










## Finance and Administration Committee

Thursday, August 15, 2024 at 9:30 AM

Council Chambers

### Agenda

	Page
<b>1. Call to Order</b>	
<b>2. Land Acknowledgement</b>	
<b>3. Roll Call</b>	
<b>4. Disclosure of Pecuniary Interest and General Nature Thereof</b>	
<b>5. Adoption of the Open Minutes of June 17, 2024</b>	
a. <a href="#">Finance and Administration Committee - Jun 17 2024 - Minutes</a> 	4 - 10
<b>6. Adoption of Closed Minutes of June 17, 2024</b>	
<b>7. Delegations - None at time of mailing</b>	
<b>8. Administration Report</b>	
a. <a href="#">Chief Administrative Officer Report</a> 	11 - 32
<b>AMO Delegation Papers</b>	
<a href="#">Mesa</a> 	
<a href="#">Emergency Management Volunteer Civil Protection Task Group</a> 	
<a href="#">CPLTC Proposal</a> 	
<a href="#">Impact of Reassessment</a> 	
<a href="#">Ministry of Education Additional Child Care Spaces</a> 	

## 9. Corporate Services Department Reports

a. **Finance Division Report** 33 - 91


[Finance Division Report](#) 

[Council Remuneration June 2024](#) 

[Treasurers Report June 2024](#) 

[June 2024 One Investment Report](#) 

[Summary CCBF 2024-2028](#) 

[By-law 112-24 D Agreement With AMO for the Transfer of the Canada Community-Building Fund.pdf](#) 

b. **Human Resources Division Report** 92 - 101

[Human Resources Division Report](#) 

[By-law 63-03 Corporate Policies Bold and Strike](#) 

[A-07 Criminal Record Check for Prospective Employees](#) 

[E-05 Bereavement Leave](#) 

**Recommendation:** THAT the Finance and Administration Committee recommends to County Council the approval of the following amended Corporate Policies:

a) Policy A-07 Criminal Record Check for Prospective Employees (amended);

b) Policy E-05 Bereavement Leave (amended);

AND THAT a By-law to amend By-law 63-03, being a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted.

c. **Provincial Offences Division Report** 102 - 106

[Provincial Offences Division Report](#) 

[OCJ Thank you to POA](#) 

## 10. New Business

## 11. Closed Meeting

**Recommendation:** THAT pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, the Finance and Administration Committee moves into a Closed meeting to discuss the following items:

a) labour relations or employee negotiations (Pay Equity);

b) a proposed or pending acquisition or disposition of land by the municipality or local board (Paramedic Base, Treatment Centres).

## **12. Date of next meeting (MONDAY, September 16, 2024) and adjournment**

### **NOTE:**

- County Council: Wednesday, August 28, 2024.
- Submissions received from the public either orally or in writing, may become part of the public record.



## **Finance and Administration Committee**

Monday, June 17, 2024 at 9:30 AM

Council Chambers

### **Minutes**

**Present:** Chair Jennifer Murphy, Warden Peter Emon, Councillor James Brose, Councillor Glenn Doncaster, Councillor Michael Donohue, Councillor Anne Giardini (attended virtually)

**Absent:** Vice-Chair Valerie Jahn, Councillor David Mayville

**Also Present:** Craig Kelley, Chief Administrative Officer/Deputy Clerk, Gwen Dombroski, Clerk, Lee Perkins, Director of Public Works and Engineering, Mike Blackmore, Director of Long-Term Care, Jason Davis, Director of Development and Property, Andrea Patrick, Director of Community Services, Daniel Burke, Treasurer/Manager of Finance, Greg Belmore, Manager of Human Resources, Ashley Wilton, Manager of Provincial Offences, Tina Peplinskie, Media Relations and Social Media Coordinator, Connie Wilson, Administrative Assistant

#### **1. Call to Order**

Chair Murphy called the meeting to order at 9:30 a.m.

#### **2. Land Acknowledgement**

The land acknowledgement identifying that the meeting was being held on the traditional territory of the Algonquin People was recited.

#### **3. Roll Call**

The roll was called.

#### **4. Disclosure of Pecuniary Interest and General Nature Thereof**

No pecuniary interests were disclosed.

#### **5. Adoption of the Minutes - May 16, 2024**

**RESOLUTION NO. FA-C-24-06-69**

THAT the minutes of the May 16, 2024 meeting be approved.

*Moved by:* James Brose

*Seconded by:* Glenn Doncaster

**CARRIED**

**6. Adoption of the Closed Minutes - March 7, 2024**

**RESOLUTION NO. FA-C-24-06-70**

THAT the Closed Minutes of the March 7, 2024 meeting be approved.

*Moved by:* James Brose

*Seconded by:* Warden Peter Emon

**CARRIED**

**7. Delegations**

- a. 9:30 a.m. - Lori Huber, CPA, CA, Partner, KPMG to present the 2023 Draft Audited Financial Statements for the County of Renfrew (attended virtually).

The Treasurer/Manager of Finance introduced and welcomed Lori Huber, CPA, CA, Partner, KPMG to the meeting to overview the 2023 Draft Audited Financial Statements for the Corporation of the County of Renfrew. The Audit Findings Report for the year ended December 31, 2023 was overviewed and it was noted that the County of Renfrew has obtained a clean audit opinion on the 2023 Financial Statements.

The Treasurer/Manager of Finance provided an overview of the Consolidated Budget.

Committee thanked KPMG and the Finance Division staff for all their work involved in the preparation of the consolidated Financial Statements.

**RESOLUTION NO. FA-C-24-06-71**

THAT the Finance and Administration Committee

recommends to County Council that the Draft Audited Statements for the County of Renfrew for the year ended December 31, 2023 be approved.

*Moved by:* Glenn Doncaster

*Seconded by:* James Brose

**CARRIED**

## **8. Administration Report**

- a. The Chief Administrative Officer/Deputy Clerk overviewed the Administration Department Report.

The Chief Administrative Officer/Deputy Clerk noted that the County of Renfrew is developing plans to host a Renfrew County Municipal Day on Thursday, September 26, 2024. Sessions will be held from 3:00 p.m. to 5:00 p.m. and then again from 6:00 p.m. to 8:00 p.m. Further details will be provided at the August Committee and Council meetings, and everyone was asked to save the date.

### **RESOLUTION NO. FA-C-24-06-72**

THAT the Administration Department Report be approved as presented.

*Moved by:* Anne Giardini

*Seconded by:* James Brose

**CARRIED**

Committee recessed at 10:38 a.m. and reconvened at 10:48 a.m. with the same persons present.

## **9. Corporate Services Department Reports**

- a. The Treasurer/Manager of Finance overviewed the Finance Division Report.
- b. The Treasurer/Manager of Finance indicated that the Ontario Winter Games have successfully concluded, and the \$200,000 set aside for expenditures was not required, therefore, it can be transferred from the Ontario Winter Games Reserve back

to the County of Renfrew Working Capital Reserve.

**RESOLUTION NO. FA-C-24-06-73**

THAT the Finance and Administration Committee recommends that County Council approve the transfer of \$200,000 from the Ontario Winter Games Reserve to the Working Capital Reserve.

*Moved by:* Warden Peter Emon

*Seconded by:* James Brose

**Carried**

- c. The Treasurer/Manager of Finance provided a detailed overview of the changes to Corporate Policy GA-01 - Procurement of Goods and Services.

**RESOLUTION NO. FA-C-24-06-74**

THAT the Finance and Administration Committee recommend that County Council approve the revised Corporate Policy GA-01 Procurement of Goods and Services; AND THAT a By-law to Amend By-law 59-02 Corporate Policies be adopted.

*Moved by:* Glenn Doncaster

*Seconded by:* Warden Peter Emon

**For** Glenn Doncaster, Warden Peter Emon, Anne Giardini, and Jennifer Murphy

**Against** James Brose and Michael Donohue

**CARRIED 4-2**

**RESOLUTION NO. FA-C-24-06-75**

THAT the Finance Division Report be approved as presented.

*Moved by:* Warden Peter Emon

*Seconded by:* Anne Giardini

**CARRIED**

- d. The Manager of Provincial Offences overviewed the Provincial Offences Division Report.

**RESOLUTION NO. FA-C-24-06-76**

THAT the Provincial Offences Division Report be approved as presented.

*Moved by:* James Brose

*Seconded by:* Anne Giardini

**CARRIED**

- e. The Manager of Human Resources overviewed the Human Resources Division Report.

The Treasurer/Manager of Finance advised that a vehicle has been leased through a local rental company, as a new six month "pilot project" at the County Administration Building. Therefore, a new Corporate Policy A-20 - Use of County Vehicles was established as a guideline for staff usage.

The Manager of Human Resources overviewed the changes to the remaining policies, noting that Human Resources Corporate Policy E-11 - Flexible Work Arrangements, was implemented in June 2023 with a one-year trial period and revisions incorporate lessons learned during the trial period. This policy provides flexibility to staff to support a healthy work life balance, while maintaining the same service level to our clients.

**RESOLUTION NO. FA-C-24-06-77**

THAT the Finance and Administration Committee recommends to County Council the approval of the following Corporate Policies:

Policy A-20 Use of County Vehicles (new);

Policy A-21 Reference Release for Current/Former Employees (new);

Policy A-22 Co-Op Student Placement Policy (new);

Policy E-06 Pregnancy Leave and Parental Leave (amended);  
and

Policy E-11 Flexible Work Arrangements (amended);

AND THAT a By-law to amend By-law 63-03, being a By-law to establish Human Resources Corporate Policies and



Procedures for the County of Renfrew be adopted.

*Moved by:* Anne Giardini

*Seconded by:* James Brose

**CARRIED**

**RESOLUTION NO. FA-C-24-06-78**

THAT the Human Resources Division Report be approved as presented.

*Moved by:* Anne Giardini

*Seconded by:* Warden Peter Emon

**CARRIED**

f. **New Business**

There was no new business brought forward for discussion at the meeting.

**10. Closed Meeting**

**RESOLUTION NO. FA-C-24-06-79**

BE IT RESOLVED THAT the Finance and Administration Committee move into a closed meeting pursuant to Section 239 (2)(d) of the Municipal Act, 2001, as amended for the purpose of discussions on:

(a) labour relations or employee negotiations (Paramedic Negotiations);  
and

(b) personal matters about an identifiable individual, including municipal or local board employees (Employment By-law #1). Time: 11:20 a.m.

*Moved by:* Michael Donohue

*Seconded by:* James Brose

**CARRIED**

**RESOLUTION NO. FA-C-24-06-81**

THAT this meeting resume as an open meeting. 11:44 a.m.

*Moved by:* Michael Donohue

*Seconded by:* Anne Giardini

**CARRIED**

**11. Date of next meeting (Thursday, August 15, 2024) and adjournment**

**RESOLUTION NO. FA-C-24-06-82**

THAT this meeting adjourn and the next regular meeting be held on Thursday, August 15, 2024. Time: 11:45 a.m.

*Moved by:* Michael Donohue

*Seconded by:* James Brose

**CARRIED**

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Warden

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County Clerk

## COUNTY OF RENFREW

### ADMINISTRATION DEPARTMENT REPORT

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**TO:** Finance and Administration Committee

**FROM:** Craig Kelley, Chief Administrative Officer/Deputy Clerk

**DATE:** August 15, 2024

**SUBJECT:** Department Report

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#### INFORMATION

##### 1. **County of Renfrew Municipal Day**

At the June 2024 Committee and Council meetings, members were made aware of the County of Renfrew Municipal Day, scheduled for September 26, 2024, at the County Administration Building from 3-5 pm and 6-8 pm.

County of Renfrew staff are currently assembling the presentations and materials that will be delivered throughout the day. This is not a public meeting, nor a Council meeting. It is strictly to provide information to all Township Council members and Township senior staff on the County's activities and core responsibilities, and our partners. Invites have been extended to Renfrew County District Health Unit, Ottawa Valley Ontario Health Team, EOWC, EORN, and EOLC, as well as the City of Pembroke.

The Chief Administrative Officer will be doing a brief presentation at the beginning, focused on the high-level strategic plan goals, etc., followed by the ability for council members and staff to walk around to various tables/offices to get individual updates from the various departments. County staff will be presenting 2024 projects, with information for future and long-term plans.

This will be a more informal opportunity to connect County staff and Township council(s) and staff, in an effort to share more information.

##### 2. **AMO Conference**

The County of Renfrew has been fortunate enough to be granted five delegations at the AMO Conference in Ottawa, running from August 18 – 21, 2024. We have secured meetings with the following ministries:

- Associate Minister of Mental Health and Addictions, Michael Tibollo
- Associate Minister of Emergency Preparedness and Response, Trevor Jones
- Parliamentary Assistant to the Minister of Long-Term Care, Natalia Kusendova-Bashta
- Parliamentary Assistant to the Minister of Finance, Dave Smith
- Minister of Education, Todd Smith

Attached is the information that will be presented to the appropriate ministries.

### 3. **Renfrew County Administrators Group Meetings**

On August 8, 2024, the Renfrew County Administrators Group came together to discuss common challenges/opportunities and to strengthen partnerships and collaboration within government funded institutions. This is the first time this group has gathered in several years.

It was made up of the senior leadership member of each organization: Algonquin College Pembroke Campus, Pembroke Regional Hospital, Renfrew County District School Board, Renfrew County Catholic District School Board, City of Pembroke, County of Renfrew.

Items of discussion/learning included:

- Talent attraction and retention. Broader labour market issues.
- Mental Health Needs for our staff and the impact of mental health concerns within our broader community
- Physical Spaces
- Cost sharing/budget constraints (purchasing, shared spaces, etc.)
- Education and training (cost sharing/joint professional development opportunities, etc.)
- Mentoring among managers from different organizations

This group plans to meet on a regular basis going forward.

### 4. **Communications Report**

Between January 1 and June 30, 2024, the Media Relations and Social Media Coordinator, wrote and prepared 12 media releases on County-related topics, and reviewed and distributed an additional nine releases which were prepared by other departments.

Topics of the releases have ranged from welcoming international Personal Support Workers at Bonnechere Manor in Renfrew to the launch of the Mesa initiative and Renfrew County Day at Queen's Park, in addition to wrap-up releases for the Affordable Housing Summit and the Mesa Gathering, events

which the Media Relations and Social Media Coordinator was also involved in the planning and execution of.

On the social media side of things, we continue to aim for daily social media posts on Facebook, Instagram and X (formerly Twitter), in addition to posting career opportunities on the County's LinkedIn account. In some instances, it is more when sharing posts from other divisions within the Corporation with their own pages (shares cannot be scheduled, so they are done at different times of the day).

Social media posts include highlighting committee and council meeting dates, including sharing YouTube links to the meetings; employment opportunity posts, which are well received and shared widely; progress of Public Works projects, including traffic disruptions and encouraging residents to complete various surveys (County Trails Survey and Housing and Homelessness Plan Survey.)

Another aspect of the Media Relations and Social Media Coordinator position is serving as an Emergency Information Officer. In this regard, Significant Weather Event Public Service Announcements and social media posts throughout the winter and spring months in addition to Tornado, Severe Thunderstorm and Heat Warnings are prepared. This information was well shared by local municipalities. This information sharing is meant to solidify the County of Renfrew's position as a trusted source for information during emergencies.

The Media Relations and Social Media Coordinator continues to produce monthly committee meetings through the video communications system in council chambers and assist with other meetings when virtual attendance is required by some participants.

### **Social media metrics (January 1, 2024 – June 30, 2024)**

**Facebook Reach** – The number of [Accounts Center accounts](#) that saw any content from your Page or about your Page, including posts, stories, ads, social information from Accounts Center accounts that interact with your Page and more.

**Instagram Reach** – The number of unique accounts that saw any of your posts or stories at least once.

**X (formerly Twitter)** – We are no longer able to get analytics because we are not a paid, verified user.

#### **Facebook most popular posts:**

- January 4, 2024 – County Trails Survey (74.3 K reach, 80 reactions, 17 comments, 135 shares)
- May 13, 2024 – PSA about Mud Lake Road closure with active photos from the project site (52.3 K reach, 19 reactions, 25 shares)

- February 28, 2024 – Last call for Trail Survey (29.6 K reach, 36 reactions, 8 comments, 58 shares)
- April 4, 2024 – Affordable Housing Summit kick-off post with photos (26 K reach, 100 reactions, 37 comments, 14 shares)

PLATFORM	REACH	FOLLOWERS	CHANGE	VISITS
Facebook	232 K (+89%)	5.9 K	+611 (+115%)	29.5 K (+89.1%)
Instagram	2.7 K (+39.5%)	1.3 K	+97	641 (+17.2%)
X (formerly Twitter)		2,826	+40	

- March 24, 2024 – Countdown to the Solar Eclipse with safety precautions (25.1 K reach, 40 reactions, 4 comments, 158 shares)
- June 16, 2024 – Wet paint from line painting what to do – 23.5 K reach, 29 reactions, 5 comments, 15 shares)
- June 13, 2024 – Tornado Watch (20.3 K reach, 222 reactions, 5 comments, 25 shares)
- June 19, 2024 – Warden’s Golf Tournament media release (20.3 K reach, 45 reactions, 2 shares)
- April 2, 2024 – Special Weather Statement for early spring storm (16.9 K reach, 13 reactions, 43 shares)
- June 25, 2024 – PSA Chenaux Bridge Closure (16.1 K reach, 36 reactions, 9 comments, 83 shares)

**Instagram most popular posts:**

- May 27, 2024 – Tornado Watch (564 reach, 6 likes, 5 shares)
- January 4, 2024 – County Trail Survey (552 reach, 16 likes, 1 comment)
- January 9, 2024 – Significant Weather Event declared (461 reach, 12 likes)
- June 13, 2024 – Tornado Watch (469 reach, 8 likes, 8 shares)
- January 20, 2024 – ROMA conference post (448 reach, 12 likes, 2 shares)

**LinkedIn metrics (February 5, 2024 – June 30, 2024)**

- Highlights – Reactions 1,131 (+5,555%), 24 comments (+2,300%), 13 reposts (+1,200%)
- Impressions – 43,995
- Visitor highlights – Page views 2,195 (+164.1%), 814 unique visitors (+149.7%), 11 custom button clicks (-35.3%)
- Follower highlights – Total followers 1,146, including 297 new followers (+188.3%)

### **LinkedIn Top Posts**

- May 3, 2024 – Lea and Douglas affordable housing units official ribbon cutting (2,231 impressions, 935 clicks, 61 reactions)
- May 8, 2024 – Renfrew County adopting new Paramedic dispatch system (2,208 impressions, 120 clicks, 65 reactions)
- February 28, 2024 – County of Renfrew welcomes four international Personal Support Workers at Bonnechere Manor (1,631 impressions, 134 clicks, 54 reactions)
- April 14, 2024 – Employee Recognition Program (1,549 impressions, 588 clicks, 44 reactions)
- April 9, 2024 – Affordable Housing Summit media release (1,330 impressions, 42 clicks, 49 reactions)
- May 30, 2024 – May County Council session post (1,303 impressions, 128 clicks, 49 reactions)
- June 4, 2024 – Renfrew County Day at Queen’s Park media release (1,214 impressions, 553 clicks, 33 reactions)
- May 20, 2024 – Paramedic Service Week post (1,200 impressions, 25 clicks, 32 reactions)
- June 26, 2024 – CBC News story about opioid crisis (1,082 impressions, 80 clicks, 25 reactions)
- June 18, 2024 – County of Renfrew announces bridge housing initiative (964 impressions, 33 clicks, 25 reactions)

### **YouTube Statistics (January 1, 2024 – June 30, 2024):**

- Total views – 5,021
- Watch time (hours) – 1,277
- Average view duration – 17:49
- Impressions – 146,385
- Subscribers – 277 (+40)

### **Top views:**

- January 31, 2024 County Council – 381 views, average view duration 18:50
- February 28 2024 County Council – 171 views, average view duration 34:41
- Renfrew County 2023 Ontario Winter Games Legacy Fund announcement – 149 views, average view duration 8:33
- April 24, 2024 County Council – 144 views, average view duration 21:12
- January 25, 2024 Budget workshop Day 2 – 134 views, average view duration 29:19

**Of note:** 1,529 views (30.5%) were from external sources. This includes from links posted on the County of Renfrew website – 406 (26.6%); Facebook – 287 (18.8%); Google search – 199 (13%); X (Formerly Twitter – 35 (2.3%).

## **DELEGATION OF AUTHORITY APPROVALS**

5. The following is a summary of items to date approved under By-law 98-24, Delegated Authority By-law. The applicable By-law and/or memorandum has been provided to the associated Committee.

<b>BY-LAW/ RESOLUTION</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>DELEGATED AUTHORITY BY-LAW REFERENCE</b>	<b>COMMITTEE</b>
110-24 D OP-C-24-06-77 D	June 26, 2024	PWO-2024-04 – Two Tractors with Attachments – Huckabone’s Garage Ltd. - \$240,000, plus applicable taxes	2.1 - Tender Award contained within approved budget	Operations Reported at June 26, 2024 County Council session
111-24 D OP-C-24-06-78 D	June 26, 2024	PWC-2024-04 – Asphalt Patching and Scratch Coat Paving in various locations throughout the County of Renfrew – Greenwood Paving (Pembroke)	2.1 - Tender Award contained within approved budget	Operations Reported at June 26, 2024 County Council session
112-24 D FA-C-24-07-83 D	July 3, 2024	By-law to Renew 10-year municipal funding agreement for administration of the Canada Community Building Fund	5.1 - Agreement s - Funding	Finance and Administration
113-24 D CS-C-24-07-44 D	June 26, 2024	Built for Zero Canada – Memorandum of Understanding Extension – Extending the County of Renfrew’s agreement until March 31, 2025	5.1 - Agreement s - Funding	Community Services Reported at June 26, 2024 County Council session
114-24 D	July 8, 2024	Contract 23-5148A - Reconstruction of County Road 73	Section 2.1 - Tender award	Operations



OP-C-24-07-79 D		(Deep River Road) from Algonquin Street to Champlain Street, Town of Deep River - McCrea Excavating Ltd., Pembroke, Ontario - \$648,912 plus applicable taxes	contained within approved budget	
115-24 D DP-C-24-07-80 D	July 4, 2024	By-law to Execute a Transfer Payment Agreement with Province of Ontario for Provision of Financial Support for Enterprise Renfrew County - \$572,194 April 1, 2024 to March 31, 2026	5.1 - Agreements - Funding	Development & Property
116-24 D H-C-24-06-97 D	July 31, 2024	Ontario Health Team – RC VTAC Centre Agreement- April 1, 2024, to March 31, 2025	Section 5.2 - Agreements - Funding	Health
117-24 D OP-C-24-07-80 D	August 2, 2024	PWC-2024-18 – Supply & Delivery Granular 'M' - Algonquin Trail – McCrea Excavating - \$466,735 plus applicable taxes	Section 2.1 - Tender award contained within approved budget	Operations

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# A PROVINCIAL AND MUNICIPAL INVESTMENT: SUSTAINABLE FUNDING FOR MESA

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## Thank you!

We would like to thank the Province of Ontario for its considerations over the years for many projects and look forward to a stronger relationship moving forward. We appreciate the time taken by Associate Minister Tibollo in May to learn about the newly launched Mesa initiative.

## Proposal

The County of Renfrew has a proven track record of innovative and successful responses to complex problems. The Mesa model is no exception. A provincial investment of \$6.8 million provides our region with the capacity to continue operations of Mesa, a successful approach to eliminate homelessness and positively impact urgent addictions and mental health challenges. With these funds, the Mesa initiative will be sustainably implemented and measured with the potential to be adapted and scaled in communities across Ontario. This investment provides operational funding for the Mesa team, capital funding for immediate affordable housing and the creation of an evidence-based intervention to address the complexities of our province-wide housing, mental health and addiction crises.

The County of Renfrew continues to demonstrate innovation through initiatives such as the Community Paramedic Program and the Renfrew County Virtual Triage Assessment Centre (RC VTAC), successful models that benefit both our residents and the Government of Ontario. To further our efforts, we are seeking annual funding of \$6.8 million from your government for Mesa.

Our funding request includes the following:

### Operational

- Staff support for Mesa system design and coordination: \$250,000
- Program support for Mesa operations (2 teams with crisis support members): \$1.8 million

## Capital

- Conversion of former long-term care facility to supportive seniors housing (Arnprior): \$3 million
- Build modular seniors housing village (Town of Renfrew): \$1 million
- Transitional Housing / Homeless / Treatment (Pembroke): \$750,000

**Total Request:** \$6.8 million

These initiatives meet urgent needs, fill identified gaps, provide significant benefits to our community and contribute substantially to the objectives of the Government of Ontario.

## Background

Our communities – many rural, remote and often isolated from service providers - are facing urgent housing, mental health, substance use, overdose and addiction crises, challenging service capacity to deliver basic health and social services and profoundly affecting peoples' lives. In response to the urgency of these complex challenges, Mesa was initiated in early 2024 as an emergent response to address critical needs of our most vulnerable populations.

Mesa was designed as a coordinated and integrated approach to address the intersections of the housing, homelessness, mental health and addiction crises. It is an innovative and evidence-informed collaborative model that focuses on compassionate, trauma-informed care and local needs. This interdepartmental municipal approach aligns Emergency Services, Community Services and Development and Property resources with community partners' expertise and programs. Mesa works collaboratively to coordinate services and forge a pathway for vulnerable community members to receive the right support and resources at the right time and in the right place.

## Impacts and Outcomes

Operational for less than six months, Mesa is already having a profound impact on our most vulnerable populations and structural systems. It is diverting calls from emergency departments, saving lives and providing appropriate, compassionate care in the community. The cost savings are being tracked and already demonstrate success by diverting high-cost emergency department visits and hospitalization, providing mental health and addictions interventions and prioritizing housing first principles. Since March 2024, the Mesa team has documented 1,149 interactions and is servicing 110 registered patients.

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In addition, the following reflects community-wide impact of Mesa initiatives:

#### Key 2024 Outcomes

- April, 2024 – *Affordable Housing Summit* - the County hosted an affordable housing summit to learn, share knowledge and build partnerships.
- County of Renfrew's first new housing builds in 30 years.
- May 22, 2024 – *Mesa Gathering* - a community discussion with 180 participants representing 49 agencies.
- June, 2024 – *Expressions of Interest* submitted for collaborative development projects to support affordable housing builds in 2025.
- July, 2024 – County of Renfrew and Carefor partner for the creation of supportive bridge housing initiative in the City of Pembroke.
- May, 2024 – County of Renfrew partners with the Town of Deep River to purchase an unused school building and repurpose the asset for the creation of affordable housing and community space.

Since its inception, the Mesa team has built trust and connection with our region's highest risk population. Mesa works collaboratively with clients and multi-sector service partners, including health, social, private sector developers, plural sector, not for profit, financial, legal and community expertise, to coordinate immediate access to health, social, financial and housing needs. Together, we determine what is possible. With shared municipal and provincial investment in this proven model, we will make a profound impact.

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# EMERGENCY MANAGEMENT VOLUNTEER CIVILIAN PROTECTION TASK GROUP

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## Thank you!

We would like to thank the Province of Ontario for its considerations over the years for many projects and look forward to a stronger relationship moving forward.

## Proposal

The need for sustainable funding for the Emergency Management Program and the need for a coordinated volunteer corps to assist municipalities establish a surge capacity for civil protection.

We are asking for your support to pilot a County-led Emergency Management Volunteer Civilian Protection Task Group that can be scoped and spread across Ontario. We are requesting \$400,000 to create a new model of Emergency Management Volunteers and an annual operating budget of \$40,000.

