accordance with Schedule “C” of this Agreement. It is the responsibility of the Recipient and Partner Clinic to work together on ensuring the appropriate reporting is submitted via oab@ontariohealth.ca, as needed.
2. The Recipient should work with the Partner Clinic to ensure high quality data, monitor data quality errors, and update data, as needed.
3. If data cannot be submitted as per Schedule “C” or if there are known issues in data quality, OH must be notified by the Recipient immediately.

D. OH-Recipient Reporting Requirements

1. A copy of the year-end settlement between the Recipient and the Partner Clinic, as applicable, may be requested by OH.

COUNTY OF RENFREW

BY-LAW NUMBER 13-24

A BY-LAW GRANTING AUTHORITY TO THE WARDEN AND CLERK TO EXECUTE ALL OTTAWA VALLEY ONTARIO HEALTH TEAM (OVOHT) FUNDING AGREEMENTS BETWEEN THE COUNTY OF RENFREW AND FUNDING AGENCIES INCLUDING, BUT NOT LIMITED TO THE PROVINCE, ONTARIO HEALTH, ETC.

WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001 as amended, authorizes Council to enter into agreements,

WHEREAS the County of Renfrew deems it desirable to grant authority to the Warden and Clerk to execute all Ottawa Valley Ontario Health Team (OVOHT) funding agreements between the County of Renfrew and funding agencies including, but not limited to the Province, Ontario Health, etc.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this by-law.
2. That this by-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of January 2024.

READ a second time this 31st day of January 2024.

READ a third time and finally passed this 31st day of January 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CAO/CLERK

January 31, 2024

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Community Services Committee**, wish to report and recommend as follows:

INFORMATION

1. **2024 Child Care, EarlyON Child and Family Centres, and Canada-wide Early Learning and Child Care Funding**

Attached as Appendix I is a memorandum dated November 30, 2023, from Holly Moran, Assistant Deputy Minister, Early Years and Child Care Division for the Ministry of Education regarding the 2024 Child Care, EarlyON Child and Family Centres and Canada-wide Early Learning and Child Care (CWELCC) funding.

The following chart outlines the total 2024 Child Care, EarlyON and CWELCC allocation for the County of Renfrew:

Allocation	Amount
Child Care Allocation	\$8,394,331
EarlyON Allocation	\$1,558,506
Canada Wide Early Learning and Child Care System Allocation	\$8,819,083
Indigenous-Led Child Care and Child and Family Programs Allocation	\$212,095
TOTAL	\$18,984,015

2. **Ontario's Child Care Workforce Strategy**

Attached as Appendix II is a memorandum dated November 16, 2023, from Holly Moran, Assistant Deputy Minister, Early Years and Child Care Division for the Ministry of Education, regarding the introduction of the Ontario Child Care Workforce Strategy. This strategy is intended to support the recruitment and retention of qualified professionals, help achieve system growth, and ensure increased access to high quality licensed child care in the province.

Key highlights of the strategy include:

- Increasing the wage floor for eligible Registered Early Childhood Educators (RECE) from \$20 to \$23.86 for program staff and from \$22 to \$24.86 for supervisors and RECE Home Child Care Visitors.
- Increasing the eligibility ceiling for eligible RECE staff so more can benefit from workforce compensation benefits.

- Funding for one professional development day for all staff working in licensed centres, home-based care and EarlyON Child and Family Centres.
- The establishment of an Innovation Fund to develop local strategies to support the Child Care and Early Years workforce.
- Expansion of the Early Childhood Education Qualifications Upgrade Program to enhance the support of individuals who work in the Child Care and Early Years sectors and are pursuing an Early Childhood Education diploma.
- Making amendments to existing regulations to remove barriers within the workforce.

On December 11, 2023, follow up information on Ontario’s Child Care Workforce Strategy was released in a memorandum from Iyana Browne, Acting Director, Child Care Branch for the Ministry of Education, detailing some regulatory changes that were made to the Child Care and Early Act, 2014, to assist in the strategy. The memorandum is attached as Appendix IIa.

3. **Canada-wide Early Learning and Child Care Administration Funding**

On December 12, 2023, a meeting was held with the Ontario Municipal Social Services Association (OMSSA), 47 Leads, and Children’s Services Leads to discuss recent changes to the Child Care, EarlyON Child and Family Centres and Canada-wide Early Learning and Child Care (CWELCC) funding allocations for 2024 announced by the Ministry of Education, focusing on the reduction of administration funding. Attached as Appendix III is a slide deck created by the Municipal Members of the Provincial-Municipal Early Years and Child Care Technical Working Group, outlining the changes, potential impacts, and key messages for Service System Managers throughout the Province.

BY-LAWS

4. **Amendment to By-law 49-17- County of Renfrew Licensed Home Child Care Policies and Procedures**

RESOLUTION NO. CS-CC-24-01-02

Moved by Chair

Seconded by Committee

THAT County Council approve By-law No. 49-17 be amended, authorizing the County of Renfrew to approve the addition of a new policy to the Licensed Home Child Care Policies and Procedures.

Background

On April 19, 2017, the County of Renfrew Child Care and Early Years Division received a license from the Ministry of Education to operate a Licensed Home Child Care Agency. There are Policies and Procedures that have been created to guide this program. On November 16, 2023, the Ministry of Education informed all licensees that changes have

been made to O. Reg. 137/15 under the Child Care and Early Years Act, 2014, outlining their requirement to have a safe arrival and dismissal policy for children in all of their programs.

Attached as Appendix IV is the By-law to amend By-law 49-17, as well as the new policy LHCC-20 – Safe Arrival and Dismissal.

All of which is respectfully submitted.

Anne Giardini, Chair

And Committee Members: P. Emon, D. Grills, D. Mayville, N. Nicholson, G. Serviss

Ministry of Education
Early Years and Child Care
Division

315 Front Street West, 11th Floor
Toronto, ON M7A 0B8

Ministère de l'Éducation
Division de la petite enfance et de la
garde d'enfants

315, rue Front Ouest, 11^e étage Toronto,
ON M7A 0B8



TO: Consolidated Municipal Service Managers (CMSMs)
District Social Services Administration Boards (DSSABs)

FROM: Holly Moran, Assistant Deputy Minister
Early Years and Child Care Division

DATE: November 30, 2023

SUBJECT: 2024 Child Care, EarlyON Child and Family Centres, and Canada-wide
Early Learning and Child Care Funding

We continue to invest and make strides in our work together to deliver affordable, accessible and high-quality child care to Ontario's families. With that, and as promised in September, I am pleased to share the following to support municipal planning for 2024:

- 2024 Child Care Funding Allocations
- 2024 Child Care and EarlyON Child and Family Centres Service Management and Funding Guidelines (EYCC guidelines)
- 2024 Canada-wide Early Learning and Child Care System Guidelines (CWELCC guidelines)
- 2024 transfer payment agreement (to be shared under separate cover).

Investments

Investments from the Government of Ontario and the Government of Canada in the child care and early years system will total more than \$3.9B for 2024. Funding will support the implementation of previously announced fee reductions, workforce supports and other measures. This investment represents an increase of \$42M over 2023.

\$1.6B is being invested in **pre-CWELCC child care programs**, including:

\$1.2B in general allocation and Child Care Expansion Plan
\$26M in base funding for Licensed Home Child Care
\$146M in Canada-Ontario Early Learning and Child Care funding
\$203M in Wage Enhancement/Home Child Care Enhancement Grant funding

\$162M is being invested in **EarlyON Child and Family Centres**, including:

\$101M in provincial allocation
\$61M in Canada-Ontario Early Learning and Child Care funding

\$2.1B is being invested in **CWELCC**, including:

- \$1.9B for fee reductions and workforce compensation
- \$28M for CMSM/DSSAB CWELCC administration
- \$66M for space creation
- \$75M for emerging issues
- \$85M for start-up grants

\$34.5M in **other investments**, including:

- \$25.5M for off-reserve Indigenous-led Child Care, and Child and Family Programming; and
- \$9M for mental health programs over three years, from 2022-23 to 2024-25.

Key changes

A. Updates on funding for cost escalation

The ministry recognizes that licensees may be subject to cost escalation beyond their control (e.g., rent increases, inflation). The ministry has included cost escalation funding of approximately **\$235M** to support licensees. CMSMs/DSSABs should provide cost escalation funding to licensees using updated cost escalation factors. Refer to Section 7 of the 2024 CWELCC guidelines for more information.

B. Additional funding for emerging issues

In addition to the cost escalation funding, the ministry is also allocating an additional **\$75M** to support emerging issues for CWELCC-enrolled licensees. CMSMs/DSSABs are required to implement a fair and transparent process (such as through an application) to allocate this funding to licensees who demonstrate that their revenue for eligible spaces (including routine funding, fee reduction, wage enhancement, workforce compensation, cost escalation and parent fees) is insufficient to support the licensees' non-discretionary costs. This funding is a new and separate allocation under the 2024 transfer payment agreements.

The ministry will be seeking to gain an early understanding of uptake of this component of the program. CMSMs/DSSABs must report funding commitments by **Monday, February 5, 2024**. See attached template. Refer to Section 8 of the 2024 CWELCC guidelines for more information.

C. Updates under Wage Enhancement Grant (WEG) and Home Child Care Enhancement Grant (HCCEG)

The ministry has increased the hourly wage maximum for WEG and HCCEG to help close the gap between RECEs in the education sector and eligible RECEs in licensed child care settings. The new hourly wage maximum for WEG is \$30.59 per hour, for full HCCEG is \$305.90 per day and for partial HCCEG is \$183.54 per day.

D. Updates on allocation holdbacks

For 2024, the ministry has removed the 5 per cent holdback policy on all allocations. In its place, the ministry will withhold a portion of CWELCC funding equal to the difference between a CMSM's/DSSAB's fee reduction allocation calculated at full licensed capacity versus calculated at assumed targeted operating capacity.

CMSMs/DSSABs will still have flexibility within their CWELCC allocation to provide funding up to the licensees' targeted operating capacity. To access additional funding to support operating capacity beyond the assumed targeted operating capacity (and up to full licensed capacity), CMSMs/DSSABs will be required to demonstrate that space occupancy exceeds the assumed targeted operating capacity.

E. Adjustment to align to the calendar year

For 2024, an adjustment is being made to realign the allocation with the cash payment stream. As the January 2024 fee reduction and workforce compensation amounts totaling **\$161M** are included in the December 2023 payments, these amounts are not part of the 2024 allocations as they will have already been provided. The adjustment will be applied to monthly payments (from January to December).

F. Expiry of the one-time transitional grant

In 2021 and 2022, the ministry introduced changes to provincial administrative funding, specifically the requirement to cost share all provincial child care administration funding at a rate of 50/50 and reducing the allowable administrative funding threshold from 10% to 5%.

Considering the impacts of the COVID-19 pandemic and the significant changes to the system introduced by CWELCC in 2022, the ministry provided a transitional grant to CMSMs/DSSABs for 2023 to support CMSMs/DSSABs while they found efficiencies and adjusted their administrative cost structures. After three years of funding, over which the ministry has invested a total of \$220M to help stabilize the system during exceptional circumstances, the one-time transitional grant will be discontinued for 2024.

G. Expiry of the Canada-Ontario Early Childhood Workforce Agreement

In August 2021, the governments of Ontario and Canada signed the Early Childhood Workforce Agreement (WFA), which provided Ontario with about \$150M in one-time federal funding to support the recruitment and retention of the early childhood workforce. The Agreement was amended in September 2022 to permit completion of the initiatives by March 2023. In recognition of the workforce supports in the CWELCC Agreement the early years and child care workforce support provided through the WFA will not continue in 2024.

H. Value-for-money audits

CMSMs/DSSABs who directly operate child care centres are required to retain independent advice (e.g., third-party services) and conduct a value-for-money audit on their direct delivery of child care services.

The purpose of the value-for-money audit is to determine whether provincial funding is being used efficiently and effectively by directly operated centres, and whether the child care services could be offered by a third-party provider instead. The audit report, recommendations and management responses should be posted publicly.

Other important information

Recently announced Ontario Child Care Workforce Strategy

The Ontario Child Care Workforce Strategy was announced on November 16, 2023. The Workforce Strategy will support the recruitment and the retention of qualified professionals, help achieve system growth, and ensure increased access to high-quality licensed child care in the province. The ministry is working on the implementation of the Workforce Strategy and will be communicating further details in the coming months.

EarlyON Child and Family Centres

To support EarlyON Child and Family Centres in delivering mandatory core services that are responsive to local needs, the ministry has provided clarification in the guidelines around eligible expenses for light meals or snacks for EarlyON program participants.

The ministry has also made updates to emphasize the critical role that EarlyON staff play in the early identification of child development concerns and in connecting families to specialized services.

Clarification on CWELCC recoveries

On September 8, the ministry distributed an additional Q&A document to provide greater clarity on the 2023 CWELCC System Update materials shared in late May and early June 2023. CMSMs/DSSABs are encouraged to review the ministry's expectations related to recoveries upon year-end reconciliation.

Specifically, as part of the year-end financial review and reconciliation process with licensees, CMSMs/DSSABs must ensure CWELCC funding is used to support the actual eligible costs incurred by licensees and, when vacancies on eligible spaces lead to cost avoidance, CMSMs/DSSABs should work with licensees to identify savings related to those avoidable costs and recover up to 52.75% of such savings (which is the government contribution towards the base fee).

Upcoming CWELCC funding approach

The ministry continues to work on finalizing a new child care funding approach that aims to integrate current child care funds into the new CWELCC funding formula. Information about a new funding approach will follow later providing sufficient time to support a smooth implementation.

Thank you for your ongoing support and valuable feedback. We look forward to working together to support the sector, children and families. If you have any questions, please contact your Early Years Advisor or Financial Analyst (contact list can be found on the [ministry website](#)).

Sincerely,

Original signed by

Holly Moran

Assistant Deputy Minister
Early Years and Child Care Division
Ministry of Education

c: Early Years Advisors, Programs and Service Integration Branch
Financial Analysts, Financial Accountability and Data Analysis Branch

Attachments:

- 2024 Child Care and EarlyON Child and Family Centres Service Management and Funding Guidelines
- 2024 Canada-wide Early Learning and Child Care System Guidelines
- Appendix A - 2024 Child Care Funding Allocations
- Appendix B - 2024 EarlyON Funding Allocations
- Appendix C - 2024 CWELCC Funding Allocations
- Update on Emerging Issues Funding Application and Commitment Status

Appendix A - 2024 Child Care Allocations - November 2023

CMSM/DSSAB	General & Expansion Plan	Base Funding for LHCC	ELCC	Wage Enhancement/ HCCEG Allocation	Wage Enhancement/ HCCEG Administration	Total 2024 Allocation
Corporation of the City of Brantford	9,126,763	276,000	1,185,133	1,693,976	37,715	12,319,587
City of Cornwall	8,708,005	82,800	1,126,970	923,745	28,688	10,870,208
City of Greater Sudbury	17,273,496	82,800	1,852,751	2,453,982	74,227	21,737,256
The City of Hamilton	52,846,466	1,062,600	6,596,529	8,043,346	173,244	68,722,185
Corporation of the City of Kawartha Lakes	5,592,631	-	739,627	782,322	12,787	7,127,367
Corporation of the City of Kingston	9,796,154	124,200	1,254,808	2,051,745	48,969	13,275,876
Corporation of the City of London	36,333,311	503,700	4,432,442	7,433,193	138,538	48,841,184
City of Ottawa	89,056,946	5,637,300	10,157,636	17,315,818	427,663	122,595,363
Corporation of the City of Peterborough	9,413,247	420,900	1,154,180	1,617,246	35,467	12,641,040
Corporation of the City of St. Thomas	6,813,722	124,200	891,469	1,039,792	23,484	8,892,667
Corporation of the City of Stratford	4,801,979	55,200	587,148	574,255	16,300	6,034,882
City of Toronto	352,916,564	5,927,100	41,731,704	42,629,943	1,026,399	444,231,710
Corporation of the City of Windsor	33,057,378	255,300	4,218,571	5,132,145	120,513	42,783,907
Corporation of the County of Bruce	4,521,375	165,600	535,280	813,338	19,882	6,055,475
Corporation of the County of Dufferin	3,759,359	69,000	455,304	793,783	15,082	5,092,528
Corporation of the County of Grey	6,137,923	262,200	762,884	1,241,082	26,853	8,430,942
Corporation of the County of Hastings	9,448,337	289,800	1,237,322	1,457,072	30,635	12,463,166
Corporation of the County of Huron	3,935,532	103,500	482,763	639,342	14,097	5,175,234
Corporation of the County of Lambton	13,158,792	262,200	1,143,226	1,596,663	39,848	16,200,729
County of Lanark	4,644,761	269,100	605,366	825,900	19,385	6,364,512
County of Lennox & Addington	4,100,333	138,000	518,888	481,237	12,413	5,250,871
County of Northumberland	4,965,276	62,100	601,605	821,020	16,098	6,466,099
County of Oxford	6,513,824	110,400	849,012	683,980	25,458	8,182,674
County of Renfrew	6,511,697	110,400	806,028	946,049	20,157	8,394,331
County of Simcoe	29,210,741	434,700	3,663,080	5,737,618	129,548	39,175,687
County of Wellington	15,095,994	262,200	1,665,414	2,269,753	47,707	19,341,068
District Municipality of Muskoka	4,032,912	103,500	530,005	487,107	12,932	5,166,456
Corporation of the Municipality of Chatham-Kent	12,633,111	-	1,096,970	1,272,777	27,809	15,030,667

Appendix A - 2024 Child Care Allocations - November 2023

CMSM/DSSAB	General & Expansion Plan	Base Funding for LHCC	ELCC	Wage Enhancement/ HCCEG Allocation	Wage Enhancement/ HCCEG Administration	Total 2024 Allocation
The Corporation of Norfolk County	6,582,196	103,500	867,364	813,007	14,523	8,380,590
Regional Municipality of Durham	45,688,270	565,800	5,177,387	11,384,624	206,003	63,022,084
Regional Municipality of Halton	34,588,450	552,000	3,924,710	11,771,714	264,648	51,101,522
Regional Municipality of Niagara	31,963,872	476,100	3,677,031	4,648,461	125,170	40,890,634
Regional Municipality of Peel	127,844,409	2,277,000	15,743,085	18,953,608	358,473	165,176,575
Regional Municipality of Waterloo	38,613,750	2,566,800	4,452,080	6,625,142	168,830	52,426,602
Regional Municipality of York	95,807,207	662,400	11,304,394	23,694,245	477,074	131,945,320
United Counties of Leeds & Grenville	5,842,227	75,900	758,861	1,241,599	27,590	7,946,177
United Counties of Prescott & Russell	6,726,103	186,300	863,639	1,439,107	33,790	9,248,939
Algoma District Services Administration Board	4,515,682	-	515,203	383,196	14,300	5,428,381
District of Cochrane Social Service Administration Board	8,972,668	117,300	1,086,659	905,394	24,432	11,106,453
District of Nipissing Social Services Administration Board	8,668,803	248,400	1,058,703	1,444,375	31,692	11,451,973
District of Parry Sound Social Services Administration Board	4,854,482	165,600	593,629	220,112	10,358	5,844,181
District of Sault Ste Marie Social Services Administration Board	6,436,864	165,600	768,168	869,126	20,671	8,260,429
District of Timiskaming Social Services Administration Board	6,229,165	131,100	642,820	604,506	12,679	7,620,270
Kenora District Services Board	6,697,964	-	720,451	192,051	14,935	7,625,401
Manitoulin-Sudbury District Social Services Administration Board	6,378,476	27,600	612,576	341,882	6,767	7,367,301
Rainy River District Social Services Administration Board	3,497,313	-	382,780	182,358	3,058	4,065,509
District of Thunder Bay Social Services Administration Board	12,699,898	82,800	1,521,867	1,218,236	34,705	15,557,506
PROVINCIAL TOTAL	1,227,014,428	25,599,000	145,553,522	198,690,972	4,471,596	1,601,329,518

Appendix B - 2024 EarlyON Allocations - November 2023

CMSM/DSSAB	EarlyON (Provincial)	ELCC	2024 Mental Health Allocation	Total 2024 Allocation
Corporation of the City of Brantford	1,432,827	859,143	39,345	2,331,315
City of Cornwall	1,163,873	697,874	31,960	1,893,707
City of Greater Sudbury	2,334,900	1,400,037	64,116	3,799,053
The City of Hamilton	4,164,475	2,497,074	114,356	6,775,905
Corporation of the City of Kawartha Lakes	779,879	467,625	21,415	1,268,919
Corporation of the City of Kingston	2,002,192	1,200,541	54,980	3,257,713
Corporation of the City of London	2,736,837	1,641,043	75,154	4,453,034
City of Ottawa	6,984,799	4,188,178	191,803	11,364,780
Corporation of the City of Peterborough	903,198	541,569	24,802	1,469,569
Corporation of the City of St. Thomas	792,933	475,453	21,774	1,290,160
Corporation of the City of Stratford	645,691	387,164	17,731	1,050,586
City of Toronto	19,211,462	11,519,445	527,547	31,258,454
Corporation of the City of Windsor	2,520,651	1,511,414	69,217	4,101,282
Corporation of the County of Bruce	658,488	394,838	18,082	1,071,408
Corporation of the County of Dufferin	556,069	333,427	15,270	904,766
Corporation of the County of Grey	748,878	449,037	20,564	1,218,479
Corporation of the County of Hastings	1,023,529	613,721	28,106	1,665,356
Corporation of the County of Huron	594,068	356,210	16,313	966,591
Corporation of the County of Lambton	1,610,950	965,947	44,237	2,621,134
County of Lanark	657,601	394,307	18,058	1,069,966
County of Lennox & Addington	596,599	357,729	16,383	970,711
County of Northumberland	606,732	363,804	16,661	987,197
County of Oxford	765,754	459,157	21,028	1,245,939
County of Renfrew	957,858	574,345	26,303	1,558,506
County of Simcoe	2,727,528	1,635,462	74,898	4,437,888
County of Wellington	1,429,141	856,931	39,244	2,325,316
District Municipality of Muskoka	593,558	355,905	16,299	965,762
Corporation of the Municipality of Chatham-Kent	931,366	558,460	25,575	1,515,401
The Corporation of Norfolk County	759,467	455,386	20,855	1,235,708
Regional Municipality of Durham	3,215,086	1,927,808	88,286	5,231,180

Appendix B - 2024 EarlyON Allocations - November 2023

CMSM/DSSAB	EarlyON (Provincial)	ELCC	2024 Mental Health Allocation	Total 2024 Allocation
Regional Municipality of Halton	2,986,367	1,790,664	82,006	4,859,037
Regional Municipality of Niagara	2,872,468	1,722,370	78,878	4,673,716
Regional Municipality of Peel	8,541,154	5,121,389	234,540	13,897,083
Regional Municipality of Waterloo	2,968,255	1,779,804	81,508	4,829,567
Regional Municipality of York	6,661,019	3,994,035	182,912	10,837,966
United Counties of Leeds & Grenville	718,874	431,046	19,740	1,169,660
United Counties of Prescott & Russell	1,314,350	788,103	36,092	2,138,545
Algoma District Services Administration Board	805,037	482,710	22,106	1,309,853
District of Cochrane Social Service Administration Board	1,464,873	878,357	40,225	2,383,455
District of Nipissing Social Services Administration Board	1,480,481	887,715	40,654	2,408,850
District of Parry Sound Social Services Administration Board	799,262	479,247	21,948	1,300,457
District of Sault Ste Marie Social Services Administration Board	1,120,716	671,996	30,775	1,823,487
District of Timiskaming Social Services Administration Board	753,552	451,840	20,693	1,226,085
Kenora District Services Board	1,130,027	677,578	31,031	1,838,636
Manitoulin-Sudbury District Social Services Administration Board	1,058,489	634,683	29,066	1,722,238
Rainy River District Social Services Administration Board	778,552	466,830	21,379	1,266,761
District of Thunder Bay Social Services Administration Board	1,665,104	998,418	45,724	2,709,246
PROVINCIAL TOTAL	101,224,969	60,695,819	2,779,639	164,700,427

Appendix C - 2024 CWELCC Allocations - November 2023

CMSM/DSSAB	Fee Reduction and Workforce Compensation - Base Funding	Fee Reduction and Workforce Compensation - 2024 Directed Growth	Fee Reduction and Workforce Compensation - Additional Operating Capacity Holdback	Emerging Issues Funding	Start-up Grants	Administration	January 2024 Funding included in the 2023 Transfer Payment Agreement	Total Allocation
Corporation of the City of Brantford	13,113,580	496,577	1,392,020	514,729	268,000	302,130	- 1,079,014	15,008,022
City of Cornwall	6,276,379	-	638,470	237,251	-	202,462	- 554,030	6,800,532
City of Greater Sudbury	18,694,312	130,274	2,301,973	961,066	70,000	379,658	- 1,443,454	21,093,829
The City of Hamilton	74,525,572	981,093	6,555,684	2,815,585	1,459,000	1,015,592	- 6,622,692	80,729,834
Corporation of the City of Kawartha Lakes	5,616,706	259,985	319,966	212,609	473,000	168,867	- 473,506	6,577,627
Corporation of the City of Kingston	14,266,158	199,798	1,956,360	563,455	469,000	278,034	- 1,302,986	16,429,819
Corporation of the City of London	60,395,471	2,586,875	4,321,232	2,309,207	4,004,000	827,501	- 5,047,373	69,396,913
City of Ottawa	152,274,371	2,161,826	20,063,960	5,987,155	3,745,000	2,205,882	- 14,965,359	171,472,835
Corporation of the City of Peterborough	15,183,959	337,180	910,049	563,760	562,000	297,311	- 1,265,931	16,588,328
Corporation of the City of St. Thomas	8,499,295	294,477	601,334	322,349	403,000	207,072	- 617,291	9,710,236
Corporation of the City of Stratford	7,306,513	372,091	576,697	283,242	359,000	197,364	- 549,489	8,545,418
City of Toronto	449,570,111	24,398,822	33,500,937	18,261,242	25,165,000	4,926,605	- 36,065,227	519,757,490
Corporation of the City of Windsor	38,508,355	908,974	4,577,420	1,509,474	1,512,000	713,934	- 3,286,009	44,444,148
Corporation of the County of Bruce	7,297,843	511,531	617,681	289,135	1,164,000	191,287	- 612,223	9,459,254
Corporation of the County of Dufferin	8,375,150	360,998	468,238	315,806	690,000	192,335	- 684,850	9,717,677
Corporation of the County of Grey	7,844,246	282,872	451,944	294,351	290,000	195,338	- 585,104	8,773,647
Corporation of the County of Hastings	14,266,015	179,235	1,255,200	743,171	382,000	280,199	- 1,049,099	16,056,721
Corporation of the County of Huron	4,442,204	71,803	441,847	170,037	210,000	154,968	- 391,385	5,099,474
Corporation of the County of Lambton	13,128,251	530,729	1,471,049	519,116	237,000	270,281	- 1,133,889	15,022,537
County of Lanark	7,589,769	115,731	796,467	291,705	301,000	193,103	- 735,122	8,552,653
County of Lennox & Addington	4,534,350	365,921	383,332	181,282	658,000	158,460	- 362,035	5,919,310
County of Northumberland	6,062,686	148,423	834,783	241,747	317,000	181,788	- 476,876	7,309,551
County of Oxford	6,456,078	1,267,215	726,759	289,924	2,672,000	223,485	- 554,902	11,080,559
County of Renfrew	7,688,747	307,313	489,597	291,146	434,000	185,700	- 577,420	8,819,083
County of Simcoe	49,453,422	2,245,515	4,846,005	1,940,074	2,768,000	793,975	- 4,171,323	57,875,668
County of Wellington	22,151,852	1,554,076	1,303,728	1,095,750	3,172,000	378,401	- 1,751,699	27,904,108

Appendix C - 2024 CWELCC Allocations - November 2023

CMSM/DSSAB	Fee Reduction and Workforce Compensation - Base Funding	Fee Reduction and Workforce Compensation - 2024 Directed Growth	Fee Reduction and Workforce Compensation - Additional Operating Capacity Holdback	Emerging Issues Funding	Start-up Grants	Administration	January 2024 Funding included in the 2023 Transfer Payment Agreement	Total Allocation
District Municipality of Muskoka	3,594,352	175,515	549,942	148,214	71,000	144,840	- 277,669	4,406,194
Corporation of the Municipality of Chatham-Kent	11,197,345	272,044	1,809,088	455,589	213,000	258,338	- 1,011,125	13,194,279
The Corporation of Norfolk County	6,783,836	225,951	415,738	254,772	379,000	182,277	- 548,612	7,692,962
Regional Municipality of Durham	92,693,910	1,528,250	8,568,033	3,526,763	742,000	1,304,678	- 8,625,908	99,737,726
Regional Municipality of Halton	115,554,366	690,578	13,104,260	4,895,665	-	1,364,395	- 10,567,161	125,042,103
Regional Municipality of Niagara	41,121,289	3,982,730	4,444,632	1,860,436	7,699,000	792,090	- 3,371,103	56,529,074
Regional Municipality of Peel	198,739,505	11,048,177	21,283,669	7,928,131	15,395,000	2,478,695	- 16,282,568	240,590,609
Regional Municipality of Waterloo	88,076,743	2,687,921	9,371,341	3,435,698	3,870,000	1,357,760	- 7,797,343	101,002,120
Regional Municipality of York	210,816,980	1,705,754	28,187,536	8,258,844	2,198,000	2,480,581	- 20,149,578	233,498,117
United Counties of Leeds & Grenville	8,114,082	255,752	441,199	302,309	364,000	199,179	- 671,638	9,004,883
United Counties of Prescott & Russell	10,084,927	29,251	1,327,297	392,561	91,000	259,805	- 852,777	11,332,064
Algoma District Services Administration Board	2,798,670	183,801	477,458	118,711	77,000	133,176	- 241,289	3,547,527
District of Cochrane Social Service Administration Board	7,129,337	173,403	888,741	281,052	147,000	199,808	- 650,392	8,168,949
District of Nipissing Social Services Administration Board	11,190,225	50,169	787,706	608,499	91,000	241,575	- 897,484	12,071,690
District of Parry Sound Social Services Administration Board	3,158,493	169,978	151,924	119,413	30,000	122,211	- 246,905	3,505,114
District of Sault Ste Marie Social Services Administration Board	6,981,974	206,583	276,114	395,926	332,000	183,604	- 607,428	7,768,773
District of Timiskaming Social Services Administration Board	2,853,299	37,943	-	99,200	105,000	121,303	- 246,311	2,970,434
Kenora District Services Board	5,273,091	708,572	212,325	212,518	1,317,000	168,657	- 435,491	7,456,672
Manitoulin-Sudbury District Social Services Administration Board	1,871,386	62,499	122,120	70,542	35,000	122,560	- 154,820	2,129,287
Rainy River District Social Services Administration Board	1,634,501	101,821	266,903	68,732	210,000	108,312	- 151,983	2,238,286
District of Thunder Bay Social Services Administration Board	9,198,851	171,597	1,182,083	362,060	212,000	204,208	- 837,309	10,493,490
PROVINCIAL TOTAL	1,862,388,557	65,537,623	185,670,841	75,000,000	85,362,000	27,549,784	- 160,983,182	2,140,525,626

Ministry of Education
Early Years and Child Care
Division

315 Front Street West, 11th Floor
Toronto, ON M7A 0B8

Ministère de l'Éducation
Division de la petite enfance et de la
garde d'enfants

315, rue Front Ouest, 11^e étage Toronto,
ON M7A 0B8



TO: Child Care Licensees

FROM: Holly Moran
Assistant Deputy Minister
Early Years and Child Care Division

DATE: November 16, 2023

SUBJECT: Ontario's Child Care Workforce Strategy

Thank you for your continued support as we work together to implement the Canada-wide Early Learning and Child Care (CWELCC) system. We are pleased to announce the introduction of the Ontario Child Care Workforce Strategy which will support the recruitment and the retention of qualified professionals, help achieve system growth, and ensure increased access to high quality licensed child care in the province. The Ontario Child Care Workforce Strategy will continue our commitment to support Ontario's child care and early years professionals by implementing better wages and working conditions, supporting career laddering and entry to the profession, building the profile of the profession by implementing new programs and building on existing initiatives.

