



COUNTY COUNCIL

10:00 A.M., WEDNESDAY, February 28, 2024

AGENDA

- | | | |
|-----|--|---|
| 1. | Call to Order. | |
| 2. | Land Acknowledgment. | |
| 3. | Moment of Silent Reflection. | |
| 4. | National Anthem. | |
| 5. | Roll Call. | Page |
| 6. | Disclosure of Pecuniary Interest and General Nature Thereof. | |
| 7. | Adoption of the Minutes of January 24 and 25, 2024, and January 31, 2024. | 4 and 9 |
| 8. | Warden's Address. | |
| 9. | Delegations: | |
| | a) 10:15 a.m. - Dr. Jason Morgenstern, Medical Officer of Health, Renfrew County and District Health Unit. | |
| | b) 10:30 a.m. - Ian Duff, President and Nancy Johnston, Director – Strategic Initiatives, McSweeney & Associates | 50 |
| 10. | Correspondence. | |
| 11. | Committee Reports: | |
| | 10:45 a.m. – 11:00 a.m. | a) Health Committee 73 |
| | 11:00 a.m. – 11:15 a.m. | b) Development and Property Committee 82 |
| | 11:15 a.m. – 11:30 a.m. | c) Community Services Committee 149 |
| | 11:30 a.m. – 11:45 a.m. | d) Operations Committee 180 |
| | 11:45 a.m. – 12:00 p.m. | e) Finance and Administration Committee 201 |
| 12. | By-laws: | |
| | a) By-law 18-24 – A By-Law to Enter into a Lease Agreement with Paradise Childrens Programs Inc., 450 O’Brien Road, Renfrew, Ontario . | |
| | b) By-law 19-24 - A By-Law to Adopt Amendment No. 43 to the Official Plan of the County of Renfrew. | |
| | c) By-law 20-24 – A By-Law to Alter Highways and Structures in the County of Renfrew. | |
| | d) By-law 21-24 - A By-Law to Establish Policy PW-22 – Naming Bridges and Culverts for County of Renfrew Owned Structures. | |

- e) By-law 22-24 - A By-Law for the Execution of Contract PWC-2024-02 B102 (Brennans Creek Bridge) Rehabilitation.
 - f) By-law 23-24 - A By-Law for the Execution of Contract PWC-2024-06 Relining of Various Culverts.
 - g) By-law 24-24 - A By-Law for the Execution of Contract PWC-2024-64 County Road 64 (Opeongo Road) Rehabilitation.
 - h) By-law 25-24 - A By-Law to Provide for the Remuneration of Members of the Council of the County of Renfrew.
 - i) By-law 26-24 – A By-Law to Appoint a Deputy Clerk.
 - j) By-law 27-24 – A By-Law to Appoint a Clerk.
 - k) By-law 28-24 – A By-Law to Appoint a Treasurer.
 - l) By-law 29-24 – Employment By-Law #1 For County Officers and Staff
12. Closed Meeting – none at time of mailing.
13. Written Reports from Representatives Appointed to External Boards
- a) Association of Municipalities Ontario (AMO)
 - b) Chalk River Stewardship Council 270
 - c) Eastern Ontario Regional Network (EORN)
 - d) Federation of Canadian Municipalities (FCM)
 - e) Rural Ontario Municipal Association (ROMA).
14. Notice of Motions.
- a) Community Services Committee – Child Care Space Allocation Resolution
15. Members’ Written Motions.
- a) Councillor Dan Lynch – Brownfield Remediation Tax Assistance Program (BRTAP) 275
- THAT County Council approves a request for participation in a Brownfield Remediation Tax Assistance Program (BRTAP) from the Town of Arnprior for OVD Inc., owner of the property at 12 Thomas Street, Arnprior be approved with the following principles:
- 1) A total grant payable value of 75% of eligible costs, not to exceed a maximum cap of \$1,121,750.00 (shared between the County of Renfrew and Town of Arnprior);
 - 2) The grant payment period being phased over a maximum of ten years of development; and
 - 3) That the annual grant payable be set at 75% of the tax increment (new tax revenues less existing tax revenues) subject to the establishment of, and in accordance with, the terms and conditions of the Brownfield Remediation Tax Assistance Program (BRTAP) Agreement;
- AND FURTHER THAT the Brownfield Remediation Tax Assistance Program (BRTAP) Agreement and a By-law be brought to a future session of County Council.
16. New Business
17. Confirmatory By-law 32-24 -A By-law to Confirm the Proceedings of the Council of the 278

County of Renfrew at the meeting held on February 28, 2024.

18. Adjournment.

NOTE: Any submissions received from the public, either orally or in writing may become part of the public record/package.

COUNTY OF RENFREW



MINUTES OF THE PROCEEDINGS of the COUNCIL OF THE CORPORATION of the COUNTY OF RENFREW

- Budget Workshop -

County Council
Pembroke, Ontario
January 24 and 25, 2025

BUDGET WORKSHOP SESSION

The Budget Workshop Session of the Council of the Corporation of the County of Renfrew was held at 9:30 a.m. on January 24 and 25, 2024.

The Warden, Peter Emon, presided.

Warden Emon recited the Land Acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People.

The roll was called and all members were found to be present except Councillor Jahn. No pecuniary interest was disclosed.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

Councillor Jennifer Murphy, Chair of the Finance and Administration Committee, thanked all staff who were involved in preparing the proposed draft budget and recommended that County Council ask questions as the budget is reviewed.

Warden Emon thanked everyone for preparing and attending this morning's 2024 budget deliberations and thanked the Directors and their teams for their dedicated time to present the budget along with the implications of the proposed figures.

The Chief Administrative Officer/Clerk introduced the draft 2024 Budget.

The Acting Treasurer/Finance Manager overviewed the draft 2024 Budget and suggested that Council ask questions and discuss items while he is presenting, as he would be requesting consensus on the ranking pressures of reductions and enhancements as discussed during Committee Meetings.

Finance and Administration

Council requested that the reference to the Warden's Banquet be referred to as a Service Awards Banquet.

Consensus was provided for the proposed reductions and enhancements presented in the Finance and Administration and Information Technology portion of the budget.

Development and Property

Council directed staff to provide a report on all building security associated costs.

Direction was also given to provide additional information on the OPP building reserve account.

Council requested that the Forestry Management Plan be reviewed at an upcoming meeting.

Consensus was provided for the proposed reductions and enhancements presented in the Development and Property portion of the budget.

Consensus was provided for the proposed reductions and enhancements presented in the Development and Property portion of the budget.

Council recessed at 11:00 a.m. Council reconvened at 11:15 a.m. with the same persons present.

The Acting Treasurer/Manager of Finance continued to overview the Draft 2024 Budget

Operations Committee

Council suggested that staff determine the type of condition assessment required for the patrol yards, prioritize one yard per year, and consider a master plan for all buildings.

Murphy Road was discussed as per a recent delegation from the Town of Petawawa requesting the County of Renfrew consider an enhanced rehabilitation of Murphy Road at a total cost of \$3.3 million with a contribution from the Town of Petawawa of \$2.2 million. The Town of Petawawa and the County of Renfrew staff will continue to negotiate solutions and provide proposals for cost sharing.

Council provided direction and consensus on the Operations Committee portion of the budget.

Council recessed for lunch 12:48 p.m. Council reconvened at 1:33 p.m. with the same persons present.

Health Committee

A request from the Pembroke Regional Hospital to support their investment in an electronic medical record system was removed from the budget and Council offered to advocate for the Province to properly fund the Provincial Health Care System.

Council provided direction and consensus on the Health Committee portion of the budget.

Council recessed at 2:50 p.m. and reconvened at 3:05 pm. with the same persons present.

Community Services

The CAO /Clerk presented the Homeless/Housing/Mental Health/Addiction Hub project and overviewed the proposal.

Council provided direction and consensus on the Community Services portion of the budget.

Moved by Councillor Nicholson

Seconded by Councillor Doncaster

THAT County Council recess at 4:32 p.m. and reconvene at 10:00 a.m. on Thursday, January 25, with attendance virtually if necessary (due to forecasted weather). CARRIED.

Warden Emon called the County Council Budget Workshop meeting to order at 10:00 a.m. on January 25, 2024, and provided the land acknowledgment.

The roll was called and all members were found to be present except Councillors Giardini and Jahn. No pecuniary interest was disclosed.

The Acting Treasurer/Manager of Finance, continued to overview the Draft 2024 Budget, providing an explanation on reserves.

Councillor Serviss requested clarification on the rehabilitation of the roads in relation to the pavement condition index (PCI). Staff noted that they have requested the Province consider a standard PCI funding base. Council discussed that if the County reduces the PCI levels, the rehabilitation of roads will eventually increase the overall operational costs.

The Acting Treasurer/Manager of Finance provided an educational video produced by the Municipal Property Assessment Corporation (MPAC).

Council discussed the revenue aspect of the budget and the impacts, including the consensus ranking pressures and enhancement items discussed during budget deliberation. They further discussed the Operational Department reduction to the PCI and noted their concerns with the proposed reduction.

Council recessed at 10:59 a.m. and reconvened at 11:13 a.m. with the same persons present.

The Acting Treasurer/Manager of Finance provided a revised baseline budget for Council to consider.

Council reviewed options for reducing the proposed levy increase, the feasibility of adjusting services, existing revenues and the potential of increasing revenue sources, and reserves.

Moved By: Councillor MacKenzie

Seconded By: Councillor Donohue

THAT the suggested level 2 enhanced capital reduction of \$795,669 is added back in the proposed 2024 Budget. DEFEATED.

Councillor MacKenzie requested a recorded vote.

County Council Weighted Vote						
County Council Meeting: January 25, 2024 - Budget						
Resolution: THAT the suggested level 2 enhanced capital reduction of \$795,669 is added back in the proposed 2024 Budget.						
			For	Against	For	Against
MUNICIPALITY	COUNCILLOR	# Votes	x	x	Wtd	Wtd
Township of Horton	Bennett, D.	8		x	0	8
Township of North Algona Wilberforce	Brose, J.	10		x	0	10
Town of Deep River	Doncaster, G.	8		x	0	8
Township of Admaston/Bromley	Donohue, M.	9		x	0	9
Town of Renfrew	Emon, P.	15		x	0	15
Town of Laurentian Hills	Giardini, A.	7		x	0	7
Township of Head, Clara & Maria	Grills, D.	2		x	0	2
Township of Brudenell, Lyndoch & Raglan	Jahn, V.	7			0	0
Town of Arnprior	Lynch, D.	18		x	0	18
Township of McNab/Braeside	MacKenzie, M.	16	x		16	0
Township of Killaloe, Hagarty & Richards	Mayville, D.	8		x	0	8
Township of Bonnechere Valley	Murphy, J.	12		x	0	12
Township of Whitewater Region	Nicholson, N.	18	x		18	0
Town of Petawawa	Serviss, G.	33	x		33	0
Township of Laurentian Valley	Watt, K.	19	x		19	0
Township of Greater Madawaska	Weir, R.	16	x		16	0
Township of Madawaska Valley	Willmer, M.	15		x	0	15
TOTAL		221	5	11	102	112
Motion Failed						

Moved By: Councillor Lynch
 Seconded By: Councillor Donohue

THAT the Gallagher Report for Council remuneration not be followed for 2024; AND THAT the Cost of Living Allowance (COLA) for County Council be removed from the 2024 Council remuneration. DEFEATED.

Council recessed at 12:24 p.m. and reconvened at 12:53 p.m. with the same persons present.

Moved by Councillor Donohue
 Seconded by Councillor Brose

THAT By-law 4-24 a by-law to adopt the estimates of the sums required during the year for 2024 for general, capital and all purposes of the County of Renfrew in the amount of \$57,403,120.00 be adopted at this session of County Council; AND FURTHER THAT the 2024 tax rates for County purposes be adopted by by-law after the adoption of the 2024 tax policy by-laws. Carried.

Warden Emon, along with Council, thanked staff for the presented budget, noting that consideration was given to the services the County of Renfrew provides and maintaining them in an acceptable way across divisions. He further requested that future deliberation and discussion continue throughout the year regarding Asset Management, Building Condition Assessments (BCA), Pavement Condition Index (PCI), amongst other items that are considered during budget deliberation.

Moved by Councillor Willmer
 Seconded by Councillor Weir

THAT By-law 5-24, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on January 24 and 25, 2024, be now numbered, deemed read three times and passed. CARRIED.

Moved by Councillor Grills

Seconded by Councillor Murphy

THAT County Council adjourn. Time 1:04 p.m. CARRIED.

DRAFT

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Ordinary Session -

County Council
Pembroke, Ontario
Wednesday, January 31, 2023

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on Wednesday, January 31, 2024.

The Warden, Peter Emon, presided.

Warden Emon cited the Land Acknowledgement, identifying that the meeting was being held on the traditional territory of the Algonquin People.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present. No pecuniary interest was disclosed.

Moved by Councillor Brose

Seconded by Councillor Watt

THAT the minutes of November 29, 2023 and December 12, 2023 be adopted. CARRIED.

Warden Emon addressed Council as follows:

During the months of December and January, I attended 36 meetings on County business.

On December 1st, 2023, I joined Councillor Murphy and Development and Property Committee Chair Brose, at a press conference in Eganville for a funding announcement by the Honourable Graydon Smith, Minister of Natural Resources and Forestry, along with John Yakabuski, MPP for Renfrew-Nipissing-Pembroke, to recognize two local forestry companies in Renfrew County:

Lavern Heideman & Sons, in partnership with Harvest Bioindustrial Group from Burlington, will receive \$120,000 to study and increase the use of underutilized hardwoods to produce biochemicals and other products.

Roseburg Forest Products Inc. will receive \$100,000 to improve supply chain resiliency, support forest sector diversification and reduce greenhouse gas emissions by exploring energy production using forest biomass.

On January 12th, I attended the Eastern Ontario Wardens' Caucus Inaugural Meeting held in Kingston. I have been re-elected as Chair for this coming year. Peterborough County Warden Bonnie Clark was acclaimed as Vice-Chair of the Caucus for 2024. It will be a pleasure to serve alongside Warden Clark once again. During the meeting, the members reviewed the history and accomplishments of the Caucus, which included the Paramedic Service Refresh Report, the refreshed policy paper on housing and infrastructure, the next steps for the 7 in 7 regional housing strategy, and the engagement of EORN to develop an implementation report on housing.

From January 20 to 24, I attended, along with other members of County Council, and County staff, the ROMA Annual Conference in Toronto. During the conference, I participated in the following EOWC events:

- Delegation Meeting with Hon. Kinga Surma, Minister of Infrastructure
- Delegation with Liberal Caucus
- Delegation with NDP Caucus
- Delegation with Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- Delegation with Ministry of Long-Term Care – Parliamentary Assistant John Jordan

A list of delegation meetings for the County of Renfrew is included in the Finance and Administration Committee report. I would like to thank the Councillors and staff that attended the ROMA conference and advocated for the County of Renfrew, whether through important topics in their municipality or for the general betterment of all residents in the County.

I attended the AMO Board meeting on January 26. We received updates on the following:

- Housing, including the Government priorities for the next Housing Supply Action Plan
- Updating Access and Privacy Legislation
- Ontario Health and Safety Act (OHSA) City of Greater Sudbury Decision
- Energy Procurements
- Child Care Update
- Response to the Final Report of the Independent Fourth Review of the Accessibility for Ontarians with Disabilities Act

I have also participated in a Learning Session with AMO regarding Homelessness and Encampments.

On behalf of Council, I wish to express our sincere condolences to Councillor Valerie Jahn and her family on the passing of her brother Ein Neuman on December 20, 2023, and her sister Jane Jessup on December 24, 2023.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Peter Emon, Warden

Delegations were heard as follows:

Jane Toller, Warden, MRC Pontiac, overviewed a PowerPoint presentation on the Energy from Waste Project at 10:08 a.m. Council questioned the lower commodity recycled waste, such as plastics and if they could be used, in which there is some flexibility. An additional conveyor belt sorts through the residual waste for recycling. Council questioned the potential start date. They were advised that the construction would take three years to build the facility. The stages were described, including the environmental stage and business plan, as well as a study on where the waste will come from to feed the facility.

Councillor Donohue questioned the position of the MRC Pontiac on the CNL near surface disposal facility for low level nuclear waste. Warden Toller explained that originally they had concerns with the lack of information required, but CNL has provided additional information on the project. She explained they also have concerns about the CNL disposal facility's location being close to the river and the flooding that occurs.

Further discussion informed Council that partnerships will not be required to provide a minimum tonnage of waste to operate the facility. The business plan will review the costs associated with delivering the waste, tipping fees, and the cost effectiveness of operating the facility. The change over to the incinerator is planned for 2032, which provides municipalities ample time to plan and budget to be prepared to partner. Municipalities can also mine their waste sites to remove waste from their municipalities.

Warden Toller thanked Council and left the meeting at 10:52 a.m.

Mark Brillon, Sean Teixeira, and Saad El Kassab, Ainsworth attended Council at 10:53 a.m. and overviewed a PowerPoint presentation on a Climate Change Action Plan. Warden Emon questioned forestry revenue, which Ainsworth will address by reviewing the current practices and looking at revenue eligibility through biomass and advanced practices.

Councillor Donohue questioned the data mapping through the County as well as the community, which was advised that it will be done on two separate platforms that will highlight the inventory and the effort required to get the data.

The Climate Action Plan presentation concluded at 11:25 a.m.

Correspondence was read as follows:

The CAO/Clerk reviewed the Letter from Angela Cooke, Assistant Deputy Minister, Community & Supportive Housing Division, Ministry of Municipal Affairs and Housing regarding residual funding, noting that an application will be submitted for a proposed replacement and renovation project, anticipated to be approximately \$3.5 million.

All other relevant correspondence has been forwarded to the appropriate Committees.

DRAFT

Councillor James Brose, Chair of the Development & Property Committee brought in and read the resolutions of the following report:

January 31, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development and Property Committee**, wish to report and recommend as follows:

INFORMATION

1. By-Laws Governing Trail Use within County of Renfrew

Attached as Appendix I is By-law 92-09 “A By-law to Prohibit Certain Activities on County of Renfrew-Owned Forests and Trails”. Also attached as Appendix II is By-law 119-18 “A By-law to Regulate and Govern the Use of the Lands Known as the Algonquin Trail (Formerly Known as the CP Rail Corridor) as a Linear Park”. Currently, By-law 92-09 governs the K & P Recreational Trail, while By-law 119-18 governs the Algonquin Trail. For continuity between the two, and any future, recreational trails, staff recommend repealing By-law 92-09 and amending or replacing By-law 119-18 to be all encompassing of the County’s recreational trails.

Combining into a single governing By-law is complicated as there are currently some key differences in the way the two recreational trails are governed; such as that motorcycles and dirt bikes are permitted on the K & P Recreational Trail, but not on the Algonquin Trail. Additionally, there are other uses that are not addressed in the existing By-law that would be best included, such as horse-drawn carriages and equipment used for maintenance by a Licensee. Staff will attempt to recommend a By-law that finds a ‘middle ground’ for users, such as allowing motorized bikes but requiring that users be licensed, insured, and have a permit – similar to current ATV/ORV users on the Algonquin Trail. Changing the governing By-law will require reviewing and updating the Management Plan for each of the trails; collaboration with Provincial Offences Administration (POA) staff regarding fines; and collaboration with Forestry staff regarding a By-law to govern County forests (if By-law 92-09 should be repealed).

Staff request that any input on a new or updated By-law governing County recreational trails be provided no later than February 29, 2024 for consideration for inclusion in the new By-law. Staff has also implemented consultation through [Zencity](#) to engage the public.

2. Record of Decision on Canadian Nuclear Laboratory – Near Surface Disposal Facility

The Canadian Nuclear Safety Commission (CNSC) has announced the Commission's decision to amend the nuclear research and test establishment operating licence held by Canadian Nuclear Laboratories (CNL) for Chalk River Laboratories. The amendment authorizes the construction of a near surface disposal facility (NSDF) on the Chalk River Laboratories site, which is located in Deep River, Ontario, and on the traditional unceded territory of the Algonquin Anishinaabeg peoples.

Based on its consideration of the information on the record for this application, the Commission concludes that:

- the factors described in paragraphs 19(1)(a) to 19(1)(h) of CEAA 2012, as determined in the Commission's March 2017 decision on the scope of the EA were considered for the NSDF Project
- the NSDF Project is not likely to cause significant adverse environmental effects as described in subsections 5(1) and 5(2) of CEAA 2012, provided that all proposed mitigation measures are implemented
- the duty to consult, and where applicable, accommodate, has been adequately discharged with respect to established or potential Aboriginal and/or treaty rights in relation to both the EA and licensing decisions
- CNL is qualified to carry on the activities that the amended licence would authorize
- in carrying on that activity, CNL will make adequate provision for the protection of the environment, the health and safety of persons and the maintenance of national security and measures required to implement international obligations to which Canada has agreed

The Commission acknowledges that CNL's NSDF Project is expected to have many phases beyond this application for a licence amendment to authorize its construction. Some of those NSDF Project phases will require licensing decisions by the Commission. The Commission notes that their decision regarding the authorization of the construction of the NSDF does not mark the end of the Crown's obligations regarding the duty to consult. The Commission expects CNSC staff and CNL to continue their respective consultation and engagement efforts over the lifecycle of the NSDF Project, and any subsequent applications to the Commission, with Indigenous rights-holders and their representatives, as well as with the public.

The amended Nuclear Research and Test Establishment Operating Licence that was issued to Canadian Nuclear Laboratories for Chalk River Laboratories will remain valid until March 31, 2028.

Attached as Appendix III is an email received from Joseph McBrearty, President and CEO thanking the County of Renfrew for their support during the application process and their continued support promoting CNL as a leader in innovation.

3. Atomic Energy of Canada Limited Government-owned, Contractor-operated (GoCo) Procurement Process

As part of Atomic Energy of Canada Limited's (AECL) procurement process for a new contractor to manage Canadian Nuclear Laboratories (under a Government-owned, Contractor-operated, or GoCo model), AECL recently published the [draft CNL Statement of Work for the 2025-2035 period](#).

Members of the public, interested stakeholders, Indigenous nations and communities are invited to provide comments by January 31, 2024. More details are [available here](#) and all comments should be sent to aeclgoco@aecl.ca.

County Council in October 2022 was advised that in the previous Request for Expressions of Interest Government Owned Contractor Operated (GoCo) contract, the County of Renfrew wrote to the Minister of Natural Resources requesting an opportunity to provide input on their selection and that the previous ask from the County was to maintain a level of employment, investment in the campus, community development in science, and waste management. County Council passed Resolution No. DP-CC-22-10-92 "THAT the Development and Property Committee recommends to County Council that the Warden send a letter to the Federal Government reminding them of the County of Renfrew's role in the previous Request for Expressions of Interest to manage and operate Canadian Nuclear Laboratories (CNL) to ensure the needs of the residents of the County of Renfrew continue to be met."

4. Pembroke and Area Airport Update

Attached as Appendix IV is an update from the Pembroke and Area Airport. Following the Airport's presentation to County Council in September 2023, and in an effort to keep the doors of communication open, the Airport will be providing more regular updates to County Council.

5. Ottawa Valley Tourist Association (OVTA) Membership Survey

The OVTA has released a membership satisfaction survey to gather input and feedback from members and stakeholders. The survey is available at <https://www.surveymonkey.com/r/OVTAMembership2024> and will remain open until February 2, 2024.

6. Enterprise Renfrew County (ERC) Extension of Transfer Payment Agreement

Attached as Appendix V is a letter from the Ministry of Economic Development, Job Creation and Trade's Associate Minister of Small Business, Nina Tangri, confirming a one year extension for Enterprise Renfrew County's (ERC) transfer payment agreement from April 1, 2024 to March 31, 2025.

7. Enterprise Renfrew County (ERC) Webinars

ERC is hosting a variety of webinars in January and February, including a tax information series in preparation for the upcoming tax season. More information and registration available at <https://www.enterpriserenfrewcounty.com/workshops-events>.

- January 31, 2024: 10:00 a.m. – 12:00 p.m. – Live Life SWIFT – Build Your Action Plan
- February 8, 2024: 1:00 p.m. – 3:00 p.m. – Tax Prep for Corporations with Canada Revenue Agency (CRA)
- February 13, 2024: 10:30 a.m. – 12:00 p.m. – HST Tax Information for Small Business

8. Renfrew County Forestry Harvest Tender Results

The 2024 Timber Harvest Tender for Renfrew County Forest closed on November 9, 2023. The results are below with successful bids highlighted in green. Bids were received for all tenders, with a total estimated revenue of \$282,600 should all operations be completed in 2024. Actual revenue will be calculated based on volume harvested and weighed, whereas bid prices are based on pre-harvest volume estimates.

Tract	Tender #	Total Bid Amount (\$)					
		1706217 Ontario Inc.	Risto Logging LTD	Lavern Heideman & Sons Limited	Len Rumleskie & Sons	Ott Family Logging	AJ Nagora Logging Ltd.
Budd Mills	01-24	121,800	144,200	129,800		135,048	
Killaloe	02-24			31,400			
LeClaire	03-24			13,700			
Petznick Lake	04-24			36,300		Rejected	
Ruby	05-24		49,150		57,000		23,350

9. Forestry Operations Annual Update

The 2023 Annual Report for Activities in Renfrew County Forests is attached as Appendix VI.

10. Eastern Wolf Federal Up-Listing

Environment and Climate Change Canada is seeking comments on [Canada Gazette, Part 1, Volume 157, Number 45: Order Amending Schedule 1 to the Species at Risk Act](#). The purpose of this posting is to change the Federal designation of Eastern Wolf from Special Concern to Threatened.

Provincially, Eastern Wolf was listed as Special Concern in 2008, renamed Algonquin Wolf and [up-listed](#) to Threatened in 2016, and changed back to Eastern Wolf by the Committee on the Status of Species at Risk in Ontario (COSSARO) in 2021. When the name was changed back to Eastern Wolf on the Species at Risk List in January 2023, it

triggered a 2-year timeline to complete a Recovery Strategy. This has not been released to date. There was a draft recovery strategy for Algonquin Wolf in 2018, with a proposed larger hunting ban area, which brought significant backlash from [farmers](#) and [hunters](#). A final recovery strategy was not released.

Provincially, the current protection for Eastern Wolf in Ontario is:

- From a forestry on Crown land perspective, the species is covered under the Crown Forest Sustainability Act (CFSA) and operations can continue with the regular protection of identified wolf habitat values (e.g. dens and wolf rendezvous sites).
- From a hunting/trapping perspective, since 2001, no hunting or trapping of wolves or coyotes has been permitted in Algonquin Park or surrounding townships. More areas outside of Renfrew County were added to this prohibition in 2016 (Kawartha Highlands Signature Site Park, Queen Elizabeth II Wildlands Provincial Park and Killarney Provincial Park).

Why does the potential federal listing of Eastern Wolf as Threatened matter?

Eastern Wolf is already listed and protection measures are in place in Ontario. Although the Federal listing reads as though it is for federal land, it does include the following statement:

“If the Minister formed the opinion that critical habitat on non-federal land was not effectively protected or that there was an imminent threat to species, other regulatory action could be taken under SARA [Species at Risk Act]. The socio-economic impacts of each regulatory action would be assessed if this additional protection became necessary.”

Here’s an example of this imposition on caribou in Ontario: [Government of Canada sets timeline for Ontario to take action on Boreal Caribou conservation - Canada.ca](#)

Federal listings can and usually do include additional protection provisions and mapping of critical habitat. Ontario Federation of Agriculture (OFA), Ontario Federation of Anglers and Hunters (OFAH), and the Ontario Forest Industries Association (OFIA) have all expressed concerns and have submitted comments (OFIA submission not finalized). Main concerns include data deficiency, duplication with existing provincial protections, impacts on other species, implications to livestock production, and potential for prohibitions and protections to apply on private land. OFA and OFAH letters are attached as Appendix VII.

Our Committee directed staff to submit comments supporting local agriculture, forest and hunting/trapping industries on the reclassification of Eastern Wolf from Special Concern to Threatened on Schedule 1 (List of Wildlife Species at Risk) of the Species at Risk Act, and any future postings on Eastern Wolf. Staff submitted as part of their comments the following points:

- Specific to the proposed amendments to Schedule 1 of the SARA, the County of Renfrew is opposed to up-listing the Eastern Wolf from Special Concern to Threatened under the SARA without assurance that the general prohibitions under the SARA for the Eastern Wolf would not be applied to private and municipal land.
- This species is already protected provincially in Ontario, where most of the range occurs. To duplicate this protection is redundant, and could potentially affect landowners and sectors adversely.
- An updated assessment and more data is needed to ensure this decision is justified. The population estimate provided is not sourced and several scientific studies show that the Eastern Wolf population in and around Algonquin Park is at its carrying capacity. Nearly a decade has passed since the Committee on the Status of Endangered Wildlife in Canada (COSEWIC) assessment that proposed the up-listing of this species. A re-assessment, in-depth consultation and socioeconomic impact assessment should occur to ensure this recommendation is still warranted and would not cause undue societal harm for little benefit to the species.

Comments on this posting will be used to determine social-economic impacts and determine next steps.

11. Future Eganville Paramedic Base

Work commenced in November 2023 on the first phase of the project to address Post Disaster compliance with the Post Disaster Structural Work, which was completed in December 2023. Staff met with Paramedic Service in late December 2023 to review next phase of the interior design and office renovation fit-up for the first and second level. A Request for Tender (RFT) was issued on January 10, 2024 and closed on January 25, 2024.

12. Minister Zoning Orders – McNab/Braeside

Attached as Appendix VIII is a letter sent to the Township of McNab/Braeside from the Ministry of Municipal Affairs and Housing. In July 2021, the Ministry approved two Minister's Zoning Orders (MZO's) for properties in McNab/Braeside. The purpose of the MZO's were to facilitate approvals to allow manufacturing facilities to be built in the township. Firms involved in the construction and fabrication of modular agricultural buildings were expected to locate at the two sites, which would create up to 600 new full-time local jobs.

The Ministry has posted on the [Environmental Registry of Ontario \(ERO\)](#) the proposal to revoke the two MZO's. The Ministry was accepting comments until January 27, 2024, on the proposed revocations. Our Committee directed staff to provide comments on the Environmental Registry of Ontario (ERO) posting 019-8001, Potential Revocations, Amendments and Enhanced Monitoring of Certain Minister's Zoning Orders encouraging the Ministry to not revoke zoning orders Ontario Regulations 537/21 and 538/21.

RESOLUTIONS

13. COVID Debt Recovery and CEBA Loan Deadline

RESOLUTION NO. DP-CC-24-01-05

Moved by Chair

Seconded by Committee

THAT County Council support the letter and resolution received from the City of Stratford requesting the Federal Government to extend the full Canada Emergency Business Account (CEBA) program deadline by extending the forgiveness (up to \$20,000 of the maximum \$60,000) deadline for businesses to coincide with the new repayment deadline of December 31, 2026; AND FURTHER THAT the Warden send a letter of support to the Honourable Chrystia Freeland, Finance Minister.

Background

Attached as Appendix IX is a letter from the City of Stratford and Downtown Stratford Business Improvement Association regarding the January 18, 2024, Canada Emergency Business Account (CEBA) loan repayment deadline for businesses. The resolution “calls upon the Federal Government to extend the full CEBA program deadline by extending the forgiveness (up to \$20,000 of the maximum \$60,000) deadline for businesses to coincide with the new repayment deadline of December 31, 2026.”

The Economic Development Division surveyed the local business community about COVID debt recovery to get a better idea of recovery efforts at the local level. The survey launched on December 18, 2023, and remained open until January 5, 2024, with a total of 42 responses. A summary of the extensive survey results was included to Committee.

BY-LAWS

14. Amending By-law – Investing in Canada Infrastructure Program

RESOLUTION NO. DP-CC-24-01-04

Moved by Chair

Seconded by Committee

THAT County Council amend By-law 93-21 to execute an Amending Agreement No. 1 with His Majesty the King in Right of the Province of Ontario as represented by the Minister of Infrastructure to extend the County of Renfrew and Ontario Investing in Canada Infrastructure Program (ICIP) Transfer Payment Agreement (TPA) until December 31, 2025.

Background

Staff has been advised that their request to extend the project substantial completion date to December 31, 2024, for the rehabilitation of the Algonquin Trail/Ottawa Valley Recreational Trail, has been approved and requires an executed Amending Agreement

No. 1 for Investing in Canada Infrastructure Program (ICIP) to expire on December 31, 2025.

15. **Official Plan Amendment No. 42 – Township of McNab/Braeside**

RESOLUTION NO. DP-CC-24-01-08

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to refuse the proposed Official Plan Amendment No. 42.

Background

Attached as Appendix X is the proposed Official Plan Amendment No. 42 and the associated detailed planning report prepared by staff. The purpose of the application is to amend the County of Renfrew Official Plan and re-designate 2.0 hectares of a 58.6 hectare farm property from “Agriculture” to “Rural” to permit the future severance of two new residential building lots. Staff have reviewed the proposed amendment and recommend that County Council refuse the application because it is not consistent with the Provincial Policy Statement.

16. **Request for Tender – RE-2024-01-RP – Eganville Paramedic Service Base Renovation**

RESOLUTION NO. DP-CC-24-01-14

Moved by Chair

Seconded by Committee

THAT Contract RE-2024-01-RP – Eganville Paramedic Service Base Renovation, as submitted by TS General Contracting, Pembroke, Ontario, for the proposed retrofit at the new Paramedic Service Base in Eganville, Ontario, in the amount of \$154,500, plus applicable taxes be approved; AND FURTHER THAT County Council adopt a By-law to Authorize Execution of the Contract.

Background

A Request for Tenders was issued for the renovation of the Eganville Paramedic Service Base. Tenders were received until 2:00 p.m., January 24, 2024 and the results of the submissions are as follows:

1. TS General Contracting, Pembroke, Ontario	\$154,500.00
2. Quality Homes and Renovations, Golden Lake, Ontario	172,249.86
3. 11425579 Canada Inc., O/A William Sons, Petawawa, Ontario	223,542.25
4. Zuracon Inc., Barry’s Bay, Ontario	309,113.40
5. Direk Construction Inc., Mississauga, Ontario	474,103.64

All amounts exclude applicable taxes.

This tender is one of a phased approach that will address the retrofit at the new Paramedic Service Base located at 34254 Highway 41, Eganville, Ontario. The building

requires several significant upgrades in order to facilitate the operational requirements for a Paramedic Service Base.

Total funds in the amount of \$400,000 have been approved in the 2024 Capital Budget for the entire renovation project and staff confirm that there are sufficient funds to complete this project as proposed. Procurement for this tender followed the processes set out in Corporate Policy GA-01, Procurement of Goods and Services.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, G. Serviss, K. Watt, R. Weir

The Report was adopted as presented.

Councillor MacKenzie provided an update on Item #12 – Minister Zoning Orders.

Councillor Nicholson questioned if there were additional opportunities to advocate for businesses with CEBA loans (Item #13), further discussion provided additional information on options for businesses.

Councillor Glenn Doncaster, Chair of the Operations Committee brought in and read the resolutions in the following report:

January 31, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. All-Way Stop Haley Station

On November 29, 2023, County Council was advised that the Township of Whitewater Region had proposed the implementation of an all-way stop at the crossroads of County Road 61 (Godfrey Road) and County Road 61 (Haley Road) to address concerns about speeding in the hamlet of Haley Station.

County Council defeated Resolution No. OP-CC-23-11-128 "THAT County Council direct staff to advise the Township of Whitewater Region that the intersection of County Road 61 (Haley Road and Godfrey Road) with Haley Road and Fire Hall Lane does not meet the warrants for an all-way stop," and requested staff to review the Township of Whitewater Region request and provide further information.

Subsequently, discussions have been underway between staff from the County of Renfrew Public Works and the Township of Whitewater Region to explore alternative options for traffic calming, given that a four-way stop is not advisable at this intersection. The proposed options include:

- Closing the entrance onto Haley Road at the intersection of Highway 17 (Township responsibility).
- Reverting Haley Road to gravel surface (Township responsibility).
- Narrowing Haley Road using road paint (Township responsibility).
- Introducing a chicane on Haley Road (Township responsibility).
- Installing speed bumps/humps on the Township section of Haley Road (Township responsibility).
- Adding rumble strips on the Township section of Haley Road (Township responsibility).
- Implementing digital speed signs (Township responsibility with 50/50 cost share on the County portion).
- Applying permanent road paint, indicating 60 km/hr maximum (Township responsibility with 50/50 cost share on County portion).

- Hanging intersection light, yellow/red, not warranted and would require a cost share agreement with the Township.
- Consider a roundabout intersection improvement, although this is not currently warranted and would require a cost share agreement with the Township.

A recommended course of action that both parties can agree upon will be provided at a future meeting for consideration.

2. **County Road 37 (Murphy Road) Road Transfer**

On December 7, 2023, a meeting took place between staff from the County of Renfrew, the Town of Petawawa, and Jp2g Consultants Inc., to discuss County Road 37 (Murphy Road). Originally planned for a complete rehabilitation spanning 2.6 kilometres from Portage Road to County Road 51 (Petawawa Boulevard) in the summer of 2023, the project scope was adjusted to 1.2 kilometres. This decision was influenced by ongoing neighbourhood developments along the roadway, prompting collaboration with the Town of Petawawa to finalize an urban design for the section between Woodland Crescent and County Road 51 (Petawawa Boulevard).

Had the County undertaken the initial planned pulverize and pave project in 2023, it was estimated that this section of road would have cost approximately \$690,000 to rehabilitate similarly to the current rural cross-section. The County has now earmarked \$1,537,635 for the project based on the Benchmark Cost for an Urban Reconstruction with Nominal Storm Sewer Replacement; however, the Town's request to incorporate an urban cross-section, including storm drainage, has led to an increased estimated cost of \$5,740,000, of which the County of Renfrew share is \$3,290,000 (60%) and the Town of Petawawa share is \$2,450,000 (40%).

3. **Winter Operations**

The early portion of the 2023/2024 winter season has brought relatively mild weather conditions, including rain, freezing rain, a few significant snow events in areas, light snow, and relatively mild temperatures. Table 1 provides a summary of winter events, material usage and precipitation amount for the months of November through December and attached as Appendix I, is a summary of the winter events and precipitation amounts since the 2018/2019 winter season. Both table 1 and the attachment indicate the type of events which were responded to, as well as the type and amount of material used during the response. Table 2 outlines the Significant Weather Events declared to date for the 2023/2024 winter season. Staff continues to be ready to respond to winter events as they occur.

Table 1

Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation	
	Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Weather Station	Amount (mm)
Nov	10	2	10	0	2	1,685.4	109.4	Petawawa Bancroft	41.2 53.1
Dec	15	7	16	0	6	3,439.6	435.4	Petawawa Bancroft	57.2 75.7
Totals	25	9	26	0	8	5,125.0	544.8	Petawawa Bancroft	98.4 128.8

Table 2

Declaration Start			Declaration End			Reason
Dec	3	8:30AM	Dec	4	9:30AM	Snow

In viewing the data provided, it must be noted that the precipitation recorded is the total of a mixture of snow, rain and freezing rain, etc.

4. 2024 Municipal Supply and Service

Staff are in the process of preparing tenders for a variety of procurements relative to the maintenance, materials and services for roadway operations. A letter has been circulated to all the local municipalities, advising them of the planned tenders and providing them with an opportunity to participate.

RESOLUTIONS

5. Declaration of Surplus Land – County Road 62 (Combermere Road), Part of Lot 1, Concession 6, in the Township of Madawaska Valley

RESOLUTION NO. OP-CC-24-01-04

Moved by Chair

Seconded by Committee

THAT County Council declare surplus to the needs of the County of Renfrew, the land identified as part of Lot 1, Concession 6, in the Township of Madawaska Valley, and as illustrated on the attached sketch.

Background

The County of Renfrew Public Works and Engineering Department has been approached by a landowner who wishes to purchase a portion of land adjacent to their property. The land currently forms a part of County Road 62 (Combermere Road) road allowance,

located in part of Lot 1, Concession 6, in the Township of Madawaska Valley, and as illustrated on the map attached as Appendix II.

The subject road allowance once formed part of a Ministry of Transportation (MTO) highway and the overall width of the road allowance in this location is greater than 50 metres, which exceeds the desired County Road Right-of-Way width of 26 metres as identified in County Policy PW-01, Road Classification and Design. Staff have reviewed the location and determined that there are no roadside features which would need to be preserved in the area requested and are in favour of selling the identified portion of the road allowance to the adjacent landowner. The actual dimensions of the land to be transferred will be determined by a legal survey and the sale of the property shall meet the requirements of County Policy GA-02, Disposal of Assets.

BY-LAWS

6. Speed Limit By-law Update

RESOLUTION NO. OP-CC-24-01-02

Moved by Chair

Seconded by Committee

THAT County Council pass a Speed Limit By-law to revise the location for the 60 km/hr speed limit on County Road 512 (Foymount Road) currently set from Civic Address 3467 Foymount Road to Miller Road to reflect Civic Address 3467 Foymount Road to Lake Clear Road; AND FURTHER THAT By-law 64-22 be repealed.

Background

In September of 2021, County Council approved a temporary reduction to the posted speed limit of County Road 512 (Foymount Road) between Civic Address 3467 and Miller Road at the request of the Township of Bonnechere Valley. The letter of request, attached as Appendix III, outlines safety concerns along the subject section of County Road 512 (Foymount Road) due to the deteriorating state of the roadway.

As part of a 2023 capital works project, Foymount Road was reconstructed between Miller Road and Lake Clear Road. As such, both County staff and the Township of Bonnechere Valley are in favour of returning the posted speed limit to 80km/hr for this section of road. Foymount Road would remain 60km/hr between 3467 Foymount Road and Lake Clear Road until the reconstruction of that section is complete.

7. A By-Law to Regulate the Parking of Vehicles on or Adjacent to County Roadways

RESOLUTION NO. OP-CC-24-01-03

Moved by Chair

Seconded by Committee

THAT County Council amend By-law No. 65-21 for the regulation of parking along County Roads to alter the regulations for parking on County Road 52 (Burnstown Road).

Background

Attached as Appendix IV, is a request from the Township of McNab/Braeside that the County of Renfrew implement a “No Parking” zone along a section of County Road 52 (Burnstown Road). Staff has reviewed the area of concern and is in support of restricting parking in this area due to the close proximity to the Burnstown Bridge and County Road 508 (Calabogie Road) intersection, as well as the narrow lanes that are available due to the presence of guiderails and buildings in the area.

The amended By-law includes “No Parking” on both sides of County Road 52 (Burnstown Road) from the intersection of County Road 508 (Calabogie Road) to the northern limit of the Burnstown Bridge, being a distance of approximately 250 metres. The Township of McNab/Braeside will be responsible for enforcement of the no parking zone in accordance with the County of Renfrew By-law. A map showing the location of the proposed restriction has been included as Appendix V.

8. **PWC-2024-07 – Rehabilitation of County Structure B007 (Butler Bridge)**

RESOLUTION NO. OP-CC-24-01-05

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2024-07 as submitted by Bonnechere Excavating Inc., Renfrew, Ontario, for rehabilitation of County Structure B007 (Butler Bridge) in the amount of \$1,564,071, plus applicable taxes; AND FURTHER THAT County Council adopt a By-law to execute the Contract.

Background

County Structure B007 (Butler Bridge) is located on Butler Road, approximately 1km south of Highway 60, in the Township of Admaston/Bromley.

A Request for Tenders was issued for the rehabilitation of Butler Bridge. Tenders were received until 2:00 p.m., January 11, 2024 and the results of the submissions are as follows:

1. Bonnechere Excavating Inc., Renfrew, Ontario	\$1,564,071.00
2. KB Civil Constructors Inc., North York, Ontario	1,669,000.00
3. 2274084 Ontario Ltd o/a GMP Contracting, Markham, Ontario	1,704,517.35
4. Dalcon Constructors Ltd., Ottawa, Ontario	1,767,000.00
5. Bellai Alliance Civil Inc., Ottawa, Ontario	1,779,852.00
6. Willis Kerr Contracting Ltd., Mountain, Ontario	1,786,184.00
7. Clearwater Structures Inc., Ajax, Ontario	1,790,631.00
8. GIP Paving Inc., Kingston, Ontario	1,887,570.10
9. R.W. Tomlinson Limited, Ottawa, Ontario	2,147,613.00
10. Fidelity Engineering & Construction Inc., Colborne, Ontario	2,148,000.00
All amounts exclude applicable taxes	

Financial Implications

Funds in the amount of \$1,400,000 are proposed for the rehabilitation of County Structure B007 (Butler Bridge). A comparison of the 2024 budget and projected costs is provided in the table below:

County Structure B007 (Butler Bridge)	Low Tender		
	2024 Budget	Projected	Variance Over/(Under)
Construction	1,100,000.00	1,564,071.00	464,071.00
Engineering - Design/Tendering	5,000.00	5,000.00	-
Engineering - Contract Admin/Supervision	110,000.00	130,000.00	20,000.00
Material Testing (Allowance)	15,000.00	15,000.00	-
Contingency	148,980.50	78,203.55	(70,776.95)
Applicable Taxes	21,019.50	29,393.93	8,374.43
Total	1,400,000.00	1,821,668.48	421,668.48

* Projected costs are based on Tender results, internal costs, and line painting

Staff will review the impact that this project will have on other proposed capital projects in 2024 to confirm that there are sufficient funds proposed in the 2024 Capital Budget to complete the project as tendered.

9. **Culvert Assumption – C338 (McMahon Road Culvert)**

RESOLUTION NO. OP-CC-24-01-06

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to amend Schedule 'B' of By-law 10-15, being a By-law to Consolidate all By-laws with respect to Roads and Bridges included in the County Road System, to add County Structure C338 (McMahon Road Culvert) to the County Road System effective February 1, 2024.

Background

On June 28, 2023, County Council passed Resolution OP-CC-23-06-77 as follows:

“THAT County Council approve the assumption of McMahon Road Culvert on McMahon Road, 0.18km east of Ferguslea Road, Township of Admaston/ Bromley; AND FURTHER THAT costs for design and construction on McMahon Road Culvert be shared equally between the County of Renfrew and the Township of Admaston/Bromley; AND FURTHER THAT staff be directed to complete the design for the replacement of McMahon Road Culvert and present 2023 budget implications at a future meeting.”

Subsequently, at the September 27, 2023 meeting of County Council, it was advised that the design for McMahon Road Culvert had been completed and that due to the culvert's failed state of condition, the Operations Committee directed staff to proceed with the replacement of the culvert under the 2023 Capital Budget in the estimated amount of \$100,000 for the County portion of the project costs. The replacement of the culvert was completed in November 2023.

The new culvert is located on McMahon Road, 0.18km east of Ferguslea Road, in the Township of Admaston/Bromley. The culvert was designed to meet the requirements of the Canadian Highway Bridge Design Code, Ministry of Transportation (MTO) Highway Drainage Design Standards, and County Policy PW-02, Bridges. As per Policy PW-02, "Following replacement, an amending By-law shall be passed by County Council to finalize the transfer to the County of Renfrew."

County staff have all design drawings, calculations, and specifications on file. Additionally, they have reviewed the replaced culvert and found no deficiencies.

All of which is respectfully submitted.

Glenn Doncaster, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, K. Watt, M. Willmer

The Report was adopted as presented.

Councillor Serviss provided an update on Item #2 County Road 37 (Murphy Road) Road Transfer discussions and negotiations between the Town of Petawawa and the County of Renfrew. Warden Emon suggested that updates are presented during the Operation Committee Meetings, including resolutions, for further discussion.

Councillor Donohue questioned if the property is owned by the adjoining owner on Item #5, in which it is.

Council recessed at 12:03 p.m. Council reconvened at 1:01 p.m. with the same persons present.

Councillor Michael Donohue, Chair of the Health Committee brought in and read the resolutions of the following report:

January 31, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

County of Renfrew Paramedic Service Community Programs

The initiatives undertaken by the Community Programs in December demonstrates a commitment to community-centered healthcare, innovative solutions, and effective collaboration with various stakeholders.

Education Day with Dr. Kristian Davis:

In December, the Community Paramedic Program hosted an Education Day supported by Dr. Kristian Davis, Medical Advisor to the Community Paramedic Program. The event focused on utilizing a review tool and strategies to empower a diverse range of patients to stay safely at home, aiming to enhance patient care and foster home safety.

Skin Tear Program:

This initiative involved the initiation of a six-month trial collaboration with Home and Community Care and Social Services to implement a new Skin Tear Program. The primary goal is to keep clients at home, providing wound treatment without the need for Emergency Room visits. This underscores the program's dedication to community-based healthcare solutions.

Refining Referral Processes:

The Community Paramedic Program is actively strengthening its partnership with *Caredove, an e-Referral management platform for home care and community service providers*, to streamline the referral process and enhance engagement with external partners efficiently. The adoption of this technology by both Ontario Health Teams in the region will significantly improve referral and communication with partners, reflecting a commitment to optimizing processes and fostering collaboration within the healthcare network.

Enhancements to Prehos Database:

The Prehos EMR database, a point of care data management system used by the Service is being refined with the goal to enable collection of live and accurate patient status data. This improvement will provide timely and precise patient care information.

Champlain Regional Stroke Network Collaboration:

The ongoing collaboration with the Champlain Regional Stroke Network showcases a commitment to expanding programs for conditions like TIA (mini strokes), with the aim of reaching a larger group of individuals in need.

Renfrew County Virtual Triage and Assessment Centre Statistics for December 2023:

- 5,907 medical reception triage encounters (inbound phone calls)
- 3,165 virtual visits booked with RC VTAC physicians,
- 367 in-person visits booked with paramedics at Clinical Assessment Centres across Renfrew County.

Focused Paramedic Health Review Program:

The Focused Paramedic Health Review program expanded to Barry's Bay in collaboration with the Madawaska Valley Family Health Team. This program successfully completed 41 health reviews since its launch, targeting unattached patients without a family physician or nurse practitioner.

Emergency Management Compliance – 2023

The annual submission to the Office of the Fire Marshall and Emergency Management was completed in December 2023. Health Committee, as the Emergency Management Planning Committee, took part in an exercise in October of 2023, as required to meet compliance legislation. A Certificate of Compliance for 2023 should be received in March 2024.

Fixing Long-Term Care Act, 2021 Emergency Plans Attestation Form

The Fixing Long-Term Care Act, 2021 (FLTCA) requires all long-term care homes to have specific emergency plans in place and administrators to annually attest to the fact that these requirements are being met. These requirements are set out in Section 90 of the FLTCA and Sections 268, 269, and 270 of Ontario Regulation 246/22. The Director of Long-Term Care, Administrator of Miramichi Lodge, Mr. Blackmore, and Administrator of Bonnechere Manor, Mr. Quade, completed the Emergency Planning Attestation forms, and submitted by the December 31, 2023, deadline.

Short-Stay Respite Care Bed 2024 Application

The Ontario Regulation 246/22 under the Fixing Long-Term Care Act, 2021 defines the short-stay program as a program in which a person is admitted to a long-term care home for a definite number of days. The Home and Community Care Support Services require that Long-Term Care Homes that operate short-stay respite care beds within their approved/licensed bed complement formally apply each year through the Short-Stay Care Beds Application. Due to the pandemic, and low staffing complement the respite programs at each Bonnechere Manor and Miramichi Lodge were paused March 2020. Miramichi Lodge reopened two short-stay beds in February 2023 and will continue to

provide this service in 2024. Bonnechere Manor will consider the reopening of the two short-stay beds in 2025 if the staffing complement permits. Both Homes completed and submitted their applications, by the deadline of December 29, 2023.

RESOLUTIONS

Renovation Project - Bonnechere Manor Serveries

RESOLUTION NO. H-CC-24-01-05

Moved by Chair

Seconded by Committee

THAT County Council approve \$25,000 carry forward from the Bonnechere Manor 2023 Capital Budget to the Bonnechere Manor 2024 Capital Budget to accommodate the cabinet renovation project; AND FURTHER THAT the Finance and Administration Committee be so advised.

Background

The cabinet replacement project for the Bonnechere Manor serveries was scheduled to start December 2023; however due to supply backorders, this project was delayed. We are requesting approval to carry forward \$25,000 in the Bonnechere Manor 2023 Capital Budget to the 2024 Capital Budget.

Leave of Absence Request

RESOLUTION NO. H-CC-24-01-011

Moved by Chair

Seconded by Committee

THAT Council accept the written leave of absence received from Councillor Valerie Jahn until her return, or up to three months as per s.73(d) of the Procedural By-law.

Background

Council Valerie Jahn submitted a request for up to three months leave of absence as per s.73(d) of the Procedural By-law.

BY LAWS

2023/24 Virtual Care Programs - Online Appointment Booking Agreement

RESOLUTION NO. H-CC-24-01-02

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law authorizing the Warden and Chief Administrative Officer/Clerk to sign the 2023/24 Virtual Care Programs – Online Appointment Booking Agreement with Ontario Health.

Background

The Ministry of Health has approved funding to Ontario Health for the Online Appointment Booking project, administered through the Ottawa Valley Ontario Health Team (OVOHT). This project aims to support and improve access to primary care through the implementation of online booking for patients. The implementation of Online Booking will improve access and the patient experience, as they will be able to book appointments with their primary care provider online. This will provide more choice to patients in how and when they access their care as well as increasing their ability to schedule based on their individual needs.

Pre-Authorization for Funding Associated Agreements**RESOLUTION NO. H-CC-24-01-03**

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law authorizing the Warden and Chief Administrative Officer/Clerk to sign all agreements with respect to programs being delivered by the Ottawa Valley Ontario Health Team (OVOHT) where agreements are necessary with funding agencies including, but not limited to, the Province, Ontario Health, etc., provided sufficient funds are in place with the OVOHT.

Background

Request to have pre-approval for the Warden and Chief Administrative Officer/Clerk to have authority to sign for all agreements with funding agencies such as Ontario Health, etc. to ensure timely response and not defer/postpone funding opportunities for the County of Renfrew.

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: P. Emon, D. Grills, J. Murphy, N. Nicholson, R. Weir, M. Willmer

The Report was adopted as presented.

Councillor Anne Giardini, Chair of the Community Services Committee brought in and read the resolutions of the following report:

January 31, 2024

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Community Services Committee**, wish to report and recommend as follows:

INFORMATION

1. **2024 Child Care, EarlyON Child and Family Centres, and Canada-wide Early Learning and Child Care Funding**

Attached as Appendix I is a memorandum dated November 30, 2023, from Holly Moran, Assistant Deputy Minister, Early Years and Child Care Division for the Ministry of Education regarding the 2024 Child Care, EarlyON Child and Family Centres and Canada-wide Early Learning and Child Care (CWELCC) funding.

The following chart outlines the total 2024 Child Care, EarlyON and CWELCC allocation for the County of Renfrew:

Allocation	Amount
Child Care Allocation	\$8,394,331
EarlyON Allocation	\$1,558,506
Canada Wide Early Learning and Child Care System Allocation	\$8,819,083
Indigenous-Led Child Care and Child and Family Programs Allocation	\$212,095
TOTAL	\$18,984,015

2. **Ontario’s Child Care Workforce Strategy**

Attached as Appendix II is a memorandum dated November 16, 2023, from Holly Moran, Assistant Deputy Minister, Early Years and Child Care Division for the Ministry of Education, regarding the introduction of the Ontario Child Care Workforce Strategy. This strategy is intended to support the recruitment and retention of qualified professionals, help achieve system growth, and ensure increased access to high quality licensed child care in the province.

Key highlights of the strategy include:

- Increasing the wage floor for eligible Registered Early Childhood Educators (RECE) from \$20 to \$23.86 for program staff and from \$22 to \$24.86 for supervisors and RECE Home Child Care Visitors.
- Increasing the eligibility ceiling for eligible RECE staff so more can benefit from workforce compensation benefits.
- Funding for one professional development day for all staff working in licensed centres, home-based care and EarlyON Child and Family Centres.
- The establishment of an Innovation Fund to develop local strategies to support the Child Care and Early Years workforce.
- Expansion of the Early Childhood Education Qualifications Upgrade Program to enhance the support of individuals who work in the Child Care and Early Years sectors and are pursuing an Early Childhood Education diploma.
- Making amendments to existing regulations to remove barriers within the workforce.

On December 11, 2023, follow up information on Ontario's Child Care Workforce Strategy was released in a memorandum from Iyana Browne, Acting Director, Child Care Branch for the Ministry of Education, detailing some regulatory changes that were made to the Child Care and Early Act, 2014, to assist in the strategy. The memorandum is attached as Appendix IIa.

3. **Canada-wide Early Learning and Child Care Administration Funding**

On December 12, 2023, a meeting was held with the Ontario Municipal Social Services Association (OMSSA), 47 Leads, and Children's Services Leads to discuss recent changes to the Child Care, EarlyON Child and Family Centres and Canada-wide Early Learning and Child Care (CWELCC) funding allocations for 2024 announced by the Ministry of Education, focusing on the reduction of administration funding. Attached as Appendix III is a slide deck created by the Municipal Members of the Provincial-Municipal Early Years and Child Care Technical Working Group, outlining the changes, potential impacts, and key messages for Service System Managers throughout the Province.

BY-LAWS

4. **Amendment to By-law 49-17- County of Renfrew Licensed Home Child Care Policies and Procedures**
RESOLUTION NO. CS-CC-24-01-02

Moved by Chair

Seconded by Committee

THAT County Council approve By-law No. 49-17 be amended, authorizing the County of Renfrew to approve the addition of a new policy to the Licensed Home Child Care Policies and Procedures.

Background

On April 19, 2017, the County of Renfrew Child Care and Early Years Division received a license from the Ministry of Education to operate a Licensed Home Child Care Agency. There are Policies and Procedures that have been created to guide this program. On November 16, 2023, the Ministry of Education informed all licensees that changes have been made to O. Reg. 137/15 under the Child Care and Early Years Act, 2014, outlining their requirement to have a safe arrival and dismissal policy for children in all of their programs.

Attached as Appendix IV is the By-law to amend By-law 49-17, as well as the new policy LHCC-20 – Safe Arrival and Dismissal.

All of which is respectfully submitted.

Anne Giardini, Chair

And Committee Members: P. Emon, D. Grills, D. Mayville, N. Nicholson, G. Serviss

The Report was adopted as presented.

DRAFT

Councillor Jennifer Murphy, Chair of the Finance & Administration committee brought in and read the resolutions of the following report:

January 31, 2024

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance and Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Legal Services

The County of Renfrew does not employ an in-house solicitor to provide legal advice but has a historical relationship with McNab, Stewart & Prince, Barristers & Solicitors on a retainer basis. Staff have reviewed our files and resolutions, and cannot determine when an agreement was put in place, nor the terms of that engagement. However, given the increasing complexity of issues faced by the County, staff feel that it would now be appropriate to consider the needs of the Corporation and move forward with a renewed contract for legal services. Regularly, different departments retain legal counsel based on the needs of the moment or the situation that needs a specific skillset, but it would behove the County to have a singular firm engaged as a vendor of record for the more regular legal consultations.

To that end, and in the absence of a formal agreement, the Chief Administrative Officer has provided notice to Mr. David Stewart that we will be seeking to formalize a relationship with a vendor of record, and a request for proposal will be launched in the weeks to come and a report will be provided.

2. Rural Ontario Municipal Association (ROMA) Annual Conference Delegations

The County of Renfrew was successful in obtaining five delegations at the ROMA Annual Conference held from January 21 to 23, 2024. Attached as Appendix I are the position papers for the following delegations:

- January 23, 2024 Minister of Health: Seeking the Government of Ontario's policy and financial support to better engage people in our communities struggling with life-threatening mental health, addictions and homelessness circumstances. The County of Renfrew respectfully requested funding support of \$2.1 million annually for the creation and operation of "The Community Well-Being Program" serving 17 municipalities within the County of Renfrew, the City of Pembroke and the Algonquins of Pikwakangan. This recommendation and request for Provincial assistance came from extensive research into crisis response services provincially,

nationally, and internationally and requires immediate provincial support to ensure sustainability and increased health and social services integration.

- January 22, 2024, Minister of Municipal Affairs and Housing: Requesting that the Province fund and launch a new round of funding of the Municipal Modernization Fund that would enable municipalities of all sizes to build on the progress and efforts made during previous iterations.
- January 23, 2024, Ministry of Tourism, Culture and Sport: Regarding our region being full of innovative, resilient and dedicated professionals that, if offered greater support, would produce higher incremental gains than any other region in the province. The County of Renfrew discussed increasing funding to Ontario's Highlands Tourism Organization – Regional Tourism Organization 11 (OHTO – RTO11) through an enhanced funding model and the possibility of restoring the 20% funding reduction which took place in April 2019.
- January 23, 2024, Minister of Transportation: Regarding the expansion and widening of Highway 17/416 remains a top priority for the County of Renfrew, on behalf of its residents, businesses and visitors. The implementation of a strategic plan aimed at elevating and enhancing safety measures along the Highway 17 corridor within the County of Renfrew, incorporating established traffic safety construction practices.
 - During this delegation, staff were also successful in presenting the position paper seeking the Government of Ontario's policy and financial support in a review of Pavement Condition Indices (PCI), with a view to a standardized approach across the province that better aligns with the flexibility of local asset management planning.
- January 23, 2024, Solicitor General: Seeking financial support from the Government of Ontario to improve first responder interoperability, access and reliability of the public safety radio systems in the County of Renfrew. An updated system was recently installed at the Renfrew Central Ambulance Communication Centre (CACC) at a cost of \$360,140.

3. **Canada Revenue Agency (CRA) Mileage Rates - 2024**

In June 2018, County Council adopted Resolution No. FA-CC-18-06-76 which directed that effective January 1, 2019 the mileage rates for the County of Renfrew will be increased annually as per the Canada Revenue Agency (CRA) mileage per kilometer rate. The Canada Revenue Agency Automobile Allowance rates for 2024 have increased to 70 cents per kilometer for the first 5,000 kilometers and 64 cents over 5,000 kilometers.

4. **Insurance Rates – 2024**

An email was received from MIS Municipal Insurance Services advising that our annual renewal premium for the County of Renfrew for 2024 will be an increase of 8% over the 2023 premium. The driving factors behind our premium increases are a 5% increase in our liability rates, a 3% increase in auto rates, a 5% increase in property insurance rates, a 38 % increase in medical malpractice and cyber liability remains unchanged. This

increase is a result of insurers working to adjust premiums to align with the new and growing exposure.

Insurance premiums for municipalities across the province continue to rise; it is the understanding of staff that the average 2024 premium increase is around 12%. Due to the continuing pressure of this issue, AMO has created a working group to study the problem. Their first report was prepared in August 2023 and is available upon request.

5. **Municipal Property Assessment Corporation (MPAC)**

Attached as Appendix II is a letter dated December 14, 2023 from Alan Spacek, Chair, MPAC Board of Director, providing details of the 2024 funding requirement. Due to the current economic situation, MPAC is facing the need to increase the levy amount to address the impact of inflation on their operations, including rising labour costs. Based on assessment data, the annual 2024 levy amount for the County of Renfrew will be \$1,570,574.71 a 1.96% increase over 2023. The 2023 funding requirement for the County of Renfrew was \$1,540,414.86.

Attached as Appendix III is an email dated December 18, 2023 from Jennifer Gruntz, Account Manager, Zone 6, MPAC forwarding the communication from Mary Dawson-Cole, Director, Municipal and Stakeholder Relations, MPAC, providing the Assessment Change Summary. This document provides a high-level description of the assessment changes within the County of Renfrew. The 2020 tax year was the last year in the legislated four-year assessment cycle, based on the 2016 CVA. In August, the Ontario government once again extended the postponement of a province-wide reassessment through the end of the 2021-2024 assessment cycle. Therefore, the 2024 tax year will continue to be based on the fully phased-in January 1, 2016 current values and there will be no phased-in growth in 2024. However, the assessment roll may still change from 2023 to 2024 due to changes in the state and condition of properties.

6. **Renfrew County and District Health Unit - Board of Health – 2024 Funding**

Attached as Appendix IV is a letter dated December 13, 2023 from Heather Daly, Chief Executive Officer, Renfrew County and District Health Unit, giving notice to the County of Renfrew that the Board of Health estimates it will require \$1,954,497.00 to defray its expenses for 2024, which is an increase of 10.55% from 2023. These payments are to be made in 12 equal installments due the 1st day of each month. The Board of Health has also provided the following additional information:

- 2024 RCDHU Levy Considerations and Assumptions for the 2024 Funding year: Mandatory Programs;
- Breakdown by Obligated Municipalities; and
- History of the Municipal Levy from 1987 – 2024.

7. **Renfrew County and District Health Unit - Board of Health - 2023 Statement of Remuneration**

Attached as Appendix V is a letter dated January 8, 2024 from Heather Daly, Chief Executive Officer, Renfrew County and District Health Unit, providing an itemized statement of remuneration and expenses paid for 2023 for the members of County Council appointed to the Board of Health.

8. **Ministry of Municipal Affairs and Housing**

Attached as Appendix VI is an email dated December 13, 2023 that includes the Financial Indicator Review – 2022 and the Municipal Financial Profiles for the County of Renfrew. The Ministry reviews the indicators from time-to-time, to make sure they provide useful information and this year they have made one minor change to the way the Cash Ratio indicator is presented. Previously it was presented in ratio format, and has been changed to a percentage to be consistent with other indicators.

The Municipal Financial Profile spreadsheet contains data points from the Financial Information Returns, as well as a variety of calculations based on the FIR information. Other information comes from sources such as the Municipal Property Assessment Corporation (MPAC), Statistics Canada and the On-Line Property Tax Analysis (OPTA) system.

9. **Town of Arnprior – Community Improvement Plan**

The County of Renfrew received a request from the Town of Arnprior to participate in a Brownfield Remediation Tax Assistance Program (BRTAP), attached as Appendix VII are the supporting documents. At the November 29, 2023 session of County Council, Resolution No. FA-CC-23-11-99 was adopted, directing staff to review the information from the Town of Arnprior and provide a report to a future meeting of County Council detailing the projected impact to the County of Renfrew to participate in the tax assistance program for the Town of Arnprior.

This program is an incentive under the Town of Arnprior Community Improvement Plan to provide a grant equal to a portion of the tax implication on increasing current value assessment due to property improvements in order to incentivize the clean-up and development of certain properties. The Province of Ontario has a similar program in place (Brownfields Financial Tax Incentive Program) which provides for education property tax reductions. The County of Renfrew does not have a policy in place to provide a similar incentive (we do not have an upper tier Community Improvement Plan) and have not received any similar requests previously. It appears that this is the first request for a Brownfields Tax Adjustment within the County of Renfrew.

The property in question appears to meet all the conditions of both the Town of Arnprior's Brownfield Remediation Tax Assistance Program (BRTAP) and the Province of Ontario Brownfields Financial Tax Incentive Program, which are as follows:

- the property in question is covered by a Community Improvement Plan; and
- a phase two environmental site assessment completed which concludes that remediation action must be taken.

The request would provide a grant to OVD Inc. for a maximum of 75% of the lesser of actual costs incurred to remediate the site or \$1,495,667.00 (current estimate of remediation costs) over a maximum of 10 years. The grant is calculated as 75% of the increase in property tax due to the reassessment of the property caused by the clean-up and development each year. It is estimated this will cost the County of Renfrew \$336,525.00 and the maximum grant amount will be disbursed over 9 years. The grant is not transferable should the ownership of the property change.