## Background

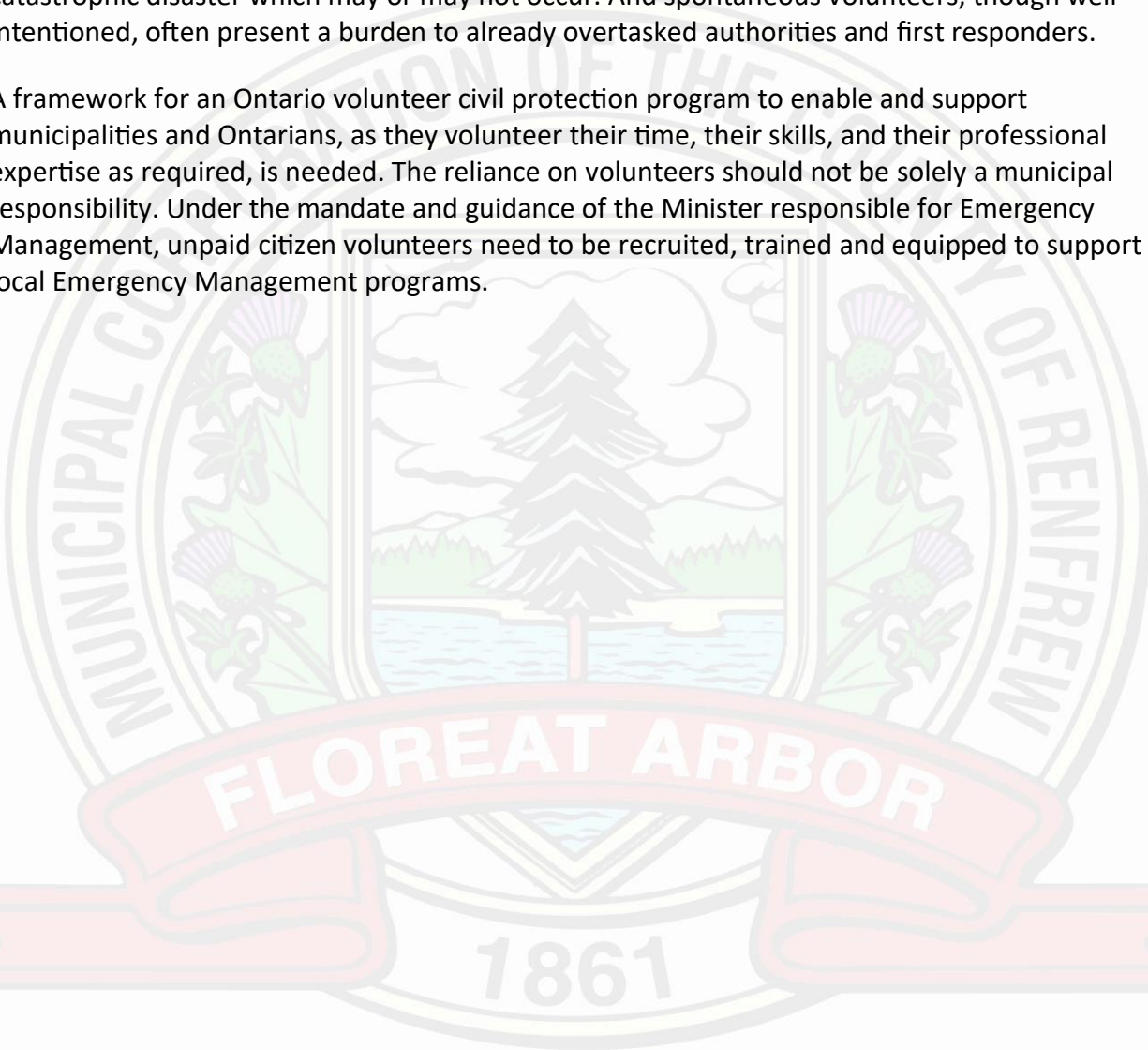
When emergencies escalate beyond the capability of local municipalities, rapidly available, reliable additional trained help and expertise is required. This capacity is missing on the local, regional and provincial level making it impossible to rapidly respond to larger scale disasters or catastrophic events, and to sustain longer term operations. Technical capabilities to mitigate escalation of the response phase and to ensure timely and cost-effective recovery are currently not tied into the response system thus prohibiting the continuum needed from immediate response to recovery. A shift from ad-hoc, reactive response to pro-active capacity building, coordination, and cooperation of all available assets under a clear governance structure is urgently needed to adapt to the increase and severity of disasters.

As we adapt to severe climate change impact and other challenges, a civil protection approach is needed. The role of government must shift from being the sole responders to providing the structure and framework to enable citizens and communities to be part of the solution.

A new clear organization and command structure of this all-hazard “second response” capacity guarantees rapid availability and reliability equal to the CAF and ensures coordination and interoperability of all available assets. To support prolonged and large-scale disaster response operations, technical units are needed which focus on tasks such as flood protection, assistance in wildfire fighting, emergency infrastructure repair, damaged building assessment, debris clearance, emergency bridge building, logistic support, water purification, emergency wastewater management, emergency communications and power supply, etc.

Help from outside is always reactive, and often late. It is not financially viable to establish a local expert capacity based on full-time, paid and equipped, professionals, to deal with a catastrophic disaster which may or may not occur. And spontaneous volunteers, though well-intentioned, often present a burden to already overtasked authorities and first responders.

A framework for an Ontario volunteer civil protection program to enable and support municipalities and Ontarians, as they volunteer their time, their skills, and their professional expertise as required, is needed. The reliance on volunteers should not be solely a municipal responsibility. Under the mandate and guidance of the Minister responsible for Emergency Management, unpaid citizen volunteers need to be recruited, trained and equipped to support local Emergency Management programs.



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# COMMUNITY PARAMEDIC LONG-TERM CARE PROGRAM

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## Thank you!

Your government is investing \$87 million each year in partnership with municipalities, Indigenous communities and district service boards to deliver the Community Paramedicine for Long-Term Care program across Ontario. This partnership is a lifeline and safety net for our seniors and most vulnerable residents. Thank you on behalf of the 4,297 clients and their families who have received more than 32,312 visits and been supported by the County of Renfrew Community Paramedic Long-Term Care Program thanks to your Government's commitment.

## Proposal

The County of Renfrew has two requests of the Minister of Long-term Care and the Government of Ontario.

1. We are seeking a future commitment to "base funding" the highly successful Community Paramedicine Long-Term Care program, in advance of the end of the current contract period. This commitment is critical to ensuring stability for our clients and secure our organizational ability to optimize the impact of this important program to our community.
2. We are requesting that the government increase funding to the County of Renfrew by \$1 million annually as a reallocation from the \$20 million annual surplus. This funding will support an increase of more than 10,000 hours of direct client care across the County of Renfrew. As a flagship Community Paramedicine for Long-Term Care program, your support will assist the County of Renfrew to extend the reach of the Ministry of Long-Term Care to Ontarians by addressing opportunities and issues related to:
  - rurality,
  - seniors and vulnerable populations lacking attachment to primary care
  - expanding links with seniors in the community,
  - improving transitions into LTC,
  - providing team-based care and clinical and diagnostic back-up to Long-Term Care facilities needing surge capacity assistance,
  - connecting with Ontario Health Teams in addition to increasing our case load, duration and frequency of care per client.

## Background

Since 2020, the Ontario government has been expanding the innovative and impactful Community Paramedicine for Long-Term Care program. This initiative has helped an extraordinary number of seniors and vulnerable Ontarians on long-term care waitlists and others, keeping them stay safe and improving their quality of life while remaining in their own homes. The Ministry of Long-Term Care currently provides the County of Renfrew \$2 million / year, on a time limited, contract basis.

As a pioneer of Community Paramedicine dating back to 2007, the County of Renfrew delivers a suburban and rural, community-based model of care. Community Paramedics leverage their skills, knowledge and community connections to provide proactive and preventative care in-home and/or remotely to meet the needs of our seniors and vulnerable clients (Batt et al., 2021; Eaton et al., 2020, 2022). The range of clinical services offered through the Community Paramedic program includes chronic disease and frailty management, remote and care plan monitoring for vulnerable populations, hospital and 911 diversion, and social and health inequalities in the County of Renfrew. Community Paramedics provide clinical assessments, point of care diagnostics, treatment, system navigation, and care coordination day and night (Shannon et al., 2023).

Community Paramedics are valued members of team-based care teams across the County of Renfrew as demonstrated through fully integrated with mature partnerships and expanded roles within the retirement and Long-Term Care facilities as well as the County of Renfrew Virtual Triage and Assessment Centre (RCVTAC), Ontario Health Teams, primary care teams, hospital's and emergency department staffing, home and community care support, palliative care teams, and rural health hubs and mental health and addictions programs such as the County of Renfrew mesa model of compassionate care.

### ***Impact of Community Paramedicine Long-Term Care (CPLTC)***

As originally envisioned by the Minister and Ministry of Long-Term Care in 2020, programs are to be delivered through local communities by providing access to health services 24-7, through in-home and remote methods, such as online or virtual supports including:

- Non-emergency home visits and in-home testing procedures.
- Ongoing monitoring of changing or escalating conditions to prevent or reduce emergency incidents.
- Additional education about healthy living and managing chronic diseases; and
- Connections for participants and their families to home care and community supports.”



Consistent with the original vision, the collective effort of all participating Community Paramedicine Programs across Ontario has been able to achieve the following preliminary goals as reported by programs and the Ministry of Long-Term Care in February of 2024:

**Daily cost per client:** ~ \$8.40/client/day

**System Utilization:**

- Clients with a Length of Stay (LOS) < 6 months, are associated with 24% reduction in ED utilization and 19% reduction in hospital admissions reducing the impact on clients and health system pressures.
- Overall results 10% reduction in ED utilization & 7% reduced hospital admissions based on longer Length of Stay in the CPLTC program.
- 911 calls decreased by 22-32% among all CP clients reducing pressures on Paramedic Services and protecting valuable 911 resources for emergency response capacity.

**Wait List Stabilization:**

CPLTC clients on the Long-Term Care waitlist are less likely to be reprioritized into crisis category, when compared to the general population aged 75+.

Clients are less likely to experience deterioration in their health condition when in the care of Community Paramedics.

**Client Satisfaction:**

Clients, their caregivers and family members are very satisfied with the program and felt that the program was accessible, reactive, proactive, and safe.

**Alternate Level of Care:**

Overall, fewer CPLTC clients were being admitted into hospitals, however, of those that were admitted, more were designated as requiring an alternate level of care.

At a local level, the County of Renfrew model of care for chronic disease and frailty management achieves similar and often superior outcomes than are forecasted based upon province wide data as presented by the Ontario Ministry of Long-Term Care, 2023.

Currently, the County of Renfrew CPLTC program is aware of 1,281 patients in need of support. There are more than 9,000 patients on the Community Paramedic roster who also have varying levels of need for attention. Currently the Ministry of Long-Term Care is supporting the work of 10 Community Paramedic FTEs, with an average caseload of 150 patients/ FTE or what should be approximately 1,500 of the highest priority patients.

The CPLTC program continues to engage in community-based needs assessments and work with partners to be proactive in addressing issues related to the social and structural determinants of health while increasing equitable access to health care amongst our most vulnerable populations throughout the County of Renfrew. Considering these challenges, we have created a triage system to optimize the capacity of our resources.

For example, our “care-plan monitoring” model supports patients within a 12-week (90-day) initial period. This model is focused on stabilizing a patient’s urgent clinical needs while improving their quality of life, therefore reducing the need for crisis placement into long-term care, alternate level of care and emergency department visits (Brohman et al., 2015/17).

While the provincial average of reduction in 911 calls was 22-32%, the County of Renfrew reduction achieved is 32% amongst our general CPLTC clients and a 65% reduction has been observed among our CPLTC clients with high 911 utilization (3+ 911 calls within one year). The intended consequence of the CPLTC program has resulted in an increase in availability of 911 resources to service community-based needs and improve clinical outcomes.

**Cost Comparison**

The CPLTC program has proven to be a highly cost-effective and impactful intervention for vulnerable Ontarians. At \$8.40 per client/day, which is less than 15% of the government-funded portion of a basic long-term care bed costs, (Ontario Ministry of Long-Term Care, 2023). CPLTC programs provide a stabilizing effect on seniors, vulnerable Ontarians and their families, while mitigating system pressures and costs across the Long-Term Care sector and health services.

Table 1: “Cost comparison of CPLTC program and alternatives. Table retrieved from the 2023 Ontario Ministry of Long-Term Care “Program Evaluation Community Paramedicine for Long-Term Care (CPLTC)” report.

Bed type	Average daily cost per client
CPLTC Program	\$8.40 <sup>†</sup>
Home and community care	\$102.34
Long-term care homes bed (long-stay basic)	\$65.32
Hospital bed	\$1,274
Alternate Level of Care (ALC) bed	\$1,100-\$1,500

<sup>†</sup> Average CPLTC cost/client/day FY2022/23 = Total estimated CPLTC funds spent during FY2022/23 / unique clients served / average length of stay = \$72.6 million/ 36,046 / (240 days/annum) = \$8.40

Expansion of the County of Renfrew Community Paramedicine program as requested, will serve to further reduce system pressures, mitigate suffering and loss of independence by seniors and vulnerable people.



## Conclusion

The current demographic profile is defined by an increasingly older population with significantly greater incidence of complex chronic disease. Our seniors and vulnerable residents are facing unprecedented barriers to accessing primary care, acute care and long-term care coupled with pressures on home care, affordable housing, mental health services and social isolation.

We are committed to addressing these issues with your support and we welcome an opportunity to expand the reach of the Ministry of Long-Term care, stabilize our funding relationship and expand our partnership through strategic program expansion that is a high priority for our community and an opportunity to scale and spread the Renfrew County and Ontario model of Community Paramedicine Long -Term Care.

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# IMPACT OF DELAYS IN PROPERTY REASSESSMENT

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## Thank you!

We would like to thank the Province of Ontario for its considerations over the years for many projects and look forward to a stronger relationship moving forward.

## Proposal

The County of Renfrew is requesting the Province commit to a firm target to implement updated property assessments for the 2025 property tax cycle.

## Background

As the government is aware, the property tax assessment update has been indefinitely postponed since 2020. As a result, most properties in the County of Renfrew are reflecting an assessment based on the data on January 1, 2016. While we accept and acknowledge the validity of the government's decision to postpone property assessment updates during the COVID-19 pandemic, the time has come to acknowledge the fact we have now entered the post-COVID era. The pandemic has brought many changes to the world, and one of those changes has been in property values. The rise of remote work and online purchasing has resulted in substantial changes to property values in rural areas, specifically residential and commercial properties. Failure to acknowledge these changes with updated property assessments is unfair to residents and municipalities.

Specifically, we would bring to the Province's attention the following issues:

- ***Fairness for property tax payers***

Fairness is a foundational principal of our property tax system; residents contribute to the operation of their municipality based on their share of property relative to the whole. Because of the outdated assessments, there is a risk that property assessments are no longer fair, and properties in certain locations and classes are paying more or less than their fair share. Without assessment data it is difficult to quantify this, however, it is clear there has been a shift in property values with residential properties gaining in value faster than their commercial counterparts. The 2016 property values do not reflect this shift and are therefore unfair to the owners of those property types.

- ***Fairness in municipal revenue***

The property tax assessments are used for funding formulas in a number of areas. To highlight just one example, the Province recently revised its funding formula for the OCIF grant. This includes factors to account for asset replacement values, median household income, and weighted assessment. However, the weighted assessment is tied to 2016 values. In order for the OCIF funding formula to function as intended, the weighted assessments must be accurate and current. With the rise in remote work, we would imagine that rural property assessments are growing faster than urban property assessments, and those predominantly rural municipalities such as the County of Renfrew are disadvantaged by the outdated assessment.

- ***Efficacy of assessments for property tax payers***

While we acknowledge the primary goal of conducting property assessments is to enable property tax billing, these assessments have become something residents have come to value and rely on. They are used in numerous areas as real estate values in lieu of going through formal and costly property valuations. Examples of such use would be in estate filings, long-term financial planning, and even in low-risk mortgage renewals. In order for property assessments to continue to be useful and valued by property owners, they must be brought up to date.

The longer the delay in property reassessment, the greater the change will be when the eventual reassessments do take place. Therefore, we urge the Province to make the property assessment a priority and commit to having updated values for the 2025 year.

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# ADDITIONAL CHILD-CARE SPACES FOR RENFREW COUNTY

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## Thank you!

We would like to thank the Province of Ontario for prioritizing safe, affordable, and inclusive child care for all families and for working with the Federal government to implement the Canada-Wide Early Learning and Child Care (CWELCC) system!

## Proposal

Under the current CWELCC agreement, the County of Renfrew was not allocated any spaces for 2025 or 2026. We have exhausted all existing CWELCC spaces and our demand for quality child care continues to grow.

We are asking for your support in providing an additional 200 CWELCC spaces to be designated for families from equity-deserving populations, as an upstream investment in the health of our community.

## Background

Safe and affordable child care is essential to ensure that children receive the support they require to grow and thrive. Early childhood experiences significantly shape future development including cognitive, emotional, and social skills. The well-being of our communities starts with the health of our children.

The current state of mental health, substance use and addiction challenges in the County of Renfrew, City of Pembroke and Algonquins of Pikwakanagan First Nation is putting a significant strain on local health and social services resources. Pembroke has more than double the number of fatal overdoses per capita than the rest of the province. We have reached a crisis point requiring innovative thinking, integrated support systems and aligned, strategic investments.

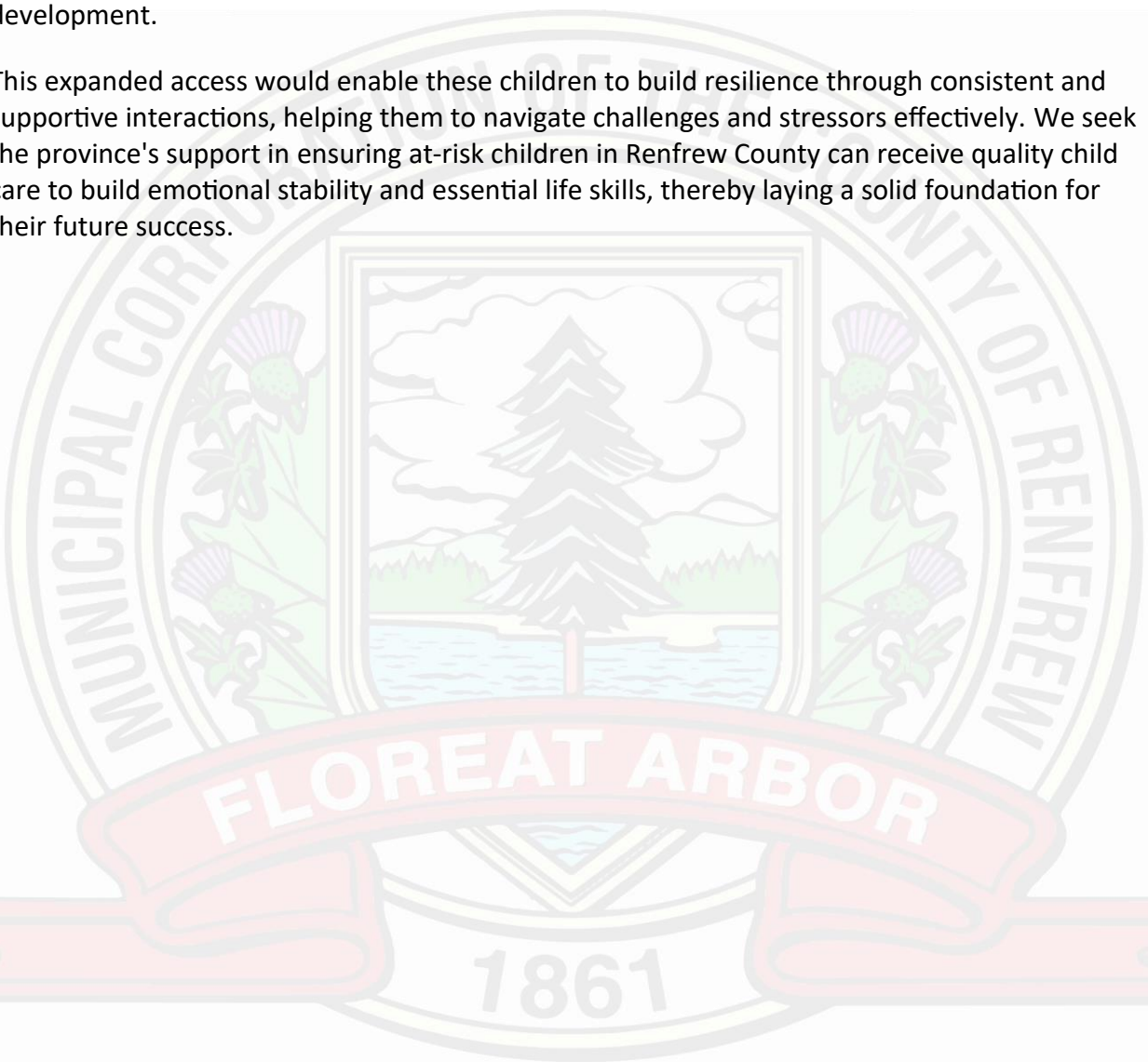
The County of Renfrew has launched the Mesa initiative, which is a multi-sector approach led collaboratively by the Community Services, Development and Property, and Emergency Services Departments.

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Mesa, drawing from the term for a stable land formation, seeks to offer a solid foundation where people can access comprehensive, wrap-around support. Families who are living in poverty with one or both parents experiencing mental health or addictions challenges, need access to quality child care to ensure their children are well cared for while they receive the treatment and health services they require.

Reducing childhood trauma and neglect leads to improved mental health of our children and directly enhances their employment and health outcomes later in life. Increasing the allocation of CWELCC spaces for priority populations would significantly benefit vulnerable children by providing them with a stable and nurturing environment crucial for their emotional development.

This expanded access would enable these children to build resilience through consistent and supportive interactions, helping them to navigate challenges and stressors effectively. We seek the province's support in ensuring at-risk children in Renfrew County can receive quality child care to build emotional stability and essential life skills, thereby laying a solid foundation for their future success.





**CORPORATE SERVICES DEPARTMENT  
FINANCE DIVISION REPORT**

Prepared by: Daniel Burke, Manager of Finance/Treasurer  
Prepared for: Finance and Administration Committee  
August 15, 2024

**INFORMATION**

**1. Council Remuneration – June 30, 2024**

Attached is the Treasurer’s Statement of Remuneration and Expenses paid to County Council as at June 30, 2024.

**2. Treasurer’s Report – June 30, 2024**

Attached is the June 30, 2024 monthly one-page financial summary, along with the Treasurer’s Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation.

**3. Investment Strategy – County of Renfrew**

At the June Finance and Administration Committee meeting, members expressed an interest in reviewing the current investment strategy of the County of Renfrew. The County’s investment strategy has been relatively passive, with \$7.3 million invested through BMO Nesbitt Burns in GIC’s laddered out to 5 years. The remainder of our holdings are in the operating accounts.

**Current Investment Holdings:**

	MATURITY DATE	INTEREST RATE (CURRENT)	BALANCE (JUNE 30 2024)
BMO OPERATING ACCOUNTS	CURRENT	5.45%	\$ 75,930,376.24
BMO - GIC	23/9/24	4.55%	\$ 500,000.00
BMO MORTGAGE CORP - GIC	15/10/24	2.31%	\$ 1,000,000.00
BMO - GIC	7/5/25	2.11%	\$ 1,000,000.00
EQUITABLE BANK - GIC	23/9/26	2.15%	\$ 100,000.00
EQUITABLE TRUST - GIC	23/9/26	2.15%	\$ 100,000.00
HOME TRUST COMPANY - GIC	23/9/26	2.15%	\$ 100,000.00
HOME EQUITY BANK - GIC	23/9/26	2.15%	\$ 100,000.00
MANULIFE BANK - GIC	23/9/26	1.75%	\$ 600,000.00
PRESIDENTS CHOICE - GIC	23/9/26	1.95%	\$ 100,000.00
RFA BANK - GIC	23/9/26	1.85%	\$ 100,000.00
BMO TRUST - GIC	12/7/27	4.65%	\$ 800,000.00
HOME EQUITY BANK - GIC	25/11/27	5.16%	\$ 100,000.00
CANADA WESTERN BANK - GIC	25/11/27	5.16%	\$ 100,000.00
BMO TRUST - GIC	6/12/27	4.75%	\$ 400,000.00
BMO - GIC	6/11/28	5.45%	\$ 1,000,000.00
BMO - GIC	12/7/29	4.57%	\$ 1,200,000.00
		5.29%	\$ 83,230,376.24

In the last 12 months (July 2023 - June 2024) the operating accounts had a low balance of \$58,711,757 (December) and a high balance of \$81,372,839

(August). In the last 12 months, only two GICs with a value of \$3M matured in November 2023/June 2024 and were reinvested according to the laddering strategy.

As per the County of Renfrew’s Corporate Policy GA-06 Investment Policy, the County has adopted the following guidelines for its investment strategy:

Type of investment, as defined by O. Reg. 438/97	Minimum – Maximum percent of total investment portfolio	Percent of portfolio at June 30, 2024
O. Reg. 438/97 s.2(1), (federal, provincial and municipal indebtedness)	0% - 100%	0%
O. Reg. 438/97 s.2(3) (schedule 1,2 and 3 bank deposit receipts, notes, and similar instruments)	0% - 100%	91%
O. Reg. 438/97 s.2(4) (bank and credit union guaranteed bonds)	0% - 25%	9%
O. Reg. 438/97 s.2(7.1) and s.2(8.1) (corporate bonds and shares invested through One Investment)	0% - 20%	0%

The County is well below the maximum investment amounts for GIC’s, Federal/ Provincial/Municipal Bonds, as well as shares purchasable through the LAS One-Investment program. Therefore, the County of Renfrew could dramatically increase its investment portfolio in any/all categories. However, staff would recommend the following:

- Given the current long term financial plan envisions the dramatic reduction of cash balances, staff recommend that additional investments be liquid and not in the form of locked in GIC’s that cannot be redeemed early without penalty.
- There is currently a Building Condition Assessment (BCA) underway in Renfrew County Housing, which may necessitate significant capital investment. There may be a desire for internal financing for some of this capital work. This information should become available in late September 2024, and it may be advantageous to wait until then before committing to any increased investments.
- As the operating bank accounts offer a competitive interest rate (BMO Prime less 1.5%) there is a risk that investments will end up underperforming when compared to what could be earned in our operating account. Staff would recommend that increased investments be placed with the One Investment (LAS/AMO municipal shared investment service) to utilize available professional advice in our investment decisions. Attached is the June 2024 One Investment Program Performance Report.

#### 4. Non-Union Salary Grid Annual Adjustment

The following resolution was adopted by County Council in August 2023:  
**RESOLUTION NO. FA-CC-23-08-73**

THAT County Council approve that the County of Renfrew’s non-union salary grid be adjusted annually based on the June 12 month average of the Consumer Price Index (CPI) for Ontario (all items) as determined by Statistics Canada; AND THAT the adjustment will be effective for Pay Period #1 each year; AND FURTHER THAT this adjustment will not be lower than any increase negotiated with any union collective agreement; AND FURTHER THAT a revised Employment By-law #1 be brought forward to a future session of County Council.

The table below provides a comparison of the actual Council approved non-union adjustment vs the proposed average Ontario CPI adjustment vs the actual union wage adjustment:

Year	June 12 month Average Ontario CPI (all items)	Use Average CPI for next year increase	Non-union approved increase	Highest Union Increase
June 2020	1.16%			
June 2021	1.47%	1.16%	1.50%	1.60%
June 2022	5.39%	1.47%	1.75%	2.00%
June 2023	4.79%	5.39%	2.00%	2.75%
June 2024	3.08%	4.79%	4.79%	4.79%
June 2025		3.08%		3.25%
June 2026				3.00%

Therefore, based on the resolution adopted by County Council in August 2023, directing that the COLA adjustment for non-union staff will not be lower than any increase negotiated with any union collective agreement, the 2025 budget will be developed utilizing a non-union wage increase of 3.25%.

## 5. Community Paramedic Reserve Transfer

For the program years ended March 31, 2024, both the Community Paramedicine Long Term Care and RCVTAC operations initially ended the year reporting surpluses of \$170,599.86 and \$121,078.08 respectively. The Transfer Payment Agreements for these funds provide the ability for the County of Renfrew to charge Administration fees and other indirect costs in order to maximize our utilization of this funding. Staff are recommending that the revenue generated by these Administration fees be transferred to the Community Paramedic Reserve for future use.

At the Health Committee meeting held on August 14, 2024, the following resolution was presented and is being provided as information to Finance and Administration Committee:

THAT Health Committee recommend that County Council approve that the amounts of \$170,599.86 and \$121,078.08 be transferred to the Community Paramedic Reserve consistent with the provisions outlined in the Transfer Payment Agreements (Community Paramedicine Long Term

Care and RCVTAC); AND THAT Finance and Administration Committee be so advised.

**DELEGATION OF AUTHORITY APPROVALS**

**6. Delegation of Authority**

The following item was approved under By-law 98-24, Delegated Authority By-law:

<b>BY-LAW/ RESOLUTION</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>DELEGATED AUTHORITY BY- LAW REFERENCE</b>
112-24 D FA-C-24-07-83 D	July 3, 2024	By-law to Renew 10-year municipal funding agreement for administration of Canada Community Building Fund	5.1 - Agreements - Funding

Attached is a summary providing the estimated allocations of the Canada Community Building Fund 2024-2028, along with the By-law.

**Breakdown of Treasurer's Statement of Remuneration and Expenses Paid to County Council**  
**June 2024 - YEAR-TO-DATE**

To the Warden and Members of the Renfrew County Council:

The following is an itemized statement of remuneration and expenses paid to, and on behalf of each member of Renfrew County Council.

