



HEALTH COMMITTEE

Wednesday, February 14, 2024 at 9:30 a.m.

AGENDA

1. Call to order.
2. Land Acknowledgement.
3. Roll call.
4. Disclosure of pecuniary interest and general nature thereof.
5. Adoption of minutes of previous meeting held on January 17, 2024. Page 2
6. Administration Department Report – None at time of mailing.
7. Emergency Services Department Report. 7
8. Long-Term Care Department Report. 9
9. Board of Health Minutes – November 28, 2023. 17
10. New Business.
11. Closed Meeting – None at time of mailing.
12. Date of next meeting (Wednesday, March 6, 2024) and adjournment.

- NOTE:**
- a) **County Council: Wednesday, February 28, 2024.**
 - a) Submissions received from the public, either orally or in writing may become part of the public record.



HEALTH COMMITTEE

Wednesday, January 17, 2024

A meeting of the Health Committee was held on Wednesday, January 17, 2024, at 9:30 a.m. at the County Administration Building, Pembroke, Ontario.

Present were: Chair Michael Donohue
Warden Peter Emon
Councillor Debbi Grills (virtual)
Councillor Jennifer Murphy
Councillor Rob Weir
Councillor Mark Willmer

City of Pembroke Reps: Councillor Troy Purcell

Regrets: Vice-Chair Neil Nicholson
Councillor Valerie Jahn
Councillor Patricia Lafreniere

Staff Present: Craig Kelley, Chief Administrative Officer/Clerk
Mike Blackmore, Director of Long-Term Care
Michael Nolan, Director of Emergency Services
Daniel Burke, Acting Treasurer
Greg Belmore, Manager of Human Resources
Jason Davis, Director of Development and Property
Andrea Patrick, Acting Director of Community Services
Lee Perkins, Director of Public Works & Engineering
Mathieu Grenier, Deputy Chief, Emergency Services
Dave Libby, Deputy Chief, Emergency Services
Dean Quade, Administrator, Bonnechere Manor
Kerri-Lynn McGrath, Acting Administrative Commander, Emergency Services
Stephanie Rose, Acting Commander, Emergency Services
Gwen Dombroski, Deputy Clerk
Tyson Hilts, System Analyst, Information Technology
Tina Peplinskie, Media Relations and Social Media Coordinator
Dianne Johnston, Administrative Assistant III

Chair Donohue called the meeting to order at 9:30 a.m.

Chair Donohue recited the land acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People.

The roll was called, and no pecuniary interests were disclosed.

RESOLUTION NO. H-C-24-01-01

Moved by Councillor Weir

Seconded by Councillor Willmer

THAT the minutes of the November 15, 2023 meeting be adopted. CARRIED.

Administration Department Report

The Chief Administrative Officer/Clerk overviewed the Administration Department Report which is attached as Appendix A.

RESOLUTION NO. H-C-24-01-02

Moved by Councillor Murphy

Seconded by Councillor Purcell

THAT the Health Committee recommends County Council adopt a By-law authorizing the Warden and Chief Administrative Officer/Clerk to sign the 2023/24 Virtual Care Programs – Online Appointment Booking Agreement with Ontario Health. CARRIED.

The Committee requested information on the staffing model for the Online Appointment Booking program and inquired if hospital staff were part of this complement. The Chief Administrative Officer/Clerk will provide this information at a future meeting.

RESOLUTION NO. H-C-24-01-03

Moved by Councillor Purcell

Seconded by Councillor Grills

THAT the Health Committee recommends County Council adopt a By-law authorizing the Warden and Chief Administrative Officer/Clerk to sign all agreements with respect to programs being delivered by the Ottawa Valley Ontario Health Team (OVOHT) where agreements are necessary with funding agencies including, but not limited to, the Province, Ontario Health, etc., provided sufficient funds are in place with the OVOHT. CARRIED.

RESOLUTION NO. H-C-24-01-04

Moved by Councillor Murphy

Seconded by Councillor Weir

THAT the Administration Report attached as Appendix A be approved. CARRIED.

Emergency Services Department Report

The Director of Emergency Services overviewed the Emergency Services Department Report which is attached as Appendix B.

Long-Term Care Department Report

The Director of Long-Term Care overviewed the Long-Term Care Department Report which is attached as Appendix C. The Director welcomed Administrator of Bonnechere Manor, Mr. Dean Quade.