The County of Renfrew has historically not entered into agreements that would favor specific property owners or special interests, in keeping with the desire to maintain tax fairness and equality across all property tax owners in the County. However, in the instance of Brownfield Remediation, staff felt the presence of both a local policy and a provincial policy warranted consideration for approval of this grant and any similar grants in the future. Our Committee reviewed the staff recommendation and Resolution No.: FA-C-24-01-07 was defeated:

“THAT the Finance and Administration Committee recommends to County Council that a request for participation in a Brownfield Remediation Tax Assistance Program (BRTAP) from the Town of Arnprior for OVD Inc., owner of the property at 12 Thomas Street, Arnprior be approved with the following principles:

- 1) A total grant payable value of 75% of eligible costs, not to exceed a maximum cap of \$1,121,750.00 (shared between the County of Renfrew and Town of Arnprior);
- 2) The grant payment period being phased over a maximum of ten years of development; and
- 3) That the annual grant payable be set at 75% of the tax increment (new tax revenues less existing tax revenues) subject to the establishment of, and in accordance with, the terms and conditions of the Brownfield Remediation Tax Assistance Program (BRTAP) Agreement;

AND FURTHER THAT the Brownfield Remediation Tax Assistance Program (BRTAP) Agreement and a By-law be brought to a future session of County Council.”

RESOLUTIONS

10. **AMO Policy Update – Social and Economic Prosperity Review**

RESOLUTION NO. FA-CC-24-01-06

Moved by Chair

Seconded by Committee

THAT County Council supports the following resolution from the Association of Municipalities Ontario (AMO):

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario’s economic prosperity and quality of life;

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation;

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure;

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

WHEREAS the province can, and should, invest more in the prosperity of communities;

WHEREAS municipalities and the provincial government have a strong history of collaboration;

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario.

Background

Attached as Appendix VIII is correspondence from the Association of Municipalities of Ontario (AMO) regarding their advocacy efforts with the Province of Ontario to ensure that a social and economic prosperity review are completed, given the financial challenges faced by all municipalities.

11. Signing Authority – Bank of Montreal

RESOLUTION NO. FA-CC-24-01-08

Moved by Chair

Seconded by Committee

THAT County Council approve that the signing authority for the Corporation of the County of Renfrew Bank of Montreal accounts be updated to remove Jeffrey Foss and add Gwen Dombroski; FURTHER THAT two (2) of the following four (4) names have signing authority; Peter Emon, Craig Kelley, Daniel Burke and Gwen Dombroski.

Background

With the retirement of Jeffrey Foss, Director of Corporate Services it is necessary to update the signing authorities for the Bank of Montreal Accounts.

12. **2024 Federation of Canadian Municipalities (FCM) Membership Dues**

RESOLUTION NO. FA-CC-24-01-09

Moved by Chair

Seconded by Committee

THAT County Council approve the 2024 membership fee to the Federation of Canadian Municipalities (FCM) in the amount of \$23,859.16 including HST.

Background

The County of Renfrew, along with its lower-tier municipalities are members of the Federation of Canadian Municipalities (FCM). The membership fee for 2023 was \$23,093.95 including HST. The membership for 2024 is \$23,859.16 including HST which is a 3.3% increase over 2023. The 2024 Budget will include a provision for this continued payment.

13. **2024 Membership of the Association of Municipalities of Ontario (AMO)**

RESOLUTION NO. FA-CC-24-01-10

Moved by Chair

Seconded by Committee

THAT County Council approve the 2024 membership fee to the Association of Municipalities of Ontario (AMO) in the amount of \$10,105.57 including HST.

Background

The County of Renfrew is presently a member of the Association of Municipalities of Ontario (AMO). The membership fee for 2023 was \$9,811.42 including HST. The membership fee for 2024 is \$10,105.57 including HST, which is a 3.0% increase over 2023. The 2024 Budget will include a provision for this continued payment.

14. **City of Greater Sudbury – Resolution – Amendment to the Occupational Health and Safety Act to Clarify the Definition of “Employer”**

RESOLUTION NO. FA-CC-24-01-12

Moved by Chair

Seconded by Committee

THAT County Council supports Resolution No. CC2023-303 passed by the Council of the City of Greater Sudbury on December 5, 2023 seeking an amendment to the Occupational Health and Safety Act to clarify the definition of “Employer”;

AND FURTHER THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable John Yakubuski, Renfrew-Nipissing-Pembroke MPP, the

Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce, and all Ontario municipalities.

Background

Attached as Appendix IX is the email dated December 14, 2023 from the City of Greater Sudbury seeking support for their resolution requesting the province to amend the Occupational Health and Safety Act to clarify the definition of “employer” to exclude owners that have contracted with a constructor for a project.

15. **Leave of Absence Request**

RESOLUTION NO. FA-CC-24-01-17

Moved by Chair

Seconded by Committee

THAT Council accept the written leave of absence received from Councillor Valerie Jahn until her return, or up to three months as per s.73(d) of the Procedural By-law.

Background

Council Valerie Jahn submitted a request for up to three months leave of absence as per s.73(d) of the Procedural By-law. This request was also supported by Health Committee.

BY-LAWS

16. **Corporate Policies and Procedures – Human Resources**

RESOLUTION NO. FA-CC-24-01-13

Moved by Chair

Seconded by Committee

THAT County Council approve the following amended Corporate Policies:

- a) A-03 Recruitment; and
- b) J-06 Return of Service Incentive Program;
AND the following new Corporate Policy:
- c) A-19 Equity, Diversity and Inclusion Policy;
AND the removal of the following Corporate Policy:
- d) A-09b Equality and Diversity;

AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted.

Background

The Corporate Policies are attached as Appendix X:

a) **A-03 Recruitment**

Updated this policy to include Section 6, which introduces hiring incentives for non-union positions that are difficult to staff.

b) **A-09b Equality and Diversity**

The removal of this policy due to the expanded scope in Policy A-19 Equity, Diversity and Inclusion and from the last update made to A-09 Misconduct in the Workplace.

c) **A-19 Equity, Diversity and Inclusion**

This new policy affirms the County of Renfrew's ongoing commitment to equity, diversity and inclusion (EDI). The County recognizes that diversity is an asset, and that equity and inclusion can be fostered through the choices we make as individuals and as an organization. The County welcomes all persons and endeavors to uphold an inclusive environment that leverages and promotes the unique experiences, skills and abilities of our people. We strive to identify and remove barriers that impede equity and inclusion while also ensuring municipal services, facilities, information, and communication are accessible and inclusive for all.

d) **J-06 Return of Service Incentive Program**

Updated this policy to extend the eligibility timeframe to June 30, 2024.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, P. Emon, A. Giardini, D. Mayville

Councillor Lynch requested that Item #9 - 1. Town of Arnprior – Community Improvement Plan, be severed from the report.

Councillor Donohue spoke to Item #10 - AMO Policy Update – Social and Economic Prosperity Review in regards to the food strategy/production and farm/agricultural tax levy and reestablishing a fiscal balance. Warden Emon requested a letter from Councillor Donohue, Admaston Bromley to take back to AMO, Councillor Murphy requested the letter to be submitted at the ROMA Board as well.

The Report was adopted as presented, excluding Item #9.

Moved by Councillor Donohue
Seconded by Councillor Willmer

THAT the following By-laws be enacted and passed:

- a) By-law 6-24 –A By-Law To Amend By-Law 93-21 Being a By-Law to Execute a Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP) COVID Resiliency Fund for Improvements to the Ottawa Valley Recreational Trail/Algonquin Trail in the Town of Laurentian Hills.
- b) By-Law 7-24 -A By-Law to Refuse Amendment No. 42 to the Official Plan of the County Of Renfrew.
- c) By-law 8-24 –A By-Law to Authorize Speed Limits.
- d) By-law 9-24 - A By-Law to Amend By-Law 65-21 Regulate the Parking of Vehicles on or Adjacent to County Roadways.
- e) By-Law 10-24 - A By-Law for the Execution of Contract PWC-2024-07 Rehabilitation of County Structure B007 (Butler Bridge).
- f) By-Law 11-24 -A By-Law to Amend By-Law 10-15 Being a By-Law to Consolidate all By-Laws With Respect to Roads and Bridges Included in the County Road System.
- g) By-law 12-24 - A By-Law Authorizing the Warden and Clerk to Execute an Agreement Between the County of Renfrew and Ontario Health for Funding Support for the 2023/24 Virtual Care Programs – Online Appointment Booking Agreement.
- h) By-law 13-24 - A By-Law Granting Authority to the Warden and Clerk to Execute all Funding Agreements Between the County of Renfrew and Funding Agencies Including, but not Limited to the Province, Ontario Health, Etc.
- i) By-law 14-24 - A By-Law to Amend By-Law 49-17 - To Establish Policies and Procedures for Licensed Home Child Care Services for the County of Renfrew.
- j) By-law 15-24 - A By-Law to Amend By-Law 63-03 Human Resources Corporate Policies and Procedures for the County of Renfrew.
- k) By-law 16-24 – A By-Law for the Execution of Contract Re-2024-01-RP Eganville Paramedic Service Base, 34254 Highway 41, Eganville, Ontario.

CARRIED.

Moved by Councillor Serviss
Seconded by Councillor Giardini

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal for the purpose of a) Labour relations or employee negotiations (collective bargaining).
TIME 1:41 p.m. CARRIED.

Moved by Councillor Giardini
Seconded by Councillor Weir

THAT this resume as an open session of County Council. Time: 1:46 p.m. CARRIED.

13. Written Reports from Representatives Appointed to External Boards

- a) Association of Municipalities Ontario (AMO) – No Report
- b) Chalk River Laboratories Environmental Stewardship Council – No Report

- c) Eastern Ontario Regional Network (EORN) – No Report
- d) Federation of Canadian Municipalities (FCM) – No Report
- e) Rural Ontario Municipal Association (ROMA). No Report

Councillor Lynch provided a Notice of Motion to bring back the following resolution to the February 28, 2024 County Council Meeting:

THAT County Council approves a request for participation in a Brownfield Remediation Tax Assistance Program (BRTAP) from the Town of Arnprior for OVD Inc., owner of the property at 12 Thomas Street, Arnprior be approved with the following principles:

- 4) A total grant payable value of 75% of eligible costs, not to exceed a maximum cap of \$1,121,750.00 (shared between the County of Renfrew and Town of Arnprior);
- 5) The grant payment period being phased over a maximum of ten years of development; and
- 6) That the annual grant payable be set at 75% of the tax increment (new tax revenues less existing tax revenues) subject to the establishment of, and in accordance with, the terms and conditions of the Brownfield Remediation Tax Assistance Program (BRTAP) Agreement;

AND FURTHER THAT the Brownfield Remediation Tax Assistance Program (BRTAP) Agreement and a By-law be brought to a future session of County Council.

Councillor Nicholson presented the following resolution:

Moved By: Councillor Nicholson

Seconded By: Councillor Murphy

WHEREAS the Provincial Policy Statement (PPS) (Section 1.6.6.2) states that municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety and that intensification and redevelopment within these settlement areas should be promoted; and

WHEREAS the PPS (Section 2.2.1 (f)) states that planning authorities shall protect, improve, or restore the quality and quantity of water by implementing the necessary restrictions on development and site alternation to protect all drinking supplies and designated vulnerable areas, and protect, improve, or restore vulnerable surface and ground water, sensitive surface water features and sensitive groundwater features, and their hydrologic functions; and

WHEREAS the PPS (Sections 2.2.1(h) and (i)) states that there is consideration of environmental lake capacity as well as stormwater management practices; and

WHEREAS the Ministry of the Environment, Protection and Conservation (MECP) Procedural Guideline B-1-5 Policy 2 provision states that water quality which presently does not meet the Provincial Water Quality Objectives shall not be further degraded and all practical measures shall be undertaken to upgrade the water quality to the Objectives; and

WHEREAS in 2014 the Township of Whitewater Region authorized Jp2gConsultants Inc. to undertake a Municipal Class Environmental Assessment (EA) for the purpose of evaluating viable options to upgrade the 1979 Cobden Wastewater Treatment Plant. This plant did not meet guidelines for effluent flow into Muskrat Lake and Cobden Wetland being highly sensitive, at-capacity, inland lake, and Provincial Significant Wetland (PSW) and acknowledged as one of the most eutrophic in the province. The plant had ongoing seasonal overflow events, and was operating at maximum capacity; and

WHEREAS in 2018 the Council of the Township of Whitewater Region approved the construction of a new parallel mechanical system that would meet all provincial environmental and regulatory requirements including accommodating future growth. Federal and provincial contributions only covered 50% of the final construction costs, as there was no ability to renegotiate with federal and provincial partners once real costs were known. As a result, the balance of costs (\$6M) was debentured over 30 years at interest rates that are slightly punitive to rural and small urban municipalities; and

WHEREAS in 2019 the Council of the Township of Whitewater Region conducted a Water and Wastewater Rate Study that demonstrated the need for rate increases of over 100% to fund the new wastewater treatment plant construction debenture and the significantly increased operating costs for a parallel mechanical system. Rural and small urban municipalities experience very limited growth as federal and provincial policies heavily support growth in urban centers. As there are no other sources of available operational funding, rural and small urban municipalities are expected to fund the construction and operation of these state-of-the-art systems from existing property owners and nominal forecasted growth; and

WHEREAS in 2023 the Township of Whitewater Region combined water and wastewater rates have risen to almost \$3,000/year for its five hundred and eleven (511) users and are among the highest in the County of Renfrew and across the Province of Ontario. There are similarly high user rates in the Township of Madawaska Valley as a result of Provincial regulations and a small number of users. Other examples of rapidly increasing rates include the Towns of Deep River, Renfrew, Arnprior, Laurentian Hills, and Petawawa, and the Townships of Bonnechere Valley, Laurentian Valley and Killaloe, Hagarty and Richards, where significant upgrades in short periods of time are making rates unaffordable even with an increased number of users.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the County of Renfrew:

Advocate to the provincial and federal levels of government to make them aware that rural and small urban water and wastewater systems are financially unsustainable; and Advocate to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally.

AND THAT a copy of this resolution be circulated to The Honourable Doug Ford, Premier of Ontario; the Honourable Kinga Surma, Minister of Infrastructure (Ontario); the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada); the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks (Ontario),

Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke, John Yakabuski, MPP, Renfrew-Nipissing-Pembroke; AMO; ROMA; FCM; and all Municipalities in Ontario. CARRIED.

Councillor Lynch requested a recorded vote:

County Council Meeting:		January 30, 2024				
Resolution:		Rural and Small Urban Municipalities - Affordability of Water and Wastewater Systems				
			For	Against	For	Against
MUNICIPALITY	COUNCILLOR	# Votes	X	X	Wtd	Wtd
Township of Horton	Bennett, D.	8	x		8	0
Township of North Algona Wilberforce	Brose, J.	10	x		10	0
Town of Deep River	Doncaster, G.	8	x		8	0
Township of Admaston/Bromley	Donohue, M.	9	x		9	0
Town of Renfrew	Emon, P.	15	x		15	0
Town of Laurentian Hills	Giardini, A.	7	x		7	0
Township of Head, Clara & Maria	Grills, D.	2	x		2	0
Township of Brudenell, Lyndoch & Raglan	Jahn, V.	7			0	0
Town of Arnprior	Lynch, D.	18	x		18	0
Township of McNab/Braeside	MacKenzie, M.	16	x		16	0
Township of Killaloe, Hagarty & Richards	Mayville, D.	8	x		8	0
Township of Bonnechere Valley	Murphy, J.	12	x		12	0
Township of Whitewater Region	Nicholson, N.	18	x		18	0
Town of Petawawa	Serviss, G.	33	x		33	0
Township of Laurentian Valley	Watt, K.	19	x		19	0
Township of Greater Madawaska	Weir, R	16	x		16	0
Township of Madawaska Valley	Willmer, M.	15	x		15	0
TOTAL		221	16	0	214	0
			Motion Passed			

Councillor Lynch challenged Council, staff and residents to participate in the February Push Up Challenge.

Councillor Brose provided an invite to the Eganville Snowmobile Pro Circuit Race Event this coming weekend.

Moved by Councillor Willmer

Seconded by Councillor Watt

THAT Council accept the written leave of absence received from Councillor Valerie Jahn until her return, or up to three months as per s.73(d) of the Procedural By-Law. CARRIED.

Moved by Councillor Lynch

Seconded by Councillor Giardini

THAT By-law 17-24, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on January 31, 2023 be now numbered, deemed read three times and passed. CARRIED.

Moved by Councillor Nicholson
Seconded by Councillor Willmer
THAT County Council adjourn. Time – 2:13 p.m. CARRIED.

DRAFT

Economic Development Strategic Plan

County of Renfrew Development and Property
Committee

February 13, 2024



Why a Strategic Plan?



- ✓ Opportunity to be proactive and not reactive.
- ✓ Better equips the County to decide on future priorities.
- ✓ Assists with planning and budget development.
- ✓ Allows the County to be a leader in economic development .

Your strategic plan...



...is focused on a three-year time period.

...positions the County as a leader in Economic Development.



Partners



The County of Renfrew Economic Development Division is responsible for working with:

- 17 lower tier municipalities
- City of Pembroke
- Algonquins of Pikwàkanagàn First Nation.

Key Priorities



1. Business Investment, Retention and Attraction
2. Small Business and Entrepreneurship (Enterprise Renfrew County)
3. Tourism (Ottawa Valley Tourist Association)



PROCESS



This project was conceived and delivered in true partnership with the Renfrew County Community Futures Development Corporation (RCCFDC).



Consult with the community.

Process Followed

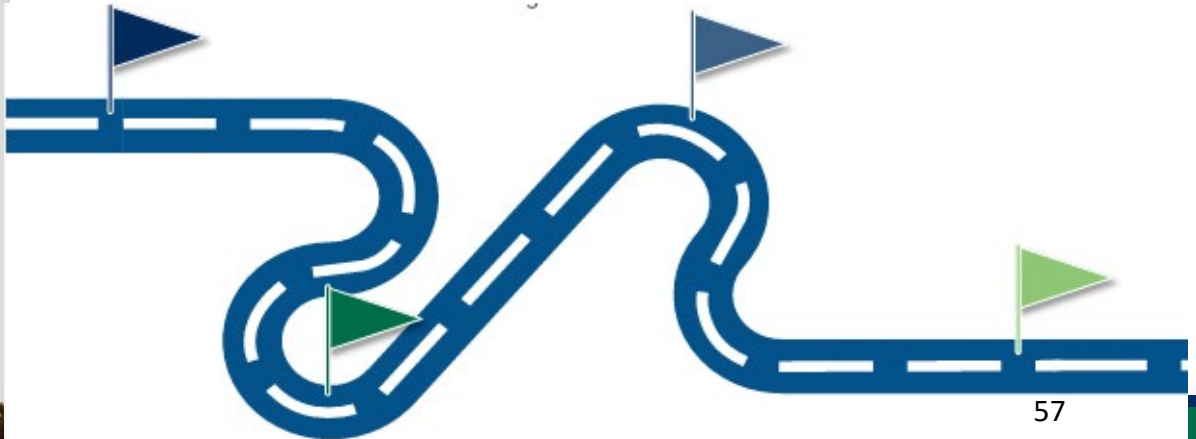


Step 1: Discover

Step 2: Define

Step 3: Develop

Step 4: Deliver



Step 1: Discover



Research the County.



Community Snapshot

Characteristic	Population
Number of Cities/Towns	4,175
Number of Municipalities	2,088
Number of Residents	46,100
Number of Farms	4,175
Number of Farms with a Farmhouse	2,088
Number of Farms with a Farmhouse and a Farm	1,044
Number of Farms with a Farmhouse and a Farm and a Farmhouse	522
Number of Farms with a Farmhouse and a Farm and a Farmhouse and a Farm	261
Number of Farms with a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse	130
Number of Farms with a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse and a Farm	65
Number of Farms with a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse	32
Number of Farms with a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse and a Farm	16
Number of Farms with a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse	8
Number of Farms with a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse and a Farm and a Farmhouse and a Farmhouse	4

Renrew County Community Snapshot

2001: 95,138
2006: 97,545
2011: 101,326
2016: 102,394
2021: 106,365

Top 5 Sectors by Occupation

- Sales & Service (24%)
- Trades, Transport & Equipment Operators (13%)
- Education, Arts & Social, Community Government Services (11%)
- Healthcare (10%)
- Manufacturing (9%)

Labour Force & Local Economy

Median Employment Income: **\$40,000**
Average Employment Income: **\$49,080**

ONTARIO MEDIAN: \$39,200
ONTARIO AVERAGE: \$53,800

Participation Rate: +57.4%
Unemployment Rate: -52.3%
Change in Unemployment Rate: -9.1%

Community Futures Development Corporation (CFDC)

Two locations to serve you: City of Pembroke & Town of Renfrew

- Small Business Financing:**
 - Helped create or maintain nearly 5,000 jobs
 - Advanced loans of almost \$4 million
- Community Economic Development:**
 - Disbursed \$13.8 million in non-repayable grants/contributions
 - Invested \$835,000 leveraging over \$1 million in funding
- Business Counselling & Support:**
 - Providing \$4.8 million in COVID relief funding
 - Granting \$40,000 in franchisee wage subsidies

Reviewed
key
strategic
County
documents

Research the County.

Step 2: Define



Consult with the community.



142 Online survey responses

**24 stakeholders attended
the focus groups**

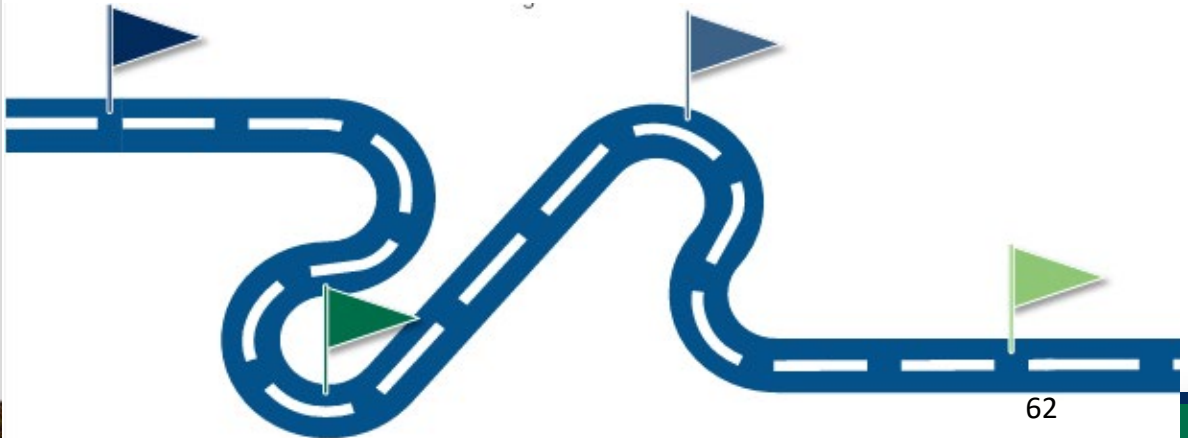
19 one -on -one phone interviews

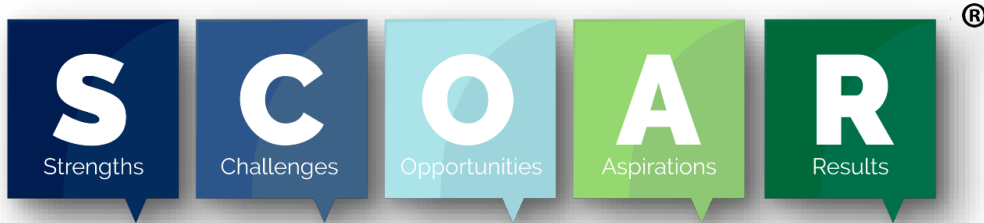
Consult with the community.

Step 3: Develop



Build the Strategic Plan.





Strategic working session

Discussion

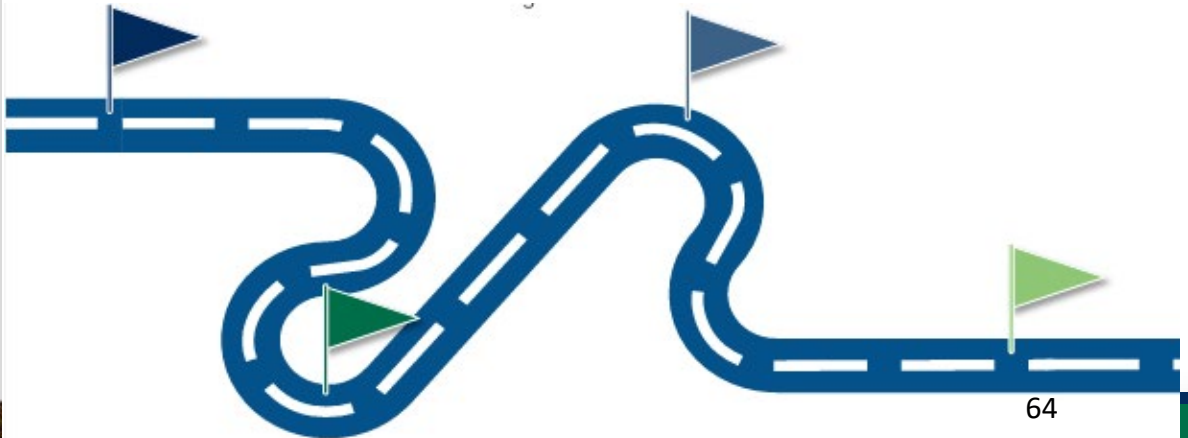
- validation of economic development responsibilities.
- priorities required to support retention and attraction of business.
- themes around collaboration and attracting talent.

Build the plan.

Step 4: Deliver



Present the results.



Key Priorities & Actions



Key Overarching Messages



Attracting Talent.

Major labour shortage is negatively impacting the region's businesses their abilities to do business.

Building Regional Collaboration.

Economic development is a team sport that requires open, honest and true collaboration with the County among its municipal partners

Business Investment Retention and Attraction



Priority Actions:

Work towards enhancing a cohesive and collaborative region.

Continue building collaboration with Ottawa Valley Economic Development (OVED) municipal partners.

- Commercial/industrial land and building inventory
- County wide community profile
- Sector analysis review
- Training support on economic development on investment readiness
- Map out roles and responsibilities of economic development stakeholders

Business Investment Retention and Attraction



Priority Actions

Being Investment Ready.

- Communicating the role of the County's Economic Development Division to elected officials, local staff and the public
- Improve the County's GIS
- Enhance the Invest Renfrew County website
- Continue to deliver the DEI training within Economic Development Division
- Implement a formal business visitation program with the OVED members

Small Business and Entrepreneurship



Priority Actions

1. Work with the Algonquins of Pikwàkanagàn First Nation to support their economic development and entrepreneurship efforts.
2. Market and communicate Enterprise Renfrew County's programs, role, and responsibilities.
3. Explore a sustainable funding model for Enterprise Renfrew County (ERC).



Tourism

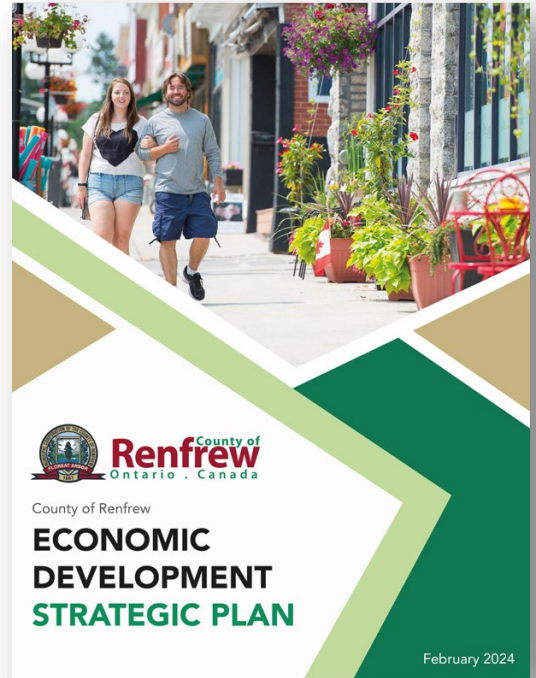


Priority Actions

1. Ottawa Valley Tourist Association continue to explore the opportunity to implement a Municipal Accommodations Tax (MAT).
2. Support succession planning with tourism operators.
3. Identify tourism investment and attraction opportunities and market them appropriately.



Your Strategy

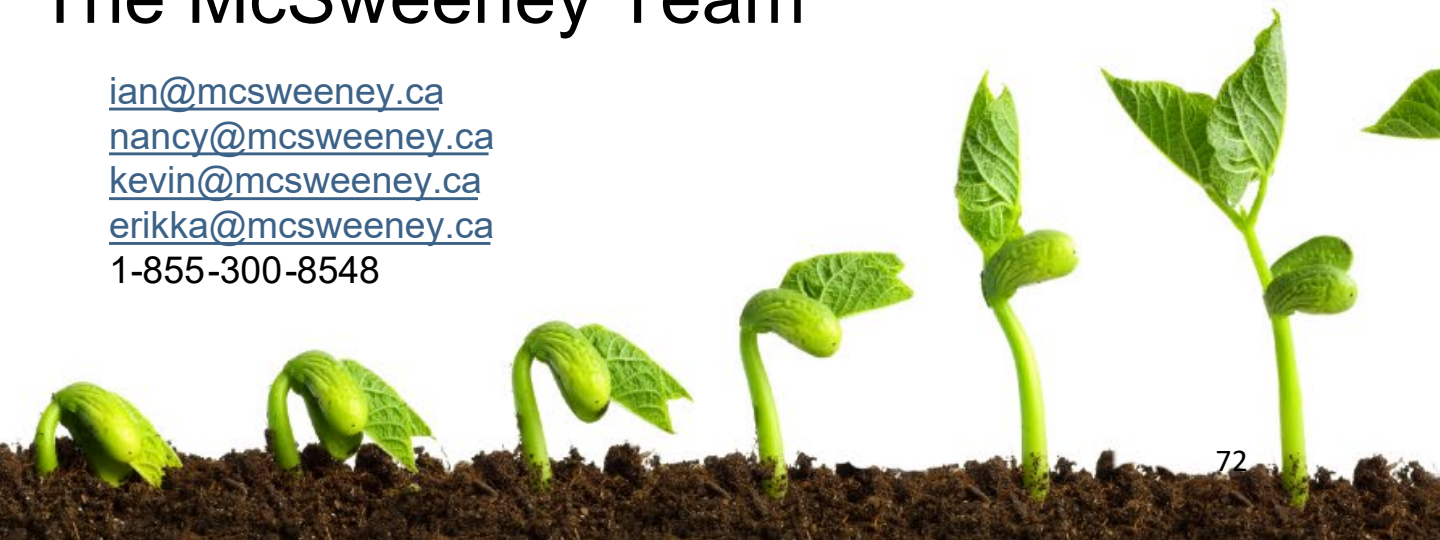


THANK YOU!

Any questions?

The McSweeney Team

ian@mcsweeney.ca
nancy@mcsweeney.ca
kevin@mcsweeney.ca
erikka@mcsweeney.ca
1-855-300-8548



February 28, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Health and Housing Crisis Engagement Team

The Director of Emergency Services provided Health Committee with a presentation on the new MESA Team (formerly referred to as the “Hub” model). This collaborative initiative led by the Paramedic Service, Community Services, and the Development and Property Department will address the root causes of homelessness, addictions, and mental health while fostering a resilient and healthier community for all residents in Renfrew County.

The new MESA Team, the proposed name for the Health and Housing Crisis Engagement Team marks a pivotal initiative within the County of Renfrew to address the critical intersection of health and homelessness. Recognizing the urgent need for a unified and multi-sectoral approach, MESA establishes an evidence-to-action model that not only acknowledges the complex challenges at the nexus of health and homelessness but also delineates a roadmap for coordinated, integrated solutions. This report underscores the commitment of the County of Renfrew's administration, community services, development and property, and emergency services departments to work synergistically in executing a transformative strategy that goes beyond individual silos and leverages the collective expertise and resources of the community. MESA embodies a bold and compassionate endeavor to address the root causes of homelessness while fostering a resilient and healthier community for all residents of the County of Renfrew. The name is derived from the term used for a flat-topped hill; a formation that has steep sides all around, resembling a table (Mesa comes from the Latin mensa, meaning "table"). Tables represent a sturdy and helpful resources and have the means to stand up on their own feet without any assistance; traits that we are sure we would want our clients to have at the end of our engagement.

This initiative enhances Strategic Goal #3, Community Wellness and Healthcare.

2. Emergency Management

The Director of Emergency Services provided the Health Committee with a presentation on the Emergency Management Program with an all hazards approach to coordinating local resource utilization.

The County of Renfrew includes major river systems such as the Petawawa, Bonnechere, Madawaska and Ottawa. With over 900 lakes, many of which are watershed basis for these major river systems, flooding to some degree happens on an annual basis dependent on the watershed experience, precipitation and the rate of thaw experienced each spring. With a land area of 7,357.94 km² (2,840.92 sq mi), and a population density of 14.5/km² (37.4/sq mi) in (2021) the County of Renfrew and its residents are no stranger to flooding that has severely impacted critical infrastructure, bridges, culverts, roads, water intake systems and septage.

Critical infrastructure, residential, commercial, and seasonal properties have sustained irreparable damage due to major flooding emergencies in recent years. Multiple freshets annually and major floods in 2017, 2019, and 2023 have resulted in total loss of property and infrastructure as well as weeks long evacuations and displacement of families lasting years. Despite a persistent belief that the '100-year flood' is an irregular and unanticipated event, we have experienced record setting flooding since 2017 on many waterways that eclipse all historic records for the County. The province has assisted the residents through disaster relief funding and expert advice from Emergency Management Ontario in cooperation with the County of Renfrew and local Community Emergency Management Coordinators and councils. The need for enhanced readiness and capability enhancement is clear.

The Emergency Management department has applied for the Ontario Community Emergency Preparedness Grant to help communities and organizations purchase critical supplies, equipment and deliver training and services to improve local emergency preparedness and response. The goal of the grant is to purchase a gravity-feed sandbag processing machine, supplies and equipment to be shared among all local municipalities and First Nations.

The balance of the application focuses on services such as coordination of staff operators / volunteers from the County of Renfrew and participating local municipalities and partners for the delivery of shared public education, training, planning and coordination for flood mitigation, readiness, response, and recovery efforts across the County of Renfrew and its 17 member municipalities and the Algonquins of Pikwakanagan First Nation.

A 2024 goal for the Emergency Management department is to adopt a local response model of coordinating local staff and local volunteers i.e., one staff and up to six volunteers from each of the 20 organizations coming together to learn the essentials of basic emergency management, command, and control models, how to lead flood mitigation efforts locally and how to support one another through inter-operable teams across Renfrew County.

The department has begun the planning phase of building this capability in advance of the spring freshet with the assistance of The Federal Agency for Technical Relief (THW) a governmental non-profit organization (NGO) under the auspices of the Federal Ministry

of the Interior (BMI) and CPYC, a National Capital Region Disaster Relief organization that has assisted the County during the floods of 2017 and 2019. We will also be incorporating this training with a multi-municipal exercise for local municipal control groups that would like to participate.

This activity supports Strategic Plan Goal #6 – Environmental Resiliency.

3. Dedicated Off-Load Nursing Funding Application

The Paramedic Service will be applying for Dedicated Off-Load Nursing Funding for the 2024/25 year. Funding in the amount of \$421,000 was received in 2023/24 to facilitate early ambulance offload transfers of patients onto hospital stretchers and to provide clinical care and management to increase patient flow in the Emergency Department.

4. Long-Term Care Resident Statistics

Bonnechere Manor Statistics	November 2023	December 2023	January 2024
Population at end of Month	177	172	177
# of Female Residents	100	98	101
# of Male Residents	77	74	76
Vacant Beds at End of Month	1	5	3
YTD Occupancy Rate: LTC	99.46%	98.91%	96.51%
Resident Deaths	2	6	5
Resident Discharges	1	0	0
Resident Admissions	4	1	10

Miramichi Lodge Statistics	November 2023	December 2023	January 2024
Population at end of Month	164	158	156
# of Female Residents	105	101	99
# of Male Residents	59	57	57
Vacant Beds at End of Month	2 LTC / 0 Respite	6 LTC / 2 Respite	8 LTC / 2 Respite
YTD Occupancy Rate: LTC	98.19%	98.12%	95.65%
Respite	56.44%	53.70%	59.68%
Resident Deaths	6	7	9
Resident Discharges	1 LTC / 2 Respite	0 LTC / 4 Respite	0 LTC / 4 Respite
Resident Admissions	7 LTC / 3 Respite	3 LTC / 2 Respite	7 LTC / 4 Respite

Home & Community Care Support Services Champlain Client Waitlist Information

Renfrew County Long-Term Care Homes (LTCHs)	Patients waiting for 1 st choice from Community/Hospital	Patients waiting for 1 st choice to transfer from another LTCH	Totals
Bonnechere Manor	112	36	148
Caressant Care Cobden	40	21	61

Renfrew County Long-Term Care Homes (LTCHs)	Patients waiting for 1 st choice from Community/Hospital	Patients waiting for 1 st choice to transfer from another LTCH	Totals
Deep River & District Hospital – The Four Seasons Lodge	9	4	13
Grove (The) Nursing Home	127	34	161
Groves Park Lodge	39	19	58
Marianhill Inc.	54	17	71
Miramichi Lodge	241	51	292
North Renfrew LTC Services	53	21	74
Valley Manor Inc.	43	15	58
Totals	718	218	936

As of February 13, 2024, there were 58 applicants on the combined Bonnechere Manor and Miramichi Lodge crisis waitlist for long-term care placement. There are 20 applicants residing in their homes, 17 applicants in retirement homes and 21 applicants are patients in hospitals. The County of Renfrew Paramedicine Program supports 55% of the applicants on the crisis waitlist for long-term care. To note, long-term care applicant statistics including total waitlisted and category assignment are subject to change on a daily basis.

5. **International Recruitment Strategy – Bonnechere Manor**

The first four of the anticipated twenty international personal support workers as approved by Council in May of 2023, commenced employment with Bonnechere Manor on February 22, 2024. This endeavour is intended to bolster permanent staffing stability.

This activity supports Strategic Plan Goal #2 – Workforce Development.

6. **Community Services Base Funding – Bonnechere Manor Senior/Adult Day Program**

Ontario Health, through Ontario Health East, advised that the Corporation of the County of Renfrew, Bonnechere Manor Senior/Adult Day Program will receive a 2% increase in base funding in the amount of \$9,744 in fiscal year 2023/2024, and a 3% increase in base funding in the amount of \$14,617 in fiscal year 2024/2025 to support Community Services Funding.

7. **Equipment and Training Fund – Miramichi Lodge**

Ontario Health, through Ontario Health East, advised the Corporation of the County of Renfrew, Miramichi Lodge will receive one-time funding in the amount of \$10,000 in the fiscal year 2023-24 to support the purchase of diagnostic equipment and/or associated training that targets improvements in the management and treatment of conditions that commonly lead to avoidable emergency department visits.

RESOLUTIONS

8. Reallocation of Capital Funds – Bonnechere Manor

RESOLUTION NO. H-CC-24-02-20

Moved by Chair

Seconded by Committee

THAT County Council approve the reallocation of the Bonnechere Manor Capital Funds for resident tubs in the amount of \$70,000 for the purchase of ARJO Huntleigh resident tub chair lifts at a cost of \$64,392.78 inclusive of HST.

Background

With the recent inspection of our resident bathing tubs and tub chair lifts, it was determined, that the tub chair lift replacements are a higher priority than the bathing tubs. As per Corporate Policy GA-01 Procurement of Goods and Services, Section 22.1(c) “where only one source of supply would be acceptable and/or cost effective due to compatibility, or safety and liability concerns” the Chief Administrative Officer and the Director of Long-Term Care support the sole purchasing of the resident tub chair lifts to ARJO Huntleigh. All the lifts within the Home have been purchased from ARJO Huntleigh, which allows consistency for staff training, and usage, and as well, the maintenance and upkeep is manageable on standardized equipment.

9. Long-Term Care Service Accountability Agreement Schedule E – Form of Compliance Declaration

RESOLUTION NO. H-CC-24-02-21

Moved by Chair

Seconded by Committee

THAT County Council authorize the Warden and Chief Administrative Officer/Clerk to sign the annual Schedule E – Form of Compliance Declaration issued pursuant to the Long-Term Care Service Accountability Agreement for each of Bonnechere Manor and Miramichi Lodge.

Background

Attached are the annual Schedule E-Form of Compliance Declarations to be signed for each of Bonnechere Manor and Miramichi Lodge and returned by the March 1, 2024 deadline.

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: P. Emon, D. Grills, J. Murphy, N. Nicholson, R. Weir, M. Willmer

Schedule E – Form of Compliance Declaration

DECLARATION OF COMPLIANCE

Issued pursuant to the Long-Term Care Home Service Accountability Agreement

To: The Board of Directors of Ontario Health Attn: Board Chair.

From: The Board of Directors (the “Board”) of the Corporation of the County of Renfrew (the “HSP”)

For: Bonnechere Manor (the “Home”)

Date: February 28, 2024

Re: January 1, 2023– December 31, 2023 (the “Applicable Period”)

The Board has authorized me, by resolution dated February 28, 2024, to declare to you as follows:

After making inquiries of the Director of Long-Term Care, Mike Blackmore and other appropriate officers of the Health Service Provider (the “HSP”) and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board’s knowledge and belief, the HSP has fulfilled, its obligations under the long-term care home service accountability agreement (the “Agreement”) in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP confirms that:

- (i) it has complied with the provisions of the *Connecting Care Act, 2019* and with any compensation restraint legislation which applies to the HSP; and
- (ii) every Report submitted by the HSP is accurate in all respects and in full compliance with the terms of the Agreement.

Unless otherwise defined in this declaration, capitalized terms have the same meaning as set out in the Agreement between the Ontario Health and the HSP effective April 1, 2023.

Craig Kelley
Chief Administrative Officer/Clerk

Peter Emon
Warden County of Renfrew

Schedule E – Form of Compliance Declaration Cont'd.

Appendix 1 - Exceptions

[Please identify each obligation under the LSAA that the HSP did not meet during the Applicable Period, together with an explanation as to why the obligation was not met and an estimated date by which the HSP expects to be in compliance.]

Schedule E – Form of Compliance Declaration

DECLARATION OF COMPLIANCE

Issued pursuant to the Long-Term Care Home Service Accountability Agreement

To: The Board of Directors of Ontario Health Attn: Board Chair.

From: The Board of Directors (the “Board”) of the Corporation of the County of Renfrew (the “HSP”)

For: Miramichi Lodge (the “Home”)

Date: February 28, 2024

Re: January 1, 2023– December 31, 2023 (the “Applicable Period”)

The Board has authorized me, by resolution dated February 28, 2024, to declare to you as follows:

After making inquiries of the Director of Long-Term Care, Mike Blackmore and other appropriate officers of the Health Service Provider (the “HSP”) and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board’s knowledge and belief, the HSP has fulfilled, its obligations under the long-term care home service accountability agreement (the “Agreement”) in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP confirms that:

- (i) it has complied with the provisions of the *Connecting Care Act, 2019* and with any compensation restraint legislation which applies to the HSP; and
- (ii) every Report submitted by the HSP is accurate in all respects and in full compliance with the terms of the Agreement.

Unless otherwise defined in this declaration, capitalized terms have the same meaning as set out in the Agreement between the Ontario Health and the HSP effective April 1, 2023.

Craig Kelley
Chief Administrative Officer/Clerk

Peter Emon
Warden County of Renfrew

Schedule E – Form of Compliance Declaration Cont'd.

Appendix 1 - Exceptions

[Please identify each obligation under the LSAA that the HSP did not meet during the Applicable Period, together with an explanation as to why the obligation was not met and an estimated date by which the HSP expects to be in compliance.]

February 28, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development and Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Taste of the Valley 2023 Report

Attached as Appendix I is the wrap-up report for the 2023 Taste of the Valley events.

2. Invest Renfrew County Newsletter

The latest edition of the [Invest Renfrew County newsletter](#) was released on January 24, 2024.

3. Ottawa Valley Tourism Conference and Annual General Meeting (AGM)

The Ottawa Valley Tourist Association's (OVTA) annual tourism conference and AGM is scheduled for April 16, 2024, during National Tourism Week. This full day event includes speakers and presentations about relevant tourism matters, the annual general meeting, and the presentation of the Ottawa Valley Tourism Awards. Location and registration information will launch in the coming weeks.

4. Enterprise Renfrew County Sponsorship Package

Enterprise Renfrew County (ERC) has developed a sponsorship package that offers community partners, municipalities, and stakeholders the opportunity to formally support entrepreneurs accessing programs, training, and events regionally. The package and various sponsorship opportunities are available on the [Enterprise Renfrew County website](#).

5. Summer Company 2024 and Starter Company Plus

Enterprise Renfrew County is now actively recruiting for the 2024 edition of the Summer Company and the spring intake session of the Starter Company Plus programs.

The Summer Company program, which is open to students aged 15-29 who plan to return to school in the fall, has five seats available. The program provides training and financial support up to \$3,000 for youth entrepreneurs who successfully run their own business during the summer. More information, including how to apply before the May 15, 2024 deadline is available at <https://www.enterpriserenfrewcounty.com/summer-company>.

Starter Company Plus is a fast-tracked program that provides new or existing adult entrepreneurs, who have been in operation for less than five years, with training and support in establishing their business. Participants learn how to create a business plan, develop cash flow projections, understand insurance, legal and accounting requirements, and have the opportunity to compete for a grant up to \$4,000. Virtual information sessions for the spring intake of the Starter Company Plus program are scheduled for April 2 and 4, 2024, with an application deadline of April 12, 2024 at 12:00 p.m.

In order to receive a program application, interested applicants must participate in an information session. There is no cap on the number of program participants; however, financial grants are limited and not every participant will receive a grant. More information about the Starter Company Plus program, including how to register for an information session is available at <https://www.enterpriserenfrewcounty.com/starter-company-plus>.

6. **Update on the Protection of Black Ash and its Habitat under the Endangered Species Act, 2007**

A decision has been reached and posted by the Ministry of the Environment, Conservation and Parks (MECP) on how the Endangered Species Act, 2007 protections apply to black ash and its habitat.

As of January 26, 2024, healthy black ash over 8cm at 1.37m diameter at breast height (DBH) are protected under the Endangered Species Act, 2007 (ESA) in the Town of Arnprior, and the Townships of Admaston/Bromley, Greater Madawaska, Horton, and McNab/Braeside.

Should any black ash in these areas greater than 8cm DBH require removal, it needs to be assessed by a “qualified professional”. If the tree is deemed “unhealthy”, a report can be submitted and it can be removed. If the tree is deemed “healthy”, it needs to be protected by a 30m radius reserve.

No decision has been made on the proposal for a new conditional exemption for forestry operations on private and municipal lands.

Forest operations on Crown land and in a forest management unit in accordance with the Crown Forest Sustainability Act (CFSA), are exempt from certain provisions of the ESA and will not be impacted. Further details are posted here: [Protecting Black Ash and its habitat under the Endangered Species Act, 2007 | Environmental Registry of Ontario](#).

Since 2021, comments have been submitted by County staff at all stages of consultation on this process. The comments submitted on the last stage of consultation are attached as Appendix II.

7. Subdivision Activity Update

47T-23002 – Draft approval was issued for the Morison Townhouses development in Deep River for 12 units. The developer will have up to 3-years to clear the conditions and attain final approval.

47T-24001 – The first subdivision application of 2024 was received and deemed complete. The subdivision is being called “River Lane Estates” and is located in the Township of Greater Madawaska on the south side of the Madawaska River and adjacent to the Township of McNab/Braeside. The subdivision proposes to create 26 waterfront lots. The proposal includes a plan of condominium 47CD-24002 for the creation of a private road to be used for access to the proposed waterfront lots. All of the information has been posted on the County of Renfrew [Zencity](#) engagement platform for public review.



QR Code

RESOLUTIONS

8. Expression of Interest for Housing Alternatives

RESOLUTION NO. DP-CC-24-02-20

Moved by Chair

Seconded by Committee

THAT County Council direct staff to create and issue an Expression of Interest (EOI) to develop affordable housing on County-owned lands; AND FURTHER THAT staff provide recommendations to Council at a future meeting.

Background

This Expression of Interest (EOI) will invite all interested parties to express interest in developing, and/or operating, and/or supporting, and/or owning the alternative housing on County-owned lands.

This EOI process is a modified approach from our traditional Request for Proposal process to develop affordable housing, with a focus on innovation, learning, and action. This modified approach will encourage innovative thinking, embrace flexibility to work in new ways, explore new relationships, pursue funding opportunities, and be responsive to learning. The expectation is to receive a wide variety of submissions from the development and social services sectors, presenting creative ways to use alternative housing technology (i.e., modular or pre-fabricated) to enhance our community and provide affordable housing. We intend to document the process in order to replicate alternative housing development throughout the County.

The purpose of this EOI process is to develop a pilot project for alternative housing options. The process is governed by the following objectives:

- To leverage municipally-owned housing land assets, community stakeholder experience, and the innovative spirit of Renfrew County to prototype the development of alternative housing as infill housing;

- To reimagine all elements of affordable housing development including design, construction, management, funding, and environmental sustainability through the use of new and innovative approaches; and
- To efficiently address strategic directions and actions identified in the 10 Year Housing and Homelessness Plan and the Renfrew County Housing Master Plan.

To encourage innovative proposals, the EOI provides general, high-level guidelines. The County encourages new and creative solutions to develop alternative housing that explore different operating models, financing options, inventive partnerships between all types of stakeholders (builders, agencies, private/not-for-profit/charity, levels of government), the needs of the current tenants, and the size and type of dwelling to be developed.

9. **2024-2026 Economic Development Strategic Plan**

RESOLUTION NO. DP-CC-24-02-21

Moved by Chair

Seconded by Committee

THAT County Council adopt the 2024-2026 Economic Development Strategic Plan as presented.

Background

Attached as Appendix III, is the Economic Development Division’s new three-year strategic plan. The Economic Development Division’s strategic planning process was conducted in partnership with the Renfrew County Community Futures Development Corporation (RCCFDC) and resulted in a separate plan for each organization. The RCCFDC Board of Directors adopted their plan on February 13, 2024. Staff will continue to work with the consultants over the next couple of weeks to finalize the implementation plan.

10. **Memorandum of Understanding – Town of Renfrew**

RESOLUTION NO. DP-CC-24-02-28

Moved by Chair

Seconded by Committee

THAT County Council direct the Warden and Chief Administrative Officer/Clerk to execute a Memorandum of Understanding with the Town of Renfrew regarding the potential development(s) at Renfrew County Place and Bonnechere Manor, both in Renfrew, Ontario.

Background

In August 2023, County Council directed staff to review opportunities with housing providers for the use of County of Renfrew owned land. County staff have identified the potential for two different development concepts on County owned land(s) within the Town of Renfrew at Renfrew County Place and Bonnechere Manor.

BY-LAWS

11. Lease Agreement – 450 O’Brien Street, Renfrew

RESOLUTION NO. DP-CC-24-02-22

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to enter into a lease agreement for a two-year period commencing March 1, 2024 with Paradise Childrens Programs Inc. for space at Renfrew County Place, 450 O’Brien Street, Renfrew, Ontario.

Background

In 2023 Paradise Childrens Programs Inc., operating as Child’s Paradise Day Care, expressed interest in entering into a new lease agreement with the County of Renfrew to continue business in the current space of 4,558 square feet at Renfrew County Place as the previous lease expired. After preliminary discussions and negotiations, Paradise Childrens Programs Inc. confirmed the lease agreement to be satisfactory. The lease agreement between the Corporation of the County of Renfrew and Paradise Childrens Programs Inc. is for a two-year period, with an option to extend, commencing March 1, 2024 and expiring February 28, 2026.

12. Official Plan Amendment No. 43 – Township of McNab/Braeside

RESOLUTION NO. DP-CC-24-02-23

Moved by Chair

Seconded by Committee

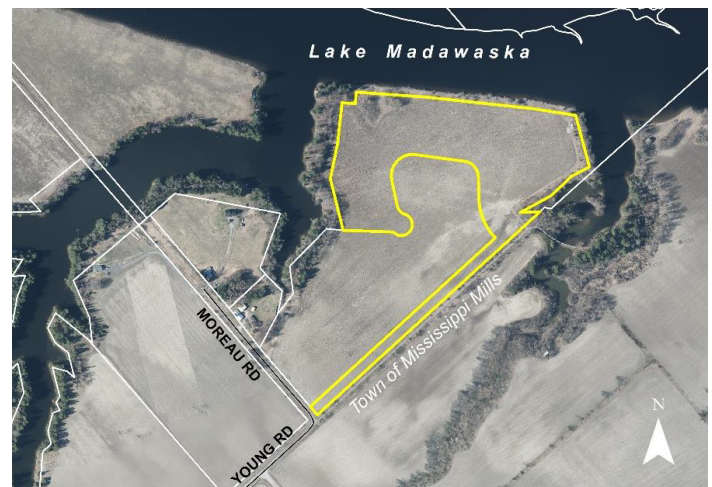
THAT County Council adopt a By-law to approve Official Plan Amendment No. 43 to change the designation of the lands from Agriculture to Rural.

Background

Official Plan Amendment No. 43 is submitted by Jp2g Consultants on behalf of 1332712 Ontario Inc. The application to amend the County of Renfrew Official Plan proposes to re-designate a vacant 9.0 hectare waterfront property along the Madawaska River (Lake Madawaska above the Arnprior Generating Station) from Agriculture to Rural. The property was previously severed from a larger farm and includes direct access to Moreau Road.

The application submission includes a Planning Justification Study, prepared by Jp2g Consultants Inc., dated November 2, 2023. The study includes a 2005 Planning Justification Report

prepared by Jp2g Consultants and an Agricultural Soils Assessment, prepared by AgPlan



Limited, in December 2004. In accordance with the requirements of the Planning Act, a public meeting was held at the Township of McNab/Braeside municipal office on January 16, 2024.

A significant amount of public feedback was received through written submissions and attendance at the public meeting. Correspondence included submissions from the Renfrew County Federation of Agriculture, the Arnprior Regional Federation of Agriculture, and a petition that included 85 signatures. The comments can be generally summarized as opposition to the application and a concern for the preservation of agriculture lands. A complete list of the submissions and details regarding the concerns are included in the detailed staff report attached as Appendix IV.

Planning staff reviewed the application and support the approval of the requested Official Plan Amendment. This property has a long-history of previous planning approvals/review. The lands were formally designated by the Official Plan as rural, and are currently zoned for rural residential uses. When the Official Plan was modified by the Province through the comprehensive update, the designation was changed to Agriculture. We assume the Province was unaware of the history of this site and that the principle of development had been previously established through proper planning approvals. Staff view this application as a technical amendment to reinstate the Rural designation.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, G. Serviss, K. Watt, R. Weir

Taste of the Valley 2023 Final Report

2023 Summary

In 2023, Taste of the Valley underwent significant transformations. Drawing upon invaluable vendor feedback from previous events, adjustments were made to enhance the event experience for both vendors and attendees.

With a strategic reduction in the number of events compared to 2022, the introduction of hosting applications opened doors for new communities to showcase their townships. Additionally, forging closer partnerships with hosting municipalities set clear expectations and allowed for greater events. Establishing a standard market duration of five shopping hours for all events and consistently scheduling them on Saturdays allowed for increased effectiveness in advertising and marketing efforts.

The collective impact of these changes has been overwhelmingly positive. In 2023, Taste of the Valley experienced an increase in vendor applications, marking a milestone in its recent history. Moreover, visitation rates rose across all events, accompanied by a remarkable increase in vendor participation at every location.

The accomplishments of 2023 reflect the proactive efforts of staff and the dedication and understanding of all involved stakeholders highlighting Taste of the Valley's commitment to fostering vibrant community engagement and overall economic growth. We look forward to 2024 and celebrating all things grown, made and created within Renfrew County!

2024 Dates and Locations

Saturday, August 10: Barry's Bay Railway Station, from 10 am to 3 pm

Saturday, September 7: Killaloe Municipal Parking Lot, from 10 am to 3 pm

Saturday, September 28: Petawawa Civic Centre, from 10 am to 3 pm

Saturday, October 19: Cobden Fairgrounds, from 10 am to 3 pm

December Holiday Edition – date and location to be confirmed

TOTV 2023 Stats

- Vendors
 - 178 total vendors registered for the 2023 Taste of the Valley events
 - 84 vendors were new to Taste of the Valley Events compared to previous years
 - 98 Artisan vendors registered
 - 67 Food & Beverage vendors registered
 - 13 Vendors registered as both Artists and Food & Beverage vendors
- Consumers
 - Over 10,000 people attended Taste of the Valley events in 2023

2023 Locations	Attendance	Vendors
Eganville	950	45
Calabogie	900	65
Deep River	1500	55
Cobden	5000	135
Pembroke (Holiday edition)	1700	60

- Marketing & Advertising
 - Social Media (Facebook & Instagram):
 - Reach: 147,500
 - Impressions: 400,000
 - Interactions: 11,900
 - Click Thrus: 5,066
 - Radio advertising on myFM, Valley Heritage Radio and Moose FM
 - Print advertising – Ottawa Valley Road Map, poster distribution, Become A Vendor card
- Economic Impacts from 2023 Taste of the Valley events (combined)
 - Total Visitor Spending: \$780,486
 - Gross Domestic Product (GDP): \$559,239
 - Direct \$397,973 / Indirect \$66,653 / Induced \$94,613

Vendor Feedback

To help improve the Taste of the Valley events this year, we asked all vendors to complete surveys following each event. These are some of the compiled statistics from those surveys.

Overall Vendor Event Satisfaction: 92% or 97 responses out of the 105 completed surveys rated the 2023 TOTV events as Very Good or Excellent

Vendor Sales Satisfaction: 86% or 77 out of 90 completed surveys rated their sales at 2023 TOTV events as satisfying or very satisfying.

Length of Time of Event: 77% or 81 responders out of 105 felt the new time for Taste of the Valley events was perfect.

Day of the Week of Event: 97% or 102 responses out of the 105 completed surveys voted Saturday as the preferred day of the week for a TOTV event.

Advertising and promotional efforts: Responders gave the overall promotion of the event an average rating of 8.5 out of 10 for all events.

Direct quotes from our vendors:

"I'm always quite happy to take part in TOTV events and plan on attending all again as a vendor next year. Sales are always incredible!! Thanks for all your hard work organizing such wonderful events!"

"Thank you. These events provide so many benefits for the community. Grateful that the county of Renfrew and the towns that participate offer this."

"The whole atmosphere was amazing! The people. The layout. The diverse vendors. The promotions were on point."

"I like how well organized the event is."

"It's always my favourite event."

"Very well organized and advertised - the attendance was amazing"

Department of Development &
Property



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

November 1, 2023

Public Input Coordinator
Species at Risk Branch
Ministry of Environment, Conservation and Parks
300 Water Street
5th Floor, North Tower
Peterborough, ON K9J 8M5

Re: ERO 019-7378, Protecting Black Ash and its Habitat under the Endangered Species Act, 2007

To Whom it May Concern,

Thank you for the opportunity to provide input on [ERO listing 019-7378](#), Protecting Black Ash and its Habitat under the Endangered Species Act, 2007. The County of Renfrew has submitted comments on several previous stages of consultation on this topic and wishes to congratulate the Ministry of Environment, Conservation and Parks for reaching a balanced approach to the protection of this species.

We appreciate that the posting recognizes Emerald Ash Borer (EAB) as the primary threat to Black Ash in Ontario, and that Black Ash is currently abundant in the province. However, there are still some protection measures that will impact planning and development, forest management on private land and regular infrastructure maintenance activities in parts of the County of Renfrew. We ask you to consider the following points as you move forward in this process:

- 1) Further direction and consideration be provided for the definition, assessment process and threshold for what constitutes a “Healthy Black Ash” is required. In a rural environment, there is a capacity issue for those who could be considered a “qualified professional”, and there will be an associated cost for assessment and documentation of black ash when removal is necessary for road maintenance, public safety and in development of rural lands. The definition of “Healthy Black Ash” provided is reasonable for a professional to interpret, but unless a greater threshold or “how-to” is defined for what trees warrant assessment, it seems likely that MECP will be overwhelmed with supportive documentation. Some suggested points to improve clarity for the general public include:
 - How to identify black ash vs. other types of ash without having to seek the advice of a professional.
 - When protection and assessment by a professional is necessary – if all black ash trees are still living in an area within the mapped regulated area, do they need to be assessed and/or protected? Do dead or nearly dead trees need to be assessed?
 - Threshold for “appears to have survived exposure to EAB”. Within the five mapped lower-tier municipalities included in the Protected Area in the County of Renfrew, significant ash mortality has occurred along major roads and water bodies, but there are still vast areas where EAB has not

reached. Clarity on how someone who is not a “qualified professional” can assess exposure survival (e.g. a single or few black ash survived in an area clearly impacted by EAB vs. all live black ash in the mapped area where EAB has not reached yet) would benefit landowners, public works and MECP staff to avoid a flood of documentation.

- 2) We understand that the responsibility for complying with the Endangered Species Act lies with the property owner. According to the Provincial Policy Statement, planning authorities are prohibited from allowing development and site alteration in habitats of endangered and threatened species unless in line with provincial requirements. If areas within 30 meters of a healthy black ash tree are now considered habitat within the mapped area, what are the Ministry's expectations regarding affected municipalities when they assess planning applications, such as minor variances, site plans, zoning amendments, or the issuance of building permits? Mapping, surveying, and identifying which trees qualify as "protected habitat" will pose significant challenges for municipalities. It would be greatly appreciated if the Ministry could offer guidance to municipalities on their roles, responsibilities, and expectations for implementing this new regulation. Ideally, the responsibility for safeguarding the habitat of healthy Black Ash trees should not become an additional checkbox for municipalities to address when reviewing planning and building permit applications.
- 3) We are pleased to see the Proposal recognize that forest management may in fact mitigate the threat of EAB and forest operations are not considered a threat to the species, and applaud the recognition of the role of Registered Professional Foresters and forest management planning on mitigating impacts on black ash during operations – both on Crown and private land. We ask that you consider including Associate members of the Ontario Professional Foresters Association (working within their scope of practice) in this clause for private land, as well as lands managed under a Managed Forest Tax Incentive Plan and/or certified under a third-party forest certification program (e.g. CSA, FSC or SFI).
- 4) Can you provide information on how often the [Geographic Scope of Regulatory Approach for Black Ash map](#) will be updated? As a county that is dissected by the current mapped area, this would be helpful in the prioritization of staff training and internal work plans.

Please do not hesitate to contact us if you would like to discuss any of the information provided in this submission.

Sincerely,

Lacey Rose, RPF
County Forester, County of Renfrew
rose@countyofrenfrew.on.ca
613-602-1911

Bruce Howarth, MCIP, RPP
Manager of Planning Services
bhowarth@countyofrenfrew.on.ca
613-735-7288



County of
Renfrew
Ontario . Canada

County of Renfrew

ECONOMIC DEVELOPMENT STRATEGIC PLAN



County of Renfrew Economic Development Strategic Plan



McSweeney & Associates

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Ottawa, ON K2J 1A8

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Executive Summary

The County of Renfrew's Economic Development Division and the Renfrew County Community Futures Development Corporation (RCCFDC) partnered to maximize community and stakeholder engagement while eliminating duplication of efforts and resources in order to prepare their respective strategic plans. Having similar mandates and clientele, this collaborative strategic planning exercise resulted in joint outreach and stakeholder engagement which was followed by a deliberate and focused strategic planning process stream for each project partner. The result is a strategic plan for each project partner that provides alignment between the two organizations in terms of their mandates and strategic actions.

The strategic plan provides priority actions for the County's Economic Development Division to focus on for the next three years. These priority actions are realistic and doable and will enable the County to support the needs of the business community and be a strong force for business to locate and grow.



Attracting Talent. Building Regional Collaboration.

Two dominant messages that came out through consultations were around the need to attract talent to support the business community, and to build collaboration to support economic development across the County.

In the context of economic development, Renfrew County has a diverse and relatively strong economy but currently has a major labour shortage. This shortage of people is negatively impacting the region's businesses and their abilities to maintain and grow their business.

There is also a culture of competitiveness between the municipal partners whereas it is known that collaboration is the key to success and economic development is a team sport.

The key outcomes of this process were to determine ways in which Renfrew County can grow its economy through the culture of collaboration, attracting people to the County while maintaining its unique culture and small-town feel.



County of Renfrew Economic Development Responsibilities

The County of Renfrew Economic Development Division is responsible for working with the 17 lower tier municipalities, City of Pembroke and other communities including the Algonquins of Pikwàkanagàn First Nation.

Additionally, the Economic Development Division is responsible for the management of Enterprise Renfrew County (ERC), a Ministry of Economic Development, Job Creation and Trade funded program and the Ottawa Valley Tourist Association (OVTA), a not-for-profit destination marketing organization. ERC and OVTA each have a mandate to develop and deliver programming that supports small business and entrepreneurship and tourism development, respectively.

The County of Renfrew Economic Development Division's key priorities are:

1. Business Investment, Retention and Attraction
2. Small Business and Entrepreneurship
3. Tourism

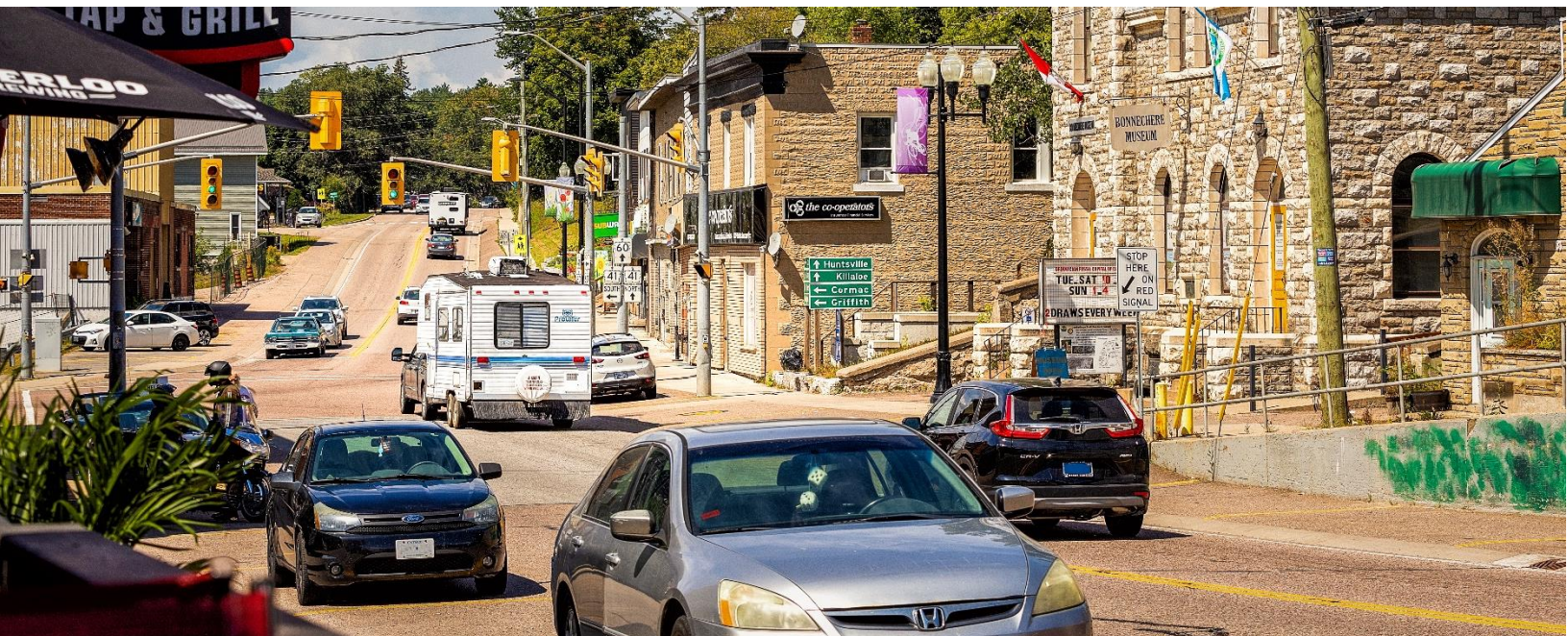


County of Renfrew Strategic Actions

Business Investment Retention and Attraction

Priority Actions:

1. Work towards enhancing a cohesive and collaborative region.
 - a) Continue building collaboration with Ottawa Valley Economic Development (OVED) municipal partners:
 - Develop a county-wide commercial/industrial land and building inventory of available lands and keep it up to date. Include infrastructure (i.e., water, sewer, hydro, gas, fibre) in the inventory.
 - Create a county-wide community profile targeting investors.
 - Complete a sector analysis review to identify internal and external priority sectors.
 - Provide training support on economic development and community development including a clear process and informational pieces that demonstrates what it means to be investment ready.
 - Map out the roles and responsibilities of who does what in the county to help municipalities and stakeholders better understand the groups and what they do.