Workforce Compensation

Extensive consultations with the sector emphasized the need for improved wages to support the recruitment and retention of Registered Early Childhood Educators (RECEs). Building on the Wage Enhancement Grant and the current workforce compensation under CWELCC, the Ontario Child Care Workforce Strategy will continue to improve wages for RECEs employed by licensees participating in CWELCC.

In 2024, the wage floor will increase from \$20 per hour to \$23.86 per hour for eligible RECE program staff and from \$22 per hour to \$24.86 per hour for Supervisors and RECE Home Child Care Visitors. The wage floor will then increase by \$1 per hour each year up to 2026.

Wage Floor (Per hour)				
	RECEs		Supervisors/RECE HCC Visitors	
2024	\$20.00	to \$23.86	\$22.00	to \$24.86
2025	\$21.00	to \$24.86	\$23.00	to \$25.86
2026	\$22.00	to \$25.86	\$24.00	to \$26.86

In 2024, the eligibility ceiling for the annual \$1 increase will increase for eligible RECE program staff to \$26 per hour and \$29 per hour for Supervisors and RECE Home Child Care Visitors. The eligibility ceiling will then increase by \$1 per hour each year up to 2026. The eligibility

ceiling is not a wage cap. Employers can choose to pay RECE wages above the eligibility ceiling.

Wage Ceiling for Annual Wage Increase (Per Hour)

	RECEs	Supervisors/RECE HCC Visitors
2024	\$25.00 to \$26.00	\$25.00 to \$29.00
2025	\$25.00 to \$27.00	\$25.00 to \$30.00
2026	\$25.00 to \$28.00	\$25.00 to \$31.00

Professional Development and Mental Health Support (\$18.5 million per year)

Access to continuous professional learning opportunities can support higher levels of staff engagement, growth, recognition, professional efficacy and improve satisfaction. Beginning in 2024, the ministry will continue supporting professional development by funding up to one paid Professional Development day for all staff working in licensed centre and home-based care and EarlyON Child and Family Centres. The funding can be used to:

- implement new professional learning strategies;
- build on existing approaches; and/or
- provide mental health and resilience training

Innovation Fund (One-time \$5 million in 2024)

Consolidated Municipal Service Managers and District Social Services Administration Boards are expected to engage and collaborate with local community partners to develop, build upon and implement innovative strategies to support the recruitment and retention of the child care and early years workforce. In 2024, the ministry will provide one-time funding of \$5 million to establish partnerships with employers, schools, postsecondary institutions, municipalities and school boards to develop local solutions to support students and address RECE workforce issues. The Innovation Fund will also provide an opportunity for municipalities to address local needs. Additional details related to the implementation of the Innovation Fund will be provided in the near future.

Expansion of Early Childhood Education Qualifications Upgrade Program (ECE QUP) (an additional \$2 million per year)

The ministry funds the ECE QUP which supports individuals working within the early years sector who have been accepted to an Ontario College of Applied Arts and Technology program to pursue their Early Childhood Education (ECE) diploma and become eligible to apply for membership with the College of Early Childhood Educators (CECE). As of 2024, the ministry will enhance the base funding for the administration of the ECE QUP to support workforce recruitment and retention in the child care and early years sector. The ECE QUP includes a Francophone and First Nation, Métis and Inuit (FNMI) (including on-reserve) program component, which prioritizes applicants living and/or working in these communities.

Additional Supports

Ontario's Child Care Workforce Strategy includes other key measures to further support recruitment and retention of RECEs across the province. These actions include:

- removing barriers for certified teachers and persons with child/youth care or recreation diplomas or degrees to work in licensed child care centres serving children six years and older.
- expanding the Dual Credit program in secondary schools so students can get early exposure and credit towards a career as an early childhood educator.
- clarifying via regulatory amendments that student placements can be completed at their place of work if the candidate is already working in licensed child care.

Next Steps

Thank you for your commitment to building a strong and knowledgeable workforce. We will communicate additional details in the coming months and look forward to working together to implement Ontario's Child Care Workforce Strategy.

For further information or any additional questions you may have, please contact your local [CMSM/DSSAB](#).

Sincerely,

Original signed by

Holly Moran
Assistant Deputy Minister
Early Years and Child Care Division
Ministry of Education

Ministry of Education
Child Care Branch

315 Front Street West, 11th floor
Toronto ON M7A 0B8

Ministère de l'Éducation
Direction des services de garde
d'enfants

315, rue Front Ouest, 11^e étage
Toronto ON M7A 0B8



MEMORANDUM

TO: Child Care Licensees

FROM: Iyana Browne, Acting Director
Child Care Branch

DATE: December 11, 2023

SUBJECT: **Implementation of Regulatory Changes under the *Child Care and Early Years Act, 2014***

Dear child care licensees,

As you may be aware, on November 16, 2023, the Minister of Education launched [Ontario's Child Care Workforce Strategy](#). This strategy will deliver increased wages to Registered Early Childhood Educators (RECEs) and implement a multipronged strategy to recruit and retain qualified educators.

As part of the plan, regulatory changes were made to [O. Reg 137/15](#) under the *Child Care and Early Years Act, 2014* (CCEYA) that are intended to support licensees in recruiting and retaining staff. The regulatory changes include:

- Effective January 1, 2024, a new provision will clarify in regulation that staff who are employed while also enrolled in an educational program and complete their educational placement in their current place of work may continue to be counted as a staff member throughout the duration of their placement. This regulatory clarification will avoid misinterpretations that could lead to barriers to obtaining an ECE placement.
- Effective July 1, 2024, individuals with a Child and Youth diploma or a Recreation and Leisure diplomas, and individuals who are members in good standing with the Ontario College of Teachers (OCT) can be considered the qualified staff in both primary/junior school age groups and junior school age groups, regardless of the age of the children in the group. Licensees will no longer need to request director approval from the ministry to allow these child care professionals to work as the qualified staff in a primary/junior school age group that includes children aged six to nine years.

In addition to the above changes, an outdated provision related to window space requirements for programs originally licensed under the *Day Nurseries Act* has been revoked. This change is not expected to have an impact to programs as these requirements are already set out under Ontario's Building Code.

At this time, licensees are encouraged to read the regulation and become familiar with the changes and determine whether there is any impact to their program. The ministry will provide additional information in the coming months related to current director approved staff who will no longer require those approvals in the future. Please don't hesitate to reach out to your program advisor if you have any questions.

For detailed information, please refer directly to the amending regulation on [e-Laws | Ontario.ca](#).

For more information about the workforce strategy, please visit the following pages:

- [Ontario Announces Comprehensive Strategy | Ontario Newsroom](#)
- [Supporting Child Care in Ontario | Ontario Newsroom](#)

Thank you for your ongoing commitment to the families of Ontario.

Sincerely,

Original signed by

Iyana Browne

c. Consolidated Municipal Service Managers and District Social Services Administration Boards (CMSMs and DSSABs) and First Nations

CWELCC Administration Funding

Discussion with the OMSSA 47 Leads + Child Care Leads

December 12, 2023

Prepared by the Municipal Members of the Provincial-Municipal Early Years and Child
Care Technical Working Group

Context

- ▶ Service system managers are required to implement CWELCC and transform the existing system, with a \$3B Federal allocation to Ontario over 5 years, with a reduced administrative allocation.
- ▶ Recent government decisions about administrative funding are challenging and create risk for municipal service managers with the implementation of CWELCC. Pending government decisions are also a potential concern which will bring new administrative requirements E.g., new funding formula expected in 2024.

Administrative Funding Reduction Changes

- ▶ In 2019, the Province signaled that this funding would be changed in two phases; first, by switching from 100% funded to a 50/50 provincial-municipal cost-share, and second, by reducing the threshold from 10% to 5%.
- ▶ These changes were temporarily deferred given political advocacy, and then further deferred given the pressures associated with managing the COVID-19 pandemic.
- ▶ In 2021, the Province instituted the first cost-share change, and in 2022, the second change related to the decrease in expenditure threshold. However, in response to the ongoing pandemic recovery, the Province instituted a one-time transitional grant that completely offset the reduction in funding arising from these policy changes, up to and including the 2023 allocation.

Administrative Funding Reduction Impact

- ▶ In April 2022, a memo from the Ministry of Education stated that “Administrative funding will be restored, as we recognize this is not the time to implement the previously announced funding cuts.”
- ▶ The ministry reversed course and announced in December 2023 that the administrative changes would be fully implemented with the expiry of the one-time transitional grant funding.
- ▶ The cumulative impact to the sector with end of the grant to mitigate the funding reductions is \$85.5 million.
- ▶ For individual service managers the impact can range up into millions of dollars to absorb and/or cut administrative services (i.e., approximately \$24 million at the high end of the range).

Administrative Funding Reduction Situation

- ▶ The current funding does not reflect the scope, complexity and number of processes and transactions expected of service managers and it transfers financial costs and risk to them.
- ▶ With CWELCC implementation, there are several new administrative requirements that did not exist previously before the administrative reductions were first announced.
- ▶ Administration funding of 1% of the allocation for CWELCC is insufficient and the Federal-Ontario agreement allows for up to 10%.

Increased Administrative Requirements

The following requirements are new under CWELCC (note: not an exhaustive list):

- ▶ New CWELCC implementation and management, extensive communication and change management with the sector, multiple iterations of guidelines
- ▶ New municipal role in licensing requests and revisions
- ▶ New Growth Plans as an addendum to Service Plans
- ▶ New application and approval process for Expansion and Start Up Funding
- ▶ New Access & Inclusion Framework requires collaboration with service providers and new data reporting
- ▶ New Cross Jurisdictional Fee Subsidy Agreements
- ▶ New EarlyON Mental Health Initiatives
- ▶ See Appendix for further details

Administrative Funding Assessment

- ▶ CMSMs and DSSABs continue to face increased administrative pressures in its role as service system manager, arising from the ongoing and prescribed implementation of the CWELCC system, as well as regulatory changes, and new and changing provincial direction for program delivery.
- ▶ While the Province has provided some additional funding to support CWELCC implementation, this this is not sufficient to the scope and complexity of the program, while the Federal-Provincial agreement allows for a 10% threshold. This program is not adequately funded and service system managers ability to sustain these new programs and program requirements is tenuous.

Key Messages

- ▶ Child care and early learning services are critical to the social and economic well-being of families and the community.
- ▶ Service managers need to be supported with adequate and appropriate funding, tools and other resources to realize the success of the CWLECC implementation. Timing of requirements must be adequate to achieve the intended objectives with reliable, fulsome data.
- ▶ Reductions in administrative funding may result in additional costs to municipalities and/or service delays. It puts at risk successful and full implementation which will have a negative impact on children and their families.

Key Messages

- ▶ The ability to implement the new policies and programs is contingent upon corresponding administration. Otherwise CMSMs/DSSABs will need to prioritize delivery of these services based on the funding.
- ▶ With increased administration and requirements associated with the CWELCC implementation, now is not the time nor it is appropriate to reduce funding with CMSMs and DSSABs with no time or opportunity to mitigate the financial impact.
- ▶ The government must follow through on the commitment made in 2022 and restore the funding.
- ▶ An examination of administration must be included the Program Review in 2024; changes before then are premature and inappropriate at this time.

Next Steps

- ▶ AMO will advocate on this issue
- ▶ OMSSA TBD
- ▶ Service System Manager will assess impacts and inform local Council's

Appendix

Increased Administrative Requirements with Insufficient Funding

Insufficient administrative funding to support new CWELCC-related implementation, management and accountability requirements. The Province has provided incremental administrative funding to support these new areas of responsibility, which reflects approximately 1% of the allocation. The “hidden” costs of these incremental CWELCC-related processes is the change management component within the sector. With multiple iterations of funding guidelines, and the need to adapt local policies to reflect these new requirements, there has been a large resource investment in educating the sector and maintaining stability in the system. The Federal-Ontario agreement allows for up to 10% of the allocation to be used for administration/management expenses, the current allocation of 1% is insufficient.

Ending of one-time transitional grant which has provided stability to allow CMSMs to manage major transformation and in 2022 restored with recognition that administration had increased since the original policy announcement that signalled a transition to 50/50 cost-share of administrative expenses, and a 50% reduction in the threshold from 10% to 5%. For more than 2 years, CMSMs responded to the pandemic (i.e. protecting the sector through new funding approaches, including funding models that were integrated with other supports from the Federal and Provincial governments), handling and distribution of RAT's, enhanced Health and Safety Guidelines. And supporting the workforce related to recruitment and retention. These issues brought with them new and expanded Provincial guidelines, changes to local CMSM policy, and incremental change management requirements for the sector. This was immediately followed by the introduction of CWELCC and new requirements.

Appendix

Increased Administrative Requirements with Insufficient Funding

Licensing process and CMSM's are required to review all requests for a license and all revisions to a license whether they are in CWELCC or not. The new municipal approvals process is required before EDU will action the request. These reviews and approvals occur daily.

Growth Plans are necessary, using a set of socio-demographic data identify areas of the city where there is less access for families and develop a growth plan that will target the expansion of child care. These growth plans are to be an addendum to the service plan and posted publicly.

Expansion Applications are required development an application incorporating Provincial guidelines for licensed child care operators to request an expansion of spaces to their license. Requires new service agreements and new reporting and accountability requirements.

Start Up Funding requires a process for approving start up grants using the Province's guidelines regarding eligibility and methodology for funding. Reporting, monitoring and accountability required.

Appendix

Increased Administrative Requirements with Insufficient Funding

Access and Inclusion Framework requires service managers to collaborate with service providers and the community to gather data to identify barriers. The framework requires service managers to engage and dismantle barriers, seek regular feedback from parents and the sector. For example, Toronto has over 80,000 licensed spaces that represent families and over 1,000 licensed child care centres.

Cross Jurisdictional Fee Subsidy Agreements requires the development of legal agreements and operational processes to facilitate families with a fee subsidy to move seamlessly across the GTA.

EarlyON Mental Health Initiative requires the development and deployment of a professional learning strategy for increasing competency in the area of mental health, in consultation with EarlyON providers.

COUNTY OF RENFREW**BY-LAW NUMBER - 14-24****A BY-LAW TO AMEND BY-LAW 49-17 - TO ESTABLISH POLICIES AND PROCEDURES FOR
LICENSED HOME CHILD CARE SERVICES FOR THE COUNTY OF RENFREW**

WHEREAS on April 26, 2017, the Corporation of the County of Renfrew enacted By-law No. 49-17, being a By-law to establish policies and procedures for Licensed Home Child Care Services for the County of Renfrew, as amended on April 25, 2018, September 29, 2021, March 30, 2022 and March 1, 2023 ;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of adding one new policy;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That the following policy be added to By-law 49-17 and be included in Schedule "A" of By-law 49-17:
 - LHCC-20 – Safe Arrival and Dismissal
2. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of January, 2024.

READ a second time this 31st day of January, 2024.

READ a third time and finally passed this 31st day of January, 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

POLICY STATEMENT:

This policy is intended to help support the safe arrival and dismissal of all children receiving care within the County of Renfrew Licensed Home Child Care Agency.

This policy will provide Home Child Care Providers, staff (e.g., Home Child Care Visitor, Home Child Care Agency Administrators, etc.), students and volunteers with a clear understanding of their roles and responsibilities for ensuring the safe arrival and dismissal of children receiving care, including what steps are to be taken when a child does not arrive at the Licensed Home Child Care premises as expected, as well as steps to follow to ensure the safe dismissal of children.

This policy is intended to fulfill the obligations set out under Ontario Regulation 137/15 for policies and procedures regarding the safe arrival and dismissal of children in care.

Accepting a Child Into Care

The Home Child Care Provider is responsible for signing children in on the attendance record as children arrive at the home premises where care is provided.

The Home Child Care Provider is responsible for ensuring any communication from parents/guardians related to drop-off or absences is noted on the daily written record.

PROCEDURE:

Where a child has not arrived in care as expected

1. Where a child does not arrive at the Home Child Care premises and the parent/guardian has not communicated a change in drop-off or that the child will be absent (e.g., left a voice message, text message or advised the Home Child Care Provider at pick-up previously) the Home Child Care Provider must:

- Contact the child's parent/guardian no later than 9:30 a.m.. Home Child Care Providers shall telephone call the parent/guardian and leave a detailed message if no contact is made. If there is no response after 15 minutes, the Home Child Care Provider shall telephone call the next emergency contact. If no response after another 15 minutes (30 minutes total), the Home Child Care Provider shall telephone call the Licensed Home Visitor. The Licensed Home Visitor will telephone call the emergency contact listed on emergency contact sheet. After 15 minutes if no contact has been made, the Licensed Home Visitor will contact the Early Years Supervisor to determine next steps.
2. Once the child's absence has been confirmed, the Home Child Care Provider shall document the child's absence on the attendance record and any additional information about the child's absence in the daily written record.

Releasing a Child From Care

The Home Child Care Provider shall only release the child to the child's parent/guardian or another individual that the parent/guardian has provided written authorization that the child may be released to.

Where the Home Child Care Provider does not know the individual picking up the child, the Home Child Care Provider must ask the parent/guardian/authorized individual for photo identification and confirm the individual's information against the parent/guardian/authorized individual's name on the child's file or written authorization provided by parent/guardian.

Where a child has not been picked up as expected

1. Where a parent/guardian or authorized individual who was supposed to pick up a child from care and has not arrived 10 minutes after closing, the Home Child Care Provider shall ensure that the child is given a snack and activity, while they await their pick-up.
2. The Home Child Care Provider shall contact the parent/guardian, noting that the child is still in care and inquire their pick-up time. In the case where the person picking up the child is an authorized individual, the Home Child Care Provider will contact the

parent/guardian first and then proceed to contact the authorized individual responsible for pick-up if unable to reach the parent/guardian.

3. Where the Home Child Care Provider is contacting the parent/guardian and they have been unable to reach the parent/guardian or authorized individual who was responsible for picking up the child, the Home Child Care Provider shall telephone call the emergency contacts listed on the emergency contact sheet.
4. Where the Home Child Care Provider is unable to reach the parent/guardian or any other authorized individual listed on the child's file (e.g., emergency contacts) by 30 minutes after closing, the Home Child Care Provider shall proceed with contacting the designated Community Services Management member to determine next steps.

January 31, 2024

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance and Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Legal Services

The County of Renfrew does not employ an in-house solicitor to provide legal advice but has a historical relationship with McNab, Stewart & Prince, Barristers & Solicitors on a retainer basis. Staff have reviewed our files and resolutions, and cannot determine when an agreement was put in place, nor the terms of that engagement. However, given the increasing complexity of issues faced by the County, staff feel that it would now be appropriate to consider the needs of the Corporation and move forward with a renewed contract for legal services. Regularly, different departments retain legal counsel based on the needs of the moment or the situation that needs a specific skillset, but it would behove the County to have a singular firm engaged as a vendor of record for the more regular legal consultations.

To that end, and in the absence of a formal agreement, the Chief Administrative Officer has provided notice to Mr. David Stewart that we will be seeking to formalize a relationship with a vendor of record, and a request for proposal will be launched in the weeks to come and a report will be provided.

2. Rural Ontario Municipal Association (ROMA) Annual Conference Delegations

The County of Renfrew was successful in obtaining five delegations at the ROMA Annual Conference held from January 21 to 23, 2024. Attached as Appendix I are the position papers for the following delegations:

- January 23, 2024 Minister of Health: Seeking the Government of Ontario's policy and financial support to better engage people in our communities struggling with life-threatening mental health, addictions and homelessness circumstances. The County of Renfrew respectfully requested funding support of \$2.1 million annually for the creation and operation of "The Community Well-Being Program" serving 17 municipalities within the County of Renfrew, the City of Pembroke and the Algonquins of Pikwakangan. This recommendation and request for Provincial assistance came from extensive research into crisis response services provincially, nationally, and internationally and requires immediate provincial support to ensure sustainability and increased health and social services integration.

- January 22, 2024, Minister of Municipal Affairs and Housing: Requesting that the Province fund and launch a new round of funding of the Municipal Modernization Fund that would enable municipalities of all sizes to build on the progress and efforts made during previous iterations.
- January 23, 2024, Ministry of Tourism, Culture and Sport: Regarding our region being full of innovative, resilient and dedicated professionals that, if offered greater support, would produce higher incremental gains than any other region in the province. The County of Renfrew discussed increasing funding to Ontario's Highlands Tourism Organization – Regional Tourism Organization 11 (OHTO – RTO11) through an enhanced funding model and the possibility of restoring the 20% funding reduction which took place in April 2019.
- January 23, 2024, Minister of Transportation: Regarding the expansion and widening of Highway 17/416 remains a top priority for the County of Renfrew, on behalf of its residents, businesses and visitors. The implementation of a strategic plan aimed at elevating and enhancing safety measures along the Highway 17 corridor within the County of Renfrew, incorporating established traffic safety construction practices.
 - During this delegation, staff were also successful in presenting the position paper seeking the Government of Ontario's policy and financial support in a review of Pavement Condition Indices (PCI), with a view to a standardized approach across the province that better aligns with the flexibility of local asset management planning.
- January 23, 2024, Solicitor General: Seeking financial support from the Government of Ontario to improve first responder interoperability, access and reliability of the public safety radio systems in the County of Renfrew. An updated system was recently installed at the Renfrew Central Ambulance Communication Centre (CACC) at a cost of \$360,140.

3. **Canada Revenue Agency (CRA) Mileage Rates - 2024**

In June 2018, County Council adopted Resolution No. FA-CC-18-06-76 which directed that effective January 1, 2019 the mileage rates for the County of Renfrew will be increased annually as per the Canada Revenue Agency (CRA) mileage per kilometer rate. The Canada Revenue Agency Automobile Allowance rates for 2024 have increased to 70 cents per kilometer for the first 5,000 kilometers and 64 cents over 5,000 kilometers.

4. **Insurance Rates – 2024**

An email was received from MIS Municipal Insurance Services advising that our annual renewal premium for the County of Renfrew for 2024 will be an increase of 8% over the 2023 premium. The driving factors behind our premium increases are a 5% increase in our liability rates, a 3% increase in auto rates, a 5% increase in property insurance rates, a 38 % increase in medical malpractice and cyber liability remains unchanged. This increase is a result of insurers working to adjust premiums to align with the new and growing exposure.

Insurance premiums for municipalities across the province continue to rise; it is the understanding of staff that the average 2024 premium increase is around 12%. Due to the continuing pressure of this issue, AMO has created a working group to study the problem. Their first report was prepared in August 2023 and is available upon request.

5. **Municipal Property Assessment Corporation (MPAC)**

Attached as Appendix II is a letter dated December 14, 2023 from Alan Spacek, Chair, MPAC Board of Director, providing details of the 2024 funding requirement. Due to the current economic situation, MPAC is facing the need to increase the levy amount to address the impact of inflation on their operations, including rising labour costs. Based on assessment data, the annual 2024 levy amount for the County of Renfrew will be \$1,570,574.71 a 1.96% increase over 2023. The 2023 funding requirement for the County of Renfrew was \$1,540,414.86.

Attached as Appendix III is an email dated December 18, 2023 from Jennifer Gruntz, Account Manager, Zone 6, MPAC forwarding the communication from Mary Dawson-Cole, Director, Municipal and Stakeholder Relations, MPAC, providing the Assessment Change Summary. This document provides a high-level description of the assessment changes within the County of Renfrew. The 2020 tax year was the last year in the legislated four-year assessment cycle, based on the 2016 CVA. In August, the Ontario government once again extended the postponement of a province-wide reassessment through the end of the 2021-2024 assessment cycle. Therefore, the 2024 tax year will continue to be based on the fully phased-in January 1, 2016 current values and there will be no phased-in growth in 2024. However, the assessment roll may still change from 2023 to 2024 due to changes in the state and condition of properties.

6. **Renfrew County and District Health Unit - Board of Health – 2024 Funding**

Attached as Appendix IV is a letter dated December 13, 2023 from Heather Daly, Chief Executive Officer, Renfrew County and District Health Unit, giving notice to the County of Renfrew that the Board of Health estimates it will require \$1,954,497.00 to defray its expenses for 2024, which is an increase of 10.55% from 2023. These payments are to be made in 12 equal installments due the 1st day of each month. The Board of Health has also provided the following additional information:

- 2024 RCDHU Levy Considerations and Assumptions for the 2024 Funding year: Mandatory Programs;
- Breakdown by Obligated Municipalities; and
- History of the Municipal Levy from 1987 – 2024.

7. **Renfrew County and District Health Unit - Board of Health - 2023 Statement of Remuneration**

Attached as Appendix V is a letter dated January 8, 2024 from Heather Daly, Chief Executive Officer, Renfrew County and District Health Unit, providing an itemized statement of remuneration and expenses paid for 2023 for the members of County Council appointed to the Board of Health.

8. **Ministry of Municipal Affairs and Housing**

Attached as Appendix VI is an email dated December 13, 2023 that includes the Financial Indicator Review – 2022 and the Municipal Financial Profiles for the County of Renfrew. The Ministry reviews the indicators from time-to-time, to make sure they provide useful information and this year they have made one minor change to the way the Cash Ratio indicator is presented. Previously it was presented in ratio format, and has been changed to a percentage to be consistent with other indicators.

The Municipal Financial Profile spreadsheet contains data points from the Financial Information Returns, as well as a variety of calculations based on the FIR information. Other information comes from sources such as the Municipal Property Assessment Corporation (MPAC), Statistics Canada and the On-Line Property Tax Analysis (OPTA) system.

9. **Town of Arnprior – Community Improvement Plan**

The County of Renfrew received a request from the Town of Arnprior to participate in a Brownfield Remediation Tax Assistance Program (BRTAP), attached as Appendix VII are the supporting documents. At the November 29, 2023 session of County Council, Resolution No. FA-CC-23-11-99 was adopted, directing staff to review the information from the Town of Arnprior and provide a report to a future meeting of County Council detailing the projected impact to the County of Renfrew to participate in the tax assistance program for the Town of Arnprior.

This program is an incentive under the Town of Arnprior Community Improvement Plan to provide a grant equal to a portion of the tax implication on increasing current value assessment due to property improvements in order to incentivize the clean-up and development of certain properties. The Province of Ontario has a similar program in place (Brownfields Financial Tax Incentive Program) which provides for education property tax reductions. The County of Renfrew does not have a policy in place to provide a similar incentive (we do not have an upper tier Community Improvement Plan) and have not received any similar requests previously. It appears that this is the first request for a Brownfields Tax Adjustment within the County of Renfrew.