Name	Payroll				Payroll & Accounts Payable	Payroll & Accounts Payable	Accounts Payable		TOTAL
	Salary	ADHOC Per Diem	Mileage	Expenses	AMO FCM Advocacy / Delegations	CONVENTION Expenses	ADHOC Expenses	OTHER Expenses	
Bennett, David	8,092.60	243.00	630.00	0.00	0.00	0.00	0.00	0.00	8,965.60
Brose, James	9,147.10	1,458.00	805.00	0.00	3,058.86	914.82	0.00	0.00	15,383.78
Doncaster, Glenn	8,830.00	0.00	840.00	0.00	7,048.89	0.00	0.00	0.00	16,718.89
Donohue, Michael	8,830.00	243.00	1,033.20	0.00	3,622.80	914.82	0.00	0.00	14,643.82
Emon, Peter	29,555.85	8,505.00	9,805.92	6,784.50	808.99	0.00	0.00	0.00	55,460.26
Giardini, Anne	8,830.00	243.00	1,478.40	0.00	2,443.91	0.00	0.00	0.00	12,995.31
Grills, Deborah	7,859.60	243.00	963.20	0.00	0.00	0.00	0.00	0.00	9,065.80
Jahn, Valerie	7,859.60	243.00	617.40	0.00	0.00	0.00	0.00	0.00	8,720.00
Lynch, Daniel	7,859.60	1,701.00	1,676.50	0.00	0.00	2,083.35	0.00	0.00	13,320.45
Mackenzie, Mark	7,859.60	0.00	1,170.40	0.00	0.00	950.24	0.00	0.00	9,980.24
Mayville, David	7,859.60	0.00	1,232.00	0.00	0.00	1,604.00	0.00	0.00	10,695.60
Murphy, Jennifer	9,083.68	1,701.00	1,646.40	0.00	2,673.16	1,886.82	0.00	0.00	16,991.06
Nicholson, Neil	7,859.60	0.00	600.60	0.00	862.27	914.82	0.00	0.00	10,237.29
Serviss, Gary	7,859.60	729.00	460.60	0.00	0.00	0.00	0.00	0.00	9,049.20
Watt, Keith	7,859.60	1,215.00	84.00	0.00	0.00	2,374.03	0.00	0.00	11,532.63
Weir, Robert	7,859.60	0.00	2,455.76	0.00	0.00	1,604.02	0.00	0.00	11,919.38
Willmer, Mark	7,859.60	243.00	1,437.80	0.00	0.00	1,777.09	0.00	0.00	11,317.49
<b>TOTAL</b>	<b>\$ 160,965.23</b>	<b>\$ 16,767.00</b>	<b>\$ 26,937.18</b>	<b>\$ 6,784.50</b>	<b>\$ 20,518.88</b>	<b>\$ 15,024.01</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 246,996.80</b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
	YTD ACTUAL	YTD BUDGET	VARIANCE	FULL YEAR BUDGET
PUBLIC WORKS	(159,394.93)	8,754,415.00	(8,913,809.93)	10,989,045.00
<b>Operations Committee</b>	<b>(159,394.93)</b>	<b>8,754,415.00</b>	<b>(8,913,809.93)</b>	<b>10,989,045.00</b>
PROPERTY - Pembroke Admin	82,873.82	155,778.00	(72,904.18)	96,977.00
PROPERTY - Renfrew County Place	308,588.26	134,512.00	174,076.26	(194,983.00)
PROPERTY - Base Stations	208,435.19	63,678.00	144,757.19	0.00
PROPERTY - Arnprior Office	(32,105.13)	50,849.00	(82,954.13)	0.00
PROPERTY - Renfrew OPP	(69,916.24)	(17,793.00)	(52,123.24)	0.00
FORESTRY DEPT.	(148,369.06)	51,668.00	(200,037.06)	73,239.00
GIS	83,827.92	166,331.00	(82,503.08)	323,597.00
ECONOMIC DEVELOPMENT	187,863.65	246,883.00	(59,019.35)	493,739.00
ENTERPRISE CENTRE	12,629.76	14,027.00	(1,397.24)	28,055.00
OTTAWA VALLEY TOURIST ASSOCIATION	133,110.01	149,497.00	(16,386.99)	298,984.00
PLANNING DEPARTMENT	274,587.24	511,440.00	(236,852.76)	872,876.00
<b>Development &amp; Property Committee</b>	<b>1,041,525.42</b>	<b>1,526,870.00</b>	<b>(485,344.58)</b>	<b>1,992,484.00</b>
BONNECHERE MANOR	778,776.00	778,776.00	0.00	1,557,544.00
MIRAMICHI LODGE	651,900.00	651,900.00	0.00	1,303,802.00
OTHER LONG TERM CARE	47,282.58	47,478.00	(195.42)	94,950.00
HEALTH SERVICES	944,095.00	977,250.00	(33,155.00)	1,954,497.00
OTTAWA VALLEY OHT	(0.00)	1.00	(1.00)	0.00
PARAMEDIC - 911	5,828,085.34	7,423,858.00	(1,595,772.66)	12,690,447.00
PARAMEDIC - OTHER	0.00	(9.00)	9.00	0.00
EMERGENCY MANAGEMENT	88,697.51	85,298.00	3,399.51	130,595.00
<b>Health Committee</b>	<b>8,338,836.43</b>	<b>9,964,552.00</b>	<b>(1,625,715.57)</b>	<b>17,731,835.00</b>
ONTARIO WORKS	292,309.42	743,567.00	(451,257.58)	1,487,138.00
CHILD CARE	223,208.94	287,952.00	(64,743.06)	167,139.00
COMMUNITY HOUSING	3,182,705.55	3,179,790.00	2,915.55	5,914,824.00
<b>Community Services Committee</b>	<b>3,698,223.91</b>	<b>4,211,309.00</b>	<b>(513,085.09)</b>	<b>7,569,101.00</b>
MEMBERS OF COUNCIL	270,290.77	269,346.00	944.77	642,460.00
GENERAL - ADMINISTRATION	439,603.95	531,215.00	(91,611.05)	1,024,422.00
INFORMATION TECHNOLOGY	255,246.60	312,277.00	(57,030.40)	599,576.00
HUMAN RESOURCES DEPARTMENT	171,976.77	133,251.00	38,725.77	234,500.00
Publicity/Public Relations	0.00	0.00	0.00	0.00
AGRICULTURE & REFORESTATION	0.00	10,002.00	(10,002.00)	20,000.00
PROVINCIAL OFFENCES ADMINISTRATION	8,000.38	(159,303.00)	167,303.38	(318,639.00)
PROPERTY ASSESSMENT	785,287.36	785,286.00	1.36	1,570,575.00
FINANCIAL EXPENSE	545,172.55	583,326.00	(38,153.45)	21,968,987.00
<b>Finance &amp; Administration Committee</b>	<b>2,475,578.38</b>	<b>2,465,400.00</b>	<b>10,178.38</b>	<b>25,741,881.00</b>
<b>Total Net Expenses</b>	<b>15,394,769.21</b>	<b>26,922,546.00</b>	<b>(11,527,776.79)</b>	<b>64,024,346.00</b>
<b>County Levy</b>	<b>28,701,565.00</b>	<b>28,701,558.00</b>	<b>7.00</b>	<b>57,403,120.00</b>
<b>Other Revenue</b>	<b>1,273,501.78</b>	<b>2,938,560.00</b>	<b>(1,665,058.22)</b>	<b>6,621,226.00</b>
<b>Total Revenue</b>	<b>29,975,066.78</b>	<b>31,640,118.00</b>	<b>(1,665,051.22)</b>	<b>64,024,346.00</b>
<b>Municipal Surplus / ( Deficit)</b>	<b>14,580,297.57</b>	<b>4,717,572.00</b>	<b>9,862,725.57</b>	<b>0.00</b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>MEMBERS OF COUNCIL</u></b>	<b><u>270,290.77</u></b>	<b><u>269,346.00</u></b>	<b><u>944.77</u></b>	<b><u>642,460.00</u></b>
Warden's Salary & Per Diem	38,060.85	34,975.00	3,085.85	83,934.00
Council - Salaries	131,409.38	130,295.00	1,114.38	312,707.00
Councillor Ad Hoc Meeting per Diem	8,262.00	12,150.00	(3,888.00)	29,160.00
CPP,UIC,Employer Health Tax	10,022.38	12,180.00	(2,157.62)	29,226.00
Councillor Benefits - EHC/Dental	30,742.15	31,955.00	(1,212.85)	76,687.00
Councillor Group Insurance	2,635.00	2,975.00	(340.00)	7,140.00
Ad Hoc Meeting Expenses	0.00	0.00	0.00	0.00
Advocacy	16,692.26	12,500.00	4,192.26	30,000.00
AMO Board Expenses	808.99	4,165.00	(3,356.01)	10,000.00
Computer Supplies	0.00	2,502.00	(2,502.00)	5,000.00
Council - Conventions	15,024.01	15,000.00	24.01	30,000.00
Council - Mileage	26,937.18	14,585.00	12,352.18	35,000.00
Councillor Liability Insurance	10,406.93	11,854.00	(1,447.07)	11,854.00
FCM Board Expenses	3,017.63	4,165.00	(1,147.37)	10,000.00
EOWC Meetings	0.00	0.00	0.00	0.00
Hospitality	14,226.80	10,002.00	4,224.80	20,000.00
Legal	0.00	1,002.00	(1,002.00)	2,000.00
Office Supplies	750.96	2,502.00	(1,751.04)	5,000.00
Publicity	5,303.48	1,500.00	3,803.48	3,000.00
Recoveries - County	(39,126.00)	(39,126.00)	0.00	(78,248.00)
Recoveries - Federal	(2,495.40)	0.00	(2,495.40)	0.00
Recoveries - Other	(17,465.96)	0.00	(17,465.96)	0.00
Warden's Expenses	6,932.72	4,165.00	2,767.72	10,000.00
Warden's Golf Tournament	7,981.20	0.00	7,981.20	0.00
Staff & Council Appreciation Event	164.21	0.00	164.21	10,000.00
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
<b><u>GENERAL - ADMINISTRATION</u></b>	<b><u>439,603.95</u></b>	<b><u>531,215.00</u></b>	<b><u>(91,611.05)</u></b>	<b><u>1,024,422.00</u></b>
Salaries	520,766.55	648,966.00	(128,199.45)	1,297,927.00
Employee Benefits	156,980.27	201,201.00	(44,220.73)	402,400.00
Bank Charges - Moneris	2,415.66	1,500.00	915.66	3,000.00
Computer Maintenance	66,644.72	23,502.00	43,142.72	47,000.00
Conferences & Conventions	1,587.15	4,998.00	(3,410.85)	10,000.00
Depreciation	0.00	822.00	(822.00)	1,644.00
General Legal & Audit	43,805.29	13,002.00	30,803.29	26,000.00
Membership Fees	36,624.64	38,000.00	(1,375.36)	38,000.00
Office Expense	9,789.47	13,002.00	(3,212.53)	26,000.00
Professional Development	1,264.10	3,498.00	(2,233.90)	7,000.00
Recovery - Other Departments	(447,716.00)	(442,704.00)	(5,012.00)	(885,405.00)
Recovery - Outside	(3,850.00)	0.00	(3,850.00)	0.00
Recruitment	9,407.95	498.00	8,909.95	1,000.00
Special Projects - EOWC	25,000.00	11,502.00	13,498.00	23,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	0.00	(822.00)	822.00	(1,644.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Telephone	7,128.76	3,252.00	3,876.76	6,500.00
Travel	9,755.39	10,998.00	(1,242.61)	22,000.00
<b><u>HUMAN RESOURCES DEPARTMENT</u></b>	<b><u>171,976.77</u></b>	<b><u>133,251.00</u></b>	<b><u>38,725.77</u></b>	<b><u>234,500.00</u></b>
Salaries	348,126.52	324,408.00	23,718.52	648,811.00
Benefits	103,920.46	89,661.00	14,259.46	179,320.00
Conference & Convention	0.00	1,998.00	(1,998.00)	4,000.00
Depreciation	0.00	0.00	0.00	0.00
Expenses Recoverable From Others	10,882.78	4,998.00	5,884.78	10,000.00
Legal Fees	4,887.73	4,998.00	(110.27)	10,000.00
Membership Fees	4,153.66	3,000.00	1,153.66	6,000.00
Office Expense	7,930.78	12,498.00	(4,567.22)	25,000.00
Computer Expense	92,335.76	91,492.00	843.76	91,492.00
Professional Development	3,461.56	6,000.00	(2,538.44)	12,000.00
Purchased Services	38,099.23	34,998.00	3,101.23	70,000.00
Recovery - County Departments	(344,324.00)	(339,324.00)	(5,000.00)	(678,653.00)
Recovery - Provincial	(59,470.07)	(59,470.00)	(0.07)	(59,470.00)
Recovery - Municipal	(41,284.06)	(47,502.00)	6,217.94	(95,000.00)
Recovery - Other	(119.82)	0.00	(119.82)	0.00
Recruitment	0.00	498.00	(498.00)	1,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Travel	3,376.24	4,998.00	(1,621.76)	10,000.00

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>INFORMATION TECHNOLOGY</u></b>	<b><u>255,246.60</u></b>	<b><u>312,277.00</u></b>	<b><u>(57,030.40)</u></b>	<b><u>599,576.00</u></b>
Salaries	231,578.74	261,106.00	(29,527.26)	522,215.00
Employee Benefits	73,907.56	84,669.00	(10,761.44)	169,339.00
Annual Software Maintenance Fees	70,929.88	60,750.00	10,179.88	121,500.00
Communication Fees	17,299.15	14,598.00	2,701.15	29,200.00
Computer Technology Supplies	4,907.00	3,498.00	1,409.00	7,000.00
Corporate Software	0.00	7,500.00	(7,500.00)	15,000.00
Depreciation	17,952.38	17,352.00	600.38	34,700.00
Office Expense	145.82	1,002.00	(856.18)	2,000.00
Professional Development	0.00	3,000.00	(3,000.00)	6,000.00
Purchased Services	12,230.28	34,998.00	(22,767.72)	70,000.00
Recoveries - County	(183,992.00)	(178,992.00)	(5,000.00)	(357,978.00)
Surplus Adjustment - Capital	22,404.57	12,498.00	9,906.57	25,000.00
Surplus Adjustment - Depreciation	(17,952.38)	(17,352.00)	(600.38)	(34,700.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(25,000.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Telephone Costs	2,715.97	2,652.00	63.97	5,300.00
Travel	3,119.63	4,998.00	(1,878.37)	10,000.00



**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>PROPERTY - Pembroke Admin</u></b>	<b><u>82,873.82</u></b>	<b><u>155,778.00</u></b>	<b><u>(72,904.18)</u></b>	<b><u>96,977.00</u></b>
Salaries	89,390.78	91,052.00	(1,661.22)	182,105.00
Employee Benefits	25,669.78	29,738.00	(4,068.22)	59,479.00
Advertising	0.00	498.00	(498.00)	1,000.00
Capital - under threshold	0.00	0.00	0.00	0.00
Depreciation	211,733.88	211,002.00	731.88	422,000.00
Elevator Maintenance	3,689.50	3,972.00	(282.50)	7,949.00
Garbage Disposal	3,638.47	3,498.00	140.47	7,000.00
Grounds keeping	4,045.66	3,498.00	547.66	7,000.00
Insurance	50,604.20	57,812.00	(7,207.80)	57,812.00
Janitorial Contract	46,913.03	46,290.00	623.03	92,580.00
Legal	1,017.60	1,002.00	15.60	2,000.00
Lights, Heat & Power	72,591.93	64,926.00	7,665.93	129,857.00
Mechanical	7,725.17	10,998.00	(3,272.83)	22,000.00
Memberships/Subscriptions	537.00	252.00	285.00	500.00
Miscellaneous	2,905.82	1,500.00	1,405.82	3,000.00
Office Supplies	23,089.54	8,934.00	14,155.54	17,860.00
Professional Development	255.54	1,002.00	(746.46)	2,000.00
Recoveries - County	(277,860.00)	(277,860.00)	0.00	(555,715.00)
Recoveries - Other	0.00	0.00	0.00	0.00
Recruitment	170.96	378.00	(207.04)	750.00
Repairs & Maintenance	16,372.12	22,500.00	(6,127.88)	45,000.00
Security & Monitoring	9,000.77	3,150.00	5,850.77	6,300.00
Surplus Adjustment - Capital	0.00	78,384.00	(78,384.00)	156,765.00
Surplus Adjustment - Depreciation	(211,733.88)	(211,002.00)	(731.88)	(422,000.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(156,765.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Telephone	2,176.55	1,500.00	676.55	3,000.00
Travel	781.80	1,002.00	(220.20)	2,000.00
Vehicle Expenses	157.60	1,752.00	(1,594.40)	3,500.00
<b><u>PROPERTY - Renfrew County Place</u></b>	<b><u>308,588.26</u></b>	<b><u>134,512.00</u></b>	<b><u>174,076.26</u></b>	<b><u>(194,983.00)</u></b>
Salaries & Benefits	37,226.75	46,006.00	(8,779.25)	92,009.00
Capital - Under Threshold	14,734.85	0.00	14,734.85	0.00
Depreciation	107,880.22	105,702.00	2,178.22	211,399.00
Elevator Maintenance	2,136.96	3,552.00	(1,415.04)	7,100.00
Garbage Removal	1,124.44	1,998.00	(873.56)	4,000.00
Grounds keeping	28,746.54	16,002.00	12,744.54	32,000.00
Insurance	25,697.78	25,674.00	23.78	25,674.00
Insurance Claim Costs	0.00	0.00	0.00	0.00
Janitorial Contract	34,954.44	34,962.00	(7.56)	69,924.00
Lease Revenue- Outside	(144,967.49)	(105,204.00)	(39,763.49)	(210,403.00)
Lights, Heat & Power	40,423.61	50,148.00	(9,724.39)	100,296.00
Mechanical	5,646.71	9,750.00	(4,103.29)	19,500.00
Miscellaneous	804.35	2,550.00	(1,745.65)	5,100.00
Municipal Taxes	0.00	7,500.00	(7,500.00)	15,000.00
Office Supplies / Admin Costs	1,947.33	1,602.00	345.33	3,200.00
Recoveries - County	(205,494.00)	(205,494.00)	0.00	(410,983.00)
Recoveries - Outside	(18,115.34)	(7,500.00)	(10,615.34)	(15,000.00)
Repairs & Maintenance	29,615.07	20,748.00	8,867.07	41,500.00
Security & Monitoring	6,853.88	3,048.00	3,805.88	6,100.00
Surplus Adjustment - Capital	447,252.38	229,170.00	218,082.38	458,341.00
Surplus Adjustment - Depreciation	(107,880.22)	(105,702.00)	(2,178.22)	(211,399.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(458,341.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	20,000.00

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>PROPERTY - Base Stations</u></b>	<b><u>208,435.19</u></b>	<b><u>63,678.00</u></b>	<b><u>144,757.19</u></b>	<b><u>0.00</u></b>
BLDG - Repairs & Maint	32,271.14	28,170.00	4,101.14	56,314.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	30,026.94	30,858.00	(831.06)	61,722.00
Grounds keeping	32,927.50	32,304.00	623.50	64,596.00
Internal Charges	0.00	7,740.00	(7,740.00)	15,500.00
Janitorial Contract	9,488.54	19,584.00	(10,095.46)	39,185.00
Lights, Heat & Power	28,105.79	25,590.00	2,515.79	51,160.00
Mechanical	7,520.27	3,120.00	4,400.27	6,250.00
Misc. - Building Expenses	1,872.04	5,520.00	(3,647.96)	11,000.00
Recoveries - County	(261,630.00)	(261,630.00)	0.00	(523,262.00)
Revenue - Outside Recoveries	0.00	(6,000.00)	6,000.00	(12,000.00)
Surplus Adjustment - Capital	357,879.91	209,280.00	148,599.91	418,565.00
Surplus Adjustment - Depreciation	(30,026.94)	(30,858.00)	831.06	(61,722.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(418,565.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	291,257.00
<b><u>PROPERTY - Arnprior Office</u></b>	<b><u>(32,105.13)</u></b>	<b><u>50,849.00</u></b>	<b><u>(82,954.13)</u></b>	<b><u>0.00</u></b>
Bldg. - Repairs & Maintenance	3,411.95	750.00	2,661.95	1,500.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	17,730.72	19,218.00	(1,487.28)	38,440.00
Grounds keeping	5,771.83	2,400.00	3,371.83	4,804.00
Insurance	4,200.00	4,133.00	67.00	4,133.00
Janitorial Contract	16,395.86	15,000.00	1,395.86	30,000.00
Legal	1,679.04	0.00	1,679.04	0.00
Lights, Heat & Power	6,143.04	6,750.00	(606.96)	13,500.00
Mechanical	538.31	1,050.00	(511.69)	2,100.00
Misc. Bldg. Other	508.80	252.00	256.80	500.00
Recoverable County	(47,574.00)	(47,574.00)	0.00	(95,152.00)
Recovery - Outside	(23,179.96)	(23,178.00)	(1.96)	(46,360.00)
Security	0.00	798.00	(798.00)	1,600.00
Surplus Adjustment - Capital	0.00	90,468.00	(90,468.00)	180,941.00
Surplus Adjustment - Depreciation	(17,730.72)	(19,218.00)	1,487.28	(38,440.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(180,941.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	83,375.00
<b><u>PROPERTY - Renfrew OPP</u></b>	<b><u>(69,916.24)</u></b>	<b><u>(17,793.00)</u></b>	<b><u>(52,123.24)</u></b>	<b><u>0.00</u></b>
Salaries / Benefits	23,394.68	23,334.00	60.68	46,665.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	58,037.34	57,882.00	155.34	115,758.00
Expenses Recoverable from Others	0.00	0.00	0.00	0.00
Garbage Removal	895.48	1,098.00	(202.52)	2,200.00
Grounds keeping	15,264.00	18,000.00	(2,736.00)	36,000.00
Insurance	23,308.51	22,939.00	369.51	22,939.00
Interest Expense	44,387.88	43,230.00	1,157.88	86,465.00
Internal Charges	8,148.00	402.00	7,746.00	800.00
Mechanical	8,818.74	0.00	8,818.74	0.00
Municipal Taxes	0.00	22,998.00	(22,998.00)	46,000.00
Office Expenses	2,655.19	1,500.00	1,155.19	3,000.00
Repairs & Maint	6,124.97	16,248.00	(10,123.03)	32,500.00
Revenue - Lease - Base Rent	(232,566.78)	(232,566.00)	(0.78)	(465,134.00)
Revenue - Lease - Expense Recoveries	(126,228.92)	(89,670.00)	(36,558.92)	(179,335.00)
Security/Monitoring	2,343.53	0.00	2,343.53	0.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Debt Principal Payments	153,538.48	154,694.00	(1,155.52)	309,387.00
Surplus Adjustment - Depreciation	(58,037.34)	(57,882.00)	(155.34)	(115,758.00)
Surplus Adjustment - From Reserves	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF To Reserves	0.00	0.00	0.00	58,513.00
<b><u>FORESTRY DEPT.</u></b>	<b><u>(148,369.06)</u></b>	<b><u>51,668.00</u></b>	<b><u>(200,037.06)</u></b>	<b><u>73,239.00</u></b>
Salaries / Benefits	96,582.38	110,324.00	(13,741.62)	220,643.00
Advertising	0.00	300.00	(300.00)	600.00
Conventions	1,101.92	924.00	177.92	1,850.00
Depreciation	8,389.31	8,388.00	1.31	16,772.00
Legal	0.00	1,248.00	(1,248.00)	2,500.00
Memberships/Subscriptions	7,643.37	4,698.00	2,945.37	9,396.00
Miscellaneous	341.74	852.00	(510.26)	1,700.00
Office Supplies	1,019.40	1,500.00	(480.60)	3,000.00
Professional Development	175.00	1,278.00	(1,103.00)	2,550.00
Recoveries - Other	(4,146.94)	(5,250.00)	1,103.06	(10,500.00)
Revenues - Timber Sales	(257,929.97)	(90,000.00)	(167,929.97)	(180,000.00)
Small Tools / Supplies	1,909.33	498.00	1,411.33	1,000.00
Special Project - Other	0.00	1,248.00	(1,248.00)	2,500.00
Special Project - Well Remediation	0.00	1,800.00	(1,800.00)	3,600.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(8,389.31)	(8,388.00)	(1.31)	(16,772.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(90,100.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	60,000.00
Travel	1,055.57	3,000.00	(1,944.43)	6,000.00
Tree Marking	0.00	1,002.00	(1,002.00)	2,000.00
Tree Planting	1,555.35	13,248.00	(11,692.65)	26,500.00
Vehicle Expenses	2,323.79	4,998.00	(2,674.21)	10,000.00

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b>GIS</b>	<b>83,827.92</b>	<b>166,331.00</b>	<b>(82,503.08)</b>	<b>323,597.00</b>
Salaries & Benefits	83,364.16	101,902.00	(18,537.84)	203,797.00
Computer Supply/Maintenance	49,330.61	57,336.00	(8,005.39)	114,670.00
Conventions	(163.83)	498.00	(661.83)	1,000.00
Depreciation	2,848.26	2,838.00	10.26	5,680.00
Membership	0.00	0.00	0.00	0.00
Office Supplies	202.25	1,002.00	(799.75)	2,000.00
Professional Development	0.00	498.00	(498.00)	1,000.00
Recoverable Outside	(653.10)	(10,050.00)	9,396.90	(20,100.00)
Recoveries - Municipal	0.00	(4,650.00)	4,650.00	(9,300.00)
Recoveries - provincial/federal	(45,105.95)	(45,935.00)	829.05	(45,935.00)
Recoveries - internal	(12,366.00)	(12,366.00)	0.00	(24,735.00)
Special Projects	9,203.43	50,100.00	(40,896.57)	100,200.00
Surplus Adj - Capital	0.00	27,498.00	(27,498.00)	55,000.00
Surplus Adj - Trf From Reserve	0.00	0.00	0.00	(55,000.00)
Surplus Adjustment - Depreciation	(2,848.26)	(2,838.00)	(10.26)	(5,680.00)
Travel	16.35	498.00	(481.65)	1,000.00
Weed Inspection	0.00	0.00	0.00	0.00
<b><u>ECONOMIC DEVELOPMENT</u></b>	<b>187,863.65</b>	<b>246,883.00</b>	<b>(59,019.35)</b>	<b>493,739.00</b>
Salaries	120,080.01	131,931.00	(11,850.99)	263,863.00
Benefits	37,182.19	43,030.00	(5,847.81)	86,056.00
Computer Maintenance	0.00	2,502.00	(2,502.00)	5,000.00
Conventions	791.52	1,050.00	(258.48)	2,100.00
Marketing Program	29,343.95	32,748.00	(3,404.05)	65,500.00
Memberships/Subscriptions	2,544.16	2,250.00	294.16	4,500.00
Office Expense	4,600.52	3,000.00	1,600.52	6,000.00
ON Winter Games expenses	7,500.00	0.00	7,500.00	0.00
ON Winter Games Recoveries - other	(525.45)	0.00	(525.45)	0.00
ON Winter Games Recoveries - Provincial	(279,452.00)	0.00	(279,452.00)	0.00
Professional Development/Staff Training	0.00	378.00	(378.00)	750.00
Recoveries - Federal	0.00	0.00	0.00	0.00
Recoveries-Other	(1,313.30)	(19,998.00)	18,684.70	(40,000.00)
Recoveries-Municipal	(275.50)	0.00	(275.50)	0.00
Recoveries-Provincial	(11,171.68)	(34,998.00)	23,826.32	(70,000.00)
Recruitment	0.00	0.00	0.00	0.00
Special Projects	1,643.35	32,490.00	(30,846.65)	64,970.00
Special Projects - Agriculture	0.00	0.00	0.00	0.00
Special Projects - RED	2,442.24	49,998.00	(47,555.76)	100,000.00
Surplus Adjustment - TRF To Reserve	272,477.45	0.00	272,477.45	0.00
Travel	1,996.19	2,502.00	(505.81)	5,000.00