2. Being Investment Ready.

- a) Communicate the role of the County of Renfrew Economic Development Division to elected officials, local staff and the public. Provide regular information sessions with County elected officials on economic development and community development.
- b) Improve the County's Geographic Information System (GIS) to make it more intuitive and easier to find community assets.
- c) Enhance the Invest Renfrew County website with up to date and comprehensive information for investors.
- d) Continue to deliver Diversity Equity and Inclusion (DEI) training within the Economic Development Division.
- e) Partner with OVED members to develop and implement a comprehensive and formal business visitation program to gain further knowledge about the business community across Renfrew County.



Small Business and Entrepreneurship

Priority Actions:

1. Market and communicate Enterprise Renfrew County's role, responsibilities and programs.
2. Work with the Algonquins of Pikwàkanagàn First Nation to support their economic development and entrepreneurship efforts.
3. Explore a sustainable funding model for Enterprise Renfrew County.

Tourism

Priority Actions:

1. Continue to explore and support opportunities to implement a Municipal Accommodation Tax (MAT).
2. Support succession planning with tourism operators.
3. Identify tourism investment and attraction opportunities and market them appropriately.



Process Followed

The process followed to develop the County of Renfrew Economic Development Strategic Plan began with a comprehensive understanding of the region through quantitative and qualitative research. See **Appendix A** for the detailed process.

Renfrew County Economic Development Strategic Plan Roadmap

Step 1: Discover Research the County.

- Undertake a document review.

Step 2: Define Consult with the Community.

- One-on-one interviews.
- Online survey.
- Strategic input sessions.

Step 3: Develop Build the Strategic Plan.

- SCOAR®.
- Facilitate the Working Session.
- Develop the Actions.
- Create a Draft Strategic Plan.
- Complete a final Economic Development Strategic Plan.

Step 4: Deliver Present the Results.

- Present the Strategic Plan to County of Renfrew Council.
- Provide an Implementation Plan.



Appendix A: Detailed Strategic Plan Process

Step 1: Discover

Research the County.

As an entry point into understanding Renfrew County, a document review was completed as well as a very high level three-page Community Snapshot.

Community Snapshot

Municipal Partners	Population
Town of Amprington	9,629
Town of Deep River	4,175
Town of Laurentian Hills	2,885
Town of Patawawa	18,160
Town of Renfrew	8,190
Township of Adirastion/Bromley	2,995
Township of Bonnechere Valley	3,898
Township of Brudenell, Lyndoch and Reglan	1,552
Township of Greater Madawaska	2,884
Township of Head, Clara and Maria	267
Township of Horton	3,182
Township of Killaloe, Hagarby, and Richards	2,410
Township of Laurentian Valley	9,450
Township of Madawaska Valley	3,927
Township of McNab/Braeside	7,591
North Algona Wilberforce Township	3,111
Township of Whitewater Region	7,225
City of Pembroke	14,364
Algonquins of Pikwakanagan First Nation	490

Renfrew County Community Snapshot

Year	Population
2001	95,138
2006	97,545
2011	101,326
2016	102,394
2021	106,365

Top 5 Sectors by Occupation*

- Sales & Service (24%)
- Trades, Transport & Equipment Operators (19%)
- Education, Law & Social, Community & Government Services (19%)
- Administration (13%)
- Health Occupations (9%)

Labour Market Data

Sectors	Average Wages
Forestry: 843 jobs	\$55,837
Manufacturing: 2,957 jobs	\$54,346
Agriculture: 997 jobs	\$38,680
Tourism: 4,709 jobs	\$20,658
Professional Services: 3,573 jobs	\$96,171

Economic Areas of Focus

- Tourism
- Agriculture
- Wood Industry
- Manufacturing
- Science & Tech

Labour Force & Local Economy

Category	Ontario	Renfrew
Median Employment Income	\$39,200	\$40,000
Average Employment Income	\$53,800	\$49,080
Participation Rate	62.8%	57.6%
Employment Rate	55.1%	52.3%
Unemployment Rate	12.2%	9.1%

Community Futures Development Corporation

Two locations to serve you: City of Pembroke & Town of Renfrew

- Small Business Financing:** Since inception we have:
 - Helped create or maintain nearly 5,000 jobs!
 - Advanced loans of almost \$44 million.
- Community Economic Development:** Since inception we have:
 - Disbursed \$13.8 million in non-repayable cash contributions.
 - Invested \$635,700 leveraging over \$1 million in funding.
- Business Counselling & Support:** We support businesses through:
 - Providing \$4.8 million in COVID relief funding.
 - Granting \$120,000 in francophone wage subsidies.

We're Here to Help!

12.3% of Renfrew County workers are self-employed. We help businesses grow locally, from students to seasoned developers.

Flexible security.



Step 2: Define

Consult with the Community.

The Economic Development Strategic Plan is community-based. Input was gathered from representatives from across Renfrew County including County staff and elected officials, lower tier municipalities staff and elected officials, representatives from the business community across the County, post secondary institutions, regional business organizations, and residents. Consultation methods included an online survey, one-on-one interviews and strategic input sessions.

142

responses to the online survey.

24

participants in Strategic Input Sessions.

19

one-on-one interviews.



Step 3: Develop

Build the Plan.

SCOAR® Analysis

Once the background research and initial consultations were completed, the ‘developing’ process began with a summation of the findings of the initial consultations and data analysis, presented through a Strengths, Challenges, Opportunities, Aspirations and Results (SCOAR®) Analysis.

The **SCOAR®** for Renfrew County is the summary of the findings from the **quantitative research** (strategic document review) along with the **qualitative research** (stakeholder consultation including 19 interviews + 142 online survey responses + 24 participants in the input sessions) that was undertaken in the initial stages of the information gathering process.



The SCOAR® is a detailed analysis of the current situation involving statistical analysis of the local economy, regional competitive outlook, trends and forecasts, investment readiness assessment, strengths/weaknesses/opportunities review using the McSweeney exclusive SCOAR® analysis.

A Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis has a “50%” focus on “negative” aspects of analysis. A Strengths, Opportunities, Aspirations, and Results (SOAR) analysis emphasizes the positive, though it fails to address barriers or challenges to economic growth that every community faces. Our SCOAR® Analysis provides greater balance than either SWOT or SOAR analysis.

The results of Renfrew County SCOAR® analysis can be found in **Appendix B**.



Strategic Working Session

This Strategic Working Session provided an opportunity to develop a set of draft priority actions that would form the base of the Economic Development Strategic Plan.

From the SCOAR®, the two main themes that emerged were around the need for collaboration and attracting talent.

During the working session, validation of the economic development priorities that focus on the support, retention and attraction of business within and to the county.

Renfrew County economic development staff participated in the working session and were integral to the development of realistic and doable priority actions.

Step 4: Deliver

Present the Results.

The Economic Development Strategic Plan is presented to the County of Renfrew's Development & Property Committee for approval. Once approved, the plan is executed over three years under the direction of the Manager of Economic Development.



Appendix B: SCOAR[®] Analysis



Strengths.

- **Tight knit communities** with friendly people that are proud of Renfrew County and have strong community support, loyalty to local businesses, local products and their uniqueness.
- **Strong business community** with major employers in manufacturing (aerospace, military, nuclear sectors) that export internationally.
- **Unique ‘Ottawa Valley’ culture** and its’ long history with the Algonquins of Pikwakanagan.
- **Two significant economic drivers and major employers** specifically Garrison Petawawa and CNL.
- **Diverse natural environment** supporting **four-season outdoor recreation** experiences (i.e., downhill skiing, hiking trails, world class whitewater rafting, snowmobiling trails, water sports, fishing, hunting, camping and cycling).



- **Talented and professional workforce** supporting the nuclear, aerospace, manufacturing, post-secondary, health care, and government sectors.
- **Rich in natural resources to support local resource-based businesses** (i.e., agricultural land, pasture lands forests, aggregates, clean water, biodiversity).
- **Affordable land** (relative to urban areas and southern Ontario).
- **Great place to live due to its quality lifestyle** with many small towns and hamlets providing a small-town feel, amenities, access to rural landscape, and quieter lifestyle.
- Eastern Ontario location provides a **relatively close proximity to Ottawa, Montreal and Toronto**, and easy access to Quebec (Pontiac).
- **Access to Highway 17 (Trans-Canada Highway)** with four lanes from Ottawa to Arnprior and working towards expansion of four lanes to the Town of Renfrew, connecting to Ottawa and to northern Ontario.
- **Pembroke & Area Airport** is a certified airport supporting Garrison Petawawa, CNL, private businesses and air ambulance services for the region.
- **Algonquin College** in Pembroke.
- **Low turnover in employees** where employees are generally loyal, reliable and with good work ethics.



Challenges.

- **Major labour shortages.** Difficult to attract skilled and unskilled employees due to competition of human resources, lack of community amenities (i.e., doctors/health care providers, public transit, day care, housing diversity and availability)
- **Large geographic size and distance** makes it difficult to communicate a shared message and to easily achieve a cohesive County.
- **Limited support from the lower tier municipalities** on economic development due to their limited resources.
- **Public and political perceptions are hesitant toward change** to new ideas and new people. Not always open to newcomers and like things the way they are.
- **Population is aging, lacks cultural and ethnic diversity and younger families** (except in the Town of Petawawa).
- **Declining volunteerism** due to an aging demographic and
- **Difficult to attract skilled and unskilled employees.**
- **Lack of services for families** like doctors, health care providers, public transit, housing diversity and availability, etc.
- **Lack of investment in infrastructure** including shovel ready employment land, internet, cell coverage, natural gas, and 3 phase power/grid capacity
- **High cost of transportation** due to distance to travel, the carbon tax, cost of trucking, and no rail alternative.
- **Siloed ecosystem** between agriculture, forestry, construction, tourism, allows little opportunity for cross-pollination, coming together for problem solving and collaboration.
- **Over reliance on the use of personal vehicles** with no public transit or ride sharing alternatives.
- **Access to childcare** especially outside the standard business day.
- Perceived need for competition and **lack of collaboration and coordination between local communities and the County.**
- Resource based economy with **limited processing facilities in the County.**
- **Relatively isolated, and not on a major 400 series highway directly.**



Opportunities.

- **Improved collaboration between the County, lower tier municipalities** and Algonquins of Pikwakanagan at both the staff and elected officials to further the economic development agenda on a regional level.
- **Workforce attraction** through youth retention and attraction, newcomer attraction.
- Create a **welcoming culture to support and retain newcomers**.
- Continue educating on the **advantages around ethnic and cultural diversity**.
- **Improved access to community amenities** (i.e., internet and cell service; affordable, diverse housing; public transportation; doctors and healthcare workers)
- Revitalization of the towns and hamlets, develop waterfronts and invest in heritage and heritage buildings to **create vibrant urban communities**.
- **Support the agriculture sector** by enabling farmers to expand their agricultural businesses through on-farm diversification.
- **Work more closely with the not-for-profit organizations**.
- Support and **encourage volunteerism** across the County.
- **Expand the tourism experiences** to keep visitors in the County for a longer period of time, have consistent messaging and increase marketing.
- **Support local businesses** by providing training opportunities, assisting with accessing all available government financial programs, succession planning.
- **Encourage entrepreneurship and innovation**.
- Have an **inventory of available development lands** for ICI investment and development.
- **Grow the forest economy** especially in terms of demand for low-value forest products like pulp/biomass/fuelwood.



Aspirations.

Renfrew County will have:

- Economic development partners working collaboratively to support businesses and investment in the County.
- An increased number of diverse businesses that are complementary to the existing sectors and provide jobs for the residents.
- An open and welcoming regional community.
- More housing to support a diverse population.
- An increased and ethnically diverse population (i.e., young families, youth, and newcomers).
- Vibrant and walkable small towns.
- The reputation as a four-season tourism destination.
- Algonquin College with a stronger presence.
- Protection of farmland and other natural resources in order to be economically and environmentally sustainable.
- A way in which residents can travel through a public transportation system.

Results.

Renfrew County will:

- Be a **connected and collaborative** county with a well-known brand that defines the county.
- Be a **preferred destination of choice** to live, work, play and visit.
- Have a **growing and diversified population** that supports newcomers, is a great place to raise a family and has all the elements in place to support the local population.
- Have a **diversity of housing** that is affordable and available to all segments of the population.
- Have **vibrant main streets** with dynamic downtowns with distinct character and regional charm.
- Have maintained its **sense of place and unique cultural identity**.
- Have a **strong agricultural sector** that grows more food locally.



COUNTY OF RENFREW

BY-LAW NUMBER 18-24

**A BY-LAW TO ENTER INTO A LEASE AGREEMENT WITH
PARADISE CHILDRENS PROGRAMS INC., 450 O'BRIEN ROAD, RENFREW, ONTARIO**

WHEREAS Sections 8, 9 and 11 of the Municipal Act, S.O. 2001, c. 25, as amended, authorizes Council to enter into agreements for the purpose of leasing;

WHEREAS the County of Renfrew deems it desirable to enter into a lease agreement with the Paradise Childrens Programs Inc. for office space at Renfrew County Place, 450 O'Brien Road, Renfrew, Ontario;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the lease agreement marked as Schedule "I" attached to and made part of this By-law shall constitute an agreement between the Corporation of the County of Renfrew, Lessee and Paradise Childrens Programs Inc., Lessor for two years commencing March 1, 2024.
2. THAT the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this By-law.
3. THAT this By-law shall come into force and take effect upon the final passing thereof.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

THIS LEASE made as of the 1st day of March, 2024.

IN PURSUANCE OF THE *SHORT FORMS OF LEASES ACT*

B E T W E E N:

THE CORPORATION OF THE COUNTY OF RENFREW

(herein called the "Landlord")

- and -

PARADISE CHILDRENS PROGRAMS INC.

(herein called the "Tenant")

DEFINITIONS

In this Lease and in the schedules to this Lease, the following words or phrases have the following meanings:

"Annual Rent" means the rent payable by the Tenant to the Landlord pursuant to Article 3 of this Lease as the same may be increased pursuant to Section 3.1.

"Building" means the building having the municipal address of 450 O'Brien Road, Renfrew, Ontario, erected on the Lands, from and including the lowest floor or level of the Building to and including the roof of the Building, the Common Areas and Facilities, the Parking Areas and the areas and facilities exclusively serving the Building, which areas and facilities may include, without limitation, lobbies, foyers and vestibules, sidewalks, storage and mechanical areas, Mechanical and Electrical Services, janitor rooms, mail rooms, telephone rooms, rooms for the Mechanical and Electrical Services, stairways, truck and receiving areas, driveways, loading docks and corridors. Where the context requires, "Building" includes all buildings of the Landlord on the Lands.

"Business Day" means any day which is normally considered a regular day of business for the County of Renfrew.

"Commencement Date" means the date set out in Article 2 of this Lease for the beginning of the Term.

"Common Areas and Facilities" means those areas, facilities, utilities, improvements, equipment and installations in the Building which are not leased or intended to be leased to tenants of the Building, and which serve or are for the benefit of the Building and are located within the Building or on the Lands, including all areas, facilities, utilities, improvements, equipment and installations which are provided by the Landlord for the use or benefit of all the tenants, their employees, customers and other invitees in common with others entitled to the use and benefit thereof in the manner and for the purposes permitted by this Lease, further including, without limitation the Parking Areas.

“Lands” means those lands underneath or directly adjacent to the Building as more particularly described in Schedule “A” attached hereto.

“Landlord” means the Landlord and its duly authorized representatives.

“Lease” means this agreement and all the terms, covenants and conditions set out herein, as amended from time to time.

“Lease Year” means in respect of the first Lease Year, the period of time commencing on the Commencement Date and expiring on the last day of the month of January next following; thereafter, each Lease Year shall consist of consecutive periods of twelve (12) calendar months. However, the last Lease Year shall terminate upon the expiration of the Term or earlier termination of this Lease, as the case may be. Landlord may in its discretion change the Lease Year from time to time provided that such change will not increase Tenant's liability for any amounts payable pursuant to this Lease.

“Maintenance” includes, but is not limited to, ongoing repair and upkeep of all mechanical, electrical, drainage, lighting, ventilation, air-conditioning, heating, pumping, alarm, plumbing and other mechanical and electrical systems installed in or used in the operation of the Building and the Lands but not including capital replacement of same. This shall entail preventive maintenance and reactive maintenance as required to validate warranties, regulatory requirements and local laws.

“Normal Business Hours” means those hours and days considered by the County of Renfrew to be its normal business hours.

“Parking Areas” means the improvements constructed from time to time, in or as part of the Building and the Lands for use as parking facilities for the tenants of the Building and their employees, servants and invitees, and the areas and facilities that are appurtenant solely to those improvements, said parking shall be shared with other tenants of the Building in proportion to the square footage occupied by other Tenants of the Building or as otherwise determined by the Landlord. The Landlord shall designate the minimum number of the parking spaces comprising the Parking Areas prescribed by the relevant Authority for the sole and exclusive use of the disabled and the Landlord shall have the right to grant “exclusive use” or “reserved parking” to a tenant or tenants occupying the Building.

“Premises” means the premises containing a rentable area which, as of the Commencement Date, is approximately 4,558 square feet. The location of the Premises is outlined on the plan attached hereto as Schedule “B”.

“Proportionate Share” means that percentage which is equivalent to the proportionate share of the Common Areas and Facilities attributable to the Premises determined as the percentage that the certified Rentable Area of the Premises is of the certified Rentable Area of the Building;

“Rent” means the aggregate of Annual Rent and any additional sums payable by the Tenant to the Landlord pursuant to this Lease.

“Tenant” means the Paradise Childrens Programs Inc.

“Term” means the term of this Lease set out in Article 2 of this Lease.

“Utilities” means all gas, electricity, water, sewer, power, signal equipment and other utilities used in or for the Building or the Premises, as the case may be.

**ARTICLE 1
PREMISES**

**Section 1.1
Premises**

In consideration of the rents reserved and the covenants and agreements herein contained to be paid, observed and performed by the Tenant, the Landlord hereby leases to the Tenant the Premises for the Term, together with the non-exclusive right to use the Parking Areas together with all others entitled thereto.

ARTICLE 2 TERM

Section 2.1 Term

TO HAVE AND TO HOLD the Premises for and during the Term of two (2) years, commencing on March 1, 2024 (the “Commencement Date”) and ending on February 28, 2026, unless previously terminated pursuant to the terms of this Lease.

**ARTICLE 3
ANNUAL RENT**

**Section 3.1
Annual Rent**

The Tenant covenants to pay to the Landlord as Annual Rent, during the Term, the sum of One Hundred Thousand, Two Hundred and Seventy-Six Dollars (\$100,276.00) during the first year of the Term, payable in equal and consecutive monthly installments of Eight Thousand, Three Hundred and Fifty-Six Dollars and Thirty-Three Cents (\$8,356.33) plus HST on the first day of each and every month from and including March 1, 2024. This Annual Rent is calculated based on Twenty-Two Dollars (\$22.00) per square foot for the office space.

For each subsequent year during the Term, the annual Rent payable shall increase by three percent (3%).

In addition the Tenant covenants to pay the Landlord a Basic Rent for the Playground Area, during the Term, the sum of One Thousand Dollars (\$1,000.00) per annum, payable in equal and consecutive monthly installments of Eighty-Three Dollars and Thirty-Three Cents (\$83.33) plus HST on the first day of each and every month from and including March 1, 2024 through to and including February 28, 2026.

Section 3.2 The Tenant acknowledges and agrees that the payments of Annual Rent provided for in this Lease shall be made without any deduction or set off for any reason whatsoever unless expressly allowed by the terms of this Lease or agreed to by the Landlord in writing. Furthermore, no partial payment by the Tenant, which is accepted by the Landlord, shall be considered as other than a partial payment on account of Annual Rent owing and shall not prejudice the Landlord's right to recover any Annual Rent owing.

Section 3.3 Should the Landlord be required by law to collect Sales Taxes or similar value added taxes, or should the Tenant's use of the Premises or business carried on by the Tenant at the Premises attract any taxes presently not exigible in respect of the Tenant's use of the Premises or business carried on by the Tenant, the Tenant agrees that it shall pay such Sales Taxes and other exigible taxes in addition to the payment of the Annual Rent. Otherwise, the Tenant shall be responsible for only expenses and/or obligations in respect of, or attributable to, the Premises or the Building, as herein expressly provided.

**ARTICLE 4
TENANT'S
COVENANTS**

The Tenant covenants with the Landlord as follows:

**Section 4.1
Payment of Rent** To pay Rent in accordance with the provisions of this Lease.

**Section 4.2
Use of Premises** To use the Premises for the purposes of general office use for Paradise Childrens Programs Inc. and all other uses ancillary thereto only, in accordance with all laws, regulations, by-laws, policies or procedures of any Authority.

Section 4.3 The Tenant shall not do or permit to be done at the Premises anything which may:

- a) constitute a nuisance;
- b) cause damage to the Premises;
- c) cause injury or annoyance to the occupants of neighbouring premises;
- d) make void or voidable any insurance upon the Premises;
- e) constitute a breach of any by-law, statute order, or regulation of any municipal, provincial or other competent authority relating to the Premises.

**Section 4.4
Not to Affect** Not to do or omit, or permit to be done or omitted, upon the Premises or the Building or the Lands, by the Tenant or anyone permitted by the Tenant to be upon the Premises or the Building or the Lands, anything

Insurance

which shall cause the insurance to be cancelled or the insurance premiums for the Building to be increased, and if the insurance premiums for the Building shall be increased or if the insurance is cancelled or threatened to be cancelled by reason of anything done or omitted or permitted to be done or omitted by the Tenant or anyone permitted by the Tenant to be upon the Premises, the Building or the Lands, the Tenant shall, within Five (5) Business Days after receipt of notice from the Landlord setting out in reasonable detail the cause for such cancellation or increased premiums, as the case may be, pay to the Landlord the amount of such increase, or immediately discontinue such act or omission resulting in such cancellation or proposed cancellation.

**Section 4.5
Facilitate Cleaning**

To leave the Premises in a reasonably tidy state at the end of each Business Day to facilitate the Landlord's janitorial services.

**Section 4.6
Assign or Sublet**

Not to assign this Lease, sublet, part with or share possession of the Premises or any part thereof without the prior written consent of the Landlord, such consent not to be unreasonably withheld, delayed or conditioned.

Section 4.7 Repair

The Landlord shall at its costs maintain the Premises, (not including any Leasehold Improvements or tenant improvements) and the Building in tenantable condition during the Term and make good any defect or want of repair and/or replacement promptly upon notice thereof with a minimum of disruption to the Tenant's business. This shall be limited to capital repairs, normal wear and tear and Maintenance. Any repair and/or replacements to the Premises, Land or Building caused by Tenant or those for whom the Tenant is in law responsible for shall be charged back to the Tenant. The Tenant shall be responsible for payment of any such invoice within thirty (30) days of receipt thereof.

The Landlord shall be responsible for the maintenance of the yard and parking lot, including all lawn maintenance and snow and ice removal and waste removal at the expense of the Landlord.

The Tenant covenants that during the Term of this Lease and any renewal thereof that the Tenant shall keep in good condition the Premises including all alterations and additions made thereto and shall with or without notice make all needed repairs and all necessary replacements as would be a prudent owner to all leasehold improvements in the Premises whether installed by the Landlord or Tenant.

**Section 4.8
Expiry of Term**

Upon the expiry of the Term or other determination of this Lease, the Tenant agrees peacefully to surrender the Premises including any

alterations or additions made thereto to the Landlord in a state of good repair, reasonable wear and tear, damage by fire, lightening and storm only excepted.

**Section 4.9
Notice of Damage**

The Tenant shall immediately give written notice to the Landlord of any substantial damage that occurs to the Premises form any clause.

**ARTICLE 5
LANDLORD'S
COVENANTS**

The Landlord covenants with the Tenant as follows:

**Section 5.1
Quiet Enjoyment**

For quiet enjoyment.

**Section 5.2
Services and
Facilities**

To provide and operate the following services and facilities for the Premises as expressed below, during Normal Business Hours as well as such services and facilities as are necessary outside Normal Business Hours for security of the Building; and, unless otherwise herein excepted or qualified, at the Landlord's expense, and subject to the provisions of subsection (k) hereof, maintain at the Landlord's expense, such services and facilities in good repair (and, if necessary, replace same) during the Term and provide day-to-day operation and management of the Building:

a) Utility Systems

All utility systems and facilities including water, fuel and electricity, and including all charges for Utilities reasonably used or consumed within the Premises and for charges used or consumed in respect of the Common Areas and Facilities of the Building.

b) Electrical Systems/Lenses, Bulbs and Related Equipment

An electrical system including fixtures and outlets together with the initial installation and ongoing replacement of bulbs, fluorescent tubes and ballasts during the Term, and all maintenance and parts thereof, and maintenance of all lighting fixtures.

c) Thermal Conditions and Air Quality

A heating, ventilation and air-conditioning system which is reasonable and satisfactory for the Tenant's purposes.

d) Water System

A water system capable of supplying hot and cold water to the Premises and the washrooms serving the Premises.

e) Washrooms

Fully equipped washroom facilities for male and female employees and the public in accordance with the requirements established by the *Occupational Health and Safety Act*, R.S.O. 1990, c.0.1, as amended, and the regulations made thereunder, or any successor act, a handicapped accessible male and female washroom installed in accordance with the requirements of the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, *Ontarians with Disabilities Act, 2001*, S.O. 2001, c.32, as amended, and any other applicable Laws and requirements of any relevant Authority, and the provision of all washroom equipment and supplies reasonably necessary, for the use and operation of such washroom facilities, including, without limitation, a sink, vanity, toilet bowl, paper towel dispenser, garbage pail, soap dish, toilet paper dispenser.

f) Exterior, Common Areas

Maintenance of the exterior of the Building, the landscaped grounds of the Lands, the Parking Areas and walkways of the Building and the Common Areas and Facilities of the Building in good repair and first-class condition and the prompt removal of snow and ice from access and exiting routes, walkways and parking lots.

g) Life Safety

Provide a workable emergency evacuation plan, in consultation with the Tenant.

h) Glass Replacement

Prompt replacement at the Landlord's cost in case of breakage, of all plate glass and other glazing materials of the Building, including without limitation, that which demises the Premises, with material of the same kind and quality as that which may be damaged or broken, save where such damage or breakage has been occasioned by the Tenant, its employees, servants, agents, licensees, invitees and all persons for whom the Tenant is in law responsible for in which event the Landlord shall invoice the Tenant for the cost or repair and/or replacement which invoice shall be paid within thirty (30) days of delivery.

i) Building Security

The provision of base Building security in accordance with the Landlord's standard practice, as would a reasonably prudent landlord of a similar building. Any additional independent security systems, camera surveillance and/or access control to be installed at the Premises by the Tenant: (i) shall be supplied and installed at the Tenant's sole cost and expense, and (ii) shall be coordinated with the Landlord so as to ensure compatibility with the operation of the Building.

j) Housekeeping Services

The Landlord shall provide janitorial service on a daily basis Monday to Friday excluding Statutory holidays for the Premises as would a reasonably prudent owner of a similar building, including the provision of waste removal services and all cleaning materials and washroom supplies.

k) Damage by Tenant

In the event the conditions of defect, damage or disrepair to the services and facilities to be provided by the Landlord pursuant to Section 5.3 result from the acts or omissions of the Tenant, its employees, servants, agents, licensees, invitees and all persons for whom the Tenant is in law responsible, the Landlord shall carry out the required repair or replacement, as the case may be, and deliver an invoice to the Tenant for the cost of such repair or replacement, which invoice shall be payable by the Tenant within thirty (30) days of receipt thereof.

**Section 5.4
Parking**

In the event that all or part of the Parking Areas are available to the tenants of the Building as part of the Common Areas and Facilities then, the Tenant, its employees and invitees shall be entitled to use the Parking Areas, or any portion thereof, in common with the other tenants of the Building and others entitled to the use thereof.

**ARTICLE 6
PROVISOS**

**Section 6.1
Overholding**

If the Tenant remains in possession of the Premises after the date fixed for the expiration of the Term or any extension thereof without any further written agreement, the Tenant shall be deemed to be a tenant from month to month at the monthly rental rate payable by the Tenant during the last month of the Term of this Lease and on the terms and conditions contained in this Lease except as to the length of the Term.

**Section 6.2
Trade Fixtures
And Furniture**

- a) The Tenant may at any time during the Term, or any extension or early termination thereof, remove or replace any Trade Fixtures installed by or on its behalf in the Premises or install new Trade Fixtures therein.
- b) The Tenant will compensate the Landlord for any damage caused to the Premises by the removal of Trade Fixtures.

Section 6.3 Signs

- a) Subject to the prior written consent of the Landlord, which consent shall not be unreasonably withheld or delayed, the Tenant may erect such signs on the Premises and Lands in

accordance with the Building standard and in accordance with municipal laws, as it considers necessary for the proper conduct of its business.

- b) All such signs shall, at the Landlord's option, be removed by the Tenant and at the Tenant's costs from the Premises and/or the Lands at the end of the Term or any extension thereof.
- c) The Tenant shall compensate the Landlord for any damage caused to the Premises or Building, if applicable, by the removal of signs, save and except that caused by local weather and ambient conditions.

Section 6.4
Option to Renew

- a) The Tenant shall be entitled to extend this Lease for one additional one (1) year term. The extension shall be upon the same terms and conditions as this Lease except that there shall be no further right of extension and except for annual rent. The Annual Rent for the extension shall be determined by mutual agreement as of the date which is four months prior to the expiry of the Term.

If the parties are unable to agree upon the Annual Rent to be charged during the extension term provided for in this Lease, they shall submit the dispute to arbitration in accordance with the provisions of the *Arbitration Act*, S.O. 1991, c.17, as amended, or any successor act. Each party shall appoint an arbitrator and the appointed arbitrators shall jointly choose a third arbitrator to create a board of three arbitrators, the majority decision of which shall be binding upon the party appointing him, proceed to determine the annual rent as if he were a single arbitrator appointed by both parties. In such cases the single arbitrator shall receive and consider written or oral submissions from both parties. If two arbitrators are appointed and they fail, within ten (10) days of the appointment of the second of them, to agree upon the appointment of the third arbitrator, then upon the application of either party the third arbitrator shall be appointed by a Judge of the *Ontario Superior Court of Justice*. Each party shall pay the fees and expenses of the arbitrator appointed by it and on e-half of the fees and expenses of the third arbitrator.

- b) The Tenant shall give written notice to the Landlord of its extension of this Lease at least six (6) months prior to the end of the Term.

**ARTICLE 7
ALTERATIONS
AND DELETIONS**

**Section 7.1
Alterations and
Deletions**

- a) If the Tenant, during the Term of the Lease or any renewal of it, desires to make any substantial alteration or additions to the Premises, the Tenant may do so at its own expense, at any time and from time to time, if the following conditions are met:
 - i) before undertaking any substantial alterations or addition the Tenant shall submit to the Landlord a plan showing the proposed alterations or additions and the Tenant shall not proceed to make any alteration or addition unless the Landlord has approved the plan, and the Landlord shall not unreasonably or arbitrarily withhold its approval. Any items included in the plan which are regarded by the Tenant as trade fixtures shall be designated as such on the plan;
 - ii) any and all substantial alteration or additions to the Premises made by the Tenant must comply with all applicable building code standards and by-laws of the municipality in which the Premises are located.
- b) The Tenant shall be responsible for and pay the cost of any alterations, additions, installations or improvements that any governing authority, be it municipal, provincial or otherwise, may require to be made in or to the Premises;
- c) All alterations and additions to the Premises made by or on behalf of the Tenant, other than the Tenant's trade fixtures, shall immediately become the property of the Landlord without compensation to the Tenant;
- d) If the Tenant has complied with its obligations according to the provisions of this Lease, the Tenant may remove its trade fixtures at the end of the Term or other termination of this Lease;
- e) Other than was provided herein in the agreement, the Tenant shall not, during the Term of this Lease or any time thereafter, remove from the Premises any trade fixtures or other goods and chattels of the Tenant except in the following circumstances:

- i) the removal is in the ordinary course of business;
- ii) the trade fixtures have become unnecessary for the Tenant's business or is being replaced by a new or similar trade fixture;

but in any case, the Tenant shall make good any damage caused to the Premises by the installation or removal of any trade fixtures, equipment, partitions, furnishings and any other objects whatsoever brought onto the Premises by the Tenant.

- f) Without limiting the generality of the foregoing, the Tenant may elect to remove special equipment fixtures and furniture deemed essential to the operation of the Tenant at the Tenant's expense, upon termination of the Lease.

ARTICLE 8 INSURANCE

Section 8.1 Insurance

- a) During the Term of this Lease and any renewal thereof the Landlord shall maintain with respect to the Premises, insurance coverage insuring against:
 - i) loss or damage by fire, lightning, storm and other perils that may cause damage to the Premises or to the property of the Landlord in which the Premises are located as are commonly provided for as extended perils coverage or as may be reasonably required and obtained by the Landlord;
 - ii) liability for bodily injury or death or property damage sustained by third parties in the amount of One Million Dollars (\$1,000,000.00).
- b) The Tenant shall carry public liability and property damage insurance and the Tenant shall provide the Landlord with a copy of the policy.

ARTICLE 9 DAMAGES

Section 9.1

- a) If the Premises or the Building in which the Premises are located Damage to the are damaged or destroyed, in whole or in part, by fire or other peril, Premises then the following provisions shall apply:

- i) if the damage or destruction renders the Premises unfit for occupancy and impossible to repair or rebuild using reasonable diligence within one hundred and eighty (180) clear days from the happening of such damage or destruction, then the Term hereby granted shall cease from the date the damage or destruction occurred and the Tenant shall immediately surrender the remainder of the Term and give possession of the Premises to the Landlord and the rent from the time of the surrender shall abate;
 - ii) If the Premises can with reasonable diligence be repaired and rendered fit for occupancy within one hundred and eighty (180) days from the happening of the damage or destruction, but the damage renders the Premises wholly unfit for occupancy, then the rent hereby reserved shall not accrue after the day that such damage occurred or while the process of repair is going on, and the Landlord shall repair the Premises with all reasonable speed and the Tenant's obligation to pay rent shall resume immediately after the Landlord has completed the necessary repairs (not including any leasehold improvements installed by the Tenant).
 - iii) If the Premises can be repaired within one hundred and eighty (180) days as aforesaid, but the damage is such that the Premises are capable of being partially used, then until such damage has been repaired, the Tenant shall continue in possession and the rent shall abate proportionately. Occupancy for purposes of this section means that the Tenant shall not be required to occupy a portion of the Premises which is unreasonable with regards to its business.
- b) Any question as to the degree of damage or destruction or the period of time required to repair or rebuilding shall be determined by an architect retained by the Landlord.
 - c) Subject to the foregoing, there shall be no abatement or reduction of the rent due hereunder, nor shall the Tenant be entitled to damages, losses, costs, or disbursements from the Landlord during the Term, caused by or on account of fire (except as above), water, sprinkler systems, partial or temporary failure or stoppage of heat, light, elevator, live

steam or plumbing service in or to the said Premises or Building, whether due to acts of God, strikes, accidents, the making of alterations, repairs, renewals, improvements, structural changes to the said Premises or Building, or the equipment or systems supplying the said services, or from any cause whatsoever, provided that said failure or stoppage be remedied within a reasonable time.

- d) And it is further declared and agreed that the Landlord shall not be liable for any damage to any property at any time upon the Premises arising from gas, steam, water, rain or snow, which may leak into, issue or flow from any part of the said Building, or from any other place or quarter, or for any damage caused by or attributable to the condition or arrangement of an electric or other wires in the said Building, save and except for damages caused by the negligence of the Landlord. The Tenant agrees to be liable for any damage done by reason of water being left running from the taps in the Premises or from gas permitted by the Tenant to escape therein.

And the Landlord shall not be responsible for any personal injury which shall be sustained by the Tenant or any employee customer or any other person who may be upon the Premises save and except for damages caused by the negligence of the Landlord, all risks of such injury being assumed by the Tenant who shall hold the Landlord harmless and indemnified therefrom.

**ARTICLE 10
ACTS OF
DEFAULT**

**Section 10.1
Act of Default**

- a) An Act of Default has occurred when:
- i) The Tenant has failed to pay Rent for a period of 5 consecutive days, regardless of whether demand for payment has been made or not;
 - ii) The Tenant has breached its covenants or failed to perform any of its obligations under this lease and the Landlord has given notice specifying the nature of the default and the steps required to correct it; and the Tenant has failed to

correct the default as required by the notice within ten (10) days of the Landlord providing such notice.

- iii) The Tenant has:
 - 1) become bankrupt or insolvent or made an assignment for the benefit of creditors;
 - 2) had its property seized or attached in satisfaction of a judgment;
 - 3) had a receiver appointed;
 - 4) committed any act or neglected to do anything with the result that a construction lien or other encumbrance is registered against the Lands;
 - 5) without the consent of the Landlord, made or entered into an agreement to make a sale of substantially all of its assets, or removed substantially all of the chattels contained in the Premises;
 - 6) taken action with a view to winding up, dissolution, or liquidation;
 - iv) Any insurance policy is cancelled or not renewed by reason of the use or occupation of the Premises, on in the case of insurance to be maintained by the Tenant, by reason of non-payment of premiums;
 - v) The Premises are used by any other person or persons, or for any other purposes than as provided for in this lease without the written consent of the Landlord.
- b) When an Act of Default on the part of the Tenant has occurred:
- i) The current month's Rent, together with the next three months' rent shall become due and payable immediately; and
 - ii) The Landlord shall have the right to terminate this lease or to re-enter the Premises and deal with them as it may choose.
- c) If, because an Act of Default has occurred, the Landlord exercises its right to terminate this Lease or re-enter the Premises prior to the end of the Term, the Tenant shall nevertheless be liable for payment of Rent and all other amounts payable by the Tenant in accordance with the provisions of this Lease until the Landlord has re-let the Premises or otherwise dealt with the Premises in such manner that the cessation of payments by the Tenant will not result in loss to the Landlord and the Tenant agrees to be liable to the

Landlord, until the end of the Term of this Lease, for payment of any difference between the amount of Rent hereby agreed to be paid for the Term hereby granted and the Rent any new tenant pays to the Landlord.

- d) The Tenant covenants that notwithstanding any present or future Act of the Legislature of the Province of Ontario, the personal property of the Tenant during the term of this lease shall not be exempt from levy by distress for Rent in arrears:
 - i) And the Tenant acknowledges that it is upon the express understanding that there should be no such exemption that this Lease is entered into, and by executing this Lease, the Tenant waives the benefit of any such legislative provisions which might otherwise be available to the Tenant in the absence of this agreement, and the Tenant agrees that the Landlord may plead this covenant as an estoppel against the Tenant if an action is brought to test the Landlord's right to levy distress against the Tenant's property.
- e) If, when an Act of Default has occurred, the Landlord chooses not to terminate the Lease or re-enter the Premises, the Landlord shall have the right to take any and all necessary steps to rectify any or all Act of Default of the Tenant and to charge the costs of such rectification to the Tenant and to recover the costs as Rent.
- f) If, when an Act of Default has occurred, the Landlord chooses to waive its right to exercise the remedies available to it under this Lease or at law the waiver shall not constitute condonation of the Act of Default, nor shall the waiver be pleaded as an estoppel against the Landlord to prevent it exercising its remedies with respect to a subsequent Act of Default. No covenant, term, or condition of this Lease shall be deemed to have been waived by the Landlord unless the waiver is in writing and signed by the Landlord.

ARTICLE 11
EARLY
TERMINATION
RIGHTS

**11.1 Tenant's
Early Termination
Right**

Notwithstanding anything in this Lease to the contrary and provided the Tenant is not in default hereunder, the Tenant shall have the right to terminate this Lease prior to the end of the Term by providing prior written notice (the "**Tenant Termination Notice**") to the Landlord, which Tenant Termination Notice shall state a termination date to be

not less than twelve (12) months after the date of delivery of the Tenant Termination Notice and which date must be effective as of the end of a calendar month (the **“Tenant Early Termination Date”**). From the date of delivery of the Tenant Termination Notice to the Tenant Early Termination Date, the rights and obligations of the parties shall continue to be applicable. Furthermore and without limiting the generality of the foregoing, all rights and obligations applicable to the parties on the last day of the Term shall be applicable on the Tenant Early Termination Date.

**11.2 Landlord’s
Early Termination
Right**

Notwithstanding in this Lease to the contrary, the Landlord shall have the right to terminate this Lease prior to the end of the Term by providing prior written notice (the **“Landlord Termination Notice”**) to the Tenant, which Landlord Termination Notice shall state a termination date not less than twelve (12) months after the date of delivery of the Landlord Termination Notice which date must be effective as of the end of a calendar month (the **“Landlord Early Termination Date”**). From the date of delivery of the Landlord Termination Notice to the Landlord Early Termination Date, the rights and obligations of the parties shall continue to be applicable. Furthermore and without limiting the generality of the foregoing, all rights and obligations applicable to the parties on the last day of the Term shall be applicable on the Landlord Early Termination Date.

**ARTICLE 12
NOTICES**

Any notice required or contemplated by any provision of this Lease shall be given in writing enclosed in a sealed envelope addressed in the case of notice to the Landlord to:

County of Renfrew
9 International Drive
Pembroke, Ontario
K8A 6W5
Attention: Manager of Real Estate

and in the case of notice to the Tenant to

Paradise Childrens Programs Inc.
Renfrew County Place
450 O’Brien Road
Renfrew Ontario K7V 3Z2
Attention:

and delivered personally or by registered mail and postage prepaid. The time of giving of notice by either registered or signature mail shall be conclusively deemed to be the third Business Day after the day of such mailing. Such notice, if personally delivered, shall be conclusively deemed to have been given and received at the time of such delivery.

IN WITNESS WHEREOF the parties hereto have executed this Lease.

SIGNED, SEALED & DELIVERED

) THE CORPORATION OF THE COUNTY OF
) RENFREW

)

) Per: _____

) Name: Craig Kelley
) Title: Chief Administrative Officer/Clerk

)

) Authorized Signing Officer

) Per: _____

) Name: Peter Emon
) Title: Warden

)

) Authorized Signing Officer

)

PARADISE CHILDRENS PROGRAMS INC.
Per: ~~Carissa Rothwell~~

Carissa Rothwell

Name:

) Title: Board President

) Authorized Signing Officer

Per: Andrea Mitchell

)

) Name: Andrea Mitchell
) Title: Board Treasurer

) Authorized Signing Officer

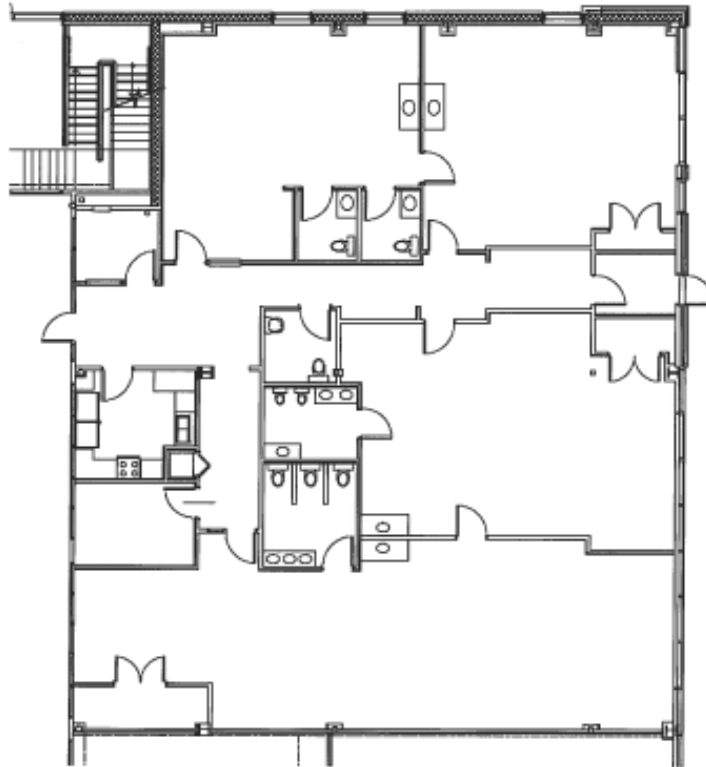
SCHEDULE "A"

LEGAL DESCRIPTION OF THE LANDS

Part of Lot 10, Concession 2, Horton, as in R167983, except R243660; S/T R167983, S/T R142311, R47903, R53737, Town of Renfrew [PIN 57288-0057]

SCHEDULE "B"

Floor Plan



COUNTY OF RENFREW

BY-LAW NUMBER 19-24

**A BY-LAW TO ADOPT AMENDMENT NO. 43
TO THE OFFICIAL PLAN OF THE COUNTY OF RENFREW**

WHEREAS the Council of the Corporation of the County of Renfrew, in accordance with the provisions of Sections 17 and 22 of the Planning Act, as amended hereby enacts as follows:

1. THAT Amendment No. 43 to the Official Plan of the County of Renfrew, consisting of the text attached as Schedule "1" is hereby adopted.
2. THAT this By-law shall come into force and take effect on the day of final passing thereof.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

AMENDMENT NO. 43

TO THE

OFFICIAL PLAN

FOR THE

COUNTY OF RENFREW

AMENDMENT NO. 43 TO THE OFFICIAL
PLAN FOR THE COUNTY OF RENFREW

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THE CONSTITUTIONAL STATEMENT

PART A - THE PREAMBLE does not constitute part of this amendment.

PART B - THE AMENDMENT consisting of the following text and Schedule "A" constitutes Amendment No. 43 to the Official Plan for the County of Renfrew.

PART A - THE PREAMBLE

Purpose

To amend Schedule A of the County of Renfrew Official Plan to redesignate an existing property of approximately 9.0 hectares in area from Agriculture to Rural to permit a future residential plan of subdivision.

Location

The lands affected by this amendment are described as part of Lot 1, Concession 11, in the geographic Township of McNab, in the Township of McNab/Braeside, located on Young and Moreau Road.

Basis

The Official Plan for the County of Renfrew was adopted by the Council of the County of Renfrew on March 27, 2002, and approved by the Minister of Municipal Affairs and Housing on June 2003. The Official Plan was recently updated by Official Plan No. 31, under Section 26 of the Planning Act, and approved by the County of Renfrew on August 19, 2021. This amendment represents the 43rd amendment to the Official Plan.

Proposal

The subject property is a vacant 9.0 hectare waterfront property that is designated in the Official Plan as Agriculture. The Agriculture designation does not permit residential lot creation. The owner has applied to redesignate the entire 9.0 hectare property from Agriculture to Rural to permit a future residential plan of subdivision.

These lands were previously designated Rural, had been severed and a plan of subdivision was proposed to create waterfront lots. The principle of development had been established to permit residential lots on this property. When the County of Renfrew Official Plan was updated in 2019, these lots were modified by the Province to a Rural designation. The Province was unlikely aware of the previous work already done to support residential development on these lands which led to the change to agriculture. This is a technical amendment to re-instate the Rural designation as it was adopted by the County before modification by the Province.

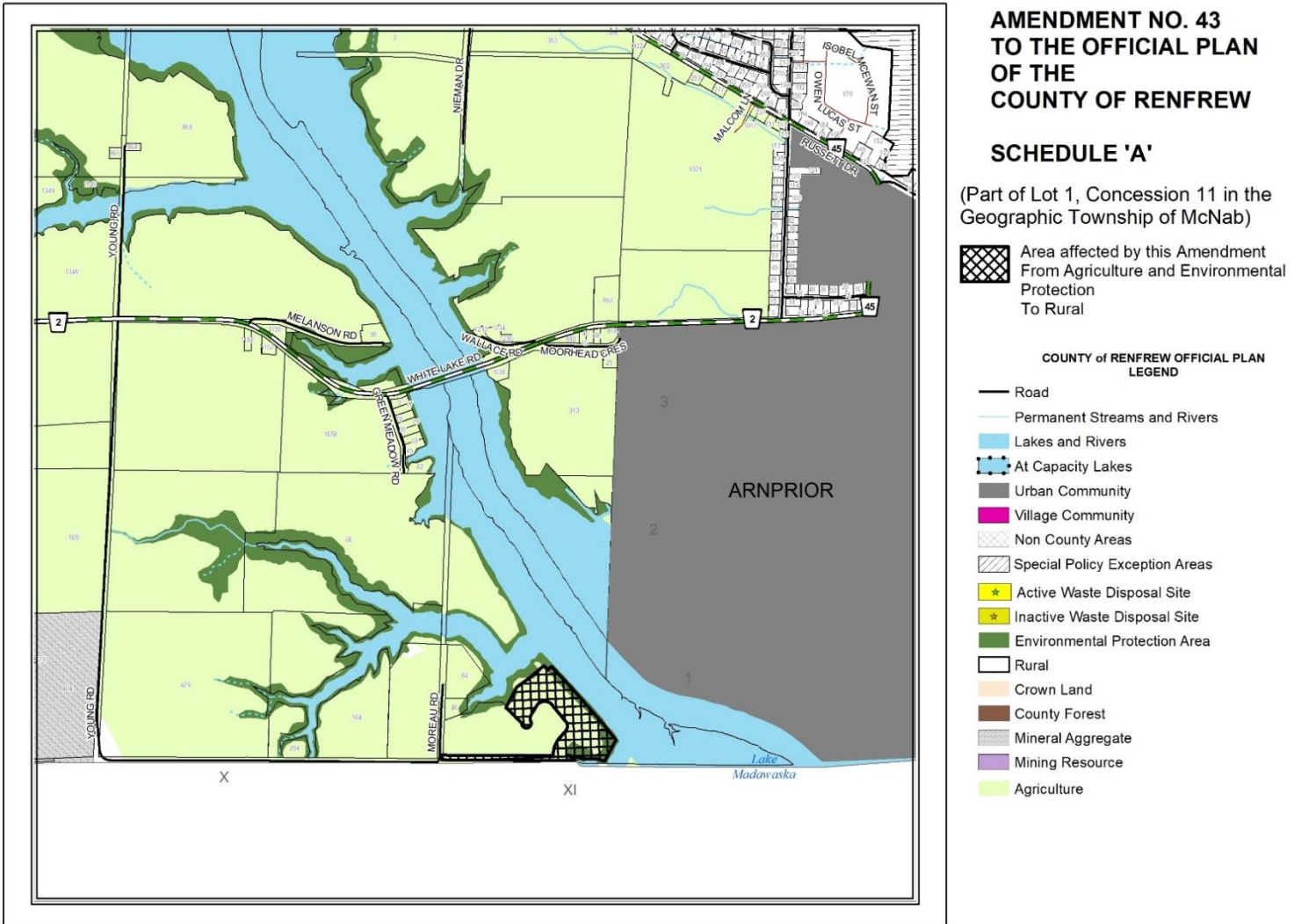
PART B - THE AMENDMENT

All of this part of the document entitled Part B - The Amendment, consisting of the following text and Schedule "A" constitutes Amendment No. 43 to the Official Plan for the County of Renfrew.

Details of the Amendment

The Official Plan is amended as follows:

- (a) Schedule "A" of the Official Plan is hereby amended by redesignating those lands described as Part of Lot 1, Concession 11, in the geographic Township of McNab, in the Township of McNab/Braeside, from "Agriculture" to "Rural", as shown on the attached Schedule "A".



Note: This schedule forms part of Amendment No. 43 to the Official Plan of the County of Renfrew and must be read in conjunction with the written text.

Implementation and Interpretation

The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan for the County of Renfrew.



OFFICIAL PLAN AMENDMENT PLANNING REPORT

1. **FILE NO.:** OPA No.43
2. **APPLICANT:** Jp2g Consultants Inc. (Agent)
1332712 Ontario Inc. (Owner)
3. **MUNICIPALITY:** Township of McNab/Braeside
(Geographic Township of Admaston)
4. **LOCATION:** Part of Lot 1, Concession 11
Young Road and Moreau Road
5. **APPLICATIONS:** Official Plan Amendment

SUBJECT LANDS

6. **COUNTY OF RENFREW
OFFICIAL PLAN
Land Use Designation(s)** Agriculture
Environmental Protection
7. **TOWNSHIP OF
MCNAB/BRAESIDE
ZONING BY-LAW
Zone Category(s):** Rural Residential-Exception Eleven-holding
(RR-E11-h)

8. DETAILS OF OFFICIAL PLAN AMENDMENT REQUEST:

The application to amend the County of Renfrew Official Plan proposes to redesignate a vacant 9.0 hectare waterfront property from Agriculture to Rural.

The application submission includes a Planning Justification Study, prepared by Jp2g Consultants Inc., November 2, 2023. The study and includes an Appendix being a 2005 Planning Justification Report prepared by Jp2g Consultants and an Agricultural Soils Assessment, prepared by AgPlan Limited, December 2004.

9. SITE CHARACTERISTICS AND SURROUNDING LAND USES

The subject property, outlined in yellow in the figure below, is 9.0 hectares in area with 406 metres of water frontage on Lake Madawaska. It includes a narrow strip of land that provides direct frontage on and access to the intersection of Young Road and Moreau Road. The property consists of farm fields. There are no buildings or structures.

The subject lands are located in a predominantly agricultural area that includes land in the adjacent Town of Mississippi Mills, in Lanark County to the south. The Town of Arnprior is located on the north side of Lake Madawaska, consisting of future residential development lands, and the Arnprior Municipal Airport. Within McNab/Braeside, there are very limited rural residential lots in the area.



10. PROVINCIAL POLICY STATEMENT (PPS):

Section 3 of the *Planning Act* requires that, in exercising any authority that affects a planning matter, the council of a municipality “shall be consistent with” policy statements issued under the *Act* that are in effect. The Provincial Policy Statement (PPS) guides the overall direction of land-use matters as they are declared to be a matter of Provincial interest. The Provincial Policy Statement is required to be read in its entirety but a number of policies are related to the subject lands and potential future development are identified below:

Section 1.1.1 states that healthy, liveable and safe communities are sustained by:

- a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;

Section 2.3.1 states that prime agricultural areas shall be protected for the long-term use for agriculture.

Prime agricultural areas are areas where *prime agricultural lands* predominate. *Specialty crop areas* shall be given the highest priority for protection, followed by Canada Land Inventory Class 1, 2, and 3 lands, and any associated Class 4 through 7 lands within the *prime agricultural area*, in this order of priority.

Section 2.3.2 states that planning authorities shall designate *prime agricultural areas* and *specialty crop areas* in accordance with guidelines developed by the Province, as amended from time to time.

Planning authorities are encouraged to use an *agricultural system* approach to maintain and enhance the geographic continuity of the agricultural land base and the functional and economic connections to the *agri-food network*.

Section 2.3.3.3 identifies that new land uses in *prime agricultural areas*, including the creation of lots and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.

Section 2.3.4 contains policies on lot creation and lot adjustments in prime agricultural areas.

Section 2.3.4.1 states lot creation in *prime agricultural areas* is discouraged and may only be permitted for:

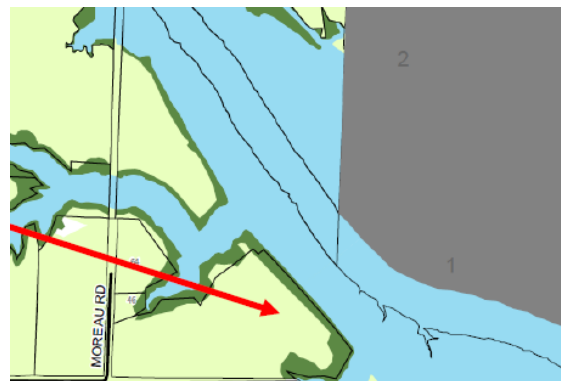
- a) *agricultural uses*, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;
- b) *agriculture-related uses*, provided that any new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*;
- c) *a residence surplus to a farming operation* as a result of farm consolidation, provided that:
 1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*; and
 2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective; and
- d) *infrastructure*, where the facility or corridor cannot be accommodated through the use of easements or rights-of-way.

Section 2.3.4.3 states that the creation of new residential lots in *prime agricultural areas* shall not be permitted, except in accordance with policy 2.3.4.1(c).

11. OFFICIAL PLAN:

The County of Renfrew Official Plan implements the PPS, and sets out policies to implement County goals and objectives.

The lands impacted by this application are designated Agriculture. An Official Plan amendment has been requested to redesignate the property from Agriculture to Rural in order to permit the development of the lands with a future residential plan of subdivision.



XI

Section 5.3(1) of the Rural designation permits a range of rural uses including agriculture, forestry, commercial, industrial, institutional, as well as limited low density residential.

Section 5.3(3) identifies criteria for determining site suitability for plans of subdivision. This criteria includes subdivisions associated with resource based recreational uses which includes water frontage and being located in areas having natural amenities. Section 5.3(4) sets out additional criteria for waterfront developments including minimum lot sizes, water access and ensuring no negative environmental impacts.

Section 6.3(1) of the Agriculture designation states that the predominant use of the land will be for primary agricultural uses, as well as agricultural-related uses and on-farm diversified uses.

Section 6.6(6) states that consents will not be allowed which have the effect of creating either severed or retained lots which are not directly related to agriculture unless otherwise provided for under Section 6.0.

Section 13.3(3) identifies local municipal roads and that development adjacent to these roads must meet the requirements of the local road authority.

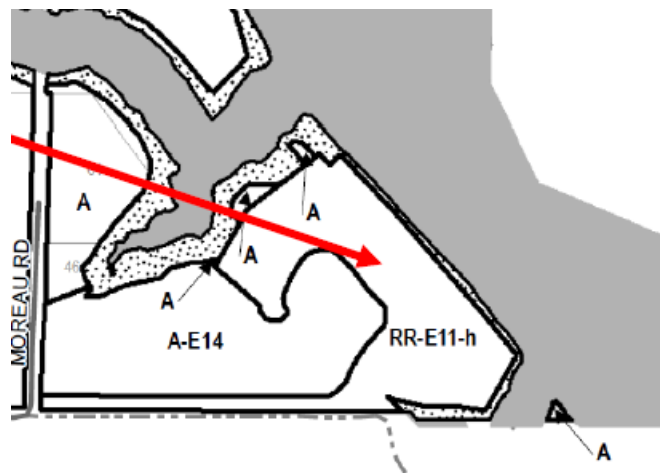
General Policies are set out in Section 2.0 and are applied, as required, to new development proposals, depending on the type and scale of development, the location of the site and nearby features on the landscape. These address a variety of matters including, but not limited to: 2.2(2) Minimum Distance Separation from livestock facilities, 2.2(8) Natural Heritage Features, and 2.2(12) Servicing. Many of these policies contain requirements for studies and reports to address issues and provide recommendations for mitigation measures.

12. ZONING BY-LAW:

The subject lands are zoned Rural Residential-Exception Eleven-holding (RR-E11-h) in the Township of McNab/Braeside Zoning By-law.

Section 6.1(a) of the Rural Residential (RR) Zone permits a single detached, semi-detached and duplex dwelling types.

Section 6.2 sets out the various lot development requirements including lot sizes and frontages, and building setback and height requirements.



Section 6.3(k) provides for site specific requirements for land in the Rural Residential-Exception Eleven (RR-E11) Zone. For these lands a reduced minimum lot frontage of 20 metres along the road is permitted.

Section 6.4 Holding Zones sets out requirements for site-specific lands that are placed in holding zones. Section 6.4(b) Rural Residential Eleven-holding (RR-E11-h) applies to the subject lands. Prior to the holding (-h) symbol being removed, only existing uses in existing locations, agricultural uses with no buildings, open space and passive recreation with no buildings are permitted. To remove the holding (-h) symbol the following studies are required to support a plan of subdivision: planning justification report, site servicing options report, hydrogeological study with nitrate impact study, storm water management report, archaeological assessment (land and water), geotechnical and slope stability assessment, environmental impact study, favourable Minimum Distance Separation (Type B) calculations, and a draft approved plan of subdivision.

Section 3.22(c) of the General Provisions requires that no dwelling is to be erected within the required Minimum Distance Separation (MDS1) from a livestock facility.

Section 3.23(b) requires development abutting a County road to meet the road authority's requirements.

13. SUMMARY OF STUDIES:

In support of the application, the following study was submitted by the applicant and is summarized below:

Planning Justification Report, Jp2g Consultants Inc., November 2, 2023

The purpose of this report is provide justification for the proposed Official Plan amendment and references a historical official plan amendment process that included supporting studies and resulted in the lands being redesignated to Rural in 2005. This current amendment would re-instate what was previously approved.

The previous Official Plan amendment to the, then, local Township of McNab/Braeside Official Plan was approved by the County of Renfrew. Subsequently in 2019, the Township transitioned to the County of Renfrew Official Plan, and when the County Official Plan was updated and approved with modifications by the Ministry of Municipal Affairs and Housing in 2020, the Ministry modified the lands from Rural back to Agriculture. Based on the previous approvals, the intent in the County Official Plan update was that the Rural designation would continue. The study identifies the current Official Plan amendment as a technical correction.

Appendix B to the report is a copy of the 2005 Planning Report submitted for the previous Official Plan amendment. Embedded as Appendix A in the 2005 Report is an Agricultural Soils Assessment, prepared by AgPlan Limited, dated December

2004. The original proposal covered more land and proposed 25 residential lots. Additional information was requested to support the proposal. As a result, the soils assessment was completed and based on its findings, the proposal was downsized in land area and reduced to 10 residential lots. These were the lands identified in the soils assessment as having lower agricultural capabilities. The 2005 Planning Report also assessed matters such as potential impact of the development on surrounding agricultural uses.

The report discusses the relevant sections of the Provincial Policy Statement and the County of Renfrew Official Plan. The report recognizes the importance placed on prime agricultural lands in these documents. The 2005 soils assessment identified the lands to be redesignated as not capable for specialty crops and at 0.53 on the productivity index, which is less than the Class 3 index of 0.64. Only 36% of the area of the site is Class 3 lands. The study also found that the proposed use will have minimal agricultural impact. There has been no change in circumstances in the intervening years. The report confirms that the proposed official plan amendment is consistent with both the 2005 and 2020 Provincial Policy Statements.

Lastly, the report confirms that the site is still zoned Rural Residential-Exception 11 (RR-E11) with a holding (-h), that establishes the principal of development, subject to all the conditions of holding being satisfied before development can proceed.

The report concludes that the proposed Official Plan amendment would reinstate what was previously approved and is a technical amendment that represents good land use planning

14. CONSULTATION:

This formal Official Plan Amendment application was circulated in accordance with the *Planning Act*, and an in-person public meeting was held on January 16, 2024. Agency and public comments are summarized in the following sections.

15. AGENCY COMMENTS:

Twp. of McNab/Braeside	January 8, 2024 Recommend approval
Centre des Ecoles Publiques Centre-Est D'Ontario	December 15, 2023 No concerns
Enbridge	December 18, 2023 No objection to application but reserve right to amend its development conditions.

16. PUBLIC COMMENTS

The following is a list of the persons that provided written and/or oral comments including at the public meeting, held January 16, 2024:

Beth Nanne John Nanne	Written submission letter with 85 signatures, January 16, 2016; Oral comments at meeting
	Written submission, January 24, 2024
Bruce Hudson, President Arnprior Regional Federation of Agriculture (ARFA)	Written submission, January 12, 2024
Keanan Stone, President Renfrew County Federation of Agriculture	Written submission January 16, 2024
Bruce Graham	Oral submission, January 16, 2024
Mark MacGowan	Oral submission, January 16, 2024
Annette Cousens	Oral submission, January 16, 2024

The public comments provided can be summarized, as follows:

- Oppose the application as it is not consistent with the Provincial Policy Statement and the preservation of agricultural lands, in particular Classes 1, 2 and 3 lands.
- Ontario is losing prime agricultural lands at an unsustainable rate and they are required for a strong, viable and sustainable supply of food products grown, harvested and processed at home to ensure food security.
- Fragmentation of farmland in rural areas is counterproductive to the agricultural business structure in Ontario.
- Recommend the County take a holistic, systematic approach that prioritizes the protection of agricultural lands and identifies the most appropriate areas for growth with justifiable criteria and comprehensive analysis.
- This will set a precedent for more farmland along the waterfront to be

converted for residential development.

- Farmers may experience complaints from new residents who may not be familiar with common farm practices (i.e. equipment working around the clock, use of fertilizers and herbicides, manure spreading odours, large, slow moving farm vehicles on local roads.
- Makes more sense to upgrade seasonally maintained portion of Young Road to serve the new development, than build a new road beside Young Road. This would preserve more agricultural land, as well.

17. ANALYSIS:

The applicant is requesting a redesignation of the subject lands from Agriculture to Rural. The purpose is to “reinstate” the Rural designation for the exact same lands that was previously processed under the Planning Act, adopted by the Township of McNab/Braeside, and approved by the County of Renfrew, in 2005.

Subsequent to the 2005 OPA approval, the lands were severed in 2017, as a separate lot. As a condition to the approval of the severance, the lands were required to be re-zoned.

A zoning amendment application was submitted in 2018 and approved by the Township of McNab/Braeside to rezone the lands to a Rural Residential-Exception-Eleven-holding (RR-E11-h) zone that includes a list of supporting studies and documents required to support future residential development of the lands. The retained lands were zoned to Agriculture-Exception Fourteen (A-E14). The exception established a minimum lot size equal to the retained farm land, to ensure they will not be further fragmented. The RR-E11 and A-E14 zones are still in effect.

In response to concerns raised by members of the public and local agricultural federations, this property has been through three separate Planning Act applications and approvals, and was designated Rural for 15 years, prior to the Ministry reversal of the designation back to Agriculture. Since the original Official Plan amendment, the Provincial Policy Statement has been updated several times and continually strengthens the position of protecting not just prime agricultural lands but now the agricultural system as a whole. The County of Renfrew recognizes the importance of preserving prime agricultural lands. However, this amendment will rightfully return a designation that had been properly obtained. There are no other agricultural lands in the County of Renfrew with the same planning history. This application will not set a precedent for more waterfront agricultural lands to be re-designated for residential development.

Regarding the comment about the proposed road access and other questions raised at the public meeting regarding potable water quality/quantity on site, these types of development details will be addressed at the plan of subdivision

application stage.

It is assumed, that the Ministry of Municipal Affairs and Housing staff were unaware of the land use planning history of the site, and that the principle of development had been established through proper Planning applications when it modified the lands to Agriculture in the comprehensive update to the Official Plan in 2022.

Given the planning history of the subject lands, and that the principle of development was previously established, it is staff's opinion that the amendment requested is technical in nature and that this application be approved.

18. RECOMMENDATIONS:

That Official Plan Amendment 43 be approved to change the designation of the lands from Agriculture to the Rural designation on the subject lands.