The property in question appears to meet all the conditions of both the Town of Arnprior's Brownfield Remediation Tax Assistance Program (BRTAP) and the Province of Ontario Brownfields Financial Tax Incentive Program, which are as follows:

- the property in question is covered by a Community Improvement Plan; and
- a phase two environmental site assessment completed which concludes that remediation action must be taken.

The request would provide a grant to OVD Inc. for a maximum of 75% of the lesser of actual costs incurred to remediate the site or \$1,495,667.00 (current estimate of remediation costs) over a maximum of 10 years. The grant is calculated as 75% of the increase in property tax due to the reassessment of the property caused by the clean-up and development each year. It is estimated this will cost the County of Renfrew \$336,525.00 and the maximum grant amount will be disbursed over 9 years. The grant is not transferable should the ownership of the property change.

The County of Renfrew has historically not entered into agreements that would favor specific property owners or special interests, in keeping with the desire to maintain tax fairness and equality across all property tax owners in the County. However, in the instance of Brownfield Remediation, staff felt the presence of both a local policy and a provincial policy warranted consideration for approval of this grant and any similar grants in the future. Our Committee reviewed the staff recommendation and Resolution No.: FA-C-24-01-07 was defeated:

“THAT the Finance and Administration Committee recommends to County Council that a request for participation in a Brownfield Remediation Tax Assistance Program (BRTAP) from the Town of Arnprior for OVD Inc., owner of the property at 12 Thomas Street, Arnprior be approved with the following principles:

- 1) A total grant payable value of 75% of eligible costs, not to exceed a maximum cap of \$1,121,750.00 (shared between the County of Renfrew and Town of Arnprior);
- 2) The grant payment period being phased over a maximum of ten years of development; and
- 3) That the annual grant payable be set at 75% of the tax increment (new tax revenues less existing tax revenues) subject to the establishment of, and in accordance with, the terms and conditions of the Brownfield Remediation Tax Assistance Program (BRTAP) Agreement;

AND FURTHER THAT the Brownfield Remediation Tax Assistance Program (BRTAP) Agreement and a By-law be brought to a future session of County Council.”

RESOLUTIONS

10. AMO Policy Update – Social and Economic Prosperity Review

RESOLUTION NO. FA-CC-24-01-06

Moved by Chair

Seconded by Committee

THAT County Council supports the following resolution from the Association of Municipalities Ontario (AMO):

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation;

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure;

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

WHEREAS the province can, and should, invest more in the prosperity of communities;

WHEREAS municipalities and the provincial government have a strong history of collaboration;

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario.

Background

Attached as Appendix VIII is correspondence from the Association of Municipalities of Ontario (AMO) regarding their advocacy efforts with the Province of Ontario to ensure that a social and economic prosperity review are completed, given the financial challenges faced by all municipalities.

11. Signing Authority – Bank of Montreal

RESOLUTION NO. FA-CC-24-01-08

Moved by Chair

Seconded by Committee

THAT County Council approve that the signing authority for the Corporation of the County of Renfrew Bank of Montreal accounts be updated to remove Jeffrey Foss and add Gwen Dombroski; FURTHER THAT two (2) of the following four (4) names have signing authority; Peter Emon, Craig Kelley, Daniel Burke and Gwen Dombroski.

Background

With the retirement of Jeffrey Foss, Director of Corporate Services it is necessary to update the signing authorities for the Bank of Montreal Accounts.

12. **2024 Federation of Canadian Municipalities (FCM) Membership Dues**

RESOLUTION NO. FA-CC-24-01-09

Moved by Chair

Seconded by Committee

THAT County Council approve the 2024 membership fee to the Federation of Canadian Municipalities (FCM) in the amount of \$23,859.16 including HST.

Background

The County of Renfrew, along with its lower-tier municipalities are members of the Federation of Canadian Municipalities (FCM). The membership fee for 2023 was \$23,093.95 including HST. The membership for 2024 is \$23,859.16 including HST which is a 3.3% increase over 2023. The 2024 Budget will include a provision for this continued payment.

13. **2024 Membership of the Association of Municipalities of Ontario (AMO)**

RESOLUTION NO. FA-CC-24-01-10

Moved by Chair

Seconded by Committee

THAT County Council approve the 2024 membership fee to the Association of Municipalities of Ontario (AMO) in the amount of \$10,105.57 including HST.

Background

The County of Renfrew is presently a member of the Association of Municipalities of Ontario (AMO). The membership fee for 2023 was \$9,811.42 including HST. The membership fee for 2024 is \$10,105.57 including HST, which is a 3.0% increase over 2023. The 2024 Budget will include a provision for this continued payment.

14. **City of Greater Sudbury – Resolution – Amendment to the Occupational Health and Safety Act to Clarify the Definition of “Employer”**

RESOLUTION NO. FA-CC-24-01-12

Moved by Chair

Seconded by Committee

THAT County Council supports Resolution No. CC2023-303 passed by the Council of the City of Greater Sudbury on December 5, 2023 seeking an amendment to the Occupational Health and Safety Act to clarify the definition of “Employer”;

AND FURTHER THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and

Housing, the Honourable John Yakabuski, Renfrew-Nipissing-Pembroke MPP, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce, and all Ontario municipalities.

Background

Attached as Appendix IX is the email dated December 14, 2023 from the City of Greater Sudbury seeking support for their resolution requesting the province to amend the Occupational Health and Safety Act to clarify the definition of “employer” to exclude owners that have contracted with a constructor for a project.

15. Leave of Absence Request

RESOLUTION NO. FA-CC-24-01-17

Moved by Chair

Seconded by Committee

THAT Council accept the written leave of absence received from Councillor Valerie Jahn until her return, or up to three months as per s.73(d) of the Procedural By-law.

Background

Council Valerie Jahn submitted a request for up to three months leave of absence as per s.73(d) of the Procedural By-law. This request was also supported by Health Committee.

BY-LAWS

16. Corporate Policies and Procedures – Human Resources

RESOLUTION NO. FA-CC-24-01-13

Moved by Chair

Seconded by Committee

THAT County Council approve the following amended Corporate Policies:

a) A-03 Recruitment; and

b) J-06 Return of Service Incentive Program;

AND the following new Corporate Policy:

c) A-19 Equity, Diversity and Inclusion Policy;

AND the removal of the following Corporate Policy:

d) A-09b Equality and Diversity;

AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted.

Background

The Corporate Policies are attached as Appendix X:

a) A-03 Recruitment

Updated this policy to include Section 6, which introduces hiring incentives for non-union positions that are difficult to staff.

b) A-09b Equality and Diversity

The removal of this policy due to the expanded scope in Policy A-19 Equity, Diversity and Inclusion and from the last update made to A-09 Misconduct in the Workplace.

c) A-19 Equity, Diversity and Inclusion

This new policy affirms the County of Renfrew's ongoing commitment to equity, diversity and inclusion (EDI). The County recognizes that diversity is an asset, and that equity and inclusion can be fostered through the choices we make as individuals and as an organization. The County welcomes all persons and endeavors to uphold an inclusive environment that leverages and promotes the unique experiences, skills and abilities of our people. We strive to identify and remove barriers that impede equity and inclusion while also ensuring municipal services, facilities, information, and communication are accessible and inclusive for all.

d) J-06 Return of Service Incentive Program

Updated this policy to extend the eligibility timeframe to June 30, 2024.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, P. Emon, A. Giardini, D. Mayville

Community Well-Being Action Model of Care

Thank you!

We would like to thank the Province of Ontario for its considerations over the years for many projects and look forward to a stronger relationship moving forward.

Proposal

We are seeking the Government of Ontario’s policy and financial support to better engage people in our communities struggling with life-threatening mental health, addictions and homelessness circumstances. We are respectfully requesting funding support of \$2.1 million annually for the creation and operation of “The Community Well-Being Program” serving 17 municipalities within the County of Renfrew, the City of Pembroke and the Algonquins of Pikwakangan.

This recommendation and request for Provincial assistance comes from extensive research into crisis response services provincially, nationally, and internationally and we require immediate provincial support to ensure sustainability and increased health and social services integration.

Background

The arrival of the COVID-19 pandemic has not only led to rising substance-related deaths (stimulant, opioid, benzodiazepine and alcohol-related), but to rising polysubstance involvement in deaths¹, mental health crises, and homelessness. Polysubstance use alone complicates substance toxicity responses. Over 50% of 35 substance related deaths in Renfrew County last year were attributed to homeless people, resulting in fatality rates of over a 100% increase in 2023 compared to prior three years of reported data.

The Gomes (2021) report¹ also highlights the need for health-care, community-based and harm reduction interventions to be responsive to multiple concurrent substance use disorders and dependencies¹. Coupled with dramatic increases in the rates of mental health crisis, substance use toxicity and apprehended deaths, and suicide in our communities, the complexity and prevalence of mental health, addictions illness is unprecedented. A visible indicator of this crisis is found in the extraordinary rates of homelessness with more than 300 people accessing in excess of 1,922 crisis shelter days in 2023 and potentially hundreds of people “living rough” throughout the County, the need for financial assistance, and food security is sharply on the rise.

Community Well-Being Action Model of Care

Due to the urgency of this human crisis, the County of Renfrew is hoping to move forward with this innovative model of care of harm reduction, outreach and response in an expedient manner, but requires additional funding to pilot this approach.

The Community Well-Being program pairs a specially trained Community Paramedic with a mental health professional who, together through a newly developed model of care, engage vulnerable people where they live to provide on-the-spot care, treatment, psychotherapy and health and social services system navigation support when not in acute crisis.

The team will also respond to non-violent, non-criminal 9-1-1 calls for service across the County where mental health issues and substance use are contributing and/or complicating factors. This specialty response team will provide mobile crisis services to clients when and where they need them, the first time they are engaged. In addition to the outreach described above, the County of Renfrew is partnering with local municipalities to support warming centres and connect people to existing health and social service programs.

Overall, this strategy is expected to increase engagement, promote wellness and connectivity to existing services, reduce 9-1-1 calls, Emergency Department utilization and improve the use of existing health and social services. Most importantly this program aims to reduce suffering, substance dependency, overdose experiences and death rates of our most vulnerable people by engaging and supporting them where and when they are for assistance.

1. Gomes T, Murray R, Kolla G, Leece P, Bansal S, Besharah J, Cahill T, Campbell T, Fritz A, Munro C, Toner L, Watford J on behalf of the Ontario Drug Policy Research Network, Office of the Chief Coroner for Ontario and Ontario Agency for Health Protection and Promotion (Public Health Ontario). Changing circumstances surrounding opioid-related deaths in Ontario during the COVID-19 pandemic. Toronto, ON: Ontario Drug Policy Research Network; 2021.

Municipal Modernization Funding

Thank you!

We would like to thank the Province of Ontario for its considerations over the years for several of our projects and look forward to a stronger relationship moving forward.

Proposal

The County of Renfrew is requesting that the Province fund and launch a new round of funding of the Municipal Modernization Fund that would enable municipalities of all sizes to build on the progress and efforts made during previous iterations.

Background

Building on the success of previous funding streams the County of Renfrew would like to discuss additional funding opportunities with regards to continuous improvements and modernization (i.e. the Municipal Modernization Fund).

As an upper tier government, we are not eligible for funding towards progressive initiatives through the Ontario Municipal Partnership Fund (OMPF) and must rely on the municipal tax levy to fund innovation.

The County of Renfrew was one of the successful recipients of the first rounds of the Municipal Modernization Fund, and we accomplished an incredible amount of innovation.

We completed:

- A Service Delivery Review of our operations, which we continue to roll out efficiencies and modernization of our workforce.
- A reimagined and renovated workplace, bringing all services together under one common roof and administration building, creating a true integration of our services; many delivered as the Service Manager for Provincial programs.
- A Planning Services Review, with an effort to determine the path forward to modernizing the approval process to improve our housing stock.
- An IT and Digital Modernization strategy, with a keen view of rolling out technological infrastructure that would better serve the ratepayer.
- An online portal for community engagement.
- Modernization of our meeting live-streaming equipment.
- Installation of online phone technology (VOIP).
- Engagement of a Human Resource Information System (HRIS).

Moving Forward

The County of Renfrew is looking past the extreme pressures of the COVID-19 pandemic, as we continue to find innovative ways to deliver our programs and services, while ensuring financial pressures on the County/City taxpayer are kept to a minimum.

We are seekers of innovation; our efforts with the Renfrew County Virtual Triage and Assessment Centre are a testament to that fact. We want to build on our strategies and continue to find and fund new programs that will streamline our processes and invigorate our workforce.

We are working together with our community partners, and many of our municipalities, on shared service efforts:

- Bringing together the numerous independently operated programs to combat the housing, homelessness, and mental health crisis under a unified direction without an overlap or duplication of service through;
 - A Warming Centre;
 - A Housing and Homelessness Hub; and
 - A Mobile Model of Care;
- A modular housing strategy and pilot project;
- Electronic land use permitting;
- Human Resource and Information Technology capacity sharing; and
- Automation of our meeting minutes and agenda software programs.

However, we have a severe shortfall of funding available to achieve the goals. While these initiatives will generate savings over the long term, we require funding to support the up-front investment costs to prevent additional burden to the County/City taxpayer.

We are hopeful that the Province will, once again, see the benefit of launching additional funding supports for municipalities that have continued to make service level enhancements and modernize the delivery of services.

Increased Funding for Regional Tourism Organization 11

We would like to thank the Province of Ontario for its considerations over the years for several projects and we look forward to a stronger relationship moving forward.

Proposal

Our region is full of innovative, resilient and dedicated professionals that, if offered greater support, would produce higher incremental gains than any other region in the province. The County of Renfrew would like to discuss increasing funding to Ontario's Highlands Tourism Organization – Regional Tourism Organization 11 (OHTO – RTO11) through an enhanced funding model and the possibility of restoring the 20% funding reduction which took place in April 2019.

Background

Heading into the 15th year of the Regional Tourism Organization (RTO) program, much has changed and developed across the tourism landscape in Ontario. As the second largest region in Ontario and one of only two that is entirely rural, OHTO – RTO11 has successfully delivered year after year on the provincial mandate to strengthen the visitor economy in our communities.

OHTO has a proven history of delivering results in collaboration with six county partners consisting of Renfrew, Lanark, Haliburton, Hastings, Lennox and Addington, and Frontenac counties. Their award-winning marketing programs, customized experience development solutions and partnership opportunities have raised the bar in rural Ontario despite receiving the lowest level of funding among the 13 RTOs. (\$766,000/year)

Challenges

The current funding model provides \$500,000 in base funding to each RTO plus an additional portion based on measures applied to a region's traditional accommodation inventory (hotels, motels, inns, resorts, etc.). This narrow calculation favours regions that have a high traditional accommodation base such as regions with well resourced, economically diverse urban centres.

The current funding model does not sufficiently support rural regions that have a greater dependence on the tourism sector to drive their economies and that have a lower traditional accommodation base but higher short-term rentals. Furthermore, there are challenges unique to rural regions. Our large geography and low, dispersed population centres make collaboration and engagement more costly and difficult. This includes efforts around implementing a Municipal Accommodation Tax (MAT). Finally, many of our operators are small and medium-sized enterprises (SMEs) that are not incorporated and therefore are not eligible for many funding programs.

Given these challenges, our tourism sector has a greater dependence on OHTO to deliver and support destination development initiatives. Greater support would significantly increase our impact and contributions to the visitor economy in Ontario.

Increased Funding for
Regional Tourism
Organization 11



9 International Drive
Pembroke, ON K8A 6W5
613.735.7288 / 800.273.0183
info@countyofrenfrew.on.ca

Conclusions from Ontario's Auditor General

- The Ministry has not developed and executed a long-term strategic plan since its 2016 five-year plan to grow Ontario's tourism industry and maximize its contribution to the economic growth of the province.
- The Ministry's funding programs could be designed and delivered more efficiently and effectively to support the tourism industry.
- The Ministry has not collected information to evaluate the effectiveness of provincial tourism supports in growing the tourism industry, and it has not reported the results to the public or tourism stakeholders.

Opportunities

The release of Ontario's Auditor General report presents a timely opportunity to revisit the current funding model and take steps towards improving the effectiveness of tourism supports. Increasing support to OHTO will result in:

- Increase in the number of operators that are provided support to enhance their product offering, improve their skills, and grow their business.
- Increase the awareness of the experiences available in our region to keep Ontarians exploring their backyard and drive visitation to the province from neighbouring provinces and international markets.
- Gaining access to timely research which is currently cost prohibitive but necessary to make informed decisions and track results.
- Additional partnership projects that leverage resources from participating partners and that benefit multiple communities.

Advocacy for Highway 17/417 Expansion and Improvement

Thank you!

We'd like to thank the Province of Ontario for their considerations over the years for several of our projects and look forward to a stronger relationship moving forward.

Your Ministry's commitment to the expansion of Highway 17, from Scheel Drive near Arnprior to Bruce Street, 3 kilometres west of Renfrew, will further assist us with attracting residents to our region.

The County of Renfrew

The County of Renfrew is geographically the largest municipality/County in Ontario, with a significant transportation network of over 1,600 lane kilometres of County-owned roadways and infrastructure, including 252 bridges.

Expansion and Improvement to Highway 417/17

With the discontinuation of rail service in 2010, all goods and services for the County of Renfrew arrive by truck, thus making Highway 417/17 a crucial transportation artery that links the Provinces of Ontario and Québec provinces, while also servicing multiple communities in and around Renfrew County. The interconnected network of Provincial, County and Municipal roads, which creates the cohesive transportation infrastructure to effectively move people and goods to locations within the County; as well as other significant destinations such as the City of Ottawa, the Greater Toronto Area, the City of Montréal, and the Highway 401 corridor, makes this corridor exceedingly valuable to the traveling public.

For the TransCanada Highway, the main access and supply route to Garrison Petawawa and the Canadian Nuclear Laboratories Inc., it is absolutely critical that the Minister of Transportation continue to extend Highway 417 and improve Highway 17 through the County of Renfrew.



New Interchange Highway 17 and County Road

Strategic Options

The County of Renfrew is aware of the complexities involved in such a substantial highway expansion and has developed interim options for consideration. The County of Renfrew is requesting that these options be constructed, where practical, in an effort to increase safety with the knowledge that four-laning the entirety of Highway 17 has an exceptionally long completion horizon.

1. 2 + 1 Highway

A 2 + 1 highway is a three-lane highway with a centre passing lane that changes direction approximately every two to five kilometres. The highway model is used in other jurisdictions around the world and is more cost efficient than twinning a highway. Currently a pilot project is underway on Highway 11 north of North Bay.

2. Interchanges

Currently there are several interchanges along the Highway 417 corridor that enable a controlled access to a lower-order facility, such as arterial, or collector roads. Construction of interchanges at arterial road intersections ahead of the Highway 17 expansion would immensely improve safety and traffic flows. The severity of collisions at any of these currently signaled or stop controlled intersections usually result in severe injuries or death of the individuals involved.

3. Roundabouts

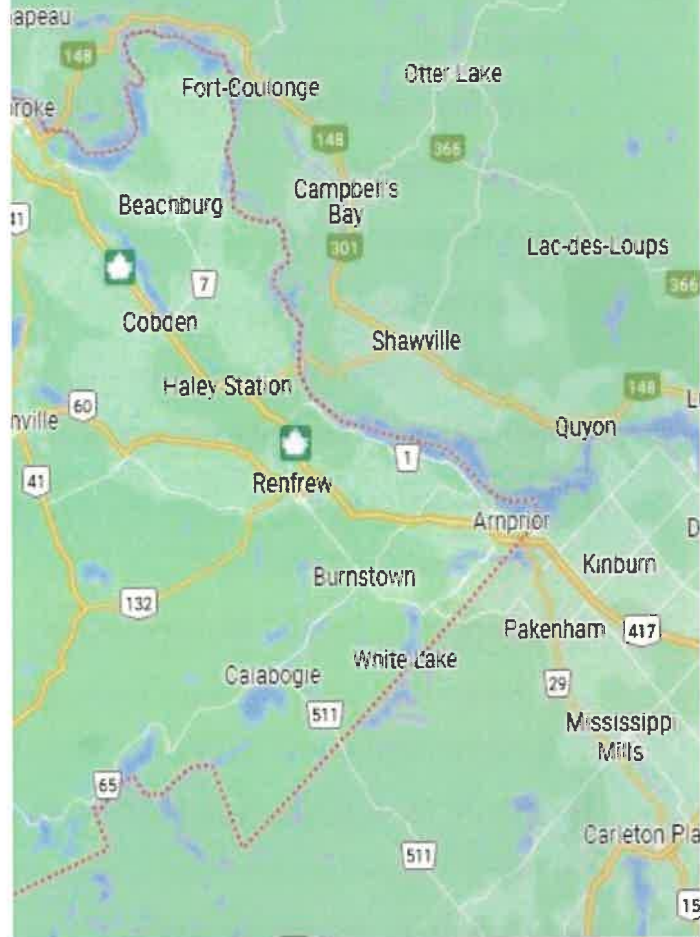
Intersections play a crucial role in facilitating the movement of traffic, ensuring safety, and optimizing transportation networks. Traditionally, intersections controlled by traffic signals have been the standard choice for managing traffic flow. However, in recent years, highway roundabouts have gained popularity as a viable alternative. Highway roundabouts instead of intersections with signals have the potential to enhance safety, improve traffic flow, reduce congestion, and contribute to sustainability. While roundabouts may not be suitable for all scenarios, their adoption should be considered in areas where these advantages can be maximized. As society continues to prioritize safety, efficiency, and environmental responsibility in transportation infrastructure, the utilization of highway roundabouts should be increasingly favoured in future planning and development.

Advocacy for Hwy 17/417 Expansion and Improvement

Solutions

- Include the continued extension of Highway 417 through the entire length of the County of Renfrew as a key priority program within the province's five-year capital works program.
- Allocate funding for the continued expansion of Highway 417 through the entire length of the County of Renfrew and other improvements of Highway 17, moving forward with the tender process for detailed design and construction (design-build tender) in its five-year capital programs.
- Initiate environmental assessments studies and land acquisition for the enhancement and twinning of the infrastructure connecting the high-traffic zones spanning Pembroke to Chalk River, but with an emphasis on focusing expansion from west (Chalk River) to east (Petawawa/Pembroke) with the understanding that this initiative would be concurrent to and simultaneous with the present expansion coming from Arnprior west.
- Consideration be given to the installation of full interchanges at the intersections of Paquette Road (CR 55), Doran Road (CR 26), Forest Lea Road (CR 42), Round Lake Road (CR 58), B-Line Road, Highway 41 and Whitewater Road (CR 24). These measures will result in significant improvements to the flow of traffic and assist in the preparation for the eventual twinning of this section.
- Consider alternative traffic flow designs, in the short term, while expansion plans and budgets are being finalized, such as 2+1 or roundabouts.
- For the TransCanada Highway, the main access and supply route to Garrison Petawawa and the Canadian Nuclear Laboratories Inc., it is absolutely critical that the Minister of Transportation develop a predictable multi-year program to fund the planning and implementation of Route Planning Studies, Environmental Assessment updates, property acquisition and budget allocations for the continued extension of Highway 417 and improvement of Highway 17 through the entire length of the County of Renfrew.
- Strengthen collaborations and foster partnerships with municipalities along the Highway 17 corridor to identify shared traffic patterns and explore opportunities for enhancing safety improvements.

Highway 417/17 Strategic Advancement



NOVEMBER 2023

County of Renfrew



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Executive Summary

With the completion of this strategic advancement plan, the County of Renfrew has provided the rationale, data, information and analysis to demonstrate there is an urgent need to improve Highway 17 and continued extension of Highway 417. The County acknowledges and is appreciative of the planned construction of the Highway 417 extension from Scheel Drive near Arnprior to Bruce Street, 3 km west of Renfrew that will include four new interchanges to 2 km west of Renfrew as committed to by MPP John Yakabuski, Renfrew-Nipissing-Pembroke. As such, based on the data, research, findings and conclusions of this plan, the County of Renfrew would respectfully request that the Province:

1. Include the continued extension of Highway 417 through the entire length of the County of Renfrew as a key priority program within the province's five-year capital works program.
2. Allocate funding for the continued expansion of Highway 417 through the entire length of the County of Renfrew and other improvements of Highway 17, moving forward with the tender process for detailed design and construction (design-build tender) in its five-year capital programs.
3. Initiate environmental assessments studies and land acquisition for the enhancement and twinning of the infrastructure connecting the high-traffic zones spanning Pembroke to Chalk River, but with an emphasis on focusing expansion from west (Chalk River) to east (Petawawa/Pembroke) with the understanding that this initiative would be concurrent to and simultaneous with the present expansion coming from Arnprior west.
4. Consideration be given to the installation of full interchanges at the intersections of Paquette Road (CR 55), Doran Road (CR 26), Forest Lea Road (CR 42), Round Lake Road (CR 58), B-Line Road, Highway 41 and Whitewater Road (CR 24). These measures will result in significant improvements to the flow of traffic and assist in the preparation for the eventual twinning of this section.
5. Consider alternative traffic flow designs, in the short term, while expansion plans and budgets are being finalized, such as 2+1 or roundabouts.
6. For the TransCanada Highway, the main access and supply route to Garrison Petawawa and the Canadian Nuclear Laboratories Inc., it is absolutely critical that the Minister of Transportation develop a predictable multi-year program to fund the planning and implementation of Route Planning Studies, Environmental Assessment updates, property acquisition and budget allocations for the continued extension of Highway 417 and improvement of Highway 17 through the entire length of the County of Renfrew.



Background

In May of 2015 the County of Renfrew provided a business case to the Province of Ontario for the acceleration of Highway 417 west of Arnprior to former Minister of Transportation, Steven Del Duca. The County acknowledges that since that time, Highway 417 has been extended to Scheel Drive in Township of McNab/Braeside and a new interchange at County Road 508 (Calabogie Road/McLean Drive) has been completed. In May of 2022 MPP John Yakabuski, identified a two-stage expansion of 22.5 km of Highway 17 to four lanes from Scheel Drive near Arnprior to Bruce Street, 3 km west of Renfrew that will include four new interchanges.

The following paper will outline the benefits of continued expansion as well as the potential highway enhancement to a 2+1 design, interchanges, and highway roundabouts, that can be completed in an effort to improve safety and be consistent with the original goal of complete four-laning.

Significance of 417/17 as the County's Transportation Backbone

With the discontinuation of rail service in 2010, all goods and services for the County of Renfrew arrive by truck, thus making Highway 417/17 a crucial transportation artery that links Ontario and Québec, while also servicing multiple communities in and around Renfrew County. With an interconnectivity network of Provincial, County and Municipal roads that creates the cohesive transportation infrastructure, it allows people and goods to effectively move to locations within the County as well as other significant destinations such as the City of Ottawa, the Greater Toronto Area, the City of Montréal, and the Highway 401 corridor.

Strategic Options

2+1 Highway

A 2+1 highway is a three-lane highway with a centre passing lane that changes direction approximately every two to five kilometres. This highway model is used in other jurisdictions around the world and is more cost efficient than twinning a highway. Currently a pilot project is underway on Highway 11 north of North Bay.

“This first of its kind highway pilot in North America will keep people and goods moving safely across Northern Ontario,” said Caroline Mulroney, former Minister of Transportation in 2022. “This is a key next step to get shovels in the ground on critical infrastructure projects that will support a strong transportation network and create jobs.”



Example of 2+1 in Sweden

The County of Renfrew would also like to be considered for a pilot project in a number of areas along Highway 17 with limited access or no at grade interchanges, between Renfrew, Pembroke, Petawawa and north to Mattawa.

Some Facts Regarding 2+1 Roads Include:

- Significantly lower costs to build than divided highways
- Built on existing road platform or slightly wider
- Intersections can be at grade or grade separated
- Do not need to by-pass towns and villages
- Do not significantly affect private entrances
- Function well in all seasons
- Have significant socio-economic benefits
- Work well with traffic volumes between 2,000 – 20,000 AADT

What Results Can Be Achieved From 2+1 Roads?

- Fatality rates reduced 55-80%
- Reduction in motorcycle fatality rates 40-50%
- Safety performance equal to divided highways
- Improved travel efficiency and travel times

Interchanges

Currently there are a number of service interchanges along the Highway 17 corridor within the County of Renfrew that enable a controlled access to a lower-order facility, such as arterial or collector roads. The severity of collision at any of these intersections usually result in severe injuries or death of the individuals involved.

The County of Renfrew is requesting that the proposed overpasses for the entirety of the Highway 417 project be completed as soon as possible with the inclusion for expansion to four-laning at a future date. This would be similar to what has been complete at the County Road 508 (Calabogie Road) and Highway 17 west of Arnprior.



Completed County Road 508 Highway 17 Overpass with Provisions for future four-laning

Having these overpasses completed and ready for four-laning would immensely improve safety for the motoring public at these service interchanges.

What Results Can Be Achieved From Interchanges?