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>ENTERPRISE CENTRE</u></b>	<b><u>12,629.76</u></b>	<b><u>14,027.00</u></b>	<b><u>(1,397.24)</u></b>	<b><u>28,055.00</u></b>
Salaries	65,282.48	72,495.00	(7,212.52)	144,993.00
Benefits	23,591.22	26,312.00	(2,720.78)	52,623.00
Marketing	95.02	3,000.00	(2,904.98)	6,000.00
Office Expenses	5,896.39	1,500.00	4,396.39	3,000.00
Professional Development	0.00	348.00	(348.00)	700.00
Purchased Service	3,378.00	3,378.00	0.00	6,754.00
Recoveries - Municipalities	(5,000.00)	(2,748.00)	(2,252.00)	(5,500.00)
Recoveries - Other	(6,710.65)	(4,998.00)	(1,712.65)	(10,000.00)
Recoveries - Provincial	(76,269.00)	(86,874.00)	10,605.00	(173,745.00)
Special Projects - French Langage	1,703.63	8,250.00	(6,546.37)	16,500.00
Starter Company - Provincial Revenue	(5,775.58)	(34,350.00)	28,574.42	(68,700.00)
Starter Company - Special Projects	5,954.68	34,350.00	(28,395.32)	68,700.00
Summer Company - Special Projects	13,264.01	0.00	13,264.01	0.00
Prov Rev - Special Projects	0.00	0.00	0.00	0.00
Summer Company - Provincial Revenue	(13,252.76)	(8,250.00)	(5,002.76)	(16,500.00)
Telephone/Internet Access	559.60	1,116.00	(556.40)	2,230.00
Travel	(87.28)	498.00	(585.28)	1,000.00
<b><u>OTTAWA VALLEY TOURIST ASSOCIATION</u></b>	<b><u>133,110.01</u></b>	<b><u>149,497.00</u></b>	<b><u>(16,386.99)</u></b>	<b><u>298,984.00</u></b>
Salaries	88,039.30	99,150.00	(11,110.70)	198,296.00
Benefits	28,192.71	33,469.00	(5,276.29)	66,938.00
Direct Contribution to OVTA	16,878.00	16,878.00	0.00	33,750.00
Recoveries	0.00	0.00	0.00	0.00
<b><u>PLANNING DEPARTMENT</u></b>	<b><u>274,587.24</u></b>	<b><u>511,440.00</u></b>	<b><u>(236,852.76)</u></b>	<b><u>872,876.00</u></b>
Salaries	345,338.56	430,281.00	(84,942.44)	860,564.00
Employee Benefits	103,454.55	119,607.00	(16,152.45)	239,218.00
Computer Supplies / Maintenance	4,413.63	6,000.00	(1,586.37)	12,000.00
Conventions	1,909.05	2,502.00	(592.95)	5,000.00
Legal Fees	0.00	498.00	(498.00)	1,000.00
Memberships	150.00	2,850.00	(2,700.00)	5,700.00
Office Expense	4,277.72	9,198.00	(4,920.28)	18,394.00
Professional Development	(751.04)	3,000.00	(3,751.04)	6,000.00
Purchased Service	0.00	12,498.00	(12,498.00)	25,000.00
Recruitment	1,243.37	3,000.00	(1,756.63)	6,000.00
Revenues - Municipal Projects	(7,300.00)	(19,998.00)	12,698.00	(40,000.00)
Revenues - Other	0.00	(1,002.00)	1,002.00	(2,000.00)
Revenues - Service Charges	(35,216.28)	(21,000.00)	(14,216.28)	(42,000.00)
Revenues - Severance Applications	(123,300.00)	(94,998.00)	(28,302.00)	(190,000.00)
Revenues - Subdivision Applications	(27,370.00)	(30,000.00)	2,630.00	(60,000.00)
Special Projects - official plan	3,531.14	4,002.00	(470.86)	8,000.00
Special Projects - Housing Study	0.00	75,000.00	(75,000.00)	150,000.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(150,000.00)
Travel	4,206.54	10,002.00	(5,795.46)	20,000.00
<b><u>PUBLIC WORKS</u></b>	<b><u>(159,394.93)</u></b>	<b><u>8,754,415.00</u></b>	<b><u>(8,913,809.93)</u></b>	<b><u>10,989,045.00</u></b>
Administration	724,227.65	671,574.00	52,653.65	1,212,146.00
Capital Works - Operating Expenses	353,717.89	422,212.00	(68,494.11)	844,431.00
Clearing	0.00	0.00	0.00	0.00
Depreciation	5,515,383.21	5,350,002.00	165,381.21	10,700,000.00
Equipment	681,561.04	806,333.00	(124,771.96)	1,567,942.00
Housing	100,742.51	109,212.00	(8,469.49)	180,750.00
Maintenance	2,561,493.41	3,768,119.00	(1,206,625.59)	6,981,293.00
Trails	228,578.98	174,633.00	53,945.98	4,162,021.00
Recoveries - Donations	(280.00)	0.00	(280.00)	(3,500,000.00)
Recoveries - Federal	0.00	0.00	0.00	(1,470,000.00)
Recoveries - Municipal	0.00	0.00	0.00	0.00
Recoveries - Other	(50,315.21)	(13,400.00)	(36,915.21)	(330,000.00)
Recoveries - Provincial	(1,199,270.00)	(1,199,268.00)	(2.00)	(2,398,538.00)
Surplus Adjustment - Capital	3,365,148.80	4,200,000.00	(834,851.20)	44,815,744.00
Surplus Adjustment - Depreciation	(5,515,383.21)	(5,350,002.00)	(165,381.21)	(10,700,000.00)
Surplus Adjustment - Temp loan	(6,925,000.00)	(185,000.00)	(6,740,000.00)	(1,832,960.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(39,243,784.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>BONNECHERE MANOR</u></b>	<b><u>778,776.00</u></b>	<b><u>778,776.00</u></b>	<b><u>0.00</u></b>	<b><u>1,557,544.00</u></b>
Recoveries - City of Pembroke	(383,574.00)	(383,574.00)	0.00	(767,150.00)
Total Municipal Cost	1,162,350.00	1,162,350.00	0.00	2,324,694.00
<b><u>MIRAMICHI LODGE</u></b>	<b><u>651,900.00</u></b>	<b><u>651,900.00</u></b>	<b><u>0.00</u></b>	<b><u>1,303,802.00</u></b>
Recoveries - City of Pembroke	(321,084.00)	(321,084.00)	0.00	(642,171.00)
Total Municipal Cost	972,984.00	972,984.00	0.00	1,945,973.00
<b><u>OTHER LONG TERM CARE</u></b>	<b><u>47,282.58</u></b>	<b><u>47,478.00</u></b>	<b><u>(195.42)</u></b>	<b><u>94,950.00</u></b>
City of Pembroke Share	(23,004.00)	(23,004.00)	0.00	(46,009.00)
North Renfrew Long Term Care	70,286.58	70,482.00	(195.42)	140,959.00
<b><u>HEALTH SERVICES</u></b>	<b><u>944,095.00</u></b>	<b><u>977,250.00</u></b>	<b><u>(33,155.00)</u></b>	<b><u>1,954,497.00</u></b>
Renfrew County & District Health Unit	944,095.00	977,250.00	(33,155.00)	1,954,497.00
<b><u>OTTAWA VALLEY OHT</u></b>	<b><u>(0.00)</u></b>	<b><u>1.00</u></b>	<b><u>(1.00)</u></b>	<b><u>0.00</u></b>
Salaries	208,193.52	165,055.00	43,138.52	330,113.00
Benefits	26,026.42	0.00	26,026.42	0.00
Admin Charges	15,000.00	0.00	15,000.00	0.00
Office Supplies/computer	45,430.93	0.00	45,430.93	0.00
Purchased Services	319,014.03	322,446.00	(3,431.97)	644,887.00
Recoveries - Provincial	(559,007.07)	(487,500.00)	(71,507.07)	(975,000.00)
Recoveries - Other	(129,166.67)	0.00	(129,166.67)	0.00
Surplus Adjustment - TRF from Reserves	(3,122.16)	0.00	(3,122.16)	0.00
Special projects	77,631.00	0.00	77,631.00	0.00

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>PARAMEDIC - 911</u></b>	<b><u>5,828,085.34</u></b>	<b><u>7,423,858.00</u></b>	<b><u>(1,595,772.66)</u></b>	<b><u>12,690,447.00</u></b>
Admin - Salaries	1,053,762.69	1,174,986.00	(121,223.31)	2,349,975.00
Admin - Employee Benefits	360,041.44	325,312.00	34,729.44	650,627.00
Paramedic - Salaries	5,545,197.43	7,164,397.00	(1,619,199.57)	14,328,785.00
Paramedic - Employee Benefits	2,047,471.68	2,806,323.00	(758,851.32)	5,612,648.00
Admin Charge	100,134.00	100,236.00	(102.00)	200,474.00
Base Station Expenses	32,758.43	40,002.00	(7,243.57)	80,000.00
Capital Under Threshold	753.00	0.00	753.00	0.00
Communication & Computer Expense	258,881.36	199,998.00	58,883.36	400,000.00
Conferences & Conventions	5,724.98	4,998.00	726.98	10,000.00
Cross Border - Other Municipalities (Recovery)	(0.43)	10,002.00	(10,002.43)	20,000.00
Depreciation	472,275.90	600,000.00	(127,724.10)	1,200,000.00
HR Charge	136,188.00	136,188.00	0.00	272,380.00
Insurance	283,108.88	213,104.00	70,004.88	213,104.00
Insurance Claims Costs	0.00	4,998.00	(4,998.00)	10,000.00
IT Charge	26,574.00	26,574.00	0.00	53,151.00
Lease - Base Station - Internal	293,136.00	293,136.00	0.00	586,277.00
Lease - Base Station Lease - External	48,201.18	32,568.00	15,633.18	65,132.00
Lease - Admin Office - Internal	68,352.00	68,352.00	0.00	136,699.00
Leased Equipment	0.00	37,500.00	(37,500.00)	75,000.00
Legal	95,020.52	10,002.00	85,018.52	20,000.00
Medication Costs	93,335.52	57,498.00	35,837.52	115,000.00
Membership Fees	11,087.51	0.00	11,087.51	0.00
Office Expenses	60,679.28	25,002.00	35,677.28	50,000.00
Professional Development	22,251.48	19,998.00	2,253.48	40,000.00
Purchased Service	152,227.80	85,002.00	67,225.80	170,000.00
Recovery - City of Pembroke share	(1,071,414.00)	(1,071,414.00)	0.00	(2,142,831.00)
Recovery - County	(15,048.00)	(15,048.00)	0.00	(30,095.00)
Revenue - Donations	0.00	(1,500.00)	1,500.00	(3,000.00)
Revenue - Interest	0.00	(37,500.00)	37,500.00	(75,000.00)
Revenue - Other	(276,489.78)	(191,034.00)	(85,455.78)	(382,062.00)
Revenue - Provincial - Special	(46,092.26)	(420,000.00)	373,907.74	(840,000.00)
Revenue- Provincial Subsidy	(4,833,251.00)	(5,513,316.00)	680,065.00	(11,026,635.00)
Small Equipment & Supplies	289,210.19	225,000.00	64,210.19	450,000.00
Special Project	41,142.68	0.00	41,142.68	0.00
Surplus Adjustment - Capital	560,077.10	1,717,500.00	(1,157,422.90)	3,435,000.00
Surplus Adjustment - Capital Lease Principal	0.00	124,998.00	(124,998.00)	250,000.00
Surplus Adjustment - Proceeds Capital Lease	0.00	(675,000.00)	675,000.00	(1,350,000.00)
Surplus Adjustment - Depreciation	(472,275.90)	(600,000.00)	127,724.10	(1,200,000.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(3,144,182.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	1,200,000.00
Travel	35,540.87	19,998.00	15,542.87	40,000.00
Uniform Allowances	600.00	0.00	600.00	0.00
Uniform, Laundry	118,659.01	75,000.00	43,659.01	150,000.00
Vehicle - recovery from other paramedic program	(92,218.00)	0.00	(92,218.00)	0.00
Vehicle Operation & Maintenance	422,481.78	349,998.00	72,483.78	700,000.00
<b><u>PARAMEDIC - OTHER</u></b>	<b><u>0.00</u></b>	<b><u>(9.00)</u></b>	<b><u>9.00</u></b>	<b><u>0.00</u></b>
Comm Paramedic - Salaries & Benefits	0.00	0.00	0.00	0.00
Comm Paramedic - Expenses	0.00	0.00	0.00	0.00
Comm Paramedic - Provincial Subsidy	(98,201.00)	(182,502.00)	84,301.00	(365,000.00)
LTC - Salaries & Benefits	671,017.29	958,925.00	(287,907.71)	1,917,848.00
LTC - Expenses	364,533.16	223,572.00	140,961.16	447,152.00
LTC - Provincial Subsidy	(1,085,376.17)	(1,000,002.00)	(85,374.17)	(2,000,000.00)
LTC - Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
LTC - Surplus Adjustment - TRF to Reserves	170,599.86	0.00	170,599.86	0.00
LTC Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
LTC - Surplus Adjustment - Depreciation	(22,573.14)	0.00	(22,573.14)	0.00
Vaccine - Salaries & Benefits	0.00	0.00	0.00	0.00
Vaccine - Expenses	0.00	0.00	0.00	0.00
Vaccine - Provincial Subsidy	0.00	0.00	0.00	0.00
VTAC - Salaries & Benefits	883,680.82	949,324.00	(65,643.18)	1,898,644.00
VTAC - Expenses	1,415,663.24	1,528,176.00	(112,512.76)	3,056,356.00
VTAC - Revenue	(2,411,266.80)	(2,477,502.00)	66,235.20	(4,955,000.00)
VTAC - Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
VTAC - Surplus Adjustment - TRF to Reserves	121,078.08	0.00	121,078.08	0.00
VTAC - Surplus Adjustment - Depreciation	(9,155.34)	0.00	(9,155.34)	0.00
<b><u>EMERGENCY MANAGEMENT</u></b>	<b><u>88,697.51</u></b>	<b><u>85,298.00</u></b>	<b><u>3,399.51</u></b>	<b><u>130,595.00</u></b>
911	49,654.11	50,000.00	(345.89)	60,000.00
Admin Charge (Paramedic Service)	15,048.00	15,048.00	0.00	30,095.00
Depreciation	16,247.04	0.00	16,247.04	0.00
Emergency Management	519.37	30,000.00	(29,480.63)	60,000.00
Fire Services Charges	0.00	0.00	0.00	120,000.00
Purchased Service	4,579.20	0.00	4,579.20	0.00
Recoveries - Provincial	0.00	(20,250.00)	20,250.00	(40,500.00)
Recoveries - Other	0.00	0.00	0.00	(120,000.00)
Recoveries - Municipal	0.00	0.00	0.00	0.00
Surplus Adjustment - Capital	18,896.83	10,500.00	8,396.83	21,000.00
Surplus Adjustment - Depreciation	(16,247.04)	0.00	(16,247.04)	0.00

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>ONTARIO WORKS</u></b>	<b><u>292,309.42</u></b>	<b><u>743,567.00</u></b>	<b><u>(451,257.58)</u></b>	<b><u>1,487,138.00</u></b>
Depreciation	7,952.94	9,336.00	(1,383.06)	18,667.00
Municipal Contribution - City of Pembroke	(267,050.11)	(264,528.00)	(2,522.11)	(529,065.00)
Ontario Works Program Administration	1,615,206.45	2,009,105.00	(393,898.55)	4,018,203.00
Other Revenue	0.00	0.00	0.00	0.00
Provincial Subsidy - Ontario Works Program Admin	(1,081,008.00)	(1,011,006.00)	(70,002.00)	(2,022,000.00)
Provincial Subsidy - Social Assistance - Benefits	(6,370,073.18)	(6,298,164.00)	(71,909.18)	(12,596,330.00)
Social Assistance - Benefits	6,395,234.26	6,308,160.00	87,074.26	12,616,330.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(7,952.94)	(9,336.00)	1,383.06	(18,667.00)
Surplus Adjustment - TRF From Reserve	0.00	0.00	0.00	0.00

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>CHILD CARE</u></b>	<b><u>223,208.94</u></b>	<b><u>287,952.00</u></b>	<b><u>(64,743.06)</u></b>	<b><u>167,139.00</u></b>
Administration	18,038.94	82,786.00	(64,747.06)	165,553.00
Core Programs	227,088.00	227,088.00	0.00	454,188.00
Special Needs Resourcing	0.00	1.00	(1.00)	0.00
Special Purpose	10,074.00	10,074.00	0.00	20,157.00
EarlyON Centres	0.00	(7.00)	7.00	0.00
Licensed Family Home Day Care	0.00	2.00	(2.00)	0.00
CWELCC (\$10/day Child Care)	0.00	0.00	0.00	0.00
Municipal Contribution - City of Pembroke	(31,992.00)	(31,992.00)	0.00	(63,989.00)
Surplus Adjustment - TRF From Reserve	0.00	0.00	0.00	(408,770.00)
<b><u>COMMUNITY HOUSING</u></b>	<b><u>3,182,705.55</u></b>	<b><u>3,179,790.00</u></b>	<b><u>2,915.55</u></b>	<b><u>5,914,824.00</u></b>
Admin Charges	108,258.00	108,390.00	(132.00)	216,783.00
Affordable Housing - Tax Rebate	3,708.25	6,252.00	(2,543.75)	12,500.00
HR Charges	41,130.00	41,130.00	0.00	82,259.00
IT Charges	18,708.00	18,708.00	0.00	37,411.00
Legal	0.00	0.00	0.00	0.00
Municipal Contribution - City of Pembroke	(356,598.00)	(356,598.00)	0.00	(713,198.00)
Non Profit Housing	665,684.00	808,032.00	(142,348.00)	1,616,064.00
Office Supplies	0.00	498.00	(498.00)	1,000.00
Memberships	0.00	0.00	0.00	0.00
PROV (FED) SUBSIDY -SOCIAL HOUSING	(369,204.70)	(369,204.00)	(0.70)	(738,409.00)
PROV REV - COCHI	(481,559.43)	(580,650.00)	99,090.57	(1,161,300.00)
PROV REV - CMHC	0.00	(88,500.00)	88,500.00	(177,000.00)
PROV REV - HPP	(1,831,313.32)	(1,784,598.00)	(46,715.32)	(3,569,200.00)
PROV REV - IAH	(14,300.00)	(8,502.00)	(5,798.00)	(17,000.00)
PROV REV - OPHI	(7,729.69)	(250,152.00)	242,422.31	(500,300.00)
PROV REV - COHB	(250.00)	(1,500.00)	1,250.00	(3,000.00)
PROV REV - SSRF	0.00	(649,998.00)	649,998.00	(1,300,000.00)
PROV REV - STRONG COMMUNITY RENT SUP	0.00	0.00	0.00	0.00
RCHC TRANSFER - BASE	3,228,906.00	3,228,906.00	0.00	6,457,815.00
RCHC TRANSFER - COCHI	481,559.43	430,710.00	50,849.43	861,420.00
RCHC TRANSFER - HPP	1,831,313.32	1,784,598.00	46,715.32	3,569,200.00
RCHC TRANSFER - IAH	14,300.00	8,502.00	5,798.00	17,000.00
RCHC TRANSFER - OPHI	7,729.69	250,152.00	(242,422.31)	500,300.00
RCHC TRANSFER - SSRF	0.00	649,998.00	(649,998.00)	1,300,000.00
RCHC TRANSFER - COHB	250.00	1,500.00	(1,250.00)	3,000.00
RCHC TRANSFER - CMHC	0.00	88,500.00	(88,500.00)	177,000.00
OPHI - Direct costs	0.00	0.00	0.00	0.00
Recoveries - Outside - RCHC	(157,886.00)	(157,386.00)	(500.00)	(314,774.00)
Recoveries - Muncipal	(100,000.00)	0.00	(100,000.00)	0.00
Recoveries - Other	(3,574.05)	0.00	(3,574.05)	0.00
Special Projects - Warming Centre	103,574.05	0.00	103,574.05	0.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(444,747.00)
Surplus Adjustment - TRF To Reserves	0.00	0.00	0.00	0.00
Travel	0.00	1,002.00	(1,002.00)	2,000.00



**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>PROVINCIAL OFFENCES ADMINISTRATION</u></b>	<b><u>8,000.38</u></b>	<b><u>(159,303.00)</u></b>	<b><u>167,303.38</u></b>	<b><u>(318,639.00)</u></b>
Salaries	180,626.20	224,816.00	(44,189.80)	449,633.00
Benefits	56,247.97	65,917.00	(9,669.03)	131,834.00
Adjudication	39,393.00	32,502.00	6,891.00	65,000.00
Admin Charges	29,082.00	29,082.00	0.00	58,160.00
Bank Charges (Visa/MasterCard)	11,211.36	15,000.00	(3,788.64)	30,000.00
Certificates of Offence	0.00	4,998.00	(4,998.00)	10,000.00
City of Pembroke - Share of Net Revenue	24,144.00	24,144.00	0.00	48,288.00
Collection Costs	8,755.45	15,000.00	(6,244.55)	30,000.00
Computer & Technology	8,645.54	8,502.00	143.54	17,000.00
Conventions	177.87	1,500.00	(1,322.13)	3,000.00
Court Transcripts	0.00	498.00	(498.00)	1,000.00
Depreciation	534.78	828.00	(293.22)	1,650.00
ICON Charges	5,385.90	9,000.00	(3,614.10)	18,000.00
Interpreter Fees	463.91	750.00	(286.09)	1,500.00
IT Charges	9,732.00	9,732.00	0.00	19,458.00
Lease/Building Costs	54,136.11	54,108.00	28.11	108,212.00
Legal Costs	0.00	1,002.00	(1,002.00)	2,000.00
Miscellaneous	0.00	750.00	(750.00)	1,500.00
Monitoring / Enforcement Fees	3,888.00	3,888.00	0.00	7,776.00
Office Equipment / Furniture	642.49	1,002.00	(359.51)	2,000.00
Office Supplies	1,707.23	3,252.00	(1,544.77)	6,500.00
Part III Prosecution	8,073.63	252.00	7,821.63	500.00
Postage	12.85	498.00	(485.15)	1,000.00
Purchase of Service - Notice of Fines	774.85	2,502.00	(1,727.15)	5,000.00
Purchase of Service - Prosecution	712.32	4,002.00	(3,289.68)	8,000.00
Revenues - POA Fines	(437,022.86)	(675,000.00)	237,977.14	(1,350,000.00)
Revenues - POA Recoveries	(262.70)	0.00	(262.70)	0.00
Satellite Courtroom Costs	0.00	0.00	0.00	0.00
Staff Training/Development	0.00	1,002.00	(1,002.00)	2,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(534.78)	(828.00)	293.22	(1,650.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Telephone	1,473.26	1,998.00	(524.74)	4,000.00
Travel	0.00	0.00	0.00	0.00
Witness Fees	0.00	0.00	0.00	0.00
<b><u>Publicity/Public Relations</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
Publicity/Public Relations Service	0.00	0.00	0.00	0.00
Recoveries	0.00	0.00	0.00	0.00
<b><u>AGRICULTURE &amp; REFORESTATION</u></b>	<b><u>0.00</u></b>	<b><u>10,002.00</u></b>	<b><u>(10,002.00)</u></b>	<b><u>20,000.00</u></b>
Forest Fire Protection	0.00	2,502.00	(2,502.00)	5,000.00
Reforestation - Grants in Lieu	0.00	7,500.00	(7,500.00)	15,000.00
<b><u>PROPERTY ASSESSMENT</u></b>	<b><u>785,287.36</u></b>	<b><u>785,286.00</u></b>	<b><u>1.36</u></b>	<b><u>1,570,575.00</u></b>
MPAC	785,287.36	785,286.00	1.36	1,570,575.00
<b><u>FINANCIAL EXPENSE</u></b>	<b><u>545,172.55</u></b>	<b><u>583,326.00</u></b>	<b><u>(38,153.45)</u></b>	<b><u>21,968,987.00</u></b>
County Share - Taxes Written Off	0.00	0.00	0.00	300,000.00
Bad Debts	12,229.72	0.00	12,229.72	0.00
Interest Expense	65,649.26	63,018.00	2,631.26	126,034.00
Provision for Unallocated Funds	52,997.06	103,380.00	(50,382.94)	206,757.00
Surplus Adjustment - Debt Principal	414,296.51	416,928.00	(2,631.49)	833,857.00
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	20,502,339.00
<b>TOTAL EXPENSES</b>	<b>15,394,769.21</b>	<b>26,922,546.00</b>	<b>(11,527,776.79)</b>	<b>64,024,346.00</b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - GENERAL REVENUE FUND  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
			over / (under)	
<b><u>REVENUES</u></b>				
<b><u>COUNTY LEVY</u></b>	<b><u>28,701,565.00</u></b>	<b><u>28,701,558.00</u></b>	<b><u>7.00</u></b>	<b><u>57,403,120.00</u></b>
<b><u>PIL ADJUSTMENTS</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>(150,000.00)</u></b>
<b><u>WATERPOWER GENERATING STATION</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>394,109.00</u></b>
<b><u>SUPPLEMENTARY REVENUE</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>500,000.00</u></b>
<b><u>OTHER REVENUE</u></b>	<b><u>1,273,501.78</u></b>	<b><u>2,938,560.00</u></b>	<b><u>(1,665,058.22)</u></b>	<b><u>5,877,117.00</u></b>
Donations In Kind	0.00	0.00	0.00	0.00
Gain / (Loss) - Sale of Assets	36,620.03	0.00	36,620.03	0.00
Canada Community Building Fund (Gas Tax)	0.00	1,438,560.00	(1,438,560.00)	2,877,117.00
Interest Revenue	1,227,519.48	1,500,000.00	(272,480.52)	3,000,000.00
Licenses	145.00	0.00	145.00	0.00
Other Revenue	24.70	0.00	24.70	0.00
Proceeds - Sale of Assets	9,192.57	0.00	9,192.57	0.00
<b><u>CONTRIBUTION FROM RESERVES</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
Surplus Adjustment - TRF From Reserves	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b><u>29,975,066.78</u></b>	<b><u>31,640,118.00</u></b>	<b><u>(1,665,051.22)</u></b>	<b><u>64,024,346.00</u></b>
<b>Municipal Surplus / ( Deficit)</b>	<b><u>14,580,297.57</u></b>	<b><u>4,717,572.00</u></b>	<b><u>9,862,725.57</u></b>	<b><u>0.00</u></b>
<b>add: Surplus Adjustment - Capital</b>	<b>4,771,659.59</b>	<b>24,813,180.00</b>	<b>(20,041,520.41)</b>	<b>49,626,356.00</b>
<b>add: Surplus Adjustment - To Reserves</b>	<b>571,655.39</b>	<b>11,077,740.00</b>	<b>(10,506,084.61)</b>	<b>22,155,484.00</b>
<b>less: Surplus Adjustment - From Reserves</b>	<b>(3,122.16)</b>	<b>(22,388,100.00)</b>	<b>22,384,977.84</b>	<b>(44,776,195.00)</b>
<b>less: Surplus Adjustment - Depreciation</b>	<b>(6,498,721.40)</b>	<b>(6,414,228.00)</b>	<b>(84,493.40)</b>	<b>(12,828,432.00)</b>
<b>add: Surplus Adjustment - Debt Principal Paid</b>	<b>(6,364,665.01)</b>	<b>696,624.00</b>	<b>(7,061,289.01)</b>	<b>1,393,244.00</b>
<b>add: Surplus Adjustment - New Debt Principal</b>	<b>0.00</b>	<b>(1,591,482.00)</b>	<b>1,591,482.00</b>	<b>(3,182,960.00)</b>
<b>PSAB Surplus / ( Deficit)</b>	<b><u>7,057,103.98</u></b>	<b><u>10,911,306.00</u></b>	<b><u>(3,854,202.02)</u></b>	<b><u>12,387,497.00</u></b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - BONNECHERE MANOR  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>CLIENT PROGRAMS &amp; SERVICES</u></b>	<b><u>498,860.72</u></b>	<b><u>540,040.00</u></b>	<b><u>(41,179.28)</u></b>	<b><u>1,080,073.00</u></b>
Salaries	377,264.75	410,798.00	(33,533.25)	821,589.00
Salary Allocations	15,761.98	32,741.00	(16,979.02)	65,487.00
Employee Benefits	96,306.39	82,953.00	13,353.39	165,907.00
Computers Operation and Maintenance	0.00	810.00	(810.00)	1,620.00
Depreciation	761.16	1,146.00	(384.84)	2,290.00
Equipment - Replacements	115.86	750.00	(634.14)	1,500.00
Equipment Operation/Maint.	0.00	336.00	(336.00)	670.00
Hobby Crafts	0.00	252.00	(252.00)	500.00
Office Supplies / Other	40.27	0.00	40.27	0.00
Purchased Services	1,440.00	2,790.00	(1,350.00)	5,580.00
Recoveries	(3,018.00)	0.00	(3,018.00)	0.00
Recreation & Entertainment	7,394.51	4,110.00	3,284.51	8,220.00
Special Events	3,554.96	4,500.00	(945.04)	9,000.00
Staff Education	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(761.16)	(1,146.00)	384.84	(2,290.00)
<b><u>NURSING SERVICES</u></b>	<b><u>6,276,807.07</u></b>	<b><u>6,819,251.00</u></b>	<b><u>(542,443.93)</u></b>	<b><u>13,634,484.00</u></b>
Salaries - Admin	250,053.51	305,876.00	(55,822.49)	611,749.00
Benefits - Admin	80,376.19	83,500.00	(3,123.81)	167,004.00
Salaries - Direct	2,998,346.06	4,821,758.00	(1,823,411.94)	9,643,514.00
Benefits - Direct	700,027.26	964,158.00	(264,130.74)	1,928,320.00
Clinical Decision Support	6,135.13	0.00	6,135.13	0.00
Computer Operation & Maintenance	0.00	16,752.00	(16,752.00)	33,500.00
Integrated Technology Solutions	4,070.40	0.00	4,070.40	0.00
Depreciation	26,630.86	24,354.00	2,276.86	48,709.00
Equipment- Replacement	1,629.77	3,852.00	(2,222.23)	7,700.00
Equipment-Repairs & Maintenance	551.53	1,674.00	(1,122.47)	3,350.00
Fall Prevention	0.00	0.00	0.00	0.00
Fall Prevention - Provincial Subsidy	0.00	0.00	0.00	0.00
Furniture Replacements	0.00	0.00	0.00	0.00
High Intensity Needs	50,121.64	60,000.00	(9,878.36)	120,000.00
High Intensity Needs - Prov Subsidy	(22,638.00)	(57,000.00)	34,362.00	(114,000.00)
High Intensity Needs-Non Claims Based	13,185.73	21,084.00	(7,898.27)	42,163.00
Incontinent Supplies - (Funded at \$1.20 per diem)	61,843.99	60,498.00	1,345.99	121,000.00
IPAC Expenses	12,595.68	22,523.00	(9,927.32)	45,048.00
IPAC Lead	20,361.00	39,117.00	(18,756.00)	78,232.00
IPAC minor capital	0.00	0.00	0.00	0.00
Lab Fees	4,905.00	4,002.00	903.00	8,000.00
Lab Fees - Provincial Subsidy	(2,165.00)	(2,000.00)	(165.00)	(8,000.00)
Medical Director - Funded (0.30 / day)	9,774.00	9,858.00	(84.00)	19,710.00
Medical Supplies & Medication	48,751.64	42,276.00	6,475.64	84,550.00
Medication Safety Technology	0.00	0.00	0.00	0.00
Resident Health and Well Being	0.00	0.00	0.00	0.00
Memberships	0.00	0.00	0.00	0.00
Miscellaneous	4,800.77	600.00	4,200.77	1,200.00
Nurse Practitioner Expenses	79,863.38	86,138.00	(6,274.62)	172,276.00
Nurse Practitioner Prov Subsidy	(65,928.00)	(65,928.00)	0.00	(131,856.00)
Phys-On-Call - Funded Expenses (\$100 / bed)	9,504.00	9,600.00	(96.00)	19,200.00
Phys-On-Call - Prov Subsidy (\$100 / bed)	(9,645.00)	(9,600.00)	(45.00)	(19,200.00)
Phys-On-Call - Un-Funded Expenses	0.00	0.00	0.00	0.00
Purchased Services	1,806,889.34	149,898.00	1,656,991.34	299,800.00
Purchased Services - Accommodation	197,203.67	201,300.00	(4,096.33)	402,600.00
PSW return of Service	0.00	0.00	0.00	0.00
RAI / MDS - Expenses	29,644.49	49,315.00	(19,670.51)	98,624.00
RAI / MDS - Prov Subsidy	0.00	0.00	0.00	0.00
Recoveries - Other	(13,451.11)	0.00	(13,451.11)	0.00
Staff Education	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(26,630.86)	(24,354.00)	(2,276.86)	(48,709.00)