Date: January 31, 2024

Prepared by: Anne McVean
County Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

APPENDIX A

Planning Justification Report, Jp2g Consultants Inc., November 2, 2023

February 28, 2024

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Community Services Committee**, wish to report and recommend as follows:

INFORMATION

1. **2023 Fourth Quarter (October – December 31) Community Housing Registry Waitlist**

	New Applications	Cumulative Applications	Transfer Applications	Special Priority Applications
<i>Senior</i>	0	63	20	1
<i>Adult</i>	144	900	33	10
<i>Family</i>	30	502	34	76
<i>Total</i>	174	1465*	87	87

***Total Number of Applications – Bedroom Size Requested**

<i>Bedroom Size Requested</i>	<i>Senior</i>	<i>Adult</i>	<i>Family</i>
1	59	852	0
2	4	43	213
3	0	4	161
4	0	1	82
5	0	0	46
<i>Totals</i>	63	900	502

2. **2023 Fourth Quarter (October – December 31) Move Ins, Move Outs, and Internal Transfers Comparison**

	Move Outs	Move Ins	Internal Transfers
<i>Pembroke & Area</i>	15	11	4
<i>Renfrew</i>	3	4	0
<i>Arnprior</i>	5	0	1
<i>Total</i>	23	15	5

3. **2023 Fourth Quarter (October – December 31) Landlord and Tenant Board Notices and Applications**

	Arnprior	Renfrew	Pembroke & Area
<i>N4-Notice to Terminate Tenancy Early for Non-Payment of Rent</i>	79	95	258
<i>N5-Notice to Terminate Tenancy Early</i>	15	8	28
<i>L1-Application to Evict a Tenant for Non-payment of Rent and to Collect Rent</i>	3	3	12
<i>L2-Application to End a Tenancy and Evict a Tenant or Collect Money</i>	1	2	5

4. **Affordable Homeownership Program Summary for 2023**

The Affordable Homeownership Program can provide up to \$25,000 towards the purchase of a new home for qualified households. Applications are currently open and are available on the County of Renfrew website or can be requested by contacting a Community Services office.

	Approved Applications	2023 Spending	Geographical Area
	1	\$19,900	City of Pembroke
	2	\$25,000	Town of Deep River
	3	\$25,000	Town of Renfrew
	4	\$18,500	City of Pembroke
	5	\$25,000	Town of Renfrew
<i>Total</i>	5	\$113,400	-

5. **2023 Ontario Renovates Program Summary for 2023**

The Ontario Renovates Program can provide up to \$10,000 for essential household repairs or accessibility upgrades. The program is currently closed; however, it will open again for applications in the spring of 2024. There will be a media release to announce the program opening date and eligibility requirements. Applications will be available on the County of Renfrew website or by contacting a Community Services office.

	Payment Amount	Date Issued	Geographical Area
	\$9,150.18	February 28, 2023	Township of Madawaska Valley
	\$7,000.00	February 28, 2023	Township of Horton
	\$10,000.00	February 28, 2023	City of Pembroke
	\$2,105.26	March 31, 2023	North Algona Wilberforce

	Payment Amount	Date Issued	Geographical Area
	\$10,000.00	March 31, 2023	Township of Whitewater Region
	\$8,245.50	March 31, 2023	Township of Brudenell Lyndoch & Raglan
	\$7,560.00	April 20, 2023	City of Pembroke
	\$960.00	April 30, 2023	Township of Horton
	\$4,350.00	June 30, 2023	Township of Whitewater Region
	\$5,434.00	July 15, 2023	City of Pembroke
	\$10,000.00	July 15, 2023	City of Pembroke
	\$5,400.00	July 31, 2023	City of Pembroke
	\$9,827.47	September 30, 2023	Town of Petawawa
	\$2,818.22	December 31, 2023	Township of Whitewater Region
<i>Total</i>	\$92,850.63	-	-

6. **2023 Fourth Quarter (October – December 31) Renfrew County Housing Corporation Rent Arrears**

Attached as Appendix I is the Arrears report.

Attached as Appendix II is the Arrears Comparison report.

7. **County of Renfrew Affordable Housing Activities**

Initiatives are currently underway to achieve the County of Renfrew’s strategic goal #5 of Attainable Housing and Infrastructure. The following is a list of recent and upcoming activities:

- The construction of nine affordable housing units and one rebuilt rent-geared-to-income unit within the City of Pembroke. Occupancy is anticipated for Spring 2024, providing ten households from the Renfrew County Housing Corporation’s centralized waitlist with a new home.
- The Renfrew County Housing Corporation (RCHC) Board approved the initiation of a 10-year strategic Housing and Homelessness Plan. Key areas of focus include maintaining and revitalizing RCHC stock, supporting non-profit housing viability, developing affordable units through consultation, implementing funding plans for private market rent affordability, engaging community partners for effective homelessness prevention programs, and providing supportive housing services within the RCHC portfolio for tenants needing additional support.

- A Memorandum of Understanding was created between the County of Renfrew and the Town of Deep River on a shared opportunity to purchase the former Keys Public School at 167 Brockhouse Way in Deep River.
- Staff commenced an assessment of vacant properties and possible housing provider partnerships regarding the creation of affordable housing on County of Renfrew and Renfrew County Housing Corporation owned lands.
- Planning is underway for a County of Renfrew Housing Summit during 2024 that will provide community education and seek feedback regarding the development of attainable housing, possible partnerships, and funding opportunities.
- An application for additional Canada-Ontario Housing Initiative (COCHI) funding was submitted to the Ministry of Municipal Affairs and Housing this month for the addition of up to five new duplexes (10 two-bedroom units) on existing Renfrew County Housing Corporation property.
- Building Condition Assessments are currently being conducted regarding the state of community housing properties in the County of Renfrew.

8. **Affordable Housing Corporation Overview**

Acknowledging the urgent need for affordable housing in Renfrew County and Pembroke, during the August 30, 2023 Council meeting, staff received direction to explore the establishment of an entity like the Prince Edward County Affordable Housing Corporation. Staff were asked to assess the feasibility of creating an additional corporation dedicated to affordable housing that would provide guidance and foster collaboration among upper and lower tiers, partners, and developers, with the aim of alleviating the housing shortage.

Attached as Appendix III is a presentation that was shared at the June 2023 Rural Ontario Municipal Association Board Meeting that provides an overview of the Prince Edward County affordable housing strategy. During 2017, Prince Edward County Council directed staff to propose recommendations for addressing the County's increasing affordable housing challenges and allocated \$250,000 in their 2018 budget to do so. In 2018, it was proposed that Prince Edward County establish an independent, not-for-profit affordable housing corporation to increase the supply of affordable housing. The newly formed corporation became operational in July 2020 and currently has eight housing projects at various stages of development. They project to have up to 800 affordable, supportive, and sustainable housing units in the next three years.

When evaluating the Prince Edward County model in the context of local applicability, factors to consider include:

- Comparability and viability of existing housing stock
- Council decisions regarding municipal contributions (land, construction, and the annual operating expenses of an additional board)
- Existing corporate structure and services
- Local strategic planning activities that are underway

The Prince Edward County model prominently utilizes private and public partnerships to foster financial stability in a blend of market and affordable rental units. Project ‘shovel readiness’ relies heavily on the availability and stacking of funding from various government levels and partners. Viability is additionally influenced by the promotion of business-friendly environments within local government that encourage growth, provide incentives for private sector development, and support the increase of new housing starts.

Several local initiatives were undertaken in 2023 with the aim of analyzing and expanding housing options for our residents. The current initiatives are aligned with the County of Renfrew’s Strategic Plan and are anticipated to have a positive impact on the level of affordable and attainable housing in Renfrew County. Staff expect that the forthcoming Housing and Homelessness Plan, along with other key strategic initiatives, will offer Council and the community an opportunity to shape the future of housing development within Renfrew County.

9. Community Housing Capital Projects Update

Attached as Appendix IV, is the Renfrew County Housing Corporation 2024 Capital Projects Update as of January 31, 2024.

10. Priority Projects for Municipalities – Business Case

Attached as Appendix V is a memo from the Ministry of Municipal Affairs and Housing (MMAH) dated January 22, 2024 providing municipalities with an opportunity to apply for funding under the Canada-Ontario Community Housing Initiative (COCHI) Residual allocation. Municipalities were invited to submit a business case for their top construction-ready priority project (with a funding cap of \$5 million) where funding can be committed within the 2023-24 fiscal year.

The County of Renfrew submitted a proposal to build five new duplexes in Renfrew and Arnprior using the same design and project management concepts as were used for the Cecil Street project in Pembroke, which replaced a single-unit residence with a duplex on the existing lot. Although the initial staff submission focuses on converting single detached buildings to duplexes, our team is open to collaborating with local planners to explore the potential of converting these structures into triplexes or even quadplexes. We aim to be flexible and responsive to the needs and opportunities presented in the planning process. Should funding be approved by MMAH, a detailed plan will be brought to the Renfrew County Housing Corporation Board for consideration and approval. Funding decisions are expected by late February/early March 2024.

11. Letters from Township of Whitewater Region

Attached as Appendix VI and Appendix VII are letters from the Township of Whitewater Region Council, highlighting needs seen in their region regarding child care and water and wastewater system affordability in rural Ontario.

12. Health and Housing Crisis Engagement Team

The new MESA Team, the new proposed name for the Health and Housing Crisis Engagement Team (formerly referred to as the 'Hub' model), marks a pivotal initiative within the County of Renfrew to address the critical intersection of health and homelessness. This collaborative initiative will be led by the Paramedic Service, Community Services, and Development and Property departments. Recognizing the urgent need for a unified and multi-sectoral approach, MESA establishes an evidence-to-action model that not only acknowledges the complex challenges at the nexus of health and homelessness but also delineates a roadmap for coordinated, integrated solutions. This report underscores the commitment of the County of Renfrew's administration, community services, development and property, and emergency services departments to work synergistically in executing a transformative strategy that goes beyond individual silos and leverages the collective expertise and resources of the community. MESA embodies a bold and compassionate endeavor to address the root causes of homelessness while fostering a resilient and healthier community for all residents of the County of Renfrew. The name is derived from the term used for a flat-topped hill; a formation that has steep sides all around, resembling a table (Mesa comes from the Latin mensa meaning 'table'). Tables represent a sturdy and helpful resources, and have the means to stand up on their own feet without any assistance; traits that we are sure we'd want our clients to have at the end of our engagement.

This initiative enhances Strategic Goal #3, Community Wellness and Healthcare.

13. Ontario Works Caseload Statistics

Month	2023 Total Caseload	2022 Total Caseload
January	1,161	1,052
February	1,167	1,083
March	1,182	1,118
April	1,185	1,127
May	1,189	1,147
June	1,182	1,143
July	1,168	1,120
August	1,167	1,132
September	1,161	1,149
October	1,187	1,131
November	1,209	1,143
December	1,204	1,124

14. **Child Care Inclusion Services Statistics**

The following chart indicates Inclusion Services monthly statistics from January 2023 to December 2023.

Month	Children Served
January	176
February	173
March	177
April	180
May	179
June	175
July	184
August	177
September	181
October	180
November	180
December	189

15. **Licensed Home Child Care Statistics**

The following chart indicates the County of Renfrew Licensed Home Child Care program monthly statistics from January 2023 to December 2023.

Month	Children Served	Open Homes	Children on Waitlist
January	38	7	131
February	37	7	120
March	36	7	135
April	39	7	138
May	44	7	148
June	45	7	155
July	43	7	168
August	44	7	153
September	47	8	171
October	48	8	190
November	50	8	196
December	42	7	204

16. Licensed Child Care Statistics

The following chart indicates monthly statistics for Licensed Child Care in Renfrew County from January 2023 to December 2023.

Month	Licensed Capacity	Operating Capacity	Children Served	Children Served, receiving Fee Subsidy
January	2275	1593	1584	343
February	2275	1598	1612	343
March	2275	1595	1625	353
April	2363	1633	1680	343
May	2363	1659	1727	343
June	2363	1682	1767	341
July	2363	1503	1422	322
August	2363	1528	1471	321
September	2503	1768	1753	309
October	2503	1789	1752	325
November	2503	1785	1802	344
December	2503	1785	1771	303

17. Canada-Wide Early Learning and Child Care (CWELCC) Update

On March 28, 2022, the Canada-Wide Early Learning and Child Care (CWELCC) agreement was signed by the federal and provincial governments with the vision that more families in Ontario will have access to high quality, affordable, flexible, and inclusive early learning and child care. CWELCC is a five-year plan (2022-2026) to reduce the cost of licensed child care for children under six to an average of \$10/day by 2026.

As the designated Service System Manger, the County of Renfrew Child Care and Early Years division is responsible for planning, directing, and managing growth at the local level under the CWELCC system. Since 2022, there have been a number of actions taken to help implement the CWELCC system in the County of Renfrew, including:

- Enrollment of 30 out of 32 licensed child care programs into the CWELCC system
- Reduction of parent fees for eligible children up to 52.75% from March 2022 rates
- Reduction of child care contributions for eligible families receiving fee subsidy by 50%
- Funding issued to licensed child care providers to increase wages for eligible Registered Early Childhood Educators (RECE's)

As part of the CWELCC agreement, Ontario has made the commitment to increase access to high-quality, affordable child care by allocating funding to support the creation of 86,000 new spaces by the end of 2026. This includes 33,000 new spaces that have already been created between 2019 and August 2022. The Ministry of Education allocated CWELCC expansion targets to all municipalities in May 2023 as part of the

Directed Growth Strategy and identified specific population criteria to be considered for the new spaces, including:

- Low-income families
- Children with special needs
- Children from diverse communities
- Indigenous families
- Francophone families

The Ministry of Education approved a total of 427 new CWELCC spaces to be created in the County of Renfrew between 2022 and 2026 as part of the Directed Growth Strategy. The following chart indicates the space allocation from May 2023.

	2022	2023	2024	2025	2026	Total Spaces
School-based Spaces	127	122	42	0	0	291
Community-based Spaces	26	48	62	0	0	136
Total Spaces	153	170	104	0	0	427

Out of the 427 spaces, 291 are designated as school-based spaces that were pre-approved projects by the Ministry of Education prior to the CWELCC agreement in 2022. All of these spaces are required to be counted in the total allocation for the County of Renfrew. The remaining 136 spaces are designated as community-based spaces. All spaces that have been allocated have already been created or are accounted for with existing projects in 2024 within the County of Renfrew. As per the chart, all space creation has been assigned to the years 2022-2024 and there has been zero growth allocated for the County of Renfrew in 2025 and 2026.

The Ministry of Education has formally provided opportunities for Service System Managers to request adjustments to their CWELCC space allocations in 2023. Every opportunity has been taken to request additional spaces for growth in the County of Renfrew and there have been no increases approved for the County of Renfrew to date.

RESOLUTIONS

18. Increased Licensed Child Care Space

RESOLUTION NO. CS-CC-24-02-07

Moved by Chair

Seconded by Committee

THAT County Council advocates to the Province regarding the need for an increase to the licensed child care space allocation for the County of Renfrew through the Canada-Wide Early Learning and Child Care (CWELCC) system; AND FURTHER THAT a resolution be drafted and brought to County Council for consideration.

Background

The federal and provincial governments entered into the Canada-Wide Early Learning and Child Care agreement on March 28, 2022, that will span from 2022 to 2026 and will provide funding to assist with the goals of:

- Reaching an average base fee of \$10 per day for licensed child care spaces for children aged 0 to 5 by late 2025/early 2026
- Creating 86,000 new, high-quality, affordable licensed child care spaces (relative to 2019 levels) by the end of 2026
- Addressing barriers to provide inclusive child care, and
- Providing more opportunities to value the early child care workforce as well as providing them with training and development opportunities

In May 2023, the Ministry of Education provided all municipalities with their Directed Growth target numbers for new licensed child care spaces through the CWELCC system. The County of Renfrew was allocated the ability to create 427 new spaces during the span of the CWELCC agreement. All 427 spaces were designated to be created in 2022, 2023 and 2024 and the County of Renfrew was the only municipality in Ontario that was allocated zero growth for 2025 and 2026. All of the spaces that have been allocated have already been created or are accounted for with existing projects, meaning that there is no room for new growth within the CWELCC system in the County of Renfrew.

All of which is respectfully submitted.

Anne Giardini, Chair

And Committee Members: P. Emon, D. Grills, D. Mayville, N. Nicholson, G. Serviss

RCHC Arrears Report Fourth Quarter 2023

	Arrears October 2023		# of Tenants	Arrears November 2023		# of Tenants	Arrears December 2023		# of Tenants
Arnprior	Rent	\$ 10,629.00		Rent	\$ 13,961.00		Rent	\$ 13,243.00	
	Maint.	\$ 880.00		Maint.	\$ 1,372.00		Maint.	\$ 1,227.70	
	Misc.	\$ 907.70		Misc.	\$ 927.70		Misc.	\$ 920.00	
	Total	\$ 12,416.70	16	Total	\$ 16,260.70	23	Total	\$ 15,390.70	26
Renfrew	Rent	\$ 26,413.00		Rent	\$ 27,469.32		Rent	\$ 31,530.00	
	Maint.	\$ 850.00		Maint.	\$ 720.00		Maint.	\$ 611.00	
	Misc.	\$ 444.00		Misc.	\$ 464.00		Misc.	\$ 448.00	
	Total	\$ 27,707.00	28	Total	\$ 28,653.32	31	Total	\$ 32,589.00	30
Pembroke	Rent	\$ 84,419.00		Rent	\$93,314.50		Rent	\$96,598.13	
	Maint.	\$2,317.00		Maint.	\$2,292.00		Maint.	\$2,348.00	
	Misc.	\$3,612.00		Misc.	\$3,314.48		Misc.	\$4,749.48	
	Total	\$90,348.00	73	Total	\$98,920.98	70	Total	\$103,695.61	71

Renfrew County Housing Corporation

Comparison Arrears

	Oct-23	October-22	October-21	October-20	October-19	October-18	October-17
Arnprior	\$12,416.70	\$10,451.00	\$2,233.00	\$21,941.65	\$8,065.80	\$8,338.83	\$7,994.60
Renfrew	\$27,707.00	\$39,409.00	\$14,636.59	\$19,948.29	\$10,327.33	\$9,300.98	\$7,423.17
Pembroke & Area	\$90,348.00	\$101,932.00	\$26,135.67	\$46,272.39	\$25,117.26	\$18,683.83	\$12,980.50
TOTAL	\$130,471.70	\$151,792.00	\$43,005.26	\$88,162.33	\$43,510.39	\$36,323.64	\$28,398.27

	Nov-23	November-22	November-21	November-20	November-19	November-18	November-17
Arnprior	\$16,260.70	\$10,842.00	\$2,163.00	\$16,316.80	\$7,844.00	\$9,345.00	\$11,468.00
Renfrew	\$28,653.32	\$28,536.00	\$17,627.47	\$24,573.29	\$13,488.00	\$9,204.00	\$6,514.00
Pembroke & Area	\$98,920.98	\$109,797.51	\$29,957.60	\$46,840.14	\$22,805.00	\$19,450.00	\$14,870.00
TOTAL	\$143,835.00	\$149,175.51	\$49,748.07	\$87,730.23	\$44,137.00	\$37,999.00	\$32,852.00

	Dec-23	December-22	December-21	December-20	December-19	December-18	December-17
Arnprior	\$15,390.70	\$9,504.00	\$1,485.00	\$12,733.01	\$7,811.00	\$11,648.00	\$11,594.00
Renfrew	\$32,589.00	\$37,469.00	\$3,392.59	\$27,020.29	\$11,599.00	\$11,325.00	\$5,680.00
Pembroke & Area	\$103,695.61	\$116,238.91	\$35,104.75	\$49,720.36	\$24,996.00	\$17,931.00	\$14,655.00
TOTAL	\$151,675.31	\$163,211.91	\$39,982.34	\$89,473.66	\$44,406.00	\$40,904.00	\$31,929.00

Arrears consist of the following:

- Rent
- Maintenance
- Tribunal fee (minimum \$186)
- Parking
- Air Conditioning
- NSF charges



Addressing the Housing Crisis in Prince Edward County



Demographic Overview



- 25,704 Population (2021 Census)
- 329.2 Employees (Full-Time Equivalent)
- 2022 Capital Budget \$71.5M, Operating Budget \$77.2M (\$439K = 1% Levy)
- 800,000-1,000,000 visitors annually
- Agriculture and wineries account for 34% of the GDP for the County
- Centrally located between Ottawa, Montreal and Toronto on Lake Ontario



Housing Market – Home Purchase

Average Purchase Price 2020	Average Purchase Price 2021	Average Purchase Price 2022	Average Purchase Price 2023
\$693,000	\$1,204,000	\$1,221,023	\$1,116,174

- Average house price has increased 61.1% in 3 years
- House prices have decreased over the past year due to higher interest rates; however, the market is rebounding with prices increasing, the number of days on the market decreasing, and multiple offers being submitted
- The average house price in the County is forecast to increase 8.4% in 2023 (*Canadian Real Estate Association, RBC Wealth Management, Conference Board of Canada*)



Housing Market - Rental

Unit Type	Q3 – 2020 Average Market Rent	Q1 -2023 Average Market Rent	% Increase Q3 – 2020 vs Q1 – 2023
Bachelor – Studio	\$717	\$1,193	66.39%
1- Bedroom	\$1,288	\$1,628	26.40%
2 – Bedroom	\$1,465	\$2,122	44.85%
3- Bedroom	\$1,960	\$2,719	38.73%
Weighted Average of all Units Based on Unit Type Available	\$1,504	\$2,110	40.30%

- Potential home buyers who have postponed their purchase have now transferred to the rental market in the County putting more pressure on an already “tight” and unaffordable rental market
- For the first time, the County is experiencing “bidding wars” in the rental market where a 12%-15% premium on average is the norm
- The County has the 4th lowest vacancy rate in Ontario and the 8th lowest vacancy rate in Canada for communities of less than 50,000 people

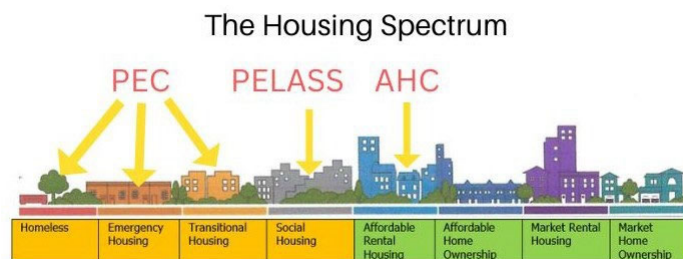


The Prince Edward County Affordable Housing Corporation

- Established in December 2018 as an Independent Non-Profit with the County as the sole general member
- Operationalized in July 2020
- Board of Directors of eleven with two Councillors appointed
- Operations moved into the County in April 2022 in a hybrid model supported by a Service Level Agreement to provide increased operational capacity
- Corporation was reclassified in January 2023 as a Municipal Services Corporation with the County as the sole shareholder. This reclassification was to provide for an exemption of the long-term debt financing required of the Corporation to be included in the ARL (Annual Repayment Limit) for the County
- The Corporation currently has eight housing projects as various stages of development that is forecast to result in 750 – 800 affordable, supportive and sustainable housing units in the next 24-36 months



The Housing Spectrum in Prince Edward County



The Prince Edward County Housing Plan

- Unanimously approved by Council on May 9, 2023
- Big city plan in a rural setting with specific targets and performance indicators identified
- Homeless count rose by 40% over 3 years
- More people are homeless receiving employment income than people who are homeless and in receipt of social assistance
- Transitional housing has been identified as a significant need for several population groups, bridging the gap between emergency and permanent housing
- There are 242 units of subsidized housing in the County. New subsidized housing has not been built in the last 20 years and the waiting lists are now 4-6 years long on average
- There are 1,009 people waiting for subsidized housing as of April 2023 an increase of 227% in 6 years
- We need 1,000 subsidized housing units in the County and 6,000 affordable market units in the County to meet the unprecedented projected growth in the population of the County in the next 3 - 5 years
- What supports and services do we need in the County to support the housing crisis?
- What kind of housing do we need in the County to support the housing crisis?

Housing Targets Established in Prince Edward County

Type of Unit	Housing Type	2023	2023-2024	2025-2028	Total	% Increase 2023 vs 2028
Studio	Emergency	0	20	0	20	100%
	Transitional	0	15	30	45	100%
	Subsidized	0	20	20	40	100%
1 BR	Affordable	16	50	200	266	94%
	Subsidized	159	20	40	219	27%
2 BR	Affordable	101	150	200	451	78%
	Emergency	0	5	10	15	100%
3 BR	Subsidized	51	60	75	186	73%
	Affordable	229	240	300	769	70%
	Emergency	0	5	10	15	100%
Shared	Subsidized	42	50	60	152	72%
	Affordable	7	15	30	52	87%
Shared	Alternate	0	10	15	25	100%
TOTAL		2,628	660	990	4,278	39%



The County
PRINCE EDWARD COUNTY • ONTARIO

Housing Projects in Development

- Redevelopment of the prior Wellington Arena – 36 multi-residential (1,2, and 3-bedroom units) – 100% affordable and 4 – 3 bedroom townhomes – 100% affordable
- Disraeli Street Development – 12 multi-residential (6 studio, 6 1-bedroom units) – 100% affordable and modular construction
- P3 partnership – Lake Street – 225 residential units of which 90 units will be affordable units
- P3 partnership – Loyalist Parkway – 275 residential units – 100% affordable and supportive units with dedicated community support agencies on site to support the residents
- P3 partnership – Nicholas Street – 110 residential units – 100% affordable and supportive units with a focus on victims of domestic or gender-based violence
- P3 partnership – Bloomfield – 15 modular units – 100% affordable to be designated as “worker housing”
- Queen Elizabeth School – property and current structure deemed surplus. Master Plan is the redevelopment of the property with 75-100 affordable, supportive and subsidized units along with a community hub of community supports and medical clinic



The County
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To Be Successful Requires Creativity

CHALLENGE:

- How to get interest from private developers for a P3 partnership
- Developers have a set ROI (Return on Investment)

SOLUTION: (Prince Edward County)

- Municipal Capital Facilities By-Law
- Waiver all or a portion of the property taxes for a 20-year period on the affordable housing component
- The waiver brings the required ROI in-line for the developer



To Be Successful Requires Creativity

CHALLENGE:

- How to establish a diversity of housing typography

SOLUTION: (Prince Edward County)

- Zoning By-Law amendment
- New R4 residential classification which allows for a diversity of unit types within a residential classification and increased densification
- Secondary Suites, Small homes
- Planning By-Law amendment
- Reduction in the minimum required size of a unit from 560 s.f. to 290 s.f. to allow for alternate housing models



To Be Successful Requires Creativity

CHALLENGE:

- Development of affordable housing in a supportive community

SOLUTION: (Prince Edward County)

- Repurposing of public buildings to address health, poverty and homelessness
- Creating a community within a community (i.e. Queen Elizabeth School). This specific model has been already implemented in the Town of Georgina in York Region.
- The Master Plan for the Queen Elizabeth School is a one-stop access community providing affordable housing, childcare, medical access, social services access, community gardens, education and training, social enterprise creation, employment.



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To Be Successful Requires Creativity

CHALLENGE:

- Addressing the increasing levels of homelessness in the community

SOLUTION: (Prince Edward County)

- Public consultation
- Creation of a detailed Housing Plan
- Establishing performance metrics to gauge success
- Engaging the entire community in the process so it is a community-owned initiative



The County
PRINCE EDWARD COUNTY • ONTARIO

Funding

- Leveraging your asset(s)
- Lasagna financing?
- CMHC – Seed Funding Program
- CMHC – COI – Co-Investment Funding Program
- CMHC – Housing Accelerator Funding Program
- Infrastructure Ontario
- Federation of Canadian Municipalities
- Schedule “A” financial institutions
- Community Land Trusts
- Community Bonds
- Corporate Sponsorship
- Grant Matching

RCHC-2024 Capital Projects

Location	Work Description	Status			Comments
		Budget	Quote	Status	
202 Cecil - Pembroke	New Duplex	\$545,471.00	\$495,000.00	In Progress - 75% complete	Anticipate completion - early Q2 2024
				2023 Carryover	
229-231 Albert St. Arnprior	B2010 - Exterior Walls	\$25,000.00			
72 Sullivan Cr. Arnprior	B2010 - Exterior Walls	\$25,000.00			
204-242 Cecil St. Pembroke	G2050 - Landscaping	\$30,000.00			
63 Russell Arnprior	B30 - Roofing	\$30,000.00			
150 Elizabeth St. Pembroke	B1013 - Balcony Construction	\$34,000.00			
26 Spruce Arnprior	G2049-B - Sheds	\$40,000.00			
44 Lorne St. Renfrew	Garage Extension	\$50,000.00			
41 Vimy Boulevard Renfrew	B2010 - Exterior Walls	\$60,000.00			
19 Smith St. Beachburg	B2030 - Exterior Doors	\$86,250.00			
59 Wallace Eganville	C1060 - Kitchen Upgrade	\$184,000.00			
41 Vimy Boulevard Renfrew	A10 - Foundations	\$300,000.00			
Various Apartment Buildings	Balcony Inspection & Repair	\$400,000.00			
Various Apartment Buildings	Electrical Panel Upgrades	\$95,000.00			

**Ministry of
Municipal Affairs
and Housing**

**Ministère des
Affaires municipales
et du Logement**



Assistant Deputy Minister's Office

Bureau du sous-ministre adjoint

Community & Supportive Housing
Division

777 Bay Street, 14th Floor
Toronto ON M7A 2J3

Tel.: 416 585-6738

Division du logement communautaire et
du logement avec services de soutien

777, rue Bay, 14^e étage
Toronto ON M7A 2J3

Tél.: 416 585-6738

January 22, 2024

Dear Service Managers and Indigenous Program Administrators:

RE: Priority Projects for Municipalities – Request for Project Business Case

I am writing to advise you of an opportunity to submit a priority project proposal to the ministry for consideration of funding under the COCHI Residual allocation.

Service Managers and Indigenous Program Administrators with priority projects should complete and submit the attached business case template for their one (1) top priority project to the Ministry of Municipal Affairs and Housing (MMAH) to be considered for funding with a funding cap of \$5 million per project. This may include a proposal to address repair needs in one of your social housing portfolios, including for Urban Native Housing .

Business cases must be for construction-ready/repair-ready priority projects where funding can be committed within the 2023-24 fiscal year. Only projects meeting the following criteria will be considered:

- Be owned by a municipal-non-profit, private non-profit proponent or co-operative housing;
- Are commitment-ready - Able to sign a contribution agreement, and have it registered on title by **March 15, 2024** as applicable; and
- Are shovel-ready - Able to start construction or repair activities within 120 days of signing the contribution agreement.

Please submit your completed business case to MMAH by **February 5, 2024**, at 5:00 p.m. The business case must be attached to your respective COCHI-OPHI Investment Plan (IP) 2023-24 case in Transfer Payment Ontario (TPON) system.

MMAH reserves the right to allocate funding at its sole discretion based on a review and evaluation of the business case submissions.

Any communication regarding additional funding must be held confidential until publicly announced by the province.

I appreciate your partnership as we work together to increase and improve the community housing stock in the community.

Yours truly,

Angela Cooke
Assistant Deputy Minister
Community & Supportive Housing Division

Enclosure

October 31, 2023

Council Members

Mayor Neil Nicholson
D-Mayor Cathy Regier
Councillors:
Mark Bell
Michael Moore
Chris Olmstead
Connie Tabbert
Joey Trimm

Warden Peter Emon
County of Renfrew
9 International Drive
Pembroke, Ontario K8A 6W5

Ref: Director of Community Services (Sep, 2023). Child Care and Early Years Presentation to the Council of the Township of Whitewater Region.

Dear Warden Emon,

The Township of Whitewater Region (WWR) thanks you and the County of Renfrew staff for the presentation this past September. The Director of Community Services and Manager of Child Care and Early Years Division provided great information and feedback to the numerous questions asked by members of Council. It was very much appreciated.

WWR is a rural municipalities with a number of villages and hamlets; and very fortunate to have three elementary schools. Although we have a very large agricultural base and a manufacturing sector within our municipality, there are many of our families that travel outside our municipality to work. Within the last few years, more and more are also working from home via hybrid work models or through diversified farm businesses. In almost all family settings both parents work, making the demand for childcare and before/after school child care a common need for all.

Within WWR, there is only one licensed home child care option with six possible seats and access to Early Years programming is provided through the Toy Bus program six days a month. With over 385 preschool children and another 440 children that qualify for before/after school care in WWR, this simply does not meet our needs. Many parents have had to use private child care options and by doing so, lose any opportunity to qualify for income subsidies or fee subsidies like the \$11/day national child care program. If receipts are not provided, they also lose any opportunities to declare the expense for income tax purposes. Others are on a multiple years wait list for licensed child care in neighboring communities. Not only does this compete with local demand within these communities, more often than not, the child will be

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Cobden, ON
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www.whitewaterregion.ca



Council Members

Mayor Neil Nicholson
D-Mayor Cathy Regier
Councillors:
Mark Bell
Michael Moore
Chris Olmstead
Connie Tabbert
Joey Trimm

enrolled in a school close to these supports rather than staying in our rural schools. This lack of access to rural childcare erodes our rural schools and can make parents question why they would choose to live in a community other than where they have access to child care or to schooling, further draining our rural communities of young families.

Access to licensed child care as well as early years programming is an essential component to a vibrant and healthy community; and to ensure our economy has access to this vital demographic of our population. Parents are being forced to choose between working and staying home for childcare or between a rural community lifestyle and a more urban one close to where they might work. We need to work to increase access to licensed child care in our rural communities and recommend that the County of Renfrew, in conjunction with Provincial Ministries consider the following:

- a. Increase rural licensed home child care. As an immediate short term goal, work to dramatically increase the number of rural licensed home child cares. It is a demanding process and takes some effort to ensure a private home can operate in this way therefore incentives and supports should be considered that attract and retain home child care operators, especially in rural communities. This will also offer access to individual subsidies right here, close to home.
- b. Offer before/after school care in rural schools. Advocate with local school boards and Ministry of Education to offer before/after school care in rural schools. As a way to make enrolment in local schools as attractive as possible, each school should offer access into a local before/after school child care whether in the school or in partnership with a provider in the community.
- c. Early Childhood Educator (ECE) Wages. Many existing licensed child care facilities in the County have excess capacity in terms of room and equipment but are unable to take additional children without additional employees. The wage for an ECE is not competitive and many ECEs are recruited for other, higher paying careers even though they would prefer to work with children.

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d. Attract Not-for-Profit/For Profit Providers. In the same manner that municipal governments are working to attract affordable housing, so should effort be put into attracting not-for-profit/for profit providers, especially in rural communities. Economic incentives to help establish these essential services in their first 5-10 years of operations should be considered at both upper and lower tiers of government.

e. Municipal Operations. For specific locations, to meet high demand where insufficient numbers of licensed home child care or not-for-profit/for profit providers are an option to meet demand then consideration should be given to alternatives like a municipal purpose built facility that could be either operated as a municipal child care center or leased to a not-for-profit providers. County of Renfrew could work with lower-tiers to help facilitate consideration of this level of service.

It is recognized that the County of Renfrew is only a designated service system manager for provincial funding. However, child care services directly impacts the lives of our residents as well as our economic capacity. We recognize its importance here in Whitewater Region and want to work together with the County of Renfrew and Province of Ontario to find solutions that can meet our needs.

Respectfully,



Neil Nicholson
Mayor

(613) 646-2282



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www.whitewaterregion.ca



Council Members

Mayor Neil Nicholson
D-Mayor Cathy Regier
Councillors:
Mark Bell
Michael Moore
Chris Olmstead
Connie Tabbert
Joey Trimm

November 3, 2023

Warden Peter Emon
County of Renfrew
9 International Drive
Pembroke, Ontario K8A 6W5

Ref: Whitewater Region Briefing Note – Water and Wastewater System
Affordability in Rural Ontario (Nov, 2023)

Dear Warden Emon,

I am reaching out to you to seek your assistance in addressing the affordability of our drinking and wastewater treatment systems here in the Township of Whitewater Region. As outlined in the attached Briefing note, recent and upcoming capital improvements to our systems are so expensive that the rates charged to the residents serviced by these systems is higher than almost all others in the County of Renfrew and could be some of the highest within Ontario.

As such, we are seeking your support to help address this on behalf of our residents. We would like to arrange a meeting where we could examine options to access homelessness funding to support the most vulnerable users and to discuss any other recommendations you or your staff may have to best mitigate the impact of these high rates.

Respectfully,


Neil Nicholson
Mayor

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44 Main Street
Cobden, ON
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www.whitewaterregion.ca



DATE: November 3, 2023

SUBJECT: Water and Wastewater System Affordability in Rural Ontario

References:

- A. Watson & Associates Economists Ltd (Dec, 2019). *Water and Wastewater Rate Study*. Township of Whitewater Region.
- B. County of Renfrew (Mar, 2020). *County of Renfrew Official Plan*.
- C. Jp2g Consultants Inc (Apr 2016). *Phase 1 and 2 Report Municipal Class Environmental Assessment for the Township of Whitewater Region Cobden Waste Water Treatment Plant Upgrades*. Township of Whitewater Region.
- D. Township of Whitewater Region (Oct 2023). *Council Information – Water and Wastewater Systems (Version 2, powerpoint presentation)*.

ISSUE

1. The Water and Wastewater Rate Study for the Township of Whitewater Region (ref A) has identified that the rates needed to operate the systems and pay for capital reinvestment must increase significantly over the period 2019 until 2029. As a result, these rate increases have become unaffordable, and the Township of Whitewater Region (WWR) is seeking ways to mitigate these rate increases to ease the burden on residents.

BACKGROUND

2. WWR is located in the County of Renfrew. The former Westmeath Township, Ross Township, the Village of Cobden and the Village of Beachburg were amalgamated in 2001 to create WWR. It includes 538 sq km of land, is accessed by provincial Highways 17 and 653, and is located 1.5 hours west of the City of Ottawa. WWR has one Wastewater Treatment Plant (WWTP) in Cobden servicing 425 users and one Drinking Water Treatment System that comprises three separate plants; one in Cobden (455 users), one in Beachburg (458 users) and one in Haley Station (34 users).

3. Drinking Water. The Cobden Drinking Water Treatment Plant (DWTP) draws surface water from Muskrat Lake and was originally constructed in 1980, then upgraded in 2010. It is now in need of a filter replacement or upgrade forecasted at \$1-2M. It includes 9.2 kms of linear infrastructure and a 900 m³ water tower that was constructed in 1987. The Beachburg DWTP has two ground water wells and was originally constructed in 1989 and is currently undergoing a renewal and optimization at a value of \$2M. It includes 10 km of linear infrastructure. The

Haley Station DWTP has two ground water wells and was revitalized in 2010 for \$1M. It has 2 km of linear infrastructure. The system complete has an estimated value of \$24M (ref A).

4. Wastewater. The original Cobden WWTP was constructed in 1979 and had a treatment capacity of 696 m³/day and a peak hydraulic capacity of 2,280 m³/day, however many of its mechanical and electronic support systems did not meet existing provincial standards and were reaching the end of their useful life. Electrical, heating and ventilation, and stand by power did not meet current standards. In addition, during spring runoff and heavy rainfall events, both the hydraulic capacity and the effluent criteria were periodically exceeded resulting in raw sewage bypass events. The original WWTP was also identified as the largest single point source of nutrient loading on Muskrat Lake as the effluent limits exceeded the Environmental Compliance Approvals (ECAs) regulatory limits by 2 to 10 times the limit. Average yearly flows exceeded the plant capacity, and it was projected that 73 new single detached buildings could be expected in Cobden if the capacity was available. The WWTP also had no parallel redundancy as called for by Ministry Design Guidelines and no Supervisory Control and Data Acquisition (SCADA) system for effective record keeping.

5. As a result of these issues and needs, a project was initiated to consider upgrading the WWTP. The Environmental Assessment (EA) for this project (ref C) identified a number of constraints, including:

a. Muskrat Lake is a sensitive, at-capacity, inland freshwater lake home to Lake Trout and is one of the most eutrophic lakes in the Province (ref C) making it subject to the Policy 2 provisions outlined in the MOECC Procedural Guideline B-1-5. MOECC staff advised that this means that the **best available technologies** will likely be required to minimize WWTP impact on Muskrat Lake. This constraint heavily influenced the consideration of options that included advance tertiary treatment processes.

b. The original WWTP footprint is restricted; it is between a provincial highway and is immediately adjacent to the Cobden wetland, which is a large wetland designated as a provincially significant wetland making any use of this area subject to extensive environmental investigations over all seasons and MNRF approvals. This constraint directly influenced the viability of options such as aerated lagoon/activated sludge processes. Even though this option would have offered considerable capital and operating cost savings compared to a mechanical plan, it would require additional time for these investigations and even once that was all complete, it still could have been refused by MNRF due to its impact on this provincially significant wetland.

c. A preliminary Infiltration and Inflow study on the WWTP indicated 2% stormwater inflow, 15% rainfall, and 30% groundwater infiltration. Reducing these inflows would reduce hydraulic loading, increase treatment capacity, and assist in the reduction of the frequency and magnitude of the by-pass events. However, the study stated that reducing these inflows would be

expensive and would likely need to be done over the long term. Although this was included as an alternative solution, its estimated cost was over \$14M and was the most expensive option by far.

d. Sludge disposal costs were very high due to the lack of storage at the original WWTP. At the time, WWR also did not have a Non-Agricultural Source Materials (NASM) certification in accordance with the Nutrient Management Act, Ontario Regulation 267/03. Without an approved NASM Plan and without any ability to store the sludge it was necessary to transport this material to another waste treatment facility frequently. It was believed that an upgrade to the WWTP would significantly reduce sludge disposal costs and these operating savings would help to balance any increases in operating costs with a new facility. The 2015 operating costs were \$364K/year. Currently the operating costs are \$1.1M/year with no contribution to reserves at this time.

6. In Aug, 2015, it was decided to proceed with a new parallel mechanical system at a class D estimate of over \$9M. Following the EA process and design a tender was awarded May, 2018 for \$11M. This project realized substantive completion Mar, 2022 and now has a treatment capacity of 1000 m³/day and a peak hydraulic capacity of 3500 m³/day. Total cost for the upgrade, including construction, EA, design and contract administration was \$13M. The analysis of the effluent quality is now consistently showing near zero quantities of phosphorous, e-coli, and other containments. However, recent spring runoff and heavy rainfall events have surpassed the newly established capacity and this resulted in overflow events, reinforcing the ongoing challenge of ground water and storm water infiltrating the system. The plant upgrade, the 9.2 km of linear infrastructure and a pump station have an estimated value of \$21M (ref A).

DISCUSSION

7. Affordability is very difficult to achieve with so few users on such expensive systems. The Cobden WWTP has 425 users on a \$21M system and the Cobden/Beachburg/Haley DWTP has 947 users on a \$24M system. The 2019 Rate Study at ref A has provided the rates needed to fund these systems until 2029 and identifies that the average residential rate for drinking water had to increase to \$1700/year and wastewater had to increase to \$2200/year by 2029. For the average residential user, this necessitates a \$1000/year increase in drinking water and a \$1300/year wastewater rates. For Cobden residents, who are connected to both systems, this will result in an annual water and wastewater bill of over \$3900/year. For a single parent family, a senior on CPP, or for those working at or close to minimum wage this is unaffordable. Further, the rate study assumed a 2% rate of inflation, yet the operating and capital replacement costs are increasing at much higher rates. Also, the operating costs for the WWTP are exceeding forecasts. These two factors call for additional increases in rates to cover existing expenses plus to ensure contributions to reserve necessary to effectively manage the life cycle of the systems. With all these pressures, it is clear that the systems are not affordable given the number of users.

8. Using the Cobden WWTP \$13M upgrade as an example, The Federal and Provincial Government each contributed \$3.1M under the Building Canada Small Communities Fund. As there were no reserves, the balance of the upgrade was an additional \$6M that has been debentured over 30 years. However, even with these contributions there remaining portion to be paid for by the users is so significant that it must be debentured with significant carrying costs. In addition, the new systems must meet new standards and levels of service – they operate 24 hours/day and this requires additional staffing, consumes more hydro, require new treatments regimes, need additional filter cleanings/replacements – and this contributes to significantly higher operating costs.

9. The Township of Whitewater Region has reached a breaking point. It is clear that the rates must be increased to at least the levels recommended in the rate study to keep the systems operational, to cover the debentures, and to build reserves for additional linear infrastructure replacement. However, with over 30% of the current annual rates collected going toward this debenture and operating costs that have tripled, and high inflation, the necessary rates to achieve this are not affordable. Drastic options like ceasing contributions to reserves and delaying all future capital works are now having to be considered as the least-worst option to mitigate short term impacts. Dramatic as these options are, we are only compounding the long-term impacts on our residents by pushing greater financial burden into the future.

RECOMMENDATIONS

10. The next steps that have been adopted by Council include advocacy through FCM, AMO, ROMA, the MPP, and the MP for our riding to highlight that the affordability of these wastewater and drinking water systems is not sustainable for our rural community. We are seeking assistance to address not only existing challenges, but upcoming replacements of other equipment close to its life expectancy. Some areas that we recommend are investigated:

a. Impacts of Regulation on Capital and Operating Costs. There are a number of regulations, guidelines and legislation that dictate drinking and wastewater treatment systems. The efforts to reduce phosphorus and other inputs into an at-capacity lake greatly influenced the decision to upgrade the Cobden WWTP, yet were they examined without a full appreciation of the long-term impact on the annual user rates? Are the capital and operating costs of these regulations affordable on small systems? Grants are available for capital projects, should there be grants available for increased operating costs of state of the art systems?

b. Grant Sharing Requirements. Sharing costs 1/3 for each level of government for large essential service projects should be re-examined and potentially scaled at different proportions based on the number of users. Grants also need to consider the full cost of the project. In the case of the Cobden WWTP, the estimate for the project was \$9.3M but the final cost was \$13M. Can the sharing formula be adapted to rural projects, in an effort to

meet all the existing regulations without causing annual rates to rise beyond what can be afforded?

c. Complex Project Management. Small rural municipalities are more than likely without the experience to manage a complex wastewater or water upgrade without specialized outside engineering support. Scoping the project and ensuring that alternative, cheaper alternatives are considered is difficult to do for small municipal staff and councils without more of a full appreciation of project management. Grant requirements (including timelines), conditions and timing as well as specialized engineering supports may have a tendency to default to expensive upgrades. Can project management for essential services be a regional municipal service?

d. Regional Municipal Services Corporation (MSC). The small number of users, geography, and modest growth potential of these rural drinking water and wastewater treatment plants limit any economy of scale. A MSC that included a number of plants could concentrate skills, knowledge, and expertise. It may allow the retention of engineering support that could find affordable solutions to unique communities and do the detailed long term asset management planning to include a finance plan. It may also provide a louder, single voice to advocate for the necessary grant funding and other potential subsidies. Could it also provide any benefit that could translate into affordable rates across a system? Would there be regional support to the creation of an MSC?

e. MPAC Property Code. Although a relatively small portion of the operating costs, the water and wastewater treatment plants are issued with a property code by MPAC that is not exempt upper tier and education property tax. Is it possible for this to be re-examined for exemption or some other consideration?

f. Higher Approval of Affordable Rate Studies. Rate studies should be necessary prior to any significant capital investment and require some provincial oversight or acceptance before any grant is awarded. Can the full annual costs for a project can be appreciated better at the onset, for the public, for Council and for the grant approval authorities?

g. Encouraging and Funding Alternative Options in Rural Communities. Grants are focussed on providing new upgrades or solutions. In some cases, in an effort to remain affordable it might be necessary to award grants for projects that limit the upgrade or look at other alternatives (like ground/storm water infiltration reduction) that may not have been as environmental but would have been more affordable. Is there a better process to more fully analyze alternative options, including higher level government support for less expensive initiatives?

h. Disposal of Sewage Sludge. Currently in WWR, the sludge can only be disposed of in the landfill which consumes vital and expensive airspace. Every effort should be made to use this sludge in an agricultural use as close

to the WWTP as possible to minimize costs. Are there NASM certification processes that could be re-examined for rural systems?

11. In addition to this advocacy, WWR is going to examine other ways to lessen the impact of the increasing rates on our users. This will include:
 - a. seeking additional capital funding support from the province and federal levels of government for both upcoming projects as well as the additional \$3M incurred for the completion of the Cobden WWTP for having achieved the higher environmental standards that were imposed;
 - b. in partnership with OCWA we will try to find operating efficiencies within the systems to decrease operating costs;
 - c. examine potential revenue sources, such as receiving septage;
 - d. consider water meters as a means of reducing water and wastewater flow and reallocating variable operating costs;
 - e. seek homelessness prevention funding to help reduce water and wastewater rates for low income and senior residents; and
 - e. ensure we have obtained value for all costs incurred in the project management and construction of the Cobden WWTP.

CONCLUSION

12. Water and Wastewater capital projects are putting significant financial pressures on small rural community users, stagnating growth opportunities in settlement areas and making it unaffordable for young families and seniors to remain in rural communities. Every effort must be examined to address the situation in WWR and to work to ensure other rural communities do not end up in the same position.

Prepared by: Mayor N.Nicholson

Date Prepared: November 3, 2023

February 28, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Winter Operations

Attached as Appendix I, is a summary of the winter events and precipitation amounts since the 2018/2019 winter season. This summary indicates the type of events which were responded to, as well as the type and amount of material used during the response. In viewing the data provided, it must be noted that the precipitation recorded is the total of a mixture of snow, rain, and freezing rain, etc.

The Table below outlines the Significant Weather Events declared to date for the 2023/2024 winter season. Staff continues to be ready to respond to winter events as they occur.

Declaration Start			Declaration End			Reason
Dec	3	8:30AM	Dec	4	9:30AM	Snow
Jan	9	9:00AM	Jan	10	9:50AM	Snow
Jan	12	9:00AM	Jan	13	5:00PM	Snow
Jan	24	11:00AM	Jan	26	2:30PM	Ice

2. Spring Load Restrictions

County of Renfrew By-law 11-12 is a By-law to Designate a Reduced Load Period on County Roads and pertains to spring load restrictions which may be imposed commencing March 1 and extending to May 31. Over the coming weeks, staff will be monitoring the spring weather conditions to determine the optimum time to impose the spring load restrictions. The County will be placing notices in the local newspapers and on the website to advise haulers of the spring load restrictions.

RESOLUTIONS

3. **Declaration of Surplus Land – County Road 51 (Petawawa Boulevard) – Part of Lot 9, Range B, Town of Petawawa**

RESOLUTION NO. OP-CC-24-02-14

Moved by Chair

Seconded by Committee

THAT County Council declare surplus to the needs of the County of Renfrew the land on County Road 51 (Petawawa Boulevard) road allowance, located in Part Lot 9, Range B, Town of Petawawa, as indicated on the attached sketch.

Background

The County of Renfrew Public Works and Engineering Department has been approached by a landowner who wishes to purchase some land adjacent to his property. The land currently forms part of the County Road 51 (Petawawa Boulevard) road allowance, located in Part Lot 9, Range B, Town of Petawawa and is shown on the attached sketch.

The adjacent property, being civic address 2551 Petawawa Boulevard, is a commercial lot with an existing business located on the property. Much of the existing parking area and entranceway is encroaching on the County road allowance due to the size of the lot and location of the building. In reviewing the property, staff is of the opinion that there is a section of land that could be sold to the adjacent owner. The actual dimensions of the land to be transferred would be determined by a legal survey and in consultation with potentially affected utilities.

County staff will report further once the survey has been completed in order to pass a By-law to stop-up, close, and convey the land to the adjacent landowner for the value determined by an appraisal.

4. **B232 (Cochrane Creek Bridge) Closure and Removal**

RESOLUTION NO. OP-CC-24-02-15

Moved by Chair

Seconded by Committee

THAT County Council direct staff to commence the process required for closure and removal of County Structure B232 (Cochrane Creek Bridge), located on Cement Bridge Road, Township of North Algona Wilberforce.

Background

The 2024 Capital budget includes funds in the amount of \$450,000 for the rehabilitation of County Structure B232 (Cochrane Creek Bridge), located on Cement Bridge Road, approximately 150m north of Burchat Road, Township of North Algona Wilberforce. The map attached as Appendix II, further illustrates the location of this structure. The preliminary design was recently completed and identified that the structure is nearing the end of its design life, and in poor condition. The Preliminary Design Report has identified four alternatives for the bridge, with cost estimates, as shown below:

Option 1 - Minimal Repairs, 5 – 10 year service life increase	\$251,100
Option 2 - Major Rehabilitation, 20 – 25 year service life increase	\$672,800
Option 3 - Superstructure Replacement, 75 year service life	\$599,100
Option 4 - Full Replacement, 75 year service life	\$800,000

Option 3 provides a 75 year service life, at a cost of \$7,988 per year of service life added; while Option 1, which is a lower upfront cost, has a cost of \$25,110 per year of service life added. As such, if works were to proceed on this County Structure, Option 3 - Superstructure Replacement would be the most cost efficient.

Cochrane Creek Bridge is located on a seasonally maintained road, supports less than 10 vehicles per day during operational months, and would only incur an additional 7.6km of travel in the rare instance a traveller is attempting to reach the other side of the bridge from Burchat Road, as shown on the map attached as Appendix III. Provided this limited negative impact, and the cost to rehabilitate/replace the structure, it is recommended that rehabilitation/replacement not proceed. Instead, staff recommend that the structure remain ‘as is’ and be monitored, and that screening studies in compliance with Municipal Class Environmental Assessment (MCEA) commence to facilitate the closure and removal of the structure. Following completion of the Cultural Heritage Evaluation Report (CHER) and Archaeological Assessment, as required under the MCEA, closure of the structure could be planned to proceed once it is identified that the structure’s condition, and subsequent risk of failure, has reached borderline levels. Closure of the structure is anticipated to include the removal of the structure, and closure of Cement Bridge Road from Burchat Road to Cochrane Creek. It is estimated that the cost of completing the MCEA process and enacting the full closure, including removals, would be approximately \$240,000. It is also estimated that the removal of this structure from the County system would have ongoing savings going forward, as biennial Ontario Structure Inspection Manual (OSIM) inspections at a cost of approximately \$500 every two years, maintenance, and capital planning for the structure would no longer be required.

5. Updates to Public Works and Engineering Department 2024 Capital Budget

RESOLUTION NO. OP-CC-24-02-16

Moved by Chair

Seconded by Committee

THAT County Council approve amending the 2024 Capital budget as follows:

- a) increase the budget for County Road 37 (Murphy Road) by \$922,365 from \$1,537,635 to \$2,460,000;
- b) decrease the budget for County Structure B103 (O’Grady Bridge) by \$198,500 from \$238,500 to \$40,000;
- c) decrease the budget for County Structure B156 (Burnt Bridge) by \$427,000 from \$477,000 to \$50,000; and,
- d) decrease the budget for County Structure B232 (Cochrane Creek Bridge) by \$350,000 from \$450,000 to \$100,000.

Background

County staff have had ongoing discussions with the Town of Petawawa regarding cost sharing for the reconstruction and urbanization of County Road 37 (Murphy Road) from Woodland Crescent to County Road 51 (Petawawa Boulevard). Initial cost sharing formulas would have required the County to contribute approximately 60%, or \$3,440,000, of the overall project cost, most recently estimated at approximately \$5,740,000.

In further discussions, the Town of Petawawa has advised that a contribution from the County of Renfrew of \$2,460,000 would be acceptable. As the County would typically only complete works near the surface, the Town of Petawawa will be the lead on the project and an Agreement indicating that the Town will take on any liability for additional costs due to unforeseen circumstances will be initiated. The 2024 Capital budget includes a contribution from the County of \$1,537,635 for the project. The recommended contribution of \$2,460,000 is \$922,365 greater than the approved budget and will require further amendments, as described in Item 4 and below, to offset the impact on the overall 2024 Capital budget.

The 2024 Capital budget includes funds in the amount of \$238,500 for the rehabilitation of B103 (O'Grady Bridge), located on O'Grady Settlement Road, approximately 4.5km north of County Road 512 (Foymount Road), Township of Killaloe, Hagarty and Richards. Design is continuing for the structure and it has been recently identified that the scope of the rehabilitation may be greater than what has been allocated in the budget. As such, it is recommended that the design be completed in 2024 and that construction for the rehabilitation or replacement of the structure be planned for a future year.

The 2024 Capital budget includes funds in the amount of \$477,000 for the rehabilitation of B156 (Burnt Bridge), located on Burnt Bridge Road, approximately 11km south of County Road 515 (Palmer Road), Township of Brudenell, Lyndoch and Raglan. Design is continuing for the structure and it has been recently identified that the scope would be for major rehabilitation regardless of whether the works proceeded in 2024 or 2025. As such, it is recommended that the design be completed in 2024 and that construction for the rehabilitation of the structure be planned for 2025.

All proposed amendments to the 2024 Capital budget will result in a \$53,135 decrease in the total overall budget for Capital Works.

BY-LAWS

6. Alterations to County Roads and Structures

RESOLUTION NO. OP-CC-24-02-12

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law approving the alterations to County Roads and Structures.

Background

Section 35 of the Municipal Act 2001, S.O. 2001, c.25, as amended allows a municipality to pass By-laws removing or restricting the common law right-of-passage by the public over a highway and the common law right-of-access to the highway by an owner of land abutting a highway. For several of our 2024 capital projects, the work may include temporary or permanent changes, alterations or restrictions to the use of the highway, or to private entrances. These works, therefore, should be authorized by By-law.

Approval of the alterations to a highway is intended to be the final step in the design process, wherein Council authorizes the work to proceed, subject to the budget and tender process. The approval is intended to apply only to those Capital Projects, which would result in alterations to the highway that could affect a person's access to and from their land, or that could significantly restrict or alter the use of the highway for a period of time. Only those projects that involve significant alterations are presented for approval.

The approval of the alterations deals solely with the nature and extent of the work and does not approve funding or contract awards for the work. The approval of funding and contracts for the work would remain part of the normal budget, tendering, review, and approval processes. Temporary road closures, lane restrictions, and entrance closures may be required during construction. All existing entrances will be reinstated. Schedule "I" to the By-law outlines the projects that will involve changes to the highways and infrastructure which could affect the common law right-of-passage over the highway, or vehicle access to an adjacent private property.

7. Policy PW-22 – Naming Bridges and Culverts

RESOLUTION NO. OP-CC-24-02-13

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to approve Corporate Policy PW-22, Naming Bridges and Culverts, for all County of Renfrew owned Bridges and Culverts.

Background

A draft Policy PW-22, Naming Bridges and Culverts, was presented to County Council in November 2023 with a request to provide comments to the Director by January 15, 2024. No comments were received and staff are recommending that the Policy be adopted as presented.

8. PWC-2024-02 – B102 (Brennans Creek Bridge) Rehabilitation

RESOLUTION NO. OP-CC-24-02-17

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2024-02 as submitted by KB Civil Constructors Inc., North York, Ontario, for the rehabilitation of County Structure B102 (Brennans Creek Bridge), Township of Killaloe, Hagarty and Richards, in the amount of

\$344,296.67, plus applicable taxes; AND FURTHER THAT County Council adopt a By-law to execute the Contract.

Background

County Structure B102 (Brennans Creek Bridge) is located on County Road 512 (Queen Street), 1.45km south of Highway 60, Township of Killaloe, Hagarty and Richards.

Tenders were requested for the rehabilitation of Brennans Creek Bridge and the results received are as follows:

1. KB Civil Constructors Inc., North York, Ontario	\$344,296.67
2. Willis Kerr Contracting Ltd., Mountain, Ontario	380,506.90
3. Clearwater Structures Inc., Ajax, Ontario	413,233.00
4. Dalcon Constructors Ltd., Ottawa, Ontario	416,900.00
5. Bonnechere Excavating Inc., Renfrew, Ontario	420,279.00
6. 2274084 Ontario Ltd o/a GMP Contracting, Markham, Ontario	503,725.44
7. GIP Paving Inc., Kingston, Ontario	532,390.80
All amounts exclude applicable taxes	

Financial Implications

The 2024 Capital budget allocation for the rehabilitation of Brennans Creek Bridge is \$600,000. A comparison of the 2024 proposed budget and projected costs is provided in the table below:

County Structure B102 (Brennans Creek Bridge)	Low Tender		
	2024 Budget	Projected	Variance Over/(Under)
Construction	410,000.00	344,296.67	(65,703.33)
Engineering - Design/Tendering	10,000.00	10,000.00	-
Engineering - Contract Administration & Supervision	100,000.00	100,000.00	-
Material Testing (Allowance)	10,000.00	10,000.00	-
Contingency	61,004.00	17,214.83	(43,789.17)
Applicable Taxes	8,996.00	7,859.33	(1,136.67)
Total	600,000.00	489,370.83	(110,629.17)
*Projected costs are based on Tender results, internal costs, and line painting			

Staff confirm that there are sufficient funds allocated to this in the 2024 Capital budget for the completion of this project as tendered.

9. **PWC-2024-06 – Relining of Various Culverts**

RESOLUTION NO. OP-CC-24-02-18

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2024-06, as submitted by Aqua Tech Solutions Inc., Schomberg, Ontario, for the relining of various culverts, in the amount of \$207,725, plus applicable taxes; AND FURTHER THAT County Council adopt a By-law to execute the Contract.

Background

Tenders were requested for the relining of various culverts within the County of Renfrew and the results received are as follows:

1. Aqua Tech Solutions Inc., Schomberg, Ontario	\$207,725.00
2. Clearwater Structures Inc., Ajax, Ontario	232,496.00
3. Goldie Mohr Ltd., Ottawa, Ontario	347,000.00
4. PipeFlo Contracting Corp., Hamilton, Ontario	460,950.00
5. GFL Environmental Services Inc., Mississauga, Ontario	666,977.67
6. Capital Sewer Services Inc., Vaughan, Ontario	752,437.05

All amounts exclude applicable taxes

Financial Implications

The costs of Contract PWC-2024-06 will be split over multiple projects included in the 2024 Capital budget as identified below:

County Road 8 (Cobden Road), 1 liner	\$29,860.72
County Road 70 (Ruby Road), 2 liners	50,760.16
County Road 508 (Calabogie Road), 5 liners	127,104.12

A comparison of the 2024 budget for each project will be prepared when the tenders close for the rehabilitation of each road. It is anticipated that the above costs for relining the identified culverts on each of these projects is much less than the cost of including replacement of the cross-culverts in the road rehabilitation tender.

10. **PWC-2024-64 – County Road 64 (Opeongo Road) Rehabilitation**

RESOLUTION NO. OP-CC-24-02-19

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWC-2024-64 as submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario, for the rehabilitation of County Road 64 (Opeongo Road) from Wieland Shore Road to Constant Lake Road, a distance of 8.20km, Township of Bonnechere Valley, in the amount of \$1,718,606.60, plus applicable taxes; AND FURTHER THAT County Council adopt a By-law to execute the Contract.

Background

Tenders were requested for the rehabilitation of County Road 64 (Opeongo Road) from Wieland Shore Road to Constant Lake Road, a distance of 8.20km, Township of Bonnechere Valley, and the results received are as follows:

1. Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario	\$1,718,606.60
2. Bonnechere Excavating Inc., Renfrew, Ontario	1,795,127.49
3. GIP Paving Inc., Carp, Ontario	1,894,656.00
4. B.R. Fulton Construction Ltd, Renfrew, Ontario	1,896,074.00
5. Thomas Cavanagh Construction Limited, Ashton, Ontario	1,896,608.95
6. McCrea Excavation Ltd., Pembroke, Ontario	2,073,109.00

All amounts exclude applicable taxes

Financial Implications

The 2024 Capital budget allocation for Opeongo Road is \$2,599,214. A comparison of the 2024 budget and projected costs is provided in the following table:

County Road 64 (Opeongo Road)	Low Tender		
	2024 Budget	Projected	Variance Over/(Under)
Construction	2,287,625.98	1,726,006.60	(561,619.38)
Engineering - Design/Tendering	9,000.00	9,000.00	-
Engineering - Contract Administration & Supervision	23,000.00	23,000.00	-
Material Testing (Allowance)	10,000.00	10,000.00	-
Contingency	228,762.60	86,300.33	(142,462.27)
Applicable Taxes	40,825.42	30,940.92	(9,884.50)
Total	2,599,214.00	1,885,247.85	(713,966.15)

*Projected costs are based on Tender results, internal costs, and line painting

Staff confirm that there are sufficient funds allocated to this in the 2024 Capital budget for the completion of this project as tendered and will review the impact of this project's surplus on the overall 2024 Capital Plan as tenders for other planned projects continue to close.

All of which is respectfully submitted.