The Director of Long-Term Care informed committee of the recently announced new Long-Term Care Home Unit that consists of 10 investigators for allegations such as abuse or neglect, repeated and ongoing non-compliance, failing to comply with ministry inspector's orders, suppressing and/or falsifying mandatory reports, and negligence of corporate directors. The new investigators are designated as Provincial Offences Officers under the Provincial Offences Act and will investigate allegations of offenses under the Fixing Long-Term Care Act. The Director of Long-Term Care advised that there is currently one Ministry of Long-Term Care Inspector for every two long-term care homes in the province of Ontario.

RESOLUTION NO. H-C-24-01-05

Moved by Councillor Willmer

Seconded by Councillor Weir

THAT the Health Committee recommend that County Council approve \$25,000 carry forward from the Bonnechere Manor 2023 Capital Budget to the Bonnechere Manor 2024 Capital Budget to accommodate the cabinet renovation project; AND FURTHER THAT the Finance and Administration Committee be so advised. CARRIED.

Budget Presentation

The Acting Treasurer and the Director of Emergency Services and the Director of Long Term Care overviewed the 2024 Business and Budget Plans.

The Acting Treasurer overviewed the budget format and advised that this format would be used for all Committees and the Budget Workshop. He noted that new for 2024 is the ranking of the pressures by levels of severity: Level 1: Items that can be implemented with minimal service level disruptions. Level 2: Items that can be implemented with minimal service level disruptions, however they are temporary or one-time solutions or cost shifts. Level 3: Items that will reduce service levels provided. The Acting Treasurer advised that a 3% target was achieved in the proposed budget by taking a global approach for all departments across the corporation and not necessarily for each department.

Councillor Anne Giardini entered the meeting at 10:10 a.m.

The Director of Emergency Services overviewed in detail the budgets for Emergency Services and Paramedic Services, including a proposed Business Case.

The CAO/Clerk, Director of Development and Property, Director of Emergency Services and Acting Director of Community Services overviewed and elaborated on the proposed Special Projects – Homeless/Housing/Mental/Addiction Hub.

RESOLUTION NO. H-C-24-01-06

Moved by Councillor Willmer

Seconded by Councillor Purcell

THAT the Health Committee recommends that the Draft 2024 Emergency Services Budget and Business Case be forwarded to the January 24, 2024, Budget Workshop as presented. CARRIED.

RESOLUTION NO. H-C-24-01-07

Moved by Warden Emon

Seconded by Councillor Purcell

THAT the Emergency Services Department Report attached as Appendix B be approved. CARRIED.

Committee recessed at 11:24 a.m. and reconvened at 11:34 a.m. with the same persons present, excluding Deputy Chiefs, Libby and Grenier, and Commanders, Rose and McGrath.

The Director of Long-Term Care overviewed in detail the 2024 Long-Term Care Department Draft Budget overview.

The Chief Administrative Officer/Clerk advised that the Pembroke Regional Hospital has requested financial support for the enhanced electronic record program as previously presented to Council.

The Chair on behalf of the committee thanked the staff for the informative draft 2024 budget presentation.

RESOLUTION NO. H-C-24-01-08

Moved by Councillor Weir

Seconded by Warden Emon

THAT the Health Committee recommends that the Draft 2024 Bonnechere Manor and Miramichi Lodge Budgets be forwarded to the January 24, 2024 County Council Budget Workshop. CARRIED.

RESOLUTION NO. H-C-24-01-09

Moved by Councillor Murphy

Seconded by Councillor Weir

THAT the Long-Term Care Department Report attached as Appendix C be approved. CARRIED.

RESOLUTION NO. H-C-24-01-10

Moved by Councillor Purcell

Seconded by Councillor Willmer

THAT the Board of Health Minutes for October 31, 2023 be noted and received. CARRIED.

New Business**RESOLUTION NO. H-C-24-01-11**

Moved by Councillor Murphy

Seconded by Warden Emon

THAT the Health Committee recommends that Council accept the written leave of absence received from Councillor Valerie Jahn until her return, or up to three months as per s.73(d) of the Procedural By-law.

CARRIED.

RESOLUTION NO. H-C-24-01-12

Moved by Councillor Willmer

Seconded by Councillor Grills

BE IT RESOLVED THAT Health Committee move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended to discuss labour relations or employee negotiations. Time: 12:20 p.m. CARRIED.

