



**OPERATIONS COMMITTEE**  
Tuesday, May 11, 2021 – 9:30 a.m.  
AGENDA

1. Call to order.
2. Roll call.
3. Disclosure of pecuniary interest and general nature thereof.
4. Adoption of minutes of previous meetings held on April 13 and 28, 2021 (attached).
5. Delegations: None at time of mailing.
6. Public Works and Engineering Department Page
  - (a) Department Report 3
  - (b) Infrastructure Division Report 8
  - (c) Operations Division Report 9
7. New Business.
8. Closed Meeting – None at time of mailing.
9. Date of next meeting (Tuesday, June 15, 2021) and adjournment.

**NOTE:** (a) **County Council: Wednesday, May 26, 2021.**  
(b) Submissions received from the public, either orally or in writing may become part of the public record.

## Strategic Plan

**Strategic Plan Goal # 1: To inform the Federal and Provincial government on our unique needs so that Renfrew County residents get their “fair share”.**

Initiatives:

- (a) Create a strategic communications plan
- (b) Identify and advocate for issues important to the County of Renfrew.

**Strategic Plan Goal # 2: Fiscal sustainability for the Corporation of the County of Renfrew and its ratepayers.**

Initiatives:

- (a) Commitment from Council supporting principles within the Long-Term Financial Plan
- (b) Establish Contingency Plan to respond to provincial and federal financial pressures and opportunities beyond the Long-Term Financial Plan.

**Strategic Plan Goal # 3: Find cost savings that demonstrate our leadership while still meeting community needs.**

Initiatives:

- (a) Complete community needs assessment
- (b) With identified partners implement plan to optimize service delivery to the benefit of our residents.

**Strategic Plan Goal # 4: Position the County of Renfrew so that residents benefit from advances in technology, to ensure that residents and staff have fair, affordable and reasonable access to technology.**

Initiatives:

- (a) Ensure that the County of Renfrew is top of the list for Eastern Ontario Regional Network funding for mobile broadband
- (b) Lobby for secure and consistent radio systems for first responders and government
- (c) Put a County of Renfrew technology strategy in place.

**COUNTY OF RENFREW**

**PUBLIC WORKS AND ENGINEERING DEPARTMENT REPORT**

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**TO:** Operations Committee  
**FROM:** Lee Perkins, C.E.T., MBA, Director of Public Works and Engineering  
**DATE:** May 11, 2021  
**SUBJECT:** Department Report

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**INFORMATION**

1. **Monthly Project Status Report [Strategic Plan Goal No. 3(b)]**

Attached as Appendix I is the Monthly Project Status Report. Additional project specific information is provided in the Divisional reports.

2. **Capital Program Variance Report [Strategic Plan Goal No. 3(b)]**

Attached as Appendix II is the Capital Program Variance Report.

3. **Financial Report [Strategic Plan Goal No. 3(b)]**

Attached as Appendix III is a copy of the March 2021 Treasurer's Report for the Public Works and Engineering Department.

4. **Trailer Mounted Radar Speed Sign [Strategic Plan Goal No. 3(b)]**

On April 20, 2021 the Public Works and Engineering Department purchased a trailer mounted radar speed display sign from Stinson Equipment Limited. The speed sign will be deployed to areas of speeding concern. The sign has capabilities for storing data with regards to volumes and speeds of travel for passing vehicles and the information collected will be used to monitor traveller's behavior as well as engage with the public and local policing authorities.

5. **Signage “Pull Over for Green Flashing Light” [Strategic Plan Goal No. 3(b)]**

As Committee will recall a request was received for information regarding County Council’s policy for signage implementation as it relates to Volunteer Fire Fighters “Pull Over for Green Flashing Light.”

Under the County’s current sign By-law No. 56-01, community-oriented signs are permitted within County Road allowance subject to the approval of the Public Works and Engineering Department. Community-oriented signage can generally be described as signage that is not intended for advertising for-profit products and companies and is directed to programs and events that are information based such as upcoming community events, commemorative tablets and volunteer organizations among others.

As a past practice, the organization or Municipality makes application to erect a sign within the road allowance through the County’s road occupancy permit application. The approval of the installation of a sign is subject to the conditions of the approval, including those conditions described in County of Renfrew Corporate Policy PW-10 Road Occupancy Permits.