Glenn Doncaster, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, K. Watt, M. Willmer

Winter Operations Monthly Summary 5-Year Comparison for Committee

Year	Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation (mm)	
		Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Petawawa Station	Bancroft Station
2023	Nov	10	2	10	0	2	1,685.4	109.4	41.2	53.1
2022	Nov	8	2	9	0	5	1,127.5	215.9	31.8	62.1
2021	Nov	7	2	7	0	7	65.6	588.7	41.0	62.2
2020	Nov	8	3	9	0	3	1,749.0	312.0	39.0	86.8
2019	Nov	13	0	9	0	4	1,770.0	49.0	23.5	48.8
2023	Dec	15	7	16	0	6	3,439.6	435.4	57.2	75.7
2022	Dec	16	7	20	4	2	4,792.0	998.9	29.6	35.2
2021	Dec	18	8	19	1	8	5,565.4	1,679.9	55.0	78.9
2020	Dec	18	11	19	0	6	5,227.0	1,359.0	56.0	94.9
2019	Dec	18	8	20	3	7	5,101.0	1,616.0	43.5	68.5
2024	Jan	18	8	19	4	4	4,937.2	1,814.7	58	85.4
2023	Jan	21	6	24	5	7	6,455.5	3,972.2	15.8	26.2
2022	Jan	16	3	17	2	2	4,354.2	2,186.4	33.2	52.2
2021	Jan	15	6	17	2	5	3,322.3	2,121.6	5.0	34.8
2020	Jan	16	6	19	8	7	5,089.0	2,146.0	57.5	127.1
2023	Feb	16	4	20	7	3	5,358.3	1,677.5	11.4	13.6
2022	Feb	16	7	14	12	4	5,803.3	1,724.4	57.4	100.8
2021	Feb	14	6	19	8	3	4,279.3	1,464.2	38.0	58.0
2020	Feb	13	5	15	9	1	3,754.0	1,165.0	52.0	53.8
2019	Feb	23	5	13	4	7	5,772.0	1,275.0	71.0	91.0
2023	Mar	10	6	12	8	3	2,309	591.4	63.4	74.2
2022	Mar	11	5	12	5	6	3,022.4	1,205.1	15.4	10.6
2021	Mar	8	1	9	3	3	554.8	703.0	35.0	54.9
2020	Mar	7	0	7	3	0	987.3	325.0	23.4	23.5
2019	Mar	8	7	15	7	3	2,185.0	336.0	46.0	66.0
2023	Apr	2	1	3	0	2	1,109.3	165.5	156.6	139.8
2022	Apr	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	Apr	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2020	Apr	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2019	Apr	3	4	4	0	1	556.0	33.0	130.0	143.0

**County Road 51 - Petawawa Boulevard
Civic Address 2551
Surplus Road Allowance Lands**



LAURENTIAN DR

SCHWANZ RD

Hydro service pole

Hydro line pole

Hydro anchor

Approximate boundaries of lands surplus to County of Renfrew

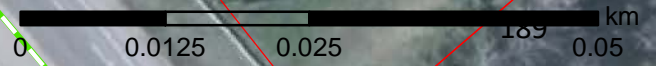
Approximate location of Town of Petawawa watermain

51
COUNTY

SCHWANZ RD

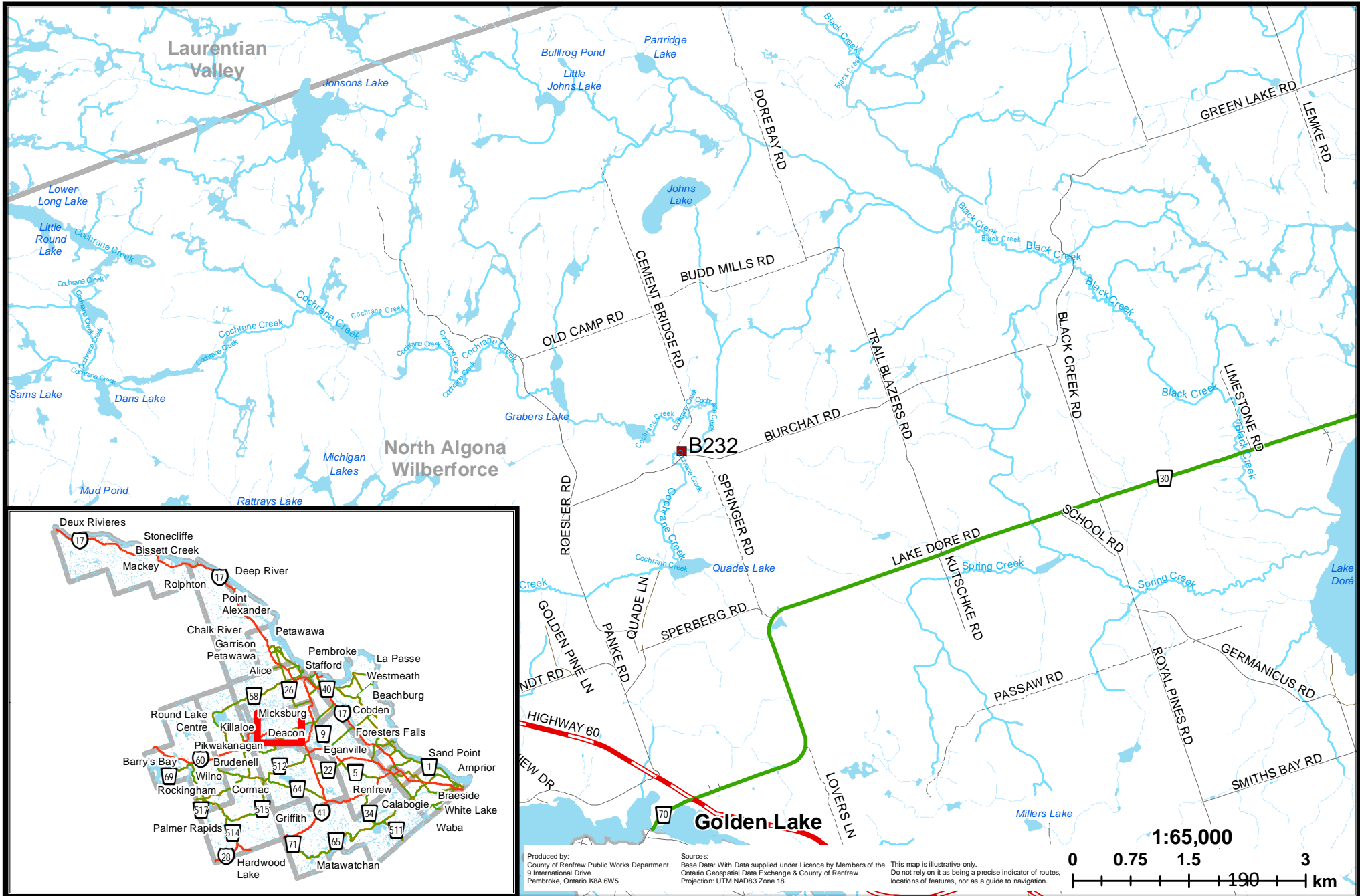
2551

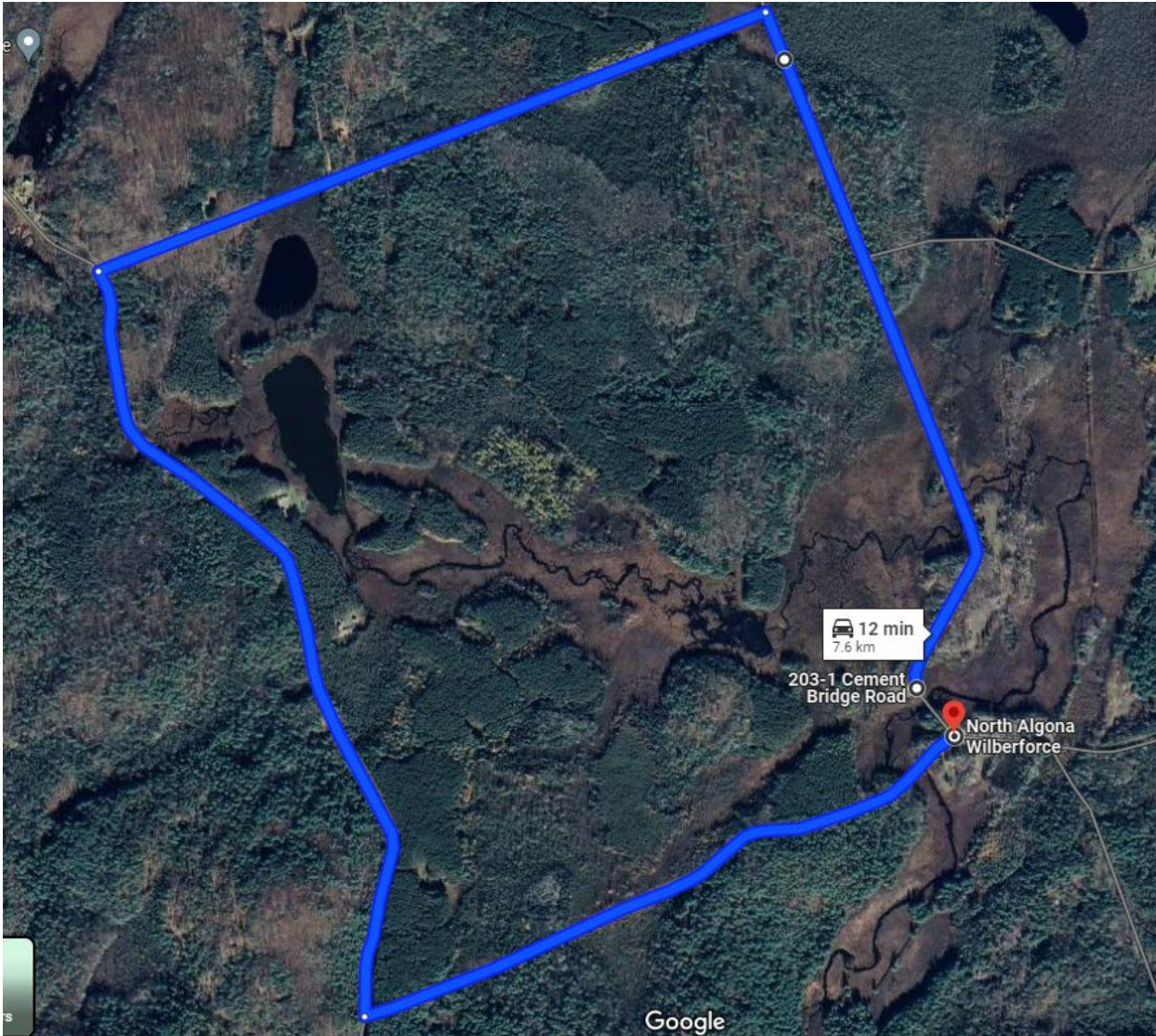
PETAWAWA BLVD





Location of B232 (Cochrane Creek Culvert)





COUNTY OF RENFREW

BY-LAW NUMBER 20-24

**A BY-LAW TO ALTER HIGHWAYS AND STRUCTURES
IN THE COUNTY OF RENFREW**

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25 as amended, provides for the construction and maintenance of County Roads and Bridges;

AND WHEREAS Section 35 of the Municipal Act, 2001, S.O. 2001, c.25, requires the Council to pass a by-law authorizing the removal or restriction of the common law right-of-passage by the public over a highway and the common law right-of-access to the highway by an owner of land abutting a highway;

AND WHEREAS the alterations to various County Roads and Structures were reviewed and accepted by the Operations Committee as part of the 2024 Capital Works Program.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approves of the alterations to County Roads and Structures as detailed on Schedule "I" attached to this By-law.
2. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

Schedule I

<u>Road/ Structure No.</u>	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Municipality(ies)</u>	<u>Type</u>
1	River Road	Moore Street	Dochart Street	McNab/Braeside	Rehabilitation
1	River Road	Algonquin Trail	Castleford Bridge S Exp Joint	Horton	Rehabilitation
5	Stone Road	Mhusk Road	Hwy 60	Admaston/Bromley	Rehabilitation
8	Cobden Road	Hwy 60/County Road 9 (Bulger Road)	Cobden Urban Beginning	Admaston/Bromley	Rehabilitation
13	Mountain Road	Stafford Third Line	Hwy 17	Laurentian Valley	Rehabilitation
19	Mud Lake Road	County Road 24 (White Water Road)	Pembroke S Limit	Laurentian Valley	Rehabilitation
30	Lake Dore Road	Sperberg Road	Trailblazers Road	North Algona Wilberforce	Rehabilitation
37	Murphy Road	County Road 26 (Doran Road)	County Road 51 (Petawawa Blvd)	Petawawa	Reconstruction
64	Opeongo Road	Wieland Shore Road	Constant Lake Road	Bonnechere Valley	Rehabilitation
65	Centennial Lake Road	Matawatchan/ Brougham Twp Line	2872 Centennial Lake Road	Greater Madawaska	Rehabilitation
70	Ruby Road	County Road 512 (Foymount Road)	Gorman Road	Killaloe, Hagarty & Richards	Rehabilitation
72	Ridge Road	Champlain Street	County Road 73 (Deep River Road)	Deep River	Reconstruction
73	Deep River Road	Huron Street/ Algonquin Street	Champlain Street	Deep River	Reconstruction
508	Calabogie Road	County Road 52 (Burnstown Road)	Goshen Road	McNab/Braeside	Rehabilitation
512	Foymount Road	Hubers Road	County Road 515 (Quadeville Road)	Brudenell, Lyndoch & Raglan	Rehabilitation
512	Foymount Road	B257 (Harrington Creek Bridge)	Lake Clear Road	Bonnechere Valley	Reconstruction
515	Palmer Road	County Road 62 (Combermere Road)	Finch Road	Madawaska Valley	Rehabilitation
B007	Butler Bridge	Butler Road		Admaston/Bromley	Rehabilitation
B102	Brennans Creek Bridge	County Road 512 (Queen Street)		Killaloe, Hagarty & Richards	Rehabilitation

Road/ Structure No.	Name	From	To	Municipality(ies)	Type
B103	O'Grady Bridge	O'Grady Settlement Road		Killaloe, Hagarty & Richards	Reconstruction
B108	Tramore Bridge	Tramore Road		Killaloe, Hagarty & Richards	Rehabilitation
B156	Burnt Bridge	Burnt Bridge Road		Brudenell, Lyndoch & Raglan	Reconstruction
B181	Peter Black Bridge	County Road 24 (White Water Road)		Laurentian Valley	Rehabilitation
B232	Cochrane Creek Bridge	Cement Bridge Road		North Alguna Wilberforce	Reconstruction
B257	Harrington Creek Bridge	County Road 512 (Foymount Road)		Bonnechere Valley	Reconstruction
C001	Berlanquet Creek Culvert	County Road 5 (Stone Road)		Admaston/Bromley	Rehabilitation
C012	Farquharson's Culvert	S. McNaughton Road		Admaston/Bromley	Rehabilitation
C051	Harris Creek Culvert	Proven Line		Admaston/Bromley	Reconstruction
C062	John Watson Culvert 2	John Watson Road		Brudenell, Lyndoch & Raglan	Reconstruction
C134	Campbell Drive Culvert	Campbell Drive		McNab/Braeside	Rehabilitation
C204	Bellowes Creek Culvert	County Road 12 (Westmeath Road)		Whitewater Region	Rehabilitation
C215	Elm Creek Culverts	Snake River Line		Whitewater Region	Reconstruction
C221	Kenny's Culvert	Pleasant Valley Road		Whitewater Region	Reconstruction
C268	St. Columbkille's Culvert	County Road 58 (Round Lake Road)		Laurentian Valley	Rehabilitation
C325	Neilson Creek Culvert	Lake Clear Road		Bonnechere Valley	Rehabilitation
	Lynch Road Culvert	Lynch Road		Admaston/Bromley	Reconstruction

COUNTY OF RENFREW

BY-LAW NUMBER 21-24

**A BY-LAW TO ESTABLISH POLICY PW-22 – NAMING BRIDGES AND CULVERTS
FOR COUNTY OF RENFREW OWNED STRUCTURES**

WHEREAS Section 11(3) the Municipal Act, S.O. 2001, as amended, authorizes Council to pass by-laws regarding highways under the jurisdiction of the Corporation;

AND WHEREAS the Corporation desires to implement a Policy regarding the naming of County of Renfrew owned bridges and culverts.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT Public Works and Engineering Department Policy PW-22, Naming Bridges and Culverts, as outlined in Schedule "I" attached to and made part of this By-law, shall form part of the Public Works and Engineering Department Policies and Procedures of the Corporation of the County of Renfrew.
2. THAT this By-law shall not be interpreted to contradict or violate any statute or regulation of the Province of Ontario.
3. THAT this By-law shall come into force and take effect immediately upon the passing thereof.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

Corporate Policies and Procedures				
DEPARTMENT: Public Works and Engineering				POLICY #: PW-22
POLICY: Naming Bridges and Culverts				
DATE CREATED: February 2024	REVIEW DATE:	REVISION DATE:	COVERAGE: All County-owned Bridges/Culverts	PAGE #: 1 of 2

POLICY STATEMENT

The County of Renfrew (County), as the upper-tier Municipality, has responsibility for all bridges/culverts located on either local Municipal roads or County roads within the boundaries of the County, and has a need to ensure that any bridge/culvert naming on a County Road is consistent with the Department's primary objective of providing and maintaining a safe road system.

BACKGROUND

The County of Renfrew, as the road authority having jurisdiction over County roads, may make and enforce by-laws and policies pertaining to the naming/renaming of bridges/culverts. The Municipal Act, 2001, as amended, in Section 11 permits a municipality to pass by-laws pertaining to the public assets of the Municipality for the purpose of exercising its authority under the Act, and to pass by-laws pertaining to highways.

DEFINITIONS

For the purposes of this policy, the following definition shall apply:

"Bridge/Culvert" – A structure, or series of structures, having a cumulative span of 3.0m or greater, which provides a roadway or walkway for the passage of vehicles and pedestrians across an obstruction, gap or facility.

PROCEDURES

- Proposed bridge/culvert name changes shall be forwarded, by Resolution from the lower-tier municipality where the bridge/culvert is located, to the County of Renfrew's Public Works and Engineering Department, detailing the background and potential changes.
- It is absolutely essential that there be no duplication of bridge/culvert names throughout the County of Renfrew to maintain the integrity of the 9-1-1 system. To avoid bridge/culvert name duplication, all proposed new bridge/culvert names are forwarded to the County of Renfrew, Public Works and Engineering Department to be checked against the County Bridge/Culvert Name Registry.

Corporate Policies and Procedures				
DEPARTMENT: Public Works and Engineering				POLICY #: PW-22
POLICY: Naming Bridges and Culverts				
DATE CREATED: February 2024	REVIEW DATE:	REVISION DATE:	COVERAGE: All County-owned Bridges/Culverts	PAGE #: 2 of 2

3. Proposed changes and supporting documentation will be brought to Operations Committee for further discussion with a recommendation to County Council.
4. Once approved by County Council, an “Effective Date” will be established that will provide enough time for the municipality, County and emergency service staff to implement the required database and mapping revisions.
5. Bridge/Culvert name changes will require County staff to prepare a Public Notice and draft schedules for the proposed naming bridges and culverts By-law amendments and return these to the municipality.
6. As determined in the Public Notice, property owners may make written requests to be heard by County Council. It is important for written applications to be received by the Clerk prior to the advertised deadline, with no exceptions.
7. County Council may hold a public meeting to hear any person who has applied in writing regarding the proposed amendment to the naming bridges and culverts By-law. This meeting must be held after the completion of the Public Notice period.
8. Following the Public Notice period and any Hearing, County Council identifies what revisions, if any, are to be made and amends the naming bridges and culverts By-law accordingly. Notice of this decision must be forwarded immediately to the lower-tier municipality. It is advisable that the lower-tier Council inform affected property owners of the decision.
9. County staff will forward a copy of the complete By-law to the lower-tier municipality. The County of Renfrew Sign Shop will give top priority to all signs that are required for bridge/culvert changes.

APPROVALS

The installation of new bridge/culvert signage on County bridges/culverts shall be approved by the Operations Committee of County Council and authorized by the passing of a By-law by County Council.

COUNTY OF RENFREW

BY-LAW NUMBER 22-24

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWC-2024-02
B102 (BRENNANS CREEK BRIDGE) REHABILITATION**

WHEREAS under Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts to construct and maintain County Roads and Bridges;

AND WHEREAS public tenders were requested for the rehabilitation of County of Renfrew Structure B102 (Brennans Creek Bridge), located on County Road 512 (Queen Street), 1.45 km south of Highway 60, Township of Killaloe, Hagarty and Richards under Contract PWC-2024-02 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by KB Civil Constructors Inc., North York, Ontario, was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Contract PWC-2024-02 for the rehabilitation of County of Renfrew Structure B102 (Brennans Creek Bridge) as submitted by KB Civil Constructors Inc., North York, Ontario, in the amount of \$344,296.67, plus applicable taxes.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 23-24

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWC-2024-06
RELINING OF VARIOUS CULVERTS**

WHEREAS under Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts to construct and maintain County Roads and Bridges;

AND WHEREAS public tenders were requested for the relining of various culverts on County Road 8 (Cobden Road), County Road 70 (Ruby Road), and County Road 508 (Calabogie Road) under Contract PWC-2024-06 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Aqua Tech Solutions Inc., Schomberg, Ontario, was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Contract PWC-2024-06 for the relining of various culverts on County Road 8 (Cobden Road), County Road 70 (Ruby Road), and County Road 508 (Calabogie Road) as submitted by Aqua Tech Solutions Inc., Schomberg, Ontario, in the amount of \$207,725, plus applicable taxes.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 24-24

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWC-2024-64
COUNTY ROAD 64 (OPEONGO ROAD) REHABILITATION**

WHEREAS under Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the Municipal Corporation of the County of Renfrew has the authority to pass by-laws to enter into contracts to construct and maintain County Roads and Bridges;

AND WHEREAS public tenders were requested for the rehabilitation of County Road 64 (Opeongo Road) from Wieland Shore Road to Constant Lake Road, a distance of 8.20km, Township of Bonnechere Valley under Contract PWC-2024-64 in accordance with County of Renfrew Corporate Policy GA-01 Procurement of Goods and Services;

AND WHEREAS the tender submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario, was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the awarding of Contract PWC-2024-64 for the rehabilitation of County Road 64 (Opeongo Road) as submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario, in the amount of \$1,718,606.60, plus applicable taxes.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary to the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

February 28, 2024

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance and Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Monthly Report – Chief Administrative Officer

On a monthly basis, and as identified in meetings with the Warden and other Committee Chairpersons, it was agreed that regular communication/updates from the Chief Administrative Officer (CAO) would be beneficial to members of County Council. These reports are not an exhaustive list of all activities currently being completed in this office; rather, they offer context on the implementation of Council decisions and provide a look ahead to the next several weeks.

The primary focus in January was the completion of committee discussions, leading to the budget workshop meetings on January 24 and 25, 2024. These meetings were very successful and the engagement was welcomed. The process that was undertaken this budget year is being reviewed, and staff will be recommending some potential changes to the meeting and engagement structure for the 2025 budget year.

January was also the ROMA (Rural Ontario Municipal Association) conference in Toronto, where the CAO's office coordinated five delegations through the County of Renfrew, and assisted with an additional three delegations with the EOWC (Eastern Ontario Wardens' Caucus). Staff were pleased with the delegations and will be assessing outcomes over the next few weeks, while they follow up on communications with ministry staff. Staff will be evaluating the process followed for delegations and modifying how elected participants are prepared, to ensure it is being done in an effective manner.

Recruitment was underway for two key Senior Leadership Team members; congratulations to Andrea Patrick, the successful candidate for the Director of Community Services and recruitment is still ongoing for the Director of Corporate Services position. Further to discussions regarding the StrategyCorp Inc. organizational review, the position within Corporate Services has been redefined to put a greater emphasis on strategic planning and implementation, with an overall guidance role for the Treasury and other divisions within the department. It is expected that interviews will take place throughout March. Other organizational changes are expected to roll out this month, as indicated in this report.

The focus for the next several weeks will be working with the collaborative efforts of the Paramedic Service, Community Services, and Development and Property on the new MESA Team, the new proposed name for the Health and Housing Crisis Engagement Team. Staff will be seeking meetings with the appropriate Ontario ministry staff and ministers in the coming months to advocate for funding for implementation and continuance. Staff will also be working with our partners in the health sector and with our municipal partners to ensure that the needs of the community are being met.

The CAO is the lead on the strategic advisory board of the EOWC, working alongside the Manager of Policy and Government Relations. Q1 2024 is shaping up to continue the busyness of 2023 with respect to the coordination of strategic planning efforts, coordination of the Chair's engagement with Provincial and Federal representatives, and rolling out key strategic priorities. Bi-monthly updates from the EOWC will be included in future meetings with County Council so information can be disseminated to the lower tier municipalities on efforts underway on a regional basis, including, but not limited to, the 7 in 7+ regional housing plan.

The CAO is also engaged with the Ottawa Valley Ontario Health Team (OVOHT) and is currently co-chairing a committee on Health Human Resources. This group is in the midst of a strategic review and consultation period with those in and adjacent to the section that are affected by the (lack of) resources. A full report is expected by Q2 2024.

A number of other key initiatives have been or will be addressed in other committee reports by their respective Director, including an update on this year's Warden's Golf Tournament (June 7) and County of Renfrew Appreciation Evening (November 21).

The Committee requested that the Chief Administrative Officer provide a quarterly update to Committee and County Council.

2. **Communications Report**

Staff continue to make great strides in engagement with the public and will be reporting on successes and new initiatives in this report and future reports. The County Communique remains a key piece of information for local municipalities, and a preliminary effort to continue the conversation surrounding shared services. Staff are examining the possibility of using the Communique as a method of communication with the public, using limited advertising resources.

Between April 15 and December 31, 2023, the Media Relations and Social Media Coordinator wrote and prepared 13 media releases on County-related topics, and reviewed and distributed an additional 14 releases which were prepared by other departments.

Topics of the releases have ranged from the return of the Warden's Golf Tournament to the wrap up of the successful Summer Company program with a participant showcase at the Petawawa Youth Market, the presentation of the Warden's Community Service Awards and a release highlighting delegation meetings at the AMO conference.

On the social media side of things, staff continue to aim for daily social media posts on Facebook, Instagram and X (formerly Twitter). In some instances, it is more when sharing posts from other divisions within the Corporation with their own pages (shares cannot be scheduled, so they are done at different times of the day). The Media Relations and Social Media Coordinator will also be posting on the County’s LinkedIn account.

Social media posts include highlighting committee and council meeting dates, including sharing YouTube links to the meetings; employment opportunity posts, which are well received and shared widely; progress of Public Works projects including traffic disruptions; and available funding programs through the Community Services Department.

Another aspect of the Media Relations and Social Media Coordinator position is serving as an Emergency Information Officer. In this regard, Significant Weather Event Public Service Announcements and social media posts throughout the spring and winter, in addition to Water Condition Statements, flood watch and warnings and Air Quality Statements due to the widespread forest fires last spring are prepared. This information was well shared by local municipalities. This information sharing is meant to solidify the County of Renfrew’s position as a trusted source for information during emergencies.

PLATFORM	REACH	FOLLOWERS	CHANGE	VISITS
Facebook	166.9 K (-24%)	5.3 K	+516 (+1.8%)	25,697 (+61.5%)
Instagram	2,518 (-13.9%)	1,279	+114	893 (+15.2%)
X (formerly Twitter)		2,786	+417	

The Media Relations and Social Media Coordinator continues to produce monthly committee meetings through the video communications system in council chambers and assist with other meetings when virtual attendance is required by some participants.

3. 2024 Final Budget

Attached as Appendix I is the final County of Renfrew 2024 Consolidated Budget, this document includes all items approved at the Budget Workshop held on January 24 and 25, 2024. The Adobe and Excel versions of this document have been posted on the County of Renfrew website at the following link: [Budget and Finance Reports - County of Renfrew](#).

4. **Council Remuneration**

Attached as Appendix II is the Treasurer’s Statement of Remuneration and Expenses paid to County Council as of December 31, 2023.

BY-LAWS

5. **Council Remuneration By-law**

RESOLUTION NO. FA-CC-24-02-20

Moved by Chair

Seconded by Committee

THAT County Council adopt the revised By-law for the Remuneration of Members of the Council of the County of Renfrew effective January 1, 2024.

Background

The Remuneration By-law states that “All future council remuneration increases will be consistent with percentage increases as per Employment By-law #1, except where noted”. As per the County of Renfrew, Elected Officials Market Review Final Report, the following resolution was adopted at a Special County Council meeting held on March 23, 2022:

“THAT County Council accept the recommendations of the County of Renfrew, Elected Officials Market Review Final Report, March 23, 2022;

AND FURTHER THAT the staff be directed to implement the following recommendations as part of the 2023 budget preparations:

1. That the Warden base salary be maintained, adjust Councillor base remuneration to align closer to the market median (within ±5%) to \$20,825 over four years to 2026 not inclusive of COLA as per number 3.
2. Maintain the current per diem rate to \$243 per ad hoc committee meeting based on full attendance.
3. Establish a formal pay policy to align with the same target pay policy as that defined for non-union employees.”

Therefore, the Council base remuneration of \$16,428 was changed to \$18,001 on January 1, 2024, an annual phase in to the base salary of \$1,573 and as approved at the January 25, 2024 Budget Workshop, a 4.79% Cost of Living Allowance (COLA) increase was also approved, adjusting the Council base remuneration to \$18,863 effective January 1, 2024. The current per diem rate of \$243 per ad hoc committee meeting will be maintained.

Position	2023	2024 Jan 1 - 4 year Adjustment (\$1,573 annually)	2024 COLA
Warden	\$67,692		\$70,934
Councillor Salary	\$16,428	\$18,001	\$18,863
Standing Chairs	\$2,223		\$2,329
Standing Vice-Chairs	\$222		\$233
Ad Hoc Chairs	\$726		\$761
Per Diem-No Change over 4 years	\$243		\$243

6. **By-law to Appoint a Deputy-Clerk**

RESOLUTION NO. FA-CC-24-02-21

Moved by Chair

Seconded by Committee

THAT County Council approve that Craig Kelley be appointed as Deputy-Clerk for the County of Renfrew; AND FURTHER THAT the By-law to appoint a Deputy-Clerk for the County of Renfrew be adopted.

Background

Gwen Dombroski, was appointed as Deputy-Clerk effective September 1, 2023. Due to the recent structure changes presented through the StrategyCorp Inc. Report and adopted by County Council at the January 2024 Budget Workshop, By-law 109-23 a By-law to appoint a Deputy-Clerk in August 2023 is being repealed and a new By-law to appoint Craig Kelley as Deputy-Clerk for the County of Renfrew must be adopted.

7. **By-law to Appoint a Clerk**

RESOLUTION NO. FA-CC-24-02-22

Moved by Chair

Seconded by Committee

THAT County Council approve that Gwen Dombroski be appointed as Clerk for the County of Renfrew; AND FURTHER THAT the By-law to appoint a Clerk for the County of Renfrew be adopted.

Background

Gwen Dombroski, was appointed as Deputy-Clerk effective September 1, 2023. Due to the recent structure changes presented through the StrategyCorp Inc. Report and adopted by County Council at the January 2024 Budget Workshop, By-law 95-22 a By-law to appoint a Clerk in June 2022 is being repealed and a new By-law to appoint Gwen Dombroski as Clerk for the County of Renfrew must be adopted.

8. **By-law to Appoint a Treasurer**

RESOLUTION NO. FA-CC-24-02-23

Moved by Chair

Seconded by Committee

THAT County Council approve that Daniel Burke be appointed as the Treasurer for the County of Renfrew; AND FURTHER THAT the By-law to appoint a Treasurer for the County of Renfrew be adopted.

Background

Daniel Burke, Finance Manager, was appointed as Acting Treasurer effective November 20, 2023. Due to the recent structure changes presented through the StrategyCorp Inc. Report and adopted by County Council at the January 2024 Budget Workshop, By-law 131-23 a By-law to appoint an Acting Treasurer is being repealed and a new By-law to appoint Daniel Burke as Treasurer for the County of Renfrew must be adopted.

9. **Employment By-law #1**

RESOLUTION NO. FA-CC-24-02-25

Moved by Chair

Seconded by Committee

THAT County Council approve the following changes to the Non-Union Staff Salary Grid within Employment By-law #1:

1. Removal of the following positions:
 - a. Data Entry Clerk in Group 1;
 - b. Fundraising Coordinator in Group 2;
 - c. Accounting Clerk I – Finance in Group 5;
 - d. Executive Assistant/Deputy Clerk in Group 7;
 - e. Prosecutor in Group 8;
 - f. Manager Finance in Group 10.
2. Reclassification of the following positions:
 - a. Labourer from Group 1 to Group 2;
 - b. Construction Supervisor from Group 7 to Group 8.
3. Creation of the following positions:
 - a. Help Desk Support in Group 4;
 - b. Manager of Legislative Services/Clerk in Group 9;
 - c. Manager of Finance/Treasurer in Group 12;
4. Renaming of the following position:
 - a. Director of Corporate Services/Deputy Treasurer in Group 17;

AND FURTHER THAT the revised Employment By-law # 1 be adopted.

Background

A summary of the changes to Employment By-law #1 include items approved at the January 2024 budget workshop, Policy B-04 Classification Review System adjustments and the results of a housekeeping exercise are as follows:

2024 Budget Workshop Changes

The following changes were a result of business cases presented and approved by County Council at the January 2024 budget workshop:

- a) Removal of the Executive Assistant/Deputy Clerk position in Group 7;
- b) Creation of the Manager of Legislative Services/Clerk position in Group 9;
- c) Removal of the Manager Finance position in Group 10;
- d) Creation of the Manager of Finance/Treasurer position in Group 12; and
- e) Renaming of the Director of Corporate Services/Deputy Treasurer position in Group 17.

B-04 Classification Review System Adjustments

Consistent with County of Renfrew Policy B-04 Classification Review System requests completed in December 2023, several positions were brought forward with amended job descriptions. Accordingly, these positions were scored utilizing the County of Renfrew's job evaluation tool, which resulted in changes in their respective points, thereby warranting movement on the non-union staff salary grid within Employment By-law #1 as follows:

- a) Moving of the Labourer position from Group 1 to Group 2; and
- b) Moving of the Construction Supervisor position from Group 7 to Group 8.

Housekeeping Changes

Due to organizational changes over the last several years, the following positions need to be removed or added:

- a) Removal of the Data Entry Clerk position in Group 1;
- b) Removal of the Fundraising Coordinator position in Group 2;
- c) Adding of the Help Desk Support position in Group 4;
- d) Removal of the Accounting Clerk I – Finance position in Group 5; and
- e) Removal of the Prosecutor position in Group 8.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, P. Emon, A. Giardini, D. Mayville

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

Appendix I

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
MEMBERS OF COUNCIL	642,460	613,829	28,631	4.7%	520,747	429,232	417,279	499,919	430,040
Salary - Council	312,707	273,745	38,962	14.2%	245,738	242,505	237,293	236,732	172,822
Salary & Ad Hoc - Warden	83,934	80,952	2,982	3.7%	79,973	85,150	73,980	73,206	64,163
Ad Hoc Per Diem Payments	29,160	29,160	0	0.0%	18,225	32,562	20,655	26,244	21,491
Council CPP, Employer Health Tax	29,226	25,872	3,354	13.0%	19,742	19,619	17,779	18,287	11,829
Council Group Insurance	7,140	7,677	(537)	-7.0%	6,324	5,916	5,304	4,896	4,896
Council Benefits - EHC/Dental	76,687	78,223	(1,536)	-2.0%	62,875	62,126	53,514	47,594	66,043
AMO Board of Directors	10,000	10,000	0	0.0%	11,451	972	6,899	14,402	4,386
Computer Expense	5,000	5,000	0	0.0%	10,466	2,497	9,399	5,480	3,900
Council Conventions	30,000	30,000	0	0.0%	31,066	15,421	13,714	36,958	45,798
Council Hospitality	20,000	20,000	0	0.0%	17,807	4,821	6,239	23,411	17,745
Council Liability Insurance	11,854	10,200	1,654	16.2%	9,715	9,092	8,338	8,147	7,703
Council Mileage	35,000	35,000	0	0.0%	24,333	4,273	13,560	42,146	37,853
FCM Board of Directors	10,000	10,000	0	0.0%	10,900	6,461	3,441	13,289	8,207
Legal - Integrity Commissioner	2,000	2,000	0	0.0%	4,589	346	1,018	8,846	3,297
Office Expenses	5,000	5,000	0	0.0%	6,760	2,151	6,393	6,010	9,397
Public Relations	3,000	6,000	(3,000)	-50.0%	19,796	0	0	0	0
Recoveries - County	(78,248)	(65,000)	(13,248)	20.4%	(70,329)	(66,789)	(65,961)	(71,327)	(56,086)
Recoveries - Outside	0	0	0		(2,956)	(396)	(1,281)	(17,429)	(61)
Advocacy / Delegations	30,000	30,000	0	0.0%	10,544	486	744	14,576	1,065
Staff & Council Appreciation Event	10,000	10,000	0	0.0%		0		0	0
Warden Expenses	10,000	10,000	0	0.0%	3,727	2,019	6,251	8,451	5,592
GENERAL - ADMINISTRATION	1,024,422	989,775	34,647	3.5%	898,022	923,421	756,963	745,237	789,887
Salaries	1,297,927	1,256,014	41,913	3.3%	1,328,793	1,249,190	1,023,350	942,625	923,354
Employee Benefits	402,400	371,110	31,290	8.4%	363,031	333,519	266,334	220,838	227,635
Bank Charges - Moneris	3,000	2,300	700	30.4%	2,648	2,138	1,551	1,437	1,547
Computer Expense	47,000	45,000	2,000	4.4%	34,661	46,696	31,180	35,130	31,266
Conferences & Conventions	10,000	5,000	5,000	100.0%	5,305	1,883	2,312	2,769	2,844
Depreciation	1,644	1,600	44	2.8%	1,641	1,641	1,646	2,308	4,345
General Legal & Audit	26,000	25,600	400	1.6%	40,556	23,425	25,738	28,525	22,218
Membership Fees	38,000	36,000	2,000	5.6%	36,048	35,223	33,176	28,673	28,817
COVID	0	0	0		21,730	29,374	19,514	0	0
Office Expense	26,000	26,000	0	0.0%	24,083	17,640	18,952	24,021	24,885
Professional Development - Department Staff	7,000	5,000	2,000	40.0%	1,524	2,401	1,828	8,212	932
Professional Development - Mgt Team	0	0	0		0	0	0	19,073	0
Recovery - Other Departments	(885,405)	(860,349)	(25,056)	2.9%	(969,903)	(811,117)	(680,793)	(624,284)	(551,159)
Recovery - Provincial	0	0	0		(78,450)	(47,144)	(208,362)	0	0
Recovery - Provincial One time	0	0	0		(1,707,960)	(29,374)	(19,514)	0	0
Recovery - Outside	0	0	0		0	(149)	(7)	(55)	(170)
Recruitment	1,000	1,000	0	0.0%	3,287	0	2,465	1,217	44,843
Special Projects - Plans	0	30,000	(30,000)	-100.0%	13,082	14,560	0	15,293	0
Special Projects - EOWC	23,000	20,100	2,900	14.4%	23,779	17,500	18,603	12,153	14,117
Special Projects - Service Delivery Review	0	0	0		0	31,889	210,417	0	0
Surplus Adjustment - Capital	0	0	0		0	0	0	0	0
Surplus Adjustment - Trf to Reserves	0	0	0		1,735,945	0	0	0	0
Surplus Adjustment - Depreciation	(1,644)	(1,600)	(44)	2.8%	(1,641)	(1,641)	(1,646)	(2,308)	(4,345)
Telephone	6,500	5,000	1,500	30.0%	5,988	4,382	6,097	4,878	5,211
Travel	22,000	22,000	0	0.0%	13,875	1,385	4,122	24,732	13,547

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
HUMAN RESOURCES DEPARTMENT	234,500	259,687	(25,187)	-9.7%	287,060	91,808	569,859	196,074	254,604
Salaries	648,811	629,695	19,116	3.0%	687,202	583,266	484,972	472,861	523,067
Benefits	179,320	185,580	(6,260)	-3.4%	164,291	143,643	97,791	115,908	131,181
Conference & Convention	4,000	4,000	0	0.0%	0	0	0	1,514	3,084
COVID	0				19,358	15,299	3,905	0	0
Depreciation	0	500	(500)	-100.0%	461	461	462	461	461
Expenses Recoverable From Others	10,000	10,000	0	0.0%	9,607	2,276	9,183	29,950	17,167
Legal Fees	10,000	14,500	(4,500)	-31.0%	3,067	(131,602)	375,452	4,357	5,468
Membership Fees	6,000	6,000	0	0.0%	4,264	4,146	1,924	3,666	3,267
Office Expense	25,000	25,000	0	0.0%	19,330	34,325	33,827	25,118	35,521
Computer Expenses	91,492		91,492						
Professional Development	12,000	12,000	0	0.0%	5,971	6,476	1,983	5,531	6,229
Purchased Services	70,000	75,000	(5,000)	-6.7%	91,220	111,918	109,958	90,368	105,030
Recovery - County Departments	(678,653)	(618,088)	(60,565)	9.8%	(604,187)	(597,066)	(525,623)	(513,221)	(568,084)
Recovery - Municipal	(95,000)	(95,000)	0	0.0%	(49,417)	(4,133)	(17,013)	(57,924)	(35,691)
Recovery - Provincial	(59,470)	0	(59,470)		(67,819)	(82,116)	(16,620)	0	0
Recovery - Outside Agencies		0	0		0	(32)	0	0	0
Recruitment	1,000	1,000	0	0.0%	153	3,710	6,010	535	686
Surplus Adjustment - Depreciation	0	(500)	500	-100.0%	(461)	(461)	(462)	(461)	(461)
Travel	10,000	10,000	0	0.0%	4,020	1,698	4,110	17,411	27,679
INFORMATION TECHNOLOGY	599,576	536,587	62,989	11.7%	408,632	407,027	400,443	391,499	400,595
Salaries	522,215	493,595	28,620	5.8%	458,142	489,849	485,575	476,619	463,158
Benefits	169,339	152,039	17,300	11.4%	130,329	125,928	122,960	118,207	117,082
Annual Software Maintenance Fees	121,500	109,900	11,600	10.6%	88,231	73,995	72,067	69,385	68,550
Communication Fees	29,200	29,000	200	0.7%	42,388	26,435	23,337	20,862	10,084
Computer Technology Supplies	7,000	7,000	0	0.0%	3,821	3,688	2,234	1,754	9,674
Corporate Software	15,000	2,000	13,000	650.0%	0	0	4,452	5,466	8,748
COVID	0	0	0		0	0	4,370	0	0
Depreciation	34,700	38,000	(3,300)	-8.7%	35,611	37,638	36,971	30,976	36,192
Office Expense	2,000	1,100	900	81.8%	1,912	1,947	1,602	1,356	2,350
Professional Development	6,000	5,500	500	9.1%	5,867	4,451	779	453	2,993
Purchased Services	70,000	60,000	10,000	16.7%	2,790	9,362	0	0	0
Recoveries - County	(357,978)	(338,847)	(19,131)	5.6%	(334,828)	(337,981)	(325,509)	(319,266)	(313,787)
Recoveries - Outside	0	0	0			0	0	(1,050)	(1,861)
Recoveries - Prov-Strategy	0	0	0		(47,312)	(25,716)	0	0	0
Recoveries - Provincial One Time	0	0	0		(2,587)	0	(4,370)	0	0
Special Project	0	0	0		36,551	25,716	0	0	0
Surplus Adjustment - Capital	25,000	17,000	8,000	47.1%	15,088	34,479	60,540	39,018	16,619
Surplus Adjustment - Depreciation	(34,700)	(38,000)	3,300	-8.7%	(35,611)	(37,638)	(36,971)	(30,976)	(36,192)
Surplus Adjustment - Trf From Reserves	(25,000)	(17,000)	(8,000)	47.1%	(2,785)	(34,479)	(60,540)	(39,018)	0
Telephone Costs	5,300	5,300	0	0.0%	4,389	4,380	4,593	5,552	6,783
Travel	10,000	10,000	0	0.0%	6,635	4,973	8,353	12,161	10,202

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
PROPERTY - Pembroke	96,977	88,577	8,400	9.5%	80,550	228,220	297,636	208,120	242,806
Salaries	182,105	169,011	13,094	7.7%	169,954	233,196	214,363	229,598	228,245
Employee Benefits	59,479	50,787	8,692	17.1%	49,657	70,386	59,917	57,893	60,171
Advertising	1,000	1,000	0	0.0%	0	0	0	447	943
Capital - under threshold	0	0	0		0	0	29,177	5,658	13,570
COVID	0	0	0		0	1,745	14,032	0	0
Computer Supplies	5,000	5,000	0	0.0%	0	0	0	0	0
Depreciation	422,000	408,000	14,000	3.4%	380,226	216,909	227,580	236,630	224,648
Elevator Maintenance	7,949	7,949	0	0.0%	7,286	6,948	6,219	6,185	6,308
Garbage Disposal	7,000	6,355	645	10.1%	7,433	7,047	6,188	5,443	4,890
Grounds keeping	7,000	5,765	1,235	21.4%	6,716	3,280	3,291	3,143	3,584
Insurance	57,812	44,182	13,631	30.9%	40,165	35,813	32,594	31,344	28,357
Janitorial Contract	92,580	89,100	3,480	3.9%	111,829	100,642	103,185	103,820	90,413
Legal	2,000	2,000	0	0.0%	784	0	1,877	3,283	0
Lights, Heat & Power	129,857	126,075	3,782	3.0%	96,233	96,463	94,577	116,947	111,190
Mechanical	22,000	22,000	0	0.0%	7,240	10,812	19,222	8,335	5,449
Memberships/Subscriptions	500	1,500	(1,000)	-66.7%	915	850	850	816	872
Miscellaneous Bldg.	3,000	2,800	200	7.1%	7,165	6,149	5,469	8,522	2,687
Office Supplies	12,860	12,860	0	0.0%	15,470	13,823	16,266	13,208	11,853
Professional Development	2,000	5,000	(3,000)	-60.0%	0	0	100	1,090	0
Recoveries - Internal Charges	(33,300)	(16,300)	(17,000)	104.3%	(11,752)	(184,923)	(951,836)	(28,305)	(28,195)
Revenues - Provincial	0	(59,000)	59,000	-100.0%	(1,657)	(42,474)	(14,032)	0	0
Recoveries - Other	0	(12,340)	12,340	-100.0%	(128,552)	(64,979)	(71,752)	(60,513)	(4,479)
Recruitment	750	750	0	0.0%	0	2,615	577	1,843	493
Repairs & Maintenance	45,000	45,000	0	0.0%	40,321	24,375	43,438	26,815	32,104
Revenue - Lease Internal	(522,415)	(497,490)	(24,925)	5.0%	(483,000)	(296,750)			
Revenue - Lease External	0	0	0		0	0	(252,147)	(339,176)	(337,466)
Security & Monitoring	6,300	6,273	27	0.4%	3,228	2,448	3,714	3,219	3,129
Special Projects	0	40,000	(40,000)	-100.0%	1,933	3,388		0	0
Surplus Adjustment - Capital	156,765	312,000	(155,235)	-49.8%	403,633	2,409,031	2,521,020	180,251	148,300
Surplus Adjustment - Depreciation	(422,000)	(408,000)	(14,000)	3.4%	(380,226)	(216,909)	(227,580)	(236,630)	(224,648)
Surplus Adjustment - Trf To Reserves		0	0		0	150,000	924,323	0	0
Surplus Adjustment - Trf From Reserves	(156,765)	(293,000)	136,235	-46.5%	(275,127)	(2,368,302)	(2,521,020)	(180,251)	(148,300)
Telephone	3,000	3,000	0	0.0%	2,511	2,887	3,188	2,823	2,994
Travel	2,000	4,800	(2,800)	-58.3%	1,843	1,044	1,639	4,169	3,282
Vehicle Expenses	3,500	3,500	0	0.0%	6,324	2,706	3,197	1,513	2,412

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
PROPERTY - Renfrew County Place	(194,983)	(222,808)	27,825	-12.5%	(253,472)	(234,273)	(234,273)	(271,350)	(262,715)
Salaries / Benefits	92,009	88,027	3,982	4.5%	53,096	25,111	74,244	71,636	71,775
Capital - Under Threshold	0	0	0		4,767	0	635	4,987	23,752
COVID	0	0	0		0	52,546	42,684	0	0
Depreciation	211,399	210,000	1,399	0.7%	189,337	195,476	181,113	167,067	177,349
Elevator Maintenance	7,100	7,122	(22)	-0.3%	4,524	4,887	6,663	4,826	4,649
Garbage Removal	4,000	4,001	(1)	0.0%	3,205	5,648	2,366	3,668	3,277
Grounds keeping / Snow Removal	32,000	32,000	0	0.0%	27,864	18,400	18,352	17,653	18,079
Insurance	25,674	19,495	6,179	31.7%	17,723	15,941	15,423	15,118	14,891
Janitorial Contract	69,924	66,300	3,624	5.5%	67,170	82,641	81,850	79,218	79,115
Lease Revenue- Outside	(210,403)	(336,954)	126,551	-37.6%	(351,250)	(345,685)	(336,386)	(296,269)	(296,114)
Legal	0	4,000	(4,000)	-100.0%	0	0	0	0	0
Lights, Heat & Power	100,296	97,375	2,921	3.0%	93,624	89,930	84,365	82,029	83,556
Mechanical	19,500	17,478	2,022	11.6%	46,410	24,132	13,292	19,495	12,463
Miscellaneous Bldg.	2,000	2,000	0	0.0%	3,048	1,269	18,295	3,827	3,032
Municipal Taxes	15,000	17,800	(2,800)	-15.7%	17,604	17,066	16,672	16,333	8,381
Office Supplies / Admin Costs	3,200	3,137	64	2.0%	14,230	3,277	6,463	9,078	6,683
Revenue Lease - Internal	(410,983)	(339,790)	(71,193)	21.0%	(336,481)	(330,274)	(333,047)	(604,249)	(303,371)
Recoverable - Provincial One time	0	0	0		(355)	(52,546)	(42,684)	0	0
Recoverable - Outside	(15,000)	(17,800)	2,800	-15.7%	(17,604)	(17,383)	(33,489)	(20,416)	(10,510)
Repairs & Maintenance	41,500	40,356	1,144	2.8%	34,681	37,652	15,874	17,478	13,733
Security & Monitoring	6,100	6,029	71	1.2%	703	4,059	6,462	4,238	3,894
Surplus Adjustment - Capital	458,341	1,049,200	(590,859)	-56.3%	185,139	0	80,705	515,684	35,610
Surplus Adjustment - Depreciation	(211,399)	(210,000)	(1,399)	0.7%	(189,337)	(195,476)	(181,113)	(167,067)	(177,349)
Surplus Adjustment - Trf From Reserves	(458,341)	(1,049,200)	590,859	-56.3%	(185,139)	0	(80,705)	(515,684)	(35,610)
Surplus Adjustment - Trf To Reserves	20,000	63,570	(43,570)	-68.5%	63,570	129,056	107,693	300,000	0
Vehicle Expenses	3,100	3,046	54	1.8%	0	0	0	0	0
PROPERTY - Base Stations	0	(0)	0	-100.0%	0	0	0	0	0
Depreciation	61,722	62,400	(678)	-1.1%	61,725	61,725	61,895	61,725	61,725
Capital - Under Threshold	0	0	0		0	0	19,843	0	11,118
Grounds keeping/Snow Removal	64,596	46,979	17,617	37.5%	43,150	34,042	31,455	32,974	32,732
Internal Charges	15,500	2,904	12,596	433.7%	0	2,904	2,904	2,904	2,904
Janitorial Contract	39,185	33,173	6,012	18.1%	17,614	20,174	10,393	20,879	24,512
Lights, Heat & Power	51,160	37,208	13,953	37.5%	29,763	26,551	24,611	25,752	26,423
Mechanical	6,250	5,000	1,250	25.0%	9,275	1,819	3,794	3,725	4,137
Miscellaneous Bldg.	4,000	3,000	1,000	33.3%	6,522	5,364	5,153	4,532	4,640
Revenue - Internal Lease	(523,262)	(339,394)	(183,868)	54.2%	(333,777)	(328,727)	(323,558)	(318,540)	(313,667)
Recoveries - Outside	(12,000)	0	(12,000)		0	(362)	(92)	(258)	(177)
Repairs & Maintenance	56,314	45,051	11,263	25.0%	29,728	30,374	35,689	21,690	30,647
Security & Monitoring	7,000	4,346	2,654	61.1%	0	0	0	0	0
Surplus Adjustment - Depreciation	(61,722)	(62,400)	678	-1.1%	(61,725)	(61,725)	(61,895)	(61,725)	(61,725)
Surplus Adjustment- Capital	418,565	47,600	370,965	779.3%	0	0	0	0	0
Surplus Adjustment - Trf From Reserves	(418,565)	(47,600)	(370,965)	779.3%	0	0	0	0	0
Surplus Adjustment - Trf To Reserves	291,257	161,734	129,523	80.1%	197,725	207,861	189,808	206,342	176,731

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
PROPERTY - Arnprior Office	<u>0</u>	<u>0</u>	<u>(0)</u>	<u>-100.0%</u>	<u>(0)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Capital Under Threshold	0	0	0		23,550	0	9,290	0	0
Depreciation	38,440	38,400	40	0.1%	38,446	38,446	38,551	37,946	36,926
COVID	0	0	0		0	0	1,215	0	0
Grounds keeping / Snow Removal	4,804	4,124	680	16.5%	8,365	5,195	3,474	3,473	2,579
Insurance	4,133	3,330	803	24.1%	3,027	2,709	2,633	2,609	2,564
Janitorial Contract	30,000	30,000	0	0.0%	31,036	29,741	29,909	29,417	27,886
Lights, Heat & Power	13,500	13,580	(80)	-0.6%	8,001	7,748	9,794	8,858	8,835
Mechanical	2,100	2,050	50	2.4%	4,155	440	2,087	1,143	1,119
Miscellaneous Bldg.	500	500	0	0.0%	170	170	170	609	0
Revenue - Internal Lease	(95,152)	(139,819)	44,667	-31.9%	(167,072)	(133,904)	(134,169)	(129,437)	(132,285)
Recoveries - Provincial One Time	0	0	0		0	0	(1,215)	0	0
Recoveries - Outside	(46,360)	0	(46,360)		(5)	(20)	(22)	(67)	(52)
Repairs & Maintenance	1,500	1,323	177	13.4%	1,696	1,852	1,707	1,224	1,800
Security & Monitoring	1,600	1,538	63	4.1%	281	637	777	3,528	1,332
Surplus Adjustment- Capital	180,941		180,941		0	0	0	15,213	0
Surplus Adjustment- Depreciation	(38,440)	(38,400)	(40)	0.1%	(38,446)	(38,446)	(38,551)	(37,946)	(36,926)
Surplus Adjustment - Trf From Reserves	(180,941)		(180,941)		0	0	0	(15,000)	0
Surplus Adjustment - Trf To Reserves	83,375	83,375	0	0.0%	86,795	85,432	74,350	78,430	86,222
PROPERTY - Renfrew OPP	<u>0</u>	<u>(0)</u>	<u>0</u>	<u>-100.0%</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Salary & Benefits	46,665	28,849	17,816	61.8%	44,249	51,093	27,484	25,844	14,616
Garbage Removal	2,200	2,153	48	2.2%	2,121	2,977	1,221	1,983	2,044
Grounds keeping / Snow Removal	36,000	36,000	0	0.0%	25,135	17,750	20,489	20,210	26,881
Capital Under Threshold	0	0	0		0	0	0	1,883	0
Depreciation	115,758	116,400	(642)	-0.6%	115,758	115,758	116,075	115,758	115,225
Expenses Recovered From Others	0	0	0		0	560	2,961	0	0
Insurance	22,939	15,043	7,897	52.5%	13,674	12,235	11,890	11,783	11,581
Internal Chg. - County	800	16,300	(15,500)	-95.1%	18,472	20,406	18,054	18,776	24,596
LTD Interest Expense	86,465	95,571	(9,106)	-9.5%	100,787	109,471	117,901	126,083	134,021
Mechanical	0	0	0		6,846	4,427	7,607	550	9,520
Municipal Taxes	46,000	46,000	0	0.0%	45,478	44,088	43,070	42,194	56,394
Office Expense	3,000	3,000	0	0.0%	6,055	3,156	3,634	2,650	3,027
Recovery - Capital Lease	(465,134)	(465,134)	(0)	0.0%	(465,134)	(462,814)	(461,158)	(461,158)	(461,158)
Recovery - Operating Lease	(179,335)	(172,986)	(6,349)	3.7%	(161,632)	(159,828)	(140,262)	(155,270)	(175,130)
Repairs & Maintenance	32,500	32,298	202	0.6%	14,750	12,818	19,644	25,779	21,365
Security/Monitoring	0	0	0		3,260	7,303	3,366	3,618	4,856
Surplus Adjustment- Capital	0	41,000	(41,000)	-100.0%	0	0	0	0	14,554
Surplus Adjustment- Depreciation	(115,758)	(116,400)	642	-0.6%	(115,758)	(115,758)	(116,075)	(115,758)	(115,225)
Surplus Adjustment - LTD Principal Pmts	309,387	300,281	9,106	3.0%	291,443	282,865	274,539	266,458	258,615
Surplus Adjustment - Trf From Reserves	0	(41,000)	41,000	-100.0%	0	0	0	0	(14,554)
Surplus Adjustment - Trf To Reserves	58,513	62,625	(4,112)	-6.6%	54,497	53,493	49,560	68,617	68,772

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
FORESTRY	73,239	76,777	(3,538)	-4.6%	89,292	28,130	27,444	80,589	(43,289)
Salary/Benefit	220,643	325,031	(104,388)	-32.1%	219,857	211,909	207,061	198,034	190,278
Salary Allocation	0	(100,077)	100,077	-100.0%	(50,134)	(49,192)	(48,000)	(47,000)	(44,034)
Advertising	600	600	0	0.0%	1,259	540	654	1,033	750
Conventions	1,850	1,800	50	2.8%	235	195	110	605	583
COVID	0	0	0		0	0	21		
Depreciation	16,772	16,800	(28)	-0.2%	16,772	19,836	23,013	19,830	16,524
Legal	2,500	2,500	0	0.0%	15,728	0	2,245	45	0
Memberships/Subscriptions	9,396	9,123	273	3.0%	8,309	8,177	8,129	8,132	7,952
Miscellaneous	1,700	1,500	200	13.3%	3,827	2,113	1,849	1,116	1,579
Office Supplies	3,000	3,000	0	0.0%	5,389	2,242	1,491	4,158	2,716
Professional Development	2,550	2,500	50	2.0%	1,000	0	0	0	0
Recoveries - Other	(10,500)	(5,200)	(5,300)	101.9%	0	0	0	(521)	(1,840)
Recoveries - Provincial One Time	0	0	0		0	0	(21)		
Recoveries - Timber Sales	(180,000)	(180,000)	0	0.0%	(144,051)	(224,896)	(203,740)	(97,085)	(255,293)
Small Tools / Supplies	1,000	1,000	0	0.0%	1,125	87	183	168	344
Special Project- Signs	2,500	2,500	0	0.0%	585	0	340	45	1,221
Special Project - Well Remediation	3,600	3,600	0	0.0%	4,350	0	3,180	4,803	1,496
Special Project - Survey		0	0						
Surplus Adjustment - Capital	60,000	0	60,000			0		36,093	0
Surplus Adjustment - Depreciation	(16,772)	(16,800)	28	-0.2%	(16,772)	(19,836)	(23,013)	(19,830)	(16,524)
Surplus Adjustment - Trf From Reserves	(90,100)	(24,100)	(66,000)	273.9%	(4,935)	0	(6,299)	(42,721)	(6,881)
Surplus Adjustment - Trf To Reserves			0			53,286	45,053	0	38,294
Travel	6,000	5,000	1,000	20.0%	8,095	3,553	4,424	5,487	7,081
Tree Marking	2,000	2,000	0	0.0%	8,568	1,461	2,779	1,173	1,212
Tree Planting	26,500	18,000	8,500	47.2%	0	9,769	0	651	5,385
Vehicle Expenses	10,000	8,000	2,000	25.0%	10,085	8,886	7,985	6,373	5,868
GEOGRAPHIC INFORMATION SYSTEMS	323,597	209,880	113,717	54.2%	197,503	245,641	235,332	235,877	225,075
Salaries	154,551	153,771	780	0.5%	147,734	175,775	172,640	170,443	166,089
Benefits	49,246	45,109	4,137	9.2%	40,578	46,398	42,888	40,443	38,820
Computer Supplies	114,670	21,000	93,670	446.0%	27,349	24,652	17,815	19,662	17,939
Conventions	1,000	500	500	100.0%	66	131	142	127	254
Depreciation	5,680	6,000	(320)	-5.3%	5,681	4,280			
Office Supplies	2,000	2,000	0	0.0%	716	1,597	734	2,417	2,769
Professional Development	1,000	500	500	100.0%	0	743	200	1,036	0
Special Project - Flood Study	37,200	150,000	(112,800)	-75.2%	0	0	0	0	0
Special Project - Verti GIS	63,000		63,000						
Travel	1,000	500	500	100.0%	423	20	293	769	1,068
Weed Inspection	0	0	0		915	1,099	1,226	2,798	2,795
Surplus Adjustment - Capital	55,000		55,000		0	28,420	0	0	0
Surplus Adjustment - Trf From Reserves	(55,000)		(55,000)		0	(28,420)	0	0	0
Surplus Adjustment - Depreciation	(5,680)	(6,000)	320	-5.3%	(5,681)	(4,280)	0		
Recoveries - Internal	(24,735)	(15,000)	(9,735)	64.9%	0	0	0	0	0
Recoveries - Municipal	(9,300)	(72,000)	62,700	-87.1%	(6,000)	(3,520)		0	0
Recoveries - Federal/Provincial	(45,935)		(45,935)		(12,740)	0		0	(2,200)
Recoveries - Provincial - Special Project	(18,600)	(75,000)	56,400	-75.2%					
Recoveries - Other	(1,500)	(1,500)	0	0.0%	(1,538)	(1,254)	(606)	(1,818)	(2,459)

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
<u>ECONOMIC DEVELOPMENT</u>	493,739	455,029	38,710	8.5%	469,769	629,218	398,228	411,898	407,993
Salaries	263,863	248,965	14,898	6.0%	249,964	254,432	251,146	245,212	240,778
Benefits	86,056	78,303	7,753	9.9%	72,245	67,347	61,535	59,189	60,523
Computer Expense	5,000	4,000	1,000	25.0%	4,540	2,242	8,039	239	1,674
Conventions	2,100	4,000	(1,900)	-47.5%	6,197	524	73	1,410	3,617
COVID	0	0	0		0	0	21,304		
Expenses Recoverable from Others	0	0	0		0		3,396		
Hospitality	0	0	0		1,252	1,649	420	1,480	1,958
Marketing Program	65,500	65,500	0	0.0%	72,338	62,087	96,668	85,610	73,395
Memberships/Subscriptions	4,500	5,000	(500)	-10.0%	5,822	4,867	4,761	4,697	2,214
Office Expense	6,000	6,000	0	0.0%	5,117	4,245	4,252	6,899	7,783
Professional Development/Staff Training	750	750	0	0.0%	350	130	850	526	2,829
Recoveries - Federal		0	0			(12,150)	(49,923)	(17,408)	(5,538)
Recoveries-Other	(40,000)	(26,000)	(14,000)	53.8%	(15,798)	(517)	(5,798)	(8,283)	(7,436)
Recoveries-Provincial	(70,000)	(76,219)	6,219	-8.2%	(3,141)	(7,700)	(21,304)	1,123	(9,343)
Recoveries-Provincial - Winter Games	0	(1,000,000)	1,000,000	-100.0%	(174,249)	(85,116)			
Recruitment	0	0	0		6,043	0		0	0
Special Projects - RED	100,000	117,260	(17,260)	-14.7%	8,141	28,689			6,672
Special Projects-Winter Games	0	1,000,000	(1,000,000)	-100.0%	174,249	85,116			
Special Projects - AG ECDEV Conference	20,000		20,000						
Special Projects - Shared newcomer project with Lanark	15,000								
Special Projects - taste of the valley	5,000	0	5,000		26,935	0		448	10,000
Special Projects - Agriculture	22,470	22,470	0	0.0%	22,470	22,470	22,470	22,470	22,470
Special Projects - Renfrewshire Twinning	2,500								
Surplus Adjustment - Trf To Reserves	0				0	200,000			
Surplus Adjustment - Transfer From Reserves	0		0		0	0			(10,000)
Travel	5,000	5,000	0	0.0%	7,295	903	339	8,286	6,397
<u>ENTERPRISE CENTRE</u>	28,055	28,055	0	0.0%	28,055	28,056	28,055	28,055	28,055
Salaries	144,993	138,359	6,634	4.8%	97,502	139,760	138,139	123,051	75,481
Benefits	52,623	47,669	4,954	10.4%	30,453	34,420	33,145	29,198	16,811
Marketing	6,000	6,000	0	0.0%	2,039	2,633	3,110	446	451
COVID		0			0	0	252,398		
Office Expenses	3,000	2,869	131	4.6%	17,338	1,914	12,879	2,555	6,767
Professional Development	700	700	0	0.0%	20	0	326	0	90
County Charges - IT	6,754	6,393	361	5.6%	6,201	6,262	6,143	6,022	5,920
Recoveries - Federal	0	0	0		0	0	(250)	0	(5,005)
Recoveries - Municipalities	(5,500)	(6,000)	500	-8.3%	(6,000)	(6,000)	(56,000)	(6,000)	(6,000)
Recoveries - Other	(10,000)	(10,000)	0	0.0%	0	0	0	(1,831)	(7,435)
Recoveries - Provincial - Starter Company	(68,700)	(72,000)	3,300	-4.6%	(88,013)	(93,104)	(96,982)	(37,289)	(156,232)
Recoveries - Provincial - Summer Company	(16,500)	(13,200)	(3,300)	25.0%	(13,006)	(12,887)	(18,525)	(25,192)	(32,000)
Recoveries - Provincial One Time	0	0	0		0	(32,000)	(202,398)		
Recoveries - Provincial	(173,745)	(171,165)	(2,580)	1.5%	(127,744)	(156,419)	(165,477)	(134,948)	(97,972)
Special Projects - Starter Company	68,700	72,000	(3,300)	-4.6%	88,013	95,456	96,982	37,289	160,238
Special Projects	0	10,000	(10,000)	-100.0%	5,430	32,637	2,748	500	27,150
Special Projects - Summer Company	16,500	13,200	3,300	25.0%	13,006	12,887	18,525	25,192	32,000
Telephone/Internet Access	2,230	2,230	0	0.0%	2,315	2,191	2,789	3,315	3,373
Travel	1,000	1,000	0	0.0%	502	306	503	5,747	4,418

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
OTTAWA VALLEY TOURIST ASSOCIATION	298,984	290,275	8,709	3.0%	283,195	276,288	269,549	262,975	256,561
Salaries	198,296	181,904	16,392	9.0%	151,889	133,430	129,795	132,391	177,273
Benefits	66,938	62,516	4,422	7.1%	48,126	41,359	34,262	36,930	51,881
Transfer To / (From) OVTA	33,750	45,855	(12,105)	-26.4%	83,180	101,499	105,492	93,654	27,407
PLANNING DEPARTMENT	872,876	786,947	85,930	10.9%	602,414	502,047	654,935	665,497	588,135
Salaries	860,564	773,011	87,553	11.3%	751,266	624,824	632,002	649,887	623,037
Employee Benefits	239,218	223,283	15,935	7.1%	219,382	176,154	166,555	164,672	163,728
Computer Supplies / Maintenance	12,000	12,000	0	0.0%	20,939	10,932	23,260	8,155	10,839
Conventions	5,000	5,000	0	0.0%	3,929	3,042	2,973	4,085	2,061
County Official Plan	8,000	8,000	0	0.0%	2,707	4,691	0	0	16,436
COVID	0	0	0			204	10,528	0	0
Legal Fees	1,000	1,000	0	0.0%	0	409	2,568	0	0
Memberships	5,700	5,700	0	0.0%	2,292	2,155	2,871	2,816	2,676
Office Expense	18,394	16,913	1,482	8.8%	16,982	17,286	17,929	18,615	22,987
Professional Development	6,000	6,000	0	0.0%	780	2,761	1,844	4,174	2,857
Purchased Service	25,000	25,000	(2,343)	0.0%	0	0	0	0	0
Recruitment	6,000	2,040	3,960	194.1%	13,333	6,924	0	0	0
Revenue - Municipal Projects	(40,000)	(40,000)	0	0.0%	(55,050)	(5,800)	0	0	(3,318)
Revenue - Other	(2,000)	(12,000)	10,000	-83.3%	(1,588)	(225)	(200)	(2,953)	(1,636)
Revenue - Service Charges	(42,000)	(35,000)	(7,000)	20.0%	(41,260)	(57,875)	(42,235)	(39,905)	(51,220)
Revenue - Severance Applications	(190,000)	(174,000)	(16,000)	9.2%	(279,025)	(222,300)	(118,250)	(121,500)	(155,350)
Revenues - Subdivision Applications	(60,000)	(50,000)	(10,000)	20.0%	(59,550)	(61,900)	(36,950)	(38,000)	(58,850)
Recoveries - Provincial one time	0	0	0		0	(204)	(10,528)	0	0
Special Projects Housing Readiness	150,000		150,000		0	20,250	76	515	1,051
Surplus Adjustment - Trf From Reserves	(150,000)		(150,000)		0	(20,250)	0	0	0
Travel	20,000	20,000	0	0.0%	7,277	969	2,492	14,936	12,837
PUBLIC WORKS	10,989,045	10,216,019	773,026	7.6%	9,965,132	8,710,104	15,898,318	14,639,643	16,797,147
Administration	1,212,146	1,221,535	(9,389)	-0.8%	1,166,985	1,036,719	1,067,418	1,019,123	1,016,553
Capital Works	844,431	695,266	149,165	21.5%	712,260	605,555	526,884	401,582	501,560
Depreciation	10,700,000	9,800,000	900,000	9.2%	9,786,456	9,688,279	9,507,822	9,277,309	8,919,897
Equipment	1,567,942	1,487,328	80,614	5.4%	1,429,703	1,255,976	1,150,841	1,262,845	1,254,110
Housing	180,750	162,000	18,750	11.6%	177,197	138,840	144,230	143,448	185,799
Maintenance	6,981,293	6,512,490	468,803	7.2%	6,257,978	5,472,444	5,324,663	5,699,487	5,930,531
Trails	4,132,021	4,270,872	(138,851)	-3.3%	949,600	1,481,755	325,013	381,331	835,944
Donations In Kind	(3,500,000)	(3,500,000)	0	0.0%	0	(364,900)	(611,101)	0	(14,264,867)
Recoveries - Federal	(1,470,000)	(1,470,000)	0	0.0%	0	(405,000)	0	0	(55,921)
Recoveries - Other	(100,000)	(107,000)	7,000	-6.5%	(191,156)	(240,105)	(135,173)	(140,179)	(219,278)
Recoveries - Provincial	(2,598,538)	(3,071,672)	473,134	-15.4%	(2,795,984)	(1,367,137)	(1,357,505)	(1,381,276)	(1,168,813)
Recoveries - Municipal	0	0	0		0	0	0	0	(142,558)
Surplus Adjustment - Trf To Reserves		0	0		0	40,000	250,000	0	0
Surplus Adjustment - Capital	44,815,744	37,611,829	7,203,915	19.2%	24,023,960	14,294,153	21,992,212	12,275,287	28,066,159
Surplus Adjustment - Temp Loan	(1,832,960)	(4,490,190)	2,657,230	-59.2%	0	(23,882)	(2,121,974)	(2,409,146)	(170,404)
Surplus Adjustment - Depreciation	(10,700,000)	(9,800,000)	(900,000)	9.2%	(9,786,456)	(9,688,279)	(9,507,822)	(9,277,309)	(8,919,897)
Surplus Adjustment - Trf From Reserves	(39,243,784)	(29,106,439)	#####	34.8%	(21,765,411)	(13,214,314)	(10,657,190)	(2,612,859)	(4,971,668)