- Reduction in fatality accidents
- Grade separation of intersecting traffic
- Enhanced safety for motorists, cyclists and pedestrians
- Continuous movement of traffic

Roundabouts

Intersections play a crucial role in facilitating the movement of traffic, ensuring safety, and optimizing transportation networks. Traditionally, intersections controlled by traffic signals have been the standard choice for managing traffic flow. However, in recent years, highway roundabouts have gained popularity as a viable alternative. The following explores the advantages of highway roundabouts over intersections with signals, highlighting their potential to enhance safety, improve traffic flow, reduce congestion, and contribute to sustainability. At present there are twelve signal-controlled intersections along the TransCanada Highway (Hwy 17) spanning from the Town of Renfrew to the Town of Deep River in the County of Renfrew. The County of

Renfrew is requesting that highway roundabouts be installed where practical in an effort to increase safety with the knowledge that four-laning the entirety of Highway 17 has an exceptionally long completion horizon. While roundabouts may not be suitable for all scenarios, their adoption should be considered in areas where these advantages can be maximized. As society continues to prioritize safety, efficiency, and environmental responsibility in transportation infrastructure, the utilization of highway roundabouts should be increasingly favoured in future planning and development.

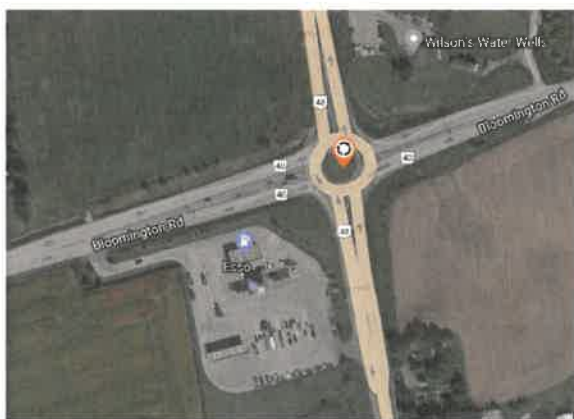


Completed Roundabout Highway 21 and Bruce County Road 10

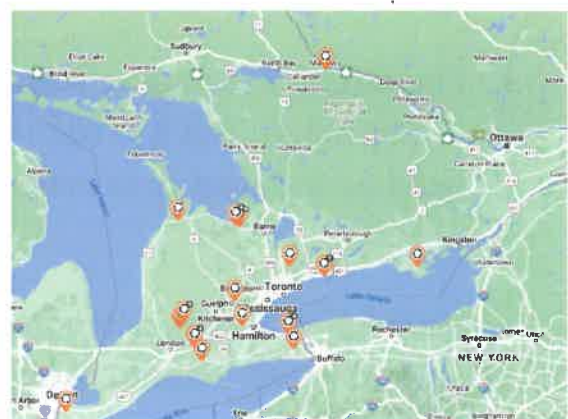
What Results Can Be Achieved From Roundabouts?

- Highway roundabouts reduce the number of conflict points between vehicles. With no high-speed, perpendicular collisions as seen in signalized intersections, roundabouts result in fewer severe accidents, thereby decreasing the risk of fatalities and serious injuries.
- Roundabouts require vehicles to slow down as they approach, promoting safer driving habits. This is in contrast to signalized intersections where drivers may be tempted to speed up to make it through a green light, increasing the likelihood of crashes.
- Roundabouts often incorporate pedestrian crosswalks and islands, making it safer for pedestrians to navigate compared to traditional intersections with signals.

- Roundabouts promote continuous traffic flow, eliminating the stop-and-go patterns characteristic of signalized intersections. Vehicles enter the roundabout when there is a gap, leading to a more efficient movement of traffic.
- Roundabouts minimize vehicle delay by eliminating red light wait times. This reduction in delay leads to shorter commute times for drivers and decreased fuel consumption, which has environmental and economic benefits.
- Roundabouts can often handle higher traffic volumes than signalized intersections, making them ideal for areas with increasing population and traffic demands.
- Unlike intersections with signals, where long queues can form during peak hours, roundabouts maintain shorter queues, which contribute to smoother traffic flow and reduced congestion.
- Roundabouts reduce idling time for vehicles, which can lead to fuel savings, reduced emissions, and improved air quality, aligning with sustainability goals.
- Roundabouts' efficient traffic flow reduces vehicle emissions and fuel consumption, leading to a smaller carbon footprint compared to signalized intersections. This aligns with environmental efforts to combat climate change.
- Roundabouts often feature landscaping and public art, enhancing the visual appeal of the surrounding area. This aesthetic improvement contributes to community pride and quality of life.



Roundabout on Highway 40 at the Intersection of Highway 48 in Whitechurch-Stouffville with provisions for future four-laning



Current Highway Roundabouts in Southern and Eastern Ontario



Potential Locations for Highway Roundabouts within the County of Renfrew

Provincial and Federal Interests

Garrison Petawawa and Canadian Nuclear Laboratories (CNL) are two prominent employers in the County of Renfrew, collectively employing over 10,000 County residents and heavily relying on the County's primary transportation artery, Highway 17/417. The extension of Highway 417 would not only bolster the growth and prosperity of these major employers but also foster the sustainable development of the County's existing and emerging industrial sectors.

CNL, the largest concentration of scientific research and development in Canada with a workforce of 3,000, has served as the country's primary nuclear science research and development center for over 75 years. All CNL staff, spanning technical, professional, research, administration, environmental, and engineering roles commute via Highway 17 from various communities, some as distant as Arnprior and Ottawa. Furthermore, substantial truck and commercial traffic supports the nuclear laboratories and reactor with services, materials, and logistical support. An extended Highway 417 would not only attract a talented workforce to CNL but also provide a safer and more efficient means of transporting sensitive materials.

Garrison Petawawa, Canada's preeminent military base, houses the largest concentration of military personnel in the County of Renfrew and is situated just west of the Town of Petawawa, east of CNL. Highway 17, serving as the primary commuting route for approximately 6,000 uniformed and civilian base personnel, is indispensable for the movement of troops, vehicles, and materials across Canada, as well as to airports and ports for international deployments. A wide array of military vehicles, including Light Armored Vehicles (LAVs), transports, fuel tankers, and buses, routinely use Highway 17 for training and travel to other military bases, including National Defence Headquarters in Ottawa. Additionally, Garrison Petawawa hosts essential units such as 2 Canadian Mechanized Brigade Group (CMBG), Canadian Special Operations Regiment (CSOR), 427 Special Operations Aviation Squadron (SOAS), and the 450 Tactical Helicopter Squadron.

The challenges faced by civilian and commercial traffic due to slow-moving military convoys on Highway 17 would be substantially mitigated by improvements to the

intersection at County Road 55 (Paquette Road). Moreover, a more efficient and higher capacity Highway 17 using the 2+1 highway concept would optimize day-to-day operations, including material and fuel delivery to Garrison Petawawa, and facilitate swifter and more efficient military personnel and equipment deployment during domestic and international disasters, national defence scenarios, and security operations.

From a provincial perspective, Highway 17/417 through the County of Renfrew serves as a crucial trucking and automobile route to support the expanding natural resources and processing activities in Northern Ontario. This network also provides essential access to Ottawa, Eastern Ontario, the Greater Toronto Area, Montréal, and the Highway 401 Corridor, including various freshwater ports along this vital trade route. Furthermore, it stands as the most direct east-west corridor connecting Eastern Ontario, eastern Canada, Ontario's northwest, the western provinces, territories, and Pacific ports. Worth noting is that the Highway 17/417 is an integral part of the TransCanada Highway and holds the Core Route designation in the National Highway System, signifying its federal recognition as a vital network essential to Canada's economy and a critical transportation corridor benefiting all Canadians.

Community Interests

Industrial Observations

Enhancing the shipping options through the intersection and 2+1 highway concept would not only benefit the existing industrial base of the County of Renfrew, but it would also pave the way for increased commercial and industrial opportunities along the transportation corridor. Moreover, the intersection improvements and 2+1 highway concept for Highway 17 would provide a safer and more efficient commuting route. These improvements would position the County of Renfrew to realize its vision of becoming an appealing, sustainable, and thriving community for both residents and industries.

To achieve this vision and capitalize on investment opportunities, it is imperative to address the pressing need for a secure and efficient highway transportation network. The current configuration of a 2-lane Highway 17, coupled with the removal of both the CN and CP railways in the County of Renfrew, severely hampers the County's ability to sustain and attract growth. Without a solution to current transportation challenges, the County of Renfrew will continue to lag behind other communities in the Province that enjoy the advantages of multi-lane highways.

If the Highway 17 corridor in the County of Renfrew remains unimproved, the projected increase in commercial traffic could further exacerbate the existing transportation challenges experienced in the County.

Community Impact Observations

It can be concluded that there are quantifiable business opportunities and positive community impacts associated with intersection improvements and the implementation of the 2+1 highway concept to a rural community. These include:

1. **An increased population base** which is critical for economic development since this reflects building a strong local labour force.
2. **Promotion of community development.** This is paramount in sustaining investments in social, community and economic development infrastructure.

Intersection Improvements and Implementation of the 2+1 Highway Concept – Key to Community and Economic Development Success

Communities thrive through the presence of people. In the absence of sustained population growth and diverse demographic composition that covers all age groups, a community may begin to decline, both in terms of its physical infrastructure and the quality of life it offers residents. Vibrant and livable communities enhance the overall appeal of a place, which is a primary factor influencing businesses considering relocation or expansion in an area. The intersection improvements and implementation of a 2+1 highway concept in conjunction with the overall expansion of Highway 417 through the County of Renfrew, is poised to stimulate ongoing population growth and infuse vitality into the County municipalities.

Many rural communities in Ontario have grappled with issues like significant population decline, the departure of young people, or an overrepresentation of seniors and elderly, leading to an imbalance in their population composition. In stark contrast, the extension of Highway 417 becomes a pivotal element in ensuring a well-balanced demographic profile. In turn, the County of Renfrew can nurture thriving and enduring communities with a well-rounded demographic.

Investors, employers, and members of the workforce assess various factors when deciding whether to invest or relocate to an area, and the state of the local community ranks among the most influential determinants.

Employees require a consistent and dependable source of labour. In the future, both new and existing businesses in the County of Renfrew will continue to seek labour resources beyond their local municipal boundaries. Thus, an improved Highway 17 and expanded Highway 417 will provide the County's workforce with greater ease of movement throughout the entire County.

Rationale for Intersection Improvements and Implementation of the 2+1 Highway Concept

Promote Economic Growth

- Enhance the County of Renfrew’s capacity to attract and retain skilled individuals, residents, and employees – a fundamental element for establishing a robust, stable, and sustainable economy.
- Establish a dependable and secure transportation infrastructure for the major industrial sectors in the County of Renfrew, including advancing manufacturing, agri-businesses, creative industries, forestry and wood processing, green economy and energy, life sciences, mining, and tourism.
- Result in decreased travel time, leading to direct reductions in transportation and fuel expenses.
- Bolster the County of Renfrew’s competitive standing in comparison to communities situated along the eastern corridors of Highway 401, 416, and 417.
- This competitive edge will enable the County to effectively vie for crucial investment opportunities province-wide.
- Further build upon the positive momentum initiated by the extension of Highway 417 to the west of the Town of Arnprior and continue leveraging the constructive momentum created by the Province through its substantial investment in Broadband.
- Immediate provincial investment to expedite improvements and ongoing expansion of Highway 417 represents the next logical phase in supporting economic development endeavors within the County of Renfrew.

Enhance Tourism

- With the presence of intersection improvements, 2+1 lane highway and the ongoing four-lane highway expansion, a greater number of tourists will feel inclined, assured, and enthusiastic about journeying to the County of Renfrew.

-
- There will be fewer disruptions in traffic flow caused by congestion during peak tourism season, ensuring smooth access for tourists to the region and a rise in the total number of tourist visits.
 - It will establish a robust transportation framework, expanding access to the numerous tourist attractions within the County of Renfrew, including Algonquin Park.
 - The improved accessibility to the County of Renfrew will boost the appeal of day trips and weekend escapes for visitors coming from Ottawa and beyond.
 - This enhancement will enable motor coach tour buses to access the area more efficiently, ultimately amplifying tourism-related activities.
 - The reduction in travel times will lead to heightened satisfaction among tourists, an upsurge in tourism activities, increased returns, and positive recommendations to others.
 - It will facilitate improved access for large recreational vehicles and vehicles towing travel trailers, watercrafts, snowmobiles, and/or ATVs.

Sustain Communities

- Numerous rural communities in Ontario are grappling with declining populations. Comparable cases indicate that improved highways will invigorate and sustain population growth.
- The expansion of the population will, in turn, spur growth in various sectors, including retail, personal services, healthcare, education, culture, and an array of small businesses and services.
- Housing development plays a pivotal role in the local economy of a community. Enhancing Highway 17 with the continued expansion of Highway 417 will foster and promote housing development.

Enhance Safety

- Whether real or perceived, the safety issues associated with Highway 17 are casting a negative shadow and significantly impeding the economic development prospects of the County of Renfrew. Improving Highway 17 will help alleviate concerns regarding safety, both actual and perceived.

Improved Traffic Flow

- Given the absence of viable alternatives, Highway 17 serves as the primary conduit for transporting people and goods into, out of, and within the County of Renfrew. Improving Highway 17 will offer a more efficient and cost-effective means of moving both people and cargo, resulting in time and financial savings.
- The continuous military traffic associated with Garrison Petawawa will be better accommodated by the improvement and expansion of Highway 17, enhancing safety of all other highway users.

Moving Forward

By implementing this strategic plan, the Government of Ontario can uphold its dedication to ensuring secure, safe transportation corridor in the eastern region of the province, aligning with the 'Open for Business' initiative. The County acknowledges and is appreciative of the planned construction of the Highway 417 extension from Scheel Drive near Arnprior to Bruce Street, 3 km west of Renfrew that will include four new interchanges to 2 km west of Renfrew as committed to by MPP John Yakabuski, Renfrew-Nipissing-Pembroke.

As such, based on the data, research, findings and conclusions of this strategic plan, the County of Renfrew would respectfully request that the Province:

1. Include the continued extension of Highway 417 through the entire length of the County of Renfrew as a key priority program within the province's five-year capital works program.
2. Allocate funding for the continued expansion of Highway 417 through the entire length of the County of Renfrew and other improvements of Highway 17, moving forward with the tender process for detailed design and construction (design-build tender) in its five-year capital programs.
3. Initiate environmental assessments studies and land acquisition for the enhancement and twinning of the infrastructure connecting the high-traffic zones spanning Pembroke to Chalk River, but with an emphasis on focusing expansion from west (Chalk River) to east (Petawawa/Pembroke) with the understanding that this initiative would be concurrent to and simultaneous with the present expansion coming from Arnprior west.
4. Consideration be given to the installation of full interchanges at the intersections of Paquette Road (CR 55), Doran Road (CR 26), Forest Lea Road (CR 42), Round Lake Road (CR 58), B-Line Road, Highway 41 and Whitewater Road (CR 24). These measures will result in significant improvements to the flow of traffic and assist in the preparation for the eventual twinning of this section.
5. Consider alternative traffic flow designs, in the short term, while expansion plans and budgets are being finalized, such as 2+1 or roundabouts.
6. For the TransCanada Highway, the main access and supply route to Garrison Petawawa and the Canadian Nuclear Laboratories Inc., it is absolutely critical that the Minister of Transportation develop a predictable multi-year program to fund the planning and implementation of Route Planning Studies, Environmental Assessment updates, property acquisition and budget allocations for the continued extension of Highway 417 and improvement of Highway 17 through the entire length of the County of Renfrew.

Standardized Pavement Condition Index

Thank you!

We would like to thank the Province of Ontario for their considerations over the years for several of our projects and look forward to a stronger relationship moving forward.

Proposal

We are seeking the Government of Ontario's policy and financial support in a review of Pavement Condition Indices, with a view to a standardized approach across the province that better aligns with the flexibility of local asset management planning.

The County of Renfrew

The County of Renfrew is geographically the largest municipality/County in Ontario, with a significant transportation network of over 1600 lane kilometres of County-owned roadways and infrastructure, including 252 bridges. Maintaining this public infrastructure is becoming increasingly difficult, especially after the inflationary pressures of 2021/2022 and the absence of diverse procurement opportunities due to a lack of available contractors in our rural area. At the same time, our ratepayers and our lower tier municipalities are requesting that our network be maintained and upgraded.

Pavement Conditions Index

Standardizing Pavement Conditions Index (PCI) for all municipalities across the province with a grant program designed specifically to maintain those (PCIs) based on the municipality's Financial Information Returns could reinforce accountability of municipalities and create a fair means of allocating funding. The County of Renfrew has an adopted target average PCI of 70. If a standard number and methodology were implemented province wide, municipalities could tailor their Asset Management Plans to meet that criteria and the Provincial Government could provide funding in accordance with the PCI.

the DETAILS

Standardized Pavement Condition Index

By standardizing the methodology for evaluating pavement conditions among infrastructure owners throughout Ontario, several significant advantages would be realized, including:

- The enhancement of the quality of asset management plans under development or refinement.
- Improved benchmarking capabilities, enabling municipalities to compare pavement network conditions and associated costs.
- More precise allocation of funds and strategic funding decisions at both the provincial and municipal levels of government.
- The establishment of a province-wide pavement monitoring and evaluation program, supporting other initiatives at the provincial level.

The chart below sets targets slightly lower than the Ministry of Transportation currently uses as an evaluation tool, calculated to be about 83, 77, 75, and 69, but aligns with the County of Renfrew's initial short-term and long-term average PCI targets.

We believe that this approach is easily quantifiable and can be considered for predictable funding allocations based on the values reported. This approach would also free municipalities to still set their own trigger levels as part of their Asset Management Plans, providing more financial flexibility.

The County of Renfrew has developed an evaluation tool that would align with a funding formula and looks forward to presenting it to the Ministry as part of the delegation and/or as a follow up to our conversation.

Target Average Condition of Road Classes in System	
Road Class	PCI
Freeway	80
Arterial	73
Collector	70
Local	65

Emergency Services Communication Systems Alignment

Thank you!

We would like to thank the Province of Ontario for its considerations over the years for several of our projects and look forward to a stronger relationship moving forward.

Proposal

We are seeking financial support from the Government of Ontario to improve first responder interoperability, access and reliability of the public safety radio systems in the County of Renfrew. An updated system was recently installed at the Renfrew Central Ambulance Communication Centre (CACC) at a cost of \$360,140.

Background

The County of Renfrew, as part of its commitment to 9-1-1 in 2001, purchased communications equipment situated in several locations, necessary for fire dispatch.

The equipment for fire dispatch was purchased by the County of Renfrew to support the municipal partners' fire services. Originally, the equipment was the County of Renfrew consoles (Roads Department) and was supported on the Ministry of Health's (MOH) radio network, inclusive of UHF and VHF repeaters located in Foymount. In 2009, the radio, tower and equipment were all switched over to the County of Renfrew and they had the full contract with Christie and Walther, now BearCom to maintain the equipment. A service contract for equipment was supported through the County of Renfrew and the Central Ambulance Communication Centre (CACC) was the operator only. A Break and Fix contract was supported by CACC in reporting the issues directly to the vendor and ensuring the County of Renfrew was informed of any repairs for their equipment. Reprogramming of paging functions for the fire departments or changes in operational protocols would be billed back to the CACC/MOH.

The dispatch component of the Fire Communications Radio system is owned by the County and provides the fire radio and notification system that serves the 16 local municipalities, the City of Pembroke and the Algonquins of Pikwakangan. The Ministry of Health and Long-Term Care provides the service while the County of Renfrew Emergency Services department owns and manages it.

Emergency Services Communication Systems Alignment

As public safety critical infrastructure, we believe that the fire radio and notification systems should be financially supported by the Province and from a policy and practice perspective future design of Provincial Government radio communication systems, the Province should fully integrate fire service radio systems with police, paramedic and the Ontario Fire Marshal and Ministry of Natural Resources communications systems.

At the centre of Fire Communications is the County's Emergency Services dispatching provided under contracts with the Ontario Provincial Police (OPP) and the Ontario Ministry of Health and Long-Term Care – Renfrew Central Ambulance Communication Centre (CACC) which was installed in the late 1990s. This covers multiple area Fire Services dispatching supported by communications over an analog two-way radio system. The current communications system has been identified as not well suited to support interoperational communications between the various emergency services. This weakness was identified as a significant risk factor for the provision of optimal emergency response services (especially Fire Services) to the citizens of the County.

The primary function of CACC is to dispatch Ambulance incidents, and, in addition, it supports Fire Department dispatch as well. The four-console position solution does not have a back-up console position independent of the main consoles in the event of failure or natural disaster. There is a phone patch used in the event of failure. However, console functionality is lost in those cases.

This system is an old analog-based radio communications system. It operates by the transmitting an analog signal through three towers: Foymont, Arnprior, and Bisset Creek. The system is about 25 years old and has never been updated with regards to equipment or system architecture. Maintenance is becoming difficult and operational performance will continue to decline. The system is meeting the basic operational needs; however, it is not up to current accepted norms for Emergency Radio Systems or the 'best practices' of peer Fire Services Radio Systems in Ontario.



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

December 14, 2023

Daniel Burke
Finance Manager/Acting Treasurer
County of Renfrew

Subject: 2024 Municipal Levy

As we continue our work to meet the evolving needs of our partners, we wanted to inform you that MPAC's Board of Directors has approved the corporation's 2024 operating budget.

MPAC has been controlling expenses through the strategic management of financial and business operations, which has allowed us to keep the municipal levy at a 0% increase over the past three years. However, we acknowledge that sustaining a 0% increase in the long term is not realistic. Due to the current economic situation, we are now facing the need to increase the levy by 2.1% to address the impact of inflation on our operations, including rising labour costs.

This decision was not taken lightly. Through our continued efforts to streamline existing services, control expenditures and find efficiencies, we were able to keep the increase to a minimum, ensuring it stayed below the current inflation rate.

Not all municipalities will see a 2.1% increase. Individual municipal levies are determined by a funding formula under the *Municipal Property Assessment Corporation Act* based on the weighted average of two factors: municipal share of the total assessed value and number of properties, compared to the rest of the province. An explanation of how MPAC calculated the municipal levy is available here https://www.mpac.ca/sites/default/files/docs/pdf/2024-MunicipalLevy-Infographic_WEB.pdf.

Your municipality's annual 2024 levy amount will be \$1,570,574.71 or a 1.96% increase.

Additional information about your municipality's specific 2024 levy calculation is available here <https://workdrive.mpac.ca/external/8fb0a8d00b3910ffbe20fa0ae79cc1d9141d9e3efd51ba7fee52e3a77b0a7a9b>.

Your first bill will be delivered later this month, followed by equal quarterly invoices thereafter. You will also receive your Assessment Change Summary from your local MPAC Account Manager, which provides a high-level description of the assessment changes within your municipality.

We invite you to read our 2023 Municipal Partnerships Report here <https://news.mpac.ca/2023-municipal-partnerships-report> to learn more about our collective work to build strong communities across Ontario together.

As we approach the end of the year, our commitment to elevating the property owner and municipal experience through innovation and the modernization of our products and services remains our priority. We look forward to collaborating on forward-looking initiatives and continuing to provide you with timely information that supports your work and decision-making.

If you have questions about MPAC's funding requirements, please contact:

Mary Meffe
Vice-President, Corporate and Information Services
and Chief Financial Officer
289-539-0306
Mary.Meffe@mpac.ca

For information about the assessment services available to your municipality, please contact:

Carmelo Lipsi
Vice-President, Valuation and Customer Relations
and Chief Operating Officer
289-317-0881
Carmelo.Lipsi@mpac.ca

Yours Truly,

Alan Spacek
Chair, MPAC Board of Director

Nicole McNeill
President and Chief Administrative Officer, MPAC

Copy MPAC Board of Directors
Executive Management Group, MPAC
Director and Regional Managers, Municipal and Stakeholder Relations, MPAC



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

SUPPORTING INFORMATION FOR THE CALCULATION OF 2024
PROPERTY ASSESSMENT SERVICES AND SUPPORT COSTS

Municipality	County of Renfrew			
Legislated Cost Recovery Formula	= $\frac{(A+B)}{2} \times C$			
	County of Renfrew	Province	Municipality's Share	% Change
Assessment Value (A)				
2024	13,637,003,828	\$3,137,961,380,222	0.4346%	
2023	13,282,902,119	\$3,086,433,080,578	0.4304%	0.98%
Property Count (B)				
2024	55,955	5,612,845	0.9969%	
2023	55,646	5,547,280	1.0031%	-0.62%
	2024	2023	% Change	
MPAC Cost Recovery (C)	\$219,431,945.34	\$214,918,653.61	2.10%	
Average of (A) and (B)	0.7157%	0.7167%	-0.14%	
Municipality's Share of Levy	\$1,570,574.71	\$1,540,414.86	1.96%	
Quarterly Payment	\$392,643.68			

- * **A** is the Municipality's share of the total province's assessment value.
- * **B** is the Municipality's share of the total province's property count.
- * **C** is the total amount required by MPAC from all municipalities in the province as a payment for service.

Subject: MPAC: 2023 Municipal Partnership Report and Assessment Change Summary
Attachments: 23ACS4700.pdf

From: Jennifer Gruntz
Sent: December 18, 2023 1:17 PM
To: Craig Kelley
Subject: MPAC: 2023 Municipal Partnership Report and Assessment Change Summary



Good afternoon Craig,

Please see the following communication from Mary Dawson-Cole, Director, Municipal and Stakeholder Relations, regarding the 2023 Municipal Partnerships Report and Assessment Change Summary.

Please don't hesitate to contact me with any questions you may have.

Happy Holidays!

Jennifer Gruntz, AIMA
Account Manager
Zone 6, Municipal and Stakeholder Relations
Office: 613 775-0270
Mobile: 613 639-2636

mpac.ca
Municipal Property Assessment Corporation
1100 Pembroke Street East, Unit 324 Pembroke, ON K8A 6Y7

To: Chief Administrative Officers, Chief Financial Officers,
Treasurers, and Tax Administrators

From: Mary Dawson-Cole, Director, Municipal and Stakeholder Relations

As the year quickly comes to a close, it's the perfect opportunity to pause and consider our collective work to build strong communities across Ontario together. With this in mind, I'd like to share our **2023 Municipal Partnerships Report**, which captures the collaborative journey we've undertaken and highlights our key milestones and achievements.

Also, attached is your **Assessment Change Summary**, which provides a high-level description of the assessment changes within your municipality.

The 2020 tax year was the last year in the legislated four-year assessment cycle, based on the 2016 CVA. In August, the Ontario government extended the postponement of a province-wide reassessment through the end of the 2021-2024 assessment cycle. This means that the 2024 tax year will continue to be based on the fully phased-in January 1, 2016 current values. There will be no phased-in growth in 2024.

We want to assure you that the ongoing postponement does not change the work we do each day to maintain our extensive property database and annual assessment rolls. We remain committed to providing property values, insights, and products and services that municipalities and property owners can use to make informed decisions today and in the future.

In January, we will be sending the Municipal Partnerships Report (but not the Assessment Change Summary) to Municipal Clerks to share with council members to provide them with insights into our valuable work together.

On behalf of MPAC and our Municipal and Stakeholder Relations team, we wish you all a safe and relaxing holiday season.

We look forward to working with you in 2024.

Regards,

Mary

Mary Dawson-Cole
Director, Municipal and Stakeholder Relations

mpac.ca
Municipal Property Assessment Corporation



Assessment Change Summary

County of Renfrew

The following chart provides a snapshot comparing the assessed value at the beginning of one taxation year (2023), to the assessed value at the beginning of the next taxation year (2024).

Property Tax Class (RTC) Description	RTC	Based on 2016 Current Value Assessment (CVA)			
		Destination CVA at time of roll return for 2023 Tax Year	Destination CVA at time of roll return for 2024 Tax Year	Percent Change 2023 – 2024 Tax Year	Percent of Total CVA Distribution of CVA between classes for 2024 Tax Year
Residential	R	10,273,872,096	10,451,820,285	1.73%	76.64%
Multi-Residential	M	102,806,626	103,311,941	0.49%	0.76%
New Multi-Residential	N	27,664,934	49,910,834	80.41%	0.37%
Commercial	C	630,234,375	556,088,428	-11.76%	4.08%
Shopping Centre	S	19,696,218	21,164,213	7.45%	0.16%
Industrial	I	36,500,579	38,384,408	5.16%	0.28%
Large Industrial	L	39,703,080	21,922,000	-44.79%	0.16%
Pipeline	P	378,229,000	378,315,000	0.02%	2.77%
Farm	F	610,794,323	637,756,599	4.41%	4.68%
Managed Forests	T	49,802,000	52,277,800	4.97%	0.38%
PIL - Residential	R	181,621,226	181,645,226	0.01%	1.33%
PIL - Multi-Residential	M	60,777,600	60,777,600	0.00%	0.45%
PIL - Commercial	C	361,760,452	501,156,452	38.53%	3.67%
PIL - Office Building	D	1,106,600	1,106,600	0.00%	0.01%
PIL - Industrial	I	509,300	509,300	0.00%	0.00%
PIL - Large Industrial	L	-	46,399,200	0.00%	0.34%
PIL - Landfill	H	430,400	430,400	0.00%	0.00%
Exempt	E	507,393,310	534,027,542	5.25%	3.92%
TOTAL		13,282,902,119	13,637,003,828	2.67%	100.00%

December 13, 2023

County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5

Attention: Mr. Craig Kelley, Chief Administrative Officer/Clerk

RE: 2024 Estimated Funding Requirement

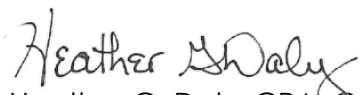
Dear Craig,

On behalf of Renfrew County and District Health Unit Board of Health, we are providing you with notice of the amount of the 2024 estimated funding requirement. As you are aware, this is the estimate required to defray Health Unit expenses for the upcoming year.