**COUNTY OF RENFREW  
TREASURER'S REPORT - BONNECHERE MANOR  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>RAW FOOD</u></b>	<b><u>418,014.57</u></b>	<b><u>407,034.00</u></b>	<b><u>10,980.57</u></b>	<b><u>814,071.00</u></b>
Bread	13,681.18	11,502.00	2,179.18	23,000.00
Dairy	55,218.71	53,502.00	1,716.71	107,000.00
Groceries & Vegetables	242,305.99	240,642.00	1,663.99	481,287.00
Meat	100,975.73	95,790.00	5,185.73	191,584.00
Nutrition Supplements	14,017.83	8,502.00	5,515.83	17,000.00
Raw Food Recoveries	(8,184.87)	(2,904.00)	(5,280.87)	(5,800.00)
<b><u>FOOD SERVICES</u></b>	<b><u>882,666.21</u></b>	<b><u>873,392.00</u></b>	<b><u>9,274.21</u></b>	<b><u>1,746,792.00</u></b>
Salaries	715,914.90	714,904.00	1,010.90	1,429,814.00
Salary Allocations	(32,743.49)	(32,741.00)	(2.49)	(65,487.00)
Employee Benefits	184,694.19	172,582.00	12,112.19	345,164.00
Computers - Operation & Maintenance	889.60	2,538.00	(1,648.40)	5,080.00
Depreciation	8,326.32	8,304.00	22.32	16,610.00
Dietary Supplies	29,013.64	37,086.00	(8,072.36)	74,180.00
Equipment - Operation/Maint.	4,577.55	3,402.00	1,175.55	6,800.00
Equipment - Replacements	0.00	1,998.00	(1,998.00)	4,000.00
Other Expenses	687.86	876.00	(188.14)	1,750.00
Purchased Services	249.34	300.00	(50.66)	600.00
Recoveries	(22,556.17)	(31,303.00)	8,746.83	(62,609.00)
Replacement - Dishes/Cutlery	3,277.10	4,998.00	(1,720.90)	10,000.00
Surplus Adjustment - Depreciation	(8,326.32)	(8,304.00)	(22.32)	(16,610.00)
Vending - Net Proceeds	(1,338.31)	(1,248.00)	(90.31)	(2,500.00)
<b><u>HOUSEKEEPING SERVICES</u></b>	<b><u>494,867.47</u></b>	<b><u>508,352.00</u></b>	<b><u>(13,484.53)</u></b>	<b><u>1,016,702.00</u></b>
Salaries	380,017.46	387,998.00	(7,980.54)	775,994.00
Employee Benefits	82,776.87	85,962.00	(3,185.13)	171,921.00
Depreciation	179.64	642.00	(462.36)	1,286.00
Equipment - Operation/Maint.	2,407.71	1,248.00	1,159.71	2,500.00
Equipment - Replacements	126.54	1,152.00	(1,025.46)	2,300.00
Housekeeping Supplies	34,301.90	36,846.00	(2,544.10)	73,700.00
Recoveries	(4,763.01)	(4,854.00)	90.99	(9,713.00)
Surplus Adjustment - Depreciation	(179.64)	(642.00)	462.36	(1,286.00)
<b><u>LAUNDRY AND LINEN SERVICES</u></b>	<b><u>231,893.06</u></b>	<b><u>233,533.00</u></b>	<b><u>(1,639.94)</u></b>	<b><u>467,079.00</u></b>
Salaries	165,525.33	161,123.00	4,402.33	322,250.00
Employee Benefits	44,457.45	45,968.00	(1,510.55)	91,939.00
Depreciation	3,902.20	3,522.00	380.20	7,044.00
Equipment Operation/Maint.	3,272.16	5,400.00	(2,127.84)	10,800.00
Laundry Supplies	13,809.97	12,498.00	1,311.97	25,000.00
Recoveries	(1,848.27)	(1,884.00)	35.73	(3,770.00)
Replacements	6,676.42	10,428.00	(3,751.58)	20,860.00
Surplus Adjustment - Depreciation	(3,902.20)	(3,522.00)	(380.20)	(7,044.00)

**COUNTY OF RENFREW  
TREASURER'S REPORT - BONNECHERE MANOR  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>BUILDINGS AND PROPERTY MAINTENANCE</u></b>	<b><u>653,004.44</u></b>	<b><u>722,943.00</u></b>	<b><u>(69,938.56)</u></b>	<b><u>1,469,692.00</u></b>
Salaries	166,195.83	176,450.00	(10,254.17)	352,903.00
Employee Benefits	44,707.91	46,403.00	(1,695.09)	92,801.00
Computers - Operation & Maintenance	0.00	1,398.00	(1,398.00)	2,800.00
Depreciation	318,127.80	300,966.00	17,161.80	601,931.00
Capital Below Threshold	0.00	0.00	0.00	0.00
Comprehensive minor capital	104,708.94	102,498.00	2,210.94	204,992.00
One Time Operating	5,520.46	0.00	5,520.46	0.00
Equipment - Operation/Maint.	493.09	0.00	493.09	0.00
Equipment - Replacements	12,316.57	21,300.00	(8,983.43)	42,600.00
Furniture - Replacements	106.75	11,850.00	(11,743.25)	23,700.00
Natural Gas	50,658.92	52,000.00	(1,341.08)	111,000.00
Hydro	67,266.36	59,000.00	8,266.36	195,300.00
Insurance	87,182.82	87,222.00	(39.18)	87,222.00
Cell/Pager	0.00	0.00	0.00	0.00
Purchased Services	107,040.78	105,540.00	1,500.78	211,075.00
Resident - Telephone System	16,227.21	16,002.00	225.21	32,000.00
Resident - Telephone System Recovery	(36,296.97)	(30,210.00)	(6,086.97)	(60,416.00)
Recoveries	(13,847.73)	(13,872.00)	24.27	(27,745.00)
IPAC Minor Capital	0.00	0.00	0.00	0.00
Repairs/Maint./Bldgs./Grounds	25,498.79	33,882.00	(8,383.21)	67,760.00
Surplus Adjustment - Depreciation	(318,127.80)	(300,966.00)	(17,161.80)	(601,931.00)
Travel	111.79	0.00	111.79	0.00
Water / Wastewater	15,112.92	53,480.00	(38,367.08)	133,700.00
<b><u>GENERAL AND ADMINISTRATIVE</u></b>	<b><u>624,625.38</u></b>	<b><u>669,515.00</u></b>	<b><u>(44,889.62)</u></b>	<b><u>1,206,131.00</u></b>
Salaries	231,949.47	234,560.00	(2,610.53)	469,121.00
Salary Allocations	(14,021.93)	(14,021.00)	(0.93)	(28,044.00)
Employee Benefits	76,277.40	74,054.00	2,223.40	148,108.00
Accreditation	4,878.47	6,000.00	(1,121.53)	6,000.00
Admin Charges	64,038.00	64,038.00	0.00	128,081.00
Advertising/Awards Dinner	1,737.43	4,362.00	(2,624.57)	10,000.00
Audit	15,798.24	13,046.00	2,752.24	13,046.00
Computer/Internet Expenses	28,521.01	36,276.00	(7,754.99)	72,550.00
Conventions	1,420.83	0.00	1,420.83	0.00
Depreciation	6,166.44	5,850.00	316.44	11,695.00
Equipment - Operation/Maint.	6,543.04	6,630.00	(86.96)	13,260.00
Equipment - Replacements	0.00	0.00	0.00	0.00
Gain / Loss from the Sale of an Asset	0.00	0.00	0.00	0.00
Health & Safety Program	0.00	0.00	0.00	0.00
HR Charges	55,884.00	55,884.00	0.00	111,773.00
Insurance	56,281.68	95,122.00	(38,840.32)	95,122.00
IT Charges	37,098.00	37,098.00	0.00	74,195.00
Legal & Labour Contract Costs	12,193.33	10,002.00	2,191.33	20,000.00
Memberships	15,160.61	9,252.00	5,908.61	18,500.00
Postage / Courier	2,071.27	1,962.00	109.27	3,920.00
Printing & Stationery	7,233.23	9,402.00	(2,168.77)	18,800.00
Purchased Services	3,023.50	1,722.00	1,301.50	3,440.00
Purchased Services - Internal	15,279.21	22,068.00	(6,788.79)	44,140.00
Recoveries - Internal	(14,695.77)	(21,486.00)	6,790.23	(42,973.00)
Recoveries	(7,806.65)	0.00	(7,806.65)	(40,000.00)
Staff Training	12,169.10	11,946.00	223.10	23,892.00
Surplus Adjustment - Depreciation	(6,166.44)	(5,850.00)	(316.44)	(11,695.00)
Surplus Adjustment - Transfer to Reserves	0.00	0.00	0.00	0.00
Telephone	8,145.64	6,396.00	1,749.64	12,800.00
Travel	4,761.27	5,202.00	(440.73)	10,400.00
Uniform Allowance	685.00	0.00	685.00	20,000.00

**COUNTY OF RENFREW  
TREASURER'S REPORT - BONNECHERE MANOR  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>ADULT DAY PROGRAM</u></b>	<b><u>(183,359.75)</u></b>	<b><u>0.00</u></b>	<b><u>(183,359.75)</u></b>	<b><u>0.00</u></b>
Salaries	66,435.08	0.00	66,435.08	0.00
Employee Benefits	17,844.62	0.00	17,844.62	0.00
Salary Allocations	31,003.44	0.00	31,003.44	0.00
Staff Training	42.94	0.00	42.94	0.00
Bad Debt	0.00	0.00	0.00	0.00
Office Supplies	314.26	0.00	314.26	0.00
Meals	12,049.10	0.00	12,049.10	0.00
Other Operating	2.86	0.00	2.86	0.00
Transportation	48,176.00	0.00	48,176.00	0.00
Purchased Client Services	295.30	0.00	295.30	0.00
Building Occupancy	20,459.01	0.00	20,459.01	0.00
Service Supplies	12,631.81	0.00	12,631.81	0.00
One Time Expenses	0.00	0.00	0.00	0.00
Central Agency Charges	6,864.00	0.00	6,864.00	0.00
Provincial Subsidy - Operating	(366,736.83)	0.00	(366,736.83)	0.00
Provincial Subsidy - Other	(2,891.34)	0.00	(2,891.34)	0.00
Provincial Subsidy - One Time	0.00	0.00	0.00	0.00
Client revenue	(29,850.00)	0.00	(29,850.00)	0.00
Depreciation	2,895.30	0.00	2,895.30	0.00
Surplus Adjustment - Depreciation	(2,895.30)	0.00	(2,895.30)	0.00
<b>BONNECHERE MANOR TOTALS</b>	<b><u>9,897,379.17</u></b>	<b><u>10,774,060.00</u></b>	<b><u>(876,680.83)</u></b>	<b><u>21,435,024.00</u></b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - BONNECHERE MANOR  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b>RESIDENT DAYS</b>	<b>32,125.00</b>	<b>32,580.00</b>	<b>(455.00)</b>	<b>65,700.00</b>
<b>NON-SUBSIDIZABLE EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Temporary Loan and Interest- Solar Project	0.00	0.00	0.00	0.00
Surplus Adjustment - Transfer to Reserve	0.00	0.00	0.00	0.00
<b>SURPLUS ADJUSTMENT</b>	<b>279,014.38</b>	<b>490,002.00</b>	<b>(210,987.62)</b>	<b>980,000.00</b>
Surplus Adjustment - Capital Purchases	279,014.38	490,002.00	(210,987.62)	980,000.00
<b>TOTAL EXPENDITURE</b>	<b>10,176,393.55</b>	<b>11,264,062.00</b>	<b>(1,087,668.45)</b>	<b>22,415,024.00</b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - BONNECHERE MANOR  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b>MUNICIPAL SUBSIDY</b>	<b>1,162,344.00</b>	<b>1,162,344.00</b>	<b>0.00</b>	<b>2,324,694.00</b>
City of Pembroke	383,574.00	383,574.00	0.00	767,150.00
County of Renfrew	778,770.00	778,770.00	0.00	1,557,544.00
<b>RESIDENTS REVENUE</b>	<b>2,269,731.94</b>	<b>2,257,584.00</b>	<b>12,147.94</b>	<b>4,515,172.00</b>
Bad Debts	0.00	0.00	0.00	0.00
Basic Accommodation	1,949,902.52	1,924,854.00	25,048.52	3,849,703.00
Preferred Accommodation	270,623.62	332,730.00	(62,106.38)	665,469.00
Preferred Accommodation - HIN Claims	49,205.80	0.00	49,205.80	0.00
Respite Care	0.00	0.00	0.00	0.00
<b>OTHER REVENUE</b>	<b>375,682.22</b>	<b>189,000.00</b>	<b>186,682.22</b>	<b>410,000.00</b>
Donations	0.00	0.00	0.00	0.00
Donations In Kind	0.00	0.00	0.00	0.00
Interest Income	347,284.33	150,000.00	197,284.33	300,000.00
Other Revenue - FIT	28,397.89	39,000.00	(10,602.11)	110,000.00
<b>GRANTS &amp; SUBSIDIES</b>	<b>8,241,593.70</b>	<b>7,017,407.00</b>	<b>1,224,186.70</b>	<b>14,185,158.00</b>
Prov Revenue - 4hrs care per day - Allied Health Professional	168,835.00	162,301.00	6,534.00	323,487.00
Prov Revenue - 4hrs care per day - Nursing Staff Supplement	1,657,458.00	1,482,492.00	174,966.00	3,100,344.00
Prov Revenue - Clinical Decision Support	10,000.00	0.00	10,000.00	0.00
Prov Revenue - Operating - Global LOC Subsidy	252,981.00	253,676.00	(695.00)	510,959.00
Prov Revenue - Operating - HIN NPC	22,621.00	22,129.00	492.00	44,140.00
Prov Revenue - Operating - Nursing & Personal Care	3,530,962.00	3,421,541.00	109,421.00	6,837,095.00
Prov Revenue - Operating - Other Accommodation	114,824.00	(5,363.00)	120,187.00	(19,411.00)
Prov Revenue - Operating - Pay Equity	11,430.00	11,430.00	0.00	22,860.00
Prov Revenue - Operating - Program & Support Services	419,106.00	416,336.00	2,770.00	834,557.00
Prov Revenue - Operating - RAI/MDS	50,201.00	49,216.00	985.00	98,161.00
Prov Revenue - Operating - Raw Food	415,089.00	398,670.00	16,419.00	795,172.00
Prov Revenue - Operating - RN	53,004.00	53,004.00	0.00	106,008.00
Prov Revenue - Operating - Structural Compliance	0.00	0.00	0.00	0.00
Prov Revenue - Operating -Accreditation	12,879.00	12,222.00	657.00	24,376.00
Prov Revenue - Operating -RHWB	7,899.00	7,923.00	(24.00)	15,949.00
Prov Revenue - PSW Return of Service	2,695.25	0.00	2,695.25	0.00
Prov Revenue - PSW Wage Enhancement	568,216.83	425,904.00	142,312.83	886,305.00
Prov Revenue - One Time Operating	457,700.00	0.00	457,700.00	0.00
Prov Revenue - IPAC Lead	40,722.00	40,722.00	0.00	81,444.00
Prov Revenue - Equalization	95,784.00	95,787.00	(3.00)	191,052.00
Prov Revenue - IPAC	97,197.60	22,524.00	74,673.60	45,048.00
Prov Revenue - Medication Safety Training	48,061.71	0.00	48,061.71	0.00
Prov Revenue - PSW / Behavioural Support Subsidy	29,364.00	29,364.00	0.00	58,728.00
Prov Revenue -Comp Minor Capital	169,082.64	102,496.00	66,586.64	204,992.00
Prov Revenue - Support Professional Growth	5,480.67	15,033.00	(9,552.33)	23,892.00
<b>SURPLUS ADJUSTMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>980,000.00</b>
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	980,000.00
<b>GRAND TOTAL REVENUES</b>	<b>12,049,351.86</b>	<b>10,626,335.00</b>	<b>1,423,016.86</b>	<b>22,415,024.00</b>
<b>Municipal Surplus / (Deficit)</b>	<b>1,872,958.31</b>	<b>(637,727.00)</b>	<b>2,510,685.31</b>	<b>0.00</b>
<b>less: Depreciation - BM</b>	<b>(366,989.72)</b>	<b>(344,784.00)</b>	<b>(22,205.72)</b>	<b>(689,565.00)</b>
<b>add: Transfer to Reserve</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>less: Transfer from Reserve</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(980,000.00)</b>
<b>add: Capital Purchases</b>	<b>279,014.38</b>	<b>490,002.00</b>	<b>(210,987.62)</b>	<b>980,000.00</b>
<b>Accounting Surplus / (Deficit)</b>	<b>1,784,982.97</b>	<b>(492,509.00)</b>	<b>2,277,491.97</b>	<b>(689,565.00)</b>



**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>CLIENT PROGRAMS &amp; SERVICES</u></b>	<b><u>398,737.48</u></b>	<b><u>461,149.00</u></b>	<b><u>(62,411.52)</u></b>	<b><u>922,304.00</u></b>
Salaries	265,562.61	311,552.00	(45,989.39)	623,104.00
Salary Allocations	35,785.49	35,784.00	1.49	71,571.00
Employee Benefits	62,503.51	72,611.00	(10,107.49)	145,222.00
Computer Operation and Maint	418.89	822.00	(403.11)	1,645.00
Depreciation	1,896.24	1,890.00	6.24	3,782.00
Equipment - Replacements	2,228.85	1,536.00	692.85	3,075.00
Equipment Operation/Maint.	386.82	1,230.00	(843.18)	2,460.00
Hobby Crafts	4,139.69	2,562.00	1,577.69	5,125.00
Purchased Services-Physio	25,159.80	28,554.00	(3,394.20)	57,102.00
Recoveries	0.00	0.00	0.00	0.00
Recreation & Entertainment	752.14	5,250.00	(4,497.86)	10,500.00
Special Events	1,799.68	1,248.00	551.68	2,500.00
Surplus Adjustment - Depreciation	(1,896.24)	(1,890.00)	(6.24)	(3,782.00)
<b><u>NURSING SERVICES</u></b>	<b><u>5,774,992.54</u></b>	<b><u>6,211,157.00</u></b>	<b><u>(436,164.46)</u></b>	<b><u>12,436,484.00</u></b>
Salaries - Administration	257,767.81	293,658.00	(35,890.19)	587,319.00
Salaries - Direct	4,359,706.94	4,699,832.00	(340,125.06)	9,399,669.00
Salary Allocations	0.00	0.00	0.00	0.00
Employee Benefits - Administration	70,509.72	81,978.00	(11,468.28)	163,958.00
Employee Benefits - Direct	855,578.61	803,342.00	52,236.61	1,606,685.00
Clinical Decision Support	3,032.45	0.00	3,032.45	0.00
Computer Operation and Maint	1,624.65	11,328.00	(9,703.35)	22,652.00
Depreciation	31,495.26	27,822.00	3,673.26	55,638.00
Equipment - Repairs & Maintenance	221.77	2,502.00	(2,280.23)	5,000.00
Equipment - Replacements	0.00	6,498.00	(6,498.00)	13,000.00
Fall Prevention	0.00	0.00	0.00	0.00
Fall Prevention - Prov Subsidy	0.00	0.00	0.00	0.00
High Intensity Needs	36,651.23	15,000.00	21,651.23	30,000.00
High Intensity Needs - Non Claims Based	17,416.35	19,440.00	(2,023.65)	38,884.00
High Intensity Needs - Prov Subsidy	(25,899.00)	(14,250.00)	(11,649.00)	(28,500.00)
Incontinent Supplies - (Funded at \$1.20 per diem)	69,983.35	67,500.00	2,483.35	135,000.00
IPAC	4,120.00	20,774.00	(16,654.00)	41,544.00
IPAC LEAD	22,151.00	52,046.00	(29,895.00)	104,095.00
IPAC MINOR CAPITAL	0.00	0.00	0.00	0.00
Lab Fees	3,720.00	3,252.00	468.00	6,500.00
Lab Fees - Prov Subsidy	0.00	(1,625.00)	1,625.00	(6,500.00)
Medical Director - (0.30 / day)	4,544.25	4,557.00	(12.75)	18,227.00
Medical Nursing Supplies	69,260.88	52,752.00	16,508.88	105,500.00
Medication Safety Technology	8,415.65	0.00	8,415.65	0.00
Memberships	0.00	0.00	0.00	0.00
Nurse Practitioner BM Support	0.00	0.00	0.00	0.00
Nurse Practitioner Expenses	90,968.73	96,497.00	(5,528.27)	193,003.00
Nurse Practitioner Provincial Subsidy	(61,422.00)	(61,422.00)	0.00	(122,844.00)
Prov Subsidy - Local Priorities	(47,100.00)	0.00	(47,100.00)	0.00
Prov Subsidy - Equipment and Training	(10,000.00)	0.00	(10,000.00)	0.00
Phys-On-Call - Funded Exp (\$100 / bed)	4,382.82	4,150.00	232.82	16,600.00
Phys-On-Call - Prov Subsidy (\$100 / bed)	(8,898.84)	(8,298.00)	(600.84)	(16,600.00)
Resident Health and Well Being	0.00	0.00	0.00	0.00
PSW Return of Service	35,000.00	0.00	35,000.00	0.00
RAI / MDS Expenses	22,816.00	61,646.00	(38,830.00)	123,292.00
RAI / MDS Prov Subsidy	0.00	0.00	0.00	0.00
Recoveries	(7,163.01)	0.00	(7,163.01)	0.00
Recoveries - Wages	(2,396.82)	0.00	(2,396.82)	0.00
Surplus Adjustment - Depreciation	(31,495.26)	(27,822.00)	(3,673.26)	(55,638.00)

**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>RAW FOOD</u></b>	<b><u>354,456.78</u></b>	<b><u>366,660.00</u></b>	<b><u>(12,203.22)</u></b>	<b><u>733,324.00</u></b>
Dairy	36,855.89	42,702.00	(5,846.11)	85,400.00
Groceries and Vegetables	192,833.73	201,570.00	(8,736.27)	403,144.00
Meat	111,590.34	111,642.00	(51.66)	223,280.00
Nutrition Supplements	15,834.86	13,998.00	1,836.86	28,000.00
Recoveries	(2,658.04)	(3,252.00)	593.96	(6,500.00)
<b><u>FOOD SERVICES</u></b>	<b><u>786,584.97</u></b>	<b><u>787,274.00</u></b>	<b><u>(689.03)</u></b>	<b><u>1,574,534.00</u></b>
Salaries	642,365.51	636,597.00	5,768.51	1,273,197.00
Salary Allocations	(35,785.49)	(35,784.00)	(1.49)	(71,571.00)
Employee Benefits	137,142.91	136,402.00	740.91	272,799.00
Café M	(2,776.48)	(798.00)	(1,978.48)	(1,600.00)
Computer Operation and Maint	5,372.91	2,802.00	2,570.91	5,600.00
Depreciation	8,495.04	8,550.00	(54.96)	17,096.00
Dietary Supplies	9,179.73	11,502.00	(2,322.27)	23,000.00
Equipment - Operation and Replacement	1,503.86	5,652.00	(4,148.14)	11,300.00
Food Wrap & Disposable Items	4,208.55	5,898.00	(1,689.45)	11,800.00
Purchased Services - BM Staff Support	26,128.35	21,853.00	4,275.35	43,709.00
Recoveries	(646.00)	0.00	(646.00)	0.00
Replacement - Dishes/Cutlery	2,988.87	5,148.00	(2,159.13)	10,300.00
Surplus Adjustment - Depreciation	(8,495.04)	(8,550.00)	54.96	(17,096.00)
Vending - Net Proceeds	(3,097.75)	(1,998.00)	(1,099.75)	(4,000.00)
<b><u>HOUSEKEEPING SERVICES</u></b>	<b><u>529,310.64</u></b>	<b><u>474,483.00</u></b>	<b><u>54,827.64</u></b>	<b><u>948,955.00</u></b>
Salaries	414,140.70	369,395.00	44,745.70	738,788.00
Employee Benefits	78,121.78	67,132.00	10,989.78	134,267.00
Depreciation	1,797.20	1,794.00	3.20	3,586.00
Equipment - Operation/Maint.	0.00	876.00	(876.00)	1,750.00
Equipment - Replacements	0.00	2,502.00	(2,502.00)	5,000.00
Furniture - Replacements	0.00	0.00	0.00	0.00
Housekeeping Supplies	37,048.16	33,954.00	3,094.16	67,900.00
Other	0.00	624.00	(624.00)	1,250.00
Recoveries	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(1,797.20)	(1,794.00)	(3.20)	(3,586.00)
<b><u>LAUNDRY AND LINEN SERVICES</u></b>	<b><u>184,802.49</u></b>	<b><u>149,113.00</u></b>	<b><u>35,689.49</u></b>	<b><u>298,222.00</u></b>
Salaries	138,653.66	108,913.00	29,740.66	217,822.00
Employee Benefits	26,660.80	18,948.00	7,712.80	37,900.00
Depreciation	4,006.38	3,996.00	10.38	7,990.00
Education	0.00	0.00	0.00	0.00
Equipment - Replacements	0.00	1,002.00	(1,002.00)	2,000.00
Equipment Operation/Maint.	285.96	1,248.00	(962.04)	2,500.00
Laundry Supplies	8,941.23	10,002.00	(1,060.77)	20,000.00
Recoveries	0.00	0.00	0.00	0.00
Replacements	10,260.84	9,000.00	1,260.84	18,000.00
Surplus Adjustment - Depreciation	(4,006.38)	(3,996.00)	(10.38)	(7,990.00)