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
BONNECHERE MANOR	<u>1,557,544</u>	<u>1,512,178</u>	<u>45,366</u>	<u>3.0%</u>	<u>1,475,296</u>	<u>1,490,227</u>	<u>1,453,880</u>	<u>1,418,419</u>	<u>1,291,870</u>
Total Municipal Cost	2,324,694	2,256,983	67,711	3.0%	2,201,935	2,148,229	2,095,833	2,044,715	2,099,919
Recoveries - City of Pembroke	(767,150)	(744,805)	(22,345)	3.0%	(726,639)	(658,002)	(641,953)	(626,296)	(808,049)
MIRAMICHI LODGE	<u>1,303,802</u>	<u>1,265,826</u>	<u>37,976</u>	<u>3.0%</u>	<u>1,234,953</u>	<u>1,247,451</u>	<u>1,217,026</u>	<u>1,153,502</u>	<u>1,116,605</u>
Total Municipal Cost	1,945,973	1,889,293	56,680	3.0%	1,843,213	1,798,257	1,754,398	1,662,826	1,815,027
Recoveries - City of Pembroke	(642,171)	(623,467)	(18,704)	3.0%	(608,260)	(550,806)	(537,372)	(509,324)	(698,422)
OTHER LONG TERM CARE	<u>94,950</u>	<u>94,950</u>	<u>0</u>	<u>0.0%</u>	<u>0</u>	<u>39,258</u>	<u>98,052</u>	<u>97,783</u>	<u>86,718</u>
North Renfrew Long Term Care	140,959	140,959	0	0.0%	0	56,593	141,346	140,959	140,959
Recoveries - City of Pembroke	(46,009)	(46,009)	0	0.0%	0	(17,335)	(43,294)	(43,176)	(54,241)
HEALTH SERVICES	<u>1,954,497</u>	<u>1,767,955</u>	<u>186,542</u>	<u>10.6%</u>	<u>1,733,289</u>	<u>1,733,289</u>	<u>1,598,003</u>	<u>1,452,730</u>	<u>1,421,259</u>
Renfrew County & District Health Unit	1,954,497	1,767,955	186,542	10.6%	1,733,289	1,733,289	1,598,003	1,452,730	1,421,259
Pembroke Regional Hospital	0								
OTTAWA VALLEY HEALTH TEAM	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Salaries and Benefits	330,113	357,172	(27,059)	-7.6%	180,843	0			
Internal charges		0	0		65,000				
Purchases	644,887	617,828	27,059	4.4%	339,624	2,518			
Office Supplies/Computer		0	0		31,557				
Special Projects - online booking		0			21,035				
Recoveries - Provincial	(975,000)	(975,000)	0	0.0%	(638,059)	(2,518)			
	28%								

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
PARAMEDIC SERVICE	12,690,447	9,958,889	2,731,558	27.4%	9,895,858	11,039,294	7,966,966	8,008,122	9,561,501
Salaries - Admin	2,349,975	2,069,671	280,304	13.5%	1,852,618	1,712,275	1,435,611	940,999	1,500,645
Employee Benefits - Admin	650,627	569,529	81,098	14.2%	534,587	423,490	312,658	218,427	361,314
PW Salary Allocations	103,112	103,112	0	0.0%		91,098	88,689	86,985	86,300
Paramedic - Salaries	14,225,673	10,417,756	3,807,917	36.6%	11,885,712	10,148,115	12,078,878	10,285,073	9,738,584
Paramedic - Benefits	5,612,648	4,300,896	1,311,752	30.5%	3,148,237	5,253,307	3,672,452	3,258,808	5,771,915
Admin Charge	200,474	192,891	7,583	3.9%	196,650	198,403	117,260	105,720	85,257
Base Station Costs - Expenses	80,000	64,000	16,000	25.0%	100,518	59,913	51,229	65,114	32,729
Base Station Costs - Lease - External	65,132	78,000	(12,868)	-16.5%	82,554	77,686	50,421	41,907	40,914
Base Station Costs - Lease - Internal	586,277	431,045	155,232	36.0%	412,403	405,063	397,671	390,494	383,526
Communication & Computing	400,000	275,000	125,000	45.5%	293,694	276,040	252,629	199,492	231,016
Conferences & Conventions	10,000	5,500	4,500	81.8%	18,812	153	227	1,472	594
COVID	0	0	0		295,136	432,864	911,050	0	0
Depreciation	1,200,000	1,200,000	0	0.0%	1,070,624	1,106,381	1,142,669	972,482	794,126
HR Charge	272,380	258,308	14,072	5.4%	243,664	207,283	157,501	153,785	170,230
Insurance	213,104	194,213	18,891	9.7%	176,557	159,099	135,360	121,985	119,534
Insurance Claims Costs	10,000	10,000	0	0.0%	10,041	10,052	4,514	24,217	0
Internal Lease	136,699	113,300	23,399	20.7%	120,223	65,223	21,000	0	0
IT Charge	53,151	50,459	2,692	5.3%	48,686	49,299	48,360	47,435	46,649
Leased Equipment interest & warranty	75,000	12,000	63,000	525.0%	11,869	11,869	11,869	126,858	127,787
Legal	20,000	20,000	0	0.0%	160,118	101,480	13,227	26,032	10,535
Medications	115,000	125,000	(10,000)	-8.0%	120,415	129,266	147,723	76,533	58,807
Office Expenses	50,000	50,000	0	0.0%	60,380	83,195	62,335	44,316	39,626
Professional Development	40,000	36,000	4,000	11.1%	76,253	40,414	31,553	41,862	56,932
Purchased Service	170,000	197,577	(27,577)	-14.0%	207,817	147,548	110,004	34,094	0
Recovery - County	(30,095)	(29,219)	(876)	3.0%	(28,646)	(28,153)	(27,738)	(27,193)	(26,530)
Recovery - Cross Border	20,000	20,000	0	0.0%	1,440	18,742	0	0	0
Recovery - Donations	(3,000)	(3,000)	0	0.0%	(2,264)	(16,034)	(18,700)	(7,453)	(8,566)
Recovery - Federal - DND / Indigenous	0	0	0			(40,831)	(203,905)	(247,997)	(191,647)
Recovery - Federal - PTSI Prevention & Fatigue	0	(50,000)	50,000	-100.0%	(62,891)	(541,341)	(474,080)	(1,570)	0
Recovery - Insurance Proceeds	0	0	0			0	(7,750)	0	(192,578)
Recovery - Interest	(75,000)	(40,000)	(35,000)	87.5%	(97,630)	(32,816)	(39,317)	(73,480)	(92,636)
Recovery - Municipal - Pembroke	(2,142,831)	(1,697,359)	(445,472)	26.2%	(1,421,454)	(1,587,609)	(1,148,852)	(1,154,635)	(1,376,130)
Recovery - Other Agency	(382,062)	0	(382,062)		(551,653)	0	(1,564,922)	(45,619)	(101,213)
Recovery - Offload Delay	(840,000)	0	(840,000)			0	0	0	0
Recovery - Provincial - One Time	0	0	0		(1,160,157)	(610,775)	(3,340,347)	0	(58,381)
Recovery - Provincial - Operating	(11,026,635)	(9,647,743)	(1,378,892)	14.3%	(9,316,210)	(9,050,983)	(8,636,818)	(8,531,221)	(8,129,819)
Revenue - Other		(125,000)	125,000	-100.0%		(109,944)	(123,408)	(217,773)	(203,435)
Small Equipment & Supplies	450,000	390,000	60,000	15.4%	418,631	510,580	347,339	327,635	282,402
Spec Proj - PTSD Prevention & Fatigue Risk	0	50,000	(50,000)	-100.0%	62,891	541,341	463,580	870	0
Surplus Adjustment - Proceeds - Capital Lease	(1,350,000)								
Surplus Adjustment - Capital Lease Principal	250,000								
Surplus Adjustment - Trf To Reserves	1,200,000	1,200,000	0	0.0%	1,070,624	1,106,381	1,881,553	972,482	794,126
Surplus Adjustment - Capital	3,435,000	2,945,000	490,000	16.6%	720,478	1,044,691	570,383	1,013,155	1,637,748
Surplus Adjustment - Depreciation	(1,200,000)	(1,200,000)	0	0.0%	(1,070,624)	(1,106,381)	(1,142,669)	(972,482)	(794,126)
Surplus Adjustment - Trf From Reserves	(3,144,182)	(3,566,547)	422,365	-11.8%	(720,478)	(1,044,691)	(570,383)	(965,000)	(2,428,102)
Travel	40,000	50,000	(10,000)	-20.0%	37,190	11,771	26,982	44,535	46,037
Uniform/Laundry	150,000	150,000	0	0.0%	144,400	176,948	163,999	136,540	137,399
Vehicle Operation & Maintenance	700,000	738,500	(38,500)	-5.2%	744,642	608,882	557,129	493,238	609,932

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
Paramedic - Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>	<u>0</u>	<u>126,021</u>	<u>0</u>	<u>0</u>	<u>0</u>
CPLTC - Sal/Ben	1,917,848	1,515,276	402,572	26.6%	1,261,913	2,613,878	285,178	300,222	317,788
CPLTC - vehicle costs	300,000	400,000	(100,000)	-25.0%	0				
CPLTC - Other Expenses	100,000	309,905	(209,905)	-67.7%	660,369	462,230			
CPLTC - Internal Lease	47,152	139,819	(92,667)	-66.3%					
Surplus Adjustment - Trf From Reserves	0		0		(112,879)				
Surplus Adjustment - Capital	0		0		53,739	(25,919)			
Surplus Adjustment - Depreciation	0		0		(52,260)	308,668			
CPLTC - Provincial Revenue - LTC	(2,000,000)	(2,000,000)	0	0.0%	(1,429,796)	(2,851,127)			
CPLTC - Provincial Revenue - Community Par	(365,000)	(365,000)	0	0.0%	(334,583)	(381,708)	(285,178)	(300,222)	(317,788)
Vaccine - Sal/Ben		370,000	(370,000)	-100.0%	304,975	564,831			
Vaccine - Expenses		20,000	(20,000)	-100.0%	1,078	16,681			
Vaccine - Prov Revenue		(390,000)	390,000	-100.0%	(306,054)	(581,513)			
VTAC - Sal/Ben	1,898,644	1,807,082	91,562	5.1%	1,854,435	1,608,540			
VTAC - Computer exp	108,000	157,918	(49,918)	-31.6%	235,600	104,330			
VTAC - Other exp	395,100								
VTAC - Purchased Service - Other	651,614		651,614						
VTAC - Purchased Service - Doctor	1,755,000		1,755,000						
VTAC - Lease internal	120,386		120,386						
VTAC - Lease external	26,256		26,256						
VTAC - Provincial Revenue	(4,955,000)	(1,965,000)	(2,990,000)	152.2%	(798,928)	(521,796)			
VTAC - Recovery - Other Agency			0		(1,337,608)	(1,191,074)			
EMERGENCY MANAGEMENT	<u>130,595</u>	<u>179,532</u>	<u>(48,937)</u>	<u>-27.3%</u>	<u>132,849</u>	<u>89,269</u>	<u>93,997</u>	<u>99,869</u>	<u>119,751</u>
911	60,000	60,000	0	0.0%	49,654	49,654	49,654	51,725	51,933
Admin Charge (Paramedic Service)	30,095	29,219	876	3.0%	28,646	28,153	27,739	27,193	26,530
Internal Charge - GIS Flood Mapping	0	15,000	(15,000)	-100.0%		0	0	0	0
Emergency Management	60,000	33,000	27,000	81.8%	54,549	17,917	21,857	73,604	31,835
Fire Services Charges	120,000	100,000	20,000	20.0%	115,155	107,438	100,332	107,611	110,128
Purchased Service		47,313	(47,313)	-100.0%	0	0	0	0	16,903
Recoveries - Provincial	(40,500)		(40,500)						
Recoveries - Muncipal/Other	(120,000)	(105,000)	(15,000)	14.3%	(115,155)	(113,893)	(105,585)	(160,264)	(117,578)
Surplus Adjustment - Capital	21,000								
ONTARIO WORKS	<u>1,487,138</u>	<u>1,347,203</u>	<u>139,935</u>	<u>10.4%</u>	<u>1,199,374</u>	<u>1,004,047</u>	<u>1,041,306</u>	<u>1,034,715</u>	<u>954,290</u>
Social Assistance - Admin	4,018,203	4,101,566	(83,363)	-2.0%	3,957,183	3,748,666	3,929,601	3,972,272	3,706,610
Social Assistance - Benefits	12,616,330	12,628,330	(12,000)	-0.1%	10,421,296	9,293,504	11,007,906	11,722,980	12,502,689
Low Income Energy Assist	5,000	5,000	0	0.0%	5,043	5,043	5,000	5,000	5,000
Depreciation	18,667	9,500	9,167	96.5%	12,887	11,531	19,025	22,881	24,101
Provincial Subsidy - Social Assistance Admin	(2,022,000)	(2,275,400)	253,400	-11.1%	(2,448,735)	(2,408,501)	(2,537,393)	(2,544,079)	(2,384,255)
Prov Subsidy - Social Assistance - Benefits	(12,596,330)	(12,620,000)	23,670	-0.2%	(10,418,339)	(9,287,148)	(10,998,290)	(11,719,902)	(12,503,555)
Revenue - Other	(5,000)	(5,000)	0	0.0%	(5,043)	(5,043)	(5,000)	(5,000)	(5,000)
Surplus Adjustment - Capital	0		0		71,555	0	0	9,487	0
Surplus Adjustment - Trf From Reserves	0		0		0	0	0	0	0
Surplus Adjustment - Depreciation	(18,667)	(9,500)	(9,167)	96.5%	(12,887)	(11,531)	(19,025)	(22,881)	(24,101)
Municipal Contribution - City of Pembroke	(529,065)	(487,293)	(41,772)	8.6%	(383,586)	(342,474)	(360,518)	(406,043)	(367,199)

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
CHILD CARE	167,139	448,793	(281,654)	-62.8%	336,636	513,596	461,869	468,131	475,437
Administration	165,553	183,694	(18,141)	-9.9%	349,629	369,516	565,852	517,654	545,656
CWELCC	0	0	0		2,623,498	0	0	0	0
Fee Subsidy	0	0	0		2,289,845	2,018,956	1,471,694	3,111,804	3,250,836
General Operating	454,188	314,965	139,223	44.2%	3,148,111	3,986,144	1,723,968	1,431,395	1,324,938
OW Child Care	0	0	0		600	4,875	23,735	88,308	68,020
Healthy Kids	0	0	0		0	0	0	0	195,190
Special Needs Resourcing	0	0	0		1,172,100	827,643	616,318	839,572	888,970
Depreciation	0	0	0		0	0	0	0	6,443
Special Purpose	20,157	0	20,157		2,164,814	2,797,406	1,831,779	1,708,015	1,719,801
Pay Equity	0	0	0		122,957	122,957	71,725	122,957	123,527
Licenced Family Home Day Care	0	0	0		327,577	252,776	227,869	352,132	264,568
Rev-Licenced Family Home Day Care	0	0	0		(327,577)	(252,776)	(227,869)	(352,132)	(264,568)
Early Years Centres	0	0	0		1,650,145	1,494,362	1,551,127	1,520,281	1,598,228
Expansion Plan	0	0	0		0	0	559,483	1,586,183	1,593,434
Provincial Subsidy	0	0	0		(13,147,654)	(11,050,625)	(7,901,642)	(10,404,673)	(10,778,135)
Surplus Adjustment - Depreciation	0	0	0			0	0	0	(6,443)
Surplus Adjustment - Trf from Reserves	(408,770)								
Surplus Adjustment - Trf To Reserves	0	0	0			0	0	0	0
Municipal Contribution - City of Pembroke	(63,989)	(49,866)	(14,123)	28.3%	(37,408)	(57,638)	(52,170)	(53,365)	(55,028)

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
COMMUNITY HOUSING	5,914,824	5,183,055	731,769	14.1%	5,038,383	4,944,870	4,801,896	5,007,655	4,949,276
Admin Charges	216,783	211,105	5,678	2.7%	205,847	134,920	130,437	124,244	112,078
Tax Rebate (Eganville, Arn, Pet)	12,500	12,500	0	0.0%	7,229	12,411	11,494	11,086	10,693
HR Charges	82,259	79,080	3,179	4.0%	74,895	81,325	80,913	79,003	87,453
IT Charges	37,411	35,622	1,789	5.0%	33,183	34,490	33,812	33,161	32,588
Non Profit Housing	1,616,064	1,336,574	279,490	20.9%	1,290,403	1,254,097	1,206,536	1,552,831	1,585,997
Office Supplies	1,000	1,000	0	0.0%	3,502	2,779	1,160	917	1,631
COVID	0				914,519	2,725,866	1,131,264		
RCHC - Transfer - Base	6,457,815	5,526,873	930,942	16.8%	5,392,754	5,474,518	5,373,006	5,261,499	5,219,437
RCHC - Transfer - Capital/Other	0	0	0		0	0	695,566	1,016,336	654,683
RCHC - Transfer - CHPI	0	0	0		487,873	1,191,478	1,693,333	921,392	1,004,238
RCHC - Transfer - IAH	17,000	68,000	(51,000)	-75.0%	49,322	0	253,025	803,553	471,150
RCHC - Transfer - COCHI	861,420	574,180	287,240	50.0%	554,492	85,336		0	
RCHC - Transfer - OPHI	500,300	601,100	(100,800)	-16.8%	445,128	651,399	207,537	26,421	
RCHC - Transfer - SDV - PHB	0	0	0		0	0	500	9,352	116,676
RCHC - Transfer - SHIP	0	0	0		0	0		0	61,565
RCHC - Transfer - Strong Communities	0	0	0		35,021	140,086	140,086	140,086	140,086
RCHC - Transfer - HPP	3,569,200	1,785,700	1,783,500	99.9%	1,359,651				
RCHC - Transfer - SSRF	1,300,000	2,000,000	(700,000)	-35.0%	0	0	621,069		
RCHC - Transfer - COHB Admin	3,000		3,000						
RCHC - Transfer - CMHC	177,000		177,000						
Special Projects - Petawawa IAH	0	0	0		0	101,247		0	200,002
Revenue - Province - Petawawa IAH	0	0	0		0	0		0	(200,002)
Special Projects - SIF	0	0	0		0	0		241,401	469,553
Revenue - Province - SIF	0	0	0		0	0		(241,401)	(469,552)
Revenue - Federal (Provincial) - Public Housing	(738,409)	(1,234,012)	495,603	-40.2%	(1,108,408)	(1,202,680)	(1,259,793)	(1,234,312)	(1,305,376)
Revenue - Outside (RCHC)	(314,774)	(235,000)	(79,774)	33.9%	(295,496)	(240,272)	(234,109)	(228,281)	(223,280)
Revenue - Province - CHPI	0	0	0		(487,873)	(1,191,478)	(1,693,333)	(921,392)	(1,004,238)
Revenue - Province - IAH	(17,000)	(68,000)	51,000	-75.0%	(56,721)	(101,247)	(253,025)	(803,553)	(471,150)
Revenue - Province - COCHI	(1,161,300)	(574,180)	(587,120)	102.3%	(554,492)	(85,336)		0	
Revenue - Province - OPHI	(500,300)	(601,100)	100,800	-16.8%	(445,128)	(651,399)	(207,537)	(26,421)	
Revenue - Province - SDV - PHB	0	0	0		0	0	(500)	(9,352)	(116,676)
Revenue - Province - SRF	0	0	0		(956,305)	(126,479)			
Revenue - Province - HPP	(3,569,200)	(1,785,700)		99.9%	(1,459,651)				
Revenue - Province - SSRF	(1,300,000)	(2,000,000)		-35.0%	0	(2,599,386)	(1,752,333)		
Revenue - Province - SHIP	0	0	0		0	0		0	(61,565)
Revenue - Province - Strong Communities	0	0	0		(35,021)	(140,086)	(140,086)	(140,086)	(140,086)
Revenue - Province - COHB Admin	(3,000)								
Revenue - CMHC	(177,000)								
Surplus Adjustment - Capital	0	0	0		141,786				
Surplus Adjustment - Trf From Reserves	(444,747)	0	(444,747)		0	(52,038)	(624,973)	(937,359)	(586,786)
Travel	2,000	2,000	0	0.0%	1,755	249	832	3,380	736
Municipal Contribution - Pem- Capital/Other		(6,230)	6,230	-100.0%	0	0	(542,392)	(104,002)	(67,897)
Municipal Contribution - City of Pembroke	(713,198)	(546,457)	(166,741)	30.5%	(559,883)	(554,930)	(70,593)	(570,848)	(572,682)

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
PROVINCIAL OFFENCES ADMINISTRATION	(318,639)	(488,350)	169,711	-34.8%	(497,332)	(546,849)	(560,264)	(540,040)	(708,163)
Salaries	449,633	419,913	29,720	7.1%	304,327	316,354	279,161	258,877	329,065
Benefits	131,834	131,320	514	0.4%	88,692	87,642	74,413	65,160	73,271
Adjudication	65,000	60,850	4,150	6.8%	64,365	66,698	28,200	66,852	81,966
Admin Charges	58,160	57,258	902	1.6%	57,037	52,749	49,492	38,810	39,075
Bank Charges (Visa/MasterCard)	30,000	31,000	(1,000)	-3.2%	27,838	30,456	22,918	24,596	26,233
Certificates of Offence	10,000	10,000	0	0.0%	8,973	5,714	9,373	4,139	1,349
City of Pembroke - Share of Net Revenue	48,288	66,633	(18,345)	-27.5%	52,515	45,980	80,477	77,572	101,721
Collection Costs	30,000	35,000	(5,000)	-14.3%	24,616	25,398	28,911	36,544	16,684
Computer & Technology	17,000	16,500	500	3.0%	13,977	15,665	16,854	17,087	7,427
Conventions	3,000	2,300	700	30.4%	454	0	0	499	1,281
COVID	0	0	0		134	69	3,308		
Court Transcripts	1,000	1,000	0	0.0%	0	0	281	232	850
Depreciation	1,650	3,600	(1,950)	-54.2%	3,259	6,000	6,417	6,399	9,278
ICON Charges	18,000	20,000	(2,000)	-10.0%	18,814	16,846	15,555	19,502	23,967
Interpreter Fees	1,500	1,500	0	0.0%	1,174	601	486	2,698	1,606
IT Charges	19,458	18,140	1,318	7.3%	18,066	18,047	17,704	17,364	17,066
Lease Costs (County)	108,212	105,060	3,152	3.0%	102,000	102,000	104,274	102,517	101,978
Legal Costs	2,000	2,000	0	0.0%	1,018	1,018	1,272	21,296	1,018
Miscellaneous	1,500	1,500	0	0.0%	0	0	154	396	282
Monitoring / Enforcement Fees	7,776	7,776	0	0.0%	7,776	7,776	7,776	7,776	7,776
Office Equipment / Furniture	2,000	2,100	(100)	-4.8%	1,387	1,714	1,800	1,623	1,708
Office Supplies	6,500	6,500	0	0.0%	5,525	6,531	2,957	6,181	5,754
Part III Prosecution	3,000	0	3,000		10,334	13,827	3,690	9,171	14,504
Postage	1,000	6,800	(5,800)	-85.3%	1,294	4,191	4,732	5,577	5,741
Purchase of Service - Notice of Fines	5,000	5,000	0	0.0%	875	5,696	1,050	3,544	4,195
Purchase of Service - Prosecution	5,000	0	5,000		32,459	33,705	25,434	32,608	2,946
Recoveries - Other	0	0	0		(1,430)	(1,581)	(390)	(3,033)	(975)
Recoveries - Prov - One Time	0	0	0		(131,734)	(226,746)	(462,459)		
Revenues - Fees and Charges	(1,350,000)	(1,510,000)	160,000	-10.6%	(1,215,258)	(1,190,550)	(889,509)	(1,372,307)	(1,590,000)
Satellite Courtroom Costs	0	0	0		0	0	485	3,469	3,297
Staff Training/Development	2,000	2,000	0	0.0%	509	504	0	190	900
Surplus Adjustment - Capital	0	11,000	(11,000)	-100.0%	0	0	0	0	0
Surplus Adjustment - From Reserves	0	(11,000)	11,000	-100.0%	0	0	0	0	0
Surplus Adjustment - Depreciation	(1,650)	(3,600)	1,950	-54.2%	(3,259)	(6,000)	(6,417)	(6,399)	(9,278)
Telephone	4,000	8,000	(4,000)	-50.0%	5,846	12,449	10,833	6,002	5,692
Travel	0	2,500	(2,500)	-100.0%	1,041	398	504	4,836	5,134
Witness Fees	500	1,000	(500)	-50.0%	44	0	0	182	326
AGRICULTURE & REFORESTATION	20,000	20,000	0	0.0%	12,805	14,854	14,165	14,580	15,619
Reforestation - Grants in Lieu	15,000	15,000	0	0.0%	11,285	13,334	12,645	13,060	14,099
Forest Fire Protection	5,000	5,000	0	0.0%	1,520	1,520	1,520	1,520	1,520
PUBLICITY/PUBLIC RELATIONS SERVICE	0	15,000	(15,000)	-100.0%	8,511	9,525	5,148	14,518	14,517
Publicity/Public Relations Service	0	15,000	(15,000)	-100.0%	8,511	9,525	5,148	14,518	14,517
MPAC	1,570,575	1,540,414	30,161	2.0%	1,541,700	1,546,566	1,555,448	1,549,942	1,542,141
Property Assessment	1,570,575	1,540,414	30,161	2.0%	1,541,700	1,546,566	1,555,448	1,549,942	1,542,141

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
FINANCIAL EXPENSE	21,968,987	20,028,594	1,940,393	9.7%	23,036,354	18,261,200	13,081,700	10,291,749	8,549,662
Capping Costs (ends 2020)	0		0			0	0	0	59
Assessment Review	0	0	0		19,776	0	0		
County Share - Taxes Written Off	300,000	300,000	0	0.0%	109,647	360,101	222,479	198,042	178,223
Provision for Unallocated Funds	206,757	300,000	(93,243)	-31.1%	32,674	0	300,000	850	25,198
EOWC Cell Project			0			0	0	905,996	40,000
Claybank Debt Interest (2028)	53,414	65,008	(11,594)	-17.8%	81,256	84,870	95,635	105,729	81,130
Surplus Adj-Principal-Claybank Bridge (2028)	385,153	373,559	11,594	3.1%	362,314	351,407	340,829	330,569	161,534
Madawaska Debt Interest (2030)	72,620	81,809	(9,189)	-11.2%	82,612	53,067	0	0	0
Surplus Adj-Principal-Madawaska Bridge (2030)	448,704	439,515	9,189	2.1%	430,514	211,939	0	0	0
Surplus Adjustment - Trf to CCBF Reserve	2,877,117	2,914,661	(37,544)	-1.3%	5,489,045	2,793,217	6,024,817	2,126,252	2,756,191
Surplus Adjustment - Trf to TCA Renewal Reserve	6,024,200	5,848,738	175,462	3.0%	6,227,007	5,262,450	5,722,940	5,226,854	4,786,809
Surplus Adjustment - Trf to PW Capital Reserve	9,515,996	9,238,831	277,165	3.0%	8,800,744	8,586,092	0	0	0
Surplus Adjustment - SDIP Saving - Trf to TCA Resv	466,473	466,473	0	0.0%	466,473	169,149	0	0	0
Surplus Adjustment - Weighted CVA Growth (3.06%)	1,618,553		1,618,553						
Surplus Adjustment - Trf to Cannabis/Modernization Reserve	0	0	0		0	13,908	0	881,321	0
Surplus Adjustment - Repay Algonquin Trail	0	0	0		716,225	0	0	0	0
Surplus Adjustment - Trf to Building Reserve (BM Solar)	0	0	0				0	123,767	123,767
Surplus Adj. Unfinanced Cap (Centennial Lake Bridge 2022)	0	0	0		218,068	375,000	375,000	375,000	375,000
Vacant Building Rebates (ends 2018)	0	0	0		0	0	0	17,369	21,751
TOTAL EXPENSES	64,024,346	57,202,666	6,821,680	11.9%	58,725,577	53,777,537	52,548,960	48,165,708	49,505,377

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
COUNTY LEVY (3.06% Growth)	57,403,120	52,893,896	4,509,224	8.53%	50,540,371	48,945,594	47,253,904	45,655,946	43,984,534
PIL ADJUSTMENTS	(150,000)	(150,000)	0	0.0%	(53,835)	(109,521)	(74,225)	(132,079)	(55,879)
WATERPOWER GENERATING STATION	394,109	394,109	0	0.0%	394,109	394,109	394,109	394,109	394,109
RAILWAY/HYDRO RIGHTS-OF-WAY	0	0	0		0	0	0	0	4,211
SUPPLEMENTARY REVENUE	500,000	500,000	0	0.0%	716,847	569,916	452,233	426,201	443,963
OTHER REVENUE	5,877,117	3,564,661	2,312,456	64.9%	7,128,085	3,500,113	6,644,690	4,967,180	3,263,754
Interest Revenue	3,000,000	650,000	2,350,000	361.5%	1,699,034	654,664	734,673	935,664	625,064
Provincial - One Time	0	0	0			13,908		881,321	
Other Revenue	0	0	0		5	35	50	30	40
Gain / (Loss) Sale of Assets	0	0	0		(60,434)	37,854	(115,430)	(6,865)	(282,468)
BM Repayment of Loan (ends 2019)	0	0	0		0	0		123,767	123,767
CCBF (Gas Tax) Funding	2,877,117	2,914,661	(37,544)	-1.3%	5,489,045	2,793,217	6,024,817	2,126,252	2,756,191
Surplus Adjustment - From Reserve	0	0	0			0		905,996	40,000
Licenses	0	0	0		435	435	580	1,015	1,160
TOTAL REVENUES	64,024,346	57,202,666	6,821,680	11.9%	58,725,577	53,300,211	54,670,711	51,311,357	48,034,692
Municipal Surplus / (Deficit)	0	(0)	0	-100.1%	0	(477,326)	2,121,751	3,145,649	(1,470,685)
Surplus Adjustment - To Reserves	22,155,484	20,040,007	2,115,477	10.6%	24,908,650	18,850,325	15,270,097	9,984,065	8,830,912
Surplus Adjustment - From Reserves	(44,776,195)	(34,155,886)	#####	31.1%	(23,066,755)	(16,762,494)	(14,521,110)	(6,213,888)	(8,241,901)
Surplus Adjustment - Capital	49,626,356	42,034,629	7,591,727	18.1%	25,615,378	17,784,855	25,224,860	14,084,188	29,918,990
Surplus Adjustment - Unfinanced Capital	0	0	0		218,068	375,000	375,000	375,000	375,000
Surplus Adjustment - Debt Financing	(3,182,960)	(4,490,190)	1,307,230	-29.1%	0	(23,882)	(2,121,974)	(2,409,146)	(170,404)
Surplus Adjustment - Depreciation	(11,478,432)	(10,561,200)	(917,232)	8.7%	(11,771,145)	(9,912,364)	(10,056,571)	(9,842,750)	(9,495,715)
Surplus Adjustment - LTD Principal	1,393,244	1,113,355	279,889	25.1%	1,084,270	846,211	615,368	597,027	420,149
Accounting Surplus / (Deficit)	13,737,497	13,980,715	(243,218)	-1.7%	16,988,466	10,680,325	16,907,421	9,720,145	20,166,346

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
Operations Committee	10,989,045	10,216,019	773,026	7.6%	9,965,132	8,710,104	15,898,318	14,639,643	16,797,147
Development & Property Committee	1,992,484	1,712,730	279,754	16.3%	1,497,308	1,703,327	1,676,906	1,621,661	1,442,621
Health Committee	17,731,835	14,779,330	2,952,505	20.0%	14,472,245	15,764,809	12,427,924	12,230,425	13,597,704
Community Services Committee	7,569,101	6,979,051	590,050	8.5%	6,574,393	6,462,513	6,305,071	6,510,501	6,379,003
Finance & Administration Committee	25,741,881	23,515,536	2,226,345	9.5%	26,216,498	21,136,784	16,240,741	13,163,478	11,288,902
Total Net Expenses	64,024,346	57,202,666	6,821,680	11.9%	58,725,577	53,777,537	52,548,960	48,165,708	49,505,377
County Levy	57,403,120	52,893,896	4,509,224	8.5%	50,540,371	48,945,594	47,253,904	45,655,946	43,984,534
Other Revenue	6,621,226	4,308,770	2,312,456	53.7%	8,185,206	4,354,617	7,416,807	5,655,411	4,050,158
Total Revenue	64,024,346	57,202,666	6,821,680	11.9%	58,725,577	53,300,211	54,670,711	51,311,357	48,034,692
Municipal Surplus / (Deficit)	0	(0)	0	-100.1%	0	(477,326)	2,121,751	3,145,649	(1,470,685)

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>					
Operations Committee	10,989,045	10,216,019	773,026	7.6%					
Development & Property Committee	1,992,484	1,712,730	279,754	16.3%					
Health Committee	17,731,835	14,779,330	2,952,505	20.0%					
Community Services Committee	7,569,101	6,979,051	590,050	8.5%					
Finance & Administration Committee **	3,772,894	3,486,942	285,952	8.2%					
Total Net Expenses	42,055,359	37,174,072	4,881,287	13.1%					

** excludes Financial Expense Dept.

PUBLIC WORKS	10,989,045	10,216,019	773,026	7.6%	9,965,132	8,710,104	15,898,318	14,639,643	16,797,147
Operations Committee	10,989,045	10,216,019	773,026	7.6%	9,965,132	8,710,104	15,898,318	14,639,643	16,797,147
PROPERTY - Pembroke	96,977	88,577	8,400	9.5%	80,550	228,220	297,636	208,120	242,806
PROPERTY - Renfrew County Place	(194,983)	(222,808)	27,825	-12.5%	(253,472)	(234,273)	(234,273)	(271,350)	(262,715)
PROPERTY - Base Stations	0	(0)	0	-100.0%	0	0	0	0	0
PROPERTY - Arnprior Office	0	0	(0)	-100.0%	(0)	0	0	0	0
PROPERTY - Renfrew OPP	0	(0)	0	-100.0%	0	0	0	0	0
FORESTRY	73,239	76,777	(3,538)	-4.6%	89,292	28,130	27,444	80,589	(43,289)
GEOGRAPHIC INFORMATION SYSTEMS	323,597	209,880	113,717	54.2%	197,503	245,641	235,332	235,877	225,075
ECONOMIC DEVELOPMENT	493,739	455,029	38,710	8.5%	469,769	629,218	398,228	411,898	407,993
ENTERPRISE CENTRE	28,055	28,055	0	0.0%	28,055	28,056	28,055	28,055	28,055
OTTAWA VALLEY TOURIST ASSOCIATION	298,984	290,275	8,709	3.0%	283,195	276,288	269,549	262,975	256,561
PLANNING DEPARTMENT	872,876	786,947	85,930	10.9%	602,414	502,047	654,935	665,497	588,135
Development & Property Committee	1,992,484	1,712,730	279,754	16.3%	1,497,308	1,703,327	1,676,906	1,621,661	1,442,621

**COUNTY OF RENFREW
2024 BUDGET
GENERAL REVENUE FUND**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
BONNECHERE MANOR	1,557,544	1,512,178	45,366	3.0%	1,475,296	1,490,227	1,453,880	1,418,419	1,291,870
MIRAMICHI LODGE	1,303,802	1,265,826	37,976	3.0%	1,234,953	1,247,451	1,217,026	1,153,502	1,116,605
OTHER LONG TERM CARE	94,950	94,950	0	0.0%	0	39,258	98,052	97,783	86,718
OTTAWA VALLEY HEALTH TEAM	0	0	0		0	0	0	0	0
HEALTH SERVICES	1,954,497	1,767,955	186,542	10.6%	1,733,289	1,733,289	1,598,003	1,452,730	1,421,259
PARAMEDIC SERVICE	12,690,447	9,958,889	2,731,558	27.4%	9,895,858	11,039,294	7,966,966	8,008,122	9,561,501
Paramedic - Other	0	0	0		0	126,021	0	0	0
EMERGENCY MANAGEMENT	130,595	179,532	(48,937)	-27.3%	132,849	89,269	93,997	99,869	119,751
Health Committee	17,731,835	14,779,330	2,952,505	20.0%	14,472,245	15,764,809	12,427,924	12,230,425	13,597,704
ONTARIO WORKS	1,487,138	1,347,203	139,935	10.4%	1,199,374	1,004,047	1,041,306	1,034,715	954,290
CHILD CARE	167,139	448,793	(281,654)	-62.8%	336,636	513,596	461,869	468,131	475,437
COMMUNITY HOUSING	5,914,824	5,183,055	731,769	14.1%	5,038,383	4,944,870	4,801,896	5,007,655	4,949,276
Community Services Committee	7,569,101	6,979,051	590,050	8.5%	6,574,393	6,462,513	6,305,071	6,510,501	6,379,003
MEMBERS OF COUNCIL	642,460	613,829	28,631	4.7%	520,747	429,232	417,279	499,919	430,040
GENERAL - ADMINISTRATION	1,024,422	989,775	34,647	3.5%	898,022	923,421	756,963	745,237	789,887
INFORMATION TECHNOLOGY	599,576	536,587	62,989	11.7%	408,632	407,027	400,443	391,499	400,595
HUMAN RESOURCES DEPARTMENT	234,500	259,687	(25,187)	-9.7%	287,060	91,808	569,859	196,074	254,604
PUBLICITY/PUBLIC RELATIONS SERVICE	0	15,000	(15,000)	-100.0%	8,511	9,525	5,148	14,518	14,517
AGRICULTURE & REFORESTATION	20,000	20,000	0	0.0%	12,805	14,854	14,165	14,580	15,619
PROVINCIAL OFFENCES ADMINISTRATION	(318,639)	(488,350)	169,711	-34.8%	(497,332)	(546,849)	(560,264)	(540,040)	(708,163)
MPAC	1,570,575	1,540,414	30,161	2.0%	1,541,700	1,546,566	1,555,448	1,549,942	1,542,141
FINANCIAL EXPENSE	21,968,987	20,028,594	1,940,393	9.7%	23,036,354	18,261,200	13,081,700	10,291,749	8,549,662
Finance & Administration Committee	25,741,881	23,515,536	2,226,345	9.5%	26,216,498	21,136,784	16,240,741	13,163,478	11,288,902
Total Net Expenses	64,024,346	57,202,666	6,821,680	11.9%	58,725,577	53,777,537	52,548,960	48,165,708	49,505,377
COUNTY LEVY (3.06% Growth)	57,403,120	52,893,896	4,509,224	8.5%	50,540,371	48,945,594	47,253,904	45,655,946	43,984,534
OTHER REVENUE	6,621,226	4,308,770	2,312,456	53.7%	8,185,206	4,354,617	7,416,807	5,655,411	4,050,158
Total Revenues	64,024,346	57,202,666	6,821,680	11.9%	58,725,577	53,300,211	54,670,711	51,311,357	48,034,692
Municipal Surplus/ (Deficit)	0	(0)	0	-100.1%	0	(477,326)	2,121,751	3,145,649	(1,470,685)

County of Renfrew

2024 BUDGET

Capital

Department	Primary Category	Detail	Detail	Location/Other	Revised 10 Year Plan	Budget \$	Sources of Financing					
							Taxation/Other	Provincial Grant	Gas Tax Res Reserve	Reserves	Debt	Total
FORESTRY	VEHICLE	LIGHT VEHICLE	TRUCK PICKUP CHEV SILVER/COUNTY ADMINISTRATION		60,000	60,000				60,000		60,000
FORESTRY Total					60,000	60,000	-	-	-	60,000	-	60,000
GIS	EQUIPMENT	PLOTTER		COUNTY ADMINISTRATION	-	20,000				20,000		20,000
GIS	SOFTWARE	DRAPE 4	PICTURE	COUNTY ADMINISTRATION	-	35,000				35,000		35,000
GIS Total					-	55,000	-	-	-	55,000	-	55,000
IT	EQUIPMENT	COMPUTER	VM Ware Server	COUNTY ADMINISTRATION	25,000	25,000				25,000		25,000
IT Total					25,000	25,000	-	-	-	25,000	-	25,000
LONG TERM CARE - BM	BUILDING	B2010 - Exterior Walls	Clay brick clad exterior walls		10,000	-				-		-
LONG TERM CARE - BM	BUILDING	C3020 - Floor Finishes	rolled vinyl		40,000	40,000				40,000		40,000
LONG TERM CARE - BM	BUILDING	D2010 - Plumbing Fixtures	Argo Tubs		35,000	35,000				35,000		35,000
LONG TERM CARE - BM	BUILDING	D2010 - Plumbing Fixtures	Argo Tubs		35,000	35,000				35,000		35,000
LONG TERM CARE - BM	BUILDING	D2095 - Domestic Water Heaters Replacement	completed 2014		225,000	225,000				225,000		225,000
LONG TERM CARE - BM	BUILDING	D4010 - Sprinklers	sprinklers		45,000	45,000				45,000		45,000
LONG TERM CARE - BM	BUILDING	Butterfly Dementia care unit reno	carryforward		-	25,000				25,000		25,000
LONG TERM CARE - BM	EQUIPMENT		Garbage Compactor			50,000				50,000		50,000
LONG TERM CARE - BM	EQUIPMENT	D3016 - Solar Energy Supply	New solar panels	Repairs - Replace inverter	25,000	25,000				25,000		25,000
LONG TERM CARE - BM	EQUIPMENT	D5092 - Emergency Power & Gei	Detrirot generator	375 KVa	500,000	500,000				500,000		500,000
LONG TERM CARE - BM Total					915,000	980,000	-	-	-	980,000	-	980,000
LONG TERM CARE - ML	BUILDING	C3020 - Floor Finishes	Ceramic flooring (ceramic repair 1st Floor)		10,000	10,000				10,000		10,000
LONG TERM CARE - ML	BUILDING	C3020 - Floor Finishes	Resilient sheet flooring replaced to vinyl plank - dining and activity rooms 2nd and 1		60,000	60,000				60,000		60,000
LONG TERM CARE - ML	BUILDING	D1010 - Elevators & Lifts	2 passenger elevator - Panachrome + 3D detection		15,500							-
LONG TERM CARE - ML	BUILDING	D1011 - Passage Elevators - Hyc	10 ceiling lift motors with tilt carrier frame		65,000							-
LONG TERM CARE - ML	BUILDING	D3031 - Chiller	Eddie Test / Heater replacement		35,000	35,000				35,000		35,000
LONG TERM CARE - ML	BUILDING	D3034 - Study - Air Conditioning Eng.	Study / tender		25,000	25,000				25,000		25,000
LONG TERM CARE - ML	BUILDING	D3060 - Controls And Instrument	updated 2019		36,500	36,500				36,500		36,500
LONG TERM CARE - ML	BUILDING	SITE WORK	Pedestrian Paving		30,000	30,000				30,000		30,000
LONG TERM CARE - ML	BUILDING	SITE WORK	G2046 ditching and embankment		-	27,000				27,000		27,000
LONG TERM CARE - ML	BUILDING	VAV boxes - 43 VAVs Resident A	carryforward		-	20,000				20,000		20,000
LONG TERM CARE - ML	BUILDING	D3043 - Hydronic Distribution Sys	carryforward		-	87,200				87,200		87,200
LONG TERM CARE - ML	BUILDING	Nurse call - Austco sytstem - Pha	carryforward		-	315,000				315,000		315,000
LONG TERM CARE - ML	BUILDING	Butterfly Dementia care unit reno	carryforward - renovation plan revised to remove seperation of units		-	25,000				25,000		25,000
LONG TERM CARE - ML	EQUIPMENT	D5092 - Emergency Power & Gei	500 Kw Emergency / Backup Generators / Tranfer Switch		75,000	75,000				75,000		75,000
LONG TERM CARE - ML Total					352,000	745,700	-	-	-	745,700	-	745,700
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 15	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 16	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 17	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 18	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 19	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 20	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 21	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 22	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 23	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 24	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 25	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 26	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 27	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 28	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 29	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 30	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 31	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 32	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 33	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 34	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 35	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 36	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 37	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 38	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 39	DEFIBRILLATOR	33,000	45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 39	DEFIBRILLATOR		45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 39	DEFIBRILLATOR		45,000				45,000		45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 39	DEFIBRILLATOR		45,000				45,000		45,000

County of Renfrew

2024 BUDGET

Capital

Department	Primary Category	Detail	Detail	Location/Other	Revised 10 Year Plan	Budget \$	Sources of Financing					Total
							Taxation/Other	Provincial Grant	Gas Tax Res Reserve	Reserves	Debt	
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 39	DEFIBRILLATOR		45,000					45,000	45,000
PARAMEDIC SERVICE	EQUIPMENT	DEFIBRILLATOR	LifePak 39	DEFIBRILLATOR		45,000					45,000	45,000
PARAMEDIC SERVICE	VEHICLES	SPECIAL	POLARIS 4X4 SIDE BY SIDE	SPECIAL	25,000	40,000			40,000			40,000
PARAMEDIC SERVICE	VEHICLES	LIGHT VEHICLE	ERV	carryforward - upfit		60,000			60,000			60,000
PARAMEDIC SERVICE	VEHICLES	LIGHT VEHICLE	ERV	carryforward - upfit		60,000			60,000			60,000
PARAMEDIC SERVICE	VEHICLES	LIGHT VEHICLE	ERV	carryforward - upfit		60,000			60,000			60,000
PARAMEDIC SERVICE	VEHICLES	LIGHT VEHICLE	TRUCK GMC SIERRA	LIGHT VEHICLE	150,000	150,000			150,000			150,000
PARAMEDIC SERVICE	VEHICLES	AMBULANCE	AMBULANCE DEMERS TYPE II	carryforward - less deposit		185,000			185,000			185,000
PARAMEDIC SERVICE	VEHICLES	AMBULANCE	AMBULANCE DEMERS TYPE II	carryforward - less deposit		185,000			185,000			185,000
PARAMEDIC SERVICE	VEHICLES	AMBULANCE	AMBULANCE DEMERS TYPE II	carryforward - less deposit		185,000			185,000			185,000
PARAMEDIC SERVICE	VEHICLES	AMBULANCE	AMBULANCE DEMERS TYPE II	carryforward - less deposit		185,000			185,000			185,000
PARAMEDIC SERVICE	VEHICLES	AMBULANCE	AMBULANCE DEMERS TYPE II	carryforward - less deposit		185,000			185,000			185,000
PARAMEDIC SERVICE	VEHICLES	LIGHT VEHICLE	ERV	MOBILE RESPONSE TEAM		120,000	120,000					120,000
PARAMEDIC SERVICE	VEHICLES	LIGHT VEHICLE	ERV	MOBILE RESPONSE TEAM		120,000	120,000					120,000
PARAMEDIC SERVICE	EQUIPMENT	MISC	MISC	MOBILE RESPONSE TEAM		75,000	75,000					75,000
PARAMEDIC SERVICE	EQUIPMENT	MISC	MISC	MOBILE RESPONSE TEAM		75,000	75,000					75,000
PARAMEDIC SERVICE	VEHICLES	AMBULANCE	AMBULANCE DEMERS TYPE II	AMBULANCE - deposit only	285,000	100,000				100,000		100,000
PARAMEDIC SERVICE	VEHICLES	AMBULANCE	AMBULANCE DEMERS TYPE II	AMBULANCE - deposit only	285,000	100,000				100,000		100,000
PARAMEDIC SERVICE	VEHICLES	AMBULANCE	AMBULANCE DEMERS TYPE II	AMBULANCE - deposit only	285,000	100,000				100,000		100,000
PARAMEDIC SERVICE	VEHICLES	AMBULANCE	AMBULANCE DEMERS TYPE II	AMBULANCE - deposit only	285,000	100,000				100,000		100,000
PARAMEDIC SERVICE Total					2,140,000	3,435,000	390,000	-	-	1,695,000	1,350,000	3,435,000
PARAMEDIC SERVICE - EMERGENCY EQUIPMENT		SAND BAG MACHINE	Gravity-Fed Sandbagging Machir	EQUIPMENT		21,000			21,000			21,000
PARAMEDIC SERVICE - EMERGENCY MGMT Total					-	21,000	21,000	-	-	-	-	21,000
PROPERTY - 80 McGonigal	BUILDING	Garage Upgrade to Store Vehicle		80 MCGONIGAL ARNPRIOR	30,000	30,000				30,000		30,000
PROPERTY - 80 McGonigal	BUILDING	D5038 - Security Systems		80 MCGONIGAL ARNPRIOR	30,941	30,941				30,941		30,941
PROPERTY - 80 McGonigal	BUILDING	Garage Oil/Water Seperator (floor drain)		80 MCGONIGAL ARNPRIOR	50,000	50,000				50,000		50,000
PROPERTY - 80 McGonigal	BUILDING	Generator		80 MCGONIGAL ARNPRIOR	70,000	70,000				70,000		70,000
PROPERTY - 80 McGonigal Total					180,941	180,941	-	-	-	180,941	-	180,941
PROPERTY - Base Station	BUILDING	D3034 - Packaged Air Conditioning Units		ARNPRIOR BASE STATION	18,565	18,565				18,565		18,565
PROPERTY - Base Station	BUILDING	Eganville Fit Up		Carry forward		400,000				400,000		400,000
PROPERTY - Base Station Total					18,565	418,565	-	-	-	418,565	-	418,565
PROPERTY - Pem	BUILDING	Generator Transfer Switch		COUNTY ADMINISTRATION	33,000	33,000				33,000		33,000
PROPERTY - Pem	BUILDING	B30 - Roofing		COUNTY ADMINISTRATION	123,765	123,765				123,765		123,765
PROPERTY - Pem Total					156,765	156,765	-	-	-	156,765	-	156,765
PROPERTY - RCP	BUILDING	D5038 - Security Systems		RENFREW COUNTY PLACE	74,082	74,082				74,082		74,082
PROPERTY - RCP	BUILDING	D5022 - Lighting Equipment		RENFREW COUNTY PLACE	74,259	74,259				74,259		74,259
PROPERTY - RCP	BUILDING	Finish second Exterior Garage		RENFREW COUNTY PLACE	250,000	250,000				250,000		250,000
PROPERTY - RCP	VEHICLE	LIGHT VEHICLE		Carry forward		60,000				60,000		60,000
PROPERTY - RCP Total					398,341	458,341	-	-	-	458,341	-	458,341
PUBLIC WORKS - capital work	BRIDGE	Burnt Bridge		Burnt Bridge Road - 11 km S of County Road 51E	477,000	477,000				477,000		477,000
PUBLIC WORKS - capital work	BRIDGE	Butler Bridge		Butler Road - 1 km S of Highway 60	1,400,000	1,400,000				1,400,000		1,400,000
PUBLIC WORKS - capital work	BRIDGE	Cochrane Creek Bridge		Cement Bridge Road - 200 m West of Burchat Rc	450,000	450,000				450,000		450,000
PUBLIC WORKS - capital work	BRIDGE	Peter Black Bridge		CR24 - 1.5 km E of Highway 41	1,800,000	1,800,000				1,800,000		1,800,000
PUBLIC WORKS - capital work	BRIDGE	Brennans Creek Bridge		CR512 - 1.45 km S of Hwy 60	600,000	600,000				600,000		600,000
PUBLIC WORKS - capital work	BRIDGE	Harrington Creek Bridge	part of Foymount Project of	CR512 - 2.5 km E of Cormac Road	800,000							-
PUBLIC WORKS - capital work	BRIDGE	Waba Creek Bridge		CR52 - 0.7 km N of CR 2	45,000	45,000				45,000		45,000
PUBLIC WORKS - capital work	BRIDGE	General repairs		varrious	150,000	150,000				150,000		150,000
PUBLIC WORKS - capital work	BRIDGE	Constant Creek Bridge		Ferguson Lake Road. - 5.3 km N of County Road	220,000	140,000				140,000		140,000
PUBLIC WORKS - capital work	BRIDGE	Combermere Bridge		CR62 - 0.5km S of CR515	-	40,000				40,000		40,000
PUBLIC WORKS - capital work	BRIDGE	O'Grady Bridge		O'Grady Settlement Road - 4.5 km from County F	238,500	238,500				238,500		238,500
PUBLIC WORKS - capital work	BRIDGE	Tramore Bridge		Tramore Road - 0.25 km N of County Road 58	400,000	400,000				400,000		400,000
PUBLIC WORKS - capital work	CULVERT	Bellowes Creek Culvert		CR12 - 4.5 km E of County Road 21	1,200,000	1,200,000				1,200,000		1,200,000
PUBLIC WORKS - capital work	CULVERT	Berlanquet Creek Culvert		CR5 - 4 km W of HWY 132	750,000	750,000				750,000		750,000
PUBLIC WORKS - capital work	CULVERT	Broomes Creek Culvert & Dam		CR7 - 0.1km E of Foresters Falls	-	70,000				70,000		70,000
PUBLIC WORKS - capital work	CULVERT	Burnt Bridge		Burnt Bridge Road - 0.35 km N of CR 9	18,000	18,000				18,000		18,000
PUBLIC WORKS - capital work	CULVERT	Campbell Drive Culvert		Campbell Drive - 2 km W of Highway 17	600,000	600,000				600,000		600,000
PUBLIC WORKS - capital work	CULVERT	Cliché Culvert		Sandy Beach Road - 1.5 km W of County Road 2	18,000	18,000				18,000		18,000
PUBLIC WORKS - capital work	CULVERT	Elm Creek Culverts		Snake River Line - 1 km N of Waterview Road, Lr	360,000	360,000				360,000		360,000
PUBLIC WORKS - capital work	CULVERT	Farquharson's Culvert		S. McNaughton Road - 0.75 km N of Highway 13:	200,000	200,000				200,000		200,000
PUBLIC WORKS - capital work	CULVERT	Harris Creek Culvert		Proven Line - 0.5 km N of Barr Line	160,000	160,000				160,000		160,000
PUBLIC WORKS - capital work	CULVERT	John Watson Culvert 2		John Watson Road - 3.3 km SW of CR 66	600,000	600,000				600,000		600,000

County of Renfrew

2024 BUDGET

Capital

Department	Primary Category	Detail	Detail	Location/Other	Revised 10 Year Plan	Budget \$	Sources of Financing					Total
							Taxation/Other	Provincial Grant	Gas Tax Res Reserve	Reserves	Debt	
PUBLIC WORKS - capital work	CULVERT	Kenny's Culvert		Pleasant Valley Road - 0.5 km N of County Road	200,000	200,000					200,000	200,000
PUBLIC WORKS - capital work	CULVERT	Lynch Road Culvert		Lynch Road	120,000	120,000					120,000	120,000
PUBLIC WORKS - capital work	CULVERT	Labombard Culvert		Chris Ruddy Road - 0.5 km S of County Road 5	18,000	18,000					18,000	18,000
PUBLIC WORKS - capital work	CULVERT	McLeads Culvert		CR52 - 100m S of McLeod Rd on CR 52	18,000	18,000					18,000	18,000
PUBLIC WORKS - capital work	CULVERT	Neilson Creek Culvert		Lake Clear Road - 2.2 km S of Foymount Rd (512	500,000	500,000					500,000	500,000
PUBLIC WORKS - capital work	CULVERT	Robertson Twin Pipes		Robertson Line - 1.5 km E of County Road 2	61,000	31,000					31,000	31,000
PUBLIC WORKS - capital work	CULVERT	Snake River Culvert		CR8 - 2 km E of Micksburg Road	25,000	25,000					25,000	25,000
PUBLIC WORKS - capital work	CULVERT	St. Columbkille's Culvert		CR58 - 50 m S of TV Tower Rd	900,000	900,000					900,000	900,000
PUBLIC WORKS - capital work	ROAD	Calabogie Rd		Dickson Rd-to-Hutson Rd	668,090	668,090					668,090	668,090
PUBLIC WORKS - capital work	ROAD	Calabogie Rd		Hutson Rd-to-Goshen Rd	733,530	733,530					733,530	733,530
PUBLIC WORKS - capital work	ROAD	Calabogie Rd		Cty Rd 52 (Burnstown Rd)-to-Dickson Rd	789,561	789,561					789,561	789,561
PUBLIC WORKS - capital work	ROAD	Centennial Lake Rd		Matawatchan/Brougham Twp Line-to-2872 Cente	951,460	951,460					951,460	951,460
PUBLIC WORKS - capital work	ROAD	Cobden Rd		Behm Line-to-Cobden Urban Beginning	90,257	90,257					90,257	90,257
PUBLIC WORKS - capital work	ROAD	Cobden Rd		Pine Valley Rd-to-Barr Line	422,871	422,871					422,871	422,871
PUBLIC WORKS - capital work	ROAD	Cobden Rd		Barr Line-to-McPeak Line	439,586	439,586			250,000		172,871	422,871
PUBLIC WORKS - capital work	ROAD	Cobden Rd		McPeak Line-to-Behm Line	464,657	464,657			250,000		464,657	464,657
PUBLIC WORKS - capital work	ROAD	Cobden Rd		Hwy 60/Cty Rd 9 (Bulger Rd)-to-Pine Valley Rd	503,100	503,100					503,100	503,100
PUBLIC WORKS - capital work	ROAD	Deep River Road		Huron St/Algonquin St-to-Champlain St	668,610	668,610					668,610	668,610
PUBLIC WORKS - capital work	ROAD	Foymount Rd		McCauley Mountain Rd-to-Cty Rd 515 (Quadevil	258,480	258,480					258,480	258,480
PUBLIC WORKS - capital work	ROAD	Foymount Rd		Hubers Rd-to-McCauley Mountain Rd	915,450	915,450					915,450	915,450
PUBLIC WORKS - capital work	ROAD	Foymount Rd	part of foymount project of	B257-to-Lake Clear Rd	1,032,960							-
PUBLIC WORKS - capital work	ROAD	Lake Dore Rd		Sperberg Rd-to-Trail Blazers Rd	1,137,221	1,137,221			1,000,000		137,221	1,137,221
PUBLIC WORKS - capital work	ROAD	Mountain Rd		Stafford Second Line-to-Snake River Line	481,060	481,060					481,060	481,060
PUBLIC WORKS - capital work	ROAD	Mountain Rd		Stafford Third Line-to-Stafford Second Line	481,060	481,060					481,060	481,060
PUBLIC WORKS - capital work	ROAD	Mountain Rd		Snake River Line-to-Hwy 17	509,780	509,780					509,780	509,780
PUBLIC WORKS - capital work	ROAD	Mud Lake Rd		Robinson Rd-to-McDonnell Bdge S Exp Jnt	158,674	158,674					158,674	158,674
PUBLIC WORKS - capital work	ROAD	Mud Lake Rd		McDonnell Bdge N Exp Jnt-to-Sawmill Rd	215,904	215,904					215,904	215,904
PUBLIC WORKS - capital work	ROAD	Mud Lake Rd		Cty Rd 24 (White Water Rd)-to-Robinson Rd	224,250	224,250					224,250	224,250
PUBLIC WORKS - capital work	ROAD	Mud Lake Rd		Sawmill Rd-to-City of Pembroke South Limit	292,210	292,210					292,210	292,210
PUBLIC WORKS - capital work	ROAD	Murphy Rd		Cty Rd 26 (Doran St)-to-Cty Rd 51 (Petawawa Bf	1,537,635	1,537,635					1,537,635	1,537,635
PUBLIC WORKS - capital work	ROAD	Opeongo Rd		Sebastopol/Grattan Township Line-to-Constant L	517,304	517,304					517,304	517,304
PUBLIC WORKS - capital work	ROAD	Opeongo Rd		Wieland Shore Rd-to-Gierman Rd	812,453	812,453					812,453	812,453
PUBLIC WORKS - capital work	ROAD	Opeongo Rd		Gierman Rd-to-Sebastopol/Grattan Township Lin	1,269,457	1,269,457		1,098,538			170,919	1,269,457
PUBLIC WORKS - capital work	ROAD	Palmer Rd		Cty Rd 62 (Combermere Rd)-to-Riverside Dr	360,761	360,761					360,761	360,761
PUBLIC WORKS - capital work	ROAD	Palmer Rd		McPhee Bay Rd-to-Finch Rd	797,442	797,442					797,442	797,442
PUBLIC WORKS - capital work	ROAD	Palmer Rd		Riverside Dr-to-McPhee Bay Rd	753,746	753,746					753,746	753,746
PUBLIC WORKS - capital work	ROAD	Ridge Road		Champlain St-to-Deep River Road	315,258	315,258					315,258	315,258
PUBLIC WORKS - capital work	ROAD	River Road		Moore St-to-Dochart St	1,138,830	1,138,830					1,138,830	1,138,830
PUBLIC WORKS - capital work	ROAD	River Road		County CP Trail-to-Castleford Bdge S Exp Jnt	922,351	922,351					922,351	922,351
PUBLIC WORKS - capital work	ROAD	Ruby Rd		Cty Rd 512 (Brudenell Rd)-to-Gorman Rd	1,472,166	1,472,166		1,300,000			172,166	1,472,166
PUBLIC WORKS - capital work	ROAD	Stone Road		Cty Rd 22 (Hyndford Rd)-to-Hwy 60	197,100	197,100					197,100	197,100
PUBLIC WORKS - capital work	ROAD	Stone Road		Gallagher Rd-to-Cty Rd 22 (Hyndford Rd)	635,430	635,430			477,117		158,313	635,430
PUBLIC WORKS - capital work	ROAD	Stone Road		Mhusk Rd-to-Gallagher Rd	1,098,540	1,098,540			900,000		198,540	1,098,540
PUBLIC WORKS - capital work	ROAD	varrious		Interestion Upgrades	250,000	250,000					250,000	250,000
PUBLIC WORKS - capital work	ROAD	varrious		Stratch Coat	750,000	750,000					750,000	750,000
PUBLIC WORKS - capital work	ROAD	carryforward		Foymount Rd/B257		1,832,960						1,832,960
PUBLIC WORKS - Capital Work Total					36,595,744	36,595,744	-	2,398,538	2,877,117	29,487,129	1,832,960	36,595,744
PUBLIC WORKS - housing	BUILDING	Concrete Gutter & Grates		Cobden Main Building	50,000	50,000					50,000	50,000
PUBLIC WORKS - housing	BUILDING	Rehab/Repairs		Cobden Storage Shed	25,000	25,000					25,000	25,000
PUBLIC WORKS - housing	BUILDING	Cladding & Repairs		Cobden Storage Shed	40,000	40,000					40,000	40,000
PUBLIC WORKS - housing	BUILDING	Concrete Rehab & Grates		Goshen Main Building	60,000	60,000					60,000	60,000
PUBLIC WORKS - housing	BUILDING	Concrete Gutter & Grates		Southwest Main Building	60,000	60,000					60,000	60,000
PUBLIC WORKS - housing	BUILDING	Concrete Gutter & Grates		White Water Main Building	50,000	50,000					50,000	50,000
PUBLIC WORKS - Housing Total					285,000	285,000	-	-	-	285,000	-	285,000
PUBLIC WORKS - maintenance	EQUIPMENT	Snow Pusher		ATTACHMENT	20,000	20,000					20,000	20,000
PUBLIC WORKS - maintenance	EQUIPMENT	Diesel Plate Packer		EQUIPMENT	15,000	15,000					15,000	15,000
PUBLIC WORKS - maintenance	EQUIPMENT	Retrorreflectometer		EQUIPMENT	15,000	15,000					15,000	15,000
PUBLIC WORKS - maintenance	EQUIPMENT	Steamer		EQUIPMENT	20,000	20,000					20,000	20,000
PUBLIC WORKS - maintenance	EQUIPMENT	Steamer		EQUIPMENT	20,000	20,000					20,000	20,000
PUBLIC WORKS - maintenance	EQUIPMENT	Steamer		EQUIPMENT	20,000	20,000					20,000	20,000
PUBLIC WORKS - maintenance	EQUIPMENT	Steamer		EQUIPMENT	20,000	20,000					20,000	20,000