The estimated amount required for 2024 is \$1,954,497. This amount is payable in 12 equal installments due the 1st of each month. A summary of the cost drivers impacting the Health Unit in 2024 is attached for your information.

Thank you for your council's continued interest in and support of the Board of Health's programs and services.

Sincerely,



Heather G. Daly, CPA, CMA
Chief Executive Officer

cc: Jeff Foss, Director , Corporate Services
Janet Jones, Director, Corporate Services

Enclosure (3)

RCDHU Levy Considerations and Assumptions for 2024 Funding Year: Mandatory Programs

Each year in December the Board of Health for Renfrew County and District Health Unit (RCDHU) reviews and approves the anticipated funding requirement for the mandatory program base budget. The mandatory programs are the core programs required by the Ontario Public Health Standards (OPHS) and required by the Ministry of Health. These programs are funded through a shared contribution from the province and the local obligated municipalities.

The Board of Health has approved the recommended amount for calendar year 2024, based on known factors and assumptions as follows:

Ministry Funded Components:

Base + Mitigation

Base funding will increase by 1% next year as announced by the province in their Strengthening Public Health initiative. As well, the Mitigation funding of \$908,400, received since 2019, will be added back to the base funding from the Ministry of Health in 2024. The estimated total base amount from the province will be \$6,349,567 for 2024. The Board of Health recognizes that a 1% increase in funding is insufficient to maintain services or create a sustainable path forward.

Funding Split

The Ministry has announced the funding split with municipal partners will return to the 75%/25% share in place prior to 2019.

No COVID-19 One-time funding

Covid-19 is part of the RCDHU mandatory program service requirements. However, the Ministry has not increased base funding in recognition of this additional financial burden to health units. There will be no one-time, extraordinary funding offered in 2024 from the Ministry.

Wages and Benefit Cost considerations

The estimates were prepared with staffing levels at minimum requirements to provide the essential services of the health unit.

Payroll and benefits are anticipated to be over 85% of the 2024 budget. Negotiations continue with both unions, OPSEU and ONA. Both contracts expired at the end of December 2022. Therefore, increments to the wage grids and corresponding impact to benefit costs have been estimated.

General overhead costs including insurance, goods, services and supplies have risen dramatically and will stay high in 2024.

Conclusion:

The recommendation for the Municipal Funding Requirement for 2024 is to apply a 11.33% increase to the 2023 levy amount of \$2,045,297. This would be an increase of \$231,733 bringing the new total levy to \$2,277,030.

This is a cost sharing for mandatory programs between the province and the local obligated municipalities of 74%/26%. This split does not include Seniors Dental, Healthy Babies and Unorganized Territory funding received from the province at 100%.

This levy increase is required in order to mitigate risks from the following considerations for 2024 including:

- Insufficient funding from the Province to maintain a 75%/25% split or match the escalation of costs
- it is necessary to find additional savings by reducing mandated program service levels or postponing needed program service changes.
- Ongoing recovery and COVID_19 work, funding stopped in 2024.
- Projected salary/wage and benefit increases not yet established, ongoing contract negotiations.

- General insurance increases well in excess of inflationary rates
- General inflation pressures on purchased goods and services.

Below is the table showing the estimated impact to the three obligated municipalities:

FUNDING REQUIREMENT:				
Obligated Municipality	Ratio	Projected 2024 Levy	Actual 2023 Levy	Change
Township of South Algonquin	1.16%	\$ 26,311	\$ 23,633	\$ 2,678
City of Pembroke	13.01%	296,222	266,076	30,147
County of Renfrew	85.84%	1,954,497	1,755,588	198,909
	100.00%	\$2,277,030	\$ 2,045,297	\$ 231,733

Heather G. Daly

**RENFREW COUNTY & DISTRICT HEALTH UNIT
NOTICE TO OBLIGATED MUNICIPALITIES 2024
FUNDING REQUIREMENT**

Based on MPAC population Statistics

2022

POPULATION:

Township of South Algonquin

1,013

1.16%

City of Pembroke

11,405

13.01%

County of Renfrew

75,251

85.84%

87,669

100.00%

2024 FUNDING REQUIREMENT

\$2,277,030

FUNDING REQUIREMENT:

Township of South Algonquin

1.16%

\$26,311

City of Pembroke

13.01%

296,222

County of Renfrew

85.84%

1,954,497

100.00%

\$2,277,030

**RENFREW COUNTY and DISTRICT HEALTH UNIT
MUNICIPAL LEVY HISTORY**

Year	Population	Municipal Levy \$	% Increase (Decrease)	Cost Per Capita	Cost Sharing Prov.%/Mun.%
2024	87,669	2,277,030	11.33%	\$ 25.97	Actual 74%/26%
2023	87,669	2,045,297	2%	23.33	70/30 with mitigation
2022	88,289	2,005,193	0	22.71	70/30 with mitigation
2021	88,289	2,005,193	8.46%	22.71	70/30 with mitigation
2020	88,289	1,848,733	10.00%	20.94	70/30 with mitigation
2019	88,289	1,680,666	1.83%	19.04	70/30 with mitigation
2018	90,398	1,650,516	0%	18.26	75%/25%
2017	90,398	1,650,516	0.00%	18.26	75%/25%
2016	90,398	1,650,516	-2.62%	18.26	75%/25%
2015	90,398	1,694,966	2.00%	18.75	75%/25%
2014	90,578	1,661,731	0.00%	18.35	75%/25%
2013	90,578	1,661,731	0.00%	18.35	75%/25%
2012	90,578	1,661,731	3.00%	18.35	75%/25%
2011	90,578	1,613,331	3.00%	17.81	75%/25%
2010	92,322	1,566,341	9.93%	16.97	75%/25%
2009	92,322	1,424,916	0.00%	15.43	75%/25%
2008	92,322	1,424,916	0.00%	15.43	75%/25%
2007	92,322	1,424,916	-28.12%	15.43	75%/25%
2006	93,741	1,982,275	0.00%	21.15	65%/35%
2005	93,741	1,982,275	0.00%	21.15	55%/45%
2004	93,741	1,982,275	7.39%	21.15	50%/50%
2003	93,191	1,845,925	0.00%	19.81	50%/50%
2002	93,191	1,845,925	0.00%	19.81	50%/50%
2001	93,191	1,845,926	0.00%	19.81	50%/50%
2000	93,191	1,845,926	0.00%	19.81	50%/50%
1999	93,317	1,845,926	-50.17%	19.78	50%/50%
1998	91,277	3,704,366	307.21%	40.58	0%/100%

1997	91,277	909,697	0.00%	9.97	75%/25%
1996	91,277	909,697	0.00%	9.97	75%/25%
1995	91,277	909,697	0.00%	9.97	75%/25%
1994	88,159	909,697	0.00%	10.32	75%/25%
1993	88,159	909,697	1.97%	10.32	75%/25%
1992	88,159	892,119	7.45%	10.12	75%/25%
1991	86,773	830,290	6.97%	9.57	75%/25%
1990	86,773	776,190	7.90%	8.95	75%/25%
1989	86,773	719,360	11.62%	8.29	75%/25%
1988	87,851	644,486	4.99%	7.34	75%/25%
1987	87,851	613,859		6.99	75%/25%

January 8, 2024

County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5

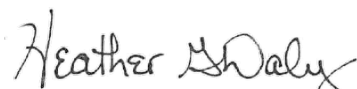
Attention: Mr. Craig Kelley, Chief Administrative Officer/Clerk

RE: 2023 Statement of Remuneration – Board of Health

Please find below an itemized statement of remuneration and expenses paid for the year 2023, pursuant to the Municipal Act, 2001, S.O. 2001, c.25 Statement 284. (3):

Name	Honoraria	Mileage (kms)
Warden Peter Emon	\$ 1,750.00	-
Councillor Jennifer Murphy	\$ 1,575.00	-
Councillor James Brose	\$ 3,500.00	\$ 32.40
Councillor Neil Nicholson	\$ 3,500.00	\$17.82

Kind regards,



Heather G. Daly, CPA, CMA
Chief Executive Officer
Renfrew County and District Health Unit

HD/mz

cc: Jeff Foss, Director, Corporate Services

Subject: 2023 Financial Indicator Results
Attachments: FITC23_Renfrew Co.pdf

From: Jones, Alex (MMAH)
Sent: December 13, 2023 11:07 AM
To: Daniel Burke
Cc: Sizov, Peter (MMAH)
Subject: RE: 2023 Financial Indicator Results

Hi again Daniel,

Further to my last email, please find attached an updated copy of your 2023 financial indicator results. We are sending you this updated version because the previous version showed the ranges for the cash ratio indicator in “ratio format”, instead of in “percentage format” (which is a new update from this year). Your results have not changed. Our apologies for any confusion this may have caused.

Best regards,

Alexander Jones
Municipal Advisor | Conseiller municipal
Eastern Municipal Services Office | Bureau des services aux municipalités de l'est de l'Ontario
Ministry of Municipal Affairs and Housing | Ministère des affaires municipales et du logement
613-242-1426



From: Jones, Alex (MMAH)
Sent: Tuesday, December 5, 2023 11:44 AM
To: 'dburke@countyofrenfrew.on.ca' <dburke@countyofrenfrew.on.ca>
Cc: Sizov, Peter (MMAH) <Peter.Sizov@ontario.ca>
Subject: 2023 Financial Indicator Results

Dear Daniel,

The Ministry of Municipal Affairs and Housing reviews each municipality’s financial health through the use of key financial indicators which are compared to established provincial thresholds. Please find attached the financial indicator template that has been calculated using your 2022 Financial Information Return (FIR) data.

The Ministry also reviews the indicators from time to time, to make sure they provide useful information. This year we have made one minor change to the way the Cash Ratio indicator is presented. Previously presented in a ratio format, this indicator has been changed to a percentage to be consistent with the other indicators.

The formulas (SLC references and calculations) are included in the report for all indicators to provide you with the FIR schedule, line, and column from which we have drawn the data.

For each financial indicator, medians and averages have been calculated for comparator groupings relevant to your municipality.

Although financial indicators may provide important information about a municipality's fiscal health, it is important to remember that they only provide a financial snapshot at a particular moment in time and should never be used in isolation but should be supported with other information and local knowledge.

Also enclosed with the financial indicator template is the Municipal Financial Profile for your municipality. The profile spreadsheet contains data points from the FIR, as well as a variety of calculations based on the FIR information. Other information comes from sources such as, the Municipal Property Assessment Corporation (MPAC), Statistics Canada and the On-Line Property Tax Analysis (OPTA) system. Municipalities are required to complete an FIR on an annual basis, based mainly on the information from their audited financial statements.

If you have any questions, please let me know.

Best regards,

Alexander Jones
Municipal Advisor | Conseiller municipal
Eastern Municipal Services Office | Bureau des services aux municipalités de l'est de l'Ontario
Ministry of Municipal Affairs and Housing | Ministère des affaires municipales et du logement
613-242-1426



FINANCIAL INDICATOR REVIEW

(Based on 2022 Financial Information Return)

Renfrew Co

Date Prepared:	12-Dec-23
MSO Office:	Eastern
Prepared By:	Alexander Jones
Tier	UT

2022 Households:	44,046
2022 Population	75,251
2023 MFCI Index	9.2

Median Household Income:	70,652
Taxable Residential Assessment as a % of Total Taxable Assessment:	83.0%
Own Purpose Taxation:	46,869,584

SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	South - UT - Counties		Level of Risk	
			Median	Average		
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2018	0.0%	0.0%	0.0%	LOW
		2019	0.0%	0.0%	0.0%	LOW
		2020	0.0%	0.0%	0.0%	LOW
		2021	0.0%	0.0%	0.0%	LOW
		2022	0.0%	0.0%	0.0%	LOW
Net Financial Assets or Net Debt as a % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2018	27.4%	30.6%	29.2%	LOW
		2019	36.5%	37.5%	36.1%	LOW
		2020	43.0%	47.7%	47.3%	LOW
		2021	46.9%	55.6%	55.5%	LOW
		2022	47.0%	49.2%	54.5%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2018	32.4%	34.0%	39.4%	LOW
		2019	40.2%	38.8%	42.6%	LOW
		2020	43.9%	45.4%	49.1%	LOW
		2021	45.2%	49.2%	52.9%	LOW
		2022	44.9%	50.2%	54.0%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 50% Mod: 50% to 25% High: < 25%	2018	252.8%	241.6%	278.7%	LOW
		2019	380.2%	282.2%	351.5%	LOW
		2020	265.2%	246.0%	319.1%	LOW
		2021	396.1%	320.2%	332.6%	LOW
		2022	292.9%	209.0%	263.5%	LOW

FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: >10%	2018	1.2%	1.7%	1.9%	LOW
		2019	1.3%	1.5%	1.6%	LOW
		2020	1.2%	1.3%	1.8%	LOW
		2021	1.5%	1.3%	1.5%	LOW
		2022	1.5%	1.4%	1.3%	LOW
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2018	56.6%	47.9%	50.1%	MODERATE
		2019	57.5%	48.3%	50.7%	MODERATE
		2020	58.1%	48.7%	51.1%	MODERATE
		2021	58.5%	48.9%	51.7%	MODERATE
		2022	57.9%	49.1%	52.1%	MODERATE
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2018	9.9%	11.4%	13.0%	LOW
		2019	14.9%	14.7%	14.7%	LOW
		2020	25.6%	21.2%	23.9%	LOW
		2021	13.5%	20.0%	20.2%	LOW
		2022	25.3%	19.1%	17.4%	LOW

The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.

FINANCIAL INDICATOR REVIEW

(Based on 2022 Financial Information Return)

Renfrew Co

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.
A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

Additional Notes on what Financial Indicators may indicate:

Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied - *Shows how much of the taxes billed are not collected.*

Net Financial Assets or Net Debt as % of Own Source Revenues - *Indicates how much property tax and user fee revenue is servicing debt.*

Reserves and Reserve Funds as a % of Municipal Expenses - *Indicates how much money is set aside for future needs and contingencies.*

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - *Indicates how much cash and liquid investments could be available to cover current obligations.*

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs) - *Indicates how much of each dollar raised in revenue is spent on paying down existing debt.*

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - *Indicates how much of the assets' life expectancy has been consumed.*

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues - *Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)*

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The index measures a municipality's fiscal circumstances. The MFCI is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. (Note: the MFCI index is only available for northern and rural municipalities)

FINANCIAL INDICATOR REVIEW

(Based on 2022 Financial Information Return)

Renfrew Co

CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Total Reserves and Reserve Funds as a % of Municipal Expenses	(SLC 60 2099 02+SLC 60 2099 03)/(SLC 40 9910 11-SLC 12 9910 03-SLC 12 9910 07)
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Renfrew Co

Date Prepared: November 23, 2023
 MSO Office: Eastern
 Prepared By: Alexander Jones

2022 FIR Load Status: Accepted Clean
 Last Updated: September 20, 2023

2022 Households: 44,046
 2022 Population: 75,251
 2023 MFCI Index: *8 9.2

Median Household Income (2016) : *4 70,652
 2023 Annual Repayment Limit: 19,201,668
 Borrowing Capacity 7% over 10 yrs: 134,864,479

STATISTICAL INFORMATION

	2018 FY18	2019 FY19	2020 FY20	2021 FY21	2022 FY22	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - UT - Counties	PROVINCE				
Population **3	76,315	76,315	76,315	76,315	75,251	-	42,892	-1.4%	0.0%	0.0%	0.0%
Households **3	48,220	48,220	48,220	48,220	44,046	-	17,261	-8.7%	0.0%	0.0%	0.0%
Municipal Expenses *7	\$ 119,608,698	\$ 117,851,251	\$ 122,892,366	\$ 131,555,133	\$ 136,171,204	\$ 129,111,996	\$ 148,748,621	3.5%	7.0%	4.3%	-1.5%
Own Source Revenues	\$ 64,480,801	\$ 66,338,111	\$ 69,213,422	\$ 69,337,034	\$ 74,147,744	\$ 75,547,817	\$ 120,409,762	6.9%	0.2%	4.3%	2.9%
Own Source Revenue per Household	\$ 1,337	\$ 1,376	\$ 1,435	\$ 1,438	\$ 1,683	\$ 1,812	\$ 4,050	17.1%	0.2%	4.3%	2.9%
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	49.5%	50.5%	48.0%	47.9%	46.7%	52.3%	72.4%	-2.5%	-0.3%	-4.9%	2.0%
Total Revenues	\$ 144,599,679	\$ 131,403,362	\$ 144,800,738	\$ 145,220,589	\$ 158,910,865	\$ 152,135,832	\$ 179,103,002	9.4%	0.3%	10.2%	-9.1%
Annual Repayment Limit	\$ 17,169,353	\$ 17,426,050	\$ 17,867,341	\$ 18,074,611	\$ 19,179,298	\$ 15,903,561	\$ 19,211,010	6.1%	1.2%	2.5%	1.5%
Own Purpose Taxation	\$ 40,556,082	\$ 42,053,736	\$ 43,632,648	\$ 45,356,144	\$ 46,869,584	\$ 58,938,892	\$ 68,350,475	3.3%	4.0%	3.8%	3.7%
Direct Water Billings as % of Gross Water Expenditures	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	67.3%				
Taxable Res. Assessment as a % of Total Taxable Assessment	82.9%	82.8%	82.8%	82.8%	83.0%	0.0%	79.5%				

DISCOUNTED WEIGHTED ASSESSMENT **1 (Source: Financial Information Return)

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:	
						South - UT - Counties	PROVINCE
Taxable	11,084,400,540	11,451,058,289	11,808,382,690	11,943,044,526	12,095,163,249	-	9,607,237,919
PIL	1,062,260,474	1,098,840,524	1,104,972,909	1,109,331,102	1,150,180,415	-	124,586,206
Total	12,146,661,014	12,549,898,813	12,913,355,599	13,052,375,628	13,245,343,664	-	9,731,824,125

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Renfrew Co

Date Prepared: November 23, 2023
 MSO Office: Eastern
 Prepared By: Alexander Jones

2022 FIR Load Status: Accepted Clean
 Last Updated: September 20, 2023

2022 Households: 44,046
 2022 Population: 75,251
 2023 MFCL Index: ¹⁸ 9.2

Median Household Income (2016) : ¹⁴ 70,652
 2023 Annual Repayment Limit: 19,201,668
 Borrowing Capacity 7% over 10 yrs: 134,864,479

RESIDENTIAL TAXES

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - UT - Counties	PROVINCE				
# of Residential Households	41,484	41,683	41,935	42,447	42,447	-	11,878	0.0%	1.2%	0.6%	0.5%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 2,001	\$ 2,081	\$ 2,157	\$ 2,243	\$ 2,294	\$ -	\$ 2,628	2.3%	4.0%	3.7%	4.0%
Avg Total Property Taxes per Avg Residential Household	\$ 2,361	\$ 2,429	\$ 2,497	\$ 2,588	\$ 2,638	\$ -	\$ 3,018	2.0%	3.6%	2.8%	2.9%
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	3.4%	3.5%	3.6%	3.7%	3.7%	0.0%	4.6%				
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	35,012	35,194	35,415	35,940	35,940	-	11,414	0.0%	1.5%	0.6%	0.5%
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	\$ 2,037	\$ 2,117	\$ 2,194	\$ 2,282	\$ 2,333	\$ -	\$ 2,606	2.3%	4.0%	3.6%	3.9%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	\$ 2,402	\$ 2,471	\$ 2,538	\$ 2,632	\$ 2,683	\$ -	\$ 2,989	2.0%	3.7%	2.7%	2.9%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	3.4%	3.5%	3.6%	3.7%	3.8%	0.0%	4.5%				

RESIDENTIAL TAX RATES ¹² (Source: Financial Information Return)

	2018	2019	2020	2021	2022	22/21 %	21/20 %	20/19 %	19/18 %
Lower / Single-Tier General Rate	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%
Upper-Tier General Rate	0.0036219	0.0036388	0.0036600	0.0037507	0.0038162	1.7%	2.5%	0.6%	0.5%
Education Rate	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%

TAXES RECEIVABLE

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - UT - Counties	PROVINCE				
Total Taxes Receivable less Allowance for Uncollectibles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,800,302				
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	7.9%				
Current Year Taxes Receivable as % of Total Taxes Receivable	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	63.6%				
Working & Contingency Reserves and Discretionary Reserve Funds as % of Current Yr Taxes Rec.	0.0%	0.0%	0.0%	0.0%	0.0%	8.5%	379.0%				
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	26.4%				

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Renfrew Co

Date Prepared: November 23, 2023
MSO Office: Eastern
Prepared By: Alexander Jones

2022 FIR Load Status: Accepted Clean
Last Updated: September 20, 2023

2022 Households: 44,046
2022 Population: 75,251
2023 MFCI Index: ¹⁸ 9.2

Median Household Income (2016) : ¹⁴ 70,652
2023 Annual Repayment Limit: 19,201,668
Borrowing Capacity 7% over 10 yrs: 134,864,479

GRANTS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - UT - Counties	PROVINCE				
Total Unconditional Grants	\$ -	\$ 881,321	\$ 3,211,520	\$ 3,253,876	\$ 2,901,374	\$ 1,507,900	\$ 4,536,175	-10.8%	1.3%	264.4%	0.0%
Ontario Municipal Partnership Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,555	\$ 1,134,434	0.0%	0.0%	0.0%	0.0%
As a % of Municipal Expenses	0.0%	0.0%	0.0%	0.0%	0.0%	0.3%	8.2%				
Other	\$ -	\$ 881,321	\$ 3,211,520	\$ 3,253,876	\$ 2,901,374	\$ 1,307,345	\$ 3,401,741	-10.8%	1.3%	264.4%	0.0%
Total Ontario Conditional Grants	\$ 58,764,579	\$ 58,132,011	\$ 61,535,875	\$ 64,467,400	\$ 72,211,745	\$ 57,815,219	\$ 28,839,817	12.0%	4.8%	5.9%	-1.1%
As a % of Municipal Expenses	49.1%	49.3%	50.1%	49.0%	53.0%	42.8%	13.8%				
Total Ontario Conditional and Unconditional Grants											
As a % of Municipal Expenses	49.1%	50.1%	52.7%	51.5%	55.2%	45.9%	22.4%				

COVID - 19

COVID-19 Municipal Operating Funding Allocations - Actual

	2020	2021	TOTAL
- Phase 1 Allocation	\$ 2,780,100		
- Phase 2 Application Based Allocation	\$ -		
- Phase 2 2021 Allocation		\$ 557,000	
2021 Provincial COVID-19 Recovery Funding for Municipalities		\$ 156,334	
Total COVID-19 Municipal Operating Funding	\$ 2,780,100	\$ 713,334	\$ 3,493,434

COVID-19 Municipal Funding - Amounts Recognized

	2020	2021	2022	TOTAL
Safe Restart Agreement - Municipal Operating Funding	\$ 1,459,187	\$ 640,582	\$ 1,946,329	\$ 4,046,098
Provincial COVID-19 Recovery Funding for Municipalities	\$ -	\$ -	\$ -	\$ -
TOTAL COVID-19 MUNICIPAL OPERATING FUNDING RECOGNIZED	\$ 1,459,187	\$ 640,582	\$ 1,946,329	\$ 4,046,098
			Funding not recognized:	-\$ 552,664
Safe Restart Agreement - Public Transit Funding	\$ -	\$ -	\$ -	\$ -
Social Services Relief Fund (SSRF)	\$ 1,752,333	\$ 2,599,386	\$ 955,045	\$ 3,554,431

** Note: Because a municipality has recognized all of their funding, does not necessarily mean that they have used all of their funding. Some may still be in a reserve / reserve fund.*

	2020	2021	2022
Total COVID-19 Expenses as reported on SLC 42 6009 01	\$ 9,009,426	\$ 9,321,038	\$ 7,288,730

TOTAL DEBT BURDEN

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - UT - Counties	PROVINCE				
Total Debt Burden	\$ 12,726,342	\$ 11,435,864	\$ 10,519,791	\$ 13,483,799	\$ 11,499,977	\$ 14,032,873	\$ 72,796,525	-14.7%	28.2%	-8.0%	-10.1%
Per Household	\$ 264	\$ 237	\$ 218	\$ 280	\$ 261	\$ 318	\$ 1,451	-6.6%	28.2%	-8.0%	-10.1%
Debt Servicing Cost	\$ 1,537,470	\$ 1,726,225	\$ 1,739,487	\$ 2,114,343	\$ 2,355,946	\$ 2,103,210	\$ 7,012,836	11.4%	21.5%	0.8%	12.3%

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Renfrew Co

Date Prepared: November 23, 2023
 MSO Office: Eastern
 Prepared By: Alexander Jones

2022 FIR Load Status: Accepted Clean
 Last Updated: September 20, 2023

2022 Households: 44,046
 2022 Population: 75,251
 2023 MFCI Index: ¹⁸ 9.2

Median Household Income (2016) : ¹⁴ 70,652
 2023 Annual Repayment Limit: 19,201,668
 Borrowing Capacity 7% over 10 yrs: 134,864,479

	\$	32	\$	36	\$	36	\$	44	\$	53	\$	53	\$	193	22.0%	21.5%	0.8%	12.3%
Per Household																		
As a % of Municipal Expenses		1.3%		1.5%		1.4%		1.6%		1.7%		1.6%		3.7%				
As a % of Own Purpose Taxation		3.8%		4.1%		4.0%		4.7%		5.0%		4.6%		7.2%				
As a % of Own Source Revenue		2.4%		2.6%		2.5%		3.0%		3.2%		3.1%		4.4%				
As a % of Total Revenues (Less Donated TCAs)		1.2%		1.3%		1.2%		1.5%		1.5%		1.3%		3.1%				
Debt Service Coverage Ratio (Target: Ratio >= 2)		22		14		19		11		14		232		36				

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Renfrew Co

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LIABILITIES (Including Post-Employment Benefits)

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - UT - Counties	PROVINCE				
Temp. Loans for Current Purposes as % of Municipal Expenses	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.4%				
Post-Employment Benefits	\$ 6,068,689	\$ 6,734,349	\$ 7,418,646	\$ 12,008,567	\$ 12,519,111	\$ 4,902,002	\$ 29,292,422	4.3%	61.9%	10.2%	11.0%
Total Reserves and Reserve Funds for Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,043,249	\$ 5,956,651	0.0%	0.0%	0.0%	0.0%

RESERVES AND RESERVE FUNDS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - UT - Counties	PROVINCE				
Total Reserves	\$ 38,718,137	\$ 47,415,411	\$ 53,982,854	\$ 59,424,172	\$ 61,078,021	\$ 62,971,669	\$ 42,717,286	2.8%	10.1%	13.9%	22.5%
Total Discretionary Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,286,333	\$ 54,482,502	0.0%	0.0%	0.0%	0.0%
Total Reserves and Discretionary Reserve Funds	\$ 38,718,137	\$ 47,415,411	\$ 53,982,854	\$ 59,424,172	\$ 61,078,021	\$ 71,258,003	\$ 97,199,788	2.8%	10.1%	13.9%	22.5%
Per Household	\$ 803	\$ 983	\$ 1,120	\$ 1,232	\$ 1,387	\$ 1,577	\$ 3,555	12.5%	10.1%	13.9%	22.5%
As a % of Total Taxes Receivable	0.0%	0.0%	0.0%	0.0%	0.0%	370.8%	1263.1%				
As a % of Municipal Expenses	32.4%	40.2%	43.9%	45.2%	44.9%	53.8%	76.4%				
As a % of Own Purpose Taxation	95.5%	112.7%	123.7%	131.0%	130.3%	114.4%	140.0%				

FINANCIAL ASSETS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - UT - Counties	PROVINCE				
Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	13.6%	18.4%	20.7%	22.5%	21.9%	27.6%	41.9%				
Net Financial Assets or Net Debt as % of Own Source Revenues	27.4%	36.5%	43.0%	46.9%	47.0%	51.3%	58.6%				
Net Working Capital as a % of Municipal Expenses	15.9%	35.2%	38.4%	43.2%	39.7%	33.1%	76.5%				
Net Book Value of Capital Assets as a % of Cost of Capital Assets	57.2%	56.5%	58.0%	57.6%	57.6%	51.2%	54.4%				
Asset Sustainability Ratio (Target: > 90%)	104.0%	101.2%	111.3%	130.8%	201.4%	151.9%	194.0%				
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	56.6%	57.5%	58.1%	58.5%	57.9%	52.4%	47.0%				

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SURPLUS / DEFICIT

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - UT - Counties	PROVINCE				
Annual Surplus / (Deficit) (Less Donated TCAs)	\$ 6,415,533	\$ 9,913,158	\$ 17,733,544	\$ 9,372,039	\$ 18,757,167	\$ 13,843,042	\$ 23,057,269	100.1%	-47.2%	78.9%	54.5%
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	\$ 20,856,949	\$ 22,692,516	\$ 30,946,857	\$ 26,421,329	\$ 31,702,686	\$ 24,772,094	\$ 38,812,696	20.0%	-14.6%	36.4%	8.8%
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	9.9%	14.9%	25.6%	13.5%	25.3%	17.0%	20.8%				
Current Ratio (Target: >= 100%)	268.5%	389.8%	275.5%	408.1%	311.9%	313.0%	627.8%				

OTHER INDICATORS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:	
						South - UT - Counties	PROVINCE
Rates Coverage Ratio (Target: >=40%)	46.7%	49.0%	49.2%	46.4%	47.1%	53.4%	73.4%
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	252.8%	380.2%	265.2%	396.1%	292.9%	268.85%	460.36%
Operating Balance as a % of Total Revenues (Less Donated TCAs) ¹⁵	15.9%	7.5%	12.7%	6.7%	11.8%	9.3%	14.7%
Cumulative Annual Growth Rate ¹⁶	2.7%	0.9%	-5.9%	-2.9%	1.7%	0.5%	-0.4%
Interest Payments as a % of Total Revenues (Less Donated TCAs)	0.4%	0.3%	0.3%	0.3%	0.2%	0.3%	0.7%

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VULNERABILITY MEASURES

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:						
						South - UT - Counties	PROVINCE					
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	49.5%	50.5%	48.0%	47.9%	46.7%	52.3%	72.4%		-2.5%	-0.3%	-4.9%	2.0%
Own Source Revenue per Household	\$ 1,337	\$ 1,376	\$ 1,435	\$ 1,438	\$ 1,683	\$ 1,812	\$ 4,050		17.1%	0.2%	4.3%	2.9%
Avg Municipal Property Taxes Per Avg Residential Household as a % of Median Household Income (Tax Effort)	\$ 2,001	\$ 2,081	\$ 2,157	\$ 2,243	\$ 2,294	\$ -	\$ 2,628		2.3%	4.0%	3.7%	4.0%
	3.4%	3.5%	3.6%	3.7%	3.7%	0.0%	4.6%					

SUPPLEMENTARY INDICATORS OF SUSTAINABILITY, FLEXIBILITY AND VULNERABILITY

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4:

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider, at a minimum, the elements of sustainability, flexibility and vulnerability.
- Vulnerability in this context may be seen as the degree to which a municipality is dependent on sources of funding outside its control or influence or is exposed to risks that could impair its ability to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Vulnerability is an important element of financial condition because it provides insights into a municipality's reliance on funding sources outside its direct control or influence and its exposure to risks. A municipality whose vulnerability is relatively low has greater control over its financial condition.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

ADDITIONAL NOTES ON WHAT FINANCIAL MEASURES MAY INDICATE:

Own Source Revenue as a % of Total Revenues (Less TCAs)

Indicates the extent to which a municipality has a high proportion of revenues for its own sources, reducing its impact to a change in transfers from other levels of government.