RESOLUTION NO. H-C-24-01-16

Moved by Councillor Purcell

Seconded by Councillor Grills

THAT this meeting resume as an open meeting. Time: 12:39 p.m. CARRIED.

RESOLUTION NO. H-C-24-01-17

Moved by Councillor Willmer

Seconded by Councillor Purcell

THAT this meeting adjourn and that the next regular meeting be held on February 14, 2024. Time: 12:40 p.m. CARRIED.

COUNTY OF RENFREW
EMERGENCY SERVICES REPORT

TO: Health Committee
FROM: Michael Nolan, Director of Emergency Services/Chief, Paramedic Service
DATE: February 14, 2024
SUBJECT: Department Report

INFORMATION

1. Health and Housing Crisis Engagement Team

The new MESA Team, the proposed name for the Health and Housing Crisis Engagement Team (formerly referred to as the “Hub” model), marks a pivotal initiative within the County of Renfrew to address the critical intersection of health and homelessness. This collaborative initiative will be led by the Paramedic Service, Community Services, and Development and Property departments. Recognizing the urgent need for a unified and multi-sectoral approach, MESA establishes an evidence-to-action model that not only acknowledges the complex challenges at the nexus of health and homelessness but also delineates a roadmap for coordinated, integrated solutions. This report underscores the commitment of the County of Renfrew's administration, community services, development and property, and emergency services departments to work synergistically in executing a transformative strategy that goes beyond individual silos and leverages the collective expertise and resources of the community. MESA embodies a bold and compassionate endeavor to address the root causes of homelessness while fostering a resilient and healthier community for all residents of the County of Renfrew. The name is derived from the term used for a flat-topped hill; a formation that has steep sides all around, resembling a table (Mesa comes from the Latin mensa, meaning "table"). Tables represent a sturdy and helpful resources and have the means to stand up on their own feet without any assistance; traits that we are sure we'd want our clients to have at the end of our engagement.

This initiative enhances Strategic Goal #3, Community Wellness and Healthcare

2. Emergency Management

The County of Renfrew includes major river systems such as the Petawawa, Bonnechere, Madawaska and Ottawa. With over 900 lakes, many of which are watershed basis for these major river systems, flooding to some degree happens on an annual basis dependent on the watershed experience, precipitation and the rate of thaw experienced each spring. With a

land area of 7,357.94 km² (2,840.92 sq mi), and a population density of 14.5/km² (37.4/sq mi) in (2021) the County of Renfrew and its residents are no stranger to flooding that has severely impacted critical infrastructure, bridges, culverts, roads, water intake systems and septage.

Critical infrastructure, residential, commercial, and seasonal properties have sustained irreparable damage due to major flooding emergencies in recent years. Multiple freshets annually and major floods in 2017, 2019, and 2023 have resulted in total loss of property and infrastructure as well as weeks long evacuations and displacement of families lasting years. Despite a persistent belief that the '100-year flood' is an irregular and unanticipated event, we have experienced record setting flooding since 2017 on many waterways that eclipse all historic records for the County. The province has assisted the residents through disaster relief funding and expert advice from Emergency Management Ontario in cooperation with the County of Renfrew and local CEMC's and councils. The need for enhanced readiness and capability enhancement is clear.

As previously reported, this Department has applied for the Ontario Community Emergency Preparedness Grant to help communities and organizations purchase critical supplies, equipment and deliver training and services to improve local emergency preparedness and response. The goal of the grant is to purchase a gravity-feed sandbag processing machine, supplies and equipment to be shared among all local municipalities and First Nations.

The balance of the application focuses on services such as coordination of staff operators / volunteers from the County of Renfrew and participating local municipalities and partners for the delivery of shared public education, training, planning and coordination for flood mitigation, readiness, response, and recovery efforts across the County of Renfrew and its 17 member municipalities and the Algonquins of Pikwakanagan First Nation.

As our 2024 goal, we will adopt a local response model of coordinating local staff and local volunteers i.e., one staff and up to six volunteers from each of the 20 organizations coming together to learn the essentials of basic emergency management, command, and control models, how to lead flood mitigation efforts locally and how to support one another through inter-operable teams across Renfrew County.