County of Renfrew

2024 BUDGET

Capital

Department	Primary Category	Detail	Detail	Location/Other	Revised 10 Year Plan	Budget \$	Sources of Financing					Total
							Taxation/Other	Provincial Grant	Gas Tax Res Reserve	Reserves	Debt	
PUBLIC WORKS - maintenance	EQUIPMENT	Asphalt Hot box		EQUIPMENT	40,000	40,000				40,000		40,000
PUBLIC WORKS - maintenance	EQUIPMENT	Roller 66"		EQUIPMENT	120,000	120,000				120,000		120,000
PUBLIC WORKS - maintenance	EQUIPMENT	Fuel Systems	carryforward	EQUIPMENT		102,000				102,000		102,000
PUBLIC WORKS - maintenance	EQUIPMENT	U-body water tank	carryforward	EQUIPMENT		38,000				38,000		38,000
PUBLIC WORKS - maintenance	EQUIPMENT	Roller 3'	carryforward	EQUIPMENT		56,000				56,000		56,000
PUBLIC WORKS - maintenance	VEHICLES	Mechanics Service Vehicle	carryforward	LIGHT VEHICLE		153,000				153,000		153,000
PUBLIC WORKS - maintenance	VEHICLES	Pickup Truck	carryforward	LIGHT VEHICLE		61,000				61,000		61,000
PUBLIC WORKS - maintenance	VEHICLES	6 Ton Truck	carryforward	HEAVY VEHICLE		394,000				394,000		394,000
PUBLIC WORKS - maintenance	VEHICLES	6 Ton Truck	carryforward	HEAVY VEHICLE		427,000				427,000		427,000
PUBLIC WORKS - maintenance	VEHICLES	6 Ton Truck	carryforward	HEAVY VEHICLE		427,000				427,000		427,000
PUBLIC WORKS - maintenance	VEHICLES	6 Ton Truck	carryforward	HEAVY VEHICLE		427,000				427,000		427,000
PUBLIC WORKS - maintenance	VEHICLES	Tractor	carryforward	TRACTOR/LOADER/GRADER		127,000				127,000		127,000
PUBLIC WORKS - maintenance	VEHICLES	Loader	carryforward	TRACTOR/LOADER/GRADER		544,000				544,000		544,000
PUBLIC WORKS - maintenance	VEHICLES	6 Ton Truck		HEAVY VEHICLE	400,000	440,000				440,000		440,000
PUBLIC WORKS - maintenance	VEHICLES	Pickup Truck		LIGHT VEHICLE	45,000	70,000				70,000		70,000
PUBLIC WORKS - maintenance	VEHICLES	Pickup Truck		LIGHT VEHICLE	45,000	70,000				70,000		70,000
PUBLIC WORKS - maintenance	VEHICLES	Pickup Truck		LIGHT VEHICLE	45,000	70,000				70,000		70,000
PUBLIC WORKS - maintenance	VEHICLES	Pickup Truck		LIGHT VEHICLE	45,000	70,000				70,000		70,000
PUBLIC WORKS - maintenance	VEHICLES	Pickup Truck	3/4 ton	LIGHT VEHICLE	60,000	80,000				80,000		80,000
PUBLIC WORKS - maintenance	VEHICLES	Pickup Truck	3/4 ton	LIGHT VEHICLE	60,000	80,000				80,000		80,000
PUBLIC WORKS - maintenance	VEHICLES	3 Ton Truck		MEDIUM VEHICLE	200,000	200,000				200,000		200,000
PUBLIC WORKS - maintenance	VEHICLES	Tractor		TRACTOR/LOADER/GRADER	125,000	125,000				125,000		125,000
PUBLIC WORKS - maintenance	VEHICLES	Enclosed cargo CP		TRAILER	15,000	15,000				15,000		15,000
PUBLIC WORKS - maintenance	VEHICLES	Enclosed cargo GP		TRAILER	15,000	15,000				15,000		15,000
PUBLIC WORKS - maintenance	VEHICLES	20 ton tag float-SWP		TRAILER	50,000	50,000				50,000		50,000
PUBLIC WORKS - maintenance	VEHICLES	20 ton tag float-GOSH		TRAILER	70,000	70,000				70,000		70,000
PUBLIC WORKS - Maintenance Total					1,465,000	4,401,000	-	-	-	4,401,000	-	4,401,000
PUBLIC WORKS - Trails	LAND	Final purchase of Trail		Carry forward		3,534,000	3,500,000			34,000		3,534,000
PUBLIC WORKS - Trails Total					-	3,534,000	3,500,000	-	-	34,000	-	3,534,000
RENFREW COUNTY HOUSING	BUILDING	New build or conversion		COCHI fund		613,355		613,355				613,355
RENFREW COUNTY HOUSING	BUILDING	236 Hall	New Furnace and Ductwork	OPHI Fund		120,000		120,000				120,000
RENFREW COUNTY HOUSING	BUILDING	5967 Palmer Rapids Rd.	New Balcony Doors and Decks	OPHI Fund		130,000		130,000				130,000
RENFREW COUNTY HOUSING	BUILDING	Allan Dr/Wilfred Cresc./Edward S	New Kitchens	OPHI Fund		75,000		75,000				75,000
RENFREW COUNTY HOUSING	BUILDING	Bronx/Reynolds	New Exterior Doors	OPHI Fund		75,000		75,000				75,000
RENFREW COUNTY HOUSING	BUILDING	26 Spruce	New Furnace and Ductwork	OPHI Fund		75,285		75,285				75,285
RENFREW COUNTY HOUSING	BUILDING	Lee Douglas Build		Carry forward		1,300,000		1,300,000				1,300,000
RENFREW COUNTY HOUSING	BUILDING	B2010 - Exterior Walls		229-231 Albert Street ARNPRIOR	25,000	25,000				25,000		25,000
RENFREW COUNTY HOUSING	BUILDING	B2010 - Exterior Walls		72 Sullivan Crescent ARNPRIOR	25,000	25,000				25,000		25,000
RENFREW COUNTY HOUSING	BUILDING	G2050 - Landscaping		204 - 242 Cecil Street PEMBROKE	30,000	30,000				30,000		30,000
RENFREW COUNTY HOUSING	BUILDING	B30 - Roofing		63 Russell Street ARNPRIOR	30,000	30,000				30,000		30,000
RENFREW COUNTY HOUSING	BUILDING	B1013 - Balcony Construction		150 Elizabeth St. N. PEMBROKE	34,000	34,000				34,000		34,000
RENFREW COUNTY HOUSING	BUILDING	G2049-B - Sheds		26 Spruce ARNPRIOR	40,000	40,000				40,000		40,000
RENFREW COUNTY HOUSING	BUILDING	Extension to garage at Lorne		44 Lorne Street RENFREW	50,000	50,000				50,000		50,000
RENFREW COUNTY HOUSING	BUILDING	Hallway Floor Replacement		Various apartment buildings	50,000							-
RENFREW COUNTY HOUSING	BUILDING	Easetrough repair		Various locations	50,000							-
RENFREW COUNTY HOUSING	BUILDING	New install bathroom fans		Various locations	50,000							-
RENFREW COUNTY HOUSING	BUILDING	Designated substance removal		Various locations	57,500							-
RENFREW COUNTY HOUSING	BUILDING	B2010 - Exterior Walls		41 Vimy Boulevard RENFREW	60,000	60,000				60,000		60,000
RENFREW COUNTY HOUSING	BUILDING	Accessibility		Accessibility	64,688							-
RENFREW COUNTY HOUSING	BUILDING	Appliances		Appliances	71,875							-
RENFREW COUNTY HOUSING	BUILDING	Security and Safety		Various locations	71,875							-
RENFREW COUNTY HOUSING	BUILDING	B2030 - Exterior Doors		19 Smith Street BEACHBURG	86,250	86,250				86,250		86,250
RENFREW COUNTY HOUSING	BUILDING	Electrical Consultant to review 600 Amp panels and repairs		Various apartment buildings	95,000							-
RENFREW COUNTY HOUSING	BUILDING	Bathrooms		Bathrooms	107,813							-
RENFREW COUNTY HOUSING	BUILDING	C1060 - Kitchen Refurbishment		59 Wallace Street EGANVILLE	184,000	184,000				184,000		184,000
RENFREW COUNTY HOUSING	BUILDING	Flooring		Various locations	221,375							-
RENFREW COUNTY HOUSING	BUILDING	A10 - Foundations		41 Vimy Boulevard RENFREW	300,000	300,000				300,000		300,000
RENFREW COUNTY HOUSING	BUILDING	Balcony Inspection and Repair		Various apartment buildings	400,000							-
RENFREW COUNTY HOUSING	VEHICLES	VAN MTCE NISSAN		LIGHT VEHICLE	60,000	70,000				70,000		70,000
RENFREW COUNTY HOUSING Total					2,164,375	3,322,890	-	2,388,640	-	934,250	230	3,322,890
Grand Total					44,756,731	54,674,946	3,911,000	4,787,178	2,877,117	39,916,691	3,182,960	54,674,946

COUNTY OF RENFREW

2024 BUDGET

Public Works

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
CAPITAL WORKS	844,431	695,266	149,165	21.5%	712,260	605,555	526,884	401,581	501,560
Salaries	439,691	296,246	143,445	48.4%	302,232	322,496	233,079	258,772	287,530
Benefits	125,740	82,020	43,720	53.3%	81,099	80,005	53,159	62,685	74,033
COVID	0	0	0		2,502	2,946	63,548		
Capital Projects - Under Threshold	0	0	0		137,146	72,062	53,221	16,065	0
Misc	6,000	6,000	0	0.0%	3,603	4,755	3,121	3,934	8,355
Recoveries	0	0	0		0	(11,973)	(1,829)	0	0
Infrastructure Management	240,000	283,000	(43,000)	-15.2%	173,544	110,103	114,199	45,924	112,983
Supplies	33,000	28,000	5,000	17.9%	12,134	25,161	8,386	14,201	18,659
ADMINISTRATION	1,212,146	1,221,535	(9,389)	-0.8%	1,166,985	1,094,996	1,064,188	1,019,123	1,016,553
Salaries	550,098	565,331	(15,233)	-2.7%	505,775	477,499	533,255	441,851	440,818
Benefits	162,205	157,884	4,321	2.7%	143,261	133,281	146,897	128,888	136,067
Advertising	10,000	10,000	0	0.0%	30,550	19,468	35,355	14,274	9,805
Answering Service	5,000	4,600	400	8.7%	3,827	5,645	4,318	4,963	4,644
Cell Telephone/Pager	13,200	13,200	0	0.0%	13,139	11,079	11,607	13,260	10,785
Communications (Radio System)	78,000	72,000	6,000	8.3%	76,494	68,339	88,161	63,378	75,316
Computer Supplies	60,000	60,000	0	0.0%	74,847	68,550	73,684	53,200	51,420
Conferences & Conventions	7,500	7,500	0	0.0%	8,724	304	2,939	8,849	3,500
Courier	1,000	770	230	29.9%	396	576	1,159	455	635
Health & Safety (Protection)	50,000	42,000	8,000	19.0%	42,512	37,988	38,062	35,292	34,791
Insurance	171,543	159,500	12,043	7.6%	145,452	128,324	105,420	102,876	101,490
Insurance Claims	35,000	35,000	0	0.0%	53,832	63,924	19,302	46,598	41,713
Internet	5,100	5,100	0	0.0%	2,989	2,941	3,046	6,605	4,193
Legal Fees	32,000	20,500	11,500	56.1%	10,314	23,574	13,790	3,942	7,690
Membership Fees	11,000	9,000	2,000	22.2%	9,146	7,501	8,012	6,648	6,980
Office Equipment Replacement	10,000	4,000	6,000	150.0%	0	193	1,667	3,495	3,112
Office Supplies/Publications/Awa	12,000	10,000	2,000	20.0%	10,815	10,028	7,302	12,954	12,709
Photocopier Supplies/Maint	4,500	4,200	300	7.1%	6,350	3,069	1,256	2,521	3,099
Postage	500	450	50	11.1%	56	321	383	303	951
Recoveries - Muncipal	(50,000)		(50,000)				(490)	(60)	(2,281)
Recoveries - Provincial - one time	0				(25,729)	(20,094)	(72,013)		
Recruitment	3,000		3,000		13,929	20,275	16,489	26,763	30,757
Surplus Adjustment - Capital Equi	0	0	0					0	0
Surplus Adjustment - From Reser	0	0	0						
Staff Training	20,000	20,000	0	0.0%	23,663	17,736	9,855	21,216	19,690
Telephone	11,200	11,200	0	0.0%	10,198	8,462	9,287	8,686	12,597
Travel	9,300	9,300	0	0.0%	6,445	6,013	5,445	12,166	6,072

**COUNTY OF RENFREW
2024 BUDGET
Public Works**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
MAINTENANCE	6,981,293	6,512,490	468,803	7.2%	6,257,978	5,472,444	5,324,662	5,699,486	5,930,531
Salaries	2,454,880	2,288,842	166,038	7.3%	2,095,027	1,896,580	1,849,803	1,862,591	1,787,275
Benefits	733,413	660,648	72,765	11.0%	586,336	524,404	469,933	466,392	466,680
Bridges and Culverts	40,000	40,000	0	0.0%	7,708	36,675	31,999	71,450	48,722
Roadside Maintenance	150,000	150,000	0	0.0%	127,106	133,259	110,233	89,326	152,316
Hard Top Maintenance	385,000	385,000	0	0.0%	203,172	382,158	224,214	267,836	318,704
Winter Control	2,520,000	2,290,000	230,000	10.0%	2,528,207	1,887,767	2,183,574	2,501,106	2,757,115
Safety Devices	798,000	798,000	0	0.0%	792,059	726,695	519,718	524,840	540,840
Misc	0	0	0		0	96		0	0
Surplus Adjustment - Trf To Rese	0	0	0		0			0	0
Recoveries	(100,000)	(100,000)	0	0.0%	(81,635)	(115,190)	(64,812)	(84,055)	(141,121)
EQUIPMENT	1,567,942	1,487,328	80,614	5.4%	1,429,703	1,255,976	1,279,754	1,980,497	1,254,110
Salaries	253,744	235,137	18,607	7.9%	221,857	216,864	212,490	214,004	198,679
Benefits	83,980	78,300	5,680	7.3%	68,564	66,484	60,505	57,366	51,124
Salary Allocations	(103,112)	(103,112)	0	0.0%	(92,061)	(90,232)	(87,329)	(86,452)	(85,855)
COVID	0	0	0			58,278			
Small Equipment, Misc	55,600	55,600	0	0.0%	49,118	83,338	40,081	54,541	52,250
Vehicle Operating Costs - Fuel	666,750	635,000	31,750	5.0%	633,818	478,382	368,174	435,520	478,143
Vehicle Operating Costs-Insuranc	51,730	51,403	327	0.6%	47,076	46,730	41,586	38,812	40,337
Vehicle Operating Costs-Repairs	525,000	500,000	25,000	5.0%	480,628	433,568	485,964	517,322	493,642
Vehicle Operating Costs-Licence	65,000	65,000	0	0.0%	57,524	55,277	60,293	58,956	53,440
Vehicle Operating Revenue	(15,750)	(15,000)	(750)	5.0%	(11,860)	(14,000)	(17,600)	(12,845)	(14,850)
Recoveries - Provincial - one time	0					(58,278)			
Surplus Adjustment - Capital Equi	4,401,000	2,753,073	1,647,927	59.9%	819,106	383,761	1,018,613	717,652	771,024
Surplus Adjustment - Trf From Re	(4,401,000)	(2,753,073)	(1,647,927)	59.9%	(819,106)	(383,761)	(889,700)	0	(771,024)
Recoveries	(15,000)	(15,000)	0	0.0%	(24,959)	(20,435)	(13,323)	(14,379)	(12,800)
HOUSING	180,750	162,000	18,750	11.6%	177,197	138,840	243,447	400,869	185,800
Operating Expenses	180,750	162,000	18,750	11.6%	176,509	137,859	121,009	134,260	154,837
COVID	0	0	0		688	1,150	5,233		
Surplus Adjustment - Capital	285,000	317,000	(32,000)	-10.1%	122,444	250,138	284,740	257,421	73,368
Surplus Adjustment - Trf From Re	(285,000)	(317,000)	32,000	-10.1%	(122,444)	(250,138)	(185,525)	0	(73,368)
Major Repairs - Under Threshold	0	0	0				18,184	9,671	31,301
Recoveries	0	0	0			(169)	(194)	(483)	(338)
OTHER	36,595,744	31,007,756	5,587,988	18.0%	23,056,679	13,587,743	20,279,243	11,285,456	12,984,374
Depreciation	10,700,000	9,800,000	900,000	9.2%	9,786,456	9,688,279	9,507,822	9,277,309	8,919,897
Surplus Adjustment - Depreciatio	(10,700,000)	(9,800,000)	(900,000)	9.2%	(9,786,456)	(9,688,279)	(9,507,822)	(9,277,309)	(8,919,897)
Surplus Adjustment - Capital Con	36,595,744	31,007,756	5,587,988	18.0%	23,056,679	13,587,743	20,029,243	11,285,456	12,984,374
Surplus Adjustment - TRF to Reserves		0	0		0	0	250,000	0	0

COUNTY OF RENFREW

2024 BUDGET

Public Works

	2024 Budget	2023 Budget	Variance \$	Variance %	2022 Actual	2021 Actual	2020 Actual	2019 Actual	2018 Actual
CONSTRUCTION - LABOUR CLEARANCE	<u>0</u>	<u>0</u>	<u>(0)</u>	<u>-100.0%</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Salaries	636,375	518,886	117,489	22.6%	568,164	480,976	441,292	419,446	402,367
Benefits	170,195	140,070	30,125	21.5%	91,533	67,917	79,635	76,283	72,643
Charge to Capital Construction at	(806,570)	(658,955)	(147,615)	22.4%	(659,697)	(548,893)	(520,927)	(495,729)	(475,010)
TRAILS	<u>302,483</u>	<u>321,635</u>	<u>(19,152)</u>	<u>-6.0%</u>	<u>343,877</u>	<u>290,656</u>	<u>280,704</u>	<u>279,085</u>	<u>320,038</u>
Salary/Benefit	109,273	0	0		16,723	17,199	10,479	16,654	3,956
Salary Allocation	0	100,077	100,077	-100.0%	50,134	49,192	48,000	47,000	44,034
Bad Debt Expense	0	0	0		0	969			
Office Expenses	0	500	500	-100.0%	34	36		390	1,006
Misc			500						
Recoveries - Other	0	(2,000)	(2,000)	-100.0%	0	0	(5,980)	0	0
Recoveries - Donations	0	0	0		(40,000)	(40,000)		0	0
Recoveries - Donations In Kind	(3,500,000)	(3,500,000)	(3,500,000)	0.0%	0	0	(611,101)	0	(13,968,792)
Recoveries - Federal	(1,470,000)	(1,470,000)	(1,470,000)	0.0%	0	(405,000)		0	(42,156)
Recoveries - Provincial	(200,000)	(255,699)	(255,699)	-21.8%	(56,600)	(9,632)		(63,316)	(304,140)
Recoveries - Municipal	0	0	0		0	0		0	(142,558)
Recruitment	0	0	0		0	0		0	1,817
Surplus Adjustment - Capital	3,534,000	3,534,000	3,534,000	0.0%	25,731	14,233	659,617	14,759	14,237,392
Surplus Adjustment - Trf From Re	(34,000)	(34,000)	(34,000)	0.0%	0	(738,958)	(48,516)	(14,759)	
Surplus Adjustment - Trf To Rese	0	0	0		0	40,000			
Surplus Adjustment - Trf From Re	(2,159,538)	(2,191,538)	(2,191,538)	-1.5%	(506,567)	0			(234,516)
K&P Rail Line Development/Mtce	23,210	22,000	22,000	5.5%	107,674	27,002	27,534	21,807	52,272
K&P Rail Line Revenue	0	0	0		0	(11,366)		0	(36,480)
CN Rail Line Development	0	0	0		0	0		1,182	5,496
Algonquin Trail Development/Mtc	4,029,538	4,148,295	4,148,295	-2.9%	775,035	1,387,357	239,000	294,298	727,363
Algonquin Trail Other Recoveries	(30,000)	(30,000)	(30,000)	0.0%	(28,288)	(40,376)	(38,329)	(38,930)	(24,656)
TOTAL EXPENDITURES	47,684,789	41,408,010	6,276,779	15.2%	33,144,680	22,446,210	28,998,882	21,066,097	22,192,966
ROADS REVENUES									
Municipal Contribution - Operatin	10,989,045	10,216,019	773,026	7.6%	9,965,132	8,710,104	8,719,639	8,695,173	9,036,685
Municipal Contribution - Capital	0	0	0				7,175,450	5,944,470	7,760,462
Provincial Grants & Subsidies	2,398,538	2,815,973	(417,435)	-14.8%	2,739,384	1,357,505	1,357,505	1,317,960	864,673
Surplus Adjustment - TRF from R	29,487,129	20,896,167	8,590,962	41.1%		9,048,240	3,473,628	471,848	1,136,569
Surplus Adjustment - TRF from G	2,877,117	2,914,661	(37,544)	-1.3%	20,317,295	2,793,217	6,059,822	2,126,252	2,756,191
Surplus Adjustment - Temp Loan	1,832,960	4,490,190	(2,657,230)	-59.2%		23,882	2,121,974	2,409,146	170,404
Federal Grants & Subsidies		0	0					0	13,765
Donations in Kind		0	0			364,900		0	296,075
Misc	100,000	75,000	25,000	33.3%	122,868	148,362	90,864	101,248	158,142
TOTAL REVENUES	47,684,789	41,086,375	6,598,414	16.1%	33,144,680	22,446,210	28,998,882	21,066,097	22,192,966
Municipal Surplus / (Deficit)	0	0	0		0	0	0	0	0

**COUNTY OF RENFREW
2024 BUDGET**

Child Care

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
ADMINISTRATION EXPENSES	165,553	183,694	(18,141)	-9.9%	347,665.15	369,516.44	565,272.00	517,654.00	545,656.00
SALARIES	394,482	361,503	32,979	9.1%	362,066	339,580	292,202	292,753	352,820
BENEFITS	117,459	108,192	9,267	8.6%	107,574	88,674	73,303	67,041	86,241
ADMINISTRATION CHARGES	28,228	27,904	324	1.2%			0	23,645	21,571
HR CHARGES	14,442	13,884	558	4.0%			0	13,872	15,335
IT CHARGES	18,619	17,589	1,030	5.9%			0	16,513	16,222
COVID	0	0	0			0	580	0	0
STAFF DEVELOPMENT	5,000	1,000	4,000	400.0%	6,895	730	4,223	1,897	3,085
RECRUITMENT	0	250	(250)	-100.0%	456	1,237	0	0	493
TRAVEL	6,000	6,000	0	0.0%	5,856	354	1,418	5,404	7,417
OFFICE SUPPLIES	6,000	5,000	1,000	20.0%	20,094	3,195	2,634	10,093	21,039
COMPUTERS	15,000	5,000	10,000	200.0%	26,548	17,762	19,651	18,859	30,530
PHOTOCOPY EXP.	1,000	1,000	0	0.0%		37	311	1,217	2,082
POSTAGE & COURIER	4,000	4,000	0	0.0%	(485)	632	1,318	3,843	4,040
TELEPHONE	8,000	8,000	0	0.0%	8,256	6,608	7,227	6,974	5,377
CELL TELEPHONE	0	0	0				0	0	3,852
COMMUNICATION FEES	5,000	5,000	0	0.0%	659	1,097	2,535	4,024	2,806
EQUIP. OPERATION	0	0	0			1,038	0	0	1,409
LEGAL COSTS	0	0	0				4,276	8,113	0
LEASE-External	0	0	0			14,620	32,642	64,954	63,906
LEASE - INTERNAL	84,263	76,657	7,606	9.9%	11,918	23,054	178,696	4,219	4,312
AUDIT	6,309	3,060	3,249	106.2%	268	2,033		505	490
JANITORIAL COSTS	0	0	0					7,683	7,572
RENOVATIONS	0	0	0					0	1,235
MEMBERSHIP FEES	3,000	3,000	0	0.0%	6,192	3,040	2,328	2,327	1,973
DEPRECIATION	0	0	0					0	6,443
SURPLUS ADJ - DEPRECIATION	0	0	0					0	(6,443)
RECOVERABLE - COUNTY	0	0	0			(134,177)	(57,492)	(36,282)	(108,151)
RECOVERABLE - Prov-One Time	0	0	0		(1,964)		(580)		
Internal Transfer - CWELCC	(49,271)	(45,201)	(4,070)	9.0%	(56,985)	0	0	0	0
Internal Transfer - transition grant	(132,279)		(132,279)						
Internal Transfer - Special Needs	(46,660)	(46,660)	0	0.0%		0	0	0	0
Internal Transfer - Core base admin funding	(165,553)	(165,553)	0	0.0%		0	0	0	0
Internal Transfer - workforce admin funding	0	(15,779)	15,779	-100.0%	(63,114)	0	0	0	0
Internal Transfer - wage enhancement adm	(36,282)	(36,283)	1	0.0%	(36,282)	0	0	0	0
Internal Transfer - Special purpose ELCC a	(79,292)	(65,035)	(14,257)	21.9%	(17,634)	0	0	0	0
Internal Transfer - EarlyON/Indigenous	(41,912)	(88,834)	46,922	-52.8%	(32,652)	0	0	0	0

**COUNTY OF RENFREW
2024 BUDGET**

Child Care

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
CORE - CHILD CARE	454,188	314,966	(2,011,396)	44.2%	25,779	2,141,912	1,543,419	3,234,761	3,374,363
Core Funding	(8,394,331)	(8,381,226)	(13,105)	0.2%	(8,146,393)	0	0	0	0
Core Funding - transition Grant	(448,954)	(448,954)	0	0.0%	(145,475)	0	0	0	0
Internal Transfer - Core Admin	165,553	165,553	0	0.0%	0	0	0	0	0
Internal Transfer - Early Learning & Child Care-Admin		65,035	(65,035)	-100.0%	0	0	0	0	0
Internal Transfer - LHCC costs	281,102	263,633	17,469	6.6%	0	0	0	0	0
Internal Transfer - OW Formal & Informal	12,000	12,000	0	0.0%	0	0	0	0	0
Internal Transfer - Special needs allocation	1,439,192	1,027,539	411,653	40.1%	1,172,100	0	0	0	0
Internal Transfer - transition grant to admin	132,279								
Internal Transfer - Special Purpose	1,759,129	36,283	1,722,846	4748.4%	1,584,634	0	0	0	0
Program Costs - CAPACITY BUILDING	48,832	48,832	0	0.0%	0	0	0	0	0
Program Costs - Early Learning & Child Care	0	792,923	(792,923)	-100.0%	0	0	0	0	0
Program Costs - expansion	1,367,625	1,675,341	(307,716)	-18.4%	0	0	0	0	0
Program Costs - Fee Subsidy	2,055,313	4,089,818	(2,034,505)	-49.7%	2,410,224	2,018,956	1,471,694	3,111,804	3,250,836
Program Costs - Pay Equity			0		122,957	122,957	71,725	122,957	123,527
Program Costs - REPAIRS & MAINT	18,109	18,109	0	0.0%	0	0	0	0	0
Program Costs - Wage enhancement admin	0	4,031	(4,031)	-100.0%	0	0	0	0	0
Prior Year Adjustment					(120,379)				
Program Costs - General Operating	2,018,339				3,148,111	0	0	0	0
Program Costs -Wage Enhancement		946,049	(946,049)	-100.0%	0	0	0	0	0
GENERAL OPERATING - WAGE SUBSIDIES	0	0	0	0	3,986,144	1,723,968	1,431,395	1,324,938	1,324,938
OW Child Care	0	0	0	0	600	4,875	23,735	88,308	68,020
CC ONTARIO WORKS FORMAL A400	10,000	10,000	0	0.0%	0	3,195	23,235	86,158	68,020
CC ONTARIO WORKS INFORMAL A401	2,000	2,000	0	0.0%	600	1,680	500	2,150	0
Internal Transfer - OW Formal & Informal	(12,000)	(12,000)	0	0.0%					
Total Healthy Kids Community	0	0	0	0	0	0	0	0	195,190
Purch Serv - Program	0	0	0		0	0	0	0	194,700
Administration	0	0	0		0	0	0	0	490
Licensed Family Home	0	(0)	0	-100.0%	0	0	0	0	0
Salary	132,459	126,753	5,706	4.5%	94,308	89,052	94,254	113,749	84,703
Benefits	44,643	42,880	1,763	4.1%	20,380	16,237	17,460	18,924	16,232
Program Expenses	2,000	2,000	0	0.0%	0	0	0	0	163,633
Travel	2,000	2,000	0	0.0%	0	0	0	0	0
Program Costs - Home DayCare Provider	300,000	210,000	90,000	42.9%	212,889	147,487	116,155	219,459	
Internal allocation - LHCC costs	(281,102)	(263,633)	(17,469)	6.6%	(187,624)	(170,774)	(183,477)	(245,876)	(212,004)
Revenue - Parent	(200,000)	(120,000)	(80,000)	66.7%	(139,953)	(82,002)	(44,392)	(106,256)	(52,564)

**COUNTY OF RENFREW
2024 BUDGET**

Child Care

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
TOTAL SPECIAL NEEDS COSTS	0	0	0	0	0	824,442	608,634	839,570	888,970
SALARIES	432,070	351,415	80,655	23.0%	252,589	227,909	229,645	251,888	296,326
BENEFITS	130,962	104,714	26,248	25.1%	54,297	62,274	61,503	59,430	68,769
ADMINISTRATION CHARGES	0	0	0		27,032	26,000	25,052		
HR CHARGES	0	0	0		13,150	14,278	14,209		
IT CHARGES	0	0	0		17,216	17,186	16,840		
RECRUITMENT	0	250	(250)	-100.0%	244		0		
TRAVEL	15,000	10,000	5,000	50.0%	4,868	3,208	1,760	14,279	14,096
OFFICE SUPPLIES	5,500	5,500	0	0.0%	977	361	701	224	249
COMPUTERS	5,000	5,000	0	0.0%	9,247	0	5,731		62
TELEPHONE	4,000	4,000	0	0.0%	1,478	2,237	2,198	2,294	4,244
COMMUNICATION FEES	0	0	0		142	1,068	162		
LEASE	0	0	0			13,171	33,368	36,785	36,064
LEASE - INTERNAL	0	0	0		62,586	22,144	0		
LEGAL	0	0	0						575
PURCHASED SERVICES	0	0	0		19,421	26,122	9,073	1,904	9,623
RESOURCE PROGRAM FUNDING	800,000	500,000	300,000	60.0%	708,853	408,240	207,361	472,617	432,148
Internal Transfer - Admin cost	46,660	46,660	0						
Internal Transfer - Special needs allocation	(1,439,192)	(1,027,539)	(411,653)		(1,172,100)				
PROGRAM SUPPLIES			0			244	1,031	149	26,814
Special Purpose	20,157	0	1,779,286		0	2,797,406	1,838,599	3,294,198	3,313,235
CAPACITY BUILDING			0	100.0%	52,976	72,760	37,367	47,049	44,686
CC TRANSITION CAPITAL A713		0	0						0
COVID - Admin Charge		0	0			97,895			
Workforce Funding		142,007	(142,007)	-100.0%	517,066				
Internal Transfer - special purpose	(1,759,129)				(1,584,634)				
Internal Transfer - ELCC admin	79,292		79,292		17,634				
Internal Transfer - W/E	36,282		36,282		36,282				
Internal Transfer - workforce admin		15,779	(15,779)	-100.0%	63,114				
Prov Rev - Workforce		(157,786)	157,786	-100.0%	(580,180)				
Internal CHG-Expansion		0	0						32,425
ELCC	713,631	0	713,631						32,425
Internal CHG-Fee Stabilization		0	0			36,282	36,282	36,282	24,020
Fee Stabilization - new		0	0				176,202	38,622	153,749
Emergency Child Care		0	0		62,984	542,838			
COVID		0	0			695,809			
Expansion Plan		0	0				559,483	1,586,183	1,593,434
Early Learning & Child Care		0	0		360,541	465,605	485,898	609,145	582,097
Wage Enhancement	950,081	0	950,081		1,039,858	867,918	426,967	848,451	833,493
SPECIAL PROJECT - REPAIRS & MAINT A375		0	0		14,359	18,300	6,000	18,066	16,906
LHCC Base Funding		0	0				110,400	110,400	
EarlyON Centres	0	0	28,391		0	1,540,669	1,551,127	1,520,282	1,598,228
SALARIES	150,947	139,878	11,069	7.9%	123,165	95,745	131,544	124,635	131,879
BENEFITS	48,688	45,742	2,946	6.4%	33,198	20,735	25,523	32,858	35,506
Office Expenses	10,000	10,000	0		0				
Travel	5,000	5,000	0		4,085				
Cell Phone	5,000	5,000	0		369				
internal allocation - Admin Expenses	41,912	88,834	(46,922)	-52.8%	32,652	48,593	71,986	4,693	17,202
Program Costs - Purchased Service - Jour	190,885	190,885	0	0.0%	190,885	212,095	190,885	212,095	292,095
Program Costs	1,318,169	1,256,871	61,298	4.9%	1,265,790	1,163,500	1,131,189	1,146,001	1,121,546
Prov Rev - EarlyON	(1,558,506)	(1,530,115)			(1,438,050)				
Prov Rev - Indigenous led	(212,095)	(212,095)			(212,095)				
CWELCC (\$10/day childcare)	0	0	0		0	0	0	0	0
SALARIES	85,762	79,469	6,293	7.9%	49,223				
BENEFITS	26,548	24,957	1,591	6.4%	12,966				
Office/Travel/Other Expenses	15,000	15,000	0	0.0%	3,769				
Internal Transfer - admin	49,271	45,201	4,070		56,985				
Program Costs - Fee Reduction & Workforc	8,642,502	6,637,008	2,005,494	30.2%	2,500,555				
Prov Rev - CWELCC	(8,819,083)	(6,801,635)	(2,017,448)	29.7%	(2,623,498)				
Total Child Care Costs	639,898	498,661	(221,861)	28.3%	374,044	11,664,964	7,854,754	10,926,168	11,308,600
REVENUE	(472,759)	(49,868)	(422,891)	848.0%	(74,816)	(11,212,207)	(7,452,738)	(10,511,402)	(10,888,191)
CITY OF PEMBROKE - CHILD CARE	(63,989)	(49,868)	(14,121)	28.3%	(37,408)	(57,638)	(52,170)	(53,365)	(55,028)
SURPLUS ADJ - Reserve Transfer In	(408,770)		(408,770)		(37,408)	(57,638)	(52,170)	(53,365)	(55,028)
PROVINCIAL SUBSIDY - Family Support 100%		0	0						
PROVINCIAL SUBSIDY - ADMIN 50%		0	0			(204,915)	(59,851)	(59,851)	(59,851)
PROVINCIAL SUBSIDY - CHILD CARE 80%		0	0			(1,816,752)		(1,846,577)	(1,846,577)
PROV SUBSIDY - Special Purpose-100%		0	0			(2,844,961)	(2,707,513)	(3,294,198)	(3,313,235)
PROV SUBSIDY - Healthy Kids 100%		0	0						(195,321)
PROV SUBS - ONE-TIME		0	0						8,188
PROVINCIAL SUBSIDY - CHILD CARE		0	0			(4,689,635)	(3,029,907)	(3,683,765)	(3,773,111)
PROV - EarlyON Journey Together		0	0			(212,095)	(212,095)	(212,095)	(292,095)
PROV - EarlyON Data Analysis		0	0						
Prov - EarlyON		0	0			(1,328,574)	(1,339,032)	(1,308,186)	(1,306,133)
TOTAL	167,139	448,793	(644,752)	-62.8%	299,228	452,758	402,016	414,766	420,409

COUNTY OF RENFREW

2024 BUDGET

Ontario Works Administration

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
Local Systems Support	20,000	20,000	0	0.0%	0	0	0	0	0
EQUIPMENT	20,000	20,000	0	0.0%	39,993	10,559	1,980	28,264	42,956
OW ADMIN	958,231	744,221	214,010	28.8%	827,473	675,186	650,610	648,893	654,267
SALARIES	173,681	241,241	(67,560)	-28.0%	235,646	208,908	184,934	188,950	195,237
BENEFITS	65,425	84,159	(18,734)	-22.3%	80,269	70,940	53,575	53,436	51,953
ADMIN CHARGE finance	126,262	124,758	1,504	1.2%	129,629	123,490	118,576	107,648	99,458
ADMIN CHARGE council/property	95,248	81,300	13,948	17.2%	77,383	71,133	83,454	88,767	74,197
HUMAN RESOURCES	55,259	53,122	2,137	4.0%	50,312	54,630	54,352	53,070	58,747
IT CHARGE	74,195	70,131	4,064	5.8%	68,440	68,845	67,550	66,257	65,114
Computer Supply/Expense	3,500	3,500	0	0.0%	5,978	4,301	1,496		
STAFF TRAINING	10,000	10,000	0	0.0%	23,374	14,185	23,612	15,889	28,746
RECRUITMENT	0	0	0		1,297	1,074	0	0	4,486
TRAVEL	5,000	5,000	0	0.0%	5,936	1,505	1,137	13,067	6,916
OFFICE SUPPLIES	1,000	1,000	0	0.0%	7,956	278	1,725	2,010	2,476
PHOTOCOPY EXP.	0	0	0		0	813	1,157	988	1,046
POSTAGE	0	0	0		0	64	95	129	115
CELL TELEPHONE/PAGER	500	1,000	(500)	-50.0%	1,259	1,104	894	629	1,408
COVID	0	0	0		204	2,001	38,785		
HEALTH & SAFETY	0	0	0				0	0	0
TELEPHONE	1,500	1,500	0	0.0%	1,299	1,579	1,813	1,855	1,917
COMMUNICATION FEES	40,000	40,000	0	0.0%	27,851	33,508	36,735	30,577	30,185
OFFICE EQUIPMENT/MAINTENANCE	0	0	0					0	3,637
LEGAL COSTS	5,000	5,000	0	0.0%	1,502	267	259	252	10,370
SPECIAL PROJECTS- TRANSITION	280,000	0	280,000		59,064			0	0
MEMBERSHIP FEES	4,000	3,000	1,000	33.3%	6,641	3,452	7,396	7,034	5,520
INSURANCE	12,661	11,510	1,151	10.0%	10,464	9,226	7,580	7,220	6,385
MANDATORY DENTAL ADMINISTRATION	5,000	8,000	(3,000)	-37.5%	3,649	3,883	4,270	6,372	6,404
RECOVERABLE OTHER	0	0	0					(4,744)	(50)
RECOVERABLE - Prov	0	0	0		(42,235)		(38,785)		
DEPRECIATION	18,667	9,500	9,167	96.5%	12,887	11,531	19,025	22,881	24,101
SURPLUS ADJ - DEPRECIATION	(18,667)	(9,500)	(9,167)	96.5%	(12,887)	(11,531)	(19,025)	(22,881)	(24,101)
SURPLUS ADJ - CAPITAL			0		71,555			9,487	0
O.W. PEMBROKE SITE	1,416,568	1,670,859	(254,291)	-15.2%	1,490,828	1,692,622	1,864,041	1,481,649	1,456,855
SALARIES	902,876	1,096,773	(193,897)	-17.7%	972,977	1,084,567	985,810	987,067	951,731
BENEFITS	285,361	355,236	(69,875)	-19.7%	278,555	278,264	260,182	254,646	252,363
TRAVEL	10,000	5,000	5,000	100.0%	9,419	1,833	2,041	15,816	17,645
HEALTH & SAFETY	500	500	0	0.0%	406	154	65	620	1,191
OFFICE SUPPLIES	20,000	20,000	0	0.0%	32,898	22,727	23,215	26,959	37,307
PHOTOCOPY EXP	2,000	2,000	0	0.0%	5,710	3,322	1,135	1,835	1,693
POSTAGE	25,000	25,000	0	0.0%	29,263	19,146	26,600	23,753	25,048
CELL TELEPHONE/PAGER	7,000	7,000	0	0.0%	6,991	8,620	6,460	6,828	6,182
TELEPHONE	10,000	10,000	0	0.0%	7,723	18,426	29,761	20,247	19,722
Computer Supplies/Expense	0	0	0		1,927		0	2,385	0
OFFICE EQUIPMENT/MAINTENANCE	0	0	0					1,413	13,543
LEASE	0	0	0			23,098	90,563	145,956	145,187
LEASE - Internal	153,831	149,350	4,481	3.0%	145,000	234,583	400,000	0	0
RENOVATIONS	0	0	0				40,915	0	0
O/S RECOVERABLE	0	0	0		(42)	(2,118)	(2,706)	(5,876)	(14,757)

COUNTY OF RENFREW

2024 BUDGET

Ontario Works Administration

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
<u>O.W. RENFREW</u>	<u>912,789</u>	<u>868,118</u>	<u>44,671</u>	<u>5.1%</u>	<u>880,114</u>	<u>793,785</u>	<u>778,124</u>	<u>1,072,810</u>	<u>755,322</u>
SALARIES	554,290	530,778	23,512	4.4%	542,800	519,904	504,544	488,658	454,135
BENEFITS	182,635	168,724	13,911	8.2%	148,562	136,265	115,267	116,287	119,065
TRAVEL	6,000	3,000	3,000	100.0%	6,351	1,258	1,235	7,331	9,431
HEALTH & SAFETY	500	500	0	0.0%	182	41	124	499	31
OFFICE SUPP.	7,000	7,000	0	0.0%	21,195	5,181	7,418	8,995	5,937
Computer Supplies/Expense	0	0	0				0	1,391	0
PHOTOCOPY EXP	500	500	0	0.0%	124	763	307	756	457
POSTAGE	5,000	5,000	0	0.0%	12,653	12,975	7,715	11,195	11,830
CELL TELEPHONE/PAGER	4,000	4,000	0	0.0%	4,066	3,577	3,032	3,965	3,383
TELEPHONE	7,000	7,000	0	0.0%	6,691	6,134	5,286	4,995	4,983
RENOVATIONS	0	0	0				1,240	0	19,781
OFFICE EQUIP/MAINT	0	0	0				0	0	691
Lease - Internal	145,864	141,616	4,248	3.0%	137,491	135,255	131,956	128,738	125,598
Lease - Internal - Capital Repayment	0	0	0					300,000	0
O/S RECOVERABLE	0	0	0			(27,568)			
<u>O.W. ARNPRIOR</u>	<u>327,282</u>	<u>396,368</u>	<u>(69,086)</u>	<u>-17.4%</u>	<u>339,170</u>	<u>271,096</u>	<u>324,321</u>	<u>396,400</u>	<u>361,459</u>
SALARIES	240,653	286,228	(45,575)	-15.9%	191,739	153,620	196,182	255,017	222,367
BENEFITS	76,029	75,540	489	0.6%	52,354	42,324	52,162	60,018	57,241
TRAVEL	2,000	1,500	500	33.3%	1,858	427	969	3,615	3,096
OFFICE SUPP.	2,000	2,000	0	0.0%	5,021	2,597	1,454	1,987	2,170
Computer Supplies/Expense	0	0	0					795	0
PHOTOCOPY EXP	0	500	(500)	-100.0%	287	627	122	444	429
POSTAGE	0	2,000	(2,000)	-100.0%		712	2,076	5,873	5,578
CELL TELEPHONE/PAGER	1,500	1,500	0	0.0%	1,100	1,377	1,464	1,680	1,680
RENOVATIONS	0	12,000	(12,000)	-100.0%				0	0
TELEPHONE	0	10,000	(10,000)	-100.0%	9,098	8,973	9,343	8,378	9,129
EQUIPMENT/FURNITURE	0	0	0		15,511			0	
Lease - Internal	0	0	0		57,104	55,339	55,449	53,493	54,669
LEASE - External	5,100	5,100	0	0.0%	5,100	5,100	5,100	5,100	5,100
			0						
<u>O.W. - PROGRAM COSTS</u>	<u>402,000</u>	<u>402,000</u>	<u>0</u>	<u>0.0%</u>	<u>408,926</u>	<u>305,416</u>	<u>271,739</u>	<u>353,743</u>	<u>435,750</u>
OW Employment Program Costs	400,000	400,000	0	0.0%	409,426	304,916	271,739	352,243	433,250
LEAP INCENTIVES	2,000	2,000	0	0.0%	(500)	500		1,500	2,500
OW Program Administration - Expenses	4,036,870	4,101,566	(64,696)	-1.6%	3,946,511	3,738,105	3,888,835	3,953,495	3,663,653
<u>RECOVERIES</u>	<u>(2,545,865)</u>	<u>(2,754,363)</u>	<u>208,498</u>	<u>-7.6%</u>	<u>(2,789,369)</u>	<u>(2,749,358)</u>	<u>(2,856,653)</u>	<u>(2,949,255)</u>	<u>(2,751,687)</u>
RECOVERY PEMBROKE	(523,865)	(478,963)	(44,902)	9.4%	(382,869)	(340,857)	(358,045)	(405,175)	(367,432)
PROV UPLOAD FUNDING	(581,900)	(975,300)	393,400	-40.3%	(1,106,400)	(1,106,400)	(1,106,400)	(1,106,400)	(1,061,900)
PROV REVENUE 50%	(1,300,100)	(1,300,100)	0	0.0%	(1,300,100)	(1,300,100)	(1,242,208)	(1,437,680)	(1,322,355)
PROV REVENUE 100%/SPECIAL	(140,000)		(140,000)	0.0%		(2,001)	(150,000)		
OW Program Administration - Net Expenses	1,491,005	1,347,203	143,802	10.7%	1,157,141	988,747	1,032,182	1,004,240	911,966

2024 BUDGET
Ontario Works - Benefits

	<u>2024 Budget</u>				<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
	<u>Baseline</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>					
SOCIAL ASSISTANCE BENEFITS	14,800	0	14,800		2,241	4,740	7,143	2,210	(633)
SOCIAL ASSISTANCE	12,000,000	12,000,000	0	0.0%	9,724,198	8,743,967	10,365,495	11,176,853	11,873,439
SOCIAL ASSISTANCE - RECOVERIES	(315,000)	(315,000)	0	0.0%	(199,616)	(164,336)	(215,049)	(295,155)	(302,925)
SPECIAL ASSISTANCE - HEALTH	250,000	250,000	0	0.0%	105,375	121,439	312,176	182,350	213,549
SPECIAL ASSISTANCE - NON HEALTH	10,000	10,000	0	0.0%	8,202	545	510	1,316	5,242
FUNERALS & BURIALS	175,000	175,000	0	0.0%	206,515	164,596	143,571	190,398	151,174
FUNERALS 100% MUNIC.	20,000	32,000	(12,000)	-37.5%	2,957	6,357	9,616	3,078	0
TRANSITION CHILD BENEFIT	100,000	100,000	0	0.0%	264,932	132,965	136,026	24,322	39,546
Mandatory Special Necessities	376,330	376,330	0	0.0%	308,733	287,971	255,561	439,818	522,664
CITY OF PEMBROKE REVENUE- SA BENEF	(5,200)	(8,330)	3,130	-37.6%	(717)	(1,617)	(2,473)	(868)	233
PROVINCIAL SA SUBSIDY	(12,596,330)	(12,620,000)	23,670	-0.2%	(10,418,339)	(9,287,148)	(10,998,290)	(11,719,902)	(12,503,555)

COUNTY OF RENFREW
Renfrew County Housing Corporation

2024 BUDGET

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
Gain / (Loss) on Disposal of Assets	0.00	0	0		(44,609)	(25,556)	7,564	(54,850)	(17,434)
Asset Transfer agreement	0.00	0					790,657		
Interest on Investments	95,000.00	75,000	20,000	26.7%	121,671	47,368	49,790	68,783	40,618
Miscellaneous Revenue	65,000.00	65,000	0	0.0%	60,913	63,889	65,038	125,545	69,295
Home Ownership - Revolving Loans	0.00	0	0		118,238			0	0
Provincial Subsidy - Debentures	319,730.00	474,077	(154,347)	-32.6%	619,986	681,990	829,150	1,010,047	1,009,834
Surplus Adjustment - New Debt		0	0				577,013		
Surplus Adjustment - From Reserves	934,250.00	1,204,200	(269,950)	-22.4%	986,296	1,250,894		118,368	9,350
Tenant Revenue	5,000,000.00	4,800,000	200,000	4.2%	4,992,883	4,530,193	4,714,512	4,519,355	4,195,368
County Transfer - Base	6,457,815.00	5,526,873	930,942	16.8%	5,392,754	5,474,518	5,373,006	5,261,499	5,219,437
County Transfer - Capital/Other			0				695,566	1,016,336	654,683
County Transfer - CMHC	177,000.00								
County Transfer - SSRF/COVID	1,300,000.00	2,000,000	(700,000)	-35.0%	562,934	1,444,966			
County Transfer - CHPI	0.00	0	0		226,619	1,160,716	1,585,281	795,751	882,763
County Transfer - CHPI Admin	0.00	0	0		261,254	30,762	108,053	125,641	121,475
County Transfer - COCHI	813,355.00	546,000	267,355	49.0%	538,008	71,137	119,034	0	
County Transfer - COCHI Admin	48,065.00	28,709	19,356	67.4%	16,485	14,198	16,990	0	
County Transfer - OPHI	475,285.00	571,045	(95,760)	-16.8%	394,362	624,929	158,637	26,421	
County Transfer - OPHI Admin	25,015.00	30,055	(5,040)	-16.8%	31,813	26,470	48,901	0	
County Transfer - COHB	0.00	0	0		0	2,932	25,158		
County Transfer - COHB admin	3,000.00	3,000	0	0.0%	16,500	3,000	10,000		
County Transfer - HPP	3,390,740.00	1,651,773	1,738,967	105.3%	1,259,205				
County Transfer - HPP admin	178,460.00	133,927	44,533	33.3%	100,446				
County Transfer - IAH	0.00	0	0					771,364	418,127
County Transfer - IAH ON Renovates	0.00	0	0		4,322	42,497	178,711		
County Transfer - IAH HADD	17,000.00	68,000	(51,000)	-75.0%	45,000	58,750	68,000		
County Transfer - Home Ownership	0.00	0	0				621,069		
County Transfer - IAH Admin	0.00	0	0				6,314	32,189	53,023
County Transfer - SHIP	0.00	0	0					0	61,565
County Transfer - SIF	0.00	0	0				500	249,355	269,549
County Transfer - SDV - PHB	0.00	0	0					0	116,676
County Transfer - Strong Communities	0.00	0	0		35,021	140,086	140,086	140,086	140,086
Total Revenues	19,299,715.00	17,177,659	2,122,056	12.4%	15,740,099	15,643,739	16,189,030	14,205,890	13,244,415

COUNTY OF RENFREW
Renfrew County Housing Corporation

2024 BUDGET

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
Salaries	2,489,601.00	1,934,981	554,620	28.7%	1,768,268	1,777,325	1,812,113	1,843,655	1,791,822
Benefits	679,245.00	529,213	150,032	28.4%	441,183	412,889	409,795	393,382	390,475
Administration	1,407,913.00	1,407,926	(13)	0.0%	1,184,066	1,134,730	1,123,218	1,128,696	1,075,915
COVID	0.00	0	0		472,624	1,326,509	476,190		
Building - Heat, Light & Power	992,195.00	992,195	0	0.0%	896,780	859,230	885,472	906,342	898,943
Building - Repairs & Maintenance	700,000.00	485,327	214,673	44.2%	841,685	614,739	419,092	437,475	382,598
Building - Natural Gas	206,384.00	206,384	0	0.0%	196,578	177,440	167,563	184,840	188,144
Building - Heating & Plumbing	142,355.00	142,325	30	0.0%	58,585	56,976	126,449	96,195	82,027
Building - Taxes	1,787,287.00	1,787,287	(0)	0.0%	1,686,804	1,677,897	1,636,178	1,572,530	1,514,493
Building - Water	791,921.00	791,921	(0)	0.0%	860,976	806,337	790,343	718,505	668,136
Building - Elevator	70,207.00	68,163	2,045	3.0%	78,374	52,776	49,321	43,764	46,531
Building - Painting	254,320.00	246,913	7,407	3.0%	115,640	130,976	113,885	147,742	177,429
Building - Garbage Removal	80,929.00	78,572	2,357	3.0%	106,959	71,855	67,643	60,525	48,443
Building - Snow Removal	506,000.00	440,000	66,000	15.0%	426,158	257,331	215,248	232,579	161,908
Building - Grounds Keeping	74,684.00	72,509	2,175	3.0%	59,068	62,139	87,887	47,374	47,364
Building - Repairs - non TCA	1,280,625.00	713,000	567,625	79.6%	792,332	506,034	530,104	582,017	761,816
Financial - Depreciation	1,345,600.00	1,200,000	145,600	12.1%	1,170,895	1,184,025	1,098,916	1,038,500	989,319
Financial - Rent Waiver/Bad Debts	60,000.00	150,000	(90,000)	-60.0%	67,138	145,686	284,493	239,880	229,534
Financial - Mortgage Interest	332,043.00	491,429	(159,386)	-32.4%	645,730	716,736	874,904	1,048,272	1,063,900
Financial - Rent Supplement	290,761.00	290,761	0	0.0%	271,729	264,628	251,125	225,960	233,885
Financial - Rent Supplement - Strong Communities	0.00	0	0		29,121	130,557	143,978	137,653	133,912
Financial - CHPI	0.00	0	0		226,619	1,160,716	1,585,281	795,751	882,763
Financial - Can Ont Community Housing Initiative	200,000.00	0	200,000		538,008	158,532	31,640	0	0
Financial - Ontario Priorities Housing Initiative	0.00	321,045	(321,045)	-100.0%	394,362	624,929	158,637	26,421	0
Home Ownership - Revolving Loans	0.00	0	0		118,238			0	0
Financial - SDV - PHB (90%)	0.00	0	0					0	106,050
Financial - SHIP	0.00	0	0					0	21,878
Financial - IAH Home Ownership	0.00	0	0					66,550	114,300
Financial - IAH/SIF Ontario Renovates	0.00	0	0		11,721	42,497	178,711	873,699	510,827
Financial - HPP	3,300,574.00	1,551,773	1,748,801	112.7%	1,259,205				
COHB	0.00	0	0		0	2,932	25,158		
Financial - IAH HADD	17,000.00	68,000	(51,000)	-75.0%	45,000	58,750	68,000	66,000	43,000
Surplus Adjustment - To Reserves	200,910.00	0	200,910					0	0
Surplus Adjustment - TCA Capital funded by OPHI/COCHI/COVID		0	0		(1,020,449)	(723,838)			
Surplus Adjustment - TCA Capital	3,322,890.00	4,100,200	(777,310)	-19.0%	2,006,746	1,974,733	1,211,197	1,134,704	732,158
Surplus Adjustment - Depreciation	(1,345,600)	(1,200,000)	(145,600)	12.1%	(1,170,895)	(1,184,025)	(1,098,916)	(1,038,500)	(989,319)
Surplus Adjustment - Principal	111,871.00	307,736	(195,865)	-63.6%	361,821	366,121	396,746	238,572	227,176
Total Expenditures	19,299,715.00	17,177,659	2,122,056	12.4%	14,941,067	14,848,162	14,120,371	13,249,083	12,535,427
Municipal Surplus / (Deficit)	0.00	(0)	0	-100.0%	799,032	795,577	2,068,659	956,807	708,988

**COUNTY OF RENFREW
2024 BUDGET**

Bonnechere Manor

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
CLIENT PROGRAMS & SERVICES	1,080,073	1,013,827	66,246	6.5%	900,321	801,322	895,447	804,183	799,983
Salaries	821,589	800,334	21,255	2.7%	704,450	585,505	711,227	623,412	616,352
Employee Benefits	165,907	170,742	(4,835)	-2.8%	137,307	153,184	139,528	121,514	75,874
Salary Allocations	65,487	34,191	31,296	91.5%	30,860	25,873	34,447	38,190	33,464
Computers - Operation/Maint	1,620	7,440	(5,820)	-78.2%	6,790	1,234	883	4,518	5,535
Depreciation	2,290	2,400	(110)	-4.6%	2,292	1,793	776	774	774
Equipment - Replacements	1,500	0	1,500		1,511	1,138	703	1,073	1,123
Equipment Operation/Maint.	670	670	0	0.0%	0	113	390	137	110
Hobby Crafts	500	0	500		357	26	355	613	459
Office Supplies	0	0	0		81	181	(355)	0	66
Other - Cable TV	0	0	0					2,358	2,198
Purchased Services	5,580	5,400	180	3.3%	5,147	23,074	4,685	5,006	58,237
Recoveries - Other	0	(9,950)	9,950	-100.0%	(706)	(3,738)	(4,790)	(9,187)	(16,184)
Recreation & Entertainment	8,220	5,000	3,220	64.4%	9,106	6,041	6,841	7,542	9,534
Special Events	9,000	0	9,000		5,417	8,487	1,533	9,007	13,215
Staff Education	0	0	0		0	204	0	0	0
Surplus Adjustment - Depreciation	(2,290)	(2,400)	110	-4.6%	(2,292)	(1,793)	(776)	(774)	(774)

**COUNTY OF RENFREW
2024 BUDGET**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
Bonnechere Manor									
NURSING SERVICES	13,634,484	11,991,180	1,643,304	13.7%	9,948,567	9,377,160	8,992,391	8,096,407	7,481,890
Salaries - Direct Care	9,643,514	9,007,952	635,562	7.1%	6,471,272	6,438,926	6,781,917	6,154,828	6,080,766
Employee Benefits - Direct Care	1,928,320	1,876,223	52,097	2.8%	1,448,683	1,767,094	1,278,880	1,143,895	701,460
Salaries - Nursing Administration	611,749	520,441	91,308	17.5%	511,233	508,429	468,834	436,292	438,920
Employee Benefits - Nursing Administration	167,004	137,923	29,081	21.1%	148,217	152,530	117,852	111,162	86,107
Salary Allocation	0		0				0	0	(2,890)
Computers - Operation/Maint	33,500	33,704	(204)	-0.6%	25,984	19,907	22,159	26,636	18,057
COVID	0	0	0		462,363	158,278	146,581		
Depreciation	48,709	41,400	7,309	17.7%	42,189	40,569	44,763	41,931	56,870
Equipment Operation/Maint.	3,350	6,388	(3,038)	-47.6%	1,919	2,538	1,091	1,611	550
Equipment Replacement	7,700	7,700	0	0.0%	67	1,632	2,220	13,240	3,000
Fall Prevention	0		0		19,746		0	0	0
Fall Prevention - Provincial Subsidy	0		0		(19,746)				
High Intensity Needs - Claims Based	120,000	80,000	40,000	50.0%	120,416	54,972	54,327	38,803	24,269
High Intensity Needs -Non Claims Based	42,163	43,362	(1,199)	-2.8%	16,749	22,743	39,491	29,650	24,050
High Intensity Needs - Prov Subsidy 9	(114,000)	(76,000)	(38,000)	50.0%	(114,395)	(52,224)	(51,611)	(36,863)	(23,056)
Incontinent Products (@\$1.20)	121,000	112,500	8,500	7.6%	118,807	104,704	100,151	100,569	81,496
IPAC Minor Capital	0	0	0		4,765	24,667			
IPAC Sal/Expenses	123,280	0	123,280		46,226	115,314			
Clinical Decision Support	0	0	0			4,551			
Fall Prevention	0	18,000	(18,000)	-100.0%		11,923	8,823	10,137	13,579
Fall Prevention - Subsidy	0	(18,000)	18,000	-100.0%		(11,923)	(8,823)	(10,137)	(13,500)
Lab Fees	8,000	8,000	0	0.0%	8,020	8,120	6,825	7,445	7,045
Lab Fees - Prov Subsidy	(8,000)	(8,000)	0	0.0%	(8,020)	(8,120)	(6,825)	(7,445)	(7,045)
Medical Director (@\$0.30)	19,710	19,710	0	0.0%	19,710	19,710	19,764	19,710	19,710
Medical Nursing Supplies	84,550	92,143	(7,593)	-8.2%	29,954	66,751	80,909	85,470	81,710
Memberships	0	0	0			0	0	0	1,445
Misc	1,200	1,600	(400)	-25.0%	97	148	1,339	2,947	917
Phys On Call - Expenses	19,200	19,044	156	0.8%	18,920	18,638	18,000	18,000	18,000
Phys On Call - Prov Subsidy	(19,200)	(19,044)	(156)	0.8%	(18,920)	(18,638)	(18,000)	(17,859)	(17,433)
Purchased Services	702,400	2,400	700,000	29166.7%	612,917	2,008	0	0	0
Purchased Services - Nurse Practitioner	0	0	0			18,781	0	15,526	12,294
RAI / MDS Expenses	98,624	95,922	2,702	2.8%	40,721	94,321	95,280	92,549	85,346
RAI/MDS - Prov Subsidy	0	0	0			(93,948)	(94,205)	(86,864)	(81,804)
Nurse Practitioner (Salary & overhead)	172,276	152,056			32,004				
Recovery - PROV - Nurse Practitioner	(131,856)	(122,844)	(9,012)	7.3%					
Recoveries	0	0	0		(49,140)	(54,672)	(72,588)	(52,895)	(71,103)
Surplus Adjustment - Depreciation	(48,709)	(41,400)	(7,309)	17.7%	(42,189)	(40,569)	(44,763)	(41,931)	(56,870)

**COUNTY OF RENFREW
2024 BUDGET**

Bonnechere Manor

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
<u>FOOD SERVICES</u>	<u>2,560,863</u>	<u>2,368,451</u>	<u>192,412</u>	<u>8.1%</u>	<u>2,418,454</u>	<u>2,361,596</u>	<u>2,186,103</u>	<u>1,997,258</u>	<u>1,899,074</u>
Salaries	1,429,814	1,309,909	119,905	9.2%	1,347,407	1,250,231	1,291,225	1,167,289	1,177,558
Employee Benefits	345,164	327,919	17,245	5.3%	308,581	383,879	265,578	238,685	163,853
Salary Allocations	(65,487)	(34,191)	(31,296)	91.5%	(63,520)	(61,776)	(65,963)	(68,107)	(60,929)
Depreciation	16,610	15,360	1,250	8.1%	15,583	15,181	12,889	12,210	11,373
COVID	0	0	0		48,587	75,285	15,546		
Dietary Supplies	74,180	74,967	(787)	-1.0%	55,958	45,932	59,720	55,725	77,469
Equipment - Operation/Maint.	6,800	6,880	(80)	-1.2%	11,910	6,841	6,500	4,895	7,799
Computers - Operation/Maint	5,080	3,000	2,080	69.3%	2,038	1,968	1,954	1,954	1,954
Equipment - Replacements	4,000	0	4,000		3,632	4,357	0	1,463	9,592
Other Expenses	1,750	1,350	400	29.6%	2,009	1,116	2,255	1,188	1,906
Professional Development	0	0	0				809	0	0
Purchased Services	600	600	0	0.0%	3,142	520	453	778	397
Surplus Adjustment - Depreciation	(16,610)	(15,360)	(1,250)	8.1%	(15,583)	(15,181)	(12,889)	(12,210)	(11,373)
Raw Food Costs	819,871	750,250	69,621	9.3%	732,246	691,602	634,849	641,938	575,481
Raw Food Recoveries	(24,700)	(27,550)	2,850	-10.3%	(7,994)	(3,848)	(5,752)	(21,071)	(25,943)
Recoveries - Charge to ML - Supervisors	(43,709)	(19,909)	(23,800)	119.5%		(38,254)	(21,444)	(13,028)	(15,000)
Recoveries	0	(27,407)	27,407	-100.0%	(36,135)		(10,061)	(18,631)	(21,788)
Replacement - Dishes / Cutlery	10,000	5,133	4,867	94.8%	8,948	5,711	4,654	4,756	6,806
Vending - Net	(2,500)	(2,500)	0	0.0%	1,646	(1,968)	5,780	(576)	(81)
<u>HOUSEKEEPING SERVICES</u>	<u>1,016,702</u>	<u>977,754</u>	<u>38,948</u>	<u>4.0%</u>	<u>960,530</u>	<u>1,039,836</u>	<u>1,021,685</u>	<u>879,574</u>	<u>833,804</u>
Salaries	775,994	745,563	30,431	4.1%	728,414	746,753	798,120	669,120	665,748
Employee Benefits	171,921	163,260	8,661	5.3%	164,973	223,938	157,039	144,350	102,448
Salary Allocations	(9,713)	(9,339)	(374)	4.0%			0	0	0
Depreciation	1,286	2,220	(934)	-42.1%	2,217	2,217	2,223	2,217	2,217
COVID	0	0	0		4,650	1,322	4,216		
Equipment - Operation/Maint.	2,500	2,500	0	0.0%	2,612	1,032	4,851	2,056	1,384
Equipment - Replacements	2,300	2,100	200	9.5%	149	2,339	470	2,171	519
Housekeeping Supplies	73,700	73,670	30	0.0%	75,188	67,551	66,585	72,734	72,620
Surplus Adjustment - Depreciation	(1,286)	(2,220)	934	-42.1%	(2,217)	(2,217)	(2,223)	(2,217)	(2,217)
Recoveries			0		(15,456)	(3,099)	(9,596)	(10,857)	(8,915)

**COUNTY OF RENFREW
2024 BUDGET**

Bonnechere Manor

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
LAUNDRY AND LINEN SERVICES	467,079	440,198	26,881	6.1%	439,153	435,161	435,148	447,681	471,603
Salaries	322,250	309,300	12,950	4.2%	304,310	290,778	319,557	331,453	356,463
Employee Benefits	91,939	85,280	6,659	7.8%	79,765	95,844	73,059	76,244	58,072
Salary Allocations	(3,770)	(3,623)	(147)	4.1%			0	0	0
Bedding Etc Replacements	20,860	12,860	8,000	62.2%		15,292	15,257	18,745	30,565
Depreciation	7,044	7,428	(384)	-5.2%	7,429	7,429	7,450	7,429	7,429
COVID	0	0	0		0	0	1,734		
Equipment Operation/Maint.	10,800	13,800	(3,000)	-21.7%	16,843	12,721	5,465	7,893	8,083
Equipment Replacements	0	0	0		17,048	0	65	0	679
Laundry Supplies	25,000	22,581	2,419	10.7%	24,659	23,940	23,585	23,373	28,441
Recoveries	0	0	0		(3,471)	(3,414)	(3,574)	(10,027)	(10,700)
Surplus Adjustment - Depreciation	(7,044)	(7,428)	384	-5.2%	(7,429)	(7,429)	(7,450)	(7,429)	(7,429)
BUILDINGS AND PROPERTY MAINTENANCE	1,469,692	1,152,545	317,147	27.5%	1,191,484	1,164,613	1,217,526	1,069,728	1,037,342
Salaries	352,903	347,206	5,697	1.6%	307,180	322,927	327,820	295,481	296,452
Employee Benefits	92,801	91,297	1,504	1.6%	80,695	106,050	82,538	73,579	58,235
Salary Allocations	(4,020)	(3,808)	(212)	5.6%	0		0	0	0
Depreciation	601,931	576,300	25,631	4.4%	542,195	552,934	512,764	530,384	524,121
COVID	0	0	0		26,688	8,825	46,950		
Equipment - Operation/Maint.	0	0	0		6,175	0	(500)	600	1,200
Computers - Operation/Maint	2,800	2,900	(100)	-3.4%	1,886	1,796	0	1,629	2,852
Equipment - Replacements	42,600	32,600	10,000	30.7%	27,521	19,764	63,122	32,329	17,775
Minor Capital	204,992	0	204,992		33,010	17,479			
Furniture - Replacements	23,700	20,064	3,636	18.1%	1,905	2,936	3,575	53,359	44,548
Hydro	195,300	189,625	5,675	3.0%	201,873	193,716	209,076	184,355	200,176
Natural Gas	111,000	107,625	3,375	3.1%	111,346	82,384	93,755	90,132	103,844
Insurance	87,222	76,625	10,597	13.8%	69,659	61,424	54,774	54,278	53,347
Purchased Services	211,075	186,450	24,625	13.2%	240,114	225,351	215,435	172,241	157,619
Special Project - Phone / Cable System	32,000	32,000	0	0.0%	28,803	29,286	27,269	31,838	31,442
Recoveries - Residents (cable/phone)	(60,416)	(103,800)	43,384	-41.8%	(74,867)	(75,584)	(63,066)	(62,903)	(63,544)
Recoveries	(23,725)	(23,838)	113	-0.5%	(31,519)	(24,855)	(27,544)	(42,812)	(34,485)
Repairs & Maint -Bldgs & Grounds	67,760	67,760	0	0.0%	45,782	58,452	56,367	65,255	48,854
Travel	0	0	0		227	291			
Surplus Adjustment - Depreciation	(601,931)	(576,300)	(25,631)	4.4%	(542,195)	(552,934)	(512,764)	(530,384)	(524,121)
Water / Wastewater	133,700	129,839	3,861	3.0%	115,008	134,371	127,955	120,367	119,027