Own Source Revenue per Household

Indicates the demand for resources and the municipality's ability and willingness to provide resources.

Average Municipal Property Taxes per Average Residential Household

Indicates the level of taxes on residential households for municipal purposes.

Average Municipal Property Taxes per Average Residential Household as a % of Average Household Income

Indicates the portion of a ratepayer's income used to pay municipal property taxes.

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*The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals.
 This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.*

NOTES

- 1* 2018 , 2019, 2020, 2021 and 2022 assessment uses phase-in assessment based on 2016 property values.
- 2* Average tax rates are calculated where necessary when amalgamations occur.
- 3* Household and Population data are as reported by the municipality on Schedule 02 of the FIR.
- 4* Median Household Income - Source: Ministry of Finance - Statistics Canada's measure of median income for all private households in 2015.
- 5* Total Revenues include revenues from other municipalities.
- 6* The Cumulative Annual Growth Rate has been measured over a three year period. Infrastructure Ontario uses a five year period.
- 7* Total Municipal Expenses exclude amounts for other municipalities
- 8* MFCI index - Source: Ministry of Finance (2022 OMPF Calculation). This index is available for northern and rural municipalities only.

NUMBER OF MUNICIPALITIES IN COMPARISON GROUPS

	South - UT - Counties	Province
2018	22	444
2019	22	444
2020	22	441
2021	22	434
2022	20	345

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CALCULATIONS

STATISTICAL INFORMATION

Population ^{*3}	SLC 02 0041 01
Households ^{*3}	SLC 02 0040 01
Municipal Expenses ^{*7}	SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07
Own Source Revenues	SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04
Own Source Revenue per Household	Own Source Revenues / SLC 02 0040 01
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	Own Source Revenues / (SLC 10 9910 01 - SLC 10 1831 01)
Total Revenues	SLC 10 9910 01
Annual Repayment Limit	The annual repayment limit is calculated annually as per Ontario regulation 403/02. To view the full calculation of the annual repayment limit, please go to the FIR website. https://efis.fma.csc.gov.on.ca/fir/ViewARL.htm
Own Purpose Taxation	ARLs for all municipalities (except the City of Toronto) are posted here as they are made available.
Direct Water Billings as % of Gross Water Expenditures	SLC 10 0299 01
Taxable Res. Assessment as a % of Total Taxable Assessment	(SLC 12 0831 04 + SLC 12 0832 04) / (SLC 40 0831 11 + SLC 40 0832 11) SLC 26 0010 17 / SLC 26 9199 17

DISCOUNTED WEIGHTED ASSESSMENT ^{*1} (Source: Financial Information Return)

Taxable	SLC 26 9199 17
PIL	SLC 26 9299 17
Total	SLC 26 9199 17 + SLC 26 9299 17

RESIDENTIAL TAXES

# of Residential Households	Residential CVA and corresponding household counts are provided by OPTA (excludes the City of Toronto). Residential assessment includes: Single Family, 2 - 6 Units, Farm Residential and Recreational (where included). Note: does not include vacant land.
Avg Municipal Property Taxes Per Avg Residential Household	
Avg Total Property Taxes per Avg Residential Household	
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	If labeled (Excl. RDUs) Recreational units are excluded.
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	An average household assessment is calculated by taking the sum of the CVA for these residential groups divided by the corresponding households.
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	An estimated tax rate for each tier (i.e. lower tier, upper tier and school) is applied to the average household assessment to calculate the averages taxes per household by tier. (the estimated tax rates are provided by OPTA).

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RESIDENTIAL TAX RATES ¹² (Source: Financial Information Return)

Lower / Single-Tier General Rate SLC 22 0010 12 / SLC 22 0010 16
 Upper-Tier General Rate SLC 22 0010 13 / SLC 22 0010 16
 Education Rate SLC 22 0010 14 / SLC 22 0010 16

TAXES RECEIVABLE

Total Taxes Receivable less Allowance for Uncollectibles SLC 70 0699 01
 Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
 Current Year Taxes Receivable as % of Total Taxes Receivable SLC 70 0610 01 / (SLC 70 0690 01 + SLC 70 0699 01)
 Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec. (SLC 60 5010 02 + SLC 60 5020 03) / SLC 70 0610 01
 Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable (SLC 70 0620 01 + SLC 70 0630 01) / (SLC 70 0699 01 + SLC 70 0690 01)

GRANTS

Total Unconditional Grants SLC 10 0699 01
 Ontario Municipal Partnership Fund SLC 10 0620 02
 As % of Municipal Expenses SLC 10 0620 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
 Other SLC 10 0699 01 - SLC 10 0620 01
 Total Ontario Conditional Grants SLC 10 0810 01 + SLC 10 0815 01
 As a % of Municipal Expenses (SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
 Total Ontario Conditional and Unconditional Grants
 As a % of Municipal Expenses (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)

COVID - 19

COVID-19 Municipal Operating Funding Allocations - Actual
 - Phase 1 Allocation Phase 1 Allocations - Actual
 - Phase 2 Application Based Allocation Phase 2 Application Based Allocations - Actual
 - Phase 2 2021 Allocation Phase 2 2021 Allocations - Actual
 2021 Provincial COVID-19 Recovery Funding for Municipalities 2021 Provincial COVID-19 Recovery Funding for Municipalities Allocations - Actual
 Total COVID-19 Municipal Operating Funding Phase 1 Allocations + Phase 2 Application Based Allocations + Phase 2 2021 Allocations
 + 2021 Provincial COVID-19 Recovery Funding for Municipalities Allocations

COVID-19 Municipal Funding - Amounts Recognized
 Safe Restart Agreement - Municipal Operating Funding SLC 10 0626 01
 Provincial COVID-19 Recovery Funding for Municipalities SLC 10 0629 01
 TOTAL COVID-19 MUNICIPAL OPERATING FUNDING RECOGNIZED SLC 10 0626 01 (FY20) + SLC 10 0626 01 (FY21) + SLC 10 0629 01 (FY21)

Funding not recognized:
 Total COVID-19 Municipal Operating Funding - Total COVID-19 Municipal Operating Funding Recognized

Safe Restart Agreement - Public Transit Funding SLC 10 0627 01
 Social Services Relief Fund (SSRF) SLC 10 0628 01
 Total COVID-19 Expenses as reported on SLC 42 6009 01 SLC 42 6009 01

TOTAL DEBT BURDEN

Total Debt Burden SLC 74 9910 01
 Per Household SLC 74 9910 01 / SLC 02 0040 01

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Debt Servicing Cost	SLC 74 3099 01 + SLC 74 3099 02
Per Household	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 02 0040 01
As a % of Municipal Expenses	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 10 0299 01
As a % of Own Source Revenue	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
As a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Debt Service Coverage Ratio (Target: Ratio >= 2)	(SLC 10 9910 01 - SLC 40 9910 11 + SLC 40 9910 02 + SLC 40 9910 16) / (SLC 74 3099 01 + SLC 74 3099 02)

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LIABILITIES (Including Post-Employment Benefits)

Temp. Loans for Current Purposes as % of Municipal Expenses SLC 70 2010 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
 Post-Employment Benefits SLC 70 2899 01
 Total Reserves and Reserve Funds for Post-Employment Benefits SLC 60 5060 02 + SLC 60 5060 03 + SLC 60 5070 02 + SLC 60 5070 03 + SLC 60 5080 02 + SLC 60 5080 03 + SLC 60 5090 02 + SLC 60 5090 03

RESERVES AND RESERVE FUNDS

Total Reserves SLC 60 2099 03
 Total Discretionary Reserve Funds SLC 60 2099 02
 Total Reserves and Discretionary Reserve Funds SLC 60 2099 02 + SLC 60 2099 03
 Per Household (SLC 60 2099 02 + SLC 60 2099 03) / SLC 02 0040 01
 As a % of Total Taxes Receivable (SLC 60 2099 02 + SLC 60 2099 03) / (SLC 70 0699 01 + SLC 70 0690 01)
 As a % of Municipal Expenses (SLC 60 2099 02 + SLC 60 2099 03) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
 As a % of Own Purpose Taxation (SLC 60 2099 02 + SLC 60 2099 03) / SLC 20 0299 01

FINANCIAL ASSETS

Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs) SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 1831 01)
 Net Financial Assets or Net Debt as % of Own Source Revenues SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
 Net Working Capital as a % of Municipal Expenses (SLC 70 0299 02 + SLC 70 0499 01 + SLC 70 0699 01 + SLC 70 0830 01 + SLC 70 0835 01 + SLC 70 6250 01 + SLC 70 6260 01 + SLC 70 2010 01 + SLC 70 2299 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
 Net Book Value of Capital Assets as a % of Cost of Capital Assets (SLC 70 6210 01 - SLC 51 2005 11 - SLC 51 2205 11) / (SLC 51 9910 06 - SLC 51 2005 11 - SLC 51 2205 11)
 Asset Sustainability Ratio (Target: > 90%) SLC 51 9910 03 / SLC 51 9910 08
 Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio) SLC 51 9910 10 / SLC 51 9910 06

SURPLUS / DEFICIT

Annual Surplus / (Deficit) (Less Donated TCAs) SLC 10 2099 01 - SLC 10 1831 01
 Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09 SLC 10 2099 01 - SLC 10 1831 01 + SLC 40 9910 16 + (SLC 70 2799 01 (CY) - SLC 70 2799 01 (PY)) + (SLC 70 2899 01 (CY) - SLC 70 2899 01 (PY)) - SLC 74 3099 01 (CY = CURRENT YEAR, PY = PREVIOUS YEAR)
 Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues (SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
 Current Ratio (Target: >= 100%) (SLC 70 9930 01 - SLC 70 0829 01 - SLC 70 0845 01 - SLC 70 0898 01) / (SLC 70 2099 01 + SLC 70 2299 01)

OTHER INDICATORS

Rates Coverage Ratio (Target: >=40%) (SLC 10 0299 01 + SLC 10 1299 01 + SLC 10 1880 01 + SLC 10 1885 01) / SLC 40 9910 01
 Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
 Operating Balance as a % of Total Revenues (Less Donated TCAs)¹⁵ (SLC 10 9910 01 - SLC 40 9910 07) / (SLC 10 9910 01 - SLC 10 1831 01)
 Cumulative Annual Growth Rate¹⁶ ((SLC 10 9910 01 (CY) / SLC 10 9910 01 (CY - 3) ^ (1/3) - 1) - ((SLC 40 9910 07 (CY) / SLC 40 9910 07 (CY - 3) ^ (1/3) - 1))
 Interest Payments as a % of Total Revenues (Less Donated TCAs) SLC 74 2099 02 / (SLC 10 9910 01 - SLC 10 1831 01)

October 17, 2023

Craig Kelly
Chief Administrative Officer / Clerk
County of Renfrew
9 International Drive
Pembroke ON

Request for County Participation in the Brownfield Remediation Tax Assistance Program

The Brownfield Remediation Tax Assistance Program (BRTAP) is one of the financial incentive programs included in the Town of Arnprior's Community Improvement Plan (CIP). Offering tax assistance to owners of brownfield properties will encourage the cleanup and redevelopment of these properties.

Under this program, in accordance with Section 365.1 of the Municipal Act, the Town may defer or cancel all or a portion of municipal taxes during the period in which the brownfield site is being cleaned up or redeveloped (the rehabilitation period and statement period, as defined in the Municipal Act). Under the Program, the Town may also formally request that the County of Renfrew participate in the tax assistance program to defer or cancel all or a portion of the county taxes during the same period.

Council passed a resolution on the October 10, 2023 meeting of Council to formally request the County of Renfrew's participation in the program. This resolution and staff report is attached which outlines further details of the applicant, program and County participation request. We look forward to your response on this request.

If you have any questions or concerns, please respond to the contact information provided below.

Sincerely,



Jennifer Morawiec
General Manager, Client Services / Treasurer

cc. Robin Paquette, CAO (Arnprior)
Jeff Foss, Director of Corporate Services / Treasurer (County of Renfrew)



105 Elgin St. West
Arnprior, ON K7S 0A8

tel 613 623 4231
fax 613 623 8091

arnprior@arnprior.ca
www.arnprior.ca

Community Improvement Grant – 12 Thomas Street

Resolution No. 329-23

Moved by Billy Denault

Seconded by Lynn Cloutier

That Council approve the Brownfield Remediation Tax Assistance Program (BRTAP) application submitted by OVD Inc., owner of the property at 12 Thomas Street, for rehabilitation assistance under the Community Improvement Plan, and that a BRTAP agreement be established governing the payment of grant with the following grant terms:

- (a) A total grant payable value of 75% of eligible costs, not to exceed a maximum cap of \$1,121,750;
- (b) The grant payment period being phased over a maximum of ten years of development;
- (c) That the annual grant payable be set at 75% of the tax increment (new tax revenues less existing tax revenues) subject to the establishment of, and in accordance with, the terms and conditions of a BRTAP Agreement; and

Further That Council submit a request to the County of Renfrew to approve their participation in the BRTAP program for the applicant, OVD Inc., to cancel all or a portion of the county taxes over the same ten years of development subject to the establishment of, and in accordance with, the terms and conditions of the BRTAP Agreement; and

Further That a future by-law be brought forward for Council to authorize the BRTAP Agreement with OVD Inc., for rehabilitation assistance of 12 Thomas Street, once the level of County of Renfrew participation has been confirmed.

Certified true copy of resolution No. 329-23 passed by unanimous consent at a duly called meeting of the Council of the Corporation of the Town of Arnprior held on the 10th day of October, 2023.

Given under the hand of the Clerk and under the corporate seal of the said Municipality this 11th day of October, 2023.

Shelley Mackenzie, Town Clerk

Resolution CARRIED

• WHERE THE RIVERS MEET •



Town of Arnprior Staff Report

Subject: CIP Applications – Brownfield Remediation Tax Assistance Grant and Application and Fee Rebate Grant (OVD Inc. – 12 Thomas Street)

Report Number: 23-10-10-05

Report Author and Position Title: Robin Paquette, CAO / Jennifer Morawiec, GM, Client Services / Treasurer

Department: Community Services / Client Services

Meeting Date: October 10, 2023

Recommendations:

That Council approve the Brownfield Remediation Tax Assistance Program (BRTAP) application submitted by OVD Inc., owner of the property at 12 Thomas Street, for rehabilitation assistance under the Community Improvement Plan, and that a BRTAP agreement be established governing the payment of grant with the following grant terms:

- (a) A total grant payable value of 75% of eligible costs, not to exceed a maximum cap of \$1,121,750;
- (b) The grant payment period being phased over a maximum of ten years of development;
- (c) That the annual grant payable be set at 75% of the tax increment (new tax revenues less existing tax revenues) subject to the establishment of, and in accordance with, the terms and conditions of a BRTAP Agreement; and

Further That Council submit a request to the County of Renfrew to approve their participation in the BRTAP program for the applicant, OVD Inc., to cancel all or a portion of the county taxes over the same ten years of development subject to the establishment of, and in accordance with, the terms and conditions of the BRTAP Agreement; and

Further That a future by-law be brought forward for Council to authorize the BRTAP Agreement with OVD Inc., for rehabilitation assistance of 12 Thomas Street, once the level of County of Renfrew participation has been confirmed.

Background:

The Brownfield Remediation Tax Assistance Program (BRTAP) is one of the financial incentive programs included in the Town of Arnprior's Community Improvement Plan (CIP) adopted by Council March 14, 2022. Offering tax assistance to owners of brownfield properties will encourage the cleanup and redevelopment of these properties and contribute to achieving the goals of the Arnprior Community Improvement Plan. A full outline of the BRTAP is in Section 4.2.4 of the CIP, attached as Document #3.

Properties that are classified as Brownfield sites within the Community Improvement Project Area, which includes all lands within the Town's municipal boundary, are eligible for this program. Brownfields are properties where past actions have resulted in actual or perceived environmental contamination and/or derelict or deteriorated buildings. They may be vacant, abandoned or underutilized. They are usually, but not exclusively, former industrial or commercial properties (e.g. a former gas station).

In order to be eligible for tax assistance under the BRTAP, the property must have had a Phase II Environmental Site Assessment which concluded that action needs to be taken to remediate the site. The purpose of this report is to bring a BRTAP application for 12 Thomas Street before Council for consideration and approval.

Discussion:

The Site

The property has an area of approximately 1.86 ha (4.6 acres) with 36.42 metres of frontage along Thomas Street. The property's previous uses were industrial including a former cabinet factory.

Proposed Redevelopment

The applicant proposes to construct approximately 140 residential units to be housed in three separate apartment buildings. A Site Plan Application (SPC-11/22) is under review by Town staff at this time.

Brownfield Remediation Tax Assistance Program (BRTAP) Application

OVD Inc. filed an application under the BRTAP for the clean-up and redevelopment of 12 Thomas Street. A Phase I and II Environmental Site Assessment (ESA) was prepared by Paterson Group Inc. in 2021, which identified that based on the findings of the Phase II ESA, fill material considered to be impacted with Polycyclic aromatic compounds (PAH) parameters were identified throughout the central and western portion of the Phase II Property. Multiple PAH parameters concentrations identified on the Phase II Property, exceeded the MECP Table 2 Residential Standard. Groundwater beneath the Phase II Property complies with the MECP Table 2 Residential Standards.

A clean up of existing contamination on site and the completion of a record of site condition is required before residential development can occur.

The required documents that are to be submitted to the Town as part of a BRTAP application are described in Document 3. The applicant has submitted the required documents and estimates for eligible environmental costs (environmental studies not covered by previous grants, remediation, removal of concrete and debris, filing a Record of Site Condition) and rehabilitation costs (on site infrastructure upgrading). The applicant has also applied for site plan control with the Town for the construction of three apartment buildings with approximately 140 units with the first building to commence construction shortly. Staff reviewed the submissions and deemed the application to be complete.

Under the Town’s CIP Brownfield Remediation Tax Assistance Program, it outlines where in accordance with Section 365.1 of the Municipal Act, the Town may defer or cancel all or a portion of municipal taxes during the period in which the brownfield site is being cleaned up or redeveloped (the rehabilitation period and statement period, as defined in the Municipal Act). Under the Program, it indicates that the Town may also formally request that the County of Renfrew participate in the tax assistance program to defer or cancel all or a portion of the county taxes during the same period.

The grant for this program would be capped at a pre-determined percent of the municipal (and possibly County) share of the increase in property taxes that result from the redevelopment, payable annually for up to ten years or up to the time when the total grant payments equal the total eligible grants, whichever comes first.

The Town will only pay the annual grant after the property taxes have been paid in full each year and all terms and conditions specified in the registered legal agreement between the Town and the applicant have been met. The anticipated maximum eligible costs for the Rehabilitation Grant for this project are estimated at \$1,495,667.

Table 1: Brownfield Assistance – Eligible Costs

No.	Eligible Costs	Actual / Estimated Costs
1	RSC and risk assessment	\$26,000
2	Remediation monitoring and meetings	\$36,000
3	Tender and project management (Robinson Engineering)	\$15,000
4	RSC survey for filing with MOE	\$3,500
5	Tender quote (Akman)	\$1,415,167
	Total Costs Eligible for a Remediation Grant	\$1,495,667

Most established municipal remediation grants set percentage of eligible costs to fund and a maximum funding cap. This percentage and cap is set by Council and differs across municipalities. Council can decide a cap on the amount of remediation grant payable they would like to provide under the program by assigning a remediation grant assistance percentage (%). Staff are recommending 75% of eligible costs to a maximum grant contribution of \$1,121,750.

Table 2: Grant Payable – Maximum % of Eligible Costs

% Eligible Costs	100%	75%	50%	25%
Grant Max.	\$1,495,667	\$1,121,750	\$747,834	\$373,917

Example Grant Calculation – based on estimates.

The Current Value Assessment (2023) on the property is \$142,000 classed as Residential (RT). Current property taxes are approximately \$2,070 with the municipal property tax portion being \$1,297, county taxes being \$556 and education taxes being \$217. Future property tax assessment for the property is estimated at \$6,500,000 per building. At the new Multi-residential tax class, a full year would result in future estimated annual municipal taxes of \$59,361 per building and annual county taxes of \$25,448 per building.

Table 3: Estimated Future Taxes

		Phase 1	Phase 2	Phase 3
Multi-Res New	Assessment (2023)	Estimated Assessment	Estimated Assessment	Estimated Assessment
Tax Rate (2023)	\$142,000	\$6,500,000	\$13,000,000	\$19,500,000
0.00913245	\$1,297	\$59,361	\$118,722	\$178,083
0.00391501	556	25,448	\$50,895	\$76,343
0.00153000	217	9,945	\$19,890	\$29,835
0.01457746	\$2,070	\$94,753	\$189,507	\$284,260

To determining the annual grant payable, we need to:

- Estimate new taxes less existing taxes to determine the tax increment.
- Determine what % of the annual tax increment to allocate towards the grant.

Table 4A: Schedule of Estimated Annual Tax Increment for Town & County

Year		Existing Taxes (2023)		Estimated New Taxes		Tax Increment		Total Tax Increment
		Town	County	Town	County	Town	County	
1	2025	\$1,297	\$556	\$19,787	\$8,483	\$18,490	\$7,927	\$26,416
2	2026	\$1,297	\$556	\$59,361	\$25,448	\$58,064	\$24,892	\$82,955
3	2027	\$1,297	\$556	\$118,722	\$50,895	\$117,425	\$50,339	\$167,764
4	2028	\$1,297	\$556	\$138,509	\$59,378	\$137,212	\$58,822	\$196,033
5	2029	\$1,297	\$556	\$178,083	\$76,343	\$176,786	\$75,787	\$252,572
6	2030	\$1,297	\$556	\$178,083	\$76,343	\$176,786	\$75,787	\$252,572
7	2031	\$1,297	\$556	\$178,083	\$76,343	\$176,786	\$75,787	\$252,572
8	2032	\$1,297	\$556	\$178,083	\$76,343	\$176,786	\$75,787	\$252,572
9	2033	\$1,297	\$556	\$178,083	\$76,343	\$176,786	\$75,787	\$252,572
10	2034	\$1,297	\$556	\$178,083	\$76,343	\$176,786	\$75,787	\$252,572
TOTAL		\$12,970	\$5,560	\$1,404,875	\$602,259	\$1,391,905	\$596,699	\$1,988,604

Table 4B: Estimated Annual Grant Payable – Percentage Options

Year		Total Tax Increment	100% Tax Increment	75% Tax Increment	50% Tax Increment
1	2025	\$26,416	\$26,416	\$19,812	\$13,208
2	2026	\$82,955	\$82,955	\$62,217	\$41,478
3	2027	\$167,764	\$167,764	\$125,823	\$83,882
4	2028	\$196,033	\$196,033	\$147,025	\$98,017
5	2029	\$252,572	\$252,572	\$189,429	\$126,286
6	2030	\$252,572	\$252,572	\$189,429	\$126,286
7	2031	\$252,572	\$143,435	\$189,429	\$126,286
8	2032	\$252,572	\$0	\$189,429	\$126,286
9	2033	\$252,572	\$0	\$9,155	\$126,286
10	2034	\$252,572	\$0	\$0	\$126,286
TOTAL		\$1,988,604	\$1,121,750	\$1,121,750	\$994,302

In the examples above, if the annual grant payable was set to 100% of the resulting tax increment, the total grant cap of \$1,121,750 would be reached by approximately year 7 based on the estimated development timeline and valuations. In comparison, setting the annual grant payable to 75% of the resulting tax increment, the total grant cap of \$1,121,750 is reached in year 9 and a setting of 50% would result in a total grant of \$994,302, slightly under the maximum grant cap, having reached the end of the set 10 year timeline.

These schedules are estimations. In the administration of this grant, the annual grant payment would be calculated every year based on the new assessment, tax rate, taxes paid and actual municipal and county tax increment. It is possible that the pay-out would not occur within 10 years of the first payment if the first phase of the project is not completed at which time the annual municipal payment would end even if the grant has not been paid in full.

Table 5: Breakdown Grant Payable and Additional Revenues by Town and County

Eligible Remediation Costs (75%)	\$1,121,750	\$1,121,750	\$1,121,750
Annual Grant Payable (% of tax increment)	100%	75%	50%
Town - Estimated Grant Value	\$ 785,225	\$ 785,225	\$ 695,953
County - Estimated Grant Value	\$ 336,525	\$ 336,525	\$ 298,350
Combined Grant Funding	\$ 1,121,750	\$ 1,121,750	\$ 994,302
Maximum reached	Year 7	Year 9	n/a
Additional Tax Revenues over 10 Year Timeline			
Town - Additional Tax Revenues	\$ 606,573	\$ 606,573	\$ 696,011
County - Additional Tax Revenues	\$ 260,101	\$ 260,101	\$ 298,291

Staff are recommending 75% of the annual tax increment be allocated to the annual grant payable. Based on the timeline provided by the developer, this should allow sufficient time to reach the maximum grant payable amount \$1,121,750 in the 10 year timeline and still provide some additional taxation revenues to both the Town and County.

Benefits to the Community

The impact of the proposed residential development is 140 new residential units housed in three separate apartment buildings. The development of this site will add additional rental options to the housing market and the development itself will provide direct and indirect economic benefits to the local economy as a result of site remediation, the construction period through payroll, purchased material supplies, services, and equipment rentals.

It is estimated that at full development, this project could bring over \$19 million in new multi-residential assessment to the property tax assessment roll. After completion of the project in 2034, it is estimated that over \$176K per year in increased municipal property taxes and \$76K in upper tier taxes could be expected to be added to annual

revenues.

If supported by Council, the applicant and the Town will need to enter into a Rehabilitation Grant Agreement outlining the terms and conditions of the grant. Additionally, the Town will submit a request to the County for their participation in this program.

Application and Building Permit Fees Rebate Application

The proponent also included an application under the CIP Building Permit Fees Rebate program, which establishes a rebate of 50% of Town application fees up to \$5,000. Application and permit fees normally imposed by the Town may also represent a barrier to investment in Arnprior. Rebating such fees is desirable because it will reduce or eliminate these barriers to private investment, including major investments such as the development of new housing units. The CIP provides criteria for the rebate program, which excludes those properties zoned strictly for residential use. The subject lands are zoned Residential Four (R4), thereby making them ineligible for this rebate program.

Options:

Council could choose a number of options:

- Not accept the application or provide a BRTAP grant. This is not recommended as this CIP program is intended to help facilitate development of local Brownfield lands into developments that support the community and will generate future additional taxation revenues.
- Set the maximum funding amount at another percentage of eligible remediation costs than the recommended 75%.
- Set the annual grant payable percentage of tax increment at another percentage than the recommended 75%.

Policy Considerations:

The requested Brownfield Rehabilitation Grant will satisfy Council's strategic priority by implementing the financial incentive programs of the Brownfield CIP and working towards a healthy and vibrant community with the remediation and redevelopment of the lands to provide housing within the built area boundary.