6. **Potential Soil Contamination - County Road 51 (Petawawa Boulevard) [Strategic Plan Goal No. 3(b)]**

On April 21, 2021, Public Works and Engineering staff were advised of suspected contaminated soils being uncovered in the vicinity of 3504 Petawawa Boulevard during excavation of County Road 51 (Petawawa Boulevard) by a Contractor undertaking sanitary sewer upgrades for the Town of Petawawa in support of a Development Project. As the Town of Petawawa was overseeing the project, the Consultant representing them on site, Jp2g Consultants Inc., solicited the services of an Environmental Consultant, GEMTEC Consulting Engineers and Scientists, to undertake samples and analysis of the soils. These samples have confirmed that volatiles are present. The Contractor completed the connection which was being undertaken in that location and has moved to other locations within the project area while investigations are underway.

As the area is within the County right-of-way (ROW), upon notice of discovery of the suspected contaminated soils, County staff notified the

Ministry of Environment, Conservation, and Parks (MECP) through the Ontario Spills Action Centre. As the contaminated soils were not considered part of an active spill, the investigation of the issue was directed to our local MECP office in Ottawa and an environmental officer was assigned to the file.

County staff remain in contact with MECP, the Town of Petawawa, GEMTEC Consulting Engineers and Scientists, and Jp2g Consultants Inc. regarding the situation. GEMTEC Consulting Engineers and Scientists, through an existing Standing Offer with the County, will continue as the Environmental Consultant of record on this issue. Further discussion is required with MECP in order to develop a work plan as well to establish the extents of and responsibility for remediation requirements.

**7. County Structure B234 (Coles Creek Bridge) [Strategic Plan Goal No. 2 (b)]**

Attached as Appendix IV is correspondence from the Township of Killaloe-Hagarty-Richards notifying staff that a dip in the road has occurred following rehabilitation of the bridge in 2020. Staff has had an opportunity to review this and the dip is in part due to an issue during construction which resulted in the top of the bridge not being constructed to the designed elevation. As a result, the design was updated while construction was ongoing to ensure that the change in vertical road alignment over the structure was safe for the design speed of the road. The design consultant has assured staff that the change in elevation over the bridge is safe for traffic at the posted speed. Staff will continue to monitor the situation to determine if remedial action is required.

**8. County Road 51 (Petawawa Boulevard) Expansion [Strategic Plan Goal No. 2 (b)]**

Attached as Appendix V is correspondence from Mayor Bob Sweet, Town of Petawawa with regards to the preliminary design drawings for two roundabouts on County Road 51 that were presented to Petawawa Town Council along with a request that County Staff and the Consulting Engineers attend a future Town Council meeting as a delegation to discuss the preliminary drawings. Staff is tentatively scheduled to attend the Monday, May 17, 2021 Town Council meeting dependent on AECOM's availability.

## 9. Highway 148 Detailed Design and Class Environmental Assessment

The Ontario Ministry of Transportation (MTO) is undertaking the Detailed Design and Class Environmental Assessment (EA) Study for Highway 148 from approximately 200m west of Angus Campbell Drive in the City of Pembroke to approximately 300m east of the Greenwood Road Intersection.

Attached as Appendix VI is a Design Evaluation Summary from Parsons regarding the design and decision-making process for the Highway 148 and Greenwood Road intersection completed during the Preliminary Design stage. This study carries forward the recommendations from the previously completed Transportation Environmental Study Report (TESR) published in June 2018, which can be accessed from the Hwy 148 Detailed Design and Class EA [Reference Documents](#).

The recommendations from the study included pavement rehabilitation to address poor pavement performance as well as intersection and operational improvements, pedestrian and cycling safety improvements, highway drainage improvements and access management.

### **Proposed Improvements - Highway 148 between Angus Campbell Drive and Drive-in Road**

- Widen to provide a continuous two-way left-turn lane.
- Urbanize the cross-section including installation of a barrier curb with gutter and storm sewer upgrades.
- Install traffic signals at the Drive-in Road intersection, including the addition of turning lanes.
- Sidewalk installation from the City of Pembroke limits to Drive-in Road, subject to construction and operational funding agreements with the City of Pembroke and Township of Laurentian Valley.

### **Proposed Improvements - Highway 148 between Drive-in Road and Greenwood Road**

- Maintain a two-lane rural cross-section.
- Rehabilitate the existing pavement and provide 2.5-m-wide paved shoulders.
- Revise the Greenwood Road intersection by modifying the westbound right-turn channel and extending the merge lane.

- Install a southbound slip-lane to bypass left turning vehicles onto Old Mill Road.

Attached as Appendix VII is a resolution from the Township of Laurentian Valley requesting that the County of Renfrew enter into a tri-party cost splitting agreement between the County, the Township and the Ministry of Transportation for the Highway 148 and Greenwood Road intersection and further erection of traffic control designs. At this time there is limited information available with respect to the costs and design details. Staff will continue to monitor this project and report back to Committee as more information becomes available.

**10. Infrastructure Division**

Attached as Appendix VIII is the Infrastructure Division Report, prepared by Mr. Taylor Hanrath, Acting Manager of Infrastructure, providing an update on activities.

**11. Operations Division**

Attached as Appendix IX is the Operations Division Report, prepared by Mr. Richard Bolduc, Manager of Operations, providing an update on activities.

## INFRASTRUCTURE DIVISION REPORT

Prepared By: Taylor Hanrath, Acting Manager of Infrastructure

Prepared for: Operations Committee

May 11, 2021

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### BY-LAWS

#### 1. County Road 56 (Woito Station Road) Road Widening [Strategic Plan Goal No. 2 (a)]

**Recommendation:** THAT the Operations Committee recommend that County Council pass a By-law to acquire Parts 1 and 2 on Plan 49R-19739 from Dean Heisler and Sara Nagora for the amount of \$500; AND FURTHER THAT Parts 1 and 2 on Plan 49R-19739 be dedicated as part of the public highway upon registration of the transfer documents.

#### **Background**

The County of Renfrew Public Works and Engineering Department was approached by the owner of the subject property along County Road 56 (Woito Station Road) within part of Lot 29, Concession 1, in the geographic Township of Alice in the Township of Laurentian Valley. The owner is considering the submission of a consent application and contacted the County for a pre-consultation. During the preliminary review, it was discovered that a road widening was required. A survey of the required land was initiated at that time and completed by Adam Kasprzak Surveying Ltd.

The property to be transferred to the County is identified as Parts 1 and 2 on Plan 49R-19739. Due to the small size of the land to be transferred (0.08 acres) it has been determined that the minimum of \$500 would represent fair value for the land. A copy of a map showing the applicants' lands and a copy of Plan 49R-19739 are attached as Appendix IN-I.



## **OPERATIONS DIVISION REPORT**

Prepared by: Richard Bolduc, A.Sc.T., Manager of Operations

Prepared for: Operations Committee

May 11, 2021

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### **INFORMATION**

#### **1. Spring Load Restrictions**

The County of Renfrew removed the spring load restrictions on May 3, 2021 at 12:01 a.m. Notices were sent out to all the lower tier Municipalities, OPP, Ministry of Transportation Enforcement Division, forestry authorities and various other governmental and non-governmental stakeholders.

#### **2. Summer Operations [Strategic Plan No. 3 (b)]**

##### **(a) Street Sweeping – Urban Areas**

The awarded Contractor, 535276 Ontario Inc., Hughson Fencing and Guiderail, Glenburnie, Ontario commenced work on May 3, 2021 and it is anticipated the work will be complete by the end of the month.

##### **(b) Street Sweeping – Intersections**

Staff is proceeding with the sweeping operations throughout the County to ensure that all debris remaining from the winter season is removed from the pavement surfaces as weather conditions allow.

##### **(c) Manhole and Catch Basin Cleaning**

The awarded Contractor, Norris Construction Management Inc., Carp, Ontario, is anticipated to commence work on May 17, 2021 and have the work complete by the end of the month.

#### **3. Quotations and Tenders [Strategic Plan No. 3 (b)]**

A summary of tenders and quotations received in the month of April 2021 is attached as Appendix OP-I and awarded under the authority of the Director of Public Works and Engineering or the Chief Administrative Officer. In all cases the procurements have followed the processes set out in Corporate Policy GA-01 Procurement of Goods and Services.