





County Council

Wednesday, August 28, 2024 at 10:00 AM

Council Chambers


Agenda

Page









1. **Call to Order**
2. **Land Acknowledgement**
3. **Moment of Silent Reflection**
4. **National Anthem**
5. **Roll Call**
6. **Disclosure of Pecuniary Interest and General Nature Thereof**
7. **Adoption of the Minutes of June 26, 2024**
 - a. [County Council - Jun 26 2024 - Minutes - Html](#)  5 - 26
 - [County Council - Jun 26 2024 - Minutes - Html](#) 
8. **Adoption of the Closed Minutes of June 26, 2024**
9. **Warden's Address**
10. **Delegations**
 - a. 10:15 a.m. - Warden's Golf Tournament Presentation
Tahseen Ali, Fund and Volunteer Coordinator, East Region
Autism Ontario 27 - 38

[Autism Ontario East Region Presentation.pptx](#) 

Community Services - Housing and Homelessness - Mesa

- b. 10:30 a.m. - Ottawa Valley Tourist Association (OVTA) 39 - 47
Committee
Stefani Van Wijk, Chair, OVTA Board of Directors
Meghan James, Vice Chair, OVTA Board of Directors
[OVTA Presentation.pdf](#) 

11. Correspondence

- a. Eastern Ontario Warden's Caucus (EOWC) 48 - 89
[EOWC July 2024 Newsletter.pdf](#) 
[AMO 2024 Briefing Package - Final \(1\).pdf](#) 
[EOWC - Mind The Gap - Municipal Infrastructure Handout \(1\).pdf](#) 
[EOWC - Minister Calandra.jpg](#) 
[EOWC News Release - The EOWC Advocates for Regional Priorities at AMO 2024 Conference - August 23, 2024.docx](#) 
[EOWC-WOWC-EOMC Joint Letter - AMO Continues to Advocate for a Social and Economic Prosperity Review - August 18 2024.pdf](#) 
[EOWC-WOWC-EOMC News Release - Solve The Crisis Campaign - August 18, 2024.docx](#) 
[ROMA Report August 2024.docx](#) 

12. Closed Meeting

Pursuant to Section 239 (2) of the Municipal Act, 2001, as amended for the purpose of:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board; (Paramedic Base, Treatment Centres)
- (d) labour relations or employee negotiations; (Pay Equity)
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (Victim Services Agreement, Storyland Pit, River Lane Estates)
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them (Deep River Housing Initiatives).


13. Committee Reports

- a. [Finance and Administration Committee Report to County Council](#)  90 - 135
[CouncilRemunerationJune24.pdf](#) 
[TreasurersReport-June2024.pdf](#) 
[June2024OneInvestmentReport.pdf](#) 
[SummaryCCBF_2024-2028.pdf](#) 
[By-law114-24-Corp_PoliciesBy-law63-03.docx](#) 
[A-07 Criminal Record Check for Prospective Employees.docx](#) 
[E-05 Bereavement Leave.docx](#) 
- b. [Operations Committee Report to County Council](#)  136 - 147
[Monthly Status Reports](#) 
[2024 Capital Variance Report](#) 
[APWA Thank You](#) 
[Support Request - Champlain Bridge Replacement in West Nipissing](#) 
[120-24 Dual Drum Roller](#) 
- c. [Development and Property Committee Report to County Council](#)  148 - 188
[Taste of Valley Expression of Interest](#) 
[2024 Growing Together Conference Sponsorship Opportunities](#) 
[Municipal Services Corporations and Communal Water and Wastewater Facilities Report](#) 
[Regional Incentives Program and Affordable Housing Supports](#) 
[Regional Incentives Program Presentation](#) 
- d. [Health Committee Report to County Council](#)  189 - 249
[Mesa Gathering Report](#) 
[Health Equity Plan](#) 
[Health Equity Plan-Part 2](#) 
[AMO/OMA Physician Shortage](#) 
- e. [Community Services Committee Report to County Council](#)  250 - 340
[Annual General Report](#) 
[Maximum Rent Comparison Effective January 2025](#) 
[Mesa Status Update](#) 
[Warming Centre Final Report June 5 2024](#) 
[Renfrew EDI Summary Report](#) 

14. By-laws

- a. By-law 119-24 - A By-law to Enter into a Lease Agreement with Victim Services of Renfrew County Inc., 450 O'Brien Road, Renfrew, Ontario.
- b. By-law 120-24 - A By-law for the Execution of Contract PWO-2024-09 for the Supply and Delivery One Vibratory Dual Drum Roller.
- c. By-law 121-24 - A By-law to Amend By-law 63-03 Human Resources Corporate Policies and Procedures for the Corporation of the County of Renfrew.

15. Written Reports from Representatives Appointed to External Boards


- a. Association of Municipalities of Ontario (AMO)
- b. Eastern Ontario Regional Network (EORN) - No report.
- c. Federation of Canadian Municipalities (FCM)
- d. Rural Ontario Municipal Association (ROMA) 341 - 342
[ROMA Report August 2024.docx](#) 

16. Notice of Motions

17. Members' Written Motions

18. New Business

19. Confirmation By-law

- a. A By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on August 28, 2024. 343
[123-24 ConfirmatoryBy-law August 28, 2024.docx](#) 

20. Adjournment

NOTE: Any submissions received from the public, either orally or in writing may become part of the public record/package.



County Council

Wednesday, June 26, 2024 at 10:00 AM

Council Chambers

Minutes

Present: Councillor James Brose, Councillor Glenn Doncaster, Councillor Michael Donohue, Warden Peter Emon, Councillor Anne Giardini, Councillor Debbi Grills, Councillor Daniel Lynch, Councillor Mark MacKenzie, Councillor David Mayville, Councillor Jennifer Murphy, Councillor Neil Nicholson, Councillor Gary Serviss, Councillor Keith Watt, Councillor Rob Weir, and Councillor Mark Willmer

Absent: Councillor David Bennett and Councillor Valerie Jahn

1. Call to Order

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on Wednesday, June 26, 2024.

2. Land Acknowledgement

Warden Emon recited the Land Acknowledgement, identifying the meeting was being held on the traditional territory of the Omàmiwininì (Algonquin) People.

3. Moment of Silent Reflection

The meeting opened with a moment of silent reflection.

4. National Anthem

The National Anthem was sung.

5. Roll Call

The roll was called and all members were present, except Councillor David Bennett and Councillor Valerie Jahn.

6. Disclosure of Pecuniary Interest and General Nature Thereof

No pecuniary interest was disclosed.

7. Adoption of the Minutes

- a. County Council Minutes of May 29, 2024.
THAT the County Council Minutes of May 29, 2024, including the CLOSED session be adopted.

Moved by: Rob Weir

Seconded by: David Mayville

CARRIED

8. Warden's Address

Members of County Council:

During the month of June, I attended 16 meetings on County business.

On June 7 the 17th Annual Renfrew County Warden's Golf Tournament took place at the Dragonfly Golf Links which raised over \$5000 for two local charities, Autism Ontario – East Region and the County of Renfrew's Housing and Homelessness Fund. I would like to thank the generous sponsor's and supporters that made the event so successful.

We wrapped up the 2023 Ontario Winter Games on June 10, announcing that the Games Legacy Fund will consist of \$375,000, which has been entrusted to the recently renamed Ottawa Valley Community Foundation. The Legacy Fund will see the first applications in early 2025, with granting areas consisting of a Youth Sport Grant; Sports Clubs Grant and Major Sports Infrastructure Grant. This event would not have been successful without the hard, dedicated work of the County of Renfrew volunteers and sponsors.

From June 12 – 14, Councillor Murphy and I attended the ROMA board meeting in Thunder Bay, which she has provided a report on and will overview further along in the meeting.

I would like to thank Councillor Dan Lynch for attending the Algonquin College Graduation on my behalf, June 14.

On June 21, I attended an AMO Board Meeting in Barrie which I will provide an update on later during the meeting.

During the month of June we observed:

- National Indigenous History Month
- Seniors Month
- Pride Month
- Local Food Week – June 3-9
- National Long-Term Care Day – June 16
- National Indigenous Peoples Day – June 21
- National Day of Remembrance for Victims of Terrorism – June 23
- And Ontario Bike Month – don't forget to log your cycling photos and submit them to the Silver Chain Challenge!

This Friday is the Anniversary of the 86 Inquest Recommendations and a vigil event is planned in Barry's Bay at the Opeongo Seniors Center at 3:30 p.m. that encourages survivors, family members and those who have advocated for implementation of the recommendations and members of the public to attend.

I'd like to wish everyone a very safe and happy Canada Day this coming weekend, and encourage you to take part in your local community festivals and support the volunteers that make events like these an important part of our local fabric.

This concludes my address for this session of County Council.

Peter Emon, Warden

9. Delegations

- a. 10:17 a.m. - Lori Huber, KPMG (virtual)
2023 Audited Financial Statements
The Manager of Finance/Treasurer provided an overview of the 2023 Financial Statements. Lori Huber, KPMG, provided a high level summary of the 2023 Audited Financial Statements.
The presentation concluded at 10:32 a.m.
- b. 10:34 a.m. - Renfrew County Agriculture Economic Development Committee, Keanan Stone (Chair), Jennifer Doelman, Committee Members
The Director of Development and Planning introduced the Renfrew County Agriculture Economic Development

Committee members, Keanan Stone and Jennifer Doelman at 10:34 a.m. They provided an update and PowerPoint presentation on the newly established Committee which provides guidance and feedback on the state of the agricultural sector within Renfrew County, as well as recommends and assists with possible initiatives in support of agricultural economic and business development.

Councillor Murphy offered to bring their concerns to an upcoming Eastern Ontario Regional Network (EORN) meeting.

Warden Emon offered to meet with members from the Renfrew County Agriculture Economic Development Committee, Councillor Murphy and Councillor Donohue to further discuss the presentation.

- c. 11:16 a.m. - Saad El Kassab, Lead Consultant, Ainsworth Climate Action Plan Update
Saad Kassab provided a PowerPoint presentation at 11:16 a.m. regarding an update on the County of Renfrew Climate Action Plan. Warden Emon advised that Council would review the presentation and forward any questions to the Director of Planning and Development.

The presentation concluded at 11:31 a.m.









- d. 11:33 a.m. - John Yakabuski, MPP
MPP John Yakabuski attended the Council Chambers at 11:33 a.m. Warden Emon presented a plaque acknowledging MPP Yakabuski's 20 years as a Member of Provincial Parliament and his advocacy for the County of Renfrew. MPP Yakabuski received congratulations celebrating his successes over his 20 years of service from MP Cheryl Gallant, Premier Doug Ford, his family, staff, past Wardens, Council and good friends.

Council recessed at 12:32 p.m. and reconvened at 1:46 p.m. with the same members present.

10. Correspondence

Correspondence received has been forwarded to Council.

11. Committee Reports

- a. [Operations Committee Report to County Council](#) 
The Report was adopted as presented.
- b. [Development and Property Committee Report to County Council](#) 
The Report was adopted as presented.
Council recessed at 2:13 p.m. and reconvened at 2:15 p.m. with the same persons present.
- c. [Health Committee Report to County Council](#) 
The Report was adopted as presented.
Councillor Donohue introduced a recently released CBC news trailer the "Fight Against Fentanyl" filmed in Pembroke with members of the Mesa program. The Director of Emergency Services commended CBC Reporter, Omar Dabaghi-Pacheco, for his time spent reporting on the issues of fentanyl overdoses and homelessness in the area and the Mesa initiative to provide collaborative resources to the areas most vulnerable.
- d. [Community Services Committee Report to County Council](#) 
[APP I - 2023 RCHC Financial Statements](#) 
[APP II - National Housing Strategy Funding](#) 
[APP III - Built for Zero Canada MOU Extension 2024-2](#) 
- e. [Finance and Administration Report to County Council](#) 
The Report was adopted as presented severing Item #8, Procurement of Goods and Services Policy.
Councillor Donohue requested that Item #8 Procurement of Goods and Services Policy be severed from the report and a recorded vote taken.
RESOLUTION NO. FA-CC-24-06-74
THAT County Council approve the revised Policy GA-01 Procurement of Goods and Services;

AND THAT a By-law to amend By-law 59-02, being a By-law to establish Corporate Policies and Procedures for the County of Renfrew be adopted.

For Glenn Doncaster, Peter Emon, Anne Giardini, Debbi Grills, Daniel Lynch, David Mayville, Jennifer Murphy, Neil Nicholson, Gary Serviss, Keith Watt, and Mark Willmer

Against James Brose, Michael Donohue, Mark MacKenzie, and Rob Weir

CARRIED 155-51

12. Closed Meeting

BE IT RESOLVED THAT Council move into a closed meeting Pursuant to Section 239 of the Municipal Act, 2001, as amended for the purpose of :

2(b) personal matters about an identifiable individual, including municipal or local board employees (Community Services - Business Case);

2(d) labour relations or employee negotiations (Paramedic Negotiations) Time: 3:06 p.m.

Councillor Mayville left the Meeting at 3:06 p.m.

Moved by: James Brose

Seconded by: Daniel Lynch

CARRIED

13. Open Meeting

THAT the meeting resume as an open session of County Council. Time: 3:14 p.m.

Moved by: Keith Watt

Seconded by: Gary Serviss

CARRIED

Chair Donohue reported from the Closed Session of Council that the **Health Committee** reports and recommends as follows:

BY-LAWS

1. Paramedic Service Collective Agreement CUPE

RESOLUTION NO. H-CC-24-06-96

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law approving the new collective agreement between the Canadian Union of Public Employees Local 4698, the County of Renfrew Paramedic Service and the County of Renfrew for the term January 1, 2024 to December 31, 2026.

Background

Negotiations commenced for CUPE 4698 Paramedic Service in January 2024. The Employer and CUPE 4698 reached an agreement on an Essential Services Agreement the first day of bargaining, before moving onto language and monetary. The Employers main bargaining points revolved around scheduling, sick leave and short-term disability, acting commanders and meal claims. After a number of collaborative sessions between CUPE 4698 and the Employer a mutually beneficial agreement was reached.

This is a three-year term agreement from January 1, 2024 to December 31, 2026.

All of which is respectfully submitted.

Micheal Donohue, Chair

And Committee Members: P. Emon, D. Grills, V. Jahn, J. Murphy, N. Nicholson, R. Weir, M. Willmer

Chair Murphy reported from the Closed Session of the **Finance and Administration Committee** reports and recommends as follows:

RESOLUTIONS

1. Business Case - Community Services Supervisor Position

RESOLUTION NO. CS-CC-24-06-41

Moved by Chair

Seconded by Committee

THAT County Council directs staff to begin the implementation of the following changes to the organizational structure of the Community Services Department:

1. Re-assigning the duties and titles of the Early Years Supervisor, and Community Housing Supervisor positions to the positions of Community Services Supervisor, thereby adding them to Schedule “A” at Group 8 in the salary grid within Employment By-law #1;

AND THAT these changes be effective of the passing of a revised Employment By-law #1.

Background

The Business Case was provided as a Closed Session Item requesting the Community Services Committee’s support for the removal of the Ontario Works Supervisor, Early Years Supervisor, and Community Housing Supervisor positions from Employment By-Law #1 and replace them with the Community Services Supervisor position.

BY-LAWS

2. Employment By-law #1

RESOLUTION NO. FA-CC-24-06-80

Moved by Chair

Seconded by Committee

THAT County Council direct staff to implement the changes to the Non-Union Staff Salary Grid within Employment By-law #1.

Background

A summary of the changes to the Employment By-law #1 included items approved by the Community Services Committee through Policy B-04 Classification Review System adjustments and the results of a housekeeping exercise were provided during Closed Session.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, P. Emon, A. Giardini, V. Jahn, D. Mayville

14. By-laws

THAT the By-laws listed be deemed read three times and passed.

Moved by: Jennifer Murphy

Seconded by: Debbi Grills

CARRIED

- a. By-law 102-24 - A By-law for the Execution of Contract PWC-2024-12 County Road 512 (Foymount Road) Rehabilitation.
- b. By-law 103-24 - A By-law for the Execution of Contract PWC-2024-15 County Road 515 (Palmer Road) Rehabilitation.
- c. By-law 104-24 - A By-law to dedicate land as Part of the County of Renfrew Public Roads System.
- d. By-law 105-24 - A By-law to Amend By-law 59-02 Corporate Policies and Procedures for the Corporation of the County of Renfrew.
- e. By-law 106-24 - A By-law to Amend By-law 63-03 Human Resources Corporate Policies and Procedures for the Corporation of the County of Renfrew.
- f. By-law 107-24 - Employment By-law #2 - A By-law Concerning the Collective Agreement with the Canadian Union of Public Employees (CUPE) Local 4698, and County of Renfrew Paramedic Service.
- g. By-law 108-24 - Employment By-law #1 County Officers and Staff.

15. Written Reports from Representatives Appointed to External Boards

- a. Association of Municipalities of Ontario (AMO) - No report.

- b. Eastern Ontario Regional Network (EORN)
Councillor Murphy overviewed the Eastern Ontario Regional Network Report.
- c. Federation of Canadian Municipalities (FCM)
Councillor Doncaster provided a brief update.
- d. Rural Ontario Municipal Association (ROMA)
Councillor Murphy overviewed the Rural Ontario Municipal Association Report.

16. Notice of Motions

17. Members' Written Motions

18. New Business

Councillor Doncaster noted that Cogeco is installing fibre to home internet service in Deep River noting that broadband infrastructure funding is in place and will open up opportunities for other providers.

Warden Emon expressed his appreciation to staff involved in the Warden's Golf Tournament, the Ontario Winter Games wrap up, John Yakabuski's celebration and conveyed his gratitude to the Mesa team for collaborating with CBC to showcase the services offered by the team which also demonstrates the compassionate community that we reside in.

Warden Emon wished Council, staff and the community a Happy Canada Day and acknowledged that Council would be taking a break from meetings during the month of July.

19. Confirmation By-law

- a. By-law 109 -24 - A By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on June 26, 2024.
THAT By-law 109-24, being a By-law to confirm the proceedings of the Council of the County of Renfrew at the meeting held on June 26, 2024, be now numbered, deemed read three times and passed.

Moved by: James Brose

Seconded by: Rob Weir

CARRIED

20. Adjournment

THAT Council adjourn. Time: 3:39 p.m.

Moved by: Anne Giardini

Seconded by: Mark Willmer

CARRIED

Peter Emon, Warden

Gwen Dombroski, Clerk

DRAFT



County Council

Wednesday, June 26, 2024 at 10:00 AM

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Absent: Councillor David Bennett and Councillor Valerie Jahn

1. Call to Order

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on Wednesday, June 26, 2024.

2. Land Acknowledgement

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3. Moment of Silent Reflection

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4. National Anthem

The National Anthem was sung.

5. Roll Call

The roll was called and all members were present, except Councillor David Bennett and Councillor Valerie Jahn.

6. Disclosure of Pecuniary Interest and General Nature Thereof

No pecuniary interest was disclosed.

7. Adoption of the Minutes

- a. County Council Minutes of May 29, 2024.
THAT the County Council Minutes of May 29, 2024, including the CLOSED session be adopted.

Moved by: Rob Weir

Seconded by: David Mayville

CARRIED

8. Warden's Address

Members of County Council:

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Warden Emon offered to meet with members from the Renfrew County Agriculture Economic Development Committee, Councillor Murphy and Councillor Donohue to further discuss the presentation.

c. 11:16 a.m. - Saad El Kassab, Lead Consultant, Ainsworth Climate Action Plan Update

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The presentation concluded at 11:31 a.m.

d. 11:33 a.m. - John Yakabuski, MPP









MPP John Yakabuski attended the Council Chambers at 11:33 a.m. Warden Emon presented a plaque acknowledging MPP Yakabuski's 20 years as a Member of Provincial Parliament and his advocacy for the County of Renfrew. MPP Yakabuski received congratulations celebrating his successes over his 20 years of service from MP Cheryl Gallant, Premier Doug Ford, his family, staff, past Wardens, Council and good friends.

Council recessed at 12:32 p.m. and reconvened at 1:46 p.m. with the same members present.

10. Correspondence

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[APP II - National Housing Strategy Funding](#) 
[APP III - Built for Zero Canada MOU Extension 2024-2](#) 
- e. [Finance and Administration Report to County Council](#) 
The Report was adopted as presented severing Item #8, Procurement of Goods and Services Policy.
Councillor Donohue requested that Item #8 Procurement of Goods and Services Policy be severed from the report and a recorded vote taken.
RESOLUTION NO. FA-CC-24-06-74
THAT County Council approve the revised Policy GA-01 Procurement of Goods and Services;

AND THAT a By-law to amend By-law 59-02, being a By-law to establish Corporate Policies and Procedures for the County of Renfrew be adopted.

For Glenn Doncaster, Peter Emon, Anne Giardini, Debbi Grills, Daniel Lynch, David Mayville, Jennifer Murphy, Neil Nicholson, Gary Serviss, Keith Watt, and Mark Willmer

Against James Brose, Michael Donohue, Mark MacKenzie, and Rob Weir

CARRIED 155-51

12. Closed Meeting

BE IT RESOLVED THAT Council move into a closed meeting Pursuant to Section 239 of the Municipal Act, 2001, as amended for the purpose of :

2(b) personal matters about an identifiable individual, including municipal or local board employees (Community Services - Business Case);

2(d) labour relations or employee negotiations (Paramedic Negotiations) Time: 3:06 p.m.

Councillor Mayville left the Meeting at 3:06 p.m.

Moved by: James Brose

Seconded by: Daniel Lynch

CARRIED

13. Open Meeting

THAT the meeting resume as an open session of County Council. Time: 3:14 p.m.

Moved by: Keith Watt

Seconded by: Gary Serviss

CARRIED

Chair Donohue reported from the Closed Session of Council that the **Health Committee** reports and recommends as follows:

BY-LAWS

1. Paramedic Service Collective Agreement CUPE

RESOLUTION NO. H-CC-24-06-96

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law approving the new collective agreement between the Canadian Union of Public Employees Local 4698, the County of Renfrew Paramedic Service and the County of Renfrew for the term January 1, 2024 to December 31, 2026.

Background

Negotiations commenced for CUPE 4698 Paramedic Service in January 2024. The Employer and CUPE 4698 reached an agreement on an Essential Services Agreement the first day of bargaining, before moving onto language and monetary. The Employers main bargaining points revolved around scheduling, sick leave and short-term disability, acting commanders and meal claims. After a number of collaborative sessions between CUPE 4698 and the Employer a mutually beneficial agreement was reached.

This is a three-year term agreement from January 1, 2024 to December 31, 2026.

All of which is respectfully submitted.

Micheal Donohue, Chair

And Committee Members: P. Emon, D. Grills, V. Jahn, J. Murphy, N. Nicholson, R. Weir, M. Willmer

Chair Murphy reported from the Closed Session of the **Finance and Administration Committee** reports and recommends as follows:

RESOLUTIONS

1. Business Case - Community Services Supervisor Position

RESOLUTION NO. CS-CC-24-06-41

Moved by Chair

Seconded by Committee

THAT County Council directs staff to begin the implementation of the following changes to the organizational structure of the Community Services Department:

1. Re-assigning the duties and titles of the Early Years Supervisor, and Community Housing Supervisor positions to the positions of Community Services Supervisor, thereby adding them to Schedule “A” at Group 8 in the salary grid within Employment By-law #1;

AND THAT these changes be effective of the passing of a revised Employment By-law #1.

Background

The Business Case was provided as a Closed Session Item requesting the Community Services Committee’s support for the removal of the Ontario Works Supervisor, Early Years Supervisor, and Community Housing Supervisor positions from Employment By-Law #1 and replace them with the Community Services Supervisor position.

BY-LAWS

2. Employment By-law #1

RESOLUTION NO. FA-CC-24-06-80

Moved by Chair

Seconded by Committee

THAT County Council direct staff to implement the changes to the Non-Union Staff Salary Grid within Employment By-law #1.

Background

A summary of the changes to the Employment By-law #1 included items approved by the Community Services Committee through Policy B-04 Classification Review System adjustments and the results of a housekeeping exercise were provided during Closed Session.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, P. Emon, A. Giardini, V. Jahn, D. Mayville

14. By-laws

THAT the By-laws listed be deemed read three times and passed.

Moved by: Jennifer Murphy

Seconded by: Debbi Grills

CARRIED

- a. By-law 102-24 - A By-law for the Execution of Contract PWC-2024-12 County Road 512 (Foymount Road) Rehabilitation.
- b. By-law 103-24 - A By-law for the Execution of Contract PWC-2024-15 County Road 515 (Palmer Road) Rehabilitation.
- c. By-law 104-24 - A By-law to dedicate land as Part of the County of Renfrew Public Roads System.
- d. By-law 105-24 - A By-law to Amend By-law 59-02 Corporate Policies and Procedures for the Corporation of the County of Renfrew.
- e. By-law 106-24 - A By-law to Amend By-law 63-03 Human Resources Corporate Policies and Procedures for the Corporation of the County of Renfrew.
- f. By-law 107-24 - Employment By-law #2 - A By-law Concerning the Collective Agreement with the Canadian Union of Public Employees (CUPE) Local 4698, and County of Renfrew Paramedic Service.
- g. By-law 108-24 - Employment By-law #1 County Officers and Staff.

15. Written Reports from Representatives Appointed to External Boards

- a. Association of Municipalities of Ontario (AMO) - No report.

- b. Eastern Ontario Regional Network (EORN)
Councillor Murphy overviewed the Eastern Ontario Regional Network Report.
- c. Federation of Canadian Municipalities (FCM)
Councillor Doncaster provided a brief update.
- d. Rural Ontario Municipal Association (ROMA)
Councillor Murphy overviewed the Rural Ontario Municipal Association Report.

16. Notice of Motions

17. Members' Written Motions

18. New Business

Councillor Doncaster noted that Cogeco is installing fibre to home internet service in Deep River noting that broadband infrastructure funding is in place and will open up opportunities for other providers.

Warden Emon expressed his appreciation to staff involved in the Warden's Golf Tournament, the Ontario Winter Games wrap up, John Yakabuski's celebration and conveyed his gratitude to the Mesa team for collaborating with CBC to showcase the services offered by the team which also demonstrates the compassionate community that we reside in.

Warden Emon wished Council, staff and the community a Happy Canada Day and acknowledged that Council would be taking a break from meetings during the month of July.

19. Confirmation By-law

- a. By-law 109 -24 - A By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on June 26, 2024.
THAT By-law 109-24, being a By-law to confirm the proceedings of the Council of the County of Renfrew at the meeting held on June 26, 2024, be now numbered, deemed read three times and passed.

Moved by: James Brose

Seconded by: Rob Weir

CARRIED

20. Adjournment

THAT Council adjourn. Time: 3:39 p.m.

Moved by: Anne Giardini

Seconded by: Mark Willmer

CARRIED

Peter Emon, Warden

Gwen Dombroski, Clerk

An Introduction to Autism Ontario

East Region



AutismONTARIO

Autism Ontario: Who We Are

OUR MISSION

Creating a supportive and inclusive Ontario for autism

OUR VISION

Best Life, Better World, Making Autism Matter!

OUR CARE VALUES

COLLABORATION

We believe in the power of working side by side with individuals, families, and communities to make informed choices about autism.

ACCOUNTABILITY

We hold ourselves and others responsible for achieving successful outcomes through high standards of integrity and fiscal responsibility.

RESPECT

We value equity, diversity, and inclusion, and we listen to understand.

EVIDENCE-INFORMED

We use and create knowledge to guide our decisions and work.



Autism

Autism is **neurodevelopmental.**

Autism has **no cultural boundaries.**

Autism is a type of **neurodiversity.**



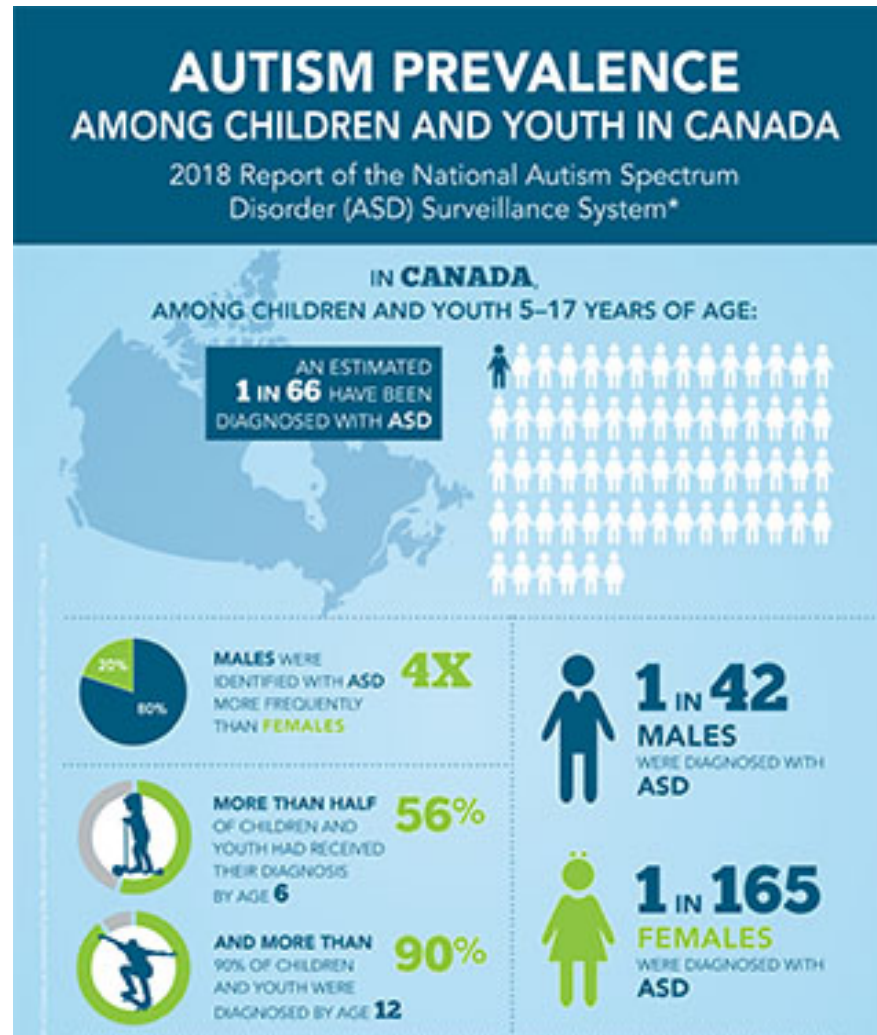
Autism

Every autistic person can **thrive** with the right support.

Autism means something **different for everyone.**



Autism Prevalence



Based on the 2018 Report of the National Autism Spectrum Disorder (ASD) Surveillance System.



What Autism is Not

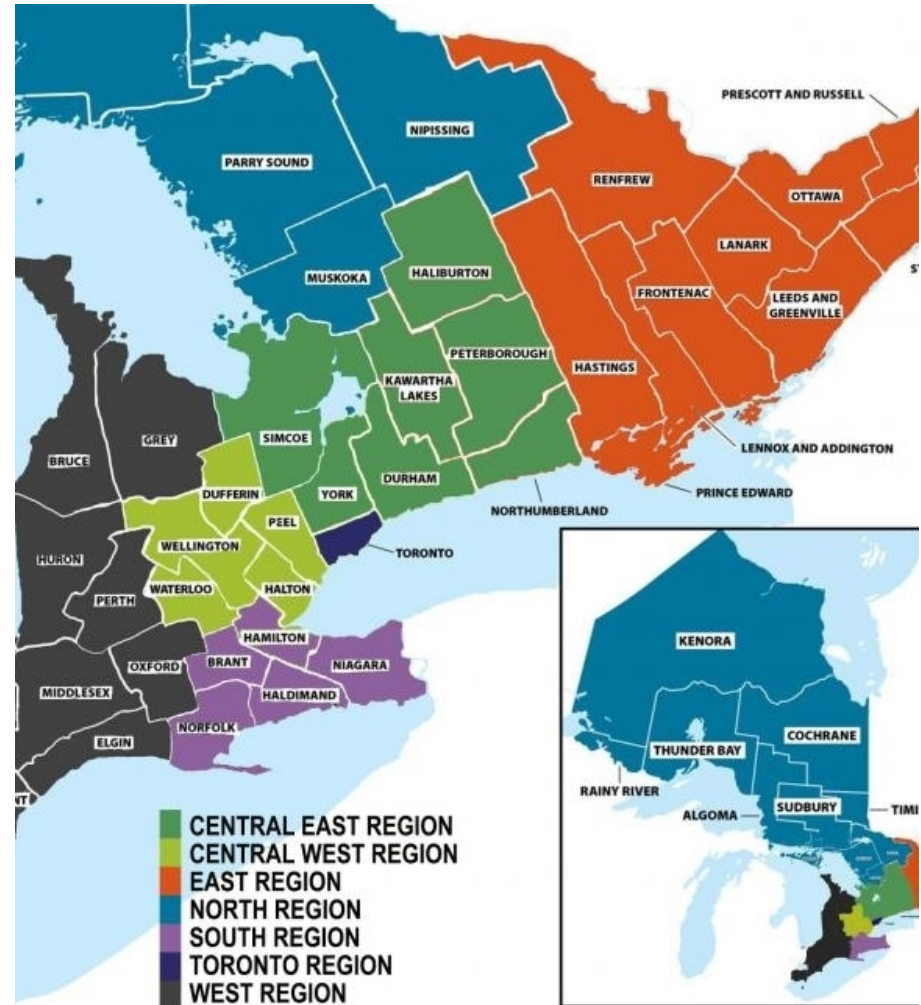
- Autism is **not** caused by vaccinations.
- Autism is **not** caused by parenting styles.
- Autism is **not** contagious.
- Autism is **not** temporary.

[\(Public Health Agency of Canada, 2022\)](#)

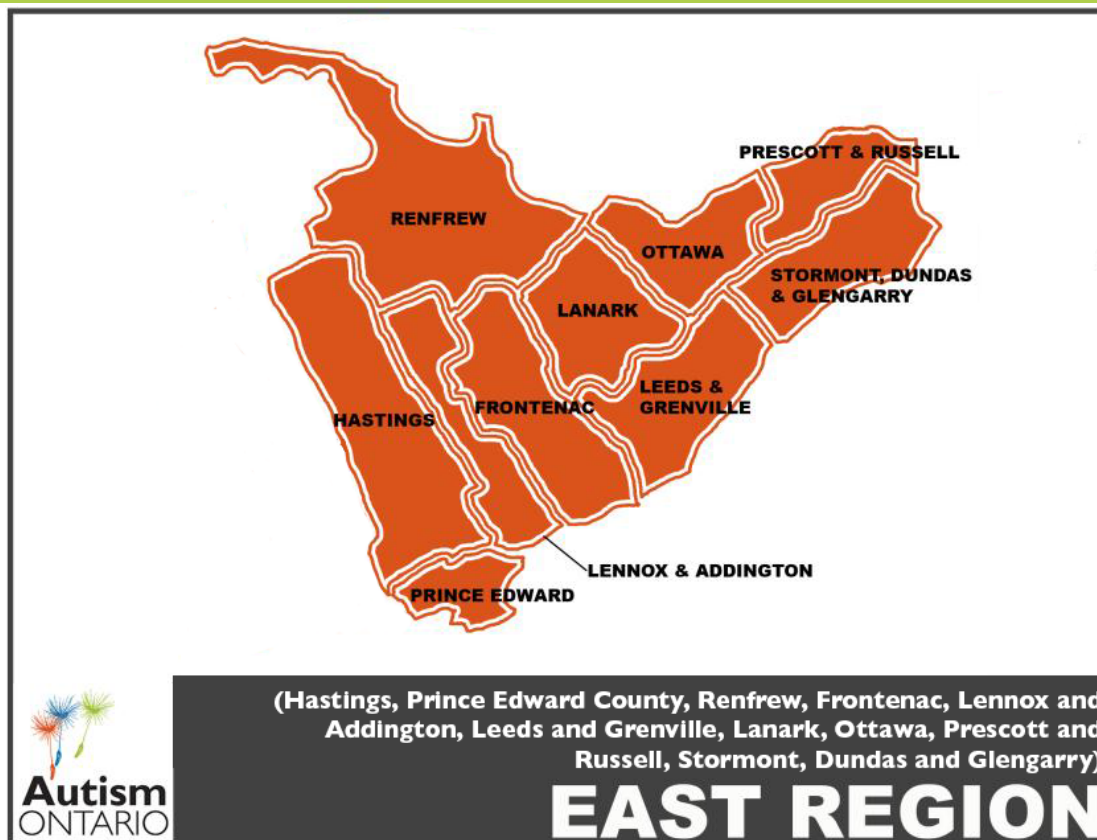


Autism Ontario Regions

- Autism Ontario represents thousands of families across the province through 7 regions.
- Through our regions, we are expanding our reach by geographically serving all communities.



The East Region



Tahseen Ali

Fund and Volunteer Coordinator

Kimberley Lauzon

Program and Volunteer Coordinator



Fundraised Dollars Make This Possible...

Activities/Webinars/Support



- Recreational Programs (Virtual and Online)
- Ticketed Event Experiences (hockey, movies)
- Virtual Support Groups for Caregivers
- Informative Webinars and Workshops

Who it Benefits



- Those waiting to be diagnosed
- Those newly diagnosed
- Autistic children, youth, and adults
- Families, caregivers and siblings



“ No family or person on the spectrum in Ontario should ever feel alone, experience autism as a barrier to inclusion, or be without meaningful resources and opportunities. ”

MARG SPOELSTRA
Executive Director, Autism Ontario



Thank you



Questions





Tourism Delivers.

Ottawa Valley Tourist Association update to County Council

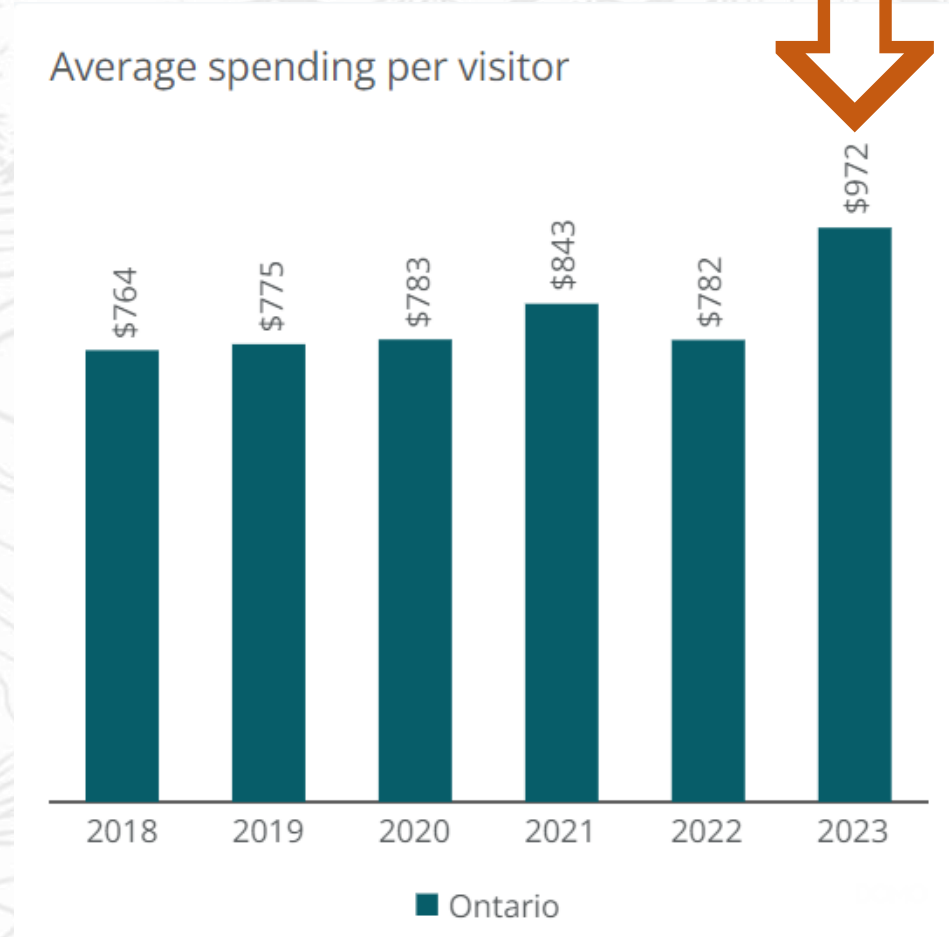
August 28, 2024



Tourism Earns.

- Ontario Tourism GDP (2019): **\$15 billion**
- Total Tourism Businesses in the Ottawa Valley (2022): **500**
- Total Tourism Employment in the Ottawa Valley (2021): **3,000 jobs**

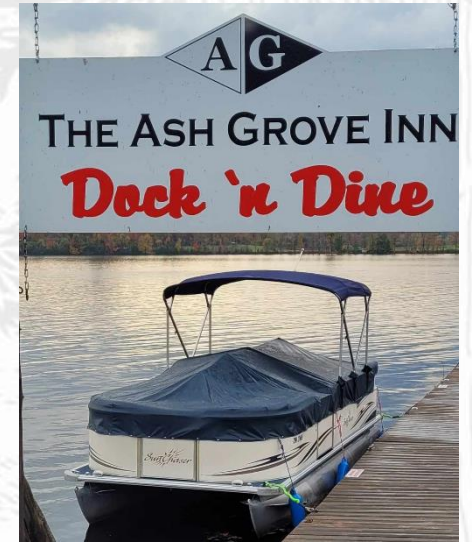
Source: Tourism Data Collective, Destination Canada





Tourism Invests.

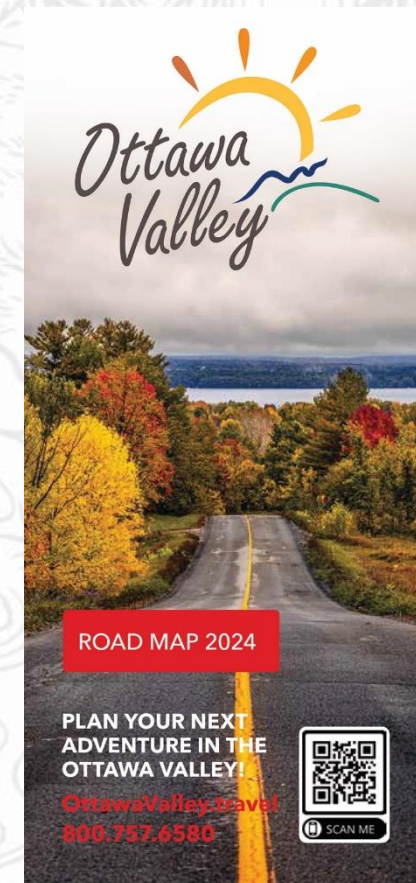
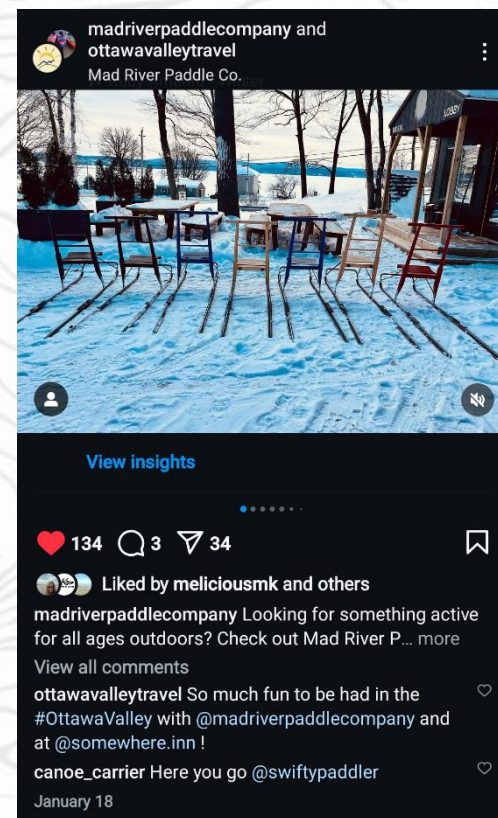
- Improvements on roads and public spaces
- Enhanced spaces for residents and tourists
- Tourism stimulates entrepreneurship and small business





Tourism Promotes.

- Strategic marketing approach
- Targeted campaigns & partnerships
- Digital, social and print media
- 14 Ottawa Valley Visitor Information Centres





Tourism Collaborates.

- County of Renfrew, City of Pembroke & Pikwakangan FN
- Renfrew County Community Futures Development Corporation
- Ontario's Highlands Tourism Organization
- Ontario By Bike
- Destination Ontario
- Destination Canada



Renfrew County
CFDC



**DESTINATION
ONTARIO**





Tourism Grows.

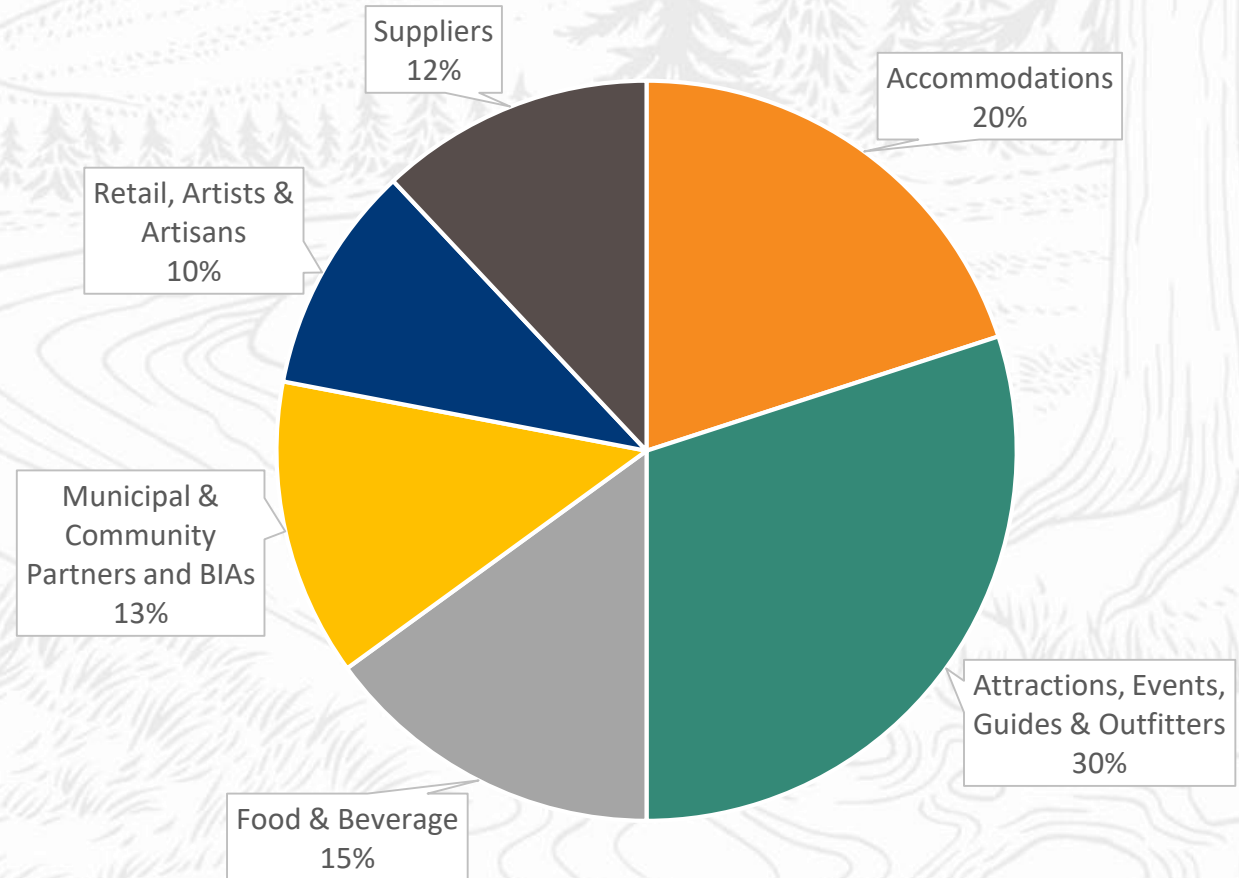
Total Membership: 310

(as of December 31, 2023)
+9.5% over 2022

Tourism News Subscribers: 400

+7.8% over 2022

Member Facebook Group: 140





Tourism Advocates.

- Indigenous Reconciliation
- Sustainability
- Workforce attraction/retention
- Electric Vehicle (EV) infrastructure
- Short-Term Accommodations
- Municipal Accommodation Tax





Tourism Competes.

- Municipal Accommodation Tax research and support
- Regional MAT working group
- City of Pembroke
- Township of Greater Madawaska





Tourism Delivers.



Newsletter

July 2024

Eastern Ontario Organizations Receive \$1 Million in Funding from Canada Mortgage and Housing Corporation



On July 17, 2024, the Eastern Ontario Regional Network (EORN), 2B Developments, the Frontenac Municipal Services Corporation (FMSC) and the Eastern Ontario Wardens' Caucus (EOWC) announced the awarding of Stage 1 funding from the Canada Mortgage and Housing Corporation's (CMHC) Housing Supply Challenge to EORN and 2B Developments. The funding totals \$1 million to support water and wastewater management via the creation of municipal services corporations, supporting communal servicing in rural and small municipalities.

"On behalf of the Eastern Ontario Wardens' Caucus, this is an exciting step forward for our region to unlock water and wastewater infrastructure that will help build housing in small rural communities," said Peter Emon, Chair of the EOWC and Warden of Renfrew County.

"We are pleased to continue to work in partnership with our municipal members, like Frontenac County, as well as the Eastern Ontario Regional Network, to advocate for and deliver projects that enhance our region's growth and prosperity, such as this communal services initiative. Thanks to funding from the Canada Mortgage Housing Corporation and to all involved," Emon said.

News Release

The EOWC Prepares for AMO 2024



AMO Annual Conference

The [Association of Municipalities of Ontario \(AMO\) Conference](#) will return to the City of Ottawa from August 18 – 21, 2024. This year's conference includes a celebration of AMO's 125th anniversary.

The EOWC looks forward to meeting with provincial officials, networking with the 444 municipalities represented, and advocating for issues and solutions related to our three strategic priorities: infrastructure, housing and health care ([2024-2027 Strategic Plan](#)).

The EOWC will be meeting with the following:

- The Hon. Kinga Surma, Minister of Infrastructure
- The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- The Hon. Lisa Thompson, Minister of Rural Affairs
- Kevin Holland, Parliamentary Assistant to the Minister of Long-Term Care
- The Ontario New Democratic Party
- The Ontario Liberal Party
- The Ontario Medical Association (OMA)



Mind The Gap: The EOWC's Municipal Infrastructure Policy Paper

As the region continues to grow, the EOWC is committed to building a better Eastern Ontario. Under the number one strategic priority of

infrastructure, the EOWC released our [Mind The Gap: Municipal Infrastructure Policy Paper](#) earlier this June.

Resolution Template for Municipal Councils

We have developed a template resolution that municipal councils can send to provincial and federal ministers and members of parliament to show support for the paper, its findings, and recommended solutions achieved by working together across all orders of government.

We are encouraging municipalities to send this resolution in advance of the AMO 2024 conference to ensure the provincial government knows that infrastructure in rural and small urban communities is a key priority of our region's municipal sector. To date, over 15 resolutions have been passed, and more continue to come forward.

Municipal Climate Internship: 2024 Program Completion



The EOWC is a proud partner of the Municipal Climate Internship program and congratulates [Environment Leadership Canada](#) for completing a successful inaugural year of the program. Interns were placed with three of the EOWC's municipalities, County of Lanark, County of Frontenac, and the United Counties of Stormont, Dundas and Glengarry.

Below outlines the interns experiences and program project work supporting local sustainability and climate action. We look forward to continuing to collaborate with Environment Leadership Canada around this important work, while also encouraging new professional and youth engagement in the municipal sector across Eastern Ontario.



(Left-to-right) Warden Jamie MacDonald - United Counties of Stormont, Dundas, and Glengarry,

United Counties of Stormont, Dundas, and Glengarry - Kimberly Bray

During Kimberly's placement, she worked to support support the United Counties with a salt management plan, regional waste management, and an emergency management strategy using a climate preparedness lens.

Kimberly is passionate about biodiversity conservation and engages in efforts to protect wildlife. A special interest of theirs is the integration of green spaces and sustainable infrastructure in municipal urban planning.

Kimberly was raised in Cornwall, Ontario, on the unceded and sovereign territory of the Kanien:keha'ka (Mohawk) and Wendake-Nionwentsio (Huron-Wendat). She holds an Honors Bachelor of Science specializing in biology with a minor in geomatics and spatial analysis. She is also pursuing a Master's of Environment in Environmental Assessment and a professional certificate in Project Management.

Key Takeaways from Kimberly's Work



(Left-to-right) Kurt Greaves - CAO Lanark County, Lalit Kumar - Municipal Climate Intern and Elizabeth Gallant - Climate Environmental Coordinator

Lanark County - Lalit Kumar

Throughout Lalit's placement, he worked on the County climate adoption plan, a greenhouse gas emissions inventory, and green development standards guidelines.

Lalit is passionate about environmental policies and initiatives which shaped the regulatory framework of Canada. Through his work and experiences he has developed an interest in mental health initiatives and sustainable energy. Currently, Lalit is doing a Masters of Business

Administration in Consulting Leadership.

Lalit is from Almonte, Ontario, the traditional and unceded territory of the Omàmìwinìwag (Anishinaabe Algonquin) and was born and raised in India. Lalit's passion for environment sciences began when he first hiked the Himalayas. There he got to learn about various climate change effects including the melting of glaciers, increasing temperatures and rainfall patterns. Lalit has an educational background in environmental management and assessment, policy and regulation.

Key Takeaways from Lalit's Work



(Left-to-right) Tyler Lalonde - Municipal Climate Intern, Warden Frances Smith - County of Frontenac, Deputy Warden Ron Vandewal - County of Frontenac, and Kelly Pender - former CAO County of Frontenac

Frontenac County - Tyler Lalonde

As part of Tyler's placement, he worked to support the Frontenac Municipal Services Corporation around communal services, community impact climate action, and the municipal energy conservation demand management plan.

Tyler is based in Cornwall, Ontario, the territories of the Kanien'kehá:ka (Mohawk) and Wendake-Nionwentsio (Huron-Wendat). He grew up in the rural community of St. Andrews West, where he learned to appreciate nature and sustainable living from his family's sugar shack, gardening, and forestry activities.

He is passionate about protecting the environment and promoting local development. Tyler moved to Kingston, Ontario in 2022 and graduated with a Bachelor of Business Administration.

Key Takeaways from Tyler's Work

Water and Wastewater Municipal Services Corporation

Over the next decade, Ontario's municipalities plan to invest over \$250 billion in capital investment to support growth and renew aging assets, including water and wastewater infrastructure. What role should municipal services corporations (MSCs) for water and wastewater play in this effort?

AMO and MFOA have created a [backgrounder](#) for municipalities on MSCs for water and wastewater, which includes facts about MSCs for water and wastewater; benefits, strategic consideration, and risks related to governance, finance, and planning; and examples of four existing MSCs.

AMO and the EOWC Continue to Advocate for a Social and Economic Prosperity Review

Earlier this year, AMO urged the provincial government to commit to a Social and Economic Prosperity Review to fix the broken provincial-municipal fiscal framework. AMO now calls for this commitment at the 2024 AMO Conference in August.

[A Social and Economic Prosperity Review: Let's Build a Stronger Ontario](#) highlights the need for action on municipal fiscal sustainability to address key issues like housing affordability, healthcare, cost of living, and public safety.

Call for Provincial and Federal Action on Homeless Encampments

The homelessness crisis highlights the urgent need to fix the provincial-municipal fiscal framework. Municipalities lack resources to effectively manage homelessness while ensuring community safety.

To support discussions, AMO provides: [Homelessness Encampments in Ontario: A Municipal Perspective](#). This paper illustrates the complex situations municipalities are managing while calling on the provincial and federal governments for leadership and action.

AMO Knowledge Exchange on Community and Supportive Housing

On October 1-2, 2024, AMO is hosting an event, which will convene elected officials, municipal staff, federal and provincial representatives, Indigenous partners, and other sector partners for networking, knowledge sharing, and collaboration on how to work together to advance community and supportive housing solutions in communities across Ontario.

Visit the [AMO website](#) for more information and to register.

Partner Updates



What's new with EORN?

EORN welcomes new board members and appoints a new Board Chair.

Congratulations to Board Chair Jennifer Murphy, Mayor of Township of Bonnechere Valley; Vice-Chair Frances Smith, Warden of Frontenac County; and Bonnie Clark, Warden of Peterborough County.



What's new with EOLC?

The EOLC welcomes new board members and appoints new Board Chair.

Congratulations to Board Chair Jeff Leal, Mayor of the City of Peterborough; and Doug Elmslie, Mayor of Kawartha Lakes.

In The News



Resolution of Support for the EOWC

The United Counties of Stormont, Dundas, and Glengarry are backing the EOWC in advocating for a more predictable infrastructure funding model for rural and small urban municipalities.

At their July 15 meeting, SDG Council unanimously supported EOWC's resolution to move away from project-based applications and towards consistent, predictable annual funding.

The capital infrastructure deficit is deepening across the EOWC region and requires predictable funding to support both maintenance and growth-related infrastructure projects.

Read the full article [here](#).

And, if you haven't already, check out the EOWC's full municipal infrastructure policy paper [here](#).

[EOWC Municipal Infrastructure Policy Paper](#)



Mind the Gap!

The Picton Gazette has featured our Municipal Infrastructure Policy Paper, in a recent article titled "Mind the Gap". The paper highlights key growing deficit 'gap' among other key takeaways and recommendations to unlock infrastructure.

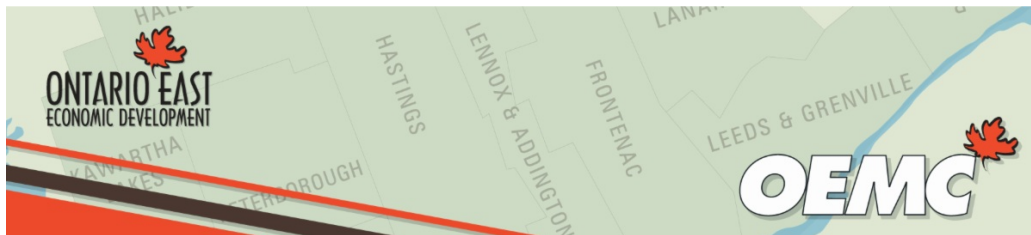
As the EOWC region continues to grow, our 103 small urban and rural communities need the infrastructure to support this growth and the well-being of the people who live, work and play in Eastern Ontario.

We invite you to explore our insights and findings in detail. Your support is invaluable to us as we continue to advocate for infrastructure investment.,

Read the full article [here](#).

[EOWC Municipal Infrastructure Policy Paper](#)

Upcoming Events



OEMC 2024 Conference

The 2024 Ontario East Municipal Conference (OEMC) is taking place from Wednesday, September 11 to Friday, September 13, 2024 at the Ottawa Conference and Event Centre.

The Ontario East Economic Development Commission presents the conference with a goal of providing relevant, dynamic programming and opportunities to share knowledge and best practices to enhance economic opportunities and successes, along with many opportunities for networking.

Connect With Us on LinkedIn and X



About the EOWC

The EOWC is a regional non-profit organization representing 13 upper and single-tier municipalities across Eastern Ontario. The EOWC supports and advocates on behalf of 103 municipalities and nearly 800,000 residents. The EOWC covers an area of approximately 50,000 square kilometers from Northumberland County to the Québec border.

The EOWC has gained support and momentum by speaking with a united voice to champion regional municipal priorities and work with government, business leaders, the media, and the public.

Visit the EOWC's website at eowc.org.

Connect with the EOWC

2024 Chair, Warden of Renfrew County, Peter Emon

2024 Vice-Chair, Warden of Peterborough County, Bonnie Clark

Manager of Government Relations and Policy, Meredith Staveley-Watson

info@eowc.org

Meredith Staveley-Watson, Manager of Government Relations and Policy | 235 Pinnacle Street | Belleville, ON K8N 3A9 CA

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EOWC ADVOCACY
**BRIEFING
PACKAGE**

AMO CONFERENCE 2024

AUGUST 18-21, 2024

What's inside?

- 3 About the EOWC
- 4 2024-2027 Strategic Plan

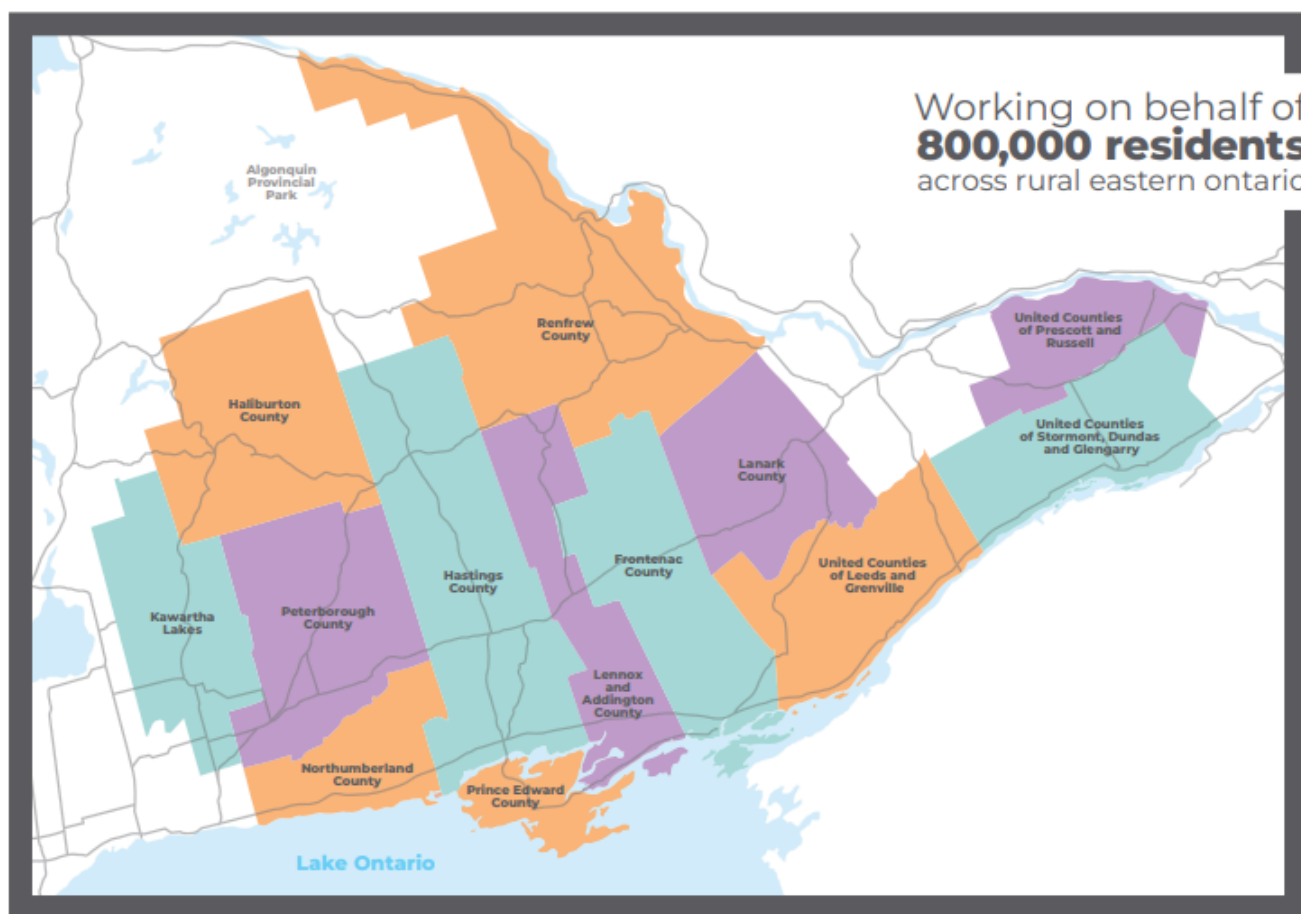
Priorities

- 5 Infrastructure
- 8 Housing
- 12 Long-Term Care
- 20 Contact Us



About the EOWC

The EOWC Inc. is a non-profit organization advocating for 103 small urban and rural municipalities across Eastern Ontario. The EOWC covers an area of 50,000 square kilometres, serving 800,000 residents. For more than 20 years, the EOWC has gained support and momentum by speaking with a united voice to champion regional municipal priorities and work with the government, businesses, non-profit organizations, Indigenous leaders, the media, and the public.



EOWC Members

County of Frontenac
County of Haliburton
County of Hastings
City of Kawartha Lakes
County of Lanark
United Counties of Leeds and Grenville
County of Lennox and Addington

County of Northumberland
County of Peterborough
United Counties of Prescott and Russell
Prince Edward County
County of Renfrew
United Counties of Stormont, Dundas and Glengarry

2024-2027 Strategic Plan

INFRASTRUCTURE

The Foundation for Local Prosperity

HOUSING

The Backbone of Thriving and Supportive Communities

HEALTH CARE

The Engine for Healthy and Resilient Communities

STRENGTHENING OUR ORGANIZATIONAL IMPACT

The Value of the EOWC's Voice



VISION

The respected voice of Eastern Ontario that ignites a vibrant, thriving and inclusive region through strategic municipal partnerships and advocacy.

MISSION

The EOWC elevates Eastern Ontario through collaborative leadership, innovative solutions, and sustainable development for a prosperous and connected future.



LEADERSHIP

COLLABORATION AND PARTNERSHIPS

EVIDENCE-BASED AND SOLUTION DRIVEN

INCLUSION

RESPECT FOR RURAL AND SMALL URBAN

INFRASTRUCTURE

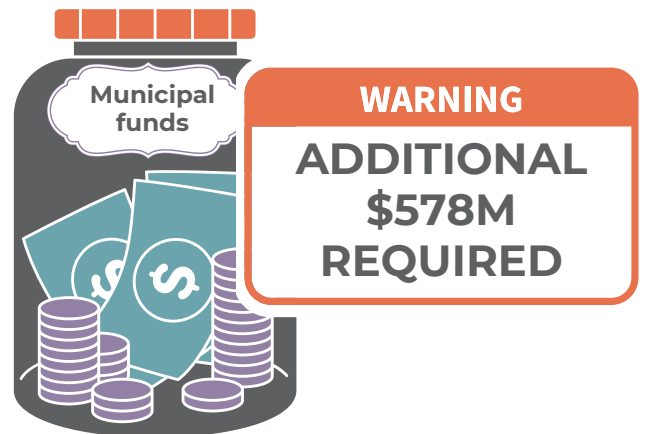
The foundation for local prosperity



Municipal responsibility exceeds capacity

\$981M annually is required to close the current capital investment gap

- The EOWC's municipalities spend \$403M annually on infrastructure, not including growth
- An additional \$578M a year is needed to maintain assets and address deficit



Rural and small urban Eastern Ontario is a growing economy that can grow more



- The EOWC's communities built more housing / 100,000 population than the City of Toronto
- The EOWC's municipalities issued 3,969 building permits since 2023

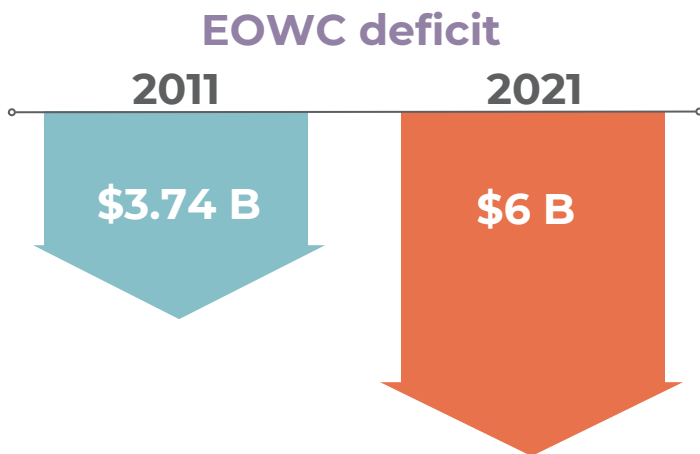
There is an upfront cost to growth creating a burden for rural and small urban communities and taxpayers

The capital infrastructure deficit has deepened by 58% since 2011



The EOWC's 103 municipalities (2021):

- manage over **\$12B in assets**
- spend **\$536M a year to operate** infrastructure and perform basic maintenance
- **lack the tax base** to sustain infrastructure investment and asset management
- **infrastructure deficit has grown to \$6B**



Cost to taxpayers for maintaining 1km of paved municipal road

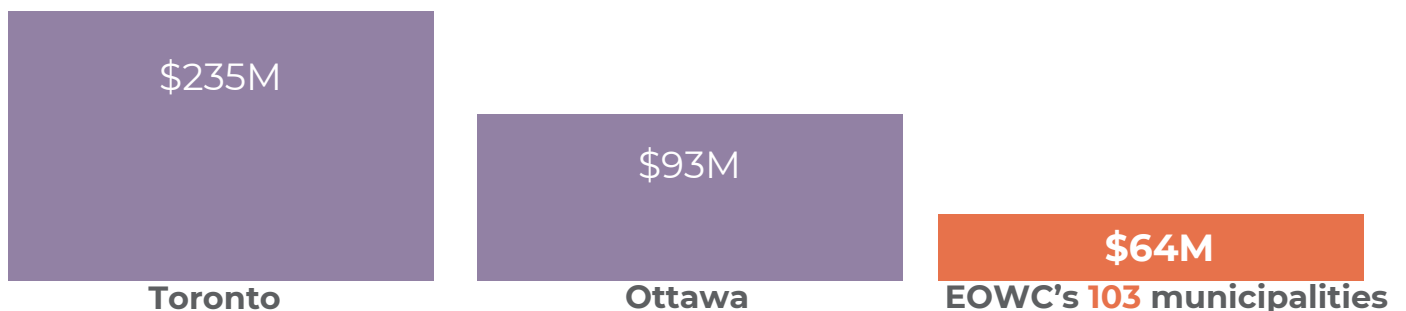
- In rural Ontario = 10 households
- In separated cities and towns = 28 households

Across the EOWC region, 236 households must maintain a bridge. In separated cities and towns, that cost is spread over 709 households

Same tool, big difference in revenue generation between one city and the EOWC region



Municipal own purpose revenue generation by 5%



Rural and small urban Eastern Ontario communities are major exporters to Ontario and other jurisdictions

- Businesses export 57.6% of production to other jurisdictions. This represents **\$33B / year of economic activity**
- The EOWC region generates **\$61B in annual economic activity** and exports \$20B a year in manufactured goods outside its regional boundaries
- **Municipal infrastructure is vital** to production, wholesale trade and transportation

Mind The Gap: EOWC's Municipal Infrastructure Policy Paper

<https://eowc.org/infrastructure-2/>





HOUSING

The backbone of thriving and supportive communities

Issue

Under the [2024-2027 Strategic Plan](#), the Eastern Ontario Wardens' Caucus (EOWC) set infrastructure, housing and health care as its three priorities.

The EOWC is asking to set a regional housing target in partnership with the Ministry of Municipal Affairs and Housing prior to December 2024.

This would be the first regional municipal housing target set, which would apply across the EOWC's 103 municipalities. This demonstrates the EOWC's willingness to partner and be a leader to address the housing crisis and align with the Ontario Government's goal of building 1.5 million homes by 2031.

Recommendations

That the Ministry of Municipal Affairs and Housing:

- Works together with the EOWC to establish a regional housing target. This target must reflect rural and small urban settings and circumstances across the EOWC's municipalities.
- Immediately following the AMO 2024 Conference, sets an MMAH-EOWC statement that a housing target be developed.

Considerations for establishing an EOWC housing target

- The housing target should reflect rural and small urban settings, considering local servicing constraints, achievable density and growth targets. Investments in smaller communities can have significant, far-reaching impacts. Therefore, the EOWC's municipalities should be integrated into the overall provincial housing strategy.
- The housing target intends to align with the Ontario Government's housing goal of building 1.5 million homes by the end of 2031. The EOWC's municipalities are ready to work together to provide data and feedback on behalf of the region.
- The intention of the EOWC is to create units across the housing continuum including supportive, affordable and market-rate housing.

Background

The EOWC’s municipalities continue to work toward solutions to get housing built faster. The EOWC’s communities built more housing than the City of Toronto per 100,000 population: 39 vs. 17 units (2021), as noted in the [EOWC’s Mind The Gap: Municipal Infrastructure Policy Paper](#).

The EOWC continues to track available public lands for housing. Across the EOWC region, there are 278 parcels of surplus provincial and municipal lands.

- 28 provincial lands
- 250 municipal lands; 74 of these sites are development ready or close to being ready and would be an ideal property to build housing quickly

The EOWC is well positioned to support housing development and wants to capitalize on the current environment and growing economy by leveraging the resources and partnerships across the EOWC’s 103 municipal members. The EOWC represents 800,000 people and covers over 50,000 square kilometres. The EOWC continues to actively track housing being built and surplus lands available for housing across the region.

As part of the EOWC’s regional housing strategy, the EOWC is working on a list of actions that fit within each of the housing types as shown below. These actions, which include concrete advocacy measures, will feed into the overarching EOWC housing strategy.

SUPPORTIVE/AFFORDABLE HOUSING

MARKET HOUSING



EOWC Housing Strategy Guidance Principles

- Eastern Ontario requires significant investment from our Federal and Provincial Government partners to create new housing
- Eastern Ontario municipalities will work as a region to streamline and improve the housing development process to demonstrate that municipalities are not a barrier to development
- Eastern Ontario will embrace innovative technology and solutions to bolster housing supply
- Eastern Ontario will support the creation of housing through the use of existing municipal lands while working alongside the Federal and Provincial government to make their surplus lands available

Affordable and Supportive Housing

- Utilize municipal lands for the development of intervention housing
- Advocate for a new funding model for operating costs of social housing
- Coordinate local By-Name Lists amongst EOWC Service Managers
- Advocate for provincial support to municipalities in managing 'End of Operating' agreements
- Advocate for rent scales to be updated under the HSA
- Advocate for the Homelessness Prevention Program (HPP) to include rural component in funding formula
- Advocate for increased funding through Service Manager allocations
- Advocate for Service Managers to be part of the bi-lateral agreement discussions with the Federal and Provincial governments

Market Housing

- In partnership with the Province of Ontario, develop a Housing Target for Eastern Ontario
- Advocacy to solidify Build Faster Fund Rural Component
- Implement regional delivery approach on issues such e-permitting, land use planning and procurement of services
- Advocacy for increased funding for infrastructure within Eastern Ontario
- EOWC members to pre-develop municipal land for housing development
- EOWC to incorporate an Economic Development Lens to Housing

LONG-TERM CARE

The engine for healthy and resilient communities



Issue

Under the [2024-2027 Strategic Plan](#), the Eastern Ontario Wardens' Caucus (EOWC) set infrastructure, housing and health care as the three priorities. Under health care, municipal long-term care is a key focus.

The EOWC aims to discuss issues including the impact of staffing agencies in rural and small urban communities, and debt capacity challenges for long-term care homes.

The EOWC thanks the Ontario Government for the investments in municipal long-term care staffing in the 2024 Ontario Budget, including the targeting of students and providing funds for health care staff through the Ontario Learn and Stay Program. Additionally, the EOWC appreciates the renewal of the Construction Funding Subsidy to help capital projects across the finish line.

Impacts of Staffing Agencies on Rural and Small Urban Municipalities

The use of short-term staffing agency workers goes against the principal of continuity of care. The end goal must be to have full-time regular staff that know the individual resident's needs and preferences to provide the safest, personalized, highest quality of care that residents deserve.

Recommendations

That the Ministry of Long-Term Care:

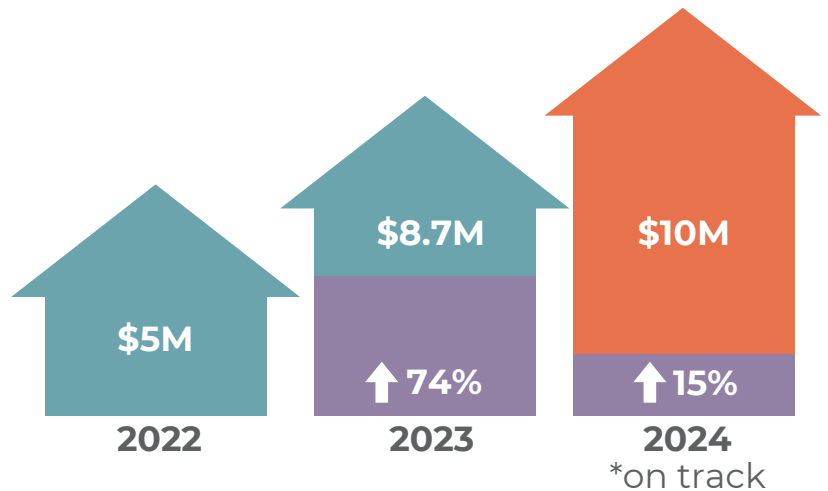
- Works together with the Ministry of Health on a sector-wide health human resources strategy, with a focus on rural and small urban communities' needs, to address staffing issues in the entire health sector, including long-term care. The EOWC is willing to provide data and feedback on behalf of the region.
- Sustainably funds rural and small urban municipal long-term care homes to alleviate the continued burden of paying premiums for staffing agency workers which are depleting municipal budgets.
- Ensures that staffing agency organizations and their staff have legitimate education credentials. Long-term care residents, with increasingly complex needs, must be cared for by qualified staff.

Key evidence

Staffing agencies are still impacting rural and small urban communities and municipal budgets. Across the EOWC's 17 municipal long-term care homes, on average staffing agencies have cost municipalities the following:

- In the first six months of 2024, the use of agencies has cost approximately \$5 million – this is on track to being a 15% increase from 2023 if nothing changes
- In 2023, agencies cost \$8.7M, a 74% cost increase from 2022
- In 2022, agencies cost \$5 million

Municipal cost of agencies year-over-year



Agency staff put a burden on rural taxpayers because of the premiums in wages of **60% to 100% of regular staffing costs**, plus extra costs charged for mileage and accommodation.

Agencies contribute to a decrease in staff morale and work culture

This is attributed to working alongside agency staff who may be making

1.5-2x

more than their hourly wage.

The home environment when agency staff are present makes it even more difficult for small urban and rural municipalities to attract and retain staff.