**COUNTY OF RENFREW
2024 BUDGET**

Bonnechere Manor

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
GENERAL AND ADMINISTRATIVE	1,206,131	1,146,479	59,652	5.2%	1,382,836	1,472,508	1,118,252	1,087,142	1,004,266
Salaries	469,121	468,565	556	0.1%	620,676	736,976	566,548	499,266	458,433
Employee Benefits	148,108	143,473	4,635	3.2%	164,734	227,947	152,147	135,533	100,350
Salary Allocation	(28,044)	(29,195)	1,151	-3.9%	(27,912)	(27,544)	(26,067)	(25,154)	(31,119)
Accreditation Fees	6,000	6,000	0	0.0%	5,840	5,704	5,537	5,804	5,333
Admin Charges	128,081	123,305	4,776	3.9%	128,528	123,300	117,969	110,148	94,872
Advertising/Awards Dinner	10,000	5,000	5,000	100.0%	32,558	33,629	18,852	20,512	21,444
Audit	13,046	10,350	2,696	26.0%	8,229	9,163	9,595	8,637	8,385
Computer / Internet	72,550	75,504	(2,954)	-3.9%	64,905	59,220	56,275	85,268	62,197
Conventions	0	0	0		2,270	1,450	1,867	2,463	2,348
COVID	0	0	0		38,556	35,578	15,447		
Depreciation	11,695	15,600	(3,905)	-25.0%	15,832	13,780	16,353	17,672	18,941
Equipment - Operation/Maint.	13,260	11,886	1,374	11.6%	12,739	10,073	13,765	10,102	8,387
Equipment - Replacements	0	0	0		0	246	0	0	0
Gain / Loss from Disposal of Assets	0	0	0		4,528		0	13,360	2,706
Health & Safety Program	0	0	0		147	702	717	1,312	1,005
HR Charges	111,773	107,451	4,322	4.0%	101,767	110,503	109,942	107,349	118,827
Insurance	95,122	69,190	25,932	37.5%	62,989	56,364	50,461	47,846	41,386
IT Charges	74,195	70,131	4,064	5.8%	68,440	68,845	67,550	66,257	65,114
Legal & Labour Contract Costs	20,000	20,000	0	0.0%	19,029	46,376	7,364	17,811	13,336
Memberships	18,500	17,885	615	3.4%	1,933	14,961	14,256	13,368	12,937
Postage / Courier	3,920	5,374	(1,454)	-27.1%	3,852	5,108	4,734	4,574	4,076
Office Supplies	18,800	18,800	0	0.0%	18,089	16,944	17,930	18,562	17,938
Purchased Services	3,440		3,440						
Purchased Services - Internal BM	44,140	42,715	1,425	3.3%	52,758	566	1,823	1,208	1,781
Recoveries - Internal - ML	(42,973)	(82,641)	39,668	-48.0%	(50,432)	(112,949)	(137,037)	(115,209)	(75,607)
Recoveries - Other	(40,000)	0	(40,000)						
Staff Training	23,892	24,036	(144)	-0.6%	15,053	12,638	3,889	7,750	17,556
Surplus Adjustment - Depreciation	(11,695)	(15,600)	3,905	-25.0%	(15,832)	(13,780)	(16,353)	(17,672)	(18,941)
Telephone	12,800	16,650	(3,850)	-23.1%	15,468	14,163	14,414	13,990	15,788
Travel	10,400	2,000	8,400	420.0%	2,257	7,410	13,766	18,642	18,018
Uniform Allowance	20,000	20,000	0	0.0%	15,835	15,135	16,508	17,743	18,775
BONNECHERE MANOR TOTALS	21,435,024	19,090,435	2,344,589	12.3%	17,241,346	16,652,196	15,866,552	14,381,973	13,527,962

COUNTY OF RENFREW

2024 BUDGET

Bonnechere Manor

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
NON-SUBSIDIZABLE EXPENSE	0	49,024	(49,024)	-100.0%	49,024	49,024	169,062	172,791	379,689
Loan Repayment - to General Fund					0	0	0	123,767	123,767
Surplus Adjustment - To Reserves	0	49,024	(49,024)	-100.0%	49,024	49,024	169,062	49,024	255,922
CAPITAL	980,000	626,500	353,500	56.4%	1,616,006	670,264	454,357	446,278	329,785
Surplus Adjustment - Capital	980,000	626,500	353,500	56.4%	1,616,006	670,264	454,357	446,278	329,785
TOTAL EXPENDITURE	22,415,024	19,765,959	2,649,065	13.4%	18,906,376	17,371,484	16,489,971	15,001,042	14,237,436

**COUNTY OF RENFREW
2024 BUDGET**

Bonnechere Manor

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
MUNICIPAL SUBSIDY	2,324,694	2,256,983	67,711	3.0%	2,201,935	2,148,229	2,095,833	2,044,715	2,099,919
City of Pembroke - 33%	767,150	744,805	22,345	3.0%	726,639	658,002	641,953	626,296	808,049
County of Renfrew - 67%	1,557,544	1,512,178	45,366	3.0%	1,475,296	1,490,227	1,453,880	1,418,419	1,291,870
RESIDENTS REVENUE	4,515,172	4,056,813	458,359	11.3%	4,096,996	4,072,713	4,058,049	4,072,419	3,995,321
Basic Accommodation	3,849,703	3,570,000	279,703	7.8%	3,539,996	3,551,317	3,546,232	3,565,456	3,493,813
Bad Debts Expense		0	0		(12,720)	(3,232)	1	(5)	(3,758)
Preferred Accommodation	665,469	486,813	178,656	36.7%	458,106	448,364	509,200	494,243	488,885
Preferred Accommodation HIN Claims		0	0		111,614	54,972			
Preferred Accommodation - Prov COVID Reimburse		0	0			21,292			
Respite Care		0	0			0	2,616	12,725	16,381
OTHER REVENUE	410,000	201,000	209,000	104.0%	303,115	175,353	152,246	166,838	282,746
Donations			0		10,590	7,595	0	0	0
Donations In Kind			0			0	0	0	0
Interest Income	300,000	75,000	225,000	300.0%	182,451	49,944	38,544	61,372	40,349
Solar Panel FIT Revenue	110,000	126,000	(16,000)	-12.7%	110,074	117,814	113,702	105,466	117,397
Transfer from Other Funds	0	0	0				0	0	0
Other	0	0	0				0	0	125,000
PROVINCIAL SUBSIDY	14,185,158	12,553,391	1,631,767	13.0%	12,079,423	10,731,399	10,834,209	8,921,638	8,774,040
Operating Subsidy	9,503,697	9,427,491	76,206	0.8%	9,322,393	9,417,447	9,101,409	8,921,638	8,740,299
Prov - One Time	0	0	0		1,220,713	1,367,750	1,732,800		
Federal ICIP	0	0	0		769,788	13,356			
Comprehensive minor capital	204,992		204,992						
Recovery - RPN Funding- MOH	0	0	0			0	0	0	33,741
Recovery - Basic Rev Advance	0	0	0		(62,411)	(67,154)			
Recovery - IPAC	126,492	45,724	80,768	176.6%	69,480				
Allied Health Professional Supplemen	339,436	284,920	54,516	19.1%	151,013	0	0		
Professional Growth Fund	23,892	24,036	(144)	-0.6%	14,408	0	0		
PSW Premium	886,305	611,614	274,691	44.9%	427,942				
Nursing Staff Supplement	3,100,344	2,159,606	940,738	43.6%	166,097	0	0		
SURPLUS ADJUSTMENT	980,000	697,772	282,228	40.4%	641,133	386,607	454,357	446,278	329,785
Surplus Adjustment - From Reserves	980,000	697,772	282,228	40.4%	641,133	386,607	454,357	446,278	329,785
GRAND TOTAL REVENUES	22,415,024	19,765,959	2,649,065	13.4%	19,322,603	17,514,301	17,594,694	15,651,888	15,481,811
Municipal Surplus / (Deficit)	0	0	(0)	0.0%	416,227	142,817	1,104,723	650,846	1,244,375

**COUNTY OF RENFREW
2024 BUDGET
Miramichi Lodge**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
CLIENT PROGRAMS & SERVICES	922,304	874,247	48,057	5.5%	880,751	801,355	831,338	743,846	715,527
Salaries	623,104	600,083	23,021	3.8%	551,377	543,767	602,109	482,552	495,206
Employee Benefits	145,222	140,723	4,499	3.2%	121,956	120,516	110,253	86,397	87,544
Salary Allocations	71,571	62,443	9,128	14.6%	76,144	75,320	70,764	69,892	76,471
Computers Operation/Maint.	1,645	1,645	0	0.0%	1,155	366	7,212	2,591	2,530
COVID	0	0	0		68,463	4,100	1,271		
Depreciation	3,782	3,792	(10)	-0.3%	3,782	3,782	3,792	2,139	1,139
Equipment - Replacements	3,075	3,075	0	0.0%	1,824	621	1,477	2,297	0
Equipment Operation/Maint.	2,460	2,460	0	0.0%	1,759	1,359	324	3,236	783
Hobby Crafts	5,125	5,125	0	0.0%	3,247	4,335	3,541	3,418	4,007
Purchased Service - Physio	57,102	53,693	3,409	6.3%	44,171	39,517	32,103	34,275	35,860
Purchased Service	0	0	0				0	43,936	0
Recoveries	0	0	0				(6,065)	0	0
Recreation & Entertainment	10,500	5,000	5,500	110.0%	8,044	9,762	7,875	11,815	12,109
Special Events	2,500	0	2,500		2,610	1,692	474	3,437	1,017
Surplus Adjustment - Depreciation	(3,782)	(3,792)	10	-0.3%	(3,782)	(3,782)	(3,792)	(2,139)	(1,139)

**COUNTY OF RENFREW
2024 BUDGET
Miramichi Lodge**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
<u>NURSING SERVICES</u>	<u>12,436,484</u>	<u>11,299,762</u>	<u>1,136,722</u>	<u>10.1%</u>	<u>9,964,798</u>	<u>9,085,356</u>	<u>8,993,597</u>	<u>7,897,808</u>	<u>7,873,758</u>
Salaries - Direct Care	9,399,669	8,627,507	772,162	9.0%	7,372,397	6,735,781	6,916,904	6,219,929	6,328,384
Employee Benefits - Direct Care	1,606,685	1,491,014	115,671	7.8%	1,325,488	1,329,798	1,161,173	1,033,532	938,299
Salary Allocations	0	0	0		(17,765)	(17,765)	(14,368)	(14,368)	(21,954)
Salaries - Administration	587,319	450,186	137,133	30.5%	580,662	410,027	426,180	386,419	365,317
Employee Benefits - Administration	163,958	134,543	29,415	21.9%	148,658	122,725	114,457	104,029	94,771
Computers-Operation/Maint.	22,652	22,264	388	1.7%	36,048	25,491	26,593	23,454	15,384
COVID	0	0	0		133,937	125,969	196,268		
Depreciation	55,638	41,000	14,638	35.7%	42,621	40,395	40,804	34,098	30,509
Equipment - Replacements	13,000	7,000	6,000	85.7%			0	0	5,089
Equipment-Operation/Maint.	5,000	3,940	1,060	26.9%	415	5,562	3,076	5,116	6,174
High Intensity Needs Claims Based	30,000	30,000	0	0.0%	47,937	27,040	56,235	31,649	101,876
High Intensity Needs -Non Claims Based (0.	38,884	39,383	(499)	-1.3%	29,653	29,598	22,030	16,795	21,109
High Intensity Needs - Prov Subsidy (95%)	(28,500)	(28,500)	0	0.0%	(45,540)	(25,688)	(53,423)	(30,066)	(96,782)
Incontinent Products	135,000	100,985	34,015	33.7%	113,261	101,695	93,096	93,974	87,863
IPAC	0	0	0		41,312	92,028			
Misc	1,500	1,500	0	0.0%					
Fall Prevention Equip	0	16,600	(16,600)	-100.0%	12,158	20,106	16,517	13,241	5,960
Fall Prevention Prov Subsidy	0	(16,600)	16,600	-100.0%	(12,158)	(20,106)	(16,517)	(13,241)	(5,960)
Lab Fees	6,500	6,500	0	0.0%	6,520	6,215	5,835	6,675	7,480
Lab Fees - Prov Subsidy	(6,500)	(6,500)	0	0.0%	(6,520)	(6,215)	(5,835)	(6,675)	(7,480)
Medical Director (@\$0.30)	18,227	18,177	50	0.3%	18,177	17,825	17,334	18,177	18,177
Medical Nursing Supplies	104,000	103,654	346	0.3%	100,266	119,445	99,341	91,860	88,605
Medication Safety Technology	0	0	0		8,892	14,253			
Nurse Practitioner Salary	184,490	184,639	(149)	-0.1%	181,188	155,388	72,321	153,896	145,375
Nurse Practitioner Overhead	8,513		8,513						
Nurse Practitioner - Prov Subsidy	(122,844)	(122,844)	0	0.0%	(117,181)	(117,827)	(72,321)	(122,844)	(120,788)
Allied Health-IPAC RN	0	117,657	(117,657)	-100.0%					
IPAC personnel	145,639				2,080				
Recoveries - BM	0	0	0		(32,004)	(18,781)	0	(15,526)	(12,294)
Phys On Call - Expense (@\$100 per bed)	16,600	16,600	0	0.0%	17,447	17,188	17,689	16,199	16,517
Phys On Call - Prov Subsidy	(16,600)	(16,600)	0	0.0%	(17,447)	(17,188)	(16,199)	(16,199)	(16,077)
RAI-MDS - Expenses	123,292	117,657	5,635	4.8%	85,036	87,617	87,616	83,579	88,832
RAI-MDS - Prov Subsidy	0	0	0			(86,640)	(86,878)	(82,594)	(79,704)
Recovery	0	0	0		(48,122)	(27,358)	(73,527)	(99,203)	(100,415)
Subscriptions and Memberships	0	1,000	(1,000)	-100.0%		(20,827)	0	0	0
Surplus Adjustment - Depreciation	(55,638)	(41,000)	(14,638)	35.7%	(42,621)	(40,395)	(40,804)	(34,098)	(30,509)

**COUNTY OF RENFREW
2024 BUDGET
Miramichi Lodge**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
<u>FOOD SERVICES</u>	<u>2,307,858</u>	<u>2,153,684</u>	<u>154,174</u>	<u>7.2%</u>	<u>2,171,249</u>	<u>2,067,046</u>	<u>2,071,989</u>	<u>1,915,519</u>	<u>1,861,710</u>
Salaries	1,273,197	1,218,791	54,406	4.5%	1,249,267	1,177,353	1,216,601	1,141,923	1,140,864
Employee Benefits	272,799	260,000	12,799	4.9%	246,326	247,106	231,044	223,913	207,955
Salary Allocations	(71,571)	(62,443)	(9,128)	14.6%	(58,379)	(57,555)	(44,895)	(44,023)	(43,297)
Dietary Supplies	23,000	22,545	455	2.0%	11,624	20,357	18,101	17,658	17,939
Computer - Operation/Maintenance	5,600	0	5,600			634	(145)	1,895	0
COVID	0	0	0		37,582	21,729	417		
Depreciation	17,096	13,000	4,096	31.5%	16,674	13,254	12,065	20,250	20,250
Equipment - Operation/Replacement	11,300	10,960	340	3.1%	8,405	10,182	9,257	6,432	6,107
Food Wrap & Disposable Items	11,800	11,432	368	3.2%	12,460	7,583	7,773	7,459	7,450
Meals on Wheels	0	0	0			-	2,765	3,081	3,105
Memberships & Subscriptions	0	0	0			-	0	0	1,388
Purchased Service - Supervisor from BM	43,709	19,909	23,800	119.5%	18,234	27,159	21,445	13,029	15,795
Raw Food Costs	739,824	667,990	71,834	10.8%	645,847	613,816	622,604	603,772	563,248
Raw Food Recoveries	(6,500)	(1,500)	(5,000)	333.3%	(1,370)	(2,948)	(6,360)	(22,290)	(22,918)
Replacement - Dishes/Cutlery	10,300	10,000	300	3.0%	9,934	9,165	9,713	11,445	8,934
Recoveries	0	0	0		(3,798)	(3,578)	(7,434)	(29,471)	(27,499)
Surplus Adjustment - Depreciation	(17,096)	(13,000)	(4,096)	31.5%	(16,674)	(13,254)	(12,065)	(20,250)	(20,250)
Café M (net)	(1,600)	0	(1,600)			-	(4,596)	(15,441)	(13,145)
Vending Machine Operation (Net)	(4,000)	(4,000)	0	0.0%	(4,883)	(3,957)	(4,301)	(3,863)	(4,216)
<u>HOUSEKEEPING SERVICES</u>	<u>948,955</u>	<u>897,064</u>	<u>51,891</u>	<u>5.8%</u>	<u>1,061,680</u>	<u>949,725</u>	<u>988,049</u>	<u>866,040</u>	<u>868,518</u>
Salaries	738,788	709,842	28,946	4.1%	801,120	733,391	787,999	674,987	692,925
Employee Benefits	134,267	124,222	10,045	8.1%	150,005	157,419	149,936	134,739	127,582
Depreciation	3,586	3,000	586	19.5%	2,806	3,070	2,489	2,689	3,141
COVID	0	0	0		47,773	7,586	8,179		
Equipment - Operation/Maint.	1,750	1,750	0	0.0%	398	1,332	1,990	2,122	0
Equipment - Replacements	5,000	5,000	0	0.0%	323	4,198	4,792	1,553	2,038
Housekeeping Supplies	67,900	55,000	12,900	23.5%	62,521	45,985	35,916	53,928	47,249
Other	1,250	1,250	0	0.0%		983	0	0	0
Recoveries	0	0	0		(460)	(1,169)	(763)	(1,289)	(1,276)
Surplus Adjustment - Depreciation	(3,586)	(3,000)	(586)	19.5%	(2,806)	(3,070)	(2,489)	(2,689)	(3,141)

**COUNTY OF RENFREW
2024 BUDGET
Miramichi Lodge**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
LAUNDRY AND LINEN SERVICES	298,222	289,102	9,120	3.2%	244,402	297,731	318,553	274,794	277,614
Salaries	217,822	208,962	8,860	4.2%	169,454	206,063	239,170	203,125	208,575
Employee Benefits	37,900	36,360	1,540	4.2%	29,719	48,105	49,004	40,385	40,220
Depreciation	7,990	1,500	6,490	432.7%	6,600	1,461	109	4,561	4,561
COVID	0	0	0		5,006	10,427	1,149		
Equipment - Operation/Maint.	2,500	2,500	0	0.0%	1,115	1,228	535	1,463	977
Equipment - Replacements	2,000	2,500	(500)	-20.0%	2,395	322			
Laundry Supplies	20,000	23,690	(3,690)	-15.6%	17,537	19,770	16,513	20,144	15,417
Recoveries	0	0	0		(2,084)	(3,050)	(2,225)	(1,958)	(1,649)
Replacement - Bedding	18,000	15,090	2,910	19.3%	21,261	14,866	14,407	11,635	14,074
Surplus Adjustment - Depreciation	(7,990)	(1,500)	(6,490)	432.7%	(6,600)	(1,461)	(109)	(4,561)	(4,561)
BUILDINGS AND PROPERTY MAINTENANCE	1,465,021	1,184,736	280,285	23.7%	1,070,192	1,087,964	999,143	1,007,941	1,003,451
Salaries	278,148	266,836	11,312	4.2%	250,458	247,649	258,837	241,335	241,967
Employee Benefits	77,864	74,032	3,832	5.2%	58,918	71,854	66,185	55,115	56,014
Depreciation	812,441	795,000	17,441	2.2%	743,727	742,116	729,724	713,740	703,957
COVID	0	0	0		21,918	63,701	16,517		
Computers - Operation/Maint.	4,200	6,562	(2,362)	-36.0%	1,407	1,235	685	2,219	620
Equipment - Replacements	140,500	60,000	80,500	134.2%	44,775	49,095	46,766	70,320	71,428
Furniture - Replacements	40,000	40,380	(380)	-0.9%	23,419	17,878	5,690	27,190	18,257
Insurance	107,708	83,273	24,435	29.3%	75,703	67,741	65,830	65,233	64,115
Hydro	200,000	200,000	0	0.0%	196,710	204,282	193,842	189,288	184,173
Natural Gas	75,000	75,000	0	0.0%	71,978	61,846	69,984	68,298	75,404
Purchased Services	318,029	283,000	35,029	12.4%	257,921	233,004	216,160	195,331	212,989
Resident - Cable/Phone	25,000	23,500	1,500	6.4%	22,572	22,587	22,587	21,208	15,161
Resident - Cable/Phone Recoveries	(58,700)	(83,700)	25,000	-29.9%	(61,587)	(67,432)	(59,522)	(56,872)	(31,640)
Recoveries	(5,000)	0	(5,000)		(14,693)	(15,568)	(16,634)	(29,441)	(28,124)
Repairs & Maint-Bldgs & Grounds	99,980	98,853	1,127	1.1%	64,872	70,630	59,668	115,351	76,828
Minor Capital	102,292	0	102,292			2,538			
Surplus Adjustment - Depreciation	(812,441)	(795,000)	(17,441)	2.2%	(743,727)	(742,116)	(729,724)	(713,740)	(703,957)
Water / Wastewater	60,000	57,000	3,000	5.3%	55,821	56,924	52,548	43,366	46,259

**COUNTY OF RENFREW
2024 BUDGET
Miramichi Lodge**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
GENERAL AND ADMINISTRATIVE	1,405,723	1,170,446	235,277	20.1%	1,572,897	1,506,583	1,110,394	1,090,347	1,130,982
Salaries	453,288	423,732	29,556	7.0%	698,407	646,743	400,461	344,472	431,062
Employee Benefits	152,923	142,566	10,357	7.3%	157,804	147,984	109,938	99,471	110,482
Salary Allocations	0	0	0				(11,501)	(11,501)	(1,436)
Accreditation	6,000	5,971	29	0.5%		5,633	5,463	5,443	5,823
Admin Charges	127,891	123,128	4,763	3.9%	128,333	123,111	117,791	109,974	94,872
Advertising & Awards	5,000	5,000	0	0.0%	15,657	23,239	16,073	15,224	15,235
Audit	13,045	10,350	2,695	26.0%	8,229	9,163	9,595	8,637	8,385
Computer - Internet	225,730	70,400	155,330	220.6%	39,346	42,270	38,545	112,977	41,658
Conventions	0	0	0		719	1,847	708	3,369	0
Depreciation	29,955	24,000	5,955	24.8%	27,483	24,443	21,597	23,810	20,102
COVID	0	0	0		14,898	21,597	9,903		
Equipment-Operation/Maint.	11,318	10,392	926	8.9%	5,474	5,742	10,027	6,416	7,238
Gain / Loss from Disposal of Asset	0	0	0		4,086		0	0	0
Health & Safety Program	0	1,000	(1,000)	-100.0%	630	1,623	750	798	189
HR Charges	110,518	106,243	4,275	4.0%	100,623	109,260	108,706	106,142	117,492
Insurance	88,188	71,046	17,142	24.1%	64,588	56,953	46,788	44,359	38,370
IT Charges	74,195	70,131	4,064	5.8%	68,440	68,845	67,550	66,257	65,114
Legal & Labour Contract Costs	60,000	50,000	10,000	20.0%	242,765	136,622	60,048	52,580	77,572
Memberships	17,275	16,770	505	3.0%	16,746	16,649	16,391	15,132	13,003
Postage	7,000	6,500	500	7.7%	6,566	6,994	7,861	6,792	6,966
Office Supplies	18,700	16,908	1,792	10.6%	19,832	16,093	16,114	17,532	20,326
Staff Training	22,032	22,164	(132)	-0.6%	5,345	6,987	10,265	31,454	38,050
Purchased Services	4,437		4,437						
Purchased Services - Internal BM	42,973	54,641	(11,668)	-21.4%	7,202	64,585	76,744	74,007	42,117
Recovery - Internal BM	(44,140)	(40,996)	(3,144)	7.7%			0		
Recoveries	(35,000)	(35,000)	0	0.0%	(72,925)	(37,545)	(42,550)	(50,893)	(43,769)
Surplus Adjustment - Depreciation	(29,955)	(24,000)	(5,955)	24.8%	(27,483)	(24,443)	(21,597)	(23,810)	(20,102)
Telephone	22,850	15,000	7,850	52.3%	18,586	15,449	14,775	12,790	22,715
Travel	5,000	8,000	(3,000)	-37.5%	5,112	2,304	4,326	3,505	3,298
Uniform Allowance	16,500	16,500	0	0.0%	16,435	14,435	15,623	15,410	16,220
MIRAMICHI LODGE TOTALS	19,784,567	17,869,041	1,915,526	10.7%	16,965,970	15,795,760	15,313,063	13,796,295	13,731,560

**COUNTY OF RENFREW
2024 BUDGET
Miramichi Lodge**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
NON-SUBSIDIZABLE EXPENSE	626,819	627,096	(277)	0.0%	720,071	622,511	772,989	620,590	620,928
Seniors Housing Strategy	0		0		-	2,656	26,173	0	0
Surplus Adjustment - Trf To Reserves	0		0		100,614		126,583	0	0
Surplus Adjustment - Principal	601,188	568,863	32,325	5.7%	537,731	508,560	480,972	454,880	430,204
Debenture Payment Interest Only (2024)	25,631	58,233	(32,602)	-56.0%	81,725	111,295	139,261	165,710	190,724
EQUIPMENT ACQUISITIONS	745,700	703,600	42,100	6.0%	846,339	298,495	390,364	477,895	277,554
Surplus Adjustment - Capital	745,700	703,600	42,100	6.0%	846,339	298,495	390,364	477,895	277,554
GRAND TOTAL EXPENDITURE	21,157,086	19,199,737	1,957,349	10.2%	18,532,379	16,716,766	16,476,416	14,894,780	14,630,042

**COUNTY OF RENFREW
2024 BUDGET
Miramichi Lodge**

	<u>2024 Budget</u>	<u>2023 Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>2022 Actual</u>	<u>2021 Actual</u>	<u>2020 Actual</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
<u>MUNICIPAL SUBSIDY</u>	<u>1,945,973</u>	<u>1,889,293</u>	<u>56,680</u>	<u>3.0%</u>	<u>1,843,213</u>	<u>1,798,257</u>	<u>1,754,398</u>	<u>1,662,826</u>	<u>1,815,027</u>
City of Pembroke - 33%	642,171	623,467	18,704	3.0%	608,260	550,806	537,372	509,324	698,422
County of Renfrew - 67%	1,303,802	1,265,826	37,976	3.0%	1,234,953	1,247,451	1,217,026	1,153,502	1,116,605
<u>REVENUE - MIRAMICHI LODGE</u>	<u>4,232,480</u>	<u>4,064,219</u>	<u>168,261</u>	<u>4.1%</u>	<u>3,902,405</u>	<u>4,153,939</u>	<u>4,228,465</u>	<u>4,255,857</u>	<u>4,112,806</u>
Basic Accommodation	3,450,316	3,273,000	177,316	5.4%	3,113,984	3,264,831	3,324,344	3,351,361	3,255,456
Bad Debt (Expense) / Recovery	0	0	0		(14,650)		825	523	(5,812)
Preferred Accommodation	765,477	791,219	(25,742)	-3.3%	723,568	789,066	898,226	886,734	847,127
Preferred Accommodation HIN Claims	0	0	0		29,860	27,040			
Preferred Accommodation - Prov COVID Rel	0	0	0		49,644	73,002			
Respite Care	16,687	0	16,687		-		5,070	17,239	16,035
<u>OTHER REVENUE</u>	<u>235,000</u>	<u>49,800</u>	<u>185,200</u>	<u>371.9%</u>	<u>103,404</u>	<u>30,775</u>	<u>24,329</u>	<u>97,433</u>	<u>40,016</u>
Donations	0		0				0	29,837	0
Interest Income	235,000	49,800	185,200	371.9%	103,404	30,775	24,329	43,387	40,016
Federal - Revenue	0		0				0	24,209	0
<u>PROVINCIAL SUBSIDY</u>	<u>13,997,933</u>	<u>12,492,825</u>	<u>1,505,108</u>	<u>12.0%</u>	<u>11,988,268</u>	<u>10,565,389</u>	<u>10,379,630</u>	<u>8,818,943</u>	<u>8,654,264</u>
Operating Subsidy	8,926,103	9,025,572	(99,469)	-1.1%	8,721,535	8,111,667	8,480,614	8,191,847	7,994,621
One Time Funding	0	0	0		1,844,289	1,719,199	1,270,202	0	0
Allied Health Professional Supplement	313,039	262,760	50,279	19.1%	179,003				
Professional Growth Fund	22,032	22,164	(132)	-0.6%	5,345	6,987			
Nursing Staff Supplement	3,049,401	1,991,636	1,057,765	53.1%	167,126				
PSW Premium	835,259	521,429	313,830	60.2%	443,874				
RPN Subsidy	0	0	0					0	32,547
ICIP	0	0	0			10,685			
IPAC	122,988	42,168	80,820	191.7%		89,755			
Comprehensive minor capital	102,292		102,292						
Capital Facility Subsidy (2024)	626,819	627,096	(277)	0.0%	627,096	627,096	628,814	627,096	627,096
<u>SURPLUS ADJUSTMENT - From Reserves</u>	<u>745,700</u>	<u>703,600</u>	<u>42,100</u>	<u>6.0%</u>	<u>207,178</u>	<u>192,714</u>	<u>390,364</u>	<u>477,895</u>	<u>244,270</u>
Surplus Adjustment - Trf From Reserves	745,700	703,600	42,100	6.0%	207,178	192,714	390,364	477,895	244,270
GRAND TOTAL REVENUES	21,157,086	19,199,737	1,957,349	10.2%	18,044,468	16,741,074	16,777,186	15,312,954	14,866,383
Municipal Surplus / (Deficit)	0	(0)	0	0.0%	(487,911)	24,308	300,770	418,174	236,341

COUNTY OF RENFREW
2024 BUDGET

Level 1 Reductions: Items we can implement with minimal service level disruptions. For example, minor adjustments, staff reductions that can be achieved with attrition, etc.

Level 2 Reductions: Items that we can implement with minimal service level disruptions, however they are temporary or one time solutions.
For example, using reserves to cover operating costs, deferring required purchases.

Level 3 Reductions: Items that will reduce service levels provided.

Enhancements: Are there any service level increases that Council would like to consider as part of this budget.

	Department	Reduction	Description	Amount	Percentage of 2023 Levy Increase		
	County Levy Increase (baseline budget)			7,908,103	14.95%		
	Less Weighted CVA growth			(1,618,553)	-3.06%		
				<u>6,289,550</u>	<u>11.89%</u>		
Level 1	Members of Council	Public Relations	50% of Public Relations budget	(3,000)	-0.01%		
	Members of Council	Warden Banquet	entire Wardens Banquet budget		0.00%	Rename and do not reduce - \$10,000	
	Human Resources	Secretary 1 - Support EHC		(27,452)	-0.05%		
	PUBLICITY/PUBLIC RELATIONS SERVICE	Publicity/Public Relations Service		(15,000)	-0.03%		
	FINANCIAL EXPENSE	Provision for Unallocated Funds		(150,000)	-0.28%		
	ENTERPRISE CENTRE	Provincial carry forward Funding		(22,848)	-0.04%		
	Paramedic Service - 911 Program	Vacant WSIB Clerks		(223,329)			
	Paramedic Service - 911 Program	City of Pembroke Share		29,390	(193,939)	-0.37%	
	Paramedic Service - CPLTC	Casual shifts for long term care program			(18,046)	-0.03%	
	Ontario Works	Remove AA3, AA2, 2 x Agent, CSR (5 staff)		(446,880)			
	Ontario Works	City of Pembroke Share		116,190	(330,690)	-0.63%	
	Bonnechere Manor	Staffing reduction (15,000 PSW hours - vacant)		(619,828)			
Bonnechere Manor	City of Pembroke Share		204,543	(415,285)	-0.79%		
Miramichi Lodge	Staffing reduction (24,000 PSW hours - vacant)		(967,568)				
Miramichi Lodge	City of Pembroke Share		319,297	(648,271)	-1.23%		
	Subtotal - Level 1			(1,824,531)	-3.45%		
Level 2	Forestry	Special Project - Survey		(10,000)	-0.02%		
	Forestry	Transfer to Reserve - per 2016 Forestry mgmt. plan		(27,000)	-0.05%		
	AGRICULTURE & REFORESTATION	Reforestation - Grants in Lieu			0.00%	Do not reduce - \$15,000	
	AGRICULTURE & REFORESTATION	Forest Fire Protection			0.00%	Do not reduce - \$5,000	
	PW ADMINISTRATION	Fire Radio Re-billing		(50,000)	-0.09%		
	PW Housing	Site Condition Assessment		(56,250)	-0.11%	Do not reduce by one site assessment - \$18,750	
	ECONOMIC DEVELOPMENT	Special Projects - Agriculture Grant			0.00%	Do not reduce - \$22,470	
	PLANNING DEPARTMENT	Purchased Service Planner			0.00%	Do not reduce - \$25,000	
	Child Care	Mitigation Reserve		(454,188)			
	Child Care	City of Pembroke Share		45,418	(408,770)	-0.77%	
FINANCIAL EXPENSE	Enhanced Capital contribution reduce by 1.3%		(795,669)	-1.50%			
	Subtotal - Level 2			(1,347,689)	-2.55%		
Level 3	Paramedic Service - 911 Program	Reduce 31,500 hrs = upstaff (24hrs) + mobile response(12hr		(1,651,650)			
	Paramedic Service - 911 Program	City of Pembroke Share		217,357	0.00%	Do not reduce - \$1,434,293	
	Subtotal - Level 3			0	0.00%		
Proposed Enhancements	GENERAL - ADMINISTRATION	StrategyCorp Initiatives		35,500	0.07%		
	Information Technology	IT Business Analyst shared services consultant		50,000	0.09%		
	Property - Armprior	Garage and Generator upgrades		150,000			
	Property - Armprior	Reserve Transfer - to be recovered from EMS		(150,000)	0	0.00%	
	GEOGRAPHIC INFORMATION SYSTEMS	Hosting of our Website		20,000	0.04%		
	PLANNING DEPARTMENT	Student Planner		48,129	0.09%		
	Economic Development	Renfrewshire Twinning		2,500	0.00%		
	Paramedic Service - 911 Program	Move Deputy Chief & Admin Comander to 2,184		115,328			
	Paramedic Service - 911 Program	City of Pembroke Share		(15,177)	100,151	0.19%	
	Paramedic Service - 911 Program	Property - Extra day per week of PT staff		15,500			
	Paramedic Service - 911 Program	City of Pembroke Share		(2,039)	13,461	0.03%	
	HEALTH SERVICES	Pembroke Regional Hospital EMR contribution				0.00%	Do not implement - \$100,000
	Homelessness & Housing	Study for shovel ready housing development use reserve to implement		150,000	(150,000)		
	Homelessness & Housing	Community Housing Co-ordinator		90,166			
	Homelessness & Housing	Pembroke Share		(9,017)			
	Homelessness & Housing	RCHC mtce staff hours and classification		94,369			
	Homelessness & Housing	Pembroke Share		(9,437)			
	Homelessness & Housing	Homelessness Co-ordinator		90,166			
	Homelessness & Housing	HPP funding		(90,166)			
	Homelessness & Housing	RCHC mtce staff increase by 4,160 hours (2 new positions)		144,972			
	Homelessness & Housing	Pembroke Share		(14,497)			
	Homelessness & Housing	AA1 for Housing Capital, R&M assistance		66,522			
	Homelessness & Housing	Pembroke Share		(6,652)			
	Homelessness & Housing	Building Infrastructure Co-ordinator		98,135			
	Homelessness & Housing	Pembroke Share		(9,814)			
	Homelessness & Housing	use reserve to implement		(444,747)			
	Homelessness & Housing	Paramedic 12 x 365		322,860			
	Homelessness & Housing	Crisis Worker		266,538			
	Homelessness & Housing	Vehicle		120,000			
	Homelessness & Housing	East region response team		75,000			
Homelessness & Housing	Material & supplies		50,000				
Homelessness & Housing	Pembroke Share		(109,807)				
Homelessness & Housing	use reserve to implement		(724,591)				
Homelessness & Housing	Paramedic 12 x 365		322,860				
Homelessness & Housing	Crisis Worker		266,538				
Homelessness & Housing	Vehicle		120,000				
Homelessness & Housing	West region response team		75,000				
Homelessness & Housing	Capital		50,000				
Homelessness & Housing	Material & supplies		50,000				
Homelessness & Housing	Pembroke Share		(109,807)				
Homelessness & Housing	use reserve to implement		(724,591)	0	0.00%	Use reserves to implement - \$2,043,929	
Ontario Works	one phone number		30,000				
Ontario Works	Digitization of Files		75,000				
Ontario Works	Office Closure/Enhanced Technology		50,000				
Ontario Works	EST Lead/Trainer		125,000				
Ontario Works	Provincial one time funding		(140,000)				
Ontario Works	Pembroke Share		(36,400)	103,600	0.20%		
Child Care	Transfer AA1 to AA2 - reduce program funding		0	0	0.00%		
Total Proposed Enhancements				373,341	0.71%		
OTHER COUNCIL DISCUSSION							
Increase interest				(600,000)	-1.13%	Increase interest revenue - \$600,000	
Council salary					0.00%	Do not reduce Council Salary - \$18,000	
				(600,000)	-1.13%		
Total County Levy Increase				<u>2,890,671</u>	<u>5.47%</u>		

**Breakdown of Treasurer's Statement of Remuneration and Expenses Paid to County Council
2023 - YEAR-TO-DATE (DECEMBER)**

To the Warden and Members of the Renfrew County Council:

The following is an itemized statement of remuneration and expenses paid to, and on behalf of each member of Renfrew County Council.

Name	Payroll			Payroll & Accounts Payable					Accounts Payable	TOTAL
	Salary	ADHOC Per Diem	Mileage	Other Expenses	AMO	FCM	Advocacy / Delegations	CONVENTION Expenses (\$3,900 Max)	ADHOC Expenses	
Bennett, David	16,650.00	486.00	1,214.48	0.00	0.00	0.00	0.00	0.00	0.00	18,350.48
Brose, James	19,256.00	2,187.00	1,871.63	0.00	0.00	0.00	5,927.15	0.00	0.00	29,241.78
Doncaster, Glenn	18,651.00	0.00	2,231.76	0.00	0.00	10,794.34	4,896.52	606.04	0.00	37,179.66
Donohue, Michael	18,651.00	527.00	2,277.73	0.00	0.00	0.00	5,077.54	0.00	0.00	26,533.27
Emon, Peter	67,692.00	18,225.00	13,260.24	18,730.76	834.43	0.00	0.00	0.00	0.00	118,742.43
Giardini, Anne	18,651.00	972.00	2,754.00	0.00	0.00	0.00	3,440.50	758.55	0.00	26,576.05
Grills, Deborah	17,537.50	527.00	2,807.04	0.00	0.00	0.00	0.00	1,246.10	0.00	22,117.64
Jahn, Valerie	16,428.00	284.00	2,056.32	0.00	0.00	0.00	0.00	815.12	0.00	19,583.44
Lynch, Daniel	16,428.00	3,443.00	3,548.70	0.00	0.00	0.00	0.00	3,269.71	0.00	26,689.41
MacKenzie, Mark	16,428.00	527.00	2,681.51	0.00	0.00	0.00	0.00	3,900.00	0.00	23,536.51
Mayville, David	16,428.00	41.00	2,535.50	0.00	0.00	0.00	0.00	3,255.01	0.00	22,259.51
Murphy, Jennifer	18,651.00	3,200.00	3,414.61	0.00	0.00	0.00	2,473.47	0.00	0.00	27,739.08
Nicholson, Neil	16,428.00	486.00	1,311.12	0.00	0.00	0.00	0.00	3,900.00	0.00	22,125.12
Serviss, Gary	16,428.00	729.00	888.08	0.00	0.00	0.00	0.00	0.00	0.00	18,045.08
Watt, Keith	16,428.00	1,256.00	334.56	0.00	0.00	0.00	0.00	950.24	0.00	18,968.80
Weir, Robert	16,428.00	486.00	4,548.24	0.00	0.00	0.00	0.00	2,316.54	0.00	23,778.78
Willmer, Mark	16,428.00	284.00	2,900.88	0.00	0.00	0.00	0.00	0.00	0.00	19,612.88
TOTAL	\$ 343,591.50	\$ 33,660.00	\$ 50,636.40	\$ 18,730.76	\$ 834.43	\$ 10,794.34	\$ 21,815.18	\$ 21,017.31	\$ -	\$ 501,079.92

COUNTY OF RENFREW

BY-LAW NUMBER 25 - 24

**A BY-LAW TO PROVIDE FOR THE REMUNERATION OF MEMBERS OF
THE COUNCIL OF THE COUNTY OF RENFREW**

WHEREAS Section 283 of the *Municipal Act, 2001, S.O. 2001*, as amended, provides that the Council may establish by by-law the remuneration and expenses for members of Council for attendance at meetings of Council or for attendance at Committee meetings of Council and that such remuneration and expenses may be determined in any manner that Council considers advisable;

NOW THEREFORE the Council of the Corporation of the County of Renfrew enacts as follows:

Council, Committee, Sub-Committee and Travel

1. That the Treasurer of the Corporation of the County of Renfrew shall pay to the Warden of the County:
 - (a) Effective January 1, 2024 an annual honorarium of \$70,934 paid in monthly installments during his/her term of office. The per diem allowance for meeting attendance and ceremonial functions/events is discontinued. All future remuneration increases for the Warden will be consistent with percentage increases as per Employment By-law #1.
 - (b) In addition to the honorarium outlined in part (a), the per diem as outlined for members of Council under part 2 (e, f) below shall be paid to the Warden for attendance at meetings as outlined.

2. That the Treasurer of the Corporation of the County of Renfrew shall pay other members of County Council:
 - (a) Effective January 1, 2024, each Councillor will receive a base salary of \$18,863 per year. The per diem allowance for meetings of the Standing Committees is discontinued.
 - (b) Effective January 1, 2024 the Standing Committee Chairs will receive an additional \$2,329 each per year, and Chairs of Ad Hoc Committees will receive an additional \$761 per year (when the Ad Hoc Committee is created by and remunerated by the County.
 - (c) Effective January 1, 2024 the Standing Committee Vice-Chairs will receive a per diem of \$233 for each meeting chaired.
 - (d) When requested by the Warden to attend a ceremonial function/event, the Deputy Warden or designate will be reimbursed at the per diem rate for ad hoc committee meetings as outlined in section 2 (e).
 - (e) The per diem rate for out of County travel is established at \$243 and applies to the Warden and Council members for each day they are attending an event outside of the County of Renfrew, including time spent travelling to and from an event outside the County.

- (f) The per diem rate for ad hoc committee meetings, provincial committee appointment meetings, other special meetings (eg. legal, recruitment, etc.) and out of County meetings will be \$243 and applies to the Warden and Council members for each day that is approved by the Warden and Chief Administrative Officer, and will be set for the four-year term (ending 2026).
 - (g) Membership on Standing Committees, Ad Hoc Committees and other Committees shall be in accordance with the Striking Committee By-law.
 - (h) The per diem rate will be paid for member(s) attending advocacy meetings with external agencies (i.e. FONOM, NOMA, AMO, ROMA, etc.), and the Provincial, and Federal Government. Attendance at meetings for the purpose of advocacy, will be authorized by the standing committee that has carriage of the respective issue for which the member is advocating. When the member(s) are already attending the conference, either on behalf of the County or their local municipality and the advocacy has been authorized by the appropriate standing committee, the per diem will be paid at the discretion of the Warden and the CAO.
 - (i) All future council remuneration increases will be consistent with percentage increases as per Employment By-law #1, except where noted above.
 - (j) Coordinate a third-party review of Council Remuneration by June 2026.
3. That the Treasurer of the Corporation of the County of Renfrew shall pay to the Warden and each member of County Council, in addition to the aforesaid compensation for attendance at meetings, a travel allowance established at the maximum automobile allowance rate approved by the Canada Revenue Agency. Travel allowance shall be paid to attend meetings of County Council or to attend a Committee meeting, and including Sub-Committee meetings, or business meetings outside of the County, provided however that with respect to sessions of County Council, no allowance shall be made for Committee meetings held during the session and only one travel allowance shall be paid on coming and returning from each session.
 4. That a \$100,000 Life Benefit be provided to each member of County Council, and the premium will be paid 100% by the County of Renfrew. The life benefit plan will cease in the event an elected official no longer holds public office as a direct representative to County Council.
 5. That members of County Council have the opportunity to participate in the County of Renfrew Health and Dental Benefit Plan. Participation is voluntary and 100% employer paid. All participation in the benefit plan ceases in the event that an elected official no longer holds public office as a direct representative to County Council.
 6. The members of County Council shall not participate in the OMERS pension plan and shall not be entitled to a severance on leaving office.

Conferences, Conventions/Educational Sessions

7. Councillors may attend conferences, conventions and educational sessions, including but not limited to, the following:
- AMO (Association of Municipalities of Ontario) Annual Conference/Convention
 - EDCO (Economic Developers Council of Canada) Conference
 - OEMC (Ontario East Municipal Conference)
 - FCM (Federation of Canadian Municipalities) Conference
 - AdvantAge Ontario Annual Convention
 - ROMA (Rural Ontario Municipal Association) Conference
 - OGRA (Ontario Good Roads Association) Conference.
8. (a) That the conference, convention and education rate of expenses for Elected Officials, for meals, gratuities and incidental expenses (excluding alcohol) supported by receipts shall be up to \$95.00 per day, plus registration fee and travel allowance at a rate specified in Section 2, or economy air fare, whichever means of transportation is most practical.
- (b) All Elected Officials, except the Warden, shall receive a total allocation of \$3,900 per year to attend any conference(s), convention(s) or education sessions of his/her choice. Any unused funds are not transferable to another member and remain County of Renfrew funds. Any expenses over the \$3,900 will be paid by the Elected Official. The \$3,900 will include the \$243 per diem for each day attending the event as recommended in Item 2(e) above, if the event is held outside the County of Renfrew.
- Subject to receipt of the member's claim outlining eligible expenses and supported by receipt(s) for attending the conference, a member's claim shall first pay per diem(s). Registration, accommodation, travel and meals shall be paid out of any remaining allocation.
- (c) The Warden may attend any conferences, conventions or education sessions and receive reimbursement of all expenses as noted above, but will not exceed the budgeted expenses for the year and shall include the per diem rate of \$243 for each day attending the convention as recommended in item # 2(e).

That By-law Number 36-23 is hereby repealed.

That this By-law shall come into force and take effect January 1, 2024.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 26 - 24

A BY-LAW TO APPOINT A DEPUTY CLERK

WHEREAS Section 228(2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that Council may appoint a Deputy Clerk who has all the powers and duties of the Clerk under this and any other Act;

NOW THEREFORE Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT Craig Kelley is appointed Deputy Clerk of the County of Renfrew.
2. THAT By-law Number 109-23, being a By-law to Appoint a Deputy Clerk be hereby repealed.
3. That this By-law shall come into force and take effect on March 1, 2024.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 27 - 24

A BY-LAW TO APPOINT A CLERK

WHEREAS Section 228(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that Council may appoint a Clerk who has all the powers and duties of the Clerk under this and any other Act;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT Gwen Dombroski is appointed Clerk of the County of Renfrew.
2. THAT By-law Number 95-22, being a By-law to Appoint a Clerk be hereby repealed.
3. That this By-law shall come into force and take effect on March 1, 2024.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 28 - 24

A BY-LAW TO APPOINT A TREASURER

WHEREAS Section 286(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that Council shall appoint a Treasurer;

NOW THEREFORE Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT Daniel Burke is appointed Treasurer of the County of Renfrew.
2. THAT By-law Number 131-23, being a By-law to Appoint an Acting Treasurer be hereby repealed.
3. That this By-law shall come into force and take effect on passing.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 29 - 24

EMPLOYMENT BY-LAW # 1 FOR COUNTY OFFICERS AND STAFF

WHEREAS the Council of the Corporation of the County of Renfrew deems it advisable to employ County Officers and Staff under and subject to the provisions of a By-law;

AND WHEREAS the Ontario Municipal Act empowers Council to pass such a By-law regulating the appointment, duties and remuneration of such Officers and Staff;

NOW THEREFORE the Council of the Corporation of the County of Renfrew enacts as follows:

ARTICLE 1 - INSURANCE AND HEALTH BENEFITS

PART A - Full-Time Employees

1. Pension

The Ontario Municipal Employees Retirement System Pension Plan shall apply as per the OMERS Agreement.

2. Life Insurance

The Employer shall pay 100% of the premiums for Basic Group Life Insurance coverage and Accidental Death or Dismemberment. From age 71 to 75, "life coverage" will be at a rate of 50% of the coverage provided in the original plan for non-union employees.

3. Extended Health Care

The Employer shall pay 100% of the premiums for the Extended Health Care Plan. There is a drug dispensing fee cap of \$8.50.

4. Dental Plan

The employer shall pay 100% of the standard dental plan (prior year ODA schedule).

In additional, major restorative coverage is provided at 50% co-insurance to a maximum of \$2,000 per year per insured. Orthodontic coverage is provided at 50% co-insurance to a lifetime maximum of \$2,000 per insured.

5. Health Care Spending Account

In addition to the Extended Health and the Dental Plan, full-time employees have access to an annual Health Care Spending Account. The Health Care Spending Account is set at \$850.00 annually. This is prorated for new employees.

6. Optional Life Insurance/Optional Accidental Death & Dismemberment Insurance

Employees may participate in an Optional Life Insurance Program and an Optional Accidental Death & Dismemberment Program within the terms and conditions of the policy, provided the employee assumes full responsibility for the premiums.

7. Early Retiree Benefit

The employer shall pay 100% of the premiums for employees who qualify under OMERS for an Early Retirement Plan for full-time employees as follows:

- For all employees who retire after March 1, 2021 there is no lifetime maximum cap for all health and dental claims.

ARTICLE 2 - PAID HOLIDAYS

Thirteen paid holidays shall be provided. Specific days are outlined in the Corporate Policies and Procedures Manual.

ARTICLE 3 - OTHER ALLOWANCES

1. Mileage Allowance

For the use of vehicles authorized by the employee's supervisor, the employee shall receive a mileage allowance established at the maximum automobile allowance rate approved by the Canada Revenue Agency (CRA).

2. Cost of Living Allowance

The County of Renfrew's non-union salary grid is to be adjusted annually based on the June twelve (12) month average of the Consumer Price Index (CPI) for Ontario (all items) as determined by Statistics Canada, and the adjustment is effective for Pay Period #1 each year. This adjustment will not be lower than any increase negotiated between the County and any of its union collective agreements.

3. Meals, Gratuities and Incidental Expenses

While attending conferences, conventions, seminars, workshops or business meetings, employees will receive actual expenses supported by receipts of up to \$95.00 per day.

4. Safety Footwear Allowance

- (a) Employees who are required by nature of their job to wear safety footwear on a regular daily basis shall be provided the following annual allowance:
Effective January 1, 2024: Full-time - \$300.00 per annum
Part-time - \$150.00 per annum
- (b) Employees who are required by nature of their job to wear safety footwear on an occasional basis will be provided with the above allowance once every three years.

ARTICLE 4 - RATES OF PAY

Schedule "A" - Non-Union Salary Grid and Classifications

ARTICLE 5 - ADJUSTMENT DATE

The next adjustment date shall be Pay Period #1, 2025 or earlier as deemed appropriate by Council.

ARTICLE 6 - ENFORCEMENT AND GENERAL

- 1. Matters pertaining to working conditions and employment are also set out in the Corporate Policies and Procedures Manual. The manual should be referred to for additional information about the employment conditions contained in this by-law.
- 2. Any other amendments to this By-law shall be recommended by the Finance and Administration Committee to County Council in the form of a replacement By-law.

3. This By-law shall not be interpreted to contradict or violate any statute or regulation of the Province of Ontario.
4. By-law 133-23 is hereby repealed.
5. This By-law shall come into force and be effective Pay Period #1, 2024 except where otherwise noted.
 - 5.1 Reclassifications shall be effective the Pay Period immediately after the date of the adoption of this By-law.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed this 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

County of Renfrew Non-Union Staff Salary Grid
Schedule "A"
Effective: Pay Period #1, 2024

Group	Step 1	Step 2	Step 3	Step 4	Step 5 Job Rate	Merit
1	24.48	25.22	25.99	26.76	27.57	1335.00
2	25.72	26.50	27.29	28.10	28.95	1554.00
3	30.44	31.35	32.30	33.27	34.27	1781.00
4	32.03	32.99	33.98	34.99	36.05	1991.00
5	35.10	36.16	37.25	38.37	39.53	2224.00
6	38.59	39.75	40.95	42.18	43.44	2445.00
7	42.14	43.39	44.70	46.03	47.43	2671.00
8	46.88	48.29	49.73	51.22	52.76	2891.00
9	53.41	55.01	56.66	58.36	60.11	3169.00
10	55.91	57.58	59.30	61.08	62.93	3449.00
11	59.64	61.42	63.25	65.15	67.11	3727.00
12	63.28	65.19	67.15	69.15	71.24	4007.00
13	67.53	69.55	71.63	73.79	76.00	4278.00
14	72.16	74.33	76.55	78.85	81.22	4557.00
15	76.79	79.09	81.45	83.91	86.42	4839.00
16	80.11	82.51	85.00	87.54	90.16	5060.00
17	83.42	85.93	88.51	91.17	93.89	5287.00

Classification	Permanent Rate
Student (under 18)	15.60
Student (18 and over)	16.55
Lead Hand Premium	2.00
Grader Operator Premium	1.25
Shift Premium	0.85
Weekend	0.50
Commander Shift Premium	0.75

Revised: February 2024

County of Renfrew Staff Classifications and Salary Ranges

GROUP	HOURLY (\$)	POSITION	
1	24.48 – 27.57	<ul style="list-style-type: none"> Administration Clerk 	
2	25.72 – 28.95	<ul style="list-style-type: none"> Administrative Assistant I Labourer 	<ul style="list-style-type: none"> Logistics Clerk Maintenance Person
3	30.44 – 34.27	<ul style="list-style-type: none"> Accounting Clerk Administrative Assistant II Administrative and Business Development Assistant Court Service Specialist Customer Service Representative 	<ul style="list-style-type: none"> Intake Coordinator Program Officer Scheduling Clerk Sign Shop Fabricator
4	32.03 – 36.05	<ul style="list-style-type: none"> Administrative Assistant - Finance Data Analysis Coordinator Economic Development Coordinator Help Desk Support 	<ul style="list-style-type: none"> Inclusion Coordinator Licensed Home Visitor Tourism Industry Relations & Digital Marketing Coordinator Truck/Equipment Operator
5	35.10 – 39.53	<ul style="list-style-type: none"> Administrative Assistant III Eligibility Coordinator Forestry Technician GIS/Planning Technician 	<ul style="list-style-type: none"> Junior Planner/Land Division Secretary-Treasurer Media Relations and Social Media Coordinator Tourism Development Officer
6	38.59 – 43.44	<ul style="list-style-type: none"> Accounting Technician Assistant Food Services Supervisor Building Infrastructure Coordinator Civil Designer Community Housing Coordinator Engineering Technician GIS Coordinator 	<ul style="list-style-type: none"> Infrastructure Coordinator IT Technician Junior Planner Mechanic Ontario Works Agent Payroll Administrator Trails Coordinator
7	42.14 – 47.43	<ul style="list-style-type: none"> Capital Projects Coordinator Child Care & Early Years Supervisor Client Programs Supervisor Community Housing Supervisor County Planner Early Years Supervisor Human Resources Coordinator 	<ul style="list-style-type: none"> Infrastructure Technician Operations Coordinator Patrol Supervisor Small Business Advisor Social Worker Systems Analyst
8	46.88 – 52.76	<ul style="list-style-type: none"> Administration Supervisor Business Development Officer Construction Supervisor County Forester Dietitian Environmental Services Supervisor 	<ul style="list-style-type: none"> Food Services Supervisor Network Administrator Prosecutor (Bilingual) Senior Planner Supervisor, Ontario Works Supervisor, Technical Services
9	53.41 – 60.11	<ul style="list-style-type: none"> Employee Health Coordinator Manager, Economic Development Services 	<ul style="list-style-type: none"> Manager of Legislative Services / Clerk Manager, Provincial Offences Physiotherapist

GROUP	HOURLY (\$)	POSITION	
10	55.91 – 62.93	<ul style="list-style-type: none"> • Commander • Manager, Child Care Services • Manager, Housing and Homelessness • Manager, Human Resources 	<ul style="list-style-type: none"> • Manager, Information Technology • Manager, Ontario Works • Manager, Real Estate • Resident Care Coordinator
11	59.64 – 67.11	<ul style="list-style-type: none"> • Manager, Capital Works • Manager, Operations 	<ul style="list-style-type: none"> • Manager, Planning Services
12	63.28 – 71.24	<ul style="list-style-type: none"> • Deputy Chief Clinical Programs • Deputy Chief Operations 	<ul style="list-style-type: none"> • Director of Care • Manager of Finance/Treasurer
13	67.53 – 76.00	<ul style="list-style-type: none"> • Nurse Practitioner 	
14	72.16 – 81.22		
15	76.79 – 86.42	<ul style="list-style-type: none"> • Administrator, Bonnechere Manor 	
16	80.11 – 90.16		
17	83.42 – 93.89	<ul style="list-style-type: none"> • Director, Corporate Services/Deputy Treasurer • Director, Development & Property • Director, Emergency Services /Chief Paramedic Services 	<ul style="list-style-type: none"> • Director, Long Term Care • Director, Public Works & Engineering • Director, Community Services

Revised: February 2024

CNL Stewardship
Notes
28 February 2024

I attended two Webinars this month.

One dealt with
NPD (Nuclear Power Demonstration) CLOSURE PROJECT at

Chalk River.

Highlights included:

1. The stack will remain in place due to being home to migratory birds.
2. All materials of the building will remain on site.
3. Building location will be a closed land site for 100 years.

The second Webinar dealt with the
Closure of Whiteshell.

Highlights included:

1. Established in 1963 Closed in 1998 with expected remediation being completed in the early 2030's
2. Demolished over 60 buildings
3. Safely transported over 6700 cubic metres of waste were transported to the Chalk River facility

3. A new piece of equipment is being manufactured in Southern Ontario which will be used in removal of sandpipes and bunkers waste retrieval system.

WEBINAR
RESTORING THE WHITESHELL LABORITIES SITE
0900 HRS, 20 FEBRUARY 2024

Moderator: Allan Caron –Director, End State Strategy

1. Site Clean Up and Waste Management

2. To date, CNL has:
 - a. Demolished over 40 buildings.
 - b. Safely transported 6,700 cubic meters of waste to our Chalk River site.
 - c. Minimized waste by sorting materials and recycling as much as possible.
 - d. Collected and analyze 1000s of samples through our environmental monitoring program annually.

3. Types of Waste
 - a. Radioactive waste – like contaminated equipment used over the years .Personal Protective Equipment stored in cans or bags, soils, liquids, or fuels (bundles or fragments).
 - b. Clean Recyclables – ie scrap metal, cardboard is sent to off-site facilities.
 - c. Clean Asbestos Waste – from building materials or piping insulation,
 - d. Hazardous Waste – ie. PCB, lead, asphalt roofing material. hydrocarbons, surplus lab chemicals.
 - e. Mixed Waste – hazardous waste that has radioactive contamination.

4. What Will Remain

Based on current proposed plan, the radiological hazards that will remain on-site or in-situ once site clean-up is complete include:

 - a. Low level waste in the trenches (pending regulatory approval).
 - b. Low level waste encapsulated at WR1 (currently going through regulatory approval).
 - c. Minor residual impacts om soils below cleaning criteria.

5. Main Elements of the Plan Include

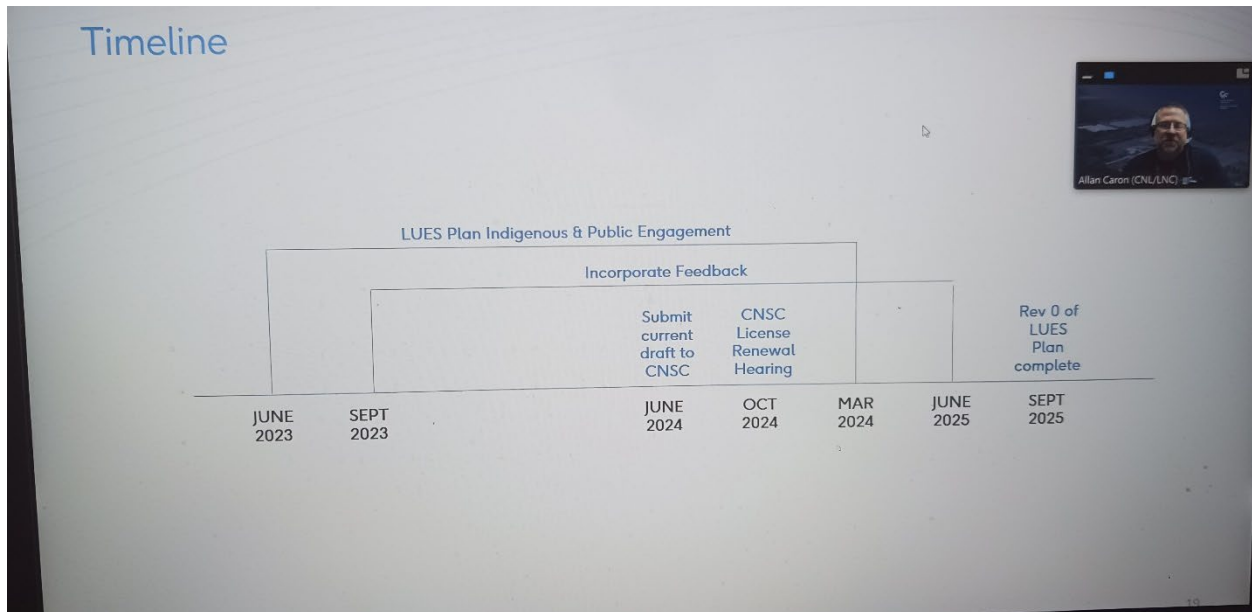
- a. Public & Indigenous Engagement
- b. Decommissioning and Remediation Strategy (which includes waste management)
- c. Potential Hazards & Environmental Risks
- d. Land use Options and Recommendations

6. Feedback Received

Through the conversations that have already taken place, some of the public feedback includes:

- a. Strong desire for the end state Whiteshell Laboratory site to **drive the economy** while preserving the environment and social legacy and history by AECL.
- b. **Access to the land** for harvesting and other rights-based activities.
- c. **Environmental protection** of the Winnipeg River Ecosystem.
- d. **Deep concern about certain waste disposal methods**, specifically plan to leave several of the waste trenches in place/in situ as well as the buried waste disposal site and cesium ponds and lagoons.

7. Timeline



8. Land Use Categories

- a. **Agricultural or Traditional** (unrestricted use- traditional harvesting, crops, livestock or any other use listed below, including Residential Use.
- b. **Recreational Use** – walking, hunting, hiking, skiing, or other recreational activity.
- c. **Industrial Use** (portions restricted) – assembling, fabricating, manufacturing, warehousing or even hotels.
- d. **Restricted Access** – No access to the public (For example: fenced off, deed restrictions) with enhanced environmental monitoring.

9. Long Term vs Short Term Ideas

Long Term Examples (5-10 years)

SMR – Small Modular Reactor
Other Industry or businesses
Museum or tribute to the history of
Whiteshell Laboratories

Sort Term Examples

Recreational Space
Campground
Hiking/Biking Trails
Traditional harvesting activities
(Examples – hunting, fishing,
berry picking ,ceremony)



ARNPRIOR

Memo

To: County Councillor Lynch

From: Jennifer Morawiec, GM, Client Services/Treasurer

Date: February 20, 2024

Re: Community Improvement Plan – Brownfields

To help develop robust, vibrant communities, municipalities across Ontario have implemented community improvement planning as a planning and economic development tool to promote community revitalization through a wide range of policies and financial incentive programs that encourage economic development, and support strategic municipal initiatives, including promoting the cleanup and redevelopment of brownfield sites.

Background:

Historically community improvement plans were implemented as a means to support and encourage neighbourhood renewal and commercial area improvement. Growth pressures of the late 1990s led to interest in the development potential of brownfield sites. Increased awareness of how community improvement plans (CIPs) provide for the cleanup of former industrial and commercial lands, was further promoted by the *Brownfields Statute Law Amendment Act, 2001*, which made changes to various statutes, including the [Planning Act](#) and the [Municipal Act, 2001](#).

We have heard concerns regarding precedence setting however programs providing tax assistance as incentives to remediate contaminated properties have been utilized by municipalities for decades. The Ministry of Municipal Affairs and Housing has issued numerous publications and showcase examples of community rejuvenation through the remediation and redevelopment of contaminated lands, supported through municipal community improvement plans using tax-increment-equivalent financing.

Discussion:

The Brownfield Remediation Tax Assistance Program (BRTAP) is one of the financial incentive programs included in the Town of Arnprior's Community Improvement Plan (CIP). Offering tax assistance to owners of brownfield properties will encourage the cleanup and redevelopment of these properties.

Ottawa Valley Development Inc. filed an application under the BRTAP for the clean-up and redevelopment of 12 Thomas Street. The property has an area of approximately 1.86 ha (4.6 acres) with 36.42 metres of frontage along Thomas Street. The property's previous uses were industrial including a former cabinet factory. The applicant has proposed to construct approximately 140 residential units to be housed in three separate apartment buildings on this property. This development will help address the significant shortage of affordable / attainable rental properties in Renfrew County.

Additionally, this development will generate significant new property taxes for both the Town of Arnprior and the County of Renfrew. Current annual property tax revenue received by the County of Renfrew for this property is \$556. By the end of the project, we conservatively estimate that the annual property taxes for the County will be at least \$76,343, an annual increase of \$75,787.

		Phase 1	Phase 2	Phase 3
Multi-Res New	Assessment (2023)	Estimated Assessment	Estimated Assessment	Estimated Assessment
Property Taxes	\$142,000	\$6,500,000	\$13,000,000	\$19,500,000
Municipal	\$1,297	\$59,361	\$118,722	\$178,083
County	556	25,448	\$50,895	\$76,343
Education	217	9,945	\$19,890	\$29,835
	\$2,070	\$94,753	\$189,507	\$284,260

The estimated cost to remediate the property is \$1,495,667. The BRTAP program recommends funding 75% of eligible costs up to a maximum of \$1,121,750. By participating in the BRTAP program at 75% of additional tax revenues, the County of Renfrew will still bring in an estimated \$260,110 of taxation revenues over 10 years versus the \$5,560 (\$556 x 10 years) it would receive if this development does not occur.

Year		Town Tax Revenues	County Tax Revenues	Tax Increment (75%)		Additional Tax Revenues (25%)	
				Town	County	Town	County
1	2025	\$18,490	\$7,927	\$13,868	\$5,945	\$4,623	\$1,982
2	2026	\$58,064	\$24,892	\$43,548	\$18,669	\$14,516	\$6,223
3	2027	\$117,425	\$50,339	\$88,069	\$37,754	\$29,356	\$12,585
4	2028	\$137,212	\$58,822	\$102,909	\$44,117	\$34,303	\$14,706
5	2029	\$176,786	\$75,787	\$132,590	\$56,840	\$44,197	\$18,947
6	2030	\$176,786	\$75,787	\$132,590	\$56,840	\$44,197	\$18,947
7	2031	\$176,786	\$75,787	\$132,590	\$56,840	\$44,197	\$18,947
8	2032	\$176,786	\$75,787	\$132,590	\$56,840	\$44,197	\$18,947
9	2033	\$176,786	\$75,787	\$6,409	\$2,747	\$170,378	\$73,041
10	2034	\$176,786	\$75,787	\$0	\$0	\$176,786	\$75,787
TOTAL		\$1,391,905	\$596,699	\$785,160	\$336,593	\$606,747	\$260,110

Based on the current estimates, after the grant value is met (year 9), the County's additional taxation revenue is estimated to increase to over \$75K / year. **The County would recoup its \$336,593 investment in this BRTAP program in approximately 4.4 years.**

Additional information is included in the Town of Arnprior detailed Staff Report dated October 10, 2023. If you have any questions regarding the program or the estimations, please don't hesitate to reach out.

The remediation and rejuvenation of this contaminated property will not only generate significant additional taxation revenues for the County of Renfrew over the long-term but will ensure good environmental stewardship while increasing the much needed stock of attainable rental housing in Ontario.

Sincerely,



Jennifer Morawiec
GM Client Services / Treasurer
(613) 623-4231 ext 1820
jmorawiec@arnprior.ca

COUNTY OF RENFREW

BY-LAW NUMBER 32-24

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL
OF THE COUNTY OF RENFREW AT THE MEETING HELD
ON FEBRUARY 28, 2024**

WHEREAS Subsection 5(1) of the *Municipal Act, 2001, S.O. 2001, Chapter 25*, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the County of Renfrew at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the County of Renfrew enacts as follows:

1. The action of the Council of the County of Renfrew in respect of each motion and resolution passed and other action taken by the Council of the County of Renfrew at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Warden and the appropriate officials of the County of Renfrew are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the County of Renfrew referred to in the preceding section.
3. The Warden, and the Clerk, or in the absence of the Clerk the Deputy Clerk, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the County of Renfrew.
4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 28th day of February 2024.

READ a second time this 28th day of February 2024.

READ a third time and finally passed 28th day of February 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK