




County Council

Wednesday, October 30, 2024 at 10:00 AM

Council Chambers

Agenda

Page

1. **Call to Order**
2. **Land Acknowledgement**
3. **Moment of Silent Reflection**
4. **National Anthem**
5. **Roll Call**
6. **Disclosure of Pecuniary Interest and General Nature Thereof**
7. **Adoption of the Minutes of September 25, 2024**
[County Council - Sep 25 2024 - Minutes - Html](#) 

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RECOMMENDATION: THAT the minutes of September 25, 2024 meeting be approved.

8. **Adoption of the Closed Minutes of September 25, 2024**

RECOMMENDATION: THAT the Closed minutes of September 25, 2024 meeting be approved.

9. **Warden's Address**
10. **Delegations**

- a. 10:15 a.m. - Jason Hagan, Program Manager, Keith Taylor Chief Investment Officer, One Investments 19 - 35
[ONE Investment Overview - Renfrew County - 10-2024.pptx](#)
- b. 10:30 a.m. Jennifer White, Executive Director, Family Children Services 36 - 68
[Briefing CORCounty Council 0-30-24 \(F\).pdf](#)
[FCSRC Presentation to County Council Oct 30 2024 \(F\).pdf](#)

11. Correspondence

12. Committee Reports

- a. [Community Services Committee Report to County Council 2024-25 COHB Allocation](#) 69 - 87
[Ontario Works Program Delivery Funding](#)
[Ontario Works - Centralized Intake Policy Changes](#)
[Questions and Answers - CI Update and Regulatory Changes](#)
[Employment Services Transformation 2025 Targets](#)
- b. [Health Committee Report to County Council](#) 88 - 112
[Mesa - Minister of Health](#)
[Business Case Food Services Worker](#)
[Business Case Housekeeping](#)
[NRLTC Funding Shortfall](#)
[By-law 143-24 - One-Time-Funding Senior Adult Day Program Agreement](#)
- c. [Development and Property Committee Report to County Council](#) 113 - 118
- d. [Operations Committee Report to County Council](#) 119 - 153
[Capital Variance Report](#)
[Good Roads Resolution](#)
[Bissett Creek/Hwy 17 Map](#)
[Trails Asset Management Plan 2025-2034](#)
[Infrastructure Expansion Projects](#)
[By-law 139-24 - Govern the Use of County Recreational Trails Revised](#)
[By-law 140-24 - Authorize Speed Limits](#)
[By-law 141-24 - Tandem Truck and Plow Unit](#)

- e. [Finance and Administration Report to County Council](#)  154 - 159
[2024 Service Awards and Retirees](#) 


13. By-laws

RECOMMENDATION: THAT the following By-laws be enacted and passed:

- a. By-law 139-24 - A By-law to Regulate and Govern the Use of the Lands Identified as County of Renfrew Recreational Trails as Linear Parks.
- b. By-law 140-24 - A By-law to Authorize Speed Limits.
- c. By-law 141-24- A By-law for the Execution of Contract PWO-2024-05 Supply and Delivery of One Tandem Truck and Plow Unit.
- d. By-law 142-24 - A By-law to Authorize Execution the Extension of Contract No. PWO-2016-01 for the Supply and Delivery of Bulk Course Highway Salt.
- e. By-law 143-24 - A By-law to Execute an Agreement Between the County of Renfrew and Ontario Health for the 2024-25 Base Funding and One-Time Funding Increase Regarding the Bonnechere Manor Senior Adult Day Program.

14. Notice of Motions

15. Written Reports from Representatives Appointed to External Boards

- a. Association of Municipalities Ontario (AMO)
- b. Eastern Ontario Regional Network (EORN) 160 - 168
[EOWC September 2024 Newsletter.pdf](#) 
- c. Federation of Canadian Municipalities (FCM)
- d. Rural Ontario Municipal Association (ROMA)

16. Members' Written Motions

17. New Business

- 18. **Confirmatory By-law** 169

RECOMMENDATION: THAT By-law 145-24, being a By-law to confirm the proceedings of the Council of the County of Renfrew at the meeting held on October 30, 2024, be now numbered, deemed read three times and passed.

19. Adjournment

RECOMMENDATION: THAT this meeting adjourn and the next Regular Council Meeting be held on Wednesday, November 27, 2024.

NOTE: Any submissions received from the public, either orally or in writing may become part of the public record/package.



County Council

Wednesday, September 25, 2024 at 10:00 AM

Council Chambers

Minutes

Present: James Brose, Glenn Doncaster, Michael Donohue, Warden Peter Emon, Anne Giardini, Debbi Grills, Valerie Jahn, Daniel Lynch, Mark MacKenzie, David Mayville, Jennifer Murphy, Neil Nicholson, Gary Serviss, Keith Watt, Rob Weir, Mark Willmer, and Tina Peplinskie

Late: Daina Proctor

Absent: Jason Davis

1. Call to Order

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on Wednesday, September, 25, 2024.

2. Land Acknowledgement

Warden Emon recited the Land Acknowledgement, identifying the meeting was being held on the traditional territory of the Omàmiwininì (Algonquin) People.

3. Moment of Silent Reflection

The meeting opened with a moment of silent reflection.

4. National Anthem

The National Anthem was sung.

5. Roll Call

The roll was called and all members were present, except Councillor Bennett and Councillor Proctor.

6. Disclosure of Pecuniary Interest and General Nature Thereof

No pecuniary interest was disclosed.

7. Adoption of the Minutes of August 28, 2024

[County Council - Aug 28 2024 - Minutes - Html](#) 

THAT the minutes of August 28, 2024 meeting be approved.

Moved by: Rob Weir

Seconded by: Jennifer Murphy

CARRIED

8. Adoption of the Closed Minutes of August 28, 2024

THAT the Closed minutes of the August 28, 2024 meeting be approved.

Moved by: David Mayville

Seconded by: Daniel Lynch

CARRIED

9. Warden's Address

Members of County Council:

During the month of September, I attended 17 meetings and events on County business.

I attended the Summer Company Wrap-up event where seven young entrepreneurs, Kyle Radford, Cayden McKinnon, Haley Vanderzwaag, Isa Jilani O'Brien, Ki Myra, Scarlytte Merrill and Katie White, successfully completed the Summer Company program offered by Enterprise Renfrew County. The entrepreneurs had an opportunity to showcase their businesses and services at a wrap up event in conjunction with the Downtown Pembroke Business Improvement Area's Pembroke Youth Market.

Thank you to my colleagues that joined me at the event. Councillor's Jennifer Murphy, James Brose, and Mark Willmer along with Whitewater Region Councillor's Connie Tabbert and Joey Trimm, Pembroke Mayor,

Ron Gervais, Deep River Mayor Suzanne D'Eon and Councillor Scott Brum from McNab/Braeside as well as Renfrew-Nipissing-Pembroke MPP John Yakabuski.

From Thursday, September 5 to Saturday, September 7, Chief Mike Nolan and I convened with ninety leaders from across the country in Timmins to discuss the substance use crisis in small communities and villages. The purpose of this event was to start the conversation about creating guidelines and templates, for policies and strategies related to treatment, harm reduction, recovery, prevention, and enforcement. These guidelines and templates when developed could and may be applied locally for municipalities, especially in small and rural settings, to assist in receiving government support. It is hopeful they will also help lessen the increasing division and possible confusion surrounding responses to the opioid and drug overdose crisis.

I attended the Ontario East Municipal Conference from September 11 to 13. It was again located in Ottawa and it is a great venue. The sessions were well organized and educated on a diverse number of topics.

Specifically:

- economic development and housing
- special events and perilous partnerships
- accelerating bio-based manufacturing in Canadian municipalities
- enabling stickiness with youth and the youth population
- workforce development – programs and services supporting business growth and attraction.

Thank you Councillor Lynch for the invite to attend the Grand Opening of the Men's Shed in McNab-Braeside. A super location in a school built in the 1870's. I need to commend the Township of McNab Braeside for their support of the program and the site selection. I was enthralled with the selection of tools on site.

This is a great service for men in the area. An opportunity to meet, to share with and learn from peers and organized sessions. Men sometimes struggle with the concept of retirement and what to do. There is an associated loss or change in identity, which can be unsettling. Men's Shed is there to help.

I need to say thank you to Councillor Nicholson for the invite to attend the Grand Opening of the Whitewater Senior Active Living centre. What a determined community - striving to ensure they keep seniors active and involved in their community. They have repurposed the Ross Township office into office and program space.

The Renfrew County Road Supervisors Association held its 2024 Truck Roadeo on September 25, 2024. This event highlights safety, courtesy, and

expert public works driving skills through a competitive challenge. The Rodeo is open to all municipal employees or permanent staff who are professional drivers and regularly operate three-ton trucks or larger equipped with snow plow attachments (e.g., dump body/spreader, harness, power-operated plow & wing).

This year, 35 participants competed, with the top three finishers being:

1. Trevor Hamilton – McNab/Braeside
2. Phil Daber – County of Renfrew, White Water Patrol
3. Nathan Tubby – Whitewater Region

Congratulations to all participants, and a big thank you to the White Water Patrol staff for hosting, as well as the Renfrew County Road Supervisors Association's executive team and volunteers for organizing such an outstanding competition. Our municipalities are fortunate to have such highly skilled and dedicated public works staff. Thank you!

Congratulations to former Warden, Bob Sweet on receiving the Upper Ottawa Valley Chamber of Commerce Lifetime Achievement Award this coming Saturday in recognition of his contribution to the business world. The event will acknowledge the decades that Bob dedicated to fostering economic growth and commitment to the Petawawa and County of Renfrew community.

If I could take a few seconds to remind us sitting here today in Council chambers that the commitment of Council members to continue to attend Council and committee meetings punctually and prepared is crucial. This allows us to ensure the ongoing effective functioning of the governance of the County of Renfrew and the decision-making processes.

Your continued regular attendance ensures that all perspectives are represented and considered, this fosters a comprehensive discussion and well-rounded decision-making. When some of us are absent without notice or fail to prepare, it not only disrupts the meeting's flow but also undermines the collective effort and efficiency of the meeting and on occasion jeopardizes having quorum. By prioritizing timely attendance and thorough preparation, Council members demonstrate respect for their colleagues' time, we uphold our responsibilities to the public, and contribute to a more productive and cohesive governance structure.

Don't forget that tomorrow is Renfrew County Day, staff have been busy getting ready for the event to showcase their Departments and to meet your Council and your staff. Our community is offered a more detailed look at services and the people behind the successful delivery of services. The County of Renfrew celebrates the diversity of this land and acknowledges a complex history better understood through Truth and Reconciliation and the lived experiences of all communities. Truth and

Reconciliation reminds us that we all have work to do on the recognition of rights, respect, cooperation and partnership with Indigenous peoples. We open our meetings and events with the land acknowledgement. I would suggest on behalf of these chambers it is our ongoing pledge to work on fully understanding and to continue responding to a number of the 94 calls to action in the 2015 Truth and Reconciliation Commission Report.

On behalf of Council, I wish to express our sincere condolences to the Lentz family on the passing of Norman Lentz, who passed away on September 21, 2024. Norman proudly served in municipal politics from 1967-2014.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Peter Emon, Warden

10. Delegations

- a. 10:15 a.m. - Allison Miller, Labour Market Group of Renfrew/Lanark
RE: Labour market in Renfrew County
[Renfrew County Council LMG Presentation V2.pdf](#) 

10:15 a.m. -Allison Miller, Project Officer for Labour Market Group of Renfrew/Lanark provided an overview on the PowerPoint presentation and encouraged Council to attend the Labour Market Planning Session scheduled on October 10, 2024 which will be a round table discussion. Following will be a local employer and community consultations on November 14, 2024. A link to a survey was included in the presentation which was requested to be shared with the public.

Council members posed several questions to the delegation regarding workforce challenges in Renfrew County, including difficulties in filling construction and trades positions due to the need for local training, exposing students to municipal career opportunities earlier than grade 10, the impact of the lack of affordable and accessible childcare as well as language barriers for international employees. Time: 10:58 a.m.

- b. 10:30 a.m. - Roth IAMS
RE: Building Condition Assessments
10:58 a.m. Ayden Townsend from Roth IAMS overviewed the PowerPoint presentation.
- Council discussed with Mr. Townsend a long-term strategic asset management plan to address the findings presented and explore any potential redevelopment. They discussed the necessity to explore funding opportunities to maintain existing assets, avoid further deterioration and ensure the need for community housing continues to be addressed in the County of Renfrew.

11. Closed Meeting

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239(2) of the Municipal Act, 2001, as amended move into a closed meeting to discuss:

- a) the security of the property of the municipality or local board, and
c) a proposed or pending acquisition or disposition of land by the municipality or local board (Building Condition Assessments). Time: 11:26 a.m.

Moved by: Debbi Grills

Seconded by: Rob Weir

CARRIED

THAT the Meeting resume as an Open Meeting at 11:56 a.m.

Moved by: James Brose

Seconded by: Mark Willmer

CARRIED

12. Delegations (continued)

- a. 11:30 a.m. Aimee Bailey, Truth and Reconciliation and Lisa Coutu
Aimee Bailey, and Lisa Coutu led Council and staff through a Truth and Reconciliation ceremony around the Noojimokamig Garden to commemorate and learn more

about the history and legacy of the residential school system, and raise the orange survivor flag. Time 11:59 a.m.

Council recessed for lunch after the ceremony and reconvened at 1:22 p.m. with same members present.

13. Correspondence has been received and forwarded.

14. Committee Reports

a. [Development and Property Committee Report to County Council](#) 

The Manager of Planning Services attended the meeting virtually to review Item #4 Provincial Planning Statement (PPS) Update and the proposed changes to deal with the housing crisis and getting homes build. Cultural heritage, agriculture and climate change are the key areas being focused on and he outlined the new coordination efforts that will be in place. He reported on the various changes that will impact the County of Renfrew and the need to update official plans accordingly.

Council questioned the impact of the recent changes in planning and the continuation of revisions to local official plans and zoning by-laws. The Manager of Planning Services explained that decisions made at the local government level must align with the new Provincial Policy Statement effective October 20th, regardless of whether the official plan has been updated. Council further discussed the financial implications of the updates to adapt the provincial policies.

The Manager of Planning Services also updated Council on the legislative changes to appeal rights, which have reduced the ability of the public to appeal certain planning decisions. Discussion ensued regarding the agricultural zoning and the designation of farmland and the implication of these designations in the County of Renfrew.

Warden Emon requested an update on Municipal Services Corporation/Communal Servicing, Item #5. The Manager of Planning Services provided background information from a previous presentation regarding Frontenac County where a Municipal Service Corporation was established to manage the operation, maintenance and provision of water services

through decentralized systems rather than integrating into a larger municipal system or relying on individual services like wells and septic systems. They are still waiting on assessments and approvals from various Ministries to proceed with the project. Council agreed there may be a need in Renfrew County eventually, but they would like to see Frontenac operational, noting that other aspects of growth would also need to be considered.

The Junior Planner provided a PowerPoint presentation and overview of a Regional Incentive Program and the research to establish a framework for the program based on further direction from Council. Council further discussed Regional Incentive Programs and how they can be utilized to benefit the County as a whole.

Councillor Donohue requested that Item #6 Regional Incentives Program be severed from the report and the vote be recorded.

The Development and Property Report was adopted as presented severing Item #6.

THAT County Council direct staff to undertake an Official Plan Amendment, to enable policies that would allow the County to provide grants/loans to local Community Improvement Plan (CIP) initiatives, which includes:

The preparation of a Regional Incentives Program;
That the Regional Incentives Program have a staff-delegated governance structure; and
That the Regional Incentives Program include a recommended funding amount for Council to consider in the 2025 budget.

For Glenn Doncaster, Warden Peter Emon, Anne Giardini, Debbi Grills, Daniel Lynch, David Mayville, Neil Nicholson, Gary Serviss, Keith Watt, Rob Weir, and Tina Peplinskie

Against James Brose, Michael Donohue, Valerie Jahn, Mark MacKenzie, Jennifer Murphy, Mark Willmer, and Daina Proctor

CARRIED 145-77

b. [Operations Committee Report to County Council - Attachments.pdf](#) 

Council recessed at 3:13 p.m. and reconvened at 3:24 p.m. with the same members present.

The Operations Committee Report was adopted as presented.

c. [Community Services Committee Report to County Council and Attachments](#) 

Council discussed the Child Care Funding in particular the licensees and available child care spaces, with no additional allocated spaces for 2025-2026. Questions were posed about whether existing childcare centers could apply for the Canada-wide Early Learning and Child Care (CWELCC) program, with some uncertainty about timelines and the application process. While two centers had opted out of the program initially, they did so without knowledge of the new funding formula that would affect their existing funding. Council emphasized the need for additional spaces to support existing providers and meet community demand, especially given the long waiting lists for subsidized childcare. Advocacy efforts have been ongoing.

Council discussed the Warming Center for Winter 2024-25 and the sufficiency of funds within the Homeless Prevention Program (HPP) funding, they acknowledged the need to pursue funding opportunities to avoid further reliance on the HPP.

Additionally, discussions included the search for a suitable location for the warming center in Pembroke. Council addressed previous concerns regarding the 2023-24 Warming Center Committee Terms of Reference and that the legal issues had been resolved regarding public liability insurance.

The CAO/Clerk provided an update on the proposal for the Homelessness and Addiction Recovery Treatment (HART) Hubs, highlighting the significant gaps in mental health services within the community. He explained there is strong support for moving forward with this initiative. The County of Renfrew will co-lead an application alongside Pembroke Regional Hospital, with the intent to apply submitted on September 20th. The CAO/Clerk noted that despite many

applicants, they feel confident in their application due to the continuing progress of the Mesa initiative and the strong community partnerships.

The Community Services Committee Report was adopted as presented.

d. [Finance and Administration Committee - Report to County Council - Attachments.pdf](#) 

The Chair, Councillor Murphy, requested that Item #6 be severed from the report.

Council discussed the delegated authority related to the Algonquin Trail project, specifically the tender awarded for surface material application. Concerns were raised regarding the cost estimates for freight, particularly considering the differences in capacity between municipal and commercial vehicles. Clarifications were sought about whether larger vehicles had been considered in the tender evaluation. The CAO/Clerk noted that an estimate for remaining trail work would be presented next month at Committee, including plans for additional stoned areas. Discussion ensued regarding the bridge work and the costs associated with it and possible plans to bypass the bridge, suggesting potential savings. Council requested an update on the financial and physical status of the project.

The Finance and Administration Report was adopted as presented severing Item #6.

THAT Item #6 County of Renfrew Procedure By-law recommendation be amended to:

THAT County Council direct the Warden to convene a special meeting of County Council for a review of the proposed draft Procedure By-law and the provision of a preliminary update on the Asset Management and Long Term Financial Plans in the Fall of 2024.

Moved by: Jennifer Murphy

Seconded by: Michael Donohue

CARRIED

THAT a special meeting of County Council be held on October 28, 2024 at 9:30 a.m.

Moved by: Jennifer Murphy

Seconded by: Michael Donohue

CARRIED

- e. [Health Committee Report to County Council - Attachments.pdf](#) 

Councillor Jennifer Murphy left the meeting at 4:16 p.m.

Councillor Valerie Jahn left the meeting at 4:28 p.m.

Council discussed the benefits of the RC-VTAC program and the efficiency experienced, diverting expensive emergency room visits.

Council questioned the procurement of paramedic equipment and if Canoe Procurement Group can be utilized. It was noted that historically, these items were purchased as part of an ambulance package, but a recent analysis indicated no financial advantage in continuing this practice compared to direct procurement from suppliers. Questions were raised about the lifespan of stretchers, with confirmation that they are replaced on a case-by-case basis and may last longer than the ambulances themselves.

The Health Committee Report was adopted as presented.

Councillor Proctor left the meeting at 4:30 p.m.

15. By-laws

THAT the following By-laws be enacted and passed:

a. By-law 127-24 - A By-law Authorizing an Agreement Between The County Of Renfrew And Stryker Canada, for the Purchase of Five Power-Load Stretchers and Five Power-Pro Cots.

b. By-law 128-24 - A By-law for the Execution of a Professional Services Agreement for Contract PWC-2024-53 for the Engineering Services for Reconstruction of County Structure B053 (Constant Creek Bridge) Township of Greater Madawaska.

c. By-law 129-24 - A By-law for the Execution of a Memorandum of Understanding with the Townships of Laurentian Valley and Whitewater Region for the Sale of Former CN Rail Property

d. By-law 130-24 - A By-law to Enter into a Road Access Agreement of County Road 37 (Murphy Road) with 2833868 Ontario Inc.

- e. By-law 131-24 - Employment By-law #1 for County Officers and Staff.
- f. By-law 132-24 - A By-law to Amend By-law 63-03 Human Resources Corporate Policies and Procedures for the Corporation of the County of Renfrew.

Moved by: James Brose

Seconded by: Keith Watt

CARRIED

16. Written Reports from Representatives Appointed to External Boards

- a. Association of Municipalities Ontario (AMO) - No Report
- b. Eastern Ontario Regional Network (EORN) - No Report
- c. Federation of Canadian Municipalities (FCM)
Councillor Doncaster announced the committees of the Federation of Canadian Municipalities (FCM) to which he has been appointed for this term. Council commended him for his representation of the County of Renfrew. Additionally, Councillor Doncaster noted that Director Mike Nolan and the Mesa team have been recognized by FCM members for their initiatives.
- d. Rural Ontario Municipal Association (ROMA) - No Report.

17. Notice of Motions - None

18. Members' Written Motions -None

19. New Business

Warden Emon advised that the Warden's Community Service Awards will be launched early next month. These awards provide an opportunity to recognize individuals, not-for-profit organizations and for-profit businesses who go above and beyond in their communities. Nominations will be open in early October, so please watch for more details and start thinking about submitting nominations in these three categories. We look forward to presenting these awards at the November session of County Council.

The CAO/Deputy Clerk asked Council to address an email from the Township of Horton regarding a member's prolonged absence, Councillor David Bennett, who has been unable to attend meetings for over three months due to health concerns, and by resolution appoint an alternate member, Councillor Daina Proctor. Members discussed the implications of this appointment, noting that while Councillor Bennett remains on Council, his absence is officially recognized, and the alternate member will represent the Township of Horton.

THAT County Council suspend the Rules of Procedure to allow for a motion to be brought forward in regards to Councillor David Bennett's request for leave.

Moved by: Debbi Grills

Seconded by: Mark Willmer

CARRIED

THAT in accordance with Section 259(1)(c) of the Municipal Act, whereby the office of a member of council of a municipality becomes vacant if the member is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council; and the resolution from the Township of Horton regarding the appointment of an alternate Member of County Council in the absence of Councillor Dave Bennett, that Daina Proctor, Councillor of the Township of Horton, be appointed as a Member of County Council as of September 25, 2024, until Councillor Bennett returns or the end of term, whichever occurs first.

Moved by: Glenn Doncaster

Seconded by: Daniel Lynch

CARRIED

20. Confirmation By-law

134-24 Confirmatory By-law September 25, 2024

THAT By-law 134-24, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on September 25, 2024 be now numbered, deemed read three times and passed.

Moved by: James Brose

Seconded by: Gary Serviss

CARRIED

21. Adjournment

THAT this meeting adjourn and the next Regular Council Meeting be held on Wednesday, October 30, 2024. Time: 4:50 p.m.

Moved by: Mark Willmer

Seconded by: Debbi Grills

CARRIED

Warden

Clerk

Draft



Presentation to County of Renfrew

October 30, 2024

ONE Investment Overview

- A **not-for-profit** organization dedicated to serving the investment needs of the Ontario municipal sector
- Manages \$4.1 Billion in portfolio holdings as of October 2024
- Partnership established in 1993 and jointly operated by two not-for-profits:
 - Local Authority Services 
 - CHUMS (a subsidiary of MFOA) 
- ONE Investment incorporated in 2018
- Oversight provided by municipalities and investment industry experts
- 174 Ontario municipalities currently invest through ONE, plus 17 entities from the broader public sector (i.e. Conservation Authorities, Municipal Boards)

Our Municipal Clients (BY Population)

Population	# Ontario Municipalities	# ONE Investment Legal List Clients	% of Ontario Municipalities	# ONE Prudent Investment Municipalities
Under 5,000	186	55	30%	1
5,000 to 24,999	160	67	42%	4
25,000 to 49,999	31	17	55%	2
50,000 to 99,999	28	12	43%	2
Over 100,000	39	25	64%	3
Total	444	174	40%	12

Investment advisory services

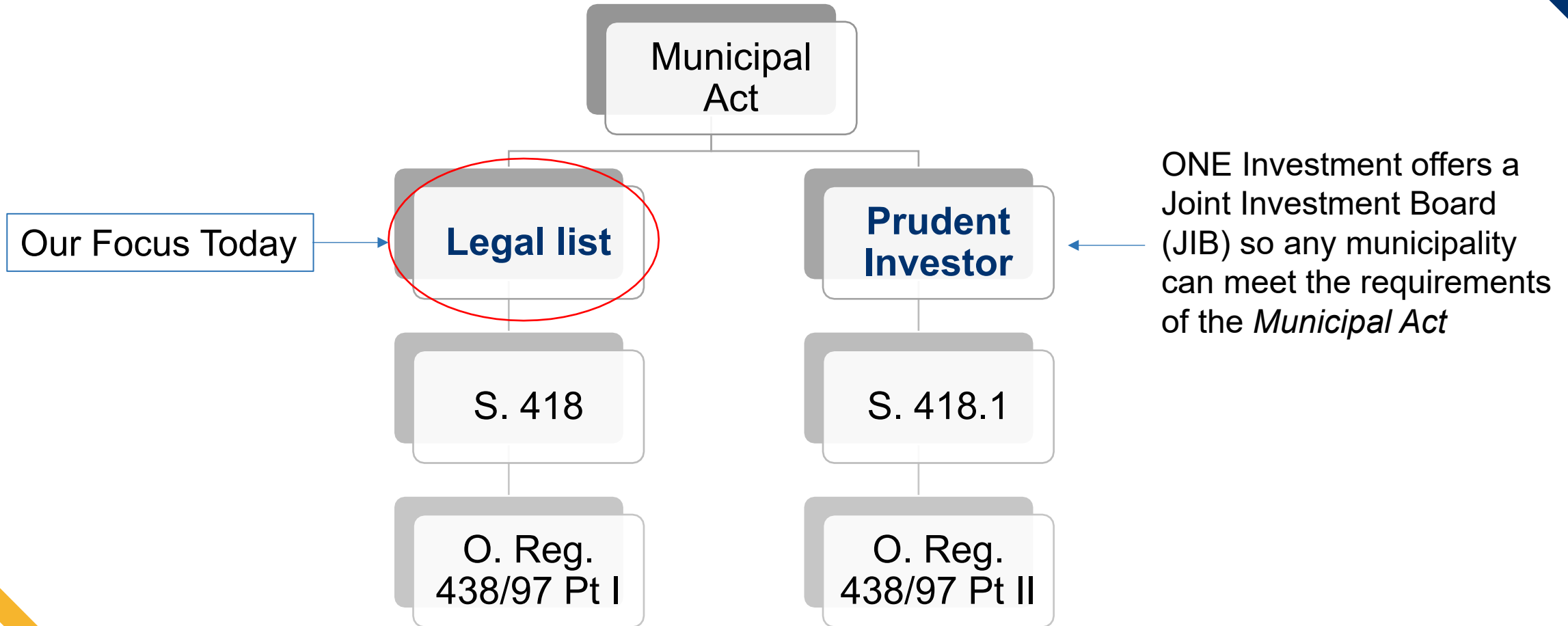
- In 2018 ONE Investment incorporated as a not-for-profit and received an exemption from the Ontario Securities Commission (OSC) that allows it to provide unbiased investment advice **at no-cost**

- ONE Investment staff include:
 - CFA Charter holder who can provide advice on investment policies / appropriate allocations
 - CPA Municipal finance expert that can assist with investment policy development and other requirements.
 - Municipal policy expertise


- Combined we can help you build investments into a capital financing strategy and portfolio structure.

ONE's Legal list investment options

Municipal Investment Legislation and Regulation



Ontario Regulation 438/97

A hand holding a magnifying glass over text. The magnifying glass is held by a hand with a white manicure. The lens of the magnifying glass is focused on a block of text.

“A municipality does not have the power to invest under section 418 of the Act in a security other than a security prescribed under this Part.”

LEGAL LIST - portfolio options

Portfolio	Intended Duration	Investment Approach	Holdings
HISA (High Interest Savings Account)	1+ months	Deposits with a Schedule One Canadian Bank under a master ONE Investment account	<ul style="list-style-type: none"> • Bank deposits
ONE Canadian Bond Portfolio	18 months to 3+ years	Provide a higher return over longer investment horizons through diversified investments	<ul style="list-style-type: none"> • Federal, provincial and municipal bonds • High quality bank paper • Bank guaranteed debt
ONE Canadian Corporate Bond Portfolio*	4+ years	Investment in highly rated corporate bonds maturing over a wide timeframe	<ul style="list-style-type: none"> • Canadian corporate bonds • Federal, provincial and municipal bonds
ONE Canadian Equity Portfolio*	5+ years	A diversified, conservatively managed portfolio of equity securities issued by Canadian corporations	<ul style="list-style-type: none"> • Canadian equity securities

* Canadian equities and corporate bonds with maturities > 5 years are available only through ONE Investment as per the *Municipal Act* regulation.

HISA Options

- ONE Investment offers HISA investment options through two Schedule 1 Canadian banks – these are bank accounts
 - Scotiabank
 - CIBC

- With almost \$800 million in HISAs, ONE currently offers an interest rate of around 4.75%.

Governance

- ONE Investment's activities are governed by the **ONE Investment Board**, which oversees policy, financial decisions and general administrative functions.
 - 9 municipal representatives and 1 industry expert
- Legal List activities have additional advice provided by an **Investment Advisory Committee**
 - comprised of investment sector experts and legal representatives

ONE INVESTMENT Prudent Investment program

Benefits of going prudent

- Increased investment products available – Canada vs the World
- Better diversification of the portfolio, mitigating risk
- Takes day to day management of investments off the “side of the desk” – creates internal staff capacity
- Provides subject matter expertise on day-to-day management and oversight of investments.
- Depoliticizes investment decisions via ONE JIB (Joint Investment Board)
 - ONE JIB is a Municipal Services Board, and operates according to the *Municipal Act*
 - ONE JIB includes 9 finance industry professionals and 3 municipal treasurers

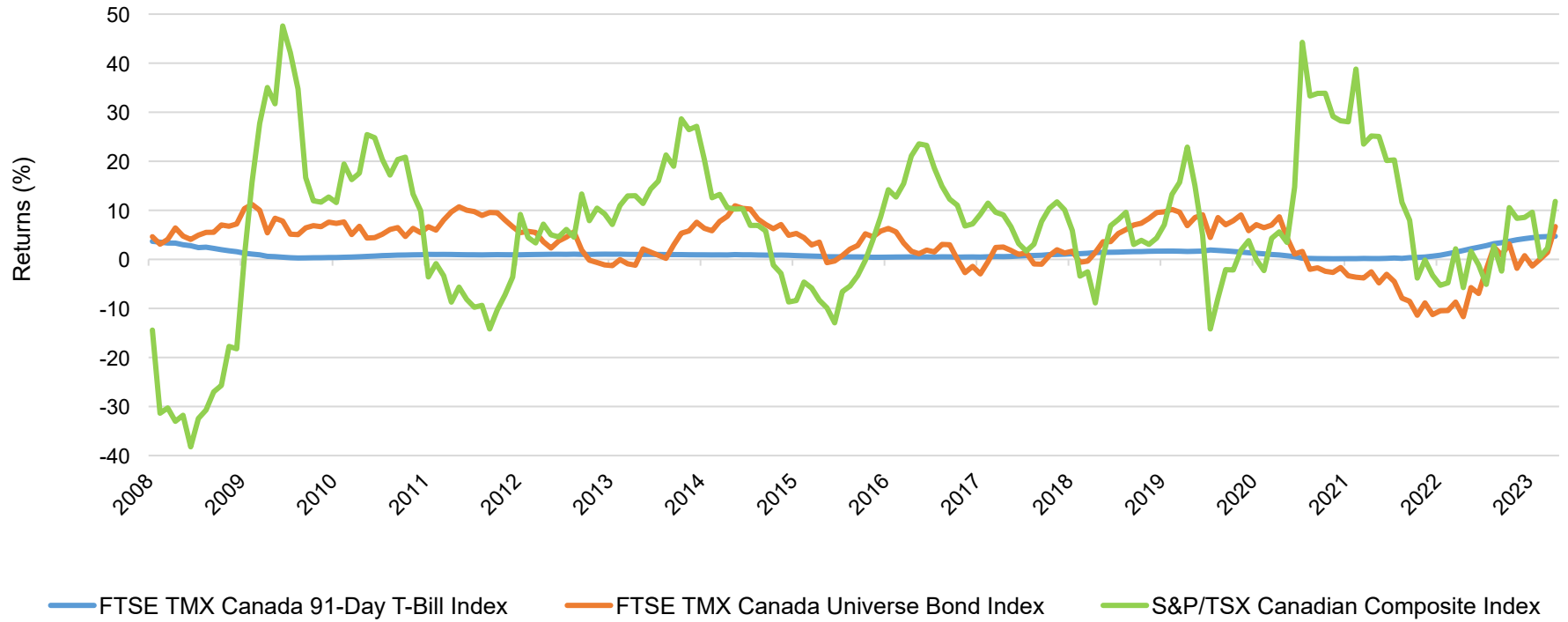
Legal
List

Prudent
Investor

Benefits of a diversified portfolio

The nature of asset classes

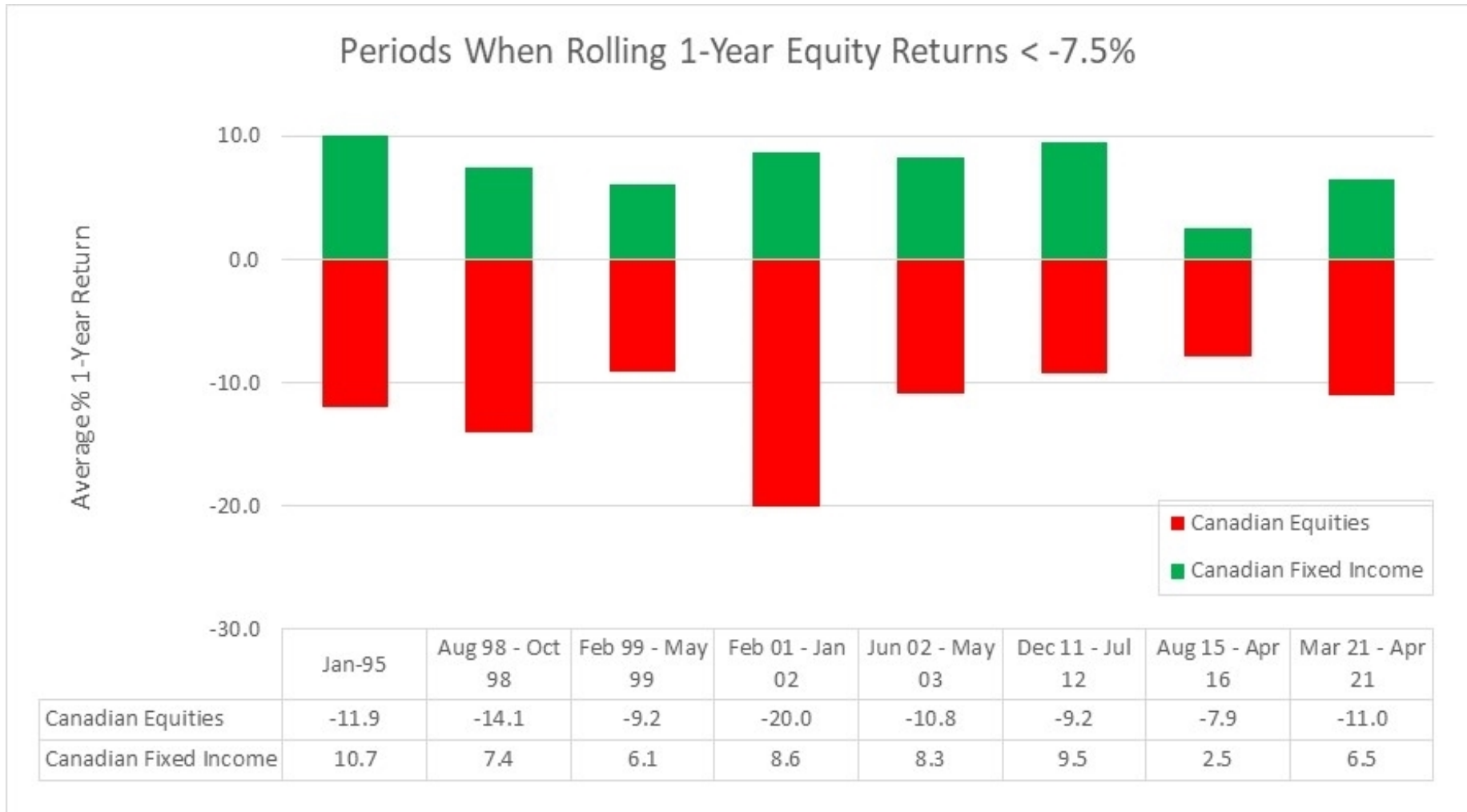
Rolling 1-Year Returns of key Canadian Benchmarks
September 2008 to December 2023



Sources: S&P, FTSE

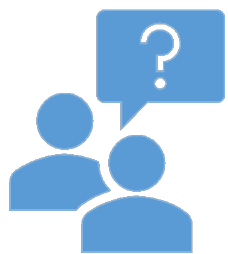
Bonds tend to be more predictable, whereas Stocks display more volatility but offer better longer-term investment growth opportunity

Benefits of Diversification



Equity investments = growth





Questions?

Prepared for: County of Renfrew – County Council

Prepared by: Family & Children’s Services of Renfrew County - Jennifer White, Executive Director

Date: October 30, 2024

The purpose of this briefing note is to seek support through advocacy and to ensure that Renfrew County elected officials are informed of the funding shortfalls being experienced by Family and Children’s Services of Renfrew County (FCSRC) in order to support the continued delivery of safe and high quality child welfare services for children and families at risk in Renfrew County, and to apprise this Council of the obstacles currently being faced by the Child Welfare Sector in Ontario.

BACKGROUND:

- Family and Children’s Services of Renfrew County (FCSRC) is a multi-service organization providing child welfare, children’s developmental services, adult developmental services and community-based programs, having adapted our services over the years to meet the unique service needs of the rural population of Renfrew County.
- As one of few multi-service organizations offering child protective services in Ontario, FCSRC’s amalgamated service integration structure is a model of administrative efficiency, enabling us to leverage common infrastructure, personnel, and expertise, thereby reducing administrative costs, minimizing redundancies, and maximizing efficiency.
- FCSRC has a longstanding history of working collaboratively with the Government of Ontario in ensuring that individuals, children and families in need of safety, and/or developmental and social supports in Renfrew County have equitable access to essential, efficient, and quality social services.
- FCSRC and agencies providing child welfare services across the province are facing untenable financial pressures that undermine the stability of the broader child welfare sector due to chronic underfunding, and a funding model that does not meet the diverse, and often complex needs of individuals, communities and populations served.
- FCSRC and agencies providing child welfare services across the province remain committed to working in partnership with the Ontario government, provincial partners, and community-based organizations towards systems of care for children, youth and families that will meet their unique needs and promote health, well-being and safety.

Helping families and communities in Renfrew County protect and support the development and well-being of children, youth and adults through integrated services, prevention and social inclusion.

77 Mary St. Suite 100
Pembroke, Ontario, K8A 5V4
P. 613.735-6866
F. 1.888.812.3115

114 Argyle St. S.
Renfrew, Ontario, K7V 1T5
P. 613.432.4821
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464 Isabella Street
Pembroke, Ontario, K8A 5T9
P. 613.735.6866
F. 1.888.812.3115

ISSUE(S):

- The Government of Ontario through the Ministry of Children, Community and Social Services (MCCSS) has awarded a 9% funding increase to the Child Welfare sector over the past 10 years (less than 1% per year), while inflationary pressures alone have averaged a 2.2% year-over-year increase over this same timeframe.
- Family and Children's Services of Renfrew County has experienced funding cuts of \$1.59 million, or 10.8%, over the past ten (10) years.
- Despite the administrative efficiencies achieved by FCSRC as a multi-service organization, a pre-formula funding adjustment (Administrative Efficiency Constraint) is nonetheless applied to FCSRC's child welfare funding allocation representing a further annual reduction of \$271,000.
- As funding has eroded, FCSRC has applied significant cost mitigation strategies to achieve a balanced budget including critical staff and service reductions.
- The FCSRC Board of Directors has advised MCCSS that the organization has reached a point where further measures could negatively impact children and families at risk.
- Despite this advocacy, demonstrated fiscal responsibility and continued engagement with the Ministry, the planning allocations provided to FCSRC by MCCSS on July 3, 2024, represent a further reduction in funding of \$963,603 over the next two years.
- Child Welfare agencies across Ontario have been strongly advocating for funding reform, calling on the Ontario Government to address the current crisis being faced by children, youth and families with complex needs. ([How Ontario is failing kids who are too complex for care](#)).
- On September 5, 2024, Ontario Ombudsman Paul Dubé announced an investigation into the use of hotels, motels, offices, and trailers by children's aid societies and Indigenous Child and Family Well-Being Agencies (child welfare agencies) as out-of-home care placements for children and youth. Ontario Association of Children's Aid societies (OACAS) response can be found [here](#).
- October 2, 2024 Premier Ford [pledged to complete an audit](#) into Children's Aid Societies in Ontario in response to a question around the Ontario's governments plan to address the lack of appropriate placements for children and youth with complex needs. The OACAS to the this announcement can be found [here](#).
- On October 9, 2024, the Ontario government released details about a review of child welfare agencies, which will be conducted by a third-party vendor. The review will include a comparative analysis of the province's 37 non-Indigenous child welfare agencies and will focus broadly on service and protection quality, financial management, and program and service availability. The response from OACAS can be found [here](#).

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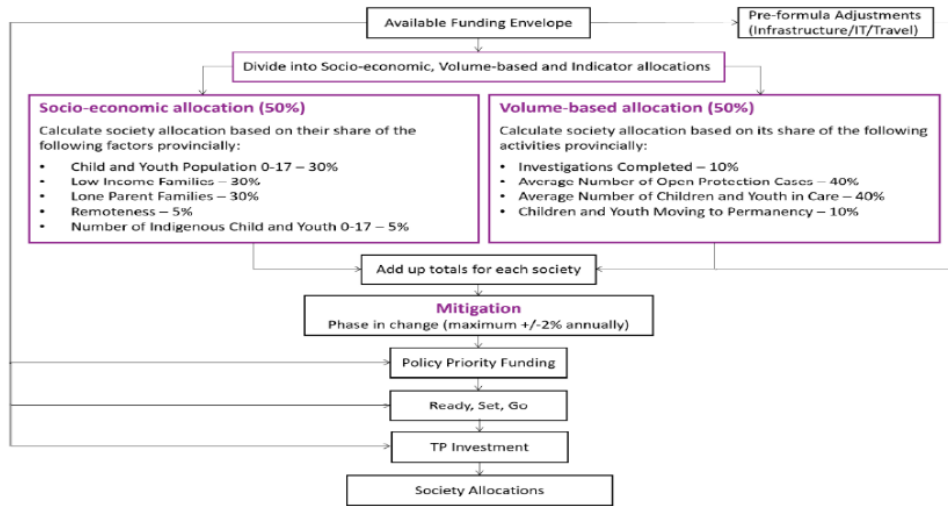
464 Isabella Street
Pembroke, Ontario, K8A 5T9
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F. 1.888.812.3115

CALLS TO ACTION:

FCSRC is seeking advocacy and support to mitigate any further reductions in funding to support the provision of child welfare services for at risk children and families in Renfrew County, and to request that the Government of Ontario and the Ministry of Children, Community and Social Services engage in direct discussion with FCSRC and other child welfare service providers across Ontario to:

- Collaboratively action and appropriately fund meaningful reform to the child welfare system enabling agencies to fulfill their mandate in accordance with the principles outlined in the *Child, Youth and Family Services Act, 2017 (CYFSA)*
- Establish a child welfare funding model that provides for prevention and early intervention services and meets the complex needs of children, youth and families at risk in Ontario.
- Ensure agencies have access to adequate funding so that they can effectively and sustainably support the children, youth and families in urban, rural and remote communities.
- Develop an updated funding formula that includes provisions for weighted case complexity and ensures equitable distribution of funds proportionate to the unique, and complex needs of the communities and populations being served.
- To develop a plan to provide treatment and support to children, youth and families struggling with complex behavioural and mental health needs.

Child Welfare Funding Model 2024-2025



Helping families and communities in Renfrew County protect and support the development and well-being of children, youth and adults through integrated services, prevention and social inclusion.

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The background features stylized human figures in various colors: blue, purple, green, and orange. Each figure is composed of simple shapes like circles for heads and curved lines for limbs, creating a vibrant and abstract pattern.

Family & Children's Services of Renfrew County

County of Renfrew County Council

October 30, 2024

Objectives

- FCSRC – Programs & Services
- Community Impact
- Child Welfare in Renfrew County
- Risk factors for child maltreatment
- Crisis: Complex Children and Youth
- Path forward

Family and Children's Services of Renfrew County

A MULTI-SERVICE ORGANIZATION!



Children's Developmental Services

1100 Children/Youth with Developmental & Complex Needs supported in 2023/2024

- ↑ Early intervention = (+) Outcomes
- ↑ Healthy and inclusive community
- + School Experience & Success
- ↓ Family Breakdown (CPS/OPP calls)
- ↓ Emergency Department Visits
- ↑ Parental Capacity
- ↑ System Navigation
- ↑ Access to Appropriate Supports



Children's Service
Coordination

621



Infant & Child
Development Program

156



Children's
Behavioural Support

198



Fetal Alcohol
Spectrum Disorder

35



Coordinated Service
Planning

73



Complex Special
Needs

17

Adult Developmental Services

- **376 Adults with Developmental Needs Supported Through FCSRC Supports and Programming in 2023/2024**

- ↓ Risk of Homelessness
- ↓ Emergency Department Visits
- ↓ Long Term Care Waitlists
- ↓ Police involvement
- ↓ Breakdown of Supports
- ↑ Inclusivity
- ↑ System Navigation



Adult Residential Services

56



Adult Protective Services

200



Adult Urgent Response Services

33



Adult Behavioural Support Services

75



Direct Support Provider Program

12

Community Based Programs

Family Visitation and Exchange

- ↑ Support in difficult & transitional times
- ↑ Child/parent attachment and connectedness
- ↓ Police/CPS/Court involvement
- ↓ Child exposure to caregiver conflict
- ↑ Safety/feelings of safety





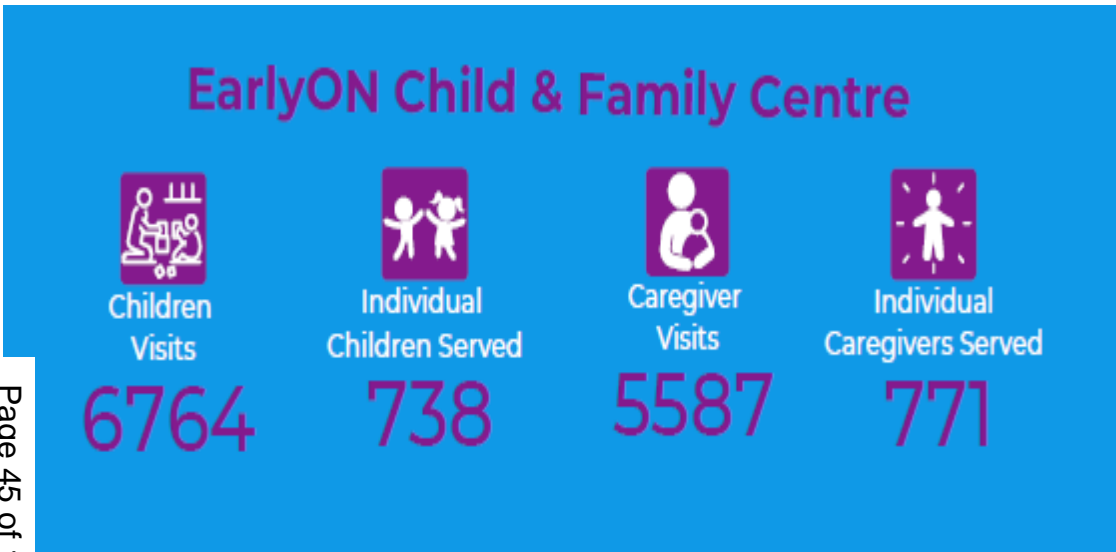
KUMON

- Master essential math and reading skills
- Students study at JUST the right level

Community Based Programs

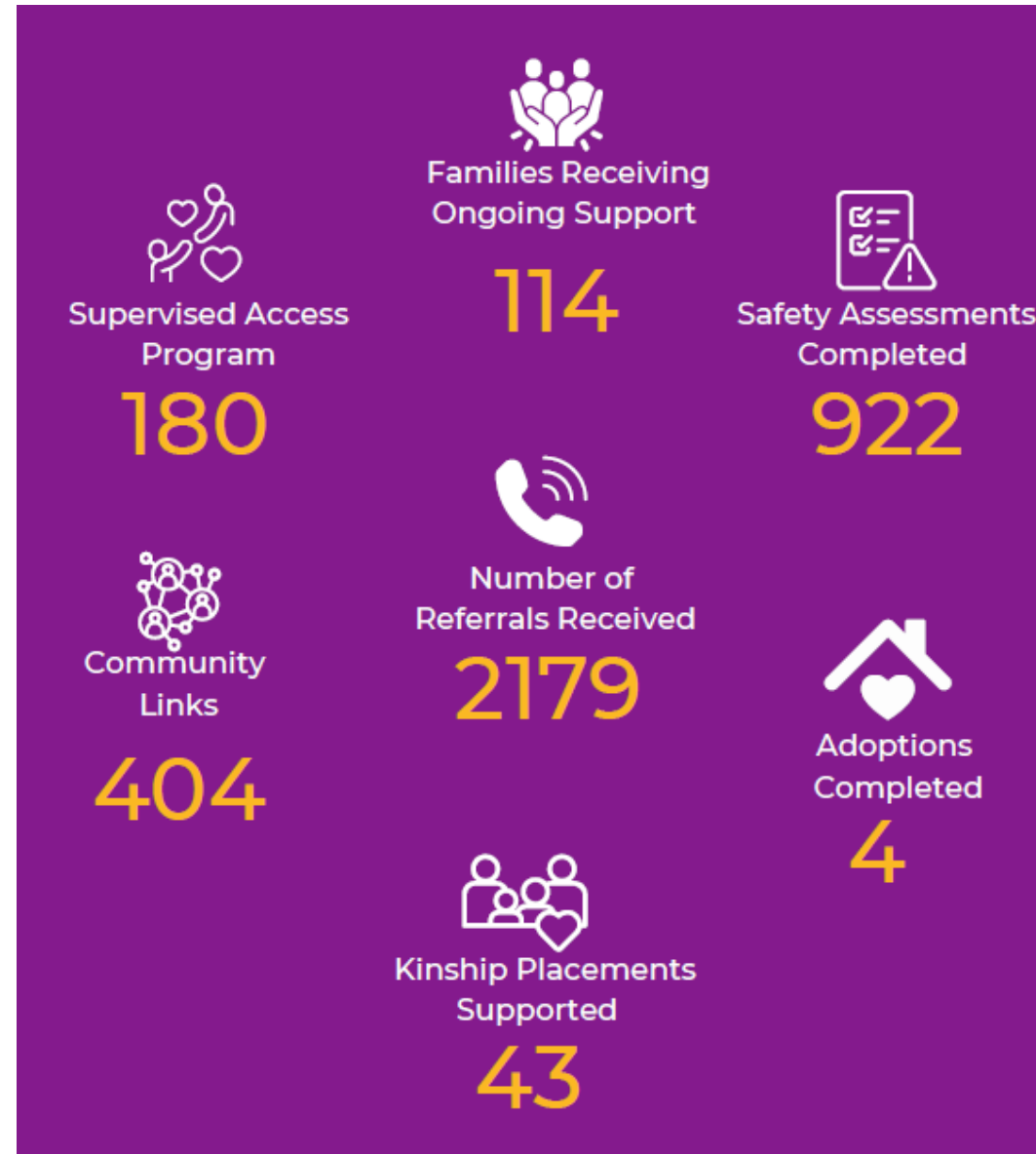
EarlyON Child and Family Centre

- ↑ Connection with other families/caregivers
- ↑ Access to activities, resources and supports
- ↑ School readiness and socialization
- ↑ Caregiver/child engagement opportunities



Child & Youth Safety & Well-Being

2023-2024



Keeping Kids Connected to Family, Culture & Community.



Children & Youth in Care



- We work in partnership with families and communities to keep children and youth safely in their homes.
- When children cannot remain with their primary caregivers, kin and alternate care placements are prioritized.
- We work hard to ensure that children and youth are residing with people they know, and stay connected to their family, culture, and community.

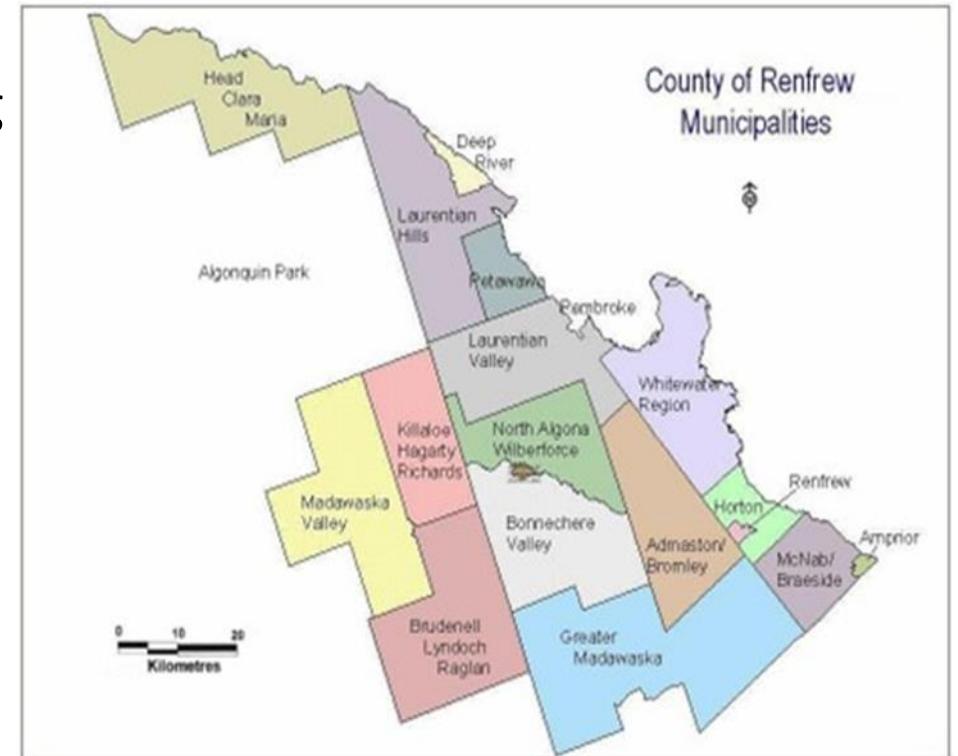


Children & Youth
in Care

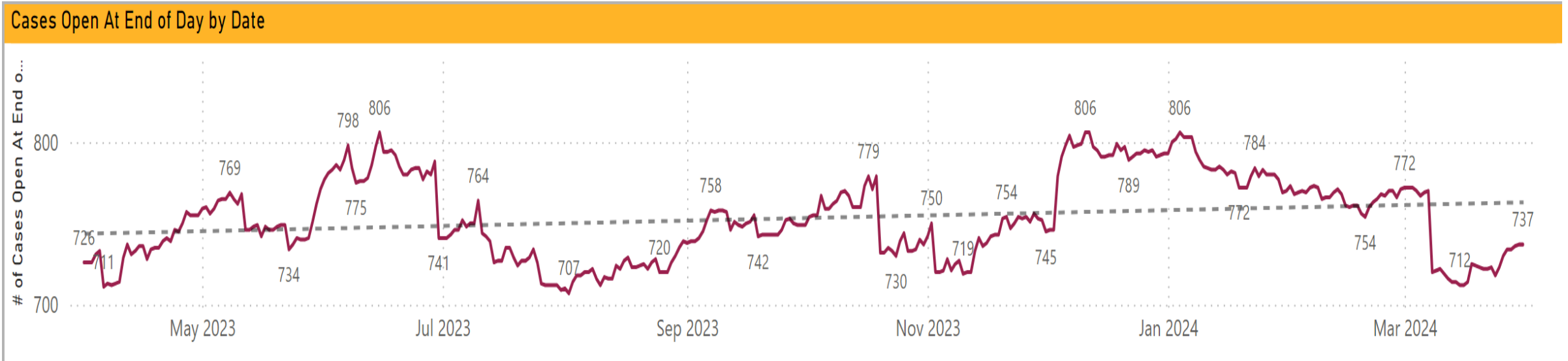
33

Child Welfare Services

- Every local municipality in Canada has a child welfare agency that has the legal responsibility for investigating reports of child abuse and neglect and taking appropriate steps to protect children.
- We can be contacted around the clock every day of the year.
- Family and Children's Services of Renfrew County is responsible for child protection services for all municipalities throughout Renfrew County.



Child Protection Services - County of Renfrew 2023-2024



highest prevalence protection concerns in Renfrew County 2023-2024:

1. Emotional Harm
2. Physical/Sexual harm by commission
3. Caregiver Capacity

What socioeconomic factors put children at risk?



2012 Commission to Promote Sustainable Child Welfare

Commission Recommendations:

- ****Changing the Approach to Funding Child Welfare**
- Reconfigure the Organization of CAS Structures and Service Delivery
- Implement A New Approach to Accountability and System Management
- Strengthen And Improve Direct Service Delivery
- Advance Indigenous Approaches to Child Welfare
- Advance Broader Integration of Children's Services
- Revisions to the Child and Family Services Act



2012 Commission to Promote Sustainable Child Welfare

“New” Funding Model Introduced in 2013-2014:

In effort to address the recommendations of the former *Commission to Promote Sustainable Child Welfare*, the *Ministry of Children and Youth Services* introduced a new Child Welfare Funding Model in 2013-2014.

This new funding model shifted to allocate funding to societies based on relative need instead of historical funding.

Previous Child Welfare Funding Formula

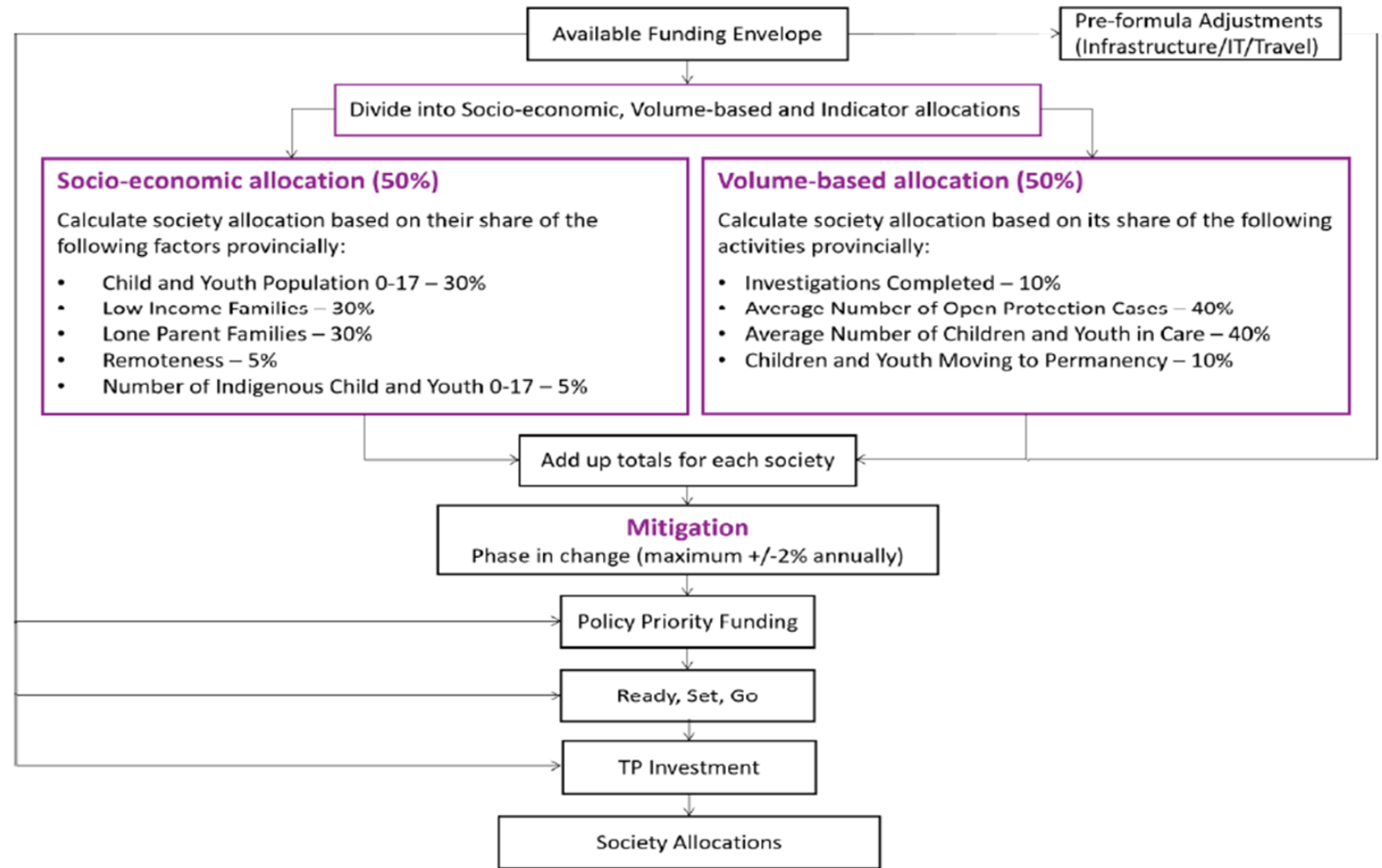
Figure 2: Ministry Funding Provided to Societies and the Protection Services They Provided, 2010/11–2014/15

Source of data: Ministry of Children and Youth Services

	2010/11	2011/12	2012/13	2013/14	2014/15
Transfer Payments					
Amounts paid to Societies (\$ million)*	1,451	1,492	1,501	1,512	1,470
Key Service Volumes					
Total number of inquiries and reports	168,833	170,308	166,137	158,882	162,600
Total number of investigations completed	84,548	85,526	84,540	81,393	81,771
Average number of family protection cases	26,682	27,386	28,236	27,829	26,932
Average number of children in care	17,868	17,697	17,273	16,434	15,625
Total number of adoptions completed	979	838	837	974	862

* Amounts paid to Societies include funding for other ministry priorities, including one-time funding to Societies for their historical debts in 2010/11 and 2013/14, and one-time funding to support amalgamation in each year.

The “NEW” Child Welfare Funding Formula



Office of the Auditor General: Audit Report 2015

- In 2015, the Office of the Auditor General of Ontario conducted an [audit of the Ministry of Children and Youth Services' \(MCCSS\) Child Protection Services Program](#) in 2015.
- The Auditors report identified numerous concerns, including fundamental concerns around the then newly implemented Child Welfare Funding Formula.
- Ministry committed to a formal review of the funding model in 2016-17.



Auditors Report 2015: Fundamental Flaws in the “New” Child Welfare Funding Formula

The Auditors’ 2015 report identified that:

The Ministry’s new funding model still does not provide funding to societies based on service needs; and that that the new model does not appropriately allocate funding as intended, potentially putting Societies under operational pressure and compromising their ability to provide the necessary and appropriate protection services to children; specifically

- The weights assigned to socio-economic and case-volume-based inputs used to determine Society funding allocations were based on “judgment” rather than supportable analysis.
- The resulting funding reductions required Societies to undertake cost-cutting initiatives that included reductions in management, support and front-line staff, as well as the elimination of some special programs used to help children receiving protection services.