The approval of this grant will assist with the redevelopment of this brownfield property and ensure that this contaminated site is properly remediated prior to development. A Record of Site Condition will be required as per the funding agreement. Brownfield redevelopment is identified as a key strategy for promoting reinvestment in existing urban areas and for reducing the need to expand into greenfield sites.

Financial Considerations:

Based on the documents and estimated eligible costs submitted the maximum grant amount is estimated to total \$1,121,750 (75% of eligible costs \$1,495,667) in environmental costs and in rehabilitation costs (on site infrastructure upgrading and debris removal).

The actual annual grant amount will be calculated every year based on the new assessment, tax rate, taxes paid and actual municipal tax increment to establish the actual grant payment. As much of the grant payable is dependent upon the timing of the construction of the three buildings and the future property assessments, it is possible that the maximum pay-out would not occur within 10 years of the first payment, at which time the annual municipal grant payment would end even if the grant has not been paid in full. It is also possible that the maximum grant payment will be reached earlier than the 10 years.

The total annual grant payable amount is subject to County participation in the grant program. Should the County choose not to participate, the annual grant payable will be based on only the municipal tax increment.

Meeting Dates:

N/A

Consultation:

Emma Blanchard, BLG, Town's Solicitor of Record

Documents:

1. Schedule 1 – Location Map
2. Schedule 2 – Site Plan for Residential Redevelopment
3. Schedule 3 – Section 4.2.4 Brownfield Remediation Tax Assistance Program

Signatures

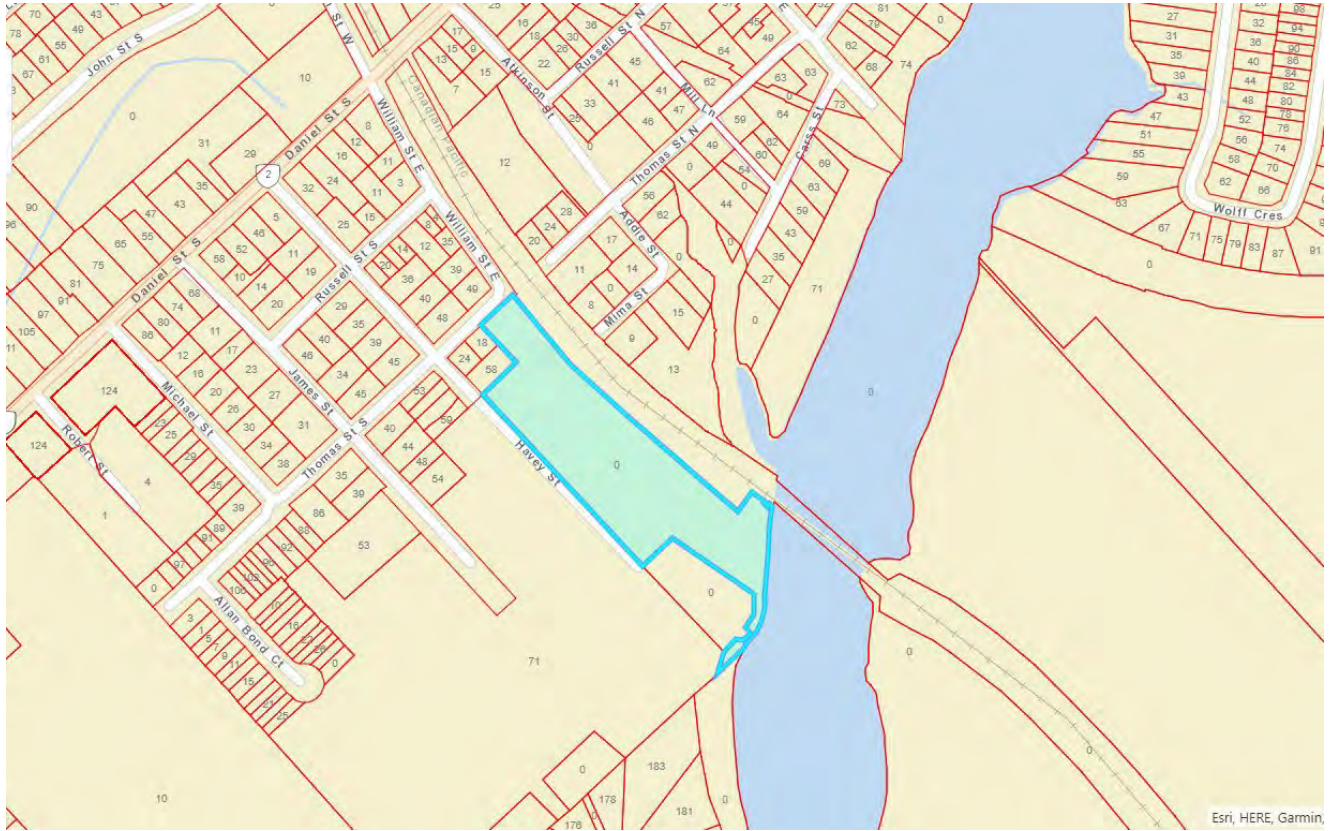
Reviewed by Department Head: Robin Paquette

Reviewed by General Manager of Client Services/Treasurer: Jennifer Morawiec

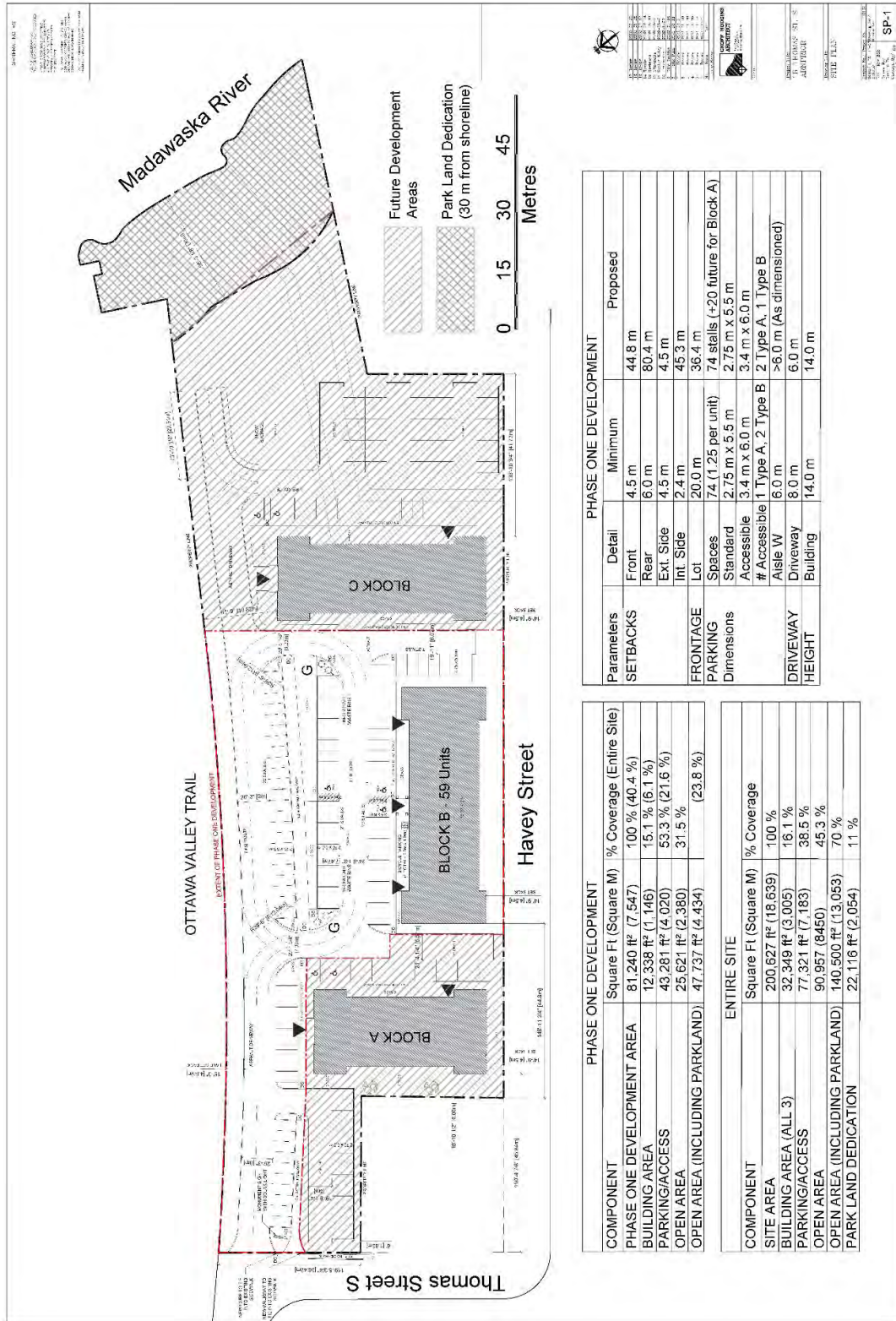
CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Shelley Mackenzie

Schedule 1 – Location Map



Schedule 2 – Site Plan



PHASE ONE DEVELOPMENT		
COMPONENT	Square Ft (Square M)	% Coverage (Entire Site)
PHASE ONE DEVELOPMENT AREA	81,240 ft ² (7,547)	100 % (40.4 %)
BUILDING AREA	12,338 ft ² (1,146)	15.1 % (6.1 %)
PARKING/ACCESS	43,281 ft ² (4,020)	53.3 % (21.6 %)
OPEN AREA	25,621 ft ² (2,380)	31.5 %
OPEN AREA (INCLUDING PARKLAND)	47,737 ft ² (4,434)	(23.8 %)
ENTIRE SITE		
COMPONENT	Square Ft (Square M)	% Coverage
SITE AREA	200,627 ft ² (18,639)	100 %
BUILDING AREA (ALL 3)	32,349 ft ² (3,005)	16.1 %
PARKING/ACCESS	77,321 ft ² (7,183)	38.5 %
OPEN AREA	90,957 (8450)	45.3 %
OPEN AREA (INCLUDING PARKLAND)	140,500 ft ² (13,053)	70 %
PARK LAND DEDICATION	22,116 ft ² (2,054)	11 %

PHASE ONE DEVELOPMENT		
Parameters	Detail	Proposed
SETBACKS	Front	44.8 m
	Rear	60.4 m
	Ext. Side	4.5 m
	Int. Side	45.3 m
FRONTAGE	Lot	36.4 m
	Spaces	74 (1.25 per unit)
PARKING	Standard	2.75 m x 5.5 m
	# Accessible	1 Type A, 2 Type B
	Aisle W.	6.0 m
DRIVEWAY	Driveway	8.0 m
	Building	14.0 m
HEIGHT	Building	14.0 m

SCALE: 1:500

 DATE: 10/15/2014

 DRAWN BY: J. BROWN

 CHECKED BY: M. BROWN

 APPROVED BY: M. BROWN

 PROJECT NO.: SP-1

4.2.4 Brownfield Remediation Tax Assistance Program (BRTAP)

A) Purpose and Rationale

There are several known and suspected brownfield sites in the Town of Arnprior which are visible from the main gateway routes. Remediation of these sites is desirable to improve the aesthetics of these gateway routes and the downtown. Further, brownfield remediation provides opportunities for intensification and offers environmental benefits.

In accordance with Section 365.1 of the Municipal Act, the Town may defer or cancel all or a portion of municipal taxes during the period in which the brownfield site is being cleaned up or redeveloped (the rehabilitation period and statement period, as defined in the Municipal Act). The Town may also apply to the Minister of Finance, on behalf of the property owner, to have the education portion of the property taxes deferred or cancelled. Offering tax assistance to owners of brownfield properties will encourage the cleanup and redevelopment of these properties and contribute to achieving the goals of the Arnprior Community Improvement Plan.

B) Funding Source

On an annual basis, the Town may allocate a portion of the financial incentives fund to fund the loss in tax revenue associated with the taxation assistance. The Province may provide funding that is proportional or matches the funding offered by the Town, subject to approval by the Ministry of Finance.

C) Eligible Properties

Properties that are classified as Brownfield sites within the Community Improvement Project Area, which includes all lands within the Town's municipal boundary, are eligible for this program. Brownfield properties are considered to be properties that are (or are perceived to be) contaminated as a result of a prior land use (e.g., a former gas station).

In order to be eligible for tax assistance, the property must have had a Phase II Environmental Site Assessment which concluded that action needs to be taken to remediate the site.

D) Program Value

The value of the BRTAP will be calculated on a case-by-case basis depending on the property and the type of tax assistance being applied for (Municipal or Provincial).

- a. **Municipal Tax Assistance:** The Town may pass by-laws to provide a deferral or cancellation of all or a part of the municipal taxes on a brownfield site during the rehabilitation period and statement period, as defined in Section 365.1(1) of the Municipal Act. The total value of the tax assistance will not exceed the total eligible costs, which are defined in the eligibility requirements below. The level and duration of the tax assistance will be considered on a case-by-case basis. The Town may formally request that the County of Renfrew participate in the tax assistance program. Prior to passing the by-law approving the tax assistance, the Town will be required to notify the Ministry of Finance. Within 30 days of passing the by-law, the Town will also be required to notify the Minister of Municipal Affairs and Housing and the Minister of Finance.

- b. **Provincial Tax Assistance:** The Town may apply for Provincial Tax Assistance, on behalf of the owner, to cancel or freeze all or a portion of the education portion of property taxes. The application will need to be approved by the Minister of Finance, and may be subject to a different timeline than the approved Municipal Tax Assistance. The Town must be offering municipal tax assistance in order for the owner to be eligible for Provincial tax assistance.

E) Eligible Project Costs

Tax assistance may only be provided to cover eligible costs which relate to reducing the concentration of contaminants on, in, or under the subject property to permit a record of site condition to be filed in the Environmental Site Registry under Section 168.4 of the Environmental Protection Act. More specifically, eligible costs include costs for:

- a. Phase III Environmental Site Assessments (ESAs) and Risk Assessment Plans;
- b. Environmental remediation costs, including the costs of preparing a record of Site Condition;
- c. Placing clean fill and related grading;
- d. Installing environmental and/or engineering controls or works, as specified in the Phase III ESA and/or Risk Assessment Plan;
- e. Monitoring, maintaining and operating environmental and engineering controls/works, as specified in the Phase III ESA and/or Risk Assessment Plan; and
- f. Environmental insurance premiums.

F) Business Plan

At its sole discretion, the Town may require preparation of a business plan or feasibility study as a condition of approving tax assistance.

G) Combination with Other Incentive Programs

Successful applicants may also be eligible for other financial incentive programs, provided that the total value of incentives does not exceed the total cost of rehabilitating the land and buildings.

H) Duration

The Town may offer tax assistance throughout the duration of the rehabilitation period and statement period, as defined in the Municipal Act. The duration of the assistance will be specified in the tax assistance by-law and considered on a case-by-case basis. The duration of assistance for the education portion of taxes will be determined by the Minister of Finance and may be provided for a period of up to six years. In special circumstances, the Town may apply to the Minister of Finance for an extension of the education property tax assistance.

I) General Eligibility Criteria

All of the General Eligibility Requirements (outlined in Section 6.7) apply.

J) Specific Eligibility Criteria

- a) When an approved project is complete, a rebate that is equal to or part of the Town's portion of the increase in taxation will be provided annually following the payment of all property taxes by the owner.
- b) At its sole discretion, the Town shall require a financial pro forma (at the expense of the applicant) and/or an independent third party financial review (at the expense of the applicant and as contracted by the applicant on approval of the Town). The financial pro-forma and/or independent third party financial review will be used by the Town to ensure that the rebate is consistent with the terms, conditions and performance expectations, as contained within the information provided by the applicant in the approved Financial Incentive Application Form and within this Agreement.
- c) An application must be accompanied by a Phase II ESA, Phase III ESA, or Risk Assessment Plan prepared by a "qualified person" (as defined in Ontario Regulation 153/04 as amended by Ontario Regulation 66/08, or the equivalent legislation) that contains:
 1. an estimate of the cost of actions that will be required to reduce the concentration of contaminants on, in, or under the property to permit a Record of Site Condition to be filed in the Environmental Site Registry under Section 168.4 of the Environmental Protection Act; and
 2. a work plan and budget for said environmental remediation, and/or risk management actions and/or the application must be accompanied by proof that an RSC for the proposed use of the property has been acknowledged by the Ministry of the Environment.
- d) Where applicable, a separate Financial Incentive Program Agreement may apply to any Provincial or County tax assistance provided in addition to the municipal portion of the tax incentive, where the Town has agreed to apply for external incentives on behalf of the applicant. A separate timeline may apply to Provincial or County tax assistance. In no case shall the total value of the incentive(s) exceed the eligible project costs.

4.2.5 Heritage Property Improvement Program

A) Purpose and Rationale

Arnprior's historic facades and buildings are one of its greatest assets; while many of these buildings are in good condition, others would benefit from improved maintenance or restoration to original brickwork, masonry or architectural detailing. Under Section 28(7) of the Planning Act, the Town may make grants to registered owners, assessed owners and tenants of land and buildings within the community improvement project area, to pay for the whole or any part of the cost of rehabilitating such lands and buildings.

This program will be issued as a grant.

B) Eligible Properties

Properties that are located within the Community Improvement Project Area and are designated under Part IV of the Heritage Act or located in the Heritage Conservation District, and designated under Part V of the Heritage Act will be eligible for this program.

C) Grant Value

Grants for the restoration, repair, rehabilitation or preservation of designated heritage buildings and properties, or to undertake a feasibility study to determine the viability of restoring a designated heritage building, or to undertake an architectural or design study in relation to restoring a heritage building or property, will be provided to eligible applicants for 1/2 (50%) of eligible costs up to a maximum of \$7,500.

D) Eligible Project Costs

The following types of projects, improvements to or restoration of eligible buildings and properties are considered eligible:

- a) works that preserve, restore, and/or enhance elements specified in the Reasons for Designation within the designating by-law (including fences and outbuildings) for properties which are designated under Part IV of the Heritage Act;
- b) repair of original siding and roofing materials;
- c) removal of modern building materials and replacement with documented original building materials;
- d) reconstruction or construction of former and significant architectural features based on documentary sources (photographs, drawings, etc.);
- e) cleaning of masonry buildings;
- f) improvement of buildings or properties designated as part of the Downtown Heritage Conservation District which are in accordance with the Heritage Conservation District Master Plan Design Guidelines (as determined through approval of a heritage permit) are eligible for this program;

- g) an economic feasibility study to determine the viability of restoring and/or adaptively re-using a heritage property (up to a maximum of \$2,500 or 50% of the approved grant amount, whichever is lesser);
- h) an architectural or design study prepared in relation to the property owner's intent to restore an eligible heritage property (up to a maximum of \$2,500 or 50% of the approved grant amount, whichever is lesser); and
- i) other similar repairs/improvements as may be approved.

E) Payment of Grant

The grant will be paid upon completion of the community improvement works, to the satisfaction of the Town in consultation with the Review Panel.

F) General Eligibility Criteria

All of the General Eligibility Requirements (outlined in Section 6.7) apply.

AMO Social and Economic Prosperity Review

New realities demand a new approach to the provincial-municipal fiscal relationship

- Municipalities provide critical services that are central to Ontario's economy and quality of life, investing more than \$60B annually in important public services and infrastructure.
- The fiscal framework that enables municipalities to deliver infrastructure and services is broken – failing residents, small businesses and major industries.
- Long-standing structural problems have combined with growth pressures, economic factors, social challenges and provincial policy decisions to push municipalities to the brink.
- Last adjusted in 2008, a review of provincial-municipal financial arrangements is long overdue.
- AMO calls on Premier Ford to do what taxpayers expect – work together with municipal governments to modernize this partnership and build a solid foundation for economic growth and quality of life.

The municipal fiscal framework is compromising Ontario's economic and social prosperity

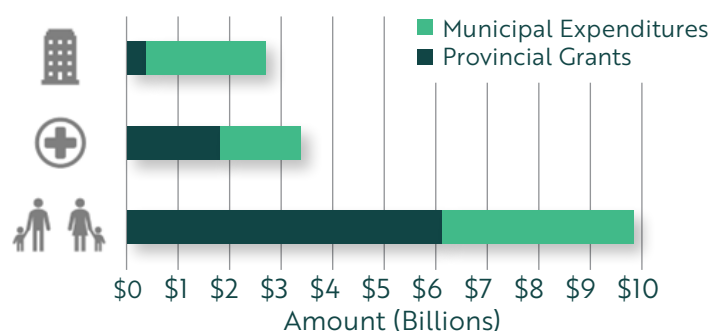
Municipal revenues do not grow with the economy or inflation

- Municipalities rely heavily on property taxes, which do not grow with the economy or inflation.
- In 2022, annual average inflation rate was 6.8% – leaving municipalities to contend with increased wages, construction costs, and interest rates without corresponding growth in revenue.
- Federal and provincial governments saw record revenue growth in 2022 driven by inflation and economic activity, with no inflation adjustments to most municipal grants such as the Ontario Municipal Partnership Fund (OMPF).

Municipal property taxes subsidize the provincial treasury by almost \$4 billion a year

- Nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility – such as social housing, long-term care, public health, childcare and social services.
- Municipalities in Ontario provide services that typically fall under provincial jurisdiction in other provinces. **Provincial contributions offset these costs – but only in part.**
- In 2022, municipal expenditures in these areas outpaced provincial contributions by almost \$4 billion – a figure that is expected to grow in future years.
- This figure is not exhaustive, as the province continues to download costs in other areas.

For example, AMO estimates that municipalities and property taxpayers are currently on the hook for more than \$400 million in hospital capital and equipment costs that should rightfully be funded by the provincial treasury.



Current fiscal arrangements undermine municipalities' ability to invest in infrastructure

- Municipalities own and operate more public infrastructure than the provincial and federal governments – valued at nearly half a trillion dollars.
- The ambitious goal of 1.5 million new homes by 2031 depends on building essential municipal infrastructure and the public investment to support it.
- Bill 23 resulted in municipalities' having \$1 billion less to fund growth.
- Maintaining current assets in the face of climate change also brings growing costs. In 2021, the Financial Accountability Office estimated that the cost to bring existing municipal assets to a state of good repair was approximately \$52 billion.

Property taxpayers, including small business owners and seniors on fixed incomes, can't afford to pay for provincial costs

- Increasingly, municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises.
- Ontario's property taxes are already the second highest in the country.
- The property tax base was never meant to support income re-distribution.

Partners in prosperity: the province can invest more in Ontario's prosperity

Despite strong fiscal fundamentals, Ontario has underinvested for decades

- Ontario's spending per capita is the lowest in Canada at **\$11,974**
- Real per capita spending in children's and social services, education and post-secondary schools have all **declined by over 10%** since 2018
- Provincial deficit, debt-to-GDP ratios and the percent of revenues going towards interest payments are all at **10-year lows**.



- The Province is a key beneficiary of housing market.

» Provincial government's share of the purchase price of a new home has climbed steeply over the past 10 years – **increasing by 55%** compared to local governments' 13%.

» The housing market delivers the Ontario Government **\$4.4 billion** a year in Land Transfer Tax, in addition to HST collected on new houses.

A social and economic prosperity review

Ontarians expect their elected officials to work together effectively and respect their tax dollars.

We believe the time is right for a province-wide conversation where municipalities and the province come together to promote the stability and sustainability of municipal finances province-wide.

AMO is calling on the provincial government to commit to this review as part of the upcoming budget, with a view to developing a consensus report with recommendations by 2025.

Working together, we can build a better Ontario.

December 12, 2023

Sent Via Email

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

PO BOX 5000 STN A
200 BRADY STREET
SUDBURY ON P3A 5P3

CP 5000 SUCC A
200, RUE BRADY
SUDBURY ON P3A 5P3

705.671.2489

www.greatersudbury.ca
www.grandsudbury.ca

CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;

AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");

AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;

AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;

AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;

AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;

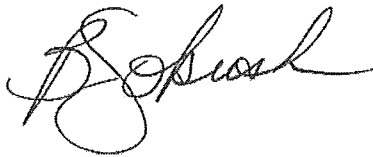
AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;

AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;

NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelin, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Yours truly,

A handwritten signature in black ink, appearing to read 'Brigitte Sobush', written in a cursive style.

Brigitte Sobush
Manager of Clerk's Services/Deputy City Clerk

- c. Members of City Council
Eric Labelle, City Solicitor and Clerk

COUNTY OF RENFREW

BY-LAW NUMBER 15-24

**A BY-LAW TO AMEND BY-LAW 63-03 HUMAN RESOURCES CORPORATE
POLICIES AND PROCEDURES FOR THE COUNTY OF RENFREW**

WHEREAS on October 29, 2003 the Corporation of the County of Renfrew enacted By-law No. 63-03, a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of establishing a new policy and/or amending and/or removing an existing policy;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That the following new and/or amended and/or policies to be removed attached to this By-law be hereby enacted as an amendment to the said By-law 63-03:
 - A-03 Recruitment (amended)
 - A-09b Equality and Diversity (remove)
 - A-19 Equity, Diversity and Inclusion (new)
 - J-06 Return of Service Incentive Program (amended)
2. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of January, 2024.

READ a second time this 31st day of January, 2024.

READ a third time and finally passed 31st day of January, 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

POLICY STATEMENT

The County of Renfrew lawfully recruits and selects candidates on the merits of their application, and in a manner that is fair, inclusive, and free from discrimination.

POLICY SCOPE

This policy governs the County of Renfrew's recruitment and selection practices and is applicable to all employees. This policy covers the following content:

- Recruitment and selection that is free from discrimination;
- Nepotism and conflicts or difficulties;
- Candidate assessment and selection criteria;
- Background verification;
- Candidate recruitment expenses; and
- Hiring incentives for non-union positions.

Consult the appropriate Collective Agreement for any deviations to this policy.

POLICY DEFINITIONS

For the purposes of this policy, the following definitions apply:

Discrimination means discrimination under the *Code*, and may include not individually assessing the unique merits, capacities and circumstances of persons belonging to a protected ground, in addition to making stereotypical generalizations, and having the impact of excluding persons, imposing burdens and denying benefit.

Nepotism means the practice of favouring relatives or friends, especially when offering employment.

Relative means a spouse, child or parent of an employee or member of Council, including step-relationships and in-law-relationships as they pertain to the aforementioned relatives.

POLICY CONTENT

1. Discrimination

The County of Renfrew's recruitment and selection process is free from discrimination, and no recruitment or selection decisions are based on any of the following protected grounds covered under the *Ontario Human Rights Code, 1990*:

- Age;
- Ancestry, colour, race;
- Citizenship;
- Ethnic or place of origin;
- Creed;
- Disability;
- Family status;
- Marital status (including single status);
- Gender identity and gender expression;
- Record of offences (in employment only); and
- Sex (including pregnancy and breastfeeding).

The County of Renfrew endeavors to ensure candidates are provided accommodation under the *Code* if they request accommodation during the recruitment and selection process.

2. Nepotism and Conflicts or Difficulties

The recruitment and selection process will remain free from nepotism and decisions made will not result in conflicts of interest or difficulties for the County of Renfrew. Furthermore, employees will avoid any practice that may give rise to conflicts or difficulties for supervisors or employees as a result of hiring a relative of an employee. For greater clarity, no recruitment of an individual will take place when a relative of that person is a Supervisor of, or may be supervised by, the individual without prior approval of the Chief Administrative Officer/Clerk.

Notwithstanding the above, recruitment of a relative is permissible provided that the Department Head can establish the following:

- That this policy and County recruitment procedures were not circumvented;
- That the applicant is the most qualified;
- That no undue influence was exerted on the recruitment process;
- That no potential conflicts or difficulties exist; and
- If potential conflicts or difficulties were raised in good faith from the outset of the recruitment process, and recruitment was permitted after consultation with Human Resources and the Department Head.

On the matter of former County of Renfrew employees, no recruitment may occur without the prior approval of the Manager of Human Resources and the Chief Administrative Officer/Clerk. On the matter of employees who are employed in more than one (1) department, no part-time employee required to work shifts or be on call will be employed in more than one department, with exception to the long term care homes.

3. Candidate Assessment and Selection Criteria

The County of Renfrew will assess and select candidates based on the following aspects of their application:

- Education and training qualifications;
- Relevant work and volunteer experience;
- Knowledge, skills and competencies required to perform essential duties;
- Interview conduct and performance;
- Reference and background verification;
- Alignment with our mission and values;
- Fit or suitability in the role; and
- Any other lawful factors deemed appropriate to adequately assess candidates.

For clarity, fit or suitability in the role amounts to a combination of the above noted factors when considering candidacy and alignment with departmental objectives.

4. Background Verification

The County of Renfrew believes in a thorough evaluation of candidates to ensure selection is optimal for candidates and the organization. To this end, the County takes the following measures concerning background verification:

- Upon written consent from candidates, reference checks are performed on all new employees to confirm previous employment history and performance;
- Criminal background checks, and vulnerable sector checks (if required by the role). Refer to Corporate Policy A-07 Criminal Record Check for Prospective Employees for more information;
- Ministry of Transportation Ontario driver's abstract (if required by the role); and
- Offers of employment will be conditional pending successful background verification required for the role.