**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>BUILDINGS AND PROPERTY MAINTENANCE</u></b>	<b><u>625,748.20</u></b>	<b><u>721,854.00</u></b>	<b><u>(96,105.80)</u></b>	<b><u>1,465,021.00</u></b>
Salaries	152,147.12	139,074.00	13,073.12	278,148.00
Employee Benefits	31,719.99	38,934.00	(7,214.01)	77,864.00
Comprehensive minor capital	27,992.18	51,144.00	(23,151.82)	102,292.00
Computer Operation and Maint	3,500.52	2,100.00	1,400.52	4,200.00
Depreciation	411,412.14	406,218.00	5,194.14	812,441.00
Equipment - Operation/Maint.	0.00	0.00	0.00	0.00
Equipment - Replacements	36,263.40	70,248.00	(33,984.60)	140,500.00
Furniture - Replacements	18,588.00	19,998.00	(1,410.00)	40,000.00
Hydro	65,873.95	49,000.00	16,873.95	200,000.00
Insurance	109,445.55	107,708.00	1,737.55	107,708.00
IPAC minor capital	0.00	0.00	0.00	0.00
Natural Gas	50,452.64	39,000.00	11,452.64	75,000.00
Purchased Services	95,100.20	159,012.00	(63,911.80)	318,029.00
Recoveries	(19,694.99)	(2,502.00)	(17,192.99)	(5,000.00)
Repairs/Maint./Bldgs./Grounds	59,113.63	49,992.00	9,121.63	99,980.00
Replacements/Capital	0.00	0.00	0.00	0.00
Resident - Cable System	12,028.86	12,498.00	(469.14)	25,000.00
Resident - Cable/Phone Recoveries	(33,816.10)	(29,352.00)	(4,464.10)	(58,700.00)
Surplus Adjustment - Depreciation	(411,412.14)	(406,218.00)	(5,194.14)	(812,441.00)
Water / Wastewater	17,033.25	15,000.00	2,033.25	60,000.00
<b><u>GENERAL AND ADMINISTRATIVE</u></b>	<b><u>697,850.16</u></b>	<b><u>758,431.00</u></b>	<b><u>(60,580.84)</u></b>	<b><u>1,405,723.00</u></b>
Salaries	219,745.37	226,642.00	(6,896.63)	453,288.00
Salary Allocations	0.00	0.00	0.00	0.00
Employee Benefits	77,874.04	76,460.00	1,414.04	152,923.00
Accreditation	4,878.48	0.00	4,878.48	6,000.00
Admin Charges	63,948.00	63,948.00	0.00	127,891.00
Advertising/Awards	5,672.13	1,200.00	4,472.13	5,000.00
Audit	8,273.09	13,045.00	(4,771.91)	13,045.00
Computer Operation and Maint	63,889.97	112,866.00	(48,976.03)	225,730.00
Conventions	971.25	0.00	971.25	0.00
Depreciation	15,017.10	14,976.00	41.10	29,955.00
Equipment - Maintenance	4,179.39	5,658.00	(1,478.61)	11,318.00
Health & Safety Program	3,767.13	0.00	3,767.13	0.00
HR Charges	55,260.00	55,260.00	0.00	110,518.00
Insurance	73,335.89	88,188.00	(14,852.11)	88,188.00
Insurance Claim Costs	0.00	0.00	0.00	0.00
IT Charges	37,092.00	37,098.00	(6.00)	74,195.00
Legal & Labour Contract Costs	8,459.97	30,000.00	(21,540.03)	60,000.00
Loss (gain) of disposal of assets	0.00	0.00	0.00	0.00
Memberships / Subscriptions	15,918.26	8,640.00	7,278.26	17,275.00
Postage	2,807.14	3,498.00	(690.86)	7,000.00
Printing & Stationery	13,037.73	9,348.00	3,689.73	18,700.00
Purchased Services	12,979.19	2,220.00	10,759.19	4,437.00
Purchased Services - Internal	(22,069.97)	21,486.00	(43,555.97)	42,973.00
Recoveries - Internal	14,875.29	(22,068.00)	36,943.29	(44,140.00)
Recoveries - Other	(487.73)	0.00	(487.73)	(35,000.00)
Recruiting	0.00	0.00	0.00	0.00
Staff Training	11,329.65	11,016.00	313.65	22,032.00
Minor Capital	9,987.39	0.00	9,987.39	0.00
Surplus Adjustment - Depreciation	(15,017.10)	(14,976.00)	(41.10)	(29,955.00)
Surplus Adjustment - Disposal of Assets	0.00	0.00	0.00	0.00
Telephone	9,026.32	11,424.00	(2,397.68)	22,850.00
Travel	2,860.18	2,502.00	358.18	5,000.00
Uniform Allowance	240.00	0.00	240.00	16,500.00
<b>MIRAMICHI LODGE TOTALS</b>	<b><u>9,352,483.26</u></b>	<b><u>9,930,121.00</u></b>	<b><u>(577,637.74)</u></b>	<b><u>19,784,567.00</u></b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
RESIDENT DAYS	29,296.00	30,046.00	(1,182.00)	60,590.00
<b><u>NON-SUBSIDIZABLE EXPENSE</u></b>	<b><u>313,404.85</u></b>	<b><u>313,405.00</u></b>	<b><u>(0.15)</u></b>	<b><u>626,819.00</u></b>
Debenture Payment - Interest Only	17,001.61	17,002.00	(0.39)	25,631.00
Surplus Adjustment - Debenture Principal	296,403.24	296,403.00	0.24	601,188.00
Surplus Adjustment - Transfer to Reserves	0.00	0.00	0.00	0.00
Transfer to Bonnechere Manor	0.00	0.00	0.00	0.00
<b><u>SURPLUS ADJUSTMENT</u></b>	<b><u>411,773.49</u></b>	<b><u>372,852.00</u></b>	<b><u>38,921.49</u></b>	<b><u>745,700.00</u></b>
Surplus Adjustment - Capital Purchases	411,773.49	372,852.00	38,921.49	745,700.00
<b>GRAND TOTAL EXPENDITURE</b>	<b>10,077,661.60</b>	<b>10,616,378.00</b>	<b>(538,716.40)</b>	<b>21,157,086.00</b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under) VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>MUNICIPAL SUBSIDY</u></b>	<b><u>972,984.00</u></b>	<b><u>972,984.00</u></b>	<b><u>0.00</u></b>	<b><u>1,945,973.00</u></b>
City of Pembroke -30.63%	321,084.00	321,084.00	0.00	642,171.00
County of Renfrew - 69.37%	651,900.00	651,900.00	0.00	1,303,802.00
<b><u>RESIDENTS REVENUE</u></b>	<b><u>2,127,130.66</u></b>	<b><u>2,116,242.00</u></b>	<b><u>10,888.66</u></b>	<b><u>4,232,480.00</u></b>
Bad Debt (Expense) / Recovery	0.00	0.00	0.00	0.00
Basic Accommodation	1,725,122.73	1,725,156.00	(33.27)	3,450,316.00
Bed retention	0.00	0.00	0.00	0.00
Estate Recoveries - Municipal	0.00	0.00	0.00	0.00
Estate Recoveries - Provincial	0.00	0.00	0.00	0.00
Preferred Accommodation	378,828.69	382,740.00	(3,911.31)	765,477.00
Preferred Accommodation - HIN Claims	13,328.00	0.00	13,328.00	0.00
Preferred Accommodation - Prov COVID Reimbursement	0.00	0.00	0.00	0.00
Respite Care	9,851.24	8,346.00	1,505.24	16,687.00
<b><u>OTHER REVENUE</u></b>	<b><u>159,224.44</u></b>	<b><u>117,498.00</u></b>	<b><u>41,726.44</u></b>	<b><u>235,000.00</u></b>
Donations	0.00	0.00	0.00	0.00
Donations In Kind	0.00	0.00	0.00	0.00
Interest Income	159,224.44	117,498.00	41,726.44	235,000.00
<b><u>GRANTS &amp; SUBSIDIES</u></b>	<b><u>7,354,939.15</u></b>	<b><u>6,899,347.00</u></b>	<b><u>455,592.15</u></b>	<b><u>13,997,933.00</u></b>
Prov Revenue - 4hrs care - Nursing Staff Supplement	1,528,543.00	1,430,587.00	97,956.00	3,049,401.00
Prov Revenue - 4hrs care - Staff Supp Allied Health	155,702.00	149,675.00	6,027.00	298,326.00
Prov Revenue - Clinical Decision Making	10,000.00	0.00	10,000.00	0.00
Prov Revenue - COVID - Incremental costs	0.00	0.00	0.00	0.00
Prov Revenue - COVID - Lost Rev Advance	0.00	0.00	0.00	0.00
Prov Revenue - COVID - PSW Wage Enhancement	431,769.27	398,742.00	33,027.27	835,259.00
Prov Revenue - RHWB	7,287.00	7,308.00	(21.00)	14,713.00
Prov Revenue - Debenture Subsidy	315,266.00	314,600.00	666.00	626,819.00
Prov Revenue - ICIP	0.00	0.00	0.00	0.00
Prov Revenue - Medication Safety	44,922.15	0.00	44,922.15	0.00
Prov Revenue - Operating Subsidy - Accreditation	11,876.00	11,270.00	606.00	22,480.00
Prov Revenue - Operating Subsidy - Equalization	87,724.00	87,727.00	(3.00)	174,977.00
Prov Revenue - Operating Subsidy - Global LOC	233,303.00	233,945.00	(642.00)	471,217.00
Prov Revenue - Operating Subsidy - HIN NPC	20,863.00	20,409.00	454.00	40,707.00
Prov Revenue - Operating Subsidy - Nursing & Personal Care	2,736,507.00	3,193,494.00	(456,987.00)	6,385,236.00
Prov Revenue - Operating Subsidy - Other Accomodation	214,336.00	41,782.00	172,554.00	65,380.00
Prov Revenue - Operating Subsidy - Pay Equity	11,280.00	11,280.00	0.00	22,560.00
Prov Revenue - Operating Subsidy - Program & Support Service	386,506.00	383,954.00	2,552.00	769,647.00
Prov Revenue - Operating Subsidy - PSW / Behavioural Support	22,020.00	22,020.00	0.00	44,040.00
Prov Revenue - Operating Subsidy - PSW return of service	35,000.00	0.00	35,000.00	0.00
Prov Revenue - Operating Subsidy - RAI/MDS	46,294.00	45,385.00	909.00	90,526.00
Prov Revenue - Operating Subsidy - Raw Food	382,803.00	367,662.00	15,141.00	733,325.00
Prov Revenue - Operating Subsidy - RN	53,004.00	53,004.00	0.00	106,008.00
Prov Revenue - One Time Operating	422,100.00	0.00	422,100.00	0.00
Prov Revenue - Support Prof Growth	2,892.18	13,863.00	(10,970.82)	22,032.00
Prov Revenue - Comp Minor Capital	76,961.69	51,146.00	25,815.69	102,292.00
Prov Revenue - IPAC Lead	40,722.00	40,722.00	0.00	81,444.00
Provincial Revenue - IPAC	77,257.86	20,772.00	56,485.86	41,544.00
<b><u>SURPLUS ADJUSTMENT</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>745,700.00</u></b>
Surplus Adjustment - Trf from Reserves	0.00	0.00	0.00	745,700.00
<b><u>GRAND TOTAL REVENUES</u></b>	<b><u>10,614,278.25</u></b>	<b><u>10,106,071.00</u></b>	<b><u>508,207.25</u></b>	<b><u>21,157,086.00</u></b>
<b><u>Municipal Surplus / (Deficit)</u></b>	<b><u>536,616.65</u></b>	<b><u>(510,307.00)</u></b>	<b><u>1,046,923.65</u></b>	<b><u>0.00</u></b>
<b>less: Depreciation</b>	<b>(474,119.36)</b>	<b>(465,246.00)</b>	<b>(8,873.36)</b>	<b>(930,488.00)</b>
<b>add: Transfer to Reserves</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>less: Transfer from Reserves</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(745,700.00)</b>
<b>less: Disposal of Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>add: Capital Purchases</b>	<b>411,773.49</b>	<b>372,852.00</b>	<b>38,921.49</b>	<b>745,700.00</b>
<b>add: Debenture Principal</b>	<b>296,403.24</b>	<b>296,403.00</b>	<b>0.24</b>	<b>601,188.00</b>
<b><u>ADJ Surplus / (Deficit)</u></b>	<b><u>770,674.02</u></b>	<b><u>(306,298.00)</u></b>	<b><u>1,076,972.02</u></b>	<b><u>(329,300.00)</u></b>

**COUNTY OF RENFREW**  
**TREASURER'S REPORT - Operations Committee**  
**JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>CAPITAL PROGRAM - EXPENSES</u></b>	<b><u>353,717.89</u></b>	<b><u>422,212.00</u></b>	<b><u>(68,494.11)</u></b>	<b><u>844,431.00</u></b>
Salaries	163,838.78	219,844.00	(56,005.22)	439,691.00
Benefits	46,884.06	62,868.00	(15,983.94)	125,740.00
Capital Projects - Under Threshold	0.00	0.00	0.00	0.00
COVID	0.00	0.00	0.00	0.00
Infrastructure Management	161,981.96	120,000.00	41,981.96	240,000.00
Misc	1,506.51	3,000.00	(1,493.49)	6,000.00
Recoveries	(33,897.14)	0.00	(33,897.14)	0.00
Supplies	13,403.72	16,500.00	(3,096.28)	33,000.00
<b><u>ADMINISTRATION</u></b>	<b><u>724,227.65</u></b>	<b><u>671,574.00</u></b>	<b><u>52,653.65</u></b>	<b><u>1,212,146.00</u></b>
Salaries	249,114.22	275,048.00	(25,933.78)	550,098.00
Benefits	84,355.95	81,101.00	3,254.95	162,205.00
Advertising	8,121.71	4,998.00	3,123.71	10,000.00
Answering Service	2,579.65	2,502.00	77.65	5,000.00
Bank Charges	766.49	0.00	766.49	0.00
Cell Telephone/Pager	7,969.33	6,600.00	1,369.33	13,200.00
Communications(Radio System)	40,678.91	39,000.00	1,678.91	78,000.00
Computer Hrdwr/Sftwr	47,209.06	30,000.00	17,209.06	60,000.00
Conferences & Conventions	5,222.79	5,000.00	222.79	7,500.00
Courier	9.87	498.00	(488.13)	1,000.00
Health & Safety (Protection)	40,735.32	0.00	40,735.32	50,000.00
Insurance	160,530.31	171,543.00	(11,012.69)	171,543.00
Insurance Claims Expense	4,115.76	17,502.00	(13,386.24)	35,000.00
Internet	2,165.33	2,550.00	(384.67)	5,100.00
Legal Fees	508.80	0.00	508.80	32,000.00
Membership Fees	10,102.68	8,750.00	1,352.68	11,000.00
Office Equipment	17,487.30	0.00	17,487.30	10,000.00
Office Supplies/Publications/Awards	7,784.51	2,730.00	5,054.51	12,000.00
Photocopier Supplies/Maint	3,212.56	2,250.00	962.56	4,500.00
Postage	0.00	252.00	(252.00)	500.00
Provincial Grants & Subsidies - COVID	0.00	0.00	0.00	0.00
Recoveries - Muncipal	(464.87)	0.00	(464.87)	(50,000.00)
Recruitment	(1,939.61)	1,000.00	(2,939.61)	3,000.00
Staff Training	23,941.67	10,002.00	13,939.67	20,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - From Reserves	0.00	0.00	0.00	0.00
Telephone	6,631.57	5,598.00	1,033.57	11,200.00
Travel	3,388.34	4,650.00	(1,261.66)	9,300.00
<b><u>TRAILS</u></b>	<b><u>200,597.93</u></b>	<b><u>174,633.00</u></b>	<b><u>25,964.93</u></b>	<b><u>302,483.00</u></b>
Salaries / Benefits	50,107.39	54,633.00	(4,525.61)	109,273.00
Salary Allocations	0.00	0.00	0.00	0.00
Algonquin - Rental Recoveries	779.36	0.00	779.36	0.00
Algonquin Trail Development	175,799.56	120,000.00	55,799.56	4,029,538.00
Algonquin Trail Donations	(280.00)	0.00	(280.00)	(3,500,000.00)
Algonquin Trail Federal Recoveries	0.00	0.00	0.00	(1,470,000.00)
Algonquin Trail Other Recoveries	(28,480.41)	0.00	(28,480.41)	(30,000.00)
Algonquin Trail Prov Recoveries	0.00	0.00	0.00	(200,000.00)
Bad Debt Expense	0.00	0.00	0.00	0.00
Donations	0.00	0.00	0.00	0.00
K&P Rail Line Development	112.14	0.00	112.14	23,210.00
K&P Rail Recoveries - Provincial	0.00	0.00	0.00	0.00
Office Expense	948.02	0.00	948.02	0.00
Equipment Expense	1,611.87	0.00	1,611.87	0.00
Recruitment	0.00	0.00	0.00	0.00
Recovery - Provincial	0.00	0.00	0.00	0.00
Surplus Adj - Capital	0.00	0.00	0.00	3,534,000.00
Surplus Adj - Trf From Reserve	0.00	0.00	0.00	(2,193,538.00)
Surplus Adj - Trf to Reserve	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00
<b><u>MAINTENANCE</u></b>	<b><u>2,561,493.41</u></b>	<b><u>3,768,119.00</u></b>	<b><u>(1,206,625.59)</u></b>	<b><u>6,981,293.00</u></b>
Salaries	1,068,331.71	1,227,435.00	(159,103.29)	2,454,880.00
Benefits	302,121.55	366,706.00	(64,584.45)	733,413.00
Bridges and Culverts	150.33	13,336.00	(13,185.67)	40,000.00
Hard Top Maintenance	44,687.72	128,336.00	(83,648.28)	385,000.00
Recoveries	(19,479.08)	(49,998.00)	30,518.92	(100,000.00)
Roadside Maintenance	5,908.35	50,008.00	(44,099.65)	150,000.00
Safety Devices	64,482.72	352,296.00	(287,813.28)	798,000.00
Winter Control	1,095,290.11	1,680,000.00	(584,709.89)	2,520,000.00
<b><u>EQUIPMENT</u></b>	<b><u>1,513,144.98</u></b>	<b><u>806,333.00</u></b>	<b><u>706,811.98</u></b>	<b><u>1,567,942.00</u></b>
Salaries	124,156.93	126,873.00	(2,716.07)	253,744.00
Benefits	37,668.00	41,990.00	(4,322.00)	83,980.00
Salary Allocations	(60,395.25)	(51,558.00)	(8,837.25)	(103,112.00)
Provincial Grants & Subsidies - COVID	0.00	0.00	0.00	0.00
Recoveries	0.00	(7,500.00)	7,500.00	(15,000.00)
Small Equipment, Misc	9,791.24	27,798.00	(18,006.76)	55,600.00
Surplus Adjustment - Capital Equipment	831,583.94	0.00	831,583.94	4,401,000.00
Surplus Adjustment - Trf From Reserves	0.00	0.00	0.00	(4,401,000.00)
Surplus Adjustment - Trf To Reserves	0.00	0.00	0.00	0.00
Vehicle Operating Costs - Fuel	251,001.96	405,000.00	(153,998.04)	666,750.00
Vehicle Operating Costs - Insurance	31,494.98	51,730.00	(20,235.02)	51,730.00
Vehicle Operating Costs - Licence	0.00	0.00	0.00	65,000.00
Vehicle Operating Costs - Repairs & Supplies	295,163.18	215,000.00	80,163.18	525,000.00
Vehicle Operating Revenue	(7,320.00)	(3,000.00)	(4,320.00)	(15,750.00)

**COUNTY OF RENFREW  
TREASURER'S REPORT - Operations Committee  
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b>HOUSING</b>	<b>100,742.51</b>	<b>109,212.00</b>	<b>(8,469.49)</b>	<b>180,750.00</b>
Major Repairs	0.00	0.00	0.00	0.00
Operating Expenses	100,742.51	109,212.00	(8,469.49)	180,750.00
Surplus Adjustment - Capital	0.00	0.00	0.00	285,000.00
Surplus Adjustment - Trf From Reserves	0.00	0.00	0.00	(285,000.00)
<b>OTHER</b>	<b>2,533,564.86</b>	<b>4,200,000.00</b>	<b>(1,666,435.14)</b>	<b>36,595,744.00</b>
Depreciation	5,515,383.21	5,350,002.00	165,381.21	10,700,000.00
Surplus Adjustment - Capital Construction	2,533,564.86	4,200,000.00	(1,666,435.14)	36,595,744.00
Surplus Adjustment - Depreciation	(5,515,383.21)	(5,350,002.00)	(165,381.21)	(10,700,000.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
<b>CONSTRUCTION - LABOUR CLEARING ACCOUNT</b>	<b>0.00</b>	<b>0.00</b>	<b>(0.00)</b>	<b>0.00</b>
Salaries	318,099.05	318,188.00	(88.95)	636,375.00
Benefits	79,607.78	85,098.00	(5,490.22)	170,195.00
Charge to Capital Construction above	(397,706.83)	(403,286.00)	5,579.17	(806,570.00)
<b>TOTAL EXPENDITURES</b>	<b>7,987,489.23</b>	<b>10,152,083.00</b>	<b>(2,164,593.77)</b>	<b>47,684,789.00</b>
<b>REVENUES</b>				
Municipal Contribution	(159,394.93)	8,754,415.00	(8,913,809.93)	10,989,045.00
Misc	22,614.16	13,400.00	9,214.16	100,000.00
Provincial Grants & Subsidies	1,199,270.00	1,199,268.00	2.00	2,398,538.00
Surplus Adjustment - Temp Loan	6,925,000.00	185,000.00	6,740,000.00	1,832,960.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	32,364,246.00
<b>TOTAL REVENUES</b>	<b>7,987,489.23</b>	<b>10,152,083.00</b>	<b>(2,164,593.77)</b>	<b>47,684,789.00</b>
<b>MUNICIPAL SURPLUS / (DEFICIT)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Renfrew County Housing Corporation**  
**Consolidated Treasurer's Report**  
**JUNE 2024**

<u>Description</u>	<u>YTD</u> <u>Actual</u>	<u>YTD</u> <u>Budget</u>	<u>Variance</u>	<u>Full Year</u> <u>Budget</u>
SALARIES	957,963.04	1,244,801.00	(286,837.96)	2,489,601.00
BENEFITS	251,280.84	339,623.00	(88,342.16)	679,245.00
ADMINISTRATION	594,157.83	824,209.00	(230,051.17)	1,407,913.00
BUILDING - HEAT LIGHT POWER	602,000.76	496,098.00	105,902.76	992,195.00
BUILDING - CAPITAL REPAIRS - non TCA	944,405.20	640,314.00	304,091.20	1,280,625.00
BUILDING - ELEVATOR	21,822.99	35,106.00	(13,283.01)	70,207.00
BUILDING - GARBAGE REMOVAL	64,024.92	40,476.00	23,548.92	80,929.00
BUILDING - GROUNDS KEEPING	17,970.45	37,362.00	(19,391.55)	74,684.00
BUILDING - HEATING & PLUMBING	80,211.37	71,178.00	9,033.37	142,355.00
BUILDING - NATURAL GAS	126,456.51	103,176.00	23,280.51	206,384.00
BUILDING - PAINTING	56,615.09	127,146.00	(70,530.91)	254,320.00
BUILDING - REPAIRS & MAINTENANCE	540,648.13	350,016.00	190,632.13	700,000.00
BUILDING - SNOW REMOVAL	294,476.38	337,348.00	(42,871.62)	506,000.00
BUILDING - TAXES	897,083.34	893,640.00	3,443.34	1,787,287.00
BUILDING - WATER	412,376.25	395,976.00	16,400.25	791,921.00
FINANCIAL - COCHI	258,448.15	100,002.00	158,446.15	200,000.00
FINANCIAL - COHB	0.00	0.00	0.00	0.00
FINANCIAL - DEPRECIATION	688,852.55	672,798.00	16,054.55	1,345,600.00
FINANCIAL - HPP	1,681,787.59	1,650,288.00	31,499.59	3,300,574.00
HOME OWNERSHIP REVOLVING LOANS	27,239.67	0.00	27,239.67	0.00
FINANCIAL - IAH HADD	14,300.00	8,502.00	5,798.00	17,000.00
FINANCIAL - MORTGAGE - INTEREST	6,519.61	166,020.00	(159,500.39)	332,043.00
FINANCIAL - ONTARIO RENOVATES (IAH & SIF)	0.00	0.00	0.00	0.00
FINANCIAL - OPHI	7,729.69	0.00	7,729.69	0.00
FINANCIAL - RENT SUPPLEMENT	139,065.00	145,380.00	(6,315.00)	290,761.00
FINANCIAL - RENT WAIVER	2,573.00	30,066.00	(27,493.00)	60,000.00
Surplus Adjustment - Depreciation	(688,852.55)	(672,798.00)	(16,054.55)	(1,345,600.00)
Surplus Adjustment - Mortgage Principal	55,517.42	55,938.00	(420.58)	111,871.00
Surplus Adjustment - TCA	985,454.69	1,400,000.00	(414,545.31)	3,322,890.00
Surplus Adjustment - Transfer to Reserves	0.00	0.00	0.00	200,910.00
<b>EXPENSES</b>	<b>9,040,127.92</b>	<b>9,492,665.00</b>	<b>(452,537.08)</b>	<b>19,299,715.00</b>
COUNTY TRANSFER - BASE	3,228,906.00	3,228,906.00	0.00	6,457,815.00
COUNTY TRANSFER - COCHI	481,559.43	406,680.00	74,879.43	813,355.00
COUNTY TRANSFER - COCHI Admin	0.00	24,030.00	(24,030.00)	48,065.00
COUNTY TRANSFER - COHB	0.00	1,500.00	(1,500.00)	3,000.00
COUNTY TRANSFER - COHB Admin	250.00	0.00	250.00	0.00
COUNTY TRANSFER - SSRF	0.00	649,998.00	(649,998.00)	1,300,000.00
COUNTY TRANSFER - HPP	1,783,698.32	1,695,372.00	88,326.32	3,390,740.00
COUNTY TRANSFER - HPP Admin	44,615.00	89,232.00	(44,617.00)	178,460.00
COUNTY TRANSFER - IAH - HADD	14,300.00	8,502.00	5,798.00	17,000.00
COUNTY TRANSFER - IAH - Ontario Renovates	0.00	0.00	0.00	0.00
COUNTY TRANSFER - OPHI	7,729.69	237,642.00	(229,912.31)	475,285.00
COUNTY TRANSFER - OPHI Admin	0.00	12,510.00	(12,510.00)	25,015.00
COUNTY TRANSFER - CMHC FUNDING	0.00	88,500.00	(88,500.00)	177,000.00
GAIN / (LOSS) - DISPOSAL OF ASSETS	2,127.96	0.00	2,127.96	0.00
HOME OWNERSHIP REVOLVING LOANS	27,239.67	0.00	27,239.67	0.00
INTEREST ON INVESTMENTS	45,972.48	47,502.00	(1,529.52)	95,000.00
MISC REVENUE	33,445.65	32,508.00	937.65	65,000.00
PROV SUBSIDY - DEBENTURES	0.00	0.00	0.00	319,730.00
Surplus Adjustment - Transfer from Reserves	0.00	0.00	0.00	934,250.00
TENANT REVENUE	2,493,863.88	2,500,020.00	(6,156.12)	5,000,000.00
<b>REVENUES</b>	<b>8,163,708.08</b>	<b>9,022,902.00</b>	<b>(859,193.92)</b>	<b>19,299,715.00</b>
<b>Municipal SURPLUS / (DEFICIT)</b>	<b>(876,419.84)</b>	<b>(469,763.00)</b>	<b>(406,656.84)</b>	<b>0.00</b>
less: Surplus Adjustment - Depreciation	(688,852.55)	(672,798.00)	(16,054.55)	(1,345,600.00)
add: Surplus Adjustment - TCA	985,454.69	1,400,000.00	(414,545.31)	3,322,890.00
add: Surplus Adjustment - Transfer To Reserves	0.00	0.00	0.00	200,910.00
less: Surplus Adjustment - Transfer From Reserves	0.00	0.00	0.00	(934,250.00)
add: Surplus Adjustment - Principal Payments	55,517.42	55,938.00	(420.58)	111,871.00
<b>Accounting SURPLUS / (DEFICIT)</b>	<b>(524,300.28)</b>	<b>313,377.00</b>	<b>(837,677.28)</b>	<b>1,355,821.00</b>





## The ONE Investment Program Performance Report- June 2024

The following are the performance statistics for all ONE Legal List investment portfolios as of the date noted above. This report is for informational purposes only and provides average returns over the periods stated. Individual investor returns may vary according to investment time horizon. All returns stated are net of fees.