Background

The EOWC understands the complexity of the health human resources staffing challenges across Ontario's communities given their unique needs. In comparison to larger cities, the health human resources crisis continues to affect the EOWC's small urban and rural long-term care homes. The EOWC appreciates the steps that the Ministry of Long-Term Care has taken thus far as long-term care plays a significant role in easing the pressures on the overall healthcare system. However, the staffing gap in the EOWC's communities remains a concern and needs to be addressed with a short to medium-term timeline in mind as current municipal budget pressures are not sustainable.

Municipal rural and small urban long-term care homes continue to lose staff to agencies. This results in higher costs to fill staffing shortages through these agencies, as well as negatively impacting staff culture, and increased efforts spent to attract and retain staff. The money could then be directed to hire and retain staff as municipalities work towards reaching the four hours of care target.

The EOWC's municipalities are strong performers on long-term care and were an early advocate for the four hours of care target. The EOWC's municipalities are working to meet four hours of care for the 2024-2025. The region currently sits at an average of approximately 3.53 hours of care per resident.

Debt Capacity

Recommendations

That the Ministry of Long-Term Care:

- Works with Infrastructure Ontario to lower municipal interest rates for rural and small-urban communities with limited revenue sources, so that valuable capital can be directed into long-term care home build projects, and not interest payments.
 - Across the EOWC region, this would impact four municipal long-term care homes that are currently under development. It would also help enable more long-term care homes to be built.

Background

Responsibility is exceeding municipal capacity to pay for new long-term care homes.

Over time, **municipalities are spending twice as much in interest on the Construction Funding Subsidy (CFS) funding as they receive** from the Ontario Government to build new long-term care homes. Municipalities are paying this interest back to a provincial agency (Infrastructure Ontario). Taxpayers should not be paying more as a result of interest payments between governments. **This is a barrier to more long-term care homes being built.**

The [EOWC's Municipal Infrastructure Policy Paper](#) demonstrates that across the EOWC's municipalities, there is a **\$6 billion infrastructure deficit (2021) which has grown by 58% since 2011. Rural and small urban municipalities do not have the same financial tools to raise revenue** to cover much needed infrastructure repairs and new projects compared to larger cities. A more predictable, sustainable solution is needed to address current and future infrastructure maintenance and growth.

Municipal Case Examples

Municipal Debt Capacity

Effects of Escalating Long-Term Borrowing Interest Rates

United Counties of Prescott & Russell residence redevelopment project

At the beginning of the new long-term care home project, based on post-tender figures, the municipality's debt requirement was estimated at close to \$68 million. As the project progressed and market conditions indicated higher interest rates, the municipality focused on what could be controlled and invested significant capital to reduce the debt requirement.

Based on the most up-to-date cash-flow estimates, while the municipality has succeeded in reducing debt requirement by more than \$22 million, **municipal interest costs over a 25-year period have increased by \$10.2 million** due to the historic increase of the most recent confirmed interest rates. **The interest rate paid on advances requested from Infrastructure Ontario during construction is now 9.2 times higher than originally reported.**

The costs of carrying debt have become a more significant driver of budgetary pressures and will unfortunately lower debt capacity for upcoming years, **reducing the capacity of the municipality to deliver other vital programs.** Until the project is completed, the risks of rising interest rates remain a threat to the project and a priority concern for the United Counties of Prescott & Russell, among other municipalities across the EOWC region.



Municipal Case Examples

Municipal Debt Capacity

Effects of Escalating Long-Term Borrowing Interest Rates

Cost of debt servicing for Prince Edward County to build a new long-term care home

Provincial Construction Subsidy Funding (CFS) and the top-up CFS has made this project possible. The operating costs to finance the debt will however put a strain on an already tight municipal budget given other infrastructure pressures.

For a \$94.7 million build, about \$60.6 million will come over the 25 year period from the Ministry of Long-Term Care. Debt financing is essential to the capital funding strategy for municipalities such as Prince Edward County (where an annual 1% of tax increase equals \$500,000 in revenue). However, **that \$6.60 million will cost an additional \$43.9 million in interest over the life of the loan to furnish the debt required at the time of construction.**

This is operating budget expenditures for interest paid to a provincial agency (Infrastructure Ontario), to address the fact that funding from the provincial ministry comes over time.



EOWC Resources

The EOWC remains a reliable, trusted partner. The EOWC encourages government and sector partners to learn more about the EOWC's municipal long-term care sector homes and related data.

- [EOWC – Key Takeaways](#) Review of Eastern Ontario Long-Term Care Facilities (January 2021)
- [EOWC – Phase Two Report](#) Review of Eastern Ontario Long-Term Care Facilities, January 2021 (January 2021)
- [EOWC – Phase One Report](#) Review of Eastern Ontario Long-Term Care Facilities (January 2021)





**EASTERN ONTARIO
WARDENS' CAUCUS**

CONTACT THE EOWC

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EOWC Vice-Chair, Bonnie Clark
Warden of Peterborough County
info@eowc.org

Manager of Government Relations and Policy
Meredith Staveley-Watson
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[Contact information of EOWC members](#)

FOLLOW THE EOWC ON SOCIAL MEDIA

 Eastern Ontario Wardens' Caucus

 @eowc_on

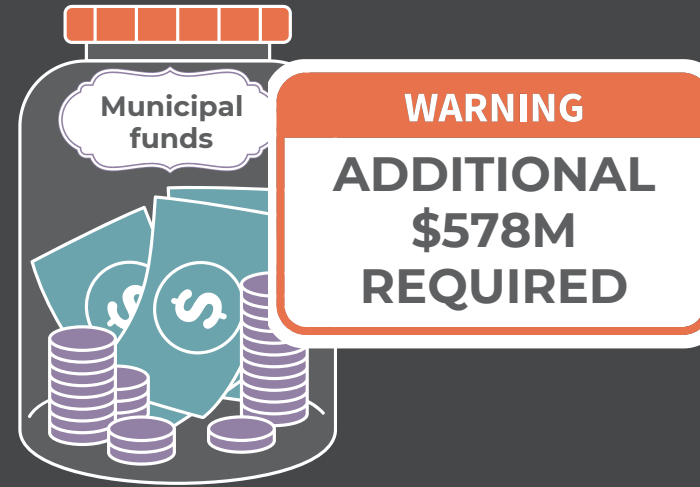


Mind The Gap: 2024 Municipal Infrastructure Policy Paper

Municipal Responsibility Exceeds Capacity

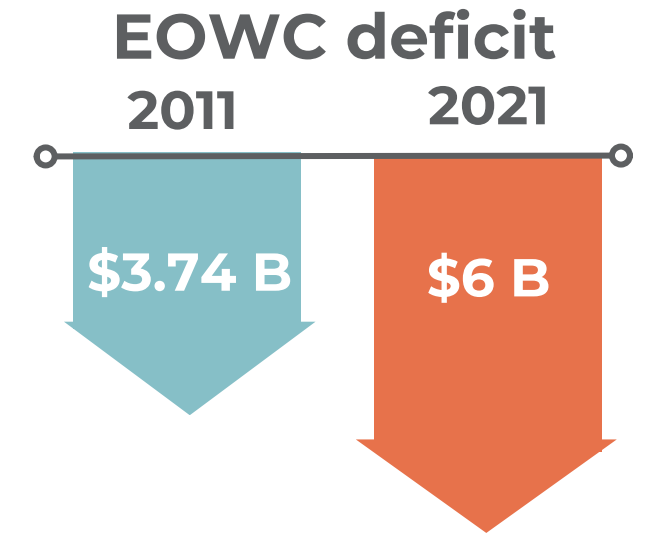
\$981M annually is required to close the current capital investment gap

- EOWC's municipalities spend \$403M annually on infrastructure, not including growth
- An additional \$578M a year is needed to maintain assets and address deficit



There is an upfront cost to growth creating a burden for rural and small urban communities and taxpayers

The capital infrastructure deficit has deepened by **58%** since 2011



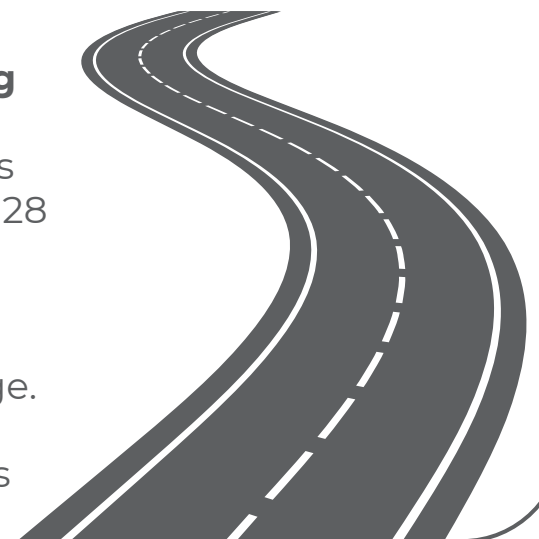
EOWC's municipalities:

- manage over **\$12B in assets** (2021)
- spend **\$536M a year to operate** infrastructure and perform basic maintenance
- **lack the tax base** to sustain infrastructure investment and asset management
- **infrastructure deficit has grown to \$6B** (2021)

Cost to taxpayers for maintaining 1km of paved municipal road

- In rural Ontario = 10 households
- In separated cities and towns = 28 households

Across the EOWC region, 236 households must maintain a bridge. In separated cities and towns, that cost is spread over 709 households



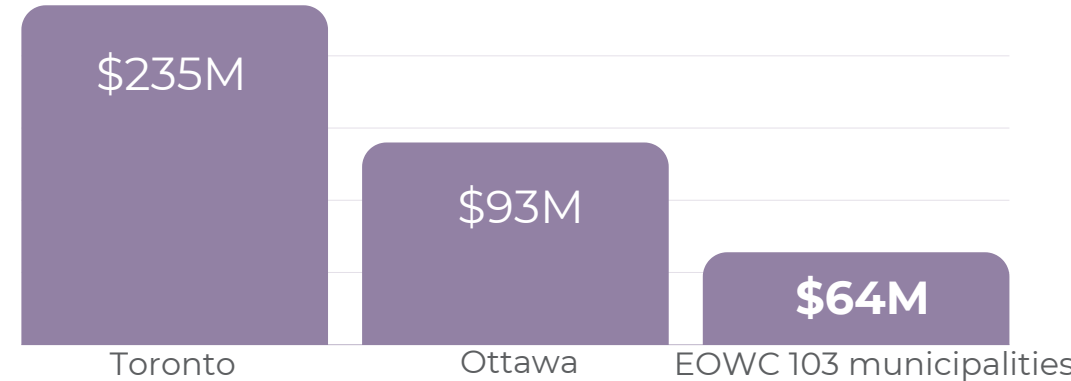
Rural and small urban Eastern Ontario is a growing economy that can grow more

- EOWC's municipalities issued **3,969** building permits **since 2023**
- EOWC's communities built more housing / 100,000 population than the City of Toronto



Same tool, big difference in revenue generation between one city and the EOWC

Municipal Own Purpose Revenue Generation by 5%



Rural and small urban Eastern Ontario communities are major exporters to Ontario and other jurisdictions

- Businesses export **57.6%** of production to other jurisdictions. This represents \$33B / year of economic activity
- The EOWC region generates **\$61B** in annual economic activity and exports **\$20B** a year in manufactured goods outside its regional boundaries
- Municipal infrastructure is vital to production, wholesale trade and transportation





www.eowc.org

News Release: The EOWC Advocates for Regional Priorities at AMO 2024 Conference

City of Ottawa, August 23, 2024 – The [Eastern Ontario Wardens' Caucus](#) (EOWC) represented the region's 103 rural and small urban municipalities during the Association of Municipalities Ontario (AMO) 125th Conference held in the City of Ottawa from August 18 to 21, 2024.

The EOWC welcomed the opportunity to advocate strongly for regional priorities - infrastructure, housing and health care - during meaningful conversations with federal, provincial and municipal elected leaders. The EOWC joined over 3,300 participants from 444 municipalities across Ontario including government, Indigenous, non-profit, private sector partners. The EOWC is pleased to see health care and infrastructure investments and tools announced by the Ontario Government during the conference.

"The EOWC continues to be a champion for our small urban and rural municipalities at decision-making tables," stated **Peter Emon, EOWC Chair**. "This conference brings an opportunity for us to highlight our priorities and bring solutions forward to our federal, provincial and sector partners. We came prepared to ensure that our region's needs are recognized."

Meeting discussions centered on the [EOWC's 2024-2027 Strategic Plan](#) priorities and the [EOWC's Mind The Gap: Municipal Infrastructure Policy Paper](#). The paper outlines the region's municipal infrastructure deficit, which has grown 58 percent from 2011 to \$6 billion. The EOWC's rural and small urban municipalities need specific support from the Federal and Provincial Governments to maintain and repair existing infrastructure, as well as build housing enabling infrastructure to support the growing regional economy.

During a joint meeting with the EOWC, Western Ontario Wardens' Caucus (WOWC), and Eastern Ontario Mayors' Caucus (EOMC), representing 230 of Ontario's municipalities, the three caucuses submitted a joint letter to the Ontario Government to advocate for the [Social and Economic Prosperity Review](#), led by AMO. The EOWC, WOWC and EOMC Chairs also sent out a [news release](#) around the '[Solve the Crisis' Campaign](#), led by the Ontario Big City Mayors, to highlight the homelessness and mental health crisis taking place across all of our communities. Ontarians are encouraged to join the call to action and visit the '[Solve the Crisis](#)' website.

The EOWC thanks the elected officials and organizational partners for meeting (listed below):

- The Honourable Sean Fraser, Federal Minister of Housing, Infrastructure and Communities

- The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
- The Honourable Kinga Surma, Minister of Infrastructure
- The Honourable Lisa Thompson, Minister of Rural Affairs
- The Honourable Natalia Kusendova-Bashta, Minister of Long-Term Care
- The Ontario New Democratic Party, led by Marit Stiles, the Leader of the Official Opposition
- The Ontario Liberal Party, led by Bonnie Crombie
- The Federation of Canadian Municipalities
- The Ontario Medical Association
- The Western Ontario Wardens' Caucus
- The Eastern Ontario Mayors' Caucus

For more information on the EOWC's AMO 2024 advocacy, read our briefing package at [EOWC.org](https://www.eowc.org).

About the EOWC

The EOWC Inc. is a non-profit organization advocating for 103 small urban and rural municipalities across Eastern Ontario. The EOWC covers an area of 50,000 square kilometres, serving 800,000 residents. For more than 20 years, the EOWC has gained support and momentum by speaking with a united voice to champion regional municipal priorities and work with the government, businesses, non-profit organizations, Indigenous leaders, the media, and the public.

-30-

Media Contacts:

Elected officials:

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Bonnie Clark, 2024 Vice-Chair, EOWC (Warden of Peterborough County)
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Staff:

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August 18, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Bldg, Rm 281
Queen's Park, Toronto, ON M7A 1A1
doug.fordco@pc.ola.org

The Honourable Paul Calandra
Minister of Municipal Affairs and Housing
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The Honourable Kinga Surma
Minister of Infrastructure
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The Honourable Peter Bethlenfalvy
Minister of Finance
Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, Ontario M7A 1Y7
Minister.fin@ontario.ca

The Honourable Lisa Thompson
Minister of Rural Affairs
College Park
777 Bay St
Toronto, ON M7A 2J4
minister.mra@ontario.ca

Dear Premier Ford and Ministers,

As you know, municipalities provide the services that Ontarians rely on every day. The fiscal framework that enables municipalities to do this work is broken. Failing to fix this problem fails residents, small businesses, health and public safety partners, and major industries.

Since last fall, AMO has called on your government to commit to working with municipalities on a Social and Economic Prosperity Review to put municipalities on solid fiscal footing for the benefit of Ontario's competitiveness and quality of life. Representing 230 of Ontario's 444 municipalities across Ontario, the Eastern Ontario Wardens' Caucus, the Western Ontario Wardens' Caucus, and the Eastern Ontario Mayors' Caucus are united and fully support the urgent need for a review.

Together, it is imperative that we form sustainable partnerships to ensure Ontario's overall future prosperity and growth. The review calls on the provincial government to sit down with municipalities and work together to conduct a joint review of revenues, costs and financial risks, as well as an analysis of Ontario's infrastructure investment and service delivery needs. Since its launch, more than 150 municipalities and organizations have passed resolutions supporting this work – *and counting*.

AMO, the WOWC, EOMC and EOWC, and its members remain committed to this important initiative. The review is critical to Ontario's ability to make progress on the issues people care about most, including infrastructure, housing, healthcare, cost of living, and public safety. The municipal fiscal sustainability challenge is urgent, province-wide, and central to Ontario's social and economic prosperity.

This work has received support from the opposition, who recognize the importance and urgency of a conversation on the state of municipal finances and the need for a comprehensive review of provincial-municipal fiscal arrangements. All three opposition leaders have committed to a New Deal for municipalities if elected in the next election.

Municipalities continue to call on Premier Ford to work together with municipal governments to get it done for Ontarians. We urge the Ontario Government to commit to this review.

Working together, we can build a better Ontario.

Sincerely,



Peter Emon
Chair, 2024
Eastern Ontario Wardens' Caucus
Info@eowc.org



Glen McNeil
Chair, 2024
Western Ontario Wardens' Caucus
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Jeff Leal
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CC: Association of Municipalities of Ontario, policy@amo.on.ca



News Release

Municipal Leaders (EOWC-WOWC-EOMC) Support 'Solve the Crisis' Campaign to Address Homelessness and Mental Health

Sunday, August 18, 2024

City of Ottawa - Representing 230 municipalities and over 2.6 million people across Ontario, the [Eastern Ontario Wardens' Caucus](#), [Western Ontario Wardens' Caucus](#), and Eastern Ontario Mayors' Caucus join the call to action around the ['Solve the Crisis' Campaign](#), led by the [Ontario Big City Mayors](#).

During their joint meeting at the start of the Association of Municipalities of Ontario (AMO) 125th Conference, the three caucuses are stating their collective support around the need for the Ontario and Federal Governments to take immediate and targeted action to help solve the crisis around homelessness and mental health.

There is a homelessness and mental health crisis happening on streets across our communities, small and big, rural and urban. Municipalities continue to step up, but do not have the tools, expertise or capacity to fully address the intersectional and complex issues around housing, homelessness, health care, and social services.

We appreciate the actions that both the Federal and Ontario Governments have taken to-date including Ontario's Roadmap to Wellness, the creation of the Homelessness Prevention Program, and investing in youth wellness hubs. But we need to do more to 'Solve the Crisis' together as government partners, and we need to act swiftly.

As municipalities continue to raise, the rising number of homeless encampments and the human toll of the opioid crisis are a symptom of deeper system failures that hurt Ontario's overall social and economic prosperity. The WOWC, EOMC, and EOWC will be sending a letter to Premier Ford to further underscore the need for a [Social and Economic Prosperity Review](#). We need a municipal fiscal relationship that supports the foundations of a strong economy, sustainable communities and quality of life that reflects modern day and front-line realities.

Organizations and Ontarians can join the call to support the 'Solve the Crisis' campaign by visiting www.solveethecrisis.ca.

Quotes

“In communities of all sizes, not just big cities, people are unhoused, suffering and dying. We need to help them and municipalities do not have the financial tools and resources to do it alone. It is time to take action to ‘Solve The Crisis’ together with municipalities, the Ontario Government, the Federal Government, and community partners at the table.” – **EOWC Chair, Peter Emon, Warden of Renfrew County**

“As Chair of the WOWC, I see the impacts first-hand around the homelessness and mental health crisis. Municipalities have been working tirelessly on the front-lines to address complex issues. We want to build safe, health communities and the only way to do so is to work together. Let’s step up and ‘Solve the Crisis’ together.” – **WOWC Chair, Glen McNeil, Warden of Huron County**

“This is something we (the Eastern Ontario Mayors’ Caucus) have been pursuing, over the last year: the need for substantial investment by both the Government of Ontario and the Government of Canada, to deal with this unprecedented humanitarian crisis that all municipalities are now facing.” – **EOMC Chair, Jeff Leal, Mayor of the City of Peterborough**

About our organizations

[Western Ontario Wardens’ Caucus](#)

The Western Ontario Wardens Caucus Inc. (WOWC) serves as a unified voice for the 15 upper and single tier municipalities in Southwestern Ontario, advocating for their collective interest. Through collaborative efforts, WOWC works to address the unique challenges faced by rural and small urban communities, playing a pivotal role in shaping policies and initiatives that positively impact the region’s 1.6 million residents.

[Eastern Ontario Wardens’ Caucus](#)

The Eastern Ontario Wardens’ Caucus Inc. (EOWC) is a non-profit organization advocating for 103 small urban and rural municipalities across Eastern Ontario. The EOWC covers an area of 50,000 square kilometres, serving 800,000 residents. For more than 20 years, the EOWC has gained support by speaking with a united voice to champion regional municipal priorities and work with the government, businesses, non-profit organizations, Indigenous leaders, the media, and the public.

[The Eastern Ontario Mayors’ Caucus](#)

The Eastern Ontario Mayor’s Caucus (EOMC) is comprised of ten Eastern Ontario municipalities that advocate for the region's needs and priorities, especially in the areas of health

care, infrastructure, and economic development. The caucus works collaboratively with other levels of government, health care providers, community organizations, and interest holders to address the challenges and opportunities facing Eastern Ontario.

Ontario Big City Mayors

Ontario's Big City Mayors (OBCM) is an organization that includes mayors of 29 single and lower-tier cities with a population of 100,000 or more, who collectively represent nearly 70 percent of Ontario's population. OBCM advocates for issues and policies important to Ontario's largest cities.

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Chair, EOMC
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Chair, EOWC
Peter Emon
info@eowc.org

ROMA REPORT – August 2024

TO: Renfrew County Council

SUBMITTED BY: Jennifer Murphy, ROMA Zone 6 Board member

The ROMA Board met virtually on July 19th.

Discussion items included LAS Water and Wastewater Expert Panel with Judy Dezell, Director Enterprise Centre, Business Partnerships & LAS. This workshop was actually oversubscribed at the AMO Conference which indicates that AMO, ROMA and LAS are targeting a very important challenge across Ontario.

In addition, we discussed the ROMA 2025 Conference Planning, the Revised 2024 Workplan, and a ROMA Communications Update. Of note, we added Municipal Fire Departments to our workplan due to the mounting legislation around apparatus and received support for Bonnechere Valley's Resolution to Exempt Emergency Vehicles from Emission Standards.

Karen Nesbitt, Senior Manager, Policy AMO gave an update on the following:

- Housing and Homelessness
- Infrastructure
- Health
- Child Care
- Indigenous Relations

The ROMA Board also met in person on August 18th at the AMO Conference. At that time, Chair Robin Jones resigned and left the meeting to First Vice-Chair Christa Lowry. We had the opportunity to have lots of time with Minister Paul Calandra, Minister of Municipal Affairs and Housing. We discussed the AMO paper regarding a Social and Economic Prosperity Review, concerns with the Federal Housing Accelerator Fund, and a continued partnership with MMAH. Minister Calandra committed to having

more conversations with the ROMA Board and was very interested in our Rural perspective.

The AMO Election resulted in former Chair Jones becoming the President of AMO. Congratulations to Robin!

However, due to a job change, one of our Board members/second Vice-Chair was not able to return. We sadly say goodbye to Sandra Datar Bere and wish her well in her role as City Manager of London.

The election also resulted in a lot of change in our AMO appointees on the ROMA Board. We thanked Rainey Weisler, Paul Latam and Peter Emon for their years of service to ROMA. New AMO Rural Caucus appointees, Dane Neilson, Natasha Salonen, Nathan Townend, Tanya Vrebosch and, staff member, Nicole Martin will be onboarded at our September meeting.

August 28, 2024

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance and Administration Committee**, report and recommend as follows:

1. **Council Remuneration – June 30, 2024**

Attached is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at June 30, 2024.

2. **Treasurer's Report – June 30, 2024**

Attached is the June 30, 2024 monthly one-page financial summary, along with the Treasurer's Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation.

3. **County of Renfrew Municipal Day**

At the June 2024 Committee and Council meetings, members were made aware of the County of Renfrew Municipal Day, scheduled for September 26, 2024, at the County Administration Building from 3-5 p.m. and 6-8 p.m.

County of Renfrew staff are currently assembling the presentations and materials that will be delivered throughout the day. This is not a public meeting, nor a Council meeting. It is strictly to provide information to all Township Council members and Township senior staff on the County's activities and core responsibilities, and our partners. Invites have been extended to Renfrew County District Health Unit, Ottawa Valley Ontario Health Team, EOWC, EORN, and EOLC, as well as the City of Pembroke.

The Chief Administrative Officer will be doing a brief presentation at the beginning, focused on the high-level strategic plan goals, etc., followed by the ability for council members and staff to walk around to various tables/offices to get individual updates from the various departments. County staff will be presenting 2024 projects, with information for future and long-term plans.

This will be a more informal opportunity to connect County staff and Township council(s) and staff, in an effort to share more information.

4. **Communications Report**

Between January 1 and June 30, 2024, the Media Relations and Social Media Coordinator, wrote and prepared 12 media releases on County-related topics, and reviewed and distributed an additional nine releases which were prepared by other departments.

Topics of the releases have ranged from welcoming international Personal Support Workers at Bonnechere Manor in Renfrew to the launch of the Mesa initiative and Renfrew County Day at Queen's Park, in addition to wrap-up releases for the Affordable Housing Summit and the Mesa Gathering, events which the Media Relations and Social Media Coordinator was also involved in the planning and execution of.

On the social media side of things, we continue to aim for daily social media posts on Facebook, Instagram and X (formerly Twitter), in addition to posting career opportunities on the County's LinkedIn account. In some instances, it is more when sharing posts from other divisions within the Corporation with their own pages (shares cannot be scheduled, so they are done at different times of the day).

Social media posts include highlighting committee and council meeting dates, including sharing YouTube links to the meetings; employment opportunity posts, which are well received and shared widely; progress of Public Works projects, including traffic disruptions and encouraging residents to complete various surveys (County Trails Survey and Housing and Homelessness Plan Survey.)

Another aspect of the Media Relations and Social Media Coordinator position is serving as an Emergency Information Officer. In this regard, Significant Weather Event Public Service Announcements and social media posts throughout the winter and spring months in addition to Tornado, Severe Thunderstorm and Heat Warnings are prepared. This information was well shared by local municipalities. This information sharing is meant to solidify the County of Renfrew's position as a trusted source for information during emergencies.

The Media Relations and Social Media Coordinator continues to produce monthly committee meetings through the video communications system in council chambers and assist with other meetings when virtual attendance is required by some participants.

Social media metrics (January 1, 2024 – June 30, 2024)

Facebook Reach – The number of [Accounts Center accounts](#) that saw any content from your Page or about your Page, including posts, stories, ads, social information from Accounts Center accounts that interact with your Page and more.

Instagram Reach – The number of unique accounts that saw any of your posts or stories at least once.

X (formerly Twitter) – We are no longer able to get analytics because we are not a paid, verified user.

PLATFORM	REACH	FOLLOWERS	CHANGE	VISITS
Facebook	232 K (+89%)	5.9 K	+611 (+115%)	29.5 K (+89.1%)
Instagram	2.7 K (+39.5%)	1.3 K	+97	641 (+17.2%)
X (formerly Twitter)		2,826	+40	

Facebook most popular posts:

- January 4, 2024 – County Trails Survey (74.3 K reach, 80 reactions, 17 comments, 135 shares)
- May 13, 2024 – PSA about Mud Lake Road closure with active photos from the project site (52.3 K reach, 19 reactions, 25 shares)
- February 28, 2024 – Last call for Trail Survey (29.6 K reach, 36 reactions, 8 comments, 58 shares)
- April 4, 2024 – Affordable Housing Summit kick-off post with photos (26 K reach, 100 reactions, 37 comments, 14 shares)
- March 24, 2024 – Countdown to the Solar Eclipse with safety precautions (25.1 K reach, 40 reactions, 4 comments, 158 shares)
- June 16, 2024 – Wet paint from line painting what to do – 23.5 K reach, 29 reactions, 5 comments, 15 shares)
- June 13, 2024 – Tornado Watch (20.3 K reach, 222 reactions, 5 comments, 25 shares)
- June 19, 2024 – Warden’s Golf Tournament media release (20.3 K reach, 45 reactions, 2 shares)
- April 2, 2024 – Special Weather Statement for early spring storm (16.9 K reach, 13 reactions, 43 shares)
- June 25, 2024 – PSA Chenaux Bridge Closure (16.1 K reach, 36 reactions, 9 comments, 83 shares)

Instagram most popular posts:

- May 27, 2024 – Tornado Watch (564 reach, 6 likes, 5 shares)
- January 4, 2024 – County Trail Survey (552 reach, 16 likes, 1 comment)
- January 9, 2024 – Significant Weather Event declared (461 reach, 12 likes)
- June 13, 2024 – Tornado Watch (469 reach, 8 likes, 8 shares)
- January 20, 2024 – ROMA conference post (448 reach, 12 likes, 2 shares)

LinkedIn metrics (February 5, 2024 – June 30, 2024)

- Highlights – Reactions 1,131 (+5,555%), 24 comments (+2,300%), 13 reposts (+1,200%)
- Impressions – 43,995
- Visitor highlights – Page views 2,195 (+164.1%), 814 unique visitors (+149.7%), 11 custom button clicks (-35.3%)
- Follower highlights – Total followers 1,146, including 297 new followers (+188.3%)

LinkedIn Top Posts

- May 3, 2024 – Lea and Douglas affordable housing units official ribbon cutting (2,231 impressions, 935 clicks, 61 reactions)
- May 8, 2024 – Renfrew County adopting new Paramedic dispatch system (2,208 impressions, 120 clicks, 65 reactions)
- February 28, 2024 – County of Renfrew welcomes four international Personal Support Workers at Bonnechere Manor (1,631 impressions, 134 clicks, 54 reactions)
- April 14, 2024 – Employee Recognition Program (1,549 impressions, 588 clicks, 44 reactions)
- April 9, 2024 – Affordable Housing Summit media release (1,330 impressions, 42 clicks, 49 reactions)
- May 30, 2024 – May County Council session post (1,303 impressions, 128 clicks, 49 reactions)
- June 4, 2024 – Renfrew County Day at Queen's Park media release (1,214 impressions, 553 clicks, 33 reactions)
- May 20, 2024 – Paramedic Service Week post (1,200 impressions, 25 clicks, 32 reactions)
- June 26, 2024 – CBC News story about opioid crisis (1,082 impressions, 80 clicks, 25 reactions)
- June 18, 2024 – County of Renfrew announces bridge housing initiative (964 impressions, 33 clicks, 25 reactions)

YouTube Statistics (January 1, 2024 – June 30, 2024):

- Total views – 5,021
- Watch time (hours) – 1,277
- Average view duration – 17:49
- Impressions – 146,385
- Subscribers – 277 (+40)

Top views:

- January 31, 2024 County Council – 381 views, average view duration 18:50
- February 28 2024 County Council – 171 views, average view duration 34:41
- Renfrew County 2023 Ontario Winter Games Legacy Fund announcement – 149 views, average view duration 8:33
- April 24, 2024 County Council – 144 views, average view duration 21:12

- January 25, 2024 Budget workshop Day 2 – 134 views, average view duration 29:19
Of note: 1,529 views (30.5%) were from external sources. This includes from links posted on the County of Renfrew website – 406 (26.6%); Facebook – 287 (18.8%); Google search – 199 (13%); X (Formerly Twitter – 35 (2.3%).

5. **Investment Strategy – County of Renfrew**

At the June Finance and Administration Committee meeting, members expressed an interest in reviewing the current investment strategy of the County of Renfrew. The County’s investment strategy has been relatively passive, with \$7.3 million invested through BMO Nesbitt Burns in GIC’s laddered out to 5 years. The remainder of the holdings are in the operating accounts.

Current Investment Holdings:

In the last 12 months (July 2023 - June 2024) the operating accounts had a low balance of \$58,711,757 (December) and a high balance of \$81,372,839 (August). In the last 12 months, only two GICs with a value of \$3M matured in November 2023/June 2024 and were reinvested according to the laddering strategy.

As per the County of Renfrew’s Corporate Policy GA-06 Investment Policy, the County has adopted the following guidelines for its investment strategy:

The County is well below the maximum investment amounts for GIC’s, Federal/ Provincial/Municipal Bonds, as well as shares purchasable through the LAS One-Investment program. Therefore, the County of Renfrew could dramatically increase its investment portfolio in any/all categories. However, staff recommended the following:

- Given the current long term financial plan envisions the dramatic reduction of cash balances, staff recommend that additional investments be liquid and not in the form of locked in GIC’s that cannot be redeemed early without penalty.
- There is currently a Building Condition Assessment (BCA) underway in Renfrew County Housing, which may necessitate significant capital investment. There may be a desire for internal financing for some of this capital work. This information should become available in late September 2024, and it may be advantageous to wait until then before committing to any increased investments.
- As the operating bank accounts offer a competitive interest rate (BMO Prime less 1.5%) there is a risk that investments will end up underperforming when compared to what could be earned in our operating account. Staff recommended that increased investments be placed with the One Investment (LAS/AMO municipal shared investment service) to utilize available professional advice in our investment decisions. Attached is the June 2024 One Investment Program Performance Report.

Our Committee discussed the investments for the County of Renfrew and adopted the following resolution:

RESOLUTION NO. FA-C-24-08-87

THAT the Finance and Administration Committee direct staff to advance funds equal to the next two GIC maturities into the BMO Nesbitt Burns investment account to enable the purchase of GIC's in advance of the Bank of Canada's rate announcements; AND THAT the funds be returned to the General Operating Accounts upon the maturity of the two GIC's.

6. Non-Union Salary Grid Annual Adjustment

The following resolution was adopted by County Council in August 2023:

RESOLUTION NO. FA-CC-23-08-73

THAT County Council approve that the County of Renfrew's non-union salary grid be adjusted annually based on the June 12 month average of the Consumer Price Index (CPI) for Ontario (all items) as determined by Statistics Canada; AND THAT the adjustment will be effective for Pay Period #1 each year; AND FURTHER THAT this adjustment will not be lower than any increase negotiated with any union collective agreement; AND FURTHER THAT a revised Employment By-law #1 be brought forward to a future session of County Council.

The table below provides a comparison of the actual Council approved non-union adjustment vs the proposed average Ontario CPI adjustment vs the actual union wage adjustment:

Year	June 12 month Average Ontario CPI (all items)	Use Average CPI for next year increase	Non-union approved increase	Highest Union Increase
June 2020	1.16%			
June 2021	1.47%	1.16%	1.50%	1.60%
June 2022	5.39%	1.47%	1.75%	2.00%
June 2023	4.79%	5.39%	2.00%	2.75%
June 2024	3.08%	4.79%	4.79%	4.79%
June 2025		3.08%		3.25%
June 2026				3.00%

Therefore, based on the resolution adopted by County Council in August 2023, directing that the COLA adjustment for non-union staff will not be lower than any increase negotiated with any union collective agreement, the 2025 budget may be developed utilizing a non-union wage increase of 3.25%. However, our Committee indicated that the non-union wage increase will be further discussed at the September Finance and Administration Committee and County Council meetings, when budget targets are provided to staff.

DELEGATION OF AUTHORITY APPROVALS

7. The following is a summary of items to date approved under By-law 98-24, Delegated Authority By-law. The applicable By-law and/or memorandum has been provided to the associated Committee.

BY-LAW/ RESOLUTION	DATE	DESCRIPTION	DELEGATE D AUTHORITY BY-LAW REFERENC E	COMMITTEE
110-24 D OP-C-24-06-77 D	June 26, 2024	PWO-2024-04 – Two Tractors with Attachments – Huckabone’s Garage Ltd. - \$240,000, plus applicable taxes	2.1 - Tender Award contained within approved budget	Operations Reported at June 26, 2024 County Council session
111-24 D OP-C-24-06-78 D	June 26, 2024	PWC-2024-04 – Asphalt Patching and Scratch Coat Paving in various locations throughout the County of Renfrew – Greenwood Paving (Pembroke)	2.1 - Tender Award contained within approved budget	Operations Reported at June 26, 2024 County Council session
112-24 D FA-C-24-07-83 D	July 3, 2024	By-law to Renew 10-year municipal funding agreement for administration of the Canada Community Building Fund	5.1 - Agreements - Funding	Finance and Administration
113-24 D CS-C-24-07-44 D	June 26, 2024	Built for Zero Canada – Memorandum of Understanding	5.1 - Agreements - Funding	Community Services Reported at June 26, 2024

		Extension – Extending the County of Renfrew’s agreement until March 31, 2025		County Council session
114-24 D OP-C-24-07-79 D	July 8, 2024	Contract 23-5148A - Reconstruction of County Road 73 (Deep River Road) from Algonquin Street to Champlain Street, Town of Deep River - McCrea Excavating Ltd., Pembroke, Ontario - \$648,912 plus applicable taxes	Section 2.1 - Tender award contained within approved budget	Operations
115-24 D DP-C-24-07-80 D	July 4, 2024	By-law to Execute a Transfer Payment Agreement with Province of Ontario for Provision of Financial Support for Enterprise Renfrew County - \$572,194 April 1, 2024 to March 31, 2026	5.1 - Agreements - Funding	Development & Property
116-24 D H-C-24-06-97 D	July 31, 2024	Ontario Health Team – RC VTAC Centre Agreement- April 1, 2024, to March 31, 2025	Section 5.2 - Agreements - Funding	Health
117-24 D OP-C-24-07-80 D	August 2, 2024	PWC-2024-18 – Supply & Delivery Granular ‘M’ - Algonquin Trail – McCrea Excavating - \$466,735 plus applicable taxes	Section 2.1 - Tender award contained within approved budget	Operations

BY-LAWS

8. **Corporate Policies and Procedures – Human Resources**

RESOLUTION NO. FA-CC-24-08-89

Moved by Chair

Seconded by Committee

THAT County Council approve the following amended Corporate Policies:

- a. Policy A-07 Criminal Record Check for Prospective Employees;
- b. Policy E-05 Bereavement Leave;

AND THAT a By-law to amend By-law 63-03, being a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted.

Background

a. **A-07 Criminal Record Check for Prospective Employees**

Updated to align the requirements for vulnerable sector Criminal Record Checks with the Ontario Provincial Police's requirements.

b. **E-05 Bereavement Leave**

Updated to add clarity for all non-union part-time/contract/students.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, P. Emon, A. Giardini, D. Mayville

Breakdown of Treasurer's Statement of Remuneration and Expenses Paid to County Council
June 2024 - YEAR-TO-DATE

To the Warden and Members of the Renfrew County Council:

The following is an itemized statement of remuneration and expenses paid to, and on behalf of each member of Renfrew County Council.

Name	Payroll				Payroll & Accounts Payable	Payroll & Accounts Payable	Accounts Payable		TOTAL
	Salary	ADHOC Per Diem	Mileage	Expenses	AMO FCM Advocacy / Delegations	CONVENTION Expenses	ADHOC Expenses	OTHER Expenses	
Bennett, David	8,092.60	243.00	630.00	0.00	0.00	0.00	0.00	0.00	8,965.60
Brose, James	9,147.10	1,458.00	805.00	0.00	3,058.86	914.82	0.00	0.00	15,383.78
Doncaster, Glenn	8,830.00	0.00	840.00	0.00	7,048.89	0.00	0.00	0.00	16,718.89
Donohue, Michael	8,830.00	243.00	1,033.20	0.00	3,622.80	914.82	0.00	0.00	14,643.82
Emon, Peter	29,555.85	8,505.00	9,805.92	6,784.50	808.99	0.00	0.00	0.00	55,460.26
Giardini, Anne	8,830.00	243.00	1,478.40	0.00	2,443.91	0.00	0.00	0.00	12,995.31
Grills, Deborah	7,859.60	243.00	963.20	0.00	0.00	0.00	0.00	0.00	9,065.80
Jahn, Valerie	7,859.60	243.00	617.40	0.00	0.00	0.00	0.00	0.00	8,720.00
Lynch, Daniel	7,859.60	1,701.00	1,676.50	0.00	0.00	2,083.35	0.00	0.00	13,320.45
Mackenzie, Mark	7,859.60	0.00	1,170.40	0.00	0.00	950.24	0.00	0.00	9,980.24
Mayville, David	7,859.60	0.00	1,232.00	0.00	0.00	1,604.00	0.00	0.00	10,695.60
Murphy, Jennifer	9,083.68	1,701.00	1,646.40	0.00	2,673.16	1,886.82	0.00	0.00	16,991.06
Nicholson, Neil	7,859.60	0.00	600.60	0.00	862.27	914.82	0.00	0.00	10,237.29
Serviss, Gary	7,859.60	729.00	460.60	0.00	0.00	0.00	0.00	0.00	9,049.20
Watt, Keith	7,859.60	1,215.00	84.00	0.00	0.00	2,374.03	0.00	0.00	11,532.63
Weir, Robert	7,859.60	0.00	2,455.76	0.00	0.00	1,604.02	0.00	0.00	11,919.38
Willmer, Mark	7,859.60	243.00	1,437.80	0.00	0.00	1,777.09	0.00	0.00	11,317.49
TOTAL	\$ 160,965.23	\$ 16,767.00	\$ 26,937.18	\$ 6,784.50	\$ 20,518.88	\$ 15,024.01	\$ -	\$ -	\$ 246,996.80

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
	YTD ACTUAL	YTD BUDGET	VARIANCE	FULL YEAR BUDGET
PUBLIC WORKS	(159,394.93)	8,754,415.00	(8,913,809.93)	10,989,045.00
Operations Committee	(159,394.93)	8,754,415.00	(8,913,809.93)	10,989,045.00
PROPERTY - Pembroke Admin	82,873.82	155,778.00	(72,904.18)	96,977.00
PROPERTY - Renfrew County Place	308,588.26	134,512.00	174,076.26	(194,983.00)
PROPERTY - Base Stations	208,435.19	63,678.00	144,757.19	0.00
PROPERTY - Arnprior Office	(32,105.13)	50,849.00	(82,954.13)	0.00
PROPERTY - Renfrew OPP	(69,916.24)	(17,793.00)	(52,123.24)	0.00
FORESTRY DEPT.	(148,369.06)	51,668.00	(200,037.06)	73,239.00
GIS	83,827.92	166,331.00	(82,503.08)	323,597.00
ECONOMIC DEVELOPMENT	187,863.65	246,883.00	(59,019.35)	493,739.00
ENTERPRISE CENTRE	12,629.76	14,027.00	(1,397.24)	28,055.00
OTTAWA VALLEY TOURIST ASSOCIATION	133,110.01	149,497.00	(16,386.99)	298,984.00
PLANNING DEPARTMENT	274,587.24	511,440.00	(236,852.76)	872,876.00
Development & Property Committee	1,041,525.42	1,526,870.00	(485,344.58)	1,992,484.00
BONNECHERE MANOR	778,776.00	778,776.00	0.00	1,557,544.00
MIRAMICHI LODGE	651,900.00	651,900.00	0.00	1,303,802.00
OTHER LONG TERM CARE	47,282.58	47,478.00	(195.42)	94,950.00
HEALTH SERVICES	944,095.00	977,250.00	(33,155.00)	1,954,497.00
OTTAWA VALLEY OHT	(0.00)	1.00	(1.00)	0.00
PARAMEDIC - 911	5,828,085.34	7,423,858.00	(1,595,772.66)	12,690,447.00
PARAMEDIC - OTHER	0.00	(9.00)	9.00	0.00
EMERGENCY MANAGEMENT	88,697.51	85,298.00	3,399.51	130,595.00
Health Committee	8,338,836.43	9,964,552.00	(1,625,715.57)	17,731,835.00
ONTARIO WORKS	292,309.42	743,567.00	(451,257.58)	1,487,138.00
CHILD CARE	223,208.94	287,952.00	(64,743.06)	167,139.00
COMMUNITY HOUSING	3,182,705.55	3,179,790.00	2,915.55	5,914,824.00
Community Services Committee	3,698,223.91	4,211,309.00	(513,085.09)	7,569,101.00
MEMBERS OF COUNCIL	270,290.77	269,346.00	944.77	642,460.00
GENERAL - ADMINISTRATION	439,603.95	531,215.00	(91,611.05)	1,024,422.00
INFORMATION TECHNOLOGY	255,246.60	312,277.00	(57,030.40)	599,576.00
HUMAN RESOURCES DEPARTMENT	171,976.77	133,251.00	38,725.77	234,500.00
Publicity/Public Relations	0.00	0.00	0.00	0.00
AGRICULTURE & REFORESTATION	0.00	10,002.00	(10,002.00)	20,000.00
PROVINCIAL OFFENCES ADMINISTRATION	8,000.38	(159,303.00)	167,303.38	(318,639.00)
PROPERTY ASSESSMENT	785,287.36	785,286.00	1.36	1,570,575.00
FINANCIAL EXPENSE	545,172.55	583,326.00	(38,153.45)	21,968,987.00
Finance & Administration Committee	2,475,578.38	2,465,400.00	10,178.38	25,741,881.00
Total Net Expenses	15,394,769.21	26,922,546.00	(11,527,776.79)	64,024,346.00
County Levy	28,701,565.00	28,701,558.00	7.00	57,403,120.00
Other Revenue	1,273,501.78	2,938,560.00	(1,665,058.22)	6,621,226.00
Total Revenue	29,975,066.78	31,640,118.00	(1,665,051.22)	64,024,346.00
Municipal Surplus / (Deficit)	14,580,297.57	4,717,572.00	9,862,725.57	0.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>MEMBERS OF COUNCIL</u>	<u>270,290.77</u>	<u>269,346.00</u>	<u>944.77</u>	<u>642,460.00</u>
Warden's Salary & Per Diem	38,060.85	34,975.00	3,085.85	83,934.00
Council - Salaries	131,409.38	130,295.00	1,114.38	312,707.00
Councillor Ad Hoc Meeting per Diem	8,262.00	12,150.00	(3,888.00)	29,160.00
CPP,UIC,Employer Health Tax	10,022.38	12,180.00	(2,157.62)	29,226.00
Councillor Benefits - EHC/Dental	30,742.15	31,955.00	(1,212.85)	76,687.00
Councillor Group Insurance	2,635.00	2,975.00	(340.00)	7,140.00
Ad Hoc Meeting Expenses	0.00	0.00	0.00	0.00
Advocacy	16,692.26	12,500.00	4,192.26	30,000.00
AMO Board Expenses	808.99	4,165.00	(3,356.01)	10,000.00
Computer Supplies	0.00	2,502.00	(2,502.00)	5,000.00
Council - Conventions	15,024.01	15,000.00	24.01	30,000.00
Council - Mileage	26,937.18	14,585.00	12,352.18	35,000.00
Councillor Liability Insurance	10,406.93	11,854.00	(1,447.07)	11,854.00
FCM Board Expenses	3,017.63	4,165.00	(1,147.37)	10,000.00
EOWC Meetings	0.00	0.00	0.00	0.00
Hospitality	14,226.80	10,002.00	4,224.80	20,000.00
Legal	0.00	1,002.00	(1,002.00)	2,000.00
Office Supplies	750.96	2,502.00	(1,751.04)	5,000.00
Publicity	5,303.48	1,500.00	3,803.48	3,000.00
Recoveries - County	(39,126.00)	(39,126.00)	0.00	(78,248.00)
Recoveries - Federal	(2,495.40)	0.00	(2,495.40)	0.00
Recoveries - Other	(17,465.96)	0.00	(17,465.96)	0.00
Warden's Expenses	6,932.72	4,165.00	2,767.72	10,000.00
Warden's Golf Tournament	7,981.20	0.00	7,981.20	0.00
Staff & Council Appreciation Event	164.21	0.00	164.21	10,000.00
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
<u>GENERAL - ADMINISTRATION</u>	<u>439,603.95</u>	<u>531,215.00</u>	<u>(91,611.05)</u>	<u>1,024,422.00</u>
Salaries	520,766.55	648,966.00	(128,199.45)	1,297,927.00
Employee Benefits	156,980.27	201,201.00	(44,220.73)	402,400.00
Bank Charges - Moneris	2,415.66	1,500.00	915.66	3,000.00
Computer Maintenance	66,644.72	23,502.00	43,142.72	47,000.00
Conferences & Conventions	1,587.15	4,998.00	(3,410.85)	10,000.00
Depreciation	0.00	822.00	(822.00)	1,644.00
General Legal & Audit	43,805.29	13,002.00	30,803.29	26,000.00
Membership Fees	36,624.64	38,000.00	(1,375.36)	38,000.00
Office Expense	9,789.47	13,002.00	(3,212.53)	26,000.00
Professional Development	1,264.10	3,498.00	(2,233.90)	7,000.00
Recovery - Other Departments	(447,716.00)	(442,704.00)	(5,012.00)	(885,405.00)
Recovery - Outside	(3,850.00)	0.00	(3,850.00)	0.00
Recruitment	9,407.95	498.00	8,909.95	1,000.00
Special Projects - EOWC	25,000.00	11,502.00	13,498.00	23,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	0.00	(822.00)	822.00	(1,644.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Telephone	7,128.76	3,252.00	3,876.76	6,500.00
Travel	9,755.39	10,998.00	(1,242.61)	22,000.00
<u>HUMAN RESOURCES DEPARTMENT</u>	<u>171,976.77</u>	<u>133,251.00</u>	<u>38,725.77</u>	<u>234,500.00</u>
Salaries	348,126.52	324,408.00	23,718.52	648,811.00
Benefits	103,920.46	89,661.00	14,259.46	179,320.00
Conference & Convention	0.00	1,998.00	(1,998.00)	4,000.00
Depreciation	0.00	0.00	0.00	0.00
Expenses Recoverable From Others	10,882.78	4,998.00	5,884.78	10,000.00
Legal Fees	4,887.73	4,998.00	(110.27)	10,000.00
Membership Fees	4,153.66	3,000.00	1,153.66	6,000.00
Office Expense	7,930.78	12,498.00	(4,567.22)	25,000.00
Computer Expense	92,335.76	91,492.00	843.76	91,492.00
Professional Development	3,461.56	6,000.00	(2,538.44)	12,000.00
Purchased Services	38,099.23	34,998.00	3,101.23	70,000.00
Recovery - County Departments	(344,324.00)	(339,324.00)	(5,000.00)	(678,653.00)
Recovery - Provincial	(59,470.07)	(59,470.00)	(0.07)	(59,470.00)
Recovery - Municipal	(41,284.06)	(47,502.00)	6,217.94	(95,000.00)
Recovery - Other	(119.82)	0.00	(119.82)	0.00
Recruitment	0.00	498.00	(498.00)	1,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Travel	3,376.24	4,998.00	(1,621.76)	10,000.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

<u>INFORMATION TECHNOLOGY</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
	<u>255,246.60</u>	<u>312,277.00</u>	<u>(57,030.40)</u>	<u>599,576.00</u>
Salaries	231,578.74	261,106.00	(29,527.26)	522,215.00
Employee Benefits	73,907.56	84,669.00	(10,761.44)	169,339.00
Annual Software Maintenance Fees	70,929.88	60,750.00	10,179.88	121,500.00
Communication Fees	17,299.15	14,598.00	2,701.15	29,200.00
Computer Technology Supplies	4,907.00	3,498.00	1,409.00	7,000.00
Corporate Software	0.00	7,500.00	(7,500.00)	15,000.00
Depreciation	17,952.38	17,352.00	600.38	34,700.00
Office Expense	145.82	1,002.00	(856.18)	2,000.00
Professional Development	0.00	3,000.00	(3,000.00)	6,000.00
Purchased Services	12,230.28	34,998.00	(22,767.72)	70,000.00
Recoveries - County	(183,992.00)	(178,992.00)	(5,000.00)	(357,978.00)
Surplus Adjustment - Capital	22,404.57	12,498.00	9,906.57	25,000.00
Surplus Adjustment - Depreciation	(17,952.38)	(17,352.00)	(600.38)	(34,700.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(25,000.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Telephone Costs	2,715.97	2,652.00	63.97	5,300.00
Travel	3,119.63	4,998.00	(1,878.37)	10,000.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROPERTY - Pembroke Admin</u>	<u>82,873.82</u>	<u>155,778.00</u>	<u>(72,904.18)</u>	<u>96,977.00</u>
Salaries	89,390.78	91,052.00	(1,661.22)	182,105.00
Employee Benefits	25,669.78	29,738.00	(4,068.22)	59,479.00
Advertising	0.00	498.00	(498.00)	1,000.00
Capital - under threshold	0.00	0.00	0.00	0.00
Depreciation	211,733.88	211,002.00	731.88	422,000.00
Elevator Maintenance	3,689.50	3,972.00	(282.50)	7,949.00
Garbage Disposal	3,638.47	3,498.00	140.47	7,000.00
Grounds keeping	4,045.66	3,498.00	547.66	7,000.00
Insurance	50,604.20	57,812.00	(7,207.80)	57,812.00
Janitorial Contract	46,913.03	46,290.00	623.03	92,580.00
Legal	1,017.60	1,002.00	15.60	2,000.00
Lights, Heat & Power	72,591.93	64,926.00	7,665.93	129,857.00
Mechanical	7,725.17	10,998.00	(3,272.83)	22,000.00
Memberships/Subscriptions	537.00	252.00	285.00	500.00
Miscellaneous	2,905.82	1,500.00	1,405.82	3,000.00
Office Supplies	23,089.54	8,934.00	14,155.54	17,860.00
Professional Development	255.54	1,002.00	(746.46)	2,000.00
Recoveries - County	(277,860.00)	(277,860.00)	0.00	(555,715.00)
Recoveries - Other	0.00	0.00	0.00	0.00
Recruitment	170.96	378.00	(207.04)	750.00
Repairs & Maintenance	16,372.12	22,500.00	(6,127.88)	45,000.00
Security & Monitoring	9,000.77	3,150.00	5,850.77	6,300.00
Surplus Adjustment - Capital	0.00	78,384.00	(78,384.00)	156,765.00
Surplus Adjustment - Depreciation	(211,733.88)	(211,002.00)	(731.88)	(422,000.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(156,765.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
Telephone	2,176.55	1,500.00	676.55	3,000.00
Travel	781.80	1,002.00	(220.20)	2,000.00
Vehicle Expenses	157.60	1,752.00	(1,594.40)	3,500.00
<u>PROPERTY - Renfrew County Place</u>	<u>308,588.26</u>	<u>134,512.00</u>	<u>174,076.26</u>	<u>(194,983.00)</u>
Salaries & Benefits	37,226.75	46,006.00	(8,779.25)	92,009.00
Capital - Under Threshold	14,734.85	0.00	14,734.85	0.00
Depreciation	107,880.22	105,702.00	2,178.22	211,399.00
Elevator Maintenance	2,136.96	3,552.00	(1,415.04)	7,100.00
Garbage Removal	1,124.44	1,998.00	(873.56)	4,000.00
Grounds keeping	28,746.54	16,002.00	12,744.54	32,000.00
Insurance	25,697.78	25,674.00	23.78	25,674.00
Insurance Claim Costs	0.00	0.00	0.00	0.00
Janitorial Contract	34,954.44	34,962.00	(7.56)	69,924.00
Lease Revenue- Outside	(144,967.49)	(105,204.00)	(39,763.49)	(210,403.00)
Lights, Heat & Power	40,423.61	50,148.00	(9,724.39)	100,296.00
Mechanical	5,646.71	9,750.00	(4,103.29)	19,500.00
Miscellaneous	804.35	2,550.00	(1,745.65)	5,100.00
Municipal Taxes	0.00	7,500.00	(7,500.00)	15,000.00
Office Supplies / Admin Costs	1,947.33	1,602.00	345.33	3,200.00
Recoveries - County	(205,494.00)	(205,494.00)	0.00	(410,983.00)
Recoveries - Outside	(18,115.34)	(7,500.00)	(10,615.34)	(15,000.00)
Repairs & Maintenance	29,615.07	20,748.00	8,867.07	41,500.00
Security & Monitoring	6,853.88	3,048.00	3,805.88	6,100.00
Surplus Adjustment - Capital	447,252.38	229,170.00	218,082.38	458,341.00
Surplus Adjustment - Depreciation	(107,880.22)	(105,702.00)	(2,178.22)	(211,399.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(458,341.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	20,000.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROPERTY - Base Stations</u>	<u>208,435.19</u>	<u>63,678.00</u>	<u>144,757.19</u>	<u>0.00</u>
BLDG - Repairs & Maint	32,271.14	28,170.00	4,101.14	56,314.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	30,026.94	30,858.00	(831.06)	61,722.00
Grounds keeping	32,927.50	32,304.00	623.50	64,596.00
Internal Charges	0.00	7,740.00	(7,740.00)	15,500.00
Janitorial Contract	9,488.54	19,584.00	(10,095.46)	39,185.00
Lights, Heat & Power	28,105.79	25,590.00	2,515.79	51,160.00
Mechanical	7,520.27	3,120.00	4,400.27	6,250.00
Misc. - Building Expenses	1,872.04	5,520.00	(3,647.96)	11,000.00
Recoveries - County	(261,630.00)	(261,630.00)	0.00	(523,262.00)
Revenue - Outside Recoveries	0.00	(6,000.00)	6,000.00	(12,000.00)
Surplus Adjustment - Capital	357,879.91	209,280.00	148,599.91	418,565.00
Surplus Adjustment - Depreciation	(30,026.94)	(30,858.00)	831.06	(61,722.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(418,565.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	291,257.00
<u>PROPERTY - Arnprior Office</u>	<u>(32,105.13)</u>	<u>50,849.00</u>	<u>(82,954.13)</u>	<u>0.00</u>
Bldg. - Repairs & Maintenance	3,411.95	750.00	2,661.95	1,500.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	17,730.72	19,218.00	(1,487.28)	38,440.00
Grounds keeping	5,771.83	2,400.00	3,371.83	4,804.00
Insurance	4,200.00	4,133.00	67.00	4,133.00
Janitorial Contract	16,395.86	15,000.00	1,395.86	30,000.00
Legal	1,679.04	0.00	1,679.04	0.00
Lights, Heat & Power	6,143.04	6,750.00	(606.96)	13,500.00
Mechanical	538.31	1,050.00	(511.69)	2,100.00
Misc. Bldg. Other	508.80	252.00	256.80	500.00
Recoverable County	(47,574.00)	(47,574.00)	0.00	(95,152.00)
Recovery - Outside	(23,179.96)	(23,178.00)	(1.96)	(46,360.00)
Security	0.00	798.00	(798.00)	1,600.00
Surplus Adjustment - Capital	0.00	90,468.00	(90,468.00)	180,941.00
Surplus Adjustment - Depreciation	(17,730.72)	(19,218.00)	1,487.28	(38,440.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(180,941.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	83,375.00
<u>PROPERTY - Renfrew OPP</u>	<u>(69,916.24)</u>	<u>(17,793.00)</u>	<u>(52,123.24)</u>	<u>0.00</u>
Salaries / Benefits	23,394.68	23,334.00	60.68	46,665.00
Capital Under Threshold	0.00	0.00	0.00	0.00
Depreciation	58,037.34	57,882.00	155.34	115,758.00
Expenses Recoverable from Others	0.00	0.00	0.00	0.00
Garbage Removal	895.48	1,098.00	(202.52)	2,200.00
Grounds keeping	15,264.00	18,000.00	(2,736.00)	36,000.00
Insurance	23,308.51	22,939.00	369.51	22,939.00
Interest Expense	44,387.88	43,230.00	1,157.88	86,465.00
Internal Charges	8,148.00	402.00	7,746.00	800.00
Mechanical	8,818.74	0.00	8,818.74	0.00
Municipal Taxes	0.00	22,998.00	(22,998.00)	46,000.00
Office Expenses	2,655.19	1,500.00	1,155.19	3,000.00
Repairs & Maint	6,124.97	16,248.00	(10,123.03)	32,500.00
Revenue - Lease - Base Rent	(232,566.78)	(232,566.00)	(0.78)	(465,134.00)
Revenue - Lease - Expense Recoveries	(126,228.92)	(89,670.00)	(36,558.92)	(179,335.00)
Security/Monitoring	2,343.53	0.00	2,343.53	0.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Debt Principal Payments	153,538.48	154,694.00	(1,155.52)	309,387.00
Surplus Adjustment - Depreciation	(58,037.34)	(57,882.00)	(155.34)	(115,758.00)
Surplus Adjustment - From Reserves	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF To Reserves	0.00	0.00	0.00	58,513.00
<u>FORESTRY DEPT.</u>	<u>(148,369.06)</u>	<u>51,668.00</u>	<u>(200,037.06)</u>	<u>73,239.00</u>
Salaries / Benefits	96,582.38	110,324.00	(13,741.62)	220,643.00
Advertising	0.00	300.00	(300.00)	600.00
Conventions	1,101.92	924.00	177.92	1,850.00
Depreciation	8,389.31	8,388.00	1.31	16,772.00
Legal	0.00	1,248.00	(1,248.00)	2,500.00
Memberships/Subscriptions	7,643.37	4,698.00	2,945.37	9,396.00
Miscellaneous	341.74	852.00	(510.26)	1,700.00
Office Supplies	1,019.40	1,500.00	(480.60)	3,000.00
Professional Development	175.00	1,278.00	(1,103.00)	2,550.00
Recoveries - Other	(4,146.94)	(5,250.00)	1,103.06	(10,500.00)
Revenues - Timber Sales	(257,929.97)	(90,000.00)	(167,929.97)	(180,000.00)
Small Tools / Supplies	1,909.33	498.00	1,411.33	1,000.00
Special Project - Other	0.00	1,248.00	(1,248.00)	2,500.00
Special Project - Well Remediation	0.00	1,800.00	(1,800.00)	3,600.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(8,389.31)	(8,388.00)	(1.31)	(16,772.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(90,100.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	60,000.00
Travel	1,055.57	3,000.00	(1,944.43)	6,000.00
Tree Marking	0.00	1,002.00	(1,002.00)	2,000.00
Tree Planting	1,555.35	13,248.00	(11,692.65)	26,500.00
Vehicle Expenses	2,323.79	4,998.00	(2,674.21)	10,000.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
GIS	83,827.92	166,331.00	(82,503.08)	323,597.00
Salaries & Benefits	83,364.16	101,902.00	(18,537.84)	203,797.00
Computer Supply/Maintenance	49,330.61	57,336.00	(8,005.39)	114,670.00
Conventions	(163.83)	498.00	(661.83)	1,000.00
Depreciation	2,848.26	2,838.00	10.26	5,680.00
Membership	0.00	0.00	0.00	0.00
Office Supplies	202.25	1,002.00	(799.75)	2,000.00
Professional Development	0.00	498.00	(498.00)	1,000.00
Recoverable Outside	(653.10)	(10,050.00)	9,396.90	(20,100.00)
Recoveries - Municipal	0.00	(4,650.00)	4,650.00	(9,300.00)
Recoveries - provincial/federal	(45,105.95)	(45,935.00)	829.05	(45,935.00)
Recoveries - internal	(12,366.00)	(12,366.00)	0.00	(24,735.00)
Special Projects	9,203.43	50,100.00	(40,896.57)	100,200.00
Surplus Adj - Capital	0.00	27,498.00	(27,498.00)	55,000.00
Surplus Adj - Trf From Reserve	0.00	0.00	0.00	(55,000.00)
Surplus Adjustment - Depreciation	(2,848.26)	(2,838.00)	(10.26)	(5,680.00)
Travel	16.35	498.00	(481.65)	1,000.00
Weed Inspection	0.00	0.00	0.00	0.00
<u>ECONOMIC DEVELOPMENT</u>	187,863.65	246,883.00	(59,019.35)	493,739.00
Salaries	120,080.01	131,931.00	(11,850.99)	263,863.00
Benefits	37,182.19	43,030.00	(5,847.81)	86,056.00
Computer Maintenance	0.00	2,502.00	(2,502.00)	5,000.00
Conventions	791.52	1,050.00	(258.48)	2,100.00
Marketing Program	29,343.95	32,748.00	(3,404.05)	65,500.00
Memberships/Subscriptions	2,544.16	2,250.00	294.16	4,500.00
Office Expense	4,600.52	3,000.00	1,600.52	6,000.00
ON Winter Games expenses	7,500.00	0.00	7,500.00	0.00
ON Winter Games Recoveries - other	(525.45)	0.00	(525.45)	0.00
ON Winter Games Recoveries - Provincial	(279,452.00)	0.00	(279,452.00)	0.00
Professional Development/Staff Training	0.00	378.00	(378.00)	750.00
Recoveries - Federal	0.00	0.00	0.00	0.00
Recoveries-Other	(1,313.30)	(19,998.00)	18,684.70	(40,000.00)
Recoveries-Municipal	(275.50)	0.00	(275.50)	0.00
Recoveries-Provincial	(11,171.68)	(34,998.00)	23,826.32	(70,000.00)
Recruitment	0.00	0.00	0.00	0.00
Special Projects	1,643.35	32,490.00	(30,846.65)	64,970.00
Special Projects - Agriculture	0.00	0.00	0.00	0.00
Special Projects - RED	2,442.24	49,998.00	(47,555.76)	100,000.00
Surplus Adjustment - TRF To Reserve	272,477.45	0.00	272,477.45	0.00
Travel	1,996.19	2,502.00	(505.81)	5,000.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>ENTERPRISE CENTRE</u>	<u>12,629.76</u>	<u>14,027.00</u>	<u>(1,397.24)</u>	<u>28,055.00</u>
Salaries	65,282.48	72,495.00	(7,212.52)	144,993.00
Benefits	23,591.22	26,312.00	(2,720.78)	52,623.00
Marketing	95.02	3,000.00	(2,904.98)	6,000.00
Office Expenses	5,896.39	1,500.00	4,396.39	3,000.00
Professional Development	0.00	348.00	(348.00)	700.00
Purchased Service	3,378.00	3,378.00	0.00	6,754.00
Recoveries - Municipalities	(5,000.00)	(2,748.00)	(2,252.00)	(5,500.00)
Recoveries - Other	(6,710.65)	(4,998.00)	(1,712.65)	(10,000.00)
Recoveries - Provincial	(76,269.00)	(86,874.00)	10,605.00	(173,745.00)
Special Projects - French Langage	1,703.63	8,250.00	(6,546.37)	16,500.00
Starter Company - Provincial Revenue	(5,775.58)	(34,350.00)	28,574.42	(68,700.00)
Starter Company - Special Projects	5,954.68	34,350.00	(28,395.32)	68,700.00
Summer Company - Special Projects	13,264.01	0.00	13,264.01	0.00
Prov Rev - Special Projects	0.00	0.00	0.00	0.00
Summer Company - Provincial Revenue	(13,252.76)	(8,250.00)	(5,002.76)	(16,500.00)
Telephone/Internet Access	559.60	1,116.00	(556.40)	2,230.00
Travel	(87.28)	498.00	(585.28)	1,000.00
<u>OTTAWA VALLEY TOURIST ASSOCIATION</u>	<u>133,110.01</u>	<u>149,497.00</u>	<u>(16,386.99)</u>	<u>298,984.00</u>
Salaries	88,039.30	99,150.00	(11,110.70)	198,296.00
Benefits	28,192.71	33,469.00	(5,276.29)	66,938.00
Direct Contribution to OVTA	16,878.00	16,878.00	0.00	33,750.00
Recoveries	0.00	0.00	0.00	0.00
<u>PLANNING DEPARTMENT</u>	<u>274,587.24</u>	<u>511,440.00</u>	<u>(236,852.76)</u>	<u>872,876.00</u>
Salaries	345,338.56	430,281.00	(84,942.44)	860,564.00
Employee Benefits	103,454.55	119,607.00	(16,152.45)	239,218.00
Computer Supplies / Maintenance	4,413.63	6,000.00	(1,586.37)	12,000.00
Conventions	1,909.05	2,502.00	(592.95)	5,000.00
Legal Fees	0.00	498.00	(498.00)	1,000.00
Memberships	150.00	2,850.00	(2,700.00)	5,700.00
Office Expense	4,277.72	9,198.00	(4,920.28)	18,394.00
Professional Development	(751.04)	3,000.00	(3,751.04)	6,000.00
Purchased Service	0.00	12,498.00	(12,498.00)	25,000.00
Recruitment	1,243.37	3,000.00	(1,756.63)	6,000.00
Revenues - Municipal Projects	(7,300.00)	(19,998.00)	12,698.00	(40,000.00)
Revenues - Other	0.00	(1,002.00)	1,002.00	(2,000.00)
Revenues - Service Charges	(35,216.28)	(21,000.00)	(14,216.28)	(42,000.00)
Revenues - Severance Applications	(123,300.00)	(94,998.00)	(28,302.00)	(190,000.00)
Revenues - Subdivision Applications	(27,370.00)	(30,000.00)	2,630.00	(60,000.00)
Special Projects - official plan	3,531.14	4,002.00	(470.86)	8,000.00
Special Projects - Housing Study	0.00	75,000.00	(75,000.00)	150,000.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(150,000.00)
Travel	4,206.54	10,002.00	(5,795.46)	20,000.00
<u>PUBLIC WORKS</u>	<u>(159,394.93)</u>	<u>8,754,415.00</u>	<u>(8,913,809.93)</u>	<u>10,989,045.00</u>
Administration	724,227.65	671,574.00	52,653.65	1,212,146.00
Capital Works - Operating Expenses	353,717.89	422,212.00	(68,494.11)	844,431.00
Clearing	0.00	0.00	0.00	0.00
Depreciation	5,515,383.21	5,350,002.00	165,381.21	10,700,000.00
Equipment	681,561.04	806,333.00	(124,771.96)	1,567,942.00
Housing	100,742.51	109,212.00	(8,469.49)	180,750.00
Maintenance	2,561,493.41	3,768,119.00	(1,206,625.59)	6,981,293.00
Trails	228,578.98	174,633.00	53,945.98	4,162,021.00
Recoveries - Donations	(280.00)	0.00	(280.00)	(3,500,000.00)
Recoveries - Federal	0.00	0.00	0.00	(1,470,000.00)
Recoveries - Municipal	0.00	0.00	0.00	0.00
Recoveries - Other	(50,315.21)	(13,400.00)	(36,915.21)	(330,000.00)
Recoveries - Provincial	(1,199,270.00)	(1,199,268.00)	(2.00)	(2,398,538.00)
Surplus Adjustment - Capital	3,365,148.80	4,200,000.00	(834,851.20)	44,815,744.00
Surplus Adjustment - Depreciation	(5,515,383.21)	(5,350,002.00)	(165,381.21)	(10,700,000.00)
Surplus Adjustment - Temp loan	(6,925,000.00)	(185,000.00)	(6,740,000.00)	(1,832,960.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(39,243,784.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>BONNECHERE MANOR</u>	<u>778,776.00</u>	<u>778,776.00</u>	<u>0.00</u>	<u>1,557,544.00</u>
Recoveries - City of Pembroke	(383,574.00)	(383,574.00)	0.00	(767,150.00)
Total Municipal Cost	1,162,350.00	1,162,350.00	0.00	2,324,694.00
<u>MIRAMICHI LODGE</u>	<u>651,900.00</u>	<u>651,900.00</u>	<u>0.00</u>	<u>1,303,802.00</u>
Recoveries - City of Pembroke	(321,084.00)	(321,084.00)	0.00	(642,171.00)
Total Municipal Cost	972,984.00	972,984.00	0.00	1,945,973.00
<u>OTHER LONG TERM CARE</u>	<u>47,282.58</u>	<u>47,478.00</u>	<u>(195.42)</u>	<u>94,950.00</u>
City of Pembroke Share	(23,004.00)	(23,004.00)	0.00	(46,009.00)
North Renfrew Long Term Care	70,286.58	70,482.00	(195.42)	140,959.00
<u>HEALTH SERVICES</u>	<u>944,095.00</u>	<u>977,250.00</u>	<u>(33,155.00)</u>	<u>1,954,497.00</u>
Renfrew County & District Health Unit	944,095.00	977,250.00	(33,155.00)	1,954,497.00
<u>OTTAWA VALLEY OHT</u>	<u>(0.00)</u>	<u>1.00</u>	<u>(1.00)</u>	<u>0.00</u>
Salaries	208,193.52	165,055.00	43,138.52	330,113.00
Benefits	26,026.42	0.00	26,026.42	0.00
Admin Charges	15,000.00	0.00	15,000.00	0.00
Office Supplies/computer	45,430.93	0.00	45,430.93	0.00
Purchased Services	319,014.03	322,446.00	(3,431.97)	644,887.00
Recoveries - Provincial	(559,007.07)	(487,500.00)	(71,507.07)	(975,000.00)
Recoveries - Other	(129,166.67)	0.00	(129,166.67)	0.00
Surplus Adjustment - TRF from Reserves	(3,122.16)	0.00	(3,122.16)	0.00
Special projects	77,631.00	0.00	77,631.00	0.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PARAMEDIC - 911</u>	<u>5,828,085.34</u>	<u>7,423,858.00</u>	<u>(1,595,772.66)</u>	<u>12,690,447.00</u>
Admin - Salaries	1,053,762.69	1,174,986.00	(121,223.31)	2,349,975.00
Admin - Employee Benefits	360,041.44	325,312.00	34,729.44	650,627.00
Paramedic - Salaries	5,545,197.43	7,164,397.00	(1,619,199.57)	14,328,785.00
Paramedic - Employee Benefits	2,047,471.68	2,806,323.00	(758,851.32)	5,612,648.00
Admin Charge	100,134.00	100,236.00	(102.00)	200,474.00
Base Station Expenses	32,758.43	40,002.00	(7,243.57)	80,000.00
Capital Under Threshold	753.00	0.00	753.00	0.00
Communication & Computer Expense	258,881.36	199,998.00	58,883.36	400,000.00
Conferences & Conventions	5,724.98	4,998.00	726.98	10,000.00
Cross Border - Other Municipalities (Recovery)	(0.43)	10,002.00	(10,002.43)	20,000.00
Depreciation	472,275.90	600,000.00	(127,724.10)	1,200,000.00
HR Charge	136,188.00	136,188.00	0.00	272,380.00
Insurance	283,108.88	213,104.00	70,004.88	213,104.00
Insurance Claims Costs	0.00	4,998.00	(4,998.00)	10,000.00
IT Charge	26,574.00	26,574.00	0.00	53,151.00
Lease - Base Station - Internal	293,136.00	293,136.00	0.00	586,277.00
Lease - Base Station Lease - External	48,201.18	32,568.00	15,633.18	65,132.00
Lease - Admin Office - Internal	68,352.00	68,352.00	0.00	136,699.00
Leased Equipment	0.00	37,500.00	(37,500.00)	75,000.00
Legal	95,020.52	10,002.00	85,018.52	20,000.00
Medication Costs	93,335.52	57,498.00	35,837.52	115,000.00
Membership Fees	11,087.51	0.00	11,087.51	0.00
Office Expenses	60,679.28	25,002.00	35,677.28	50,000.00
Professional Development	22,251.48	19,998.00	2,253.48	40,000.00
Purchased Service	152,227.80	85,002.00	67,225.80	170,000.00
Recovery - City of Pembroke share	(1,071,414.00)	(1,071,414.00)	0.00	(2,142,831.00)
Recovery - County	(15,048.00)	(15,048.00)	0.00	(30,095.00)
Revenue - Donations	0.00	(1,500.00)	1,500.00	(3,000.00)
Revenue - Interest	0.00	(37,500.00)	37,500.00	(75,000.00)
Revenue - Other	(276,489.78)	(191,034.00)	(85,455.78)	(382,062.00)
Revenue - Provincial - Special	(46,092.26)	(420,000.00)	373,907.74	(840,000.00)
Revenue- Provincial Subsidy	(4,833,251.00)	(5,513,316.00)	680,065.00	(11,026,635.00)
Small Equipment & Supplies	289,210.19	225,000.00	64,210.19	450,000.00
Special Project	41,142.68	0.00	41,142.68	0.00
Surplus Adjustment - Capital	560,077.10	1,717,500.00	(1,157,422.90)	3,435,000.00
Surplus Adjustment - Capital Lease Principal	0.00	124,998.00	(124,998.00)	250,000.00
Surplus Adjustment - Proceeds Capital Lease	0.00	(675,000.00)	675,000.00	(1,350,000.00)
Surplus Adjustment - Depreciation	(472,275.90)	(600,000.00)	127,724.10	(1,200,000.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(3,144,182.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	1,200,000.00
Travel	35,540.87	19,998.00	15,542.87	40,000.00
Uniform Allowances	600.00	0.00	600.00	0.00
Uniform, Laundry	118,659.01	75,000.00	43,659.01	150,000.00
Vehicle - recovery from other paramedic program	(92,218.00)	0.00	(92,218.00)	0.00
Vehicle Operation & Maintenance	422,481.78	349,998.00	72,483.78	700,000.00
<u>PARAMEDIC - OTHER</u>	<u>0.00</u>	<u>(9.00)</u>	<u>9.00</u>	<u>0.00</u>
Comm Paramedic - Salaries & Benefits	0.00	0.00	0.00	0.00
Comm Paramedic - Expenses	0.00	0.00	0.00	0.00
Comm Paramedic - Provincial Subsidy	(98,201.00)	(182,502.00)	84,301.00	(365,000.00)
LTC - Salaries & Benefits	671,017.29	958,925.00	(287,907.71)	1,917,848.00
LTC - Expenses	364,533.16	223,572.00	140,961.16	447,152.00
LTC - Provincial Subsidy	(1,085,376.17)	(1,000,002.00)	(85,374.17)	(2,000,000.00)
LTC - Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
LTC - Surplus Adjustment - TRF to Reserves	170,599.86	0.00	170,599.86	0.00
LTC Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
LTC - Surplus Adjustment - Depreciation	(22,573.14)	0.00	(22,573.14)	0.00
Vaccine - Salaries & Benefits	0.00	0.00	0.00	0.00
Vaccine - Expenses	0.00	0.00	0.00	0.00
Vaccine - Provincial Subsidy	0.00	0.00	0.00	0.00
VTAC - Salaries & Benefits	883,680.82	949,324.00	(65,643.18)	1,898,644.00
VTAC - Expenses	1,415,663.24	1,528,176.00	(112,512.76)	3,056,356.00
VTAC - Revenue	(2,411,266.80)	(2,477,502.00)	66,235.20	(4,955,000.00)
VTAC - Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
VTAC - Surplus Adjustment - TRF to Reserves	121,078.08	0.00	121,078.08	0.00
VTAC - Surplus Adjustment - Depreciation	(9,155.34)	0.00	(9,155.34)	0.00
<u>EMERGENCY MANAGEMENT</u>	<u>88,697.51</u>	<u>85,298.00</u>	<u>3,399.51</u>	<u>130,595.00</u>
911	49,654.11	50,000.00	(345.89)	60,000.00
Admin Charge (Paramedic Service)	15,048.00	15,048.00	0.00	30,095.00
Depreciation	16,247.04	0.00	16,247.04	0.00
Emergency Management	519.37	30,000.00	(29,480.63)	60,000.00
Fire Services Charges	0.00	0.00	0.00	120,000.00
Purchased Service	4,579.20	0.00	4,579.20	0.00
Recoveries - Provincial	0.00	(20,250.00)	20,250.00	(40,500.00)
Recoveries - Other	0.00	0.00	0.00	(120,000.00)
Recoveries - Municipal	0.00	0.00	0.00	0.00
Surplus Adjustment - Capital	18,896.83	10,500.00	8,396.83	21,000.00
Surplus Adjustment - Depreciation	(16,247.04)	0.00	(16,247.04)	0.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

<u>ONTARIO WORKS</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
	<u>292,309.42</u>	<u>743,567.00</u>	<u>(451,257.58)</u>	<u>1,487,138.00</u>
Depreciation	7,952.94	9,336.00	(1,383.06)	18,667.00
Municipal Contribution - City of Pembroke	(267,050.11)	(264,528.00)	(2,522.11)	(529,065.00)
Ontario Works Program Administration	1,615,206.45	2,009,105.00	(393,898.55)	4,018,203.00
Other Revenue	0.00	0.00	0.00	0.00
Provincial Subsidy - Ontario Works Program Admin	(1,081,008.00)	(1,011,006.00)	(70,002.00)	(2,022,000.00)
Provincial Subsidy - Social Assistance - Benefits	(6,370,073.18)	(6,298,164.00)	(71,909.18)	(12,596,330.00)
Social Assistance - Benefits	6,395,234.26	6,308,160.00	87,074.26	12,616,330.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(7,952.94)	(9,336.00)	1,383.06	(18,667.00)
Surplus Adjustment - TRF From Reserve	0.00	0.00	0.00	0.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CHILD CARE</u>	<u>223,208.94</u>	<u>287,952.00</u>	<u>(64,743.06)</u>	<u>167,139.00</u>
Administration	18,038.94	82,786.00	(64,747.06)	165,553.00
Core Programs	227,088.00	227,088.00	0.00	454,188.00
Special Needs Resourcing	0.00	1.00	(1.00)	0.00
Special Purpose	10,074.00	10,074.00	0.00	20,157.00
EarlyON Centres	0.00	(7.00)	7.00	0.00
Licensed Family Home Day Care	0.00	2.00	(2.00)	0.00
CWELCC (\$10/day Child Care)	0.00	0.00	0.00	0.00
Municipal Contribution - City of Pembroke	(31,992.00)	(31,992.00)	0.00	(63,989.00)
Surplus Adjustment - TRF From Reserve	0.00	0.00	0.00	(408,770.00)
<u>COMMUNITY HOUSING</u>	<u>3,182,705.55</u>	<u>3,179,790.00</u>	<u>2,915.55</u>	<u>5,914,824.00</u>
Admin Charges	108,258.00	108,390.00	(132.00)	216,783.00
Affordable Housing - Tax Rebate	3,708.25	6,252.00	(2,543.75)	12,500.00
HR Charges	41,130.00	41,130.00	0.00	82,259.00
IT Charges	18,708.00	18,708.00	0.00	37,411.00
Legal	0.00	0.00	0.00	0.00
Municipal Contribution - City of Pembroke	(356,598.00)	(356,598.00)	0.00	(713,198.00)
Non Profit Housing	665,684.00	808,032.00	(142,348.00)	1,616,064.00
Office Supplies	0.00	498.00	(498.00)	1,000.00
Memberships	0.00	0.00	0.00	0.00
PROV (FED) SUBSIDY -SOCIAL HOUSING	(369,204.70)	(369,204.00)	(0.70)	(738,409.00)
PROV REV - COCHI	(481,559.43)	(580,650.00)	99,090.57	(1,161,300.00)
PROV REV - CMHC	0.00	(88,500.00)	88,500.00	(177,000.00)
PROV REV - HPP	(1,831,313.32)	(1,784,598.00)	(46,715.32)	(3,569,200.00)
PROV REV - IAH	(14,300.00)	(8,502.00)	(5,798.00)	(17,000.00)
PROV REV - OPHI	(7,729.69)	(250,152.00)	242,422.31	(500,300.00)
PROV REV - COHB	(250.00)	(1,500.00)	1,250.00	(3,000.00)
PROV REV - SSRF	0.00	(649,998.00)	649,998.00	(1,300,000.00)
PROV REV - STRONG COMMUNITY RENT SUP	0.00	0.00	0.00	0.00
RCHC TRANSFER - BASE	3,228,906.00	3,228,906.00	0.00	6,457,815.00
RCHC TRANSFER - COCHI	481,559.43	430,710.00	50,849.43	861,420.00
RCHC TRANSFER - HPP	1,831,313.32	1,784,598.00	46,715.32	3,569,200.00
RCHC TRANSFER - IAH	14,300.00	8,502.00	5,798.00	17,000.00
RCHC TRANSFER - OPHI	7,729.69	250,152.00	(242,422.31)	500,300.00
RCHC TRANSFER - SSRF	0.00	649,998.00	(649,998.00)	1,300,000.00
RCHC TRANSFER - COHB	250.00	1,500.00	(1,250.00)	3,000.00
RCHC TRANSFER - CMHC	0.00	88,500.00	(88,500.00)	177,000.00
OPHI - Direct costs	0.00	0.00	0.00	0.00
Recoveries - Outside - RCHC	(157,886.00)	(157,386.00)	(500.00)	(314,774.00)
Recoveries - Municipal	(100,000.00)	0.00	(100,000.00)	0.00
Recoveries - Other	(3,574.05)	0.00	(3,574.05)	0.00
Special Projects - Warming Centre	103,574.05	0.00	103,574.05	0.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	(444,747.00)
Surplus Adjustment - TRF To Reserves	0.00	0.00	0.00	0.00
Travel	0.00	1,002.00	(1,002.00)	2,000.00

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

over / (under)

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>PROVINCIAL OFFENCES ADMINISTRATION</u>	<u>8,000.38</u>	<u>(159,303.00)</u>	<u>167,303.38</u>	<u>(318,639.00)</u>
Salaries	180,626.20	224,816.00	(44,189.80)	449,633.00
Benefits	56,247.97	65,917.00	(9,669.03)	131,834.00
Adjudication	39,393.00	32,502.00	6,891.00	65,000.00
Admin Charges	29,082.00	29,082.00	0.00	58,160.00
Bank Charges (Visa/MasterCard)	11,211.36	15,000.00	(3,788.64)	30,000.00
Certificates of Offence	0.00	4,998.00	(4,998.00)	10,000.00
City of Pembroke - Share of Net Revenue	24,144.00	24,144.00	0.00	48,288.00
Collection Costs	8,755.45	15,000.00	(6,244.55)	30,000.00
Computer & Technology	8,645.54	8,502.00	143.54	17,000.00
Conventions	177.87	1,500.00	(1,322.13)	3,000.00
Court Transcripts	0.00	498.00	(498.00)	1,000.00
Depreciation	534.78	828.00	(293.22)	1,650.00
ICON Charges	5,385.90	9,000.00	(3,614.10)	18,000.00
Interpreter Fees	463.91	750.00	(286.09)	1,500.00
IT Charges	9,732.00	9,732.00	0.00	19,458.00
Lease/Building Costs	54,136.11	54,108.00	28.11	108,212.00
Legal Costs	0.00	1,002.00	(1,002.00)	2,000.00
Miscellaneous	0.00	750.00	(750.00)	1,500.00
Monitoring / Enforcement Fees	3,888.00	3,888.00	0.00	7,776.00
Office Equipment / Furniture	642.49	1,002.00	(359.51)	2,000.00
Office Supplies	1,707.23	3,252.00	(1,544.77)	6,500.00
Part III Prosecution	8,073.63	252.00	7,821.63	500.00
Postage	12.85	498.00	(485.15)	1,000.00
Purchase of Service - Notice of Fines	774.85	2,502.00	(1,727.15)	5,000.00
Purchase of Service - Prosecution	712.32	4,002.00	(3,289.68)	8,000.00
Revenues - POA Fines	(437,022.86)	(675,000.00)	237,977.14	(1,350,000.00)
Revenues - POA Recoveries	(262.70)	0.00	(262.70)	0.00
Satellite Courtroom Costs	0.00	0.00	0.00	0.00
Staff Training/Development	0.00	1,002.00	(1,002.00)	2,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(534.78)	(828.00)	293.22	(1,650.00)
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	0.00
Telephone	1,473.26	1,998.00	(524.74)	4,000.00
Travel	0.00	0.00	0.00	0.00
Witness Fees	0.00	0.00	0.00	0.00
<u>Publicity/Public Relations</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Publicity/Public Relations Service	0.00	0.00	0.00	0.00
Recoveries	0.00	0.00	0.00	0.00
<u>AGRICULTURE & REFORESTATION</u>	<u>0.00</u>	<u>10,002.00</u>	<u>(10,002.00)</u>	<u>20,000.00</u>
Forest Fire Protection	0.00	2,502.00	(2,502.00)	5,000.00
Reforestation - Grants in Lieu	0.00	7,500.00	(7,500.00)	15,000.00
<u>PROPERTY ASSESSMENT</u>	<u>785,287.36</u>	<u>785,286.00</u>	<u>1.36</u>	<u>1,570,575.00</u>
MPAC	785,287.36	785,286.00	1.36	1,570,575.00
<u>FINANCIAL EXPENSE</u>	<u>545,172.55</u>	<u>583,326.00</u>	<u>(38,153.45)</u>	<u>21,968,987.00</u>
County Share - Taxes Written Off	0.00	0.00	0.00	300,000.00
Bad Debts	12,229.72	0.00	12,229.72	0.00
Interest Expense	65,649.26	63,018.00	2,631.26	126,034.00
Provision for Unallocated Funds	52,997.06	103,380.00	(50,382.94)	206,757.00
Surplus Adjustment - Debt Principal	414,296.51	416,928.00	(2,631.49)	833,857.00
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	20,502,339.00
<u>TOTAL EXPENSES</u>	<u>15,394,769.21</u>	<u>26,922,546.00</u>	<u>(11,527,776.79)</u>	<u>64,024,346.00</u>

**COUNTY OF RENFREW
TREASURER'S REPORT - GENERAL REVENUE FUND
JUNE 2024**

	over / (under)			
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>REVENUES</u>				
<u>COUNTY LEVY</u>	<u>28,701,565.00</u>	<u>28,701,558.00</u>	<u>7.00</u>	<u>57,403,120.00</u>
<u>PIL ADJUSTMENTS</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(150,000.00)</u>
<u>WATERPOWER GENERATING STATION</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>394,109.00</u>
<u>SUPPLEMENTARY REVENUE</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>
<u>OTHER REVENUE</u>	<u>1,273,501.78</u>	<u>2,938,560.00</u>	<u>(1,665,058.22)</u>	<u>5,877,117.00</u>
Donations In Kind	0.00	0.00	0.00	0.00
Gain / (Loss) - Sale of Assets	36,620.03	0.00	36,620.03	0.00
Canada Community Building Fund (Gas Tax)	0.00	1,438,560.00	(1,438,560.00)	2,877,117.00
Interest Revenue	1,227,519.48	1,500,000.00	(272,480.52)	3,000,000.00
Licenses	145.00	0.00	145.00	0.00
Other Revenue	24.70	0.00	24.70	0.00
Proceeds - Sale of Assets	9,192.57	0.00	9,192.57	0.00
<u>CONTRIBUTION FROM RESERVES</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Surplus Adjustment - TRF From Reserves	0.00	0.00	0.00	0.00
TOTAL REVENUES	<u>29,975,066.78</u>	<u>31,640,118.00</u>	<u>(1,665,051.22)</u>	<u>64,024,346.00</u>
Municipal Surplus / (Deficit)	<u>14,580,297.57</u>	<u>4,717,572.00</u>	<u>9,862,725.57</u>	<u>0.00</u>
add: Surplus Adjustment - Capital	4,771,659.59	24,813,180.00	(20,041,520.41)	49,626,356.00
add: Surplus Adjustment - To Reserves	571,655.39	11,077,740.00	(10,506,084.61)	22,155,484.00
less: Surplus Adjustment - From Reserves	(3,122.16)	(22,388,100.00)	22,384,977.84	(44,776,195.00)
less: Surplus Adjustment - Depreciation	(6,498,721.40)	(6,414,228.00)	(84,493.40)	(12,828,432.00)
add: Surplus Adjustment - Debt Principal Paid	(6,364,665.01)	696,624.00	(7,061,289.01)	1,393,244.00
add: Surplus Adjustment - New Debt Principal	0.00	(1,591,482.00)	1,591,482.00	(3,182,960.00)
PSAB Surplus / (Deficit)	<u>7,057,103.98</u>	<u>10,911,306.00</u>	<u>(3,854,202.02)</u>	<u>12,387,497.00</u>

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<u>CLIENT PROGRAMS & SERVICES</u>	<u>498,860.72</u>	<u>540,040.00</u>	<u>(41,179.28)</u>	<u>1,080,073.00</u>
Salaries	377,264.75	410,798.00	(33,533.25)	821,589.00
Salary Allocations	15,761.98	32,741.00	(16,979.02)	65,487.00
Employee Benefits	96,306.39	82,953.00	13,353.39	165,907.00
Computers Operation and Maintenance	0.00	810.00	(810.00)	1,620.00
Depreciation	761.16	1,146.00	(384.84)	2,290.00
Equipment - Replacements	115.86	750.00	(634.14)	1,500.00
Equipment Operation/Maint.	0.00	336.00	(336.00)	670.00
Hobby Crafts	0.00	252.00	(252.00)	500.00
Office Supplies / Other	40.27	0.00	40.27	0.00
Purchased Services	1,440.00	2,790.00	(1,350.00)	5,580.00
Recoveries	(3,018.00)	0.00	(3,018.00)	0.00
Recreation & Entertainment	7,394.51	4,110.00	3,284.51	8,220.00
Special Events	3,554.96	4,500.00	(945.04)	9,000.00
Staff Education	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(761.16)	(1,146.00)	384.84	(2,290.00)
<u>NURSING SERVICES</u>	<u>6,276,807.07</u>	<u>6,819,251.00</u>	<u>(542,443.93)</u>	<u>13,634,484.00</u>
Salaries - Admin	250,053.51	305,876.00	(55,822.49)	611,749.00
Benefits - Admin	80,376.19	83,500.00	(3,123.81)	167,004.00
Salaries - Direct	2,998,346.06	4,821,758.00	(1,823,411.94)	9,643,514.00
Benefits - Direct	700,027.26	964,158.00	(264,130.74)	1,928,320.00
Clinical Decision Support	6,135.13	0.00	6,135.13	0.00
Computer Operation & Maintenance	0.00	16,752.00	(16,752.00)	33,500.00
Integrated Technology Solutions	4,070.40	0.00	4,070.40	0.00
Depreciation	26,630.86	24,354.00	2,276.86	48,709.00
Equipment- Replacement	1,629.77	3,852.00	(2,222.23)	7,700.00
Equipment-Repairs & Maintenance	551.53	1,674.00	(1,122.47)	3,350.00
Fall Prevention	0.00	0.00	0.00	0.00
Fall Prevention - Provincial Subsidy	0.00	0.00	0.00	0.00
Furniture Replacements	0.00	0.00	0.00	0.00
High Intensity Needs	50,121.64	60,000.00	(9,878.36)	120,000.00
High Intensity Needs - Prov Subsidy	(22,638.00)	(57,000.00)	34,362.00	(114,000.00)
High Intensity Needs-Non Claims Based	13,185.73	21,084.00	(7,898.27)	42,163.00
Incontinent Supplies - (Funded at \$1.20 per diem)	61,843.99	60,498.00	1,345.99	121,000.00
IPAC Expenses	12,595.68	22,523.00	(9,927.32)	45,048.00
IPAC Lead	20,361.00	39,117.00	(18,756.00)	78,232.00
IPAC minor capital	0.00	0.00	0.00	0.00
Lab Fees	4,905.00	4,002.00	903.00	8,000.00
Lab Fees - Provincial Subsidy	(2,165.00)	(2,000.00)	(165.00)	(8,000.00)
Medical Director - Funded (0.30 / day)	9,774.00	9,858.00	(84.00)	19,710.00
Medical Supplies & Medication	48,751.64	42,276.00	6,475.64	84,550.00
Medication Safety Technology	0.00	0.00	0.00	0.00
Resident Health and Well Being	0.00	0.00	0.00	0.00
Memberships	0.00	0.00	0.00	0.00
Miscellaneous	4,800.77	600.00	4,200.77	1,200.00
Nurse Practitioner Expenses	79,863.38	86,138.00	(6,274.62)	172,276.00
Nurse Practitioner Prov Subsidy	(65,928.00)	(65,928.00)	0.00	(131,856.00)
Phys-On-Call - Funded Expenses (\$100 / bed)	9,504.00	9,600.00	(96.00)	19,200.00
Phys-On-Call - Prov Subsidy (\$100 / bed)	(9,645.00)	(9,600.00)	(45.00)	(19,200.00)
Phys-On-Call - Un-Funded Expenses	0.00	0.00	0.00	0.00
Purchased Services	1,806,889.34	149,898.00	1,656,991.34	299,800.00
Purchased Services - Accommodation	197,203.67	201,300.00	(4,096.33)	402,600.00
PSW return of Service	0.00	0.00	0.00	0.00
RAI / MDS - Expenses	29,644.49	49,315.00	(19,670.51)	98,624.00
RAI / MDS - Prov Subsidy	0.00	0.00	0.00	0.00
Recoveries - Other	(13,451.11)	0.00	(13,451.11)	0.00
Staff Education	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(26,630.86)	(24,354.00)	(2,276.86)	(48,709.00)

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<u>RAW FOOD</u>	<u>418,014.57</u>	<u>407,034.00</u>	<u>10,980.57</u>	<u>814,071.00</u>
Bread	13,681.18	11,502.00	2,179.18	23,000.00
Dairy	55,218.71	53,502.00	1,716.71	107,000.00
Groceries & Vegetables	242,305.99	240,642.00	1,663.99	481,287.00
Meat	100,975.73	95,790.00	5,185.73	191,584.00
Nutrition Supplements	14,017.83	8,502.00	5,515.83	17,000.00
Raw Food Recoveries	(8,184.87)	(2,904.00)	(5,280.87)	(5,800.00)
<u>FOOD SERVICES</u>	<u>882,666.21</u>	<u>873,392.00</u>	<u>9,274.21</u>	<u>1,746,792.00</u>
Salaries	715,914.90	714,904.00	1,010.90	1,429,814.00
Salary Allocations	(32,743.49)	(32,741.00)	(2.49)	(65,487.00)
Employee Benefits	184,694.19	172,582.00	12,112.19	345,164.00
Computers - Operation & Maintenance	889.60	2,538.00	(1,648.40)	5,080.00
Depreciation	8,326.32	8,304.00	22.32	16,610.00
Dietary Supplies	29,013.64	37,086.00	(8,072.36)	74,180.00
Equipment - Operation/Maint.	4,577.55	3,402.00	1,175.55	6,800.00
Equipment - Replacements	0.00	1,998.00	(1,998.00)	4,000.00
Other Expenses	687.86	876.00	(188.14)	1,750.00
Purchased Services	249.34	300.00	(50.66)	600.00
Recoveries	(22,556.17)	(31,303.00)	8,746.83	(62,609.00)
Replacement - Dishes/Cutlery	3,277.10	4,998.00	(1,720.90)	10,000.00
Surplus Adjustment - Depreciation	(8,326.32)	(8,304.00)	(22.32)	(16,610.00)
Vending - Net Proceeds	(1,338.31)	(1,248.00)	(90.31)	(2,500.00)
<u>HOUSEKEEPING SERVICES</u>	<u>494,867.47</u>	<u>508,352.00</u>	<u>(13,484.53)</u>	<u>1,016,702.00</u>
Salaries	380,017.46	387,998.00	(7,980.54)	775,994.00
Employee Benefits	82,776.87	85,962.00	(3,185.13)	171,921.00
Depreciation	179.64	642.00	(462.36)	1,286.00
Equipment - Operation/Maint.	2,407.71	1,248.00	1,159.71	2,500.00
Equipment - Replacements	126.54	1,152.00	(1,025.46)	2,300.00
Housekeeping Supplies	34,301.90	36,846.00	(2,544.10)	73,700.00
Recoveries	(4,763.01)	(4,854.00)	90.99	(9,713.00)
Surplus Adjustment - Depreciation	(179.64)	(642.00)	462.36	(1,286.00)
<u>LAUNDRY AND LINEN SERVICES</u>	<u>231,893.06</u>	<u>233,533.00</u>	<u>(1,639.94)</u>	<u>467,079.00</u>
Salaries	165,525.33	161,123.00	4,402.33	322,250.00
Employee Benefits	44,457.45	45,968.00	(1,510.55)	91,939.00
Depreciation	3,902.20	3,522.00	380.20	7,044.00
Equipment Operation/Maint.	3,272.16	5,400.00	(2,127.84)	10,800.00
Laundry Supplies	13,809.97	12,498.00	1,311.97	25,000.00
Recoveries	(1,848.27)	(1,884.00)	35.73	(3,770.00)
Replacements	6,676.42	10,428.00	(3,751.58)	20,860.00
Surplus Adjustment - Depreciation	(3,902.20)	(3,522.00)	(380.20)	(7,044.00)

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<u>BUILDINGS AND PROPERTY MAINTENANCE</u>	<u>653,004.44</u>	<u>722,943.00</u>	<u>(69,938.56)</u>	<u>1,469,692.00</u>
Salaries	166,195.83	176,450.00	(10,254.17)	352,903.00
Employee Benefits	44,707.91	46,403.00	(1,695.09)	92,801.00
Computers - Operation & Maintenance	0.00	1,398.00	(1,398.00)	2,800.00
Depreciation	318,127.80	300,966.00	17,161.80	601,931.00
Capital Below Threshold	0.00	0.00	0.00	0.00
Comprehensive minor capital	104,708.94	102,498.00	2,210.94	204,992.00
One Time Operating	5,520.46	0.00	5,520.46	0.00
Equipment - Operation/Maint.	493.09	0.00	493.09	0.00
Equipment - Replacements	12,316.57	21,300.00	(8,983.43)	42,600.00
Furniture - Replacements	106.75	11,850.00	(11,743.25)	23,700.00
Natural Gas	50,658.92	52,000.00	(1,341.08)	111,000.00
Hydro	67,266.36	59,000.00	8,266.36	195,300.00
Insurance	87,182.82	87,222.00	(39.18)	87,222.00
Cell/Pager	0.00	0.00	0.00	0.00
Purchased Services	107,040.78	105,540.00	1,500.78	211,075.00
Resident - Telephone System	16,227.21	16,002.00	225.21	32,000.00
Resident - Telephone System Recovery	(36,296.97)	(30,210.00)	(6,086.97)	(60,416.00)
Recoveries	(13,847.73)	(13,872.00)	24.27	(27,745.00)
IPAC Minor Capital	0.00	0.00	0.00	0.00
Repairs/Maint./Bldgs./Grounds	25,498.79	33,882.00	(8,383.21)	67,760.00
Surplus Adjustment - Depreciation	(318,127.80)	(300,966.00)	(17,161.80)	(601,931.00)
Travel	111.79	0.00	111.79	0.00
Water / Wastewater	15,112.92	53,480.00	(38,367.08)	133,700.00
<u>GENERAL AND ADMINISTRATIVE</u>	<u>624,625.38</u>	<u>669,515.00</u>	<u>(44,889.62)</u>	<u>1,206,131.00</u>
Salaries	231,949.47	234,560.00	(2,610.53)	469,121.00
Salary Allocations	(14,021.93)	(14,021.00)	(0.93)	(28,044.00)
Employee Benefits	76,277.40	74,054.00	2,223.40	148,108.00
Accreditation	4,878.47	6,000.00	(1,121.53)	6,000.00
Admin Charges	64,038.00	64,038.00	0.00	128,081.00
Advertising/Awards Dinner	1,737.43	4,362.00	(2,624.57)	10,000.00
Audit	15,798.24	13,046.00	2,752.24	13,046.00
Computer/Internet Expenses	28,521.01	36,276.00	(7,754.99)	72,550.00
Conventions	1,420.83	0.00	1,420.83	0.00
Depreciation	6,166.44	5,850.00	316.44	11,695.00
Equipment - Operation/Maint.	6,543.04	6,630.00	(86.96)	13,260.00
Equipment - Replacements	0.00	0.00	0.00	0.00
Gain / Loss from the Sale of an Asset	0.00	0.00	0.00	0.00
Health & Safety Program	0.00	0.00	0.00	0.00
HR Charges	55,884.00	55,884.00	0.00	111,773.00
Insurance	56,281.68	95,122.00	(38,840.32)	95,122.00
IT Charges	37,098.00	37,098.00	0.00	74,195.00
Legal & Labour Contract Costs	12,193.33	10,002.00	2,191.33	20,000.00
Memberships	15,160.61	9,252.00	5,908.61	18,500.00
Postage / Courier	2,071.27	1,962.00	109.27	3,920.00
Printing & Stationery	7,233.23	9,402.00	(2,168.77)	18,800.00
Purchased Services	3,023.50	1,722.00	1,301.50	3,440.00
Purchased Services - Internal	15,279.21	22,068.00	(6,788.79)	44,140.00
Recoveries - Internal	(14,695.77)	(21,486.00)	6,790.23	(42,973.00)
Recoveries	(7,806.65)	0.00	(7,806.65)	(40,000.00)
Staff Training	12,169.10	11,946.00	223.10	23,892.00
Surplus Adjustment - Depreciation	(6,166.44)	(5,850.00)	(316.44)	(11,695.00)
Surplus Adjustment - Transfer to Reserves	0.00	0.00	0.00	0.00
Telephone	8,145.64	6,396.00	1,749.64	12,800.00
Travel	4,761.27	5,202.00	(440.73)	10,400.00
Uniform Allowance	685.00	0.00	685.00	20,000.00

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<u>ADULT DAY PROGRAM</u>	<u>(183,359.75)</u>	<u>0.00</u>	<u>(183,359.75)</u>	<u>0.00</u>
Salaries	66,435.08	0.00	66,435.08	0.00
Employee Benefits	17,844.62	0.00	17,844.62	0.00
Salary Allocations	31,003.44	0.00	31,003.44	0.00
Staff Training	42.94	0.00	42.94	0.00
Bad Debt	0.00	0.00	0.00	0.00
Office Supplies	314.26	0.00	314.26	0.00
Meals	12,049.10	0.00	12,049.10	0.00
Other Operating	2.86	0.00	2.86	0.00
Transportation	48,176.00	0.00	48,176.00	0.00
Purchased Client Services	295.30	0.00	295.30	0.00
Building Occupancy	20,459.01	0.00	20,459.01	0.00
Service Supplies	12,631.81	0.00	12,631.81	0.00
One Time Expenses	0.00	0.00	0.00	0.00
Central Agency Charges	6,864.00	0.00	6,864.00	0.00
Provincial Subsidy - Operating	(366,736.83)	0.00	(366,736.83)	0.00
Provincial Subsidy - Other	(2,891.34)	0.00	(2,891.34)	0.00
Provincial Subsidy - One Time	0.00	0.00	0.00	0.00
Client revenue	(29,850.00)	0.00	(29,850.00)	0.00
Depreciation	2,895.30	0.00	2,895.30	0.00
Surplus Adjustment - Depreciation	(2,895.30)	0.00	(2,895.30)	0.00
BONNECHERE MANOR TOTALS	<u>9,897,379.17</u>	<u>10,774,060.00</u>	<u>(876,680.83)</u>	<u>21,435,024.00</u>

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
RESIDENT DAYS	32,125.00	32,580.00	(455.00)	65,700.00
NON-SUBSIDIZABLE EXPENSE	0.00	0.00	0.00	0.00
Temporary Loan and Interest- Solar Project	0.00	0.00	0.00	0.00
Surplus Adjustment - Transfer to Reserve	0.00	0.00	0.00	0.00
SURPLUS ADJUSTMENT	279,014.38	490,002.00	(210,987.62)	980,000.00
Surplus Adjustment - Capital Purchases	279,014.38	490,002.00	(210,987.62)	980,000.00
TOTAL EXPENDITURE	10,176,393.55	11,264,062.00	(1,087,668.45)	22,415,024.00

**COUNTY OF RENFREW
TREASURER'S REPORT - BONNECHERE MANOR
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<u>MUNICIPAL SUBSIDY</u>	<u>1,162,344.00</u>	<u>1,162,344.00</u>	<u>0.00</u>	<u>2,324,694.00</u>
City of Pembroke	383,574.00	383,574.00	0.00	767,150.00
County of Renfrew	778,770.00	778,770.00	0.00	1,557,544.00
<u>RESIDENTS REVENUE</u>	<u>2,269,731.94</u>	<u>2,257,584.00</u>	<u>12,147.94</u>	<u>4,515,172.00</u>
Bad Debts	0.00	0.00	0.00	0.00
Basic Accommodation	1,949,902.52	1,924,854.00	25,048.52	3,849,703.00
Preferred Accommodation	270,623.62	332,730.00	(62,106.38)	665,469.00
Preferred Accommodation - HIN Claims	49,205.80	0.00	49,205.80	0.00
Respite Care	0.00	0.00	0.00	0.00
<u>OTHER REVENUE</u>	<u>375,682.22</u>	<u>189,000.00</u>	<u>186,682.22</u>	<u>410,000.00</u>
Donations	0.00	0.00	0.00	0.00
Donations In Kind	0.00	0.00	0.00	0.00
Interest Income	347,284.33	150,000.00	197,284.33	300,000.00
Other Revenue - FIT	28,397.89	39,000.00	(10,602.11)	110,000.00
<u>GRANTS & SUBSIDIES</u>	<u>8,241,593.70</u>	<u>7,017,407.00</u>	<u>1,224,186.70</u>	<u>14,185,158.00</u>
Prov Revenue - 4hrs care per day - Allied Health Professional	168,835.00	162,301.00	6,534.00	323,487.00
Prov Revenue - 4hrs care per day - Nursing Staff Supplement	1,657,458.00	1,482,492.00	174,966.00	3,100,344.00
Prov Revenue - Clinical Decision Support	10,000.00	0.00	10,000.00	0.00
Prov Revenue - Operating - Global LOC Subsidy	252,981.00	253,676.00	(695.00)	510,959.00
Prov Revenue - Operating - HIN NPC	22,621.00	22,129.00	492.00	44,140.00
Prov Revenue - Operating - Nursing & Personal Care	3,530,962.00	3,421,541.00	109,421.00	6,837,095.00
Prov Revenue - Operating - Other Accomodation	114,824.00	(5,363.00)	120,187.00	(19,411.00)
Prov Revenue - Operating - Pay Equity	11,430.00	11,430.00	0.00	22,860.00
Prov Revenue - Operating - Program & Support Services	419,106.00	416,336.00	2,770.00	834,557.00
Prov Revenue - Operating - RAI/MDS	50,201.00	49,216.00	985.00	98,161.00
Prov Revenue - Operating - Raw Food	415,089.00	398,670.00	16,419.00	795,172.00
Prov Revenue - Operating - RN	53,004.00	53,004.00	0.00	106,008.00
Prov Revenue - Operating - Structural Compliance	0.00	0.00	0.00	0.00
Prov Revenue - Operating -Accreditation	12,879.00	12,222.00	657.00	24,376.00
Prov Revenue - Operating -RHWB	7,899.00	7,923.00	(24.00)	15,949.00
Prov Revenue - PSW Return of Service	2,695.25	0.00	2,695.25	0.00
Prov Revenue - PSW Wage Enhancement	568,216.83	425,904.00	142,312.83	886,305.00
Prov Revenue - One Time Operating	457,700.00	0.00	457,700.00	0.00
Prov Revenue - IPAC Lead	40,722.00	40,722.00	0.00	81,444.00
Prov Revenue - Equalization	95,784.00	95,787.00	(3.00)	191,052.00
Prov Revenue - IPAC	97,197.60	22,524.00	74,673.60	45,048.00
Prov Revenue - Medication Safety Training	48,061.71	0.00	48,061.71	0.00
Prov Revenue - PSW / Behavioural Support Subsidy	29,364.00	29,364.00	0.00	58,728.00
Prov Revenue -Comp Minor Capital	169,082.64	102,496.00	66,586.64	204,992.00
Prov Revenue - Support Professional Growth	5,480.67	15,033.00	(9,552.33)	23,892.00
<u>SURPLUS ADJUSTMENT</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>980,000.00</u>
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	980,000.00
GRAND TOTAL REVENUES	12,049,351.86	10,626,335.00	1,423,016.86	22,415,024.00
Municipal Surplus / (Deficit)	1,872,958.31	(637,727.00)	2,510,685.31	0.00
less: Depreciation - BM	(366,989.72)	(344,784.00)	(22,205.72)	(689,565.00)
add: Transfer to Reserve	0.00	0.00	0.00	0.00
less: Transfer from Reserve	0.00	0.00	0.00	(980,000.00)
add: Capital Purchases	279,014.38	490,002.00	(210,987.62)	980,000.00
Accounting Surplus / (Deficit)	1,784,982.97	(492,509.00)	2,277,491.97	(689,565.00)

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<u>CLIENT PROGRAMS & SERVICES</u>	<u>398,737.48</u>	<u>461,149.00</u>	<u>(62,411.52)</u>	<u>922,304.00</u>
Salaries	265,562.61	311,552.00	(45,989.39)	623,104.00
Salary Allocations	35,785.49	35,784.00	1.49	71,571.00
Employee Benefits	62,503.51	72,611.00	(10,107.49)	145,222.00
Computer Operation and Maint	418.89	822.00	(403.11)	1,645.00
Depreciation	1,896.24	1,890.00	6.24	3,782.00
Equipment - Replacements	2,228.85	1,536.00	692.85	3,075.00
Equipment Operation/Maint.	386.82	1,230.00	(843.18)	2,460.00
Hobby Crafts	4,139.69	2,562.00	1,577.69	5,125.00
Purchased Services-Physio	25,159.80	28,554.00	(3,394.20)	57,102.00
Recoveries	0.00	0.00	0.00	0.00
Recreation & Entertainment	752.14	5,250.00	(4,497.86)	10,500.00
Special Events	1,799.68	1,248.00	551.68	2,500.00
Surplus Adjustment - Depreciation	(1,896.24)	(1,890.00)	(6.24)	(3,782.00)
<u>NURSING SERVICES</u>	<u>5,774,992.54</u>	<u>6,211,157.00</u>	<u>(436,164.46)</u>	<u>12,436,484.00</u>
Salaries - Administration	257,767.81	293,658.00	(35,890.19)	587,319.00
Salaries - Direct	4,359,706.94	4,699,832.00	(340,125.06)	9,399,669.00
Salary Allocations	0.00	0.00	0.00	0.00
Employee Benefits - Administration	70,509.72	81,978.00	(11,468.28)	163,958.00
Employee Benefits - Direct	855,578.61	803,342.00	52,236.61	1,606,685.00
Clinical Decision Support	3,032.45	0.00	3,032.45	0.00
Computer Operation and Maint	1,624.65	11,328.00	(9,703.35)	22,652.00
Depreciation	31,495.26	27,822.00	3,673.26	55,638.00
Equipment - Repairs & Maintenance	221.77	2,502.00	(2,280.23)	5,000.00
Equipment - Replacements	0.00	6,498.00	(6,498.00)	13,000.00
Fall Prevention	0.00	0.00	0.00	0.00
Fall Prevention - Prov Subsidy	0.00	0.00	0.00	0.00
High Intensity Needs	36,651.23	15,000.00	21,651.23	30,000.00
High Intensity Needs - Non Claims Based	17,416.35	19,440.00	(2,023.65)	38,884.00
High Intensity Needs - Prov Subsidy	(25,899.00)	(14,250.00)	(11,649.00)	(28,500.00)
Incontinent Supplies - (Funded at \$1.20 per diem)	69,983.35	67,500.00	2,483.35	135,000.00
IPAC	4,120.00	20,774.00	(16,654.00)	41,544.00
IPAC LEAD	22,151.00	52,046.00	(29,895.00)	104,095.00
IPAC MINOR CAPITAL	0.00	0.00	0.00	0.00
Lab Fees	3,720.00	3,252.00	468.00	6,500.00
Lab Fees - Prov Subsidy	0.00	(1,625.00)	1,625.00	(6,500.00)
Medical Director - (0.30 / day)	4,544.25	4,557.00	(12.75)	18,227.00
Medical Nursing Supplies	69,260.88	52,752.00	16,508.88	105,500.00
Medication Safety Technology	8,415.65	0.00	8,415.65	0.00
Memberships	0.00	0.00	0.00	0.00
Nurse Practitioner BM Support	0.00	0.00	0.00	0.00
Nurse Practitioner Expenses	90,968.73	96,497.00	(5,528.27)	193,003.00
Nurse Practitioner Provincial Subsidy	(61,422.00)	(61,422.00)	0.00	(122,844.00)
Prov Subsidy - Local Priorities	(47,100.00)	0.00	(47,100.00)	0.00
Prov Subsidy - Equipment and Training	(10,000.00)	0.00	(10,000.00)	0.00
Phys-On-Call - Funded Exp (\$100 / bed)	4,382.82	4,150.00	232.82	16,600.00
Phys-On-Call - Prov Subsidy (\$100 / bed)	(8,898.84)	(8,298.00)	(600.84)	(16,600.00)
Resident Health and Well Being	0.00	0.00	0.00	0.00
PSW Return of Service	35,000.00	0.00	35,000.00	0.00
RAI / MDS Expenses	22,816.00	61,646.00	(38,830.00)	123,292.00
RAI / MDS Prov Subsidy	0.00	0.00	0.00	0.00
Recoveries	(7,163.01)	0.00	(7,163.01)	0.00
Recoveries - Wages	(2,396.82)	0.00	(2,396.82)	0.00
Surplus Adjustment - Depreciation	(31,495.26)	(27,822.00)	(3,673.26)	(55,638.00)

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<u>RAW FOOD</u>	<u>354,456.78</u>	<u>366,660.00</u>	<u>(12,203.22)</u>	<u>733,324.00</u>
Dairy	36,855.89	42,702.00	(5,846.11)	85,400.00
Groceries and Vegetables	192,833.73	201,570.00	(8,736.27)	403,144.00
Meat	111,590.34	111,642.00	(51.66)	223,280.00
Nutrition Supplements	15,834.86	13,998.00	1,836.86	28,000.00
Recoveries	(2,658.04)	(3,252.00)	593.96	(6,500.00)
<u>FOOD SERVICES</u>	<u>786,584.97</u>	<u>787,274.00</u>	<u>(689.03)</u>	<u>1,574,534.00</u>
Salaries	642,365.51	636,597.00	5,768.51	1,273,197.00
Salary Allocations	(35,785.49)	(35,784.00)	(1.49)	(71,571.00)
Employee Benefits	137,142.91	136,402.00	740.91	272,799.00
Café M	(2,776.48)	(798.00)	(1,978.48)	(1,600.00)
Computer Operation and Maint	5,372.91	2,802.00	2,570.91	5,600.00
Depreciation	8,495.04	8,550.00	(54.96)	17,096.00
Dietary Supplies	9,179.73	11,502.00	(2,322.27)	23,000.00
Equipment - Operation and Replacement	1,503.86	5,652.00	(4,148.14)	11,300.00
Food Wrap & Disposable Items	4,208.55	5,898.00	(1,689.45)	11,800.00
Purchased Services - BM Staff Support	26,128.35	21,853.00	4,275.35	43,709.00
Recoveries	(646.00)	0.00	(646.00)	0.00
Replacement - Dishes/Cutlery	2,988.87	5,148.00	(2,159.13)	10,300.00
Surplus Adjustment - Depreciation	(8,495.04)	(8,550.00)	54.96	(17,096.00)
Vending - Net Proceeds	(3,097.75)	(1,998.00)	(1,099.75)	(4,000.00)
<u>HOUSEKEEPING SERVICES</u>	<u>529,310.64</u>	<u>474,483.00</u>	<u>54,827.64</u>	<u>948,955.00</u>
Salaries	414,140.70	369,395.00	44,745.70	738,788.00
Employee Benefits	78,121.78	67,132.00	10,989.78	134,267.00
Depreciation	1,797.20	1,794.00	3.20	3,586.00
Equipment - Operation/Maint.	0.00	876.00	(876.00)	1,750.00
Equipment - Replacements	0.00	2,502.00	(2,502.00)	5,000.00
Furniture - Replacements	0.00	0.00	0.00	0.00
Housekeeping Supplies	37,048.16	33,954.00	3,094.16	67,900.00
Other	0.00	624.00	(624.00)	1,250.00
Recoveries	0.00	0.00	0.00	0.00
Surplus Adjustment - Depreciation	(1,797.20)	(1,794.00)	(3.20)	(3,586.00)
<u>LAUNDRY AND LINEN SERVICES</u>	<u>184,802.49</u>	<u>149,113.00</u>	<u>35,689.49</u>	<u>298,222.00</u>
Salaries	138,653.66	108,913.00	29,740.66	217,822.00
Employee Benefits	26,660.80	18,948.00	7,712.80	37,900.00
Depreciation	4,006.38	3,996.00	10.38	7,990.00
Education	0.00	0.00	0.00	0.00
Equipment - Replacements	0.00	1,002.00	(1,002.00)	2,000.00
Equipment Operation/Maint.	285.96	1,248.00	(962.04)	2,500.00
Laundry Supplies	8,941.23	10,002.00	(1,060.77)	20,000.00
Recoveries	0.00	0.00	0.00	0.00
Replacements	10,260.84	9,000.00	1,260.84	18,000.00
Surplus Adjustment - Depreciation	(4,006.38)	(3,996.00)	(10.38)	(7,990.00)

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<u>BUILDINGS AND PROPERTY MAINTENANCE</u>	<u>625,748.20</u>	<u>721,854.00</u>	<u>(96,105.80)</u>	<u>1,465,021.00</u>
Salaries	152,147.12	139,074.00	13,073.12	278,148.00
Employee Benefits	31,719.99	38,934.00	(7,214.01)	77,864.00
Comprehensive minor capital	27,992.18	51,144.00	(23,151.82)	102,292.00
Computer Operation and Maint	3,500.52	2,100.00	1,400.52	4,200.00
Depreciation	411,412.14	406,218.00	5,194.14	812,441.00
Equipment - Operation/Maint.	0.00	0.00	0.00	0.00
Equipment - Replacements	36,263.40	70,248.00	(33,984.60)	140,500.00
Furniture - Replacements	18,588.00	19,998.00	(1,410.00)	40,000.00
Hydro	65,873.95	49,000.00	16,873.95	200,000.00
Insurance	109,445.55	107,708.00	1,737.55	107,708.00
IPAC minor capital	0.00	0.00	0.00	0.00
Natural Gas	50,452.64	39,000.00	11,452.64	75,000.00
Purchased Services	95,100.20	159,012.00	(63,911.80)	318,029.00
Recoveries	(19,694.99)	(2,502.00)	(17,192.99)	(5,000.00)
Repairs/Maint./Bldgs./Grounds	59,113.63	49,992.00	9,121.63	99,980.00
Replacements/Capital	0.00	0.00	0.00	0.00
Resident - Cable System	12,028.86	12,498.00	(469.14)	25,000.00
Resident - Cable/Phone Recoveries	(33,816.10)	(29,352.00)	(4,464.10)	(58,700.00)
Surplus Adjustment - Depreciation	(411,412.14)	(406,218.00)	(5,194.14)	(812,441.00)
Water / Wastewater	17,033.25	15,000.00	2,033.25	60,000.00
<u>GENERAL AND ADMINISTRATIVE</u>	<u>697,850.16</u>	<u>758,431.00</u>	<u>(60,580.84)</u>	<u>1,405,723.00</u>
Salaries	219,745.37	226,642.00	(6,896.63)	453,288.00
Salary Allocations	0.00	0.00	0.00	0.00
Employee Benefits	77,874.04	76,460.00	1,414.04	152,923.00
Accreditation	4,878.48	0.00	4,878.48	6,000.00
Admin Charges	63,948.00	63,948.00	0.00	127,891.00
Advertising/Awards	5,672.13	1,200.00	4,472.13	5,000.00
Audit	8,273.09	13,045.00	(4,771.91)	13,045.00
Computer Operation and Maint	63,889.97	112,866.00	(48,976.03)	225,730.00
Conventions	971.25	0.00	971.25	0.00
Depreciation	15,017.10	14,976.00	41.10	29,955.00
Equipment - Maintenance	4,179.39	5,658.00	(1,478.61)	11,318.00
Health & Safety Program	3,767.13	0.00	3,767.13	0.00
HR Charges	55,260.00	55,260.00	0.00	110,518.00
Insurance	73,335.89	88,188.00	(14,852.11)	88,188.00
Insurance Claim Costs	0.00	0.00	0.00	0.00
IT Charges	37,092.00	37,098.00	(6.00)	74,195.00
Legal & Labour Contract Costs	8,459.97	30,000.00	(21,540.03)	60,000.00
Loss (gain) of disposal of assets	0.00	0.00	0.00	0.00
Memberships / Subscriptions	15,918.26	8,640.00	7,278.26	17,275.00
Postage	2,807.14	3,498.00	(690.86)	7,000.00
Printing & Stationery	13,037.73	9,348.00	3,689.73	18,700.00
Purchased Services	12,979.19	2,220.00	10,759.19	4,437.00
Purchased Services - Internal	(22,069.97)	21,486.00	(43,555.97)	42,973.00
Recoveries - Internal	14,875.29	(22,068.00)	36,943.29	(44,140.00)
Recoveries - Other	(487.73)	0.00	(487.73)	(35,000.00)
Recruiting	0.00	0.00	0.00	0.00
Staff Training	11,329.65	11,016.00	313.65	22,032.00
Minor Capital	9,987.39	0.00	9,987.39	0.00
Surplus Adjustment - Depreciation	(15,017.10)	(14,976.00)	(41.10)	(29,955.00)
Surplus Adjustment - Disposal of Assets	0.00	0.00	0.00	0.00
Telephone	9,026.32	11,424.00	(2,397.68)	22,850.00
Travel	2,860.18	2,502.00	358.18	5,000.00
Uniform Allowance	240.00	0.00	240.00	16,500.00
MIRAMICHI LODGE TOTALS	<u>9,352,483.26</u>	<u>9,930,121.00</u>	<u>(577,637.74)</u>	<u>19,784,567.00</u>

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
RESIDENT DAYS	29,296.00	30,046.00	(1,182.00)	60,590.00
<u>NON-SUBSIDIZABLE EXPENSE</u>	<u>313,404.85</u>	<u>313,405.00</u>	<u>(0.15)</u>	<u>626,819.00</u>
Debenture Payment - Interest Only	17,001.61	17,002.00	(0.39)	25,631.00
Surplus Adjustment - Debenture Principal	296,403.24	296,403.00	0.24	601,188.00
Surplus Adjustment - Transfer to Reserves	0.00	0.00	0.00	0.00
Transfer to Bonnechere Manor	0.00	0.00	0.00	0.00
<u>SURPLUS ADJUSTMENT</u>	<u>411,773.49</u>	<u>372,852.00</u>	<u>38,921.49</u>	<u>745,700.00</u>
Surplus Adjustment - Capital Purchases	411,773.49	372,852.00	38,921.49	745,700.00
GRAND TOTAL EXPENDITURE	10,077,661.60	10,616,378.00	(538,716.40)	21,157,086.00

**COUNTY OF RENFREW
TREASURER'S REPORT - MIRAMICHI LODGE
JUNE 2024**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under) VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>MUNICIPAL SUBSIDY</u>	<u>972,984.00</u>	<u>972,984.00</u>	<u>0.00</u>	<u>1,945,973.00</u>
City of Pembroke -30.63%	321,084.00	321,084.00	0.00	642,171.00
County of Renfrew - 69.37%	651,900.00	651,900.00	0.00	1,303,802.00
<u>RESIDENTS REVENUE</u>	<u>2,127,130.66</u>	<u>2,116,242.00</u>	<u>10,888.66</u>	<u>4,232,480.00</u>
Bad Debt (Expense) / Recovery	0.00	0.00	0.00	0.00
Basic Accommodation	1,725,122.73	1,725,156.00	(33.27)	3,450,316.00
Bed retention	0.00	0.00	0.00	0.00
Estate Recoveries - Municipal	0.00	0.00	0.00	0.00
Estate Recoveries - Provincial	0.00	0.00	0.00	0.00
Preferred Accommodation	378,828.69	382,740.00	(3,911.31)	765,477.00
Preferred Accommodation - HIN Claims	13,328.00	0.00	13,328.00	0.00
Preferred Accommodation - Prov COVID Reimbursement	0.00	0.00	0.00	0.00
Respite Care	9,851.24	8,346.00	1,505.24	16,687.00
<u>OTHER REVENUE</u>	<u>159,224.44</u>	<u>117,498.00</u>	<u>41,726.44</u>	<u>235,000.00</u>
Donations	0.00	0.00	0.00	0.00
Donations In Kind	0.00	0.00	0.00	0.00
Interest Income	159,224.44	117,498.00	41,726.44	235,000.00
<u>GRANTS & SUBSIDIES</u>	<u>7,354,939.15</u>	<u>6,899,347.00</u>	<u>455,592.15</u>	<u>13,997,933.00</u>
Prov Revenue - 4hrs care - Nursing Staff Supplement	1,528,543.00	1,430,587.00	97,956.00	3,049,401.00
Prov Revenue - 4hrs care - Staff Supp Allied Health	155,702.00	149,675.00	6,027.00	298,326.00
Prov Revenue - Clinical Decision Making	10,000.00	0.00	10,000.00	0.00
Prov Revenue - COVID - Incremental costs	0.00	0.00	0.00	0.00
Prov Revenue - COVID - Lost Rev Advance	0.00	0.00	0.00	0.00
Prov Revenue - COVID - PSW Wage Enhancement	431,769.27	398,742.00	33,027.27	835,259.00
Prov Revenue - RHWB	7,287.00	7,308.00	(21.00)	14,713.00
Prov Revenue - Debenture Subsidy	315,266.00	314,600.00	666.00	626,819.00
Prov Revenue - ICIP	0.00	0.00	0.00	0.00
Prov Revenue - Medication Safety	44,922.15	0.00	44,922.15	0.00
Prov Revenue - Operating Subsidy - Accreditation	11,876.00	11,270.00	606.00	22,480.00
Prov Revenue - Operating Subsidy - Equalization	87,724.00	87,727.00	(3.00)	174,977.00
Prov Revenue - Operating Subsidy - Global LOC	233,303.00	233,945.00	(642.00)	471,217.00
Prov Revenue - Operating Subsidy - HIN NPC	20,863.00	20,409.00	454.00	40,707.00
Prov Revenue - Operating Subsidy - Nursing & Personal Care	2,736,507.00	3,193,494.00	(456,987.00)	6,385,236.00
Prov Revenue - Operating Subsidy - Other Accomodation	214,336.00	41,782.00	172,554.00	65,380.00
Prov Revenue - Operating Subsidy - Pay Equity	11,280.00	11,280.00	0.00	22,560.00
Prov Revenue - Operating Subsidy - Program & Support Service	386,506.00	383,954.00	2,552.00	769,647.00
Prov Revenue - Operating Subsidy - PSW / Behavioural Support	22,020.00	22,020.00	0.00	44,040.00
Prov Revenue - Operating Subsidy - PSW return of service	35,000.00	0.00	35,000.00	0.00
Prov Revenue - Operating Subsidy - RAI/MDS	46,294.00	45,385.00	909.00	90,526.00
Prov Revenue - Operating Subsidy - Raw Food	382,803.00	367,662.00	15,141.00	733,325.00
Prov Revenue - Operating Subsidy - RN	53,004.00	53,004.00	0.00	106,008.00
Prov Revenue - One Time Operating	422,100.00	0.00	422,100.00	0.00
Prov Revenue - Support Prof Growth	2,892.18	13,863.00	(10,970.82)	22,032.00
Prov Revenue - Comp Minor Capital	76,961.69	51,146.00	25,815.69	102,292.00
Prov Revenue - IPAC Lead	40,722.00	40,722.00	0.00	81,444.00
Provincial Revenue - IPAC	77,257.86	20,772.00	56,485.86	41,544.00
<u>SURPLUS ADJUSTMENT</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>745,700.00</u>
Surplus Adjustment - Trf from Reserves	0.00	0.00	0.00	745,700.00
<u>GRAND TOTAL REVENUES</u>	<u>10,614,278.25</u>	<u>10,106,071.00</u>	<u>508,207.25</u>	<u>21,157,086.00</u>
Municipal Surplus / (Deficit)	<u>536,616.65</u>	<u>(510,307.00)</u>	<u>1,046,923.65</u>	<u>0.00</u>
less: Depreciation	(474,119.36)	(465,246.00)	(8,873.36)	(930,488.00)
add: Transfer to Reserves	0.00	0.00	0.00	0.00
less: Transfer from Reserves	0.00	0.00	0.00	(745,700.00)
less: Disposal of Assets	0.00	0.00	0.00	0.00
add: Capital Purchases	411,773.49	372,852.00	38,921.49	745,700.00
add: Debenture Principal	296,403.24	296,403.00	0.24	601,188.00
ADJ Surplus / (Deficit)	<u>770,674.02</u>	<u>(306,298.00)</u>	<u>1,076,972.02</u>	<u>(329,300.00)</u>

COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
JUNE 2024

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<u>CAPITAL PROGRAM - EXPENSES</u>	<u>353,717.89</u>	<u>422,212.00</u>	<u>(68,494.11)</u>	<u>844,431.00</u>
Salaries	163,838.78	219,844.00	(56,005.22)	439,691.00
Benefits	46,884.06	62,868.00	(15,983.94)	125,740.00
Capital Projects - Under Threshold	0.00	0.00	0.00	0.00
COVID	0.00	0.00	0.00	0.00
Infrastructure Management	161,981.96	120,000.00	41,981.96	240,000.00
Misc	1,506.51	3,000.00	(1,493.49)	6,000.00
Recoveries	(33,897.14)	0.00	(33,897.14)	0.00
Supplies	13,403.72	16,500.00	(3,096.28)	33,000.00
<u>ADMINISTRATION</u>	<u>724,227.65</u>	<u>671,574.00</u>	<u>52,653.65</u>	<u>1,212,146.00</u>
Salaries	249,114.22	275,048.00	(25,933.78)	550,098.00
Benefits	84,355.95	81,101.00	3,254.95	162,205.00
Advertising	8,121.71	4,998.00	3,123.71	10,000.00
Answering Service	2,579.65	2,502.00	77.65	5,000.00
Bank Charges	766.49	0.00	766.49	0.00
Cell Telephone/Pager	7,969.33	6,600.00	1,369.33	13,200.00
Communications(Radio System)	40,678.91	39,000.00	1,678.91	78,000.00
Computer Hrdwr/Sftwr	47,209.06	30,000.00	17,209.06	60,000.00
Conferences & Conventions	5,222.79	5,000.00	222.79	7,500.00
Courier	9.87	498.00	(488.13)	1,000.00
Health & Safety (Protection)	40,735.32	0.00	40,735.32	50,000.00
Insurance	160,530.31	171,543.00	(11,012.69)	171,543.00
Insurance Claims Expense	4,115.76	17,502.00	(13,386.24)	35,000.00
Internet	2,165.33	2,550.00	(384.67)	5,100.00
Legal Fees	508.80	0.00	508.80	32,000.00
Membership Fees	10,102.68	8,750.00	1,352.68	11,000.00
Office Equipment	17,487.30	0.00	17,487.30	10,000.00
Office Supplies/Publications/Awards	7,784.51	2,730.00	5,054.51	12,000.00
Photocopier Supplies/Maint	3,212.56	2,250.00	962.56	4,500.00
Postage	0.00	252.00	(252.00)	500.00
Provincial Grants & Subsidies - COVID	0.00	0.00	0.00	0.00
Recoveries - Muncipal	(464.87)	0.00	(464.87)	(50,000.00)
Recruitment	(1,939.61)	1,000.00	(2,939.61)	3,000.00
Staff Training	23,941.67	10,002.00	13,939.67	20,000.00
Surplus Adjustment - Capital	0.00	0.00	0.00	0.00
Surplus Adjustment - From Reserves	0.00	0.00	0.00	0.00
Telephone	6,631.57	5,598.00	1,033.57	11,200.00
Travel	3,388.34	4,650.00	(1,261.66)	9,300.00
<u>TRAILS</u>	<u>200,597.93</u>	<u>174,633.00</u>	<u>25,964.93</u>	<u>302,483.00</u>
Salaries / Benefits	50,107.39	54,633.00	(4,525.61)	109,273.00
Salary Allocations	0.00	0.00	0.00	0.00
Algonquin - Rental Recoveries	779.36	0.00	779.36	0.00
Algonquin Trail Development	175,799.56	120,000.00	55,799.56	4,029,538.00
Algonquin Trail Donations	(280.00)	0.00	(280.00)	(3,500,000.00)
Algonquin Trail Federal Recoveries	0.00	0.00	0.00	(1,470,000.00)
Algonquin Trail Other Recoveries	(28,480.41)	0.00	(28,480.41)	(30,000.00)
Algonquin Trail Prov Recoveries	0.00	0.00	0.00	(200,000.00)
Bad Debt Expense	0.00	0.00	0.00	0.00
Donations	0.00	0.00	0.00	0.00
K&P Rail Line Development	112.14	0.00	112.14	23,210.00
K&P Rail Recoveries - Provincial	0.00	0.00	0.00	0.00
Office Expense	948.02	0.00	948.02	0.00
Equipment Expense	1,611.87	0.00	1,611.87	0.00
Recruitment	0.00	0.00	0.00	0.00
Recovery - Provincial	0.00	0.00	0.00	0.00
Surplus Adj - Capital	0.00	0.00	0.00	3,534,000.00
Surplus Adj - Trf From Reserve	0.00	0.00	0.00	(2,193,538.00)
Surplus Adj - Trf to Reserve	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00
<u>MAINTENANCE</u>	<u>2,561,493.41</u>	<u>3,768,119.00</u>	<u>(1,206,625.59)</u>	<u>6,981,293.00</u>
Salaries	1,068,331.71	1,227,435.00	(159,103.29)	2,454,880.00
Benefits	302,121.55	366,706.00	(64,584.45)	733,413.00
Bridges and Culverts	150.33	13,336.00	(13,185.67)	40,000.00
Hard Top Maintenance	44,687.72	128,336.00	(83,648.28)	385,000.00
Recoveries	(19,479.08)	(49,998.00)	30,518.92	(100,000.00)
Roadside Maintenance	5,908.35	50,008.00	(44,099.65)	150,000.00
Safety Devices	64,482.72	352,296.00	(287,813.28)	798,000.00
Winter Control	1,095,290.11	1,680,000.00	(584,709.89)	2,520,000.00
<u>EQUIPMENT</u>	<u>1,513,144.98</u>	<u>806,333.00</u>	<u>706,811.98</u>	<u>1,567,942.00</u>
Salaries	124,156.93	126,873.00	(2,716.07)	253,744.00
Benefits	37,668.00	41,990.00	(4,322.00)	83,980.00
Salary Allocations	(60,395.25)	(51,558.00)	(8,837.25)	(103,112.00)
Provincial Grants & Subsidies - COVID	0.00	0.00	0.00	0.00
Recoveries	0.00	(7,500.00)	7,500.00	(15,000.00)
Small Equipment, Misc	9,791.24	27,798.00	(18,006.76)	55,600.00
Surplus Adjustment - Capital Equipment	831,583.94	0.00	831,583.94	4,401,000.00
Surplus Adjustment - Trf From Reserves	0.00	0.00	0.00	(4,401,000.00)
Surplus Adjustment - Trf To Reserves	0.00	0.00	0.00	0.00
Vehicle Operating Costs - Fuel	251,001.96	405,000.00	(153,998.04)	666,750.00
Vehicle Operating Costs - Insurance	31,494.98	51,730.00	(20,235.02)	51,730.00
Vehicle Operating Costs - Licence	0.00	0.00	0.00	65,000.00
Vehicle Operating Costs - Repairs & Supplies	295,163.18	215,000.00	80,163.18	525,000.00
Vehicle Operating Revenue	(7,320.00)	(3,000.00)	(4,320.00)	(15,750.00)

COUNTY OF RENFREW
TREASURER'S REPORT - Operations Committee
JUNE 2024

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
HOUSING	100,742.51	109,212.00	(8,469.49)	180,750.00
Major Repairs	0.00	0.00	0.00	0.00
Operating Expenses	100,742.51	109,212.00	(8,469.49)	180,750.00
Surplus Adjustment - Capital	0.00	0.00	0.00	285,000.00
Surplus Adjustment - Trf From Reserves	0.00	0.00	0.00	(285,000.00)
OTHER	2,533,564.86	4,200,000.00	(1,666,435.14)	36,595,744.00
Depreciation	5,515,383.21	5,350,002.00	165,381.21	10,700,000.00
Surplus Adjustment - Capital Construction	2,533,564.86	4,200,000.00	(1,666,435.14)	36,595,744.00
Surplus Adjustment - Depreciation	(5,515,383.21)	(5,350,002.00)	(165,381.21)	(10,700,000.00)
Surplus Adjustment - TRF to Reserves	0.00	0.00	0.00	0.00
CONSTRUCTION - LABOUR CLEARING ACCOUNT	0.00	0.00	(0.00)	0.00
Salaries	318,099.05	318,188.00	(88.95)	636,375.00
Benefits	79,607.78	85,098.00	(5,490.22)	170,195.00
Charge to Capital Construction above	(397,706.83)	(403,286.00)	5,579.17	(806,570.00)
TOTAL EXPENDITURES	7,987,489.23	10,152,083.00	(2,164,593.77)	47,684,789.00
REVENUES				
Municipal Contribution	(159,394.93)	8,754,415.00	(8,913,809.93)	10,989,045.00
Misc	22,614.16	13,400.00	9,214.16	100,000.00
Provincial Grants & Subsidies	1,199,270.00	1,199,268.00	2.00	2,398,538.00
Surplus Adjustment - Temp Loan	6,925,000.00	185,000.00	6,740,000.00	1,832,960.00
Surplus Adjustment - TRF from Reserves	0.00	0.00	0.00	32,364,246.00
TOTAL REVENUES	7,987,489.23	10,152,083.00	(2,164,593.77)	47,684,789.00
MUNICIPAL SURPLUS / (DEFICIT)	0.00	0.00	0.00	0.00

Renfrew County Housing Corporation
Consolidated Treasurer's Report
JUNE 2024

<u>Description</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Full Year Budget</u>
SALARIES	957,963.04	1,244,801.00	(286,837.96)	2,489,601.00
BENEFITS	251,280.84	339,623.00	(88,342.16)	679,245.00
ADMINISTRATION	594,157.83	824,209.00	(230,051.17)	1,407,913.00
BUILDING - HEAT LIGHT POWER	602,000.76	496,098.00	105,902.76	992,195.00
BUILDING - CAPITAL REPAIRS - non TCA	944,405.20	640,314.00	304,091.20	1,280,625.00
BUILDING - ELEVATOR	21,822.99	35,106.00	(13,283.01)	70,207.00
BUILDING - GARBAGE REMOVAL	64,024.92	40,476.00	23,548.92	80,929.00
BUILDING - GROUNDS KEEPING	17,970.45	37,362.00	(19,391.55)	74,684.00
BUILDING - HEATING & PLUMBING	80,211.37	71,178.00	9,033.37	142,355.00
BUILDING - NATURAL GAS	126,456.51	103,176.00	23,280.51	206,384.00
BUILDING - PAINTING	56,615.09	127,146.00	(70,530.91)	254,320.00
BUILDING - REPAIRS & MAINTENANCE	540,648.13	350,016.00	190,632.13	700,000.00
BUILDING - SNOW REMOVAL	294,476.38	337,348.00	(42,871.62)	506,000.00
BUILDING - TAXES	897,083.34	893,640.00	3,443.34	1,787,287.00
BUILDING - WATER	412,376.25	395,976.00	16,400.25	791,921.00
FINANCIAL - COCHI	258,448.15	100,002.00	158,446.15	200,000.00
FINANCIAL - COHB	0.00	0.00	0.00	0.00
FINANCIAL - DEPRECIATION	688,852.55	672,798.00	16,054.55	1,345,600.00
FINANCIAL - HPP	1,681,787.59	1,650,288.00	31,499.59	3,300,574.00
HOME OWNERSHIP REVOLVING LOANS	27,239.67	0.00	27,239.67	0.00
FINANCIAL - IAH HADD	14,300.00	8,502.00	5,798.00	17,000.00
FINANCIAL - MORTGAGE - INTEREST	6,519.61	166,020.00	(159,500.39)	332,043.00
FINANCIAL - ONTARIO RENOVATES (IAH & SIF)	0.00	0.00	0.00	0.00
FINANCIAL - OPHI	7,729.69	0.00	7,729.69	0.00
FINANCIAL - RENT SUPPLEMENT	139,065.00	145,380.00	(6,315.00)	290,761.00
FINANCIAL - RENT WAIVER	2,573.00	30,066.00	(27,493.00)	60,000.00
Surplus Adjustment - Depreciation	(688,852.55)	(672,798.00)	(16,054.55)	(1,345,600.00)
Surplus Adjustment - Mortgage Principal	55,517.42	55,938.00	(420.58)	111,871.00
Surplus Adjustment - TCA	985,454.69	1,400,000.00	(414,545.31)	3,322,890.00
Surplus Adjustment - Transfer to Reserves	0.00	0.00	0.00	200,910.00
EXPENSES	9,040,127.92	9,492,665.00	(452,537.08)	19,299,715.00
COUNTY TRANSFER - BASE	3,228,906.00	3,228,906.00	0.00	6,457,815.00
COUNTY TRANSFER - COCHI	481,559.43	406,680.00	74,879.43	813,355.00
COUNTY TRANSFER - COCHI Admin	0.00	24,030.00	(24,030.00)	48,065.00
COUNTY TRANSFER - COHB	0.00	1,500.00	(1,500.00)	3,000.00
COUNTY TRANSFER - COHB Admin	250.00	0.00	250.00	0.00
COUNTY TRANSFER - SSRF	0.00	649,998.00	(649,998.00)	1,300,000.00
COUNTY TRANSFER - HPP	1,783,698.32	1,695,372.00	88,326.32	3,390,740.00
COUNTY TRANSFER - HPP Admin	44,615.00	89,232.00	(44,617.00)	178,460.00
COUNTY TRANSFER - IAH - HADD	14,300.00	8,502.00	5,798.00	17,000.00
COUNTY TRANSFER - IAH - Ontario Renovates	0.00	0.00	0.00	0.00
COUNTY TRANSFER - OPHI	7,729.69	237,642.00	(229,912.31)	475,285.00
COUNTY TRANSFER - OPHI Admin	0.00	12,510.00	(12,510.00)	25,015.00
COUNTY TRANSFER - CMHC FUNDING	0.00	88,500.00	(88,500.00)	177,000.00
GAIN / (LOSS) - DISPOSAL OF ASSETS	2,127.96	0.00	2,127.96	0.00
HOME OWNERSHIP REVOLVING LOANS	27,239.67	0.00	27,239.67	0.00
INTEREST ON INVESTMENTS	45,972.48	47,502.00	(1,529.52)	95,000.00
MISC REVENUE	33,445.65	32,508.00	937.65	65,000.00
PROV SUBSIDY - DEBENTURES	0.00	0.00	0.00	319,730.00
Surplus Adjustment - Transfer from Reserves	0.00	0.00	0.00	934,250.00
TENANT REVENUE	2,493,863.88	2,500,020.00	(6,156.12)	5,000,000.00
REVENUES	8,163,708.08	9,022,902.00	(859,193.92)	19,299,715.00
Municipal SURPLUS / (DEFICIT)	(876,419.84)	(469,763.00)	(406,656.84)	0.00
less: Surplus Adjustment - Depreciation	(688,852.55)	(672,798.00)	(16,054.55)	(1,345,600.00)
add: Surplus Adjustment - TCA	985,454.69	1,400,000.00	(414,545.31)	3,322,890.00
add: Surplus Adjustment - Transfer To Reserves	0.00	0.00	0.00	200,910.00
less: Surplus Adjustment - Transfer From Reserves	0.00	0.00	0.00	(934,250.00)
add: Surplus Adjustment - Principal Payments	55,517.42	55,938.00	(420.58)	111,871.00
Accounting SURPLUS / (DEFICIT)	(524,300.28)	313,377.00	(837,677.28)	1,355,821.00



The ONE Investment Program Performance Report- June 2024

The following are the performance statistics for all ONE Legal List investment portfolios as of the date noted above. This report is for informational purposes only and provides average returns over the periods stated. Individual investor returns may vary according to investment time horizon. All returns stated are net of fees.

Money Market Portfolio:

Period Ending June 30, 2024:

	Returns
1 month	0.36%
3 months	1.21%
6 months	2.44%
9 months	3.72%
1 year	4.93%

Period Ending June 30, 2024: (Annualized Returns)

	Canadian Government Bond Portfolio	Canadian Corporate Bond Portfolio	Canadian Equity Portfolio
1 Year	5.01%	4.54%	14.37%
2 Year	3.08%	3.70%	15.32%
3 Year	0.40%	-0.69%	6.28%
4 Year	0.32%	-0.83%	13.01%
5 Year	1.11%	0.54%	8.76%
10 Year	1.32%	1.89%	8.80%



**Estimated Allocations of the Canada Community-Building Fund
2024-2028**

Municipality	2016 Population	2021 Population	Percent Change	2024 Allocation	2025 Allocation	2026 Allocation	2027 Allocation	2028 Allocation
Renfrew, County of	88,072	91,511	3.9%	\$ 2,877,117	\$ 2,996,997	\$ 2,996,997	\$ 3,116,877	\$ 3,116,877
Admaston/Bromley, Township of	2,935	2,995	2.0%	94,163	98,087	98,087	102,010	102,010
Arnprior, Town of	8,795	9,629	9.5%	302,737	315,351	315,351	327,965	327,965
Bonnechere Valley, Township of	3,674	3,898	6.1%	122,554	127,660	127,660	132,766	132,766
Brudenell, Lyndoch and Raglan, Township of	1,503	1,552	3.3%	48,795	50,828	50,828	52,861	52,861
Deep River, Town of	4,109	4,175	1.6%	131,263	136,732	136,732	142,201	142,201
Greater Madawaska, Township of	2,518	2,864	13.7%	90,045	93,796	93,796	97,548	97,548
Head, Clara & Maria, United Townships of	248	267	7.7%	8,395	8,744	8,744	9,094	9,094
Horton, Township of	2,887	3,182	10.2%	100,042	104,211	104,211	108,379	108,379
Killaloe, Hagarty & Richards, Township of	2,420	2,410	-0.4%	75,771	78,928	78,928	82,085	82,085
Laurentian Hills, Town of	2,961	2,885	-2.6%	90,705	94,484	94,484	98,263	98,263
Laurentian Valley, Township of	9,387	9,450	0.7%	297,109	309,489	309,489	321,868	321,868
Madawaska Valley, Township of	4,123	3,927	-4.8%	123,465	128,610	128,610	133,754	133,754
McNab/Braeside, Township of	7,178	7,591	5.8%	238,662	248,606	248,606	258,550	258,550
North Algona Wilberforce, Township of	2,915	3,111	6.7%	97,810	101,886	101,886	105,961	105,961
Petawawa, Town of	17,187	18,160	5.7%	570,953	594,742	594,742	618,532	618,532
Renfrew, Town of	8,223	8,190	-0.4%	257,495	268,224	268,224	278,952	278,952
Whitewater Region, Township of	7,009	7,225	3.1%	227,155	236,620	236,620	246,084	246,084

COUNTY OF RENFREW

BY-LAW NUMBER 114-24

**A BY-LAW TO AMEND BY-LAW 63-03 HUMAN RESOURCES CORPORATE
POLICIES AND PROCEDURES FOR THE CORPORATION OF THE COUNTY OF
RENFREW**

WHEREAS on October 29, 2003 the Corporation of the County of Renfrew enacted By-law No. 63-03, a By-law to establish Human Resources Corporate Policies and Procedures for the County of Renfrew;

AND WHEREAS it is deemed desirable and expedient to amend the said By-law for the purpose of establishing a new policy and/or amending and/or removing an existing policy;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That the following policies attached to this By-law be hereby enacted as an amendment to the said By-law 63-03:
 - A-07 Criminal Record Check for Prospective Employees (amended)
 - E-05 Bereavement Leave (amended)
2. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 28th day of August, 2024.

READ a second time this 28th day of August, 2024.

READ a third time and finally passed this 28th day of August, 2024

PETER EMON, WARDEN

GWEN DOMBROSKI, CLERK

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: A-07
POLICY: Criminal Record Check for Prospective Employees				
DATE CREATED: MAY 30/01	REVIEW DATE:	REVISION DATE: AUGUST 28 /24	COVERAGE: All Prospective Employees, aged 18 and over	PAGE #: 1 of 4

POLICY STATEMENT

In order to safeguard County of Renfrew elected officials, employees, residents, volunteers, property/equipment, and the public it serves, it is the policy of the County of Renfrew that all persons considered for employment, aged eighteen (18) and over, must first submit to a criminal record check.

POLICY SCOPE

The criminal record check searches for such records or criminal convictions for which a pardon has not been granted, records of outstanding/pending criminal charges of which the respective police force is aware or can disclose probations, prohibitions, or other judicial orders in effect. The criminal record check will include a search of the Pardoned Sexual Offender Data Base for positions within vulnerable sectors of the County of Renfrew (Bonnechere Manor, Miramichi Lodge, Community Services). A written offer of employment is conditional upon satisfactory completion of a criminal record check.

POLICY DEFINITIONS

Criminal Record Check – a document concerning an individual that was prepared by a police force or service using data on the Canadian Police Information Centre (CPIC) database. May also be called a “Police Record Check”.

Declaration – a written declaration signed by an individual listing all of the individual’s convictions for offences under the Criminal Code of Canada up to the date of the declaration. This does not include any previous offences for which a pardon has been issued or granted.

Vulnerable Sector Check – a police information check plus a check to see if a person has a record suspension (pardon) for sexual offences. Individuals who have jobs where they are in positions of trust of authority over children or vulnerable persons are required to provide a vulnerable sector check.

Vulnerable Person – a person who, because of their age, a disability, or other circumstances, whether temporary or permanent are (a) in a position of dependence on others or (b) are otherwise at a greater risk than the general population of being harmed by a person in a position or authority or trust relative to them.

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: A-07
POLICY: Criminal Record Check for Prospective Employees				
DATE CREATED: MAY 30/01	REVIEW DATE:	REVISION DATE: AUGUST 28 /24	COVERAGE: All Prospective Employees, aged 18 and over	PAGE #: 2 of 4

PROCEDURE

1. All candidates are informed of the County's policy regarding a criminal record check for prospective employees, aged eighteen (18) and over on the job advertisement.
2. A written offer of employment from the County is conditional upon the satisfactory completion of a criminal record check of the prospective employee. The County will accept a valid check if completed in the previous 6 months from the offer being extended.
3. Any costs incurred relating to the application, completion, and submission of a criminal record check, including transportation costs, are the sole responsibility of the prospective employee.
4. After the written offer of employment is made, the prospective employee must apply for a criminal record check. For prospective employees interacting with Vulnerable persons, a request to complete a Vulnerable Sector Check is required.
5. Once the criminal record check is complete, the processing vendor will provide the prospective employee with a certificate or other document indicating the results of the check.
6. The prospective employee is responsible for returning the certificate/document to Human Resources or the Administrative Assistant (LTC) after it is obtained and will be placed on the employee's personnel file. At a minimum, this document is required one business day prior to the prospective employee's start date. If the check is unable to be completed prior to the prospective employee's start date, the individual will be required to communicate with Human Resources or the Administrative Assistant (LTC) to verify if they are eligible to start with the results pending.
7. If a prospective employee has a "positive" result on their criminal record check, Human Resources or the Administrative Assistant (LTC) will need to ask the prospective employee to obtain a detailed summary of their offences. This request can be completed by their local police department at an additional cost to the prospective employee and may require additional time to process. Once this document outlining the details of the prospective employee's criminal convictions

Corporate Policies and Procedures				
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for which a pardon has not been granted, outstanding/pending criminal charges, probations, prohibitions, or other judicial orders in effect is received, it is at the discretion of the Manager of Human Resources in consultation with the appropriate Department Head and Chief Administrative Officer/Deputy Clerk to determine if the prospective employee will be excluded from employment with the County based upon their criminal record check.

8. If the prospective employee's name appears on the Vulnerable Sector Screening Database and the position is in a vulnerable sector of the County of Renfrew, the prospective employee may be excluded from employment.
9. The following extenuating circumstances may be considered, as outlined in section 7, when a criminal record check reveals a criminal conviction, charges, probations, prohibitions, or other judicial orders in effect:
 - (a) The specific duties and responsibilities of the position in question, and the relevance of the criminal convictions, charges, probations, prohibitions, or other judicial orders in effect to that position.
 - (b) The potential risk posed to County of Renfrew elected officials, employees, residents, volunteers, property/equipment, or the public it serves.
 - (c) The period of time since the criminal convictions, charges, probations, prohibitions, or other judicial orders.
 - (d) Any rehabilitative or other efforts undertaken relating to the criminal convictions, charges, probations, prohibitions, or other judicial orders in effect.
10. A written offer of employment may be rescinded to the prospective employee if:
 - (a) They fail to apply for a criminal record check within five (5) working days of the written offer of employment.
 - (b) They apply for a criminal record check but chooses not to sign for its release or chooses not to send the results to Human Resources or the Administrative Assistant (LTC) immediately upon receipt (an extension may be granted for a criminal record check that requires additional processing time; confirmation of this extension must be confirmed by the appropriate police force).

Corporate Policies and Procedures				
DEPARTMENT: Human Resources				POLICY #: A-07
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(c) The results of the criminal record check indicate that the employee cannot be considered for employment based upon, or in light of, the extenuating circumstances outlined in sections 7 and 8 above.

11. After employment commences with the County, should a situation arise where an employee receives a new criminal conviction, charges, probations, prohibitions, or other judicial orders, the employee must immediately notify their supervisor with the following information:
 - a) The date of the infraction.
 - b) Details of the infraction.
 - c) Copy of the summons.
 - d) The date of the hearing.

The Supervisor must notify their Department Head who informs the Human Resources Division of the circumstances.

The Human Resources Division will consult with the Department Head to determine an appropriate course of action, up to and including termination of employment.

12. For Bonnechere Manor and Miramichi Lodge:

Regulation 246/22 (the "Regulation") under the Fixing Long-Term Care Act, 2021 (the "Act") requires declaration from staff of the licensee with respect to proceedings and findings of guilt relating to acts of professional misconduct. Employees will be required to complete this disclosure upon receiving the written offer of employment (Appendix A) in addition to providing the required criminal record check or vulnerable sector check.

APPENDIX A

Disclosure/Declaration

Corporate Policies and Procedures

DEPARTMENT:
Human Resources

POLICY #:
E-05

POLICY:
Bereavement Leave

DATE CREATED:
NOV/90

REVIEW DATE:

REVISION DATE:
AUGUST 28/24

COVERAGE:
All Non-union Employees

PAGE #:
1 of 2

POLICY STATEMENT:

Employees are granted a paid leave of absence for certain family members in the event of their death. In order to be eligible for bereavement leave days under this policy, an employee must have been employed with the County for at least two consecutive weeks. If an employee is not eligible for paid bereavement leave under this policy, they may have entitlements under the *Employment Standards Act, 2000* as amended or replaced.

POLICY SCOPE:

This policy governs the bereavement leave day entitlements for all non-union County of Renfrew employees. Unionized staff should consult the appropriate Collective Agreement for any deviations to this policy.

DEFINITIONS:

There are no definitions in this policy.

POLICY CONTENT:

1. The following apply to permanent full-time employees:
 - (a) The Employer pays an employee at the employee’s straight time hourly rate for all regular time lost in the event of death for the following:

Maximum five (5) days	<ul style="list-style-type: none"> • Spouse (married or unmarried) and child(ren). • Pregnancy loss (the person who was pregnant, the spouse of the person who was pregnant).
Maximum three (3) days	<ul style="list-style-type: none"> • Parent, Step-Parent, Foster Parent, Grandparent, Step-Grandparent, Grandchild, Step-Grandchild. • Sister, Brother, Brother-in-law, Sister-in-law, Son-in-law, Daughter-in-law, Father-in-law, Mother-in-law of employee; or • A relative of the employee who is dependent on the employee for care or assistance.

Corporate Policies and Procedures

DEPARTMENT:
Human Resources

POLICY #:
E-05

POLICY:
Bereavement Leave

DATE CREATED:
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REVIEW DATE:

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AUGUST 28/24

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All Non-union Employees

PAGE #:
2 of 2

- (b) In no event is an employee eligible for leave due to a former spousal relationship or relationship by marriage that has since ended or has been terminated by divorce or annulment.
 - (c) When the funeral occurs outside the area, such paid leave may include reasonable travelling time at the discretion of Management.
 - (d) One (1) day leave is granted without loss of salary or wages for those employees that are not eligible for bereavement leave under section a) but are attending a funeral as a pallbearer. A request for such leave is given twenty-four (24) hours in advance of such leave, unless, under extenuating circumstances, such advance notice is not possible.
 - (e) In the event that bereavement leave is required while an employee is on paid vacation, such paid vacation is re-credited to the employee.
2. Bereavement leave entitlements under 1 a) are available to permanent part-time employees to the extent that such leave is required on days they are scheduled to work.
 3. All non-union contract, casual and student employees are entitled to up to two unpaid bereavement leave days per occurrence, to the extent that such leave is required on days they are scheduled to work.
 4. Bereavement leave can be taken at the time of the family member's death, and/or sometime later to attend a funeral, memorial service or tend to estate matters.
 5. The Employer will make reasonable accommodations for religious beliefs and practices where a duty to accommodate exists under the *Ontario Human Rights Code, 1990*. Employees are to speak with their supervisor regarding this request.
 6. Where there are extenuating circumstances and the employee is unable to provide the employer with advanced notice of taking bereavement leave, the employee is required to inform the employer as soon as possible after starting the leave. As well, the employer can ask for evidence "reasonable in the circumstances" to verify the employees of entitlement to the leave. This may take the form of a death certificate, a notification from a funeral home, a published obituary, a copy of a printed program from a memorial service or communication from a legal office setting up an appointment to discuss estate matters.

August 28, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Monthly Project Status Report

Attached is the Monthly Project Status Report for the information of Council.

2. Capital Program Variance Report

Attached is the Capital Program Variance Report for the information of Council.

3. American Public Works Association (APWA) PWX Program Review Committee

Attached as information is an expression of appreciation from the APWA President in supporting Lee Perkins, Director for a one-year term volunteer position as a member of the PWX Program Review Committee from September 2024 to August 2025.

The PWX Program Review Committee guides the topic selection for the annual PWX, judge proposals, provides vision for new educational areas, suggests different training formats and provides contacts with speakers nationally. Committee members are required to attend a two-day meeting in January in Kansas City, Missouri. Additional time commitments include availability for a six-week period in mid-November through January to read and rank approximately 375 proposals prior to the January meeting. The APWA and its subsidiary Canadian Public Works Association (CPWA) serve professionals in all aspects of public works—a fact that sets it apart from other organizations and makes it an effective voice of public works throughout North America.

With a worldwide membership of more than 30,000 strong, APWA/CPWA includes not only personnel from local, county, state/province, and federal agencies, but also private sector personnel who supply products and services to those professionals.

4. Automated Speed Enforcement

With a focus on public safety a number of municipalities across Ontario have, or are in the process of, implementing Automated Speed Enforcement (ASE). Ontario Regulation 398/19 of the Highway Traffic Act allows municipalities to enforce speed in Community Safety and School Safety Zones on roads with speeds under 80 km/h. Both the Ontario Traffic Council and the Ontario Traffic Manual guidelines support Automated Speed Enforcement.

Staff at the County of Renfrew have investigated the possibility of Automated Speed Enforcement on County roads and found that it is feasible. By partnering with the Association of Municipalities of Ontario (AMO), Local Authority Services (LAS), an ASE could be implemented in as little as 12 months. They offer a turnkey, not-for-profit, ASE program inclusive of cameras, data handling and ticket processing. Following the issuance of the ticket by the processing centre (printed and mailed), the defendant can then pay their fine at the Provincial Offences Court or proceed to dispute the charge. ASE benefits from a lower dispute rate than other Provincial Offence charges. Given the reduced Provincial Offences charges being laid, Courts Administration and Prosecution anticipate they have the capacity to administer this workload.

Automated Speed Enforcement Costs				
	Low Estimate	Reasonable Estimate	High Estimate	
Fixed lease costs for camera unit (monthly)	\$2,400.00	\$2,700.00	\$4,400.00	(1)
Hydro (monthly)	\$0.00	\$25.00	\$65.00	(2)
Processing charge (per ticket)	\$12.00	\$12.00	\$12.00	(3)
MTO lookup fee (per license plate inquiry)	\$1.08	\$2.16	\$6.48	(4)
Fine revenue (per ticket)	-\$90.00	-\$65.00	-\$45.00	(5)
Allowance for non-payment of tickets	\$0.00	\$6.50	\$9.00	(6)
Break even in tickets (monthly)	31	61	255	
1) Costs to lease camera unit include cellular connection and first-time installation. Price varies dependent on the length of lease, 6 months being the shortest and most expensive, 3 years being the longest.				
2) Electricity must be provided and is not included in price. Depending on location, we may be able to combine with streetlights or signals.				
3) Processing provided by LAS joint processing centres - currently operating in Barrie and Rockland. Processing officer reviews images for validity prior to notice to defendant.				

- | |
|--|
| 4) MTO fee for plate lookup is required each time plate information is pulled. This may not always result in a charge being laid. |
| 5) Fines for the most common speeding offense allows the County to retain \$45 - these fines are doubled in areas that are both school and community safety zones. |
| 6) Not all charges are able to be collected - collection rates range from 100% - 80%, depending on the type of ticket |

Given that net POA fine revenue is shared with the City of Pembroke and used as general revenue to benefit the entire County, it would be beneficial to have a wider implementation across local municipal roads and the City of Pembroke. In light of this, staff were directed to:

- a. begin the process of Automated Speed Enforcement on County Roads that meet the Ontario Provincial Government criteria using the Local Authority Services (LAS) provided solution;
- b. communicate with all lower-tier municipalities, including the City of Pembroke, to request their participation in Automated Speed Enforcement (ASE) on local roads where applicable; and,
- c. communicate with all local Police detachments in order for them to provide their comments on Automated Speed Enforcement (ASE).

5. **PWC-2022-47 – Contract Amendment for Additional Engineering Services for Reconstruction of County Structure C201 (Broomes Creek Culvert) and Dam**

J.L. Richards & Associates is nearing completion of the design for reconstruction of County Structure C201 (Broomes Creek Culvert) and Dam. The initial Request for Proposal (RFP) for these services identified that the reconstructed road would be of a similar dimension to the existing; however, after review during the preliminary design phase, County staff requested that the width of the road approaching and over the structure be increased to meet current Canadian Highway Bridge Design Code requirements and guidelines for geometry of roads. This increased the overall scope of the design as greater analysis of slopes, road transitions, and structural requirements were required.

Staff requested the widening to align with current guidelines in order to improve safety for all road users up to and over the structure – motorized and active. Any geometric changes in the future would be cost prohibitive to accomplish. As the reconstructed structure will have a design life of greater than 75 years, now is the time to ensure it is constructed to meet all transportation needs and code, both now and over the next century.

The cost of the additional design services for the widening is \$42,255 plus applicable taxes, which increases the upset limit of the Contract to \$267,039, plus applicable taxes. Sections 22 and 24 of County Policy GA-01, Procurement of Goods and Services, indicate that where a change in the scope of work originally procured has been identified as being required, which will necessitate a

change to the Contract as originally awarded, it may be awarded through a non-competitive purchase.

As the funds for the additional services are not included in the 2024 Capital Budget for C201 (Broomes Creek Culvert), but are not greater than \$100,000 in excess of the approved budget, the Operations Committee approved the additional design costs increasing the upset limit of the Contract to \$267,039, plus applicable taxes.

RESOLUTIONS

6. **Hwy 17 Champlain Bridge Rehabilitation – Municipality of West Nipissing – Request for Support**

RESOLUTION NO. OP-CC-24-08-82

Moved by Chair

Seconded by Committee

THAT County Council send a letter under the Warden's signature to the Minister of Transportation in support of the request from the Corporation of the Municipality of West Nipissing in regards to the replacement of the Champlain Bridge, located on Highway 17, west of the Town of Sturgeon Falls.

Background

Attached is a resolution from the Municipality of West Nipissing requesting that communities served by Highway 17 submit a letter to the Ministry of Transportation supporting the request to have the Champlain Bridge assumed by the Province.

BY-LAWS

7. **PWO-2024-09 – One Vibratory Dual Drum Roller**

RESOLUTION NO. OP-CC-24-08-86

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWO-2024-09 as submitted by J.R. Brisson Equipment Ltd., Stittsville, Ontario for the supply and delivery of one vibratory dual drum roller in the amount of \$151,962, plus applicable taxes; AND THAT County Council adopt a By-law to execute the purchase.

Background

Canoe submissions were requested and received for the purchase of one vibratory dual drum roller as follows:

1. J.R. Brisson Equipment Ltd., Stittsville, Ontario	\$151,962
2. SMS Equipment, Etobicoke, Ontario	\$199,499
3. Toromont CAT, Kanata, Ontario	\$246,700

Financial Implications

The current 2024 Departmental Budget includes funds in the amount of \$120,000 for one vibratory dual drum roller. Staff reviewed the tender results and recommend that the balance of the required funds be obtained from savings incurred from previous 2024 approved equipment purchases. This tender was processed in accordance with the County of Renfrew Corporate Policy GA-01, Procurement of Goods and Services.

All of which is respectfully submitted.

Glenn Doncaster, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, K. Watt, M. Willmer

Department of Public Works & Engineering
Capital Works Monthly Project Status Report - August 2024

Project Name/Municipality	Location		Lengths	General Description	Status/Schedule							Comments	
	From	To			EA	Survey	Design	Tender/RFP	Award	Const. Start	Const. End		
ROAD RECONSTRUCTION/REHABILITATION													
1	River Road	Moore Street	Dochart Street	2.03	Pulverize & Pave	100%	100%	100%	March	May	early-July	late-August	Construction by Bonnechere Excavating Inc.
1	River Road	County CP Trail	Casteford Bridge S EXP Joint	2.16	SAMI & Asphalt Overlay	100%	100%	100%	March	May	early-July	late-August	Construction by Bonnechere Excavating Inc.
5	Stone Road	Mhusk Road	Highway 60	5.13	Pulverize & Pave	100%	100%	100%	March	April	late-May	early-August	Construction by Thomas Cavanaugh
8	Cobden Road	Highway 60/County Road 9	Cobden Urban Beginning	14.46	SAMI & Single Surface Treat	100%	100%	100%	March	April	early-August	late-August	Construction by Walker
13	Mountain Road	Stafford Third Line	Highway 17	4.10	Pulverize & Pave	100%	100%	100%	March	April	late-May	early-July	Construction completed by Greenwood Paving
19	Mud Lake Road	County Road 24	Pembroke South Limit	4.75	SAMI & Single Surface Treat	100%	100%	100%	March	May	early-July	early-August	Construction by Walker
30	Lake Dore Road	Sperberg Road	Traillblazers Road	2.28	Pulverize & Pave	100%	100%	100%	April	May	late-July	late-August	Construction by BEI
37	Murphy Road	Woodland Crescent	County Road 51 (Petawawa Blvd.)	1.39	Urbanization / Reconstruction	100%	100%	100%	May	June	July	November	Partnership w/ Petawawa; Design by Jp2g; Construction by BEI
64	Opeongo Road	Wieland Shore Road	Highway 41	13.46	Asphalt Overlay	100%	100%	100%	February	March	mid-May	mid-August	Construction by Greenwood Paving; Project extended
65	Centennial Lake Road	Matawatchan/Brougham Twp Line	2872 Centennial Lake Road	2.26	Pulverize & Pave w/ Base	100%	100%	100%	April	May	early-July	early-August	Close-Cut-Clearing by Crains; Construction by JWK
70	Ruby Road	County Road 512	Gorman Road	4.28	Asphalt Overlay	100%	100%	100%	May	May	early-September	mid-October	Construction by JWK
72	Ridge Road	Champlain Street	Deep River Road	0.17	Reconstruction	30%	10%	20%					Project being deferred to align with Deep River CIP
73	Deep River Road	Huron Street/Algonquin Street	Champlain Street	0.35	Reconstruction	100%	100%	100%	June	July	mid-August	mid-October	Partnership w/ Deep River; Jp2g Design; McCre Construction
508	Calabogie Road	County Road 52	Goshen Road	4.28	SAMI & Asphalt Overlay	100%	100%	100%	April	May	early-September	late-October	Construction by Mcrea Excavating
512	Foymount Road	Hubers Road	County Road 515	3.27	Pulverize & Pave	100%	100%	100%	April	May	early-September	mid-October	Construction by Greenwood Paving
512	Foymount Road	B257	Lake Clear Road	1.28	Reconstruction	100%	100%	100%	2023	2023	early-June	October	Ongoing from 2023; Design by BTE; Construction by BEI;
515	Palmer Road	County Road 62	Finch Road	6.54	Pulverize & Pave	100%	100%	100%	April	May	early-August	early-September	Construction by BEI
	Scratch Coat Paving	Various Locations			Thin Lift Asphalt Overlay/Patch	100%	100%	100%	May	June	late-July	late-August	Construction by Greenwood Paving
	Traffic Signal Upgrades	Various Locations			Upgrades to ADDA	100%	100%	100%	March	April	May	August	Design and construction by Partham Engineering
BRIDGE/CULVERT RECONSTRUCTION/REHABILITATION													
B007	Butler Bridge	Admaston/Bromley (Butler Road)			Major Rehabilitation	100%	100%	100%	December	January	early-June	late-October	Design by Stantec; Construction by BEI
B102	Brennans Creek Bridge	Killaloe, Hagarty & Richards (CR512 Queen Street)			Minor Rehabilitation	100%	100%	100%	January	February	early-July	late-August	Design by Stantec; Construction by KB Civil
B103	O'Grady Bridge	Killaloe, Hagarty & Richards (O'Grady Settlement Road)			Engineering for Replacement	100%	100%	50%	2025	2025	2025	2025	Project deferred to 2025; Design by HP Engineering
B108	Tramore Bridge	Killaloe, Hagarty & Richards (Tramore Road)			Minor Rehabilitation	100%	100%	100%	April	May	early-July	early-September	Design by HP; Construction by DW Building Restoration
B156	Burnt Bridge	Brudenell, Lyndoch & Raglan (Burnt Bridge Road)			Engineering for Major Rehab	100%	100%	60%	2025	2025	2025	2025	Project deferred to 2025; Design by J.L. Richards
B181	Peter Black Bridge	Laurentian Valley (CR24 White Water Road)			Major Rehabilitation	100%	100%	100%	March	April	early-June	late-September	Design by WSP; Construction by BEI
B232	Cochrane Creek Bridge	North Algona Wilberforce (Cement Bridge Road)			EA & Engineering for Closure	50%	50%	30%	-	-	-	-	Construction deferred; CHER & Arch Study being prepared
B257	Harrington Creek Bridge	Bonnechere Valley (CR512 Foymount Road)			Replacement	100%	100%	100%	2023	2023	early-June	October	Included in 512 Reconstruction;
C001	Berlanquet Creek Culvert	Admaston/Bromley (CR5 Stone Road)			Concrete Invert Liner	100%	100%	100%	February	March	mid-July	late-September	Design by HP; Construction by Clearwater
C012	Farquharson's Culvert	Admaston/Bromley (S. McNaughton Road)			Replacement	100%	100%	10%	-	-	-	-	Construction deferred;
C051	Harris Creek Culvert	Admaston/Bromley (Proven Line)			Replacement	100%	100%	100%	April	May	late-June	early-July	Internal design & construction
C062	John Watson Culvert 2	Brudenell, Lyndoch & Raglan (John Watson Road)			Replacement	100%	100%	100%	May	June	mid-August	late-August	Internal design & construction
C134	Campbell Drive Culvert	McNab/Braeside (Campbell Drive)			Concrete Invert Liner	100%	100%	100%	February	March	mid-July	late-September	Design by HP; Construction by Clearwater
C204	Bellows Creek Culvert	Whitewater Region (CR12 Westmeath Road)			Major Rehabilitation	100%	100%	100%	February	March	mid-July	late-October	Design by WSP; Construction by Premier North
C215	Elm Creek Culverts	Whitewater Region (Snake River Line)			Replacement	100%	100%	100%	May	June	early-August	early-August	Internal design & construction
C221	Kenny's Culvert	Whitewater Region (Pleasant Valley Road)			Replacement	100%	100%	90%	May	June	early-October	mid-October	Internal design & construction
C268	St. Columbkille's Culvert	Laurentian Valley (CR58 Round Lake Road)			Minor Rehabilitation	100%	100%	100%	April	May	early-August	late-September	Design by Stantec; Construction by Dalcon
C325	Neilson Creek Culvert	Bonnechere Valley (Lake Clear Road)			Replacement	100%	100%	100%	April	May	early-September	late-September	Internal design & construction
C339*	Lynch Road Culvert	Admaston/Bromley (Lynch Road)			Replacement	100%	100%	100%	April	May	mid-July	late-July	Partnership w/ Admaston/Bromley; Internal Design & Cons.
	General Bridge Repairs	Various Locations											
FUTURE ENGINEERING													
B01	Instant Creek Bridge	Greater Madawaska (Ferguson Lake Road)			Engineering for Replacement	60%	30%	10%	July	September	2026	2026	RFP issued; MCEA done in 2012
B1:	Abba Creek Culvert	McNab/Braeside (CR52 Burnstown Road)			Engineering for Rehabilitation	20%	20%	10%	May	August	2025	2025	Design by HP;
B1:	Combermere Bridge	Madawaska Valley (CR62 Combermere Road)			Engineering for Rehabilitation	100%	100%	90%	2023	2023	2025	2025	Design by Jacobs Engineering, ongoing;
C00	Combard Culvert	Admaston/Bromley (Chris Ruddy Road)			Engineering for Replacement	30%	10%	10%	May	June	2025	2025	Internal design, RFP needed for Geotech
C0:	Ché Culvert	Laurentian Valley (Sandy Beach Road)			Engineering for Replacement	30%	20%	20%	-	-	2025	2025	Internal design
C0:	Lake River Culvert	Admaston/Bromley (CR8 Cobden Road)			Engineering for Replacement	30%	20%	20%	-	-	2025	2025	Internal design
C1:	Robertson Twin Pipes	McNab/Braeside (Robertson Line)			Engineering for Replacement	100%	100%	90%	2023	2023	2025	2025	Design by Jp2g, ongoing;
C2:	Comes Creek Culvert	Whitewater Region (CR7 Foresters Falls Road) - 2025			Engineering for Replacement	100%	100%	90%	2023	2023	2025	2025	Includes dam replacement; Design by J.L. Richards, ongoing;
C2:	Robertson Bridge	North Algona/Wilberforce (Burnt Bridge Road)			Engineering for Replacement	30%	10%	10%	-	-	2025	2025	Internal design, RFP needed for Geotech
C3:	Leads Culvert	McNab/Braeside (CR52 Burnstown Road)			Engineering for Replacement	30%	10%	10%	-	-	2025	2025	Internal design, RFP needed for Geotech

OPERATIONS PROGRAMS										
Type	Description	Term (Years)	Type	Specification	Tender	Award	Start	Complete	Status/Comments	
1	Pavement Marking	Paint/Glass Beads/Lines/Symbols	1	Equipment/Material	February	March	April	May	October	Ongoing
2	Street Sweeping	Winter/Debris Removal	1	Equipment	February	March	April	May	June	Complete
3	Maintenance and Catch Basin Cleaning	Winter/Debris Removal	1	Equipment	February	March	April	May	June	Complete
4	Roadside Brushing	Tree/Brush Removal	1	Equipment	May	June	June	July	December	Ongoing
5	Steel Sign Post Quotation	Sign Installation Hardware	1	Material	April	April	June	June	August	Ongoing
6	Weed Control	Wild Parsnip/Poison Ivy	1 (5)	Equipment/Material	February	April	May	June	July	Complete
7	Signs & Traffic Control Equipment	Road Signage	1	Material	April	April	June	June	July	Ongoing
8	AVL Service Renewal	Automatic Vehicle Location	10	Application/Network/Data	May	2020	2020	June	2030	Ongoing
9	Shouldering	Granular/Sealing	1	Material/Installation	Internal	Internal	Internal	June	October	Ongoing
10	Calcium Chloride	Pre-wet Sodium Chloride	1	Material	May	May	June	June	July	Ongoing
11	Crack Sealing	Pavement Preservation	1	Material/Installation	May	June	July	August	August	Ongoing
12	Curb Repair	Replace/Repair	1	Material/Repair	June	July	Aug	Aug/Sept	Aug/Sept	Ongoing
13	Winter Sand	Winter Abrasives	1	Supply/Delivery/Process	April	August	August	August	September	Ongoing
14	Loader Rental	Winter Operations	1	Equipment	April	August	August	August	September	Ongoing
EQUIPMENT TENDERS										
Tender	Description	Quantity	Type	Specification	Tender	Canoe	Award	Delivery	Status/Comments	
1	U-Body Water Tank	PW Operations -CP	1	New	April 2023	September 2023	-	October 2023	August 2024	Purchased 2023
2	Dual Drum Vibratory Roller	Shoulder Compaction	1	New	April 2023	-	November 2023	November 2023	December 2023	Complete
3	Service Vehicle	PW Operations-Mechanic WWRP	1	Replace	May 2022	June 2022	-	August 2022	2024	Complete
4	LDT (Light Duty Truck)	1/2 ton 4WD	1	Replace	April 2023	October 2023	-	November 2023	February 2024	Complete
5	HDT (Heavy Duty Truck(s))	Combination Plow/Spreader	3	Replace	April 2023	-	September 2023	October 2023	August 2024	Purchased 2023
6	Wheeled Excavator	Wheeled Excavator and Attachments	1	New	April 2023	-	October 2023	November 2023	March 2024	Complete
7	HDT (Heavy Duty Truck)	Combination Plow/Spreader	1	Replace	February	-	September	Spetember	2025	Ongoing
8	LDT (Light Duty Truck(s))	(4 x 1/2 ton 4WD) (2 x 3/4 ton 4WD)	6	Replace	February	February	-	April	September	Ongoing
9	MDT (Medium Duty Truck(s))	(3 ton 4WD)	2	Replace	March	August	-	August	October	Ongoing
10	Tractor	Tractor	2	Replace	February	May	-	June	August	Ongoing
11	Enclosed Cargo Trailer 16'	PW Operations-CP&GP	2	New	March	July	-	August	September	Ongoing
12	20 Ton Float Trailer	(1 x 2 axle)	1	Replace	April	July	-	August	September	Ongoing
13	30 Ton Float Trailer	(1 x 3 axle)	1	Replace	April	August	-	September	October	Ongoing
14	Roller 66"	Construction Section	1	New	April	-	June	August	September	Ongoing
15	Diesel Plate Packer	Construction Section	1	New	April	July	-	August	September	Ongoing
16	Asphalt Hot Box	PW-Operations-CP	1	Replace	April	July	-	August	August	Ongoing
17	Steamer	PW Operations-All 4 Patrols	4	Replace	July	August	-	August	October	Ongoing
18	Cutter	PW-Sign Shop	1	New	June	June	-	July	September	Ongoing
19	Retroreflectometer	PW-Operations	1	Replace	June	June	-	July	August	Ongoing
HOUSING										
Tender	Location(s)	Type	Type	Design	Tender	Award	Start	Complete	Status/Comments	
1	Fuel Inventory and Access Systems	WWRP/CP/GP/SWP/CalP	Systems	New	July 2023	July 2023	August 2023	September 2023	November -23	Complete
2	Concrete Rehab, Gutter and Grates	Cobden Main Building	Construct	Replace	Mar- May	July	August	Sept	September	Ongoing
3	Concrete Rehab, Gutter and Grates	Goshen Patrol Main Building	Construct	Replace	Mar- May	July	August	Sept	September	Ongoing
4	Concrete Rehab, Gutter and Grates	SWP Main Building	Construct	Replace	Mar- May	July	August	Sept	September	Ongoing
5	Concrete Rehab, Gutter and Grates	WWRP Main Building	Construct	Replace	Mar- May	July	August	Sept	September	Ongoing
6	Rehab/Repairs	Cobden Storage Shed	Construct	Replace	Mar-May	June	June	July	July	Ongoing
7	Cladding and Repairs	Cobden Storage Shed	Construct	Replace	Mar-May	June	June	July	July	Ongoing
ROAD MAINTENANCE AGREEMENTS/FACILITY AGREEMENTS										
Service Provider	Location	Year	Type	Start	Complete	Term	Status/Comments			
1	Town of Arnprior	County Road 1, County Road 2	2022	Winter Road Maintenance	2023	2033	1 yr			Complete
2	Town of Deep River	County Road 72, County Road 73	2020	Winter Road Maintenance	2020	2030	10 yr			Complete
3	Town of Renfrew	County Road 20, County Road 52	2019	Winter Road Maintenance	2019	2029	10 yr			Complete
4	Township of Carlo Mayo	County Road 517	2022	Winter Road Maintenance	2024	2025	Annual			Complete
5	Contractor	County Road 635	2022	Winter Road Maintenance	2022	2023	Annual			Complete
6	Algonquins of Pikwakanagan	Golden Lake	2022	Use of facilities and materials	2022	2027	5			Complete
7	Bonnechere Valley	Foymount	2022	Use of facilities and materials	2022	2027	5			Complete

2024 CAPITAL PROGRAM VARIANCE - ROADS/STRUCTURES

No.	Location	From	To	Budgetted Length (km)	Actual Length (km)	2024 BUDGET	August Projected	Variance	Carry Over
County Road Reconstruction/Rehabilitation									
1	River Road <i>McNab/Braeside</i>	Moore Street	Dochart Street	2.03	2.03	1,138,830	1,074,357	-64,473	
1	River Road <i>Horton</i>	County CP Trail	Castleford Bridge S EXP Joint	2.16	2.16	922,351	685,530	-236,821	
5	Stone Road <i>Admaston Bromley</i>	Mhusk Road	Highway 60	5.13	5.13	1,931,070	1,557,000	-374,070	
8	Cobden Road <i>Admaston Bromley</i>	Highway 60/County Road 9	Cobden Urban Beginning	14.46	14.46	1,920,471	1,534,967	-385,504	
13	Mountain Road <i>Laurentian Valley</i>	Stafford Third Line	Highway 17	4.10	4.10	1,471,900	1,221,818	-250,082	
19	Mud Lake Road <i>Laurentian Valley</i>	County Road 24	Pembroke South Limit	4.75	4.75	891,039	825,038	-66,001	
30	Lake Dore Road <i>North Algona/Wilberforce</i>	Sperberg Road	Trailblazers Road	2.28	2.28	1,137,221	1,538,650	401,429	
37	Murphy Road <i>Petawawa</i>	County Road 26 (Doran Road)	County Road 51 (Petawawa Blvd.)	0.93	0.93	1,537,635	2,460,000	922,365	
64	Opeongo Road <i>Bonnechere Valley</i>	Wieland Shore Road	Highway 41	8.19	13.46	2,599,214	3,135,248	536,034	
65	Centennial Lake Road <i>Greater Madawaska</i>	Matawatchan/Brougham Twp Line	2872 Centennial Lake Road	2.26	2.26	951,460	1,049,856	98,396	
70	Ruby Road <i>Killaloe, Hagarty and Richards</i>	County Road 512	Gorman Road	4.28	4.28	1,472,166	1,436,826	-35,340	
72	Ridge Road <i>Deep River</i>	Champlain Street	Deep River Road	0.17	0.00	315,258	5,000	-310,258	310,258
73	Deep River Road <i>Deep River</i>	Huron Street/Algonquin Street	Champlain Street	0.35	0.35	668,610	668,610	0	
508	Calabogie Road <i>McNab/Braeside</i>	County Road 52	Goshen Road	4.28	4.28	2,191,180	1,685,841	-505,339	
512	Foymount Road <i>Brudenell Lyndoch Raglan</i>	Hubers Road	County Road 515	3.27	3.27	1,173,930	1,568,101	394,171	
512	Foymount Road <i>Bonnechere Valley</i>	B257	Lake Clear Road	1.23	1.23	1,032,960	1,053,000	20,040	
515	Palmer Road <i>Madawaska Valley</i>	County Road 62	Finch Road	6.54	6.54	1,911,949	1,940,344	28,395	
	Scratch Coat Paving	Various Locations				750,000	745,000	-5,000	
				66.41	71.51	24,017,244	24,185,187	167,943	310,258
County Structure Reconstruction/Rehabilitation									
No.	Structure Name	Location				2024 BUDGET	August Projected	Variance	Carry Over
B007	Butler Bridge	Admaston/Bromley (Butler Road)				1,400,000	1,845,000	445,000	
B102	Brennans Creek Bridge	Killaloe, Hagarty & Richards (CR512 Queen Street)				600,000	489,371	-110,629	
B103	O'Grady Bridge	Killaloe, Hagarty & Richards (O'Grady Settlement Road)				238,500	40,000	-198,500	198,500
B108	Tramore Bridge	Killaloe, Hagarty & Richards (Tramore Road)				400,000	570,512	170,512	
B156	Burnt Bridge	Brudenell, Lyndoch & Raglan (Burnt Bridge Road)				477,000	50,000	-427,000	427,000
B181	Peter Black Bridge	Laurentian Valley (CR24 White Water Road)				1,800,000	1,557,168	-242,832	
B232	Cochrane Creek Bridge	North Algona Wilberforce (Cement Bridge Road)				450,000	100,000	-350,000	350,000
B257	Harrington Creek Bridge	Bonnechere Valley (CR512 Foymount Road)				800,000	800,000	0	
C001	Berlanquet Creek Culvert	Admaston/Bromley (CR5 Stone Road)				750,000	566,561	-183,439	
C012	Farquharson's Culvert	Admaston/Bromley (S. McNaughton Road)				200,000	40,000	-160,000	160,000
C051	Harris Creek Culvert	Admaston/Bromley (Proven Line)				160,000	120,000	-40,000	
C062	John Watson Culvert 2	Brudenell, Lyndoch & Raglan (John Watson Road)				600,000	600,000	0	
C134	Campbell Drive Culvert	McNab/Braeside (Campbell Drive)				600,000	691,633	91,633	
C204	Bellows Creek Culvert	Whitewater Region (CR12 Westmeath Road)				1,200,000	1,155,310	-44,690	
C215	Elm Creek Culverts	Whitewater Region (Snake River Line)				360,000	360,000	0	
C221	Kenny's Culvert	Whitewater Region (Pleasant Valley Road)				200,000	200,000	0	
C268	St. Columbkille's Culvert	Laurentian Valley (CR58 Round Lake Road)				900,000	371,879	-528,121	
C325	Neilson Creek Culvert	Bonnechere Valley (Lake Clear Road)				500,000	424,276	-75,724	
	Lynch Road Culvert	Admaston/Bromley (Lynch Road)				120,000	80,000	-40,000	
	General Bridge Repairs	Various Locations				150,000	150,000	0	
						11,905,500	10,211,709	-1,693,791	1,135,500
Engineering for Future Works									
No.	Name	Location				2024 BUDGET	August Projected	Variance	Carry Over
B053	Constant Creek Bridge	Greater Madawaska (Ferguson Lake Road)				140,000	140,000	0	
B122	Waba Creek Bridge	McNab/Braeside (CR52 Burnstown Road)				45,000	45,000	0	
B145	Combermere Bridge	Madawaska Valley (CR62 Combermere Road)				40,000	40,000	0	
C014	Labombard Culvert	Admaston/Bromley (Chris Ruddy Road)				18,000	18,000	0	
C024	Cliché Culvert	Laurentian Valley (Sandy Beach Road)				18,000	18,000	0	
C040	Snake River Culvert	Admaston/Bromley (CR8 Cobden Road)				25,000	25,000	0	
C136	Robertson Twin Pipes	McNab/Braeside (Robertson Line)				31,000	31,000	0	
C201	Broomes Creek Culvert	Whitewater Region (CR7 Foresters Falls Road) - 2025				70,000	90,000	20,000	
C229	Burnt Bridge	North Algona/Wilberforce (Burnt Bridge Road)				18,000	18,000	0	
C330	McLeads Culvert	McNab/Braeside (CR52 Burnstown Road)				18,000	18,000	0	
						423,000	443,000	20,000	0
Traffic Signals - Upgrades		Various Locations				250,000	232,500	-17,500	
						250,000	232,500	-17,500	0
						36,595,744	35,072,396	-1,523,348	1,445,758
CCBF Funded Project		OCIF Funded Project							



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June 27, 2024

Craig Kelley
Pembroke, ON

Dear Craig:

On behalf of the American Public Works Association (APWA) Board of Directors, I want to thank you for your support of Lee Perkins serving APWA through a volunteer position as a member of the PWX Program Review Committee for a one-year term of September 2024 through August 2025.

APWA committees are critical in providing quality services for our members. Through our volunteer leadership, APWA is able to fulfill its mission to “support those who operate, improve and maintain public works and infrastructure through advocacy, education and member engagement.” With the challenges we face in our communities and Nation, your support will provide invaluable resources for advancing quality of life for all. Having served on these national committees myself, I know that all communities ultimately benefit from the contributions of our volunteer leaders. Make sure you ask Lee to keep you updated on the PWX Program Review Committee work being done!

Thank you again for your support. If you have any questions, please contact APWA Staff Liaison, Stephanie Greytak, at (800) 848-APWA, ext. 5214 or sgreytak@apwa.org.

Warm regards,

Dominick A. Longobardi
APWA President 2024-2025

PRESIDENT
W. Gary Losier, P.Eng

CHIEF EXECUTIVE OFFICER
Scott D. Grayson, CAE



Council - Committee of the Whole

Resolution # 2024-147
Title: Resolution seeking support re: Champlain Bridge Rehabilitation
Date: June 4, 2024

Moved by: Councillor Georges Pharand
Seconded by: Councillor Roch St. Louis

WHEREAS the Champlain Bridge, located on the King’s Highway 17, west of the Town of Sturgeon Falls in the Municipality of West Nipissing is integral infrastructure to the Trans-Canada Highway network and also serves as a connecting link to Highway 64;

AND WHEREAS Highway 17 is a critical link in the Trans-Canada highway network, with Average Annual Daily Traffic (AADT) of over 14,000 travelers;

AND WHEREAS the majority of the traffic is provincial traffic, using the Trans-Canada highway for transporting goods and services in Ontario which, if shut down or restricted, would result in a 123km detour.

AND WHEREAS in 2021 an agreement was entered into between the Municipality and the Ministry of Transportation for the design of the rehabilitation or replacement of the Champlain Bridge, which design indicated that the bridge should be replaced at the anticipated cost of \$30,000,000.

AND WHEREAS Municipality of West Nipissing does not have the financial resources to undertake a project of this magnitude without assistance;

AND WHEREAS the Province has previously recognized the financial burden placed on municipalities, forced to maintain Provincial Infrastructure, by removing the burden of the Don Valley Parkway, and the Gardner Express Way from the City of Toronto;

BE IT THEREFORE RESOLVED THAT the Province of Ontario recognize the Champlain Bridge as critical provincial infrastructure and assume responsibility for its replacement;

BE IT FURTHER RESOLVED THAT if the assumption of the Bridge by the province cannot be undertaken, that the Province provide financial and operational assistance to the Municipality of West Nipissing for the undertaking of the replacement of the Champlain Bridge;

BE IT FURTHER RESOLVED THAT all northeastern municipalities served by the Highway 17 as well as the Association of Municipalities of Ontario (AMO), Rural Ontario Municipalities Association (ROMA), Ontario Good Roads Association (OGRA) and the Federation of Northern Ontario Municipalities (FONOM) be requested to support the Municipality of West Nipissing’s request by submitting letters of support to the Ministry of Transportation.

CARRIED

COUNTY OF RENFREW

BY-LAW NUMBER 120-24

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWO-2024-09
FOR THE SUPPLY AND DELIVERY ONE VIBRATORY DUAL DRUM ROLLER**

WHEREAS The Municipal Act, 2001, S.O. 2001, c.25, as amended, requires a municipality to adopt policies with respect to the procurement of goods and services;

AND WHEREAS public tenders were requested for the supply and delivery of one vibratory dual drum roller, under Contract PWO-2024-09 in accordance with County of Renfrew Corporate Policy GA-01, Procurement of Goods and Services;

AND WHEREAS the tender submitted by J.R. Brisson Equipment Ltd., Stittsville, Ontario, was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve the awarding of Contract PWO-2024-09 for the supply and delivery of one vibratory dual drum roller as submitted by J.R. Brisson Equipment Ltd., Stittsville, Ontario, in the amount of \$151,962, plus applicable taxes.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary for the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 28th day of August, 2024.

READ a second time this 28th day of August, 2024.

READ a third time and finally passed this 28th day of August, 2024.

PETER EMON, WARDEN

GWEN DOMBROSKI, CLERK

August 28, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development and Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Taste of the Valley

The first event in the 2024 [Taste of the Valley](#) series was held on Saturday, August 10 in Barry's Bay with more than 45 vendors participating. The next event in the series is set for September 7 in Killaloe, followed by September 28 in Petawawa, October 19 in Cobden, and December 14 in Renfrew. Limited vendor spaces remain at the Killaloe and Petawawa events. Cobden and Renfrew are sold out.

Expressions of Interest to Host 2025-26

Municipalities interested in hosting a Taste of the Valley in 2025 or 2026 are invited to submit an Expression of Interest before 4:00 p.m. on September 27, 2024. Expressions of Interest must indicate the year (2025 and/or 2026) and up to three preferred dates on a Saturday, between the last weekend in July and September 30, and/or the second Saturday in December, avoiding holiday weekends. Municipalities can submit for both years, however, only one event per municipality per two-year cycle will be awarded.

For more information, refer to the Expression of Interest document attached.

2. Municipal Agriculture Economic Development and Planning Forum

Registration launched this month for the [Municipal Agriculture Economic Development and Planning Forum \(MAEDPF\)](#), being held October 22-24, 2024 at the Best Western Pembroke Inn and Conference Centre.

The event, co-hosted by the County of Renfrew and Ontario Ministry of Agriculture, Food and Agribusiness (OMAFRA), includes a welcome reception the evening of October 22, bus tour to various agricultural sites on October 23, and conference day on October 24. Attached is a list of sponsorship opportunities available for organizations and municipalities interested in supporting the event.

The MAEDPF is open to municipal and First Nations economic development and planning staff from across rural Ontario who support the agriculture sector,

individuals involved with agriculture economic development and policy-making and those working in the food, farming and agri-food value chain.

3. **Bioeconomy Development Opportunity (BDO) Zone Webinar**

On August 1, 2024, Business Development Officer, David Wybou and County Forester, Lacey Rose recorded a webinar to promote Renfrew County's BDO Zone "AA" rating for woody biomass. The webinar aired on August 8 via [Digest TV](#).

4. **Culinary Content Campaign with Culinary Tourism Alliance**

In partnership with Ontario's Highlands Tourism Organization (OHTO), the Ottawa Valley Tourist Association (OVTA) is collaborating with the Culinary Tourism Alliance (CTA) on a culinary content campaign promoting the Ottawa Valley. From September 9-11, 2024, representatives from the CTA will be in the region to capture content, photos and videos that focus on diverse and unexpected restaurants, craft beverage experiences, and unique accommodations.

From the content acquisition trip, a variety of marketing components will be developed that authentically connect visitors with culinary activities in the region and increase recognition of the Come Wander brand. Marketing components will be promoted over the next 12 months, including social media and digital posts, videos, articles and blogs, across CTA, OHTO, OVTA, and Destination Ontario channels.

5. **Starter Company Plus – Spring Session Complete**

The Starter Company Plus spring training session has now concluded with 15 participants completing the program and 10 receiving grant awards totalling \$42,500, including:

- Tyler Armstrong of [Pinnacle Haven Farm](#) (Horton)
- Maria Arvizu of [Salsa Sabor a Mexico](#) (Head, Clara & Maria)
- Tyson Bromley of [Bromley Acres Wagyu](#) (Laurentian Valley)
- Zuzana Keslerova of [Kesler Architect](#) (McNab/Braeside)
- Hani Morsi of [Montu Canada](#) (Arnprior)
- Alyssa Pearce of [Barron Canyon Coffee & Tea Co.](#) (Petawawa)
- Shawna Plotz of [Bloom Wildly](#) (Bonnechere Valley)
- Noelle Shangraw of [Ottawa Valley Sports](#) (Petawawa)
- Tauney Stinson of [Forager Bee](#) (Renfrew)
- Bronwyn Wearing of [White Forest Farm](#) (Whitewater Region)

6. **Summer Company Celebration Event**

A special wrap-up event celebrating the achievements of this year's seven Summer Company participants is scheduled for August 29, 2024 from 11:00 a.m.-2:00 p.m., at the Pembroke Farmers' Market located in downtown Pembroke, corner of Lake St. and Victoria St. Being held in partnership with the Pembroke Business Improvement Association's (PBIA) Youth Market, the event will feature the youth entrepreneurs showcasing their innovative services and products. The event will also include an interactive activity for visiting youth to learn more about the program and get inspired as future entrepreneurs.

There is still time to support the 2024 Summer Company participants, including:

- Katie White of [Unicorn Kitty Balloons](#) (McNab/Braeside)
- Kyle Radford of [Ottawa Valley Grill Doctor](#) (Bonnetochere Valley)
- Haley Vanderzwaag of [BlueBird Company](#) (Whitewater Region)
- Cayden McKinnon of [On-The-Go Car Care](#) (Renfrew)
- Ki Myra of [Ki's Creations](#) (Pembroke)
- Isa Hassan O'Brien of [SportsHub](#) (Madawaska Valley)
- Scarlytte Merrill of [Got Your Back Babysitting Services](#) (Deep River)

7. **Black Ash Update**

As of January 25, 2024, black ash is protected under the Endangered Species Act, 2007 (ESA). The County submitted comments on outstanding issues on this protection, including the assessment of black ash for protection, and whether black ash on private woodlands will require protection during sustainable forest management activities. Although a decision has still not been made on whether a conditional exemption will apply to sustainable forest management on private lands, the [Black Ash Assessment Guidelines](#) were released in June 2024.

Prohibitions under the ESA only apply to black ash with a diameter at breast height (DBH) \geq 8cm within the mapped geographic scope, unless the tree is identified as "unhealthy" in a report prepared and submitted to the Ministry of Environment, Conservation and Parks (MECP) by a qualified professional in accordance with the guidance provided in this recently released document. Correspondence with other forest managers who have tested this assessment report indicates that it adds several additional days in the field when preparing for a harvest, and the administrative load is even higher. This will have an impact on 2025 harvest operations in the Renfrew County Forest.

Staff will continue to monitor for decisions on the conditional exemption for forestry operations on private lands, communicate, problem solve and learn with counterparts in other community forests, and look for any other opportunities to provide additional feedback on this regulation.

8. **Update – Eganville Paramedic Base**

The Eganville Paramedic Base was operational July 9, 2024 with the Paramedic Service moving into the newly renovated facility. The total expenditure for the project to date is \$512,502. The original estimated construction cost was \$400,000, with an approved additional cost of \$140,000. Emergency Services and the Development and Property staff are reviewing potential dates to host a ribbon cutting ceremony.

9. **2024-01 – Review of Expressions of Interest for Affordable Housing**

According to our procurement policy, an Expression of Interest (EOI) is defined as a "Request for Expression of Interest" (RFEOI). This formal, non-binding process seeks information from suppliers about the feasibility and availability of specific goods and/or services in the marketplace. It helps determine if there are sufficient suppliers to justify moving forward with a Request for Quotation (RFQ), Request for Proposal (RFP), or Request for Tender (RFT).

The recent EOIs for Affordable Housing received have provided valuable insights into various approaches for addressing our affordable housing needs. Notably, some proposals were from consultants suggesting feasibility studies. These studies could help us assess the value of existing assets and develop strategies for replacing them with new assets.

Additionally, several proposals focused on modular homes, presenting a flexible and potentially cost-effective solution. By using a Request for Standing Offers (RFSO), we could expedite the production of new units as funds become available. However, some submissions included lease agreements that may not be favourable. These often involved providing land to contractors, who then imposed dual leases: one for the property and another for maintenance; such proposals may be a disadvantage for the County.

Other proposals included setting up temporary residences, either permanently fixed or mobile, to address emergencies such as fires or natural disasters. This concept offers valuable flexibility in emergency situations.

One particularly notable proposal involved selling County of Renfrew properties and units in the Arnprior area to a developer in exchange for the construction of 300 new units at 450 O'Brien in Renfrew. While this concept is intriguing and warrants further investigation, the financial details were unclear, particularly regarding ownership and responsibility for costs.

In summary, recommendations are as follows:

- Conduct a feasibility study through a consultant to better understand our existing assets and potential new developments.

- Develop a Request for Standing Offers (RFSO) for modular homes to ensure swift action when funding becomes available.
- Continue replacing single-unit wartime homes with duplexes and triplexes across Pembroke, Renfrew, and Arnprior.
- Consider the Community Living proposal for adding units on leased property, as it aligns with our objectives.
- Review the Clover Health Solutions Inc. proposal further, as it supports mental health and addiction, aligning with our goals for supportive housing. This submission merits additional evaluation by staff in multiple departments.
- Continue discussions with Habitat for Humanity for an agreed upon location for a project.

Overall, the EOIs received were diverse and generated considerable interest, reflecting the productive outcomes of the Housing Summit. A total of 13 proponents submitted 18 proposals, showcasing innovative ideas and potential paths to move forward for addressing our housing needs. Staff will further review, giving consideration to the prospective proposals identified in the EOI.

10. **Digital Raster Acquisition Program East 2024**

Attached is a letter from the Ministry of Natural Resources regarding the acquisition of air photography. Air photography is a key tool used by the County, local municipalities, and the public for a variety of services, including land use planning, economic development, emergency planning and public works. The letter, addressed to the partners of the Digital Raster Acquisition Program East (DRAPE), announces that all imagery will be released under the Open Government Licence of Ontario, making it available to everyone as soon as it is ready as a mappable product. DRAPE partners will not need to sign a participation agreement as previously required and there will be no cost to partners of the DRAPE 2024 product. This announcement will result in savings for the County of Renfrew as the GIS Division had budgeted an amount of \$35,000 for the DRAPE acquisition, which will no longer be required.

11. **Municipal Services Corporation/Communal Servicing**

Attached is the staff report, prepared as directed by County Council, regarding the steps for the creation of a Municipal Services Corporation for communal servicing. Our Committee directed staff to continue to explore options for a Municipal Services Corporation for communal servicing. Bruce Howarth, Manager of Planning Services will provide an overview of the report.

RESOLUTIONS

12. **Regional Incentives Program**

RESOLUTION NO. DP-CC-24-08-84

Moved by Chair

Seconded by Committee

THAT County Council direct staff to undertake an Official Plan Amendment, to enable policies that would allow the County to provide grants/loans to local Community Improvement Plan (CIP) initiatives, which includes:

- The preparation of a Regional Incentives Program;
- That the Regional Incentives Program have a staff-delegated governance structure; and
- That the Regional Incentives Program include a recommended funding amount for Council to consider in the 2025 budget.

Background

Junior Planner, Nicole Moore will present an overview on the attached report regarding the Regional Incentives Plan.

13. **Tomlinson Official Plan Amendment – Proposed Ontario Land Tribunal Settlement**

RESOLUTION NO. DP-CC-24-08-92

Moved by Chair

Seconded by Committee

THAT County Council authorize the Chief Administrative Officer/Deputy Clerk to enter a joint settlement agreement with Tomlinson and the Township of Horton.

Background

Tomlinson submitted joint applications to the Township of Horton and the County of Renfrew for planning approvals, a zoning by-law amendment (ZBA) and official plan amendment (OPA) for the development of a pit along Storyland Road.

BY-LAWS

14. **Lease Agreement – Victim Services of Renfrew County Inc.**

RESOLUTION NO. DP-CC-24-08-91

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to enter into a lease agreement for a two-year period commencing October 1, 2024, with Victim Services of Renfrew County Inc. for space at Renfrew County Place, 450 O'Brien Street, Renfrew, Ontario.

Background

The current vacant space at Renfrew County Place on the second floor was initially leased to Renfrew County Community Futures Development Corporation (RCCFDC). The Development and Property Department received formal notification in October 2022 that RCCFDC was not renewing the lease, which expired on January 31, 2023 and RCCDFC vacated on April 1, 2023. Emergency Services requested to temporarily locate the Renfrew County Virtual Triage and Assessment Centre (RC VTAC) into the vacant space while the fit-up on the first floor for their permanent location was being completed. In March 2024, RC VTAC moved from the second floor to the newly renovated space on the first floor and in April 2024, Victim Services of Renfrew County Inc. (VSRC) expressed interest in the available space on the second floor requesting a site visit to view and discuss a potential lease agreement.

VSRC is a non-profit, volunteer-based organization which assists police and other emergency services in providing emotional and practical assistance to people who have experienced crime or tragic circumstances. VSRC currently covers all of Renfrew County and South Algonquin. Their main focus is early crisis intervention and support, needs assessment, safety planning and then referral to ongoing community supports.

Benefits of having VSRC located at Renfrew County Place include:

- The availability to other service providers within the building that VSRC refer to and communicate with regularly (Ontario Works, Renfrew County Housing Corporation, RC VTAC, Probation). This promotes a "hub-like" atmosphere.
- Close proximity to the police station and the ability to attend the detachment in a timely fashion.
- Renfrew clients without access to transportation would be able to attend the office to meet with a support worker as well as pick up safety and support items.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, G. Serviss, K. Watt, R. Weir

Expressions of Interest to Host a Taste of the Valley event in 2025 or 2026 are now being accepted.

Taste of the Valley events continue to be a huge draw for locals and visitors alike, and are a fantastic venue for a community to show its support for local farm, food and artisanal entrepreneurs who invest time and energy into locally grown, produced and handmade products.

Originally introduced in October 2007 in Cobden, by the County of Renfrew's Economic Development Division, the Taste of the Valley event series has grown and expanded to include multiple dates and locations across Renfrew County. The purpose of the Taste of the Valley events are to promote and support locally grown, produced and created products from Renfrew County.



Recognizing the important role these events play in community economic development, as well as growing interest from other communities, hosting guidelines were revised in 2023 to provide more opportunities across the region. Changes included the addition of a holiday event in December, limiting the series to 5 events per year and holding all events on a Saturday from 10am to 3pm. These changes proved to be successful with increased attendance at all events in 2023 and a record number of vendor applications received in 2024.

Looking ahead, the County of Renfrew is seeking expressions of interest from municipalities to co-host an event in 2025 or 2026, based on the following schedule and criteria.

- Three (3) events held between the last weekend in July and September 30th.
- One (1) even held on the first Saturday after Thanksgiving in Cobden (Whitewater Township).
- One (1) Holiday edition held on the Second Saturday in December.
 - All events are to be held on a Saturday from 10 am to 3 pm.
(Site access is from 6 am to 5 pm for set-up and tear-down. If indoor space is provided, access the night before for set up is required.)

The County of Renfrew's Economic Development Division will continue to be the lead organizer of the event, in partnership with the host municipality. The following guidelines outline the responsibilities and expectations of the County of Renfrew, as the lead organizer, and the Host Community, as the organizing partner.

County of Renfrew (Lead Organizer)

- The County of Renfrew Economic Development Division will be the lead organizer for the Taste of the Valley event series, including:
 - Determining dates and locations, as per Expressions of Interests received from municipal partners.
 - Developing vendor guidelines, processing vendor applications, fees and payments, including cancellations and refunds.
 - Assigning vendor booth locations.
 - Working with the Renfrew County & District Health Unit (RCDHU) to determine and implement health and safety guidelines, including vendor approvals, etc.
 - Maintaining and updating the Taste of the Valley website (www.totv.ca).
 - Leading all marketing, promotional and media relations efforts, including the development of logos, graphics and promotional materials. Press releases issued by the County of Renfrew will include quotes from Host Community Partner, when applicable. Host Community Partner logos will be included on marketing and promotional materials, when applicable.
 - Provide a maximum contribution of \$500 to each host community for local entertainment.
 - Providing two complimentary booths (20 feet in space) to the Host Community to promote municipal services/events and/or for use by a local service club/organization.
 - Development of a Risk Management Plan, in collaboration with the Host Community.

Host Community (Organizing Partner)

- The Host Community must be an engaged and active partner in assisting with the delivery of the event and agree to the following responsibilities and expectations, including:
 - **Space requirements for four (4) events held between end of July and mid-October.** Provision of an outdoor site to hold the event (at no charge). Site requirements include:
 - Flat/level outdoor area that can accommodate a minimum of 7,000 - 15,000 sq. ft. for booths (minimum of 50 booths at 10' x 10' each) with 10' aisles.
 - **If available (but not mandatory), the provision of indoor space, for events held between the end of July and mid-October, is welcomed to allow for additional vendors.**
 - Minimum requirements: 3,000 sq. ft. (minimum of 30 booths at 8' x 6' each with 10' aisles)
 - **Space requirements for the Holiday edition held on the second Saturday in December.** Site requirements include:
 - Indoor space: minimum of 5,000 sq. ft. Capacity to accommodate a minimum of 50 booths measuring 8' x 6' each with 10' aisles.
 - Flat/level outdoor area that can accommodate a minimum of 2,500 sq. ft. for booths. Capacity to accommodate a minimum of 15 booths measuring 10' x 10' each with 10' aisles.
 - Dedicated vendor parking capable of accommodating a minimum of 60 vehicles. The ability to park directly behind booths is preferred.

- Consumer parking capable of accommodating a minimum of 60 vehicles at a time with dedicated accessible parking.
- Access to a minimum of six (6) electricity hook-ups for vendors. Identify the number of plugs available and the amperage per plug.
- Accessible public washrooms on-site capable of handling large crowds.
- Dependable cellular service on-site (mandatory), and reliable Wi-Fi for use by vendors (Wi-Fi desirable but not mandatory).
- ATM on-site or within short walking distance from site.
- Provision, installation & removal of picnic tables and/or seating for consumers.
- Provision, management and maintenance of garbage and recycling bins during the event.
- Provision, installation and removal of crowd control/traffic barriers.
- Access to the site from 6am to 5pm, which includes set-up and tear-down.
- Provision of a dedicated staff person to assist the Lead Organizer with event planning, including but not limited to site plan layout and logistics, marketing, on-site support during the event, including set-up and tear-down, etc.
- Provision of additional staff or volunteer support on the day of the event to assist with parking and crowd control, vendor set-up and tear-down, signage installation, etc.
- Securing local entertainment, based on approval by the Lead Organizer. Entertainment is for ambiance and must not overshadow the event. Suggested entertainment: unplugged musicians, buskers, artists, storytellers, etc. Entertainment costs over and above \$500 are at the responsibility of the Host Community.
- Promotion of the event via municipal signage (if applicable).
- Promotion of the event via municipal and/or community social media channels.
- Assist the Lead Organizer with the development of a Risk Management Plan.

Municipalities interested in hosting a Taste of the Valley event in 2025 or 2026 must submit a formal written Expression of Interest to the County of Renfrew Economic Development Division, via email to ovedinfo@countyofrenfrew.on.ca by 4:00 pm, Friday, September 27, 2024. Expressions of interest must include the following information:

- ✓ Confirmation that the Host Community will adhere to the hosting guidelines as stipulated herein.
- ✓ Proposed site map showing vendor booth area, parking areas (vendors & consumers) and access points (entry/exit).
- ✓ Proposed hosting dates, indicating the year (2025 &/or 2026) and up to 3 preferred dates on a Saturday, between the last weekend in July and September 30th and/or the second Saturday in December, avoiding holiday weekends. Only one event per municipality per two-year cycle will be awarded.
- ✓ Identification of any added value support for the event, over and above the hosting guidelines (ie: marketing/promotional support, entertainment, etc).
- ✓ Identification of community volunteer partnerships in hosting the event (i.e. farmers' market, service clubs, etc.) and how your community proposes to support and/or enhance the Taste of the Valley experience.

Questions related to hosting guidelines, expectations or submitting an Expression of Interest can be addressed to ovedinfo@countyofrenfrew.on.ca. At the discretion of the County of Renfrew, questions and answers related to the submission of Expressions of Interest may be shared with all municipal partners.

We look forward to receiving your Expression of Interest to host a Taste of the Valley event within your community.

Best Regards,

Scott Hamilton
Economic Development Coordinator



2024 Sponsorship Opportunities
October 22-24, 2024
Pembroke, Ontario

Join us as a Sponsor!

What is the Municipal Agriculture Economic Development and Planning Forum?

The Municipal Agriculture Economic Development and Planning Forum is an annual event that brings together municipal stakeholders and industry colleagues from across Ontario to learn, network and celebrate our diverse agriculture and agri-food sector.

This year's theme, "*Growing Together – Nurturing Agriculture for Rural Community Prosperity*", will highlight the importance of fostering agriculture growth, sustainability and collaboration in rural communities.

Marking the first time coming to Eastern Ontario, the Forum is an opportunity to network, engage and share best practices and lessons learned from rural economic development and planning professionals working with and supporting the agriculture industry.

Co-hosted by the County of Renfrew and Ministry of Agriculture, Food and Agribusiness (OMAFRA), the Forum will take place at the Best Western Pembroke Inn and Conference Centre from October 22-24, 2024.

What does the Forum include?

The event will kick-off with an evening welcome reception on October 22nd showcasing local Renfrew County offerings. On October 23rd, attendees are invited to hop on a bus for a tour where they will get to see firsthand, some outstanding examples of agriculture operations in Renfrew County. The forum wrap-ups on October 24th with inspiring speakers and more networking opportunities.

A variety of sponsorship opportunities are available for organizations who support Ontario's vibrant agriculture sector, offering increased visibility and awareness.

Don't miss the opportunity to be part of this year's Municipal Agriculture Economic Development and Planning Forum!

To become a sponsor, contact:




Lindsey Bennett
Planner, County of Renfrew
lbennett@countyofrenfrew.on.ca
613.735.3204 x477

David Wybou
Business Development Officer, County of Renfrew
dwybou@countyofrenfrew.on.ca
613.735.7288 x 432



2024 Sponsorship Opportunities
 October 22-24, 2024
 Pembroke, Ontario

Three levels of sponsorship opportunities:

	GOLD  \$1000	SILVER  \$500	BRONZE  \$250
Full Forum Registration (Welcome Reception, Bus Tour and Conference)	1	-	-
One Day Registration (Choice of Bus Tour OR Conference)	-	1	-
Logo displayed in forum program and on conference website	*	*	*
Business card-size display ad in forum program	-	*	-
Double business card-size display ad in forum program	*	-	-
Logo displayed on table tent cards (conference day)	*	*	*
Promotional material displayed on resource table at conference	*	*	*
Sponsorship of one food station during Welcome Reception OR one refreshment break on conference day (7 opportunities available)	-	-	*
Sponsorship of Sweet Treat room drop on Oct 23 OR one refreshment break on bus tour day (3 opportunities available)	-	*	-
Sponsorship of Keynote Speaker OR Lunch Co-Sponsor with opportunity to introduce speaker and/or address delegates (3 opportunities available)	*	-	-

INFORMATION REPORT REGARDING MUNICIPAL SERVICES CORPORATIONS AND COMMUNAL WATER AND WASTEWATER FACILITIES

Date: August 13, 2024

Prepared by: Bruce Howarth, MCIP RPP, Manager of Planning Services

BACKGROUND

At the April session of County Council the following resolution was approved:

Communal Water/Wastewater Systems

RESOLUTION NO. DP-CC-24-04-53

Moved by Chair

Seconded by Committee

WHEREAS the Province of Ontario has a stated goal of 1.5 million housing units built within 10 years;

WHEREAS the Eastern Ontario Wardens' Caucus (EOWC) has initiated a '7 in 7+' regional housing plan to increase the supply of affordable housing across Eastern Ontario;

WHEREAS proximity to existing water and wastewater plants is a limiting factor in rural townships for higher density housing on suitable land for such development;

WHEREAS communal water and wastewater systems will allow for higher density housing developments, where hookup to large water and waste plants is impractical;

WHEREAS the County of Frontenac and other jurisdictions have formed a Municipal Services Corporation to manage communal water and wastewater systems in their lower tier municipalities;

WHEREAS a Municipal Services Corporation can provide other services that are impractical for a single lower tier municipality to manage efficiently on their own;

THEREFORE BE IT RESOLVED that the County of Renfrew Council direct staff to prepare a report within three months on steps to form a Municipal Services Corporation to address communal water and wastewater systems in Renfrew County or join another Municipal Services

Corporation and the possible scope of services that could be provided, for consideration by County Council.

COMMUNAL SERVICING

In Ontario there is a “hierarchy” of preferred options for the provision of water and wastewater services. Under the Provincial Policy Statement, the preferred method is full municipal owned services where water and wastewater are piped between a property and the facility. The second preferred method is communal services where systems provide water and wastewater treatment to a cluster of users. At the bottom of the hierarchy is individual private services (well and septic). These different systems are illustrated in figure 1. Partial servicing development (well with sewage sewer, or municipal water and septic) is discouraged.

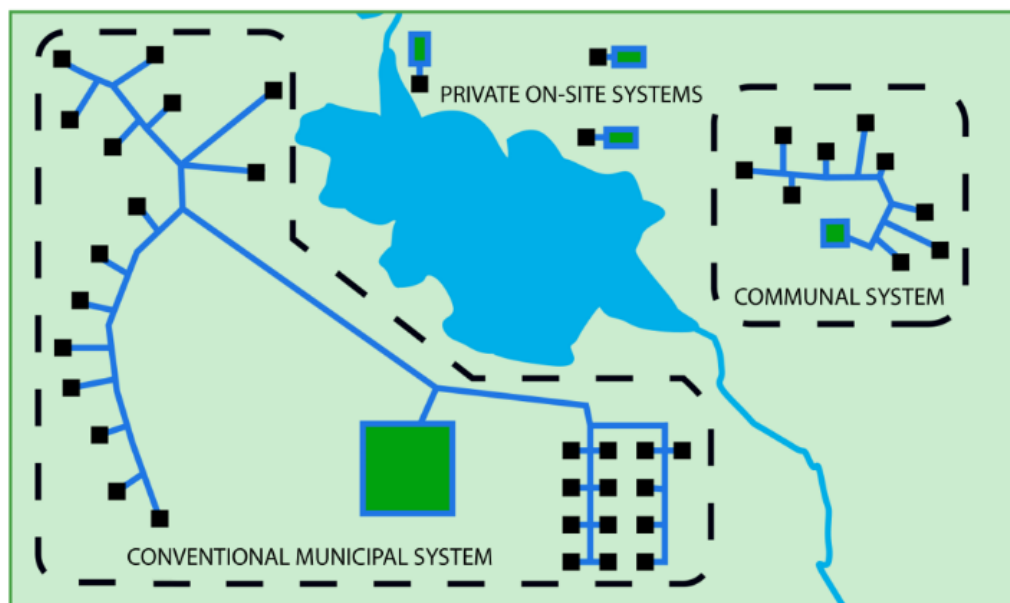


Figure 1 - Hierarchy of Services

Communal services approaches and technologies are shared drinking water and sewage systems that provide water and wastewater treatment to clusters of residences and businesses. The approach is called "communal services" among the planning profession in Ontario. The approach is also sometimes referred to as "distributed water systems" in engineering circles, and variously as “cluster systems,” or included in the broader "decentralized systems," definition in the U.S. and elsewhere depending on the use case and audience. While operating on the same basic principles as conventional municipal services, communal water and wastewater systems are not connected to a single central facility. Instead, ‘right-sized’ facilities treat water and wastewater close to where it is needed or created. Communal services can be less expensive than centralized municipal services and reduce the need to pipe water or wastewater over long distances. They are also generally considered more environmentally friendly than private on-site services (i.e. well and septic).

Development on private services alone has the potential to result in inefficient use of land, and to threaten the long-term viability of the County's villages and hamlets, especially their core commercial and main streets. It limits the ability of the County and developers to respond to market trends, accommodate diverse housing types and needs and infill development on smaller lot sizes, which could assist in addressing increasing concerns related to rural housing affordability and accessibility. Reliance on private services also limits the ability to create main streets and commercial cores that are vibrant, walkable, compact, and revitalize them through new commercial and mixed-use development. This may ultimately lead to declines in social and economic activity in village and hamlet cores by both residents and visitors, and a loss of sense of place.

Many different options exist within the broad category of communal services. Systems may be municipally or privately-owned, using several different ownership and operation models. There is a growing range of treatment technologies that can be used for communal servicing. The distinguishing feature is that communal systems provide for water and wastewater treatment close to where it is needed.

A key benefit of communal systems is that they represent alternative water and wastewater servicing approaches that can provide the County and Townships with the innovative technology and flexibility to accommodate growth and achieve planning, environmental, and economic development objectives.

While communal services are second in the preferred method of servicing, it is not commonly used throughout Ontario. Some reasons for reluctance of these systems have historically been:

- Costs
 - Operational
 - Long-term Maintenance / replacement
 - Reporting
- Staffing
 - Administration
 - Operational
 - Engineering/maintenance
- Risk / Liability

Communal services are most commonly used in condominium developments or land lease communities. In these cases, the responsibility for owning and maintaining the systems falls to the condominium corporation or the land lease community owner. In Ontario, a Municipal Responsibility Agreement (MRA) is required (Ontario Guideline D-5-2) when private communal services are necessary for development but are outside the municipality's direct management and operational scope. An MRA mandates reporting to the municipality and stipulates that, in the event of a default by the private owner, the municipality must step in to correct any deficiencies or assume ownership of the facility. Municipalities often require securities equal to 100% of the system's cost to ensure there are funds available to replace the system in case of default.

Frontenac County is piloting a program where they are promoting the use of communal systems to service new developments. The developer would construct the development including the

water/wastewater systems and distribution. Instead of being privately owned and operated, once the system is constructed and operational, it would be dedicated to a municipal service corporation who would assume responsibility for the system in perpetuity.

Communal services can provide numerous community benefits and opportunities:

- New development on smaller lot sizes that are a better ‘fit’ into the existing fabric of a village or hamlet;
- Developments within villages or hamlets that are dense enough to promote walkability, lower-carbon lifestyles, and efficient use of other municipal services and infrastructure;
- Commercial or industrial development and possible creation of a business park;
- Development of a broader range of housing types, such as seniors’ Communal System homes and outdoor lifestyle communities to support aging in place;
- Increased opportunities for mixed-use development, and for home-based businesses;
- Opportunities for increased density or alternative forms of housing such as apartments, or townhouses;
- Rural and waterfront development that protects the County's water quality and natural heritage.

The Eastern Ontario Wardens’ Caucus (EOWC) wrote to the Eastern Ontario Regional Network (EORN) to express its support for the utilization of communal decentralized water and wastewater solutions. In the letter EOWC recognized communal services as “an economical and effective decentralized solution that is environmentally sustainable and can reduce greenhouse gas emissions when compared to full-service water and wastewater options.” The EOWC indicated that these services will support the Federal and Ontario Government’s housing strategies by leveraging communal decentralized water and wastewater solutions. The EOWC letter identified economic advantages by minimizing the need for extensive infrastructure investment and long-distance transportation of water and wastewater, which can result in cost savings and assist in unlocking plots of land that is too expensive to currently service.

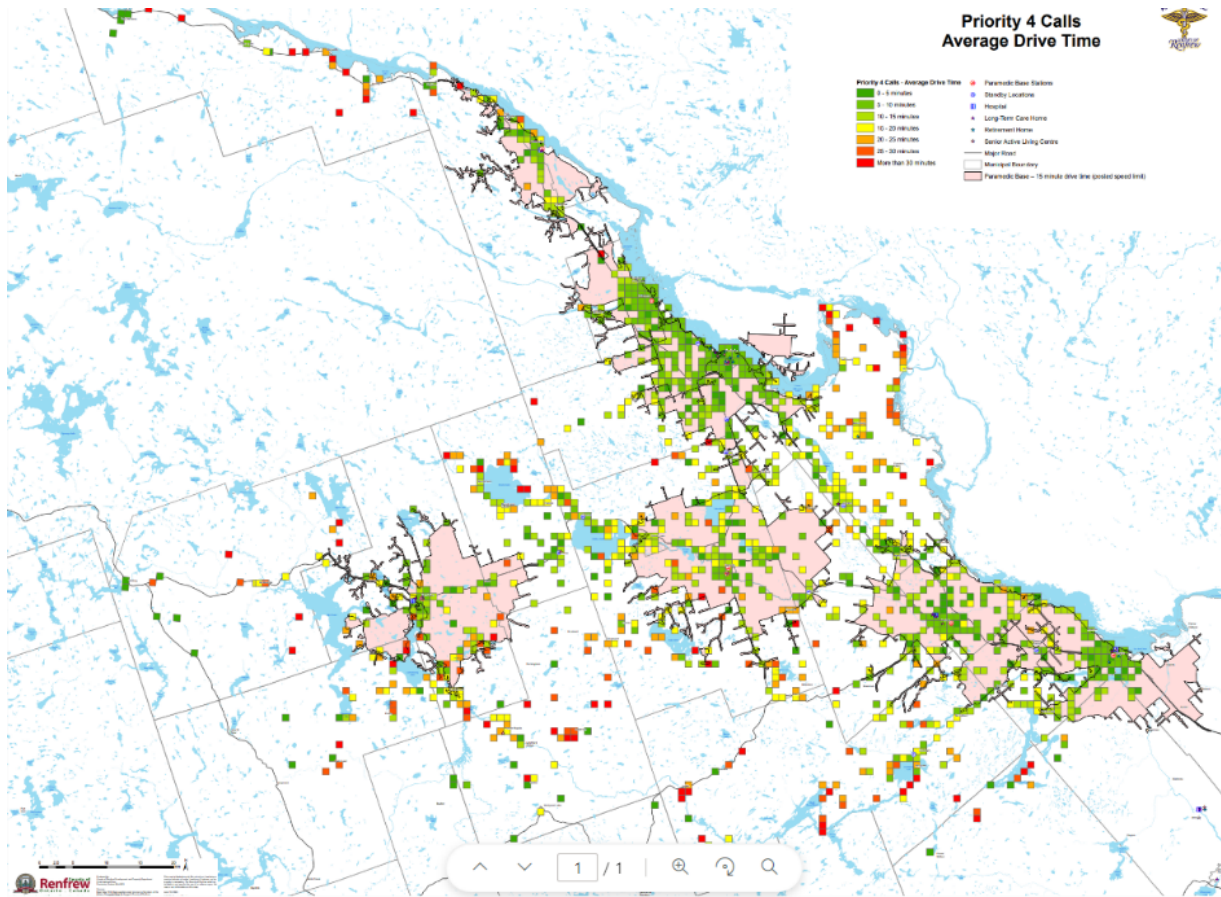
While communal services appear to be growing in popularity, the County and local municipalities would need to carefully consider adopting policies regarding where the use of these types of systems would be appropriate. In the County of Renfrew, we have heard from several local municipalities who are currently struggling with the costs of operating smaller water and wastewater systems with limited users. On January 31, 2024, County Council passed a resolution to recognize that rural and small urban municipalities experience very limited growth as federal and provincial policies heavily support growth in urban centers. As there are no other sources of available operational funding, rural and small urban municipalities are expected to fund the construction and operation of these state-of-the-art systems from existing property owners and nominal forecasted growth. The resolution identified locations (such as Whitewater Region, Madawaska Valley, Deep River, Renfrew, Arnprior, Laurentian Hills, Petawawa,

Bonnechere Valley, Laurentian Valley and Killaloe, Hagarty and Richards) that required significant upgrades in short periods of time are making rates unaffordable even with an increased number of users. Given the historical difficulty to fund, operate, and maintain existing systems, a policy shift to promote many smaller systems scattered over a large geographically area such as Renfrew County should be cautiously considered.

Consideration also is to be given to the costs associated with developing populations away from larger urban centers, not just for water and wastewater services, but for other decentralized services as well. Are municipalities prepared for the expenses involved in providing emergency services, waste management, schools, transportation, healthcare, roads, communication, and energy infrastructure?

Municipal planning decisions have both immediate and long-term cost implications for other agencies and service providers. For example, hospitals in Barry's Bay, Renfrew, and other rural areas are already feeling the impact of recent population growth. As former recreational properties are converted to full-time residences and baby boomers, known as the "grey tsunami," leave the GTA and Ottawa for rural lifestyles, the number of clients for the hospitals from rural areas is increasing. As noted, this older generation, which represents a significant portion of the population, generally has higher health service needs and is now spending more time in rural communities.

A recent media release from St. Francis Memorial Hospital stated that it is experiencing increased and anticipated Emergency Room volumes. "The increased population in our area, as a popular summer cottage and vacation destination, leads to more accidents and injuries, more sick people, and increased patient volumes in the ED," stated Greg McLeod, SFMH Chief Operating Officer. The article indicates that this increased volume comes at a time when SFMH is already over capacity with admitted patients. Patients are sicker than in the past and many need to be admitted to the Emergency Department. As a result, wait times in the ER have increased. Hospital capacity is just one of many factors to consider.



An additional example, in 2023, the County increased paramedic staffing by one full crew due to a rise in emergency call dispatches. The average annual increase in patient call volume is 3.71%, and response times have consistently lengthened. Various factors influence these trends, including an aging population, population growth, and geographic location. Allowing population densification in areas beyond a 15-minute service radius from a base will lead to longer average response times and necessitate revisions to deployment plans which may include the addition of new bases and paramedic crews.

The efficient delivery of services and infrastructure is a key goal in planning, consistently emphasized in all planning legislation and policy documents, such as the Provincial Policy Statement and Official Plans. Recently, the County of Renfrew has seen an increase in inquiries about using communal water and wastewater systems. However, these requests were driven not by the numerous benefits of communal services (such as increased density, environmental protection, and cost savings), but rather by avoiding planning best practices/policy, and political considerations. Specifically, the requests involved "leapfrogging" over undeveloped lands—a strategy that leads to inefficient and poor long-term development outcomes—or addressing political issues related to developing near a Township border, where the adjacent Town was unwilling to extend services beyond its municipal boundary. This topic highlights the complexity of planning and development, where practical and political considerations can sometimes outweigh the conventional benefits of communal services.

While communal wastewater and water systems can support higher density and yield many positive outcomes, especially during a housing crisis, policies on their use should be carefully considered to ensure efficient service delivery – beyond just County or local municipal programs. This approach helps provide the essential "wrap-around" supports for a livable and healthy community. Before making any decisions regarding a municipal service corporation, a Planning Study and amendments to the County of Renfrew (and any local municipal) Official Plans should be conducted to establish policies and guidelines for the appropriate use of communal services. Key considerations include whether the County and local municipalities aim to increase population growth across all areas, including rural regions, or concentrate growth in key hamlets such as Calabogie, Westmeath, or Wilno. Additionally, it is important to assess if communal services will be used to bypass existing planning policies that promote efficient development patterns or to address political boundary issues. The planning study and amendment to the Official Plan would provide a thorough and methodical approach to integrating communal services into the County's planning framework.

Municipal Service Corporation:

A Municipal Service Corporation (MSC) refers to an entity established by a municipality (or group of municipalities) to provide a system, service or thing that the municipality itself can provide (subject to specific criteria and requirements). An MSC could be used for a variety of services like economic development, building services, planning, human resources, public works, IT, or water/wastewater services. The Municipal Act (OReg 599/06) specifically restricts an MSC from being utilized for certain services such as fire, paramedics, libraries, provincial offences, Ontario works, and long-term care homes. Regarding water and wastewater systems, the MSC would own and be responsible for the long-term maintenance and operation of the systems, including distribution. As the MSC is under municipal ownership, these systems would not require a developer to post securities for the life of the system.

A Municipal Service Corporation is financed outside of municipal budgets and constraints (i.e. it can borrow and secure independently) and it allows for profit/profit sharing. The municipal services corporation would have the ability, like a utility, to charge users a cost for the provision of the service, maintenance of the system, and ultimately the eventual replacement. Frontenac County considers the MSC an effective tool for the provision of communal water and wastewater systems to share risk across municipalities while limiting the burden on any single municipality.

The Municipal Act, S. 203 (<https://www.ontario.ca/laws/statute/01m25>), establishes the ability of a municipality to establish a Municipal Services Corporation. Provincial regulation 559/06, S. 6 (<https://www.ontario.ca/laws/regulation/060599>) sets out the requirement for a Business Case Study (BCS) and the mandatory components of the study.

The Business Case would address key factors such as governance and management structure. With regards to the management structure the following would need to be established:

- Number of board members
- How many (if any) municipal council members serve on the board

- Length of board terms, reappointments, extensions, etc.
- Operation standards, rules and responsibilities of board members.

The County of Renfrew does not own or operate any water / wastewater systems. The following resources are likely to be required to manage and operate the corporation:

- Director to handle the day-to-day operations and supervision of activities and employees;
- Staff and resources for day-to-day operational services that could be contracted temporarily or indefinitely through any of the following:
 - Municipal employees that currently carry out similar services and have intersecting duties and responsibilities;
 - Support municipal resources that cover finance, IT, HR, and engineering needs among others;
 - Corporation in-house hired staff;
 - External service providers that may be engaged to carry out part of all of the operating and management services on behalf of the corporation;
 - On-going reporting / administration costs as estimated by the County of Renfrew manager of finance:
 - Annual audit and tax return ~\$17,000/year
 - Incorporation fees \$5,000 one time
 - Quarterly HST reporting - additional staff burden
 - Annual T4 filing - staff burden
 - Monthly bank reconciliations - staff burden
 - Semi monthly payables - staff burden
 - Additional costs to pay separate board of directors (like ad hoc committee payments to councillors)

Steps to create a Municipal Service Corporation - Regulatory Requirements:

The mandatory regulatory requirements to establish an MSC as detailed in O. Reg. 599/06 under Ontario's Municipal Act, 2001, states that an MSC can be established to "...provide a system, service or thing that the municipality itself can provide" if it meets the following:

- Development and Adoption of a Business Case Study – Expected and/or potential components of the Business Case Study may include, but are not limited to:
 - a. Legal Review: to determine and validate how an MSC should be lawfully established and what role the County and participant Townships play with respect to jurisdiction of water and wastewater powers (may be completed prior to the Business Case);
 - b. Operational Review: to provide options for obligations and requirements of the MSC;
 - c. Corporate Structure Review: to determine setup functions with respect to holding and operating corporations and board compositions;
 - d. Financial Review: to provide an analysis of the financial capacity to own and operate water and wastewater systems separate from municipalities (i.e., operating model; risks, assets, and liabilities; reserves and reserve requirements; separation of rate-setting by municipality; etc.); and
 - e. Implementation Requirements: to provide information on the implementation of the model with respect to primary variable such as governance, responsibilities, share allocation, etc.

- Adoption and Maintenance of an Asset Transfer Policy – Adoption of an asset transfer policy is mandatory prior to any transfer of assets. It is recommended that an asset transfer policy be developed in conjunction with the business case such that any financial implications of the policy are incorporated in the assessment of the proposal's financial viability.
- Public Consultations – Consult with the public about the proposal to establish a corporation. Moreover, in order for an MSC, as a public corporation, to achieve separate financial reporting and tax-exempt status, it must ensure that it registers as a Government Business Enterprise (GBE). The Ontario Ministry of Finance defines a GBE as a government organization that:
 - a. Is considered a separate legal entity with power to contract;
 - b. Is principally focused on selling goods and services to individuals and non-government organizations;
 - c. Has the financial and operating authority to carry on a business; and
 - d. Is able to maintain its operations and meet obligations through revenues generated outside the government reporting entity. This is particularly relevant to the financial self-sufficiency of the corporation and the role rate-setting will play in meeting these conditions.
 - e. It is recommended that a specialized law firm be consulted when establishing the corporations to ensure it can achieve GBE status, however from a preliminary perspective, it appears to meet the above requirements.

A Municipal Service Corporation could be exclusively “owned” by the County, or could be jointly owned by the 17 local municipalities, with or without the County. Alternatively, the County or local municipalities could pursue joining an existing corporation, like the one that exists in Frontenac County (they have previously indicated that they are not ready for this type of expansion at this time). It is our understanding that the Eastern Ontario Regional Network (EORN) with 2B developments is in the process of investigating the possibilities for supporting services to municipalities who are interested in MSC creation. It is estimated that the setting up of a Municipal Service Corporation would take several years before any communal servicing projects could be attained. In the meantime, if a municipality has a proposal for a communal system, the municipality has the option of assuming ownership of that system, or allowing the system to remain privately owned and entering into a MRA.

Currently the County of Renfrew does not participate in any Municipal Service Corporations, although it does have membership/ownership in several entities that would be similar in nature to a Municipal Service Corporation such as the Renfrew County Housing Corporation and the Ottawa Valley Tourist Association. Staff have reservations that the administrative burden of a Municipal Service Corporation and the on-going operational burdens would outweigh the potential benefits.

An alternative option for the Council to consider is advocating for the Provincial Government to amend the guidelines that mandate a municipal responsibility agreement for privately-owned communal systems. Eliminating municipal responsibility for failed systems would eliminate the need for large security funds, making these systems more financially viable.

Regional Incentives Program & Affordable Housing Supports: An Information Report

Overview

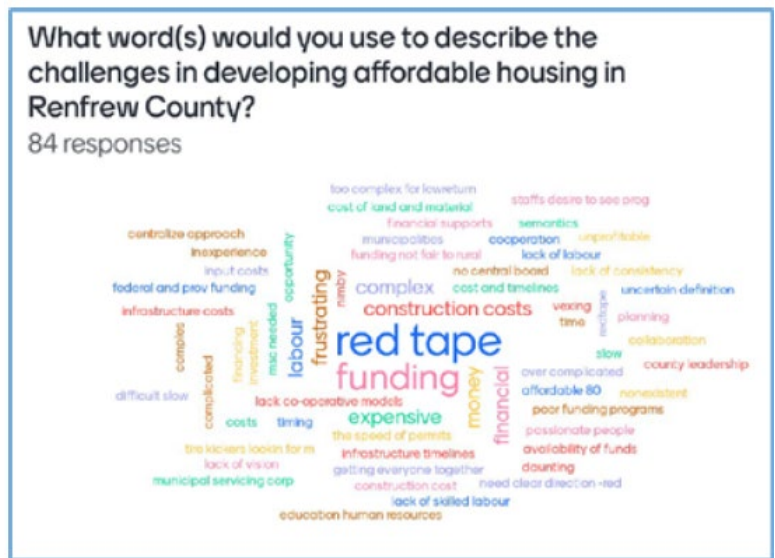
An ongoing housing availability and affordability crisis continues to impact communities across Ontario, including within Renfrew County. To address this, the County of Renfrew has established a goal (Goal #5) in the County Strategic Plan to address the affordability and attainability of housing. Relatedly, a variety of housing related programs and initiatives have been undertaken by the County, including:

- supporting and reducing regulations in the Official Plan and zoning by-laws;
- adopting provisions to support additional dwelling units on existing lots; and
- establishing the Mesa program, which takes a “housing first” approach to support those who are precariously housed.

The County is also exploring the use of County-owned lands as potential development sites, and working with the private development sector and not-for-profit groups for the creation of additional affordable/attainable housing.

Housing affordability and attainability remains a key focus of the Eastern Ontario Wardens’ Caucus (EOWC). Across the EOWC’s region, people are waiting an average of almost 5 years (and up to 10 years in some cases) to access community rental housing. As part of the Ontario Government’s goal of building 1.5 million homes by 2031, the EOWC is looking to do their part in increasing housing supply. This will be accomplished through the “7 in 7+ plan”, which would see 7,000 community rental units constructed to address the wait lists, and bring on nearly 21,000 additional market rate units.

On April 4, 2024, the County hosted the Renfrew County Housing Summit with the broader aim to bring stakeholders together and share insights with the common goal of putting us on the path to tackling issues of affordability, accessibility, and the housing supply. Participants were encouraged to share insights and expertise to identify actionable strategies for promoting new home construction in Renfrew County. When participants were asked to articulate the biggest challenges in developing affordable housing, red tape emerged as the primary hurdle, closely followed by the pressing need for increased funding.



The final report from the housing summit provides the following recommendations to support attainable housing efforts in the County:

- Explore the development of a plan, like a Community Improvement Plan (CIP) or Regional Incentives Program (RIP) to stimulate private and non-profit sector investment in attainable housing;
- Promote and support the Mesa initiative;
- Incentivize private sector landlords to offer affordable housing;
- Increase funding and revise criteria for housing repair programs aimed at assisting landlords in repairing and adapting rental housing for seniors and other vulnerable populations;
- Advocate for additional funding for rent supplement programs; and
- Secure funding to support rental housing repairs.

The housing issue in Canada, Ontario, and the County of Renfrew presents complex challenges that require collaborative efforts from all levels of government and stakeholders. While various initiatives have been implemented to address affordability, accessibility, and supply issues, there remains a pressing need for sustained investment and innovative solutions to ensure that all individuals and families have access to safe, affordable, and suitable housing options. At the housing summit the Warden asked the room “If not us, then who?”.

At the May 29th, 2024 County Council meeting, staff were directed to investigate the establishment of a RIP. This plan will enable the County to offer financial support to local municipalities for implementing their respective Community Improvement Plans (CIPs) and making an investment into the community to address affordability.

The following report provides background information on CIPs and the present state of local CIPs in the County, before then exploring RIP governance models and approaches from other Counties. Lastly, an overview and recommendations are provided regarding alternative financial assistance methods to incentivize private and not-for-profit entities to uptake affordable housing initiatives.

Background

Planning Act

Section 28 of the *Planning Act* outlines who can conduct community improvement activities and how this can occur. Only local municipalities and certain upper-tier municipalities can adopt community improvement plans that provide grants or loans directly to residents. The County of Renfrew is not a prescribed municipality under the regulations of the *Planning Act*, and therefore does not have the ability to have its own CIP.

Under subsection 7.2, upper-tier municipalities are permitted to provide lower-tier municipalities with grants or loans to support a local CIP. For this to occur, there must be a policy(s) implemented within the upper-tier municipality’s Official Plan

that enables the activity. Additionally, the lower-tier municipality(s) must have an active CIP for the upper-tier to provide the grant or loan to.

This policy enables upper-tier municipalities to participate in local CIPs, and provides the foundation for a Regional Incentives Program.

Local Community Improvement Plans

Of the 17 member local municipalities, only seven (7) have active CIPs. Many of the other municipalities have expressed interest in creating or restarting a CIP, but indicated they have been unable to do so due to a lack of funds and/or staff resources.

Local municipalities with CIPs include:

- Town of Arnprior
- Town of Renfrew
- Town of Deep River
- Town of Petawawa
- Township of Bonnechere Valley
- Township of Laurentian Valley
- Township of Whitewater Region

Each of the listed local municipalities have varied incentives. Some common types of existing financial incentives include:

- Signage, façade improvement. *
- Accessibility improvement *
- Landscaping and parking improvement *
- Tax increment equivalent grant *
- Municipal application/permit fees *
- Brownfield rehabilitation/development
- Heritage property improvement

There are also a few special incentives provided by only certain local municipalities. These include:

- Building improvement / energy efficiency*
- Septic system improvement *
- Agriculture value-added
- Shoreline restoration
- Cattle fencing

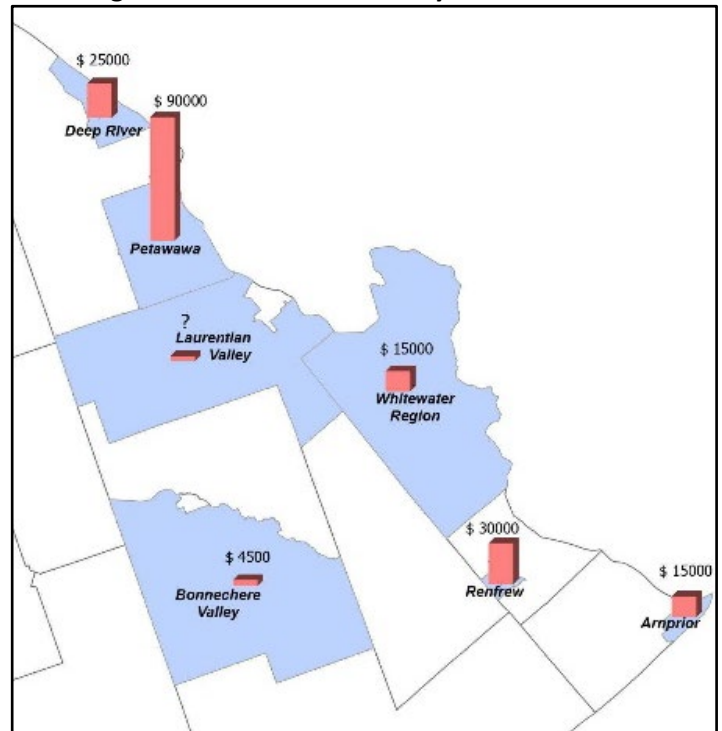
(* Denotes incentives that are most commonly applied for by residents/property owners based on local municipalities' comments)

Funding

Funding for CIP budgets mainly comes from property tax revenue, and the amount is approved by local council's budgets annually. Some municipalities were initially funded by a one-time grant from the Province of Ontario. Funding amounts differ across local municipalities and can vary each year.

According to comments provided by local municipalities, 2024 CIP budgets range from \$4,500 to \$90,000, with an average of \$30,000 (see right). In some local municipalities, the budget is exhausted after a few applicants. Due to limited funding, grants are generally provided on a first-come, first-served, rolling basis. Any unused portion is moved into reserves.

CIP Budgets across Renfrew County



Applications

Based on information provided by local municipalities, the average number of applications per year ranges from 1 to 7, with an average of 4 applications per year. In some of the local municipalities, the number of applications tends to decrease each year.

Potential reasons behind the limited and decreasing number of applicants include:

1. Limited funding.
2. Limited marketing.
3. Residents are too busy to apply.

Some local municipalities have mentioned they have seen works completed that would have been eligible for CIPs, but were not applied for.

Regional Incentive Programs in Other Upper-Tier Municipalities

Governance

Staff examined four upper-tier municipalities with existing RIPs, including: the County of Bruce; the Counties of Stormont, Dundas, and Glengarry; County of Elgin; and the County of Wellington. Several other upper-tier municipalities were also noted to be in the process of developing an RIP. Amongst the existing RIPs,

one of two (2) governance models are typically adopted: a committee-based model, or a staff-delegated model.

The committee-model consists of appointed County Council members, staff, and/or residents, and is generally structured as follows:

- A resident-submitted application is received and reviewed by municipal staff and/or the Committee;
- If reviewed by staff:
 - The application and staff comments are then forwarded to the Committee, who recommended approval or denial;
 - A report summarizing a group of recommended approvals and denials are provided to County Council for final decision making; and
 - The Committee informs the resident of the final decision.
- If reviewed by the Committee:
 - The Committee make a decision based on a set of established criteria;
 - The Committee informs the resident of the final decision.
- If the application is successful, the resident can undertake the work
- Once completed, the work is inspected for final approval
- Funding is then dispersed to the local municipality, who provide the funds to the resident.

Additional responsibilities of the Committee include making recommendations regarding which type of incentives will be supported in the present calendar year, program marketing, and program monitoring.

The staff-delegated model is undertaken between local and County staff, and is generally implemented through the following approach:

- A resident-submitted application is received and reviewed by County staff;
- If the project fulfills pre-determined criteria, County staff forward the application details to the applicable local municipality's staff for approval;
- Once approved, the applicant is notified by County staff and are required to sign a letter of offer for the grant;
- County staff follow up with the applicant to check on the status of the project;
- Upon completion of the work, proof is provided by the applicant;
- Funding is then dispersed to the local municipality, who provide the funds to the applicant.

Similar to the Committee-based model, County staff would also responsible for marketing, monitoring, and making available incentive recommendations. Notably, it may be possible to conduct this approach using a "bottom-up" method, where the roles of municipal and County staff are switched.

Available Programs

The type of incentives available vary between Counties, and are dependent on existing local CIPs and annual funding priorities. Most of the Counties examined prioritized support for housing, tourism, agriculture, and brownfield initiatives. With this in mind, the most common types of incentives offered or planned include:

- Downtown/Main Street Improvement Grants (ex. façade, signage, and property improvements)
- Development Support Grants (ex. studies, design work, application and permit fees)
- Building Conversion/Expansion Grants
- Tax Equivalent Increment Grants (ex. affordable housing, new or additional rental units, brownfield)

Other incentives of interest include:

- Business Accessibility Grant – provides funding to upgrade or renovate commercial buildings to remove barriers for people with disabilities
- Agri-Food Innovation Grant – provides funding to agricultural operators to improve or implement new value-added technologies
- Energy Efficiency Retrofit Grant – provides funding towards commercial and residential retrofits that improve a building's overall energy efficiency
- Brownfield Financial Tax Assistance – provides tax assistance to properties that require environmental remediation and/or risk assessment/management prior to development

There are many examples of programs such as these across Ontario, though not all local CIPs provide these programs. The County of Renfrew cannot create or fund our own programs under current legislation. We can only participate in, and provide funding for, pre-existing programs that are present within local municipalities' CIPs.

Funding

Initial research suggests that RIPs are funded through tax dollars, with annual budgeted amounts ranging from \$125,000 to \$250,000.

The percentage of the County's contribution to each CIP program varies, though a 50% matching grant is most frequently utilized. If local municipal funding is spent before the County's portion of the funding, an option is available where only the County portion, through the Township, can be provided to a successful applicant. Should both local and County funding be expended, applicants can be put on a waitlist or encouraged to re-apply the following year.

To encourage an equal opportunity for funding across applicants and projects, some Counties choose to limit the number of times an applicant can participate within a

given timeframe. This objective can also be met by limiting the amount of funding an applicant receives based on any external grants or government funding that the project has already received. In other cases, stackable grants deriving from a local CIP are permitted, so long as the applications address distinctly separate aspects of the specific project and do not exceed a set total amount.

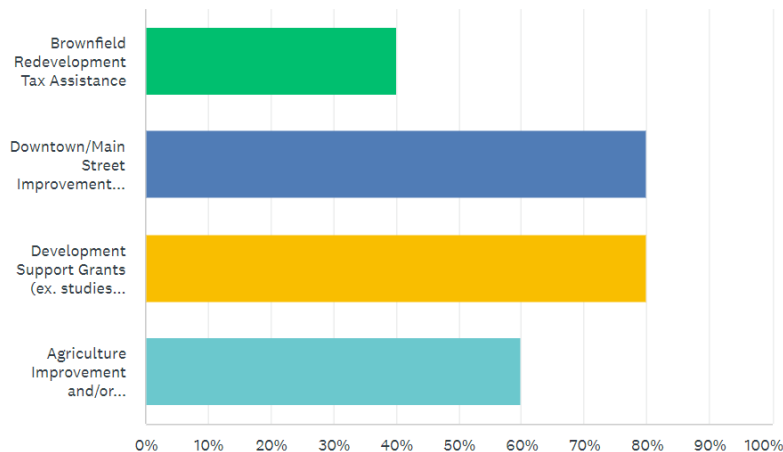
Local Municipal Feedback

A survey regarding opinions on a potential RIP was conducted with local municipalities that have existing CIPs. A brief summary of the survey results are provided below.

The survey asked local municipalities what incentives they think are regionally important. Among the four incentive options provided, the rates of selection are as follows:

Which of the following incentives do you think are regionally important?
Select all that apply.

Answered: 5 Skipped: 0



Downtown/Main street improvement	80%
Development Support Grants	80%
Agriculture Improvement and/or Innovation Grants	60%
Brownfield Redevelopment Tax Assistance	40%

Other incentives local municipalities think are regionally important include: Affordable Housing, Tax Relief/Abatement, Accessibility Grants, and Parking Lot Improvements.

A suggestion was also made for the County to focus on funding larger projects, and let the local communities focus on localized needs that are easier to support.

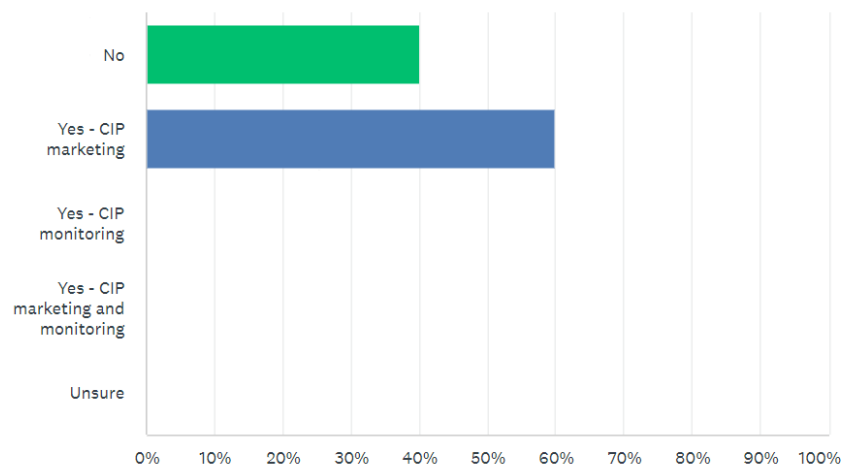
Local municipalities were also asked what annual amount would be ideal for CIP financial assistance. The ideal annual amounts range from \$5,000 to \$25,000, with an average of around \$12,000 per local municipality.

One current CIP recommends that \$30,000 per year be allotted, but presently only 50% of this amount is funded. It was suggested that the County provide an additional 50% matching amount. Some local municipalities indicated that the more money provided, the better it would be for businesses and growth. Another suggestion was to provide an additional 25% of the project cost in addition to the usual 50% grant provided by the local municipalities.

Lastly, the survey asked if there were any other aspects of local municipalities' CIPs that would benefit from additional support. The results of this are provided below:

Aside from funding, are there any other aspects of your municipality's CIP that would benefit from additional support?

Answered: 5 Skipped: 0



Housing Affordability – Housing Facilities By-law

As previously indicated, without a regulation change to the Ontario *Planning Act*, the County cannot have its own CIP to directly fund affordable housing projects. Housing affordability can be supported through a RIP, but only if local municipalities' CIPs have a program in place to support this, such as a tax increment equivalent or development support grant.

Based on our research and conversations with colleagues in other Counties, instead of utilizing a RIP under the *Planning Act*, the County can provide certain funding and assistance for affordable housing through the Housing Corporation. Several jurisdictions have done this through their Municipal Housing Facilities By-law to identify funding for affordable housing and to develop a budgeted amount of support. The County has a municipal facilities by-law (27-12) which could be

updated with some minor modifications. With an updated by-law, the County of Renfrew could implement and/or provide financial support to various affordable housing initiatives such as:

- Incremental tax relief on the County's portion of taxes;
- Grants/loans for the one-time construction of an affordable unit;
- Grants/loans for renovation of existing units to affordable units; and
- Rent supplements.

Notably, the Housing Corporation already has a rent supplement program in place. The program was implemented on April 1, 2024 to help increase the number of Rent-Geared-To-Income subsidies within the County of Renfrew. It is funded by the municipality and the Homelessness Prevention Program, the number of subsidies available annually depends on the budget and varies according to household income changes. Qualified applicants must have household income below the household Income Limits (HILs) set by the *Housing Services Act*.

These would be County based and funded programs that are not required to be supported or approved by a local municipal CIP. A key component of this is that for each individual use of the programs, a by-law is necessary to declare the benefiting property as a "municipal interest" in order to comply with sections 106 and 107 of the *Municipal Act*.

In consideration of this information, staff do not recommend that the County pursue a regulation change to the *Planning Act* to become a prescribed municipality and implement a County-wide CIP. Instead, it is recommended that the County consider updating its existing Municipal Housing Facilities By-law No. 27-12 through the Renfrew County Housing Corporation to facilitate and fund affordable housing programs. The modifications to the housing by-law would enable the County to develop the program(s) to allow us to directly provide financial assistance to private and not-for-profit sector affordable housing.

Staff Recommendations

- 1) THAT the Development and Property committee recommends that County Council direct the development and property staff to undertake an Official Plan Amendment, to enable policies that would allow the County to provide grants/loans to local Community Improvement Plan initiatives which includes:
 - The preparation of a Regional Incentives Program;
 - That the Regional Incentives Program have a staff-delegated governance structure; and
 - That the Regional Incentives Program include a recommended funding amount for Council to consider in the 2025 budget.
- 2) THAT the Community Services Committee recommends that County Council direct the community services staff to update the Municipal Housing Facilities By-law No. 27-12 as necessary to develop or provide support to various programs to

enable the provision grants/loans to support affordable housing development including:

- The preparation of programs to fund:
 - Incremental tax relief on the County's portion of taxes;
 - Grants/loans for the one-time construction of an affordable unit;
 - Grants/loans for renovation of existing units to affordable units; and

 - The potential support for existing housing program: Rent Supplements.
- Include a recommended funding amount for Council to consider in the 2025 budget.

Date: August 13, 2024

Prepared by: Liwen Zuo, Planning Co-op Student; Nicole Moore, Junior Planner

Regional Incentives Program & Affordable Housing Supports



Research Context

Programs & Initiatives

- Updating the Official Plan and Zoning By-laws
- Supporting additional dwelling units
- Mesa program
- Exploration and collaboration
- Eastern Ontario Warden’s Caucus “7 in 7+ Plan”



Research Context

Housing Summit Recommendations

- Explore Community Improvement Plans (CIPs) or Regional Incentives Programs (RIPs)
- Incentivize private sector affordable housing
- Increase funding and revise criteria for housing repair programs
- Additional funding for rent supplement programs



Legislative Basis

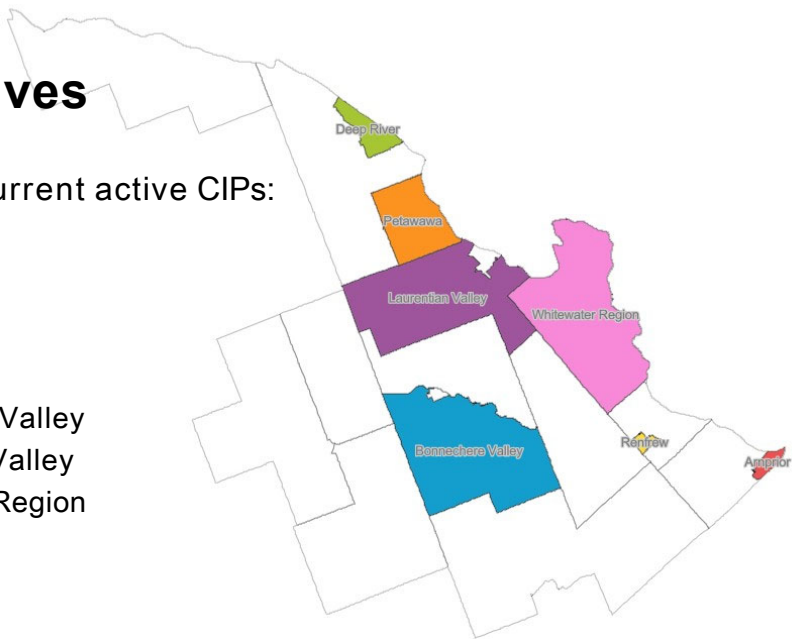
- Section 28 of the *Planning Act*
- **Only** local municipalities and prescribed upper-tier municipalities can adopt CIPs
- Upper-tier municipalities can provide grants to lower-tier municipalities to **support existing** local CIPs



Current CIP Incentives

7 Local Municipalities with current active CIPs:

- Town of Arnprior
- Town of Renfrew
- Town of Deep River
- Town of Petawawa
- Township of Bonnechere Valley
- Township of Laurentian Valley
- Township of Whitewater Region



Current CIP Incentives

Common Incentives:



Signage, Façade Improvement



Accessibility Improvement



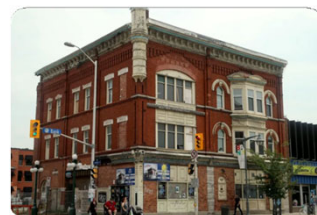
Landscaping & Parking Improvement



Tax Increment Equivalent Grant
Municipal Application/Permit Fees



Brownfield Rehabilitation/
Development



Heritage Property Improvement



Current CIP Incentives

Special Incentives:



Building Improvement/
Energy Efficiency



Septic system improvement



Agriculture Value-Added



Shoreline Restoration

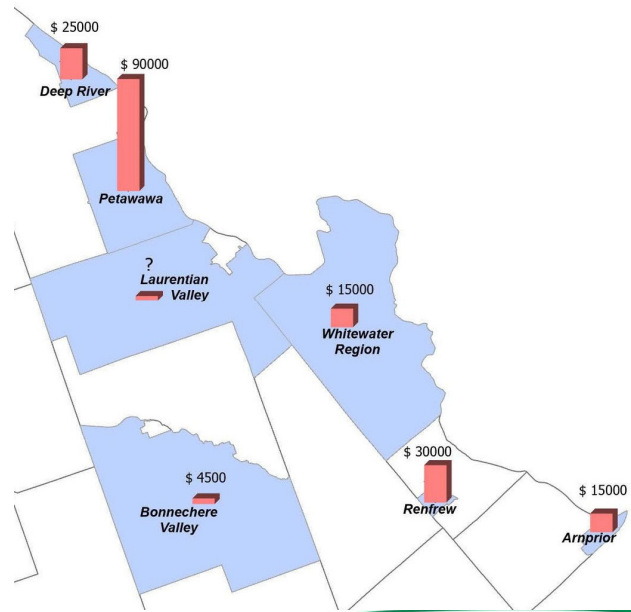


Cattle fencing



Funding

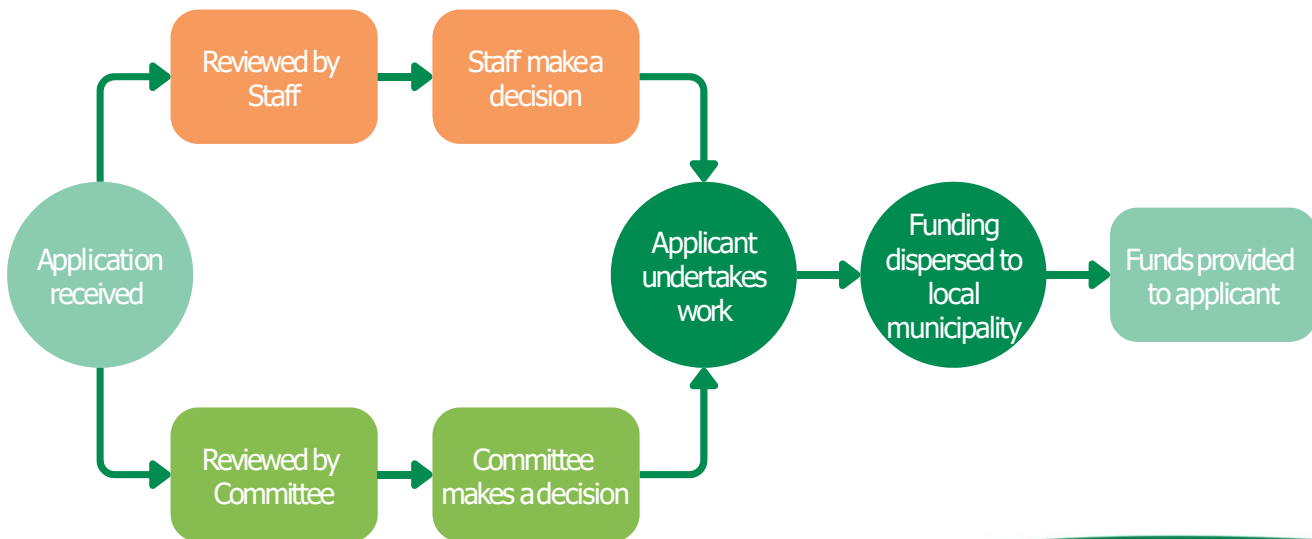
- Funding Source: Municipal Property Tax
- 2024 CIP Budget per local Municipalities:
 - On average **\$30,000**



Regional Incentives Programs (RIPs) Examination



Governance



Common Regional Programs



Downtown/Main Street Improvements



Development Support



Building
Conversion/Expansion



Tax Equivalent Increment



Other Incentives of Interest



Business Accessibility



Energy Efficiency Retrofit

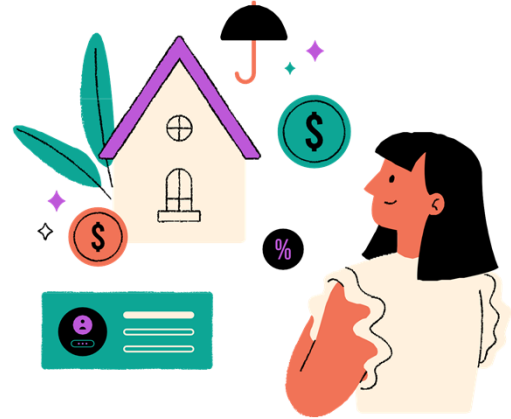


Agri-Food Innovation

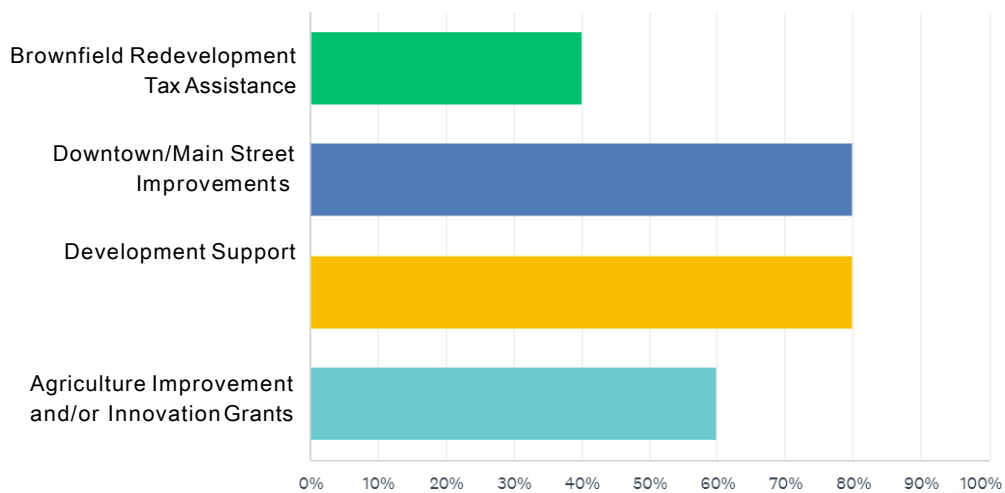


Funding

- Annual budgeted amounts range from **\$125,000 - \$250,000**
- County's contribution to a CIP typically a 50% matching grant



Which of the following incentives do you think are regionally important?



Housing Affordability

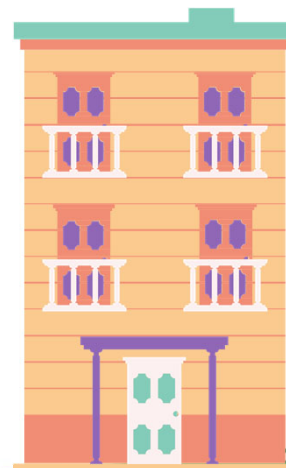


Municipal Housing Facilities By-law

How can it support affordable housing?

- Incremental tax relief
- Grants/loans for construction of an affordable unit
- Grants/loans for conversions to affordable units
- Rent Supplement Program*

*Pre-existing through Renfrew County Housing Corp.



Municipal Housing Facilities By-law

How will it work?



- Amend existing Housing By-law
- Create & identify programs to be supported (to be included in budget)
- Requires a by-law to be passed for each property/project to declare the benefiting property as a “municipal interest”



Development & Property

Recommend that Council direct staff to undertake an Official Plan Amendment, to enable the County to provide grants/loans to local CIP initiatives, including:

- The preparation of an RIP;
- That the RIP have a staff-delegated governance structure; and
- That the RIP include a recommended funding amount to be considered in the 2025 budget.

Renfrew County Housing Corporation Board

Recommend that staff be directed to update Municipal Housing Facilities By-law No. 27-12 as necessary to support affordable housing, including:

- The preparation programs to fund:
 - Incremental tax relief (County’s portion); Grants/loans for affordable unit
 - construction; Grants/loans for conversion of existing
 - units to affordable units; and Potential support for existing rent supplement program

• Include a recommended funding amount to be considered in the 2025 budget.



August 28, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Mesa Gathering Summary Report

On May 22, 2024, the County of Renfrew, in collaboration with the Ottawa Valley Ontario Health Team and the Renfrew County and District Health Unit, hosted an event to officially launch Mesa, highlighting the collaborative approach to compassionate care and building a healthier, more resilient community. The final Mesa Gathering report, attached, combines knowledge collected on May 22, 2024, from more than 180 participants, representing 49 agencies that provide services to community members facing addictions, mental health challenges and homelessness. It summarizes contributions from presentations, lived experience, local and regional expertise, stories, discussions and input guiding nine initial recommendations. As the Mesa wellness initiative moves forward, this report will provide a touchstone for ongoing community collaboration and continue to inform our work. Our gathering was about sharing knowledge, fostering partnerships and cultivating collaborative opportunities that will lead to coordinated action and meaningful change.

2. Emergency Management Program

The Emergency Services Department was successful in an application for an Ontario Community Emergency Preparedness Grant to help communities and organizations purchase critical supplies, equipment, and deliver training and services to improve local emergency preparedness and response. The goal of the grant was to purchase a gravity-feed sandbag processing machine, supplies and equipment to be shared among all local municipalities and First Nations.

The selected machine was purchased from Creatium, the Canadian distributor of these machines and may be viewed at <https://youtu.be/BILBDK6W4pl?feature=shared>.

The machine is gravity fed, has four stations for filling and has a two-yard capacity. Bags can be efficiently filled and tied on the machine's working space. This has a capacity to make 700-900 bags per hour with less effort than filling manually. This machine will be available to all municipalities to sign out and use. A training program will be available, and setup and instructions will be provided on request. A multi-purpose flat deck trailer has been purchased to transport the sandbagger.

The balance of the application focuses on services such as coordination of staff operators/volunteers from the County of Renfrew and participating local municipalities and partners for the delivery of shared public education, training, planning and coordination for flood mitigation, readiness, response, and recovery efforts across the County of Renfrew and its 17 member municipalities and the Algonquins of Pikwakanagan First Nation.

3. **Ontario Health at Home**

As of June 28, 2024, 14 Home and Community Care Support Services organizations became a single provincial organization continuing to support the coordination of home care services across the province, and support Ontario Health Teams as they take on the responsibility for home care under the new name 'Ontario Health at Home'. The new provincial website is ontariohealthathome.ca.

4. **Ministry Adopting a New InterRAI Long-Term Care Home Assessment Instrument**

The Ministry has advised that long-term care homes will be adopting a new mandatory standard for quarterly resident assessments, advised by the Canadian Institute for Health Information (CIHI). The current RAI-MDS 2.0 Assessment Instrument and Continuing Care Reporting System (CCRS) must be replaced by the new interRAI Long-Term Care Facilities (LTCF) Assessment Instrument and Integrated interRAI Reporting System (IRRS) in Ontario Long-Term Care Homes (LTCHs) by April 1, 2026.

As a participant in the Ministry of Long-Term Care working group examining continued use of the RAI-MDS 2.0 assessment tool, the interRAI Long-Term Care Facilities (LTCF) assessment tool was considered an improvement over the current RAI-MDS 2.0 in terms of efficiencies and a more person-centred care focus. The transition to the new assessment tool will require training for staff already completing and submitting the existing version. The transition will occur in the 2025-26 fiscal year (April 1, 2025 to March 31, 2026).

5. **Service Accountability Agreements (SAA) Local Obligations: Health Equity Plan**

Attached is the County of Renfrew Long-Term Care Homes Health Equity, Inclusion, Diversity and Anti-Racism (EIDA-R) Plan that was submitted June 30, 2024 to Ontario Health, as a requirement of the Service Accountability Agreement with Ontario Health.

The Homes were required to develop and/or demonstrate advancement of an equity plan that aligns with Ontario Health equity, inclusion, diversity and anti-racism framework, and existing provincial priorities, such as French language, health services plan, Accessibility for Ontarians with Disabilities Act, the provincial Black Health Plan, High Priority Communities Strategy, etc.

Our inaugural EIDA-R Plan was drafted using the Ottawa Valley Ontario Health Team EIDA-R framework, demonstrating continued capacity-building through knowledge transfer, education and training about health equity. For 2023/2024, the requirement was that 100% of the executive level staff completed relevant equity, inclusion, diversity, and anti-racism education with a plan to expand the education across the Homes in 2024/2025.

6. **Butterfly Approach Project – Miramichi Lodge**

Council will recall that Miramichi Lodge Resident Home Area (RHA) 1A was awarded "Outstanding" Butterfly Accreditation status from Meaningful Care Matter earlier this year. A video will be shown at County Council to showcase this RHA.

RESOLUTIONS

7. **Homelessness and Opioids Crises Call to Action**

RESOLUTION NO. H-CC-24-08-100

Moved by Chair

Seconded by Committee

THAT County Council support Ontario's Big City Mayors (OBCM) in their campaign to draw attention to the opioid crisis and homeless encampments by requesting that the Province:

- Appoint a responsible ministry and Minister with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports.
- Have this Minister strike a task force with broad sector representatives including municipalities, healthcare, first responders, community services, the business community and the tourism industry to develop a Made in Ontario Action Plan.
- Provide municipalities with the tools and resources to transition those in encampments to more appropriate supports, when deemed necessary.
- Commit to funding the appropriate services these individuals need, community by community where there are gaps in the system.
- Invest in 24/7 Community Hubs / Crisis Centres to relieve pressure on emergency centres and first responders.

Background

Aligning with the Association of Municipalities of Ontario (AMO) advocacy on the opioid crisis and homeless encampments, Ontario's Big City Mayors (OBCM) has initiated a "[Solve the Crisis](#)" campaign and are calling for the Province to address the humanitarian crises of homelessness and mental health and addictions. OBCM has prepared an informative [video](#) that depicts the humanitarian crises that is unfolding across the Province and Canada.

8. **AMO/OMA Joint Resolution Campaign on Physician Shortage**

RESOLUTION NO. H-CC-24-08-102

Moved by Chair

Seconded by Committee

THAT County Council endorse the recommendation received from the Ontario Medical Association (OMA) and the Association of Municipalities of Ontario (AMO) as follows:

WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it is becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, paramedicine, and other investments; and

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

NOW THEREFORE BE IT RESOLVED THAT the Council of County of Renfrew urge the Province of Ontario to recognize the physician shortage in the County of Renfrew and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.

Background

Communities across Ontario have been facing critical health-care challenges, including long waitlists for primary care, shortages of doctors and other health care workers; and emergency room closures. These cracks in Ontario's health care system are impacting economic development, health, and well-being at the local level.

In response, the Ontario Medical Association (OMA) and the Association of Municipalities of Ontario (AMO) are working collaboratively to advocate for a better healthcare system for Ontario's residents and communities and have jointly developed a council resolution for consideration.

9. **Reallocation of Capital Budget – Bonnechere Manor**

RESOLUTION NO. H-CC-24-08-104

Moved by Chair

Seconded by Committee

THAT County Council approve the surplus capital funds from the boiler replacement project and the solar inverter project, to be reallocated to support the replacement of concrete patio areas in the greenhouse courtyard and the Senior/Adult Day Program courtyards, and repairs to the front entrance interlocking brick patio and walkway, at a cost of \$81,773.58, inclusive of applicable taxes.

Background

Through the 2024 Budget for Bonnechere Manor, County Council approved \$225,000 for the replacement of the domestic hot water boilers, which was completed for a total cost of \$166,000, saving \$59,000. The replacement of the solar inverters was budgeted through the 2024 Capital Budget at \$25,000, which were replaced under warranty, just sixty days before warranty expired. Total Capital Budget savings is \$84,000, which staff is requesting to have reallocated to the replacement of concrete in the greenhouse courtyard and the Senior/Adult Day Program courtyard and repairs to the front entrance interlocking brick patio and walkway, at a total cost of \$81,773.58, inclusive of applicable taxes.

10. **Long-Term Care Capital Budget Items**

RESOLUTION NO. H-CC-24-08-105

Moved by Chair

Seconded by Committee

THAT County Council approve the list of unbudgeted Capital purchases funded through the 2023/24 One-Time Increase to Long-Term Care Home Funding Agreement in the amount of \$2,543 per bed, (\$457,740 for Bonnechere Manor and \$422,138 for Miramichi Lodge) and the surplus from the previous year.

Background

As reported in April, Ontario Health, through Ontario Health East, advised the Corporation of the County of Renfrew, that Bonnechere Manor and Miramichi Lodge will receive one-time funding in the amount of \$2,543 per bed, (\$457,740 for Bonnechere Manor and \$422,138 for Miramichi Lodge) in the fiscal year 2023-24 to relieve financial pressures and address key priorities. The Warden and Clerk signed the 2023/24 One-Time Increase to Long-Term Care Home Funding Agreement per By-law 68-24. This funding may be applied against eligible expenditures in other Level of Care funding envelopes in accordance with the Guidelines for Eligible Expenditures for Long-Term Care Homes. Unused funding may be retained by the licensee. Below is a list of unbudgeted capital items for Council's approval:

Bonnechere Manor

Item	Estimated Cost
Other minor equipment (fridge/freezer, mixer, toaster)	\$38,000
Steam table for HM2	\$60,000
Steamer for main kitchen	\$50,000
Minor renovations/furnishings at nursing stations	\$10,000
Lockers (men's change room)	\$6,000
Small piece laundry folder	\$100,000
Nursing equipment (Stair evacuation chairs)	\$7,000
Upgrade base phone system	\$40,000
Resident exercise therapy equipment including interactive projection for sensory system	\$7,100
Total	\$318,100

Miramichi Lodge

Item	Estimated Cost
Changing to LED lights	\$200,000
Resident security (X-mark)	\$100,000
Nurse Call – common area	\$22,000
Minor building renovations (doorway)	\$15,000
Other Minor Equipment (Auto Scrubber, Food Processors)	\$24,000
Nursing equipment (Ultrasound, Air Therapy)	\$8,700
Total	\$369,700

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: P. Emon, D. Grills, V. Jahn, J. Murphy, N. Nicholson,
R. Weir, M. Willmer

mesa Gathering Report



County of
Renfrew
Ontario . Canada

A workshop to discuss the community response to addictions, mental health challenges, and homelessness/affordable housing



1

Day

180

Attendees

49

Agencies

MAY 22

2024

Contents

Introduction	2
Background	3
Objectives for the Multi-Agency Mesa Gathering	5
Presenters and Keynote Speakers	6
Rapid Fire Presentations	9
Panel Discussion Review	10
World Café — Facilitated Session	12
Key Outcomes and Insights	15
List of Recommendations	17
Conclusion	21
Appendix 1: Environmental Scan	22
Appendix 2: World Café Questions and Responses	25
Appendix 3: Summary of World Café — Key Findings	39
Appendix 4: List of Participating Agencies	46

Introduction

The Mesa Gathering was held on May 22, 2024 with more than 180 participants. 140 joined the gathering in person and more than 40 participated virtually. There was representation from 49 agencies that provide services to community members facing addictions, mental health challenges, and homelessness.

The County of Renfrew, in collaboration with the Ottawa Valley Ontario Health Team and the Renfrew County and District Health Unit, hosted the event to officially launch Mesa, highlighting the collaborative approach to compassionate care and building a healthier, more resilient community. A full list of participating agencies is provided in Appendix 4.

The Mesa Gathering was held at Miramichi Lodge, a long-term care facility located in the City of Pembroke, owned and operated by the County of Renfrew. This was the first event held at the facility since the Pandemic.

Mesa Gathering participants were welcomed by Elder Francis Sarazin, a member of the Algonquin of Pikwakanagan First Nation Community. Francis Sarazin opened the gathering with an open heart and mind, setting the tone for an intentional, thoughtful day of dialogue and learning from each other.

Throughout the day, participants engaged with leading experts, participated in discussions, and explored innovative approaches to enhance care and quality of life for everyone in our communities. The gathering was about sharing knowledge, fostering partnerships, and cultivating collaborative opportunities that lead to meaningful change.

Background

The County of Renfrew, like many regions across Ontario, is grappling with escalating homelessness, addictions, and mental health crises. The intertwined nature of these issues has created a complex challenge for local communities and community members. Homelessness rates have surged, partly driven by economic instability and a lack of affordable housing. Concurrently, the opioid and toxic overdose epidemic and rising rates of substance use have exacerbated the situation, leading to an increased use of emergency services and strain on local health systems. Mental health issues, often both a cause and a consequence of homelessness and addiction, are prevalent, with many residents unable to access timely and effective support.

Given these multifaceted challenges, a gathering of experts presents an invaluable opportunity to collaboratively address these pressing issues. Bringing together people with lived experience and professionals from mental health, community services, public health, and community paramedicine, the Mesa Gathering aimed to foster constructive dialogue and generate innovative solutions. This convergence of knowledge and expertise was crucial for developing integrated approaches that effectively tackle the root causes of these crises. By sharing insights and exploring new strategies, participants helped shape a comprehensive, community-based response that addresses the immediate needs of community members while also working towards long-term systemic change.



Local Issues in the County of Renfrew

The County of Renfrew is experiencing a critical situation as a result of affordable housing, homelessness, addictions, and mental health issues. The region has seen a significant increase in the number of individuals and families facing homelessness. Factors contributing to this rise include a shortage of affordable housing, economic challenges, and an increase in the cost of living. Additionally, many individuals experiencing homelessness are also struggling with substance use as well as mental health challenges. These complex challenges create a cycle that is difficult to break without comprehensive support.

1. Addiction, particularly opioid addiction, has become a severe public health crisis in our communities, with one death every ten days. The use of prescription medications and the availability of illicit drugs have led to a spike in overdose incidents and deaths. This epidemic not only impacts the individuals directly involved but also places a heavy burden on emergency services, healthcare providers, families and the larger community.
2. Mental health challenges are deeply intertwined with both homelessness and addiction. Many individuals suffering from mental health conditions lack access to adequate care and support, which exacerbates their situation. The stigma surrounding mental health also prevents many from seeking help, leading to a deterioration in their condition and quality of life. A more comprehensive review of the issues and challenges in Renfrew County and Ontario can be found in Appendix 1.
3. Homelessness in the County of Renfrew poses significant challenges, closely intertwined with issues of addictions and mental health. Many individuals experiencing homelessness and housing instability also struggle with substance use as well as mental health disorders, creating a complex cycle that hinders their ability to secure stable housing and access necessary support services. The lack of adequate resources and integrated care further exacerbates these issues, making it difficult for affected individuals to achieve long-term stability and wellness.

Importance of Multi-Agency Collaboration

Addressing these complex and interrelated issues requires a coordinated effort from multiple sectors. No single agency or organization can tackle these challenges alone. Multi-agency collaboration is essential to provide comprehensive and integrated care. By pooling resources, knowledge, and expertise, agencies can develop more effective strategies and interventions. Collaborative efforts ensure that individuals receive holistic support that addresses their housing, health, and social needs.

Collaboration also fosters the sharing of best practices and innovative solutions, allowing agencies to learn from each other and implement the most effective approaches. It helps to create a unified strategy, avoiding duplication of efforts, and ensuring that all aspects of the problem are addressed. Moreover, a united front sends a strong message to the community and policymakers about the seriousness, urgency and complexity of these issues and the commitment to finding solutions.

Objectives for the Multi-Agency Mesa Gathering

1. Understanding the Current Landscape:

- Provide a comprehensive overview of the current state of homelessness, addiction, and mental health issues in the County of Renfrew.
- Share data, statistics, and case studies to highlight the extent and impact of these issues on the community.

2. Identifying Gaps and Challenges:

- Discuss the existing gaps in services and support for individuals facing these issues.
- Identify the barriers that prevent effective service delivery, such as funding limitations, stigma, and lack of coordination.

3. Fostering Collaboration and Partnership:

- Encourage networking and relationship-building among different agencies and stakeholders.
- Establish a framework for ongoing collaboration and communication to ensure continuous support and development of strategies.

4. Developing Integrated Strategies:

- Brainstorm and develop integrated approaches that address the root causes and interconnected nature of homelessness, addiction, and mental health issues.
- Focus on preventative measures as well as immediate interventions.

5. Creating an Action Plan:

- Outline specific, actionable steps that agencies can take individually and collectively to address these issues.
- Set short-term and long-term goals, with clear timelines and responsibilities.

6. Resource Allocation and Advocacy:

- Discuss ways to optimize resource allocation to maximize impact.
- Develop strategies for advocacy to secure additional funding and support from local, provincial, and federal governments.

7. Monitoring and Evaluation:

- Establish mechanisms for monitoring the progress of implemented strategies and evaluating their effectiveness.
- Ensure continuous feedback and improvement of approaches based on data and outcomes.

By focusing on these objectives, the Mesa Gathering aimed to create a collaborative, strategic approach to tackling the critical issues of homelessness, affordable housing, addiction, and mental health in the County of Renfrew. This united effort will help build a stronger, more supportive community for all residents.

Presenters and Keynote Speakers

The Mesa Gathering was opened by Warden Peter Emon. Warden Emon has been a member of the County of Renfrew Council since 2006 and has served five one-year terms as Warden. During his tenure, he was an active member of the Eastern Ontario Wardens Caucus (EOWC) for five years, holding the position of Chair for two years. Warden Emon has extensive experience in social services, having worked as a child protection worker for 25 years and as a crisis support worker in community mental health.

Warden Emon's opening remarks at the Mesa Gathering were informed by his diverse background as a social worker and elected official. He addressed the escalating challenges our community faces, including homelessness, addictions, and mental health issues. He emphasized the importance of community collaboration to address the root causes of substance use disorders, improve access to treatment and support services, and implement evidence-based harm reduction strategies.

Warden Emon concluded his remarks with a poignant question:



“If not the collective ‘us’, then who?”

In developing the agenda, the organizing committee highlighted the fundamental importance of hearing from members of our community with lived experience. The presentations by Leonard Baskin and Corey Clouthier were invaluable. Leonard, in recovery from alcohol use disorder, spoke about the challenges he faced in his personal journey and the treatment he received at MacKay Manor. Corey shared his struggles with addiction, interactions with the criminal justice system, and the impact on his family and relationships. Corey is now a Canadian Certified Addiction Counsellor and Certified Anger Management Facilitator, working at a long-term residential treatment center for men, helping others recover from their addictions.



Leonard and Corey’s presentations set the tone for the day. Their stories inspired the Mesa Gathering participants and highlighted the goals of our gathering — to improve the lives of those most in need across our communities.



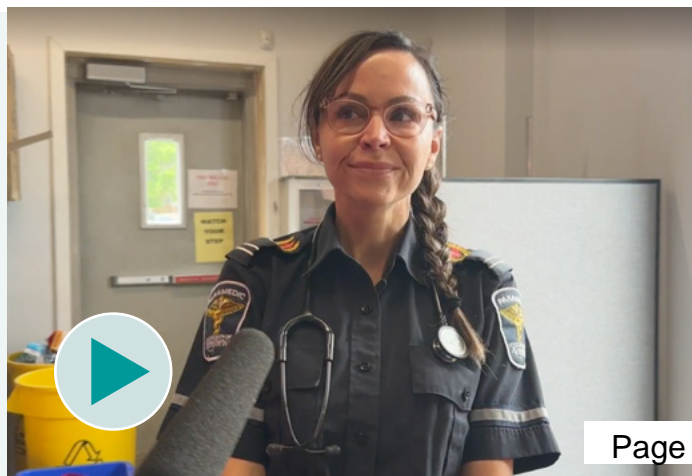
We were very fortunate to receive a presentation from our next presenter, Omar Dabaghi-Pacheco, a celebrated journalist and the host of CBC Ottawa News. Omar is renowned for his compelling documentary storytelling, and his presentation at the Mesa Gathering was no exception. During his talk, Omar chronicled his most recent series of interviews with people experiencing homelessness and struggling with mental health and addiction challenges. Through clips captured by his cameraman and producer, Ryan Garland, Omar illustrated the human side of Ottawa’s fentanyl crisis, a scene that is unfolding repeatedly across the city and the country. A key takeaway from Omar’s presentation was the crucial role of housing in providing a starting point for recovery for those facing mental health and addiction issues.

CBC Documentary

June 26, 2024

In small town Ontario, fighting opioid crisis requires personal touch

[Watch Here](#)



Deidre Freiheit, former President and Chief Executive Officer (CEO) of Shepherds of Good Hope in Ottawa, spoke to us about community strategies to de-stigmatize beliefs. Shepherds of Good Hope’s mission is to foster hope and reduce harm in Ottawa by supporting people experiencing homelessness and vulnerable adults through specialized services, programs, and partnerships. The conversation was guided by Chief of Paramedic Services, Michael Nolan, who began with a series of questions for Deidre, leading to an open and dynamic discussion with the audience. Throughout the discussion, Deidre provided examples of community concerns she had faced over the years and how these issues were resolved through open dialogue. Many in the audience could relate to the concerns expressed, as they were similar to those occurring at The Grind in the City of Pembroke. The presentation was extremely insightful and relevant.



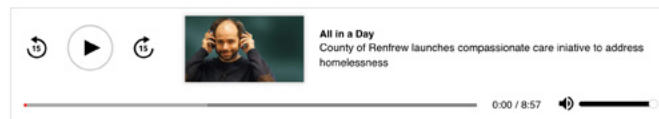
Our morning session concluded with a call to action by Craig Kelley, Chief Administrative Officer for the County of Renfrew. Craig addressed the challenges faced in Renfrew County, noting its uniqueness in having not just one urban area but a collection of urban centers complemented by small towns, villages, and hamlets. Each of these communities struggles with similar issues, yet they all have varied service delivery models or even a lack of efficient resourcing. Craig emphasized that we are reaching a crisis point that requires innovative thinking, integrated support systems, and aligned, strategic investments moving forward. He concluded by reaffirming the County of Renfrew’s ongoing commitment to supporting the community through new and innovative delivery models, a Housing First philosophy, and increased resources to address these challenges.

CBC: All in a Day

March, 2024

County of Renfrew launches compassionate care initiative to address homelessness

[Listen Here](#)



County of Renfrew launches compassionate care initiative to address homelessness

4 months ago | Radio | 8:57

The initiative, named mesa, is now focused on developing mobile response teams that will support people experiencing mental health crises, addiction and homelessness. The chief of the county’s paramedic service tells us more.

Rapid Fire Presentations

The afternoon session started with a series of Rapid Fire Presentations from agency partners. Each agency was given 10 minutes to provide an overview of key initiatives. The following organizations were represented:

Pembroke Regional Hospital — Mental Health Services:

Melanie Henderson, Vice-President, Clinical & Support Services and Molly Fulton, Manager, Mental Health Services, Pembroke Regional Hospital.

Ontario Provincial Police:

Inspector Steph Neufeld, Detachment Commander UOV OPP

County of Renfrew (Property Division, Community Services, Paramedic Services):

Jason Davis, Director of Development and Property, Andrea Patrick, Director of Community Services and Mathieu Grenier, Deputy Chief of Paramedic Services.

Renfrew Victoria Hospital - Addiction Services and Mackay Manor:

Kim McLeod, Service Director, Addictions Treatment Service at Renfrew Victoria Hospital and Liana Sullivan, Executive Director at Mackay Manor

Renfrew County and District Health Unit (RCDHU) Program Highlights:

Brian Brohart, Coordinator, RCDHU

Renfrew County and District Drug Strategy:

Patti Smith, Director, Health Promotion & Chief Nursing Officer at Renfrew County and District Health Unit

The Rapid Fire Presentations provided important information for our participants, setting the stage for our panel discussion that followed.

Panel Discussion Review

The Mesa Gathering brought together a panel of practitioners from partner agencies to address the pressing issues of addictions, mental health, and homelessness in the County of Renfrew. The panel included Melanie Henderson, Vice-President of Clinical & Support Services, from the Mental Health Team at Pembroke Regional Hospital, who provided valuable insights into the mental health services available in the region. Inspector Steph Neufeld, Detachment Commander of the Ontario Provincial Police (UOV OPP), discussed the law enforcement perspective and the challenges faced by officers on the ground. Andrea Patrick, Director of Community Services, highlighted the County’s initiatives and the need for integrated service delivery through the Mesa Program to effectively address these complex issues.



The discussion was enriched by contributions from Kim McLeod, Service Director of Addictions Treatment at Renfrew Victoria Hospital, while Patti Smith, Director of Health Promotion and Chief Nursing Officer at the Renfrew County and District Health (RCDHU), outlined the priorities of the RCDHU and the collaborative effort in the development of the Drug Strategy. Audience participants engaged actively, posing important questions to the panel members about the current situation and the ways in which these organizations are collaborating to find sustainable solutions. The exchange provided important insights into the multiagency approach required to tackle these issues, emphasizing the need for continued innovation and community involvement.

Members of the audience and the panel did not shy away from engaging in difficult but important discussions. The Ontario Provincial Police (OPP) were asked about the delicate balance between laying charges in cases of fatalities and supporting community members with addictions and mental health issues. Inspector Neufeld responded by indicating that individuals in the community who are dealing or distributing narcotics and are involved in a fatality will be thoroughly investigated, with the possibility of charges being laid.

Community Mental Health was asked about the process for case management and whether an individual requires an official psychiatric diagnosis. The panel experts responded that the mandate has changed over the years, and an official diagnosis is no longer required. This question evolved to acknowledge the growing need for mental health services and the lack of available psychiatric services in the community. It was noted that this situation is not unique to Renfrew County, reflecting a broader challenge faced by many regions.

The audience inquired if the Mesa Program helped alleviate challenges associated with wait-lists for some individuals. The panel members responded by suggesting that these important questions will be addressed as the program develops, emphasizing the need for collaboration with Mesa partners to find solutions.

An audience member asked if Pembroke Regional Hospital would consider becoming a designated psychiatric facility (Schedule 1) under the Mental Health Act. It was noted that paramedics often have to transfer patients to Ottawa due to the absence of local facilities. Panel experts acknowledged this issue and indicated that this possibility was being explored, emphasizing that providing care closer to home is the preferred approach. They highlighted three pillars associated with this issue: the availability of healthcare human resources, the education and training of staff, and the facility design and layout.

In concluding the panel discussion, the panel members were asked how to continue moving forward and improve collaboration. All panel members noted that the day was a great start, identifying the necessity of providing multiple supports from various agencies. Organizations will need to commit to continuing the conversation. The panel acknowledged that the newly formed Ottawa Valley Health Team will have an important role to play in the future.

World Café — Facilitated Session

Our final session of the day was designed to harness the collective wisdom of the group and develop a new collaborative, co-ordinated approach to the challenges of homelessness, mental health, and addictions. To achieve this, we used the World Café model and Mentimeter interactive software to engage the Mesa Gathering participants.

The World Café model is a participatory facilitation method that enables dynamic and collaborative dialogue among participants. It is often used to foster a deeper understanding of complex issues, generate innovative ideas, and build community. The process simulates the relaxed, conversational atmosphere of a café.



Each round of questions was guided by a clear, thought-provoking question relevant to the overall theme (see Appendix 2 and 3). These questions were designed to cultivate deep reflection and dialogue, evolving over the rounds to build on previous conversations and leading to deeper levels of inquiry and understanding. The World Café model guides participants through a structured process involving four key phases:

1 Discovery:

Exploring and appreciating the aspects that are currently effective.

2 Dream:

Imagining and envisioning a desired future or outcome.

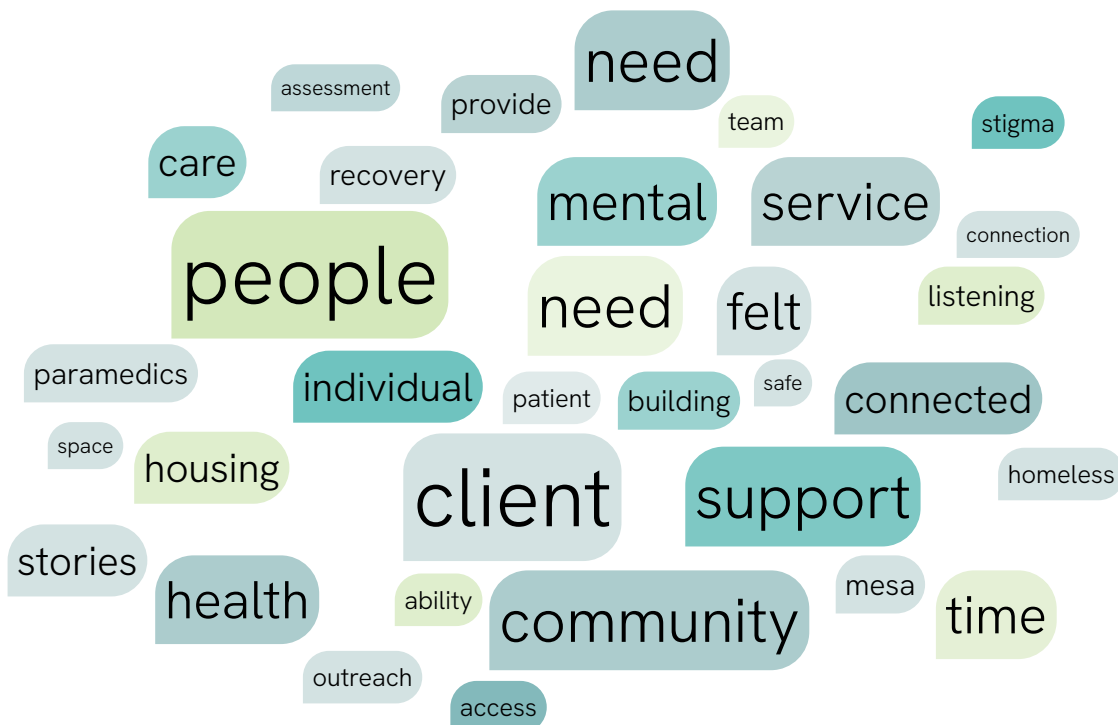
3 Design:

Planning and outlining the systems, structures, and processes necessary to achieve the envisioned future.

4 Destiny/Delivery:

Implementing the design and developing sustainable strategies for continuous improvement and realization of the envisioned goals.

To help the facilitator capture the essence of the conversations in real-time, we employed Mentimeter. Mentimeter is an interactive presentation software tool designed to make meetings, classes, workshops, and conferences engaging and interactive. It allows presenters to create presentations with real-time polls, quizzes, word clouds, Q&As, and more, enabling audience participation and feedback through their devices.



Question 1 invited participants to share stories or moments when individuals experiencing homelessness, mental health issues, or addictions felt seen, valued, and supported by their communities. This question aimed to highlight positive experiences and successful interventions, providing a foundation of hope and possibility. By focusing on real-life examples, we sought to uncover the underlying factors that contributed to these moments of support and inclusion, offering valuable insights that could be replicated as the Mesa program continues to evolve.

Question 2 asked participants to imagine a future where everyone in the community has access to comprehensive support that embraces diversity, equity, and inclusion in addressing mental health, addiction, and homelessness. This forward-looking question encouraged participants to dream big and think creatively about what an ideal supportive community would look like. By envisioning a future where no one is left behind, participants were able to articulate a collective vision that could guide future initiatives and policy-making.

Question 3 focused on identifying innovative strategies and interventions that could better support individuals experiencing homelessness, mental health challenges, and addiction. This question prompted participants to brainstorm new ideas and approaches, drawing on their diverse experiences and expertise. The goal was to generate a range of creative solutions that could address the complex and multifaceted nature of these issues.

Question 4 sought to translate the collective vision and innovative ideas into concrete actions. Participants were asked to consider what steps could be taken to ensure that the vision of inclusive communities becomes a reality. This question encouraged practical thinking and collaborative planning, emphasizing the importance of implementation and accountability in achieving long-term change.

These questions facilitated a dynamic exchange of ideas, fostering a collaborative environment where participants could learn from each other, build on each other's insights, and co-create actionable solutions for a more inclusive and supportive community. For a detailed list of responses see Appendix 2. Appendix 3 provides a summary of responses that have been grouped under common themes.

Key Outcomes and Insights

which individuals experiencing homelessness, mental health issues, or addictions feel seen, valued, and supported by their communities. Key points include:

1. Direct Support and Interaction:

- Daily interactions at community hubs like “The Grind” and through Mobile Outreach programs.
- Volunteers and professionals providing companionship and support at homeless shelters.
- Paramedics and EMS teams take time to listen to and converse with individuals without judgment.
- Healthlink Coordinators and community teams assisting with accessing recovery clinics and medical care.
- Support during interactions with probation officers, paramedics, and through EMS & Mental Health tours.
- Adopted a Centralized Platform for sharing information and coordinating care among providers.

2. Community-Based Initiatives:

- Programs like the Mesa Program and initiatives by the Ottawa Valley Health Team.
- Establishing warming centers and crisis beds for temporary housing.
- Rural communities are making efforts to address hidden issues.
- Collaborative efforts with Carefor, Community Mental Health, and other agencies to provide comprehensive care.
- Outreach efforts, including paramedics on foot conducting surveys.

3. Personalized Care and Advocacy:

- Providing mental health assessments in non-traditional settings like individuals' living rooms.
- Building trust and rapport through repeated interactions and consistent support.
- Meeting clients where they are and taking a person-first approach.
- Supporting clients' goals and empowering them through active listening and validation.
- Making efforts to connect individuals with practical support and resources.

4. Community Engagement and Education:

- Public figures, such as the Prime Minister, take time to meet with vulnerable individuals.
- Initiatives like the "Out Loud Library" creating safe spaces for sharing stories.
- Broad community engagement through events like the Coldest Night of the Year and public education campaigns.
- Media involvement, such as the Eganville Leader series, highlighting lived experiences.

5. Collaboration and Resource Provision:

- Collaborations between home care, paramedics, and other service providers to ensure continuous and comprehensive care.
- Warm hand-offs between agencies to ensure seamless support.
- Programs addressing immediate needs and providing resources without delay.
- Ensuring housing stability as a foundation for overall well-being.

These elements collectively emphasize the importance of direct support, personalized care, community engagement, and collaborative efforts in addressing the complex needs of individuals facing homelessness, mental health issues, and addictions.

List of Recommendations

The Mesa Gathering yielded numerous significant insights that hold substantial potential to positively impact individuals experiencing homelessness, addiction, and mental health challenges. The following list represents the recommendations identified as impactful, achievable, and sustainable for improving the lives of individuals experiencing homelessness, addiction, and mental health challenges.

Recommendations:

1. Continuation of the Mesa Program

RECOMMENDATION:

Provide permanent funding for the Mesa program and secure additional financial support from the provincial government.

ACTIONS:

- Allocate a dedicated budget line for the Mesa program in the county's annual budget.
- Elected officials to schedule and conduct meetings with Provincial officials to discuss ongoing financial support.
- Develop a long-term strategic plan to ensure the program's sustainability and effectiveness.
- Adopt a centralized data platform: This central database will allow for the sharing information and coordination of care amongst providers.

2. Designation of Pembroke Regional Hospital as a Schedule 1 Facility

RECOMMENDATION:

Advocate for the designation of Pembroke Regional Hospital as a Schedule 1 facility under the Mental Health Act.

ACTIONS:

- Support the designation of Pembroke Regional Hospital to become a Schedule 1 facility under the Mental Health Act.
- Form a task force to spearhead the initiative, including representatives from the hospital, local government, and mental health advocates.
- Prepare a comprehensive proposal outlining the benefits and requirements for the designation.
- Coordinate with provincial health authorities and lobby for the necessary legislative changes.

3. Support Sustainability for The Grind

RECOMMENDATION:

Establish a partnership between The Grind and similar plural sector organizations such as Shepherds of Good Hope or the Ottawa Mission to ensure sustainability.

ACTIONS:

- Initiate discussions with potential partner organizations to explore collaboration opportunities.
- Develop a memorandum of understanding (MOU) detailing the roles, responsibilities, and benefits of the partnership.
- Implement joint programs and services, sharing best practices and resources to enhance support for those with mental health issues, addictions, and homelessness.



4. Establish a Regional Addiction Treatment Facility in or near to the County of Renfrew, servicing local needs in Eastern Ontario.

RECOMMENDATION:

The Mesa Gathering underlined the urgent need for this facility. The consensus was clear that a dedicated treatment center is vital to support individuals experiencing addiction. The creation of an addiction treatment facility in the County of Renfrew is a necessary and urgent step to address the ongoing crisis to provide essential services to those in need.

ACTIONS:

- Advocate the Province of Ontario to allocate funding specifically for the establishment of a mental health, addiction, and residential drug treatment rehabilitation facility serving the County of Renfrew and Eastern Ontario.
- Create a multi-agency team that supports a facility that offers evidence-based, trauma-informed care, addressing both addiction and concurrent mental health issues.

5. Create a Supportive Bridge Housing Facility

RECOMMENDATION:

Develop a supportive bridge housing facility for individuals living with the challenges of addictions, mental health issues, and homelessness.

ACTIONS:

- Conduct a needs assessment to determine the size, scope, and requirements of the facility.
- Secure funding through grants, partnerships, and government support.
- Collaborate with local agencies, non-profits, and healthcare providers to design and operate the facility, ensuring comprehensive support services are available.

6. Address Health Care Human Resource Shortages

RECOMMENDATION:

Create a collaborative training program to address the shortage of healthcare human resources in the community.

ACTIONS:

- Partner with Algonquin College, healthcare providers, and professional organizations to develop the training curriculum.
- Standardize training programs across the community to ensure consistent quality and standards.
- Coordinate training opportunities among partner agencies leading for a consistent approach and financial efficiencies.

7. Enhance Community Education and De-stigmatization

RECOMMENDATION:

Implement a community education campaign to destigmatize mental health and substance use issues.

ACTIONS:

- Launch public awareness campaigns using various media platforms to educate the community about mental health and substance use.
- Organize workshops, seminars, and support groups to provide information and resources.
- Partner with local schools, businesses, and community organizations to promote mental health awareness and reduce stigma.

8. Implement a Renfrew County Drug Strategy

RECOMMENDATION:

Support the ongoing development and implementation of the Renfrew County Drug Strategy.

ACTIONS:

- Ensure that the Ottawa Valley Ontario Health Team and Renfrew County and District Health Unit (public health) have adequate resources to continue the development of the Drug Strategy.
- Educate and train all agencies on the implementation of the Drug Strategy.
- Launch public awareness campaigns using various media platforms to educate the community about the Renfrew County Drug Strategy
- Promote Renfrew County Drug Strategy in concert with recommendation 6 - Implement a community education campaign to destigmatize mental health and substance use issues.

9. Support increased Volunteer Capacity

RECOMMENDATION:

The Mesa Gathering underscored the critical role volunteers play in supporting agencies that deliver mental health services, addiction treatments, and homelessness support. However, a decline in volunteerism has been noted, which jeopardizes the efficacy of these essential services. To address this issue, the creation of a dedicated organization to manage and train volunteers, ensuring they are equipped to work safely and effectively in high-risk environments is critical to support program delivery.

ACTIONS:

- Develop community campaigns, launching community-wide campaigns to raise awareness about the importance of volunteerism and its impact on mental health, addiction, and homelessness support.
- Create a dedicated centralized volunteer recruitment, management, and training program to ensure a streamlined process and reduce the administrative burden on individual agencies.
- Develop comprehensive training programs. Volunteers working in mental health, addiction, and homelessness support face unique challenges and risks. It is imperative they receive thorough training in areas such as crisis intervention, de-escalation techniques, and understanding the complexities of mental health and addiction.
- Seek funding for support and supervision. Ongoing support and supervision for volunteers are crucial. This organization will provide a support system, offering guidance and addressing volunteer concerns, thereby enhancing volunteer satisfaction and performance.

By adopting these recommendations and implementing the corresponding actions, the County of Renfrew can address the key issues identified during the Mesa Gathering and work towards creating a supportive, resilient, and inclusive community.

Conclusion

The Mesa Gathering was a significant milestone in addressing the crises of homelessness, mental health issues, and addiction in the County of Renfrew. The event underscored the importance of multi-agency collaboration, co-ordination and the need for innovative, integrated approaches to these complex challenges. Throughout the day, participants engaged with local practitioners, shared valuable insights, and explored new strategies to enhance care and support for vulnerable populations.

The discussions and presentations highlighted the urgent need for coordinated efforts across various sectors, from healthcare and social services to law enforcement and community organizations. The Rapid Fire Presentations and panel discussions provided a platform for sharing best practices and identifying gaps in current service delivery. Moreover, the stories shared by individuals with lived experiences of addiction and recovery added a powerful human dimension to the issues being addressed, emphasizing the critical role of compassion and understanding in our collective efforts.

As we move forward, the insights gained from the Mesa Gathering will serve as a foundation for developing a comprehensive action plan. This plan will foster ongoing collaboration, optimize resource allocation, and advocate for necessary funding and policy support. By continuing to work together, we can build a more resilient, compassionate community that effectively addresses the root causes of homelessness, addiction, and mental health challenges.

The Mesa Gathering has laid the groundwork for meaningful change. It is now up to all of us—community leaders, service providers, policymakers, and residents—to carry this momentum forward. Through sustained collaboration and a shared commitment to innovation and compassion, we can create a brighter, healthier future for all members of the County of Renfrew.

Appendices

Appendix 1: Environmental Scan — Comprehensive review of the current state of homelessness, addiction, and mental health services in the community and available programs.

Appendix 2: World Café Questions and Responses — complete list of Mentimeter Responses.

Appendix 3: Summary of World Café — Key Findings

Appendix 4: List of Participating Agencies

Appendix 1: Environmental Scan

May 2024

1. Current Situation

Addictions

- **Ontario:** Ontario is experiencing a significant opioid crisis, with rising rates of overdoses and opioid-related deaths. Other substance use issues, including alcohol and stimulants, are also prevalent.
- **Renfrew County:** Similar to the broader province, Renfrew County faces challenges with opioid addiction and other substance use disorders, compounded by rural access barriers.
- In just five years, from 2018 to 2023, we've seen a staggering increase from an average of 12 deaths annually to a heartbreaking 39 deaths in 2023 alone. This surge is unprecedented and deeply concerning. To put it in perspective, our per capita rate of suspect drug poisoning deaths now exceeds that of the entire province of Ontario.
- In the first quarter of 2024 the County of Renfrew recorded eight suspect drug poisoning deaths, indicating a continuation of this tragic trend. Each of these numbers represents a life lost, a family shattered, and a community in mourning.
- In 2023, our local hospitals witnessed approximately 70 such visits, a 60% increase compared to just four years prior. While the distribution of naloxone has undoubtedly saved lives, it's also indicative of the urgent need for comprehensive strategies to address substance use disorders.
- Toxicology findings from the Coroner's office reveal a troubling trend: opioid-related deaths often involve multiple substances. This underscores the complexity of the issue and the need for holistic, multifaceted approaches to harm reduction and support. That means that everyone in this room has a role to play.

Homelessness

- **Ontario:** Homelessness remains a critical issue, with a significant number of individuals experiencing chronic homelessness. Affordable housing shortages and economic disparities continue to be prevalent throughout Ontario.
- In cities like Toronto experiencing escalating housing costs that push low-income families to the outskirts or into homelessness contribute to the problem.
- **Renfrew County:** Homelessness is less visible but still a pressing issue, often intertwined with mental health and addiction problems. Rural homelessness often involves couch surfing and living in inadequate housing conditions.
- In the County of Renfrew, rural communities also grapple with limited affordable housing options, exacerbating the challenges faced by low-income families.

Mental Health

- **Ontario:** Mental health issues are widespread, with increasing demand for services outpacing supply. The COVID-19 pandemic has exacerbated mental health challenges across all demographics.
- **Renfrew County:** Access to mental health services is a significant challenge due to the rural setting, with long wait times and a shortage of healthcare professionals.

2. Existing Programs

Addictions

• Ontario-wide Programs:

- **Ontario Naloxone Program:** Provides free naloxone kits to help reverse opioid overdoses.
- **Rapid Access Addiction Medicine (RAAM) Clinics:** Offer quick access to addiction treatment services without an appointment.
- **ConnexOntario:** A helpline and database providing information on addiction services across the province.

Homelessness

• Ontario-wide Programs:

- **Ontario Housing First Program:** Focuses on providing permanent housing with wraparound support services.
- **Investing in Affordable Housing (IAH):** Joint federal-provincial program to create affordable housing units.
- **Ontario Renovates Program:** The Ontario Renovates program provide financial assistance for home repairs and adaptations, benefiting low-income families and seniors.(offered by the County of Renfrew)
- **Canada-Ontario Housing Benefit (COHB):** The Canada-Ontario Housing Benefit offers financial support to eligible low-income individuals and families to help with rental costs, addressing affordability concerns. (offered by the County of Renfrew)

Mental Health

• Ontario-wide Programs:

- **Ontario Mental Health Helpline:** Provides information and referrals to mental health services.
- **Telehealth Ontario:** Offers free access to a registered nurse for health advice, including mental health concerns.

• Renfrew County Programs:

- **Addiction Treatment Services:** Offers counselling, harm reduction services, and support for individuals struggling with addiction.
- **Pembroke Regional Hospital:** Provides detoxification services and outpatient addiction treatment programs.
- **Renfrew County and District Health Unit:** RDCHU has initiated a multi-organization drug strategy.

• Renfrew County Programs:

- **Renfrew County Housing Corporation (RCHC):** Manages affordable housing units and provides support services.
- **Emergency Minor Home Repairs Program:** A program for low-income homeowners who require minor home repairs that will allow for continued safe occupancy of their home.
- **Affordable Homeownership Program:** A program to assist low-to-moderate income renter households in Renfrew County to purchase affordable homes by providing down payment assistance in the form of a forgivable loan.
- **The Grind Pembroke:** A drop-in center offering shelter, meals, and support services to homeless individuals.

• Renfrew County Programs:

- **Mental Health Services of Renfrew County (MHSRC):** Offers a range of mental health services including crisis intervention, counseling, and case management.
- **Phoenix Centre for Children and Families:** Provides mental health services tailored to children, youth, and their families.

3. Recent Developments

Mesa — a County of Renfrew initiative

- **Mesa:** Recently announced, this initiative aims to address the intertwined issues of mental health, addictions, and homelessness in Renfrew County. Mesa focuses on creating a collaborative framework that brings together healthcare providers, social services, and community organizations to deliver integrated care and support to vulnerable populations. This project is expected to enhance service coordination, improve access to care, and provide targeted support to individuals in need.

4. Gaps and Recommendations

Gaps:

- **Service Accessibility:** Despite numerous programs, rural areas like Renfrew County face accessibility issues due to geographic spread and transportation barriers.
- **Resource Constraints:** Chronic underfunding and resource shortages limit the effectiveness of existing programs.
- **Integrated Care:** There is a need for more integrated care models that address mental health, addiction, and homelessness concurrently.

Recommendations:

- **Enhanced Funding:** Increase funding for mental health and addiction services, particularly in rural areas.
- **Community Collaboration:** Strengthen collaborations among healthcare providers, social services, and community organizations to create a seamless support network.
- **Mobile Services:** Develop mobile health and addiction units to reach remote communities.

Conclusion

Ontario and Renfrew County have a range of programs addressing addictions, homelessness, and mental health, but challenges remain, especially in rural accessibility and integrated care. The recent Mesa initiative in Renfrew County is a promising development aimed at improving coordination and support for the most vulnerable. Continued focus on enhancing accessibility, funding, and collaboration will be key to addressing these critical issues effectively.

Appendix 2: World Café Questions and Responses

Share stories or moments when individuals experiencing homelessness, mental health issues or addictions felt seen, valued and supported by their communities.

Responses:

Daily at The Grind

Mobile Outreach

Time to witness and hear stories without judgement

In a homeless shelter, volunteers play a crucial role in providing support and companionship to those in need.

Chatting with someone sleeping rough

EMS & MH tours

At the probation office

Pt with anxiety concerned about significant medical history and talked to paramedics for 2 hours which helped

Client impact/gratitude

Meeting clients where they are at

Rural communities often make these issues hidden and not as visible

Conversing with someone in need

Supportive friends when you have no where to go

Working as a Health link Coordinator, helped a young woman get into a recovery clinic in Sudbury — she was successful

When (MESA) paramedics were on foot conducting surveys

Be open with prejudice

Post-disaster

Access to warming centres.

Prime Minister made time against his itinerary to meet with vulnerable individuals.

Open without judgement

Interaction w mcrt

Trans identifying client, opened up because felt service provider was a non-judgemental space, identified that community needs more LGBTQ friendly services...felt seen and cared for

Connection with families

Brought care directly to the individual, practical support (\$)

Moment when I could provide a mental health assessment in an individuals living room instead of transporting to hospital

RCVTAC

Mesa Team chatting with someone in the community, building trust, connected with OATC, provided resources for short stay, pt felt comfortable and thankful

Approaching those in need

Individuals being able to tell their stories

Collaboration between home care and paramedics to move a patient to safe housing. Pt felt like needs were met. Went on to live a healthier life supported within the community.

Making eye contact and acknowledging the person

Empowerment

When professionals take a human approach to listening — rather than problem solving.

Not transporting a patient to hospital just because they were "high"

Meeting clients where they are at

Built relationship and continually sought out individual — they felt cared for

All the agencies

Working collaboratively with service providers to mitigate repetition for clients

COVID caused homeless population to congregate

Partnership with Carefor and CMH — many have mental health challenges, couch surfing, crisi bed with community mental health. CMH supports them for a short time. Could be a weekend or two weeks

Warming centre

Actively listening to individuals and demonstrating an interest in their stories and the person

Feel seen when time with counsellor is not limited...that the counsellor is there and committed to help, validate their pain, you see them as a whole person....people can feel so moved around and shuffled

Pt frequently presenting to. ER with panic attack, came in week after previous symptoms. Initiated chest pain protocol. Pt dx with an MI. Pt reached out later expressing appreciation for treating the

CMH, Older Adults, and Carefor working collaboratively

Time and listening

Supporting the client's support team

Collaborative teams collectively helping people for full resourcing

Warming centre by community to make it happen

Mesa outreach, displaced due to memory problems, got medical assessment, Blood work, placed onto Crisis list, and connection with ODSP. Pt felt seen and feel grateful

Collaborations with partners to prevent relapse and accelerate care

Learn about peoples stories

Advocating for, caring for an individual — going the extra mile for someone... this was recognized

Community agency referral and warm hand off

All hands on deck

Individuals felt seen with support from their communities

The Eganville Leader series on lived experience — allowing people to share their stories and lived/living experience.

Professionals are recognizing the value of the family voice

Difficulty connecting with pt using fentanyl. Listened to pt and pt was so thankful the time was taken to understand her situation

Coldest Night of the Year

Be receptive to what patients' goals are

Few people in community responded to need to make a big difference. And then corporation was pivotal

Support for caregivers

Person with mental health issues. Could not live alone or manage medication. CMH reached out to Carefor. Now who goes to the gym, bingo, volunteers in own recreation program.

Housing is crucial.

Majority of clients deal with mental health and addiction..allowing support workers to come into a facility so that the client doesn't have to travel to the service (best to travel to the client)

Housing as a foundation to wellbeing

Learning from PWLE

Implemented an initiative to phone people on their wait list to check in and see how they are doing, assessing needs that can be immediately assisted with

Having immediate resources

Clients returning after successful recovery months later

Professionals are starting to listen to what families are bringing to the table — this helps reduce stigma

Empowering PWLE

Person-first, meeting people where they are at — taking time to listen to them, as a person and working on goals with them together.

Seeing with people who have stigma with racial stigma, and just taking the time to sit and chat and provide friendship

A meal can make a huge difference

Homeless Count

Harm reduction staff supporting people where they are at — where it be to provide supplies, get them connected to services, or listen to their story.

Continuance of care after securing housing

building relationship with people and stopping, talking and building rapport

Consistent support, not giving up — being there for them.

People returning to only place they felt supported

When clients feel heard as a person and not an “issue/problem”

Ways to have basic needs met immediately

Ability to work “off guideline” to provide care

“Out loud library” — Creating safe spaces to share stories with those that have been through similar experiences, and having the ability to ask questions.

Pt experiencing homelessness supported and connected to services at a local library. Client appreciated the help

Broad community engagement

Free access to counselling and care

Decriminalization

Looks like people with power and privilege stretching to be uncomfortable

Expanded community mental health services with expanded eligibility criteria — transitional housing and affordable housing

Everyone has a home; without isolation; has good mental health, primary care; small children to come into treatment with moms.

Ongoing public education to learn and understand

What does the Future Look Like? Imagine a future where everyone in the community has access to comprehensive support that embraces diversity, equity and inclusion in addressing mental health, addiction and homelessness.

Responses:

Youth wellness hub expansion and for adults

Wrap around support

Reduction in wait times

Positive

Bright Idealist future

A homeless shelter in Renfrew County

Collaboration between services

Safety (physically, mentally, spiritually safe and supported)

Anti Stigma movements

ER avoidance

Appropriate and accessible care.

Community - inclusive

Rapid access everything

Wait times reduced

Food insecurities addressed

Prevention vs. Action

Less paperwork to access care — no hoops to jump through

Having enough

Coordinated access and care so people can easily access the services and tell their story once

Medical needs addressed

Barrier free

Everyone has adequate housing

Therapists available for a walk in hub.

Addiction services available as needed, with no stigma

Streamlined services that re available

EDI

Navigation centre to appropriately place individuals efficiently

Basic income to lift out of poverty

All inclusive databases, where information can be shared between all services

Harm reduction — tiered approach. Not signing up to be absence based — moving people through

Cooking classes. Food bank inclusion. Healthy meals on a budget

No stigma

Free counselling (abundance)

No wait lists

Self directed care — led by client choice

Prevention to avoid need for most intensive services

Promote active living

Full suite of the housing continuum

Mobile health care

Low barrier approach to help people stabilize

Reduced barriers

education

Everyone attached to primary care

Different tools and responses to choose from for respond to individual's need

Safe Communities

Everyone would have access to what they need — no wait times — no going out of County

Allow pets to fit into the picture of shelters

Support for enabling people with their ADLs

Equitable services. Geographically.

Seeing people for people — no stigma no judgement. Inclusive and acceptance

True community based education for everybody

More people with lived and living experience working with individuals to relate on a different level

A reduction in stigma.

Anti-stigma

Access for children for psychiatric interventions

Able to stay local — close to family

Prioritize mental health—just as important as acute care

Everyone is welcome. Diversity is celebrated

Transportation

Fixed address vs. Home

No fear of judgement

Timely access

Holistic approach that takes into account the full person, exercise, diet, housing etc

Laundry. Donated clothes for "free shopping"

Baseline education in this sector for all people

No wrong door, no wrong number. Every door leads to the right door.

Supports for children earlier — this would help support before it gets to us

Coordinated access

Earlier intervention — prevention rather than reactive

Meet peoples needs

Allowing for individualism. allowing for personal interpretation

Navigation streamlined

More access to doctors

An amended MH act to better serve people who in a moment were not criminal but needed support

Access to services when and where they need it

Less deaths

Housing resources that meet the right level of need for people. They have choice

Increased public education about harm reduction.

Peer support role and graduate through program. Pay them what they're worth

Mental health is not criminalized

Less trauma for all involved

Primary care doctors

Living wage

Access to addictions treatment services immediately

Empowering individuals to be their best self

Open, non-judgemental communication with all people, clients and services

Vacant housing, affordable. Community resources, hubs access to care, primary care providers to meet all needs

Decriminalization of MH

More psychiatrists

Equal distribution of resources

Safer communities

People have choice

Focus on SDOH

Inform our answers from lived experiences

Continuum of care

System navigation to include pets while treatment is being obtained.

Help now — into facility right away — can't be on a waitlist

Jails are not MH facilities

Increased access to psychiatry.

A society that has a good base of core family and moral values

Taking away the stigma

Strong push on Harm Reduction and Harm Prevention, early education and evidence based practise.

Working upstream

OHIP coverage of mental health resources.

Catching people in the moment and wrapping care around them now

Enough service providers—ready when people need help

Fostering culture of understanding and why EDI is important

No waitlists

Access to primary care

Possibility to go for help without the stimulation barrier

TED program here in Renfrew County.

Better understanding and education for all on addiction and mental health

Reward and invest in health

More in patient care in the Pembroke area. More residential treatment options in our area.

No one is lonely or disconnected

Eliminate diversity barriers to allow full and safe participation in life.

24/7 service accessibility

Access to educational opportunities: high school, post secondary education

Less compassion fatigue in community services

Not fighting government for funding

Connected to community and family

Having a system that works

Wrap around seamless care

Hold space

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Safe usage sites

More human resources

Holistic approach to care

Services available when people are ready

No false hope— need an honest conversation about services available

More accessible in-patient treatment for female specifically (live in) Mom's have to leave the area.

Continued education

Establishing safety and security within the community

Less nimbyism

Public education and awareness

Free holistic care that is not just westernized medicine

People feel that they can share stories and it's ok to be in different points in the journey

Social issues education

Social workers and additional supports in elementary schools and high schools for earlier identification and intervention

No nimbyism

Universal, trauma informed care.
Preventative measures

Community mental health — patients need to be able to set goals — long term goals of care. When someone is in an acute episode, they cannot see the future goals. Expand eligibility to meet people who

People in need do not need to be in crisis to get support

Less stigma and more acceptance

Integrated care

Everyone getting the help they need

Housing is the first step; which leads to other activities that decrease isolation.

Meet people where they are at

Culturally based supports in all communities

Services based on client need rather than what is available

Ceremonies

Provide care right away.

Early recognition and intervention
Aggressive policies.

Everyone has a place and belongs

Early intervention, detection, prevention. Start in schools early on. Address stigma ongoing.

Nothing about us without us.

Incorporate consent for shared approach to care. Consent to speak to various partners. Opens up care options.

School systems — more social work access

Capacity for psychiatric services meets need

In patient and out patient services

People understand the medicines

Make lived experience examples louder

No need for food banks or emergency help

Verbal consent

Services 24 /7 for as long as an individual needs it.

Easy service navigation — time to get it right with tech and communication

Building resiliency

Retention

More trauma resources. Long wait lists currently.

Land based programs

Early identification and prevention

Transitional housing — bridge housing

Public transportation, accessible services, alternative delivery options.

Enough funding

Healing

More trauma informed free services

People are supported to care for own mental health

Shared repository for notes

Increased access to covered rehab facilities (alleviating financial barriers and increasing equitable care)

Equitable care.

One overriding organization

More physicians

Shared access to data

Service providers are supported with all the information and supports they need to help their clients

Having diversity in our leadership and governance

Courageous leaders to focus on community wellness!

Lean on faith based and community based services to increase supports — provide funding and support, communication

Accessible Resources, Diverse and Culturally Competent Care, Holistic Approach, Community Involvement and Peer Support, Equitable Access to Treatment

Build a homeless shelter and transitional housing

Prioritize lived experience for management positions

24 hour shelter in the community.

Eliminating some assessments (Gain Q3)

What innovative strategies and interventions can we design to better support individuals experiencing homelessness, mental health challenges and addiction?

Responses:

Safe injection sites.

Focussing on prevention

Get people housed

A Shelter 24/7 access

Centralized access to service 24/7

Changing system

Networking social programs and hospitals

One stop shop for detox, rehab, transitional housing, where all of providers are under one roof

Work more collaboratively

Everyone has family doctor

Reduce privacy barriers

Upstream and preventative approaches

Networking

Supports for families and loved ones so they have a tool box

Community kiosks or AI intuitive local tech to connect people to resources

Rest and Recovery site open 24/7

Housing Shared services — providing matching services

Repurpose buildings; include isolation avoidance strategies

Live integrated network of available resources

Streamlined process that allows workers to connect with someone else that can support needs of the individual

Tiny Homes, All professional Services onsite within a tiny home subdivision.

Sharing data

Appropriate transitional housing

Sparrow Organization

Overdose Prevention Sites

Lives experience input is more important than scientific evidence

Need more people— more psychiatrists etc— need mobile

Coordinated access

Safe consumption sites, testing for substances

Centralized data base

Youth Mental health — supports to families and. Caregivers and that are inclusive and family—based approach

Holistic care

Active transportation

Elimination of duplication of forms

Bouncing off ideas and getting information that can be modified to fit into our context

AI strategies for education for kids; increase education for kids about mental health;

Collaborative approach, stepped care. Care pathways to provide continual care for people the spectrum

No wait lists for services. People get what they need when they need. It

Virtual doesn't always work — need to be mobile

Like what universities have...a place to go like a phone booth where people can go and get connected live for help

Wages meet inflation

In addition to supportive housing, including wrap around services to include mental and physical health services — addiction services

Consider tiny home solutions in communities

TED Program like programs for short term recovery in the community (versus ED)

Substitute drug therapy for long term treatment of addiction

Shelters

"Living wages"

School partnerships and school as a hub for parents and caregivers to learn about services and how to access

Tele-psychiatry

More housing

Engaging lived/living experience in strategies

Moving individuals from incarceration direct to treatment

Virtual paediatric for one assessments with a psychiatrist. So we could do something like this. Keeps care close to home.

Recruitment and retention for workers — stability in HHR, education, support for care-givers

Tiny homes concept — creating communities.

Mentorship

Use a dashboard with common indicators using Artificial Intelligence — AI, wait list mapping, track success; (or lack thereof);

Arrest and Jail more drug dealers that are the source and cause of deaths.

Technology made available to everyone who needs it and no matter what

Housing centre with social service, medical, mental health and addictions support on site

Lived experience

Community education, communication specialists

Expand services so can keep patients and clients here. Utilize technology to keep people where they are

Bringing primary care to people where they are — especially when unhoused

Mobile service with 2 counsellors across RC that is walk in. Talk to — like the Toy Bus

Have collaborative services that pool staff and are logged into queue and readily available to deploy to crisis

Service bus

Drug identification services

Adequate income supports that actually meet costs

Dental program expansion, leveraged

More community conversations so community can understand the issues in the way we do

Lived experience of workers can reduce stigma

Don't reinvent the wheel; use what is working elsewhere and apply it with tweaks

More community hubs
....interconnected model

Food strategy — everyone should have access to food

Increased mental health services all under one "roof".

Funding to pay people properly.

Educate community so people feel supported. End stigma.

Transportation — need a plan to get people to services and services to people

Step wedged program within community partnerships. Ability for all partners to access one platform to follow someone in their journey..

Mobile — equipped with satellite to link in with specialist or other things. Expand the CWMS van and build on this.

Providing appropriate individual needs assessments

Knowing what is in the supply

Treatment facility locally with a supportive environment afterwards. Individuals after treatment return to what they left, perhaps no job, no housing, no supportive environment.

A way for community members/ civilians to call service providers to provider outreach

Collocation opportunities to improve services

Residential treatment within the County for women and men, respectively

Flexible points of entry

Coordinate an approach — bring multiple entities together, referral process, quarterbacking Oversight.

Access to primary care

Stigma — more stories of positive impact and the successes. Build on Recovery Day and the. Work of The Grind and the stories

Carbon foot print of what we are doing now, so we can communicate going forward

Mesa Mobil hub

Coordinated Care

More shelters

Education

More subsidized housing — transition house — don't lose sense of community because you moved into housing

Involve PWLLE in the decisions or strategies

People fear for their safety. So need to discuss issues and educate people so they are informed.

Transition to treatment

Meeting people where they are at. Information is available.

Open forum conversations

Communication and talk about the stories to change the narrative. Highlight stories and organizations

We have a lot of empty buildings — Reno and use them

More collaborative outreach in ALL communities within the County.

A guide or mentor who helps guide client through all of their need for supports — not "drop them off" at next service — but continue in a mentorship role ongoing

Centralized hub or website for access to information and care

Culturally appropriate services to ensure people feel heard and supported

Stigma is still too bad

Reduce stigma social messaging campaign

Agree to disagree. Bold enough to do what needs to be done but be respectful of the community around

Wellness hubs for adults

Less stigma at methadone clinics/ pharmacies

Community information sessions. Not community consultations.

More education for the public

Access to transportation

Anti stigma directed to school age children and youth to go into schools. Prevention and health promotion approach

Living experience included in education for youth

Education and anti-stigma for community members

Safe supply

Document successes

Central platform for information on MESA patients — so that people don't need to tell their stories over and over again.

Share information so we can talk about how to support each other.

Education of primary care and health professionals

More day programs....things for people to do

Direction — strategic plan to direct and focus attention, include boards of directors for NPOs and other executives. This leads all in the same direction with the same goals

Mobile showers and laundry facilities

Educate and share stories — stories are powerful

Public transportation

don't be afraid to fail; this is how we improve

Coordinated access

Intergenerational approach for building community

Mentorship program, boosting community support, having a peer mentor

Using language helps support. Use the right language. Saying someone is clean implies they were dirty.

People with lived experience sharing — having input on services

Cross agency consents

Human library to learn about each other and different experiences

Providing coop opportunities

More trauma support

Cross agency strategic plans

Engage community volunteers — this is an untapped resource — needs to be coordinated

Working transportation service into care models.

Calling people homeless people has a negative connotation

Supportive environments after return from treatment

Fort night — bring a senior and build connections with kids.

Change old homes that are well suited to community living — e.g. nunneries, nursing homes that are empty would be well suited to transitional housing

Provide secure and safe access to substances

More social education — like the CPAN game — surviving low income

Earlier intervention for trauma

Make resources available.

Less criteria for eligibility of some programs that are restrictive

Ensure not projecting what “we” think is needed for individuals

Neighborhood and community based care and supports. Improved transportation

Take the good parts of the programs and initiatives like health links (the things that worked) and build on those positive outcomes (vs reinvent)

Education and interaction at the schools— need more staff and assessments

Basic income

Advertising community meetings on social media to try and control the conversation and educate people

Immediate access to help.

Integrated housing within communities. Close to parks, schools, grocery stores

Listening, community outreach

Schools vary in services/ approach

Community throughout the journey.

Improving resource efficiency through better collaboration

Faith based organizations — they can help1

One client, one chart

Simplified language for services

More youth-based activities that are during the time that they are active (evening and night)

Bring services together — much like a family health team to provide wrap around care.

Many people are scared to call 911. They are not aware of Good Samaritan act. Need to ensure that people have the right messages at right time to make informed decisions

Affordable rent

In-house support for interpersonal relationships that are strained within families

Planned transportation due to the size of Renfrew County

Community based programs that are diverse. Not just sports

Provincial cohesion of programs

Transportation initiatives

More lived experience say

Assessments not being done equally continuing cycle of need/ not getting services they need (e.g. child and youth)

Ability to access programs in other jurisdictions. More accessibility.

Providing more life skills, more community gardens, vegetable gardens

Support workers embedded in homes of families with complex challenges with relationships between those living in the home

Lots of amazing services, but people do not know what they are eligible for and then door is closed on them. Need to change this. So many silos with great intentions. Pull together care to help

Safety measures within housing

Not one size fits all approach

Talk with teachers and talk with them for their ideas on what we can do

Community based support structure — reach out for needs to a network that can connect care and provisions

Leveraging virtual care to access psychiatry services in absence of lack of in-person psychiatrist.

Also alleviates technology barriers.

Safer supply increases

How to get help to cover rental costs — in shelter system

Collaborate — Avoid duplication of service

Government funding

Provide transportation for everyone

Remove stigma and educate

Funding and policy change

How we get unpaid providers to show up- community connection to support- social capital not just formal services

What steps can we take to ensure that our vision of inclusive communities that support mental health, addiction recovery and homelessness become a reality?

Responses:

Continue with the present path forward;

Increased funding

Establish an increase in housing; or repurposing housing

Money

One point of contact for clients

Advocacy

Champions

Collaboration

Quick identification and action

Humanize

Political will; coordination;

PDA's which comes from government money

Alignment

Anti-stigma

Funding

More Human Resources — capacity issues

Agencies should look for efficiency re: funding.

Public education

Change system level policy barriers

Breaking down siloes.

Make it cohesive and accessible

Communication opportunities between services.

Sustainable funding

Immediate action and investment

Community champions

Education (destigmatization in early years and elementary)

Lead governance structure

Incorporate policies anti racism, training embedded into orientation for staff

Take down the barriers

Relationship building

Increase staffing

Full implementation of the 86 recommendations of the femicide investigation

Coordinating Body

Coordination — unify our services to provide a broader scope of care

Public speaking

Collaboration

Funding

One system, fewer silos

Unified voice from community agencies to the elected

Rural investments mental health and addiction

Bringing action to the forefront; less planning; start first and tweak as one goes forward; then plan evaluate

HHR in rural communities

Need a community of friendship beyond traditional services— neighbourhoods

Process to identify and support burnout

Lobbying province and federal gov't for resources

Changes to criminal code and other legislation so policy supports work we are trying to achieve

Engaging and educating the public.

Awareness and stories to the general public

Bilingual services

Incentivizing anti-stigma campaigns.

Change language that's more inclusive and accepting

Staffing for mental health and addictions workers. Need increased staffing

More community engagement, all seasons, equal opportunities for all

Better representation of diverse community

Concept of making communities safe places to connect

Communication (clear);

Community anti-stigma

Access to free shared spaces in the community for consultation with patient and families.

Government funding for homeless shelter in Renfrew County

Regular town meetings

Pathways different for difference organizations — but together could have shared vision of goals & commitment to create a safe positive space

Connected communities — sense of belonging

Education campaigns

Further the conversation with the public

Transitional housing

More staff

Shepherds of Good Hope in Renfrew County

More community business' donating bringing opportunities for community members to come together

Engage local communities and care providers to develop a strategic plan to give guidance and a focal point for all

Open engagement and open discussion needs to continue to happen. Willingness

A system to measure indicators ...so we know trends and how strategies impact....identifying success

County wide wifi access

Long term housing that's available for the continuum of care

Educating public

We have to start leveraging each other.

Don't duplicate — steal shamelessly

Events of collaboration

Balance negative social media with positive language and stories

Need to get out of silos.

Multi-layered approach to housing

Engaging community to be a supportive community

Staffing need

Mentorship with PWLE

Education

Break down stigma.

One system (portal) that we are all connected to talk to each other.

Affordable housing for everyone

Strong public education strategy

Give family a voice

Educate the communities

Shepherds of Good Hope in Renfrew County

Collaborative approaches. "All or nothing" wrap around approaches.

Involve family in supports

Help to organize neighbours helping one another— not a job just organized helping

More funding

Regular meeting to discuss our shared vision

Sustainable funding

Get the public on board

Ask "How can I help you"

Continue with the gatherings on an annual basis.

Education about the continuum of care for all service providers. And community. Proper assessment and system navigation. Guidance tools

Creating a centralized resource to get direction/access to services.

More volunteering and helping in neighbourhood so people feel connected

Access to mental health supports and specialists within the County

Child care — needs for families

Think small but series of small

Connect services and networking opportunities. Demonstrate what has happened over a year. Annual evaluation.

Better utilization of AI...intuitive to help service providers collaborate and share information

Evaluate

Strategic Plan

Farm communities have a tradition of services. And hearing — build on that

Improved communication — break down silos

Have more conversations!!!!

Streamline service access — coordinated access

Cultural awareness and sensitivity inclusion in training, education, programming.

Implement SHIP to assist in coordinated care plans and communicate with each other

More community outreach teams

Access to reliable transportation

Education starting at a young age about what addiction and mental health looks like

Flexible work schedules

mobile clinics of mental health and addictions specialists go to smaller communities on a regular basis

Nothing for us without us — involve lived experience partners

Support workers ready to accompany people in accessing treatment

Inclusion of living experience in progress and programming.

Decrease duplication of services by having system oversight

Youth homelessness and addressing upstream

Community outreach teams to determine needs. People will share what they need and we can develop resources based on needs.

Community engagement with education opportunities and integration between community members

More supports for LGBTQ+ communities

Hospital that accepts mental health clients

Shared care plan;

Outreach activities connected to informal community places (e.g. churches)

Collaboration with indigenous partners

Creation of service based hubs that provide a variety of care Make these accessible

Dignity among those accessing services

Listen to PWLLE

"Fifty, Fit and Feisty" group — social collaboration and integration concept.

Refugees support

People with lived experience providing support within housing communities/ services

Services offered in different languages to support individuals

Collaboration. Maintain network. We can do this well in rural areas so we need to lean into it.

To figure out the clients/patients do not have to relive their story (as it is painful minimally or traumatic)

People connected to network of volunteer services

Services in our community

Predictive data/AI in measuring data and evaluating outcomes

Educating community

Anti-stigma

Designing welcoming transitional housing communities

Effective data gathering and data sharing

All organizations to communicate on online portal

Continued Ontario Health Teams supported days of networking.

Work together and not in silos

Innovative transportation strategy

Free trauma supports

Address fear in seeking support

Treat individuals as equals

Centralized communication for collaboration. Regular, intentional meetings of key stakeholders

Community engagement and empowerment — communities can solve this own solution with support

Community groups that support and socialize.

Bringing stories that are lived to the forefront to gather the attention of the public and start to want to make a difference

Everyone looks at their own policies to ensure they are patient centred and patients first.

Not one answer— needs to be patient led

Paediatric supports

Given the rural-ness of the county, we need to be mobile — bring the care to the person

Prevention. Can deal with in the moment things. Free trauma counselling in-person is needed. Immediate access to.

Ministry funding

In-person services.

Build more housing that helps people feel a sense of community and prioritize the access to this for those with the deepest/most acute need

Address HHR needs, lack of appropriately trained staff, education and appropriate supports for them

Hold elected officials accountable (provincial, federal)

Skills development.

Bring services to where they're needed

Roadmap for service navigation

Education in schools early on

Ticket system- automated to connect many types of care for people reaching out— pullkey words to inform planning

Drug strategy and using it (buy in from everywhere). Communicate with all parties.

More trained counsellors in schools

Continue de-stigmatization work

A platform to easily access all Renfrew County services and what they offer/ contact information.

Provide politicians with real life examples of program options to aid in successful program opportunities

Be more Responsive by using technology

Accessible, affordable solutions, care, supports and housing

Care for the caregiver

Commitment to reach out to a new partner to discover new services.

Housing — safe housing

Community!! Encouraging human connections in children — getting off social media.

Landlord registry. Landlords have to provide and maintain safe and appropriate housing

Increase access to technology for those experiencing mental health, addiction, or housing attachment adversities

211 promotion

Affordable housing

Double ODSP and ODP

Increase diversity within our service sector

Focused care for individuals that have "burned bridges" more intensive supports

Community conversations

Appendix 3: Summary of World Café — Key Findings

Question 1:

Share stories or moments when individuals experiencing homelessness, mental health issues or addictions felt seen, valued and supported by their communities.

1. Direct Support and Interaction:

- Daily interactions at community hubs like “The Grind” and through Mobile Outreach programs.
- Volunteers and professionals providing companionship and support at homeless shelters.
- Paramedics and EMS teams taking time to listen to and converse with individuals without judgment.
- Healthlink Coordinators and community teams assisting with accessing recovery clinics and medical care.
- Support during interactions with probation officers, paramedics, and through EMS & MH tours.

2. Community-Based Initiatives:

- Programs like the Mesa Program and initiatives by the Ottawa Valley Health Team.
- Establishing warming centers and crisis beds for temporary housing.
- Rural communities making efforts to address hidden issues.
- Collaborative efforts with Carefor, CMH, and other agencies to provide comprehensive care.
- Outreach efforts, including paramedics on foot conducting surveys.

3. Personalized Care and Advocacy:

- Providing mental health assessments in non-traditional settings like individuals’ living rooms.
- Building trust and rapport through repeated interactions and consistent support.
- Meeting clients where they are and taking a person-first approach.
- Supporting clients’ goals and empowering them through active listening and validation.
- Making efforts to connect individuals with practical support and resources.

4. Community Engagement and Education:

- Public figures, such as the Prime Minister, taking time to meet with vulnerable individuals.
- Initiatives like the “Out Loud Library” creating safe spaces for sharing stories.
- Broad community engagement through events like the Coldest Night of the Year and public education campaigns.
- Media involvement, such as the Eganville Leader series, highlighting lived experiences.

5. Collaboration and Resource Provision:

- Collaborations between home care, paramedics, and other service providers to ensure continuous and comprehensive care.
- Warm hand-offs between agencies to ensure seamless support.
- Programs addressing immediate needs and providing resources without delay.
- Ensuring housing stability as a foundation for overall well-being.

These elements collectively emphasize the importance of direct support, personalized care, community engagement, and collaborative efforts in addressing the complex needs of individuals facing homelessness, mental health issues, and addictions.

Question 2:

What does the Future Look Like? Imagine a future where everyone in the community has access to comprehensive support that embraces diversity, equity and inclusion in addressing mental health, addiction and homelessness.

1. Expansion and Accessibility of Services:

- Youth wellness hubs expanded for adults.
- Wraparound support systems.
- Reduction in wait times for services.
- Rapid access to comprehensive care.
- Mobile health care units and 24/7 service accessibility.

2. Community Infrastructure and Resources:

- Establishing a homeless shelter and transitional housing in Renfrew County.
- Ensuring everyone has adequate housing and access to food.
- Creation of navigation centers for efficient placement.
- Community hubs offering primary care and integrated services.

3. Collaboration and Coordination:

- Enhanced collaboration between various services and organizations.
- Coordinated access and care, reducing the need for multiple story-telling's.
- Streamlined service navigation and integrated care systems.

4. Inclusive and Equitable Care:

- Emphasis on diversity, equity, and inclusion.
- Barrier-free access to services.
- Culturally competent care.
- Equal distribution of resources across geographic areas.
- Services based on client needs rather than availability.

5. Prevention and Early Intervention:

- Shift from reactive to preventive measures.
- Early identification and intervention, starting from schools.
- Child care programs and other supports for at-risk children
- Public education campaigns to reduce stigma and promote understanding.
- Harm reduction and prevention programs.

6. Holistic and Person-Centered Approaches:

- Holistic care considering the full person (mental, physical, and social health).
- Self-directed care led by client choice.
- Inclusion of pets in care plans.
- Access to healthy meals, cooking classes, and addressing food insecurities.

7. Supportive Community and Empowerment:

- Empowerment through active listening and client-led goal setting.
- Peer support roles and involvement of people with lived experiences.
- Community involvement in service provision and support systems.
- Safe, inclusive, and non-judgmental communication.

8. Legislation and Policy Changes:

- Amendments to the Mental Health Act to better serve individuals.
- Decriminalization of mental health and addiction issues.
- Basic income initiatives to lift people out of poverty.

9. Comprehensive Education and Training:

- Education on addiction, mental health, and harm reduction for all.
- Baseline education in mental health and social issues for everyone.
- Training for service providers to use diverse tools and responses.

10. Resource Allocation and Funding:

- Sufficient funding for services and reducing the need for emergency help.
- Increased access to psychiatric services and covered rehabilitation facilities.
- Investment in health services and continuous education.

These elements collectively paint a picture of a future where mental health, addiction, and homelessness are addressed through comprehensive, inclusive, and equitable support systems, emphasizing prevention, collaboration, and holistic care.

Question 3:

What innovative strategies and interventions can we design to better support individuals experiencing homelessness, mental health challenges and addiction?

1. Service Accessibility and Integration:

- **24/7 Access:** Centralized, around-the-clock services including shelters, rest, and recovery sites.
- **One-Stop Shops:** Facilities that provide detox, rehab, transitional housing, and other services under one roof.
- **Mobile Services:** Mobile health units with counsellors, primary care, and specialized services to reach individuals where they are.
- **Virtual Care:** Tele-psychiatry and virtual assessments to provide care without geographic barriers.

2. Housing Solutions:

- **Supportive Housing:** Integration of mental and physical health services with addiction services in housing solutions.
- **Transitional and Tiny Homes:** Community-based housing solutions with professional services on-site.
- **Repurposing Buildings:** Using vacant buildings for housing and avoiding isolation.

3. Collaboration and Coordination:

- **Networking:** Enhanced collaboration between social programs, hospitals, and service providers.
- **Coordinated Care:** Centralized data and streamlined processes for easy access and continuity of care.
- **Community Hubs:** Interconnected services within community hubs for comprehensive support.

4. Prevention and Early Intervention:

- **Education:** Increased education for children and the community about mental health and addiction.
- **Early Intervention:** Programs focusing on early detection and intervention, particularly in schools.
- **Harm Reduction:** Safe injection sites, overdose prevention sites, and safe consumption services.

5. Holistic and Person-Centered Care:

- **Wrap-Around Services:** Comprehensive support addressing all aspects of a person's needs (mental, physical, social).
- **Individual Needs Assessments:** Personalized assessments to ensure appropriate and effective support.
- **Culturally Appropriate Services:** Ensuring services are inclusive and respectful of cultural differences.

6. Community Involvement and Peer Support:

- **Lived Experience:** Engaging individuals with lived experience in strategy development and service provision.
- **Mentorship:** Peer mentorship programs to provide ongoing support and guidance.
- **Community Education:** Open forums, community information sessions, and social messaging campaigns to reduce stigma.

7. Innovative Use of Technology:

- **AI and Tech Solutions:** Community kiosks, AI tools for connecting people to resources, and dashboards for tracking service success.
- **Centralized Platforms:** Platforms for sharing information and coordinating care among providers.
- **Technology Accessibility:** Ensuring technology is available and usable for everyone in need.

8. Policy and Funding Changes:

- **Adequate Funding:** Ensuring sufficient funding to pay providers properly and support comprehensive services.
- **Policy Changes:** Advocating for changes in legislation to improve service delivery and support for individuals.
- **Basic Income and Living Wages:** Initiatives to provide financial stability and reduce economic barriers.

9. Transportation Solutions:

- **Access to Services:** Providing transportation to ensure individuals can reach services and services can reach individuals.
- **Mobile Units:** Service buses and mobile units equipped with necessary technology and resources.

10. Community-Based Programs and Support Structures:

- **Integrated Community Care:** Neighborhood-based care and support networks.
- **Intergenerational Programs:** Building connections across generations for mutual support.
- **Public Education and Awareness:** Continuous education and interaction with the community to build understanding and reduce stigma.

These elements highlight a comprehensive approach to addressing homelessness, mental health challenges, and addiction through integrated, accessible, and person-centered strategies supported by strong community involvement and innovative technology.

Question 4:

What steps can we take to ensure that our vision of inclusive communities that support mental health, addiction recovery and homelessness become a reality.

1. Funding and Resource Allocation:

- **Increased Funding:** Securing sustainable funding for services and infrastructure.
- **Efficient Use of Resources:** Agencies should maximize efficiency regarding funding and resources.
- **Human Resources:** Addressing capacity issues by increasing staffing levels for mental health and addiction services.

2. Housing Solutions:

- **Affordable Housing:** Increasing the availability of affordable housing and repurposing existing buildings.
- **Transitional and Long-Term Housing:** Providing housing solutions that support continuity of care.
- **Safe and Inclusive Housing:** Ensuring housing options are safe and welcoming.

3. Service Integration and Accessibility:

- **One Point of Contact:** Simplifying access to services through a single contact point.
- **Coordinated Care:** Unifying services to provide comprehensive and cohesive care.
- **Mobile and In-Person Services:** Bringing services to where they are needed, especially in rural areas.

4. Community and Public Engagement:

- **Public Education:** Campaigns to educate the public about mental health, addiction, and homelessness.
- **Community Champions:** Engaging local leaders and community champions to advocate for change.
- **Community Outreach:** Regular town meetings and community conversations to gather input and foster engagement.

5. Collaboration and Partnerships:

- **Cross-Agency Collaboration:** Breaking down silos and fostering collaboration between different service providers.
- **Engaging Diverse Stakeholders:** Involving indigenous partners, LGBTQ+ communities, and people with lived experience in planning and implementation.
- **Unified Voice:** Community agencies presenting a unified voice to elected officials and policymakers.

6. Policy and Advocacy:

- **Policy Change:** Advocating for changes to the criminal code and other legislation to support inclusive community goals.
- **Governance and Oversight:** Establishing a lead governance structure and coordinating body for oversight and strategic planning.
- **Lobbying for Resources:** Engaging in lobbying efforts at the provincial and federal levels for additional resources.

7. Anti-Stigma and Public Awareness:

- **Anti-Stigma Campaigns:** Education campaigns to reduce stigma associated with mental health, addiction, and homelessness.
- **Language and Communication:** Using inclusive and accepting language to promote dignity and respect.
- **Public Stories and Awareness:** Sharing lived experiences and success stories to change public perception and garner support.

8. Data and Technology:

- **Centralized Platforms:** Creating a centralized resource or online portal for accessing services and information.
- **Predictive Data and AI:** Using technology to measure outcomes, track success, and coordinate care.
- **Technology Access:** Ensuring access to technology for those experiencing adversities.

9. Education and Early Intervention:

- **Early Education:** Incorporating mental health and addiction education in schools from an early age.
- **Training for Professionals:** Providing ongoing training and professional development for service providers.

10. Community Building and Support:

- **Neighborhood Engagement:** Encouraging human connections and support within neighborhoods.
- **Volunteer Networks:** Leveraging community volunteers to support individuals and families.
- **Inclusive Spaces:** Creating free, shared community spaces for consultation and support.

11. Specialized Services:

- **Cultural Sensitivity:** Incorporating cultural awareness and sensitivity into training and programming.
- **Support for Caregivers:** Providing care and support for those who support individuals with mental health and addiction issues.
- **Trauma Support:** Offering free trauma counseling and immediate access to support.

By addressing these key points, communities can create a supportive, inclusive environment that effectively addresses mental health, addiction recovery, and homelessness.

Appendix 4: List of Participating Agencies

Addiction Treatment Services	Home and Community Care Support Services
Robbie Dean Counselling Centre	Laurentian Hills
Algonquin college	Loyalist College
Shepards of Good Hope	Mackay Manor
Algonquin of Pikwakanagan First Nation	Ministry of the Solicitor General
The Dementia Society of Ottawa and Renfrew County	Ontario Disability Support Program
Built for Zero Canada	Ottawa Valley Ontario Health Team
The Grind Pembroke	Parents Lifeline of Eastern Ontario (PLEO)
Canadian Alliance to End Homelessness	Pathways
Town of Petawawa	Pembroke and Area Community Taskforce (PACT)
Carefor	Pembroke Fire Department
Township of Greater Madawaska	Pembroke Regional Hospital Foundation
CBC Radio Canada	Pembroke Regional Hospital
United Way Eastern Ontario	Petawawa Centennial Family Health Centre
Child Poverty Action Network	Renfrew and Area Connection Centre
Upper Ottawa Valley OPP Detachment Operations	Renfrew County and District Health Unit
City of Ottawa	Renfrew County Catholic District School Board
Victim Services of Renfrew County	Renfrew County Community Poverty Action Network
City of Pembroke	Renfrew Hospital
West Champlain Family Health Team	Renfrew Central Ambulance Communications Centre
Columbus House	Richmond Medical Clinic
Whitewater Region	
Community Mental Health at Pembroke Regional Hospital	
Groves Park Lodge	
Hastings County	
Head, Clara and Maria	
Health Care Connect Ontario	



County of Renfrew Long-Term Care Homes Equity, Diversity, Inclusion and Anti-Racism 2024 – 2027 Work Plan

On behalf of the County of Renfrew Long-Term Care Homes (COR LTCHs), we are pleased to present the three-year work plan. The plan is intended to support a collective response to strengthen our services and programs, ensure access and quality care for all, and address inequities and systemic barriers.

As a member of the OVOHT, the COR LTCHs adapt the OVOHT's EDIA-R Goals and Objectives

VISION: As a member of the OVOHT, the COR LTCHs embrace diversity in our communities and are committed to collaborate and continuous learning. As a health service provider, we work together to create and embrace equitable, anti-racist, and culturally safe health care services where everyone is recognized, welcomed, and thrives.

GOALS:

1. Foster a workplace culture where inclusivity and diversity are integral values and enhance employer accountability to promote and sustain an inclusive environment.
2. Ensure care delivery and services are responsive to and inclusive of the diverse needs of each unique community we serve.
3. Establish a deep understanding of and effectively community with the unique communities, fostering trust and engagement.

County of Renfrew Long-Term Care Homes (COR LTCHs) Equity, Diversity, Inclusion & Anti-Racism 2024-2027 Work Plan

Goal 1. Foster a workplace culture where inclusivity and diversity are integral values and enhance employer accountability to promote and sustain an inclusive environment

Objective	COR LTCHs Activity		
	Year 1- 2024/25	Year 2 2025/26	Year 3 - 2026/27
Develop, implement, and distribute resources and training opportunities to raise awareness about the importance of inclusivity and diversity.	Cultural Competency & Safety: Access Ottawa Valley Ontario Health Team (OVOHT) Shared Member Platform for access to resources and materials, education, training and policy.		
Implement recruitment and retention strategies to attract and retain diverse workforce, including inclusive hiring practices and mentorship.	Cultural Competency & Safety: Promote/ host workshops and learning opportunities		
Review and update policies and procedures to ensure they are inclusive and equitable.	Provider Diversity and Inclusion: Conduct scan of mentorship programs available across OVOHT partners and identify emerging practices and innovation		
Establish diversity and inclusion metrics and benchmarks to track over time.	Policy: Promote and make available improved policies that support diverse hiring and retention practices		
	Accountability: Review measures and targets, monitor metrics and build recommendations based on findings		

County of Renfrew Long-Term Care Homes (COR LTCHs) Equity, Diversity, Inclusion & Anti-Racism 2024-2027 Work Plan

Goal 2. Ensure care delivery and services are responsive to and inclusive of the diverse needs of each unique community we serve.			
Objective	COR LTCHs Activity		
	Year 1-2024/25	Year 2-2025/26	Year 3 -2026/27
Deliver culturally competent care and services reflect diverse backgrounds, languages, and beliefs.	Language Access: Support implementation of strategies for French Language Services		
	Equitable Access: Develop and distribute culturally relevant and linguistically appropriate materials and resources to help residents navigate and access local services and programs		
Ensure Bonnechere Manor and Miramichi Lodge environments are welcoming, inclusive, and accessible to diverse communities.	Equitable Access: Conduct scan of current intake and demographic data collected	Equitable Access: Conduct alignment of intake and demographic client/patient data, where applicable	
Enhance access and quality of Indigenous healthcare and services ensuring culturally appropriate care.	Indigenous Health: Support implementation of IPHCC Ne'iikaaniganaa Toolkit for management and front line staff		



Goal 3. Establish a deep understanding of and effectively communicate with the unique communities, fostering trust and engagement.			
Objective	COR LTCHs Activity		
	Year 1 - 2024/25	Year 2 - 2025/26	Year 3- 2026/27
Implement resident-centred, inclusive communications strategies to ensure health information is conveyed in an accessible and easily understood manner.	Partnership and Engagement: Develop and distribute content for social media, content, and resources for members relevant to diverse audiences, including calendar of significant observances		
	Accountability: Recognize and celebrate diversity and inclusion achievements, highlighting stories, events, and contributions		
	Continuous Quality Improvement: Expand resident satisfaction and experience surveys		

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Dear Heads of Council and Clerks:

Communities across Ontario have been facing critical health-care challenges, including long waitlists for primary care, shortages of doctors and other health care workers; and emergency room closures. These cracks in Ontario's health care system are impacting economic development, health, and well-being at the local level.

In response, the Ontario Medical Association (OMA) and the Association of Municipalities of Ontario (AMO) are working collaboratively to advocate for a better healthcare system for Ontario's residents and communities.

We have jointly developed the attached draft council resolution (Appendix A), urging the provincial government to recognize the physician shortage in your municipality and the rest of Ontario. By adopting this resolution, your municipality can play a crucial role in highlighting the urgent need for more healthcare resources and support.

AMO is excited to welcome everyone to Ottawa for our annual conference from August 18-21, 2024. We are pleased to inform you that the OMA will be participating at this year's conference. Along with sponsoring the Rural Caucus Lunch on August 20, the OMA has reserved meeting room at the Fairmont Château Laurier for both August 20 and 21 to meet directly with municipal leaders. During these meetings, we would like to hear what you are seeing on the ground and discuss opportunities to work closer with you. We believe that collaboration between Ontario's doctors and all 444 municipalities is essential in addressing the health-care needs of your community.

To set up a meeting with the OMA, please reach out to Tarun.Saroya@OMA.org (senior advisor for government relations and advocacy) to book a 15-30 minute time slot at your earliest convenience.

We look forward to your positive response and to working together towards a healthier future for all Ontarians.

Yours sincerely,



Kimberly Moran
CEO, Ontario Medical Association



Colin Best
President
Association of Municipalities of Ontario

Appendix A:

WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years; and (Northern Ontario only)

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, paramedicine, and other investments.

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

- NOW THEREFORE BE IT RESOLVED THAT the Council of (the name of municipality) urge the Province of Ontario to recognize the physician shortage in (name of municipality) and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.

August 28, 2024

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Community Services Committee**, wish to report and recommend as follows:

INFORMATION

1. Annual General Report

Attached as information is the 2023 Annual General Report for Renfrew County Housing Corporation.

2. Annual Rent Increase Guideline for 2025

There is a variation in maximum rent charges for similar units across the Renfrew County Housing Corporation (RCHC) portfolio. The reason behind the variance is that before RCHC was established on January 1, 2001, the properties were managed by different housing corporations, each setting different rent amounts. When RCHC took over, these rents were retained and increased according to prescribed guidelines.

In September 2018, staff proposed Resolution RCHC-C-18-09-37 to address significant rent disparities for one-bedroom units. Rural areas like Deep River, Cobden, Eganville, Beachburg, Barry's Bay, and Palmer Rapids had much lower rents compared to Arnprior, Renfrew, and Pembroke. The resolution mandated a \$10 monthly increase on top of the guideline amount for rural apartments from 2019 to 2023.

Service Managers have the authority to increase rent above the guideline percentage under the following legislation:

- Section 120 of the Residential Tenancies Act generally caps rent increases at the guideline amount, but Section 7 allows exceptions for designated housing projects managed by a service manager or local housing corporation.
- Section 40 of the Housing Services Act requires rent-gear-to-income (RGI) eligibility for households with income not exceeding the Household Income Limits (HILs), as stated in Regulation 370/11. Service managers must set RGI maximum rents within HILs limits.

At their meeting on August 14, 2024, the Renfrew County Housing Corporation Board of Directors approved an increase to rent in the amount of \$10.00 per month above the annual rent increase guideline of 2.5% for all units within the

Renfrew County Housing Corporation that are below the Household Income Limits (HILs) rent rates for 2025.

The recommendation for 2025 aims to standardize maximum rents across the full RCHC portfolio to match HILs rates. New tenants shall have their rents set at HILs rates, with the RGI subsidy applied. If a tenant no longer qualifies for the RGI subsidy, their rent is adjusted to the maximum HILs rate.

RCHC tenants who currently pay maximum rent will be impacted by the recommended increase. Tenants who currently receive a rent subsidy will not be impacted. As of July 2024, 112 tenants pay the maximum rent because their income exceeds the RGI subsidy threshold: 59 in Pembroke, 30 in Renfrew, and 23 in Arnprior.

3. **Mesa Update**

The County of Renfrew's Mesa initiative is a comprehensive plan to better support individuals struggling with mental health, addictions, and homelessness. The goal is to provide wraparound support services to individuals, enhancing their housing stability and overall health. Through the collaborative approach with three Departments within the County of Renfrew – Emergency Services, Community Services, and Property and Development working in partnership with service providers in the community, there has already been a notable increase in coordination of care. The County of Renfrew continues to work collaboratively with the City of Pembroke, Algonquins of Pikwakanagan First Nation and the Province of Ontario to breakdown the silos and leverage the expertise and resources that exist within the community to work towards better outcomes for all residents of the County. The attached report, compiled at the beginning of July 2024, provides details on Mesa activities and client interactions.

4. **Warming Centre for 2024 – 2025 Winter Months**

The County of Renfrew is taking significant steps forward by launching a series of housing initiatives designed to support individuals grappling with mental health challenges, addictions, and homelessness. These programs aim to provide stable, supportive housing solutions and connect residents with vital resources to aid their recovery and well-being. Despite these promising efforts, a warming centre is still required to safeguard those who may not yet be ready to engage with service providers or participate in treatment and other support programs. During the severe winter months, a warming centre would ensure that these vulnerable individuals remain safe and protected from the harsh elements, providing an essential lifeline until they are prepared to start their journey towards stability.

Our Committee directed staff to review options for a warming centre for the period of November 2024 – April 2025 and to initiate discussions with the City of Pembroke and interested service providers (including The Grind Pembroke) regarding these options and bring back information in September.

5. **Early Development Instrument (EDI) Reports**

The Early Development Instrument (EDI) is a questionnaire completed by kindergarten teachers for each student in senior kindergarten. The questionnaire measures early child development in five domains: physical health and well-being, social competence, emotional maturity, language and cognitive development, and communication skills and general knowledge. The sixth cycle of EDI was completed in late 2023 for the 2022/2023 school year. As the service system manager for early years and licensed child care services, the County of Renfrew has a Memorandum of Understanding with the Ministry of Education to access the results of the questionnaire through the Offord Centre for Child Studies at McMaster University. Attached is the Summary Report for the County of Renfrew for EDI Cycle VI and the EDI Over Time Report for the County of Renfrew, showing comparative data over all six cycles of the EDI reports.

All of which is respectfully submitted.

Anne Giardini, Chair

And Committee Members: P. Emon, D. Grills, D. Mayville, N. Nicholson, G. Serviss

Renfrew County Housing Corporation

2023 Annual Report



County of
Renfrew
Ontario . Canada

Renfrew County Housing Corporation respectfully acknowledges that we are on the unceded, unsurrendered traditional territory of the Algonquin Anishinaabeg. We are grateful to the Algonquin Anishinaabeg for their rich cultural history and teachings, care for the land, and many continued displays of friendship. We are committed to collaborative relationships with Pikwàkanagàn First Nation and all Indigenous peoples, honouring their stewardship from time immemorial of the beautiful land and water where we live across Renfrew County.

Contents

Message from the Manager of Community Housing	3
Message from the Manager of Real Estate	5
Executive Summary	6
Who We Are	7
Organizational Chart	7
Board of Directors	8
Timeline	9
What We Do	11
Local Knowledge and Data	12
Programs and Resources	12
Properties — Bricks and Mortar	12
Current Property Inventory	13
Renfrew County Social Housing Sites	13
How We Do It	14
Housing, Homelessness Enumeration and Waitlist Data	14
Point-in-Time	15
Number of Households Waiting for Rent-Geared-To-Income Housing	19
Housing Registry	22
Homelessness Prevention Programs (HPP)	23
Rent Programs and Services	23
Housing Improvement Funds	25
Affordable Home Ownership	25
Renovation and Design-Build Investments	25
Building a Culture of Responsiveness and Collaboration	26
Accomplishments and Strengths	27
Bright Spots — Case Studies	28
Challenges	29
Vision Moving Forward	30
Mesa [mey-sa]	30
Appendix A	31
Appendix B	33

Message from the Manager of Community Housing

The Renfrew County Housing Corporation is about people, community, and safe, affordable housing. We work together and collaboratively with our community partners to support people with the services, resources and programs to help create a place to call home. Along with my colleague, Real Estate Manager Kevin Raddatz, it is my pleasure to present the Renfrew County Housing Corporation (RCHC) Annual General Report for 2023, highlighting our accomplishments and vision moving forward.

Our key highlights include the priorities that we place on how we work, why we are committed to a collaborative, person-centred approach and understanding how our team can ensure compassion is woven into our process.

- 1. Trauma Informed Care Approach:** This is a person-centred approach that emphasizes personal and psychological safety. We launched several initiatives to support this during 2023:
 - She C.A.N Fund was implemented using Homelessness Prevention Program funds at the direction of County Council in response to the coroner's inquest and resulting recommendations regarding the murders of Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam. This funding enables service providers to issue up to \$5,000 to victims of intimate partner violence so they may purchase what is necessary to establish and maintain a safe and affordable home.
 - Introduction of "occupancy agreements" versus traditional "tenancy agreements". Occupancy agreements allow tenants to maintain their primary tenancy status when adding new adults or spouses to their home. This increases the ability for both parties to be eligible for the highest possible rates of social assistance and rent subsidies, while recognizing relationship complexities and the importance of ensuring that the primary tenant's housing remains secure.
- 2. Supportive Housing:** Initiatives integrating support services within housing programs were launched, enhancing our ability to serve vulnerable populations through partnerships with local health and social service organizations.
 - A responsive case manager model ensures that wrap around supports and interventions are timely and in collaboration with the tenant and other community service partners.
 - Increased community housing staff presence at RCHC properties, meeting tenants where they are at to facilitate enhanced supports.
 - Bi-weekly or monthly walk-in appointments are available for tenants in the common rooms.
 - In-office appointments are available for all tenants to provide wellness and tenancy supports.
 - Commencement of high content and hoarding supports.
 - Introduction of "wellness checks" versus traditional "inspections" that put the person at the centre of care while also recognizing property condition issues.

Looking Ahead:

Renfrew County Housing Corporation is poised for continued evolution and growth. A strong person-centered focus, combined with a deep appreciation for the implementation of the Mesa philosophy, forms the foundation of everything we do. The Mesa philosophy emphasizes collaborative and compassionate care, serving as both an inspiration and a benchmark for our actions. This approach is universally applicable across all facets of community housing. In 2024, we will enhance supportive housing, increase affordable units, and refine our programs based on community feedback. Our commitment to providing safe, affordable housing and a place to call home remains our priority.

Warm Regards,

Jennifer Dombroskie

Jennifer Dombroskie
Manager of Community Housing



Message from the Manager of Real Estate

Throughout and prior to 2023 ongoing assessments of properties have prompted the procurement of a consultant to conduct a comprehensive Building Condition Assessment of Renfrew County Housing Corporation stock during 2024. The outcomes and recommendations will guide future property planning for maintenance and an overall community housing viability and revitalization plan.

A noticeable trend of increasing maintenance requirements has emerged due to the aging property stock and unit damages. The resulting and accumulating property maintenance workload has led to higher vacancy rates and underscored the need to enhance capacity in service procurement and internal processes.

As a result, we are implementing staffing model enhancements. Approved during the 2024 budget planning process, changes include the addition of a second Building Infrastructure Coordinator, an Administrative Assistant, and the addition of two full-time custodian positions. Additionally, we are adopting innovative approaches by grouping work when units are vacant to maximize efficiencies. Our dedicated staff are committed to ensuring safe housing that is in good repair and that the properties are well maintained. To address these challenges, we are focused on developing and implementing meaningful capital plans that not only meet current needs but also anticipate future requirements. Creating well-maintained, safe homes is a priority for providing compassion-based housing.

Our strategic approach aims to maintain the integrity of the housing portfolio, ensure long-term sustainability and provide high quality, respectful living conditions for our residents.

Sincerely,



Kevin Raddatz
Manager of Real Estate

Executive Summary

Home is an essential part of our sense of place and belonging. The Renfrew County Housing Corporation (RCHC) was established in 2001 to support access to affordable housing and manage rent-geared-to-income housing in the County of Renfrew for low to moderate income households. It was founded as a response to a local need.

The RCHC plays an essential role in shaping and providing a sense of place and belonging for people, responsible for the infrastructure and support systems that make up affordable and accessible housing. Currently, we are an important part of an innovative and collaborative community wide approach to address a housing and homelessness crisis across the region. 2023 marked a transformative year for RCHC as we shift our model to effectively address the housing and homelessness crisis and work collaboratively with our partners and community members.

Housing is inextricably linked to our health and well-being. It is an essential foundation to support improved health and positively address mental health, addiction and trauma related challenges. Providing safe, supportive and affordable housing is at the core of what we do as the Renfrew County Housing Corporation. We are an essential point of contact for our most vulnerable populations, playing critical service provider and housing provision roles in the housing continuum.

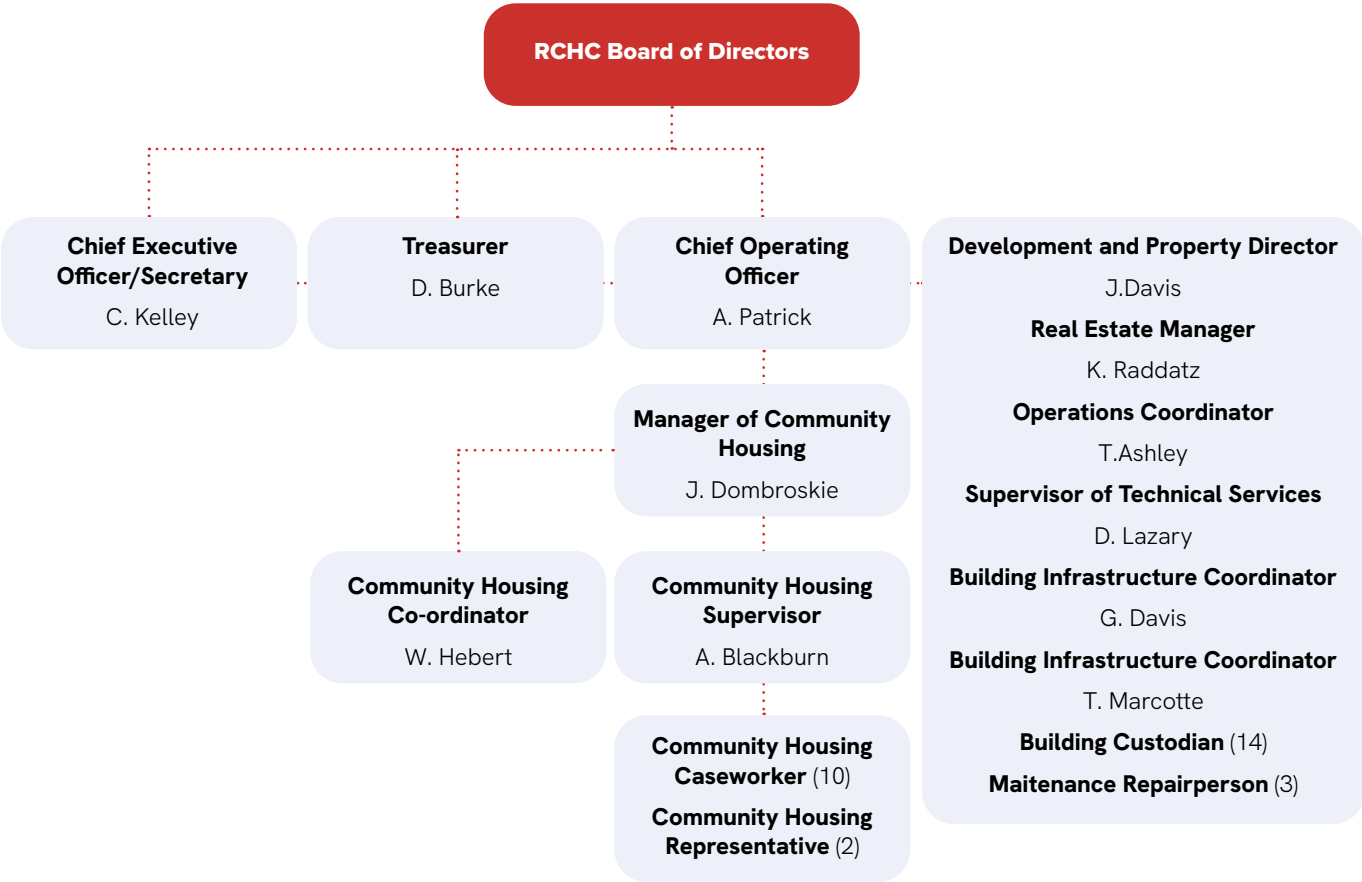


Who We Are

Renfrew County Housing Corporation (RCHC) is a community service organization, in the business of providing supportive housing and direct service provision to community members. We humanize the bricks and mortar when community members need a place to call home.

With the direction and support of our Board of Directors and a strong team of staff, we work collectively to provide safe, accessible and supportive housing and the programs, resources and supports to meet community members' needs.

Organizational Chart



Board of Directors

The RCHC Board of Directors are responsible for providing overall operational direction. Board members are appointed by County Council and include members of the Community Services Committee, the Director of Community Services, the Treasurer, and the Chief Administrative Officer. Geographic representation is important for a balanced and knowledgeable Board.



Debbie Grills

Vice-Chair, Township of
Head, Clara & Maria



Peter Emon

Town of Renfrew



Ed Jacyno

City of Pembroke
Representative



Anne Giardini

Chair, Town of
Laurentian Hills



David Mayville

Township of Killaloe,
Hagarty, Richards



Gary Serviss

Town of Petawawa



Neil Nicholson

Township of Whitewater
Region

Timeline

2024

Spring marked the initial stages of a new housing and homelessness needs assessment and strategy in collaboration with OrgCode.



2024

May 22nd community launch of Mesa at Mirimichi Lodge. Media, housing experts, people with lived experience and community leaders shared knowledge and input to inform Mesa's direction.



April 2024

Renfrew County Affordable Housing Summit, a multi-sector community engagement event to share affordable housing knowledge and launch the Expression of Interest program. This initiative opens up County properties, including existing aging stock within the Renfrew County Housing Corporation portfolio and other County-owned lands, for potential affordable housing development.

February 2024

Mesa was presented to County Council as an innovative, compassionate and integrated local approach to address the mental health, addictions, affordable housing and homelessness crisis.

November 2023

Building Condition Assessment contract awarded and started.



June 2023

On June 28th, Renfrew County Council passed a Housing and Homelessness Resolution highlighting the housing and homelessness crisis. The resolution calls on the Province of Ontario to acknowledge the housing affordability crisis, commit to ending homelessness and provide adequate, predictable and sustainable housing infrastructure renewal funding.



2022

A new staffing model is implemented to transform service delivery for ongoing tenancies and new applicants. Organizational changes are designed to improve access to services, focus on life stabilization for clients and improve housing stability.



May 2021

County Council approved changes to RCHC property management model. Collaboration with the Development and Property department designed to improve building maintenance and asset management.

2019 & 2021

10 year Housing and Homelessness Plan was written in 2013 and updated in 2019 and 2021.

2005

RCHC assumed sole shareholder responsibilities of the Ottawaska Housing Corporation, consisting of 57 units (1,2 and 3-bedroom homes).



May 2021

County of Renfrew Community Services department forms a partnership with Built for Zero Canada and the Canadian Alliance to End Homelessness, The Grind, Safe Shelter for Youth, Mental Health Services of Renfrew County to measure and end chronic homelessness and provide support for housing stability.



2020

Ownership of "Vimy Family Units" was transferred to RCHC, adding 42 units of 2 and 3-bedroom homes to RCHC inventory.

2018

Opeongo Non-Profit Community Residential Inc. requested that their assets, liabilities and operations of units be transferred to RCHC.

2001

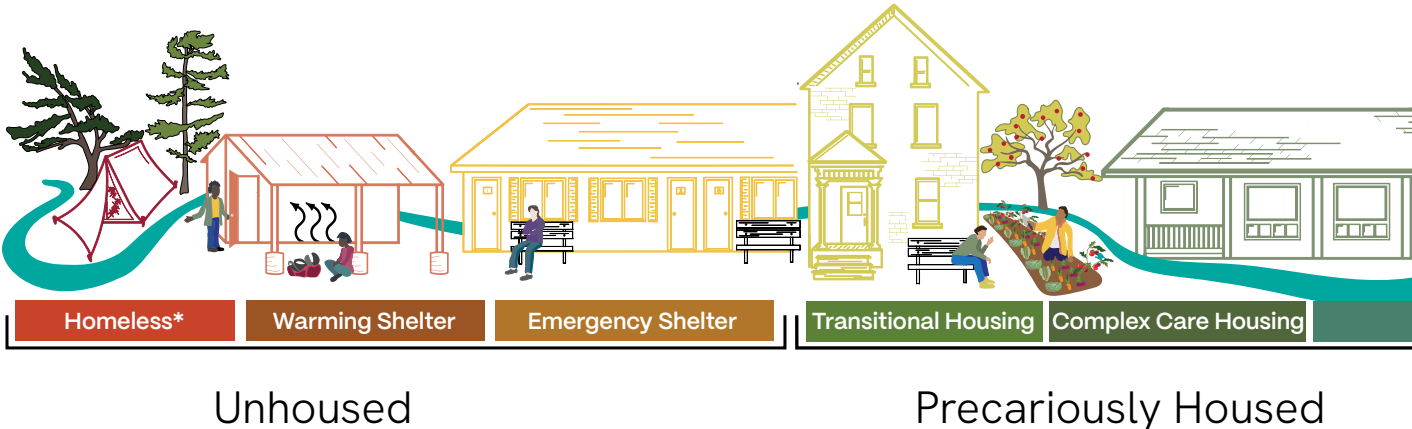
Renfrew County Housing Corporation established to manage rent-g geared-to-income housing in the County of Renfrew for low to moderate-income households.

What We Do

Renfrew County Housing Corporation is responsible for the maintenance and procurement of physical community housing properties and the provision of programs, and resources that provide direct services to community members who are in need of housing support.

Over the past few years, Renfrew County Housing Corporation has been aligning operations with the Development and Property department, recognizing that service delivery and the maintenance of physical properties were intertwined and needed a collaborative approach. We serve our community members better when we all work together. In collaboration, we provide housing, support services and programs to improve the quality of life for residents across Renfrew County.

Using in person surveys, community engagement, data analysis, data management software and online systems, RCHC is working with real-time, actionable data to triage services, collaborate with partners, and address system changes. We are working together to provide homes, supportive policies and the resources necessary to end homelessness across Renfrew County.



Local Knowledge and Data

Accurate and current data collection is essential to develop and provide effective, person-centred services and determine local housing needs. The accuracy of information that is collected locally informs how we serve and support our community. This data both determines a fair process and provides RCHC with an complete understanding of needs, supply and demand for housing. Local knowledge is about understanding numbers and needs as well as people’s stories and the root causes of homelessness.

Programs and Resources

RCHC offers programs and the support systems needed to help move people along the housing continuum. Access to financial support and both social and health services address community needs from a social determinants of health perspective. Housing instability and homelessness are a result of complex and layered contributing factors. It is important for us to cultivate a trauma-informed practice and weave trust into the relationships that we build with clients through our programs and services.

Properties — Bricks and Mortar

The bricks and mortar are the physical housing units that make up the RCHC portfolio. In 2023, there were a total of 1,020 units located across the geographic region of Renfrew County. How we support tenants and maintain our housing assets are intertwined. Maintenance and the relationships that we build with tenants creates a supportive and safe, secure space that community members can call home. Together, we are working to build enough deeply affordable and well-maintained homes to both end the crisis of homelessness across Renfrew County and to move people towards housing stability where they can thrive and enjoy a high quality of life. The number of properties, distribution of units and both function and form of units have a direct correlation to how well community members and tenants are doing.



Precariously Housed

Securely Housed

Current Property Inventory

594

units in 19 apartment buildings

(Pembroke, Renfrew, Arnprior, Cobden, Beachburg, Eganville, Barry's Bay, Palmer Rapids, Deep River)

60

single family units

(Pembroke, Renfrew, Arnprior)

154

family duplex units

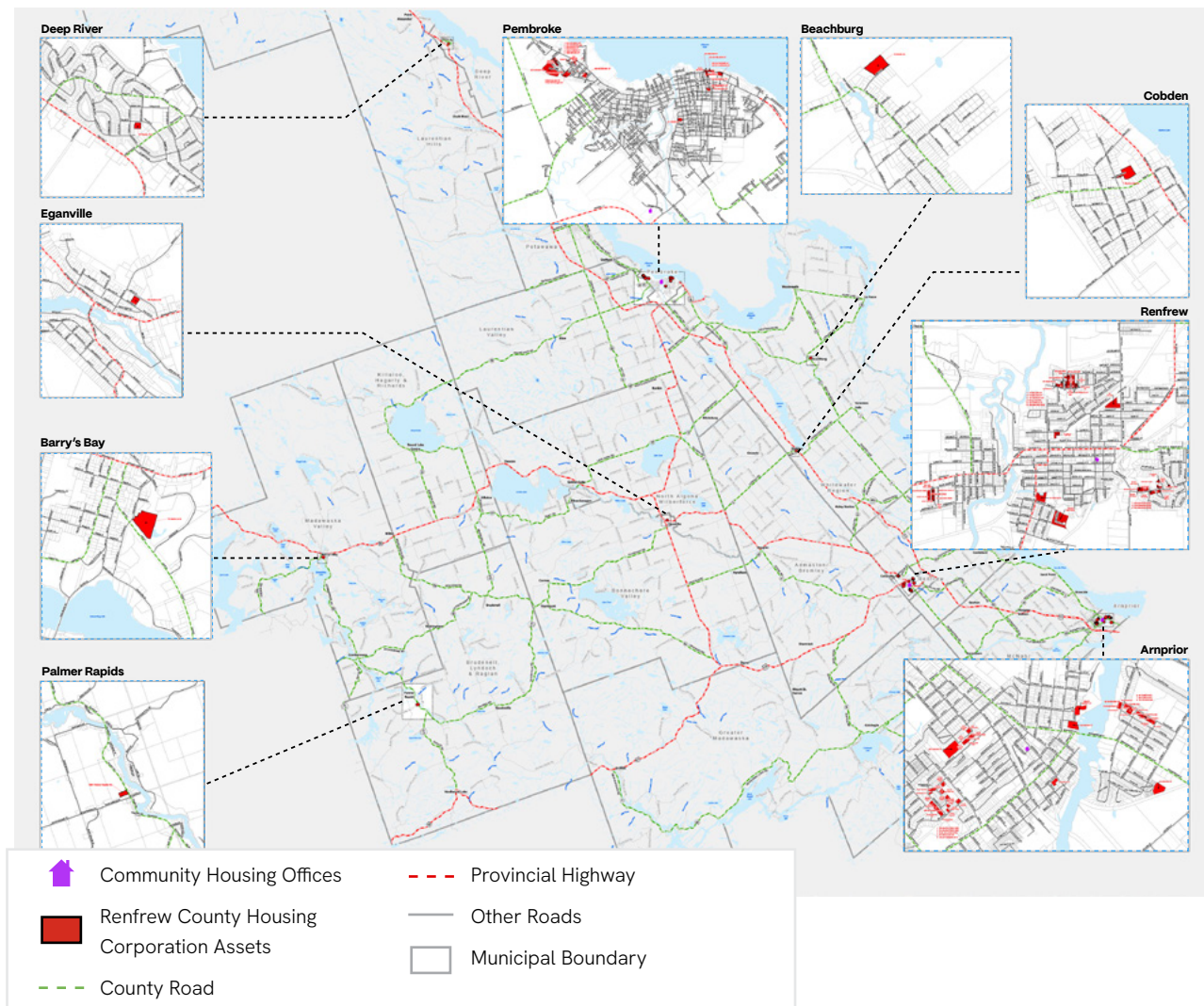
(Pembroke, Renfrew, Arnprior)

221

family row housing units

(Pembroke, Renfrew, Arnprior)

Renfrew County Community Housing Sites



How We Do It

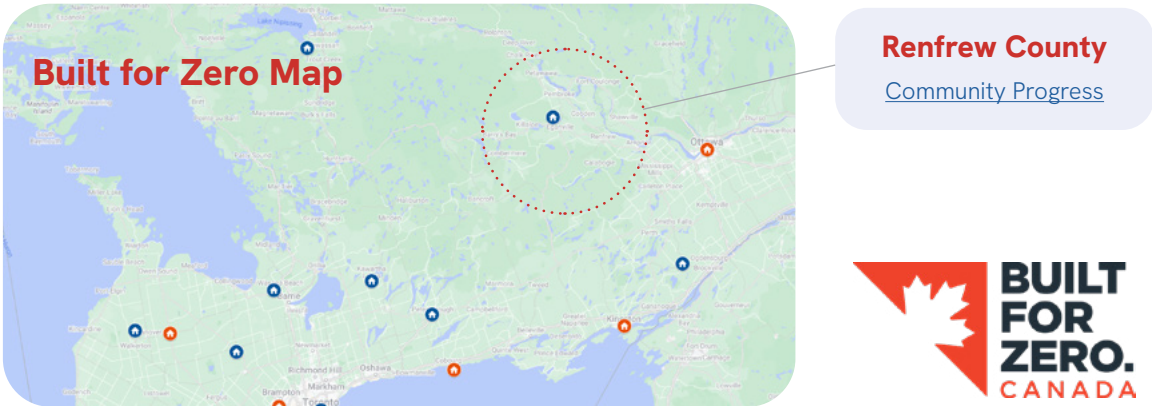
Housing, Homelessness Enumeration and Waitlist Data

Accurate data and information technology (IT) helps Renfrew County to efficiently co-ordinate the processes, programs and supports to optimize housing services. How we collect data and use storage systems and processes to create, process, secure and exchange information is a critical component to meeting community needs. These measures and systems provide information to better understand how the RCHC can most effectively invest in affordable housing efforts. Two important measures that inform local investments and support the nation-wide initiative, Built for Zero, are the By-Name List and annual Point-in-Time data collection.

In collaboration with partners, the Community Services department compiles and uses the By-Name List to identify and register community members who are experiencing homelessness. This real-time data is tracked, shared monthly and contributes to an up to date online Built for Zero dashboard. Built for Zero Canada is a national change effort to end chronic homelessness and Renfrew County has been participating in their Community Progress Indicators measurement efforts since 2021. Individuals are only added to the By-Name List with their personal information attached to a unique identifier to support confidentiality. Confidential information is shared as needed and only with service workers included on the consent form. With the By-Name List information, the Community Services Department is able to maintain a registry to prioritize supports and fill housing availability.

The Point-in-Time (PiT) captures a snapshot of one short period of time and includes non-identifying information over the period of one day. As a survey, it is used to better understand the circumstances and demographics of people experiencing homelessness, increase public awareness and improve services and programs.

Both of these measures contribute to a robust set of data points that help to support coordinated access to the right services at the right time.



Point-in-Time

The Point-In-Time measure in Renfrew County took place on October 27 and data was gathered through to November 7 in 2023. This is what we learned.

55

Households experience homelessness

53

Are chronically homeless

(experience homelessness for 6 months or more)

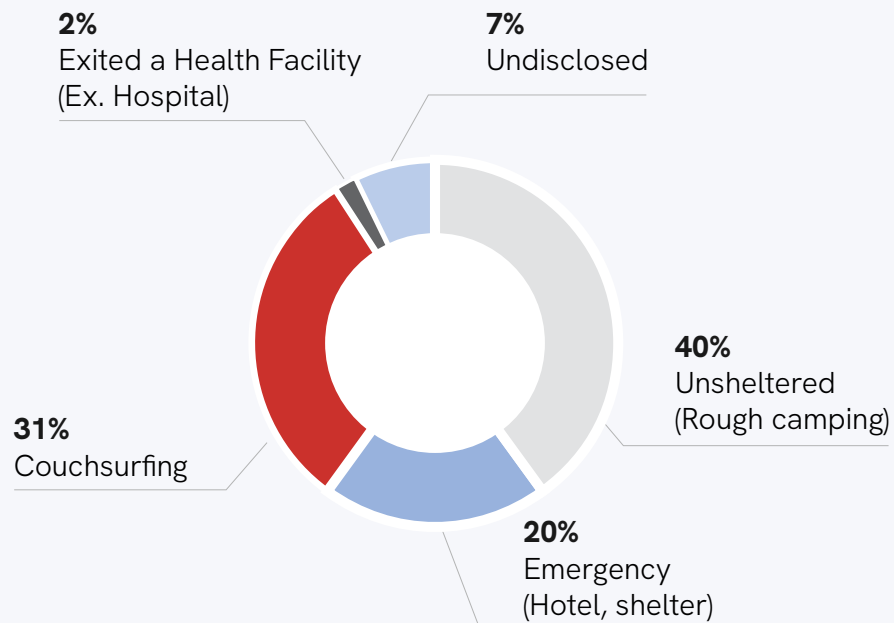
42%

Experienced intimate partner violence

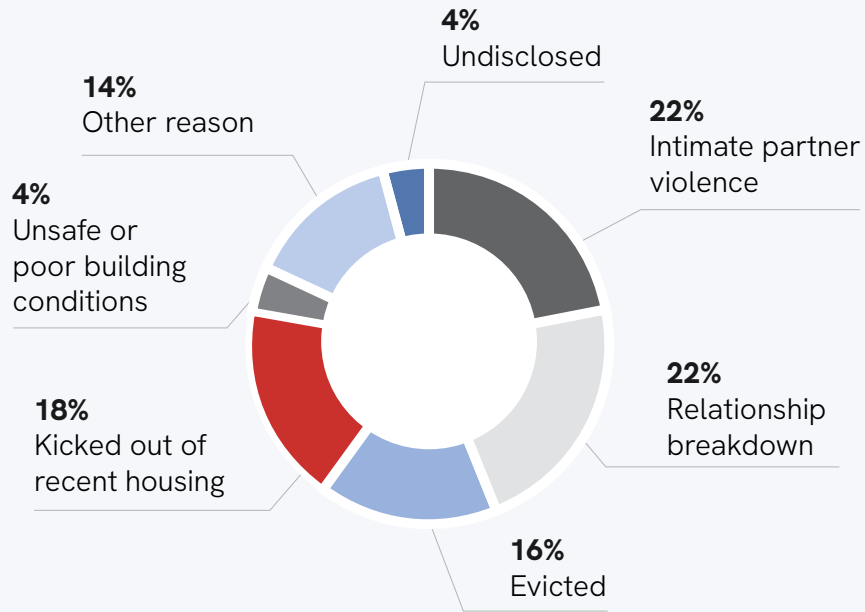
38%

Self-identify as Indigenous

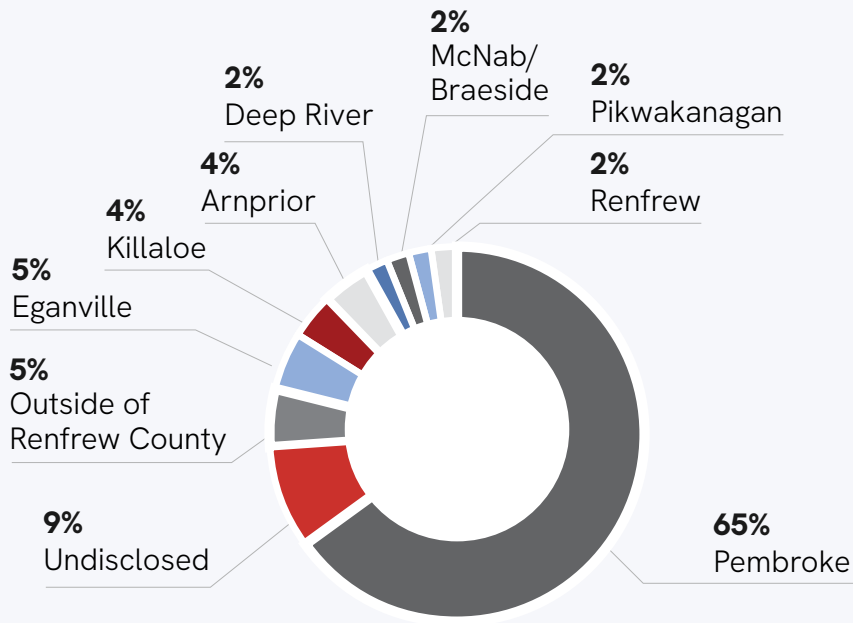
Current Situation



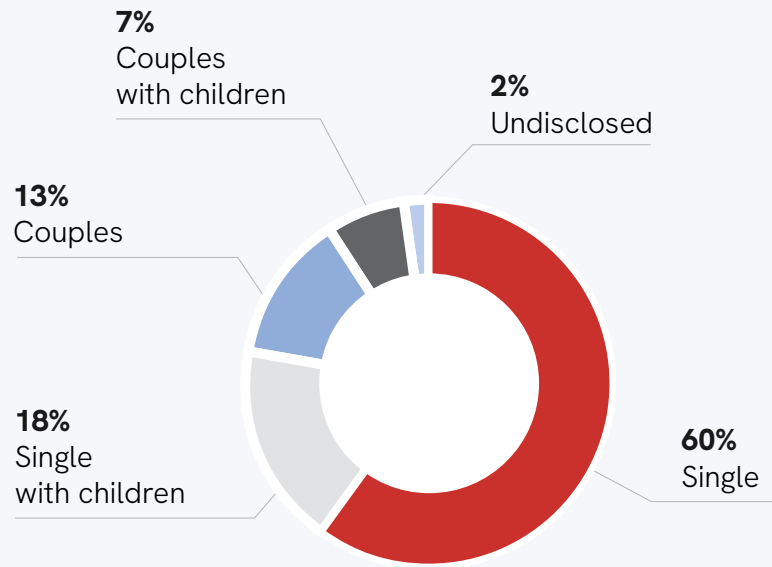
Reason for Experiencing Homelessness



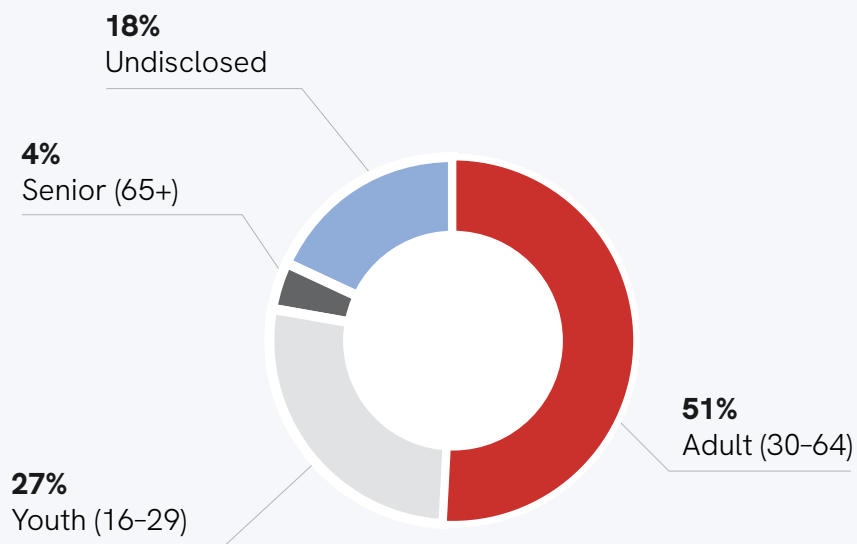
Location



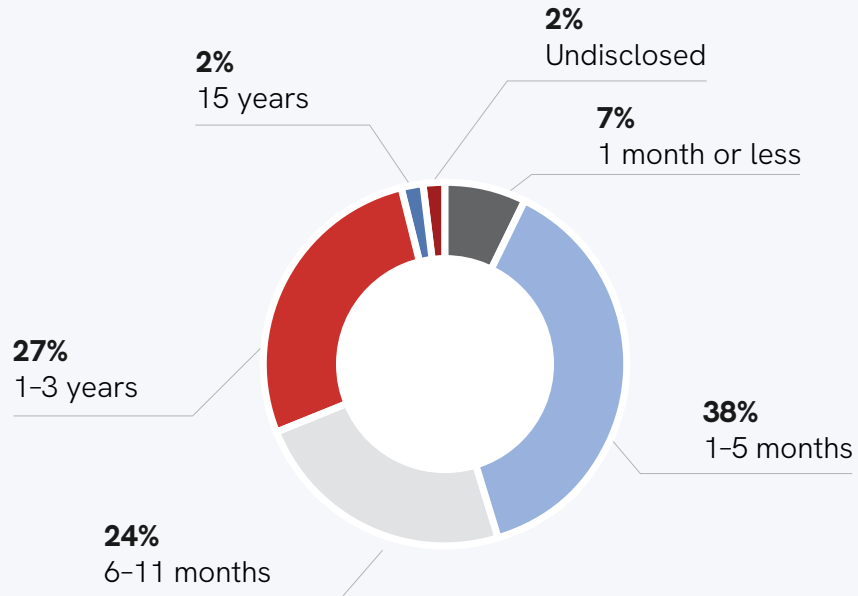
Household Type



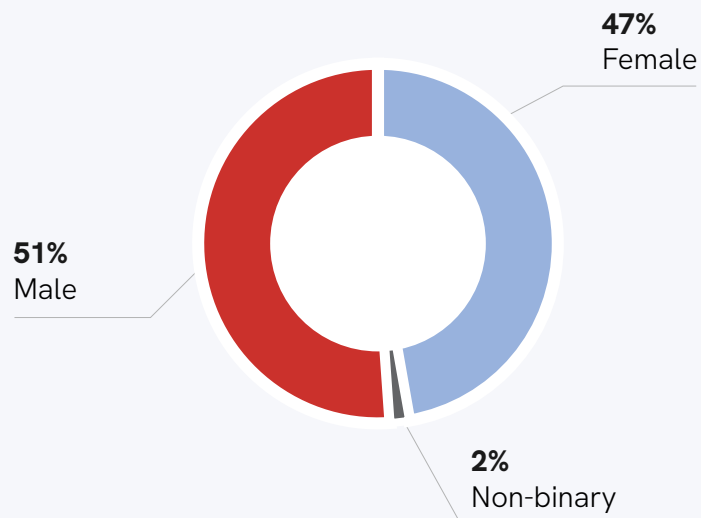
Age



Length of Time Experiencing Homelessness



Gender

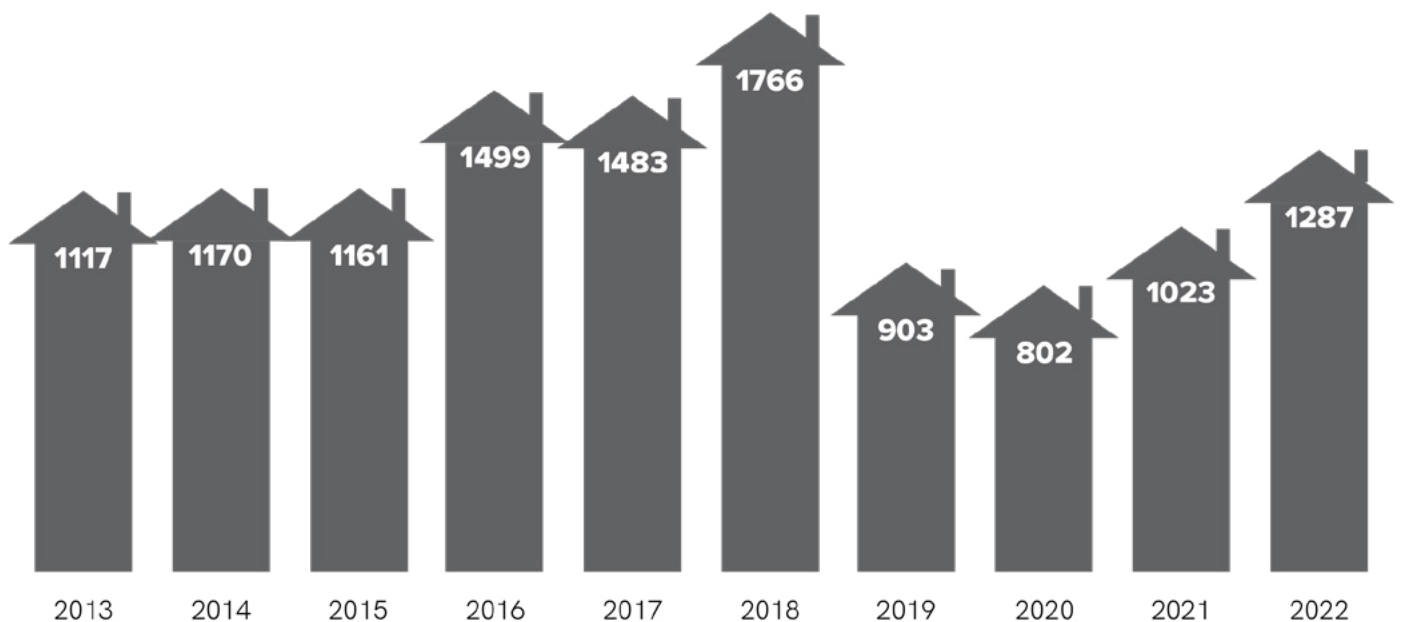


Number of Households Waiting for Rent-Geared-To-Income Housing

In 2023, the number of households waiting for rent-geared-to-income housing was ~1,465. Currently, the wait for a housing unit ranges between 7 and 10 years with approximately 1,500 names currently on the local waiting list.

RCHC 2023 Waitlist Statistics	
Number of Households on the Chronological Waitlist	1,465
Number of Households with Special Priority Status	87
Total Number of Households on the Centralized Waitlist	1,552
Chronological Waitlist Households moved into an RGI unit	39
Special Priority Status Households moved into an RGI unit	37
Total Number of Households moved into an RGI unit	76
Average Wait-Time to be Housed Special Priority Status (months)	24
Average Wait-Time to be Housed Chronological Waitlist	7-10 years approximately
Internal transfers	18

Number of Applicants Waiting for Housing with RCHC



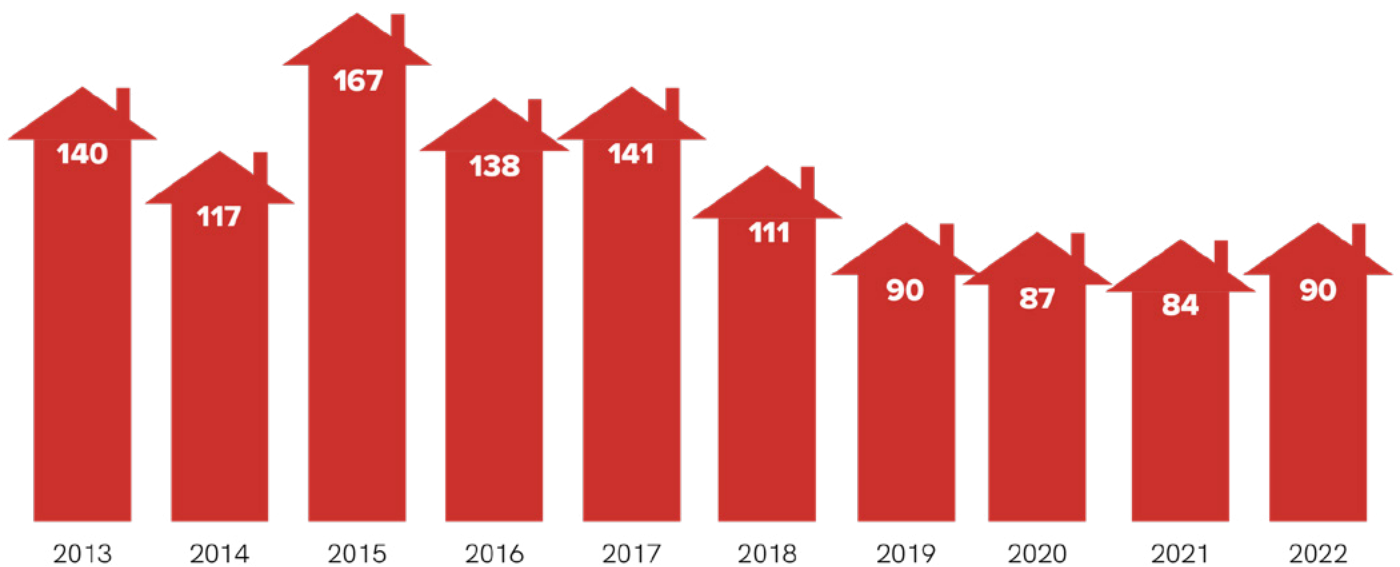


This 2023 data shows the number of bedroom household applications requested. Applications for unit sizes indicate that we have a high demand for single bedroom units, followed by 2-bedroom units.

*Total Number of Applications — Bedroom Size Requested			
Bedroom Size Requested	Senior	Adult	Family
1	59	852	0
2	4	43	213
3	0	4	161
4	0	1	82
5	0	0	46
Totals	63	900	502

Move outs provide us with a clear understanding of movement on our existing units. This contributes to planning and knowing what supports are required for stabilization of housing for community members. In 2023, the move outs were 84. This number has been relatively stable over the past four years.

RCHC Move Outs



Housing Registry

The Housing Registry is a process and registration list that provides equitable access to rent-geared-to-income opportunities across Renfrew County. This digitized process accepts applications for RCHC housing, private market RGI (rent supplement), and RGI housing through local non-profit housing providers such as Killaloe and District Housing, Petawawa Housing Corporation, St. Joseph's Housing Corporation, Kinsmen Court, and Baskin Place.

Housing Registry Objectives

- Provide a centralized wait list database and chronological record of applications
- Manage records and document refusals, request and arrears, vacancies and offers
- Provide transparency and consistency for rules and policies
- Ensure confidentiality
- Collect data around housing needs and requests

The registry is supported by RENTCafé, a waitlist database management application. The online portal provides applicants and housing providers with the ability to update their applications and provide the RCHC with an up to date dashboard of housing providers and housing applications. Special priority policy status is documented in this secure database for victims of domestic violence as determined by the Housing Services Act. There is also special priority for people who are victims or vulnerable to human trafficking.

Technical support systems are implemented to house documents and records. Yardi is the software used by the RCHC to maintain tenancy and rent supplement data. Yardi efficiently and confidentially supports record keeping of leases, letters, notices and rent calculations, tenant ledgers, payment information, work order tracking and case management records.

In addition to technical registry systems, RCHC works closely with the Development and Property department to align the assets of units with the demand for units. Capital asset management is an important part of this. Continuous condition assessment with strategies for housing revitalization and a viability plan is how the Development and Property department is co-ordinating efforts to ensure properties are safe, secure and in high quality condition for tenants. This process provides us with a detailed understanding of which properties have greater financial risk and will inform remediation, sales and replacement strategies.

Homelessness Prevention Programs (HPP)

The Province of Ontario provides annual funds to the County of Renfrew, specifically to be allocated to homelessness prevention programs. These programs follow provincial guidelines and address local needs. In 2023, the allocated amount of \$3,569,200 supported the following programs:

Rent Supplement Program	\$200,000
Rent Allowance Program	\$845,000
Emergency Minor Home Repair Program	\$200,000
Emergency Housing Assistance Program (delivered by Ontario Works)	\$845,740

The Emergency Minor Home Repair Program provides up to \$7,500 in a one-time grant to help low-income homeowners with essential repairs (e.g.: roof repair, furnace replacement, accessibility). In the 2023–2024 fiscal year, 13 households benefited from the program. Total funds allocated were \$69,769.42 and remaining funds were allocated to the Carefor Transitional Housing Plan.

The Emergency Housing Assistance Program operates through Ontario Works. It provides up to \$1,500 for households without children and \$2,000 for households with children 1x every 12 months to cover urgent expenses necessary to prevent homelessness. Eligible expenses include temporary hotel stays, rent and/or utility arrears and extraordinary expenses. 1,117 applications were approved in 2023–2024.

In collaboration with community partners and The Grind, \$80,000 of RCHC HPP funds were allocated to the creation of a **Warming Centre** in Pembroke. This was a responsive and invaluable need in the community for emergency shelter and a warm, safe place.

Rent Programs and Services

Rent-Geared-To-Income (RGI)

Access to the rent-geared-to-income program is available for units located at properties owned by RCHC, and properties managed by Renfrew County based non-profit corporations including, St. Joseph’s Non-Profit Housing Corporation, Petawawa Housing Corporation, Kinsmen Court Home, Killaloe and District Housing Incorporated, and Baskin Place Senior Residence. Applications to qualify for RGI are completed online through the Housing Registry and eligible applicants are placed on the Housing Registry waitlist where there is a chronological multi-year wait (see table on pg. 19).

To qualify for RGI, applicants need to have a household income that is less than the Household Income Limits (HILs). These income levels are determined by the province according to the Housing Services Act. The rate of rent subsidy is calculated by using line 236 of the Income Tax Notice of Assessment (most recent year) and in most cases, RGI rent is 30% of a household's monthly Adjusted Family Net Income. Separate RGI rates are determined for households that receive Ontario Works or Ontario Disability Support Program (ODSP) benefits. If a household income rises above the Household Income Limit prior to (precluding) RGI eligibility, tenants are charged a maximum rent rate based on the unit's number of bedrooms. On average, approximately 12% of RCHC tenants pay the maximum rent rate.

Rent Supplement (Private-Market Rent-Geared-To-Income)

Rent Supplements are rent-geared-to-income subsidies that are approved within private market rentals and the eligibility is consistent with rent-geared-to-income at RCHC properties. Eligible tenants are determined by the chronological housing registry waitlist and units are selected to ensure that building conditions are adequate and that the Residential Tenancies Act is followed. The total average Rent Supplement for 2023 was 74 households. This program is funded in part by the RCHC budget (provincial transfers) and the Homelessness Prevention Program (HPP).

Rent Allowance Program

The Rent Allowance Program is funded by the Homelessness Prevention Program and provides a monthly amount of \$300.00 for households with no children and \$400.00 for households with children. To qualify, applicants need to be registered with the housing registry and intake is based on one of the following:

- Chronic homelessness, validated the By-Name List (Built for Zero initiative) or;
- Have been waiting on the housing registry for more than four years. Offers are based on chronological waiting time and the program is offered to the applicants waiting the longest first.

In 2023-2024, the HPP allocation for the Rent Allowance Program was \$845,000 and the average monthly caseload for the fiscal year was 147 households.

Canada-Ontario Housing Benefit (COHB)

The Canada-Ontario Housing Benefit provides a direct monthly payment to eligible households to help with the expense of rent. The benefit is transferable (moveable) and is based on household income and local average market rent rates. To qualify, households need to be on the rent-geared-to-income housing registry waitlist. Funding is based on predetermined annual allocations set by the province for each service manager area. For the 2023-2024 fiscal year, the County of Renfrew was allocated \$287,600. As of March 31, 2024, this benefit supported 272 total households with an average monthly rent subsidy of \$449.16.

Housing Improvement Funds

In 2018, Ontario and the Canada Mortgage and Housing Corporation (CMHC) signed a bilateral agreement around the National Housing Strategy. This aligned federal and provincial funds with joint housing renewal strategy priorities, creating the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI). These are a part of the National Housing Strategy with funding allocations committed between 2019-2028.

RCHC administers and manages these provincial and federal programs. The financial contributions to improving housing in our region are essential parts of improving aging housing assets.

Affordable Home Ownership

RCHC acknowledges that home ownership does not always mean secure housing for low-income households. We co-ordinate home improvement and emergency fund programs to support people with home ownership stability. These are detailed in our investments and collaborative funding programs with both the provincial and federal governments. The Emergency Minor Home Repair program supports home owners and is detailed as a part of our Homelessness Prevention Program.

Renovation and Design-Build Investments

In 2018, the federal and Ontario government signed a bilateral agreement under the National Housing Strategy. Under the terms of the partnership, there are three cost-matched initiatives to support affordable home ownership.

1. Canada-Ontario Community Housing Initiative (COCHI)
2. Ontario Priorities Housing Initiative (OPHI)
3. Canada-Ontario Housing Benefit (COHB)

In order to support homeowners to maintain secure home ownership, the RCHC administers provincial programs. Ontario Renovates is a program that provides financial assistance to homeowners by way of a forgivable loan to help pay for necessary repairs. This program is funded by the Investment in Affordable Housing for Ontario Revolving Loan Fund. In addition, the Emergency Minor Home Repair Assistance Program is open to low-income homeowners who require minor home repairs that will allow for continued safe occupancy of their home.

On March 1, 2023 County Council adopted a by-law to enter into an agreement with the Canada Mortgage and Housing Corporation (CMHC) for the National Housing Co-Investment Fund, an investment of \$5 million in capital for the renovation and repair of existing affordable and community housing units.

Building a Culture of Responsiveness and Collaboration

Renfrew County Housing Corporation is building a culture where we have the skills and competencies to respond to local needs and improve our understanding of the complexities people face when there are housing challenges. Our staff are an important part of where community members in need of stable housing intersect with available programs and systems. We are committed to continuously building a trauma-informed practice that responds quickly and collaboratively to our communities' needs.

An example of how we are approaching complex needs is the Housing Stability Supports for Tenants, the caseworker model. This support has transformed the way that clients interact with services by simplifying communications, with one lead caseworker per property and increasing staff presence and availability. The caseworker model provides unique services for specific housing stability circumstances where the tenant requires more complex care to stay safely in their home. This is specialized tenancy support that focuses on communication and the strengths of RCHC staff to build relationships and trust to help tenants live successfully in their units. Examples of services include support around hoarding, high content issues, wellness checks, and a consistent, friendly contact person. The caseworker model in the RCHC portfolio brings services to where people are, helping to reduce transportation barriers and improve overall accessibility and efficiency of services. We are also working with the Mesa team to provide on site health clinics.

Education, relationships, trust and awareness are building blocks to cultivating a safe space for clients. We are committed to providing staff and community members with educational opportunities and training that supports trauma-informed approaches, cultural safety knowledge, innovations in housing and homelessness and collective, compassionate action.

Accomplishments and Strengths

We are and will continue to improve as a responsive community service. We know that complex issues require collaborative solutions and we are proud to keep working with a growing team of community partners. Our strengths are in our relationships and collaboration with partners and community members. We all learn from our clients.

The RCHC is solution-focused and builds on our successes to date and innovative strengths. Our focus is on the ongoing need for navigation support, collaborative approaches and meaningful initiatives such as the She C.A.N. Fund. The She C.A.N. Fund demonstrates how we are responding to local needs, informed by local issues.

The She C.A.N. Fund is a direct response to the 86 recommendations from the Culleton, Kuzyk & Warmerdam Inquest, an in depth inquiry into the murders of Carol Culleton, Anastasia Kuzyk and Natalie Warmerdam in Renfrew County. These recommendations were included in a Joint List of 86 Proposed Recommendations from Inquest Counsel, EVA (End Violence Against Women) and Valerie Warmerdam to help prevent future acts of intimate partner violence. It is an emergency fund for women seeking protection from their abusers in honour of Carol, Anastasia and Nathalie to support women living with IPV who are taking steps to seek safety. It provides up to \$5000, is easy to access, is used to improve safety, has no impact on social supports, and considers the needs of rural and geographically remote survivors of IPV. The C.A.N. in She C.A.N. represents the first names of the femicide victims, Carol, Anastasia and Nathalie.

2023 Capital Projects over \$50K

Investing in the quality of the living conditions for our housing residents is an important part of supporting them in their homes. Housing improvements through capital investments is an ongoing priority for the Renfrew County Housing Corporation. In 2023, we invested in nine capital projects over \$50,000. See Appendix B for details and progress on improvements in locations across the County.

Bright Spots — Case Studies



Lea and Douglas 8-plex

1030 Lea Street is a multi-unit affordable and supportive housing complex at the corner of Lea and Douglas Streets in Pembroke, Ontario. The 658-square-metre complex features four-one-bedroom and four-two-bedroom units; including accessible and/or barrier-free accommodations for seniors and individuals with mobility challenges. This design-build is a response to the growing demand for affordable, supportive, and secure housing in the Ottawa Valley.

202 Cecil St. Duplex

202 Cecil Street, in Pembroke, is a conversion project, transforming a single family home to a duplex with two 1,058 sq. ft. two bedroom units. This resourceful transformation is contributing to inclusive and diverse neighbourhoods, and leveraging the Canada-Ontario Community Housing Initiative (COCHI), a funding opportunity administered by the Provincial Government under the National Housing Strategy. The project is a cost share between the federal and municipal governments.



260 Elizabeth St.

260 Elizabeth Street, Pembroke, tenants formed a Community Watch Zone in 2023. Tenants have an active role in promoting a safe community. This demonstrates a successful model for co-creating safe, secure and inclusive affordable housing. It is a diverse community that includes supportive navigation, on site well-being clinics, gardens and strong social support systems to meet resident needs.



Challenges

Affordable housing and homelessness is an extraordinary challenge in communities across Ontario. Rural challenges are unique and homelessness is often invisible. Remote and isolated communities and living conditions can result in hidden housing and social issues and complex needs that don't have easy access to community services. The Renfrew County Housing Corporation recognizes the important role, as a service and affordable housing provider, that it plays in our communities. As the RCHC shifts to a direct service and supportive housing provider model, our organization is adapting and learning. Transformative change is a difficult process and requires a collaborative and compassionate approach.

Properties and property management, including building maintenance, is often a complex challenge. Building condition assessments are currently underway and will be completed by July, 2024.

We are committed to building a deeper understanding of the complexities of housing insecurity and homelessness. Our team is working to build a trauma-informed approach into our systems. Focused on relationships, trust and providing the right support to achieve the goal of housing stability, we are moving forward with compassion and in collaboration with our community members.



Vision Moving Forward

Mesa [mey-sa]

The Renfrew County Housing Corporation is a foundational component to Renfrew County’s innovative evidence to action model, Mesa. Mesa is designed as a co-ordinated and integrated multi-sector work to address the intersections of the affordable housing crisis and community-wide struggles with mental health, substance use and addictions and toxicity related emergencies. Our collaborative approach to compassionate care defines our working model moving forward. The RCHC is responsible for critical parts of the Mesa initiative across the region, the bricks and mortar and access to affordable housing programs. We are using our expertise and assets to build a network of support for community members in need of secure, more affordable, more supportive, more accessible, and safer housing.

How we design the bricks and mortar and the systems that help us operate as a social housing organization is pivotal. Designing spaces to support common room visits, wellness checks, touch points and check ins for clients as well as service delivery at the right time and in the right place, are keys to success. Navigation supports and integrated, shared platforms contribute to a person-centred approach. Working seamlessly, we will continue to collaborate with our partners to provide the programs, supports and bricks and mortar to end homelessness and move everyone to secure places to call home.



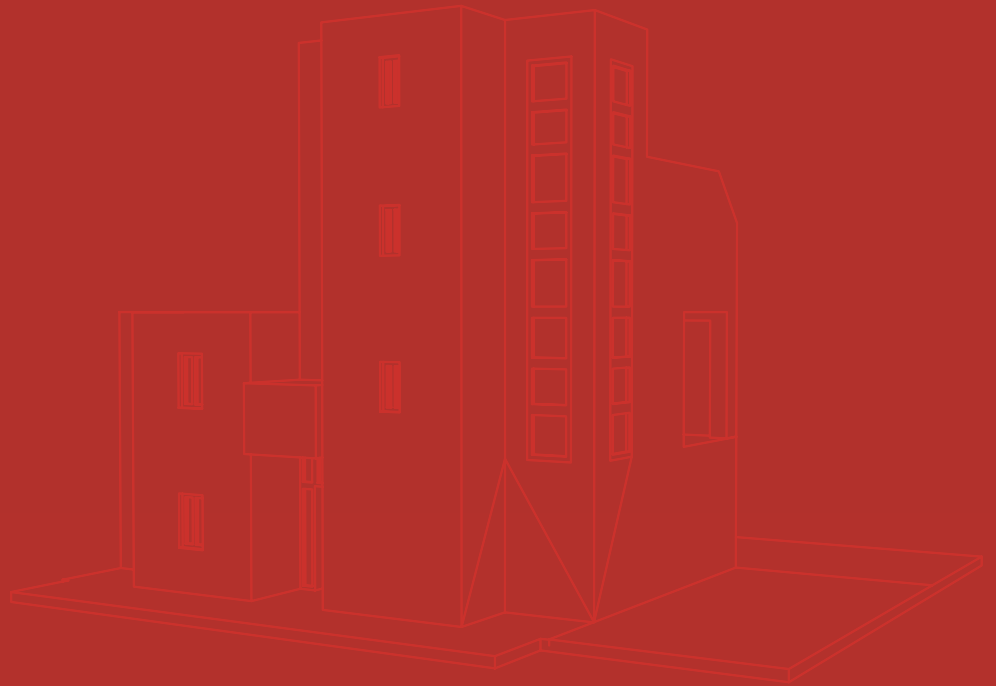
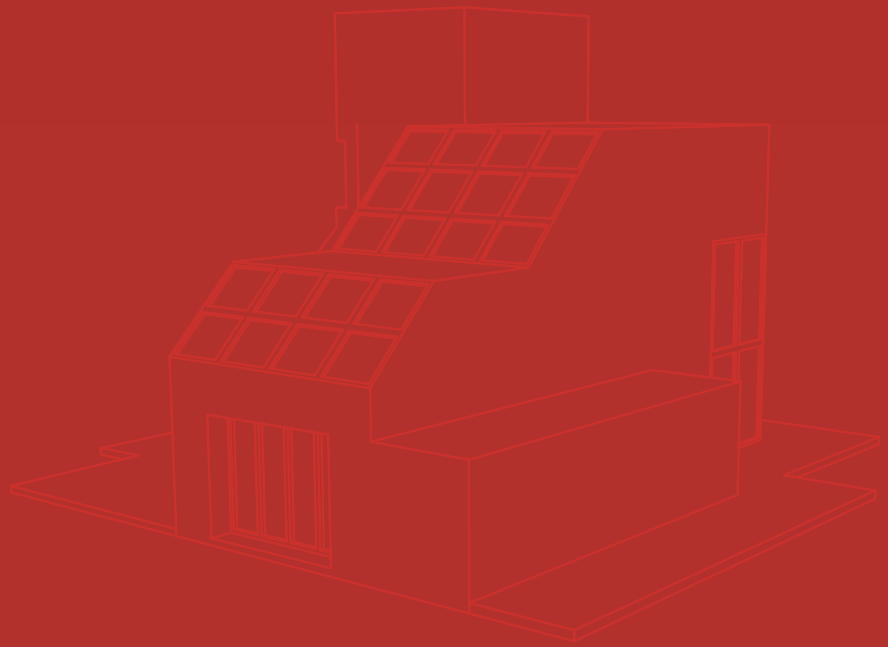
Appendix A — Homelessness Prevention Program Investment Plan

Proposed Services 2024–2025	Allocations for 2024–2025	Allocations for 2023–2024
<p>Emergency Minor Home Repair Program</p> <ul style="list-style-type: none"> ▪ Maximum \$7,500 for urgent home repairs ▪ Total estimated applications: ▪ 20 or more approved applications 	\$150,000	\$150,000
<p>Rent Supplement Program</p> <ul style="list-style-type: none"> ▪ Private Market Rent-Geared-To-Income ▪ Total Estimated Caseload — 35 paid by HPP ▪ Approximately 45 cases are funded through the RCHC budget 	\$200,000	\$200,000
<p>Rent Allowance Program</p> <ul style="list-style-type: none"> ▪ \$300/month households without children ▪ \$400/month households with children ▪ Total estimated caseload: ▪ Without children — 135 households \$486,000 ▪ With children — 70 households \$336,000 	\$822,000	\$845,000
<p>Emergency Housing Assistance Program</p> <ul style="list-style-type: none"> ▪ Rent arrears and utility arrears, other emergency expenses to aid in housing retention or acquisition ▪ Up to \$1,500 per year for households without children ▪ Up to \$2,000 per year for households with children 	\$850,000	\$845,740
<p>She C.A.N</p> <ul style="list-style-type: none"> ▪ Grants of up to \$5,000 to help victims of intimate partner violence with housing stability ▪ Endorsed by Council on March 28, 2023, in follow up to the Culleton, Kuzyk & Warmerdam inquest recommendations 	\$100,000	\$100,000

Proposed Services 2024–2025	Allocations for 2024–2025	Allocations for 2023–2024
Hoarding and High Content Supports Pilot <ul style="list-style-type: none"> ▪ Purchase of service for training, mentorship of RCHC staff, and clinical care of RCHC tenants ▪ To improve & promote safe housing through health-focused practices 	\$105,000	\$0
Homelessness Coordinator - Contract	\$90,100	\$0
Supportive Transitional Housing <ul style="list-style-type: none"> ▪ For capital and/or operating expenses 	\$823,640	\$0
Food Security and Winter Warmth Programs	\$250,000	\$250,000
Capital (affordable housing units)	\$0	\$1,000,000
Administration (maximum 5% allowed)	\$178,460	\$178,460

Appendix B — RCHC-2023 Capital Projects Over \$50K

Location	Work Description	Status			Comments
		Budget	Quote	Status	
75 Stafford, Barry's Bay	Plumbing fixture replacement (including bathroom vanities)	\$75,000.00	\$20,719.17	100% complete Majority of work done in house	Completed in September
174/178, 202 Massey, 220/350 Arith Blvd — (14) Duplex, Renfrew	Massard roof asphalt shingle replacement	\$150,000.00	\$149,500.00	100% complete	Completed in September
260 Elizabeth, Pembroke	Flat roof replacement	\$250,696.00	\$242,699.00	100% complete	Completed in September
55 Poplar, Deep River	Flat roof replacement	\$175,000.00	\$170,567.00	100% complete	Completed in September
8 Burwash, Arnprior	Flat roof replacement	\$174,304.00	\$244,014.00	100% complete	Completed in June
Lea St — (6) Townhome Blocks, Pembroke	B30 — Roofing	\$290,000.00 (COCHI) \$121,845.00 Total \$411,845.00	\$349,000.00	100% complete	Completed in November
Lea St — (2) Townhome Blocks, Pembroke	B2020 — Exterior Windows	\$125,000.00	\$100,564.00	100% complete	Completed in July
26 Spruce, Arnprior	Front steps	\$50,000.00	\$50,600.00	100% complete	Completed in July
202 Cecil, Pembroke	New duplex	\$545,471.00	\$50,600.00	70% completed in 2023, remainder in 2024	Completed in May 2024



Maximum Rent Comparisons

Arnprior		2025 Maximum Rent 2.5% Increase	2024 Maximum Rent 2.5% increase	2023 Maximum Rent 2.5% increase	2022 Maximum Rent 1.2% increase	2021 Maximum No Increase	2020 Maximum Rent 2.2% increase
Duplexes, Townhouses, Single Detached Homes							
13 Units	2 BDR	\$902	\$871	\$840	\$820	\$811	\$811
Riverview Dr., Third Ave., Fourth Ave., Laird St., Bridge St., Wilfred Cres., Allan Dr., Sullivan Cres.,	50 Units 3 BDR	\$939	\$907	\$876	\$855	\$845	\$845
18 Units	4 BDR	\$1,012	\$978	\$945	\$922	\$912	\$912
2 Units	5 BDR	\$1,064	\$1,029	\$995	\$971	\$960	\$960
With the exception of 228 Edward St.	1 Unit 3 BDR	\$1,012	\$978	\$945	\$922	\$912	\$912
Caruso St. & Spruce St.	27 Units 2 BDR	\$935	\$903	\$872	\$851	\$841	\$841
Caruso St. & Spruce St.	14 Units 3 BDR	\$976	\$943	\$911	\$889	\$879	\$879
Apartments							
Albert St., Burwash St., Russell St.	118 Units 1 BDR	\$840	\$810	\$791	\$772	\$763	\$763
	1 Unit 2 BDR	\$877	\$846	\$826	\$806	\$797	\$797
Spruce Cres.	16 Units 1 BDR	\$832	\$802	\$773	\$755	\$747	\$747
Total Arnprior Units	260 Units						

Pembroke		2025 Maximum Rent 2.5% Increase	2024 Maximum Rent 2.5% increase	2023 Maximum Rent 2.5% increase	2022 Maximum Rent 1.2% increase	2021 Maximum No Increase	2020 Maximum Rent 2.2% increase
Duplexes, Townhouses, Single Detached Homes							
Nelson St., Cecil St., Lea St., Frasers Ln., Arnolds Ln., Bronx St., Reynolds Ave.	53 Units 2 BDR	\$874	\$843	\$813	\$794	\$785	\$785
	63 Units 3 BDR	\$938	\$906	\$875	\$854	\$844	\$844
	14 Units 4 BDR	\$1,000	\$966	\$933	\$911	\$901	\$901
	7 Units 5 BDR	\$1,059	\$1,024	\$990	\$966	\$955	\$955
204 to 242 Cecil	36 Units 2 BDR	\$871	\$840	\$810	\$791	\$782	\$782
	3 BDR	\$936	\$904	\$873	\$852	\$842	\$842
	4 BDR	\$997	\$963	\$930	\$908	\$898	\$898
	5 BDR	\$1,057	\$1,022	\$988	\$964	\$953	\$953
Apartments							
Nelson St., River Rd., MacKay St., Elizabeth St.	177 Units 1 BDR	\$774	\$746	\$719	\$702	\$694	\$694
	1 Unit 2 BDR	\$874	\$843	\$813	\$794	\$785	\$785
Total Pembroke Units	351 Units						

Apartments (Outlying Areas)		2025 Maximum Rent 2.5% Increase	2024 Maximum Rent 2.5% increase	2023 Maximum Rent 2.5% increase	2022 Maximum Rent 1.2% increase	2021 Maximum No Increase	2020 Maximum Rent 2.2% increase
Deep River	24 Units 1 BDR	\$754	\$726	\$699	\$673	\$656	\$656
Cobden	20 Units 1 BDR	\$748	\$720	\$693	\$667	\$650	\$650
Eganville	26 Units 1 BDR	\$748	\$720	\$693	\$667	\$650	\$650
Barry's Bay	35 Units 1 BDR	\$748	\$720	\$693	\$667	\$650	\$650
Beachburg	12 Units 1 BDR	\$748	\$720	\$693	\$667	\$650	\$650
Palmer Rapids	21 Units 1 BDR	\$748	\$720	\$693	\$667	\$650	\$650
Total Outlying Units	138 Units						

Renfrew Site		2025 Maximum Rent 2.5% Increase	2024 Maximum Rent 2.5% increase	2023 Maximum Rent 2.5% increase	2022 Maximum Rent 1.2% increase	2021 Maximum No Increase	2020 Maximum Rent 2.2% increase
Duplexes, Townhouses, Single Detached Homes							
Moran Heights	31 Units 2 BDR	\$974	\$941	\$919	\$897	\$887	\$887
	3 BDR	\$974	\$941	\$919	\$897	\$887	\$887
	4 BDR	\$1,010	\$976	\$953	\$930	\$919	\$919
Airth Blvd.	29 Units 2 BDR	\$869	\$839	\$809	\$790	\$781	\$781
	3 BDR	\$917	\$885	\$854	\$834	\$825	\$825
	4 BDR	\$984	\$951	\$919	\$897	\$887	\$887
	5 BDR	\$984	\$951	\$919	\$897	\$887	\$887
Oak Crescent	26 Units 2 BDR	\$869	\$839	\$809	\$790	\$781	\$781
	3 BDR	\$907	\$876	\$845	\$825	\$816	\$816
	4 BDR	\$984	\$951	\$919	\$897	\$887	\$887
	5 BDR	\$984	\$951	\$919	\$897	\$887	\$887
Vimy Blvd.	42 Units 2 BDR	\$855	\$825	\$796	\$777	\$768	\$768
	3 BDR	\$945	\$913	\$881	\$860	\$850	\$850
Apartments							
Lorne St., Vimy Blvd., Hall Ave.	143 Units 1 BDR	\$800	\$771	\$743	\$725	\$717	\$717
	2 BDR	\$833	\$803	\$774	\$756	\$748	\$748
Total Renfrew Units	271 Units						

Notes: 1) Deep River, Cobden, Eganville, Barry's Bay, Beachburg, Palmer Rapids - In years 2019-2023 (except for year 2021) the allowed annual provincial percentage increase plus \$10 was added to the maximum rent under resolution RCHC-C-18-09-37. 2) Recommendation to the Renfrew County Housing Corporation Board on August 16, 2023 to increase all rents by the allowed annual provincial percentage plus \$10 per month for the year 2025, and will continue annually until such time the maximum rents match HILS maximum rents. 3) The 2025 maximum rent within this document reflects the recommendations.

HILS Jan 1 2024	1 bedroom	2 bedrooms	3 bedrooms	4/5 bedrooms
	\$38,500	\$46,500	\$52,500	\$61,000
Maximum rents effective January 1, 2019	\$775	\$950	\$1,088	\$1,350
Maximum rents effective January 1, 2020	\$792	\$970	\$1,111	\$1,379
Maximum rents effective January 1, 2021	\$792	\$970	\$1,111	\$1,379
Maximum rents effective January 1, 2022	\$801	\$981	\$1,124	\$1,395
Maximum rents effective January 1, 2023	\$821	\$1,005	\$1,152	\$1,429
Maximum rents effective January 1, 2024	\$842	\$1,030	\$1,181	\$1,465
Maximum rents effective January 1, 2025	\$863	\$1,056	\$1,211	\$1,502

Mesa Status Report – July 10, 2024

The County of Renfrew's Mesa initiative is a comprehensive plan to better support individuals struggling with mental health, addictions, and homelessness. The goal is to provide wraparound support services to individuals, enhancing their housing stability and overall health. Addressing these needs is part of the County of Renfrew's strategic plan goal of Community Wellness and Health Care.

While individual departments and organizations have been providing services in these areas, this initiative provides an opportunity to move beyond the silos and align existing efforts to offer wraparound care for all community members to thrive. Mesa also addresses gaps identified through the Housing and Homelessness Strategy.

Since March 2024, Mesa Paramedic teams, with the County of Renfrew's Emergency Services Department, have had approximately 678 encounters with individuals. Of these encounters, approximately:

- 648 occurred in the City of Pembroke
- 602 were with an individual who identified as experiencing homelessness, addictions, and mental health challenges
- 65 were follow-ups post 911 activation
- 171 resulted in 911 and emergency department diversions
- 115 were related to wellness checks or reported concerns
- 284 of these encounters were at the Grind

Mesa Paramedics have been providing outreach services throughout the county. An example of this is the outreach Mesa Paramedics are providing at The Grind Tuesday to Friday. The demand for services is increasing as trust and respect are built through educational programs, system navigation, RCVTAC consultations, and paramedic-lead interventions. In addition to this, Department of Community Services staff have been providing outreach services at various places within the County, including at The Grind on Thursdays.

With Mesa, there has been an intensified response through this collaborative approach to ensure that those who qualify through the Homelessness Prevention Program, administered by the Department of Community Services, are provided with the associated responses. This includes health and social services resources, housing opportunities, basic needs support, and financial assistance.

In April 2024, the County of Renfrew hosted a successful Affordable Housing Summit in Renfrew. This was a full day which involved dialogue towards the development of critical relationships to grow affordable housing across the County. During this summit, the County's Department of Development and Property introduced the expression of interest, which makes

County properties potentially available for developing affordable housing, including existing ageing stock within the Renfrew County Housing Corporation portfolio and other lands owned by the County of Renfrew. This expression of interest has since closed and is currently being reviewed. Overall, organizers were pleased about the multi-sector community engagement towards finding housing solutions and the feedback throughout the day, including the need for more seamless processes and less red tape.

In April 2024, the County of Renfrew signed a Letter of Agreement with Pembroke Regional Hospital, as represented by the Mental Health Services of Renfrew County (MHSRC), for the provision of Mental Health Services to assist individuals with navigating the mental health care system through Mesa with the goal of reducing the number of community deaths and visits to hospital emergency departments.

In May 2024, the County of Renfrew signed Letters of Agreement regarding the provision of addiction and withdrawal services related to Mesa with MacKay Manor as represented by Community Withdrawal Management Services of Renfrew County (CWMS), and Renfrew Victoria Hospital as represented by Addiction Treatment Services (ATS).

On May 22, 2024, the County of Renfrew's Mesa initiative was officially launched. The County of Renfrew, in collaboration with the Ottawa Valley Ontario Health Team and the Renfrew County and District Health Unit hosted a Mesa gathering in Pembroke. The primary objective of the gathering was to foster engagement and consensus among stakeholders regarding the approach to addressing mental health, addiction, and homelessness in the County of Renfrew. The day was a success with more than 140 individuals coming together, representing approximately 30 organizations, from across Renfrew County already working to address the unprecedented crisis around the precariously housed and those facing mental health, substance abuse, and addictions challenges.

In June 2024, the County of Renfrew announced the launch of a new initiative to provide supportive bridge housing for residents in our community. The County signed a three-year lease at the Carefor facility, located at 700 Mackay Street, Pembroke, ON. This lease is for a separate area within the facility that is currently vacant, renovations are planned with an occupancy target of late Fall 2024.

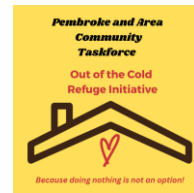
Through the collaborative approach with three Departments within the County of Renfrew – Departments of Emergency Services, Community Services, and Property and Development working in partnership with service providers in the community, there has already been a notable increase in coordination of care. This is demonstrated by the fact that of the 678 encounters with individuals and Mesa Paramedics, who are working in collaboration with Caseworkers from Mental Health (Pembroke Regional Hospital), Addictions (MacKay Manor, and Renfrew Victoria Hospital), and the Department of Community Services, care coordination outcomes included:

- 353 encounters of collaboration with organizations (including but not limited to Department of Community Services, Community Mental Health, and Food Banks) to provide immediate resources to individuals)
- 30 referrals to Addiction Treatment Services (ATS)

- 11 referrals to Community Withdrawal Management Services (CWMS)
- 15 referrals made to Renfrew County Housing

This collaboration also involves the implementation of wellness clinics at 260 Elizabeth Street, with plans to expand this to other Community Housing units throughout the County of Renfrew over time. Currently, there has been an added benefit for those who do not have a Primary Care Provider to follow-up with post-discharge from hospital. The Mesa team will be able to help those individuals navigate the healthcare system if follow-up is required.

The County of Renfrew continues to work collaboratively with the City of Pembroke, Algonquins of Pikwakanagan and the Province of Ontario to breakdown the silos and leverage the expertise and resources that exist within the community to work towards better outcomes for all residents of the County.



Report to: Pembroke & Area Warming Centre Committee

From: Jerry Novack, Executive Director, The Grind
Steven P. Boland, Chair, Pembroke & Area Community Taskforce

Subject: Pembroke Warming Centre Final Report (Revised June 21, 2024)

Background

In March 2023, the Pembroke & Area Community Taskforce (PACT) was formed by a group of residents from Pembroke and the surrounding area who saw a need to support the homeless people in the community through the winter of 2023/24. During the winter of 2022/23 The Grind provided a limited overnight service to the homeless persons. However, the facilities at The Grind were determined to be less than desirable for overnight stays. Through discussions The Grind and PACT determined that a facility was needed that would provide a consistent and predictable overnight place of refuge from the winter conditions for the most vulnerable members of the community. The initial proposal was to establish a shelter within the City of Pembroke. However, due to a variety of circumstances, it was determined that a temporary “warming centre” would be the preferred model to follow. PACT and The Grind engaged with elected officials and staff from the County of Renfrew and the City of Pembroke throughout the summer and fall of 2023 to identify potential locations to establish a warming centre as well as potential funding sources to enable the warming centre to operate. Through discussions involving the City of Pembroke, it was determined that the Pembroke Farmers’ Market was a suitable location to establish the warming centre for the winter months. It was determined that a budget of \$220,000 would be required to operate the warming centre for the winter season.

The Pembroke Warming Centre was established on December 1, 2023 and included the following components and operating characteristics:

1. The Warming Centre operating hours would be 10:00 PM to 8:00 AM daily from December 1, 2023 to May 1, 2024.
2. An agreement was put in place between the City of Pembroke, The Farmers’ Market and The Grind for the use of the property.
3. The overall operation of the warming centre was monitored by a coordinator employed by The Grind. The Grind also had overall responsibility for the financial affairs of the warming centre.
4. A rented ATCO office trailer 12’ wide x 50’ long as the overnight accommodations.
5. A double washroom ATCO trailer to provide sanitary facilities to the warming centre guests.
6. The office trailer was equipped with a 100 amp electrical service connected to the Farmers’ Market building to provide electrical power and heat. The electrical work was contracted to Faught Electric who provided exemplary service at a very

fair cost. In consultation with the Pembroke Farmers Market, it was decided that the 100 Amp Service cabling should be properly terminated and left in place for the future use of the Market.

7. The trailer and market area were equipped with a video security monitoring system capable of monitoring the area continuously and recording the video feeds captured. The trailers were also equipped with live smoke detection equipment which was capable of being monitored 24 hours a day. The Security Company supplied the video and smoke monitoring equipment and services.
8. The office trailer was equipped with 27 recliner chairs in which the overnight guests could rest. The Pembroke Regional Hospital provided blankets to cover the chairs and the guests. The recliner chairs have been placed in secure storage, donated by Cassidy Moving & Storage, for future use.
9. During the setup of the warming centre trailer, the Renfrew County Paramedic Service, Pembroke Fire and Building Departments and the OPP were consulted to ensure that safety of the facility and the clients was top of mind. As a result of the discussions with these groups an emergency access ramp was constructed and several fire extinguishers were installed at key locations. It is to be noted that upon closure of the Warming Centre the emergency access ramp was moved and repurposed for use at the Waterfront platform and gazebo at Miramichi Lodge.
10. The warming centre was staffed by full-time qualified security persons during the hours of operation. The firm Protec – 5 was contracted to provide the security personnel.
11. The Warming Centre would be cleaned and disinfected daily by using a combination of PACT volunteers and contracted services.
12. The Warming Centre would provide food for the guests when they arrived at night as well as a breakfast snack in the morning. PACT Volunteers arranged for and organized the food requirements. In a number of instances, local food retailers and restaurants provided food at no cost to the operation. Refrigerators and microwave ovens were provided to support the food storage and preparation requirements. All food was distributed from the Kitchen area of the market building.
13. The Renfrew County and District Health Unit was consulted to ensure that all food safety requirements were in place.
14. Overnight guests would be required to place their personal possessions in a locked storage area overnight.
15. One picnic table was found to be damaged, and repairs have been ordered through Walsh Bros Contracting.
16. The last day of operation of the Warming Centre was April 18/19, 2024. The property was cleaned and disinfected during the week following and the trailers were removed on April 25 & 26, 2024.
17. An inspection of the facility with Mr. Dan Sheedy of the Pembroke Farmers' Market was completed on April 29, 2024, at which time all was found to be satisfactory with the exception of the damaged picnic table. All keys to the market building were returned on April 29, 2024.

Statistics

The Warming Centre served many of the community's homeless people over the course of the winter. The following brief summary is provided of the overall program:

- Warm Nights Provided: 1309

- Breakfasts Provided: 979
- Dinners Provided: 1309
- Clean Linens Provided: 1400+
- Longest Stay: 30 of 31 Nights (March)
- Average Stay: 8 Nights
- Busiest Night: 19 Guests
- Total Guests Served: 101
 - Male: 70
 - Female: 31
 - Youngest: 16
 - Oldest: 86
- Demographics:
 - Local (Renfrew County): 89 People
 - Outside of County: 12 People
 - Transient Stays: 10 People
- Program/Service Referrals: 16 People
- Emergency Services Calls
 - Paramedics: 7
 - OPP: 6
 - Fire: 3
- One (1) death occurred at the Warming Centre in December 2023.

More detailed information is provided in Appendix A.

It must be noted that there were many rumors circulating that large numbers of individuals were being bussed into the Warming Centre from areas outside the County including Ottawa and North Bay. This information was false. As Indicated by the demographics 12 individuals were recorded as being from beyond Renfrew County. Of these only **2 people remained in the area**.

It is also of note that during the period of April 19 – 25 inclusive 46 additional overnight stays were provided at The Grind as the Warming had closed on the morning of April 19th.

Financial Information

As indicated previously, the estimated budget for the Warming Centre was \$220,000. Funding for the Warming Centre Operation was provided by the County of Renfrew, the City of Pembroke, the Township of Laurentian Valley, the Town of Petawawa and various private individuals. Revenues in the amount of \$226,030.00 were received. The final cost to operate the Warming Centre was \$223,509.03. A small balance of \$2,520.97 was remaining after the closure of the Warming Centre. A detailed accounting of the revenues and expenses is provided in Appendix B attached to this report.

Note: It should be noted that some late donations and invoices have been received which will change the financial statement. The final amounts are subject to the final audit of the accounts by the accounting firm utilized by The Grind.

Accomplishments

The Pembroke Warming Centre was successful in fulfilling its mission of providing a place Out Of The Cold (OOTC) during this past winter by providing a safe place of refuge for 101 vulnerable persons. These are people who may very well have suffered a very tragic fate were it not for the existence of the Warming Centre. Many of the guests have indicated that having the Warming Centre available has given them new hope for life. Of particular note is one person who is 86 years of age who was able to be placed in a permanent lodging situation. Several of the individuals have met with support agencies and have indicated a desire to seek assistance for their drug addictions and move away from life on the street. Further a number of the guests who decided the Warming Centre was to be their home for the winter took the initiative to help out by ensuring that the area in and around the Warming Centre was kept reasonably tidy.

The success of the Warming Centre was further enhanced by providing basic needs for many individuals in order to improve their quality of life. Items such as coats, gloves, hats, socks, and personal hygiene items, all of which were donated by faith groups and members of the community, were provided on a frequent basis throughout the winter. Many of the donors continue to support the vulnerable at risk in the community.

It is also important to note that operation of the Warming Centre provided an opportunity for the clients to access the County Paramedic Service for health care needs. In addition, clients were able to connect with other social service agencies such as Community Mental Health, Ontario Works (OW), the Homelessness Prevention Program (HPP) and the Ontario Disability Support Program (ODSP) for assistance.

The operation of the Warming Centre also provided an opportunity to provide training relative to drug identification as provided by the OPP and for Narcan, First Aid & AED training by the Paramedics. Many of the guests have expressed a desire for further training of this nature.

While some challenges were encountered during the winter, overall, the operation of the Warming Centre has demonstrated positive results.

Opportunities for Improvement

As with any new venture there were challenges which identified potential opportunities for improvements that could be considered for future similar endeavours. Areas which would benefit from improvement are:

- **Hours of Operation**

The hours of operation for the warming centre over the past winter were from 10:00 pm to 8:00 am. This meant that there was a period of time during the evening that the guests had no place to go for refuge. The hours of operation should be increased to include the period for from 8:00 pm to 8:00 am.

- **Food Supply, Preparation and Distribution**

The supply, preparation and distribution of food at the warming centre was coordinated by volunteers with distribution being done by the security staff. For the most part the food consisted of prepackaged meals (ie: frozen dinners and

sandwiches) A better option would be to have the food prepared in an approved kitchen, similar to The Grind's, and served at the same time by volunteers.

- **On Site Security**

On site security consisted of two individuals for the entire period of the operation of the warming centre. A third security person would be beneficial at all times. In addition with an increase in the operating hours more security personnel would be required.

- **Washroom Facilities**

Washroom Facilities were available at all times while the warming centre was open and operating. However, outside of the operating hours the facilities were not available. Round the clock access to washroom facilities are preferred.

- **Access to Agencies**

Access to the various support agencies was shown to be of assistance to the clients staying at the warming centre. However, not all agencies were available. Improved access to the various health, addiction and social services would greatly benefit many of the clients.

- **Media Coverage**

Media coverage of the operation of the warming centre was spotty at best and relied on the efforts of the volunteers. A greater role in providing media releases and coverage should be provided by the lead agencies.

- **Staffing/Volunteers**

As noted previously, much of the work in operating the warming centre was done by a small cadre of volunteers along with some staff from The Grind. This posed some challenges with staff and volunteer burnout. Additional staff and volunteer resources are required. In addition, a regular (ie: weekly) rotation to spread out the workload would be beneficial and more efficient.

- **On Site Storage**

Limited on-site storage was made available for clients to store some of their belongings on a temporary basis within one of the rooms of the market building. A better solution would be to provide a "seacan" style unit separate from the market building.

- **Daily Reporting/Communications**

Daily reporting and communication with the warming centre operators is important to ensure that issues that may have arisen were dealt with in a timely manner. Due to staff and volunteer turnover, some gaps were noted in the timeliness of the reporting.

- **Training**

Some training of staff and volunteers was provided by the Paramedic service and the OPP in regards to drug and overdose recognition and response. A number of clients have also requested this type of training to allow them to assist others in distress. In addition, training for food preparation/handling as well as facility cleaning and hazards recognition would be of benefit to the staff and volunteers at the warming centre.

Future Directions

It is clear that the warming centre was of benefit to the clients who stayed there over the past winter. The initiation of the MESA program by the County is showing great promise in helping the vulnerable members of the community. However, like most significant undertakings, it takes time for all of the aspects of the program to come to fruition. With this in mind, it seems that there will be a continued need for the warming centre, or something similar, to be in place in the foreseeable future. It is imperative that the planning for the next generation of the warming centre commence immediately so as to avoid the last-minute emergency style implementation that was used in 2023.

In early 2023 when PACT was formed, it was clear that something needed to be done to help those most at risk of suffering dire consequences during the winter months. The Warming Centre was determined to be a model that could be and was successful. Now it is important to continue to move the yard sticks forward in helping the most vulnerable members of the community. What if we Don't?

Recommendations

The following recommendations are respectfully provided for the consideration of this committee:

1. That consideration be given to establishing a formal "Warming Centre Operations Group".
2. That the funding partners make a decision regarding establishing a warming centre for the winter of 2024/25 not later than August 1, 2024.
3. That the location of the 2024/25 Warming Centre be determined not later than August 1, 2024.
4. That the period of operation of the Warming Centre be from November 1, 2024, to April 30, 2025, and further, the hours of operation should be increased to include the period from 8:00 pm to 8:00 am daily.
5. That the various agencies and organizations that have mandates to provide health, harm reduction and social services be proactively engaged with a posted schedule on site to facilitate regular provision of the services to be provided to the clients who may access the services of the warming centre.
6. That funding of the 2024/25 Warming Centre be provided by Sept 01 from the various agencies and levels of government that have the responsibility to provide the basic necessities of life to the vulnerable members of the community.

7. Organize the food for overnight guests to be prepared in an approved kitchen, similar to The Grind's, and served by volunteers.
8. Dependent upon the site selected for the Centre a three security person team would be beneficial at all times.
9. Dependent upon the site selected for the Centre round the clock access to washroom facilities are necessary to assist in reducing the potential for conflict with the public in the downtown core.
10. A greater role in providing coordinated media releases and coverage should be provided by the lead agencies. Perhaps the County of Renfrew, the City of Pembroke and Renfrew County District Health Unit could second their communications staff on a rotational basis to this task.
11. More volunteers are needed to spread out the workload, with regular hours and duties defined, via a volunteer job description would be beneficial and more efficient.
12. Dependent on the Warming Centre site a "Seacan" style unit separate from the immediate site for client storage would be necessary.
13. Development of a daily reporting and communication system with the warming centre operators is important to ensure that issues that may have arisen are dealt with in a timely manner. It is also beneficial for interaction by staff/volunteers and clients with the agencies and services.
14. Training of staff and volunteers should be accessed from Paramedic Service, and the OPP in regards to drug and overdose recognition and response. Harm reduction strategies from RCDHU and dealing with difficult people is also important. A number of clients have also requested learning more on these topics.
15. Training for food handling as well as facility cleaning and hazards recognition would be of benefit to the staff and volunteers at the warming centre.
16. It would be beneficial to recruit a fund raising chair/subcommittee and develop a fund raising strategy.

Appendix 1

Out Of The Cold Statistics Final Report



OOTC Monthly Report

December Statistics

Total Stays: 192

Total Clients: 37

Average clients per night: 7

Female: 15

Male: 22

December 17th had the highest number of people staying, with **11** people. We had **5** people stay for more than half the month (14+ stays in the month).

Regions served were:

Renfrew County: 36 (Pembroke: 35, Renfrew: 1)

North Bay: 1 (Stayed 2 nights. Connected him with Ontario Works. Returned to North Bay)

December Emergency Services Called:

Paramedics: 3

OPP: 1

Referrals:

Ontario Works: 1

Community Mental Health: 1

Items provided:

Coats, gloves, hats, socks, hand & feet warmers, hygiene items, food/meals



OOTC Monthly Report

January Statistics

Total Stays: 238

Total Clients: 37

Average clients per night: 8

Female: 13

Male: 24

January 17th had the highest number of people, with **12** people.

We have had **6** people stay for more than half the month (14+ stays)

Regions served:

Renfrew County: 33 (Pembroke: 31, Renfrew: 1, Petawawa: 1)

Montreal: 1 (OPP dropped him off. Stayed 1 night. Left Pembroke the following day) Kitchener: 1 (Connected him with Ontario Works. Left the area)

Ottawa: 1

Cornwall: 1 (Stayed 1 night. Left Pembroke the following day)

January Emergency Services Called:

Paramedics: 2

OPP: 2

Referrals:

Ontario Works: 1

Items provided:

Coats, gloves, hats, socks, hand & feet warmers, hygiene items, food/meals

While the same number of individuals utilized the warming center in both months, there was a 23.96% increase in the frequency of stays per person in January compared to December.

The current average age of individuals visiting the warming center is **43 years old**.

Trainings:

Drug Identification Training (OPP) - January 15

Narcan + First Aid & AED Training (Paramedics) - January 29



OOTC Monthly Report

February Statistics

Total Stays: 286

Total Clients: 47

Average clients per night: 7

Female: 12

Male: 35

February 26th had the highest number of people staying, with **18** people. We had **8** people stay for more than half the month (14+ stays in the month).

Regions served were:

Pembroke: 36 Petawawa: 1

Unknown: 3 Kitchener: 1

Eganville: 2 Ottawa: 1

North Bay: 1 Sudbury: 1

Quebec: 1 **Renfrew County Local: 39 Emergency Services Called:**

Paramedics:

Police:

Fire:

Referrals:

Community Mental Health: 1

Items provided:

Coats, gloves, hats, socks, hand & feet warmers, hygiene items, food/meals

Notes:

-Orkin inspected OOTC kitchen areas, and the Warming Center. No infestations found. - Renfrew County Health Unit inspected.

-**Expenditure on food has risen** significantly near the end of the month due to larger groups of clients staying at the warming center.

-Longest stay: **26 of 29 nights** of the month.

-The current average age of individuals visiting the warming center is **43 years old**. - **716 warm nights provided** YTD.



OOTC Monthly Report

March Statistics

Total Stays: 380

Total Clients: 44

Average clients per night: 11

Female: 14

Male: 30

The 31st of March had the highest number of people staying, with **19** people. We had **11** people stay for more than half the month (14+ stays in the month).

Regions served were:

Pembroke: 39

Sault St. Marie: 1 (Transient, stayed one night and moved on) Eganville: 1 (Chronic, stayed 19 nights of 31)

Newmarket: 1 (Relocated to Pembroke permanently)

Sudbury: 1 (Moved back into the area to reconnect with family) Griffith: 1 (chronic, partner is from Pembroke)

Renfrew County Local: 41

Emergency Services Called:

Paramedics: 1 (Potential overdose, self resolved)

Police: 2 (Fight, intoxication)

Fire: 3 (Fire Alarms)

Referrals:

Community Mental Health: 2 (new referrals)

Homeless Prevention Program: 4 (new referrals)

Items provided:

Coats, gloves, hats, socks, hand & feet warmers, hygiene items, food/meals

Notes:

-Longest stay: **30 of 31 nights** of the month (Multiple individuals) -Oldest **86** (male), Youngest **16** (male).

- **1096 warm nights provided** YTD.



OOTC Monthly Report

April Statistics (1st-18th)

Total Stays: 213

Total Clients: 33

Average clients per night: 7

Female: 12

Male: 21

April 18th had the highest number of people staying, with **18** people. We had **9** people stay for more than 10 nights of the final 18.