Auditors Report 2015: Fundamental Flaws in the “New” Child Welfare Funding Formula

Concerns from Societies surveyed as part of the audit identified concerns around:

- **Child and Youth Population 0-17**
- **Key factors that directly affect demand for services not captured in the funding model.**
 - Mental health
 - Addictions
 - Intimate Partner Violence
 - The availability of services to address these issues
 - The proportion of high-needs children and youth served
- **Appropriateness of, basis for, and weighting assigned to remoteness factor**
- **Accuracy of data used to calculate Number of Indigenous Children and Youth**

Overview of Ontario's plan to Redesign the Child Welfare System

Long-Term Vision

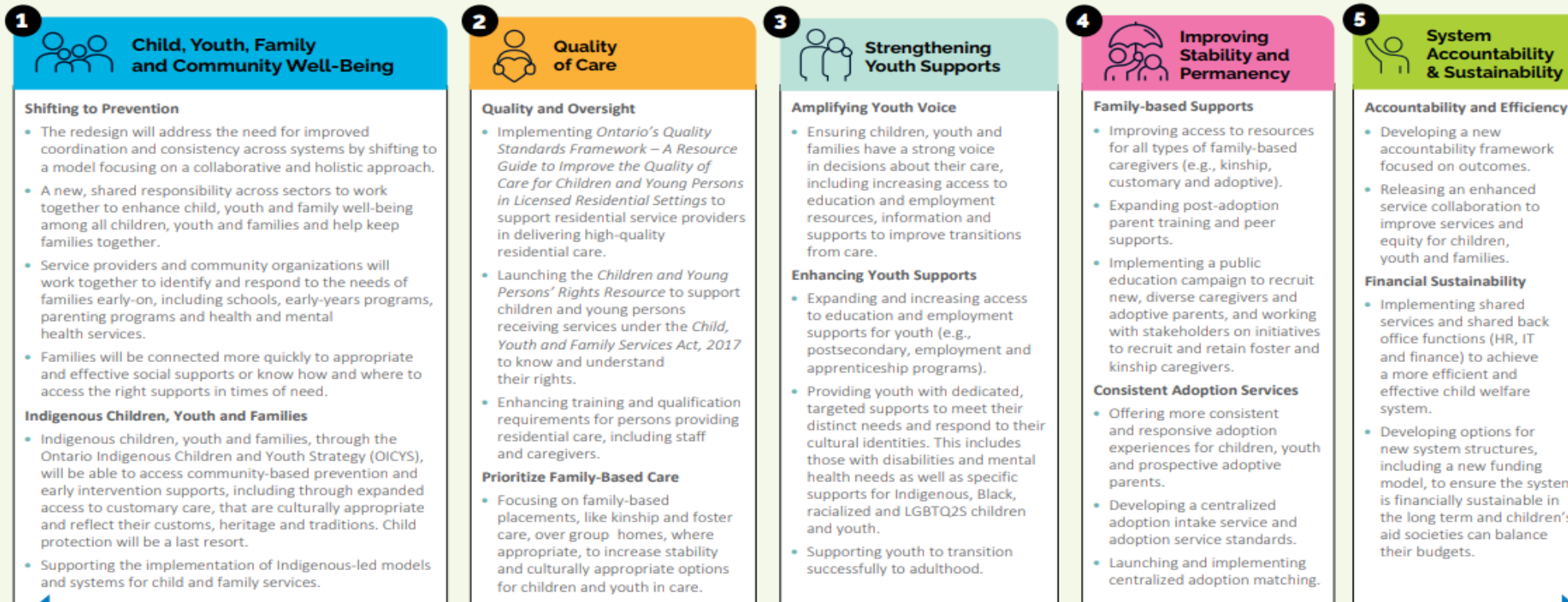
An Ontario where every child and youth has the supports they need to succeed and thrive.

Goal and Scope

Working in partnership with the child welfare, residential and community-based services sectors to build a coordinated range of services that strengthen families, focusing on community-based prevention and early intervention services. These will be high quality, culturally appropriate and truly responsive to the needs of children, youth and families. When children and youth cannot remain at home, they will be supported through family-based placements wherever possible. We are improving the overall quality of care they receive from children's aid societies and residential services, such as foster care or group homes. Our system will provide children and youth in care with the supports they need to be safe, succeed and thrive as they transition from care to adulthood.

Strategic Pillars

Our strategy has five pillars focused on prevention, early intervention and seeking more permanent homes for children and youth in the child welfare system.



All pillars of the child welfare redesign are supported by the co-developed Ontario Indigenous Children and Youth Strategy

Funding: 50% = Volume-Based Allocation

Ministry of Children, Community and Social Services

Ontario 

Volume-based allocation (50%)

Calculate society allocation based on its share of the following activities provincially:

- Investigations Completed – 10%
- Average Number of Open Protection Cases – 40%
- Average Number of Children and Youth in Care – 40%
- Children and Youth Moving to Permanency – 10%

vs.

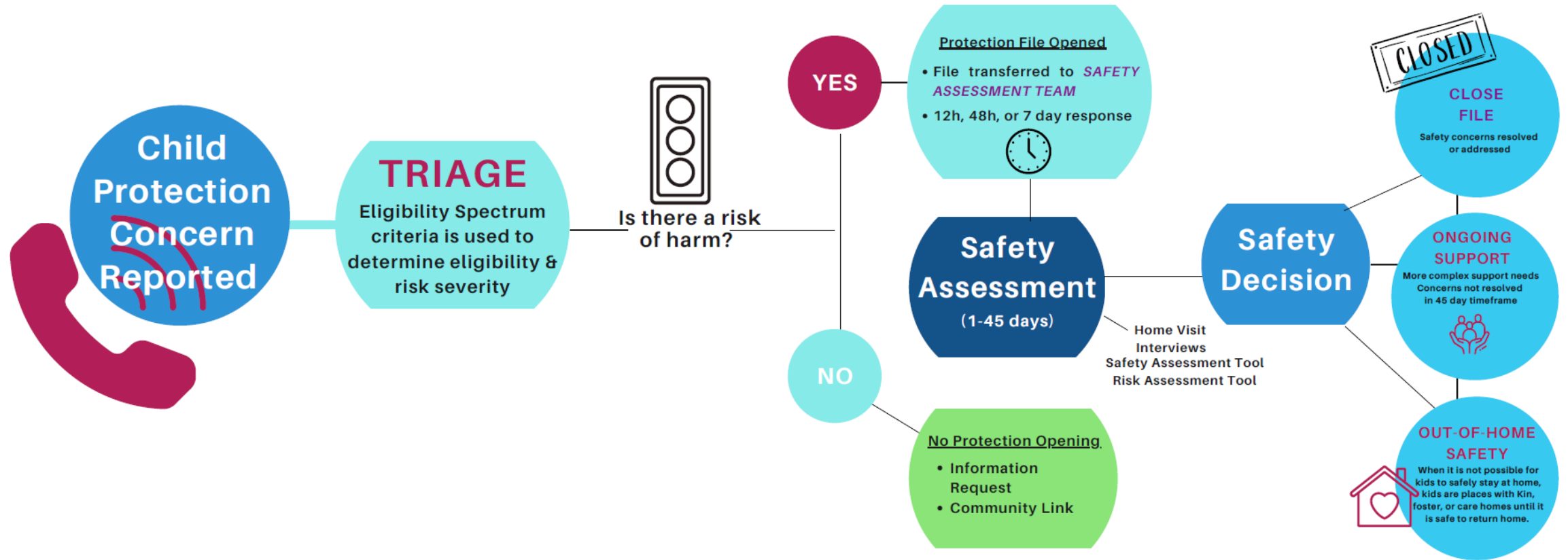


Serving Children, Youth and Families in Crisis



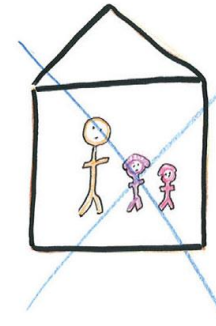
Safety Assessments (10%)

CHILD PROTECTION TRIAGE & WORKFLOW



Open Protection Cases (40%)

1. Daddy is never to be alone with Amelia & Alexandra.



2. When you visit Daddy, there will always be someone else there like Rebecca, Daddy's neighbours, Dan & Carol, or Daddy's friends, Mary & Fred.



SAFETY PLAN

for Amelia & Alexandra when they are visiting Dad so everyone knows they're safe.

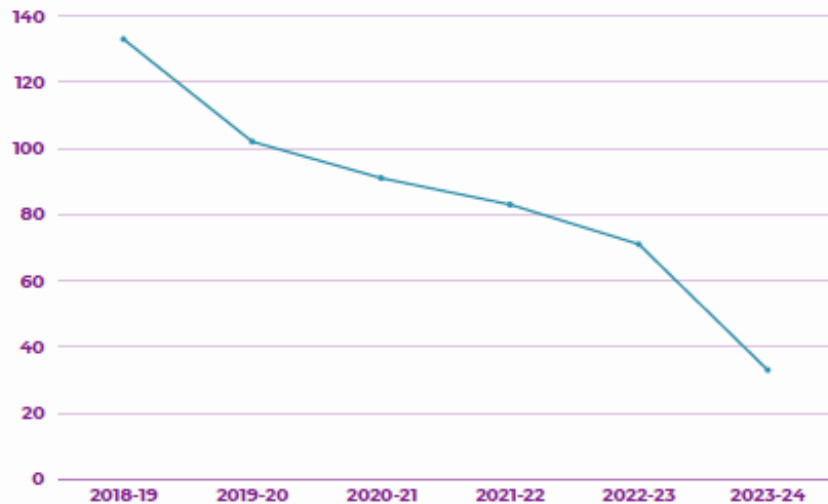
4. If Alexandra or Amelia need help with personal things, Daddy won't help them, Rebecca will.

3. When Alexandra & Amelia go to the beach or pool with Daddy, he won't come into the water with them.



Children and Youth In Care (40%)

Children & Youth in Care



Keeping Children & Youth Connected to Family, Culture, & Community

- We work in partnership with families and communities to keep children and youth safely in their homes.
- When children cannot remain with their primary caregivers, kin and alternate care placements are prioritized.
- We work hard to ensure that children and youth are residing with people they know, and stay connected to their family, culture, and community.

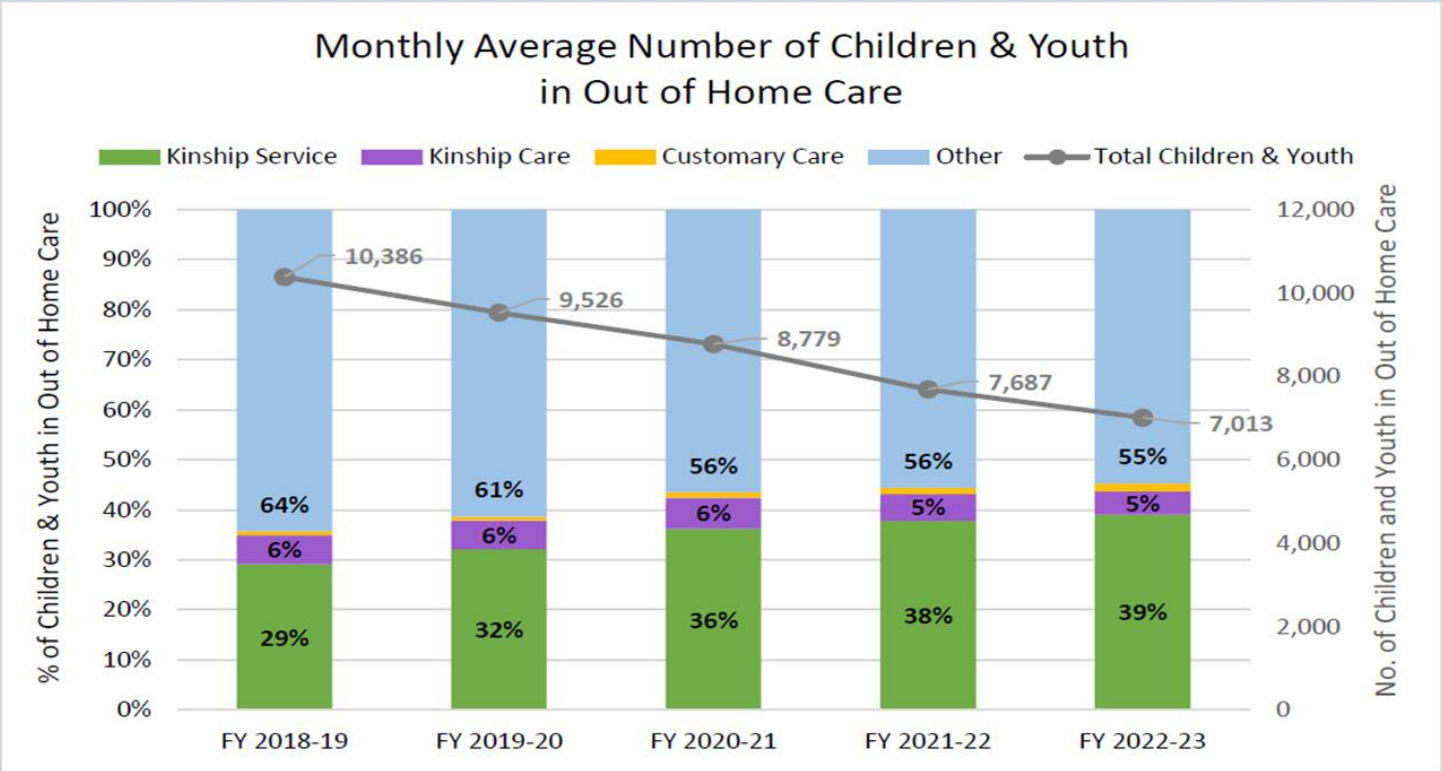


Children & Youth
in Care

33

Children and Youth moving to Permanency (10%)

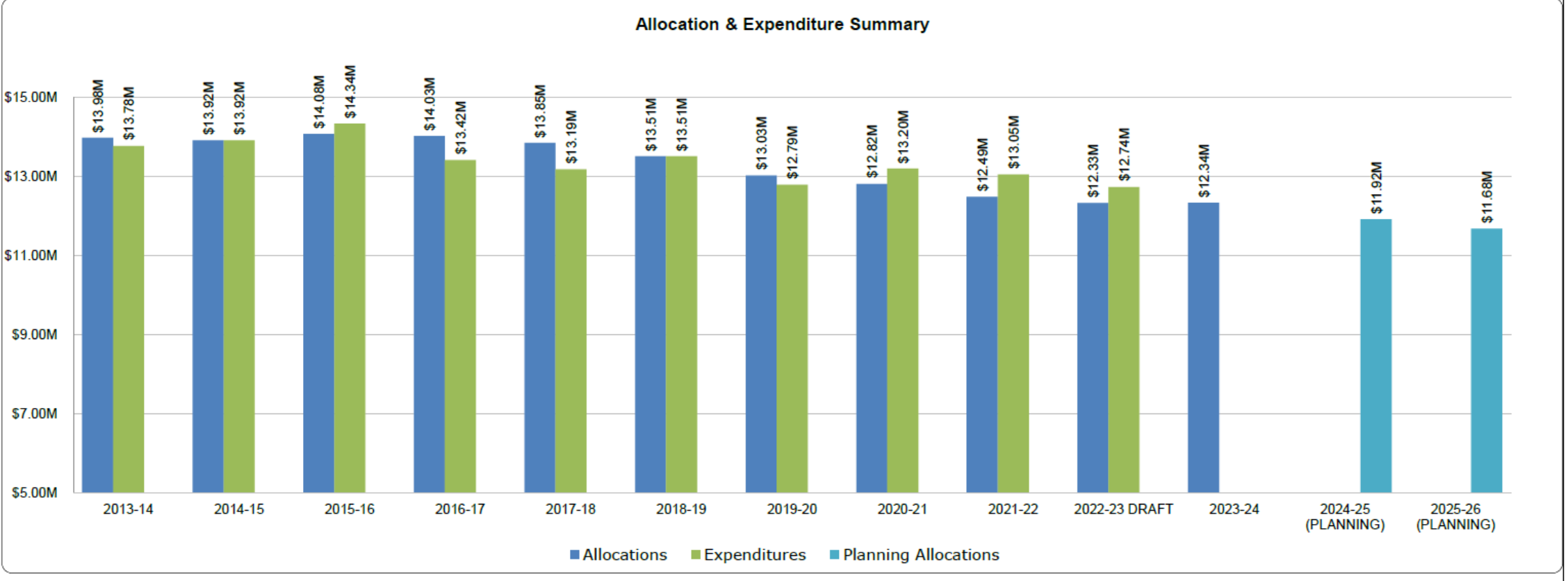
... the proportion of children and youth in out of home placements² residing with people they know increased from 36% to 45% in the last 5 years



Other includes children and youth in care by legal status or agreement (Temporary Care Agreement, Temporary Care & Custody, Interim Society Care, Adoption Consent, Extended Society Care; excluding kinship care or customary care, and kinship service.)

FCSRC Funding

1) MULTI-YEAR FINANCIAL SUMMARY



Complex Needs Crisis:

Child welfare agencies say shortage of foster families in Ontario 'deeply concerning'

'Quite simply, there are less and less families with the financial capacity and physical space to support a child or youth in need,' says the Ontario Association of Children's Aid Societies.

A boy on a futon in an office. Teens in budget hotels. How Ontario is failing kids who are 'too complex' for care

Last-resort placements are painting a picture of a situation where Ontario's most vulnerable children are the least likely to get help.

Child welfare at 'tipping point' over lack of support for youth with complex needs

Families unable to access timely treatment or care for their children are increasingly turning to child welfare agencies for help, according to the Children's Aid Society

Doug Ford pledges 'complete audit' of Ontario children's aid 'nightmare stories' in wake of Star investigation

Ford's comments came in response to a Star reporting that Ontario children with complex health needs are being housed in hotels, Airbnbs and office buildings because they are unable to get the specialized treatments they need.

A scenic landscape featuring a stone path that winds through tall, green grass. In the background, there are rolling green hills under a sky with scattered clouds. The path is made of large, flat stones and leads towards a prominent, rounded hill in the distance. The overall atmosphere is peaceful and natural.

The Path Forward... Challenges & Opportunities

Questions?

TOGETHER, A CARING COMMUNITY



October 30, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Community Services Committee**, wish to report and recommend as follows:

INFORMATION

1. Canada-Ontario Housing Benefit (COHB)

The Ministry of Municipal Affairs and Housing (MMAH) determines COHB funding allocations based on population, and the amounts provided to the County of Renfrew are comparable to those of municipalities of similar size. These allocations have fluctuated from year to year in line with the Province's nine-year funding plan for the program. It is important to note that the yearly allocation amounts reflect only the funds available for new households and do not account for the financial support continuing year after year for the ongoing and growing COHB caseload. By the end of this fiscal year, the County of Renfrew will have 325 households receiving COHB support—an increase of 40 households since April 1, 2024.

The County does not receive the funds directly; they are distributed by the Province to eligible households. Community Housing staff assist new COHB applicants in determining their eligibility and submitting their applications to the Province. Staff also support ongoing COHB recipients with annual eligibility reconfirmation if required. The County is reimbursed an administrative fee of \$250 per application, up to 5% of the total allocation.

The County of Renfrew has completed the required COHB Take-Up Plan for 2024-25, and the attached letter dated September 26, 2024, regarding the COHB allocation was initially to be held confidential but is now able to be shared publicly. An email received from the MMAH on October 2, 2024, confirmed that applications could begin being processed.

For the 2024-2025 allocation, new eligibility criteria have been introduced. A beneficial change in provincial policy is that Special Priority applicants (survivors of domestic violence and human trafficking) who are approved for COHB, will retain their position on the Renfrew County Housing Corporation (RCHC) centralized waitlist. This year, prioritization will shift from a first-come, first-served approach based on financial eligibility to focusing on survivors of domestic violence and human trafficking as indicated by provincial direction. COHB will be prioritized for households who have

disclosed these situations through the RCHC centralized waitlist or Ontario Works. Applications are not open to the general public due to the limited funding.

COHB Fiscal Allocations:

- 2020-2021: \$204,099
- 2021-2022: \$63,331
- 2022-2023: \$331,900
- 2023-2024: \$287,600
- 2024-2025: \$193,300

2. 2025 Ontario Works Program Delivery Funding

Attached is a memo dated September 6, 2024 from Jeff Bowen, Director of Social Assistance Programs Division regarding the Ontario Works Program Delivery Funding planning allocations for 2025.

3. Centralized Intake Update

Included with this report is a memo and a Question-and-Answer document from the Ministry of Children, Community and Social Services highlighting the Province's next steps regarding centralized intake in 2025. These changes will lead to the Ministry taking a larger role in the processing of Ontario Works applications submitted through the Social Assistance Digital Application (SADA) tool.

4. Employment Services Transformation 2025 Municipal Targets

Attached as information are the Ontario Works performance measures targets for 2025. As the Province takes on a larger role with social assistance applications, the local office will have an enhanced ability to provide person-centered supports. The objective is for municipal staff to focus on individualized assistance, linking clients to services that boost employability, increase their chances of securing sustainable employment, and decrease dependence on financial aid programs.

All of which is respectfully submitted.

Anne Giardini, Chair

And Committee Members: P. Emon, D. Grills, D. Mayville, N. Nicholson, G. Serviss

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



September 26, 2024

Your Worship
Warden Peter Emon
County of Renfrew
pemon@renfrew.ca

Dear Warden Emon:

Re: 2024-25 Confirmed Funding Allocations for the Canada-Ontario Housing Benefit (COHB) Program

I am pleased to write to you today with important details regarding your 2024-25 confirmed funding allocation for the COHB Program. I am sharing this information with you in confidence until it is announced publicly. As part of the protocol for Ontario Transfer Payment Agreements, all funding announcements must be made in consultation with the province, Canada Mortgage and Housing Corporation (CMHC), and the Service Manager(s).

As you know, our government understands the importance of housing that is affordable, and accessible, and that meets the needs of Ontario's diverse communities and populations. Since April 2020, over 26,500 households have been approved under the COHB program.

Thanks to your hard work over the last few years, as of April 1, 2024, the province is administering COHB benefits to approximately 285 households in your Service Manager area.

The province will continue to advocate strongly for additional federal funding under the National Housing Strategy (NHS), including its fair share for initiatives where Ontario is underfunded based on Core Housing Need. To this end, the province has finalized the terms of a COHB enhancement agreement that will result in \$14.7 million in additional federal funding for 2024-25 under the program's gender-based violence stream. This dedicated funding would be matched by the province. As such, Service Managers are encouraged to continue prioritizing survivors of domestic violence and human trafficking for COHB supports.

We are pleased to provide **your specific COHB funding allocation for the 2024-25 fiscal year to onboard new households**. Your confirmed allocation and target number of households is attached to this letter as Appendix "A" and is subject to the conditions identified below.

COHB Take-Up Plan

This year, the Ministry of Municipal Affairs and Housing (MMAH) is requiring Service Managers to complete a COHB take-up plan for new COHB households. The take-up plan is a projection of households to be onboarded to COHB for 2024-25. **Simply click on the link below for the take-up plan reporting template:** [2024-25 COHB Take-Up Plan](#)

In order to take up their allocations and onboard new households, Service Managers are required to first submit the take-up plans to the satisfaction of the ministry. The take-up plans must be submitted to the ministry within one week upon receipt of this letter.

To improve COHB resource planning, Service Managers are required to inform MMAH of any changes to the projected number of new households from the take-up plan per the existing quarterly reporting process.

Changes to COHB Requirements for Special Priority Policy Households

As you know, Service Managers are currently required to ensure that households who are on their social housing waiting list are removed from the list if the household begins to receive a monthly benefit under COHB. Ontario is waiving this requirement for households who are included in the Special Priority Policy (SPP) category under the *Housing Services Act, 2011*. **This means that for SPP households only, Service Managers are no longer required to remove the household from the social housing waiting list even if they accept a COHB benefit.**

MMAH is **strongly encouraging** Service Managers to allow SPP applicants to remain on their social housing waiting lists while they receive COHB. This approach aligns with the intent of the SPP, which is to help ensure that housing isn't a barrier to leaving a situation of abuse or trafficking. The terms of the waiver are set out in Appendix B to this letter.

I am pleased that our government is able to support the important work that you do to improve housing outcomes in your community. I look forward to continuing our work together.

Sincerely,



The Honourable Paul Calandra
Minister of Municipal Affairs and Housing

c. Craig Kelley, CAO/Clerk
Andrea Patrick, Director of Community Services
Mila Kolokolnikova, Team Lead, Regional Housing Services
Eastern Municipal Services Office

Appendix “A”

Funding Allocation – County of Renfrew

Program	2024-25 Allocation*	Target number of new households for 2024-25
Canada-Ontario Housing Benefit (COHB) Program	\$193,300	40

*The COHB planning allocation amount is used for planning purposes and reflects funding available to support new participants in the program up to June 30, 2025, including Service Manager’s administration payments and rent deposit (“first and last”) payments, where applicable. Please note that February 28, 2025, is the last day to process applications using the 2024-25 planning allocation.

Appendix “B”– Changes to COHB Requirements for Special Priority Policy Households

A significant number of SPP applicants decline COHB offers, which increases their risk of continuing to live in a dangerous situation as they wait for Rent-Geared-to-Income (RGI) assistance. The purpose of this waiver is to help remove barriers which may prevent survivors of abuse and trafficking from accepting COHB. MMAH is strongly encouraging Service Managers to allow SPP applicants to remain on their social housing waiting lists while they receive COHB. This approach aligns with the intent of the SPP, which is to help ensure that housing isn't a barrier to leaving a situation of abuse or trafficking.

Currently, under section 3.1(f) of Schedule C to the Ontario Transfer Payment Agreement (TPA) for the Canada-Ontario Housing Benefit (COHB) and under the COHB Program Guidelines, Service Managers are required to ensure that households who are on their social housing waiting list consent to being removed from and are removed from the list if the household is approved for and begins to receive a monthly benefit under COHB. Further, in order to be considered an “Eligible Household” for COHB, the household must agree to being removed from the Service Manager’s social housing waiting list if the household is approved for and begins receiving a COHB benefit.

Ontario hereby waives these requirements in relation to households who are included in the Special Priority household category under the *Housing Services Act, 2011*. For SPP households only, Service Managers are no longer required to remove the household from the social housing waiting list if they accept a COHB benefit. Service Managers may elect to treat SPP households as “Eligible Households” for COHB regardless of whether they have agreed to be removed from the social housing waiting list.

Social Assistance Programs Division
Social Assistance Performance and Accountability Branch
Director's Office
2 Bloor Street West, 25th Floor
Toronto, Ontario M7A 1E9
Tel: (416) 212-1246

September 6, 2024

Andrea Patrick
Director of Community Services
County of Renfrew
RR #5
Pembroke, ON K8A 6W5

Dear Andrea,

I am writing to inform you of the 2025 Ontario Works Program Delivery Funding (PDF) planning allocations for County of Renfrew from the Ministry of Children, Community and Social Services (MCCSS) in the amount of \$2,673,100, with details in Appendix A.

The ministry is no longer holding Ontario Works delivery partners' funding at their 2018 expenditure actuals. Instead, given the steady rise in caseloads, the ministry is reinstating the previous funding model with a few modifications to better address evolving needs.

The ministry has updated 2025 notional PDF allocations, as per the model, using monthly average caseloads from October 2022 to September 2024 (actual caseloads from October 2022 to June 2024 and projected caseloads from July 2024 to September 2024). 2025 funding has been adjusted to account for the applicable transfers related to the Employment Services Transformation (EST), including those sites that will begin Phase 3.

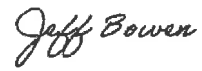
As in prior years, MCCSS will continue to provide an opportunity for one-time funding requests (i.e., related to EST transition and transformation costs, etc.). The new criteria will be communicated closer to 2025.

The ministry will soon provide details on the 2025 Ontario Works Service Planning Guidelines, including outcomes and performance measure targets set by the ministry.

Please contact me if you have any questions.

.../2

Sincerely,

A handwritten signature in cursive script that reads "Jeff Bowen".

Jeff Bowen

- c: Sophie Dwivedi, Program Supervisor
- Nancy Sauve, Director, Social Assistance Service Delivery – Central, East & North Regions
- Colleen Hardie, Director, Social Assistance Service Delivery – West and Toronto Regions
- Sunny Sharma, Director, Business Innovation and Implementation Branch

Appendix A: 2025 Ontario Works Planning Allocation by Program Component

Program Component	Program	Planning Allocation – Ministry Share
Program Delivery Fund – 100% Provincial*	Ontario Works Employment Assistance	\$581,900
Program Delivery Fund – 50/50 Funding	Ontario Works Administration	\$2,091,200
	Total	\$2,673,100

* After EST transfer

**Ministry of Children,
Community and Social
Services**

Social Assistance Program
Policy Branch
Social Assistance Programs
Division

2 Bloor St. West, 4th Floor
Toronto, Ontario M4W 3E2

**Ministère des Services à
l'enfance et des Services
sociaux et communautaires**

Direction des politiques relatives
aux programmes d'aide sociale
Division des programmes d'aide
sociale

2, rue Bloor Ouest, 4^e étage
Toronto, Ontario M4W 3E2

September 25, 2024

MEMORANDUM TO: Ontario Works Administrators
Municipalities and DSSABs
First Nations
Social Assistance Program Managers
Social Assistance Program Supervisors
ODSP Managers
ODSP Staff
First Nation Ontario Disability Support Program Sites

FROM: Jason Stanley, (A) Director
Social Assistance Program Policy Branch

SUBJECT: **Policy Changes to Support Centralized Intake**

Further to our communication on September 6, 2024, the ministry is moving forward with policy changes to support the implementation of Centralized Intake.

Background

Effective October 1, 2024, regulatory changes will be in place to designate the Ministry as the Ontario Works delivery agent in 10 municipal geographic areas of the province and designate these Consolidated Municipal Service Managers (CMSMs) as delivery partners.

The ministry will be responsible for initial eligibility decisions, including authorization of initial payment and notifying applicants in these 10 geographic areas:

- City of Hamilton
- City of Kawartha Lakes and County of Haliburton
- County of Brant and City of Brantford
- County of Northumberland

- County of Peterborough and City of Peterborough
- District Municipality of Muskoka
- Norfolk County and Haldimand County
- Regional Municipality of Niagara
- Regional Municipality of Peel
- Regional Municipality of York

Where the Ministry is the delivery agent, Dr. Andres Laxamana will be the Ontario Works Administrator.

Full implementation in the remaining municipalities and DSSABs across the province will be completed in 2025.

Changes to Ontario Works Policy

To support Centralized Intake, the following Ontario Works policy changes will impact both delivery agents and delivery partners across the province.

<p>Overview of Ontario Works – Roles and Responsibilities</p> <ul style="list-style-type: none"> • OW Directive 1.1 	<p>Roles and responsibilities of delivery agents and delivery partners, including</p> <ul style="list-style-type: none"> • Ministry as Delivery Agent • Municipalities/DSSABs as Delivery Partners • Municipalities, DSSABs and First Nations as Delivery Agents <p>Information has been streamlined and updated</p>
<p>In-person Services</p> <ul style="list-style-type: none"> • OW Directive 2.1 • OW Directive 9.1 	<p>All delivery agents and delivery partners must submit applications through Social Assistance Digital Applications (SADA) to enable the consistent use of the Risk-Based Eligibility Determination (RBED) assessment tool</p> <p>The initial point of contact is the date that SADA is completed</p> <p>First Nations delivery agents who do not use SAMS or SADA should follow their existing practices</p>
<p>No Response</p> <ul style="list-style-type: none"> • OW Directive 2.1 • ODSP Directive 1.1 	<p>If a caseworker is unable to contact an applicant a “no-response” letter can be sent after 2 attempts to contact the applicant, 4 days from the initial attempt</p>

	<p>Applications can be relaunched if applicant makes contact after receiving letter</p> <p>It is recommended that Delivery Agents follow the Ministry process to attempt to reach client 2 times before issuing a no response letter</p>
<p>Eligibility</p> <ul style="list-style-type: none"> • OW Directive 2.1 • OW Directive 9.1 • ODSP Directive 1.1 • ODSP Directive 3.1 	<p>List of what information must be verified remains the same</p> <p>Discretion can be applied on how and when verification is completed (during application process or immediately after grant)</p> <p>Remove “visual” requirement for verification</p>
<p>Third Party Checks</p> <ul style="list-style-type: none"> • OW Directive 2.1 • OW Directive 9.1 • ODSP Directive 1.1 • ODSP Directive 3.1 	<p>Additional 3rd party checks not included in the RBED result will not be mandatory before grant. Delivery agents can use discretion on how and when third party checks should be completed as part of the case review process</p> <p>Mandatory verification for Employment Insurance, Ministry of Transportation, and Family Responsibility Office has been removed, third party checks to be verified as required</p> <p>Clarify that</p> <ul style="list-style-type: none"> • All applications must have consents signed either electronically or on paper • Verbal authorization will no longer be accepted
<p>Overpayment</p> <ul style="list-style-type: none"> • OW Directive 9.3 • OW Directive 9.6 	<p>Ontario Works offices in the 10 geographic areas will refer “new inactive” overpayments to the Financial Services Unit within the Ministry’s Social Assistance Central Services Branch</p> <p>The process for all other Ontario Works delivery agents remains unchanged</p>

Contact

social.assistance.program.policy@ontario.ca

Sent from

Jason Stanley, (A) Director, Social Assistance Program Policy Branch

MINISTRY OF CHILDREN, COMMUNITY AND SOCIAL SERVICES

Centralized Intake Update

Questions and Answers

What is Centralized Intake?

Centralized Intake is a process designed to simplify the Ontario Works application process for clients and streamline municipal administrative burden by transferring the responsibility for making initial eligibility decisions on Ontario Works applications and notifying applicants from Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs) to the province.

Why is intake being centralized for Ontario Works?

The Ontario Government remains committed to a more efficient social assistance system that focuses on people and helps them achieve sustainable employment and independence, where possible. Centralized intake aims to:

- Improve the applicant experience through a fast, seamless, modernized intake experience,
- Reduce the administrative burden for clients and staff,
- Deliver a consistent and accountable process,
- Free up municipal capacity to focus on high impact person supports, and
- Reduce duplication of work between the Ministry and Municipalities.

How will people apply for Ontario Works when the Centralized Intake model is implemented?

In the updated process online applications and phone applications will continue to be utilized as the main method for applying:

1. **Online Application:** Applicants can still apply online through the official website. This method remains convenient and accessible.
2. **Phone Application:** Applicants can continue to apply over the phone by calling ServiceOntario. Trained staff will continue to guide them through the application process.
3. **In-person applications:** Cohort 1 in-person services will be via ODSP offices. If/when an applicant shows up in the local ODSP office, they will be provided the information on how to apply online or via phone. Centralized intake staff will be responsible for any appointments that are required for Ontario Works applicants. Applicants will have access to a phone and/or public access

terminal via ODSP offices to begin the application process. The long-term solution for in-person services is to be determined.

Is there an in-person option for clients who visit an Ontario Works office to apply for Ontario Works?

As part of our commitment to a seamless experience, we are implementing a “no wrong door” approach with municipal offices. While local municipal offices will no longer accept applications directly, they will continue to provide valuable assistance to applicants. Specifically, they can offer information and guidance regarding the online and phone application processes.

Which geographic areas are impacted by these changes?

Centralized Intake will be implemented across all 47 geographic areas of the province. An initial 10 sites will be impacted by these changes, with more sites to come on board later, with the date and time to be determined. The initial 10 sites which will go-live this Fall 2024 include:

- City of Brantford
- City of Hamilton
- City of Kawartha Lakes and County of Haliburton
- City of Peterborough and County of Peterborough
- County of Northumberland
- District Municipality of Muskoka
- Norfolk County and Haldimand County
- Regional Municipality of Niagara
- Regional Municipality of Peel
- Regional Municipality of York

Which elements of intake is the province taking on as part of this work?

The ministry will handle initial eligibility decisions for most applications, excluding a few specific types. Municipalities will continue to manage emergency assistance and temporary care assistance as well as under 18 applications and ongoing eligibility reviews.

We will further clarify roles and responsibilities between the province, municipalities and District Social Services Administration Boards (DSSABs) as we mature the model to further improve and streamline the delivery of social assistance.

What is the longer-term plan for having the province take on all intake decisions across the province?

Full implementation, across the province, will be completed in 2025. We will keep you updated as work progresses over the coming weeks and months.

How is the province collaborating with municipalities and DSSABs to improve and enhance centralized intake?

We continue to actively engage our municipal and DSSAB partners to ensure that we remain aligned on this collaborative approach to improve our program delivery to best support Ontarians. Building on past feedback received from engagement tables, user research and our municipal partners, our goal is to empower municipal governments to prioritize person-centered services.

How will the ministry be engaging ODSP staff?

While there will be minimal impact on their day-to-day activities, we are committed to supporting ODSP teams during this transition, and operational readiness and change management processes are being developed. This includes:

- ODSP onsite visits for the 10 offices to socialize IBAU processes, meet and greets with staff, and providing an opportunity for questions and answers,
- Providing job aids and resources to support Ontario Works/Centralized intake related questions and to potential support walk-ins,

Will municipalities still be asked to deliver “life stabilization” (person-centered) supports for ODSP clients, or to people in crisis or who are supported by other municipal programs?

No. The province will be taking on the Centralized Intake function, but there will be no realignment of the delivery of person-centered supports. Provincial local offices will continue to deliver person-centered supports to ODSP clients and municipalities will continue to deliver person-centered supports to Ontario Works clients.

Moving forward, we will continue to work with municipal partners to focus on helping Ontario Works clients achieve sustainable employment and independence.

Will there be impacts to First Nations delivery agents?

These changes do not impact First Nations Ontario Works delivery.

How will this impact my funding?

There are no impacts at this time to funding arrangements as a result of the amendments. Recognizing that the Ontario Works caseload has been increasing since the pandemic, we are updating municipal funding allocations for 2025. No municipalities will experience a reduction.

Who should I contact if I have additional questions?

If you have any questions, please speak with your manager or you can send an email to ci.communications@ontario.ca.

Social Assistance Programs Division
Social Assistance Performance and Accountability Branch
Director's Office
2 Bloor Street West, 25th Floor
Toronto, Ontario M7A 1E9
Tel: (416) 212-1246

September 12, 2024

Andrea Patrick
Ontario Works Administrator
County of Renfrew
RR #5
Pembroke, ON, K8A 6W5

Dear Andrea,

I am writing to inform you of the 2025 Ontario Works performance measures and corresponding targets for the County of Renfrew from the Ministry of Children, Community and Social Services (MCCSS).

The targets set against the performance measures as shown in Appendix A, are set by the ministry, and will be added to the TPON budget template on your behalf.

Should you have any questions, please contact your Program Supervisor.

Sincerely,

Jeff Bowen

c: Nancy Sauve, Director, Social Assistance Service Delivery – Central, East & North Regions
Colleen Hardie, Director, Social Assistance Service Delivery – West and Toronto Regions
Sunny Sharma, Director, Business Innovation, and Implementation Branch
Sophie Dwivedi, Program Supervisor

.../2

Appendix A: 2025 Ontario Works Performance Measures and Targets

Performance Measure	Target
Percentage of Ontario Works adults and ODSP non-disabled adults with participation requirements that have a proper Action Plan created	100%
Percentage of Ontario Works adults and ODSP non-disabled adults with participation requirements who are referred to Employment Ontario (EO)	51%
Percentage of Ontario Works cases (individual or family units) that exited to employment	14%
Percentage of Ontario Works cases (individual or family units) who exited the program for any reason and return within one year	32%

October 30, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Mesa – Update

Since March 2024, Mesa Paramedic outreach teams, with the County of Renfrew's Emergency Services Department, have had approximately 1,480 encounters with individuals.

Of these encounters, approximately:

- 1,257 occurred in the City of Pembroke
- 1,229 were with an individual who identified as experiencing homelessness, addictions, and mental health challenges
- 96 were follow-ups post 911 activation
- 282 resulted in 911 and emergency department diversions

Of the 1,480 encounters with individuals and Mesa Paramedics, who are working in collaboration with Caseworkers from Mental Health (Pembroke Regional Hospital), Addictions (MacKay Manor, and Renfrew Victoria Hospital), and the Community Services Department, care coordination outcomes included:

- 482 encounters of collaboration with organizations (including but not limited to Community Services Department, Community Mental Health, and Food Banks) to provide immediate resources to individuals)
- 157 referrals made to Community Services
- 49 referrals to Addiction Treatment Services (ATS)
- 27 referrals to Community Withdrawal Management Services (CWMS)
- 27 referrals made to Renfrew County Housing Corporation

Attached for information is a letter from the Warden to the Honourable Michael Tibollo, Minister of Health, regarding provincial investment for sustainable funding for the Mesa wellness initiative.

2. Renfrew County Virtual Triage Assessment Centre (RC VTAC) – Update

On Monday, September 9, 2024, RC VTAC opened its newest assessment centre in the Town of Petawawa at the Petawawa Centennial Family Health Centre. This Paramedic-led clinic runs every Monday from 8:30 a.m. to 12:00 p.m. Since opening there have been three clinics that have treated 15 patients.

3. **Emergency Services Department – Awards**

a. **Governor General's Exemplary Service Award**

The Emergency Services Department is pleased to report that four County of Renfrew Paramedics have received the Governor General's Emergency Medical Service Exemplary Service Awards for 2024 at the Ontario Association of Paramedic Chiefs (OAPC), fall meeting. Paramedics Heather Lavigne, Brent Daechsel, John Greene and David Rowe have all received the honour from Canada's Surgeon General, Major General Marc Bilodeau, serving as the official representative of the Governor General of Canada, Her Excellency the Right Honourable Mary Simon. The Governor General makes Exemplary Service Medals available for emergency medical services professionals as part of the Canadian Honours Programme. The award was created in 1994 and is available to eligible members of pre-hospital emergency medical services who have served for at least twenty years in a meritorious manner and have performed their duties in an exemplary manner, characterized by the highest standards of good conduct, industry, and efficiency. To qualify, at least ten of these years of service must have been street-level duty involving potential risk to the individual.

b. **Ontario Association of Paramedic Chief (OAPC) Humanitarian Award**

The OAPC Humanitarian Award (introduced in 2012) recognizes an act or acts of unselfish donation of time and/or money by paramedic or emergency medical services professionals to relieve the suffering of humanity. Such activities may include disaster relief (at home or abroad) or the compassionate and altruistic support provided to refugees. Acting Commander Steve Osipenko was the recipient of the 2024 Humanitarian Award. Acting Commander Osipenko was one of the key organizers of the County of Renfrew Christmas Toy and Food Drive. Since its inception, the now annual event has collected thousands of items of food and toys and more than \$20,000 for the local food banks. He also contacted Global Medic and travels to Toronto a couple of times a year, returning with an ambulance full of food that is distributed to five local food banks. He further gives time by volunteering with the Township of Horton for the past 23 years.

c. **McNally Project Award for Emergency Scholars**

On September 23, 2024, the McNally Project announced that Chelsea Lanos, Acting Commander, was selected as the recipient of the 2024 McNally Project Emerging Scholar Award. One of the primary goals of the McNally Project is to cultivate a vibrant research culture within paramedicine, encouraging paramedics to engage in evidence-based practices and contribute to the academic growth of the profession. Chelsea is a leading example of this initiative in action. Her ability to spearhead multi-disciplinary collaborations, mentor emerging researchers, and navigate complex research demonstrates the impact of building capacity from within the paramedic community. By expanding research skills and knowledge within the field, she is setting a new standard for paramedic-led research in Canada and internationally.

4. Palliative Approach to Care – Bonnechere Manor

The Collaborative Project to Sustain a Palliative Approach to Care in Long-Term Care is a best practice initiative led by Ontario Centres for Learning Research and Innovation in Long-Term Care. Partnered with the Champlain Hospice Palliative Care Program, Bruyere and Palliative Care Consultants Network, a vast collective of palliative care expertise is leveraged to integrate and strengthen palliative care in long-term care homes across Ontario.

As a participating member of the collaborative, the Bonnechere Manor team was recently awarded a Certificate of Achievement in recognition of efforts undertaken to integrate a palliative approach to care. The project focuses on strategies to improve resident quality of life; support families during the illness of their loved ones and during bereavement; provide team members support and education; and support the continuous improvement of palliative care.

5. Opportunities to Enhance Seniors Care Services

Converging health care supply and demand challenges, particularly as it relates to an aging population, continue to grow. The current Renfrew County wait list for long-term care placement highlights this phenomenon. The soon to be realized addition of long-term care beds within the County is a welcome reprieve for applicants and families awaiting long-term care placement.

While long-term care placement is a resource highly sought after, it is common knowledge that the vast majority of older persons with a chronic illness wish to remain in their own homes as long as possible. Many could be supported adequately to do so where resources are in place to bridge the gap between independent living and long-term care placement.

Campuses of care are an Ontario born initiative leveraged province wide that serve as proven means of supporting aging populations and sustaining health care systems. By way of offering a full continuum of resident care options, affected seniors are afforded the opportunity to receive predictable, coordinated support in the least intrusive and most cost-effective setting while remaining in contact with their community and social network.

In support of a broad ranging campus of care concept, Expression of Interests (EOIs) are currently being received by the Ontario government for those wishing to apply for hospice residence beds. The Ministry is planning to expand palliative care services with end-of-life care available in several types of care settings, providing comfort and dignity within communities.

To support the expansion of hospice residence beds across the Province, the Ontario government has allocated funds for operational costs and capital grants associated with

these new beds. To date, five adult hospice residence beds and 12 pediatric hospice residence beds have been allocated. The Ministry of Health is now seeking proposals to allocate the remaining 79 adult hospice residence beds.

With the anticipated presentation of opportunities for expansion of services in support of a continuum of care model, the Health Committee adopted the following resolution:

RESOLUTION NO. H-C-24-10-126

THAT the Health Committee directs staff to explore current and future grant and funding opportunities to find solutions for the expansion of seniors and compassionate care housing incorporating a campus of care model on the lands currently occupied by or adjacent to Bonnechere Manor, Renfrew and/or Miramichi Lodge, Pembroke; AND THAT the Development and Property and Community Services departments be engaged as required.

RESOLUTIONS

6. Business Case – Food Service Worker Hours – Miramichi Lodge

RESOLUTION NO. H-CC-24-10-127

Moved by Chair

Seconded by Committee

THAT County Council approve an additional 1,668 hours per year of part-time Food Services Worker hours at Miramichi Lodge effective November 1, 2024.

Background

Business Case is attached.

7. Business Case – Housekeeping Aide Hours – Miramichi Lodge

RESOLUTION NO. H-CC-24-10-128

Moved by Chair

Seconded by Committee

THAT County Council approve an additional 1,508 hours per year of part-time Housekeeping Aide hours at Miramichi Lodge effective November 1, 2024.

Background

Business Case is attached.

8. North Renfrew Long-Term Care Services Inc. Home Funding

RESOLUTION NO. H-CC-24-10-129

Moved by Chair

Seconded by Committee

THAT County Council approve that the North Renfrew Long-Term Care Services Inc. be provided \$85,851 due to a revision of their 2021 Ministry of Long-Term Care reporting.

Background

As noted in the attached request, in early 2024 the Treasurer met with North Renfrew Long-Term Care Services Inc. It was indicated that adjustments may be required to their 2020 and/or 2021 financial statements due to changes made during the Ministry annual reconciliation process. Upon review of the letter of understanding between the County of Renfrew/City of Pembroke and the North Renfrew Long-Term Care Services Inc., staff can see no reason why such a change would not result in adjusting the County of Renfrew/City of Pembroke contribution for those effected years, however, such a decision will ultimately rest with the members of County Council.

BY-LAWS

9. **Bonnechere Manor Senior Adult Day Program Base Funding Increase**

RESOLUTION NO. H-CC-24-10-130

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law authorizing the Warden and Chief Administrative Officer/Deputy Clerk to sign the Community Support Services Funding Increase Agreement for base funding in the amount of \$17,400 and one-time funding in the amount of \$3,070 in the fiscal year 2024/25 with Ontario Health.

Background

Attached is the 2024/25 Community Support Services 4% Increase Agreement from Ontario Health East advising that the Bonnechere Manor Senior Adult Day Program will receive base funding in the amount of \$17,400 and one-time funding in the amount of \$3,070 in the fiscal year 2024/25 to support a 3% increase for workforce compensation and a 1% increase for general costs in the community services sector.

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: P. Emon, D. Grills, V. Jahn, J. Murphy, N. Nicholson, R. Weir, M. Willmer

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

September 26, 2024

Hon. Michael A. Tibollo
Ministry of Health
Frost Building South, 7 Queens Park Circle
Toronto, ON
M7A 1Y7
Michael.Tiboloco@pc.ola.org

RE: Provincial Investment Sustainable Funding for Mesa

Dear Minister Tibollo:

It was indeed a pleasure meeting with you earlier in the year at Queen's Park, where the County of Renfrew introduced a rural solution to mobile crisis response teams – the Mesa wellness initiative. We were also grateful for our many conversations during the AMO conference, discussing how Mesa fits in with your overall future outlook to addressing challenges with mental health and addiction treatment programs.

While we understand the current call to action for the HART hub models, we are intrigued and encouraged by the funding announcements for direct crisis response models in Lambton County, Thunder Bay and, most recently, Barrie/Simcoe County. The County of Renfrew has submitted an Intent to Apply for a HART hub, along with our Mesa partnership table, but remain hopeful that you will recognize that our program merits standalone funding.

Funding Request

The County of Renfrew has a proven track record of innovative and successful responses to complex problems. The Mesa model is no exception. Sustained *operational funding for Mesa invests in a successful program that positively impacts Ontario's addictions and mental health challenges and simultaneously eliminates homelessness*. With operational funding, Mesa will be sustainably implemented with an impact measurement tool, setting it up to be adapted and scaled in communities across Ontario. This investment provides operational funding for the Mesa team, including the creation of an evidence-based performance measure to effectively address the complexities of our intertwined mental health, addiction and homelessness crises.

Financial Request Details

The County of Renfrew continues to demonstrate innovation through initiatives such as the Community Paramedic Program and the Renfrew County Virtual Triage Assessment Centres (RC VTAC), successful models that benefit both our residents and the Government of Ontario.

To further our efforts, we are seeking annual funding of \$2.1 million for the operations of Mesa.

Operations

- Staff support for Mesa system design, evaluation and coordination: \$250,000
- Program support for Mesa operations (2 teams with crisis support members): \$1.8 million

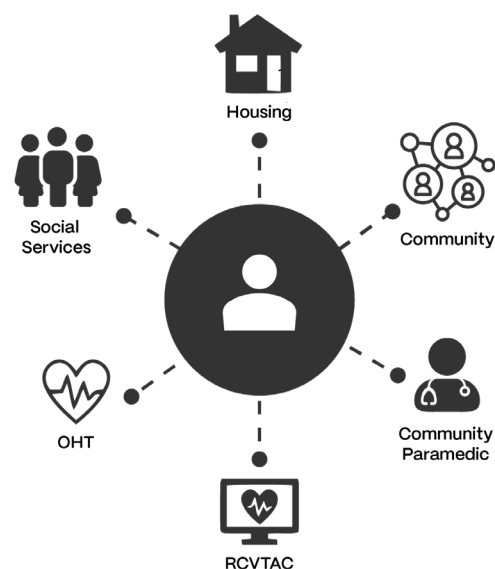
This meets urgent needs, fills identified gaps, and provides an effective intervention consistent with the Government of Ontario objectives.

Executive Summary

Our communities are facing urgent housing, mental health, substance use, overdose and addiction crises, challenging service capacity to deliver basic health and social services and profoundly affecting people's lives. In addition to the pressure on our systems, many of our communities are rural, remote and often isolated from services. In response to the urgency of these complex challenges, Mesa was initiated in early 2024 as an emergent response to address the critical needs of our most vulnerable populations.

Mesa was designed as a coordinated and integrated approach to address the intersections of the mental health and addiction, housing and homelessness crises. It is an innovative and evidence-informed collaborative model that focuses on compassionate, trauma-informed care and local needs. This interdepartmental municipal approach aligns Emergency Services, Community Services and Development and Property resources with community partners' expertise and programs. The Mesa team works collaboratively to coordinate services and navigate a pathway for vulnerable community members to receive the right support and resources at the right time and in the right place.

The Mesa Model



Wrap Around Care

- ✓ Access to primary care (VTAC, OHT)
- ✓ Behavioural therapy support (Community Partners)
- ✓ Case management
- ✓ Trauma informed support (anxiety, pain management)
- ✓ Housing support

The Mesa user experience is being tracked and measured with a priority on real-time, person-specific data in a way that respects privacy. We coordinate data, case management and shared consent, building a structure

and pathway for Mesa to be woven into our municipal and partner system structures. Client confidentiality is a priority and balanced with the need for data sharing to support person-centered, coordinated care.

Through an engagement and prevention strategy and in moments of crisis, Mesa team members, a Community Paramedic and Mental Health / Addictions Worker respond to a person's immediate needs, fill the gap and then work towards building a system that provides a seamless, wrap-around approach to caring for people in an intertwined crisis of addiction, mental health and housing. The flow, timeliness and tracking of support is critical to a person's success.

Impact and Outcomes

Our Story

Telling the human stories behind these crises is essential to shifting the narrative and changing both the stigma and trajectory of addiction, mental health, and homelessness. Unique in our collective and compassionate approach, the transformative work in Renfrew County was documented in the [CBC Mesa documentary](#), and captures the impact, passion and emotion behind the struggle. CBC's Omar Dabaghi-Pacheco and producer Ryan Garland effectively share the stories of compassion and connection that are integral to the success of the Mesa program. Humanizing the work is an essential part of understanding and healing the root causes behind the addictions, mental health struggle and homelessness. This is upstream work that understands the need for connection, trust and a coordinated approach to help navigate existing health and social systems and simultaneously create new pathways and structures. Disrupting the trauma cycle requires both understanding and compassion as well as supportive systems and health care services.

Impact Measures

In the first 6 months of operation, Mesa is having a profound impact on our most vulnerable people and the structural systems that have required re-alignment is profound. It diverts calls from high-cost emergency department utilization, saving lives and providing appropriate, compassionate care in the community. The financial impact of these interventions are being tracked and already demonstrates success through diversions, avoiding hospitalization, providing appropriate and local mental health and addictions interventions and prioritizing housing. Since March 2024 to September 1st, 2024, the Mesa team has documented 1,149 interactions and is servicing 110 registered patients. In addition, the following reflects community wide engagement and impact of Mesa initiatives:

Key 2024 Outcomes

- March 2024 - Mesa team launches with a dashboard measuring tool to track program performance measures.
- April 2024 - *Affordable Housing Summit* - the County hosted an affordable housing summit to learn, share knowledge and build partnerships.
- May 22, 2024 - *Mesa Gathering* - a community engagement workshop with 180 participants and 49 collaborating agencies. ***See Mesa Gathering Document***
- May 2024 - County of Renfrew partners with the Town of Deep River to purchase an unused school building and repurpose an existing asset for the creation of affordable housing and community space.

- June 2024 - *Expressions of Interest* submitted for collaborative development projects to support affordable housing builds in 2025.
- July 2024 - County of Renfrew and Carefor partner for the creation of supportive bridge housing in the City of Pembroke.
- July 2024 - Renfrew County Housing Corporation prioritizes a shared vision with Mesa moving forward. ***See RCHC Report***

Since its inception, the Mesa team has built trust and connection with our region's highest risk population. Mesa works collaboratively with clients and multi sector service partners, including health, social, private sector developers, plural sector, not for profit, financial, legal and community expertise, to coordinate immediate access to health, social, financial and housing needs. Together, we determine what is possible. With provincial investment in this proven model, we will make a profound impact on Ontario's mental health and addictions crisis.

We anxiously look forward to your feedback and support for this important program.

Please contact my office directly should you have any questions.

Warm regards,



Peter Emon, Warden
County of Renfrew

c. MPP John Yakabuski, Renfrew-Nipissing-Pembroke



Business Case - Staffing Report

Date: October 16, 2024

Department: LTC – Miramichi Lodge

Report Prepared by: Mike Blackmore, DLTC

Proposal	Addition of 1,668 hours per year of part-time Food Service Worker hours.
Positions Union <input checked="" type="checkbox"/> Non-Union <input type="checkbox"/>	Food Service Workers are unionized members of CUPE Local 3586.
Summary <ul style="list-style-type: none"> • Background • Discussion 	<p>Background Food Service Workers (FSWs) play a critical role in the residents’ health and over all wellbeing. As part of the Home’s interdisciplinary team, they assist in delivering quality meals, verifying resident diet orders and adhering to legislated requirements under the Fixing Long-Term Care Act, 2021, as well as strict food safety regulations to ensure overall compliance with Ministry Standards.</p> <p>FSWs help to enhance quality of life by assisting in creating the optimal pleasurable dining experience for all residents. On a daily basis, they perform vital tasks such as; serving nutritious and appetizing meals, providing appropriate diet orders, cleaning/sanitizing dining rooms and food prep areas, prepping food, nourishments and beverages as well as completing additional tasks as assigned.</p> <p>Discussion Recruitment and retention efforts for part-time FSWs have been difficult with limited qualified candidates applying to previous postings.</p> <p>The implementation of the additional FSW hours allows for existing 5 hour shifts to increase to 8 hours,-creating a more desired schedule for retaining and recruitment of staff, an improved dining experience for residents as well as enhanced infection control measures.</p>

Recommendation	<p>THAT the Health Committee recommend to County Council that approval of an additional 1,668 hours per year of part-time Food Service Worker hours at Miramichi Lodge be approved effective November 1, 2024 AND FURTHER THAT the Finance and Administration Committee be so advised.</p>								
Financial Considerations	<p>Food Service Worker is a unionized position funded under LTC - Level of Care Other Accommodation. Total cost \$61,652</p> <table border="1" data-bbox="646 448 1520 521"> <thead> <tr> <th>Status</th> <th>Hours</th> <th>Salary</th> <th>Benefits</th> </tr> </thead> <tbody> <tr> <td>PT FSW</td> <td>1,668</td> <td>\$ 51,678</td> <td>\$ 9,974</td> </tr> </tbody> </table>	Status	Hours	Salary	Benefits	PT FSW	1,668	\$ 51,678	\$ 9,974
Status	Hours	Salary	Benefits						
PT FSW	1,668	\$ 51,678	\$ 9,974						



Business Case - Staffing Report

Date: October 16, 2024

Department: LTC – Miramichi Lodge

Report Prepared by: Mike Blackmore, DLTC

Proposal	Addition of 1,508 hours per year of part-time Housekeeping Aide hours.
Positions Union <input checked="" type="checkbox"/> Non-Union <input type="checkbox"/>	Housekeeping Aides are union members of CUPE Local 3586.
Summary <ul style="list-style-type: none"> • Background • Discussion 	<p>Background Housekeeping Aides (HA) ensure a clean, sanitary and safe home-like environment. They perform preventive cleaning tasks and custodial duties in all areas of the Home, ensuring the Home environment meets the physical, psychological, social and spiritual needs of each resident/family. HAs ensure the neatness and cleanliness of resident’s living rooms and common areas such as dining areas but not limited to rooms and equipment including; furniture, clothes closets, mobility devices, tub/bathrooms, utility rooms and serveries.</p> <p>Critical to maintenance of infection control measures they also perform floor maintenance programs, deep cleaning programs, carbolizing, waste management and transportation of clean and soiled linens in resident home areas.</p> <p>Discussion The implementation of the additional hours will be assigned to existing and experienced part time staff toward assurances that enhanced environmental cleanliness and required infection prevention and control measures are maintained.</p>
Recommendation	THAT the Health Committee recommend to County Council that approval of an additional 1,508 hours per year of part-time Housekeeping Aide hours be approved effective November 1, 2024 AND FURTHER THAT the Finance and Administration Committee be so advised.

Financial Considerations

Housekeeping Aide is unionize position funded under LTC - Level of Care Other Accommodation.
Total cost \$64,069

Status	Hours	Salary	Benefits
Part Time	1,508	\$ 54,527	\$ 9,542



NORTH RENFREW LONG-TERM CARE SERVICES INC.

P.O. Box 1988 • 47 Ridge Road • Deep River, Ontario K0J 1P0 • Tel: 613-584-1900 • Fax: 613-584-9183
E-mail: nrltc@nrltc.ca • Web Site: www.nrltc.ca

September 26, 2024

Daniel Burke
Treasurer
County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5

Dear Daniel,

Subject: Shortfall in 2021 Long Term Care Funding

Further to our discussions at the meeting on February 5th of this year with yourself and our auditors, the 2021 Long Term Care Annual Reconciliation Return (ARR) has now been finalized by the Ministry of Long-Term Care and we can confirm an unexpected 2021 funding shortfall of \$85,851.

This 2021 funding shortfall arose due to an error in our understanding of the 2021 Long-Term Care grant calculation that incorrectly rebalanced surplus funding available for Nursing and Personal Care - \$126,156 against shortfalls in funding to cover other costs: Program and Support shortfall -\$38,539, Raw Food shortfall -\$1,766, and Other Accommodation costs shortfall \$130,126

It has since been clarified that only funding shortfalls for Program and Support and Raw Food costs are eligible for this rebalancing of the \$126,156 surplus funding from Nursing and Personal Care and that Other Accommodation shortfalls are not in fact eligible for this transfer of funding. This means that only \$40,305 of the Nursing and Personal Care surplus was retained instead of the full amount, leaving an unexpected recovery of \$85,851.

Due to this calculation error, the full 2021 annual funding of \$140,959 from the County of Renfrew Grant was returned as surplus when in fact the surplus should have been \$55,108 (\$140,959 - \$85,851).

All other 2021 funds being recovered by the Ministry of Long-Term Care on the 2021 Annual Reconciliation Return were properly accounted for in our records and no further adjustments were necessary.

In recognition of the many challenges faced by Long-Term Care facilities during the Covid 19 pandemic years and in good faith, we are asking that the County restore the funding for 2021 that was previously reported as surplus in error in the amount of \$85,851 to help us cover the unexpected shortfall now being realized.

Please find attached 2021 Long-Term Care Overall Reconciliation for your reference. Please also contact us with any further questions or information you require to process our request.

Thank you in advance for your assistance on this matter,



Shelley Yantha
Administrator
North Renfrew Long-Term Care Service Inc.

MOHLTC Facility #	Operator Name					Total (5) = (1) + (2) + (3) + (4)
H23741	North Renfrew Long-Term Care					
Long-Stay beds, Interim Short-Staybeds, and Short-Stay Respite Care beds		Nursing and Personal Care (1)	Program and Support (2)	Raw Food (3)	Other Accomodation (4)	
OV201a	Level of Care Per Diem Funding - Long-Stay and Short-Stay Respite Care beds	\$746,608	\$92,440	\$73,125	\$430,466	\$1,342,639
OV201b	Level of Care Per Diem Funding - Interim Short-Stay Beds	\$0	\$0	\$0	\$0	\$0
OV201c	Global Level of Care Per Diem Funding - Long-Stay and Short-Stay Respite Care beds	\$28,263	\$3,690	\$2,380	\$16,156	\$50,489
OV201e	Level of Care Additional Funding - Specialized Unit Beds	\$0	\$0	N/A	\$0	\$0
OV201f	Underexpenditure of Additional Funding - Specialized Unit Beds	\$0	\$0	N/A	\$0	\$0
OV202	Equalization Adjustment	\$17,546	\$1,024	N/A	\$6,343	\$24,913
OV202b	High Intensity Needs Per Diem Funding	\$4,982	N/A	N/A	N/A	\$4,982
OV203	Transition Fund - High Wage	\$0	\$0	N/A	\$0	\$0
OV204	Pay Equity	\$0	\$0	N/A	\$0	\$0
OV205	Transition Support Funding	\$0	\$0	N/A	\$0	\$0
OV206f	Direct Care Staffing Funding	\$180,000	N/A	N/A	N/A	\$180,000
OV207	On-Call Physician	\$12,942	N/A	N/A	N/A	\$12,942
OV207b	Underexpenditure of On-Call Physician	\$0	N/A	N/A	N/A	\$0
OV208b	RAI MDS Sustainability Funding	\$10,961	N/A	N/A	N/A	\$10,961
OV209a	BSO Initiative Funding - RN & RPN	\$0	N/A	N/A	N/A	\$0
OV209b	Underexpenditure of BSO Initiative Funding - RN & RPN	\$0	N/A	N/A	N/A	\$0
OV209c	BSO Initiative Funding - PSW	\$16,608	N/A	N/A	N/A	\$16,608
OV209d	Underexpenditure of BSO Initiative Funding - PSW	-\$10,950	N/A	N/A	N/A	-\$10,950
OV209e	BSO Initiative Funding - Additional Healthcare Personnel	N/A	\$0	N/A	N/A	\$0
OV209f	Underexpenditure of BSO Initiative Funding - Additional Healthcare Personnel	N/A	\$0	N/A	N/A	\$0
OV209i	BSO Initiative Funding - Training and Orientation Activity	\$0	\$0	N/A	N/A	\$0
OV209j	Underexpenditure of BSO Initiative Funding - Training and Orientation Activity	\$0	\$0	N/A	N/A	\$0
OV210	Approved Expenditure	\$1,006,960	\$97,154	\$75,505	\$452,965	\$1,632,584
OV211	Allowable Expenditure	\$880,804	\$135,693	\$77,271	\$583,091	\$1,676,859
OV212	Eligible Expenditure	\$880,804	\$97,154	\$75,505	\$452,965	\$1,506,428
OV212b	Surplus available for rebalancing	\$126,156	\$0	N/A	N/A	\$126,156
OV212c	Shortfall eligible for rebalancing	\$0	\$38,539	\$1,766	N/A	\$40,305
OV212d	Surplus retained for rebalancing					\$40,305
OV212e	Sub-total Eligible Expenditure					\$1,546,733
Convalescent Care beds		Nursing and Personal Care (1)	Program and Support (2)	Raw Food (3)	Other Accomodation (4)	Total (5) = (1) + (2) + (3) + (4)
OV213	Level of Care Per Diem Funding and Additional Subsidy Per Diem Funding	\$0	\$0	\$0	\$0	\$0
OV213a	Global Level of Care Per Diem Funding - Convalescent Care Beds	0	0	0	0	\$0
OV214	Equalization Adjustment	\$0	\$0	N/A	\$0	\$0
OV214a	High Intensity Needs Per Diem Funding	\$0	N/A	N/A	N/A	\$0
OV215	Transition Fund - High Wage	\$0	\$0	N/A	\$0	\$0
OV215b	Transition Support Funding	\$0	\$0	N/A	\$0	\$0
OV216	Pay Equity	\$0	\$0	N/A	\$0	\$0
OV217f	Direct Care Staffing Funding	\$0	N/A	N/A	N/A	\$0
OV218	On-Call Physician	\$0	N/A	N/A	N/A	\$0
OV218b	Underexpenditure of On-Call Physician	\$0	N/A	N/A	N/A	\$0
OV219b	RAI MDS Funding	\$0	N/A	N/A	N/A	\$0
OV219d	BSO Initiative Funding - RN & RPN	\$0	N/A	N/A	N/A	\$0
OV219e	Underexpenditure of BSO Initiative Funding - RN & RPN	\$0	N/A	N/A	N/A	\$0
OV219f	BSO Initiative Funding - PSW	\$0	N/A	N/A	N/A	\$0
OV219g	Underexpenditure of BSO Initiative Funding - PSW	\$0	N/A	N/A	N/A	\$0
OV219h	BSO Initiative Funding - Additional Healthcare Personnel	N/A	\$0	N/A	N/A	\$0
OV219i	Underexpenditure of BSO Initiative Funding - Additional Healthcare Personnel	N/A	\$0	N/A	N/A	\$0
OV219m	BSO Initiative Funding - Training and Orientation Activity	\$0	\$0	N/A	N/A	\$0
OV219n	Underexpenditure of BSO Initiative Funding - Training and Orientation Activity	\$0	\$0	N/A	N/A	\$0

2021 Long-Term Care Home Overall Reconciliation

Ministry of Long-Term Care
Ministère des Soins de longue durée

MOHLTC Facility #	Operator Name					
H23741	North Renfrew Long-Term Care					
OV220	Approved Expenditure	\$0	\$0	\$0	\$0	\$0
OV221	Allowable Expenditure	\$0	\$0	\$0	\$0	\$0
OV222	Eligible Expenditure	\$0	\$0	\$0	\$0	\$0
OV222b	Surplus available for rebalancing	\$0	\$0	N/A	N/A	\$0
OV222c	Shortfall eligible for rebalancing	\$0	\$0	\$0	N/A	\$0
OV222d	Surplus retained for rebalancing					\$0
OV222e	Sub-total Eligible Expenditure					\$0
		Nursing and Personal Care (1)	Program and Support (2)	Raw Food (3)	Other Accomodation (4)	Total (5) = (1) + (2) + (3) + (4)
OV223a	Quality Attainment Premium	N/A	N/A	N/A	\$0	\$0
OV223b	Falls Prevention Equipment Funding				2100	\$2,100
OV223c	Underexpenditure of Falls Prevention Equipment Funding				0	\$0
OV224	Municipal Tax Allowance	N/A	N/A	N/A	\$0	\$0
OV226	Structural Compliance Premium	N/A	N/A	N/A	\$0	\$0
OV227	Construction Costs	N/A	N/A	N/A	\$0	\$0
OV228	Basic Transition Support Funding	N/A	N/A	N/A		\$0
OV228a	Nurse Practitioner in Long-Term Care Home (LTCH) Program Funding					\$0
OV228b	Underexpenditure of Nurse Practitioner in LTCH Program Funding					\$0
OV228c	Attending Nurse Practitioner in Long-Term Care Home (LTCH) Initiative					\$0
OV228d	Underexpenditure of Attending Nurse Practitioner in LTCH Initiative					\$0
OV228e	Specialized Unit - One-time Start-up funding					\$0
OV228f	Underexpenditure of Specialized Unit - One-time Start-up funding					\$0
OV228g1	Additional COVID-19 Prevention and Containment Funding					\$313,000
OV228g2	Underexpenditure of Additional COVID-19 Prevention and Containment Funding					\$0
OV228g3	Personal Support Worker Temporary Wage Enhancement					\$36,372
OV228g4	Underexpenditure of Personal Support Worker Temporary Wage Enhancement					-\$16355
OV228g5	Infection and Prevention Control - Minor Capital Funding					55334
OV228g6	Underexpenditure of Infection and Prevention Control - Minor Capital Funding					-12316
OV228g7	Infection and Prevention Control - Personnel					25000
OV228g8	Underexpenditure of Infection and Prevention Control - Personnel					-3367
OV228g9	Infection and Prevention Control - Training					13000
OV228g10	Underexpenditure of Infection and Prevention Control - Training					0
OV228g11	New Long-Term Care Minor Capital Program					23000
OV228g12	Underexpenditure of New Long-Term Care Minor Capital Program					-17249
OV228g13	Testing Adherence Program					54000
OV228g14	Underexpenditure of Testing Adherence Program					0
OV228i						\$0
OV229	Total Eligible Expenditure					\$2,019,252
OV230	Basic Accommodation Revenue					\$363,241
OV231	Other Recoverable Revenue					\$2,461
OV232	Less Bad Debt Adjustment					\$0
OV233	Total Recoverable Revenue					\$365,702
OV234	Long-Stay two bed room (Spousal Reunification)					\$0
OV234c	Reimbursement of preferred fees for Specialized Unit beds					\$0
OV234d	Reimbursement for Preferred Fees					\$0
OV234e	Preferred Fee Funding 1.9%					\$717
OV234f	Preferred Fee Funding 0.7%					241
OV235	Claims for High Intensity Needs					\$0
OV236	Claims for Lab costs					\$1,235
OV236b	Residents First					\$0
OV238	Allowable Subsidy					\$1,655,743
OV239	Advance cash flow for 2020					\$1,808,496
OV239a	Infection and Prevention Control Minor Capital cash flow 2020-2021 approved for carry-forward to 2021-22					-16739
OV240	(Recovery)/Owing					(\$136,014)

COUNTY OF RENFREW

BY-LAW NUMBER 143-24

A BY-LAW TO EXECUTE AN AGREEMENT BETWEEN THE COUNTY OF RENFREW AND ONTARIO HEALTH FOR THE 2024-25 BASE FUNDING AND ONE-TIME FUNDING INCREASE REGARDING THE BONNECHERE MANOR SENIOR ADULT DAY PROGRAM

WHEREAS Sections 8, 9 and 11 of the *Municipal Act, 2001, S.O. 2001 as amended*, authorizes Council to enter into agreements;

WHEREAS the County of Renfrew deems it desirable to enter into an agreement with Ontario Health for the 2024/25 Base Funding and One-Time Increase for the Bonnechere Manor Senior Adult Day Program Funding regarding 3% increase in the amount of \$17,400 for workforce compensation and 1% increase in the amount of \$3,070 for general costs in the community services sector in the fiscal year 2024/25;

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. THAT the agreement attached to and made part of this By-law shall constitute an agreement between the Corporation of the County of Renfrew and Ontario Health for the 2024-25 Community Support Services 4% Increase Agreement.
2. THAT the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this By-law.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of October, 2024.

READ a second time this 30th day of October, 2024.

READ a third time and finally passed this 30th day of October, 2024.

PETER EMON, WARDEN

GWEN DOMBROSKI, CLERK



ONTARIO HEALTH EAST REFERENCE# AL_1186-2024-35

October 7, 2024

Mr. Mike Blackmore
Director of Long-Term Care
Corporation of the County of Renfrew
470 Albert Street
Renfrew, ON K7V 4L5
Email: MBlackmore@countyofrenfrew.on.ca

Dear Mr. Blackmore,

Re: 2024/25 Community Support Services 4% Increase

Ontario Health, through Ontario Health East, is pleased to advise that Corporation of the County of Renfrew will receive base funding in amount of **\$17,400** in fiscal year 2024/2025 and one-time funding in the amount of **\$3,070** in fiscal year 2024/25 to support a 3% increase for workforce compensation and a 1% increase for general costs in the community services sector (the “Initiative”).

Details of the funding and the terms and conditions on which it will be provided are set out in the attached **Appendix A and the Schedules**, if any.

In accordance with Section 22 of the *Connecting Care Act, 2019*, Ontario Health hereby gives notice that, subject to your organization’s agreement, it proposes to amend the Multi-Sector Service Accountability Agreement (MSAA) between Corporation of the County of Renfrew and Ontario Health with effect as of the date this letter is signed back by your organization. To the extent that there are any conflicts between the MSAA and this letter, the terms and conditions in this letter, including **Appendix A and the Schedules**, if any, will govern. All other terms and conditions in the MSAA will remain the same.

Financial records of this allocation are to be maintained for year-end evaluation and settlement in accordance with the MSAA and/or Ministry policy.

Please indicate your organization’s acceptance of the MSAA amendment set out in this letter, including Appendix A and the Schedules, if any, by signing below and returning the signed version of this entire letter (pages 1-4) via email to OH-East_Submissions@ontariohealth.ca **within 10 business days of the date of this letter.**

If you have any questions or concerns, please contact Navid Nabavi, Lead, Performance, Accountability and Funding Allocation at Navid.Nabavi@ontariohealth.ca or at 437.290.3943.

I would like to take this opportunity to express my sincere appreciation for your continued contribution to the provision of high-quality services in our community and look forward to maintaining a strong working relationship with you.

Sincerely,



Signature

Eric Partington
Vice President, Performance, Accountability and Funding Allocation
Ontario Health East

Attachments: Appendix A: Funding Details and Sign-Back Form
Schedule A: Additional Terms and Conditions

c: Scott Ovenden, Chief Regional Officer, Toronto and East
Peter Emon, Warden, County of Renfrew, Corporation of the County of Renfrew
Paul Caines, Director, Performance, Accountability and Funding Allocation, Ontario Health East
Navid Nabavi, Lead, Performance, Accountability and Funding Allocation, Ontario Health East

Appendix A Funding Details and Sign-Back Form

1.1 Funding Deliverables and Purpose

Health Service Provider (HSP): Corporation of the County of Renfrew

HSP Integrated Financial Information System (IFIS) Number: 25

Project/Program Name: 2024/25 Community Support Services 4% Increase

Recipient Name	Transfer Payment Business Entity (TPBE)	3.4% Base Increase	0.6% One-Time Increase	Total Cash Flow	Project/Program Description/Purpose
COUNTY OF RENFREW	Community Support Services (CSS)	\$17,400	\$3,070	\$20,470	Funding to support a 3% increase for workforce compensation and a 1% increase for general costs in the community services sector.
Total Allocation		\$17,400	\$3,070	\$20,470	

1.2 Reporting Requirements

Refer to Schedule A for details.

1.3 Terms and Conditions:

Corporation of the County of Renfrew acknowledges and agrees that:

- (i) Funding will be provided via Electronic Funds Transfer (EFT).
- (ii) Funding will be used for the specified activities only and cannot be allocated for any other purpose without written approval from Ontario Health and/or the Ministry.
- (iii) Funding will be spent by March 31 of the fiscal year. No carry-forward of unspent funds is permissible.
- (iv) Unspent funding or funding used for purposes not authorized by these terms and conditions is subject to recovery by Ontario Health and/or the Ministry in accordance with the MSAA and/or Ministry policy.
- (v) Reporting will be submitted as outlined in the MSAA unless otherwise set out in the **Appendix A and attached Schedule(s), if any.**
- (vi) It will provide additional information and documentation related to this funding at the request of Ontario Health and/or the Ministry.
- (vii) This funding will not increase risk to the organization’s multi-year expense limits and annual balanced budget requirements.
- (viii) Funding under this Agreement is conditional upon an appropriation of moneys by the Legislature of Ontario to the Ministry and funding of the Funder by the Ministry pursuant to the Enabling Legislation.

Your signature below confirms acceptance of the funding and performance accountabilities set out in this funding letter. Please sign below according to the requirements of your organization (e.g., by-laws, delegation of authority etc.).

AGREED TO AND ACCEPTED BY:

Corporation of the County of Renfrew

By:

Peter Emon, Warden		October 30, 2024
_____ Name of Binding Authority	_____ Signature	_____ Date

Craig Kelley, CAO/Deputy Clerk		October 30, 2024
_____ Name of Binding Authority	_____ Signature	_____ Date

I have the authority to bind the organization.

****Please provide Delegation of Authority documentation if signing on behalf of Head of Organization.**

Please scan and email back the signed version of this entire letter (pages 1-4) **within 10 business days** of the date of this letter to OH-East_Submissions@ontariohealth.ca.





SENT ELECTRONICALLY

ONTARIO HEALTH EAST REFERENCE# AL_1186-2024-35

Schedule A

Additional Terms and Conditions

1. Unless a different date is noted in a specific provision, this amendment is effective April 1, 2024.
2. HSPs are required to comply with the following requirements: the following obligations in respect of the activities:
 - a. For the Community Services compensation and general cost increase, the HSP will complete the Community Services Reporting online form via the link provided below and submit online by January 17, 2025 (period 1 April to 30 November) and the second report on May 16, 2025 (period 1 April to 31 March).
 - <https://forms.office.com/r/CWq7hPrX5q>

Organization	Community Services Reporting					
	Percentage of the funding received retroactive to April 1, 2024 allocated to the following service delivery costs. Based on the funding by the report date, please provide an estimate of the per cent distribution of the actual (if available) or planned spending (if determined) for each of the six categories below. If all funding is spent or planned, the total percentages across the six categories to equal 100% .					
	Staff Wages	Staff Benefits (Except Travel)	Travel Compensation (Time & Cost)	Training for Community Services Health Service Provider Employees	Recruitment and Retention of Community Service Health Service Provider Employees	Other Operational Costs
Organization A						

TERMS AND CONDITIONS OF FUNDING – COMMUNITY SERVICES COMPENSATION

1. **Definitions:** For the purposes of this Schedule, the below terms will have the following meanings:

“Community Services” and “CS” means Community Support Services, Personal Support Services, Homemaking Services, Acquired Brain Injury Services or ALS, and does not include professional services as defined in O.Reg. 187/22.

“Community Support Services” or “CSS” means community support services as defined in O. Reg. 187/22 under the *Connecting Care Act, 2019*.

“DFP” means the Direct Funding Program administered by the Centre for Independent Living Toronto (CILT), funded under subsection 21(1.1) of the *Connecting Care Act, 2019*.

“Eligible Compensation Costs” means an increase to the following:

- i. Wages (including statutory benefits)
- ii. Compensation for time spent travelling, on top of or instead of wages.
- iii. Non-statutory benefits (i.e., pension plans/retirement savings, medical/paramedical plans such as eye care, drugs, dental, etc., enhanced vacation and sick leave pay beyond Employment Standards Act requirements)
- iv. Premiums on top of wages for work outside typical/regular hours
- v. Special premiums for rural/hard-to-serve areas.
- vi. Training/education time
- vii. Other compensation similar to above

Eligible Compensation Costs do not include:

- i. Recruitment bonuses or incentives to existing employees – monetary or gift cards
- ii. Hiring bonuses to new employees – monetary or gift cards
- iii. Non-monetary compensation such as gift cards.

“Eligible General Costs” means expenses related to providing CS comprising:

- i. Eligible Compensation Costs
- ii. Recruitment and retention of employees of contracted service providers
- iii. Other Operational costs. Examples include: technology, communications, supplies, accommodations, training of employees, etc.

“Eligible Staff” means all staff except staff occupying the position of Director and above.

Eligible staff includes individuals or subgroup of individuals as outlined below:

- i. Front-line, direct care staff (i.e. all workers providing personal support services or other Community Services) of Eligible CS Organizations.
- ii. All staff of Eligible CS Organizations who interact with clients.
- iii. Care delivery support staff (i.e. coordinators)

“Essential Care Partner” means caregivers who are necessary to the safety, quality of care, and health outcomes and well-being of patients/residents.

“Essential Care Partner Support Hub” or “ECP Hub” means the specific initiative supporting the integration of caregivers in healthcare settings administered by the Ontario Caregiver Organization.

“Eligible Community Services Organization” or “Eligible CS Organization” means a Health Service Provider the Agency funds to provide Community Services.

“Homemaking Services” means homemaking services as defined in O. Reg. 187/22 under the *Connecting Care Act, 2019*.

“Ontario Caregiver Organization” means the non-profit charitable organization established to provide a range of supports for Ontario caregivers, including the Essential Care Partner Support Hub or ECP Hub.

“Personal Support Services” or “PSS” means personal support services as defined in O.Reg. 187/22 under the *Connecting Care Act, 2019*.

2. Eligible Community Services Organizations will utilize funding in the 2024-25 fiscal year for a 3% across the board increase for Community Services to be used for Eligible Compensation Costs for all Eligible Staff and a 1 % increase for Eligible General Costs.
3. Due to funding availability, 3.4% of the total 4% increase will be allocated as base funding, while 0.6% of the total 4% increase will be allocated as one time. The Ministry of health has indicated the intent to convert the one-time funding to base for 2025/26. Out year funding amounts are provided for planning purposes only.

October 30, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development and Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Fall Travel Trade Media Familiarization Tours

The Ottawa Valley and members of the Travel Trade Partnership were featured in a September 21, 2024 article in the Journal de Montréal and Journal de Québec, "[Escapade détente au coeur de la vallée d'Ottawa](#)", highlighting things to do and places to stay and eat in the Calabogie and Burnstown areas. The Ottawa Valley Recreational Trail was also mentioned as a cycling route.

In September, a writer with UK-based JRN Magazine explored the Canadian Canoe Route and Algonquin Park, including a two-night stay at Madawaska Kanu Centre. This visit was part of a 10-day familiarization tour led by Destination Ontario.

2. Eastern Ontario Rail Trail Project Launch Event

On September 27, 2024, staff attended the official announcement of the development of the Eastern Ontario Rail Trail Project at the Railway Museum of Eastern Ontario in Smiths Falls.

The Eastern Ontario Rail Trail Loop is a 360-kilometre rail trail loop through eastern Ontario that follows the K&P, Ottawa Valley Recreational and Cataraqui Trails through Frontenac, Lanark and Renfrew counties. The trail development project is a collaboration between the three counties, the Ottawa Valley Tourist Association (OVTA), the Township of Rideau Lakes and the Town of Smiths Falls, with support from Ontario's Highlands Tourism Organization. Through community investments and funding from the [Federal Economic Development Agency for Southern Ontario](#) (FedDev Ontario), the new trail aims to increase visitation and support tourism growth in the Ontario's Highlands' region.

The launch event was part of the [World Trails Conference](#), a Pre-Conference Trail Journey series, held in Ottawa from September 29 to October 4, 2024. A group of international delegates to the conference spent three days cycling, hiking and riding ATVs on various portions of the Loop to learn about the development process of

establishing the regional trail project and its potential to become a world class tourism product.

3. Member Survey: Tourism Conference and Annual General Meeting

The OVTA is seeking input from the membership about the future format of the Annual General Meeting and Tourism Conference. [The survey](#) aims to gather feedback about the duration and timing of the events.

Currently, the two events are held in conjunction as a full day event. As per the Association by-laws, the Annual General Meeting must be held between January 1 and April 30.

4. Mid-Term Consultations and Services Report

The following data details Enterprise Renfrew County's (ERC) consultation, programming, and outreach efforts for the first half of the fiscal term, April 1 – September 30, 2024.

Activity (on-going)	Year-to-Date	Annual Target
CORE Inquiries	647 (86%)	750
CORE Consultations Exploring Entrepreneurship	62 (83%)	75
CORE Consultations Starting a Business	64 (85%)	75
CORE Consultations Existing Business	66	25
Number of Businesses Started	15 (75%)	20
Number of Businesses Expanded	9	4
Number of Jobs Created	26	25
Starter Company Plus Program <i>(Spring session complete; Fall session near completion with grant pitches taking place mid-November)</i>		
Number of Applications	47	16
Number of Completed Approved Participants	15	16
Number of Grants Issued	10 (total \$42,000)	16
Dollar (\$) Value of Investment Leveraged	\$126,449	\$152,000
Number of Businesses Started	6	13
Number of Businesses Expanded	9	3
Number of Jobs Created	18	19
Summer Company Program (complete)		
Number of Applications	15	7
Number of Completed Participants	7	7
Number of Grants Issued	7 (total \$21,000)	7
Number of Businesses Started	7	7

Number of Jobs Created	7	7
Number Interested in Pursuing Entrepreneurship as a Career Option	7	5

5. Harvest and Renewal Updates

- a. Harvest: The remaining two harvest areas for 2024 are expected to start up this month.
- b. Tree Plant 2025: A Request for Quotes for tree planting contract providers is currently open, closing on November 4, 2024.
- c. Harvest 2025: Harvest tenders for 2025 are currently being advertised, with bids closing on November 20, 2024. If we receive bids on all tenders currently being advertised for 2025, our projected revenue is \$180,000. A reminder that this is only an estimate, actual revenue will depend on actual bids and measured volume harvested.

Tract	Sale #	Harvest Type	Allocated Area (ha)	Total Bid Received (\$)*	Status	Invoiced** to Date(\$)	% of bid price
Budd Mills	01-24	Red Pine Plantation	50	\$144,200.00	Complete	\$194,985.46	135%
Killaloe	02-24	Red Pine Plantation /Spruce/Poplar	20	\$31,400.00	Complete	\$37,893.77	121%
LeClaire	03-24	Red Pine Plantation	7	\$13,700.00	Complete	\$17,372.22	127%
Petznick Lake	04-24	Red Pine Plantation	13	\$36,300.00			0%
Ruby	05-24	Natural Mixed Wood	64	\$57,000.00	Partially complete: 2-year contract	\$47,907.49	84%
TOTAL			154	\$282,600.00		\$298,158.94	106%

* Actual invoiced amount will depend on actual, weighed volume (m3) harvested. Bid is based on estimated volume.

**Invoicing can occur as long as 30 days post-haul. Mills must send in weigh slips before invoicing can occur.

6. Issues on Renfrew County Forest

An increasing number of issues are arising on forested land owned by the County of Renfrew. With the recent revision of By-law 79-24, a By-law to Prohibit Certain Activities on County of Renfrew-Owned Forests, the activities not permitted are clear and fines have been increased, but significant resources are needed to enforce this By-law.

New/ongoing and unresolved major issues in 2024 include:

- Frequent dumping at Beachburg Tract and Pershick Tract

- Bonfires (out of control) and littering at Golden Lake and Pershick Tract
- Encroachments by two different adjacent landowners at Ireland South Tract
- Encroachments at Centennial Lake Tract
- Uncertainty about legal access at Centennial Lake Tract

Ontario Provincial Police and municipal fire services have been enlisted in dumping, fires and trespassing where there is a risk of encountering volatile perpetrators with varying levels of success. The extent of many of these issues is beyond the capacity of staff and additional information (e.g. surveys) is needed before encroachments can be fully dealt with. To date, letters have been sent to request encroachments be rectified. This has generally not been effective.

The 2025 Forestry budget will be requesting funds for surveying, contract by-law enforcement and an increase in legal costs. Additional budgeted amounts for access control in problem dumping areas and fencing along boundaries will also be recommended. An exploration of potential solutions for issues and a cost analysis is underway.

7. **Pembroke Paramedic Base – Architectural Service**

The County of Renfrew currently leases the paramedic building at the Pembroke Regional Hospital, with the lease set to expire on September 30, 2025. The Development and Property adopted the following resolution to begin the process of a possible new base in Pembroke:

RESOLUTION NO DP-C-24-10-113

THAT the Development and Property Committee directs staff to issue a Request for Proposal for architectural services for the design of a paramedic base within the City of Pembroke.

The new facility will be designed to offer multiple services under one roof, including Renfrew County Virtual Triage Assessment Centre (RC VTAC), the Mesa program, and storage for paramedic equipment.

8. **Request for Information – Small Communal Systems**

At the October session of County Council, a request was made for staff to provide the number of small communal systems in the County of Renfrew where the municipality has assumed risk. Staff requested the information from local municipalities and the following systems were identified:

- a. Champlain Village (Township of Whitewater Region) - 10 units
- b. Barryvale Condo (Township of Greater Madawaska) - 8 units
- c. Calabogie Peaks (Township of Greater Madawaska) - 33 units (more to be added)

9. **Esri Small Local Government Enterprise License Agreement (ELA)**

In 2022, the County of Renfrew entered into an agreement with Esri Canada through the modernization fund to secure a three-year Esri Small Local Government Enterprise License Agreement (ELA). This agreement provides all County and municipal staff with unlimited access to desktop GIS applications, including ArcGIS and ArcPro, as well as ArcGIS Online for web mapping and field collection applications.

As the ELA terms are set to conclude on September 18, 2025, the County must determine its next steps regarding the ELA and how to cover the associated costs. We have three options to consider during the creation of the 2025 Planning Division budget:

- a. The County of Renfrew fully covers the cost moving forward.
- b. The County of Renfrew implements a cost-sharing model with local municipalities.
- c. The County of Renfrew cancels the ELA, prompting both the County and municipalities to revert to purchasing individual desktop licenses and managing their own ArcGIS Online accounts.

Currently, we have 233 County and municipal users with ArcGIS Online accounts and have issued 134 ArcPro desktop licenses (Advanced).

Additional information and budget considerations:

The last pre-paid cost for 2024-2025 (September 19, 2024 to September 18, 2025) is \$70,410. The remaining three months to the end of 2025 will cost \$27,750 (this cost will be included in the 2025-2026 invoice).

ESRI has provided estimated costs for the next three years for the ELA:

- The cost for the 2025-2026 (September 2025 to September 2026) year will be \$111,000
- The cost for the 2026-2027 year will be \$114,330
- The cost for the 2027-2028 year will be \$117,760

The cost to purchase one desktop license (includes a username to use in ArcGIS Online, which will allow users to create, edit and publish data and web maps and apps):

- Creator (Basic) - 500 ArcGIS Online credits - \$1,300/year
- Professional (Standard) - 500 ArcGIS Online credits - \$4,180/year
- Professional Plus (Advanced) - 500 ArcGIS Online credits - \$7,930/year
- Note that additional extensions are extra, about \$1,390/year per extension

The cost to add in additional ArcGIS Online Users:

- Mobile Worker (collect and update data) - 250 ArcGIS Online credits - \$710/year
- Contributor (review and edit) - 250 ArcGIS Online credits - \$440/year

- Viewer (no ArcGIS Online Credits) - \$220/year

There are several advantages of the ELA:

- Volume discount - cost savings compared to each municipality buying individual licenses
- Budget stability
- Centralized administration - license management, upgrades and renewals can be handled centrally reducing administration for individual municipalities
- Data sharing and collaboration - encourages municipalities to work together, ensuring data standards and consistent workflows
- Unified platform - having everyone on the same platform allows for easier collaboration leading to more integrated and comprehensive geographic data analysis
- Access to premium services and supports - provides access to the latest software versions and add-ons without additional cost and provides better support and training consulting services from ESRI.

All of which is respectfully submitted.

James Brose, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, G. Serviss, K. Watt, R. Weir

October 30, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Capital Program Variance Report

Attached as information is the Capital Program Variance Report for the information of Council.

2. Dual Purpose Transit Solution

Renfrew County, like many rural regions in Ontario, faces significant challenges in providing efficient, affordable, and accessible public transportation for its residents. The recent school bus funding dispute between school boards and bus drivers presents an opportunity for the County to explore a creative solution. In light of this, the Operations Committee adopted the following resolution:

RESOLUTION NO. OP-CC-24-10-106

THAT the Operations Committee directs staff to explore the options of a Dual Purpose Transit Solution, including convening a meeting amongst all local and regional suppliers of transit options; AND THAT staff be directed to contact the appropriate Ministries to determine funding that may be available; AND THAT a Transit Solution Ad-Hoc Committee be developed, with the appropriate terms of reference.

As part of the study, staff will explore the possibility of working with the local bussing consortium and bus operators on a coordinated approach to the operation of school buses and utilizing them as a dual-purpose system. For consideration as an opportunity, when not transporting students, the buses could provide public transportation services, addressing a critical gap in rural regional transit.

3. Operational Status and Winter Readiness

Staff are preparing for the upcoming winter season. The Public Works and Engineering Department is required to be 50% operational by November 1, 2024 and 100% operational by November 15, 2024. Night Patrol shifts are scheduled to commence on November 4, 2024, and will continue until March 29, 2025.

4. **Tender Awards 30-Ton Tag Along Float and Propane Steamers**

Tenders for the supply and delivery of one 30-Ton Tag Along Float and four Propane Steamers were requested and received as follows:

a. PWO-2024-30 – One 30-Ton Tag Along Float

1. JJ Trailers, Toronto, Ontario	\$79,653.40
2. JC Trailers Design & Fabrication, Keswick, Ontario	Rejected
3. Via Trailers, Bolton, Ontario	Rejected
4. Brandt Tractor Ltd., Regina, Saskatchewan, Ontario	Rejected

b. PWO-2024-12 – Four Propane Steamers

1. Clark-Kavanagh Inc., Bancroft, Ontario	\$96,050.00
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All amounts exclude applicable taxes.

Financial Implications

The current 2024 Departmental Budget includes funds in the amount of \$70,000 for a 30-Ton Tag Along Float and \$80,000 for the Propane Steamers. Staff reviewed the tender results and recommended that the balance of the required funds be obtained from savings incurred from previous 2024 approved equipment purchases.

Both tenders were processed in accordance with the County of Renfrew Corporate Policy GA-01, Procurement of Goods and Services. To remain in compliance with the Procurement of Goods and Services, section 18.7, which states that “awards emanating from a Request for Tender (RFT) that are \$100,000 or less in excess of the Council approved estimate require approval from the appropriate Standing Committee,” the Operations Committee adopted the following two resolutions:

RESOLUTION NO. OP-C-24-10-112

THAT the Operations Committee approves Contract PWO-2024-30 as submitted by JJ Trailers, Toronto, Ontario for the supply and delivery of one 30-Ton Tag Along Float in the amount of \$79,653.40, plus applicable taxes.

RESOLUTION NO. OP-C-24-10-113

THAT the Operations Committee approves Contract PWO-2024-12 as submitted by Clark-Kavanagh Inc., Bancroft, Ontario, for the supply and delivery of four Propane Steamers in the amount of \$96,050, plus applicable taxes.

RESOLUTIONS

6. Establishment of an Ontario Rural Road Safety Program

RESOLUTION NO. OP-C-24-10-107

Moved by Chair

Seconded by Committee

THAT County Council endorse the resolution initiated by Good Roads for the establishment of an Ontario Rural Road Safety Program as follows:

WHEREAS, official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads; and

WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads; and

WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base; and

WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural health care system; and

WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the County of Renfrew requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. Kinga Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Food and Agribusiness, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

Background

Attached is a request from the Good Roads requesting Council's support for the establishment of an Ontario Rural Road Safety Program. This resolution aligns with a previous Resolution No. OP-CC-24-03-25 passed at County Council on March 27, 2024, supporting the development of a Municipal Operator Course at Fanshawe College, and initiated by the Association of Ontario Road Supervisors (AORS).

7. **Recreational Trail Development**

RESOLUTION NO. OP-CC-24-10-108

Moved by Chair

Seconded by Committee

THAT County Council incorporate the development of Recreational Trails into the Capital Asset Management Plan going forward; AND THAT the annual Capital Budget be developed based on an approved Asset Management Plan for Recreational Trails.

Background

At the February 1, 2024, meeting of the Recreational Trails Advisory Committee staff identified that due to substantially higher supply and construction costs over the past two years (and going forward), as well as unforeseen significant works required on bridges along the trail, the funds remaining under the 'Accelerated Work Plan' allocation were no longer anticipated to be adequate to complete the Algonquin Trail in its entirety to the northwestern border of the County of Renfrew. As directed at that meeting, staff have prepared estimates and funding opportunities for the completion of the trail.

By the end of the 2024 construction season, the Algonquin Trail is anticipated to be completed, with a stone dust surface, from Arnprior (eastern border of the County) to Deep River (at Wylie Road). This equates to approximately an additional 16.6km of open, stone dusted, trail from what was available at end of 2023. Additionally, the 24.1km long section of the Algonquin Trail from Wylie Road, near the Town of Deep River, to Ashport Road, in the Township of Head, Clara and Maria will have a Granular 'A' surface and the 12.4km section from Ashport Road to Yates Road will have a stone dust surface. Stone dust was left out of the contract to develop the Algonquin Trail from Wylie Road to Ashport Road as environmental constraints limited construction time to after October 5 of each year and the application of stone dust has a significant cost, even with flexible timelines, where the timeline would be tight to include on the current contract. Given the significant cost of stone dust in these northern areas, approximately \$12,000/km, staff will review the gravel surface after completion and provide recommendations on how to proceed with the surface of this section in 2025.

With the above works completed in 2024, approximately 16.3km of the Algonquin Trail will remain to be developed from Yates Road to Crossing Road, near the Bissett Creek/Highway 17 overpass. It is estimated that the funds remaining in the 'Accelerated Work Plan' allocation and those budgeted for the Active Transportation Fund (ATF) grant will be adequate to reach this location; however, without stone dust surface in some areas and little remaining funds for further development. Substantial works will be required at the Bissett Creek/Highway 17 overpass in order to continue the Algonquin Trail past this point, as the existing bridge/overpass is in poor condition and is not adequate for trail use in its current condition. Staff are considering two options for

the Bissett Creek/Highway 17 overpass as presented below and illustrated in the attached aerial map:

- a. Removal of existing superstructure and piers, rehabilitation of existing abutments, and placement of modular bridge superstructure.
- b. Removal of the existing superstructure and piers, abandonment of existing abutments, purchasing additional property, and rerouting of the trail to a level crossing on Highway 17.

Regardless of the option proceeded with, it is estimated that the cost of these works will be in excess of \$2,000,000. Once the overpass is addressed, approximately 30.8km of the Algonquin Trail remains to be developed and an additional nine structures require various rehabilitation in order to meet the County of Renfrew border with the Township of Papineau-Cameron. It is estimated that, including the Bissett Creek/Highway 17 overpass, to the County of Renfrew border would cost approximately \$7,276,800. However, there is potential for cost savings.

The County received substantial Granular 'M' material from the Ministry of Transportation, which was placed in two stockpiles – one near Chalk River which will soon be completely depleted as part of the development from Wylie to Ashport; and one in Deux-Rivières, near the northern border of the County of Renfrew, which is estimated to be 35,000 tonnes in size. It is estimated that 35,000 tonnes of Granular 'M' material could adequately develop approximately 29km of the Algonquin Trail. The cost estimate for trail sections from Bissett Creek to the County of Renfrew border is approximately \$3,726,800. This is based on importing new material and could be up to 40% less if stockpiled materials were used. The estimates also include the application of stone dust; which, if omitted, could realize substantial savings on these trail sections as well – up to \$370,000. Additionally, there is a strong possibility that the Algonquin Trail will be incorporated into the Trans-Canada Trail network, which makes other grants and funding streams available.

Staff has drafted the attached 10-Year Capital Asset Management Plan for the County's current Recreational Trails for review and consideration as one of the alternatives for further development of the Algonquin Trail and maintaining the already developed Recreational Trails. Omitted from the Draft Plan is any new Recreational Trails which the County of Renfrew may attain – such as the approximately 40km of former CN Rail Line being negotiated for transfer from the Townships of Laurentian Valley and Whitewater Region, or the additional 6.3km of K & P Recreational Trail being negotiated for purchase from the Mississippi Valley Conservation Authority. Additionally, should development of the Algonquin Trail continue, there is a high likelihood that the Township of Papineau-Cameron may wish to transfer the additional approximately 20km located in their Municipality to the County of Renfrew to develop the connection of the overall Ottawa Valley Recreational Trail from Smiths Falls to Mattawa.

In all, staff have developed a number of alternatives for Recreational Trail development for consideration by County Council as presented below:

- a. Approve the draft Recreational Trails Asset Management Plan as presented, which includes continued development of the Algonquin Trail, and develop annual budgets for Capital Projects on Recreational Trails based on this Asset Management Plan, incorporating any future additional Recreational Trail segments into the Asset Management Plan when transfer occurs.
- b. Complete development of the Algonquin Trail to the Bissett Creek/Highway 17 overpass, have design completed for the overpass, prepare grant applications when available for addressing the overpass as well as other structures requiring works, and install signage for use of rail ballast as-is where-is condition.
- c. Complete development of the Algonquin Trail to the Bissett Creek/Highway 17 overpass and keep remaining trail sections closed until funding becomes available for further development.

8. Infrastructure Expansion Process

RESOLUTION NO. OP-CC-24-10-109

Moved by Chair

Seconded by Committee

THAT County Council table discussion on Development Charges, and continue to utilize Corporate Policy GA-14, Infrastructure Expansion, and the Growth Reserve resolution approved by County Council on May 16, 2024, to address growth related infrastructure pressures.

Background

The Development Fees Study has been completed by Watson and Associates. However, since its development, Council has also approved Corporate Policy GA-14, Infrastructure Expansion, as well as adopted a resolution at the May 16, 2024 Special County Council meeting to create a Growth Reserve as follows:

"THAT County Council approve the creation of the Growth Reserve; AND THAT contributions to the Growth Reserve equal to the weighted Current Value Assessment (CVA) growth revenue for the 2025 year be included in the draft 2025 budget."

Together, these two solutions aim to address the expansion of the County's transportation infrastructure. The Development Fees Study shall remain on file should there be a desire to revisit the potential for Development Charges in the future.

Staff have further developed a list of projects for the expansion of County infrastructure, which would require consideration of Policy GA-14 and the Growth Reserve resolution. The infrastructure expansion projects shall be reviewed annually as part of the Asset Management planning process and be taken into consideration when corresponding assets are planned for works.

BY-LAWS

9. By-law to Govern Use of County of Renfrew Recreational Trails

RESOLUTION NO. OP-CC-24-10-110

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to govern the use of the County of Renfrew Recreational Trails; AND THAT By-law 81-24 be hereby repealed.

Background

By-law 81-24, being a By-law to regulate and govern the use of the lands identified as County of Renfrew recreational trails as linear parks, was adopted on May 29, 2024. Staff have been in consultation with the Ministry of the Attorney General with regards to having these fines implemented and have received some feedback with regards to additional wording that is required under Section 3 in order to implement the fee structure.

10. Speed Limit By-law – County Road 512 (Foymount Road)

RESOLUTION NO. OP-CC-24-10-111

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to authorize speed limits; AND THAT By-law 8-24 be hereby repealed.

Background

The posted speed limit on County Road 512 (Foymount Road), from civic address 3467 Foymount Road to Lake Clear Road, was reduced to 60km/h prior to reconstruction of the roadway due to the poor condition of this section of road. Reconstruction of this road section is now complete and the posted speed limit can be increased back to 80km/h.

11. PWO-2024-05 – One Tandem Truck and Plow Unit

RESOLUTION NO. OP-CC-24-10-114

Moved by Chair

Seconded by Committee

THAT County Council approve Contract PWO-2024-05 as submitted by Viking Cives Ltd., Mount Forest, Ontario, in the amount of \$451,130, plus applicable taxes; AND THAT County Council adopt a By-law to execute the contract.

Background

Submissions were requested through the Canoe Procurement Program for the supply and delivery of one Tandem Truck and Plow Unit and one submission was received as follows:

1. Viking Cives Ltd., Mount Forest, Ontario \$451,130.00
Amount excludes applicable taxes.

Financial Implications

The current 2024 Departmental Budget includes funds in the amount of \$440,000 for one Tandem Truck and Plow Unit. Staff have reviewed the submissions and recommend that the balance of the required funds be obtained from savings incurred from previous 2024 approved equipment purchases, and that the contract be awarded. This procurement was processed in accordance with the County of Renfrew Corporate Policy GA-01, Procurement of Goods and Services.

12. PWO-2016-01 – Supply and Delivery of Winter Salt**RESOLUTION NO. OP-CC-24-10-115**

Moved by Chair

Seconded by Committee

THAT County Council approve the extension of Contract PWO-2016-01 for the supply and delivery of bulk coarse highway salt for winter operations for five years from 2025-2030 with Windsor Salt Limited, Mississauga, Ontario; AND THAT County Council adopt a By-law to formalize and authorize execution of an amended agreement; AND THAT By-laws 28-16 and 10-20 be hereby repealed.

Background

In January 2016, the County entered into a contract with Windsor Salt Limited, formerly known as The Canadian Salt Company for the supply and delivery of bulk coarse highway salt for winter operations. The period of the original contract covered the 2016/17 and 2017/18 winter season and was extended until 2019/20 and again until the upcoming winter season 2024/25.

Clause TC-18 Successful Tenderer – Period of Contract reads as follows:

18.1 Contract covers the period from June 1, 2016 until May 31, 2018 (two years) and may be extended for three additional one-year periods, subject to satisfactory service, price terms and conditions. Extensions are to be mutually acceptable and subject to a continued requirement by the County and budget approval. Should a mutual agreement not be reached, it will be the prerogative of the County to call new tenders.

Staff has been very pleased with the product and the service provided by Windsor Salt Limited in the execution of this contract. Based on the satisfactory performance of the

contract, staff has discussed a contract amendment with the supplier and have negotiated to utilize the existing contract conditions with contract amendments as follows:

- Five-year period 2025-2030
- A minimum call amount of 24,000 tonnes
- Guarantee call amount 115%
- Approximately 3% increase per year as follows:
 - 2025-2026 - \$116.49
 - 2026-2027 - \$119.98
 - 2027-2028 - \$123.58
 - 2028-2029 - \$127.29
 - 2029-2030 - \$131.11

Financial Implications

The table below, details the history, current status and proposed approach for the winter salt contract.

Year	Price Per Tonne	Percent Increase	Authorization
2016/2017	91.84	3.00	Contract
2017/2018	94.59	3.00	Contract
2018/2019	96.01	1.50	Extension
2019/2020	97.45	1.50	Extension
2020/2021	100.50	3.13	Extension
2021/2022	103.50	3.00	Extension
2022/2023	106.65	3.04	Extension
2023/2024	109.80	2.95	Extension
2024/2025	113.10	3.00	Extension
2025/2026	116.49	3.00	Proposed Contract Amendment
2026/2027	119.98	3.00	Proposed Contract Amendment
2027/2028	123.58	3.00	Proposed Contract Amendment
2028/2029	127.29	3.00	Proposed Contract Amendment
2029/2030	131.11	3.00	Proposed Contract Amendment

Based on the trend that increases are higher at the time of tendering versus at contract extensions, it is being recommended to extend the contract for another five years.

The average price increase for other regions in Ontario, for the first year of their contract is as follows:

- City of Thunder Bay - 15.0%
- Haldimand County - 22.0%
- City of Mississauga - 22.0%

In accordance with Policy GA-01, Procurement of Goods and Services, the approval of contract amendments in amounts greater than \$150,000 is required from Standing Committee and Council.

All of which is respectfully submitted.

Glenn Doncaster, Chair

And Committee Members: D. Bennett, P. Emon, D. Lynch, M. MacKenzie, K. Watt, M. Willmer

2024 CAPITAL PROGRAM VARIANCE - ROADS/STRUCTURES

No.	Location	From	To	Budgetted Length (km)	Actual Length (km)	2024 BUDGET	October Projected	Variance	Carry Over
County Road Reconstruction/Rehabilitation									
1	River Road <i>McNab/Braeside</i>	Moore Street	Dochart Street	2.03	2.03	1,138,830	1,074,357	-64,473	
1	River Road <i>Horton</i>	County CP Trail	Castleford Bridge S EXP Joint	2.16	2.16	922,351	685,530	-236,821	
5	Stone Road <i>Admaston Bromley</i>	Mhusk Road	Highway 60	5.13	5.13	1,931,070	1,557,000	-374,070	
8	Cobden Road <i>Admaston Bromley</i>	Highway 60/County Road 9	Cobden Urban Beginning	14.46	14.46	1,920,471	1,534,967	-385,504	
13	Mountain Road <i>Laurentian Valley</i>	Stafford Third Line	Highway 17	4.10	4.10	1,471,900	1,221,818	-250,082	
19	Mud Lake Road <i>Laurentian Valley</i>	County Road 24	Pembroke South Limit	4.75	4.75	891,039	825,038	-66,001	
30	Lake Dore Road <i>North Algona/Wilberforce</i>	Sperberg Road	Traiblazers Road	2.28	2.28	1,137,221	1,538,650	401,429	
37	Murphy Road <i>Petawawa</i>	County Road 26 (Doran Road)	County Road 51 (Petawawa Blvd.)	0.93	0.93	1,537,635	2,460,000	922,365	
64	Opeongo Road <i>Bonnechere Valley</i>	Wieland Shore Road	Highway 41	8.19	13.46	2,599,214	3,135,248	536,034	
65	Centennial Lake Road <i>Greater Madawaska</i>	Matawatchan/Brougham Twp Line	2872 Centennial Lake Road	2.26	2.26	951,460	1,049,856	98,396	
70	Ruby Road <i>Killaloe, Hagarty and Richards</i>	County Road 512	Gorman Road	4.28	4.28	1,472,166	1,436,826	-35,340	
72	Ridge Road <i>Deep River</i>	Champlain Street	Deep River Road	0.17	0.00	315,258	5,000	-310,258	310,258
73	Deep River Road <i>Deep River</i>	Huron Street/Algonquin Street	Champlain Street	0.35	0.35	668,610	665,567	-3,043	
508	Calabogie Road <i>McNab/Braeside</i>	County Road 52	Goshen Road	4.28	4.28	2,191,180	1,685,841	-505,339	
512	Foymount Road <i>Brudenell Lyndoch Raglan</i>	Hubers Road	County Road 515	3.27	3.27	1,173,930	1,568,101	394,171	
512	Foymount Road <i>Bonnechere Valley</i>	B257	Lake Clear Road	1.23	1.23	1,032,960	1,053,000	20,040	
515	Palmer Road <i>Madawaska Valley</i>	County Road 62	Finch Road	6.54	6.54	1,911,949	1,940,344	28,395	
	Scratch Coat Paving	Various Locations				750,000	745,000	-5,000	
				66.41	71.51	24,017,244	24,182,144	164,900	310,258
County Structure Reconstruction/Rehabilitation									
No.	Structure Name	Location				2024 BUDGET	October Projected	Variance	Carry Over
B007	Butler Bridge	Admaston/Bromley (Butler Road)				1,400,000	1,845,000	445,000	
B102	Brennans Creek Bridge	Killaloe, Hagarty & Richards (CR512 Queen Street)				600,000	489,371	-110,629	
B103	O'Grady Bridge	Killaloe, Hagarty & Richards (O'Grady Settlement Road)				238,500	40,000	-198,500	198,500
B108	Tramore Bridge	Killaloe, Hagarty & Richards (Tramore Road)				400,000	570,512	170,512	
B156	Burnt Bridge	Brudenell, Lyndoch & Raglan (Burnt Bridge Road)				477,000	50,000	-427,000	427,000
B181	Peter Black Bridge	Laurentian Valley (CR24 White Water Road)				1,800,000	1,557,168	-242,832	
B232	Cochrane Creek Bridge	North Algona Wilberforce (Cement Bridge Road)				450,000	5,000	-445,000	445,000
B257	Harrington Creek Bridge	Bonnechere Valley (CR512 Foymount Road)				800,000	800,000	0	
C001	Berlanquet Creek Culvert	Admaston/Bromley (CR5 Stone Road)				750,000	566,561	-183,439	
C012	Farquharson's Culvert	Admaston/Bromley (S. McNaughton Road)				200,000	40,000	-160,000	160,000
C051	Harris Creek Culvert	Admaston/Bromley (Proven Line)				160,000	120,000	-40,000	
C062	John Watson Culvert 2	Brudenell, Lyndoch & Raglan (John Watson Road)				600,000	600,000	0	
C134	Campbell Drive Culvert	McNab/Braeside (Campbell Drive)				600,000	691,633	91,633	
C204	Bellows Creek Culvert	Whitewater Region (CR12 Westmeath Road)				1,200,000	1,155,310	-44,690	
C215	Elm Creek Culverts	Whitewater Region (Snake River Line)				360,000	220,000	-140,000	
C221	Kenny's Culvert	Whitewater Region (Pleasant Valley Road)				200,000	180,000	-20,000	
C268	St. Columbkille's Culvert	Laurentian Valley (CR58 Round Lake Road)				900,000	371,879	-528,121	
C325	Neilson Creek Culvert	Bonnechere Valley (Lake Clear Road)				500,000	424,276	-75,724	
	Lynch Road Culvert	Admaston/Bromley (Lynch Road)				120,000	80,000	-40,000	
	General Bridge Repairs	Various Locations				150,000	100,000	-50,000	
						11,905,500	9,906,709	-1,998,791	1,230,500
Engineering for Future Works									
No.	Name	Location				2024 BUDGET	October Projected	Variance	Carry Over
B053	Constant Creek Bridge	Greater Madawaska (Ferguson Lake Road)				140,000	100,000	-40,000	40,000
B122	Waba Creek Bridge	McNab/Braeside (CR52 Burnstown Road)				45,000	45,000	0	
B145	Combermere Bridge	Madawaska Valley (CR62 Combermere Road)				40,000	40,000	0	
C014	Labombard Culvert	Admaston/Bromley (Chris Ruddy Road)				18,000	18,000	0	
C024	Cliché Culvert	Laurentian Valley (Sandy Beach Road)				18,000	18,000	0	
C040	Snake River Culvert	Admaston/Bromley (CR8 Cobden Road)				25,000	25,000	0	
C136	Robertson Twin Pipes	McNab/Braeside (Robertson Line)				31,000	31,000	0	
C201	Broomes Creek Culvert	Whitewater Region (CR7 Foresters Falls Road)				70,000	90,000	20,000	
C229	Burnt Bridge	North Algona/Wilberforce (Burnt Bridge Road)				18,000	18,000	0	
C330	McLeads Culvert	McNab/Braeside (CR52 Burnstown Road)				18,000	18,000	0	
						423,000	403,000	-20,000	40,000
Traffic Signals - Upgrades		Various Locations				250,000	232,500	-17,500	
						250,000	232,500	-17,500	0
						36,595,744	34,724,353	-1,871,391	1,580,758
CCBF Funded Project		OCIF Funded Project							

Good Roads

Wednesday, October 09, 2024

To: County of Renfrew Head of Council and Council Members

Sent via email to: info@countyofrenfrew.on.ca

Subject: Establishment of an Ontario Rural Road Safety Program

Too many Ontarians are being seriously injured or killed on our roads.

In 2023, there were 616 people killed and 36,090 people injured. The number of fatalities is up nearly 20% in the last ten years.

In 2021, the most recent year of complete data from MTO's *Ontario Road Safety Annual Report* (ORSAR), there were 561 fatalities – 426 of which occurred on municipal roads. While rural Ontario only represents 17% of the province's population, 55% of these deaths occurred on rural roads. By any measure, Ontario's rural roads are disproportionately more dangerous.

At the same time, municipal insurance premiums continue to increase. With no plausible reform being considered for joint and several liability, municipalities need to find innovative means for managing risk, particularly on their roadways,

To deal with this crisis, Good Roads has designed a multifaceted rural road safety program and have been in discussions with the Ministry of Transportation to fund it. The program would target a municipality's most dangerous roads, perform road safety audits, and install modern safety infrastructure that prevents serious injuries and save lives. This program is designed to be cost effective while also providing rural municipalities with a direct means for addressing risk associated with their roadways.

Good Roads has proposed leading a five-year \$183 million program that leverages our 131 years of municipal road expertise and our industry partnerships to quickly put in place the solutions that will address some of Ontario's most dangerous roads.

Good Roads is seeking support to address these preventable tragedies.

If the County of Renfrew would be interested in pursuing this, a Council resolution similar to the example below should be adopted and sent to the Premier and the Minister of Transportation:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the County of Renfrew requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

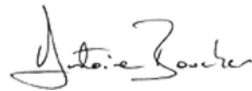
FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

If you have any questions regarding this initiative please contact Thomas Barakat, Good Roads' Manager of Public Policy & Government Relations, at thomas@goodroads.ca at your convenience.

Sincerely,




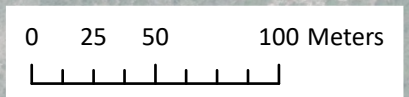
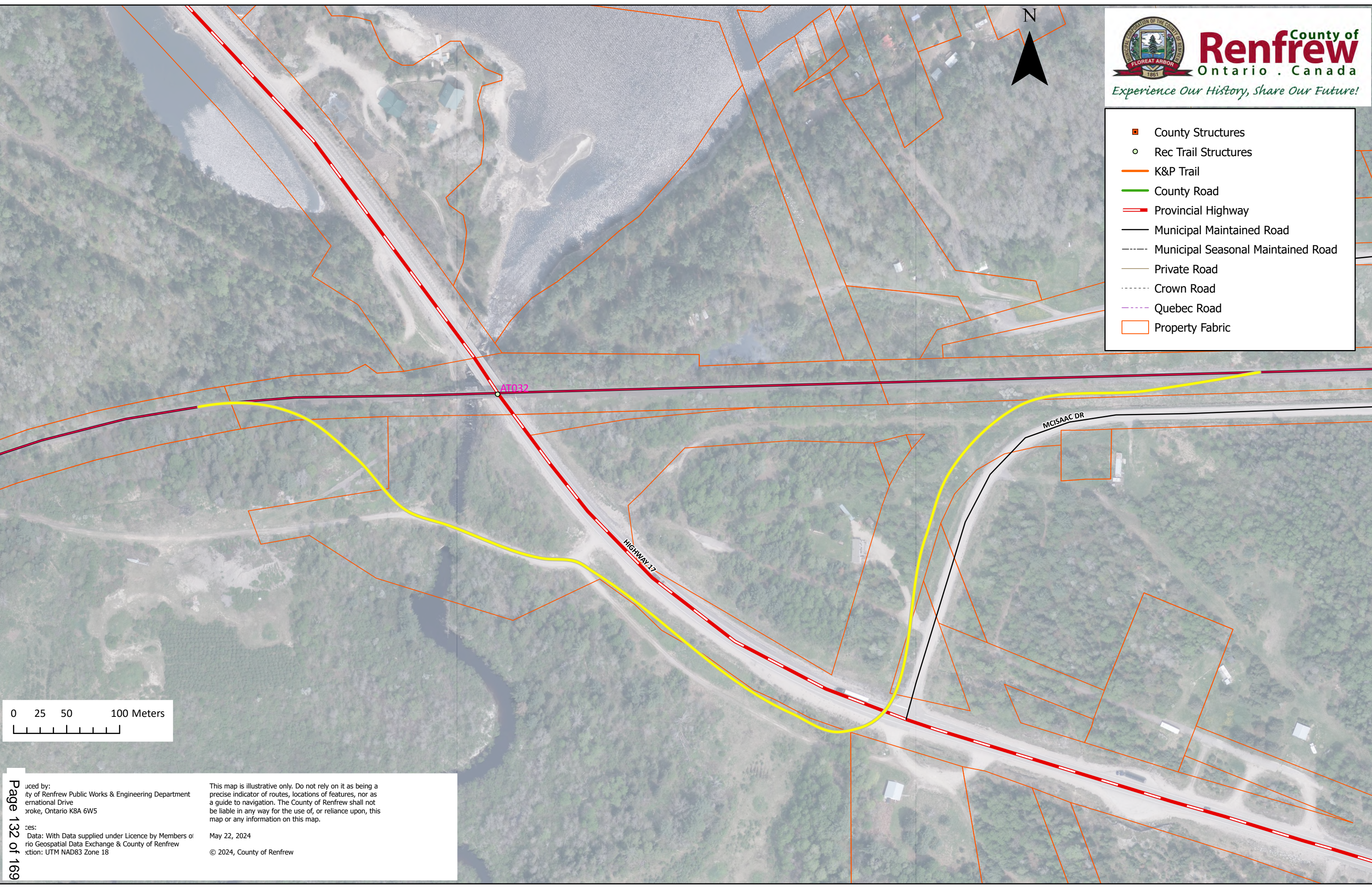
Scott R. Butler
Executive Director



Antoine Boucher
President
Good Roads Board of Directors



-  County Structures
-  Rec Trail Structures
-  K&P Trail
-  County Road
-  Provincial Highway
-  Municipal Maintained Road
-  Municipal Seasonal Maintained Road
-  Private Road
-  Crown Road
-  Quebec Road
-  Property Fabric



Trails AMP Totals										
2025 - 2034										
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Trails	\$1,902,810	\$1,166,200	\$2,499,000	\$264,600	\$742,550	\$774,150	\$1,162,300	\$263,200	\$208,600	\$169,400
Structures	\$396,000	\$3,029,000	\$1,678,000	\$1,907,000	\$1,647,000	\$1,113,000	\$590,000	\$567,500	\$1,147,500	\$820,000
TOTAL	\$2,298,810	\$4,195,200	\$4,177,000	\$2,171,600	\$2,389,550	\$1,887,150	\$1,752,300	\$830,700	\$1,356,100	\$989,400

10 Year Capital Asset Management Plan 2025 - 2034 - Recreational Trail Structures

																Annual Totals:										
																\$396,000	\$3,029,000	\$1,678,000	\$1,907,000	\$1,647,000	\$1,113,000	\$590,000	\$567,500	\$1,147,500	\$820,000	
Asset ID	Structure Name	Trail	Location	Municipality	Owner	Asset Type	Type of Structure	Current Load Rating	Required Load Rating	BCI	Description of Planned Works	Past Cost	Cost	Past Plan Year	Plan Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
AT001	Hwy 17 O/H	Algonquin	1.4 kms south of Daniel street	Arnprior	MTO	Underpass	MTO structure	N/A	N/A	75		-	-													
AT002	Hwy 17 O/H	Algonquin	1.3 kms south of Daniel street	Arnprior	MTO	Underpass	MTO structure	N/A	N/A	75		-	-													
AT003	O/H Bridge - Decosta street	Algonquin	0.9 kms South of Daniel street	Arnprior	OPG	Underpass	OPG structure	N/A	N/A	75		-	-													
AT004	Madawaska River	Algonquin	0.3 kms south of Daniel street	Arnprior	CoR	Bridge	Rail style Steel I Girder/Truss &	Highway	Trail	51.26	Abutment, piers, and		1,200,000		2028			\$120,000	\$1,080,000							
AT005	Dochart Creek/Arnprior	Algonquin	1 km north of Division street	McNab/Braeside	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Trail	68.48	Abutments		250,000		2028			\$25,000	\$225,000							
AT006	Quinn's Creek	Algonquin	1.3 kms west of River Road	Horton	CoR	Bridge	Lessard Bridge	Highway	Trail	72.39	Abutments		75,000		2033								\$7,500	\$67,500		
AT007	Hwy 17 O/H	Algonquin	0.7 kms west of Goshen Road	Horton	MTO	Underpass	MTO structure	N/A	N/A	50			-													
AT008	Bonnechere River/Renfrew	Algonquin	0.5 kms west of June street	Renfrew	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Trail	62.32	Abutment and piers		1,400,000		2029				\$140,000	\$1,260,000						
AT009	Jeffreys Creek	Algonquin	0.2 kms west of highway 17 in Haley	Whitewater	CoR	Culvert	SPCSPA	Highway	Trail	14.15	Replace CSPA		200,000		2025	\$200,000										
AT010	Haley's Gully	Algonquin	0.2 kms east of highway 17 near	Whitewater	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Trail	44.8	abutment, retaining walls		200,000		2026	\$20,000	\$180,000									
AT011	Gould's Creek	Algonquin	0.5 kms south of Astrolabe Road	Whitewater	CoR	Bridge	CIP Concrete Box Girder Bridge w/ Concrete Deck	Highway	Trail	52.53	Substructure rehab		200,000		2027		\$20,000	\$180,000								
AT012	Snake River	Algonquin	0.5 kms north of Poff Road	Whitewater	CoR	Bridge	Rail style I Girder/Truss Bridge w/ Timber Deck	Highway	Trail	60.97	Substructure rehab		300,000		2027		\$30,000	\$270,000								
AT013	Muskrat River	Algonquin	0.1 kms north of highway 17 near	Whitewater	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Trail	73.94	Substructure rehab		300,000		2034									\$30,000	\$270,000	
AT014	Hwy 17 O/H	Algonquin	2.2 kms south of Greenwood Road	Whitewater	MTO	Underpass	MTO structure	N/A	N/A	73.94			-													
AT015	OCR OH	Algonquin	1.2 kms south of Greenwood Road	Laurentian Valley	CN?	Underpass	Underpass below Former CN Rail	N/A	N/A	72.88			-													
AT016	Greenwood Road	Algonquin	0.2 kms south of Traxton Way	Laurentian Valley	MTO	Culvert	Underpass, PC box culvert through HWY	N/A	N/A	74.02			-													
AT017	Muskrat River Pembroke	Algonquin	0.1 kms west of Mackay street	Pembroke	CoR	Bridge	Rail style Pony I Girder/Truss	Highway	Trail	72.34	Substructure rehab and		700,000		2030					\$70,000	\$630,000					
AT018	Alexander Street/Pembroke	Algonquin	0.2 kms east of College Way	Pembroke	CoR	Bridge	Steel I Beam Deck Bridge	Highway	Trail	63.12	concrete repairs		100,000		2034									\$10,000	\$90,000	
AT019	Water St/Pembroke	Algonquin	0.3 kms west of College Way	Pembroke	CoR	Bridge	Rail style I Girder Bridge w/ Steel Deck	Highway	Trail	67.74	Substructure rehab		100,000		2033								\$10,000	\$90,000		
AT020	Hales Creek	Algonquin	1.5 kms west of TV Tower Road	Laurentian Valley	CoR	Culvert	Stone Masonry Open Arch	Highway	Trail	72.38	Substructure rehab		250,000		2033								\$25,000	\$225,000		
AT021	Petawawa River/Petawawa	Algonquin	0.4 kms north of Portage Road	Petawawa	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Trail	67.49	Substructure rehab		600,000		2031				\$60,000	\$540,000						
AT022	Tucker Creek	Algonquin	0.1 kms south of Deluthier Road	Laurentian Hills	CoR	Bridge	Steel I-Girder Bridge w/ Timber Deck	Trail	Trail	85	Replace deck, steel repairs		100,000		2024											
AT023	Young Creek	Algonquin	0.1 kms north of Deluthier Road	Laurentian Hills	CoR	Bridge	Steel I-Girder Bridge w/ Timber Deck	Highway	Highway	90	Replace bridge		400,000		2024											
AT024	Chalk River	Algonquin	1.6 kms north of Deluthier Road	Laurentian Hills	CoR	Bridge	Steel I-Girder Bridge w/ Timber Deck	Trail	Trail	85	Replace deck, steel repairs		100,000		2024											
AT025	Wylie Creek 1	Algonquin	0.4 kms north of Wylie Road	Laurentian Hills	CoR	Culvert	CIP Concrete Open Frame	Highway	Highway	58.31	Replace structure		550,000		2033								\$55,000	\$495,000		
AT026	Stream LH/Wylie Creek 2	Algonquin	3 kms north of Wylie Road	Laurentian Hills	CoR	Bridge	Concrete I Girder Bridge w/ Concrete Deck	Highway	Highway	95.49	None		150,000		2048											
AT027	Wylie Creek 3	Algonquin	8.5 kms north of Wylie Road	Laurentian Hills	CoR	Culvert	Stone Masonry Open Arch	Highway	Highway	65.87	Stone masonry rehab		120,000		2030					\$12,000	\$108,000					
AT028	Harvey Creek	Algonquin	1.5 kms south of Ashport Road	Head, Clara & Maria	CoR	Culvert	Stone Masonry Open Arch & CIP Concrete Open Frame	Highway	Highway	70.83	Barrel stonework and concrete		150,000		2030					\$15,000	\$135,000					
AT029	Holden Lake	Algonquin	0.5 kms east of Mackey Creek Road	Head, Clara & Maria	CoR	Culvert	CIP Twin Concrete Open Frames	Highway	Highway	70.96	Rehab barrel, inlet and retaining walls		500,000		2034									\$50,000	\$450,000	
AT030	Hwy 17	Algonquin	1.3 kms south of Pine Valley Road	Head, Clara & Maria	CoR	Bridge	Rail style Pony I Girder/Truss	Highway	Trail	72.27	Concrete rehab to soffit, MLE,		500,000		2032							\$50,000	\$450,000			
AT031	Grants Creek	Algonquin	2.5 kms west of Yates Road	Head, Clara & Maria	CoR	Culvert	Twin CIP Boxes	Highway	Trail	70.29	General concrete rehab		200,000		2033								\$20,000	\$180,000		
AT032	17 and Bissett Creek Overpass	Algonquin	0.6 kms west of Crossing Road	Head, Clara & Maria	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Highway	46.77	Rehab, new bridge or level		2,200,000		2026	\$110,000	\$2,090,000									
AT033	Sheedys Creek 1	Algonquin	14.3 kms east of Dunlop Crescent	Head, Clara & Maria	CoR	Bridge	Concrete Rigid Frame Arch Bridge	Highway	Highway	49.44	Replace		200,000		2026	\$20,000	\$180,000									
AT034	Sheedys Creek 2	Algonquin	13.1 kms east of Dunlop Crescent	Head, Clara & Maria	CoR	Culvert	CIP Box Culvert	Highway	Highway	74.2																
AT035	Sheedys Creek 3	Algonquin	12.4 kms east of Dunlop Crescent	Head, Clara & Maria	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Highway	65.8	superstructure, abutments and		150,000		2027		\$15,000	\$135,000								
AT036	Sheedys Creek 4	Algonquin	11.8 kms east of Dunlop Crescent	Head, Clara & Maria	CoR	Culvert	CIP Rigid Frame	Highway	Highway	55.94	barrels and retaining walls		100,000		2027		\$10,000	\$90,000								
AT037	Sheedys Creek 5	Algonquin	9.6 kms east of Dunlop Crescent	Head, Clara & Maria	CoR	Culvert	CIP Box Culvert	Highway	Highway	74.85	Minor Rehab		100,000		2035											\$10,000
AT038	Sheedys Creek 6	Algonquin	8.5 kms east of Dunlop Crescent	Head, Clara & Maria	CoR	Bridge	CIP Concrete Frame Bridge	Highway	Highway	46.25	Replace structure		300,000		2028				\$30,000	\$270,000						
AT039	Clara Creek	Algonquin	4.6 kms east of Dunlop Crescent	Head, Clara & Maria	CoR	Culvert	CIP Box Culvert	Highway	Highway	61.75	concrete repairs of barrel and		100,000		2029				\$10,000	\$90,000						
AT040	Deux Rivieres Creek	Algonquin	0.7 kms east of Dunlop Crescent	Head, Clara & Maria	CoR	Culvert	CIP Concrete Open Arch	Highway	Highway	63.89	concrete repairs of barrel and		200,000		2029				\$20,000	\$180,000						
AT041	Hwy 17 OH/Deux-Rivieres	Algonquin	0.2 kms east of Dunlop crescent	Head, Clara & Maria	MTO	Underpass	Underpass of MTO Structure	N/A	N/A	75			-		2040											
AT042	Barbut Creek	Algonquin	4.8 kms west of Dunlop Crescent	Head, Clara & Maria	CoR	Bridge	CIP Concrete Frame Bridge	Highway	Highway	54.22	concrete repairs of barrier and retaining walls		200,000		2030					\$20,000	\$180,000					
KP001	Madawaska River 1	K&P	0.1 kms north of Generating Station Lane	Greater	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Highway	69.3	Abutment and retaining walls		460,000		2026	\$46,000	\$414,000									
KP002	Madawaska River 2	K&P	0.1 kms south of Lanark Road	Greater	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Highway	67.73	superstructure, abutments and		900,000		2027		\$90,000	\$810,000								
KP003	Hallidays Creek	K&P	0.5 kms north of Ashdad Road	Greater	CoR	Bridge	Rail style I Girder/Truss Bridge w/	Highway	Highway	73.03																
KP004	Reid Lake	K&P	1.4 kms south of Ferguslea Road	Admaston/Bromlie	CoR	Culvert	CIP Concrete Open Arch	Highway	Highway	59.85	Culvert and retaining walls		180,000		2028				\$18,000	\$162,000						

Identified IEP Projects									
Project Description	Asset ID	Location	AMP Plan Year	AMP Program	AMP Allocation	Estimated IEP Project Cost	Design Status	TON Horizon (yrs.)	Notes
Expansion - CR 51 (Pembroke St. W.)	510000	Pembroke Limit to 42 (Forest Lea)	2025	REC-1	\$628,959	\$1,000,000	Conceptual	6-10	
Expansion - CR 51 (Petawawa Blvd.)	510151	Meadowbrook Dr to B-Line Rd	2036	PR2	\$1,124,187	\$2,500,000	Conceptual	6-10	
Intersection Upgrade to Roundabout - CR 51 (Petawawa Blvd.)	511211	Intersection of 26 (Doran) & Mohns Ave	2031	MICRO	\$600,000	\$4,400,000	Complete	NOW	
Expansion - CR 51 (Petawawa Blvd.)	511233	55 (Paquette)/Menin to 26 (Doran)/Mohns	2031	MICRO	\$120,000	\$6,100,000	Preliminary	1-5	Completion of Petawawa Blvd. Expansion from 2014 ESR
Intersection Upgrade to Roundabout - CR 51 (Petawawa Blvd.)	511328	Intersection of 55 (Paquette) & Menin Rd	2031	MICRO	\$80,000	\$5,300,000	Complete	NOW	CFB Petawawa has agreed to fund project in future, after development of HWY 17 Brindle Road access
New Bridge - Twin of B203 (Petawawa River Bridge)		0.3km south of 55 (Paquette)	#N/A	#N/A	#N/A	\$9,000,000	Preliminary	1-5	Completion of Petawawa Blvd. Expansion from 2014 ESR
Urbanization - CR 10 (Baskin Dr. W.)	100000	2 (Daniel) to 10 (Division)	2032	MR1-U+	\$711,826	\$2,400,000	Conceptual	NOW	
Intersection Realignment and Upgrade to Roundabout - CR10 (Baskin Dr. W. & Division St.)	100000	Intersection of Baskin, Division, and Duncan Rd.	2032	MR1-U+	\$711,826	\$1,500,000	Conceptual	1-5	
Urbanization - CR 10 (Division St.)	100077	10 (Baskin) to 1 (River/Elgin)	2034	R1+	\$236,160	\$2,000,000	Conceptual	1-5	
Intersection Upgrade to Signalized - CR 2 (Daniel St. N.)	20000	James St	2025	MR1-U+	\$783,000	\$375,000	Conceptual	1-5	
Intersection Upgrades to Roundabouts & Expansion - CR 2 (Daniel St. N.)	20091	Arthur St. to CR10 (Baskin Dr. W.)	2025	MR1-U+	\$469,800	\$3,500,000	Conceptual	NOW	
Intersection Upgrades to Roundabouts & Expansion - CR 2 (Daniel St. N.)	20171	CR10 (Baskin Dr. W.) to Stave Court Dr.	2036	MR1-U+	\$492,171	\$3,000,000	Conceptual	NOW	
Expansion of CR 1 (Madawaska Blvd.)	10213	CR2 (Daniel St. N.) to Elgin St.	2029	MICRO	\$117,000	\$1,600,000	Conceptual	1-5	
Expansion of CR 2 (Daniel St. N.)	20000	Michael St. to Arthur St.	2025	MR1-U+	\$783,000	\$3,000,000	Conceptual	1-5	
Expansion of CR 2 (Daniel St. N.)	20091	CR1 (Madawaska Blvd.) to Michael St.	2025	MR1-U+	\$469,800	\$2,000,000	Conceptual	1-5	
Intersection Upgrade to Signalized - CR 2 (White Lake Rd.)	20228	CR45 (Vanjumar Rd.)	2034	MR1-U+	\$545,200	\$375,000	Complete	1-5	
Expansion - CR 37 (Murphy Rd.)	370000	HWY 17 to 26 (Doran)	2034	MICRO	\$336,960	\$1,800,000	Conceptual	6-10	
Gillan Rd - Expansion & intersection improvements	60000	HWY 60 to Jamieson Ln	2035	PR2	\$647,680	\$1,600,000	Conceptual	10-15	
New Road - CR 29 (Drive-In Rd.) Connection	290000	Drive-In Rd. to Angus Campbell Dr.	2032	MICRO	\$165,360	\$4,200,000	Conceptual	1-5	Pembroke / Laurentian Valley TMP
Intersection Upgrade - CR 29 (Drive-In Rd.)	360000	Mackay St. / Mud Lake Rd. Connection	2025	REC-2	\$1,222,543	\$2,000,000	Conceptual	1-5	Pembroke / Laurentian Valley TMP
Urbanization - CR 29 (Drive-In Rd.)	290000	City of Pembroke Limit to Wilson Rd.	2032	MICRO	\$165,360	\$1,900,000	Conceptual	6-10	Pembroke / Laurentian Valley TMP
Urbanization - CR 29 (Drive-In Rd.)	290112	Wilson Rd. to Clearview Crescent	2032	MICRO	\$170,040	\$2,000,000	Conceptual	6-10	Pembroke / Laurentian Valley TMP
Urbanization - CR 29 (Drive-In Rd.)	290224	Clearview Crescent to Elm St.	2028	R1+	\$141,120	\$1,500,000	Conceptual	6-10	Pembroke / Laurentian Valley TMP
Urbanization - CR 29 (Drive-In Rd.)	290257	Elm St. to HWY 148	2028	MR1-U+	\$133,400	\$1,500,000	Conceptual	6-10	Pembroke / Laurentian Valley TMP
Intersection Upgrade to Roundabout - CR 36 (TV Tower Rd.)	360138	CR42 (Forest Lea Rd.) and CR51 (Pembroke St. W.)	2025	REC-2	\$974,678	\$5,200,000	Conceptual	10-20	Pembroke / Laurentian Valley TMP

COUNTY OF RENFREW

BY-LAW NUMBER 139-24

**A BY-LAW TO REGULATE AND GOVERN THE USE OF THE LANDS IDENTIFIED
AS COUNTY OF RENFREW RECREATIONAL TRAILS AS LINEAR PARKS**

WHEREAS Section 9 of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS Section 8 of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, provides that Sections 9 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to a) enable municipalities to govern their affairs as they consider appropriate and, b) enhance their ability to respond to municipal issues;

AND WHEREAS Section 11 (3) of the *Municipal Act, 2001, S.O. 2001, c. 25, as amended*, provides that a municipality is authorized to pass by-laws with respect to matters within the sphere of jurisdiction of culture, parks, recreation and heritage;

AND WHEREAS the Council of the Corporation of the County of Renfrew developed and adopted a management plan for the Algonquin Trail, as part of the Ottawa Valley Recreational Trail, that addresses issues such as use, control, liability, etc.;

AND WHEREAS the Council of the Corporation of the County of Renfrew developed and adopted a management plan for the K & P Recreational Trail that addresses issues such as use, control, liability, etc.;

AND WHEREAS it is deemed expedient and in the interest of public safety to regulate and govern the use of the County of Renfrew Recreational Trails;

AND WHEREAS the Council of the Corporation of the County of Renfrew has determined that any breach of the provisions of this By-law should be subject to a fine as set out in Schedule I.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. DEFINITIONS

“Algonquin Trail” means a 30-metre wide linear park to include all owned and leased land in the County and the City of Pembroke, and is the County of Renfrew portion of the Ottawa Valley Recreational Trail.

“Camp” includes the placement of a tent or trailer at any time on the Property or the lodging or staying overnight on the Property.

“County of Renfrew” means the Municipal Corporation of the County of Renfrew.

“Debris” includes anything that is not natural to the Property.

“Dirt Bike” means a two-wheel motorized machine used primarily for traveling on land other than registered roadways.

“Enforcement Officer” means a Provincial Offences Officer, an Ontario Provincial Police Officer, a By-law Officer as appointed by the County or a local municipality located within the geographic boundary of the County of Renfrew, or any person exercising a power or performing duty under this By-law.

“Firearm” includes any type of gun or other firearm including an air gun, spring gun, pellet gun, tranquillizer gun, cross-bow, long-bow or other type of bow, sling shot, or any similar thing.

“K & P Recreational Trail” means a varying width linear park to include all owned and leased land in the County of Renfrew, running from the interior of the Town of Renfrew to Calabogie.

“Licensee” means an association or club issued a license by the County of Renfrew to use the County of Renfrew Recreational Trails, and allow their members to use the designated County of Renfrew Recreational Trails through the issuance of permits in accordance with an executed License Agreement between the association or club and the County of Renfrew.

“Litter” includes the throwing, dumping, placing, depositing of any debris.

“Motor Vehicle” means a vehicle used for transportation relying upon a motor for operation including vehicles described as Off-Road Vehicles, Snowmobile/Motorized Snow Vehicles, Motorcycles, Dirt Bikes.

“Natural Features” means all geology, vegetation, and wildlife pertaining to, existing in or produced by nature throughout the County of Renfrew Recreational Trails. This includes all plant and wildlife species and wetland areas.

“Off-Road Vehicle” means an off-road vehicle within the meaning of the *Off Road Vehicles Act, R.S.O .1990, c.O. 4, as amended*.

“Ottawa Valley Recreational Trail” or **“OVRT”** means the 296 km section of trail owned and leased by the County of Renfrew, County of Lanark and the Township of Papineau-Cameron running from outside Mattawa to outside Smiths Falls.

“Pedestrian” means any person travelling on foot or with related foot gear and not requiring the aid of a motor for propulsion.

“Permit” means a current permit issued by a Licensee authorized by the County of Renfrew to allow the use of the trail by Permit Holders.

“Permit Holder” means a person issued a permit by a Licensee authorized by the County of Renfrew.

“County of Renfrew Recreational Trails” means any recreational trail designated by the County of Renfrew under this By-law as a linear park; including, but not limited to, Algonquin Trail and K & P Recreational Trail.

“Signage” means postings throughout the County of Renfrew Recreational Trails erected, or authorized, by the County of Renfrew.

“Property” means the property described as the Renfrew County Recreational Trails in the County of Renfrew.

“Snowmobile/Motorized Snow Vehicle” means a motorized snow vehicle, within the meaning of the *Motorized Snow Vehicles Act, R.S.O. 1990, c.M. 44, as amended*.

2. **PERMITTED USES**

The following are considered permitted uses of the County of Renfrew Recreational Trails:

- (i) Walking, running, hiking, dog walking.
- (ii) Cross country skiing, snowshoeing.
- (iii) Orienteering, geocaching.
- (iv) Nature appreciation, bird watching, nature study.
- (v) Dog sledding.
- (vi) Cycling, including the use of E-bikes.
- (vii) Horseback riding.
- (viii) Harvesting of non-wood products such as tree seed/cones, mushrooms for personal use.
- (ix) Electric-powered personal mobility vehicles (scooters, wheelchairs, etc.)
- (x) Other activities as approved through the execution of a land use agreement, lease agreement, license agreement, or special event permit obtained from the County of Renfrew.
- (xi) Other personal transportation as approved by the County of Renfrew.

3. **PROHIBITED ACTIVITIES**

The following activities are prohibited on the Algonquin Trail:

- (i) No person shall tamper with or remove any signage.
- (ii) No person shall use any portion of County of Renfrew Recreational Trails during a closure of that portion by the County of Renfrew due to extreme weather conditions, maintenance, or other reason at their discretion.
- (iii) No person shall disobey signage posted by the County of Renfrew.
- (iv) No person shall camp or cause any person to camp.
- (v) No person shall hunt or cause any person to hunt.
- (vi) No person shall discharge or operate a weapon or firearm or cause any person to discharge or operate any weapon or firearm.
- (vii) No person shall litter.
- (viii) No person shall fail to pick up after pets or horses.

- (ix) No person shall fail to control a pet, including dogs and horses.
- (x) No person shall vandalize Property or cause any person to vandalize Property.
- (xi) No person shall start or feed an open-air fire.
- (xii) No person shall remove, destroy, or otherwise disturb any natural features without written consent of the County of Renfrew.
- (xiii) No person shall operate a Motor Vehicle without a required license, insurance, or permit approved through lease agreement.
- (xiv) No person shall operate a vehicle with a passenger seated improperly.
- (xv) No person shall operate a vehicle that fails to meet all applicable provincial and manufacturer safety standards.
- (xvi) No person shall operate a vehicle in unsafe manner.
- (xvii) No person shall operate a vehicle that does not meet manufacturer's sound level.

If a person is using the County of Renfrew Recreational Trails while operating a Motor Vehicle in accordance with Section 2, they shall not interfere with, or impede, a pedestrian or any other person using the County of Renfrew Recreational Trails.

5. **SPEED LIMIT**

The maximum speed limit permitted throughout the County of Renfrew Recreational Trails is 50 km/hour on rural parts of the trail and 20 km/hour on urban parts of the trail. Urban and rural sections of the County of Renfrew Recreational Trails and their respective speed limits will be delineated by signage. Every person who operates a motor vehicle, in compliance with Sections 2 and 3, on the trail shall comply with the speed limits.

6. **PERMITS**

Sections of the County of Renfrew Recreational Trails may be leased on an annual basis to local clubs or associations, which operate under the auspices of the 'Ontario Federation of Snowmobile Clubs' or the 'Ontario Federation of ATV Clubs'.

As per the *Motorized Snow Vehicles Act*, no person shall drive a motorized snow vehicle upon a prescribed trail except under the authority of, and in accordance with, a trail permit for the motorized snow vehicle issued. Similar restrictions shall be enforced for any other motor vehicle users of the County of Renfrew Recreational Trails permitted through a Lease Agreement.

Lease Agreements shall stipulate the period in each calendar year during which permitted uses under the Agreement may take place.

7. **CANINE AND EQUESTRIAN USE**

Canine and equestrian use requires the removal of excrement from the County of Renfrew Recreational Trails surface and violations are subject to penalty. Equestrian excrement shall be considered in the same manner as canine excrement.

8. CURFEWS/TIME OF USE

Users of the County of Renfrew Recreational Trails may do so from 7:00 a.m. to 11:00 p.m., unless otherwise posted by local by-laws with appropriate legislation cited.

9. ENFORCEMENT AND PENALTIES

- 9.1. Every person who uses the County of Renfrew Recreational Trails is subject to all Municipal By-laws and all Provincial and Federal laws and regulations. Any person violating any Municipal By-law, or other law, may be ordered by the County of Renfrew or an Enforcement Officer to leave the County of Renfrew Recreational Trails.
- 9.2. No person shall hinder or obstruct, or attempt to hinder or obstruct an Enforcement Officer.
- 9.3. No person shall neglect or refuse to produce information, identification or to provide any information required by any person acting pursuant to this By-law.
- 9.4. In addition to any other authority they may have, an Enforcement Officer is authorized to enforce the provisions of this By-law and to order any persons believed by such Enforcement Officer to be contravening or who has contravened any provision of this By-law:
 - a) To desist from the activity constituting or contributing to such a contravention;
 - b) To remove from the County of Renfrew Recreational Trails anything owned by or in the control of such person which the officer believes is or was involved in such contravention, and;
 - c) To leave the County of Renfrew Recreational Trails.
- 9.5. The court in which a conviction has been entered pursuant to this By-law and any other court of competent jurisdiction thereafter may make an order prohibiting the continuation or repetition of the offence by the person convicted, and such order shall be in addition to any other penalty imposed by the court on the person convicted.
- 9.6. Every person who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine or penalty as provided for in the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as may be amended from time to time and to any other applicable penalty, including but not limited to those defined in the *Off-Road Vehicles Act*, the *Highway Traffic Act*, the *Motorized Snow Vehicles Act* and the *Trespass to Property Act*.
- 9.7. The County of Renfrew appoints the Ontario Provincial Police ("OPP"), and/or a designated By-law Enforcement Officer with the authority to enforce this By-law.

10. **PENALTY**

Any person found by an Enforcement Officer to have breached any provision of this By-law including applicable offences in Schedule 'I' may be subject to a fine as follows:

- (i) A breach by a Permit Holder or any user of the County of Renfrew Recreational Trails of any provision of this By-law shall be subject to a fine as set out in Schedule "I".
- (ii) Upon receipt of a notice of a fine, the Permit Holder or the person or corporation named in the notice shall pay the penalty within seven (7) days to the Municipality.
- (iii) A fine Notice shall include the following information:
 - (a) the fine Notice Date;
 - (b) the date on which the fine is due and payable;
 - (c) the signature of the issuing Enforcement Officer;
 - (d) particulars of the contravention reasonably sufficient to indicate the nature of the contravention;
 - (e) the amount of the fine; and,
 - (f) a statement advising that an unpaid fine will constitute a debt of the person or corporation to the Municipality.
- (iv) An Enforcement Officer may serve the fine Notice on a person or corporation by one of the following methods:
 - (a) delivering it personally to the person or to the head office of the corporation;
 - (b) sending a copy by registered mail to the last known address of the person or the head office of the corporation; or,
 - (c) posting a copy of the notice in a conspicuous place at the site of the contravention and sending a copy by registered mail to the last known address of the person or the head office of the corporation.
- (v) A fine remaining unpaid after the date when it is due and payable, constitutes a debt to the Municipality owed by the person or corporation named in the notice. The Municipality may take all steps available in law to collect the unpaid penalty.

11. **SHORT FORM WORDINGS**

- 11.1. The Municipality shall make application to the Ministry of the Attorney General of Ontario for approval of Short Form Wordings and Set Fines in accordance with the Set Fine Schedule approved by resolution of Council, and such fines shall come into effect upon the approval or amendment by the Attorney General of Ontario or their designate.
- 11.2. Staff shall be authorized to make changes to the By-law or Set Fine Schedule without amendment to the By-law or Resolution of Council, if so recommended

by the Attorney General or their designate in order for the Set Fines to be approved.

- 11.3. Council may, by Resolution, amend the Set Fines under this By-law at any time. Any amendment made to the Set Fines by Resolution of Council will come into force upon approval of the Attorney General or their designate.

12. **APPLICABILITY**

This By-law does not apply to vehicles or persons:

- i) of authorized law enforcement, firefighting, emergency medical, or other emergency personnel when carrying out authorized duties, or
 - ii) engaged in work on or along the County of Renfrew Recreational Trails on behalf of the County of Renfrew.
13. THAT the document marked Schedule 'I' attached to and made a part of this By-law is hereby approved.
14. THAT By-law 81-24 is hereby repealed.
15. THAT this By-law shall come into force and take effect upon the final passing thereof.

READ a first time this 30th day of October, 2024.

READ a second time this 30th day of October, 2024.

READ a third time and finally passed this 30th day of October, 2024.

PETER EMON, WARDEN

GWEN DOMBROSKI, CLERK

Schedule 'I'

**THE CORPORATION OF THE COUNTY OF RENFREW
PART 1 PROVINCIAL OFFENCES ACT**

BY-LAW NUMBER 139-24

**A BY-LAW TO REGULATE AND GOVERN THE USE OF THE LANDS IDENTIFIED
AS COUNTY OF RENFREW RECREATIONAL TRAILS AS LINEAR PARKS**

	Column 1	Column 2	Column 3
Item	Short Form Wording	Provision creating or defining offence	Set Fine
1.	Tamper with or remove and signage	s. 3(i)	\$185.00
2.	Use trail during a closure of that portion of County of Renfrew Recreational Trails	s. 3(ii)	\$220.00
3.	Disobey posted signage	s. 3(iii)	\$185.00
4.	Camp	s. 3(iv)	\$185.00
5.	Hunt	s. 3(v)	\$185.00
6.	Discharge or operate a weapon or firearm	s. 3(vi)	\$185.00
7.	Litter	s. 3 (vii)	\$500.00
8.	Fail to clean up after pets/horses	s. 3 (viii)	\$500.00
9.	Fail to control pets/horses	s. 3(ix)	\$185.00
10.	Vandalize property	s. 3(x)	\$250.00
11.	Start/feed an open-air fire	s. 3(xi)	\$500.00
12.	Remove/destroy/disturb natural features without consent	s. 3(xii)	\$185.00
13.	Operate motor vehicle without a license, insurance or permit	s. 3(xiii)	\$220.00
14.	Operate a vehicle with a passenger seated improperly	s. 3(xiv)	\$360.00
15.	Operate vehicle that fails to meet applicable provincial and manufacturer safety standards	s. 3(xv)	\$185.00
16.	Operate vehicle in unsafe manner	s. 3(xvi)	\$185.00
17.	Operate vehicle that does not meet manufacturers sound level	s. 3(xvii)	\$300.00
18.	Speed — more than 20 km/h where limit is 20 km/h or less.	s. 5	\$220.00
19.	Speed — more than 50 km/h where limit is 50 km/hr.	s. 5	\$220.00

Note: The general penalty provision for the offences listed above is Section 9.6 of By-law 139-24, a certified copy of which has been filed.

COUNTY OF RENFREW

BY-LAW NUMBER 140-24

A BY-LAW TO AUTHORIZE SPEED LIMITS

WHEREAS Subsection (2) of Section 128 of the *Highway Traffic Act, R.S.O. 1990, Chapter H.8, as amended*, authorizes the Council of a Municipality by By-law, to prescribe a rate of speed of 40, 50, 60, 70, 80, 90 or 100 kilometres per hour, for motor vehicles driven on a highway or portion of highway under its jurisdiction;

AND WHEREAS it is deemed expedient that the speed limit for motor vehicles on certain highways in the County of Renfrew be decreased, increased or both.

NOW THEREFORE the Council of the Corporation of the County of Renfrew enacts as follows:

1. Notwithstanding any other By-law to the contrary, when the roads as set out on the attached schedule, are marked in compliance with the regulations under the *Highway Traffic Act*, the maximum rate of speed thereon shall be as outlined in Schedule 'A' attached hereto.
2. THAT the maximum rate of speed for all roads other than those outlined in Schedule 'A', shall be 80 km/h.
3. THAT the reduced rate of speed in the school safety zones designated in Schedule 'A', be in effect at the times therein specified and on the days during which school is regularly held.
4. THAT the penalties provided in Subsection (14) of Section 128 of the *Highway Traffic Act*, shall apply to offences against this By-law.
5. THAT this By-law shall have full force and effect from the date the portion of Highway is marked out in accordance with the regulations under the *Highway Traffic Act*.
6. THAT By-law 8-24 is hereby repealed.

READ a first time this 30th day of October, 2024.

READ a second time this 30th day of October, 2024.

READ a third time and finally passed this 30th day of October, 2024.

PETER EMON, WARDEN

CRAIG KELLEY, CLERK

SCHEDULE A

COUNTY ROAD	FROM	TO	RATE OF SPEED
1	Renfrew County Boundary	600m North of the Renfrew County Boundary	60
1	600m North of County Boundary	Daniel Street North	50
1	Daniel Street North	Division Street	40
1	Division Street	Usborne Street (Southern End)	50
1	Usborne Street (Southern End)	900m North of Usborne Street (Southern End)	60
1	500m South of Dochart Street	Dochart Street	60
1	Dochart Street	700m North of Usborne Street (North End)	50
1	700m North of Usborne Street (North End)	700m North of Toner Road	60
1	700m North of Toner Road	850m East of Mast Road	50
1	850m East of Mast Road	200m West of Mast Road	60
1	Thacker Lane	Grantham Road	60
2	Madawaska Street	Baskin Drive East & West	40
2	Baskin Drive East & West	Campbell Drive	50
2	Campbell Drive	Melanson Road	60
2	Highland Road	Eastern End of Waba Creek Bridge	60
2	Eastern End of Waba Creek Bridge	Burnstown Road	50
3	River Road	400m West of River Road	50
3	400m West of River Road	1.1km West of River Road	60
5	Highway 132	400m East of Riddell Road	60
5	650m South of Highway 60	400m South of Highway 60	60
5	400m South of Highway 60	Highway 60	50
6	Highway 60	Renfrew Town Limit	50
6	Renfrew Town Limit	Highway 17	60

COUNTY ROAD	FROM	TO	RATE OF SPEED
6	Highway 17	Goshen Road	60
7	450m West of Summerfield Drive	500m East of Cedar Haven Road	60
7	350m West of Government Road	50m East of Government Road	60
7	50m East of Government Road	Foresters Falls Southern Limit	50
7	Foresters Falls Southern Limit	250m South of the Foresters Falls Southern Limit	60
8	Highway 17	Behm Line/Snake River Line	50
8	Behm Line/Snake River Line	250m West of Behm Line/Snake River Line	60
10	Baskin Drive West	Elgin Street West/River Road	50
10	Division Street	County Road 2 (Daniel Street)	50
10 - School Safety Zone	500m North of County Road 2 (Daniel Street)	850m North of County Road 2 (Daniel Street)	40 When Flashing
12	Lookout Road	600m South of the Gore Line	60
12	600m South of the Gore Line	Gore Line	50
16	Laurentian Drive	Petawawa Boulevard	50
19	600m North of Robinson Road	Pembroke City Limit	60
20	Highway 60	400m East of Highway 60	50
20	400m East of Highway 60	1.8km East of Highway 60	60
21	1.2km South of Pappin Road	700m South of Watchhorn Drive	70
21	700m South of Watchhorn Drive	500m North of Lapasse Road	50
21	500m North of Lapasse Road	750m North of Lapasse Road	60
22	550m West of Scotch Bush Road	300m West of Scotch Bush Road	60
22	300m West of Scotch Bush Road	500m East of Scotch Bush Road	50
22	500m East of Scotch Bush Road	750m East of Scotch Bush Road	60
23	350m South of Waba Creek Bridge	100m South of Waba Creek Bridge	60

COUNTY ROAD	FROM	TO	RATE OF SPEED
23	100m South of Waba Creek Bridge	Frank Street	50
23	Frank Street	250m North of Frank Street	60
25	Petawawa Boulevard	Victoria Street	50
26	Black Bay Road	Murphy Road	60
26	Murphy Road	Petawawa Boulevard	50
29	Pembroke City Limit	Stoneyfield Drive	60
29	Stoneyfield Drive	Highway 148	50
30	Highway 60	900m East of Highway 60	50
30	900m East of Highway 60	1.0km East of Highway 60	60
34	Calabogie Road	1.3km North of Calabogie Road	60
35	TV Tower Road	Forced Road/Boundary Road East	60
35	Jean Avenue/Forced Road	Trafalgar Road	50
37	400m West of Doran Road	650m West of Doran Road	60
37	Petawawa Boulevard	400m West of Doran Road	50
42	600m West of B Line Road	Pembroke Street West	70
45	White Lake Road	Lenser Drive	60
48	1.7km West of Blind Line	175m East of Blind Line	60
49	Beachburg Road	500m East of Beachburg Road	50
49	500m East of Beachburg Road	750m East of Beachburg Road	60
49	450m South of Gore Line	200m South of Gore Line	60
49	200m South of Gore Line	Gore Line	50
50	Westmeath Road	Phoebe Street	50
50	Phoebe Street	Wright Road	60
50	250m West of Lapasse Road	Lapasse Road	60

COUNTY ROAD	FROM	TO	RATE OF SPEED
51	Pembroke City Limit	1.6km North of the Pembroke City Limit	60
51	Silke Drive	Paquette Road	50
52	White Lake Road	Museum Road	50
52	Museum Road	2.2km North of White Lake Road	60
52	1.65km South of Calabogie Road	1.9km South of Calabogie Road	60
52	1.65km South of Calabogie Road	1.2km North of Calabogie Road	50
52	1.2km North of Calabogie Road	1.45km North of Calabogie Road	60
52	2.7km South of Highway 60	1.2km South of Highway 60	60
52	1.2km South of Highway 60	Highway 60	40
55	Petawawa Boulevard	250m West of Petawawa Boulevard	60
58	1.4km East of Simpson Pit Road	500m East of Simpson Pit Road	60
58	500m East of Simpson Pit Road	Division Road	50
58	Division Road	1.4km West of Division Road	60
58	150m West of B Line Road	100m West of TV Tower Road	70
58	100m West of TV Tower Road	Boundary Road East	50
59	700m East of Highway 17	Madawaska Boulevard	70
61	300m South of Godfrey Road	250m East of Haley Road	60
62	250m West of Ohio Road	White Pine Crescent	60
62	White Pine Crescent	350m South of Palmer Road	50
62	350m South of Palmer Road	100m North of Old Barry's Bay Road	60
62	500m south of Blueberry Point Lane	Lakeshore Drive	70
62	Lakeshore Drive	Highway 60	50
63	Watts Line	Stewartville Road	50
63	Flat Rapids Road	2.1km North of Flat Rapids Road	60

COUNTY ROAD	FROM	TO	RATE OF SPEED
63	2.1km North of Flat Rapids Road	Calabogie Road	50
65	Matawatchan Road	500m East of Centennial Drive	60
66	Brudenell Road	500m West of Brudenell Road	60
66	Highway 60	1.35km South of Highway 60	60
67	2.4km South of Round Lake Road	700m South of Round Lake Road	60
67	700m South of Round Lake Road	Round Lake Road	50
68	450m East of John Watson Road	200m East of John Watson Road	60
68	200m East of John Watson Road	200m West of Guiney Road	50
68	200m West of Guiney Road	450m West of Guiney Road	60
69	Kartuzu Road	150m West of St. Francis Memorial Drive	60
69	150m West of St. Francis Memorial Drive	300m East of St. Francis Memorial Drive	40
69	300m East of St. Francis Memorial Drive	Highway 60	50
70	250m West of Hoffman Road	Hoffman Road	60
70	Hoffman Road	Western Reserve Limit	50
70	Eastern Reserve Limit	Highway 60	50
71	Highway 41	2.5km East of Highway 41	60
72	Highway 17	County Road 73 (Deep River Road)	40
73	Highway 17	County Road 72 (Ridge Road)	40
508	Calabogie Road/Hydro Dam Road	Centennial Lake Road	60
508	500m West of Norton Road	500m East of Lanark Road	60
508	500m West of Burnstown Road	500m East of Burnstown Road	60
511	Grassy Bay Road	Bluff Point Drive	60
511	Bluff Point Drive	12517 Lanark Road	50
511	12517 Lanark Road	Calabogie Road	40

COUNTY ROAD	FROM	TO	RATE OF SPEED
512	Highway 60	350m North of Ruby Road	40
512	350m North of Ruby Road	100m South of Mountain View Road	60
512	700m North of Foymount Road	Foymount Road	60
512	Brudenell Road	500m East of Brudenell Road	60
512	Sand Road	450m West of Highway 41	60
512	450m West of Highway 41	Highway 41	50
514	4.2km North of Highway 28	4.5km North of Highway 28	60
514	4.5km North of Highway 28	5.1km North of Highway 28	50
514	5.1km North of Highway 28	5.4km North of Highway 38	60
515	200m North of River Road	250m North of Burnt Bridge Road	60
515	250m North of Burnt Bridge Road	650m South of Burnt Bridge Road	50
515	650m South of Burnt Bridge Road	900m South of Burnt Bridge Road	60
515	450m West of Letterkenny Road	200m West of Letterkenny Road	60
515	200m West of Letterkenny Road	1.1km East of Letterkenny Road	50
515	1.1km East of Letterkenny Road	1.4km East of Letterkenny Road	60
517	0.4km North of Micks Road	2.2km South of Combermere Road	60
517	2.2km South of Combermere Road	Combermere Road	50
653	800m East of County Road 4	400m West of boundary with Province of Quebec	70
653	400m West of boundary with Province of Quebec	Boundary with Province of Quebec (Center of Chenaux Interprovincial Bridge)	50

COUNTY OF RENFREW

BY-LAW NUMBER 141-24

**A BY-LAW FOR THE EXECUTION OF CONTRACT PWO-2024-05
SUPPLY AND DELIVERY OF ONE TANDEM TRUCK AND PLOW UNIT**

WHEREAS the *Municipal Act, 2001, S.O. 2001, c.25, as amended*, requires a municipality to adopt policies with respect to the procurement of goods and services;

AND WHEREAS public tenders were requested for the supply and delivery of one tandem truck and plow unit, under Contract PWO-2024-05 in accordance with County of Renfrew Corporate Policy GA-01, Procurement of Goods and Services;

AND WHEREAS the tender submitted by Viking Cives Limited, Mount Forest, Ontario, was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve the awarding of Contract PWO-2024-05 for the supply and delivery of one tandem truck and plow unit as submitted by Viking Cives Limited, Mount Forest, Ontario, in the amount of \$451,130, plus applicable taxes.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary for the execution of the said contract.
3. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of October, 2024.

READ a second time this 30th day of October, 2024.

READ a third time and finally passed this 30th day of October, 2024.

PETER EMON, WARDEN

GWEN DOMBROSKI, CLERK

COUNTY OF RENFREW

BY-LAW NUMBER 142-24

**A BY-LAW TO AUTHORIZE EXECUTION THE EXTENSION OF CONTRACT NO. PWO-2016-01
FOR THE SUPPLY AND DELIVERY OF BULK COURSE HIGHWAY SALT**

WHEREAS the *Municipal Act, 2001, S.O. 2001, c25, as amended*, requires a municipality to adopt policies with respect to the procurement of goods and services;

AND WHEREAS a contract with Windsor Salt Limited, Mississauga, Ontario formerly known as The Canadian Salt Company, has been in place since 2016. This contract has been amended with new rates and terms in accordance with County of Renfrew Policy GA-01, Procurement of Goods and Services;

AND WHEREAS the amended contract submitted by Windsor Salt Limited, Mississauga, Ontario was reviewed and accepted by the Operations Committee.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts:

1. THAT the Council of the County of Renfrew approve of the amendment of this contract, for a five-year term from June 1, 2025 until May 31, 2030, as submitted by Windsor Salt Limited, Mississauga, Ontario.
2. THAT the Warden and Clerk be empowered to do and execute all things, papers and documents necessary for the execution of the said Contract.
3. THAT By-laws 28-16 and 10-20 be hereby repealed.
4. THAT this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of October, 2024.

READ a second time this 30th day of October, 2024.

READ a third time this 30th day of October, 2024.

PETER EMON, WARDEN

GWEN DOMBROSKI, CLERK

October 30, 2024

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Finance and Administration Committee**, report and recommend as follows:

INFORMATION

1. Quarterly Report – Chief Administrative Officer/Deputy Clerk

The purpose of this report is to provide Council with information on the key activities and challenges faced by the municipality in the third quarter of 2024. Quarterly reports are not reflective of a comprehensive and exhaustive review of all the work done by municipal staff; rather, they offer context on the implementation of Council decisions.

Since the last CAO report in June 2024, several key strategic initiatives have been further developed and/or developed. For the past several months, this role has also included acting as the Director of Corporate Services. The following is a list of activities that have occupied the office's time, of which many have been reported previously in other departmental reports:

- Corporate-wide
 - Much of the work throughout the summer period was spent preparing for AMO delegations (August 2024)
 - Development of a new Procedure By-law, for a presentation to Committee in September
 - Preparation for Renfrew County Day (September 26, 2024)
 - Oversight of the Delegated Authority approvals
 - Attendance at various events: Summer Company wrap-up, Chamber of Commerce Bob Sweet acknowledgement, etc.
 - Attendance at the Eastern Ontario Municipal Conference
- Finance
 - Preparation for the presentation of the Long-Term Financial Plan and Asset Management Plan update on October 28, 2024
 - Central Scheduling – Continuation of the Steering Committee, with recommendations forthcoming
- Housing First initiatives
 - Development of the HART Hub proposals, including site tour of available opportunities
 - Final negotiations of the purchase of Keys Public School (Deep River)
 - Attendance at the AMO Knowledge Symposium on housing

- Human Resources
 - Ongoing policy re-development, and working with staff on personnel issues
- Eastern Ontario Wardens' Caucus
 - The CAO of the Chair of the Eastern Ontario Wardens' Caucus' municipality acts as the Secretary-Treasurer for the EOWC, working alongside the Manager of Policy and Government Relations
 - AMO Delegations
 - Bi-monthly meeting preparation

2. Renfrew County Clerks and Treasurer's Association Meeting

On October 9, 2024, the County of Renfrew hosted a meeting of the Renfrew County Clerks and Treasurer's Association (RCCTA) at Bonnechere Manor. The Manor showcased its Butterfly Model of Care, which is in the process of seeking accreditation, and served as excellent hosts for the event.

The County Forester delivered an informative PowerPoint presentation covering topics such as Crown, private and County land forestry, biomass, and the impact of the Emerald Ash Borer. The Manager of Human Resources presented updates on the County of Renfrew, highlighting recently adopted policies related to bereavement and the use of county vehicles. He also addressed changes to the Workplace Safety and Insurance Board (WSIB) regulations affecting temporary employees, recent adjustments to the minimum wage, and an update on immigrant workers.

Warden Emon participated in the meeting to discuss the Ontario Winter Games Legacy Fund and the potential for fund distribution through applications submitted through local municipalities. Additional details on this matter are expected to be provided soon. The meeting was also attended by the CAO/Deputy Clerk and the Manager of Legislative Services/Clerk.

3. Fall Tax Policy Working Group/RCCTA Finance Sub-Committee Meeting

The Finance Division held a Tax Policy Working Group/RCCTA Finance Sub-Committee meeting on Thursday, September 26, 2024 and all the local municipal treasurers were invited to attend. MIS Insurance, the County of Renfrew's insurance provider, overviewed a presentation on Insurance Market Update and Risk Management Best Practices. Issues discussed included 2025 budget challenges, Asset Management Plans and Long Term Financial Plans and optional property tax classes.

4. Local Government Week

The County of Renfrew hosted an exciting Open House and Career Fair on Monday, October 21, 2024 from 3:00 to 6:00 p.m. as part of Local Government Week. This dynamic event was attended by over 100 visitors and showcased the many roles within

local government and offered a unique opportunity to explore careers in public service. From interactive booths and information sessions to a "Touch a Truck" exhibit featuring municipal vehicles, there was something for everyone. Attendees met professionals from various departments, learned about the vital services provided, and discovered pathways to rewarding careers. The event was targeted to students, job seekers, staff and family, and community members, to offer an engaging way to connect with local government.

5. 2024 Service Awards Recipients and Retirees

Attached is the list of service award recipients and retirees for 2024 that recognizes the significant milestones of our dedicated employees who have reached notable service anniversaries this year. These milestones reflect years of hard work, commitment, and invaluable contributions to the County of Renfrew. Committee would also like to extend appreciation and best wishes to retirees, who, after years of exceptional service, are embarking on a new chapter in their lives. Their legacy and impact on the County of Renfrew team will be long remembered.

A celebration of these milestones will take place on Thursday, November 21, 2024 at the 2nd Annual County of Renfrew Staff Appreciation & Service Awards Event. This event will be taking place at Festival Hall Centre for the Performing Arts in Pembroke at 6:30 p.m., with doors opening at 6:00 p.m. The evening is being headlined by Carla Collins. Council members are reminded to register with the information already provided.

6. 2025 Budget

Following the approval of the 2025 Budget Schedule at the September session of County Council, Corporate Services staff have now initiated the 2025 Budget process and have established meeting dates with each department throughout the months of October and November. Provisions will be made for the outcome of the Special Meeting of County Council on Monday, October 28, 2024 that is discussing the changes to the Procedure By-law and the 2025 Capital Advancement Plan/Asset Management Plan and Long Term Financial Plan.

DELEGATED AUTHORITY APPROVALS

- 7. The following is a summary of items to date approved under By-law 98-24, Delegated Authority By-law. The applicable By-law was provided to the associated Committee.

BY-LAW/ RESOLUTION	DATE	DESCRIPTION	DELEGATED AUTHORITY BY-LAW REFERENCE	COMMITTEE
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135-24 D DP-C-24-09-107 D	2024-09-24	5 Year Lease Agreement with the Minister of Infrastructure for Space at Renfrew County Place - April 1, 2024 - March 31, 2029	Section 16.2 - Lease Agreements	Development and Property
136-24 D DP-C-24-09-108 D	2024-09-26	5 Year Lease Agreement with the Minister of Infrastructure for Space at Renfrew County Place - August 1, 2022 - July 31, 2027	Section 16.2 - Lease Agreements	Development and Property
137-24 D OP-C-24-09-101 D	2024-09-26	PWC-2024-17 - Supply/Delivery & Placement of Granulars - Algonquin Trail - Wylie Rd to Ashport Rd - McCrea Excavating Ltd. - \$549,850 plus applicable taxes	2.1 - Tender Award contained within approved budget	Operations

RESOLUTIONS

8. OPP Billing

RESOLUTION NO. FA-CC-24-10-115

THAT County Council consider the increased costs of OPP billing as a matter of shared advocacy on behalf of the local municipalities.

Background

The Finance and Administration Committee acknowledged ongoing discussions and concerns among all local municipalities related to the increased OPP billing costs. While the County of Renfrew is not directly impacted, they have been asked to bring this issue forward for further discussion at County Council. Chair Murphy indicated that she will raise the issue with the ROMA Board, the Chief Administrative Officer/Deputy Clerk indicated that he and the Warden will raise the issue with the Eastern Ontario Wardens' Caucus and Councillor Doncaster noted that he will raise this issue with the Federation of Canadian Municipalities.

All of which is respectfully submitted.

Jennifer Murphy, Chair

And Committee Members: J. Brose, G. Doncaster, M. Donohue, P. Emon, A. Giardini, V. Jahn, D. Mayville

2024 Service Awards Recipients and Retirees

Bonnechere Manor

Kayla Burton	10
Sara Laffrenier	10
Mary-Grace Masseau	10
Annie McHenry	10
Jacey Pultz	10
Judith Rochon	10
Margaret MacMillan	15
Amanda Woolsey	15
Lisa Blimkie	20
Lori Boudreau	20
Kelly Latendresse	20
Lena Lambert	25
Cheryl Megrath	30

Community Services

Tanis Lavigne	10
Tracey Williams	10
Lisa Strack	15
Jennifer Dombroskie	20
Diane Kennedy	25
Jenny Sicilia	25
Kim Zieman	25

Corporate Services

Kim Bickford	25
Diane Rantz	25

Development & Property

Lacey Rose	10
Adam Saar	10
David Wybou	10
Keith Dupuis	15
Anne McVean	25

Emergency Services

Ashley Etmanskie	10
Jeremy Harbord	10
April McGrath	10
Erin O'Reilly-Olsheskie	10
Lori Shannon	10
Megan Climenhage	15
Chris Day	15
Hieu Duong	15
David Libby	15
Cheryl Ponsen	15
Kyle Pooler	15
Andrew Sutherland	15
Stuart Theron	15
Rhonda Chaput	20
Michael Nolan	20
Kathy Stencill	20

Public Works & Engineering

Richard Bolduc	10
Andrew Hamilton	10
Anthony Hobbs	10
Nathan Kuiack	15
Dwight Buske	25
Raymond Gutz	25
Mark McDonald	25
Gerald Phanenhour	25
Barry McIntyre	30

Miramichi Lodge

Haleigh Bennett	10
Lynn Demell	10
Theresa Dwyer	10
Kristal Graham	10
Sara Harwood	10
Kaitlyn Lair	10
Maryann Moreau	10
Joshua Rainville	10
Marya Blais	15
Kelly Brown	15
Katelyn Fischer	15
Rachelle Lanthier	15
Kelsey McGurrin	15
Tavis McGurrin	15
Sarah Neuman	15
Jennifer Spence	15
Erika Tracey	15
Brenda Watson	15
Amanda Black	20
Terri-Leah Fleury	20
Christine Gervais	20
Pamela Landry	20
Candace Maika-Bimm	20
Shelley Smart-Bulmer	20
John Hellmich	25
Nancy Lemire	25
Margie McFadden	25
Sharon Popke	25
Nicole Walker	25
Susan Beaudry	30

2024 Service Awards Recipients and Retirees

Retirees

Bonnechere Manor

Connie Woolsey	19
Colleen Kunopaski	21
Marilyn Haaima	36
Laurie Lambert	37

Community Services

Laura LePine	25
Dianne Kennedy	25
Kim Zieman	25

Corporate Services

Beverly Zadow	19
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Development & Property

Thomas Camelon	11
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Emergency Services

Leo Boland	19
Rhonda Chaput	20
Kathy Stencill	20

Miramichi Lodge

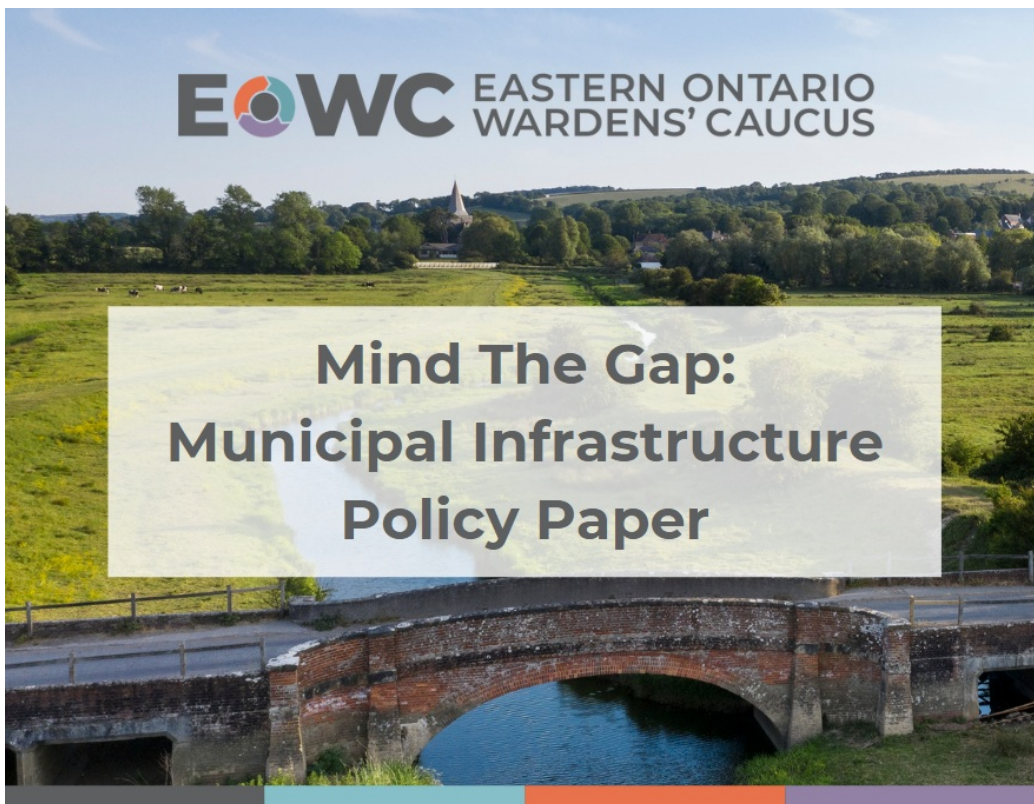
Robert Lamothe	13
Shelley Smart-Bulmer	20
Vicki Kelly	29
Susan Beaudry	30
Paul Sylvester	37
Danielle Langlois	38
Debbie Moreau	42

Public Works & Engineering

Richard Bolduc	10
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Newsletter

September 2024



Mind The Gap: Municipal Infrastructure Policy Paper

Advocacy Update on the 'Mind The Gap' Paper

As the region continues to grow, the EOWC is committed to building a better Eastern Ontario which includes maintaining and building new infrastructure that will enable housing to be developed and communities to thrive.

Under the number one strategic priority of infrastructure, the EOWC released our [Mind The Gap: Municipal Infrastructure Policy Paper](#) earlier this year and have since met with Federal and Ontario officials to share its findings, the region's ability to build faster, and look for more ways to collaborate.

How Municipal Councils Can Support the Message

To date, over 27 municipalities have passed resolutions of support for the policy paper and its key messages. These resolutions call on governments to partner with Eastern Ontario's municipalities to support

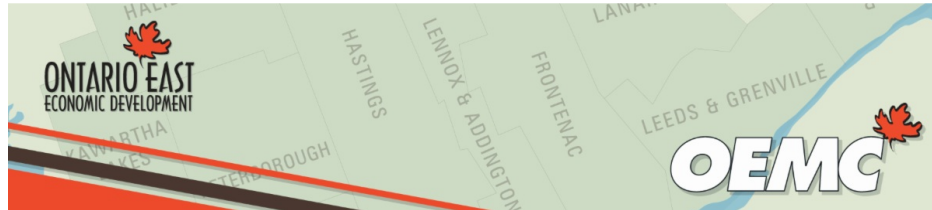
growth, leverage our communities' ability to build, coordinate planning, and ensure infrastructure is sustainably supported in rural and small urban communities.

We developed a [template resolution](#) that municipal councils may send to Ontario and Canada's Ministers and Members of Parliament to show support for the paper, its findings, and recommended solutions achieved by working together across all orders of government.

The EOWC developed the below graphic handout to clearly share our paper's message, key findings, and the growing need for governments to sustainably invest in municipal infrastructure.

[Download the 'Mind The Gap' Handout](#)

Recent Events



The OEMC 2024 Conference

The EOWC's elected officials and staff had the opportunity to attend the 2024 [Ontario East Municipal Conference](#) (OEMC) from September 11 to 13, 2024 in the City of Ottawa.

It was an honour to join economic development leaders and organizations from across Eastern Ontario to exchange knowledge and find ways to drive economic investment and opportunities forward.

The EOWC Chair, Peter Emon, delivered remarks and spoke to the EOWC's recent success at the AMO 2024 Conference and advocacy around the 'Mind The Gap' infrastructure paper, 'Solve The Crisis' Campaign, and continued support for AMO's call for the Ontario Government to implement a Social and Economic Prosperity Review to support municipalities financial realities. The EOWC's Manager of Government Relations and Policy, Meredith Staveley-Watson, also moderated the session on the Canada Mortgage Housing Corporation's Housing Solutions.



Peterborough & the Kawarthas Home Builders Association Dinner

The EOWC was pleased to attend and present at the [Peterborough & the Kawarthas Home Builders Association](#) (PKHBA) event on September 12, 2024 in the Village of Lakefield to share advocacy efforts and discuss collaboration. Meredith Staveley-Watson, the EOWC's Manager of Government Relations and Policy, spoke about the EOWC's ongoing work to advance infrastructure and housing solutions that support rural and small urban communities.

We appreciate the opportunity to engage with PKHBA, an organization that champions quality of life that is supported through housing development.

The [Eastern Ontario Regional Network](#) (EORN) Cell Gap Project continues to see new towers coming into service throughout the region. With this recent tower in Peterborough County, the project now sees 70 newly built towers in service, as well as 54 co-located towers. Additionally, upgrades to existing towers are 99% complete.



EORN has announced the launch of its [five-year strategic plan](#), which demonstrates an inspiring vision designed to drive equity, vibrancy, and sustainable development across the region, guided by EORN's values of innovation, partnership, and regional orientation.

EORN's strategic plan centers on three core strategies:

- EORN will expand its impact through value-added services, enhancing regional growth by delivering innovative and value-added services that address the connectivity and development needs of eastern Ontario.
- EORN will foster a sustainable, efficient, and dynamic organization by being committed to ensuring that our organization operates efficiently, sustainably, and dynamically to achieve results for our stakeholders and communities.
- EORN will raise awareness of its capabilities and its impact on the region through strategic communications, increasing public awareness of its ongoing initiatives and successes, fostering a deeper understanding of our role in the region's development.

What's new with the EOLC?

The [Eastern Ontario Leadership Council](#) (EOLC) hosted their first meeting regarding their Strategic Priority Planning on September 5, 2024. The process is scheduled to be complete by January 2025 and will help to guide the organization's future direction.

Upcoming Events



AMO Knowledge Exchange on Community and Supportive Housing

AMO is hosting a Knowledge Exchange on Community and Supportive Housing on October 1-2, 2024 at the Delta Hotels Toronto Airport & Conference Centre.

The event brings together elected officials, municipal staff, government representatives, Indigenous partners, and other sector partners for networking, knowledge sharing, and collaboration to advance community and supportive housing solutions across Ontario.

Topics will include municipal leadership in ending homelessness, government action for housing, sector partnerships, innovative financing, Indigenous housing, and more.

[Register today!](#)



OMAA 2024 Fall Workshop at Deerhurst Resort, Huntsville

OMAA is hosting a workshop from October 16-18, 2024 at Deerhurst Resort. Workshops include a mix of social events, keynote speakers, educational sessions, quick hits, and sponsored sessions--all aimed at giving CAOs and Aspiring CAOs the tools they need to be more effective.

[Register today!](#)



OCTOBER 22-24, 2024
COUNTY OF RENFREW

Growing Together

MUNICIPAL AGRICULTURE ECONOMIC DEVELOPMENT & PLANNING FORUM

Municipal Agriculture Economic Development & Planning Forum

From October 22-24, 2024, the County of Renfrew and Ontario Ministry of Agriculture, Food and Agribusiness are co-hosting the [Municipal Agriculture Economic Development & Planning Forum](#) at the Best Western Pembroke Inn & Conference Centre in Pembroke, Renfrew County.

This year's theme, "Growing Together – Nurturing Agriculture for Rural Community Prosperity", will highlight the importance of fostering agriculture growth, sustainability and collaboration in rural communities. Marking the first time coming to Eastern Ontario, the Forum is an opportunity to network, engage and share best practices and lessons learned from rural economic development and planning professionals working with and supporting the agriculture industry.

The early-bird registration deadline is September 29 and final **registration cut-off is October 6, 2024.**

Learn more and [register today!](#)

News in the Region



Ontario Driving Economic Growth in Rural Communities

The Ontario Government is investing over \$5.7 million in 85 projects through the Rural Economic Development (RED) program. These projects aim to create jobs, address labour force challenges, and diversify local economies. Belleville's Downtown District Business Improvement Association (BIA) will receive \$57,427 to launch a new program that will support the business community in the downtown area, and Prince Edward County is getting \$65,000 through the RED program for their Workforce Development Training for Community

Benefit project. This funding strengthens rural communities and supports Ontario's economic prosperity.

Read the full [news release](#).

Ontario Training New Workers for Careers in the Skilled Trades and other Sectors in Belleville

The Ontario Government is investing nearly \$900,000 to train up to 3,775 workers and jobseekers in Belleville for careers in construction, advanced manufacturing, health care, tourism, and other sectors through the Skills Development Fund (SDF) and pre-apprenticeship programs. This brings the total SDF investment in the region to over \$8.7 million since the launch of the fund. These investments aim to address labour shortages and support economic growth.

Read the full [news release](#).

Ontario Expanding Diagnostic Services in Eastern Ontario Long-Term Care Homes

The Ontario Government is expanding access to diagnostic services in long-term care homes in Hastings County and Quinte West through the Community Paramedicine for Long-Term Care Plus (CPLTC+) program. Paramedics will deliver services like bloodwork and ultrasounds to reduce avoidable emergency room visits. Additionally, over \$98,000 will be invested locally for equipment and training to improve resident care. This initiative is part of the province's efforts to enhance long-term care by providing more services in-home, improving quality of life for seniors.

Read the full [news release](#).

Ontario Helping Build More Homes in Cobourg

The Ontario Government is providing up to \$25 million to expand Cobourg's water infrastructure, supporting the development of over 2,200 new homes. This funding is part of Ontario's \$970 million Housing-Enabling Water Systems Fund, which aims to improve water and wastewater infrastructure to accelerate home construction across the province.

Read the full [news release](#).

Ontario Helping Build More Homes in Prince Edward County

The Ontario Government is investing up to \$18.3 million to build a new regional water treatment plant in Prince Edward County, supporting the construction of 3,895 new homes. This funding is part of Ontario's \$970 million Housing-Enabling Water Systems Fund, aimed at expanding water infrastructure to accelerate homebuilding across the province.

The EOWC Acknowledges the Loss and Contribution of Former CAO



It is with great sadness that we acknowledge the recent passing of Ray Callery, who served as the Chief Administrative Officer of the United Counties of Leeds and Grenville and was a valued member of the EOWC for the last two-and-a-half years.

Ray was known for his unwavering dedication, positivity, and leadership. His insights, passion, and friendship during his time with the EOWC left a lasting impact on all of us and on the municipal sector as a whole.

In honour of Ray's legacy, the EOWC had donated to the Canadian Cancer Society, as per his family's request. Our thoughts go out to Ray's family, friends, colleagues, and community.

Connect With Us on LinkedIn and X



About the EOWC

The EOWC is a regional non-profit organization representing 13 upper and single-tier municipalities across Eastern Ontario. The EOWC supports and

advocates on behalf of 103 municipalities and nearly 800,000 residents. The EOWC covers an area of approximately 50,000 square kilometers from Northumberland County to the Québec border.

The EOWC has gained support and momentum by speaking with a united voice to champion regional municipal priorities and work with government, business leaders, the media, and the public.

Visit the EOWC's website at eowc.org.

Connect with the EOWC

2024 Chair, Warden of Renfrew County, Peter Emon

2024 Vice-Chair, Warden of Peterborough County, Bonnie Clark

Manager of Government Relations and Policy, Meredith Staveley-Watson

info@eowc.org

Meredith Staveley-Watson, Manager of Government Relations and Policy | 235 Pinnacle Street | Belleville, ON K8N 3A9 CA

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COUNTY OF RENFREW

BY-LAW NUMBER 145-24

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL
OF THE COUNTY OF RENFREW AT THE MEETING HELD
ON OCTOBER 30, 2024**

WHEREAS Subsection 5(1) of the *Municipal Act, 2001, S.O. 2001, Chapter 25*, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the County of Renfrew at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the County of Renfrew enacts as follows:

1. The action of the Council of the County of Renfrew in respect of each motion and resolution passed and other action taken by the Council of the County of Renfrew at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Warden and the appropriate officials of the County of Renfrew are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the County of Renfrew referred to in the preceding section.
3. The Warden, and the Clerk, or in the absence of the Clerk the Deputy Clerk, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the County of Renfrew.
4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first time this 30th day of October 2024.

READ a second time this 30th day of October 2024.

READ a third time and finally passed 30th day of October 2024.

PETER EMON, WARDEN

GWEN DOMBROSKI, CLERK