### Money Market Portfolio:

#### Period Ending June 30, 2024:

	Returns
1 month	0.36%
3 months	1.21%
6 months	2.44%
9 months	3.72%
1 year	4.93%

#### Period Ending June 30, 2024: (Annualized Returns)

	Canadian Government Bond Portfolio	Canadian Corporate Bond Portfolio	Canadian Equity Portfolio
1 Year	5.01%	4.54%	14.37%
2 Year	3.08%	3.70%	15.32%
3 Year	0.40%	-0.69%	6.28%
4 Year	0.32%	-0.83%	13.01%
5 Year	1.11%	0.54%	8.76%
10 Year	1.32%	1.89%	8.80%



**Estimated Allocations of the Canada Community-Building Fund  
2024-2028**

Municipality	2016 Population	2021 Population	Percent Change	2024 Allocation	2025 Allocation	2026 Allocation	2027 Allocation	2028 Allocation
<b>Renfrew, County of</b>	<b>88,072</b>	<b>91,511</b>	<b>3.9%</b>	<b>\$ 2,877,117</b>	<b>\$ 2,996,997</b>	<b>\$ 2,996,997</b>	<b>\$ 3,116,877</b>	<b>\$ 3,116,877</b>
Admaston/Bromley, Township of	2,935	2,995	2.0%	94,163	98,087	98,087	102,010	102,010
Arnprior, Town of	8,795	9,629	9.5%	302,737	315,351	315,351	327,965	327,965
Bonnechere Valley, Township of	3,674	3,898	6.1%	122,554	127,660	127,660	132,766	132,766
Brudenell, Lyndoch and Raglan, Township of	1,503	1,552	3.3%	48,795	50,828	50,828	52,861	52,861
Deep River, Town of	4,109	4,175	1.6%	131,263	136,732	136,732	142,201	142,201
Greater Madawaska, Township of	2,518	2,864	13.7%	90,045	93,796	93,796	97,548	97,548
Head, Clara & Maria, United Townships of	248	267	7.7%	8,395	8,744	8,744	9,094	9,094
Horton, Township of	2,887	3,182	10.2%	100,042	104,211	104,211	108,379	108,379
Killaloe, Hagarty & Richards, Township of	2,420	2,410	-0.4%	75,771	78,928	78,928	82,085	82,085
Laurentian Hills, Town of	2,961	2,885	-2.6%	90,705	94,484	94,484	98,263	98,263
Laurentian Valley, Township of	9,387	9,450	0.7%	297,109	309,489	309,489	321,868	321,868
Madawaska Valley, Township of	4,123	3,927	-4.8%	123,465	128,610	128,610	133,754	133,754
McNab/Braeside, Township of	7,178	7,591	5.8%	238,662	248,606	248,606	258,550	258,550
North Algona Wilberforce, Township of	2,915	3,111	6.7%	97,810	101,886	101,886	105,961	105,961
Petawawa, Town of	17,187	18,160	5.7%	570,953	594,742	594,742	618,532	618,532
Renfrew, Town of	8,223	8,190	-0.4%	257,495	268,224	268,224	278,952	278,952
Whitewater Region, Township of	7,009	7,225	3.1%	227,155	236,620	236,620	246,084	246,084

COUNTY OF RENFREW

BY-LAW NUMBER 112-24 D

**A BY-LAW TO EXECUTE AN AGREEMENT BETWEEN THE CORPORATION OF  
THE COUNTY OF RENFREW AND THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO  
FOR THE TRANSFER OF THE CANADA COMMUNITY-BUILDING FUND**

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WHEREAS Section 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001, as amended, authorizes the Municipality to enter into agreements;

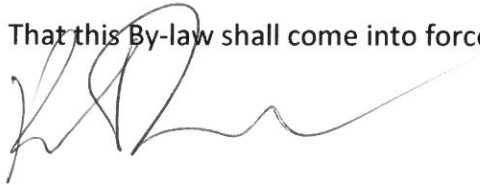
AND WHEREAS the Government of Canada, the Government of Ontario, the Association of Municipalities of Ontario and the City of Toronto are signatories to the Administrative Agreement on the Canada Community-Building Fund effective April 1, 2024, which governs the transfer and use of the Canada Community-Building Fund in Ontario;

AND WHEREAS under this agreement, the Association of Municipalities of Ontario will be administering the distribution of funds to all Municipalities in Ontario;

AND WHEREAS the Warden and Chief Administrative Officer, under the Delegated Authority By-law 98-24 (Section 5 – Agreements, Subsection 5.1), have reviewed and approved the renewal of the Municipal Funding Agreement on the Canada Community-Building Fund.

NOW THEREFORE, the Corporation of the County of Renfrew hereby enacts as follows:

1. The agreement attached to and made part of this by-law shall constitute an agreement between the Corporation of the County of Renfrew and the Association of Municipalities of Ontario for the transfer of the Canada Community-Building Fund.
2. That the Warden and Clerk are hereby empowered to do and execute all things, papers and documents necessary to the execution of this by-law.
3. That By-law 50-14 be hereby repealed.
4. That this By-law shall come into force and take effect on July 3, 2024.



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PETER EMON, WARDEN



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GWEN DOMBROSKI, CLERK

# **MUNICIPAL FUNDING AGREEMENT ON THE CANADA COMMUNITY-BUILDING FUND**

**BETWEEN:**

**THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO**

(referred to herein as “**AMO**”)

**AND:**

**THE COUNTY OF RENFREW**

(a municipal corporation pursuant to the *Municipal Act, 2001*, referred to herein as the “**Recipient**”)

**WHEREAS** the Government of Canada, the Government of Ontario, AMO, and the City of Toronto are signatories to the Administrative Agreement on the Canada Community-Building Fund effective April 1, 2024 (the “**Administrative Agreement**”), which governs the transfer and use of the Canada Community-Building Fund (“**CCBF**”) in Ontario;

**AND WHEREAS** AMO is responsible for the administration of CCBF funding made available to all Municipalities in Ontario – except the City of Toronto – under the Administrative Agreement, and will therefore undertake (and require the Recipient to undertake) certain activities as set out in this Agreement;

**AND WHEREAS** the Recipient wishes to enter into this Agreement to access CCBF funding;

**NOW THEREFORE** the Parties agree as follows:

## 1. DEFINITIONS AND INTERPRETATIONS

1.1 **Definitions.** For the purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

**“Annual Report”** means the duly completed report to be prepared and delivered to AMO as described in Section 6.1.

**“Asset Management”** is a principle/practice that includes planning processes, approaches, plans, or related documents that support an integrated lifecycle approach to the effective stewardship of infrastructure assets to maximize benefits and effectively manage risk.

**“Canada”** means the Government of Canada, as represented by the Minister of Housing, Infrastructure and Communities.

**“Canada Community-Building Fund” or “CCBF”** means the program established under section 161 of the *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, as the Gas Tax Fund and renamed the Canada Community-Building Fund in section 199 of *Budget Implementation Act, 2021, No. 1*.

**“Contract”** means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

**“Eligible Expenditure”** means an expenditure described as eligible in Schedule B or deemed eligible by Canada in accordance with Section 4.2.

**“Eligible Investment Category”** means an investment category listed in Schedule A or deemed eligible by Canada in accordance with Section 3.2.

**“Eligible Project”** means a project that fits within an Eligible Investment Category.

**“Event of Default”** has the meaning given to it in Section 13.1 of this Agreement.

**“Funds”** mean the funds made available to the Recipient through the CCBF or any other source of funding as determined by Canada. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. Funds transferred to another Municipality in accordance with Section 5.3 of this Agreement are to be treated as Funds by the Municipality to which the Funds are transferred; and Funds transferred to a non-municipal entity in accordance with Section 5.4 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

**“Housing Needs Assessment”** or **“HNA”** means a report informed by data and research describing the current and future housing needs of a Municipality or community according to guidance provided by Canada.

**“Ineligible Expenditures”** means those expenditures described as ineligible in Schedule C or deemed ineligible by Canada in accordance with Section 4.2.

**“Infrastructure”** means tangible capital assets that are primarily for public use or benefit in Ontario – whether municipal or regional, and whether publicly or privately owned.

**“Lower-Tier Municipality”** means a Municipality that forms part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

**“Municipal Fiscal Year”** means the period beginning January 1st of a year and ending December 31st of the same year.

**“Municipality”** and **“Municipalities”** means every municipality as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

**“Non-Municipal Transfer By-law”** means a by-law passed by Council of the Recipient pursuant to Section 5.4 of this Agreement.

**“Parties”** means AMO and the Recipient.

**“Prior Agreement”** means the municipal funding agreement for the transfer of federal gas tax funds entered into by AMO and the Recipient, effective April 2014 and with an expiry date of March 31, 2024.

**“Single-Tier Municipality”** means a Municipality, other than an Upper-Tier Municipality, that does not form part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

**“Third Party”** means any person or legal entity, other than the Parties to this Agreement, who participates in the implementation of an Eligible Project by means of a Contract.

**“Transfer By-law”** means a by-law passed by Council of the Recipient pursuant to Section 5.3 of this Agreement.

**“Unspent Funds”** means the amount reported as unspent by the Recipient as of December 31, 2023 in the Recipient’s 2023 Annual Report (as defined under the Prior Agreement).

**“Upper-Tier Municipality”** means a Municipality of which two or more Lower-Tier Municipalities form part for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

## 1.2 Interpretations

- a) **“Agreement”** refers to this agreement as a whole, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.
- b) The words **“herein”**, **“hereof”** and **“hereunder”** and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.
- c) The term **“including”** or **“includes”** means including or includes (as applicable) without limitation or restriction.
- d) Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

## 2. TERM OF THE AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall come into effect as of April 1, 2024 up to and including March 31, 2034.
- 2.2 **Review.** This Agreement will be reviewed by AMO by June 30, 2027.
- 2.3 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.4 **Notice.** Any of the Parties may terminate this Agreement on two (2) years written notice.
- 2.5 **Prior Agreement.** The Parties agree that the Prior Agreement, including Section 15.5 thereof, is hereby terminated. Notwithstanding the termination of the Prior Agreement, including Section 15.5, the reporting and indemnity obligations of the Recipient thereunder with respect to expended Funds governed by the Prior Agreement as set forth in Sections 5, 7, 10.3, 10.4 and 10.5 of the Prior Agreement shall survive the said termination.

### 3. ELIGIBLE PROJECTS

- 3.1 **Eligible Projects.** Eligible Projects are those that fit within an Eligible Investment Category. Eligible Investment Categories are listed in Schedule A.
- 3.2 **Discretion of Canada.** The eligibility of any investment category not listed in Schedule A is solely at the discretion of Canada.
- 3.3 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule A and Schedule B.

### 4. ELIGIBLE EXPENDITURES

- 4.1 **Eligible Expenditures and Ineligible Expenditures.** Eligible Expenditures are described in Schedule B. Ineligible Expenditures are described in Schedule C.
- 4.2 **Discretion of Canada.** The eligibility of any item not listed in Schedule B or Schedule C to this Agreement is solely at the discretion of Canada.
- 4.3 **Reasonable Access.** The Recipient shall allow AMO and Canada reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Canada or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 4.4 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures for at least six (6) years after the completion of the project.
- 4.5 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with any domestic or international trade agreements, and all other applicable laws. The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

### 5. FUNDS

- 5.1 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.



- 5.2 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement, and will no longer be governed by the terms and conditions of the Prior Agreement.
- 5.3 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the “Transferee Municipality”):
- a) The allocation and transfer shall be authorized by a Transfer By-law. The Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year(s) specified in the Transfer By-law.
  - b) The Recipient is still required to submit an Annual Report in accordance with Section 6.1 hereof with respect to the Funds transferred.
  - c) No transfer of Funds pursuant to this Section 5.3 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, such as undertaking in a form satisfactory to AMO.
- 5.4 **Transfer of Funds to a Non-Municipal Entity.** Where a Recipient decides to support an Eligible Project undertaken by a non-municipal entity (whether a for profit, non-governmental, or not-for profit organization):
- a) The provision of such support shall be authorized by a Transfer By-law (a “Non-Municipal Transfer By-law”). The Non-Municipal Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon as practicable thereafter. The Non-Municipal Transfer By-law shall identify the non-municipal entity, and the amount of Funds the non-municipal entity is to receive for that Eligible Project.
  - b) The Recipient shall continue to be bound by all the provisions of this Agreement notwithstanding any such transfer.
  - c) No transfer of Funds pursuant to this Section 5.4 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, in a form exclusively satisfactory to AMO.
- 5.5 **Payout of Funds.** Subject to Sections 5.14 and 5.15, AMO will transfer Funds twice yearly, on or before the dates agreed upon by Canada and AMO.

- 5.6 **Deposit of Funds.** The Recipient will deposit the Funds in:
- a) An interest-bearing bank account; or
  - b) An investment permitted under:
    - i. The Recipient's investment policy; and
    - ii. Provincial legislation and regulation.
- 5.7 **Interest Earnings and Investment Gains.** Interest earnings and investment gains will be:
- Proportionately allocated to the CCBF when applicable; and
  - Applied to Eligible Expenditures for Eligible Projects.
- 5.8 **Funds Advanced.** Funds shall be spent (in accordance with Sections 3 and 4) or transferred (in accordance with Sections 5.3 or 5.4) within five (5) years after the end of the year in which Funds were received. Unexpended Funds shall not be retained beyond such five (5) year period without the documented consent of AMO. AMO reserves the right to declare that unexpended Funds after five (5) years become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.
- 5.9 **Expenditure of Funds.** The Recipient shall expend all Funds by December 31, 2038.
- 5.10 **HST.** The use of Funds is based on the net amount of harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 5.11 **Limit on Canada's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 5.12 **Federal Funds.** The Recipient agrees that any Funds received will be treated as "federal funds" for the purpose of other federal infrastructure programs.
- 5.13 **Stacking.** If the Recipient is receiving federal funds under other federal infrastructure programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum federal contribution limitation set out in any other federal infrastructure program agreement made in respect of that Eligible Project shall continue to apply.
- 5.14 **Withholding Payment.** AMO may, in its exclusive discretion, withhold Funds where the Recipient is in default of compliance with any provisions of this Agreement.
- 5.15 **Insufficient Funds Provided by Canada.** Notwithstanding the provisions of Section 2, if Canada does not provide sufficient funds to continue the Funds for any Municipal

Fiscal Year during which this Agreement is in effect, AMO may immediately terminate this Agreement on written notice to the Recipient.

## 6. REPORTING REQUIREMENTS

- 6.1 **Annual Report.** The Recipient shall submit a report to AMO by April 30<sup>th</sup> each year, or as otherwise notified by AMO. The report shall be submitted in an electronic format deemed acceptable by AMO and shall contain the information described in Schedule D.
- 6.2 **Project List.** The Recipient shall ensure that projects are reported in advance of construction. Information required is as noted in Section 2.3 of Schedule E.

## 7. ASSET MANAGEMENT

- 7.1 **Implementation of Asset Management.** The Recipient will develop and implement an Asset Management plan, culture, and methodology in accordance with legislation and regulation established by the Government of Ontario (e.g., O. Reg. 588/17).
- 7.2 **Asset Data.** The Recipient will continue to improve data describing the condition of, long-term cost of, levels of service provided by, and risks associated with infrastructure assets.

## 8. HOUSING NEEDS ASSESSMENT

- 8.1 **Requirement.** While an HNA is encouraged for all Municipalities, the Recipient must complete a HNA if it had a population of 30,000 or more on the 2021 Census of Canada and is a Single-Tier Municipality or a Lower-Tier Municipality.
- 8.2 **Content of the HNA.** The Recipient will prepare the HNA in accordance with the guidance provided from time to time by Canada.
- 8.3 **Use of HNA.** The Recipient is expected to prioritize projects that support the growth of the housing supply. The HNA is to be used by Municipalities to prioritize, where possible, Infrastructure or capacity building projects that support increased housing supply where it makes sense to do so.
- 8.4 **Publication of the HNA.** The Recipient will publish the HNA on its website.
- 8.5 **HNA reporting requirements.** The Recipient will send to AMO by March 31, 2025, unless otherwise agreed upon:
- a) A copy of any HNA it is required to complete in accordance with Section 8.1; and

- b) The URL to the published HNA on the Recipient's website.

## 9. COMMUNICATIONS REQUIREMENTS

- 9.1 The Recipient will comply with all communication requirements outlined in Schedule E.

## 10. RECORDS AND AUDIT

- 10.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles ("GAAP") in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Chartered Professional Accountants of Canada or any successor institute, applied on a consistent basis.
- 10.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts, and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice by AMO or Canada, the Recipient shall submit all records and documentation relating to the Funds for inspection or audit.
- 10.3 **External Auditor.** AMO or Canada may request, upon written notice to Recipient, an audit of Eligible Project(s) or Annual Report(s). AMO shall retain an external auditor to carry out an audit and ensure that any auditor who conducts an audit pursuant to this Agreement or otherwise, provides a copy of the audit report to the Recipient.

## 11. INSURANCE AND INDEMNITY

- 11.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 5 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking similar Eligible Projects, including, where appropriate and without limitation, property, construction, and liability insurance, which insurance coverage shall identify Canada and AMO as additional insureds for the purposes of the Eligible Projects.
- 11.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall have a valid certificate of insurance that confirms compliance with the requirements

of Section 11.1. The Recipient shall produce such certificate of insurance on request, including as part of any AMO or Canada audit.

11.3 **AMO Not Liable.** In no event shall Canada or AMO be liable for:

- Any bodily injury, death or property damages to the Recipient, its employees, agents, or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents, or consultants, arising out of or in any way related to this Agreement; or
- Any incidental, indirect, special, or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents, or consultants arising out of any or in any way related to this Agreement.

11.4 **Recipient to Compensate Canada.** The Recipient will ensure that it will not, at any time, hold the Government of Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to CCBF funding or an Eligible Project.

11.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an “**Indemnitee**”), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnitee incurred by any Indemnitee or asserted against any Indemnitee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- The Funds;
- The Recipient’s Eligible Projects, including the design, construction, operation, maintenance, and repair of any part or all of the Eligible Projects;
- The performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees, and agents, or by a Third Party, its officers, servants, employees, or agents; and
- Any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees, or agents.

## 12. TRANSFER AND OPERATION OF MUNICIPAL INFRASTRUCTURE

- 12.1 **Reinvestment.** The Recipient will invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance, or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.
- 12.2 **Notice.** The Recipient shall notify AMO in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered, or otherwise disposed of.
- 12.3 **Public Use.** The Recipient will ensure that Infrastructure resulting from any Eligible Project that is not sold, leased, encumbered, or otherwise disposed of, remains primarily for public use or benefit.

## 13. DEFAULT AND TERMINATION

- 13.1 **Event of Default.** AMO may declare in writing that an Event of Default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an Event of Default has occurred unless it has first consulted with the Recipient. For the purposes of this Agreement, each of the following events shall constitute an “Event of Default”:
- Failure by the Recipient to deliver in a timely manner an Annual Report or respond to questionnaires or reports as required;
  - Delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement;
  - Failure by the Recipient to co-operate in an external audit undertaken by Canada, AMO or their agents;
  - Delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement; and
  - Failure by the Recipient to expend Funds in accordance with the terms of this Agreement, including Section 5.8.
- 13.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 13.3 **Remedies on Default.** If AMO declares that an Event of Default has occurred under Section 13.1, after thirty (30) calendar days from the Recipient’s receipt of the notice

of an Event of Default, it may immediately terminate this Agreement or suspend its obligation to pay the Funds. If AMO suspends payment, it may pay suspended Funds if AMO is satisfied that the default has been cured.

- 13.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its exclusive satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

#### 14. CONFLICT OF INTEREST

- 14.1 **No Conflict of Interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from the Funds, the Unspent Funds, and any interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

#### 15. NOTICE

- 15.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by email to the addresses in Section 15.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.
- 15.2 **Representatives.** The individuals identified in Section 15.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.
- 15.3 **Addresses for Notice.** Further to Section 15.1 of this Agreement, notice can be given at the following addresses:

- If to AMO:

Executive Director  
Canada Community-Building Fund Agreement  
Association of Municipalities of Ontario  
155 University Avenue, Suite 800  
Toronto, ON M5H 3B7

Telephone: 416-971-9856  
Email: ccbf@amo.on.ca

- If to the Recipient:

Treasurer  
The County of Renfrew  
9 International Drive  
Pembroke, ON K8A 6W5

## 16. MISCELLANEOUS

- 16.1 **Counterpart Signature.** This Agreement may be signed (including by electronic signature) and delivered (including by facsimile transmission, by email in PDF or similar format or using an online contracting service designated by AMO) in counterparts, and each signed and delivered counterpart will be deemed an original and both counterparts will together constitute one and the same document.
- 16.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.
- 16.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 16.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable in Ontario.
- 16.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 4, 5.8, 5.9, 6.1, 11.4, 11.5, 12, 13.4 and 16.8.
- 16.6 **AMO, Canada and Recipient Independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-



agent relationship, or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient, between AMO and the Recipient, between Canada and a Third Party or between AMO and a Third Party.

- 16.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee, or agent of Canada or AMO.
- 16.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 16.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.
- 16.10 **Complementarity.** The Recipient is to use the CCBF to complement, without replacing or displacing, other sources of funding for municipal infrastructure.
- 16.11 **Equity.** The Recipient is to consider Gender Based Analysis Plus (“**GBA+**”) lenses when undertaking a project.

## 17. SCHEDULES

- 17.1 This Agreement, including:

Schedule A	Eligible Investment Categories
Schedule B	Eligible Expenditures
Schedule C	Ineligible Expenditures
Schedule D	The Annual Report
Schedule E	Communications Requirements


constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

**18. SIGNATURES**

**IN WITNESS WHEREOF**, AMO and the Recipient have respectively executed, and delivered this Agreement, effective April 1, 2024.

**THE COUNTY OF RENFREW**

By:  \_\_\_\_\_  
Name: Peter Emon  
Title: Warden  
Date: July 3, 2024

 \_\_\_\_\_  
Name: CRAIG KELLEY  
Title: CAO (Deputy Clerk)  
Date: July 3, 2024

**THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO**

By:  \_\_\_\_\_  
Name: Brain Rosborough  
Title: Executive Director  
Date: July 15, 2024

 \_\_\_\_\_  
Witness: Chris VanDooren  
Date: July 15, 2024

## **SCHEDULE A: ELIGIBLE INVESTMENT CATEGORIES**

1. **Broadband connectivity** – investments in the construction, material enhancement, or renewal of infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
2. **Brownfield redevelopment** – investments in the remediation or decontamination of a brownfield site within municipal boundaries – provided that the site is being redeveloped to construct a public park for municipal use, publicly owned social housing, or Infrastructure eligible under another investment category listed in this schedule.
3. **Capacity-building** – investments that strengthen the Recipient’s ability to develop long-term planning practices as described in Schedule B, item 2.
4. **Community energy systems** – investments in the construction, material enhancement, or renewal of infrastructure that generates energy or increases energy efficiency.
5. **Cultural infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that supports the arts, humanities, or heritage.
6. **Drinking water** – investments in the construction, material enhancement, or renewal of infrastructure that supports drinking water conservation, collection, treatment, and distribution systems.
7. **Fire halls** – investments in the construction, material enhancement, or renewal of fire halls and fire station infrastructure.
8. **Local roads and bridges** – investments in the construction, material enhancement, or renewal of roads, bridges, tunnels, highways, and active transportation infrastructure.
9. **Public transit** – investments in the construction, material enhancement, or renewal of infrastructure that supports a shared passenger transport system that is available for public use.
10. **Recreational infrastructure** – investments in the construction, material enhancement, or renewal of recreational facilities or networks.
11. **Regional and local airports** – investments in the construction, material enhancement, or renewal of airport-related infrastructure (excluding infrastructure in the National Airports System).
12. **Resilience** – investments in the construction, material enhancement, or renewal of built and natural infrastructure assets and systems that protect and strengthen the resilience

of communities and withstand and sustain service in the face of climate change, natural disasters, and extreme weather events.

13. **Short-line rail** – investments in the construction, material enhancement, or renewal of railway-related infrastructure for carriage of passengers or freight.
14. **Short-sea shipping** – investments in the construction, material enhancement, or renewal of infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
15. **Solid waste** – investments in the construction, material enhancement, or renewal of infrastructure that supports solid waste management systems (including the collection, diversion, and disposal of recyclables, compostable materials, and garbage).
16. **Sport infrastructure** – investments in the construction, material enhancement, or renewal of amateur sport infrastructure (facilities housing professional or semi-professional sports teams are ineligible).
17. **Tourism infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that attracts travelers for recreation, leisure, business, or other purposes.
18. **Wastewater** – investments in the construction, material enhancement, or renewal of infrastructure that supports wastewater and storm water collection, treatment, and management systems.

Note: Investments in health infrastructure (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres) are not eligible.

## **SCHEDULE B: ELIGIBLE EXPENDITURES**

Eligible Expenditures will be limited to the following:

1. **Infrastructure investments** – expenditures associated with acquiring, planning, designing, constructing, or renovating a tangible capital asset and any related debt financing charges specifically identified with that asset.
2. **Capacity-building costs** – for projects eligible under the capacity-building category only, expenditures associated with the development and implementation of:
  - Capital investment plans, integrated community sustainability plans, integrated regional plans, housing needs assessments, or asset management plans;
  - Studies, strategies, systems, software, third-party assessments, plans, or training related to asset management;
  - Studies, strategies, systems, or plans related to housing or land use;
  - Studies, strategies, or plans related to the long-term management of infrastructure; and
  - Other initiatives that strengthen the Recipient’s ability to improve local and regional planning.
3. **Joint communications and signage costs** – expenditures directly associated with joint federal communication activities and with federal project signage.
4. **Employee costs** – the costs of the Recipient’s employees for projects eligible under the capacity-building category only – provided that the costs, on an annual basis, do not exceed the lesser of:
  - 40% of the Recipient’s annual allocation (i.e., the amount of CCBF funding made available to the Recipient by AMO under Section 5.5 of this Agreement); or
  - \$80,000.

## **SCHEDULE C: INELIGIBLE EXPENDITURES**

The following are deemed Ineligible Expenditures:

1. **Costs incurred before the Fund was established** – project expenditures incurred before April 1, 2005.
2. **Costs incurred before categories were eligible** – project expenditures incurred:
  - Before April 1, 2014 – under the broadband connectivity, brownfield redevelopment, cultural infrastructure, disaster mitigation (now resilience), recreational infrastructure, regional and local airports, short-line rail, short-sea shipping, sport infrastructure, and tourism infrastructure categories; and.
  - Before April 1, 2021 – under the fire halls category.
3. **Internal costs** – the Recipient's overhead costs (including salaries and other employment benefits), operating or administrative costs (related to planning, engineering, architecture, supervision, management, and other activities normally carried out by the Recipient's staff), and equipment leasing costs – except in accordance with Eligible Expenditures described in Schedule B.
4. **Rebated costs** – taxes for which the Recipient is eligible for a tax rebate and all other costs eligible for rebates.
5. **Land costs** – the purchase of land or any interest therein and related costs.
6. **Legal fees.**
7. **Routine repair or maintenance costs** – costs that do not result in the construction, material enhancement, or renewal of a tangible capital asset.
8. **Investments in health infrastructure** – costs associated with health infrastructure or assets (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres).
9. **Investments in professional or semi-professional sports facilities** – costs associated with facilities used by professional or semi-professional sports teams.

## **SCHEDULE D: ANNUAL REPORT**

The Annual Report may include – but is not necessarily limited to – the following information pertaining to the previous fiscal year:

1. **Financial information** – and particularly:
  - Interest earnings and investment gains – in accordance with Section 5.7;
  - Proceeds from the disposal of assets – in accordance with Section 12.1;
  - Outgoing transfers – in accordance with Sections 5.3 and 5.4;
  - Incoming transfers – in accordance with Section 5.3; and
  - Amounts paid – in aggregate for Eligible Expenditures on each Eligible Project.
2. **Project information** – describing each Eligible Project that started, ended, or was ongoing in the reporting year.
3. **Results** – and particularly:
  - Expected outputs and outcomes for each ongoing Eligible Project;
  - Outputs generated and outcomes achieved for each Eligible Project that ended construction in the reporting year; and
  - Housing outcomes resulting from each Eligible Project that ended construction in the reporting year, and specifically:
    - i. The number of housing units enabled, supported, or preserved; and
    - ii. The number of affordable housing units enabled, supported, or preserved.
4. **Other information** – such as:
  - Progress made in the development and implementation of asset management plans and systems; and
  - The impact of the CCBF on housing pressures tied to infrastructure gaps, the housing supply, and housing affordability.

## **SCHEDULE E: COMMUNICATIONS REQUIREMENTS**

### **1. COMMUNICATIONS ACTIVITIES**

- 1.1 **Scope.** The provisions of this Schedule apply to all communications activities related to any Funds and Eligible Projects.
- 1.2 **Definition.** Communications activities may include (but are not limited to) public or media events, news releases, reports, web articles, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, award programs, and multi-media products.

### **2. INFORMATION SHARING REQUIREMENTS**

- 2.1 **Notification requirements.** The Recipient must report all active Eligible Projects to AMO in advance of construction each year. Reports must be submitted in an electronic format deemed acceptable by AMO.
- 2.2 **Active Eligible Projects.** Active Eligible Projects are those Eligible Projects that either begin in the current calendar year or are ongoing in the current calendar year.
- 2.3 **Information required.** The report must include, at a minimum, the name, category, description, expected outcomes, anticipated CCBF contribution, anticipated start date, and anticipated end date of each active Eligible Project.

### **3. PROJECT SIGNAGE REQUIREMENTS**

- 3.1 **Installation requirements.** Unless otherwise approved by Canada, the Recipient must install a federal sign to recognize federal funding for each Eligible Project in accordance with design, content, and installation guidelines provided by Canada.
- 3.2 **Permanent signs, plaques, and markers.** Permanent signage, plaques, and markers recognizing municipal or provincial contributions to an Eligible Project must also recognize the federal contribution and must be approved by Canada.
- 3.3 **Responsibilities.** The Recipient is responsible for the production and installation of Eligible Project signage in accordance with Section 3 of this Schedule E, except as otherwise agreed upon.
- 3.4 **Reporting requirements.** The Recipient must inform AMO of signage installations in a manner determined by AMO.



#### 4. DIGITAL COMMUNICATIONS REQUIREMENTS

- 4.1 **Social media.** AMO maintains accounts dedicated to the CCBF on several social media networks. The Recipient must @mention the relevant account when producing content that promotes or communicates progress on one or more Eligible Projects. AMO's CCBF-dedicated social media accounts are identified on [www.buildingcommunities.ca](http://www.buildingcommunities.ca).
- 4.2 **Websites and webpages.** Websites and webpages created to promote or communicate progress on one or more Eligible Projects must recognize federal funding using either:
- a) A digital sign; or
  - b) The Canada wordmark and the following wording (as applicable):
    - i. "This project is funded in part by the Government of Canada"; or
    - ii. "This project is funded by the Government of Canada".

The Canada wordmark or digital sign must link to [www.infrastructure.gc.ca](http://www.infrastructure.gc.ca). Guidelines describing how this recognition is to appear and language requirements are posted at <http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html>.

#### 5. REQUIREMENTS FOR MEDIA EVENTS AND ANNOUNCEMENTS

- 5.1 **Definitions.** Media events and announcements include, but are not limited to, news conferences, public announcements, and the issuing of news releases to communicate the funding of Eligible Projects or achievement of key milestones (such as groundbreaking ceremonies, grand openings, and completions).
- 5.2 **Authority.** Canada, AMO, or the Recipient may request a media event or announcement.
- 5.3 **Notification requirements.** Media events and announcements must not proceed without the prior knowledge and agreement of AMO, Canada, and the Recipient.
- 5.4 **Notice.** The requester of a media event or announcement must provide at least fifteen (15) business days' notice to other parties of their intention to undertake such an event or announcement. If communications are proposed through a news release with no supporting event, Canada additionally requires five (5) business days with the draft news release to secure approvals and confirm the federal representative's quote.
- 5.5 **Date and location.** Media events and announcements must take place at a date and location that is mutually agreed to by the Recipient, AMO and Canada.

- 5.6 **Representatives.** The Recipient, AMO, and Canada will have the opportunity to participate in media events and announcements through a designated representative. Each Party will choose its own designated representative.
- 5.7 **Responsibilities.** AMO and the Recipient are responsible for coordinating all onsite logistics for media events and announcements unless otherwise agreed on.
- 5.8 **No unreasonable delay.** The Recipient must not unreasonably delay media events and announcements.
- 5.9 **Precedence.** The conduct of all joint media events, announcements, and supporting communications materials (e.g., news releases, media advisories) will follow the [Table of Precedence for Canada](#).
- 5.10 **Federal approval.** All joint communications material related to media events and announcements must be approved by Canada and recognize the funding of all contributors.
- 5.11 **Federal policies.** All joint communications material must reflect Canada's Policy on Official Languages and the Policy on Communications and Federal Identity.
- 5.12 **Equal visibility.** The Recipient, Canada, and AMO will have equal visibility in all communications activities.

## 6. PROGRAM COMMUNICATIONS

- 6.1 **Own communications activities.** The Recipient may include messaging in its own communications products and activities with regards to the use of Funds.
- 6.2 **Funding acknowledgements.** The Recipient must recognize the funding of all contributors when undertaking such activities.

## 7. OPERATIONAL COMMUNICATIONS

- 7.1 **Responsibilities.** The Recipient is solely responsible for operational communications with respect to the Eligible Projects, including but not limited to, calls for tender, construction, and public safety notices. Operational communications as described above are not subject to the federal official languages policy.
- 7.2 **Federal funding acknowledgement.** Operational communications should include, where appropriate, the following statement (as appropriate):
- a) "This project is funded in part by the Government of Canada"; or
  - b) "This project is funded by the Government of Canada".

- 7.3 **Notification requirements.** The Recipient must share information promptly with AMO should significant emerging media or stakeholder issues relating to an Eligible Project arise. AMO will advise the Recipient, when appropriate, about media inquiries received concerning an Eligible Project.

## 8. COMMUNICATING SUCCESS STORIES

- 8.1 **Participation requirements.** The Recipient must work with Canada and AMO when asked to collaborate on communications activities – including, but not limited to, Eligible Project success stories (including positive impacts on housing), Eligible Project vignettes, and Eligible Project start-to-finish features.

## 9. ADVERTISING CAMPAIGNS

- 9.1 **Responsibilities.** The Recipient may, at its own cost, organize an advertising or public information campaign related to the use of the Funds or Eligible Projects, provided that the campaign respects the provisions of this Agreement.
- 9.2 **Notice.** The Recipient must inform Canada and AMO of its intention to organize a campaign no less than twenty-one (21) working days prior to the launch of the campaign.

**CORPORATE SERVICES DEPARTMENT  
HUMAN RESOURCES DIVISION REPORT**

Prepared by: Greg Belmore, Manager of Human Resources  
Prepared for: Finance and Administration Committee  
August 15, 2024

**INFORMATION**

**1. OMERS Presentation**

On June 24, 2024, the County of Renfrew hosted an OMERS information session at the County Administration Building, which was well attended by staff. The session aimed to provide comprehensive insights into the OMERS pension plan, covering topics such as contributions, additional voluntary contributions, plan features and calculations. This initiative underscored the County's commitment to ensuring its employees are well-informed about their pension options and can make educated decisions about their financial futures.

**2. Renfrew County Clerks & Treasurers Annual Golf Tournament**

On Friday June 21, 2024 the County was pleased to support the Renfrew County Clerks & Treasurers Association at their annual charity golf tournament. The County team, consisting of Gwen Dombroski, Craig Kelley, Daniel Burke and Greg Belmore had a great day, networking with many of the staff from our partner municipalities.

**3. Co-Op Placements**

In June 2024, County Council adopted Corporate Policy A-22 Co-Op Student Placements, affirming the County's position and support of Co-Op opportunities across the Corporation. Supporting co-op students strengthens the talent pipeline for the County and lower tiers by fostering a pool of skilled and motivated future professionals, from which the County has already been able to benefit.

On July 5, 2024 the County was pleased to welcome Suzie Sanderson as a co-op student from Fellowes High School, in the Public Works & Engineering Department.

#### 4. **OEMC Conference Presentation**

On Wednesday September 13, 2024 Greg Belmore, Manager of Human Resources has been invited to present at the OEMC Conference in partnership with Jodi Bucholtz from the Local Immigration Partnership – Lanark & Renfrew around Innovating Rural Resilience: Eastern Ontario’s Path to Immigrant Attraction and Skilled Workforce Integration.

This session catalyzes the Eastern Ontario Immigrant Attraction and Retention Strategy within rural communities. Delving into the pivotal role of innovation and resilience, this session highlights some promising practices through collaboration and explores how rural areas can flourish through innovative approaches, leveraging newcomers’ talents and skills. Through the Rural Inclusion Project, discover practical strategies for integrating newcomers into rural life and fostering inclusive communities that thrive on diversity. Address the pressing issue of labour force shortages by exploring the potential of skilled newcomer attraction. As Eastern Ontario’s economy continues to evolve, it’s imperative to tap into the rich talent pool of immigrants to meet workforce demands effectively. Gain valuable insights into recruitment strategies and best practices for retaining skilled newcomers, ensuring sustainable economic growth and community development. Seize this unique opportunity to engage with those working to bring the Eastern Ontario Immigrant Attraction and Retention Strategy to life, forging a path towards vibrant, resilient rural communities.

#### **BY-LAWS**

#### 5. **Corporate Policies and Procedures – Human Resources**

**Recommendation:** THAT the Finance and Administration Committee recommends to County Council the approval of the following amended Corporate Policies:

- a. Policy A-07 Criminal Record Check for Prospective Employees (amended);
- b. Policy E-05 Bereavement Leave (amended);

AND THAT a By-law to amend By-law 63-03, being a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted.

#### **Background**

##### a. **A-07 Criminal Record Check for Prospective Employees**

Updated to align the requirements for vulnerable sector Criminal Record Checks with the Ontario Provincial Police’s requirements.

b. **E-05 Bereavement Leave**

Updated to add clarity for all non-union part-time/contract/students.

**COUNTY OF RENFREW**

**BY-LAW NUMBER 106-24**

**A BY-LAW TO AMEND BY-LAW 63-03 HUMAN RESOURCES CORPORATE POLICIES AND PROCEDURES FOR THE CORPORATION OF THE COUNTY OF RENFREW**

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WHEREAS on October 29, 2003 the Corporation of the County of Renfrew enacted By-law No. 63-03, a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of establishing a new policy and/or amending and/or removing an existing policy;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That the following policies attached to this By-law be hereby enacted as an amendment to the said By-law 63-03:
  - A-07 Criminal Record Check for Prospective Employees (amended)
  - E-05 Bereavement Leave (amended)
2. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this ~~26~~**28**th day of ~~August~~ ~~June~~, 2024.

READ a second time this ~~26~~**28**th day of ~~August~~ ~~June~~, 2024.

READ a third time and finally passed this ~~26~~**28**th day of ~~August~~ ~~June~~, 2024

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PETER EMON, WARDEN

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GWEN DOMBROSKI, CLERK

Corporate Policies and Procedures				
<b>DEPARTMENT:</b> Human Resources				<b>POLICY #:</b> A-07
<b>POLICY:</b> Criminal Record Check for Prospective Employees				
<b>DATE CREATED:</b> MAY 30/01	<b>REVIEW DATE:</b>	<b>REVISION DATE:</b> AUGUST/24	<b>COVERAGE:</b> All Prospective Employees, aged 18 and over	<b>PAGE #:</b> 1 of 4

## POLICY STATEMENT

In order to safeguard County of Renfrew elected officials, employees, residents, volunteers, property/equipment, and the public it serves, it is the policy of the County of Renfrew that all persons considered for employment, aged eighteen (18) and over, must first submit to a criminal record check/~~police record check~~.

## POLICY SCOPE

The criminal record check/~~police record check~~ searches for such records or criminal convictions for which a pardon has not been granted, records of outstanding/pending criminal charges of which the respective police force is aware or can disclose probations, prohibitions, or other judicial orders in effect. The criminal record check/~~police record check~~ will include a search of the Pardoned Sexual Offender Data Base for positions within vulnerable sectors of the County of Renfrew (Bonnechere Manor, Miramichi Lodge, Community Services Department – Child Care, Ontario Works and Renfrew County Housing Corporation). A written offer of employment is conditional upon satisfactory completion of a criminal record check/~~police record check~~.

## POLICY DEFINITIONS

**Criminal Record Check** – a document concerning an individual that was prepared by a police force or service using data on the Canadian Police Information Centre (CPIC) database. **May also be called a “Police Record Check”.**

**Declaration** – a written declaration signed by an individual listing all of the individual’s convictions for offences under the Criminal Code of Canada up to the date of the declaration. This does not include any previous offences for which a pardon has been issued or granted.

**Vulnerable Sector Check** – a police information check plus a check to see if a person has a record suspension (pardon) for sexual offences. Individuals who have jobs where they are in positions of trust of authority over children or vulnerable persons are required to provide a vulnerable sector check.

**Vulnerable Person** – a person who, because of their age, a disability, or other circumstances, whether temporary or permanent are (a) in a position of dependence on others or (b) are otherwise at a greater risk than the general population of being harmed by a person in a position of authority or trust relative to them.



Corporate Policies and Procedures				
<b>DEPARTMENT:</b> Human Resources				<b>POLICY #:</b> A-07
<b>POLICY:</b> Criminal Record Check for Prospective Employees				
<b>DATE CREATED:</b> MAY 30/01	<b>REVIEW DATE:</b>	<b>REVISION DATE:</b> AUGUST/24	<b>COVERAGE:</b> All Prospective Employees, aged 18 and over	<b>PAGE #:</b> 2 of 4

## PROCEDURE

1. All candidates are informed of the County's policy regarding a criminal record check/~~police record check~~ for prospective employees, aged eighteen (18) and over on the job advertisement.
2. A written offer of employment from the County is conditional upon the satisfactory completion of a criminal record check/~~police record check~~ of the prospective employee. The County will accept a valid check if completed in the previous 6 months from the offer being extended.
3. Any costs incurred relating to the application, completion, and submission of a criminal record check/~~police record check~~, including transportation costs, are the sole responsibility of the prospective employee.
4. After the written offer of employment is made, the prospective employee must apply for a criminal record check/~~police record check~~. For prospective employees interacting with Vulnerable persons, a request to complete a Vulnerable Sector Check is required.
5. Once the criminal record check/~~police record check~~ is complete, the processing vendor will provide the prospective employee with a certificate or other document indicating the results of the check.
6. The prospective employee is responsible for returning the certificate/document to Human Resources or the Administrative Assistant (LTC) after it is obtained and will be placed on the employee's personnel file. At a minimum, this document is required one business day prior to the prospective employee's start date. If the check is unable to be completed prior to the prospective employee's start date, the individual will be required to communicate with Human Resources or the Administrative Assistant (LTC) to verify if they are eligible to start with the results pending.
7. If a prospective employee has a "positive" result on their criminal record check/~~police record check~~, Human Resources or the Administrative Assistant (LTC) will need to ask the prospective employee to obtain a detailed summary of their offences. This request can be completed by their local police department at

Corporate Policies and Procedures				
<b>DEPARTMENT:</b> Human Resources				<b>POLICY #:</b> A-07
<b>POLICY:</b> Criminal Record Check for Prospective Employees				
<b>DATE CREATED:</b> MAY 30/01	<b>REVIEW DATE:</b>	<b>REVISION DATE:</b> AUGUST/24	<b>COVERAGE:</b> All Prospective Employees, aged 18 and over	<b>PAGE #:</b> 3 of 4

an additional cost to the prospective employee and may require additional time to process. Once this document outlining the details of the prospective employee's criminal convictions for which a pardon has not been granted, outstanding/pending criminal charges, probations, prohibitions, or other judicial orders in effect is received, it is at the discretion of the Manager of Human Resources in consultation with the appropriate Department Head and Chief Administrative Officer/Deputy Clerk to determine if the prospective employee will be excluded from employment with the County based upon their criminal record check/~~police record check~~ results.

8. If the prospective employee's name appears on the Vulnerable Sector Screening Database and the position is in a vulnerable sector of the County of Renfrew, the prospective employee may be excluded from employment.
9. The following extenuating circumstances may be considered, as outlined in section 7, when a criminal record check/~~police record check~~ reveals a criminal conviction, charges, probations, prohibitions, or other judicial orders in effect:
  - (a) The specific duties and responsibilities of the position in question, and the relevance of the criminal convictions, charges, probations, prohibitions, or other judicial orders in effect to that position.
  - (b) The potential risk posed to County of Renfrew elected officials, employees, residents, volunteers, property/equipment, or the public it serves.
  - (c) The period of time since the criminal convictions, charges, probations, prohibitions, or other judicial orders.
  - (d) Any rehabilitative or other efforts undertaken relating to the criminal convictions, charges, probations, prohibitions, or other judicial orders in effect.
10. A written offer of employment may be rescinded to the prospective employee if:
  - (a) They fail to apply for a criminal record check/~~police record check~~ within five (5) working days of the written offer of employment.
  - (b) They apply for a criminal record check/~~police record check~~ but chooses not to sign for its release or chooses not to send the results to Human Resources or the Administrative Assistant (LTC) immediately upon receipt (an extension may be granted for a criminal record check/~~police record~~

Corporate Policies and Procedures				
<b>DEPARTMENT:</b> Human Resources				<b>POLICY #:</b> A-07
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check that requires additional processing time; confirmation of this extension must be confirmed by the appropriate police force).

- (c) The results of the criminal record check/~~police record check~~ indicate that the employee cannot be considered for employment based upon, or in light of, the extenuating circumstances outlined in sections 7 and 8 above.

11. After employment commences with the County, should a situation arise where an employee receives a new criminal conviction, charges, probations, prohibitions, or other judicial orders, the employee must immediately notify their supervisor with the following information:

- a) The date of the infraction.
- b) Details of the infraction.
- c) Copy of the summons.
- d) The date of the hearing.

The Supervisor must notify their Department Head who informs the Human Resources Division of the circumstances.

The Human Resources Division will consult with the Department Head to determine an appropriate course of action, up to and including termination of employment.

12. For Bonnechere Manor and Miramichi Lodge:

Regulation 246/22 (the "Regulation") under the Fixing Long-Term Care Act, 2021 (the "Act") requires declaration from staff of the licensee with respect to proceedings and findings of guilt relating to acts of professional misconduct. Employees will be required to complete this disclosure upon receiving the written offer of employment (Appendix A) in addition to providing the required criminal record check/~~police record check~~ or vulnerable sector check.

## APPENDIX A

### Disclosure/Declaration

## Corporate Policies and Procedures

**DEPARTMENT:**  
Human Resources

**POLICY #:**  
E-05

**POLICY:**  
Bereavement Leave

**DATE CREATED:**  
NOV/90

**REVIEW DATE:**

**REVISION DATE:**  
AUGUST/24

**COVERAGE:**  
All Non-union Employees

**PAGE #:**  
1 of 2

### POLICY STATEMENT:

Employees are granted a paid leave of absence for certain family members in the event of their death. In order to be eligible for paid bereavement leave days under this policy, an employee must have been employed with the County for at least two consecutive weeks. If an employee is not eligible for paid bereavement leave under this policy, they may have entitlements under the *Employment Standards Act, 2000* as amended or replaced.

### POLICY SCOPE:

This policy governs the paid bereavement leave day entitlements for all **non-union permanent full-time and part-time** County of Renfrew employees. Unionized staff should consult the appropriate Collective Agreement for any deviations to this policy.

### DEFINITIONS:

There are no definitions in this policy.

### POLICY CONTENT:

1. The following apply to permanent full-time employees:
  - (a) The Employer pays an employee at the employee's straight time hourly rate for all regular time lost in the event of death for the following:

Maximum five (5) days	<ul style="list-style-type: none"> <li>• Spouse (married or unmarried) and child(ren).</li> <li>• Pregnancy loss (the person who was pregnant, the spouse of the person who was pregnant).</li> </ul>
Maximum three (3) days	<ul style="list-style-type: none"> <li>• Parent, Step-Parent, Foster Parent, Grandparent, Step-Grandparent, Grandchild, Step-Grandchild.</li> <li>• Sister, Brother, Brother-in-law, Sister-in-law, Son-in-law, Daughter-in-law, Father-in-law, Mother-in-law of employee; or</li> <li>• A relative of the employee who is dependent on the employee for care or assistance.</li> </ul>

## Corporate Policies and Procedures

<b>DEPARTMENT:</b> Human Resources				<b>POLICY #:</b> E-05
<b>POLICY:</b> Bereavement Leave				
<b>DATE CREATED:</b> NOV/90	<b>REVIEW DATE:</b>	<b>REVISION DATE:</b> AUGUST/24	<b>COVERAGE:</b> All Non-union Employees	<b>PAGE #:</b> 2 of 2

- (b) In no event is an employee eligible for leave due to a former spousal relationship or relationship by marriage that has since ended or has been terminated by divorce or annulment.
  - (c) When the funeral occurs outside the area, such paid leave may include reasonable travelling time at the discretion of Management.
  - (d) One (1) day leave is granted without loss of salary or wages for those employees that are not eligible for bereavement leave under section a) but are attending a funeral as a pallbearer. A request for such leave is given twenty-four (24) hours in advance of such leave, unless, under extenuating circumstances, such advance notice is not possible.
  - (e) In the event that bereavement leave is required while an employee is on paid vacation, such paid vacation is re-credited to the employee.
2. Bereavement leave entitlements under 1 a) are available to permanent part-time employees to the extent that such leave is required on days they are scheduled to work.
  3. **All non-union contract, casual and student employees are entitled to up to two unpaid bereavement leave days per occurrence, to the extent that such leave is required on days they are scheduled to work.**
  4. Bereavement leave can be taken at the time of the family member's death, and/or sometime later to attend a funeral, memorial service or tend to estate matters.
  5. The Employer will make reasonable accommodations for religious beliefs and practices where a duty to accommodate exists under the *Ontario Human Rights Code, 1990*. Employees are to speak with their supervisor regarding this request.
  6. Where there are extenuating circumstances and the employee is unable to provide the employer with advanced notice of taking bereavement leave, the employee is required to inform the employer as soon as possible after starting the leave. As well, the employer can ask for evidence "reasonable in the circumstances" to verify the employees of entitlement to the leave. This may take the form of a death certificate, a notification from a funeral home, a published obituary, a copy of a printed program from a memorial service or communication from a legal office setting up an appointment to discuss estate matters.

**CORPORATE SERVICES DEPARTMENT  
PROVINCIAL OFFENCES DIVISION REPORT**  
Prepared by: Ashley Wilton, Manager of Provincial Offences  
Prepared for: Finance and Administration Committee  
August 15, 2024

**INFORMATION**

**1. Provincial Offences Administration Workload**

The following chart, provided on a quarterly basis, compares charges received, trial notices issued, payments processed, accounts receivable files reviewed and collection notices mailed through the Provincial Offences Administration Office.

Month 2024	Charges Received 2024	Charges Received 2023	Trial Notices Issued	Early Resolution Notices	Payments Processed	Payfines Payments Processed	Number of Files Reviewed	Licence Suspensions	Collection Notices	To Collection Agency
January	309	588	83	37	260	141	405	78	140	128
Feb.	312	581	30	31	288	144	480	115	224	195
March	462	774	20	62	257	152	357	55	213	136
April	604	726	31	65	348	219	360	36	172	76
May	650	652	39	43	367	237	232	58	188	138
June	451	665	40	50	281	244	1128	80	240	89

**2. Provincial Offences Administration Backlog**

The following chart, provided on a quarterly basis, provides an overview of the current status of cases before the Court.

Month	# of Courts Originally Scheduled	# of Courts Cancelled	# Part I Charges in Backlog	Part III New Charges	# Part III Charges in Backlog	Total Backlog Charges	Number of Court Days Required for Backlog	Months to Clear Backlog at Current Rate
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January	5	0	112	86	482	680	28	6
Feb.	4	0	122	57	460	639	26	5
March	5	0	84	105	473	662	27	6
April	5	0	71	112	338	521	22	5.5
May	4	0	127	107	320	554	23	6
June	4	0	133	89	291	514	21	5.25

### 3. Automated Speed Enforcement (ASE)

With a focus on public safety a number of municipalities across Ontario have, or are in the process of, implementing Automated Speed Enforcement. Ontario Regulation 398/19 of the *Highway Traffic Act* allows municipalities to enforce speed in Community Safety and School Safety Zones on roads with speeds under 80 km/h. Both the Ontario Traffic Council and the Ontario Traffic Manual guidelines support Automated Speed Enforcement (ASE).

Staff at the County have investigated the possibility of Automated Speed Enforcement (ASE) on County roads and found that it is feasible. By partnering with the Association of Municipalities of Ontario (AMO), Local Authority Services (LAS), an ASE could be implemented in as little as 12 months. They offer a turnkey, not for profit, ASE program inclusive of cameras, data handling and ticket processing. Following the issuance of the ticket by the processing centre (printed and mailed) the defendant can then pay their fine at the Provincial Offences Court or proceed to dispute the charge. ASE benefits from a lower dispute rate than other Provincial Offence charges. Given the reduced Provincial Offences charges being laid, Courts Administration and Prosecution staff anticipate they have the capacity to administer this workload.

<b>Automated Speed Enforcement Costs</b>				
	<b>Low Estimate</b>	<b>Reasonable Estimate</b>	<b>High Estimate</b>	
Fixed lease costs for camera unit (monthly)	\$2,400.00	\$2,700.00	\$4,400.00	(1)
Hydro (monthly)	\$0.00	\$25.00	\$65.00	(2)
Processing charge (per ticket)	\$12.00	\$12.00	\$12.00	(3)
MTO lookup fee (per license plate inquiry)	\$1.08	\$2.16	\$6.48	(4)
Fine revenue (per ticket)	-\$90.00	-\$65.00	-\$45.00	(5)
Allowance for non-payment of tickets	\$0.00	\$6.50	\$9.00	(6)

Break even in tickets (monthly)	31	61	255
1) Costs to lease camera unit include cellular connection and first-time installation. Price varies dependent on the length of lease, 6 months being the shortest and most expensive, 3 years being the longest.			
2) Electricity must be provided and is not included in price. Depending on location, we may be able to combine with streetlights or signals.			
3) Processing provided by LAS joint processing centres - currently operating in Barrie and Rockland. Processing officer reviews images for validity prior to notice to defendant.			
4) MTO fee for plate lookup is required each time plate information is pulled. This may not always result in a charge being laid.			
5) Fines for the most common speeding offense allows the County to retain \$45 - these fines are doubled in areas that are both school and community safety zones.			
6) Not all charges are able to be collected - collection rates range from 100% - 80%, depending on the type of ticket			

Given that net POA fine revenue is shared with the City of Pembroke and used as general revenue to benefit the entire County, it would be beneficial to have a wider implementation across local municipal roads and the City of Pembroke.

At the Operations Committee meeting held on August 13, 2024, the following resolutions were presented and are being provided as information to Finance and Administration Committee:

**Resolution #1:** THAT Operations Committee directs staff to begin the process of Automated Speed Enforcement on County Roads that meet the Ontario Provincial Government criteria using the Local Authority Services (LAS) provided solution.

**Resolution # 2:** THAT the Operations Committee direct staff to communicate with all lower tier municipalities, including the City of Pembroke to request their participation in Automated Speed Enforcement (ASE) on local roads where applicable; AND THAT staff also be directed to communicate with all local Police detachments in order for them to provide their comments on Automated Speed Enforcement (ASE).

**4. Provincial Offences and Information Technology Staff – Thank you**

On August 6, 2024, the Ontario Court of Justice (OCJ) - Pembroke (Renfrew County) Court was without power, therefore the County of Renfrew offered up our Provincial Offences courtroom for their use. Provincial Offences and Information Technology staff assisted the OCJ staff with the set-up in our courtroom. Attached is an email from the OCJ extending their appreciation for the use of our facilities, the assistance in court, and the IT support provided.



Thank you to our Provincial Offences and Information Technology staff for a job well done!

---

**From:** Ashley Wilton  
**Sent:** August 7, 2024 8:41 AM  
**Subject:** Fwd: Today - POA court/JPCM

Good Morning,

The OCJ wanted to extend their appreciation for the use of the facilities yesterday, the assistance in the court, and with the technology.

I also received a couple calls from various judiciary throughout the day and they were very thankful as well that this could happen, as it was a very busy court day for them. I often get comments from the judiciary that travel throughout the East that the Pembroke POA team and the IT support is top notch, and they always look forward to their assignments here.

Thanks everyone and have a great day !

Ashley Wilton, Manager of Provincial Offences

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**From:** Verville, Joanne (She/Her) (MAG)  
**Sent:** Tuesday, August 6, 2024 4:15:09 p.m.  
**To:** Ashley Wilton >; Fitzgerald, Bob (OPP) >  
**Cc:** Fischer, Anna (MAG) Smith, Patrick J. (OPP)>; Miller, Christopher M. (OPP)  
**Subject:** Today - POA court/JPCM

Good afternoon, Anna and I wish to extend out gratitude for your respective assistance today.

Ashley, please also extend our thanks to your staff have assisted the clerks today in various ways. They definitely went above and beyond.

Bob, as always, you have gone above and beyond as well as I understand you were physically running between the detachment and court.

Joanne

**Joanne Verville (She/Her)**  
A/Supervisor of Court Operations | Court Services Division  
Ministry of the Attorney General | Ontario Public Service



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