We have begun the planning phase of building this capability in advance of the spring freshet with the assistance of The Federal Agency for Technical Relief (THW) a governmental non-profit organization (NGO) under the auspices of the Federal Ministry of the Interior (BMI) and CPYC, a National Capital Region Disaster Relief organization that has assisted the County during the floods of 2017 and 2019. We will also be incorporating this training with a multi-municipal exercise for local municipal control groups that would like to participate.

This activity supports Strategic Plan Goal #6 – Environmental Resiliency.

3. Dedicated Off-Load Nursing Funding Application

The Service will be applying for Dedicated Off-Load Nursing Funding for the 2024/25 year. Funding in the amount of \$421,000 was received in 2023/24 to facilitate early ambulance offload transfers of patients onto hospital stretchers and to provide clinical care and management to increase patient flow in the Emergency Department.

**COUNTY OF RENFREW
LONG-TERM CARE REPORT**

TO: Health Committee

FROM: Mike Blackmore, Director of Long-Term Care

DATE: February 14, 2024

SUBJECT: Department Report

INFORMATION

1. Long-Term Care Resident Statistics

Bonnechere Manor Statistics	November 2023	December 2023	January 2024
Population at end of Month	177	172	177
# of Female Residents	100	98	101
# of Male Residents	77	74	76
Vacant Beds at End of Month	1	5	3
YTD Occupancy Rate: LTC	99.46%	98.91%	96.51%
Resident Deaths	2	6	5
Resident Discharges	1	0	0
Resident Admissions	4	1	10

Miramichi Lodge Statistics	November 2023	December 2023	January 2024
Population at end of Month	164	158	156
# of Female Residents	105	101	99
# of Male Residents	59	57	57
Vacant Beds at End of Month	2 LTC / 0 Respite	6 LTC / 2 Respite	8 LTC / 2 Respite
YTD Occupancy Rate: LTC	98.19%	98.12%	95.65%
Respite	56.44%	53.70%	59.68%
Resident Deaths	6	7	9
Resident Discharges	1 LTC / 2 Respite	0 LTC / 4 Respite	0 LTC / 4 Respite
Resident Admissions	7 LTC / 3 Respite	3 LTC / 2 Respite	7 LTC / 4 Respite

Home & Community Care Support Services Champlain Client Waitlist Information

Renfrew County Long-Term Care Homes (LTCHs)	Patients waiting for 1 st choice from Community/Hospital	Patients waiting for 1 st choice to transfer from another LTCH	Totals
Bonnechere Manor	112	36	148
Caessant Care Cobden	40	21	61
Deep River & District Hospital – The Four Seasons Lodge	9	4	13
Grove (The) Nursing Home	127	34	161
Groves Park Lodge	39	19	58
Marianhill Inc.	54	17	71
Miramichi Lodge	241	51	292
North Renfrew LTC Services	53	21	74
Valley Manor Inc.	43	15	58
Totals	718	218	936

In response to Committee’s request to gain a better understanding of waitlisted applicants at greatest risk, a sample of crisis category applicants were taken from the County of Renfrew Long Term Care Homes’ waitlists. Crisis category residents residing at home are examined as the group of applicants likely to be in greatest need for community care support as they await long term care placement. As of February 6, 2024, there were 28 applicants on the crisis list for Bonnechere Manor, of which 13 reside at home. Miramichi Lodge had 41 applicants categorized as crisis, with 13 residing at home as well. To note, long-term care applicant statistics including total waitlisted and category assignment are subject to change on a daily basis.

2. **International Recruitment Strategy – Bonnechere Manor**

Staff are pleased to confirm that the first four of the anticipated twenty international personal support workers as approved by Committee and Council in May of 2023, will commence employment with Bonnechere Manor on February 22, 2024. This endeavour is intended to bolster permanent staffing stability and is in alignment with the County of Renfrew Strategic Plan, Goal # 2 Workforce Development.

3. **Ministry of Long-Term Care Inspection Reports – Miramichi Lodge**

Ministry of Long-Term Care Inspectors Maryse Lapensee, Severn Brown and Shevon Thompson, conducted an inspection on a complaint and critical incident system inspection at Miramichi Lodge on November 28, 29, 30, December 1, 5, and 6, 2023. The following inspection protocols were used during this inspection: Resident Care and Support Services, Food, Nutrition and Hydration, Medication Management, Safe and Secure Home, Infection Prevention and Control, Prevention of Abuse and Neglect, Responsive Behaviours, Reporting and Complaints, and Falls Prevention and

Management. Six (6) written notifications were issued, along with four (4) compliance orders. An action plan has been developed and actioned to ensure ongoing compliance. The full report is available through the Ministry of Long-Term Care Public Reporting website: [Licensee Inspection Report](#).

4. **Community Services Base Funding – Bonnechere Manor Senior/Adult Day Program**

Ontario Health, through Ontario Health East, advised that the Corporation of the County of Renfrew, Bonnechere Manor Senior/Adult Day Program will receive a 2% increase in base funding in the amount of \$9,744 in fiscal year 2023/2024 and a 3% increase in base funding in the amount of \$14,617 in fiscal year 2024/2025 to support Community Services Funding.

5. **Equipment and Training Fund – Miramichi Lodge**

Ontario Health, through Ontario Health East, advise the Corporation of the County of Renfrew, Miramichi Lodge will receive one-time funding in the amount of \$10,000 in the fiscal year 2023-24 to support the purchase of diagnostic equipment and/or associated training that target improvements in the management and treatment of conditions that commonly lead to avoidable emergency department visits.

RESOLUTIONS

6. **Reallocation of Capital Funds – Bonnechere Manor**

Recommendation: THAT the Health Committee recommend that County Council approve the reallocation of the Bonnechere Manor Capital Funds for resident tubs in the amount of \$70,000 for the purchase of ARJO Huntleigh resident tub chair lifts at a cost of \$64,392.78 inclusive of HST AND FURTHER THAT the Finance and Administration Committee be so advised.

Background

With the recent inspection of our resident bathing tubs and tub chair lifts, it was determined, that the tub chair lift replacements are a higher priority than the bathing tubs. Staff is recommending the reallocation of the Bonnechere Manor Capital Funds from resident tubs to resident tub chair lifts. As per Corporate Policy GA-01 Procurement of Goods and Services, Section 22.1(c) “where only one source of supply would be acceptable and/or cost effective due to compatibility, or safety and liability concerns” the Chief Administrative Officer and the Director of Long-Term Care support the sole purchasing of the resident tub chair lifts to ARJO Huntleigh. All the lifts within the Home have been purchased from ARJO Huntleigh, which allows consistency for staff training, and usage, and as well, the maintenance and upkeep is manageable on standardized equipment.

7. **Long-Term Care Service Accountability Agreement Schedule E – Form of Compliance Declaration**

Recommendation: THAT the Health Committee recommend that County Council authorize the Warden and Chief Administrative Officer/Clerk to sign the annual Schedule E – Form of Compliance Declaration issued pursuant to the Long-Term Care Service Accountability Agreement for each of Bonnechere Manor and Miramichi Lodge.

Background

Attached as Appendix LTC-I is the annual Schedule E-Form of Compliance Declarations to be signed for each of Bonnechere Manor and Miramichi Lodge and returned by the March 1, 2024 deadline.

Schedule E – Form of Compliance Declaration

DECLARATION OF COMPLIANCE

Issued pursuant to the Long-Term Care Home Service Accountability Agreement

To: The Board of Directors of Ontario Health Attn: Board Chair.

From: The Board of Directors (the “Board”) of the Corporation of the County of Renfrew (the “HSP”)

For: Bonnechere Manor (the “Home”)

Date: February 28, 2024

Re: January 1, 2023– December 31, 2023 (the “Applicable Period”)

The Board has authorized me, by resolution dated February 28, 2024, to declare to you as follows:

After making inquiries of the Director of Long-Term Care, Mike Blackmore and other appropriate officers of the Health Service Provider (the “HSP”) and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board’s knowledge and belief, the HSP has fulfilled, its obligations under the long-term care home service accountability agreement (the “Agreement”) in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP confirms that:

- (i) it has complied with the provisions of the *Connecting Care Act, 2019* and with any compensation restraint legislation which applies to the HSP; and
- (ii) every Report submitted by the HSP is accurate in all respects and in full compliance with the terms of the Agreement.

Unless otherwise defined in this declaration, capitalized terms have the same meaning as set out in the Agreement between the Ontario Health and the HSP effective April 1, 2023.

Craig Kelley
Chief Administrative Officer/Clerk

Peter Emon
Warden County of Renfrew

Schedule E – Form of Compliance Declaration Cont'd.

Appendix 1 - Exceptions

[Please identify each obligation under the LSAA that the HSP did not meet during the Applicable Period, together with an explanation as to why the obligation was not met and an estimated date by which the HSP expects to be in compliance.]

Schedule E – Form of Compliance Declaration

DECLARATION OF COMPLIANCE

Issued pursuant to the Long-Term Care Home Service Accountability Agreement

To: The Board of Directors of Ontario Health Attn: Board Chair.

From: The Board of Directors (the “Board”) of the Corporation of the County of Renfrew (the “HSP”)

For: Miramichi Lodge (the “Home”)

Date: February 28, 2024

Re: January 1, 2023– December 31, 2023 (the “Applicable Period”)

The Board has authorized me, by resolution dated February 28, 2024, to declare to you as follows:

After making inquiries of the Director of Long-Term Care, Mike Blackmore and other appropriate officers of the Health Service Provider (the “HSP”) and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board’s knowledge and belief, the HSP has fulfilled, its obligations under the long-term care home service accountability agreement (the “Agreement”) in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP confirms that:

- (i) it has complied with the provisions of the *Connecting Care Act, 2019* and with any compensation restraint legislation which applies to the HSP; and
- (ii) every Report submitted by the HSP is accurate in all respects and in full compliance with the terms of the Agreement.

Unless otherwise defined in this declaration, capitalized terms have the same meaning as set out in the Agreement between the Ontario Health and the HSP effective April 1, 2023.

Craig Kelley
Chief Administrative Officer/Clerk

Peter Emon
Warden County of Renfrew

Schedule E – Form of Compliance Declaration Cont'd.

Appendix 1 - Exceptions

[Please identify each obligation under the LSAA that the HSP did not meet during the Applicable Period, together with an explanation as to why the obligation was not met and an estimated date by which the HSP expects to be in compliance.]



Board of Health

Regular Board Meeting

MINUTES

Tuesday, November 28, 2023

The Regular meeting of the Renfrew County and District Health Unit's Board of Health was held virtually on Zoom and was live-streamed.

Members:

Joanne King	Vice-Chair
James Brose	Member
J. Michael du Manoir	Member
Peter Emon	Member
Ethel LaValley	Member
Jim Manion	Member
Jennifer Murphy	Member
Neil Nicholson	Member
Carolyn Watt	Member

Staff:

Heather Daly	Chief Executive Officer
Dr. Jason Morgenstern	Medical Officer of Health
Patti Smith	Director, Health Promotion
Melissa Ziebarth	Executive Assistant (Secretary)
Tom Regan	Coordinator, Foundational Standards

Regrets:

Troy Purcell	Member
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1. Call to Order

Vice-Chair Joanne King called the meeting to order at 10:01 a.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

Vice-Chair King welcomed new member, James (Jim) Manion to the Board of Health. She then asked all board members to do a round table to introduce themselves.

3. **Agenda Approval**

The agenda was approved as presented.

Resolution: #1 BoH 2023-Nov-28

Moved by M. du Manoir;

Seconded by J. Brose;

Be it resolved that the Board approve the agenda.

Carried

4. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

5. **Delegations**

There were no delegations.

6. **Approval of Minutes of Previous Meetings**

The meeting minutes for the Board meeting on Tuesday, October 31, 2023, were approved.

Resolution: #2 BoH 2023-Nov-28

Moved by M. du Manoir;

Seconded by E. LaValley;

Be it resolved that the Board of Health approve the meeting minutes from the Board meeting held on Tuesday, October 31, 2023, as presented.

Carried

7. **Business Arising**

a. Board Annual Self-Assessment results overview

J. King presented the results from the Board Annual Self-Assessment.

This item will be referred to the Governance Committee to discuss ideas for education and training. Recommendations will be brought forward to board for consideration.

8. **Staff Reports**

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:

- [MOH Report to the Board](#)

i. Dr. Jason Morgenstern presented the following on behalf of Lindsey Bergin, Coordinator, Epidemiology and Health Analytics who was absent with regret:

- [Substance Use-Related Harms in Renfrew County and District](#)

The Vice-Chair called for questions and comments from the Board.

Peter Emon joined the meeting at 10:34 a.m.

Resolution: #3 BoH 2023-Nov-28

Moved by C. Watt;

Seconded by J. Murphy;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

Vice-Chair King and Board Members thanked Dr. Morgenstern his Report and Lindsey Bergin's Report.

CEO Report to the Board – Heather G. Daly, Chief Executive Officer:

- [CEO Report to the Board](#)

The Vice-Chair called for questions and comments from the Board.

Resolution: #4 BoH 2023-Nov-28

Moved by J. Brose;

Seconded by E. LaValley;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

Vice-Chair King thanked Heather G. Daly for her Report.

ii. Q3 2023 Corporate Operational Plan with Risk Mitigation Strategies

Tom Regan, Coordinator, Foundational Standards presented the following:

- [Q3 2023 Corporate Operational Plan with Risk Mitigation Strategies](#)

The Vice-Chair called for questions and comments from the Board.

Resolution: #5 BoH 2023-Nov-28

Moved by J. Murphy;

Seconded by N. Nicholson;

Be it resolved that the Board of Health accept the Q3 2023 Corporate Operational Plan with Risk Mitigation Strategies, as presented by Tom Regan.

Carried

Vice-Chair King thanked T. Regan for his Report.

T. Regan left the meeting at 10:59 p.m.

9. Board Committee Reports

Resources Committee

Committee Chair Michael du Manoir presented the following:

- [Resources Committee Board Report](#)

The Vice-Chair called for questions and comments from the Board.

M. du Manoir noted that Policy Resolution: RC#6 related to Procurement: External Advisors Board of Health be referred to the Governance Committee for review.

Resolution: #6 BoH 2023-Nov-28

Moved by C. Watt;
Seconded by M. du Manoir;

Be it resolved that the Board approves the Resources Committee Report from November 21, 2023.

Carried

10. Correspondence

The Board reviewed the correspondence.

Subject	From:	Action:
Order in Council Congratulations letter to J. M. du Manoir		Received as information.
2023 Ontario Economic Outlook and Fiscal Review "Building a Strong Ontario Together"	alPHa	Received as information.
Info. Break	alPHa	Received as information.
2024-2028 Strategic Plan	Public Health Sudbury & District	Received as information.
Bill 103 Smoke Free-Ontario Amendment Act (Vaping is not for Kids), 2023	Simcoe Muskoka District Health Unit	Received as information.

11. Bylaws

There were no Bylaws reviewed.

12. New Business

There was no new business.

13. Action List Review

The board reviewed the [Action List -2023-Oct-31](#)

At 10:58 a.m., Vice-Chair recessed the meeting for a short break.

The meeting reconvened at 11:12 a.m.

14. Notice of Motion

There was no notice of Motion.

15. Closed

Resolution: #7 BoH 2023-Nov-28

Moved by J. Brose;
Seconded by J. Murphy;

Be it resolved that the Board move into a closed meeting at 12:15 p.m. to discuss: (b) personal matters about an identifiable individual, including municipal or local board employees, per *Municipal Act 2001, c. 25, s. 239 (2)(b)*. and to discuss: xi. a position, plan procedure, criteria or instruction to be applied to any negotiations, carried on or to be carried on by or on behalf of the municipality or local board.

Vice-Chair King verified that all Members were alone and in a secure location before the meeting moved into the closed session.

The Board of Health meeting resumed at 12:07 p.m.

The Vice-Chair rose to report that the Board met in a closed meeting to discuss (b) personal matters about an identifiable individual, including municipal or local board employees, per *Municipal Act 2001, c. 25, s. 239 (2)(b)*. and to discuss: xi. a position, plan procedure, criteria or instruction to be applied to any negotiations, carried on or to be carried on by or on behalf of the municipality or local board.

Resolution: #8 BoH 2023-Nov-28

Moved by M. du Manoir;

Seconded by P. Emon;

Be is resolved that the Board of Health direct the Senior Management Team (SMT) to submit an application for consultant funding, to explore all options including amalgamation with neighbouring Health Units.

Carried

16. Date of Next Meeting

The date for a Special Board meeting will be Tuesday, December 7, 2023 at 1:00 p.m., or at the call of the Vice-Chair.

The next meeting will be held virtually and will be live-streamed.

17. Adjournment

Resolution: #9 BoH 2023-Nov-28

Moved by C. Watt;

Seconded by E. LaValley;

Be it resolved that the Regular Board meeting be adjourned at 12:15 p.m.

Carried

Committee Vice-Chair as Chair

These minutes were approved by the Board at the Regular Board of Health meeting held on Tuesday, January 30, 2024.