46 additional warm nights provided after the end of the OOTC program at The Grind. Regions served were:

Pembroke: 31

Griffith: 1

Renfrew: 1

Renfrew County Total: 33

Emergency Services Called:

Paramedics: 1 (Potential overdose, refused care)

OPP: 1 (altercation)

Referrals:

Homeless Prevention Program: 3

ODSP: 3

Permanent Lodging: 2 (86 y/o male, 52 y/o male)

Off the Street:

-Female (56, boarding)

-Female (40, boarding)

-Female (25, boarding)

-Male (35, boarding)

-Male (43, boarding)

Items provided:

Coats, gloves, hats, socks, hand & feet warmers, hygiene items

Breakfast Provided: 228

Dinner Provided: 213



OOTC Monthly Report

Program Totals: December 1, 2023 – April 18, 2024

Warm Nights Provided: 1309

Breakfast Provided: 979

Dinner Provided: 1309

Clean Linens Provided: 1400+ (PRH)

Program/Service Referrals: 16 (Independent of The Grinds totals) **Youngest Client: 16**

Oldest Client: 86

Busiest Night: 19 clients

Longest stay: 30 of 31 days of a month (March)

Average Stay Overall: 8

Total Individual Clients: 101 (12 Out of the County, 10 being transients staying only 1 or 2 nights)

Client Demographics:

Male: 70

Female: 31

Appendix 2

Out Of The Cold Financial Report

**The Grind Pembroke
Profit and Loss Detail**

All Dates

REVENUE

<u>Date</u>	<u>#</u>	<u>Name</u>	<u>Memo/Description</u>	<u>Amount</u>	<u>Balance</u>
24/11/2023	1940	Donation	County of Renfrew Support for OOTC	80,000.00	80,000.00
28/11/2023	1941	Donation	Donation ██████████ for OOTC (chair)	500.00	500.00
01/12/2023	1942	Donation	Donation for OOTC (chair) - ██████████	500.00	500.00
08/12/2023	1943	Donation	Donation ██████████ for OOTC (chair)	500.00	500.00
20/12/2023	1938	Donation	Donation from Calvin United staff for warming center	100.00	100.00
20/12/2023	1937	Donation	Donation ██████████ for OOTC	2,000.00	2,000.00
20/12/2023	1939	Donation	Donation ██████████ for OOTC (chair)	500.00	500.00
27/12/2023	1945	Donation	Donation ██████████ for OOTC	1,000.00	1,000.00
27/12/2023	1944	Donation	Donation ██████████ for OOTC (chair)	300.00	300.00
17/01/2024	2152	Donation	County of Renfrew (Petawawa & Laurentian Valley support)	40,000.00	40,000.00
17/01/2024	2155	Donation	██████████	360.00	360.00
10/04/2024	2294	Donation	COUNTY OF RENFREW - CITY OF PEMBROKE OOTC SHARE	100,000.00	100,000.00
25/04/2024	2286	Donation	Donation from ST. LUKE'S ANGLICAN CHURCH PEMBROKE FOR OOTC	270.00	270.00
TOTAL REVENUE				226,030.00	- 226,030.00

EXPENSES

<u>Date</u>	<u>#</u>	<u>Name</u>	<u>Memo/Description</u>	<u>Amount</u>	<u>HST</u>	<u>Balance</u>
5022 Shelter Services						
23/11/2023	Q-61869-1	██████████	Down payment to ATCO Structures Inc. on trailer for Out of the Cold project. Paid personally by Jerry	3,890.00	0.00	3,890.00
29/11/2023	OTW-SR 47381422	ATCO Structures & Logistics Ltd.	RENT, TRANSPORTATION, AND MAINTENANCE SN#01200449	1,166.67	151.67	1,318.34

29/11/2023	OTW-SR 47381422	ATCO Structures & Logistics Ltd.	RENT, TRANSPORTATION, AND MAINTENANCE SN# 252200278	1,625.00	211.25	1,836.25
30/11/2023	CTGF-176689	Cassidy's Transfer and Storage 0330	Delivery of chairs from the Brick, Mississauga for the Out of the Cold project	950.00	123.50	1,073.50
30/11/2023	12.1.149	Faught Electric	25% discount for labour - Community Involvement	-352.00	-45.76	(397.76)
30/11/2023	265	His & Hers Gourmet Grazing	custom catering (\$176011 x 160)	1,760.00	228.80	1,988.80
30/11/2023	11303KPEKIV	The Brick	Recliners for Out of The Cold	16,500.00	2,145.00	18,645.00
30/11/2023	1509	Forward Thinking Marketing Agency	OV Jobs, Out of the cold Coordinator	75.00	9.75	84.75
30/11/2023	12.1.149	Faught Electric	Provide temporary power to Warming Centre/trailer and washrooms. ESA Permit for temporary installation	3,119.00	405.47	3,524.47
01/12/2023	OTW-SR 47381423	ATCO Structures & Logistics Ltd.	RENT OFFICE SN 252200278	1,200.00	156.00	1,356.00
01/12/2023	OTW-SR 47381423	ATCO Structures & Logistics Ltd.	RENT TOW N GO SN 010200449	1,000.00	130.00	1,130.00
04/12/2023	23-127288	SunSign Graphics Inc.	3 "rules" for warming stations signs, collections of 50 stickers for tape measures	160.00	20.80	180.80
04/12/2023	234801	The Security Company	video surveillance & security system equipment - Warming Centre Trailer	4,628.60	601.72	5,230.32
05/12/2023	351359	Giant Tiger Store # 3 Lenester Sales Ltd	supplies for OOTC	91.46	11.89	103.35
05/12/2023	351359	Giant Tiger Store # 3 Lenester Sales Ltd	supplies for OOTC	10.76	0.00	10.76
07/12/2023	351795	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	67.96	0.00	67.96
07/12/2023	351795	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	17.08	2.22	19.30
08/12/2023	352131	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	7.54	0.98	8.52
08/12/2023	352131	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	78.79	0.00	78.79
11/12/2023	352900	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	25.85	3.36	29.21
11/12/2023	352900	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	55.66	0.00	55.66
12/12/2023	Dec 12 2023	██████████	Wal-mart BluRay player	78.90	10.26	89.16
12/12/2023	353043	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	11.22	0.00	11.22
12/12/2023	353043	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	22.69	2.95	25.64
12/12/2023	Dec 12 2023	██████████	Bell World - sim card, minutes for cell phone	140.99	18.33	159.32
14/12/2023	525151	Sani-Sol Inc.	Cleaning supplies for the Out of the Cold trailer	54.93	7.14	62.07
14/12/2023	353794	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	55.08	7.14	62.22
15/12/2023	Staples 15/12/23 Nov 16-Dec 15	██████████	office supplies for Out of the Cold	484.20	62.95	547.15
15/12/2023	2023	Petty Cash	Wholesale - supplies for OOTC Dec 15/23	24.26	3.16	27.42

15/12/2023	Nov 16-Dec 15 2023	Petty Cash	Wholesale - supplies for OOTC Dec 11/23	11.98	1.56	13.54
15/12/2023	Nov 16-Dec 15 2023	Petty Cash	Culligan - water for OOTC Dec 11/23	18.00	0.00	18.00
15/12/2023	23-209	Barron Door and Security	Panic bar and door closer for the Warming Centre	550.00	71.50	621.50
15/12/2023	353936	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	21.45	0.00	21.45
15/12/2023	353936	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	118.31	15.38	133.69
16/12/2023	JN12162023	██████████	Reimbursement - Walmart purchase - muffins, etc. for warming centre	28.85	0.00	28.85
18/12/2023	117461	Westland Insurance	Insurance for the Warming Centre	270.00	0.00	270.00
18/12/2023	117462	Westland Insurance	Insurance policy charge for the Warming Centre	558.36	0.00	558.36
19/12/2023	354783	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	111.08	14.44	125.52
19/12/2023	354783	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	83.46	0.00	83.46
20/12/2023	2123184	JK Soilutions	Cleaning - OOTC - month of December 2023	1,395.00	181.35	1,576.35
20/12/2023	355007	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	17.08	2.24	19.32
20/12/2023	23-127310	SunSign Graphics Inc.	Out of the cold 24x32 Rules for Warming station signs (3)	105.00	13.65	118.65
21/12/2023	235234	The Security Company	supply wireless smoke detector Warming Centre	93.80	12.19	105.99
26/12/2023	356356	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	2.85	0.37	3.22
26/12/2023	356356	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	28.40	0.00	28.40
26/12/2023	356480	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	20.85	2.71	23.56
26/12/2023	356480	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	36.01	0.00	36.01
27/12/2023	82 Credit card charges	Walmart	Walmart - supplies for set up	157.59	20.49	178.08
27/12/2023	82 Credit card charges	Amazon	Amazon - Cigarette Dispenser	179.14	23.29	202.43
27/12/2023	82 Credit card charges	Walmart	Walmart - supplies for set up	382.76	49.76	432.52
27/12/2023	82 Credit card charges	Sunbelt	Sunbelt - blanket wraps	600.00	78.00	678.00
27/12/2023	82 Credit card charges	Sunbelt	Sunbelt - blanket wraps refund	-360.00	-46.80	(406.80)
27/12/2023	82 Credit card charges	Canadian Tire	Canadian Tire - supplies	99.98	13.00	112.98
27/12/2023	82 Credit card charges	Wholesale	Wholesale - supplies	133.96	0.00	133.96
27/12/2023	82 Credit card charges	Walmart	Walmart - supplies	90.00	0.00	90.00
27/12/2023	82 Credit card charges	Joes Pizza	Joes Pizza lunch for volunteers	61.44	7.99	69.43

27/12/2023	82 Credit card charges	Joes Pizza	Joes Pizza lunch for volunteers tip	10.76	0.00	10.76
27/12/2023	82 Credit card charges	Wholesale Club	Wholesale supplies	22.99	0.00	22.99
27/12/2023	82 Credit card charges	Giant Tiger Store # 3 Lenester Sales Ltd	Giant Tiger supplies	80.86	10.50	91.36
27/12/2023	82 Credit card charges	Wholesale Club	Wholesale supplies	260.37	33.85	294.22
27/12/2023	82 Credit card charges	Canadian Tire	Canadian tire - water	16.99	0.00	16.99
27/12/2023	82 Credit card charges	Canadian Tire	Canadian tire - water machine	341.96	44.45	386.41
27/12/2023	82 Credit card charges	Joes Pizza	Joes Pizza	52.98	6.88	59.86
27/12/2023	82 Credit card charges	Joes Pizza	Joes Pizza - tip	8.98	0.00	8.98
28/12/2023	356683	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	108.77	14.14	122.91
28/12/2023	356683	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	51.44	0.00	51.44
29/12/2023	Dec 20-29/23	Petty Cash	Lysol wipes - OOTC Dec 27/23	13.47	1.75	15.22
29/12/2023	Dec 20-29/23	Petty Cash	Culligan water for OOTC Dec 29/23	28.00	0.00	28.00
29/12/2023	Dec 20-29/23	Petty Cash	Wholesale - Groceries for OOTC Dec 20/23	38.94	5.05	43.99
29/12/2023	Dec 20-29/23	Petty Cash	Culligan - water for OOTC Dec 20/23	18.00	0.00	18.00
31/12/2023	2023-100	Pro-Tec 5 Inc.	OOTC Security 48 x 2 = 96 Hours @ 30.00/hour 27-31 Dec 23	2,880.00	374.40	3,254.40
31/12/2023	FB04012024		Supplies for Out of the Cold trailer	189.56	0.00	189.56
31/12/2023	Dec 2023	OTTAWA RIVER POWER - market	Hydro at 101 Victoria Street	678.22	88.17	766.39
31/12/2023	Dec 2023	OTTAWA RIVER POWER - market	Ontario Electricity rebate	-130.90	0.00	(130.90)
31/12/2023	Dec 31/23	NO FRILLS	Cereal	12.00	0.00	12.00
31/12/2023	2023-100	Pro-Tec 5 Inc.	OOTC Security 18 x 2 =36 Hours (stat days) @ 45.00 / hour	1,620.00	210.60	1,830.60
31/12/2023	2023-100	Pro-Tec 5 Inc.	OOTC Security 232 x 2 = 464 Hours @ 30/hour- for 01-24 Dec 2023	13,920.00	1,809.60	15,729.60
01/01/2024	OTW-SR47454878	ATCO Structures & Logistics Ltd.	RENT OFFICE SN 252200278	1,200.00	156.00	1,356.00
01/01/2024	OTW-SR47454878	ATCO Structures & Logistics Ltd.	RENT TOW N GO SN 010200449	1,000.00	130.00	1,130.00
02/01/2024	357133	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	55.85	7.26	63.11
02/01/2024	357133	Giant Tiger Store # 3 Lenester Sales Ltd	Supplies for OOTC	37.05	0.00	37.05
04/01/2024	300545	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	30.15	3.92	34.07
04/01/2024	300545	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	38.09	0.00	38.09

05/01/2024	357673	Giant Tiger Store # 3 Lenester Sales Ltd	Keys, food, and supplies for OOTC	36.00	4.68	40.68
05/01/2024	357673	Giant Tiger Store # 3 Lenester Sales Ltd	keys food and supplies for OOTC	31.46	0.00	31.46
08/01/2024	357974	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	153.32	0.00	153.32
08/01/2024	357974	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	49.62	6.45	56.07
10/01/2024	24-017340	SunSign Graphics Inc.	Clean and re-letter street banner for CNOY event 2023	1,125.00	146.25	1,271.25
11/01/2024	358269	Giant Tiger Store # 3 Lenester Sales Ltd	women's boots	45.00	5.85	50.85
12/01/2024	358397	Giant Tiger Store # 3 Lenester Sales Ltd	supplies	10.15	1.32	11.47
12/01/2024	358302	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	49.15	6.39	55.54
12/01/2024	358302	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	103.32	0.00	103.32
16/01/2024	358663	Giant Tiger Store # 3 Lenester Sales Ltd	Food & supplies for OOTC	43.46	5.65	49.11
16/01/2024	358663	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	125.05	0.00	125.05
19/01/2024	Jan 19/24	WalMart	Groceries for OOTC	2.75	0.00	2.75
19/01/2024	359162	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	53.85	7.00	60.85
19/01/2024	359162	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	228.90	0.00	228.90
19/01/2024	Jan 19/24	WalMart	Groceries for OOTC	5.69	0.71	6.40
19/01/2024	Jan 19/24	Wholesale Club	Groceries for OOTC	11.00	1.43	12.43
19/01/2024	Jan 19/24	Wholesale Club	Groceries for OOTC	60.26	0.00	60.26
26/01/2024	360017	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	60.38	7.85	68.23
26/01/2024	2024017	JK Soilutions	Out of the Cold cleaning services for January	1,935.00	251.55	2,186.55
26/01/2024	360017	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	234.80	0.00	234.80
30/01/2024	360370	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	156.51	0.00	156.51
30/01/2024	Jan2024	Culligan of Pembroke	Water for OOTC Jan 5, 10, 23	32.00	0.00	32.00
30/01/2024	360370	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	57.69	7.50	65.19
31/01/2024	1435	Walsh Bros. Pembroke (2016) Ltd.	Labour and materials to complete construction of emergency access ramp at warming centre	5,505.59	715.73	6,221.32
31/01/2024	2024-004	Pro-Tec 5 Inc.	Security 2x2 = 16hours January 1, 2024 STAT Security 300x2 =600 hours Jan 2-31 2024 Security 2x4 = 8 hours Jan 15, 2024 OPP training	18,960.00	2,464.80	21,424.80
01/02/2024	OTW-SR 47530134	ATCO Structures & Logistics Ltd.	trailer rental for February 2024 OOTC	2,200.00	286.00	2,486.00

02/02/2024	360992	Giant Tiger Store # 3 Lenester Sales Ltd	Food and kitchen supplies for OOTC	107.14	0.00	107.14
02/02/2024	360992	Giant Tiger Store # 3 Lenester Sales Ltd	Food and kitchen supplies for OOTC	33.85	4.41	38.26
03/02/2024	361203	Giant Tiger Store # 3 Lenester Sales Ltd	Gloves for OOTC	8.55	1.11	9.66
06/02/2024	361483	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	67.40	0.00	67.40
06/02/2024	Wholesale Feb 6/24	Wholesale Club	Groceries for OOTC	21.98	0.00	21.98
06/02/2024	361483	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	28.15	3.66	31.81
06/02/2024	Wholesale Feb 6/24	Wholesale Club	Groceries for OOTC	23.00	2.99	25.99
06/02/2024	Feb 6/24	WalMart	Microwave, etc.	201.91	26.25	228.16
08/02/2024	Amazon Feb 8/24	Amazon	Lock Box for OOTC	45.97	5.98	51.95
08/02/2024	361649	Giant Tiger Store # 3 Lenester Sales Ltd	Food and kitchen supplies for OOTC	10.94	0.00	10.94
08/02/2024	361649	Giant Tiger Store # 3 Lenester Sales Ltd	Food and kitchen supplies for OOTC	39.69	5.15	44.84
09/02/2024	361754	Giant Tiger Store # 3 Lenester Sales Ltd	Food and kitchen supplies for OOTC	81.77	10.62	92.39
09/02/2024	361754	Giant Tiger Store # 3 Lenester Sales Ltd	Food and kitchen supplies for OOTC	289.45	0.00	289.45
12/02/2024	362128	Giant Tiger Store # 3 Lenester Sales Ltd	Food and kitchen supplies for OOTC	210.39	0.00	210.39
12/02/2024	362128	Giant Tiger Store # 3 Lenester Sales Ltd	Food and kitchen supplies for OOTC	114.08	14.82	128.90
13/02/2024	OTW-SR-47629430	ATCO Structures & Logistics Ltd.	MAINTENANCE JANUARY 2024 - 5 FULL SERVICE PACKAGE FOR 01-FEB-24 TO 29-FEB-24	1,775.00	230.75	2,005.75
13/02/2024	362201	Giant Tiger Store # 3 Lenester Sales Ltd	Keys and tags for OOTC	11.80	1.53	13.33
15/02/2024	Sani-Sol Feb 15/24	Sani-Sol Inc.	Washroom supplies for OOTC	5.67	0.74	6.41
16/02/2024	362448	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	103.31	13.43	116.74
16/02/2024	362448	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	197.52	0.00	197.52
21/02/2024	362811	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	285.36	0.00	285.36
21/02/2024	FEB 21 2024	Pizza Pizza	PIZZA - OOTC	89.87	11.68	101.55
21/02/2024	Culligan Feb 21/24	Culligan of Pembroke	Water for OOTC	32.00	0.00	32.00
21/02/2024	362811	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	67.15	8.74	75.89
21/02/2024	Wholesale Feb 21/24	Wholesale Club	Groceries for OOTC	71.47	0.00	71.47
23/02/2024	CulliganFeb23/24	Culligan of Pembroke	Water for OOTC	18.26	0.00	18.26
23/02/2024	363117	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	54.69	7.12	61.81

23/02/2024	363117	Giant Tiger Store # 3 Lenester Sales Ltd	Food for OOTC	100.87	0.00	100.87
26/02/2024	363364	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	55.08	7.16	62.24
26/02/2024	363364	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	295.47	0.00	295.47
28/02/2024	363676	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	189.56	0.00	189.56
28/02/2024	2024028	JK Soilutions	CARETAKER SERVICES FOR FEBRUARY 2024 AT THE OOTC SHELTER	1,845.00	239.85	2,084.85
28/02/2024	363676	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	81.54	10.60	92.14
01/03/2024	PC Jan/Feb 2024	Petty Cash	Culligan - water for OOTC	18.00	0.00	18.00
01/03/2024	OTW-SR 47669369	ATCO Structures & Logistics Ltd.	MARCH 2024 RENT FOR OOTC OFFICE AND TOW N GO	2,200.00	286.00	2,486.00
01/03/2024	PC Jan/Feb 2024	Petty Cash	Wholesale groceries for OOTC	32.94	4.27	37.21
01/03/2024	PC Jan/Feb 2024	Petty Cash	Dollarama Mops, etc. for OOTC	15.00	1.96	16.96
04/03/2024	2024-012	Pro-Tec 5 Inc.	2 Security Guards for OOTC February 2024	17,700.00	2,301.00	20,001.00
05/03/2024	364611	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	234.21	0.00	234.21
05/03/2024	JAN 2024	OTTAWA RIVER POWER - market	HYDRO FOR JANUARY 2024 - OOTC	748.08	97.25	845.33
05/03/2024	JAN 2024	OTTAWA RIVER POWER - market	ONTARIO ELECTRICITY REBATE	-144.38	0.00	(144.38)
05/03/2024	364611	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	143.46	18.65	162.11
10/03/2024	365129	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	20.23	2.63	22.86
10/03/2024	365129	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	47.98	0.00	47.98
11/03/2024	365167	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	140.47	0.00	140.47
11/03/2024	365167	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	15.54	2.02	17.56
12/03/2024	MAR 12 2024	Culligan of Pembroke	WATER FOR OOTC	36.00	0.00	36.00
13/03/2024	MAR 13 2024	Canadian Tire	FRIDGE FOR OOTC	179.99	23.40	203.39
13/03/2024	365390	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	132.79	0.00	132.79
15/03/2024	365792	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	151.36	0.00	151.36
15/03/2024	365792	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	52.54	6.83	59.37
18/03/2024	OTW-SR-47739434	ATCO Structures & Logistics Ltd.	MAINTENANCE - 4 FULL SERVICE PACKAGE 01-MAR-24 TO 31-MAR-24	1,420.00	184.60	1,604.60
19/03/2024	366231	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	48.62	6.32	54.94
19/03/2024	366231	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	218.09	0.00	218.09

19/03/2024	MAR 19 2024	Wholesale Club	GROCERIES FOR OOTC	20.46	2.65	23.11
19/03/2024	MAR 19 2024	Wholesale Club	GROCERIES FOR OOTC	67.51	0.00	67.51
20/03/2024	MAR 20 2024	Giant Tiger Store # 3 Lenester Sales Ltd	GROCERIES FOR OOTC	6.31	0.82	7.13
20/03/2024	MAR 20 2024	Giant Tiger Store # 3 Lenester Sales Ltd	GROCERIES FOR OOTC	25.75	0.00	25.75
21/03/2024	2024042	JK Soilutions	08 - OOTC cleaning for the month of March	2,025.00	263.25	2,288.25
22/03/2024	366736	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	54.54	7.09	61.63
22/03/2024	366736	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	267.00	0.00	267.00
24/03/2024	366927	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	37.69	4.90	42.59
24/03/2024	366927	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	371.85	0.00	371.85
27/03/2024	367328	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	135.92	17.67	153.59
27/03/2024	March 2024	Blair Jones Professional Corp	Professional services regarding terms of operation of Warming Centre.	1,575.00	204.75	1,779.75
27/03/2024	367328	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	194.00	0.00	194.00
31/03/2024	3.31.034	Faught Electric	March 20, 2024 - replaced broken light fixture on the Alco Trailer Bathroom Unit at the Warming Centre	258.00	33.54	291.54
31/03/2024	March 2024	Welch LLP	Bookkeeping and accounting services for OOTC project	1,000.00	130.00	1,130.00
01/04/2024	OTW-SR 47760814	ATCO Structures & Logistics Ltd.	RENT TOW N GO SN 010200449	1,000.00	130.00	1,130.00
01/04/2024	OTW-SR 47794429	ATCO Structures & Logistics Ltd.	MAINTENANCE FOR APRIL 2024	1,065.00	138.45	1,203.45
01/04/2024	OTW-SR 47760814	ATCO Structures & Logistics Ltd.	RENT OFFICE SN 252200278	1,200.00	156.00	1,356.00
02/04/2024	368397	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	94.62	12.30	106.92
02/04/2024	368397	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	283.41	0.00	283.41
02/04/2024	APR 2 2024	Wholesale Club	GROCERIES FOR OOTC	66.52	0.00	66.52
02/04/2024	APR 2 2024	Wholesale Club	GROCERIES FOR OOTC	59.38	7.72	67.10
05/04/2024	368616	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	11.00	1.43	12.43
05/04/2024	368616	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	44.75	0.00	44.75
07/04/2024	APR 7 2024	Giant Tiger Store # 3 Lenester Sales Ltd	GROCERIES FOR OOTC	48.68	0.00	48.68
07/04/2024	2024-025	Pro-Tec 5 Inc.	Security for out of the cold March 1-31 2024	18,900.00	2,457.00	21,357.00
07/04/2024	APR 7 2024	WalMart	GROCERIES FOR OOTC	11.88	0.00	11.88
09/04/2024	369182	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	301.54	0.00	301.54

09/04/2024	369182	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	70.62	9.19	79.81
09/04/2024	369126	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	11.82	1.54	13.36
12/04/2024	369654	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	469.92	0.00	469.92
12/04/2024	369654	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	132.23	17.19	149.42
15/04/2024	OTW-SR 47828449	ATCO Structures & Logistics Ltd.	Trailer rental for April 2024	1,420.00	184.60	1,604.60
16/04/2024	370140	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	21.00	0.00	21.00
16/04/2024	370268	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	5.69	0.73	6.42
16/04/2024	370268	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	279.64	0.00	279.64
18/04/2024	370451	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	90.94	0.00	90.94
18/04/2024	370464	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	34.00	4.42	38.42
18/04/2024	370464	Giant Tiger Store # 3 Lenester Sales Ltd	Food and supplies for OOTC	257.25	0.00	257.25
20/04/2024	APR 20 2024	TIM HORTONS	FOOD FOR OOTC	39.98	5.20	45.18
21/04/2024	APR 21 2024	TIM HORTONS	FOOD FOR OOTC	65.12	8.47	73.59
22/04/2024	OOTC April 2 24	OTTAWA RIVER POWER - market	Hydro for the Market (Ontario electricity rebate)	-111.35	0.00	(111.35)
22/04/2024	APR 22 2024	Peavey Mart	GARBAGE BAGS FOR OOTC	34.99	4.55	39.54
22/04/2024	OOTC April 2 24	OTTAWA RIVER POWER - market	Hydro for the Market OOTC location February 1 - March 1 2024	576.93	75.00	651.93
24/04/2024	2024060	JK Soilutions	Final clean for OOTC	1,890.00	245.70	2,135.70
26/04/2024	OOTC Apr 26 24	OTTAWA RIVER POWER - market	Hydro for OOTC Market location service dates 2024-03-01 to 2024-04-01	536.01	69.68	605.69
26/04/2024	OOTC Apr 26 24	OTTAWA RIVER POWER - market	Hydro for OOTC Market location Ontario Electricity Rebate	-103.45	0.00	(103.45)
24/05/2024	April / May 2024	Welch LLP	Bookkeeping and accounting services for OOTC project	1,000.00	130.00	1,130.00
01/05/2024	2024-30	Pro-Tec 5 Inc.	2 Security guards for April 2024	18,000.00	2,340.00	20,340.00
02/05/2024	5.2.043	Faught Electric	Disconnect power for Warming Station	303.84	39.50	343.34
1052024	April 2024 final	OTTAWA RIVER POWER - market	Estimate of billing not yet received for April Hydro	400.00	52.00	452.00
				180,151.27	21,842.29	201,993.56

5650 Interest and Bank charges

05/03/2024	JAN 2024	OTTAWA RIVER POWER - market	INTEREST ON ACCOUNT	1.25	0.00	1.25
22/04/2024	OOTC April 2 24	OTTAWA RIVER POWER - market	Interest	2.20	0.00	2.20

	\$		
3.45	\$	0.00	3.45

5800 Repairs and maintenance

07/12/2023	9446	Layman Fire and Safety	Perform Semi-Annual Inspection - replace fusible lings @ warming shelter, 2 Fire Extinguishers, 3 10 year smoke alarms supplied and installed	606.00	78.78	684.78
				\$	\$	\$
				606.00	78.78	684.78

Payroll Expenses

5410 Wages

15/12/2023	4073		Gross Pay - This is not a legal pay stub	748.80		748.80
12/01/2024	4104		Vacation Pay	72.00		72.00
12/01/2024	4104		Gross Pay - This is not a legal pay stub	1,800.00		1,800.00
26/01/2024	4144		Gross Pay - This is not a legal pay stub	1,500.00		1,500.00
26/01/2024	4144		Vacation Pay	60.00		60.00
09/02/2024	4159		Vacation Pay	84.00		84.00
09/02/2024	4159		Gross Pay - This is not a legal pay stub	2,100.00		2,100.00
23/02/2024	4162		Gross Pay - This is not a legal pay stub	1,734.72		1,734.72
23/02/2024	4166		Gross Pay - This is not a legal pay stub	1,260.00		1,260.00
23/02/2024	4166		Vacation Pay	50.40		50.40
08/03/2024	4201		Gross Pay - This is not a legal pay stub	1,709.76		1,709.76
08/03/2024	4195		Gross Pay - This is not a legal pay stub	748.80		748.80
22/03/2024	4219		Gross Pay - This is not a legal pay stub	1,872.00		1,872.00
05/04/2024	4233		Gross Pay - This is not a legal pay stub	1,783.39		1,783.39
19/04/2024	4251		Gross Pay - This is not a legal pay stub	2,021.76		2,021.76
03/05/2024	4263		Gross Pay - This is not a legal pay stub	1,597.44		1,597.44

Total for 5410 Wages

19,143.07	-	19,143.07
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Taxes

15/12/2023	4073		Employer Taxes	53.63		53.63
12/01/2024	4104		Employer Taxes	141.44		141.44
26/01/2024	4144		Employer Taxes	116.10		116.10

09/02/2024	4159	██████████	Employer Taxes	165.74	165.74
23/02/2024	4162	██████████	Employer Taxes	135.53	135.53
23/02/2024	4166	██████████	Employer Taxes	96.25	96.25
08/03/2024	4201	██████████	Employer Taxes	133.45	133.45
08/03/2024	4195	██████████	Employer Taxes	53.94	53.94
22/03/2024	4219	██████████	Employer Taxes	146.88	146.88
05/04/2024	4233	██████████	Employer Taxes	139.54	139.54
19/04/2024	4251	██████████	Employer Taxes	159.27	159.27
03/05/2024	4263	██████████	Employer Taxes	124.17	124.17
		WSIB on total wages for OOTC	WSIB included in WSIB remittance for all staff	218.23	218.23
Total for Taxes				1,684.17	1,684.17
Total for Payroll Expenses				20,827.24	20,827.24
Total for Expenses				201,587.96	21,921.07
Net Income				24,442.04	(21,921.07)
					2,520.97



EARLY DEVELOPMENT INSTRUMENT
a population-based measure for communities

Summary Report

Senior Kindergarten Students in the
province of Ontario
County of Renfrew
2022/2023

*A snapshot of children's
developmental health at school entry*





EARLY DEVELOPMENT INSTRUMENT
a population-based measure for communities

Questionnaire Information	1
EDI Outcomes	2
Subdomain Profiles	5
Contextual Factors	9
Special Needs Report	12
Glossary	15

About the EDI

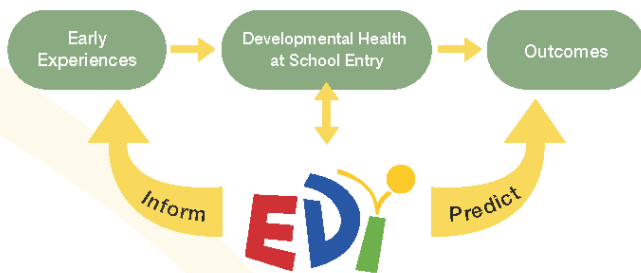
A teacher-completed instrument called the Early Development Instrument (EDI) was developed at the Offord Centre for Child Studies at McMaster University to measure children's ability to meet age-appropriate developmental expectations at school entry. The EDI focuses on the overall outcomes for children as a health-relevant, measurable concept that has long-term consequences for individuals and populations. The data derived from the collection of the EDI facilitate and encourage community, provincial, national, and international monitoring of the developmental health of our young learners.

Data collection across Canada shows that in most jurisdictions 25% or more of children entering Kindergarten are vulnerable in at least one aspect of their development. Further research linking EDI findings to later educational data demonstrate that, on average, Kindergarten vulnerability predicts ongoing vulnerability in the school system. Numerous studies have shown that early vulnerability is associated with a child's lifelong health, learning, and behaviour.

The EDI has been designed as a tool assisting in the mobilization of communities and policy makers to facilitate a positive impact on children's development in their local areas. Understanding the state of early development for all children population-wide is foundational to mobilizing stakeholders towards change.

70 school boards across Ontario participated in the Cycle VI EDI data collection. In 2023, EDI questionnaires were completed later in the school year than those in previous EDI cycles. When analyzing EDI results, it is important to keep in mind that children in the Cycle VI cohort are slightly older than in previous cohorts.

This report is complemented by the Interpretation Guide, which provides in depth information regarding the history of the EDI, development of scores and working with data. Please be sure to refer to this Guide for assistance.



Thanks to all of our partners for their hard work and commitment to the EDI. A very special thanks to all of the teachers who have committed their time and energy to filling out EDI questionnaires over the years. Without you, none of this would have been possible.

Questionnaire Information

The table below describes the number of EDI questionnaires completed, the number of questionnaires which did not meet the criteria for analysis (excluded) for the population of children both with and without Special Needs.

	Students without Special Needs	Students with Special Needs
Completed EDI Questionnaires	963	102
Excluded EDI Questionnaires*	43 (4.5%)	3 (2.9%)
Questionnaires Valid for Analysis (VFA** & VFA-SN***)	920 (95.5%)	99 (97.1%)

Descriptive characteristics of the County of Renfrew 2022/2023 cohort (N=920)

	Number	%
Sex		
Girl	469	51.0%
Boy	449	48.8%
Missing	2	0.2%
Language Status		
ELL/ALF/PANA	148	16.1%
None	641	69.7%
Missing	131	14.2%
Language Immersion		
French Immersion	344	37.4%
Other Immersion	9	1.0%
No Language Immersion	516	56.1%
Missing	51	5.5%
Age		
Average Age	5.8	-

These are some examples of the contextual variables that may influence EDI scores. Communities are encouraged to explore other contextual factors that may help better explain EDI data.

On average, older children have better EDI scores than younger children.

* Questionnaires are excluded if they have incomplete data in specific variables. This includes students who have been in class less than one month, the special needs question is left blank, and questionnaires missing more than 25% of responses to core questions.

**Questionnaires valid for analysis count omits excluded questionnaires and students with special needs

***Questionnaires valid for analysis for students with special needs count omits excluded questionnaires and students without a designation of special needs





Distribution of Scores

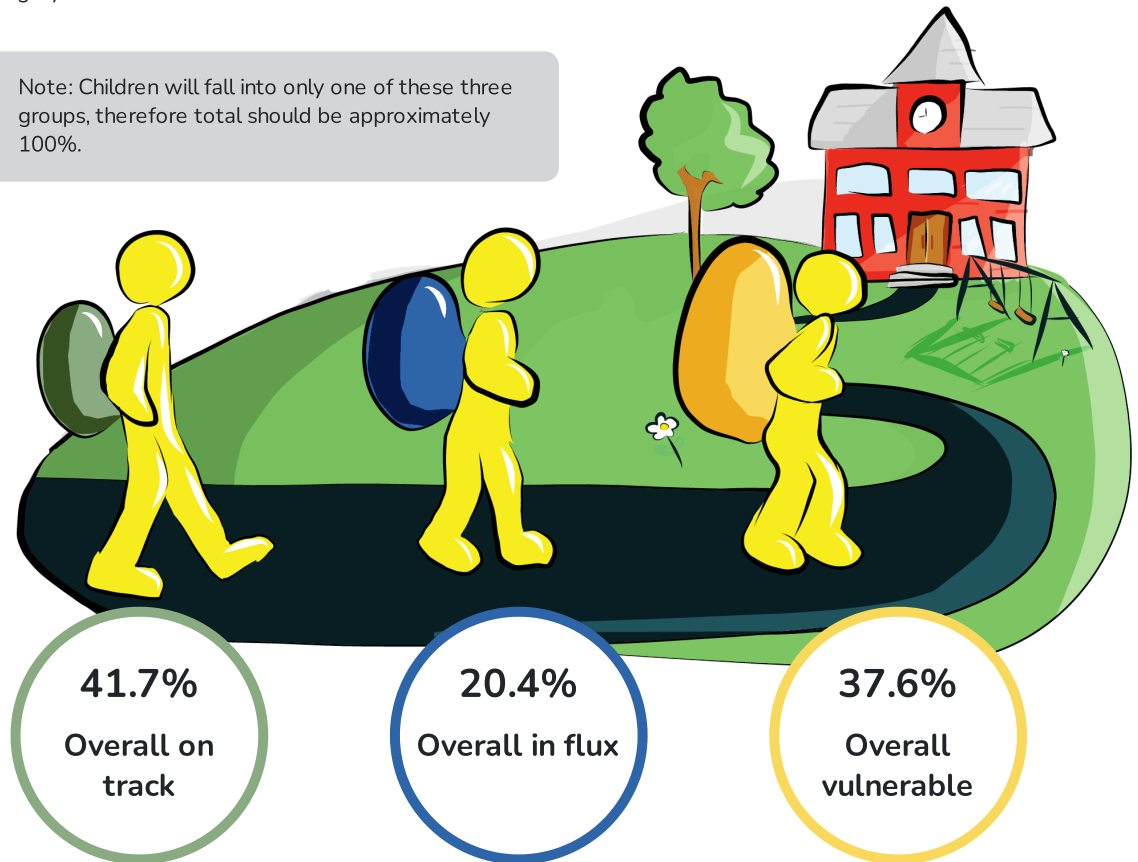
Data from the baseline EDI collection have been used to create cut-off scores that divide children's scores into three categories. A site's baseline collection is its first full implementation. Comparing collections to the baseline allows us to determine whether children's developmental outcomes are getting better or worse.

EDI Outcomes

The EDI measures children's ability to meet age-appropriate developmental expectations across five domains: Physical Health and Well-being, Social Competence, Emotional Maturity, Language and Cognitive Development, and Communication Skills and General Knowledge. Please see the glossary at the end of this report, as well as the Interpretation Guide on the EDI website for more detailed information about the domains.

The groups below are based on the distribution of scores, however they do not represent a total overall of each category of the distribution.

Note: Children will fall into only one of these three groups, therefore total should be approximately 100%.



Children with scores above the 25th percentile cut-off on all five domains. These children are considered to be developing well for their age in all areas of developmental health.

These children are not vulnerable on any of the domains, however they are not on track on all five domains. This group of children falls above the 10th percentile on all 5 domains, but below the 25th percentile on at least one domain. These children may need more support or may catch up with their peers. (These children are not all in the at risk category, they may fall into the at risk category on some domains, but on track in others).

Children with scores below the 10th percentile cut-off on any of the five domains. Being vulnerable means that children are at an increased risk of difficulties and, without additional support, may continue to experience challenges.



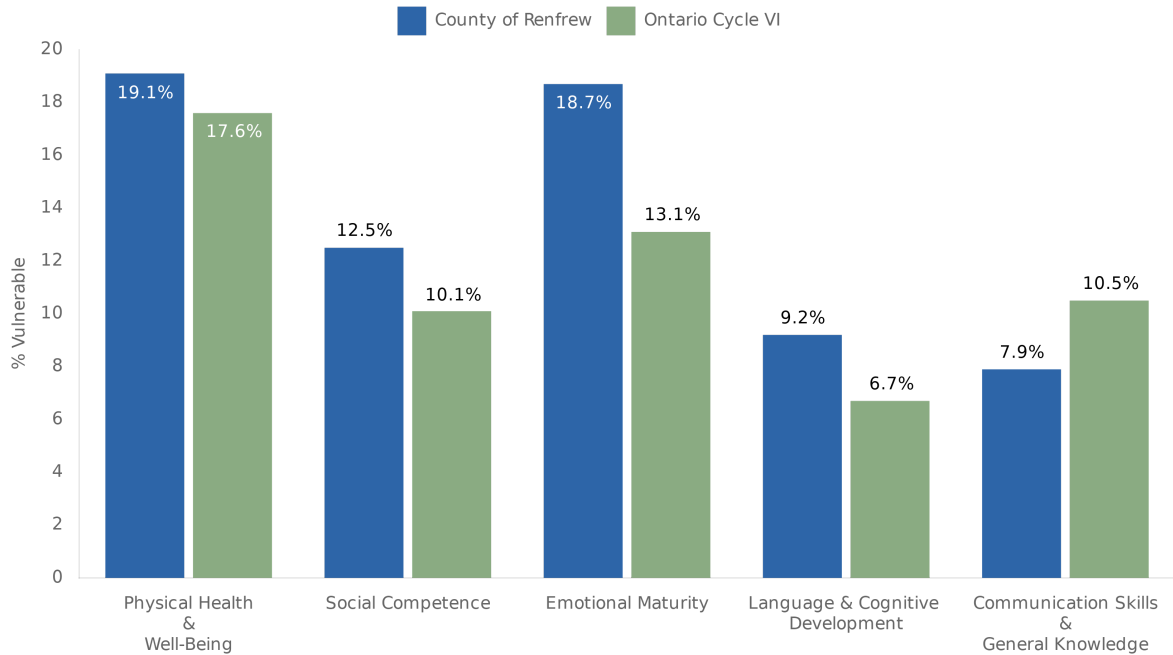


Vulnerable Children

The EDI uses the 10th percentile for vulnerability because it captures all the children who are struggling, even those whose struggles may not be apparent.

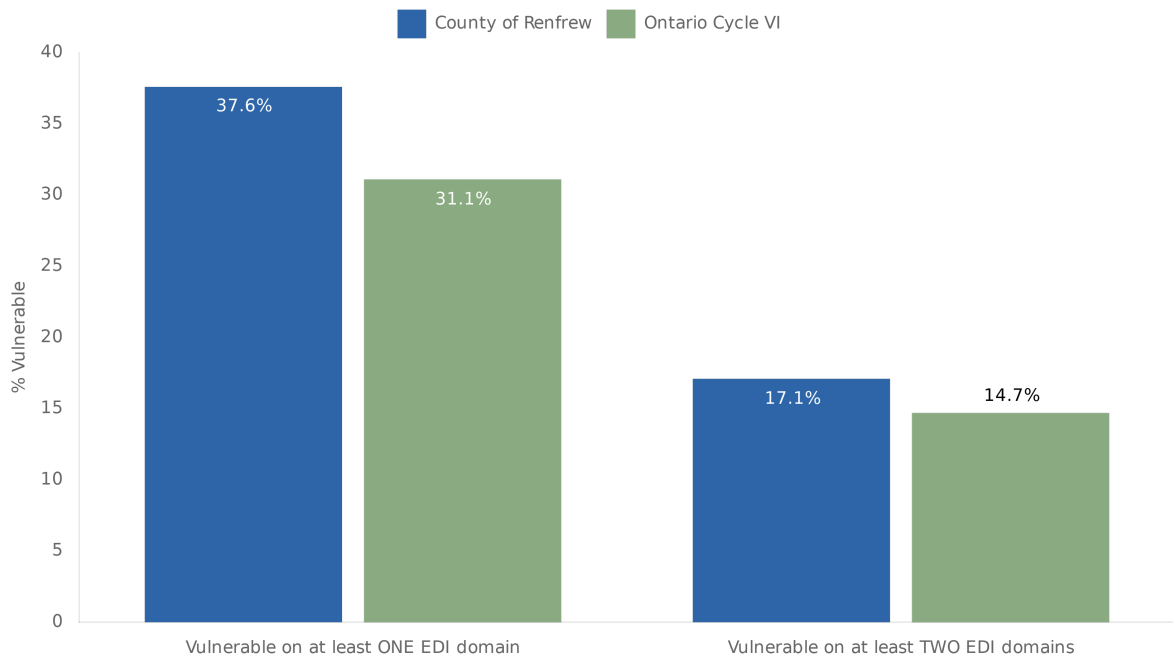
"Vulnerable" describes the children whose scores fall below the 10th percentile cut-off of the Ontario baseline population on any of the five domains. Higher vulnerability indicates that a greater percentage of children are struggling. The Ontario Cycle VI collection is included here as a comparison.

Percentage of Children Vulnerable by Domain



The graph below illustrates the County of Renfrew 2022/2023 results for the percentage of children vulnerable on at least one and at least two domains.

Percentage of Children Vulnerable





EDI research across Canada shows that vulnerability at school entry is associated with poorer scores on provincial standardized tests in Grades 3 and 4. Research also shows an association between vulnerability and the likelihood of having some form of Special Needs status by Grade 9.

(Brown & Parekh, 2010; Calman & Crawford, 2013; D'Angiulli, Warburton, Dahinten, & Hertzman, 2009)



Distribution of EDI Scores

The graphs below illustrate the percentage of County of Renfrew children who fall in the Vulnerable, At Risk, and On Track categories for each domain. Your site is shown in relation to the distribution of scores in Ontario Cycle VI.

County of Renfrew (n = 920)

Physical Health & Well-Being (n = 919)



Social Competence (n = 920)



Emotional Maturity (n = 919)



Language & Cognitive Development (n = 920)



Communication Skills & General Knowledge (n = 920)



Children with scores below the 10th percentile

Children with scores between the 10th and 25th percentiles

Children with scores above the 25th percentile

Ontario Cycle VI (n = 83839)

Physical Health & Well-Being (n = 83796)



Social Competence (n = 83834)



Emotional Maturity (n = 83648)



Language & Cognitive Development (n = 83708)



Communication Skills & General Knowledge (n = 83809)



Children with scores below the 10th percentile

Children with scores between the 10th and 25th percentiles

Children with scores above the 25th percentile

Note: Distributions may not equal 100% due to missing values in a domain





Exploring subdomains is an important step in determining the areas of development that are influencing vulnerability rates in various domains. Subdomains in which a large percentage of children are doing poorly can be used to inform the action needed to address children's weaknesses.

Subdomain Profiles

Each of the five domains is divided into subdomains, except for Communication Skills and General Knowledge. The subdomains were originally identified using factor analysis. The table below shows the breakdown of subdomains for each domain.

Physical Health & Well-being	Social Competence	Emotional Maturity	Language & Cognitive Development	Communication Skills & General Knowledge
Physical readiness for school day	Overall social competence	Prosocial & helping behaviour	Basic literacy	Communication skills & general knowledge
Physical independence	Responsibility & respect	Anxious & fearful behaviour	Interest in literacy/numeracy & memory	
Gross & fine motor skills	Approaches to learning	Aggressive behaviour	Advanced literacy	
	Readiness to explore new things	Hyperactivity & inattention	Basic numeracy	

Scores for domains and subdomains on the EDI vary from 0 to 10. Some subdomains represent skills that a child in kindergarten, based on his or her developmental age, is expected to have mastered already. Other subdomains represent areas of development that are still emerging.

Based on skills and abilities that each subdomain represents, groups of scores were identified representing children who met:

- All/almost all of the developmental expectations
- Some of the developmental expectations
- Few/none of the developmental expectations

In contrast to the "on track", "at risk", and "vulnerable" groups identified for domains in the EDI Descriptive Report, which are based on the distribution of scores in the province/territory or in Canada, the subdomain categories are distribution-free.

The following section outlines the percentage of your children who are meeting all/almost all, some, or few/none of the developmental expectations for each subdomain. An investigation of percentages of children who fall into the "few/none" category will identify areas of the greatest weakness in the population. The results for the Ontario Cycle VI population are included as a comparison.





■ Few/None ■ Some ■ All/Almost All

Physical Health & Well-being

Physical readiness for school day

Children who never or almost never experienced being dressed inappropriately for school activities, coming to school tired, late or hungry.



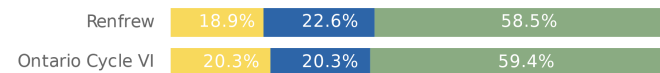
Physical independence

Children who are independent in looking after their needs, have an established hand preference, are well coordinated, and do not suck a thumb/finger.



Gross & fine motor skills

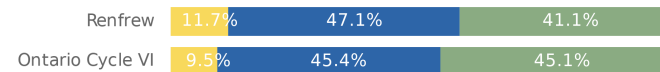
Children who have an excellent ability to physically tackle the school day and have excellent or good Gross & fine motor skills.



Social Competence

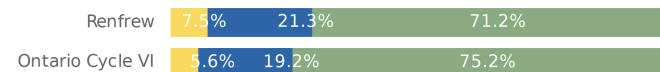
Overall social competence

Children with excellent or good overall social development, very good ability to get along with other children and play with various children, usually cooperative and self-confident.



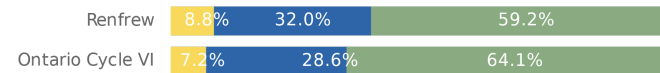
Responsibility and respect

Children who always or most of the time show respect for others, and other's property, follow rules and take care of materials, accept responsibility for actions, and show self-control.



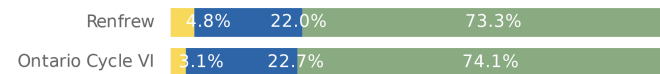
Approaches to learning

Children who always or most of the time work neatly, independently, and solve problems, follow instructions and class routines, easily adjust to changes.



Readiness to explore new things

Children who are curious about the surrounding world, and are eager to explore new books, toys and games.



“Children grow according to the qualities of stimulation, support, and nurturance they get on a moment to moment basis throughout their waking hours.”

– Dr. Clyde Hertzman

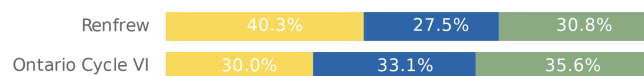


Emotional Maturity

Few/None Some All/Almost All

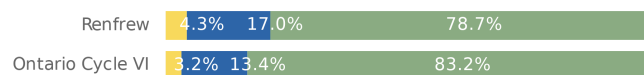
Prosocial and helping behaviour

Children who often show most of the helping behaviours: helping someone hurt, sick or upset, offering to help spontaneously, invite bystanders to join in.



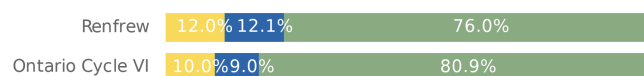
Anxious and fearful behaviour

Children who rarely or never show most of the anxious behaviours; they are happy and able to enjoy school, and are comfortable being left at school by caregivers.



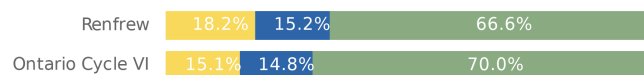
Aggressive behaviour

Children who rarely or never show most of the aggressive behaviours; they do not use aggression as a means of solving a conflict, do not have temper tantrums, and are not mean to others.



Hyperactivity & inattention

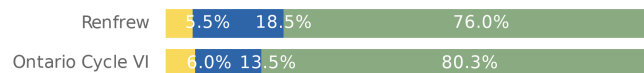
Children who never show most of the hyperactive behaviours; they are able to concentrate, settle in to chosen activities, wait their turn, and most of the time think before doing something.



Language & Cognitive Development

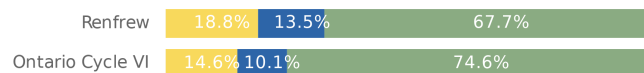
Basic literacy

Children who have all the basic literacy skills: know how to handle a book, can identify some letters and attach sounds to some letters, show awareness of rhyming words, know the writing directions, and are able to write their own name.



Interest in literacy / numeracy and memory

Children who show an interest in books and reading, math and numbers, and have no difficulty with remembering things.



Advanced literacy

Children who have at least half of the advanced literacy skills: reading simple, complex words or sentences, writing voluntarily, writing simple words or sentences.



Basic numeracy

Children who have all the basic numeracy skills: can count to 20 and recognize shapes and numbers, compare numbers, sort and classify, use one-to-one correspondence, and understand simple time concepts.





“If we can address needs of children early, rather than later, we can help each child reach their maximum potential. It also means we can equal the playing field for all children.”

- Dr. Fraser Mustard

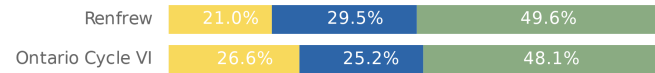


Communication Skills & General Knowledge

■ Few/None ■ Some ■ All/Almost All

Communication Skills & General Knowledge

Children who have excellent or very good communication skills; can communicate easily and effectively, can participate in story-telling or imaginative play, articulates clearly, show adequate general knowledge, and are proficient in their native language.





Section D – Special Concerns

Note: the following chart ONLY includes children who do not have Special Needs.

Special Concerns

Minimum: 0

Maximum: 11

- physical disability
- visual impairment
- hearing impairment
- speech impairment
- learning disability
- emotional problem
- behavioural problem
- home environment / problems at home
- chronic medical/health problems
- unaddressed dental needs
- other

Special Skills

Minimum: 0

Maximum: 7

- Demonstrates special numeracy skills or talents
- Demonstrates special literacy skills or talents
- Demonstrates special skills or talents in art
- Demonstrates special skills or talents in music
- Demonstrates special skills or talents in athletics/dance
- Demonstrates special skills or talents in problem solving in a creative way
- Demonstrates special skills or talents in other areas

Special Concerns	Yes, Observed		Yes, Parent Info/Diagnosis		Yes, Both	
	Number	%	Number	%	Number	%
19.2% (177) Yes						
Physical Disability	5	0.5%	1	0.1%	3	0.3%
Visual Impairment	3	0.3%	9	1.0%	7	0.8%
Hearing Impairment	1	0.1%	0	0.0%	5	0.5%
Speech Impairment	34	3.7%	10	1.1%	26	2.8%
Learning Disability	26	2.8%	0	0.0%	0	0.0%
Emotional Problem	39	4.2%	1	0.1%	5	0.5%
Behavioural Problem	58	6.3%	3	0.3%	8	0.9%
Home Environment / Problems at Home	37	4.0%	2	0.2%	3	0.3%
Chronic Medical / Health Problems	3	0.3%	2	0.2%	4	0.4%
Unaddressed Dental Needs	3	0.3%	0	0.0%	1	0.1%
Other	22	2.4%	1	0.1%	4	0.4%

	Yes		No		Missing	
	Number	%	Number	%	Number	%
Child Receiving School Based Support	66	7.2%	841	91.4%	13	1.4%
Child Currently Receiving Further Assessment	35	3.8%	858	93.3%	27	2.9%
Child Currently on Wait List to Receive Further Assessment	45	4.9%	842	91.5%	33	3.6%
Child Needs Further Assessment	167	18.2%	730	79.3%	23	2.5%

Children with 1+ Special Skills **37.8%**

Children with 1+ Special Concerns **23.3%**



Early Intervention

Program: Includes: speech/language therapy, a parent who attended a parenting program, a Head Start program, a School's Cool program, etc., or if child has had similar in-home services

Section E - Additional Questions

Child attended Junior Kindergarten		
Yes	No	Missing
91.8%	7.4%	0.8%
845	68	7

Child attended an early intervention program		
Yes	No	Missing
3.0%	76.6%	20.3%
28	705	187

Child attended other community learning program		
Yes	No	Missing
34.5%	21.6%	43.9%
317	199	404

In non-parental care prior to kindergarten entry		
Yes	No	Missing
29.7%	37.9%	32.4%
273	349	298

Type of non-parental care arrangement prior to Kindergarten entry

Centre-based, within our school building	5.1%
	47
	Yes

Centre based, in the community	7.4%
	68
	Yes

Home based child care	12.9%
	119
	Yes

Child's home, non-relative	0.7%
	6
	Yes

Child's home, relative	3.0%
	28
	Yes

Pre-school/Nursery school	1.3%
	12
	Yes

Other/Don't know	4.7%
	43
	Yes

Time spent in care arrangement

Full-Time		Part-Time		Missing	
Number	%	Number	%	Number	%
189	20.5%	49	5.3%	682	74.1%





Section E - Additional Questions

Recognizing the contextual factors in your community, like a child's experiences before school entry, may help explain EDI vulnerability. In addition to the variables on the EDI, all communities are encouraged to explore locally relevant factors that may affect children's development.

Type of care arrangement before school

Centre based, within our school building	5.8%
	53
	Yes

Centre based, in the community	3.8%
	35
	Yes

Home based child care	6.2%
	57
	Yes

Child's home, non-relative	0.3%
	3
	Yes

Child's home, relative	1.4%
	13
	Yes

Other/don't know	0.5%
	5
	Yes

Child gets dropped off before school			
60.7%	28.4%	6.7%	4.2%
558	261	62	39
By bus	By parent/guardian	From school-based child-care	Other

Type of care arrangement after school

Centre based, within our school building	5.8%
	53
	Yes

Centre based, in the community	4.7%
	43
	Yes

Home based child care	7.3%
	67
	Yes

Child's home, non-relative	0.8%
	7
	Yes

Child's home, relative	1.5%
	14
	Yes

Other/don't know	0.8%
	7
	Yes

Child gets picked up after school			
61.5%	27.4%	7.0%	4.1%
566	252	64	38
By bus	By parent/guardian	From school-based child-care	Other





Special Needs Report

The rate of special needs amongst kindergarten children in the EDI Normative II sample is 3.8%. This is comparable to the rate of 4.2% of children ages 5 to 9 with disabilities found on the 2006 Statistics Canada Participation and Activity Limitation Survey.

(Janus, Hughes, & Duku, 2010; Statistics Canada, 2008).

Under the definition of special needs is a broad range of disorders affecting behaviour, communication, as well as physical or intellectual development. Children with special needs often contend with multiple problems, which require tailor-made, flexible support. These children may also have above average abilities in certain areas, adding to the complexity of providing appropriate support to help them reach their optimal development.

Because of the unique challenges associated with helping children with special needs, the following report is provided so not to lose the individuality of the results of these children. The more specific needs of this group must be addressed individually. Providing the following Special Needs Report allows for the school boards and communities to focus on these children's needs and to plan better for future years.

Children with Special Needs: General Guidelines

Yes - The child has already been identified as having special needs (e.g., a medical, physical, mental health diagnosis by a doctor, pediatrician, psychologist, or assessment by a Speech and Language Pathologist, Audiologist, etc.).

Child requires special assistance in the classroom

No - Gifted or talented children

Children only suspected to be suffering from a disabling condition, or having a condition not severe enough to be classified as "special needs"



Descriptive characteristics of the County of Renfrew 2022/2023 Special Needs cohort (N=99)

	Number	%
Sex		
Girl	27	27.3%
Boy	72	72.7%
Missing	0	0.0%
Language Status		
ELL/ALF/PANA	20	20.2%
None	70	70.7%
Missing	9	9.1%
Language Immersion		
French Immersion	40	40.4%
Other Immersion	2	2.0%
No Language Immersion	55	55.6%
Missing	2	2.0%
Age		
Average Age	5.8	-



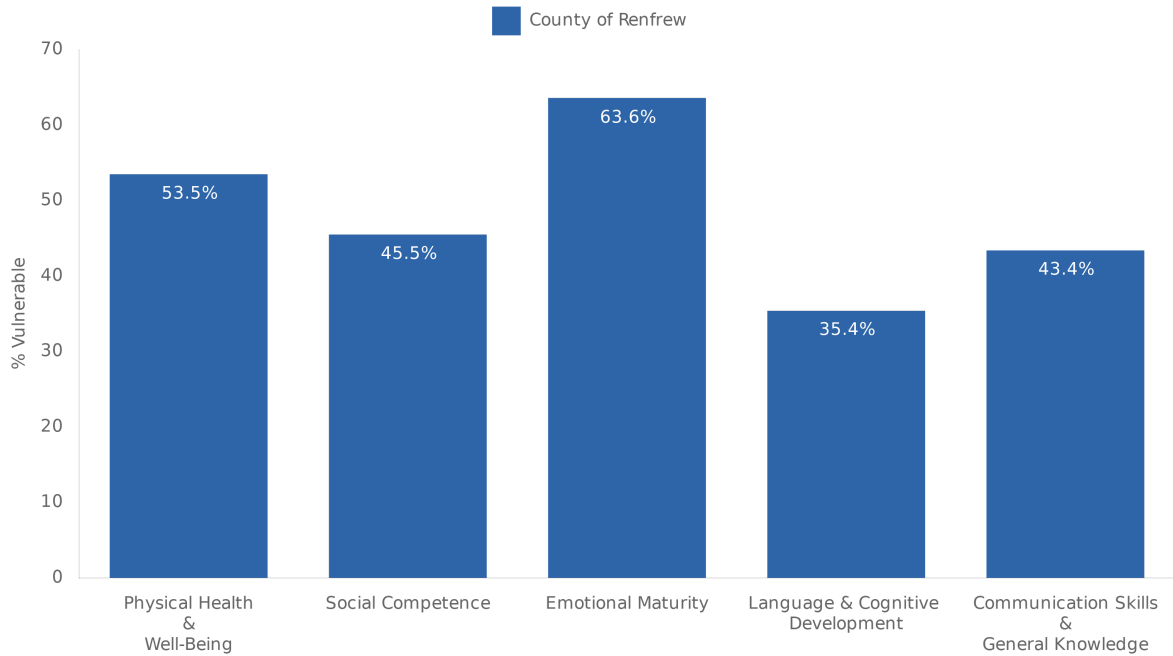


Vulnerable Children

The EDI uses the 10th percentile for vulnerability because it captures all the children who are struggling, even those whose struggles may not be apparent.

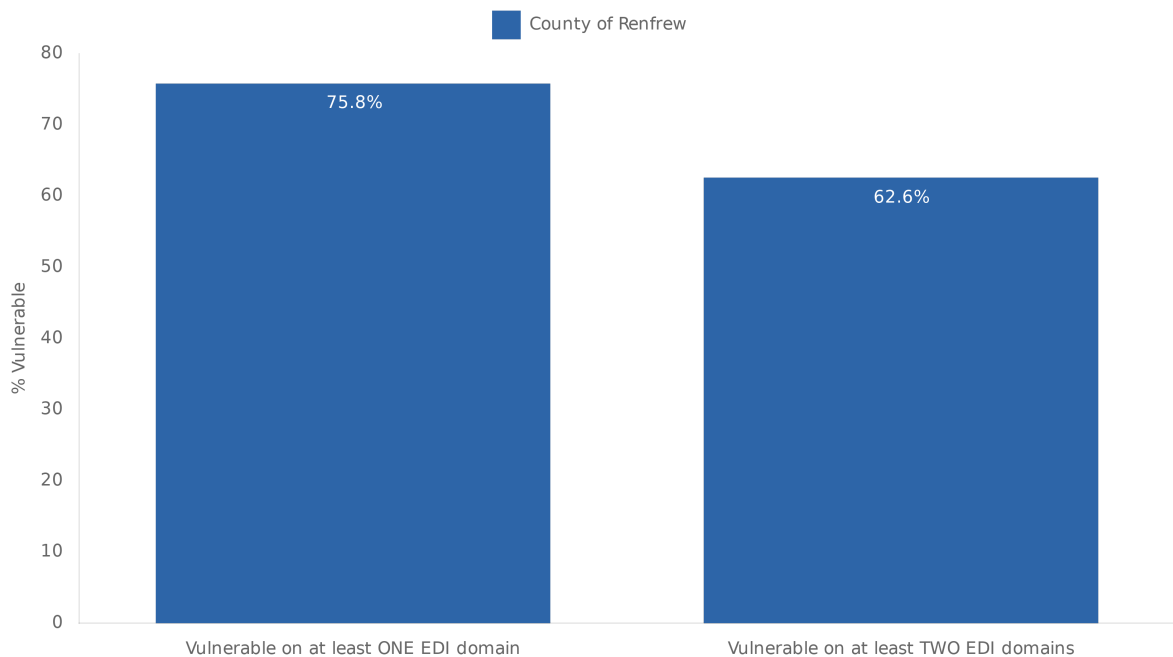
"Vulnerable" describes the children whose scores fall below the 10th percentile cut-off of the Ontario baseline population on any of the five domains. Higher vulnerability indicates that a greater percentage of children are struggling. A comparison group is not provided because the composition of the special needs group in each individual site may not be reflective of the province-wide group of children with special needs.

Percentage of Children with SN Vulnerable by Domain



The graph below illustrates the County of Renfrew 2022/2023 results for the percentage of children with special needs vulnerable on at least one and at least two domains.

Percentage of Children with SN Vulnerable



Section D – Special Concerns

Note: the following chart ONLY includes children who have Special Needs.

Special Concerns

Minimum: 0
Maximum: 11

- physical disability
- visual impairment
- hearing impairment
- speech impairment
- learning disability
- emotional problem
- behavioural problem
- home / environment problems
- chronic medical/health problems
- unaddressed dental needs
- other

Special Skills

Minimum: 0
Maximum: 7

- Demonstrates special numeracy skills or talents
- Demonstrates special literacy skills or talents
- Demonstrates special skills or talents in art
- Demonstrates special skills or talents in music
- Demonstrates special skills or talents in athletics/dance
- Demonstrates special skills or talents in problem solving in a creative way
- Demonstrates special skills or talents in other areas

Special Concerns	Yes, Observed		Yes, Parent Info/Diagnosis		Yes, Both	
	Number	%	Number	%	Number	%
85.9% (85) Yes						
Physical Disability	3	3.0%	0	0.0%	11	11.1%
Visual Impairment	4	4.0%	0	0.0%	5	5.1%
Hearing Impairment	0	0.0%	0	0.0%	4	4.0%
Speech Impairment	7	7.1%	8	8.1%	27	27.3%
Learning Disability	9	9.1%	2	2.0%	15	15.2%
Emotional Problem	15	15.2%	3	3.0%	9	9.1%
Behavioural Problem	20	20.2%	5	5.1%	17	17.2%
Home / Environment Problems	8	8.1%	9	9.1%	2	2.0%
Chronic Medical / Health Problems	0	0.0%	3	3.0%	2	2.0%
Unaddressed Dental Needs	0	0.0%	0	0.0%	0	0.0%
Other	5	5.1%	3	3.0%	8	8.1%

	Yes		No		Missing	
	Number	%	Number	%	Number	%
Child Receiving School Based Support	85	85.9%	14	14.1%	0	0.0%
Child Currently Receiving Further Assessment	33	33.3%	60	60.6%	6	6.1%
Child Currently on Wait List to Receive Further Assessment	27	27.3%	62	62.6%	10	10.1%
Child Needs Further Assessment	47	47.5%	49	49.5%	3	3.0%

Children with 1+ Special Skills **30.3%**

Children with 1+ Special Concerns **88.9%**



Glossary

Developmental health: The full range of developmental outcomes, including physical and mental health, behavioural adjustment, literacy, mathematics achievement, and more.

Special Needs: Children identified as needing special assistance in the classroom due to chronic medical, physical, or mental disabling conditions.

On track: The total group of children with scores above the 25th percentile of the distribution.

At risk: The total group of children with scores between the 10th and 25th percentiles of the distribution.

Vulnerable: The total group of children with scores below the 10th percentile cut-off of the distribution.

French Immersion: Only for Anglophone communities; a program in which kindergarten students are introduced early to French language through immersion, however, the main language of the schools remains to be English.

Domains: The EDI measures children's developmental health across five domains:

- 1. Physical Health & Well-Being - 13 questions**
Children are healthy, independent, and rested each day.
- 2. Social Competence - 26 questions**
Children play and get along with others, share, and show self-confidence.
- 3. Emotional Maturity - 30 questions**
Children can concentrate on tasks, help others, show patience, and are not often aggressive or angry.
- 4. Language & Cognitive Development - 26 questions**
Children are interested in reading and writing, can count, and recognize numbers and shapes.
- 5. Communication Skills & General Knowledge - 8 questions**
Children can tell a story and communicate with adults and other children.

Ontario baseline: The first provincial EDI collection in Ontario from 2004-2006. Used as a reference for all subsequent EDI collections in Ontario. Vulnerability is based on cut-offs calculated on data from this population.

Ontario Cycle VI: The sixth provincial collection that took place during the 2022-2023 school year. 70 of 75 school boards across Ontario participated in the Ontario Cycle VI collection.

Subdomains: Each of the five EDI domains is comprised of subdomains that measure a more specific area of development. There are 16 subdomains in total. Children are rated as 'meeting few/no developmental expectations', 'meeting some developmental expectations', and 'meeting all/almost all developmental expectations' on each subdomain.

Missing: Question not answered by teachers.

Interpretation Guide: Can be found here <https://edi-offordcentre.s3.amazonaws.com/uploads/2019/03/EDI-interpretation-toolkit.pdf>



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EARLY DEVELOPMENT INSTRUMENT
a population-based measure for communities

EDI Over Time Report

Ontario
County of Renfrew

*A snapshot of children's
developmental health at school entry*





EARLY DEVELOPMENT INSTRUMENT
a population-based measure for communities

- Demographics 1
- Vulnerability: Renfrew 2
- Critical Difference 4

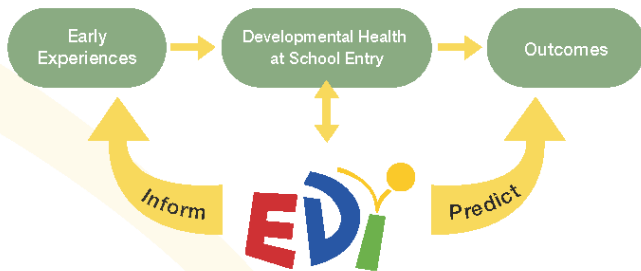
About the EDI in Ontario

Cycle I	Cycle II	Cycle III	Cycle IV	Cycle V	Cycle VI
2003/2004 2004/2005 2005/2006	2006/2007 2007/2008 2008/2009	2009/2010 2010/2011 2011/2012	2014/2015	2017/2018	2022/2023

The Early Development Instrument (EDI) has a long history in the province of Ontario. Between 2003/2004 and 2011/2012 the Ministry of Children and Youth Services (MCYS) sponsored three full provincial collections of the EDI, completed over three-year cycles. Most publicly funded school boards participated in each full provincial collection. Some school boards completed their EDI collection across all three years of a cycle, whereas others completed the entire school board in a single year. The Ministry of Education sponsored the EDI collections in 2014/2015, 2017/2018 and 2022/2023. In contrast to earlier cycles, the fourth, fifth, and sixth provincial collections took place entirely in a single year.

In Ontario, the first province-wide implementation of the EDI was completed between 2004-2006. These data constitute the Ontario "Baseline" or Cycle I, and are used to determine the 10th percentile cut-offs for subsequent reporting for all cycles.

70 school boards across Ontario participated in the Cycle VI EDI data collection. EDI questionnaires completed in 2023 were done so later in the school year than previous EDI cycles. When analyzing EDI results, keep in mind that the Cycle VI cohort is slightly older than previous cohorts.



Thanks to all of our partners for their hard work and commitment to the EDI. A very special thanks to all of the teachers who have committed their time and energy to filling out EDI questionnaires over the years. Without you, none of this would have been possible.



All analyses in this report include children that are in Senior Kindergarten, have not been identified by teachers as having special needs, have been in class for more than one month and have a minimum number of items completed on the EDI questionnaire.

Why look at EDI data over time?

The information collected through the EDI helps us to understand the state of children's developmental health by connecting the conditions of early childhood experiences to learning outcomes and future successes.

Examining how children are doing over time is important for mobilizing stakeholders towards change. Focusing on strengthening the areas in which children are vulnerable allows schools, communities, and governments to make decisions on how to best support early development. Investigating how children's developmental health is changing over time can also allow for evaluation and strategic planning around what is currently being done to support children and their families.

We hope the County of Renfrew EDI Over Time Report will assist you in your invaluable work in the early years sector, aid in informing planning and resource allocation, but most of all, help to build, strengthen, and enhance your connections with community partners.

County of Renfrew

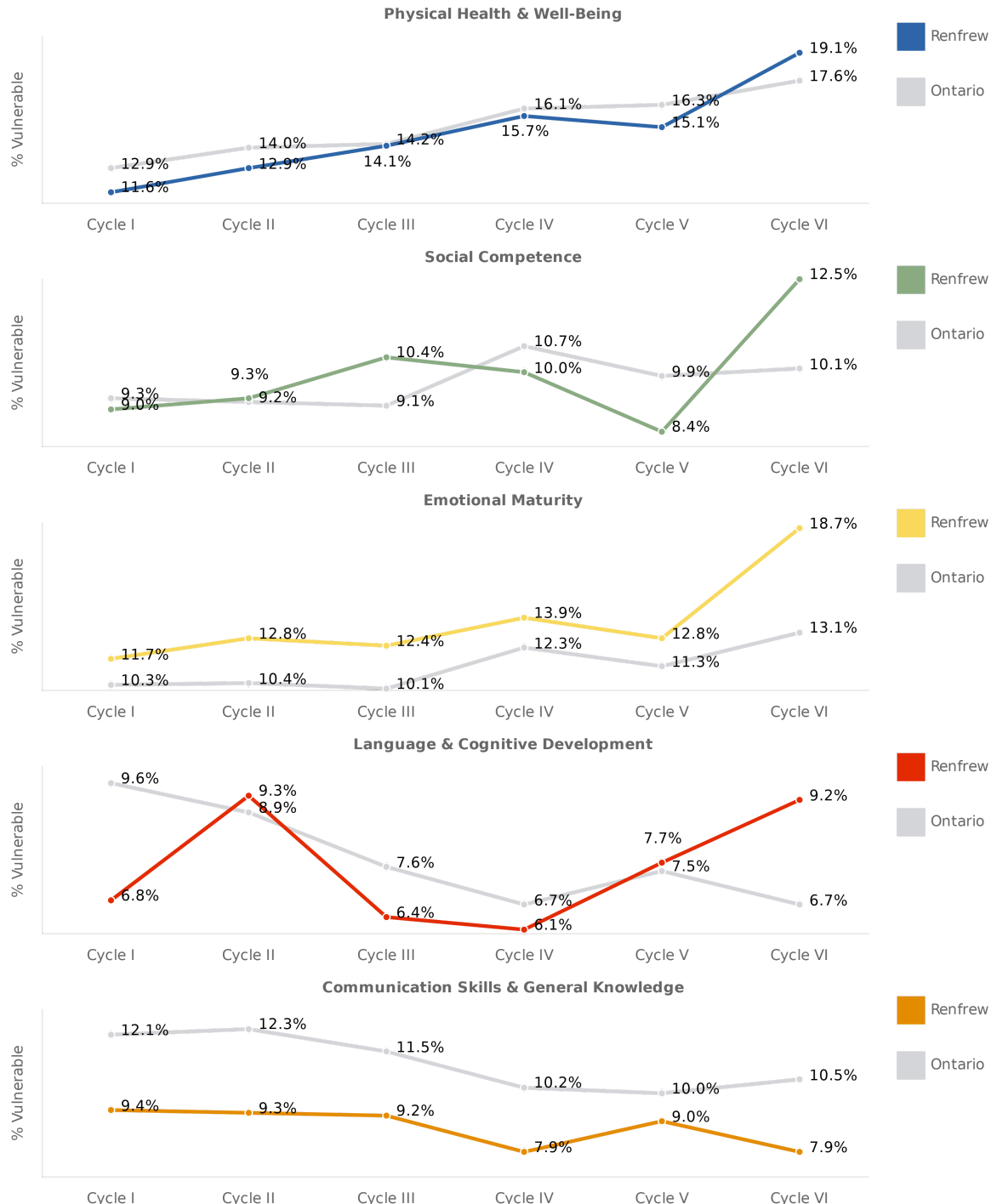
	Cycle I	Cycle II	Cycle III	Cycle IV	Cycle V	Cycle VI
Children included in this report	924	954	887	964	989	920
	Number (%)	Number (%)	Number (%)	Number (%)	Number (%)	Number (%)
Girls	441 47.7%	476 49.9%	420 47.4%	443 46.0%	517 52.3%	469 51.0%
Boys	482 52.2%	478 50.1%	467 52.6%	521 54.0%	472 47.7%	449 48.8%
Child's Language Status (ELL/ALF)	48 5.2%	55 5.8%	42 4.7%	145 15.0%	141 14.3%	148 16.1%
Children requiring further assessment	98 10.6%	103 10.8%	118 13.3%	136 14.1%	127 12.8%	167 18.2%
Average age (in years)	5.7	5.6	5.7	5.7	5.7	5.8
Average days absent	3.6	3.1	4.3	8.1	7.6	17.0



Vulnerable Children - County of Renfrew

The EDI uses the 10th percentile for vulnerability because it captures all the children who are struggling, even those whose struggles may not be apparent.

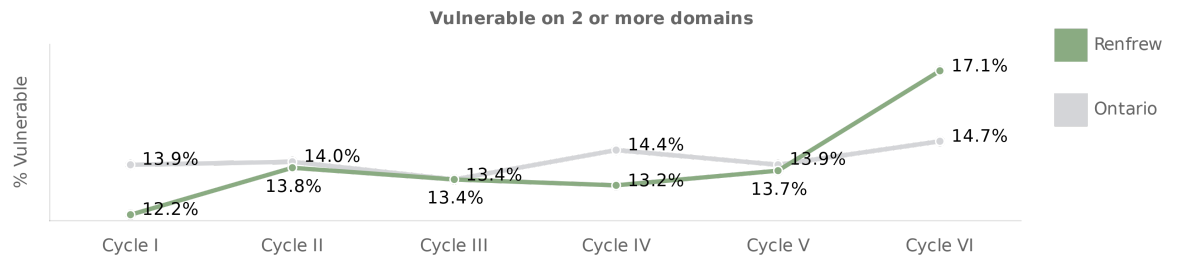
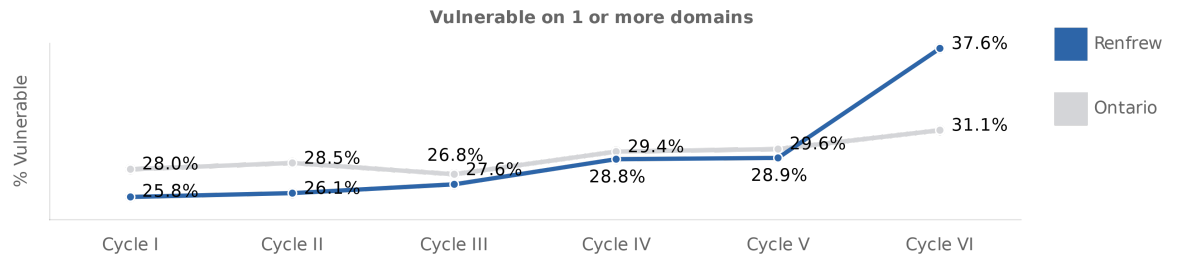
"Vulnerable" describes the children who score below the 10th percentile cut-off of the Ontario Baseline population on any of the five domains. Higher vulnerability indicates that a greater percentage of children are struggling in comparison to the Ontario Baseline data. As a comparison, we have included the results for all six cycles for Ontario. This will allow you to compare your site's results to those for the entire province.



Vulnerable Children - County of Renfrew

The EDI uses the 10th percentile for vulnerability because it captures all the children who are struggling, even those whose struggles may not be apparent.

The graphs below illustrate the percentage of children vulnerable on at least one and at least two domains.





For more information on critical difference please view HELP's webinar for communities looking to better understand critical difference

youtu.be/pEG8YWmco

How do we know if children's developmental health is changing over time?

When exploring trends in children's development over time, what we want to know is whether children are doing better, worse, or about the same as in the past. Although the vulnerability rate in an area may have changed over time, we want to know whether or not that change is large enough to be meaningful. If we establish that a change in vulnerability rate is meaningful, that means that we are confident that it is real, rather than a result of uncertainty due to sampling or measurement issues.

Our colleagues from the Human Early Learning Partnership (HELP) at the University of British Columbia developed a method to help communities and stakeholders make informed judgements about meaningful change in EDI vulnerability over time. The method is called critical difference.

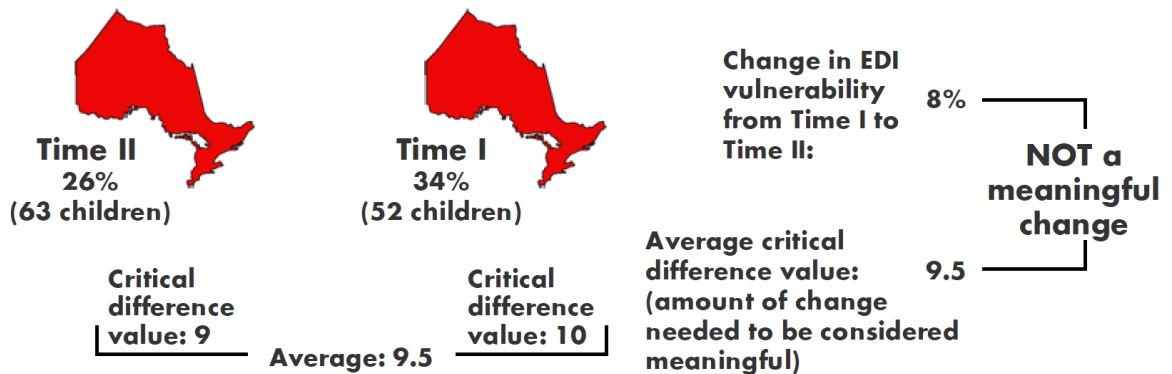
Critical difference is the amount of change over two time points in an area's EDI vulnerability rate that is large enough to be statistically meaningful.

How to use critical difference: An example

Neighbourhood 'A' has a vulnerability rate on 'one or more domains' of 26% in Time II, based on scores for 63 children. In Time I, the vulnerability rate was 34%, based on scores for 52 children. This means vulnerability has dropped 8 percentage points.

To find out whether this is big enough to be meaningful we must calculate the critical difference percentage for our population size (see next page for your site's calculations). The critical difference for 63 children is 9 percentage points in Time II; the critical difference for 52 children is 10 percentage points in Time I. The average critical difference between both cycles is 9.5 percentage points.

Since the average critical difference is larger than the observed drop in vulnerability of 8 percentage points (34% to 26%), the vulnerability rate has not changed enough to be considered a meaningful difference.





A comparison of Cycle V vs. Cycle VI data is provided for your site.

Note: Research on critical difference values has not been produced for Vulnerable on 2 or more domains, which is why it is not included in the tables.

*denotes a meaningful difference in vulnerability between cycles.

County of Renfrew - Vulnerability

The table below displays vulnerability rates for EDI Cycles V and VI in the County of Renfrew. The most recent two cycles are used to calculate meaningful change for this report, however meaningful change can be calculated for any two EDI cycles. Please contact the EDI Team for assistance with additional calculations.

	Cycle V		Cycle VI	
	Number of Children	% Vulnerable	Number of Children	% Vulnerable
Physical Health & Well-Being	149	15.1%	176	19.1%
Social Competence	83	8.4%	115	12.5%
Emotional Maturity	127	12.8%	172	18.7%
Language & Cognitive Development	76	7.7%	85	9.2%
Communication Skills & General Knowledge	89	9.0%	73	7.9%
Vulnerable on at least ONE EDI domain	286	28.9%	346	37.6%

Critical Difference

This table provides the change in vulnerability from Cycle V to Cycle VI. An increase in vulnerability is represented by an upwards arrow, indicating there were more vulnerable children in Cycle VI than Cycle V. A decrease in vulnerability is represented by a downward arrow, indicating there were less vulnerable children in Cycle VI than Cycle V. Please note that less vulnerability is the more favourable outcome. The required critical difference value for meaningful change is provided as a reference

	Cycle V vs Cycle VI		
	Change in Vulnerability	Increase / Decrease	Critical Difference Value
Physical Health & Well-Being	4.1*	↑	2.3
Social Competence	4.1*	↑	1.5
Emotional Maturity	5.9*	↑	1.6
Language & Cognitive Development	1.6*	↑	1.5
Communication Skills & General Knowledge	1.1	↓	1.9
Vulnerable on at least ONE EDI domain	8.7*	↑	2.3



ROMA REPORT – August 2024

TO: Renfrew County Council

SUBMITTED BY: Jennifer Murphy, ROMA Zone 6 Board member

The ROMA Board met virtually on July 19th.

Discussion items included LAS Water and Wastewater Expert Panel with Judy Dezell, Director Enterprise Centre, Business Partnerships & LAS. This workshop was actually oversubscribed at the AMO Conference which indicates that AMO, ROMA and LAS are targeting a very important challenge across Ontario.

In addition, we discussed the ROMA 2025 Conference Planning, the Revised 2024 Workplan, and a ROMA Communications Update. Of note, we added Municipal Fire Departments to our workplan due to the mounting legislation around apparatus and received support for Bonnechere Valley's Resolution to Exempt Emergency Vehicles from Emission Standards.

Karen Nesbitt, Senior Manager, Policy AMO gave an update on the following:

- Housing and Homelessness
- Infrastructure
- Health
- Child Care
- Indigenous Relations

The ROMA Board also met in person on August 18th at the AMO Conference. At that time, Chair Robin Jones resigned and left the meeting to First Vice-Chair Christa Lowry. We had the opportunity to have lots of time with Minister Paul Calandra, Minister of Municipal Affairs and Housing. We discussed the AMO paper regarding a Social and Economic Prosperity Review, concerns with the Federal Housing Accelerator Fund, and a continued partnership with MMAH. Minister Calandra committed to having

more conversations with the ROMA Board and was very interested in our Rural perspective.

The AMO Election resulted in former Chair Jones becoming the President of AMO. Congratulations to Robin!

However, due to a job change, one of our Board members/second Vice-Chair was not able to return. We sadly say goodbye to Sandra Datar Bere and wish her well in her role as City Manager of London.

The election also resulted in a lot of change in our AMO appointees on the ROMA Board. We thanked Rainey Weisler, Paul Latam and Peter Emon for their years of service to ROMA. New AMO Rural Caucus appointees, Dane Neilson, Natasha Salonen, Nathan Townend, Tanya Vrebosch and, staff member, Nicole Martin will be onboarded at our September meeting.

COUNTY OF RENFREW

BY-LAW NUMBER 123-24

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL
OF THE COUNTY OF RENFREW AT THE MEETING HELD
ON AUGUST 28, 2024**

WHEREAS Subsection 5(1) of the *Municipal Act, 2001, S.O. 2001, Chapter 25*, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the County of Renfrew at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the County of Renfrew enacts as follows:

1. The action of the Council of the County of Renfrew in respect of each motion and resolution passed and other action taken by the Council of the County of Renfrew at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Warden and the appropriate officials of the County of Renfrew are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the County of Renfrew referred to in the preceding section.
3. The Warden, and the Clerk, or in the absence of the Clerk the Deputy Clerk, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the County of Renfrew.
4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 28th day of August 2024.

READ a second time this 28th day of August 2024.

READ a third time and finally passed 28th day of August 2024.

PETER EMON, WARDEN

GWEN DOMBROSKI, CLERK