5. Recruitment Expenses

In some cases, the recruitment and selection of candidates may result in candidates incurring personal expenses eligible for reimbursement under this policy. Expenses that may be eligible for reimbursement include the following, supported with invoice copies or receipts:

- Expenses to attend any interviews, subject to written approval of the Recruitment Committee; and
- Moving expenses related to relocation, subject to approval from the Chief Administrative Officer/Clerk.

For clarity, moving expense reimbursement will be limited to fifty percent (50%) of the lowest of three (3) quotes submitted by the candidate, with total reimbursement for individual and household effects not exceeding \$7,500. Any deviation from this policy will be at the discretion of the Finance and Administration Committee.

6. Hiring Incentives for Non-Union Positions

In some instances, there may be non-union positions that prove difficult to staff. In cases where previous attempts to staff a non-union position have failed, the hiring manager and their Department Head may seek approval from Human Resources and the Chief Administrative Officer/Clerk to provide a one-time lump sum hiring incentive as part of a candidate offer in an attempt to fill the position.

The terms and conditions of the hiring incentive will be detailed in the offer of employment issued by Human Resources and be subject to written approval from the Department Head and Chief Administrative Officer/Clerk prior to issuance. Requests to include a hiring incentive as part of a candidate's offer are reviewed on a case-by-case basis by Human Resources and the Chief Administrative Officer/Clerk.

POLICY STATEMENT

This policy affirms the County of Renfrew's ongoing commitment to Equity, Diversity and Inclusion (EDI). The County recognizes that diversity is an asset, and that equity and inclusion can be fostered through the choices we make as individuals and as an organization. The County welcomes all persons and endeavors to uphold an inclusive environment that leverages and promotes the unique experiences, skills and abilities of our people. We strive to identify and remove barriers that impede equity and inclusion while also ensuring municipal services, facilities, information, and communication are accessible and inclusive for all.

POLICY SCOPE

This policy champions the County's commitment to uphold equity, diversity and inclusion and is applicable to all employees. This policy covers the following content:

- Benefits of Equity, Diversity and Inclusion;
- Commitment to Equity, Diversity and Inclusion;
- EDI Staff Committee;
- Policy or General EDI Inquiries; and

Consult the appropriate Collective Agreement for any deviations to this policy.

DEFINITIONS

For the purposes of this policy, the following definitions apply:

Diversity means the unique backgrounds, differences, qualities, experiences and characteristics that exist between people and the range of perspectives, skills and abilities this provides. While many diversity dimensions exist, common dimensions include age, skin color, gender, national origin, ethnicity or physical/mental ability, economic status, sexual orientation, gender identity, education level, family status, thinking styles, geographic location, first language, immigration/refugee status, socioeconomic background, religious/spiritual beliefs, political ideologies or even differences such as personality, style, capabilities, and thoughts/perspectives.

Equity does not mean treating everyone equally and instead refers to securing fair outcomes for all through equity-focused policies, processes and practices to address disadvantages that may exist.

Inclusion means the practice of providing a safe and welcoming environment that creates a sense of belonging for all. It also means providing access to opportunities and resources for persons who might otherwise be excluded or marginalized, such as those who may identify with historically underrepresented groups.

POLICY CONTENT

1. Benefits of Equity, Diversity and Inclusion

By consistently upholding an equity, diversity and inclusion lens the County and its workforce can benefit in countless ways including, but not limited to, the following:

- Quickly identifying inequities in policies, processes and practices and the removal of barriers that improves the experiences of those they affect;
- More opportunities for innovation, creative problem-solving and better decision-making by capitalizing on different skills, perspectives, experiences and abilities;
- Higher organizational effectiveness and a workforce that is better equipped to understand the needs of stakeholders and deliver a wider breadth of services and solutions;
- Better candidate attraction as candidates continue to seek out employers that value equity, diversity and inclusion; and
- Better engagement and retention as staff are generally happier, more committed and more connected to organizations that care about fostering workforce community and belonging.

2. Commitment to Equity, Diversity and Inclusion

It takes everyone to uphold a commitment to equity, diversity and inclusion, however, this can be achieved in different ways based on the roles we have in the workplace. Consider the following:

Employees are responsible for upholding equity, diversity and inclusion by:

- Being open to learning and seeking training/education opportunities;
- Engaging in self-reflection and achieving strong self-awareness about our unconscious biases;
- Asking thoughtful questions and engaging in meaningful dialogue;
- Celebrating diversity, respecting individual differences, and promoting inclusivity;
- Reporting instances of discrimination or exclusion; and
- Adopting a collaborative approach to solving problems and achieving objectives.

Supervisors are responsible for upholding equity, diversity and inclusion by:

- Modelling behaviors that celebrates diversity, respects individual differences, and promotes inclusivity;
- Identifying and working to remove barriers to equity, diversity and inclusion;
- Refraining from allowing unconscious biases to influence decision-making;
- Learning, educating and seeking training for yourself and staff;
- Fostering an inclusive work environment for staff; and
- Addressing complaints about discrimination or exclusion.

The County as an organization will do the following to uphold equity, diversity and inclusion:

- Allocate resources and establish structures to implement and monitor EDI initiatives;
- Strive for diverse representation in decision-making processes, committees, and the workforce;

- Offer training opportunities and educational programs for employees and elected officials on EDI topics, unconscious bias, cultural competency, and respectful communication;
- Develop action plans and measurable goals related to EDI initiatives;
- Regularly assess progress, collect feedback, analyze data, and employ strategies that drive equity, diversity and inclusion;
- Conduct periodic reviews of this policy to ensure relevance and alignment with evolving needs, objectives and best practices;
- Hold individuals and departments accountable for upholding this policy;
- Enforce consequences for discriminatory behavior;
- Engage with diverse community groups to understand their needs, concerns, and perspectives, and involve them in decision-making processes;
- Establish clear channels for reporting and addressing complaints; and
- Set up and maintain secure disclosure reporting processes that allow staff to engage in self-identification.

3. EDI Staff Committee

The County will establish and maintain an EDI Staff Committee comprised of employees from across the organization. The EDI Committee will support the achievement of the County's EDI objectives and report to Chief Administrative Officer/Clerk and Human Resources on:

- Insights related to municipal EDI trends;
- Recommendations on how to address and solve common EDI problems; and
- Ideas for events or campaigns that focus on EDI education and awareness.

All employees interested in participating in the EDI Committee will annually submit an application expressing their interest. All applications will be reviewed by Human Resources and the Chief Administrative Officer/Clerk, and once the committee is chosen, the committee members will elect their Chair. The Chair and Committee will receive their mandate from Human Resources and the Chief Administrative Officer/Clerk, which may be subject to change based on EDI objectives and shifting organizational priorities. The Committee will operate within the parameters as listed in the Committee Terms of Reference, which may be amended at the discretion of the Chief Administrative Officer/Clerk and Human Resources from time to time.

Be advised that committee participation in one year does not automatically mean you will be selected to participate in a subsequent year, as equal opportunity for participation is a priority.

4. Policy or General EDI Inquiries

Inquiries about this policy or its application may be directed to Human Resources. Any general inquiries or suggestions pertaining to Equity, Inclusion and Diversity can be jointly directed to the EDI Staff Committee or Human Resources.

POLICY STATEMENT

Long-Term Care (LTC) facilities are facing a significant staffing shortage across many regions. This shortage is a result of a combination of factors, including the aging population, an increase in the number of individuals requiring long-term care, increased workloads, the COVID-19 pandemic, and unavailability of workers. Addressing the staffing shortage at Bonnechere Manor is crucial to ensuring residents receive the care and support they need and deserve.

The purpose of the Return of Service Incentive Program (the “**Program**”) is to outline the requirements and implementation of the Return of Service Incentive (the “**Incentive**”). This Policy will be a pilot project from January 1, 2024 to June 30, 2024. The Incentive is a one-time payment, which is paid to a New Recruit prior to commencing employment with the County of Renfrew with the sole objective of incentivizing them to accept employment with the County. The Incentive is subject to all applicable taxes, deductions and withholdings as required by law.

POLICY SCOPE

The Program applies to the following positions: Personal Support Workers (“**PSW**”), Registered Practical Nurses (“**RPN**”) and Registered Nurses (“**RN**”) at Bonnechere Manor.

DEFINITIONS

For the purpose of this Policy, the following definitions apply:

Incentive Period means the period for which the Program is in effect, from January 1, 2024 to June 30, 2024.

Commitment Window means the period of time a New Recruit is required to remain employed with the County of Renfrew at the Bonnechere Manor for Incentive eligibility.

New Recruit means individuals who are not currently employed by the County of Renfrew or who were previously employed by the County of Renfrew and have left the workplace for at least twelve (12) months.

Start Date means the first day of work with the County of Renfrew of the New Recruit who is receiving the Incentive.

POLICY CONTENT

1. Program Overview

- a) The County of Renfrew will pay the Incentive to every New Recruit who is successfully hired at Bonnechere Manor during the Incentive Period, subject to the conditions outlined herein.
- b) All New Recruits on/after January 1, 2024, and on/before June 30, 2024, will be eligible for the Incentive.
- c) The Program is in addition to any provincial hiring incentive programs.

2. Incentives

The following Incentives are available to PSWs, RPNs, and RNs hired at Bonnechere Manor, subject to the conditions below:

- a) For New Recruits who accept permanent full-time employment with Bonnechere Manor:
 - i. They will receive five thousand dollars (\$5,000), subject to satisfying the conditions below.
 - ii. The Commitment Window for the New Recruit is two (2) years.
 - iii. Payment will be made by the County of Renfrew prior to the New Recruit's Start Date.
- b) For New Recruits who accept permanent part-time employment with Bonnechere Manor:
 - i. They will receive two thousand five hundred dollars (\$2,500), subject to satisfying the conditions below.
 - ii. The Commitment Window for the New Recruit is two (2) years.
 - iii. Payment will be made by the County of Renfrew prior to the New Recruit's Start Date.
- c) For New Recruits who accept permanent casual/relief employment with Bonnechere Manor:
 - i. They will receive five hundred dollars (\$500), subject to satisfying the conditions below.
 - ii. The Commitment Window for the New Recruit is one (1) year.
 - iii. Payment will be made by the County of Renfrew prior to the New Recruit's Start Date.

3. Conditions for Receiving Incentive

- a) New Recruits must hold the appropriate credentials for the position and be a member in good standing with any regulatory bodies (if applicable).
- b) New Recruits must commit to their Commitment Window at a work schedule offered by the County.
- c) New Recruits must acknowledge by way of signature that they have read, understood and agreed to their offer of employment and the terms and conditions contained therein as well as accept employment with Bonnechere Manor Long-Term Care Home on the terms stated therein. The New Recruit must do this prior to receiving the Incentive and prior to the New Recruit's Start Date as an employee.
- d) New Recruits who receive the Incentive and subsequently resign or retire during their Commitment Window will be required to repay a prorated amount of the Incentive. The prorated amount will be calculated based on the remaining duration in days to complete their Commitment Window and will be deducted from their last pay.
- e) Existing County of Renfrew employees are not eligible for the Incentive; however, former County of Renfrew employees who have left the workplace for at least twelve (12) months will be considered a New Recruit under this Program.
- f) New Recruits hired under the Program who subsequently change employment status (full-time, part-time, casual and relief) will not receive any additional Incentive payment(s) following their change in employment status.

4. Review

The County of Renfrew reserves the right to modify, suspend, or cancel this Program at any time for any reason, with or without notice. The County of Renfrew may also adjust the criteria for eligibility, reward amounts, and other aspects of the Program at any time, with or without notice. The County of Renfrew's decision to modify suspend, or cancel the Program will be final and binding.

Council Members

Mayor Neil Nicholson
D-Mayor Cathy Regier
Councillors:
Mark Bell
Michael Moore
Chris Olmstead
Connie Tabbert
Joey Trimm

November 3, 2023

Warden Peter Emon
County of Renfrew
9 International Drive
Pembroke, Ontario K8A 6W5


**Ref: Whitewater Region Briefing Note – Water and Wastewater System
Affordability in Rural Ontario (Nov, 2023)**


Dear Warden Emon,


I am reaching out to you to seek your assistance in addressing the affordability of our drinking and wastewater treatment systems here in the Township of Whitewater Region. As outlined in the attached Briefing note, recent and upcoming capital improvements to our systems are so expensive that the rates charged to the residents serviced by these systems is higher than almost all others in the County of Renfrew and could be some of the highest within Ontario.

As such, we are seeking your support to help address this on behalf of our residents. We would like to arrange a meeting where we could examine options to access homelessness funding to support the most vulnerable users and to discuss any other recommendations you or your staff may have to best mitigate the impact of these high rates.

Respectfully,


Neil Nicholson
Mayor

(613) 646-2282 

P.O. Box 40,
44 Main Street 
Cobden, ON
K0J 1K0

www.whitewaterregion.ca 

DATE: November 3, 2023

SUBJECT: Water and Wastewater System Affordability in Rural Ontario

References:

- A. Watson & Associates Economists Ltd (Dec, 2019). *Water and Wastewater Rate Study*. Township of Whitewater Region.
- B. County of Renfrew (Mar, 2020). *County of Renfrew Official Plan*.
- C. Jp2g Consultants Inc (Apr 2016). *Phase 1 and 2 Report Municipal Class Environmental Assessment for the Township of Whitewater Region Cobden Waste Water Treatment Plant Upgrades*. Township of Whitewater Region.
- D. Township of Whitewater Region (Oct 2023). *Council Information – Water and Wastewater Systems (Version 2, powerpoint presentation)*.

ISSUE

1. The Water and Wastewater Rate Study for the Township of Whitewater Region (ref A) has identified that the rates needed to operate the systems and pay for capital reinvestment must increase significantly over the period 2019 until 2029. As a result, these rate increases have become unaffordable, and the Township of Whitewater Region (WWR) is seeking ways to mitigate these rate increases to ease the burden on residents.

BACKGROUND

2. WWR is located in the County of Renfrew. The former Westmeath Township, Ross Township, the Village of Cobden and the Village of Beachburg were amalgamated in 2001 to create WWR. It includes 538 sq km of land, is accessed by provincial Highways 17 and 653, and is located 1.5 hours west of the City of Ottawa. WWR has one Wastewater Treatment Plant (WWTP) in Cobden servicing 425 users and one Drinking Water Treatment System that comprises three separate plants; one in Cobden (455 users), one in Beachburg (458 users) and one in Haley Station (34 users).

3. Drinking Water. The Cobden Drinking Water Treatment Plant (DWTP) draws surface water from Muskrat Lake and was originally constructed in 1980, then upgraded in 2010. It is now in need of a filter replacement or upgrade forecasted at \$1-2M. It includes 9.2 kms of linear infrastructure and a 900 m³ water tower that was constructed in 1987. The Beachburg DWTP has two ground water wells and was originally constructed in 1989 and is currently undergoing a renewal and optimization at a value of \$2M. It includes 10 km of linear infrastructure. The

Haley Station DWTP has two ground water wells and was revitalized in 2010 for \$1M. It has 2 km of linear infrastructure. The system complete has an estimated value of \$24M (ref A).

4. Wastewater. The original Cobden WWTP was constructed in 1979 and had a treatment capacity of 696 m³/day and a peak hydraulic capacity of 2,280 m³/day, however many of its mechanical and electronic support systems did not meet existing provincial standards and were reaching the end of their useful life. Electrical, heating and ventilation, and stand by power did not meet current standards. In addition, during spring runoff and heavy rainfall events, both the hydraulic capacity and the effluent criteria were periodically exceeded resulting in raw sewage bypass events. The original WWTP was also identified as the largest single point source of nutrient loading on Muskrat Lake as the effluent limits exceeded the Environmental Compliance Approvals (ECAs) regulatory limits by 2 to 10 times the limit. Average yearly flows exceeded the plant capacity, and it was projected that 73 new single detached buildings could be expected in Cobden if the capacity was available. The WWTP also had no parallel redundancy as called for by Ministry Design Guidelines and no Supervisory Control and Data Acquisition (SCADA) system for effective record keeping.

5. As a result of these issues and needs, a project was initiated to consider upgrading the WWTP. The Environmental Assessment (EA) for this project (ref C) identified a number of constraints, including:

a. Muskrat Lake is a sensitive, at-capacity, inland freshwater lake home to Lake Trout and is one of the most eutrophic lakes in the Province (ref C) making it subject to the Policy 2 provisions outlined in the MOECC Procedural Guideline B-1-5. MOECC staff advised that this means that the **best available technologies** will likely be required to minimize WWTP impact on Muskrat Lake. This constraint heavily influenced the consideration of options that included advance tertiary treatment processes.

b. The original WWTP footprint is restricted; it is between a provincial highway and is immediately adjacent to the Cobden wetland, which is a large wetland designated as a provincially significant wetland making any use of this area subject to extensive environmental investigations over all seasons and MNRF approvals. This constraint directly influenced the viability of options such as aerated lagoon/activated sludge processes. Even though this option would have offered considerable capital and operating cost savings compared to a mechanical plan, it would require additional time for these investigations and even once that was all complete, it still could have been refused by MNRF due to its impact on this provincially significant wetland.

c. A preliminary Infiltration and Inflow study on the WWTP indicated 2% stormwater inflow, 15% rainfall, and 30% groundwater infiltration. Reducing these inflows would reduce hydraulic loading, increase treatment capacity, and assist in the reduction of the frequency and magnitude of the by-pass events. However, the study stated that reducing these inflows would be

expensive and would likely need to be done over the long term. Although this was included as an alternative solution, its estimated cost was over \$14M and was the most expensive option by far.

d. Sludge disposal costs were very high due to the lack of storage at the original WWTP. At the time, WWR also did not have a Non-Agricultural Source Materials (NASM) certification in accordance with the Nutrient Management Act, Ontario Regulation 267/03. Without an approved NASM Plan and without any ability to store the sludge it was necessary to transport this material to another waste treatment facility frequently. It was believed that an upgrade to the WWTP would significantly reduce sludge disposal costs and these operating savings would help to balance any increases in operating costs with a new facility. The 2015 operating costs were \$364K/year. Currently the operating costs are \$1.1M/year with no contribution to reserves at this time.

6. In Aug, 2015, it was decided to proceed with a new parallel mechanical system at a class D estimate of over \$9M. Following the EA process and design a tender was awarded May, 2018 for \$11M. This project realized substantive completion Mar, 2022 and now has a treatment capacity of 1000 m³/day and a peak hydraulic capacity of 3500 m³/day. Total cost for the upgrade, including construction, EA, design and contract administration was \$13M. The analysis of the effluent quality is now consistently showing near zero quantities of phosphorous, e-coli, and other containments. However, recent spring runoff and heavy rainfall events have surpassed the newly established capacity and this resulted in overflow events, reinforcing the ongoing challenge of ground water and storm water infiltrating the system. The plant upgrade, the 9.2 km of linear infrastructure and a pump station have an estimated value of \$21M (ref A).

DISCUSSION

7. Affordability is very difficult to achieve with so few users on such expensive systems. The Cobden WWTP has 425 users on a \$21M system and the Cobden/Beachburg/Haley DWTP has 947 users on a \$24M system. The 2019 Rate Study at ref A has provided the rates needed to fund these systems until 2029 and identifies that the average residential rate for drinking water had to increase to \$1700/year and wastewater had to increase to \$2200/year by 2029. For the average residential user, this necessitates a \$1000/year increase in drinking water and a \$1300/year wastewater rates. For Cobden residents, who are connected to both systems, this will result in an annual water and wastewater bill of over \$3900/year. For a single parent family, a senior on CPP, or for those working at or close to minimum wage this is unaffordable. Further, the rate study assumed a 2% rate of inflation, yet the operating and capital replacement costs are increasing at much higher rates. Also, the operating costs for the WWTP are exceeding forecasts. These two factors call for additional increases in rates to cover existing expenses plus to ensure contributions to reserve necessary to effectively manage the life cycle of the systems. With all these pressures, it is clear that the systems are not affordable given the number of users.

8. Using the Cobden WWTP \$13M upgrade as an example, The Federal and Provincial Government each contributed \$3.1M under the Building Canada Small Communities Fund. As there were no reserves, the balance of the upgrade was an additional \$6M that has been debentured over 30 years. However, even with these contributions there remaining portion to be paid for by the users is so significant that it must be debentured with significant carrying costs. In addition, the new systems must meet new standards and levels of service – they operate 24 hours/day and this requires additional staffing, consumes more hydro, require new treatments regimes, need additional filter cleanings/replacements – and this contributes to significantly higher operating costs.

9. The Township of Whitewater Region has reached a breaking point. It is clear that the rates must be increased to at least the levels recommended in the rate study to keep the systems operational, to cover the debentures, and to build reserves for additional linear infrastructure replacement. However, with over 30% of the current annual rates collected going toward this debenture and operating costs that have tripled, and high inflation, the necessary rates to achieve this are not affordable. Drastic options like ceasing contributions to reserves and delaying all future capital works are now having to be considered as the least-worst option to mitigate short term impacts. Dramatic as these options are, we are only compounding the long-term impacts on our residents by pushing greater financial burden into the future.

RECOMMENDATIONS

10. The next steps that have been adopted by Council include advocacy through FCM, AMO, ROMA, the MPP, and the MP for our riding to highlight that the affordability of these wastewater and drinking water systems is not sustainable for our rural community. We are seeking assistance to address not only existing challenges, but upcoming replacements of other equipment close to its life expectancy. Some areas that we recommend are investigated:

a. Impacts of Regulation on Capital and Operating Costs. There are a number of regulations, guidelines and legislation that dictate drinking and wastewater treatment systems. The efforts to reduce phosphorus and other inputs into an at-capacity lake greatly influenced the decision to upgrade the Cobden WWTP, yet were they examined without a full appreciation of the long-term impact on the annual user rates? Are the capital and operating costs of these regulations affordable on small systems? Grants are available for capital projects, should there be grants available for increased operating costs of state of the art systems?

b. Grant Sharing Requirements. Sharing costs 1/3 for each level of government for large essential service projects should be re-examined and potentially scaled at different proportions based on the number of users. Grants also need to consider the full cost of the project. In the case of the Cobden WWTP, the estimate for the project was \$9.3M but the final cost was \$13M. Can the sharing formula be adapted to rural projects, in an effort to

meet all the existing regulations without causing annual rates to rise beyond what can be afforded?

c. Complex Project Management. Small rural municipalities are more than likely without the experience to manage a complex wastewater or water upgrade without specialized outside engineering support. Scoping the project and ensuring that alternative, cheaper alternatives are considered is difficult to do for small municipal staff and councils without more of a full appreciation of project management. Grant requirements (including timelines), conditions and timing as well as specialized engineering supports may have a tendency to default to expensive upgrades. Can project management for essential services be a regional municipal service?

d. Regional Municipal Services Corporation (MSC). The small number of users, geography, and modest growth potential of these rural drinking water and wastewater treatment plants limit any economy of scale. A MSC that included a number of plants could concentrate skills, knowledge, and expertise. It may allow the retention of engineering support that could find affordable solutions to unique communities and do the detailed long term asset management planning to include a finance plan. It may also provide a louder, single voice to advocate for the necessary grant funding and other potential subsidies. Could it also provide any benefit that could translate into affordable rates across a system? Would there be regional support to the creation of an MSC?

e. MPAC Property Code. Although a relatively small portion of the operating costs, the water and wastewater treatment plants are issued with a property code by MPAC that is not exempt upper tier and education property tax. Is it possible for this to be re-examined for exemption or some other consideration?

f. Higher Approval of Affordable Rate Studies. Rate studies should be necessary prior to any significant capital investment and require some provincial oversight or acceptance before any grant is awarded. Can the full annual costs for a project can be appreciated better at the onset, for the public, for Council and for the grant approval authorities?

g. Encouraging and Funding Alternative Options in Rural Communities. Grants are focussed on providing new upgrades or solutions. In some cases, in an effort to remain affordable it might be necessary to award grants for projects that limit the upgrade or look at other alternatives (like ground/storm water infiltration reduction) that may not have been as environmental but would have been more affordable. Is there a better process to more fully analyze alternative options, including higher level government support for less expensive initiatives?

h. Disposal of Sewage Sludge. Currently in WWR, the sludge can only be disposed of in the landfill which consumes vital and expensive airspace. Every effort should be made to use this sludge in an agricultural use as close

to the WWTP as possible to minimize costs. Are there NASM certification processes that could be re-examined for rural systems?

11. In addition to this advocacy, WWR is going to examine other ways to lessen the impact of the increasing rates on our users. This will include:

- a. seeking additional capital funding support from the province and federal levels of government for both upcoming projects as well as the additional \$3M incurred for the completion of the Cobden WWTP for having achieved the higher environmental standards that were imposed;
- b. in partnership with OCWA we will try to find operating efficiencies within the systems to decrease operating costs;
- c. examine potential revenue sources, such as receiving septage;
- d. consider water meters as a means of reducing water and wastewater flow and reallocating variable operating costs;
- e. seek homelessness prevention funding to help reduce water and wastewater rates for low income and senior residents; and
- e. ensure we have obtained value for all costs incurred in the project management and construction of the Cobden WWTP.

CONCLUSION

12. Water and Wastewater capital projects are putting significant financial pressures on small rural community users, stagnating growth opportunities in settlement areas and making it unaffordable for young families and seniors to remain in rural communities. Every effort must be examined to address the situation in WWR and to work to ensure other rural communities do not end up in the same position.

Prepared by: Mayor N.Nicholson

Date Prepared: November 3, 2023

Rural and Small Urban Municipalities - Affordability of Water and Wastewater Systems

WHEREAS the Provincial Policy Statement (PPS) (Section 1.6.6.2) states that that municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety and that intensification and redevelopment within these settlement areas should be promoted; and

WHEREAS the PPS (Section 2.2.1 (f)) states that planning authorities shall protect, improve, or restore the quality and quantity of water by implementing the necessary restrictions on development and site alternation to protect all drinking supplies and designated vulnerable area, and protect, improve or restore vulnerable surface and ground water, sensitive surface water features and sensitive groundwater features, and their hydrologic functions; and

WHEREAS the PPS (Sections 2.2.1(h) and (i)) states that there is consideration of environmental lake capacity as well as stormwater management practices; and

WHEREAS the Ministry of the Environment, Protection and Conservation (MECP) Procedural Guideline B-1-5 Policy 2 provision states that water quality which presently does not meet the Provincial Water Quality Objectives shall not be further degraded and all practical measures shall be undertaken to upgrade the water quality to the Objectives; and

WHEREAS in 2014 the Township authorized JP2G Consultants Inc. to undertake a Municipal Class Environmental Assessment (EA) for the purpose of evaluating viable options to upgrade the 1979 Cobden Wastewater Treatment Plant. This plant did not meet guidelines for effluent flow into Muskrat Lake and Cobden Wetland being highly sensitive, at-capacity, inland lake, and Provincial Significant Wetland (PSW) and acknowledged as one of the most eutrophic in the province. The plant had ongoing seasonal overflow events, and at maximum capacity; and

WHEREAS in 2018 the Council of the Township of Whitewater Region approved the construction of a new parallel mechanical system that would meet all provincial environmental and regulatory requirements including accommodating future growth. Federal and provincial contributions only covered 50% of the final construction costs, as there was no ability to renegotiate with federal and provincial partners once real costs were known. As a result, the balance of costs (\$6M) was debentured over 30 years at interest rates that are slightly punitive to rural and small urban municipalities; and

WHEREAS in 2019 the Council of the Township of Whitewater Region conducted a Water and Wastewater Rate Study that demonstrated the need for rate increases of over 100% to fund the new wastewater treatment plant construction debenture and the significantly increased operating costs for a parallel mechanical system. Rural and small urban municipalities experience very limited growth as federal and provincial policies heavily support growth in urban centers. As there are no other sources of available operational funding, rural and small urban municipalities are expected to fund the construction and operation of these state-of-the-art systems from existing property owners and nominal forecasted growth; and

WHEREAS in 2023 the Township of Whitewater Region combined water and wastewater rates have risen to almost \$3,000/year for its five hundred and eleven (511) users and are amongst the highest in the County of Renfrew and across the Province of Ontario. There are similarly high user rates in the Township of Madawaska Valley as a result of Provincial regulations and a small number of users. Other

examples of rapidly increasing rates include the Towns of Deep River and Renfrew, where significant upgrades in short periods of time are making rates unaffordable even with an increased number of users.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the County of Renfrew:

Advocate to the provincial and federal levels of government to make them aware that rural and small urban water and wastewater systems are financially unsustainable; and

Advocate to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally.

That this resolution be circulated

DRAFT

COUNTY OF RENFREW

BY-LAW NUMBER 16-24

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL
OF THE COUNTY OF RENFREW AT THE MEETING HELD
ON JANUARY 31, 2024**

WHEREAS Subsection 5(1) of the *Municipal Act, 2001, S.O. 2001, Chapter 25*, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the County of Renfrew at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the County of Renfrew enacts as follows:

1. The action of the Council of the County of Renfrew in respect of each motion and resolution passed and other action taken by the Council of the County of Renfrew at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Warden and the appropriate officials of the County of Renfrew are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the County of Renfrew referred to in the preceding section.
3. The Warden, and the Clerk, or in the absence of the Clerk the Deputy Clerk, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the County of Renfrew.
4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 31st day of January 2024.

READ a second time this 31st day of January 2024.

READ a third time and finally passed 31st day of January 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK